

City of Wauwatosa



2024 Adopted Budget



wauwatosa.net

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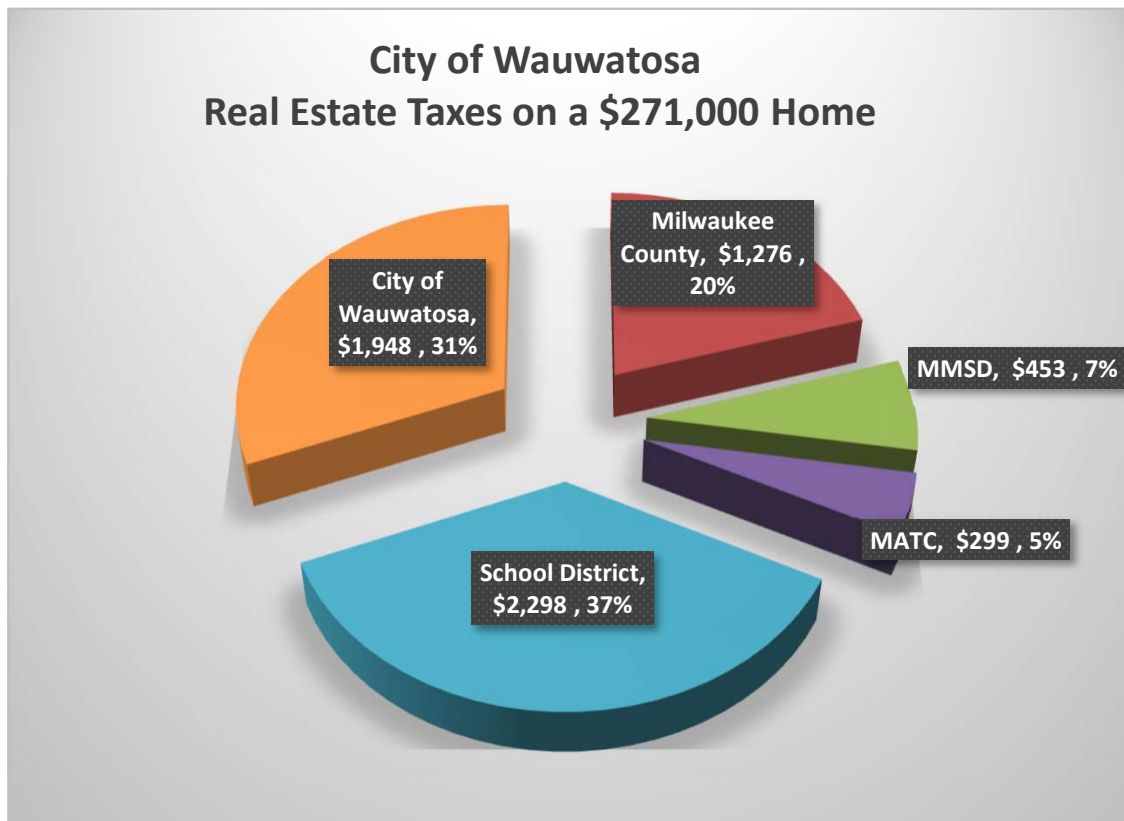
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Taxation by Taxing District*

Average Residential Property

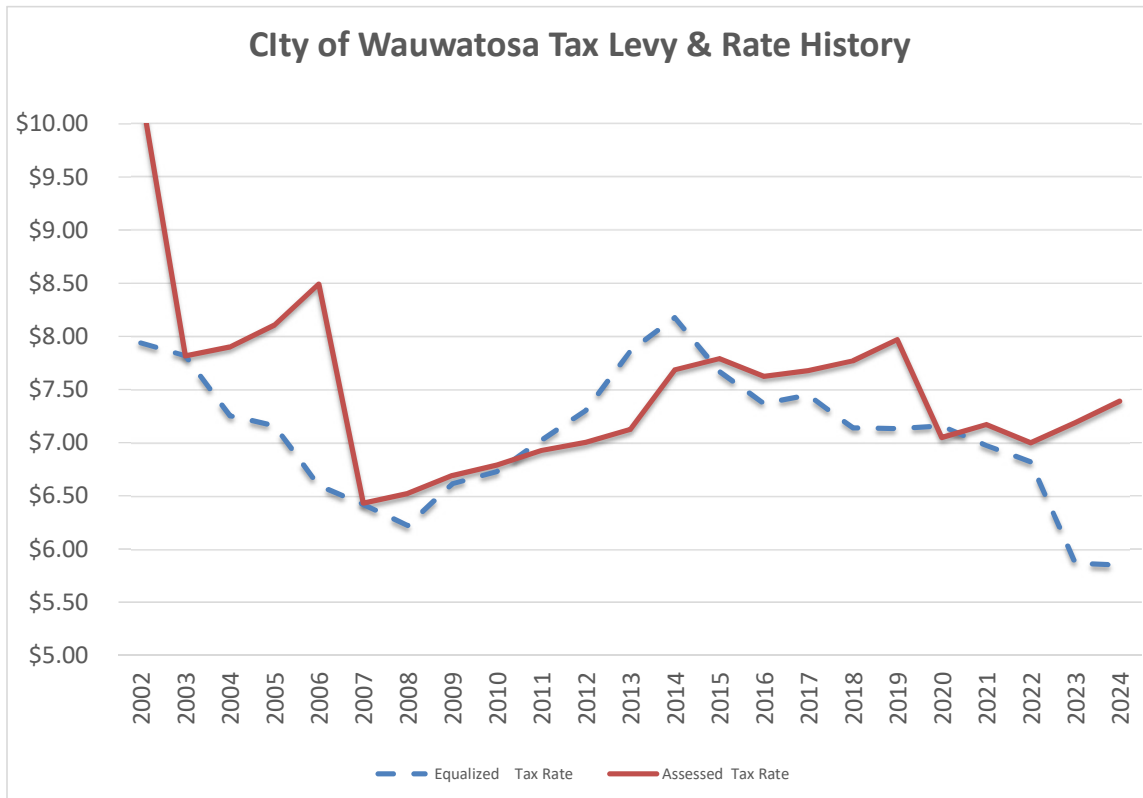
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	
State	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Milwaukee County	\$ 1,228	\$ 1,258	\$ 1,270	\$ 1,187	\$ 1,276	20.3%
MMSD	\$ 424	\$ 433	\$ 437	\$ 413	\$ 453	7.2%
MATC	\$ 307	\$ 311	\$ 317	\$ 280	\$ 299	4.8%
School District	\$ 1,931	\$ 2,456	\$ 2,329	\$ 2,213	\$ 2,298	36.6%
City of Wauwatosa	\$ 1,786	\$ 1,882	\$ 1,922	\$ 1,889	\$ 1,948	31.1%
Gross Tax	\$ 5,676	\$ 6,341	\$ 6,274	\$ 5,982	\$ 6,273	
State Credits	\$ (537)	\$ (608)	\$ (581)	\$ (624)	\$ (619)	
Net Tax	\$ 5,140	\$ 5,733	\$ 5,693	\$ 5,358	\$ 5,654	
Home Value	\$ 224,000	\$ 267,000	\$ 268,000	\$ 270,000	\$ 271,000	

* Represents the budget year, i.e the 2023 budget year represents the 2022 tax year.



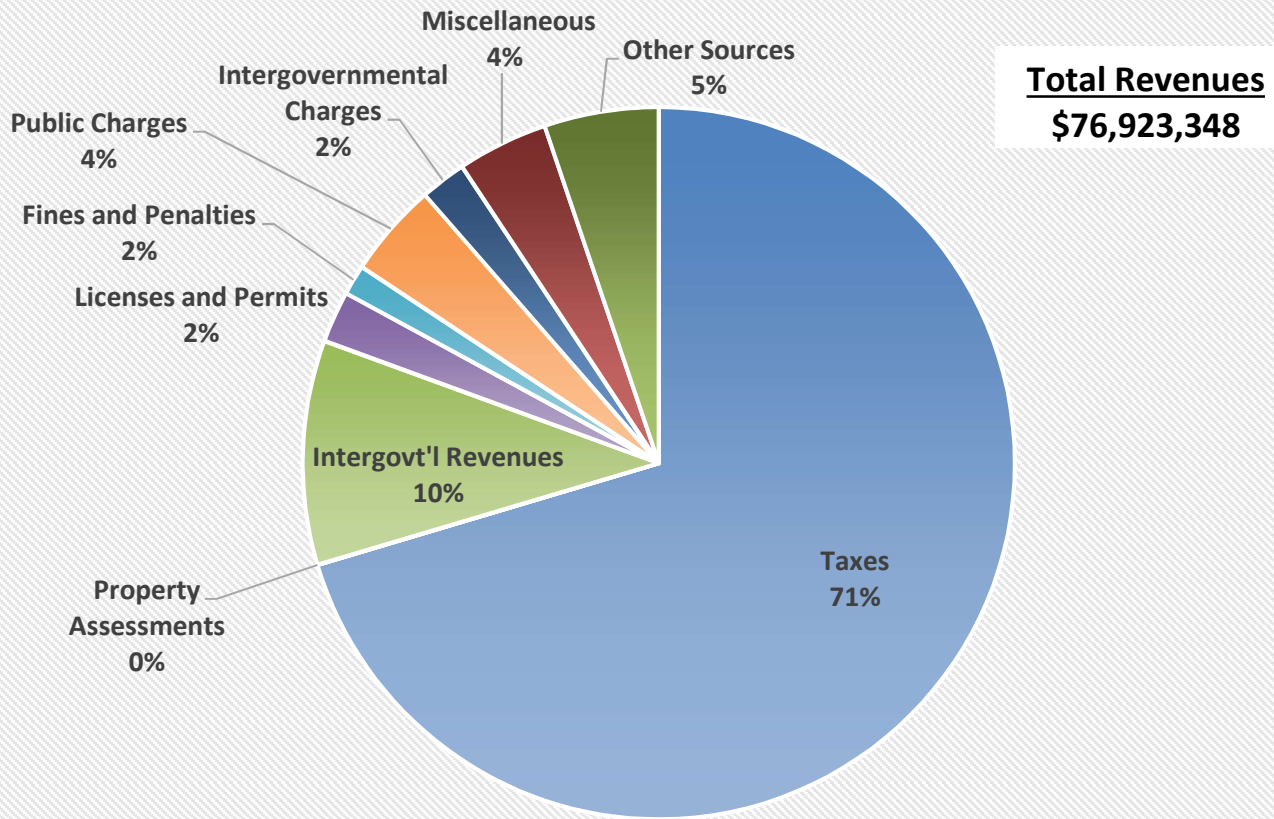
City of Wauwatosa Tax Levy Rate History

Year	Equalized Value ¹	% Change	Assessed Value ¹	% Change	City Levy	% Change	Equalized Tax Rate	% Change	Assessed Tax Rate	% Change
2024	\$ 8,804,518,600	3.35%	\$ 6,964,173,887	0.35%	\$ 51,475,377	2.99%	5.85	-0.34%	7.39	2.83%
2023	\$ 8,519,107,200	19.32%	\$ 6,939,816,506	-0.27%	\$ 49,978,616	2.64%	5.87	-13.98%	7.19	2.72%
2022	\$ 7,139,586,600	9.50%	\$ 6,958,691,120	9.76%	\$ 48,693,938	7.11%	6.82	-2.18%	7.00	-2.42%
2021	\$ 6,520,258,300	5.74%	\$ 6,339,664,691	1.26%	\$ 45,461,749	3.00%	6.97	-2.59%	7.17	1.72%
2020	\$ 6,166,167,500	2.64%	\$ 6,260,842,432	16.48%	\$ 44,137,620	3.00%	7.16	0.35%	7.05	-11.57%
2019	\$ 6,007,585,200	2.29%	\$ 5,375,264,166	-0.39%	\$ 42,852,058	2.16%	7.13	-0.13%	7.97	2.56%
2018	\$ 5,873,146,600	6.40%	\$ 5,396,262,437	0.78%	\$ 41,946,785	2.04%	7.14	-4.10%	7.77	1.25%
2017	\$ 5,519,699,400	1.55%	\$ 5,354,275,917	1.90%	\$ 41,106,546	2.62%	7.45	1.05%	7.68	0.70%
2016	\$ 5,435,690,500	6.77%	\$ 5,254,410,426	4.82%	\$ 40,058,445	2.58%	7.37	-3.92%	7.62	-2.14%
2015	\$ 5,091,255,900	9.70%	\$ 5,012,628,279	1.53%	\$ 39,050,136	2.90%	7.67	-6.20%	7.79	1.35%
2014	\$ 4,641,119,800	-1.46%	\$ 4,937,185,119	-4.99%	\$ 37,949,568	2.48%	8.18	4.00%	7.69	7.87%
2013	\$ 4,709,725,000	-5.90%	\$ 5,196,727,012	-0.46%	\$ 37,030,421	1.30%	7.86	7.65%	7.13	1.76%
2012	\$ 5,004,833,100	-3.87%	\$ 5,220,542,224	-1.07%	\$ 36,555,123	0.00%	7.30	4.02%	7.00	1.08%
2011	\$ 5,206,269,800	-2.22%	\$ 5,276,999,488	-0.01%	\$ 36,555,123	2.03%	7.02	4.35%	6.93	2.04%

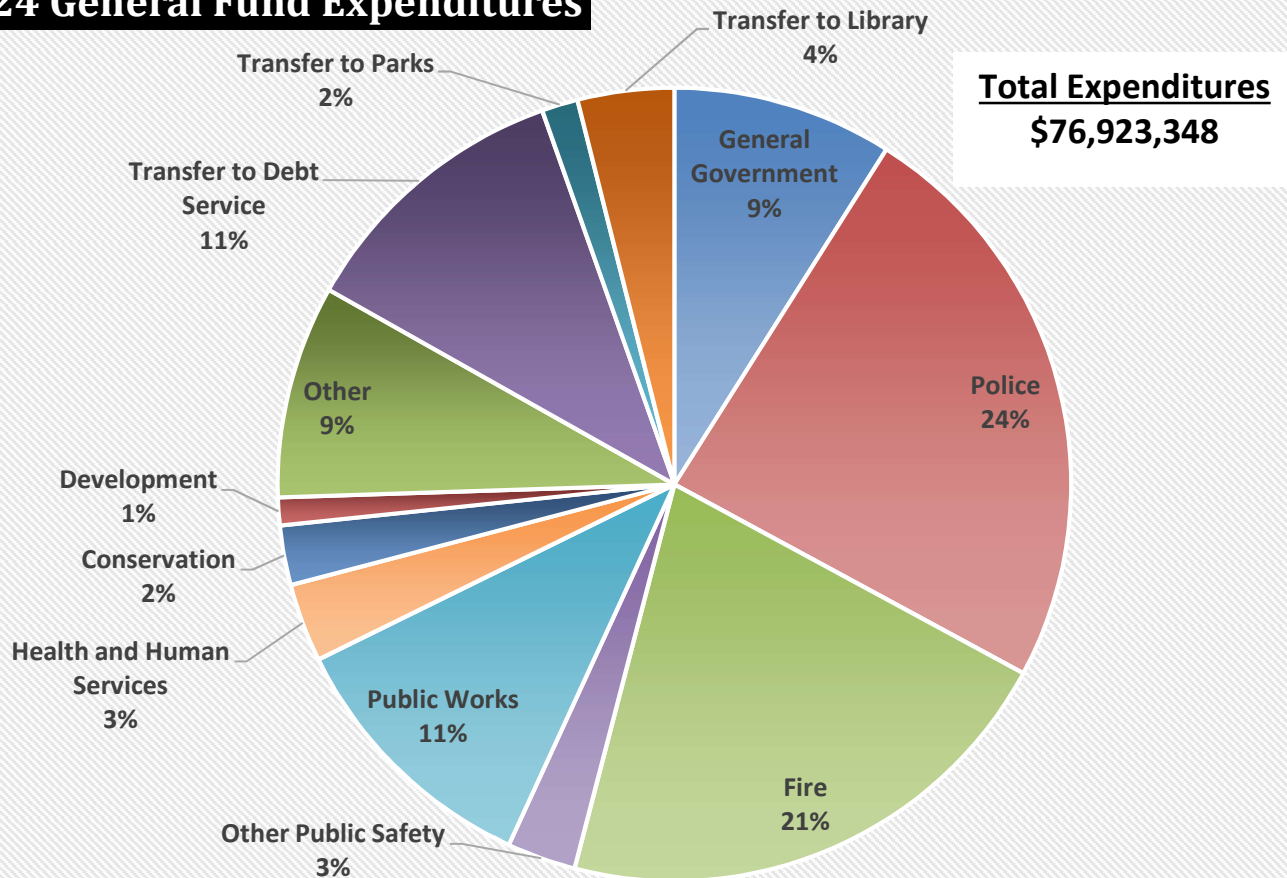


¹ Values do not include tax incremental district values

2024 General Fund Revenues



2024 General Fund Expenditures



¹ "Other Public Safety" includes Animal Control, Crossing Guards, Traffic Control and Building Regulation

BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2023	2024	VAR
Administrative Services	14.29	14.29	-
Assessor	5.60	5.60	-
Common Council	16.00	16.00	-
City Clerk/Elections	4.50	4.50	-
Development	15.00	15.00	-
Engineering	24.33	24.24	(0.09)
Finance	9.82	9.82	-
Fire	103.58	105.58	2.00
Fleet Maintenance	10.00	10.00	-
Health	18.30	18.40	0.10
Information Systems	7.00	7.00	-
Library	26.83	26.73	(0.10)
Mayor	1.00	1.00	-
Municipal Complex	4.00	4.00	-
Municipal Court	1.89	1.89	-
Police	138.08	141.32	3.24
Public Works	61.48	63.48	2.00
Traffic Electrical Maintenance	6.29	6.29	-
Tourism	1.00	1.00	-
Water	19.38	19.38	-
TOTAL FULL-TIME EMPLOYMENT	488.37	495.52	7.15

2024 Levy Analysis

MAJOR REVENUE CHANGES

<u>ACCOUNT TYPE</u>	<u>BASIS</u>	<u>\$ CHANGE</u>	<u>% Change</u>
STATE SHARED REVENUES	Increase in supplemental funding from State	1,143,653	162.5%
INTEREST INCOME	Increase in interest rates and active portfolio management	980,000	-100.0%
HOTEL/MOTEL ROOM TAX	Continued COVID recovery	360,000	22.5%
LICENSES AND PERMITS	Increase in Building Permit fee	183,215	11.3%
STATE AND FEDERAL GRANTS	Increased Health Department grants offsets reduced Police Department grants.	139,727	13.8%
PUBLIC CHARGES	Increased per ambulance run rate and new short term rental inspection program.	146,744	4.6%
OTHER CHANGES	Misc. additional changes	132,539	
EXPENDITURE RESTRAINT SHARED REVENUE	Reduction in state aid due to increase in equalized property value	(385,869)	-40.4%
TRANSFERS	Reduction in transfer from Water due to decreased tax rate. Elimination of ARPA funds from operating budget	(522,300)	-12%
TOTAL MAJOR REVENUE CHANGES		2,177,709	1.8%

MAJOR EXPENDITURE CHANGES

<u>ACCOUNT TYPE</u>	<u>BASIS</u>	<u>\$ CHANGE</u>	<u>% Change</u>
REGULAR PAY	Cost of living increase and performance pay . Department staffing changes	1,491,749	5.1%
TRANSFER TO DEBT SERVICE	Increase in Debt Service, \$50K interest in Fire Capital	107,158	1.2%
TRANSFER TO CAPITAL PROJECTS	One-time increase in cash financing of \$500K.	797,246	84.8%
INTERNAL CHARGES	Fleet charges increase \$310K due to 30% increase in depreciation reflecting higher vehicle purchase prices	334,352	8.0%
TRANSFER TO TOURISM	Increase in hotel/motel room tax required to be spent by Tourism Commission	315,070	29.8%
OTHER EXPENDITURES		272,398	
HEALTH GRANT EXPENSES	Increased grant funding available	247,513	33.1%
SERVICES	Multiple departmental increases including increase to Litigation Reserve (\$40K), Fire (\$45K) and Pavement Marking (\$46K)	198,284	6.2%
TRANSFER TO LIBRARY	Increased hourly wage for Library Shelves as well as other cost-to-continue increases	144,759	5.0%
TRANSFER TO PARKS	Change in wage and benefit allocation to more accurately reflect labor effort	(234,059)	-17.1%
TOTAL MAJOR EXPENDITURE CHANGES		3,674,470	5.0%

CHANGE IN PROPERTY TAX LEVY	1,496,761	3.0%
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MAYOR

PURPOSE

The Mayor is elected Chief Executive Officer of the City of Wauwatosa. The Mayor presides over the Common Council, serves as primary spokesperson of the City, and strengthens community relations in support of the City’s Mission and Strategic Plan.

PROGRAMS/SERVICE LINES

	2023	2024	Change
Exp	\$ 74,605	\$ 67,961	\$ (6,644)
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 74,605	\$ 67,961	\$ (6,644)
FTE's	1.00	1.00	-

LEADERSHIP

- Presides over Council meetings and models civility and good conduct. Works with staff to create annual City Executive Budget.
- Upholds and promotes the strategic mission and vision of the City, encourages citizen engagement, strengthens the community and seeks to enhance the quality of life.
- Participates in The Regional Transit Leadership Council, Wisconsin Center District, Visit Milwaukee, Intergovernmental Cooperative Council, the Milwaukee Regional Innovation Center, Milwaukee County Capital Improvement Committee, Urban Alliance, and League of Wisconsin Municipalities Board fulfilling the City’s vision to be a *Regional, State, and National Leader*.
- The Mayor also collaborates with “Milwaukee 7” (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and the National League of Cities (NLC). Participation in all these groups increases the City’s involvement and helps build collaborations and partnerships in local, regional, state, and national issues and initiatives.
- Heads the Emergency Operations Center (EOC), the City’s central coordinating, monitoring, notification and warning center for major emergencies and disasters.

PUBLIC RELATIONS

- Serves as the Chief Executive Officer and spokesperson for the City and represents the City of Wauwatosa at the local, state, and national level. The Mayor works with the media to inform the public of the City’s mission, policies, and practices in a positive, consistent, and credible manner.

RECRUITMENT AND APPOINTMENT

- Recruits and appoints over 250 volunteers to City boards, commissions and committees, and assigns Council liaisons encouraging effectiveness and alignment to the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and creates a stronger link between citizens and their government.

COMMUNITY DEVELOPMENT

- Chairs the Plan Commission to carefully steer future development to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Community Development Authority, NAIOP— the Commercial Real Estate Development Association, the Commercial Association of Realtors of Wisconsin and builds relationships with developers, realtors and key business leaders.
- Builds collaborative relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, the Village Business Improvement District, MidTown Business Association, East Tosa Alliance, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council to support the City's Strategic Plan goal to be *A Community of Choice*.
- Meets regularly with leaders of Medical College of Wisconsin, Froedtert Hospital, Children's Hospital of Wisconsin, the Milwaukee Regional Medical Center, city and regional business leaders and state and federal elected officials.

2022 BUDGETARY CHANGES

- None

2023 BUDGETARY CHANGES

- Increase of \$3,627.14 for fringe benefits.
- Reduction of \$1,600 for Auto Allowance.

BUDGET SUMMARY TABLE

Mayor Dept #110					
Expenditures					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised		Budget	% of Change
36,911	35,666	35,666	Wages	30,000	-15.9%
-	-	-	Overtime	-	0.0%
8,583	8,788	8,788	Benefits	7,225	-17.8%
600	600	600	Other Compensation	600	0.0%
2,314	13,029	13,029	Operating Expenses	13,029	0.0%
-	2,500	2,500	Services	2,500	0.0%
13,976	14,022	14,022	Internal Charges	14,607	4.2%
-	-	-	Other Expenses	-	0.0%
62,385	74,605	74,605	TOTAL	67,961	-8.9%
Revenues					
2022	2023	2023		2024	% of
Actual	Adopted Budget	Revised		Budget	Change
-	-	-			0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
62,385	74,605	74,605	TOTAL	67,961	-8.9%

PERSONNEL SCHEDULE

Mayor				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Mayor	1.00	1	1.00	-
TOTAL	1.00	1.00	1.00	-

COMMON COUNCIL

PURPOSE

The Common Council manages and controls city property, finances, highway, and public service; and has the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public. The Common Council may carry out its powers by license, regulation, suppression, borrowing money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 197,345	\$ 209,186	\$ 11,841
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 197,345	\$ 209,186	\$ 11,841
FTE's	16.00	16.00	-

MAJOR CHANGES

- Implementation of Municipal Code Self-Publishing Software
- Increased Membership and Dues

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk's office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

The purpose of the Commission for Persons with Disabilities is as follows:

- The commission will serve as a liaison between the mayor's office, other government officials, and Wauwatosa residents, including persons with disabilities. The commission will work with officials to raise awareness as it deals with concerns raised by persons with disabilities in Wauwatosa. The commission will make recommendations to the city and other government entities relating to possible policy changes that will assist Wauwatosa in more effectively meeting the needs or concerns set forth by people with disabilities. The commission will advocate for the rights of all persons with disabilities (mental, physical, environmental and intellectual) to live, work and enjoy all of the privileges of being a resident of the city of Wauwatosa.
- The commission will continually monitor the needs of persons with disabilities through assessments, surveys, questionnaires, hearings, informal discussions and social media, in order to develop strategic recommendations by identifying opportunities for the voice and participation of persons with disabilities to benefit city organizations through their expertise or insight.
- The commission will increase public awareness of the needs of persons with disabilities, provide public and private schools with guidance on the needs of people with disabilities, provide Wauwatosa churches with guidance on involving people with

disabilities, educate employers in Wauwatosa so that they can better meet the needs of individuals with disabilities, conduct forums for general education, and share with city officials the names of organizations and employers that are worthy of being recognized for their exemplary work with individuals with disabilities.

- D. The commission will provide support to people with disabilities, serve as a focal point for questions from persons with disabilities, serve as a liaison with public officials and service organizations, and provide issue papers to city officials on relevant areas of concern so that those officials may take appropriate action.
- E. The commission will assist in identification and resolution of problems involving people with disabilities, monitor compliance with the ADA, and serve on committees when issues arise that affect individuals with disabilities.
- F. The commission will provide information on disability issues through selected media coverage, and develop a public relations network to reach the people of Wauwatosa.

2023 BUDGETARY CHANGES

- No significant budget changes.

2024 BUDGETARY CHANGES

- Reduction of \$2,000 in Professional Development
- Reduction of \$2,000 in Printing and Duplication – Move to Municode Self-Publishing Software to internally manage the Municipal Code
- Increase in \$2,500 in Other Expenses to account for the one-time costs associated with Municode Self-Publishing Software
- Increase of \$1,524 in Membership and Dues due to increase in LWM membership (\$1,235), National League of Cities (114), and addition of Bird City Designation Renewal (\$175).
- Consolidate Youth, Disabilities and Equity Commission into a single line

BUDGET SUMMARY TABLE

Common Council Dept #111					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
85,695	86,400	86,400	Wages	86,400	0.0%
8,685	7,542	7,542	Benefits	8,508	12.8%
-	-	-	Other Compensation	-	0.0%
33,082	41,131	39,631	Operating Expenditures	41,754	1.5%
10,371	-	-	Services	-	0.0%
6,400	6,000	6,000	Fixed Charges	6,400	6.7%
53,994	53,772	53,772	Internal Charges	56,124	4.4%
-	2,500	2,500	Other Expenses	10,000	300.0%
198,227	197,345	195,845	TOTAL	209,186	6.0%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-			0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
198,227	197,345	195,845	TOTAL	209,186	6.0%

PERSONNEL SCHEDULE

Common Council				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Alderpersons	16.00	16	16.00	-
TOTAL	16.00	16	16.00	-

WAUWATOSA YOUTH COMMISSION

PURPOSE

The purpose and duties of the Wauwatosa Youth Commission are to act as an advisory body to the Common Council and the Mayor and to provide recommendations on proposed policies and ordinances affecting youth.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 1,504	\$ -	\$ (1,504)
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 1,504	\$ -	\$ (1,504)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- To encourage, develop and implement activities and services that promote a positive environment for youth in the City of Wauwatosa.
- To serve and represent a broad spectrum of youth from diverse backgrounds and all geographic areas of Wauwatosa.
- To report annually to the Mayor and the Common Council on the interests, needs, and recommendations concerning matters that affect the youth of Wauwatosa.
- To cooperate and coordinate with other organizations that have the interests of youth in common.

2023 BUDGETARY CHANGES

- No significant budget changes.

2024 BUDGETARY CHANGES

- Beginning with the 2024 Budget, \$10,000 is budgeted in the Common Council budget and is available to all Commissions other than those with separate budgets which includes the Senior Commission, Historical Preservation Commission and Bicycle and Pedestrian Commission.
- As amended by the Financial Affairs Committee, \$10,800 of estimated year end balance is transferred to the capital projects fund for the design of the pump track in the 116th Street park.

BUDGET SUMMARY TABLE

Youth Commission Dept #113					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
-	-	-	Misc. Expenses	-	0.0%
751	739	739	Operating Expenditures	-	-100.0%
655	765	12,355	Other Expenses	-	-100.0%
1,406	1,504	13,094	TOTAL	-	-100.0%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
-	-	-		-	0.0%
			TOTAL	-	0.0%
Net Cost					
1,406	1,504	13,094	TOTAL	-	-100.0%

SENIOR COMMISSION

PURPOSE

Our mission is to enhance the quality of life for all older adults in Wauwatosa. We represent and serve as advocates for older adult residents. We do this by bringing focus to issues affecting the quality of life of seniors; serving as a connecting point between seniors, the city, social agencies, neighborhood associations, and other groups; monitoring the needs of seniors and developing strategic recommendations to address identified issues.

	2023	2024	Change
Exp	\$ 1,371	\$ -	\$ (1,371)
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 1,371	\$ -	\$ (1,371)
FTE's			-

PROGRAMS AND COMMITTEES

HOUSING COMMITTEE

This subcommittee was tasked with identifying housing needs and desires that are most critical to Wauwatosa seniors. The results of this survey have allowed the commission to provide housing needs recommendations to city staff, the planning commission and the common council, allowed for inter-citizen committee collaboration and prompted the creation of the Helping Seniors Stay in their Homes subcommittee.

HELPING SENIORS STAY IN THEIR HOMES

This subcommittee of the Commission has been working to research existing opportunities and programs that assist older adults with the goal of remaining in their homes independently. They will work to develop recommendations about what types of initiatives they think would be feasible for implementation in Wauwatosa. This group is currently working on a proposal for use of ARPA funds to establish a transportation option for Wauwatosa’s older adults.

SENIOR RECREATION/WELLNESS

This subcommittee of the Commission has been working to research existing recreation and wellness opportunities and programs that are available for older adults in Wauwatosa. Once they have cataloged all of the opportunities, they will survey the community to see what other types of programming is desired and then work to advocate for their development.

SERVICES

COLLABORATION

The Senior Commission places an emphasis on collaborating with other city commissions and committees. Commission members have attended meetings of those groups with similar goals and interests including the Committee for Citizens with Disabilities and the Bicycle and Pedestrian Facilities Committee. The Chair of the Senior Commission participates in a citywide Housing Coalition, which also includes members of the Equity and Inclusion Commission, Committee for Citizens with Disabilities, and Tosa Together. This group has worked to create a Joint Statement on Housing Equity in Wauwatosa and will continue to work collaboratively to advance housing equity in Wauwatosa. The Chair of the Commission is a member of the Milwaukee County Senior Center Special Committee. This committee is responsible for future planning related to county senior center facilities, programming, partners and community engagement. The Senior Commission also works closely with area non-profits serving older adults, such as Eras Senior Network and local food pantries.

FILE OF LIFE

The Senior Commission subsidizes this program in partnership with the City Fire, Police and Health departments. File of Life includes refrigerator magnet pouches with card and purse/billfold size pouches, along with an information card. This information serves as a mini-medical history for emergency responders.

LOCKBOX PROGRAM

The Senior Commission sponsors this program in partnership with the Fire and Police departments. A lockbox containing a key to the participant's home is secured on the outside of the front door. In Wauwatosa, only the Fire Department has the key to the lockbox. It provides access for first responders without the need to break into the house in case of an emergency.

VOTING ASSISTANCE PROGRAM

The Senior Commission, together with the City Clerk, Health Department and Hart Park Senior Center, created a program to assist older adults with voter registration, requesting an online ballot and providing a witness signature for the recent election.

SHARING COMMUNITY RESOURCES

The Senior Commission works to identify programs, resources, agencies and community education that is beneficial to older adults. This information is shared regularly on the Senior Ambassador Facebook page as well as with senior serving agencies, such as Hart Park Senior Center.

2023 ACHIEVEMENTS

- COVID-19 Health Protocols and Vaccine – consulted with Health Department to ensure voice of older adults was represented.
- Coordinated senior programs with citizen committees, City staff, school recreation staff and community organizations.
- New Health and Wellness Initiatives in collaboration with Wauwatosa Recreation, Parks, and Public Works Departments and the Wauwatosa School District.
- Developed and submitted several ARPA proposals.
- Raised awareness about need for enhanced communications with older adult population with less reliance on digital communication only.
- Focused on housing needs, with specific attention paid to affordability, accessibility and inclusivity. Continued to work in collaboration with Joint Housing Coalition on these matters.
- Advocacy around voting issues and the need to re-open in person dining at Hart Park Senior Center.

2024 GOALS

- Work with City staff to create housing options of all types for older adult residents.
- Address digital literacy gap.
- Continue voter advocacy to ensure that older adults can vote safely and securely.
- Continue advocacy efforts around in-person senior dining.
- Continue collaborative work related to wellness and recreation expansion.
- Work with City staff and the Bicycle-Pedestrian Committee on projects related to senior-friendly and accessible infrastructure (benches, safe street crossings, signage, exercise activities, etc.)
- Work closely with City staff on the Muellner Building renovations (Hart Park Senior Center) and 16th Street City Park.
- Offer input and support to the city-wide AARP Age-Friendly/Livable Communities initiative which is led by the Health Department and a community-based steering committee.
- Enhance communication with members of the Council, in particular new members.

BUDGET SUMMARY TABLE

Senior Commission Dept #115					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
-	1,371	15,486	Operating Expenditures	-	-100.0%
-	-	-	Utilites	-	0.0%
-	1,371	15,486	TOTAL	-	-100.0%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
280	-	-	Miscellaneous	-	0.0%
280	-	-	TOTAL	-	0.0%
Net Cost					
(280)	1,371	15,486	TOTAL	-	-100.0%

MUNICIPAL COURT

PURPOSE

The Municipal Court is a coequal branch of the Wauwatosa government. The Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action, and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 241,625	\$ 248,798	\$ 7,173
Rev	\$ 390,000	\$ 404,000	\$ 14,000
Net Cost	\$(148,375)	\$(155,202)	\$ (6,827)
FTE's	1.89	1.89	-

MAJOR CHANGES

- Increase PT Court Clerk position to FT
**Note from Finance Dept: This request was not included in the Adopted Budget and the part-time position will be staffed with existing personnel.*

PROGRAMS/SERVICE LINES

The Court office is open on a daily basis in addition to court being held 1-2 times a week in the evenings. The Court strives to have office hours identical to the City Hall. Court staff is relied upon to ensure court runs smoothly, and that all responses and requests are handled in a timely manner. Court staff works independently on a myriad of items, including but not limited to: preparing court dockets, obtaining police reports as needed for the judge, accepting payments of forfeitures imposed by the court, arranging payment plans, scheduling hearings and trials, assisting the judge with projects, providing information and documents as needed, and responding timely to defendant inquiries. If a defendant does not appear for her court date, she is notified in writing of the judge's decision and payment information.

Court staff submits unpaid forfeitures to the Department of Revenue's Tax Refund Intercept Program (TRIP) or State Debt Collection (SDC). When a forfeiture remains unpaid despite collection efforts, court staff prepares warrants. The Court's workload is heavily dependent on citations written by the Wauwatosa Police Department.

During a court night, court staff assists the Judge to process her Orders and respond to defendants. Following the court night, court staff must enter the Orders and then track to ensure payment or completion by the defendant of the Judge's Order. Court staff responds courteously, respectfully, and promptly to all inquiries, whether internal, from the police department, or from defendants.

2022 - 2023 ACHIEVEMENTS

- The court has modified its calendar for 2023, with specific evenings devoted to: initial appearances; pretrial conferences, motion hearings, and trials; and juveniles. The court has sought to work with the police department to ensure that defendants are scheduled appropriately on the specific court nights. The court will evaluate the calendar later in 2023 to set the schedule for 2024. Additional court nights have been added as needed throughout the year to accommodate the increase in issued citations.
- The court has begun referring juvenile defendants to the Milwaukee County Social Development Commission. Each month, an individual from this organization is present at juvenile court nights to work with individuals ordered to attend treatment at the SDC, which may include community service, anger management workshops, AODA assessments, individual therapy, and group therapy.
- The court released a 2022 State of The Court document to provide information to the public on court activities. [The report is available on the court website](#). The court will release a 2023 State of the Court at the conclusion of this year.
- As required by law, the City retains approximately 65% of the gross revenue collected by the Court with the remainder divided between the County and State. Defendants pay forfeitures during court night, online, or in person at the court office. Forfeitures not timely paid by defendants are obtained from SDC and TRIP collections, payment on warrants and commitments, and/or payment on driver license suspensions.
Forfeiture revenue retained by the City in 2022 was \$370,434, which is decreased \$50,793 from the total retained in 2021. This is mainly due to reduced SDC payments. In the first half of 2023, forfeiture revenue is \$183,784.
- The court's caseload is entirely dependent on the number of citations issued by the Wauwatosa Police Department and the City. In 2022, 3686 municipal and traffic citations were issued and 3524 citations were adjudicated in Wauwatosa Municipal Court. This is an increase of approximately 35% in issued citations from 2021. In the first half of 2023, 2672 citations were issued and 2097 were adjudicated. This is an increase of approximately 49% in issued citations from 2021 for this time period.
- In 2022, collections from the Department of Revenue State Debt Collection program (SDC) were \$345,584 in gross revenue. So far, in 2023, the court has received \$163,415. There are currently over 4300 outstanding debts in SDC totaling more than \$1,400,000. In July 2022, SDC returned 2800 debts to the court as uncollectible. This action affected the revenue collections negatively. The Court issued warrants to defendants for these returned outstanding debts. Most have not appeared in court. This has resulted in increased issuance of driver license suspensions, bench warrants and Tax Intercept.
- Gross revenue from the Tax Refund Intercept Program (TRIP) was \$4168 in 2022 and so far, in 2023, the court has received \$9842. There are 5518 unpaid citations in TRIP totaling \$980,000.
- There were 351 bench warrants issued in 2022. In the first half of 2023, 123 bench warrants were issued. The purpose of the bench warrant is to bring defendants to court to discuss

their ability to pay with the Judge. At this time, there are 250 open warrants. No commitments for jail time have been issued since 2019.

- In 2022, the court processed drivers license suspensions on 616 citations and 325 in the first half of 2023.

2024 SIGNIFICANT CHANGES

- The Court requests an increase from the part-time clerk position (.6 FTE) to full-time. The Court predicts an increase in citations in 2024 to levels that have not been seen since before the pandemic, when the Court was staffed with 2.6 FTEs. In order to ensure collection of fines, enforce the Judge's orders, and contemplate the additional changes that the Judge wishes to implement (see further bullets below), a full-time second clerk is needed. A second full-time clerk will permit the Court to staff the Court office for the same hours as City Hall without needing overtime. The second full-time clerk will be able to cover court nights and will ensure continuity into the future.

At a minimum, the Court needs 1.6 dedicated employees. The .6 position cannot be staffed by different employees from other Departments. In addition to the impossibility of training multiple individuals as "clerks" and the reality that it takes 1-1.5 years for a clerk to operate independently, the Court deals with sensitive information and cannot have multiple different individuals working in the court office. The additional payroll cost is \$38,074.48 to change from a .6 to a 1.0 FTE. More information on this request is provided in the Budget Position Request Form.

Finance Department Note:

Recognizing the Municipal Court as a co-equal branch of the City government, the narrative as submitted by the Court has not been changed. However, this request was not included in the Adopted Budget. Instead, existing personnel in other City Hall departments will be utilized to replace the 0.6 FTE part-time position. City Administration will develop a more detailed plan with current Court staff and the Municipal Judge prior to the start of the fiscal year.

- The court will present the Common Council with a fee schedule to approve for municipal citations.
- The court is working with other City departments to create programming for juvenile defendants and, ideally, community service options within the City. This will be difficult to accomplish without a second full-time clerk.
- The court hopes to present an overview of the court to the Common Council and the School Board so that all involved City entities understand the role of the court and how citations are handled and resolved.
- The court plans to update its website to include additional information, fill-in forms, and helpful links to other agencies.

- The court will create additional court procedures for the school district and police department for habitual truancy citations.
- The court will develop an information sheet regarding the Court for officers to present to defendants when citations are written. Currently, an information sheet is provided that was not drafted by the Court.

BUDGET SUMMARY TABLE

Municipal Court Dept #120					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
125,427	129,398	129,398	Wages	127,688	-1.3%
269	-	-	Overtime	5,000	0.0%
51,284	48,003	48,003	Benefits	50,050	4.3%
4,245	13,260	13,260	Operating Expenses	13,525	2.0%
32	18,100	18,100	Services	18,000	-0.6%
-	100	100	Utilities	-	-100.0%
32,778	32,764	32,764	Internal Charges	34,535	5.4%
214,036	241,625	241,625	TOTAL	248,798	3.0%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
316,974	390,000	376,000	Fines and Penalties	404,000	3.6%
316,974	390,000	376,000	TOTAL	404,000	3.6%
Net Cost					
(102,938)	(148,375)	(134,375)	TOTAL	(155,202)	4.6%

PERSONNEL SCHEDULE

Courts				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Court Clerk ¹	1.60	2	1.60	-
Court Officer	0.12	3	0.12	-
Municipal Justice	0.17	1	0.17	-
TOTAL	1.89	6.00	1.89	-

¹ It is anticipated that 0.6 FTE will be provided by using existing positions from other departments. A final plan will be developed by Administration and HR

ADMINISTRATIVE SERVICES DEPARTMENT

PURPOSE

ADMINISTRATION (10-140)

The City Administrator serves as the chief administrative and operating officer of the city and has clear authority to administer day-to-day operations of the municipal government, including formulating operating procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature and does not serve as a voting member in the creation of policy. The Administrator serves in a liaison capacity to all city board and commissions.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$2,122,404	\$2,278,261	\$ 155,857
Rev	\$ 10,000	\$ 1,500	\$ (8,500)
Net Cost	\$2,112,404	\$2,276,761	\$ 164,357
FTE's	14.29	14.29	-

MAJOR CHANGES

- Funded a resident survey, which we complete every 5 years.

COMMUNICATIONS AND MARKETING

To enhance outreach to residents and businesses, offer a variety of means for audiences to learn more about and become involved with their city government, and to share information on city services. Communications seeks to assist all city departments in enhancing transparency into their operations.

HUMAN RESOURCES (10-143)

The Human Resource Department's mission is to strategically support the City's efforts to attract, retain, and engage a talented, efficient and diverse workforce. HR embraces change and the opportunity it brings for increased efficiency of the City.

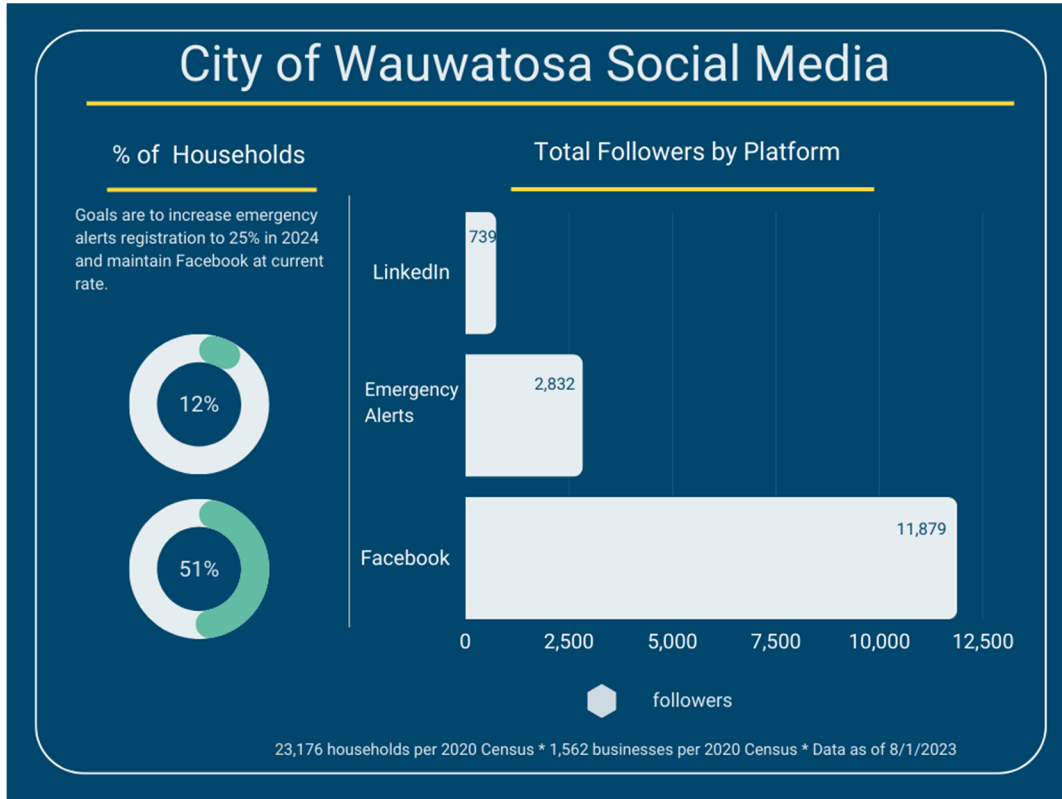
CITY ATTORNEY (10-130, 10-131)

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner.

PROGRAMS/SERVICE LINES

ADMINISTRATION

PERFORMANCE MEASURES



COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate day-to-day operations to ensure policies and procedures are properly implemented. Provide advice and recommendations based on expertise.

COMMUNICATIONS

- Oversight of city-wide strategic communications, digital media, print media, social media, and media relations.
- Assist all city departments in implementing their missions, priorities, and projects by providing communications expertise and guidance.
- Recording and broadcasting the Common Council and Standing Committee meetings on the government access channels and web streaming, including oversight of associated personnel.
- Identify opportunities for resident engagement on city initiatives.

CROSSING GUARD

- Oversee the crossing guard contract and budget.

PERSONNEL MANAGEMENT

- Develop strategies for labor relations as part of the negotiation team in the collective bargaining process.
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources.
- Provide leadership and support of the city's continued focus on organizational development.
- Assist in recruitment of key positions.

DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa, including financial resource assistance, working closely with neighborhood and business associations and groups, coordination of city departments to foster development, business retention and expansion efforts, and more.

ORGANIZATIONAL MANAGEMENT, ANALYSIS & STRATEGIC PLANNING

- Provide necessary research and recommendations to develop a course of action regarding policies, programs, and strategic initiatives.
- Develop and implement strategic plans through the Common Council and committees.
- Guide and assist staff to prepare for and implement policies and procedures of the city and its employees, and any other functions absorbed by the city administration team.

HUMAN RESOURCES

PERFORMANCE MEASURES

- Vacancy rate shows an employer's rate of vacancies to overall employment. It's calculated by taking the number of vacancies divided by the total number of jobs available. Anything below 10% is considered healthy and below 5% is considered excellent. This number is measured at a snapshot in time and something we will measure moving forward. We have a current vacancy rate of 4.94%.

COMPENSATION

- Manage compensation to competitively attract and retain a high-performing workforce. Oversee and administer salary changes such as cost of living, performance pay and other adjustments. Create and apply salary policies as appropriate (e.g. promotion, overtime, holiday, etc.).

BENEFIT ADMINISTRATION

- Manage vendors and purchasing of benefits, administration of benefits to employees, claims trouble shooting, communication of benefits, eligibility tracking; also, paid time off including vacation, sick leave, holiday, etc.
- Oversee robust employee wellness program and on-site workplace clinic

PAYROLL/TIMEKEEPING

- Manage bi-weekly and special payrolls for 480 employees
 - Ensure legal compliance, accuracy and efficiency in payroll
 - Automated Timekeeping System (Kronos) and Telestaff (Police and Fire Advanced Scheduling)
 - Payroll System: Tyler Munis; benefits administration portal go-live in 2023; continue to look for efficiencies

ORGANIZATIONAL DEVELOPMENT

- Design, implement, and support strategies to increase organizational effectiveness and support organizational change:
 - Invest in People – employee development program and intranet site
 - Employee engagement and morale
 - Supervisor and leadership training
 - Support teams and leadership through training and initiatives to align organization to industry best practices, the city's strategic plan and increased performance
 - Diversity, equity and inclusion policies, initiatives and training

PERFORMANCE MANAGEMENT

- Manage performance evaluation processes, rating systems, communication, and calculation of pay scenarios. Manage the associated software system
- Assist organization in driving optimal performance of employees and culture change through effective coaching and performance management practices

EMPLOYEE AND LABOR RELATIONS

- Advise, consult, and lead on employee issues. Examples: work with supervisors and employees on performance issues, disciplinary issues, regulatory issues and conflict resolution issues
- Assist in labor relations with unions, contract interpretation, negotiation, and implementation of contract terms; and enhance positive labor relations

RECRUITMENT/SELECTION OF EMPLOYEES

- Manage and lead recruitment and hiring process, implement industry best practices and innovative solutions for recruitment, design and comp new positions, advertise openings, work with departments to analyze efficiency of staffing structure, oversee and participate in interview process
- Ensure legal compliance in hiring; review of recruitment processes for enhanced efficiency

- Wauwatosa is the first local municipality to participate in MMAC’s pledge to enhance diversity in our city’s employment by 2025. HR manages recruitment processes to help ensure inclusive hiring practices and a welcoming culture
- Continue to modernize recruitment efforts and work on culture initiatives to ensure that the City of Wauwatosa is an employer of choice
- Focus on succession planning, employee development and retention of talent

CITY ATTORNEY (INCLUDING LITIGATION RESERVE)

PERFORMANCE MEASURES

- Claims Administration – review and manage liability claims filed against the City for all manner of liability issues, including vehicle damage, personal injury, property damage (also pursue claims against outside parties as appropriate on behalf of City)
- Litigation – respond to and manage attorneys’ work on claims against City which result in litigation, including administrative proceedings

	2020	2021	2022	2023
Liability Claims	50	81	46	38
Active Court Cases	25	31	33	45
In House Litigation	5	10	13	14

INTERNAL SERVICE

- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Contract review and drafting
- Property transactions, including coordination of acquisitions for public works projects

ECONOMIC DEVELOPMENT

- Participate and structure economic development activities to further the interests of the City in a manner which protects the interests of current and future taxpayers

PROSECUTION

- Municipal Court prosecution, including participation and contribution to programs created by new Municipal Judge

LITIGATION/LITIGATION MANAGEMENT

- Legal representation of City and legal defense/litigation management, including property tax litigation

- Manage outside counsel and use of internal resources in representing the interests of the City while protecting City's interests to the fullest, based upon policy direction provided by Common Council
- Pursue measure to more effectively and strategically address ongoing litigation needs

2023 ACHIEVEMENTS

ADMINISTRATION:

- Developed an implementation plan for the Common Council's adopted strategic plan and assigned departments to complete projects to advance the Common Council's vision for the City of Wauwatosa.
- Provided expertise and leadership to support the work of several city departments in the negotiation for the future development at vacant property at Mayfair Mall.
- Developed several administrative policies to reflect the organization's new mission, vision, and values as identified in the Common Council's Strategic Plan.
- Implemented two new areas of focus in city departments – performance measurement and management and succession planning.
- Created an office assistant cross training program to ensure consistent service delivery to the public while limiting prolonged absences in customer service positions. This program also encourages resource sharing between departments and increases employee productivity.
- Implemented changes to the city's crossing guard program to ensure wages that are more competitive for guards and issued a request for proposal to prices available in the market for this service.

COMMUNICATION AND MARKETING

- Added Instagram to the city's social media presence and began implementation of a more video-focused social media strategy in alignment with best practices.
- Developed social media strategies for each of the communications managed social accounts and assisted each department to develop a social media strategy for their accounts.
- Completed a website refresh for department homepages, upgrading features and refocusing on resident services.
- Created an outreach and communication plan for the Development Department's comprehensive planning project.
- Provided marketing expertise to the Police Department Recruitment and Retention Task Force.

HUMAN RESOURCES

- Completed an evaluation, analysis and redevelopment of employee handbook and administrative policies
- Began work on a comprehensive compensation study (ideally every 10 years, current structure implemented in 2013)

- Began implementation new employee intranet site which enhances employee communication and access to information
- Spent significant time on continuing implementation of ERP (Tyler Munis). We are embracing the opportunity to make our processes more efficient and user-friendly
- Led in the areas of hiring (during a difficult employment market), employee relations, administrative policies, employee health and safety, labor negotiations and morale initiatives
- Emphasized mental health benefits to employees, worked to provide resources and tools for employees to navigate work and home challenges
- Hired 86 employees as of 7/15/2023, which includes poll workers and seasonal employees
- Worked with departments to adapt recruitment practices and processes to be more timely, inclusive and competitive (Police recruitment and retention task force, Police Officer hiring bonus, employee referral program)
- Began partnership with UWM CLIP (Community Leaders Intern Program) to hire diverse interns in several City departments
- Continued emphasis on Diversity and Inclusion through formal training and mentorship; met MMAC (Milwaukee Metropolitan Association of Commerce) pledge goal of increasing diverse employment by 15% and diverse management by 25%. The goal was to meet these increases by 2025. We will continue to focus on this initiative
- Maintained and promoted robust benefits and wellness programs, resulting in increased utilization of workplace clinic and wellness offerings and positive results in our healthcare budget

CITY ATTORNEY

- Review of case management system for future usage based upon more modern and robust systems, in effort to upgrade utility of said system, participated in selection of Citywide document management solution to review whether it can provide necessary capabilities for City Attorney matter management system
- Provided continued support for several significant ongoing development projects, including use of TIF funds for affordable housing and extensive organizational efforts regarding redevelopment of former Boston Store parcel at Mayfair Mall
- Maximized efforts of Deputy City Attorney in ongoing litigation matters while attempting to control and monitor workload factors
- Supported and coordinated outside counsel and city staff support of significant ongoing litigation, primarily related to property tax and assorted planning/development-related matters
- Trained new police officers in constitutional law and related matters as part of training at Wauwatosa Police Department
- Provided direct assistance to other City departments in addressing backlogs in Public Records responses
- Continued to pursue improved response to code enforcement and property maintenance concerns

2024 GOALS

ADMINISTRATION

- Continue to manage the Strategic Plan and Implementation Plan to ensure progress on the Council's goals.
- Ensure completion of the 2024 resident survey and broadly distribute the results to the community.
- Provide strategic expertise and guidance to city departments, council committees, and the common council.
- Work with city departments to implement the policy directives of the Common Council.
- Support city departments to focus on employee development and succession planning, as well as performance measurement, as priority areas of focus in 2024.

COMMUNICATIONS AND MARKETING

- Develop the second communications strategy for the City of Wauwatosa for years 2024 – 2028 and implement work identified for 2024.
- In partnership with Human Resources, launch a new employee intranet site.
- Ensure successful implementation of new social media platform for city communications – Instagram.
- Increase number of individuals signed up to receive emergency communication alerts through Rave.

HUMAN RESOURCES

- Continue work on the comprehensive compensation study and plan implementation
- Further department director and supervisor commitment to employee development, leadership and engagement efforts through increased communication and training on these initiatives
- Maintain and improve our Invest in People program (increase marketing, highlight success stories and encourage departments to apply for funding) with enhanced focus on developing high-performing employees
- Begin work on a building a Talent Management Program: Succession planning and knowledge transfer, talent pipeline building, employee development and community outreach
- Continue to work on organization efficacy; assess organizational structures for opportunities for efficiencies; work with departments through recruitments to make changes to positions, duties and structures to increase organizational efficiency
- Focus on employee retention and workplace culture

CITY ATTORNEY

- Study litigation and expense data in order to determine whether there could be funding and support systems for an additional experienced Assistant City Attorney position, to work almost exclusively on property tax litigation
- Continue to be broadly available and responsive to internal customers, particularly by creating systems to more effectively track and streamline public records responses
- Move forward with processes necessary to continue rapid successful improvement of former Boston Store parcel and related developments in Mayfair Mall area
- Continued implementation of changes necessary due to change in council size and redrawing of aldermanic districts, including structural changes to council operations if needed
- Process documentation and succession planning for City Attorney's office
- Utilize data to review and evaluate improvements in claims tracking and response, including improved risk avoidance where appropriate
- Train new council members and citizen committee members on ethics, proper use of technology and communications protocols

2024 BUDGETARY CHANGE

ADMINISTRATION:

- Added \$22,000 of one-time expense to complete a 2024 resident survey. This will be the third resident survey completed by the City on a five-year cycle. This survey is completed by a third party company and is statistically valid at a 95% confidence level. It measures resident satisfaction on city services. The data is then compared to survey results from past years to show progress or opportunities for improvement in service provision. This year's survey includes an interactive dashboard to communicate the results of the survey with the public.
- Reduced advertising revenue from \$10,000 to \$1,500 due to lack of interest in program.

HUMAN RESOURCES:

Increased professional development budget (funds for HR employees) to accommodate an additional professional-level staff member and commitment to obtaining professional HR certification.

Increased professional development budget (Invest in People for employee development) by \$4,100. This account has seen enhanced utilization steadily over the past years and is a direct reflection of our commitment to employee development.

CITY ATTORNEY:

No significant changes

LITIGATION RESERVE:

Continue to monitor outside litigation activity to control costs of litigation based upon current litigation projections. Some major cases have reached conclusions but a number of new matters, particularly involving healthcare institutions, are becoming quite involved and complicated, and will require careful monitoring to address potential costs of litigation.

The contribution to the General Liability fund is increased slightly

Re-estimate in 2023 budget to account for added costs related to litigation regarding property tax matters

BUDGET SUMMARY TABLE

Administrative Services					
Dept #130, 140, 143					
Expenditures					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
1,038,816	1,178,916	1,178,916	Wages	1,268,677	7.6%
5,117	-	-	Overtime	5,000	0.0%
404,139	433,266	433,266	Benefits	466,235	7.6%
9,967	10,417	10,417	Other Compensation	10,512	0.9%
145,133	152,473	176,019	Operating Expenses	167,083	9.6%
221,824	218,897	302,074	Services	216,397	-1.1%
124,904	124,935	124,935	Internal Charges	140,857	12.7%
19,010	3,500	5,014	Other Expenses	3,500	0.0%
-	-	-	Capital Outlay	-	0.0%
1,968,911	2,122,404	2,230,640	TOTAL	2,278,261	7.3%
Revenues					
2022	2023	2023		2024	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
-	10,000	2,000	Miscellaneous	1,500	-85.0%
-	10,000	2,000	TOTAL	1,500	-85.0%
Net Cost					
1,968,911	2,112,404	2,228,640	TOTAL	2,276,761	7.8%

Litigation Reserve Dept #131					
Expenditures					
	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
399,512	250,000	580,000	Services	290,000	16.0%
1,000,000	1,000,000	1,000,000	Internal Charges	1,000,000	0.0%
1,399,512	1,250,000	1,580,000	TOTAL	1,290,000	3.2%
Revenues					
	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
					0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
1,399,512	1,250,000	1,580,000	TOTAL	1,290,000	3.2%

PERSONNEL SCHEDULE

Administrative Services				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Administrative Support Spec - Attorney	0.50	1	0.50	-
Administrative Intern	0.63	1	0.63	-
Benefits and Wellness Manager	1.00	1	1.00	-
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Communication Manager	1.00	1	1.00	-
Communication Specialist	1.00	1	1.00	-
Deputy City Administrator	1.00	1	1.00	-
Deputy City Attorney	1.00	1	1.00	-
Director of Administrative Services	-	0	-	-
HR Director	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Multimedia Technician	0.41	1	0.41	-
Organizational Development and Internal	1.00	1	1.00	-
Payroll Specialist	0.75	1	0.75	-
Senior HR Generalist	2.00	2	2.00	-
TOTAL	14.29	16.00	14.29	-

CITY CLERK & ELECTIONS

PURPOSE

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; maintain records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT			
	2023	2024	Change
Exp	\$624,309	\$716,186	\$ 91,877
Rev	\$155,090	\$142,600	\$ (12,490)
Net Cost	\$469,219	\$573,586	\$ 104,367
FTE's	4.50	4.50	-

MAJOR CHANGES

- Implementation of new polling locations
- Increased training/education
- Increase in Poll Worker pay

PROGRAMS/PERFORMANCE MEASURES

CLERICAL

- Provides clerical staffing to the Common Council, council committees, and a number of other city boards and commissions
- Manages records of official Common Council actions including resolutions, ordinances, contracts, agreements, easements, and encroachments
- Directs City Hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city’s general information line
- Publishes information to the city website
- Publishes agendas and minutes to the online meeting portal
- Conducts staff training on legislative management software program
- Schedules and staffs Board of Review hearings
- Communicates license renewal information; issues city licenses twice yearly
- Maintains records of Mayoral appointments to boards and commissions
- Publishes legal notices as required
- Mails Plan Commission notices and rezoning application notices to property owners
- Coordinates with the Development and Finance departments to complete Special Assessments

Performance Measures

- 172 resolutions and ordinances processed
- 591 licenses and permits issued

ELECTIONS

The Elections budget supports the election process:

- Regular and temporary staff wages
- Voting equipment annual maintenance
- Voter registration activities, including data entry and communications
- Maintenance of registered voter database
- Set-up/take-down of voting locations
- Recruitment, training, and compensation of poll workers
- Voter, poll worker and staff supplies
- Absentee ballot envelopes and postage, ballot printing, memory device coding
- Publication of legal notices
- Delivery of absentee ballots to nursing homes
- Polling location costs
- Poll book printing
- Post-election updating of voter history
- Mandatory statistical reporting

Performance Measures

- 533 Poll Worker shifts filled
- 3,027 absentee ballots processed per FTE

2023 ACHIEVEMENTS

CLERK

- Created a combined Office Assistant position between the Assessor's and Clerk's Offices
- Fully implemented a new legislative management program, Legistar, to improve the staff and customer experience with legislative history and civic engagement
- Attended eleven professional development programs between four office staff members
- Developed Mission, Vision, and Values statements, as well as Key Performance Indicators (KPIs)

ELECTIONS

- Replaced Hart Park with two new polling locations for the 2024 election cycle

- Successfully implemented a new policy that allows city staff to work at the polls on Election Day, enhancing cohesion and understanding across city departments
- Improved communication and shared understanding with our poll workers by conducting effective trainings and creating additional opportunities to assist with the election process
- Strengthened preparedness by drafting Election Day Contingency & Emergency Response Plans for all polling locations
- Enhanced security by acquiring lockable Election Day ballot transport bins and secure supply bags for voting in residential care facilities, partially supported by grant funding
- Replaced stock of absentee voting envelopes based upon new design adopted by the Wisconsin Elections Commission, partially supported by grant funding

2024 GOALS

CLERK

- Begin implementation of a document management program to improve record retention, accessibility, and transparency
- Work with City Attorney to develop a program and policy for filing public records requests
- Clarify and improve the public comment process through the Legistar program and the development of a public comment policy
- Continue to provide staff with professional development opportunities to increase knowledgeability and improve service delivery
- Host an informational meeting with alcohol licensees/establishments to review the relevant alcohol-related laws and new online application portal, and generally explain the alcohol licensing process from start to finish

ELECTIONS

- Successfully conduct four elections and implement new polling locations with efficiency, integrity, and equity
- Work with Communications to develop a communications plan for the 2024 elections
- Coordinate with Police, Fire, DPW, Attorney, and Communications to create a shared understanding of the newly developed Election Day Contingency & Emergency Response Plans
- Improve Poll Worker preparedness, knowledgeability, and resourcefulness by conducting table-top exercises, offering additional training opportunities, and creating a standardized Election Officials' Reference Guide
- Improve poll worker retention and recruitment by increasing poll worker pay
- Build community connections and begin developing a civic engagement pipeline by encouraging and recruiting high school students to serve as Poll Workers

2023 BUDGETARY CHANGES

CLERK

- No significant changes

ELECTIONS

- Purchase new stock of absentee ballot envelopes, using leftover postage funds as well as a grant of nearly \$5,000

2024 BUDGETARY CHANGES

CLERK

- Reduction of \$10,000 in Reserve and Premier Liquor License revenue
- Reduction of \$2,250 in General Services due to reduced Weights and Measures inspection contract

ELECTIONS

- Increase of \$2,000 in Office Supplies due to potential needs for four elections in 2024
- Increase in \$5,000 in Printing and Duplication to account for potential need for more absentee envelopes and other election-related envelopes, copy machine costs for printing absentee instructions and election-related letters, and ballot printing
- Increase of \$10,000 in Postage for postage for absentee ballots and other election-related mailings
- Increase of \$7,000 in Other Expenses for costs related to polling site change postcards
- Increase of \$9,300 in General Services to account for election equipment warranties and firmware licenses and polling place rental
- \$55,800 in Fund 38 to purchase additional Badger Books (3 servers and 15 clients) and additional Express Votes (4), to be paid for by ARPA funds

BUDGET SUMMARY TABLE

City Clerk Dept #141					
Expenditures					
	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
168,946	184,659	184,659	Wages	228,176	23.6%
2,618	4,000	4,000	Overtime	4,000	0.0%
56,600	67,888	67,888	Benefits	64,636	-4.8%
360	360	360	Other Compensation	360	0.0%
13,879	16,700	17,131	Operating Expenses	14,205	0.0%
14,553	14,000	14,900	Services	8,900	-36.4%
-	-	-	Utilities	-	0.0%
95,570	97,308	97,308	Internal Charges	88,821	-8.7%
-	-	-	Capital Outlay	-	0.0%
352,526	384,915	386,245	TOTAL	409,098	6.3%
Revenues					
	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
125,572	139,350	129,350	Licenses and Permits	129,350	-7.2%
20,001	15,740	15,740	Public Charges	13,250	-15.8%
145,573	155,090	145,090	TOTAL	142,600	-8.1%
Net Cost					
206,953	229,825	241,155	TOTAL	266,498	16.0%

Elections Dept #142					
Expenditures					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
126,342	157,097	157,097	Wages	142,987	-9.0%
3,392	3,000	3,000	Overtime	3,000	0.0%
24,826	32,562	32,562	Benefits	28,290	-13.1%
120	120	120	Other Compensation	120	0.0%
60,593	44,500	59,493	Operating Expenses	65,300	46.7%
3,872	1,000	1,000	Services	10,300	930.0%
-	-	-	Utilities	-	0.0%
1,014	1,115	1,115	Internal Charges	1,292	15.9%
61,901	-	-	Capital Outlay	55,800	0.0%
282,060	239,394	254,387	TOTAL	307,088	28.3%
Revenues					
2022	2023	2023		2024	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
-	-	4,993	InterGov Revenues	-	0.0%
-	-	-	Miscellaneous	-	0.0%
-	-	4,993	TOTAL	-	0.0%
Net Cost					
282,060	239,394	249,394	TOTAL	307,088	28.3%

PERSONNEL SCHEDULE

City Clerk / Elections				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	1	1.00	-
Office Assistant ¹	2.50	3	2.50	-
TOTAL	4.50	5.00	4.50	-
¹ Office Assistant position is split between elections and assessor				

ASSESSOR’S OFFICE

PURPOSE

To discover, list, and value all taxable and exempt real property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

PROGRAMS/SERVICE LINES

Property assessments are the basis for computing the tax rate each year. The assessment functions include interior and exterior property reviews, property sales validation, reviewing permit activity and property changes, maintaining current ownership and providing property data to owners, real estate professionals, and other government agencies. City officials and other City departments rely on the assessor’s data for accurate and current property information.

2023 was a maintenance year where we monitored and reviewed all sales and permit activity and made value adjustments as needed. The continued and constant review of property tax exemption requests have been quite the undertaking over the past several years, since the sale of the County land at MRMC (Milwaukee Regional Medical Complex) required all the entities to apply for property tax exemption. The matter of property tax exemption determinations has been advancing through the courts system.

Our CAMA (Computer Assisted Mass Appraisal) program supports the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of CAMA software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor’s Office performs over 1,500 property reviews annually and the number continues to increase. Inspections are requested and performed for the following reasons:

BUDGET SNAPSHOT

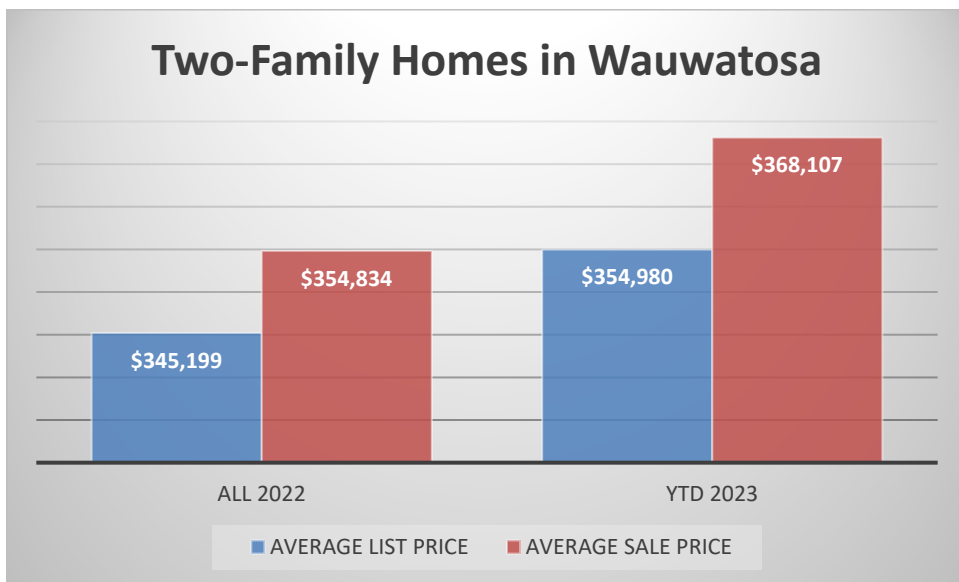
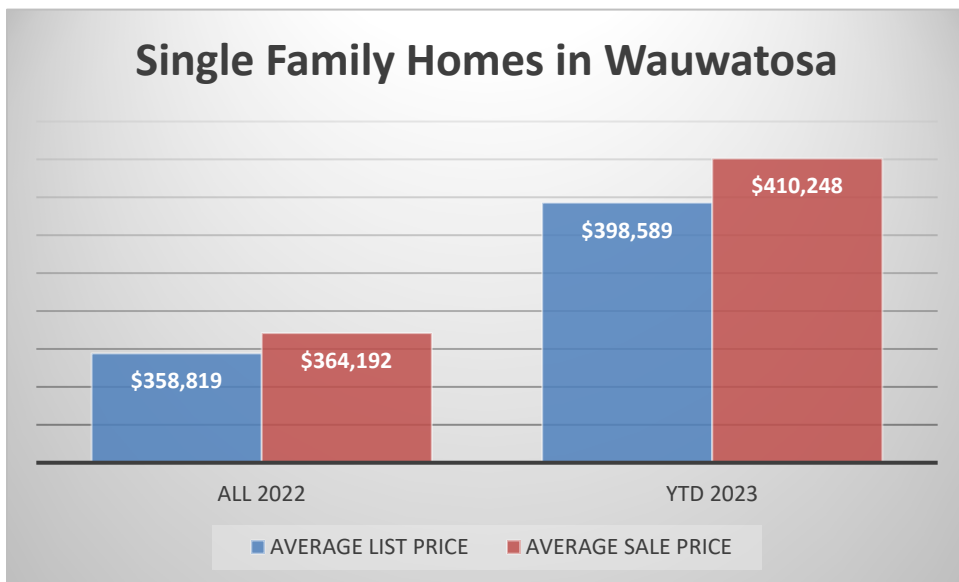
	2023	2024	Change
Exp	\$703,037	\$723,748	\$ 20,711
Rev	\$ -	\$ -	\$ -
Net Cost	\$703,037	\$723,748	\$ 20,711
FTE's	5.60	5.60	-

MAJOR CHANGES

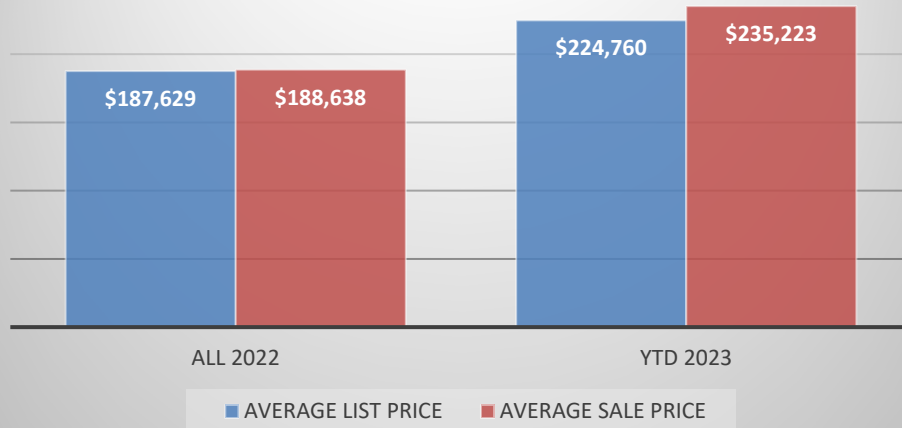
- The 2023 assessment roll reflects net new construction of approximately 3% for the new construction that occurred in 2022.
- The development in the MRMC campus, increased residential building permit activity and many other new commercial developments resulted in a substantial amount of net new construction.

- 1) Properties that have sold
 - 2) Properties with permit activity
 - 3) Determination of property tax exemption
 - 4) Properties where the owner has requested an assessment review.
 - 5) Properties where the Assessor's Office has determined that an inspection is needed
 - 6) Board of review cases and properties that are being litigated as part of §74.37 appeal.
- Market conditions fluctuate every year, the sales and permit activity are directly reflective of the market behavior. The change in market activity results in more/less property reviews.

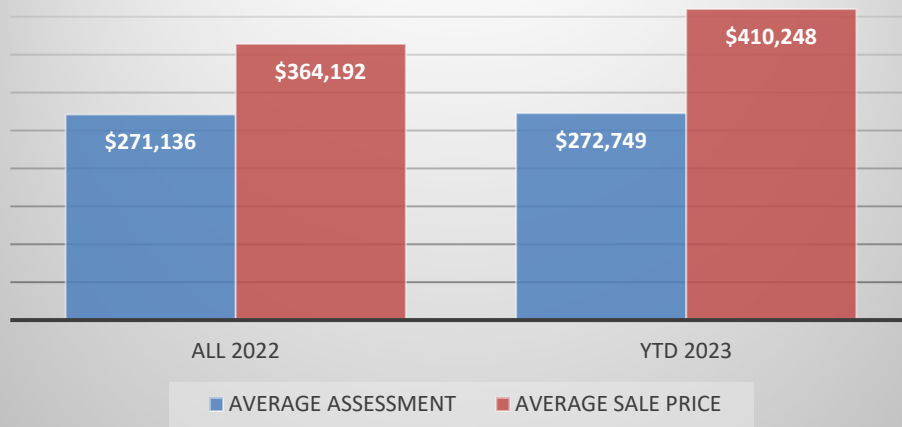
PERFORMANCE MEASURES * INFORMATION PRESENTED IN THE GRAPHS WAS OBTAINED FROM METRO MLS DATA

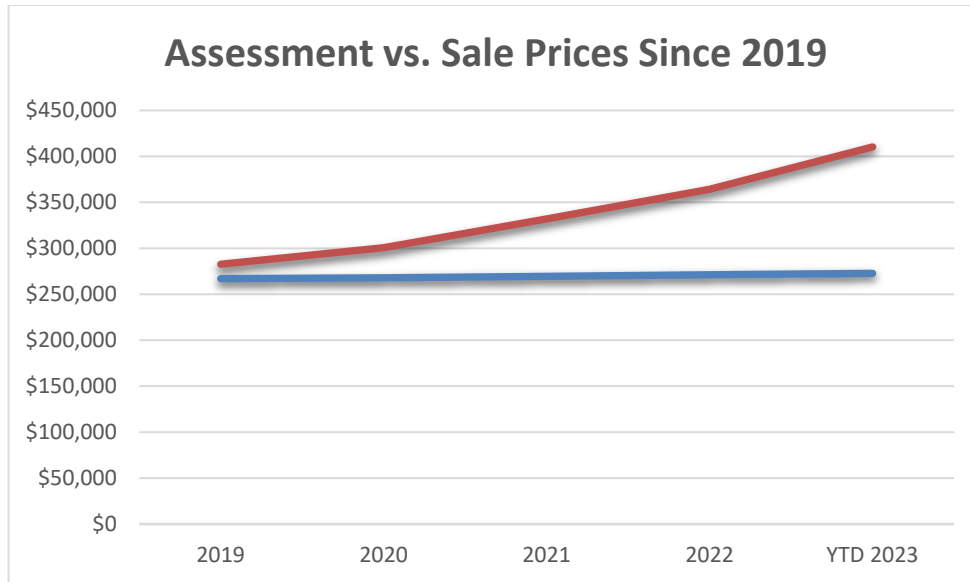


Condominiums in Wauwatosa



Assessments vs. Sale Prices





Sale Validation Questionnaire			
	<u>2022</u>	<u>2023</u>	<u>% Change</u>
Mailed	972	770	-21%
Received	344	277	-19%
% Response	35%	36%	2%
Interior Sale Review			
	<u>2022</u>	<u>2023</u>	<u>% Change</u>
Requested	139	158	14%
Granted	32	59	84%
% Granted	23%	37%	62%
Interior Permit Review			
	<u>2022</u>	<u>2023</u>	<u>% Change</u>
Requested	747	791	6%
Granted	432	432	0%
% Granted	58%	55%	-6%

2023 ACHIEVEMENTS

- Adjourned the 2023 Board of Review session the first week of August. This is the earliest adjournment since 2020.
- Converted the part-time assessment technician position into a full-time office assistant position that will work in collaboration between the Assessor's and City Clerk's departments.
- Appraisal staff full-time positions are all occupied with members who has extensive experience and assessment knowledge.

- Personal property valuation has been repealed through Wisconsin Act 12.
- Continued significant progress has been made in the digital conversion of residential building sketches.
- Residential sales have hit an all-time high. To date, there have been four residential properties with sale prices over \$1,000,000, with another three currently sitting active with accepted offers awaiting closing.
- Working with the GIS manager to create street imagery utilizing City owned media equipment.

2024 GOALS

- Finalize conversion of the residential .jpeg sketches to integrated digital sketches by end of year.
- Continue to defend assessments at a local level and through the litigation process.
- Seek educational opportunities to prepare staff for upcoming revaluation.
- Initiate preparations for city-wide revaluation in 2025, including CAMA (Computer Assisted Mass Appraisal) system data clean up, residential and commercial modeling tools, review of residential property information by way of city-wide survey, update of publicly accessible digital sketches and exterior photos.

2024 BUDGETARY CHANGES

- Due to the state law exemption of personal property, our part time Assessment Technician position is no longer required to be state certified. We were able to change the position to an Office Assistant. Both positions are in the same pay grade; therefore, department compensation should remain unchanged.
- One-time request of \$4,800 in General Services and carry over request of \$8,000 from remaining account balances to finalize the conversion of residential digital sketching. This project has been in progress for the past several years and is finally coming to an end with only 3,500 out of 16,000 remaining. Our goal is to complete the digital sketches by end of 2024 and have all digital sketches publicly available on the City's website prior to the 2025 City-Wide revaluation.

BUDGET SUMMARY TABLE

City Assessor Dept #150					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
370,527	411,040	411,040	Wages	447,727	8.9%
369	-	1,150	Overtime	-	0.0%
114,125	158,729	158,729	Benefits	137,605	-13.3%
140	240	240	Other Compensation	-	-100.0%
22,224	28,270	34,567	Operating Expenses	26,475	-6.3%
14,848	12,350	26,750	Services	17,150	38.9%
10,970	12,000	12,000	Fixed Charges	12,000	0.0%
80,111	80,408	80,408	Internal Charges	82,790	3.0%
613,313	703,037	724,884	TOTAL	723,748	2.9%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
-	-	-		-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
613,313	703,037	724,884	TOTAL	723,748	2.9%

PERSONNEL SCHEDULE

Assessor				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Appraiser	3.00	3	3.00	-
Assessment Technician	0.60	1	0.60	-
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
Lead Appraiser	-	0	-	-
TOTAL	5.60	6.00	5.60	-

FINANCE

PURPOSE

We are a responsible steward of the City of Wauwatosa’s fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

PROGRAMS/SERVICE LINES

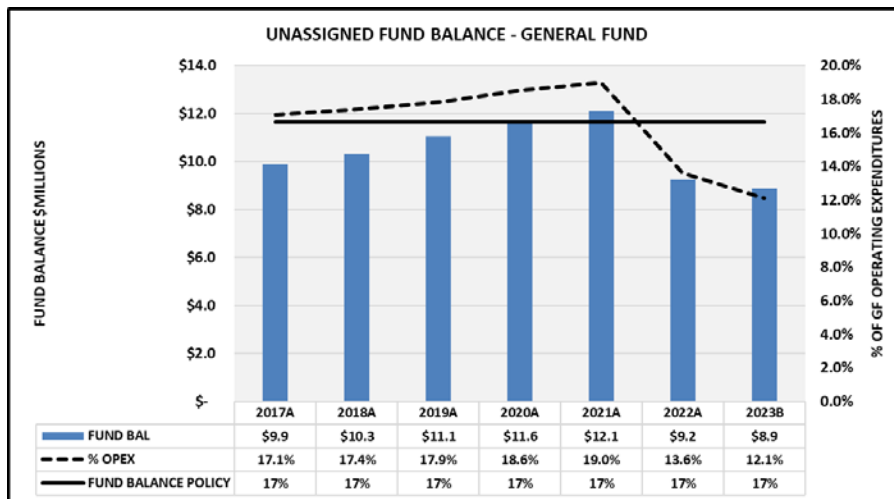
PERFORMANCE MEASURES

BUDGET SNAPSHOT

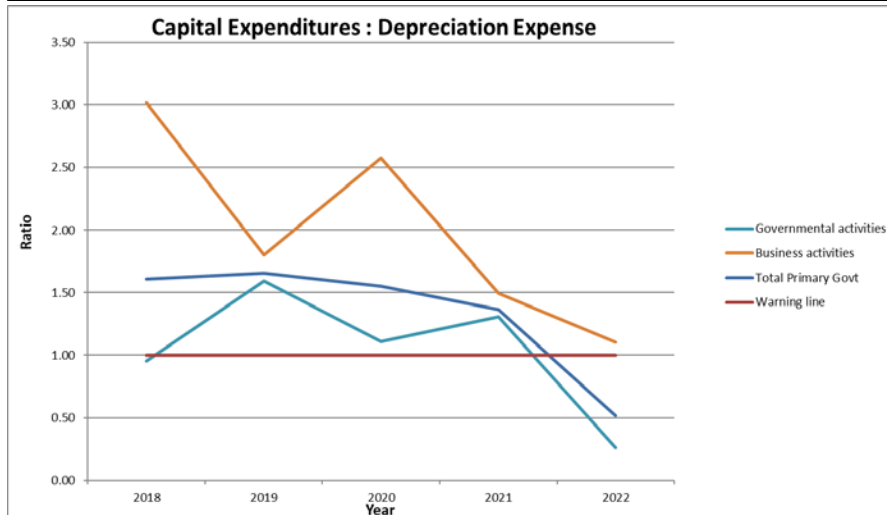
	2023	2024	Change
Exp	\$ 1,273,060	\$ 1,364,747	\$ 91,687
Rev	\$ 2,184,000	\$ 3,144,000	\$ 960,000
Net Cost	\$ (910,940)	\$ (1,779,253)	\$ (868,313)
FTE's	9.82	9.82	-

MAJOR CHANGES

- Changes in investment interest for 2023 and 2024



Unassigned fund balance fell below our 2 month operating expense goal due to the negative mark to market adjustment in 2022. Surplus revenues will be dedicated to increasing fund balance



For the first time in five years, investment in capital assets fell below the depreciation of existing assets.

FINANCIAL REPORTING & ACCOUNTING

- Maintain general ledger.
- Produce monthly and annual financial statements in coordination with external auditors.
- Manage financial system, controls and processes.
- Process and reconcile payroll and Wisconsin Retirement System contributions.
- Perform fixed asset accounting.
- Provide accounting technical support to the departments.
- Perform grant accounting for departments.

BUDGET PREPARATION & FORECASTING

- Prepare and administer the annual operating and capital budgets.
- Develop financial forecasts and projections for all funds to assist with budget planning.
- Review and establish internal service fund rates and charges.
- Provide financial analysis on economic development projects requesting TIF support.

PROPERTY TAX ADMINISTRATION

- On a timely and accurate basis, calculate the property tax mill rates.
- Coordinate property tax bill production and mailing.
- Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes.
- Research payment issues and make decisions concerning delinquency.
- Coordinate and report on requests for real property searches.

CAPITAL PLANNING & DEBT MANAGEMENT

- Review and process capital contract payments and monitor capital spending.
- Develop structure and size of annual bond issuance.
- Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners.
- Manage proceeds and make timely principal and interest payments.

CASH & INVESTMENT MANAGEMENT

- Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity.
- Maximize earnings of cash equivalents.
- Perform cash analysis and forecasting.
- Maintain relationships with banking contacts at designated public depositories.

- Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns.
- Forecast interest earnings.

TREASURY MANAGEMENT

- Utilize online banking software to perform treasury management functions such as moving City funds electronically, depositing funds, monitoring banking activity, and utilizing lockbox and other services that aid payment processing.
- Administrate all merchant service accounts and internet payment programs.
- Implement and utilize technology products that streamline revenue collection or provide online payment service to citizens.
- Oversee and review department cash handling processes and conduct cash audits.

ACCOUNTS PAYABLE & VENDOR MANAGMENT

- Process all invoices for payment on a timely basis.
- Ensure compliance with internal process and controls.
- Maintain relationships with suppliers and vendors.
- Support Purchase Card administration.
- Process checks for all bills, claims and payroll.
- Perform internal control check for outgoing funds.
- Develop and maintain vendor relationships.
- Ensure goods and services provided by vendors meet departmental expectations.
- Coordinate and schedule training and product review sessions.
- Initiate contract/vendor dispute process.

PURCHASING SERVICES

- Solicits competitive prices from responsible vendors for materials, equipment and services.
- Facilitate departmental requisitions.
- Produce and monitor purchase orders.
- Administer Purchase Card program.
- Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions.
- Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

GENERAL BILLING

- Process and mail invoices for damaged city property, third-party reimbursements, and cell antennae rentals, as well as other bills owed to the City.
- Review and approve general billing batches from other departments for property-related charges, special services and other bills owed to the City.
- Manage the ambulance third-party billing contract.

SPECIAL ASSESSMENT FINANCIAL ADMINISTRATION

- Coordinate billing for special assessments.
- Collect special assessment bill payments.
- Coordinate transfer of unpaid special assessments to the property tax bill.
- Coordinate with Engineering Department on communication to the public regarding project, billing, and payment questions.

REVENUE COLLECTION

- Direct collection of funds for property taxes, special assessments, hotel taxes, water utility bills, general bills, licenses, permits and charges for other City services.
- Oversee revenue collection from other designated collection points in other departments by reviewing and approving cashiering batches for inclusion in the daily bank deposit.
- Maintain master list of accounts receivable charge codes that link cashiering and general billing programs to the general ledger.

PET LICENSING / MADACC

- Administer pet licensing program for City.
- Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC).

2023 ACHIEVEMENTS

- Completed the second phase of the property tax software conversion by producing 2022 property tax bills and completing the 2022-2023 collection year in the new cloud-based software.
- Engaged with an investment partner on a certificate of deposit reinvestment plan – closing low interest CDs early and reinvesting at higher interest rates – resulting in \$183,000 of additional interest revenue for the City.
- Completed outreach initiative to inform potentially eligible property owners of a property tax credit that they may be entitled to. As of the end of August, this initiative has resulted in property owners receiving \$60,000 credit refunds from the Wisconsin Department of Revenue, with additional annual savings for taxpayers of approximately \$45,000 to \$70,000 for 2023 and subsequent year tax billings.
- Completed merger of property-owning general billing customer records with utility billing customer records, which eliminated duplicate records and will give property owners the ability to pay general bills online in the same manner as their utility bill.
- Implementation of electronic bill pay for third party vendors is expected to be completed by the end of 2023. This will reduce the number of checks being mailed which will reduce the opportunities for mail fraud which has been on the increase
- On-line employee expense reimbursement is expected which will result in less time spent processing these payments
- Stream-lined grant accounting for Community Development Block Grants and Health Grants by utilizing project string function in Tyler MUNIS
- \$4,372,847.00 in purchases were made utilizing the City's pcard resulting in a rebate of \$88,700.00
- Utilized Tyler MUNIS user defined fields and custom reports in collaboration with Information Systems Department along with a revised spreadsheet to greatly streamline the submission of the City's annual financial report to the state.

2024 GOALS

- Go-live of Vendor Self Service and Bid Management.
- Developing strategies to diversify the City's vendors who provide goods and services.
- Develop a governance structure for the Wildfire system.
- Focus on end-user training, documentation and maximizing Wildfire functionality across the City
- Bring lockbox services for property tax payments in-house.
- Implement Tyler Citizen Self Service for general billing customers.
- Create a formal process for tracking the aging of unpaid general and personal property tax bills and referring unpaid balances to a debt collection agency.
- Utilize enhanced Tyler general billing functionality to establish an automated process for transferring unpaid property-related invoices to the property tax roll.

2023-2024 BUDGETARY CHANGES

GENERAL FUND INTEREST

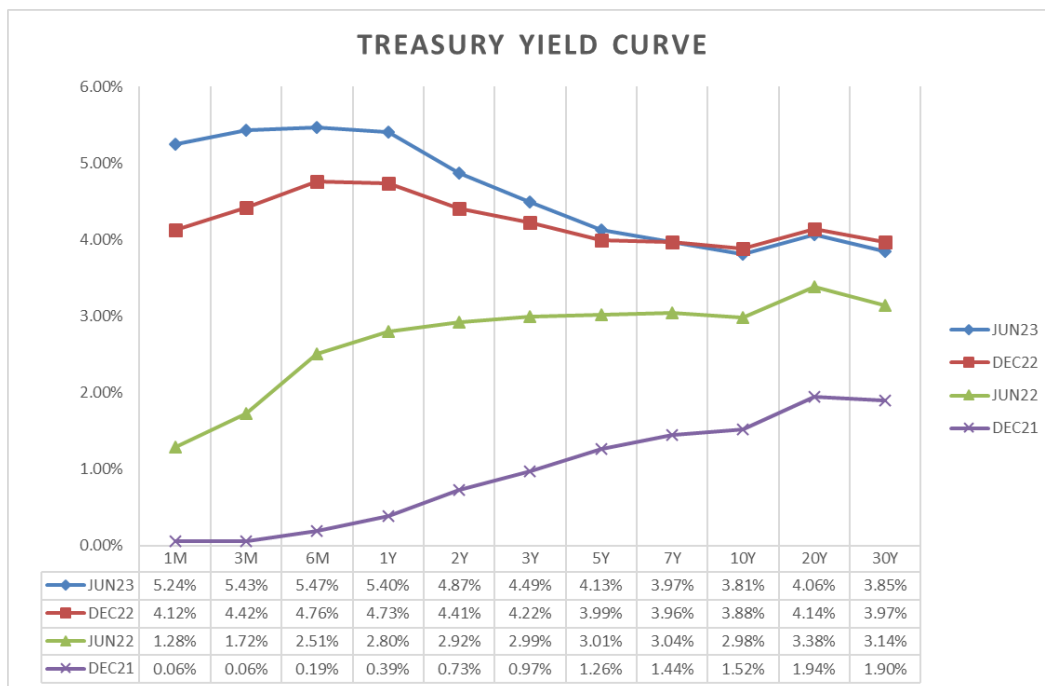
2023 INCREASE \$720,000

2024 INCREASE \$920,000

The City Finance Department invests fund balance and cash not needed for immediate expenditures, and as a result, generates interest earnings. Short term interest rates 2 years or less are primary drivers of interest earnings for the City investment portfolio, as the average weighted maturity of the managed portfolio is 2 years and there is significant liquid portfolio balance throughout the year.

As short term interest rates have exceeded projections in 2023, it is anticipated that 2023 interest earnings will also exceed its projections. In 2022, the interest rate environment was a rising one, largely due to inflation concerns. In the first half of 2022 the Federal Reserve increased the Fed Funds Rate, which is the rate that financial institutions short-term borrow from one another, from 0-0.25% to 1.5-1.75%. At mid-year 2022, it was anticipated the Fed would increase the rate into the 3 to 3.5% range by year end, hold it there for most of 2023, and potentially look at cutting rates at the end of the year if inflation moderated.

In late 2022 and early 2023, inflation remained persistent, largely buoyed by a strong labor market with low unemployment and robust wage growth. As a result, the Fed raised the Fed Funds rate to 4-4.25% by the end of 2022 and to 5.25-5.5% as of July 26, 2023. This increase has driven short term interest rates higher, as depicted in the below treasury yield curve graph. Also note that the curve is inverted, meaning shorter term rates are higher than longer term – typically the opposite is the case.



Even though the Fed increased the Fed Funds rate by 0.25% at the July 26 meeting, it is the opinion of the financial markets that the Fed will be in a holding pattern as inflation appears to have moderated. Fed Funds futures project that the Fed will make 0.25% rate cuts in March, June, September and November of 2024. These cuts have been incorporated into the budget projection for the liquid portion of the City investment portfolio, where it is projected that the liquid portfolio yield will decrease.

Furthermore, it is assumed that the yield curve will flatten and the 2 year treasury yield will decrease, but not to the extent of the Fed Funds rate decrease. Our projection for the managed portfolio assumes a 4.5% reinvestment rate for the portion of the portfolio that is reinvested in 2024. This will result in a small increase in the managed portfolio yield.

Benchmark and Portfolio Interest Rates

As of June 30 for each year

	2021	2022	2023	2024*
LGIP	0.05	0.98	5.09	4.75
Fed Funds Rate	0-0.25	1.5-1.75	5-5.25	4.75-5
1 YR Treasury	0.07	2.80	5.40	4.65
2YR Treasury	0.25	2.92	4.87	4.50
Wauwatosa Portfolio - Liquid	0.07	0.97	4.99	4.65
Wauwatosa Portfolio - Managed	1.67	1.51	2.92	2.96
Wauwatosa Portfolio - Overall	0.94	1.29	3.79	3.20

*Projected

The effect of the above interest rate projections will result in a slight decrease in interest earnings for the liquid portfolio and a slight increase in the managed portfolio earnings.

A portion of the earnings are also transferred to other funds such as the capital, utility and TIF funds. The interest transferred is based on the overall portfolio rate, which is expected to decrease. Correspondingly, the transfers will decrease.

The decrease in expenses in 2023R and 2024 is the result of a department initiative to improve customer service by eliminating the property tax lockbox. Instead of mailing payments to the third party processing center, all mailed payments will be delivered to the City of Wauwatosa and processed by existing staff. This will speed up the amount of time it takes payments to be posted resulting in better customer service and fewer phone calls from customers inquiring if their payment had been received.

General Fund Interest Earnings

	2022B	2022A	2023B	2023R	2024B
Actual:					
Earnings - Liquid	\$81,000	\$832,000	\$1,581,000	\$3,070,000	\$2,782,000
Earnings - Managed	\$398,000	\$928,000	\$1,187,000	\$1,678,000	\$1,761,000
Net Earnings	\$479,000	\$1,760,000	\$2,768,000	\$4,748,000	\$4,543,000
Expenses	(\$47,000)	(\$48,000)	(\$48,000)	(\$36,000)	(\$30,000)
Transfers to Other Funds	(\$52,000)	(\$653,000)	(\$700,000)	(\$1,912,000)	(\$1,513,000)
Total	\$380,000	\$1,059,000	\$2,020,000	\$2,800,000	\$3,000,000

PROPERTY TAX INTEREST REVENUE	2023 INCREASE \$38,000
	2024 INCREASE \$20,000

Per state law and local ordinances, a 1% interest charge per month and 0.5% penalty are charged to delinquent property tax bills. When a taxpayer makes a payment on a delinquent tax bill, a portion of that payment is allocated to the accrued interest and penalty. In 2023, property tax interest paid thus far to the City is approximately \$128,000, which will likely be close the final number as the City has transferred real estate tax collection to Milwaukee County. The original 2023 budget was \$90,000. The three year average of actual interest revenue is over \$110,000, so the 2024 budget projection for property tax interest has been set at \$110,000.

RECORD CERTIFICATION REVENUE	2023 DECREASE \$20,000
	2024 DECREASE \$20,000

The Treasurer's Office has encountered a decrease in real property search requests from title companies involved with a real estate sale, likely due to the cooling of the housing market.

OTHER REVENUES	2024 DECREASE \$2,900
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It is anticipated that there will be slight decreases in several other revenues in the Treasurer budget. The 2024 pet license budget is based on the three year average of actuals. Other public charges are mainly comprised of administrative fees for returned checks, and the Treasurer's Office has seen a decrease in check payments with more electronic payment options. Special assessment interest is driven by the number of bills issued the previous 5 years and the total has decreased.

Revenue	2023 Budget	2024 Budget
PET LICENSE	\$14,000.00	\$13,000.00
OTHER PUBLIC CHARGES	\$1,000.00	\$100.00
INTEREST SPECIAL ASSESSMENT	\$19,000.00	\$18,000.00
TOTAL	\$34,000.00	\$31,100.00

OTHER 2024 BUDGETARY CHANGES

BUDGET SUMMARY TABLE

Finance Dept #151					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
710,251	726,811	726,811	Wages	767,232	5.6%
2,122	5,000	5,000	Overtime	5,000	0.0%
298,765	276,018	276,018	Benefits	307,576	11.4%
-	-	-	Other Compensation	-	0.0%
40,262	58,313	63,301	Operating Expenses	58,311	0.0%
105,416	46,203	93,203	Services	59,531	28.8%
1,638	2,000	2,000	Utilities	2,000	0.0%
118,827	118,715	118,715	Internal Charges	125,096	5.4%
-	40,000	-	Other Expenses	40,000	0.0%
1,277,281	1,273,060	1,285,048	TOTAL	1,364,747	7.2%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
-	-	-	InterGovt Revenues	-	0.0%
13,122	14,000	14,000	Licenses and Permits	14,000	0.0%
42,840	51,000	51,000	Public Charges	31,000	-39.2%
(3,173,486)	2,119,000	2,890,888	Miscellaneous	3,099,000	46.2%
(3,117,525)	2,184,000	2,955,888	TOTAL	3,144,000	44.0%
Net Cost					
4,394,806	(910,940)	(1,670,840)	TOTAL	(1,779,253)	95.3%

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Accountant	1.00	1	1.00	-
Accounting Analyst	0.57	1	0.57	-
Accounting Manager	1.00	1	1.00	-
Accounting Tech	1.00	1	1.00	-
Accounts Payable Specialist	0.25	1	0.25	-
Assistant Finance Director	1.00	1	1.00	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.50	1	0.50	-
Financial Analyst	1.00	1	1.00	-
Office Assistant	1.50	2	1.50	-
Purchasing Manager	1.00	1	1.00	-
TOTAL	9.82	12.00	9.82	-

MADACC

PURPOSE

The City contracts with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 59,217	\$ 64,186	\$ 4,969
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 59,217	\$ 64,186	\$ 4,969
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the holding period. The kennel operation evaluates and recommends animals not claimed to various shelters and breed rescue groups for possible adoption, and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

They are responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. In addition, they provide spay/neuter programs and educational programs. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 18 suburbs in Milwaukee County.

Operating expenses and capital outlay are allocated to the municipalities based on the percentage of animals handled, and debt service expenses are allocated based on the municipality's apportionment of equalized value in Milwaukee County. The MADACC budget is not approved by the MADACC board until October, so the budget is projected.

BUDGET SUMMARY

MADACC Dept #191					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised		Budget	Change
59,217	64,186	64,186	Operating Expenses	64,186	0.0%
59,217	64,186	64,186	TOTAL	64,186	0.0%
Revenues					
	2020				
2019	Adopted	2020		2021	% of
Actual	Budget	Revised		Budget	Change
-	-				0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
59,217	64,186	64,186	TOTAL	64,186	0.0%

INFORMATION SYSTEMS

PURPOSE

The Wauwatosa Information Systems Department (WISD) strives to enhance City operations by providing cost effective, innovative information management and technology solutions that support the business strategies of the City of Wauwatosa. WISD's secure environment ensures data integrity, accessibility, system availability, and delivery of information resources for City staff and partners. Its commitment to a collaborative and supportive environment promotes the efficient and timely delivery of municipal services to the City of Wauwatosa's residents and staff.

BUDGET SNAPSHOT			
	2023	2024	Change
Exp	\$ 2,248,980	\$ 2,483,914	\$ 234,933
Rev	\$ 2,250,075	\$ 2,374,079	\$ 124,004
Net Cost	\$ (1,095)	\$ 109,835	\$ 110,929
FTE's	7.00	7.00	-

MAJOR CHANGES

- Telephone System Upgrades
- Document Management Planning

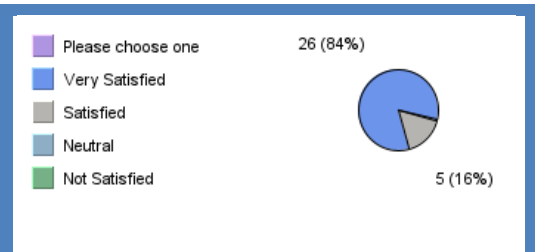
PROGRAMS/SERVICE LINES

WISD primary responsibility is to empower City staff and elected officials to meet their responsibilities reliably and efficiently using technology. Along with our users, we are also responsible for improving City processes by adopting responsive yet budget-conscious technical solutions.

WISD service lines include:

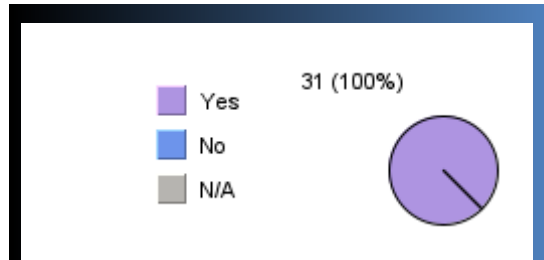
- Manage applications critical to City Services including public safety, financial, human resources, enterprise resources, and public facing applications.
- Maintain 24x7 operation of two data centers hosting 120 servers with more than 600 terabytes of storage with better than 99.9% uptime.
- Securing the City's information and technology assets
- Maintaining a network connecting 12 buildings, 8 storm management stations, and 7 water utility facilities connected via 25,000 feet of fiber and 46 long range wireless access devices and 80 switches, routers, and firewalls.
- Managing 450 desktops and laptops, 40 public safety in-vehicle systems, 70 managed tablets and mobile devices

PERFORMANCE MEASURES



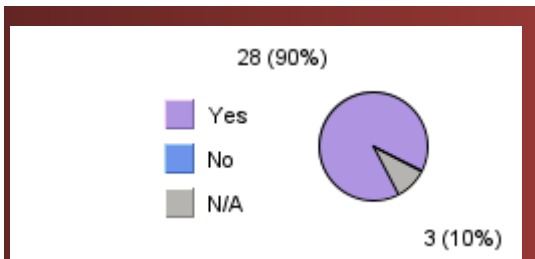
SERVICE

How would you describe your level of satisfaction with the customer service you received from the Wauwatosa Information Services team?



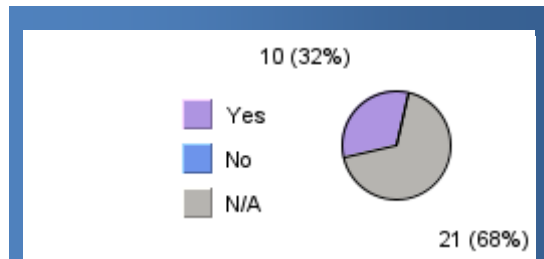
EFFICIENCY

Did the technician respond to your request in a timely manner?



RESPECT

Do you feel the technician listened to you explain your issue fully and then provide a calm, collected, and prompt response?



ABOVE AND BEYOND

If you placed a call to a technician, did they ask if there were any other issues they could assist with before terminating the call?

2023 ACHIEVEMENTS

- Moved email archiving to cloud services for improved capacity and cost sustainability
- Upgraded phone system for service and reliability improvements. Under new licensing, we are able to assign users more devices including soft-phones on computers and cell phones
- Filled one vacant position and working on changing and filling remaining position
- Implemented Auto Attendant service for Police Station
- Upgraded various servers and platforms including Munis, Netmotion, Firewalls, file servers, etc.
- Completed Rave (mass notification) implementation
- Assisted Police Department to fulfill CHW commitments
- Migrated phone service delivery to use fiber instead of outdated copper platform
- Full implementation of next-generation computer security software (CrowdStrike)
- Worked with Facilities to install security cameras at various City buildings
- Connected train-track cameras to City network

2023 PROJECTS IN-PROGRESS

- Complete Phase 5 of Project Wildfire which will bring online asset and work order management, and improved public-facing services issues
- Complete the final phase of computer and server patching automation.
- Migration to new agenda committee management tools
- Upgrades to storage
- Create Police sub-station at Froedtert Emergency Department
- Prepare for document management implementation
- Begin migration to ESINET for 911-answering infrastructure
- Various upgrades to backup software and methodology including evaluation of using cloud to supplement off-line backup and retention.
- Complete migration to new agenda committee management tools

2024 GOALS

- Begin Phase 1 of document management project
- Study feasibility of shared 911-answering infrastructure.
- Provide a unified dashboard system
- Improve team capabilities and cross-training to ensure continued appropriate service delivery.
- Begin upgrades to Supervisory control and data acquisition (SCADA)
- Continue improving City's Cyber Security posture

- Improve reliability of City’s intra-office connections via fiber connections
- Prepare for future upgrades to data center hardware
- Move from VMWare to Nutanix AHV
- Upgrade employee-facing Intranet

2023 BUDGETARY CHANGES

NONE	NEUTRAL	0
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2024 BUDGETARY CHANGES

UPGRADE IN-VEHICLE SYSTEMS FOR FIRE AND POLICE	INCREASE	170,000
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We budget \$42,500 annually for in-vehicle computer upgrades for Police and Fire vehicles. This sum is moved into a reserve account for three years. In the fourth year, the total reserve is move into IT’s operational budget to complete an upgrade to all in-vehicle systems. A full replacement, rather than annual partial upgrades, serves to provide a unified experience to emergency response users regardless of the vehicle they use.

DOCUMENT MANAGEMENT SYSTEM	INCREASE	TBD
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The City uses file servers to save files for operational and archival needs. The City also maintains a treasure trove of paper-based documents that occupy a large physical space. We have started the search for a document management system that will allow for digitizing paper documents, allows for easier and complete document searches, and facilitates more automated workflows. The system will be funded from IT’s fund balance and IT’s capital improvements fund. IT, along with other departments will go to an extensive purchasing process in 2024 and return to council for approvals.

911 SYSTEM UPGRADES/REPLACEMENT	INCREASE	TBD
---------------------------------	----------	-----

The City’s emergency 911 calls are answered Wauwatosa’s Public Safety Answering Point (PSAP). This system currently uses a well maintained, but nearing end-of-life, server and answering station infrastructure. This will also be coupled with upgrades to service level including ability to directly answer cell-phone calls within City borders and accept text 911 messages. We are also beginning research of feasibility of having a shared server and network infrastructure to be used by multiple municipalities for improved reliability and reduced costs. The system will be funded from IT’s fund balance and IT’s capital improvements fund.

ADVANCED SCHEDULING SOFTWARE FOR POLICE	INCREASE	15,500
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The complex scheduling needs for the Police department are currently being met by time consuming and manually managed spreadsheets. The Wauwatosa Police Department will be moving to Telestaff, the tool currently used by the Wauwatosa Fire Department.

TERMINATING HARRIS SOFTWARE ITEMS

DECREASE

12,000

As we move away from our former ERP systems, licensing requirements are no longer needed. This final phase removes the need for Unisys, the middleware for Harris’s GEMS platform.

BUDGET SUMMARY TABLE

Information Technology Fund #24						
Expenditures						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change	
491,381	590,269	590,269	Wages	603,934	2.3%	
5,827	6,000	6,000	Overtime	6,000	0.0%	
207,352	212,666	212,666	Benefits	225,678	6.1%	
7,629	7,200	7,200	Other Compensation	7,223	0.3%	
107,965	194,550	213,429	Operating Expenses	335,320	72.4%	
20,491	39,000	55,862	Services	40,242	3.2%	
70,670	88,585	90,465	Utilities	115,425	30.3%	
1,072,534	1,052,648	1,105,375	Fixed Charges	1,114,005	5.8%	
15,426	15,562	15,562	Internal Charges	16,087	3.4%	
-	42,500	42,500	Other Expenses	20,000	-52.9%	
152,713	-	22,180	Capital Outlay	-	0.0%	
(174,063)	-	-	Asset Purchase	-	0.0%	
-	-	-	Transfers	-	0.0%	
1,977,926	2,248,980	2,361,508	TOTAL	2,483,914	10.4%	
Revenues						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change	
-	-	-	InterGovt Revenues	-	0.0%	
2,275,073	2,250,075	2,250,075	InterGovt Charges	2,374,079	5.5%	
5,529	-	5,090	Miscellaneous	-	0.0%	
100,000	-	-	Other Sources	-	0.0%	
2,380,602	2,250,075	2,255,165	TOTAL	2,374,079	5.5%	
Net Cost						
(402,676)	(1,095)	106,343	TOTAL	109,835	-10133.6%	

Information Technology Capital Fund #25					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-	Services	-	0.0%
-	25,000	25,000	Capital Outlay	-	-100.0%
-	25,000	25,000	TOTAL	-	-100.0%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
-	-	-	InterGov Charges	-	0.0%
248,288	261,973	261,973	Other Sources	273,137	4.3%
248,288	261,973	261,973	TOTAL	273,137	4.3%
Net Cost					
(248,288)	(236,973)	(236,973)	TOTAL	(273,137)	15.3%

PERSONNEL SCHEDULE

Information Systems				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Director of Information Systems	1.00	1	1.00	-
Help Desk Specialist	1.00	1	1.00	-
Public Safety IT Technician	1.00	1	1.00	-
Senior Systems Administrator	1.00	1	1.00	-
Senior Systems Analyst	1.00	1	1.00	-
Systems Administrator	2.00	2	2.00	-
TOTAL	7.00	7.00	7.00	-

POLICE DEPARTMENT

PURPOSE

The Wauwatosa Police Department believes in dedication, service, and protection for all. The purpose of the police department is to foster a safe and secure community through collaboration, trust, and exceptional police service.

PERFORMANCE MEASURES

Performance measurement collects and analyzes data to evaluate progress toward goals and objectives. It can help improve accountability, decision-making, motivation, and resource allocation. Key performance indicators (KPIs) are at the heart of any system of performance and target-setting. Here are performance measures that represent the three Bureaus in the Police Department.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 17,922,676	\$ 18,068,002	\$ 145,326
Rev	\$ 1,436,203	\$ 2,493,130	\$ 1,056,927
Net Cost	\$ 16,486,473	\$ 15,574,872	\$ (911,601)
FTE's	138.08	141.32	3.24

**SNAPSHOT DOES NOT INCLUDE FUND 37

MAJOR CHANGES

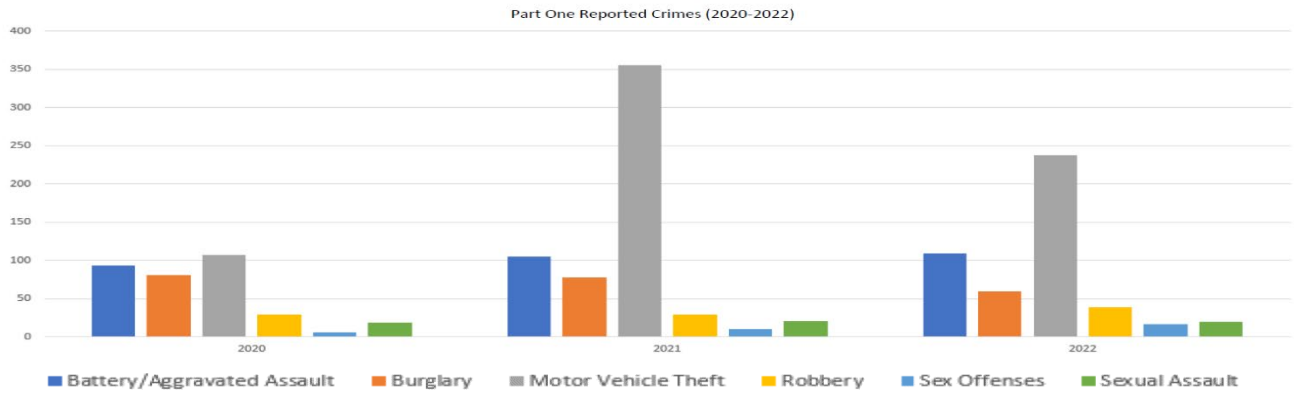
- Personnel Allocation Increase and Change
- Provision of extended service to the Milwaukee Regional Medical Complex (MRMC)
- Recruitment and Retention Efforts
- Increased State Shared revenue budgeted but offset by levy reduction

Reported Crime Percentages in Wauwatosa (Operations Bureau)

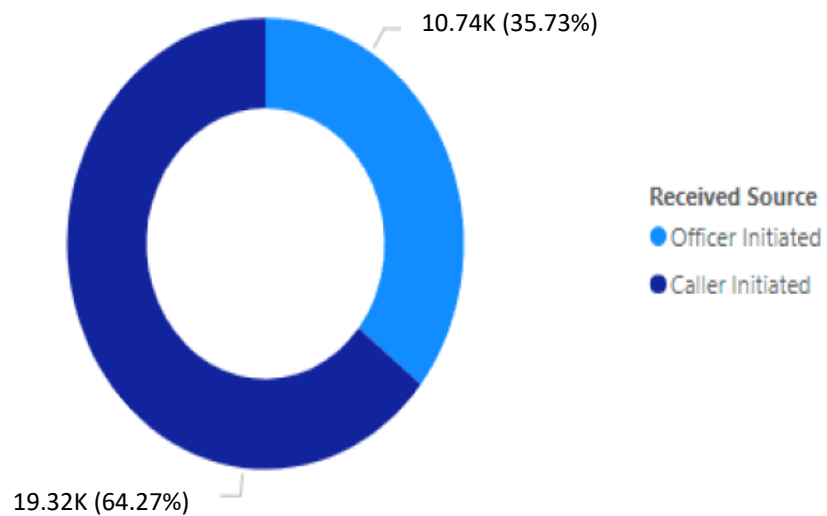
	2023 Predicted	Current 2023 (1/1-8/21)	Expected 2023 on Current Rate	Difference Between Predicted and Current Rate	Percent Difference
Aggravated Assault	118.33	79	124.29	+5.96	-4.91%
Burglary	51.67	52	81.81	+30.14	-45.17%
Motor Vehicle Theft	364.33	137	215.54	-148.79	51.32%
Robbery	42.33	12	18.88	-23.45	76.63%
Sex Offenses	42.33	24	37.76	-4.57	11.42%
Theft	1345.00	874	1375.04	+30.04	-2.21%

The data indicates that 2023 is expected to return to the Pre-Covid averages for most reported crimes. Motor vehicle thefts are expected to be lower than the three-year average, while burglaries is expected to be higher than average. The data identifies trends in order to educate and reduce specific crime trends.

The calls for service that the Police Department is responsible for on an everyday basis is based on the last few years. The industry best practices recommends a 60/40 on these calls for service and we are trending in that direction as the pie chart demonstrates.



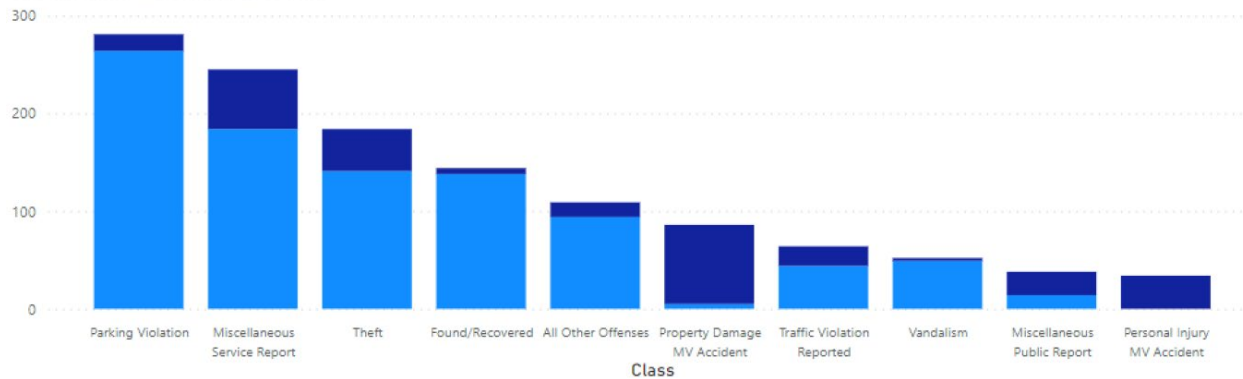
Source of Initiation of Calls for Service



Community Service Officers Calls for Service (Administrative Bureau)

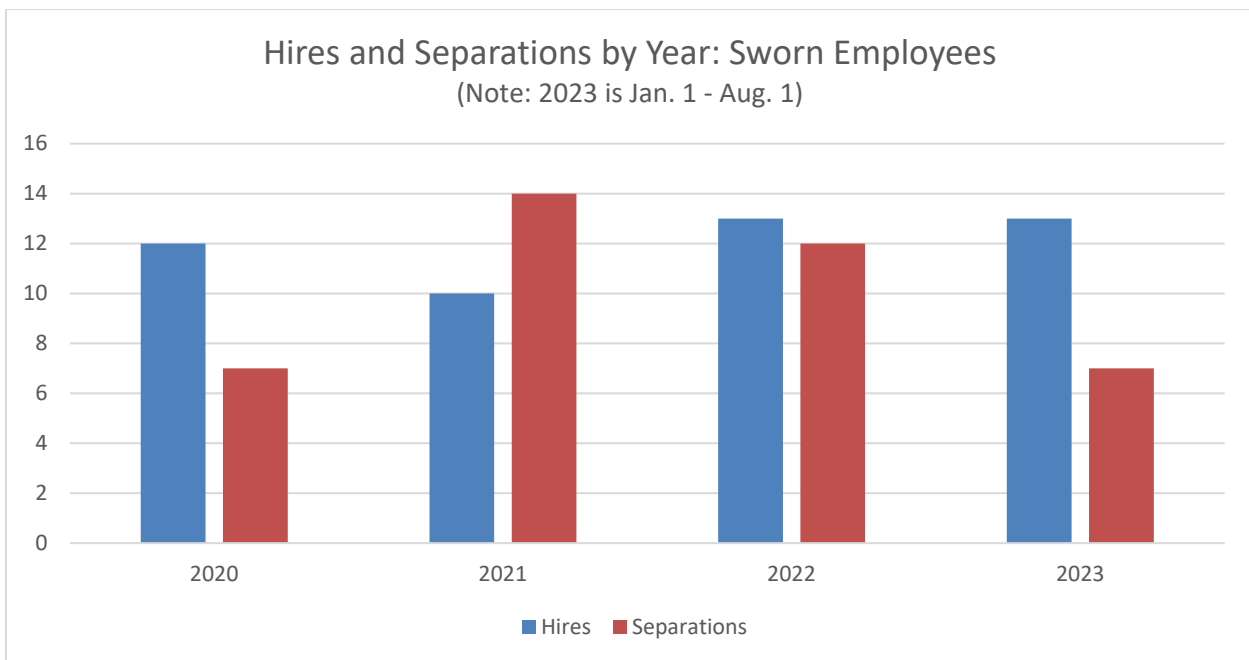
Top 10 Calls for CSOs

CSO Prime Unit ● CSO Prime ● Not Prime

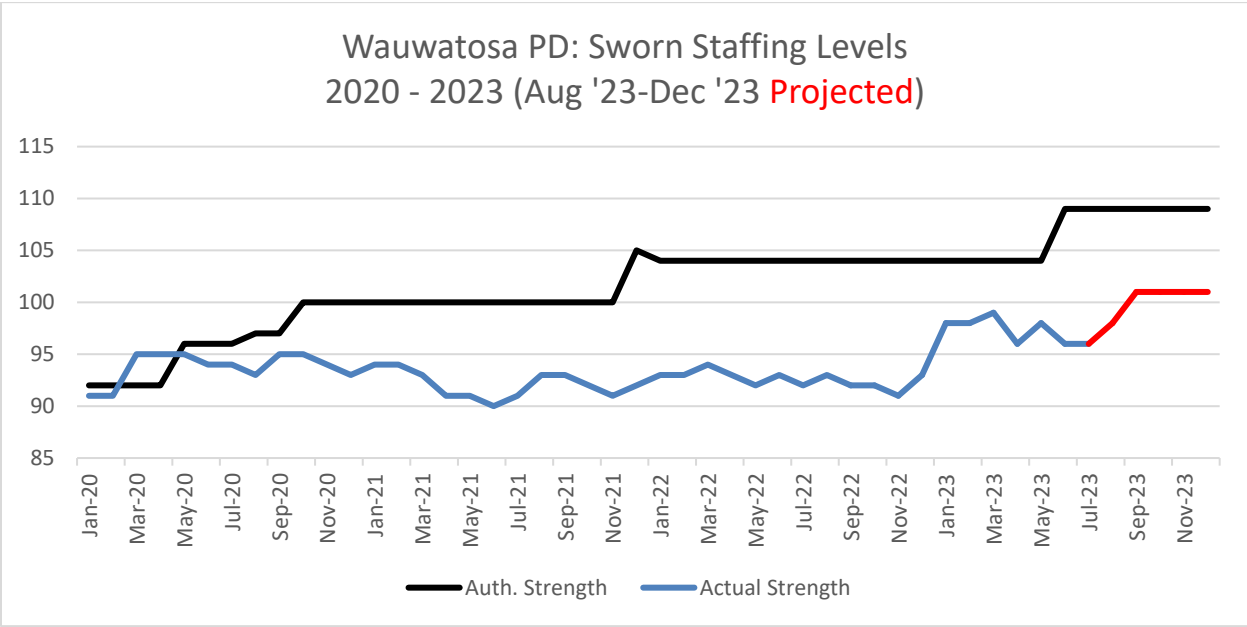


The chart depicts the top 10 calls to which CSO are dispatched in Wauwatosa. The CSO program was redesigned and implemented on 4/18/2022. They have responded to a total of 1192 calls on two shifts or about 7.6% of calls (when a CSO is working). The data was collected up to 07/21/2023. *Prime Unit means that the CSO takes responsibility for the call-taking and a police officer was not dispatched or involved for the initial investigation.

Police Officer Hiring (Support Services Bureau)



The bar chart demonstrates the active hiring processes that the Police Department with coordination from Human Resources has been engaged in over the last four years. Each year we set out a performance measurement to hire what we need to provide services to the community. The most recent example was **in 2021, we set a goal to hire 16 new police officers in the year 2022. We successfully hired 13 police officers.** We actually had 23 candidates progress through most steps of our hiring process, however, five candidates failed their background investigations, and five took jobs with other law enforcement agencies.



The graph depicts our sworn staffing levels from 2020 through 2023. Our authorized sworn strength at the start of 2020 was 92 officers, and, as of August 1, 2023, it is 109 officers. With the minimal net gains of sworn staff each year, we are slowly moving toward the target authorized strength number. As of August 1, 2023, we employ 99 officers. Overall, we have met our goals with hiring. However, the number of separations (retirements and resignations) have kept the Police Department at making minimal gains. Staffing levels have risen greatly due to the additional sworn positions brought on by the contracts for enhanced police services for the Milwaukee Regional Medical Complex.

PROGRAMS/SERVICE LINES

As of September 4, 2023, the Police Department is currently staffed by 99 sworn officers and 26 full time/10 part time civilians that provide 24-hour service and protection to the residents of Wauwatosa. In 2022, officers responded to 30,065 calls for service (up from 27,114 in 2021) and the dispatch center fielded an additional 9,112 Fire/EMS calls for service (up from 8355 in 2021).

The Department function is divided into eleven program areas: Traffic Patrol and Crash Response; Crime Response; Quality of Life; Investigation; Special Response Team; Evidence / Property Management; Communications Center; Records / Front Desk / Warrants; Community Interaction; and School Resource Officers.

TRAFFIC PATROL AND CRASH RESPONSE

This program encompasses enforcement of traffic laws 24/7 including speeding and other moving violations, as well as OWI/DWI. It includes response to vehicular accidents; parking enforcement, and traffic direction/control when necessary. In addition to the traditional patrol units, the Department motorcycle unit—whose primary responsibility is traffic enforcement on

city streets from March through November—is part of this program as is the specialized parking enforcement unit.

CRIME RESPONSE

Respond to citizen calls for service; this includes both property and violent crimes (theft, retail theft, burglary, vandalism, robbery, battery, domestic violence, sexual assault, homicide).

QUALITY OF LIFE

Conduct proactive patrols; handle verbal disputes, neighbor trouble, suspicious persons, vehicles, and circumstances, animal control, responding to noise complaints and disturbances of the peace, and general disorderliness.

INVESTIGATION

Conduct in-depth investigations of criminal events and individuals related to crime-solving, criminal charging, and court convictions. This includes detailed proactive and reactive investigative efforts toward major crimes, drugs and weapons enforcement within the city.

SPECIAL RESPONSE TEAM

Team of specially trained and equipped officers employed in certain critical incidents which require a response beyond the scope of normal or routine police incidents, including but not limited to search warrant execution, barricaded subjects, and other high-risk incidents. All team members are department officers and detectives.

EVIDENCE / PROPERTY MANAGEMENT

This program's primary function is entering, processing, tracking, and management of property and evidence handled by the Police Department. It includes managing the evidence vault, the evidence lockers, and the electronic management system, as well as requests for and returns of evidence when needed for court. The program also handles the disposal and returns of property, evidence, and contraband.

COMMUNICATIONS CENTER

This program's primary function is to field both emergency and non-emergency calls for service and dispatch police, fire, and emergency medical services locally. It provides for the operation, staffing, and training of the communications center and communications center personnel.

All telecommunicators are trained and certified in Emergency Medical Dispatch (EMD) through an accredited agency. In addition, the Wauwatosa communications center performs as the primary dispatch center for District 107 of the Mutual Aid Box Alarm System (MABAS) regionally (a fire/rescue function for area major event response).

PUBLIC INFORMATION OFFICE (PIO)

The mission of the Public Information Office (PIO) is to accurately and effectively convey information about police-related events to our community. The PIO team works to foster positive relationships with the media, alders, community partners, department members and the general public through a variety of communication mediums as well as promote how the community can work in partnership with the Wauwatosa Police Department. The PIO also works with the City's Communications Department and other information specialists during large-scale or emergency situations, as well as day-to-day efforts.

RECORDS / FRONT DESK / WARRANTS

This program provides maintenance/processing/checking of department generated records of all police calls for service, citation issuance, and mandated state-federal reporting. It provides the primary point of contact/service to walk-in and phone customers and also handles criminal records procurement for investigations, support/processing/completion of Open Records requests, prisoner checks, and social media interface.

COMMUNITY INTERACTION

Representation of the Police Department among the community and at community functions; oversee special events, festivals, runs/walks, parades, block watch, and others. Includes patrol officers' daily interaction with the community and department community engagement initiative. The department Police Reserves and Community Service Officer (CSO) program function within this program.

SCHOOL RESOURCE OFFICERS (SRO)

Provides police presence, problem-solving, security and call-taking within the schools. Made up of three to four SROs, and partially funded by the Wauwatosa School District, it provides services primarily in the two high schools and two middle schools; secondarily in the grade schools. The program also plays an integral role in developing training for staff and implementing nationwide emergency response plans within the schools, as well as relationship building between officers, parents and students.

A memorandum of understanding (MOU) has been mutually agreed upon by the Wauwatosa School District and the Police Department.

2023 ACHIEVEMENTS

CPSM Study: In 2021, the Police Department worked closely for months with the City Administrator and the Center for Public Safety Management (CPSM) while they conducted their analysis on our Department. The study was aimed at improving areas of the Department that included, but not limited to the following:

- Recruitment Strategies
- Alternative Responses and Efficiency in Delivering Services
- Policy Review
- Training Assessment
- Promotional Process
- Strategic Planning
- Crisis Assessment and Social Worker Position

The CPSM researchers and members of the Command Staff were able to identify some of the “action items” during the on-site visits and began integrating some of those recommendations. By October of 2021, we had already been actively engaging in improving areas where recommendations were made that included departmental programs, updating and organization of policies and procedures, assistance for a successful training and hiring program, and data collection.

In 2023, the Police Department deduced areas of improvement into four primary categories; marketing/recruitment efforts, strategic planning, research/data collection, and other miscellaneous department projects. This aligns with the department’s strategic plan. As of 2022, 53% of the 38 recommendations have been completed, 43% are in progress, and only 3% have not been started. As in prior years, Police Command Staff have regularly and continue to update City Leaders, Council, and the public on our achievements. We are always assessing and determining recalibrations as necessary for the success of our police department.

Governor Evers “Safer Communities” Law Enforcement Grant: In March of 2022, Governor Tony Evers announced a new investment of more than \$50 million to help make Wisconsin communities safer. The allocation for each law enforcement agency is based on the size of the population served, with an addition for communities that have a higher violent crime average. The Wauwatosa Police Department received \$128,017.03 from this grant, which has strict laws in terms of what can be used and a time period for reimbursement. Each agency may use its Allocation of funds to reimburse eligible expenditures incurred between March 15, 2022 and December 31, 2023. For purposes of the Program, an expenditure is not “incurred” until we have paid for the item. Any funds not used in 2022 were approved to be carried over into 2023.

In the Fall of 2022, Wauwatosa City Council approved a fund transfer to make purchases from the is grant in 2022 as well as in 2023. The Wauwatosa Police Department utilized these funds for items of necessity within the department to increase wellness, communications, and efficiency. The following are the areas that the Police Administration Staff have already made the purchases in 2022 and/or are currently working on with the complicated reimbursement grant program (*):

- Fernico-Brand FAR ProX Blu Ray DVD Suite Allocated: \$15,000.00
- Flock Safety Camera System Allocated: \$58,700.00
- Police Portable Radios Allocated: \$20,000.00
- Mental Health and Wellness
 - Mental Wellness Check-In Allocated: \$22,000.00
 - Individual Mental Health Sessions Allocated: \$12,317.03

Total: \$128,017.03

***Allocated purchase amounts are approximated.**

Commitment to Mental Health: The Wauwatosa Police Department has experienced major challenges over the last several years, compounded with the day to day emotional impacts officers face in their daily duties as first responders. Prior to 2021, the City was providing the Employee Assistance Program (EAP) to provide wellness and mental health services to department members and their families. The department also had an established foundational relationship with First Responder Psychological Services (FRPS) and the American Behavior Clinic (ABC), whereby members of the department could utilize their services with confidence and confidentiality outside and alongside existing EAP services for emotional support. That relationship was further enhanced when FRPS provided in-service training to the entire department to educate employees on the process of psychological trauma, cumulative trauma and stress, and the effects they have on the brain and body.

From 2021 to 2022, there was a dramatic increase in the number of members of the police department that sought mental health services from FRPS and ABC. For the entire year of 2021, mental health services were utilized at these two agencies in the amount of \$7,545.00 (FRPS-\$6,050.00 and ABC-\$1,495.00). As of July 1, 2022, services billed to the Police Department from both agencies have ballooned to the total of \$13,960.00 (FRPS-\$12,350.00 and ABC-\$1,610.00). The rate of confidential visits has slowed down, however another officer-involved critical incident or serious injury amongst officers could spike that rate. The estimate for the entire year for staff regarding these services could amount to \$25,000.00.

In comparison, from July of 2022 to June of 2023, members of the police department sought out mental health services from FRPS and ABC at a higher rate, however the estimate was close. From July of 2022 through December of 2022, members of the police department had 76 sessions with mental health staff costing \$10,225.00 and for the first six months of 2023, members have utilized 62 sessions with a cost of \$17,200.00. The total amount of the most current data utilized during this yearly time frame was \$27,425.00 for both FRPS and ABC appointments.

In 2022, Chief MacGillis made it a priority for his police personnel to attend a “Mental Wellness Check-in” program for all staff. This was a mandatory visit of all sworn staff and optional for civilian staff to meet with a member of FRPS to conduct a confidential mental health consultation. These consultations would begin in the Fall of 2022 and end in the Spring of 2023. The wellness program was conducted to gain an overall pulse of the mental health and wellness of the entire department (who are exposed daily to the stressors and rigors of high pressure and psychologically traumatic experiences) while stressing the importance the City and WUPD placed on the mental health, wellness and resiliency of all WUPD employees. The department received the Governor Evers Law Enforcement Safer Communities grant, and funding was requested and granted for utilization for a Mental Health Wellness Check-in. The intention was to make this process an annual assessment of all sworn members and dispatchers, and to make it an available option to our civilian staff members.

The funding was secured from the one-time Governor Evers grant. FRPS was utilized because of their standing and existing relationship with the department, and the entire sworn and dispatch staff were required to attend. Several non-sworn members also utilized the mental health check-in process on duty time as well if they requested to participate. Special attention was given to protect the anonymity of all department members as a reassurance that this process was to be supportive, and not be perceived or be utilized as a disciplinary or a “fitness for duty” process.

Based on direct feedback received from all levels of the organization, along with a follow-up information received from FRPS leadership, the department will not be continuing the mental health check in on an annual basis. The department has several existing support services that are directly available or alternatively funded for all members of the organization. Our services budget also does not support an annual \$22,000 expenditure for this purpose. Therefore, the mental health wellness check- in’s will not continue annually at this time and any future grant funding will be requested to be allocated for direct police department support services.

The total cost of this program was \$22,00.00 and was limited to a one-time visit. After council approval, the Police Department was able to utilize grant funding from the Governor Evers Law Enforcement Grant to fund this entire wellness support effort for police personnel. In addition, Police are utilizing an additional approximated amount of \$25,000.00 from the Governor Evers to help fund and offset the costs of members seeking mental health services from FRPS and ABC as discussed earlier. Mental health costs have been paid in the past with services budget money from the Police Department and financial assistance from Human Resources as well as some grant funding help from CVMIC.

Going forward, the department will be pursuing a mental health wellness check-in for all employees at the 11-month benchmark from the date of hire. For sworn members, prior to completion of field training (11-month mark from date of employment), a prerequisite of FTO completion will include a mental health wellness check in to be scheduled with FRPS. This will ensure that a solo patrol officer is mentally prepared to transition to a tenured officer status while ensuring that a relationship is established with available mental health support resources. The 11-month benchmark will also apply to civilian department employees to ensure awareness and their exposure to available mental health support services.

Additionally, the Police Department is working on additional efforts to improve wellness for its personnel as well as improve its environment. Chief MacGillis is sending Command Staff personnel to a program to build on leadership and personnel development called Organization Development Consultants Inc. (ODC). This is a program to develop command level management to become more self-aware, implement team strategies and better communication, and utilize psychological testing and counseling to better the person. The Police Department is also working in collaboration with multiple City entities led by the Health Department and Director Laura Stephens to start a Facility Dog Program.

Investigative Task Forces:

- FBI Violent Crimes Task Force - In addition to regular duties, one detective is assigned to work with the Federal Bureau of Investigation in this task force.
- FBI Child Exploitation and Human Trafficking Task Force – In addition to regular duties, one detective is assigned to work with the Federal Bureau of Investigation in this task force.
- HIDTA – The High Intensity Drug Trafficking Area program is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. One Detective is assigned to work in this task force.
- USSS Financial Crimes Task Force - In addition to regular duties, one detective is assigned to work with the U.S. Secret Service in this fraud task force.
- USMS – U.S. Marshal Service Task Force targeted at reducing violent crime. One Detective is assigned to work with the U.S. Marshal Service.

OWI Multi-Jurisdictional Task Force: The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Impaired Driving Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin. The Police Department will continue to be a leader and participant in the task force for 2024.

Cities and Villages Mutual Insurance Company (CVMIC) Grants: The Police Department was able to participate in two grant ventures with CVMIC in 2023. For the first grant opportunity, the Police Department submitted two proposals for the CVMIC Risk Reduction Grant Program offered to the City of Wauwatosa. Both of the submitted grant proposals by the Police Department were selected and awarded a total of **\$3,527.00**. The two grant proposals included individual first aid kits (IFAKs) that are utilized by sworn personnel in the field of policing and handheld metal detectors for officer safety. The IFAKS allow law enforcement personnel to render aid to a person who is suffering from an injury, including themselves, fellow officers, and citizens. The IFAKs are pouches that the officers keep with them while on duty and contain medical supplies including a tourniquet, bandages, gauzes, and a chest seal for serious injuries.

The handheld metal detectors will be distributed to the police supervisor and frontline patrol vehicles to provide another form of personal protective equipment for the officers. The wands can detect metal on a person after an arrest before performing a more thorough search reducing

harm for both parties. Overall, the use of metal detectors would help minimize exposure(s) to health risks to officers like being poked by a rusty or bloody tool or knife, as well as needles, aside from the fact of guns and blunt objects being detected.

The second CVMIC grant opportunity that the Police Department participated in for the second consecutive year was the Law Enforcement Risk Mitigation Program. It is a program that allocates funds to each CVMIC law enforcement agency in 2023 with the mission of improving safety, providing training, aligning agency operations and supporting well-being. The Wauwatosa Police Department was awarded the grant for **\$2,500.00** and the decision was made to utilize those funds to pay for mental health counseling for our police personnel when they seek professional help at one of our recommended psychological services.

The City of Wauwatosa and our partnership with CVMIC helped the Police Department earn a total of **\$6027.00** in grant money in 2023.

Community Service Officer (CSO) Program: In September of 2021, the Police Department went to the Financial Affairs Committee to propose our new Community Service Officer (CSO) program revisions that included more CSO positions, greater use of CSO's for public calls for service, CSO branding with distinct uniforms and vehicles differentiated from sworn Police Officers, as well as a true means to recruit officer positions. The intent of the program was to expand current CSO responsibilities and capabilities in order to assist the Police Department and have our officers concentrate on serious police matters, while still providing a personal connection to our on-going services that are expected by our citizens and the public. The CSO Program revision and retooling was also a strong recommendation from the 2021 CPSM Study, with the ultimate goal to provide in-person service to residents at a lower cost to the City, while also using the program as a recruitment tool to "grow our own" Police Officer candidates.

In 2022, the Police Department successfully introduced the CSO Program to the City of Wauwatosa. We were able to hire a total of three individuals to work as uniformed, part-time non-sworn employees as CSOs and were able to train them in those capacities. Training included on-the-road field training, following a training manual and calendar for active call-taking. They also received hands-on training for defense and arrest tactics, communications, vehicle dynamics, and notifications. After going through a rigorous training program that was spread out over weeks, the Police Department was able to set up guidelines with dispatch and multiple shifts and supervisors on what exactly were the rules of engagement that the CSOs were able to operate under. This included selecting approximately 25 calls for police service that a CSO was trained to successfully handle and could be dispatched to these needs. In 2023, police staff have been able to figure out how to expand the role of the CSOs and make the department more efficient when handling different calls for service.

The Police Department would require increased funding for the CSO Program in 2023 for expansion. The costs for two additional part time CSOs would include body-worn cameras, personnel equipment and uniforms, and wages. Police worked with Fleet to purchase a pick-up truck and two transit vans for the CSO Program. These vehicles look drastically different in type, color and branding so that the public is aware of the differences in service and enforcement.

Those vehicles were not an additional budget request, but rather replaced the purchase of three police vehicles.

In 2023, a Police Officer position was eliminated once we had filled all five CSO positions successfully. This was the strategy that had been laid out to the Financial Affairs Committee in 2021 as it would offset the wage increases of the CSO Program. Each CSO works .5 full time equivalent (FTE) which is a part time position of 20 hours a week. The Police Department has performed some internal research and believe that this amount of CSOs is the right amount to balance out different levels of calls for service for the community as well as provide the support needed to aid the department.

The fiscal impact of the CSO Program for the initial set up and onset was substantial in 2022. The budget approved by Council in the amount of \$290,657.00 included the fleet purchases and wages, as well as all new program expenses (subtract the offset from fleet for less squads and potential wages saved). The fiscal impact is much less for 2024 at an estimated amount of \$134,770.00. This is the annual estimate for all five CSOs with extension of equipment fees, minus inflation costs and potential raises. Police Department wage savings has also helped to financially support this program.

The Police Department has received much positive feedback on the program and it is working on many levels. First, at a recruitment tool, we hired one of our CSOs as a Police Officer in 2023. That officer is currently attending the Police Recruit Academy and will be on patrol later this year. Second, CSOs are trained heavily in policing avenues and roles have been changed from the past to make it a priority that they are out in the community in Wauwatosa. This also greatly helps as a retention tool as well as prepare them to be officers at our department. Lastly, four of our current five CSOs are in line to go through our hiring process in the near future with a large interest of people wanting to get into our CSO Program. This is a win-win situation for our Police Department and for the City of Wauwatosa.

Canine Program Fund-Raising: The Police Department decided to initiate a fund-raising campaign to support its Canine (K9) Program in 2022. A large percentage of law enforcement agencies that have a K9 program engage in fund-raising to not only raise funds to support its ventures, but to also raise awareness in the community. K9 programs have a way of connecting with people as it adds a personalization and approachableness to law enforcement for many.

The Police Department continues to work with the Finance Department to ensure all rules are being followed in terms of appropriate rules of sales and taxes. The fund raising consists of the sales of collector "challenge" coins and plush stuffed animals. The fund raising has been set up as on-going and we are monitoring supply and demand as we proceed. The first initiative of this project in May of 2022 to August of 2022 had led to a total amount of \$1,380.10 being raised. The second audit of the fund-raising program showed a revenue gained of \$938.52 from September of 2022 through July of 2022. Thus, the total amount raised for the Canine Program is **\$2,318.62**. These funds go directly to the K9 Program to help with needed supplies, training, and veterinary bills.

Liquor License Fund Transfer to Police Department: The Police Department worked with the Finance Department to have a large amount of carryover from 2022 involving this level three

transfer. Per the 2022 Adopted Budget, in the event that a second Premier Economic Development (PED) liquor license is sold, the amount will be made available to the Wauwatosa Police Department for bicycle and pedestrian safety enforcement. On January 25, 2022, a PED liquor license was approved for Adriatic Fresh Seafood and Steak Restaurant, thus Council approved the amount of **\$30,000.00** to be a level three fund transfer to the Police Department. The Police Department has utilized a portion of these funds in the following manner:

- Reckless Driving Task Force
- Pedestrian and Bicycle Safety Enforcement
- Purchases that have included traffic cones, preliminary breath test units, vehicle stop sticks, road signage and a lidar speed enforcement hand-held unit.

*Due to officer staffing shortages and the inability to put out constant traffic enforcement programs, the Police Department utilized approximately half of the funds (\$15,000.00) to make those afore-mentioned purchases along with reckless driving, pedestrian and bicycle enforcement in 2022. In 2023, we have utilized and continue to apply these funds for driving enforcement programs that are needed to combat the extremely high problems of aggressive and reckless driving. The Police Department is dedicated to utilizing these funds completely in 2023 for the safety of citizens in the community.

Recruitment and Retention Financial Backing by City Council: In November of 2021, the Police Command Staff and HR Director proposed to Council the need for funding to stand up a recruitment and retention task force for the challenges in hiring Police Officers. The council approved \$203,000.00 in 2021 to be used for recruitment efforts as determined by the task force, to include hiring bonuses, referral bonuses, and police academy reimbursement. Those hiring challenges continue.

In February of 2023, the RRTF asked Council and was approved to roll over unused funds and increase the funds by \$27,425 to a total of \$230,425.

The Recruitment and Retention Task Force (RRTF) is made up of members from the Police, Human Resources, and Communications Departments. Regular assistance is provided by the Finance and IT Departments, also. The main goals of the RRTF are clear: to attract a wide range of qualified, diverse candidates that are both *newly called* to the law enforcement profession, and attract current officers looking to develop and move to our agency which offers numerous advancement and specialty assignments. Listed below is a summary of the efforts **since July of 2022:**

- Hiring Process:
 - Have conducted 6 hiring processes
 - Have hired and trained 14 Officers; 12 are still currently employed with us; 7 have completed training and are working the streets, 5 are in active training yet
 - Will hire 3 more in September
- *Current* funding disbursement amounts as of August 1, 2022: **approximately \$91,686**
 - Sign on bonuses: 13 officers, \$60,500
 - City employee referral bonuses: 6 employees, \$14,500
 - Digital Media Marketing: \$5,150 (contracted thru Detonator company)
 - Rent for 2 recruits for Fox Valley Tech. College Police Academy: \$7,200

- Miscellaneous marketing materials: \$3,298
- Police over-time costs: \$1,038
- Recruitment team work continues:
 - A diverse group of Police staff are the “face of our Department” and attend job fairs and directly communicate with candidates
- Media & marketing campaign:
 - The City’s hiring website currently highlights the Police Department
 - www.ServeTosa.com
 - Use of ongoing digital Google and Facebook ads
 - Direct marketing continues by attending job fairs, visiting colleges and technical schools, and using professional networking platforms

We are very thankful for the flexibility and resources the Council granted the RRTF to use for this staffing challenge. Currently, **there are still 12 Officer vacancies** out of a total authorized 109 sworn positions. Additional pending MRMC contracts, as well as upcoming resignations and retirements, will drive the need to continue similar RRTF efforts for the next several years.

Crime Reporting and Crime Clearance Rate: The Police Department’s crime clearance rate continues to be strong and above state and national averages. This continues in part to the Department’s, and thereby the City’s, strong belief in maintaining and improving our investigative follow-up and coordination capabilities both internally and externally.

Our key performance indicators are crime prevention efforts, response times to calls, and crimes that occur and are cleared. The data is indicative of our high clearance rates of Group A crimes in comparison to national averages according to the Bureau of Justice Statistics. Overall clearance rates of crimes in the National Incident Based Reporting System (NIBRS) is 52% for arrests, but is not a true accounting of clearance due to

- NIBRS data reporting inaccuracies nationally
- Stolen auto cleared by property recovered and later arrest
- Restorative justice/non-arrest resolution

National Incident Based Reporting System



- 2022 Total Calls for Service: 30,065
- 2022 Clearance Rates
 - Group A: 44% (National Average is 28%)
 - Group B: 72% (National Average is not reported)
 - Overall Clearance Rate: 52%



For the most up-to-date reported data and specific offense data, please visit:
<https://www.doj.state.wi.us/dles/bjia/wibrs-data>

*** 2022 National clearance rates were not published by the FBI at the time of this data collection.**

Police Building Projects: In coordination with Facilities Management and Public Works, the Police Department Remodeling Project that began with multiple bids in April of 2021 was completed in the first quarter of 2023. Selzer-Ornst Construction Company and its sub-contractors concluded their projects that included expansion of space for an increase of officers needed from the MRMC contract, heating and cooling upgrades, and spatial design increase to allow for growth. The project contributed to improving police morale, extended limited amounts of useable space, and provided an upgrade of what department personnel had for decades.

In the Fall of 2022 and the Spring of 2023, the roof of the Police Station was replaced in two intervals with the project addressing many leaks in the building and revamping the lining for protection of the building for many years to come. Police Command Staff worked with City Operations to work on an area of the basement renovation that was not accounted for by the previous Administration during the Remodeling Project. An area of the police station was repurposed into a large training area, which is primarily utilized by police department personnel, but is also utilized as a venue for city programs for its employees such as Citizens Police Academy and employee wellness initiatives that include Women on Weights and “PI-Yo Barre” fitness programs.

The Police and Facilities Management continue to work together on internal building projects that include the repurposing of rooms to provide better efficiencies and communication amongst staff. A room was redesigned for a Community Support Sergeant, and plans are currently in the works to expand report writing and field training rooms needed by Patrol. A project is also currently in progress to address an antiquated front lobby area where the public comes for police

services. As police department personnel continue to grow in size, spatial design becomes more of a priority.

2024 GOALS

MRMC: Continue implementation of comprehensive and sustainable law enforcement coverage for the MRMC and surrounding areas. Projected to continue in budget year of 2024 is the second half of Phase 2 of a three-phase implementation, to execute a contract for enhanced police services to Froedtert Hospital – Emergency Department. We continue to build relationships with each entity: Froedtert Hospital, Children’s Hospital of Wisconsin, Medical College of Wisconsin, Versiti Blood Center, & Curative Care Network.

The benefit of our partnership with the MRMC campus is that we are able to continue professional levels of police services, while limiting service reductions to the City of Wauwatosa. MRMC funding also provided for remodeling department facilities and other overhead expenditures. The primary goal for 2024 is to continue hiring efforts to meet staffing for all MRMC contracted positions in conjunction with the policing needs of the entire City of Wauwatosa.

Flock Safety Camera Technology: City officials, Alderpersons, stakeholders, and the general public have made recommendations to the Wauwatosa Police Department to utilize technology and efficiencies to better combat increased crime in our community. The Police Department made the decision to utilize the Flock Safety Camera System to meet these recommendations and needs. Stolen vehicles, reckless driving, and a trend towards more violent crimes in Wauwatosa has called for a demand to look at alternatives. Over the past several years, the Police Department, in conjunction with Department of Public Works and Information Technologies (IT), have explored the installation of underground fiber optic cables, power, and internet connections throughout the city to increase our technological capabilities.

Flock Safety’s cameras passively detect actionable evidence that is easily searchable by vehicle type, make, model, unique features, color, time frame, or plate details. Flock Safety uses cameras that are solar-powered and include LTE cellular connectivity that are placed onto poles or onto existing structures around the city. The information on the vehicles deliver detail through technology that scans each image for distinguishing features instead of only metal license plates. In addition, Flock Safety can detect vehicles with no plates, temporary plates, dirty/covered plates, and even get accurate Department of Transportation (DOT) records. Locations of cameras in our city were determined after researching numerous factors, including traffic counts, crime trends, crash data and pursuit data. Two approaches can be taken when deploying cameras -crime prevention or investigation. Our agency determined that the focus should be on crime prevention. The goal of Flock Safety is to leverage new software and technology to prevent and solve crime in Wauwatosa.

In addition to crime fighting, the system would be utilized to aid in helping communities solve missing persons investigations. Programs like Silver Alerts (senior citizens), Green Alerts (military veterans), and Amber Alert(s) (children) would be aided by the use of Flock Camera systems to locate these individuals. Law Enforcement is immediately notified of a vehicle that is involved in a missing persons case.

Our City signed a contract with Flock Safety in late 2022 and just had our first installation of cameras being placed in the City of Wauwatosa. Funding for this program has been guaranteed into 2025. Flock Safety has been working with the City's Engineering Department to safely install the product. There were numerous challenges in our city including ageing infrastructure that may not have supported the camera installations. Flock also had some personnel as well as supply and demand challenges to meet overwhelming requests for their products. Physical installment of the cameras is still expected to take place in late summer to early fall of 2023. In anticipation of the system being fully installed, all policies, procedures and a large portion of the training has already taken place.

The technology that Flock Safety utilizes has not changed from 2022 to 2023. Flock Safety helps reduce crime through "vehicle fingerprinting", is not tied to infrastructure, and operates under a subscription service. Those service benefits include free training, free technician services, all Flock Safety products under warranty for the duration of the customer's contract, and free technological updating/upgrades as new technology is developed.

The Flock Safety system is also a law enforcement information sharing network as the software is set up to link between law enforcement agencies that have this technology. There are numerous Wisconsin law enforcement agencies that have implemented this system and many more that have been exploring this technological advancement. Law enforcement agencies in the area that have the Flock Safety System include the West Allis, Milwaukee, Butler, Menomonee Falls, Mequon, Greenfield and Waukesha Police Departments along with the Milwaukee County Sheriff's Office. Additional agencies are waiting for cameras to be installed in their cities. There are also 50 plus agencies (up from 30 in 2022) that have signed a memorandum of understanding (MOU) with active agencies allowing those departments to share Flock Safety information without having their own cameras. To put it in context, there are over 150 cameras installed in the Milwaukee metropolitan area, including the City of Milwaukee having 65 cameras in their neighborhoods. In addition to the agencies listed above, numerous private businesses have signed contracts with Flock Safety. These private businesses have the ability to share their data with law enforcement agencies.

The cost of the Flock Safety system is based on a subscription rate. The pricing is \$2,500.00 per camera per year plus a \$350.00 one-time implementation fee for each camera. That pricing includes the installation and all camera hardware (automatic license plate reader, solar of DC Power, mounting equipment, maintenance warranty) and all hosting and analytics (cloud hosting, unlimited uses license, hot list integration and alerts, ongoing software enhancements). Flock Safety does not provide electrical services and will provide the replacement cost of each camera one time (vandalism, malicious mischief, pole struck by vehicle, etc.).

Council approved a purchase of a two-year subscription in 2022 locking in the price point for two consecutive years for a total cost of \$58,700.00. Through the approval of the 2023 Budget by Council, the Police Department made the initial purchase of 10 cameras at a total subscription cost of \$31,000.00. The Governor Evers "Safer Community Funds for Law Enforcement Grant" covered that complete cost and was paid in December of 2022. Due to time restrictions for spending of the Governor Evers Grant, we will be making payment for the second installment in the Fall of 2023 of \$27,700.00. Flock will not begin actually charging the City of Wauwatosa until

the local system is set up for Wauwatosa Police Department direct usage. The first cameras were installed on August 28, 2023, and charges began at that time.

Crisis Assessment Response Team (CART) Officer: An additional step to aid the City of Wauwatosa and its Police Department is to incorporate a CART Officer. The addition of this officer position was a venture in 2022 and 2023, but did not occur because there were no social workers available through Milwaukee County to support the program in Wauwatosa. Milwaukee County would be sending and paying for a social worker to our Police Department to work with one of our officers for crisis assessment. The officer position would be drawn out of our existing sworn personnel and not an additional officer to be financially accounted for. We will continue to work with Milwaukee County in an attempt to get a social worker assigned to assist our Police Department in 2024.

Bicycle and Pedestrian Safety: In the event a second reserve liquor license is sold, \$10,000 (or a premier license of \$30,000) will be made available to the Police Department for Bicycle and Pedestrian safety enforcement. Funds for this initiative would go towards items like bicycle path patrols, speed enforcement units, and citizen programs. It would also help purchase items directly related to these safety programs

Internal Goal Setting: In 2023, the police department focused on significant equipment upgrades and leveraging technology to increase efficiency, and expanded resources for the wellness and resiliency of our employees. Forging stronger internal and external relationships are an ongoing goal and will continue ad infinitum. This aligns with our department's strategic plan of process, system and organizational improvement.

We have spent considerable time and effort to put together a Recruitment and Retention Task Force (RRTF), placing the initial emphasis on recruitment and hiring to fill vacancies. That process improvement is complete, with the on-going work of recruitment and hiring. The emphasis has been focused in 2022-2023 on the retention of our valued employees that are anticipating to retire in the coming years. Our strategic and budgetary goal is to improve workplace culture through policy change, employee empowerment, leadership development, all while continuing to forge and improve inter-governmental relationships. The challenge of the tax levy ceiling looms over the City, and is especially difficult for the police budget as we provide essential public safety services that overlap all city services. With our staffing shortages, losses due to retirements, while proving essential safety services, we are exploring an organizational structure redesign that includes the addition of more supervision in 2023 to 2024.

In 2024, the Police Department will also examine our personnel allocations, hours of work, and shift assignments to align with our calls for service to reduce overtime while providing the highest quality of policing services.

2023-2024 EQUITY AND INCLUSION MEASURES

Transparency: In 2023, the Wauwatosa Police Department continued towards its goal of transparency with the public through multiple means of communication and methods. The Department continued its Body Worn Camera program and squad camera systems to meet the demands of camera use on every sworn member, as well as in police vehicles. The Police also

updated all camera systems on the exterior of the building, within the prisoner sally port area, and in secure areas where suspects are held for processing and jailing. These systems monitor and record all interactions with police and the interactions that occur there.

The philosophy of the police department values diversity, equity and inclusion and our actions are indicative of the high level of importance that we place on it. This includes being transparent internally and externally, as well as for the community that we serve. The personnel that we seek, recruit and hire resemble the public that we serve in our community.

In 2023, the Police Department created and/or updated many policies and procedures pertaining to equity and inclusion. Among these additions and/or changes include:

- Social Media Policy – transparency of Police communications
- News Media Policy – information sharing with the public
- Review of Uniform Standards/Appearance – Crown Act Resolution alignment

The 2021 CPSM Study acknowledged that the “residential demographics of the City of Wauwatosa are aligned with the representation of race/origin within the department”. The City of Wauwatosa provided training with a mindset that we will make every effort to improve our percentages of diverse housing, employment, and businesses. The Police Department has not only adopted that philosophy, but has been a leader in those goals.

We strive to continue increasing diversity utilizing our hiring processes. The RRTF is comprised of a multi-diverse group of officers to represent our staffing that includes Caucasian, African-American, Hispanic, Asian, as well as varying genders and sexual orientations. The Police Department is currently one of the most diverse quadrants in the City and we remain committed to representing the community we serve. The table here represents those statistics within the City and where Police continue to represent diversity in its personnel.

January 2023 Ethnicity Statistics (provided by the Human Resources Department):

City of Wauwatosa Employment Gender and Ethnicity Stats - 1.2023											
Dept	Asian - #	Asian - %	Black/African American - #	Black/African American - %	Caucasian - #	Caucasian - %	Hispanic - #	Hispanic - %	Multi-Race - #	Multi-Race - %	Total
All	8	2%	21	5%	412	89%	16	3%	6	1%	463
Fire	0	0%	0	0%	96	94%	3	3%	3	3%	102
Police	4	3%	9	7%	110	85%	5	4%	1	1%	129
City Hall	4	3%	9	7%	105	85%	4	3%	1	1%	123
DPW	0	0%	3	3%	101	93%	4	4%	1	1%	109

Dept	Male - #	Male - %	Female - #	Female - %	Total
All	326	70%	137	30%	463
Fire	95	93%	7	7%	102
Police	96	74%	33	26%	129
City Hall	40	33%	83	67%	123
DPW	92	88%	13	12%	105

City of Wauwatosa Diversity Stats: Management - 1.2023										
Asian - #	Asian - %	Black/African American - #	Black/African American - %	Caucasian - #	Caucasian - %	Hispanic - #	Hispanic - %	Multi-Race - #	Multi-Race - %	Total
1	1%	1	1%	68	93%	2	3%	1	1%	73

City of Wauwatosa Population Statistics (7.1.2021)						
Asian %	Black/African American %	White %	Hispanic %	American Indian and Alaskan Native %	Multi-Race %	Total Population
5%	7%	82%	3%	1%	5%	47752

As a result of a recent past hiring process audit, the recruitment and hiring processes continue to be reviewed as we are making hiring for diversity a priority. An example of this priority can be seen in the Police Department hiring process in January of 2023 when five officers were hired and their diversity included Hispanic, Asian, African-American, Caucasian, and one of the hired officers was female. This is indicative of the high level of important that the department places on diversity, equity, and inclusion.

We also continue to be highly involved with the City of Wauwatosa Equity and Inclusion Commission on these matters with one of our Captains attending many of the commission meetings throughout the year.



Crisis Intervention Team: In the most basic characterization, “*crisis*” is indicative of a person that is not of rational mind or thought: this may range from prolonged mental health concerns (i.e., dementia, schizophrenia – includes a plethora of debilitating mental health diseases) to more often dealt with acute mental health crises that may involve alcohol and / or drugs, victims of traumatic events (not necessarily criminal in nature – i.e., the death of a loved one) or those that consider suicide as the only escape from the reality they believe they are experiencing.

The Wauwatosa Police Department will continue to enroll sworn officers in Crisis Intervention Team (CIT) training. As of September 1, 2023, we have 36 sworn employees (up from 33 in 2022) who are CIT-certified, which includes lateral transfer hires who joined our department with the certification. To obtain the certification, officers have to go through a week-long, intense, hands-on training that teaches the officers techniques that they can use to effectively respond to calls of an individual in crisis. Our Patrol Division's staffing shortages have made it challenging to send our personnel to CIT training for a full week. In spite of that, we've been able to send three officers in each of the last two years. Our Training Division continuously seeks the training opportunities from the National Alliance on Mental Illness (NAMI), and when the opportunities arise, both the Patrol and Training Divisions work together to arrange for our personnel to attend.

CIT training and officers have been implemented into our daily patrol strategies along with the teamwork from the City of Wauwatosa Social Worker, Kendall Wolter. Ms. Wolter works with the Police Department on a daily basis as well as works out of the Police Station weekly to help with many of the "crisis" calls that Police receive.

Historically, the Police Department had only 3 officers that were CIT-trained in 2018, and in 2021 there were 25. Our goal for 2023 was to have up to 6-10 additional employees attend a CIT Course. It has been unfortunate that we are not hitting our goals, however the reality is that we don't have the staffing capacity to increase our CIT-trained officers at a rate that we had set out to a few years ago.

In addition, more than half of the full-time department emergency dispatchers have attended or received crisis intervention training related to their positions within the last five years. The Dispatch Center Supervisor has made it a priority to regularly send dispatchers to this type of training.

During the course of 2023, NAMI sponsored a grant for law enforcement agencies that sent their personnel to their training. The CIT courses are free, but sending officers away to school means that there is a need for other officers to fill that void of police work in the community. NAMI awarded the City of Wauwatosa with a check for **\$3,000.00** to pay for wages and overtime backfill of personnel attending their professional training courses. There is an additional CIT course held locally in September of 2023 and it is our hope to send some officers to that training to support our efforts to help with crisis intervention in the community.

Wellness Training: In the Fall of 2023, the City of Wauwatosa and Human Resources will be providing annual, mandatory diversity and anti-harassment training. Every city employee, including members of the police department, will be required to complete a virtual training class. In addition, every sworn member and dispatcher of the police department was provided in-person training on wellness and mental health by an independent psychological service called First Responders Psychological Services (FRPS) for the mandatory Mental Wellness Check-In Program chosen by the Police Department to be funded by the Governor Evers Law Enforcement Grant. This training is relevant to bias training as it helps officers become better in tune with their own emotions and mental wellness, which would translate into improved interactions with members of a diverse community (emotional intelligence).

Furthermore, most sworn officers attended an in-service training at Waukesha County Technical College (WCTC) within the last year and among the subjects taught were showing empathy and different communication styles when talking with multi-diverse people. The Police Department looks forward to our staff attending more training in 2024 on the concepts of diversity, wellness, and understanding viewpoints through a different lens. Also, all three Police Captains are being sent to the Organizational Development Consultants Inc. to improve leadership and empathy traits.

Community Engagement Initiative: We continue to make our Community Engagement Initiative (Community Policing) a top priority. Our Community Engagement Initiative encourages our patrol officers to get out of their squads while patrolling. Examples of CEI's currently in place are:

- Business checks
- School checks
- Neighborhood foot patrols
- Business district foot patrols
- Special event visits by Officers
- Police recruitment mission to the public
- Community Service Officer Program and public contact initiatives

Citizen Police Academy: In 1998, the Department instituted its first Citizen Police Academy Program. Due to funding restrictions, the Citizens Police Academy (CPA) was disbanded in the early 2000's. This highly successful program was designed to promote citizen-police interaction and cooperation. The classes offered ended as funding become an obstacle at that time in the early 2000s.

In 2021, Chief James MacGillis came to our Police Department with a focus on improving transparency, communications, and overall relationships with the public. Chief MacGillis and Command Staff believed that one of the ways to gain more "community capital" was to restart a CPA in Wauwatosa. The 2021 CPSM Study also highly recommended that holding a CPA would build trust and relationships between Police and its city leadership and community, as the police would be able to showcase its members and department.

The Police Department was able to implement a fully revised pilot program for a CPA in 2022. In 2023, the Citizen Police Academy returned for the second consecutive year. The curriculum was fine-tuned from the previous year based on the feedback received from participants and the instruction team. The course is constantly being re-evaluated and updated to make it relevant to current events and trends in law enforcement. Highlighting this year's programming changes were new presentations on the state of mental health and policing in Wauwatosa -presented in part by City of Wauwatosa Social Worker Kendall Wolter, and a presentation on the School Resource Officer Program. We continue to focus on hands-on activities including the operation of police squad cars, evidence collection, firearms and use of force scenarios. In addition to the normal class time, candidates must also participate in a squad ride-along during a patrol shift. A sit-in with emergency Dispatchers is encouraged but optional for all students.

The class of 2023 consisted of sixteen participants versus twelve in 2022. The program has quickly gained popularity and a waiting list has been established for future classes. This year’s graduates included a variety of Wauwatosa citizens and business owners. In addition, the Mayor of Wauwatosa, City Administrator, one Alderperson, a member of the Police and Fire Commission and two representatives of the Milwaukee Regional Medical Center successfully completed the program and graduated.

The ten-week program began on January 23rd 2023 and a graduation ceremony took place on March 27th 2023. Many of the graduates from the 2022 class returned to meet and congratulate the newest Alumni. All 16 graduates gained a better understanding of policing and were able to gain a better sense of the high professional standards and personalities that embody a police officer. The “human element” that bonded the police staff and the attendees is a good footprint of what we should expect of our department, the City, and the public in the future. Police also gain an understanding of community concerns and developing trust.

The 2023 Citizen Police Academy was completed under budget. The Citizen Police Academy was budgeted \$5,000. Total operating expenses in 2023, including supplies, food, beverage and instructor pay totaled \$4,545.94. The start-up year in 2002 had a total cost of \$6,428.77. Some one-time purchases were made in 2022 which allowed us to reduce costs this year and for future years. Scheduling of instructors was streamlined to accomplish some of the cost savings. Also, lesson plans and presentations have now been developed so any additional time needed to create the content for classes moving forward has been reduced.

2022 CPA Description	Cost
Overtime – Wages	\$5,361.23
Lanyards	\$253.25
Food/Water	\$99.76
Graduation Dinner	\$56.89
Polo Shirts	\$564.04
K9 Items	\$93.60
Total	\$6,428.77

2023 CPA Description	Cost
Overtime – Wages	\$3,520.38
Food/Water	\$52.95
Graduation Dinner	\$261.82
Polo Shirts	\$636.79
Trophies	\$74.00
Total	\$4,545.94

Looking ahead, the development of an Alumni Association is being researched. With this, it will allow us to explore finding outside funding options through sponsorships to offset some of the future costs of the program. Keeping the graduates involved with the program and the department is a priority. After hosting two highly successful academy classes in 2022 and 2023 it is evident that this program is accomplishing it’s intended goals of bringing the community and Police together. The Police Department would like to continue to offer a Citizens Police Academy annually. In 2024 and moving forward, the Police Department has a recurring budget of \$6,500.00 and this provides for an increase for additional wage costs and miscellaneous purchases for the Program.

2023 BUDGETARY CHANGES

GOVERNOR EVERS LAW ENFORCEMENT GRANT	INCREASE	\$47,284
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Expenditure Increase: In March of 2022, Governor Tony Evers announced a new investment of more than \$50 million to help make Wisconsin communities safer. The allocation for each law enforcement agency is based on the size of the population served, with an addition for communities that have a higher violent crime average. The Wauwatosa Police Department received \$128,017.03 from this grant, which has strict laws in terms of what can be used and a time period for reimbursement. Each agency may use its Allocation of funds to reimburse eligible expenditures incurred between March 15, 2022 and December 31, 2023. For purposes of the Program, an expenditure is not “incurred” until we have paid for the item. Any funds that were not used in 2022 were carried over into 2023. There are still some funds that have to be spent on items like the second installment of Flock and Mental Health Programs.

The Wauwatosa Police Department utilized these funds for items of necessity within the department to increase wellness, communications, and efficiency. The following are the areas of spending that Council approved in 2023:

- Professional Mental Health Programs
- Flock Safety Camera System
- Police Portable Radios
- Forensic Laboratory Disc Burner/Suite

PARKING CITATION REVENUE	DECREASE	\$192,500
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Revenue Decrease (deterrence-generated): There were a few continued causes of the projected decrease in parking revenue: (1) the loss of all full-time Parking Specialists (one retired / one resigned) in recent years; (2) overnight parking enforcement has been affected by the lack of an assigned late shift Parking Specialist and (3) Police Officer shift shortages.

Additionally, the Police Administration has worked with the Human Resources Department to conduct six hiring processes over the period of two years in an attempt to fill both full time and part time Parking Specialist positions with negative results. However, at the time of this writing, a full-time parking specialist position was offered and accepted with that new employee to start working on August 7, 2023. There are currently two part time employees that perform parking enforcement and have tremendous results. The Police Administration and these employees have been flexible with scheduling to be innovative towards obtaining a high amount of citations with less hours utilized by parking personnel.

Parking revenue was budgeted at \$542,500.00 for 2023 and \$350,000.00 is estimated to be collected.

UKG TELESTAFF SCHEDULING SOFTWARE (RECURRING)	INCREASE	
\$14,400		

The Police Department has a great need for scheduling software for all personnel. The department’s strategic plan includes identifying areas of improvement in deploying technology and requesting budgetary items that directly support our personnel’s needs. The City of Wauwatosa and its government officials want to improve communication and reduce inefficiencies. UKG Telestaff is the company that would provide service for the scheduling software and already provides that service for the Wauwatosa Fire Department.

The current system of scheduling is antiquated as it involves over 1100 daily Microsoft Excel sheets annually that multiple people have access to change and edit whenever they want creating a questionable system. Other challenges to this inefficient system include deletion of schedules, no audit capabilities, only one person has access to a schedule at a time, record retention, and an overall lack of consistency through the police department. In addition, there is no ability to run reports for data and information sharing. Lastly, with extensive shortages in staff and supervision, there would be time reallocation. Police personnel, especially supervisors, would spend time providing services to the community, mentoring, training, and developing relationships instead of spending time on administrative tasks like scheduling.

There is considerable short-term and long-term cost savings. A conservative estimate by end users found that switching to an online scheduling system could save over 100 hours monthly and over 60 hours during vacation selection time each year. The base numbers for this program have an on-boarding fee of approximately \$25,000.00 that includes integration with existing software, vacation bidding, and the scheduling product profiles. After implementation, cost is based on a per-user monthly fee that has been estimated at \$14,400.00 for the entire police department to be included in the scheduling system (a charge of \$8.00/user fee).

The Police Department decided to not start an approved S-2 Key System upgrade to the Police Station that would have costed an estimated \$40,000.00 and had been approved in the 2023 Budget for building upgrades. A fund transfer was approved by Council for this change. This amount would instead pay for the on-boarding fee as well possibly still perform some building upgrades. Additionally, the Finance Department has been working with Telestaff in an effort to wave or reduce some fees since this project was originally started in 2019, but was halted due to rapid personnel turnover and the challenges that occurred in 2020. **Informational Technologies (IT) would budget for this recurring amount of \$14,400.00**

WAGE EXPENDITURES	DECREASE	\$350,000
OVERTIME EXPENDITURES	INCREASE	\$690,000

Expenditure Reduction: Wage expenditures were reduced \$350,000 reflecting vacancies above the 1.5% assumed attrition rate. Part of the savings will off-set the projected parking citation revenue shortfall and fund departmental projects. There is a large amount of overtime that the department accrues due to these vacancies and primarily effects overtime wages in four areas;

patrol officer shift coverage, dispatch shift coverage, patrol supervisor shift coverage, and training (with back fill).

Currently, the Police Department is under-staffed by twelve (12) full-time sworn Police Officer positions, one (1) Dispatch position (full-time), and one (1) parking specialist positions (one part time) and one (2) civilian administrative positions. The Department continues to work with Human Resources to run multiple hiring processes to fill these needs. We have successfully hired several employees through several processes within the last year.

CAPITAL OUTLAY	INCREASE	\$20,200
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Expenditure Increase: There is equipment needed for patrol and tactical officers that get into tactical situations that are absolute needs and will last several years at the Police Department. This equipment is needed to increase officer safety as well as utilized during citizen and officer rescues. These shields have been in service for approximately 14 years and have been fixed with replacement parts several times. These hand-held shields could be still utilized in training, but are no longer serviceable for tactical situations due to wear and tear. Items need replacement as they have already been fixed several times, have been overused and no longer salvageable, or advances in technology have made them obsolete

The Operations Division is in need to finish the changeover of Benelli Shotgun for patrol. In 2022, we started this changeover of antiquated shotguns due to the partially damaged and overused shotguns that we had been utilizing for patrol. These officer hand-held shields and have been recognized within the parameters of Capital Outlay:

- Blueridge Level 3 Shield (1)	\$4,300.00
- Blueridge Level 3a Shield (2)	\$11,700.00
- Benelli Patrol Shotguns (2)	\$4,200.00
Total:	<u>\$20,200.00</u>

2024 BUDGETARY CHANGES

CAPITAL BUDGET INFRASTRUCTURE	INCREASE	\$426,000
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Expenditure Increase: The Police Department wrote for one project/item for the 2024 Capital Improvement Plan that fall under the applicable rules requiring a one-time expenditure of at least \$25,000.00 and having a life expectancy of at least 10 years. This request comes in the form of a multiple year contract with Axon Enterprise. City of Wauwatosa/Police Department currently has a contract with Axon for body cameras, Taser energy weapons, vehicle cameras, and evidence systems.

The current Axon existing contract, products, and services have been reviewed at the Police Department and there is a need to upgrade to an Axon Officer Safety Plan that bundles many avenues for law enforcement. The bundle plan has a great financial upside to save a large amount of money which includes our existing software, for body-worn cameras, Fleet camera system, the interview camera system, as well as a virtual training program. Through this plan the Police Department would upgrade to a Taser 10 system and its technology, increased officer safety, and individually assigned units, redaction assistance, and professional licensing. All related training is also included in this program. Axon is marketing this program for five year and ten-year stints, with the longer the contract the more the savings. The ten-year subscription would cost the City of Wauwatosa an estimated \$4,276,000.00. Our current multiple contracts add up to roughly \$135,000.00 per year, however there is a need to upgrade some of these Axon services and products for the Police Department.

TASER PURCHASE (ALTERNATE TO INFRASTRUCTURE REQUEST)	INCREASE \$9,000
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A purchase of 5 additional Taser electronic control weapons would need to be purchased for a needed allocation for patrol if the Capital Infrastructure request is not met. These 5 Tasers would help offset the loss of aging Tasers as well as make more available for use at one time. The Police Department has a need for additional Tasers when there are multiple events occurring in the city along with patrol officers on assignment/duty. The cost associated with the purchase of 5 additional Tasers is \$9,000.00.

POLICING FOR REPUBLICAN NATIONAL CONVENTION (RNC)	TBD
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The Wauwatosa Police Department has committed that they will provide personnel to aid the City of Milwaukee with hosting the Republican National Convention (RNC) from July 15-24, 2024. There will be a considerable buildup of people and events, and likely over 50,000 visitors into the Milwaukee area, including Wauwatosa. Historically, RNC events usually attract a large amount of active anti-Republican and anti-government groups. Wauwatosa has areas that include a major mall, a Level 1 trauma center, as well as hotels and restaurants that will need protective services.

The RNC will have a projected effect on the overtime budget with a number of officers committed to aiding Milwaukee along with our own extra assignments and details. The Wauwatosa Police would be aiding in areas such as motor escorts, Special Response Team (SRT) support, crowd control support, and a regional command post. Police Command Staff will be implementing the Emergency Readiness Policy as well as creating special shifts to accommodate the needs of the event and address efficiency and effectiveness, as well as responsible budgetary management.

A fund transfer will be sought when more facts about the deployments and strategies become available for the 2024 RNC. There will be a reimbursement request once plans and allocations have been figured out.

PERSONNEL ALLOCATION(S) FOR BACKGROUND INVESTIGATORS	INCREASE \$13,512
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The Police Department has a great need for a pool of background investigators that assist the Investigative Division in performing a large number of background investigations for perspective employees. These investigators perform backgrounds on positions that include police officer, dispatcher, community service officer and other civilian positions for the Police Department. In 2021 and 2022, retired Wauwatosa Police detectives were contracted at a pay rate of \$22.52 per hour to conduct these investigations. These positions were not placed into the personnel allocations section of the Police budget, but rather were financially backed by salary savings. The personnel allocations would be placed into a “pool” of hours, rather than actual positions as the investigators do not work guaranteed hours and are contracted when backgrounds need to be completed. The background investigators are supplementing a detective bureau that cannot stay up on all criminal investigations and all of the increased backgrounds. The Investigative Bureau places a premium on solving crimes and performing investigations efficiently for the public.

The number of hiring for several positions have greatly increased over the last few years and will continue to increase with many retirements as well as the growth of the department caused by the addition of the MRMC contracts. After analyzing figures from the last two years, the average number of investigations per year moving forward would be approximately 20 and each investigation would foster approximately 30 hours each. The math would produce 20 times 30 equals 600 hours, then 600 hours times the rate of pay of \$22.52 is \$13,512.00. The full time equivalent (FTE) of the “pool position” would be .288 (.29).

PERSONNEL ALLOCATION FOR ADDITIONAL SERGEANT POSITION	INCREASE
\$18,690.23	

The Police Department has been operating for a number of years with a disproportionate number of supervisors related to their span of control and number of assignments. The Police Department and Human Resources have been working on recruiting and retention projects that also encompass the need for more training and supervision. The Police Department is asking to add one full time patrol sergeant position by eliminating one full time officer position. The difference in 2024 base salary (wages and benefits) annually at this point is \$18,690.23. The total base pay for a police officer at full rate (step 5) on the pay scale is \$88,730.17 and a sergeant at maximum rate of the pay scale is \$107,420.40.

The additional sergeant position will be started in October of 2023 and would be paid for by salary savings. The increased sergeant position allocation would start in January of 2024 and the police officer position would be eliminated at that time. This change would represent an increase in efficiency for the police department, increase in span of control, and reduce burnout. Additionally, it will help facilitate officers wanting to become a supervisor at the police department, thus retaining future leadership.

CAPITAL OUTLAY	INCREASE	\$15,000
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Other Expense(s) Increase: A new copier necessary replacement item for efficiency, technology upgrade, and operations. Our current copier is constantly breaking down and needs service and repair continually. The current copier that needs replacement is approximately 10 years old and

has been utilized by the entire police department as it is the primary copier. This copier is utilized to make black and white as well as color copies, send information internally and externally, and is multi-dimensional.

The City is currently paying \$616.78 per month in maintenance costs due to its age and repeated uses over a decade. The current unit has printed approximately 1.6 million pages and is nearing its end of life. For example, each color page costs an accrued 11.5 cents.

A new copier would reduce our monthly cost to approximately \$330.47. The costs for the older unit will continue to rise and great inefficiencies occur every time the copier goes down for employee usage. With the current numbers, the cost of the new unit would be realized in savings after approximately 35 months.

In addition, the Police Department needs a DOWNDRAFT Fingerprint Station to prevent health risks for breathability and potential long-term health concerns. The print station would also serve as a permanent solution to protection instead of using other inefficient and costly means. The forensic section of the Police Department frequently fingerprints items in the station in an enclosed room with no ventilation. The powder contaminates all surfaces within several feet, the employees in the area, and includes a breathing hazard.

A downdraft print station would capture the contaminates and protect users from breathing it in as well as keep the area significantly cleaner. This open design also allows for oversized evidence processing as well which would increase efficiency and safety as you would not have to find other areas and movement of items for processing.

• Copier	\$10,500
• Downdraft Print Station	\$5,000.00
Total:	\$15,000.00

TELECOMMUNICATIONS	INCREASE	\$9,707
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The dependence on telecommunications for Police has risen over recent years with improvements in technology. There are also increases in market prices and the use of our cellular phones has multiplied. Items that include telephone charges, mobile phone airtime, and Milwaukee County user fees have all dramatically compounded. Police programs, like the addition of CSOs and the hiring of more officers due to the expanded contracts of MRMC, directly relate to these rises of fees and costs. The mobile phone service would increase by approximately \$4,000 and the Milwaukee County radio fee would increase by approximately \$5,200.

INTERNAL CHARGES	DECREASE	\$108,137
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Expenditure Increase: The Internal Charges encompass Fleet, Information Systems, and General Liability for the police budget. Here are the changes from 2023 to 2024:

Fleet Charges	\$	74,157
Information Systems		38,714
General Liability		(199,076)
Abatement for Charges		<u>(7,014)</u>
	\$	(93,219)

The significant increase for fleet charges are due to a significant increase in on-duty vehicle crashes, additional purchase of vehicles and their depreciation values.

The increase in allocated internal Informational Systems charges is mainly attributed to a continued re-evaluation of computer usage and purchases, as they had not been audited since 2014. The decrease in General Liability from year-to-year is largely due to significantly less litigation; primarily collective bargaining representation costs involving Officer Joseph Mensah from July 1, 2021 to June 30, 2022 had been settled. The cases needed to settle the problems that arose from some of the protest-related events from 2020 including the Emergency Declaration have also been settled. These costs are offset by the reimbursement (abatement) from the Hospital Policing Fund for operating costs associated with the Milwaukee Regional Medical Campus **enhanced** police patrols.

ASSET FORFEITURE EXPENDITURES **NO BUDGET IMPACT**

Budget Neutral: Asset Forfeiture expenditures run under very strict guidelines from both State and Federal authorities. Most importantly, these expenditures cannot be used to supplant funding that would otherwise be in the Department’s budget. Bearing that in mind, we look to identify items that we would not or could not otherwise request within our Department budget, but that would add to the quality, efficiency, and function of the Department. An example of recent expenditures would be the build-out and update of the electronic forensic lab, including expert-type schooling for detectives.

For 2024, we intend to use funds to train our personnel, invest in professional subscriptions and make use of investigative tools, and support out of area training schools. Funds would also be utilized to purchase some officer safety equipment.

BIKE/PED ENFORCEMENT / RESERVE LIQUOR LICENSE **BUDGET NEUTRAL**

Budget Neutral: In the event a second reserve liquor license is sold, \$10,000 (or a premier license of \$30,000) will be made available to the Police Department for Bicycle and Pedestrian safety enforcement.

MPMC POLICING **BUDGET NEUTRAL**

As part of the contract for provision of police services to the Milwaukee Regional Medical Center campus, a portion of current Police Department and supporting departments’ overhead will be covered as part of the contract payment. This will result in a transfer of expenses from the General Fund to the Hospital Policing Fund.

In 2021, the Police Department began providing a dedicated patrol to the Milwaukee Regional Medical Center campus. Beginning on April 1, 2022, the department began providing a dedicated 24-hour patrol assignment in the Children’s Hospital Emergency Room. Similar to the campus patrol, Children’s Hospital pays for the emergency room post including start-up costs, personnel costs and on-going operational costs. In addition, they will contribute towards the Police Department expansion project that was partially required due to the additional officers hired to provide this service.

The Police Department is currently negotiating a contract for police services for the Froedtert Hospital Emergency Department, which is expected to be executed on or before October 1, 2023. Then Froedtert Hospital will provide a minimum of 5.0 full time patrol officer positions for the equivalent of 3.0 full-time daily assignments. This contract also funds an additional Patrol Sergeants position, as well as additional funding for building enhancements, professional training, and equipment purchases

The 2024 Budget includes additional 5.0 patrol officers that is equivalent to 3.0 additional full-time daily assignments as well as one full time Sergeant position. The original date for additional officers to provide coverage at MRMC was April 23, 2023, and now is projected to be October 1, 2024, due to staffing shortages and MRMC agreed prioritization of the Froedtert Hospital Emergency Department post.

The expense and revenues associated with the hospital policing are included in a separate fund, Fund 37, which is exclusive to these services.

The MRMC, Froedtert, and Children’s contracts, will increase the expenses by \$365,414.00 which is offset by a corresponding revenue increase in Fund 37.

STATE SHARED REVENUE

BUDGET NEUTRAL

The additional state shared revenue received by the City is budgeted per state statute in the Police Department budget. This \$1,143,653 in additional revenue is offset by a reduction of the same amount of property tax levy allocated to the police department. This is being done to maximize future flexibility for new maintenance of effort requirements imposed by the state.

PERFORMANCE INDICATORS

Wauwatosa Police Department collects and reports crime data using the National Incident Based Reporting System (NIBRS).

NIBRS is an incident-based reporting system, which means data are collected on each single crime occurrence. For each of the offenses coming to the attention of law enforcement, various facts about the crime are collected. NIBRS collects data on each single incident and arrest within 22 offense categories made up of 46 specific crimes called Group A offenses. Group A offenses include crimes such as assault, burglary, narcotics, homicide, motor vehicle theft, robbery, etc.

In addition to the Group A offenses, there are 10 Group B offense categories for which only arrest data are reported. (From the FBI Uniform Crime Reporting Handbook, NIBRS Edition, 1992) Group

B offenses include things such as disorderly conduct, operating while intoxicated, trespassing, etc.

The below table exhibits data reported to the Wisconsin Department of Justice and is current as of 03-29-2023. All data represents the most accurate data available. Data is subject to change due to report processing and coding.

For the most up-to-date reported data and specific offense data, please visit: <https://www.doj.state.wi.us/dles/bjia/wibrs-data>

	2019	2020	2021	2022
Emergency 911 Calls	9,700	9,017	10,981	9,261
Calls for Service	32,224	23,118	27,114	30,065*
Offenses:	2891	2377	2945	2920
Group A	2130	1829	2289	2164
Group B	761	548	656	756
Arrests:	1448	1007	1124	1398
Group A	977	688	566	741
Group B	471	319	558	657
Traffic Citations	7,784	2,809	2,190	2,974
Parking Citations	14,533	7,590	8,053	7,096
Response Time	5:56	5:56	5:38	5:35

* In addition to Police calls for service, Dispatchers also fielded 9,112 Fire and EMS calls

BUDGET SUMMARY TABLE

Police Dept #210					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
8,798,587	9,802,726	9,396,626	Wages	10,303,635	5.1%
1,459,063	807,821	1,498,839	Overtime	871,500	7.9%
4,579,521	5,016,799	5,016,799	Benefits	4,683,553	-6.6%
68,374	80,900	80,900	Other Compensation	82,500	2.0%
351,314	321,638	482,118	Operating Expenses	336,071	4.5%
79,692	112,700	137,200	Services	113,100	0.4%
110,148	134,769	134,769	Utilities	144,976	7.6%
337	371	371	Fixed Charges	420	13.2%
1,310,077	1,458,386	1,435,586	Internal Charges	1,342,938	-7.9%
244,521	157,830	256,032	Other Expenses	158,480	0.4%
70,197	19,000	37,071	Capital Outlay	20,200	6.3%
17,071,832	17,912,940	18,476,311	TOTAL	18,057,373	0.8%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	Change
254,840	234,858	275,082	InterGov Revenues	1,277,651	444.0%
53,147	32,000	32,000	Licenses and Permits	33,000	3.1%
375,879	647,500	455,000	Fines and Penalties	647,500	0.0%
494,252	516,745	508,745	Public Charges	529,229	2.4%
42,983	5,100	11,013	Miscellaneous	5,750	12.7%
1,221,101	1,436,203	1,281,840	TOTAL	2,493,130	73.6%
Net Cost					
15,850,731	16,476,737	17,194,471	TOTAL	15,564,243	-5.5%

Police Reserves Dept #212					
Expenditures					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
8,358	9,636	9,636	Operating Expenditures	10,529	9.3%
-	100	100	Services	100	0.0%
8,358	9,736	9,736	TOTAL	10,629	9.2%
Revenues					
2022	2023	2023		2024	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
					0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
8,358	9,736	9,736	TOTAL	10,629	9.2%

Hospital Policing Fund #37

Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
54,919	50,115	50,115	Operating Expenses	47,330	22.5%
1,828,235	2,623,424	2,623,424	Internal Charges	3,215,017	-5.6%
-	-	-	Capital Outlay	50,000	22.6%
-	50,000	50,000	Transfers	50,000	0.0%
1,883,155	2,723,539	2,723,539	TOTAL	3,362,347	23.5%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	Change
1,919,653	2,723,532	2,723,532	Public Charges	3,336,647	22.5%
1,919,653	2,723,532	2,723,532	TOTAL	3,336,647	22.5%
Net Cost					
(36,498)	7	7	TOTAL	25,700	367042.9%

PERSONNEL SCHEDULE

Police				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Accountant/Grant Coordinator	1.00	1	1.00	-
Administrative Support Special	5.00	5	5.00	-
Chief of Police	1.00	1	1.00	-
Crime Analyst	1.00	1	1.00	-
CSO-Support Positions	2.50	5	2.50	-
Detective	13.00	13	13.00	-
Detective Technician	2.00	2	2.00	-
Dispatcher	9.70	14	9.70	-
Dispatch Supervisor	1.00	1	1.00	-
Administrative Station Officer	0.60	1	0.84	0.24
Office Assistant	7.00	7	7.00	-
Parking Specialist	2.00	3	2.00	-
Police Captain	2.00	2	2.00	-
Police Lieutenant	6.00	6	6.00	-
Police Officer 1	47.00	46	46.00	(1.00)
Police Patrol Specialist2	6.00	6	6.00	-
Police Patrol Specialist II	1.00	1	1.00	-
Police Sergeant	10.00	11	11.00	1.00
School Resource Officer	4.00	4	4.00	-
Hospital Policing				
Captain	1.00	1	1.00	-
Sergeant	1.00	2	2.00	1.00
Police Officer	13.00	15	15.00	2.00
Dispatcher	1.28		1.28	-
TOTAL	138.08	148.00	141.32	3.24
¹ 1.0 FTE grant funded and expires 12/31/24				

POLICE COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Department employees, and respond to the equipment maintenance needs of the Police Station.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$299,541	\$324,030	\$ 24,489
Rev	\$ -	\$ -	\$ -
Net Cost	\$299,541	\$324,030	\$ 24,489
FTE's			-

MAJOR CHANGES

- A remodel of a portion of the lower level of the Police Department has been completed. Included were major upgrades to major HVAC systems.

2023 SIGNIFICANT CHANGES

- As a result of purchasing process changes, the Janitorial Supplier account is being increased to reflect the actual cost of the goods. Electricity is being increased once again due to more rate increases.

2023 ACHIEVEMENTS

- The planned remodel due to the MMRC expansion is now complete
- Lobby refresh has begun the design phase with construction hoped to begin late in this year or early in 2024
- Camera system expansion and upgrades have been completed
- Roof over East half of building has now been completed
- DAAT Room remodel has been completed

2024 GOALS

- Refresh Roll call and report writing rooms
- Refresh Multipurpose room
- Expand the card access system

- Improve Lobby safety
- Install Solar to reduce grid supplied electricity. This project was planned for 2022 but is being delayed due to the need to plan integrally with the construction of the new park adjacent to the facility.

2024 BUDGET CHANGES

- Janitorial Supplies increased to reflect actual spending
- Electricity- increased
- Building Repairs increased \$25000 to cover Refresh of multipurpose room

BUDGET SUMMARY TABLE

Police Station Dept #350					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
62,899	60,280	60,280	Wages	64,001	6.2%
1,344	900	900	Overtime	900	0.0%
28,373	26,085	26,085	Benefits	30,743	17.9%
221	211	211	Other Compensation	288	36.4%
4,005	3,280	6,200	Operating Expenses	6,300	92.1%
81	300	300	Commodities	300	0.0%
133,757	109,610	129,744	Services	111,700	1.9%
78,583	90,200	95,000	Utilities	99,000	9.8%
11,818	6,692	6,692	Fixed Charges	8,475	26.6%
1,426	1,983	1,983	Internal Charges	2,322	17.1%
-	-	-	Capital Outlay	-	0.0%
322,508	299,541	327,395	TOTAL	324,030	8.2%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-	Intergovt Revenues	-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
322,508	299,541	327,395	TOTAL	324,030	8.2%

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

FIRE DEPARTMENT

PURPOSE

The Wauwatosa Fire Department is dedicated to protecting lives and property through excellence in fire protection, emergency medical services, rescue, education, disaster management, and treating customers with compassion and respect.

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including but not limited to: fire suppression (vehicle accidents, vehicle extrication, vehicles fires, structure fires, natural gas line leaks, carbon monoxide leaks, odors, alarms sounding in commercial/residential buildings) and specialized rescue (swift water and rope rescue). The department has an ISO Class 1 rating (Scale of 1-10), which reflects the high quality of fire protection provided.

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service at the Paramedic level. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to respond quickly and efficiently to all types of emergencies throughout the city and county providing the highest level of care. Paramedics are assigned to paramedic ambulances and additional paramedics are assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

In 2021, the department redeployed EMS resources to place a paramedic and equipment on all apparatus including fire engines and ladder trucks. This resulted in the department having seven ALS units vs three as in the past.

COMMUNITY RISK REDUCTION

The Bureau of Community Risk Reduction is charged with the overall responsibility of creating a safe community for our citizens and visitors. The bureau performs fire inspections, investigates

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 16,455,319	\$ 16,276,535	\$ (178,784)
Rev	\$ 3,662,959	\$ 3,856,315	\$ 193,356
Net Cost	\$ 12,792,360	\$ 12,420,220	\$ (372,140)
FTE's	103.58	105.58	2.00

MAJOR CHANGES

- 4.0 new FTEs requested
- Extend Fire Station 55 program
- 2 firefighters attending paramedic school

fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

As part of public education, the bureau provides numerous programs such as child safety seat installations, CPR training, and smoke detector sweeps. They also provide presentations for community groups and local businesses to spread the fire safety message.

DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for city-wide disaster preparedness. This includes oversight of the Emergency Operations Center, development of community resiliency plans, and assisting community partners with general emergency management operations.

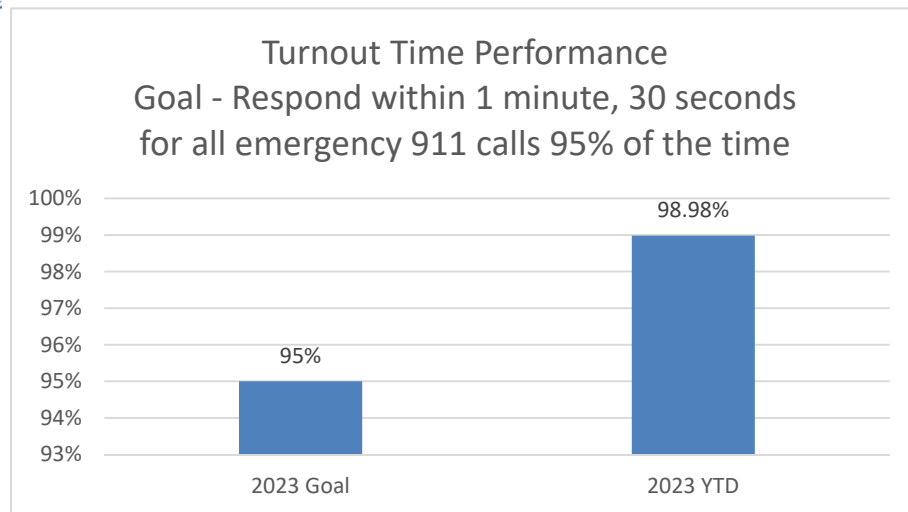
2023 ACCOMPLISHMENTS

- Completion of ARPA funded station remodeling
- Relocation of Engine 51 to Milwaukee Fire Station 35
- Standardization of operation plans for large community events

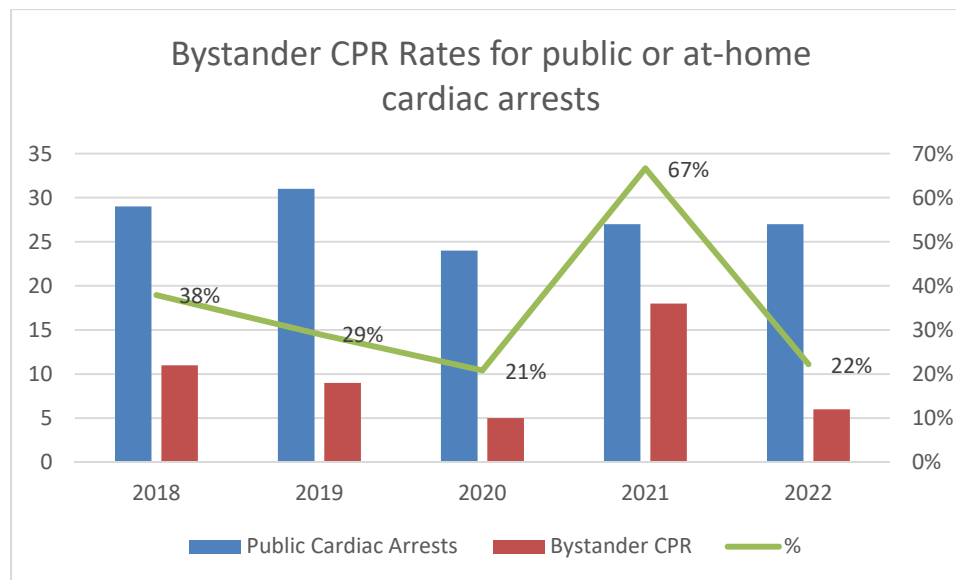
2024 GOALS

- Modification of hiring process to include paid intern training program
- Continued focus on expansion of intern program recruiting pool
- Further integration of the Social Worker program
- 2 firefighters attending paramedic school, first time since 2012
- Research feasibility of shared fire maintenance facility
- Utilization of private ambulance companies for low-acuity transports

PERFORMANCE INDICATORS



Turnout time is the amount of time between the fire station receiving notification of an emergency call and when the units are responding. Inputs to monitor and improve this measure include technology based alerting systems. We follow-up with our officers to address any responses that exceed the 1:30 to better understand the root causes.



The chart above represents cardiac arrests that occur in public settings or in residential settings. The important number to look at is the % of times a non-fire department bystander started CPR before we arrive. Our rate of 22% in 2022 is slightly below the Milwaukee County average of 32%. We have invested significant time providing additional CPR training to the public and city employees in 2023.

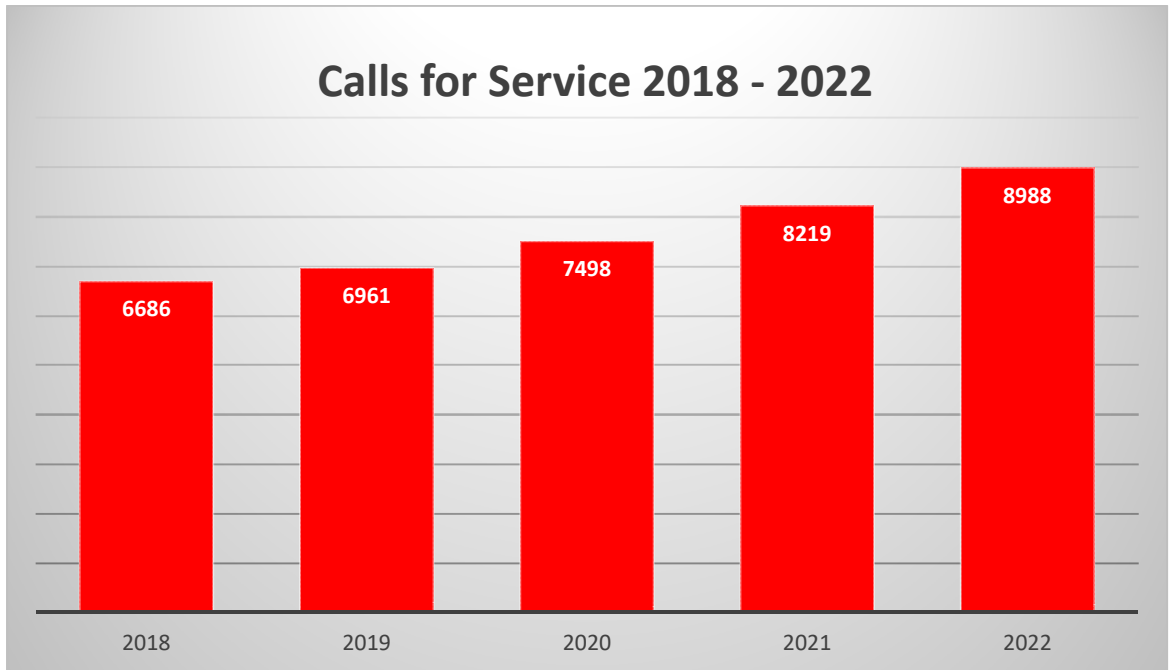
98%

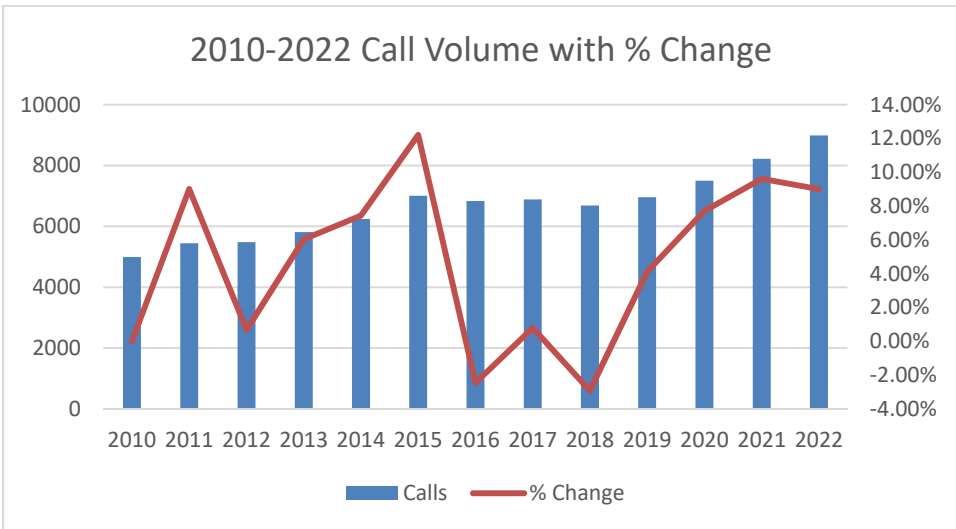
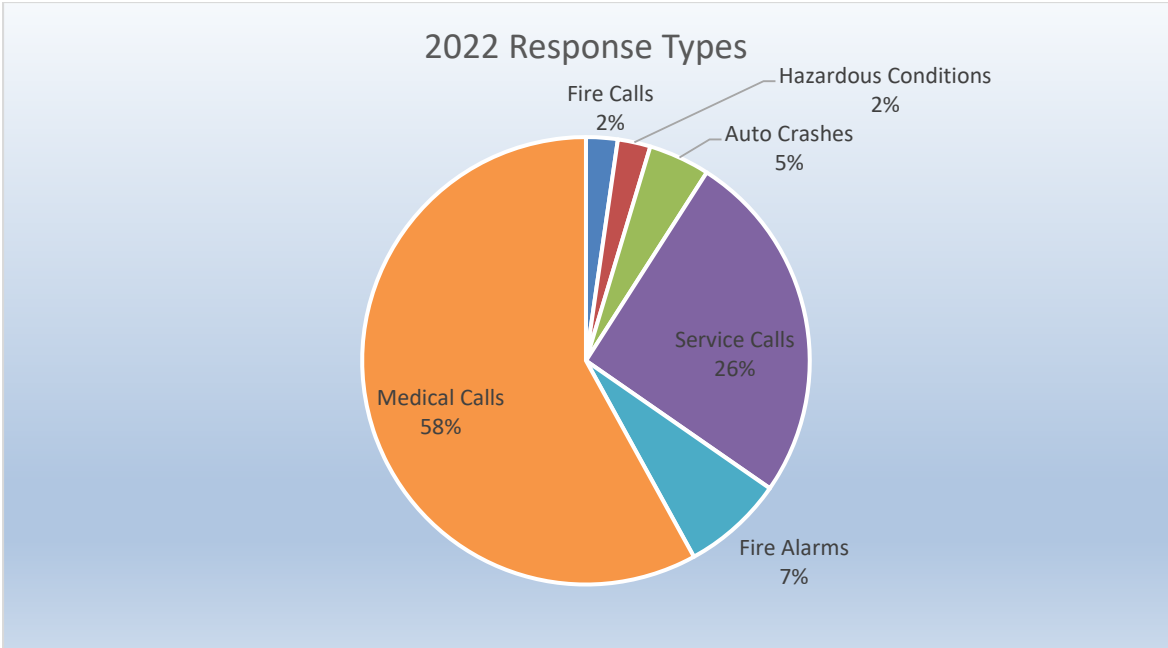
Of all Wauwatosa structure fires in 2022 were contained to the floor/area of origin. This means less damage to property and quicker re-occupancy times. This includes a multi-family apartment fire requiring rescue of mom and her child.

3,567

Fire inspection were performed in 2022. This includes new construction, fire alarm, fire sprinkler systems, and annual fire safety inspections required by state statute. These inspections resulted in over 1,000 violations that were corrected by the property owner. This results in safer environments for our residents and visitors.

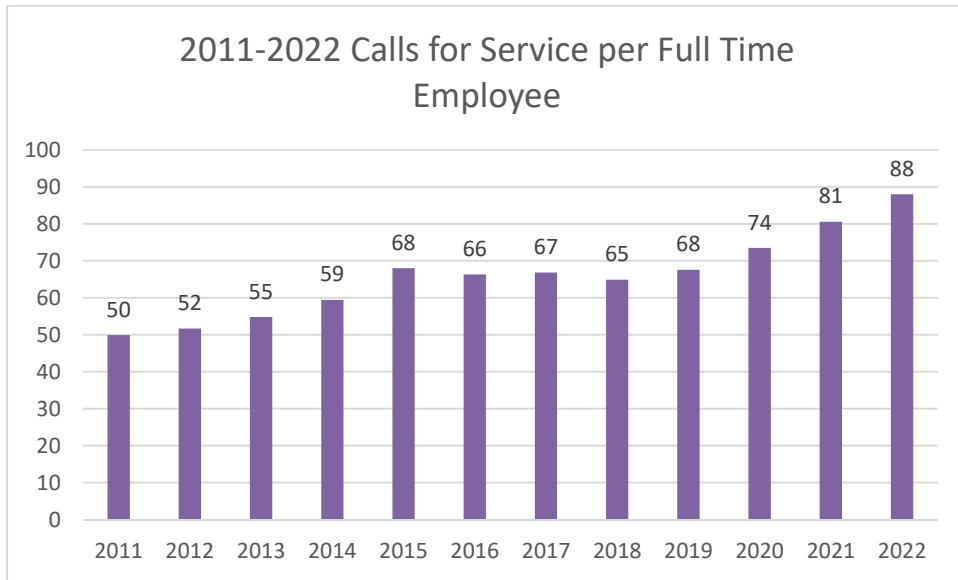
Calls for Service 2018 - 2022





Average 5% annual increase in call volume over last 12 years





2023 BUDGETARY CHANGES

MEDICAID AMBULANCE FUNDING ADJUSTMENT (REVENUE DECREASE) \$150,000

In 2022 a state statute was adopted to provide an additional share of federal Medicaid funds to departments with ambulance transports. It has now been determined that the adopted language is missing a key aspect that would allow for collection from managed care organizations or HMOs. This error will cause a revenue reduction of approximately \$150,000. Due to higher than expected call volume, the actual impact of this reduction is only about \$50,000 in net revenue for an anticipated revenue of \$1.65 Million. We anticipate this error will be corrected in future sessions.

EQUIPMENT REPAIR EXPENSES (EXPENDITURE INCREASE) \$100,000

Due to a vacant fire mechanic position since April of 2023, we have been forced to outsource the majority of fire equipment repairs and preventative maintenance operations. We are estimating that this will result in approximately \$50,000 in additional contracted labor costs. This is in addition to a complete engine replacement that was funded through the city contingency fund. These additional expenses will be partially funded via salary savings from the vacant fire mechanic position.

OVERTIME BUDGET INCREASE (EXPENDITURE INCREASE)	\$270,000
SALARIES (EXPENDITURE DECREASE)	\$300,000

Based on higher than anticipated FMLA, paid parental leave, and sick leave usage as well as staffing Engine 53 with 4 personnel daily, we anticipate exceeding our original \$470,000 overtime budget by approximately \$270,000. This increase will be partially funded by salary savings. Salaries in 2023 are projected to be reduced by \$300,000 based on the forecast from vacancies.

2024 BUDGETARY CHANGES

REQUEST 2 ADDITIONAL FIREFIGHTER FTES (EXPENDITURE INCREASE) \$52,000

This request is for 2 additional firefighter positions. These firefighters will be used to staff Engine 53 with 4 personnel daily. It is currently staffed the majority of the time with 3 personnel which is below the minimum outlined by NFPA 1710, a consensus standard in the fire service. This standard shows that increasing staffing improves efficiency in all tasks. Examples would include faster medical interventions, quicker hose line deployments, and improved firefighter/customer safety.

Another major factor for this request is the rapidly increasing call volume, significant community development, and a more diverse population. In order to maintain a strong shared services program, we must have properly staffed apparatus to support this program. All departments in the county have agreed that any shared service request requires a fire truck be staffed with 4 personnel. With current staffing, Engine 53 does not meet this benchmark.

The department has applied for a federal staffing grant but has not received any approval or denials at the time of this narrative.

In 2023, we added one FTE and increased the overtime budget by \$150,000 to staff the remaining two positions as needed. If these new FTEs are approved, we would reduce the overtime budget by the \$150,000. This would result in a net change of \$52,000 in the 2024 budget to hire two new FTEs.

If these positions are not approved, either through budget or the federal grant program, we will be forced to reduce daily staffing of Engine 53 back to 3 or continue with the current overtime staffing program utilizing the \$150,000 allocated in 2023. This will remove this engine from the shared services program and make us non-compliant with NFPA 1710.

OVERTIME BUDGET REDUCTION MODIFICATION (EXPENDITURE DECREASE)
\$150,000

Based on the addition of the two additional firefighter FTEs mentioned above, we would reduce the overtime budget by \$150,000 from \$470,000 to \$320,000.

OFFICE ASSISTANT (EXPENDITURE INCREASE) \$70,000

The department is requesting the addition of one additional office assistant FTE. In comparison to other departments our size, both internal and external, we are significantly understaffed in the support staff role. In comparison, the police department has 13 admin staff (1 accountant, 5 admin support spec, 7 office assistants). They also have two sworn officers dedicated to community support and 4 sworn supervisors overseeing the admin division. Our understaffing of administrative support results in senior leadership taking on daily tasks rather than focusing on higher level aspects of department management. This new position will be responsible for typical office functions including serving as the primary receptionist for the department, inventory control, and records management.

Adding this position will allow us to utilize the existing Community Support Specialist to provide community risk reduction programs 100%. This position is currently splitting duties between administrative (80%) and community outreach (20%) duties which creates inefficiencies in both programs. It will also allow our existing Management Analyst to focus more on strategic projects including fiscal management, purchasing, and project management. If this position is not approved, we will need to eliminate additional public education programs likely including our school programs, hands-only CPR, and some senior programs.

EMERGENCY MEDICAL SERVICES COORDINATOR (EXPENDITURE INCREASE)
\$85,000-\$100,000

The department is requesting the addition of a non-sworn EMS Coordinator. This position will be responsible for managing all aspects of our medical services including training, quality assurance, policy development, logistics, and oversight of day to day EMT/Paramedic operations. This program is currently managed by a sworn, non-represented Deputy Chief who is also responsible for other additional duties. Due to the consistent increase in call volume, the EMS program needs to be managed by someone who is 100% allocated to this critical program. By using a non-sworn employee, we hope to gain more consistency by eliminating the turnover created with sworn members. The Deputy Chief will be reassigned to a support services position overseeing all aspects of physical resources including facilities, apparatus, technology, and project management. **Note – this is a new category of employee and will require new job description and salary analysis. **

AMBULANCE BILLING RATE MODIFICATION (REVENUE INCREASE)
\$50,000

Increasing the ambulance transport fee from \$1,650 to \$1,950 is estimated to increase net revenue by \$50,000. This additional revenue will primarily be collected from insurance companies and patients who reside outside of Milwaukee County. Although this increase will place our billing rate at the upper end of comparable scales, we have a no out of pocket expense policy for any Milwaukee County resident so impact to the individual will be minimal.

MILWAUKEE COUNTY FIRE CONTRACT (REVENUE DECREASE) \$12,500

This revenue is for services provided by the City of Wauwatosa since the 1980’s to tax-exempt parcels located at the Milwaukee Regional Medical Campus that Milwaukee County used to serve. This decrease is based on an agreed upon contract modification.

INCREASE IN FIRE INSURANCE TAX (REVENUE INCREASE) \$70,000

Based on past year actuals, we anticipate an increase of \$70,000 from \$250,000 to \$320,000.

FIRE TRAINING CENTER AGREEMENT (REVENUE INCREASE) \$8,480

The fire department has included the Milwaukee County Airport fire department into the fire training center agreement in 2024 as well as a scheduled 2% fee increase. There are currently six fire departments, including Wauwatosa, who pay an annual fee as well as additional per student fees for use of our fire training tower. The additional revenue will be utilized to maintain the tower and purchase needed supplies for training operations.

OPERATING BUDGET OVERAGES (EXPENDITURE INCREASE) \$101,453

The 2024 budget instructions allowed for a 2% increase to our operating budget. Based on inflation and increased call volume, we are requesting a higher increase in certain budget lines. They are as follows:

Object	Description	Increase Requested	% increase from 2022	Notes
6007	Clothing	\$21,850	45%	10% price increase and increased volume due to intern program
6202	General Services	\$29,000		Increase due to past years actuals and projected increases. \$85,000 moved to 10220203.
6206	Equipment Repairs	\$13,900	25%	Increase due to past years actuals
6211	Credit Card Processing	\$100	25%	Increase due to past years actuals and increased use

6302	Electricity	\$13,743	22%	Increase due to projected increases and past actuals
6303	Natural Gas	\$13,100	48%	Increase due to projected increases and past actuals
6305	Storm	\$550	12.5%	Increase due to projected increases and past actuals
6306	Telecommunications	\$3,000	4%	Contracted radio fee increase
6307	Water	\$3,710	75%	Increase due to projected increases and past actuals
6609	Emergency Management	\$2,500	N/A	Wasn't budgeted in 2023

2024 CAPITAL OUTLAY

\$56,500

The department is requesting the following items be purchased using capital outlay funding:

Item	Unit Cost	Quantity Requested	Total Request	Notes
St 51 copier replacement	\$6,000	1	\$6,000	Replacement of copier purchased in 2013
St 51 landscaping	\$7,000	1	\$7,000	Weed removal, landscape fabric, stone placement behind the station.
Plan Review Station	\$6,000	1	\$6,000	
UniVent Roof Saws	\$3,000	2	\$6,000	Replacement of roof ventilation saws T51 & TL53

FUTURE YEARS EXPENDITURES AND PURCHASING POLICY WAIVERS

2028 FIRE ENGINE PURCHASE

\$975,000

This budget request is to approve the purchase of a replacement fire engine in 2024 that will be delivered in late 2027 or early 2028. We are also requesting the waiver of the competitive bid process to allow us to purchase this fire engine from Pierce manufacturing. The current fire apparatus heavy fleet is 100% Pierce and this waiver will allow us to maintain consistency with operations, training, equipment, and maintenance. Approval of this budget item will also allow for expenditure of future years budget and any needed Level 3 fund transfer.

2027 AMBULANCE PURCHASE

\$350,000

This budget request is to approve the purchase of a replacement ambulance in 2024 that will be delivered in 2027. We are also requesting the waiver of the competitive bid process to allow us to purchase this ambulance from Horton ambulance manufacturing. The current ambulance fleet is 100% Horton and this waiver will allow us to maintain consistency with operations, training, equipment, and maintenance. Approval of this budget item will also allow for expenditure of future years budget and any needed Level 3 fund transfer.

TURNOUT GEAR

This request is to waive the competitive bid process and allow the department to purchase protective firefighter turnout gear from Paul Conway for the duration of 2024. This approval will allow consistency with gear and maintenance.

CAPITAL PURCHASES

Purchase Year	Item	Cost	Replacement/New	Notes
2024	Fleet Maintenance Vehicle	\$45,000	Replace F-611	
2024	Staff vehicle replacement	\$45,000	Replace F-145	
2024	ST 53 west drive engineering	\$36,500		Phase 1 to replace large apparatus driveway

BUDGET SUMMARY TABLE

Fire Dept #220					
Expenditures					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
9,315,538	9,647,968	9,347,968	Wages	10,012,096	3.8%
659,877	470,454	740,000	Overtime	320,000	-32.0%
4,452,036	4,384,931	4,384,931	Benefits	4,541,208	3.6%
3,463	5,650	5,650	Other Compensation	7,290	29.0%
294,174	310,520	317,838	Operating Expenses	336,370	8.3%
8,294	8,000	8,000	Commodities	8,000	0.0%
244,075	206,405	317,618	Services	251,610	21.9%
207,384	186,900	186,900	Utilities	221,003	18.2%
33,776	27,980	27,980	Fixed Charges	30,435	8.8%
490,349	506,512	506,512	Internal Charges	507,024	0.1%
61,719	-	163,381	Other Expenses	22,500	0.0%
98,601	700,000	671,320	Capital Outlay	19,000	-97.3%
-	-	74,708	Transfers	-	0.0%
15,869,285	16,455,319	16,752,806	TOTAL	16,276,535	-1.1%
Revenues					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
321,996	260,000	368,755	InterGov Revenue	335,500	29.04%
180,925	190,000	190,000	Licenses and Permits	209,000	10.00%
0	6,000	6,000	Other Sources	6,000	0.00%
1,456,749	1,721,000	1,721,000	Public Charges	1,834,480	6.59%
1,667,934	1,452,685	1,440,186	InterGov Charges	1,427,685	-1.72%
28,246	33,274	33,274	Miscellaneous	43,650	31.2%
3,655,850	3,662,959	3,759,215	TOTAL	3,856,315	5.3%
Net Cost					
12,213,435	12,792,360	12,993,591	TOTAL	12,420,220	-2.9%

PERSONNEL SCHEDULE

Fire				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Assistant Chief	2.00	2	2.00	-
Battalion Chief	-	0	-	-
Code Specialist	2.58	3	2.58	-
Deputy Chief	4.00	4	4.00	-
Fire Captain	7.00	7	7.00	-
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Equipment Mechanic	1.00	1	1.00	-
Firefighter	57.00	59	59.00	2.00
Management Analyst	1.00	1	1.00	-
Motor Pump Operator	15.00	15	15.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	103.58	106.00	105.58	2.00

CROSSING GUARD

PURPOSE

This fund pays a third-party company to provide crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon times at locations across the city.

The purpose of the crossing guard program is to provide unescorted students with a safe means to cross at designated intersections while going to and from school.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$269,906	\$249,906	\$(20,000)
Rev	\$ -	\$ -	\$ -
Net Cost	\$269,906	\$249,906	\$(20,000)
FTE's	-	-	-

MAJOR CHANGES

- Contract cost increases being met with a reduction of one crossing guard location.

2023 ACHIEVEMENTS

For the second year in a row, we have received very few complaints about crossing guards. This is particularly notable given the tight labor market and associated difficulties with recruitment and retention.

2024 GOALS

- Maintain 95% employment and reserve guards to staff crossing guard locations.
- Evaluate all crossing guard positions against the standards for retaining crossing guard locations adopted by the Common Council to determine if any locations are no longer warranted.

2024 BUDGETARY CHANGES

The city issued a request for proposal to check prices due to the large price increase for the 2023 contract renewal. The 2023 increase enabled the provider to pay \$17/hour to crossing guards and this has helped to address recruitment challenges, but retention remains a hurdle. The hourly rate for crossing guard services for 2024 is \$31.09, a \$2.69/hour increase from 2023. The price increase is funded through the reduction of one crossing guard location. In addition, two crossing

guard locations were eliminated during executive review to fund the budget gap. With the vacancy rates that the city has experienced, this is not a significant reduction in actual service. Having less crossing guard locations, particularly at low volume locations or locations with guards within 1 block of each other, will provide more reliable staffing and service.

BUDGET SUMMARY TABLE

Crossing Guard Dept #230					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised		2024 Budget	2024 / 2023 % of Change
-	-	-	Wages	-	-
-	-	-	Overtime	-	-
-	-	-	Benefits	-	-
-	-	-	Other Compensation	-	-
-	-	-	Operating Expenses	-	-
166,393	269,906	269,906	Services	249,906	-7.4%
-	-	-	Other Expenses	-	0.0%
166,393	269,906	269,906	TOTAL	249,906	-7.4%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised		2024 Budget	% of Change
-	-	-			0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
166,393	269,906	269,906	TOTAL	249,906	-7.4%

PUBLIC WORKS

PURPOSE

TRAFFIC (10-320)

Install, repair, and maintain traffic signal systems as well as street name, warning, and regulatory signs throughout the city as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the city as public safety measures dictate.

PUBLIC WORKS OPERATIONS (10-310)

The Public Works Operations Management budget provides for the administrative, supervisory, and clerical personnel to direct and support the work of the Operations Division.

ROADWAY MAINTENANCE (10-315)

Roadway Maintenance budget provides for the clearing, maintenance, and pavement repairs of the approximately 200 miles of City streets and alleys, 10 parking lots, 12 bridges, and various walks and drives. It also encompasses winter roadway maintenance, which includes anti-icing and pre-wetting operations.

ELECTRICAL SERVICES (10-325)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day-to-day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around-the-clock coverage for street light pole knockdowns along with professional repairs to Fire, Police, Water, Hart Park, and other city departments.

SOLID WASTE MANAGEMENT (10-330)

The Solid Waste Management budget provides for collecting, processing, and recycling or disposal of materials annually from 17,235 households, including refuse, recycling, yard waste, drop-off center, and special collections.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 10,530,800	\$ 10,989,766	\$ 458,965
Rev	\$ 3,272,139	\$ 3,224,605	\$ (47,534)
Net Cost	\$ 7,258,661	\$ 7,765,161	\$ 506,499
FTE's	92.10	94.01	1.91

MAJOR CHANGES

- Refuse collection trucks will now haul to Waste Management landfills, which will reduce tipping fee expenses substantially.
- The creation of a Sustainability Manager position was included in the Department's request as required by the Common Council, however, funds are not available to include this new position in the budget for 2024 so it is not included in the proposed 2024 budget.
- We are unable to budget sufficient funds to complete the recommended amount of sealcoating and crack filling due to budget constraints. A carryover of past year's funds will be requested for 2024 in hopes that a more sustainable funding solution becomes available in future years.

FORESTRY (10-340)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way; and complete landscape maintenance services of City properties, rights-of-way, parks, and green spaces.

ENGINEERING SERVICES (10-625)

Infrastructure planning, design, construction, and inspection, including but not limited to streets, alleys, bridges, sidewalk and bicycle facilities, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, fiber optic conduits, parking lots, water, and special projects. Review private site developments.

PROGRAMS/SERVICE LINES

TRAFFIC CONTROL (10-320)

- Traffic Signals
- Citywide Signing installation, maintenance, and compliance
- Pavement Marking
- Radar signs, Rapid Flashing Beacon signs, and School flashers
- Continued diagnostic inspections and maintenance of all signalized intersections and flashers
- Barricades and signs for Civic Events

PUBLIC WORKS OPERATIONS (10-310)

- Safety training – meet annual requirements, reduce injuries
- Supervision and monitoring of the eight divisions within Operations
- Development of business and site plans
- Budget development and financial oversight of Operation's budgets

ROADWAY MAINTENANCE (10-315)

- Winter roadway maintenance
- Pavement and roadway repairs
- Maintenance of City-owned parking lots, bridges (including guard rails), and walks

ELECTRICAL SERVICES (10-325)

- 100% of lighting outages replaced/repared within 3 days
- 24/7 repair service for knock downs or other electrical emergencies related to City infrastructure.
- Proactive maintenance of 250 street lighting circuits to limit the number of outages

- Electrical maintenance repairs to other City departments, buildings, and athletic field lighting
- Maintenance of 51 primary/secondary powered street lighting distribution cabinets

SOLID WASTE MANAGEMENT (10-330)

- Residential garbage collection
- Residential recycling collection
- Residential yard waste collection
- Residential special collection
- Solid waste supervision

FORESTRY (10-340)

- Tree maintenance: Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally, trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The Emerald Ash Borer (EAB) treatment program was initiated in 2014 to delay the spread of the insect and to retain tree canopy.
- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Landscaping: Includes complete landscape maintenance of City properties, parks, and green spaces including mowing, flower/shrub planting, weed control, mulching, grading, etc.
- Administration: Includes the necessary clerical support and supervision for the department, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: River cleanup, and assistance to other City departments with tree issues and snow removal.

PERFORMANCE MEASURES

- Pruned 2,663 trees as part of the 2022 sectional pruning program
- Structurally pruned an additional 3,120 young trees (those under 5 inches diameter)
- 5,783 total trees pruned in 2022
- Forestry recorded 3,787 labor hours pruning trees in 2022 equating to .65 labor hours per tree pruned.

ENGINEERING SERVICES (10-625)

- The majority of our efforts are expended working on Capital Projects. These projects account for approximately 80% of our workload covering five programs/service lines. Time is allocated to each infrastructure project. The field engineering technicians provide field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering technicians, and publicly bid if required. Once a contractor is selected, the construction manager, our engineering technicians, and contracted inspectors observe construction. A final inspection is

performed and warranty is generally in place for one year from the time final payment is made. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

- The next largest program is development review. This program involves over 75% of the Engineering staff throughout the process. Staff works with developers, their architects/engineers/contractors, and other City staff on the initial concept planning, design and construction plan review, crafting development agreements, permit issuance, construction oversight, and final project acceptance and dedication of public infrastructure to the City.
- In addition to our in-house engineering duties, the division manages consultants to ensure that consultant-generated public works projects are undertaken with the City's interests in mind. Consultants are charged with planning, design, construction engineering, and inspection of some of the projects that the City has committed to build. This includes coordinating consultants' efforts with private developers, utility companies, other public agencies such as the Department of Transportation, Department of Natural Resources, Milwaukee County, City of Milwaukee, Milwaukee Metropolitan Sewerage District, etc.
- Engineering Services also coordinates with the Wisconsin Department of Transportation (DOT) on DOT projects impacting Wauwatosa. Staff oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

2023 ACHIEVEMENTS

TRAFFIC CONTROL

- Preemption timings installed in Traffic Control cabinets associated with the BRT.
- Installation of all parking signs related to the 68th St. project.
- Installation of numerous TAC 90 day parking trials, including the installation of parking signs along 63rd St. and along River Pkwy.
- Completion of the parking sign phase of our compliance with FHA's retro-reflectivity standards.
- New traffic signal cabinet and signals installed at 68th St. and Wells.
- Installation of temporary Rapid Flashing Beacons at Milwaukee Ave. and Martha Washington Dr.
- Purchased new sign making equipment and software.

- Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program grant, which focuses on pedestrian and bicycle safety at rail crossings in the Village, is underway with field review completed in July.
- Safe Streets and Roads for All (SS4A) demonstration grant request was submitted through Milwaukee County to Federal Highway Administration as part of the countywide joint Complete Communities/Vision Zero initiative.
- Neighborhood Traffic Calming Program is up to date on the applications. Backlog of stop sign requests, some dating back to the pandemic, is cleared.

PUBLIC WORKS OPERATIONS

- Started to expand on using the new Enterprise Asset Management (EAM) module in Tyler Munis. The Operations Division has begun tracking multiple work orders and activities such as snow operations, leaf collection, sweeping, CDL training, and water repair cuts.
- Increased P-Card usage for purchases makes DPW the city's largest user.
- Established a new written safety manual with the help of Fehr Graham safety consultants and resumed monthly safety committee meetings.
- Two DPW in-house CDL instructors have successfully trained seven employees on their entry-level training or an endorsement upgrade.
- Roll out Tyler 311 request system for resident requests to include the public-facing request portal.

ROADWAY MAINTENANCE

- Completed the excavation and installation of concrete at Hart Park as part of the levy reduction program.
- Working in collaboration with Wisconsin Salt Wise to educate our plow drivers on the science of how brine works intending to reduce salt application.
- Increased the number of employees using the tablet and the work order system in the field.

ELECTRICAL SERVICES

- 5,456 LED street lights have been installed which equates to 90% of our overall system (5,993 lights).
- New secondary powered street lighting cabinet installed at 66th St & Cedar (Substation TT).
- Transfer of lighting circuits along Mayfair Rd. from Substation XX to Substation M on Burleigh.
- Removal of Substation XX from lighting grid and GIS.

- Assistance to lighting contractors working on the reconstructed North Ave. lighting system. This included design, planning, change orders and inspection.
- Implement use of EAM work order system.
- Worked with City Engineering staff to design the proposed lighting plan for the 115th St. road reconstruction project.
- Currently working with electrical contractor for the N. 115th St. road reconstruction project to develop a temporary lighting plan until the new lighting units can be installed.

SOLID WASTE MANAGEMENT

- The DPW ended its contract with Republic to process our recycling in 2023 and entered a contract with Waste Management. The processing fee increased from \$99.00 to \$104.00, but the commodity revenue sharing increased from 70 percent to 80 percent.

FORESTRY

Tree Maintenance:

- As of July 24th, 1,930 trees have been pruned in the sectional pruning program towards our goal of 2,500 trees. 2,500 trees pruned annually equates to a 10-year pruning cycle.
- 1,790 2-4 year old trees were structurally pruned as of July 24th.
- Responded to 906 resident maintenance requests as of July 24th.

Planting:

- Crews planted 613 City trees meeting our 1:1 removal to replacement goal.

Miscellaneous Assignments:

- Assisted Streets with snow removal.
- Performed winter maintenance on City sidewalks and facilities.
- Cleared log jam from Harwood pedestrian bridge.

Removal:

- 212 trees have been removed through July 24th with 145 additional removals scheduled for 2023.

Emerald Ash Borer Treatment Program:

- Identified 883 ash trees to be treated; 883 ash trees treated as of July 24th.

Landscape Services:

- Installed and maintained annual flowers at City properties.
- Completed landscape improvement projects at Hart Park and stocked flower beds around the City, including the installation of 582 perennial flowers, shrubs, and native trees.
- Installed new concrete walk, seating, and gardens at Hart Park playground as part of that renovation project.

Administration:

- Received 26,000 in grant funding from MMSD for storm water trees

- Planned and coordinated renovations of Hart Park playground
- Worked with fleet maintenance on procurement of new large format bucket truck

ENGINEERING SERVICES

- Construction is well underway on 115th Street between Underwood Parkway and Blue Mound Road.
- Construction of the WisDOT Surface Transportation Program – Urban (STP-U) North Ave. project between Mayfair Road and Met-to-Wee Lane is underway.
- The City Pavement Repair and Spot Improvements program was successfully bid and is scheduled to be completed in fall. The work includes adding a pedestrian crossing across North Avenue at Sendik’s Food Market and the reconfiguration of the islands at the intersection of Menomonee River Parkway and North Avenue.
- Phase 2 construction of fiber optic infrastructure toward the northern and southern City limits while incorporating existing City infrastructure along the way will occur in 2023 and 2024.
- Continued monthly construction coordination meetings with the Wisconsin Department of Transportation regarding the Zoo Interchange – North Leg construction project which is planned to be completed in 2023.
- Many annual programs that focus on maintaining infrastructure are scheduled to be completed on schedule such as sealcoating, crack filling, pavement markings, and sewer televising.
- Engineering provides ongoing support to the Bicycle and Pedestrian Facilities Committee. In 2023, the Neighborhood Greenways Signage were installed by Public Works crews. The Committee has advised staff regarding engineering projects to ensure that best practices are followed and projects meet the goals of the Complete Streets Ordinance.
- Consultant design of WisDOT funded reconstruction of the Wisconsin Ave Bridge over Honey Creek continues.
- Sanitary lateral grouting was completed in the Underwood Creek South neighborhood. This project received \$350,000 in Milwaukee Metropolitan Sewerage District (MMSD) Private Property Inflow and Infiltration (PPII) funding.
- Sanitary sewer rehabilitation projects have been designed and bid in the Lovers Lane neighborhood. This project also utilizes MMSD PPII funding. Construction will begin this fall and scheduled for completion in summer of 2024.
- The City completed a City-Wide Stormwater Management Plan in compliance with our DNR stormwater permit. This report qualified to receive \$57,680 in grant funding from the Wisconsin Department of Natural Resources Urban Non-Point Source Planning Grant program.
- The City selected a Consultant to lead the Schoonmaker Creek Watershed Preliminary Engineering Analysis. Final report with recommendations planned for fall of 2024.
- Engineering staff designed the Elm Grove water main extension project. Construction has started and is planned through the end of 2023.
- Though eventually paused in July, the Transportation Utility Program and the property database is 95% complete and ordinance language is ready for introduction.
- Collaborated with the City’s GIS Manger to create new collection apps for inspection and

condition recording of sanitary and storm sewer infrastructure.

- Engineering staff continues to administer the private development review process as a “one stop shop.” Of note in 2023 is staff’s development review of multiple projects such as the MSP multi-family/senior living development at Mayfair Collection, the Irgens redevelopment projects at Research Drive, the multi-family redevelopment at 11400 Blue Mound Road, and the continued expansion at the Milwaukee Regional Medical Center (MRMC) campus.
- Continued use of the Engineering development review escrow process for any private development that occurs within the City. This process allows Engineering staff to charge their time spent on development review to private development applicants. The process has recovered nearly \$53,000 over the first half of 2023.
- Began implementing a program to track private sanitary sewer manholes and private sanitary sewer interceptor maintenance for compliance with City and MMSD requirements.
- The City continues to work in collaboration with City of Milwaukee, MMSD, and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) on updating floodplain mapping along the Menomonee River. Upon completion of MMSD’s Western Milwaukee Phase 2B project, the City can begin moving forward with official floodplain map changes. Western Milwaukee Phase 2B is currently out to bid with construction scheduled to begin in early 2024.
- Reapplied for a DOT carbon reduction grant to offset cost of installation of energy-saving LED fixtures to replace High Pressure Sodium (HPS) streetlights City-wide.
- Applied for and received a DOT Transportation Alternatives Program (TAP) grant to partially fund design and construct a multi-use path along Wisconsin Ave between Mayfair Road and Underwood Creek Parkway, and along Mayfair Road between Potter Road and Wisconsin Ave.
- We were able to fill one of the two engineer positions added in the 2023 budget. The site plan review engineer position was filled this summer.

2024 GOALS

TRAFFIC CONTROL

- Continue working with the new Traffic Engineer on our department practices and procedures related to the maintenance and installation of signs and signals.
- Work with the new Traffic Engineer on creating a traffic management network center strategy.
- Install the remaining Greenways Signs for the Bike Ped Committee.
- Review traffic signal controllers to decide which manufacturer to use moving forward since Siemens is no longer being supported by TAPCO.
- Assist City Engineering with collecting field traffic signal inventory.
- Work with the GIS manager to collect all of the City sign field data and incorporate that information into the GIS layer.
- Install new sign making equipment with software and receive training on its use.
- Continue working with Milwaukee County and surrounding communities on the joint Complete Communities/Vision Zero initiative. Develop a Wauwatosa-specific "safety

action plan" through the help of the County's SS4A grants obtained through the Federal Highway Administration.

- Begin a Traffic Signal Maintenance & Operations (TSMO) plan to address traffic signal capital, maintenance and operations needs and processes.
- Develop a crash analysis tool to aid in identifying crash trends at key intersections and corridors. Use the tool to identify crash countermeasures and prioritize changes.
- Retime at least 10 City traffic signals through the use of new data collection capabilities in an effort to improve safety and efficiency for all users.

PUBLIC WORKS OPERATIONS

- Develop the Maintenance Worker II job training responsibilities within the Operations division to broaden staff knowledge and increase efficiencies.
- Expand the written safety program and training with the help of the new safety consultant.
- Increase the utilization of Tyler's Enterprise Asset Management (EAM) module.
- Increase usage and awareness of the Tyler 311 reporting system for residents.

ROADWAY MAINTENANCE

- Improving the pavement program's efficiencies to replace deteriorated concrete street slabs, road repairs, and install bus stops to achieve levy reductions.
- Train additional employees in roadway maintenance and develop a cross-training program to expand the skills of the entire DPW workforce.
- Expand the use of the EAM program and continue training front-line employees to use the tablet.
- Increase operators' use of electronic tablets for route maps, tracking, and use of the EAM software.

ELECTRICAL SERVICES

- Installation of Highland's decorative fixtures.
- Implement use of inventory in Tyler and use with EAM work orders.
- Review the Rotary Stage electrical systems and upgrade stage lighting to LED where requested/possible.
- Pole span cable replacement in Substation G area.
- Create accurate panel schedules for all PWB electrical panels, including at the new switchgear.

SOLID WASTE MANAGEMENT

- Work with the GIS coordinator to improve the GIS tracking new expanded features.
- Explore plans to renovate the drop-off center when the transfer station is demolished, and the site is restored, including the yard waste drop-off area.
- Analyze Drop-Off fee revenues to determine if the current fee structure offsets expenses to equitably disperse costs based on volume and type of waste residents dispose of.

- Explore new options for collecting yard waste, including automated and semi-automated collection. Research if the current type of carts would be suitable for yard waste collection.

FORESTRY

Tree Maintenance:

- Continue to develop policy and procedure to help City trees better cope with damage sustained during City construction projects.
- The sectional pruning program will continue with the goal of pruning 2,500 trees, which puts the department on pace for a City-wide pruning cycle of 10 years. The department will continue to rent additional bucket trucks and utilize labor from other departments within the DPW in an effort to maximize efficiency.
- Structural pruning of young trees will continue. This practice establishes good form and growth habits in young trees, reducing the overall need for maintenance over the life of the tree.

Planting:

- Plant new trees at a 1:1 ratio to City trees removed in order to preserve urban forest and canopy coverage.
- Continue to replant all trees within 18 months of removal.
- Continue to focus on increasing diversity within the urban forest with the ultimate goal of no single genus representing more than 7% of the overall population.

Emerald Ash Borer Treatment Program

- The estimated treatment of ash trees would be 1,100 ash trees in 2024 with the 3-year injection cycle.

Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards to the public.
- EAB infestations of non-treated trees will increase the number of removals performed by the department. Forestry will continue to pursue aggressive sanitation and treatment procedures for EAB.

Landscape Services:

- Continue implementing the landscape plan for Hart Park.
- Continue to develop and implement landscape plan for City Hall.
- Continue completing landscaping plans for City projects for levy reduction purposes.
- Continue in-house mowing program at City owned properties.

Administration:

- Manage operation within budgetary constraints.
- Develop opportunities for staff training and continued professional development.
- Reduce pruning cycle by maximizing efficiency in equipment and labor application.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment.
- Continue to provide river clean up at the Harwood pedestrian bridge.
- Explore options for volunteer participation within the department.

ENGINEERING SERVICES

- Continue to revise the CIP to incorporate any Bipartisan Infrastructure Law (BIL) projects that receive grant funding.
- Review streets identified for 2024 construction in accordance with the Complete Streets Ordinance to ensure all modes of transportation are being evaluated during design and budgeting.
- Continue to work with the Safe Routes to School program and the Bicycle and Pedestrian Facilities Committee to implement safer pedestrian crossings in and around schools.
- Complete CRISI grant study of pedestrian and bicycle safety near rail crossings in the Village with the help of the State and its consultant.
- Continue coordination with Public Works Operations to optimize opportunities to use City crews for pavement repairs independent of the capital paving projects.
- Continue the expansion of the fiber optic infrastructure connecting additional areas of City Infrastructure as well as working with the School District to identify shared opportunities.
- Explore future capital project opportunities with the increased funding available through the Milwaukee Metropolitan Sewerage District's Green Solutions funding program.
- Refine the final two alternatives selected for the Schoonmaker Creek East Tosa Flood Relief project.
- Continue the design process to replace the Wisconsin Avenue Bridge over Honey Creek. This effort will include public meetings and coordination with many regulatory agencies.
- Work with the Development Department on a code modernization effort and other development related process improvements.
- Continue collaboration with other city departments on creating Energov permitting software "how to guides" for both customers and internal staff.
- Provide EnerGov ERP permitting software customer assistance as necessary.
- Continue work with the Wisconsin Department of Transportation on scoping of the repaving of Blue Mound from 106th to 66th and Glenview Ave from Blue Mound to south city limit. Construction of which is anticipated to occur beyond our current 5-year CIP.
- Continue work with the Wisconsin Department of Transportation on scoping and design of the repaving of North Ave from Met-to Wee Lane to 73rd Street.
- Continue work with the Wisconsin Department of Transportation on scoping of the repaving of STH 181 between Wisconsin Ave and Center Street
- A consultant will assist with a Village Area Parking Study that will look at the entire Village area's parking supply, demand, regulations, permit options, and meter options. The goal is to have the study completed prior to the opening of the public parking lot as part of the redevelopment of the Blanchard Street parking lots.
- The Engineering Division has been experiencing significant recruitment challenges due to the tight job market. After completion of a comprehensive Organizational Assessment of the City's Engineering Division in 2019, the decision was made to slowly add staff to the Engineering Division in order to fully respond to the growing needs of the City's Capital Improvement Program (CIP). The 2023 budget provided for two additional Civil Engineer positions. As of this writing, we were only successful in filling one of those positions. The current vacancy is for a Senior Civil Engineer, focused on utility design to assist with projects such as the Schoonmaker Creek Flood Mitigation Project and projects related to the City's new Stormwater Management Plan. The amount of relevant experience required for this position is envisioned to be flexible knowing that the labor market is currently so competitive.

2024 BUDGETARY CHANGES

TRAFFIC CONTROL

- General Services budget increase to cover annual \$3,600 TrafficLogix iCloud fee of 8 portable radar signs. Fee is for remote management and statistics of radar signs.
- General Service budget increase due to increased rates for Traffic and Parking Control hourly services and annual diagnostic inspections of 41 traffic control cabinets (\$2,610) and increase in pavement marking costs (\$40,000).
- WE Energies is requesting a 2.5% rate increase for 2024, resulting in an increase of \$1,399 for electrical energy usage.
- In order to provide adequate repair or replacement of the flags on North Avenue, \$2,000 has been added to the Other Expenses budget.

ROADWAY MAINTENANCE

- The City will receive a 25% increase in connecting highway aid from the State of Wisconsin in the amount of \$166,250, which is reflected as an increased revenue in the 2024 budget.
- Allowing for the two percent increase in budget expenses, the DPW applied \$6,800 to the salt budget. This will allow DPW to purchase our guaranteed minimum but will not allow us to purchase the reserve balances.
- The predicted cost for preventative streets maintenance through crack-filling concrete streets and seal-coating of asphalt streets has increased to \$690,100 based on assuming a 10-year cycle, which is deemed necessary to ensure that the streets last their full useful life. However, this budget will remain at \$560,000 for 2024 due to budgetary constraints.

ELECTRICAL SERVICES

- Additional \$6,000 re-estimated for the 2023 General Services budget due to an increase in locating requests related to the many construction projects taking place citywide.
- WE Energies is requesting a 2.5% rate increase for 2024, resulting in an increase of \$5,926 for electrical energy usage.
- New contract with USIC effective January of 2024 has an overall 5% increase in locating fees. In conjunction with an average increase in number of locates this equates to a \$6,000 increase in locating costs for 2024.
- Slight increase in Milwaukee County radio fee of \$20.02 to \$22.60 per radio per month. The rate was \$20.58 per radio per month for 2023.

SOLID WASTE MANAGEMENT

- An increase of \$6,000 in overtime due to the addition of the Juneteenth Holiday.

- The value of recycling commodities is beginning to rebound from the extremely low values experienced in 2019. The DPW ended its contract with Republic to process our recycling in 2023 and entered a contract with Waste Management. The processing fee increased from \$99.00 to \$104.00, but the commodity revenue sharing increased from 70 percent to 80 percent.
- In response to the variability we have experienced in recycling revenues over the past decade, a recycling stabilization fund was established in 2022 utilizing the 2021 recycling budget surplus caused by increased commodity values. The intention is that this fund will carry a balance year to year so that accumulated excess recycling revenue received can be utilized to fund future budget deficiencies if there is another downturn in the recycling revenue market, such as what was seen in 2019. Once the fund is fully established, we can budget less conservatively as a levy reduction technique in a future year. Commodity values have begun to decrease, so it is unknown at this time how much 2023 surplus will be available to fund the stabilization fund.
- The DPW's contract with GFL will end in 2023. In 2024, DPW will begin to direct haul to a Waste Management landfill. The tipping fee will be reduced to \$40.00 per ton from \$43.67. DPW also adjusted the estimated tons of solid waste collected at the curb from 12,000 to 11,500. Overall, this accounts for a reduction of \$64,000 in solid waste tipping fees.
- The DPW is raising the fee from \$8.00 to \$10.00 to dispose of up to one cubic yard at the drop-off center.
- The Division is expecting a decrease in usage of the drop-off center to dispose of solid waste at the recycling center. The Division believes the reduction is due to the easing of Covid-19 restrictions. We saw an increase in revenue during the earlier stages of the pandemic. The Division is expecting a decrease of \$6,250 for the 2024 budget year.
- The recycling center also sees an obligated contract increase of \$22,400 to have the dumpsters hauled. The reduction in forecasting the number of tons brought to the recycling center for disposal and the reduced tipping fee will see a cost reduction of \$6,940.
- Blue Ribbon Organics has increased their grinding fee for yard waste collected at the curb to \$16.75 from \$14.33 per ton. In addition, the cost to grind yard waste brought to the recycling center is increasing from \$600 per hour to \$850.

FORESTRY

- The allowed 2% increase to the operating budget has been allocated to other supplies.
- The budget for renting bucket trucks was increased by \$4,560 to \$34,560 to account for an increase in rental prices.
- The budget for services provided by Blue Ribbon Organics was increased by \$40,300 to \$63,300. Blue Ribbon Organics has been contracted by the DPW for processing of vegetative waste for the past 5 years. The contract is being renewed in 2024 with significant price increases. In addition, the forestry department previously received a credit towards Blue Ribbon services resulting from mulch sales in the amount of approximately \$5,000 annually. However, the buyer of the mulch material is no longer in business resulting in the loss of this revenue.

PUBLIC WORKS OPERATIONS

- Included in the Public Work's budget request was the addition of a Sustainability Manager position. At the November 15th, 2022 Common Council meeting, a presentation was given discussing the need for a Sustainability Manager to assist with implementing sustainability goals set forth by the Common Council as well as the implementation of a Sustainability Plan and Climate Adaptation Plan. This new position would also work on other community wide initiatives, programs, and projects that would drive the City to carbon neutrality across all sectors by 2050. Unfortunately, due to budget constraints this new position is not able to be funded in the 2024 budget. If other permanent funding options become available the DPW will request that this position be reconsidered at that time.
- Credit card processing fees have been included in the amount of \$10,500 for 2024.

ENGINEERING SERVICES

- The allowed 2% increase to the operating budget has been allocated to the other expenses account to help offset increased costs in survey equipment recalibration and repairs.
- Credit card processing fees have been included in the amount of \$6,700.

BUDGET SUMMARY TABLE

Public Works Ops Dept #310					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised		Budget	Change
77,305	91,439	91,439	Wages	96,926	6.00%
6	12,000	12,000	Overtime	12,000	0.00%
31,507	37,603	37,603	Benefits	34,777	-7.52%
592	542	542	Other Compensation	544	0.31%
46,286	46,080	71,592	Operating Expenses	47,000	2.00%
7,037	11,000	9,000	Services	10,500	-4.55%
1,643	1,742	1,742	Utilities	1,793	2.89%
17,740	7,058	7,058	Fixed Charges	8,102	14.79%
117,324	68,904	68,904	Internal Charges	59,906	-13.06%
-	-	-	Capital Outlay	-	0.00%
299,441	276,370	299,881	TOTAL	271,547	-1.7%
Revenues					
	2023				
2022	Adopted	2023		2024	% of
Actual	Budget	Revised		Budget	Change
-	-	-	InterGovt Revenues	-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
299,441	276,370	299,881	TOTAL	271,547	-1.7%

Roadway Maintenance Dept #315

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
655,908	833,587	833,587	Wages	812,909	-2.5%
49,212	90,000	90,000	Overtime	90,000	0.0%
338,661	407,907	407,907	Benefits	374,497	-8.2%
884	-	-	Other Compensation	910	0.0%
28,599	20,700	20,700	Operating Expenses	20,700	0.0%
306,590	325,887	325,887	Commodities	332,687	2.1%
548,803	563,000	573,280	Services	563,000	0.0%
9,638	8,885	8,885	Utilities	9,839	10.7%
292	218	218	Fixed Charges	338	55.0%
769,698	690,395	690,395	Internal Charges	901,729	30.6%
-	3,000	3,000	Other Expenses	3,000	0.0%
-	1,000	1,000	Capital Outlay	-	-100.0%
2,708,285	2,944,579	2,954,859	TOTAL	3,109,609	5.6%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	Change
5,734	5,000	5,000	Property Assessments	5,000	0.0%
2,600,424	2,596,489	2,596,489	InterGov Revenues	2,555,205	-1.6%
600	-	-	Licenses and Permits	-	0.0%
15,641	22,000	32,280	Public Charges	22,000	0.0%
2,622,399	2,623,489	2,633,769	TOTAL	2,582,205	-1.6%

Net Cost

85,886	321,090	321,090	TOTAL	527,404	64.3%
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**Traffic Control
Dept #320**

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
245,852	269,663	269,663	Wages	228,440	-15.3%
2,820	3,000	3,000	Overtime	3,000	0.0%
101,390	114,452	114,452	Benefits	100,090	-12.5%
662	902	902	Other Compensation	673	-25.3%
20,821	33,706	39,438	Operating Expenses	36,702	8.9%
27,465	16,100	17,600	Commodities	16,100	0.0%
42,040	115,430	271,448	Services	161,640	40.0%
54,035	56,114	56,114	Utilities	57,513	2.5%
11,553	8,599	8,599	Fixed Charges	4,829	-43.8%
21,617	33,021	33,021	Internal Charges	33,954	2.8%
23,000	-	-	Other Expenses	-	0.0%
-	30,000	30,000	Capital Outlay	-	-100.0%
551,254	680,987	844,237	TOTAL	642,942	-5.6%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
23,683	-	-	InterGovt Revenues	-	0.0%
9,369	-	-	Licenses and Permits	-	0.0%
18,765	25,000	25,000	Public Charges	25,000	0.0%
-	-	-	Miscellaneous	-	0.0%
51,816	25,000	25,000	TOTAL	25,000	0.0%

Net Cost

499,438	655,987	819,237	TOTAL	617,942	-5.8%
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Electrical Services Dept #325

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
300,221	356,850	356,850	Wages	404,110	13.2%
5,921	6,000	6,000	Overtime	6,000	0.0%
144,378	164,869	164,869	Benefits	163,046	-1.1%
481	841	841	Other Compensation	769	-8.5%
31,512	34,976	34,976	Operating Expenses	35,852	2.5%
8,774	8,842	8,842	Commodities	8,842	0.0%
60,610	78,000	84,000	Services	84,000	7.7%
273,354	239,756	239,756	Utilities	246,051	2.6%
20,579	30,000	30,000	Fixed Charges	30,000	0.0%
122,078	118,619	118,619	Internal Charges	128,362	8.2%
-	170,000	170,000	Capital Outlay	-	-100.0%
967,907	1,208,753	1,214,753	TOTAL	1,107,032	-8.4%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
57,796	40,000	40,000	Public Charges	40,000	0.0%
2,384	-	-	Miscellaneous	-	0.0%
60,180	40,000	40,000	TOTAL	40,000	0.0%

Net Cost

907,727	1,168,753	1,174,753	TOTAL	1,067,032	-8.7%
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Solid Waste Management Dept #330

Expenditures

	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
508,605	452,358	452,358	Wages	452,903	0.1%
26,751	22,000	22,000	Overtime	26,000	18.2%
270,383	229,116	229,116	Benefits	268,899	17.4%
691	181	181	Other Compensation	645	257.0%
17,769	26,250	32,165	Operating Expenses	28,750	9.5%
839,667	989,339	993,152	Services	957,307	-3.2%
2,587	7,896	7,896	Utilities	7,894	0.0%
712,103	888,633	888,633	Internal Charges	925,835	4.2%
2,378,554	2,615,772	2,625,501	TOTAL	2,668,233	2.0%

Revenues

	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
186,117	185,000	185,000	InterGov Revenues	185,000	0.0%
-	-	-	Licenses and Permits	-	0.0%
276,308	216,650	208,000	Public Charges	210,400	-2.9%
462,425	401,650	393,000	TOTAL	395,400	-1.6%

Net Cost

1,916,129	2,214,122	2,232,501	TOTAL	2,272,833	2.7%
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Forestry Dept #340

Expenditures

	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
843,424	892,665	892,665	Wages	924,786	3.6%
9,551	10,000	10,000	Overtime	10,000	0.0%
443,989	436,254	436,254	Benefits	454,742	4.2%
5,639	781	781	Other Compensation	781	0.1%
36,899	27,825	93,574	Operating Expenses	33,925	21.9%
27,484	28,700	20,058	Commodities	28,700	0.0%
71,107	66,648	79,485	Services	109,430	64.2%
1,480	4,699	4,699	Utilities	4,698	0.0%
249,750	304,334	304,334	Internal Charges	306,863	0.8%
3,444	-	282,655	Capital Outlay	78,000	0.0%
1,692,767	1,771,906	2,124,505	TOTAL	1,951,925	10.2%

Revenues

	2023				
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
5,761	-	-	Property Assessments	-	0.0%
6,113	5,000	5,000	Public Charges	5,000	0.0%
8,685	-	-	Miscellaneous	-	0.0%
20,559	5,000	5,000	TOTAL	5,000	0.0%

Net Cost

1,672,209	1,766,906	2,119,505	TOTAL	1,946,925	10.2%
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Engineering Dept #625

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
1,493,766	1,816,361	1,816,361	Wages	1,909,871	5.1%
19,402	35,000	35,000	Overtime	35,000	0.0%
654,860	756,504	756,504	Benefits	756,362	0.0%
465	1,002	1,002	Other Compensation	843	-15.9%
31,152	31,245	81,682	Operating Expenses	31,870	2.0%
56,598	83,300	202,224	Services	61,700	-25.9%
4,418	4,400	4,400	Utilities	4,400	0.0%
(1,315,155)	(1,725,378)	(1,725,378)	Internal Charges	(1,589,569)	-7.9%
27,817	30,000	30,000	Capital Outlay	28,000	-6.7%
973,322	1,032,433	1,201,795	TOTAL	1,238,477	20.0%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
0	0	0	InterGovt Revenues	0	0.0%
200,525	52,000	52,000	Licenses & Permits	52,000	0.0%
46,410	0	0	Miscellaneous	0	
109,826	125,000	125,000	Public Charges	125,000	0.0%
356,761	177,000	177,000	TOTAL	177,000	0.0%

Net Cost

616,561	855,433	1,024,795	TOTAL	1,061,477	24.1%
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PERSONNEL SCHEDULE

Public Works Operations				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Administrative Support Specialist	-	0	-	-
Arborist	9.00	9	9.00	-
Director of Public Works	1.00	1	1.00	-
DPW Business Manager	1.00	1	1.00	-
DPW Field Supervisor	4.00	4	4.00	-
DPW Maintenance Worker	32.00	34	34.00	2.00
DPW Safety Coordinator	-	0	-	-
GIS Manager	1.00	1	1.00	-
GIS Intern	0.50	1	0.50	-
Office Assistant ¹	2.50	3	2.50	-
Operations Superintendent	1.00	1	1.00	-
Seasonal Parks	0.87		0.87	-
Seasonal Streets	1.44		1.44	-
Seasonals Forestry	4.17		4.17	-
Turf Maintenance	1.00	0	1.00	-
Parks & Forestry Superintendent	1.00	1	1.00	-
Parks & Greenspace Manager	1.00	1	1.00	-
TOTAL	61.48	57.00	63.48	2.00
¹ 0.5 FTE is staffed in water but shown in PW as a shared position.				

Traffic and Electric Maintenance				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Electrical Field Supervisor	1.00	1	1.00	-
Electrical Technician	3.00	3	3.00	-
Laborer Seasonal	0.29	1	0.29	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superintendant	1.00	1	1.00	-
TOTAL	6.29	7.00	6.29	-

Engineering				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Office Assistant	1.00	1	0.50	(0.50)
Assistant City Engineer	1.00	1	1.00	-
City Engineer	1.00	1	1.00	-
Civil Engineer	4.00	4	4.00	-
Construction Manager	1.00	1	1.00	-
Engineering Coop	1.00	1	1.00	-
Engineering Technician	6.00	6	6.00	-
Seasonal Techs/interns	0.74	2	0.74	-
Senior Civil Engineer	5.59	6	6.00	0.41
Senior Engineering Technicia	3.00	3	3.00	-
TOTAL	24.33	26.00	24.24	(0.09)

PUBLIC WORKS BUILDING

PURPOSE

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

PROGRAMS/SERVICE LINES

The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. Necessary support and supervisory activities round out the remainder of this budget.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 518,321	\$ 686,024	\$ 167,703
Rev	\$ 606,253	\$ 675,239	\$ 68,986
Net Cost	\$ (87,932)	\$ 10,785	\$ 98,717
FTE's			-

MAJOR CHANGES

- *No major changes.*

2023 ACHIEVEMENTS

- Floor drain system reconstruction is complete.

2024 GOALS

- Create a plan for removal of incinerator building including site planning for a potential redesign of the residential drop-off area.
- Upcoming Capital projects include: Replacement of the gravel storage shed, replacement of the HVAC unit for Fleet Maintenance, and replacement of the Emergency Generator

2024 BUDGETARY CHANGES

- Natural Gas was increased slightly to account for further rate increases.

BUDGET SUMMARY TABLE

Public Works Building Fund #26					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
123,812	103,721	103,721	Wages	106,124	2.3%
2,451	5,000	5,000	Overtime	5,000	0.0%
60,123	49,676	49,676	Benefits	60,094	21.0%
210	184	184	Other Compensation	227	23.8%
9,154	9,200	9,200	Operating Expenses	9,390	2.1%
-	500	500	Commodities	500	0.0%
86,547	77,247	78,809	Services	82,193	6.4%
109,159	115,200	124,200	Utilities	126,873	10.1%
118,725	135,302	135,302	Fixed Charges	141,747	4.8%
10,352	12,291	12,291	Internal Charges	13,876	12.9%
1,433	-	-	Capital Outlay	15,000	0.0%
-	-	10,000	Transfers	-	0.0%
521,965	508,321	528,882	TOTAL	561,024	10.4%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-	InterGovt Revenues	-	0.0%
39,630	47,549	47,549	Public Charges	47,549	0.0%
466,795	460,902	460,902	InterGov Charges	515,767	11.9%
2,691	-	-	Miscellaneous	-	
2,500	-	-	Other Sources	-	0.0%
511,616	508,451	508,451	TOTAL	563,316	10.8%
Net Cost					
10,350	(130)	20,431	TOTAL	(2,292)	1659.9%

Public Works Building Capital Fund #27						
Expenditures						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change	
13,514	10,000	10,969	Capital Outlay	-	-100.0%	
-	-	-	Transfers	125,000	0.0%	
13,514	10,000	10,969	TOTAL	125,000	1150.0%	
Revenues						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change	
95,158	97,802	97,802	Other Sources	111,923	14.4%	
95,158	97,802	97,802	TOTAL	111,923	14.4%	
Net Cost						
(81,644)	(87,802)	(86,833)	TOTAL	13,077	-114.9%	

MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

2023 ACHIEVEMENTS

- Security Camera replacement and expansion has been completed. By utilizing City staff to do the cabling work, the City was able to save approximately \$25,000 on this project.
- Converting outdated pneumatic controls to digital controls continues with staff providing all of the installation labor.
- Painting of the interior spaces continues as staff has time. We will continue to refresh the spaces as time permits.
- Several projects are under way with completion dates later in the year or early in 2024. These include: Updating public restrooms in City Hall, reconstruction of Adult Library restrooms adding a gender-neutral restroom/care station, improving security for City Hall, and conference room upgrade in Health

2024 GOALS

- Continue to update the Public restrooms throughout the complex.
- Continue to modernize the Building Automation Controls.
- Continue to make cosmetic improvements as time and budget allow.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 1,186,567	\$ 904,213	\$ (282,354)
Rev	\$ 871,568	\$ 904,150	\$ 32,582
Net Cost	\$ 314,999	\$ 63	\$ (249,772)
FTE's	4.00	4.00	-

MAJOR CHANGES

- 2023 Building Repairs account is being budgeted at its base budget amount of \$80,000.
- Staff continues to proceed with "remodel neutral" projects that would likely not be affected by a remodel or could potentially be reused through a remodel project.

2024 BUDGETARY CHANGES

- Building Repairs was budgeted at the \$80,000 base level for this year. No special budget items were planned in this account.
- Natural gas was increased slightly again this year to account for rate increases
- Electrical was increased slightly also
- Sewer, storm and water were adjusted to reflect actual use/rates

BUDGET SUMMARY TABLE

Municipal Complex Fund #22					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
142,803	139,226	139,226	Wages	147,799	6.2%
3,272	2,500	2,500	Overtime	2,500	0.0%
64,147	60,240	60,240	Benefits	70,014	16.2%
(269)	480	480	Other Compensation	660	37.5%
14,438	21,500	21,500	Operating Expenses	21,640	0.7%
-	-	-	Operating Exp-Fire EOC *	-	0.0%
560	700	700	Commodities	800	14.3%
231,744	224,406	248,952	Services	224,502	0.0%
160,297	199,200	201,900	Utilities	201,500	1.2%
38,218	24,612	24,612	Fixed Charges	33,544	36.3%
16,416	18,703	18,703	Internal Charges	21,254	13.6%
-	180,000	180,000	Other Expenses	180,000	0.0%
-	-	-	Capital Outlay	-	0.0%
100,000	315,000	465,000	Transfers	-	-100.0%
771,626	1,186,567	1,363,813	TOTAL	904,213	-23.8%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-	InterGovt Revenues	-	0.0%
2,470	700	700	Public Charges	700	0.0%
863,283	870,868	870,868	InterGovt Charges	903,450	3.7%
-	-	-	Miscellaneous	-	0.0%
865,753	871,568	871,568	TOTAL	904,150	3.7%
Net Cost					
(94,127)	314,999	492,245	TOTAL	63	-100.0%

* Operating Exp-Fire EOC moved to Fire in 2022

PERSONNEL SCHEDULE

Physical Plant Operations				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Custodial Worker	1.00	1	1.00	-
Facilities Manager	1.00	1	1.00	-
HVAC Technician	2.00	2	2.00	-
TOTAL	4.00	4.00	4.00	-

FLEET MAINTENANCE RESERVE

MISSION

To provide safe, reliable, and well-maintained vehicles/equipment to various city departments to assist them in accomplishing their goals. While utilizing ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and 1 Mechanic Assistant. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all City departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars including electric and hybrids, front end loaders, automated refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, UTV's, concrete saws, salt spreaders, brine making equipment etc. In addition, Fleet provides repairs to equipment within departments and at remote sites throughout the City. We are also entering into the seventh year of maintaining/repairing 5 zero turn mowers, 4 push mowers, 4 UTV'S, multiple trimmers and blowers for the city mowing program. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations as well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment with all costs being billed to the School District.

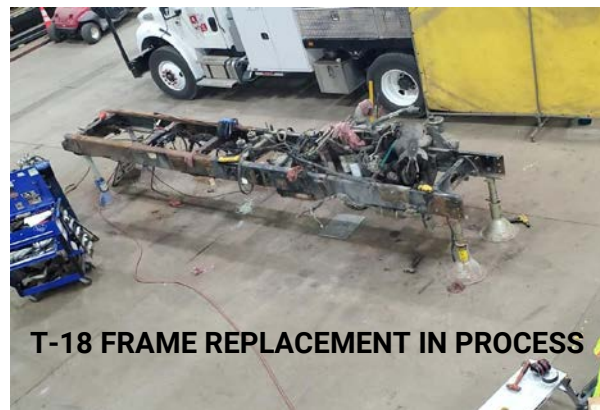
BUDGET SNAPSHOT			
	2023	2024	Change
Exp	\$3,794,604	\$4,182,945	\$ 388,340
Rev	\$3,659,152	\$4,270,999	\$ 611,847
Net Cost	\$ 135,452	\$ (88,054)	\$ (223,507)
FTE's	10.00	10.00	-

MAJOR CHANGES

- Continue utilizing Tyler EAM Work Order Management system implemented 10/2022.
- Purchased (1) new Ford F450 w/29' Versalift Aerial for our Sign department.
- Purchased (2) Ford F150's for our Water department and (1) Escape for Engineering.
- Purchased (6) new Ford Explorer Utility squads including one fully funded by MRMC, (1) Ford Transit van and (1) Harley Davidson FLHTP Police motorcycle for our Police department

2023 CHALLENGES/ACHIEVEMENTS

- This year we have welded goal posts for the School Board and various welding to upgrade front plow mounts and bumper frames. In the past we have made repairs to the Police department's shooting range, prisoner beds, and welded/repared tables for City Hall, welded Hart park fences, repaired parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repared sign sockets, designed and fabricated tools/equipment, etc.
The biggest challenges Fleet continues to experience is price increases/supply chain cost issues that continue to rise into 2024. We are very fortunate to have such a dedicated Fleet staff that continues to navigate through all these continuing challenges we face daily, ensuring our Police Department, DPW, and City Hall vehicles are available when needed 24/7.
- These 2023 issues have spilled over into 2024 with all new vehicle/equipment orders, looming production shutdowns and ordering delays. This continues to affect replacement parts manufacturing forcing us to inventory more priority parts needed to keep all essential parts in stock. This has helped us keep emergency vehicles and refuse equipment on the road reducing costly equipment down times. Keeping this year in perspective with our 2023 vehicle budget back in May of 2022, we will request FAC and Council approval to begin ordering all of our 2024 vehicles/equipment early. This definitely helps bump Wauwatosa ahead in the order que especially with all the continuing delays we are still experiencing. Our strategy has proven successful for Wauwatosa as we expect all 2023 vehicles by year end pending no other production issues.
- Due to the dedicated equipment funding the last four years with equipment shortages similar to 2023, we have extended some vehicle replacements out a few more years. This has allowed Fleet staff to utilize and retrofit other vehicles to help extend their life expectancy, while filling those much-needed voids with specialty equipment. After a successful T-44 & T-95 frame replacement back in 2021 and 2022 we decided to tackle another frame replacement/restoration project on for T-18 (a 2000 Freightliner Patrol truck with only 38,000 original miles). We predict this will extend its useful life another 15 years for this 2000 model year Patrol truck. We are also fabricating a second leaf buncher. This challenge was embraced by Jason and Joel once again allowing them to show their mechanical strengths and fabrication ability's to re-purpose equipment most advantageous to the city.



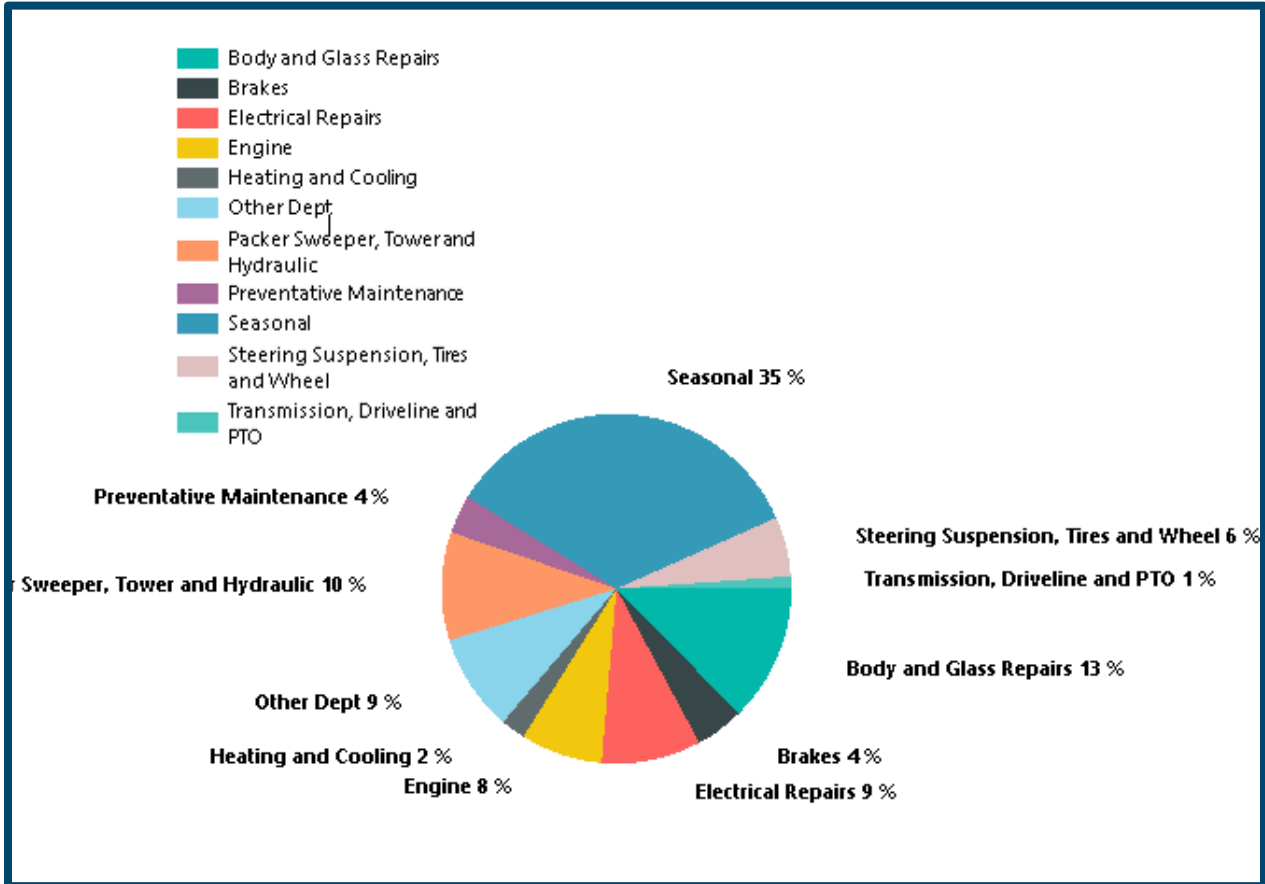


2nd NEW LEAF BUNCHER TO BE FABRICATED FOR FALL LEAF COLLECTION CREWS

- Purchased and received one (1) new 2023 Ford F450 chassis, USSI will be installing the 29' Versalift Aerial body for our Sign department. This is to replace an aging 2005 model year (L-04), we anticipate delivery late 2023 or early 2024 pending no further Versalift production delays.
- Purchased six (6) new 2023 Ford Explorer Police interceptor Utilities, one Explorer is to be fully funded by the MRMC again this year. We also purchased one (1) Ford Transit van and one (1) Harley Davidson FLHTP Police motorcycle. We have received all eight (8) 2023 Police vehicles to date, I believe this has only been possible knowing the current vehicle/equipment markets, maintaining positive contact with our vendors throughout the year and taking advantage of the early ordering process.
- Purchased and received one (1) Ford Escape for our Engineering department. Fleet also retained M-72 our surplus 2006 Ford Taurus to be used by Engineering intern staff for the summer months prior to selling at auction this fall.
- Purchased one (1) 2023 Ford F150 4x4, one (1) Freightliner SD108 Patrol plow/salter truck, and one (1) 3 yard Salt Dawg salter insert for our existing vehicle S-65 for our Street department. Both the F150, Salt Dawg, and Freightliner chassis have arrived and we are expecting the Patrol truck dump body, plows, and salter unit installation to be completed in fall of this year.
- Purchased and received two (2) 2023 Ford F150 4x4 pick-ups for our Water Utility operations.
- Collaborated with West Milwaukee and Elm Grove on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.

- Disposal of surplus vehicles and equipment in a manner most advantageous to the City using Wisconsin Surplus auction, utilizing current above market values and low inventory available for good quality used vehicles and equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.

PERFORMANCE MEASURES – FLEET LABOR PERFORMED BY TASK



2024 GOALS

- Purchase new equipment for the Police, Forestry, Streets, Engineering and Water departments, as listed under 2024 Budgetary Changes.
- Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Texa John Deere/off road, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. for Tyler account #6099.
- Proper utilization of all surplus City vehicles and equipment City-wide prior to selling at auction. Continuing to research the feasibility of re-purposing surplus city vehicles and equipment in other departments of the City where needed to extend their useful life. To provide better vehicles for City crews/seasonal positions that work mainly in rough service areas and construction zones.
- Train operators and mechanics on the operation and maintenance of new vehicles.

- Continue to expand training for Fleet employees on the latest technology training webinars and computer software updates related to new vehicle and equipment repairs when available.

2024 BUDGETARY CHANGES

FLEET LABOR RATE

The current shop labor rate is \$72.00 per hour.

NEW EQUIPMENT PURCHASE LIST FOR 2024

\$903,000.

Acquisition of new equipment and vehicles with funds from (Tyler #7001)- General Purpose Equipment. The following is a list of the 2024 equipment purchases:

- Seven (7) – 2024 Ford Explorer Interceptor Utility Police vehicles purchased through our State bid contract, one of which will be fully funded from the MRMC program. This also includes funding all fleet supplied equipment including new light bars, exterior lighting, prisoner cages, push bars, and all up fitting equipment ensuring our squads have the latest lighting and safety technologies.
- One (1) 2024 Ford F350 chassis with a Monroe truck stainless steel dump body installed, to be purchased through the State bid contract for our Forestry department.
- One (1) 2024 Ford Transit van purchased through our State bid contract for our Water department meter division.
- One (1) 2024 Ford F150 4x4 pick up and one (1) Ford Maverick Hybrid to be purchased through our State bid contract.
- One (1) Kubota SVL75 track loader to be purchased through our local vendor 1st Choice equipment utilizing Sourcewell contract pricing.
- Three (3) Trackless attachments to be Sole Source purchased through our local Trackless dealer Maqueen equipment: (1) 10' Trackless rotary mower, (1) Reversing fan motor, and (1) Trackless 5' fixed blade front snow plow for our existing 2011 model year Trackless R-42.
- Ten (10) 2024 Wausau 11' complete front poly plow assemblies to be Sole source purchased through our only local Wausau plow equipment supplier for our front line Patrol salter fleet.
- One (1) 2024 Ford Maverick Hybrid purchased through our State bid contract for our Engineering department.

FUEL

\$630,000.00

The budget amount for fuel was based on the EIA projected prices for 2024 of:

- Diesel - \$ 3.83 Gal.
- Unleaded - \$3.17 Gal.

BUDGET SUMMARY TABLE

Fleet Fund #20					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
746,178	787,759	787,759	Wages	798,024	1.3%
28,253	13,500	13,500	Overtime	13,500	0.0%
409,616	411,043	411,043	Benefits	420,060	2.2%
6,126	781	781	Other Compensation	781	0.1%
473,108	482,073	482,073	Operating Expenses	495,853	2.9%
720,426	623,000	623,000	Commodities	630,000	1.1%
29,531	30,223	30,223	Services	31,788	5.2%
1,052,822	1,054,043	1,054,043	Fixed Charges	1,366,272	29.6%
400,852	392,182	392,182	Internal Charges	426,666	8.8%
62,953	-	-	Capital Outlay	-	0.0%
-	-	-	Transfers	-	0.0%
3,929,864	3,794,604	3,794,604	TOTAL	4,182,945	10.2%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
-	-	-	InterGov Revenues	-	0.0%
3,486,867	3,679,652	3,679,652	InterGov Charges	4,257,499	15.7%
1,796	1,000	1,000	Miscellaneous	1,000	0.0%
90,103	(21,500)	(21,500)	Other Sources	12,500	-158.1%
3,578,765	3,659,152	3,659,152	TOTAL	4,270,999	16.7%
Net Cost					
351,099	135,452	135,452	TOTAL	(88,054)	-165.0%

Fleet Capital Fund #21					
Expenditures					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
352,574	416,500	416,500	Cap Outlay - Police	412,000	-1.1%
-	-	-	Cap Outlay - Fire	-	0.0%
-	-	-	Cap Outlay - Solid Waste	-	0.0%
-	296,500	296,500	Cap Outlay - Road Maint	335,000	13.0%
-	170,000	170,000	Cap Outlay - Electrical	-	-100.0%
-	-	282,655	Cap Outlay - Forestry	78,000	0.0%
49,748	-	-	Cap Outlay - Parks	-	0.0%
-	30,000	30,000	Cap Outlay - Engineering	28,000	-6.7%
-	82,000	82,000	Cap Outlay - Water	50,000	-39.0%
75,844	-	-	Transfers	-	0.0%
478,166	995,000	1,277,655	TOTAL	903,000	-9.2%
Revenues					
2022	2023	2023		2024	2024 / 2023
Actual	Adopted Budget	Revised	Name	Budget	% of Change
-	-	-	Miscellaneous	-	0.0%
1,080,397	1,097,565	1,097,565	Other Sources	1,191,391	8.5%
1,080,397	1,097,565	1,097,565	TOTAL	1,191,391	8.5%
Net Cost					
(602,232)	(102,565)	180,090	TOTAL	(288,391)	181.2%

PERSONNEL SCHEDULE

Fleet Maintenance				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Fleet Superintendent	1.00	1	1.00	-
Fleet Garage Attendant	-	0	-	-
Fleet Mechanic Assistant	1.00	1	1.00	-
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
TOTAL	10.00	10.00	10.00	-

PARKS RESERVE

PURPOSE

This department provides for the operation and maintenance of all parks' facilities and programs.

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields and general park maintenance, fall within the purview of Parks.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained and prepared for each game, practice and/or camps.
- General park maintenance at Hartung Park, 69th Street Plaza, Root Common, Pocket Park, Webster Park, and Hart Park; includes cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building for the senior center, curling club, and other rental groups.
- Administration includes the necessary clerical support and supervision for this section as well as for concessions, and curling club contracts.

2023 ACHIEVEMENTS

- Speaker upgrades at Hart Park Stadium to reduce sound spillage into surrounding neighborhoods.
- A new mission, vision, and values statement was created by staff and Parks Board and adopted by the Common Council.
- Renovations to the Hart Park playground including walkways, gardens, seating, play equipment, and play surfaces.
- Budgeted revenue for outdoor facility rentals (stadium, sports fields, picnic areas) will likely be met for 2023.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$1,834,830	\$1,613,906	\$ (220,924)
Rev	\$1,697,965	\$1,463,906	\$ (234,059)
Net Cost	\$ 136,865	\$ 150,000	\$ 13,135
FTE's			-

MAJOR CHANGES

- \$4 million dollars in ARPA money was allocated by the Wauwatosa Common Council for parks improvements and implementation of the Active Tosa Plan. The money will be split evenly between the development of a new park at 116th and Gilbert and renovation of the Muellner building at Hart Park.
- The renovation of the Muellner Building is expected to create a loss in revenue for the parks. The finance department intends to use ARPA funds to balance the loss.

Hart Park Rentals, January through July

	YTD '22	YTD '23
Muellner Building		
No. of rentals	294	209
Revenue	\$78,113	\$54,416
Stadium		
No. of rentals	362	388
Rental hours	1,864	1,068
Revenue	\$71,688	\$76,350

2024 GOALS

- Begin construction of 116th Street Park.
- Complete the restoration of the Muellner Building at Hart Park.
- Complete a comprehensive wayfinding signage program for Hart Park.
- Update the City's Comprehensive Outdoor Recreation Plan. An update is required every 5 years to maintain grant funding eligibility through the Wisconsin DNR. Wauwatosa's plan will be 6 years old in 2024.
- Resurface tennis courts 9 and 10 into 6 dedicated pickleball courts.

2023 BUDGET CHANGES

PARK RENTAL REVENUE

- No re-estimate of park revenue is anticipated for 2023

2024 BUDGETARY CHANGES

- The allowed 2% increase to commodity expense accounts was split between professional development and janitorial supplies.
- It is anticipated that the Muellner Building will be closed to the public for much of 2024 to accommodate renovations to the building. As a result revenues from the building have been revised down to \$18,000. The finance department intends to utilize ARPA funds to balance the lost revenue (\$110,000).
- \$105,000 was allocated to the park reserve fund to assist with capital project funding.
- Credit card processing fees have been added in the amount of \$3,500.

DEBT SERVICE

- The transfer to the debt service fund increases from \$109,517 to \$121,898.23 based on the existing debt schedule.

BUDGET SUMMARY TABLE

Parks Fund #34					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
258,561	741,474	741,474	Wages	663,118	-10.6%
16,548	15,000	15,000	Overtime	15,000	0.0%
117,416	336,344	336,344	Benefits	199,592	-40.7%
946	1,101	1,101	Other Compensation	1,509	37.1%
35,390	54,352	54,697	Operating Expenses	55,502	2.1%
3,450	3,450	3,450	Commodities	3,450	0.0%
82,894	63,171	66,865	Services	138,989	120.0%
144,835	134,260	156,640	Utilities	161,890	20.6%
43,753	39,955	39,955	Fixed Charges	35,999	-9.9%
57,535	83,734	83,734	Internal Charges	90,714	8.3%
-	105,000	105,000	Other Expenses	105,000	0.0%
23,394	-	-	Capital Outlay	65,000	0.0%
299,522	256,989	256,989	Transfers	78,143	20.8%
1,084,243	1,834,830	1,861,249	TOTAL	1,613,906	-12.0%
Revenues					
	2023				
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
-	-	-	InterGovt Revenues	-	0.0%
1,500	-	-	Licenses and Permits	-	0.0%
361,289	276,000	276,000	Public Charges	166,000	-39.9%
32,173	54,201	54,201	Miscellaneous	54,201	0.0%
810,336	1,367,764	1,367,764	Other Sources	1,243,705	-9.1%
1,205,298	1,697,965	1,697,965	TOTAL	1,463,906	-13.8%
Net Cost					
(121,055)	136,865	163,284	TOTAL	150,000	9.6%

WATER

PURPOSE

The Water Budget involves the inspecting and repairing of over 207 miles of water main; **6117 water valves; 2,228 fire hydrants;** and 15,500 standard and Orion water meters. It also involves responding to service calls (2,500 - including service leaks, high consumption, hit hydrants, etc), water main breaks, and other emergencies as needed.

PROGRAMS/SERVICE LINES

PUMPING

Develop water pumping schemes, maintain surplus capacities and select the most cost-efficient ways to distribute water throughout the entire city twenty-four hours a day, seven days a week to meet the demands of customers. Also, to maintain attractive and structurally sound water facilities and grounds. The city currently operates four water pumping stations and four elevated water towers throughout the City in order to distribute drinking water at appropriate pressures throughout the City.

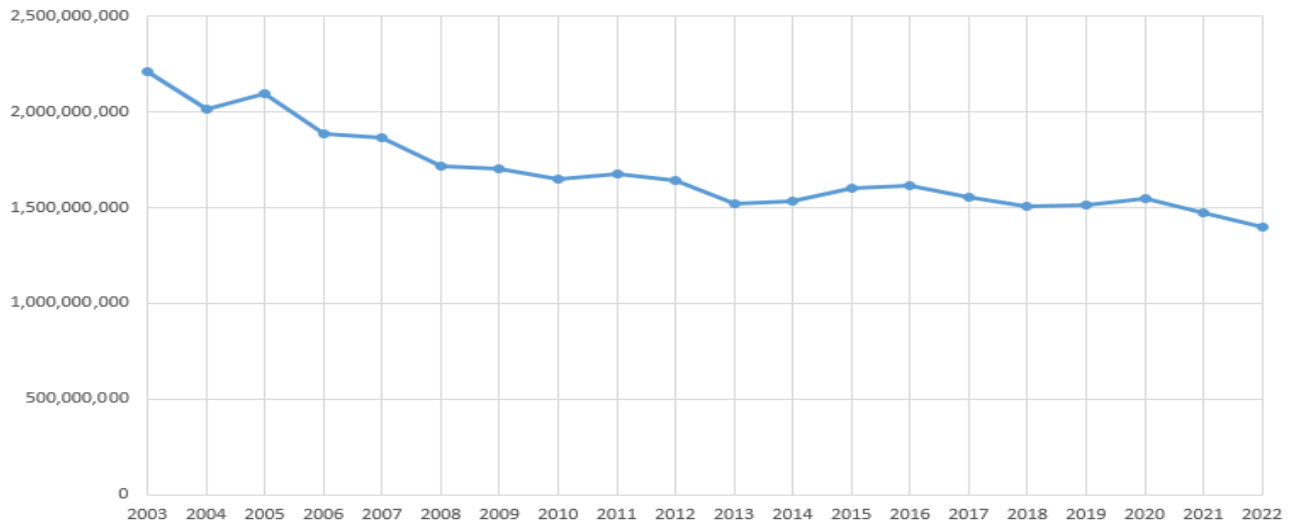
BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 15,766,844	\$ 11,245,027	\$ (4,521,817)
Rev	\$ 13,435,652	\$ 12,905,104	\$ (530,548)
Net Cost	\$ 2,331,192	\$ (1,660,077)	\$ (3,991,269)
FTE's	19.38	19.38	-

MAJOR CHANGES

- Elm Grove service area has been approved by the Public Service Commission and construction of the new water mains will occur in fall of 2023.

Annual Water Pumpage Totals 2003-2022



WATER TREATMENT AND TESTING

Remain in compliance with the rules and regulations as established by the United States Environmental Protection Agency (EPA) and the Wisconsin Department of Natural Resources.

TRANSMISSION AND DISTRIBUTION

Supply customers with an adequate volume of high-quality water. Ensure water quality is safe for consumption. Repair and maintain the utility's water distribution system and water storage facilities with minimal interruption of services. Accurately meter and document water usage by customer in accordance with the Public Service Commission guidelines. The program includes preventative maintenance prior to paving, repair broken water mains, water valve maintenance, repair service laterals and curb stops, meter services, meter testing and repair, distribution system records, water storage facilities maintenance, conduct hydrant inspections, repair or replace defective fire hydrants, hydrant painting, seasonal hydrant flushing, leak survey and other construction related activities.

CUSTOMER ACCOUNTS

Accurately read all water meters and complete readings to enable timely billing to customers. Submit accurate records for mailing of water billing statements to our customers in a timely manner.

ADMINISTRATIVE AND GENERAL

Properly account for all administrative functions of the Water Utility and efficiently manage the resources of the Utility.

2023 ACHIEVEMENTS

- Deployed new cellular Orions (meters) to expand meter reading coverage.
- Received 6 results from the water sampling initiative for lead ran in conjunction with the Health Department, offered at no charge to homes with children under the age of 5 or expectant mothers. All test results were within normal ranges.
- Repaired 22 water main breaks to date.
- Blanchard Street pumping station upgrade to be finished by this winter.
- Continued utilizing GIS for tracking of water main breaks, valve and hydrant maintenance activities.
- Began planning and design phase for two ARPA funded water infrastructure projects.
- Elm Grove service area has been approved by the Public Service Commission and construction of the new water mains will occur in fall of 2023.

2024 GOALS

- Continued roll out of customer portal for Eye On Water to all customers to view usage online.
- Continue to utilize GIS for tracking assets, maintenance activities and complete a system analysis for configuring new asset management system within Tyler Munis.
- Continue lead water sampling initiative in conjunction with the Health Department.
- Rehab and repaint the Burleigh Water Tower.
- Begin construction on new Burleigh booster pumping station funded by ARPA.
- Install a cured in place pipe for the rehabilitation of a Mayfair Road river crossing water main.

2023 BUDGETARY CHANGES

WAGES DECREASE \$59,000

Decrease budget more in line with for non-water department salaries charged against water. For less assistance needed with water main & service leaks.

SERVICES INCREASE \$110,000

Updated services based on current expected contracts. Increased service dollars for lead lateral prioritization plan. Also increased from higher credit card fees than originally estimated.

FIXED CHARGES DECREASE \$62,000

Interest expense decreased.

PENALTIES DECREASE \$43,000

Wauwatosa Convention Rate Case finalized August 2023, later than original expected. Resulting in less revenue than budgeted.

PUBLIC CHARGES DECREASE \$1,600,000

Wauwatosa Conventional Rate Case finalized August 2023, later than original expected. Resulting in a revenue loss.

2024 BUDGETARY CHANGES

BENEFITS INCREASE \$120,000

Employee health, life and dental insurance increase in costs

OPERATING EXPENSES & CAPITAL OUTLAY **INCREASE \$170,000**

Begin 20 year small water meter replacement cycle with sole source purchasing from Badger Meter. Common Council 2024 budget approval will include approval to waive the requirement of procuring multiple bids for meter purchases and allow issuance of a purchase order with Badger Meter for the purchase of water meters.

SERVICES **DECREASE \$137,000**

Decreased for one year of costs from consulting services for lead lateral prioritization, should be completed by September 2024.

UTILITIES **INCREASE \$83,000**

Increase due to Milwaukee Water Works anticipated 10% rate increase and WE Energies 8% rate increase now full years' worth of impact.

FIXED CHARGES **INCREASE \$400,000**

Increase expense and increase amortization from painting Burleigh Reservoir.

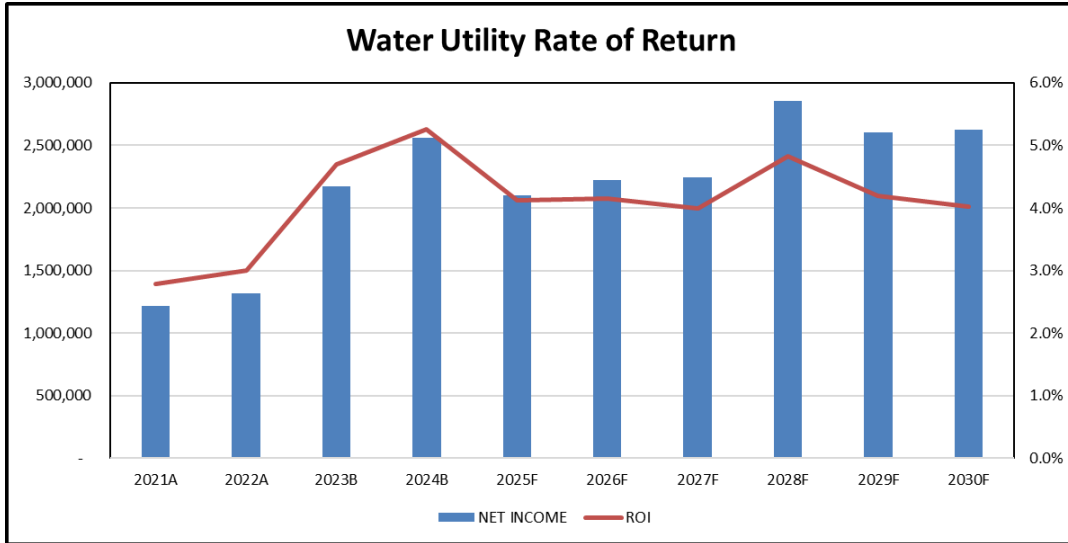
WATER RATES **INCREASE \$1,030,000**

Projected Water Rate Increases								
	2021	2022	2023	2024B	2025F	2026F	2027F	2028F
Rate Increase	3%	0%	28%	0%	0%	3%	3%	10%
Quarterly Residential Bill Est.	\$ 129	\$ 129	\$ 166	\$ 166	\$ 166	\$ 171	\$ 176	\$ 194

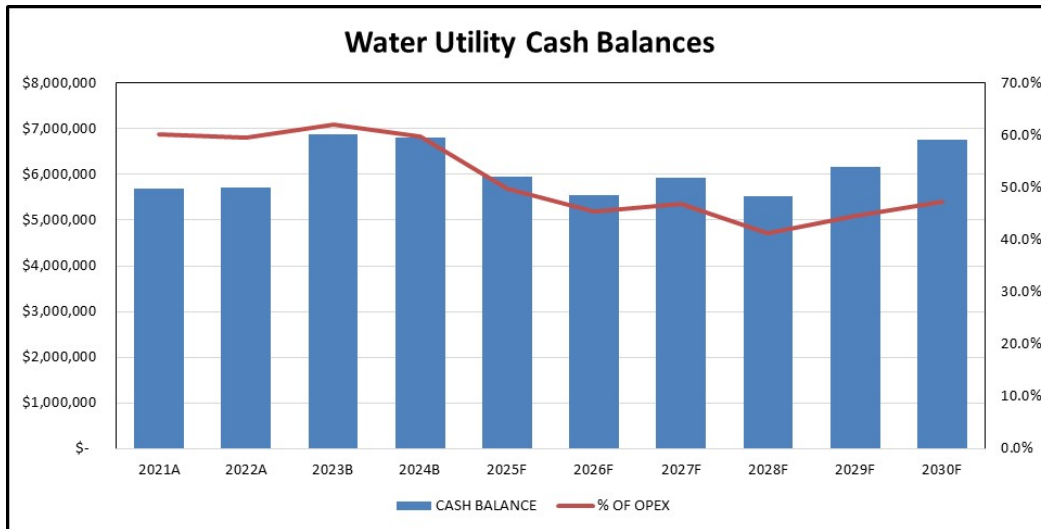
The City was granted a conventional rate increase in resulting in a 28% rate increase with an effective date of August 7th, 2023. It was necessary because since the last conventional rate increase in 2017, expenditures (uses) have increased 28% (not adjusted for inflation) while revenues have increased 3% as shown below. The full impact of the rate increase will now reflect in 2024.

No additional rate increase is anticipated until 2026 with the next conventional assumed in 2028. However, this does not yet factor in additional borrowing that may be necessary in the 2024-2028 capital budget.

As a result, the Utility's rate of return, a benchmark of financial strength, is projected remain healthy and stable through 2023. The chart below shows the projected rate of return assuming the rate increases depicted above.



Cash balances are expected to be drawn down to pay for a number of tank paintings over the next 5 years but remain over our 25% minimum.



FINES AND PENALTIES

INCREASE \$19,000

Expected increase in penalties due to water rate increase.

RATE OF RETURN & COVERAGE RATIOS

Rate of return is calculated by dividing net operating income over the value of the Water Utility assets. Coverage ratio is a measure of the Water Utilities ability to pay its debt and met its financial obligations and it is calculating by taking net revenue and dividing by debt service payments. Both numbers changed due to an increase of increased debt payments and overall decrease of net income.

	2021 Actual	2022 Actual	2023 Adopted Budget	2023 Forecasted Budget
Rate of return	2.79%	2.99%	4.70%	5.26%
Coverage ratio	1.24	1.73	1.37	1.53

BUDGET SUMMARY TABLE

Water Fund #50					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
1,376,117	1,464,504	1,414,494	Wages	1,464,857	0.0%
61,463	83,450	73,700	Overtime	86,700	3.9%
602,346	756,491	756,491	Benefits	796,202	5.2%
7,444	5,050	5,050	Other Compensation	4,476	-11.4%
276,264	457,415	441,810	Operating Expenses	474,140	3.7%
166,609	152,500	130,500	Commodities	156,700	2.8%
399,434	793,997	903,354	Services	757,109	-4.6%
3,124,479	3,540,413	3,534,912	Utilities	3,618,220	2.2%
2,196,279	2,246,654	2,241,795	Fixed Charges	2,787,079	24.1%
(81,715)	(68,354)	23,407	Internal Charges	187,743	-374.7%
1,029	-	-	Other Expenses	-	0.0%
1,599,995	5,200,624	7,460,424	Capital Outlay	313,800	-94.0%
(1,514,321)	-	(7,328,941)	Asset Purchase Contra	(313,800)	0.0%
1,008,782	1,134,100	930,400	Transfers	911,800	-19.6%
9,224,205	15,766,844	10,587,396	TOTAL	11,245,027	-28.7%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
86,759	124,000	81,000	Fines and Penalties	100,000	-19.4%
9,259,596	12,717,700	11,120,645	Public Charges	12,150,200	-4.5%
-	-	60,000	InterGovernment Chgs	60,000	0.0%
1,551,592	368,552	700,518	Miscellaneous	537,010	45.7%
238,060	225,400	(112,834)	Other Sources	57,894	-74.3%
11,136,006	13,435,652	11,849,329	TOTAL	12,905,104	-3.9%
Net Cost					
(1,911,802)	2,331,192	(1,261,933)	TOTAL	(1,660,077)	-171.2%

PERSONNEL SCHEDULE

Water				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Meter Service Person	-	0	-	-
Office Assistant2	2.00	3	2.00	-
Operator Technician		0		-
Seasonal Laborer	0.38		0.38	-
Utility Account Business Manager	1.00	1	1.00	-
Utility Systems Analyst	1.00	1	1.00	-
Water Maintenance Worker	-		-	-
Water Maintenance Worker II	-		-	-
Water Superintendent	1.00	1	1.00	-
Water Supervisor	3.00	3	3.00	-
Water Technician	11.00	11	11.00	-
TOTAL	19.38	20.00	19.38	-

¹ Another 0.5 FTE is staffed in water but shown in PW as a shared position.

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget funds inspections, cleaning, and repair of the City’s sanitary sewers.

PROGRAMS/SERVICE LINES

The sanitary sewer cleaning program covers over 800,000 lineal feet of sanitary sewer on an approximately three-year cycle; troubled areas are inspected more often. Sanitary sewers are inspected ahead of road projects and also routinely inspected to determine necessary repairs. The sanitary sewer repair program is necessary to keep the system in good condition. Most repairs are done in conjunction with planned street improvement projects.

2023 ACHIEVEMENTS & PERFORMANCE MEASUREMENTS

- As of July 20, 2023, the DPW has cleaned 124,718 linear feet of sanitary sewer in 47 work days.
- Daily average of sewer cleaning is 2,654 linear feet.
- As of July 20, 2023, the DPW responded to 47 sanitary sewer calls. 46 of the calls were due to private lateral issues, and one was due to main line issues.
- 98 percent of all sewer calls were due to private issues unrelated to the city sewer system.

2024 GOALS

- Establish an in-house sewer inspection program.
- Continue with the successful sanitary lateral grouting program using MMSD’s PPII funding.
- In 2024, the DOJ-mandated sanitary sewer manhole repair program will continue.
- Utilize the GIS system to locate areas that have been relined, cleaned, or repaired to aid in the efficiency of the sanitary sewer-cleaning program.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 9,968,209	\$ 9,193,251	\$ (774,958)
Rev	\$ 12,040,424	\$ 11,149,825	\$ (890,599)
Net Cost	\$ (2,072,215)	\$ (1,956,574)	\$ 115,641
FTE's			

MAJOR CHANGES

- CREATION OF AN IN-HOUSE TELEVISIONING PROGRAM WILL REPLACE CONTRACTED SERVICES AND ALLOW FOR A GENERAL LEVY REDUCTION OF APPROXIMATELY \$72,000 ANNUALLY AND PROVIDE AN INCREASED LEVEL OF SERVICE FOR THE SANITARY TELEVISIONING PROGRAM.
- 5.0% LOCAL RATE INCREASE TO OFFSET 8% CONSUMPTION DECREASE

- Staff will be rightsizing the cleaning schedule to reflect priority areas requiring more frequent cleaning, reducing cleaning where the frequency was perhaps too great, better-targeting areas where problems have occurred, and re-programming labor into other pressing areas.
- Expand the use of the GIS system for tracking maintenance and repairs.
- Train staff on using tablets for GIS tracking of maintenance and repairs.

2023 BUDGETARY CHANGES

PENALTY REVENUE	DECREASE \$40,000
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Revenue revised to \$92,000 based on actuals to date.

LOCAL CHARGES REVENUE	INCREASE \$65,586
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Local charge revenue is increased by \$65,586 to \$6,263,670 based on actuals to date.

MMSD SEWER FLOW AND CONNECTION CHARGES REVENUE	INCREASE \$192,420
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The Sewer Connection and Flow Charge are based on rates set by the Milwaukee Metropolitan Sewerage District. At the time of Budget Adoption, the rate for calculating this revenue is an estimate. Total revenue increases to \$4,404,300. Correspondingly, the charge from MMSD to the City will increase as well.

MMSD PASS THROUGH CHARGE	INCREASE \$192,420
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The amount paid to MMSD is decreased to reflect the revised revenues discussed above.

AMORTIZATION OF BOND PREMIUM REVENUE	DECREASE \$170,566
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Due to the implementation of a new software for debt management, the City is changing its methodology for amortizing premium earned when issuing bonds. As a result a one-time accounting adjustment is necessary in 2023. Future years will increase. This revenue has already been received so there is no change in cash, the amount of which that revenue is recognized each year will change.

CREDIT CARD PROPROCESSING FEES	INCREASE \$28,000
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The city began absorbing credit card fees three years ago. Based on actuals to date, we recommend increasing this budget to \$81,000.

2024 BUDGETARY CHANGES

PUBLIC CHARGE REVENUE

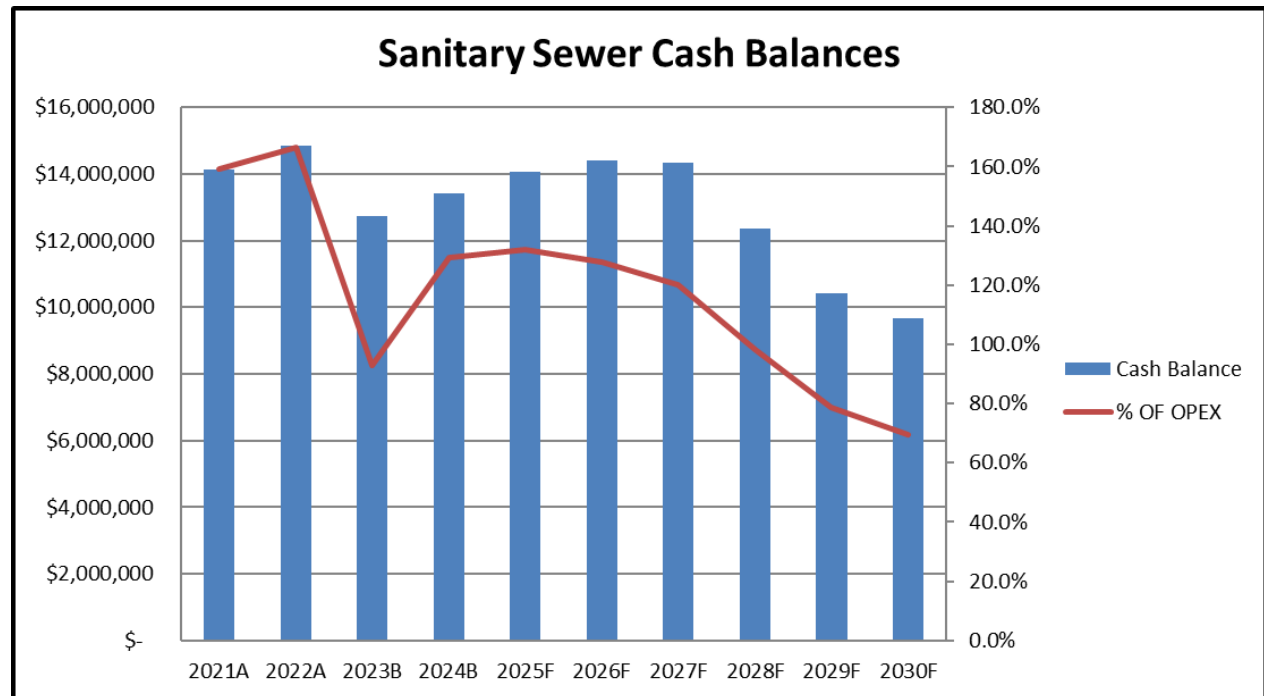
DECREASE \$158,744

The 2024 budget assumes a 5% rate increase to the sanitary sewer local charge as had been forecasted. This is intended to partially offset an 8% decrease in consumption due largely to winter quarter average decreases. As a result, many residential customers will see a decrease in their local charge. If there is no change in the requested rate increase, no additional committee approval will be sought.

MMSD related revenue is anticipated to increase \$11,360 although this is an estimate at this time as their final rate is not available.

The chart below displays forecasted rate increases to maintain the long-term plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. Cash balance decreases as it is used to cash finance capital, including a portion of the Schoonmaker reef project.

Projected Sanitary Sewer Rate Increases								
	2021	2022	2023	2024B	2025F	2026F	2027F	2028F
Rate Increase	3%	5%	0%	5%	3%	3%	3%	3%
Projected Bill increase	3%	1%	7%	2%	3%	3%	3%	3%
Quarterly Residential Bill Est.	\$ 138	\$ 140	\$ 149	\$ 152	\$ 158	\$ 163	\$ 169	\$ 175



INTERGOVERNMENTAL REVENUE**DECREASE \$1,080,00**

The reduction is due to the unlikelihood that MMSD will approve any sanitary sewer lateral grouting contracts in 2024 due to the very tight bidding market and backlog of work in our area that the grouting contractors already have. \$370,000 is budgeted for dye-testing the efficacy of our grouting program to date.

INTEREST INCOME**INCREASE \$339,050**

\$360,250 is budgeted in interest income. This represents the Sanitary's share of the City's investment of its pooled available cash. The increase is due to the rising interest rates which increase the return the City receives on its investment.

AMORTIZED BOND PREMIUM REVENUE**INCREASE \$28,095**

As described under 2023 changes, bond premium revenue increases to \$55,355 due to an accounting methodology change.

WAGES AND BENEFITS**INCREASE \$324,314**

Wages and benefits changes are the largely the result of adding 2.0 FTE Maintenance Worker and transferring 1.0 FTE Maintenance Worker as part of the initiative described below to provide in-house sewer televising services. This has a general tax levy savings as the 1.0 FTE transfer was originally funded with property taxes.

GENERAL SERVICES**DECREASE \$183,847**

General Services decreases \$190,000 to establish the in-house DPW sewer televising program. \$20,000 remains budgeted in this account for annual camera maintenance and video storage.

Currently, the Engineering Division only contracts out the sewer inspection when a roadway is going to be repaired. There have not been general maintenance inspections of the sanitary or storm sewers. Best management practices call for sewers to be inspected on a ten-year cycle.

Sewers will be checked as part of the design process for capital improvement projects. These inspections significantly aid the engineers in determining if a sewer needs to be replaced or relined. City crews will also be able to inspect newly installed sewer main lines or relining projects to ensure the work completed by contractors was done correctly before the engineers sign off on contractor work.

The city crew will also inspect sewers on a rotating basis so that all sewer lines are reviewed over a period of time. This will help identify potential sewer problems before they become an emergency. The engineers will also be able to dispatch the sewer inspection truck to inspect emergencies such as sinkholes. With increased road work being completed due to the Covid infrastructure investment and the jobs act, having a contractor perform emergency inspections

has been challenging. The sewer inspection contractors are less readily available than in previous years.

The department estimates we can televise between 60,000 to 75,000 linear feet of combined sanitary and storm sewers annually. The Operations Division would hire two additional employees and move one current employee's salary from the general fund to the sanitary sewer cost center. These employees' primary duties will be inspecting sanitary sewer mainlines. The camera inspection truck will work in tandem with our sewer jetting truck. The jetter will clean the sewer, and the camera will follow behind. These new employees will also provide additional personnel to the plow driver roster for snow and ice events.

CONSULTING SERVICES **INCREASE \$450,000**

\$500,000 is budgeted to perform follow-up sewer dye testing in East Tosa to see how effective our grouting of different lateral lengths is. This work may be eligible for MMSD PPII funding. Budgeting an offsetting revenue of \$370k from MMSD.

PRIVATE LATERAL GROUTING **DECREASE \$1,185,000**

Private lateral is project by project basis which depends upon how many laterals we will address with each contract. MMSD is unlikely to approve of any sanitary sewer lateral grouting contracts in 2024 due to the very tight bidding market and backlog of work in our area that the grouting contractors already have. They may allow us to do a grouting contract in a few years. We will budget \$100,000 for 2024 which will grout laterals on the 2024 paving program at city cost.

INTEREST EXPENSE **DECREASE \$61,083**

Due to cash financing the 2023 bond issuance, interest expense is reduced to \$249,345

CASH FINANCING CAPITAL **NO CHANGE**

\$1,250,000 remains available to cash finance capital in order to reduce borrowing. This amount is planned to grow over time.

BUDGET SUMMARY TABLE

Sanitary Fund #51					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
278,598	313,586	313,586	Wages	481,104	53.4%
6,622	14,000	14,000	Overtime	14,000	0.0%
104,868	145,765	145,765	Benefits	171,675	17.8%
652	362	362	Other Compensation	528	46.0%
12,839	21,200	21,200	Operating Expenses	21,200	0.0%
10,031	10,000	10,000	Commodities	10,000	0.0%
4,889,747	4,913,792	5,140,212	Services	5,130,147	4.4%
6,579	10,496	10,496	Utilities	10,674	1.7%
1,496,219	1,452,168	1,445,265	Fixed Charges	1,426,271	-1.8%
614,071	551,840	556,341	Internal Charges	577,653	4.7%
872	-	-	Other Expenses	-	0.0%
1,906,102	5,937,691	8,006,369	Capital Outlay	1,350,000	-77.3%
(1,767,474)	(3,402,691)	(3,402,691)	Asset Purchase Contra	-	-100.0%
7,559,726	9,968,209	12,260,905	TOTAL	9,193,251	-7.8%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
452,340	1,450,000	1,450,000	InterGov Revenues	370,000	-74.5%
99,285	132,000	92,000	Fines and Penalties	113,000	-14.4%
10,572,950	10,409,964	10,667,970	Public Charges	10,251,220	-1.5%
241,600	21,200	488,400	Miscellaneous	360,250	1599.3%
92,511	27,260	(143,306)	Other Sources	55,355	103.1%
11,458,686	12,040,424	12,555,064	TOTAL	11,149,825	-7.4%
Net Cost					
(3,898,960)	(2,072,215)	(294,159)	TOTAL	(1,956,574)	-5.6%

PERSONNEL SCHEDULE

*Personnel from the Public Works Operations Budget are allocated to the Sanitary Utility.

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, cleaning, and repairing of over 103 miles of storm sewers and 7,247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed in 2000.

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. Wisconsin Chapter NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

STORM SEWER REPAIRS PROGRAM

Storm sewer repair involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

The program attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4,000 tons of leaves are collected annually.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult-to-sweep parking lots, and islands.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 4,065,158	\$ 4,280,828	\$ 215,670
Rev	\$ 6,413,979	\$ 6,057,659	\$ (356,320)
Net Cost	\$ (2,348,821)	\$ (1,776,831)	\$ 571,990
FTE's			

MAJOR CHANGES

- No major changes to the Storm Water Management Budget.

GREEN ALLEY MAINTENANCE PROGRAM

Green alleys reduce rainfall runoff, help clean and recharge groundwater and alleviates flooding concerns. Green alleys present certain unconventional maintenance responsibilities which include vacuum and mechanical sweeping, weed control in pavers, debris removal and replacement of the stone between the porous pavers after each cleaning to prevent clogging.

PLANTING PROGRAM

Planting of approximately 400 to 500 trees and other vegetation to reduce the potential negative impacts of surface water runoff by intercepting and holding large volumes of precipitation on surface areas (i.e. leaves, branches and trunks) while reducing soil erosion by slowing the speed of runoff on the ground. Trees extensive roots systems increase the infiltration and storage of storm water in the soil.

EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City funds a portion of the Emerald Ash Borer (EAB) treatment program using storm water utility funds.

2022 ACHIEVEMENTS AND PERFORMANCE MEASUREMENTS

- To comply with the City's NR 216 permit, approximately 600 basins must be cleaned annually. 635 catch basins were cleaned, removing 104.31 tons of debris.
- The division averaged cleaning 21 basins per day.
- Our street sweeping program has removed 894 tons of debris from city streets and swept 3,632 miles of street.
- Averaged 18 miles of sweeping per day
- All storm sewers and catch basins were inspected, tuck-pointed, or rebuilt in the 2022 seal coat area.
- Operations Division cleaned nine of the green alleys
- The average labor cost to clean each alley was \$363.93. Only three of the nine green alleys required power washing.

2023 ACHIEVEMENTS

- To comply with the City's NR 216 permit, approximately 600 basins must be cleaned annually. As of July 22, 2022, 532 catch basins have been cleaned, removing 83.74 tons of debris. The Department is on a two-year cleaning cycle for the City's catch basins.
- As of July 22, 2022, our street sweeping program has removed 560 tons of debris from city streets and has swept 1,644.20 miles of street.

- All storm sewers and catch basins were inspected, tuck-pointed, or rebuilt in the 2022 seal coat area.
- As of July 22, 2023, eleven green alleys were cleaned.
- The average labor cost to clean each alley was \$658.93. Ten of the eleven green alleys needed power washing.
- Launch online street sweeping tracking map and tracking in the EAM.

2024 GOALS

- Reevaluate the leaf route map to improve the leaf collection program efficiencies.
- Develop and implement a maintenance program for the police department's porous pavement parking lot.
- Continue the inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Explore the future use of the GIS for tracking maintenance and repairs.
- Continue update of Stormwater Management Plan

2023 BUDGETARY CHANGES

CREDIT CARD FEES

INCREASE \$28,000

The city began absorbing credit card fees three years ago. Based on actuals to date, we recommend increasing this budget to \$81,000.

STORM WATER FEES

DECREASE \$405,287

Storm water fee revenue is re-estimated down to \$5,540,452 based on the first six month actuals and the assumption that the hospital complex qualifies for a credit that will be backdated to 2022.

AMORTIZATION OF BOND PREMIUM REVENUE

DECREASE \$170,682

Due to the implementation of a new software for debt management, the City is changing its methodology for amortizing premium earned when issuing bonds. As a result a one-time accounting adjustment is necessary in 2023. Future years will increase. This revenue has already been received so there is no change in cash, the amount of which that revenue is recognized each year will change.

INTEREST INCOME

INCREASE \$78,500

\$83,300 is budgeted in interest income. This represents the Stormwater's share of the City's investment of its pooled available cash. The increase is due to the rising interest rates which increase the return the City receives on its investment.

2024 BUDGETARY CHANGES

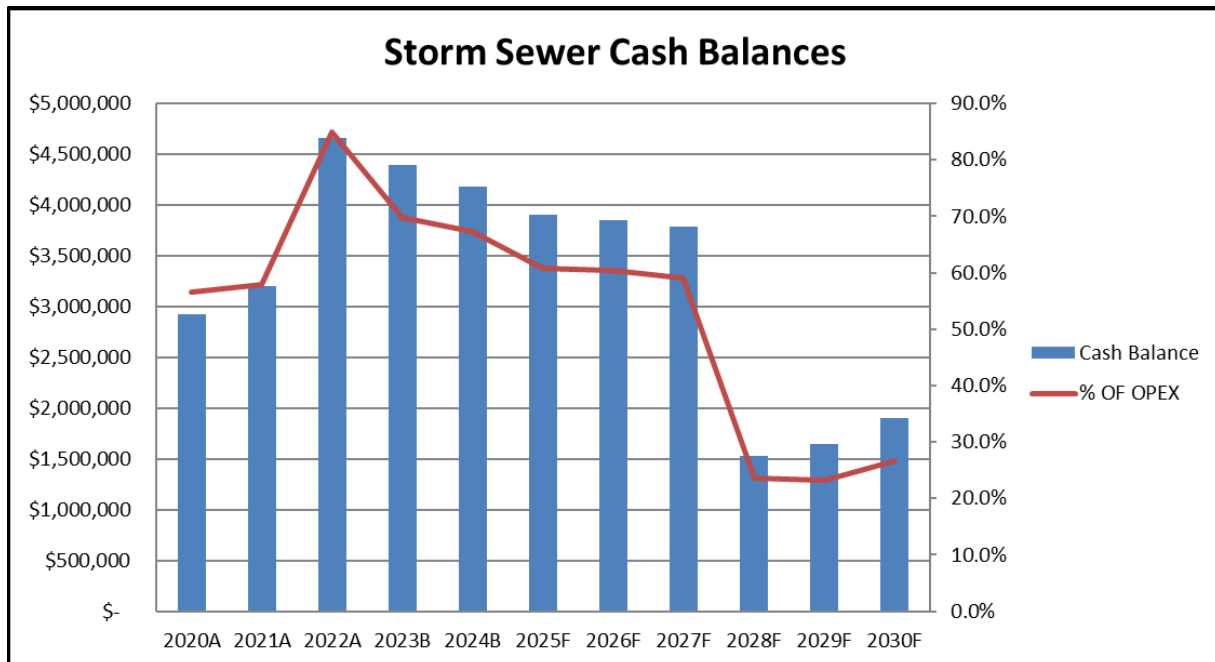
STORM WATER FEES

DECREASE \$125,398

The 2024 Budget assumes a 0% rate increase as originally forecasted last year. The revenue decreases and expected 2.1% based on current year actual receipts and an anticipated credit for the Milwaukee Regional Medical Campus. This results in a decrease in storm water fees to \$5,540,452. Historical rate increases have been necessary to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. The table below shows the impact of this rate increase on a residential bill and future planned rate increases.

Projected Storm Sewer Rate Increases								
	2021	2022	2023	2024B	2025F	2026F	2027F	2028F
Rate Increase	0%	0%	0%	0%	3%	3%	5%	4%
Quarterly Residential Bill Est.	\$ 32.63	\$ 32.63	\$ 32.63	\$ 32.63	\$ 33.61	\$ 34.62	\$ 36.35	\$ 37.80

If there is no change in the requested rate increase, no additional committee approval will be sought. As shown below, cash balances are projected to be drawn down for cash financing capital including the Schoonmaker project.



INTERGOVERNMENTAL REVENUES**DECREASE \$299,850**

The City will not be receiving any green solutions grants from MMSD resulting in a decrease of \$357,530. However, this is offset by receiving \$57,680 in funding from the state Department of Natural Resources for the stormwater management plan.

INTEREST INCOME**INCREASE \$61,300**

\$66,100 is budgeted in interest income. This represents the Stormwater's share of the City's investment of its pooled available cash. The increase is due to the rising interest rates which increase the return the City receives on its investment .

CREDIT CARD FEES**INCREASE \$28,000**

The city began absorbing credit card fees three years ago. Based on actuals to date, we recommend increasing this budget to \$81,000.

CASH FINANCING**NO CHANGE**

\$700,000 is included to cash finance capital projects in order to reduce overall debt and interest expense

BUDGET SUMMARY TABLE

Storm Sewer Fund #52					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
402,964	420,471	420,471	Wages	438,003	4.2%
41,727	15,000	30,000	Overtime	30,000	100.0%
165,547	197,178	197,178	Benefits	214,525	8.8%
907	362	362	Other Compensation	672	85.9%
17,214	21,425	29,835	Operating Expenses	28,425	32.7%
150,689	138,350	138,350	Commodities	138,350	0.0%
458,299	508,876	616,489	Services	533,178	4.8%
2,094	5,352	5,352	Utilities	5,450	1.8%
1,358,858	1,474,977	1,446,584	Fixed Charges	1,551,400	5.2%
556,155	419,782	419,782	Internal Charges	472,539	12.6%
160,677	163,385	163,385	Other Expenses	168,286	3.0%
2,127,887	4,560,093	6,158,336	Capital Outlay	700,000	-84.6%
(2,120,637)	(3,860,093)	(3,860,093)	Asset Purchase Contra	-	-100.0%
-	-	-	Capital Transfers	-	0.0%
3,322,381	4,065,158	5,766,030	TOTAL	4,280,828	5.3%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	357,530	357,530	InterGov Revenues	57,680	-83.9%
44,336	50,000	42,500	Fines and Penalties	41,600	-16.8%
5,937,809	5,945,739	5,540,452	Public Charges	5,820,341	-2.1%
80,407	4,800	83,300	Miscellaneous	66,100	1277.1%
92,698	55,910	(114,772)	Other Sources	71,938	28.7%
6,155,251	6,413,979	5,909,010	TOTAL	6,057,659	-5.6%
Net Cost					
(2,832,870)	(2,348,821)	(142,980)	TOTAL	(1,776,831)	-24.4%

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

PUBLIC HEALTH

PURPOSE

Public health focuses on community-based and collaborative efforts to prevent disease, promote health, and prolong life for the Wauwatosa community.

Our Vision: A healthy, safe, equitable Wauwatosa

Our Mission: Protecting and improving the health, safety, and well-being of the community through advocacy, education, quality services, innovation and partnership.

BUDGET SNAPSHOT			
	2023	2024	Change
Exp	\$2,512,269	\$2,891,037	\$ 378,768
Rev	\$ 749,340	\$1,055,327	\$ 305,987
Net Cost	\$1,762,929	\$1,835,710	\$ 72,781
FTE's	18.30	18.40	0.10

MAJOR CHANGES			
<ul style="list-style-type: none"> • Public health infrastructure grants • License fee increases • Facility dog program 			

How healthy is our community? In 2021 and 2022, we have been reintroducing the programs that were on hold during our COVID-19 response. We are back at 100% of our normal services – and we have added several new programs to our department. Due to the pandemic, pre-existing health disparities have been highlighted and exacerbated, with underserved populations experiencing disproportionate mental and physical health outcomes. Many health concerns (including mental health and substance use) have also been worsened by the pandemic and will need to be addressed as we continue with recovery.

Public Health 3.0: Public health originated in the late 19th century as a government function to organize sanitation, improve food and water safety, understand disease, and develop tools such as vaccines and antibiotics. Through the 20th century, this model grew into the traditional public health model we know today. This is a standardized model that mainly includes direct services such as immunizations, communicable disease investigations, inspections, and education. However, it has become increasingly clear that people experience differences in health outcomes based on social determinants of health.

Public Health 3.0 is an innovative, national approach that addresses the root causes of health outcomes. This model recognizes that there are gaps in traditional public health and provides a framework for addressing community health through a systemic, collaborative approach. Public Health 3.0 recommends that public health departments use data to guide programming, engage in cross-sector partnerships, and incorporate the role of a Public Health Strategist. To create significant change in our community’s mental and physical health, we have to work deliberately with partners to address the social, economic, and environmental factors that affect health. Although we have engaged in this work for years, we need to expand and focus on this work to

create lasting change. Historically, our grants funded direct services and our programming focused on traditional public health work. As we continue to move away from our COVID-19 response, we have been working toward health equity by using Public Health 3.0 as a framework. As a public health leader in Wauwatosa, the health department works collaboratively with our community partners on common goals to improve health equity.

PROGRAMS/SERVICE LINES

PERFORMANCE MEASURES



Wauwatosa is a Level 3 health department, the highest level of health department in the state. Level 3 departments are required under state statute to provide essential programs and services, including communicable disease control, chronic disease prevention, immunizations, health promotion, quality improvement, surveillance and investigation, emergency preparedness and response, environmental health, policy and planning, leadership and organizational competencies, community health assessment, and regulation, inspection, and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. The Wauwatosa Health Department Annual Report details health programs and outcomes and is found at www.wauwatosa.net/health. Our community-based programs include:

Communicable disease prevention, investigation, control, reporting, enforcement, and surveillance: includes all reportable diseases, food-borne illness, rabies exposure and prophylaxis, tuberculosis (TB) screening and treatment, emerging disease monitoring surveillance, and response to sentinel events in schools, health care, businesses, long-term care, and child care facilities.

Immunization services for infants, children and adults: includes back-to-school immunizations and state reporting of all school and day care immunization rates as well as flu clinics for the community.

Healthy behaviors/chronic disease prevention: health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance use, reproductive health, mental health, and healthy growth and development. Health education and awareness on multiple topics at community-based events.

Healthy growth & development/maternal child health: includes infant assessments, home safety visits, monitoring of birth certificates for high-risk families, case management, new baby packet mailing, and reproductive health education.

Emergency preparedness planning and response: member of the Region 7 Healthcare Emergency Response Coalition, which coordinates how public health, healthcare institutions, and first responder agencies, such as police, fire and emergency medical services (EMS), will manage efforts to enact a uniform and unified response to an emergency. Also includes staff training and competency assessment, planning and participating in functional and full-scale exercises for the City and the southeast region.

Assessment, planning, and quality improvement: includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans, hospital health improvement planning process participation, strategic planning at city and department level, performance management, ongoing quality improvement initiatives, advocacy, surveys, public policy activities, and participation in local and state organizations, committees, and initiatives. Participated in community-based partnerships to improve the health of the community. We work with health care organizations (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.

Epidemiology and surveillance: collection, analysis, trending, and dissemination of community data, including diseases, injuries, and birth and death certificates. Also includes surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.

Code enforcement: emerging and routine disease investigation and containment (isolation/quarantine), TB treatment (daily-observed therapy), day care and school immunization compliance, food-vector-water borne illness, dangerous/vicious dogs and animal quarantine, rabies exposure follow up, childhood lead poisoning and abatement, human health hazard abatement. Issue orders and citations for the above as necessary. Education on multiple topics.

Regulation, inspection, and licensing: State Agent Inspection Contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) which includes regulation, inspection and licensing of all food, public pools, hotels, vending, school cafeterias. Also includes food safety education, vector control, water/air quality and protection, and foodborne illness investigation.

PUBLIC HEALTH NURSING

Community Outreach

- Hosted community blood pressure clinics at Hart Park Senior Center and the Wauwatosa Library and performed 112 blood pressure screenings.
- Collected 522 pounds of used sharps and 200 pounds of unused medications.
- Introduced several new programs including certified lactation counseling, car seat fittings, helmet fittings, and fall prevention services.

Communicable Diseases

We investigate all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. We continue to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We conducted the following disease and immunization program/service activities in 2022:

- Investigated 7,340 disease referrals for follow up, case management, and reporting to the state.
- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address disease outbreaks, absenteeism rates greater than 10% daily, cluster of illnesses, or unexplained death.

2022 Top Communicable Diseases	
COVID-19	7373
Chlamydia	163
Gonorrhea	43
Tuberculosis (suspect)	35
Influenza (hospitalized)	28
Syphilis	26

Immunizations

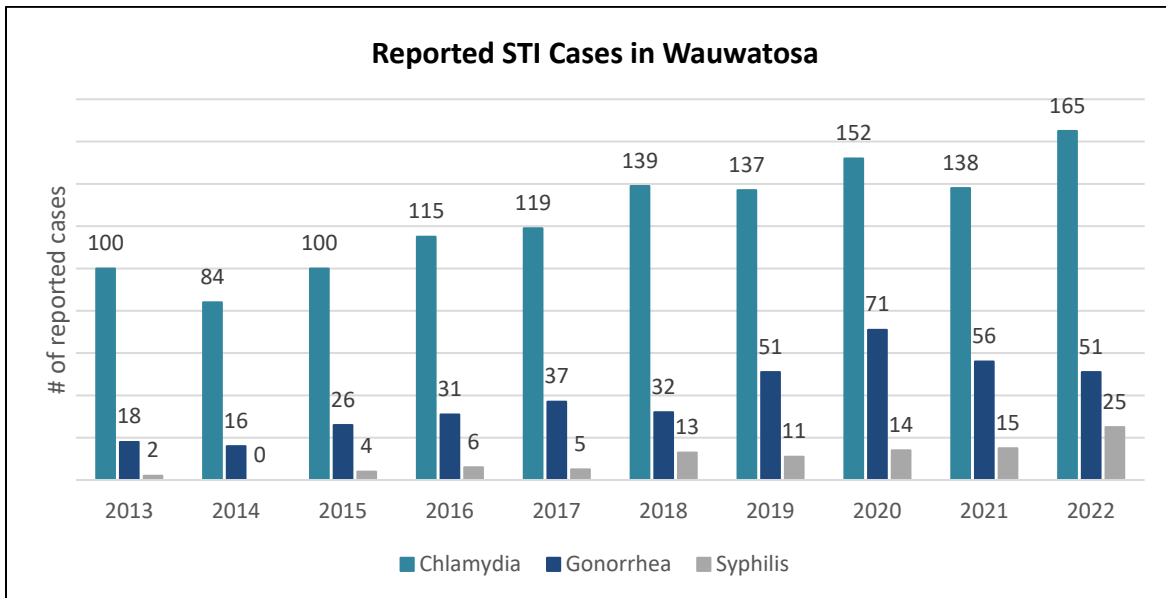
- Administered 1,298 COVID-19 vaccines in January-May 2022.
- Administered 115 influenza vaccines through our mass clinics, regular clinic hours, and homebound services.
- Monitored student immunization rates and provided summaries to the state.

Reproductive Health

Reproductive health focuses on reducing STI rates by addressing high-risk behavior. Over the past several years, we have seen an increase in overall STI rates. In the past 5 years, rates of syphilis in Wauwatosa and Milwaukee County have increased significantly. The Health Department follows up on STI cases and provides free resources such as condoms and lube as well as education on safe sex practices. In 2022, we performed the following activities:

- Investigated 241 STI cases for source identification, treatment, and prevention.
- Distributed over 1000 free condoms to the community.

STI Trends in Wauwatosa			
Year	Chlamydia	Gonorrhea	Syphilis
2013	100	18	<5
2014	84	16	0
2015	100	26	<5
2016	115	31	6
2017	119	37	5
2018	139	32	13
2019	137	51	11
2020	152	71	14
2021	138	56	15
2022	165	51	25
% change 2013-2022	65%	183%	1150%



ENVIRONMENTAL HEALTH

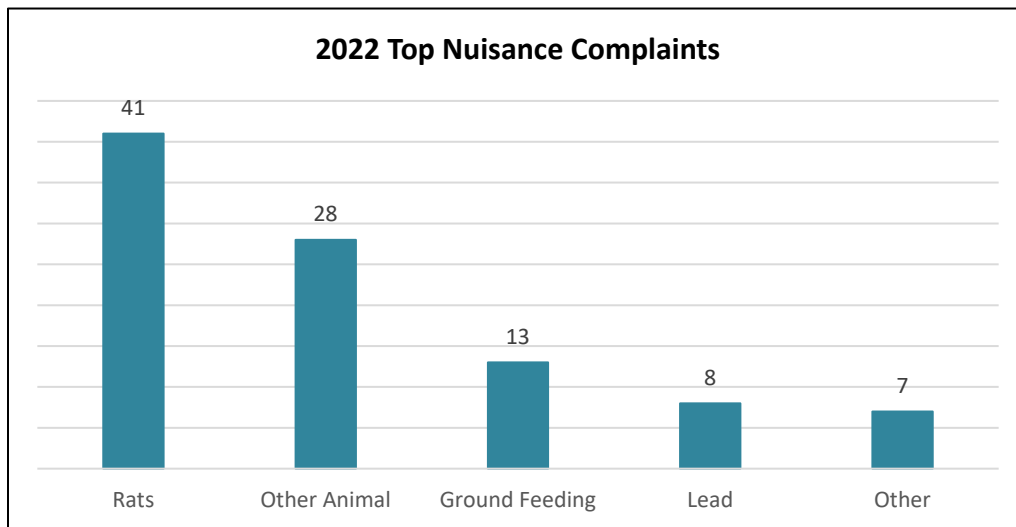
Nuisances, Human Health Hazards, and Rabies Exposures

Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa Ordinance, a nuisance is “whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome.” Nuisances range from rodent and wildlife harborage to garbage and dog dirt complaints. A human health hazard is defined as “substance,

activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated.” The following activities were conducted in 2022:

- Documented 134 nuisance complaints.
- Conducted 8 inspections/follow up inspections for human health hazard (HHH) complaints.
- Investigated 40 animal bite reports (including wildlife, domestic and strays).
- Collaborated with other city departments, businesses, and residents to manage complaints.
- Sold 71 radon testing kits and provided radon education to residents. Radon has been found in all Wauwatosa zip codes.
- Provided free lead water testing kits to residents who are pregnant or have children under 6 years old living in the home. Zero tests found elevated levels of lead in water.

Environmental Health Trends in Wauwatosa						
Activity	2017	2018	2019	2020	2021	2022
Animal Bite Reports	49	60	54	46	52	40
Nuisances	143	142	106	58	97	134
Human Health Hazards	11	7	4	2	6	8
Restaurant Questions/Complaints	20	71	68	32	51	35



Licensed Establishment Inspection Program

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections,

violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. We continue to monitor and evaluate the burden of disease through the following activities:

- Investigated 35 licensed establishment complaints, including foodborne illness complaints.
- In 2022, we conducted 315 inspections for licensed establishments including restaurants, retail food establishments, hotels, pools, vending machines and temporary restaurants/food events and kitchen inspections for 18 public and private schools.
- Wauwatosa has a total of 332 licensed establishments.
- Processed 35 restaurant and food-related inquiries.
- Managed the food establishment, hotel, and pool licensing and field inspection process using an electronic, statewide database.

COMMUNITY HEALTH

Community health refers to non-clinical approaches for improving health, preventing disease, and reducing health disparities by addressing social, environmental, and economic factors that impact our health. Access to primary and preventive health care services is vital to health equity in our community. Issues include socioeconomic factors related to education, housing, transportation, and employment status. It also includes insurance coverage, access to a primary care provider, dental care, and obtaining age-appropriate preventive health screenings. We continue to monitor and evaluate the health of our community by identifying data for continuous monitoring, analyzing, and comparing Wauwatosa data to national and state statistics. In 2022, we performed the following activities addressing healthy growth and development for all life stages:

- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission on issues affecting the older adults in Wauwatosa.
- Participated on 14 local and statewide coalitions.
- Provided health promotion and education at 9 community events, including:
 - Falls Prevention Week Events
 - Harvest of the Month Program
 - Living Well with Chronic Conditions Workshop
 - Monthly educational table in collaboration with Wauwatosa Library
 - Senior Health and Wellness Fair at Hart Park Senior Center
 - Milwaukee County Wellness Symposium

Community Health Assessment (CHA)

The CHA is updated every five years and measures the health and quality of life of Wauwatosa residents. It provides accurate, credible and valid information to guide public health decision making as a result of the systemic review of quantitative and qualitative data. The CHA process engages citizens and partners in listening sessions, a community-wide survey and a community partner meeting. The results raise awareness of public health needs, emerging issues, strengths and challenges within the community. We completed our most recent CHA in 2021.

Community Health Improvement Planning (CHIP)

Work began on the CHIP in 2022. The CHIP is a long-term, systematic effort to address public health problems in a community. It is developed collaboratively, and defines a vision for the community's health. The goals are based on the results of the CHA and the CHIP creates a plan that belongs to the entire community. Our current CHIP goals are housing, substance use, and social connection.

Age Friendly Tosa

The City of Wauwatosa received Age-Friendly designation from AARP and the World Health Organization. This indicates a commitment to making the community more livable for people of all ages. As a part of this initiative, we conducted survey regarding community needs and strengths and created an action plan to increase community livability for all based upon survey findings. Our Community Health Staff lead these community wide efforts and the steering committee.

Substance Use and Harm Reduction Services

The misuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. We continue to monitor and evaluate the burden and impact of substance use in Wauwatosa. In 2022, we hired a Substance Use Specialist to focus on prevention and risk reduction around opiates, prescription drugs, marijuana, and alcohol use. She implemented the HALO Program which provides substance use resources for all ages, including overdose prevention and education, harm reduction kits including Narcan and fentanyl test strips, medication lock boxes and disposal kits, and support for family members and friends. We also performed the following activities addressing alcohol/substance use:

- Maintained an active partnership with the Wauwatosa School District related to substance use education and prevention efforts.
- Researched and updated continuous medication drop-off sites and sharps disposal sites.
- Maintained our sharps collection and disposal program at the Wauwatosa Health Department.
- Hosted one medication collection at the city hall parking lot in September 2021.

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. COVID-19 created and exacerbated mental health issues for many people. This is caused in part by the stress of the pandemic, the ongoing isolation, and fear of the virus. We now have 3 positions dedicated to supporting and improving mental health in Wauwatosa:

- Police, Health and Fire Social Worker:
 - Works collaboratively with the Health, Fire, and Police Departments.
 - Meets with individuals to assess their needs, refer them to services or resources in the Milwaukee County area.
 - Maintains follow-up case management contact with Wauwatosa residents as needed.
- Two Youth Mental Health Social Workers:
 - Assist youth in Wauwatosa through partnerships with the Wauwatosa School District and private local schools.
 - Focus on addressing the negative effects of the pandemic on youth mental health.
 - Conduct mental health assessments, assists with referrals to treatment and other mental health resources, and provides education to students, teachers, and families on a variety of mental health topics.

EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and disease outbreaks, the possibility of public health emergencies arising in the U.S. is of great concern to many Americans. Preparedness consists of activities, programs, and systems that exist *before* an emergency and are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public during disasters. Emergency preparedness is an ongoing community effort. Our staff collaborates with state, regional, and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. We conducted the following activities:

- Contributed as a member of the Healthcare Emergency Response Coalition (HERC) that includes health care systems, public health, and emergency response on a regional level.
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality.
- Met grant requirements for Public Health Emergency Preparedness and Cities Readiness Initiative grants.

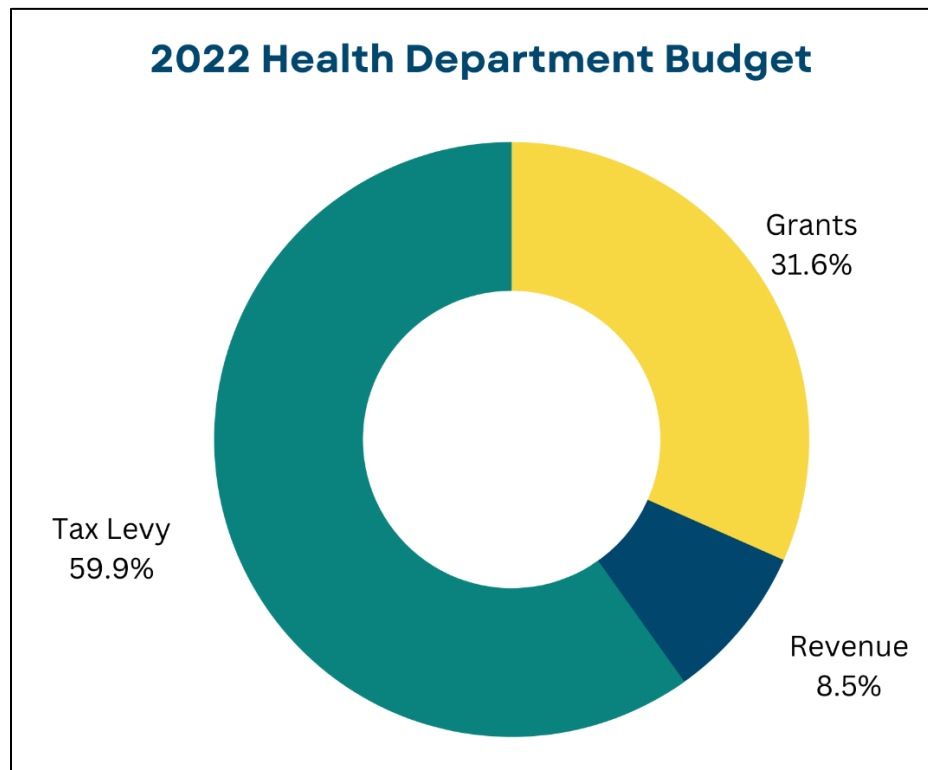
- Maintained, monitored, and recruited for the WI Emergency Assistance Volunteer Registry (WEAVR). Database currently has 590 enrolled volunteers. WEAVR provides background checks, license verification, and liability for registered volunteers.
- Participated in training and implementation of the city's new emergency alerting system (Code Red).

HOSTED SOFTWARE PLATFORMS

The Health Department utilizes a number of hosted software platforms to support our work:

- Canva
- Hootsuite
- Asana
- Survey Monkey
- Mail Chimp
- Lumen5
- HealthSpace

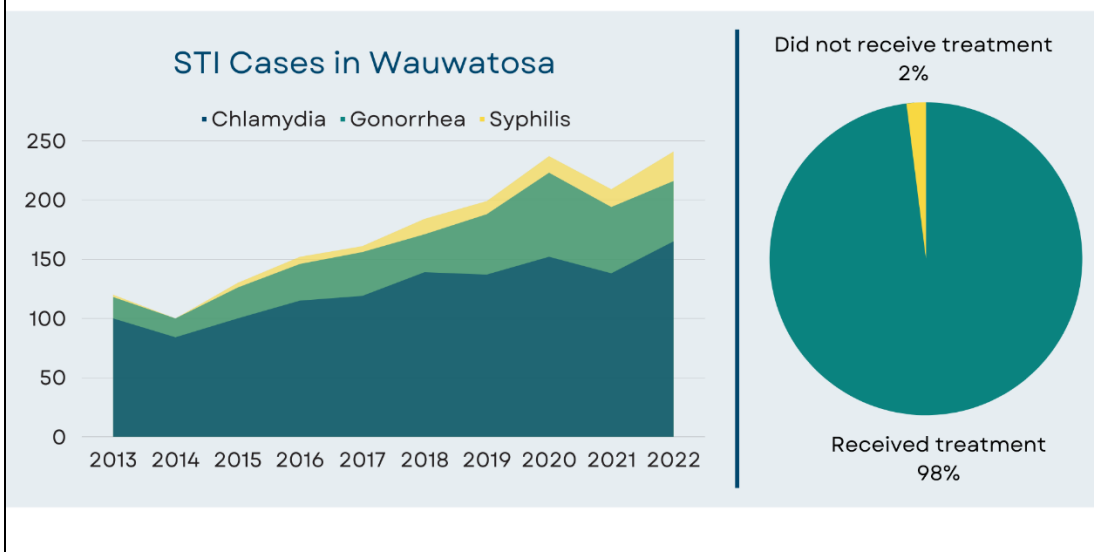
DATA AND KEY MEASUREMENTS



500

The city's ARPA-funded Substance Use Specialist has distributed over 500 overdose prevention kits and **each kit costs \$5.45.**

Gonorrhea, chlamydia, and syphilis all increased over the past decade, but in 2023 **98% of all gonorrhea and chlamydia cases followed up on by the Health Department successfully received treatment.**



Because we inspect restaurants and educate kitchen staff, our community has experienced

ZERO

foodborne illness outbreaks over the past year.

2022-2023 WAUWATOSA HEALTH DEPARTMENT ACHIEVEMENTS

Reintroduction of standard programs and services: In 2021, many staff remained occupied with COVID-19 response and vaccination efforts and did not have the capacity to complete standard job responsibilities and grant requirements (outside of priority cases and obligations). In 2021, we began discussions around how and when to move into COVID-19 recovery. In 2022, we have been intentionally reintroducing and evaluating our standard programs and services. In many areas, we are operating fully but there are some programs that still need to be fully reintroduced - including strategic planning, quality improvement, and workforce development. We anticipate implementing those programs later in 2022.

Community Health Improvement Plan (CHIP): In late 2022, we hosted our Healthy Wauwatosa meeting, which brought together over 30 community partners. At this meeting, we shared the results of our 2021 Community Health Assessment and participants helped identify our community's top health priorities. The group identified housing, substance use, and social connection as the community's top priorities. These priorities form our CHIP for the next 5 years. In early 2023, we brought together community coalitions to begin addressing each priority area by developing and working toward shared goals and strategies. The CHIP is not just the Health Department's plan – it is a shared plan facilitated by the Health Department and implemented by many community partners.

Strategic planning: The Health Department began our Strategic Planning process in Fall 2022 and completed the plan in early 2023. We identified 4 main goals for our department: financial management, community connections, board of health/administration, and data, programming, and services. These goals and objectives help create a strong foundation for our department to provide robust and effective programs and services to our community.

ARPA Funded Projects: In 2022, we implemented several ARPA-funded projects:

- **Social worker shared with police and fire.** In April 2022, we hired a social worker (Kendall Wolter) as a shared position with the Police and Fire Departments. Kendall takes direct referrals from all three departments. She has developed processes for referral intake and documentation and has also developed a community resource guide that can be utilized by other City staff. Kendall is focused on assisting individuals who had a recent crisis (ex: overdose or domestic violence incident) as well as individuals and families who need help accessing resources. This includes chronic mental health services housing needs, hoarding or human health hazard conditions, legal assistance, support for older adults, etc. In 2022, she received 102 referrals between May and December. In the first half of 2023, she has received 83 referrals.
- **Youth mental health social workers.** We hired one youth mental health social worker (Zoe Reinhardt) in early September 2022 and a second (Pa Chee Lee) in January 2023. They are housed in the Health Department but work in both public and private schools to improve youth mental health. Specifically, these positions focus on the immediate effects of the pandemic by assisting students who may be struggling with school attendance, depression, self-harm, suicidal ideation, self-esteem, conflict resolution, anger management, and verbal threats or aggression. The social workers help link youth and families with both in-school and outside of school resources related to homelessness, transportation, food, child care, and mental health. Zoe works in the two middle schools, Longfellow and Whitman, as well as Pilgrim Lutheran. Since September, Zoe has had a total of 587 interactions with students and families. Pa Chee works in the elementary schools at Madison, Underwood, and Eisenhower. Since January, she has worked with 44 students and has had a total of 222 student/parent interactions. Zoe and Pa Chee also hold several groups and community events outside of their work in the schools.
- **Substance use specialist.** We also hired a Substance Use Specialist (Aneshia Scott) in early September to address a variety of substance use issues in our community. Aneshia provides prevention and education to the community, as well as harm reduction services including Narcan, fentanyl test strips, and medication disposal kits. Aneshia helps individuals and families access substance use treatment and other resources available in our community. To date, she has distributed 440 boxes of Narcan to individuals and local businesses. Aneshia also worked with the Wauwatosa School District to get Narcan in all of the schools. She planned and recorded an overdose prevention training video and recently trained the lifeguards at Hoyt Pool on how to respond to an overdose. Aneshia also assisted Mayfair Mall with an application for a Harm Reduction vending machine from the County. The application was approved and the vending machine will be installed later this month.

2024 GOALS

Community Health Improvement Plan (CHIP): We kicked off our 2023-2027 CHIP earlier this year. Our 3 priority areas are housing, substance use, and social connection. Throughout this year, we have built up our community coalitions and identified our goals and objectives for the next 5 years. In 2024, we will continue to build on this progress to accomplish the identified tasks and work collaboratively with our partners toward our shared goals.

Strategic Plan Implementation: We finalized our department's Strategic Plan earlier this year and developed an implementation plan to help guide our work for the next 3 years. In 2024, we will continue to work toward the goals defined in our Strategic Plan.

Public Health 3.0: Over the past couple of years, we have been using Public Health 3.0 as a framework for our department. This model helps to define our department's role in the community, guide our programming, and facilitate community-wide change. When we made the choice not to apply for reaccreditation in 2018, we were intentional about following a framework that would maintain the foundational pieces of accreditation while continuing to be innovative and at the forefront of public health. In 2024, we will continue to utilize Public Health 3.0 as a model for our department's work.

Sustained funding and programming: Financial Management is a goal area in our Strategic Plan. Because our department has received a large influx of funding over the past 3 years due to COVID-19, we have been fortunate to add many new programs and positions. However, this funding is limited and we need to have a plan in place to sustain these services once the current funding sources end. We have begun this planning process and will work on identifying additional funding sources in 2024.

2024 BUDGETARY CHANGES

COVID-19 Recovery and Public Health Infrastructure Grants: Over the past few years, we have received additional funding from the WI Department of Health Services (DHS) to support our COVID-19 recovery and to build and support the public health workforce and infrastructure.

- **ELC Grant.** The Epidemiology and Laboratory Capacity (ELC) Enhancing Detection grant from DHS funded the majority of our COVID-19 response in 2021 and 2022. The original amount we received was \$770,900. As of August 2023, there is \$83,382 remaining in this grant which we will spend down by the end of this year. These funds were used for staff time spent on COVID-19, LTE and contract positions, and a shared Milwaukee County epidemiology project.
- **ARPA Funds from DHS.** We received \$531,900 in ARPA funds from DHS to support our COVID-19 mitigation and response efforts. We can use this funding through December 2024. As of August 2023, there is \$351,373 remaining. These funds are being used for

our Public Health Strategist position, LTE support, and physical infrastructure improvements in the health department.

- **CDC Workforce Development.** We received \$96,600 to be used on workforce development and rebuilding public health infrastructure. This grant runs through June 2024. As of August 2023, there is \$61,365 remaining. These funds are being used in on health equity trainings for staff, the annual staff retreat, our department's strategic planning process, a project management system, and some physical space updates in our department.
- **CDC Infrastructure Grant (anticipated).** DHS received funds from the CDC and we have been allocated \$151,770 from this grant. This is a 5-year grant through 2027. We have not yet received the contract but anticipate getting it in the next month or so. We will use these funds to support our Public Health Strategist position in 2026 and 2027.

License Fee Increases: We will be increasing our license fees in 2024. All of our food, hotel, and swimming pool licenses as well as our inspection fees will increase by \$10 each. Our hotel room fee will increase from \$9 to \$10 and the Hepa Vac and annual flu vaccine fees will increase by \$5 each. It is anticipated that the fee increases will generate approximately \$10,000 in additional revenue. We last increased fees in 2020. The increase is intended to support levy reduction and cover increases in the reimbursement fees we pay to the Department of Agriculture, Trade, and Consumer Protection (DATCP). DATCP announced that they will be increasing their fees by 1% each year over the next two years.

Facility Dog Program: Earlier this year, a group (including representatives from health, police, and fire) convened to develop a proposal for a facility dog program for Wauwatosa employees, specifically first responders. The program is meant to provide an additional layer of mental health support to city employees who experience crisis situations or stressful conditions in their work. The planning group presented the proposal to Health, Police, and Fire Department leadership on June 26, 2023. The Fire Chief, Police Chief, and Health Officer all supported the program and approved moving forward with next steps.

A facility dog is a type of therapy dog that works within a designated agency and can provide emotional support to large groups of people. The primary purpose of this program is to utilize the dog as a support tool to address the mental health needs of first responders. The facility dog may be deployed to other activities as deemed appropriate and will have regular appearances at all Fire Department and Police Department locations and shifts. This program is managed by the Wauwatosa Health Department, in partnership with the Wauwatosa Fire Department and the Wauwatosa Police Department.

The facility dog is owned by the City of Wauwatosa and assigned to a primary handler (the City Social Worker) for ongoing management and care. Secondary handlers will be identified through a process led by the Health Department. They will assist in accommodating the facility dog at all police and fire locations and shifts. All responsibilities associated with managing the dog will

be completed in addition to a handler's normal work responsibilities during a handler's normal on-duty hours.

Partners with Paws. The facility dog is provided by Partners with Paws, an organization that raises and trains facility dogs to provide services and behaviors to suit the needs of different facilities. They are offering a trained facility dog to the City of Wauwatosa free of cost. They will also provide free and ongoing training to the primary and secondary handlers.

City Policy and Insurance Coverage. If the program is approved, a City policy will be implemented to define the details of the program. This will include primary and secondary handler expectations, the process for requesting the presence of the dog outside of normally scheduled times, requirements for transporting the dog, insurance coverage, and the process for handling any injuries or bites the dog may cause. The dog will be added to the city's insurance policy at no additional cost.

Program Budget: The estimated cost of maintaining care of the facility dog will be \$8,800 annually, plus additional startup costs of \$2,158 in 2023. This includes all necessary supplies, equipment, vet care, and food. This also includes compensation for the primary handler. Costs will be supplemented by fundraising opportunities when possible.

The primary facility dog handler shall be compensated based on the following:

- Hourly employees: 7 additional hours of pay per pay period, at the handler's regular rate of pay (this equates to an extra half hour of pay per day).
- Salaried employees: yearly stipend, to be paid at the beginning of each year, equivalent to 7 additional hours of pay per pay period, for the year, using the employee's wage rate for calculations.

Secondary handlers will not be compensated for their time with the dog and will complete all dog duties within their normal assigned shift hours, in addition to all normal work responsibilities.

Mayfair Animal Wellness Clinic has agreed to partner with the City of Wauwatosa to provide free and reduced cost services to the facility dog. This includes:

- Free exams (sick and wellness exams).
- 20% off goods and services, such as surgeries, testing, diagnostics, dental cleanings, prescriptions, supplements, and medical devices.
- Free flea, tick, and heartworm preventative medications.

The full budget for the program is outlined in the table below.

Item	Estimated Cost	Initial Costs	Annual Cost	Notes
Dog	\$3,000	\$0	\$0	Donated by Partners with Paws
Basic Manners Training	\$195	\$0	\$0	Donated by Partners with Paws
Level 2 Manners Training	\$160	\$0	\$0	Donated by Partners with Paws
Good Citizen Training	\$175	\$0	\$0	Donated by Partners with Paws
Therapy Training	\$500	\$0	\$0	Donated by Partners with Paws
Therapy Recertification	\$150 every two years	\$0	\$0	Donated by Partners with Paws
Dog food/treats	\$100 per month	\$100	\$1,200	Fromm or American Natural Premium
Dog kennels	\$100/each; \$500 total	\$500	\$0	One-time purchase; 1 kennel per building - 5 total
Vehicle harness	\$100	\$100	\$0	One-time purchase
Vehicle temperature monitor	\$250 + \$16 per month	\$250	\$200	\$250 one-time purchase + monthly fee
Collar, leash, vest, patches, bowls	\$750	\$400	\$0	One-time purchases + replacements; dog will come with a collar and a leash
Insurance	\$0	\$0	\$0	Insured through current city policies
Vet visits	\$900 per year	\$0	\$400	Mayfair Animal Wellness Clinic Contract
Primary handler compensation	Annual stipend of add'l 7 hours/pay period at handler's regular rate of pay (i.e. extra 1/2 hour/ day including weekends)	\$808	\$7,000	Based on 26 pay periods per year; initial cost is a prorated stipend for the remainder of 2023
Total		\$2,158	\$8,800	

While this program will benefit all City employees, specifically police and fire, the costs of this program will be funded through the Health Department. This decision was supported by the Police and Fire Departments, since the shared social worker position is also in the Health Department's budget. We plan to cover the costs of this program through one of our non-property revenue streams.

Short-Term Rental Program: The Health Department is planning to implement a short-term rental inspection and licensing program in 2024. This was introduced at Community Affairs on September 26, 2023. The program allows the Health Department to inspect and regulate short-term rentals to ensure the health and safety of guests who stay at these properties. The program brings the department into alignment with state statute and our existing Memorandum of Agreement (MOA) with the Department of Trade, Agriculture, and Consumer Protection (DATCP). This MOA also includes our agreement with DATCP to license and inspect

restaurants, retail food establishments, pools, and hotels. DATCP outlines the requirements for the Health Department’s inspection process, including a checklist of what is covered during an inspection.

As a part of this program, the Health Department will identify existing short-term rentals in Wauwatosa and begin communicating with the public about the licensing process in early 2024. Inspections and licensing will occur in late spring 2024. To assist with inspections, the Health Department will hire an intern or limited-term environmental health technician. It is estimated that this person will work approximately 200 hours for a total cost of \$3,900-\$4,600 (depending on the hourly rate).

Short-term rentals applying for a license will pay a one-time \$160 pre-inspection fee and an annual \$160 license fee. The rentals will be licensed and inspected on an annual basis.

Total revenue will depend on the number of short-term rentals in the community, but the table below provides the gross revenue estimates based on 50, 100, 150 and 200 rentals.

Possible STR Count	2024 Revenue Estimate (pre-inspection fee + annual license fee)	Annual Revenue Estimate (annual license fee)
50	\$16,000	\$8,000
100	\$32,000	\$16,000
150	\$48,000	\$24,000
200	\$64,000	\$32,000

*Revenue estimates above do not include cost of intern/technician (\$3,900-\$4,600).

BUDGET SUMMARY

Public Health Dept #410					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
1,103,247	1,350,003	2,434,574	Wages	1,432,935	6.1%
2,488	-	-	Overtime	-	0.0%
453,090	489,300	773,245	Benefits	506,869	3.6%
3,542	2,640	2,640	Other Compensation	2,160	-18.2%
71,319	32,280	463,612	Operating Expenses	32,280	0.0%
765	600	96,100	Services	1,100	83.3%
2,032	2,300	7,300	Utilities	-	-100.0%
135,167	135,153	135,153	Internal Charges	159,388	17.9%
410,505	499,993	502,151	Other Expenses	756,306	51.3%
-	-	24,000	Fixed Charges	-	0.0%
6,030	-	-	Capital Outlay	-	0.0%
2,188,184	2,512,269	4,438,775	TOTAL	2,891,037	15.1%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
594,320	591,285	591,285	InterGovernment	831,872	40.7%
188,611	145,000	145,000	Licenses and Permits	155,900	7.5%
14,683	13,055	13,055	Public Charges	67,555	417.5%
0	-	-	Miscellaneous	0	0.0%
797,614	749,340	749,340	TOTAL	1,055,327	40.8%
Net Cost					
1,390,570	1,762,929	3,689,435	TOTAL	1,835,710	4.1%

PERSONNEL SCHEDULE

Health				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	0.80	1	0.80	-
Intern		1	0.10	0.10
Health Officer	1.00	1	1.00	-
Nursing Manager	1.00	1	1.00	-
Public Health Manager	1.00	1	1.00	-
Public Health Nurse	4.50	5	4.50	-
Public Health Social Worker	1.00	1	1.00	-
Public Health Specialist	2.00	2	2.00	-
Public Health Strategist	1.00	1	1.00	-
Sanitarian	2.00	2	2.00	-
School Social Worker - ARPA Funded	2.00	2	2.00	-
Substance Use Specialist - ARPA Funded	1.00	1	1.00	-
TOTAL	18.30	20.00	18.40	0.10

TOURISM COMMISSION

PURPOSE

To coordinate tourism promotion and tourism development for the City of Wauwatosa as permitted under Section 66.0615 of the Wisconsin Statutes.

PERFORMANCE MEASURES

The industry standard for travel and tourism measurement is hotel occupancy. It is tracked by the Co-Star Group. From 2022 through June of 2023 occupancy is 8.7% higher. Moving forward, we expect to see growth slow as recovery from the pandemic completes. From 2023 to 2024 we would like to see a 4.5% YOY growth in occupancy rates. However, occupancy rates are influenced greatly by outside factors such as the economy and significant events such as the Republican National Convention. Moving forward, tourism is establishing new information baselines such as website hits and conversion rates that are trackable measurements and more directly tied to tourism promotion and marketing efforts.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$1,088,446	\$1,396,812	\$ 308,366
Rev	\$1,081,930	\$1,397,000	\$ 315,070
Net Cost	\$ 6,516	\$ (188)	\$ (6,704)
FTE's	1.00	1.00	-

MAJOR CHANGES

- Tourism activity is reaching pre-pandemic levels and positively impacting both operating and capital budgets.

PROGRAMS/SERVICE LINES

Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. "Tourism promotion and tourism development" is defined to mean any of the following: if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects (2) transient tourist informational services and (3) tangible municipal development, including a convention center. The City of Wauwatosa imposes a 7.0% room tax of gross receipts and the Tourism Commission administers these funds in accordance with state statutes on the following programs:

- Tourism promotion through a tourism entity, destination marketing organization, or tourism marketing promotion through a private firm
- Marketing projects and transient tourism informational services
- Civic Celebration 4th of July festivities
- Support of tangible municipal development that will increase visitors to Wauwatosa

2023 ACHIEVEMENTS

- Secured a Travel Wisconsin JEM Grant totaling \$22,086 for the marketing and promotion of ART 64.
- Executed the 2nd annual Tosa Restaurant Week, more than doubling the number of participating restaurants from year one.
- Executed year 2 of ART 64 resulting in an estimated economic impact of \$423,744, a 160% increase in event attendance, and a 153% increase in votes cast for the art generated during the event. Additionally, the total amount of art sales was nearly triple that of 2022, resulting in a higher contribution to the Wauwatosa Parks Improvement Fund.
- Increased awareness of tourism in Wauwatosa through the successful partnership of social media influencers and travel content creators.
- Installed two new murals in the North Avenue Mural Arts District.
- Introducing Wauwatosa to a new event: a European Holiday Market that will become part of a larger Holidays in The Village celebration and marketed to increase hotel occupancy during one of the lowest occupancy months.

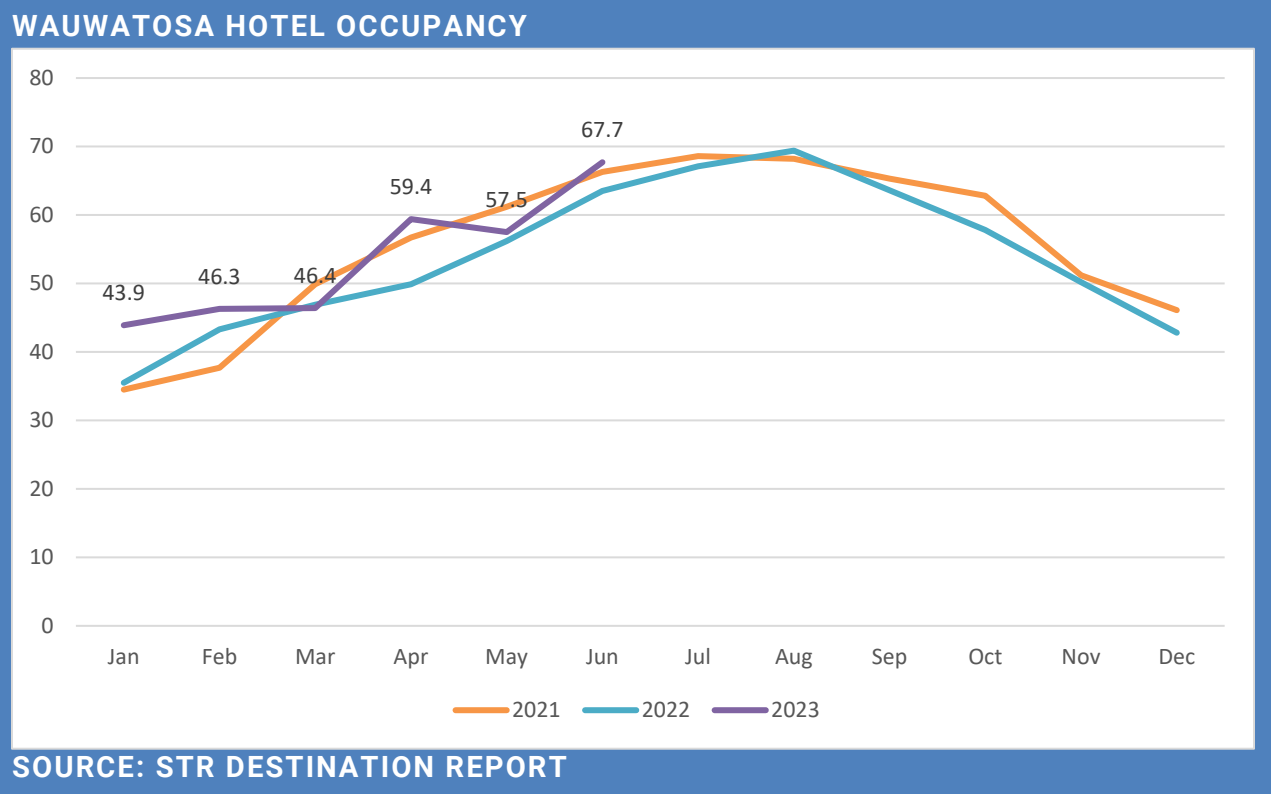
2024 GOALS

- Update branding to increase awareness of Discover Wauwatosa as a tourism, meetings & events destination.
- Maximize the impact of the European Holiday Market drawing regional visitors to this unique experience.
- Increase the number of room nights booked associated with ART 64.
- Begin to position Wauwatosa as an accessible destination, highlighting the creation of Moss Universal Park in order to tap into the \$58.2 billion spent on disability tourism.
- Establish a partnership with an arts organization and develop plans for a world-class sculpture garden in the new 116th Street Park.
- Maximize positive exposure for Wauwatosa during the Republican National Convention.

2024 BUDGETARY CHANGES

- Tourism's budget is returning to pre-pandemic levels, providing the ability to make greater strides toward increasing the economic impact of tourism.
- The amount of the VISIT Milwaukee contract has changed to a fixed dollar amount vs the previously held contract in which the amount paid to VISIT Milwaukee fluctuated based on the percentage adjustment in RevPAR in the Milwaukee West region over a 12-month period. Establishing a set contract amount will allow for better planning and tracking of VISIT Milwaukee's dedicated Wauwatosa promotion efforts.
- The contract amount for Tourism's Agency of Record has also been increased to better supplement staff capabilities and provide additional resources to achieve tourism goals.

- The proposed 2024 budget will fund the 2024 OSF contribution with 2023 surplus revenue. This allows us to fund \$20,000 for city staff overtime in the Police, Fire, and Public Works departments to fund support at special events that qualify as tourism events. This was last funded before the pandemic.



BUDGET SUMMARY TABLE

Tourism Fund #32					
Expenditures					
	2023			2024	2024 / 2023
2022	Adopted	2023	Name	Budget	% of
Actual	Budget	Revised			Change
74,269	98,980	98,980	Wages	108,897	10.0%
49	-	-	Overtime	-	0.0%
40,416	50,275	50,275	Benefits	48,106	-4.3%
319	639	639	Other Compensation	407	-36.3%
45,793	246,050	246,185	Operating Expenses	248,450	1.0%
375,509	478,012	478,012	Services	693,027	45.0%
3,454	4,500	4,500	Utilities	5,000	11.1%
6,679	6,663	6,663	Internal Charges	26,632	299.7%
-	149,827	149,827	Other Expenses	212,694	42.0%
7,049	1,500	1,500	Op Exp - Civic Cele	1,600	6.7%
60,544	52,000	56,910	Services - Civic Cele	52,000	0.0%
614,080	1,088,446	1,093,491	TOTAL	1,396,812	28.3%
Revenues					
	2023			2024	% of
2022	Adopted	2023	Name	Budget	Change
Actual	Budget	Revised			
146,012	-	-	InterGovt Revenues	-	0.0%
1,235,344	1,056,930	1,358,000	Other Sources	1,372,000	29.8%
32,870	25,000	29,910	Misc-Civic Celebration	25,000	0.0%
1,414,225	1,081,930	1,387,910	TOTAL	1,397,000	29.1%
Net Cost					
(800,145)	6,516	(294,419)	TOTAL	(188)	-102.9%

PERSONNEL SCHEDULE

Tourism Commission				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Tourism Specialist	1.00	1	1.00	-
TOTAL	12.66	1.00	1.00	-

LIBRARY

PURPOSE

Our mission:

The mission of the Wauwatosa Public Library is to strengthen our community and enrich lives by providing equitable access to information, encouraging reading and lifelong discovery, and providing welcoming spaces to connect and create.

Our values:

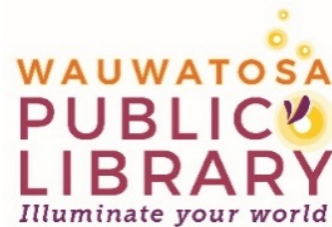
- Literacy and Learning
- User Experience
- Innovation
- Collaboration
- Exploration
- Intellectual Freedom

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$3,178,928	\$3,358,662	\$179,734
Rev	\$3,178,928	\$3,358,662	\$179,734
Net Cost	\$ -	\$ (0)	\$ (0)
FTE's	26.83	26.73	(0.10)

MAJOR CHANGES

- The Library Board approved increasing the hourly wage rate of Library shelvers to \$12
- The Library Board approved eliminating the fee for non-Milwaukee County residents to check out library materials



As information providers and hubs for lifelong learning, libraries have always been resources for helping communities develop literacy skills. Now, in the midst of a global pandemic, and in an age when we increasingly rely on digital media for information and communication, these critical thinking skills are more important than ever. Literacy in the 21st Century takes multiple forms, and libraries are taking the lead in providing services in many areas, such as:

Digital literacy is the ability to use information and communication technologies to find, evaluate, create, and communicate information, requiring both cognitive and technical skills.

Financial literacy is an understanding of basic financial principles to be an informed consumer and manage one's finances.

Health literacy involves skills for managing one's health and well-being, including making effective decisions and partnering with healthcare providers to live a full, productive life.

Information literacy is the ability to recognize when information is needed and to locate, evaluate, and use effectively the needed information. To be information literate, therefore, one needs skills not only in research but also in critical thinking.

Media literacy is an informed, critical understanding of mass media, including the ability to evaluate sources and synthesize information.

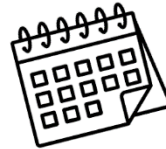


800,000 total
checkouts

Over 55,000 reference
questions answered



29,000 wifi
connections



450 programs



Patrons used the
computer over 18,000
times



280,000 people visited
the library

PROGRAMS/SERVICE

PERFORMANCE MEASURES

**BECAUSE LIBRARIANS
HAVE EXPERT
RECOMMENDATIONS
FOR LEARNERS OF ALL
AGES.**

LIBRARIES
TRANSFORM
#LibrariesTransform

ALA
LIBRARIES
TRANSFORM
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Providing books and other items for checkout: The library has a variety of books, movies, music, audiobooks, magazines and more for the public to borrow in physical and digital formats. Patrons checked out over 800,000 items in 2022, or about 16 items per person.

Providing programs and events for children and adults: The library provides programming for all ages, including story times for children, author visits, performers, school class visits, lectures, activities, and movies. The library held over 400 programs in 2022.

**BECAUSE LIBRARIES
TAKE YOU OUTSIDE
YOUR BUBBLE.**

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**BECAUSE LIBRARIES
CAN HELP TAKE YOUR
RESEARCH TO THE
NEXT LEVEL.**

LIBRARIES
TRANSFORM
#LibrariesTransform

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TRANSFORM
ORG

Providing research and information services: The library has a professional staff to answer patron's questions, provide reader's advisory to recommend books, and refer patrons to the resources they need. The library provides a diverse array of health literacy and awareness services for the community. The library offers material on healthy lifestyles, cookbooks that address medical dietary needs, information for physical exercise instruction, and self-help mental health material.

Connecting the community to technology: The library offers technology to meet patrons' needs including public computers, tablets, scanners, copiers, printers, wireless internet access and more. The library offers digital job training, through which patrons can learn resume development and job searching, and gain new skills to aid in career development.

**BECAUSE LIBRARIES
SUPPORT THOSE
WHO NEED IT MOST.**

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**BECAUSE
LIBRARIES
= STRONG
COMMUNITIES.**

LIBRARIES
TRANSFORM
#LibrariesTransform

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ORG

Providing spaces for the community to connect and create: The library provides a variety of spaces for patrons to work independently and collaboratively through individual worktables, cubicles, group work areas such as the Student Comments, and study rooms. The library's meeting and conference rooms help meet the community's need for access to meeting space. The library also provides welcoming places for patrons to read, relax, and contemplate.

2023 ACHIEVEMENTS

- The Library Board and Library staff continued its multi-year effort to reduce barriers to access through the reduction and elimination of punitive fines. The Library eliminated overdue fines on Adult and Young Adult material in 2023, matching the elimination of overdue fines on Children’s material in 2020.
- The Children’s Library and Circulation staff implemented a system to ensure that all children will be able to check out items during school visits, regardless of whether they have a library card or not.
- Library staff worked with City IT staff to transition its security cameras to the City’s system.

2024 GOALS

- The Library Board will work with the Wauwatosa Public Library Foundation to explore private fundraising potential by completing a capital campaign feasibility study.
- The Library Board and Library staff will continue its multi-year effort to reduce barriers to access through the reduction and elimination of fines by eliminating the fee for a non-Milwaukee County resident to check out Wauwatosa items. This will make it easier for grandparents and other caregivers to have access to material when visiting from out of county.
- The Library will work with the City facilities department to improve restroom access in the Adult Library.

2023 BUDGETARY CHANGES

- The Library Board and Library staff continued its multi-year effort to reduce barriers to access through the reduction and elimination of punitive fines. The Library eliminated overdue fines on Adult and Young Adult material in 2023, matching the elimination of overdue fines on Children’s material in 2020. This change eliminated about \$24,000 in revenue.
- The Library Board approved increasing the Library Shelver hourly rate to \$12 in 2023.
- The Library Board increased the Office Assistant to full-time in 2023. The change helps the Library meet its strategic goals for outreach and communications.

2024 BUDGETARY CHANGES

- The Library’s budget request reflects an increase in the Library Shelver hourly rate to \$12.
- The Library will see a revenue increase in Charges to Other Libraries, resulting from a \$51,785 increase in Reciprocal Borrowing revenue for serving other Milwaukee County

residents. The increase is due to a combination of an increase in circulation to other county residents and increased state aid funding to library systems.

- The Library Board and Library staff will continue its multi-year effort to reduce barriers to access through the reduction and elimination of fines by eliminating the fee for a non-Milwaukee County resident to check out Wauwatosa items. This change will result in a loss of \$450 annually.

BUDGET SUMMARY TABLE

Library Fund #35					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
1,425,275	1,524,399	1,524,399	Wages	1,620,654	6.3%
4,145	-	-	Overtime	-	0.0%
454,430	449,473	449,473	Benefits	500,832	11.4%
391,178	403,146	407,317	Operating Expenses	411,185	2.0%
99,613	105,418	105,318	Services	79,422	-24.7%
717	800	800	Utilities	800	0.0%
7,707	6,740	7,740	Fixed Charges	8,184	21.4%
685,611	688,952	688,952	Internal Charges	714,585	3.7%
-	-	-	Capital Outlay	13,000	0.0%
-	-	-	Transfers	10,000	0.0%
3,068,676	3,178,928	3,183,999	TOTAL	3,358,662	5.7%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
-	-	-	InterGovt Revenues	-	0.0%
27,367	-	-	Fines and Penalties	-	0.0%
25,462	27,000	27,000	Public Charges	22,200	-17.8%
205,676	241,034	241,034	InterGov Charges	292,969	21.5%
21,224	15,000	19,171	Miscellaneous	17,840	18.9%
2,812,238	2,895,894	2,895,894	Other Sources	3,025,653	4.5%
3,091,966	3,178,928	3,183,099	TOTAL	3,358,662	5.7%
Net Cost					
(23,291)	-	900	TOTAL	(0)	0.0%

PERSONNEL SCHEDULE

Library				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Adult Library - Sunday	0.12		0.08	(0.04)
Adult Library - Outreach	0.02		0.02	-
Adult Librarian	3.50	5	3.50	-
Adult Library Supervisor	1.00	1	1.00	-
After School Library Monitor	0.58	2	0.58	-
Assistant Library Director	1.00	1	1.00	-
Book Drop Off- Closed Days	0.03		0.03	-
Children's Librarian	3.00	3	3.00	-
Children's Librarian - Sunday	-		-	-
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	5.30	9	5.30	-
Circulation Attendant -Outreach	0.02		0.02	-
Circulation Attendant - Sunday	0.18		0.12	(0.06)
Circulation Supervisor	1.00	1	1.00	-
Library Director	1.00	1	1.00	-
Library Shelves	5.93	15	5.93	-
Library Shelves - Sunday	0.10		0.10	-
Office Assistant	1.00	1	1.00	-
Tech Services Aide	0.55	1	0.55	-
Technical Services Librarian	1.50	2	1.50	-
TOTAL	26.83	43.00	26.73	(0.10)

DEVELOPMENT DEPARTMENT

PURPOSE

HISTORIC PRESERVATION (10-114)

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents to protect and maintain historic buildings and sites.

Budget Snapshot

	2023	2024	Change
Exp	\$2,481,818	\$3,614,802	\$1,132,985
Rev	\$1,294,035	\$2,461,570	\$1,167,535
Net Cost	\$1,187,783	\$1,153,232	\$ (34,550)
FTE's	15.00	15.00	-

Major Changes

PLANNING & ZONING (10-610)

To promote the health, safety, prosperity, aesthetics, and the general welfare of the community.

COMMUNITY DEVELOPMENT BLOCK GRANT & HOUSING REHABILITATION (Fund 13)

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low- and moderate-income persons.

ECONOMIC DEVELOPMENT (10-615)

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods while preserving the City's character and appearance.

BUILDING REG. & CODE ENFORCEMENT (10-620)

To protect the health, safety, and welfare of the general public as well as maintaining property values by providing routine inspection and testing of devices and packaging used in retail trade as well as the uniform enforcement of minimum code standards.

COMMUNITY DEVELOPMENT AUTHORITY (Fund 31)

The Community Development Authority (CDA) is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects, and

housing projects.

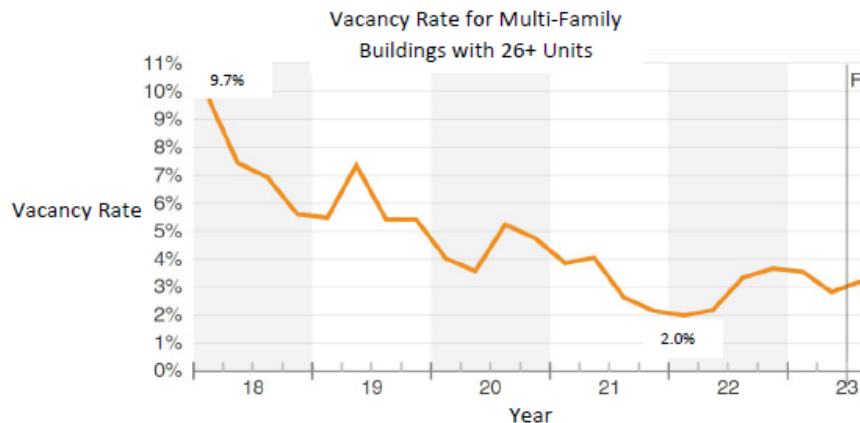
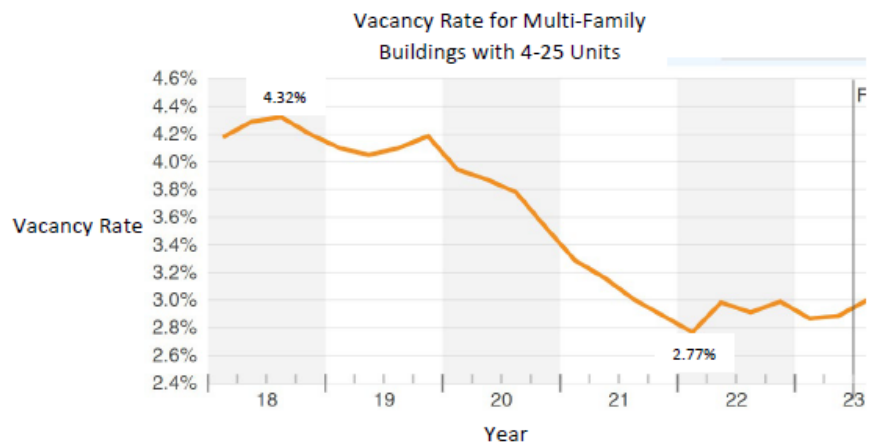
PROGRAMS/SERVICE LINES

Development Department Performance Measures

Multi-Family Residential Vacancy:

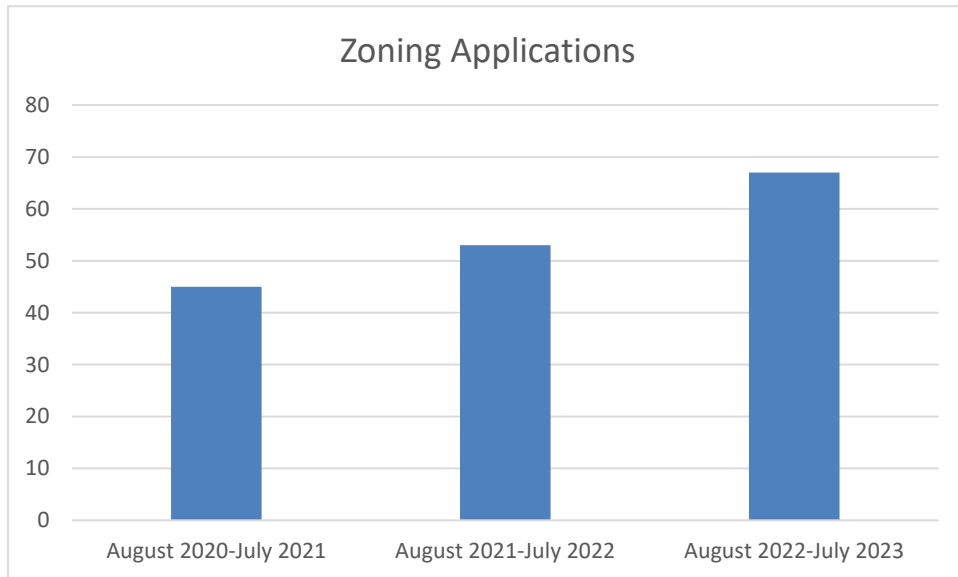
Vacancy rates are one of the key statistics the National Association of Home Builders track to judge the health and direction of the housing market. Low vacancy rates are typically interpreted as a sign of tight housing markets, with lower vacancy rates signaling a greater housing shortage, and vice versa for high vacancy rates. While the general perception of property vacancies may be a negative one, vacancy on some level is necessary for a healthy market and economy. Healthy vacancy rates ensure rents remain relatively stable and assist employers in recruiting and retaining workers who can find and afford a place to live in the community.

The long-term median rental vacancy rate in the United States has hovered around 7% and an average vacancy rate between 5 - 8 % is considered healthy.



Zoning Applications:

Tracking the number of zoning applications provides a sense of development activity year-to-year. From August 2022 through July 2023, 67 applications were submitted for review by staff, the Plan Commission, Community Affairs Committee, Common Council, and/or Board of Zoning Appeals.



Generally, the timeframe from submittal of a complete application to an approval is:

- Conditional Use Permit – six weeks
- Lot Line Adjustment – three weeks
- Certified Survey Map – six weeks
- Zoning Amendment – three months
- Preliminary Planned Unit Development or Major Amendment – three months
- Final Planned Unit Development or Minor Amendment or PUD Extension – six weeks
- Zoning Verification Letter – one week

Building & Safety Residential Plan Approval:

This performance indicator reflects the efficiency of the department's plan review process, enabled by the investment in EnerGov technology, ensuring faster and more streamlined approval times for building projects.

Methodology: Measure the time taken for building plan reviews from submission to approval, utilizing the EnerGov technology platform.

Average Building Plan Review Time: 5 days

Target: Complete 90% of residential building plan reviews within 5 days.

Housing Rehabilitation: In-house housing rehabilitation is a new program implemented in 2023. The numbers below reflect a partial year of operation. Continuing to monitor this data

year-to-year will provide valuable information needed to effectively fund and operate the program.

- **25 applications received** for Housing Rehab assistance
- **12 active projects** are currently in workflow
- **3 projects completed** consisting of roofing, windows, gutters, porches

PLANNING & ZONING (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, zoning enforcement, and coordination of pre-development application meetings, reviewing site plans, development and review of master plans, review of building and floodplain development permits, staff support to the Plan Commission, Board of Zoning Appeals, Historic Preservation Commission, and Bike/Ped Committee.

COMMUNITY DEVELOPMENT BLOCK GRANTS & HOUSING REHABILITATION

As an entitlement community, the City of Wauwatosa receives annual funding and determines its own programs and priorities. Grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities that aid in the prevention or elimination of slums, blight, or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities that do not meet these national objectives. Funds must be expended in a manner that will produce the greatest measurable impact in the community.

ECONOMIC DEVELOPMENT

This program consists of daily economic development activities to attract, retain, and expand businesses. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, and more.

Economic development staff provides assistance to the Community Development Authority, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority (CDA) utilizes various funding sources and legal authorities to further redevelopment within Wauwatosa by acting as a development agent

on behalf of the city for matters related to redevelopment and housing. The CDA has control over Community Development Block Grant (CDBG) funds allocated for business assistance and non-federal funds for façade improvements, code updates, and signage.

BUILDING REG & CODE ENFORCEMENT (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their fields. Many inspectors are multi-disciplined and are able to inspect in many areas. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities, although compliance and follow-up continue at all times. This division is a designated state agent for review of plans and performance of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING REG & CODE ENFORCEMENT (PROPERTY MAINTENANCE)

This service is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2023 ACHIEVEMENTS

PLANNING & ZONING

- Participation in Legistar implementation meetings and training sessions.
- Initiated the Comprehensive Plan rewrite. This is a multi-year project and the kick off meetings were held in late June. The goal is plan adoption during the winter of 2024 and subsequent zoning change recommendations in early 2025. The revision will incorporate applicable recommendations for previous adopted plans and the Zone

Tosa for All document.

- Continue to refine EnerGov ERP configurations and train staff.
- Coordinated Development Department Board of Public Works applications.
- Continued communication with the GIS Manager for planning-related GIS functionality.
- Design and construction coordination with Department of Public Works renovation of playground at Hart Park.
- Coordination with Department of Public Works on the planning, design and grant applications for a new park on the west side.
- Successful application for Transportation Alternative Program funding for a multi-use trail along Wisconsin Avenue.
- Members of the Planning Division staff attended or will attend the following conferences/training: Congress for New Urbanism, American Planning Association, NACTO, and ASLA.
- Continued implementation of applicable recommendations from the Mid-Town Master Plan, Life Sciences District Master Plan, Active Tosa: Park and Open Space Plan, Housing Policy, Bicycle & Pedestrian Facilities Plan and Tosa Streets ordinance.
- A Planning Division staff member was selected as City Hall Wellness Champions, which involves monthly meeting attendance and publicity of wellness efforts/programs.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Added panels to the historic property display wall in City Hall for the Zeddie Hyler House, the Blanchard Street Pumping Station, and the Hart Park Complex.
- Resumed the Preservation of Properties Awards. Awarded to GCA for preservation of the Underwood Log Home
- Sent a letter to all National Register listed and National Register eligible single structure property owners in the City regarding eligibility for historic tax credits.

COMMUNITY DEVELOPMENT BLOCK GRANTS & HOUSING REHABILITATION

- Managed the City's annual CDBG program for compliance with HUD reporting requirements and regulations.
- Continued to implement recommendations of the Analysis of Impediments (AI) as they pertain to housing redevelopment projects.
- Attended the virtual National Community Development Association (NCDCA) annual conference.
- Completed two subrecipient monitoring visits to date.
- Approved 2023 Projects & Funding Levels: Total CDBG grant \$997,039

Administration & Planning

Administration/Planning:	\$ 100,000
Metro Fair Housing:	\$ 41,790

Comprehensive Plan	<u>\$ 50,000</u>
Total:	\$ 191,790

Public Services & Community Programs

Senior Center:	\$ 82,911
ERAS Senior Network:	\$ 26,911
Life Navigators	\$ 25,911
Vision Forward:	\$ 6,911
Tosa Cares	<u>\$ 6,911</u>
Total:	\$149,555

Public Facilities, Economic Development & Rehabilitation

WWBIC:	\$ 35,000
Carmelite Ministry	\$ 137,500
Lutheran Home	\$ 144,491
Luther Manor	\$ 152,130
Community Dev. Authority	<u>\$ 186,573</u>
Total:	\$ 655,694

ECONOMIC DEVELOPMENT

- The increase in net new construction (equalized value) in 2022 (as of 1/1/23) was \$274,477,700.) Wauwatosa had the highest net new construction percentage increase in Milwaukee County at 3.05%, second highest value increase in Milwaukee County, and had the third highest value increase in the State. This indicates how Wauwatosa is growing its tax base and performing in relation to other communities within the Milwaukee County and the State.
- With the Wauwatosa Revolving Loan Fund Corporation (WRLFC) and Community Development Authority (CDA), we assisted eight small businesses through their traditional financial assistance to facilitate redevelopment and business expansions (revolving loans and forgivable loans.)
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings and joint marketing materials.
- Continued to improve online economic development assistance information.
- Continued implementing the Wauwatosa Housing Policy through the Economic Development Investment Policy and available financial resources.
- Continued TIF negotiations to facilitate redevelopment projects and received Common Council approval of term sheets.
- Continued implementation of a TAP grant to expand BublR on the MRMC campus in partnership with MRMC.
- Completed the update to the City's 2016 Comprehensive Housing Study and Needs Analysis, with the 2023 study and recommendations presented to and accepted by the Common Council in February, 2023.

- Worked with two new local businesses to secure WEDC CDI grants to allow for the redevelopment of two long vacant, catalytic redevelopment sites, Tosa Gas and Kitchen Design Studio.

COMMUNITY DEVELOPMENT AUTHORITY

- The CDA approved four sign, five code compliance and four façade forgivable loans in addition to one CDBG revolving loan. The CDA continued monitoring all forgivable loans to ensure compliance with program requirements and job creation efforts.
- Continue to manage the approval of Mandel’s Harlow & Hem proposal for the Blanchard Street Parking Lot.
- Negotiated an accepted offer to purchase the property at 6330 W North Avenue for a local, small business redevelopment.
- Negotiated an accepted offer to purchase the property at 7746 Menomonee River Parkway for a 4-unit for-sale residential development.
- Continued to evaluate redevelopment proposals for the CDA owned former landfill parcel.
- Implemented the Small Business Building Improvement Program with ARPA funds approved by the Common Council. 26 number of businesses received funds for building projects.
- Purchased the former Boston Store property at Mayfair Mall to facilitate redevelopment efforts.
- Conducted a public hearing and approved resolution establishing proposed boundaries and approving the Project Plan for Tax Incremental District No. 15.

BUILDING REG & CODE ENFORCEMENT (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	2019	2020	2021	2022
BUILDING	811	755	875	887
Residential	656	635	738	724
Commercial	155	120	137	163
MECHANICAL	862	880	959	1028
ELECTRICAL	1696	1744	1811	1847
PLUMBING	997	986	984	987
OCCUPANCY	170	83	125	159

TOTAL PERMITS	4913	4821	4754	4908
TOTAL REVENUES	\$1,428,639	\$1,130,764	\$1,248,738	\$1,686,014
INSPECTIONS	8,838	7,888	8,714	8,578

BUILDING REG & CODE ENFORCEMENT (PROPERTY MAINTENANCE)

	2019	2020	2021	2022
Inspections	890	1,029	1,016	716
Violations	566	728	714	612
Enforcement Cases	388	460	405	360
Citations/Court	0	4	7	5

2024 GOALS

PLANNING & ZONING

- Continue refining EnerGov ERP software and creating manuals.
- Continue management and coordination of the Comprehensive Plan rewrite.
- Continue to work with other staff on the planning and design for the development of new park spaces.
- Research feasibility of a tree ordinance.
- Continue implementation of applicable recommendations from the Mid-Town Master Plan, Life Sciences District Master Plan, Active Tosa: Park and Open Space Plan, Housing Policy, Bicycle & Pedestrian Facilities Plan and Tosa Streets ordinance.
- Continue to work with the GIS Manager to improve planning and zoning information and functionality.
- Continue to support outreach and education efforts initiated by the Bicycle and Pedestrian Facilities Committee.
- Staff will continue to work on the Strategic Plan goals, as applicable:
 - Economic Development and Financial Resilience
 - Public Safety
 - Infrastructure
 - Housing
 - Quality of Life

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Continue Preservation of Properties Award program.
- Continue design review of designated properties.
- Continue public education.

- Continue to assist with plans for City-owned parcel.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM & HOUSING REHABILITATION

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities that aid in the prevention or elimination of slums, blight, and/or fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Work with neighboring entitlement communities to address the regional analysis of impediments.
- Work with Milwaukee County to implement the 5-year Consolidated Plan update for the consortium.
- Continue in-house housing rehabilitation program which serves low to moderate income homeowners utilizing ARPA funding.

ECONOMIC DEVELOPMENT

- Work with Community Development Authority (CDA) to redevelop priority properties as identified by the CDA through their criteria-based selection process and develop priorities for use of affordable housing redevelopment funds.
- Continue implementation of the MidTown Tosa, East Tosa, and Village Master Plans.
- As identified in the Strategic Plan, continue to identify sources and strategies for the expansion of Bublr Bike Share station.
- Continue to improve online economic development assistance information.
- As directed by both the WRLFC and CDA, continue to promote WRLFC loans, CDA forgivable loans, and City code compliance, signage, and façade forgivable loans through a unified marketing effort to help meet the City's Strategic Plan goal to foster business development through proactive strategies.
- Present policy recommendations, based on the completed housing study and needs analysis to the Common Council.
- As identified in the Strategic Plan, staff will work to increase City's property tax base in a balanced and strategic manner through:
 - Increasing business recruitment and retention efforts.
 - Assessing the impact proposed developments have on neighborhoods.
 - Implement the adopted Housing Policy based on citywide housing study recommendations that are periodically updated.

COMMUNITY DEVELOPMENT AUTHORITY

- Continue supporting small businesses through relevant economic development financial assistance programs.
- Continue implementation of recommendations in Redevelopment District No. 1 Project Plan.
- Oversee completion of the redevelopments at 6330 W North Avenue and 7746 Menomonee River Parkway.
- Oversee completion of the approved redevelopment of the Blanchard Street Parking Lot (Harlow & Hem).
- Continue to facilitate redevelopment of the former Boston Store property at Mayfair Mall.
- Acquire, where appropriate, blighted properties and/or catalytic sites utilizing redevelopment reserve funds.
- Develop a framework and plan for the expenditure of CDA housing funds.

BUILDING REG & CODE ENFORCEMENT (BUILDING REGULATIONS)

- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.
- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.
- Issue 95% of approved permits within 2 business days.

BUILDING REG & CODE ENFORCEMENT (PROPERTY MAINTENANCE)

- Continue to work with Deputy City Attorney and other departments on overall solutions to property maintenance issues (e.g., abandoned vehicles, long-standing violations that involve individuals with mental health issues, etc.)
- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.

2024 BUDGETARY CHANGES

PLANNING & ZONING

- Requested \$50,000 Planning Division funds for the Comprehensive Plan. The same allocation is requested for 2024 CDBG funds. The entire contract amount is \$283,823, spread over three years (2023-2025). \$150,000 is available in 2023 (2022 Planning

Division carryover and \$100,000 in CDBG funds), leaving a 2025 budget request of \$33,823.

COMMUNITY DEVELOPMENT BLOCK GRANTS & HOUSING REHABILITATION

No changes

ECONOMIC DEVELOPMENT

No changes.

BUILDING AND SAFETY

- Increased DRB review to \$250 for up to 3 visits.
- Increased commercial building permit fee 1.2%.
- \$50 residential design review fee becomes non-refundable and does not apply against building permit fee.

PROPERTY MAINTENANCE

No changes.

BUDGET SUMMARY TABLE

Historical Preservation Dept. #114					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
1,834	2,500	28,206	Operating Expenses	2,500	0.0%
-	-	-	Services	-	0.0%
-	-	-	Other Expenses	-	0.0%
1,834	2,500	28,206	TOTAL	2,500	0.0%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-	InterGov Revenues	-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
1,834	2,500	28,206	TOTAL	2,500	0.0%

Planning and Zoning Dept #610					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
272,588	313,486	313,486	Wages	338,533	8.0%
-	-	-	Overtime	-	0.0%
126,869	119,354	119,354	Benefits	137,511	15.2%
972	782	782	Other Compensation	959	22.6%
23,191	16,784	43,294	Operating Expenses	18,420	9.7%
-	-	25,307	Services	50,000	0.0%
24,286	24,291	24,291	Internal Charges	32,207	32.6%
-	-	-	Other Expenses	-	0.0%
447,906	474,697	526,514	TOTAL	577,629	21.7%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
-	-	-	InterGovt Revenues	-	0.0%
27,775	21,000	28,900	Public Charges	22,500	7.1%
27,775	21,000	28,900	TOTAL	22,500	7.1%
Net Cost					
420,131	453,697	497,614	TOTAL	555,129	22.4%

**Economic Development
Dept #615**

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
159,966	134,720	134,720	Wages	180,117	33.7%
44,937	40,148	40,148	Benefits	48,963	22.0%
1,978	1,252	1,252	Other Compensation	1,952	55.9%
12,009	15,026	16,026	Operating Expenses	15,207	1.2%
30,431	22,000	22,000	Services	22,000	0.0%
-	-	-	Utilities	-	0.0%
22,745	22,752	22,752	Internal Charges	23,801	4.6%
-	-	200,800	Other Expenses	-	0.0%
272,066	235,898	437,698	TOTAL	292,039	23.8%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
0	-	200,800	Intergov Revenues	-	0.00%
-	-	200,800	TOTAL	-	0.0%

Net Cost

272,066	235,898	236,898	TOTAL	292,039	23.8%
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Building Reg & Code Enforcement Dept #620

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
668,542	623,647	623,647	Wages	677,309	8.6%
24,839	-	-	Overtime	-	0.0%
332,023	302,303	302,303	Benefits	338,643	12.0%
2,728	2,922	2,922	Other Compensation	2,705	-7.4%
14,538	22,696	22,696	Operating Expenses	19,251	-15.2%
17,319	20,000	41,500	Services	39,500	97.5%
1,503	-	-	Utilities	-	0.0%
124,486	117,811	117,811	Internal Charges	123,926	5.2%
1,185,978	1,089,379	1,110,879	TOTAL	1,201,334	10.3%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
200	5,000	7,000	Property Assessments	5,000	0.00%
0	-	-	InterGovt Revenues	-	0.00%
1,726,306	1,035,035	1,056,500	Licenses & Permits	1,197,350	15.68%
127,250	50,000	50,000	Public Charges	50,000	0.00%
1,853,756	1,090,035	1,113,500	TOTAL	1,252,350	14.9%

Net Cost

(667,779)	(656)	(2,621)	TOTAL	(51,016)	7672.5%
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**Bike / Ped
Dept. #635**

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023			% of
Actual	Budget	Revised	Name	Budget	Change
37,850	49,697	49,697	Operating Expenses	50,691	2.0%
-	-	14,000	Services	-	0.0%
37,850	49,697	63,697	TOTAL	50,691	2.0%

Revenues

	2023			2024	% of
2022	Adopted	2023			Change
Actual	Budget	Revised	Name	Budget	Change
-	-	-	InterGovt Revenues	-	0.0%
20,000	10,000	10,000	Licenses & Permits	10,000	0.0%
-	8,000	8,000	Miscellaneous	8,000	0.0%
20,000	18,000	18,000	TOTAL	18,000	0.0%

Net Cost

17,850	31,697	45,697	TOTAL	32,691	3.1%
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**Community Dev Block Grant
Fund #13**

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
63,401	-	46,341	Wages	49,235	0.0%
27,396	-	15,614	Benefits	31,563	0.0%
(4)	-	130	Other Compensation	-	0.0%
3,363	-	2,321	Services	2,390	0.0%
1,212,901	-	1,060,187	Other Expenses	916,813	-100.0%
1,307,057	-	1,124,594	TOTAL	1,000,000	0.0%

Revenues

	2023			2024	% of
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
1,251,025	0	1,124,594	InterGov Revenues	1,000,000	0.0%
22,110	-	-	Miscellaneous	-	0.0%
1,273,135	-	1,124,594	TOTAL	1,000,000	0.0%

Net Cost

33,922	-	(0)	TOTAL	0	0.0%
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Redevelopment Fund #30					
Expenditures					
	2023				2024 / 2023
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
-	-	-	Operating Expenses	-	0.0%
388	224	224	Services	254	0.0%
-	-	55,000	Transfers	-	0.0%
388	224	55,224	TOTAL	254	13.4%
Revenues					
	2023				% of
2022	Adopted	2023		2024	Change
Actual	Budget	Revised	Name	Budget	
-	-	-	Miscellaneous	-	0.0%
-	-	-	Other Sources	-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
388	224	55,224	TOTAL	254	13.4%

**Community Development Authority
Fund #31**

Expenditures

	2023			2024	2024 / 2023
2022	Adopted	2023			% of
Actual	Budget	Revised	Name	Budget	Change
99,219	364,425	374,425	Operating Expenses	106,964	-70.6%
110,852	90,253	173,853	Services	207,832	130.3%
9,835	129,992	130,996	Utilities	129,992	0.0%
3,420	4,753	4,753	Internal Charges	5,567	17.1%
62,863	40,000	117,000	Other Expenses	40,000	0.0%
-	-	-	Capital Outlay	-	0.0%
286,188	629,423	801,027	TOTAL	490,355	-22.1%

Revenues

	2023			2024	% of
2022	Adopted	2023			Change
Actual	Budget	Revised	Name	Budget	Change
29,605	-	23,875	Miscellaneous	3,720	0.0%
5,179,320	165,000	660,000	Other Sources	165,000	0.0%
5,208,925	165,000	683,875	TOTAL	168,720	2.3%

Net Cost

(4,922,738)	464,423	117,152	TOTAL	321,635	-30.7%
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PERSONNEL SCHEDULE

Planning / Economic Development / Building				
Position Description	2023 FTE	2024 Base Positions	2024 FTE	2023-24 Change
Administrative Support Special	1.00	1	1.00	-
Assistant Planner	1.00	1	1.00	-
Building & Safety Manager	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
Code Enforcement Officer	1.00	1	1.00	-
Development Director	1.00	1	1.00	-
Economic Development Manager	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Housing Rehab & CDBG Program	1.00	1	1.00	-
Housing Rehab & CDBG Program	1.00	1	1.00	-
Landscape Architect	1.00	1	1.00	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
TOTAL	15.00	15.00	15.00	-

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired City employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2024 all employees enrolled in the Wisconsin Retirement System will contribute 6.9% of salary towards their pensions. The table below provides a break-out of rates by employee groups for 2024.

2024	Empl- oyee	Empl- oyer	Total
General	6.90%	6.90%	13.80%
Elected	6.90%	6.90%	13.80%
Police	6.90%	14.34%	21.24%
Fire	6.90%	19.14%	26.04%

2023	EE Change	ER Change	Change
13.60%	0.10%	0.10%	0.20%
13.60%	0.10%	0.10%	0.20%
20.04%	0.10%	1.10%	1.20%
24.94%	0.10%	1.00%	1.10%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin Retirement System.

Beginning in 2018, alder persons elected after July 1, 2011 are not eligible for a pension unless they held a prior position in a WRS participating government.

For the 2024 Budget, \$4,510,856 is included for the employer pension contribution (all funds). This represents an increase of \$421,160 (9.3%) from the 2023 Adopted Budget due to a change in the employer rate for all categories. This change is the result of the Employee Trust Fund, which manages the WRS program, reducing their assumed investment rate of return in order to reflect historical investment performances.

SOCIAL SECURITY

PURPOSE

This account facilitates the funding of the City's portion of Social Security and Medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The City's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2023 is \$160,200

For the 2024 Budget, \$2,427,499 is budgeted for all funds, including Social Security and Medicare employer contributions, as compared to \$2,350,400 in the 2023 Budget. The \$77,099 (3.3%) increase is due to the 4.0% cost of living increase.

HEALTH/LIFE FUND

PURPOSE

This fund exists to provide key benefits to attract, retain and engage a talented and efficient workforce.

PROGRAMS/SERVICE LINES

HEALTH INSURANCE

- Self-insured plan up to \$100,000
- Eligibility:
 - FT employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 27% of the premium.
 - 95% of FT employees participate in the wellness program.
 - PT employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan (single coverage only) at their own cost.
 - ACA eligible FT employees (average of 30 or more hours per week) are eligible to participate in the health plan (single or family coverage) at their own cost.
 - Eligible pre-65 retirees as outlined in the table below:

	2023	2024	Change
Exp	\$ 11,114,503	\$ 11,172,366	\$ 57,863
Rev	\$ 11,087,885	\$ 11,089,284	\$ 1,399
Net Cost	\$ 26,618	\$ 83,082	\$ 56,464
FTE's	-	-	-

Employment Group	Hire Date	City Contribution to Health Insurance
Police Union (WPOA) & Police Supervisors (WPSA)	Prior to 1/1/92	110%
	On or after 1/1/92, but prior to 1/1/08	95%
	On or after 1/1/08, but prior to 8/7/19	50%
	On or after 8/7/19	\$700 monthly discount
Fire Union (WPFA)	Prior to 1/1/92	110%
	On or after 1/1/92, but prior to 1/1/08	95%
	On or after 1/1/08, but prior to 1/1/21	50%
	On or after 1/1/21	\$700 monthly discount
Fire Supervisors	Prior to 9/1/91	110%
	On or after 9/1/91, but prior to 1/1/08	95%
	On or after 1/1/08, but prior to 1/1/21	50%
	On or after 1/1/21	\$700 monthly discount
Non-Represented	Prior to 9/1/91	110%
	On or after 9/1/91, but prior to 1/1/08	95%
	On or after 1/1/08, but prior to 1/1/15	15%-50% based on years of service*
	On or after 1/1/15	No benefit

- Major Health Insurances Changes for 2024:
 - Projected premium equivalent rate increase of 0% but establishment of 4 different tiers will cause premium changes within tiers.
 - Budget proposal assumes move to United Healthcare Nexus ACO plan. An ACO plan is designed to manage patient care more effectively and deliver outcomes-based results through the use of tiered benefits encouraging the use of high performing providers.
 - Increase ER copay to \$200.
 - Increase Family Out-of-Pocket Maximum to \$8,000.

WORKPLACE CLINIC

- The City's Workplace Clinic opened in June 2016.
- The Workplace Clinic is operated by Froedtert Workforce Health and is open 20 hours per week.
- The Workplace Clinic is available to all employees, retirees, spouses and dependent children (ages & 2 up) who are enrolled in the City's health insurance plan.

VISION INSURANCE

- Fully insured benefit.
- Eligibility:
 - FT employees pay 15% of the premium.
 - PT employees regularly scheduled for 20 or more hours per week pay 15% of the premium.

LIFE INSURANCE

- Active Employee Eligibility:
 - Fully-insured benefit for FT active employees up to amount of 1x annual base salary.
 - Fully-insured dependent life benefit for FT active employees up to \$1,500 for spouse and \$750 for dependent children.
 - Fire union employees have the option to take either a benefit up to an amount of 1.2x annual base salary or a benefit of up to an amount of 1x annual base salary with dependent life coverage of \$3,000 for spouse and \$1,500 for dependent children.
- Retiree Eligibility:
 - Fully-insured benefit up to amount of 1x annual base salary at time of retirement. Retiree pays the cost of premium and this benefit ends at age 65.
 - Self-insured benefit for retirees up to \$3,500 (different calculation for those hired prior to 1974).

RETIREMENT HEALTH SAVINGS ACCOUNT

- City sponsored health savings plan.
- Funding is done through:
 - Annual sick leave conversion.
 - One-time lump sum payment by the City.
 - Sick leave conversion at retirement (for employees hired after 1/1/2008 and before 1/1/2015, with the exception of Police & Fire Supervisors and Union employees).
- Eligibility:
 - FT active employees are eligible to participate following 1 year of service with the City.

WELLNESS PROGRAM

- The City cares about the health and well-being of its employees, and in that spirit, we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting personal wellness goals.
- Participation in the wellness program is voluntary. However, it does come with an incentive; employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Employees who participate in wellness pay a 15% premium, employees who opt out pay a 27% premium.
- The Core Wellness Steps are:
 - Online Health Questionnaire
 - Biometric and Health Education Appointment
 - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes-based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
 - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
 - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
 - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.

- To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS or complete the Reasonable Alternative Standard process
- Those employees that do not meet the above requirement but do complete the remainder of the core wellness steps will pay an additional \$600 (annually) on top of their 15% premium contribution.
- In 2022, the average PHRS was 81.70.
- 93% of participating employees qualified for the highest City contribution for health insurance for the 2023 plan year.
- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to employees, and we have designed our wellness resources with that goal in mind. Some examples of these resources include: onsite wellness coaching, nutrition support, behavioral health benefits, onsite physical activity opportunities and a fitness and race reimbursement program.

2023 ACHIEVEMENTS

- Maintained and promoted robust benefits and wellness programs, resulting in increased utilization of workplace clinic and wellness offerings.
- Continued growth and utilization of the Workplace Clinic.
 - In 2022, there were a total of 1,139 visits at the Workplace Clinic.
 - The clinic was most frequently used for: vaccinations, blood pressure checks, medication refills, health counseling, laboratory testing, upper respiratory infections, allergies, sinusitis and coughs.
 - Expanded services to include SilverCloud (a no-cost confidential online therapy program that can be prescribed by our clinic providers)
 - Offered Skin Cancer Screening event in July 2022.
 - Offered Pop-Up Clinics at DPW and Police in May 2023.
- Implemented online Open Enrollment through Tyler Munis. Completed the City's first electronic Open Enrollment period in November 2022.
- Offered a variety of wellness programs, presentations and challenges including: Lose for Health Challenge, Back on Track Resilience Challenge, Introduction to Intuitive Eating presentation, Preparing for Your Health Appraisal presentation, Portion Distortion Booth, Balance Training Booth and Invest in Wellness Book Club.
- Encouraged use of Wellness Coaching benefit through updated marketing materials, promotion of services and a Meet Your Wellness Coaches Virtual Meet & Greet.
- Emphasized mental health benefits to employees, worked to provide resources and tools for employees to navigate work and home challenges.
- Enhanced Fitness Reimbursement Policy to include reimbursements for virtual memberships and races (i.e. 5K, 10K, triathlon, etc.).
- Completed the City's required ACA 1094/1095C reporting.

2024 GOALS

- Partner with Workplace Clinic provider on continued utilization strategies for the clinic.
- Establish strategic plan for cost constraint while continuing to preserve an attractive benefits package for retention and recruitment purposes.
- Reduce employee health risk through outcomes-based wellness program.
- Rollout online benefits enrollment (for new hires and qualifying life events) through Tyler Munis.
- Redesign of Invest in Wellness program to ensure we are in alignment with best practices and are offering a program that both addresses our population health risks and needs as well as the interests of our employees.
- Deferred Compensation Plan review

2024 BUDGETARY CHANGES

- Projected medical/RX claims increase of 2.3%. This increase would be closer to 12% if the Nexus ACO plan is not implemented for 2024.

BUDGET SUMMARY TABLE

Health/Life Insurance Fund #16						
Expenditures						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change	
142,355	144,502	144,502	Wages	151,967	5.2%	
2,226	-	-	Overtime	-	0.0%	
1,021,287	228,715	228,715	Benefits	231,801	1.3%	
570	570	570	Other Compensation	690	21.1%	
20,565	34,325	34,325	Operating Expenses	39,383	14.7%	
2,355,880	2,840,687	2,840,687	Services	2,656,686	-6.5%	
7,973,339	7,863,171	7,863,171	Fixed Charges	8,004,221	1.8%	
2,510	2,532	2,532	Internal Charges	2,618	3.4%	
46,941	-	-	Capital Outlay	-	0.0%	
-	-	-	Transfers	85,000	0.0%	
11,565,673	11,114,503	11,114,503	TOTAL	11,172,366	0.5%	
Revenues						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change	
10,770,147	11,087,885	11,087,885	Miscellaneous	11,089,284	0.0%	
-	-	-	Other Sources	-	0.0%	
10,770,147	11,087,885	11,087,885	TOTAL	11,089,284	0.0%	
Net Cost						
795,526	26,618	26,618	TOTAL	83,082	212.1%	

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

DENTAL INSURANCE RESERVE FUND

PURPOSE

This fund provides dental insurance to eligible employees.

- Two plan options available for employees:
 - Self-insured PPO plan
 - Fully-insured HMO plan

- Eligibility for 2023:
 - Full-time City employees
 - Contribute 30% of the premium
 - Part-time City employees regularly scheduled to work 20 or more hours per week
 - Contribute 30% of the premium

	2023	2024	Change
Exp	\$414,777	\$424,723	\$ 9,946
Rev	\$414,777	\$424,610	\$ 9,833
Net Cost	\$ -	\$ 113	\$ 113
FTE's			-

2023 BUDGETARY CHANGES

N/A

2024 BUDGETARY CHANGES

Budget proposal reflects an increase to the preventive benefit (from 80% to 90%) under the Humana plan. This change is being implemented to encourage the use of the preventive benefit (i.e. annual cleanings) and will result in a 9% increase to the Humana premiums (\$1.01 per month increase for single plan and \$3.21 per month increase for family plan).

BUDGET SUMMARY

Dental Insurance Fund #17					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
-	-	-	Operating Expenses	-	0.0%
11,884	11,827	11,827	Services	13,120	10.9%
386,349	402,950	402,950	Fixed Charges	411,603	0.6%
398,233	414,777	414,777	TOTAL	424,723	2.4%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
407,661	414,777	414,777	Miscellaneous	424,610	2.4%
-	-	-	Other Sources	-	0.0%
407,661	414,777	414,777	TOTAL	424,610	2.4%
Net Cost					
(9,428)	-	-	TOTAL	113	0.0%

WORKERS COMPENSATION

PURPOSE

This fund mitigates the City’s safety and workers compensation risk.

PROGRAMS/SERVICE LINES

EMPLOYEE SAFETY SERVICES

- Manage the City’s safety in the workplace initiatives.
- Facilitate DPW safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with Aegis on matters of employee safety.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 847,375	\$ 929,597	\$ 82,222
Rev	\$ 856,985	\$ 918,411	\$ 61,426
Net Cost	\$ (9,610)	\$ 11,186	\$ (20,796)
FTE's	-	-	-

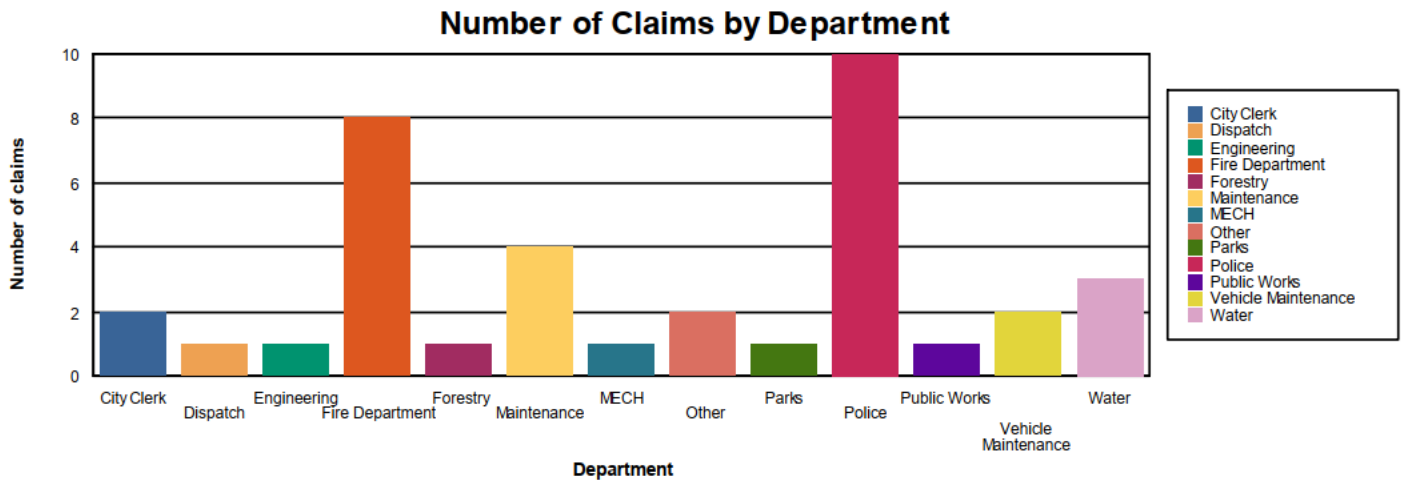
MAJOR CHANGES

- Claims budget increases 7.8%
- Stop-loss premium remains flat
- Better than average claims experience to date in 2023

WORKERS COMPENSATION SERVICES

- Administer the City’s workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with Third Party Billing agency on matters of workers compensation.

HISTORICAL CLAIMS (2016 THROUGH AUGUST 2023) BY DEPARTMENT



Total Loss by Department

For This Policy Year



2024 GOALS

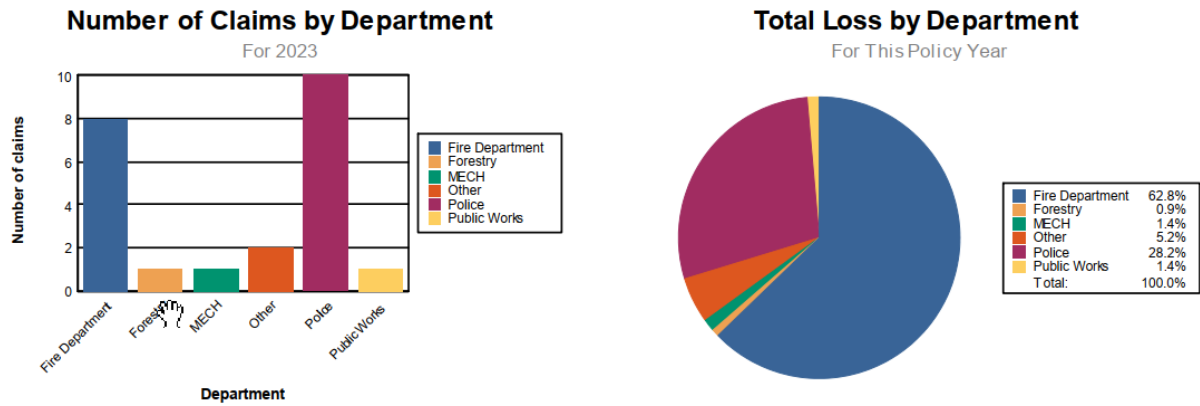
- Evaluate effectiveness of Rebound back-to-work program

2023 BUDGETARY CHANGES

- While no changes were made to the 2023 budget, the City has incurred 23 claims through the end of August for an estimated cost of \$178,099 as compared to 26 claims for an estimated cost of \$329,984 during this same period the previous year. Annualized, the City would end the year with 35 total claims \$351,166 inclusive of prior year claims adjustments. This is below the five-year annual average number of claims (49) and the total average cost of claims of \$848,671 (adjusted for inflation). While

\$650,000 was budgeted for claims, given the volatile nature of workers compensation, no adjustment has been made to the budget. The table below depicts the claims to date by department.

2023 CLAIMS (THROUGH AUGUST) BY DEPARTMENT



2024 BUDGETARY CHANGES

- The claims budget was increased by \$51,000 to \$701,000 (7.8%) to account for medical inflation and recent claim experience. The five-year average adjusted for medical inflation is \$848,671 although \$1,194,904 was incurred in 2021 so there is volatility. The claims budget is allocated among departments based on their 3-year average of total claims and their prior year salaries. Thus the distribution of this total between departments based on claims shifts as shown in the table below.

	2023	2024	Change	%
General Government	7,000	7,000	0	0%
Police Department	262,000	361,000	99,000	38%
Fire Department	154,000	149,000	-5,000	-3%
Public Works Department	174,000	118,000	-56,000	-32%
Water Utility	54,000	66,000	12,000	22%
Total	651,000	701,000	50,000	8%

- Premiums for stop-loss insurance decreased 0.7%% to \$91,311 based on estimates provided by the City's insurance carrier, Cities and Villages Mutual Insurance Cooperative.
- Services increases by \$28,474, a 48.5% increase. This is due to 32% increase in the cost of the Rebound back-to-work program which now totals \$34,872. The 5-year contract for this service expires at the end of 2023 and staff plan to execute a one-year extension in order to provide time to evaluate the effectiveness.
- A more accurate methodology for allocating worker compensation costs based on claims and salary was implemented in 2023 as part of the Operation Wildfire. This will cause shifts in cost between departments and funds.

BUDGET SUMMARY TABLE

Workers Compensation Fund #19					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
26,221	27,773	27,773	Wages	29,967	7.9%
13,647	13,241	13,241	Benefits	14,104	6.5%
150	150	150	Other Compensation	30	-80.0%
-	-	-	Operating Expenses	-	0.0%
51,926	58,711	58,711	Services	87,185	48.5%
1,132,103	747,500	738,775	Fixed Charges	798,311	6.8%
1,224,047	847,375	838,650	TOTAL	929,597	9.7%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2024 / 2023 % of Change
828,566	856,985	856,985	Miscellaneous	918,411	7.2%
-	-	-	Other Sources	-	0.0%
828,566	856,985	856,985	TOTAL	918,411	7.2%
Net Cost					
395,481	(9,610)	(18,335)	TOTAL	11,186	-216.4%

INTERNAL GRANTING

PURPOSE

This fund invests in ideas generated by City staff, which increase revenues, decrease expenditures, or increase efficiency of City departments.

PROGRAMS/SERVICE LINES

Beginning in 2012, \$250,000 was made available annually as grants to City departments for proposals that increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees review and rank applications that are then recommended to the City Administrator for final approval. In 2016, \$7,000 became available from the City's insurance provider, the Cities and Villages Mutual Insurance Company as matching funds for risk mitigation projects. As part of levy reductions, the \$250,000 annual allocation was eliminated in 2023.

2023 ACHIEVEMENTS

- \$7,000 in City funds was matched by a CVMIC Risk Reduction grant for a total of \$14,000 to fund three projects including:
 - Individual First Aid Kit - Police
 - Office Safety-Handheld Metal Detectors – Police
 - Construction Light Bars on Two Engineering Vehicles
 - Rechargeable LED Headband - Water
 - Ultrasonic Cleaning System - Fire

2023/24 BUDGETARY CHANGES

- If any surplus funds are available in 2023, they will be carried over to fund the program in 2024.

NON-DEPARTMENTAL EXPENSES AND REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes but offset General Fund department net cost. Also included in this narrative are non-departmental expenses including transfers.

DESCRIPTION

REVENUES

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 18,018,221	\$ 19,348,207	\$ 1,329,986
Rev	\$ 60,276,510	\$ 61,352,001	\$ 1,075,491
Net Cost	\$ (42,258,289)	\$ (42,003,794)	\$ 254,495
FTE's	-	-	-

MAJOR CHANGES

- 3.0% increase in the property tax levy
- 163% increase in State Shared Revenue
- 40% decrease in Expenditure Restraint funds from the State.
- \$360,000 increase in room taxes. Approx. \$45K remains in General Fund
- \$0 ARPA funds used for budget stabilization in the General Fund

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place, and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin. Supplemental payments begun in 2024 must be used for Supplemental funds may be utilized for: law enforcement, fire protection, emergency medical services, emergency, response communication, public works, courts, and transportation. In addition, an annual certification of law enforcement and Fire/EMS maintenance of effort is required.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th.

EXPENDITURE RESTRAINT PROGRAM

The State shares revenue with municipalities that adopt a budget within imposed limitations. The 2024 revenue is a result of the 2023 budget complying with those limits. Municipal amounts are available on September 15th.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until September 15th. This amount was transitioned to a fixed amount.

PERSONAL PROPERTY AID

Beginning in 2019, the State eliminated personal property taxes on machinery equipment. A state aid was created to offset the lost tax revenue.

TV FRANCHISE FEES

The City receives 4.0% of the gross revenues received by Time Warner Cable and AT&T that were generated within the City. Until 2020, this had been 5.0% but was reduced by 0.5% as of 01/01/2020 and an additional 0.5% as of 01/01/2021 as mandated by the State of Wisconsin. This 1.0% decrease was replaced with a state shared revenue.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

This refers to miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director and their departments spent working on TIF-related matters. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

HOTEL MOTEL TAX

A municipality may impose a "room tax" on entities such as hotels, motels, and other establishments that rent short-term lodging. State law controls municipal room tax collection as well as the use of room tax revenues. 2015 Wisconsin Act 55 (Act 55), the 2015-17 Biennial Budget, modified state law regarding the collection and use of a municipal room tax. Wisconsin law requires that certain percentages of room tax revenues must be spent on "tourism promotion and tourism development", which is defined to mean any of the following if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) "transient tourist informational services;" and (3) "tangible municipal development, including a convention center." The City of Wauwatosa imposes a 7.0% room tax of gross receipts.

EXPENSES

COLLECTION WRITE-OFF

An annual appropriation is included here to be used to write-off uncollectable fees and fines owed to the City.

TRANSFER TO THE AMORTIZATION FUND

The Amortization Fund is a separate component of the City's unrestricted fund balance intended to be used to insure the City has funds on hand to pay debt service. It has also been used to cash finance projects when it is appropriately funded. Beginning in 2023, the City ceased transferring interest earnings to the Amortization Fund as well as ceased transferring funds from the Amortization Fund to pay for debt service. This is a technical change that allows the City to more easily qualify for Expenditure Restraint revenue.

TRANSFER TO DEBT SERVICE

This represents the amount of property tax levy needed to fund the City's annual debt service payments. See the Debt Service narrative for more information.

TRANSFER TO CAPITAL PROJECTS

This represents the amount of property tax levy to be used to cash finance capital projects in the Capital Projects Fund. It occasionally is used to preserve expenditure capacity for the Expenditure Restraint Aid program.

TRANSFER TO GENERAL LIABILITY

The amount of property tax levy needed to support the General Liability Fund after charges to departments are calculated. Please see the General Liability narrative for more information.

TRANSFER TO TOURISM

The amount of hotel/motel revenue that is transferred per state statute to the Tourism Commission. Please see the Tourism narrative for more information.

TRANSFER TO PARKS

The amount of property tax levy required to support the net cost of the Parks Fund after direct revenues such as room and stadium rentals offset expenditures. See the Parks narrative for more information.

TRANSFER TO LIBRARY

The amount of property tax levy required to support the net cost of the Library Fund after direct revenues such as reciprocal borrowing aid and book fines offset expenditures. See the Library narrative for more information.

2023 BUDGETARY CHANGES

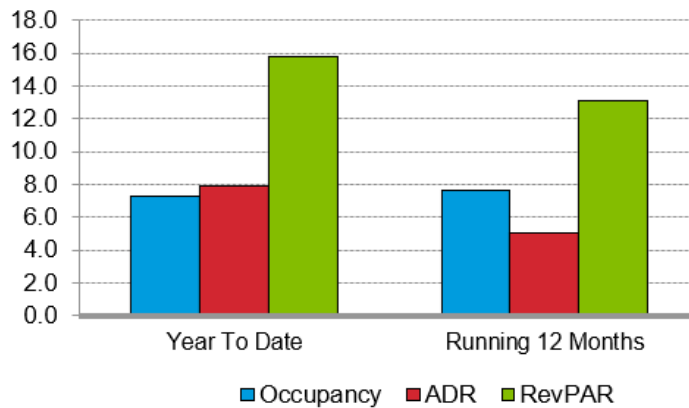
REVENUES

HOTEL/MOTEL ROOM TAX

INCREASE \$301,070

Due to continued recovery from COVID-19 hotel/motel taxes are projected to be 21% over the original budget of \$1,600,000. As shown below, occupancy and the average daily rate (ADR) charged by hotels in Wauwatosa have both grown approximately 7% year to date and a combined 13% (RevPar) over the past 12 months. The impact of this increase is entirely in the Tourism Commission, as the General Fund is limited by state law to the first \$543,070.

Overall Percent Change



CHARGEBACKS

INCREASE \$268,000

The Common Council approved a property tax appeal settlement with Nordstroms. This revenue represents the approximately 70% of the settlement paid for by the other taxing jurisdictions. The chargebacks have been submitted to the Department of Revenue for approval. When approved, funds will be received by February 15, 2024 but must be counted as 2023 revenue.

CABLE FRANCHISE FEE REVENUE

INCREASE \$10,000

Cable Franchise Fee Revenue is projected to be 2.9% above the \$348,000 budget due to higher than budgeted projection based on the first six months of receipts.

EXPENDITURES

TRANSFER TO TOURISM

INCREASE \$301,070

The transfer to Tourism is increased to offset the increased hotel/motel revenue described above.

TRANSFER TO DEBT SERVICE **REDUCED \$100,048**

This transfer is reduced by 1.2% to \$8,583,397 reflecting the actual 2022 bond interest costs which were estimated in the 2023 Budget..

TRANSFER TO COMMUNITY DEVELOPMENT AUTHORITY **INCREASE 20,000**

This transfer was inadvertently budgeted \$20,000 to low and is adjusted to \$165,000. This includes \$40,000 for the CDA’s small business forgivable loan program and \$125,000 to be deposited in the affordable housing reserve.

2024 BUDGETARY CHANGES

REVENUES

PROPERTY TAXES **INCREASE \$1,284,678**

The property tax levy is increased \$1,496,761 to \$51,465,377. This represents a 3.0% increase. Typically, this increase would be comprised of a 2.5% increase for operating expenditures, as directed by the Financial Resiliency Policy and 0.5-1.0% for debt service increases. However, due the higher than normal net new construction amount of 3.05%, the City used this opportunity to reduce it’s short term borrowing that it has used as a substitution for cash financing capital due to levy limit constraints. As a result the operations increase is 3.06% offset by a small reduction in debt service as shown below.

Levy Increase		
2023 Levy	49,978,616	
Operations Increase	1,531,252	3.06%
Debt Service increase	(34,491)	-0.07%
Total Increase	1,496,761	3.00%
2024 Levy	51,475,377	3.00%

The maximum levy increase allowed by state statute is 4.48% or \$2,239,536. This is made up of 3.05% for net new construction, 1.50% carryover available from 2023 and -0.07% for the decrease in debt service. If the City does not fully fund the 2023 carryover (1.5% maximum allowed) then it is using reserve excess levy capacity. As the table below shows.

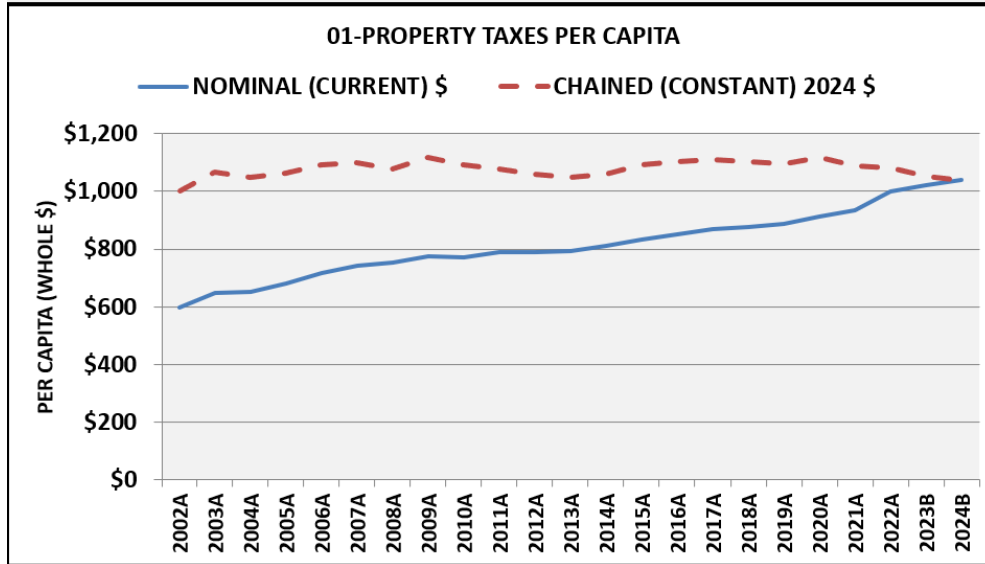
Allowable Levy Increase		
Net New Construction	1,524,348	3.05%
TIF Closure	-	0.00%
Debt Service	(34,491)	-0.07%
Prior Year Carryover	749,679	1.50%
Allowable Increase	2,239,536	4.48%
- Actual increase	1,496,761	2.99%
= Available for carryover	742,775	1.44%
\$ of Excess Capacity Gained (Used)	(7,111)	

With the adoption of this levy amount, the City will have available \$2,874,423 of excess levy capacity, approximately 5.6% of the 2024 levy. The table below provides a sensitivity analysis to demonstrate how many years are remaining before the City exhausts its remaining excess levy capacity based on assumptions of the average amount of net new construction (NNC). Net new construction has averaged 2.07% since 2014; however, that average since 2019 has been 1.76%. It should be noted that due to the increase in the equalized value a 15% larger dollar amount of net new construction will be needed to achieve the same percentage of growth.

Years of Levy Capacity Available Assuming 2.0% for operations:		
Net New Construction as % Property Value	Years	
0.50%	3.72	
0.75%	4.47	
1.00%	5.58	
1.50%	11.17	

- * Assumed levy % for operations: 2.00%
- * NNC avg 2014-2022 2.07%
- * NNC avg 2019-2022 1.76%

Once the excess levy capacity is exhausted, the City's levy growth will not be able to exceed its net new construction. Given historical expenditure growth rates and historical net new construction rates, this would likely result in service level reductions. The table bellows shows the levy per capita adjusted for inflation over time (hashed red line). In 2002 the levy per capita was \$1,004. Adjusted for inflation, that amount in 2024 is \$1,039, a 3.4% increase.



STATE SHARED REVENUES

INCREASE \$1,143,653

As part of the 2023-2024 State budget process, the City’s State Shared Revenue contribution will increase 163% to \$1,847,653. This represents 2.4% of total 2024 revenues. The increase helped offset an approximate \$400,000 increase in pension costs and a \$385,869 decrease in Expenditure Restrain Aid discussed below. The increase is budgeted in the Police Department budget, per state statute.

TRANSFER FROM WATER

DECREASE \$222,300

This transfer is based on the tax rate and value of the Water Utility’s physical plant and is paid in-lieu of property taxes. The amount decreases because the actual tax rate and value of the physical plant were both less than projected for the 2022 tax year paid in 2023 and the 2024 budget is adjusted correspondingly.

HOTEL MOTEL

INCREASE 360,000

The hotel motel revenue is estimated to increase to \$1,960,000 based on 2023 hotel occupancy and average daily rates. A small increase over 2023 figures is assumed for continued recovery of business travel. Notably in 2023 and 2024, a portion of the increase is able to benefit the General Fund – an additional \$38,930 in 2023 and \$44,930 in 2024 compared to the original 2023 budget.

	Total Revenue	Allowable Retained Amount	Total Tourism Spend	Total spend as % of Revenue
2017	1,205,791	623,137	582,654	48%
2018	1,512,408	610,212	902,196	60%
2019	1,607,813	586,407	1,021,406	64%
2020	687,079	619,500	67,580	10%
2021	1,373,588	543,070	830,518	60%
2022	1,782,839	543,070	1,239,768	70%
2023	1,940,000	582,000	1,358,000	70%
2024	1,960,000	588,000	1,372,000	70%

EXPENDITURE RESTRAINT AID

DECREASE \$385,869

Expenditure Restraint Aid, part of the state shared revenue program, decreased 40% to 568,637. This was entirely due to the City’s increase in equalized value in 2022.

TRANSFER FROM SPECIAL GRANT FUND

DECREASE \$300,000

The City was awarded \$24.6 million American Rescue Plan Act funds. Of this, \$1.6 million is available for general government purposes to offset 2020 lost revenue. \$700,000 was used to stabilize the 2022 Budget by offsetting revenues that have not yet recovered from COVID related decreases and \$300,000 was used in the 2023 Budget. There is no transfer of ARPA funds to the General Fund. However, funds are transferred to the Parks Fund to offset lost revenue due to the Muellner Building remodel.

EXPENDITURES

TRANSFER TO CAPITAL PROJECTS

INCREASE \$797,246

The Transfer to Capital Projects Fund increases 85% to \$1,737,246. This is intended to offset the supplemental state shared revenue and be reduced over the next 2-3 years in order to prolong the impact of the additional revenue on the budget gap. It includes an additional \$15,602 for the design of the pump track at the new 116th Street park as amended by the Financial Affairs committee. As also amended by the Financial Affairs Committee, it includes \$281,644 in additional cash financing that formerly had been part of a short-term loan but is included due to the availability of extra net new construction.

TRANSFER TO DEBT SERVICE

INCREASE \$107,158

The transfer to debt service is increased based on estimates for the 2023 borrowing. It also reflects the reduction in short term borrowing offset by an increase in the cash financing included in the transfer to capital projects.

TRANSFER TO GENERAL LIABILITY	INCREASE \$178,812
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This transfer is used to balance out the charges from the General Liability Fund to the departments. See the General Liability Narrative for more information.

TRANSFER TO TOURISM	INCREASE \$315,070
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As described above, the increase in hotel motel tax revenue is transferred to the Tourism Commission.

TRANSFER TO PARKS	DECREASE \$234,059
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Please see the Parks Narrative for more information.

TRANSFER TO LIBRARY	INCREASE \$144,759
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Please see the Library Narrative for more information.

BUDGET SUMMARY TABLE

Non-Departmental Dept #902					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
13,366	27,000	27,000	Other Expenses	34,000	25.9%
14,161,842	17,991,221	15,190,244	Transfers	19,314,207	7.4%
14,175,208	18,018,221	15,217,244	TOTAL	19,348,207	7.4%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
51,132,616	52,248,951	52,995,951	Taxes	54,142,272	3.6%
2,958,322	3,037,997	3,037,997	InterGovernment Revenues	2,662,958	-12.3%
390,219	352,000	362,000	Public Charges	354,000	0.6%
174,851	118,462	154,724	InterGovernment Charges	178,171	50.4%
33,429	10,000	10,000	Miscellaneous	17,000	70.0%
1,743,782	4,509,100	2,454,942	Other Sources	3,997,600	-11.3%
56,433,220	60,276,510	59,015,614	TOTAL	61,352,001	1.8%
Net Cost					
(42,258,012)	(42,258,289)	(43,798,370)	TOTAL	(42,003,794)	-0.6%

REMISSION OF TAXES

PURPOSE

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted for because property tax appeals are not known at the time the budget is adopted.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ -	\$ -	\$ -
Rev	\$ -	\$ -	\$ -
Net Cost	\$ -	\$ -	\$ -
FTE's	-	-	-

2023 BUDGETARY CHANGES

\$407,000 has been charged to date to this account for property tax appeals. This mostly includes the mediated settlements approved by the Common Council for the Nordstrom case. Approximately 70% will be recovered as chargeback revenue from the other taxing jurisdictions. This revenue should be received in 2024 but is attributable to 2023.

2024 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

BUDGET SUMMARY TABLE

Remission of Taxes Dept #154					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
305,225	-	407,000	Operating Expenses	-	0.0%
305,225	-	407,000	TOTAL	-	0.0%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
-	-	-		-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
305,225	-	407,000	TOTAL	-	0.0%

DEBT SERVICE FUND

PURPOSE

This fund exists to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment.

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm, or Water Utilities.

The table below shows the principal amount of outstanding debt as of 1/1/24 by type of debt totaling \$144,145,000.

Type of Debt	as of 1/1/24
General Obligation Debt	135,010,000
State Trust Fund Loan (Appropriation)	665,000
Water Revenue	8,470,000
TOTAL	144,145,000

BUDGET SNAPSHOT

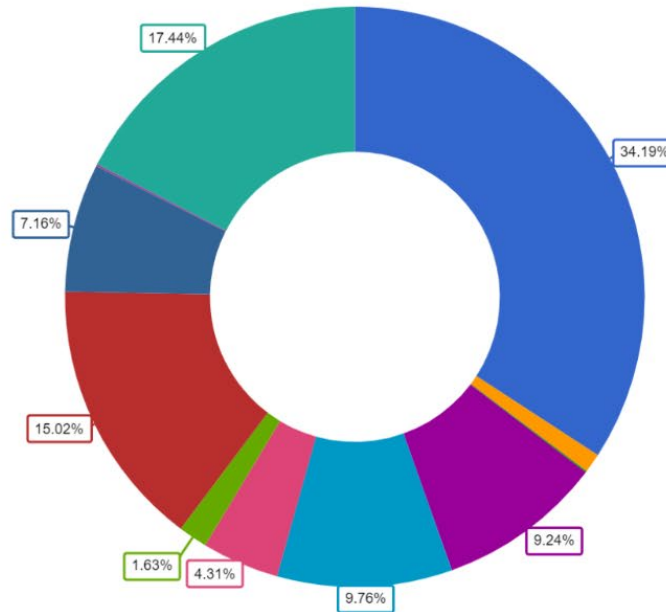
	2023	2024	Change
Exp	\$ 18,018,221	\$ 19,332,605	\$ 1,314,384
Rev	\$ 60,276,510	\$ 62,484,854	\$ 2,208,344
Net Cost	\$ (42,258,289)	\$ (43,152,249)	\$ (893,960)
FTE's	-	-	-

MAJOR CHANGES

- 8.5% increase in total outstanding debt with most of the increase supported by Tax Increment District 7 and 10.

The table below organizes that debt by funding source.

Debt Mix (Aggregate) for Summary by Purposes from 12/31/2023 to 12/31/2041



General Levy Milwaukee Area Domestic Animal Control Commission Facility Parks Sanitary Sewer Storm Water Tax Incremental District No. 10
Tax Incremental District No. 11 Tax Incremental District No. 6 Tax Incremental District No. 7 Tax Incremental District No. 9 Water

Funding Source	12/31/2023	12/31/2024	\$ Change	% Change
General Levy	50,179,900	52,581,039	2,401,140	4.8%
Milwaukee Area Domestic Animal Control	1,525,000	1,375,000	(150,000)	-9.8%
Parks	210,100	93,961	(116,140)	-55.3%
Sanitary Sewer	14,400,000	11,825,000	(2,575,000)	-17.9%
Storm Water	15,630,000	15,160,000	(470,000)	-3.0%
Tax Incremental District No. 10	5,520,000	5,520,000	0	0.0%
Tax Incremental District No. 11	2,140,000	2,085,000	(55,000)	-2.6%
Tax Incremental District No. 6	19,905,000	19,230,000	(675,000)	-3.4%
Tax Incremental District No. 7	10,785,000	9,165,000	(1,620,000)	-15.0%
Tax Incremental District No. 9	200,000	150,000	(50,000)	-25.0%
Water	23,950,000	26,960,000	3,010,000	12.6%
TOTAL	144,445,000	144,145,000	(300,000)	-0.2%

It is important to consider the debt capacity of an organization as it compares to stated policy and that of comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2023. The National Medians are based on 2021 figures reported by Moody's in June 2023.

Debt Profile	Tosa			Debt Policy	National Medians Aaa
	2021	2022	2023		
Total Debt	\$ 124,675,000	\$ 135,305,000	\$135,945,000	NA	NA
Total Net Debt	\$ 52,330,000	\$ 55,330,000	\$ 52,945,000	NA	\$ 73,064,000
Total Debt as % of Full Value	1.75%	1.64%	1.51%	4.00%	NA
Direct Net Levy Debt as % of Full Value	0.73%	0.67%	0.59%	NA	0.70%
Debt Burden (All taxing bodies - % of value)	5.54%	4.18%	3.93%	NA	NA
Debt Service (Net) as a % of Expenditures	11.18%	11.71%	12.38%	15.00%	4.98%
Total Debt per capita	\$2,572	\$2,788	\$2,795	NA	NA
Net Debt per capita	\$1,079	\$1,138	\$1,089	NA	\$1,973

2023 BUDGETARY CHANGES

DEBT SERVICE (EXPENSE) INCREASE \$143,564

Principal and interest payments increase 1.1% to \$12,911,769 based on updating the amount of 2023 debt service based on actuals. At the time of the budget, final figures were not yet available and the Boston Store debt service payment was not included in the original budget

TRANSFER FROM GENERAL FUND (REVENUE) DECREASE \$100,048

Based on actual debt service.

TRANSFER FROM TIF FUND (REVENUE) DECREASE \$254,513

Based on actual debt service.

2024 BUDGETARY CHANGES

DEBT SERVICE (EXPENSE) INCREASE \$801,964

Debt Service increases 6.3% to \$13,570,169. The reason for the increase is due largely to a \$247,153 planned annual increase in levy supported debt service as well as a \$659,250 increase in TIF debt service. The increase in Tax Increment District debt service is due to a final balloon payment on the 2014 taxable bonds used support the development of the Mayfair Collection. There are sufficient funds in the Tax Increment District Fund for this payment. In addition, the \$293,895 Boston Store payment was not budgeted in 2023 so is included as an increase here.

TRANSFER FROM GENERAL FUND (REVENUE) INCREASE \$107,158

The transfer increases due to increased levy supported debt service as described above. It is offset by a reduction in short term borrowing offset by an increase in levy funded capital made possible by extra net new construction.

TRANSFER FROM THE TIF FUND (REVENUE) INCREASE \$449,137

Due to the final payment on the TID 7 2014 Taxable bonds described above, this transfer increases to \$4,219,876

BUDGET SUMMARY TABLE

Non-Departmental Dept #902					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
13,366	27,000	27,000	Other Expenses	34,000	25.9%
14,161,842	17,991,221	15,190,244	Transfers	19,298,605	7.3%
14,175,208	18,018,221	15,217,244	TOTAL	19,332,605	7.3%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
51,132,616	52,248,951	52,995,951	Taxes	54,142,272	3.6%
2,958,322	3,037,997	3,037,997	InterGovernment Revenues	3,806,611	25.3%
390,219	352,000	362,000	Public Charges	354,000	0.6%
174,851	118,462	154,724	InterGovernment Charges	178,171	50.4%
33,429	10,000	10,000	Miscellaneous	17,000	70.0%
1,743,782	4,509,100	2,454,942	Other Sources	3,986,800	-11.6%
56,433,220	60,276,510	59,015,614	TOTAL	62,484,854	3.7%
Net Cost					
(42,258,012)	(42,258,289)	(43,798,370)	TOTAL	(43,152,249)	2.1%

GENERAL LIABILITY

PURPOSE

This fund provides risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with \$10,000,000 of liability coverage for losses over the self-insured retention level of \$125,000 per occurrence with a \$500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides \$1,000,000 of coverage with a \$25,000 deductible per event. In addition, \$1,000,000 in internal crime coverage is purchased via CVMIC, which insures the City against embezzlement and theft, forgery, and robbery of City funds. The City also maintains insurance coverage for our volunteers. In 2015, CVMIC added Cyber Liability insurance and the City begin purchasing pollution coverage in 2019.

In 2009, CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services, reduce premiums, be returned to the city, or a combination of all three.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but unpaid claims so that claims are generally charged or accrued in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below, and the General Liability fund is reimbursed.

The City also maintains property insurance for approximately \$136,000,000 of value in buildings, property in the open and non-motorized vehicles. Currently the deductible is \$5,000. Since 2016, the Municipal Property Insurance Corporation (MPIC) provides this coverage. CVMIC is a one-third owner of MPIC.

BUDGET SNAPSHOT

	2023	2024	Change
Exp	\$ 448,216	\$ 386,476	\$ (61,740)
Rev	\$ 1,448,216	\$ 1,387,197	\$ (61,019)
Net Cost	\$(1,000,000)	\$(1,000,721)	\$ (721)
FTE's	-	-	-

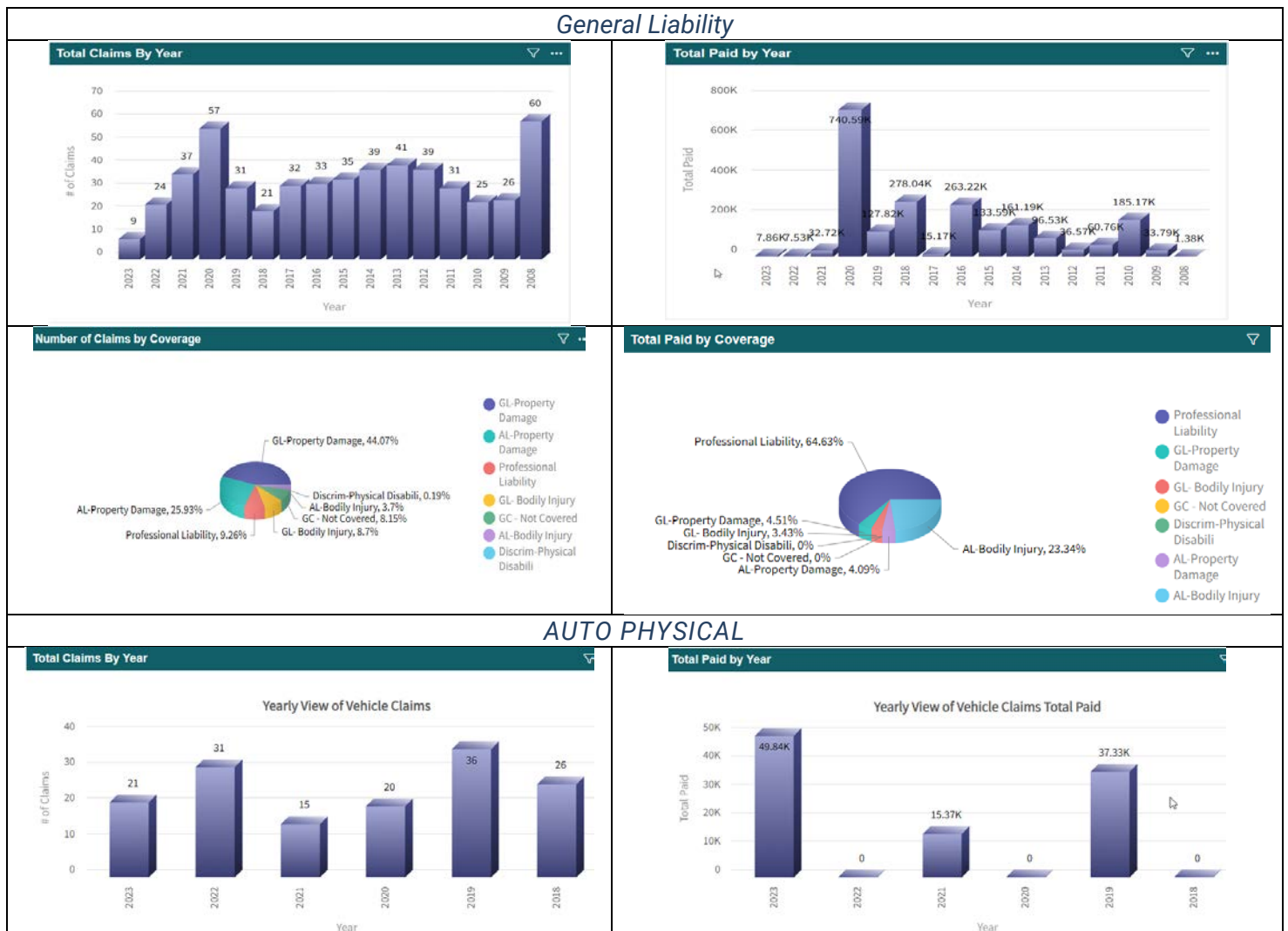
- Insurance premiums decrease 10%
- CVMIC dividend decreases 43%
- Successful resolution of several civil rights cases has positive impact on 2024 budget.
- 2 auto physical claims in 2023 that are total losses

2024 GOALS

- Mitigate risk of general liability claims through training, prevention and awareness

2023 BUDGETARY CHANGES

- As of September 29, 2023, 9 General Liability claims had been reported to CVMIC with \$7,860 paid. While very encouraging, no change is recommended to the adopted budget due to the unpredictable nature of claims. There have been 21 auto-physical claims with two resulting in paid claims of \$49,800 due to the total loss of a vehicle.
- The graphs below show the number of claims over time, by insurance line and by coverage.



2024 BUDGETARY CHANGES

- Insurance premiums are expected to decrease 10% to \$136,962 due to CVMIC being accepted into an excess insurance pool of other similar government pool insurers.
- Legal services are decreased \$50,000 to \$25,000 due to an expected return to normal levels of activity, the number of civil rights cases adjudicated in the City's favor and the fact that the City has reached its deductible amount in several cases that remain.
- This budget does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets.
- The CVMIC dividend decreases 43% to \$24,486 due to the decrease of interest earnings and increased claims costs in the CVMIC budget.
- Departments are charged for the claims incurred from July 1, 2022 through June 30, 2023. This is a reimbursement to the general liability fund. In 2024, this amount decreased by \$208,685 to \$1,214,416 as shown in the table below. (The table includes non-general fund amounts as well). The largest decrease was in police due to the successful resolution of several claims from the 2020 civil rights protests in the City's favor.

	2023	2024	Change
Parks	3,885.65	-	(3,885.65)
Sanitary	15,586	2,721	(12,865)
Storm		6,839	6,839
Water	1,296	-	(1,296)
Police	377,569	178,493	(199,076)
Fire	6,410	-	(6,410)
PW Ops	17,669	5,011	(12,658)
Roadway	-	8,008	8,008
Planning	-	6,778	6,778
Engineering	685	6,566	5,881
Litigation Reserve	1,000,000	1,000,000	-
Total	1,423,101	1,214,416	(208,685)

BUDGET SUMMARY TABLE

General Liability Fund #18					
Expenditures					
	2023				
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
34,647	36,013	36,013	Wages	38,400	6.6%
14,996	14,490	14,490	Benefits	15,606	7.7%
144	144	144	Other Compensation	144	0.0%
221,507	75,000	75,000	Services	25,384	-66.2%
62,432	322,569	322,569	Fixed Charges	306,942	-4.8%
333,725	448,216	448,216	TOTAL	386,476	-13.8%
Revenues					
	2023				
2022	Adopted	2023		2024	% of
Actual	Budget	Revised	Name	Budget	Change
38,412	38,068	38,068	Miscellaneous	24,486	-35.7%
1,268,128	1,410,148	1,410,148	Other Sources	1,362,711	-3.4%
1,306,540	1,448,216	1,448,216	TOTAL	1,387,197	-4.2%
Net Cost					
(972,815)	(1,000,000)	(1,000,000)	TOTAL	(1,000,721)	0.1%

TAX INCREMENT DISTRICTS

PURPOSE

Tax Increment Districts (TID) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met, the district is closed with the then higher current value becoming the basis of taxes paid again to all overlaying taxing jurisdictions.

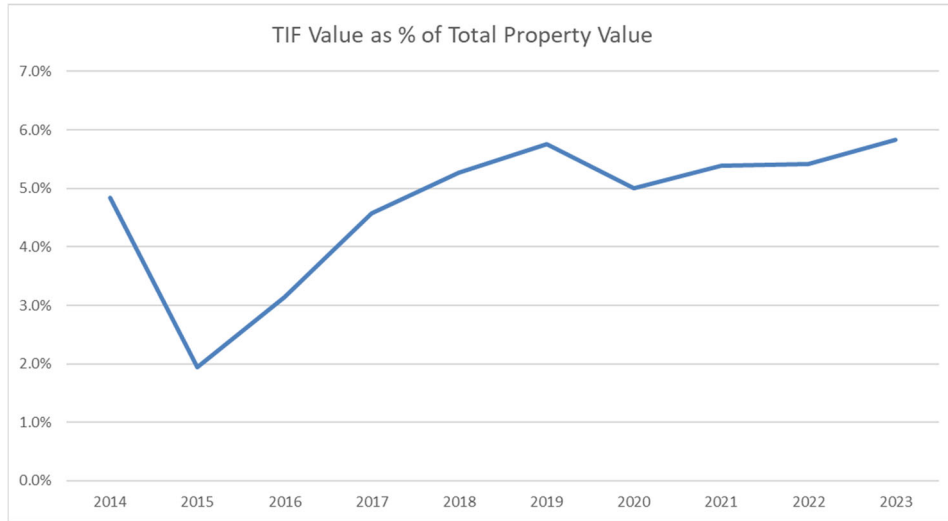
	2023	2024	Change
Exp	\$ 13,066,509	\$ 10,496,631	\$ (2,569,878)
Rev	\$ 12,806,384	\$ 11,147,526	\$ (1,658,858)
Net Cost	\$ (260,125)	\$ 650,895	\$ 911,020
FTE's	-	-	-

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represented 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately \$725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent reduced property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately \$100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2022	2023	\$ Change	% Change
Equalized Value of the City	\$ 9,005,577,400	\$ 9,618,350,900	\$ 1,459,595,500	19%
Maximum Allowable TID Value	\$ 1,080,669,288	\$ 1,154,202,108	\$ 175,151,460	19%
Current TID Increment Value	\$ 487,470,200	\$ 560,340,200	\$ 81,074,900	20%
Unused TID Value Capacity	\$ 593,199,088	\$ 593,861,908	\$ 94,076,560	19%
TID Increment as % of Total Equalized Property Value	5.4%	5.8%	0.0%	0.5%
Statewide Average	9.1%	7.2%		

\$560,340,200 of TIF increment represents 5.8% of equalized value compared to 12% allowable under state statute compared to the statewide average of 7.2%. The table below shows that since 2013, the City has never exceed 6%.



The following table provides a summary of the changes in TID value by TID from 2022 through 2023. 2023 values are used to determine the increment for the 2024 budget.

	TIF 6	TIF 7	TIF 8	TIF 9	TIF 10
Categories	Innovation Campus	Burleigh Triangle	East State Street	2100 Mayfair	Mayfair Reserve
Year Established	2010	2013	2014	2015	2015
Maximum Life	2037	2039	2041	2042	2042
Base Value	\$ 26,768,400	\$ 20,815,000	\$ 21,723,600	\$ 5,128,200	\$ 3,970,400
Incremental Value	\$ 163,126,700	\$ 194,987,000	\$ 52,042,200	\$ 16,106,900	\$ 43,402,100
Total Expenditures (through 12/31/22)	\$ 41,613,473	\$ 37,770,053	\$ 7,854,170	\$ 2,513,883	\$ 4,885,174
% of Equalized Value	1.81%	2.03%	0.48%	0.16%	0.43%
Growth over base	609%	937%	240%	314%	1093%
Incremental Value per Investment	3.92	5.16	6.63	6.41	8.88
Change in Value from 2022	\$ 30,906,700	\$ 12,268,200	\$ 9,033,700	\$ 1,950,500	\$ 4,421,600
% Change in Value	19%	6%	14%	10%	10%
2024 Annual Property Tax Increment	\$ 3,081,905.57	\$ 3,683,833	\$ 983,218	\$ 304,303	\$ 819,983
12/31/22 Fund Balance	\$ 2,560,475	\$ (335,220)	\$ 1,870,220	\$ 26,041	\$ 328,005

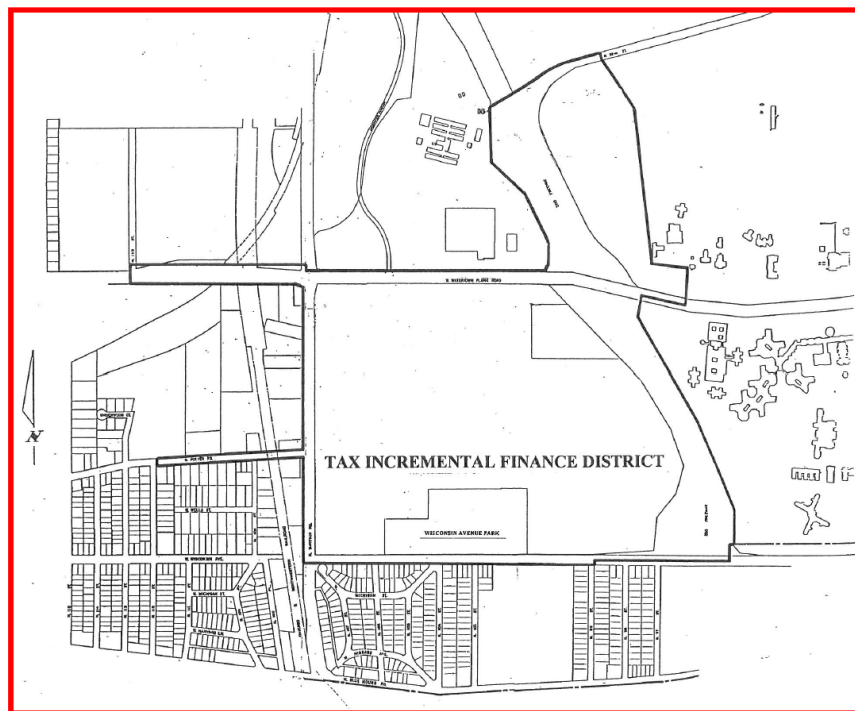
	TIF 11	TIF 12	TIF 13	TIF 14	TIF 15	
Categories	Tosa Village	Mayfair Hotel	Walnut Rd Redev	BMO Redevelopment	Mayfair South	Total
Year Established	2015	2018	2020	2022	2023	
Maximum Life	2042	2046	2047	2049	2050	
Base Value	\$ 11,163,400	\$ 35,541,200	\$ 3,129,400	\$ 2,967,600		\$ 131,207,200
Incremental Value	\$ 43,426,600	\$ 36,127,200	\$ 10,849,400	\$ 272,100		\$ 560,340,200
Total Expenditures (through 12/31/22)	\$ 8,961,881	\$ 14,565,677	\$ 2,027,885	\$ 70,195		\$ 120,262,391
% of Equalized Value	0.45%	0.27%	0.12%	0.00%		6.22%
Growth over base	389%	102%	347%	9%		427%
Incremental Value per Investment	4.85	2.48	5.35	3.88		4.66
Change in Value from 2022	\$ 2,721,300	\$ 11,587,900	\$ (292,000)	\$ 272,100		\$ 72,870,000
% Change in Value	5%	19%	-2%	9%		11.78%
2024 Annual Property Tax Increment	\$ 820,446	\$ 682,541	\$ 204,975	\$ 5,141		\$ 10,586,345
12/31/22 Fund Balance	\$ (39,553)	\$ (483,350)	\$ (15,665)	\$ (60,195)		\$ 3,850,758

DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

OVERVIEW

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of \$199,356,100. This represented 3.73% of the equalized value of the city and resulted in approximately \$4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate.

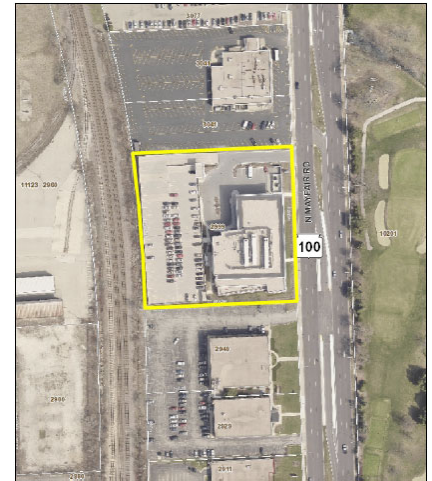


TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

OVERVIEW

The Mayfair Medical building was a pay-as-you-go district wherein the developer financed a parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district had a base value of \$2,401,800 and closed in 2018 with an incremental of \$14,101,600.

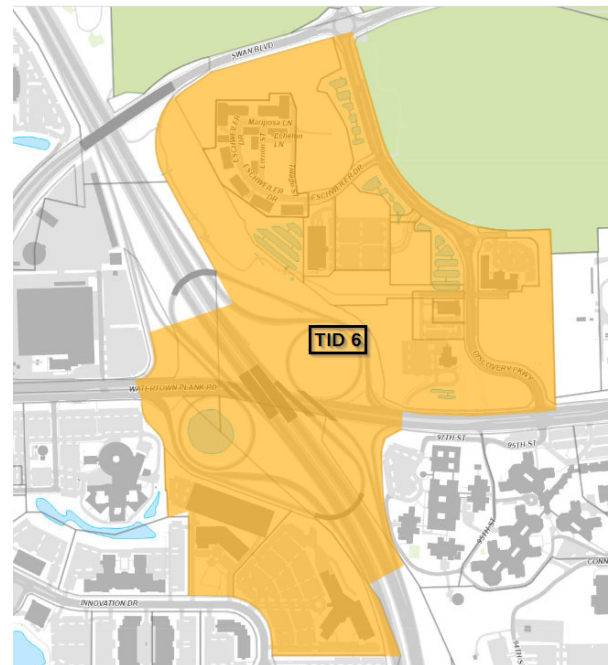
This reflected 0.23% of the City's equalized value so that the City could increase the levy 0.115% and the municipal tax rate would be 0.115% less than it otherwise would.



TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

SUMMARY

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, the Echelon multi-family housing project, and the Marriott Residence Inn.



The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Construction began in 2022 for a two-phase development led by Irgens with phase I consisting of construction of an approximately 70,357 rentable square foot (“RSF”) (73,289 gross square foot (“GSF”)) office building, with approximately 22 underground parking stalls and an above ground, approximately 633-stall parking ramp. Phase II consists of an approximately 177,690 RSF (185,094 GSF) office building, with approximately 88 underground parking stalls to be constructed in the next five years.

Future project costs beyond 2023 include future parking structures to facilitate additional commercial development.

The incremental value of the district increased \$30,906,700 in 2023 to \$163,126,700. The 12/31/2024 fund balance is estimated to be \$4,881,221

2023 CHANGES

- Interest earnings revenue was inadvertently not budgeted in 2023 and is re-estimated to \$180,000
- Contractual services increases to \$27,095 representing construction and inclusion monitoring of the Irgens project.
- The Transfer to Debt Service decreases \$254,513 to \$1,366,431 based on actual debt service expenses.

2024 CHANGES

- Property tax increment increases 20% to \$3,081,906 due largely to the additional property value associated with the Irgens development which was mostly complete by 1/1/23.
- Interest earnings revenue is budgeted at \$180,000
- Debt Service is reduced \$254,513 to \$1,366,431 based on actual debt service schedules

TIF #06

Expenditures

2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
11,150	150	150	Operating Expenses	150	0.0%
(217)	-	-	Commodities	-	0.0%
86,525	2,095	27,095	Services	12,199	482.3%
399,524	411,510	418,664	Fixed Charges	418,706	1.7%
1,392,428	-	-	Other Expenses	-	0.0%
11,785,734	-	-	Capital Outlay	-	0.0%
1,214,857	1,628,469	1,373,956	Transfers	1,376,431	-15.5%
14,890,001	2,042,224	1,819,865	TOTAL	1,807,486	-11.5%

Revenues

2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
2,619,939	2,569,823	2,497,997	Taxes	3,081,906	19.9%
4,097	4,097	4,097	InterGov Revenues	4,097	0.0%
-	-	-	Public Charges	-	0.0%
54,827	-	180,000	Miscellaneous	180,000	0.0%
12,013,226	-	-	Other Sources	-	0.0%
14,692,089	2,573,920	2,682,094	TOTAL	3,266,003	26.9%

Net Cost

197,911	(531,696)	(862,229)	TOTAL	(1,458,517)	174.3%
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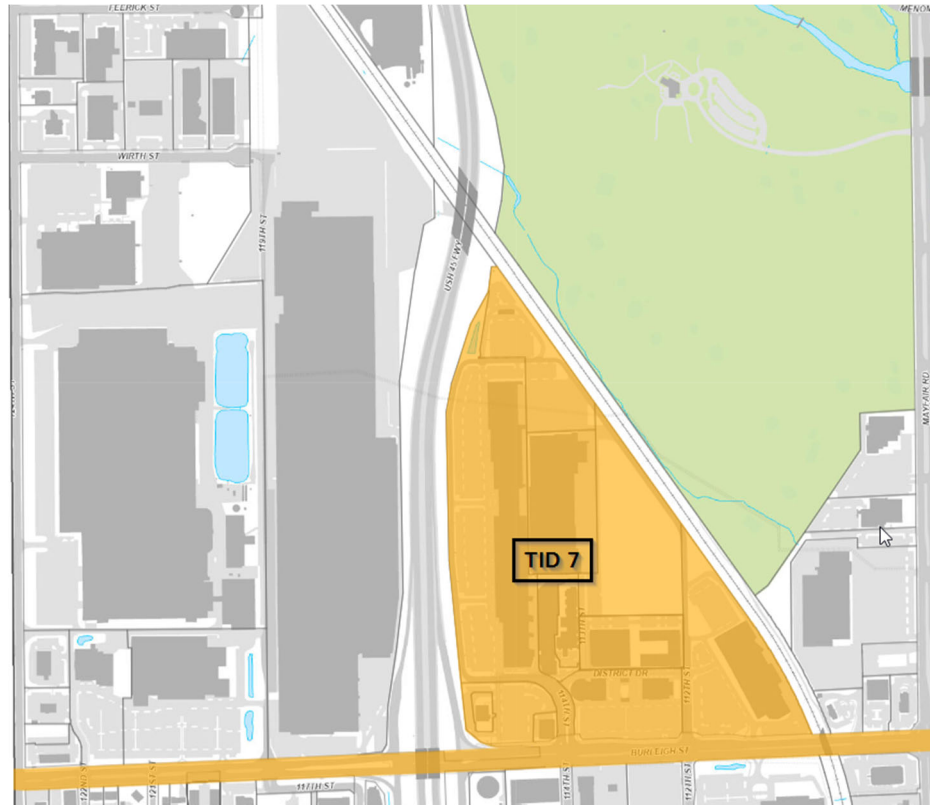
TIF DISTRICT #7 (BURLEIGH TRIANGLE)

SUMMARY

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection.

The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which resulted in additional retail, a grocery store, a hotel, four restaurants, and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments. Terms for the first 260 apartments and 50,000 sq. ft. of retail were approved on August 2, 2016. Demolition of the Schoenick warehouse took place in 2020-2021 as well as the completion of internal roadways and utilities. The City is currently in negotiations for the acquisition of the necessary private property to complete a roadway under the interstate at the northern tip of the district. In addition a 80 unit affordable housing building broke ground in 2023. The Planned Unit Development of a two-phase project to construct approximately 450 units was approved in 2023 but financial terms are still being negotiated.

As of January 1, 2023, the incremental value of the district increased \$12,268,200, a 6% increase to \$194,987,000. This increase is largely due to the build-out of the restaurants and other retail space along Burleigh. The fund balance as of 12/31/24 is estimated to be negative \$2,079,637 due to up-front incentives for the affordable housing project in 2024 but is projected to grow positive in 2-3 years.



2023 CHANGES

- Interest earnings revenue was inadvertently not budgeted in 2023 and is re-estimated to \$110,000
- Fixed assets is increased from \$0 to \$1,100,000 for the relocation of utilities to facilitate the MSP project at the Burleigh Triangle. This was approved on March 7, 2023 by the Common Council but the budget was not adjusted within the financial system.

2024 CHANGES

- Due to an increase in incremental value, tax increment revenue increases 3.7% to \$3,683,833
- Interest earnings revenue was inadvertently not budgeted in 2023 and is budgeted at \$110,000
- \$1,808,545 is budgeted for Economic Development incentives approved by the Common Council the Burleigh Triangle project. These include:
 - \$840,000 payment on the \$4,000,000 deferred payment for the purchase of the Schoeneck warehouse which was demolished to make way for multi-family development.
 - \$265,545 grant for affordable housing
 - \$415,000 loan to MSP due 45 days after there is a certificate of occupancy for their 80-unit affordable housing project currently under construction
 - \$288,000 incentive payment due to the Burleigh Triangle for the construction of 80 residential units to reimburse for previously constructed infrastructure.
- Transfer to Debt Service increases 34.5% to \$2,645,095. This is due to a final payment on the 2014 debt issuance that financed a portion of the construction of the Mayfair Collection retail project. Assuming no new debt, the 2025 debt service payment will drop to \$1,424,945.

TIF #07					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
150	150	150	Operating Expenses	150	0.0%
6,200	14,410	247,352	Services	24,631	70.9%
573,762	717,700	725,487	Fixed Charges	725,507	1.1%
-	-	-	Other Expenses	1,808,545	0.0%
186,736	-	1,100,001	Capital Outlay	-	0.0%
2,015,345	1,981,145	1,981,145	Transfers	2,660,095	34.3%
2,782,193	2,713,405	4,054,135	TOTAL	5,218,928	92.3%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
3,176,605	3,551,316	3,452,057	Taxes	3,683,833	3.7%
81,378	81,378	81,378	InterGov Revenues	81,378	0.0%
10,000	-	10,000	Public Charges	-	0.0%
22,655	-	110,000	Miscellaneous	110,000	0.0%
-	-	-	Other Sources	-	0.0%
3,290,637	3,632,694	3,653,435	TOTAL	3,875,211	6.7%
Net Cost					
(508,444)	(919,289)	400,700	TOTAL	1,343,717	-246.2%

TIF DISTRICT #8 (STATE STREET OVERLAY)

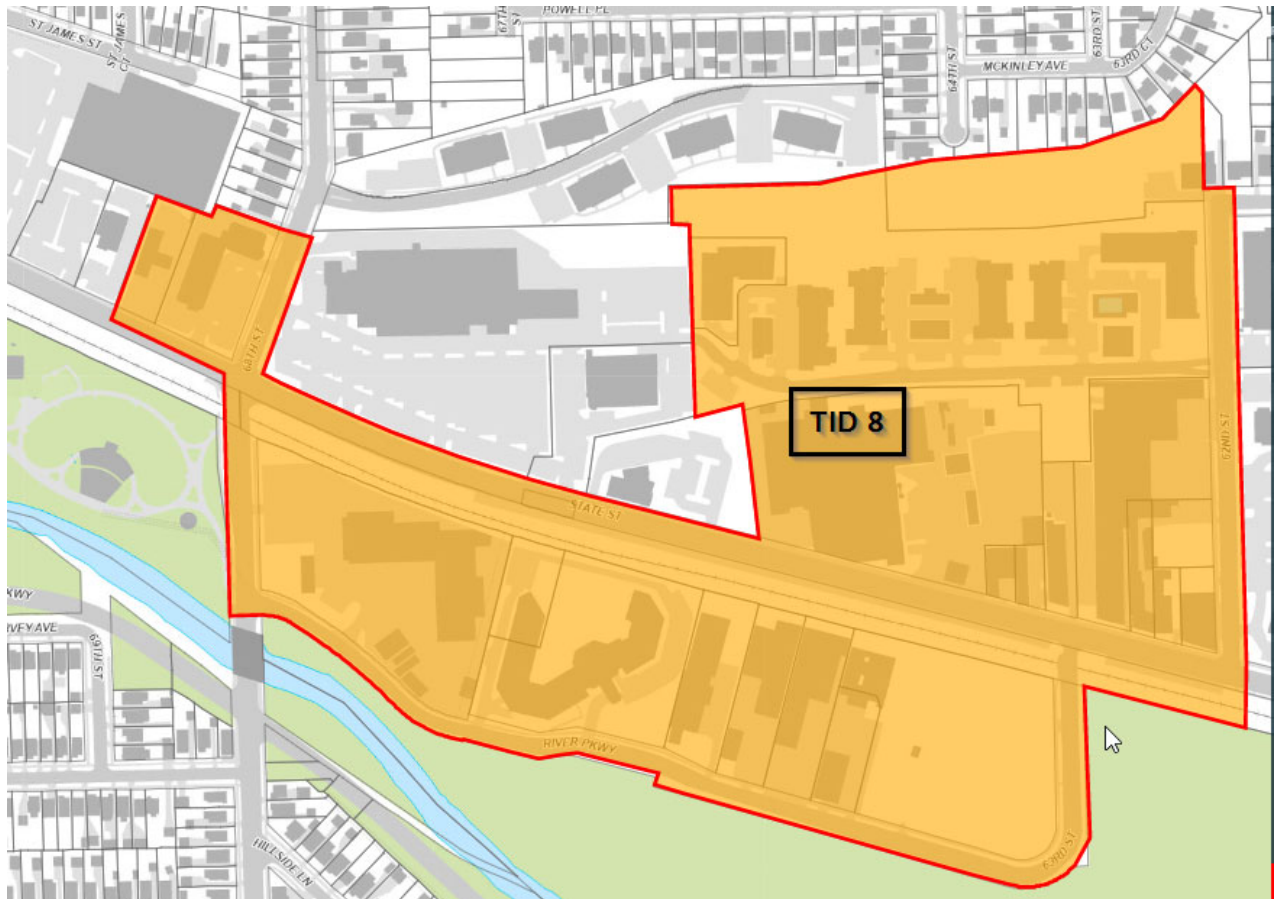
SUMMARY

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a \$1,500,000 Municipal Revenue Obligation equal to 70% of the increment generated by the project. In 2019 a term sheet was completed for the development of phase one of 136-unit rental multi-family apartment and townhomes, the majority of which will be affordable.

A term sheet for a second phase was approved for a 50-unit rental multi-family apartment project, a portion of which shall be designated as affordable housing, with an estimated taxable

value of \$3,750,00. Approximately 10 units are 30%, 20 units are 50%, and 7 units are 60% of Milwaukee County’s median income (CMI) along with 13 units of market rate housing. Further, approximately 10 units will be set aside to provide supportive services for individuals and families at 30% of CMI. All units will be non-age-restricted to complement the Phase I development. Construction was completed in 2023.

The incremental value increased \$9,033,700 to \$52,042,200 in 2023 representing a 14% increase. This is due to completion of the River Parkway Apartments phase 1 and a portion of phase 2. The fund balance as of 12/31/24 is estimated to be \$1,794,563.



2023 CHANGES

- Interest earnings revenue was inadvertently not budgeted in 2023 and is re-estimated to \$95,762
- Contractual services is increased from \$87,021 to \$98,444 to accommodate additional costs associated with the demolition of the abandoned garage at 62nd Street.
- The transfer to capital projects is reduced to 0 due to delays in the Hart Park improvements east of 68th street.

2024 CHANGES

- The increment increases 17.6% to \$983,218 due to the additional increment from the River Parkway project.
- Interest earnings revenue was inadvertently not budgeted in 2023 and is re-estimated to \$95,762
- Economic development incentives decrease 62% to \$214,000 as the only amount due in 2024 is the Municipal Revenue Obligations for the River Parkway project. In 2023 there was a one-time payment of \$435,000.
- \$435,000 is budgeted per the River Parkway Phase 2 term sheet to be provided to the Developer upon issuance of a certificate of occupancy

TIF #08					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
150	150	150	Operating Expenses	150	0.0%
139,134	4,410	97,121	Services	4,631	5.0%
76,672	134,091	150,107	Fixed Charges	214,000	59.6%
756,000	435,000	435,000	Other Expenses	-	-100.0%
1,124	1,150,000	5,000	Capital Outlay	1,150,000	0.0%
5,000	1,160,000	10,000	Transfers	10,000	-99.1%
978,080	2,883,651	697,378	TOTAL	1,378,781	-52.2%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
769,506	835,912	812,548	Taxes	983,218	17.6%
6,606	6,606	6,606	InterGov Revenues	6,606	0.0%
-	-	-	Public Charges	-	0.0%
30,463	-	95,762	Miscellaneous	95,762	0.0%
806,575	842,518	914,916	TOTAL	1,085,586	28.9%
Net Cost					
171,505	2,041,133	(217,538)	TOTAL	293,195	-85.6%

TIF DISTRICT #9 (THE 2100)

SUMMARY

The purpose of Tax Incremental Finance District Number 9 is redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of \$10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs.

The incremental value of the district is \$16,106,900 as of 1/1/2023 exceeding the initial projections. The fund balance as of 12/31/24 is estimated to be \$89,880.

2023 CHANGES

- No significant changes

2024 CHANGES

- Property tax increment increases 13.0% to \$304,303 due to market appreciation.
- Debt service increases 43% to \$78,938 in accordance with the debt schedule for bonds issued in 2015. The final payment will be in 2025.



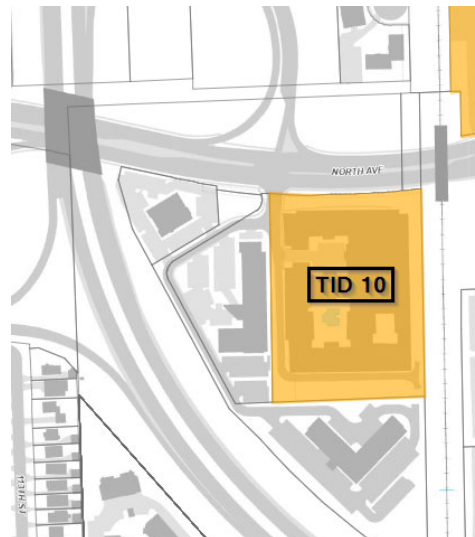
TIF #09					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
150	150	150	Operating Expenses	150	0.0%
2,995	2,095	2,095	Services	2,199	5.0%
178,271	177,693	186,190	Fixed Charges	186,200	4.8%
59,563	58,813	58,813	Transfers	82,688	40.6%
240,978	238,751	247,248	TOTAL	271,237	13.6%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
267,782	275,143	267,453	Taxes	304,303	10.6%
249	249	249	InterGov Revenues	249	0.0%
1,143	-	5,035	Miscellaneous	5,035	0.0%
269,174	275,392	272,737	TOTAL	309,587	12.4%
Net Cost					
(28,196)	(36,641)	(25,489)	TOTAL	(38,350)	4.7%

TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

SUMMARY

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and was no longer in use or viable for such. The buildings were obsolete and are not consistent with City’s desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings were demolished and the site environmentally restored.

236 market rate apartment units were developed with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from



Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. The City anticipates making total project expenditures of approximately \$4,900,000 to undertake the projects listed in this Project Plan. This includes a Municipal Revenue Obligation of \$4,500,000 as well as \$400,000 for potential public capital improvements.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District. However, the District was amended in 2022 to include the acquisition costs of the Boston Store. This is expected to extend the life of the TID through 2034.

The 2023 value increased 10% to \$43,402,100 due to market appreciation. The 12/31/24 fund balance is estimated to be \$674,795.

2023 CHANGES

- The 2023 Budget assumed that the bond proceeds needed to purchase the Boston Store property would be deposited in TIF 10. However, they were instead deposited in the Community Development Authority fund. As a result, Bond Proceed revenue and Economic Development incentives are re-estimated from \$6,000,000 to 0. However, the Tax Increment District will pay the debt service for those bonds.

2024 CHANGES

- The 2023 Budget assumed that the bond proceeds needed to purchase the Boston Store property would be deposited in TIF 10. However, they were instead deposited in the Community Development Authority fund. As a result, Bond Proceed revenue and Economic Development incentives are re-estimated from \$6,000,000 to 0. However, the Tax Increment District will pay the debt service for those bonds beginning in 2026.
- Property tax increment increases 8.2% to \$819,983 due to market appreciation.

TIF #10

Expenditures

2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
346	150	150	Operating Expenses	150	0.0%
23,190	2,095	2,095	Services	2,199	5.0%
610,872	610,451	636,767	Fixed Charges	636,790	4.3%
-	-	-	Capital Outlay	-	0.0%
236,891	3,750	3,750	Transfers	3,750	0.0%
871,298	616,446	642,762	TOTAL	642,889	4.3%

Revenues

2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
758,027	757,624	736,448	Taxes	819,983	8.2%
-	-	-	InterGov Revenues	-	0.0%
5,417	-	38,005	Miscellaneous	38,005	0.0%
763,444	757,624	774,453	TOTAL	857,988	13.2%

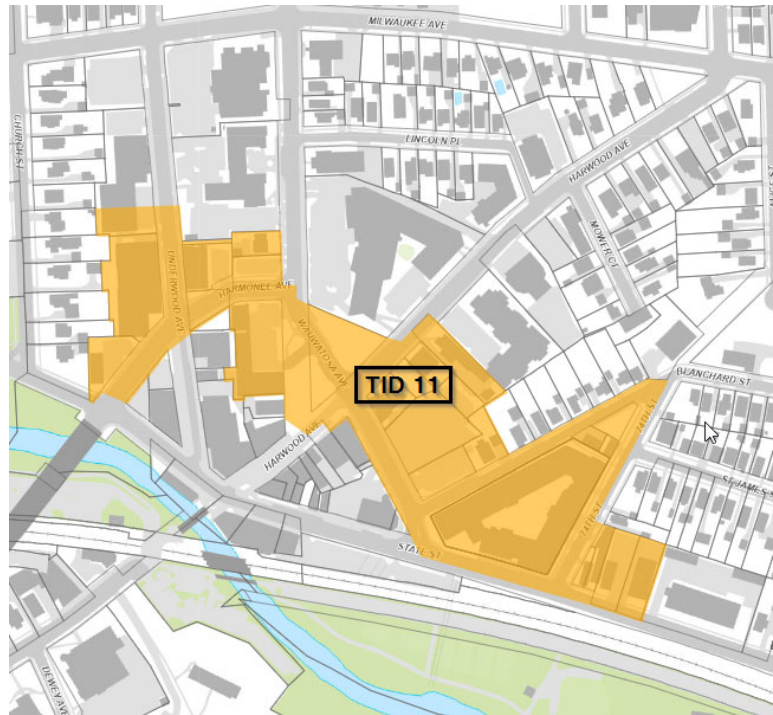
Net Cost

107,854	(141,178)	(131,691)	TOTAL	(215,099)	52.4%
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TIF DISTRICT #11 (THE VILLAGE)

SUMMARY

Tax Incremental District Number 11 is a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately \$14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases. The expenditures include a \$3,926,500 Municipal Revenue Obligation to the developer of the State Street Station project as well as \$2,875,000 in public capital construction costs associated with the State Street Reconstruction project. In addition, a municipal revenue obligation of \$1,438,269 was agreed to for the development of Harmonee Square, a 75,600 square foot mixed use development with 7,350 of ground floor retail, 30-32 apartments and 33 public parking stalls.



As a result of the creation of this district, the City projects that additional land and improvements value of approximately \$27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

In 2022 a term sheet with the Mandel Company was approved that would result in a multi-family building with 130 rental apartments, 20% of which shall be designated as affordable. A portion of the project would be constructed on the public Blanchard Street parking lot which would be replaced with a 120-space parking structure. The Developer and the City of Wauwatosa have estimated that the taxable value of the Project is expected to be in excess of \$22,100,000. As of 10/1/23 the project has not moved forward due to changing macro-economic conditions.

Incremental value increased 5% to \$43,426,600. The 12/31/2024 fund balance is estimated to be \$407,810.

2023 CHANGES

- A Transfer to Capital for \$3,230,000 which represents the City's contribution towards the Mandel parking structure was included in the 2023 budget along with \$50,000 in debt

issuance costs and offset by the same amount in bond proceeds. However, that project has not moved forward so this expense and revenue is re-estimated to \$0.

2024 CHANGES

- A Transfer to Capital for \$3,230,000 which represents the City’s contribution towards the Mandel parking structure was included in the 2023 budget along with \$50,000 in debt issuance costs and offset by the same amount in bond proceeds. However, that project has not moved forward so this expense and revenue is budgeted at\$0.
- Consulting services is decreased 75% to \$12,199 as the \$46,500 one-time expense in 2023 to pay for a parking study of the Village is removed. \$10,000 remains for miscellaneous consulting assistance if the Mandel project moves forward.

TIF #11						
Expenditures						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change	
5,230	-	1,000	Wages	-	0.0%	
1,730	-	300	Benefits	-	0.0%	
150	150	4,000	Operating Expenses	150	0.0%	
193,751	98,595	58,971	Services	12,199	-87.6%	
408,352	420,603	425,142	Fixed Charges	422,200	0.4%	
-	-	1	Capital Outlay	-	0.0%	
137,713	3,376,062	146,062	Transfers	144,413	-95.7%	
746,926	3,895,410	635,476	TOTAL	578,962	-85.1%	
Revenues						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change	
755,459	791,147	769,034	Taxes	820,446	3.7%	
9,600	9,600	9,600	InterGov Revenues	9,600	0.0%	
3,133	-	26,560	Miscellaneous	26,560	0.0%	
-	3,230,000	1	Other Sources	-	-100.0%	
768,192	4,030,747	805,195	TOTAL	856,606	-78.7%	
Net Cost						
(21,266)	(135,337)	(169,719)	TOTAL	(277,644)	105.2%	

TIF DISTRICT #12 – MAYFAIR HOTEL

The District is created as a “Rehabilitation - conservation District”. The City anticipates making total project expenditures of approximately \$19,700,000 to undertake the projects listed in this Project Plan.

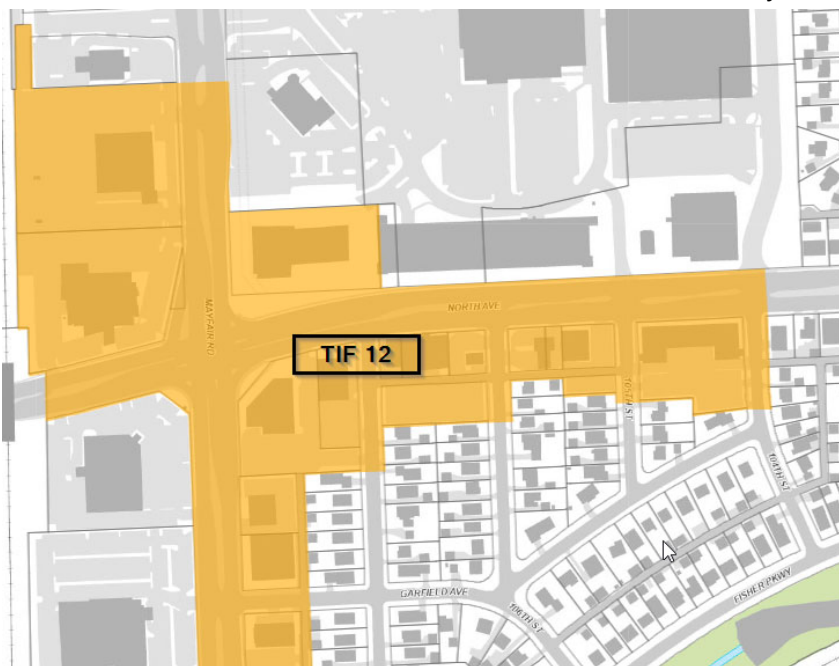
As a result of the creation of this District, the City projects that additional land and improvements value of

approximately \$53,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

The primary development at this time is the rehabilitation of the former 12-story US Bank building into a 196 room Renaissance Hotel with an estimated value of \$31,175,000. The City provided a Municipal Revenue Obligation totaling \$13,843,674 (approximately \$8.8 million present value) towards this project.

This District would be expected to generate sufficient tax increments to recover all project costs by the year 2040; 7 years earlier than the 27 year maximum life of this District.

The 2023 incremental value increased 19% to \$36,127,200. The 12/31/24 fund balance is estimated to be negative \$239,403 due to the cash financing of a portion of the North Avenue reconstruction project which will be earned back over time.



2023 CHANGES

- No changes

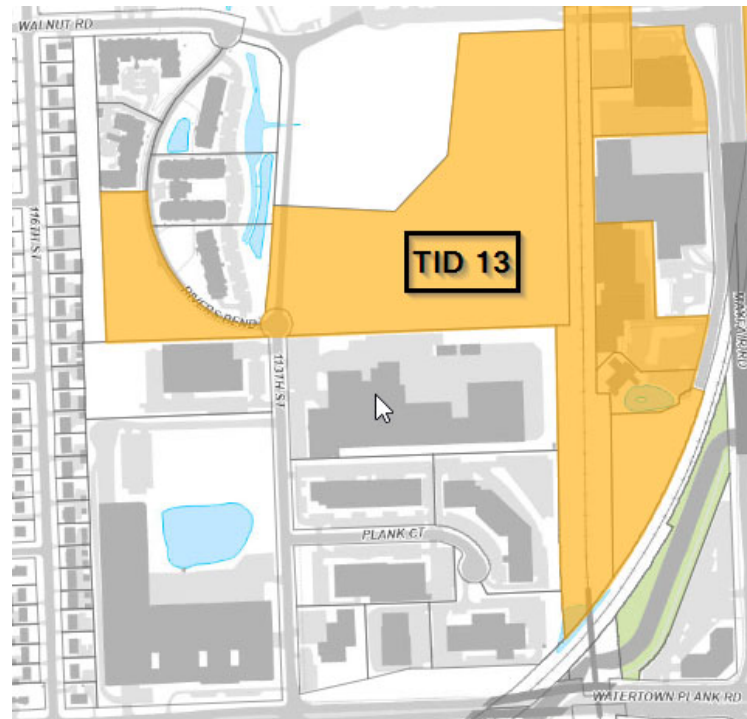
2024 CHANGES

- Increment increases 43% to \$682,541 due to market appreciation and continued economic recovery in the hotel industry from COVID-19.

TIF #12						
Expenditures						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change	
150	150	150	Operating Expenses	150	0.0%	
2,995	2,095	2,095	Services	2,199	5.0%	
427,252	440,070	445,114	Fixed Charges	445,000	1.1%	
-	-	-	Other Expenses	-	0.0%	
-	-	-	Capital Outlay	-	0.0%	
236,891	3,750	3,750	Transfers	3,750	0.0%	
667,288	446,065	451,109	TOTAL	451,099	1.1%	
Revenues						
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change	
515,517	476,945	463,614	Taxes	682,541	43.1%	
11	-	-	Miscellaneous	-	0.0%	
515,528	476,945	463,614	TOTAL	682,541	43.1%	
Net Cost						
151,760	(30,880)	(12,505)	TOTAL	(231,442)	649.5%	

TIF DISTRICT #13 – WALNUT ROAD REDEVELOPMENT DISTRICT

Tax Incremental District No. 13 was created in September 2020 comprising approximately 34 acres located between N. Mayfair Road, N. 116th Street and W. Walnut Road. The District will be created to pay the costs of infrastructure and developer incentives needed for development. That development initially will include two parcels by Horizon Development Group. In addition to the incremental property value that will be created, the City expects this project will create affordable and workforce housing within the area. This development will contain 71 senior apartments with a mix of 1- and 2-bedroom units



renting to residents earning between 30% to 60% of County Median Income (CMI), and an additional 16 apartments will be rented at market rates. Another 14 townhouse-style residences will be developed in separate building as 3 bedroom units catering to the 50% CMI level. This project is estimated to generate \$6.2 million of incremental value.

Future phases are intended to include light manufacturing uses.

The City anticipates the total expenditures required for the entire area to develop are approximately \$40 million which includes costs for soil stabilization and remediation on a former landfill site and railroad underpass. These projects would only be undertaken if future development occurs. The City will expend approximately \$1.9 million for the Walnut Glen development incentive. The District is anticipated to remain open the full 27 years.

2023 increment value decreased \$292,000, -2% from the prior year. The 12/31/24 fund balance is projected to be \$147,699.

2023 CHANGES

No significant changes

2024 CHANGES

- Tax increment decreases 5.3% to \$204,975 reflecting the decreased assessed value of the Cedar Glenn II project. The Municipal Revenue Obligation decreases correspondingly 9.2% to \$121,000.

TIF #13					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
150	150	150	Operating Expenses	150	0.0%
7,296	2,095	2,095	Services	2,199	0.0%
-	133,262	132,837	Fixed Charges	121,000	-9.2%
2,500	3,750	3,750	Transfers	3,750	0.0%
9,946	139,257	138,832	TOTAL	127,099	-8.7%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
3,630	216,544	216,544	Taxes	204,975	0.0%
-	-	3,888	Miscellaneous	3,888	0.0%
10,000	-	-	Public Charges	-	0.0%
13,630	216,544	220,432	TOTAL	208,863	-3.5%
Net Cost					
(3,685)	(77,287)	(81,600)	TOTAL	(81,764)	5.8%

TIF DISTRICT #14 – ABLELIGHT CORNERSTONE VILLAGE DEVELOPMENT

Tax Incremental District No. 14 was created in October 2022 comprising approximately 2 acres located on the southwest corner of North Avenue and Wauwatosa Avenue. The District will be created to pay the costs of development incentives needed through Pay-as-



You-Go funding for the construction of a 94-unit apartment and 9,111 square feet of commercial space to be developed by AbleLight Village and Luther Group. The tenants would include the existing BMO Harris Bank, a retail tenant that would employ individuals with development disabilities and a technology discovery lab that would teach skills to individuals with developmental disabilities throughout the community. In addition, 19 of the apartments will be reserved for individuals with development disabilities affordable at varying levels. This project is estimated to generate \$15.1 million of incremental value.

The project costs included an estimated \$3,350,000 in development incentive issued through a Municipal Revenue Obligation and \$2,826,000 for sidewalk and water main replacement expenses.

Based on the economic feasibility study, the city anticipates the District will generate sufficient tax increment to pay all project costs within 20 of its allowable 27 years. As if 10/1/2023 the project is on hold due to macro-economic conditions and as the developer seeks to find a partner for the discovery lab. The 2024 fund balance is estimated at a negative \$166,504 assuming the project breaks ground in 2023 which is unlikely. Most of the deficit is made up of construction and procurement and workforce inclusion monitoring which would not be incurred if the project doesn't move forward.

2023 CHANGES

- No Significant changes

2024 CHANGES

- Consulting services is decreased 88% to \$10,000 to be used for miscellaneous services if the Ablelight project moves forward. The approved funds for procurement equity and construction monitoring are encumbered in 2023 and will roll-over into 2024 if needed.

TIF #14					
Expenditures					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	2023 / 2022 % of Change
1,196	-	-	Operating Expenses	150	0.0%
68,999	81,300	81,300	Services	10,000	0.0%
-	-	-	Fixed Charges	-	0.0%
-	10,000	10,000	Transfers	10,000	0.0%
70,195	91,300	91,300	TOTAL	20,150	-77.9%
Revenues					
2022 Actual	2023 Adopted Budget	2023 Revised	Name	2024 Budget	% of Change
-	-	-	Taxes	5,141	0.0%
10,000	-	-	Public Charges	-	0.0%
10,000	-	-	TOTAL	5,141	0.0%
Net Cost					
60,195	91,300	91,300	TOTAL	15,009	-83.6%

TIF DISTRICT #15 – MAYFAIR SOUTH REDEVELOPMENT

Wauwatosa Tax Increment District (TID) No. 15 is a “In Need of Rehabilitation” or “Conservation” District comprising approximately 21 acres located on the southern end of Mayfair Mall created in 2023. Approximately 15 of the 21 acres includes the former Boston Store building attached to Mayfair Mall that has been vacant for more than 5 years. In 2022 Wauwatosa’s Community Development Authority acquired the 15-acre Boston Store property at auction to facilitate investment and redevelopment and ensure Mayfair Mall continues to be the premier mall in Wisconsin.



City of Wauwatosa TID #15 Boundary Map



The proposed District is being created to facilitate multi-family housing development. At this time, the existing infrastructure is insufficient to meet the needs of the proposed use. The District will be created to pay the costs of development incentives for the first phase of a three-



phase construction project. The first phase construction will consist of approximately 463 multi-family residential housing units, 486 residential structured parking stalls, 131 commercial structured parking stalls and 6,667 rentable square feet of commercial space to be developed by the Barrett Lo Visionary Development company. The second phase of construction, consisting of approximately 208 multi-family residential units and associated parking, is anticipated to occur when phase one is stabilized and the third phase of construction, consisting of approximately 235 multi-family residential units, associated parking, and commercial space, is anticipated to occur when phase two is stabilized. Phases two and three are anticipated to be financially structured in a manner similar to phase one.

The City anticipates making total expenditures of approximately \$57.9 million to undertake the project. These costs include an estimated \$4.0 million in watermain and pedestrian connections/sidewalks in and around the project site, \$7.8 million for on-site improvements and \$35.7 million development incentives, of which a significant portion will be repaid by the Developer.

These improvements are estimated to produce \$111.6 million of incremental property value and the District is estimated to remain open the full 27-year term.

2023 CHANGES

- \$14,500 in consulting services is incurred for the establishment of TID 15.

2024 CHANGES

- At the time the Executive Budget was developed, the timing of the first phase was uncertain. As such, only the \$150 annual TID fee due to the state was budgeted. It is likely costs will be incurred in 2024; however, there are funds remaining in TID 10 from the original acquisition of the Boston Store that can be utilized.

2024 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Last Update
Building Plan Examination & Inspection Fees										
<u>Plan Examination Fees</u>										
Design Review Board - Commercial		Per Plan Set							\$250.00	2024
Design Review Board - Residential		Per Plan Set							\$50.00	2024
Design Review Board - Additional Review		Per Descretion of Department Director							\$100.00	2024
Fire Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Last Update
Fire Department Service Fee - Special Events (Fire Engine)		Apparatus-per hour	\$91.00	\$91.00	\$91.00	\$91.00	\$91.00	\$91.00	\$141.96	2024
Fire Department Service Fee - Special Events (Fire Engine)		Crew-per hour	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	\$211.76	2024
Fire Department Service Fee - Special Events (Paramedic Unit)		Apparatus-per hour	\$41.50	\$41.50	\$41.50	\$41.50	\$41.50	\$41.50	\$41.76	2024
Fire Department Service Fee - Special Events (Paramedic Unit)		Crew-per hour	\$62.43	\$62.43	\$62.43	\$62.43	\$62.43	\$62.43	\$105.88	2024
Fire Department Service Fee - Special Events (Single Paramedic)		Apparatus-per hour	\$14.30	\$14.30	\$14.30	\$14.30	\$14.30	\$14.30	\$15.73	2024
Fire Department Service Fee - Special Events (Single Paramedic)		Crew-per hour	\$31.21	\$31.21	\$31.21	\$31.21	\$31.21	\$31.21	\$52.94	2024
Fire Department (Utility Vehicle)		Utility Vehicle - Per Hour							\$21.87	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (non- resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (non- resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Health Department										
Title	Section	Description	2017	2018	2019	2020	2021	2022	2023	Last Update
HEPA Vac (bag cost)		Bag for vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	2024
HEPA Vac Rental (per day)		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	2024
Inspection - Health Excessive	Fee-Res	Escalating fee after the first compliance - re-inspection up to \$200 per inspection	\$150.00	\$150.00	\$160.00	\$160.00	\$160.00	\$160.00	\$170.00	2024
Inspection - Health Other (i.e. State traveling ag license)		Per inspection - Events or situations where the health department does not license but needs to inspect	\$30.00	\$30.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	2024
Inspection - Health Preinspection Fee	Fee-Res	first time applicants only	\$365.00	\$365.00	\$375.00	\$375.00	\$375.00	\$375.00	\$385.00	2024
Inspection - Short Term Rental Preinspection Fee									\$160.00	2024
Vaccine - Annual Flu (some grant restrictions on vaccine charges)		Flu vaccination	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$35.00	2024
Vaccine - Annual Flu (High Dose)		Flu vaccination - high dose							\$65.00	2024
Bed and Breakfast Local Fee	Fee Res.		\$225.00	\$225.00	\$235.00	\$235.00	\$235.00	\$235.00	\$245.00	2024
Food, Temporary Event - Restaurant and Retail Food		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	\$175.00	\$175.00	\$185.00	\$185.00	\$185.00	\$185.00	\$195.00	2024
Food, Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	\$175.00	\$175.00	\$185.00	\$185.00	\$185.00	\$185.00	\$195.00	2024
Retail Food Establishment - Serving Meals: Complex			\$690.00	\$700.00	\$710.00	\$710.00	\$710.00	\$710.00	\$720.00	2024
Retail Food Establishment - Serving Meals: Simple			\$370.00	\$380.00	\$390.00	\$390.00	\$390.00	\$390.00	\$400.00	2024
Retail Food Establishment - Serving Meals: Moderate			\$530.00	\$540.00	\$550.00	\$550.00	\$550.00	\$550.00	\$560.00	2024
Retail Food Establishment - Limited Food Service: Pre-packaged			\$210.00	\$220.00	\$230.00	\$230.00	\$230.00	\$230.00	\$240.00	2024
Retail Food Establishment - Not Serving Meals: Complex			\$755.00	\$765.00	\$775.00	\$775.00	\$775.00	\$775.00	\$785.00	2024
Retail Food Establishment - Not Serving Meals: Moderate			\$425.00	\$435.00	\$445.00	\$445.00	\$445.00	\$445.00	\$455.00	2024
Retail Food Establishment - Not Serving Meals: Simple			\$315.00	\$320.00	\$330.00	\$330.00	\$330.00	\$330.00	\$340.00	2024
Retail Food Establishment - Not Serving Meals: Simple			\$180.00	\$190.00	\$200.00	\$200.00	\$200.00	\$200.00	\$210.00	2024

2024 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Health Department										
Title	Section	Description	2017	2018	2019	2020	2021	2022	2023	Last Update
Retail Food Establishment - Not Serving Meals: Pre-packaged			\$150.00	\$160.00	\$170.00	\$170.00	\$170.00	\$170.00	\$180.00	2024
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room	\$8.00	\$8.00	\$9.00	\$9.00	\$9.00	\$9.00	\$10.00	2024
Hotel/Motel - State (100 - 199 Rooms)	Fee Res.	Per Sleeping Room	\$350.00	\$360.00	\$370.00	\$370.00	\$370.00	\$370.00	\$380.00	2024
Hotel/Motel - State (5-30 rooms)	Fee Res.	Per Sleeping Room	\$225.00	\$235.00	\$245.00	\$245.00	\$245.00	\$245.00	\$255.00	2024
Hotel/Motel - State (200+ Rooms)	Fee Res.		\$550.00	\$560.00	\$570.00	\$570.00	\$570.00	\$570.00	\$580.00	2024
Hotel/Motel - State (31 - 99 Rooms)	Fee Res.	Per Sleeping Room	\$305.00	\$315.00	\$325.00	\$325.00	\$325.00	\$325.00	\$335.00	2024
Short Term Rental									\$160.00	2024
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Per Waterslide or pool slide in excess of 2 per basin		Pre-Inspection Fee (once - first time applicants only)	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Swimming Pool (per pool)		Permit Fee-Annual	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Swimming Pool (per pool)		Pre-Inspection Fee (once - first time applicants only)	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Water Attraction (Per attraction)		Permit Fee (Annual)	\$175.00	\$180.00	\$190.00	\$190.00	\$190.00	\$190.00	\$200.00	2024
Water Attraction (Per attraction)		Pre-Inspection Fee (once - first time applicants only)	\$175.00	\$180.00	\$190.00	\$190.00	\$190.00	\$190.00	\$200.00	2024
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual	\$250.00	\$255.00	\$265.00	\$265.00	\$265.00	\$265.00	\$275.00	2024
Water Attraction with up to 2 pool slides/waterslides per basin		Pre-Inspection Fee (once - first time applicants only)	\$250.00	\$255.00	\$265.00	\$265.00	\$265.00	\$265.00	\$275.00	2024
Library										
Title	Section	Description	2017	2018	2019	2020	2021	2022	2023	Last Update
Library Deletions										
Non-county Resident Access Card	State Statute	Access Card for non-county residents	\$100.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2019
Municipal Court										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Last Update
Audio Recording of court session			\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$5.00	2024
Municipal Court Deletions										
Record Requests - Bulk		\$35 plus \$5 per 1,000 records	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2015
Public Works Department										
Title	Section	Description	2017	2018	2019	2020	2021	2022	2023	Last Update
Refuse/Construction Debris Drop-Off Fee • 1 Cubic yard or less						\$8.00	\$8.00	\$8.00	\$10.00	2024
Public Works - Deletions										
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2003

2024 CONSOLIDATED FEE SCHEDULE

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Administration										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Room Rentals										
Upper Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	2017
Upper Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)	\$185.00	\$185.00	\$185.00	\$185.00	\$185.00	\$185.00	\$185.00	2017
Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2017
Lower Civic Partial Day (Monday - Friday)	R 95-261	Room Rental (4 hour rental time)	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	2017
Upper and Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	2017
Upper and Lower Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)	\$330.00	\$330.00	\$330.00	\$330.00	\$330.00	\$330.00	\$330.00	2017
Full Closet Storage Area	R 95-252	Annually	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1995
One Shelf Storage Area	R 95-252	Annually	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	1995
Recreation	R95-279	Annually	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	1995
Cable										
Common Council Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Committee of the Whole Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Assessors										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Property data (via electronic media)		Entire Property database	\$65.00	\$65.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2020
Property data (via electronic media)		Standardized Reports			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2020
Property data (via electronic media)		Customized Report (query set-up fee)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2020
Property data (via electronic media)		Customized Report			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2020
Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Application Fee	15.02.150	All Permit Applications Without Plan Review	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2012
Building Plan Examination & Inspection Fees										
Plan Examination Fees										
Commercial - Addition	15.02.150	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Commercial - Administrative Fee (Agent Municipality)	15.02.150	Wis. Stats. Sec. 101.12 (am)	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	2009
Commercial - New	15.02.150	Per Plan Set	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2008
Commercial - WI Administrative Code Chapter COMM 2		All commercial plan examination as an "Agent Municipality" "Wis. Stats. Sec. 101.12(am)"								
Commercial Alteration	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	\$150.00	\$150.00	2022
Design Review Board - Commercial		Per Plan Set							\$250.00	2024
Design Review Board - Residential		Per Plan Set							\$50.00	2024
Design Review Board - Additional Review		Per Descretion of Department Director							\$100.00	2024
Garages - Commercial	15.02.150	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Garages - Residential	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.02.150	Per Plan Set Not Listed Below	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.150	Minimum Charge Plus Per Unit	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Multi-Family & Condominiums	15.02.150	Per Unit	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.150	Per Plan Set	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	1997
One & Two-Family Dwellings - New	15.02.150	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Building Inspection Fees										

2024 CONSOLIDATED FEE SCHEDULE

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Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New & Additions	15.02.150	Per Square Foot	\$0.28	\$0.28	\$0.28	\$0.28	\$0.30	\$0.30	\$0.30	2022
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	\$0.24	\$0.24	\$0.24	\$0.24	\$0.30	\$0.30	\$0.30	2022
Commercial Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Decks	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Early Start - Footings and Foundations	15.02.150	Residential - Flat Rate	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	\$225.00	\$225.00	\$225.00	\$225.00	\$500.00	\$500.00	\$500.00	2022
Garages - Commercial	15.02.150	Per Square Foot (minimum \$250)	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Garages - Residential	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Moving Buildings	15.02.150	Minimum Charge Plus Square Footage	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Moving Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Multi-Family & Condominiums	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
One & Two-Family Dwellings	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Other Alterations & Repairs	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Razing Buildings	15.02.150	Minimum Charge (\$1,200 max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Razing Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Residential Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Residing, Reroofing, Fences & Pools	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Storage Sheds & Accessory Buildings > 100 sq. ft.	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2022
Miscellaneous Fees										
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Bee/Chicken Keeping Fee	9.04.050	Per household fee (one time fee)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2016
Bee/Chicken Keeping Renewal	9.04.050	Annual Renewal fee	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Code Compliance Inspection	15.02.150	Per Category	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	1998
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Land Conservation Fund Fee	24.25.040	Per Square Foot	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2005
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Recording Charge							Cost + \$10	Cost + \$10	Cost + \$10	2022
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
State Seal 1 & 2 Family Dwellings	15.02.150	Flat Rate	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	2008
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Commercial Additions & Alterations	15.02.150	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Appliances - Direct Wired	15.02.150	Per Appliance	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Devices (Switches, receptacles, sensors, etc.)	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Feeders - 30 amps or larger	15.02.150	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2013
Fuel Dispensing Pumps	15.02.150	Each	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Generators - 1 & 2 Family Residence	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Generators - Commercial	15.02.150	Per Kilowatt	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013

2024 CONSOLIDATED FEE SCHEDULE

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Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Low Voltage Devices	15.02.150	Per Unit	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Luminaires - Direct Wired	15.02.150	Per Fixture	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2008
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	Each	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2018
Mechanical - Commercial Heating & Cooling Systems	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Each up to 1 Horsepower	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Over 1 Horsepower	15.02.150	Per Horsepower	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	2008
Outlets	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Services - 0 through 200 amps	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$100.00	\$100.00	\$100.00	2022
Services - 201 through 1000 amps	15.02.150	Each	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2013
Services - Each additional 1000 amps	15.02.150	Per 1000 Amps	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Signal or Communications Devices	15.02.150	Per Unit	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Signs	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.02.150	Flat Rate	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Services	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Transformer, Rectifier, Reactor, Capacitor	15.02.150	\$1.00 per kilowatt (\$300.00 maximum)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2015
Utilization Equipment - Direct Wired	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
License - New	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
License - Renewal	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Maintenance License Examination	15.02.150	Per Exam	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2011
Erosion Plan Examination & Inspection Fees										
Plan Examination Fees										
Commercial - New	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Disturbing Unimproved Land	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.120	Per Plan Set	\$225.00	\$225.00	\$225.00	\$225.00	\$250.00	\$250.00	\$250.00	2022
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Erosion Inspection Fees										
Commercial - New	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Commercial Additions & Alterations	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	\$5.00	\$5.00	\$5.00	\$5.00	\$8.00	\$8.00	\$8.00	2022
Maximum Inspection Fee	15.02.120		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	2008
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Lot	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Lot	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	2022

2024 CONSOLIDATED FEE SCHEDULE

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Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
File Reports	15.02.120	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.120	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.120	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.120	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Commercial - New	15.02.120	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Garages - Commercial	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & two family	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Mechanical Inspection Fees										
Commercial & Ind. Exh. Hoods and Exh. Systems	15.02.120	Per Unit	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
Cooling Systems	15.02.120	Minimum Per Unit (36,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Cooling Systems > 36,000 BTU (3 Tons)	15.02.120	Per 12,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Ductwork and Distributions systems	15.02.120	Minimum Charge first 4,000 square ft.	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Ductwork and Distributions systems	15.02.120	Per 100 square feet	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	2008
Heating Systems	15.02.120	Minimum Per Unit (150,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Heating Systems > 150,000 BTU	15.02.120	Per 50,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Wood Burning Appliances and Fireplaces	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Appeal to BPW for A/C condenser Location	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Occupancy Inspection & Permit Fees										
Apartments & Hotels	15.02.150	Per Unit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Business & Office	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Manufacturing	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Residences	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Certificate	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$100.00	\$100.00	\$100.00	2022
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997

2024 CONSOLIDATED FEE SCHEDULE

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Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Commercial	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Plumbing Inspection Fees										
Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fire Protection Supply > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Fixtures	15.02.150	Each	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Gas Piping New & Extensions	15.02.150	\$10.00/outlet	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2017
Inspection of Meter Pit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Lawn Sprinkler Systems	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.02.150	Flat Rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Water Distribution System New or Replacement	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Abandonment	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Operation	15.02.150	Yearly User's Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00	2022
Well or Well Pump	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
File Reports	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.14.110	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Sandwich Boards	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008

2024 CONSOLIDATED FEE SCHEDULE

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Building & Safety Division										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Inspection Fees										
Billboards (Conditional Use)	15.14.110	Each	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2015
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Inspection Fee	15.14.110	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Sandwich Boards	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Admin Charge - Property Maintenance						\$100.00	\$100.00	\$100.00	\$100.00	2021
Appeal to Sign Appeals Board	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Inspections-Non Business Hours	15.14.110	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Property Maintenance- Reinspection Fee (1st)	15.32.70	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2013
Property Maintenance- Reinspection Fee (2nd)			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Property Maintenance- Reinspection Fee (3rd)			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
Property Maintenance- Reinspection fee (4th & all subsequent)			\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2015
Reinspection Fee-Code Corrections	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1998
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scales	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scanner	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Building & Safety - Deletions										
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.150	Per Foot	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00			2022
Overhanging Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2022
City Clerks Office										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Absentee Ballot Log	Fee Res.	Per ward	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2011
Amusement Arcade	Fee Res.		\$160.00	\$160.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2020
Amusement Device	Fee Res.	Each unit	\$40.00	\$40.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2020
Amusement Distributor					\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2020
Background Check			\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2019
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1998
Class "B" Sports Clubs	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	\$60.00	\$65.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2020
Duplicate copy of license	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	\$2.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2019
DVD recording of meeting or hearings	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Juke Box	Fee Res.		\$25.00	\$25.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2020
Late Filing fee - Other license applicants	Fee Res.	Submitted June 1 or later - flat rate plus percentage of each license held	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	2016
Late Filing fee, administrative	Fee Res.	Certified letter fee	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	2011

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City Clerks Office										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Liquor - Class "A" Beer	Fee Res.		\$150.00	\$150.00	\$175.00	\$175.00	\$300.00	\$300.00	\$300.00	2022
Liquor - "Class A" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Liquor - Class "B" Beer	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	<1992
Liquor - Class "B" Beer and/or Wine, Temporary	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Liquor - "Class B" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Liquor - "Class B" Liquor Reserve Issuance Fee	State Law		\$10000.00	\$10000.00	\$10000.00	\$10000.00	\$10000.00	\$10000.00	\$10000.00	1997
Liquor - Class "B" Premier Economic Development Initial Issuance Fee	State Law		\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	2017
Liquor - "Class C" Wine	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2003
Liquor License (Classes A, B, C) Transfer Fee	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Liquor License (Classes A, B, C) Amendment to Premises Description Fee	State Law						\$25.00	\$25.00	\$25.00	2022
Maps, City	Fee Res.	Per map	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Massage Establishment	Fee Res.		\$200.00	\$200.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	2020
Massage Technician	Fee Res.		\$70.00	\$70.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2020
Massage Technician, Conditional	Fee Res.	Six Month License	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Mobile Food Establishment License	8.32.160	Annual Fee		\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2019
Mobile Food Establishment License (2nd Vehicle)	8.32.160	Annual Fee		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Notary Services for non-city business notarial acts	137.01 State Law	Per Act, per page notarized	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2017
Operator	Fee Res.	Bartender or Seller	\$50.00	\$50.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2020
Operator, Provisional	125.185(4)	Bartender or Seller	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2015
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	\$12.00	\$12.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	2022
Pawnbroker	134.71 State Law		\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	1994
Photo Copies	Unknown	Per Sheet	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	\$38.00	\$38.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2020
Pool Table	Fee Res.	Each Table	\$25.00	\$25.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2020
Precious Metal and Gem Dealer	134.71		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2004
Publication Fee - Original	Fee Res.		\$8.00	\$8.00	\$8.00	\$8.00	\$16.00	\$16.00	\$16.00	2022
Publication Fee - Renewal	Fee Res.		\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2018
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	\$50.00	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2020
Rush processing fee		fewer than 3 full business days prior to an event, excluding the event day	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2017
Second Hand Dealer	134.71		\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	2004
Second Hand Dealer - Mall	134.71		\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2003
Sidewalk Café Permits	Chapter 6.38	New application fee	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2020
Sidewalk Café Permits	Renewal Fees	Class 1 0-100 total area (sq. ft)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2018
Sidewalk Café Permits		Class 2: 101-200 total area (sq ft)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Sidewalk Café Permits		Class 3: 201-300 total area (sq ft)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2018
Sidewalk Café Permits		Class 4: 301-400 total area (sq ft)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2018
Sidewalk Café Permits		Class 5: 401-500 total area (sq ft)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2018
Sidewalk Café Permits		Class 6: 501-or greater total area (sq ft)	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2018
Sidewalk Sale	Fee Sch.		\$40.00	\$40.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2020
Special Event Permit Application Fee			\$125.00	\$125.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2020
Street Vendor License Fee	City Code 6.50	Per location or vehicle	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2009
Street Vendor License Fee	City Code 6.50	Per additional location or vehicle	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2009

2024 CONSOLIDATED FEE SCHEDULE

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City Clerks Office										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Successor Agent	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Tax Exemption Report	70.337		\$30.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2019
Theater	Fee Res.	Each Seat (\$75.00 minimum)	\$0.45	\$0.45	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2020
Tobacco Products	134.65		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1999
Transient Dealer Prec-Stones/Metals	6.54		\$350.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2019
Used Car Dealer	Fee Res.	Each Lot	\$135.00	\$135.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2020
Vending Machine (City)			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	\$15.00	\$15.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2020
Vending Machine commissary (State)			\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	2011
Wholesaler license	State Law		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	<1992
City Clerks - Deletions										
Bed and Breakfast Local Fee (moved to Health in 2018)	Fee Res.		\$225.00							2018
Statement of Real Property Status	Unknown	Statement of real property status w/ copy of tax bill								2018
Walk Through of Statement of Real Property Status	Unknown									2018
Bowling Lane	Fee Res.	Each Lane	\$20.00	\$20.00	\$30.00					2020
Dance	Fee Res.		\$90.00	\$90.00	\$100.00					2020
Gun or weapon	Fee Res.		\$135.00	\$135.00	\$150.00					2020
Service Station	Fee Res.		\$60.00	\$60.00	\$75.00					2020
Engineering Services										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Bicycle Rack Permit	12.04.062	Per Rack by ordinance in 2018	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Board of Public Works Application		Application fee for appeal or request					\$100.00	\$100.00	\$100.00	2022
Encroachments	12.42.020	Encroachment into right-of-way	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00	\$100.00	\$100.00	2022
House Numbers	12.38.010	House numbers	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	1995
Number Racks	12.38.010	Racks for house numbers	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Site Plan Parking Lot Permit Application					\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2020
Site Plan Parking Lot Review and Construction Administration		Hourly fee for time related to plan review and ensuring compliance with approved site and landscaping plans prior to final occupancy				\$90/Hour	\$90/Hour	\$90/Hour	\$90/Hour	2021
Street Occupancy			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Finance Department										
<i>Formerly known as Comptroller/Treasurer's Office</i>										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Street Occupancy - Reinspection							\$90.00	\$90.00	\$90.00	2022
Street Occupancy Permit Application - Paving		Application fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy Permit - Paving - Curb Ramp Design	12.04.060	Hourly fee for time related to review of curb ramp design					\$90/Hour	\$90/Hour	\$90/Hour	2022
Street Occupancy Permit - Utilities- Linear Excavation & Construction	12.04.060	Review fee per each 300 feet of utility installation					\$75.00	\$75.00	\$75.00	2022
Street Occupancy Permit - Utilities-Linear Excavation & Construction	12.04.060	Fee for preparing specific Terms & Conditions					\$75.00	\$75.00	\$75.00	2022
Street Occupancy Permit - Utilities-Linear Excavation & Construction	12.04.060	Review fee for structures associated with pipeline installation. Fee on a per each structure basis.					\$75.00	\$75.00	\$75.00	2022

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Finance Department										
Title	Section	Formerly known as Controller/Treasurer's Office Description	2018	2019	2020	2021	2022	2023	2024	Update
Street Occupancy Permit - Other								\$75.00	\$75.00	\$75.00
Street Occupancy Permit Application - Storage in the ROW	12.04.060	Permit for storage of dumpster in the street	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2002
Street Occupancy Permit-Additional fee if obtained after work started	12.04.060		\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1999
Floodplain Development Permit Application		Application fee for a floodplain development permit					\$180.00	\$180.00	\$180.00	2022
Damage Repairs		20% administrative fee on invoices for damage repairs	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	2014
GCS Tax roll data (via electronic media)		GCS Tax Roll data	NA	NA	NA	NA	NA	NA	NA	2016
Pre-collection Tax Roll Data			NA	NA	NA	NA	NA	NA	NA	2018
Returned Check Fee (paper and electronic)								\$30.00	\$30.00	2023
Statement of Real Property Status-Individual	Unknown	Statement of real property status w/copy of tax bill	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2018
Statement of Real Property Status-Subscription		per search	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2018
Statement of Real Property Status-Subscription		per 25 searches	\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	2018
Tax Amount Requests (Individual Parcels) Electronic Media		0-100 parcels	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
Tax Amount Requests (Individual Parcels) Electronic Media		each additional 100 parcels	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
Tax Data-Customized Reports		Flat fee is in addition to data acquisition charges	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Tax Data-GCS Generic Data Dump - Priority		within 10 days of finalization of tax roll	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2018
Tax Data-Standard GCS Reports			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Walk-Through of Statement of Real Property Status	Unknown		\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2018
Dog and Cat Licenses										
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Late fee for unaltered	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
Late fee for altered	Fee Res.		\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Replace lost tag	Fee Res.		\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2001
Fire Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	2009
Annual Fire Inspection Fee		Residential (Living unit) >5 Family	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
Annual Fire Inspection Fee	14.28.080	Hotels & Motels - per room	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
Annual Fire Inspection Fee		Commercial & Industrial - Under 1,000 sq. ft.	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
Annual Fire Inspection Fee		Commercial & Industrial - 1,001 to 5,000 sq. ft.	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - 5,001 to 25,000 sq. ft.	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - 25,001 to 100,000 sq. ft.	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2009
Annual Fire Inspection Fee		Commercial & Industrial - 100,001 to 500,000 sq. ft.	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - 500,000 to 1,000,000 sq.ft.	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - Over 1,00,000 sq. ft.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	2009
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 0 to 50 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 51 to 100 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 101 and over capacity	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	2009
Annual Fire Inspection Fee		Day Care Facilities - 0 to 20 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
Annual Fire Inspection Fee		Day Care Facilities - 21 to 40 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009

2024 CONSOLIDATED FEE SCHEDULE

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Fire Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Annual Fire Inspection Fee		Day Care Facilities - Over 41 capacity	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2009
Annual Fire Inspection Fee	14.28.080	Health Care Facilities per inpatient occupancy - based on max	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
Annual Fire Inspection Fee	14.28.080	Schools - per school	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	1999
Annual Fire Inspection Fee	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	2009
Blasting Permit	14.28.080		\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Cutting & Welding		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Cutting & Welding		Monthly renewal fee per month	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Cutting & Welding		Renewal per month, max 6 months								
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Fire Alarm Permit	14.28.080	Dwelling	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Fire Department Service Fee - Special Events (Fire Engine)		Apparatus-per hour	\$91.00	\$91.00	\$91.00	\$91.00	\$91.00	\$91.00	\$91.00	2024
Fire Department Service Fee - Special Events (Fire Engine)		Crew-per hour	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	2024
Fire Department Service Fee - Special Events (Paramedic Unit)		Apparatus-per hour	\$41.50	\$41.50	\$41.50	\$41.50	\$41.50	\$41.50	\$41.50	2024
Fire Department Service Fee - Special Events (Paramedic Unit)		Crew-per hour	\$62.43	\$62.43	\$62.43	\$62.43	\$62.43	\$62.43	\$62.43	2024
Fire Department Service Fee - Special Events (Single Paramedic)		Apparatus-per hour	\$14.30	\$14.30	\$14.30	\$14.30	\$14.30	\$14.30	\$14.30	2024
Fire Department Service Fee - Special Events (Single Paramedic)		Crew-per hour	\$31.21	\$31.21	\$31.21	\$31.21	\$31.21	\$31.21	\$31.21	2024
Fire Department (Utility Vehicle)		Utility Vehicle - Per Hour								2024
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Fire System Installation		Each additional fixture	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	2008
Fireworks Permit	14.28.080		\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
First aid hose stations & standpipe connections		Per additional connection	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
First aid hose stations & standpipe connections		Standpipe system flow test per hour or fraction thereof	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
Gaseous Storage Permit		<100 gallons no fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<1992
Gaseous Storage Permit		100 - 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Gaseous Storage Permit		Per each 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Motor Vehicle Exhibition	14.28.080	First three vehicles	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2013
Motor Vehicle Exhibition		Every Additional vehicle	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Permit Fee Application	14.28.080	Fire permit application prior to permit issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustible liquids	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection - administrative	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2008
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Roofing Activities Using Hot Tar		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Roofing Activities Using Hot Tar		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Roofing Activities Using Hot Tar		Monthly renewal fee per month (max 6 months)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Sprinkler System Fee		For each additional 100 or fraction thereof	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008

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Fire Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustible tank system - per system	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Tent Permit		400 sq ft or greater	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2018
Tent Permit		after hours inspection/testing	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Tent Permit		re-inspection fee	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2018
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2013
Paramedic/Rescue Squad Fees										
Adenosine			\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	2017
Alarm Fee for response to false alarm	14.28.120	(1-2 responses)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Alarm Fee for response to false alarm	14.28.120	(3-4 responses)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
Alarm Fee for response to false alarm	14.28.120	(5+ responses)	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2013
ALS supplies			\$88.80	\$88.80	\$88.80	\$88.80	\$88.80	\$88.80	\$88.80	2017
Basic supplies (various)			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
Cervical Immobilization		Includes collar, head bed, backboard	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2012
Combi-Tube			\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1999
CPAP masks			\$49.81	\$49.81	\$49.81	\$49.81	\$49.81	\$49.81	\$49.81	2017
CPR Training Fee		per student training fee	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2017
Cyano-kits			\$1000.61	\$1000.61	\$1000.61	\$1000.61	\$1000.61	\$1000.61	\$1000.61	2017
Defibrillation			\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	2017
D-Fibrillator Pads			\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2006
Disposable Bag Valve Masks			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1999
Drugs Group - 3		Morphine, Narcan, Normal Saline	\$53.06	\$53.06	\$53.06	\$53.06	\$53.06	\$53.06	\$53.06	2017
Drugs, Group - 1		Albuteral, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazepam, Dextrose 50%, Nitro Spray SL, Normal Saline (capped), D50, D5W	\$35.74	\$35.74	\$35.74	\$35.74	\$35.74	\$35.74	\$35.74	2017
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi- Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	\$41.15	\$41.15	\$41.15	\$41.15	\$41.15	\$41.15	\$41.15	2017
EKG			\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	2017
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Epinephrine by EPI-PEN			\$106.13	\$106.13	\$106.13	\$106.13	\$106.13	\$106.13	\$106.13	2017
E-Z IO			\$133.10	\$133.10	\$133.10	\$133.10	\$133.10	\$133.10	\$133.10	2017
Fire Extinguisher training		per person training fee	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2017
Glucagon, up to 1 Mg			\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	2017
Intubation			\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	2017
IV and supplies			\$67.14	\$67.14	\$67.14	\$67.14	\$67.14	\$67.14	\$67.14	2017
Lift Assist Fee		Per lift assist at senior living facility		\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2019
Mileage (per mile)	R-03-151	Per mile charge	\$17.02	\$17.02	\$17.02	\$17.02	\$17.02	\$17.02	\$17.02	2017
Oxygen and supplies			\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	2017

2024 CONSOLIDATED FEE SCHEDULE

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Fire Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Oxygen with basic supplies (various)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2009
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
Paramedic Squad Fee (ALS)		Paramedic service and/or treatment without transport (resident)	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	2017
Paramedic Squad Fee (ALS)		resident)	\$189.51	\$189.51	\$189.51	\$189.51	\$189.51	\$189.51	\$189.51	2017
Paramedic Squad Fee (ALS)		Non-invasive service and/or treatment without transport (resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Paramedic Squad Fee (ALS)		resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Paramedic Squad Fee (ALS)		Invasive service and/or treatment without transport (resident)	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	2017
Paramedic Squad Fee (ALS)		Invasive service and/or treatment without transport (non-resident)	\$194.91	\$194.91	\$194.91	\$194.91	\$194.91	\$194.91	\$194.91	2017
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (non- resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (non- resident)	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1950.00	2024
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Mileage Fee (per mile)	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	2010
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Resident Transport Fee	\$448.97	\$448.97	\$448.97	\$448.97	\$448.97	\$448.97	\$448.97	2017
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Non-resident Transport Fee	\$557.54	\$557.54	\$557.54	\$557.54	\$557.54	\$557.54	\$557.54	2017
Solumedrol, 41-125 Mg			\$64.98	\$64.98	\$64.98	\$64.98	\$64.98	\$64.98	\$64.98	2017
Spinal Immobilization			\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	2017
Triage barcode wristbands			\$3.25	\$3.25	\$3.25	\$3.25	\$3.25	\$3.25	\$3.25	2017
Health Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
HEPA Vac (bag cost)		Bag for vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	2024
HEPA Vac Rental (per day)		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	2024
Inspection - Health Excessive	Fee-Res	Escalating fee after the first compliance - re-inspection up to \$200 per inspection	\$150.00	\$150.00	\$160.00	\$160.00	\$160.00	\$160.00	\$170.00	2024
Inspection - Health Other (i.e. State traveling ag license)		Per inspection - Events or situations where the health department does not license but needs to inspect	\$30.00	\$30.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	2024
Inspection - Health Preinspection Fee	Fee-Res	first time applicants only	\$365.00	\$365.00	\$375.00	\$375.00	\$375.00	\$375.00	\$385.00	2024
Inspection - Short Term Rental Preinspection Fee									\$160.00	2024
License - Expedited Processing Fee (includes plan review new/remodel & change of owner)		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
License - Health Late Fee			10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
Radon Testing Kit					\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2020
Sharps Container					\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2020
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
TB Skin Tests		-Residents	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
TB Skin Tests		-Non Residents	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2017
Vaccine - Annual Flu (some grant restrictions on vaccine charges)		Flu vaccination	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$35.00	2024
Vaccine - Annual Flu (High Dose)		Flu vaccination - high dose							\$65.00	2024

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Health Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Vaccine - One-time fee (excludes vaccine & administration) - some grant restrictions on vaccine charges		Worksites with 10+ employees	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	2016
Vaccine - State provided (some grant restrictions on vaccine charges)		Residents who meet criteria (Appendix B)	Free	Free	Free	Free	Free	Free	Free	2016
Vaccine - State provided (some grant restrictions on vaccine charges)		Non-residents who meet criteria (Appendix B)	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	2016
<u>Food and Lodging</u>		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive								
Bed and Breakfast Local Fee	Fee Res.		\$225.00	\$225.00	\$235.00	\$235.00	\$235.00	\$235.00	\$245.00	2024
Food, Temporary Event - Restaurant and Retail Food		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	\$175.00	\$175.00	\$185.00	\$185.00	\$185.00	\$185.00	\$195.00	2024
Food, Temporary Event - Wauwatosa processing retail		multiple (including non-consecutive) days of operations	\$175.00	\$175.00	\$185.00	\$185.00	\$185.00	\$185.00	\$195.00	2024
Retail Food Establishment - Serving Meals: Complex			\$690.00	\$700.00	\$710.00	\$710.00	\$710.00	\$710.00	\$720.00	2024
Retail Food Establishment - Serving Meals: Simple			\$370.00	\$380.00	\$390.00	\$390.00	\$390.00	\$390.00	\$400.00	2024
Retail Food Establishment - Serving Meals: Moderate			\$530.00	\$540.00	\$550.00	\$550.00	\$550.00	\$550.00	\$560.00	2024
Retail Food Establishment - Limited Food Service: Pre-packaged			\$210.00	\$220.00	\$230.00	\$230.00	\$230.00	\$230.00	\$240.00	2024
Retail Food Establishment - Not Serving Meals: Complex			\$755.00	\$765.00	\$775.00	\$775.00	\$775.00	\$775.00	\$785.00	2024
Retail Food Establishment - Not Serving Meals: Moderate			\$425.00	\$435.00	\$445.00	\$445.00	\$445.00	\$445.00	\$455.00	2024
Retail Food Establishment - Not Serving Meals: Simple			\$315.00	\$320.00	\$330.00	\$330.00	\$330.00	\$330.00	\$340.00	2024
Retail Food Establishment - Not Serving Meals: Simple			\$180.00	\$190.00	\$200.00	\$200.00	\$200.00	\$200.00	\$210.00	2024
Retail Food Establishment - Not Serving Meals: Pre-packaged			\$150.00	\$160.00	\$170.00	\$170.00	\$170.00	\$170.00	\$180.00	2024
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room	\$8.00	\$8.00	\$9.00	\$9.00	\$9.00	\$9.00	\$10.00	2024
Hotel/Motel - State (100 - 199 Rooms)	Fee Res.	Per Sleeping Room	\$350.00	\$360.00	\$370.00	\$370.00	\$370.00	\$370.00	\$380.00	2024
Hotel/Motel - State (5-30 rooms)	Fee Res.	Per Sleeping Room	\$225.00	\$235.00	\$245.00	\$245.00	\$245.00	\$245.00	\$255.00	2024
Hotel/Motel - State (200+ Rooms)	Fee Res.		\$550.00	\$560.00	\$570.00	\$570.00	\$570.00	\$570.00	\$580.00	2024
Hotel/Motel - State (31 - 99 Rooms)	Fee Res.	Per Sleeping Room	\$305.00	\$315.00	\$325.00	\$325.00	\$325.00	\$325.00	\$335.00	2024
Micro Market (2 or more)	State Law	Must be in the same building	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2018
Micro Market (one)	State Law		\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2018
Rooming House License	Fee Res.		\$105.00	\$115.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2020
Short Term Rental									\$160.00	2024
<u>Other</u>										
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Per Waterslide or pool slide in excess of 2 per basin		Pre-Inspection Fee (once - first time applicants only)	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Swimming Pool (per pool)		Permit Fee-Annual	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Swimming Pool (per pool)		Pre-Inspection Fee (once - first time applicants only)	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	2024
Water Attraction (Per attraction)		Permit Fee (Annual)	\$175.00	\$180.00	\$190.00	\$190.00	\$190.00	\$190.00	\$200.00	2024
Water Attraction (Per attraction)		Pre-Inspection Fee (once - first time applicants only)	\$175.00	\$180.00	\$190.00	\$190.00	\$190.00	\$190.00	\$200.00	2024
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual	\$250.00	\$255.00	\$265.00	\$265.00	\$265.00	\$265.00	\$275.00	2024
Water Attraction with up to 2 pool slides/waterslides per basin		Pre-Inspection Fee (once - first time applicants only)	\$250.00	\$255.00	\$265.00	\$265.00	\$265.00	\$265.00	\$275.00	2024
Health Department Deletions										
Food/Restaurant - Additional Area		Additional Area	\$200.00	\$210.00	\$220.00					2020
Mobile Restaurant License					\$175.00					2020

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Library										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Computer Printout	State Statute	Per color copy	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2006
Fax (Each Additional Page)*					\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	<2014
Fax (First Page)*					\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	<2014
Computer Printout	State Statute	Per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Overdue Fine - Explore Pass		per day					\$10.00	\$10.00	\$10.00	2022
Photocopies	State Statute	per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Replacement Item Fee	State Statute	Actual cost of item	\$2.50	Item Cost	Item Cost	Item Cost	Item Cost	Item Cost	Item Cost	2019
Sale Bags - Canvas							\$7.25	As Marked	As Marked	2023
Sale Bags - Plastic*					\$0.75	\$0.75	\$0.75	As Marked	As Marked	2023
Sale Books & Other Items	State Statute	Used and Donated Items: Books, Magazines, CD's, DVD's, etc. - Priced as marked	\$0.50	\$0.50	\$1.00	\$1.00	As Marked	As Marked	As Marked	2022
Sale Earphones*					\$2.00	\$2.00	\$2.00	As Marked	As Marked	2023
Sale USB Drive*					\$6.00	\$6.00	\$6.00	As Marked	As Marked	2023
*Not included in versions of fee schedule prior to 2020										
Library Deletions										
Non-county Resident Access Card	State Statute	Access Card for non-county residents	\$400.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2019
Overdue Laptop Fee		per hour					\$1.00			2022
Overdue DVD Fees		Per day per item	\$1.00	\$1.00	\$1.00	\$1.00	\$0.20			2022
Replacement Library Card*					\$0.25	\$0.25	\$0.00			2022
Municipal Court										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Audio Recording of court session			\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$5.00	2024
Certified copy of disposition			\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2014
Copies		Black and White Copies	\$0.25	\$0.25	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	2020
Copies		Color Copies			\$0.05	\$0.05	\$0.05	\$0.05	\$0.05	2020
Municipal Court Deletions										
Record Requests - Bulk		\$35 plus \$5 per 1,000 records	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2015
Parks - Facilities Rental										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
HALL RENTALS										
*4 hour minimum rental required for Booking Window A or B; 8 hour minimum rental required for Booking Window C.										
** Half rate rentals allowed to Wauwatosa Civic Groups (defined below) or renters with 10 or more rentals of the same room in the same calendar year.										
Entire building (excluding non-rental areas)	R2 97-60	Full day (10:00am-10:00pm) - Resident & Non-Resident	\$2,300.00	\$2,450.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	2020
Firefly Room	R2 97-60	Hourly rate, 4-hour minimum - Resident & Non Resident*	\$150.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2019
Firefly Room	R2 97-60	Full day (10:00am-10:00pm) - Resident & Non-Resident	\$300.00	\$315.00	\$315.00	\$315.00	\$315.00	\$450.00	\$450.00	2023
Firefly Room and Kitchen	R2 97-60	Hourly rate, 4-hour minimum, Resident & Non Resident*	\$300.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2019
Firefly Room and Kitchen	R2 97-60	Full day (10:00am-10:00pm) - Resident & Non-Resident	\$450.00	\$455.00	\$455.00	\$455.00	\$455.00	\$650.00	\$650.00	2023
Garden Room	R2 97-60	Hourly rate, 4-hour minimum - Resident & Non Resident*		\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2019
Garden Room	R2 97-60	Full day (10:00am-10:00pm) - Resident & Non-Resident	\$300.00	\$315.00	\$315.00	\$315.00	\$315.00	\$450.00	\$450.00	2023
Picnic Area - Large (non-refundable)	R2 97-60	Full Day (10:00am - 10:00pm) - Resident	\$300.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2019

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Parks - Facilities Rental										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Picnic Area - Small (non-refundable)	R2 97-60	Full Day (10:00am - 10:00pm) - Resident and Non-Resident	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2017
Picnic Area - Farmers Market Event	R2 97-60	Hourly rate						\$6.25	\$6.25	2023
Riverview Room	R2 97-60	Hourly rate, 4-hour minimum - Resident	\$300.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2019
Riverview Room	R2 97-60	Hourly rate, 4-hour minimum - Non-Resident	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Riverview Room	R2 97-60	Full Day (10:00am - 10:00pm) - Resident	\$550.00	\$560.00	\$560.00	\$560.00	\$560.00	\$800.00	\$800.00	2023
Riverview Room	R2 97-60	Full Day (10:00am - 10:00pm) - Non-Resident	\$750.00	\$700.00	\$700.00	\$700.00	\$700.00	\$1000.00	\$1000.00	2023
Root Commons	R2 97-60	Hourly rate, Resident & Non Resident				\$10.00	\$10.00	\$10.00	\$10.00	2021
Rotary Stage	R2 97-60	Half day, 0-5 hours, Resident & Non-Resident			\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2020
Rotary Stage	R2 97-60	Half day, 0-5 hours, Non-Profit			\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	2020
Rotary Stage	R2 97-60	Full day, more than 5 hours, Resident & Non-Resident			\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2020
Rotary Stage	R2 97-60	Full day, more than 5 hours, Non-Profit			\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	2020
Tosa Room	R2 97-60	Hourly rate, 4-hour minimum, Resident *	\$75.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2019
Tosa Room	R2 97-60	Hourly rate, 4-hour minimum, Non-Resident *	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2019
Tosa Room	R2 97-60	Full Day (10:00am - 10:00pm) - Resident	\$1,300.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$2,000.00	\$2,000.00	2023
Tosa Room	R2 97-60	Full Day (10:00am - 10:00pm) - Non-Resident	\$1,700.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$2,500.00	\$2,500.00	2023
Barricade Delivery & Removal - Park Facilities Event	7.64	1-25 barricades delivered & picked up by DPW						\$120.00	\$120.00	2023
Barricade Rental - Park Facilities Event	7.64	Fee per barricade						\$2.00	\$2.00	2023
Refuse/Recycling Delivery and Removal - Park Facilities Event	7.64	Up to 6 refuse and 6 recycle carts delivered by DPW						\$120.00	\$120.00	2023
Refuse/Recycling Delivery and Removal - Park Facilities Event	7.64	Up to 12 refuse and 12 recycle carts delivered by DPW						\$180.00	\$180.00	2023
Refuse/Recycling Cart Rental - Park Facilities Event	7.64	Fee per garbage or recycling cart						\$5.00	\$5.00	2023
DPW Labor Rate - Straight Time	7.64	DPW Labor Rate - Straight Time (2 hour minimum)						\$45.00	\$45.00	2023
DPW Labor Rate - Overtime	7.64	DPW Labor Rate - Overtime (2 hour minimum)						\$67.50	\$67.50	2023
DPW Labor Rate - Double Time	7.64	DPW Labor Rate - Double Time (2 hour minimum)						\$90.00	\$90.00	2023
ATHLETIC FACILITIES										
Chestnut St Commons Athletic Field (Light Athletics Only)		Per Hour			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2020
Field & Track Rate (Non Wauwatosa School District-WSD)		Per Hour			\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2020
Field & Track Rate - WSD		Per Hour			\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2020
Field & Track practice field - WSD	R2 97-60	Per Day	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$100.00	\$100.00	2023
Field & Track Weekday Morning Half Rate	R2 97-60	Per Hour, Monday-Friday, 7:00am-12:00pm						\$50.00	\$50.00	2023
Locker-Shower Rooms (Non-WSD)	R2 97-60	Hourly rate for any additional use	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Locker-Shower Rooms (Practice) - WSD	R2 97-60	Flat Fee	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Non-Practice) - WSD	R2 97-60	Flat Fee						\$250.00	\$250.00	2023
Locker-Shower Rooms - WSD	R2 97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms - Weekday Morning Rate	R2 97-60							\$50.00	\$50.00	2023
Scoreboard with Operator	R2 97-60	Per Hour Rate (3 Hour Minimum)	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2010
Stadium Lights	R2 97-60	Per Hour	\$25.00	\$25.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2020
Press Box	R2 97-60	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Stadium Rental-Non WSD		Per Hour	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$240.00	\$240.00	2023
Stadium Rental-WSD		Per Hour	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$205.00	\$205.00	2023
Wauwatosa Youth Sports (defined below***) Stadium Field	R2 97-60	Per Hour						\$80.00	\$80.00	2023
Ball Diamond (includes use of diamond, bases put out)										
Ball Diamond - All Other Renters	R2 97-60	Per Hour	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012
Ball Diamond - WSD	R2 97-60	Per Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2012

2024 CONSOLIDATED FEE SCHEDULE

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Parks - Facilities Rental										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2015
Diamond prep prepared during overtime hours	R2 97-60	Flat Rate	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2015
Softball Diamond Lights	R2-97-60	Per Hour			\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2020
Tennis Reservation Fee - Residents & Non Residents -Singles	R2 97-60	Per hour/per court - rate before tax	\$6.00	\$6.00	\$6.00	\$8.00	\$8.00	\$8.00	\$8.00	2021
Tennis Reservation Fee - Leagues - Residents & Non Residents	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2017
Tennis Reservation Fee - WSD	R2 97-60	Per hour/per court	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2011
Sand Volleyball Court Fee - Residents & Non Residents	R2 97-60	Per hour/per court -rate before tax	\$12.00	\$12.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2020
Post Event Clean-up Fine		Flat Fee Per Outdoor Rental Event When Venue Not Returned Clean						\$1000.00	\$1000.00	2023
**Civic Group is defined as a community-based company, club, committee, association, corporation, or any other organization or group of persons acting in concert which is composed of persons who are members thereof on a voluntary basis and which is primarily established to further educational, charitable, religious, cultural, or local economic development purposes.										
***Wauwatosa Youth Sports Organization is defined as a nonprofit organization who is based in the City of Wauwatosa and at least 50% of the organization's participants must be Wauwatosa residents.										
Parks - Deletions										
Field & Track Rate (Other High Schools)		Per Hour-			\$110.00					2020
Garden Room	R2-97-60	3-Hour Rental	\$150.00	\$45.00						2019
Park View Room (meetings only, no food allowed)	R2-97-60	3-Hour Rental	\$75.00	\$15.00						2019
Entire first floor	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$1,350.00	\$250.00						2019
Entire first floor	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$450.00	\$350.00						2019
Entire first floor	R2-97-60	Full day - Resident	\$2,000.00	\$1,750.00						2019
Entire first floor	R2-97-60	Full day - Non-resident	\$2,300.00	\$2,450.00						2019
Entire building (excluding non-rental areas)	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$1,500.00	\$350.00						2019
Entire building (excluding non-rental areas)	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$500.00	\$450.00						2019
Entire building (excluding non-rental areas)	R2-97-60	Full day - Non-resident	\$2,800.00	\$3,150.00						2019
Park View Room (meetings only, no food allowed)	R2-97-60	Hourly rate, 4 hour minimum, Resident & Non-Resident	\$75.00	\$15.00						2019
Park View Room (meetings only, no food allowed)	R2-97-60	Full day - Resident & non-resident	\$75.00	\$105.00						2019
Track Rate (Non High School Renters)		Per Hour-			\$100.00					2020
Track Rate (Tosa East & Other High Schools)		Per Hour-			\$85.00					2020
Planning										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Amendments to planned development application	24.16.050		\$400.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2019
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	\$250.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2019
Application for land divisions	24.62.010		\$150.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2019
Applications for certified survey maps	24.62.010		\$500.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	2019
Applications for conditional uses	24.16.040		\$350.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2019
Board of Public Works Exception	24.11.010		\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2019
Final subdivision plat application	17.04.010			\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2019
Planned development-preliminary	24.16.050		\$1,200.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	2019
Planned Unit Development approval extension								\$500.00	\$500.00	2023
Planned developments-final	26.16.050	Up to one acre	\$800.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	2019
Pre-application Meeting								\$150.00	\$150.00	2023
Preliminary subdivision plat application	24.62.010			\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	2019
Request for adjournment of Public Hearing	24.62.010		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2014

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Planning										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Tax Increment Financing Application Fee			\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	2014
Zoning Letters - specialized	24.62.040		\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2019
Zoning map amendment application	24.16.030	Zoning district amendment	\$500.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	2019
Zoning text amendment application	24.16.020	Zoning regulation amendment	\$500.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	2019
Police Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2017
Alarm	7.08.005	Registration Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
Alarm		Registration Late Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
Alarm		Fee for response to false alarm (2 to 3 calls)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2017
Alarm		Fee for response to false alarm (4 to 7 calls)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2017
Alarm		Fee for response to false alarm (8 + calls)	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	2017
Bicycle Licenses	11.48.100	Lifetime bicycle license	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1996
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time, material	\$25.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2019
Copies of Reports, per page (bw/color) 2019 rate change reflected in 2020		Recovery of police time, material		.02 / .05	.02 / .05	.02 / .05	.02 / .05	.02 / .05	.02 / .05	2019
Copies of Reports - Postage and Handling		Fee may be waived if a self-addressed, stamped envelope is provided by requestor			\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2020
Fingerprinting (Non-resident)		Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Fingerprinting (Resident)		Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2008
Handicapped Parking <i>Rate correction (2017) reflected in 2020</i>		If paid within 10 days	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2017
Handicapped Parking		If paid after 10 days but before 28 days	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2017
Handicapped Parking		If paid after 28 days but before 58th day	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2017
Parking - All Prohibited		If paid within 10 days	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2017
Parking - All Prohibited		If paid after 10 days but before 28 days	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2019
Parking - All Prohibited		If paid after 28 days but before 58th day	\$80.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	2019
Parking - All Prohibited		After 58 days	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2019
Police Department Service Fee - Special Events		Parade, march, run/walk, bike/foot race on street or sidewalk. SMALL/MEDIUM EVENTS	\$50.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2019
Police Department Service Fee - Special Events		Parade, march, run/walk, bike/foot race on street or sidewalk. LARGE EVENTS		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2019
Police Department Service Fee - Special Events		Additional fee based on OT								2018
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Snow Emergency		If paid within 10 days	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2017
Snow Emergency		If paid after 10 days but before 28 days	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2017
Snow Emergency		If paid after 28 days but before 58th day	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2017
Snow Emergency		After 58 days	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2017
Vehicle Towed		Forfeiture plus tow charges								<2014
Public Works Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Price for pavement repairs	12.04.140	Concrete pavement per square yard	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2004

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Public Works Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Excavations - Price for pavement repairs	12.04.140	Concrete base per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Price for pavement repairs	12.04.140	Brick pavers per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Price for pavement repairs	12.04.140	Stone-gravel per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete curb and gutter (includes removal) per linear foot	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	2004
PERMITS:										
Overnight parking in the municipal parking lots		\$2.50 for 1 night, \$5.00 for multiple nights	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	2009
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2015
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2008
Special Privilege Permit	12.32.030	Per lineal foot in excess of thirty feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Special Privilege Permit	12.32.030	Installation Fee	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	2008
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2016
Planting of new tree	12.08.130		\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	2016
Snow Removal Setup Charge	12.24.121	Setup Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Snow Removal Charge	12.24.120	Per lineal foot						\$0.25	\$0.25	2024
Trimming & Brush Removal Setup Charge	12.08.020	Setup Fee						\$120.00	\$120.00	2023
Trimming & Brush Removal Hourly Labor Rate	12.08.020	Per hour						\$45.00	\$45.00	2023
SPECIAL EVENTS:										
Barricade Delivery & Removal - Special Events	12.40.015	Barricades picked up & returned by resident			\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2020
Barricade Delivery & Removal - Special Events	12.40.015	1-25 barricades delivered & picked up by DPW			\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2020
Barricade Delivery & Removal - Special Events	12.40.015	More than 25 barricades delivered & picked up by DPW			\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	2020
Barricade Delivery & Removal - Special Events	12.40.015	fee per barricade		\$1.50	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2020
Extra Tipping Fee (Garbage & Recycling)		based on actual labor and equipment		actual cost	actual cost	actual cost	actual cost	actual cost	actual cost	2019
Refuse/Recycling Delivery and Removal - Special Events		2 refuse and 2 recycle carts delivered by DPW			\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2020
Refuse/Recycling Delivery and Removal - Special Events		6 refuse and 6 recycle carts delivered by DPW			\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2020
Refuse/Recycling Delivery and Removal - Special Events		12 refuse and 12 recycle carts delivered by DPW			\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	2020
Refuse/Recycling Delivery and Removal - Special Events		fee per garbage or recycling cart		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2019
DPW Labor Rate - Straight Time	7-50-070	DPW Labor Rate - Straight Time (2 hour minimum)						\$45.00	\$45.00	2023
DPW Labor Rate - Overtime	7-50-070	DPW Labor Rate - Overtime (2 hour minimum)						\$67.50	\$67.50	2023
DPW Labor Rate - Double Time	7-50-070	DPW Labor Rate - Double Time (2 hour minimum)						\$90.00	\$90.00	2023
DPW Traffic Control Vehicle (staged vehicle only)	7-50-070	Per vehicle						\$25.00	\$25.00	2023
DPW Vehicle with Operator	7-50-070	Equipment charges will be calculated using the most current year's equipment rate per hour cost established by the Wisconsin Department of Transportation.						actual cost	actual cost	2023
WASTE / RECYCLE:										
Annual Yard Waste Only Drop Off Permit			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
City and County of Milwaukee Logs and/or Brush (Should be time & material plus 25% for engineering design and overhead)	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010
Curbside collection, up to four (4) bulky household items	8.24	Does NOT include TV's or appliances				\$75.00	\$75.00	\$75.00	\$75.00	2021
Curbside collection, additional bulky item after first four (4)	8.24	Each item - does NOT include TV's or appliances		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2019
Curbside collection, appliance or TV		First Item (Appliance or TV only)				\$75.00	\$75.00	\$75.00	\$75.00	2021
Curbside collection, appliance or TV (additional)		Each additional				\$30.00	\$30.00	\$30.00	\$30.00	2021
Drop off center and curbside collection / recycling fee - large TV's		Projection and wood cabinet televisions		\$30.00	\$30.00	\$45.00	\$45.00	\$45.00	\$45.00	2021

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Public Works Department										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Drop-off center and curbside appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Drop-off Center and curbside collection / recycling fee - televisions and electronics		Tube & flat screen televisions, computer monitors & laptops	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2010
Drop-off center tire recycling fee	8.25.250	Large truck and equipment (Per tire)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2010
Refuse/Construction Debris Drop-Off Fee • 1 Cubic yard or less		Drop Off Per Cubic Yards				\$8.00	\$8.00	\$8.00	\$10.00	2024
Refuse/Construction Debris Drop-Off Fee • 1-3 Cubic Yards		Drop Off Per Cubic Yards				\$20.00	\$20.00	\$20.00	\$20.00	2021
Refuse/Construction Debris Drop-Off Fee• 3-6 Cubic Yards		Drop Off Per Cubic Yards				\$30.00	\$30.00	\$30.00	\$30.00	2021
Refuse/Construction Debris Drop-Off Fee • 6-10 Cubic Yards		Drop Off Per Cubic Yards				\$50.00	\$50.00	\$50.00	\$50.00	2021
Refuse/Construction Debris Drop-Off Fee• 10-18 Cubic Yards		Drop Off Per Cubic Yards				\$90.00	\$90.00	\$90.00	\$90.00	2021
One-time dump permit - recycling, yard waste or scrap metal	8.25.250	Drop off Center Fee per vehicle	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2015
Pickup of two garbage carts at one residence		per year		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2019
Recycling: Backyard Pick-ups		per year	\$100.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	2019
Special Pick-up, trip charge	8.24	for Prentice truck, Friday pickups		\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2019
Special Pick-up, unbundled brush and branches	8.24	per grapple load	\$55.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Special Pick-up, uncut rolls of carpeting/padding	8.24	Each roll or piece of carpeting		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Return Trip - Garbage or Recycle		Late set out or inaccessible cart				\$25.00	\$25.00	\$25.00	\$25.00	2021
Replacement Cart - Garbage or Recycle		Amount is before tax				\$55.00	\$70.00	\$70.00	\$70.00	2022
Additional Recycle Cart at residence		One time fee for second recycle cart - before tax				\$55.00	\$70.00	\$70.00	\$70.00	2022
Replacement Cart - Garbage or Recycle (small)		64 gallon					\$35.00	\$35.00	\$35.00	2022
Public Works - Deletions										
Barricade-Delivery Fee-		1 to 25	\$50.00							2018
		26 to 76	\$75.00							2018
		76 to 100	\$100.00							2018
Barricade-Delivery & Removal - Special Events	12.40-015			\$400.00						2019
Numbers of Refuse/Recycling Containers Rented		1 to 5	\$50.00							2018
		6 to 10	\$100.00							2018
		11 to 15	\$150.00							2018
		16 to 20	\$200.00							2018
Delivery fee-			\$100.00							2018
Pick up fee-			\$100.00							2018
Trash Disposal (Tipping Fee)		1 to 10	\$50.00							2018
		10 to 20	\$100.00							2018
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recycling Center	\$20.00	n/a						2019
Curbside collection, trip charge		Wednesday pick ups		\$60.00						2019
Curbside collection, trip charge		Wednesday pick ups		\$60.00						2019
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2003
Purchasing										
Title	Section	Description	2018	2019	2020	2021	2022	2023	2024	Update
Voluminous specifications		Per page	0.25	0.25	0.25	0.25	0.25	0.25	0.25	2002

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CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2021 and 2022,
Budget Adopted for 2023,
2023 Estimated and Proposed Budget for 2024

General Fund	2021 Actual	2022 Actual	2023			2024
			Adopted Budget	First 6 Months Actual	Estimated	Adopted Budget
City Tax Rate Per \$ 1,000 of Assessed Valuation						
Debt Service		\$1.04		\$1.26		\$1.27
Library		\$0.42		\$0.42		\$0.44
Parks		0.12		0.20		0.16
Other Municipal Purposes		6.10		5.31		5.58
		\$7.68		\$7.18		\$7.46
		=====		=====		=====
General Fund Revenues:						
General Property Taxes	\$ 45,461,749	\$ 48,693,938	\$ 49,978,616	\$ 49,978,616	\$ 49,978,616	\$ 51,475,377
Other Taxes	\$ 2,300,362	\$ 2,438,678	\$ 2,270,335	\$ 1,057,842	\$ 3,017,335	\$ 2,666,895
Intergovernmental Revenues	\$ 7,006,006	\$ 6,952,919	\$ 6,895,629	\$ 1,844,659	\$ 7,500,401	\$ 7,835,686
Licenses & Permits	\$ 1,767,638	\$ 2,518,175	\$ 1,617,385	\$ 780,824	\$ 1,628,850	\$ 1,800,600
Fines, Forfeits & Penalties	\$ 812,623	\$ 692,852	\$ 1,037,500	\$ 391,572	\$ 831,000	\$ 1,051,500
Public Charges for Services	\$ 3,154,704	\$ 3,038,418	\$ 3,158,190	\$ 1,301,007	\$ 3,169,720	\$ 3,304,934
Intergovernmental Charges	\$ 1,766,190	\$ 1,842,785	\$ 1,571,147	\$ 120,994	\$ 1,594,910	\$ 1,605,856
Miscellaneous Revenue	\$ 346,521	\$ (3,012,805)	\$ 2,185,374	\$ 6,331,155	\$ 2,955,175	\$ 3,174,900
Special Charges	\$ 23,360	\$ 11,695	\$ 10,000	\$ 6,448	\$ 13,115	\$ 10,000
TOTAL REVENUES	\$ 62,639,153	\$ 63,176,655	\$ 68,724,176	\$ 61,813,118	\$ 70,689,122	\$ 72,925,748
Other Financing Sources						
Proceeds from Sale of Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds from Long-Term Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers From Other Funds & Use of Equity						
Revolving Funds - Net	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Redevelopment Authority	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Specail Grant Fund	\$ -	\$ 700,000	\$ -	\$ 300,000	\$ 300,000	\$ -
Transfer from T.I.F.	\$ 42,500	\$ 35,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000
Transfer from Water Utility	\$ 1,095,181	\$ 1,008,782	\$ 1,134,100	\$ -	\$ 930,400	\$ 911,800
Transfer from Special Grant	\$ 435,636	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Appropriated Surplus Applied	\$ -	\$ -	\$ -	\$ -	\$ 1,149,542	\$ 10,800
Amortization Fund	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 1	\$ 3,000,000
TOTAL REVENUES, TRANS & USE OF EQUITY	\$64,212,470	\$64,920,437	\$73,233,276	\$62,113,118	\$73,144,065	\$76,923,348
Assessed Valuation Including T. I. F. District						
Real Estate	\$ 6,421,268,200	\$ 6,434,411,600	\$ 7,152,432,000			\$ 7,137,048,600
Personal Property	\$ 222,388,400	\$ 239,789,100	\$ 202,212,800			\$ 194,386,100
Assessed Valuation Including TIF District	\$ 6,595,378,441	\$ 6,735,618,371	\$ 7,370,029,314			\$ 7,331,434,700
Less TIF Incremental Valuation	\$ 334,536,009	\$ 395,953,680	\$ 411,338,194			\$ 429,308,613
Assessed Valuation Excluding TIF District	<u>\$ 6,260,842,432</u>	<u>\$ 6,339,664,691</u>	<u>\$ 6,958,691,120</u>			<u>\$ 6,902,126,087</u>
Equalized Valuation Excluding TIF District	\$ 6,958,691,120	\$ 6,939,816,506	\$ 8,519,107,200			\$ 8,804,518,600

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2020 and 2021,
Budget Adopted for 2020,
2021 Estimated and Proposed Budget for 2023

General Fund - Continued	2021 Actual	2022 Actual	Adopted Budget	2023		2024
				First 6 Months Actual	Estimated	Adopted Budget
General City Expenditures						
General Government	\$ 5,743,746	\$ 6,710,901	\$ 6,541,457	\$ 2,661,298	\$ 7,367,524	\$ 6,912,077
Public Safety	\$ 34,002,801	\$ 35,069,839	\$ 36,081,994	\$ 15,476,578	\$ 37,001,603	\$ 36,826,935
Public Works	\$ 7,054,548	\$ 7,299,695	\$ 7,877,907	\$ 3,447,228	\$ 8,096,789	\$ 8,366,960
Health And Human Services	\$ 1,994,382	\$ 2,068,452	\$ 2,139,237	\$ 731,885	\$ 2,142,585	\$ 2,448,842
Conservation & Development	\$ 2,362,920	\$ 2,412,739	\$ 2,482,501	\$ 1,175,618	\$ 3,057,177	\$ 2,743,593
Non Department	\$ 30,217	\$ 117,631	\$ 118,959	\$ 9,765	\$ 288,143	\$ 310,734
TOTAL OPERATION & MAINT. EXPENDITURES	\$ 51,188,614	\$ 53,679,257	\$ 55,242,055	\$ 23,502,372	\$ 57,953,821	\$ 57,609,141
Add Transfers To Other Funds & Equity Use						
Amortization Fund	\$ 244,458		\$ 3,000,000		\$ 1	\$ 3,000,000
Reserve for Contingency	\$ -		\$ -			
Debt Service Fund	\$ 6,341,581	\$ 7,185,822	\$ 8,683,445		\$ 8,583,397	\$ 8,790,603
Capital	\$ 753,139	\$ 1,936,282	\$ 940,000	\$ 940,000	\$ 918,000	\$ 1,737,246
Parks Reserve	\$ 1,329,788	\$ 810,336	\$ 1,367,764		\$ 1,367,764	\$ 1,133,705
Library	\$ 2,777,066	\$ 2,912,238	\$ 2,880,894		\$ 2,880,894	\$ 3,025,653
Tourism	\$ 830,518	\$ 1,235,344	\$ 1,056,930		\$ 1,358,000	\$ 1,372,000
Other Funds	\$ 71,564	\$ 181,820	\$ 151,000		\$ 171,000	\$ 165,000
Insurance Reserve Funds	\$ 134,902	\$ (100,000)	\$ (88,812)		\$ (88,812)	\$ 90,000
Unappropriated Surplus	\$ -	\$ -	\$ -			
TOTAL EXPENDITURES, TRANSFERS, & USE OF EQUITY	\$ 63,671,630	\$ 67,841,099	\$ 73,233,276	\$ 24,442,372	\$ 73,144,065	\$ 76,923,348
Equity Adjustments	\$ (415,072)					
Net Changes in Fund Balance	\$ 125,767	\$ (2,920,661)	\$ (0)	NA	\$ -	\$ -
Unexpended Balances - December 31						
Nonspendable	\$ 1,524,940	\$ 1,423,769	\$ 1,423,769		\$ 1,423,769	\$ 1,423,769
Restricted			\$ -		\$ -	\$ -
Assigned	\$ 2,280,409	\$ 2,397,312	\$ 2,397,312		\$ 2,397,312	\$ 2,397,312
Unassigned	\$ 21,359,844	\$ 18,423,450	\$ 18,423,450		\$ 18,407,021	\$ 18,407,021
City GO Indebtedness as of December 31, 2023	\$ 135,010,000					
Scheduled Debt Retirements	\$ 16,200,000					
Proposed Debt Issue ¹	\$ 22,345,000					
CITY GO INDEBTEDNESS AS OF DECEMBER 31, 2024	\$ 141,155,000					

¹ Estimate as 2024 Capital Budget not yet adopted

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2021 and 2022,
Budget Adopted for 2023,
2023 Estimated and Proposed Budget for 2024

	2021 Actual	2022 Actual	2023			2024 Adopted Budget
			Adopted Budget	First 6 Months Actual	Estimated	
Debt Service						
TOTAL REVENUES & TRANSFERS	\$ 13,103,783	\$ 11,511,740	\$ 12,675,204	\$ 798,376	\$ 12,326,644	\$ 13,183,153
TOTAL EXPENSES	\$ 12,853,131	\$ 11,299,604	\$ 12,825,205	\$ 1,838,559	\$ 12,968,619	\$ 13,627,049
NET INCOME (LOSS)	\$ 250,652	\$ 212,136	\$ (150,001)	\$ (1,040,183)	\$ (641,975)	\$ (443,896)
RESERVE BALANCE - DECEMBER 31	\$ 2,030,946	\$ 2,243,082	\$ 2,093,081	\$	\$ 1,601,107	\$ 1,157,211
Capital						
TOTAL REVENUES & TRANSFERS	\$ 11,479,628	\$ 8,947,358	\$ 13,172,718	\$ 2,040,181	\$ 12,943,218	\$ 12,957,507
TOTAL EXPENSES	\$ 9,129,939	\$ 6,585,730	\$ 14,666,641	\$ 2,163,421	\$ 22,484,102	\$ 12,665,007
NET INCOME (LOSS)	\$ (11,479,628)	\$ 2,361,628	\$ (1,493,923)	\$ (123,240)	\$ (9,540,884)	\$ 292,500
RESERVE BALANCE - DECEMBER 31	\$ 10,994,015	\$ 13,355,643	\$ 11,861,720	\$	\$ 3,814,759	\$ 4,107,259
C.D.B.G. Program Fund						
TOTAL REVENUES & TRANSFERS	\$ 1,974,283	\$ 1,273,135	\$ 1,115,283	\$ 119,507	\$ 1,124,594	\$ 1,000,000
TOTAL EXPENSES	\$ 1,872,114	\$ 1,274,511	\$ 1,115,283	\$ 192,424	\$ 1,124,594	\$ 1,000,000
NET INCOME (LOSS)	\$ 102,169	\$ (1,376)	\$ -	\$ (72,917)	\$ -	\$ -
RESERVE BALANCE - DECEMBER 31	\$ (5,559)	\$ (6,935)	\$ (6,935)	\$	\$ (6,935)	\$ (6,935)
Revolving Fund						
TOTAL REVENUES & TRANSFERS	\$ 108,082	\$ 115,257	\$ 32,000	\$ 125,606	\$ 32,000	\$ 102,980
TOTAL EXPENSES	\$ 35,462	\$ 37,843	\$ -	\$ 39,357	\$ 255,388	\$ 60,000
NET INCOME (LOSS)	\$ 72,620	\$ 77,414	\$ 32,000	\$ 86,249	\$ (223,388)	\$ 42,980
RESERVE BALANCE - DECEMBER 31	\$ 72,620	\$ 150,034	\$ 182,034	\$	\$ (73,354)	\$ (30,374)
Trust & Agency Fund						
TOTAL REVENUES & TRANSFERS	\$ 239,204	\$ 52,245	\$ 10,600	\$ 68,110	\$ 10,600	\$ -
TOTAL EXPENSES	\$ 148,283	\$ 103,124	\$ 36,000	\$ 40,367	\$ 43,051	\$ 96,928
NET INCOME (LOSS)	\$ 90,921	\$ (50,879)	\$ (25,400)	\$ 27,743	\$ (32,451)	\$ (96,928)
RESERVE BALANCE - DECEMBER 31	\$ 648,087	\$ 597,208	\$ 571,808	\$	\$ 564,757	\$ 467,829
Health/Life Insurance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 10,115,686	\$ 10,770,147	\$ 11,087,885	\$ 3,615,396	\$ 11,087,885	\$ 11,089,294
TOTAL EXPENSES	\$ 10,549,707	\$ 11,565,673	\$ 11,114,503	\$ 5,338,486	\$ 11,114,503	\$ 11,172,366
NET INCOME (LOSS)	\$ (434,021)	\$ (795,526)	\$ (26,618)	\$ (1,723,090)	\$ (26,618)	\$ (83,072)
RESERVE BALANCE - DECEMBER 31	\$ (23,370,969)	\$ (24,166,495)	\$ (24,193,113)	\$	\$ (24,193,113)	\$ (24,276,185)
CASH BALANCE - DECEMBER 31	\$ 6,577,581	\$ 5,782,055	\$ 5,755,437	\$	\$ 5,755,437	\$ 5,672,365
Dental Insurance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 408,458	\$ 407,661	\$ 414,777	\$ 186,933	\$ 414,777	\$ 424,723
TOTAL EXPENSES	\$ 379,988	\$ 398,233	\$ 414,777	\$ 217,035	\$ 414,777	\$ 424,610
NET INCOME (LOSS)	\$ 28,470	\$ 9,428	\$ -	\$ (30,102)	\$ -	\$ 113
RESERVE BALANCE - DECEMBER 31	\$ 240,007	\$ 249,435	\$ 249,435	\$	\$ 249,435	\$ 249,548
General Liability Reserve						
TOTAL REVENUES & TRANSFERS	\$ 677,714	\$ 1,306,540	\$ 1,448,216	\$ 38,068	\$ 1,448,216	\$ 1,387,197
TOTAL EXPENSES	\$ 374,028	\$ 333,725	\$ 448,216	\$ (79,877)	\$ 448,216	\$ 386,476
NET INCOME (LOSS)	\$ 303,686	\$ 972,815	\$ 1,000,000	\$ 117,945	\$ 1,000,000	\$ 1,000,721
RESERVE BALANCE - DECEMBER 31	\$ 3,821,845	\$ 4,794,660	\$ 5,794,660	\$	\$ 5,794,660	\$ 6,795,381
CASH BALANCE - DECEMBER 31	\$ 2,637,392	\$ 3,610,207	\$ 4,610,207	\$	\$ 4,610,207	\$ 5,610,928
Worker's Compensation Reserve						
TOTAL REVENUES & TRANSFERS	\$ 825,852	\$ 828,566	\$ 856,985	\$ 402,772	\$ 856,985	\$ 918,411
TOTAL EXPENSES	\$ 815,334	\$ 1,224,047	\$ 847,375	\$ 62,097	\$ 838,650	\$ 929,597
NET INCOME (LOSS)	\$ 10,518	\$ (395,481)	\$ 9,610	\$ 340,675	\$ 18,335	\$ (11,186)
RESERVE BALANCE - DECEMBER 31	\$ 562,072	\$ 166,591	\$ 176,201	\$	\$ 184,926	\$ 173,740
Fleet Equipment						
TOTAL REVENUES & TRANSFERS	\$ 3,456,505	\$ 3,578,765	\$ 3,659,152	\$ 1,790,814	\$ 3,659,152	\$ 4,270,999
TOTAL EXPENSES	\$ 3,454,338	\$ 3,929,864	\$ 3,794,604	\$ 1,297,448	\$ 3,794,604	\$ 4,182,945
NET INCOME (LOSS)	\$ 2,167	\$ (351,099)	\$ (135,452)	\$ 493,366	\$ (135,452)	\$ 88,054
RESERVE BALANCE - DECEMBER 31	\$ 554,893	\$ 203,794	\$ 68,342	\$	\$ 68,342	\$ 156,396
Fleet Capital						
TOTAL REVENUES & TRANSFERS	\$ 1,077,851	\$ 1,080,397	\$ 1,097,565	\$ 990,071	\$ 1,097,565	\$ 1,191,391
TOTAL EXPENSES	\$ 1,596,569	\$ 478,166	\$ 995,000	\$ 909,641	\$ 1,277,655	\$ 903,000
NET INCOME (LOSS)	\$ (518,718)	\$ 602,231	\$ 900,855	\$ 80,430	\$ (180,090)	\$ 288,391
RESERVE BALANCE - DECEMBER 31	\$ 12,825	\$ 615,056	\$ 1,515,911	\$	\$ 434,966	\$ 723,357

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2021 and 2022,
Budget Adopted for 2023,
2023 Estimated and Proposed Budget for 2024

	2021 Actual	2022 Actual	2023		2024	
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
Municipal Complex Reserve						
TOTAL REVENUES & TRANSFERS	\$ 907,044	\$ 865,753	\$ 871,568	\$ 436,074	\$ 871,568	\$ 904,150
TOTAL EXPENSES	\$ 911,629	\$ 771,626	\$ 1,186,567	\$ 767,614	\$ 1,363,813	\$ 1,154,213
NET INCOME (LOSS)	\$ (4,585)	\$ 94,127	\$ (314,999)	\$ (331,540)	\$ (492,245)	\$ (250,063)
RESERVE BALANCE - DECEMBER 31	\$ 708,615	\$ 802,742	\$ 487,743		\$ 310,497	\$ 60,434
Information Systems Reserve						
TOTAL REVENUES & TRANSFERS	\$ 2,264,506	\$ 2,380,602	\$ 2,250,075	\$ 1,130,128	\$ 2,255,165	\$ 2,374,079
TOTAL EXPENSES	\$ 2,035,133	\$ 1,977,926	\$ 2,248,980	\$ 1,027,901	\$ 2,361,508	\$ 2,483,914
NET INCOME (LOSS)	\$ 229,372	\$ 402,676	\$ 1,095	\$ 102,227	\$ (106,343)	\$ (109,835)
RESERVE BALANCE - DECEMBER 31	\$ 1,641,457	\$ 2,044,133	\$ 2,045,228		\$ 1,937,790	\$ 1,827,955
CASH BALANCE - DECEMBER 31	\$ 692,236	\$ 1,094,912	\$ 1,096,007		\$ 988,569	\$ 878,734
Information System Equip						
TOTAL REVENUES & TRANSFERS	\$ 226,339	\$ 248,288	\$ 261,973	\$ 264,754	\$ 261,973	\$ 273,137
TOTAL EXPENSES	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
NET INCOME (LOSS)	\$ 226,339	\$ 248,288	\$ 236,973	\$ 264,754	\$ 236,973	\$ 273,137
RESERVE BALANCE - DECEMBER 31	\$ 968,061	\$ 1,216,349	\$ 1,453,322		\$ 1,453,322	\$ 1,726,459
Public Works Building						
TOTAL REVENUES & TRANSFERS	\$ 515,911	\$ 511,616	\$ 508,451	\$ 230,451	\$ 508,451	\$ 563,316
TOTAL EXPENSES	\$ 474,926	\$ 521,965	\$ 508,321	\$ 213,615	\$ 528,882	\$ 561,024
NET INCOME (LOSS)	\$ 40,985	\$ (10,349)	\$ 130	\$ 16,836	\$ (20,431)	\$ 2,292
RESERVE BALANCE - DECEMBER 31	\$ 2,400,530	\$ 2,390,181	\$ 2,390,311		\$ 2,369,750	\$ 2,372,042
CASH BALANCE - DECEMBER 31	\$ 235,595	\$ 225,246	\$ 225,376		\$ 204,815	\$ 207,107
Public Works Capital						
TOTAL REVENUES & TRANSFERS	\$ 94,846	\$ 95,158	\$ 97,802	\$ 94,223	\$ 97,802	\$ 111,923
TOTAL EXPENSES	\$ 9,174	\$ 13,514	\$ 10,000	\$ 969	\$ 10,969	\$ 125,000
NET INCOME (LOSS)	\$ 85,672	\$ 81,644	\$ 87,802	\$ 93,254	\$ 86,833	\$ (13,077)
RESERVE BALANCE - DECEMBER 31	\$ 154,717	\$ 236,361	\$ 324,163		\$ 323,194	\$ 310,117
Redevelopment Reserve						
TOTAL REVENUES & TRANSFERS	\$ 145,824	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 118	\$ 388	\$ 224	\$ -	\$ 55,224	\$ 254
NET INCOME (LOSS)	\$ 145,706	\$ (388)	\$ (224)	\$ -	\$ (55,224)	\$ (254)
RESERVE BALANCE - DECEMBER 31	\$ 1,043,629	\$ 1,043,241	\$ 1,043,017		\$ 988,017	\$ 987,763
Community Development Authority						
TOTAL REVENUES & TRANSFERS	\$ 777	\$ 5,208,925	\$ 165,000	\$ 20,259	\$ 683,875	\$ 168,720
TOTAL EXPENSES	\$ 675,253	\$ 288,653	\$ 639,923	\$ 462,144	\$ 813,604	\$ 500,855
NET INCOME (LOSS)	\$ (674,476)	\$ 4,920,272	\$ (474,923)	\$ (441,885)	\$ (129,729)	\$ (332,135)
RESERVE BALANCE - DECEMBER 31	\$ 829,823	\$ 5,750,095	\$ 5,275,172		\$ 5,620,366	\$ 5,288,231

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2021 and 2022,
Budget Adopted for 2023,
2023 Estimated and Proposed Budget for 2024

	2021 Actual	2022 Actual	Adopted Budget	2023		2024 Proposed Budget
				6 Month Actual	Estimated	
Tourism						
TOTAL REVENUES & TRANSFERS	\$ 904,001	\$ 1,414,225	\$ 1,081,930	\$ 30,045	\$ 1,388,045	\$ 1,397,000
TOTAL EXPENSES	\$ 567,297	\$ 614,080	\$ 1,088,446	\$ 462,144	\$ 1,093,491	\$ 1,396,812
NET INCOME (LOSS)	\$ 336,704	\$ 800,145	\$ (6,516)	\$ (432,099)	\$ 294,554	\$ 188
RESERVE BALANCE - DECEMBER 31	\$ 602,958	\$ 1,403,103	\$ 1,396,587		\$ 1,697,657	\$ 1,697,845
Special Assesments						
TOTAL REVENUES & TRANSFERS	\$ 917,239	\$ 780,263	\$ -	\$ 192,326		\$ -
TOTAL EXPENSES	\$ 917,239	\$ 780,263	\$ -	\$ -		\$ -
NET INCOME (LOSS)	\$ -	\$ -	\$ -	\$ 192,326	\$ -	\$ -
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ -	\$ -
Parks Reserve						
TOTAL REVENUES & TRANSFERS	\$ 1,776,650	\$ 1,205,298	\$ 1,697,965	\$ 155,799	\$ 1,697,965	\$ 1,463,906
TOTAL EXPENSES	\$ 1,224,689	\$ 1,084,243	\$ 1,834,830	\$ 538,319	\$ 1,861,249	\$ 1,613,906
NET INCOME (LOSS)	\$ 551,961	\$ 121,055	\$ (136,865)	\$ (382,520)	\$ (163,284)	\$ (150,000)
RESERVE BALANCE - DECEMBER 31	\$ 1,182,797	\$ 1,303,852	\$ 1,166,987		\$ 1,140,568	\$ 990,568
Library						
TOTAL REVENUES & TRANSFERS	\$ 3,126,100	\$ 3,091,966	\$ 3,178,928	\$ 274,257	\$ 3,183,099	\$ 3,358,662
TOTAL EXPENSES	\$ 2,994,253	\$ 3,068,676	\$ 3,178,928	\$ 1,548,454	\$ 3,183,999	\$ 3,358,662
NET INCOME (LOSS)	\$ 131,848	\$ 23,291	\$ -	\$ -	\$ (900)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ -	\$ 23,291	\$ 23,291		\$ -	\$ -
Total Tax Incremental Financing						
TOTAL REVENUES & TRANSFERS	\$ 7,992,759	\$ 21,129,269	\$ 18,806,384	\$ 9,477,104	\$ 9,786,877	\$ 11,147,526
TOTAL EXPENSES	\$ 7,643,652	\$ 21,256,904	\$ 19,066,509	\$ 3,985,630	\$ 8,778,106	\$ 10,496,781
NET INCOME (LOSS)	\$ 349,107	\$ (127,635)	\$ (260,125)	\$ 5,491,474	\$ 1,008,771	\$ 650,745
RESERVE BALANCE - DECEMBER 31	\$ 2,455,904	\$ 2,328,269	\$ 2,068,144		\$ 3,337,040	\$ 3,987,785
District #6						
TOTAL REVENUES & TRANSFERS	\$ 2,621,872	\$ 14,692,089	\$ 2,573,920	\$ 2,570,635	\$ 2,682,094	\$ 3,266,003
TOTAL EXPENSES	\$ 1,459,560	\$ 14,890,001	\$ 2,042,224	\$ 947,179	\$ 1,819,865	\$ 1,807,486
NET INCOME (LOSS)	\$ 1,162,312	\$ (197,912)	\$ 531,696	\$ 1,623,456	\$ 862,229	\$ 1,458,517
RESERVE BALANCE - DECEMBER 31	\$ 2,758,386	\$ 2,560,474	\$ 3,092,170		\$ 3,422,703	\$ 4,881,220
District #7						
TOTAL REVENUES & TRANSFERS	\$ 3,047,960	\$ 3,290,637	\$ 3,632,694	\$ 3,563,624	\$ 3,653,435	\$ 3,875,211
TOTAL EXPENSES	\$ 4,026,255	\$ 2,782,193	\$ 2,713,405	\$ 951,855	\$ 4,054,135	\$ 5,218,928
NET INCOME (LOSS)	\$ (978,295)	\$ 508,444	\$ 919,289	\$ 2,611,769	\$ (400,700)	\$ (1,343,717)
RESERVE BALANCE - DECEMBER 31	\$ (714,804)	\$ (714,804)	\$ 204,485		\$ (1,115,504)	\$ (2,459,221)

¹ Adjusted for internal loan proceeds that are not included in the audited financial statements

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2021 and 2022,
Budget Adopted for 2023,
2023 Estimated and Proposed Budget for 2024

	2021 Actual	2022 Actual	2023		2024	
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
District #8						
TOTAL REVENUES & TRANSFERS	\$ 656,278	\$ 806,575	\$ 842,518	\$ 856,613	\$ 914,916	\$ 1,085,586
TOTAL EXPENSES	\$ 206,454	\$ 978,080	\$ 2,883,651	\$ 208,819	\$ 697,378	\$ 1,378,781
NET INCOME (LOSS)	\$ 449,824	\$ (171,505)	\$ (2,041,133)	\$ 647,794	\$ 217,538	\$ (293,195)
RESERVE BALANCE - DECEMBER 31	\$ 2,041,725	\$ 1,870,220	\$ (170,913)		\$ 2,087,758	\$ 1,794,563
District #9						
TOTAL REVENUES & TRANSFERS	\$ 240,455	\$ 269,174	\$ 275,392	\$ 270,023	\$ 272,737	\$ 309,587
TOTAL EXPENSES	\$ 249,938	\$ 240,978	\$ 238,751	\$ 188,721	\$ 247,248	\$ 271,237
NET INCOME (LOSS)	\$ (9,483)	\$ 28,196	\$ 36,641	\$ 81,302	\$ 25,489	\$ 38,350
RESERVE BALANCE - DECEMBER 31	\$ (2,156)	\$ 26,040	\$ 62,681		\$ 51,529	\$ 89,879
District #10						
TOTAL REVENUES & TRANSFERS	\$ 371,126	\$ 763,444	\$ 6,757,624	\$ 752,118	\$ 774,454	\$ 857,988
TOTAL EXPENSES	\$ 650,818	\$ 871,298	\$ 6,616,446	\$ 636,767	\$ 642,763	\$ 642,889
NET INCOME (LOSS)	\$ (279,692)	\$ (107,854)	\$ 141,178	\$ 115,351	\$ 131,691	\$ 215,099
RESERVE BALANCE - DECEMBER 31	\$ 435,855	\$ 328,001	\$ 469,179		\$ 459,692	\$ 674,791
District #11						
TOTAL REVENUES & TRANSFERS	\$ 771,913	\$ 768,192	\$ 4,030,747	\$ 787,548	\$ 805,195	\$ 856,606
TOTAL EXPENSES	\$ 574,846	\$ 746,926	\$ 3,895,410	\$ 469,266	\$ 635,476	\$ 578,962
NET INCOME (LOSS)	\$ 197,067	\$ 21,266	\$ 135,337	\$ 318,282	\$ 169,719	\$ 277,644
RESERVE BALANCE - DECEMBER 31	\$ (60,823)	\$ (39,557)	\$ 95,780		\$ 130,162	\$ 407,806
District #12						
TOTAL REVENUES & TRANSFERS	\$ 283,154	\$ 515,527	\$ 476,945	\$ 463,614	\$ 463,614	\$ 682,541
TOTAL EXPENSES	\$ 471,460	\$ 667,288	\$ 446,065	\$ 445,114	\$ 451,109	\$ 451,099
NET INCOME (LOSS)	\$ (188,306)	\$ (151,761)	\$ 30,880	\$ 18,500	\$ 12,505	\$ 231,442
RESERVE BALANCE - DECEMBER 31	\$ (631,589)	\$ (783,350)	\$ (752,470)		\$ (770,845)	\$ (539,403)
District #13						
TOTAL REVENUES & TRANSFERS	\$ 1,998,589	\$ 13,630	\$ 216,544	\$ 212,929	\$ 220,432	\$ 208,863
TOTAL EXPENSES	\$ 2,002,939	\$ 9,946	\$ 139,257	\$ 132,837	\$ 138,832	\$ 127,099
NET INCOME (LOSS)	\$ (4,350)	\$ 3,684	\$ 77,287	\$ 80,092	\$ 81,600	\$ 81,764
RESERVE BALANCE - DECEMBER 31	\$ (19,350)	\$ (15,666)	\$ 61,621		\$ 65,934	\$ 147,698

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2021 and 2022,
Budget Adopted for 2023,
2023 Estimated and Proposed Budget for 2024

	2021 Actual	2022 Actual	2023			2024
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
District #14						
TOTAL REVENUES & TRANSFERS	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 5,141
TOTAL EXPENSES	\$ -	\$ 70,195	\$ 91,300	\$ 5,071	\$ 91,300	\$ 20,150
NET INCOME (LOSS)	\$ -	\$ (60,195)	\$ (91,300)	\$ (5,071)	\$ (91,300)	\$ (15,009)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ (60,195)	\$ (151,495)		\$ (151,495)	\$ (166,504)
District #15						
TOTAL REVENUES & TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
NET INCOME (LOSS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (150)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ -	\$ (150)
Hospital Policing						
TOTAL REVENUES & TRANSFERS	\$ 1,293,951	\$ 1,919,653	\$ 2,723,532	\$ 495,450	\$ 2,723,532	\$ 3,336,647
TOTAL EXPENSES	\$ 1,267,277	\$ 1,883,155	\$ 2,723,539	\$ 1,014,399	\$ 2,723,539	\$ 3,362,347
NET INCOME (LOSS)	\$ 26,674	\$ 36,498	\$ (7)	\$ (518,949)	\$ (7)	\$ (25,700)
RESERVE BALANCE - DECEMBER 31	\$ 36,406	\$ 72,904	\$ 72,897		\$ 72,897	\$ 47,197
Special Grant						
TOTAL REVENUES & TRANSFERS	\$ 813,064	\$ 2,955,383	\$ 858,343	\$ 20,895,429	\$ 20,895,429	\$ -
TOTAL EXPENSES	\$ 813,064	\$ 2,955,383	\$ 858,343	\$ 886,948	\$ 20,815,429	\$ 679,244
NET INCOME (LOSS)	\$ -	\$ -	\$ -	\$ 20,008,481	\$ 80,000	\$ (679,244)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ 80,000	\$ (599,244)
Water						
TOTAL REVENUES & TRANSFERS	\$ 9,593,075	\$ 12,186,722	\$ 13,435,652	\$ 4,396,345	\$ 11,849,329	\$ 12,905,104
TOTAL EXPENSES	\$ 9,111,074	\$ 9,170,333	\$ 10,868,720	\$ 5,059,462	\$ 10,587,396	\$ 11,245,027
NET INCOME (LOSS)	\$ 482,001	\$ 3,016,389	\$ 2,566,932	\$ (663,117)	\$ 1,261,933	\$ 1,660,077
RESERVE BALANCE - DECEMBER 31	\$ 40,530,628	\$ 43,547,017	\$ 46,113,949		\$ 44,808,950	\$ 47,774,026
CASH BALANCE - DECEMBER 31	\$ 5,695,157	\$ 5,706,164	\$ 8,184,979		\$ 6,879,980	\$ 8,651,017
Sanitary Sewer Reserve						
TOTAL REVENUES & TRANSFERS	\$ 10,381,545	\$ 11,458,686	\$ 12,040,424	\$ 4,716,633	\$ 12,555,064	\$ 11,149,825
TOTAL EXPENSES	\$ 7,394,695	\$ 7,559,726	\$ 9,968,209	\$ 2,186,162	\$ 12,260,905	\$ 9,193,251
NET INCOME (LOSS)	\$ 2,986,850	\$ 3,898,960	\$ 2,072,215	\$ 2,530,471	\$ 294,159	\$ 1,956,574
RESERVE BALANCE - DECEMBER 31	\$ 55,492,408	\$ 59,391,368	\$ 60,096,445		\$ 59,685,527	\$ 61,642,101
CASH BALANCE - DECEMBER 31	\$ 14,134,485	\$ 14,861,659	\$ 15,471,856		\$ 13,693,800	\$ 14,458,042
Storm Water Management Resreve						
TOTAL REVENUES & TRANSFERS	\$ 6,820,442	\$ 6,155,251	\$ 6,413,979	\$ 3,293,687	\$ 5,909,010	\$ 6,057,659
TOTAL EXPENSES	\$ 2,940,978	\$ 3,322,381	\$ 4,065,158	\$ 2,629,135	\$ 5,766,030	\$ 4,280,828
NET INCOME (LOSS)	\$ 3,879,463	\$ 2,832,870	\$ 2,348,821	\$ 664,552	\$ 142,980	\$ 1,776,831
RESERVE BALANCE - DECEMBER 31	\$ 44,291,547	\$ 47,124,417	\$ 46,445,839		\$ 47,267,397	\$ 49,044,228
CASH BALANCE - DECEMBER 31	\$ 3,199,871	\$ 4,655,632	\$ 4,854,007		\$ 2,648,166	\$ 2,372,032