



CITY OF WAUWATOSA

BUILDING & SAFETY DIVISION

7725 WEST NORTH AVENUE, WAUWATOSA, WISCONSIN 53213

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DESIGN REVIEW BOARDS

Design Review of the exterior design and aesthetic aspects of building projects promotes good design and continuity, which often impacts the overall appearance and property value of a neighborhood. Residential improvements do not have to go to a board. However, any new buildings or any alteration to the exterior of a Residential property must be reviewed by the Building & Safety Manager.

HOW TO MAKE APPLICATION

1. It is suggested that you discuss the proposed application with the Building & Safety Division prior to submission, in the interest of having adequate information for the request.
2. The request shall consist of an online application through our Customer Service Portal accompanied by the following.
Incomplete submittals will not be considered.
 - One (1) digital copy of the plans (to scale). All elevations must be shown on the plans.
 - One (1) digital copy of the land survey (to scale) and site plan with the proposed structure (with dimensions and distances from lot lines) drawn on each copy.
 - Photograph of the existing front elevation.
 - Photograph of the affected area to be built.
3. There will be a \$50 application fee due at the time of the online submittal. Total fees are calculated based on the cost of a project or square footage, plus plan review. Plan review adds another \$100 - \$500 depending on the scope of the project.

Questions?

Application related questions may be directed to the clerical staff (414-479-8907) anytime 8:00 a.m.-4:30 p.m. weekdays. The City code is available online at: www.wauwatosa.net.