

Wauwatosa Health Department

7725 W. North Ave.

Wauwatosa, WI 53213

Phone: 414-479-8939

**2022 Retail Food Establishment Application- Serving Meals**

Application Date: _____

Reason for application:	<input type="checkbox"/> New	<input type="checkbox"/> Change of Operator	<input type="checkbox"/> Other: _____
-------------------------	------------------------------	---	---------------------------------------

Physical Business Location InformationName: _____Address: _____

City:	State:	Zip:
-------	--------	------

Phone number:	Cell number:
---------------	--------------

Email address: _____

Emergency contact name:	Emergency contact number:
-------------------------	---------------------------

Corporate/Owner InformationName: _____Address: _____

City:	State:	Zip:
-------	--------	------

Phone number:	Cell number:
---------------	--------------

Email address: _____**Food Handling Complexity Assessment. Please check all that apply. Refer to fee schedule for license fees.****Section A**

- 0 Points** - An establishment only sells pre-packaged food or meal items, regardless if the food items are time/temperature controlled for safety.
- 1 Point**- Establishment has a self-service salad bar or food bar, not including a condiment bar
- 1 Point**- Establishment processes fresh or frozen raw poultry, meat, eggs or seafood.
- 1 Point**- Establishment operates using a variance or HACCP plan
- 1 Point**- Establishment operates using a Bare Hand Contact or Time as Public Health Control Plan
- 1 Point**- Establishment offers catering or pre-ordered meal in bulk quantity for events
- 1 Point**- Establishment cold holds, hot holds, or reheats time/temperature for safety foods
- 1 Point**- Establishment does cooling of cooked or reheated time/temperature for food safety.
- 1 Point**- Establishment prepares TCS food at their location and then transports it to be sold, under the wholesale exemptions for retail food establishments
- 1 Point**- Establishment serves or sells food that requires food-processing activities including chopping, dicing, mixing, slicing, blanching, boiling, cooking, packaging and assembly in order for it served or sold.
- 1 Point**- Establishment has one or more additional areas where food preparation activities occur.
- 1 Point**- Establishment specifically prepares or serves food to a population identified as highly susceptible such as nursing home or day care,
- 1 Point**- Establishment has a customer seating capacity greater than 75, or operates a motor vehicle drive-through service window for food purchase and service

Total of Section A ____ <input type="checkbox"/> 0 pts PRE-PACKAGED <input type="checkbox"/> 1 to 2.5 pts: SIMPLE <input type="checkbox"/> 2.5 to 4.5 pts: MODERATE <input type="checkbox"/> Above 4.5 pts: COMPLEX <input type="checkbox"/> Mobile Unit/Base	License Fee: \$ _____	Make checks payable to: City of Wauwatosa Submit To: Wauwatosa Health Department 7725 W. North Ave. Wauwatosa, WI 53213
	Pre-Inspection Fee: \$ _____ (New Applicants Only)	
	Total: \$ _____	

I certify that I am familiar with and agree to comply with all state and local laws, ordinances, and regulations as required in the Wisconsin Food Code and Wauwatosa Municipal Code.

Signature: _____ Printed Name: _____ Date: _____

For office use only: <input type="checkbox"/> Approve <input type="checkbox"/> Deny
--

2022 Consolidated Fee Schedule

Retail Food Establishment—Serving Meals		
License Type	Description	Fee
Serving Meals	Simple	\$390
	Moderate	\$550
	Complex	\$710
Limited Food Service	Pre-packaged	\$230
Pre-Inspection	First time applicants only	\$375

Hotel/Motel		
License Type	Description	Fee
Rooming House		\$125
Hotel/Motel – Local	Per Room	\$9
Hotel/Motel - State	1-30 Rooms	\$245
	31-99 Rooms	\$325
	100-199 Rooms	\$370
	200+ Rooms	\$570

Retail Food Establishment—Not Serving Meals		
License Type	Description	Fee
Not Serving Meals	Simple (Non TCS)	\$200
	Simple (TCS)	\$330
	Moderate	\$445
	Complex	\$775
Limited Food Service	Pre-packaged	\$170
Pre-Inspection	First time applicants only	\$375

Bed & Breakfast / Micro Market	
License Type	Fee
Bed & Breakfast License fee	\$235
Micro Market License fee one only	\$40
Micro Market License fee two or more (in the same building)	\$60

Transient Retail Food	
License Type	Fee
Non-TCS, TCS Foods, Prepackaged TCS Food Only	\$185

Pools			
License Type	Description	Frequency	Fee
Swimming Pool	Permit fee (per pool)	Annual	\$165
	Pre-inspection Fee	Once - first time applicants only	\$165
Water Attraction	Permit fee (per attraction)	Annual	\$190
	Pre-inspection Fee	Once - first time applicants only	\$190
Water Attraction – up to 2 slides	Permit Fee (per attraction)	Annual	\$265
	Pre-inspection Fee	Once - first time applicants only	\$265
Per slide in excess of 2 per basin	Permit Fee (per slide)	Annual	\$165
	Pre-inspection Fee	Once - first time applicants only	\$165

Miscellaneous		
License Type	Description	Fee
Pre-Inspection	First time applicants only	\$375
Expedited processing fee	Includes plan review new/remodel and change of owner; Licenses requested with 3 days of establishment opening or temporary event	10% of license fee or \$5
Excessive Inspection	Escalating fee after the first compliance, re-inspection up to \$200 per inspection	\$160
Late Fee – licenses		10% of license fee or \$5
Other Inspection	Events or situations where the health department does not license but needs to inspect	\$40

Wauwatosa Health Department

7725 W. North Ave.

Wauwatosa, WI 53213

Phone: 414-479-8939



For office use only: Approve Deny