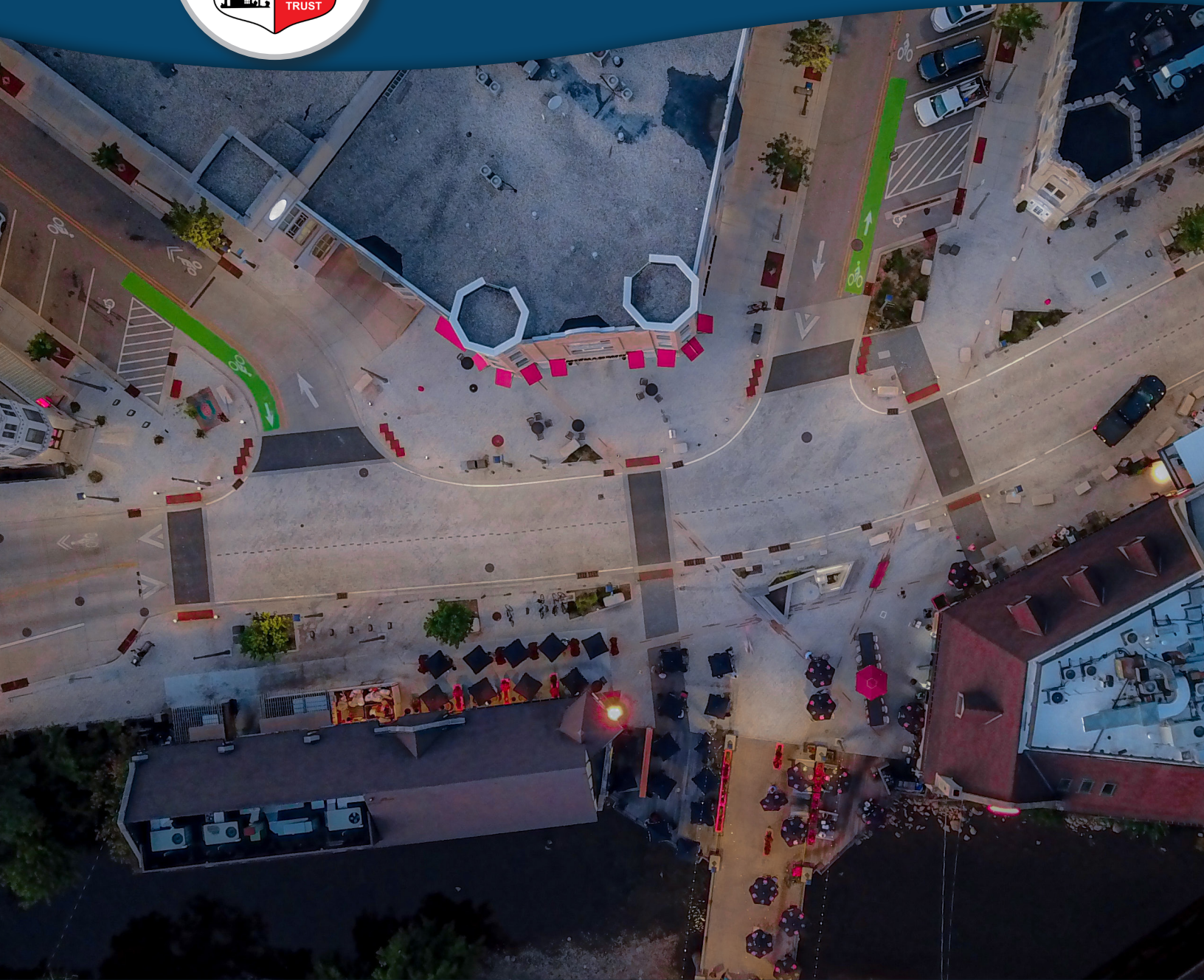


City of Wauwatosa



2022 Adopted Budget



wauwatosa.net

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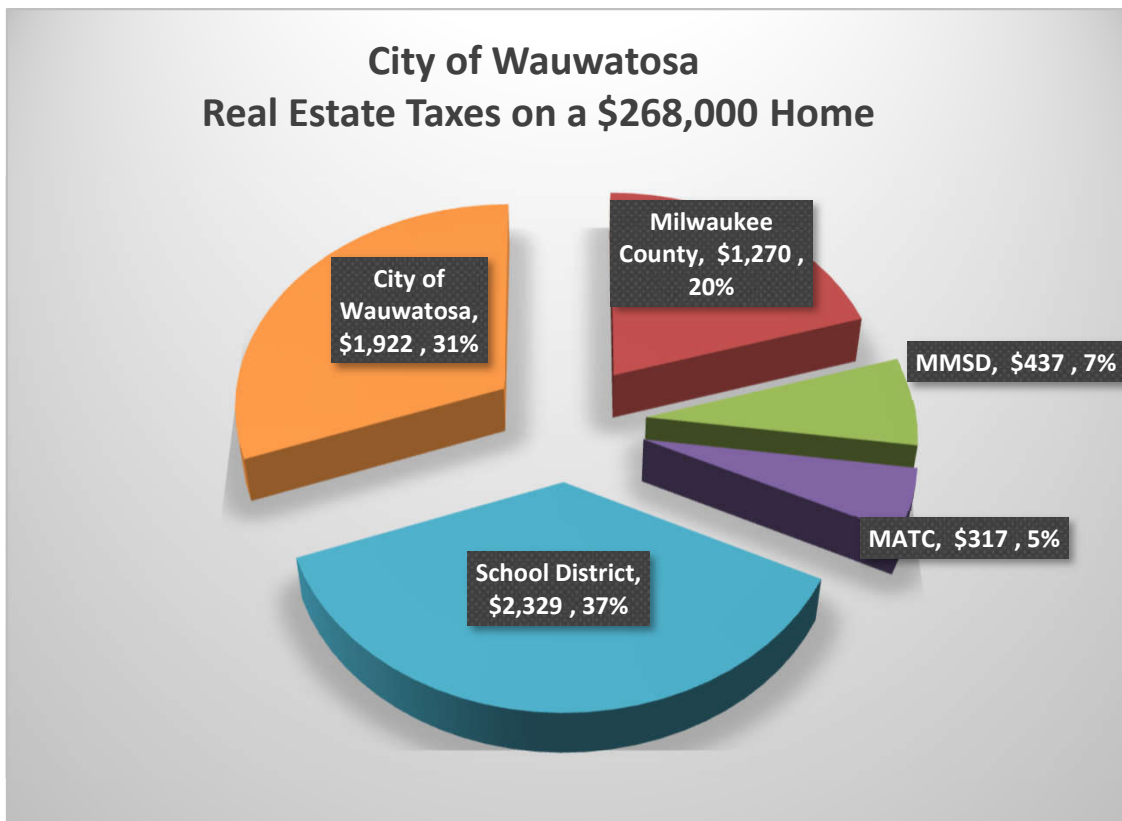
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Taxation by Taxing District*

Average Residential Property

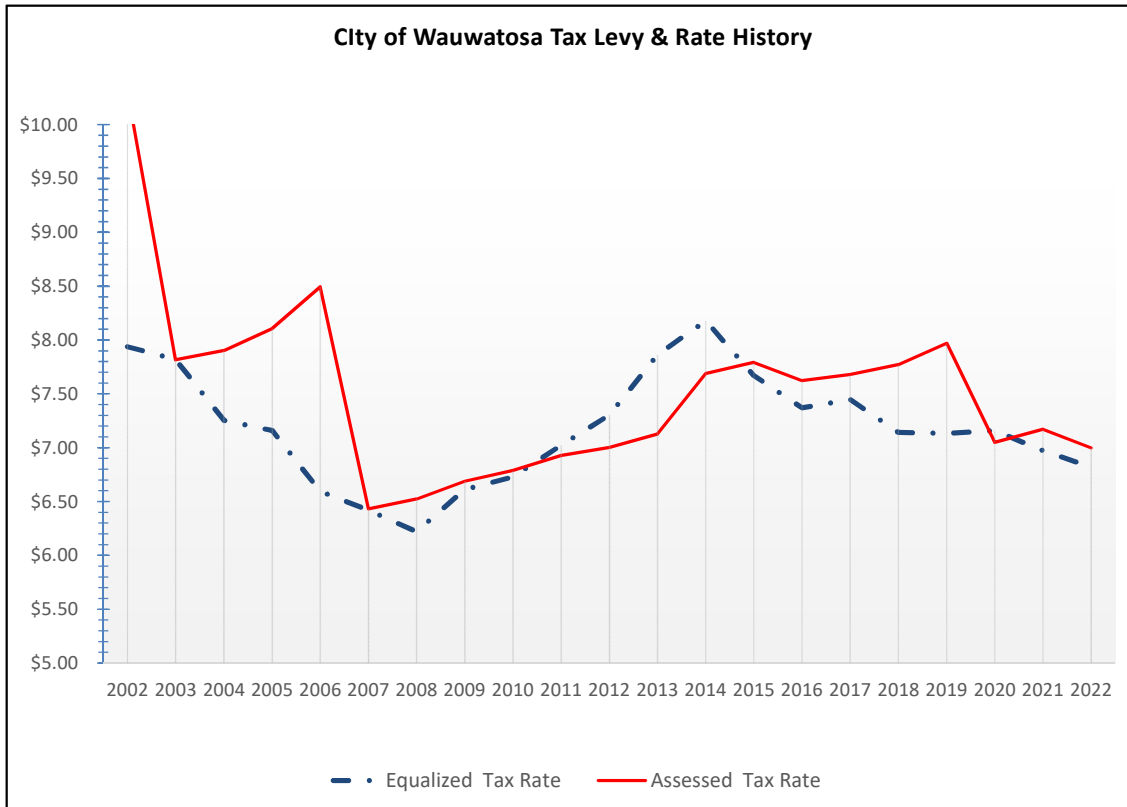
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
State	\$ 38.49	\$ -	\$ -	\$ -	\$ -	0.0%
Milwaukee County	\$ 1,156	\$ 1,226	\$ 1,228	\$ 1,258	\$ 1,270	20.2%
MMSD	\$ 397	\$ 419	\$ 424	\$ 433	\$ 437	7.0%
MATC	\$ 286	\$ 305	\$ 307	\$ 311	\$ 317	5.1%
School District	\$ 1,958	\$ 1,916	\$ 1,931	\$ 2,456	\$ 2,329	37.1%
City of Wauwatosa	\$ 1,689	\$ 1,733	\$ 1,786	\$ 1,882	\$ 1,922	30.6%
Gross Tax	\$ 5,524	\$ 5,600	\$ 5,676	\$ 6,341	\$ 6,274	
State Credits	\$ (478)	\$ (494)	\$ (537)	\$ (608)	\$ (581)	
Net Tax	\$ 5,046	\$ 5,106	\$ 5,140	\$ 5,733	\$ 5,693	
Home Value	\$ 220,000	\$ 223,000	\$ 224,000	\$ 267,000	\$ 268,000	

* Represents the budget year, i.e the 2022 budget year represents the 2021 tax year.



City of Wauwatosa Tax Levy Rate History

Year	Equalized Value ¹	% Change	Assessed Value ^{1,2}	% Change	City Levy	% Change	Equalized Tax Rate	% Change	Assessed Tax Rate	% Change
2022	\$ 7,139,586,600	9.50%	\$ 6,958,691,120	9.76%	\$ 48,693,938	7.11%	6.82	-2.18%	7.00	-2.42%
2021	\$ 6,520,258,300	5.74%	\$ 6,339,664,691	1.26%	\$ 45,461,749	3.00%	6.97	-2.59%	7.17	1.72%
2020	\$ 6,166,167,500	2.64%	\$ 6,260,842,432	16.48%	\$ 44,137,620	3.00%	7.16	0.35%	7.05	-11.57%
2019	\$ 6,007,585,200	2.29%	\$ 5,375,264,166	-0.39%	\$ 42,852,058	2.16%	7.13	-0.13%	7.97	2.56%
2018	\$ 5,873,146,600	6.40%	\$ 5,396,262,437	0.78%	\$ 41,946,785	2.04%	7.14	-4.10%	7.77	1.25%
2017	\$ 5,519,699,400	1.55%	\$ 5,354,275,917	1.90%	\$ 41,106,546	2.62%	7.45	1.05%	7.68	0.70%
2016	\$ 5,435,690,500	6.77%	\$ 5,254,410,426	4.82%	\$ 40,058,445	2.58%	7.37	-3.92%	7.62	-2.14%
2015	\$ 5,091,255,900	9.70%	\$ 5,012,628,279	1.53%	\$ 39,050,136	2.90%	7.67	-6.20%	7.79	1.35%
2014	\$ 4,641,119,800	-1.46%	\$ 4,937,185,119	-4.99%	\$ 37,949,568	2.48%	8.18	4.00%	7.69	7.87%
2013	\$ 4,709,725,000	-5.90%	\$ 5,196,727,012	-0.46%	\$ 37,030,421	1.30%	7.86	7.65%	7.13	1.76%
2012	\$ 5,004,833,100	-3.87%	\$ 5,220,542,224	-1.07%	\$ 36,555,123	0.00%	7.30	4.02%	7.00	1.08%
2011	\$ 5,206,269,800	-2.22%	\$ 5,276,999,488	-0.01%	\$ 36,555,123	2.03%	7.02	4.35%	6.93	2.04%

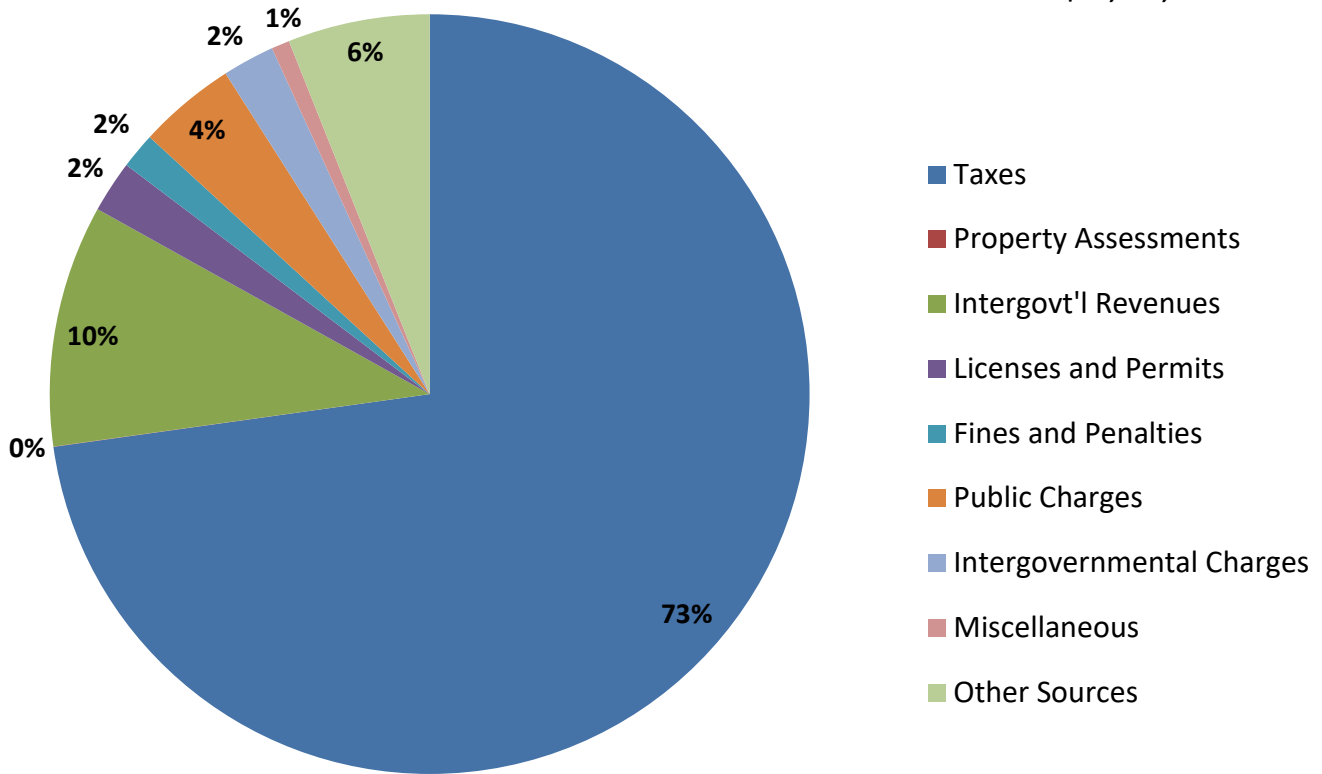


¹ Values do not include tax incremental district values

² Manufacturing values are an estimate. Final values expected by end of October.

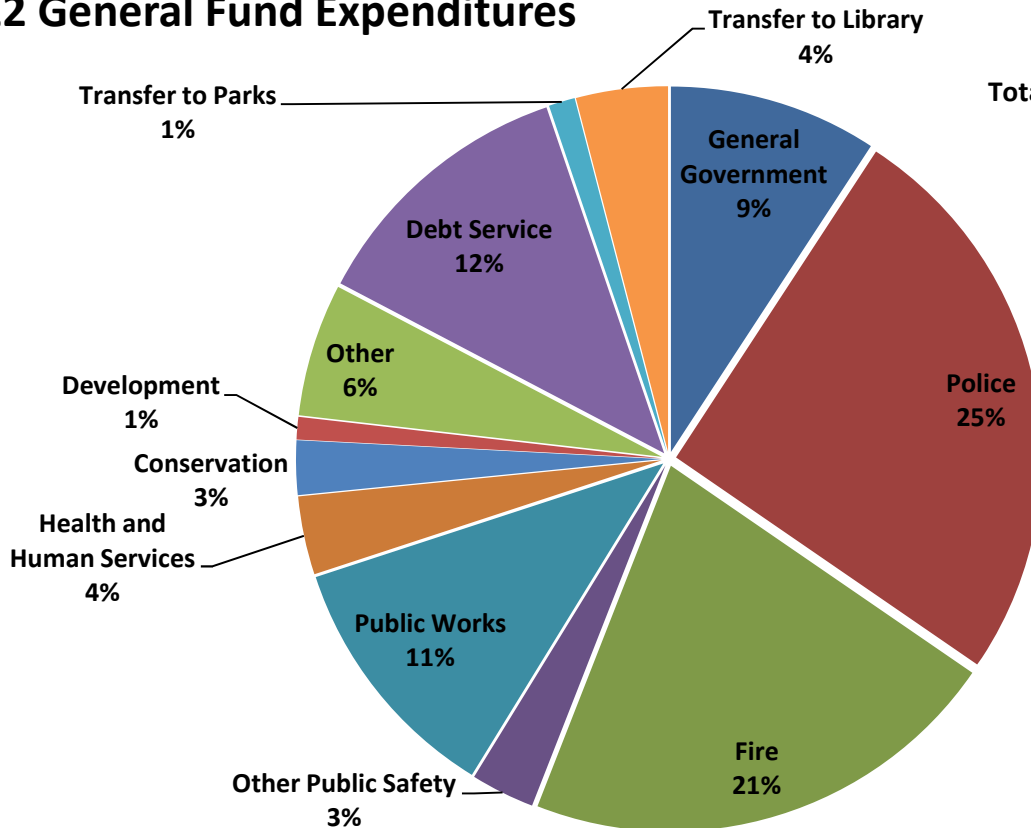
2022 General Fund Revenues

Total Revenues:
\$69,390,649



2022 General Fund Expenditures

Total Expenditures:
\$69,390,649



¹ "Debt Service" includes Transfer to Debt Service and Transfer to Amortization Fund.

² "Other Public Safety" includes Animal Control, Crossing Guards, Traffic Control and Building Regulation

BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2021	2022	VAR
Administrative Services	12.66	13.66	1.00
Assessor	6.00	5.60	(0.40)
Common Council	16.00	16.00	-
City Clerk/Elections	5.00	5.00	-
Development	35.74	35.74	-
Finance	9.57	10.07	0.50
Fire	102.56	102.56	-
Fleet Maintenance	10.00	10.00	-
Health	12.80	13.30	0.50
Information Systems	7.00	7.00	-
Library	26.58	27.00	0.42
Mayor	1.00	1.00	-
Municipal Complex	4.00	4.00	-
Municipal Court	1.89	1.89	-
Police	128.47	135.02	6.55
Public Works	62.23	61.48	(0.75)
Traffic Electrical Maintenance	6.28	6.29	0.01
Tourism	1.00	1.00	-
Water	19.38	19.38	-
TOTAL FULL-TIME EMPLOYMENT	468.18	476.00	7.82

MAYOR

PURPOSE

The Mayor is elected Chief Executive Officer of the City of Wauwatosa. The Mayor presides over the Common Council, serves as primary spokesperson of the City, and strengthens community relations in support of the City's Mission and Strategic Plan.

PROGRAMS/SERVICE LINES

LEADERSHIP

- Presides over Council meetings and models civility and good conduct. Works with staff to create annual City Executive Budget.
- Upholds and promotes the strategic mission and vision of the City, encourages citizen engagement, strengthens the community and seeks to enhance the quality of life.
- The Regional Transit Leadership Council, Wisconsin Center District, Visit Milwaukee, Intergovernmental Cooperative Council, the Milwaukee Regional Innovation Center, Milwaukee County Capital Improvement Committee, Urban Alliance, and League of Wisconsin Municipalities Board fulfilling the City's vision to be a *Regional, State, and National Leader*. The Mayor also collaborates with "Milwaukee 7" (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and the National League of Cities (NLC). Participation in all these groups increases the City's involvement and helps build collaborations and partnerships in local, regional, state, and national issues and initiatives.
- Heads the Emergency Operations Center (EOC), the City's central coordinating, monitoring, notification and warning center for major emergencies and disasters.

PUBLIC RELATIONS

- Serves as the Chief Executive Officer and spokesperson for the City and represents the City of Wauwatosa at the local, state, and national level. The Mayor works with the media to inform the public of the City's mission, policies, and practices in a positive, consistent, and credible manner.

RECRUITMENT AND APPOINTMENT

- Recruits and appoints over 250 volunteers to City boards, commissions and committees, and assigns Council liaisons encouraging effectiveness and alignment to the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and creates a stronger link between citizens and their government.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 131,291	\$ 78,290	\$(53,001)
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 131,291	\$ 78,290	\$(53,001)
FTE's	1.00	1.00	-

COMMUNITY DEVELOPMENT

- Chairs the Plan Commission to carefully steer future development to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Community Development Authority, NAIOP— the Commercial Real Estate Development Association, the Commercial Association of Realtors of Wisconsin and builds relationships with developers, realtors and key business leaders.
- Builds collaborative relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, the Village Business Improvement District, MidTown Business Association, East Tosa Alliance, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council to support the City's Strategic Plan goal to be *A Community of Choice*.
- Meets regularly with leaders of Medical College of Wisconsin, Froedtert Hospital, Children's Hospital of Wisconsin, the Milwaukee Regional Medical Center, city and regional business leaders and state and federal elected officials.

2021 BUDGETARY CHANGES

- None

2022 BUDGETARY CHANGES

- Wages decrease \$28,303 as the 2022 allocation of staff more accurately reflects the sharing of an office assistant.
- Benefits decrease \$22,672 reflecting the number of employees receiving health insurance through the City's plan.

BUDGET SUMMARY TABLE

Mayor Dept #110					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised		2022 Budget	2022 / 2021 % of Change
54,433	69,006	69,006	Wages	40,703	-41.0%
635	-	-	Overtime	-	0.0%
45,646	28,554	28,554	Benefits	5,882	-79.4%
408	600	600	Other Compensation	2,200	266.7%
4,747	13,779	13,779	Operating Expenses	13,029	-5.4%
18,271	2,500	2,500	Services	2,500	0.0%
15,787	16,852	16,852	Internal Charges	13,976	-17.1%
-	-	-	Other Expenses	-	0.0%
139,928	131,291	131,291	TOTAL	78,290	-40.4%
Revenues					
2019 Actual	2020 Adopted Budget	2020 Revised		2021 Budget	% of Change
-	-	-			0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
139,928	131,291	131,291	TOTAL	78,290	-40.4%

PERSONNEL SCHEDULE

Mayor				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Mayor	1.00	1	1.00	-
Office Assistant	-	0	-	-
TOTAL	1.00	1.00	1.00	-

COMMON COUNCIL

PURPOSE

The Common Council manages and controls city property, finances, highway, and public service; and has the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public. The Common Council may carry out its powers by license, regulation, suppression, borrowing money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 156,982	\$ 212,105	\$ 55,123
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 156,982	\$ 212,105	\$ 55,123
FTE's	16.00	16.00	-

- \$11,000 included for 2022 referendum mailing

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk's office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

2021 BUDGETARY CHANGES

No significant budget changes.

2022 BUDGETARY CHANGES

- \$11,000 has been added to the budget for a 1 page, double-sided print mailer to all Wauwatosa residents with educational information about the 2022 referendum. Direct mail is the best method of communication with Wauwatosa residents. This is a one-time cost and could be removed if the Common Council does not believe this level of communication is necessary.
- Internal charges increase \$38,316 due mostly due to an increase in Information Technology charges that resulted from an update to their allocation methodology.

BUDGET SUMMARY TABLE

Common Council Dept #111					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
83,470	86,400	86,400	Wages	86,400	0.0%
8,078	8,187	8,187	Benefits	12,633	54.3%
38,653	40,318	40,318	Operating Expenditures	41,679	3.4%
10,632	-	-	Services	11,000	0.0%
6,400	6,400	6,400	Fixed Charges	6,400	0.0%
6,594	15,677	15,677	Internal Charges	53,993	244.4%
153,828	156,982	156,982	TOTAL	212,105	35.1%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
					0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
153,828	156,982	156,982	TOTAL	212,105	35.1%

PERSONNEL SCHEDULE

Common Council				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Alderspersons	16.00	16	16.00	-
TOTAL	16.00	16	16.00	-

WAUWATOSA YOUTH COMMISSION

PURPOSE

The purpose and duties of the Wauwatosa Youth Commission are to act as an advisory body to the Common Council and the Mayor and to provide recommendations on proposed policies and ordinances affecting youth.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 2,700	\$ 2,700	\$ -
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 2,700	\$ 2,700	\$ -
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- To encourage, develop and implement activities and services that promote a positive environment for youth in the City of Wauwatosa.
- To serve and represent a broad spectrum of youth from diverse backgrounds and all geographic areas of Wauwatosa.
- To report annually to the Mayor and the Common Council on the interests, needs, and recommendations concerning matters that affect the youth of Wauwatosa.
- To cooperate and coordinate with other organizations that have the interests of youth in common.

BUDGET SUMMARY TABLE

Youth Commission Dept #113					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
-	-	-	Misc. Expenses	-	0.0%
2,105	1,600	1,600	Operating Expenditures	1,600	0.0%
500	1,100	1,100	Other Expenses	1,100	0.0%
2,605	2,700	2,700	TOTAL	2,700	0.0%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
-	-	-	TOTAL	-	0.0%
2,605	2,700	2,700	TOTAL	2,700	0.0%
Net Cost					
2,605	2,700	2,700	TOTAL	2,700	0.0%

SENIOR COMMISSION

PURPOSE

Our mission is to enhance the quality of life for all older adults in Wauwatosa. We represent and serve as advocates for older adult residents. We do this by bringing focus to issues affecting the quality of life of seniors; serving as a connecting point between seniors, the city, social agencies, neighborhood associations, and other groups; monitoring the needs of seniors and developing strategic recommendations to address identified issues.

	2021	2022	Change
Exp	\$ 3,195	\$ 3,195	\$ -
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 3,195	\$ 3,195	\$ -
FTE's			-

PROGRAMS AND COMMITTEES

HOUSING COMMITTEE

This subcommittee was tasked with identifying housing needs and desires that are most critical to Wauwatosa seniors. The results of this survey have allowed the commission to provide housing needs recommendations to city staff, the planning commission and the common council, allowed for inter-citizen committee collaboration and prompted the creation of the Helping Seniors Stay in their Homes subcommittee.

HELPING SENIORS STAY IN THEIR HOMES

This subcommittee of the Commission has been working to research existing opportunities and programs that assist older adults with the goal of remaining in their homes independently. They will work to develop recommendations about what types of initiatives they think would be feasible for implementation in Wauwatosa. This group is currently working on a proposal for use of ARPA funds to establish a transportation option for Wauwatosa’s older adults.

SENIOR RECREATION/WELLNESS

This subcommittee of the Commission has been working to research existing recreation and wellness opportunities and programs that are available for older adults in Wauwatosa. Once

they have cataloged all of the opportunities, they will survey the community to see what other types of programming is desired and then work to advocate for their development.

SERVICES

COLLABORATION

The Senior Commission places an emphasis on collaborating with other city commissions and committees. Commission members have attended meetings of those groups with similar goals and interests including the Committee for Citizens with Disabilities and the Bicycle and Pedestrian Facilities Committee. The Chair of the Senior Commission participates in a citywide Housing Coalition, which also includes members of the Equity and Inclusion Commission, Committee for Citizens with Disabilities, and Tosa Together. This group has worked to create a Joint Statement on Housing Equity in Wauwatosa and will continue to work collaboratively to advance housing equity in Wauwatosa. The Chair of the Commission is a member of the Milwaukee County Senior Center Special Committee. This committee is responsible for future planning related to county senior center facilities, programming, partners and community engagement. The Senior Commission also works closely with area non-profits serving older adults, such as Eras Senior Network and local food pantries.

FILE OF LIFE

The Senior Commission subsidizes this program in partnership with the City Fire, Police and Health departments. File of Life includes refrigerator magnet pouches with card and purse/billfold size pouches, along with an information card. This information serves as a mini-medical history for emergency responders.

LOCKBOX PROGRAM

The Senior Commission sponsors this program in partnership with the Fire and Police departments. A lockbox containing a key to the participant's home is secured on the outside of the front door. In Wauwatosa, only the Fire Department has the key to the lockbox. It provides access for first responders without the need to break into the house in case of an emergency.

VOTING ASSISTANCE PROGRAM

The Senior Commission, together with the City Clerk, Health Department and Hart Park Senior Center, created a program to assist older adults with voter registration, requesting an online ballot and providing a witness signature for the recent election.

SHARING COMMUNITY RESOURCES

The Senior Commission works to identify programs, resources, agencies and community education that is beneficial to older adults. This information is shared regularly on the Senior Ambassador Facebook page as well as with senior serving agencies, such as Hart Park Senior Center.

2021 ACHIEVEMENTS

The Senior Commission has continued to meet virtually on a regular basis during the pandemic. The Commission has continued to advance and support ongoing programs and activities for seniors in Wauwatosa, with a particular focus on housing, health, safety and wellness. The Commission has shown flexibility and resiliency in adjusting to the changing environment and has been able to forge new partnerships and relationships.

2022 GOALS

Continue to address housing, transportation and digital literacy needs of the community. Collaborate with the City's Communications team, Police Department and School Recreation Department to develop a citywide printed newsletter. Continue to forge new partnerships to work collaboratively towards goals that are of interest to older adults.

BUDGET SUMMARY TABLE

Senior Commission Dept #115					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
307	3,195	3,195	Operating Expenditures	3,195	0.0%
9	-	-	Utilites	-	0.0%
316	3,195	3,195	TOTAL	3,195	0.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
360	-	-	Miscellaneous	-	0.0%
360	-	-	TOTAL	-	0.0%
Net Cost					
(44)	3,195	3,195	TOTAL	3,195	0.0%

MUNICIPAL COURT

PURPOSE

The Municipal Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action, and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with weekly municipal court activities. The court staff prepares court dockets, accepts payments of forfeitures imposed by the court, arranges payment plans to facilitate collection, schedules hearings, and provides information and documents as needed. Defendants not present for their court dates are notified promptly in writing of the Judge's decision. Driver license suspensions/revocations ordered by the Judge are reported to the Department of Transportation. Court staff prepare warrants for execution by the Police Department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue's Tax Refund Intercept Program (TRIP) or State Debt Collection (SDC). Workload in the office is heavily dependent upon the number of citations issued annually.

2020 - 2021 ACHIEVEMENTS

- The City retains approximately 65% of the gross revenue collected by the Court with the remainder divided between the County and State. Forfeitures are obtained from SDC and TRIP collections, payment on warrants and commitments, payment on driver license suspensions, pre-court payments at the Police Department, and on-time payments made at the court office or online.

The 2021 court revenues continue to be significantly impacted by the COVID-19 pandemic. Court attendance has been greatly reduced due to the pandemic and court staff have been working with defendants to contest citations without appearing in person. Court staff continues to work with defendants having difficulty paying due to work stoppages and job loss.

Forfeiture revenue retained by the City was \$410,543 in 2020. That is \$193,222 down from the total retained in 2019. So far in 2021, forfeiture revenue is down \$23,372.

- In 2020, 3619 municipal and traffic citations were issued and 4264 citations were adjudicated in Wauwatosa Municipal Court. In the first half of 2021, 1357 citations were issued and 1156 were adjudicated.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 253,183	\$ 233,114	\$ (20,069)
Rev	\$ 500,000	\$ 415,000	\$ (85,000)
Net Cost	\$ (246,817)	\$ (181,886)	\$ 64,931
FTE's	1.89	1.89	-

MAJOR CHANGES

- Increase Judge's salary to \$28,000
- Citation revenue decreased \$85,000

- In 2020, collections from the Department of Revenue **State Debt Collection program (SDC)** were \$366,869 in gross revenue. So far, in 2021, the court has received \$348,111. To date there are over 10,000 outstanding debts in SDC totaling over \$2,500,000.
- **Tax Refund Intercept Program (TRIP)** revenue has declined over the past 4 years as debts have been transferred to SDC. Gross revenue of \$4926 was received in 2020. There are 964 citations certified in TRIP totaling \$138,900.
- The number of warrants and commitments have continued to decline as the court moves to other methods of collection and away from commitments for jail time. In 2020, 33 warrants and 0 commitments were issued. So far in 2021, 38 warrants and 0 commitments have been issued. There are currently 81 open warrants and 11 open commitments.
- In 2020, the court processed drivers license suspensions on 666 citations and 291 in the first half of 2021.

2021 SIGNIFICANT CHANGES

- Municipal citation revenue is decreased from \$500,000 to \$350,000 due to a decrease in the number of citations issued.

2022 SIGNIFICANT CHANGES

- Honorable Richard Baker requests a salary increase to \$28,000 (increase of \$5000) for the Judge position in 2022.
- Benefits decrease \$24,867 due to the elimination of 1.0 FTE in 2021.
- Citation revenue is decreased \$85,000 from the original budget to \$415,000 reflecting an assumed continued lower number of issued citations.

2022 LINE ITEM CHANGES

BUDGET SUMMARY TABLE

Municipal Court Dept #120					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
144,108	118,759	118,759	Wages	126,569	6.6%
1,200	2,000	2,000	Overtime	2,000	0.0%
64,409	65,434	65,434	Benefits	40,567	-38.0%
6,777	12,750	12,750	Operating Expenses	13,000	2.0%
531	18,100	18,100	Services	18,100	0.0%
-	100	100	Utilities	100	0.0%
33,647	36,040	36,040	Internal Charges	32,778	-9.1%
250,673	253,183	253,183	TOTAL	233,114	-7.9%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
348,028	500,000	350,000	Fines and Penalties	415,000	-17.0%
348,028	500,000	350,000	TOTAL	415,000	-17.0%
Net Cost					
(97,355)	(246,817)	(96,817)	TOTAL	(181,886)	-26.3%

PERSONNEL SCHEDULE

Courts				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Court Clerk	1.60	2	1.60	-
Court Officer	0.12	3	0.12	-
Municipal Justice	0.17	1	0.17	-
TOTAL	1.89	6.00	1.89	-

ADMINISTRATIVE SERVICES DEPARTMENT

PURPOSE

ADMINISTRATION (10-140)

The City Administrator serves as the chief administrative and operating officer of the city and has clear authority to administer day-to-day operations of the municipal government, including formulating operating procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature and does not serve as a voting member in the creation of policy. The Administrator serves in a liaison capacity to all city board and commissions.

COMMUNICATIONS AND MARKETING

To enhance outreach to residents and businesses, offer a variety of means for audiences to learn more about and become involved with their city government, and to share information on city services. Communications seeks to assist all city departments in enhancing transparency into their operations.

HUMAN RESOURCES (10-143)

The Human Resource Department's mission is to strategically support the City's efforts to attract, retain, and engage a talented, efficient and diverse workforce. HR embraces change and the opportunity it brings for increased efficiency of the City.

CITY ATTORNEY (10-130, 10-131)

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner.

PROGRAMS/SERVICE LINES

ADMINISTRATION:

COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate day-to-day operations to ensure policies and procedures are properly implemented. Provide advice and recommendations based on expertise.

COMMUNICATIONS

- Oversight of digital media, print media, social media, and media relations.
- Assist all city departments in implementing their missions, priorities, and projects by providing communications expertise and guidance.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 1,686,568	\$ 1,928,720	\$ 242,152
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 1,686,568	\$ 1,928,720	\$ 242,152
FTE's	12.66	13.66	1.00

MAJOR CHANGES

- Increase Human Resources FTE by 1.0
- Increase in general liability charge to the Litigation reserve due to re-assessment of property tax appeal risk.

- Taping and broadcasting the Common Council and Standing Committee meetings on the government access channels and web streaming, including oversight of associated personnel.
- Administering the cable contract with Time Warner Cable.
- Identify opportunities for citizen engagement on city initiatives.

CROSSING GUARD

- Provide crossing guard services through a private contractor who assists children attending public and private school to cross roads along identified State Routes to School.

INTERN PROGRAM

- The intern program provides additional capacity to departments for a variety of special projects. In addition, this program provides an opportunity for the city to help develop post-secondary students who are interested in a career in public service and may be future leaders in the organization.

PERSONNEL MANAGEMENT

- Develop strategies for labor relations as part of the negotiation team in the collective bargaining process.
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources.
- Collaborate to encourage continued organizational development.
- Assist in recruitment of key positions.

DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa, including financial resource assistance, working closely with neighborhood and business associations and groups, coordination of city departments to foster development, business retention and expansion efforts, and more.

ORGANIZATIONAL MANAGEMENT, ANALYSIS & STRATEGIC PLANNING

- Provide necessary research and recommendations to develop a course of action regarding policies, programs, and strategic initiatives.
- Develop and implement strategic plans through the Common Council and committees.
- Guide and assist staff to prepare for and implement policies and procedures of the city and its employees, and any other functions absorbed by the city administration team.

HUMAN RESOURCES:

COMPENSATION

- Manage compensation to competitively attract and retain a high-performing workforce. Oversee and administer salary changes such as cost of living, performance pay and other adjustments. Create and apply salary policies as appropriate (e.g. promotion, overtime, holiday, etc.).

BENEFIT ADMINISTRATION

- Manage vendors and purchasing of benefits, administration of benefits to employees, claims trouble shooting, communication of benefits, eligibility tracking; also, paid time off including vacation, sick leave, holiday, etc.
- Oversee robust employee wellness program and on-site workplace clinic

PAYROLL/TIMEKEEPING

- Manage bi-weekly and special payrolls
 - Ensure legal compliance and efficiency in payroll
 - Automated Timekeeping System (Kronos) and Telestaff (Police and Fire Advanced Scheduling)
 - Payroll System: Working on Tyler Munis ERP implementation, go-live slated for Q1 2022

ORGANIZATIONAL DEVELOPMENT

- Design, implement, and support strategies to increase organizational effectiveness and support organizational change:
 - Invest in People – employee development program
 - Employee engagement and morale
 - Support teams and leadership through training and initiatives to align organization to industry best practices, the city's strategic plan and increased performance
 - Diversity, equity and inclusion policies, initiatives and training

PERFORMANCE MANAGEMENT

- Manage performance evaluation processes, rating systems, communication, and calculation of pay tier scenarios. Manage the associated software system
- Assist organization in driving optimal performance of employees and culture change through effective coaching and performance management practices

EMPLOYEE AND LABOR RELATIONS

- Advise, consult, and lead on employee issues. Examples: work with supervisors and employees on performance issues, disciplinary issues, regulatory issues and conflict resolution issues
- Assist in labor relations with unions, contract interpretation, negotiation, and implementation of contract terms; support grievance programs and enhance positive labor relations

RECRUITMENT/SELECTION OF EMPLOYEES

- Manage and lead recruitment and hiring process, implement industry best practices for recruitment, design and comp new positions, advertise openings, work with departments to analyze efficiency of staffing structure, oversee and participate in interview process
- Ensure legal compliance in hiring; review of recruitment processes for enhanced efficiency
- Wauwatosa is the first local municipality to participate in MMAC's pledge to enhance diversity in our city's employment by 2025. HR manages recruitment processes to help ensure inclusive hiring practices and a welcoming culture
- Continue to modernize recruitment efforts and work on culture initiatives to ensure that the City of Wauwatosa is an employer of choice
- Focus on succession planning and employee development

CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting
- Property transactions

2021 ACHIEVEMENTS

ADMINISTRATION:

- Lead a community engagement process to determine the best use of American Rescue Plan funds.
- Collaborated with the Police and Fire Commission on the public engagement process for the hiring of Wauwatosa's new Police Chief.
- Supported the Enterprise Resource Planning project.
- Served as key members of the COVID-19 emergency response team.
- Lead an effort that will continue into 2022 to examine organizational efficiencies and structure.

COMMUNICATION AND MARKETING

- Developed multiple videos of employees discussing city service provisions to meet Strategic Communications Plan goals. Topics included eye on water, building permits, garbage and recycling collection, and the city's seasonal workforce.
- Implemented a marketing campaign to raise awareness of methods to stay informed with city services and policy discussions.
- Developed a local government 101/resident engagement communication campaign.
- Installed two print newsstands – one located at City Hall in the lower link and one at the Senior Center in the Muellner Building.
- Oversaw the installation of the new audio-visual system in Council Chambers and Committee Rooms.
- Maintained two website micro-sites on Wauwatosa.net. One for COVID-19 information and one to create transparency around the city's progress on building a more equitable community.
- Developed print and e-materials for businesses related to COVID-19, safety measures, and rules/regulations.

HUMAN RESOURCES:

- Spending significant time on implementation of ERP (Tyler Munis). This is a year-long project. We are embracing the opportunity to make our processes more efficient and user-friendly.
- Led in the areas of employee relations, administrative policies, employee health and safety and legal compliance through the COVID-19 related workplace challenges.
- Emphasized mental health benefits to employees through the pandemic, worked to provide resources and tools for employees to navigate work and home challenges.
- Implemented upgrade of Kronos timekeeping system and Telestaff Advanced Scheduling.
- Hired 88 employees as of 8/2021, which includes 27 Poll Workers and 11 seasonal employees.
- Partnered with Police & Fire Commission to successfully recruit for our new Police Chief; led two additional department director recruitments (Health and City Clerk).
- Worked with several departments to adapt recruitment practices and processes to be more timely, inclusive and competitive.
- Working with City Administrator to conduct organizational staffing review, will continue into 2022.
- Implemented Diversity and Inclusion training and administrative policy for all employees; made progress towards MMAC goal of increasing diversity through hiring.
- Maintained and promoted robust benefits and wellness programs, resulting in increased utilization of workplace clinic and wellness offerings; working on on-site clinic partnership with the School District of Wauwatosa to increase clinic accessibility and service offerings to our employees.

CITY ATTORNEY

- Hired new Administrative Support Specialist with significant circuit court experience and implemented systemic improvements in information storage and access
- Responded to significant numbers of staff and citizen inquiries regarding changed procedures related to COVID, Health and virtual meeting processes
- Supported follow up activity related to appeal of at least three major property tax cases and continued quarterly review of outside counsel efforts
- Supported and coordinated outside counsel work and city staff support of significant ongoing litigation related to property tax, police and opioid matters

- Trained council members and Boards and Commissions Public Records, Open Meetings and meeting procedures, including compliance with legal requirements while utilizing virtual/hybrid meeting technologies
- Promoted Assistant City Attorney to Deputy City Attorney in order to recognize significant contributions to the City
- Drafted legislation for council, worked through passage of items regarding multiple significant issues, and conducted first full local ordinance ethics investigation to a successful conclusion
- Continued to pursue enforcement efforts related to code enforcement and property maintenance issues

2022 GOALS

ADMINISTRATION

- Work with the City Council to create and implement a new Strategic Plan for the community.
- Complete the organizational staffing review and implement changes to enhance efficiency and service provision.
- Provide leadership to the city's most significant project, Enterprise Resource Planning (ERP).
- Provide strategic expertise and guidance to city departments, council committees, and the common council.
- Work with city departments to implement the policy directives of the Common Council.

COMMUNICATIONS AND MARKETING

- Share educational information with the community about the 2022 referendum.
- Partner with the Economic Development team to implement communications enhancements for the business community as identified in the Strategic Communication plan.
- Develop and implement a podcasting communications strategy for the City.
- Enhance training around and accountability for the city's customer service standards.
- Develop and implement strategies to enhance transparency into city operations in partnership with city departments
- Expand awareness of existing communications channels, such as the e-notification lists, the city website features and social media.

HUMAN RESOURCES

- Complete evaluation, analysis and redevelopment of employee handbook and administrative policies
- Finish ERP implementation project; continue to work towards change management in utilizing the system in the most efficient manner
- Further department director and supervisor commitment to employee development, leadership and engagement efforts through increased communication and training on these initiatives
- Maintain and improve our Invest in People program (increase marketing, highlight success stories and encourage departments to apply for funding) with enhanced focus on developing high-performing employees
- Succession planning and knowledge transfer – Continue working with departments and create succession plans for anticipated staffing changes
- Continue to work on organization efficacy; assess organizational structures for opportunities for efficiencies; work with departments through recruitments to make changes to positions, duties and structures to increase organizational efficiency

- As recommended by the CPSM study, provide enhanced HR support to the Police department and aide them in an overhaul of the recruitment process

CITY ATTORNEY

- Continue to be broadly available and responsive to internal customers, particularly by tracking and streamlining public records responses
- Utilize data to review and evaluate improvements in claims tracking and response, including improved risk avoidance where appropriate
- Review and refine form documents within Attorney’s office and other departments
- Onboard new staff and further improve service to citywide functions
- Train new council members and citizen committee members on ethics, proper use of technology and communications protocols

2021 BUDGETARY CHANGE

LITIGATION RESERVE:

Litigation reserve expenses are increased \$100,000 to account for greater than budgeted litigation activity. This is primarily due to police-related litigation costs that are not covered by insurance.

2022 BUDGETARY CHANGE

Wages and benefits increased and the majority of this change related to the 1.0 FTE addition in the Human Resources Department. There were four other reclassifications of positions in 2021. Two related to changes in job duties and two related to pay inequity for female employees when compared to similar positions held by male employees.

ADMINISTRATION:

- Postage was increased by \$107 to reflect the actual costs of mailing the city newsletter to residents who request this service. This change is within the percentage budget increase permitted for Administration.
- Marketing services was increased by \$142 to reflect the need for additional budget for communications services. This change is within the percentage budget increase permitted for Administration.
- One double-sided direct mail piece annually was added to the budget for \$11,000. Staff receives consistent feedback that direct mail is the preferred method of communication with the city.
- Added a third Multi-Media Technician position to address staffing shortages. This is a “surge” position with no added budgetary impact. Two technicians will continue to work on Committee nights and one will continue to work on Council nights. Having a third position will allow the city to maintain appropriate staffing levels while balancing the very part time employees other work commitments.

HUMAN RESOURCES:

An additional 1.0 FTE will allow us to strategically support the city’s goals and provide additional support to departments in the areas of recruitment, retention, training, diversity and inclusion, employee relations,

leadership development and culture initiatives. This will also allow us the ability to provide HR support to our public safety departments, which we have not historically been resourced to do. This position is funded with additional property tax levy generated by a portion of the hospital campus becoming taxable.

CITY ATTORNEY:

Increase training budget to continue robust continuing education efforts in changing areas of law.
Reduce research materials budget due to increasing availability and affordability of research resources.

LITIGATION RESERVE:

Continue to monitor outside litigation activity to control costs of litigation based upon current litigation projections. Conclusion of major property tax trials should allow for lower overall expenses in remainder but other litigation activity (not covered by insurance and general liability) absorbs most projected cost savings.

The contribution to the General Liability fund is increased by \$625,000 to account for a re-assessment of litigation risk, primarily due to property tax appeals.

BUDGET SUMMARY TABLE

Administrative Services Dept #130, 140, 143					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
925,126	879,979	879,979	Wages	1,045,300	18.8%
5,168	-	-	Overtime	5,000	0.0%
313,267	312,953	312,953	Benefits	371,252	18.6%
15,843	9,265	9,265	Other Compensation	9,265	0.0%
77,348	140,550	150,261	Operating Expenses	147,857	5.2%
121,059	210,432	223,959	Services	221,642	5.3%
121,291	129,889	122,558	Internal Charges	124,904	-3.8%
20	3,500	3,500	Other Expenses	3,500	0.0%
-	-	-	Capital Outlay	-	0.0%
1,579,122	1,686,568	1,702,475	TOTAL	1,928,720	14.4%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
4,745	-	-	Intergovt Revenues	-	0.0%
4,745	-	-	TOTAL	-	0.0%
Net Cost					
1,574,377	1,686,568	1,702,475	TOTAL	1,928,720	14.4%

**Litigation Reserve
Dept #131**

Expenditures

2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
324,139	250,000	400,000	Services	250,000	0.0%
84,500	375,000	375,000	Internal Charges	1,000,000	166.7%
408,639	625,000	775,000	TOTAL	1,250,000	100.0%

Revenues

2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
					0.0%
-	-	-	TOTAL	-	0.0%

Net Cost

408,639	625,000	775,000	TOTAL	1,250,000	100.0%
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PERSONNEL SCHEDULE

Administrative Services				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Administrative Support Spec - Attorney	0.50	1	0.50	-
Administrative Intern	1.25	2	1.25	-
Assistant Attorney	1.00	0	-	(1.00)
Benefits and Wellness Manager	1.00	1	1.00	-
Cable Tech	0.16	0	-	(0.16)
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Communication Manager	-	1	1.00	1.00
Communication Specialist	1.00	0	-	(1.00)
Deputy City Attorney	-	1	1.00	1.00
Director of Administrative Services	1.00	1	1.00	-
Health&Productivity Coordinator	-	0	-	-
HR Director	1.00	1	1.00	-
HR Generalist	-	0	-	-
Human Resources Assistant	1.00	1	1.00	-
Multimedia Technician	-	2	0.41	0.41
Office Assistant - Attorney	-	0	-	-
Organizational Development and Internal	-	1	1.00	1.00
Payroll Specialist	0.50	1	0.50	-
Peg Access Coordinator	0.25	0	-	(0.25)
Senior HR Generalist	2.00	2	2.00	-
TOTAL	12.66	17.00	13.66	1.00

CITY CLERK & ELECTIONS

PURPOSE

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; maintain records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 638,185	\$ 691,770	\$ 53,586
Rev	\$ 149,729	\$ 135,040	\$ (14,689)
Net Cost	\$ 488,456	\$ 556,730	\$ 68,275
FTE's	5.00	5.00	-

MAJOR CHANGES

- Implementation of Electronic Poll Books and Election Management system.

PROGRAMS/SERVICE LINES

CLERICAL

- Provides clerical staffing to the Common Council, council committees, and a number of other city boards and commissions
- Manages records of official Common Council actions; includes resolutions, ordinances, contracts, agreements, easements, and encroachments
- Directs City Hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Posts information to the city website
- Posts agendas and minutes to the meeting portal and to the website
- Conducts staff training on minute and agenda software
- Schedules and staffs Board of Review hearings
- Prepares and mails license renewal application forms; issues City licenses twice yearly
- Maintains records of Mayoral appointments to boards and commissions
- Publishes legal notices as required
- Mails Plan Commission notices and rezoning application notices to property owners
- Coordinates with the Development and Finance departments to complete Special Assessments

ELECTIONS

The Elections budget supports the election process:

- Regular and temporary staff wages

- Voting equipment annual maintenance
- Voter registration activities, including data entry of new voters
- Maintenance of registered voter database
- Set-up/take-down of voting locations
- Recruitment, training, and compensation of poll workers
- Poll worker and staff supplies
- Absentee ballot envelopes and postage, ballot printing, memory device coding
- Publication of legal notices
- Delivery of absentee ballots to nursing homes
- Polling location costs
- Poll book printing
- Post-election updating of voter history
- Mandatory statistical reporting

2021 ACHIEVEMENTS

CLERK

- The City hired a new City Clerk. Clerk's Office hired new Office Assistants due to vacancies.
- Updated and corrected information related to Boards, Committees, and Commission membership and term dates.
- Clarified and corrected the retail alcohol license renewal process, including approval by GAC in accordance with Wis. Stats.
- Updated and modernized a variety of license and permit applications.
- Updated agenda/minutes formats for a cleaner view and easier internal processing.
- Cleaned up record storage room and purged old records in accordance with the City's record retention schedule

ELECTIONS

- Conducted two election amidst COVID-19 pandemic and with an interim City Clerk.
- Cleaned up voter records by combining 350+ duplicate records, verify voter information of 1200+ voters listed on the DMV Checks list (this list was never reviewed), and facilitate the State's 4-year voter record maintenance
- Cleaned up and updated the poll worker list and sent interest emails to 250+ poll workers in preparation of the 2022-2023 term appointments
- Purchased and began implementation of electronic poll books (Badger Books) to significantly reduce risk human error while conducting an election, significantly reduce costs in paper and staff time, create efficiencies in the election process and customer experience, and add additional audit controls

2022 GOALS

CLERK

- Update/replace the agenda/minutes/legislative management program and accompanying Boards, Committees, and Commissions module to improve customer experience and staff procedures.
- Assist with the implementation of the Energov license module and adjust processes as needed.
- Update the Elected Officials handbook with additional and current information.
- Create a Special Events Handbook for easier information to applicants.
- Explore options for a record retention program for greater access and searchability of City records across all departments.
- Better utilize the website and fillable forms when needed for more efficient customer service and internal processes.
- Work with the Attorney's Office to clean up the Municipal Code and create more efficient legislative approval processes. Explore the options and potential benefits of improved codification process.
- Work with Communications to provide public education of on City governance.
- Provide more training opportunities for Clerk's Office staff for better understanding of the processes and improvement of service delivery.
- Modify or create standard operating procedures for all Clerk's Office processes.
- Modify the various City Clerk website pages with updated and additional information. Create an easier flow to improve the customer experience.

ELECTIONS

- Modernize the election process by:
 - Implement an election management program to provide a unified database of information for the variety of election processes and procedures, simplify communication to poll workers and non-City controlled polling sites, automate election payroll, reduce human error in election administration and provide a clear audit trail of processes, and simplify employee transition
 - Greater utilization of the Express Vote machines (handicap accessible machines) during in-person absentee voting and nursing home voting
- Complete implementation of electronic poll books (Badger Books). Staggered rollout to the various polling sites until all sites are using the devices by the November 2022 Gubernatorial election. Facilitate training of staff and election workers on the devices.
- Increase the number of City staff to help with elections by utilizing existing resources to reduce costs
- Improve the poll worker recruitment, appointment, and training process, including an online poll worker application. Provide additional training opportunities for poll workers to learn the voting equipment.
- Work with Communications to provide voter education of the election processes.

2021 BUDGETARY CHANGES

CLERK

- No significant changes

ELECTIONS

- Electronic Poll Books - \$62,000 (Capital Equipment)

2022 BUDGETARY CHANGES

CLERK

- Agenda/minutes/legislative management program and accompanying Boards, Committees, and Commissions module – Cost is TBD. Cost may be equal to or less than our current program, or it may be more.

ELECTIONS

- Elections Management Program - \$8,541 (Operating)
- Increase in postage and printing due to absentee ballots and other election-related mailings for four (4) elections - \$48,150 (Operating)

BUDGET SUMMARY TABLE

City Clerk Dept #141					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
170,421	184,150	143,902	Wages	186,857	1.5%
20,249	4,000	4,000	Overtime	4,000	0.0%
107,019	113,794	113,794	Benefits	109,061	-4.2%
-	-	-	Other Compensation	360	0.0%
14,281	5,850	7,070	Operating Expenses	19,700	0.0%
43,113	1,100	41,348	Services	14,040	1176.4%
-	-	-	Utilities	-	0.0%
84,886	91,501	91,501	Internal Charges	95,570	4.4%
-	-	-	Capital Outlay	-	0.0%
439,969	400,395	401,615	TOTAL	429,588	7.3%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
91,677	145,949	145,949	Licenses and Permits	118,650	-18.7%
3,754	3,780	3,780	Public Charges	16,390	333.6%
95,431	149,729	149,729	TOTAL	135,040	-9.8%
Net Cost					
344,538	250,666	251,886	TOTAL	294,548	17.5%

Elections Dept #142					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
252,039	137,654	132,054	Wages	144,982	5.3%
17,663	5,400	5,400	Overtime	-	-100.0%
55,301	52,485	52,485	Benefits	47,663	-9.2%
47	-	-	Other Compensation	120	107.7%
153,177	32,395	36,895	Operating Expenses	67,300	107.7%
250	8,640	8,640	Services	1,000	-88.4%
309	-	-	Utilities	-	0.0%
1,192	1,216	1,216	Internal Charges	1,117	-8.1%
479,978	237,790	236,690	TOTAL	262,182	10.3%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
49,254	-	-	InterGov Revenues	-	0.0%
49,254	-	-	TOTAL	-	0.0%
Net Cost					
430,724	237,790	236,690	TOTAL	262,182	10.3%

PERSONNEL SCHEDULE

City Clerk / Elections				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	-	0	-	-
Office Assistant1	4.00	4	4.00	-
TOTAL	5.00	5.00	5.00	-

1 Office Assistant position is split between elections (15%), city clerks (60%), mayor (15%) and admin (10%) department

ASSESSOR'S OFFICE

PURPOSE

To discover, list, and value all taxable and exempt real and personal property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

PROGRAMS/SERVICE LINES

The property assessments/values are the basis for computing the tax rate each year. The assessment functions performed in arriving at an estimate of value include interior/exterior property reviews, sales validation, maintaining current ownership and providing property data to owners, real estate professionals, and other government agencies. City officials, and other City department functions rely on our data for accurate and current property information.

2021 was a maintenance year, meaning that we are monitoring and reviewing all sales and permit activity, making value adjustments when needed. The review of property tax exemption requests for 2021 was quite the undertaking as the sale of the underlying County land at MRMC (Milwaukee Regional Medical Complex) required all to apply for property tax exemption.

Our CAMA (Computer Assisted Mass Appraisal) program supports the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of CAMA software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor's Office performs over 1,500 property reviews annually and the number continues to increase. The following reasons trigger an inspection:

- 1) Properties that have sold
- 2) Properties with permits
- 3) Determination of real and personal property tax exemption
- 4) Properties where the owner has requested an assessment review.
- 5) Properties where the Assessor's Office has determined that an inspection is needed
- 6) Board of review cases and properties that are being litigated as part of ss.74.37 appeal.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$767,448	\$723,420	\$(44,028)
Rev	\$ -	\$ -	\$ -
Net Cost	\$767,448	\$723,420	\$(44,028)
FTE's	6.00	5.60	(0.40)

MAJOR CHANGES

- 2021 assessment roll reflects net new construction or 1.16% for the new construction that occurred in 2020.
- The MRMC campus had to file for property tax exemption for 2021 year as they had purchased the land from the County. The review of the applications and site visits has resulted in a substantial increase of the City's total assessed value.

Market conditions fluctuate every year, the sales and permit activity are directly reflective of the market behavior. The change in market activity results in more/less property reviews.

2021 ACHIEVEMENTS

The assessment staff has had some turnover due to a retirement and two team members advancing their careers by taking new jobs with other municipalities. Even with the backfilling of those vacancies and the onboarding of new personnel we were able to send out the 2021 assessments on June 1st.

Litigation victories were achieved for Lowes in the Appellate Court for the 2015 year. We also received the Appellate Court decision for Mayfair Mall years 2013-2015; the Court remanded it back to the Trial Court with specific direction to clarify a couple items' reasonings before making its final determination.

In review of the 2020 sales activity and the first half of 2021, we continue to show a strong and competitive residential market. The purchase prices continue to escalate with reduced days on the market and bidding wars. This creates a high demand with limited supply of homes that are available.

We continue to make progress in converting residential building sketches from a .jpeg format to the digitally-interfaced Devnet sketch program, commercial property sketches have been completed. One of our office goals was to reduce the need to produce paper copies of documents. Realignment of our processes by utilizing an electronic document management and attaching the documents directly to the parcel file allows us to email requested data.

2022 GOALS

- Continued progress in converting residential .jpeg sketches to integrated digital sketches.
- Redesign the public property search website in collaboration with GIS Director to enhance the search capabilities with integrated mapping functionality.
- Continue to defend the assessments at a local level and through the litigation process. We have been successful overall by constructing our valuation process from the beginning in a manner that have proven to be supported in the Circuit and Appellate Courts.

2022 BUDGETARY CHANGES

Office operating accounts have not seen any notable increases. We have been able to maintain these accounts without any impact to the level of service. The office staffing dynamics have changed with new personnel and the Assessment Technician position going to a part time position.

BUDGET SUMMARY TABLE

City Assessor Dept #150					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
389,201	426,029	426,029	Wages	394,951	-7.3%
-	-	-	Overtime	-	0.0%
186,791	204,088	204,088	Benefits	194,814	-4.5%
270	240	240	Other Compensation	240	0.0%
13,161	28,144	28,349	Operating Expenses	28,570	1.5%
18,416	12,347	12,347	Services	12,347	0.0%
12,012	12,300	12,300	Fixed Charges	12,000	-2.4%
81,169	84,300	84,300	Internal Charges	80,498	-4.5%
701,021	767,448	767,653	TOTAL	723,420	-5.7%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
253	-	-		-	0.0%
253	-	-	TOTAL	-	0.0%
Net Cost					
700,768	767,448	767,653	TOTAL	723,420	-5.7%

PERSONNEL SCHEDULE

Assessor				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Property Appraiser	2.00	2	-	(2.00)
Appraiser	-	0	3.00	3.00
Assessment Technician	1.00	1	0.60	(0.40)
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	-	(1.00)
Lead Appraiser	1.00	1	1.00	-
TOTAL	6.00	6.00	5.60	(0.40)

FINANCE

PURPOSE

We are a responsible steward of the City of Wauwatosa’s fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

PROGRAMS/SERVICE LINES

FINANCIAL REPORTING & ACCOUNTING

- Maintain general ledger.
- Produce monthly and annual financial statements in coordination with external auditors.
- Manage financial system, controls and processes.
- Process and reconcile payroll and Wisconsin Retirement System contributions.
- Perform fixed asset accounting.
- Provide accounting technical support to the departments.
- Perform grant accounting for departments.

BUDGET SNAPSHOT			
	2021	2022	Change
Exp	\$ 1,149,823	\$ 1,230,689	\$ 80,866
Rev	\$ 1,285,000	\$ 551,000	\$(734,000)
Net Cost	\$ (135,177)	\$ 679,689	\$ 814,866
FTE's	9.57	10.07	0.50

MAJOR CHANGES

Changes in investment interest for 2021 and 2022

- Increase and reclassification of 0.5 FTE Office Assistant to 1.0 Accounting Tech

BUDGET PREPARATION & FORECASTING

- Prepare and administer the annual operating and capital budgets.
- Develop financial forecasts and projections for all funds to assist with budget planning.
- Review and establish internal service fund rates and charges.
- Provide financial analysis on economic development projects requesting TIF support.

PROPERTY TAX ADMINISTRATION

- On a timely and accurate basis, calculate the property tax mill rates.
- Coordinate property tax bill production and mailing.
- Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes.
- Research payment issues and make decisions concerning delinquency.
- Coordinate and report on requests for real property searches.

CAPITAL PLANNING & DEBT MANAGEMENT

- Review and process capital contract payments and monitor capital spending.
- Develop structure and size of annual bond issuance.
- Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners.
- Manage proceeds and make timely principal and interest payments.

CASH & INVESTMENT MANAGEMENT

- Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity.
- Maximize earnings of cash equivalents.
- Perform cash analysis and forecasting.
- Maintain relationships with banking contacts at designated public depositories.
- Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns.
- Forecast interest earnings.

TREASURY MANAGEMENT

- Utilize online banking software to perform treasury management functions such as moving City funds electronically, depositing funds, monitoring banking activity, and utilizing lockbox and other services that aid payment processing.
- Administrate all merchant service accounts and internet payment programs.
- Implement and utilize technology products that streamline revenue collection or provide online payment service to citizens.
- Oversee and review department cash handling processes and conduct cash audits.

ACCOUNTS PAYABLE & VENDOR MANAGMENT

- Process all invoices for payment on a timely basis.
- Ensure compliance with internal process and controls.
- Maintain relationships with suppliers and vendors.
- Support Purchase Card administration.
- Process checks for all bills, claims and payroll.
- Perform internal control check for outgoing funds.
- Develop and maintain vendor relationships.
- Ensure goods and services provided by vendors meet departmental expectations.
- Coordinate and schedule training and product review sessions.
- Initiate contract/vendor dispute process.

PURCHASING SERVICES

- Solicits competitive prices from responsible vendors for materials, equipment and services.
- Facilitate departmental requisitions.
- Produce and monitor purchase orders.
- Administer Purchase Card program.
- Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions.
- Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

GENERAL BILLING

- Process and mail invoices for damaged city property, third-party reimbursements, and cell antennae rentals, as well as other bills owed to the City.
- Review and approve general billing batches from other departments for property-related charges, special services and other bills owed to the City.
- Manage the ambulance third-party billing contract.

SPECIAL ASSESSMENT FINANCIAL ADMINISTRATION

- Coordinate billing for special assessments.
- Collect special assessment bill payments.
- Coordinate transfer of unpaid special assessments to the property tax bill.
- Coordinate with Engineering Department on communication to the public regarding project, billing, and payment questions.

REVENUE COLLECTION

- Direct collection of funds for property taxes, special assessments, hotel taxes, water utility bills, general bills, licenses, permits and charges for other City services.
- Oversee revenue collection from other designated collection points in other departments by reviewing and approving cashiering batches for inclusion in the daily bank deposit.
- Maintain master list of accounts receivable charge codes that link cashiering and general billing programs to the general ledger.

PET LICENSING / MADACC

- Administer pet licensing program for City.
- Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC).

2021 ACHIEVEMENTS

Operation Wildfire, the project to replace and modernize its Enterprise Resource Planning System, has been spearheaded by the Finance Department. Operation Wildfire is a three-year, five-phase project. The five phases are:

- Financials
- Utility Billing
- Human Capital Management / Payroll
- EnerGov - Community Development (Licensing, Permitting, Code Enforcement and Plan Review)
- Enterprise Asset Management (Work Orders, Fleet, Fixed Assets, and Inventory)

Event	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22												
Phase 1	Financials/Revenue																																																
Phase 2				Utility Billing																																													
Phase 3																			Human Resources/Payroll																														
Phase 4																						EnerGov																											
Phase 5																												Enterprise Asset Management																					

The project goals are as follows:

- Streamlining, automating and integrating business processes.
- Enabling and empowering City employees to become more efficient, productive and responsive to resident requests.
- Providing tools to produce and access information in a real-time environment, for both City staff, citizens and other customers.
- Increasing customer online capabilities – including the ability to pay bills, initiate service requests, and apply for permits and licenses.

The below implementation, milestones have been or will be met by the end of 2021:

- Preparation of go-live for the Human Capital Management and Payroll module in January of 2022 and the Permitting and Licensing system, Energov, in April 2022
- Begin the implementation of the Enterprise Asset Management (EAM) module in September 2021 with an Fall 2022 go-live
- Completed implementation, designed processes and completed end user training for cashing and general billing modules for the Tyler financial system.
- Finalized bank reconciliation procedures
- Transitioned to new merchant services / credit card provider for point of sale cashing in eight City departments, wireless credit card collection in the Public Works yard, and web collection on Tyler Citizen Self-Service for utility billing.
- Coordinated changes to banking interfaces to support BAI / electronic cash management balance reporting, positive pay / check fraud prevention and payment importing for the utility billing lockbox.

- Developed new payment processes for utility bill electronic funds transfer and automatic credit card payment. Documented processes and trained water utility staff.
- Upgrade the Tyler MUNIS system from version 2019 to version 2021
- Implement the Inventory module of the Tyler MUNIS system for the Water division
- Coordinate the conversion of Tyler Cashiering to a web-based platform. Perform testing and train end users.

Other accomplishments for 2021 include:

- Working together as a team during the pandemic to continue to provide excellent services and maintain the Wildfire project timeline and system.
- Finalizing, stabilizing and documenting process changes related to the new Tyler MUNIS financial and utility billing system.
- Coordinated conversion of property tax and special assessment software from 9 digit to 10 digit parcel numbers.
- Complete the transfer of the Milwaukee County water utility.
- Developing a Procurement Equity policy and including Disadvantaged Business Enterprise and Hiring requirements in three Tax Increment Term Sheets. Working with a new consultant, Prism, to develop Inclusion Plans for each of those term sheets.

2022 GOALS

Operation Wildfire: It is anticipated that the following milestones will be achieved in 2022:

- Continued user training and documentation on the Financial and Utility Billing modules.
- Go-live of all remaining phases including Human Capital Management / Payroll module, Energov and EAM.
- Go-live of Vendor Self Service and on-line bill pay for general bills as well as electronic payment of accounts payable invoices.

While Operation Wildfire continues to be the major goal of the department, other initiatives include:

- Focus on end-user training and maximizing Wildfire functionality across the City
- Review internal procedures and documentation.
- Coordinate conversion of property tax software to a web-based platform.
- Support the HR / Payroll and Community Development phases of the Tyler systems implementation by completing all treasury management and payroll accounting facets of the project.
- Complete merger of property-owning general billing customers with utility billing customers.

- Utilize enhanced Tyler general billing functionality to establish processes for the transfer of charges to the property tax roll and the establishment of installment / payment plans.
- Work with Public Works and Engineering to analyze the impact of a Transportation Utility on future capital spending and future borrowing

2021 BUDGETARY CHANGES

OVERTIME

2020 INCREASE \$2,500

The Overtime budget is increased from \$2,500 to \$5,000.

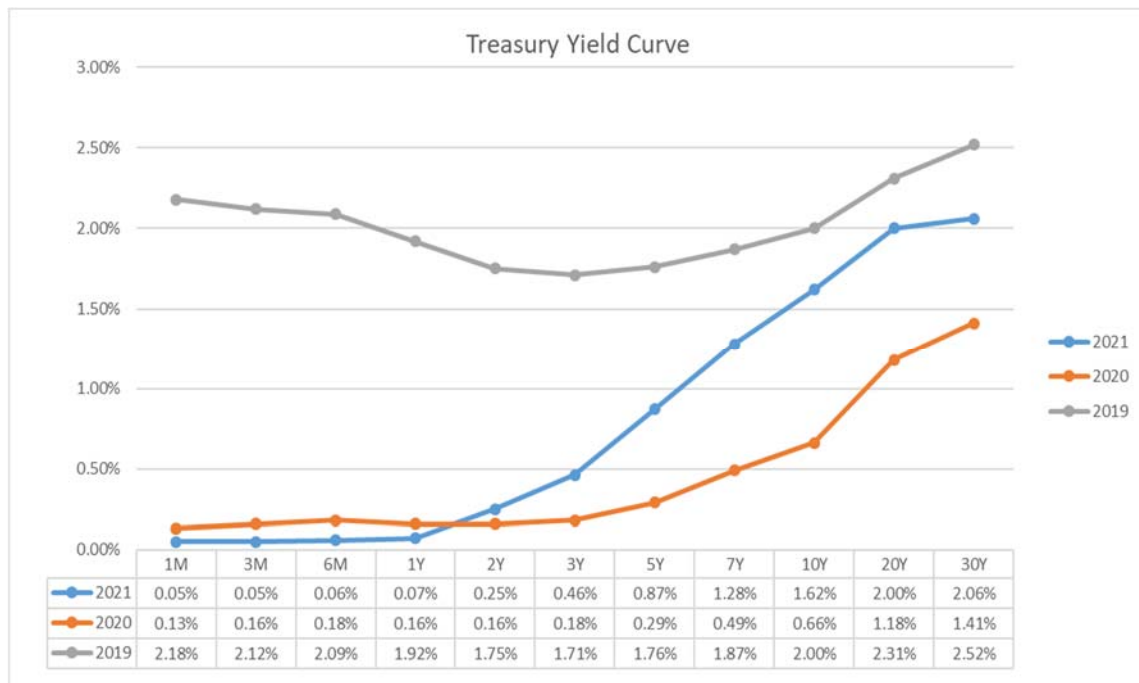
2021-22 BUDGETARY CHANGES

GENERAL FUND INTEREST

2021 DECREASE \$365,000

2022 DECREASE \$730,000

Interest Rate Environment



As a result of the 2020 national public health emergency's impact on the economy, the Federal Reserve decreased the fed funds rate from 1.5%-1.75% to 0-0.25% in March of 2020. The fed funds rate -which is the rate at which banks lend to each other - is a driver of interest rates, specifically interest rates for shorter terms. As a result, interest rates three years or shorter have been low. Longer term rates, on the other hand, have started to increase in 2021 as the vaccine rollout and end of mask mandates have

caused rates to not only increase, but also fluctuate up and down as the financial markets try and make sense of economic data as it comes out.

Low short term interest rates have a significant impact on the City investment portfolio. Typically, 90% of the City investment holdings mature within three years. Based on current comments from the Fed, shorter term rates are expected to remain at this level at least through 2023, although given the signs of economic recovery some financial experts are predicting a 0.25% increase by the Fed in late in 2022. Our projection for both re-estimating 2021 interest earnings and projecting 2022 interest earnings includes a 0.25% increase in the fed funds rate in 2022, as well as longer term rates continuing to whipsaw but largely stay unchanged.

Interest Earnings

As shown in the chart below, the 2020 fed funds rate drop impacted the liquid portfolio yield in 2020 and will continue to do so into 2022. The managed portfolio yield will also be impacted, although not as severely as the liquid portfolio.

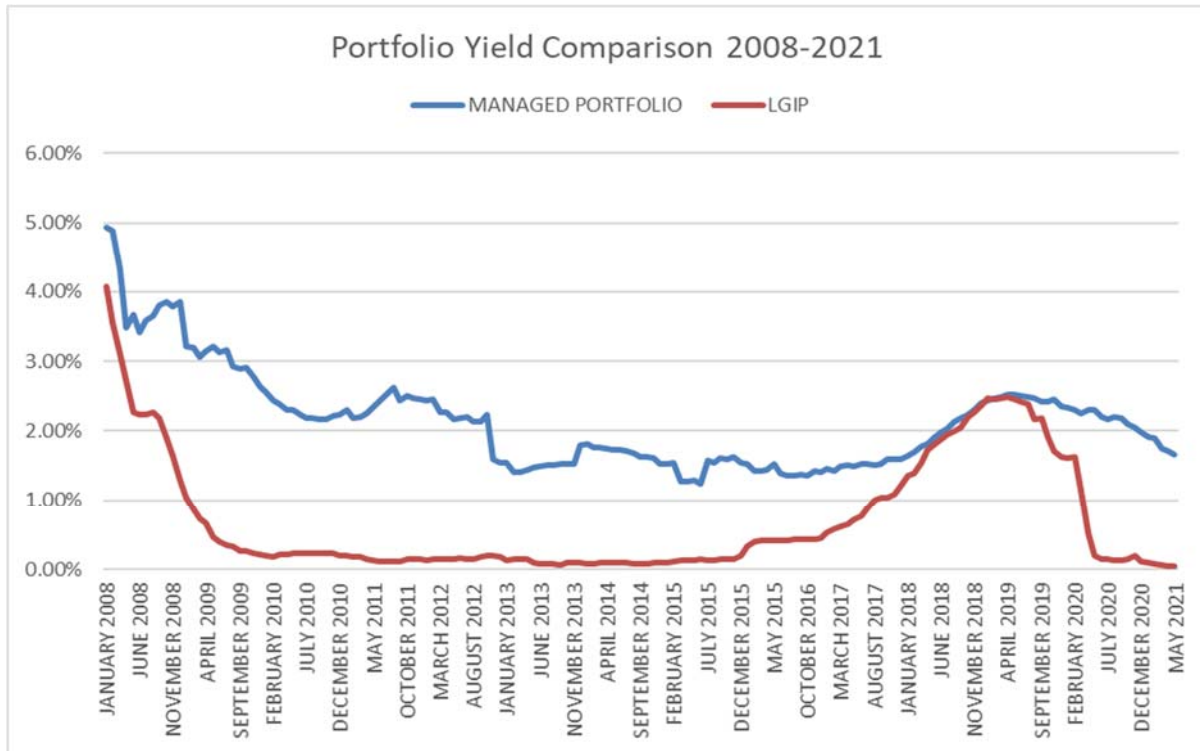
Benchmark and Portfolio Interest Rates

As of June 30 for each year

	2019	2020	2021	2022P*
LGIP	2.42	0.14	0.05	0.15
Fed Funds Rate	2-2.25	0-0.25	0-0.25	0-0.25
1 YR Treasury	1.92	0.16	0.07	0.20
2YR Treasury	1.75	0.16	0.25	0.40
Wauwatosa Portfolio - Liquid	2.41	0.17	0.07	0.15
Wauwatosa Portfolio - Managed	2.50	2.20	1.67	1.30

*Projected

The managed portfolio will have more stability as there are some investments held in the portfolio that were made in a more positive rate environment. The below historical chart, which compares the Local Government investment Pool – the primary liquid investment held by the City – to the managed portfolio, illustrates this stability. There will be downward pressure on yields, but it is more gradual and declines only as higher yielding investments mature.



In 2020, earnings were better than expected – mainly due to the mark to market, which represents price impact in the portfolio and is treated from an accounting perspective as interest earnings. As benchmark yields dropped due to Fed action, the value of fixed income holdings in the City portfolio increased – price moves inversely of yields. It is important to note that mark to market gains and losses are temporary and unrealized, as price impact is measured only at a point in time at fiscal year-end. No principal is lost. The City holds its investments to maturity, and over the long term mark to market has a near zero impact.

In the 2021 budget narrative, we mentioned that the 2020 price impact was temporary and we would see a decline in the market to market as fixed income investments approach maturity. This will continue into 2022. In 2021, \$13 million in investments will have matured and another \$17 million in investments will mature in 2022. These maturities combined represent half of the City managed portfolio. These investments yield 2% to 3% and at best, can be reinvested in this current interest rate environment at 0.75% to 1.0%.

Due to the difference in yields between maturing investments and their replacements, the earnings in the managed portfolio are projected to decrease. Liquid investment earnings will remain low, although the City may see a small increase if the Fed increases the fed funds rate in late 2022.

General Fund Interest Earnings

	2020B	2020A	2021B	2021R	2022B
Actual:					
Earnings - Liquid	\$741,000	\$379,000	\$88,000	\$31,000	\$81,000
Earnings - Managed	\$1,352,000	\$1,281,000	\$1,247,000	\$1,189,000	\$912,000
Mark to Market	\$257,000	\$643,000	(\$135,000)	(\$416,000)	(\$514,000)

Net Earnings	\$2,350,000	\$2,303,000	\$1,200,000	\$804,000	\$479,000
Expenses	(\$36,000)	(\$45,000)	(\$41,000)	(\$49,000)	(\$47,000)
Transfers to Other Funds	(\$524,000)	(\$228,000)	(\$49,000)	(\$10,000)	(\$52,000)
Total	\$1,790,000	\$2,030,000	\$1,110,000	\$745,000	\$380,000

In 2023, there will be continued downward pressure, but not like the severity of 2021 and 2022. Mark to market will be less impacted because much of the impact of the price decline will have already taken place in 2021 and 2022. The managed earnings will decline but not the extent of 2021-22. The weighted yield of the investments maturing in 2023 is approximately 1.75% and reinvestment would be loosely projected at 1% to 1.5%, if yields do rise as expected. This rise in yields would also generate an increase in liquid portfolio earnings.

2022 BUDGETARY CHANGES

POSTAGE INCREASE \$2,700

Due to an increase in the cost of postage, the cost of mailing out property tax bills and notices, special assessment notices, general bills and accounts payable checks is increased by \$2,700 to \$22,700.

INCREASE OF 0.5 FTE OFFICE ASSISTANT NET INCREASE \$15,389 TO 1.0 ACCOUNTING TECHNICIAN

Historically the Finance Department has maintained a part-time Office Assistant position in the Treasurer's Office to assist primarily with revenue transactions. That position has been vacant since early 2021 and filled with temporary employees. Through the Wildfire implementation as many financial functions were decentralized, it became clear that there is a need across the department for higher level accounting support. This includes coordinating the general billing function, performing cash reconciliations and cash audits, performing complex general ledger reconciliations, coordinating month and year-end close processes, following up with vendors with payment questions and provide water billing support.

To address this need, the Department is proposing to reclassify the vacant Office Assistant position to an Accounting Technician and increase it from 0.5 to 1.0 FTE. This position would be split approximately 50% in Treasurer's, 40% in Comptroller and 10% in Water. This results in a \$29,114 increase in wages and \$4,120 increase in payroll derived benefits. As a full-time position, it will also receive health insurance benefits at a cost of \$13,476.

This cost increases are directly offset by an increase in revenue from administrative charges to the utilities of \$17,845. This is the result of charging \$30 per final utility bill issued for real estate closing as well as allocating a portion of the Finance Director's time to the Water Utility. In addition, the City has a growing amount of uncollected bills owed for such things as personal property taxes and damage to City Property. It is anticipated that a significant focus of this position will be on billing and collections and the City will see a reduction in this outstanding debt.

In addition, the Accounting Supervisor and Purchasing Coordinator positions were reclassified during 2021 to manager level positions reflecting the change in duties over the past 5 years.

BUDGET SUMMARY TABLE

Finance Dept #151					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
645,251	620,516	620,516	Wages	683,697	10.2%
6,360	2,500	5,000	Overtime	5,000	100.0%
262,048	226,808	226,808	Benefits	260,460	14.8%
116	-	-	Other Compensation	-	0.0%
42,358	54,120	54,351	Operating Expenses	57,170	5.6%
42,116	90,200	93,618	Services	65,536	-27.3%
1,574	-	-	Utilities	-	0.0%
106,426	115,679	115,679	Internal Charges	118,826	2.7%
-	40,000	-	Other Expenses	40,000	0.0%
1,106,249	1,149,823	1,115,972	TOTAL	1,230,689	7.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
3,460	-	-	InterGovt Revenues	-	0.0%
10,135	14,000	14,000	Licenses and Permits	14,000	0.0%
52,235	50,000	50,000	Public Charges	50,000	0.0%
2,139,615	1,221,000	845,599	Miscellaneous	487,000	-60.1%
2,205,445	1,285,000	909,599	TOTAL	551,000	-57.1%
Net Cost					
(1,099,196)	(135,177)	206,373	TOTAL	679,689	-602.8%

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Accountant	1.00	1	1.00	-
Accounting Manager	-	1	1.00	1.00
Accounting Tech	0.57	2	1.57	1.00
Accounts Payable Specialist	0.50	1	0.50	
Admin Support Specialist	-	0	-	-
Assistant Finance Director	1.00	1	1.00	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.50	1	0.50	-
Financial Analyst	1.00	1	1.00	-
Office Assistant	2.00	2	1.50	(0.50)
Purchasing Coordinator	1.00	0	-	(1.00)
Purchasing Manager	-	1	1.00	1.00
Senior Accountant	1.00	0	-	(1.00)
TOTAL	9.57	10.00	10.07	0.50

MADACC

PURPOSE

The City contracts with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the holding period. The kennel operation evaluates and recommends animals not claimed to various shelters and breed rescue groups for possible adoption, and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

They are responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. In addition, they provide spay/neuter programs and educational programs. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 18 suburbs in Milwaukee County.

Operating expenses and capital outlay are allocated to the municipalities based on the percentage of animals handled, and debt service expenses are allocated based on the municipality's apportionment of equalized value in Milwaukee County. The MADACC budget is not approved by the MADACC board until October, so the budget is projected.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 68,951	\$ 59,216	\$ (9,735)
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 68,951	\$ 59,216	\$ (9,735)
FTE's	-	-	-

BUDGET SUMMARY

MADACC Dept #191					
Expenditures					
	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised		Budget	Change
68,951	65,945	65,945	Operating Expenses	59,216	-10.2%
68,951	65,945	65,945	TOTAL	59,216	-10.2%
Revenues					
	2020				% of
2019	Adopted	2020		2021	Change
Actual	Budget	Revised		Budget	
-	-				0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
68,951	65,945	65,945	TOTAL	59,216	-10.2%

INFORMATION SYSTEMS

PURPOSE

The Wauwatosa Information Systems Department (WISD) strives to enhance City operations by providing cost effective, innovative information management and technology solutions that support the business strategies of the City of Wauwatosa. WISD’s secure environment ensures data integrity, accessibility, system availability, and delivery of information resources for City departments. Its commitment to a collaborative and supportive environment promotes the efficient and timely delivery of municipal services to the City of Wauwatosa’s residents and staff.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$2,312,186	\$ 2,347,069	\$ 34,883
Rev	\$2,239,498	\$ 2,347,073	\$ 107,575
Net Cost	\$ 72,688	\$ (4)	\$ (72,692)
FTE's	7.00	7.00	-

MAJOR CHANGES

- Increased laptop purchases
- Staff retirements and promotions
- Support Enterprise Resource Management initiative
- Upgrades and replacements of aging devices

PROGRAMS/SERVICE LINES

WISD primary responsibility is to empower City staff and elected officials to meet their responsibilities reliably and efficiently using technology. Along with our users, we are also responsible for improving City processes by adopting responsive yet budget-conscious technical solutions.

WISD service lines include:

- Maintain 24x7 operation of two data centers hosting 120 servers with more than 600 terabytes of storage with better than 99.9% uptime
- Securing the City’s information and technology assets
- Maintaining a network connecting 12 buildings, 8 storm management stations, and 7 water utility facilities connected via fiber and 46 long range wireless access devices and 80 switches, routers, and firewalls.
- Managing 450 desktops and laptops, 40 public safety in-vehicle systems, 70 managed tablets and mobile devices
- Supporting more than 400 users across all City business lines using various software programs

2021 ACHIEVEMENTS

- Completed Phase 1 of Fiber network buildout allowing more reliable connectivity between city Facilities
- Connecting Department of Public Works cameras in Hart Park to city network and controls
- Assisted in implementing Wauwatosa Police Department’s body worn camera program which included replacement of all interview rooms and in-vehicle cameras
- Continue modernization of servers, computers, mobile devices, and in-vehicle systems. In the previous 12 months (August, 2020 to July, 2021) full we have deployed or replaced 163 computers and laptops, and 22 servers, and 49 mobile devices

- Worked with Fire Department, Wauwatosa Dispatch division, and Milwaukee County Office of Emergency Management to implement county wide, two-way dispatching using CAD2CAD
- Cyber security enhancements
 - Upgrades to network firewalls to allow better detection and response to malicious events
 - Moved remote users to a faster, more reliable, and more secure VPN software
 - Implemented improved tracking of city laptops to allow persistence control and monitoring
 - Implemented a new automated patch management system to ensure systems are up to date, a foundational tenant of securing systems
- Connected Fire Department's training facilities to City network
- Created an on-call to maintain high level of service and availability while reducing impact on staff
- Completed standardization of user onboarding/deprovisioning IT practices
- Migrated City server infrastructure to current and most secure software
- Resolved power resilience and delivery issues at various critical sites
- Extended Wireless Internet services to the public at the Hart Park Senior Center
- Assisted facilities in connecting new physical access controls and solar power systems

2021 PROJECTS IN-PROGRESS

- Improve and further secure internet access and remote connectivity
- Continue server migrations and workstation replacements
- Complete Phase 2 of Project Wildfire which will bring online improved services to Water Utility users by implementing a new financial and billing system
- Start Phase 3 of Project Wildfire which upgrades Human Resources systems
- Start Phase 4 of Project Wildfire which upgrades Asset Management and Public works operations
- Technical support for Police services to the Milwaukee Regional Medical Center
- Various cyber security initiatives
- Upgrades phone system
- Transition of Police ticket writing software (TraCS) to a web services model to reduce errors and increase availability

2022 GOALS

- Continue Focus on City's Enterprise Resource Planning strategic initiative
- Continue improving City's Cyber Security posture
- Improve reliability of City's intra-office connections via fiber connections
- Evaluate data center configuration to reduce costs without impacting reliability
- Study feasibility of extending fiber connectivity to water, storm and sewer utility field devices for increased reliability and security
- Email server upgrades
- Dispatch Center remodel and upgrades
- Various upgrades to backup software and methodology including evaluation of using cloud to supplement off-line backup and retention.

2022 BUDGETARY CHANGES

PROJECT WILDFIRE CARRYOVERS	NEUTRAL	88,000
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Due to changes in scheduling and travel restrictions, some project related expenditures have been postponed until 2022.

2022 BUDGETARY CHANGES

PROJECT WILDFIRE FUNDING	REDUCTION	140,000
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As planned, reductions of \$164K in licensing, implementation, hardware upgrade, and contingency requirements, offset by \$24K increase in maintenance costs, yielded \$140K reduction in Project Wildfire funding

GEMS MAINTENANCE	REDUCTION	10,000
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As more components of the City's existing Enterprise Resource Planning systems, GEMS, are retired, maintenance costs for those components will no longer be incurred.

ELECTING STAFF MANAGEMENT TOOLS	INCREASE	9,000
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Additional details listed in City Clerk's budget

PROFESSIONAL DEVELOPMENT	INCREASE	15,000
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With full staffing, we are plan ton returning to focusing on staff development to meet the continually changing technology field. Training funds will be used to increase staff cyber security awareness, preparation and response, as well as continuing education to keep city resources functioning at the required levels.

ENDPOINT DETECTION AND RESPONSE	INCREASE	20,000
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The evolving cyber threat landscape makes the threat of zero-day exploits an ever-present threat. Newer technologies focused on monitoring systems' behaviors rather than signature-based detection become an important tool to secure the privacy, security, and availability of data and systems. While eliminating cyber security risk is not a feasible option, incorporating EDR solutions helps in reducing the risk to the City's digital assets.

BUDGET SUMMARY TABLE

Information Technology Fund #24					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
469,432	532,293	532,293	Wages	545,016	2.4%
6,701	6,000	6,000	Overtime	6,000	0.0%
220,224	244,094	244,094	Benefits	239,957	-1.7%
(8,598)	1,600	1,600	Other Compensation	7,200	350.0%
237,242	250,230	213,406	Operating Expenses	182,390	-27.1%
48,036	63,600	66,410	Services	40,061	-37.0%
11,425	88,905	88,905	Utilities	86,425	-2.8%
1,187,475	924,835	928,656	Fixed Charges	1,077,825	16.5%
15,588	16,229	16,229	Internal Charges	15,426	-4.9%
-	-	42,500	Other Expenses	42,500	0.0%
343,280	184,400	184,400	Capital Outlay	104,269	-43.5%
(301,146)	-	-	Transfers	-	0.0%
2,229,659	2,312,186	2,324,492	TOTAL	2,347,069	1.5%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
32,871	-	-	InterGovt Revenues	-	0.0%
2,181,529	2,139,498	2,139,498	InterGovt Charges	2,247,073	5.0%
5,846	-	5,676	Miscellaneous	-	0.0%
200,000	100,000	100,000	Other Sources	100,000	0.0%
2,420,245	2,239,498	2,245,174	TOTAL	2,347,073	4.8%
Net Cost					
(190,587)	72,688	79,318	TOTAL	(4)	-100.0%

Information Technology Capital Fund #25					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
-	20,000	20,000	Services	-	-100.0%
-	-	-	Capital Outlay	-	0.0%
-	20,000	20,000	TOTAL	-	-100.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
5,501	5,501	5,501	InterGov Charges	-	-100.0%
166,341	204,873	204,873	Other Sources	244,733	19.5%
171,842	210,374	210,374	TOTAL	244,733	16.3%
Net Cost					
(171,842)	(190,374)	(190,374)	TOTAL	(244,733)	28.6%

PERSONNEL SCHEDULE

Information Systems				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Assistant Manager IS	-	0	-	-
Director Information Systems	1.00	1	1.00	-
Help Desk Specialist	1.00	1	1.00	-
Senior Systems Analyst	-	1	1.00	1.00
IT Systems Analyst	1.00	0	-	(1.00)
Public Safety Analyst	1.00	0	-	(1.00)
Public Safety Tech	1.00	1	1.00	-
Senior System Administrator	-	1	1.00	1.00
System Administrator	2.00	2	2.00	-
TOTAL	7.00	7.00	7.00	-

POLICE DEPARTMENT

PURPOSE

The Wauwatosa Police Department believes in dedication, service, and protection for all. The purpose of the police department is to foster a safe and secure community through collaboration, trust, and exceptional police service.

PROGRAMS/SERVICE LINES

As of July 28, 2021, the Police Department is currently staffed by 92 sworn officers and 23 full time/8 part time civilians that provide 24-hour service and protection to the residents of Wauwatosa. In 2020, officers responded to 23,118 calls for service and the dispatch center fielded an additional 7,573 Fire/EMS calls for service.

The Department function is divided into ten program areas: Traffic Patrol and Crash Response; Crime Response; Quality of Life; Investigation; Special Response Team; Evidence / Property Management; Dispatch Center; Records / Front Desk / Warrants; Community Interaction; and School Resource Officers.

TRAFFIC PATROL AND CRASH RESPONSE

This program encompasses enforcement of traffic laws 24/7 including speeding and other moving violations, as well as OWI/DWI. It includes response to vehicular accidents; parking enforcement, and traffic direction/control when necessary. In addition to the traditional patrol units, the Department motorcycle unit--whose primary responsibility is traffic enforcement on city streets from March through November---is part of this program as is the specialized parking enforcement unit.

CRIME RESPONSE

Respond to citizen calls for service; this includes both property and violent crimes (theft, retail theft, burglary, vandalism, robbery, battery, domestic violence, sexual assault, homicide).

QUALITY OF LIFE

Conduct proactive patrols; handle verbal disputes, neighbor trouble, suspicious persons, vehicles, and circumstances, animal control, responding to noise complaints and disturbances of the peace, and general disorderliness.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 17,424,591	\$ 17,256,598	\$ (167,993)
Rev	\$ 1,350,013	\$ 1,420,937	\$ 70,924
Net Cost	\$ 16,074,578	\$ 15,835,661	\$ (238,917)
FTE's	128.47	135.02	6.55

**SNAPSHOT DOES NOT INCLUDE FUND 37

MAJOR CHANGES

- Community Service Officer Program Revision
- Provision of service to the Medical Campus
- Addition of civilian Public Social Worker position to assist in professional areas funded with American Rescue Plan funds and housed in Health Department

INVESTIGATION

Conduct in-depth investigations of criminal events and individuals related to crime-solving, criminal charging, and court convictions. This includes detailed proactive and reactive investigative efforts toward major crimes, drugs and weapons enforcement within the city.

SPECIAL RESPONSE TEAM

Team of specially trained and equipped officers employed in certain critical incidents which require a response beyond the scope of normal or routine police incidents, including but not limited to search warrant execution, barricaded subjects, and other high-risk incidents. All team members are department officers and detectives.

EVIDENCE / PROPERTY MANAGEMENT

This program's primary function is entering, processing, tracking, and management of property and evidence handled by the Police Department. It includes managing the evidence vault, the evidence lockers, and the electronic management system, as well as requests for and returns of evidence when needed for court. The program also handles the disposal and returns of property, evidence, and contraband.

DISPATCH CENTER

This program's primary function is to field both emergency and non-emergency calls for service and dispatch police, fire, and emergency medical services locally. It provides for the operation, staffing, and training of the dispatch center and dispatch center personnel.

In addition, performs as the primary dispatch center for District 107 of the Mutual Aid Box Alarm System (MABAS) regionally (a fire/rescue function for area major event response) and the secondary dispatch center for the Suburban Mutual Aid Response Team (SMART) (a law enforcement function for area major event response).

RECORDS / FRONT DESK / WARRANTS

This program provides maintenance/processing/checking of department generated records of all police calls for service, citation issuance, and mandated state-federal reporting. It provides the primary point of contact/service to walk-in and phone customers and also handles criminal records procurement for investigations, support/processing/completion of Open Records requests, prisoner checks, and social media interface.

COMMUNITY INTERACTION

Representation of the Police Department among the community and at community functions; oversee special events, festivals, runs/walks, parades, block watch, and others. Includes patrol officers' daily interaction with the community and department community engagement initiative. The department Police Reserves and Community Service Officer (CSO) program function within this program.

SCHOOL RESOURCE OFFICERS

Provides police presence, problem-solving, security and call-taking within the schools. Made up of four SROs, and partially funded by the Wauwatosa School District, it provides services primarily in the two high schools and two middle schools; secondarily in the grade schools. The program also plays an integral role in developing training for staff and implementing nationwide emergency response plans within the schools.

2021 ACHIEVEMENTS

CPSM Study: The Police Department worked closely for months with the City Administrator and the Center for Public Safety Management (CPSM) while they conducted their analysis on our Department. The study was aimed at improving areas of the Department that included, but not limited to the following:

- Recruitment Strategies
- Alternative Responses and Efficiency in Delivering Services
- Policy Review
- Training Assessment
- Promotional Process
- Strategic Planning
- Crisis Assessment and Social Worker Position

The CPSM researchers and members of the Command Staff were able to identify some of the “action items” during the on-site visits and began integrating some of those recommendations. Once we received the results of the analysis, we had already been actively engaging in improving areas where the following recommendations were made:

- Community Service Officer (CSO) Improvement Program
- Increase of service and reporting efficiency for some minor service calls
- Identify and assign a Training Officer position within the Department
- Update and organization of policies and procedures
- Data collection of police interactions
- CART (Crisis Assessment and Response Team) Officer position

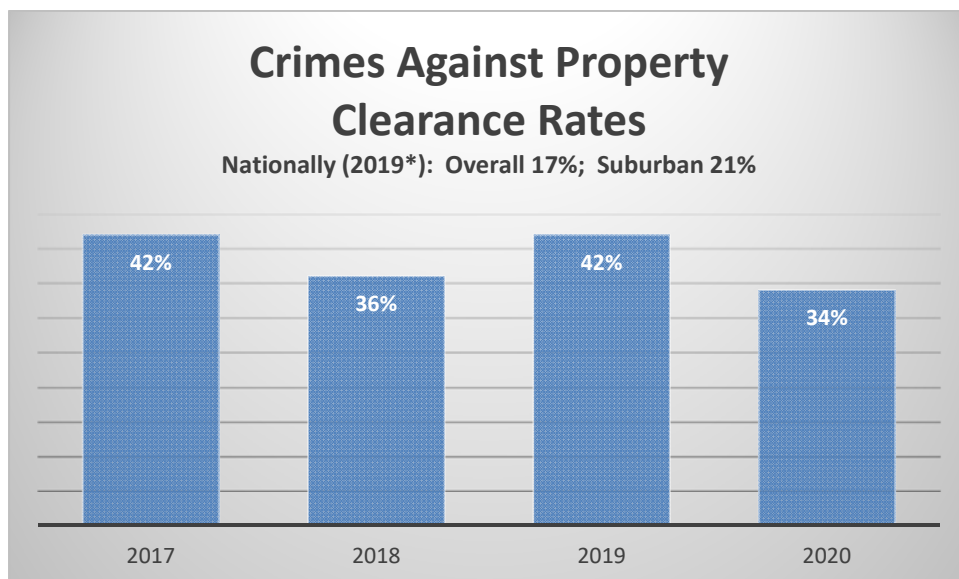
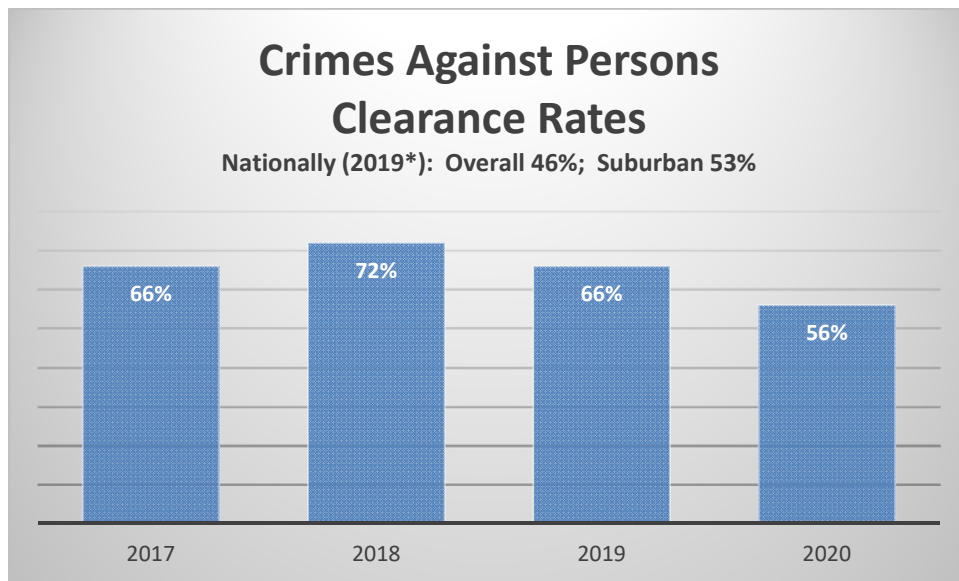
Investigative Task Forces:

- FBI Violent Crimes Task Force - In addition to regular duties, one detective is assigned to work with the Federal Bureau of Investigation in this task force.
- FBI Child Exploitation and Human Trafficking Task Force – In addition to regular duties, one detective is assigned to work with the Federal Bureau of Investigation in this task force.
- HIDTA – The High Intensity Drug Trafficking Area program is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. One Police Officer and one Detective are assigned to work in this task force.
- USSS Financial Crimes Task Force - In addition to regular duties, one detective is assigned to work with the U.S. Secret Service in this fraud task force.
- USMS – U.S. Marshal Service Task Force targeted at reducing violent crime. One Police Officer position is funded through June 2023 by a “COPS” (Concerns of Police Survivors) grant to allow an experienced officer to work full time in this task force.

OWI Multi-Jurisdictional Task Force: The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Impaired Driving Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin.

Cities and Villages Mutual Insurance Company (CVMIC) Grant: The Police Department submitted three proposals for the CVMIC Safety Grant Program offered to the City of Wauwatosa. One of the submitted grant proposals was selected and the Police Department was awarded \$2,200.00 to purchase Laser Protective Films for our Crowd Control Team members and our Special Response Team operators. These devices protect officers from when protestors and others attempt to blind or distract them with certain types of laser lighting.

Crime Reporting and Crime Clearance Rate: As you can see in the charts below, our clearance rate continues to be strong and well above state and national averages. This is due in part to the Department's, and thereby the City's, strong belief in maintaining and improving our investigative follow-up and coordination capabilities both internally and externally. The statistics represented here reflect the inclusion of robbery as a Crime Against Person.



* 2020 National clearance rates were not published by the FBI at the time of this data collection.

Public Information Office: The concept of a regional work group for Public Information Offices has also moved from idea to actuality and now includes Public Information Offices from Milwaukee, Waukesha, Racine, and Kenosha county law enforcement agencies.

Internally, the Wauwatosa Police Department has instituted a *Public Information Office* comprised of the Medical Complex and Support Services Bureau Captain, Administrative Lieutenant, and two Administrative Sergeants; one of which serves as the Public Information Officer. The PIO Team now also includes a non-sworn Administrative Support Specialist to assist with some of the social media and website demands. Working collaboratively with the City's social media information and communication platforms, the goal of this team is to deliver accurate and timely responses to citizen requests or concerns, provide alerts to major incidents, and convey departmental information.

As we move forward with expanded policing of the Milwaukee Regional Medical Complex (MRMC), our PIO team has expanded its working relationship with the MRMC Public Information Office. This partnership between our entities allows for fluid open lines of communication during emergency incidents and improved information sharing protocols.

The members of the PIO Office have all attended high level training classes, presented by the FBI-Law Enforcement Executive Development Association (LEEDA), for media, public relations, and communications with the public.

For 2022, the new PIO has requested \$5,500 in order to purchase start up equipment, annual subscriptions, memberships and supplies. The requested items are essential to maintain a professional image and perform basic public interviews and service announcements. Examples of new equipment requested include an Apple I-Pad, Sony Mirrorless Camera, and lighting kits.

Police Remodeling Project: In coordination with Facilities Management and Public Works, the Police Department Remodeling Project began with multiple bids in April 2021. Selzer-Ornst Construction Company was awarded the contract and began construction on the building in early July 2021. This project included the removal of asbestos from the building, expansion of space for an increase of officers needed from the MRMC contract, and an upgrade of spatial design to allow for growth. With this remodel, we are increasing a percentage of American Disabilities Act (ADA requirements) within the building in terms of entry ways, break room facilities, and overall access. The estimated project completion time is Spring of 2022.

2022 GOALS

MRMC: Continue implementation of comprehensive and sustainable law enforcement coverage for the MRMC and surrounding areas. Projected to continue with Phase 2 of the three phases during CY2022. We continue to work on relationships with each entity: Froedtert Hospital, Children's Hospital of Wisconsin, Medical College of Wisconsin, Versiti Blood Research Institute, Curative Care Network, and Milwaukee County Behavioral Health.

An anticipated benefit from our growing partnership with the MRMC campus is that officers will be introduced to medical and mental health practitioners and professionals. By developing these professional relationships, the expectation is that additional on-the-job training in crisis intervention will occur. As a goal, Police and Human Resources will work together to utilize MRMC services to mitigate costs for police hiring and other processes as other providers that are currently used and are likely to be costlier.

Community Service Officer (CSO) Program Revision: Our current Community Support Officer Program has been in place for decades and needs revising in order to meet the demands of a changing police-community relations climate and an ever-changing society in the City of Wauwatosa. Our program revisions would include more CSO positions, greater use of CSO's for public calls for service, CSO branding with distinct uniforms and vehicles differentiated from sworn Police Officers, as well as a true means to recruit officer positions. The intent of the program is to expand current CSO responsibilities and capabilities in order to assist the Police Department and have our officers concentrate on serious police matters while still providing a personal connection to our on-going services that are expected by our citizens and the public.

This revised CSO Program is one of Chief James MacGillis's primary visions for the future of the Wauwatosa Police Department. The CSO Program revision was also a strong recommendation from the CPSM Study, with the ultimate goal to provide in-person service to residents at a lower cost to the City, while also using the program as a recruitment tool to "grow our own" Police Officer candidates.

In the World today, many cities across the nation have called for similar programs where the representation of police show up at a residence, business, or event, but a full sworn officer is not needed or wanted. From a public perspective, this would answer the demand for police representation and service without the threat of an armed officer on scene.

CSOs are described as uniformed, part-time non-sworn employees of the Wauwatosa Police Department. Their purpose is to provide police services for low priority calls that do not require response from an armed police officer with arrest powers. The mission of the CSOs is to work in partnership with Patrol Officers and our citizens to maintain a safe, peaceful community by providing professional police services dedicated to the highest standards of ethics and integrity. Benefits of the revised CSO program would include:

- providing effective and efficient ways to deliver safety services to residents at a lower cost;
- performing a vital role in the day-to-day operations of the Police Department by allowing sworn officers to focus on moderate crime and violent crime, as well as criminal investigations;
- increasing visibility of public safety officers and public safety vehicles in the City;
- more exposure for citizens to fresh faces in the community;
- more city representatives to work towards community relations;
- providing opportunities for CSOs to learn police procedures and tactics before being hired on as sworn officers;
- presenting a means for the Police Department to evaluate potential future sworn officers.

The Police Department would require funding to move forward with the pilot program in 2022, allowing for two or three positions for CSOs. Costs would include an increase in portable radios, body worn cameras, vehicle equipment and supplies, personnel uniform and equipment, and wages.

There would also be a cost to obtain three vehicles in coordination with our Fleet Department. Those vehicles would include two mini vans and a pick-up truck, which would support the CSO job description and the needs of the Department. The vehicles would look drastically different from our police vehicles and have a different color and insignia for "Community Service Officer" on them. Rather than being an additional budget request, the three vehicles would replace the purchase of three police vehicles (Explorer Interceptor-type vehicles).

In the early stages of the pilot program, we plan to utilize wage savings from being under-staffed a significant number of officers in 2021. Despite a continued successful effort of hiring, the Department is experiencing many officer retirements due to their work longevity. At times, we have operated with a shortage of between five and ten officers during 2021, which will likely remain a problem throughout 2022 due to constant retirements. After reviewing the pilot program, our intent is to have five (5) CSO positions filled for the program and expand accordingly in the future. Once all five positions are filled, we would eliminate one full sworn duty Police Officer position to help offset wage expenses.

OWI Task Force: Continue leadership role in OWI Multi-Jurisdictional Task Force. The Department continues as an original partner (since 2009) of the Southeastern Wisconsin Multi-Jurisdictional Impaired Driving Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin. This is one of several traffic-related enforcement grants in which the department participates.

Bicycle and Pedestrian Safety: In the event a second reserve liquor license is sold, \$10,000 will be made available to the Police Department for Bicycle and Pedestrian safety enforcement. Funds for this initiative would go towards items like bicycle path patrols, speed enforcement units, and citizen programs.

Police Portable Radios: As stated in the 2020 and 2021 Budget Narratives, Milwaukee County has undergone a transition away from an analog radio system to an all-digital system over the past several years. Departmentally, we have concluded the switch and all officers and squads are equipped with digital-compliant radios. Essentially, we now have two generations of digital radios; the most recent being the approximately 100 radios that replaced our analog supply.

A challenge recently arose when the manufacturer and support provider of ALL our radios informed us that our 'older' generation of digital radios went out of support in 2020. The "old" radios still work, but they no longer receive updates/upgrades.

The support for these radios which were received in 2014 is not only becoming obsolete, but the equipment to utilize them is unavailable. For example, the batteries are no longer made for the radios that we currently use and the batteries are beginning to wear down. The radios will be useless with no working batteries, thus causing potential communication and officer safety issues.

The potential source to begin funding the radio replacement project, which was developed with the Finance Department in 2020 regarding excess alarm fee revenue(s), does not appear to be an adequate answer or solution due to a flatlining of funds being collected. This may have occurred due to fee schedule changes and the effects of COVID.

The Police Department has submitted a Capital Budget Request in the amount of \$425,246, which would cover multiple areas and needs for the Police Department, including batteries, equipment, and the radios themselves. Although this budget request was made, the Finance and Police Departments are funding the radio purchase through wage savings from 2021.

Environmental Safety: Our Police Department strives to be a leader among other law enforcement agencies to help keep the environment cleaner and safer, while saving budgetary funds. We have accumulated several dozen ballistic vests over a period of time that need to be properly destroyed. We have recently learned that simply throwing items that contain Kevlar and other ballistic materials is harmful for the environment. Items like these ballistic vests, rifle plates and Kevlar helmets should be properly destroyed by utilizing recycling companies. These companies specifically deal with the proper destruction of ballistic materials.

We have located a recycling firm in the State of Alabama that will recycle ballistic materials for a nominal fee, but the cost to ship the materials would be over \$2000. We are currently working to develop a plan to ship the items directly to the Alabama firm to ensure environmental health and safety, as well as meet necessary EPA disposal guidelines.

Transparency: In 2021, the Wauwatosa Police Department continued towards its goal of transparency with the public through multiple means of communication and methods. The Department implemented its Body Worn Camera program and internal systems changed to meet the demands of camera use on every sworn member, as well as in police vehicles. The website for information about the Police Department and its hiring process was updated to provide an easier process to apply for positions.

Departmental policies and procedures were updated and continue to be uploaded to the city's website for public viewing. Also, after changing the procedure for citizen complaint and commendation at the end of 2020, the command staff were able to initiate more communication with the public involving officers and services.

Academic Research: Research-based policing is an essential part of any police department's continued improvement. The Department continues to review our hiring and retention through statistical analysis. The Department has three employees that are heavily involved in academics with area universities that have undertaken projects that critically review our processes. In 2021, two of these members had an article on data-driven personnel selection published in an international periodical, International Association of Chiefs of Police (IACP) magazine. Based on the results of the study, we continue to seek diversity in our hiring processes.

One of the sworn officers heavily involved with the data analysis has been temporarily converted into a Training Officer and placed in the Training and Personnel Bureau. Following a 2-year pilot program, the plan is to eventually permanently solidify the position of a Training Officer in our department in order to concentrate on various areas, including recruitment in locations with predominantly minority-based neighborhoods, participation in college and job fairs for all employment areas (not just law enforcement), and officer retention. The Training Officer position would also focus on professionalism and keeping track of highly important items to include use of force, de-escalation tactics, and implicit bias ideology. Budgetarily, the Training Officer position would replace a Patrol Officer position for reasons of personnel allocations allowed.

Furthermore, our Crime Analyst continues to work with our Training Officer with research related to crime and the current pandemic. In the early part of 2021, the Wauwatosa Police Department partnered with University of Milwaukee's Center for Community-Based Learning, Leadership, and Research (CCBLLR) to analyze the demographic characteristics of Police Officer applicants. The goal of this partnership was to identify areas of success and improvement in terms of attracting a diverse applicant pool.

Based on the research, Police Officer candidates that applied with Wauwatosa came from all over the United States, but were concentrated primarily in the Milwaukee Metro Area. The percentage of non-white applicants has increased 28.24% since 2018. Despite a success in attracting more racial minorities to apply for the position of Police Officer, it appears that only 19.12% of applicants were female.

The CPSM Study acknowledged that the "residential demographics of the City of Wauwatosa are aligned with the representation of race/origin within the department". The City of Wauwatosa has sent out training with a mindset that we will make every effort to improve our percentages of diverse housing, employment, and businesses. The Police Department has not only adopted that philosophy, but has been a leader in those attempts.

Based on the results of our studies, we strive to continue increasing diversity utilizing our hiring processes. We have assigned a full-time Police Officer, one of the prime researchers of this original study, to identify means to increase diversity within our applicant pool. The Police Department is currently one of the most diverse quadrants in the City and we remain committed to improving our diversity standing.

January 2021 Ethnicity Statistics (provided by the Human Resources Department):

Dept.	Asian-#	Asian-%	Black/African American-#	Black/African American-%	Caucasian-#	Caucasian-%	Hispanic-#	Hispanic-%	Multi-Race-#	Multi-Race-%	Total
All	8	2%	20	4%	412	90%	14	3%	5	1%	460
Fire	0	0%	0	0%	101	95%	3	3%	2	2%	106
Police	4	3%	9	7%	108	86%	4	3%	0	0%	125
City Hall	4	3%	9	6%	125	87%	4	3%	2	1%	144
DPW	0	0%	2	2%	78	93%	3	4%	1	1%	84

Dept.	Male-#	Male-%	Female-#	Female-%	Total
All	322	70%	138	30%	460
Fire	99	93%	7	7%	106
Police	90	72%	36	29%	125
City Hall	54	38%	90	63%	144
DPW	79	94%	5	6%	84

As a result of the hiring process audit, the recruitment and hiring processes continue to be reviewed as we are making hiring for diversity a priority. As part of the priority, the Director of Personnel and Training will utilize the Training Officer and members of our department that are of diversity to attract a wide range of people of color, gender and differing background. We will also continue to update our webpage and utilize social media to its fullest to get our message out about hiring a diversified department. The partnership between the police department with the public, elected officials, and other stakeholders on a unified front will make this a successful venture.

<https://www.wauwatosa.net/government/departments/police/recruitment>

Body Worn Cameras: In 2020, the City of Wauwatosa recognized that its Police Department should have its sworn officers equipped with body worn cameras. After a trial period in which Axon Enterprise, Inc. provided the Department a small supply of body worn cameras, the Chief of Police approved to move forward with the program. Early in the process, it was determined that combining our current digital video recording systems, such as the in-squad, booking and interview room cameras, with the new body worn cameras would be critical for records management and providing transparency.

Since March of 2021, all Wauwatosa Police Department sworn personnel have been issued their own, individually-assigned Axon Body 3 body-worn cameras. All sworn personnel underwent a minimum of three hours hands-on training with these cameras to ensure proper usage. Every new officer hired also goes through formal training and is issued a camera.

The Department purchased a total of 120 body worn cameras and currently 91 are deployed. All 21 of the front-line patrol squads, including patrol supervisor, K9, and Crash Investigation Unit squads, have Axon Fleet 2 cameras installed. The booking room areas in the Police Department and Mayfair Mall along with the interview rooms at the Police Department had new Axon interview systems installed. The newly-appointed Chief also has his own body worn camera.

All three of these systems are integrated and managed through a cloud-based Digital Evidence Management system. This system combines video management, redaction, and distribution under one umbrella with a robust audit trail ensuring the highest security and accountability standard. Moreover, we are able to maximize and efficiently utilize our existing staff and personnel.

We are currently working with Axon and our internal Information Technology (IT) Systems Department to implement the Computer Aided Dispatch (CAD) integration. This will reduce the number of pieces of evidence that are improperly categorized and labeled. By properly cataloging the evidence, it will be retained for the appropriate time frame rather than occupying space in the server unnecessarily.

By utilizing Axon Enterprise, Inc., we are able to seamlessly, and often times instantaneously, share evidence with our local partner agencies that also utilize Axon, such as Milwaukee and West Allis Police Departments, the Milwaukee County District Attorney's Office, as well as our own Municipal Court Clerk Office. We are looking forward to continuing development of these partnerships through the implementation of the CAD integration and addition of new technology. The goal of more transparency and accountability of our police officers and actions has been met in 2021.

Crisis Intervention Team: In the most basic characterization, *crisis* is indicative of a person that is not of rational mind or thought: this may range from prolonged mental health concerns (i.e., dementia, schizophrenia – includes a plethora of debilitating mental health diseases) to more often dealt with acute mental health crises that may involve alcohol and / or drugs, victims of traumatic events (not necessarily criminal in nature – i.e., the death of a loved one) or those that consider suicide as the only escape from the reality they believe they are experiencing.

The Wauwatosa Police Department will continue to enroll sworn officers in Crisis Intervention Team (CIT) training. As of September 1, 2021, we have had 25 sworn officers attend this week-long, intensive, hands-on training that presents techniques for officers to implement in response to calls for service that necessitate crisis intervention. Chief James MacGillis has also attended and participated in the CIT Course prior to his onset with the Police Department. In 2018, we had only 3 officers that were CIT-trained, and this time last year there were 13. We have six to eight additional officers attending in the Fall of 2021. Our goal for 2022 is to have up to 16 additional employees attend a CIT Course.

With continued enrollment in this training program for all new hires, the long-term goal is to have all sworn officers trained in CIT techniques by 2025. We also have a member of our staff that instructs a training course on implicit bias at CIT classes as we continue to dive into this specific program to help with crisis intervention. Our aim is to host a future training program for our officers and our local law enforcement partners.

Due to our dedication toward total community service, we realize that our civilians (Dispatchers, Office Assistants, CSO's, and Interns) often encounter citizens in crisis similar to our sworn officers. Moving forward, we will provide our civilians the training which will allow for increased positive interactions with the public. All of our civilian employees will receive crisis intervention training through the Crisis Intervention Partners (CIP) training program, an abbreviated 2-3-day class geared for civilians on methods to deal with persons in crisis.

In addition, more than half of the full-time department emergency dispatchers have attended or received crisis intervention training related to their positions within the last five years. The Dispatch Center Supervisor has made it a priority to regularly send dispatchers to this type of training.

Lastly, we will begin sending our CIT officers through a one-day update course. Our working relationship with the National Alliance on Mental Illness (NAMI) will continue for our partnership in the community for proper police responses and de-escalation techniques.

Diversity Training: The Police Department will be actively engaged in understanding the concepts of Bias (implicit and explicit) through internal training programs, coupled with the City's Implicit Bias training program. In 2021, every member of the Police Department went through the training offered by the City that addressed "fostering and cultivating a culture of diversity and inclusion". We look forward to our staff attending more training in 2022 on the concepts of diversity and understanding viewpoints through a different lens. As part of this goal, the Police Department will look at changing the way our dispatchers triage incoming calls for service.

Community Engagement Initiative: We continue to make our Community Engagement Initiative (Community Policing) a top priority. Our Community Engagement Initiative encourages our patrol officers to get out of their squads while patrolling. Examples of CEI's currently in place are:

- Business checks
- School checks
- Neighborhood foot patrols
- Business district foot patrols
- Special event visits by Officers

Citizen Police Academy: In 1998, the Department instituted the Citizen Police Academy Program. Due to funding restrictions, the Citizens Police Academy (CPA) was disbanded in the early 2000's. This highly successful program was designed to promote citizen-police interaction and cooperation. The classes offered ended as funding became an obstacle at that time in the early 2000s.

One of the recommendations from the current CPSM Study (2021) was to get the community more actively involved with the Police Department and to look at running another CPA Program. Cited from the CPSM Study: "The department may want to consider implementing a Community Citizens Academy that showcases each unit in the department. Participants from city leadership and the community could benefit from having a deeper experience with the department's operations and procedures. Community members would thus become better informed about the Wauwatosa Police Department. An alumni association consisting of the participants of the Community Citizens Academy could be formed to assist in recruitment efforts."

As part of the Police Department moving forward to gain "community capital", Chief James MacGillis and Command Staff believes that a CPA would be of utmost importance. It would be a future venture of the Police Department to budget for a CPA in 2022 and start planning for that process. Such areas as philosophy, branding, and scheduling development could be well-thought out for the future as we get staffing up to a high enough level to assist with the program implementation. At this point in time, retention and hiring play a large role in the allowance for officer availability to instruct and support an Academy.

The future endeavor will have a focus on community engagement and inclusion priorities. The revised course, which will be offered to those living or working in Wauwatosa, will be a comprehensive 10-week program offering an in-depth view into the various areas of law enforcement. Topics covered during the largely hands-on class will include police patrol procedures, use of force, community policing, drug interdiction, special response operations, police recruitment and training, crash investigation, high and low risk traffic stops, 911 communications, witness identification, emergency vehicle operation, and firearms familiarization. These topics will be taught by Wauwatosa sworn Police Officers and Police Reserve Officers.

In addition to the normal class time, candidates will be scheduled separately for actual squad riding. The belief is that we would run a trial class and examine the interest, participation, courses, and feedback of the program to evaluate the necessity to run more Academies.

2021 BUDGETARY CHANGES

PARKING CITATION REVENUE

DECREASE \$188,500

Revenue Decrease (deterrence-generated): There were a few continued causes of the projected decrease in parking revenue: (1) the COVID-19 pandemic resulted in more residents working from home and the Police Department eased overnight parking limitations for residents faced with difficult financial burdens; (2) the loss of two Parking Specialists (one retired / one resigned); and (3) overnight parking enforcement has been affected by the lack of an assigned late shift Parking Specialist and Police Officer shift shortages.

One full-time Parking Specialist position was filled in April of 2021, but one part-time position remains to be filled.

WAGE EXPENDITURES

DECREASE \$825,000

Expenditure Reduction: Wage expenditures were reduced \$825,000 reflecting vacancies above the 1.5% assumed attrition rate. Part of the savings will off-set the projected parking citation revenue shortfall and departmental projects that include portable radio purchases and the Community Service Officer (CSO) Program.

Currently, the Police Department is under-staffed by nine (9) full-time sworn Police Officer positions, four (4) Dispatch positions (three full-time and one part-time), and two (2) Office Assistant positions. The Department is working with Human Resources to run hiring processes to fill these needs.

OTHER PUBLIC CHARGES REVENUE

DECREASE \$12,000

Revenue Decrease: This account represents revenue received from services that include fingerprinting, records, and background checks. The Department receives limited requests for fingerprinting as the carryover from the pandemic continues and fewer companies are requiring fingerprints are hiring. In addition, businesses are utilizing other means of identification and/or other places to get fingerprinting completed. Lastly, background check revenues have been reallocated to a different financial account utilized by the City Clerk's office.

CAPITAL OUTLAY

INCREASE \$21,274

Expenditure Increase: Equipment needed to replace antiquated items that have been utilized for many years. This equipment will last several years into the future and are absolute needs. The following items have been recognized within the parameters of Capital Outlay:

- Benelli Shotguns	\$5430
- Lidar (portable radar) Units	\$4390
- Dispatch Chairs	\$3420
- Patrol Cameras	\$2904
- Morpho (portable identification) kits	\$5130
Total:	<u>\$21,274</u>

RADIO PURCHASE

INCREASE \$425,000

As described above, the department proposes using wage savings to make available \$425,000 to replace all of the radios which are unsupported and at risk of becoming obsolete. The department requests approval to waive the bidding process in order to purchase these radios from Motorola, which is the required vendor to utilize with the Milwaukee County digital radio system. It is expected that these radios will last 7-10 years.

2022 BUDGETARY CHANGES

AMERICAN RESCUE PLAN ACT (ARPA)

NO BUDGET IMPACT

Expenditure Increase: Among recommendations from the Police Department to expend Federal funding for programs that work within the regulations set forth by the United States Treasury Department is a collaboration with the Health and Fire Departments to obtain a Public Social Worker position. The Social Worker would be able to provide professional services to assist at mental health calls and provide some support services for employees. This funding is available through 2026 and the allocation of funds to this program is contingent upon Common Council approval.

CANINE (K9) FUND EXPENDITURES

INCREASE \$3,000

Expenditure Increase: The Canine fund was originally budgeted at a certain amount when the Department had only one dog. When the Department approved and added an additional K9 in 2019, the budget was not increased proportionately. Furthermore, donations to the Canine fund have decreased due to current employment trends. For example, the company that would donate food for the dogs has gone out of business. The Canine funds are utilized for medications, veterinary bills, and miscellaneous needs. Professional Development funds were also used to pay for expensive annual training for the canine handlers. The requested fund increase would help pay for all of these expenses and compensate for the lack of public donations received.

CITIZEN POLICE ACADEMY

UNFUNDED

Expenditure Increase: During 2022 and for following years, the Department would seek an additional \$10,000 per year to pay for the Citizen Police Academy. The increased dollar request would fund overtime wages for two officers to teach the class (three hours each week for ten weeks) and supplies for candidates (shirts, equipment, certificates, etc.). This dollar amount accounts for two Citizen Police Academies per year: one in spring and one in fall. These funds were not included in the 2022 budget, but opportunities for a fund transfer will be reviewed.

INTERNAL CHARGES

INCREASE \$95,861

Expenditure Increase: The Internal Charges encompass Fleet, Information Systems, and General Liability for the police budget. Here are the changes from 2021 to 2022:

Fleet Charges	\$	(3,775)
Information Systems		58,147
General Liability		166,060
Abatement for Charges		<u>(124,571)</u>
	\$	<u>95,861</u>

The increase in allocated internal Informational Systems charges is mainly attributed to a re-evaluation of computer usage and purchases, as they had not been audited since 2014. The increase in General Liability from year-to-year is largely due to significant litigation; primarily collective bargaining representation costs involving Officer Joseph Mensah from July 1, 2020, to June 30, 2021. These costs are significantly offset by the reimbursement (abatement) from the Hospital Policing Fund for operating costs associated with the Milwaukee Regional Medical Campus police patrols.

ASSET FORFEITURE EXPENDITURES

NO BUDGET IMPACT

Budget Neutral: Asset Forfeiture expenditures run under very strict guidelines from both State and Federal authorities. Most importantly, these expenditures cannot be used to supplant funding that would otherwise be in the Department's budget. Bearing that in mind, we look to identify items that we would not or could not otherwise request within our Department budget, but that would add to the quality, efficiency, and function of the Department. An example of recent expenditures would be the build-out and update of the electronic forensic lab, including expert-type schooling for detectives.

For 2022, we intend to use funds to train our personnel, invest in professional subscriptions and make use of investigative tools, such as software. Funds would also be utilized to purchase some officer safety equipment.

BIKE/PED ENFORCEMENT / RESERVE LIQUOR LICENSE

BUDGET NEUTRAL

Budget Neutral: In the event a second reserve liquor license is sold, \$10,000 will be made available to the Police Department for Bicycle and Pedestrian safety enforcement.

MPMC POLICING

As part of the new contract for provision of police services to the Regional Medical Center Campus, a portion of current Police Department and supporting departments' overhead will be covered as part of the contract payment. This will result in a transfer of expenses from the General Fund to the new Hospital Policing Fund. Based on the approved contract with the MPMC only, one 24-hour patrol assignment will be provided to the campus during 2021. An additional 24-hour patrol assignment will be provided in 2023. At this time, contracts for providing emergency room posts are still pending and not included in this budget.

In 2021, the Police Department began providing a dedicated patrol to the Milwaukee Regional Medical Campus. Beginning on April 1, 2022, a dedicated 24/7 post will be staffed in the Children's Hospital Emergency Room. Previously this post had been provided by the Milwaukee County Sheriff. An additional 24-hour patrol assignment will be provided in 2023. At this time, Froedtert is not moving ahead with plans to utilize the Wauwatosa Police Department to staff its emergency room post.

Similar to the campus patrol, Children's Hospital will pay for the post including start-up costs, personnel costs and on-going operational costs. In addition, they will contribute towards the Police Department expansion project that was partially required due to the additional officers hired to provide this service.

The 2022 budget includes 5.0 additional full-time equivalent Patrol Officers. Children's will also pay a portion of the cost of the Captain, Sergeant and 1.28 Dispatchers already dedicated to the campus but no additional staffing is needed.

The expense and revenues associated with the hospital policing are included in a separate fund, Fund 37, which is exclusive to these services.

The Children's contract, along with associated annual increases to the campus contract, will increase the expenses by \$782,210 to \$2,075,219 which is offset by a corresponding revenue increase in Fund 37. Revenue from the Children's Emergency Room and MRMC Patrol contract will offset \$227,850 of administrative fixed costs that would have otherwise been paid for with property taxes.

PERFORMANCE INDICATORS

	2017	2018	2019	2020
Emergency 911 Calls	9,387	9,505	9,700	9,017*
Calls for Service	34,123	32,515	32,224	23,118**
Crimes Against Person Clearance Rate	66%	72%	66%	56%
Crimes Against Property Clearance Rate	42%	41%	49%	38%
Stolen Property (Value)	\$3,353,832	\$4,844,432	\$3,051,833	\$2,894,097
Stolen Property Recovered (Value)	\$2,470,296	\$2,631,987	\$1,457,200	\$1,722,145
Adult Arrests	2,433	2,174	2,279	1,677
Juvenile Arrests	375	255	367	143
Traffic Citations	7,316	7,386	7,780	2,805
Parking Citations	13,154	13,565	14,533	7,590
Response Time	4:15	3:57	5:56	5:12

* This number does not include Emergency 911 calls received while dispatchers were working remotely during periods of civil unrest

** In addition to Police calls for service, Dispatchers also fielded 7,573 Fire and EMS calls for service

BUDGET SUMMARY TABLE

Police Dept #210					
Expenditures					
	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
9,210,452	9,389,406	8,573,222	Wages	9,513,498	1.3%
1,095,806	809,913	809,913	Overtime	926,721	14.4%
4,858,063	5,107,228	5,107,228	Benefits	4,725,869	-7.5%
73,653	66,900	66,900	Other Compensation	74,800	11.8%
367,976	330,048	412,943	Operating Expenses	256,958	-22.1%
92,066	99,400	102,044	Services	91,900	-7.5%
92,829	104,672	104,672	Utilities	105,074	0.4%
-	-	-	Fixed Charges	357	0.0%
1,348,673	1,264,029	1,264,029	Internal Charges	1,359,890	7.6%
139,795	163,024	185,524	Other Expenses	191,984	17.8%
6,117	80,609	453,774	Capital Outlay	-	-100.0%
17,285,430	17,415,229	17,080,249	TOTAL	17,247,051	-1.0%
Revenues					
	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	Change
43,466	52,640	223,286	InterGov Revenues	242,188	360.1%
2,900	20,000	20,550	Licenses and Permits	21,200	6.0%
490,507	652,500	464,000	Fines and Penalties	647,500	-0.8%
392,473	533,523	500,523	Public Charges	505,299	-5.3%
15,436	91,350	7,390	Miscellaneous	4,750	-94.8%
944,782	1,350,013	1,215,749	TOTAL	1,420,937	5.3%
Net Cost					
16,340,649	16,065,216	15,864,500	TOTAL	15,826,114	-1.5%

Police Reserves Dept #212					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
3,342	9,262	15,763	Operating Expenditures	9,447	2.0%
-	100	100	Services	100	0.0%
3,342	9,362	15,863	TOTAL	9,547	2.0%
Revenues					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
-	-	-	TOTAL	-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
3,342	9,362	15,863	TOTAL	9,547	2.0%

Hospital Policing Fund #37					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
-	88,836	88,836	Operating Expenses	62,910	54.1%
468,973	1,233,167	1,233,167	Internal Charges	1,962,309	-29.2%
23,750	25,000	51,250	Capital Outlay	50,000	59.1%
492,723	1,347,003	1,373,253	TOTAL	2,075,219	54.1%
Revenues					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
502,455	1,347,003	1,347,003	Public Charges	2,075,213	54.1%
502,455	1,347,003	1,347,003	TOTAL	2,075,213	54.1%
Net Cost					
(9,732)	-	26,250	TOTAL	6	0.0%

PERSONNEL SCHEDULE

Police				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Accident Investigator	5.00	5	5.00	-
Accountant/Grant Coordinator	0.00	1	1.00	1.00
Administrative Support Special	5.00	5	5.00	-
Chief of Police	1.00	1	1.00	-
Crime Analyst	1.00	1	1.00	-
Community Support Patrol Spec II	1.00	1	1.00	-
CSO-Support Positions 2	0.95	5	2.50	1.55
Detective	13.00	13	13.00	-
Detective Technician	2.00	2	2.00	-
Dispatcher	9.70	14	9.70	-
Dispatch Supervisor	1.00	1	1.00	-
Equipment Officer	0.40	1	0.40	-
Office Assistant	8.14	8	7.14	(1.00)
Parking Specialist	2.00	4	2.00	-
Police Captain	2.00	2	2.00	-
Police Lieutenant	6.00	6	6.00	-
Police Officer 1	48.00	48	48.00	-
Police Sergeant	10.00	10	10.00	-
School Resource Officer	4.00	4	4.00	-
Hospital Policing				
Captain	1.00	1	1.00	-
Sergeant	1.00	1	1.00	-
Police Officer	5.00	10	10.00	5.00
Dispatcher	1.28	1	1.28	-
TOTAL	128.47	145.00	135.02	6.55
1 1.0 FTE grant funded and expires 12/31/23				
2 1.0 FTE is to be funded with salary savings in 2022.				

POLICE COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Department employees, and respond to the equipment maintenance needs of the Police Station.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 309,099	\$ 339,342	\$ 30,243
Rev	\$ -	\$ -	\$ -
Net Cost	\$ 309,099	\$ 339,342	\$ 30,243
FTE's			-

MAJOR CHANGES

- A remodel of a portion of the lower level of the Police Department is underway in order to allow for expansion of facilities needed for additional staff due to the MRMC contract.

2021 ACHIEVEMENTS

- The planned remodel due to the MMRC expansion is underway
- Utilities are on Par with 2020 levels. Major improvements are planned as part of the MMRC including new boilers and HVAC systems for the Server room and Dispatch Center that are expected to improve the utility usage

2022 BUDGET

The overall Police Complex budget has remained very similar to 2020. No significant changes were planned for the operating budget. However there are several capital project planned for 2022, including; Adding solar panels, re-roofing portions of the roof, upgrading and adding security camera, upgrading plumbing in the jail cells, and adding a security gate to the roof access staircase.

BUDGET SUMMARY TABLE

Police Station Dept #350					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
52,208	55,775	55,775	Wages	57,462	3.0%
695	-	-	Overtime	900	0.0%
26,908	28,468	28,468	Benefits	28,103	-1.3%
106	106	106	Other Compensation	212	100.0%
15,921	3,500	3,500	Operating Expenses	3,500	0.0%
176	500	500	Commodities	500	0.0%
54,558	101,650	109,650	Services	155,700	53.2%
66,203	83,300	83,300	Utilities	84,500	1.4%
514	6,486	6,486	Fixed Charges	5,919	-8.7%
2,251	2,314	2,314	Internal Charges	2,546	10.0%
-	27,000	7,000	Capital Outlay	-	-100.0%
219,540	309,099	297,099	TOTAL	339,342	9.8%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
757	-	-	Intergovt Revenues	-	0.0%
757	-	-	TOTAL	-	0.0%
Net Cost					
218,783	309,099	297,099	TOTAL	339,342	9.8%

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

FIRE DEPARTMENT

PURPOSE

The Wauwatosa Fire Department is dedicated to protecting lives and property through excellence in fire protection, emergency medical services, rescue, education, disaster management, and treating customers with compassion and respect.

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including but not limited to: fire suppression (vehicle accidents, vehicle extrication, vehicles fires, structure fires, natural gas line leaks, carbon monoxide leaks, odors, alarms sounding in commercial/residential buildings) and specialized rescue (swift water and rope rescue). The department has an ISO Class 1 rating (Scale of 1-10), which reflects the high quality of fire protection provided.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 14,544,724	\$ 14,831,525	\$ 286,800
Rev	\$ 3,327,848	\$ 3,253,211	\$ (74,637)
Net Cost	\$ 11,216,876	\$ 11,578,314	\$ 361,437
FTE's	102.57	102.56	(0.01)

MAJOR CHANGES

- Provide funding to enhance intern program
- Shared Social Worker FTE with PD (ARPA Funded if approved)
- Decrease in ambulance revenue
- Decrease in Milwaukee County Fire Contract revenue

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service at the Paramedic level. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to respond quickly and efficiently to all types of emergencies throughout the city and county providing the highest level of care. Paramedics are assigned to paramedic ambulances and additional paramedics are assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

In 2021, the department redeployed EMS resources to place a paramedic and equipment on all apparatus including fire engines and ladder trucks. This resulted in the department having seven ALS units vs three as in the past.

COMMUNITY RISK REDUCTION

The Bureau of Community Risk Reduction is charged with the overall responsibility of creating a safe community for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1st and 3rd grade students, child safety seat installations, and Tosa's Night Out. They also provide presentations for community groups and local businesses to spread the fire safety message.

DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for city-wide disaster preparedness. This includes oversight of the Emergency Operations Center, development of community resiliency plans, and assisting community partners with general emergency management operations.

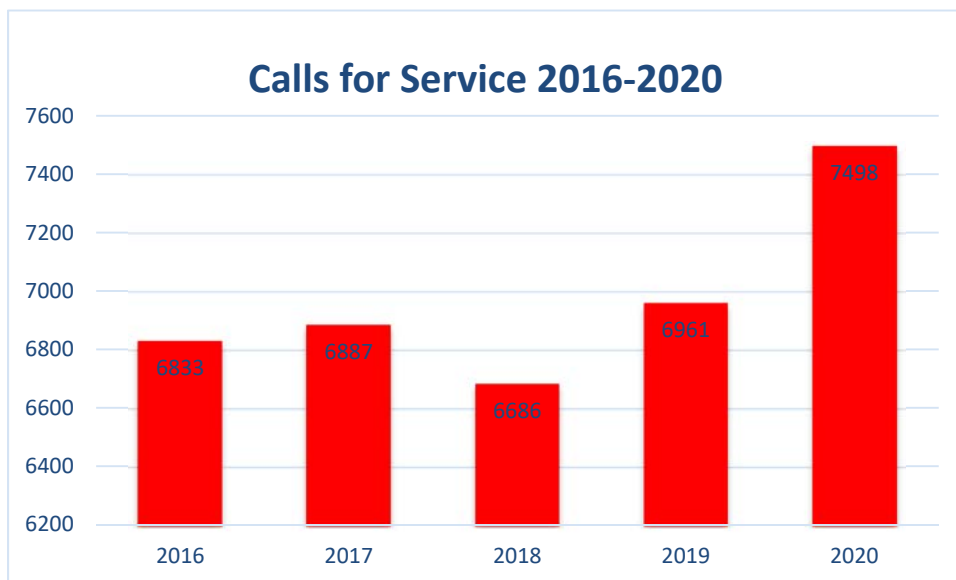
2021 ACCOMPLISHMENTS

- Adapted to largest pandemic in modern history resulting in significant operational and personnel impacts
- Expanded shared services program to include every fire department county-wide
- Reclassification of Office Manager position to a more strategic role
- Ongoing intern program resulted in a more diverse applicants and employee group
- Provided department wide E&I training

2022 GOALS

- Succession planning for anticipated retirements in key positions
- Develop a stipend/reimbursement model for what is now the unpaid intern program
- Reimagine Community Risk Reduction programs in a post-COVID world
- Expand emergency preparedness to include more private business, NGOs, and school district
- Complete update of city-wide Comprehensive Emergency Management Plan including lessons learned from 2020 events (pandemic/civil unrest/elections)

PERFORMANCE INDICATORS 2016-2020





2020 Call Statistics



146

Fire Calls
(Building fires, car fires, trash fires)



766

Hazardous Condition Calls
(Gas leaks, wires down, carbon monoxide) * includes 592 COVID related calls



308

Motor Vehicle Crashes

7498

Total Calls



1857

Service Calls
(Lift assists, mutual aid, home lock outs)



572

Fire Alarms



3849

Medical Calls
(All basic and advanced life support responses)

2021 BUDGETARY CHANGES

AMBULANCE TRANSPORT REIMBURSEMENT (REVENUE DECREASE) - \$180,000

Decrease projected ambulance revenue based on estimate of billable calls

2022 BUDGETARY CHANGES

TACTICAL EMERGENCY MEDICAL SERVICES (EXPENDITURE INCREASE) \$10,000

The fire department provides medical support to the Wauwatosa Police Department's Special Response Team. These are WFD employees that have received specialized training to operate in a high-threat environment. This additional funding will be used to purchase needed equipment and fund professional development. \$5,000 in Professional Development for training, \$5,000 in EMS supplies for equipment.

MILWAUKEE COUNTY FIRE CONTRACT (REVENUE INCREASE) \$279,437

This revenue is for services provided by the City of Wauwatosa since the 1980's to tax-exempt parcels located at the Milwaukee Regional Medical Campus that Milwaukee County used to serve. However, given that a portion of these properties will now generate property taxes, the 2022 budget assumes a renegotiated contract in which the annual payment from Milwaukee County is reduced by \$310,034 in exchange for increased operational flexibility at Fire Station 53. This reduction is offset by an estimated 2% increase based on past years actuals.

FIRE TRAINING TOWER MOU (REVENUE INCREASE) + \$6,000

The fire training tower MOU was modified by including the West Allis & St. Francis fire departments and increasing contributions made by the North Shore Fire Department.

FIRE INSURANCE TAX (REVENUE INCREASE) + \$10,000

This a state funding source based on 2% of all commercial insurance policies registered in Wauwatosa. Increase is based on 2021 actuals.

DECREASE IN AMBULANCE REVENUE (REVENUE DECREASE) -\$50,000

Based on estimates provided by our ambulance billing vendor, we estimate a \$50K decrease in 2022 ambulance revenue. A statewide Medicaid reimbursement change is estimated to provide some revenue increase but an overall decrease in collectable revenue and billable trips still result in an overall reduction.

INTERN PROGRAM FINANCIAL INCENTIVE \$15,000

Our current intern program recruits and provides unpaid training to a pool of approximately 6-8 interns. The only financial assistance provided is the department pays tuition and testing fees for certain fire/EMS courses. Details are still being developed but will likely be a reimbursement upon completion of certain courses (Firefighter 1, EMT, Paramedic). This funding will be applied to the Tuition Reimbursement account (6022).

SHARED PUBLIC SAFETY DATA ANALYST (UNFUNDED – LIKELY 2023)

\$75,000

The department is requesting the addition of a crime analyst position (1 FTE) that will be shared between the fire department (60%) & police department (40%). From the fire department standpoint, this position analyzes a wide variety of organization data and information using statistical methods. Works in collaboration with Department’s leadership to determine and address organizational reporting needs. Creates programs, methodologies and files for analyzing and presenting data to internal and external customers. Provides a variety of routine and complex analytical, administrative and technical reports examining the effectiveness of fire department programs, services, systems, and performance. Examines and tests data quality and applications of organization data to insure accuracy. Will be involved in researching new data sources and analytical tools.

ARPA FUNDING REQUESTS

FIRE STATION BUNK ROOM REMODEL

\$600,000

Fire stations 52 and 53 currently have shared, open concept sleeping rooms with limited barriers between beds. This current layout does not separate members and any airborne particulates due to a shared HVAC system. We are requesting ARPA funds to design and build individual bunk rooms that will limit the spread of COVID-19 and any other existing/future disease that involves airborne spread.

SHARED SOCIAL WORKER POSITION

TBD

Request a social worker position to assist with case management of fire/police related issues. This position would perform social work and crisis mental health services as a member of a mobile, community-based intervention team providing varied services, outreach and guidance. Based on previous discussions between all parties, it is assumed this position would be housed and managed in the Wauwatosa Health Department.

BUDGET SUMMARY TABLE

Fire Dept #220					
Expenditures					
	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
8,993,228	8,984,600	8,984,600	Wages	9,225,162	2.7%
492,741	315,000	315,000	Overtime	321,300	2.0%
4,100,356	4,228,614	4,228,614	Benefits	4,150,741	-1.8%
1,800	6,250	6,250	Other Compensation	6,250	0.0%
268,313	228,074	232,235	Operating Expenses	257,775	13.0%
5,861	7,000	7,000	Commodities	7,000	0.0%
217,607	202,005	202,005	Services	202,005	0.0%
184,231	167,400	167,400	Utilities	167,400	0.0%
12,634	26,979	26,979	Fixed Charges	26,827	-0.6%
344,892	378,802	378,802	Internal Charges	464,565	22.6%
8,920	-	7,331	Other Expenses	2,500	0.0%
6,774	-	72,005	Capital Outlay	-	0.0%
14,637,358	14,544,724	14,628,221	TOTAL	14,831,525	2.0%
Revenues					
	2021				
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
151,569	10,000	242,000	InterGov Revenue	242,000	2320.00%
168,989	160,350	160,350	Licenses and Permits	190,000	18.49%
1,304,238	1,480,000	1,480,000	Public Charges	1,430,000	-3.38%
1,617,281	1,644,224	1,644,224	InterGov Charges	1,357,937	-17.41%
40,274	33,274	33,274	Miscellaneous	33,274	0.0%
3,282,350	3,327,848	3,559,848	TOTAL	3,253,211	-2.2%
Net Cost					
11,355,008	11,216,876	11,068,373	TOTAL	11,578,314	3.2%

PERSONNEL SCHEDULE

Fire				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Administrative Support Special	1.00	0	-	(1.00)
Assistant Chief	2.00	2	2.00	-
Battalion Chief	1.00	1	1.00	-
Code Specialist	2.58	3	2.58	-
Deputy Chief	3.00	3	3.00	-
Fire Captain	7.00	7	7.00	-
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Equipment Mechanic	1.00	1	1.00	-
Firefighter	56.00	56	56.00	-
Management Analyst	-	1	1.00	1.00
Motor Pump Operator	15.00	15	15.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	102.56	103.00	102.56	-

CROSSING GUARD

PURPOSE

This fund pays a third-party company to provide crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon times at locations across the city.

The purpose of the crossing guard program is to provide unescorted students with a safe means to cross at designated intersections while going to and from school.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$259,900	\$284,906	\$25,006
Rev	\$ -	\$ -	\$ -
Net Cost	\$259,900	\$284,906	\$25,006
FTE's	-	-	-

MAJOR CHANGES

- Contract cost increase likely during renewal due to time spent managing the program and recruitment challenges

2021 ACHIEVEMENTS

We received the fewest complaints about crossing guard services in 2021 as compared to previous years. This is particularly notable given the tight labor market and associated difficulties with recruitment and retention.

2022 GOALS

- Maintain 97% employment and reserve guards to effectively staff all crossing guard locations.

2022 BUDGETARY CHANGES

The contract for crossing guard services ends after the 2021/2022 school year with three, one-year extensions available. Due to the increased amount of time spent on recruitment in 2020, staff anticipates a rate increase for the 2022/2023 school year. Additionally, the crossing guard program has never run at full staff. With this in mind, a 3% vacancy rate has been added to the budget for 2022.

BUDGET SUMMARY TABLE

Crossing Guard Dept #230					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised		2022 Budget	2022 / 2021 % of Change
-	-	-	Wages	-	-
-	-	-	Overtime	-	-
-	-	-	Benefits	-	-
4,175	-	-	Other Compensation	-	-
-	14,000	14,000	Operating Expenses	14,000	-
78,440	245,900	225,000	Services	270,906	10.2%
-	-	-	Other Expenses	-	0.0%
82,614	259,900	239,000	TOTAL	284,906	9.6%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised		2022 Budget	% of Change
-	-	-			0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
82,614	259,900	239,000	TOTAL	284,906	9.6%

PUBLIC WORKS

PURPOSE

TRAFFIC (10-320)

Install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the city as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the city as public safety measures dictate.

PUBLIC WORKS OPERATIONS (10-310)

The Public Works Operations Management budget provides for the administrative, supervisory, and the clerical personnel to direct and support the work of the Operations Division.

ROADWAY MAINTENANCE (10-315)

The Roadway Maintenance budget provides for the clearing, maintenance and pavement repairs of the approximately 200 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses winter roadway maintenance, which includes anti-icing and pre-wetting operations.

ELECTRICAL SERVICES (10-325)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock coverage for street light pole knock downs along with professional repairs to Fire, Police, Water, Hart Park and other city departments.

SOLID WASTE MANAGEMENT (10-330)

The Solid Waste Management budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$8,468,337	\$8,976,229	\$ 507,892
Rev	\$3,020,588	\$3,102,980	\$ 82,392
Net Cost	\$5,217,164	\$5,873,249	\$ 656,084
FTE's	62.23	61.48	(0.75)

MAJOR CHANGES

- Recycling commodity values have started to rebound, which is resulting a decrease in recycling costs for 2021. A recycling stabilization fund is being created in order to smooth future market fluctuations.
- Recycling center revenue was budgeted anticipating higher per use charges than we are seeing and is being reduced \$67,000. Actual expenses are being offset by actual revenue so this does not create any issues.
- Six seasonal positions will be eliminated in order to add one full time staff member that will be dedicated to turf maintenance, other forestry tasks, and winter roadway maintenance events.
- Budget for locating services performed by USIC is being re-estimated to \$74,000 for the remainder of 2021 due to the amount of construction taking place requiring an increased amount of locating requests. This will be the same amount budgeted for 2022.
- Hourly wages for seasonal workforce will be increased to a minimum of \$15 per hour.

FORESTRY (10-340)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way; and complete landscape maintenance services of City properties, rights-of-way, parks, and green spaces.

PROGRAMS/SERVICE LINES

TRAFFIC CONTROL (10-320)

- Traffic Signals
- Citywide Signing installation, maintenance, and compliance
- Pavement Marking
- Radar signs, Rapid Flashing Beacon signs, and School flashers
- Continued diagnostic inspections and maintenance of all signalized intersections and flashers
- Barricades and signs for Civic Events

PUBLIC WORKS OPERATIONS (10-310)

- Safety Training – meet annual requirements, reduce injuries
- Supervision and monitoring of the 8 divisions within Operations
- Development of business and site plans
- Budget development and financial oversight of Operation's budgets

ROADWAY MAINTENANCE (10-315)

- Winter roadway maintenance
- Pavement and roadway repairs
- Maintenance of City owned parking lots, bridges (including guard rails) and walks

ELECTRICAL SERVICES (10-325)

- 100% of lighting outages replaced/repared within 3 days
- 24/7 repair service for knock downs or other electrical emergencies related to City infrastructure.
- Proactive maintenance of 250 street lighting circuits to limit the number of outages
- Electrical maintenance repairs to other City departments, buildings, and athletic field lighting
- Maintenance of 51 primary/secondary powered street lighting distribution cabinets

SOLID WASTE MANAGEMENT (10-330)

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

FORESTRY (10-340)

- Tree Maintenance: Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The Emerald Ash Borer (EAB) treatment program was initiated in 2014 to retard the spread of the insect and retain tree canopy.

- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Landscaping: Includes complete landscape maintenance of City properties, parks, and green spaces including mowing, flower/shrub planting, weed control, mulching, grading, etc.
- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: River cleanup, and assistance to other City departments with tree issues and snow removal.

2021 ACHIEVEMENTS

TRAFFIC CONTROL

- Installed new footings and radar signs on Wisconsin Ave. at Honey Creek Parkway.
- Installing new RFB crosswalk at N. 68th St. and Vista Ave.
- Working with Engineering consultants with new traffic timings along the State St. corridor.
- Continued restrictive/permissive “Parking Sign” replacement phase in order to comply with MUTCD requirements. This phase contains the majority of signs and is a multi-year project.
- Continued updating of WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers associated with all City and DOT projects.
- Completed two Neighborhood Association signing projects for Glenview Heights and Tosa East Town with a third project, Tosa Heights, expected to be completed before year end.
- Placed out barricades and signs for Civic Events such as run/walks, parades and festivals which are now back in full swing.
- Tosa East Parking study and sign installation.

PUBLIC WORKS OPERATIONS

- Implemented new GIS refuse management map integrated with iPads used in refuse trucks. The management map system allows real-time tracking of refuse and recycling collection. This tool has become very valuable in assisting residents with questions or concerns about their collections in an efficient and timely manner.
- Began direct hauling refuse to the Orchard Ridge landfill as of January 2, 2021, and have now fully transitioned the refuse and recycling collection service in-house. This transition will reduce costs to the curbside collection program.
- Continued to successfully operate the Drop Off Center under the new rate structure and working with the new 3rd party vendor for dumpster hauling and refuse disposal.
- GIS intern has assisted with completion of address and parcel updates and general utility maintenance for the new ERP system.
- Increased P-Card usage for purchases making DPW the largest user in the City.

ROADWAY MAINTENANCE

- Operations continued the pavement repair portion of the public works levy reduction program in 2021. This program, along with landscape work on capital projects, is designed to achieve an annual levy reduction of \$100,000. Despite continuing concerns and setbacks due to COVID-19 and staffing issues, the program will still meet its goal for the levy reduction fund.

- The Departmental goal for 2021 is to continue to maximize the efficiencies and reduction in salt usage as part of the winter roadway maintenance program. Ongoing training of personnel, calibration of equipment, and stressing the “Sensible Salting” initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage remain steady. The 2020-2021 snow season was slightly less than the average year. The salt budget was enough to complete the season and eliminate the need to purchase an early fill salt order for the 2021-2022 season.
- Collaborated with the GIS manager to utilize the GIS system to revise route maps for winter roadway maintenance and sidewalk clearing operations.

ELECTRICAL SERVICES

- Designed and installed electrical power to the new surveillance cameras at the Hart Park Skate Park.
- Directed fiber installer and Baycom on where and how to bring fiber into all traffic signal and street lighting utility cabinets for future connection into the City network.
- Assist electrical contractor to install 241 additional Leotek Comfort View and Beta-Cree LED fixtures citywide.
- 5,341 LED street lights installed which equates to 89% of our overall system (5,993 lights).
- Designed new street lighting along 89th St. & 90th St. to accommodate the new McKinley School drop off lanes and just recently assisted the electrical contractor complete the installation.
- Working with WisDOT Engineering consultants to relocate the street lighting substation at 113th & Meinecke along with the rerouting of multiple branch circuits due to conflicts with the new Highway 45 Exit ramp to North Ave.
- Designed the temporary lighting plan for North Leg project Electrical Engineer and assisted lighting contractor back-feed the street lights for the entire neighborhood North of Mayfair Rd. from 111th St. to 118th St. and from North Ave. to Center St. related to Highway 41 construction.
- Designed temporary lighting plan for North Leg project Electrical Engineer and assisted lighting contractor back-feed Mayfair Rd. and North Ave. West of Mayfair Rd, including off ramps, from our lighting system related to Highway 41 construction.
- Police WE Energies for removal of Substation H associated with North leg WisDOT project as well as the new cabinet metering and rate.
- Working with the Burleigh Fulfillment (Amazon) project Engineers with new lighting and traffic signal upgrades/installations.
- Installed the first painted aluminum light pole which resembles the aggregate pattern in a concrete pole at 100th & North Ave.

SOLID WASTE MANAGEMENT

- Successfully rolled out four new refuse and recycling trucks into the fleet, and increased utilization of the GIS system for refuse/recycling collections.
- Began implementation of direct hauling refuse materials in January to the Orchard Ridge landfill. All refuse and recycling collections are now performed in-house, which is beneficial both on a financial and customer service level.
- Operated the Drop Off Center under the revised fee schedule for refuse disposal. There has been no impact on the usage of the Drop Off since the implementation of the new fees. Additionally, working with the new 3rd party dumpster and refuse removal vendor has been successful.

FORESTRY

Tree Maintenance:

- Currently 2,241 trees have been pruned in the sectional pruning program towards our goal of 2,500 trees. 2,500 trees pruned annually equates to a 10-year pruning cycle.
- 520 3-4 year old trees were structurally pruned as of July 26th.
- Responded to 294 maintenance requests as of July 26th.

Planting:

- Crews planted 595 City trees exceeding our 1:1 removal to replacement goal.

Miscellaneous Assignments:

- Assisted Streets with snow removal.
- Performed winter maintenance on City sidewalks and facilities.
- Cleared log jam from Harwood pedestrian bridge.

Removal:

- 248 trees have been removed through July 26th with 210 additional removals scheduled for 2021.

Emerald Ash Borer Treatment Program:

- Identified 1,072 ash trees to be treated; 1,042 ash trees treated as of July 26th.

Landscape Services:

- Installed and maintained annual flowers at City properties.
- Completed landscape improvement projects at Hart Park and stocked flower beds around the city, including the installation of 477 perennial flowers and shrubs.

Administration:

- Successfully incorporated capital project work into the department, contributing \$2,565 towards the DPW's levy reduction goal as of July 26th.
- The forestry department now uses the GIS database to manage and track productivity across all of the department's major functions.

2022 GOALS

TRAFFIC CONTROL

- Continue to incorporate new signal timing plans into Siemens Tactics software database and create PDF electronic copies of same while also moving these files to a newer version of this software - Tactics 3.57.
- Continue updating all Parking signs as part of last phase to comply with FHA/MUTCD retro-reflectivity requirements, this is a multi-year project as it has the greatest number of signs involved.
- Work with GIS manager to incorporate sign data into system and update accordingly.
- Install additional Neighborhood Association signs that are scheduled for 2022.
- Research options for maintaining our increasing electrical infrastructure related to Radar Signs and Rapid Flashing Beacons.

PUBLIC WORKS OPERATIONS

- Continue cross training employees over the entire Operations department to broaden staff knowledge and increase efficiencies.

- Improve safety and training opportunities and improve safety policies and procedures in conjunction with a safety consultant and/or CVMIC. Management of training activities and scheduling will be maintained by the front office staff.
- Research and develop a plan for demolition of the transfer station, including an improved layout of the drop-off center.
- Begin the implementation stages of the Enterprise Asset Management (EAM) module in Tyler Munis. This will involve a significant amount of time commitment from administrative staff.
- Coordinate a City clean-up event to be held in the spring. The event will focus largely on green spaces maintained by the Forestry Department. Spaces like the medians along North Ave and Burleigh, for example, are heavily littered which poses a number of issues for the City on an environmental and cleanliness level, as well as putting additional wear and tear on the equipment. This will be a volunteer-based event and promotion of the event will begin at the Tosa Green Summit in September 2021.

ROADWAY MAINTENANCE

- Continue to improve efficiencies in the pavement program to replace deteriorated concrete street slabs and road repairs to achieve levy reductions.
- Train additional employees in roadway maintenance and develop cross training program to expand the skills of the entire DPW workforce.
- Expand the utilization of GIS for route mapping, planning and optimization.
- Increase the use of electronic tablets by operators for route maps and tracking.

ELECTRICAL SERVICES

- Continued reduction in our electrical energy costs as the City finalizes the remaining LED lighting upgrades.
- Decorative Highland's lighting upgrade.
- Continue work on creating a street lighting spec book for residential street lighting upgrades and especially for "small cell" projects.
- Work with small cell vendors/contractor's installing thirteen more small cell tower poles citywide.
- Provide Engineering with updated information for GIS mapping of new Village lighting systems, new road construction projects, school upgrade projects.
- Continue to incorporate additional Village electrical systems into lighting preventative maintenance program. Familiarize staff with new Kiosks, Village lighting, light pole receptacles/transformers, Fountain controls and surrounding lighting, as well as Power cabinets, associated wiring, and new Musco tennis court lighting system.
- Continue work with GIS manager on work order system that ties into GIS/Tyler for repairs made to the lighting system.
- Assist Engineering in creating a replacement plan to address the list of deteriorated light poles citywide.
- Work on a plan to have the remaining fifteen high voltage street lighting cabinets converted to secondary 240/480 Volt control cabinets.
- Assist WisDOT with the North Leg project regarding conflicts with City electrical infrastructure and Hwy. 41 improvements. The majority of which will occur at overpasses and where on/off ramp are being reconfigured.
- Incorporate lighting plans into GIS for neighborhoods effected by Hwy. 41 and Meinecke Ave. bridge project.
- Incorporate street lighting and traffic signal improvements into GIS related to JC Penny's site that is being converted into an Amazon shipping hub.

SOLID WASTE MANAGEMENT

- Expand the utilization of the GIS for collections, route planning and improving customer service.
- Develop plans for renovation of the drop-off center when the transfer station is demolished and the site is restored.
- Analyze Drop-Off fee revenues to determine if current fee structure offset expenses to equitably disperse costs based on volume and type of waste being disposed of by residents.
- Continue hauling of refuse to a landfill or other processing facility and recycling directly to materials recovery facility (MRF) in Milwaukee.
- Evaluate a yard waste cart program and the feasibility of picking up yard waste with rear loader or automated collection trucks to reduce injuries and costs.

FORESTRY

Tree Maintenance:

- Continue to work with the GIS manager to create a public facing GIS based tree inventory system to include location, species, and estimated pruning schedule.
- The sectional pruning program will continue with the goal of pruning 2,500 trees, which puts the department on pace for a City-wide pruning cycle of 10 years. The department will continue to rent additional bucket trucks and utilize labor from other departments within the DPW in an effort to maximize efficiency.
- Structural pruning of young trees will continue. This practice establishes good form and growth habits in young trees, reducing the overall need for maintenance over the life of the tree.

Planting:

- Plant new trees at a 1:1 ratio to City trees removed in order to preserve urban forest and canopy coverage.
- Continue to replant all trees within 18 months of removal.
- Continue to focus on increasing diversity within the urban forest with the ultimate goal of no single genus representing more than 7% of the overall population.

Emerald Ash Borer Treatment Program

- The estimated treatment of ash trees would be 1,200 ash trees in 2022 with the 3 year injection cycle.

Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards to the public.
- EAB infestations of non-treated trees will increase the number of removals performed by the department. Forestry will continue to pursue aggressive sanitation and treatment procedures for EAB.

Landscape Services:

- Work with GIS manager to create an inventory of properties to be maintained and work necessary at each property.
- Continue implementing the landscape plan for Hart Park.
- Continue to develop and implement landscape plan for City Hall.
- Continue completing landscaping plans for City projects for levy reduction purposes.
- Continue in-house mowing program at City owned properties.

Administration:

- Manage operation within budgetary constraints.
- Work with communications staff to update the forestry department website.
- Reduce pruning cycle by maximizing efficiency in equipment and labor application.

- Provide improved landscape services to City properties through the re-organization of departmental resources and the additional staff member discussed in the 2022 budgetary changes section.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment.
- Continue to provide river clean up at the Harwood pedestrian bridge and storm grate at Washington Highlands.
- Explore options for volunteer participation within the department.

2021 BUDGETARY CHANGES

SOLID WASTE MANAGEMENT

- Recycling commodity values have increased in 2021. The revenue share was budgeted for \$35/ton however it has been higher most months. It was originally estimated that the cost for this program would be \$295,000 however the rising values have helped reduce the recycling expense to only \$210,000.
- The budgeted amount of refuse tonnage for 2021 is lower than the actual tonnage being collected. We estimated 11,000 tons in the budget however the weights are tracking to be closer to 12,000 tons for this year. As such, refuse disposal costs will be approximately \$47,500 higher this year than budgeted.
- Yard waste grinding is being re-estimated from \$24,000 to \$34,000. This is largely due to the amount of yard waste from curbside collection and the Drop Off Center being higher than what was anticipated when the contract with Blue Ribbon was written.
- The budget amount for Drop Off Center revenue was too high and is being re-estimated \$67,000 lower. The budget number was calculated based off of proposed fees for the Drop Off Center, however these fees were revised in November 2020. However, the actual revenue received at the Drop Off Center is offsetting the actual expenses incurred so the budget amount only needs to be corrected to accurately reflect the revenue coming in.

2022 BUDGETARY CHANGES

ALL DIVISIONS

- Hourly wages for all seasonal positions will be increased to a minimum of \$15 per hour in response to market conditions.

TRAFFIC CONTROL

- WE Energies has requested a 1% rate increase for 2022.
- Traffic Signal Electricity budget will be increased by a portion of the 2% increase (\$511.00) to \$51,611.00 for 2022.
- Balance of allotted 2% budget increase (\$466.00) will go towards “Electrical Supplies” for signing installation materials
- The Engineering Dept. is requesting \$86,000 for pavement marking in 2022. The 2022 budget increase request of \$100,610.00 for Sundry Contractual services reflects that requested amount.

ROADWAY MAINTENANCE

- Per the Wisconsin DOT salt contract, salt costs have increased 3% (\$2.93) per ton. Based on this increase and a 5 year usage average, the budget for salt will be \$293,000 for 2022, which is an increase of \$6,000 increase over 2021.
- Preventative maintenance of streets through crack-filling of concrete streets and seal-coating of asphalt streets is increased by \$99,000 to \$585,000 based on assuming a 10-year cycle which is deemed necessary to ensure that the streets last their full useful life. The additional funding is due to rising prices.

ELECTRICAL SERVICES

- WE Energies has predicted a 1% rate increase for 2022
- The Electrical Services “Electricity” budget will remain status quo for 2022 at \$230,000 for which this amount is also expected to cover the 1% WE Energies rate increase
- The City has negotiated with USIC for a one-year contract extension for utility marking with no increase to service fees
- The Sundry Contractual Services budget was increased to \$74,000 for 2022 to cover the continued increase in Digger’s Hotline locates
- Digger’s Hotline budget for Electrical Maintenance will remain status quo for 2022 at \$4000.00
- Allotted 2% budget increase (\$842.00) was inserted into the LED fixture repair and lamp account.

SOLID WASTE MANAGEMENT

- The value of recycling commodities are beginning to rebound from the extremely low values experienced in 2019. We are currently in a 3-year contract with Republic Services. Based upon the commodity values in 2022 to date, we will be reducing the 2022 budget to \$210,000. This consists of a processing fee of \$96.82/ton and an estimated recycling revenue of \$55/ton for a total budgeted expense of \$41.82/ton.
- In response to the variability we have experienced in recycling revenues over the past decade, a recycling stabilization fund will be established in 2022 utilizing 2021 recycling budget surplus caused by the increase in commodity values. The intention is that this fund will carry a balance year to year so that accumulated excess recycling revenue received can be utilized to fund future budget deficiencies if there is another downturn in the recycling revenue market such as what was seen in 2019. Once the fund is fully established we will be able to budget less conservatively as a levy reduction technique in a future year.
- As part of the 3-year contract with GFL, the tipping fee will increase approximately 4%. Based on an increased tonnage and rate, refuse disposal costs for 2022 will increase to \$562,860. The decrease in the recycling budget offsets the increase in refuse tonnages and disposal fees.
- Based upon review of Drop Off Center operations year to date in 2021, the revenue is offsetting the expenses being incurred. At this time, we feel the new fee structure is working and does not need to be adjusted in 2022.

FORESTRY

- In order to continue to provide high quality tree care and landscape management the Forestry Division is adding a Turf Maintenance position in 2022. In 2017 the forestry department was

tasked with maintaining and improving the city's green spaces. Since that time the department has implemented a turf maintenance program including the mowing of approximately 100 acres of city property, broadleaf weed control in street medians and at select city properties such as the Police Department, City Hall, & Hart Park, and aeration and fertilizer inputs to key pieces of turf like the seating bowl at the Rotary Stage in Hart Park. Since its beginning the mowing program has been staffed with limited term employees (LTE). Attracting and retaining qualified limited term employees for the program is difficult with at least some positions left vacant each year. These limited term employee staff vacancies force the forestry department to re-assign arborists to the mowing program in order to make up for the labor shortages and to train each year's incoming limited term employees on the maintenance and operation of mowing equipment. Reducing the hours budgeted for limited term employees by the equivalent of six limited term employee positions would allow the department to hire a full time staff member and remain budget neutral to the City's general fund. The advantages of having a full time employee leading the mowing program are many including; greater continuity of the program year to year, increased training and supervision of the remaining limited term employees each season, greater safety of staff in the field, and better maintenance of our mowing equipment. In addition, the full time staff member will be utilized in the winter to assist with forestry pruning operations and DPW snow removal operations.



PUBLIC WORKS OPERATIONS

- Professional Development will be increased \$12,000 to cover the cost for 3rd party safety training services. The position of Safety Manager was vacated in 2021. As this was a part time position and difficult to fill, it has been decided to eliminate the position. \$18,000 of this salary will be used towards achieving the levy reduction goal for 2021. The remaining balance of salary savings will be utilized for 3rd party safety and compliance training and consulting. Tasks such as safety training scheduling and tracking, PPE inventory, etc. previously performed by the Safety Manager will be absorbed by the business office staff of the DPW.

BUDGET SUMMARY TABLE

PW Ops, Roads, Traffic, Electrical, Solid Waste, Forestry,

Public Works Ops Dept #310					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised		2022 Budget	2022 / 2021 % of Change
91,957	82,279	82,279	Wages	89,446	8.71%
160	12,000	12,000	Overtime	12,000	0.00%
40,084	36,887	36,887	Benefits	35,230	-4.49%
11,190	913	913	Other Compensation	1,444	58.16%
25,548	33,180	33,901	Operating Expenses	45,180	36.17%
8,741	8,000	8,000	Services	7,700	-3.75%
1,643	1,632	1,632	Utilities	1,632	0.00%
-	6,587	6,587	Fixed Charges	6,587	0.00%
53,620	49,107	49,107	Internal Charges	117,938	140.17%
-	-	-	Capital Outlay	-	0.00%
232,944	230,585	231,306	TOTAL	317,157	37.5%
Revenues					
2019 Actual	2020 Adopted Budget	2020 Revised		2021 Budget	% of Change
1,465	-	-	InterGovt Revenues	-	0.0%
1,465	-	-	TOTAL	-	0.0%
Net Cost					
231,478	230,585	231,306	TOTAL	317,157	37.5%

Roadway Maintenance Dept #315

Expenditures

2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
622,132	586,814	586,814	Wages	633,207	7.9%
56,159	90,000	90,000	Overtime	90,000	0.0%
372,770	373,410	373,410	Benefits	356,260	-4.6%
863	570	570	Other Compensation	540	-5.3%
18,017	20,700	20,700	Operating Expenses	21,350	3.1%
302,096	317,000	317,000	Commodities	323,000	1.9%
461,490	489,000	521,604	Services	563,000	15.1%
9,668	8,672	13,672	Utilities	8,772	1.2%
-	193	193	Fixed Charges	193	0.0%
772,638	666,843	666,843	Internal Charges	637,864	-4.3%
-	3,000	3,000	Other Expenses	3,000	0.0%
-	1,000	1,000	Capital Outlay	1,000	0.0%
2,615,832	2,557,202	2,594,806	TOTAL	2,638,186	3.2%

Revenues

2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
10,347	2,000	20,521	Property Assessments	5,000	150.0%
2,471,201	2,464,288	2,464,288	InterGov Revenues	2,607,330	5.8%
-	-	-	Licenses and Permits	-	0.0%
38,216	26,000	45,862	Public Charges	26,000	0.0%
2,519,764	2,492,288	2,530,671	TOTAL	2,638,330	5.9%

Net Cost

96,068	64,914	64,135	TOTAL	(144)	-100.2%
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Traffic Control Dept #320					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
229,021	277,134	277,134	Wages	241,393	-12.9%
3,438	3,000	3,000	Overtime	3,000	0.0%
106,647	117,084	117,084	Benefits	118,252	1.0%
3,342	408	408	Other Compensation	360	-11.8%
18,138	32,754	51,754	Operating Expenses	33,220	1.4%
14,521	16,100	16,100	Commodities	16,100	0.0%
69,761	91,610	113,098	Services	100,610	9.8%
52,213	51,268	51,268	Utilities	51,779	1.0%
-	7,622	7,622	Fixed Charges	7,622	0.0%
23,516	27,724	27,724	Internal Charges	25,118	-9.4%
520,597	624,704	665,192	TOTAL	597,454	-4.4%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
10,325	-	-	InterGovt Revenues	-	0.0%
1,077	-	-	Licenses and Permits	-	0.0%
58,797	25,000	25,000	Public Charges	25,000	0.0%
-	-	-	Miscellaneous	-	0.0%
70,199	25,000	25,000	TOTAL	25,000	0.0%
Net Cost					
450,398	599,704	640,192	TOTAL	572,454	-4.5%

Electrical Services Dept #325

Expenditures

	2021			2022	2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
313,849	302,698	302,698	Wages	356,947	17.9%
5,323	6,000	6,000	Overtime	6,000	0.0%
142,146	156,005	156,005	Benefits	164,632	5.5%
342	354	354	Other Compensation	330	-6.8%
23,983	34,117	34,117	Operating Expenses	34,117	0.0%
5,513	8,000	8,000	Commodities	8,842	10.5%
29,066	66,580	78,000	Services	78,000	17.2%
230,984	232,456	240,980	Utilities	232,456	0.0%
25,692	30,000	30,000	Fixed Charges	30,000	0.0%
86,752	105,812	105,812	Internal Charges	115,107	8.8%
863,650	942,022	961,966	TOTAL	1,026,431	9.0%

Revenues

	2021			2022	% of
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
12,707	-	-	InterGovt Revenues	-	0.0%
19,847	40,000	40,000	Public Charges	40,000	0.0%
32,553	40,000	40,000	TOTAL	40,000	0.0%

Net Cost

831,096	902,022	921,966	TOTAL	986,431	9.4%
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Solid Waste Management Dept #330

Expenditures

	2021	2021		2022	2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
515,051	517,752	517,752	Wages	522,533	0.9%
28,041	22,000	22,000	Overtime	22,000	0.0%
294,875	306,200	306,200	Benefits	298,208	-2.6%
272	369	369	Other Compensation	336	-8.9%
21,033	28,350	39,238	Operating Expenses	28,250	-0.4%
606,434	1,034,900	1,001,000	Services	1,007,377	-2.7%
5,472	7,088	7,088	Utilities	7,688	8.5%
816,333	689,953	689,953	Internal Charges	846,737	22.7%
2,287,511	2,606,612	2,583,600	TOTAL	2,733,129	4.9%

Revenues

	2021	2021		2022	% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	Change
196,303	185,000	185,000	InterGov Revenues	185,000	0.0%
(450)	-	-	Licenses and Permits	-	0.0%
178,172	273,300	205,800	Public Charges	209,650	-23.3%
374,025	458,300	390,800	TOTAL	394,650	-13.9%

Net Cost

1,913,486	2,148,312	2,192,800	TOTAL	2,338,479	8.9%
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Forestry Dept #340

Expenditures

	2021			2022	2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
777,615	736,809	731,609	Wages	897,975	21.9%
15,875	10,000	10,000	Overtime	10,000	0.0%
338,103	376,852	376,852	Benefits	383,733	1.8%
2,649	624	624	Other Compensation	630	1.0%
33,418	31,686	31,686	Operating Expenses	31,625	-0.2%
82,249	28,700	42,050	Commodities	28,700	0.0%
32,614	66,000	93,900	Services	66,000	0.0%
4,974	3,432	3,432	Utilities	4,692	36.7%
235,649	253,109	253,109	Internal Charges	240,517	-5.0%
11,428	-	3,835	Capital Outlay	-	0.0%
1,534,573	1,507,212	1,547,097	TOTAL	1,663,872	10.4%

Revenues

	2021			2022	2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
427	-	-	Property Assessments	-	0.0%
13,431	-	-	InterGov Revenues	-	0.0%
3,478	5,000	5,000	Public Charges	5,000	0.0%
3,550	-	-	Miscellaneous	-	0.0%
20,887	5,000	5,000	TOTAL	5,000	0.0%

Net Cost

1,513,686	1,502,212	1,542,097	TOTAL	1,658,872	10.4%
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PERSONNEL SCHEDULE

Public Works Operations				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Administrative Support Specialist	1.00	1	1.00	0.00
Arborist	10.00	10	10.00	0.00
Director of Public Works	1.00	1	1.00	-
DPW Business Manager	1.00	1	1.00	0.00
DPW Field Supervisor	4.00	4	4.00	-
DPW Maintenance Worker	32.00	32	32.00	-
DPW Safety Coordinator	0.50	0	-	(0.50)
GIS Manager	1.00	1	1.00	-
GIS Intern	0.50	1	0.50	-
Management Analyst	-	0	-	-
Office Assistant1	1.50	2	1.50	-
Operations Superintendent	1.00	1	1.00	-
Seasonal Parks	2.15		0.87	(1.28)
Seasonal Streets	2.44		1.44	(1.00)
Seasonals Forestry	3.15		4.17	1.02
Turf Maintenance	-	1	1.00	1.00
Urban Forestry and Grounds Supervisor	1.00	1	1.00	-
TOTAL	62.23	56.00	61.48	(0.75)

1 0.5 FTE is staffed in water but shown in PW as a shared position.

Traffic and Electric Maintenance				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	1	0.29	0.01
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superintendant	1.00	1	1.00	-
TOTAL	6.28	7.00	6.29	0.01

PUBLIC WORKS BUILDING

PURPOSE

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

PROGRAMS/SERVICE LINES

The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. Necessary support and supervisory activities round out the remainder of this budget.

2021 ACHIEVEMENTS

- Utilities are on par with 2020
- New controls were installed on Fleet's overhead crane
- Design work has begun for the floor drain system.

2022 GOALS

- Replace under floor drain system
- Replace floor hoist in Fleet
- Create plan for removal of incinerator building including site planning for potential free fill from the DOT project

2022 BUDGETARY CHANGES

- Floor drain replacement project will be funded in 2022 and is included in the proposed CIP.
- Removal of the old transfer station is planned for 2022 if staff time allows and is included in the CIP.
- 26360000-6202: General services increased \$1,000 for annual access control fee and \$4,200 for annual catch basin clean out. Inspection and preventative maintenance fees have also increased for 2022:
 - Water treatment - \$300
 - Fire extinguisher inspection - \$1,200
 - Boiler inspection - \$700
 - Pest control - \$500

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 577,373	\$ 516,815	\$ (60,558)
Rev	\$ 611,604	\$ 609,502	\$ (2,102)
Net Cost	\$ (34,231)	\$ (92,687)	\$ (58,456)
FTE's			-

MAJOR CHANGES

- *New annual fee for Baycom access controls - \$1,000*
- *Annual cost to clean out catch basin in PW garage not previously budgeted for - \$4,200*
- *Fees for quarterly elevator preventative maintenance were higher than anticipated (\$750), and additional unplanned pest control services were also needed (\$990). Entry mats and internet/cable service also increased in 2021 (\$400).*

- Electricity and gas utility costs continue to decrease. Electricity is expected to decrease by \$2,000 and gas by \$8,000 in 2022. These savings will offset the increase in storm and sanitary sewer expenses.

BUDGET SUMMARY TABLE

Public Works Building Fund #26					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
91,110	105,914	105,914	Wages	109,735	3.6%
2,546	5,000	5,000	Overtime	5,000	0.0%
54,468	67,517	67,517	Benefits	65,492	-3.0%
105	110	110	Other Compensation	184	67.3%
11,179	9,000	9,000	Operating Expenses	9,100	1.1%
-	500	500	Commodities	500	0.0%
104,929	88,936	96,326	Services	73,797	-17.0%
59,235	109,000	117,731	Utilities	109,300	0.3%
98,378	115,786	115,786	Fixed Charges	127,770	10.3%
15,309	15,610	15,610	Internal Charges	15,938	2.1%
(15,637)	-	-	Transfers	-	0.0%
421,622	517,373	533,494	TOTAL	516,815	-0.1%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
5,821	-	-	InterGovt Revenues	-	0.0%
47,555	47,549	47,549	Public Charges	47,549	0.0%
414,368	468,734	468,734	InterGov Charges	466,795	-0.4%
-	-	-	Other Sources	-	0.0%
467,744	516,283	516,283	TOTAL	514,344	-0.4%
Net Cost					
(46,121)	1,090	17,211	TOTAL	2,471	126.7%

**Public Works Building Capital
Fund #27**

Expenditures

	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
-	60,000	20,000	Capital Outlay	-	-100.0%
-	60,000	20,000	TOTAL	-	-100.0%

Revenues

	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	
57,459	95,321	95,321	Other Sources	95,158	-0.2%
57,459	95,321	95,321	TOTAL	95,158	-0.2%

Net Cost

(57,459)	(35,321)	(75,321)	TOTAL	(95,158)	169.4%
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MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

2021 ACHIEVEMENTS

- Library roof and skylight replacement is complete
- Access control system is complete. All facilities are now on common platform
- Library children’s restroom construction is complete
- Automatic entrance upgrades at main exterior and main interior Library entrance are complete
- Painting of the interior spaces continues as staff has time. We will continue to refresh the spaces as time permits
- ADA entrance has been upgraded including touchless door activation sensors
- The Solar PV system has been installed and is operating as expected
- A space needs analysis and conceptual design of a remodel of the City Hall/Library is underway.
- An in-house project to upgrade two air handlers from pneumatic controls to digital is underway
- A redundant cooling system has been added to the server room

2022 GOALS

- Add security Cameras to City Hall
- Continue to update the Public restrooms throughout the complex
- Complete a study on a combined Boiler/Chiller replacement including determining if Geothermal is feasible for City Hall
- Continue to modernize the Building Automation Controls
- Continue to make cosmetic improvements as time and budget allow

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 911,776	\$864,126	\$ (47,650)
Rev	\$ 908,186	\$863,983	\$ (44,203)
Net Cost	\$ 3,590	\$ 143	\$ (91,853)
FTE's	4.00	4.00	-

MAJOR CHANGES

- A solar photovoltaic system has been installed on the City Hall & Library Roof and is operating as expected which will allow for a reduction in energy expenses that will be used as a levy reduction.
- A space needs analysis and conceptual design of a remodel of the City Hall/Library is underway. This will help make decisions on how to proceed with planning and budgeting for future improvements to both areas of the facility.
- 2021 Building Repairs account is being increased to install an ADA door and repair the chiller.

2021 BUDGETARY CHANGES

BUILDING REPAIRS- INCREASED FROM \$80,000 TO \$137,000

- Building Repairs was increased by \$20,000 in 2021. This was done to account for the replacement of the ADA doors that was not included in this budget and parking lot crack filling included in the street bidding process but not budgeted for.
- Building Repairs was increased by \$37,000 in 2021. The chiller that serves the entire facility is nearing the end of its useful life and was in the Capital Improvement Plan for replacement in 2023, however, the unit has experienced a failure that must be repaired prior to the 2022 cooling season. The repair will be costly, however, we believe it will allow the unit to operate for an additional 5-7 years. This additional time will allow an opportunity for staff to explore geothermal HVAC options and apply for grants if appropriate. Due to the nature and timing of the work we are seeking permission to hire Butters-Fetting as a sole source bid as part of the budget approval process for a contract cost of \$31,970. The total cost of the project is estimated to be \$37,000 which will include additional work on the VFD.

2022 BUDGETARY CHANGES

UTILITIES- DECREASED BY \$52,000

- With the installation of the Solar panels complete, the 2022 electricity budget has been reduced from \$162,000 in 2021 to \$110,000 as a levy reduction technique.

BUDGET SUMMARY TABLE

Municipal Complex Fund #22					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
120,943	129,124	129,124	Wages	132,963	3.0%
1,701	2,500	2,500	Overtime	2,500	0.0%
64,481	71,330	71,330	Benefits	70,847	-0.7%
4,738	240	240	Other Compensation	480	100.0%
49,055	27,000	27,000	Operating Expenses	28,000	3.7%
3,413	2,500	118	<i>Operating Exp-Fire EOC *</i>		-100.0%
1,031	1,200	1,200	Commodities	700	-41.7%
183,676	309,050	366,050	Services	221,685	-28.3%
203,753	235,000	235,000	Utilities	185,500	-21.1%
1,888	23,898	23,898	Fixed Charges	21,816	-8.7%
21,054	19,934	19,934	Internal Charges	19,635	-1.5%
-	-	-	Other Expenses	65,000	0.0%
728,293	90,000	311,207	Capital Outlay	-	-100.0%
-	-	-	Transfers	115,000	0.0%
1,384,026	911,776	1,187,601	TOTAL	864,126	-5.2%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
11,508	-	-	InterGovt Revenues	-	0.0%
800	-	(7,331)	Public Charges	700	0.0%
913,812	908,186	908,186	InterGovt Charges	863,283	-4.9%
5,359	-	-	Miscellaneous	-	0.0%
931,479	908,186	900,855	TOTAL	863,983	-4.9%
Net Cost					
452,547	3,590	286,746	TOTAL	143	-96.0%

* Operating Exp-Fire EOC moved to Fire in 2022

PERSONNEL SCHEDULE

Physical Plant Operations				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Building Maintenance Lead	-	0	-	-
Custodial Worker	1.00	1	1.00	-
Facilities Manager	1.00	1	1.00	-
HVAC Technician	2.00	2	2.00	-
TOTAL	4.00	4.00	4.00	-

FLEET MAINTENANCE RESERVE

MISSION

To provide safe, reliable, and well- maintained vehicles/equipment to various city departments to assist them in accomplishing their goals. While utilizing ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and 1 Garage Attendant. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all city departments with the exception of the Fire Department. Fleet provides service for over 362 various types of vehicles and equipment. Some examples are passenger cars including electric and hybrids, front end loaders, automated refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, brine making equipment etc. In addition Fleet provides repairs to equipment within departments and at remote sites throughout the City, in the past we have made repairs to the Police department's shooting range, prisoner beds, and welded/repared tables for City Hall, welded/repared bridge decks and railings, repaired parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repared sign sockets, designed and fabricated tools/equipment, etc. We are also entering into the fifth year of maintaining/ repairing 5 new zero turn mowers, 4 push mowers, 4 UTV'S, multiple trimmers and blowers for the city facilities mowing project. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations. As well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment with all costs being billed to the School District.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 3,299,922	\$ 3,487,209	\$ 187,287
Rev	\$ 3,294,244	\$ 3,428,579	\$ 134,335
Net Cost	\$ 5,678	\$ 58,630	\$ 52,952
FTE's	10.00	10.00	-

*Does not include Fund #23

MAJOR CHANGES

- Purchased (2) new Peterbilt 520 single axle automated refuse trucks with 24 yard Labrie bodies.
- Purchased (1) F750 chassis with a Versalift TMD 2045 Digger Derrick vehicle for our Electrical department.
- Purchased (8) new Ford Explorer Utility squads including one fully funded MRMC front line Explorer.

2021 CHALLENGES/ACHIEVEMENTS

- The beginning of 2021 was definitely challenging with the ongoing pandemic. We were very fortunate as essential workers to navigate through all the obstacles this past year, allowing our dedicated staff to keep our Police department, DPW, and city hall vehicles online 24/7.
- We are still facing many unforeseen challenges outside of our control related to new vehicle/equipment orders and vehicle replacement parts manufacturing. This forced most if not all vendors to close their doors for months delaying numerous 2020 vehicle/equipment orders across the country. Since June of 2020 most vehicle manufacturers have partially reopened with production only running at 50-70% of their normal capacities. Fast forward to early 2021 when micro-processor production worldwide was reduced, large staff shortages/shipping delays/steel and parts cost increases and shortages forced vehicle manufacturing such as Ford to shut down once more in spring of 2021. Once again these challenges have forced us to anticipate priority part needs and increase specific inventory items to ensure we have the essential parts we need in stock. This has helped us to keep emergency vehicles and refuse equipment on the road reducing costly equipment down times. Keeping this year in perspective with our 2021 vehicle budget, Fleet ordered (8) squads, (2) Labrie 24 yard refuse trucks, and (1) Ford F70 Digger/Derrick truck back in November of 2020. To date we have only received our (8) squads and (1) Derrick truck. Due to production delays our last (2) Automated Labrie Peterbilt refuse trucks are scheduled to be completed by December of 2021. So with the current and ongoing production delays, I will be requesting to place vehicle orders in early fall for all 2022 budget vehicles. These unforeseen delays could continue late into next year, forcing 2022 budget vehicle deliveries well into 2023.
- Due to the dedicated equipment funding the past few years to replace all of our automated refuse/recycling trucks, this has extended some vehicle replacements out a few years. So March of 2021 was the perfect time for Fleet to tackle this frame replacement/restoration project on T-44 (A 2000 Freightliner Patrol truck with only 22,000 original miles). This challenge was a first for Fleet staff allowing them to show their mechanical strengths and fabrication ability's.

BEFORE:

CRACKED FRAME
NOT A FRONT LINE
PATROL SALTER,
OLD PLOW STYLE
AND NO RE-SALE
VALUE. BASICALLY
UNSAFE TO DRIVE
AND WORTH ONLY
SCRAP VALUE.



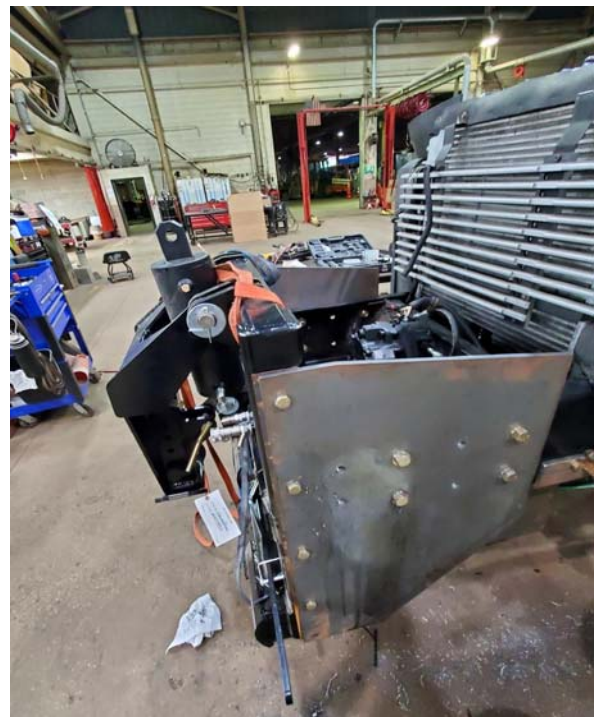
JOEL STRIPPED T-44 DOWN TO THE BAD FRAME.



JASON SANDBLASTED THE DUMP BODY TO REMOVE ALL RUST PRIOR TO WELDING IN NEW STEEL PANELS.



DUMP BODY PICS WITH NEW WELDED IN SUPPORTS AND PREPPED FOR PAINT. NEW TECHNOLOGY WAUSAU HOOK AND LOOP STYLE PLOW HITCH INSTALLED.





AFTER NEW TRUCK FRAME AND PLOW HITCH
INSTALLED 90% COMPLETE TO DATE.



2021 ACHIEVEMENTS CONTINUED

- Fall protests of 2021 brought some unexpected challenges for fleet staff working with Police, Fire, and outside agencies to draft an emergency operations vehicle repair/refueling assistance plan.
- We also had a backup fuel supply contingency plan in place for all emergency vehicles including the construction of a portable fueling station. We quickly spearheaded a plan to repurpose our obsolete Police radar trailer into a portable fueling station, our design worked perfectly for all city departments and outside agencies involved. Fleet is able to safely transport 75 gallons of Diesel fuel and 40 gallons of unleaded fuel with our service truck. This also included fueling up all rented emergency Diesel powered light stations at PD and city hall each morning.



Before: Obsolete Radar Trailer



After: Retrofitted Fuel Trailer

- Fleet also provided a portable 75 gallon Diesel fuel tank for Fire station #1 that was installed on their service truck, this allowed fire to have an additional re-fueling vehicle on site for fire emergencies if needed.
- Purchased (2) new Peterbilt 520 single axle refuse trucks with 24 yard Labire bodies. To date none have been delivered due factory delays this year. We hope to have our (2) 2021 refuse trucks in service by late December 2021.
- Purchased and received (8) new 2021 Ford Explorer Police interceptor Utilities, one front line full marked squad is to be fully funded by the MRMC this year. By ordering these 2021 squads early back in the fall of 2020 we were fortunate to receive all (8) squads on time this year.
- Purchased and received (1) new 2021 Ford F750 with a Versalift TMD 2045 Digger/Derrick truck for Electrical department. This is replacing an outdated 1993 model Derick truck.
- Collaborated with West Allis and Elm Grove on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City. Due to major vehicle delivery delays, most 2020 surplus vehicles and equipment will be auctioned/sold in fall of 2021.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment. Due to the pandemic all off site training seminars were cancelled and we hope to have available training return in 2022.
- Implement and train employees on the safety committee discussions, monthly meetings and weekly Tool box talks and discuss new 2022 Neogov smart goal pay for performance programs.
- Specification and procurement of all new and replacement equipment.

2022 GOALS

- Purchase eight total 2022 Police Vehicles using the State's bid contract pricing-(5) Ford Explorer Police Interceptor Utilities one of which will be fully funded from the MRMC. (2) CSO Ford Transit connect mini vans and (1) CSO Ford F150 4x4 pickup truck.
- Purchase (1) 2022 Freightliner M2106 chassis with a Versalift VO 270E Aerial truck with 75' of working height for our Forestry department to use for tree removals and pruning.
- Purchase (1) 2022 Chevrolet Colorado 4x4 pick up with a plow and (1) Toro Workman UTV for grounds maintenance and field grooming equipment at our Parks department.
- Fleet will be requesting to pre-order all 2022 budgeted vehicles at our Financial Affairs committee meeting on 9-14-2021.
- Proper utilization of all surplus city vehicles and equipment city wide prior to selling at auction. Continuing to research the feasibility of re-purposing surplus Fire department vehicles in other departments of the city where needed to extend their useful life. To provide better vehicles for city crews/seasonal positions that work mainly in rough service areas and construction zones.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles.
- Continue to expand training for Fleet employees on the latest technology training webinars and computer software updates related to new vehicle and equipment repairs when available.

2022 BUDGETARY CHANGES

FLEET LABOR RATE

The shop labor rate will be \$80.50 per hour.

NEW EQUIPMENT PURCHASE LIST FOR 2022

645,000.

Acquisition of new equipment and vehicles with funds from 23-634 (Tyler #7001)- General Purpose Equipment. The following is a list of the 2022 equipment purchases:

- 8- Ford Police vehicles-(5) Ford Explorer Police Interceptor Utilities one of which will be fully funded from the MRMC. (2) CSO Ford Transit connect mini vans and (1) CSO Ford F150 4x4 xcab pickup truck. This also includes funding for new light bars, cages, push bars, and necessary up fitting equipment needed ensuring our squads have the latest safety technology.
- One 2022 Freightliner M2106 chassis with a Versalift VO 270E Aerial truck with 75' of working height.
- One 2022 Chevrolet Colorado 4x4 pick up with a plow and One Toro Workman UTV.

FUEL**\$389,912.51**

The budget amount for fuel was based on the EIA projected prices for 2022 of:

- Diesel - \$ 2.78 Gal.
- Unleaded - \$2.43 Gal.

CAPITOL REQUESTS**\$74,200.**

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Texa John Deere/off road, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. \$17,200.

This also includes purchasing a Challenger CLHM 140 (4) post wireless Mobile column lifting system with 28,000 to 152,000. Lifting capacity. This also includes specialized jack stands and necessary hardware/vehicle adapters needed. \$57,000.

BUDGET SUMMARY

Fleet Fund #20					
Expenditures					
	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
708,922	704,745	704,745	Wages	725,015	2.9%
17,006	13,500	13,500	Overtime	13,500	0.0%
342,131	373,926	373,926	Benefits	372,209	-0.5%
14,819	654	654	Other Compensation	630	-3.7%
559,855	444,763	444,763	Operating Expenses	455,758	2.5%
281,828	398,767	398,767	Commodities	389,913	-2.2%
30,957	29,884	29,884	Services	30,177	1.0%
968,333	967,172	967,172	Fixed Charges	1,069,659	10.6%
313,650	349,311	349,311	Internal Charges	356,148	2.0%
8,294	17,200	17,200	Capital Outlay	74,200	331.4%
5,625	-	-	Transfers	-	0.0%
3,251,420	3,299,922	3,299,922	TOTAL	3,487,209	5.7%
Revenues					
	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	Change
15,125	-	-	InterGov Revenues	-	0.0%
3,337,453	3,271,844	3,271,844	InterGov Charges	3,449,079	5.4%
11,100	1,000	1,000	Miscellaneous	1,000	0.0%
(10,500)	21,400	21,400	Other Sources	(21,500)	-200.5%
3,353,178	3,294,244	3,294,244	TOTAL	3,428,579	4.1%
Net Cost					
(101,759)	5,678	5,678	TOTAL	58,630	932.7%

Fleet Capital Fund #21					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
350,571	371,000	371,000	Cap Outlay - Police	332,000	-10.5%
-	-	609,435	Cap Outlay - Solid Waste	-	0.0%
989,382	865,000	1,176,902	Cap Outlay - Road Maint	-	-100.0%
-	-	245,062	Cap Outlay - Electrical	-	0.0%
-	-	-	Cap Outlay - Forestry	262,500	0.0%
-	-	-	Cap Outlay - Parks	50,000	0.0%
25,040	-	-	Cap Outlay - Engineering	-	0.0%
217,842	-	-	Cap Outlay - Water	-	0.0%
78,938	77,438	77,438	Transfers	75,844	-2.1%
1,661,771	1,313,438	2,479,837	TOTAL	720,344	-45.2%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
13,791	-	-	Miscellaneous	-	0.0%
916,346	879,351	879,351	Other Sources	1,039,900	18.3%
930,137	879,351	879,351	TOTAL	1,039,900	18.3%
Net Cost					
731,634	434,087	1,600,486	TOTAL	(319,556)	-173.6%

PERSONNEL SCHEDULE

Fleet Maintenance				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Fleet Superintendent	1.00	1	1.00	-
Fleet Garage Attendant	1.00	1	1.00	-
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
TOTAL	10.00	10.00	10.00	-

PARKS RESERVE

PURPOSE

This department provides for the operation and maintenance of all parks' facilities and programs.

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields and general park maintenance, fall within the purview of Parks.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game, practice and/or camps.
- General park maintenance at Hartung Park, 69th Street Plaza, Root Common, Pocket Park, Webster Park, and Hart Park; includes cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building for the senior center, curling club, and other rental groups.
- Administration includes the necessary clerical support and supervision for this section as well as for concessions, and curling club contracts.

2021 ACHIEVEMENTS

- Exterior security cameras have been installed to help curb vandalism at Hart Park.
- Remodel of the public restrooms in the stadium is completed.
- Demolition of the restroom by the softball field is completed. Timing of the replacement is still unknown due to FEMA needing to approve the project. Portable restrooms are in place for now.
- Outdoor facility rentals (stadium, sports fields, picnic areas) appear to have returned to pre-COVID-19 levels and budgeted revenue will be met for 2021.

BUDGET SNAPSHOT			
	2021	2022	Change
Exp	\$ 1,549,149	\$ 1,319,697	\$ (229,452)
Rev	\$ 1,549,149	\$ 1,129,697	\$ (419,452)
Net Cost	\$ -	\$ 190,000	\$ 190,000
FTE's			-

MAJOR CHANGES	
•	Continued reduction in revenue from facility rentals due to COVID-19 in the first half of 2021.
•	Comfort station by softball diamond was demolished due to FEMA requiring it to be removed in early 2021, which was not expected, requiring temporary restroom facilities. This will add an additional annual cost of \$3,960 until the new restrooms are reconstructed.
•	Initial planning process for a new park at 116 th and Gilbert in underway, primarily to take advantage of clean fill from the DOT project.
•	Improvements to Hart Park east of 68 th Street are in the planning stages in hopes of partnering with MMSD on some improvements when they do their levee improvement project in 2022 or 2023.

Hart Park Rentals, January through July

	YTD '20	YTD '21
Muellner Building		
No. of rentals	83	205
Revenue	\$14,755	\$45,041
Stadium		
No. of rentals	37	465
Rental hours	136	1,587
Revenue	\$9,924	\$82,340

2022 GOALS

- Cross training flex shift employees to better utilize staff and improve customer service for all DPW Operations.
- Begin the design phase of replacing the restroom facility near the softball field including applying for FEMA approvals to build the project.
- Upgrade the play surface and surrounding landscape at the East playground.
- Create more green space around the track and stadium through a CIP improvement project.
- Install a new outdoor weather warning system with both audible (horn and voice) and visual (strobe) alert system.

2021 BUDGET CHANGES

PARK RENTAL REVENUE

\$15,000 DECREASE

- Due to the COVID-19 Pandemic the limitations on capacity sizes continued in the rental facilities into the 1st and 2nd quarters of 2021. This prevented the two largest rooms from being rented until May. During this time there were still a number of reservations being cancelled by renters apprehensive about holding large events. As a result of these setbacks there will be an estimated loss of \$15,000 rental revenue from indoor facilities.

2022 BUDGETARY CHANGES

BUILDING IMPROVEMENTS

- Design will begin to replace the aging restrooms near the softball field that are located in the floodplain. A portion of the reconstruction expense will be funded by the MMSD. The timing of this project will be impacted by the timeliness of FEMA approvals.
- Work within the Muellner Building is on hold pending the rebound of lost Tourism Funding.
- Construction of improved green spaces with the stadium area is planned for 2022, which will include removal of impervious surfaces to allow for planting of trees, shrubs, and turf.
- Replacement of the play surface at the Hart Park playground as well as improvements to the areas around the playground are planned. This will include replacing areas that cannot maintain grass growth due to heavy traffic with hard surface or artificial turf.
- Design and potential construction of improvements east of 68th Street in Hart Park may occur in 2022 depending on the MMSD's schedule. The improvements will be funded with the TIF in that area.
- Installation of a new outdoor warning system with audible and visual alerts in two locations.

DEBT SERVICE

- The transfer to the debt service fund decreases \$190,963 to \$109,517 based on the existing debt schedule.

BUDGET SUMMARY TABLE

Parks Fund #34					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
319,441	408,006	408,006	Wages	319,765	-21.6%
20,977	15,000	15,000	Overtime	-	-100.0%
178,348	219,965	219,965	Benefits	213,210	-3.1%
956	1,048	1,048	Other Compensation	1,070	2.1%
31,318	28,082	28,082	Operating Expenses	28,712	2.2%
2,748	3,450	3,450	Commodities	3,450	0.0%
45,296	61,000	90,960	Services	58,835	-3.5%
114,658	145,660	144,160	Utilities	141,660	-2.7%
53,718	62,869	62,869	Fixed Charges	55,186	-12.2%
61,513	77,562	77,562	Internal Charges	73,292	-5.5%
-	100,000	100,000	Other Expenses	100,000	0.0%
622,419	126,027	111,027	Capital Outlay	25,000	-80.2%
249,707	300,480	300,480	Transfers	299,517	20.8%
1,701,100	1,549,149	1,562,609	TOTAL	1,319,697	-14.8%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
2,261	-	-	InterGovt Revenues	-	0.0%
-	-	-	Licenses and Permits	-	0.0%
106,863	276,000	261,000	Public Charges	276,000	0.0%
53,361	43,361	43,361	Miscellaneous	43,361	0.0%
981,009	1,229,788	1,329,788	Other Sources	810,336	-34.1%
1,143,494	1,549,149	1,634,149	TOTAL	1,129,697	-27.1%
Net Cost					
557,606	-	(71,540)	TOTAL	190,000	0.0%

WATER

PURPOSE

The Water Budget involves the inspecting and repairing of over 203 miles of water main; 5,580 gate valves; 2,235 fire hydrants; and 15,500 standard and Orion water meters. It also involves responding to service calls (2,500 - including service leaks, high consumption, hit hydrants, etc), water main breaks, and other emergencies as needed.

PROGRAMS/SERVICE LINES

PUMPING

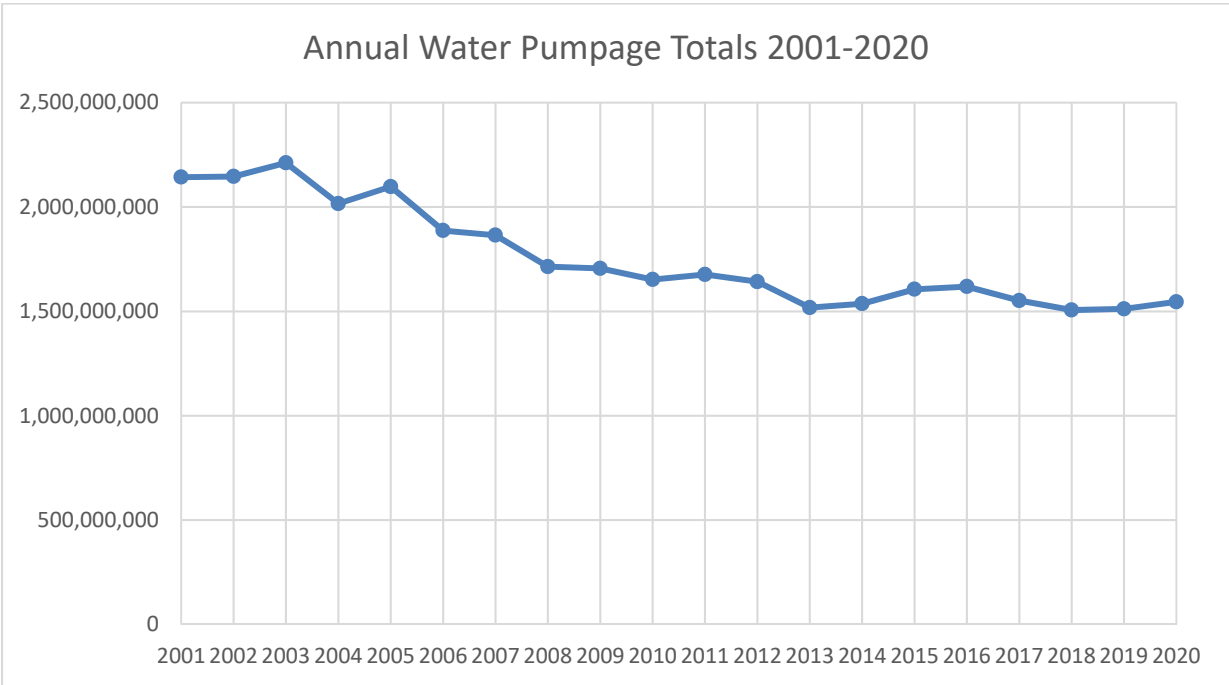
Develop water pumping schemes, maintain surplus capacities and select the most cost efficient ways to distribute water throughout the entire city twenty-four hours a day, seven days a week to meet the demands of customers. Also, to maintain attractive and structurally sound water facilities and grounds. The city currently operates four water pumping stations and four elevated water towers throughout the City in order to distribute drinking water at appropriate pressures throughout the City.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 9,427,217	\$ 10,227,906	\$ 800,689
Rev	\$ 9,304,143	\$ 10,202,423	\$ 898,281
Net Cost	\$ 123,074	\$ 25,483	\$ (97,592)
FTE's	19.38	19.38	-

MAJOR CHANGES

- Anticipated 3% increase in 2022
- MRMC facilities & other previous Milwaukee County customers will now be Wauwatosa Water Utility customers.



WATER TREATMENT AND TESTING

Remain in compliance with the rules and regulations as established by the United States Environmental Protection Agency (EPA) and the Wisconsin Department of Natural Resources.

TRANSMISSION AND DISTRIBUTION

Supply customers with an adequate volume of high quality water. Ensure water quality is safe for consumption. Repair and maintain the utility's water distribution system and water storage facilities with minimal interruption of services. Accurately meter and document water usage by customer in accordance with the Public Service Commission guidelines. The program includes preventative maintenance prior to paving, repair broken water mains, gate valve maintenance, repair service laterals and curb stops, meter services, meter testing and repair, distribution system records, water storage facilities maintenance, conduct hydrant inspections, repair or replace defective fire hydrants, hydrant painting, seasonal hydrant flushing, leak survey and other construction related activities.

CUSTOMER ACCOUNTS

Accurately read all water meters and complete readings to enable timely billing to customers. Submit accurate records for mailing of water billing statements to our customers in a timely manner.

ADMINISTRATIVE AND GENERAL

Properly account for all administrative functions of the Water Utility and efficiently manage the resources of the Utility.

2021 ACHIEVEMENTS

- Deployed 1 new gateway to expand meter reading coverage and replaced one failing unit.
- Received 10 results from the water sampling initiative ran in conjunction with the Health Department, offered at no charge to homes with children under the age of 5 or expectant mothers.
- Repaired 58 water main breaks to date.
- Continued upgrades of our 4 pumping stations with 64th Street completed and Blanchard Street starting later this year.
- Continued replacement of large meters, some dating back to 1950, with in house staff replacing 42% of them to date.
- Completion of the DNR Risk and Resilience Assessment by year end.
- Term sheet with the Milwaukee Regional Medical College (MRMC) was approved by the PSC for the transition of the North Avenue main to the City. Full transition to Wauwatosa serving the MRMC will likely occur before the end of 2021.
- Began utilizing GIS for tracking of water main breaks and valve maintenance activities.
- Began discussions with the Village of Elm Grove to potentially serve a portion of the Village with City of Wauwatosa Water. Customers would be retail customers of the Wauwatosa Water Utility.
- Officially launched Eye on Water to customers, so far we have a current adoption rate of 3%.
 - We have included messaging on the bill, sent bill inserts with our bill, included messaging on our web-site, included messaging in the City's Newsletter, handed out information to customers after meter upgrades, handed out information at Hartung Park Farmer's Market, sent around 800 direct e-mails to customers in "leak" status, and plan on attending the Tosa Green Summit in September.

2022 GOALS

- Continued roll out of customer portal for Eye On Water to all customers to view usage online.
- Continue to utilize GIS for tracking assets, maintenance activities and complete a system analysis for configuring new asset management system within Tyler Munis.
- Continue lead water sampling initiative in conjunction with the Health Department.
- Finalize an agreement with the Village of Elm Grove to serve a portion of the Village with City of Wauwatosa Water. Apply for and receive approval from the Public Service Commission.
- Utilize ARPA funds to prioritize projects such as a secondary pumping station for the City's West pressure zone and replacement of aging water main infrastructure.
- Complete rehabilitation of the Blanchard Pumping Station.

2021 BUDGETARY CHANGES

INTEREST INCOME	DECREASE \$46,500
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Interest income is down due to the impact of COVID.

PENALTIES	INCREASE \$41,000
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As directed by the Public Service Commission, we began assessing penalties since the February 20th, 2021 due date. They had been suspended during the pandemic.

METER SALES	INCREASE \$357,000
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Due to increased consumption over expectation due to COVID recovery.

BUILDING REPAIRS	INCREASE \$18,000
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Increase mostly due to repairs needed at water tower to calibrate the existing water system hydraulic model.

2022 BUDGETARY CHANGES

INTEREST INCOME	DECREASE \$46,500
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Interest income is down due to the impact of COVID.

METER SALES	INCREASE \$928,000
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Increased in anticipation for new customers shifting from Milwaukee County and recovery after COVID. Of this total \$577,000 is the additional revenue providing the MRMC and former County customers north of Watertown Plank Road (new Watertown Apartments, Ronald McDonald House and WAC). In addition a 3% mid-year rate increase is assumed.

PENALTIES	INCREASE \$37,000
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Increase due to reinstatement of penalties for being waved during COVID.

WHOLESALE WATER**INCREASE \$628,000**

Increased in anticipation for new customers shifting from Milwaukee County. Of that total \$525,000 is related to new customers.

FEES OUTSIDE SERVICES**INCREASE \$230,000**

Included costs for Elm Grove analysis and design of \$50,000. Included analysis and plumbing costs for MRMC of \$50,000. Approximately \$12,000 of conveyance cost to service Watertown Apartments, Ronald McDonald House and WAC. Reclassified \$25,000 for debit issuance expense from another object. \$40,000 increase for expected service repairs. \$15,000 additional charges from Public Service Commission for rate changes.

WATER RATES

Projected Water Rate Increases								
	2019	2020	2021	2022B	2023F	2024F	2025F	2026F
Rate Increase	3%	0%	3%	3%	30%	0%	3%	3%
Quarterly Residential Bill Est.	\$ 125	\$ 125	\$ 129	\$ 133	\$ 173	\$ 173	\$ 178	\$ 184

Effect on average quarterly residential water bill: \$3.88

- May 2021 Wauwatosa simplified rate case of 3%. (Expected Milwaukee rate increase by end of 2021)
- Anticipate 2022 mid-year Wauwatosa simplified rate case of 3%.
- Conventional rate case filed in 2022 for 2023 effective date.

RATE OF RETURN & COVER RATIOS

Rate of return is calculated by dividing net operating income over the value of the Water Utility assets. Coverage ratio is a measure of the Water Utilities ability to pay its debt and met its financial obligations and it is calculating by taking net revenue and dividing by debt service payments. Both numbers changed due to an increase of increased debt payments and overall decrease of net income.

	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Executive Budget
Rate of return	3.61%	3.42%	1.47%	0.94
Coverage ratio	0.36	1.61	1.07	1.44

BUDGET SUMMARY TABLE

As part of the 2020 Financial System conversion, significant changes were made to the accounting structure for the Water Utility to make it more uniform with the City. As a result, expenditures prior to 2021 will be categorized differently than the 2021 Budget.

Water Fund #50					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
1,409,970	1,310,485	1,315,485	Wages	1,373,682	4.8%
54,560	81,000	80,300	Overtime	82,950	2.4%
652,721	730,605	735,771	Benefits	760,680	4.1%
4,491	4,584	4,584	Other Compensation	4,458	-2.7%
227,519	332,455	327,553	Operating Expenses	388,180	16.8%
65,546	106,400	124,700	Commodities	131,500	23.6%
267,678	501,100	604,381	Services	731,002	45.9%
2,923,388	3,012,737	3,019,874	Utilities	3,384,506	12.3%
1,972,496	2,258,491	2,224,643	Fixed Charges	2,243,609	-0.7%
3,240	8,560	(44,192)	Internal Charges	(29,861)	-448.8%
4,530,267	2,224,804	4,247,894	Capital Outlay	64,500	-97.1%
(4,514,406)	(2,324,804)	(4,240,294)	Asset Purchase Contra	(64,500)	-97.2%
1,124,342	1,180,800	1,180,800	Transfers	1,157,200	-2.0%
8,721,811	9,427,217	9,581,499	TOTAL	10,227,906	8.5%
Revenues					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
42,614	40,000	81,000	Fines and Penalties	77,000	92.5%
8,767,601	8,602,200	8,957,700	Public Charges	9,548,000	11.0%
436,447	440,794	322,071	Miscellaneous	335,223	-24.0%
231,202	221,149	234,132	Other Sources	242,200	9.5%
9,477,865	9,304,143	9,594,904	TOTAL	10,202,423	9.7%
Net Cost					
(756,053)	123,074	(13,404)	TOTAL	25,483	-79.3%

PERSONNEL SCHEDULE

Water				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Meter Service Person	-	0	-	-
Office Assistant2	2.00	3	2.00	-
Operator Technician	-	0	-	-
Seasonal Laborer	0.38		0.38	-
Utility Account Business Manager	1.00	1	1.00	-
Utility Systems Analyst	1.00	1	1.00	-
Water Maintenance Worker	-	0	-	-
Water Maintenance Worker II	-	0	-	-
Water Superintendent	1.00	1	1.00	-
Water Supervisor	3.00	3	3.00	-
Water Technician	11.00	11	11.00	-
TOTAL	19.38	20.00	19.38	-

1 Another 0.5 FTE is staffed in water but shown in PW as a shared position.

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget funds inspections, cleaning, and repair of the City's sanitary sewers.

PROGRAMS/SERVICE LINES

The sanitary sewer cleaning program covers over 800,000 lineal feet of sanitary sewer on an approximately three year cycle; troubled areas are inspected more often. Sanitary sewers are inspected ahead of road projects and also routinely inspected to determine necessary repairs. The sanitary sewer repair program is necessary to keep the system in good condition. Most repairs are done in conjunction with planned street improvement projects.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 8,317,998	\$ 9,483,357	\$ 1,165,359
Rev	\$ 10,513,110	\$ 10,799,204	\$ 286,094
Net Cost	\$ (2,195,112)	\$ (1,315,847)	\$ 879,265
FTE's			

MAJOR CHANGES

- 5% RATE INCREASE RESULTING IN 3% ESTIMATED BILL INCREASE

2021 ACHIEVEMENTS

- As of July 27th, 76,353 feet of sanitary sewer lines have been cleaned, averaging 2,545 feet daily.
- As of July 27th, Operations responded to 36 sanitary sewer calls.

2022 GOALS

- Continue with the successful sanitary lateral grouting program making use of MMSD's PPII funding.
- In 2021, the DOJ Mandated Sanitary Sewer manhole repair program will continue.
- Utilize the GIS system to locate areas that have been relined, cleaned or repaired to aid in the efficiency of the sanitary sewer-cleaning program.
- Staff will be rightsizing the cleaning schedule to reflect priority areas requiring more frequent cleaning, reducing cleaning where the frequency was perhaps too great, better targeting areas where problems have occurred, and re-programming labor into other pressing areas.
- Expand the use of the GIS system for tracking maintenance and repairs.
- Train staff on use of tablets for GIS tracking of maintenance and repairs.

2021 BUDGETARY CHANGES

LOCAL CHARGES REVENUE

INCREASE \$298,571

Local charge revenue is increased by \$298,571 to \$6,216,112. This is a result of an increase in consumption.

MMSD SEWER FLOW AND CONNECTION CHARGES REVENUE

DECREASE \$337,967

The Sewer Connection and Flow Charge are based on rates set by the Milwaukee Metropolitan Sewerage District. At the time of Budget Adoption, the rate for calculating this revenue is an estimate. Total revenue decreases to \$3,864,767. Correspondingly, the charge from MMSD to the City will decrease as well.

MMSD PASS THROUGH CHARGE

DECREASE \$337,967

The amount paid to MMSD is decreased to reflect the revised revenues discussed above.

CAPITAL OUTLAY TECHNICAL CHANGE

DECREASE \$4,081,546

The new Tyler system automatically carries over contract balances, including capital project contracts. Staff did not realize that we had to still manually adjust a contra expense account in order to offset the capital expense that is intended to be recorded for budget purposes only. Capital items are depreciated not expensed in enterprise funds. This adjustment fixes that error.

2022 BUDGETARY CHANGES

REVENUE

INCREASE \$216,094

The 2022 budget assumes a 5% rate increase to the sanitary sewer local charge. This is the same amount originally forecasted for 2020 and will result in an increase of \$609,376 to \$6,526,917. This is a 10% increase in revenue due to consumption increases in addition to the rate increase. This increase in consumption is allowing the City to propose forgoing a rate increase in 2023 when we anticipate a significant water rate increase.

MMSD related revenue is anticipated to decrease \$137,020 although this is an estimate at this time as their final rate is not available.

The chart below displays forecasted rate increases to maintain the long-term plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. The 2022 rate increases should be considered an estimate at this time as the 2021 debt has not yet been issued, therefore principal and interest amounts are estimates. Additionally, the 2022-2026 Capital Budget has not been finalized, which will also have an impact.

Projected Sanitary Sewer Rate Increases								
	2019	2020	2021	2022B	2023F	2024F	2025F	2026F
Rate Increase	8%	3%	3%	5%	0%	4%	5%	5%
Projected Bill increase	5%	6%	3%	3%	0%	4%	4%	3%
Quarterly Residential Bill Est.	\$ 126	\$ 134	\$ 138	\$ 143	\$ 143	\$ 148	\$ 155	\$ 160

MMSD CHARGES DECREASE \$137,020

The fees paid to MMSD, which equal the rate revenue collected on its behalf decrease for reasons as described above.

GENERAL SERVICES INCREASE \$210,309

General Services increases \$210,309 to \$350,160 largely due to an increase in the cost of sanitary televising. Digger hotline locating is also budgeted here.

CREDIT CARD PROCESSING INCREASE \$33,600

As part of the new financial system, credit cards are being accepted at no charge for payment of utility bills. The estimated cost to the sanitary utility is \$33,600.

INTEREST EXPENSE INCREASE \$24,456

As the 2021 debt has not yet been issued, interest expense is estimated to increase by \$24,456 to \$593,606. The increase has been mitigated by savings from the 2021 refinancing of some eligible sewer bonds.

PRIVATE LATERAL GROUTING INCREASE \$750,000

Funding for this program had been zeroed out in 2021 due to prior year carryovers. It is re-instated for 2022.

CASH FINANCING CAPITAL NO CHANGE

\$750,000 remains available to cash finance capital in order to reduce borrowing. This amount is planned to grow over time.

BUDGET SUMMARY TABLE

Sanitary Fund #51					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
189,470	257,323	257,323	Wages	282,005	9.6%
9,187	14,000	14,000	Overtime	14,000	0.0%
125,703	151,323	151,323	Benefits	151,167	-0.1%
219	288	288	Other Compensation	240	-16.7%
13,418	21,200	21,200	Operating Expenses	21,200	0.0%
841	10,000	10,000	Commodities	10,000	0.0%
4,162,464	4,789,182	4,589,286	Services	4,771,160	-0.4%
9,485	9,448	9,448	Utilities	9,488	0.4%
1,740,322	1,725,557	1,690,121	Fixed Charges	1,696,468	-1.7%
567,372	589,677	542,577	Internal Charges	527,629	-10.5%
3,179,262	2,110,434	5,007,912	Capital Outlay	2,000,000	-5.2%
(2,273,010)	(1,360,434)	(4,081,546)	Asset Purchase Contra	-	-100.0%
7,724,734	8,317,998	8,211,932	TOTAL	9,483,357	14.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
499,787	250,000	250,000	InterGov Revenues	70,000	-72.0%
42,840	83,000	87,000	Fines and Penalties	83,000	0.0%
9,530,713	10,120,275	10,080,879	Public Charges	10,592,631	4.7%
63,897	15,000	7,500	Miscellaneous	10,000	-33.3%
53,358	44,835	47,577	Other Sources	43,573	-2.8%
10,190,596	10,513,110	10,472,956	TOTAL	10,799,204	2.7%
Net Cost					
(2,465,862)	(2,195,112)	(2,261,024)	TOTAL	(1,315,847)	-40.1%

PERSONNEL SCHEDULE

*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, the cleaning, and the repairing of over 103 miles of storm sewers and 7,247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed in 2000.

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. Wisconsin Chapter NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

STORM SEWER REPAIRS PROGRAM

Storm sewer repair involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

The program attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4,000 tons of leaves are collected annually.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult-to-sweep parking lots, and islands.

GREEN ALLEY MAINTENANCE PROGRAM

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 3,858,924	\$ 3,955,096	\$ 96,172
Rev	\$ 6,356,314	\$ 6,109,388	\$ (246,926)
Net Cost	\$ (2,497,390)	\$ (2,154,292)	\$ 343,098
FTE's			

MAJOR CHANGES

- 0% rate increase in 2022
- \$125,000 included for storm water management plan for 2021. \$70,000 will be budgeted for 2022 because a \$57,680 grant will be received from WDNR.
- Tree planting expense transferred from General Fund in 2021 with an additional \$20,000 added to 2022 budget for additional trees and planting materials.
- \$400,000 included for cash financing

Green alleys reduce rainfall runoff, help clean and recharge groundwater and alleviates flooding concerns. Green alleys present certain unconventional maintenance responsibilities which include vacuum and mechanical sweeping, weed control in pavers, debris removal and replacement of the stone between the porous pavers after each cleaning to prevent clogging.

PLANTING PROGRAM

Planting of approximately 400 to 500 trees and other vegetation to reduce the potential negative impacts of surface water runoff by intercepting and holding large volumes of precipitation on surface areas (i.e. leaves, branches and trunks) while reducing soil erosion by slowing the speed of runoff on the ground. Trees extensive roots systems increase the infiltration and storage of storm water in the soil.

EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City funds a portion of the Emerald Ash Borer (EAB) treatment program using storm water utility funds.

2021 ACHIEVEMENTS

- To be in compliance with the City's NR 216 permit, approximately 600 basins in the City must be cleaned annually. Due seasonal staffing issues our catch basin program numbers are lagging behind their normal pace. The department will focus efforts later this summer and these numbers will increase throughout fall season. Currently, the Department is on a two year cleaning cycle for the City's catch basins.
- As of July 30th, our street sweeping program has removed 377 tons of debris from city streets.
- All of the storm sewers and catch basins were inspected, tuck pointed or rebuilt in the 2021 sealcoat area.
- Exploring utilization of online street sweeping tracking map similar to leaf collection map.

2022 GOALS

- Improve green alley maintenance program efficiencies.
- Develop and implement maintenance program for police department porous pavement parking lot.
- Continue inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Explore the future use of the GIS for tracking maintenance and repairs.
- Launch online street sweeping tracking map.
- Continue update of Stormwater Management Plan

2021 BUDGETARY CHANGES

CAPITAL OUTLAY TECHNICAL CHANGE

INCREASE \$113,460

The new Tyler system automatically carries over contract balances, including capital project contracts. Staff did not realize that we had to still manually adjust a contra expense account in order to offset the capital expense that is intended to be recorded for budget purposes only. Capital items are depreciated not expensed in enterprise funds. This adjustment fixes that error.

STORM WATER FEES

INCREASE \$114,248

Storm water fee revenue is re-estimated up by \$114,248 to \$5,928,729 due to additional impervious surface being charged.

2022 BUDGETARY CHANGES

STORM WATER FEES

INCREASE \$114,248

The 2022 Budget assumes a 0% rate increase as originally forecasted last year. The revenue increases despite the 0% rate increase due to the increase number of customers. This results in an increase in storm water fees of \$114,248 to \$5,926,570. Historical rate increases have been necessary to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. The table below shows the impact of this rate increase on a residential bill and future planned rate increases. It should be emphasized that 2022 rate is an estimate and may be impacted by final figures associated with the 2021 debt issuance and the finalization of the 2022-2026 Capital Improvement Plan.

Projected Storm Sewer Rate Increases								
	2019	2020	2021	2022B	2023F	2024F	2025F	2026F
Rate Increase	5%	5%	0%	0%	0%	3%	3%	0%
Quarterly Residential Bill Est.	\$ 31.08	\$ 32.63	\$ 32.63	\$ 32.63	\$ 32.63	\$ 33.61	\$ 34.62	\$ 34.62

INTERGOVERNMENTAL REVENUES

DECREASE \$277,470

While a \$75,000 grant from the Department of Natural Resources is included for replacing inlets with catch basins, it is offset by a \$352,470 reduction in MMSD funding for green alleys. The City will continue to receive MMSD revenue for green alleys for the foreseeable future but so as to not distort the five-year rate forecast, these revenues will only be budgeted in the capital budget and the re-estimated operating budget.

COMMODITIES

INCREASE \$20,000

Commodities increase due to rising costs associated with the planting program the following being contributing factors:

- 2020 saw an extreme demand for nursery stock. It will likely take several years for suppliers to plant their fields and bring trees to market leading to a decreased supply and increased prices for the near future.
- Mortality of ash trees outside of the forestry departments emerald ash borer treatment program is leading to a greater number of trees removed and increasing the associated costs for replacement.
- The City’s expanding greenspaces and landscape services require funding to keep public parks, buildings, and gardens stocked with perennial flowers, annual flowers, and shrubs.
- The forestry department could exceed the 1:1 goal of tree removal to replacement in years that funding and labor allow, increasing the City’s canopy coverage with time.

CONTRACTUAL SERVICES**DECREASE \$171,631**

Contractual services decreases \$171,631 to \$405,032 due to several factors.

- Continued funding for the stormwater management plan. This will be a 3-year project concluding in 2023. \$70,000 is included in the 2022 budget. It will be offset by a grant of \$57,680 from the WDNR and by an increase in the stormwater charges that could result (not budgeted).
- \$175,000 is budgeted for sewer televising
- \$44,000 is budgeted for diggers hotline locating
- \$53,000 is budgeted for composting and mulching
- \$33,600 is budgeted for credit card processing as the City has transitioned to not charging customers this fee.

FIXED CHARGES**DECREASE \$40,771**

Interest expense on debt decreased \$47,720 to \$458,056 based on the debt schedules for outstanding debt and the assumed 2021 debt issuance as well as the cash financing included in 2021. This is offset by a \$8,109 increase in depreciation.

CASH FINANCING**INCREASE \$200,000**

\$700,000 is included to cash finance capital projects in order to reduce overall debt and interest expense.

BUDGET SUMMARY TABLE

Storm Sewer Fund #52					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
301,513	344,959	344,959	Wages	415,701	20.5%
32,896	15,000	15,000	Overtime	15,000	0.0%
192,106	212,809	212,809	Benefits	216,063	1.5%
341	447	447	Other Compensation	402	-10.1%
24,448	21,425	29,835	Operating Expenses	21,425	0.0%
21,041	118,350	118,350	Commodities	138,350	16.9%
191,216	576,663	617,639	Services	405,032	-29.8%
1,889	4,848	4,848	Utilities	4,888	0.8%
1,426,333	1,422,850	1,409,842	Fixed Charges	1,382,079	-2.9%
493,693	480,573	480,573	Internal Charges	493,946	2.8%
157,645	161,000	163,486	Other Expenses	162,210	0.8%
4,486,845	2,144,004	2,030,544	Capital Outlay	700,000	-67.4%
(4,486,845)	(1,644,004)	(1,530,544)	Asset Purchase Contra	-	-100.0%
36,783	-	-	Capital Transfers	-	0.0%
2,879,903	3,858,924	3,897,788	TOTAL	3,955,096	2.5%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
87,880	442,470	442,470	InterGov Revenues	75,000	-83.0%
22,233	40,000	43,000	Fines and Penalties	41,000	2.5%
5,652,229	5,814,481	5,928,729	Public Charges	5,926,570	1.9%
14,527	2,000	2,000	Miscellaneous	4,500	125.0%
82,206	57,363	70,239	Other Sources	62,318	8.6%
5,859,075	6,356,314	6,486,438	TOTAL	6,109,388	-3.9%
Net Cost					
(2,979,172)	(2,497,390)	(2,588,650)	TOTAL	(2,154,292)	-13.7%

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

PUBLIC HEALTH

PURPOSE

Public health focuses on community-based efforts to prevent disease, promote health, and prolong life among the population as a whole.

Our Vision: Healthy Community; Value to You; Nationally Recognized; Wauwatosa Health Department

Our Mission: To protect, promote and assure conditions for the health and safety of all residents and visitors of Wauwatosa through the assessment of needs, assisting in the development of public health policies, and the provision of accessible, quality services.

Did You Know? Americans live shorter lives and suffer more health problems than peers in other high-income countries. Americans believe they are the healthiest nation in the world, however, rank 34th in life expectancy.

Americans perform poorly on most measures of health, from infant death, to obesity and chronic disease. In fact, one in three US children and adolescents and two in three adults are overweight or obese. Although Wauwatosa is a community of means with many strengths and assets, there is room for improvement when it comes to health and quality of life. In 2018, 65% of Wauwatosa adult survey respondents reported themselves as overweight or obese (Aurora Community Health Survey).

How healthy is your community? In 2019, nurses investigated 618 communicable disease reports, which was a 15% increase from 2018 and 50% increase from 2017. In 2020, nurses investigated over 6,000 communicable disease reports due to COVID-19. This is a 975% increase over 2019. All other staff have also been dedicated to COVID-19 response. Because of this, the health department does not currently have the capacity to engage in standard work responsibilities or follow through on previous grant requirements. Due to the pandemic, health disparities have been highlighted, with people of color experiencing disproportionate rates of COVID-19 infections, hospitalizations, and deaths. Additionally, many health concerns (including mental health and substance use) have been exacerbated by the pandemic and will need to be addressed as we move into pandemic recovery.

Public Health 3.0: Public health originated in the late 19th century as a government function to organize sanitation, improve food and water safety, understand diseases, and develop prevention and treatment tools such as vaccines and antibiotics. Through the 20th century, this model grew into the traditional public health model we've been using more recently. This model is standardized and includes primarily direct services such as immunizations, communicable disease investigations, inspections, and education. In recent years, it has become increasingly clear that people experience differences in health outcomes based on social determinants of health. Traditional public health has been mostly reactive, treating health outcomes rather than addressing the root cause of these outcomes. Public Health 3.0 is an innovative,

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$2,477,787	\$2,402,818	\$ (74,969)
Rev	\$1,203,680	\$1,072,715	\$(130,965)
Net Cost	\$1,274,107	\$1,330,103	\$ 55,996
FTE's	12.80	14.30	1.50

MAJOR CHANGES

- 2022 COVID-19 grant funding
- Additional 0.5 FTE Public Health Specialist
- 1.0 FTE Social Worker (shared position with Police and Fire Depts; funded through American Rescue Plan Act)

national approach to public health that addresses these challenges. This approach recognizes the gaps in traditional public health and provides a framework for addressing community health through a systemic, multi-sector approach. Public Health 3.0 recommends that public health departments use actionable data and metrics to guide programming, engage in structured, cross-sector partnerships to address community-wide health issues, and incorporate the role of a Public Health Strategist to coordinate these efforts and focus on initiatives that address social determinants of health. To generate significant change in community health outcomes, public health has to work deliberately with strategic partners to address the social, economic, and environmental factors that affect health. Although WHD has been engaged in this work over the past several years, it has not been at the forefront of our department. Traditionally, our grants have funded direct services and most of our staff and programming has focused on traditional public health work. As we move out of COVID-19, we are reevaluating how we prioritize our work and we are reevaluating our role in the community. We will continue to work toward health equity by using the Public Health 3.0 as a framework for our department. As a public health leader in Wauwatosa, WHD will work collaboratively with our community partners to initiate systems-level changes and advocate for health-centered policy approaches to reduce health disparities and improve health equity.

PROGRAMS/SERVICE LINES



Local health departments (LHD) provide programs related to communicable disease, immunizations, maternal child health, environmental health; community data collection, trending, and surveillance; health assessment, planning, quality improvement, and health education programs; chronic disease prevention; emergency preparedness; and regulation, inspection and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. The Wauwatosa Health Department Annual Report details health programs and outcomes and is found at <http://www.wauwatosa.net/healthdata>. Our community-based programs include:

Communicable/infectious disease prevention, investigation, control, reporting, enforcement, and surveillance: all reportable diseases; food-borne illness; rabies exposure and prophylaxis; tuberculosis (TB) screening and treatment; emerging disease monitoring surveillance and response to sentinel events in schools, health care facilities, businesses, long-term care facilities, and child care facilities; inspection, regulation and licensing of food establishments for disease prevention.

Immunization Services for Infants, Children and Adults: included back-to-school immunizations and state reporting of all school and day care immunization rates; City of Wauwatosa Invest In Wellness employees (fire, police, public works); flu clinics throughout the community and for City employees; and tuberculosis skin testing.

Healthy Behaviors/Chronic Disease Prevention: health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance abuse (ATODA); reproductive health, mental health, and healthy growth and development. Health education and awareness on multiple topics/community-based events.

Healthy Growth & Development/Maternal Child Health: includes infant assessment; home safety visits; monitoring of birth certificates for high-risk families and case management; Women, Infants, and Children Clinic (WIC), health education; new baby packet mailing; and reproductive health education.

Emergency Preparedness planning and response: member of the Region 7 Healthcare Emergency Response Coalition, which coordinates how public health, healthcare institutions, and first responder agencies, such as police, fire and emergency medical services (EMS), will manage efforts to enact a uniform and unified response to an emergency. Staff training and competency assessment; planned and participated in functional and full-scale exercises and drills for the City and the southeast region; and education.

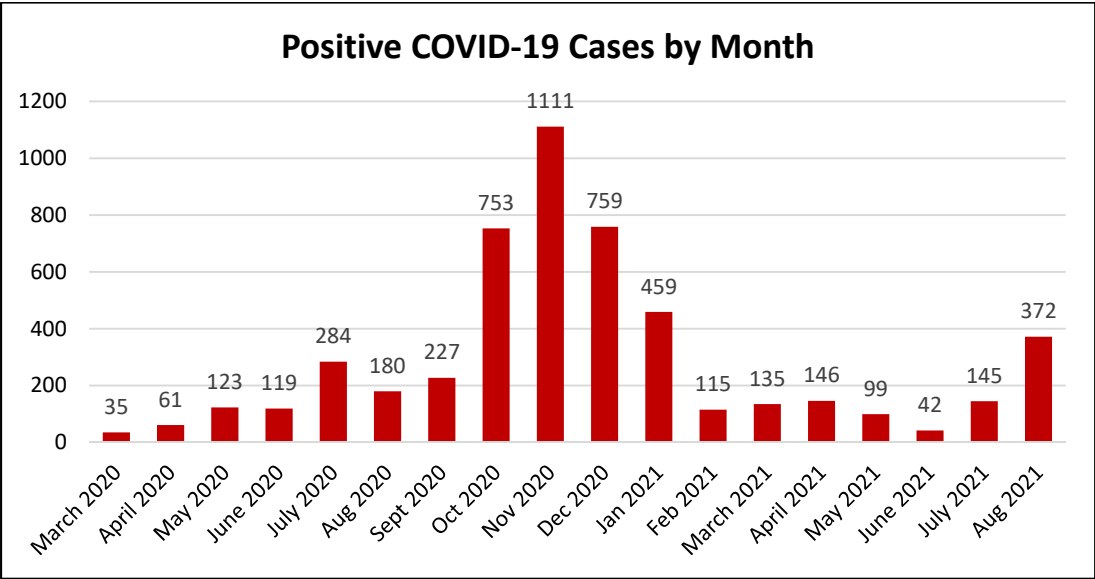
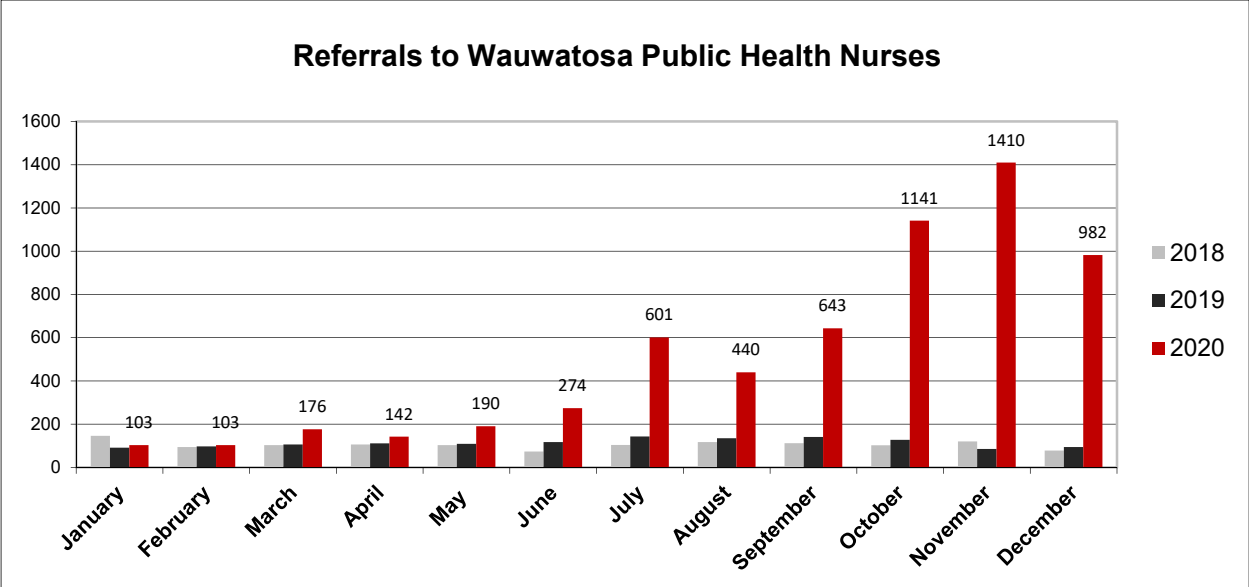
Assessment, planning, and quality improvement: includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans; hospital health improvement planning process participation; strategic planning at city and department level; performance management, ongoing quality improvement initiatives; advocacy; surveys; national accreditation; public policy activities: provided input into City ordinance creation; and participated in local and state organizations, committees, and initiatives. Participated in community-based partnerships to improve the health of the community. We work with health care organizations (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.

Epidemiology and surveillance: collection, analysis, trending, and dissemination of community data; diseases, injury, birth and death certificates including death reviews of infants/youth with the Milwaukee County medical examiner; surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.

Code Enforcement, Regulation, Inspection, and Licensing: emerging and routine disease investigation and containment (isolation/quarantine/guards), TB treatment (daily-observed therapy); day care and school immunization compliance; food-vector-water borne illness; dangerous/vicious dogs and animal quarantine; and rabies exposure follow up; State Agent Inspection Contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) for food, public pools, hotels, vending, school cafeterias; childhood lead poisoning and abatement; human health hazard abatement; issue orders and citations for the above as necessary; food safety education, vector control, water/air quality and protection; nuisance inspections; human health hazard abatement; lead poisoning assessment and abatement, control of animals; regulation, inspection and licensing of all food, public pool and hotel establishments; and educational awareness of radon and kits. Education on multiple topics.

COVID-19

In 2019, nurses investigated 618 communicable disease reports, which was a 15% increase from 2018 and 50% increase from 2017. In 2020, nurses investigated over 6,020 communicable disease reports due to COVID-19. This is a 975% increase over 2019. All staff were dedicated to COVID-19 response in 2020 and most continue to focus on COVID-19 mitigation and vaccination in 2021. This includes disease investigations, contact tracing, school and business guidance, facility outbreaks/exposures, community education, and vaccination clinics. In 2021, WHD staff have administered over 11,500 COVID-19 vaccines at our mass clinics. Because of this, the health department does not currently have the capacity to engage in standard work responsibilities or follow through on previous grant requirements.

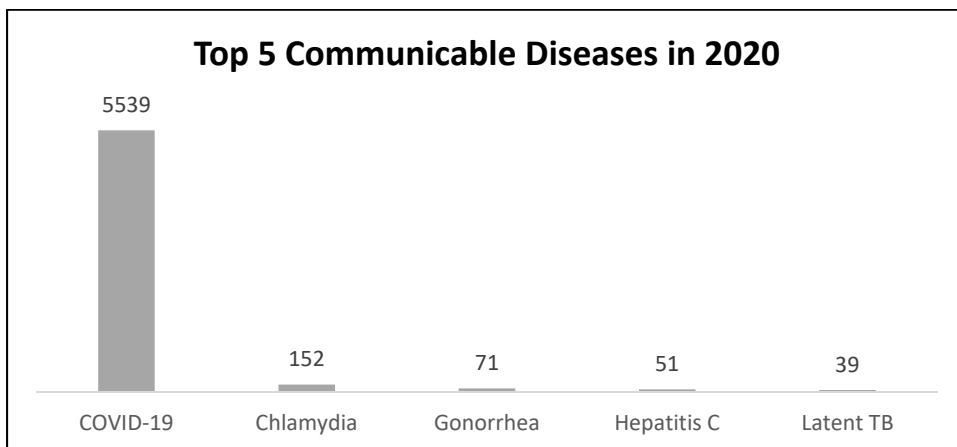
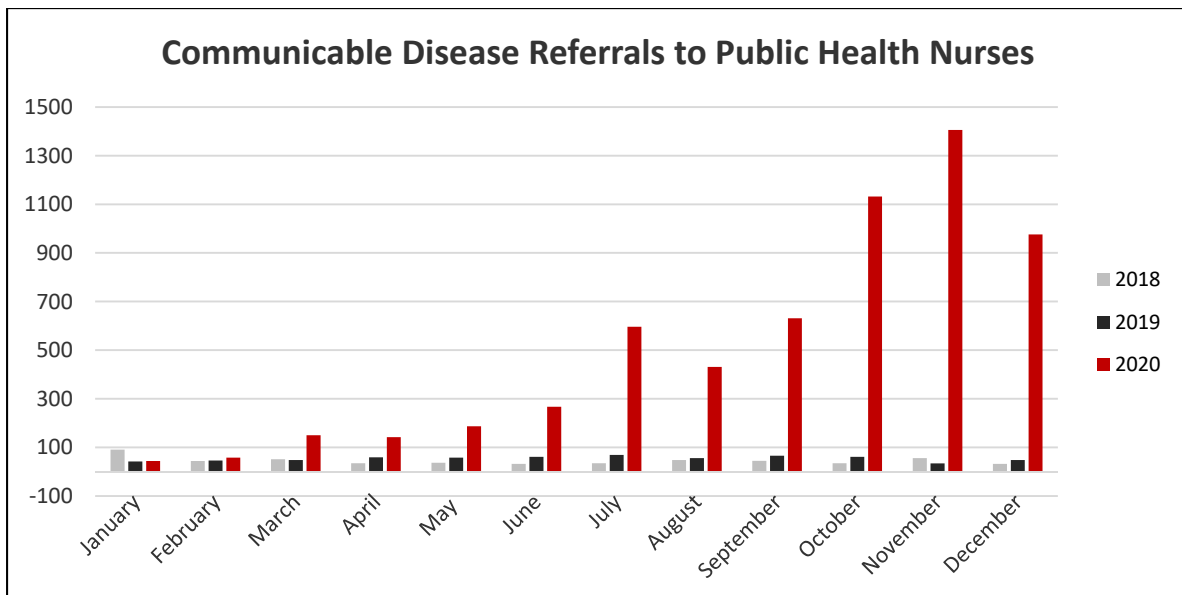


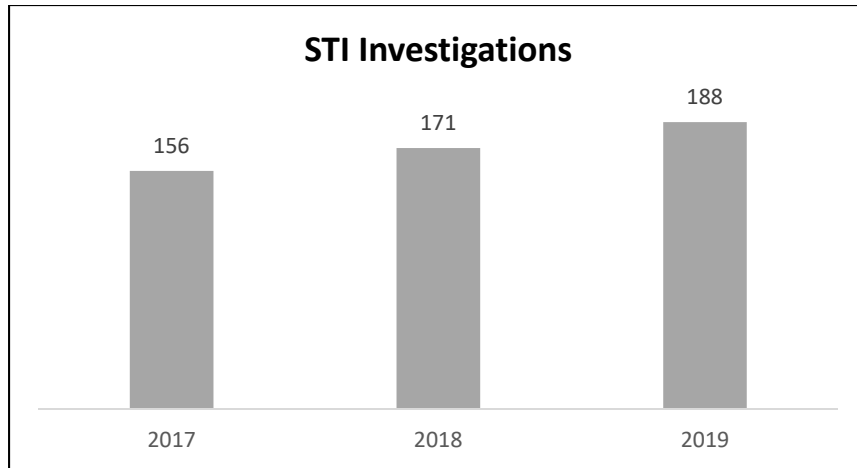
Below are examples of programs and activities based on the 2020 Wauwatosa Health Department Annual Report to the Community.

COMMUNICABLE DISEASES AND IMMUNIZATIONS

We investigate all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. We continue to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We conducted the following disease and immunization program/service activities in 2020:

- Processed 6,205 calls regarding immunizations through the Wauwatosa Health Department Information & Referral Nurse Line.
- Investigated 6,020 diseases for follow up, case management, and reporting to the state.
- In 2019, administered 439 vaccines to 402 clients at immunization clinics (immunization services except for flu vaccines were paused for 2020 due to COVID-19).
- In 2019, administered 95 TB skin tests (TB skin tests were suspended in 2020 due to COVID-19).
- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address school absenteeism rates greater than 10% daily, and cluster of illnesses, or unexplained death.
- Monitored student immunization rates and provided summaries to the state. 2020 school immunization numbers:
 - 94.3% overall rate
 - 95.8% private school rate
 - 93.9% public school rate





FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. We continue to monitor and evaluate the burden of disease through the following activities:

- Investigated 6 food-borne illness complaints.
- In 2019, conducted 302 inspections for licensed establishments including restaurants, retail food establishments, hotels, pools, vending machines and temporary restaurants/food events and kitchen inspections for 18 public and private schools (annual inspections were suspended in 2020 due to COVID-19).
- Processed 32 restaurant and food-related inquiries.
- Managed the food establishment, hotel, and pool licensing and field inspection process using an electronic, relational database.

ENVIRONMENTAL HEALTH

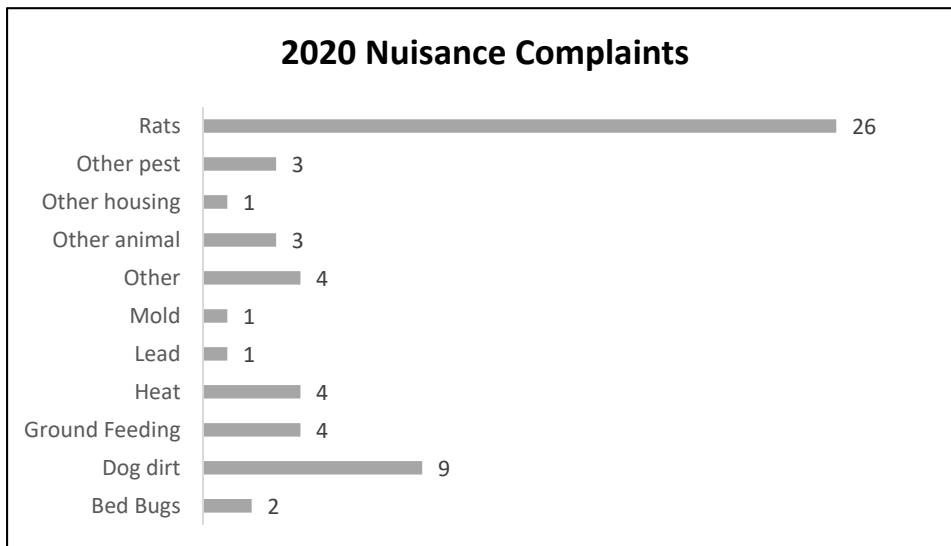
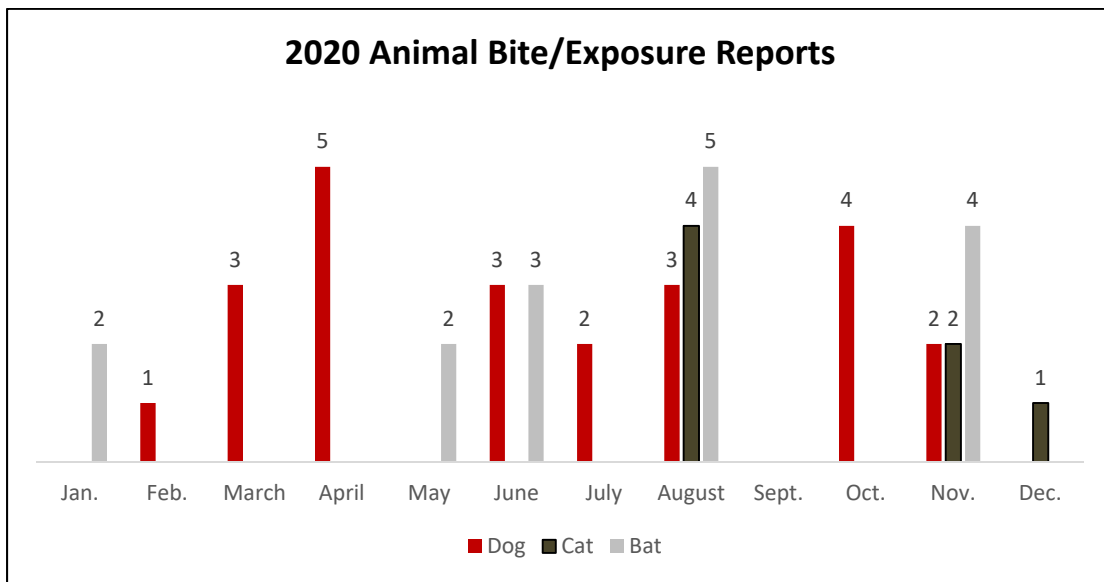
Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is “whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome.” Nuisances range from rodent and wildlife harborage to garbage and dog dirt complaints. A HHH is defined as “substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated.”

The following activities were conducted by us:

- Documented 58 nuisance complaints.
- Conducted 2 inspections/follow up inspections for human health hazard (HHH) complaints.
- Collaborated with other city departments, businesses, and residents to manage complaints.

- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.
- Investigated 46 animal bite reports (including wildlife, domestic and strays); issued 30 domestic animal quarantine orders; issued and upheld 1 dangerous dog declaration.

Overview of EH Activities					
2020	Q1	Q2	Q3	Q4	2020 Total
Animal Bite Reports	6	14	14	13	46
Nuisances	20	24	10	4	58
Human Health Hazards	2	0	0	0	2
Restaurant Questions/Complaints	15	4	10	3	32



COMMUNITY HEALTH

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. We continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We performed the following activities addressing healthy growth and development for all life stages:

- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission on issues affecting the older adults in Wauwatosa.
- In 2019, provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Wauwatosa Library Children's programming, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Library Rhyme Time, Wauwatosa Library Summer Program, Briggs and Stratton Wellness Fair, and Wauwatosa Night Out (health fairs and other events were not held in 2020 due to COVID-19).
- Healthy behaviors play a major role in health outcomes (illness/death). Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems.

Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. We engaged in the following activities:

- Provided technical assistance in Wauwatosa School District Wellness in Wauwatosa Schools Committee initiatives and policy review.
- In 2019, assessed healthy eating and physical activity related issues at 194 interactions through the Wauwatosa Health Department's Adult Health program (Adult Health Clinics were suspended in 2020 due to COVID-19).
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Committee.
- Participated in education programming at the Tosa Farmers Market.
- Continued Harvest of the Month program to educate on nutrition and encourage health eating habits.

Tobacco Use and Exposure

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. Our programming aims to prevent and reduce tobacco use and exposure through education, advocacy, policy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke and electronic device vapor exposure. Our activities included:

- Tobacco compliance checks were suspended in 2020 due to COVID-19. We secured grant monies to pay for the police overtime and student training. In 2019, 100% of the tobacco retailers did not sell to minors.
- Maintained an active partnership with Wauwatosa School District Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents.

Alcohol and Other Substances

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from \$4 to \$10 dollars in cost savings for treatment and counseling. We continue to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. We performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to Wauwatosa School District Tosa United.
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites.
- In 2020, medication collection events were suspended due to COVID-19. In previous years, prescription drug collection day are held in April and September at the city hall parking lot.
- Planned for the 2021 Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants.

Reproductive and Sexual Health

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. We continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. In 2019, we performed the following activities addressing RSH issues (these services were suspended in 2020 due to COVID-19):

- Assessed 194 individuals on RSH-related issues through the department's Adult Health Clinic program.
- Investigated 188 STDs/STIs for source identification, treatment, and prevention.
- Assessed 572 birth records for high-risk maternal health issues.

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. In 2019, we performed the following activities addressing mental health issues (these services were suspended in 2020 due to COVID-19):

- Assessed 194 individuals on mental health-related issues through our Adult Health Clinic program.
- Researched and revised listing of available mental health resources in the community; disseminated resources throughout the community.
- Conducted the 2019 Youth Risk Behavior Survey (YRBS) which asks high school students about their experiences with alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence. Data analysis is ongoing and will be released when completed.

Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. We continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics. In 2019, we performed the following activities addressing injury and violence prevention (these services were suspended in 2020 due to COVID-19):

- Maintained an active partnership with and provided technical assistance to WSD Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program.
- Assessed 194 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program.
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance.
- Continued participation in the regional Child Death Review process with the Infant Death Center.
- Completed training for the Remembering When fire protection/home safety program in partnership with the Wauwatosa Fire Department.
- Continued participation in the Citizens with Disabilities Coalition to make Wauwatosa a safer community for residents with disabilities.

EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. Our staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. We conducted the following activities:

- Continued as member of the Healthcare Emergency Response Coalition (HERC) that includes health care system, public health, and emergency response on a regional level. The Milwaukee/Waukesha County Consortium for Public Health Preparedness, which has existed since 2003, is now the Region 7 Public Health Caucus within the HERC organization.
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality.

- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative.
- Maintain, monitor, and recruit for the WI Emergency Assistance Volunteer Registry (WEAVR). Database currently has 542 enrolled volunteers. WEAVR provides background checks, license verification, and liability for registered volunteers.

(Source: 2020 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on our services and programs and how the City of Wauwatosa compares to the state and the nation. <http://www.wauwatosa.net/healthdata>)

2021 WAUWATOSA HEALTH DEPARTMENT ACHIEVEMENTS

- **COVID-19 Response:** Includes disease investigation, contact tracing, facility outbreaks, vaccination efforts, school guidance, business guidance, and community education.
- **2021 Quality Improvement Initiatives:** A focus of Public Health 3.0 is to engage in quality improvement (QI) activities within the department and the community. These projects are currently on hold due to COVID-19 but we have applied this process to many of our COVID-19 vaccination efforts, including equitable vaccine distribution and mass vaccination clinics.
- **Volunteer Registry:** There are now 542 registered volunteers for Wauwatosa in the WI Emergency Assistance Volunteer Registry. These volunteers are utilized for vaccination clinics and other health department events.
- We have partnered with the Wauwatosa School District and are planning to conduct the **2021 Youth Risk Behavior Survey (YRBS)** in fall 2021. The survey is administered every two years but was put on hold due to COVID-19. The survey provides insight into the health practices of high school youth and a basis for future programming. In previous years, this survey has been done only at the high school level. This year, it will be conducted with all students at both the middle and high school levels. Previous survey results can be found here: <https://www.wauwatosa.net/home/showdocument?id=2602>
- **2021 Community Health Assessment:** under State Statute, WHD conducts a Community Health Assessment (CHA) every 5 years. We are currently conducting our 2021 CHA. This includes quantitative data from a variety of sources including the Youth Risk Behavior Survey, the Community Health Survey, and internal WHD data. This process also includes multiple community listening sessions and community-wide survey. The results of the CHA will be published in early 2022 and will guide our future Community Health Improvement Plan and other department programs and services.

2022 GOALS

- Due to COVID-19, the health department goals for 2022 remain uncertain. Staff remain fully occupied with COVID-19 response and vaccination efforts and do not have the capacity to complete standard job responsibilities and grant requirements (outside of priority cases and obligations). The department has begun discussions around how and when to move into COVID-19 recovery and begin re-introducing “normal” work. Guidance from the WI Department of Health Services has not yet been provided for 2022 grant requirements and funding. The department will likely stay focused on COVID-19 response until the entire population is eligible for the vaccine

and vaccination rates reach a level where cases remain low. It is anticipated that children under 12 will become eligible for the vaccine in early winter.

- We are currently conducting our 2021 Community Health Assessment. This provides data and insights into the health of our community and helps develop goals and priorities for our Community Health Improvement Plan. The results of the Community Health Assessment are not finalized yet, but several themes have emerged, including mental health, housing, and health equity. We plan to focus our work on these priority areas in 2022.

2022 BUDGETARY CHANGES

- In 2021, General Services was increased by \$948,454 for COVID-19 contact tracing, disease investigation, and vaccination efforts. Most of this grant funding can continue into 2022. The Health Department currently has 8 contract workers from Ajilon and Maxim. These allow permanent WHD staff to resume some of our larger programs and services, including our inspection and licensing program, immunizations, communicable disease follow-up, community health assessment and improvement, and any other activities as time and resources allow. The contract with Ajilon was approved with the 2021 budget and the contract with Maxim was approved in June 2021.
 - **ELC Grant.** The Epidemiology and Laboratory Capacity (ELC) Enhancing Detection cooperative agreement grant from DHS funded our COVID-19 response in 2021. The original amount we received was \$770,900. As of September 2021, there is \$430,715 remaining in this grant for COVID-19 contact tracing and disease investigation. It is anticipated that we will carry over approximately \$300,000 into 2022. This funding is available through October 2022 and can be spent on COVID-19 mitigation and response, but not including vaccination efforts.
- In September 2021, we were granted additional funding from the WI Department of Health Services (DHS) to support our COVID-19 response.
 - **COVID-19 Vaccine Funding.** We received \$86,200 to be used for vaccination efforts between July 1, 2021-June 30, 2024. We will likely spend down this entire grant before the end of 2021.
 - **ARPA Funds from DHS.** We received \$531,900 in ARPA funds from DHS to support our COVID-19 mitigation and response efforts. We can use this funding through December 2024.
 - **CDC Workforce Development.** We received \$96,600 to be used on workforce development through June 2023. This funding can be used to support our current and ongoing contract workers, assist in COVID-19 recovery efforts, provide training and education for staff, improve program evaluation, and expand health equity work.
- Even before the COVID-19 pandemic, mental health and behavioral health issues such as substance use were concerns in our community. The pandemic has highlighted and exacerbated these issues. While other staff do some work in these areas, WHD currently has 1.5 public health specialists who primarily work on our community health issues such as mental health, substance use, injury prevention, nutrition, social determinants of health, advocacy, and health disparities. As local and national data indicates, these areas will be a priority for our department as we move out of the pandemic. Our community health work will involve programmatic efforts to respond to individual health concerns in our city, as well as advocacy, policy change, and systems level programming to address the social and economic factors that affect the health of our community.

Using the Public Health 3.0 model to affect change in these priorities, we are proposing 2.5 additional FTEs in our community health division.

- **0.5 FTE Public Health Specialist.** WHD currently has one public health specialist at 0.5 FTE. This would increase her hours to a full-time position. This position assists with the Community Health Assessment, the Community Health Improvement Plan, and community health education and engagement. As we move into 2022, this position will engage with community partners to addressing mental health, behavioral health, and social determinants of health.
- **1.0 FTE Social Worker.** This is a shared position with the Fire and Police Departments. In addition to the needs of Police and Fire, the Health Department regularly deals with complex cases that would benefit from an in-house social worker. Individuals who are experiencing mental health or substance use issues often need more assistance than we can currently provide. A social worker who is trained to deal with these issues can provide more comprehensive resources and can better assist individuals in accessing and maintaining services. This position will assist individuals dealing with chronic mental or behavioral health issues but may not be experiencing an immediate crisis, which is often handled through different processes. By addressing chronic needs, a social worker will help reduce the burden of work on other staff who are not equipped to handle these cases. This position will be housed in the Health Department and is paid for with ARPA funds.

BUDGET SUMMARY

Public Health Dept #410					
Expenditures					
	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
902,876	893,126	885,126	Wages	945,428	5.9%
21	-	-	Overtime	-	0.0%
367,024	390,344	390,344	Benefits	389,681	-0.2%
2,434	5,560	5,560	Other Compensation	2,040	-63.3%
20,126	32,300	32,777	Operating Expenses	31,650	-2.0%
513	11,000	11,000	Services	1,000	-90.9%
2,383	2,300	2,300	Utilities	2,300	0.0%
195,521	151,803	151,803	Internal Charges	135,167	-11.0%
168,782	991,354	1,565,721	Other Expenses	895,552	-9.7%
1,659,680	2,477,787	3,044,631	TOTAL	2,402,818	-3.0%
Revenues					
	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	
718,202	1,043,625	1,584,195	InterGovernment	914,660	-12.4%
157,166	145,000	145,000	Licenses and Permits	145,000	0.0%
12,176	13,055	13,055	Public Charges	13,055	0.0%
0	2,000	2,000	Miscellaneous	0	-100.0%
887,544	1,203,680	1,744,250	TOTAL	1,072,715	-10.9%
Net Cost					
772,136	1,274,107	1,300,381	TOTAL	1,330,103	4.4%

PERSONNEL SCHEDULE

Health				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	0.80	1	0.80	-
Health Officer	1.00	1	1.00	-
Nurse Supervisor	-	0	-	-
Nursing Manager	1.00	1	1.00	-
Public Health Manager/Epidemiologist	1.00	1	1.00	-
Public Health Nurse	4.50	5	4.50	-
Public Health Specialist	1.50	2	2.00	0.50
Public Social Worker	-	1	1.00	1.00
Sanitarian	2.00	2	2.00	-
TOTAL	12.80	15.00	14.30	1.50

TOURISM COMMISSION

PURPOSE

To coordinate tourism promotion and tourism development for the City of Wauwatosa as permitted under Section 66.0615 of the Wisconsin Statutes.

PROGRAMS/SERVICE LINES

Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. “Tourism promotion and tourism development” is defined to mean any of the following: if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects (2) transient tourist informational services and (3) tangible municipal development, including a convention center. The City of Wauwatosa imposes a 7.0% room tax of gross receipts and the Tourism Commission administers these funds in accordance with state statutes on the following programs:

- Tourism promotion through a tourism entity, destination marketing organization, or tourism marketing promotion through a private firm
- Marketing projects and transient tourism informational services
- Civic Celebration 4th of July festivities
- Support of tangible municipal development that will increase visitors to Wauwatosa

2021 ACHIEVEMENTS

- Continuously adapted to evolving global health crisis to promote Wauwatosa via website, social media, and email marketing.
- Secured Wisconsin’s Tourism Relief to Accelerate Vitality and Economic Lift (TRAVEL) grant funding in the amount of \$128,211.09. This funding was used to promote Wauwatosa as a safe destination and offset COVID-19 marketing costs.
- Secured American Rescue Plan Act (ARPA) funding in the amount of \$226,400. This funding will be used to execute a variety of marketing projects to promote Wauwatosa and aid in the recovery of the local tourism industry. This funding is not reflected in this budget.
- Created an Operations Stabilization Fund to mitigate future hotel tax revenue shortfalls in the event of an economic recession.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 732,911	\$764,530	\$ 31,619
Rev	\$ 732,911	\$728,930	\$ (3,981)
Net Cost	\$ -	\$ 35,600	\$ 35,600
FTE's	1.00	1.00	-

MAJOR CHANGES

- COVID-19 health crisis significant impact on hotel/motel tax revenue results in variety of programs and initiatives put on hold

2022 GOALS

- Continue to build upon Discover Wauwatosa assets and focus on Wauwatosa-specific marketing to increase visitation to our community post-COVID-19.
- Continue to partner with VISIT Milwaukee to promote regional tourism by increasing economic impact through conventions, meetings, and region-wide event business for Wauwatosa hotels.
- Execute projects approved for ARPA funding which includes: ART64, Restaurant Week, two marketing videos, a hotel packages giveaway campaign, and a digital marketing campaign.
- Ensure budget stability in event of future economic downturn.

2022 BUDGETARY CHANGES

- The Tourism Commission approved to create an Operations Stabilization Fund to mitigate damages to the budget from future economic recessions or events such as the coronavirus pandemic. The Tourism Commission will be allocating a significant amount of the proposed 2022 budget to this fund.
- Based on the percentage adjustment in RevPAR in the Milwaukee West region during the 12-month period from June 2020-June 2021, the contracted amount to VISIT Milwaukee in 2022 will be \$122,379.55.
- Due to the impacts of COVID-19, a variety of programs and initiatives are no longer feasible because of the revenue shortfall. This includes the shipping container mural project, sponsorship programs, and any contributions to capital reserves.

WAUWATOSA HOTEL OCCUPANCY



Source: STR Destination Report

BUDGET SUMMARY TABLE

Tourism Fund #32					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
46,734	86,751	86,751	Wages	91,466	5.4%
87	-	-	Overtime	-	0.0%
33,335	40,772	40,772	Benefits	40,586	-0.5%
259	359	359	Other Compensation	359	0.0%
30,438	41,325	41,325	Operating Expenses	29,250	-29.2%
612,997	498,039	498,039	Services	374,932	-24.7%
3,604	5,000	5,000	Utilities	5,000	0.0%
6,990	7,553	7,553	Internal Charges	40,679	438.6%
-	-	-	Other Expenses	127,546	0.0%
10	1,950	1,950	Op Exp - Civic Cele	3,550	82.1%
-	51,162	51,162	Services - Civic Cele	51,162	0.0%
734,453	732,911	732,911	TOTAL	764,530	4.3%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
67,580	707,911	474,930	Other Sources	703,930	-0.6%
78,051	-	-	InterGovt Revenues	-	0.0%
400	25,000	25,000	Misc-Civic Celebration	25,000	0.0%
146,031	732,911	499,930	TOTAL	728,930	-0.5%
Net Cost					
588,422	-	232,981	TOTAL	35,600	0.0%

PERSONNEL SCHEDULE

Tourism Commission				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Tourism Specialist	1.00	1	1.00	-
TOTAL	1.00	1.00	1.00	-

LIBRARY

PURPOSE

Our Mission:

The mission of the Wauwatosa Public Library is to strengthen our community and enrich lives by providing equitable access to information, encouraging reading and lifelong discovery, and providing welcoming spaces to connect and create.

Our values:

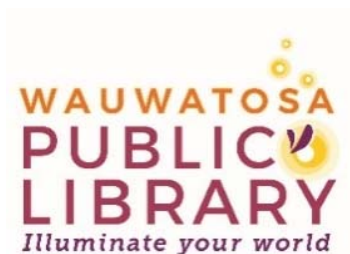
- Literacy and Learning
- User Experience
- Innovation
- Collaboration
- Exploration
- Intellectual Freedom

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$3,083,566	\$3,076,238	\$ (7,329)
Rev	\$3,083,566	\$3,076,238	\$ (7,329)
Net Cost	\$ -	\$ -	\$ -
FTE's	26.58	27.00	0.42

MAJOR CHANGES

- Adding funding for Sunday hours in May and September, which increase access to public computers, meeting spaces, and more.
- Adding hours for part-time staff to provide more outreach opportunities in the community.



As information providers and hubs for lifelong learning, libraries have always been resources for helping communities develop literacy skills. Now, in the midst of a global pandemic, and in an age when we increasingly rely on digital media for information and communication, these critical thinking skills are more important than ever. Literacy in the 21st Century takes multiple forms, and libraries are taking the lead in providing services in many areas, such as:

Digital Literacy is the ability to use information and communication technologies to find, evaluate, create, and communicate information, requiring both cognitive and technical skills.

Financial Literacy is an understanding of basic financial principles to be an informed consumer and manage one's finances.

Health Literacy involves skills for managing one's health and well being, including making effective decisions and partnering with healthcare providers to live a full, productive life.

Information Literacy is the ability to recognize when information is needed and to locate, evaluate, and use effectively the needed information. To be information literate, therefore, one needs skills not only in research but also in critical thinking.

Media Literacy is an informed, critical understanding of mass media, including the ability to evaluate sources and synthesize information.



635,865 total
checkouts

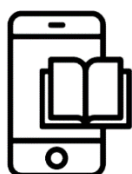
77,500 reference
questions answered



16,356 wifi
connections



260 virtual programs



94,226 digital
item checkouts



17,375 new items added
to the collection

PROGRAMS/SERVICE

**BECAUSE LIBRARIANS
HAVE EXPERT
RECOMMENDATIONS
FOR LEARNERS OF ALL
AGES.**

LIBRARIES
TRANSFORM
#LibrariesTransform

ALA | LIBRARIES TRANSFORM.ORG

Providing Books and Other Items for Checkout: The library has a variety of books, movies, music, audiobooks, magazines and more for the public to borrow in physical and digital formats. Patrons checked out over 630,000 items in 2020.

Providing Programs and Events for Children and Adults: The library provides programming for all ages, including story times for children, author visits, performers, school class visits, lectures, activities, and movies. Librarians held over 250 virtual programs in 2020.

**BECAUSE LIBRARIES
TAKE YOU OUTSIDE
YOUR BUBBLE.**

LIBRARIES
TRANSFORM
#LibrariesTransform

ALA | LIBRARIES TRANSFORM.ORG



Providing Research and Information Services: The library has a professional staff to answer patron's questions, provide reader's advisory to recommend books, and refer patrons to the resources they need. The library provides a diverse array of health literacy and awareness services for the community. The library offers material on healthy lifestyles, cookbooks that address medical dietary needs, information for physical exercise instruction, and self-help mental health material.

Connecting the Community to Technology: The library offers technology to meet patrons' needs including public computers, tablets, scanners, copiers, printers, wireless internet access and more. The library offers digital job training, through which patrons can learn resume development and job searching, and gain new skills to aid in career development.



Providing Spaces for the Community to Connect and Create: The library provides a variety of spaces for patrons to work independently and collaboratively through individual worktables, cubicles, group work areas such as the Student Commons, and study rooms. The library's meeting and conference rooms help meet the community's need for access to meeting space. The library also provides welcoming places for patrons to read, relax, and contemplate.

2021 ACHIEVEMENTS

- The Library Board and staff continue to take steps to reduce barriers and decrease the impact of fines and fees. The library eliminated overdue fines on Children's Library materials in 2020 as a way to make the library more accessible to the community. In 2021, the library eliminated fees for checking out artwork, making the circulating art collection more accessible to the community.
- The library improved its wireless internet service through the installation of two additional access points.
- Children's Librarians started holding weekly virtual programs with Tosa Connected students.
- The Wauwatosa Public Library Foundation provided funding for a laptop vending kiosk, allowing the library to provide laptops for in-library use on a self-service basis.
- Children's Librarians moved programs to the larger Firefly Room in order to offer in-person, physically distanced programming.
- The Wauwatosa Public Library Foundation continued their multi-year effort to provide funding to replace the seating in the Adult Library.
- The Wauwatosa Public Library Foundation provided funding to upgrade the public study and conference rooms.

2022 GOALS

- The library is expanding Sunday hours into May and September, which will result in an increase in access to public computers and other library technology for individuals that do not have access at home.
- Children's Library staff will continue to research and communicate with patrons and the school district to understand how they can best build new collections and programs in order to meet the new learning demands of home and hybrid learning.
- Library staff will work with City IT staff to transition the library's security camera system to the City's system.
- Technical Services staff continues to reclassify the Library's DVD movie collections so that they are sorted by genres such as comedy, drama, etc.
- Continue to update staff office furniture to create efficient working environments.
- The Library Board and Library staff will continue its multi-year effort to reduce barriers to access through the reduction and elimination of punitive fines. Daily overdue fines on Adult Library DVD will be reduced from \$1.00 to match the current daily overdue fine of \$0.20 of all other items in the Adult Library.

2021 BUDGETARY CHANGES

The library continues to see an increase in users as it trends back to 2019 service levels. The changes in visitor patterns has had an impact in 2021 revenues. Accounts with significant impacts include:

- Late Fees (overdue fines) was originally projected at \$33,000 in 2020 and is projected to be \$24,000.
- Other Public Charges (printing fees) was originally projected at \$18,000 and is projected to be \$14,000.
- Sale of City Property (used book sales) was originally projected at \$8,000. Used books sales resumed in the summer of 2021, and revenues may not exceed \$4,000.

2022 BUDGETARY CHANGES

- The Library Board's budget request includes an increase in funding for an average of eight additional Sundays, allowing the library to be open on Sundays in May and September. The Library's Sunday hours will more closely match the school year calendar, with the library open on Sundays from Labor Day to Memorial Day. The additional Sundays will provide more opportunities for people to use public computers and other library technology.
- The Library Board's budget request includes increasing a part-time Adult Librarian from 624 annual hours to 1,040 annual hours.
- The Library Board's budget request includes funding for Outreach hours, allowing part-time staff to participate in Library outreach events while maintaining service levels at the library.
- The Library Board's budget request includes \$14,000 to update staff office furniture. This is the fourth year of a multi-year project to provide staff workspaces designed for modern needs and requirements.
- The library's Charges to Other Libraries revenue is reduced in 2022 as a result of lower circulation levels among non-residents from October, 2019 to September 2020, and an overall reduction in the library system funding pool for reciprocal borrowing payments.

BUDGET SUMMARY TABLE

Library Fund #35					
Expenditures					
	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
1,361,359	1,394,463	1,394,463	Wages	1,434,889	2.9%
408	-	-	Overtime	-	0.0%
399,826	435,388	435,388	Benefits	434,101	-0.3%
383,156	399,500	402,733	Operating Expenses	407,300	2.0%
7,056	99,994	99,994	Services	106,567	6.6%
793	675	675	Utilities	800	18.5%
2,023	7,700	7,700	Fixed Charges	6,970	-9.5%
728,514	745,846	745,846	Internal Charges	685,611	-8.1%
2,883,135	3,083,566	3,086,799	TOTAL	3,076,238	-0.2%
Revenues					
	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	
10,947	-	-	InterGovt Revenues	-	0.0%
21,382	33,000	24,000	Fines and Penalties	24,000	-27.3%
16,141	24,000	24,000	Public Charges	26,000	8.3%
238,085	241,500	241,500	InterGov Charges	206,000	-14.7%
4,397	8,000	11,233	Miscellaneous	8,000	0.0%
2,728,984	2,777,066	2,777,066	Other Sources	2,812,238	1.3%
3,019,936	3,083,566	3,077,799	TOTAL	3,076,238	-0.2%
Net Cost					
(136,802)	-	9,000	TOTAL	-	0.0%

PERSONNEL SCHEDULE

Library				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Adult Library - Sunday	0.05		0.12	0.07
Adult Library - Outreach	-		0.02	0.02
Adult Librarian	3.30	5	3.50	0.20
Adult Library Supervisor	1.00	1	1.00	-
After School Library Monitor	0.58	2	0.58	(0.00)
Assistant Library Director	1.00	1	1.00	-
Book Drop Off- Closed Days	0.03		0.03	(0.00)
Children's Librarian	2.90	3	3.00	0.10
Children's Librarian - Sunday	0.05		-	(0.05)
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	4.90	9	4.90	(0.00)
Circulation Attendant -Outreach	-		0.02	0.02
Circulation Attendant - Sunday	0.14		0.18	0.04
Circulation Supervisor	1.00	1	1.00	-
Library Director	1.00	1	1.00	-
Library Shelves	6.95		7.05	0.10
Library Shelves - Sunday	0.08		-	(0.08)
Office Assistant	0.70	1	0.70	-
Security Guard 1	-		-	-
Tech Services Aide	0.50	1	0.50	-
Technical Services Librarian	1.40	2	1.40	-
TOTAL	26.58	28.00	27.00	0.42

DEVELOPMENT DEPARTMENT

PURPOSE

HISTORIC PRESERVATION (10-114)

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents to protect and maintain historic buildings and sites.

PLANNING & ZONING (10-610)

To promote the health, safety, prosperity, aesthetics, and the general welfare of the community.

ENGINEERING SERVICES (10-625)

Infrastructure planning, design, construction, and inspection; including but not limited to streets, alleys, bridges, sidewalk and bicycle facilities, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, fiber optic conduits, parking lots, water, and special projects.

ECONOMIC DEVELOPMENT (10-615)

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods while preserving the City's character and appearance.

BUILDING REG. & CODE ENFORCEMENT (10-620)

To protect the health, safety, and welfare of the general public as well as maintaining property values by providing routine inspection and testing of devices and packaging used in retail trade as well as the uniform enforcement of minimum code standards.

COMMUNITY DEVELOPMENT BLOCK GRANT (13-101)

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

Budget Snapshot

	2021	2022	Change
Exp	\$3,891,803	\$4,042,868	\$ 151,065
Rev	\$2,308,150	\$2,587,685	\$ 279,535
Net Cost	\$1,583,653	\$1,455,183	\$(128,470)
FTE's	35.74	35.74	-

Major Changes

- Request from Engineering for funds to complete a transportation utility study.
- \$125,000 contribution towards affordable housing.
- Miscellaneous Building & Safety fee changes to streamline EnerGov software implementation.
- Request to increase Engineering's Professional Development account.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority (CDA) is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects, and housing projects.

PROGRAMS/SERVICE LINES

PLANNING & ZONING (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, zoning enforcement, and coordination of pre-development application meetings, administration of Housing and Urban Development (HUD) and Community Development Block Grant (CDBG) funds, development and review of master plans, review of building and floodplain development permits, staff support to the Plan Commission, Board of Zoning Appeals, Historic Preservation Commission, CDBG Committee, and Bike/Ped Committee.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives annual funding and determines its own programs and priorities. Grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities that aid in the prevention or elimination of slums, blight, or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities that do not meet these national objectives. Funds must be expended in a manner that will produce the greatest measurable impact in the community.

ENGINEERING SERVICES

The majority of our efforts are expended working on Capital Projects. These projects account for approximately 80% of our workload covering five programs/service lines. Time is allocated to each infrastructure project. The field engineering technicians provide field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering technicians, and publicly bid if required. Once a contractor is selected, the construction manager, our engineering technicians, and contracted inspectors observe construction. A final inspection is performed and warranty is generally in place for one year from the time final payment is made. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

The next largest program is development review. This program involves over 75% of the Engineering

staff throughout the process. Staff works with developers, their architects/engineers/contractors, and other City staff on the initial concept planning, design and construction plan review, crafting development agreements, permit issuance, construction oversight, and final project acceptance and dedication of public infrastructure to the City.

In addition to our in-house engineering duties, the division manages consultants to ensure that consultant-generated public works projects are undertaken with the City's interests in mind. Consultants are charged with planning, design, construction engineering, and inspection of some of the projects that the City has committed to build. This includes coordinating consultants' efforts with private developers, utility companies, other public agencies such as the Department of Transportation, Department of Natural Resources, Milwaukee County, City of Milwaukee, Milwaukee Metropolitan Sewerage District, etc.

Engineering Services also coordinates with the Wisconsin Department of Transportation (DOT) on DOT projects impacting Wauwatosa. Staff oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

ECONOMIC DEVELOPMENT

This program consists of daily economic development activities to attract, retain, and expand businesses. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, and more.

Economic development staff provides assistance to the Community Development Authority, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority utilizes various funding sources and legal authorities to further redevelopment within Wauwatosa by acting as a development agent on behalf of the city for matters related to redevelopment and housing. The Authority has control over Community Development Block Grant (CDBG) funds allocated to it, as well as the CDBG revolving loan fund formerly administered by the Wauwatosa Revolving Loan Fund Corporation (WRLFC) and non-federal funds for façade improvements, code updates, and signage.

BUILDING REG & CODE ENFORCEMENT (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their fields. Many inspectors are multi-disciplined and are able to inspect in many areas. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities, although compliance and follow-up continue at all times. This division is a designated state agent for review of plans and performance of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING REG & CODE ENFORCEMENT (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections, and Enforcement. This program is managed by the Development Department, but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 30 contract days at \$400 per day each year for an annual cost of \$12,000. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who investigate and insure corrective action when necessary.

BUILDING REG & CODE ENFORCEMENT (PROPERTY MAINTENANCE)

This service is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2021 ACHIEVEMENTS

PLANNING & ZONING

- Initiated “Zone Tosa for All” project to review and recommended revisions to the zoning code with an equity focus.
- Commenced implementation of EnerGov ERP software.
- Introduced zoning code housekeeping amendments.
- Coordination of, and communication about, the Tosa Restarts Temporary Regulatory Relief Program.
- Coordination of Development Department Board of Public Works applications.
- Development of Greenway Plan with Bicycle-Pedestrian Facilities Committee.
- Continued communication with the GIS Manager for planning-related GIS functionality.
- Public Works landscaping projects including rain garden and tree planting at Hart Park.
- From August 2020 through July 2021, Planning Division staff (Principal Planner, Assistant Planner, and Landscape Architect) attended approximately 600 meetings that occurred during and after the work day.
- From August 2020 through July 2021, 52 zoning applications have been submitted for review by staff, the Plan Commission, Community Affairs Committee, Common Council, and/or Board of Zoning Appeals.
- Members of the Planning Division staff attended the following virtual conferences/training: American Society of Landscape Architects (ASLA), Congress for New Urbanism. Upper Midwest Conference (WAPA), Hindsight 2020, Our Health Our Future and City Lab 2021: Urban Solutions to Global Challenges.
- Implementation of applicable recommendations from the Mid-Town Master Plan, Life Sciences District Master Plan, Active Tosa: Park and Open Space Plan, Housing Policy, Bicycle & Pedestrian Facilities Plan and Tosa Streets ordinance.

- Two Planning Division staff members were selected as City Hall Wellness Champions, which involves monthly meeting attendance and publicity of wellness efforts/programs.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Completed final phase of the City-wide historic property intensive survey.
- Developed a delay of demolition procedure for future Common Council consideration.
- Identified additional properties for local historic designation consideration.
- Conducted six Design Reviews to date.
- Staff, along with the consultant, presented the Analysis of Impediments (AI) to the Equity & Inclusion Commission and Committee of the Whole. The 5-year Consolidated Plan was accepted by HUD
- Staff attended the virtual National Community Development Association (NCDA) annual conference.
- Staff completed two subrecipient monitoring visits to date.
- Staff amended the Annual Plan to include CARES Act COVID-19 (CV & CV3) funding.
- Staff applied to the State of Wisconsin for CARES Act COVID-19 (CV2) funding (\$252,560.42).
- 2021 Projects & Funding Levels: Total Grant \$ 1,028,257

Administration & Planning - \$205,651 Maximum

Administration/Planning:	\$ 160,200
Metro Fair Housing:	<u>\$ 39,800</u>
Total:	\$ 200,000

Public Services & Community Programs - \$154,238 Maximum

Senior Center:	\$ 83,000
Life Navigators	\$ 25,900
Greater Tosa Outreach:	\$ 27,098
Tosa Food Pantry:	\$ 6,000
Tosa Cares	<u>\$ 10,000</u>
Total:	\$151,998

Public Facilities, Economic Development & Rehabilitation

WWBIC:	\$ 30,000
Community First	\$ 127,466
MSP Real Estate	\$ 350,000
Carmelite Ministry	\$ 68,793
CDA	<u>\$ 100,000</u>
Total:	\$ 676,259

ENGINEERING SERVICES

- Another contract was executed to convert High Pressure Sodium (HPS) street lights to energy-saving LED fixtures in various locations. Approximately 240 LED fixtures were installed in 2021.
- Engineering provides ongoing support to the Bicycle and Pedestrian Facilities Committee. In 2020, the Committee will see the adoption of the Neighborhood Greenways Plan. The Committee has advised staff regarding the implementation of the Complete Streets Ordinance, on an on-going basis, as it pertains to the 2021 roadway improvement projects in the Capital Improvement Program.
- Neighborhood Traffic Calming Program is up to date on the applications.
- Selected a consultant and began design of WisDOT funded reconstruction of North Ave. from Mayfair Rd. to Menomonee River Parkway. Public involvement meetings are scheduled for fall and early winter of 2021.
- The City secured \$600,000 in grant money for the construction of 3 new green alleys in the 2021. Construction of the 3 new green alleys will be completed in the summer/fall of 2021.
- Sanitary lateral grouting in the Grantosa neighborhood was designed and bid in 2021 and is scheduled for completion in the Spring of 2022.
- The City qualified to receive \$57,680 in grant funding from the Wisconsin Department of Natural

Resources Urban Non-Point Source Planning Grant program. The funds will be used to complete a Citywide Stormwater Management Plan Update.

- The first phase of the City-Wide Fiber Optic Program has been completed. The fiber network links the Police Station, Public Works, City Hall, Fire Station No. 51, and Hart Park facilities. Available connection locations have been provided for schools along the route.
- Portland Ave, 68th St, and 60th Street, utility and street improvements were designed completely in-house using Civil 3-D to model pipe networks and roadway surfaces. All projects are scheduled for completion during the 2021 construction season.
- Harmonee Parking Lot Repaving project designed in-house. Construction is scheduled for completion in fall of 2021.
- Many annual programs that focus on maintaining infrastructure were completed on schedule such as sealcoating, crack filling, and pavement markings.
- Collaborated with the City's GIS Manager in creating a new sidewalk GIS application that is used for tracking defective sidewalk for the annual sidewalk repair program. This application is then used to send out assessment notices to affected property owners. The 2021 sidewalk repair program is scheduled for construction in late summer/early fall 2021.
- Engineering staff continues to administer the private development review process as a "one stop shop." Of note in 2021 is the staff's development review of multiple projects such as Le Bon Vivant, Watertown Apartments, Mayfair Road Multi-family Redevelopment, Western Building Products Redevelopment, Harlow and Hem, UWM Innovation Campus, and continued expansion at the MRMC campus.
- Engineering staff was integral in the planning, coordination, and construction review efforts between the City and the School District on the fast-tracked McKinley and Wilson Schools. Wilson School construction was coordinated with the City's Portland Avenue project to achieve similar completion dates in the late summer of 2021.
- Continued use of an Engineering Development Review Escrow process for any private development that occurs within the City. This process allows Engineering staff to charge their time spent on development review to private development applicants. The process has recovered \$51,300 over the first half of 2021.
- Staff continues coordination with MRMC on their ongoing expansions, Bike and Ped improvements, and other multi-modal efforts.
- The Engineering Services Division has filled the additional positions that were initially approved following the 2019 Organizational Assessment study.
- Commenced implementation of EnerGov ERP software.

ECONOMIC DEVELOPMENT

- The City's Strategic Plan set a property value measure of \$81 million per year in net new construction. The estimated increase in net new construction (equalized value) in 2020 (as of 1/1/21) was \$79,466,800.) Wauwatosa had the fourth highest net new construction number in Milwaukee County.
- With the Wauwatosa Revolving Loan Fund Corporation (WRLFC) and Community Development Authority (CDA), we assisted five small businesses through their traditional financial assistance to facilitate redevelopment and business expansions (revolving loans and forgivable loans.)
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings and joint marketing materials.
- Continued to improve online economic development assistance information.
- Completed implementation of a three-year USEPA Hazardous Assessment Brownfield Grant.
- Continued implementing the Wauwatosa Housing Policy through the Economic Development Investment Policy and available financial resources.
- Began TIF negotiations to facilitate three redevelopment projects.
- Began implementation of a TAP grant to expand BublR on the MRMC campus in partnership with

MRMC.

- Participated in “Zone Tosa For All” project.

COMMUNITY DEVELOPMENT AUTHORITY

- The CDA approved three sign and one code compliance forgivable loans, approved one CDBG revolving loan and continued monitoring three (3) CDBG forgivable loans to ensure compliance with program requirements and job creation efforts.
- Continue to oversee the redevelopment of 6330 W North Avenue, the East Tosa Walkup development.
- Issued an RFP for redevelopment of the Blanchard Street Parking Lot, conducted four developer presentations and proposal reviews, and selected Mandel’s Harlow & Hem proposal as the preferred option. Negotiations are underway.
- Purchased the property at 7746 Menomonee River Parkway and started discussions about redevelopment of the site.
- Continued to evaluate redevelopment proposals for the CDA owned former landfill parcel.
- Continued to support COVID-19 assistance efforts through the Tosa Restarts Program.

BUILDING REG & CODE ENFORCEMENT (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	2017	2018	2019	2020
BUILDING	885	926	811	755
Residential	725	740	656	635
Commercial	160	186	155	120
MECHANICAL	814	901	862	880
ELECTRICAL	1751	1785	1696	1744
PLUMBING	1052	1035	997	986
OCCUPANCY	120	110	170	83
TOTAL PERMITS	5033	5151	4913	4821
TOTAL REVENUES	\$1,392,659	\$1,062,791	\$1,428,639	\$1,130,764
INSPECTIONS	9,003	8,677	8,838	7,888

BUILDING REG & CODE ENFORCEMENT (WEIGHTS & MEASURES)

	2017	2018	2019	2020
Permit Revenue	\$10,840	\$12,060	\$10,670	\$10,840

BUILDING REG & CODE ENFORCEMENT (PROPERTY MAINTENANCE)

	2017	2018	2019	2020
Inspections	734	800	890	1,029
Violations	474	369	566	728
Enforcement Cases	321	333	388	460
Citations/Court	21	14	0	4

- The division successfully achieved significant property maintenance compliance at two parcels: Thurner Heat Treating on Mayfair Road and a Micro Center owned site on Burleigh Street.

2022 GOALS

PLANNING & ZONING

- Continue implementation of EnerGov ERP software with go-live scheduled for April. Provide staff training as necessary.
- Investigate staffing models in order to advance affordable, special needs, and other housing initiatives.
- Continue implementation of applicable recommendations from the Mid-Town Master Plan, Life Sciences District Master Plan, Active Tosa: Park and Open Space Plan, Housing Policy, Bicycle & Pedestrian Facilities Plan and Tosa Streets ordinance.
- As applicable, initiate zoning code updates from the Zone Tosa for All project.
- Initiate an update to the City's Comprehensive Plan. This multi-year project will begin by issuing a request for proposals for professional services sometime during the 3rd or 4th quarters of 2022.
- Continue to work with the GIS Manager to improve planning and zoning information and functionality.
- Continue to support outreach and education efforts initiated by the Bicycle and Pedestrian Facilities Committee.
- Staff will continue to work on the Strategic Plan goals, as applicable, particularly:
 - Property Value: Increase the City's property tax base in a balanced and strategic manner.
 - Public Spaces: Strengthen the connection among people and the places we share.
 - Transportation - Cars, Buses, Bikes and Feet: City collaboratively works to improve its transportation options to support the varied choices of residents, visitors and businesses.
 - Well Maintained Infrastructure: Repair and replace the City's infrastructure at a pace that will ensure our infrastructure is in good repair within financial restraints of budgeting for generations.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Add panels to the historic property display wall in City Hall.
- Continue Preservation of Properties Award program.
- Continue design review of designated properties.
- Continue public education.
- Continue to assist with plans for City-owned parcel.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities that aid in the prevention or elimination of slums, blight, and/or fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Work with neighboring entitlement communities to address the regional analysis of impediments.
- Work with Milwaukee County to implement the 5-year Consolidated Plan update for the consortium.
- Continue to expend CDBG-CV funds.

ENGINEERING SERVICES

- Undertake a feasibility study for consideration of a future Transportation Utility
- Review streets identified for 2023 construction in accordance with the Complete Streets Ordinance to ensure all modes of transportation are being evaluated during design and budgeting.
- Continue to work with the Safe Routes to School program and the Bicycle and Pedestrian Facilities Committee to implement safer pedestrian crossings in and around schools.
- Continue design on WisDOT Surface Transportation Program – Urban (STP-U) North Ave. project. Project is scheduled to be let in December of 2022.
- Continued design and construction of improvements included in the pedestrian safety program.
- Identify strategies to plan efficient transportation systems.
- Continue to work with Public Works to optimize opportunities to use City crews for pavement repairs independent of the capital paving projects.
- Begin implementing new policies and operational procedures related to the City’s Municipal Separate Storm Sewer System permit issued by the Wisconsin Department of Natural Resources. The effort will also include the development of a city-wide stormwater management plan as well as updating the stormwater utility.
- Expand the fiber optic infrastructure installed throughout the City in 2020 to the northern and southern City limits while incorporating existing City infrastructure along the way as well as working with the School District to identify shared opportunities.
- Develop design plans for the implementation of sidewalk and streetscaping improvements on North Avenue between 60th Street and 76th Street as identified in the East Tosa Master Plan as well as between 80th Street and 86th Street as identified in the Mid-Town Master Plan.
- Explore future capital project opportunities with the increased funding available through the Milwaukee Metropolitan Sewerage District’s Green Solutions funding program.
- Develop city staff recommendations and begin the stakeholder involvement process to select an alternative and develop budget forecasts for the Schoonmaker Creek East Tosa Flood Relief project.
- Continue the design process to replace the Wisconsin Avenue Bridge over the Honey Creek Parkway. This effort will include public meetings, coordination with many regulatory agencies, and work with the Wisconsin Department of Transportation on what the ultimate design of the bridge will be.
- Continue monthly coordination meetings with the Wisconsin Department of Transportation regarding the Zoo Interchange – North Leg construction project planned for 2021-2023.
- Work with all divisions of the Development Department on a code modernization effort.
- Continue implementation of EnerGov ERP software with go-live scheduled for April. Provide staff training as necessary.

ECONOMIC DEVELOPMENT

- Work with Community Development Authority (CDA) to redevelop priority properties as identified by the CDA through their criteria-based selection process and develop priorities for use of affordable housing redevelopment funds.
- Continue implementation of the MidTown Tosa, East Tosa, and Village Master Plans.
- As identified in the Strategic Plan, continue to identify sources and strategies for the expansion of Bublr Bike Share station.
- Continue to improve online economic development assistance information.
- As directed by both the WRLFC and CDA, continue to promote WRLFC loans, CDA forgivable loans, and City code compliance, signage, and façade forgivable loans through a unified marketing effort to help meet the City’s Strategic Plan goal to foster business development through proactive strategies.¹⁶⁶

- Update the City's 2016 Housing Study.
- As identified in the Strategic Plan, staff will work to increase City's property tax base in a balanced and strategic manner through:
 - Increasing business recruitment and retention efforts.
 - Assessing the impact proposed developments have on neighborhoods.
 - Implement the adopted Housing Policy based on citywide housing study recommendations that are periodically updated.

COMMUNITY DEVELOPMENT AUTHORITY

- Continue implementation of recommendations in Redevelopment District No. 1 Project Plan.
- Oversee completion of the mixed-use East Tosa Walkup development at 6330 W North Avenue.
- Oversee the redevelopment of the Blanchard Street Parking Lot (Harlow & Hem).
- Facilitate redevelopment of 7746 Menomonee River Parkway.
- Acquisition of blighted properties and/or catalytic sites utilizing redevelopment reserve funds.
- Oversee redevelopment of former landfill site and negotiate a development agreement / land transfer.

BUILDING REG & CODE ENFORCEMENT (BUILDING REGULATIONS)

- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.
- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.
- Issue 95% of approved permits within 2 business days.
- Recover 90% of program costs through permit fees.

BUILDING REG & CODE ENFORCEMENT (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost.
- DATCP will continue to conduct inspections and complaint referrals.

BUILDING REG & CODE ENFORCEMENT (PROPERTY MAINTENANCE)

- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.

2022 BUDGETARY CHANGES

PLANNING & ZONING

No changes.

ECONOMIC DEVELOPMENT

\$125,000 in property tax revenue is transferred to the Community Development Authority's Affordable Housing reserve. These funds are made available through additional property tax revenue generated by a portion of the Milwaukee Regional Medical Campus which became taxable in 2021. This is intended to be an annual contribution. Staff will work with the CDA will develop a long-term plan on how to utilize these funds.

ENGINEERING SERVICES

Additional funds were requested for Engineering staff to attend Congress for the New Urbanism (CNU) in order to maintain staff accreditation, as well as attend professional development classes for professional development hours (PDH's) required for biennial Professional Engineering license and Professional Surveyor license renewals.

Funds requested for a transportation utility study.

BUILDING AND SAFETY

Select permit fees are increased to offset the cost of credit card charges. These fees were reviewed and approved by Financial Affairs Committee on July 13th, 2021.

Miscellaneous fee changes to streamline EnerGov software implementation which will have minimal effect on the budget. (Specific fee changes can be found as an attachment to this narrative.)

PROPERTY MAINTENANCE

No changes.

BUDGET SUMMARY TABLE

Historical Preservation Dept. #114					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
297	2,500	2,500	Operating Expenses	2,500	0.0%
17,817	-	-	Services	-	0.0%
25,332	15,000	15,000	Other Expenses	-	-100.0%
43,446	17,500	17,500	TOTAL	2,500	-85.7%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
20,717	15,000	15,000	InterGov Revenues	-	-100.0%
20,717	15,000	15,000	TOTAL	-	-100.0%
Net Cost					
22,729	2,500	2,500	TOTAL	2,500	0.0%

**Planning and Zoning
Dept #610**

Expenditures

	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
251,815	271,397	271,397	Wages	279,679	3.1%
-	-	-	Overtime	-	0.0%
94,775	102,397	102,397	Benefits	107,297	4.8%
782	782	782	Other Compensation	782	0.0%
5,225	18,026	18,315	Operating Expenses	18,687	3.7%
-	13,500	13,500	Services	13,500	0.0%
22,746	24,793	24,793	Internal Charges	24,285	-2.0%
-	-	-	Other Expenses	-	0.0%
375,343	430,895	431,184	TOTAL	444,230	3.1%

Revenues

	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	
145	-	-	InterGovt Revenues	-	0.0%
28,815	19,000	19,000	Public Charges	19,500	2.6%
28,960	19,000	19,000	TOTAL	19,500	2.6%

Net Cost

346,384	411,895	412,184	TOTAL	424,730	3.1%
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Economic Development Dept #615

Expenditures

	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
137,271	127,992	127,992	Wages	131,833	3.0%
48,034	49,402	49,402	Benefits	48,927	-1.0%
1,252	1,252	1,252	Other Compensation	1,252	0.0%
5,382	14,436	14,436	Operating Expenses	14,725	2.0%
13,744	22,000	34,185	Services	22,000	0.0%
-	100	100	Utilities	-	-100.0%
23,462	25,465	25,465	Internal Charges	22,745	-10.7%
28,247	100,000	306,940	Other Expenses	-	-100.0%
257,394	340,647	559,772	TOTAL	241,482	-29.1%

Revenues

	2021				
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
38,131	80,000	80,000	Intergov Revenues	-	-100.00%
38,131	80,000	80,000	TOTAL	-	-100.0%

Net Cost

219,262	260,647	479,772	TOTAL	241,482	-7.4%
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Building Reg & Code Enforcement Dept #620

Expenditures

	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
574,894	574,960	574,960	Wages	581,599	1.2%
90	-	-	Overtime	-	0.0%
251,485	268,284	268,284	Benefits	263,710	-1.7%
3,821	3,521	3,521	Other Compensation	3,521	0.0%
5,940	20,325	20,325	Operating Expenses	20,732	2.0%
5,745	17,240	17,240	Services	13,400	-22.3%
820	-	-	Utilities	-	0.0%
115,936	122,462	122,462	Internal Charges	127,594	4.2%
958,732	1,006,792	1,006,792	TOTAL	1,010,556	0.4%

Revenues

	2021				
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
1,920	5,000	5,000	Property Assessments	5,000	0.00%
5,712	-	-	InterGovt Revenues	-	0.00%
1,119,924	959,910	1,079,400	Licenses & Permits	981,185	2.22%
94,795	42,240	87,240	Public Charges	50,000	18.37%
1,222,351	1,007,150	1,171,640	TOTAL	1,036,185	2.9%

Net Cost

(263,619)	(358)	(164,848)	TOTAL	(25,629)	7058.9%
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Engineering Dept #625

Expenditures

	2021				2022 / 2021
2020	Adopted	2021		2022	% of
Actual	Budget	Revised	Name	Budget	Change
1,453,299	1,587,784	1,581,184	Wages	1,673,858	5.4%
55,084	35,000	35,000	Overtime	35,000	0.0%
661,390	684,881	684,881	Benefits	656,082	-4.2%
1,002	1,052	1,052	Other Compensation	1,052	0.0%
73,928	27,090	79,190	Operating Expenses	30,632	13.1%
62,350	82,000	156,406	Services	151,800	85.1%
3,601	3,300	5,050	Utilities	4,500	36.4%
(1,090,962)	(1,372,684)	(1,372,684)	Internal Charges	(1,498,260)	9.1%
250	-	6,600	Capital Outlay	-	0.0%
1,219,941	1,048,423	1,176,679	TOTAL	1,054,664	0.6%

Revenues

	2021				% of
2020	Adopted	2021		2022	Change
Actual	Budget	Revised	Name	Budget	
9,983	0	0	InterGovt Revenues	0	0.0%
80,121	52,000	52,000	Licenses & Permits	52,000	0.0%
43,835	125,000	125,000	Public Charges	125,000	0.0%
133,939	177,000	177,000	TOTAL	177,000	0.0%

Net Cost

1,086,002	871,423	999,679	TOTAL	877,664	0.7%
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Bike / Ped Dept. #635					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
22,726	42,000	42,000	Operating Expenses	42,840	2.0%
-	-	10,000	Services	-	0.0%
22,726	42,000	52,000	TOTAL	42,840	2.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
134	-	-	InterGovt Revenues	-	0.0%
(19,792)	10,000	20,000	Licenses & Permits	10,000	0.0%
(19,658)	10,000	20,000	TOTAL	10,000	0.0%
Net Cost					
42,384	32,000	32,000	TOTAL	32,840	2.6%
Community Dev Block Grant Fund #13					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
46,957	74,275	74,275	Wages	59,977	-19.3%
20,867	25,595	25,595	Benefits	25,371	-0.9%
130	130	130	Other Compensation	130	0.0%
-	-	-	Services	2,253	0.0%
845,968	900,000	1,898,715	Other Expenses	1,112,269	-100.0%
913,923	1,000,000	1,998,715	TOTAL	1,200,000	20.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
821,508	1,000,000	1,898,715	InterGovt Revenues	1,200,000	20.0%
-	-	-	Miscellaneous	-	0.0%
821,508	1,000,000	1,898,715	TOTAL	1,200,000	20.0%
Net Cost					
92,415	-	100,000	TOTAL	-	0.0%

Redevelopment Fund #30					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
-	-	-	Operating Expenses	-	0.0%
4,960	-	-	Services	217	0.0%
450,000	-	-	Transfers	-	0.0%
454,960	-	-	TOTAL	217	0.0%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
-	-	-		-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
454,960	-	-	TOTAL	217	0.0%

**Community Development Authority
Fund #31**

Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
2	-	-	Operating Expenses	-	0.0%
4,100	-	25,000	Services	277	0.0%
5,396	5,546	5,546	Internal Charges	6,102	10.0%
570,802	-	251,000	Other Expenses	40,000	0.0%
-	-	-	Capital Outlay	-	0.0%
580,299	5,546	281,546	TOTAL	46,379	736.3%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
5,033	-	-	Miscellaneous	-	0.0%
450,000	-	-	Other Sources	145,000	0.0%
455,033	-	-	TOTAL	145,000	0.0%
Net Cost					
125,266	5,546	281,546	TOTAL	(98,621)	-1878.2%

PERSONNEL SCHEDULE

Planning / Economic Development / Building				
Position Description	2021 FTE	2022 Base Positions	2022 FTE	2021-22 Change
Administrative Support Special	2.00	2	2.00	-
Assistant City Engineer	1.00	1	1.00	-
Assistant Planner	1.00	1	1.00	-
Building & Safety Manager	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
City Engineer	1.00	1	1.00	-
Civil Engineer	3.00	3	3.00	-
Code Enforcement Officer	1.00	1	1.00	-
Construction Manager	1.00	1	1.00	-
Development Director	1.00	1	1.00	-
Economic Development Manager	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Engineering Coop	1.00		1.00	-
Engineering Technician	7.00	7	7.00	-
Landscape Architect	1.00	1	1.00	-
Office Assistant	-	0	-	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Seasonal Techs/interns	0.74	2	0.74	-
Senior Civil Engineer	4.00	4	4.00	-
Senior Engineering Technician	3.00	3	3.00	-
Student Clerk/GIS Intern	-	0	-	-
TOTAL	35.74	36.00	35.74	-

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired City employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2021 all employees enrolled in the Wisconsin Retirement System will contribute 6.5% of salary towards their pensions. The table below provides a break-out of rates by employee groups for 2022.

2022	Empl- oyee	Empl- oyer	Total
General	6.50%	6.50%	13.00%
Electeds	6.50%	6.50%	13.00%
Police	6.50%	12.08%	18.58%
Fire	6.50%	16.48%	22.98%

2021	EE Change	ER Change	Change
13.50%	-0.25%	-0.25%	-0.50%
13.50%	-0.25%	-0.25%	-0.50%
18.67%	-0.25%	0.16%	-0.09%
23.27%	-0.25%	-0.04%	-0.29%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin Retirement System.

Beginning in 2018, alder persons elected after July 1, 2011 are not eligible for a pension unless they held a prior position in a WRS participating government.

For the 2022 Budget, \$3,551,799 is included for the employer pension contribution (all funds). This represents a decrease of \$153,106 (-4.1%) from the 2021 Adopted Budget due to a decrease in the employer rate for general, elected and fire.

SOCIAL SECURITY

PURPOSE

This account facilitates the funding of the City's portion of Social Security and Medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The City's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2021 is \$142,800

For the 2022 Budget \$2,100,406 is budgeted for all funds, including Social Security and Medicare employer contributions, as compared to \$2,048,527 in the 2021 Budget. The \$106,370 increase is due to the increase in total wages, particularly due to the addition of 5.0 FTE police officers positions associated with the Children's Hospital policing contract.

HEALTH/LIFE FUND

PURPOSE

This fund exists to provide key benefits to attract, retain and engage a talented and efficient workforce.

PROGRAMS/SERVICE LINES

HEALTH INSURANCE

- Self-insured plan up to \$75,000
- Eligibility:
 - FT employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 27% of the premium.
 - 94% of FT employees participate in the wellness program.
 - PT employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan (single coverage only) at their own cost.
 - ACA eligible FT employees (average of 30 or more hours per week) are eligible to participate in the health plan (single or family coverage) at their own cost.
 - Eligible pre-65 retirees:

	2021	2022	Change
Exp	\$ 11,072,123	\$ 10,960,128	\$ (111,995)
Rev	\$ 11,033,585	\$ 10,962,144	\$ (71,441)
Net Cost	\$ 38,538	\$ (2,016)	\$ (40,554)
FTE's	-	-	-

Employment Group	Hire Date	City Contribution to Health Insurance
Police Union (WPOA) & Police Supervisors (WPSA)	Prior to 1/1/92	110%
	After 1/1/92, but prior to 1/1/08	95%
	After 1/1/08, but prior to 8/7/19	50%
	After 8/7/19	\$700 monthly discount
Fire Union (FIRE)	Prior to 1/1/92	110%
	After 1/1/92, but prior to 1/1/08	95%
	After 1/1/08	50%
Fire Supervisors (FACS)	Prior to 9/1/91	110%
	After 9/1/91, but prior to 1/1/08	95%
	After 1/1/08	50%
Non-Rep	Prior to 9/1/91	110%
	After 9/1/91, but prior to 1/1/08	95%
	On or after 1/1/08, but prior to 1/1/15	15%-50% based on years of service*
	On or after 1/1/15	No benefit

- Major Health Insurances Changes for 2022:
 - Projected premium equivalent rate increase of 2.7%
 - Projected medical/RX claims decrease of 4.91%
 - Projected specific stop loss increase of 15.27%

WORKPLACE CLINIC

- The City's Workplace Clinic opened in June 2016.
- The Workplace Clinic is operated by Froedtert Workforce Health and is open 20 hours per week.
- The Workplace Clinic is available to all employees, retirees, spouses and dependent children (ages & 2 up) who are on the City's health insurance plan.

VISION INSURANCE

- Fully insured benefit
- Eligibility:
 - FT employees. The vision premium is built into the health insurance premium.
 - PT employees regularly scheduled for 20 or more hours per week can participate in the plan at their own expense.

LIFE INSURANCE

- Active Employee Eligibility:
 - Fully-insured benefit for full-time active employees up to amount of 1x annual base salary.
 - Fully-insured dependent life benefit for full-time active employees up to \$1,500 for spouse and \$750 for dependent children.
 - Fire union employees have the option to take either a benefit up to an amount of 1.2x annual base salary or a benefit of up to an amount of 1x annual base salary with dependent life coverage of \$3,000 for spouse and \$1,500 for dependent children.
- Retiree Eligibility:
 - Fully-insured benefit up to amount of 1x annual base salary at time of retirement. Retiree pays the cost of premium and this benefit ends at age 65.
 - Self-insured benefit for retirees up to \$3,500 (different calculation for those hired prior to 1974).

RETIREMENT HEALTH SAVINGS ACCOUNT

- City sponsored health savings plan
- Funding is done through:
 - Annual sick leave conversion
 - One-time lump sum payment by the City
 - Sick leave conversion at retirement (for employees hired after 1/1/2008 and before 1/1/2015, with the exception of Police & Fire Supervisors and Union employees)
- Eligibility:
 - FT active employees are eligible to participate following 1 year of service with the City

WELLNESS PROGRAM

- The City cares about the health and well-being of its employees, and in that spirit we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting personal wellness goals.
- Participation in the wellness program is voluntary. However, it does come with an incentive; employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Employees who participate in wellness pay a 15% premium, employees who opt out pay a 27% premium.
- The Core Wellness Steps are:
 - Online Health Questionnaire
 - Biometric and Health Education Appointment
 - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes-based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
 - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
 - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
 - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.
 - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS or complete the Reasonable Alternative Standard process
 - Those employees that do not meet the above requirement but do complete the remainder of the core wellness steps will pay an additional \$600 (annually) on top of their 15% premium contribution.
- In 2020, the average PHRS was 80.53.
- 92% of participating employees qualified for the highest City contribution for health insurance for the 2021 plan year.
- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to employees, and we have designed our wellness resources with that goal in mind. Some examples of these resources include: onsite wellness coaching, nutrition support, behavioral health benefits, onsite physical activity opportunities and a fitness center reimbursement program.

2021 ACHIEVEMENTS

- Maintained and promoted robust benefits and wellness programs, resulting in increased utilization of workplace clinic and wellness offerings; responded to COVID-19 with useful employee solutions: workplace testing and virtual visits and mental health resources.
 - Continued growth and utilization of the Workplace Clinic.

- In 2020, there were a total of 1,100 visits at the Workplace Clinic.
 - The clinic was most frequently used for: vaccinations, blood pressure checks, medication refills, lab testing, coughs, ear pain, eye inflammation, hypertension and COVID-19.
 - Virtual Visits were added to the Workplace Clinic services.
 - Expanded Optional Coaching Program to include a visit to the Workplace Clinic.
 - Expanded flu shot services to have the Workplace Clinic providers staff flu shot clinics at the remote locations (DPW, Fire and Police).
 - Offering a Skin Cancer Screening event in August 2021.
 - Pivoted wellness programming in light of COVID-19 and shifted most programming to a virtual or telephonic format.
 - Offered a variety of wellness programs, presentations and challenges including: Bases Loaded Physical Activity Challenge, Practical Stress Relief presentation, Preparing for Your Health Appraisal presentation, 8-week Stretch & Meditation program, 6-week My Self-Care program and Invest in Wellness Book Club.
 - Encouraged use of Wellness Coaching benefit through updated marketing materials, promotion of services and a Meet Your Wellness Coaches Virtual Meet & Greet.
 - Ran an Action Plan Campaign promoting the personalized Actions Plans available to employees via the wellness portal. A variety of plan topics are available to meet individual plans and interests and typically take 6-8 weeks to complete.
 - Emphasized mental health benefits available to employees throughout the pandemic; worked to provide resources and tools for employees to navigate through work and home challenges
 - Working on an on-site clinic partnership opportunity with the Wauwatosa School District. This partnership will increase clinic accessibility and service offerings for our employees.
- Completed the City's required ACA 1094/1095C reporting.

2022 GOALS

- Partner with Workplace Clinic provider on continued utilization strategies for the clinic.
- Finalize Workplace Clinic partnership with the Wauwatosa School District and monitor outcomes.
- Establish strategic plan for cost constraint while continuing to preserve an attractive benefits package for retention and recruitment purposes.
- Reduce employee health risk through outcomes-based wellness program.
- Redesign of Invest in Wellness program to ensure we are in alignment with best practices and are offering a program that both addresses our population health risks and needs as well as the interests of our employees.

2022 BUDGETARY CHANGES

BUDGET SUMMARY TABLE

Health/Life Insurance Fund #16					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
131,632	120,955	120,955	Wages	130,417	7.8%
377	-	-	Overtime	-	0.0%
(257,671)	223,342	223,342	Benefits	239,392	7.2%
552	552	552	Other Compensation	552	0.0%
11,021	33,040	33,040	Operating Expenses	33,040	0.0%
2,586,419	2,584,688	2,582,044	Services	2,846,823	10.1%
6,392,824	8,106,905	8,106,905	Fixed Charges	7,707,394	-4.9%
2,536	2,641	2,641	Internal Charges	2,510	-5.0%
-	-	43,487	Capital Outlay	-	0.0%
8,867,689	11,072,123	11,112,966	TOTAL	10,960,128	-1.0%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
1,648,791	1,584,422	1,584,422	Miscellaneous	10,962,144	591.9%
8,631,967	9,449,163	9,449,163	Other Sources	-	-100.0%
10,280,758	11,033,585	11,033,585	TOTAL	10,962,144	-0.6%
Net Cost					
(1,413,068)	38,538	79,381	TOTAL	(2,016)	-105.2%

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

DENTAL INSURANCE RESERVE FUND

PURPOSE

This fund provides dental insurance to eligible employees.

- Two plan options available for employees:
 - Self-insured PPO plan
 - Fully-insured HMO plan

- Eligibility for 2021:
 - Full-time City employees
 - Contribute 30% of the premium
 - Part-time City employees regularly scheduled to work 20 or more hours per week
 - Contribute 30% of the premium

	2021	2022	Change
Exp	\$401,691	\$397,598	\$ (4,093)
Rev	\$401,919	\$397,598	\$ (4,321)
Net Cost	\$ (228)	\$ -	\$ 228
FTE's			-

2021 BUDGETARY CHANGES

N/A

2022 BUDGETARY CHANGES

No significant budget changes.

BUDGET SUMMARY

Dental Insurance Fund #17					
Expenditures					
2020	2021	2021		2022	2022 / 2021
Actual	Adopted Budget	Revised	Name	Budget	% of Change
-	-	-	Operating Expenses	-	0.0%
11,102	11,255	11,255	Services	11,327	0.6%
364,338	390,436	390,436	Fixed Charges	386,271	0.6%
375,440	401,691	401,691	TOTAL	397,598	-1.0%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
119,913	124,084	124,084	Miscellaneous	397,598	220.4%
277,975	277,835	277,835	Other Sources	-	-100.0%
397,888	401,919	401,919	TOTAL	397,598	-1.1%
Net Cost					
(22,448)	(228)	(228)	TOTAL	-	-100.0%

WORKERS COMPENSATION

PURPOSE

This fund mitigates the City's safety and workers compensation risk.

PROGRAMS/SERVICE LINES

EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives.
- Facilitate DPW safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with Aegis on matters of employee safety.

BUDGET SNAPSHOT			
	2021	2022	Change
Exp	\$817,868	\$816,306	\$ (1,562)
Rev	\$817,567	\$816,353	\$ (1,214)
Net Cost	\$ 301	\$ (47)	\$ 348
FTE's	-	-	-

MAJOR CHANGES	
•	1.6% increase in claims expense
•	13.8 % increase in insurance premiums

WORKERS COMPENSATION SERVICES

- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with Third Party Billing agency on matters of workers compensation.

2022 GOALS

- Transition from in-house staffing to a hybrid of contracted and in-house staffing

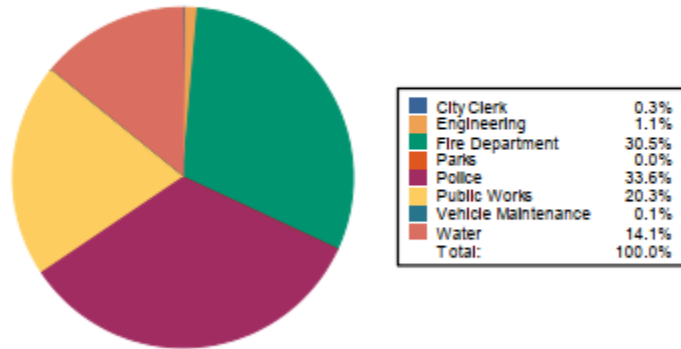
2021 BUDGETARY CHANGES

- While no changes were made to the 2021 budget, the City has incurred 32 claims through the end of August for an estimated cost of \$467,219 as compared to 24 claims for an estimated cost of \$360,553 during this same period the previous year. Annualized, the City would end the year with 48 total claims \$700,829. This is above the five-year annual average number of claims (46) and the total average cost of claims of \$621,248 (adjusted for inflation). While \$620,000 was budgeted for claims, given the volatile nature of workers compensation, no adjustment has been

made to the budget. The table below depicts the claims to date by department. The tables below show the claims distribution by department for 2020.

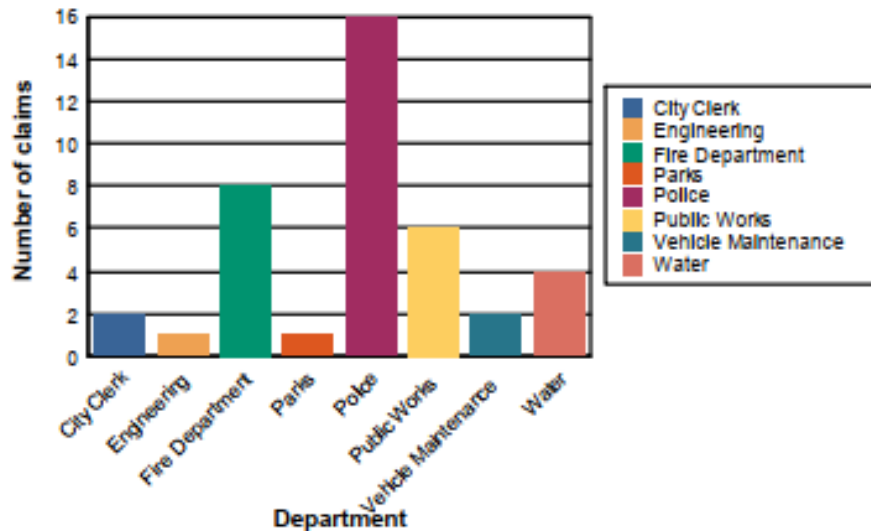
Total Loss by Department

For This Policy Year



Number of Claims by Department

For 2020



2022 BUDGETARY CHANGES

- The claims budget was increased by \$10,000 to \$630,000 to account for medical inflation. The five-year average adjusted for medical inflation is \$621,248 although \$903,416 was incurred in 2020 so there is volatility. The claims budget is allocated among departments based on their 3-year average of total claims. Thus the distribution of this total between departments shifts as shown in the table below.

	2021	2022	Change	%
General Government	12,000	9,000	-3,000	-25%
Fire Department	136,000	201,000	65,000	48%
Police Department	332,000	218,000	-114,000	-34%
Public Works Department	128,000	152,000	24,000	19%
Water Utility	12,000	50,000	38,000	317%
Total	620,000	630,000	10,000	2%

- Premiums for stop-loss insurance increased 13.8% to \$83,000 based on estimates provided by the City's insurance carrier, Cities and Villages Mutual Insurance Cooperative. Premium increases are due to national trends.
- Due to changes in methodology associated with the new payroll system, transfers from the funds are reclassified as Employer Contributions and \$816,353 is budgeted.

BUDGET SUMMARY TABLE

Workers Compensation Fund #19					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
39,666	42,435	42,435	Wages	23,816	-43.9%
17,699	19,180	19,180	Benefits	16,161	-15.7%
134	144	144	Other Compensation	144	0.0%
-	-	-	Operating Expenses	-	0.0%
42,630	57,692	57,692	Services	57,685	0.0%
845,894	698,417	718,417	Fixed Charges	718,500	2.9%
946,023	817,868	837,868	TOTAL	816,306	-0.2%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	2022 / 2021 % of Change
-	-	-	Miscellaneous	816,353	0.0%
808,338	817,567	817,567	Other Sources	-	-100.0%
808,338	817,567	817,567	TOTAL	816,353	-0.1%
Net Cost					
137,686	301	20,301	TOTAL	(47)	-115.6%

INTERNAL GRANTING

PURPOSE

This fund invests in ideas generated by City staff, which increase revenues, decrease expenditures, or increase efficiency of City departments.

PROGRAMS/SERVICE LINES

Beginning in 2012, \$250,000 is made available annually as grants to City departments for proposals that increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees review and rank applications that are then recommended to the City Administrator for final approval. In 2016, \$7,000 became available from the City's insurance provider, the Cities and Villages Mutual Insurance Company as matching funds for risk mitigation projects.

BUDGET SNAPSHOT

	2020	2021	Change
Exp	\$ 251,000	\$ 76,500	\$ (174,500)
Rev	\$ -	\$ -	\$ -
Net Change	\$ 251,000	\$ 76,500	\$ (174,500)
FTE's	-	-	-

2021 ACHIEVEMENTS

- \$7,000 in City funds was matched by a CVMIC Risk Reduction grant for a total of \$14,000 to fund three projects including:
 - An Electrical Hazard Awareness and Prevention in the Forestry Division
 - Thermal Imaging Cameras for the Fire Department
 - Vision Safety equipment for the Police Department
- A City team selected Tyler MUNIS and began implementation in August 2020. Known as "Wildfire" this project is anticipated to continue through November 2022. Internal granting funds are being utilized for funding a System Analyst position dedicated to the project, for back-filling current positions to free City staff up to perform implementation duties and for professional services associated with the implementation. The Financials modules was successfully implemented in July 2020. The Utility Billing module went live in November, 2020. The Human Resource and Payroll system will go live in January 2022, Permitting and Licensing in April 2022 and Asset Management in November 2022.

2022 GOALS

- The program was significantly reduced for 2021 due on-going support needed for the Wildfire project and the staff resources needed to manage American Rescue Plan Act projects.

2022 BUDGETARY CHANGES

- \$70,000 is budgeted in the Engineering Division for a feasibility study of a Transportation Utility to provide additional revenue for capital projects and cash financing in lieu of debt.
- \$7,000 is budgeted as a match for the CVMIC risk reduction grant program
- \$32,000 is budgeted for backfilling for the 2022 phases of the Wildfire Project
- \$20,000 is budgeted in the Finance Department for Implementation Advisory Services for the Wildfire Project.

NON-DEPARTMENTAL EXPENSES AND REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes but offset General Fund department net cost. Also included in this narrative are non-departmental expenses including transfers.

DESCRIPTION

REVENUES

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place, and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 13,385,850	\$ 13,714,271	\$ 328,421
Rev	\$ 52,941,165	\$ 55,897,081	\$ 2,955,916
Net Cost	\$(39,555,315)	\$(42,182,811)	\$(2,627,495)
FTE's	-	-	-

MAJOR CHANGES

- 7.1% increase in the Property Tax Levy
- Use of \$700,000 of ARPA funds
- \$2.2 million increase in Transfer to the Debt Service Fund inclusive of \$951,034 for cash financing.
- \$125,000 included in the Transfer to the CDA for affordable housing.

EXPENDITURE RESTRAINT PROGRAM

The State shares revenue with municipalities that adopt a budget within imposed limitations. The 2021 revenue is a result of the 2020 budget complying with those limits. Municipal amounts are not available until September 15th.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until September 15th. This amount was transitioned to a fixed amount.

PERSONAL PROPERTY AID

Beginning in 2019, the State eliminated personal property taxes on machinery equipment. A state aid was created to offset the lost tax revenue.

TV FRANCHISE FEES

The City receives 4.0% of the gross revenues received by Time Warner Cable and AT&T that were generated within the City. Until 2020, this had been 5.0% but was reduced by 0.5% as of 01/01/2020 and an additional 0.5% as of 01/01/2021 as mandated by the State of Wisconsin. This 1.0% decrease was replaced with a state shared revenue.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

This refers to miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

HOTEL MOTEL TAX

A municipality may impose a “room tax” on entities such as hotels, motels, and other establishments that rent short-term lodging. State law controls municipal room tax collection as well as the use of room tax revenues. 2015 Wisconsin Act 55 (Act 55), the 2015-17 Biennial Budget, modified state law regarding the collection and use of a municipal room tax. Wisconsin law requires that certain percentages of room tax revenues must be spent on “tourism promotion and tourism development”, which is defined to mean any of the following if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) “transient tourist informational services;” and (3) “tangible municipal development, including a convention center.” The City of Wauwatosa imposes a 7.0% room tax of gross receipts.

EXPENSES

COLLECTION WRITE-OFF

An annual appropriation is included here to be used to write-off uncollectable fees and fines owed to the City.

TRANSFER TO THE AMORTIZATION FUND

Typically this equals the amount of interest earnings, interest on taxes and interest on special assessments. The Amortization then makes a transfer to the Debt Service Fund. The Amortization Fund is a separate component of the City’s unrestricted fund balance intended to be used to insure the City has funds on hand to pay debt service. It has also been used to cash finance projects when it is appropriately funded.

TRANSFER TO DEBT SERVICE

This represents the amount of property tax levy needed to fund the City's annual debt service payments. See the Debt Service narrative for more information.

TRANSFER TO CAPITAL PROJECTS

This represents the amount of property tax levy to be used to cash finance capital projects in the Capital Projects Fund. It occasionally is used to preserve expenditure capacity for the Expenditure Restraint Aid program.

TRANSFER TO GENERAL LIABILITY

The amount of property tax levy needed to support the General Liability Fund after charges to departments are calculated. Please see the General Liability narrative for more information.

TRANSFER TO TOURISM

The amount of hotel/motel revenue that is transferred per state statute to the Tourism Commission. Please see the Tourism narrative for more information.

TRANSFER TO PARKS

The amount of property tax levy required to support the net cost of the Parks Fund after direct revenues such as room and stadium rentals offset expenditures. See the Parks narrative for more information.

TRANSFER TO LIBRARY

The amount of property tax levy required to support the net cost of the Library Fund after direct revenues such as reciprocal borrowing aid and book fines offset expenditures. See the Library narrative for more information.

2021 BUDGETARY CHANGES

REVENUES

HOTEL/MOTEL ROOM TAX

DECREASE \$229,000

Due to the resurgence of COVID-19 hotel/motel taxes are projected to be \$229,000 under the original budget of \$1,247,000. The impact of this reduction is entirely in the Tourism Commission, as the General Fund will collect the first \$543,070.

OMITTED TAXES

INCREASE \$442,025

There were approximately 370 personal properties that were omitted from the 2020 tax roll and subsequently billed separately. These were damaged assessments for which property owners had all

previously received notices and had opportunities to contest the value. Approximately 70% of this revenue will need to be shared with the other taxing jurisdictions.

INTEREST ON PROPERTY TAXES	INCREASE \$27,600
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Interest on delinquent property taxes is estimated to be \$27,600 above the original budget of \$90,000

CABLE FRANCHISE FEE REVENUE	DECREASE \$20,000
-----------------------------	-------------------

Cable Franchise Fee Revenue is projected to be \$20,000 below the \$400,000 budget due to lower than budgeted projection based on the first six months of receipts.

EXPENDITURES

TRANSFER TO TOURISM	DECREASE \$232,981
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The transfer to Tourism is reduced to offset the reduced hotel/motel revenue described above.

TRANSFER TO PARKS	INCREASE \$100,000
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The transfer to Parks is increased by \$100,000 to utilize 2021 surplus to help fund 2022 capital projects in order to provide budgetary relief in 2022.

2022 BUDGETARY CHANGES

REVENUES

PROPERTY TAXES	INCREASE \$3,232,189
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Due to the nearly 10% increase in property value, the property tax levy is increased \$3,232,189 to \$48,693,938. This represents a 7.1% increase which is comprised of a 2.0% increase for operating expenditures, as directed by the Financial Resiliency Policy. The policy also allows for an increase of 1.0% for debt service to fund capital improvements. However, due to the ability to cash finance capital (described below), only 0.5% increase for debt service is proposed.

Additional spending priorities were added to the budget and funded with remaining additional property tax levy. These are itemized in the table below and described elsewhere in the budget. The items highlighted in gray are exempt from levy limits.

Levy Increase		
2021 Levy	45,461,749	
Operations Increase	911,846	2.01%
Debt Service increase	223,343	0.49%
Fire Contract reduction	310,034	0.68%
HR Org Development Specialist	85,612	0.19%
Affordable housing contribution	125,000	0.27%
Property tax litigation reserve	625,000	1.37%
Cash financing through bank loan	951,354	2.09%
Total Increase	3,232,189	7.11%
2022 Levy	48,693,938	7.11%

The maximum levy increase allowed by state statute is 5.24% or \$2,383,980. This is made up of 1.16% for net new construction, 1.50% carryover available from 2021 and 2.58% for the increase in debt service (highlighted in gray in the table above). As the City is increasing its levy by 7.11%, exceeding the maximum allowed, it will use up 1.87% of excess levy capacity.

Assuming adoption of this levy amount, the City will have available \$3,702,362 of excess levy capacity, approximately 7.6% of the 2022 levy. The table below provides a sensitivity analysis to demonstrate how many years are remaining before the City exhausts its remaining excess levy capacity based on assumptions of the average amount of net new construction (NNC). Net new construction has averaged 1.98% since 2015; however, that average since 2018 has been 1.47%. It should be noted that due to the increase in the equalized value a 10% larger dollar amount of net new construction will be needed to achieve the same percentage of growth.

Years of Levy Capacity Available Assuming 2.0% for operations:		
NNC %	Years	
0.50%	5.07	
0.75%	6.08	
1.00%	7.60	
1.50%	15.21	

Once the excess levy capacity is exhausted, the City's levy growth will not be able to exceed its net new construction. Given historical expenditure growth rates and historical net new construction rates, this would likely result in service level reductions.

PAYMENT IN LIEU OF TAXES

DECREASE \$32,819

Payments in lieu of taxes decrease \$32,819 to \$472,181 due to COVID related increases in vacancy rates at the senior living facilities.

FRANCHISE FEES

DECREASE \$32,000

Franchise fee revenue is decreased to \$372,000 due to decreased gross cable revenue.

HOTEL MOTEL

NO CHANGE

The hotel motel revenue is estimated to remain flat at \$1,247,000. This assumes that hotel revenue on a per room basis is 65% of what was earned in 2019. As of August, that revenue was approximately 73% of where it had been in 2019.

	Total Revenue	Allowable Retained Amount	Total Tourism Spend	Total spend as % of Revenue
2017	1,205,791	623,137	582,654	48%
2018	1,512,408	610,212	902,196	60%
2019	1,607,813	586,407	1,021,406	64%
2020	687,079	619,500	67,580	10%
2021	1,077,541	543,070	534,471	50%
2022	1,247,000	543,070	703,930	56%

GENERAL TRANSPORTATION AID

DECREASE \$155,012

While General Transportation Aids is budgeted in the public works and capital budgets, it is noted here that it increased by \$83,731 to a total of \$2,576,777. This revenue is based on a six-year average of road maintenance costs and increases in 2022 due to a slight increase in the City's six-year average spend combined with an increase of the City's share of the state-wide amount.

The amount budgeted in the General Fund increases \$143,042 to \$2,468,908 while the amount in the Capital Projects Fund decreases by \$59,311 leaving \$107,869 available for cash financing of roadway improvements.

TRANSFER FROM AMORTIZATION FUND

DECREASE \$650,000

The transfer from the Amortization fund is used a contingency to preserve expenditure capacity to qualify for the Expenditure Restraint program. This is reduced to 0 but will be adjusted during the budget approval process if excess capacity is available. It is offset by an equal expenditure reduction below.

TRANSFER FROM SPECIAL GRANT FUND

INCREASE \$700,000

The City was awarded \$24.6 million American Rescue Plan Act funds. Of this, \$1.6 million is available for general government purposes to offset 2020 lost revenue. \$700,000 is used here to stabilize the 2022 Budget by offsetting revenues that have not yet recovered from COVID related decreases. This includes interest earnings, parks rental revenues, and court and parking citations. As these revenues rebound, the APRA funds will be decreases in subsequent budgets.

EXPENDITURES

TRANSFER TO THE AMORTIZATION FUND**DECREASE \$724,000**

The Transfer to the Amortization Fund decreases \$724,000 to \$489,000 matching the decrease in interest earnings. There is no change to the Amortization Fund balance as an equal amount is transferred from the Amortization Fund to the Debt Service Fund.

TRANSFER TO CAPITAL PROJECTS**DECREASE \$600,000**

The Transfer to Capital Projects Fund decreases \$600,000 to \$890,000. This is caused by a \$650,000 decrease of excess expenditure capacity as described above. It is offset by a \$50,000 increase for Fire Capital projects bringing the total available to cash finance Fire projects and serve as an offset to the eventual expiration of the revenue earned through the Fire Protection Services contract with Milwaukee County to \$320,000.

TRANSFER TO DEBT SERVICE**INCREASE \$2,161,584**

Due a decrease in general fund interest earnings and an increase in debt service, the Transfer from the General Fund increases \$2,161,584 to \$7,898,267. This increase is made up of:

- \$724,000 decrease in the Transfer from the Amortization Fund due to a decrease in interest earnings
- \$223,343 increase in debt services
- 190,964 decrease in debt service for Parks so that the increase in the General Fund Transfer of offset by a decrease in the Transfer From Parks to Debt Service.
- \$951,354 of additional property tax revenue to described above to be used to cash finance capital projects through a short term bank loan.
- Approximately \$71,900 in differences between the amount budgeted for the General Fund Transfer in 2021 and the actual needed.

TRANSFER TO GENERAL LIABILITY**DECREASE \$234,902**

This transfer is used to balance out the charges from the General Liability Fund to the departments. As the charges in the department grew in 2022, less general fund subsidy was needed.

TRANSFER TO THE COMMUNITY DEVELOPMENT AUTHORITY**INCREASE \$145,000**

This is a new transfer in 2022. \$20,000 of the transfer is for mini-matching grants for façade and sign improvements or building code compliance for small businesses that is managed by the Community Development Authority (CDA). This had been previously budgeted in the Economic Development division but is reclassified under the CDA as they have authority over the program. The remaining \$125,000 represents the utilization of additional property tax revenue described above as an annual contribution to the CDA's Affordable Housing Reserve.

TRANSFER TO PARKS**DECREASE \$419,452**

The major reasons for the decrease of this transfer are the \$190,964 decrease in debt service, a \$101,027 decrease in capital outlay and a \$88,241 decrease in wages.

BUDGET SUMMARY TABLE

Non-Departmental Dept #902					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
70,400	96,500	89,500	Other Expenses	59,500	-38.3%
10,990,402	13,289,350	13,176,369	Transfers	13,654,771	2.7%
11,060,802	13,385,850	13,265,869	TOTAL	13,714,271	2.5%
Revenues					
2019 Actual	2020 Adopted Budget	2020 Revised	Name	2021 Budget	% of Change
45,691,271	47,303,749	47,544,374	Taxes	50,503,119	6.8%
3,148,142	3,207,619	3,207,619	InterGovernment Revenues	2,949,911	-8.0%
485,650	400,000	384,000	Public Charges	372,000	-7.0%
146,339	156,997	156,997	InterGovernment Charges	174,851	11.4%
22,951	12,000	19,000	Miscellaneous	10,000	-16.7%
1,104,917	1,860,800	2,207,558	Other Sources	1,887,200	1.4%
50,599,269	52,941,165	53,519,548	TOTAL	55,897,081	5.6%
Net Cost					
(39,538,467)	(39,555,315)	(40,253,679)	TOTAL	(42,182,811)	6.6%

REMISSION OF TAXES

PURPOSE

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted for because property tax appeals are not known at the time the budget is adopted.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ -	\$ -	\$ -
Rev	\$ -	\$ -	\$ -
Net Cost	\$ -	\$ -	\$ -
FTE's	-	-	-

2021 BUDGETARY CHANGES

The 2021 Budget did not include any property tax appeals. Ordinarily, approximately 30% will be recovered as chargeback revenue from the other taxing jurisdictions but since there were no property tax appeals, there will be no chargeback revenue. This revenue should be received in 2022 but is attributable to 2021.

2022 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

BUDGET SUMMARY TABLE

Remission of Taxes Dept #154					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
526,917	-	-	Operating Expenses	-	0.0%
526,917	-	-	TOTAL	-	0.0%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
-	-	-		-	0.0%
-	-	-	TOTAL	-	0.0%
Net Cost					
526,917	-	-	TOTAL	-	0.0%

DEBT SERVICE FUND

PURPOSE

This fund exists to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment.

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm, or Water Utilities.

The table below shows the principal amount of outstanding debt as of 1/1/22 by issuance totaling \$133,610,000 of which \$120,905,000 is General Obligation debt which is backed by the property tax base and \$12,705,000 are Water Revenue Bonds which are backed by water rates.

BUDGET SNAPSHOT

	2021	2022	Change
Exp	\$ 10,554,071	\$ 11,926,622	\$ 1,372,551
Rev	\$ 10,504,070	\$ 11,776,623	\$ 1,272,553
Net Cost	\$ 50,001	\$ 149,999	\$ 99,998
FTE's	-	-	-

MAJOR CHANGES

- Total debt outstanding decreases \$4,300,000
- \$935,000 30-day bank loan is included to utilize new property tax revenue to cash finance capital.
- Transfer from General Fund increases \$2.2 million due to decrease in interest earnings and 30-day bank loan.

Debt Issue (as of 01/01/22)	Outstanding Principal
General Obligation	
2010 A Taxable GO Refunding Bonds	2,270,000
2012 GO Prom Notes	\$1,475,000
2013 GO Bonds	\$7,700,000
2013 GO Prom Notes	\$1,050,000
2014 A GO Prom Notes	\$7,025,000
2014 B Taxable GO Prom Notes	\$2,250,000
2015 A GO Bonds	\$5,275,000
2015 B GO Bonds	\$15,200,000
2015 C GO Taxable Bonds	\$4,400,000
2016 GO Bonds	\$11,620,000
2017 GO Prom Notes	\$10,565,000
2018 A GO Bonds Taxable	\$3,160,000
2018 B GO Bonds	\$7,620,000
2018 C GO Prom Notes	\$5,025,000
2019 A GO Bonds	\$11,270,000
2019 B GO Bonds Taxable	\$1,120,000
2020 A GO Bonds	\$7,945,000
2020 B GO Prom Notes	\$4,510,000
2021 GO Prom Notes	\$11,425,000
Subtotal	\$120,905,000
Water Revenue	
2011 Water Revenue Refunded	\$ 300,000
2013 Water Revenue	\$ 3,250,000
2016 Water Revenue	\$ 3,300,000
2017 Water Revenue	\$ 2,700,000
2018 Water Revenue	\$ 3,155,000
Subtotal	\$12,705,000
Grand Total	\$ 133,610,000

In addition, the City will hold a short term bank note of \$935,000 that will be borrowed in December 2021 and repaid early in January 2022. This is to enable the City to cash finance capital spending using new property tax revenue generated by a portion of the Milwaukee Regional Medical Campus that is now deemed taxable as of January 1, 2021.

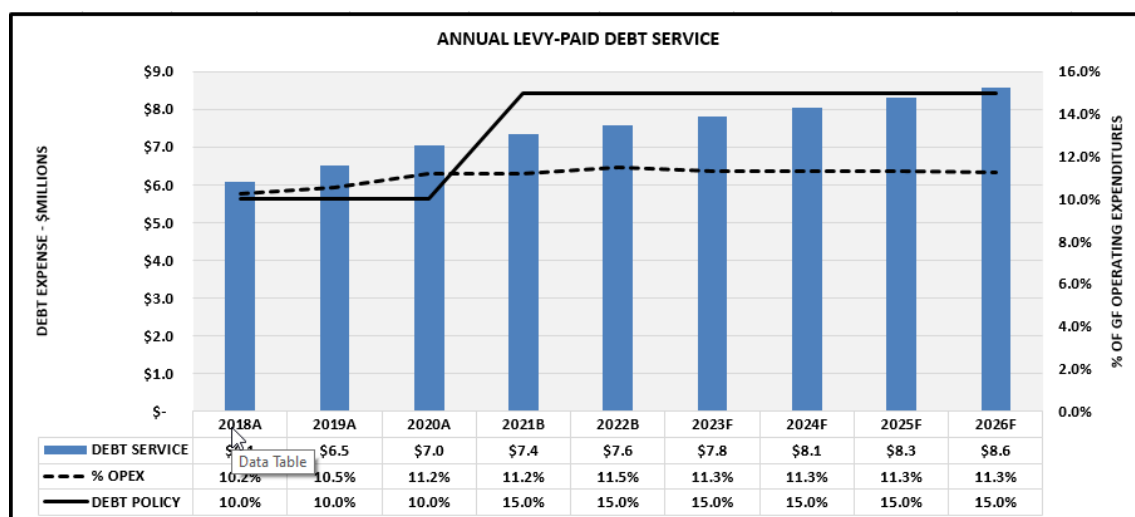
The table below organizes that debt by funding source.

Funding Source	2021	2022	Change
GO Debt - Levy	\$ 47,874,228	\$ 50,819,814	\$ 2,945,585
GO Debt - Parks	\$ 596,997	\$ 311,404	\$ (285,593)
GO Debt - TIF	\$ 25,690,841	\$ 23,390,000	\$ (2,300,841)
GO Debt - Sanitary	\$ 19,023,938	\$ 17,055,960	\$ (1,967,978)
GO Debt - Storm	\$ 18,527,977	\$ 15,026,016	\$ (3,501,961)
GO Debt - Water	\$ 10,891,019	\$ 12,626,806	\$ 1,735,787
GO Debt - MADACC	\$ 1,725,000	\$ 1,675,000	\$ (50,000)
Water Revenue	\$ 13,580,000	\$ 12,705,000	\$ (875,000)
TOTAL	137,910,000	133,610,000	-4,300,000

It is important to consider the debt capacity of an organization as it compares to stated policy and that of comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2022. The National Medians are based on 2017 figures reported by Moody's in March 2020.

Debt Profile	Tosa				Debt Policy	National Medians
	2019	2020	2021	2022 Forecast		
Total Debt	\$ 123,455,000	\$ 123,625,000	\$ 124,330,000	\$ 120,905,000	NA	NA
Total Net Debt	\$ 47,178,784	\$ 47,775,426	\$ 48,471,225	\$ 51,131,218	NA	\$ 56,167,000
Total Debt as % of Full Value	1.95%	1.89%	1.82%	1.76%	4.00%	NA
Direct Net Levy Debt as % of Full Value	0.74%	0.73%	0.71%	0.74%	NA	0.70%
Debt Burden (All taxing bodies - % of value)	4.34%	5.79%	5.54%	5.47%	NA	NA
Debt Service (Net) as a % of Expenditures	10.52%	11.20%	11.18%	11.78%	15.00%	NA
Total Debt per capita	\$2,605	\$2,559	\$2,573	\$2,494	NA	NA
Net Debt per capita	\$996	\$989	\$1,003	\$1,055	NA	\$1,531

The table below shows a projection of debt service as a percentage of operating expenditures as compared to the debt service policy limit of 15%.



2021 BUDGETARY CHANGES

- None

2022 BUDGETARY CHANGES

- Principal payments increase \$1,400,132, while interest payments decrease \$36,081. This is largely due to the increases in the enhanced capital infrastructure program and results in a 0.5% property tax levy increase. \$935,000 of this increase is for a 30-day bank loan being used to cash finance capital using revenue from property at the Milwaukee Regional Medical Campus that is now taxable. This is an estimate, as the 2021 debt has not yet been issued. Within these totals, the levy paid debt service increases \$223,343 to \$7,579,127 (exclusive of the \$935,000 described above.)
- Due a decrease in general fund interest earnings and an increase in debt service, the Transfer from the General Fund increases \$2,161,584 to \$7,898,267 while the Transfer from Amortization Fund decreases \$724,000 to \$489,000. Inclusive in the Transfer from the General Fund is the \$935,000 of additional property tax revenue described above.

BUDGET SUMMARY TABLE

Debt Service Fund #11					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
1,500	-	-	Operating	1,500	0.0%
58,094	45,000	45,000	Services	52,000	15.6%
10,232,732	10,509,071	10,509,071	Fixed Charges	11,873,122	13.0%
10,292,327	10,554,071	10,554,071	TOTAL	11,926,622	13.0%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
29,643	-	-	Miscellaneous	-	0.0%
10,090,199	10,504,070	10,504,070	Other Sources	11,776,623	12.1%
10,119,842	10,504,070	10,504,070	TOTAL	11,776,623	12.1%
Net Cost					

GENERAL LIABILITY

PURPOSE

This fund provides risk management services that address the City’s general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with \$10,000,000 of liability coverage for losses over the self-insured retention level of \$125,000 per occurrence with a \$500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides \$1,000,000 of coverage with a \$25,000 deductible per event. In addition, \$1,000,000 in internal crime coverage is purchased via CVMIC, which insures the City against embezzlement and theft, forgery, and robbery of City funds. In 2013, the City also began purchasing insurance to cover its volunteers. In 2015, CVMIC added Cyber Liability insurance and the City begin purchasing pollution coverage in 2019.

In 2009, CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city’s share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services, reduce premiums, be returned to the city, or a combination of all three. CVMIC’s declared dividend for 2020 payable in 2022 will be \$38,412 an increase of \$4,721 from last year.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but unpaid claims so that claims are generally charged or accrued in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below, and the General Liability fund is reimbursed.

The City also maintains property insurance for approximately \$136,000,000 of value in buildings, property in the open and non-motorized vehicles. Currently the deductible is \$5,000. Since 2016, the newly formed Municipal Property Insurance Corporation provides this coverage.

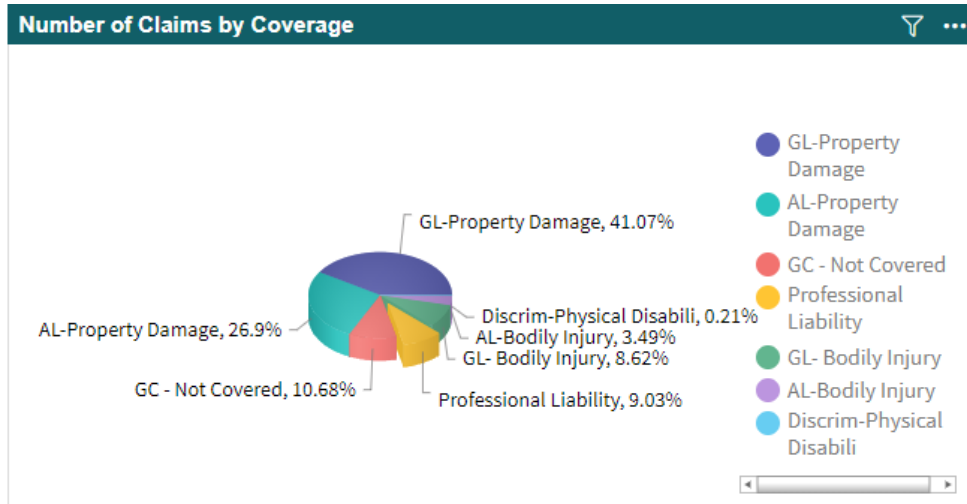
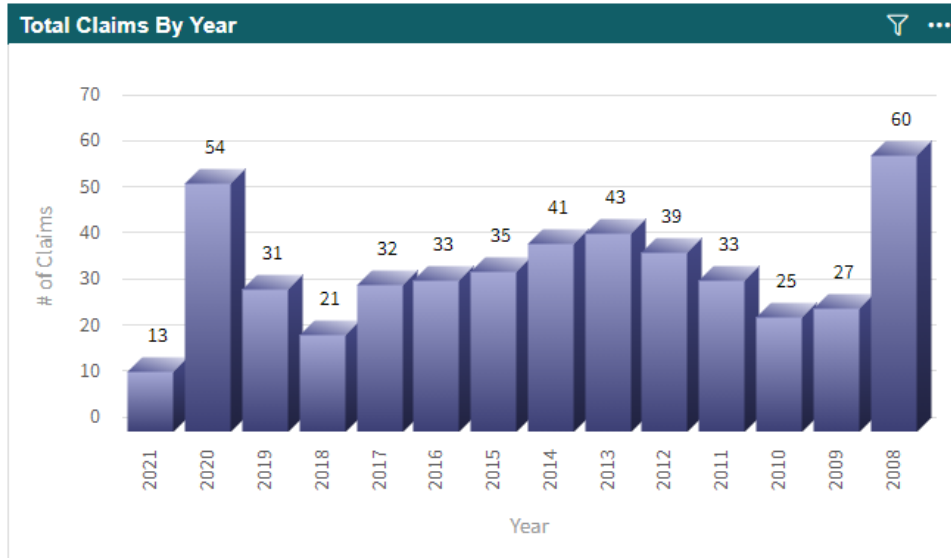
	2021	2022	Change
Exp	\$ 328,831	\$ 581,664	\$ 252,833
Rev	\$ 673,429	\$ 1,402,825	\$ 729,396
Net Cost	\$ (344,598)	\$ (821,161)	\$ (476,563)
FTE's	-	-	-

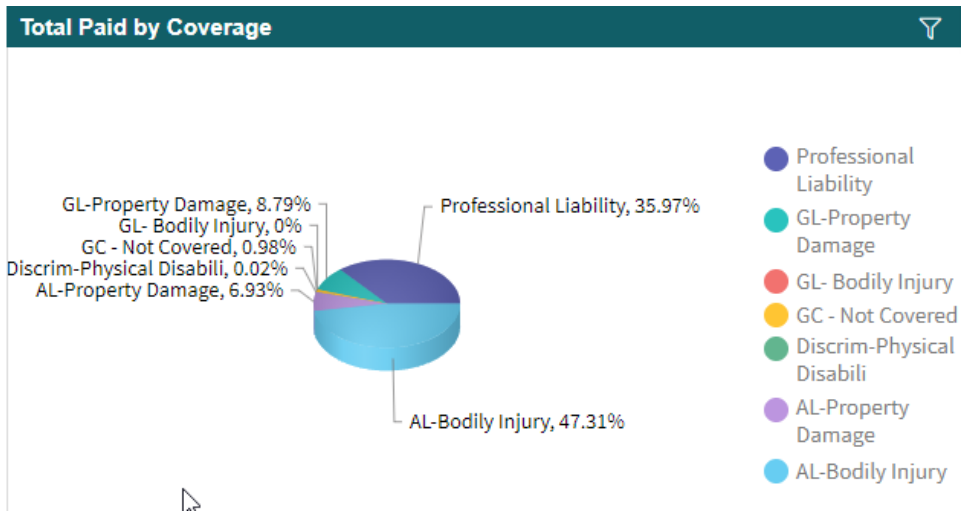
2022 GOALS

- **Mitigate risk of general liability claims** through training, prevention and awareness

2021 BUDGETARY CHANGES

- As of September 30, 2020, 13 General Liability claims had been reported to CVMIC with \$6,600 incurred. While very encouraging, no change is recommended to the adopted budget due to the unpredictable nature of claims.
- The graphs below show the number of claims over time, by insurance line and by coverage.





2022 BUDGETARY CHANGES

- Insurance premiums are expected to increase over 10% to \$140,416 due to national trends, particularly related to losses incurred by police departments.
- Based on historical actuals, claims and related legal services are increased \$100,000 to \$270,000 in anticipation of additional litigation activity.
- This budget does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets. Flood insurance is expected to decrease 12% to \$43,288.00. This is due to work done by the Engineering division to document flood elevations.
- Departments are charged for the claims incurred from July 1, 2020 through June 30, 2021. This is a reimbursement to the general liability fund. In 2022, this amount increased by 851,204 to \$1,308,078 as shown in the table below. (The table includes non-general fund amounts as well). The increase in the charge to the Litigation Reserve is due to a re-assessment of risk associated with property tax appeals.

	2021	2022	Change
Parks		-	-
Sanitary	19,104	412	(18,692)
Storm		-	-
Water	154	26,067	25,913
Police	34,762	200,822	166,060
Fire	3,025	7,409	4,384
PW Ops		65,645	65,645
Roadway	10,078	7,118	(2,960)
Traffic		-	-
Electric		-	-
Solid Waste	9,395	-	(9,395)
Forestry	5,357	-	(5,357)
Engineering		607	607
Litigation Reserve	375,000	1,000,000	625,000
Total	456,875	1,308,079	851,204

BUDGET SUMMARY TABLE

General Liability Fund #18					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
29,995	27,553	27,553	Wages	34,151	23.9%
4,435	4,013	4,013	Benefits	6,769	68.7%
-	-	-	Operating Expenses	-	0.0%
697,698	72	72	Services	200,328	278133.3%
(43,997)	297,193	297,193	Fixed Charges	340,416	14.5%
688,132	328,831	328,831	TOTAL	581,664	76.9%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
33,400	33,691	33,691	Miscellaneous	38,412	14.0%
371,242	639,738	639,738	Other Sources	1,364,413	113.3%
404,642	673,429	673,429	TOTAL	1,402,825	108.3%
Net Cost					
283,490	(344,598)	(344,598)	TOTAL	(821,161)	138.3%

TAX INCREMENT DISTRICTS

PURPOSE

Tax Increment Districts (TID) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met, the district is closed with the then higher current value becoming the basis of taxes paid again to all overlaying taxing jurisdictions.

BUDGET SNAPSHOT

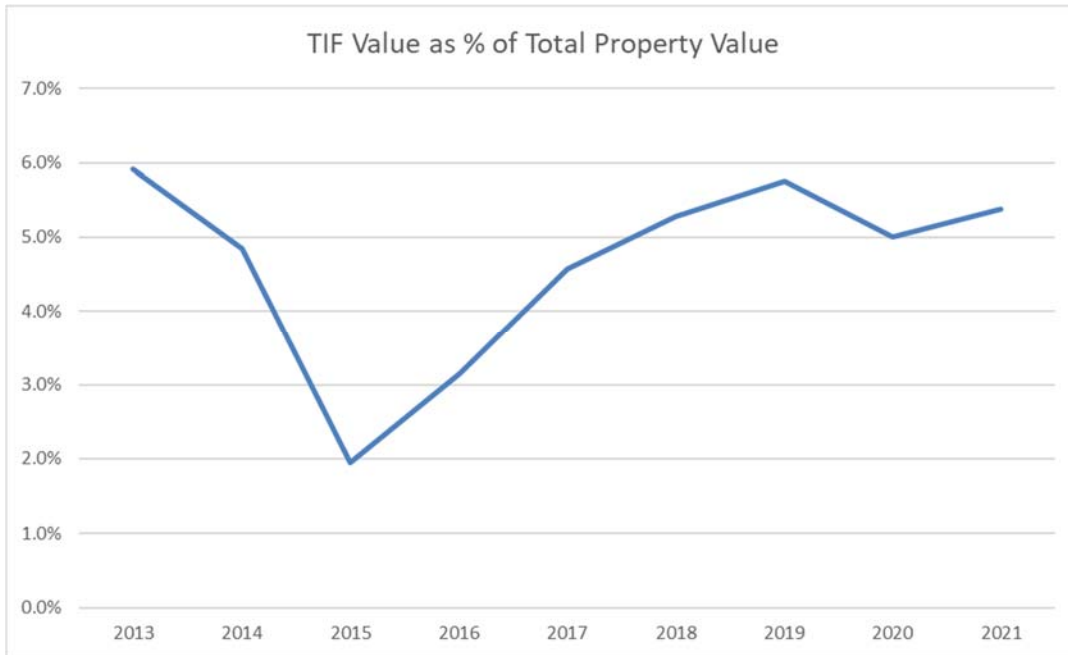
	2021	2022	Change
Exp	\$ 8,219,979	\$ 7,423,869	\$ (796,110)
Rev	\$ 8,444,328	\$ 8,947,439	\$ 503,111
Net Cost	\$ 224,349	\$ 1,523,570	\$ 1,299,221
FTE's	-	-	-

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represented 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately \$725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent reduced property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately \$100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2020	2021	Change
Equalized Value of the City	\$ 6,863,838,600	\$ 7,545,981,900	\$ 682,143,300
Maximum Allowable TID Value	\$ 823,660,632	\$ 905,517,828	\$ 81,857,196
Current TID Increment Value	\$ 343,580,300	\$ 406,395,300	\$ 62,815,000
Unused TID Value Capacity	\$ 480,080,332	\$ 499,122,528	\$ 19,042,196
TID Increment as % of Total Equalized Property Value	5.0%	5.4%	0.4%
Statewide Average	9.4%	9.3%	

\$406,395,300 of TIF increment represents 5.4% of equalized value compared to 12% allowable under state statute compared to the statewide average of 9.3%. The table below shows that since 2015, the City has never exceed 6%.



The following table provides a summary of the changes in TID value by TID from 2020 through 2021. 2021 values are used to determine the increment for the 2022 budget.

	TIF 6	TIF 7	TIF 8	TIF 9
	Innovation Campus	Burleigh Triangle	East State Street	2100 Mayfair
Year Established	2010	2013	2014	2015
Incremental Value	\$ 117,995,000	\$ 146,463,500	\$ 35,591,900	\$ 12,399,900
% of Equalized Value	1.56%	1.94%	0.47%	0.16%
Change in Value from 2020	\$ 3,529,200	\$ 17,826,600	\$ 7,630,000	\$ 1,849,300
% Change in Value	2%	12%	15%	12%
Annual Property Tax Increment	\$ 2,551,605.02	\$ 3,167,227	\$ 769,664	\$ 268,144
12/31/22 Fund Balance	\$ 3,884,926	\$ (358,277)	\$ 1,373,707	\$ 11,137

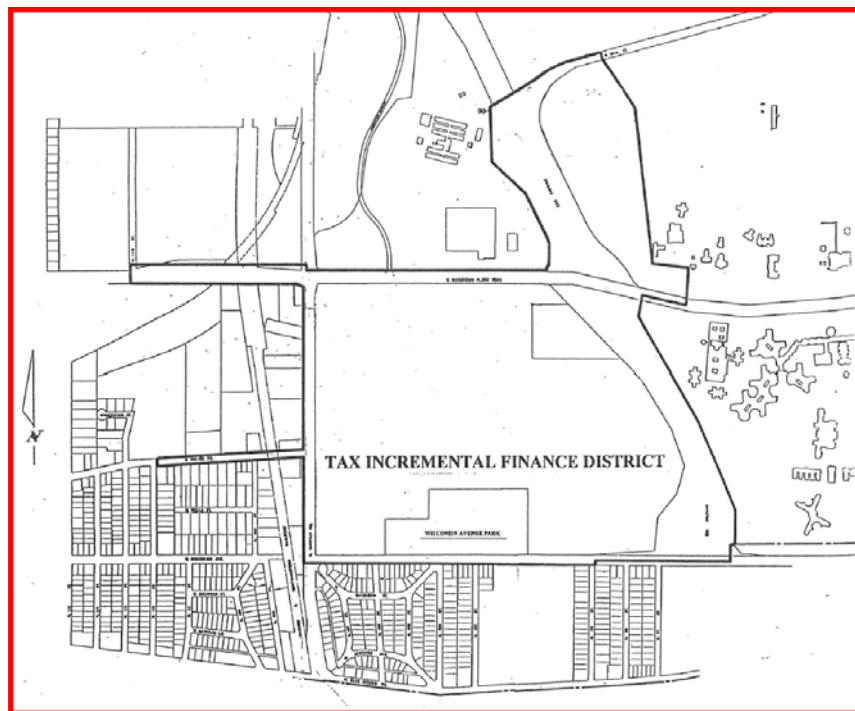
	TIF 10	TIF 11	TIF 12	TIF 13	
	Mayfair Reserve	Tosa Village	Mayfair Hotel	Walnut Rd Redev	Total
Year Established	2015	2015	2018	2020	
Incremental Value	\$ 35,101,100	\$ 34,834,400	\$ 23,841,400	\$ 168,100	\$ 406,395,300
% of Equalized Value	0.47%	0.46%	0.32%	0.00%	5.38%
Change in Value from 2020	\$ 18,817,100	\$ 1,592,600	\$ 11,402,100	\$ 168,100	\$ 62,815,000
% Change in Value	93%	4%	24%		37.65%
Annual Property Tax Increment	\$ 759,050	\$ 753,283	\$ 515,563	\$ 3,635	\$ 9,376,682
12/31/22 Fund Balance	\$ 212,893	\$ 143,508	\$ (526,905)	\$ (27,088)	\$ 4,713,902

DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

OVERVIEW

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of \$199,356,100. This represented 3.73% of the equalized value of the city and resulted in approximately \$4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate.



TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

OVERVIEW

The Mayfair Medical building was a pay-as-you-go district wherein the developer financed a parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district had a base value of \$2,401,800 and closed in 2018 with an incremental of \$14,101,600.

This reflected 0.23% of the City's equalized value so that the City could increase the levy 0.115% and the municipal tax rate would be 0.115% less than it otherwise would.



TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

SUMMARY

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, the Echelon multi-family housing project, and the Marriott Residence Inn.

The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Future project costs beyond 2021 include future parking structures to facilitate additional commercial development.

The incremental value of the district increased \$3,529,200 in 2021 to \$117,995,000. The 12/31/2022 fund balance is estimated to be \$3,884,926



2021 CHANGES

- Revenues decrease \$151,715. This is largely due to property tax increment being lower than budgeted, as the actual tax rate was lower than assumed.

2022 CHANGES

- Revenues decrease 7.5% to \$2,561,802 due largely to an assumed decreased in the tax rate that offsets an increase in value.

- Expenditures decrease \$48,591 due mostly to a decrease in consulting services as no pro forma analysis is assumed. However, should the Irgens project be approved, additional consulting services will be required.

TIF #06					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
-	150	150	Operating Expenses	150	0.0%
19,952	-	-	Commodities	-	0.0%
6,622	53,675	53,675	Services	1,648	-96.9%
498,234	449,940	449,940	Fixed Charges	445,000	-1.1%
200,527	-	36,513	Capital Outlay	-	0.0%
830,113	951,968	951,968	Transfers	960,344	0.9%
1,555,448	1,455,733	1,492,246	TOTAL	1,407,142	-3.3%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
2,517,221	2,760,183	2,605,565	Taxes	2,551,605	-7.6%
4,097	4,097	4,097	InterGov Revenues	4,097	0.0%
-	-	10,000	Public Charges	-	0.0%
15,885	5,000	2,000	Miscellaneous	6,100	22.0%
2,537,202	2,769,280	2,621,662	TOTAL	2,561,802	-7.5%
Net Cost					
(981,755)	(1,313,547)	(1,129,416)	TOTAL	(1,154,660)	-12.1%

TIF DISTRICT #7 (BURLEIGH TRIANGLE)

SUMMARY

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection. The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which will add additional retail, a grocery store, a hotel, four restaurants, and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments. Terms for the first 260 apartments and 50,000 sq. ft. of

retail were approved on August 2, 2016. Demolition of the Schoenick warehouse took place in 2020 as well as the completion of internal roadways and utilities.

As of January 1, 2021, the incremental value of the district increased \$17,826,600, a 12% increase to \$146,463,500. This increase is largely due to corrections for an overstatement of equalized value as established by the State in 2019. This should now represent the stable value. The fund balance as of 12/31/22 is estimated to be -\$358,277. This due to the timing of the state adjustment and the completion of 112th and 113th streets. It is expected to turn positive again in 2023 but does impact future decisions regarding the timing of the construction of the northern access to Feerick St. The City is currently in negotiations for the acquisition of the necessary private property for that roadway.



2021 CHANGES

NO CHANGES

2022 CHANGES

REVENUES INCREASE \$64,327

- Due to an increase in equalized value, tax increment revenue increases 2.1% to \$3,167,227

EXPENDITURES DECREASE \$796,717

- Capital outlay decreases \$800,000 as no work is contemplated for 2022 as the TIF District will need time to rebuild cash reserves.

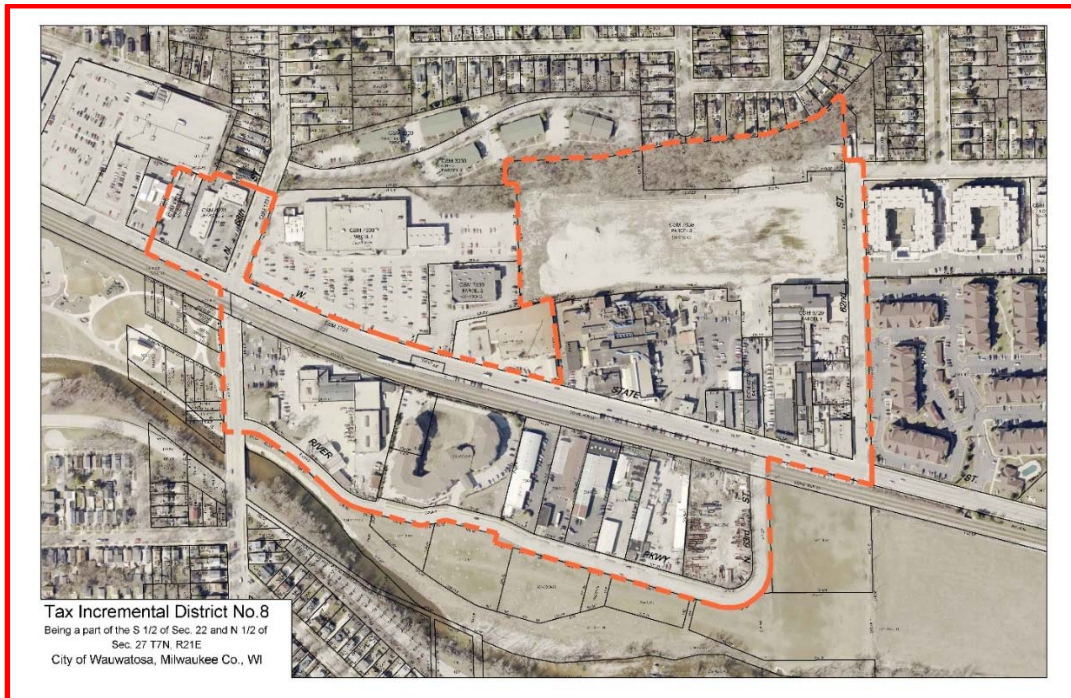
TIF #07					
Expenditures					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
10,242	150	150	Operating Expenses	150	0.0%
3,500	32,075	33,663	Services	13,708	-57.3%
629,248	746,000	746,270	Fixed Charges	746,000	0.0%
2,490,040	800,000	2,330,098	Capital Outlay	-	-100.0%
1,975,327	1,993,695	1,993,695	Transfers	2,015,345	1.1%
5,108,357	3,571,920	5,103,875	TOTAL	2,775,203	-22.3%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
3,584,913	3,101,900	3,101,900	Taxes	3,167,227	2.1%
14,461	117,726	117,726	InterGov Revenues	117,726	0.0%
24,917	3,600	3,600	Miscellaneous	2,600	-27.8%
-	-	-	Other Sources	-	0.0%
3,624,290	3,223,226	3,223,226	TOTAL	3,287,553	2.0%
Net Cost					
1,484,067	348,694	1,880,649	TOTAL	(512,350)	-246.9%

TIF DISTRICT #8 (STATE STREET OVERLAY)

SUMMARY

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a \$1,500,000 Municipal Revenue Obligation equal to 70% of the increment generated by the project. In 2019 a term sheet was completed for the development of phase one of 136-unit rental multi-family apartment and townhomes, the majority of which will be affordable.

The incremental value increased \$7,630,000 to \$35,591,900 in 2021 representing a 15% increase. This was also due to a correction made by the State as well as the construction of the River Parkway Apartments. The fund balance as of 12/31/22 is estimated to be \$873,707.



2021 CHANGES

- No significant changes

2022 CHANGES

REVENUES INCREASED \$95,102

- Tax increment increases 14.1% to \$769,664 due to an increase in assessed value that offsets an assumed decrease in the tax rate.

EXPENDITURES INCREASE \$221,456

- Professional services decrease \$17,127 as construction inspection is no longer needed with the completion of the River Parkway Apartments
- Municipal Revenue Obligation(MRO) Payment decreases \$105,417 to \$80,583 as the MRO owed to the Developer of the Reef Apartments ceases but the MRO owed to the Developer of the River Parkway Apartments begins.

- Capital outlay increases \$600,000 as a bike path and bridge over the Menomonee River is included in the Capital Budget.

TIF #08					
Expenditures					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
-	150	150	Operating Expenses	150	0.0%
20,708	18,775	11,675	Services	1,648	-91.2%
344,791	186,000	186,000	Fixed Charges	80,583	-56.7%
-	756,000	756,000	Other Expenses	-	-100.0%
44,320	-	7,600	Capital Outlay	-	0.0%
15,003	5,000	5,000	Transfers	605,000	12000.0%
424,821	965,925	966,425	TOTAL	687,381	-28.8%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
705,918	674,262	674,262	Taxes	769,664	14.1%
1,305	8,528	8,528	InterGov Revenues	8,528	0.0%
-	-	-	Public Charges	-	0.0%
9,634	2,600	2,600	Miscellaneous	2,300	-11.5%
716,857	685,390	685,390	TOTAL	780,492	13.9%
Net Cost					
(292,036)	280,535	281,035	TOTAL	(93,111)	-133.2%

TIF DISTRICT #9 (THE 2100)

SUMMARY

The purpose of Tax Incremental Finance District Number 9 is redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of \$10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs.

The value of the district is \$12,399,900 as of 1/1/2021 exceeding the initial projections. This is a \$1,849,300 increase largely due to a one-year adjustment by the State. The fund balance as of 12/31/22 is estimated to be \$11,137.

2021 CHANGES

- No significant changes

2022 CHANGES

- No significant changes



TIF #09					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
-	150	150	Operating Expenses	150	0.0%
-	3,175	3,175	Services	1,648	-48.1%
191,650	192,000	192,000	Fixed Charges	192,000	0.0%
60,063	60,563	60,563	Transfers	59,563	-1.7%
251,713	255,888	255,888	TOTAL	253,361	-1.0%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
276,257	254,413	254,413	Taxes	268,144	5.4%
249	249	249	InterGov Revenues	249	0.0%
829	300	300	Miscellaneous	300	0.0%
277,336	254,962	254,962	TOTAL	268,693	5.4%
Net Cost					
(25,623)	926	926	TOTAL	(15,332)	-1755.7%

TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

SUMMARY

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and was no longer in use or viable for such. The buildings were obsolete and are not consistent with City's desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings were demolished and the site environmentally restored.

236 market rate apartment units were developed with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of



existing properties. The City anticipates making total project expenditures of approximately \$4,900,000 to undertake the projects listed in this Project Plan. This includes a Municipal Revenue Obligation of \$4,500,000 as well as \$400,000 for potential public capital improvements.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District.

The 2021 value increased 93% to \$35,101,100. However, this is due to a one-time adjustment made by the State for an over-estimate of value in 2019 and should now be stabilized. The 12/31/22 fund balance is estimated to be \$212,893.

2021 CHANGES

EXPENSES REDUCED \$154,500

- The assumed work on North Avenue at Mayfair Road was delayed due to the timing of the Zoo Interchange. As a result, capital outlay is decreased \$154,500

2022 CHANGES

REVENUES INCREASE \$366,484

- Tax increment increases 93% to \$759,050 due to a one-year adjustment as described above. This should reflect the stabilized increment.

EXPENDITURES INCREASE \$137,473

- \$154,500 is reclassified from capital outlay to Transfer to Capital projects reflecting a change in accounting methodology and increased to \$330,500 reflecting an increase in the planned work on North Avenue at Mayfair Road.
- The Municipal Revenue Obligation owed to the Developer is estimated to decrease by 5.4% to \$647,000 due to an assumed decrease in the tax rate.

TIF #10					
Expenditures					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
-	150	150	Operating Expenses	150	0.0%
-	3,175	3,175	Services	1,648	-48.1%
800,305	684,000	684,000	Fixed Charges	647,000	-5.4%
-	154,500	1	Capital Outlay	-	-100.0%
1,000	2,500	2,500	Transfers	333,000	13220.0%
801,305	844,325	689,826	TOTAL	981,798	16.3%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
1,359,966	392,666	392,666	Taxes	759,050	93.3%
-	-	-	InterGov Revenues	-	0.0%
6,885	1,200	1,200	Miscellaneous	1,300	8.3%
1,366,851	393,866	393,866	TOTAL	760,350	93.0%
Net Cost					
(565,546)	450,459	295,960	TOTAL	221,448	-50.8%

TIF DISTRICT #11 (THE VILLAGE)

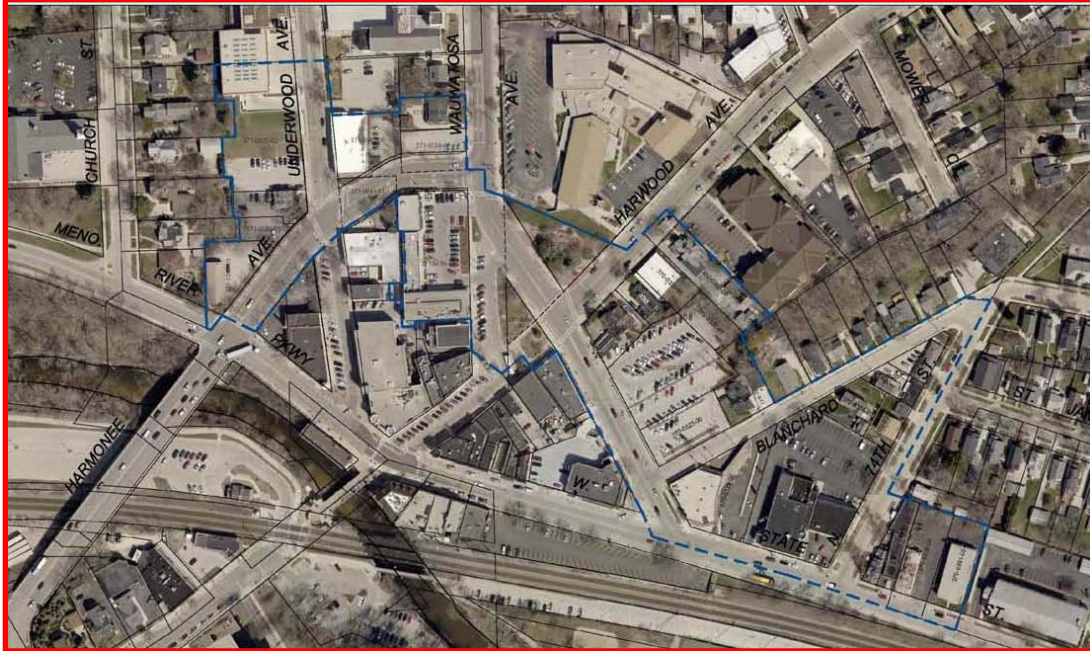
SUMMARY

Tax Incremental District Number 11 is a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately \$14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases. The expenditures include a \$3,926,500 Municipal Revenue Obligation to the developer of the State Street Station project as well as \$2,875,000 in public capital construction costs associated with the State Street Reconstruction project.

As a result of the creation of this district, the City projects that additional land and improvements value of approximately \$27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

Based on the Economic Feasibility Study, this district would be expected to generate sufficient tax increments to recover project costs for phases I-IV by the year 2034; 8 years earlier than the 27 year maximum life of this District. Costs for Phase V would require the district to remain open for the full 27 Years.

Incremental value increased 4% to \$34,834,400. The 12/31/2022 fund balance is estimated to be \$143,508. – the first year of positive fund balance.



2021 CHANGES

REVENUES DECREASE \$44,903

- Increment decreases by \$44,903 to \$756,677 due to the actual tax rate being lower than the assumed tax rate.

2022 CHANGES

REVENUES DECREASE \$48,297

- Property tax increment decreases \$48,298 to \$753,283 based on actual property value and an estimated decrease in the tax rate.

EXPENSES DECREASE \$24,750

- Services decrease \$25,750 as no pro forma analysis is assumed for 2022. However, if the Mandel project is approved, additional services will likely be required.

TIF #11					
Expenditures					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
-	150	150	Operating Expenses	150	0.0%
-	26,675	26,675	Services	1,648	-93.8%
405,826	426,000	426,000	Fixed Charges	420,777	-1.2%
44,320	-	-	Capital Outlay	-	0.0%
142,831	132,213	132,213	Transfers	137,713	4.2%
592,977	585,038	585,038	TOTAL	560,288	-4.2%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
634,865	801,580	756,677	Taxes	753,283	-6.0%
2,383	15,068	15,068	InterGov Revenues	15,068	0.0%
1,392	800	800	Miscellaneous	800	0.0%
638,640	817,448	772,545	TOTAL	769,151	-5.9%
Net Cost					
(45,663)	(232,410)	(187,507)	TOTAL	(208,863)	-10.1%

TIF DISTRICT #12 – MAYFAIR HOTEL

The District is created as a “Rehabilitation - conservation District”. The City anticipates making total project expenditures of approximately \$19,700,000 to undertake the projects listed in this Project Plan.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$53,000,000 will be created as a result of new development, redevelopment, and

appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.



HKS
MEMPHIS, TN

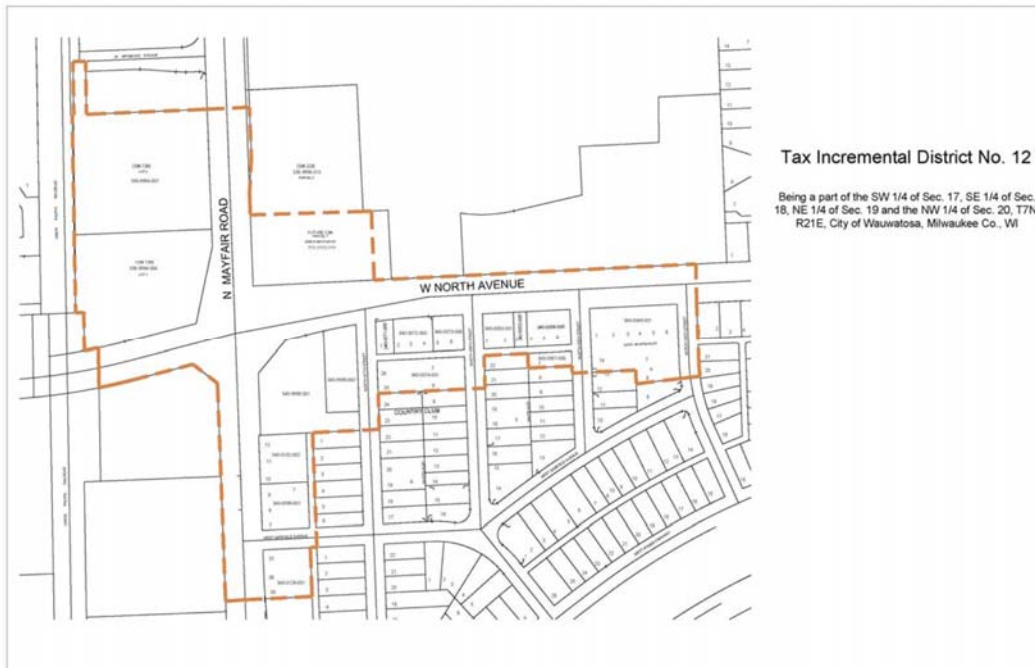
MAYFAIR MALL HOTEL
MEMPHIS, TN

VIEW TO NORTHEAST
MEMPHIS, TN
Kahler Slater

The primary development at this time is the rehabilitation of the former 12-story US Bank building into a 196 room Renaissance Hotel with an estimated value of \$31,175,000. The City provided a Municipal Revenue Obligation totaling \$13,843,674 (approximately \$8.8 million present value) towards this project.

This District would be expected to generate sufficient tax increments to recover all project costs by the year 2040; 7 years earlier than the 27 year maximum life of this District.

The 2022 incremental value increased 24% to \$23,841,400. The 12/31/21 fund balance is estimated to be negative \$526,905 due to the cash financing of a portion of the North Avenue reconstruction project which will be earned back over time.



2021 CHANGES

EXPENSES DECREASE \$113,809

- The main cause of this decrease is the delay of North Avenue improvements at Mayfair Road as part of the final phase of the Zoo interchange work.

2022 CHANGES

REVENUES INCREASE \$215,607

- Increment increases from \$215,607 to \$515,563 representing the increase in incremental value.

EXPENSES INCREASE \$205,473

- \$154,500 is reclassified from capital outlay to Transfer to Capital projects reflecting a change in accounting methodology and increased to \$330,500 reflecting an increase in the planned work on North Avenue at Mayfair Road.
- The Municipal Revenue Obligation owed to the Developer is estimated to increase by 8.5% to \$410,000 due to increasing value offsetting an assumed decrease in the tax rate.

TIF #12					
Expenditures					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
-	150	150	Operating Expenses	150	0.0%
850	1,675	7,275	Services	1,648	-1.6%
-	378,000	431,116	Fixed Charges	410,000	8.5%
300,000	-	-	Other Expenses	-	0.0%
-	154,500	154,500	Capital Outlay	-	-100.0%
5,000	5,000	5,000	Transfers	333,000	6560.0%
305,850	539,325	598,041	TOTAL	744,798	38.1%
Revenues					
2020	2021	2021		2022	% of
Actual	Adopted Budget	Revised	Name	Budget	Change
12,291	299,956	299,956	Taxes	515,563	71.9%
-	200	200	Miscellaneous	200	0.0%
12,291	300,156	300,156	TOTAL	515,763	71.8%
Net Cost					
293,559	239,169	297,885	TOTAL	229,035	-4.2%

TIF DISTRICT #13 – WALNUT ROAD REDEVELOPMENT DISTRICT

Tax Incremental District No. 13 was created in September 2020 comprising approximately 34 acres located between N. Mayfair Road, N. 116th Street and W. Walnut Road. The District will be created to pay the costs of infrastructure and developer incentives needed for development. That development initially will include two parcels by Horizon Development Group. In addition to the incremental property value that will be created, the City expects this project will create affordable and workforce housing within the area. This development will contain 71 senior apartments with a mix of 1- and 2-bedroom units renting to residents earning between 30% to 60% of County Median Income (CMI), and an additional 16 apartments will be rented at market rates. Another 14 townhouse-style residences will be developed in separate building as 3 bedroom units catering to the 50% CMI level. This project is estimated to generate \$6.2 million of incremental value.

Future phases are intended to include light manufacturing uses.

The City anticipates the total expenditures required for the entire area to develop are approximately \$40 million which includes costs for soil stabilization and remediation on a former landfill site and railroad underpass. These projects would only be undertaken if future development occurs. The City will expend approximately \$1.9 million for the Walnut Glen development incentive. The District is anticipated to remain open the full 27 years.

2021 increment value increased \$168,100 from the base of \$3,129,400. The 12/31/22 fund balance is projected to be negative \$27,088.



2021 CHANGES

NO SIGNIFICANT CHANGES

2022 CHANGES

REVENUES INCREASE \$3,635

- Tax increment of \$3,635 will be collected for the first time for this District.

EXPENSES INCREASE \$12,073

- Services increase \$9,573 due to assumed monthly construction inspection for the Horizon development.

TIF #13					
Expenditures					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
-	150	150	Operating Expenses	150	0.0%
15,000	1,675	1,675	Services	11,248	0.0%
-	-	-	Transfers	2,500	0.0%
15,000	1,825	1,825	TOTAL	13,898	661.5%
Revenues					
2020 Actual	2021 Adopted Budget	2021 Revised	Name	2022 Budget	% of Change
-	-	-	Taxes	3,635	0.0%
-	-	-	TOTAL	3,635	0.0%
Net Cost					
15,000	1,825	1,825	TOTAL	10,263	462.4%

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CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2019 and 2020,
Budget Adopted for 2021,
2021 Estimated and Proposed Budget for 2022

General Fund	2019 Actual	2020 Actual	2021			2022 Adopted Budget
			Adopted Budget	First 6 Months Actual	Estimated	
City Tax Rate Per \$ 1,000 of Assessed Valuation						
Debt Service.....		\$0.65	\$0.82			\$1.13
Library.....		\$0.39	\$0.40			\$0.40
Parks.....		0.14	0.18			0.12
Other Municipal Purposes.....		5.87	5.77			5.33
		\$7.05	\$7.17			\$6.99
		=====	=====			=====
General Fund Revenues:						
General Property Taxes.....	\$ 42,852,058	\$ 44,137,620	\$ 45,461,749	\$ 45,461,749	\$ 45,461,749	\$ 48,693,938
Other Taxes.....	\$ 2,219,623	\$ 1,553,651	\$ 1,842,000	\$ 1,164,201	\$ 2,082,625	\$ 1,809,181
Intergovernmental Revenues.....	\$ 5,769,174	\$ 6,900,103	\$ 7,058,172	\$ 2,106,292	\$ 8,001,388	\$ 7,141,089
Licenses & Permits.....	\$ 2,049,926	\$ 1,611,746	\$ 1,507,209	\$ 1,040,806	\$ 1,637,249	\$ 1,532,035
Fines, Forfeits & Penalties.....	\$ 1,185,793	\$ 838,535	\$ 1,152,500	\$ 425,693	\$ 814,000	\$ 1,062,500
Public Charges for Services.....	\$ 3,087,023	\$ 2,716,482	\$ 3,035,898	\$ 1,278,562	\$ 2,984,260	\$ 2,886,894
Intergovernmental Charges.....	\$ 1,692,829	\$ 1,763,620	\$ 1,801,221	\$ 1,556,843	\$ 1,801,221	\$ 1,532,788
Miscellaneous Revenue.....	\$ 2,573,423	\$ 2,222,185	\$ 1,359,624	\$ (468,113)	\$ 907,263	\$ 535,024
Special Charges.....	\$ 17,398	\$ 12,694	\$ 7,000	\$ 21,401	\$ 25,521	\$ 10,000
TOTAL REVENUES	\$ 61,447,247	\$ 61,756,636	\$ 63,225,373	\$ 52,587,434	\$ 63,715,276	\$ 65,203,449
Other Financing Sources						
Proceeds from Sale of Land.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds from Long-Term Debt.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers From Other Funds & Use of Equity						
Revolving Funds - Net.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Redevelopment Authority.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Specail Grant Fund.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Transfer from T.I.F.....	\$ 29,578	\$ 22,500	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Transfer from Water Utility.....	\$ 1,126,228	\$ 1,082,417	\$ 1,180,800	\$ -	\$ 1,180,800	\$ 1,157,200
Appropriated Surplus Applied.....	\$ 130,662	\$ -	\$ -	\$ -	\$ 346,758	\$ -
Amortization Fund.....	\$ -	\$ -	\$ 650,000	\$ -	\$ 650,000	\$ 2,300,000
TOTAL REVENUES, TRANS & USE OF EQUITY	\$62,733,715	\$62,861,553	\$65,086,173	\$52,587,434	\$65,922,834	\$69,390,649
Assessed Valuation Including T. I. F. District						
Real Estate.....	\$ 5,459,258,800	\$ 6,402,599,200	\$ 6,451,812,300			\$ 7,109,066,000
Personal Property.....	\$ 214,851,400	\$ 241,057,400	\$ 222,388,400			\$ 245,102,470
Assessed Valuation Including TIF District.....	\$ 5,674,110,200	\$ 6,643,656,600	\$ 6,674,200,700			\$ 7,354,168,470
Less TIF Incremental Valuation.....	\$ 298,846,034	\$ 382,814,168	\$ 334,536,009			\$ 384,043,559
Assessed Valuation Excluding TIF District.....	\$ 5,375,264,166	\$ 6,260,842,432	\$ 6,339,664,691			\$ 6,970,124,912
Equalized Valuation Excluding TIF District	\$ 6,007,585,200	\$ 6,166,167,500	\$ 6,520,258,300			\$ 7,139,586,600

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,
Budget Adopted for 2019,
2019 Estimated and Proposed Budget for 2020

General Fund - Continued	2019 Actual	2020 Actual	2021			2022
			Adopted Budget	First 6 Months Actual	Estimated	Adopted Budget
General City Expenditures						
General Government	\$ 6,054,720	\$ 5,958,894	\$ 5,473,874	\$ 2,283,620	\$ 5,678,255	\$ 6,399,343
Public Safety	\$ 33,048,909	\$ 33,870,499	\$ 34,235,755	\$ 14,409,256	\$ 33,998,361	\$ 34,379,596
Public Works	\$ 4,941,416	\$ 7,824,099	\$ 7,384,844	\$ 3,902,678	\$ 7,548,357	\$ 7,769,567
Health And Human Services	\$ 3,706,173	\$ 1,659,680	\$ 2,477,787	\$ 918,022	\$ 3,044,631	\$ 2,402,818
Conservation & Development	\$ 1,731,783	\$ 2,205,170	\$ 2,278,754	\$ 1,011,574	\$ 2,538,054	\$ 2,349,584
Non Department	\$ 224,026	\$ 264,998	\$ (54,192)	\$ 33,458	\$ (61,192)	\$ 134,971
TOTAL OPERATION & MAINT. EXPENDITURES	\$ 49,707,027	\$ 51,783,341	\$ 51,796,823	\$ 22,558,608	\$ 52,746,465	\$ 53,435,878
Add Transfers To Other Funds & Equity Use						
Amortization Fund	\$ 2,519,152	\$ 1,817,000	\$ 1,213,000	\$ (620,422)	\$ 1,213,000	\$ 489,000
Reserve for Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Fund	\$ 4,483,384	\$ 4,543,871	\$ 5,736,683	\$ -	\$ 5,736,683	\$ 7,898,267
Capital	\$ 568,419	\$ 795,419	\$ 1,490,000	\$ -	\$ 1,510,000	\$ 3,190,000
Parks Reserve	\$ 1,021,487	\$ 981,009	\$ 1,229,788	\$ -	\$ 1,329,788	\$ 810,336
Library	\$ 2,618,740	\$ 2,728,984	\$ 2,777,066	\$ -	\$ 2,777,066	\$ 2,812,238
Tourism	\$ 1,021,406	\$ 67,580	\$ 707,911	\$ -	\$ 474,930	\$ 703,930
Other Funds	\$ -	\$ -	\$ -	\$ 71,564	\$ -	\$ 151,000
Insurance Reserve Funds	\$ (2,112)	\$ 55,000	\$ 134,902	\$ -	\$ 134,902	\$ (100,000)
Unappropriated Surplus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES, TRANSFERS, & USE OF EQUITY	\$ 61,937,502	\$ 62,772,204	\$ 65,086,172	\$ 22,009,750	\$ 65,922,834	\$ 69,390,649
Equity Adjustments	\$ 838,490	\$ -				
Net Changes in Fund Balance	1,634,702	89,350	1	NA	0	0
Unexpended Balances - December 31						
Nonspendable	\$ 2,013,983	\$ 1,759,065	\$ 2,521,308	\$ -	\$ 1,759,065	\$ 1,759,065
Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assigned	\$ 2,278,848	\$ 2,059,217	\$ 2,346,541	\$ -	\$ 2,059,217	\$ 2,059,217
Unassigned	\$ 20,657,248	\$ 21,221,148	\$ 21,221,148	\$ -	\$ 21,449,323	\$ 21,449,323
City GO Indebtedness as of December 31, 2022	\$ 120,905,000					
Scheduled Debt Retirements	\$ 14,660,000					
Proposed Debt Issue	\$ 28,300,000					
CITY GO INDEBTEDNESS AS OF DECEMBER 31, 2020	\$134,545,000					

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2019 and 2020,
Budget Adopted for 2021,
2021 Estimated and Proposed Budget for 2022

	2019 Actual	2020 Actual	2021		2022	
			Adopted Budget	6 Month Actual	Estimated	Adopted Budget
Debt Service						
TOTAL REVENUES & TRANSFERS	\$ 9,541,000	\$ 10,119,842	\$ 10,504,070	\$ 27,848	\$ 10,504,070	\$ 11,776,623
TOTAL EXPENSES	\$ 9,582,629	\$ 10,292,326	\$ 10,554,071	\$ 450	\$ 10,554,071	\$ 11,926,622
NET INCOME (LOSS)	\$ (41,629)	\$ (172,484)	\$ (50,001)	\$ 27,398	\$ (50,001)	\$ (149,999)
RESERVE BALANCE - DECEMBER 31	\$ 1,952,778	\$ 1,780,294	\$ 1,730,293		\$ 1,730,293	\$ 1,580,294
C.D.B.G. Program Fund						
TOTAL REVENUES & TRANSFERS	\$ 1,309,159	\$ 821,508	\$ 1,898,715	\$ 1,543,987	\$ 1,898,715	\$ 1,200,000
TOTAL EXPENSES	\$ 1,322,051	\$ 913,923	\$ 1,998,715	\$ 958,392	\$ 1,998,715	\$ 1,200,000
NET INCOME (LOSS)	\$ (12,892)	\$ (92,415)	\$ (100,000)	\$ 585,595	\$ (100,000)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ (15,314)	\$ (107,729)	\$ (207,729)		\$ (207,729)	\$ (207,729)
Revolving Fund						
TOTAL REVENUES & TRANSFERS				\$ 107,682		\$ 7,200
TOTAL EXPENSES				\$ 31,652		\$ 107,682
NET INCOME (LOSS)	\$ -	\$ -	\$ -	\$ 76,030	\$ (107,682)	\$ 7,200
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ (107,682)	\$ (100,482)
Trust & Agency Fund						
TOTAL REVENUES & TRANSFERS	\$ 6,969	\$ 307,658	\$ 182,462	\$ 105,933	\$ 182,462	\$ -
TOTAL EXPENSES	\$ 2,838	\$ 53,622	\$ 240,462	\$ 136,648	\$ 240,462	\$ -
NET INCOME (LOSS)	\$ 4,131	\$ 254,036	\$ (58,000)	\$ (30,715)	\$ (58,000)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 303,130	\$ 557,166	\$ 276,406		\$ 499,166	\$ 499,166
Health/Life Insurance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 10,440,507	\$ 10,280,757	\$ 11,033,585	\$ 7,358,974	\$ 11,033,585	\$ 10,981,744
TOTAL EXPENSES	\$ 8,967,054	\$ 8,890,726	\$ 11,129,093	\$ 7,704,673	\$ 11,129,093	\$ 10,979,728
NET INCOME (LOSS)	\$ 1,473,453	\$ 1,390,031	\$ (95,508)	\$ (345,699)	\$ (95,508)	\$ 2,016
RESERVE BALANCE - DECEMBER 31	\$ 5,625,224	\$ 6,520,437	\$ 6,424,929		\$ 6,424,929	\$ 6,426,945
Dental Insurance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 387,961	\$ 397,888	\$ 401,919	\$ 283,553	\$ 401,919	\$ 397,598
TOTAL EXPENSES	\$ 378,146	\$ 375,440	\$ 401,691	\$ 334,752	\$ 401,691	\$ 397,598
NET INCOME (LOSS)	\$ 9,815	\$ 22,448	\$ 228	\$ (51,199)	\$ 228	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 189,089	\$ 211,537	\$ 211,765		\$ 211,765	\$ 211,765
General Liability Reserve						
TOTAL REVENUES & TRANSFERS	\$ 673,998	\$ 404,642	\$ 673,429	\$ 34,822	\$ 673,429	\$ 1,302,825
TOTAL EXPENSES	\$ 307,988	\$ 688,132	\$ 328,831	\$ 235,058	\$ 328,831	\$ 451,644
NET INCOME (LOSS)	\$ 366,010	\$ (283,490)	\$ 344,598	\$ (200,236)	\$ 344,598	\$ 851,181
RESERVE BALANCE - DECEMBER 31	\$ 2,617,196	\$ 2,333,706	\$ 2,678,304		\$ 2,678,304	\$ 3,529,485
Worker's Compensation						
TOTAL REVENUES & TRANSFERS	\$ 802,251	\$ 808,338	\$ 817,567	\$ 545,788	\$ 817,567	\$ 816,353
TOTAL EXPENSES	\$ 1,042,144	\$ 950,424	\$ 817,868	\$ 122,128	\$ 837,868	\$ 816,306
NET INCOME (LOSS)	\$ (239,893)	\$ (142,086)	\$ (301)	\$ 423,660	\$ (20,301)	\$ 47
RESERVE BALANCE - DECEMBER 31	\$ 693,641	\$ 551,555	\$ 521,253		\$ 531,254	\$ 531,301
Fleet Equipment						
TOTAL REVENUES & TRANSFERS	\$ 4,090,736	\$ 3,353,178	\$ 3,294,244	\$ 2,607,722	\$ 3,294,244	\$ 3,428,579
TOTAL EXPENSES	\$ 4,153,145	\$ 3,251,420	\$ 3,299,922	\$ 1,845,288	\$ 3,299,922	\$ 3,487,209
NET INCOME (LOSS)	\$ (62,409)	\$ 101,758	\$ (5,678)	\$ 762,434	\$ (5,678)	\$ (58,630)
RESERVE BALANCE - DECEMBER 31	\$ 415,691	\$ 475,819	\$ 1,057,831		\$ 470,141	\$ 411,511
Fleet Capital						
TOTAL REVENUES & TRANSFERS	\$ 905,972	\$ 930,137	\$ 879,351	\$ 957,123	\$ 879,351	\$ 1,039,900
TOTAL EXPENSES	\$ 876,211	\$ 1,661,771	\$ 1,313,438	\$ 1,286,881	\$ 2,479,837	\$ 720,344
NET INCOME (LOSS)	\$ 29,761	\$ (731,634)	\$ 900,855	\$ (329,758)	\$ (1,600,486)	\$ 319,556
RESERVE BALANCE - DECEMBER 31	\$ 1,263,177	\$ 531,543	\$ 1,187,601		\$ (1,068,943)	\$ (749,387)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2019 and 2020,
Budget Adopted for 2021,
2021 Estimated and Proposed Budget for 2022

	2019 Actual	2020 Actual	2021		2022	
			Adopted Budget	6 Month Actual	Estimated	Adopted Budget
Municipal Complex Reserve						
TOTAL REVENUES & TRANSFERS	\$ 861,837	\$ 931,479	\$ 908,186	\$ 430,479	\$ 900,855	\$ 863,983
TOTAL EXPENSES	\$ 653,127	\$ 1,437,312	\$ 911,776	\$ 340,515	\$ 1,187,601	\$ 864,126
NET INCOME (LOSS).....	\$ 208,710	\$ (505,833)	\$ (3,590)	\$ 89,964	\$ (286,746)	\$ (143)
RESERVE BALANCE - DECEMBER 31.....	\$ 1,219,033	\$ 713,200	\$ 502,601		\$ 426,454	\$ 426,311
Information Systems Reserve						
TOTAL REVENUES & TRANSFERS	\$ 2,124,740	\$ 2,420,245	\$ 2,239,498	\$ 1,551,340	\$ 2,245,174	\$ 2,347,073
TOTAL EXPENSES	\$ 2,145,849	\$ 2,242,873	\$ 2,312,186	\$ 1,550,166	\$ 2,324,492	\$ 2,347,069
NET INCOME (LOSS).....	\$ (21,109)	\$ 177,372	\$ (72,688)	\$ 1,174	\$ (79,318)	\$ 4
RESERVE BALANCE - DECEMBER 31.....	\$ 516,852	\$ 646,497	\$ 573,809		\$ 567,179	\$ 567,183
Information System Equip Reserve						
TOTAL REVENUES & TRANSFERS	\$ 106,560	\$ 171,842	\$ 210,374	\$ 2,751	\$ 210,374	\$ 244,733
TOTAL EXPENSES	\$ 100,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -
NET INCOME (LOSS).....	\$ 6,560	\$ 171,842	\$ 190,374	\$ 2,751	\$ 190,374	\$ 244,733
RESERVE BALANCE - DECEMBER 31.....	\$ 569,880	\$ 741,722	\$ 932,096		\$ 932,096	\$ 1,176,829
Public Works Building						
TOTAL REVENUES & TRANSFERS	\$ 1,714,122	\$ 467,744	\$ 516,283	\$ 351,561	\$ 516,283	\$ 514,344
TOTAL EXPENSES	\$ 482,761	\$ 429,161	\$ 533,494	\$ 262,802	\$ 533,494	\$ 516,815
NET INCOME (LOSS).....	\$ 1,231,361	\$ 38,583	\$ (17,211)	\$ 88,759	\$ (17,211)	\$ (2,471)
RESERVE BALANCE - DECEMBER 31.....	\$ 128,677	\$ 191,654	\$ 174,443		\$ 174,443	\$ 171,972
Public Works Capital						
TOTAL REVENUES & TRANSFERS	\$ 17,113	\$ 57,459	\$ 95,321	\$ 94,846	\$ 95,321	\$ 95,158
TOTAL EXPENSES	\$ -	\$ -	\$ 60,000	\$ 9,174	\$ 20,000	\$ -
NET INCOME (LOSS).....	\$ 17,113	\$ 57,459	\$ 35,321	\$ 85,672	\$ 75,321	\$ 95,158
RESERVE BALANCE - DECEMBER 31.....	\$ 11,586	\$ 69,045	\$ 104,366		\$ 144,366	\$ 239,524
Redevelopment Reserve						
TOTAL REVENUES & TRANSFERS	\$ -	\$ -	\$ -	\$ 133,988	\$ -	\$ -
TOTAL EXPENSES	\$ 162,535	\$ 454,960	\$ -	\$ 118	\$ -	\$ 217
NET INCOME (LOSS).....	\$ (162,535)	\$ (454,960)	\$ -	\$ 133,870	\$ -	\$ (217)
RESERVE BALANCE - DECEMBER 31.....	\$ 1,352,883	\$ 897,923	\$ 897,923		\$ 897,923	\$ 897,706
Community Development Authority						
TOTAL REVENUES & TRANSFERS	\$ 30,153	\$ 455,033	\$ -	\$ 692	\$ -	\$ 145,000
TOTAL EXPENSES	\$ 233,027	\$ 580,299	\$ 5,546	\$ 648,630	\$ 281,546	\$ 46,379
NET INCOME (LOSS).....	\$ (202,874)	\$ (125,266)	\$ (5,546)	\$ (647,938)	\$ (281,546)	\$ 98,621
RESERVE BALANCE - DECEMBER 31.....	\$ 1,629,566	\$ 1,504,300	\$ 1,498,754		\$ 1,222,754	\$ 1,321,375

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2019 and 2020,
Budget Adopted for 2021,
2021 Estimated and Proposed Budget for 2022

	2019 Actual	2020 Actual	Adopted Budget	2021		2022
				6 Month Actual	Estimated	Adopted Budget
Tourism						
TOTAL REVENUES & TRANSFERS	\$ 1,050,067	\$ 146,031	\$ 732,911	\$ 23,323	\$ 499,930	\$ 728,930
TOTAL EXPENSES	\$ 684,282	\$ 738,203	\$ 732,911	\$ 437,369	\$ 732,911	\$ 728,930
NET INCOME (LOSS)	\$ 365,785	\$ (592,172)	\$ -	\$ (414,046)	\$ (232,981)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 858,426	\$ 266,254	\$ 266,254		\$ 33,273	\$ 33,273
Special Assesments						
TOTAL REVENUES & TRANSFERS	\$ 797,224	\$ 647,796	\$ 528,461	\$ 530,526	\$ 528,461	\$ 1,218,307
TOTAL EXPENSES	\$ 797,224	\$ 647,796	\$ 528,461	\$ -	\$ 528,461	\$ 1,218,307
NET INCOME (LOSS)	\$ -	\$ -	\$ -	\$ 530,526	\$ -	\$ -
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ -	\$ -
Parks Reserve						
TOTAL REVENUES & TRANSFERS	\$ 1,364,714	\$ 1,143,494	\$ 1,549,149	\$ 329,521	\$ 1,634,149	\$ 1,129,697
TOTAL EXPENSES	\$ 1,282,114	\$ 1,700,663	\$ 1,549,149	\$ 733,854	\$ 1,562,609	\$ 1,359,132
NET INCOME (LOSS)	\$ 82,600	\$ (557,166)	\$ -	\$ (404,333)	\$ 71,540	\$ (229,435)
RESERVE BALANCE - DECEMBER 31	\$ 1,188,005	\$ 630,839	\$ 702,376		\$ 702,379	\$ 472,944
Library						
TOTAL REVENUES & TRANSFERS	\$ 2,988,438	\$ 3,019,936	\$ 3,083,566	\$ 337,060	\$ 3,077,799	\$ 3,076,238
TOTAL EXPENSES	\$ 2,991,848	\$ 3,216,219	\$ 3,083,566	\$ 2,261,657	\$ 3,086,799	\$ 3,076,238
NET INCOME (LOSS)	\$ (3,410)	\$ (196,282)	\$ -	\$ -	\$ (9,000)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 196,282	\$ -	\$ 242,154		\$ (9,000)	\$ (9,000)
Total Tax Incremental Financing						
TOTAL REVENUES & TRANSFERS	\$ 9,199,685	\$ 9,173,467	\$ 8,444,328	\$ 7,991,399	\$ 8,251,807	\$ 8,947,439
TOTAL EXPENSES	\$ 12,300,889	\$ 9,070,283	\$ 8,219,979	\$ 4,633,869	\$ 9,693,164	\$ 7,423,869
NET INCOME (LOSS)	\$ (3,101,204)	\$ 103,184	\$ 224,349	\$ 3,357,530	\$ (1,441,357)	\$ 1,523,570
RESERVE BALANCE - DECEMBER 31	\$ 3,593,570	\$ 3,696,754	\$ 5,131,751		\$ 2,255,397	\$ 3,778,967
District #6						
TOTAL REVENUES	\$ 2,569,807	\$ 2,537,203	\$ 2,769,280	\$ 2,621,237	\$ 2,621,662	\$ 2,561,802
TOTAL EXPENDITURES & TRANSFERS	\$ 3,757,084	\$ 1,555,447	\$ 1,455,733	\$ 911,020	\$ 1,492,246	\$ 1,407,142
Net Operations (Loss).....	\$ (1,187,277)	\$ 981,756	\$ 1,313,547	\$ 1,710,217	\$ 1,129,416	\$ 1,154,660
Fund Balance - December 31.....	\$ 614,318	\$ 1,596,074	\$ 1,898,103		\$ 2,725,490	\$ 3,880,150
District #7						
TOTAL REVENUES & TRANSFERS	\$ 4,444,284	\$ 3,624,291	\$ 3,223,226	\$ 3,047,749	\$ 3,223,226	\$ 3,287,553
TOTAL EXPENSES	\$ 6,417,007	\$ 5,118,920	\$ 3,571,920	\$ 1,774,845	\$ 5,103,875	\$ 2,775,203
NET INCOME (LOSS)	\$ (1,972,723)	\$ (1,494,629)	\$ (348,694)	\$ 1,272,904	\$ (1,880,649)	\$ 512,350
RESERVE BALANCE - DECEMBER 31	\$ 406,746	\$ (1,087,883)	\$ 2,260,676		\$ (2,968,532)	\$ (2,456,182)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2019 and 2020,
Budget Adopted for 2021,
2021 Estimated and Proposed Budget for 2022

	2019 Actual	2020 Actual	2021		2022	
			Adopted Budget	6 Month Actual	Estimated	Adopted Budget
District #8						
TOTAL REVENUES & TRANSFERS	\$ 607,442	\$ 716,857	\$ 685,390	\$ 655,868	\$ 685,390	\$ 780,492
TOTAL EXPENSES	\$ 648,404	\$ 424,821	\$ 965,925	\$ 198,211	\$ 966,425	\$ 687,381
NET INCOME (LOSS)	\$ (40,962)	\$ 292,036	\$ (280,535)	\$ 457,657	\$ (281,035)	\$ 93,111
RESERVE BALANCE - DECEMBER 31	\$ 1,299,866	\$ 1,591,902	\$ 1,205,694		\$ 1,310,867	\$ 1,403,978
District #9						
TOTAL REVENUES & TRANSFERS	\$ 277,052	\$ 277,336	\$ 254,962	\$ 240,448	\$ 254,962	\$ 268,693
TOTAL EXPENSES	\$ 245,610	\$ 251,713	\$ 255,888	\$ 193,407	\$ 255,888	\$ 253,361
NET INCOME (LOSS)	\$ 31,442	\$ 25,623	\$ (926)	\$ 47,041	\$ (926)	\$ 15,332
RESERVE BALANCE - DECEMBER 31	\$ (18,294)	\$ 7,329	\$ (72,972)		\$ 6,403	\$ 21,735
District #10						
TOTAL REVENUES & TRANSFERS	\$ 764,533	\$ 1,366,851	\$ 393,866	\$ 371,039	\$ 393,866	\$ 760,350
TOTAL EXPENSES	\$ 633,802	\$ 801,305	\$ 844,325	\$ 648,318	\$ 689,826	\$ 981,798
NET INCOME (LOSS)	\$ 130,731	\$ 565,546	\$ (450,459)	\$ (277,279)	\$ (295,960)	\$ (221,448)
RESERVE BALANCE - DECEMBER 31	\$ 150,001	\$ 715,547	\$ 373,360		\$ 419,587	\$ 198,139
District #11						
TOTAL REVENUES & TRANSFERS	\$ 536,567	\$ 638,640	\$ 817,448	\$ 771,905	\$ 772,545	\$ 769,151
TOTAL EXPENSES	\$ 484,266	\$ 592,977	\$ 585,038	\$ 465,865	\$ 585,038	\$ 560,288
NET INCOME (LOSS)	\$ 52,301	\$ 45,663	\$ 232,410	\$ 306,040	\$ 187,507	\$ 208,863
RESERVE BALANCE - DECEMBER 31	\$ (303,522)	\$ (257,859)	\$ (490,338)		\$ (70,352)	\$ 138,511
District #12						
TOTAL REVENUES & TRANSFERS	\$ -	\$ 12,291	\$ 300,156	\$ 283,154	\$ 300,156	\$ 515,763
TOTAL EXPENSES	\$ 114,714	\$ 310,100	\$ 539,325	\$ 433,174	\$ 598,041	\$ 744,798
NET INCOME (LOSS)	\$ (114,714)	\$ (297,809)	\$ (239,169)	\$ (150,020)	\$ (297,885)	\$ (229,035)
RESERVE BALANCE - DECEMBER 31	\$ (145,474)	\$ (443,283)	\$ (38,046)		\$ (741,168)	\$ (970,203)
District #13						
TOTAL REVENUES & TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,635
TOTAL EXPENSES	\$ -	\$ 15,000	\$ 1,825	\$ 150	\$ 1,825	\$ 13,898
NET INCOME (LOSS)	\$ -	\$ (15,000)	\$ (1,825)	\$ (150)	\$ (1,825)	\$ (10,263)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ (15,000)	\$ (16,825)		\$ (16,825)	\$ (27,088)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2019 and 2020,
Budget Adopted for 2021,
2021 Estimated and Proposed Budget for 2022

	2019 Actual	2020 Actual	2021			2022
			Adopted Budget	6 Month Actual	Estimated	Adopted Budget
Hospital Policing						
TOTAL REVENUES & TRANSFERS	\$ -	\$ 502,455	\$ 1,347,003	\$ 1,293,951	\$ 1,347,003	\$ 2,075,213
TOTAL EXPENSES	\$ -	\$ 492,723	\$ 1,347,003	\$ 1,046,229	\$ 1,373,253	\$ 2,075,219
NET INCOME (LOSS)	\$ -	\$ 9,732	\$ -	\$ 247,722	\$ (26,250)	\$ (6)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ 9,732	\$ 9,732		\$ (16,518)	\$ (16,524)
Special Grant						
TOTAL REVENUES & TRANSFERS	\$ -	\$ -	\$ -	\$ 12,331,938	\$ 1,096,015	\$ 700,000
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 691,482	\$ 597,636	\$ 700,000
NET INCOME (LOSS)	\$ -	\$ -	\$ -	\$ 11,640,456	\$ 498,379	\$ -
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ 498,379	\$ 498,379
Water						
TOTAL REVENUES & TRANSFERS	\$ 9,179,125	\$ 9,477,865	\$ 9,304,143	\$ 6,669,733	\$ 9,594,904	\$ 10,202,423
TOTAL EXPENSES	\$ 8,583,834	\$ 8,721,811	\$ 9,427,217	\$ 8,071,226	\$ 9,581,499	\$ 10,227,906
NET INCOME (LOSS)	\$ 595,291	\$ 756,054	\$ (123,074)	\$ (1,401,493)	\$ 13,405	\$ (25,483)
RESERVE BALANCE - DECEMBER 31	\$ 6,603,509	\$ 4,351,635	\$ 4,351,635		\$ 4,080,795	\$ 3,646,557
Sanitary Sewer Reserve						
TOTAL REVENUES & TRANSFERS	\$ 10,346,951	\$ 10,190,596	\$ 10,513,110	\$ 7,149,562	\$ 10,472,956	\$ 10,799,204
TOTAL EXPENSES	\$ 7,248,391	\$ 7,719,225	\$ 8,317,998	\$ 5,417,771	\$ 8,211,932	\$ 9,483,357
NET INCOME (LOSS)	\$ 3,098,560	\$ 2,471,371	\$ 2,195,112	\$ 1,731,791	\$ 2,261,024	\$ 1,315,847
RESERVE BALANCE - DECEMBER 31	\$ 11,441,098	\$ 13,946,851	\$ 14,997,038		\$ 15,062,950	\$ 15,043,024
Storm Water Management Reseve						
TOTAL REVENUES & TRANSFERS	\$ 5,553,208	\$ 5,859,075	\$ 6,356,314	\$ 5,236,153	\$ 6,486,438	\$ 6,109,388
TOTAL EXPENSES	\$ 2,759,698	\$ 2,874,098	\$ 3,858,924	\$ 2,467,499	\$ 3,897,788	\$ 3,955,096
NET INCOME (LOSS)	\$ 2,793,510	\$ 2,984,977	\$ 2,497,390	\$ 2,768,654	\$ 2,588,650	\$ 2,154,292
RESERVE BALANCE - DECEMBER 31	\$ 3,868,147	\$ 2,926,264	\$ 4,306,419		\$ 3,155,620	\$ 3,183,365

2022 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Building Plan Examination & Inspection Fees										
<i>Plan Examination Fees</i>										
Commercial Alteration	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	2022
<i>Building Inspection Fees</i>										
Commercial - New & Additions	15.02.150	Per Square Foot	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.30	2022
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.30	2022
Storage Sheds & Accessory Buildings > 100 sq. ft.	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2022
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$500.00	2022
Erosion Plan Examination & Inspection Fees										
<i>Plan Examination Fees</i>										
Multi-Family & Condominiums	15.02.120	Per Plan Set	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$250.00	2022
<i>Erosion Inspection Fees</i>										
One & Two-Family Dwellings - New	15.02.120	Per Lot	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	2022
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$8.00	2022
<i>Electrical Inspection Fees</i>										
Services - 0 through 200 amps	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$100.00	2022
Occupancy Inspection & Permit Fees										
Temporary Certificate	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$100.00	2022
<i>Plumbing Inspection Fees</i>										
Well Operation	15.02.150	Yearly User's Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	2022
<i>Miscellaneous Fees</i>										
Recording Charge									Cost + \$10	2022
Building & Safety - Deletions										
Overhanging Signs	15.14.410	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	2022
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.450	Per Foot	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$0.00	2022
City Clerks Office										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Liquor - Class "A" Beer	Fee Res.		\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00	\$300.00	2021
Liquor - Class "B" Premier Economic Development Initial Issuance Fee	State Law			\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	2017
Liquor License (Classes A, B, C) Amendment to Premises Description Fee	State Law								\$25.00	2022
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	\$12.00	\$12.00	\$12.00	\$12.00	\$15.00	\$15.00	\$20.00	2022
Publication Fee - Original	Fee Res.		\$24.00	\$24.00	\$8.00	\$8.00	\$8.00	\$8.00	\$16.00	2022
City Clerks - Deletions										
Bowling Lane	Fee Res.	Each Lane	\$20.00	\$20.00	\$20.00	\$20.00	\$30.00	\$30.00		2020
Dance	Fee Res.		\$90.00	\$90.00	\$90.00	\$90.00	\$100.00	\$100.00		2020
Going Out of Business/Closing Sale	Ord. 6.88	For a period not exceeding 15 days	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00		2016
Going Out of Business/Closing Sale		For a period not exceeding 30 days	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00		2016
Going Out of Business/Closing Sale		For a period not exceeding 60 days	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00		2016
Going Out of Business/Closing Sale		Plus additional fee per thousand dollars of the price set forth in the inventory	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25		2008
Gun or weapon	Fee Res.		\$135.00	\$135.00	\$135.00	\$135.00	\$150.00	\$150.00		2020
Late filing fee-Operator applicants	Fee Res.	applications received from July 1, through December 31		\$15	\$15	\$15	\$15	\$15	\$15	2017

2022 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

City Clerks Office										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring.	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2014
Service Station	Fee Res.		\$60.00	\$60.00	\$60.00	\$60.00	\$75.00	\$75.00	\$75.00	2020
Service Station new/remodel			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station Pre-inspection fee	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Vending Machine (City)			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Engineering Services										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Board of Public Works Application		Application fee for appeal or request							\$100.00	2022
Encroachments	12.42.020	Encroachment into right-of-way	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00	2022
Street Occupancy - Reinspection									\$90.00	2022
Street Occupancy Permit - Paving - Curb Ramp Design		Hourly fee for time related to review of curb ramp design							\$90/Hour	2022
Floodplain Development Permit Application		Application fee for a floodplain development permit							\$180.00	2022
Street Occupancy Permit - Paving - Curb Ramp Design	12.04.060	Hourly fee for time related to review of curb ramp design							\$90/Hour	2022
Street Occupancy Permit - Utilities- Linear Excavation & Construction	12.04.060	Review fee per each 300 feet of utility installation							\$75.00	2022
Street Occupancy Permit - Utilities-Linear Excavation & Construction	12.04.060	Fee for preparing specific Terms & Conditions							\$75.00	2022
Street Occupancy Permit - Utilities-Linear Excavation & Construction	12.04.060	Review fee for structures associated with pipeline installation. Fee on a per each structure basis.							\$75.00	2022
Street Occupancy Permit - Other									\$75.00	2022
Engineering - Deletions										
Site Plan Parking Lot Permit Application		Up to 2 acres (\$10 each additional acre) plus \$90/hour engineering review fee					\$75.00	\$75.00	\$75.00	2020
Contractors License	12.20.030	Contractors license	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Street Occupancy- Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2012
Street Occupancy Permit- Dumpster (if obtained after placement)		Permit for storage of dumpster in the street	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	<2004
Library										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Overdue Explore Pass Fee		per day, per item							\$10.00	2022
Overdue Laptop Fee		per hour							\$1.00	2022
Sale Bags - Canvas									\$7.25	2022
Sale Books & Other Items	State Statute	Used and Donated Items: Books, Magazines, CD's, DVD's, etc. - Priced as marked	\$0.50	\$0.50	\$0.50	\$0.50	\$1.00	\$1.00	As Marked	2022
Library Deletions										
Overdue DVD Fees		Per day per item	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$0.20	2022
Replacement Library Card*							\$0.25	\$0.25	\$0.00	2022

2022 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Public Works Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Replacement Cart - Garbage or Recycle		Amount is before tax						\$55.00	\$70.00	2022
Additional Recycle Cart at residence		One time fee for second recycle cart - before tax						\$55.00	\$70.00	2022
Replacement Cart - Garbage or Recycle (small)		64 gallon							\$35.00	2022

2022 CONSOLIDATED FEE SCHEDULE

Administration										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Room Rentals										
Upper Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)		\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	2017
Upper Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)		\$185.00	\$185.00	\$185.00	\$185.00	\$185.00	\$185.00	2017
Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)		\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2017
Lower Civic Partial Day (Monday - Friday)	R 95-261	Room Rental (4 hour rental time)	\$158.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	2017
Upper and Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)		\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	2017
Upper and Lower Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)		\$330.00	\$330.00	\$330.00	\$330.00	\$330.00	\$330.00	2017
Full Closet Storage Area	R 95-252	Annually	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1995
One Shelf Storage Area	R 95-252	Annually	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	1995
Recreation	R95-279	Annually	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	1995
Cable										
Common Council Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Committee of the Whole Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Administrations - Deletions										
Club Room #1 or #2 Full Day (Monday - Friday)	R-95-264	Room-rental (8:00 A.M. - 5:00 P.M.)	\$84.00							1999
Club Room #1 or #2 Partial Day (Monday - Friday)	R-95-264	Room-rental (8:00 - 5:00)	\$66.00							1999
2 Club Rooms & Lower Auditorium Partial Day (Monday - Friday)	R-95-264	Room-rental (8:00 - 5:00)	\$248.00							1999
Room Rentals-Reduced-Club Room #1 or #2 (Monday - Friday)	R-95-252	Full Day-Reduced rate is for civic groups	\$34.00							1995
Room Rentals-Reduced-Lower Auditorium (Monday - Friday)	R-95-252	Full Day-Reduced rate is for civic groups	\$84.00							1995
Room Rentals-Reduced-2 Club Rooms & Lower Auditorium (M-F)	R-95-252	Full Day-Reduced rate is for civic groups	\$141.00							1995
Assessors										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Property data (via electronic media)		Entire Property database	\$65.00	\$65.00	\$65.00	\$65.00	\$75.00	\$75.00	\$75.00	2020
Property data (via electronic media)		Standardized Reports					\$25.00	\$25.00	\$25.00	2020
Property data (via electronic media)		Customized Report (query set-up fee)					\$75.00	\$75.00	\$75.00	2020
Property data (via electronic media)		Customized Report					\$25.00	\$25.00	\$25.00	2020
Assessors - Deletions										
Vision Property Data (via electronic media)		Property addresses plus other data requested by customer								
Vision Property Data (via electronic media)		Minimum Charge	\$20.00	\$20.00	\$20.00	\$20.00				2014
Vision Property Data (via electronic media)		Commercial only	\$20.00	\$20.00	\$20.00	\$20.00				2014
Vision Property Data (via electronic media)		Multi-Family	\$20.00	\$20.00	\$20.00	\$20.00				2014
Vision Property Data (via electronic media)		Residential Only	\$30.00	\$30.00	\$30.00	\$30.00				2014
Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Application Fee	15.02.150	All Permit Applications Without Plan Review	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2012

2022 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Building Plan Examination & Inspection Fees										
Plan Examination Fees										
Commercial - Addition	15.02.150	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Commercial - Administrative Fee (Agent Municipality)	15.02.150	Wis. Stats. Sec. 101.12 (am)	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	2009
Commercial - New	15.02.150	Per Plan Set	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2008
Commercial - WI Administrative Code Chapter COMM 2		All commercial plan examination as an "Agent Municipality" "Wis. Stats. Sec. 101.12(am)"								
Commercial Alteration	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	2022
Garages - Commercial	15.02.150	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Garages - Residential	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.02.150	Per Plan Set Not Listed Below	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.150	Minimum Charge Plus Per Unit	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Multi-Family & Condominiums	15.02.150	Per Unit	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.150	Per Plan Set	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	1997
One & Two-Family Dwellings - New	15.02.150	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Building Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New & Additions	15.02.150	Per Square Foot	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.30	2022
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.30	2022
Commercial Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Decks	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Early Start - Footings and Foundations	15.02.150	Residential - Flat Rate	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$500.00	2022
Garages - Commercial	15.02.150	Per Square Foot (minimum \$250)	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Garages - Residential	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Moving Buildings	15.02.150	Minimum Charge Plus Square Footage	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Moving Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Multi-Family & Condominiums	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
One & Two-Family Dwellings	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Other Alterations & Repairs	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Razing Buildings	15.02.150	Minimum Charge (\$1,200 max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Razing Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Residential Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Residing, Reroofing, Fences & Pools	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Storage Sheds & Accessory Buildings > 100 sq. ft.	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2022
Miscellaneous Fees										
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Bee/Chicken Keeping Fee	9.04.050	Per household fee (one time fee)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2016
Bee/Chicken Keeping Renewal	9.04.050	Annual Renewal fee	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Code Compliance Inspection	15.02.150	Per Category	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	1998
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Land Conservation Fund Fee	24.25.040	Per Square Foot	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2005
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008

2022 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Recording Charge										
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
State Seal 1 & 2 Family Dwellings	15.02.150	Flat Rate	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	2008
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Commercial Additions & Alterations	15.02.150	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Appliances - Direct Wired	15.02.150	Per Appliance	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Devices (Switches, receptacles, sensors, etc.)	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Feeders - 30 amps or larger	15.02.150	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2013
Fuel Dispensing Pumps	15.02.150	Each	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Generators - 1 & 2 Family Residence	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Generators - Commercial	15.02.150	Per Kilowatt	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Low Voltage Devices	15.02.150	Per Unit	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Luminaires - Direct Wired	15.02.150	Per Fixture	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2008
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	Each	\$70.00	\$70.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2018
Mechanical - Commercial Heating & Cooling Systems	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Each up to 1 Horsepower	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Over 1 Horsepower	15.02.150	Per Horsepower	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	2008
Outlets	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Services - 0 through 200 amps	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$100.00	2022
Services - 201 through 1000 amps	15.02.150	Each	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2013
Services - Each additional 1000 amps	15.02.150	Per 1000 Amps	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Signal or Communications Devices	15.02.150	Per Unit	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Signs	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.02.150	Flat Rate	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Services	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Transformer, Rectifier, Reactor, Capacitor	15.02.150	\$1.00 per kilowatt (\$300.00 maximum)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2015
Utilization Equipment - Direct Wired	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
License - New	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
License - Renewal	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Maintenance License Examination	15.02.150	Per Exam	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2011

2022 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Erosion Plan Examination & Inspection Fees										
Plan Examination Fees										
Commercial - New	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Disturbing Unimproved Land	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.120	Per Plan Set	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$250.00 2022
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Erosion Inspection Fees										
Commercial - New	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Commercial Additions & Alterations	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$8.00 2022
Maximum Inspection Fee	15.02.120		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	2008
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Lot	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Lot	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00 2022
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
File Reports	15.02.120	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.120	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.120	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.120	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Commercial - New	15.02.120	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Garages - Commercial	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & two family	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Mechanical Inspection Fees										
Commercial & Ind. Exh. Hoods and Exh. Systems	15.02.120	Per Unit	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
Cooling Systems	15.02.120	Minimum Per Unit (36,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Cooling Systems > 36,000 BTU (3 Tons)	15.02.120	Per 12,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Ductwork and Distributions systems	15.02.120	Minimum Charge first 4,000 square ft.	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Ductwork and Distributions systems	15.02.120	Per 100 square feet	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	2008
Heating Systems	15.02.120	Minimum Per Unit (150,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Heating Systems > 150,000 BTU	15.02.120	Per 50,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Wood Burning Appliances and Fireplaces	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Appeal to BPW for A/C condenser Location	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008

2022 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Occupancy Inspection & Permit Fees										
Apartments & Hotels	15.02.150	Per Unit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Business & Office	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Manufacturing	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Residences	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Certificate	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$100.00	2022
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Commercial	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Plumbing Inspection Fees										
Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fire Protection Supply > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Fixtures	15.02.150	Each	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Gas Piping New & Extensions	15.02.150	\$10.00/outlet		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2017
Inspection of Meter Pit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Lawn Sprinkler Systems	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.02.150	Flat Rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Water Distribution System New or Replacement	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008

2022 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Abandonment	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Operation	15.02.150	Yearly User's Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	2022
Well or Well Pump	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
File Reports	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.14.110	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Sandwich Boards	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Inspection Fees										
Billboards (Conditional Use)	15.14.110	Each	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2015
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Inspection Fee	15.14.110	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Sandwich Boards	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Admin Charge - Property Maintenance										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$100.00	2021
File Reports	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Inspections-Non Business Hours	15.14.110	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Property Maintenance- Reinspection Fee (1st)	15.32.70	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2013
Property Maintenance- Reinspection Fee (2nd)			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Property Maintenance- Reinspection Fee (3rd)			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
Property Maintenance- Reinspection fee (4th & all subsequent)			\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2015
Reinspection Fee-Code Corrections	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1998
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scales	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scanner	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Building & Safety - Deletions										
Gas Piping - New & Extensions	15.02.150	Flat Rate (First 100 ft.)	\$50.00							2012
Gas Piping - New & Extensions > 100 ft.	15.02.150	Per Foot	\$0.55							2008
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.150	Per Foot	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$0.00	2022
Overhanging Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	2022

2022 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Absentee Ballot Log	Fee Res.	Per ward	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2011
Amusement Arcade	Fee Res.		\$160.00	\$160.00	\$160.00	\$160.00	\$175.00	\$175.00	\$175.00	2020
Amusement Device	Fee Res.	Each unit	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	\$50.00	\$50.00	2020
Amusement Distributor							\$400.00	\$400.00	\$400.00	2020
Background Check			\$10.00	\$10.00	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	2019
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1998
Class "B" Sports Clubs	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	\$60.00	\$60.00	\$60.00	\$65.00	\$80.00	\$80.00	\$80.00	2020
Duplicate copy of license	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$10.00	\$10.00	\$10.00	\$10.00	2019
DVD recording of meeting or hearings	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Juke Box	Fee Res.		\$25.00	\$25.00	\$25.00	\$25.00	\$35.00	\$35.00	\$35.00	2020
Late Filing fee - Other license applicants	Fee Res.	Submitted June 1 or later - flat rate plus percentage of each license held	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	\$40 plus 20%	2016
Late Filing fee, administrative	Fee Res.	Certified letter fee	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	2011
Liquor - Class "A" Beer	Fee Res.		\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00	\$300.00	2022
Liquor - "Class A" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Liquor - Class "B" Beer	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	<1992
Liquor - Class "B" Beer and/or Wine, Temporary	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Liquor - "Class B" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Liquor - "Class B" Liquor Reserve Issuance Fee	State Law		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	1997
Liquor - Class "B" Premier Economic Development Initial Issuance Fee	State Law			\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	2017
Liquor - "Class C" Wine	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2003
Liquor License (Classes A, B, C) Transfer Fee	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Liquor License (Classes A, B, C) Amendment to Premises Description Fee	State Law								\$25.00	2022
Maps, City	Fee Res.	Per map	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Massage Establishment	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$210.00	\$210.00	\$210.00	2020
Massage Technician	Fee Res.		\$70.00	\$70.00	\$70.00	\$70.00	\$80.00	\$80.00	\$80.00	2020
Massage Technician, Conditional	Fee Res.	Six Month License	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Mobile Food Establishment License	8.32.160	Annual Fee				\$60.00	\$60.00	\$60.00	\$60.00	2019
Mobile Food Establishment License (2nd Vehicle)	8.32.160	Annual Fee				\$30.00	\$30.00	\$30.00	\$30.00	2019
Notary Services for non-city business notarial acts	137.01 State Law	Per Act, per page notarized	\$0.50	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2017
Operator	Fee Res.	Bartender or Seller	\$45.00	\$50.00	\$50.00	\$50.00	\$55.00	\$55.00	\$55.00	2020
Operator, Provisional	125.185(4)	Bartender or Seller	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2015
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	\$12.00	\$12.00	\$12.00	\$12.00	\$15.00	\$15.00	\$20.00	2022
Pawnbroker	134.71 State Law		\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	1994
Photo Copies	Unknown	Per Sheet	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	\$38.00	\$38.00	\$38.00	\$38.00	\$45.00	\$45.00	\$45.00	2020
Pool Table	Fee Res.	Each Table	\$25.00	\$25.00	\$25.00	\$25.00	\$40.00	\$40.00	\$40.00	2020
Precious Metal and Gem Dealer	134.71		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2004
Publication Fee - Original	Fee Res.		\$24.00	\$24.00	\$8.00	\$8.00	\$8.00	\$8.00	\$16.00	2022
Publication Fee - Renewal	Fee Res.		\$12.00	\$12.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2018
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	\$75.00	\$75.00	2020

2022 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Rush processing fee		Submission of temporary beer/wine or temporary operator licenses fewer than 3 full business days prior to an event, excluding the event day	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2017
Second Hand Dealer	134.71		\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	2004
Second Hand Dealer - Mall	134.71		\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2003
Sidewalk Café Permits	Chapter 6.38	New application fee			\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	2020
Sidewalk Café Permits	Renewal Fees	Class 1 0-100 total area (sq. ft)			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2018
Sidewalk Café Permits		Class 2: 101-200 total area (sq ft)			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Sidewalk Café Permits		Class 3: 201-300 total area (sq ft)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2018
Sidewalk Café Permits		Class 4: 301-400 total area (sq ft)			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2018
Sidewalk Café Permits		Class 5: 401-500 total area (sq ft)			\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2018
Sidewalk Café Permits		Class 6: 501-or greater total area (sq ft)			\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2018
Sidewalk Sale	Fee Sch.		\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	\$50.00	\$50.00	2020
Special Event Permit Application Fee					\$125.00	\$125.00	\$150.00	\$150.00	\$150.00	2020
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2009
Successor Agent	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Tax Exemption Report	70.337		\$30.00	\$30.00	\$30.00	\$35.00	\$35.00	\$35.00	\$35.00	2019
Theater	Fee Res.	Each Seat (\$75.00 minimum)	\$0.45	\$0.45	\$0.45	\$0.45	\$0.55	\$0.55	\$0.55	2020
Tobacco Products	134.65		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1999
Transient Dealer Prec-Stones/Metals	6.54		\$350.00	\$350.00	\$350.00	\$375.00	\$375.00	\$375.00	\$375.00	2019
Used Car Dealer	Fee Res.	Each Lot	\$135.00	\$135.00	\$135.00	\$135.00	\$150.00	\$150.00	\$150.00	2020
Vending Machine (City)			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	\$15.00	\$15.00	\$15.00	\$15.00	\$25.00	\$25.00	\$25.00	2020
Vending Machine commissary (State)			\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	2011
Wholesaler license	State Law		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	<1992
City Clerks - Deletions										
Bed and Breakfast Local Fee (moved to Health in 2018)	Fee Res.		\$120.00	\$120.00	\$225.00					2018
SVRS Reports	WI Stats. Section 6.36(6)	Variety of SVRS reports - \$25 base cost + additional \$5/per 1,000 voter names	\$25.00 minimum							2017
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May 31	\$30.00 min. + 10% of each license held	\$30.00 min. + 10% of each license held	\$30.00 min + 10% of each license held					2016
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May 31	\$10	\$10	\$10					2015
Soda Water	State Law									2013
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	\$40.25	\$40.25						2018
Walk Through of Statement of Real Property Status	Unknown		\$75.00	\$75.00						2018
Street Festival	Fee Res.		\$125.00	\$125.00	n/a					2011

2022 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Bowling Lane	Fee Res.	Each Lane	\$20.00	\$20.00	\$20.00	\$20.00	\$30.00	\$30.00		2020
Dance	Fee Res.		\$90.00	\$90.00	\$90.00	\$90.00	\$100.00	\$100.00		2020
Going Out of Business/Closing Sale	Ord. 6-88	For a period not exceeding 15 days	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00		2016
Going Out of Business/Closing Sale		For a period not exceeding 30 days	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00		2016
Going Out of Business/Closing Sale		For a period not exceeding 60 days	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00		2016
Going Out of Business/Closing Sale		Plus additional fee per thousand dollars of the price set forth in the inventory	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25		2008
Gun or weapon	Fee Res.		\$135.00	\$135.00	\$135.00	\$135.00	\$150.00	\$150.00		2020
Late filing fee- Operator applicants	Fee Res.	applications received from July 1, through December 31		\$15	\$15	\$15	\$15	\$15		2017
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00		2011
Service Station	Fee Res.		\$60.00	\$60.00	\$60.00	\$60.00	\$75.00	\$75.00	\$75.00	2020
Service Station new/remodel			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station Pre-inspection fee	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Vending Machine (City)			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00		2016
Engineering Services										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Bicycle Rack Permit	12.04.062	Per Rack by ordinance in 2018			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Board of Public Works Application		Application fee for appeal or request							\$100.00	2022
Encroachments	12.42.020	Encroachment into right-of-way	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00	2022
House Numbers	12.38.010	House numbers	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	1995
Number Racks	12.38.010	Racks for house numbers	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Site Plan Parking Lot Permit Application							\$75.00	\$75.00	\$75.00	2020
Site Plan Parking Lot Review and Construction Administration		Hourly fee for time related to plan review and ensuring compliance with approved site and landscaping plans prior to final occupancy						\$90/Hour	\$90/Hour	2021
Street Occupancy			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Street Occupancy - Reinspection									\$90.00	2022
Street Occupancy Permit Application - Paving		Application fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy Permit - Paving - Curb Ramp Design	12.04.060	Hourly fee for time related to review of curb ramp design							\$90/Hour	2022
Street Occupancy Permit - Utilities- Linear Excavation & Construction	12.04.060	Review fee per each 300 feet of utility installation							\$75.00	2022
Street Occupancy Permit - Utilities-Linear Excavation & Construction	12.04.060	Fee for preparing specific Terms & Conditions							\$75.00	2022
Street Occupancy Permit - Utilities-Linear Excavation & Construction	12.04.060	Review fee for structures associated with pipeline installation.							\$75.00	2022
Street Occupancy Permit - Other									\$75.00	2022
Street Occupancy Permit Permit Application - Storage in the ROW	12.04.060	Permit for storage of dumpster in the street	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2002
Street Occupancy Permit-Additional fee if obtained after work started	12.04.060		\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1999
Floodplain Development Permit Application		Application fee for a floodplain development permit							\$180.00	2022

2022 CONSOLIDATED FEE SCHEDULE

Engineering Services										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Engineering - Deletions										
New Construction		Up to two acres (\$10.00 for each additional acre)	\$75.00	\$75.00	\$75.00	\$75.00				2012
Reconstruction			\$25.00	\$25.00	\$25.00	\$25.00				2004
Contractors License	12.20.030	Contractors license	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2012
Street Occupancy Permit - Dumpster (if obtained after placement)		Permit for storage of dumpster in the street	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	<2004
Finance Department										
<i>Formerly known as Controller/Treasurer's Office</i>										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Update
Damage Repairs		20% administrative fee on invoices for damage repairs	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	2014
GCS Tax roll data (via electronic media)		GCS Tax Roll data	\$75.00	\$75.00	NA	NA	NA	NA	NA	2016
Pre-collection Tax Roll Data			\$225.00	\$225.00	NA	NA	NA	NA	NA	2018
Statement of Real Property Status-Individual	Unknown	Statement of real property status w/copy of tax bill			\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2018
Statement of Real Property Status-Subscription		per search			\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2018
Statement of Real Property Status-Subscription		per 25 searches			\$1000.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	2018
Tax Amount Requests (Individual Parcels) Electronic Media		0-100 parcels	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
Tax Amount Requests (Individual Parcels) Electronic Media		each additional 100 parcels	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
Tax Data-Customized Reports		Flat fee is in addition to data acquisition charges			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Tax Data-GCS Generic Data Dump - Priority		within 10 days of finalization of tax roll			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2018
Tax Data-Standard GCS Reports					\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Walk-Through of Statement of Real Property Status	Unknown				\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2018
Dog and Cat Licenses										
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Late fee for unaltered	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
Late fee for altered	Fee Res.		\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Replace lost tag	Fee Res.		\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2001
Fire Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	2009
Annual Fire Inspection Fee		Residential (Living unit) >5 Family	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
Annual Fire Inspection Fee	14.28.080	Hotels & Motels - per room	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
Annual Fire Inspection Fee		Commercial & Industrial - Under 1,000 sq. ft.	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
Annual Fire Inspection Fee		Commercial & Industrial - 1,001 to 5,000 sq. ft.	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - 5,001 to 25,000 sq. ft.	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - 25,001 to 100,000 sq. ft.	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2009
Annual Fire Inspection Fee		Commercial & Industrial - 100,001 to 500,000 sq. ft.	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	2009
Annual Fire Inspection Fee		Commercial & Industrial - 500,000 to 1,000,000 sq.ft.	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	2009

2022 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Annual Fire Inspection Fee		Commercial & Industrial - Over 1,00,000 sq. ft.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	2009
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 0 to 50 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 51 to 100 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 101 and over capacity	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	2009
Annual Fire Inspection Fee		Day Care Facilities - 0 to 20 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
Annual Fire Inspection Fee		Day Care Facilities - 21 to 40 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
Annual Fire Inspection Fee		Day Care Facilities - Over 41 capacity	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2009
Annual Fire Inspection Fee	14.28.080	Health Care Facilities per inpatient occupancy - based on max	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
Annual Fire Inspection Fee	14.28.080	Schools - per school	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	1999
Annual Fire Inspection Fee	14.28.080	monasteries - per unit	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	2009
Blasting Permit	14.28.080		\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Cutting & Welding		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Cutting & Welding		Monthly renewal fee per month	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Cutting & Welding		Renewal per month, max 6 months								
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Fire Alarm Permit	14.28.080	Dwelling	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Fire Department Service Fee - Special Events (Fire Engine)		Apparatus-per hour			\$91.00	\$91.00	\$91.00	\$91.00	\$91.00	2018
Fire Department Service Fee - Special Events (Fire Engine)		Crew-per hour			\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	2018
Fire Department Service Fee - Special Events (Paramedic Unit)		Apparatus-per hour			\$41.50	\$41.50	\$41.50	\$41.50	\$41.50	2018
Fire Department Service Fee - Special Events (Paramedic Unit)		Crew-per hour			\$62.43	\$62.43	\$62.43	\$62.43	\$62.43	2018
Fire Department Service Fee - Special Events (Single Paramedic)		Apparatus-per hour			\$14.30	\$14.30	\$14.30	\$14.30	\$14.30	2018
Fire Department Service Fee - Special Events (Single Paramedic)		Crew-per hour			\$31.21	\$31.21	\$31.21	\$31.21	\$31.21	2018
Fire System Installation	14.28.080	automatic sprinkler systems, first 10 fixtures	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Fire System Installation		Each additional fixture	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	2008
Fireworks Permit	14.28.080		\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
First aid hose stations & standpipe connections		Per additional connection	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
First aid hose stations & standpipe connections		Standpipe system flow test per hour or fraction thereof	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
Gaseous Storage Permit		<100 gallons no fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<1992
Gaseous Storage Permit		100 - 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Gaseous Storage Permit		Per each 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Motor Vehicle Exhibition	14.28.080	First three vehicles	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2013
Motor Vehicle Exhibition		Every Additional vehicle	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Permit Fee Application	14.28.080	Fire permit application prior to permit issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustible liquids	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection - administrative	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2008
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Roofing Activities Using Hot Tar		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013

2022 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Roofing Activities Using Hot Tar		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Roofing Activities Using Hot Tar		Monthly renewal fee per month (max 6 months)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Sprinkler System Fee		For each additional 100 or fraction thereof	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustible tank system - per system	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Tent Permit		400 sq ft or greater			\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2018
Tent Permit		after hours inspection/testing			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2018
Tent Permit		re-inspection fee			\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2018
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2013
Paramedic/Rescue Squad Fees										
Adenosine			\$93.29	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	2017
Alarm Fee for response to false alarm	14.28.120	(1-2 responses)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Alarm Fee for response to false alarm	14.28.120	(3-4 responses)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
Alarm Fee for response to false alarm	14.28.120	(5+ responses)	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2013
ALS supplies			\$83.15	\$88.80	\$88.80	\$88.80	\$88.80	\$88.80	\$88.80	2017
Basic supplies (various)			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
Cervical Immobilization		Includes collar, head bed, backboard	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2012
Combi-Tube			\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1999
CPAP masks			\$46.64	\$49.81	\$49.81	\$49.81	\$49.81	\$49.81	\$49.81	2017
CPR Training Fee		per student training fee	\$20.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2017
Cyano-kits			\$936.94	\$1000.61	\$1000.61	\$1000.61	\$1000.61	\$1000.61	\$1000.61	2017
Defibrillation			\$104.44	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	2017
D-Fibrillator Pads			\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2006
Disposable Bag Valve Masks			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1999
Drugs Group - 3		Morphine, Narcan, Normal Saline	\$49.69	\$53.06	\$53.06	\$53.06	\$53.06	\$53.06	\$53.06	2017
Drugs, Group - 1		Albuteral, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazepam, Dextrose 50%, Nitro Spray SL, Normal Saline (capped), D50, D5W	\$33.46	\$35.74	\$35.74	\$35.74	\$35.74	\$35.74	\$35.74	2017
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi- Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	\$38.53	\$41.15	\$41.15	\$41.15	\$41.15	\$41.15	\$41.15	2017
EKG			\$104.44	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	\$111.54	2017
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Epinephrine by EPI-PEN			\$99.37	\$106.13	\$106.13	\$106.13	\$106.13	\$106.13	\$106.13	2017
E-Z IO			\$124.72	\$133.10	\$133.10	\$133.10	\$133.10	\$133.10	\$133.10	2017
Fire Extinguisher training		per person training fee	\$10.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2017

2022 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Glucagon, up to 1 Mg			\$93.29	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	\$99.63	2017
Intubation			\$78.08	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	2017
IV and supplies			\$62.87	\$67.14	\$67.14	\$67.14	\$67.14	\$67.14	\$67.14	2017
Lift Assist Fee		Per lift assist at senior living facility				\$250.00	\$250.00	\$250.00	\$250.00	2019
Mileage (per mile)	R-03-151	Per mile charge	\$15.21	\$17.02	\$17.02	\$17.02	\$17.02	\$17.02	\$17.02	2017
Oxygen and supplies			\$78.08	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	\$83.38	2017
Oxygen with basic supplies (various)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2009
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
Paramedic Squad Fee (ALS)		Paramedic service and/or treatment without transport (resident)	\$129.79	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	2017
Paramedic Squad Fee (ALS)		Paramedic service and/or treatment without transport (non-resident)	\$177.45	\$189.51	\$189.51	\$189.51	\$189.51	\$189.51	\$189.51	2017
Paramedic Squad Fee (ALS)		Non-invasive service and/or treatment without transport (resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Paramedic Squad Fee (ALS)		Non-invasive service and/or treatment without transport (non-resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Paramedic Squad Fee (ALS)		Invasive service and/or treatment without transport (resident)	\$129.79	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	2017
Paramedic Squad Fee (ALS)		Invasive service and/or treatment without transport (non-resident)	\$182.52	\$194.92	\$194.91	\$194.91	\$194.91	\$194.91	\$194.91	2017
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (resident)	\$687.49	\$769.45	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	2018
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (resident)	\$791.93	\$845.75	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	2018
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (non- resident)	\$812.21	\$867.41	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	2018
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (non- resident)	\$936.94	\$1000.61	\$1650.00	\$1650.00	\$1650.00	\$1650.00	\$1650.00	2018
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Resident Transport Fee	\$731.96	\$448.97	\$448.97	\$448.97	\$448.97	\$448.97	\$448.97	2017
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Non-resident Transport Fee	\$536.41	\$557.54	\$557.54	\$557.54	\$557.54	\$557.54	\$557.54	2017
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Mileage Fee (per mile)	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	2010
Solumedrol, 41-125 Mg			\$60.84	\$64.98	\$64.98	\$64.98	\$64.98	\$64.98	\$64.98	2017
Spinal Immobilization			\$129.79	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	\$138.61	2017
Triage barcode wristbands			\$3.04	\$3.25	\$3.25	\$3.25	\$3.25	\$3.25	\$3.25	2017
Health Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
HEPA Vac (bag cost)		Bag for vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2016
HEPA Vac Rental (per day)		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2012
Inspection - Health Excessive	Fee-Res	Escalating fee after the first compliance - re-inspection up to \$200 per inspection	\$150.00	\$150.00	\$150.00	\$150.00	\$160.00	\$160.00	\$160.00	2020
Inspection - Health Other (i.e. State traveling ag license)		Per inspection - Events or situations where the health department does not license but needs to inspect	\$30.00	\$30.00	\$30.00	\$30.00	\$40.00	\$40.00	\$40.00	2020
Inspection - Health Preinspection Fee	Fee-Res	first time applicants only	\$365.00	\$365.00	\$365.00	\$365.00	\$375.00	\$375.00	\$375.00	2020
License - Expedited Processing Fee (includes plan review new/remodel & change of owner)		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015

2022 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
License - Health Late Fee			10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
TB Skin Tests		-Residents	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
TB Skin Tests		-Non Residents	\$50.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2017
Vaccine - Annual Flu (some grant restrictions on vaccine charges)		Flu vaccination	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
Vaccine - One-time fee (excludes vaccine & administration) - some grant restrictions on vaccine charges		Worksites with 10+ employees	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	2016
Vaccine - State provided (some grant restrictions on vaccine charges)		Residents who meet criteria (Appendix B)	Free	Free	Free	Free	Free	Free	Free	2016
Vaccine - State provided (some grant restrictions on vaccine charges)		Non-residents who meet criteria (Appendix B)	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	2016
		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive								
Food and Lodging										
Bed and Breakfast Local Fee	Fee Res.		\$120.00	\$120.00	\$225.00	\$225.00	\$235.00	\$235.00	\$235.00	2020
Food, Temporary Event - Restaurant and Retail Food		non-consecutive) days of operations	\$175.00	\$175.00	\$175.00	\$175.00	\$185.00	\$185.00	\$185.00	2020
Food, Temporary Event - Wauwatosa processing retail		multiple (including non-consecutive) days of operations	\$175.00	\$175.00	\$175.00	\$175.00	\$185.00	\$185.00	\$185.00	2016
Retail Food Establishment - Serving Meals: Complex			\$675.00	\$680.00	\$690.00	\$700.00	\$710.00	\$710.00	\$710.00	2020
Retail Food Establishment - Serving Meals: Simple			\$355.00	\$360.00	\$370.00	\$380.00	\$390.00	\$390.00	\$390.00	2020
Retail Food Establishment - Serving Meals: Moderate			\$515.00	\$520.00	\$530.00	\$540.00	\$550.00	\$550.00	\$550.00	2020
Retail Food Establishment - Limited Food Service: Pre-packaged			\$195.00	\$200.00	\$210.00	\$220.00	\$230.00	\$230.00	\$230.00	2020
Retail Food Establishment - Not Serving Meals: Complex			\$740.00	\$745.00	\$755.00	\$765.00	\$775.00	\$775.00	\$775.00	2020
Retail Food Establishment - Not Serving Meals: Moderate			\$410.00	\$415.00	\$425.00	\$435.00	\$445.00	\$445.00	\$445.00	2020
Retail Food Establishment - Not Serving Meals: Simple			\$300.00	\$305.00	\$315.00	\$320.00	\$330.00	\$330.00	\$330.00	2020
Retail Food Establishment - Not Serving Meals: Simple			\$165.00	\$170.00	\$180.00	\$190.00	\$200.00	\$200.00	\$200.00	2020
Retail Food Establishment - Not Serving Meals: Pre-packaged			\$135.00	\$140.00	\$150.00	\$160.00	\$170.00	\$170.00	\$170.00	2020
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room	\$8.00	\$8.00	\$8.00	\$8.00	\$9.00	\$9.00	\$9.00	2020
Hotel/Motel - State (100 - 199 Rooms)	Fee Res.	Per Sleeping Room	\$385.00	\$385.00	\$350.00	\$360.00	\$370.00	\$370.00	\$370.00	2020
Hotel/Motel - State (1-30 rooms)	Fee Res.	Per Sleeping Room	\$225.00	\$225.00	\$225.00	\$235.00	\$245.00	\$245.00	\$245.00	2020
Hotel/Motel - State (200+ Rooms)	Fee Res.		\$550.00	\$550.00	\$550.00	\$560.00	\$570.00	\$570.00	\$570.00	2020
Hotel/Motel - State (31 - 99 Rooms)	Fee Res.	Per Sleeping Room	\$305.00	\$305.00	\$305.00	\$315.00	\$325.00	\$325.00	\$325.00	2020
Micro Market (2 or more)	State Law	Must be in the same building			\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2018
Micro Market (one)	State Law				\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2018
Rooming House License	Fee Res.		\$105.00	\$105.00	\$105.00	\$115.00	\$125.00	\$125.00	\$125.00	2020
Other										
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual		\$150.00	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	2020
Per Waterslide or pool slide in excess of 2 per basin		Pre-Inspection Fee (once - first time applicants only)		\$150.00	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	2020
Rooming House License	Fee Res.		\$105.00	\$105.00	\$105.00	\$115.00	\$125.00	\$125.00	\$125.00	2020
Swimming Pool (per pool)		Permit Fee-Annual		\$150.00	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	2020
Swimming Pool (per pool)		Pre-Inspection Fee (once - first time applicants only)		\$150.00	\$150.00	\$155.00	\$165.00	\$165.00	\$165.00	2020
Water Attraction (Per attraction)		Permit Fee (Annual)		\$175.00	\$175.00	\$180.00	\$190.00	\$190.00	\$190.00	2020
Water Attraction (Per attraction)		Pre-Inspection Fee (once - first time applicants only)		\$175.00	\$175.00	\$180.00	\$190.00	\$190.00	\$190.00	2020

2022 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual		\$250.00	\$250.00	\$255.00	\$265.00	\$265.00	\$265.00	2020
Water Attraction with up to 2 pool slides/waterslides per basin		Pre-Inspection Fee (once - first time applicants only)		\$250.00	\$250.00	\$255.00	\$265.00	\$265.00	\$265.00	2020
Heath Department Deletions										
Flu Mist		Nasal flu vaccine								2016
TB Skin Tests		—on demand — by appointment only	\$60.00							2017
Food/Restaurant—Additional Area		Additional Area	\$200.00	\$200.00	\$200.00	\$210.00	\$220.00	\$220.00		2020
Mobile Restaurant License							\$175.00	\$175.00		2020
Less than \$20,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >\$20,000	\$55.00	\$60.00	\$60.00	\$60.00				2017
\$20,001 – \$30,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$20,001 – \$30,000	\$110.00	\$115.00	\$115.00	\$115.00				2017
\$30,001 – \$100,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$30,001 – \$100,000	\$145.00	\$150.00	\$150.00	\$150.00				2017
\$100,001 – \$200,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$100,001 – \$200,000	\$210.00	\$215.00	\$215.00	\$215.00				2017
\$200,001 – \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$200,001 – \$1,000,000	\$275.00	\$280.00	\$280.00	\$280.00				2017
More than \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >\$1,000,000	\$315.00	\$315.00	\$315.00	\$315.00				2016
Soda Water	State Law		\$5.00	\$5.00	\$5.00					2013
Per pool/whirlpool			\$245.00							2017
Library										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Computer Printers	State Statute	Per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Computer Printers	State Statute	Per color copy	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2006
Fax (Each Additional Page)*							\$1.00	\$1.00	\$1.00	<2014
Fax (First Page)*							\$1.75	\$1.75	\$1.75	<2014
Non-county Resident Access Card	State Statute	Access Card for non-county residents	\$100.00	\$100.00	\$100.00	\$25.00	\$25.00	\$25.00	\$25.00	2019
Overdue Explore Pass Fee		per day, per item							\$10.00	2022
Overdue Fees	State Statute	Per day per item - \$5.00 ceiling	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2013
Overdue Laptop Fee		per hour							\$1.00	2022
Photocopies	State Statute	per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Photocopies	State Statute	per color copy				\$0.25	\$0.25	\$0.25	\$0.25	2019
Replacement Item Fee	State Statute	Actual cost of item	\$2.50	\$2.50	\$2.50	Item Cost	Item Cost	Item Cost	Item Cost	2019
Sale Bags - Canvas									\$7.25	2022
Sale Bags - Plastic*							\$0.75	\$0.75	\$0.75	<2014
Sale Books & Other Items	State Statute	Used and Donated Items: Books, Magazines, CD's, DVD's, etc. - Priced as marked	\$0.50	\$0.50	\$0.50	\$0.50	\$1.00	\$1.00	As Marked	2022
Sale Earphones*							\$2.00	\$2.00	\$2.00	<2014

2022 CONSOLIDATED FEE SCHEDULE

Library										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Sale USB Drive*							\$6.00	\$6.00	\$6.00	<2014
*Not included in versions of fee schedule prior to 2020										
Library Deletions										
Art Rental	State Statute	Cost per piece for a 6-week period	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	1982
Overdue DVD Fees		Per day per item	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$0.20	2022
Replacement Library Card*							\$0.25	\$0.25	\$0.00	2022
Reserve Books	State Statute	Charge to reserve a book	\$0.50	\$0.50						1982
Municipal Court										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Audio Recording of court session			\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<2014
Certified copy of disposition			\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2014
Copies		Black and White Copies	\$0.25	\$0.25	\$0.25	\$0.25	\$0.02	\$0.02	\$0.02	2020
Copies		Color Copies					\$0.05	\$0.05	\$0.05	2020
Record Requests - Bulk		\$35 plus \$5 per 1,000 records	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2015
Parks - Facilities Rental										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
HALL RENTALS										
* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.)										
Entire building (excluding non-rental areas)	R2 97-60	Full day - Resident & Non-Resident	\$1,900.00	\$2,300.00	\$2,300.00	\$2,450.00	\$2,500.00	\$2,500.00	\$2,500.00	2020
Firefly Room	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non Resident	\$150.00	\$150.00	\$150.00	\$45.00	\$45.00	\$45.00	\$45.00	2019
Firefly Room	R2 97-60	Full day - Resident & non-resident	\$250.00	\$300.00	\$300.00	\$315.00	\$315.00	\$315.00	\$315.00	2019
Firefly Room and Kitchen	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non Resident	\$225.00	\$300.00	\$300.00	\$65.00	\$65.00	\$65.00	\$65.00	2019
Firefly Room and Kitchen	R2 97-60	Full day - Resident & non-resident	\$350.00	\$450.00	\$450.00	\$455.00	\$455.00	\$455.00	\$455.00	2019
Garden Room	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non Resident				\$45.00	\$45.00	\$45.00	\$45.00	2019
Garden Room	R2 97-60	Full day - Resident & non-resident	\$250.00	\$300.00	\$300.00	\$315.00	\$315.00	\$315.00	\$315.00	2019
Park View Room (meetings only, no food allowed)	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non Resident	\$75.00	\$75.00	\$75.00	\$15.00	\$15.00	\$15.00	\$15.00	2019
Park View Room (meetings only, no food allowed)	R2 97-60	Full day - Resident & non-resident	\$75.00	\$75.00	\$75.00	\$105.00	\$105.00	\$105.00	\$105.00	2019
Picnic Area - Large (non-refundable)	R2 97-60	Whole Day (10:00am - 10:30pm), Resident	\$150.00	\$300.00	\$300.00	\$350.00	\$350.00	\$350.00	\$350.00	2019
Picnic Area - Small (non-refundable)	R2 97-60	Whole Day (10:00am - 10:30pm), Resident and Non-Resident	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2017
Riverview Room	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$300.00	\$300.00	\$300.00	\$80.00	\$80.00	\$80.00	\$80.00	2019
Riverview Room	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Riverview Room	R2 97-60	Full day - Resident	\$450.00	\$550.00	\$550.00	\$560.00	\$560.00	\$560.00	\$560.00	2019
Riverview Room	R2 97-60	Full day - Non-resident	\$650.00	\$750.00	\$750.00	\$700.00	\$700.00	\$700.00	\$700.00	2019
Root Commons	R2 97-60	Hourly rate, Resident & Non Resident						\$10.00	\$10.00	2021
Rotary Stage	R2 97-60	Half day, 0-5 hours, Resident & Non-Resident					\$250.00	\$250.00	\$250.00	2020
Rotary Stage	R2 97-60	Half day, 0-5 hours, Non-Profit					\$180.00	\$180.00	\$180.00	2020

2022 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Rotary Stage	R2 97-60	Full day, more than 5 hours, Resident & Non-Resident					\$400.00	\$400.00	\$400.00	2020
Rotary Stage	R2 97-60	Full day, more than 5 hours, Non-Profit					\$300.00	\$300.00	\$300.00	2020
Tosa Room	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$750.00	\$750.00	\$750.00	\$200.00	\$200.00	\$200.00	\$200.00	2019
Tosa Room	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2019
Tosa Room	R2 97-60	Full day - Resident	\$1,100.00	\$1,300.00	\$1,300.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	2019
Tosa Room	R2 97-60	Full day - Non-resident	\$1,500.00	\$1,700.00	\$1,700.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	2019
<u>ATHLETIC FACILITIES</u>										
Chestnut St Commons Athletic Field		Per Hour					\$20.00	\$20.00	\$20.00	2020
Field & Track Rate (Non High School Renters)		Per Hour					\$125.00	\$125.00	\$125.00	2020
Field & Track Rate (Other High Schools)		Per Hour					\$110.00	\$110.00	\$110.00	2020
Field & Track Rate (Tosa East)		Per Hour					\$85.00	\$85.00	\$85.00	2020
Field Rate (Non High School Renters)	R2 97-60	Per Hour	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Field Rate (Tosa East & Other High Schools)	R2 97-60	Per Hour	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Football practice field - Tosa East	R2 97-60	Per Day	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Non High School Use)	R2 97-60	Hourly rate for any additional use	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Locker-Shower Rooms (Practice) - Tosa East	R2 97-60	Flat Fee	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Wauwatosa East, Other High Schools)	R2 97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Scoreboard with Operator	R2 97-60	Per Hour Rate (3 Hour Minimum)	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2010
Stadium Lights	R2 97-60	Per Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$35.00	\$35.00	\$35.00	2020
Press Box	R2 97-60	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Stadium Rental-Non High School Renters		Per Hour	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2015
Stadium Rental-Wauwatosa East & Other High Schools		Per Hour	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2015
Track Rate (Non High School Renters)		Per Hour					\$100.00	\$100.00	\$100.00	2020
Track Rate (Tosa East & Other High Schools)		Per Hour					\$85.00	\$85.00	\$85.00	2020
Ball Diamond (includes use of diamond, bases put out)										
Ball Diamond - All Other Renters	R2 97-60	Per Hour	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012
Ball Diamond - Tosa East High School	R2 97-60	Per Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2012
Baseball Field Rental (Activities other than Baseball)	R2 97-60	Per hour	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2015
Diamond prep prepared during overtime hours	R2 97-60	Flat Rate	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2015
Softball Diamond Lights	R2-97-60	Per Hour					\$35.00	\$35.00	\$35.00	2020
Tennis Reservation Fee - Residents & Non Residents -Singles	R2 97-60	Per hour/per court - rate before tax	\$5.00	\$6.00	\$6.00	\$6.00	\$6.00	\$8.00	\$8.00	2021
Tennis Reservation Fee - Leagues - Residents & Non Residents	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$7.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2017
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2011
Sand Volleyball Court Fee - Residents & Non Residents	R2 97-60	Per hour/per court -rate before tax	\$10.00	\$12.00	\$12.00	\$12.00	\$15.00	\$15.00	\$15.00	2020
<u>Parks - Deletions</u>										
Tuesday & Thursday evening meetings, no food allowed										
Riverview Room	R2 97-60	3-Hour Rental	\$165.00	\$175.00						2017
	R2 97-60	Hourly rate	\$55.00	\$60.00						2017
	R2 97-60	Full day - Resident	\$175.00	\$175.00						2015
	R2 97-60	Full day - Non-resident	\$175.00	\$175.00						2015
Firefly Room	R2 97-60	3-Hour Rental	\$75.00	\$100.00						2017

2022 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
	R2-97-60	Hourly rate	\$25.00	\$35.00						2017
	R2-97-60	Full day - Resident	\$100.00	\$100.00						2015
	R2-97-60	Full day - Non-resident	\$100.00	\$100.00						2015
Garden Room	R2-97-60	3-Hour Rental	\$75.00	\$100.00						2017
	R2-97-60	Hourly rate	\$25.00	\$35.00						2017
	R2-97-60	Full day - Resident	\$100.00	\$100.00						2015
	R2-97-60	Full day - Non-resident	\$100.00	\$100.00						2015
Park View Room	R2-97-60	3-Hour Rental	\$60.00	\$60.00						2010
	R2-97-60	Hourly rate	\$25.00	\$25.00						2015
	R2-97-60	Full day - Resident	\$60.00	\$60.00						2010
	R2-97-60	Full day - Non-resident	\$60.00	\$60.00						2010
Firefly Room	R2-97-60	Hourly rate	\$50.00	\$50.00	\$50.00					2010
Firefly Room and Kitchen	R2-97-60	Hourly rate	\$75.00	\$100.00	\$100.00					2017
Garden Room	R2-97-60	Hourly rate	\$50.00	\$50.00	\$50.00					2010
Park View Room (meetings only, no food allowed)	R2-97-60	Hourly rate	\$25.00	\$25.00	\$25.00					2015
Garden Room	R2-97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$45.00				2019
Park View Room (meetings only, no food allowed)	R2-97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$15.00				2019
Entire first floor	R2-97-60	Hourly rate, 4 hour minimum, Resident	\$1,350.00	\$1,350.00	\$1,350.00	\$250.00				2019
Entire first floor	R2-97-60	Hourly rate, 4 hour minimum, Non-Resident	\$450.00	\$450.00	\$450.00	\$350.00				2019
Entire first floor	R2-97-60	Full day - Resident	\$1,600.00	\$2,000.00	\$2,000.00	\$1,750.00				2019
Entire first floor	R2-97-60	Full day - Non-resident	\$2,000.00	\$2,300.00	\$2,300.00	\$2,450.00				2019
Entire building (excluding non-rental areas)	R2-97-60	Hourly rate, 4 hour minimum, Resident	\$1,500.00	\$1,500.00	\$1,500.00	\$350.00				2019
Entire building (excluding non-rental areas)	R2-97-60	Hourly rate, 4 hour minimum, Non-Resident	\$500.00	\$500.00	\$500.00	\$450.00				2019
Entire building (excluding non-rental areas)	R2-97-60	Full day - Non-resident	\$2,500.00	\$2,800.00	\$2,800.00	\$3,150.00				2019
Small Picnic Area (non-refundable)	R2-97-60	Whole Day (Non-Resident)	\$100.00	\$75.00						2017
Large Picnic Area (non-refundable)	R2-97-60	Whole Day (Non-Resident)	\$200.00	\$300.00						2017
Locker-Shower Rooms (Wauwatosa East)	R2-97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00				2011
Locker-Shower Rooms (Wauwatosa West)	R2-97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00				2011
Locker-Shower Rooms (Outside Schools)	R2-97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00				2011
Locker-Shower Rooms (Sunday and non-high school use)	R2-97-60	Flat fee	\$500.00	\$500.00	\$500.00	\$500.00				2010
Locker-Shower Rooms (Outside Schools)	R2-97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00				2011
Stadium Public Address System	R2-97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00				2010
Clean Bleachers (Wauwatosa & other schools)	R2-97-60	Flat rate	\$375.00	\$375.00	\$375.00	\$375.00				2011
Clean Bleachers (Other renters)	R2-97-60	Flat rate	\$400.00	\$400.00	\$400.00	\$400.00				2011
Clean Bleachers (Sunday and non-high school use)	R2-97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00				2010
<i>Repeat renters since 2006, or before, can rent at the old rates plus 10% until they get to the current rates</i>										
Ball Diamond - Tosa East High School (with lights)	R2-97-60	Per Hour	\$50.00	\$50.00	\$50.00	\$50.00				2014
Ball Diamond - All Other Renters (with lights)	R2-97-60	Per Hour	\$55.00	\$55.00	\$55.00	\$55.00				2014
Stadium Public Address System - all users	R2-97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00				2011
Track Practices (track only - Wauwatosa schools)	R2-97-60	Flat rate (per day) - reserved basis	\$75.00	\$75.00	\$75.00	\$75.00				2010
Track Practices (track only - Outside schools)	R2-97-60	Per hour	\$75.00	\$75.00	\$75.00	\$75.00				2010
Public Skating	R2-97-60	Adult Wauwatosa resident (18+ years)	\$2.00	\$2.00	\$2.00	\$2.00				2010
Public Skating	R2-97-60	Adult non-resident	\$4.00	\$4.00	\$4.00	\$4.00				2010
Public Skating	R2-97-60	Child - resident	free	free	free	free				2010

2022 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Public Skating	R2-97-60	Child non-resident	\$2.00	\$2.00	\$2.00	\$2.00				2010
Tennis Reservation Fee – Non-Resident Singles	R2-97-60	Per hour/per court – rate includes tax	\$7.00	\$6.00	\$6.00	\$6.00				2017
Tennis Reservation Fee – Leagues – Non-Resident	R2-97-60	Per hour/per court – 2 court minimum – rate before tax	\$9.00	\$8.00	\$8.00	\$8.00				2017
Sand Volleyball Court Fee – Non-Resident	R2-97-60	Per hour/per court – rate before tax	\$15.00	\$12.00	\$12.00	\$12.00				2017
Planning										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Amendments to planned development application	24.16.050		\$400.00	\$400.00	\$400.00	\$500.00	\$500.00	\$500.00	\$500.00	2019
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	\$250.00	\$250.00	\$250.00	\$350.00	\$350.00	\$350.00	\$350.00	2019
Application for land divisions	24.62.010		\$150.00	\$150.00	\$150.00	\$200.00	\$200.00	\$200.00	\$200.00	2019
Applications for certified survey maps	24.62.010		\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	\$600.00	\$600.00	2019
Applications for conditional uses	24.16.040		\$350.00	\$350.00	\$350.00	\$500.00	\$500.00	\$500.00	\$500.00	2019
Board of Public Works Exception	24.11.010		\$100.00	\$100.00	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	2019
Final subdivision plat application	17.04.010					\$500.00	\$500.00	\$500.00	\$500.00	2019
Planned development-preliminary	24.16.050		\$1,200.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	2019
Planned developments-final	26.16.050	Up to one-acre	\$800.00	\$800.00	\$800.00	\$1000.00	\$1000.00	\$1000.00	\$1000.00	2019
Preliminary subdivision plat application	24.62.010					\$1000.00	\$1000.00	\$1000.00	\$1000.00	2019
Request for adjournment of Public Hearing	24.62.010		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2014
Tax Increment Financing Application Fee			\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	2014
Zoning Letters - specialized	24.62.010		\$100.00	\$100.00	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	2019
Zoning map amendment application	24.16.030	Zoning district amendment	\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	\$600.00	\$600.00	2019
Zoning text amendment application	24.16.020	Zoning regulation amendment	\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	\$600.00	\$600.00	2019
Police Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2017
Alarm	7.08.005	Registration Fee	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
Alarm		Registration Late Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
Alarm		Fee for response to false alarm (2 to 3 calls)	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2017
Alarm		Fee for response to false alarm (4 to 7 calls)		\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2017
Alarm		Fee for response to false alarm (8 + calls)		\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	2017
Bicycle Licenses	11.48.100	Lifetime bicycle license	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1996
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time, material	\$25.00	\$25.00	\$25.00	\$5.00	\$5.00	\$5.00	\$5.00	2019
Copies of Reports, per page (bw / color) <i>2019 rate change reflected in 2020</i>		Recovery of police time, material				.02 / .05	.02 / .05	.02 / .05	.02 / .05	2019
Copies of Reports - Postage and Handling		Fee may be waived if a self-addressed, stamped envelope is provided by requestor					\$2.00	\$2.00	\$2.00	2020
Fingerprinting (Non-resident)		Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Fingerprinting (Resident)		Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2008
Handicapped Parking <i>Rate correction (2017) reflected in 2020</i>		If paid within 10 days	\$150.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2017

2022 CONSOLIDATED FEE SCHEDULE

Police Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Handicapped Parking		If paid after 10 days but before 28 days	\$180.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2017
Handicapped Parking		If paid after 28 days but before 58th day	\$210.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2017
Parking - All Prohibited		If paid within 10 days	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2017
Parking - All Prohibited		If paid after 10 days but before 28 days	\$45.00	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	2019
Parking - All Prohibited		If paid after 28 days but before 58th day	\$70.00	\$80.00	\$80.00	\$95.00	\$95.00	\$95.00	\$95.00	2019
Parking - All Prohibited		After 58 days	\$85.00	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	2019
Police Department Service Fee - Special Events		Parade, march, run/walk, bike/foot race on street or sidewalk. SMALL/MEDIUM EVENTS			\$50.00	\$100.00	\$100.00	\$100.00	\$100.00	2019
Police Department Service Fee - Special Events		Parade, march, run/walk, bike/foot race on street or sidewalk. LARGE EVENTS				\$500.00	\$500.00	\$500.00	\$500.00	2019
Police Department Service Fee - Special Events		Additional fee based on OT								2018
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Snow Emergency		If paid within 10 days	\$35.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2017
Snow Emergency		If paid after 10 days but before 28 days	\$50.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2017
Snow Emergency		If paid after 28 days but before 58th day	\$70.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2017
Snow Emergency		After 58 days	\$85.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2017
Vehicle Towed		Forfeiture plus tow charges								<2014
Police Deletions										
Alarm		5 to 8 calls	\$90.00	\$90.00	\$90.00	\$90.00				2012
Alarm		9 to 10 calls	\$300.00	\$300.00	\$300.00	\$300.00				2012
Alarm		11 + calls	\$400.00	\$400.00	\$400.00	\$400.00				2012
Photograph Fee	Unknown	Sale of Department photographs	\$5.00	\$5.00						2008
	\$0.00	3" x 5" print	\$5.00	\$5.00						2003
		5" x 7" print	\$5.00	\$5.00						2003
		8" x 10" print	\$5.00	\$5.00						2003
Fingerprinting	Unknown	Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$10.00	\$10.00	\$10.00	\$10.00				2004
Parade Permit Fee	7.50.010	Parade, march, run/walk, bike/foot race on street or sidewalk.	\$50.00	\$50.00	n/a					2012
Parade Permit Fee		Additional fee based on OT and other dept. costs			n/a					2012
Dog Fine - held at MADACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Overnight Parking	Unknown	900 number charge for overnight parking	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1998
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost	Cost	1980
Returned Check (Non-Sufficient Funds/Account Closed)	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
Returned Check Fee			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2014
Public Works Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Price for pavement repairs	12.04.140	Concrete pavement per square yard	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2004
Excavations - Price for pavement repairs	12.04.140	Concrete base per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Price for pavement repairs	12.04.140	Brick pavers per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Price for pavement repairs	12.04.140	Stone-gravel per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004

2022 CONSOLIDATED FEE SCHEDULE

Public Works Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete curb and gutter (includes removal) per linear foot	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	2004
PERMITS:										
Overnight parking in the municipal parking lots		\$2.50 for 1 night, \$5.00 for multiple nights	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	2009
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2015
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2008
Special Privilege Permit	12.32.030	Per lineal foot in excess of thirty feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Special Privilege Permit	12.32.030	Installation Fee	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	2008
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2016
Planting of new tree	12.08.130		\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	2016
Snow Removal Setup Charge	12.24.121	Setup Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2003
SPECIAL EVENTS:										
Barricade Delivery & Removal - Special Events	12.40.015	Barricades picked up & returned by resident					\$60.00	\$60.00	\$60.00	2020
Barricade Delivery & Removal - Special Events	12.40.015	1-25 barricades delivered & picked up by DPW					\$120.00	\$120.00	\$120.00	2020
Barricade Delivery & Removal - Special Events	12.40.015	More than 25 barricades delivered & picked up by DPW					\$180.00	\$180.00	\$180.00	2020
Barricade Delivery & Removal - Special Events	12.40.015	fee per barricade				\$1.50	\$2.00	\$2.00	\$2.00	2020
Extra Tipping Fee (Garbage & Recycling)		based on actual labor and equipment				actual cost	actual cost	actual cost	actual cost	2019
Refuse/Recycling Delivery and Removal - Special Events		2 refuse and 2 recycle carts delivered by DPW					\$120.00	\$120.00	\$120.00	2020
Refuse/Recycling Delivery and Removal - Special Events		6 refuse and 6 recycle carts delivered by DPW					\$120.00	\$120.00	\$120.00	2020
Refuse/Recycling Delivery and Removal - Special Events		12 refuse and 12 recycle carts delivered by DPW					\$180.00	\$180.00	\$180.00	2020
Refuse/Recycling Delivery and Removal - Special Events		fee per garbage or recycling cart				\$5.00	\$5.00	\$5.00	\$5.00	2019
WASTE / RECYCLE:										
Annual Yard Waste Only Drop Off Permit			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
City and County of Milwaukee Logs and/or Brush (Should be time & material plus 25% for engineering design and overhead)	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010
Curbside collection, up to four (4) bulky household items	8.24	Does NOT include TV's or appliances						\$75.00	\$75.00	2021
Curbside collection, additional bulky item after first four (4)	8.24	Each item - does NOT include TV's or appliances				\$5.00	\$5.00	\$5.00	\$5.00	2019
Curbside collection, appliance or TV		First Item (Appliance or TV only)						\$75.00	\$75.00	2021
Curbside collection, appliance or TV (additional)		Each additional						\$30.00	\$30.00	2021
Drop off center and curbside collection / recycling fee - large televisions		Projection and wood cabinet televisions				\$30.00	\$30.00	\$45.00	\$45.00	2021
Drop-off center and curbside appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Drop-off Center and curbside collection / recycling fee - televisions and electronics		Tube & flat screen televisions, computer monitors & laptops	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2010
Drop-off center tire recycling fee	8.25.250	Large truck and equipment (Per tire)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2010
Refuse/Construction Debris Drop-Off Fee		Drop Off Per Cubic Yards								2021
• 1 Cubic yard or less								\$8.00	\$8.00	2021
• 1-3 Cubic Yards								\$20.00	\$20.00	2021
• 3-6 Cubic Yards								\$30.00	\$30.00	2021
• 6-10 Cubic Yards								\$50.00	\$50.00	2021

2022 CONSOLIDATED FEE SCHEDULE

Public Works Department										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
• 10-18 Cubic Yards								\$90.00	\$90.00	2021
One-time dump permit - recycling, yard waste or scrap metal	8.25.250	Drop off Center Fee per vehicle	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2015
Pickup of two garbage carts at one residence		per year				\$100.00	\$100.00	\$100.00	\$100.00	2019
Recycling: Backyard Pick-ups		per year	\$100.00	\$100.00	\$100.00	\$180.00	\$180.00	\$180.00	\$180.00	2019
Special Pick-up, trip charge	8.24	for Prentice truck, Friday pickups				\$75.00	\$75.00	\$75.00	\$75.00	2019
Special Pick-up, unbundled brush and branches	8.24	per grapple load	\$55.00	\$55.00	\$55.00	\$30.00	\$30.00	\$30.00	\$30.00	2019
Special Pick-up, uncut rolls of carpeting/padding	8.24	Each roll or piece of carpeting				\$30.00	\$30.00	\$30.00	\$30.00	2019
Return Trip - Garbage or Recycle		Late set out or inaccessible cart						\$25.00	\$25.00	2021
Replacement Cart - Garbage or Recycle		Amount is before tax						\$55.00	\$70.00	2022
Additional Recycle Cart at residence		One time fee for second recycle cart - before tax						\$55.00	\$70.00	2022
Replacement Cart - Garbage or Recycle (small)		64 gallon							\$35.00	2022
Public Works - Deletions										
Excavations - Miscellaneous Maintenance Charges	12.04.140	Temporary bituminous walk (Per square foot)								2004
Barricade-Delivery Fee-		1 to 25			\$50.00					2018
		26 to 76			\$75.00					2018
		76 to 100			\$100.00					2018
Barricade Delivery & Removal - Special Events	12.40.015					\$400.00				2019
Numbers of Refuse/Recycling Containers Rented		1 to 5			\$50.00					2018
		6 to 10			\$100.00					2018
		11 to 15			\$150.00					2018
		16 to 20			\$200.00					2018
Delivery fee-					\$400.00					2018
Pick up fee-					\$400.00					2018
Trash Disposal (Tipping Fee)		1 to 10			\$50.00					2018
		10 to 20			\$100.00					2018
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recycling Center	\$20.00	\$20.00	\$20.00	n/a				2019
Curbside collection appliance recycling fee	8.25.250	First Appliance	\$50.00	\$50.00						2015
	8.25.250	Each Appliance Thereafter	\$30.00	\$30.00						2006
Garbage Specials - One item	8.24	Overstuffed chair or sofa	\$50.00	\$50.00						2009
Garbage Specials - Two items	8.24	Overstuffed chair and table	\$55.00	\$55.00						2009
Garbage Specials - One set of items	8.24	Table and up to 4 kitchen chairs	\$50.00	\$50.00						2009
Garbage Specials - 6 - 15 extra bags or boxes	8.24		\$50.00	\$50.00						2009
Garbage Specials - 15 or more extra bags or boxes	8.24		\$65.00	\$65.00						2009
Garbage Specials - Concrete	8.24	Per cubic yard	\$65.00	\$65.00						2009
Garbage Specials - Uncut Carpet	8.24		\$65.00	\$65.00						2009
Garbage Specials - Commercial/Institutional Drop-off Fee	8.24	Per Ton	\$55.00	\$55.00						2010
Curbside collection, trip charge		Wednesday pick ups				\$60.00	\$60.00	\$60.00		2019
One-time dump permit		With trailer/per axle	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00		2016
Curbside collection, trip charge		Wednesday pick ups				\$60.00	\$60.00	\$60.00		2019
One-time dump permit		With trailer/per axle	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00		2016

2022 CONSOLIDATED FEE SCHEDULE

Purchasing										
Title	Section	Description	2016	2017	2018	2019	2020	2021	2022	Last Update
Voluminous specifications		Per page	0.25	0.25	0.25	0.25	0.25	0.25	0.25	2002