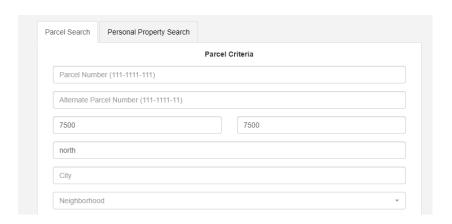
## How To Use Property Search on City's Website

The Assessor's office offers an easy to use tool for all residential property information and all assessment and sales information at <a href="https://www.wauwatosa.net/property">www.wauwatosa.net/property</a>

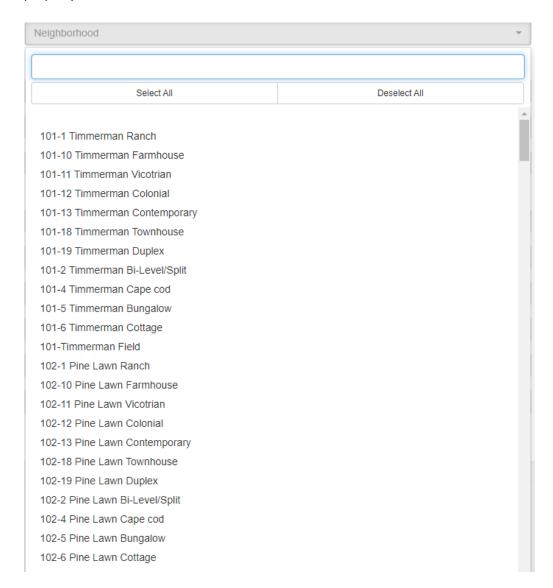
1) Once on the site it will look similar to this:



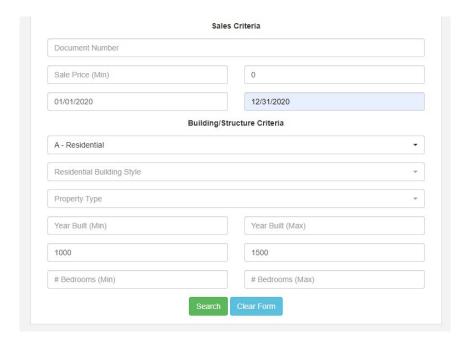
- a. When you know a property's parcel number you can enter in in the top line and hit enter or search to show the parcel information. Parcel numbers are also know as tax key number or tax numbers.
- b. If you only know the specific address put in the exact house number in the house number low and high boxes and fill out the street name without the directional/suffix. This can also be used when searching for a range of addresses on a street.



c. If you are looking for all properties within a neighborhood (neighborhoods are designated by the assessor's office based upon similarities in homes and factors) then use the neighborhood drop box option as shown below. They are also broken out into styles of homes too. Reach out to the assessor's office if you need more help with this option. If you are looking for similar homes to a particular property, the specific neighborhood codes can be found online by looking up that particular property.



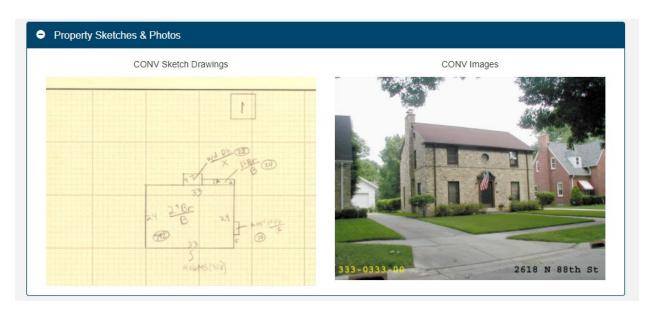
- d. When trying to find recent sales information, use the "sale Criteria and Building/Structure Criteria" options to narrow down a search. If you get too many results, try using more search criteria or vice versa if your results are too little.
  - a. Property classification is the class of property like residential or commercial
  - b. Residential building style is the type of structure
  - c. Property style is the style of structure designated by the department of revenue
    - i. When searching for a house colonial in the Pasadena neighborhood, use this option along with selecting the neighborhood option of 301-12 \*call assessor's office for more help if necessary\*



When on a property's record, the ownership and general information will be at the top-right.



a. Next will show the property phots. If you click on the + sign, the sketch will also appear.



b. All current assessment, past sales history and zoning will be shown after the photo section



c. Lastly all structure information will show that the bottom.

