Public Portal: How to Make a Tax Payment

Step 1: Open the Public Portal in any internet browser.

• Note: The City of Wauwatosa is part of the Milwaukee County's Public Portal.

- 1. Read through any Terms & Conditions that appear on the homepage.
- 2. In the "Guest Sign In" window, click "Accept and Sign In."

MILWAUKEE COUNTY		
LANDHAV PORTAL	MILWAUKEE COUNTY PUBLIC PORTAL	Guest Sign In
4) Login () About	Milwaukee County Public Portal Valcome to the NEW Milwaukee County Public Portal. This portal provides up-to-date property and property tax information for Milwaukee County and our municipalities. Who should I contact about my Property Taxes?	By disking the Sign In botton, you confirm you have read the terms and conditions, you understand them and you agree to be bound by them.
	At 2021 Real Characteristics, as were as a removal integration and an expension of year, are currently owned ones contexte by our wages and chers. It you have any questions about 2021 Real Or Personal Property taxes, you can contact the approvate municipality as listed at the bottom of this page. At 2020 and older Davi Exists Transies a balan collected by the Crush Transmer Hum have an uncertaine short the testing.	Staff Sign In
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1	Terms and Conditions	
		2022 © LandNav

Step 2: Search for the property or tax bill using methods listed in #3-8.

Tips:

- If you are experiencing difficulty when searching, try simplifying your search.
- It is recommended that the Tax Year and Municipality are selected in step #5
- It is recommended that only one of the other search methods listed in steps 4, 6, 7, or 8 is used along with step 5. It is strongly recommended to use Property # or Property Address. If using Property Address, only enter a House # and Street Name.

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3. Search:

This is a drop-down menu. Select the appropriate type of record from the list. This will default to "Real Estate." Personal property refers to non-real estate, business property.

4. Bill # / Certificate #:

Enter either your Tax Bill number or your Tax Certificate number in the text boxes provided.

5. Tax Information:

Tax Year: This is a drop-down menu. You may leave this on "Single" to search for a single tax year or select "Range" and enter a range of tax years.

Municipality: Narrow-down your search results by selecting your municipality from the drop-down list.

6. Property #:

Enter either your Property (aka Parcel) or Alternate Property number in the appropriate field.

7. Owner:

In the Last Name / Business field, enter the Last Name or Business Name on the tax record.

8. Address:

Address: Select the appropriate Address type from the drop-down menu. House #: Enter only the house number in this field. Street Name: Enter only the street name in this field.

9. Click "Search.

Step 3: Review the search results list and select the property to view.

10. Find the property in the Search Results list and click the Property # to view the parcel information.

Parcel Status	Property #	Alt. Property #	Tax Year	Mun. Description	Concatenated Name	Owner Status	Balance Concatenated Prop. Address	Concatenated Tract
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- 11. Check the checkbox for the tax record you want to pay.
- 12. Click "Add to Cart."

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Step 4: Navigate to the Cart.

13. If the item has been successfully added to the cart, you will see the "Item(s) added to cart" notification.

14. Click the "View Cart" button at the bottom to go to the cart.

15. Alternatively, click the "Cart" in the Navigation menu on the left. *If you have item(s) in the cart, you will see a number, as shown in the below screenshot.*

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bout LandNav Portal	2	1970261900		2021	VILLAGE OF WHITEFISH BAY	SMITH, WALTER R	CURRENT OWNER	\$1,827.37	150 E BIRCH AVE	
	-	9970291000		2921	VILLAGE OF WHITEPISH BAY	SARTH, JOANNE N	CURRENT CO-OVINER	61,827.37	150 E BIRCHAVE	
	-	1070350000		2021	VILLAGE OF WHITEFISH BAY	SMITH, ELLEN R	CURRENT CO-OWNER	\$0.00	SZ21 N KENT AVE	
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	C	2010253000		2921	VILLAGE OF WHITEFIDH BAY	SMITH, FRANCIS W	CURRENT OWNER	\$0.00	4921 N ARDMORE AVE	
	-	2010402005		2021	VILLAGE OF VINITERISH BAY	SMITH, CRAIG P	CURRENT OWNER	\$5,882.32	4851 N LARKIN ST	
		2010402000		2021	VILLAGE OF WHITEFISH BAY	SMITH, CHRISTMAE	CURRENT CO-OWNER	\$5,862.32	4851 N LARKN ST	
	-	2020225000		2021	VELAGE OF WHITEFISH BAY	SMITH, PAUL E	CURRENT OWNER	\$0.00	5074 N ELKHART AVE	
	10 - Showing	t - 10 of 112							((<mark>1</mark> 2 3	a s a a 14 Sto Carl Mee Carl
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Step 5: Begin the Checkout Process.

16. Review your items and payment amount for the tax items.

Please Note: The "Balance" column will show "0.00" if you are making a full payment. This means that the remaining balance for these item(s) will be \$0.00, once the transaction is complete.

17. The Payment Total window will display the total amount of your payment for the entire transaction.

18. Click "Checkout" to begin the checkout process.

MILWAUKEE COUNTY	Cart 🛆 - Cart	
	Cart	16
Welcome Public	Bill Type Reference	Balance Payment
MEWAUKEE COUNTY PUBLIC PORTAL	Reaf Edular Tax	\$0.00 1127/07
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About		
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About LandNav Portal		
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	Payment Total	
		\$1,827.37
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69		2022 © LandNav

Step 6: Complete your Payment.

19. In Value Payment Systems, complete the payment process by following steps 1 - 4, as shown in the image below.

Please Note: There are convenience fees for processing the electronic payment.

- \$1.50 for an e-check
- \$3.95 for a personal Visa debit card
- 2.55% (\$2.00 minimum) of the tax payment amount for a credit card

1 Payment Metho	d 🔹 Payment Details	3 Review Information	8 Payment Receipt
A convenience fee of 2.55% (\$	2.00 minimum) of the tax payment amo	unt or \$3.95 for personal Visa debit is charg	ed by Value Payment Systems for \$1.50
Show Iten	n/s\in Cart	Total /uithe	ut Family 01997 97
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	© 2022 Value Payment Sys	tems, LLC. Privacy Policy Contact Us	

20. Complete the transaction by reading through the Terms and Conditions. Then, click "Accept Terms and Process Payment."

1 Payment Method	2 Payment Details	3 Review Information	e Payment Receipt		
Show Item(s) In Ca	rt	Total (with Fees): \$340.05			
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This is not a Receipt process your payme	. Review your information and clicl nt.	k the "Accept Terms and Process Paymer	nt" button to		
Account Info	rmation	Terms and Conditions This secure service is offered by Value Payment Systems in agreement with your payment entity. All payments are processed immediately, and the payment date and time are equal to the time you complete this transaction and receive a confirmation number. If your payment is unable to be processed, your payment liability will remain outstanding and you will be subject to any applicable penalties or interest. These obligations remain your sole responsibility. Value Payment is processed and you receive a confirmation number			
Payment Amount: S Convenience Fee: S Total Amount: S340 Payment Method: Card Number: XXXX Expiration date: 12/	ails 331.59 8.46* 05 2022				
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*A convenience fee payment method.	(non-refundable) will be assessed	based upon the final total amount proces	ssed for your		
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• If the payment is successful, you will receive a confirmation message from Value Payment Systems.

• You will also be brought back to the Public Portal and will receive "Checkout Complete."