

# City of Wauwatosa



## 2020 Adopted Budget



### ► Traffic, Lights, Action

Public Works' electrical team removes the temporary solar powered flashing stop sign prior to permanent traffic signals being installed at 72nd and State Street - a final step to the Village Reconstruction project.

**WAUWATOSA - It's A Way Of Life**

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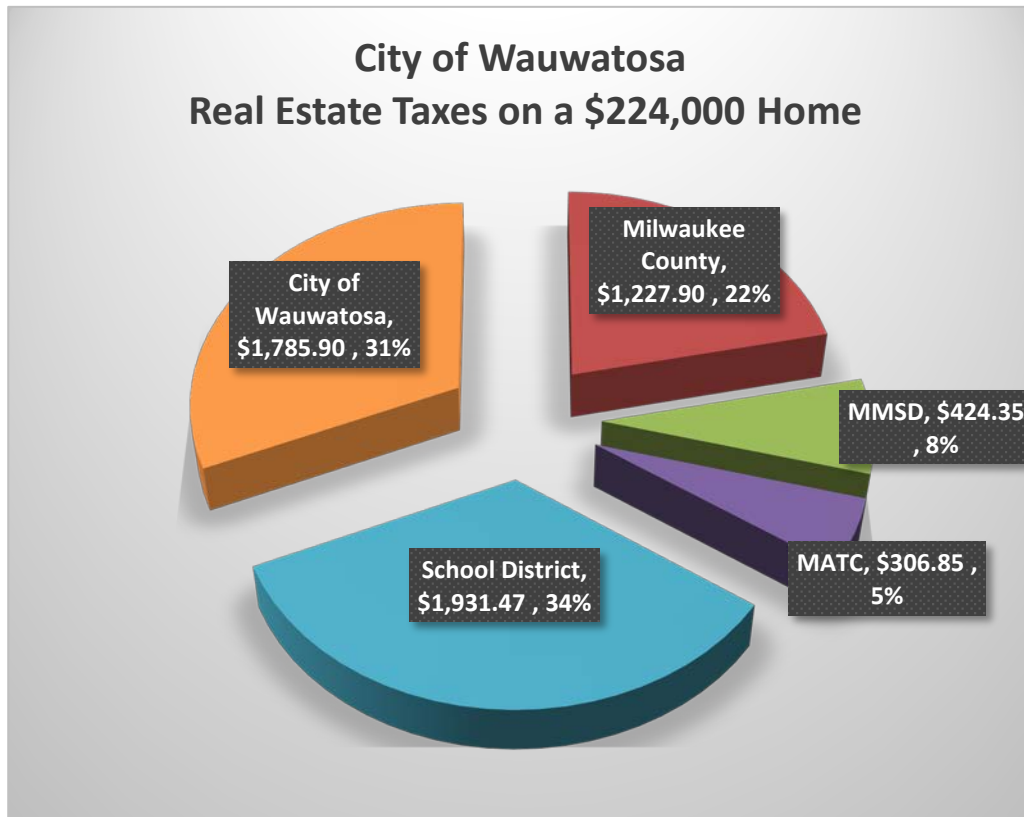
## Taxation by Taxing District\*

*Average Residential Property*

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
State	\$ 37.59	\$ 38.45	\$ 38.49	\$ -	\$ -
Milwaukee County	\$ 1,129.69	\$ 1,163.18	\$ 1,155.98	\$ 1,226.39	\$1,227.90
MMSD	\$ 379.83	\$ 395.28	\$ 397.10	\$ 418.83	\$424.35
MATC	\$ 281.37	\$ 284.85	\$ 285.72	\$ 305.19	\$306.85
School District	\$ 1,864.31	\$ 1,882.06	\$ 1,957.62	\$ 1,916.17	\$1,931.47
City of Wauwatosa	<u>\$ 1,698.94</u>	<u>\$ 1,669.60</u>	<u>\$ 1,689.03</u>	<u>\$ 1,733.49</u>	<u>\$1,785.90</u>
Gross Tax	\$ 5,391.72	\$ 5,433.42	\$ 5,523.94	\$ 5,600.08	\$ 5,676.47
State Credits	<u>\$ (437.26)</u>	<u>\$ (465.83)</u>	<u>\$ (477.97)</u>	<u>\$ (494.41)</u>	<u>\$ (536.74)</u>
Net Tax	\$ 4,954.46	\$ 4,967.59	\$ 5,045.97	\$ 5,105.67	\$ 5,139.73
Home Value	\$ 218,100	\$ 219,000	\$ 220,000	\$ 223,000	\$ 224,000

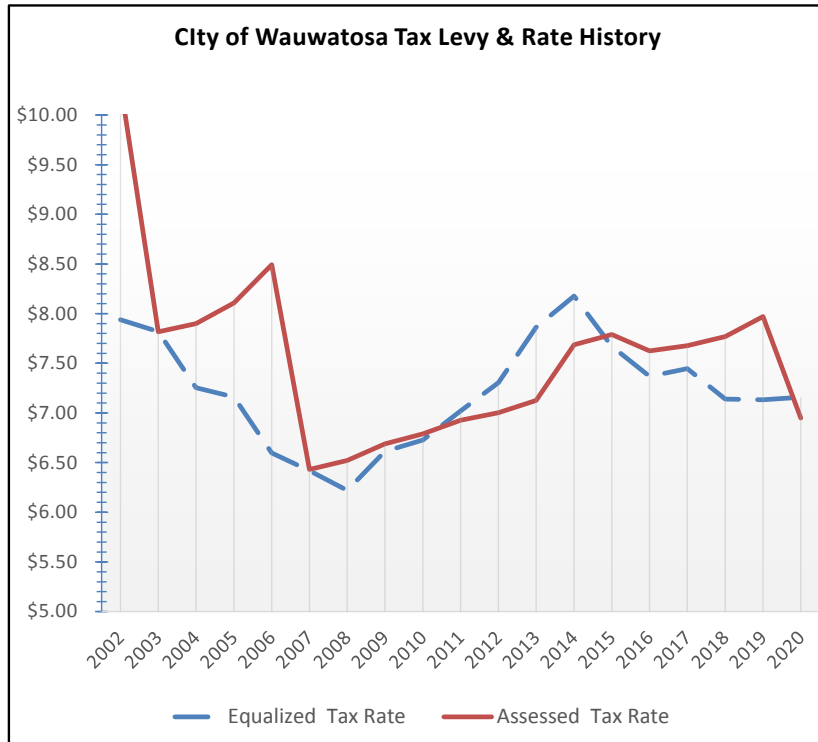
\* Represents the budget year, i.e the 2018 budget year represents the 2017 tax year.

\*\* The 2019 Budget Year reflects the Jan. 1, 2018 values so the revaluation and school referendum are not included



### City of Wauwatosa Tax Levy Rate History

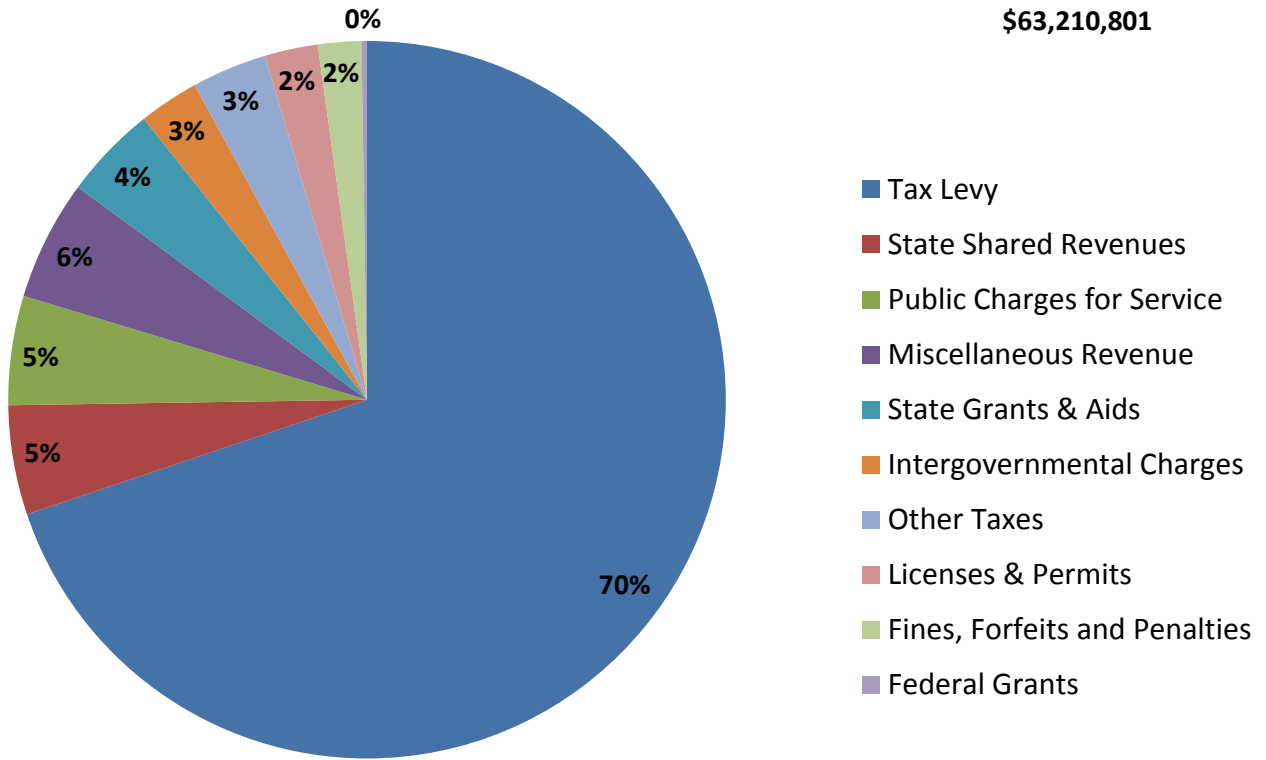
Year	Equalized Value <sup>1</sup>	% Change	Assessed Value <sup>1</sup>	% Change	City Levy	% Change	Equalized Tax Rate	% Change	Assessed Tax Rate	% Change
2020	\$ 6,166,167,500	2.64%	\$ 6,260,842,432	16.48%	\$44,137,620	3.00%	7.16	0.35%	7.049789	-11.57%
2019	\$ 6,007,585,200	2.29%	\$ 5,375,264,166	-0.39%	\$42,852,058	2.16%	7.13	-0.13%	7.97	2.56%
2018	\$ 5,873,146,600	6.40%	\$ 5,396,262,437	0.78%	\$41,946,785	2.04%	7.14	-4.10%	7.77	1.25%
2017	\$ 5,519,699,400	1.55%	\$ 5,354,275,917	1.90%	\$41,106,546	2.62%	7.45	1.05%	7.68	0.70%
2016	\$ 5,435,690,500	6.77%	\$ 5,254,410,426	4.82%	\$40,058,445	2.58%	7.37	-3.92%	7.62	-2.14%
2015	\$ 5,091,255,900	9.70%	\$ 5,012,628,279	1.53%	\$39,050,136	2.90%	7.67	-6.20%	7.79	1.35%
2014	\$ 4,641,119,800	-1.46%	\$ 4,937,185,119	-4.99%	\$37,949,568	2.48%	8.18	4.00%	7.69	7.87%
2013	\$ 4,709,725,000	-5.90%	\$ 5,196,727,012	-0.46%	\$37,030,421	1.30%	7.86	7.65%	7.13	1.76%
2012	\$ 5,004,833,100	-3.87%	\$ 5,220,542,224	-1.07%	\$36,555,123	0.00%	7.30	4.02%	7.00	1.08%
2011	\$ 5,206,269,800	-2.22%	\$ 5,276,999,488	-0.01%	\$36,555,123	2.03%	7.02	4.35%	6.93	2.04%



<sup>1</sup> Values do not include tax incremental district value

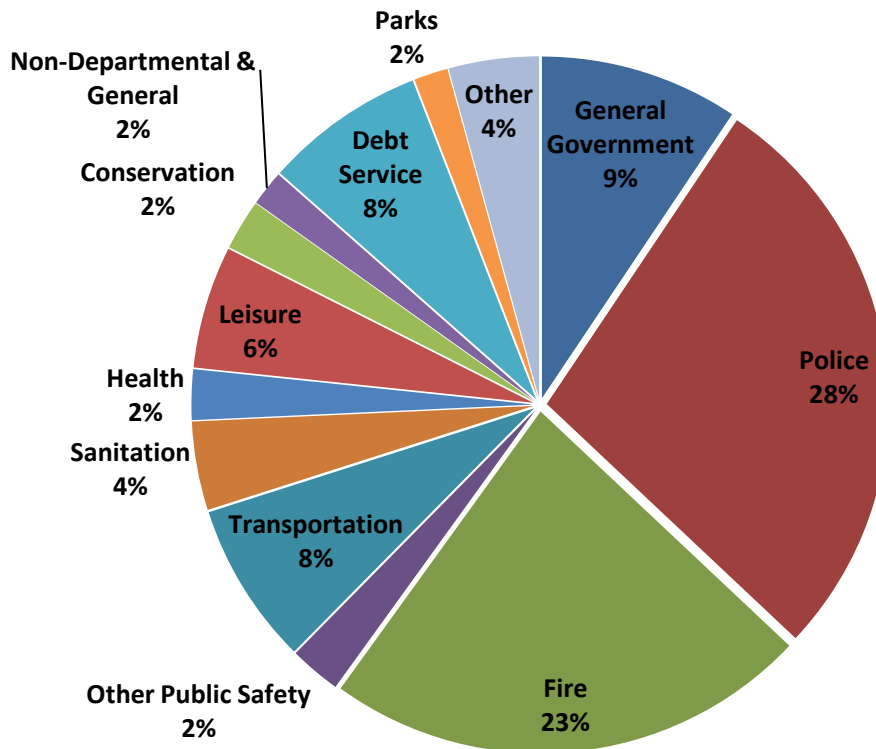
## 2020 General Fund Revenues

Total Revenues:  
\$63,210,801



## 2020 General Fund Expenditures

Total Expenditures:  
\$63,210,801



## BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2019	2020	VAR
Administrative Services	12.66	12.66	-
Assessor	6.00	6.00	-
Common Council	16.00	16.00	-
City Clerk/Elections	5.00	5.00	-
Development	32.92	35.74	2.82
Finance	9.56	9.56	-
Fire	103.57	102.57	(1.00)
Fleet Maintenance	10.00	10.00	-
Health	12.80	12.80	-
Information Systems	6.00	7.00	1.00
Library	26.58	26.58	-
Mayor	2.00	2.00	-
Municipal Complex	4.00	4.00	-
Municipal Court	2.89	2.89	-
Police	120.68	128.52	7.84
Public Works	59.79	59.79	-
Traffic Electrical Maintenance	6.28	6.28	-
Tourism	-	1.00	1.00
Water	18.88	19.38	0.50
<b>TOTAL FULL-TIME EMPLOYMENT</b>	<b>455.61</b>	<b>467.77</b>	<b>12.16</b>

# COMMON COUNCIL

## PURPOSE

The Common Council manages and controls city property, finances, highway, and public service; and has the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public. The Common Council may carry out its powers by license, regulation, suppression, borrowing money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$141,611	\$145,449	\$ 3,838
Rev	\$ 22,079	\$ 23,712	\$ 1,633
Lew	\$119,532	\$121,737	\$ 2,205
FTE's	16.00	16.00	-

## PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk’s office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

## 2019 BUDGETARY CHANGES

No significant budget changes.

## 2020 BUDGETARY CHANGES

Annual salaries for 9 Alders to be elected or re-elected in 2020 will increase from \$4,200 to \$5,400. The 7 Alders elected or re-elected in 2018 are already at the higher salary amount. The total budget for Common Council wages increases \$6,300 to \$84,300

**BUDGET SUMMARY TABLE**

Common Council Dept #111								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
68,063	67,053	72,271	78,000	78,000	5100	Wages	84,300	58.0%
9,174	9,076	668	8,107	8,107	5195	Fringe Benefits	7,787	5.4%
6,206	15,279	6,516	6,559	6,559	5510-5520	Internal Charges	6,594	4.5%
36,665	36,062	46,906	42,545	42,545	5200	Operating Expenditures	40,368	27.8%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
-	4	-	-	-	5980-100	Cable Television	-	0.0%
6,400	6,400	6,400	6,400	6,400	5980-130	BID Assessment	6,400	4.4%
<b>126,508</b>	<b>133,874</b>	<b>132,761</b>	<b>141,611</b>	<b>141,611</b>		<b>TOTAL</b>	<b>145,449</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
18,973	18,077	19,930	22,079	26,575		Unallocated Revenues	23,712	16.3%
107,535	115,797	112,831	119,532	115,036		Tax Levy	121,737	83.7%
<b>126,508</b>	<b>133,874</b>	<b>132,761</b>	<b>141,611</b>	<b>141,611</b>		<b>TOTAL</b>	<b>145,449</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

Common Council				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Alderspersons	16.00	16	16.00	-
<b>TOTAL</b>	<b>16.00</b>	<b>16</b>	<b>16.00</b>	<b>-</b>



# MAYOR

**PURPOSE**

The Mayor is elected Chief Executive Officer of the City of Wauwatosa. The Mayor presides over the Common Council, serves as primary spokesperson of the City, and strengthens community relations in support of the City's Mission and Strategic Plan.

**PROGRAMS/SERVICE LINES**

BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 150,198	\$ 153,201	\$ 3,003
Rev	\$ 23,418	\$ 24,976	\$ 1,558
Levy	\$ 126,780	\$ 128,225	\$ 1,445
FTE's	2.00	2.00	-

**LEADERSHIP**

- Presides over Council meetings and models civility and good conduct. Works with staff to create annual City Executive Budget.
- Upholds and promotes the strategic mission and vision of the City, encourages citizen engagement, strengthens the community and seeks to enhance the quality of life.
- Elected or appointed to Milwaukee Metropolitan Sewage District Commission, Regional Transit Leadership Council, Wisconsin Center District, Visit Milwaukee, Intergovernmental Cooperative Council, the Milwaukee Regional Innovation Center, Milwaukee County Capital Improvement Committee, Urban Alliance Vice President, and League of Wisconsin Municipalities Board fulfilling the City's vision to be a *Regional, State, and National Leader*. The Mayor also collaborates with Milwaukee 7 (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and the National League of Cities (NLC). Participation in all these groups increases the City's involvement and helps build collaborations and partnerships in local, regional, state, and national issues and initiatives.
- Heads the Emergency Operations Center (EOC), the City's central coordinating, monitoring, notification and warning center for major emergencies and disasters.

**PUBLIC RELATIONS**

- Serves as the Chief Executive Officer and spokesperson for the City and represents the City of Wauwatosa at the local, state and national level. The Mayor works with the media to inform the public of the City's mission, policies and practices in a positive, consistent and credible manner.

**RECRUITMENT AND APPOINTMENT**

- Recruits and appoints over 250 volunteers to City boards, commissions and committees, and assigns Council liaisons encouraging effectiveness and alignment to the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and create a stronger link between citizens and their government.

## COMMUNITY DEVELOPMENT

- Chairs the Plan Commission to carefully steer future development to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Economic Development Advisory Committee, Community Development Authority, NAIOP— the Commercial Real Estate Development Association, the Commercial Association of Realtors of Wisconsin and builds relationships with developers, realtors and key business leaders.
- Builds collaborative relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, The Village Business Improvement District, MidTown Business Association, East Tosa Alliance, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council to support the City's Strategic Plan goal to be *A Community of Choice*.
- Meets regularly with leaders of Medical College of Wisconsin, Froedtert Hospital, Children's Hospital of Wisconsin, the Milwaukee Regional Medical Center, city and regional business leaders and state and federal elected officials.

## 2019 ACCOMPLISHMENTS

- **Census 2020:** Initiated collaboration for all Milwaukee municipalities on key messages and promotion of participation in region; met with Sharon Robinson Milwaukee CCC and Alexia Knox, Partnership Specialist Census Bureau; and attended MKE Complete Count Committee meetings.
- **Kids to Parks:** Collaborative event with city staff, citizen committees and community partners to promote a healthy, active lifestyle for kids and families and promote the resources available in local city parks.
- **Legislator Relations:** Participated in Madison Lobby League Days with League of WI Municipalities; NLC Legislative Advocacy Team in Washington D.C.; White House Mayor's meeting; and scheduled quarterly city meetings with Senator Kooyenga, and Representatives Hutton and Vining. Attended Governor's Inauguration Gala and NLC 2020 Presidential Election taskforce in Washington D.C. to create cities issue platform.
- **Equity and Inclusion:** Advocate for Racial and Equity Inclusion Commission adopted by Common Council. Identified and recruited qualified Commission members including representation from residents, business community, civic groups with diversity of age, gender, cultural background. Participated in YMCA Racial Justice event, Tosa Together Black History event, MMAC Diversity Committee meeting, Milwaukee County's Advancing Race & Equity: Role of Government 5-session training, and African American Chamber of Commerce Awards. Built relationships with YWCA racial inclusion facilitators (Paula Pennebaker and Martha Barry); Nurturing Diversity Partners (Fran Kaplan and Reggie Jackson); and Wauwatosa religious leaders.
- **Transit:** Major role as Regional Transit Leadership Council executive board member building Waukesha-Milwaukee collaboration on transit and increasing the network of partners involved in this effort.
- **Community Engagement:** As part of Healthy Wauwatosa, led Mayor's Fitness Challenge walks and promoted neighborhood Twenty Walks; did healthy cooking demonstration at the Tosa Farmer's Market; created collaborative Kids to Parks Day event with city staff, citizen committees and community partners. Organized working group of veterans, residents, and city staff to create WWI Veterans Memorial in Root Common Park in Village. Served as crossing guard during weeklong emergency when company unexpectedly went out of business.

- **Community Development:** Presided over business opening, such as: Zoo Interchange; Muir Woods Research & Tech Center, Kyle's Corners, Wauwatosa Surgery Center, Synergy at Mayfair Collection, Stock House Brewing Co., Be Spectacled, SpringHill Suites, and First and Bowl. Met with Japanese consulate and international delegate touring FujiFilm Healthcare located in Wauwatosa.
- **Citizen Committees:** Worked with Youth Commission, Senior Commission and Sustainability Committee to reevaluate and develop new strategy and action plans, resulting in updated ordinances and group focus.
- **Speaking Engagements:** Represented the following: City at *Capital Times* Ideafest, Madison; CNU presentation on Village Streetscaping; LWM Chief Exec Workshop panels; League Annual Conference panel, NAC meeting, BID annual meeting; Mt. Mary Voice of Leadership Panel (Women of Excellence) Panel; Mayfair Rotary; volunteer luncheons for Lutheran Home and Tosa Library; Distinguished Citizen Banquet, West HS Achievers Breakfast; PTA Scholarship Breakfast; Women Municipal CEO's Panel; Mayor's Innovation Project, Mayor's Panel at Greater Milwaukee Association of Realtors; Lubar Center for Public Policy at MU Law School panel on economic development and Women of Influence Symposium panel on innovation.

## 2019 BUDGETARY CHANGES

- None

## 2020 BUDGETARY CHANGES

- None

## 2020 GOALS

- Seek communication opportunities to engage residents in **building awareness of key financial threats and needs.**
- Continue to work collaboratively as leader on Regional Transit Leadership Council, regional boards and with business leaders to **improve multi-modal transportation choices** for the City and four county region, including Bus Rapid Transit and last mile options.
- Focus key messages in **speaking engagements, public meetings, and community outreach,** that Wauwatosa is a safe, thriving, welcoming and highly desirable community.
- Continue efforts with City's Public Health Department to build a healthy community, including **Mayor's Fitness Challenges.**
- Continue improving City's **preparedness for emergencies and disasters** with the Fire Chief and Tosa Area Preparedness partners.
- Create an environment and build relationships with business and community leaders and Tourism Commission to explore **opportunities for tourism, public art and place making.**
- Work with City Administrator and Development Department to **increase City's property tax base** through economic and community development in a balanced and strategic manner.
- Continue advocacy and lobbying efforts on behalf of City directly to elected representatives and through League of Wisconsin Municipalities to **preserve property valuation equity,** such as testimony on Dark Stores bills and work with Urban Alliance to advocate for municipal funding reform on the state level.
- Continue to work with the Commissions and Committees increasing connectivity of their efforts to the City strategic plan.
- Expand 2020 **Kids to Parks** to promote City parks and healthy, active lifestyles.
- Implement **2020 Census** Complete Count efforts to increase Wauwatosa resident response.

- Recruitment and appointment of **Equity and Inclusion Commissioners**.

## BUDGET SUMMARY TABLE

Mayor Dept #131								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
63,223	64,267	64,827	67,259	67,259	5100	Wages	69,006	45.0%
48,657	49,032	48,650	49,550	49,550	5195	Fringe Benefits	50,679	33.1%
14,211	15,505	15,600	15,660	15,660	5500-5520	Internal Charges	15,787	10.3%
19,443	8,896	9,649	16,729	22,679	5200-5900	Operating Expenditures	16,729	10.9%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
1,375	1,887	504	1,000	1,000	5980-030	Recognition Materials	1,000	0.7%
<b>146,909</b>	<b>139,587</b>	<b>139,230</b>	<b>150,198</b>	<b>156,148</b>		<b>TOTAL</b>	<b>153,201</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
22,033	18,848	20,901	23,418	29,303		Unallocated Revenues	24,976	16.3%
124,876	120,739	118,329	126,780	126,845		Tax Levy	128,225	83.7%
<b>146,909</b>	<b>139,587</b>	<b>139,230</b>	<b>150,198</b>	<b>156,148</b>			<b>153,201</b>	<b>100.0%</b>

## PERSONNEL SCHEDULE

Mayor				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Mayor	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
<b>TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>

# WAUWATOSA YOUTH COMMISSION

## PURPOSE

The purpose and duties of the Wauwatosa Youth Commission are to act as an advisory body to the Common Council and the Mayor and to provide recommendations on proposed policies and ordinances affecting youth.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$3,475	\$ 2,700	\$ (775)
Rev	\$ 542	\$ 440	\$ (102)
Levy	\$2,933	\$ 2,260	\$ (673)
FTE's	-	-	-

## PROGRAMS/SERVICE LINES

- To encourage, develop and implement activities and services that promote a positive environment for youth in the City of Wauwatosa.
- To serve and represent a broad spectrum of youth from diverse backgrounds and all geographic areas of Wauwatosa.
- To report annually to the Mayor and the Common Council on the interests, needs, and recommendations concerning matters that affect the youth of Wauwatosa.
- To cooperate and coordinate with other organizations that have the interests of youth in common.

## MEETINGS

The Commission met on the second Wednesday of each month, September-May.

- Youth Members met 6:15-7:15 before each meeting to plan and prepare.
- Full commission met 7:15 to complete formal agenda.

There were also special meetings of a work group formed to support the Kids to Park Day Initiative.

## GUESTS

- Alan Kesner, Wauwatosa City Attorney
- Dr. Katherine Wilson, Zeidler Center for Public Discussion
- Laura Stephens, Wauwatosa Health Department

## 2018-2019 GOAL PROGRESS

- Strengthen relationship between Wauwatosa Youth Commission and Executive Branch of Wauwatosa government (ex. Mayor's Office and Staff). The Mayor worked closely with youth and adult members and attended most youth and full membership meetings. She took an active role in encouraging youth dialog and progress on agenda items.
- Implement Youth Mental Health Needs Survey. The project was revised after meeting with a representative of the District Office. It was decided that the proposed project overlapped with the School Satisfaction Survey. The District shared the past survey with the Youth Commission and

past results. Youth Commission members identified areas that could be added to future surveys to gather useful information about the mental health needs of area youth. This remains an area of concern for the Wauwatosa Youth Commission.

- Continue Community Service and Outreach opportunities for youth of Wauwatosa. Members continue to look for service opportunities and events to increase the visibility of Youth Commission.
- Continue to offer recreation events to youth of Wauwatosa. The major initiative was supporting the Mayor’s office as a major participant and stakeholder at Kids to Park Day. Youth and adult members met throughout the year to plan and support the event. The Youth Commission developed a park bingo trivia game for kids, passed out event stickers and staffed the event information booth.
- Continue to recruit youth and adult members for the Wauwatosa Youth Commission. This year the Mayor helped with outreach to local schools to identify new student members. A press release was published in the NOW section of the Journal Sentinel to recruit new members.

## 2018-2019 ACHIEVEMENTS

### Community and Promotion Events

- Birthday mailings to all identified Wauwatosa youth during the month of their 18<sup>th</sup> birthday to remind students to register to vote and Selective Service duty
- Sponsored a Youth Commission booth at Tosa Night Out at the Milwaukee County Zoo
- Kids To Parks Day (May 2019)
- Trunk or Treat (October 2019)
- East and West Registration (September 2018)
- Freshman orientation at East and West (January 2019)
- Tosa Food Pantry Volunteering (April 2019)
- Worked with school district to recommend improved survey of youth mental health needs
- Presented community service awards in May 2019 to students from Wauwatosa that volunteer to serve our community.
- We gained 2 Adult Members and 3 Youth Members

## 2020 GOALS

	2018-2019 Expense	2019 - 2020 Proposed Exp.
• Staying in touch with the school board when they prepare mental health surveys		
• Keep an active role in Kids to Parks Day (other community events) such as Tosa Night Out	\$325.00	\$ 500.00 \$ 150.00 \$ 100.00
• Trunk or Treat		
• Become involved with the Equity and Inclusion Commission if deemed appropriate		
• Continue to recruit youth and adult members for the Wauwatosa Youth Commission	\$80.00	\$ 250.00
• Continue Birthday mailings to all identified Wauwatosa youth during the month of their 18th birthday to remind students to register to vote and Selective Service duty	\$720.00	\$ 750.00
• Continue to present community service awards in May 2020 to students from Wauwatosa that volunteer to serve our community.	\$250.00	\$ 350.00
• Create an idea/s of how to use our carry over balance of over \$6,000 and carry the plan out	\$ -----	\$6,000.00

**BUDGET SUMMARY TABLE**

Youth Commission Dept #113								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,682	1,939	1,955	3,475	3,475	5200-5900	Operating Expenditures	2,700	100.0%
<b>2,682</b>	<b>1,939</b>	<b>1,955</b>	<b>3,475</b>	<b>3,475</b>		<b>TOTAL</b>	<b>2,700</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
519	538	795	-	23	841-4170	Contributions-Youth Comm	-	0.0%
402	262	293	542	652		Unallocated Revenues	440	16.3%
1,761	1,139	867	2,933	2,800		Tax Levy	2,260	83.7%
<b>2,682</b>	<b>1,939</b>	<b>1,955</b>	<b>3,475</b>	<b>3,475</b>		<b>TOTAL</b>	<b>2,700</b>	<b>100.0%</b>

# SENIOR COMMISSION

## PURPOSE

Our mission is to enhance the quality of life for all older adults in Wauwatosa. We are guided by the results of the Senior Survey, “Adding Life to Years” and our Strategic Plan for 2017 and beyond. Wauwatosa has a higher population of people 55 years and over (13,347 Or 28.8%) than other comparable Milwaukee County suburbs and the State of Wisconsin (US Census, 2010).

BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$3,205	\$3,205	\$ -
Rev	\$ 500	\$ 523	\$ 23
Lew	\$2,705	\$2,682	\$ (23)
FTE's			-

## PROGRAMS AND COMMITTEES

### SENIOR AMBASSADOR PROGRAM

Senior Ambassadors act as liaisons between the community and the Senior Commission. The commission aims to have at least one Ambassador to represent each Neighborhood Association in Wauwatosa. Ambassadors attend city wide events and neighborhood block parties to connect directly with senior residents and to recruit additional ambassadors.

### HOUSING COMMITTEE

This subcommittee is tasked with identifying housing needs and desires that are most critical to Wauwatosa seniors. A housing needs survey for 2019 is concluding at the end of August. The results of this survey will allow the commission to provide housing needs recommendations to city staff, the planning commission and the common council.

### TRANSPORTATION COMMITTEE

Newly formed in 2019 this subcommittee of the Senior Commission is working to identify solutions to transportation gaps that challenge the mobility of our population. Past surveys have consistently identified senior transportation as a high priority need and recent declines in services offered by area non-profits has greatly increased that need.



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## COMMUNICATIONS COMMITTEE

Newly formed in 2019 this group aims to more readily connect residents with pertinent information using the city website, social media and collaboration with Neighborhood Association Council (NAC) email blasts. Sharing upcoming events and providing easy access to critical resources are the main goals.

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## INTERGENERATIONAL CONNECTEDNESS COMMITTEE

This division of the Senior Commission works to plan and identify community events and other opportunities to connect older adults with younger residents and families. This group collaborates frequently with Senior Ambassadors to greet residents at events and encourages event organizers to ensure events are senior friendly.

## SERVICES

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### COLLABORATION

In 2019, the Senior Commission has placed an emphasis on collaborating with other city commissions and committees. Commission members have attended meetings of those groups with similar goals and interests including the Committee for Citizens with Disabilities and the Bicycle and Pedestrian Facilities Committee. Future collaboration on common goals and projects between our groups is a focus for our commission.

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### FILE OF LIFE

The Senior Commission subsidizes this program in partnership with the City Fire, Police and Health departments. File of Life includes refrigerator magnet pouches with card and purse/billfold size pouches, along with an information card. This information serves as a mini-medical history for emergency responders.

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### LOCKBOX PROGRAM

The Senior Commission sponsors this program in partnership with the Fire and Police departments. A lockbox containing a key to the participant's home is secured on the outside of the front door. In Wauwatosa, only the Fire Department has the key to the lockbox. It provides access for first responders without the need to break into the house in case of an emergency.

BUDGET SUMMARY TABLE

Senior Commission Dept #115								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
1,493	197	11,647	3,205	3,205	5200-5900	Operating Expenditures	3,205	100.0%
-	-	-	-	-	5980-015	Expenditure From Donation	-	0.0%
<b>1,493</b>	<b>197</b>	<b>11,647</b>	<b>3,205</b>	<b>3,205</b>		<b>TOTAL</b>	<b>3,205</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
480	560	800	-	440	841-4174	Sr Comm-Proj Reassurance	-	0.0%
54	-	-	-	-	841-4175	Contributions-Senior Comm	-	0.0%
224	-	1,748	500	601		Unallocated Revenues	523	16.3%
735	-	9,099	2,705	2,164		Tax Levy	2,682	83.7%
-	(363)	-	-	-		Excess Revenue	-	0.0%
<b>1,493</b>	<b>197</b>	<b>11,647</b>	<b>3,205</b>	<b>3,205</b>			<b>3,205</b>	<b>100.0%</b>

# MUNICIPAL COURT

## PURPOSE

The Municipal Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action, and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

## PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with twice-weekly municipal court activities. The court staff prepares court dockets, accepts payments of forfeitures imposed by the court, arranges payment plans to facilitate collection, schedules hearings, and provides information and documents as needed. Defendants not present for their court dates are notified promptly in writing of the Judge's decision. Driver license suspensions/revocations ordered by the Judge are reported to the Department of Transportation. Court staff prepare warrants for execution by the Police Department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue's Tax Refund Intercept Program (TRIP) or State Debt Collection (SDC). Workload in the office is heavily dependent upon the number of citations issued annually.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 319,516	\$ 323,360	\$ 3,844
Rev	\$ 319,516	\$ 323,360	\$ 3,844
Lewy	\$ -	\$ -	\$ -
FTE's	2.89	2.89	-

### MAJOR CHANGES

- Reduce postage and copier costs by eliminating separate SDC mailings
- Training/education for court officers

## 2018 ACHIEVEMENTS

- The City retains approximately 65% of the gross revenue collected by the Court with the remainder divided between the County and State. **Forfeiture revenue retained by the City was \$588,083 in 2018.** That is \$105,124 over the total retained in 2017. Forfeitures are obtained from SDC and TRIP collections, payment on warrants and commitments, payment on driver license suspensions, pre-court payments at the Police Department, and on-time payments made at the court office or online.
- The online payment option continues to be a significant enhancement to the court software. Court staff processed 2229 online payment transactions in 2018 totaling \$186,841 in gross revenue. **Approximately 30% of the forfeitures paid come from online payments.**
- Collections generated from the Department of Revenue **State Debt Collection program (SDC)** have been steadily increasing. The DOR sent over **\$285,600 in gross revenue to the City in 2018 and \$379,600 so far in 2019.** SDC has been an extremely effective tool for collection of past due debts. It has the added benefit of reducing the use of other penalties such as driver's license suspensions and commitments for jail time. To date we have 8,525 people accepted in the SDC program with past due debts totaling \$2,402,400.

- **Tax Refund Intercept Program (TRIP)** revenue has declined over the past 2 years as debts have been transferred to SDC. **Gross revenue of \$87,200 was received in 2018.** There are 1129 citations accepted in TRIP totaling \$154,400.
- **290 warrants and commitments were issued in 2018** with outstanding balances of \$129,100. Payment was made on 36 warrants in 2018 for \$13,400. The number of warrants and commitments will continue to decline as the use of SDC increases. So far, 70 warrants and commitments have been issued in 2019.
- **869 driver license suspensions were issued in 2018.** A driver's license suspension will be issued when a debt has been rejected by SDC or the debt is less than \$50.
- House of Corrections and Sheriff's costs charged to the City for the housing of prisoners have been effectively managed. **In 2018, the Court paid about \$8800 in prisoner housing costs** and so far in 2019, paid approximately \$2200.
- **1150 parking tickets were contested in Municipal Court in 2018.** Fines totaling over \$30,000 have been collected in court or at the court counter. Thus far, in 2019, 640 parking tickets were contested and \$19,300 collected.

## 2020 GOALS

- Continue efforts to increase collection of forfeitures owed through the on-going use of SDC, warrants, suspensions, and TRIP.
- Continue to participate in the Court Clerk certification program and look for other educational opportunities.
- Investigate court security courses and funding options for three court officers hired in 2019.
- Develop a Stipulation & Order form for the City Attorney to use in court. This will enable defendants to have a copy of the plea agreement.

## 2020 BUDGETARY CHANGES

- In 2019, the court clerks revised Payment Notices and Default Judgement letters to include the statutorily required SDC notification. This will eliminate the need to send separate notification and potentially reduce postage and copier costs.
- Consolidated Fee Schedule: Reduce copy fees to .02 B&W and .05 color. Amend bulk records request fee to \$35 (no incremental increases).

## LINE ITEM INCREASES TO BUDGET

- Increase Office Supply budget (01-121-5200-000) by \$250 to allow for replacement of one office chair. Decrease Postage budget (01-121-5250-000) to offset this increase.

**BUDGET SUMMARY TABLE**

Municipal Court Dept #121								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
161,382	165,590	171,578	174,610	174,610	5100	Wages	176,682	54.6%
68,542	69,020	69,760	70,935	70,935	5195	Fringe Benefits	72,271	22.4%
28,328	31,051	32,577	33,211	33,211	5500-5520	Internal Charges	33,647	10.4%
25,924	22,465	24,692	40,760	44,603	5200-5900	Operating Expenditures	40,760	12.6%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
<b>284,176</b>	<b>288,126</b>	<b>298,607</b>	<b>319,516</b>	<b>323,359</b>		<b>TOTAL</b>	<b>323,360</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
515,039	413,066	496,834	550,000	505,000	411-4100	Court Penalties & Costs	510,000	157.7%
-	-	-	-	-		Unallocated Revenues		0.0%
-	-	-	-	-		Tax Levy		0.0%
(230,863)	(124,940)	(198,227)	(230,484)	(181,641)		Excess Revenue	(186,640)	-57.7%
<b>284,176</b>	<b>288,126</b>	<b>298,607</b>	<b>319,516</b>	<b>323,359</b>		<b>TOTAL</b>	<b>323,360</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

Courts				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Court Clerk	2.60	3	2.60	-
Court Officer	0.12	2	0.12	-
Municipal Justice	0.17	1	0.17	-
<b>TOTAL</b>	<b>2.89</b>	<b>6.00</b>	<b>2.89</b>	<b>-</b>

# ADMINISTRATIVE SERVICES DEPARTMENT

## PURPOSE

### ADMINISTRATION (01-132):

The City Administrator serves as the chief administrative and operating officer of the city and has clear authority to administer day-to-day operations of the municipal government, including formulating operating procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature and does not serve as a voting member in the creation of policy. The Administrator serves in a liaison capacity to all city boards and commissions.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$2,343,529	\$2,318,392	\$ (25,137)
Rev	\$ 665,385	\$ 377,962	\$ (287,423)
Lew	\$1,678,144	\$1,940,430	\$ 262,286
FTE's	12.66	12.66	-

### MAJOR CHANGES

### COMMUNICATIONS AND MARKETING (01-133):

To enhance outreach to residents and businesses, offer a variety of means for audiences to learn more about and become involved with their city government, and to share information on city services.

### HUMAN RESOURCES (01-143):

The Human Resource Department's mission is to strategically support the City's efforts to attract, retain, and engage a talented and efficient workforce.

### CITY ATTORNEY (01-161, 01-625):

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner.

## PROGRAMS/SERVICE LINES

### ADMINISTRATION:

#### COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate day-to-day operations to ensure policies and procedures are properly implemented. Provide advice and recommendations based on expertise.

#### COMMUNICATIONS

- Oversight of digital media, print media, social media, and media relations.
- Assist all city departments in implementing their missions, priorities, and projects by providing communications expertise and guidance.
- Taping and broadcasting the Common Council and Standing Committee meetings on the government access channels and for web streaming, including oversight of associated personnel.
- Administering the cable contract with Time Warner Cable.
- Identify opportunities for citizen engagement on city initiatives.

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#### CROSSING GUARD

- Provide crossing guard services through a private contractor who assists school children attending public and private school to cross roads along identified Safe Routes to School.

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#### INTERN PROGRAM

- The intern program provides additional capacity to departments for a variety of special projects. In addition, this program provides an opportunity for the city to help develop post-secondary students who are interested in a career in public service and may be future leaders in the organization.

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#### BUDGET PREPARATION AND MANAGEMENT

- Assist in preparation and administration of the annual operating and capital budgets, including providing guidance as to how to communicate about the services provided in the budget.

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#### PERSONNEL MANAGEMENT

- Develop strategies for labor relations as part of the negotiation team in the collective bargaining process.
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources.
- Collaborate to encourage continued organizational development.
- Assist in recruitment of key positions.

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#### DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa, including financial resource assistance, working closely with neighborhood and business associations and groups, coordination of city departments to foster development, business retention and expansion efforts, and more.

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#### ORGANIZATIONAL MANAGEMENT, ANALYSIS & STRATEGIC PLANNING

- Provide necessary research and recommendations to develop a course of action regarding policies, programs, and strategic initiatives.
- Develop and implement strategic plans through the Common Council and committees.

- Guide and assist staff to prepare for and implement policies and procedures of the city and its employees, and any other functions absorbed by the city administration team.

## HUMAN RESOURCES:

### COMPENSATION

- Manage compensation to competitively attract and retain a high-performing workforce. Implement salary changes per cost of living and other adjustments. Create and apply salary policies as appropriate (e.g. promotion, overtime, holiday etc.)

### BENEFIT ADMINISTRATION

- Manage vendors and purchasing of benefits, administration of benefits to employees, claims trouble shooting, communication of benefits, eligibility tracking; Also, paid time off including vacation, sick leave, holiday etc.
- Invest in Wellness- comprehensive outcomes based wellness program

### PAYROLL/TIMEKEEPING

- Manage bi-weekly and special payrolls
  - Automated Timekeeping System (Kronos) and Telestaff (Police and Fire Advanced Scheduling)
  - Payroll System (GEMS – moving to Tyler)

### ORGANIZATIONAL DEVELOPMENT

- Design, implement, and support strategies to increase organizational effectiveness and support organizational change.
  - Invest in People- employee development program
  - Employee Engagement
  - Support teams and leadership through training and initiatives to align organization and increase performance

### PERFORMANCE MANAGEMENT

- Manage performance evaluation process, rating systems, communication, and calculation of pay tier scenarios. Manage the associated software system.
- Assist organization in driving optimal performance of employees through effective coaching and performance management practices.

### EMPLOYEE AND LABOR RELATIONS

- Advise, consult, and lead on employee issues. Examples: work with supervisors and employees on performance issues, disciplinary issues, regulatory issues, and conflict resolution issues.
- Assist in labor relations with unions, contract interpretation, negotiation, and implementation of contract terms; support grievance programs.



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## RECRUITMENT/SELECTION OF EMPLOYEES

- Manage and lead recruitment process, design positions, advertise openings, work with hiring managers, participate in all interviews, manage Civil Service Process
- Onboarding and exit processes

## CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting
- Property transactions

## 2019 ACHIEVEMENTS

### ADMINISTRATION:

- Leading an initiative with city staff from City Hall and the Department of Public Works to enhance customer service provision at the City of Wauwatosa.
- Coordinated the city's response to the unexpected departure of the city's contracted crossing guard provider and the hiring and onboarding of a new firm for this service.
- Spearheading a review of the city's code of ordinances for necessary updates to enhance our organizational modernization and efficiency.
- Providing leadership to a number of large-scale city projects, such as police negotiations with the Milwaukee Regional Medical Center, the Enterprise Resource Planning project, and more.
- Completed a community survey.

### COMMUNICATION AND MARKETING:

- Created a Wauwatosa Resident Guide that provides useful information for residents on core city services, A to Z information, popular events, and more.
- Significantly increased followers to social media and the city newsletter subscription list.
- Created a capital improvement program map allowing residents to see construction areas planned for the next five years and consider planning ahead for associated special assessments.
- Created numerous videos on topics such as: using the city's website, crosswalk safety, recycling, using the city's e-maps, and more.
- Brought maintenance and updating of the city's employee website in-house, saving thousands of dollars of contractor fees.

### HUMAN RESOURCES:

- Hired 100 employees (as of 7/31/19). Quickly responded to the city's need to hire crossing guards.
- Managed performance evaluation process for nearly 500 employees, including processing merit pay increases.
- Shifted resources internally to be able to provide a quicker recruitment pace to better meet the needs of our customers – internal departments.
- Actively involved in product selection and implementation of ERP system.
- Completed an organizational staffing review of Engineering Department.
- Implemented upgrade of Kronos timekeeping system and Telestaff Advanced Scheduling for public safety departments.
- Implemented Diversity training for leaders and Anti-Harassment training/policy for all employees.
- Maintained and promoted benefits and wellness programs, resulting in increased utilization of workplace clinic and wellness offerings.
- Revamped new hire orientation and implemented an onboarding checklist for supervisors and new hire onboarding check-ins with HR as a tool to provide a consistent, positive and welcoming experience for new employees.
- Completed compensation plan review.

## CITY ATTORNEY

- Hired new Administrative Support Specialist with paralegal capacities and implemented numerous systemic improvements in information storage and access
- Successful conclusions to trial phases of at least three major property tax cases
- Supported follow up activity related to multiple trials and attended mediation sessions on property tax litigation, implemented more direct review and participation in outside counsel efforts
- Organized and filtered insurance and liability protection information for city contracts and events
- Trained departments on social media practices and archiving
- Hired new Assistant City Attorney to handle litigation and enforcement needs along with general duties, including meeting presentations and parliamentary duties
- Upgraded internal case management software to better utilize full capabilities and improve reporting capabilities
- Increased enforcement efforts related to code enforcement and property maintenance issues

## 2020 GOALS

### ADMINISTRATION

- Work with the City Council to create a new Strategic Plan for the community.
- Provide leadership to the city's most significant project, Enterprise Resource Planning (ERP).
- Oversee installation of a new audio-visual system, including cameras, microphones, and screens in the Council Chambers and Committee Rooms 1 and 2.
- Provide strategic expertise and guidance to city departments, council committees, and the common council.
- Work with city departments to implement the policy directives of the Common Council.

### COMMUNICATIONS AND MARKETING

- Implement the Strategic Communications Plan for the city and assist departments in their communications initiatives.
- Develop comprehensive social media strategies for the city.
- Expand awareness of existing communications channels, such as the e-notification lists, the city website features, and social media.
- Provide expert guidance to the Tourism Commission on the development of marketing materials through their contract with a new marketing firm.
- Assist departments with enhancing their written materials.

#### HUMAN RESOURCES:

- Complete evaluation, analysis and redevelopment of employee handbook and administrative policies.
- Participate in ERP replacement project. This will be a huge project in 2020 as HRIS is a major part of the ERP system.
- Further department director and supervisor commitment to employee development, leadership and engagement efforts through increased communication and training on these initiatives.
- Maintain and improve our Invest in People program (increase marketing, highlight success stories and encourage departments to apply for funding)
- Succession planning and knowledge transfer - Continue working with departments and create succession plans for anticipated staffing changes.
- Evaluate current recruitment practice for effectiveness and implement changes to ensure our hiring practices are following best practices and allowing us to be a competitive employer in the tight employment market. Revamp Civil Service.

#### CITY ATTORNEY

- Continue being available and responsive for internal customers, particularly by tracking and streamlining public records responses.
- Utilize data to review and evaluate improvements in claims tracking and response.
- Review and refine performance measures for use of outside counsel.
- Onboard new staff and further improve service to citywide functions.
- Train new council members and citizen committee members on meeting procedures, Open Meetings and Public Records duties and obligations.

### 2020 BUDGETARY CHANGES

#### ADMINISTRATION:

A portion of the administration Information Technology and Municipal Services charges are appropriately transitioning to the Tourism fund to mirror the percentage of time that staff spends working in Tourism.

#### HUMAN RESOURCES:

No substantial changes.

#### CITY ATTORNEY:

No substantial changes. Increase training budget to onboard new staff. Decrease in funding for outside collection activities due to new state-supported efforts.

**LITIGATION RESERVE:**

Continue to monitor outside litigation activity to control costs of litigation based upon current litigation projections. Conclusion of major trials in 2018 and early 2019 should allow for lower overall expenses in remainder of 2019 and in 2020.

**BUDGET SUMMARY TABLE**

Administrative Services #132, #143, #161								
Expenditures								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted	2019	Acct #	Name	Budget	Total
			Budget	Estimated				
747,390	830,621	780,078	857,658	850,077	5100	Wages	866,990	51.2%
269,212	296,409	274,908	314,008	314,008	5195	Fringe Benefits	341,344	20.2%
139,429	123,184	129,418	135,776	135,776	5510-5520	Internal Charges	121,291	7.2%
429,093	310,557	360,311	352,087	405,309	5200-5900	Operating Expenditures	354,767	21.0%
3,723	3,962	11,413	-	-	5950-5970	Capital Outlay	-	0.0%
18,699	-	-	-	-	5980-010	Negotiations	-	0.0%
4,259	4,632	5,671	5,500	5,500	5980-020	Employee Recognition Prog	5,500	0.3%
330	304	-	3,500	3,500	5980-100	Cable Television	3,500	0.2%
-	(4,942)	-	-	-	5990	Reimbursmt Other Funds	-	0.0%
<b>1,612,135</b>	<b>1,564,727</b>	<b>1,561,799</b>	<b>1,668,529</b>	<b>1,714,170</b>		<b>TOTAL</b>	<b>1,693,392</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted	2019	Acct #	Name	Budget	Total
			Budget	Estimated				
241,784	211,279	234,457	560,144	321,684		Unallocated Revenues	276,070	16.3%
1,370,351	1,353,448	1,327,342	1,108,385	1,392,486		Tax Levy	1,417,322	83.7%
<b>1,612,135</b>	<b>1,564,727</b>	<b>1,561,799</b>	<b>1,668,529</b>	<b>1,714,170</b>		<b>TOTAL</b>	<b>1,693,392</b>	<b>100.0%</b>

Litigation Reserve Dept #625								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
828,221	1,333,859	1,197,973	675,000	750,000	5200-5900	Operating Expenditures	625,000	100.0%
<b>828,221</b>	<b>1,333,859</b>	<b>1,197,973</b>	<b>675,000</b>	<b>750,000</b>		<b>TOTAL</b>	<b>625,000</b>	<b>100.0%</b>
Revenue								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
124,214	180,106	179,840	105,241	140,746		Unallocated Revenues	101,892	16.3%
704,007	1,153,753	1,018,133	569,759	609,254		Tax Levy	523,108	83.7%
<b>828,221</b>	<b>1,333,859</b>	<b>1,197,973</b>	<b>675,000</b>	<b>750,000</b>		<b>TOTAL</b>	<b>625,000</b>	<b>100.0%</b>

## PERSONNEL SCHEDULE

Administrative Services				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Administrative Intern	1.25	2	1.25	-
Assistant Attorney	1.00	1	1.00	-
Cable Tech	0.16	1	0.16	-
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Communication Specialist	1.00	1	1.00	-
Director of Administrative Services	1.00	1	1.00	-
Health&Productivity Coordinator	1.00	1	1.00	-
HR Director	1.00	1	1.00	-
HR Generalist	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Office Assistant - Attorney	0.50	0	-	(0.50)
Administrative Support Spec - Attorney		1	0.50	0.50
Payroll Specialist	0.50	1	0.50	-
Peg Access Coordinator	0.25	1	0.25	-
Senior HR Generalist	1.00	1	1.00	-
<b>TOTAL</b>	<b>12.66</b>	<b>16.00</b>	<b>12.66</b>	<b>-</b>

# CITY CLERK & ELECTIONS

## PURPOSE

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; maintain records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$755,942	\$715,386	\$ (40,556)
Rev	\$239,516	\$268,756	\$ 29,240
Levy	\$516,426	\$446,630	\$ (69,796)
FTE's	5.00	5.00	-

### MAJOR CHANGES

- 4 elections in 2020
- Personnel/position changes
- Several license fee increases

## PROGRAMS/SERVICE LINES

### CLERICAL

- Provides clerical staffing to the Common Council, council committees, and a number of other city boards and commissions
- Manages records of official Common Council actions; includes resolutions, ordinances, contracts, agreements, easements, and encroachments
- Directs city hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Posts information to the city website
- Posts agendas and minutes to the meeting portal and to the website
- Conducts staff training on minute and agenda software
- Schedules and staffs Board of Review hearings
- Prepares and mails license renewal application forms; issues City licenses twice yearly
- Maintains records of Mayoral appointments to boards and commissions
- Publishes legal notices as required
- Mails Plan Commission notices and rezoning application notices to property owners

### ELECTIONS

The Elections budget supports the election process:

- Regular and temporary staff wages
- Voting equipment annual maintenance
- Voter registration activities, including data entry of new voters

- Maintenance of registered voter database
- Set-up/take-down of voting locations
- Recruitment, training, and compensation of poll workers
- Poll worker and staff supplies
- Absentee ballot envelopes and postage, ballot printing, memory device coding
- Publication of legal notices
- Delivery of absentee ballots to nursing homes
- Polling location costs
- Poll book printing
- Post-election updating of voter history
- Mandatory statistical reporting

## 2019 ACHIEVEMENTS

### ELECTIONS

- The April election was successfully conducted.
- Poll worker recruitment and training opportunities continue to be explored.
- Inactive voter registration and absentee ballot forms have been removed from the files and shredded per state retention/destruction guidelines.
- The City Clerk provided testimony to legislative committees regarding the need to change state law and modernize the absentee ballot process
- Poll workers will be reappointed in December in preparation for the 2020/21 election cycle.

### CLERK

- Renewal licenses for hundreds of license holders have been successfully issued.
- Staff continued cross-training efforts across the spectrum of duties.
- Staff has supported several departments throughout the City during hiring transitions.
- Staff continues to reorganize the filing system in the Clerk's Office. Work on this process will incorporate the adopted Wisconsin Municipal Records Retention schedule. The goal is to move towards an electronic document management system to create efficiencies for staff and to preserve permanent records.
- The transition plan for the City Clerk position was successful.
- A new office assistant will be hired in September to replace the previous deputy clerk position.
- The City Clerk's office space was refreshed with paint and new office furniture to maximize the use of current space.
- The reception area will be staffed Monday through Thursday in an effort to provide a personalized customer service experience for residents visiting City Hall.

## 2020 GOALS

### CLERK

- Continue to purge records in accordance with the State's newly-adopted document retention rules.

- Continue to investigate electronic records management programs with the goal of eventual document conversion.
- Investigate options for an updated agenda and minute management program.
- Review and clean-up data in the City's current license manager software in preparation for the ERP conversion.
- Prepare the Clerk's office front counter to begin taking payment for licenses and permits.
- Develop a training schedule for the new office assistant position.
- Update the municipal bond book in compliance with state statutes.

## ELECTIONS

- Continue to work towards legislative changes that will permit the use of tabulators during the in-person absentee voting process.
- Continue implementation of new end-of-night closing procedures at polling locations to improve compliance with mandated procedures and improve the quality of reporting.
- Continue to improve the poll worker recruitment, appointment, training, and scheduling process.
- As a new City Clerk, establish a working relationship with Milwaukee County Elections personnel.
- Continually review opportunities for improvement in terms of internal and external processes for staff and voters.

## 2019 BUDGETARY CHANGES

### CLERK

A fund transfer of unused wages from the Clerk and Election budgets was utilized to purchase new office furniture for the City Clerk's office. There were no other significant budget changes.

## 2020 BUDGETARY CHANGES

### CLERK

The previous City Clerk retired after serving the City for 34 years. The Deputy Clerk position was eliminated and replaced with a full-time Office Assistant. Given the pay grade changes for the City Clerk and Office Assistant positions, salary savings were utilized to refresh the City Clerk's office space. A reduction of \$30,000 in salary savings from the 2019 Budget contributed to the 2020 levy reduction. There have not been other significant budget changes.

## ELECTIONS

The average costs for a two-year election cycle are being budgeted in order to smooth out year-to-year changes. Carryovers are utilized to ensure sufficient funds are available.



FEE INCREASES - \$10,319.10

Several annual license/permit fees will increase in 2020 as provided below:

License Name	Current fee	Proposed fee	Last increase
Amusement Arcade	\$160.00	\$175.00	2015
Amusement Device	\$40.00	\$50.00	2015
Bowling Lane	\$20.00	\$30.00	2015
Commercial Solid Waste	\$65.00	\$80.00	2018
Dance	\$90.00	\$100.00	2012
Guns & Weapons	\$135.00	\$150.00	2016
Juke Box	\$25.00	\$35.00	2016
Class A Beer	\$150.00	\$175.00	2015
Operator	\$50.00	\$55.00	2017
Temporary Operator	\$12.00	\$15.00	2011
Temporary Ext of Class B	\$50.00	\$75.00	2015
Massage Establishment	\$200.00	\$210.00	2016
Massage Technician	\$70.00	\$80.00	2016
Pinball Machine	\$38.00	\$45.00	2016
Pool Table	\$25.00	\$40.00	2016
Service Station	\$60.00	\$75.00	2015
Sidewalk Sale	\$40.00	\$50.00	2016
Theater	\$75.00 + .45	\$100.00 + .55	2015
Used Car Dealers	\$135.00	\$150.00	2015
Vending Machine	\$15.00	\$25.00	2016
Amusement Distributor	\$0.00	\$400.00	New License

**BUDGET SUMMARY TABLE**

City Clerk Dept #141								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
236,262	219,555	208,047	237,141	237,141	5100	Wages	206,277	49.6%
120,743	109,115	106,638	119,178	119,178	5195	Fringe Benefits	115,504	27.8%
65,375	76,860	80,755	81,579	81,579	5500-5520	Internal Charges	84,886	20.4%
14,757	16,122	17,267	8,000	8,238	5200-5900	Operating Expenditures	8,000	1.9%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
1,862	1,204	598	1,480	1,480	5980-010	Board of Review	1,480	0.4%
<b>438,999</b>	<b>422,856</b>	<b>413,305</b>	<b>447,378</b>	<b>447,616</b>		<b>TOTAL</b>	<b>416,147</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
102,100	91,327	101,148	87,000	116,828	311-4100	Liquor and Malt Beverages	105,535	25.4%
3,900	3,600	3,700	3,850	3,700	311-4110	Cigarette	3,700	0.9%
-	-	1,405	-	930	311-4120	Farmers Market	-	0.0%
36,328	45,716	-	-	-	511-4200	Record Certification	-	0.0%
1,562	1,590	1,640	1,640	1,615	311-4210	Bowling and Juke Box	2,335	0.6%
2,025	1,951	3,982	2,730	1,455	311-4230	Vending Machine	2,425	0.6%
1,640	1,080	1,080	960	1,140	311-4260	Service Station Operators	1,275	0.3%
135	270	135	135	135	311-4270	Used Car Dealers	150	0.0%
1,875	1,875	1,875	1,875	1,875	311-4280	Picture Theaters	2,474	0.6%
135	135	135	135	135	311-4290	Firearms Dealers	150	0.0%
180	180	180	180	180	311-4300	Public Dance	200	0.0%
858	1,031	125	200	-	311-4330	Closing Out Sales	150	0.0%
12,034	11,393	10,819	10,900	11,335	311-4340	Amusement Premises	15,790	3.8%
4,580	6,190	4,520	4,500	4,170	311-4350	Massage Tech & Establish	4,420	1.1%
3,499	1,979	2,207	2,000	800	311-4900	Other	1,000	0.2%
-	-	-	-	-	321-4210	Permit-Special Event App	7,000	1.7%
80	375	40	100	-	321-4240	Temporary Sidewalk Sales	100	0.0%
-	1,825	1,125	1,200	1,375	321-4250	Patio Permit	1,225	0.3%
1,882	2,074	2,492	2,000	1,000	511-4100	Data & Records Request	1,500	0.4%
25	-	-	50	25	511-4180	Board of Public Works	-	0.0%
900	-	1,132	-	8	511-4600	Tax Exempt Filing Fees	1,000	0.2%
5	-	-	-	-	511-4700	Sale of Maps and Plats	-	0.0%
2,736	1,736	1,776	2,200	1,700	511-4800	Publication Fees	1,700	0.4%
-	550	-	-	-	511-4900	Other-Elections	-	0.0%
65,840	57,097	62,045	69,752	84,000		Unallocated Revenues	67,843	16.3%
196,680	190,882	211,744	255,971	215,210		Tax Levy	196,175	47.1%
<b>438,999</b>	<b>422,856</b>	<b>413,305</b>	<b>447,378</b>	<b>447,616</b>		<b>TOTAL</b>	<b>416,147</b>	<b>100.0%</b>

## Elections Dept #142

### Expenditures

2016	2017	2018	2019		Acct #	Name	2020	% of
			Adopted	2019				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
227,107	118,273	197,744	206,074	238,484	5100	Wages	197,055	65.9%
56,144	42,119	54,081	59,788	59,788	5195	Fringe Benefits	60,117	20.1%
1,082	1,239	965	971	971	5500-5520	Internal Charges	983	0.3%
31,957	24,471	49,346	41,731	41,731	5200-5900	Operating Expenditures	41,084	13.7%
24,743	48	-	-	-	5950-5970	Capital Outlay	-	0.0%
<b>341,033</b>	<b>186,150</b>	<b>302,136</b>	<b>308,564</b>	<b>340,974</b>		<b>TOTAL</b>	<b>299,239</b>	<b>100.0%</b>

### Revenues

2016	2017	2018	2019		Acct #	Name	2020	% of
			Adopted	2019				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
51,147	25,135	45,357	48,109	63,988		Unallocated Revenues	48,784	16.3%
289,886	161,015	256,779	260,455	276,986		Tax Levy	250,455	83.7%
<b>341,033</b>	<b>186,150</b>	<b>302,136</b>	<b>308,564</b>	<b>340,974</b>		<b>TOTAL</b>	<b>299,239</b>	<b>100.0%</b>

## PERSONNEL SCHEDULE

### City Clerk / Elections

Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	0	-	(1.00)
Office Assistant	3.00	4	4.00	1.00
<b>TOTAL</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>

# INFORMATION SYSTEMS

## PURPOSE

The Wauwatosa Information Systems Department (WISD) strives to enhance City operations by providing cost effective, innovative information management and technology solutions that support the business strategies of the City of Wauwatosa. WISD’s secure environment ensures data integrity, accessibility, system availability, and delivery of information resources for City departments. Its commitment to a collaborative and supportive environment promotes the efficient and timely delivery of municipal services to the City of Wauwatosa’s residents and staff.

## PROGRAMS/SERVICE LINES

We are responsible for improving City processes through the use of technology as appropriate, and maintaining those technical solutions to provide reliable, timely, and budget-conscious services. Along with managing the City’s software and hardware assets, WISD is responsible for Local Area Networks and Wide Area Networks, both wired and wireless.

Since computer technology affects nearly all facets of local government, this functional area empowers the City to deliver quality services and to better serve the public interest.

## 2019 ACHIEVEMENTS

- New Hyper Converged Infrastructure and backup solution to run the City’s two data centers
- Upgrades to meeting spaces and digital signage
- Improved email security
- Assisted in remodeling of Public Works facilities
- Succession planning and knowledge transfer initiative
- Upgraded various computers, servers, mobile devices, and in-vehicle systems
- Continued effort of improving video communication systems around city facilities

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$2,606,778	\$2,422,400	\$ (184,378)
Rev	\$2,446,253	\$2,424,108	\$ (22,145)
Net	\$ (160,525)	\$ 1,708	\$ 162,233
FTE's	6.00	7.00	1.00

### MAJOR CHANGES

- Completed Infrastructure upgrades
- Staff retirements and promotions
- Support Enterprise Resource Management initiative
- Upgrades and replacements of aging devices

## 2019 PROJECTS IN-PROGRESS

- Migration from End-of-Life Operating Systems
- Upgrade City's email services
- Install monitoring and automation tools
- Time Tracking and Advanced Scheduling Systems
- Complete Water Utility's customer service migration
- Operation Wildfire, the City's transition to a new enterprise resource planning (ERP) system to be used across departments and represents one of the biggest projects we've undertaken in the past decade.
- Constant improvement of existing services and technical services to allow to efficient IT operations

## 2020 GOALS

- Focus on City's Enterprise Resource Planning strategic initiative
- Continue improving City's Cyber Security posture
- Integrate monitoring and automation tools into WISD operations
- Improve reliability of City's intra-office connections
- Maintain existing services and infrastructure including better patch and update management
- 2019 data center upgrades allows the opportunity to implement a new virtualization hypervisor and save over \$25,000 annually. 2019 Budgetary Changes

PROJECT WILDFIRE FUNDING	DECREASE	300,000
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Due to project phasing and expenditure schedule, reduce Capital budget funding of ERP for 2019 from \$400,000 to \$100,000. \$100,000 per year will be scheduled for 2020, 2021, and 2022.

DATA CENTER UPGRADE	DECREASE	50,000
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The department was able to improve on the data center requirements while decreasing cost by \$50,000. The City adopted a Hyperconverged Infrastructure solution that reduces maintenance requirements while allowing the system to grow with increasing demands.

SYSTEMS ANALYST POSITION	INCREASE	
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Increase of 1.0 FTE funded by Internal Granting

REDUCTIONS IN OPERATIONAL EXPENDITURE	DECREASE	20,000
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Due to new data center, hardware and software maintenance costs were reduced by \$20,000.

UPGRADE POLICE DEPARTMENT SQUAD COMPUTERS	INCREASE	90,000
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The City elected to purchase new on-board squad computers that were scheduled for 2020 in 2019 due promotional offers by vendor that reduced costs by \$700 per device. The accelerated replacement also improved vehicle availability as down time of onboard computers was reduced.

## 2020 BUDGETARY CHANGES

UPGRADE FIRE VEHICLE COMPUTERS	INCREASE	17,500
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Out-dated computers onboard of various Fire vehicles have reduced vehicle connectivity. These issues will impact vehicle availability and performance if not addressed. We plan on replacing those devices during the next two years.

ASSET DEPRECIATION	INCREASE	27,000
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By adopting ever-green solutions (systems that allow incremental upgrades and increased lifetime), the city was able to offset a larger increase in depreciation costs.

TIMEKEEPING AND ADVANCED SCHEDULING	INCREASE	12,000
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Police department is adopting Telestaff for advanced scheduling.

Perform necessary upgrades to Kronos by utilizing vendor hosted solution to control costs while gaining upgrade improvements in performance, utility, and security.

SOFTWARE MAINTENANCE COSTS	INCREASE	70,000
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As the City continues running both financial systems during 2020, the addition of Tyler Technologies' Munis requires maintenance.

AUTOMATED LICENSE PLATE READERS	INCREASE	27,000
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Replace aging automated license plate readers in two of the City's squads.

LIBRARY'S SELFSERVICE/AUTOMATION CONTOLLERS	INCREASE	23,000
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To maintain high efficiency of public checkout stations and automated material handling equipment, computers interfacing those appliances need to be upgraded.

PRIORITY DISPATCH	INCREASE	17,000
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Priority dispatch software used voice technology to improve and speed communications between 911 operators and first responders. In addition, it provides reporting for better management and decision making.

REDUCTIONS IN OPERATIONAL EXPENDITURE	DECREASE	70,000
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The City's Hyperconverged datacenter, allowed reduction in hardware maintenance, backup solution and hypervisor costs. As a result, a reduction of \$70,000 was obtained.

FULL YEAR FUNDING OF NEW FTE	INCREASE	
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Organizational changes allowed the City to fund of an additional FTE while increasing payroll by only 12%.

**BUDGET SUMMARY TABLE**

Information Systems Fund #24									
Expenditures									
2016	2017	2018	2019	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name		Budget	Total
455,192	420,481	463,418	488,423	535,467	5100,5110,5190	Wages		558,142	23.0%
174,178	152,012	196,370	207,702	249,966	5195	Fringe Benefits		245,184	10.1%
(2,210)	988	(4,692)	1,000	1,000	5120	Accrued Vacation Expense		1,000	0.0%
19,024	18,209	15,728	15,372	15,372	5510	Internal Charges		15,588	0.6%
551,539	671,554	596,488	864,256	791,217	5200-5900	Operating Expenditures		981,830	40.5%
89,626	66,817	117,048	160,025	360,000	5950-5970	Capital Outlay		231,880	9.6%
37,595	107,677	(124,514)	20,000	250,000	5980-010	Hardware Upgrade & Improv		20,000	0.8%
2,616	111,780	-	750,000	663,000	5980-020	Software Upgrade & Improv		368,776	15.2%
1,785	-	-	-	-	5980-060	GIS Capital Costs		-	0.0%
-	16,316	30,301	-	4,383	5980-070	Website Capital Costs		-	0.0%
1,156	13,842	-	-	-	5980-100	Web Page/GIS		-	0.0%
<b>1,330,501</b>	<b>1,579,676</b>	<b>1,290,147</b>	<b>2,506,778</b>	<b>2,870,405</b>		<b>TOTAL</b>		<b>2,422,400</b>	<b>100.0%</b>
Revenues									
2016	2017	2018	2019	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name		Budget	Total
1,536,400	1,590,928	1,797,535	1,906,777	1,906,777	144-4100	Interdepartmental Charges		2,172,580	95.6%
-	-	-	-	-	144-4200	Record Request Fulfillment		-	0.0%
-	-	6,377	-	2,469	841-4600	P-Card Rebate		-	0.0%
150,000	-	-	400,000	100,000	921-4900	Transfer from Other Funds		100,000	4.4%
<b>1,686,400</b>	<b>1,590,928</b>	<b>1,803,912</b>	<b>2,306,777</b>	<b>2,009,246</b>		<b>TOTAL</b>		<b>2,272,580</b>	<b>100.0%</b>
Information Systems Equipment Reserve Fund #26									
Expenditures									
2016	2017	2018	2019	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name		Budget	Total
-	-	-	100,000	-	144-5980	Hardware Upgrade & Improv <sup>1</sup>		-	0.0%
-	-	-	<b>100,000</b>	-		<b>TOTAL</b>		<b>-</b>	<b>0.0%</b>
Revenues									
2016	2017	2018	2019	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name		Budget	Total
5,501	5,501	5,501	5,501	5,501	144-4100	Interdepartmental Charges		5,501	3.6%
107,825	96,685	87,612	133,975	125,595	921-4600	Depreciation Transfer		146,027	96.4%
<b>107,825</b>	<b>102,186</b>	<b>93,113</b>	<b>139,476</b>	<b>131,096</b>		<b>TOTAL</b>		<b>151,528</b>	<b>100.00%</b>

**PERSONNEL SCHEDULE**

<b>Information Systems</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Assistant Manager IS	1.00	1	1.00	-
Director Information Systems	1.00	1	1.00	-
Help Desk Specialist	1.00	1	1.00	-
IT Systems Analyst	-	1	1.00	1.00
Public Safety Analyst	1.00	1	1.00	-
Public Safety Tech	1.00	1	1.00	-
System Administrator	1.00	1	1.00	-
<b>TOTAL</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>1.00</b>



# ASSESSOR'S OFFICE

## PURPOSE

To discover, list, and value all taxable real and personal property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

## PROGRAMS/SERVICE LINES

The budget supports the actual assessment function including property inspections as well as the service function of providing property data to property owners, real estate professionals, other government agencies, City officials, and other City departments whose functions rely on an accurate and current property database.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 768,496	\$ 787,493	\$ 18,997
Rev	\$ 119,818	\$ 128,383	\$ 8,565
Lewy	\$ 648,678	\$ 659,110	\$ 10,432
FTE's	6.00	6.00	-

### MAJOR CHANGES

- 2019 assessment roll expected to close by the end of October. Net new construction estimated at 1.6%.
- The 2020 roll will have a little late start due to the reval. Anticipated notices for 2020 to be out in late April to early May. Estimated level of assessment for 2019 is 99%.

The 2019 revaluation is coming to a close. Revaluations will be scheduled on a three year rotation or whenever the market conditions warrant it. A review of sales data to determine if our assessments fairly and equitably represent current market conditions is performed annually. This analysis would determine if a revaluation is needed before or after the three year rotation.

The CAMA (Computer Assisted Mass Appraisal) program supports the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of CAMA software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor's Office performs over 1,100 property inspections annually and the number continues to increase. The following reasons trigger an inspection:

- 1) Properties that have sold
- 2) Properties with permits
- 3) Properties where the owner has requested an assessment review.
- 4) Properties where the Assessor's Office has determined that an inspection is needed
- 5) Board of review cases and properties that are being litigated as part of ss.74.37 appeal.

Market conditions fluctuate and the sales and permit activity are directly reflective of the market behavior. The change in market activity results in more/less property reviews.

## 2019 ACHIEVEMENTS

The assessment staff has been diligently working on the 2019 revaluation; validating the 2018 sales used to set the new values, fielding permits, and modeling the data for the production of new assessments for all classes of property.

Litigation continues to be active in defense of Excessive Assessment appeals (ss.74.37) against the City. We successfully defended and won the appeal of Mayfair Mall and Best Buy. Lowe's and Nordstrom are still left to be decided by Judge Fiorenza. Additionally, we did win an important decision at circuit court defending the Board of Review's issuance and subsequent compliance of obtaining subpoenaed information against Meijer. This prevents their 2016 excessive claim and may also prevent their 2017 appeal to be heard. This is a huge cost and time savings for the city.

Concentrated efforts continued by the League of WI Municipalities, Mayor Ehley, municipal officials across Wisconsin and the City Assessor educate the Legislature on the importance codifying legislation to reduce the effects of the "Tax Avoidance Strategies" used by tax reps and attorney firms on commercial property appeals. I testified to a Legislative Study Committee to educate them on what is happening in Wauwatosa by putting it in dollars and cents along with the time it takes to defend, and takes away from the everyday operations of an assessor's office. Until that time the City will continue to defend the values to assure that assessments are fair and equitable for all Wauwatosa taxpayers.

In review of the 2018 sales activity and the first half of 2019, we continue to show a strong and competitive market. The purchase prices continue to escalate with reduced days on the market and bidding wars. This creates a high demand with limited supply of homes that are available.

A searchable website for property information is available to the public on the City's website, we continue to review content and respond to customer feedback. Internally, Devnet is also available for select City staff to obtain more detailed ownership and property characteristics. The ownership and sales data is updated monthly as we receive the deeds from Milwaukee Register of Deeds office.

We continue to make progress in converting residential building sketches from a .jpeg format to the digitally-interfaced Devnet sketch program, commercial property sketches completed is estimated at 90%. One of our office goals was to reduce the need to produce paper copies of documents. Realignment of our processes by utilizing an electronic document management and attaching the documents directly to the parcel file allows us to email requested data.

## 2020 GOALS

- Complete sketches of the remaining commercial properties and continue our project of keying in the residential sketches from manual sketches to APEX (sketching software).
- Redesign the public property search website utilizing feedback from the 2019 revaluation.

## 2019 BUDGETARY CHANGES

Office operating accounts have not seen any notable increases. We have been able to maintain these accounts without any impact to the level of service. We continue to fulfill specialized requests for assessment data by creating reports. Additionally, we fulfill data requests internally to assist City departments with special projects.

**BUDGET SUMMARY TABLE**

City Assessor Dept #154								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
407,096	415,389	427,246	436,562	467,012	5100	Wages	450,995	57.3%
191,207	187,710	190,743	200,895	200,895	5195	Fringe Benefits	205,115	26.0%
82,545	81,993	79,874	79,615	79,615	5500-5520	Internal Charges	82,549	10.5%
21,445	20,343	21,419	39,024	39,024	5200-5900	Operating Expenditures	36,534	4.6%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
12,025	11,591	11,859	12,400	12,400	5980-100	Mfg Assess Fee-State	12,300	1.6%
<b>714,318</b>	<b>717,026</b>	<b>731,141</b>	<b>768,496</b>	<b>798,946</b>		<b>TOTAL</b>	<b>787,493</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
107,132	96,817	109,759	119,818	149,932		Unallocated Revenues	128,383	16.3%
607,186	620,209	621,382	648,678	649,014		Tax Levy	659,110	83.7%
<b>714,318</b>	<b>717,026</b>	<b>731,141</b>	<b>768,496</b>	<b>798,946</b>		<b>TOTAL</b>	<b>787,493</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

Assessor				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Property Appraiser	1.00	2	2.00	1.00
Appraiser 1	1.00	0	-	(1.00)
Assessment Technician	1.00	1	1.00	-
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
Lead Appraiser	1.00	1	1.00	-
<b>TOTAL</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>-</b>

# FINANCE

## PURPOSE

We are a responsible steward of the City of Wauwatosa’s fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

## PROGRAMS/SERVICE LINES

### FINANCIAL REPORTING & ACCOUNTING

- Maintain general ledger.
- Produce monthly and annual financial statements in coordination with external auditors.
- Manage financial system, controls and processes.
- Process and reconcile payroll and Wisconsin Retirement System contributions.
- Perform fixed asset accounting.
- Provide accounting technical support to the departments.
- Perform grant accounting for departments.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$1,125,095	\$ 1,171,342	\$ 46,247
Rev	\$1,125,095	\$ 1,171,342	\$ 46,247
Lew	\$ -	\$ -	\$ -
FTE's	9.56	9.56	-

### MAJOR CHANGES

- Changes in investment interest for 2019 and 2020
- Enterprise Resource Planning System Replacement Project

### BUDGET PREPARATION & FORECASTING

- Prepare and administer the annual operating and capital budgets.
- Develop financial forecasts and projections for all funds to assist with budget planning.
- Review and establish internal service fund rates and charges.
- Provide financial analysis on economic development projects requesting TIF support.

### PROPERTY TAX ADMINISTRATION

- On a timely and accurate basis, calculate the property tax mill rates.
- Coordinate property tax bill production and mailing.
- Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes.
- Research payment issues and make decisions concerning delinquency.
- Coordinate and report on requests for real property searches.

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## CAPITAL PLANNING & DEBT MANAGEMENT

- Review and process capital contract payments and monitor capital spending.
- Develop structure and size of annual bond issuance.
- Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners.
- Manage proceeds and make timely principal and interest payments.

---

## CASH & INVESTMENT MANAGEMENT

- Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity.
- Maximize earnings of cash equivalents.
- Perform cash analysis and forecasting.
- Maintain relationships with banking contacts at designated public depositories.
- Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns.
- Forecast interest earnings.

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## TREASURY MANAGEMENT

- Utilize online banking software to perform treasury management functions such as moving City funds electronically, depositing funds, monitoring banking activity, and utilizing lockbox and other services that aid payment processing.
- Administrate all merchant service accounts and internet payment programs.
- Implement and utilize technology products that streamline revenue collection or provide online payment service to citizens.

---

## ACCOUNTS PAYABLE & VENDOR MANAGMENT

- Process all invoices for payment on a timely basis.
- Ensure compliance with internal process and controls.
- Maintain relationships with suppliers and vendors.
- Support Purchase Card administration.
- Process checks for all bills, claims and payroll.
- Perform internal control check for outgoing funds.
- Develop and maintain vendor relationships.
- Ensure goods and services provided by vendors meet departmental expectations.
- Coordinate and schedule training and product review sessions.
- Initiate contract/vendor dispute process.

---

## PURCHASING SERVICES

- Solicits competitive prices from responsible vendors for materials, equipment and services.
- Facilitate departmental requisitions.
- Produce and monitor purchase orders.
- Administer Purchase Card program.
- Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions.
- Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

---

## ACCOUNTS RECEIVABLE

- Process and mail invoices for property-related charges, special services, damaged city property, third-party reimbursements as well as other bills owed to the City.
- Coordinate billing for special assessments.
- Coordinate transfer of unpaid special charges and assessments to the property tax bill.
- Manage the ambulance third-party billing contract.

---

## REVENUE COLLECTION

- Direct collection of funds for property taxes, hotel taxes, water utility bills, accounts receivable invoices, licenses, permits and charges for other City services.
- Oversee revenue collection from other designated collection points in other departments, periodically reviewing internal controls.
- Prepare deposits on a timely basis.

---

## PET LICENSING / MADACC

- Administer pet licensing program for City.
- Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC).

## 2019 ACHIEVEMENTS

In 2018, the City embarked on a project to replace and modernize its Enterprise Resource Planning System. This effort has been spearheaded by the Finance Department.

After evaluating RFPs, selecting three finalists and participating in nine full days of vendor product demonstrations, the selection committee chose Tyler Munis and Tyler EnerGov systems to utilize for its financial, utility billing, human resources, community development and asset management systems. The contract was finalized in May of 2019 and implementation of the system began in July of 2019. This implementation will be a five- stage project, lasting three years.

The project has been named **Operation Wildfire** in regard to the transformative nature of this initiative. In effect, many of the City's current systems and business processes will be burned down and replaced by a system that will allow for more efficient business practices that are in line with industry-

recommended practices- plus will support continued growth. Both City employees and residents will benefit from this project. The project goals:

- Streamlining, automating and integrating business processes.
- Enabling and empowering City employees to become more efficient, productive and responsive to resident requests.
- Providing tools to produce and access information in a real-time environment, for both City staff, citizens and other customers.
- Increasing customer online capabilities – including the ability to pay bills, initiate service requests, and apply for permits and licenses.

It is anticipated that the below implementation milestones will be met by the end of 2019 in two of the stages, Financials and Utility Billing:

- Completing an overhaul of the chart of accounts to build in logic, enhance reporting, eliminate unnecessary accounts and create standard organizational codes for non-Finance end users.
- Performing a review of all current major financial processes, and determining how the functionality of the Tyler products can best create future state financial processes that are based on recommended practices.
- Beginning project tasks related to each of the major modules in the Financial system.
- Kicking off the Utility Billing phase of the project in October of 2019.

While the Enterprise Resource Planning System Project represented a significant portion of the department's 2019 goals, several other initiatives were completed. These include:

- Completed a framework for the transfer of the Milwaukee County water utility between the City of Wauwatosa and the Milwaukee Regional Medical Campus.
- Term sheet with HSA Development partners approved by the Common Council for the final phase and full-build out of the Burleigh Triangle tax increment district.
- Completed priority-based budgeting process.
- Developed the financial terms in cooperation with the Police Department of a contract to provide policing services to the Milwaukee Regional Medical Campus.
- Identified a substitute office supply contract after local cooperative contract expired.
- Completed physical move of Water Utility Business Office to area adjacent to Treasurer's Office, resulting in shared counter space that will facilitate cross training of front line staff in both offices, and improve customer service.
- Began initiative to utilize the state debt collection program to collect funds for delinquent personal property taxes and past due invoices.
- Implemented a direct debit process for electronic collection of retiree health premiums.

## 2020 GOALS

- **Operation Wildfire**

- As mentioned, this ERP project is a three-year, five-phase project. The five phases are:
  - Financials
  - Utility Billing
  - Human Capital Management / Payroll
  - EnerGov - Community Development (Licensing, Permitting, Code Enforcement and Plan Review)
  - Enterprise Asset Management (Work Orders, Fleet, Fixed Assets, and Inventory)
- It is anticipated that the following milestones will be achieved in 2020:
  - Complete implementation of the Financial module with a go-live date of July 1, 2020.
  - Complete implementation of the Utility Billing module with a go-live date of October 1, 2020.
  - Begin implementation of the Human Capital Management / Payroll module in July of 2020.

### Operation Wildfire Timeline

Event	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22																
Phase 1	Financials/Revenue																																																				
Phase 2				Utility Billing																																																	
Phase 3													Human Capital Management/Payroll																																								
Phase 4																							EnerGov																														
Phase 5																											Enterprise Asset Management																										

- Operation Wildfire is the major goal of the department, as Finance personnel will be heavily involved in project management, acting as functional leads and performing project tasks. Other initiatives include:
  - Complete the transfer of the Milwaukee County water utility.
  - Revise the debt policy to reflect current borrowing amounts and develop cash-financing strategies.



## 2019-20 BUDGETARY CHANGES

### GENERAL FUND INTEREST

2019 INCREASE \$550,000

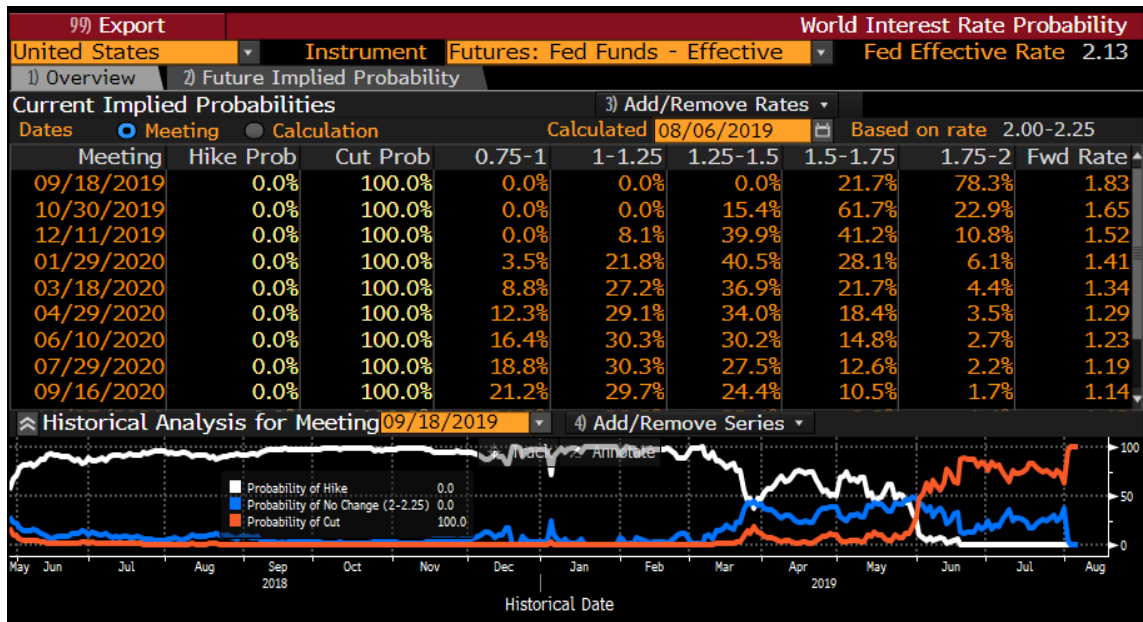
2020 INCREASE \$140,000

### Interest Rate Environment

Since last budget cycle, much has changed in regard to interest rates. In summer of 2018, the Federal Reserve was in a rate hike cycle. U.S. economic growth was strong, inflation was at a healthy rate and the Federal Reserve actually had concerns about the economy overheating. The fed funds rate -which is the rate at which banks lend to each other - is a driver of interest rates, specifically interest rates for shorter terms inside one year. The Federal Reserve increased the fed funds rate 0.25% three times in 2017 and twice in the first half of 2018. Forecasts for the fed fund rate – also known as fed funds futures – predicted four more rate hikes between July 2018 and the end of 2019.

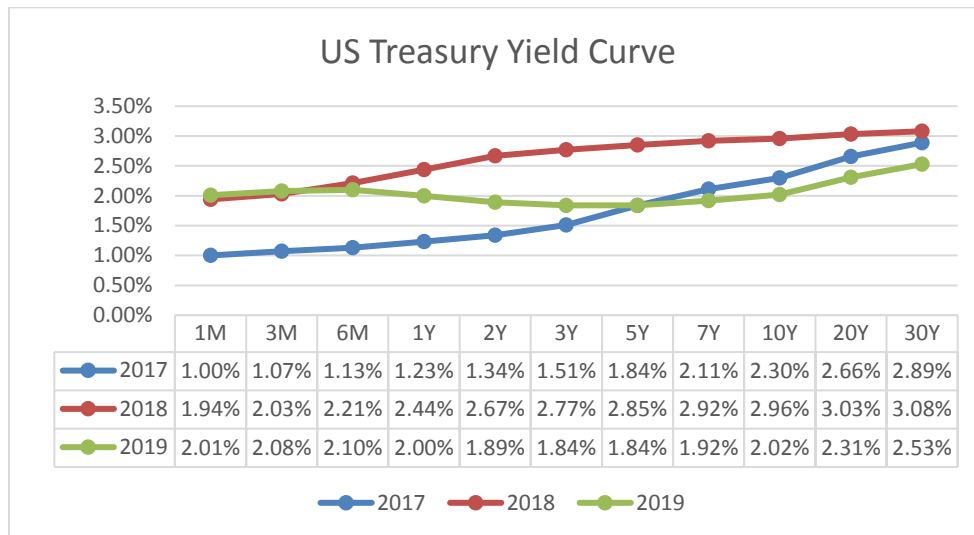
The Fed did raise rates twice more in 2018, but in early 2019 did an about-face. Concerns arose about the global economy's effect on the U.S. economy and inflation stagnated. The Fed went into a holding pattern with rates, and in June of 2019 made a rate cut of 0.25%, which brought the rate to 2-2.25 (the fed funds rate is expressed as a range).

The latest World Interest Rate Probability chart (below) for fed funds futures is now predicting another rate cut in September of 2019, as well as another rate cut in before year end and yet another in the first half of 2020. This data is used in our projection for both re-estimating 2019 interest earnings and estimating 2020 interest earnings.



Along with the anticipation of three rate cuts between now and the end of 2020, the interest earnings projection also takes into account the shape of the US Treasury yield curve, which is a graphical representation of interest rates over time. The curve has changed in shape:

- 2017: “Normal” – the longer the term of the investment, the higher the yield
- 2018: “Flat” – the yield spread between shorter and longer term investments tightens
- 2019: “Inverted” – the yield of shorter term investments is higher than longer term investments



## Interest Earnings

In 2018, our department proceeded with its normal laddering of reinvesting funds, looking for opportunity in the fixed income market, even as the curve began to flatten. In fourth quarter of 2018 into the first half of 2019, it was widely speculated that the yield curve would invert and that the Fed may have acted too quickly on rate hikes. With rate cuts on the table, our department accelerated its purchasing of securities into longer term securities (2-5 years in duration) to lock in yield as rates would fall.

Our projection is based on the anticipation that the Fed funds rate cuts will affect the shorter term rates, such as the LGIP (Local Government Investment Pool), which will affect the yield that Wauwatosa receives on its liquid portion of the portfolio. Finally, it is projected that the managed portfolio will maintain stability in its yield as approximately 2/3 of the portfolio matures 2021 or later.

### Benchmark and Portfolio Interest Rates

As of July 31 for each year

	2017	2018	2019	2020P*
LGIP	0.88	1.95	2.38	1.45
Fed Funds Rate	1-1.25	1.75-2	2-2.25	1.25-1.5
1 YR Treasury	1.23	2.44	2.00	1.40
2YR Treasury	1.34	2.67	1.89	1.40
Wauwatosa Portfolio - Liquid	0.84	1.98	2.41	1.45
Wauwatosa Portfolio - Managed	1.52	2.03	2.50	2.33

\*Projected

How does this affect interest earnings?

In 2019, as interest rates shifted from a “rate hike” to a “rate cut” environment, gross earnings are projected slightly lower. However, the portfolio will see price appreciation, as longer term investments purchased over the last two years now compare favorably to the benchmark interest rates. This price appreciation is shown below as Mark to Market on the below chart. Net investment earnings are thus projected higher and the 2019 budget re-estimate will eclipse the original budget.

In 2020, there will be pressure on the liquid portion of the portfolio. Wauwatosa holds a substantial liquid portfolio – this can range between \$10 million and \$70 million during the course of the year. This wide range of liquid balance is maintained based on a few factors. First, the City collects over \$90 million in taxes for other jurisdictions, which needs to be distributed to those jurisdictions relatively quickly after collection. Also, there is also a need to hold a liquid balance for current year operating expenses. Finally, bond proceeds are also held in the LGIP and used to pay capital expenses. We project the yield of the liquid portfolio to decrease in 2020 from 2.41% to 1.45%.

2020 earnings for the managed portfolio is projected to decrease, but only slightly, which will provide stability to the overall earnings. We project the yield of the managed portfolio to decrease in 2020 from 2.5% to 2.33%. The managed portfolio is sized in the \$55-60 million range.

While 2020 will not see interest earning levels as high as 2019, it is projected to eclipse the 2019 original budget.

#### General Fund Interest Earnings

	2018B	2018A	2019B	2019R	2020B
Actual:					
Earnings	\$1,211,000	\$1,760,000	\$2,672,000	\$2,565,000	\$2,093,000
Mark to Market	(\$44,000)	\$40,000	(\$244,000)	\$577,000	\$257,000
Net Earnings	\$1,167,000	\$1,800,000	\$2,428,000	\$3,142,000	\$2,350,000
Expenses	(\$32,000)	(\$37,000)	(\$47,000)	(\$35,000)	(\$36,000)
Transfers to Other Funds	(\$375,000)	(\$808,000)	(\$731,000)	(\$907,000)	(\$524,000)
Total	\$760,000	\$955,000	\$1,650,000	\$2,200,000	\$1,790,000

**BUDGET SUMMARY TABLE**

Finance Dept #156								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
572,286	565,596	608,743	626,094	626,094	5100	Wages	652,134	55.7%
250,168	241,632	261,907	255,421	255,421	5195	Fringe Benefits	275,781	23.5%
102,134	102,840	105,738	103,580	103,580	5500-5520	Internal Charges	106,426	9.1%
77,860	85,924	62,742	96,000	112,535	5200-5900	Operating Expenditures	93,000	7.9%
-	2,500	-	-	1,589	5950-5970	Capital Outlay	1	0.0%
2,496	-	-	44,000	-	5980-000	P Card Rebate Expenditure	44,000	3.8%
4,258	-	-	-	-	5980-100	Levy Reduction Expenditure	-	0.0%
<b>1,009,202</b>	<b>998,492</b>	<b>1,039,130</b>	<b>1,125,095</b>	<b>1,099,219</b>		<b>TOTAL</b>	<b>1,171,342</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
69,634	77,117	100,996	75,000	88,431	101-4500	Interest on Taxes	75,000	6.4%
15,333	14,477	14,970	15,000	15,000	311-4800	Dog and Cat	16,000	1.4%
-	-	44,525	50,000	50,000	511-4200	Record Certification	50,000	4.3%
462,023	532,838	955,285	1,650,000	2,200,000	811-4100	Interest-General Fund	1,790,000	152.8%
17,012	23,535	25,058	30,000	30,000	811-4300	Interest-Spec Assessmnt	27,000	2.3%
9,115	8,574	8,466	9,000	9,000	821-4130	Parking Rentals	9,000	0.8%
46,362	59,443	97,905	88,000	51,563	841-4600	P-Card Rebate	88,000	7.5%
151,357	134,823	-	-	-		Unallocated Revenues	-	0.0%
238,366	147,685	-	-	-		Tax Levy	-	0.0%
-	-	(208,075)	(791,905)	(1,344,775)		Excess Revenue	(883,658)	-75.4%
<b>1,009,202</b>	<b>998,492</b>	<b>1,039,130</b>	<b>1,125,095</b>	<b>1,099,219</b>		<b>TOTAL</b>	<b>1,171,342</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

<b>Comptroller / Purchasing / Treasurer</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Accountant	1.00	1	1.00	-
Accounting Tech	0.57	1	0.57	-
Accounts Payable Specialist	0.50	1	0.50	-
Admin Support Specialist	1.00	1	1.00	-
Assistant Finance Director	1.00	1	1.00	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.49	1	0.49	-
Office Assistant	2.00	3	2.00	-
Purchasing Coordinator	1.00	1	1.00	-
Senior Accountant	1.00	1	1.00	-
<b>TOTAL</b>	<b>9.56</b>	<b>11.00</b>	<b>9.56</b>	<b>-</b>

# POLICE DEPARTMENT

## PURPOSE

The Wauwatosa Police Department exists to detect criminal acts, apprehend the offenders and to preserve the peace and safety of all citizens in accordance with all federal, state and local laws.

## PROGRAMS/SERVICE LINES

The Police Department is staffed by 92 sworn officers and 24 full time/19 part time civilians that provide 24-hour service and protection to the residents of Wauwatosa. In 2018, officers responded to 32,515 calls for service and the dispatch center dispatched an additional 6,792 Fire/EMS calls for service.

The department function is divided into ten program areas: Traffic Patrol and Crash Response; Crime Response; Quality of Life; Investigation; Special Response Team; Evidence / Property Management; Dispatch Center; Records / Front Desk / Warrants; Community Interaction; and School Resource Officers.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$16,816,339	\$17,178,850	\$ 362,511
Rev	\$ 5,058,474	\$ 5,261,313	\$ 202,840
Levy	\$11,757,865	\$11,917,537	\$ 159,672
FTE's	120.68	120.19	(0.49)

### MAJOR CHANGES

- In coordination with Engineering and Facilities, restructure and secure PD parking lot.
- Implementation of regional medical complex police services plan.
- Bicycle-Pedestrian enforcement funding
- Upgrade to 2<sup>nd</sup> Detective Technician position

## TRAFFIC PATROL AND CRASH RESPONSE

This program encompasses enforcement of traffic laws 24/7 including speeding and other moving violations, as well as OWI/DWI. It includes response to vehicular accidents; parking enforcement, and traffic direction/control when necessary. In addition to the traditional patrol units, the department motorcycle unit---whose primary responsibility is traffic enforcement on City streets from March through November---is part of this program as is the specialized parking enforcement unit.

## CRIME RESPONSE

Respond to citizen calls for service; this includes both property and violent crimes (theft, retail theft, burglary, vandalism, robbery, battery, domestic violence, sexual assault, homicide).

## QUALITY OF LIFE

Conduct proactive patrols; handle verbal disputes, neighbor trouble, suspicious persons, vehicles, and circumstances, animal control, responding to noise complaints and disturbances of the peace, and general disorderliness.

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## INVESTIGATION

Conduct in-depth investigations of criminal events and individuals related to crime-solving, criminal charging, and court convictions. This includes detailed proactive and reactive investigative efforts toward major crimes, and drugs and weapons enforcement within the City.

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## SPECIAL RESPONSE TEAM

Team of specially trained and equipped officers employed in certain critical incidents which require a response beyond the scope of normal or routine police incidents, including but not limited to search warrant execution, barricaded subjects, and other high risk incidents. All team members are department officers and detectives.

---

## EVIDENCE / PROPERTY MANAGEMENT

This program's primary function is entering, processing, tracking, and management of property and evidence handled by the police department. It includes managing the evidence vault, the evidence lockers, and the electronic management system, as well as requests for and returns of evidence when needed for court. The program also handles the disposal and returns of property, evidence, and contraband.

---

## DISPATCH CENTER

This program's primary function is to field both emergency and non-emergency calls for service and dispatch police, fire, and emergency medical services locally. It provides for the operation, staffing, and training of the dispatch center and dispatch center personnel.

In addition, performs as the primary dispatch center for District 107 of the Mutual Aid Box Alarm System regionally (a fire/rescue function for area major event response) and the secondary dispatch center for the Suburban Mutual Aid Response Team (a law enforcement function for area major event response).

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## RECORDS / FRONT DESK / WARRANTS

This program provides maintenance/processing/checking of department-generated records of all police calls for service, citation issuance, and mandated state-federal reporting. It provides the primary point of contact/service to walk-in and phone customers and also handles criminal records procurement for investigations, support/processing/completion of Open Records requests, prisoner checks, and social media interface.

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## COMMUNITY INTERACTION

Representation of the police department among the community and at community functions; oversee special events, festivals, runs/walks, parades, block watch, and others. Includes patrol officers' daily interaction with the community and department community engagement initiative. The department Police Reserves and Community Service Officer (CSO) program function within this program.

## SCHOOL RESOURCE OFFICERS

Provides police presence, problem-solving, security and call-taking within the schools. Made up of four SROs, and partially funded by the Wauwatosa School District, it provides services primarily in the two high schools and two middle schools; secondarily in the grade schools. The program also plays an integral role in developing training for staff and implementing nationwide emergency response plans within the schools.

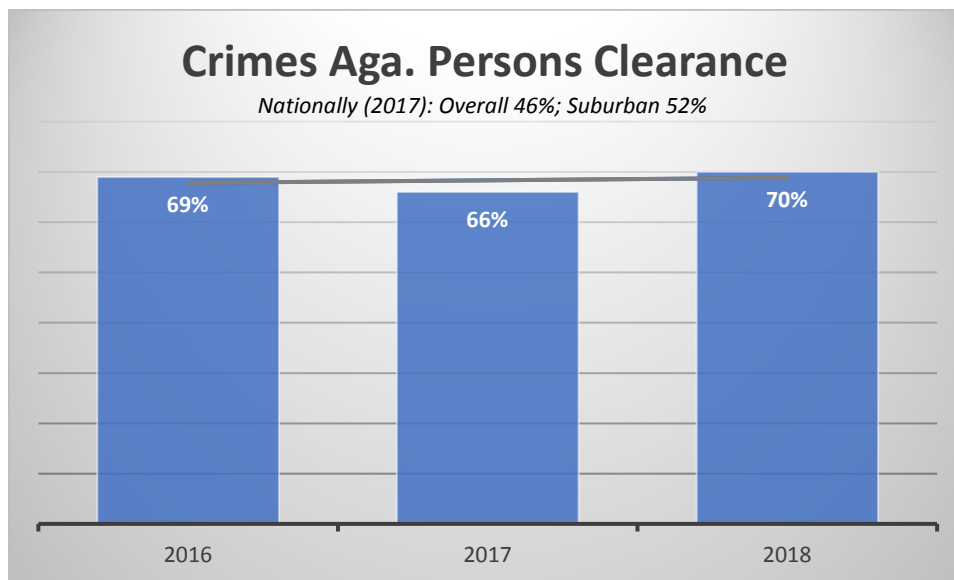
### 2019 ACHIEVEMENTS

- Crime Reporting and Crime Clearance Rate reporting is in the process of changing report methodologies, at the direction of the FBI. This process has been on-going for several years and, nationally, is to be completed 01/01/2021. The PD has been making the change over the past several years and the graphs below are drawn from our three year 'history' under the new methodology.

One specific difference in the new method of reporting is the change of groupings for reporting. Rather than Violent Crimes and Property Crimes, the new categories are created as Crimes Against Persons, Crimes Against Property, and Crimes Against Society. The former generally equates to the 'old' Violent Crimes and the latter two approximate to the 'old' Property Crimes.

Since nationally, the change-over is not complete, there is no "new method" historical record to compare to for a "National" or "Suburban" clearance rate; thus, the comparative rates presented here are still drawn from the previous method of statistical capture.

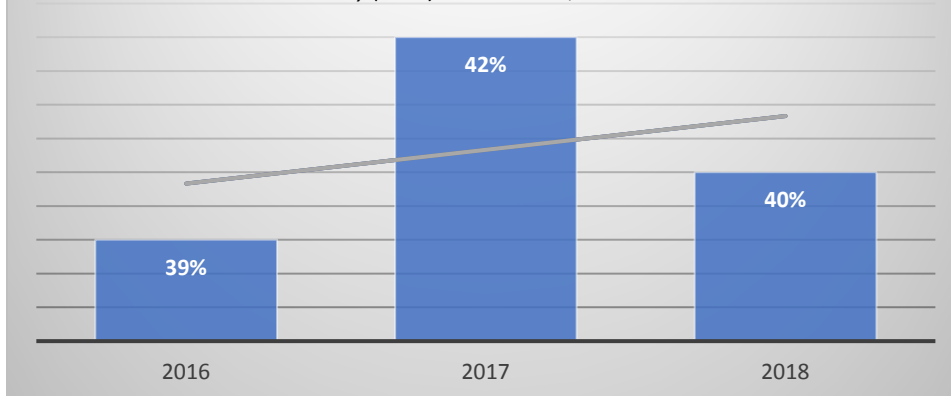
As you can see, our clearance rate continues to be strong...and well above state and national averages. This is due in part to the department's, and thereby the City's, strong belief in maintaining and improving our investigative follow-up and coordination capabilities both internally and externally. The statistics represented here reflect the inclusion of Robbery as a Crime Against Person.





## Crimes Aga. Property & Society Clearance

Nationally (2017): Overall 18%; Suburban 20%



- Investigative Task Forces.
  - FBI Violent Crimes Task Force. In addition to regular duties, one detective is assigned to work with this task force.
  - HIDTA - The High Intensity Drug Trafficking Area program is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. One detective is assigned to work this task force.
  - USSS Financial Crimes Task Force. In addition to regular duties, one detective is assigned to work with the U.S. Secret Service on this fraud task force.
- Initial steps taken to work toward a formalized regional Crime Analyst working group. WPD, WAPD, and MPD (Fusion Center) are working on a proto-type to share/combine GIS crime map function.
- Likewise, the concept of a regional working group for Public Information Offices has also moved from idea to actuality and now includes Public Information Offices from Milwaukee, Waukesha, Racine and Kenosha county law enforcement agencies.
- Addition of Emergency Medical Dispatch protocols. Working with the Fire Department, we have accomplished the training and completed implementation of these protocols. These protocols are key in getting the best medical emergency response to residents in need and include the provision of directions to residents even after EMS/Police are enroute for lifesaving or life-sustaining actions.
- OWI Multi-jurisdictional Task Force. The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin.
- Worked with City departments and private entities to develop an option for a sustainable, comprehensive law enforcement coverage plan for the regional medical complex and surrounding areas. City Council approved the plan in August 2019; awaiting final approval from regional medical complex representatives.

- In coordination with Facilities Manager, planned and initiated Phase II of employee lunch room remodel and upgrade. Funds for project include those from P-Card reimbursement program. Actual work on Phase II targeted for 3<sup>rd</sup>/4<sup>th</sup> quarter 2019.

## 2020 GOALS

- When agreed to by regional medical complex representatives, begin implementation of plan for provision of comprehensive and sustainable law enforcement coverage for the regional medical complex and surrounding areas. Projected to complete Phase I during CY2020.
- Planning for and successful execution of staffing and security needs related to the Democratic National Convention taking place in July in Milwaukee. This will entail coordination with state, county, and federal agencies. We anticipate the city to be quite busy before, during and after the convention.
- In coordination with Facilities Manager and Engineering Department, reconstruct and secure police department parking lot. Engineering identified a grant funding source for green-related initiatives which was accepted by the City Council in Fall 2018. Securing the department parking area is a primary identified goal from the CPSM study. This project will allow for a re-vamp and upgrade of the public parking area, to include current-level handicap parking requirements. Initially slated for BY2019, planning and advance work is taking place during 2019; parking lot reconstruction will take place in 2020.
- Continue leadership role in OWI Multi-Jurisdictional Task Force. The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin. This is one of several traffic-related enforcement grants in which the department participates.
- Over the past several years, the County has undergone a transition away from an analog radio system to an all-digital system. Departmentally, we have concluded the switch and all officers and squads are equipped with digital-compliant radios. Essentially, we now have two generations of digital radios, the most recent being the approximately 100 radios that replaced our analog supply. Our challenge now is that the manufacturer and support provider of ALL our radios has informed us that our 'older' generation of digital radios will go out of 'support' in 2020.

This does not mean the radios will not work; however, it does mean they will no longer receive updates/upgrades (as happened over the past two years) and parts will no longer be available once the on-hand supplies are exhausted. Our supply of these 'older' generation radios tallies to 72 hand-held radios that will need to be replaced. (Approx. \$4300 each)

Working with the Finance Department, we have identified a potential source to begin funding this replacement project. Beginning with BY2020, in any year in which more than \$105,000 is collected for alarm registration and false alarm fees, the additional dollars will be transferred at year-end and carried over for the specific purpose of purchasing replacement hand-held radios.

## 2019 BUDGETARY CHANGES

### PARKING CITATION REVENUE

DECREASE \$100,000

**Revenue Decrease** (deterrence-generated): During BY2019 budget process Late Penalties for parking scofflaws were increased in an effort to gain more timely payment and create a greater level of deterrence to violating parking restrictions. It appears that these goals are being accomplished, however, the projections made regarding anticipated return were too optimistic and failed to adequately take into account the dismissal and reduction rate of written citations. Therefore, re-estimation was required. This loss is offset by wage savings within Patrol and Dispatch due to unfilled positions to date and projected to year-end.

## 2020 BUDGETARY CHANGES

### PARKING CITATION REVENUE

DECREASE \$100,000

As noted above, projected deterrence-generated revenue from Parking Enforcement has been re-trenched to reflect the more current historical norm. For BY2020, we project \$615,000 in parking enforcement-related revenue...a reduction of \$100,000 from BY2019's original projection.

### DETECTIVE TECHNICIAN POSITION (UPGRADE)

INCREASE \$ 3,092

**Budget Increase:** One of the areas that has allowed the department to maintain well-above national and state averages for Crime Clearance rates has been the ability to thoroughly process crime scenes and develop leads/suspects. The electronic forensics lab noted below is key; however, identifying, capturing, and successfully processing physical evidence is still the prime source. The department currently has one expert-trained Detective Technician to conduct the most detailed investigations and then manage the handling of that evidence. Addition of a second expert-trained Detective Technician, who would work Early Shift (2<sup>nd</sup>), will greatly enhance to department's ability to solve crimes and manage evidence. Additionally, it would assure that a person of that skill level would always be available to process and manage when the other is on vacation or otherwise away from work.

This upgrade would reduce the number of detectives by one (to 13) and increase the number of Detective Technicians from one to two. The only cost is the difference in base wage.

### BICYCLE – PEDESTRIAN SAFETY

**Budget Neutral:** City Administration, the Finance Department, and the Police Department have partnered to identify a funding source for dedicated Bicycle – Pedestrian Safety enforcement. This effort would be in addition to Directed Patrol Missions within the regular patrol function of the department. Funding would come from any dollars in excess of \$10,000 generated by the sale of Reserve Liquor Licenses. As this is directly linked to the sale of the licenses, it is budget-neutral.

### ASSEST-FORFEITURE EXPENDITURES

NO BUDGET IMPACT

**Budget Neutral:** Asset/Forfeiture expenditures run under very strict guidelines from both State and Federal authorities. Most important among these is that these expenditures cannot be used to supplant funding that would otherwise be in the department's budget. Bearing that in mind, we look to identify areas/items that we likely would not/could not otherwise request within our department budget but, that would add to the quality, efficiency, and function of the department. An example is the electronic

forensics lab that has been created over the past several years. It is a wonderful asset but could not have been afforded/ implemented within the department's budget restrictions. In 2020 we will continue the build-out and updating of the electronic forensics lab, including training hardware. Additionally, we are looking at upgrading one of our specialty weapons platforms and upgrading some of the department's workout and fitness equipment.

## NEW WPOA CONTRACT

The City and the Wauwatosa Peace Officers Association concluded/ratified a new contract during 2019, covering a term of three years: 2019-2021. The contract includes two, staggered one percent increases during 2019; a 2.25% increase in 2020; a 3.00% increase in 2021. It also includes language allowing for lateral transfers to begin in pay/vacation steps more reflective of their experience; thus increasing the universe of potential hire candidates.

## MPMC POLICING

As part of the new contract for provision of police services to the regional medical center campus, a portion of current Police Department and supporting departments' overhead will be covered as part of the contract payment. This will result in a transfer of expenses from the General Fund to the new Hospital Policing Fund.

The 2020 budget includes 13 additional positions which include 1 Captain, 1 Sergeant, 10 Patrol Officers and 1 Dispatcher reflecting the anticipated phasing in of the contract. The 10 Patrol Officers will be phased in over the course of the year so it is the equivalent of 5.33 full-time employees.

The expense and revenues associated with the hospital policing will be included in a separate fund. As the details are still being worked out, the 2020 Budget does not yet include that new fund.

## PERFORMANCE INDICATORS

	2016	2017	2018
Emergency 911 Calls	9,528	9,387	9,505
Calls For Service	37,711*	34,123*	32,515*
Crimes Aga. Person Clearance Rate <sup>^</sup>	69%	66%	70%
Crimes Aga. Prop. & Society Clearance Rate <sup>^</sup>	39%	42%	40%
Stolen Property (Value)	\$2,547,783	\$3,353,832	\$2,699,6977
Stolen Property Recovered (Value)	\$1,492,741	\$2,470,296	\$1,964,135
Adult Arrests	1,936	1,548	2,133
Juvenile Arrests	365	406	247
Traffic Citations	9,437	7,299	8,220
Parking Citations	14,045	13,154	13,565
<b>Response Time</b>	<b>6:08</b>	<b>5:47</b>	<b>5:11</b>

<sup>^</sup> Please see notation under '2019 Achievements' (above) for explanation of FBI statistical methodology change.

\* In addition to Police call for service, Dispatchers also dispatched 6,792 Fire and EMS calls for service

## DEPARTMENT GENERATED REVENUE

POLICE GENERATED REVENUE	2015	2016	2017	2018	2019*	2020*
Parking Violations	480,888	482,732	524,774	557,028	615,000	615,000
Municipal & Traffic Violations	495,417	515,038	413,066	496,834	550,000	550,000
Alarm Fees	51,439	83,850	122,345	135,600	105,000	105,000
Fingerprinting	3,689	4,498	4,155	5,187	5,000	5,000
Direct Sellers	1,190	3,030	2,070	1,730	2,500	2,500
<b>Total</b>	<b>1,032,613</b>	<b>1,089,148</b>	<b>1,066,410</b>	<b>1,196,379</b>	<b>1,277,500</b>	<b>1,277,500</b>
<b>*2019 &amp; 2020 Budget Estimate</b>						

**BUDGET SUMMARY TABLE**

Police Department Dept #211									
Revenues									
2016 Actual	2017 Actual	2018 Actual	2019 Adopted Budget	2019 Estimated	Acct #	Name	2020 Budget	% of Total	
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%	
-	-	9,405	-	2,573	231-4210-000	Cops Fast Grant	-	0.0%	
-	4,071	7,107	14,000	14,000	231-4210-010	Safety Belt Enforcement	14,000	0.1%	
3,943	3,815	2,157	3,600	4,326	231-4210-030	Bullet Proof Vest Partnership	3,600	0.0%	
3,857	-	-	-	-	231-4210-035	Safe Routes to School Grant	-	0.0%	
-	-	3,143	5,604	5,604	231-4210-039	HIDTA Grant Revenue	5,640	0.0%	
9,064	-	10,319	-	-	231-4210-050	Justice Assistance Grant	-	0.0%	
16,019	2,012	14,530	17,000	17,000	231-4210-060	Speed & Aggressive Driving	17,000	0.1%	
18,633	16,392	37,498	17,000	17,000	231-4210-070	Alcohol Enforcement	20,000	0.1%	
54,282	55,003	55,305	55,305	55,305	241-4400	Transportation-Hwy Maint	55,305	0.3%	
643,068	753,385	852,431	853,164	853,164	241-4410	Transportation-Local Streets	910,879	5.3%	
10,537	-	-	-	-	241-4410-010	Zoo Interchange Mitigation	-	0.0%	
3,030	2,070	1,730	2,500	2,500	311-4320	Direct Sellers	2,500	0.0%	
2,200	2,290	26,580	7,000	7,000	321-4210	Permit-Special Event App Fee	-	0.0%	
27,342	23,147	240	30,000	30,000	321-4220	Special Events	30,000	0.2%	
482,733	524,774	557,028	715,000	615,000	411-4200	Parking Violations	615,000	3.6%	
83,850	122,345	135,600	105,000	105,000	411-4300	Alarm Fees	105,000	0.6%	
4,499	4,155	5,187	5,000	5,000	411-4900	Other Penalties and Fees	5,000	0.0%	
103,222	82,465	99,005	96,000	96,000	521-4100	Police Officers Fees	97,000	0.6%	
48	4,545	8,584	20,000	30,000	521-4120	Asset Forfeitures - Justice	30,000	0.2%	
8,226	44,868	35,353	10,000	25,000	521-4120-010	Asset Forfeitures - State	25,000	0.1%	
54,461	5,685	1,080	20,000	30,000	521-4120-020	Asset Forfeitures - Treasury	35,000	0.2%	
2,694	-	-	5,000	5,000	521-4125	Police Reim-Special Event	5,000	0.0%	
107,841	111,088	113,793	117,609	117,609	521-4130	Mayfair Mall Reimburse	125,290	0.7%	
242,674	249,989	256,034	264,619	264,619	521-4135	School Resource Officer	281,903	1.6%	
3,359	205	6,842	5,000	5,000	521-4140	Police OT Reimbursement	8,000	0.0%	
13,600	12,960	12,960	14,000	14,000	521-4155	Police DOJ Training	14,720	0.1%	
7,733	7,835	6,960	10,500	10,500	521-4160	Background Ck Reim.	10,500	0.1%	
2,862	1,199	2,358	-	1,639	521-4500	Sale of Unclaimed Property	-	0.0%	
101	-	12	-	83	521-4510	Court Ordered Restitution	-	0.0%	
9,736	11,049	11,060	10,000	10,000	521-4900	Police Admin/Reports	10,000	0.1%	
130	395	-	350	10,000	841-4110	Contributions-Police Dept	-	0.0%	
269	500	1,559	350	350	841-4110-020	Contributions-Police K-9	350	0.0%	
		3,353	-	1,510	841-4110-025	Contributions-Community Support	1,000	0.0%	
2,251,116	2,069,825	2,426,516	2,619,790	3,147,611		Unallocated Revenues	2,799,018	16.3%	
10,805,576	11,179,991	11,427,101	11,746,586	11,237,403		Tax Levy	11,909,283	69.4%	
<b>15,009,705</b>	<b>15,329,058</b>	<b>16,163,830</b>	<b>16,802,977</b>	<b>16,772,796</b>		<b>TOTAL</b>	<b>17,168,988</b>	<b>100.0%</b>	

**Police Department  
Dept #211**

**Expenditures**

2016		2017		2018		2019		2019		2020		% of
Actual	Actual	Actual	Actual	Adopted	Budget	Estimated	Acct #	Name	Budget	Total		
8,992,930	9,029,527	9,619,126	9,827,767	9,827,767	9,727,767	5100	Wages	9,952,420	58.0%			
4,331,678	4,589,572	4,559,912	4,954,240	4,954,240	4,954,240	5195	Fringe Benefits	5,133,125	29.9%			
1,094,440	1,078,002	1,275,148	1,409,815	1,409,815	1,409,815	5500-5520	Internal Charges	1,451,520	8.5%			
461,189	495,218	535,661	492,459	492,459	507,278	5200-5900	Operating Expenditures	495,127	2.9%			
12,186	2,687	15,627	20,457	20,457	20,457	5950-5970	Capital Outlay	14,311	0.1%			
26,860	26,265	28,445	26,150	26,150	26,150	5980-010	Community Support	26,150	0.2%			
-	697	-	-	-	30,000	5980-020	Expend from Donations	-	0.0%			
-	-	-	-	-	-	5980-021	Expenditures from Donations K-9	350	0.0%			
-	-	1,000	-	-	-	5980-025	Community Support Donation Ex	1,000	0.0%			
390	-	-	-	-	-	5980-030	Ground Care-Police	-	0.0%			
-	3,157	5,177	5,604	5,604	5,604	5980-039	HIDTA Grant Expenditures	5,640	0.0%			
-	-	10,319	-	-	-	5980-047	Justice Assistance Grant	-	0.0%			
3,623	3,815	1,837	3,600	3,600	3,600	5980-055	Bullet Proof Vest Partner	3,600	0.0%			
37,485	56,435	102,412	20,000	20,000	20,000	5980-060	Asset Forfeitures-Justice Funds	30,000	0.2%			
8,110	-	-	-	-	-	5980-080	Mobile Computers	-	0.0%			
-	-	5,098	-	-	-	5980-130	Alcohol Enforcement	-	0.0%			
4,176	14,998	3,038	10,000	25,000	25,000	5980-150	Asset Forfeitures-State	25,000	0.1%			
8,195	-	10,000	20,000	30,000	30,000	5980-155	Asset Forfeitures-Treasury Funds	35,000	0.2%			
18,201	18,617	9,368	11,245	11,245	11,245	5980-180	Harley Unit	11,245	0.1%			
2,753	3,886	2,231	3,000	3,000	3,000	5980-185	K-9 Unit	3,000	0.0%			
7,489	-	-	14,640	14,640	14,640	5980-900	One-Time Levy Reduction A	-	0.0%			
-	6,182	(20,569)	(16,000)	(16,000)	(16,000)	5990-000	Reimbursemt Other Depts/Funds	(18,500)	-0.1%			
<b>15,009,705</b>	<b>15,329,058</b>	<b>16,163,830</b>	<b>16,802,977</b>	<b>16,772,796</b>			<b>TOTAL</b>	<b>17,168,988</b>	<b>100.0%</b>			

**Police Reserves  
Dept #212**

**Expenditures**

2016		2017		2018		2019		2019		2020		% of
Actual	Actual	Actual	Actual	Adopted	Budget	Estimated	Acct #	Name	Budget	Total		
10,942	12,222	12,651	13,362	13,362	13,362	5200-5900	Operating Expenditures	9,862	100.0%			
<b>10,942</b>	<b>12,222</b>	<b>12,651</b>	<b>13,362</b>	<b>13,362</b>	<b>13,362</b>		<b>TOTAL</b>	<b>9,862</b>	<b>100.0%</b>			

**Revenues**

2016		2017		2018		2019		2019		2020		% of
Actual	Actual	Actual	Actual	Adopted	Budget	Estimated	Acct #	Name	Budget	Total		
1,641	1,650	1,899	2,083	2,083	2,508			Unallocated Revenues	1,608	16.3%		
9,301	10,572	10,752	11,279	11,279	10,854			Tax Levy	8,254	83.7%		
<b>10,942</b>	<b>12,222</b>	<b>12,651</b>	<b>13,362</b>	<b>13,362</b>	<b>13,362</b>			<b>TOTAL</b>	<b>9,862</b>	<b>100.0%</b>		

<b>Police</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Accident Investigator	5.00	5	5.00	-
Administrative Support Special	5.14	6	5.00	(0.14)
Chief of Police	1.00	1	1.00	-
Crime Analyst	1.00	1	1.00	-
Community Support Patrol Spec	1.00	1	1.00	-
CSO-Support Positions Temp	1.44	10	0.95	(0.49)
Detective	14.00	14	13.00	(1.00)
Detective Technician	1.00	1	2.00	1.00
Dispatcher	9.70	14	9.70	-
Dispatch Supervisor	1.00	1	1.00	-
Equipment Officer	0.40	1	0.40	-
Office Assistant	8.00	8	8.14	0.14
Parking Specialist	2.00	4	2.00	-
Police Captain	2.00	2	2.00	-
Police Lieutenant	6.00	6	6.00	-
Police Officer	48.00	48	48.00	-
Police Sergeant	10.00	10	10.00	-
School Resource Officer	4.00	4	4.00	-
<b>Hospital Policing</b>				
Captain	0.00	1	1.00	1.00
Sergeant	0.00	1	1.00	1.00
Patrol Officer	0.00	10	5.33	5.33
Dispatcher	0.00	1	1.00	1.00
<b>TOTAL</b>	<b>120.68</b>	<b>150.00</b>	<b>128.52</b>	<b>7.84</b>



# POLICE COMPLEX

## PURPOSE

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Department employees, and respond to the equipment maintenance needs of the Police Station.

## PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$295,210	\$283,946	\$ (11,264)
Rev	\$ 46,027	\$ 46,291	\$ 264
Lew	\$249,183	\$237,655	\$ (11,528)
FTE's			-

## MAJOR CHANGES

- No major changes are planned only a slight increase in electricity based on an expected rate increase

## 2019 ACHIEVEMENTS

- All of the overhead, exterior doors and bollards have been painted
- A new vending alcove was created allowing the machines to be removed from the break room
- A new vending service provider was chosen to provide more responsive service
- Utilities are on Par with 2018 levels. Major improvements are becoming harder to find
- The conversion of 23 VAV boxes from pneumatic to digital controls is underway

## 2020 BUDGET

The overall Police Complex budget has remained very similar to 2019. In 2019 Building repairs and Improvement funds were increased while utilities have been substantially decreased. Those levels of funding are expected to remain in the future. We hope to continue to find areas to improve energy efficiencies to offset future increases in utility rates. So far 2019 utilities have very closely matched the 2018 levels. Projects planned for 2020 include upgrading the access controls program and reconstruction of the parking lot and fencing.

**BUDGET SUMMARY TABLE**

Police Station Dept #213								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
35,170	36,424	49,420	54,699	54,699	5100	Wages	55,494	19.5%
16,671	16,532	25,413	26,272	26,272	5195	Fringe Benefits	28,654	10.1%
-	2,199	2,674	1,574	1,574	5500-5524	Internal Charges	2,693	0.9%
168,556	178,832	157,245	212,665	256,765	5200-5900	Operating Expenditures	197,105	69.4%
9,585	8,773	-	-	-		Capital Outlay	-	0.0%
<b>229,982</b>	<b>242,760</b>	<b>234,752</b>	<b>295,210</b>	<b>339,310</b>		<b>TOTAL</b>	<b>283,946</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
34,492	32,779	35,241	46,027	63,675		Unallocated Revenues	46,291	16.3%
195,490	209,981	199,511	249,183	275,635		Tax Levy	237,655	83.7%
<b>229,982</b>	<b>242,760</b>	<b>234,752</b>	<b>295,210</b>	<b>339,310</b>		<b>TOTAL</b>	<b>283,946</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

All staff allocated to this budget is included in Municipal Complex personnel schedule.

# FIRE DEPARTMENT

## PURPOSE

The Wauwatosa Fire Department is dedicated to protecting lives and property through excellence in fire protection, emergency medical services, rescue, education, disaster management, and treating customers with compassion and respect.

## PROGRAMS/SERVICE LINES

### FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including but not limited to: fire suppression (*vehicle accidents, vehicle extrication, vehicles fires, structure fires, natural gas line leaks, carbon monoxide leaks, odors, alarms sounding in commercial/residential buildings*) and specialized rescue (*swift water and rope rescue*). The department has an ISO Class 1 rating (Scale of 1-10), which is a reflection of the high quality of fire protection provided.

### EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service at the Paramedic level. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to respond quickly and efficiently to all types of emergencies throughout the city and county providing the highest level of care. Paramedics are assigned to paramedic ambulances and additional paramedics are assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

A Heart Safe Tosa initiative was started in summer of 2016. This program aims to increase the survival rate of those who suffer sudden cardiac arrest. This will be accomplished through education, CPR training, AED placement, and the use of the PulsePoint smartphone app.

### COMMUNITY RISK REDUCTION

The Bureau of Community Risk Reduction is charged with the overall responsibility of creating a safe community for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

BUDGET SNAPSHOT			
	2019	2020	Change
Exp	\$14,079,020	\$14,483,253	\$ 404,233
Rev	\$ 5,841,238	\$ 5,865,986	\$ 24,748
Levy	\$ 8,237,782	\$ 8,617,267	\$ 379,485
FTE's	103.57	102.57	(1.00)

MAJOR CHANGES

- Reorganization of EMS delivery system
- Reduction of 1 FTE

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1<sup>st</sup> and 3<sup>rd</sup> grade students, child safety seat installations, and Tosa's Night Out. They also provide presentations for community groups and local businesses to spread the fire safety message.

## DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for city-wide disaster preparedness. This includes oversight of the Emergency Operations Center, development of community resiliency plans, and assisting community partners with general emergency management operations.

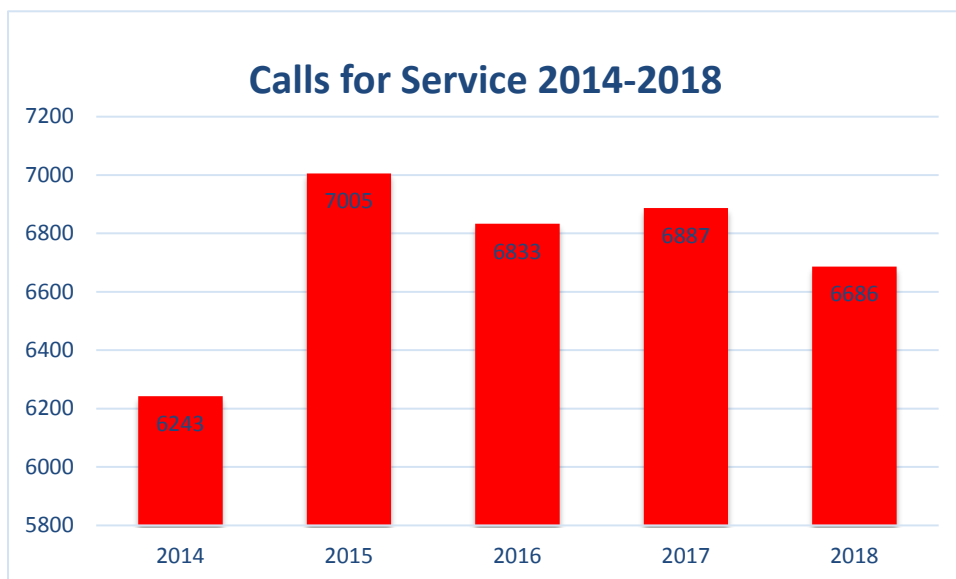
## 2019 ACHIEVEMENTS

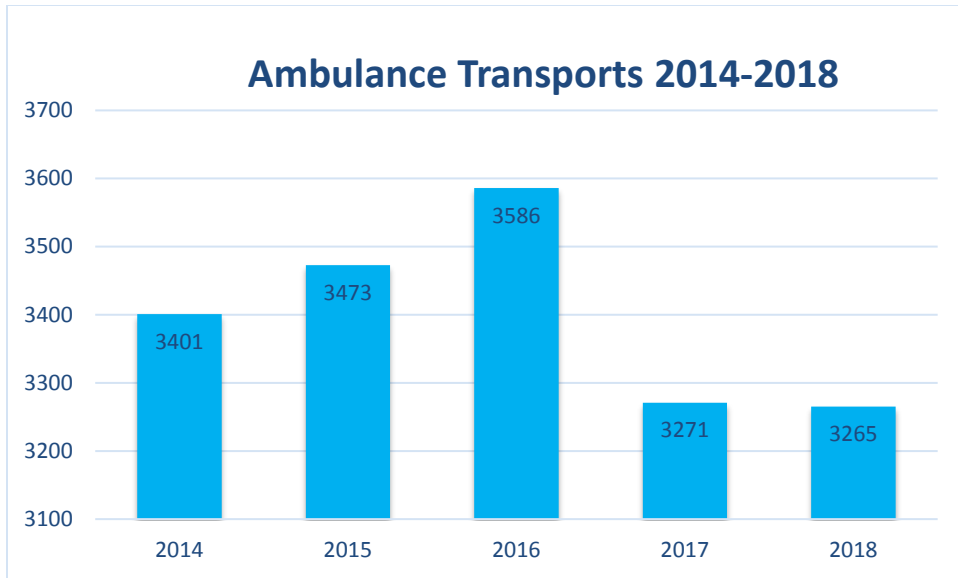
- Successfully implemented Emergency Medical Dispatch (EMD)
- Replaced all station lighting with LED utilizing internal granting
- Expanded the Fire Training Center to include a 30' high roof ladder training prop
- Implemented the first phase of a fire intern program
- Collaborated with Wauwatosa Health Department to address patients requiring lift assists
- Completed the 9<sup>th</sup> Joint Fire Training Academy (Wauwatosa, West Allis, North Shore, St. Francis)
- Performed department wide strategic planning process

## 2020 GOALS

- Creation of 5 year strategic plan
- Continue expansion of shared services program with a focus on dispatch, wellness, and joint apparatus design/purchasing
- Research feasibility of single-role EMS personnel
- Regional management of Fire/EMS aspects of the Democratic National Convention
- Develop a formal succession planning process

## PERFORMANCE INDICATORS 2014-2018





## 2019 BUDGETARY CHANGES

### OVERTIME BUDGET – EXPENSE INCREASE

\$164,930

We are requesting an additional \$164,930 for overtime as part of the 2019 re-estimate. Due to vacancies, FMLA leaves, and worker compensation injuries we have utilized overtime at a faster pace than expected. As of 8/1/2019, there were 5 vacancies, 2 long-term FMLA injuries, 1 long-term duty-injury, and at least 7 child birth related FMLA leaves driving the overtime usage. In order to reduce the daily overtime use, the department has reduced daily staffing and placed Med-51 out of service.

## 2020 BUDGETARY CHANGES

### REDUCE 1 FTE (EXPENDITURE REDUCTION)

\$-94,191

Reduction of one firefighter FTE with base salary, with a projected increase of 2.5% for 2020, as well as 17.85% fringe benefits. This will result in one of three shifts being assigned 29 personnel and two shifts with 30.

### REORGANIZE EMS DELIVERY

\$-0

Based on data provided by Emergency Medical Dispatching, the department will reorganize the way medical services are delivered. Based on data from the Emergency Medical Dispatch (EMD) software which shows that a significant portion of our 911 calls do not result in transports. Because of this we have chosen to utilize every fire engine/ladder truck as a paramedic first response vehicle. This will allow rapid access to a paramedic even when the ambulances are on other assignments. We will also operate

two paramedic ambulances 24/7/365 to provide transports when needed. The third paramedic unit will be un-staffed but remain fully equipped and may be utilized for special events or patient surge events.

This reorganization will result in CIP changes such as eliminating one replacement ambulance in 2024 and the purchase of additional EMS equipment needed to operate as mentioned above. The actual dollars requested should remain approximately the same as the current five year CIP plan.

<b>REDUCE OUT OF CLASS PAY (EXPENDITURE REDUCTION)</b>	<b>\$-21,900</b>
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Based on data provided by Emergency Medical Dispatching, the department will operate with two front line paramedic units. The reduction of one paramedic unit will also result in a reduction in premium pays (driver pay & paramedic in charge).

<b>FIRE INSURANCE TAX (REVENUE INCREASE)</b>	<b>\$10,000</b>
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Based on prior year actuals and growth in commercial properties, we are conservatively estimating a \$10,000 increase in fire insurance tax revenues.

**BUDGET SUMMARY TABLE**

Fire Department Dept #221								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
8,634,097	8,801,740	8,943,449	9,057,548	9,057,548	5100	Wages	9,192,628	63.5%
3,837,834	3,877,749	3,912,482	3,981,451	3,981,451	5195	Fringe Benefits	4,231,376	29.2%
268,711	298,524	360,490	336,690	336,690	5500-5520	Internal Charges	376,226	2.6%
598,631	566,510	669,795	683,330	718,182	5200-5900	Operating Expenditures	683,023	4.7%
-	-	18,753	1	1	5950-5970	Capital Outlay	-	0.0%
-	-	66	-	-	5980-010	Remodel Station Restrooms	-	0.0%
3,929	13,116	515	-	-	5980-015	Expend from Donations	-	0.0%
8,865	5,014	18,984	-	-	5980-050	EMT Grant	-	0.0%
1,300	-	-	-	-	5980-120	DOT Mitigation Grant	-	0.0%
-	-	76,248	20,000	20,000	5980-900	One-Time Levy Reduction S	-	0.0%
<b>13,353,367</b>	<b>13,562,653</b>	<b>14,000,782</b>	<b>14,079,020</b>	<b>14,113,872</b>		<b>TOTAL</b>	<b>14,483,253</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
191,321	207,548	215,407	200,000	233,232	221-4200	Fire Insurance Tax	210,000	1.4%
-	-	110,919	-	1,344	231-4210-221	Fed Assistance to FF	-	0.0%
8,673	-	-	-	-	241-4410	DOT Mitigation - Fire	-	0.0%
8,955	5,014	18,984	10,000	10,000	241-4435	EMT Grant	10,000	0.1%
40,243	35,474	24,057	35,000	35,000	321-4400	Fire Alarm System	30,000	0.2%
-	110	695	350	350	321-4420	Fireworks	350	0.0%
124,524	128,639	131,322	125,000	130,000	321-4430	Fire Inspection Fees	130,000	0.9%
3,095	9,168	3,624	-	1,993	521-4165	Medical Support-Milw SWAT	-	0.0%
27,437	17,455	14,428	20,000	20,000	521-4200	Fire Department Fees	16,500	0.1%
578	-	-	-	-	521-4220	Fire Inspection-Undergrd TK	-	0.0%
1,489,397	1,433,113	1,546,431	1,700,000	1,480,000	521-4300-100	Ambulance Fees	1,480,000	10.2%
60,544	80,892	116,807	97,850	97,850	721-4200	County - Paramedics	97,850	0.7%
1,327,754	1,362,785	1,392,137	1,392,143	1,433,180	721-4220	County-Fire Protection SVC	1,463,843	10.1%
15,000	30,850	31,514	32,304	32,304	821-4121	Cell Tower Revenue	33,274	0.2%
15,305	560	1,235	500	2,110	841-4140	Contributions-Fire Dept.	-	0.0%
2,002,703	1,831,314	2,101,799	2,195,091	2,648,632		Unallocated Revenues	2,361,169	16.3%
8,004,838	8,386,731	8,258,423	8,237,782	7,954,877		Tax Levy	8,617,267	59.5%
<b>13,353,367</b>	<b>13,562,653</b>	<b>14,000,782</b>	<b>14,079,020</b>	<b>14,113,872</b>		<b>TOTAL</b>	<b>14,483,253</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

<b>Fire</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Administrative Support Special	1.00	1	1.00	-
Assistant Chief	2.00	2	2.00	-
Battalion Chief	2.00	2	1.00	(1.00)
Code Specialist	2.57	2	2.57	-
Deputy Chief	3.00	3	3.00	-
Fire Captain	6.00	6	7.00	1.00
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Mechanic	1.00	1	1.00	-
Firefighter	57.00	57	56.00	(1.00)
Motor Pump Operator	15.00	15	15.00	-
Office Assistant	1.00	1	1.00	-
<b>TOTAL</b>	<b>103.57</b>	<b>103.00</b>	<b>102.57</b>	<b>(1.00)</b>



# FIRE EQUIPMENT RESERVE

## PURPOSE

This budget provides for the acquisition and replacement of fire department vehicles and apparatus.

## PROGRAMS/SERVICE LINES

Apparatus purchase and refurbishment. This fund is established to provide for vehicle and apparatus acquisition/replacement separate from the department capital budget.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 191,000	\$ 235,000	\$ 44,000
Rev	\$ 64,779	\$ 48,311	\$ (16,468)
Lew	\$ 95,786	\$ 186,689	\$ 90,903
FTE's	-	-	-

## 2019 ACHIEVEMENTS

- Delivery of utility pickup to be used for training & grounds maintenance
- Purchased 1/3 of needed replacement turnout gear
- Purchased 2<sup>nd</sup> of 3 replacement power ambulance cots
- Completed replacement of Station 53 generator (pending)
- Completed replacement of Station 52 HVAC system (pending)

## 2020 GOALS

- Scheduled replacement of power ambulance cot (\$20,000)
- Scheduled replacement of turnout gear (\$100,000)
- Purchase of three automatic chest compression devices (\$50,000)
- Purchase of five Zoll cardiac monitors (\$50,000 – remaining \$100,000 in capital budget)

## 2020 BUDGETARY CHANGES

- A permanent \$50,000 budget amount is included in capital outlay bringing the total to \$220,000. The following will be purchased with these funds:
  - Automated cots – Project 6619, \$20,000
  - Turnout gear – Project, 6617, \$100,000
  - Cardiac Monitors – Project 6623, \$50,000 (partial funding, remainder in capital budget)
  - Chest Compression, \$50,000
- To simplify budgeting, the Fire Capital Reserve is eliminated as a General Fund Department. The \$220,000 budgeted in 2020 for Fire Capital improvements is budgeted in the capital budget and the General Fund transfer is increased by that amount. Training tower repairs is budgeted within the Fire Department’s operating budget.

**BUDGET SUMMARY TABLE**

Fire Equipment Reserve Dept #223								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
37,723	89,081	145,114	171,000	141,000	5950-5970	Capital Outlay	220,000	93.6%
27,564	16,028	14,214	20,000	20,000	5980-010	Training Tower Maint.	15,000	6.4%
<b>65,287</b>	<b>105,109</b>	<b>159,328</b>	<b>191,000</b>	<b>161,000</b>		<b>TOTAL</b>	<b>235,000</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
15,000	15,000	15,000	15,000	15,000	521-4240	User Fee-Training Tower	10,000	4.3%
23,635	18,853	-	20,000	20,000	841-4500	Sale of Fire Equipment	-	0.0%
9,792	14,192	23,918	29,779	30,214		Unallocated Revenues	38,311	16.3%
16,860	57,064	120,410	126,221	95,786		Tax Levy	186,689	79.4%
-	-	-	-	-		Reserve for Future Equip	-	0.0%
<b>65,287</b>	<b>105,109</b>	<b>159,328</b>	<b>191,000</b>	<b>161,000</b>		<b>TOTAL</b>	<b>235,000</b>	<b>100.0%</b>

# CROSSING GUARD

## PURPOSE

This fund provides crossing guard services to school children attending public and private schools.

## PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon times at 36 crossing guard locations.

The purpose of the crossing guard program is to provide unescorted students with a safe means to cross at designated intersections while going to and from school.

Wauwatosa Public Schools have an early release program every Wednesday. This has caused an increase in the total guard hours because they are present to escort public school children across intersections and the guards will stay at the intersection to cross students leaving private schools at their dismissal time. This happens in the reverse as well when private schools are released early and public schools are not, but largely it is public school days.

BUDGET SNAPSHOT			
	2019	2020	Change
Exp	\$ 249,900	\$ 249,900	\$ -
Rev	\$ 38,962	\$ 40,741	\$ 1,779
Lew	\$ 210,938	\$ 209,159	\$ (1,779)
FTE's			-

MAJOR CHANGES

- Piloted "Safer Routes" concept in 2018; version 2.0 expected in 2019

## 2019 ACHIEVEMENTS

After the unexpected closure of the city's crossing guard provider, the city hired numerous guards to staff crossing guard locations for the end of the 2018/2019 school year. The city hired a new crossing guard provider, All City Management Services, who began work for the 2019/2020 school year.

## 2020 GOALS

- Undertake changes to the crossing guard program to realize efficiencies and maintain the program without a budget increase.
- Any additional savings realized will be placed into a new account for improvements to safe routes to schools. Examples of improvements may include flashing stop signs, flashing pedestrian beacons, crosswalk striping or signs, sidewalk ramps, and more.

## 2020 BUDGETARY CHANGES

A new account in the crossing guard budget has been created to fund improvements to safe routes to school. Any reductions in crossing guards will not reduce this budget, but add more money into this fund.

**BUDGET SUMMARY TABLE**

Crossing Guards Dept #214								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
262,391	271,074	244,355	249,900	220,000	5200-5900	Operating Expenditures	235,900	94.4%
-	-	-	-	-	5980-011	Safe Routes to School	14,000	5.6%
<b>262,391</b>	<b>271,074</b>	<b>244,355</b>	<b>249,900</b>	<b>220,000</b>		<b>TOTAL</b>	<b>249,900</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
355	607	-	-	-	231-4210-035	Safe Routes to School Gr	-	0.0%
19,467	22,066	-	-	-	241-4410-010	Zoo Interchange Mitigati	-	0.0%
39,353	36,602	36,683	38,962	41,286		Unallocated Revenues	40,741	16.3%
203,216	211,799	207,672	210,938	178,714		Tax Levy	209,159	83.7%
<b>262,391</b>	<b>271,074</b>	<b>244,355</b>	<b>249,900</b>	<b>220,000</b>			<b>249,900</b>	<b>100.0%</b>

# PUBLIC WORKS

## PURPOSE

### TRAFFIC (01-242)

To install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the city as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the City as public safety measures dictate.

### PUBLIC WORKS OPERATIONS (01-322)

The Public Works Operations Management budget provides for the administrative, supervisory, and the clerical personnel to direct and support the work of the Operations Division.

### ROADWAY MAINTENANCE (01-331)

The Roadway Maintenance budget provides for the clearing, maintenance and pavement repairs of the approximately 200 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses winter roadway maintenance, which includes anti-icing and pre-wetting operations.

### ELECTRICAL SERVICES (01-335)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock professional repairs to Fire, Police, Water, and other City departments.

### SOLID WASTE MANAGEMENT (01-361)

The Solid Waste Management budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

### FORESTRY (01-561)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way; and complete landscape maintenance services of City properties, rights-of-way, parks, and green spaces.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 8,046,069	\$ 8,200,587	\$ 154,518
Rev	\$ 3,076,833	\$ 3,229,999	\$ 153,165
Levy	\$ 4,969,236	\$ 4,970,588	\$ 1,352
FTE's	66.07	66.07	-

## MAJOR CHANGES

- Increase salt budget based on 10 year average usage as well as cost per ton increase of 6% from 2019.
- WE Energies is predicting a 2.9% energy increase. It is anticipated that 2019/20 LED street light conversion projects will offset what would have been a budget increase.
- Decrease in revenue from sale of recyclables due to commodity value decline.
- Additional funds have been set aside in response to the recently completed compensation study that was initiated, in part, to assist with recruitment and retention challenges the Department has had.

## PROGRAMS/SERVICE LINES

### TRAFFIC CONTROL (01-242)

- Traffic Signals
- Signing
- Pavement Marking
- Radar and Rapid Flashing Beacon signs
- Continued diagnostic inspections and maintenance of all signalized intersections and flashers

### PUBLIC WORKS OPERATIONS (01-322)

- Safety Training – meet annual requirements, reduce injuries
- Supervision and monitoring of the 8 divisions within Operations
- Development of business and site plans
- Budget development and financial oversight of Operation's budgets

### ROADWAY MAINTENANCE (01-322)

- Winter roadway maintenance
- Pavement and roadway repairs
- Maintenance of City owned parking lots, bridges (including guard rails) and walks

### ELECTRICAL SERVICES (01-335)

- 100% of lighting outages replaced/repared within 3 days and 24/7 repair service for knock downs or other electrical emergency situations.
- Proactive maintenance of 250 street lighting circuits to limit the number of outages
- Quality electrical maintenance repairs to other City departments
- Continued diagnostic inspections and maintenance of all signalized intersections and flashers
- Maintenance of 51 primary/secondary powered street lighting distribution cabinets

### SOLID WASTE MANAGEMENT (01-361)

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

### FORESTRY (01-561)

- Tree Maintenance: Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The Emerald Ash Borer (EAB) treatment program was initiated in 2014 to retard the spread of the insect and retain tree canopy.
- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Landscaping: Includes complete landscape maintenance of City properties, parks, and green spaces including mowing, flower/shrub planting, weed control, mulching, grading, etc.

- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: Flag maintenance, river cleanup, and assistance to other City departments with tree issues and snow removal.

## 2019 ACHIEVEMENTS

### TRAFFIC CONTROL

- Made and installed “No Overnight Parking in the City of Wauwatosa” restriction signs at 40 strategic locations throughout Wauwatosa to comply with State Statute 349.13-(2) regarding the ticketing of vehicles that violate the ordinance.
- Planning and installation of four Rapid Flashing solar powered beacons for crosswalk at Wisconsin Ave. and Honey Creek Pkwy.
- Continued restrictive/permissive “Parking Sign” replacement phase in order to comply with MUTCD requirements.
- Continued updating of WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers associated with Village project.
- Continue policing WE Energies for removal or reimbursement of discontinued traffic control meters/services.
- New traffic signals and control cabinet at 70th & state St.
- New traffic signals and control cabinet at 72 & State St.
- Continued training opportunities for Sign Technician.
- Installation of Neighborhood Association signs in two neighborhoods: TETNA and Fisher Woods.
- Continued sign making and maintenance operations during remodel project.
- Relocated Sign Shop back into recently remodeled Public Works Building.

### PUBLIC WORKS OPERATIONS

- Re-established DPW safety committee with representation from each department.
- Increased P-Card usage for purchases making DPW the largest user in the City.
- Researched and developed action plans for future DPW refuse/recycling collection.
- Created standard operation procedure policy for office staff, with emphasis on cross-training.

### ROADWAY MAINTENANCE

- Operations continued to train employees and refine the winter roadway maintenance program utilizing the entire fleet of anti-icing and pre-wet salt trucks during the winter of 2018-2019. All front line units are fitted with brine tanks and units to apply the salt brine on the salt before it hits the pavement. In addition, as part of our anti-icing program, employing the larger tank (1,800 gallons) along with our two other units has allowed us to expand the area we treat. With the second 5,000 gallon storage tank we increased our brine storage capacity and were able to sell brine to other entities.
- Operations will utilize new plow units which are equipped with V-box salters, pre-wet brine saddle tanks and right hand wing plows to increase snow removal efficiencies by plowing two lanes of traffic with one salter/plow unit.
- Utilization of these new plow units along with the pre-wetting program, anti-icing program, coupled with the monitoring of weather forecasting and storm pre- and post- storm planning give

Public Works gives employees the tools they need to make informed decisions about how to best treat Wauwatosa's streets during the winter months. The results of the program for this past winter indicate that the multi-tiered program, coupled with employee training, has resulted in improved efficiencies.

- Operations reinstated the pavement repair portion of the levy reduction program in 2019. This program is designed to achieve an annual levy reduction of \$100,000. Even with staffing levels lower than normal the program will exceed its goal for the levy reduction fund.
- The Departmental goal for 2019 was to continue to maximize the efficiencies and reduction in salt usage as part of the winter roadway maintenance program. Ongoing training of personnel, calibration of equipment, and stressing the "Sensible Salting" initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage drop even further.
- The management team along with staff in Operations has been successful in achieving efficiencies and increasing productivity by utilizing new technology and procedures.

## ELECTRICAL SERVICES

- 2,776 street lights are now converted to LED, or 44% of our overall system (6,300 lights).
- 400 LED corn cob lamps and surge arrestors installed in all older decorative street lighting units City-wide. This is above and beyond the original Internal Grant project to install 300 LED lamps along the North Ave. corridor. Also completed was State St. between 60<sup>th</sup> & 68<sup>th</sup> St., Harwood Ave. between Railroad tracks and Harmonee Ave., Vliet St. between 60<sup>th</sup> St. & Martha Washington Dr., and Center St. between 65<sup>th</sup> & 66<sup>th</sup> St. New LED lamps use 36 Watts as opposed to the 100 Watts used by the older High Pressure sodium lamps that were removed, resulting in an energy reduction of well over 50%.
- Assist contractor to install 500 Leotek Comfort View fixtures in East Town, Sheraton Lawns, and Holy Cross Cemetery residential neighborhoods.
- Train new Electrical Technician on street lighting, traffic signal and other City electrical infrastructure.
- Continued efforts to incorporate new Village street lighting system as-built plans into GIS mapping and maintenance program. This includes Village Phase 4, Hart Park Tennis and Volleyball Courts, Informational Kiosks, and other 2018/2019 construction projects.
- Designed new street lighting and fiber raceway along Underwood Ave. to accommodate the new Lincoln School drop off lane.
- New secondary powered street lighting control cabinet with Musco Lighting Controls near northern tennis courts in Hart Park.
- Update WE Energies and billing database of new street lighting electrical services to reflect new account and metering numbers. Police WE Energies for removal or reimbursement of discontinued street lighting meters/services in Village.
- Install underground wiring to convert Ludington Ave. BublR Bike rack from solar power to now charge from the street lighting system.
- Remove/replace numerous utility pole conflicts for Log Cabin relocation.
- Completion of Milwaukee County digital radio upgrade.
- Repaired Hart Park 60' baseball diamond infield lights.

## SOLID WASTE MANAGEMENT

- Operations continued the use of Geographic Information System (GIS) for leaf collection which features a live update mapping of the collection area and projected collection areas and dates.



- Begin implementation of using the GIS for refuse/recycling collections with features similar to leaf collection.
- The Department worked successfully with the new vendor for composting of yard waste and leaf material.
- Analysis completed of costs for solid waste management to determine future operation and contracting of solid waste management when the current contract expires at the end of 2019.
- Established a \$100 annual fee for homes that request a second refuse cart.
- The fee for backyard collection increased from \$100 to \$180 annually.
- Established a \$25 return trip fee for a more convenient and economical way for residents to have their garbage and recycling picked up and if they were not able to have it collected as scheduled.

## FORESTRY

### Tree Maintenance:

- Currently 1,650 trees have been pruned in the sectional pruning program towards our goal of 2,500 trees. This equates to a 10-year pruning cycle.
- 364 3-4 year old trees were structurally pruned as of July 30th.
- Responded to 408 maintenance requests as of July 30th.

### Planting:

- Crews planted 484 City trees including 121 new trees at Hart Park.

### Miscellaneous Assignments:

- Provided Election Custodians for City Clerk.
- Assisted Streets with snow removal.
- Performed winter maintenance on City sidewalks and facilities.
- Cleared log jam from Harwood pedestrian bridge.

### Removal:

- 223 trees have been removed through July 30th.

### Emerald Ash Borer Treatment Program:

- Identified 1,141 ash trees to be treated; 1,141 ash trees treated as of July 30th.

### Landscape Services:

- Installed and maintained annual flowers at City properties.
- Completed landscape improvement projects at City Hall, Department of Public Works, and Hart Park, including the installation of 1,404 perennial flowers and shrubs.
- Scheduled to install the landscaping for the new traffic circle at Swan and Discovery in September.

### Administration:

- Was awarded, and executed, a \$15,000 grant to plant 121 new trees at Hart Park.
- Successfully incorporated capital project work into the department, contributing \$27,875 towards the DPW's levy reduction goal as of July 30th.
- Continued working with GIS manager to create database for forestry and landscape asset management.
- Began screening spoils generated from the department's stump grinding for topsoil, saving the department money compared to purchasing soil, and reducing/re-using a department waste stream.

## 2020 GOALS

### TRAFFIC CONTROL

- Continue to incorporate new signal timing plans into Siemens Tactics software database and create PDF electronic copies of same, while also moving these files to a newer version of this software - Tactics 3.57.
- Continue updating all parking signs as part of last phase to comply with FHA/MUTCD retro-reflectivity requirements.
- Work with GIS manager to incorporate sign data into system and update accordingly.
- Two to three additional Neighborhood Association sign projects utilizing carry over funds from 2019 sign maintenance funds (if available funds exist).

### PUBLIC WORKS OPERATIONS

- Research future options for the Drop-Off Center operations when transfer station is no longer in operation.
- Develop action plans for modified refuse and recycling collection in-house by transitioning to direct hauling to a landfill and materials recovery facility (MRF) for implementation late 2020/early 2021.
- Develop action plans for cross training employees over the entire Operations department after final implementation of the DPW reorganization. We will strive to continue our success in safety, productivity and morale improvements.
- Develop and implement plans for a part time Safety Coordinator for Public Works.
- Addition of GIS intern to assist with completion of address and parcel updates and general utility maintenance for the new ERP system.

### ROADWAY MAINTENANCE

- Continue to expand and improve efficiencies in the pavement program to replace deteriorated concrete street slabs and road repairs to achieve levy reductions.
- Train additional employees in roadway maintenance and develop cross training program to expand the skills of the entire DPW workforce.
- Enhance our goal to continue to maximize the efficiencies and reduction in salt usage as part of the winter roadway maintenance program. Purchasing new equipment, utilizing technology, training of personnel, calibration of equipment, and stressing the "Sensible Salting" initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the winter roadway maintenance program we should continue to see our efficiencies increase even further.

### ELECTRICAL SERVICES

- Work with Engineering to accurately incorporate new lighting upgrades from seven pavement projects into our GIS mapping.
- Continue work on creating a street lighting spec book for residential street lighting upgrades and "small cell" projects.
- Assist Engineering with GIS mapping of new Village lighting systems.
- Incorporate additional Village electrical systems into lighting preventative maintenance program.
- Familiarize staff with new Kiosks, Village lighting and power cabinets and associated wiring.
- Continue training new Electrical Technician and incorporate him into the On-Call rotation.

- Work with GIS manager on work order system that ties into GIS for repairs made to the lighting system.
- Address Engineering list of deteriorated light poles and damaged/missing hand hole covers.

## SOLID WASTE MANAGEMENT

- Finalize implementation and utilization the GIS for collections.
- Research future options for the Drop-Off Center operations when transfer station is no longer in operation.
- Develop action plans for modified refuse and recycling collection in-house by transitioning to direct hauling to a landfill and materials recovery facility (MRF) for implementation late 2020/early 2021.
- Analyze the costs related to receiving construction debris at the Drop-Off Center and the feasibility of continuing to accept construction debris.
- Assess a yard waste cart program to pick up yard waste with rear loader or automated collection trucks to further reduce injuries and payroll costs.
- Appraise reduction of the allowable bags/bundles of yard waste collected per household from 10 to 5.
- Continue to assess new vacuum collection unit as part of a pilot program to explore options on the future of the leaf collection program. Further assessment is needed due to the early November snowfalls last season that affected this operation.

## FORESTRY

### Tree Maintenance:

- Continue to work with the GIS manager to create a GIS based tree inventory system to include location, species, tree health, and maintenance. An ideal system would allow arborists in the field to update the inventory in real time.
- The sectional pruning program will continue with the goal of pruning 2,500 trees, which puts the department on pace for a City-wide pruning cycle of 10 years. The department will continue to rent additional bucket trucks and utilize labor from other departments within the DPW in an effort to maximize efficiency.
- Structural pruning of young trees will continue. This practice establishes good form and growth habits in young trees, reducing the overall need for maintenance over the life of the tree.

### Planting:

- Plant new trees at a 1:1 ratio to City trees removed in order to preserve urban forest and canopy coverage.
- Continue to replant all trees within 18 months of removal.
- Continue to focus on increasing diversity within the urban forest with the ultimate goal of no single genus representing more than 7% of the overall population.

### Emerald Ash Borer Treatment Program

- The estimated treatment of ash trees would be 1,200 ash trees in 2020 with the 3 year injection cycle.

### Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards to the public.
- EAB infestations of non-treated trees will increase the number of removals performed by the department. Forestry will continue to pursue aggressive sanitation and treatment procedures for EAB.

### Landscape Services:

- Work with GIS manager to create an inventory of properties to be maintained and work necessary at each property.
- Continue implementing the landscape plan for Hart Park.
- Continue to develop and implement landscape plan for City Hall.
- Continue completing landscaping plans for City projects for levy reduction purposes.
- Continue in-house mowing program at City owned properties.

Administration:

- Manage operation within budgetary constraints.
- Reduce pruning cycle by maximizing efficiency in equipment and labor application.
- Provide improved landscape services to City properties through the re-organization of departmental resources.
- Develop EAB management plan to reduce the City's ash tree inventory and increase tree diversity while minimizing the impact to the urban forest.
- Determine feasibility of a tree sale to residents of Wauwatosa to increase canopy coverage on private property.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment.
- Continue to provide river clean up at the Harwood pedestrian bridge and storm grate at Washington Highlands.
- Explore options to form partnerships for boulevard and bed maintenance.

## 2019 BUDGETARY CHANGES

### ROADWAY MAINTENANCE (01-331)

\$200,000 INCREASE

- Due to a higher than average number of snow events and multiple events in January/February of 2019 the costs for the rock salt necessary to treat roadways increased to \$420,000.

### SOLID WASTE MANAGEMENT (01-361)

REVENUE DECREASE- \$15,000

- Recycling rebate decreased a minimum of \$15,000 over budget due to lower than expected commodity prices. This could likely be a decrease of \$30,000.
- As a result of all of the above factors the revenue decreased \$15,000.

### ELECTRICAL SERVICES (01-335)

\$20,000 DECREASE

- Based on the first sixth months of WE Energies billing expenditures, the 2019 street lighting electricity budget was re-estimated to \$320,000.

## 2020 BUDGETARY CHANGE

### DEPARTMENT WIDE EMPLOYEE RETENTION

- Recruitment and retention of employees to fill technical positions continues to be a challenge through much of the Department of Public Works. A compensation study update was recently completed and has made various recommendations for the City to consider. This budget includes funds to assist with implementing some recommendations made. Proposed details of the plan will be shared with the Finance Committee during the budget process so that adequate time can be taken to discuss the results of the compensation study with employees first.

## TRAFFIC CONTROL

- WE Energies requested 2.9% rate increase which increases “Electricity” budget by \$1,440 to \$51,100. Also added a new electrical service for the signalized intersection at 72nd & State St.
- Increase Sundry Contractual Services account by \$1410 to \$13,610 for increase to TAPCO inspection fee rate, additional signalized intersection inspection, and additional TAPCO assistance needed due to traffic signal technological upgrades.

## ROADWAY MAINTENANCE

- Per the Wisconsin DOT salt contract, salt costs have increased \$4.11 (6%) per ton. Based on this increase and usage based on a 5 year average, the budget for salt will increase from the initial 2019 budget of \$ 220,000 to a total of \$287,000 in 2020.
- Preventative maintenance of streets through crack-filling of concrete streets and seal-coating of asphalt streets is increased by \$31,000 to \$456,000 based on assuming a 10-year cycle which is deemed necessary to ensure that the streets last their full useful life. This is funded by an increase in General Transportation Aids. The additional funding is due to rising prices.

## ELECTRICAL SERVICES

- 2020 WE Energies requested 2.9% rate increase
- Proposed 2.9% WE Energies rate increase would equal a \$9,860 increase to the street lighting “Electricity” budget. In trying to balance recent LED lighting conversions with additions made to our lighting system throughout the Village area, we propose leaving the budget at \$340,000 for 2020. New lighting cabinets, Root Commons/Pocket Park electrical cabinet, new Village light poles and outlets for decorations (along State St. from 74th St. to 68th St.), 69th St. Park electrical cabinet, Bublr bike stations, and RFB flashers all play a role in that decision.
- Increased “Electronic Communications” budget by \$96 to \$1,728 due to Milwaukee County Radio fee increase.
- New contract with USIC increased Sundry Contractual Services to \$55,155 to mark electrical utilities for Digger’s Hotline requests.
- Digger’s Hotline budget for Electrical Maintenance will remain status quo for 2020 at \$4000.

## SOLID WASTE MANAGEMENT

- Due to the volatile revenue stream received from mixed paper commodities for recycling, the recycling rebate is projected to be significantly lower. Due to this change we are projecting a reduction to the rebate revenue by \$15,000 for a total revenue projection of \$15,000 in 2020. Bear in mind if the commodities market continues its downward trend the revenue total could be \$0.

**BUDGET SUMMARY TABLE**

Traffic Control Dept #242								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
148,645	153,244	173,661	204,881	204,881	5100	Wages	228,859	40.7%
71,803	71,207	77,217	96,660	96,660	5195	Fringe Benefits	110,839	19.7%
33,490	30,461	25,142	31,318	31,318	5500-5520	Internal Charges	26,446	4.7%
130,627	170,638	158,652	176,431	181,544	5200-5900	Operating Expenditures	182,364	32.4%
50,396	4,747	-	-	-	5950-5970	Capital Outlay	-	0.0%
22,704	31,951	33,561	14,000	14,000	5980-020	Damaged Signals	14,000	2.5%
<b>457,665</b>	<b>462,248</b>	<b>468,233</b>	<b>523,290</b>	<b>528,403</b>		<b>TOTAL</b>	<b>562,508</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
3,026	36,576	41,999	-	-	241-4410-010	Zoo Interchange Mitigation	-	0.0%
20,875	9,567	33,403	25,000	25,000	521-4610	Damage Traffic Signals	25,000	4.4%
-	297	-	-	-	541-4310	Street Sign Sales	-	0.0%
-	-	250	-	5,101	541-4510	Special Events-Traffic Control	-	0.0%
68,639	62,416	70,291	81,587	99,161		Unallocated Revenues	91,704	16.3%
365,125	353,392	322,290	416,703	399,141		Tax Levy	445,804	79.3%
<b>457,665</b>	<b>462,248</b>	<b>468,233</b>	<b>523,290</b>	<b>528,403</b>		<b>TOTAL</b>	<b>562,508</b>	<b>100.0%</b>

**Public Works Operations Management  
Dept #322**

**Expenditures**

			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
165,088	184,961	112,548	99,220	99,220	5100	Wages	92,564	39.7%
81,227	84,379	48,987	50,285	50,285	5195	Fringe Benefits	41,350	17.7%
37,832	46,478	44,481	50,941	50,941	5500-5520	Internal Charges	49,972	21.4%
28,490	25,780	90,304	51,333	67,232	5200	Operating Expenditures	49,311	21.1%
3,452	-	481	-	-	5970	Capital Outlay	-	0.0%
-	-	-	-	-	5980-900	One-time Levy Reductior	-	0.0%
<b>316,089</b>	<b>341,598</b>	<b>296,801</b>	<b>251,779</b>	<b>267,678</b>		<b>TOTAL</b>	<b>233,197</b>	<b>100.0%</b>

**Revenues**

			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
47,406	46,125	44,556	39,255	50,233		Unallocated Revenues	38,018	16.3%
268,683	295,473	252,245	212,524	217,445		Tax Levy	195,179	83.7%
<b>316,089</b>	<b>341,598</b>	<b>296,801</b>	<b>251,779</b>	<b>267,678</b>		<b>TOTAL</b>	<b>233,197</b>	<b>100.0%</b>

## Roadway Maintenance Dept #331

### Expenditures

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
773,289	522,386	598,685	714,244	715,123	5100	Wages	684,269	26.9%
413,577	353,726	302,489	403,534	403,534	5195	Fringe Benefits	377,352	14.8%
745,539	597,061	772,220	797,295	798,316	5500-5520	Internal Charges	773,236	30.4%
266,776	418,660	361,344	276,208	476,227	5200-5900	Operating Expenditures	343,791	13.5%
2,230	1,601	246	1,000	1,000	5950-5970	Capital Outlay	1,000	0.0%
218,063	250,663	351,967	425,000	425,000	5980-010	Sealcoat City Streets	456,000	17.9%
139	53	32	1,000	1,000	5980-020	Public Celebration Activit	1,000	0.0%
470	(57)	200	450	450	5980-100	Rpr Plow Damage-Lawns	450	0.0%
-	-	-	450	450	5980-110	Rpr Plow Damage-Curbs	450	0.0%
806	732	651	500	500	5980-120	Removal Notices	500	0.0%
-	-	-	500	12,500	5980-130	Snow Removal Cemetery	500	0.0%
-	-	-	500	500	5980-150	Replace Salt Boxes	500	0.0%
397	154	306	1,000	1,000	5980-160	Rpr Plow Damage-Mailbox	1,000	0.0%
-	-	-	2,000	2,000	5980-410	Rpr Parking Lot Fences	2,000	0.1%
(122,280)	(115,925)	-	(100,000)	(100,000)	5990-000	Reimbursement Capital Pr	(100,000)	-3.9%
<b>2,299,006</b>	<b>2,029,054</b>	<b>2,388,140</b>	<b>2,523,681</b>	<b>2,737,600</b>		<b>TOTAL</b>	<b>2,542,048</b>	<b>100.0%</b>

### Revenues

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	1.3%
81,424	82,504	82,958	82,957	82,957	241-4400	Transportation-Hwy Main	82,958	3.3%
964,602	1,130,078	1,278,646	1,279,746	1,279,746	241-4410	Transp.-Local Streets	1,366,319	53.7%
14,877	19,072	7,849	18,000	28,152	541-4200	Snow and Ice Control	18,000	0.7%
8,099	47,813	39,576	8,000	8,000	541-4900	Others	8,000	0.3%
6,357	5,834	-	2,000	10,733	931-4600	Snow and Ice Removal	2,000	0.1%
344,799	273,976	358,508	393,473	513,743		Unallocated Revenues	414,424	16.3%
845,848	436,777	587,603	706,505	781,269		Tax Levy	617,347	24.3%
<b>2,299,006</b>	<b>2,029,054</b>	<b>2,388,140</b>	<b>2,523,681</b>	<b>2,737,600</b>		<b>TOTAL</b>	<b>2,542,048</b>	<b>100.0%</b>



Electrical Services Dept #335								
Expenditures								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	2019 Estimated	Acct #	Name	Budget	Total
278,831	261,006	214,030	299,061	299,061	5100	Wages	319,278	31.1%
134,728	125,033	93,395	147,599	147,599	5195	Fringe Benefits	147,311	14.5%
92,282	80,111	87,401	101,740	101,740	5500-5520	Internal Charges	93,085	19.1%
377,814	405,004	397,453	429,107	426,508	5200-5900	Operating Expenditures	437,858	31.6%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
6,200	6,000	9,460	6,200	6,200	5980-040	Rpl Deteriorated Poles	6,200	0.6%
27,680	21,167	18,629	30,000	30,000	5980-060	Repair Damage Poles	30,000	3.0%
<b>917,535</b>	<b>898,321</b>	<b>820,368</b>	<b>1,013,707</b>	<b>1,011,108</b>		<b>TOTAL</b>	<b>1,033,732</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	2019 Estimated	Acct #	Name	Budget	Total
71,759	65,704	41,615	40,000	40,000	541-4500	Street Lighting	40,000	100.0%
137,609	121,297	123,154	158,049	189,746		Unallocated Revenues	168,527	0.0%
708,167	711,320	655,599	815,658	781,362		Tax Levy	825,205	0.0%
<b>917,535</b>	<b>898,321</b>	<b>820,368</b>	<b>1,013,707</b>	<b>1,011,108</b>		<b>TOTAL</b>	<b>1,033,732</b>	<b>100.0%</b>

Public Works Facility Outside Dept #351								
Expenditures								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	2019 Estimated	Acct #	Name	Budget	Total
103,515	95,815	48,068	-	-	5100	Wages	-	0.0%
53,650	51,798	27,156	-	-	5195	Fringe Benefits	-	0.0%
17,822	78,501	39,262	-	-	5500-5520	Internal Charges	-	0.0%
1,539	2,308	210	-	-	5200-5900	Operating Expenditures	-	0.0%
6,678	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	845	-	-	-	5980-015	Transfer Station Repair	-	0.0%
<b>183,204</b>	<b>229,267</b>	<b>114,696</b>	<b>-</b>	<b>-</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>
Revenues								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	2019 Estimated	Acct #	Name	Budget	Total
27,476	30,957	17,218	-	-		Unallocated Revenues	-	0.0%
155,728	198,310	97,478	-	-		Tax Levy	-	0.0%
<b>183,204</b>	<b>229,267</b>	<b>114,696</b>	<b>-</b>	<b>-</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>

**Solid Waste Management  
Dept #361**

**Expenditures**

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
490,149	529,229	523,419	557,523	557,523	5100	Wages	505,162	21.8%
274,906	276,085	283,213	274,728	274,728	5195	Fringe Benefits	307,300	13.3%
570,880	674,601	706,528	665,045	665,045	5500-5520	Internal Charges	728,886	31.5%
729,153	781,059	786,345	751,228	766,228	5200-5900	Operating Expenditures	768,728	33.2%
-	593	497	-	-	5950-5970	Capital Outlay	-	0.0%
4,098	1,367	5,588	10,000	10,000	5980-010	Monitoring Well Operation	6,000	0.3%
-	-	-	-	-	5980-040	Recycling Trans Study	-	0.0%
<b>2,069,186</b>	<b>2,262,934</b>	<b>2,305,590</b>	<b>2,258,524</b>	<b>2,273,524</b>		<b>TOTAL</b>	<b>2,316,076</b>	<b>100.0%</b>

**Revenues**

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
176,949	185,517	185,626	185,000	185,814	241-4430	Recycling Grant	185,000	8.0%
2,500	2,875	5,850	3,500	4,345	561-4200	Backyard Refuse Collect	3,500	0.2%
18,023	25,055	33,225	18,000	20,410	561-4210	Special Residential Collect	18,000	0.8%
1,050	1,300	1,800	800	800	561-4220	Refuse Cart Sales	800	0.0%
5,103	4,837	103	-	151	561-4300	Refuse Disposal Fees	-	0.0%
20,608	12,880	929	-	512	561-4310	Appliance Recycling Fees	-	0.0%
70,200	70,699	76,945	70,000	70,000	561-4400	Recycling Center Tags	70,000	3.0%
429	7,515	24,347	20,000	20,000	561-4410	Recycling Sales-General	20,000	0.9%
635	790	1,045	500	785	561-4420	Tire Disposal Fee	500	0.0%
59,292	127,965	16,896	30,000	15,000	561-4440	Recycling Rebates	15,000	0.6%
-	-	450	-	3,300	561-4510	Special Events Sanitation	-	0.0%
465	12,335	8,690	-	677	561-4900	Other Sanitation	-	0.0%
310,331	305,555	346,115	352,132	426,653		Unallocated Revenues	377,584	16.3%
1,403,601	1,505,611	1,603,569	1,578,592	1,525,077		Tax Levy	1,625,692	70.2%
<b>2,069,186</b>	<b>2,262,934</b>	<b>2,305,590</b>	<b>2,258,524</b>	<b>2,273,524</b>		<b>TOTAL</b>	<b>2,316,076</b>	<b>100.0%</b>

**Forestry Department  
Dept #561**

**Expenditures**

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
624,144	570,022	587,062	688,489	689,647	5100	Wages	699,379	46.2%
321,611	300,184	306,251	330,439	330,439	5195	Fringe Benefits	340,801	22.5%
242,538	194,021	235,346	279,096	279,720	5500-5520	Internal Charges	331,007	21.9%
120,063	175,822	165,168	177,064	192,540	5200-5900	Operating Expenditures	141,839	9.4%
-	-	26,310	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	-	5980-025	Discovery Parkway Plantin	-	0.0%
-	-	-	-	-	5980-040	Gypsy Moth Prevention	-	0.0%
-	-	-	-	-	5980-080	Urban Forestry Grant	-	0.0%
-	-	-	-	-	5980-090	Rpl Plantings-Hart Park	-	0.0%
34,366	-	-	-	-	5980-120	Emerald Ash Borer Insert	-	0.0%
<b>1,342,722</b>	<b>1,240,049</b>	<b>1,320,137</b>	<b>1,475,088</b>	<b>1,492,346</b>		<b>TOTAL</b>	<b>1,513,026</b>	<b>100.0%</b>

**Revenues**

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	241-4465	Urban Forestry Grant	-	0.0%
5,266	-	-	-	-	541-4600	Chemical Treatments	-	0.0%
29,509	3,696	5,493	5,850	5,850	541-4620	Forestry Accident Damage	5,000	0.3%
-	-	3,590	-	-	841-4510	Sale of Materials	-	0.0%
-	480	320	-	-	931-4400	Tree Planting	-	0.0%
3,797	-	-	-	4,023	931-4800	Tree Removal	-	0.0%
201,378	167,439	198,179	229,984	280,056		Unallocated Revenues	246,665	16.3%
1,102,772	1,068,434	1,112,555	1,239,254	1,202,417		Tax Levy	1,261,361	83.4%
<b>1,342,722</b>	<b>1,240,049</b>	<b>1,320,137</b>	<b>1,475,088</b>	<b>1,492,346</b>		<b>TOTAL</b>	<b>1,513,026</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

Public Works Operations				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Administrative Support Specialist	1.00	1	1.00	-
Arborist	9.00	9	9.00	-
Director of Public Works	1.00	1	1.00	-
DPW Business Manager	1.00	1	1.00	-
DPW Field Supervisor	4.00	4	4.00	-
DPW Maintenance Worker	31.00	31	31.00	-
GIS Manager <sup>1</sup>	1.00	1	1.00	-
Management Analyst	1.00	1	0.50	(0.50)
Office Assistant <sup>2</sup>	1.00	1	1.50	0.50
Operations Superintendent	1.00	1	1.00	-
Seasonal Parks	2.18		2.18	-
Seasonal Streets	2.45		2.45	-
Seasonals Forestry	3.16		3.16	-
Urban Forestry and Grounds Supervisor	1.00	1	1.00	-
<b>TOTAL</b>	<b>59.79</b>	<b>52.00</b>	<b>59.79</b>	<b>-</b>
<sup>1</sup> Previously shown in Water <sup>2</sup> 0.5 FTE is staffed in water but shown in PW as a shared position. 0.5 FTE inadvertently left out in 2019				

Traffic and Electric Maintenance				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	1	0.28	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superintendnt	1.00	1	1.00	-
<b>TOTAL</b>	<b>6.28</b>	<b>7.00</b>	<b>6.28</b>	<b>-</b>

# PUBLIC WORKS BUILDING

## PURPOSE

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

## PROGRAMS/SERVICE LINES

The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. Necessary support and supervisory activities round out the remainder of this budget.

## 2019 ACHIEVEMENTS

- DPW office remodel project completed
- Building HVAC system completely upgraded with new rooftop units, boilers make-up air units and digital controls throughout the building
- Heating water pump and valve replacement completed
- New roof installed over remodeled area
- Solar Photovoltaic system grant approved and contract signed for installation to be completed by October 18<sup>th</sup>, 2019
- Four interior overhead doors replaced for Fleet

## 2020 GOALS

- Replace exterior egress doors

## 2020 BUDGETARY CHANGES

- 2019 Re-Estimate
  - 07-301-5810-000 Sundry Contractual Services From \$11,000 to \$21,000 due to hiring cleaning service
- 2020 Budget Changes
  - 07-301-5320-000 Electricity reduced by \$46,000 as a levy reduction strategy due to Solar Photovoltaic installation on the roof of the City Garage.
  - 07-301-5750-000 Building Improvements \$540,000 for Solar installation and egress door replacements

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 498,823	\$ 458,953	\$ (39,870)
Rev	\$ 564,176	\$ 545,417	\$ (18,759)
Net	\$ 65,353	\$ 86,464	\$ 21,111
FTE's			-

## MAJOR CHANGES

- Electricity expenses will be substantially reduced by a new solar photovoltaic system that will be located on the roof of the City Garage. This will allow for an annual levy reduction of \$46,000.

**BUDGET SUMMARY TABLE**

Public Works Building Operations Fund #07								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
185,447	158,478	157,868	110,343	110,343	5100-5190	Wages	113,464	24.7%
89,252	78,406	93,409	67,939	67,939	5190-5198	Fringe Benefits	59,787	13.0%
6,012	6,687	7,854	6,269	6,269	5500-5520	Internal Charges	15,977	3.5%
198,974	217,679	216,311	307,463	376,047	5200-5900	Operating Expenditures	260,535	56.8%
8,847	372	311	-	-	5950-5970	Capital Outlay	-	0.0%
11,832	6,781	7,580	6,809	6,809	5990	Insurance	9,190	2.0%
-	-	200,000	-	-	921-5400	Tsf to PW Bldg Capital	-	0.0%
<b>500,364</b>	<b>468,403</b>	<b>683,333</b>	<b>498,823</b>	<b>567,407</b>		<b>TOTAL</b>	<b>458,953</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
483,699	487,004	509,110	451,269	451,269	303-4100	Building Rental	414,368	89.7%
47,554	47,556	47,556	47,549	47,549	303-4100-100	External Bdg Rent-School	47,549	10.3%
-	181	-	-	-	303-4400	Other Income	-	0.0%
<b>531,253</b>	<b>534,741</b>	<b>556,666</b>	<b>498,818</b>	<b>498,818</b>		<b>TOTAL</b>	<b>461,917</b>	<b>100.0%</b>

**Public Works Building Capital  
Fund #29**

**Expenditures**

			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	5200-5900	Operating Expenditures	-	0.0%
-	-	-	-	-	921-5420	Tsf to Debt Service	-	0.0%
-	-	290,000	-	-	634-5910	Building Improvements	-	0.0%
-	-	<b>290,000</b>	-	-		<b>TOTAL</b>	-	<b>0.0%</b>

**Revenues**

			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	841-4900	Other Revenues	-	0.0%
-	-	200,000	-	-	921-4200	Trf from PW Bldg Reser	-	0.0%
-	-	-	-	-	921-4400	Trf from TIF	-	0.0%
22,073	13,481	14,827	65,358	65,358	921-4600	Depreciation Tsf	83,500	100.0%
<b>22,073</b>	<b>13,481</b>	<b>214,827</b>	<b>65,358</b>	<b>65,358</b>		<b>TOTAL</b>	<b>83,500</b>	<b>100.0%</b>

# MUNICIPAL COMPLEX

## PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

## PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT			
	2019	2020	Change
Exp	\$ 1,134,246	\$ 1,740,548	\$ 606,302
Rev	\$ 862,246	\$ 873,012	\$ 10,766
Net	\$ (272,000)	\$ (867,536)	\$ (595,536)
FTE's	4.00	4.00	-

MAJOR CHANGES

- Utility cost Savings re-invested in repairs
- Building roof upgrades

## 2019 ACHIEVEMENTS

- LED Conversion of Municipal and Civic areas nearly complete
- Library LED conversion about 30% complete
- Building Management System software upgraded and is now on same platform as all other City Buildings
- New bottle filler/drinking fountains installed in Library atrium
- New vending service provider named to improve service
- Digital display messaging board installed
- New larger projection screen installed in Council Chambers

## 2020 GOALS

- Re-roof Library EPDM rubber sections and skylights that were not able to be completed in 2019
- Update the Public restrooms in the Library
- Update the ADA entrances on South side of building
- Upgrade Access Control software
- Add redundancy to the City Hall Server room AC system



## 2020 BUDGETARY CHANGES

### BUILDING REPAIRS

Over the past several years, by reducing the utilities budgets by improving efficiencies, we have increased the Building Repairs budget to \$80,000 as our base budget. We anticipate keeping this account at that level for normal repairs and adding to that for special projects. For 2020, we plan to replace wood siding in several locations around the building which will be budgeted in this account above the base budget. 2020 will see a marked increase in the Building Improvements account. We will be re-budgeting for the Roofing work as well as several other projects like a boiler upgrade, Server room AC redundancy and a small amount for small miscellaneous improvements that improve the appearance of the Building.

### CONTRACTUAL SERVICES

We are nearing the end of our contract with the Cleaning service and anticipate going out to bid for a new contract. We are anticipating an increase in the cost for the cleaning service and have increased the budget anticipating that change.

### UTILITIES

Many of the energy efficiency fixes have been implemented over the past few years. We have begun to see the utility costs leveling out and for year-to-date 2019 are running very close to 2018 costs. To achieve more savings in utilities, investments in bigger projects will be required such as replacing older equipment with more efficient equipment or changing designs of some systems, such as eliminating the supply plenum heating and cooling throughout much of the building. Those changes might be best suited to upgrades in conjunction with substantial remodeling of the spaces.

**BUDGET SUMMARY TABLE**

Municipal Complex Reserve Fund #25								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
157,251	178,544	122,853	126,895	126,895	5100	Wages	130,891	7.5%
(4,244)	815	6,167	-	-	5120	Accrued Vacation Expense	-	0.0%
74,337	76,038	65,295	67,559	67,559	5195	Fringe Benefits	68,803	4.0%
12,167	12,660	16,207	15,152	15,152	5500-5520	Internal Charges	18,278	1.1%
505,869	502,164	430,092	921,140	517,268	5200-5900	Operating Expenditures	1,518,044	87.2%
1,169	-	-	1,000	1,000	5950-5970	Capital Outlay	-	0.0%
600	226	467	2,500	4,532	5980-015	Emergency Management	4,532	0.3%
-	-	-	-	-	5990-000	Transfer to General Fund	-	0.0%
<b>747,149</b>	<b>770,447</b>	<b>641,081</b>	<b>1,134,246</b>	<b>732,406</b>		<b>TOTAL</b>	<b>1,740,548</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
955,754	941,859	880,158	860,246	860,246	181-4100	Building Rentals	872,312	99.9%
5,355	4,622	679	2,000	2,000	181-4200	Civic Center Rentals	700	0.1%
-	-	-	-	-	181-4900	Other Revenue	-	0.0%
-	-	167	-	-	841-4600	P-Card Rebate	-	0.0%
<b>961,109</b>	<b>946,481</b>	<b>881,004</b>	<b>862,246</b>	<b>862,246</b>		<b>TOTAL</b>	<b>873,012</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

Physical Plant Operations				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Building Maintenance Lead	-	1	-	-
Custodial Worker	1.00	1	1.00	-
Facilities Manager	1.00	1	1.00	-
HVAC Technician	2.00	1	2.00	-
<b>TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>

# FLEET MAINTENANCE RESERVE

## MISSION

To provide safe, reliable, appropriate and well-maintained vehicles/equipment to various city departments to assist them in accomplishing their goals. While utilizing professional ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

## PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and 1 Garage Attendant. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all city departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars including electric and hybrids, front end loaders, automated refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, brine making equipment etc. In addition, Fleet provides repairs to equipment within departments and at remote sites throughout the City; in the past we have made repairs to the Police Department's shooting range, prisoner beds, and welded/repared tables for City Hall, welded/repared bridge railings, repaired parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repared sign sockets, designed and fabricated tools/equipment, etc. We are also entering into the third year of maintaining and repairing 5 new zero turn mowers, 4 push mowers, 2 UTV'S, multiple trimmers and blowers for the city facilities mowing project. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations, as well as purchasing, distributing fuel, and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment with all costs being billed to the School District.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 3,251,341	\$ 3,400,603	\$ 149,262
Rev	\$ 3,221,761	\$ 3,396,280	\$ 174,519
Net	\$ (29,580)	\$ (4,323)	\$ 25,257
FTE's	10.00	10.00	-

\*Does not include Fund #23

### MAJOR CHANGES

- Rebuild/replace materials needed to repair our 1984 Caterpillar Dozer (T-49), in winter 2018/2019 and had it ready for spring 2019.
- Purchased new Elgin Pelican street sweeper.
- Purchase/set-up one new 47' Aerial truck for Forestry crews.
- Purchased a new Fleet service truck to replace our existing 30 year old model.

## 2019 ACHIEVEMENTS

- Rebuild/fabricate parts and materials needed to repair Track drives/Hydraulics on our 1984 Caterpillar track Dozer. Fleet mechanic Mike Monville did a great job using his previous Earthmoving equipment skills to repair T-49. This much needed piece of equipment is used to transfer spoil, level grades, and move dumped leaf piles year round on our DPW property.



- Fleet purchased, and Patrick Sweeney up-fitted, the new 2019 Ford F550 4x4 mini dump truck for the Forestry department.



## 2019 ACHIEVEMENTS CONTINUED

- Purchased a new 2019 Polaris Ranger 500 for Parks due to an unrepairable 1984 Yanmar Parks tractor. This UTV can now perform multiple services at Parks, from dragging the Baseball and Volleyball fields, to hauling refuse throughout the Park.



## 2019 ACHIEVEMENTS CONTINUED

- **Fleet Garage Attendant:** After numerous years of unsuccessful attempts to hire qualified interns and seasonal staff to perform Garage Attendant shop duties, fleet was very fortunate to acquire Dan Heidenreich this past spring as a highly skilled technician to fill our Garage attendant position. Duties performed by Dan in this new position allow the mechanics more time to complete other higher priority tasks to help reduce downtimes and assist on emergency repairs. As we all know there is a shortage of entry level and skilled Mechanics across the country and more so locally. This is a notable concern for us and all local municipal fleets. Our plan is to be one of the first Wauwatosa DPW departments to apply the apprentice concept of recruit, train, and retain by promoting Dan into one of our future Mechanic positions as one becomes available through retirements. The Fleet department is often overlooked for the high level of internal services we strive to provide daily to our Wauwatosa Police, DPW, and City Hall customers. I truly believe fleet is the core department for DPW ensuring all Police and public works departments can provide the immediate responses to our Wauwatosa resident's needs when called upon.

- Purchase and set up (7) new 2019 Ford Explorer Police interceptor Utility Police vehicles.
- Purchase and set up (1) additional 2020 Ford Hybrid Explorer Radar Utility in August with insurance settlement funds from a July squad crash.
- Purchased a new 2019 Ford Explorer Fleet pool vehicle and transferred previous fleet pool vehicle (M-90) to the Water department Superintendent to use. This will save much needed equipment funds for other high priority equipment to be replaced.
- Spec, Bid, & purchased (1) new F550 47' Aerial truck for the Forestry department from USSI.
- Spec, Bid, and purchase a 2019 Ford F350 4x4 fleet service truck to replace our aging 30 year old model long past its useful life.
- Spec, bid, and purchase a 2019 Ford F550 4X4 mini dump truck with front Western plow for our Forestry division.
- Spec and purchase a new 2019 Elgin Pelican street sweeper for 1<sup>st</sup> & 3<sup>rd</sup> shift street sweeping.
- Collaborated with other communities (West Allis, Elm Grove) on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment. This included sending all 7 Mechanics to a 2 night ATA school "Diesel after treatment operation" and diagnostic's training seminar, located at MATC Oak Creek campus.
- Fleet was also fortunate through "Invest in People funds" to send (2) Mechanics on a two day Allison transmission maintenance training seminar in Butler, Wisconsin- much appreciated-thank you HR.
- Implement and train employees on the safety committee discussions, monthly Tool box talks and Neogov smart goal pay for performance programs.
- Specification and procurement of all new and replacement equipment.

## 2020 GOALS

Sole source purchase (4) 2020 Peterbilt 520 tandem chassis with 33 yard Labrie automated refuse truck bodies. This chassis/body package has been proven reliable and also helps reduce our fleet parts inventory. Both Peterbilt and Labrie vendors are local, offer parts support and pick-up/deliver vehicles for warranty repairs if needed. This replacement plan coincides with the Curbside Refuse and Recycling collection analysis for DPW's (7) year equipment plan going forward.

## 2020 GOALS CONTINUED

- Proper utilization of all surplus city vehicles and equipment city-wide prior to selling at auction. Continuing to research the feasibility of re-purposing surplus Fire Department vehicles in other departments of the city where needed to extend their useful life. To provide better vehicles for city crews/seasonal positions that work mainly in rough service areas and construction zones.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Continue to expand training for Fleet employees on the latest technology training webinars and computer software updates related to new vehicle and equipment repairs.
- Investigate the latest technology in new vehicles and hybrid equipment to reduce fleet fuel consumption in the future.

## 2020 BUDGETARY CHANGES

### FLEET LABOR RATE

The shop labor rate will be \$78.00 per hour.

### NEW EQUIPMENT PURCHASE LIST FOR 2020

1,885,000.

Acquisition of new equipment and vehicles with funds from 23-634 - General Purpose Equipment. The following is a list of the 2020 equipment purchases:

- 6- Ford Police vehicles- 6 Ford Explorer Police Utility interceptors.
- 1- Hybrid Police vehicle- 1 Ford Explorer Hybrid Utility interceptor to be tested as a front line squad. This also includes funding for new light bars, cages, push bars, and necessary up fitting equipment needed ensuring our squads have the latest safety technology.
- 1 – Ford Escape (city hall vehicle) for city inspectors/engineering department.
- 1 – Ford F550 Dump body with a Western front plow for our Forestry staff.
- 4- Peterbilt 520 Automated Labrie refuse trucks.
- 1 – Trackless articulating municipal tractor, this will be purchased and paid through 75% TIF funding and 25% fleet funds.
- 1- SD 114 Tandem 16’ dump/plow vehicle help our Water department crews perform their 24/7 infrastructure repairs and services throughout our city.
- 1- Ford F250 4x4 pick up with plow for our Water department Operations crews’ plow, maintain all Water utility pumping stations and fire hydrants throughout the city.

### FUEL

\$381, 060

The budget amount for fuel was based on the EIA projected prices for 2020 of:

- Diesel - \$ 3.28 Gal.
- Unleaded - \$2.65 Gal.

### CAPITOL REQUESTS

\$58,000

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. \$13,000.

This also includes 25% fleet funding along with 75% TIF funds to purchase an additional Trackless municipal tractor and snow removal attachments. \$45,000.

**BUDGET SUMMARY**

Fleet Maintenance Reserve Fund #06								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
560,184	581,941	613,727	666,806	666,806	5100-5190	Wages	694,521	20.4%
266,380	261,281	304,126	329,875	329,875	5190-5198	Fringe Benefits	355,896	10.5%
131,195	132,632	136,536	135,122	135,122	5500-5520	Internal Charges	132,225	3.9%
66,187	74,098	73,825	79,866	79,866	5200-5900	Operating Expenditures	80,696	2.4%
10,972	15,770	6,916	13,000	13,000	5950-5970	Capital Outlay	58,000	1.7%
1,417,650	1,441,200	1,463,364	1,501,363	1,501,363	06-202	Operating Supplies & Exp	1,548,158	45.5%
391,470	420,088	437,445	398,941	398,941	06-203	Repairs	399,980	11.8%
88,976	98,217	126,300	126,368	316,368	06-204	Cost of Sales	131,127	3.9%
<b>2,933,014</b>	<b>3,025,227</b>	<b>3,162,239</b>	<b>3,251,341</b>	<b>3,441,341</b>		<b>TOTAL</b>	<b>3,400,603</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,861,936	2,952,987	3,103,227	3,202,761	3,202,761	202-4100	Equipment Rental	3,331,780	98.1%
6,422	2,714	1,923	1,000	1,000	202-4300	Sale of Scrap	1,000	0.0%
-	90,860	7,244	-	-	202-4400	Other Income	-	0.0%
85,333	-	64,320	18,000	18,000	202-4500	Gain (Loss) on Sale of Equip	63,500	1.9%
-	-	557	-	-	841-4600	P-Card Rebate	-	0.0%
<b>2,953,691</b>	<b>3,046,561</b>	<b>3,177,271</b>	<b>3,221,761</b>	<b>3,221,761</b>		<b>TOTAL</b>	<b>3,396,280</b>	<b>100.0%</b>

General Purpose Fund Equipment Fund #23								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
94,758	26,500	25,149	-	-	634-5910	Passenger Vehicles	26,000	1.3%
235,789	232,681	240,426	253,000	253,000	634-5920	Public Safety Equipment	301,000	15.3%
702,071	645,928	433,383	605,925	605,925	634-5930	Public Works Equipment	1,320,000	67.2%
75,241	25,747	-	8,995	8,995	634-5940	Water Utility Equipment	238,500	12.1%
57,938	57,188	56,188	55,188	55,188	921-5420	Transfer to Debt Service	78,938	4.0%
<b>1,165,797</b>	<b>988,044</b>	<b>755,146</b>	<b>923,108</b>	<b>923,108</b>		<b>TOTAL</b>	<b>1,964,438</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
114,332	39,076	80,320	42,000	42,000	841-4500	Sales of Vehicles & Equip	95,000	9.8%
807,624	837,027	827,654	897,524	897,524	921-4600	Depreciation Transfer	877,996	90.2%
<b>921,956</b>	<b>876,103</b>	<b>907,974</b>	<b>939,524</b>	<b>939,524</b>		<b>TOTAL</b>	<b>972,996</b>	<b>100.0%</b>



**PERSONNEL SCHEDULE**

<b>Fleet Maintenance</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Fleet Superintendent	1.00	1	1.00	-
Fleet Garage Attendant	1.00	1	1.00	-
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
<b>TOTAL</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>

# PARKS RESERVE

## PURPOSE

This department provides for the operation and maintenance of all parks' facilities and programs.

## PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields and general park maintenance, fall within the purview of Parks.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game, practice and/or camps.
- General park maintenance at Hartung Park, 69<sup>th</sup> Street Plaza, Root Common, Pocket Park, Webster Park, and Hart Park; includes cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building for the senior center, curling club, and other rental groups.
- Administration includes the necessary clerical support and supervision for this section as well as for concessions, and curling club contracts.

BUDGET SNAPSHOT			
	2019	2020	Change
Exp	\$ 1,363,548	\$ 1,895,017	\$ 531,469
Rev	\$ 1,363,548	\$ 1,325,070	\$ (38,478)
Net	\$ -	\$ (569,947)	\$ (569,947)
FTE's			-

**MAJOR CHANGES**

- Resurface the artificial turf at the stadium
- Remodel portions of the Muellner Building utilizing a significant contribution from the Wauwatosa Curling Club and the Tourism Fund

## 2019 ACHIEVEMENTS

- Completed replacement of windows and doors in administration building.
- Repaired structural beam at rotary stage.
- Renovated baseball infield skin at Hart Park.
- Installed new lights at upper tennis courts and volleyball courts at Hart Park.
- Coordinated with Facility manager on building repairs and improvements.
- Installed monument signage.
- Repaved Hart park lane.

## Hart Park Rentals, January through July

	YTD '19	YTD '18
<b>Muellner Building</b>		
No. of rentals	212	248
Revenue	\$72,859	\$70,096
<b>Stadium</b>		
No. of rentals	244	269
Rental hours	831	872
Revenue	\$57,445	\$60,224
Concessions	0	0
<b>Projected Total Stadium Rentals for 2019:</b>	Revenue:	\$114,947

### 2020 GOALS

- Work with the Wauwatosa Curling Club to enter into a long term lease and improvement agreement that would allow for a significant portion of a remodel project to take place in the Muellner Building that would improve the spaces used by the Curling Club, Senior Center, and various rentals. We are proposing to utilize Tourism Funds to pay for the remaining portions of the improvements, however, use of those funds has not yet been approved.
- Explore options to increase Park utilization and revenue.
- Cross training flex shift employees to better utilize staff and improve customer service for all DPW Operations.
- Collaborate with the Urban Forestry/Grounds Maintenance Supervisor to assist in grounds maintenance program at Parks to increase attractiveness of the facilities.
- Combine forces with the Facility maintenance department on building repairs, maintenance, and improvements.

### 2020 BUDGETARY CHANGES

#### 27-551-5750 BUILDING IMPROVEMENTS – \$ 950,000 (NOT INCLUDING MUELLNER BUILDING)

Other improvements funded through capital budget:

- Tennis court resurfacing (carry over from 2019) \$110,000 (2019 Encumbered)
  - Stadium field turf replacement \$500,000 (5750 Improvements)
  - Update public restroom in administration building \$160,000 (Fund 03 Capital)
  - Muellner building exterior repairs \$45,000 (5710 Repairs)
  - Replace roof on storage garage \$85,000 (Fund 03 Capital)
  - Install security cameras \$50,000 (Split 5790 Other Equip & Reserve)
  - Remodel Muellner Building\* \$1,250,000 (03 Capital/Tourism)
- \*(pending Curling Club and Tourism Funding)

### 2019 BUDGET CHANGES 27-551-5750-000

The original budget was \$90,000 to fund the Admin Windows and Rotary Stage repair. \$80,000 was carried over from 2018 to fund the phase 1 tennis court resurfacing. \$25,000, the actual cost of the Rotary Stage repair, was transferred to the maintenance account and \$10,000 lapsed from this project. This left \$135,000 in the account. Through the re-estimate, \$47,250 was added for the fence

along Hart Park Lane that was included in the capital budget but left out of the Parks operating budget. In addition, \$47,500 is added to advance the construction of the Hart Park entrance sign from 2020 to 2019. Lastly, \$20,000 is advanced from the 2020 capital budget to complete the entire tennis court resurfacing project in a single year. The final budget is \$249,750.

**BUDGET SUMMARY TABLE**

Park Reserve Fund #27								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
454,936	439,676	449,297	350,434	350,434	5100	Wages	378,444	20.0%
190,858	184,965	229,514	200,582	200,582	5195	Fringe Benefits	193,637	10.2%
61,746	133,475	81,638	54,471	80,315	5500-5520	Internal Charges	83,569	4.4%
294,213	278,529	385,072	371,077	558,523	5200-5900	Operating Expenditures	837,525	44.2%
-	-	-	100,000	100,000	5910-000	Asset Replacement	100,000	5.3%
-	2,600	6,896	-	-	5930-000	Unemployment Comp	-	0.0%
87,455	-	12,471	-	-	5950-5970	Capital Outlay	50,000	2.6%
-	-	7,211	-	-	5980-015	Expend from Donation	-	0.0%
300	-	-	-	-	5980-018	Expend from Donation-Greensp	-	0.0%
21,312	-	-	-	-	5980-050	Hartung Park	-	0.0%
4,946	1,094	-	-	-	5980-060	Wauwatosa Beautification	-	0.0%
-	-	-	-	-	5980-076	Shade Structures Hart Playgrd	-	0.0%
104	22,640	55	-	32	5980-120	Senior Center Programs	-	0.0%
-	-	-	3,000	750	5980-130	Park Marketing	3,000	0.2%
(8,848)	(11,951)	(14,535)	-	-	5990-000	Abatement	-	0.0%
337,285	341,837	359,693	283,984	283,984	921-5100	Transfer to Debt Service	248,842	13.1%
<b>1,444,307</b>	<b>1,392,865</b>	<b>1,517,312</b>	<b>1,363,548</b>	<b>1,574,620</b>		<b>TOTAL</b>	<b>1,895,017</b>	<b>100.0%</b>
Park Reserve Fund #27								
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
140,469	142,157	148,005	140,000	141,000	551-4100	Recreational Buildings	142,000	10.7%
105,767	89,876	100,490	110,000	110,000	551-4105	Stadium Rentals	110,000	8.3%
35,173	27,335	16,882	30,000	30,000	551-4110	Field Rentals	30,000	2.3%
-	29,556	18,660	-	-	551-4115	Milw. Torrent Admission	-	0.0%
64,868	34,905	43,361	43,361	43,361	551-4120	Antenna Rental	43,361	3.3%
18,850	19,302	18,209	18,000	18,000	551-4200	Tennis Fees	18,000	1.4%
1,306	1,451	1,123	700	700	551-4300	Merchandise Sales	700	0.1%
-	(450)	-	-	-	551-4320	Concessions - Milw Torrent	-	0.0%
-	-	7,211	-	-	551-4600	Contributions-Park Improvements	-	0.0%
80	-	-	-	-	551-4600-005	Contributions-Greenspace	-	0.0%
-	-	10,407	-	-	551-4600-010	Other Contributions	-	0.0%
-	22,149	-	-	-	551-4610	Contrib-Senior Center	-	0.0%
6,694	4,580	33,371	-	-	551-4750	Interest Income	-	0.0%
-	55,469	-	-	-	551-4800	Other Revenue	-	0.0%
1,134,875	1,147,871	1,060,849	1,021,487	1,021,487	551-4900	Transfer from Gen Fund-Tax Levy	981,009	74.0%
<b>1,508,082</b>	<b>1,574,201</b>	<b>1,458,568</b>	<b>1,363,548</b>	<b>1,364,548</b>		<b>TOTAL</b>	<b>1,325,070</b>	<b>100.0%</b>

# PUBLIC HEALTH

## PURPOSE

Public health focuses on community-based efforts to prevent disease, promote health, and prolong life among the population as a whole.

### Our Vision:

Healthy Community; Value to You; Nationally Recognized; Wauwatosa Health Department

### Our Mission:

To protect, promote and assure conditions for the health and safety of all residents and visitors of Wauwatosa through the assessment of needs, assisting in the development of public health policies, and the provision of accessible, quality services.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 1,510,156	\$ 1,504,952	\$ (5,204)
Rev	\$ 489,138	\$ 504,463	\$ 15,325
Levy	\$ 1,021,018	\$ 1,000,489	\$ (20,529)
FTE's	12.80	12.80	-

## MAJOR CHANGES

- Selected consolidated fee increases
- Grants remain steady.
- Mobile food establishment licensing under local health department control starting July 1, 2020.

**Did You Know?** Americans live shorter lives and suffer more health problems than peers in other high-income countries. Americans believe they are the healthiest nation in the world, however, rank 34<sup>th</sup> in life expectancy. Americans perform poorly on most measures of health, from infant death, to obesity and chronic disease. In fact, one in three US children and adolescents and two in three adults are overweight or obese. Although Wauwatosa is a community of means with many strengths and assets, there is room for improvement when it comes to health and quality of life. In 2018, 65% of Wauwatosa adult survey respondents reported themselves as overweight or obese (Aurora Community Health Survey).



**The Wauwatosa Health Department achieved national accreditation status in 2015.** Accreditation is the measurement of health department performance against a set of nationally recognized, practice-focused and evidenced-based standards, the issuance of recognition of achievement of accreditation by a nationally recognized entity, and the continual development, revision, and distribution of public health standards. The goal of the voluntary national accreditation program is to improve and protect the health of the public by advancing the quality and performance of local public health departments.

**How healthy is your community?** In 2018, nurses investigated 26 unusual or 'sentinel' disease events in schools, child care centers, businesses, and long-term-care facilities to contain disease. This is a nearly 65% increase from 2017 (16). They investigated 539 disease reports in 2018 which is a nearly 37% increase from 2017 (395).



Local health departments (LHD) provide programs related to communicable disease, immunizations, maternal child health, environmental health; community data collection, trending, and surveillance; health assessment, planning, quality improvement, and health education programs; chronic disease prevention; emergency preparedness; and regulation, inspection and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. The Wauwatosa Health Department Annual Report details health programs and outcomes and is found at <http://www.wauwatosa.net/healthdata> . Our community-based programs include:

**Communicable/infectious disease prevention, investigation, control, reporting, enforcement, and surveillance:** all reportable diseases; food-borne illness; rabies exposure and prophylaxis; tuberculosis (TB) screening and treatment; emerging disease monitoring surveillance and response to sentinel events in schools, health care facilities, businesses, long-term care facilities, and child care facilities; inspection, regulation and licensing of food establishments for disease prevention.

**Immunization Services for Infants, Children and Adults:** included back-to-school immunizations and state reporting of all school and day care immunization rates; City of Wauwatosa Invest In Wellness employees (fire, police, public works); flu clinics throughout the community and for City employees; and tuberculosis skin testing.

**Healthy Behaviors/Chronic Disease Prevention:** health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance abuse (ATODA); reproductive health, mental health, and healthy growth and development. Health education and awareness on multiple topics/community-based events.

**Healthy Growth & Development/Maternal Child Health:** includes infant assessment; home safety visits; monitoring of birth certificates for high-risk families and case management; Women, Infants, and Children Clinic (WIC), health education; new baby packet mailing; and reproductive health education.

**Emergency Preparedness planning and response:** member of the Region 7 Healthcare Emergency Response Coalition, which coordinates how public health, healthcare institutions, and first responder agencies, such as police, fire and emergency medical services (EMS), will manage efforts to enact a uniform and unified response to an emergency. Staff training and competency assessment; planned and participated in functional and full-scale exercises and drills for the City and the southeast region; and education.

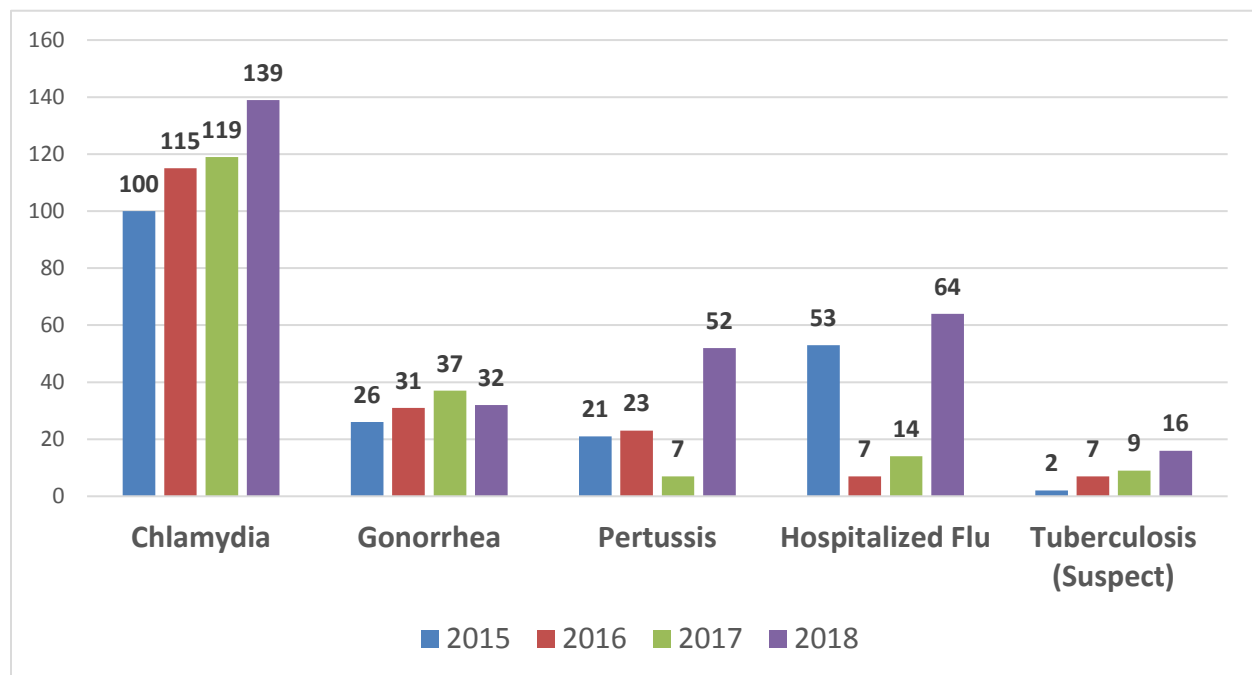
**Assessment, planning, and quality improvement:** includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans; hospital health improvement planning process participation; strategic planning at city and department level; performance management, ongoing quality improvement initiatives; advocacy; surveys; national accreditation; public policy activities: provided input into City ordinance creation; and participated in local and state organizations, committees, and initiatives. Participate in community-based partnerships to improve the health of the community. We work with health care organizations (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.

**Epidemiology and surveillance:** collection, analysis, trending, and dissemination of community data; diseases, injury, birth and death certificates including death reviews of infants/youth with the Milwaukee County medical examiner; surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.

**Code Enforcement, Regulation, Inspection, and Licensing:** emerging and routine disease investigation and containment (isolation/quarantine/guards), TB treatment (daily-observed therapy); day care and school immunization compliance; food-vector-water borne illness; dangerous/vicious dogs and animal quarantine; and rabies exposure follow up; State Agent Inspection Contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) for food, public pools, hotels, vending, school cafeterias; childhood lead poisoning and abatement; human health hazard abatement; issue orders and citations for the above as necessary; food safety education, vector control, water/air quality and protection; nuisance inspections; human health hazard abatement; lead poisoning assessment and abatement, control of animals; regulation, inspection and licensing of all food, public pool and hotel establishments; and educational awareness of radon and kits. Education on multiple topics.

**Below are examples of programs and activities based on the 2018 Wauwatosa Health Department Annual Report to the Community.**

#### COMMUNICABLE DISEASES AND IMMUNIZATIONS



We investigate all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. We continue to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We conducted the following disease and immunization program/service activities:

- Processed 363 calls regarding CDs and immunizations through the Wauwatosa Health Department Information & Referral Nurse Line.
- Investigated 539 diseases for follow up, case management, and reporting to the state.
- Administered 495 vaccines to 458 clients at immunization clinics.
- Administered 262 TB skin tests and monitored 16 people with suspect TB to provide case management and medication treatment.
- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address school absenteeism rates greater than 10% daily, and cluster of illnesses, or unexplained death.
- Monitored student immunization rates and provided summaries to the state.
- Provided technical assistance for a new business related to immunization needs of students through multiple meetings.
- Conducted handwashing presentations to 19 second grade classrooms in Wauwatosa School District.

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## FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. We continue to monitor and evaluate the burden of disease through the following activities:

- Investigated 12 food-borne illness complaints and 20 illness inquires.
- Conducted 529 inspections for licensed establishments including restaurants, retail food establishments, city food establishments, vending machines and temporary restaurants/food events and kitchen inspections for 18 public and private schools.
- Processed 71 restaurant and food-related inquiries.
- Inspected hotels and public pools/whirlpools.
- Managed the DHS, DATCP, and City food licensing and field inspection process using an electronic, relational database.

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## ENVIRONMENTAL HEALTH

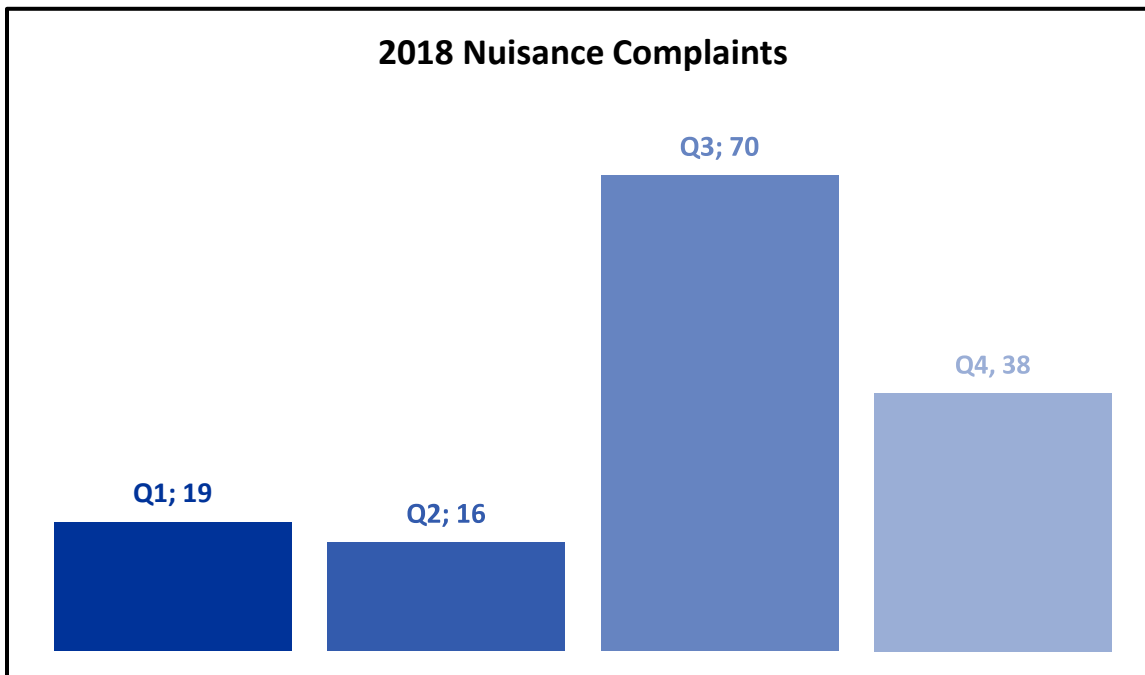
Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is “whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome.” Nuisances range from rodent and wildlife harborage to garbage and dog dirt complaints. A HHH is defined as “substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated.” The following activities were conducted by us:

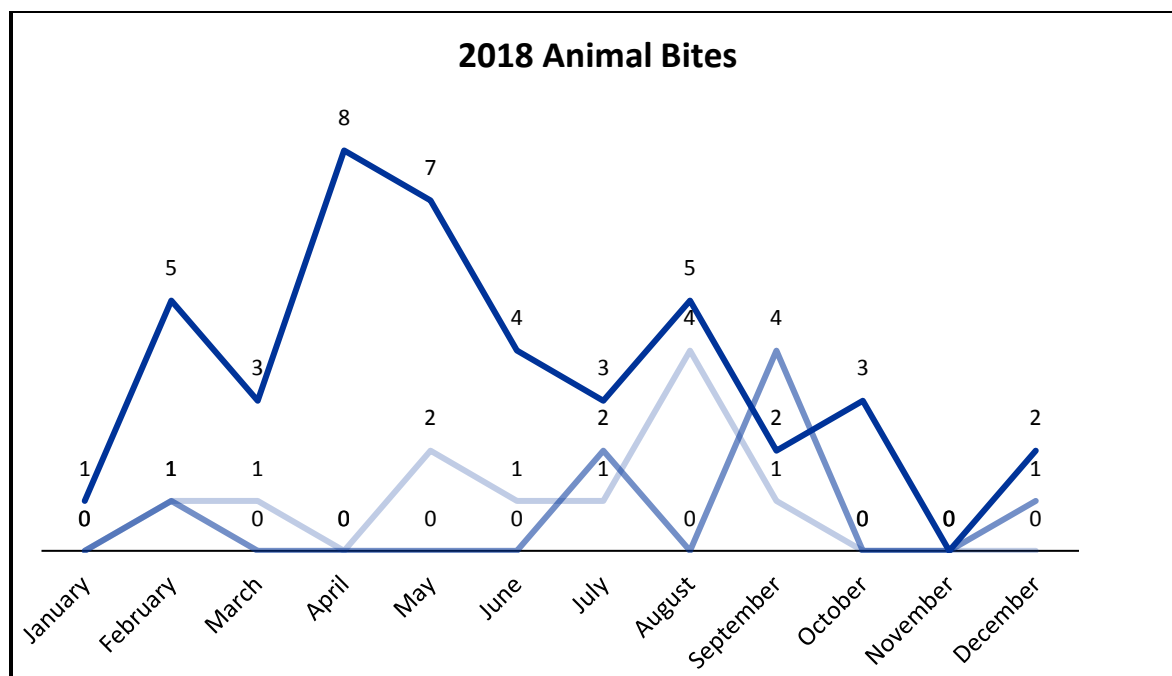
- Documented 142 nuisance complaints, resulting in 15 warning letters and 3 abatement orders.
- Conducted 7 inspections/follow up inspections for human health hazard (HHH) complaints.
- Collaborated with other city departments, businesses, and residents to manage complaints.



- Processed 88 inspections for nuisances and HHH inquiries.
- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.
- Identified and followed 4 Wauwatosa children for confirmed elevated blood lead levels  $\geq 5 \mu\text{g/dL}$ .
- Collaborated with Community Development Department staff to implement a Housing and Urban Development weatherization grant program to prevent homes with children aged less than six years from developing a lead hazard.
- Investigated 60 animal bite reports (including wildlife, domestic and strays); issued 30 domestic animal quarantine orders; processed 13 specimens for Rabies testing; processed 60 animal exposure/bite inquiries.

<b>Overview of EH Activities</b>					
<b>2018</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>Total</b>
Animal Bite Reports	12	20	22	6	<b>60</b>
Nuisances	19	16	69	38	<b>142</b>
Human Health Hazards	1	1	3	2	<b>7</b>
Inspections	59	282	126	62	<b>529</b>
Restaurant Questions/Complaints	17	16	27	11	<b>71</b>





#### HEALTHY GROWTH AND DEVELOPMENT/MATERNAL CHILD HEALTH

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. We continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We performed the following activities addressing healthy growth and development for all life stages:

- Processed 808 inquiries through the Wauwatosa Health Department Information & Referral Nurse Line.
- Assessed and evaluated 1,258 referrals for nursing case management services.
- Assessed 336 individuals on access to care and chronic disease through our Adult Health program.
- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission on issues affecting the older adults in Wauwatosa.
- Provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Wauwatosa Library Children's programming, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Library Rhyme Time, Wauwatosa Library Summer Program, Briggs and Stratton Wellness Fair, and Wauwatosa Night Out.
- Conducted 2019 Youth Risk Behavior Survey (YRBS), in partnership with Wauwatosa School District. Over 1,600 high school students completed the survey. Data will be analyzed in Q3 and Q4 of 2019 and will be released in 2020.

- Healthy behaviors play a major role in health outcomes (illness/death). Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems.
- In 2018, over 50% of all adults had one or more chronic health conditions (2018 Wauwatosa Community Health Survey). Health risk behaviors are unhealthy behaviors you can change and cause much of the illness, suffering, and early death related to chronic diseases and conditions. Healthy behaviors focus on nutrition, physical activity, tobacco, alcohol/other substances, reproductive health, mental health, injury and violence. The following are selected examples of program activities that address population-based health in our community.

### Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. We engaged in the following activities:

- Provided technical assistance in Wauwatosa School District Wellness in Wauwatosa Schools Committee initiatives and policy review.
- Assessed healthy eating and physical activity related issues at 336 interactions through the Wauwatosa Health Department's Adult Health program (health clinic program rotates through 3 community sites).
- Processed 83 inquiries on nutrition topics including Women, Infants and Children, food security, and oral health.
- Provided over 83 participants with the Women, Infants, and Children (WIC) nutrition supplement program for individuals who are nutritionally at-risk.
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Committee.
- Participated in the Power of Produce Token program at the Tosa Farmers Market.
- Continued outreach at the Tosa Cares program at Mt. Zion Church regarding healthy eating habits on a budget.

### Tobacco Use and Exposure

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. Our programming aims to prevent and reduce tobacco use and exposure through education, advocacy, policy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke and electronic device vapor exposure. Our activities included:

- Completed 34 tobacco compliance checks. We secured grant monies to pay for the police overtime and student training. 100% of the tobacco retailers did not sell to minors.
- Maintained an active partnership with Wauwatosa School District Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents.
- Assessed, counseled, and referred parents of 611 newborns on tobacco use and smoke-free homes.

- Assessed, counseled, and referred 336 adults and seniors on tobacco use and smoke-free homes.
- Provided information to the City Plan Commission and the Development Committee/Council on the harmful effects of electronic smoking devices and lack of regulation during ordinance creation.

### Alcohol and Other Substances

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from \$4 to \$10 dollars in cost savings for treatment and counseling. We continue to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. We performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to Wauwatosa School District Tosa United.
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites.
- Assessed 336 individuals on alcohol use and illegal/inappropriate drug use.
- Completed 41 alcohol compliance investigation in partnership with the Wauwatosa Police Department (WPD) and Tosa United; 2% of retailers sold to minors. We secured a grant to pay for this program.
- Planned, advertised, and implemented Tosa United's prescription drug collection day held in September at the city hall parking lot.
- Administered the Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants.

### Reproductive and Sexual Health

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. We continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. We performed the following activities addressing RSH issues:

- Assessed 336 individuals on RSH-related issues through the department's Adult Health Clinic program.
- Investigated 171 STDs/STIs for source identification, treatment, and prevention.
- Assessed 611 birth records for high-risk maternal health issues.

### Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. We performed the following activities addressing mental health issues:

- Assessed 336 individuals on mental health-related issues through our Adult Health Clinic program.
- Researched and revised listing of available mental health resources in the community; disseminated resources throughout the community.
- Assisted the Wisconsin Lutheran College Health Communications course project on identifying mental health programs to address bullying in middle and high school facilities.
- Worked with the Wauwatosa School District in securing the Now is the Time AWARE Grant to raise awareness of mental health issues in Wauwatosa youth.
- Conducted the 2019 Youth Risk Behavior Survey (YRBS) which asks high school students about their experiences with alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence. Data analysis is ongoing and will be released when completed.

### Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. We continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics.

We performed the following activities addressing injury and violence prevention:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program.
- Assessed 336 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program.
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance.
- Conducted 5 home safety visits for families.
- Continued participation in the regional Child Death Review process with the Infant Death Center.
- Completed training for the Remembering When fire protection/home safety program in partnership with the Wauwatosa Fire Department.
- Continued participation in the Citizens with Disabilities Coalition to make Wauwatosa a safer community for residents with disabilities.

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### EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and Ebola and other disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. Our staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. We conducted the following activities:

- Continued as member of the Healthcare Emergency Response Coalition (HERC) that includes health care system, public health, and emergency response on a regional level. The Milwaukee/Waukesha County Consortium for Public Health Preparedness, which has existed since 2003, is now the Region 7 Public Health Caucus within the HERC organization.
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality.
- Participated as member of the Tosa Area Preparedness Partners, a public/private collaboration of preparedness efforts throughout Wauwatosa initiated by the Wauwatosa Fire Department.
- Participated as member of the South East Wisconsin Incident Management Team. This is a team of trained professionals that can assist local governments in SE Wisconsin during an emergency incident by advising and assisting with logistical, planning financial and operational aspects of an incident.
- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative.




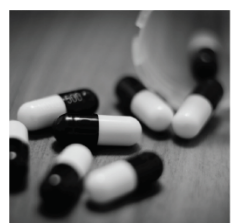
(Source: 2018 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on our services and programs and how the City of Wauwatosa compares to the state and the nation. <http://www.wauwatosa.net/healthdata> )

## 2019 WAUWATOSA HEALTH DEPARTMENT ACHIEVEMENTS

- **Smoke-Free Ordinance:** On August 6, 2019, Wauwatosa's Common Council voted unanimously to ban electronic smoking devices in all workplaces, including bars, restaurants and other businesses. The ban prohibits e-cigarettes and vaping devices in all locations where tobacco is currently prohibited under the Wisconsin Smoke-Free Air Law (passed in 2010).
- **Sharps Disposal Program:** Developed and implemented a free program to collect and safely dispose residents' medical sharps. Over 250 lbs. of medical sharps have been collected since the program began on January 1, 2019. Medical sharps disposal containers were permanently installed in the adult bathrooms at the Wauwatosa Public Library.
- **2019 Quality Improvement Initiatives:** A focus of national accreditation is to engage in quality improvement (QI) activities within the department and the community.
  - Newborn Mailing Packet
    - Issue: Each Wauwatosa family with a newborn receives a packet in the mail from us, which details services offered by the department, as well as resources available within the community. This packet is expensive to both assemble and mail.
    - Outcome: In 4 months, we reduced mailing costs by 31% (\$354 savings), reduced labor costs by 33%, and over 99% of all families of newborns received notification of services.
  - Medical Sharps Education to Patients by Tosa Veterinary Clinics
    - Issue: Ensure 100% of Wauwatosa Veterinary Clinics provide correct sharps disposal information to their clients. Establish baseline data related to education provided by Wauwatosa veterinary clinics around the issue of sharps disposal for their clients.
    - Outcome: Since 99% of the pet care providers are giving accurate sharps disposal information, messaging does not seem to be the reason for the loose injectable pet medications in our medication collection service. Next step is advertising the sharps disposal program at WHD to these pet owners.
  - Fire and Fall Prevention Program



Updates on the priority teams' activities are highlighted in the pictures below. <http://www.wauwatosa.net/healthdata>

<p>During 2018, the Wauwatosa Health Department and the CHIP Substance Use Workgroup:</p> <ul style="list-style-type: none"> <li>• Created the Opioid and Prescription Drug Information and Resource Guides</li> <li>• Developed a teen bedroom exhibit for parents to learn about possible signs of substance use</li> <li>• Held Medication Collection events on April 28, 2018 and September 8, 2018</li> <li>• Planned a community substance use awareness event for early 2019</li> <li>• Created a list of medication and disposal sites throughout Wauwatosa</li> <li>• Implemented a sharps collection site at the Wauwatosa Health Department</li> </ul>	 	<p>During 2018, the Wauwatosa Health Department and the CHIP Mental Health Workgroup:</p> <ul style="list-style-type: none"> <li>• Created the Wauwatosa Mental Health Resource Guide</li> <li>• Advertised current mental health trainings and education programs in Wauwatosa</li> <li>• Conducted a social media and education campaign during Mental Health Awareness Month (May 2018)</li> <li>• Created a handout of mental health resources for the Senior Ambassador Program</li> <li>• Assisted in the implementation of Project Lifesaver, a GPS rescue program for individuals with a cognitive disorder</li> <li>• Began planning resource fair and speakers series for May 2019 Mental Health Awareness Month</li> </ul>	 
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<p><b>HEALTHY EATING</b></p> <p>The Healthy Community committee developed a Harvest of the Month nutrition education campaign city-wide which began in January, 2019.</p> <p>The CHIP group is accomplished:</p> <ul style="list-style-type: none"> <li>• Implemented a Community Supported Agriculture (CSA) drop-off site at Wauwatosa City Hall.</li> <li>• Invited other organizations to join the CHIP work group.</li> </ul>	
<p><b>PHYSICAL ACTIVITY</b></p> <p>The Healthy Community committee is developing a Mayor's Fitness Challenge for Summer, 2019.</p> <p>The CHIP group is also working on:</p> <ul style="list-style-type: none"> <li>• Survey employers throughout Wauwatosa to determine if they offer a work-site wellness program for their employees in early 2019.</li> <li>• Inventory recreational opportunities for all residents and make this information available online in fall, 2019.</li> </ul>	

- The National Association of City and County Health Officials (NACCHO) released “Local Health Department Approaches to Opioid Use Prevention and Response: An Environmental Scan” in July 2019. We are one of only two Wisconsin health departments whose opioid prevention efforts were highlighted (<https://www.naccho.org/uploads/downloadable-resources/Environmental-Scan-V3-July-2019-FINAL-v2.pdf>).
- We received a grant from the Department of Agriculture, Trade, and Consumer Protection to offer a **second prescription drug collection event** in spring. We collected over 200 lbs. of medication at the April, 2019 collection event.
- Engaged in initiatives to **increase visibility and communication** to key stakeholders and the public:
  - Hosted a Legislative Breakfast and Forum in August 2019.
  - Shared National Public Health Week service highlights and held the first annual Health Equity Awareness Week.
  - Continued to send a quarterly district newsletter in to increase communication of health department activities and initiatives to Council members.





- **Partnerships and Collaborations**

- Project Lifesaver – Collaboration with Wauwatosa Police Department. Project Lifesaver is a location recovery service for individuals with autism, dementia, etc.
- Fire and Fall Prevention – Collaboration with Wauwatosa Fire Department to offer group education and home visits to residents to assess for fire and fall hazards within the home.
- Provided select immunization services and space accommodations for the City's Invest in Wellness program.
- Conducted the **2019 Youth Risk Behavior Survey (YRBS)** with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. Data analysis of survey results is ongoing and will be released in early 2020. The survey is administered every two years.

## 2020 GOALS

- Continue implementation of the goals and strategies identified within the 2018-2022 **Wauwatosa Community Health Improvement Plan**. The Healthy Wauwatosa initiative leads the CHIP implementation plan through four health priority action teams comprised of community partners and the public.
- Continue implementation of the **Wauwatosa Health Department Strategic Plan** to evaluate and revise current collaborative initiatives with community partners; revise data collection, analysis, and reporting processes using internal electronic databases and a performance management system. Conduct performance management tracking and quality improvement initiatives for efficiency and service.
- Assist in implementing the *City's* Strategic Plan "Healthy Community" Priority through the "**Healthy Wauwatosa Initiative**" to address and support healthy behaviors, acknowledge other factors, and shape the physical environment to improve the health of the community. The Healthy Wauwatosa Initiative is the umbrella that links our programming with City and community-based initiatives in collaboration with 40+ community partners and City personnel.
- Continue to work with the **City of Wauwatosa Senior Commission** to review community data on the strengths and needs of seniors and address senior fall prevention.
- Analyze the data from the **2019 Youth Risk Behavior Survey (YRBS)** with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. The survey will provide insights into how WHD can best assist the school district on risky behavior prevention efforts.

## 2020 BUDGETARY CHANGES

- Per the State Agent Contract and cost of services offered, we are proposing the following changes to the health services licensing and fees:
  - Increase all license and inspection/pre-inspection fees by \$10 per license, with the exception of Micro Market fees (which cannot be increased per our contract).
- Our state and federal grant funds remain steady for the 2019-2020 grant year.
- The Wisconsin Department of Trade, Agriculture and Consumer Protection (DATCP) will be moving licensing and inspection of mobile food establishments (i.e. food trucks, etc.) from their control back to local health departments as of July 1, 2020. We don't know yet the impact of that decision on our operations, as the state has solely licensed these mobile establishments since

the DHS/DATCP merger in 2016. We may need to add or change fees as we receive further information from DATCP about what this change entails.

- We anticipate the 2020 Democratic National Convention to stress the health department's capacity. Each day of the event, nearly 400 events are planned throughout the Milwaukee County and surrounding areas. Our environmental health staff anticipate responding to food or lodging issues that may arise. The nurses also anticipate an increase in communicable disease numbers as a result of the influx of 50,000-90,000 individuals to Milwaukee County for the event. Froedtert Hospital has also been identified by Secret Service as the primary hospital for any adverse events. Communicable disease cases at Froedtert have historically been very complex and large and tie up many resources within our department.

## BUDGET SUMMARY

Public Health Dept #421								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
769,305	794,670	807,506	889,040	889,040	5100	Wages	872,825	58.0%
334,109	346,122	357,029	378,216	378,216	5195	Fringe Benefits	382,787	25.4%
48,855	36,284	49,562	44,680	42,858	5200-5900	Operating Expenditures	50,160	3.3%
124,875	132,731	136,731	138,771	138,771	5500-5520	Internal Charges	139,574	9.3%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	3,880	5980-005	WI Institute of Health Aging	1,180	0.1%
2,719	3,221	1,494	8,624	8,624	5980-010	Maternal Child Health Grant	8,570	0.6%
-	-	-	-	-	5980-015	Expenditures from Donation	-	0.0%
-	334	-	1,724	1,724	5980-020	Child Lead Poison Prev	1,577	0.1%
-	10,940	8,594	20,511	20,511	5980-025	Preparedness Grant	16,426	1.1%
		7,601	-	-	5980-030	Project Life Saver	-	0.0%
1,390	3,626	8,311	5,435	11,851	5980-045	Prevention Grant	5,396	0.4%
		4,383	-	20,000	5980-050	OHPP Grant	-	0.0%
		389	-	3,110	5980-055	Clean Sweep Grant	-	0.0%
		(2,139)	-	1,019	5980-065	State Health Assess Grant	-	0.0%
		1,236	4,600	4,600	5980-070	Communicable Disease	4,600	0.3%
533	2,900	1,068	9,912	9,912	5980-080	Immunization Registry Gr	9,848	0.7%
176	26	53	-	-	5980-100	WI Wins	-	0.0%
1,099	5,676	2,830	8,643	8,643	5980-110	Cities Readiness Initiative	12,009	0.8%
3		1	-	-	5980-200	Public Health Improvement	-	0.0%
<b>1,283,064</b>	<b>1,336,530</b>	<b>1,384,649</b>	<b>1,510,156</b>	<b>1,542,759</b>		<b>TOTAL</b>	<b>1,504,952</b>	<b>100.0%</b>

**Public Health  
Dept #421**

**Revenues**

2016		2017		2018		2019		2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
54,355	52,461	38,557	42,617	42,617	231-4420-000	Preparedness Planning Grant	42,717	2.8%	
				3,880	231-4420-005	WI Institute of Health Aging	1,180	0.1%	
9,777	13,195	10,591	12,472	12,472	231-4420-010	Cities Readiness Initiative	12,009	0.8%	
1,340	5,462	7,992	5,435	11,851	231-4420-020	Prevention Grant	5,396	0.4%	
2,795	5,630	21,543	11,287	11,287	231-4420-030	Immunization Registry Gr	11,287	0.7%	
17,201	5,245	22,974	12,474	12,474	231-4420-040	Maternal Child Health Grant	12,474	0.8%	
1,480	-	-	-	-	231-4420-045	Radon Outreach	-	0.0%	
-	-	6,179	-	20,000	241-4420-050	OHPP Grant	-	0.0%	
-	-	-	-	3,580	241-4420-055	Clean Sweep Grant	-	0.0%	
5,311	1,348	4,788	3,071	3,071	241-4420-060	Child Lead Prevention Grant	3,071	0.2%	
-	-	4,840	4,600	4,600	241-4420-070	Communicable Disease	4,600	0.3%	
-	1,200	1,150	-	1,500	241-4420-080	WI WINS	1,150	0.1%	
93,418	93,373	98,956	98,000	99,366	311-4120	Retail Food-DHS	99,000	6.6%	
26,436	27,831	28,230	29,000	30,022	311-4125	Retail Food-Dept of AG	30,000	2.0%	
1,220	-	-	-	-	311-4140	Soda Water	-	0.0%	
8,125	9,607	9,607	10,000	12,159	311-4310	Hotel/Motel and Rooming H	11,000	0.7%	
6,400	4,703	4,703	5,500	5,500	311-4360	Public Swimming Pools	5,500	0.4%	
1,100	1,200	850	-	425	531-4300	Animal Pound	-	0.0%	
-	150	-	330	330	531-4410	Health Enforcement	330	0.0%	
8,949	7,600	10,950	6,500	6,500	531-4500	Health Inspection License	6,500	0.4%	
-	-	-	200	200	531-4500-010	Expedited License Fee Reg	200	0.0%	
52	-	819	-	7,183	531-4500-020	Late License Fee	1,500	0.1%	
5,579	4,279	4,249	7,000	7,000	531-4600-050	Health Serv-Flu	7,000	0.5%	
2,070	1,220	3,460	2,500	2,500	531-4600-150	Health Serv-TB Skin Test	2,500	0.2%	
-	20	-	-	-	531-4600-250	Health Serv-Varicella	-	0.0%	
-	-	-	-	20	531-4600-300	Health Serv-Adult Tetanus	-	0.0%	
20	-	-	-	-	531-4600-450	Health Serv-HPV	-	0.0%	
1,130	145	1,050	1,500	1,500	531-4700	Radon Kits	1,500	0.1%	
-	-	-	-	175	531-4700-100	Medical Sharp Containers	-	0.0%	
-	-	711	-	342	531-4900	Other	-	0.0%	
85	302	185	200	200	531-4980-020	Hepavac Rental	200	0.0%	
-	-	-	-	3,000	841-4210	Contrib-Health	-	0.0%	
-	-	12,800	1,000	1,000	841-4175-020	Project Life Saver	-	0.0%	
192,431	180,467	207,864	235,452	289,517		Unallocated Revenues	245,349	16.3%	
843,790	921,092	881,601	1,021,018	948,488		Tax Levy	1,000,489	66.5%	
<b>1,283,064</b>	<b>1,336,530</b>	<b>1,384,649</b>	<b>1,510,156</b>	<b>1,542,759</b>		<b>TOTAL</b>	<b>1,504,952</b>	<b>100.0%</b>	

**PERSONNEL SCHEDULE**

<b>Health</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	0.80	1	0.80	-
Health Officer	1.00	1	1.00	-
Nurse Supervisor	1.00	0	-	(1.00)
Nursing Manager	-	1	1.00	1.00
Public Health Manager/Epidemiologist	1.00	1	1.00	-
Public Health Nurse	5.00	5	4.50	(0.50)
Public Health Specialist	1.00	1	1.50	0.50
Sanitarian	2.00	2	2.00	-
<b>TOTAL</b>	<b>12.80</b>	<b>13.00</b>	<b>12.80</b>	<b>-</b>

# LIBRARY

## PURPOSE

### Our Mission:

The mission of the Wauwatosa Public Library is to strengthen our community and enrich lives by providing equitable access to information, encouraging reading and lifelong discovery, and providing welcoming spaces to connect and create.

### Our values:

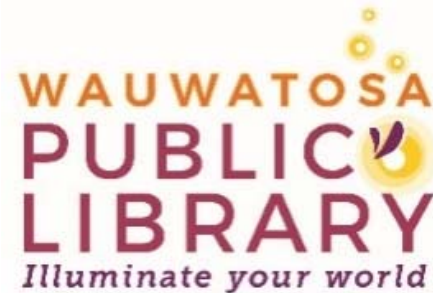
- Literacy and Learning
- User Experience
- Innovation
- Collaboration
- Exploration
- Intellectual Freedom

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$2,977,666	\$3,040,684	\$ 63,018
Rev	\$2,977,666	\$3,040,684	\$ 63,018
Levy	\$ -	\$ -	\$ -
FTE's	26.69	26.58	(0.11)

### MAJOR CHANGES

- Increased professional development opportunities for library staff
- Updating workspaces for children's librarians, administrative assistant, and circulation staff



### Did you know?

In 2016, there were 1.4 billion in-person visits to public libraries across the United States, the equivalent of about 4 million visits each day. That's roughly 2,664 library visits per minute. In 2016, there were 113 million attendees at public library programs throughout the United States. That's more than all Major League Baseball, National Football League, and National Basketball Association games combined.

The Wauwatosa Public Library follows national library trends. Over 340,000 people visited the Library in 2018 and patrons checked out over 800,000 items. The Library's public computers were used over 38,000 times and its wireless internet saw more than 30,000 connections. 24,000 people attended over 400 library programs.



109,174 reference questions asked in 2018



56,380 ebooks, audiobooks, and video downloaded

403 total library programs  
24,785 participants



31,168 wifi connections



771,561 items checked out in 2018



equals 50,000 checkouts

## PROGRAMS/SERVICE

**BECAUSE LIBRARIANS  
HAVE EXPERT  
RECOMMENDATIONS  
FOR LEARNERS OF ALL  
AGES.**

LIBRARIES  
TRANSFORM  
#LibrariesTransform

ALA.ORG | LIBRARIESTRANSFORM.ORG

**Providing Books and Other Items for Checkout:** The Library has a variety of books, movies, music, audiobooks, magazines and more for the public to borrow in physical and digital formats. Patrons checked out over 820,000 items in 2018.

**Providing Programs and Events for Children and Adults:** The Library provides programming for all ages, including storytimes for children, author visits, performers, school class visits, lectures, activities, and movies. Children's programming attracted over 22,000 people in 2018.

**BECAUSE LIBRARIES  
TAKE YOU OUTSIDE  
YOUR BUBBLE.**

LIBRARIES  
TRANSFORM  
#LibrariesTransform

ALA.ORG | LIBRARIESTRANSFORM.ORG

**BECAUSE LIBRARIES  
CAN HELP TAKE YOUR  
RESEARCH TO THE  
NEXT LEVEL.**

LIBRARIES  
TRANSFORM  
#LibrariesTransform

ALA.ORG | LIBRARIESTRANSFORM.ORG

**Providing Research and Information Services:** Our professional librarians answer patron's questions, provide reader's advisory to recommend books, and refer patrons to the resources they need. The Library also provides access to online databases, online homework help, and online workforce development resources. The Library's reference and history collection provides a wealth of information for the community and researchers. Librarians handled almost 110,000 requests in 2018.

**Connecting the Community to Technology:** The Library offers technology to meet patrons' needs including public computers, tablets, scanners, copiers, printers, wireless internet access and more. Librarians also help patrons navigate technology. Patrons used a library computer over 30,000 times last year.



**Providing Spaces for the Community to Connect and Create:** The Library provides a variety of spaces for patrons to work independently and collaboratively through individual worktables, cubicles, group work areas such as the Student Comments, and study rooms. The Library's meeting and conference rooms help meet the community's need for access to meeting space. The Library also provides welcoming places for patrons to read, relax, and contemplate.

## 2019 ACHIEVEMENTS

- The Library Board adopted its 2020-2024 Strategic Plan.
- Library staff attended community events including Kids to Parks Day, Midtown Tosa Festival, and school literacy nights.
- Patrons have been increasing the number of items on hold, with a 5% annual increase. Circulation staff expanded the holds area to accommodate the rise in use, and volunteers have been assisting with getting held items into the shelves.
- Children's Library staff developed Books First bags to support early literacy. These kits aid adults in introducing concepts of themes they may not have pulled together or come across within the Library collection.
- Technical Services staff reclassified Music CDs from Dewey Decimal Numbers to customer friendly genres such as pop, rock, rap and classical.
- The Circulation Supervisor staff office furniture was updated to create a multi-user space that allows Circulation Attendants to work closer to the Checkout desk and provides work space for volunteers.
- The Children's Library staff office furniture was updated to create an efficient layout that accommodates all Children's Library staff.
- The Administrative Assistant's office furniture was updated to create an efficient workspace and provide for a reception counter to serve public visitors.
- Adult Library staff expanded various collection areas to meet community needs, including the development of an urban fiction collection and adding movies to the Lucky Day collection.
- Policy changes have improved access to Library materials. Patrons now have a 3 day grace period on all items, which has been a great customer service benefit to the public. The Library has also seen an 8% increase in the amount of item renewals at the Library, which provides patrons more time and flexibility.
- Children's Librarians worked closely with our schools in supporting their programs. More schools are engaged with Battle of the Books, and the Library increased the number of copies of these titles.

## 2020 GOALS

- Children’s Library staff will work to better support children and their literacy needs by offering teachers library cards for their classrooms.
- Adult Library staff will research new outreach opportunities in the community to align with the library’s strategic plan.
- Children’s Library staff will focus on outreach to schools that have been historically less likely to visit the Library.
- Adult Library staff will help promote the 2020 Census.
- Complete the transition of Library staff computers to the City staff network to increase efficiencies.
- Adult Library staff will continue to improve the user experience through the addition of Foundation-supported Young Adult shelving, adding circulating Book Club kits, and improving signage in the Adult Library.
- Continue to update staff office furniture to create efficient working environments.

## 2020 BUDGETARY CHANGES

- Estimated Library Overdue Fees revenue is reduced to \$36,000 from \$75,000 to reflect the elimination of overdue fines on Children’s Library materials. Since 2017, Wauwatosa Public Library staff and the Library Board have been talking about eliminating overdue fines as a way to make the library more accessible to everyone in Wauwatosa. Library staff conducted research on this topic. We analyzed usage and financial data. We read articles. We looked at other libraries that went fine-free and examined why they made their decision. Based on this research, Library staff recommended that the Library Board closely examine overdue fines at the Wauwatosa Public Library. The Library Board voted in June, 2019 to eliminate overdue fines on Children’s Library material starting in 2020 contingent upon obtaining financing from the City.
- The creation of a Marketing & Promotion account allows the Library to more efficiently and accurately track expenditures relating to its marketing and promotion efforts. Items purchased from this account include bookmarks, brochures, posters and other library-related promotional materials. These items were previously purchased out of Office Supplies and other accounts.
- The Library Board’s budget request includes \$14,000 to update office furniture for the Technical Services workroom and the Children’s Library Supervisor office. This is the second year of a multi-year project to provide staff workspaces designed for modern needs and requirements.



**BUDGET SUMMARY TABLE**

Public Library and Library Pictures Fund #05								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
1,278,542	1,259,681	1,307,453	1,341,611	1,341,611	5100	Wages	1,382,873	45.5%
379,757	384,340	396,255	414,427	414,427	5195	Fringe Benefits	426,893	14.0%
718,004	729,410	698,402	707,063	707,063	5500-5520	Internal Charges	728,513	24.0%
402,783	456,984	458,691	485,774	488,822	5200-5900	Operating Expenditures	488,405	16.1%
-	1,008	10,345	28,791	28,791	5950-5970	Capital Outlay	14,000	0.5%
<b>2,779,086</b>	<b>2,831,423</b>	<b>2,871,146</b>	<b>2,977,666</b>	<b>2,980,714</b>		<b>TOTAL</b>	<b>3,040,684</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
94,552	87,792	78,925	85,000	75,000	571-4100	Library Overdue Fees	36,000	1.2%
2,926	1,471	631	1,000	700	571-4110	Library Pictures	700	0.0%
3,799	3,753	4,313	4,000	4,000	571-4120	Library Photocopier	5,000	0.2%
10,789	12,664	12,401	12,500	12,500	571-4130	Library Printers	14,000	0.5%
243,341	224,156	233,261	236,426	236,426	571-4140	Library Fees-Other Community	238,000	7.8%
-	-	-	9,000	6,000	571-4150	Library Lost & Damaged Fees	6,000	0.2%
20,986	20,352	18,090	11,000	11,000	571-4900	Library Book Sale	12,000	0.4%
-	-	2,844	-	3,048	841-4600	P-Card Rebate	-	0.0%
-	-	2,532,592	2,618,740	2,618,740	921-4100	Tsf from General Fund	2,728,984	89.7%
2,392,361	2,392,361					Tax Levy		0.0%
<b>2,768,754</b>	<b>2,742,549</b>	<b>2,883,057</b>	<b>2,977,666</b>	<b>2,967,414</b>		<b>TOTAL</b>	<b>3,040,684</b>	<b>100.0%</b>

**PERSONNEL SCHEDULE**

<b>Library</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Adult Library - Sunday	0.05		0.05	-
Adult Librarian	3.30	5	3.30	-
Adult Library Supervisor	1.00	1	1.00	-
Assistant Library Director	1.00	1	1.00	-
Book Drop Off- Closed Days	0.03		0.03	-
Children's Librarian	2.90	4	2.90	-
Children's Librarian - Sunday	0.05		0.05	-
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	4.90	9	4.90	-
Circulation Attendant - Sunday	0.14		0.14	-
Circulation Supervisor	1.00	1	1.00	-
Library Director	1.00	1	1.00	-
Library Shelves	6.95		6.95	-
Library Shelves - Sunday	0.08		0.08	-
Office Assistant	0.70	1	0.70	-
Security Guard 1	0.58	2	0.58	-
Tech Services Aide	0.50	1	0.50	-
Technical Services Librarian	1.40	2	1.40	-
<b>TOTAL</b>	<b>26.58</b>	<b>29.00</b>	<b>26.58</b>	<b>-</b>

# TOURISM COMMISSION

## PURPOSE

To coordinate tourism promotion and tourism development for the City of Wauwatosa as permitted under Section 66.0615 of the Wisconsin Statutes.

## PROGRAMS/SERVICE LINES

Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. "Tourism promotion and tourism development" is defined to mean any of the following: if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects (2) transient tourist informational services and (3) tangible municipal development, including a convention center. The City of Wauwatosa imposes a 7.0% room tax of gross receipts and the Tourism Commission administers these funds in accordance with state statutes on the following programs:

- Tourism promotion through a tourism entity, destination marketing organization, or tourism marketing promotion through a private firm
- Marketing projects and transient tourism informational services
- Civic Celebration 4<sup>th</sup> of July and Memorial Day festivities
- Support of tangible municipal development that will increase visitors to Wauwatosa

## 2019 ACHIEVEMENTS

- Hired a new firm to market the City of Wauwatosa as a tourism destination.
- Installed six murals on North Avenue in East Tosa.

## 2020 GOALS

- Launch a new event called Art64 in partnership with NEWaukee. This multi-day art competition will bring artists to Wauwatosa to compete by painting canvases. Tournaments will be hosted by different businesses around Wauwatosa. Tourists will visit Wauwatosa to watch the creations unfold and will be able to select the winning art by vote in a custom mobile application or website.
- Expand the public art program by adding additional murals on a shipping container in Hart Park. The shipping container was approved by the Park Board for use by Tosa Tonight from June to August.
- Hire a full time staff member to coordinate tourism work.
- Create a Visit Wauwatosa video.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$733,593	\$ 880,658	\$ 147,065
Rev	\$733,593	\$ 1,202,500	\$ 468,907
Net	\$ -	\$ 321,842	\$ 321,842
FTE's	-	1.00	1.00

## MAJOR CHANGES

- Additional staff-time allocated to Police, Fire, and Public Works for preparation of tourism-related

## 2020 BUDGETARY CHANGES

- Funded municipal complex and information systems charges out of fund 32 for the proposed new staff member and the percentage of existing staff time spent on tourism initiatives.
- Due expenditure growth restrictions on the general fund, \$250,000 of hotel motel taxes are budgeted directly in the Tourism budget. As a result, the Transfer from the General Fund, is reduced by \$250,000 from what it otherwise would have been. A total of \$1,800,000 in hotel/motel taxes is budgeted between the General and Tourism Funds.

## BUDGET SUMMARY TABLE

Tourism Commission Fund #32									
Expenditures									
2016	2017	2018	2019		Acct #	Name	2020	% of	
Actual	Actual	Actual	Adopted Budget	2019 Estimated					
-	308	23,972	23,488	31,069	5100	Wages	84,794	9.6%	
-	41	7,800	7,561	7,561	5195	Fringe Benefits	40,295	4.6%	
-	-	20	5,000	5,000	571-5500-5520	Operating Expenditures	5,119	0.6%	
55,373	60,213	58,898	53,550	53,550	522-5200-5900	Civic Celebration	58,550	6.6%	
-	70,017	95,203	143,994	430,204	571-5810-5900	Other Tourism Promotion	184,900	21.0%	
343,990	359,570	381,872	500,000	500,000	571-5810-100	Tourism Marketing Service	507,000	57.6%	
<b>399,363</b>	<b>490,149</b>	<b>567,765</b>	<b>733,593</b>	<b>1,027,384</b>		<b>TOTAL</b>	<b>880,658</b>	<b>100.0%</b>	
Revenues									
2016	2017	2018	2019		Acct #	Name	2020	% of	
Actual	Actual	Actual	Adopted Budget	2019 Estimated					
375,303	356,130	-	-	-	101-4200	Hotel/Motel Room Tax	-	0.0%	
-	-	-	-	3,791	841-4120	Tourism	-	0.0%	
24,060	(23,705)	24,540	20,000	20,000	841-4130	Contributions-Civic Celeb	22,000	1.8%	
-	134,019	902,196	713,593	1,003,593	921-4100	Tsf from General Fund	1,180,500	98.2%	
<b>399,363</b>	<b>466,444</b>	<b>926,736</b>	<b>733,593</b>	<b>1,027,384</b>		<b>TOTAL</b>	<b>1,202,500</b>	<b>100.0%</b>	

## PERSONNEL SCHEDULE

Tourism Commission				
Position Description	2019 FTE	2019 Base Positions	2020 FTE	2019-20 Change
Tourism Specialist	-	1	1.00	1.00
<b>TOTAL</b>	<b>12.66</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

# DEVELOPMENT DEPARTMENT

## PURPOSE

### HISTORIC PRESERVATION (01-114)

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents to protect and maintain historic buildings and sites.

### PLANNING & ZONING (01-171)

To promote the health, safety, prosperity, aesthetics, and the general welfare of the community.

### ENGINEERING SERVICES (01-321)

Infrastructure planning, design, construction, and inspection; including but not limited to streets, alleys, bridges, sidewalk and bicycle facilities, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, fiber optic conduits, parking lots, water, and special projects.

### ECONOMIC DEVELOPMENT (01-172)

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods, while preserving the City's character and appearance.

### BUILDING & SAFETY (01-231)

To protect the health, safety, and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

### WEIGHTS & MEASURES (01-232)

To protect the health, safety, and welfare of the general public by providing routine inspection and testing of devices and packaging used in retail trade.

## Budget Snapshot

	2019	2020	Change
Exp	\$3,719,708	\$3,698,880	\$ (20,828)
Rev	\$2,561,326	\$3,698,880	\$ 1,137,554
Lew	\$1,158,382	\$1,103,709	\$ (54,673)
FTE's	32.92	35.74	2.82

### Major Changes

- Site plan fees related to Engineering review increased to an hourly fee, in addition to flat fee.
- Request made to hire additional Engineering staff as outlined in a study prepared by Baker Tilly.
- \$34,000 increase to Bike/Ped Committee expense account for BublR operating expenses.

## PROPERTY MAINTENANCE (01-233)

To protect the health, safety, and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

## COMMUNITY DEVELOPMENT BLOCK GRANT (13-101)

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

## COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority (CDA) is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects, and housing projects.

## PROGRAMS/SERVICE LINES

### PLANNING & ZONING (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, zoning enforcement, and coordination of pre-development application meetings, administration of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds, development and review of master plans, review of building and floodplain development permits, staff support to Plan Commission, Board of Zoning Appeals, Historic Preservation Commission, CDBG Committee, and Bike/Ped Committee.

### PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives annual funding and determines its own programs and priorities. Grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities that aid in the prevention or elimination of slums, blight, or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities that do not meet these national objectives. Funds must be expended in a manner that will produce the greatest measurable impact in the community.

### ENGINEERING SERVICES

The majority of our efforts are expended working on Capital Projects. These projects account for approximately 80% of our workload covering five programs/service lines. Time is allocated to each infrastructure project. The field engineering technicians provide field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering technicians, and publicly bid if required. Once a contractor is selected, the construction manager, our engineering technicians, and contracted inspectors observe construction. A final inspection is performed and warranty is generally in place for one year from the time final payment is made. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

The next largest program is development review. This program involves over 75% of the Engineering staff throughout the process. Staff works with developers, their architects/engineers/contractors, and other City staff on the initial concept planning, design and construction plan review, crafting development agreements, permit issuance, construction oversight, and final project acceptance and dedication of public infrastructure to the City.

In addition to our in-house engineering duties, the division manages consultants to ensure that consultant-generated public works projects are undertaken with the City's interests in mind. Consultants are charged with planning, design, construction engineering, and inspection of some of the projects that the City has committed to build. This includes coordinating consultants' efforts with private developers, utility companies, other public agencies such as the Department of Transportation, Department of Natural Resources, Milwaukee County, City of Milwaukee, Milwaukee Metropolitan Sewerage District, etc.

Engineering Services also coordinates with the Wisconsin Department of Transportation (DOT) on DOT projects impacting Wauwatosa. Staff oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

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## ECONOMIC DEVELOPMENT

This program consists of daily economic development activities to attract, retain, and expand businesses. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, and more. Economic development staff provides assistance to the Community Development Authority, Economic Development Advisory Committee, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

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## COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority utilizes various funding sources and legal authorities to further redevelopment within Wauwatosa by acting as a development agent on behalf of the city for matters related to redevelopment and housing. The Authority has control over Community Development Block Grant (CDBG) funds allocated to it, as well as the CDBG revolving loan fund formerly administered by the Wauwatosa Revolving Loan Fund Corporation (WRLFC) and non-federal funds for façade improvements, code updates, and signage.

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## BUILDING & SAFETY (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their fields. Many inspectors are multi-disciplined and are able to inspect in many areas. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities, although compliance and follow-up continue at all times. This division is a designated state agent for review of plans and performance of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

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## BUILDING & SAFETY (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections, and Enforcement. This program is managed by the Development Department, but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 30 contract days at \$400 per day each year for an annual cost of \$12,000. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who investigate and insure corrective action when necessary.

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## BUILDING & SAFETY (PROPERTY MAINTENANCE)

This service is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

## 2019 ACHIEVEMENTS

### PLANNING & ZONING

- Revised zoning applications and checklists for required submittals. Developed a related procedures manual for staff use.
- Coordinated and developed a standardized Development Department Board of Public Works application, checklist, process, and staff procedures manual.
- Coordination of and participation in development of new Mid-Town zoning districts.
- Coordination of and participation in adoption of Accessory Dwelling Unit zoning regulations and a related handout.
- Coordination of and participation in the City's 2020 Census activities.
- Staff also worked on the following projects of note:
  - Division/department related enterprise resource planning (ERP) software.
  - Continued communication with the GIS coordinator for planning related GIS functionality.
  - Public Works landscaping projects including DPW renovation, Muellner Building and Rotary Pavilion at Hart Park and Watertown Plank Road medians.
  - Design and construction oversight for the memorial space in Root Common
  - Village Streetscaping construction, particularly landscaping and hardscape elements.
  - UWM Innovation Campus bio-infiltration basins maintenance oversight.
  - Paving of Schoonmaker Reef path.
- Through July 2019, Planning Division staff (Principal Planner, Assistant Planner, and Landscape Architect) attended over 300 meetings that occurred during and after the work day.
- Through July 2019, 34 zoning applications have been submitted for review by staff, the Plan Commission, Community Affairs Committee, Common Council, and/or Board of Zoning Appeals.
- Members of the Planning Division staff attended, or will attend, the following conferences/training: American Planning Association (APA), International Association for Public Participation (IAP2), American Society of Landscape Architects (ASLA) and National Association of City Transportation Officials (NACTO).
- Implementation of applicable planning/zoning recommendations from the Mid-Town Master Plan, L160



Sciences District Master Plan, Active Tosa: Park and Open Space Plan, and Housing Policy.

#### PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Two staff Planning Division staff members were selected as City Hall Wellness Champions, which involves monthly meeting attendance and publicity of wellness efforts/programs.
- Awarded Certified Local Government (CLG) subgrant to complete phase three of a City-wide historic property intensive survey, with expected completion in early 2020.
- Continued Preservation of Properties Award program.
- Conducted one Design Review to date.

#### PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Staff met with consultants to “kick off” the Analysis of Impediments (AI) collaboration with Milwaukee County, Waukesha County and the City of Milwaukee.
- Staff met with Milwaukee County to “kick off” the 5-year Consolidated Plan update for the consortium.
- Staff attended the National Community Development Association legislative meeting.
- Staff completed two subrecipient monitoring visits to date.

2019 Projects & Funding Levels: Total Grant \$ 969,886

Administration & Planning - \$193,977 Maximum

Administration/Planning:	\$ 141,886
Metro Fair Housing:	\$ 36,730
Total:	\$ 178,616

Public Services & Community Programs - \$145,483 Maximum

Senior Center:	\$ 85,000
Elena’s House:	\$ 15,000
Greater Tosa Outreach:	\$ 27,089
Tosa Food Pantry:	\$ 6,300
Tosa Cares:	\$ 6,300
Total:	\$139,689

Public Facilities, Economic Development & Rehabilitation

WWBIC:	\$ 30,000
Life Navigators:	\$ 17,662
Community First:	\$ 311,919
Luther Manor:	\$ 172,000
Lutheran Home:	\$ 120,000
Total:	\$ 651,581

#### ENGINEERING SERVICES

- 3 separate contracts were executed to convert street lights to energy saving LED fixtures in various locations. Approximately 1,700 fixtures will have been replaced in 2019.
- Engineering provides ongoing support to the Bicycle and Pedestrian Committee.
- Implementation of the signage and branding for the Neighborhood Greenways Plan is underway.
- Neighborhood Traffic Calming program was moved from Public Works to Engineering.
- The City secured over \$1 million in grant money for the reconstruction of the Police Station green parking lot.
- Sanitary lateral grouting in the Sheraton Lawns and Currie Park Estates neighborhoods is scheduled for 2019 completion.
- Sanitary sewer lining was completed in the Mayfair Park neighborhood. Sanitary lateral grouting in 131

this neighborhood is scheduled for 2020 completion.

- Construction is underway with the creation of the joint City-School District fiber optic conduit network linking municipal and school buildings with conduit for future installation of fiber optic cables.
- Swan Park neighborhood utility and street improvements were designed completely in-house using Civil 3-D to model pipe networks and roadway surfaces.
- Construction of the City's first roundabout, located at the intersection of Swan Blvd and Discovery Parkway, is scheduled for completion in Fall 2019.
- The Village Redevelopment Project is complete after 4 years of near continuous construction activity. The highlight of the final phase was the pedestrian and vehicular safety improvements implemented along the State Street corridor and particularly at the intersection of 72<sup>nd</sup> Street and State Street with the installation of traffic signals for this previously uncontrolled intersection.
- Many annual programs that focus on maintaining infrastructure were completed on schedule such as sealcoating, crack filling, and pavement markings.
- Staff recommendations expected in 2019 related to SEWRPC's Schoonmaker Creek Watershed draft study.
- Engineering staff continues to administer the private development review process as a "one stop shop." Of note in 2019 is the plan approvals and coordination for multiple projects at the MRMC, continued expansion of the Mayfair Collection development, the St. Camillus Tower, the Lutheran Home Memory Care facility, and multi-story redevelopments on North Avenue and Wauwatosa Avenue.
- Engineering staff was integral in the planning, coordination, and construction review efforts between the City and the School District on the fast-tracked Lincoln School, Underwood School, and East High School Athletic Fields projects.
- Staff continues coordination with MRMC on their ongoing expansions, 87<sup>th</sup> Street realignment, traffic studies, and bike ped improvements.
- The Engineering Services Division completed an Organizational Assessment Study and is actively implementing the recommendations from the study to improve workflow and efficiencies within the division.
- Vacant Construction Manager and Construction Inspection Technician positions successfully filled.

## ECONOMIC DEVELOPMENT

- The City's Strategic Plan set a property value measure of \$81 million per year in net new construction. The increase in net new construction (equalized value) exceeded that measure in 2018 (as of 1/1/19) at \$131,216,200 – up from last year. Wauwatosa had the second highest value increase in Milwaukee County.
- With the Wauwatosa Revolving Loan Fund Corporation (WRLFC) and Community Development Authority (CDA), we assisted ten small businesses with financial assistance to facilitate redevelopment and business expansions.
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings. Joint marketing materials were updated and promotion efforts are underway.
- Continued to improve online economic development assistance information.
- Continued implementation of a three year USEPA Hazardous Assessment Brownfield Grant.
- Began implementation of the strategic master plan for MidTown Tosa through the adoption of the MidTown Zoning Ordinance.
- Began implementation process of a Wauwatosa Housing Policy through the creation of an Accessory Dwelling Unity Ordinance and updated Economic Development Investment Policy.

## COMMUNITY DEVELOPMENT AUTHORITY

- The CDA approved five sign, four code compliance and two facade forgivable loans and continued monitoring seven (7) CDBG forgivable loans to ensure compliance with program requirements and job creation efforts.
- Issued an RFP for the redevelopment of 6330 W North Avenue, selected the East Tosa Walkup proposal and negotiated a development agreement and land sale.
- Successfully requested ownership transfer of a portion of the former landfill site (Mt. Tosa) and rezoned the parcel for redevelopment. An RFP was issued and redevelopment proposals are currently being evaluated.
- Negotiated with We-Energies to purchase the parcel on Walnut Road north of the Post Office.
- In cooperation with WRLFC, continued to promote financial incentives through a joint marketing piece.
- Approved assisted living bond revenue financing for The Lutheran Home.

## BUILDING & SAFETY (BUILDING REGULATIONS)

### 4-YEAR RESULTS:

<b>PERMITS</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>BUILDING</b>	<b>871</b>	<b>936</b>	<b>885</b>	<b>926</b>
Residential	623	718	725	740
Commercial	248	218	160	186
<b>MECHANICAL</b>	<b>807</b>	<b>824</b>	<b>814</b>	<b>901</b>
<b>ELECTRICAL</b>	<b>1809</b>	<b>1751</b>	<b>1751</b>	<b>1785</b>
<b>PLUMBING</b>	<b>1165</b>	<b>1145</b>	<b>1052</b>	<b>1035</b>
<b>OCCUPANCY</b>	<b>135</b>	<b>133</b>	<b>120</b>	<b>110</b>
<b>TOTAL PERMITS</b>	<b>4787</b>	<b>5254</b>	<b>5033</b>	<b>5151</b>
TOTAL REVENUES	\$1,590,685	\$1,672,995	\$1,392,659	\$1,062,791
INSPECTIONS	9,220	10,076	9,003	8,677

## BUILDING & SAFETY DIVISION (WEIGHTS & MEASURES)

	2015	2016	2017	2018
Permit Revenue	\$11,770	\$11,724	\$10,840	\$12,060

## BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

	2015	2016	2017	2018
Inspections	682	914	734	800
Violations	427	475	474	369
Enforcement Cases	284	314	321	333
Citations/Court	8	5	21	14

## 2020 GOALS

### PLANNING & ZONING

- Implementation of applicable planning/zoning recommendation from the Mid-Town Master Plan, Life Sciences District Master Plan, Active Tosa: Park and Open Space Plan, and Housing Policy.
- Revise the Planned Unit Development process and landscaping code.
- Coordinate with Department of Public Works to introduce a tree ordinance.
- Continue other zoning code updates as necessary.
- Staff will continue to work on the Strategic Plan goals, as applicable, particularly:
  - Property Value: Increase the City's property tax base in a balanced and strategic manner.
  - Public Spaces: Strengthen the connection among people and the places we share.
  - Transportation - Cars, Buses, Bikes and Feet: City collaboratively works to improve its transportation options to support the varied choices of residents, visitors and businesses.
  - Well Maintained Infrastructure: Repair and replace the City's infrastructure at a pace that will ensure our infrastructure is in good repair within financial restraints of budgeting for generations.

### PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Submit grant application for final phase/phase four of the City-wide historic property intensive survey.
- Complete phase three of a City-wide historic property intensive survey.
- Continue Preservation of Properties Award program.
- Continue design review of designated properties.
- Continue public education.
- Continue to assist with plans for City owned parcel.

### PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities that aid in the prevention or elimination of slums, blight, and/or fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Work with neighboring entitlement communities to develop a regional analysis of impediments.
- Work with Milwaukee County to develop the 5-year Consolidated Plan update for the consortium.

## ENGINEERING SERVICES

- Propose revised traffic calming program in late 2019 or early 2020 to Transportation Affairs in order to address requests in a quicker and more efficient manner. Current process is lengthy and burdensome, and difficult to administer given limited staff and resources.
- Review streets identified for 2020 construction in accordance with the Complete Streets Ordinance to ensure all modes of transportation are being evaluated during design and budgeting.
- Identify strategies to plan efficient transportation systems.
- Continue to work with Public Works to optimize opportunities to use City crews for pavement repairs independent of the capital paving projects.
- Continue the review of the Storm Water Utility program to identify changes in impervious surfaces since the year 2000 and update the utility billing database.
- Expand the fiber optic infrastructure installed throughout the City in 2019 by connecting into public buildings and schools in 2020 as part of a collaborative effort with the School District.
- Develop design plans for the implementation of sidewalk and streetscaping improvements on North Avenue between 60<sup>th</sup> Street and 76<sup>th</sup> Street as identified in the East Tosa Master Plan.
- Explore future capital project opportunities with the increased funding available through the Milwaukee Metropolitan Sewerage District's Green Solutions funding program.
- Develop city staff recommendations and begin the stakeholder involvement process to select an alternative and develop budget forecasts for the Schoonmaker Creek East Tosa Flood Relief project.
- Continue to work with the School District on the planning, approvals, permitting, and construction of the Lincoln, Underwood, McKinley, and Wilson elementary schools projects.
- Resume monthly coordination meetings with the Wisconsin Department of Transportation regarding the Zoo Interchange – North Leg construction project planned for 2021-2023.
- Work with all divisions of the Development Department on a code modernization effort.
- Continue to implement the Engineering Services Division Organizational Assessment Study completed in 2019 to improve supervision, workflow, and efficiencies within the division.

## ECONOMIC DEVELOPMENT

- Work with Community Development Authority to redevelop priority properties as identified by the CDA through their criteria based selection process and develop priorities for use of affordable housing redevelopment funds.
- Implement the Brownfield Hazardous Substances Assessment grant to focus on properties with maximum redevelopment potential and pursue additional funding opportunities.
- Continue implementation of the MidTownTosa, East Tosa and Village Master Plans.
- As identified in the Strategic Plan, continue to identify sources and strategies for the expansion of Publr Bike Share station.
- Continue to improve online economic development assistance information, including use of GIS database information.
- As directed by both the WRLFC and CDA, continue to promote WRLFC loans, CDA forgivable loans, and City code compliance, signage, and façade forgivable loans through a unified marketing effort to help meet the City's Strategic Plan goal to foster business development through proactive strategies.
- As identified in the Strategic Plan, staff will work to increase City's property tax base in a balanced and strategic manner through:
  - Increasing business recruitment and retention efforts.
  - Assessing the impact proposed developments have on neighborhoods.
  - Implement the adopted Housing Policy based on city-wide housing study recommendations that are periodically updated.

## COMMUNITY DEVELOPMENT AUTHORITY

- Continue implementation of recommendations in Redevelopment District No. 1 Project Plan.
- Oversee completion of the mixed-use East Tosa Walkup development at 6330 W North Avenue.
- Acquisition of blighted properties and/or catalytic sites utilizing redevelopment reserve funds.
- Select redevelopment proposal for former landfill site and negotiate a development agreement / land transfer.
- Develop priorities and criteria for use of affordable housing redevelopment funds.

## BUILDING & SAFETY (BUILDING REGULATIONS)

- Obtain field mobility functionality as part of ERP implementation.
- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.
- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.
- Issue 95% of approved permits within 2 business days.
- Recover 90% of program costs through permit fees.

## BUILDING & SAFETY (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost.
- DATCP will continue to conduct inspections and complaint referrals.

## BUILDING & SAFETY (PROPERTY MAINTENANCE)

- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.
- As identified in the Strategic Plan, evaluate property maintenance program, including staffing, functions, and priorities.

## 2020 BUDGETARY CHANGES

### PLANNING & ZONING

- 2020 BublR operating expenses were added to the Bike/Ped Committee account in the amount of \$34,000 (\$2,000 per station.) The expense will be funded in this manner:
  - \$12,000 Tourism Funds
  - \$2,000 Bike and Pedestrian Committee Funds
  - \$20,000 General Transportation Aid

## PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

## ECONOMIC DEVELOPMENT

## ENGINEERING SERVICES

- Current site plan review fee of \$75.00 was increased to include an hourly rate of \$90.00 to better align with fees being charged by neighboring communities. Total revenue is estimated at \$135,000 per year. It is anticipated that this change will not only generate income to offset overhead costs, it will also improve the quality of site plan applications received. Currently a large number of applications received do not meet code(s) and the applicants are relying heavily on staff's comments to get them to a compliant submission.
- Budget includes one engineer, one senior engineering technician, and one full-time year round co-op position as part of the implementation of the Engineering Services Division study completed by Baker Tilly in 2019. 80% of the increased staffing cost will be charged to capital projects and 20% will be charged to the general fund. The general fund cost will be completely offset by increased revenue from the increased site plan review fee.

## BUILDING AND SAFETY

## PROPERTY MAINTENANCE

**BUDGET SUMMARY TABLE**

Historic Preservation Dept #114								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,085	351	210	2,500	2,500	5200-5900	Operating Expenditures	2,500	20.0%
20,773	19,727	9,300	-	-	5980-010	CLG Subgrant-Natl Reg	10,000	80.0%
<b>22,858</b>	<b>20,078</b>	<b>9,510</b>	<b>2,500</b>	<b>2,500</b>		<b>TOTAL</b>	<b>12,500</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
11,878	15,600	9,300	-	14,990	231-4490	CLG Grant	10,000	80.0%
-	13,022	-	-	-	841-4150	Contributions-Historic Pres	-	0.0%
3,428	-	210	390			Unallocated Revenues	2,038	16.3%
7,552	-	-	2,110			Tax Levy	462	3.7%
-	(8,544)	-	-	(12,490)		Excess Revenue	-	0.0%
<b>22,858</b>	<b>20,078</b>	<b>9,510</b>	<b>2,500</b>	<b>2,500</b>		<b>TOTAL</b>	<b>12,500</b>	<b>100.0%</b>



**City Planning  
Dept #171**

**Expenditures**

2016	2017	2018	2019		Acct #	Name	2020	% of
			Adopted	2019				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
223,422	211,633	246,302	231,252	231,252	5100	Wages	237,832	56.2%
83,629	88,096	101,166	95,402	95,402	5195	Fringe Benefits	100,368	23.7%
16,569	18,288	22,092	22,311	22,311	5500-5520	Internal Charges	22,746	5.4%
103,844	50,660	19,375	31,706	38,051	5200-5900	Operating Expenditures	32,308	7.6%
2,241	-	9,678	-	-	5950-5970	Capital Outlay	-	0.0%
-	1,100	3,751	10,000	26,800	5980-011	Bike Ped Committee	30,000	7.1%
66,835	18,416	-	-	-	5980-035	Petroleum Assessment Grant	-	0.0%
20,126	11,088	31,249	-	-	5980-040	Hazardous Materials Grant	-	0.0%
<b>516,666</b>	<b>399,281</b>	<b>433,613</b>	<b>390,671</b>	<b>413,816</b>		<b>TOTAL</b>	<b>423,254</b>	<b>100.0%</b>

**Revenues**

2016	2017	2018	2019		Acct #	Name	2020	% of
			Adopted	2019				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
69,288	18,417	-	-	-	231-4470	Petroleum Assessment Gr	-	0.0%
21,573	9,695	-	-	-	231-4480	Hazardous Materials Gr	-	0.0%
186,153	-	-	-	-	241-4500	Site assessment Gr	-	0.0%
-	-	10,600	-	-	311-4100-100	Reserve Liquor License	-	0.0%
4,300	2,800	5,950	3,100	3,100	511-4500	Subdivision Fees	2,000	0.5%
13,735	19,435	15,485	15,000	15,000	521-4400	Zoning Application Fees	15,000	3.5%
880	710	980	-	1,015	521-4410	Board of Appeal Fees	-	0.0%
1,500	2,750	3,500	2,100	2,100	521-4410-040	Zoning Appeals	2,100	0.5%
1,200	700	1,200	900	1,800	521-4420	Zoning Letters-Specialized	900	0.2%
77,488	53,913	65,094	60,910	77,657		Unallocated Revenues	69,002	16.3%
140,549	290,861	330,804	308,661	313,144		Tax Levy	334,252	79.0%
<b>516,666</b>	<b>399,281</b>	<b>433,613</b>	<b>390,671</b>	<b>413,816</b>		<b>TOTAL</b>	<b>423,254</b>	<b>100.0%</b>

**Economic Development  
Dept #172**

**Expenditures**

2016	2017	2018	2019	2019			2020	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
77,596	122,407	128,322	121,365	121,365	5100	Wages	126,071	48.9%	
35,465	48,887	50,145	47,407	47,407	5195	Fringe Benefits	50,686	19.7%	
14,154	16,501	23,017	23,318	23,318	5500-5520	Internal Charges	23,462	9.1%	
40,117	24,531	20,247	37,688	47,688	5200-5900	Operating Expenditures	37,688	14.6%	
15,073	-	-	-	-	5950-5970	Capital Outlay	-	0.0%	
-	-	-	-	-	5980-010	Reserve Liquor License	-	0.0%	
-	-	-	-	-	5980-035	Petroleum Assessment C	-	0.0%	
-	-	-	140,000	154,000	5980-040	Hazardous Materials Gra	-	0.0%	
16,000	15,001	5,030	20,000	74,969	5980-100	Econ Develop Incentive	20,000	7.8%	
<b>198,405</b>	<b>227,327</b>	<b>226,761</b>	<b>389,778</b>	<b>468,747</b>		<b>TOTAL</b>	<b>257,907</b>	<b>100.0%</b>	

**Revenues**

2016	2017	2018	2019	2019			2020	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
198,405	217,327	226,761	249,778	314,747	101-4200	Hotel/Motel Room Tax*	257,907	100.0%	
-	10,000	-	-	-	311-4100-100	Reserve Liquor License	-	0.0%	
-	-	-	-	-	231-4470	Petroleum Assessment C	-	0.0%	
-	-	-	140,000	154,000	231-4480	Hazardous Materials Gr	-	0.0%	
-	-	-	-	-	241-4500	Site assessment Gr	-	0.0%	
-	-	-	-	-		Unallocated Revenues		0.0%	
-	-	-	-	-		Tax Levy		0.0%	
<b>198,405</b>	<b>227,327</b>	<b>226,761</b>	<b>389,778</b>	<b>468,747</b>		<b>TOTAL</b>	<b>257,907</b>	<b>100.0%</b>	

## Building Regulation Dept #231

### Expenditures

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
511,823	495,685	481,318	496,500	496,500	5100	Wages	483,653	61.2%
224,124	214,463	211,983	223,392	223,392	5195	Fringe Benefits	224,943	26.1%
80,119	82,117	97,255	96,533	96,533	5500-5520	Internal Charges	97,769	10.5%
19,069	15,627	28,134	22,046	22,046	5200-5900	Operating Expenditures	22,046	2.1%
4,089	148	-	1,200	1,200	5950-5970	Capital Outlay	1,200	0.2%
-	4,055	695	-	-	5980-015	Board-Up Bldgs	-	0.0%
<b>839,224</b>	<b>812,095</b>	<b>819,385</b>	<b>839,671</b>	<b>839,671</b>		<b>TOTAL</b>	<b>829,611</b>	<b>100.0%</b>

### Revenues

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
902,665	713,030	592,999	560,000	850,000	321-4100	Permits-Building	560,000	49.9%
176,771	187,754	96,521	90,000	125,202	321-4110	Heating and A/C	90,000	10.5%
263,375	163,182	122,167	112,000	112,000	321-4120	Plumbing	112,000	13.4%
261,340	282,568	184,717	160,035	190,000	321-4130	Electrical	160,035	21.0%
7,525	7,400	7,150	7,325	7,325	321-4140	Well Operation	7,325	1.1%
15,320	14,923	17,413	12,000	12,000	321-4160	Outdoor Sign	12,000	1.6%
30,250	14,010	23,525	13,000	13,000	321-4170	Occupancy	13,000	1.7%
11,661	7,492	12,137	6,000	6,000	321-4180	Erosion Control Fees	6,000	0.8%
1,900	-	200	-	200	521-4410-010	Electrical Appeals	-	0.0%
600	240	600	-	-	521-4410-020	Sign Appeals	-	0.0%
-	2,870	700	-	-	931-4900	Other Special Assesm.	-	0.0%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Levy	-	0.0%
(832,183)	(581,374)	(238,744)	(120,689)	(476,056)		Contribution to Overhead	(130,749)	0.0%
<b>839,224</b>	<b>812,095</b>	<b>819,385</b>	<b>839,671</b>	<b>839,671</b>		<b>TOTAL</b>	<b>829,611</b>	<b>100.0%</b>

## Weights and Measures Dept #232

Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
12,000	12,000	12,000	12,240	12,240	5200-5900	Operating Expenditures	12,240	100.0%
<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,240</b>	<b>12,240</b>		<b>TOTAL</b>	<b>12,240</b>	<b>100.0%</b>

Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
10,200	10,860	12,440	12,240	12,240	511-4260	Weights & Measures Inspect	12,240	100.0%
1,800	1,140	-	-	-		Tax Levy	-	0.0%
-	-	(440)	-	-		Excess Revenue	-	0.0%
<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,240</b>	<b>12,240</b>		<b>TOTAL</b>	<b>12,240</b>	<b>100.0%</b>

## Property Maintenance Program Dept #233

Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
69,885	77,790	69,083	84,559	84,559	5100	Wages	71,985	53.6%
36,468	38,749	33,313	39,757	39,757	5195	Fringe Benefits	38,586	28.7%
5,718	21,521	15,294	16,510	16,510	5500-5520	Internal Charges	16,695	12.4%
1,953	1,679	1,360	6,899	6,999	5200-5900	Operating Expenditures	6,999	5.2%
10,474	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
<b>124,498</b>	<b>139,739</b>	<b>119,050</b>	<b>147,725</b>	<b>147,825</b>		<b>TOTAL</b>	<b>134,265</b>	<b>100.0%</b>

Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
100	100	-	-	-	521-4410-050	Prop Maint Appeals	-	0.0%
48,491	51,450	38,150	30,000	31,350	521-4430	Prop Maint Re-Inspection	30,000	22.3%
673	1,185	990	5,000	5,000	931-4500	Weed Cutting	5,000	3.7%
18,672	18,868	17,872	23,032	27,741		Unallocated Revenues	21,889	16.3%
56,562	68,136	62,038	89,693	83,734		Tax Levy	77,376	57.6%
<b>124,498</b>	<b>139,739</b>	<b>119,050</b>	<b>147,725</b>	<b>147,825</b>		<b>TOTAL</b>	<b>134,265</b>	<b>100.0%</b>

**Engineering Department  
Dept #321**

**Expenditures**

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
1,287,533	1,325,205	1,285,180	1,531,254	1,471,254	5100	Wages	1,647,372	156.6%
514,687	546,717	528,855	634,376	634,376	5195	Fringe Benefits	709,081	67.4%
175,270	172,953	197,260	207,642	207,642	5500-5520	Internal Charges	212,891	20.2%
72,685	97,925	106,382	56,040	99,273	5200-5900	Operating Expenditures	56,104	5.3%
4,039	-	-	-	37,000	5950-5970	Capital Outlay	-	0.0%
28,750	8,037	-	25,000	61,700	5980-020	Convert Paper Records	-	0.0%
-	-	-	-	50,000	5980-025	Fiber Optic Eng Design	-	0.0%
-	-	775	-	24,225	5980-030	G.I.S.	-	0.0%
53,870	1,986	17,698	30,000	42,302	5980-035	Traffic Studies	30,000	2.9%
(1,347,002)	(1,365,304)	(1,342,194)	(1,524,189)	(1,524,189)	5990	Engineering & Overhead Reim	(1,603,345)	-152.4%
<b>789,832</b>	<b>787,519</b>	<b>793,956</b>	<b>960,123</b>	<b>1,103,583</b>		<b>TOTAL</b>	<b>1,052,103</b>	<b>100.0%</b>

**Revenues**

2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
675	725	475	400	550	311-4250	Concrete Licenses	400	0.0%
32,493	55,787	36,415	50,000	59,258	321-4200	Street	50,000	4.8%
412	464	100	-	-	321-4230	Loading Zone	-	0.0%
-	-	-	-	360	321-4800	Curb Painting	300	0.0%
2,529	3,093	3,091	-	2,720	511-4110	Encroachment Fees	2,000	0.2%
-	-	-	-	-	521-4410	Board of Appeal Fees	800	0.1%
-	-	-	-	-	541-4550	Site Plan Review	135,000	12.8%
-	-	-	-	-	541-4800	Eng. Plans and Specs	-	0.0%
118,457	106,336	119,189	149,695	207,100		Unallocated Revenues	171,522	16.3%
635,266	621,114	634,686	760,028	833,595		Tax Levy	692,081	65.8%
<b>789,832</b>	<b>787,519</b>	<b>793,956</b>	<b>960,123</b>	<b>1,103,583</b>		<b>TOTAL</b>	<b>1,052,103</b>	<b>100.0%</b>

## Community Development Block Grant Fund #13

### Expenditures

2016	2017	2018	2019		Acct #	Name	2020	% of
			Adopted	2019				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
24,247	27,047	37,195	54,563	109,514	101-5100-5190	Salaries	56,859	5.8%
9,636	11,406	15,521	24,517	24,517	5190-990-5198	Fringe Benefits	23,211	2.4%
-	-	30	120	120	101-5315	Phone Stipend	30	0.0%
-	-	-	-	101	101-5420	Auto Allowance	100	0.0%
47,939	148,904	23,199	2,239	2,239	101-5900	Administrative Costs	2,239	0.2%
12,700	20,068	17,470	-	20,797	101-5980-010	Greater Tosa Interfaith	-	0.0%
5,793	5,500	12,714	-	6,300	101-5980-025	Tosa Cares	-	0.0%
33,000	28,500	29,392	-	36,730	101-5980-030	Fair Housing Services	-	0.0%
12,000	15,051	15,000	-	15,000	101-5980-105	Common Ground	-	0.0%
105,000	-	-	-	25,085	101-5980-125	Greek Orthodox Manor	-	0.0%
325,131	-	54,574	-	120,000	101-5980-165	Lutheran Home	-	0.0%
132,700	-	61,660	-	-	101-5980-180	Life Navigators	-	0.0%
-	217,603	115,016	-	179,287	101-5980-195	Luther Manor	-	0.0%
102,764	179,253	166,303	-	311,919	101-5980-225	Community First	-	0.0%
8,494	-	-	-	-	101-5980-325	Rebuilding Together Great	-	0.0%
80,000	40,000	-	-	-	101-5980-370	Wauwatosa Econ Develop	-	0.0%
84,415	1,090	42,283	-	85,000	101-5980-385	Muellner Center Senior PR	-	0.0%
42,624	26,992	44,369	-	26,977	101-5980-420	WWBIC	-	0.0%
5,500	6,314	100	-	6,300	101-5980-440	Wauwatosa Food Pantry	-	0.0%
-	-	-	895,561	-	101-5980-660	Community Development	894,561	91.6%
<b>1,031,943</b>	<b>727,728</b>	<b>634,826</b>	<b>977,000</b>	<b>969,886</b>		<b>TOTAL</b>	<b>977,000</b>	<b>100.0%</b>

### Revenues

2016	2017	2018	2019		Acct #	Name	2020	% of
			Adopted	2019				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
1,031,942	725,134	634,826	977,000	969,886	201-4100	Federal Grants	977,000	100.0%
-	-	-	-	-	201-4100-010	CDBG Programmed Funds	-	0.0%
-	-	-	-	-	201-4100-020	CDBG Recovery Act	-	0.0%
-	100	-	-	-	201-4900-000	Other Revenue	-	0.0%
-	-	-	-	-	201-4900-010	Prior Year Funds	-	0.0%
<b>1,031,942</b>	<b>725,234</b>	<b>634,826</b>	<b>977,000</b>	<b>969,886</b>		<b>TOTAL</b>	<b>977,000</b>	<b>100.0%</b>

Redevelopment Fund #30								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
39,753	24,134	381	-	-	173-5810	Sundry Contractual	-	0.0%
100,000	-	-	-	-	173-5900	Other Expenses	-	0.0%
788,118	-	-	-	-	921-5131	Transfers	-	0.0%
<b>39,753</b>	<b>24,134</b>	<b>381</b>	<b>-</b>	<b>-</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
8,221	12,230	27,202	-	-	811-4200	Interest Earned	-	0.0%
36,113	-	-	-	-	841-4900	Other Revenues	-	0.0%
-	-	-	-	-	921-4400	Transfer from TIF	-	0.0%
-	-	53,071	-	-	921-4900	Transfer from Other Funds	-	0.0%
<b>44,334</b>	<b>12,230</b>	<b>80,273</b>	<b>-</b>	<b>-</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>

Community Development Authority Fund #31								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
88,155	-	10,831	-	30,487	5100-5900	Operating Expenditures	31,455	100.0%
<b>88,155</b>	<b>-</b>	<b>10,831</b>	<b>-</b>	<b>30,487</b>		<b>TOTAL</b>	<b>31,455</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	100,030	-	-	1	511-4100	Proceeds from Land Sale	-	0.0%
947	669	515	-	168	811-4100	Interest - Loans	-	0.0%
3,847	12,079	32,642	-	-	811-4200	Interest Earned	-	0.0%
-	-	325,364	-	-	921-4400	Transfer from TIF	-	0.0%
788,118	-	-	-	-	921-4530	Trans from Redevelopmt Re	-	0.0%
667,215	-	-	-	-	921-4900	Transfer from Other Funds	-	0.0%
<b>1,460,127</b>	<b>112,778</b>	<b>358,521</b>	<b>-</b>	<b>169</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>

**PERSONNEL SCHEDULE**

<b>Planning / Economic Development / Building</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Administrative Support Special	1.00	1	2.00	1.00
Assistant City Engineer	1.00	1	1.00	-
Assistant Planner	1.00	1	1.00	-
Building & Safety Manager	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
City Engineer	1.00	1	1.00	-
Civil Engineer	2.00	2	3.00	1.00
Code Enforcement Officer	1.00	1	1.00	-
Construction Manager	1.00	1	1.00	-
Development Director	1.00	1	1.00	-
Economic Development Manager	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Engineering Coop	-	2	1.00	1.00
Engineering Technician	6.00	6	6.00	-
Landscape Architect	1.00	1	1.00	-
Office Assistant	1.00	1	-	(1.00)
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Seasonal Techs/interns	0.92	2	0.74	(0.18)
Senior Civil Engineer	4.00	4	4.00	-
Senior Engineering Technician	3.00	3	4.00	1.00
Student Clerk/GIS Intern	-	0	-	-
<b>TOTAL</b>	<b>32.92</b>	<b>36.00</b>	<b>35.74</b>	<b>2.82</b>

1 Engineering previously reported separately but is now included 2  
 Position transferred to Public Works under Physical Plant



# TAX INCREMENT DISTRICTS

## PURPOSE

Tax Increment Districts (TID) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met, the district is closed with the then higher current value becoming the basis of taxes paid again to all overlaying taxing jurisdictions.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 10,034,049	\$ 11,190,484	\$ 1,156,435
Rev	\$ 11,246,499	\$ 11,367,563	\$ 121,064
Net	\$ 1,212,450	\$ 177,079	\$ (1,035,371)
FTE's	-	-	-

## MAJOR CHANGES

- Cash financing of Swan Blvd reconstruction and round-about for 2019
- Schoeneck warehouse demo and 112<sup>th</sup> and 113<sup>th</sup> Street extensions at Burleigh Triangle

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represented 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately \$725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent reduced property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately \$100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2018	2019	Change
<b>Equalized Value of the City</b>	\$ 6,342,128,700	\$ 6,543,192,600	\$ 201,063,900
<b>Maximum Allowable TID Value</b>	\$ 761,055,444	\$ 785,183,112	\$ 24,127,668
<b>Current TID Increment Value</b>	\$ 334,543,500	\$ 377,025,100	\$ 42,481,600
<b>Unused TID Value Capacity</b>	\$ 426,511,944	\$ 408,158,012	\$ (18,353,932)
<b>TID Increment as % of Total Equalized Property Value</b>	5.3%	5.8%	0.5%

\$377,025,100 of TIF increment represents 5.8% of equalized value compared to 12% allowable under state statute.

The following table provides a summary of the changes in TID value by TID from 2018 through 2019. 2019 values are used to determine the increment for the 2020 budget.

	TIF 6	TIF 7	TIF 8	TIF 9
	Innovation Campus	Burleigh Triangle	East State Street	2100 Mayfair
<b>Incremental Value</b>	\$ 104,390,100	\$ 148,667,700	\$ 29,274,700	\$ 11,456,500
<b>% of Equalized Value</b>	1.60%	2.27%	0.45%	0.18%
<b>Change in Value from 2018</b>	\$ (4,702,700)	\$ 15,617,100	\$ 5,562,200	\$ (650,400)
<b>% Change in Value</b>	-3.46%	10.15%	12.24%	-3.77%
<b>Annual Property Tax Increment</b>	\$ 2,366,748.15	\$ 3,370,616.60	\$ 663,720.43	\$ 259,743.50
<b>12/31/20 Fund Balance</b>	\$ 954,620	\$ 694,033	\$ 1,616,435	\$ (23,670)

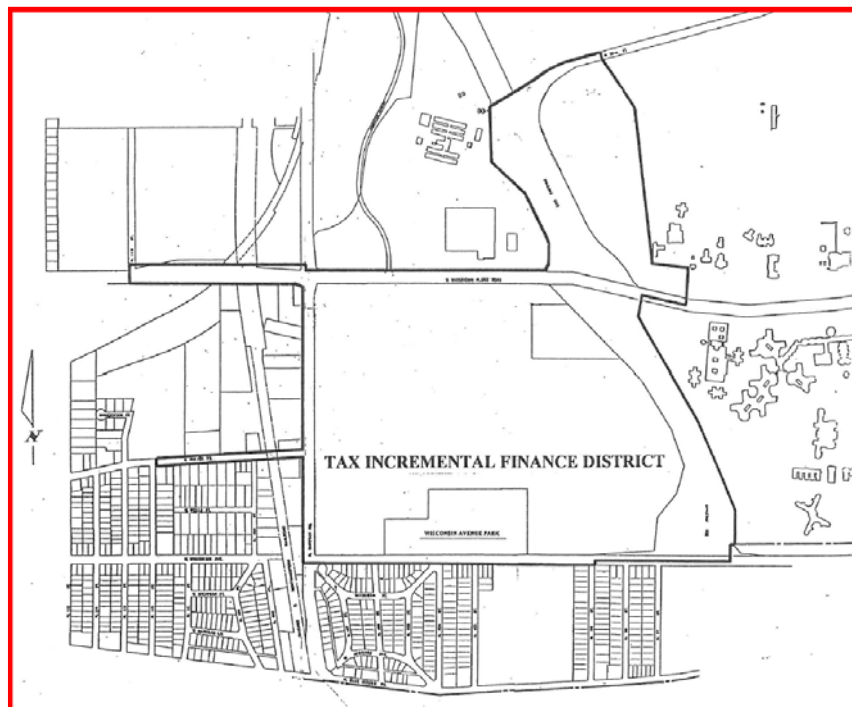
	TIF 10	TIF 11	TIF 12	
	Mayfair Reserve	Tosa Village	Mayfair Hotel	Total
<b>Incremental Value</b>	\$ 56,398,300	\$ 26,328,100	\$ 509,700	\$ 377,025,100
<b>% of Equalized Value</b>	0.86%	0.40%	0.01%	5.76%
<b>Change in Value from 2018</b>	\$ 23,227,900	\$ 2,928,200	\$ 509,700	\$ 42,492,000
<b>% Change in Value</b>	62.54%	8.47%	1.43%	37.65%
<b>Annual Property Tax Increment</b>	\$ 1,278,670.80	\$ 596,914.67	\$ 11,556.00	\$ 8,699,029.29
<b>12/31/20 Fund Balance</b>	\$ 651,705	\$ (304,428)	\$ (214,682)	\$ 3,374,014

## DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

## OVERVIEW

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of \$199,356,100. This represented 3.73% of the equalized value of the city and resulted in approximately \$4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate.

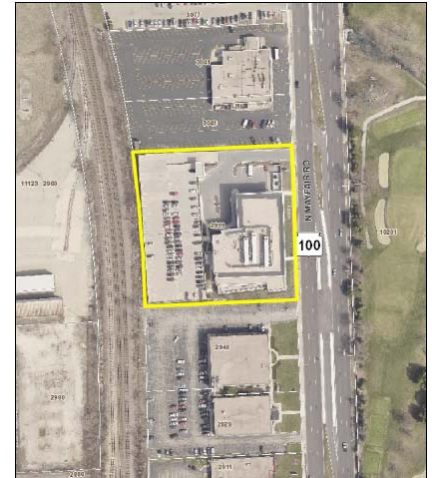


TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

OVERVIEW

The Mayfair Medical building was a pay-as-you-go district wherein the developer financed a parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district had a base value of \$2,401,800 and closed in 2018 with an incremental of \$14,101,600.

This reflected 0.23% of the City's equalized value so that the City could increase the levy 0.115% and the municipal tax rate would be 0.115% less than it otherwise would.



TIF #5								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
313,524	227,614	-	-	-	111-5650-050	Municipal Revenue Oblig	-	0.0%
2,369	2,867	3,129	-	-	111-5810-050	Sundry Contractual	-	0.0%
-	150	118,375	-	-	111-5900-050	Other Expenses -TIF #5	-	0.0%
-	-	(375)	-	-	192-5550-050	Tsf to Gen Fund-TIF #5	-	0.0%
-	-	378,435	-	53,071	192-5700-050	Tsf to Other Funds-TIF #5	-	0.0%
<b>315,893</b>	<b>230,631</b>	<b>499,564</b>	-	<b>53,071</b>		<b>TOTAL</b>	-	<b>0.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
313,524	316,214	325,364	-	-	101-4100-050	Tax Increments	-	0.0%
8,294	5,314	5,392	-	-	111-4100-050	Computer Exempt-TIF #5	-	0.0%
811	1,975	1,745	-	-	151-4100-050	Interest Rev-TIF #5	-	0.0%
<b>322,629</b>	<b>323,503</b>	<b>332,501</b>	-	-		<b>TOTAL</b>	-	<b>0.0%</b>

## TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

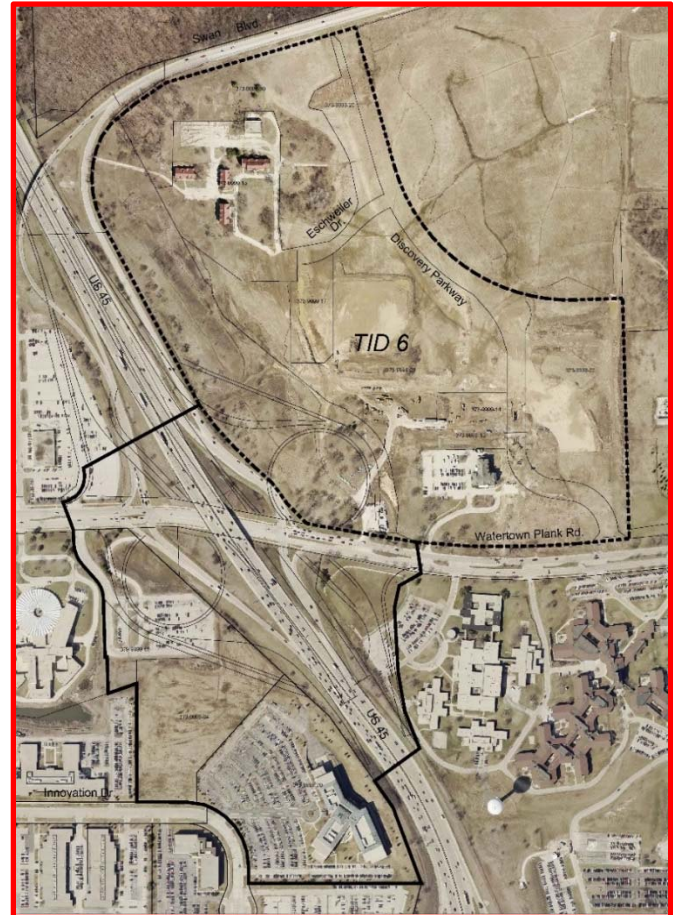
### SUMMARY

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, the Echelon multi-family housing project, and the Marriott Residence Inn.

The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Future project costs beyond 2020 include future parking structures to facilitate additional commercial development.

The incremental value of the district decreased \$4,702,700 in 2019 to \$104,390,100. The 12/31/2020 fund balance is estimated to be \$954,620.



### 2019 CHANGES

- Revenues decrease \$2,067,313. This is largely due to eliminating the use of \$2,050,000 in bond proceeds as a decision was made to cash-finance the Swan Boulevard and Round-About construction given the size of the TIF 6 fund balance.
- The transfer to capital decreases \$345,523 to \$2,704,477 as the contract for the Swan Blvd and Round-about reconstruction were less expensive than budgeted.

### 2020 CHANGES

- Revenues decrease \$2,196,319 compared to the 2019 Adopted Budget as \$0 bond proceeds is budgeted as compared to \$2,050,000 in 2019.

- Revenue is further decreased due to a loss of \$150,330 of increment due to a decrease in value. The Assessor's office is evaluating why there was a decrease in value.
- Expenditures decrease \$2,854,060 due largely to the completion of the Swan Boulevard project in 2020 which decreases expenditures by \$3,050,000. This is offset by a \$174,265 increase in debt service.

TIF #6								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	164,354	506,397	525,000	543,937	111-5650-060	Municipal Revenue Obligation	560,000	33.5%
119,122	14,824	42,146	20,000	20,000	111-5810-060	Sundry Contr Serv-TIF #6	6,675	0.4%
-	150	306	150	150	111-5900-060	Other Expenses-TIF #6	150	0.0%
1,852,002	117,986	7,276	3,050,000	2,704,477	192-5500-060	TSF to Cap Proj Fd - TIF #6	-	0.0%
-	12,120	1,307	1,000	1,000	192-5550-060	TSF to General Fd-TIF #6	1,000	0.1%
733,819	895,544	911,189	928,856	928,856	192-5600-060	TSF to Debt Serv-TIF #6	1,103,121	66.0%
<b>2,704,943</b>	<b>1,204,978</b>	<b>1,468,621</b>	<b>4,525,006</b>	<b>4,198,420</b>		<b>TOTAL</b>	<b>1,670,946</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
814,118	1,582,789	2,466,700	2,517,078	2,473,368	101-4100-060	Tax Increments-TIF #6	2,366,748	96.7%
5,356	3,942	4,000	4,000	4,097	111-4100-060	Computer Exemp-TIF #6	4,097	0.2%
-	-	-	14,233	14,233	111-4200-060	Persl Property Exemption Aid #6	-	0.0%
7,005	12,130	47,574	57,700	84,000	151-4100-060	Interest / Other	75,847	3.1%
-	35,100	-	-	-	191-4300-060	Developer Fees - TIF #6	-	0.0%
-	-	-	2,050,000	-	191-4500-060	Proceeds from Long Term Debt	-	0.0%
<b>826,479</b>	<b>1,633,961</b>	<b>2,518,274</b>	<b>4,643,011</b>	<b>2,575,698</b>		<b>TOTAL</b>	<b>2,446,692</b>	<b>100.0%</b>

## TIF DISTRICT #7 (BURLEIGH TRIANGLE)

### SUMMARY

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection. The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which will add additional retail, a grocery store, a hotel, four restaurants, and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments. Terms for the first 260 apartments and 50,000 sq. ft. of retail were approved on August 2, 2016.

As of January 1, 2019, the incremental value of the district increased \$15,617,100, a 10.1% increase to \$148,667,700 representing completion of phase one and phase 2 and a partial completion of phase 3.

The fund balance as of 12/31/20 is estimated to be \$694,033



## 2019 CHANGES

EXPENDITURES INCREASE \$2,900,938

- The 2019 Budget is increased \$2,326,500 to include the performance payment due to HSA and Fiduciary when a certificate of occupancy was granted for reimbursement of the eligible expenses at the new Synergy Building. This had been budgeted in the capital budget but was moved to the Tax Increment Fund.
- Sundry contractual increases \$290,000 to \$300,000 reflecting anticipated design, construction management, and financial analysis associated with phase four construction.
- Transfer to capital increases from \$0 to \$300,000 to reflect the beginning of the demolition of the Schoeneck warehouse.

## 2020 CHANGES

REVENUES INCREASE \$1,596,208

- Increment increases \$300,766 to \$3,370,617 reflecting the actual property value growth due to the construction of the Synergy apartments and an estimated tax rate.
- Bond proceeds increases \$1,239,220 to reflect the use of the HSA revolving line of credit to finance the Schoeneck demolition and the 112<sup>th</sup> and 113<sup>th</sup> extensions.

**EXPENDITURES INCREASE \$3,753,263**

- The Developer Payment decreases \$1,260,780 to 0 reflecting completion of phases one through three.
- Debt service for bonds outstanding increases \$120,768 to \$1,958,906. The increase is due to the financing of the performance payments as well as increases in the debt service schedules.
- \$4,466,600 is budgeted as a transfer to capital reflecting the assumed demolition of the Schoeneck warehouse and the completion of the construction of the 112<sup>th</sup> and 113<sup>th</sup> extensions.
- The Municipal Revenue Obligation payment to the Synergy apartment developer increases \$243,000 to \$508,000 reflecting the additional property value as the project was nearly complete as of January 1, 2019 when the value was set.
- Sundry contractual increases \$193,675 to \$203,675 reflecting anticipated design, construction management, and financial analysis associated with phase four construction.

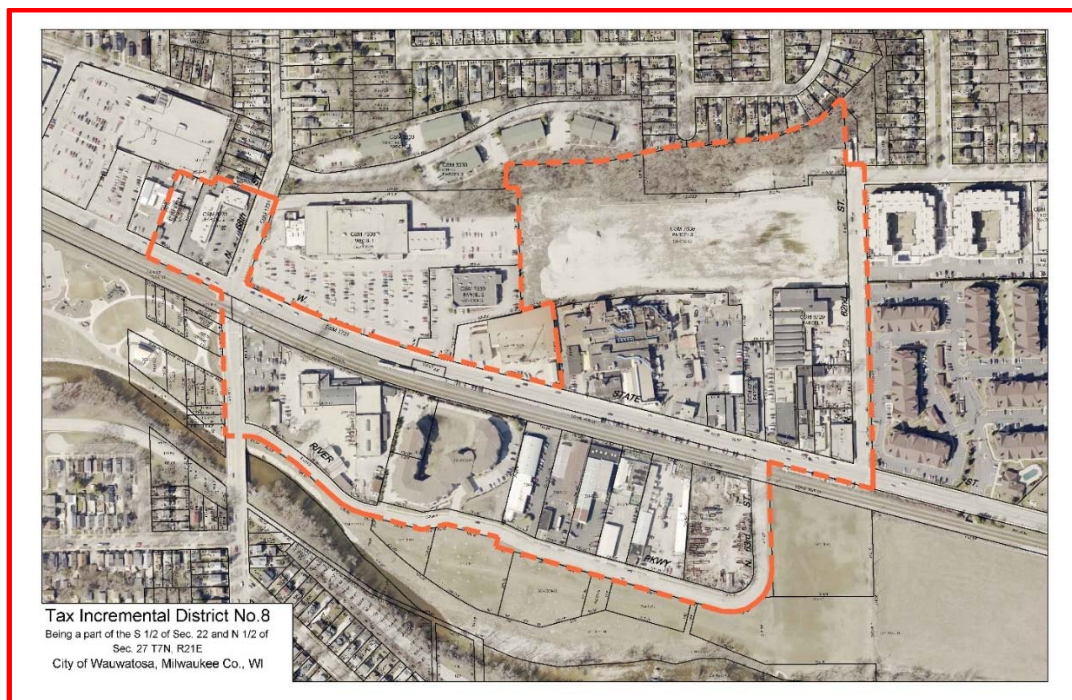
TIF #7								
Expenditures								
2016 Actual	2017 Actual	2018 Actual	2019 Adopted Budget	2019 Estimated	Acct #	Name	2020 Budget	% of Total
-	-	-	1,260,780	3,587,280	111-5600-070	Developer Payment - TIF #7	-	0.0%
-	-	-	265,000	254,048	111-5650-070	Municipal Revenue Obligation #7	508,000	6.9%
2,218	13,780	11,802	10,000	300,000	111-5810-070	Sundry Contr Serv-TIF #7	203,675	2.8%
588	150	87,068	150	150	111-5900-070	Other Expense-TIF #7	150	0.0%
105,000	100,013	95,037	200,000	200,000	111-5910-070	Debt Service - TIF #7	200,000	2.7%
3,933,331	230,430	1,624,875	400,000	300,000	192-5500-070	TSF to Capital Project Fd	4,466,600	60.9%
-	20,552	702	10,000	10,000	192-5550-070	TSF to General Fd-TIF #7	-	0.0%
1,043,013	1,305,888	1,361,075	1,838,138	1,833,528	192-5600-070	TSF to Debt Service - TIF #7	1,958,906	26.7%
<b>5,084,150</b>	<b>1,670,813</b>	<b>3,180,559</b>	<b>3,984,068</b>	<b>6,485,006</b>		<b>TOTAL</b>	<b>7,337,331</b>	<b>100.0%</b>
Revenues								
2016 Actual	2017 Actual	2018 Actual	2019 Adopted Budget	2019 Estimated	Acct #	Name	2020 Budget	% of Total
1,395,213	2,026,448	2,351,265	3,069,851	3,016,543	101-4100-070	Tax Increments-TIF #7	3,370,617	56.0%
10,825	13,914	14,119	14,119	14,461	111-4100-070	Computer Exemp-TIF #7	14,461	0.2%
-	-	-	13,567	13,567	111-4200-070	Perl Property Exemption Aid #7	66,917	1.1%
15,850	21,305	66,272	63,700	113,000	151-4100-070	Interest Rev-TIF #7	66,230	1.1%
10,000	2,880	-	-	-	191-4300-070	Developer Fees-TIF #7	-	0.0%
-	-	3,737,255	1,260,780	1,260,780	191-4500-070	Proceeds from Long Term Debt	2,500,000	41.5%
-	-	-	-	-	191-4510-070	Premium from Long Term Debt	-	0.0%
<b>1,431,888</b>	<b>2,064,547</b>	<b>6,168,911</b>	<b>4,422,017</b>	<b>4,418,351</b>		<b>TOTAL</b>	<b>6,018,225</b>	<b>100.0%</b>

## TIF DISTRICT #8 (STATE STREET OVERLAY)

### SUMMARY

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a \$1,500,000 Municipal Revenue Obligation equal to 70% of the increment generated by the project.

The incremental value increased \$5,562,200 to \$29,274,700 in 2019 representing a 12.24% increase. The fund balance as of 12/31/20 is estimated to be \$1,616,435



### 2019 CHANGES

- The transfer to capital increases \$320,000 reflecting the cost incurred by the TIF for the reconstruction of State Street.

### 2020 CHANGES

- Revenues increase \$134,069 largely due to an increase in the incremental value. Most of that increase is correcting for a mistake in 2019. It is expected the value will then normalize in 2021.
- There are no significant changes to expenditures.



TIF #8								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
14,288	259,636	351,289	353,318	343,874	111-5650-060	Municipal Revenue Oblig	354,000	97.8%
9,892	2,867	1,379	3,675	20,000	111-5810-080	Sundry Contr Serv-TIF #8	6,675	1.8%
-	150	-	150	150	111-5900-080	Other Expense-TIF #8	150	0.0%
109,307	250,944	768,036	-	320,000	192-5500-080	TSF to Capital Proj Fd-TIF #8	-	0.0%
-	-	869	2,000	2,000	192-5550-080	Tsf to Gen Fd - TIF #8	2,000	0.6%
<b>133,487</b>	<b>513,597</b>	<b>1,121,573</b>	<b>359,143</b>	<b>686,024</b>		<b>TOTAL</b>	<b>362,825</b>	<b>100.0%</b>

Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
40,818	406,545	585,662	547,354	537,849	101-4100-080	Tax Increments-TIF #8	663,720	92.8%
1,469	1,255	1,274	1,274	1,305	111-4100-080	Computer Exemp-TIF #8	1,305	0.2%
-	-	-	3,379	3,379	111-4200-080	Persl Property Exemption Aid #8	5,301	0.7%
8,258	16,544	40,333	29,000	38,000	151-4100-080	Interest Rev-TIF #8	44,750	6.3%
-	-	-	-	28,845	191-4300-080	Developer Fees-TIF #8	-	0.0%
<b>50,545</b>	<b>424,344</b>	<b>627,269</b>	<b>581,007</b>	<b>609,378</b>		<b>TOTAL</b>	<b>715,076</b>	<b>100.0%</b>

TIF DISTRICT #9 (THE 2100)

SUMMARY

The purpose of Tax Incremental Finance District Number 9 is redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of \$10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs. The actual District life is anticipated to be shorter based on actual development and increment revenue collections.

The value of the district is \$11,456,500 as of 1/1/2019 exceeding the initial projections. The fund balance as of 12/31/20 is estimated to be a negative \$23,670.



## 2019 CHANGES

- The Municipal Revenue Obligation payment decreased \$38,804 from the budget to \$181,196 as the budget was an estimate.

## 2020 CHANGES

### REVENUES DECREASE \$18,372

- TIF 9 tax increment decreases 19,596 to \$259,744

### EXPENDITURES DECREASE \$14,500

- The Municipal Revenue Obligation estimate is \$15,000 less than the 2019 estimate.

TIF #9								
Expenditures								
2016	2017	2018	2019	2015			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	220,000	181,196	111-5650-090	Municipal Revenue Oblig	205,000	76.4%
2,684	11,517	3,629	1,675	3,000	111-5810-090	Sundry Contr Serv-TIF #9	3,175	1.2%
32	150	95	150	150	111-5900-090	Other Expense-TIF #9	150	0.1%
(5,506)	10,310	(8,800)	-	-	192-5500-090	TSF to Capital Proj Fd-TIF #9	-	0.0%
-	3,112	-	1,000	1,000	192-5550-090	TSF to Gen Fd - TIF #9	1,000	0.4%
10,563	10,563	35,563	60,063	60,063	192-5600-090	TSF to Debt Service - TIF #9	59,063	22.0%
<b>7,773</b>	<b>35,652</b>	<b>30,487</b>	<b>282,888</b>	<b>245,409</b>		<b>TOTAL</b>	<b>268,388</b>	<b>23.6%</b>
Revenues								
2016	2017	2018	2019	2015			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	279,340	274,489	101-4100-090	Tax Increments - TIF#9	259,744	98.9%
-	239	243	243	249	111-4100-090	Computer Exempt - TIF# 9	249	0.1%
87	26	-	1,400	2,515	151-4100-090	Interest Revenue - TIF #9	2,618	1.0%
-	621	-	-	-	191-4300-090	Developer Fees - TIF #9	-	0.0%
<b>87</b>	<b>886</b>	<b>243</b>	<b>280,983</b>	<b>277,253</b>		<b>TOTAL</b>	<b>262,611</b>	<b>1.1%</b>

## TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

### SUMMARY

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and was no longer in use or viable for such. The buildings were obsolete and are not consistent with City's desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings were demolished and the site environmentally restored.

236 market rate apartment units were developed with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. The City anticipates making total project expenditures of approximately \$4,900,000 to undertake the projects listed in this Project Plan. This includes a Municipal Revenue Obligation of \$4,500,000 as well as \$400,000 for potential public capital improvements.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District.

The 2019 value increased 62% to \$56,398,300. However a significant portion of this increase is due to a reporting error that will then be corrected in the subsequent year. The 12/31/20 fund balance is estimated to be \$651,705.



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#### 2019 CHANGES

- The Municipal Revenue Obligation is increased \$217,902 to \$627,902 to reflect the actual amount paid.

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#### 2020 CHANGES

- Tax increment increases \$513,337 to \$1,278,671 reflecting the actual value and an estimated tax rate. However, much of this increase is a reporting error and will be corrected in the subsequent year.
- The Municipal Revenue Obligation increase by \$237,000 to \$647,000 due to an increase in assessed value. It is important to note that MRO payment is not affected by the reporting error discussed above.
- The transfer to capital increases from \$0 to \$154,500 which reflects 10% of the project cost for the repaving of North Avenue from Mayfair to 117<sup>th</sup> Street which is scheduled for 2020.

TIF #10								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted	Estimated	Acct #	Name	Budget	Total
-	-	368,877	410,000	627,902	111-5650-010	Municipal Revenue Obligation	647,000	80.3%
8,010	10,191	1,379	1,675	1,675	111-5810-010	Sundry Contr Serv - TIF #10	3,175	0.4%
-	150	-	150	150	111-5900-010	Other Expenses - TIF #10	150	0.0%
26,489	37,738	-	-	-	192-5500-010	TSF to Capital Proj Fd-TIF #10	154,500	19.2%
-	5,194	207	1,000	1,000	192-5550-010	TSF to Gen Fd-TIF #10	1,000	0.1%
<b>34,499</b>	<b>53,273</b>	<b>370,463</b>	<b>412,825</b>	<b>630,727</b>		<b>TOTAL</b>	<b>805,825</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted	Estimated	Acct #	Name	Budget	Total
-	-	480,062	765,334	752,044	101-4100-010	Tax Increments - TIF# 10	1,278,671	98.0%
-	-	-	2,770	2,770	111-4200-010	Persl Property Exemption Aid #1	-	0.0%
-	-	3,324	7,400	10,000	151-4100-010	Interest Revenue - TIF #10	25,498	2.0%
-	10,318	-	-	-	191-4300-010	Developer Fees - TIF #10	-	0.0%
-	<b>10,318</b>	<b>483,386</b>	<b>775,504</b>	<b>764,814</b>		<b>TOTAL</b>	<b>1,304,169</b>	<b>100.0%</b>

## TIF DISTRICT #11 (THE VILLAGE)

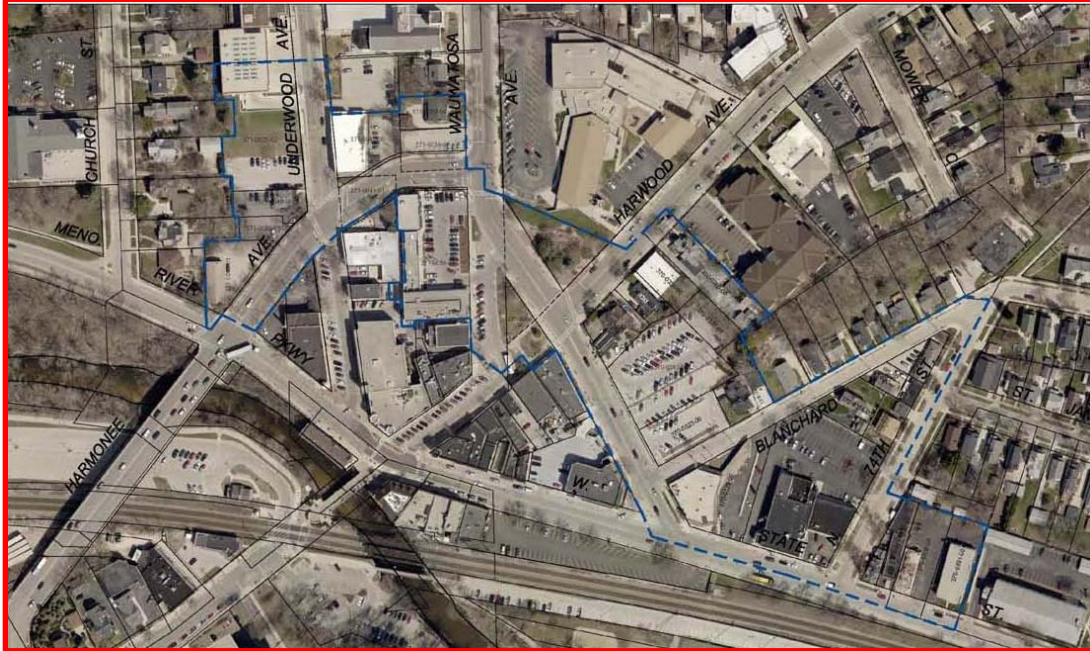
### SUMMARY

Tax Incremental District Number 11 is a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately \$14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases. The expenditures include a \$3,926,500 Municipal Revenue Obligation to the developer of the State Street Station project as well as \$2,875,000 in public capital construction costs associated with the State Street Reconstruction project.

As a result of the creation of this district, the City projects that additional land and improvements value of approximately \$27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

Based on the Economic Feasibility Study, this district would be expected to generate sufficient tax increments to recover project costs for phases I-IV by the year 2034; 8 years earlier than the 27 year maximum life of this District. Costs for Phase V would require the district to remain open for the full 27 Years.

Incremental value increased 8.5% to \$26,328,100. The 12/31/2020 fund balance is estimated to be a negative \$304,428 due the initial cash financing of infrastructure that will be earned back over time.



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#### 2019 CHANGES

##### EXPENDITURES INCREASE \$65,700

- The Municipal Revenue Obligation is decreased \$50,230 as the 2019 amount was an estimate.
- Transfer to capital is increased from \$0 to \$105,000 to account for final costs associated with the State Street project.

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#### 2020 CHANGES

##### REVENUES INCREASE \$65,257

- Property tax increment increases \$57,014 to \$596,915 based on actual property value and an estimated tax rate.

##### EXPENDITURES INCREASE \$124,150

- The Municipal Revenue Obligation increases from \$346,500, to \$435,000 based on the actual value and an assumed tax rate.
- The Transfer to Debt Service increases \$50,000 to \$131,713 based on the debt schedule – no new debt is issued.

TIF #11								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	181,286	346,500	296,270	111-5650-011	Municipal Revenue Obligation	435,000	54.0%
21,566	19,649	12,366	15,328	26,258	111-5810-011	Sundry Contr Serv - TIF #11	4,628	0.8%
-	150	11,479	150	150	111-5900-011	Other Expenses - TIF #11	-	0.0%
1,332,061	879,358	295,746	-	105,000	192-5500-011	TSF to Capital Proj Fd-TIF #11	-	0.0%
-	21,348	4,416	8,500	8,500	192-5550-011	TSF to Gen FD - TIF #11	5,000	0.9%
-	77,400	81,713	81,713	81,713	192-5600-011	TIF 11 TSF to Debt Service	131,713	22.9%
<b>1,353,627</b>	<b>997,905</b>	<b>587,006</b>	<b>452,191</b>	<b>517,891</b>		<b>TOTAL</b>	<b>576,341</b>	<b>24.5%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	11,210	303,161	539,901	530,526	101-4100-011	Tax Increments - TIF #11	596,915	98.0%
-	2,293	2,327	2,327	2,383	111-4100-011	Computer Exempt TIF #11	2,383	0.4%
-	-	-	1,749	1,749	111-4200-011	Persl Property Exemption Aid #1	7,217	1.2%
470	3,156	1,486	-	1,764	151-4100-011	Interest Rev - TIF #11	2,719	0.4%
-	-	-	-	-	191-4300-011	Developer Fees - TIF #11	-	0.0%
2,295,000	-	-	-	-	191-4500-011	Proceeds from Long Term Debt	-	0.0%
68,532	-	-	-	-	191-4510-011	Premium from Long Term Debt	-	0.0%
<b>2,364,002</b>	<b>16,659</b>	<b>306,974</b>	<b>543,977</b>	<b>536,422</b>		<b>TOTAL</b>	<b>609,234</b>	<b>100.0%</b>

## TIF DISTRICT #12 – MAYFAIR HOTEL

The District is created as a “Rehabilitation - conservation District”. The City anticipates making total project expenditures of approximately \$19,700,000 to undertake the projects listed in this Project Plan.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$53,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.



The primary development at this time is the rehabilitation of the former 12-story US Bank building into a 196 room Renaissance Hotel with an estimated value of \$31,175,000. The City provided a Municipal Revenue Obligation totaling \$13,843,674 (approximately \$8.8 million present value) towards this project.

This District would be expected to generate sufficient tax increments to recover all project costs by the year 2040; 7 years earlier than the 27 year maximum life of this District.

The 2019 incremental value increased from \$0 to 509,700 as construction had just begun. The 12/31/20 fund balance is estimated to be negative \$214,682 due to the cash financing of a portion of the North Avenue reconstruction project which will be earned back over time.

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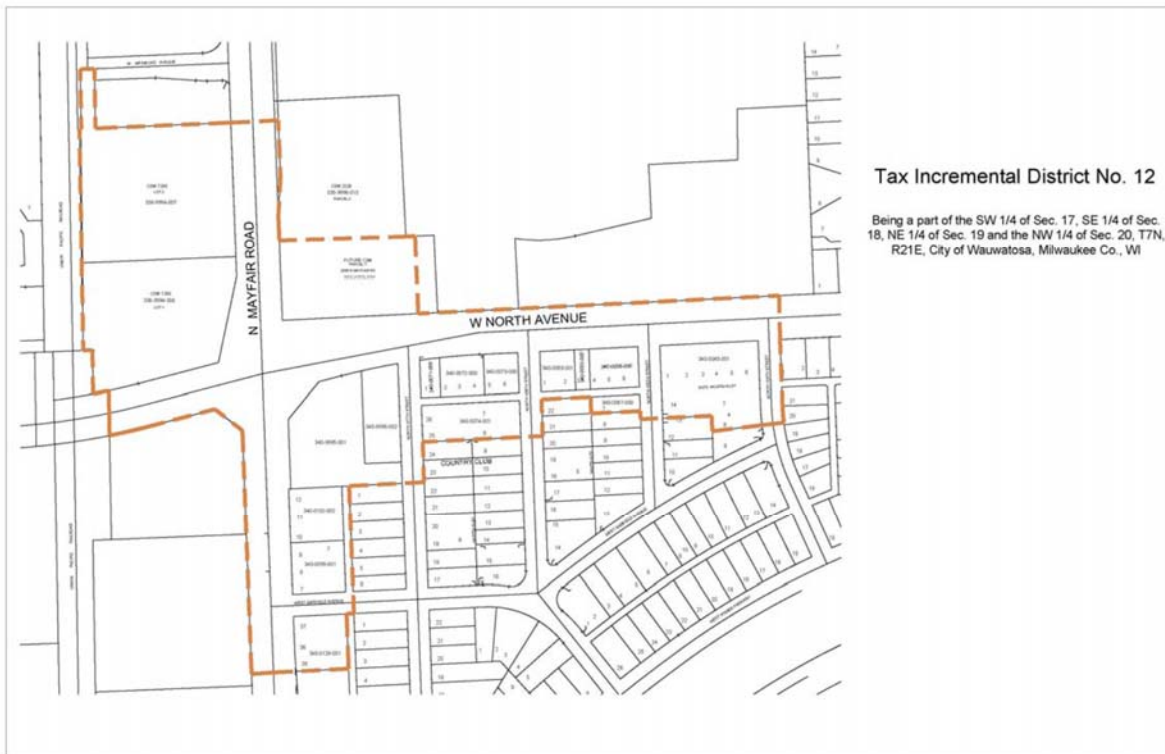
#### 2019 CHANGES

- No significant changes

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#### 2020 CHANGES

- The District will earn its first year of increment totaling \$11,556
- \$9,178 is budgeted for professional services including an annual audit and third-party construction inspection.
- The transfer to capital increases from \$0 to \$154,500 which reflects 10% of the project cost for the repaving of North Avenue from Mayfair to 117<sup>th</sup> Street which is scheduled for 2020.



## TIF #12

### Expenditures

2016 Actual	2017 Actual	2018 Actual	2019 Adopted Budget	2019 Estimated	Acct #	Name	2020 Budget	% of Total
-	-	-	-	-	111-5650-012	Municipal Revenue Oblig TIF #12	-	0.0%
-	-	28,000	11,278	20,000	111-5810-012	Sundry Contractual Serv TIF #12	9,178	5.4%
-	118	1,070	150	150	111-5900-012	Other Expense - TIF #12	150	0.1%
-	-	-	-	-	192-5500-012	TSF to Capital Projects Fd #12	154,500	91.5%
-	-	11,572	6,500	6,500	192-5550-012	TSF to Gen Fd - TIF #12	5,000	3.0%
-	-	-	-	-	192-5600-012	TIF #12-TSF to Debt Service	-	0.0%
-	118	40,642	17,928	26,650		<b>TOTAL</b>	<b>168,828</b>	<b>100.0%</b>

### Revenues

2016 Actual	2017 Actual	2018 Actual	2019 Adopted Budget	2019 Estimated	Acct #	Name	2020 Budget	% of Total
-	-	-	-	-	101-4100-012	Tex Incrdements - TIF #12	11,556	100.0%
-	-	10,000	-	-	191-4300-012	Developer Fees - TIF #12	-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	10,000	-	-		<b>TOTAL</b>	<b>11,556</b>	<b>100.0%</b>



# WISCONSIN RETIREMENT SYSTEM

## PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired city employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2020 all employees enrolled in the Wisconsin Retirement System will contribute 6.75% of salary towards their pensions. The table below provides a break-out of rates by employee group for 2020.

2020	Empl- oyee	Empl- oyer	Total
<b>General</b>	6.75%	6.75%	13.50%
<b>Electeds</b>	6.75%	6.75%	13.50%
<b>Police</b>	6.75%	11.82%	18.57%
<b>Fire</b>	6.75%	16.42%	23.17%

2019	EE Change	ER Change	Change
13.10%	0.20%	0.20%	0.40%
13.10%	0.20%	0.20%	0.40%
17.44%	0.20%	0.93%	1.13%
21.84%	0.20%	1.13%	1.33%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin

Beginning in 2018, alder persons elected after July 1, 2011 are not eligible for a pension unless they held a prior position in a WRS participating government.

For the 2020 Budget, \$3,546,431 is included for the employer pension contribution (all funds). This represents an increase of \$295,051 (9.1%) from the 2019 Adopted Budget due to an increase in the rate and total wages.

# SOCIAL SECURITY

## PURPOSE

This account facilitates the funding of the City's portion of Social Security and Medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The city's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2018 is \$128,400

For the 2019 Budget \$1,973,280 is budgeted for all funds Social Security and Medicare employer contributions as compared to \$1,923,206 in the 2018 Budget. The \$50,074 increase is due to the assumed cost of living adjustment, step and performance increases.

# WORKERS COMPENSATION

## PURPOSE

This fund mitigates the City's safety and workers compensation risk.

## PROGRAMS/SERVICE LINES

### EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives.
- Facilitate new DPW safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with Aegis on matters of employee safety.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 808,855	\$ 809,319	\$ 464
Rev	\$ 802,407	\$ 808,338	\$ 5,931
Net	\$ (6,448)	\$ (981)	\$ 5,467
FTE's	-	-	-

### MAJOR CHANGES

- 3.3% increase in claims budget offset by reduction in contractual services
- 20% increase in insurance premiums

### WORKERS COMPENSATION SERVICES

- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with Aegis on matters of workers compensation.

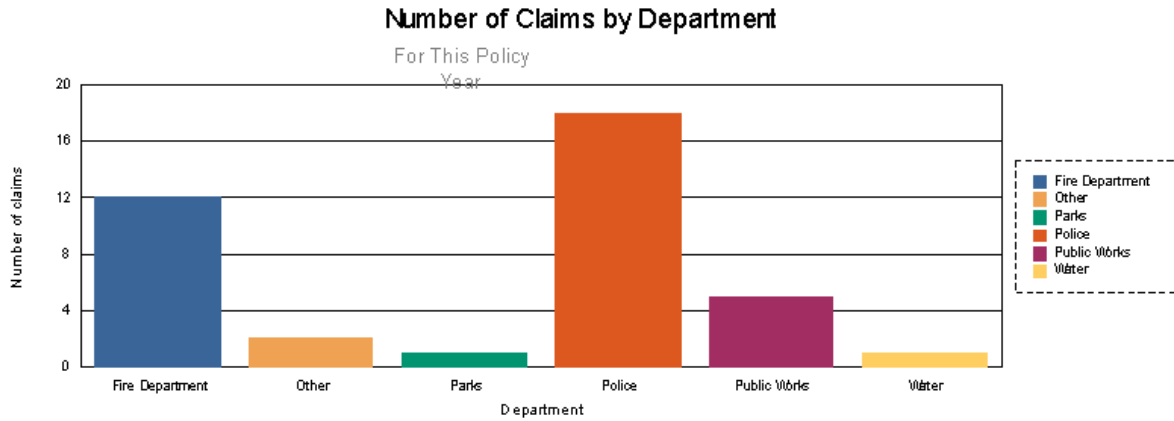
## 2019 GOALS

- Transition from contracted safety services to in-house staffing
- Take initial steps to create an integrated safety and worker's compensation program with the goal of overall risk mitigation
- Monitor progress of contract and success of programs

## 2018 BUDGETARY CHANGES

- While no changes are made to the 2018 budget, the City has incurred 39 claims through the end of August for an estimated cost of \$417,557 as compared to 24 claims for an estimated cost of \$312,945 during this same period as last year. This is above the five-year annual average

number of claims (39) and the total average cost of claims of \$459,143 (adjusted for inflation). While \$600,000 was budgeted for claims, given the volatile nature of workers compensation, no adjustment has been made to the budget. The table below depicts the claims to date by department.



### Departmental Share of Total Incurred (%)

For This Policy Year



## 2019 BUDGETARY CHANGES

- The insurance claims budget is increased \$20,000 to \$620,000 in order to account for medical inflation. The five-year average adjusted for medical inflation is \$459,143. The claims budget is allocated among departments based on their 3-year average of total claims. Thus the distribution of this total between departments shifts as shown in the table below.

	2018	2019	Change	%
<b>General Government</b>	21,000	23,000	2,000	10%
<b>Fire Department</b>	159,000	80,000	-79,000	-50%
<b>Police Department</b>	267,000	396,000	129,000	48%
<b>Public Works Department</b>	145,000	112,000	-33,000	-23%
<b>Water Utility</b>	8,000	9,000	1,000	13%
<b>Total</b>	600,000	620,000	20,000	3%

- Sundry contractual and third party administration fees decrease \$18,683 as more safety services are provided with in-house staff.
- Premiums for stop-loss insurance increase \$10,924 to \$66,000 due to anticipated 7% increase in premium and a true-up of 2017 audited payroll on which the premium is based.
- Due to changes in the three-year departmental claims averages described above, there are shifts in the transfers that fund the Worker Compensation program. The transfer from the General Fund increases 9.0% to \$721,581 while the transfer from the water utility increases 11.6% to \$11,238 and the transfer from internal service funds decreases 21% to \$69,588.
- Interest earnings are eliminated as a revenue source due to a change in policy in how interest earnings are allocated. See the Finance Department narrative for more information. This results in an \$8,550 decrease in revenue.

## BUDGET SUMMARY TABLE

Workers Compensation Fund #09								
			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
294,750	302,395	348,064	396,000	571,645	211-5100	Claims-Police Dept.	396,000	48.9%
77,489	61,910	135,509	80,000	115,484	211-5200	Claims-Fire Dept.	80,000	9.9%
86,974	92,476	446	112,000	161,677	211-5300	Claims-Public Works	112,000	13.8%
(6,416)	23,771	9,428	23,000	33,202	211-5400	Claims-All Other	23,000	2.8%
8,945	4,371	27,412	9,000	12,992	211-5500	Claims-Water Utility	9,000	1.1%
19,173	30,803	33,243	41,973	30,918	221-5100	Wages	39,495	4.9%
3,150	12,483	15,435	17,530	15,961	221-5190	Fringe Benefits	18,625	2.3%
52,453	59,995	62,310	66,000	66,000	221-5200	Excess Coverage Premium	67,823	8.4%
50	120	120	120	120	221-5315	Phone Stipend	144	0.0%
7,880	-	26,795	26,795	26,795	221-5800	Management Service Fees	26,795	3.3%
3,205	19,751	60,788	30,437	30,437	221-5810	Sundry Contractual Service	30,500	3.8%
6,517	5,961	2,772	6,000	6,000	221-5900	Other Expenditures	5,937	0.7%
<b>554,170</b>	<b>614,036</b>	<b>722,322</b>	<b>808,855</b>	<b>1,071,231</b>		<b>TOTAL</b>	<b>809,319</b>	<b>100.0%</b>
			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
4,783	11,100	28,860	-	-	211-4200	Interest Earned	-	0.0%
657,979	699,222	460,566	721,581	721,581	221-4100	Transfer from General Fund	732,832	90.7%
9,867	(1,959)	23,518	11,238	11,238	221-4200	Transfer from Water Utility	25,016	3.1%
-	-	-	-	-	221-4400	Transfer from Health/Life	-	0.0%
76,972	62,687	33,603	69,588	69,588	221-4500	Transfer from Internal Service	50,490	6.2%
<b>749,601</b>	<b>771,050</b>	<b>546,547</b>	<b>802,407</b>	<b>802,407</b>		<b>TOTAL</b>	<b>808,338</b>	<b>100.0%</b>

# DENTAL INSURANCE RESERVE FUND

## PURPOSE

This fund provides dental insurance to eligible employees.

- Two plan options available for employees:
  - Self-insured PPO plan
  - Fully-insured HMO plan
- Eligibility for 2019:
  - Full-time City employees
    - Contribute 30% of the premium
  - Part-time City employees regularly scheduled to work 20 or more hours per week
    - Contribute 30% of the premium

	2019	2020	Change
Exp	\$ 394,062	\$ 400,242	\$ 6,180
Rev	\$ 394,048	\$ 400,249	\$ 6,201
Net	\$ (14)	\$ 7	\$ 21
FTE's			-

## 2019 BUDGETARY CHANGES

12-311-5100-000 Management Services Fees: re-estimate to account for change in plan enrollment

12-321-5200-000 Care Plus Premiums: re-estimate to account for change in plan enrollment

## 2020 BUDGETARY CHANGES

No significant budget changes.

**BUDGET SUMMARY**

Dental Insurance Fund Reserve Fund #12								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
12,594	11,559	11,257	11,484	12,058	321-5100	Management Service Fees	12,086	3.0%
138,310	145,720	156,409	159,930	162,740	5200-5900	Operating Expenditures	163,546	40.9%
215,435	217,187	212,561	222,648	222,648	311-5400	Dental Claims (self-insured)	224,610	56.1%
<b>366,339</b>	<b>374,466</b>	<b>380,227</b>	<b>394,062</b>	<b>397,446</b>		<b>TOTAL</b>	<b>400,242</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
110,537	112,377	116,005	116,201	116,201	311-4100	Employee Contributions	117,774	29.4%
536	1,259	3,064	-	-	311-4200	Interest Earned	-	0.0%
5,779	7,438	6,860	10,000	10,000	311-4400	COBRA Contribution	4,500	1.1%
222,007	235,219	221,457	220,598	220,598	321-4100	Transfer from Gen Fund	228,459	57.1%
11,113	9,795	9,795	15,050	15,050	321-4200	Transfer from Water Utility	14,552	3.6%
27,433	28,305	32,179	32,199	32,199	321-4500	Transfer from Internal Service	34,964	8.7%
<b>377,405</b>	<b>394,393</b>	<b>389,360</b>	<b>394,048</b>	<b>394,048</b>		<b>TOTAL</b>	<b>400,249</b>	<b>100.0%</b>

# HEALTH/LIFE FUND

## PURPOSE

This fund exists to provide key benefits to attract, retain and engage a talented and efficient workforce.

## PROGRAMS/SERVICE LINES

### HEALTH INSURANCE

- Self-insured plan up to \$75,000
- Eligibility:
  - FT Employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 27% of the premium.
    - 98% of FT employees participate in the wellness program
  - PT Employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan (single coverage only) at their own cost
  - ACA eligible FT employees (average of 30 or more hours per week) are eligible to participate in the health plan (single or family coverage) at their own cost
  - Eligible pre-65 retirees:

	2019	2020	Change
Exp	\$ 10,281,517	\$ 10,710,420	\$ 428,903
Rev	\$ 10,235,345	\$ 10,685,180	\$ 449,835
Net	\$ (46,172)	\$ (25,240)	\$ 20,932
FTE's			-

Employment Group	Hire Date	City Contribution to Health Insurance
Police Union	Prior to 1/1/91	110%
	After 1/1/92, but prior to 1/1/08	95%
	After 1/1/08, but prior to	50%
	After 8/7/19	\$700 monthly discount
Fire Union	Prior to 1/1/92	110%
	After 1/1/92, but prior to 1/1/08	95%
	After 1/1/08	50%
Police & Fire Supervisors	Prior to 9/1/91	110%
	After 9/1/91, but prior to 1/1/08	95%
	After 1/1/08	50%
Non-Rep	Prior to 9/1/91	110%
	After 9/1/91, but prior to 1/1/08	95%
	After 1/1/08, but prior to 1/1/15	15%-50% based on years of service
	After 1/1/15	No City paid benefit



- Major Health Insurances Changes for 2020:
  - Premium equivalent rate increase from 2019 to 2020 = 3.3%
  - Projected medical/RX claims increase 1.86%
  - Specific stop loss increase 29%

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## WORKPLACE CLINIC

- The City's Workplace Clinic opened in June 2016.
- The Workplace Clinic is operated by Froedtert Workforce Health and is open 20 hours per week.
- The Workplace Clinic is available to all employees, retirees, spouses and dependent children (ages & 2 up) who are on the City's health insurance plan.

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## VISION INSURANCE

- Fully insured benefit
- Eligibility:
  - FT employees. The vision premium is built into the health insurance premium.
  - PT employees regularly scheduled for 20 or more hours per week can participate in the plan at their own expense.

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## LIFE INSURANCE

- Active Employee Eligibility:
  - Fully-insured benefit for full-time active employees up to amount of 1x annual base salary.
  - Fully-insured dependent life benefit for full-time active employees up to \$1,500 for spouse and \$750 for dependent children.
  - Fire union employees have the option to take either a benefit up to an amount of 1.2x annual base salary or a benefit of up to an amount of 1x annual base salary with dependent life coverage of \$3,000 for spouse and \$1,500 for dependent children.
- Retiree Eligibility:
  - Fully-insured benefit up to amount of 1x annual base salary at time of retirement. Retiree pays the cost of premium and this benefit ends at age 65.
  - Self-insured benefit for retirees up to \$3,500 (different calculation for those hired prior to 1974).

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## RETIREMENT HEALTH SAVINGS ACCOUNT

- City sponsored health savings plan
- Funding is done through:
  - Annual sick leave conversion
  - One-time lump sum payment by the City
  - Sick leave conversion at retirement (for employees hired after 1/1/2008 and before 1/1/2015, with the exception of Police & Fire Supervisors and Union employees)
- Eligibility:
  - FT active employees are eligible to participate following 1 year of service with the City

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## WELLNESS PROGRAM

- The City cares about the health and well-being of its employees, and in that spirit we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting personal wellness goals.
- Participation in the wellness program is voluntary. However, it does come with an incentive; employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Employees who participate in wellness pay a 15% premium, employees who opt out pay a 27% premium.
- The Core Wellness Steps are:
  - Online Health Questionnaire
  - Biometric and Health Education Appointment
  - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes-based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
  - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
    - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
    - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.
  - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS or complete the Reasonable Alternative Standard process
  - Those employees that do not meet the above requirement but do complete the remainder of the core wellness steps will pay an additional \$600 (annually) on top of their 15% premium contribution.
- In 2018, the average PHRS was 79.71.
- 96% of participating employees qualified for the highest City contribution for health insurance for the 2019 plan year.
- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to employees, and we have designed our wellness resources with that goal in mind. Some examples of these resources include: Onsite Wellness Coaching, Nutrition Support, Behavioral Health benefits, Onsite Physical Activity opportunities and a Fitness Center Reimbursement Program.

## 2019 ACHIEVEMENTS

Strategic Plan Area of Focus: Compensation system, pay for performance and performance evaluation programs. The following directly contribute to the City's compensation system.

- Completed Request for Proposal for Workplace Clinic and Wellness Programming.
  - Continued growth and utilization of the Workplace Clinic.
    - In 2018, there were a total of 850 visits at the Workplace Clinic
    - The clinic was most frequently used for: blood pressure checks, medication refills, immunizations, upper respiratory infections, acute sinusitis, coughs and sore throats.
    - Offered pop-up clinic event at DPW
  - Completed Workplace Clinic Engagement survey
  - Enhancements to Wellness Coaching program, include expanding the Fitness Coaching program to the Fire Department and DPW and offering wellness booths or tailored presentations at the request of various departments
  - Offered 3 wellness challenges: Maintain Don't Gain, Better Bites and Make a Move
  - Sponsored a 4-week Stress Reduction program
  - Opened new fitness center at DPW
- Successfully completed the City's required ACA 1094/1095C reporting

## 2020 GOALS

Strategic Plan Areas of Focus: Compensation system, pay for performance and performance evaluation programs:

- Partner with Workplace Clinic provider on continued utilization strategies for the clinic
- Establish strategic plan for cost constraint while continuing to preserve an attractive benefits package for retention and recruitment purposes
- Reduce employee health risk through outcomes-based wellness program
- Increase communication and marketing of City benefits and wellness programming
- No major wellness programming changes in 2020
  - Focus will continue to be on creating a culture of wellness. This will involve working with department directors and other supervisors to create strategies unique to their operational areas.

## 2019 BUDGETARY CHANGES

16-311-4400-000 COBRA Contributions: Re-estimate to account for higher than anticipated COBRA revenues.

16-321-5100-000 Administrative Fees: Re-estimate to account for 10/1/2019 stop loss renewal

16-321-5210-000 Vision Premiums: Re-estimate to account for change in enrollment

16-321-5100-000 Life Insurance Premiums: Re-estimate to account for change in enrollment

## 2020 BUDGETARY CHANGES

16-321-5100-000 Administrative Fees: 2020 budget accounts for an estimated 29% increase to specific stop loss premiums over 2019

## BUDGET SUMMARY TABLE

Health/Life Insurance Reserve Fund #16								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
23,983	17,185	661	-	-	311-5100	Health Claims	-	0.0%
6,316,379	7,392,446	7,182,377	6,785,520	6,785,520	311-5191-100	Health Claims	6,911,788	64.5%
-	-	-	438,553	438,553	311-5191-200	HRA Contribution	425,039	4.0%
-	-	(727,756)	-	-	311-5194	OPEB Expense	-	0.0%
30,500	38,500	24,500	40,000	40,000	311-5600	Life Ins Claims	40,000	0.4%
39,491	40,463	31,412	38,480	38,480	319-5100-5190-000	Wages	37,665	0.4%
76,547	79,500	83,456	86,090	86,090	319-5100-5190-100	Wages-Wellness	89,142	0.8%
14,397	14,391	12,754	16,695	16,695	319-5190-990	Fringe Benefits	15,971	0.1%
27,784	28,005	34,019	34,622	34,622	319-5190-995	Fringe Benefits-Wellness	36,438	0.3%
1,524,030	1,704,362	1,872,390	2,313,608	2,407,675	321-5100	Administrative Fees	2,659,173	24.8%
120,771	122,666	126,519	133,210	138,546	321-5210, 5220	Premiums	135,253	1.3%
206,822	179,870	185,553	195,068	195,068	321-5300-5900	Operating Expenditures	205,613	1.9%
-	-	-	-	-	321-5950	Capital Outlay	-	0.0%
-	21,335	-	50,000	50,000	322-5950	Capital Outlay-Wellness	-	0.0%
115,881	110,305	113,287	149,671	149,671	322-5200-5900	Op Expenditures-Wellness	154,338	1.4%
54,251	-	-	-	-	921-5103	Transfer to Capital Proj Fund	-	0.0%
-	-	-	-	-	921-5108	Transfer to General Liability	-	0.0%
-	-	-	-	-	921-5110	Transfer to Workers Comp	-	0.0%
<b>8,550,836</b>	<b>9,749,028</b>	<b>8,939,172</b>	<b>10,281,517</b>	<b>10,380,920</b>		<b>TOTAL</b>	<b>10,710,420</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
952,013	929,570	947,770	968,970	968,970	311-4100	Employee Contributions	998,696	9.3%
20,365	45,803	107,928	-	-	311-4200	Interest Earned	-	0.0%
87,902	116,150	92,649	77,747	77,747	311-4300	Retiree Contributions	75,686	0.7%
10,649	13,848	30,571	18,000	47,000	311-4400	Cobra Contributions	31,869	0.3%
286,320	372,402	427,670	284,202	284,202	311-4900	Rx Rebates	349,396	3.3%
7,212,610	7,152,739	6,954,095	7,318,818	7,318,818	321-4100	Transfer from General Fund	7,585,457	71.0%
433,006	391,537	390,428	499,322	499,322	321-4200	Transfer from Water Utility	483,169	4.5%
616,352	595,535	1,010,453	1,068,286	1,068,286	321-4500	Transfer from Other Fund	1,160,907	10.9%
<b>9,619,217</b>	<b>9,617,584</b>	<b>9,961,564</b>	<b>10,235,345</b>	<b>10,264,345</b>		<b>TOTAL</b>	<b>10,685,180</b>	<b>100.0%</b>

## PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

# SANITARY SEWER RESERVE

## PURPOSE

The sanitary sewer budget funds inspections, cleaning, and repair of the City's sanitary sewers.

## PROGRAMS/SERVICE LINES

The sanitary sewer cleaning program covers over 800,000 lineal feet of sanitary sewer on an approximately three year cycle; troubled areas are inspected more often. Sanitary sewers are inspected ahead of road projects and also routinely inspected to determine necessary repairs. The sanitary sewer repair program is necessary to keep the system in good condition. Most repairs are done in conjunction with planned street improvement projects.

## 2019 ACHIEVEMENTS

- As of July 29, 2019, 76,032 feet of sanitary sewer lines have been cleaned, averaging 2,622 feet daily.
- As of August 2, 2019 Operations responded to 47 sanitary sewer calls.

## 2020 GOALS

- Continue with the successful sanitary lateral grouting program making use of MMSD's PPII funding.
- In 2018, the DOJ Mandated Sanitary Sewer manhole repair program will continue.
- As in past years \$250,000 of operating revenue is to be set aside for further TV inspections, rainfall simulation testing, and flow monitoring of sanitary sewer systems outside of paving projects.
- Utilize the GIS system to locate areas that have been relined, cleaned or repaired to aid in the efficiency of the sanitary sewer cleaning program.
- Staff will be rightsizing the cleaning schedule to reflect priority areas requiring more frequent cleaning, reducing cleaning where the frequency was perhaps too great, better targeting areas where problems have occurred, and re-programming labor into other pressing areas.
- Explore the future use of the GIS system for tracking maintenance and repairs.

## 2019 BUDGETARY CHANGES

LOCAL CHARGES REVENUE

INCREASE 35,898

Local charge revenue is increased by \$35,898 to \$6,119,913.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 8,406,136	\$ 9,223,206	\$ 817,070
Rev	\$ 10,361,256	\$ 11,015,953	\$ 654,697
Net	\$ 1,955,120	\$(20,239,159)	\$(22,194,279)
FTE's			-

## MAJOR CHANGES

- 8% RATE INCREASE RESULTING IN 6% BILL INCREASE
- ADDITIONAL \$800,000 FOR CASH FINANCING IN LIEU OF DEBT

## SEWER CONNECTION AND FLOW CHARGES REVENUE

DECREASE \$152,306

The Sewer Connection Charge and Flow Charge is based on a rate set by the Milwaukee Metropolitan Sewerage District. At the time of Budget Adoption, the rate for calculating this revenue is an estimate. The final rate increased resulting in an increase of sanitary revenue for sewer connection charges of \$152,306 to \$3,879,819. Correspondingly, the charge from MMSD to the City will decrease as well.

## MMSD PASS THROUGH CHARGE

DECREASE \$152,306

The amount paid to MMSD is increased to reflect the revised revenues discussed above.

## INTEREST EXPENSE

DECREASE \$44,809

As the 2018 bonds had not been issued by the time the 2019 Budget was adopted, interest expense was an estimate. The actual interest expense will be \$655,888.

## DEPRECIATION EXPENSE

INCREASE \$29,700

Based on a revised estimate of construction of sanitary sewer assets in 2019, the depreciation expense is increased \$29,700 to \$1,102,200.

## CARRYOVERS

The re-estimated budget reflects the already approved carryovers for the Lateral Program (\$1,376,647) and the DOJ Mandated Manhole rehabilitation project (\$248,040) and sewer evaluations (\$204,455).

## 2020 BUDGETARY CHANGES

## REVENUE

INCREASE \$654,697

The 2020 budget assumes an 8% rate increase to the sanitary sewer local charge. This results in a 7.6% increase in revenue totaling \$464,292 from the original budget. MMSD related revenue is anticipated to increase 2.6% or \$107,686.

This rate increase matches the long-term plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. This rate increase should be considered an estimate at this time as the 2019 debt has not yet been issued, therefore principal and interest amounts are estimates. Additionally, the 2020-2024 Capital Budget has not been finalized, which will also have an impact.

The chart below displays the impact of the rate increase on different types of customers as well as future projected increases through 2023.

Projected Sanitary Sewer Rate Increases												
	2012	2013	2014	2015	2016	2017	2018	2019	2020B	2021F	2022F	2023F
Rate Increase	0%	20%	13%	11%	11%	8%	4%	8%	8%	7%	7%	7%
Projected Bill increase	-1%	10%	7%	10%	7%	6%	7%	5%	6%	5%	5%	5%
Quarterly Residential Bill Est.	\$ -	\$ 84	\$ 90	\$ 99	\$ 106	\$ 113	\$ 120	\$ 126	\$ 134	\$ 141	\$ 149	\$ 157
Quarterly Restaurant Bill Est.	\$ 1,135	\$ 1,249	\$ 1,334	\$ 1,466	\$ 1,566	\$ 1,665	\$ 1,777	\$ 1,872	\$ 1,983	\$ 2,090	\$ 2,203	\$ 2,324
Quarterly Laundrymat Bill Est.	\$ 3,043	\$ 3,350	\$ 3,576	\$ 3,932	\$ 4,200	\$ 4,466	\$ 4,766	\$ 5,019	\$ 5,317	\$ 5,604	\$ 5,909	\$ 6,232
Quarterly Office Bldg Bill Est.	\$ 142	\$ 156	\$ 167	\$ 183	\$ 196	\$ 208	\$ 222	\$ 234	\$ 248	\$ 262	\$ 276	\$ 291

**MMSD CHARGES****INCREASE \$107,686**

The fees paid to MMSD, which equal the rate revenue collected on its behalf, increased for reasons as described above.

**INTEREST EXPENSE****DECREASE \$96,913**

As the 2019 debt has not yet been issued, interest expense is estimated to decrease \$96,913 to \$603,784 because actual interest expense in 2018 was less than budgeted. This does not factor in the decision to cash finance 2019 sanitary capital as it was made after the Executive Budget was created so this expense should decrease additionally.

**DEPRECIATION****INCREASE \$75,600**

The depreciation expense increases \$75,600 to \$1,148,100 reflecting the additional infrastructure that has been added.

**CASH FINANCING CAPITAL****INCREASE \$800,000**

Given historical spending, the private lateral program is reduced \$250,000 to \$750,000. This \$250,000 as well as an additional \$550,000 in rate funds is budgeted to cash finance capital in lieu of debt financing. This is intended to be an annual appropriation that will continue to grow over time as part of the rate structure. The current rate forecast does not yet take into account the interest savings from this approach.

## BUDGET SUMMARY TABLE

Sanitary Sewer Fund #04								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
193,516	206,940	139,134	257,253	257,253	5100 - 5190-900	Wages	266,758	2.9%
84,923	96,466	77,185	132,362	132,362	5190-990 - 5198-900	Fringe Benefits	141,347	1.5%
130,330	123,720	104,172	112,031	112,031	5500 - 5520	Internal Charges	115,503	1.3%
4,717,869	4,891,967	5,321,492	5,903,793	5,929,593	5200-5450, 5550-5900	Operating Expenditures	7,045,814	76.4%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
597,525	627,852	654,743	700,697	655,888	220-5300	Interest Expense	603,784	6.5%
269	-	-	-	-	5980-020	CMOM Compliance	-	0.0%
336,526	266,791	117,190	1,000,000	2,376,647	5980-025	Private Lateral Program	750,000	8.1%
24,565	33,138	234,137	250,000	508,041	5980-030	Manhole Rehab/DOJ Mandat	250,000	2.7%
208,570	278,531	231,446	50,000	254,455	5980-040	Sewer Evaluations	50,000	0.5%
2,556	3,363	2,976	-	1,737	5980-050	Scada System Upgrade	-	0.0%
<b>6,296,649</b>	<b>6,528,768</b>	<b>6,882,475</b>	<b>8,406,136</b>	<b>10,228,007</b>		<b>TOTAL</b>	<b>9,223,206</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
418,244	461,249	545,279	568,123	566,801	211-4100	Connection Charge Metro	594,881	5.4%
2,748,833	2,993,392	3,167,425	3,464,002	3,313,018	211-4110	Flow Charge Metro	3,544,930	32.2%
5,191,044	5,517,725	5,929,480	6,084,015	6,119,913	211-4120	Local Charge	6,548,307	59.4%
80,912	83,605	88,827	81,000	81,000	211-4200	Penalty Charges	83,000	0.8%
21,205	61,590	192,859	120,000	120,000	211-4250	Interest	200,000	1.8%
-	320	20,752	-	-	211-4300	Other Income	-	0.0%
866,100	(45,331)	443,174	-	-	221-4110	MMSD	-	0.0%
30,561	35,750	46,725	44,116	47,690	291-4300	Amort Bond Premium	44,835	0.4%
<b>9,356,899</b>	<b>9,108,300</b>	<b>10,434,521</b>	<b>10,361,256</b>	<b>10,248,422</b>		<b>TOTAL</b>	<b>11,015,953</b>	<b>100.0%</b>

## PERSONNEL SCHEDULE

\*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.



# STORM WATER MGMT RESERVE

## PURPOSE

The Storm Water Management Budget involves the inspecting, the cleaning, and the repairing of over 103 miles of storm sewers and 7,247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed midyear 2000.

## PROGRAMS/SERVICE LINES

### STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. Wisconsin Chapter NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

### STORM SEWER REPAIRS PROGRAM

Storm sewer repair involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

### LEAF COLLECTION PROGRAM

The program attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4,000 tons of leaves are collected annually.

### STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult-to-sweep parking lots, and islands.

### EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City is funding a portion of the Emerald Ash Borer (EAB) treatment program using storm water utility funds.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 2,871,301	\$ 2,896,276	\$ 24,975
Rev	\$ 5,488,659	\$ 5,777,044	\$ 288,385
Net	\$ 2,617,358	\$ 2,880,768	\$ 263,410
FTE's			-

## MAJOR CHANGES

- 5.0% rate increase in 2020

## 2019 ACHIEVEMENTS

- To be in compliance with the City's NR 216 permit, approximately 600 basins in the City must be cleaned annually. As of July 24th, crews had removed 82 tons of debris from 476 City catch basins. These numbers will increase throughout fall season. Currently, the Department is on a two year cleaning cycle for the City's catch basins.
- As of the July 25th, our street sweeping program has removed 589 tons of debris from city streets.
- All of the storm sewers and catch basins were tuck pointed or rebuilt in the 2019 sealcoat area.

## 2020 GOALS

- Continue inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Explore the future use of the GIS for tracking maintenance and repairs.

## 2019 BUDGETARY CHANGES

### REVENUES

INCREASE \$27,000

Revenues are forecasted to increase largely due to Storm Water interest revenue which is estimated to increase \$27,000 to \$70,000. This is due to delayed projects.

### DEPRECIATION EXPENSE

DECREASE \$25,800

Based on a revised estimate of construction of storm sewer assets in 2019, the depreciation expense is increased \$25,800 to \$837,200.

### INTEREST EXPENSE

DECREASE \$94,532

The \$678,237 included in the 2019 budget was an estimate as the debt had not yet been issued. It is re-estimated to \$583,705 based on the actual debt service schedule.

## 2020 BUDGETARY CHANGES

### STORM WATER FEES

INCREASE \$273,437

The 2020 Budget assumes a 5% increase in storm sewer rates in order to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. This results in an increase in storm water fees of \$273,437 to \$5,651,437. The table below shows the impact of this rate increase on different types of customers and future planned rate increases. It should be emphasized that 2020 rate increase is an estimate and may be impacted by final figures associated with the 2019 debt issuance and the finalization of the 2020-2024 Capital Improvement Plan.

Projected Storm Sewer Rate Increases												
	2012	2013	2014	2015	2016	2017	2018	2019	2020B	2021F	2022F	2023F
Rate Increase	0%	21%	17%	16%	11%	10%	6%	5%	5%	5%	0%	0%
Quarterly Residential Bill Est.	\$ 13.86	\$ 17	\$ 20	\$ 23	\$ 25	\$ 28	\$ 30	\$ 31	\$ 33	\$ 34	\$ 34	\$ 34
Quarterly Restaurant Bill Est.	\$ 342	\$ 415	\$ 486	\$ 564	\$ 627	\$ 690	\$ 731	\$ 768	\$ 806	\$ 846	\$ 846	\$ 846
Quarterly Laundrymat Bill Est.	\$ 35	\$ 42	\$ 49	\$ 57	\$ 63	\$ 70	\$ 74	\$ 78	\$ 82	\$ 86	\$ 86	\$ 86
Quarterly Office Bldg Bill Est.	\$ 256	\$ 311	\$ 364	\$ 422	\$ 470	\$ 517	\$ 548	\$ 575	\$ 604	\$ 634	\$ 634	\$ 634

## CONTRACTUAL SERVICES

INCREASE \$120,000

Contractual services increase \$120,000 due to a \$90,000 increase in sewer televising expenses. \$30,000 of the increase is for a contract for utility locating services; however, this is largely offset by decreased salary charges from the Water utility which had provided this service previously.

## INTEREST EXPENSE

DECREASE \$126,189

Interest expense on debt decreased \$126,189 to \$552,048 based on the debt schedules for outstanding debt and the assumed 2019 debt issuance.

## BUDGET SUMMARY TABLE

Storm Water Management Reserve Fund #17								
Expenditures								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	2019 Estimated	Acct #	Name	Budget	Total
287,929	331,279	330,446	380,062	380,062	5100	Wages	374,215	12.9%
128,155	157,269	171,704	200,058	200,058	5195	Fringe Benefits	206,833	7.1%
322,165	331,369	359,580	356,306	356,306	5500-5520	Internal Charges	373,635	12.9%
884,739	914,023	1,354,650	1,089,600	1,066,066	5200-5900	Operating Expenditures	1,201,744	41.5%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
838	968	1,004	1,000	1,000	5990	Insurance	3,233	0.1%
122,775	135,275	145,830	142,038	144,355	5980-040	Educational Grant	160,568	5.5%
33,872	37,658	22,152	24,000	24,000	5980-045	Emerald Ash Borer Treatmt	24,000	0.8%
2,750	7,688	-	-	-	5980-080	WPDES Permit Compliance	-	0.0%
487,096	567,646	-	678,237	583,705	340-5300	Interest Expense	552,048	19.1%
<b>2,270,319</b>	<b>2,483,175</b>	<b>2,385,366</b>	<b>2,871,301</b>	<b>2,755,552</b>		<b>TOTAL</b>	<b>2,896,276</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019				2020	% of
Actual	Actual	Actual	Adopted Budget	2019 Estimated	Acct #	Name	Budget	Total
4,333,766	4,790,088	5,107,554	5,378,000	5,380,948	311-4100	ERU Fees	5,651,437	97.8%
33,880	35,896	37,338	30,000	30,000	311-4200	Penalty Charges	34,000	0.6%
11,982	37,943	55,305	43,000	70,000	331-4100	Interest	50,000	0.9%
76,575	-	-	-	-	331-4200	Non-Point Source Grant	-	0.0%
25,977	36,933	42,577	37,659	45,332	331-4300	Amort Bond Premium	41,607	0.7%
78,399	539,640	592,656	-	-	331-4400	MMSD	-	0.0%
-	-	-	-	-	331-4500	Federal Reimbursement-BAB	-	0.0%
-	100,000	(1,041)	-	-	331-4600	DOT Reimbursement	-	0.0%
-	150,141	46,884	-	-	331-4900	Other Revenue	-	0.0%
<b>4,560,579</b>	<b>5,690,641</b>	<b>5,881,273</b>	<b>5,488,659</b>	<b>5,526,280</b>		<b>TOTAL</b>	<b>5,777,044</b>	<b>100.0%</b>

## PERSONNEL SCHEDULE

\*Personnel are allocated to this budget from Public Works Operations.

# WATER

## PURPOSE

The Water Budget involves the inspecting and repairing of over 203 miles of water main; 5,580 gate valves; 2,235 fire hydrants; and 15,500 standard and Orion water meters. It also involves responding to service calls (2,500 - including service leaks, high consumption, hit hydrants, etc), water main breaks, and other emergencies as needed.

## PROGRAMS/SERVICE LINES

### PUMPING

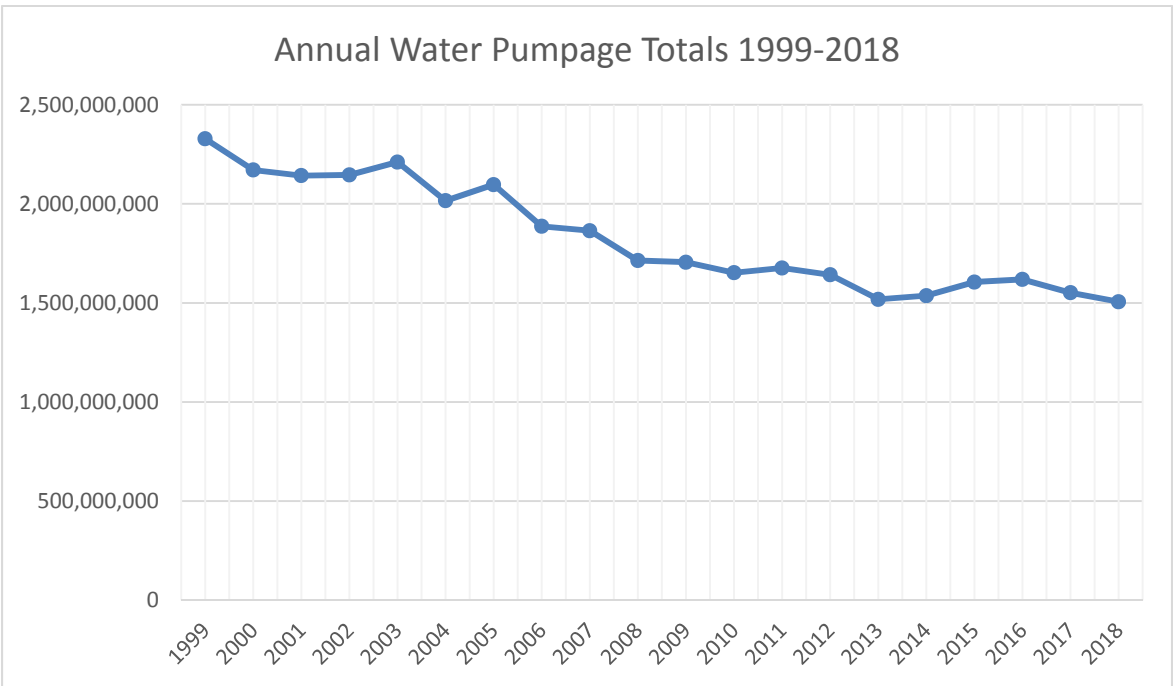
Develop water pumping schemes, maintain surplus capacities and select the most cost efficient ways to distribute water throughout the entire city twenty-four hours a day, seven days a week to meet the demands of customers. Also, to maintain attractive and structurally sound water facilities and grounds. The city currently operates four water pumping stations and four elevated water towers throughout the City in order to distribute drinking water at appropriate pressures throughout the City.

### BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 8,711,227	\$ 9,613,449	\$ 902,222
Rev	\$ 9,388,595	\$ 9,435,611	\$ 47,016
Net	\$ 677,368	\$ (177,838)	\$ (855,206)
FTE's	18.88	19.38	0.50

### MAJOR CHANGES

- 3% rate increase in 2020
- increase in service line maintenance expense
- Utilize private contractor, USIC, to locate all water, storm, and sanitary underground assets for Digger’s Hotline requests.



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## WATER TREATMENT AND TESTING

Remain in compliance with the rules and regulations as established by the United States Environmental Protection Agency (EPA) and the Wisconsin Department of Natural Resources.

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## TRANSMISSION AND DISTRIBUTION

Supply customers with an adequate volume of high quality water. Ensure water quality is safe for consumption. Repair and maintain the utility's water distribution system and water storage facilities with minimal interruption of services. Accurately meter and document water usage by customer in accordance with the Public Service Commission guidelines. The program includes preventative maintenance prior to paving, repair broken water mains, gate valve maintenance, repair service laterals and curb stops, meter services, meter testing and repair, distribution system records, water storage facilities maintenance, conduct hydrant inspections, repair or replace defective fire hydrants, hydrant painting, seasonal hydrant flushing, leak survey and other construction related activities.

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## CUSTOMER ACCOUNTS

Accurately read all water meters and complete readings to enable timely billing to customers. Submit accurate records for mailing of water billing statements to our customers in a timely manner.

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## ADMINISTRATIVE AND GENERAL

Properly account for all administrative functions of the Water Utility and efficiently manage the resources of the Utility.

## 2019 ACHIEVEMENTS

- Upgraded meter reading system from Read Center to Beacon, deployed 1 new gateway and replaced 1 malfunctioning gateway.
- Received 30 results from the water sampling initiative ran in conjunction with the Health Department, offered at no charge to homes with children under the age of 5 or expectant mothers.
- Repaired 55 water main breaks to date.
- Prepared elevated County Water Tower to be brought online and into our system. Successfully filled and brought tower online including full testing of how it will integrate with the existing water system.
- Phase One of the pumping station upgrade successfully bid and awarded, scheduled to start in September.

## 2020 GOALS

- Deploy 2 new gateways.
- Upgrade billing software from Harris GEMS to Tyler Munis.
- Roll out customer portal for Eye on water to all customers to view usage online and roll out Munis customer portal for history, usage and payment capabilities.
- Continue to utilize GIS for tracking assets and complete a system analysis for configuring new asset management system within Tyler Munis.
- Continue lead water sampling initiative in conjunction with the Health Department.
- Finalize discussion with the Milwaukee Regional Medical College and the Public Service Commission over the North Avenue main.
- Prepare for 2021 conventional rate increase to include a cash-financing expense.

## 2019 BUDGETARY CHANGES

### REVENUES

DECREASE \$13,000

Revenues are forecasted to decrease due to decreased consumption. The decrease was mostly in Metered Residential sales (\$43,000 decrease) and Metered Commercial sales (\$57,000). Much of this is offset by increased revenue from investment income (\$95,000) and Penalties (11,000).

### PURCHASED WATER

DECREASE \$106,400

When consumption goes down it impacts both revenue and costs, so with decreasing consumption there will be a decrease in the purchased water cost from Milwaukee Water Works. Water loss, from water main & service breaks and system leaks will also impact this number.

### FEES OUTSIDE SERVICES

INCREASE \$40,000

Additional work needed for the Milwaukee rate case and Milwaukee County grounds transfer analysis.

## 2020 BUDGETARY CHANGES

### WATER RATES

INCREASE \$77,000

The 2020 Budget assumes a 3% increase in water rates, starting mid-year, in order to fund capital improvements that address deferred maintenance as well as water main breaks. There is an anticipated 3% decrease in consumption due to water conservation, which amounts to a \$77,000 increase in revenue overall. The table below shows the impact of this rate increase on a quarterly residential bill and future planned rate increases.

Projected Water Rate Increases												
	2012	2013	2014	2015	2016	2017	2018	2019	2020B	2021F	2022F	2023F
Rate Increase	0%	21%	4%	3%	0%	19%	0%	3%	3%	23%	3%	3%
Quarterly Residential Bill Est.		\$ 96	\$ 99	\$ 102	\$ 102	\$ 122	\$ 122	\$ 125	\$ 129	\$ 159	\$ 164	\$ 169

Effect on average quarterly residential water bill:

- July 2019 Wauwatosa simplified rate case of 3% (Milwaukee put in for a 3% simplified rate increase as of September 2019, but no longer able to do pass through)
- November 2016 Wauwatosa conventional rate increase of 19.4%
- June 2015 Wauwatosa simplified rate increase of 2.9%
- November 2014 Pass through Milwaukee conventional rate increase of 2.8%
- June 2014 Pass through Milwaukee simplified rate increase of 0.8%
- June 2013 Pass through Milwaukee simplified rate increase of 0.9%
- March 2013 Wauwatosa conventional rate increase of 19.7%

### FEES OUTSIDE SERVICES

INCREASE \$30,000

Utilize a private contractor, USIC, to complete all Digger's Hotline Locates for Water, Storm, and Sanitary Utilities to allow additional water department staff time to complete preventative maintenance and operational requirements.

## RATE OF RETURN & COVER RATIOS

Rate of return is calculated by dividing net operating income over the value of the Water Utility assets. Coverage ratio is a measure of the Water Utilities ability to pay its debt and met its financial obligations and it is calculating by taking net revenue and dividing by debt service payments. Both numbers changed due to an increase of increased debt payments and overall decrease of net income.

	2017 Actual	2018 Actual	2019 Original	2020 Executive Review
Rate of return	5.62%	4.20%	3.37%	2.64%
Coverage ratio	2.58	2.38	1.75	1.42



**BUDGET SUMMARY TABLE**

Water Fund #50								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Name		Budget	Total
962,055	994,580	1,059,827	1,043,100	(796,593)	Depreciation		1,114,700	11.6%
1,056,743	1,013,290	1,054,502	1,190,095	1,221,156	Taxes		1,214,400	12.6%
559,726	577,150	660,880	647,110	735,204	Interest Expense		951,315	9.9%
2,590,453	2,610,163	2,607,033	2,592,370	2,486,000	Source of Supply		2,862,410	29.8%
424,077	344,111	446,566	471,750	394,745	Pumping		457,938	4.8%
7,344	5,923	6,894	17,300	30,500	Water Treatment		20,700	0.2%
1,309,223	1,409,591	1,627,958	1,576,008	1,596,408	Transmission & Distribution		1,732,584	18.0%
74,930	61,406	66,719	97,686	86,776	Customer Accounts		89,588	0.9%
1,037,918	931,552	952,560	1,075,808	1,125,083	Admin & General		1,169,814	12.2%
<b>8,022,469</b>	<b>7,947,766</b>	<b>8,482,939</b>	<b>8,711,227</b>	<b>6,879,279</b>	<b>TOTAL</b>		<b>9,613,449</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Name		Budget	Total
3,917,867	4,599,797	4,407,467	4,480,000	4,437,000	Residential		4,461,000	47.3%
539,570	655,185	621,514	649,000	644,000	Residential Multi-family		701,000	7.4%
1,477,968	1,807,217	1,842,327	1,838,000	1,781,000	Commercial		1,799,000	19.1%
344,078	364,531	494,261	417,000	411,000	Industrial		403,000	4.3%
204,875	216,647	248,240	234,000	243,000	Public Authority		229,000	2.4%
923,887	1,014,401	1,020,455	1,058,000	1,064,800	Public Fire Protection		1,080,800	11.5%
505,522	497,447	523,731	513,395	540,693	Other Revenue		541,611	5.7%
122,200	122,200	122,200	122,200	122,200	Misc. Amortization		122,200	1.3%
9,752	35,814	115,170	74,000	127,000	Interest Income		95,000	1.0%
876,250	586,894	1,650	3,000	3,000	Customer Contributions		3,000	0.0%
<b>8,921,969</b>	<b>9,900,133</b>	<b>9,397,015</b>	<b>9,388,595</b>	<b>9,373,693</b>	<b>TOTAL</b>		<b>9,435,611</b>	<b>99.0%</b>
Net Income								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Name		Budget	Total
899,500	1,952,367	914,076	677,368	2,494,414	Net Income		(177,838)	

**PERSONNEL SCHEDULE**

<b>Water</b>				
<b>Position Description</b>	<b>2019 FTE</b>	<b>2019 Base Positions</b>	<b>2020 FTE</b>	<b>2019-20 Change</b>
Meter Service Person	1.00	1	-	(1.00)
Office Assistant <sup>2</sup>	1.50	1	2.00	0.50
Operator Technician	1.00	1	1.00	-
Seasonal Laborer	0.38		0.38	-
Utility Account Business Manager	1.00	1	1.00	-
Utility Systems Analyst	1.00	1	1.00	-
Water Maintenance Worker	7.00	7	8.00	1.00
Water Maintenance Worker II	2.00	2	2.00	-
Water Superintendent	1.00	1	1.00	-
Water Supervisor	3.00	3	3.00	-
<b>TOTAL</b>	<b>18.88</b>		<b>19.38</b>	<b>0.50</b>
<sup>1</sup> Transferred to PW in 2019				
<sup>2</sup> Another 0.5 FTE is staffed in water but shown in PW as a shared position. 0.5 FTE inadvertently left o				

# CONTRIBUTION FOR UNCOLLECTABLES

## PURPOSE

Contribution for uncollectables are funds set aside to write-off uncollectable debts owed to the City. Typically this includes unpaid personal property taxes, uncollected amounts owed for damage to City property and other miscellaneous debts. The City actively manages its outstanding receivables and engages a collection agency to try and maximize the amount of funds collected.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 20,000	\$ 20,000	\$ -
Rev	\$ 3,118	\$ 3,261	\$ 143
Ley	\$ 16,882	\$ 16,739	\$ (143)
FTE's	-	-	-

## 2020 BUDGETARY CHANGES

The amount set-aside for writing off bad debt remains constant at \$20,000. The City is now using the State of Wisconsin's debt collection program for municipal citations, personal property and damaged property.

## BUDGET SUMMARY TABLE

Contribution for Uncollectables									
Dept #622									
Expenditures									
2016	2017	2018	2019	2019				2020	% of
Actual	Actual	Actual	Adopted	Estimated	Acct #	Name		Budget	Total
17,477	17,895	14,354	20,000	20,000	5990	Expenditures		20,000	100.0%
<b>17,477</b>	<b>17,895</b>	<b>14,354</b>	<b>20,000</b>	<b>20,000</b>		<b>TOTAL</b>		<b>20,000</b>	<b>100.0%</b>
Revenues									
2016	2017	2018	2019	2019				2020	% of
Actual	Actual	Actual	Adopted	Estimated	Acct #	Name		Budget	Total
2,926	2,416	2,155	3,118	3,753		Unallocated Revenues		3,261	16.3%
16,586	15,479	12,199	16,882	16,247		Tax Levy		16,739	83.7%
<b>19,512</b>	<b>17,895</b>	<b>14,354</b>	<b>20,000</b>	<b>20,000</b>		<b>TOTAL</b>		<b>20,000</b>	<b>100.0%</b>

# MADACC

## PURPOSE

The City contracts with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$72,000	\$68,542	\$ (3,458)
Rev	\$11,226	\$11,174	\$ (52)
Levy	\$60,774	\$57,368	\$ (3,406)
FTE's	-	-	-

## PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the holding period. The kennel operation evaluates and recommends animals not claimed to various shelters and breed rescue groups for possible adoption, and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

They are responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. In addition, they provide spay/neuter programs and educational programs. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 18 suburbs in Milwaukee County.

Operating expenses and capital outlay are allocated to the municipalities based on the percentage of animals handled, and debt service expenses are allocated based on the municipality's apportionment of equalized value in Milwaukee County. The MADACC budget is not approved by the MADACC board until October, so the budget is projected.

## 2019-2020 BUDGETARY CHANGES

In 2020, the operating budget is expected to increase as MADACC is increasing its operating budget by 2% to \$2.23 million. Wauwatosa's allocated proportion of operating costs has also increased from 2% to 2.2%. This will result in an increase of \$4,638 on annual fee for operations. However, the 2019 debt service payment will be lower which will offset some of the increase for operating expenses.

### MADACC Budget

	2017B	2018A	2018A	2019E	2020B
Operations	\$39,000	\$45,000	\$43,862	\$48,500	\$446,252
Capital					\$408
Debt Service	\$28,000	\$24,500	\$24,170	\$23,500	\$22,291
Total	\$67,000	\$69,500	\$68,032	\$72,000	\$68,577

**BUDGET SUMMARY**

**Milwaukee Area Domestic Animal Control Center  
Dept #624**

**Expenditures**

			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
56,454	56,627	68,033	72,000	72,000	5200-5900	Operating Expenditures	68,542	100.0%
<b>56,454</b>	<b>56,627</b>	<b>68,033</b>	<b>72,000</b>	<b>72,000</b>		<b>TOTAL</b>	<b>68,542</b>	<b>100.0%</b>

**Revenues**

			2019					
2016	2017	2018	Adopted	2019			2020	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
8,467	7,646	10,213	11,226	13,512		Unallocated Revenues	11,174	16.3%
47,987	48,981	57,820	60,774	58,488		Tax Levy	57,368	83.7%
<b>56,454</b>	<b>56,627</b>	<b>68,033</b>	<b>72,000</b>	<b>72,000</b>		<b>TOTAL</b>	<b>68,542</b>	<b>100.0%</b>

# INTERNAL GRANTING

## PURPOSE

This fund invests in ideas generated by City staff, which increase revenues, decrease expenditures, or increase efficiency of City departments.

## PROGRAMS/SERVICE LINES

Beginning in 2012, \$250,000 is made available annually as grants to City departments for proposals that increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees review and rank applications that are then recommended to the City Administrator for final approval. In 2016, \$7,000 became available from the City’s insurance provider, the Cities and Villages Mutual Insurance Company as matching funds for risk mitigation projects.

	2019	2020	Change
Exp	\$250,000	\$251,000	\$ 1,000
Rev	\$ 38,978	\$ 40,920	\$ 1,942
Levy	\$211,022	\$210,080	\$ (942)
FTE's	-	-	-

## 2019 ACHIEVEMENTS

- The meter reading software has been successfully implemented and the first billing cycle was conducted using this system. The “Eye on Water” customer portal has been rolled out on a limited basis to larger customers and will be rolled out city-wide next year.
- LED lamps (and surge arrestors) were installed in the 300 decorative light fixtures along the North Ave. corridor from 60th St. to Wauwatosa Ave. by City Electrical staff. Not only was this project completed ahead of schedule, they were also able to install LED lamps in the remaining decorative fixtures at the following locations using surplus funds:
  - State St. from 60th to 68th St.
  - Harwood Ave. from Harmonie Ave. East to the Railroad tracks
  - Center St. from 65th to 66th St.
  - Milwaukee/Vliet St. 60th St. to Martha Washington
- The Library lighting upgrade will be complete by the end of 2019
- The SQL Server upgrade at the police department was completed. The ProPheonix Computer Aided Dispatch system upgrade will occur in November at which point the Power Business Intelligence Dashboards can be fully leveraged.
- A systems analyst was hired to assist with the Enterprise Resource Planning/Operation Wildfire project and the implementation began as of August 2019.

## 2020 GOALS

- The program was suspended due to the Enterprise Resource Planning implementation. It is expected to resume in 2022

## 2019 BUDGETARY CHANGES

### CITIES AND VILLAGES MUTUAL INSURANCE COMPANY RISK MITIGATION MATCHING FUNDS

- The following grants were awarded using Cities and Villages Mutual Insurance Company risk mitigation matching funds (\$7,000 in Internal Granting and \$7,000 in CVMIC funds):
  - Purchase of 25 doses of nasal naloxone to be available to City employees at City Hall, the Library and Public Works in the event of an accidental exposure to opiates and/or fentanyl
  - Funding for three wall-mounted Rx/Sharps collection points for City Hall and the Library
  - Purchase of 90 barrier hoods for fire fighters. These hoods are a part of the firefighter turnout gear ensemble worn during firefighting operations. Specifically, the hood is tucked into the jacket and then pulled up over the head and neck to protect those areas from thermal injury. Hoods have been worn for years but this request is to purchase a new version that blocks both heat and carcinogenic particles.
  - Acquire additional safety signage for survey crews when working in the right-of-way

## 2020 BUDGETARY CHANGES

### FINANCIAL AND PAYROLL SYSTEM IMPLEMENTATION SUPPORT \$243,000

The current financial and payroll system was installed in 1998 and is reaching the end of its useful life as the developer has transitioned to a newer platform. While support and enhancements are still available, there are fewer programmers and support staff available for this system, and it lacks modern features such as the ability to easily integrate online customer transactions. City staff utilize this system for the most critical administrative tasks such as accounting, developing the budget, paying bills, receipting revenue, processing payroll, producing water bills, and managing water meters.

A City team selected Tyler MUNIS and began implementation in August 2020. This project is anticipated to continue through July 2022. Internal granting funds are being utilized for funding a System Analyst position dedicated to the project, for back-filling current positions to free City staff up to perform implementation duties and for professional services associated with the implementation.

### CVMIC RISK REDUCTION \$7,000

Funding is set-aside as matching funds for the 2020 Cities and Villages Mutual Insurance Company Risk Mitigation Granting Program.

### UNALLOCATED GRANT FUNDS \$0

There are no unallocated funds for 2020

**BUDGET SUMMARY TABLE**

Internal Granting Program Dept #626								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
80,164	393,209	255,872	250,000	383,634	5100-5900	Operating Expenditures	251,000	100.0%
<b>80,164</b>	<b>393,209</b>	<b>255,872</b>	<b>250,000</b>	<b>383,634</b>		<b>TOTAL</b>	<b>251,000</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
12,023	53,094	38,412	38,978	71,993		Unallocated Revenues	40,920	16.3%
68,141	340,115	217,460	211,022	311,641		Tax Levy	210,080	83.7%
<b>80,164</b>	<b>393,209</b>	<b>255,872</b>	<b>250,000</b>	<b>383,634</b>		<b>TOTAL</b>	<b>251,000</b>	<b>100.0%</b>



# UNALLOCATED REVENUES

## PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes, but are then allocated to departmental budgets. They appear in the “Unallocated Revenue” line in departmental general fund budget summary tables as an offset, along with property tax levy, to departmental net costs.

## DESCRIPTION

### PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

### PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place, and Luther Manor.

### PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

### STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

### UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th.

### EXPENDITURE RESTRAINT PROGRAM

**BUDGET SNAPSHOT**

	2019	2020	Change
Exp	\$ 250,000	\$ 251,000	\$ 1,000
Rev	\$ 38,978	\$ 40,920	\$ 1,942
Levy	\$ 211,022	\$ 210,080	\$ (942)
FTE's	-	-	-

**MAJOR CHANGES**

- 3.0% increase in the Property Tax Levy
- \$236,308 increase in General Transportation Aids - \$144,288 increase budgeted General Fund and \$92,020 in capital budget to offset borrowing
- Hotel/motel revenue increases \$500,000 but must be spent on tourism
- New state aid in-lieu of 0.5% Franchise fee
- Franchise fees decrease 20.4% due to required rate reduction and reduced gross revenues
- Budgeted use of \$299,892 of fund balance to offset recycling processing fees.

The State shares revenue with municipalities that adopt a budget within imposed limitations. The 2018 revenue is a result of the 2017 budget complying with those limits. Municipal amounts are not available until September 15th. As a result, the status quo is budgeted.

#### COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until September 15th.

#### PERSONAL PROPERTY AID

Beginning in 2019, the State eliminated personal property taxes on machinery equipment. A state aid was created to offset the lost tax revenue.

#### TV FRANCHISE FEES

The City receives 4.5% percent of the gross revenues received by Time Warner Cable and AT&T that were generated within the City. This was reduced by 0.5% as of 01/01/2020 as mandated by the State of Wisconsin.

#### OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

#### UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

#### OTHER LOCAL DEPARTMENTS

This refers to miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

#### OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

#### OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

#### TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is

calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

#### TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

#### APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

#### HOTEL MOTEL TAX

A municipality may impose a “room tax” on entities such as hotels, motels, and other establishments that rent short-term lodging. State law controls municipal room tax collection as well as the use of room tax revenues. 2015 Wisconsin Act 55 (Act 55), the 2015-17 Biennial Budget, modified state law regarding the collection and use of a municipal room tax. Wisconsin law requires that certain percentages of room tax revenues must be spent on “tourism promotion and tourism development”, which is defined to mean any of the following if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) “transient tourist informational services,” and (3) “tangible municipal development, including a convention center.” The City of Wauwatosa imposes a 7.0% room tax of gross receipts.

### 2019 BUDGETARY CHANGES

#### APPROPRIATED SURPLUS APPLIED

DECREASE \$292,649

The 2019 Amended Budget Appropriated Surplus Applied reflects the approved carry-over amount of \$620,569 plus contingency fund transfers of \$210,600 to date. Setting aside this amount as it is already reserved in the City’s fund balance and will likely be offset by the 2019 carryover, the re-estimated budget provides a surplus of \$292,649.

#### HOTEL/MOTEL ROOM TAX

INCREASE \$290,000

Due largely to the Springhill Suites hotel opening, revenue from hotel/motel taxes are projected to be \$290,000 over the original budget of \$1,300,000 for a total of \$1,590,000. This additional revenue will be transferred to the Tourism Commission.

#### FRANCHISE FEES

DECREASE \$25,000

Based on the first six months of actual payments, this revenue is forecasted to be \$565,000 which represents a \$25,000 reduction from the original budget. This is due to a lower level of gross sales by the cable television operators in the City.

PAYMENT IN LIEU OF TAXES

DECREASE \$86,941

Payment in-lieu of taxes is estimated to be \$86,941 below the original budget of \$494,859 due to delays in reaching agreement for the revised payment formula.

2020 BUDGETARY CHANGES

PROPERTY TAXES

INCREASE \$1,285,562

The property tax levy is increased \$1,285,652 to \$44,137,620. This represents a 3.0% increase which is comprised of a 2.0% increase for operating expenditures and a 1.0% increase for debt service.

The maximum levy increase allowed by state statute is 4.57% resulting in a carryover of 1.57% or \$670,723

STATE SHARED TAXES- FRANCHISE FEE REPLACEMENT

INCREASE \$58,000

The State of Wisconsin budget included a provision requiring the City to reduce its franchise fee by 0.5% as of 1/1/2020 and a state aid is provided to replace the lost funding. The fee will reduce an addition 0.5% in 2021.

FRANCHISE FEES

DECREASE \$115,000

Franchise fee revenue is decreased to \$475,000. Of this 20% decrease, approximately half is due to the mandated rate reduction. The remainder is due to decreased gross cable revenue.

HOTEL MOTEL

INCREASE \$500,000

The hotel motel revenue shown here only represents the amount that is not set aside for specific purposes. In total, this revenue is estimated to increase \$500,000 to \$1,800,000. This is based on the forecasted growth in gross revenue from the City's existing hotels, the addition of the Springhill Suites and the anticipated mid-year opening of the Renaissance Hotel. Due expenditure growth restrictions on the general fund, \$250,000 of hotel motel taxes are budgeted directly in the Tourism budget. As a result, the Transfer to the Tourism Fund, is reduced by \$250,000 from what it otherwise would have been.

It is important to note that due to the new legislation, none of this increase can be used by the City for non-tourism purposes. The City cannot retain more hotel/motel revenue for non-tourism purposes than it did in 2011 as shown in the table below.

	Total Revenue	Allowable Retained Amount	Total Tourism Spend	Tourism spend as % of Revenue
<b>2017</b>	1,205,791	623,137	582,654	48%
<b>2018</b>	1,512,408	610,212	902,196	60%
<b>2019</b>	1,590,000	586,407	1,003,593	63%
<b>2020</b>	1,800,000	619,500	1,180,500	66%

Since 2017 through 2019, \$1.5 million has been diverted from the General Fund by this legislation. These funds must be spent by a tourism entity or commission separate than the City.

**GENERAL TRANSPORTATION AID**

**INCREASE \$284,976**

While General Transportation Aids is budgeted in the public works, police and capital budgets, it is noted here that it increased by \$284,976 to a total of \$2,648,058 This revenue is based on a six-year average of road maintenance costs and increases in 2020 due a 10% increase included in the state budget.

Of this total increase, 192,956 is budgeted in the General Fund and 92,020 is added to the capital budget bringing the total available for cash financing roadway improvements to \$322,192

**APPROPRIATED SURPLUS APPLIED**

**INCREASE \$299,892**

Due to an unanticipated increase in recycling process fees (see the Solid Waste Narrative for more information), the 2020 Budget includes the assumed use of \$299,892 of fund balance. This will be permanently addressed in the 2021 budget.

**BUDGET SUMMARY TABLE**

Unallocated Revenue								
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
25,824	58,115	(36,778)	-	832	101-4110	Prior Years Omitted Taxes	-	0.0%
423,448	352,196	469,758	494,859	400,000	101-4400	Payments in Lieu of Taxes	505,000	7.6%
7,581	7,783	7,792	-	7,918	101-4400-100	Payment in Lieu of Taxes-DNR	7,900	0.1%
703,960	703,960	703,960	703,960	703,960	221-4100	State Shared Taxes	703,960	10.6%
122,746	97,702	102,719	98,610	98,610	221-4300	Utility Tax	96,275	1.4%
968,745	909,392	931,743	856,331	856,331	221-4400	Expenditure Restraint Program	884,674	13.3%
1,107,000	893,384	906,517	924,885	933,977	221-4500	Computer Exemption	933,977	14.0%
-	-	-	242,031	242,031	221-4600	Persl Property Exemption Aid-GF	228,362	3.4%
-	-	-	-	-	221-4700	Franchise Fee Replacement Rev	58,000	0.9%
639,761	580,418	578,927	590,000	565,000	511-4300	TV Franchise Fees	475,000	7.1%
56,198	15,682	36,969	2,000	18,000	511-4900	Other General Government	2,000	0.0%
90,887	70,553	59,828	50,061	50,061	741-4700	Water Utility Reimbursement	39,763	0.6%
41,303	52,694	53,236	62,492	62,492	741-4710	Sanitary Sewer Overhead	68,268	1.0%
32,992	28,518	41,501	49,183	49,183	741-4720	Storm Utility Overhead	41,585	0.6%
-	-	5,850	-	5,500	821-4121-100	Small Cell Tower Revenue	-	0.0%
1	1	1	-	-	821-4900	Other Rentals	-	0.0%
50	10	-	-	-	841-4200	Retained State Sales Tax	-	0.0%
269	249	356	-	200	841-4300	Jury Duty	-	0.0%
13,836	10,567	13,630	5,000	55,924	841-4900	Other Miscellaneous Revenue	10,000	0.2%
-	-	-	-	1,980	911-4100	Proceeds from Sale of Land	-	0.0%
-	62,326	18,698	35,000	35,000	921-4530	Transfer from TIF	35,000	0.5%
987,755	950,273	989,231	1,101,904	1,137,537	921-4600	Transfer from Water Utility	1,127,933	16.9%
105,000	177,466	108,000	-	538,521	921-4900	Appropriated Surplus Applied	-	0.0%
-	-	-	48,000	48,000	921-4910	Amortization Fund Approp	-	0.0%
-	-	-	-	-	921-5300	Transfer to Special Revenue Fund	-	0.0%
	715,221		1,143,078			Surplus Departmental Revenue		0.0%
	533,334	1,186,647	951,222	1,176,253		Surplus Hotel/Motel Rm Tax	1,443,093	21.7%
<b>5,327,356</b>	<b>6,219,844</b>	<b>6,178,585</b>	<b>7,358,616</b>	<b>6,987,310</b>		<b>TOTAL</b>	<b>6,660,790</b>	<b>100.0%</b>

# REMISSION OF TAXES

## PURPOSE

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing

approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted because property tax appeals are not known at the time the budget is adopted.

**BUDGET SNAPSHOT**

	2019	2020	Change
Exp	\$ -	\$ -	\$ -
Rev	\$ -	\$ -	\$ -
Lew	\$ -	\$ -	\$ -
FTE's	-	-	-

## 2019 BUDGETARY CHANGES

The 2019 Budget is re-estimated to include \$9,366 in property tax appeals. Approximately 30% will be recovered as chargeback revenue from the other taxing jurisdictions. This revenue should be received in 2020 but is attributable to 2019.

## 2020 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

**BUDGET SUMMARY TABLE**

Remission of Taxes Dept #621								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
129,804	428,235	22,317	-	885	5990	Expenditures	-	0.0%
<b>129,804</b>	<b>428,235</b>	<b>22,317</b>	<b>-</b>	<b>885</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
94,449	207,853	118,103	-	885	101-4130	Chargebacks	-	0.0%
19,468	57,823		-	-		Unallocated Revenues	-	0.0%
15,887	162,559		-	-		Tax Levy	-	0.0%
-	-	(95,786)	-	-		Contribution to Overhead	-	0.0%
<b>129,804</b>	<b>428,235</b>	<b>22,317</b>	<b>-</b>	<b>885</b>		<b>TOTAL</b>	<b>-</b>	<b>0.0%</b>

# DEBT SERVICE FUND

## PURPOSE

This fund exists to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment.

## DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm, or Water Utilities.

The table below shows the principal amount of outstanding debt as of 1/1/20 by issuance totaling \$139,230,000 of which \$119,150,000 is General Obligation debt which is backed by the property tax base and \$20,080,000 is Water Revenue Bonds which are backed by water rates.

## BUDGET SNAPSHOT

	2019	2020	Change
Exp	\$ 9,498,138	\$ 10,316,586	\$ 818,448
Rev	\$ 9,498,139	\$ 10,266,586	\$ 768,447
Net	\$ 1	\$ (50,000)	\$ (50,001)
FTE's	-	-	-

## MAJOR CHANGES

- DEBT SERVICE INCREASES 8.5%
- TRANSFER FROM GENERAL FUND INCREASES 3.8%
- TRANSFER FROM TIF INCREASES 11.8%
- AMORTIZATION FUND TRANSFER INCREASES 16.7%

Debt Issue (as of 01/01/20)	Outstanding Principal
<b>General Obligation</b>	
2010 A Taxable GO Refunding Bonds	\$3,605,000
2011 GO Prom Notes	\$4,100,000
2012 GO Prom Notes	\$4,725,000
2013 GO Bonds	\$8,300,000
2013 GO Prom Notes	\$2,075,000
2014 A GO Prom Notes	\$10,200,000
2014 B Taxable GO Prom Notes	\$3,200,000
2015 A GO Bonds	\$5,650,000
2015 B GO Bonds	\$18,225,000
2015 C GO Taxable Bonds	\$5,675,000
2016 GO Bonds	\$12,995,000
2017 GO Bonds	\$12,090,000
2018 A GO Bonds Taxable	\$3,515,000
2018 B GO Bonds	\$9,420,000
2018 C GO Prom Notes	\$5,825,000
2019 GO Prom Notes	\$8,290,000
2019 B GO Bonds Taxable	\$1,260,000
<b>Subtotal</b>	<b>\$119,150,000</b>
<b>Water Revenue</b>	
2010 Water Revenue	\$ 5,650,000
2011 Water Revenue Refunded	\$ 825,000
2013 Water Revenue	\$ 3,650,000
2016 Water Revenue	\$ 3,650,000
2017 Water Revenue	\$ 2,900,000
2018 Water Revenue	\$ 3,405,000
<b>Subtotal</b>	<b>\$20,080,000</b>
<b>Grand Total</b>	<b>\$ 139,230,000</b>



The table below organizes that debt by funding source.

Funding Source	2019	2020	Change
GO Debt - Levy	\$ 46,508,110	\$ 46,949,969	\$ 441,859
GO Debt - Parks	\$ 1,083,044	\$ 825,456	\$ (257,588)
GO Debt - TIF	\$ 28,685,062	\$ 27,910,451	\$ (774,611)
GO Debt - Sanitary	\$ 22,697,258	\$ 19,818,185	\$ (2,879,073)
GO Debt - Storm	\$ 22,476,134	\$ 18,967,199	\$ (3,508,935)
GO Debt - Water	\$ 180,393	\$ 2,903,739	\$ 2,723,346
GO Debt - MADACC	\$ 1,825,000	\$ 1,775,000	\$ (50,000)
Water Revenue	\$ 21,490,000	\$ 20,080,000	\$ (1,410,000)
<b>TOTAL</b>	<b>144,945,001</b>	<b>139,230,000</b>	<b>-5,715,001</b>

It is important to consider the debt capacity of an organization as it compares to stated policy and that of comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2020. The National Medians are based on 2016 figures reported by Moody's in March 2018.

Debt Profile	Tosa 2018	Tosa 2019	Tosa 2020	Debt Policy	National Median Aaa
Total Debt	\$ 113,270,000	\$ 123,455,000	\$ 119,150,000	NA	NA
Total Net Debt	\$ 42,000,208	\$ 47,178,784	\$ 47,775,426	NA	\$ 51,491,000
Total Debt as % of Full Value	1.84%	1.95%	1.82%	5.00%	NA
Direct Net Levy Debt as % of Full Value	0.68%	0.74%	0.73%	NA	0.60%
Debt Burden (All taxing bodies - % of value)	4.43%	4.34%	5.87%	NA	NA
Debt Service (Net) as a % of Expenditures	10.20%	10.69%	10.92%	10.00%	NA
Total Debt per capita	\$2,438	\$2,605	\$2,494	NA	NA
Net Debt per capita	\$906	\$996	\$1,000	NA	\$1,362

The City exceeds its debt policy in regards to Debt Service (Net) as a Percentage of Expenditures. Discussions have begun with the Common Council regarding options to revise the policy and increase cash financing.

## 2019 BUDGETARY CHANGES

- The transfer from the General Fund is decreased \$168,381 reflecting the use of 2018 bond premium to pay 2019 debt service in lieu of using property tax levy. It is assumed the surplus property tax levy is transferred into the Amortization Fund.
- Based on changes to the 2018 Bond Issuance, principal payments are increased \$195,000 but offset by decreased interest costs of \$105,503

## 2020 BUDGETARY CHANGES

- Principal payments increase \$780,672, and interest payments \$37,776. This is largely due to the increases in the TIF debt schedules and the enhanced capital program. This is an estimate as the 2019 debt has not yet been issued.
- Due to the increased TIF borrowing described above, the transfer from the TIF fund increases \$343,982 from the original budget to \$3,252,800
- The transfer from the general fund increase of \$170,857 to \$4,811,475 is mitigated by increased interest earnings in the General Fund which is reflected in the increase in the Amortization Fund transfer of \$267,000.

## BUDGET SUMMARY TABLE

Debt Service Fund #02								
Expenditures								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
5,217,084	6,134,386	6,567,548	6,980,339	7,175,339	101-5100-5500	Debt Service Principal	7,761,011	75.2%
1,791,717	1,870,949	2,002,245	2,457,799	2,352,296	201-5100-5500	Debt Service Interest	2,495,575	24.2%
156,734	106,581	200,329	60,000	60,000	301-5300	Issuance Expense	60,000	0.6%
<b>7,165,535</b>	<b>8,111,916</b>	<b>8,770,122</b>	<b>9,498,138</b>	<b>9,587,635</b>		<b>TOTAL</b>	<b>10,316,586</b>	<b>100.0%</b>
Revenues								
2016	2017	2018	2019	2019			2020	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
1,925,000	-	-	-	-	731-4200	Proceeds from Long Term Debt	-	0.0%
212,762	292,026	168,381	-	-	731-4200-010	Premium on Debt	-	0.0%
81,240	43,317	150,798	-	-	731-4200-020	Premium on Debt-Underwriter	-	0.0%
-	2,695	61,531	59,531	59,531	731-4900-000	Other Revenue	57,531	0.6%
50,579	-	-	-	-	841-4100	Federal Reim BAB	-	0.0%
3,867,876	4,429,723	4,550,348	4,640,618	4,472,237	921-4100	Trans from Gen Fund-Taxes	4,811,475	46.9%
630,000	685,000	860,000	1,550,000	1,594,157	921-4200	Transfer from Amort Fund	1,817,000	17.7%
1,787,394	2,289,394	2,389,539	2,908,818	2,904,158	921-4400	Transfer from TIF Dist Fund	3,252,800	31.7%
337,285	341,837	359,693	283,984	283,984	921-4550	Transfer from Parks	248,842	2.4%
57,938	57,188	56,188	55,188	55,188	921-4750	TSF from General Purpose	78,938	0.8%
-	-	-	-	-	921-4900	TSF from Water Utility	-	0.0%
<b>8,950,074</b>	<b>8,141,180</b>	<b>8,596,478</b>	<b>9,498,139</b>	<b>9,369,255</b>		<b>TOTAL</b>	<b>10,266,586</b>	<b>100.0%</b>

# GENERAL LIABILITY

## PURPOSE

This fund provides risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

## PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with \$10,000,000 of liability coverage for losses over the self-insured retention level of \$125,000 per occurrence with a \$500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides \$1,000,000 of coverage with a \$25,000 deductible per event. In addition, beginning in 2013, \$1,000,000 in internal crime coverage is purchased via CVMIC, which insures the City against embezzlement and theft, forgery, and robbery of City funds. In 2013, the City also began purchasing insurance to cover its volunteers. In 2015, CVMIC added Cyber Liability insurance.

In 2009, CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services, reduce premiums, be returned to the city, or a combination of all three. CVMIC's declared dividend for 2017 payable in 2019 will be \$34,589 a decrease of \$13,284 from last year due largely to a change in the allocation methodology.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but unpaid claims so that claims are generally charged or accrued for in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below, and the General Liability fund is reimbursed.

The City also maintains property insurance for approximately \$125,000,000 of value in buildings, property in the open and non-motorized vehicles. Currently the deductible is \$5,000. Since 2016, the newly formed Municipal Property Insurance Corporation provides this coverage.

	2019	2020	Change
Exp	\$302,821	\$320,428	\$ 17,607
Rev	\$670,610	\$691,752	\$ 21,142
Net	\$367,789	\$371,324	\$ 3,535
FTE's	-	-	-

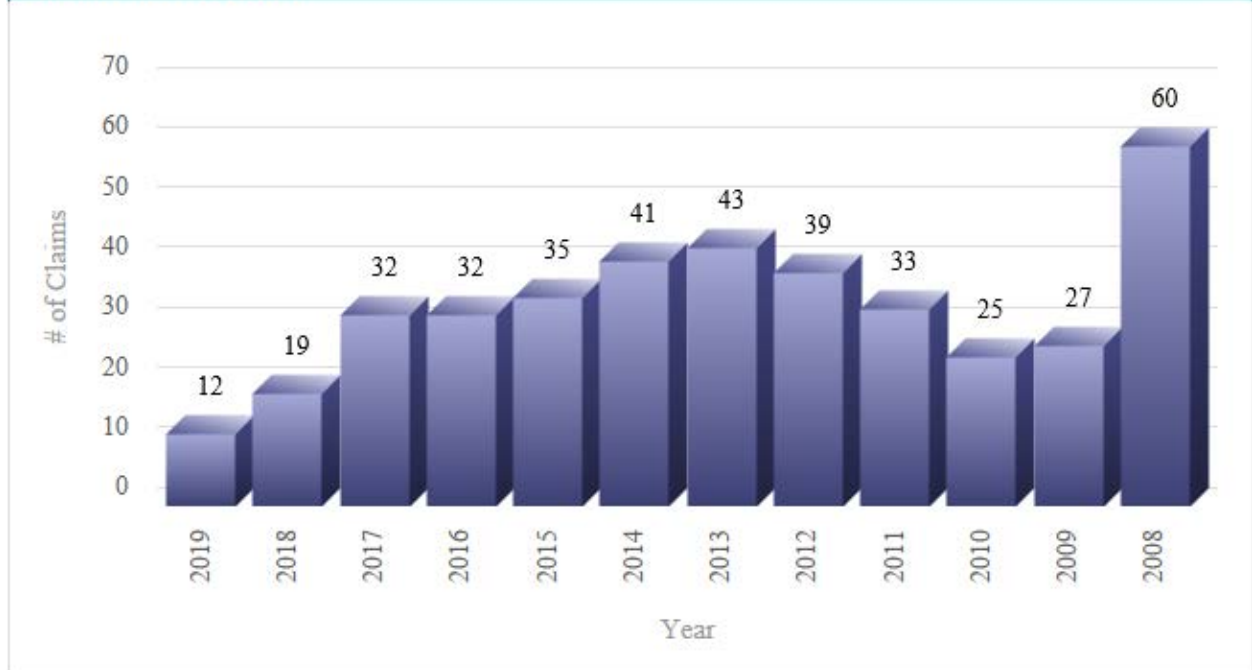
## 2020 GOALS

- **Mitigate risk of general liability claims** through training, prevention and awareness

## 2019 BUDGETARY CHANGES

- As of September 1, 2019, 12 General Liability claims had been reported to CVMIC with \$16,180 incurred. While very encouraging, due to the volatile nature of claims, no change is recommended to the adopted budget due to the unpredictable nature of claims.

### Total Claims By Year



## 2020 BUDGETARY CHANGES

- Insurance premiums are expected to decrease \$6,019, approximately 5.2% as final amounts are not yet available.
- This does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets. Flood insurance is expected to increase nearly 34% to \$51,014.
- Departments are charged for the claims incurred from July 1, 2018 through June 30, 2019. This is a reimbursement to the general liability fund. In 2020, this amount decreased by \$34,335, as shown in the table below. (The table includes non-general fund amounts as well).

Department	2019	2020	Change
Fire	-	3,035	3,035
Forestry	3,340	1,226	(2,114)
Litigation Reserve	375,000	375,000	-
Police	195,394	121,753	(73,641)
Roadway Maintenance	1,640	39,132	37,491
Solid Waste	-	895	895
Sanitary	529	15,633	15,104
Storm	-	2,157	2,157
Water	21,939		(21,939)
<b>Grand Total</b>	<b>597,843</b>	<b>558,830</b>	<b>-39,014</b>

- In order to ensure that revenues equal expenditures so as not to reduce fund balance, the transfer from the general fund increased \$57,112 to \$55,000.

## BUDGET SUMMARY TABLE

General Liability Reserve Fund #08									
Expenditures									
2016	2017	2018	2019	2019			2020	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
42,863	203,572	38,809	80,000	80,000	111-5100	Claims-Personal Injury	80,000	25.0%	
6,602	(1,305)	57,549	15,000	15,000	111-5200	Claims-Property Damage	15,000	4.7%	
185,976	(199)	55,693	15,000	15,000	111-5300	Claims-Other Liability	50,000	15.6%	
(109,358)	24,532	23,924	50,000	50,000	111-5400	Claims-Automobile Damage	15,000	4.7%	
13,318	18,299	18,803	23,986	23,986	121-5100	Wages	29,995	9.4%	
1,911	2,700	2,719	3,468	3,468	121-5190	Fringe Benefits	9,047	2.8%	
107,486	108,087	112,333	115,367	115,367	5200-5900	Operating Expenditures	121,386	37.9%	
<b>248,798</b>	<b>355,686</b>	<b>309,830</b>	<b>302,821</b>	<b>302,821</b>		<b>TOTAL</b>	<b>320,428</b>	<b>100.0%</b>	
Revenues									
2016	2017	2018	2019	2019			2020	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
299,238	14,320	38,243	-	-	111-4200	Interest Earned	-	0.0%	
54,361	50,846	47,873	34,589	34,589	111-4500	CVMIC Dividend	33,400	4.8%	
88,735	77,101	(1,704)	(2,112)	(2,112)	121-4100	Transfer from Gen Fund	55,000	8.0%	
470,189	490,272	563,143	575,375	575,375	121-4100-010	Trans from Gen Fund-Depts	541,040	78.2%	
11,069	5,883	7,004	11,772	11,772	121-4200	Transfer from Water Utility	6,403	0.9%	
27,924	32,267	33,471	32,481	32,481	121-4300	Transfer from Fleet Maint	35,894	5.2%	
894	1,033	1,071	1,039	1,039	121-4400	Transfer from Sanitary Sewer	16,782	2.4%	
838	968	1,004	17,466	17,466	121-4500	Transfer from Stormwater	3,233	0.5%	
-	-	5,296	-	-	121-4900	Transfer from Other Funds	-	0.0%	
<b>953,248</b>	<b>672,690</b>	<b>695,401</b>	<b>670,610</b>	<b>670,610</b>		<b>TOTAL</b>	<b>691,752</b>	<b>100.0%</b>	

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# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

General Fund	2017 Actual	2018 Actual	2019			2020
			Adopted Budget	First 6 Months Actual	Estimated	Adopted Budget only used
City Tax Rate Per \$ 1,000 of Assessed Valuation						
Debt Service.....		\$0.73	\$0.74			\$0.77
Library.....		\$0.40	\$0.42			\$0.44
Parks.....		0.17	0.16			0.16
Other Municipal Purposes.....		6.47	6.65			5.69
		\$7.77	\$7.97			\$7.05
		=====	=====			=====
<b>General Fund Revenues:</b>						
General Property Taxes.....	\$ 38,625,312	\$ 41,946,785	\$ 42,852,058	\$ 42,852,058	\$ 42,852,058	\$ 44,137,620
Other Taxes.....	\$ 1,908,855	\$ 2,172,279	\$ 1,869,859	\$ 854,129	\$ 2,088,066	\$ 2,137,900
State Shared Revenues.....	\$ 2,811,986	\$ 2,860,346	\$ 3,025,817	\$ 275,263	\$ 3,068,141	\$ 3,115,248
Federal Shared Revenue/Grants.....	\$ 152,602	\$ 337,284	\$ 281,489	\$ 21,382	\$ 325,418	\$ 155,303
State Grants & Aids.....	\$ 2,272,691	\$ 2,532,906	\$ 2,473,843	\$ 1,459,101	\$ 2,499,737	\$ 2,667,950
Licenses & Permits.....	\$ 1,923,857	\$ 1,579,425	\$ 1,485,515	\$ 1,269,127	\$ 1,888,365	\$ 1,513,339
Fines, Forfeits & Penalties.....	\$ 1,064,340	\$ 1,194,649	\$ 1,375,000	\$ 630,494	\$ 1,230,000	\$ 1,235,000
Public Charges for Services.....	\$ 3,172,254	\$ 3,201,681	\$ 3,275,198	\$ 1,423,133	\$ 3,106,159	\$ 3,108,683
Intergovernmental Charges.....	\$ 1,595,442	\$ 1,663,509	\$ 1,651,729	\$ 1,491,232	\$ 1,692,766	\$ 1,711,309
Miscellaneous Revenue.....	\$ 724,555	\$ 1,185,902	\$ 1,836,504	\$ 1,069,482	\$ 2,422,924	\$ 1,958,624
Special Charges.....	\$ 10,369	\$ 2,010	\$ 7,000	\$ 15,286	\$ 19,756	\$ 7,000
<b>TOTAL REVENUES</b>	<b>\$ 54,262,263</b>	<b>\$ 58,676,776</b>	<b>\$ 60,134,012</b>	<b>\$ 51,360,687</b>	<b>\$ 61,193,390</b>	<b>\$ 61,747,976</b>
<b>Other Financing Sources</b>						
Proceeds from Sale of Land.....	\$ -	\$ -	\$ -	\$ -	\$ 1,980	\$ -
Proceeds from Long-Term Debt.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers From Other Funds &amp; Use of Equity</b>						
Revolving Funds - Net.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Redevelopment Authority.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Municipal Complex.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from T.I.F.....	\$ 62,326	\$ 18,698	\$ 35,000	\$ -	\$ 35,000	\$ 35,000
Transfer from Water Utility.....	\$ 950,273	\$ 989,231	\$ 1,101,904	\$ -	\$ 1,137,537	\$ 1,127,933
Appropriated Surplus Applied.....	\$ 177,466	\$ 108,000	\$ -	\$ -	\$ 538,521	\$ 299,892
Amortization Fund.....	\$ -	\$ -	\$ 48,000	\$ -	\$ 48,000	\$ -
<b>TOTAL REVENUES, TRANS &amp; USE OF EQUITY</b>	<b>\$55,452,328</b>	<b>\$59,792,705</b>	<b>\$61,318,916</b>	<b>\$51,360,687</b>	<b>\$62,954,428</b>	<b>\$63,210,801</b>
<b>Assessed Valuation Including T. I. F. District</b>						
Real Estate.....	\$5,297,542,000	\$5,416,628,700	\$ 5,459,258,800			\$ 6,402,599,200
Personal Property.....	\$ 230,857,100	\$ 238,816,800	\$ 214,851,400			\$ 241,057,400
Assessed Valuation Including TIF District.....	\$5,528,399,100	\$5,655,445,500	\$ 5,674,110,200			\$ 6,643,656,600
Less TIF Incremental Valuation.....	\$ 174,123,183	\$ 259,183,063	\$ 298,846,034			\$ 382,814,168
Assessed Valuation Excluding TIF District.....	\$5,354,275,917	\$5,396,262,437	\$ 5,375,264,166			\$ 6,260,842,432
Equalized Valuation Excluding TIF District	\$5,519,699,400	\$ 5,873,146,600	\$ 6,007,585,200			\$ 6,166,163,489

**CITY OF WAUWATOSA**

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

<b>General Fund - Continued</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019</b>			<b>2020</b>
			<b>Adopted Budget</b>	<b>First 6 Months Actual</b>	<b>Estimated</b>	<b>Adopted Budget only used fo</b>
<b>General City Expenditures</b>						
General Government .....	\$ 4,715,816	\$ 4,875,973	\$ 5,233,777	\$ 2,166,701	\$ 5,370,533	\$ 5,290,476
Public Safety .....	\$30,706,198	\$ 32,110,933	\$ 32,859,185	\$ 13,833,173	\$ 32,845,509	\$ 33,435,627
Transportation - General.....	\$ 4,285,740	\$ 4,414,176	\$ 4,749,290	\$ 2,861,305	\$ 5,119,969	\$ 4,861,080
Sanitation.....	\$ 2,262,587	\$ 2,305,339	\$ 2,258,524	\$ 851,181	\$ 2,273,524	\$ 2,649,636
Health.....	\$ 1,336,530	\$ 1,384,649	\$ 1,510,156	\$ 598,456	\$ 1,542,759	\$ 1,504,952
Leisure Activities.....	\$ 404,203	\$ 489,798	\$ -	\$ -	\$ -	\$ -
Conservation & Development.....	\$ 1,896,161	\$ 1,980,508	\$ 2,255,537	\$ 1,180,256	\$ 2,374,909	\$ 2,194,187
Non-Departmental & General.....	\$ 2,232,020	\$ 1,558,549	\$ 1,093,702	\$ 283,636	\$ 1,379,861	\$ 1,057,456
<b>TOTAL OPERATION &amp; MAINT. EXPENDITURES</b>	<b>\$47,839,255</b>	<b>\$ 49,119,926</b>	<b>\$ 49,960,171</b>	<b>\$ 21,774,708</b>	<b>\$ 50,907,064</b>	<b>\$ 50,993,414</b>
<b>Add Transfers To Other Funds &amp; Equity Use</b>						
Amortization Fund.....	\$ 847,762	\$ 1,152,026	\$ 1,750,000	\$ 785,559	\$ 2,305,000	\$ 1,892,000
Reserve for Contingency.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Fund .....	\$ 4,429,723	\$ 4,550,348	\$ 4,640,618	\$ 4,640,618	\$ 4,472,237	\$ 4,811,475
Capital .....	\$ 580,000	\$ 568,419	\$ 616,419	\$ 568,419	\$ 628,419	\$ 568,419
Parks Reserve.....	\$ 1,147,871	\$ 1,060,849	\$ 1,021,487	\$ 1,021,487	\$ 1,021,487	\$ 981,009
Library.....	\$ -	\$ 2,532,592	\$ 2,618,740	\$ 2,618,740	\$ 2,618,740	\$ 2,728,984
Tourism .....	\$ 134,019	\$ 902,196	\$ 713,593	\$ 713,593	\$ 1,003,593	\$ 1,180,500
Other Funds.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance Reserve Funds.....	\$ 77,101	\$ (1,704)	\$ (2,112)	\$ (2,112)	\$ (2,112)	\$ 55,000
Unappropriated Surplus.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES, TRANSFERS, &amp; USE</b>	<b>\$55,055,731</b>	<b>\$ 59,884,652</b>	<b>\$ 61,318,916</b>	<b>\$ 32,121,012</b>	<b>\$ 62,954,428</b>	<b>\$ 63,210,801</b>
<b>OF EQUITY</b>						
<b>Unexpended Balances - December 31</b>						
Nonspendable	\$ 2,338,243	\$ 2,196,675	\$ 2,521,308		\$ 1,892,791	\$ 1,892,791
Restricted	\$ -	\$ -			\$ -	\$ -
Assigned	\$ 2,160,016	\$ 1,954,342	\$ 2,346,541		\$ 2,059,498	\$ 2,059,498
Unassigned	\$18,262,288	\$ 19,164,364	\$ 17,861,952		\$ 19,363,088	\$ 19,063,196
City Indebtedness as of December 31, 2019.....		TBD				
Scheduled Debt Retirements.....		TBD				
Proposed Debt Issue.....		TBD				
<b>CITY INDEBTEDNESS AS OF DECEMBER 31, 2020</b>		<b>TBD</b>				



# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

	2017 Actual	2018 Actual	2019		2020	
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
<b>Debt Service</b>						
TOTAL REVENUES & TRANSFERS	\$ 8,141,180	\$ 8,596,478	\$ 9,498,139	\$ 6,373,505	\$ 9,369,255	\$ 10,266,856
TOTAL EXPENSES	\$ 8,111,916	\$ 8,770,112	\$ 9,498,138	\$ 1,145,942	\$ 9,587,635	\$ 10,316,586
<b>NET INCOME (LOSS)</b> .....	\$ 29,264	\$ (173,634)	\$ 1	\$ 5,227,563	\$ (218,380)	\$ (49,730)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 2,168,051	\$ 1,994,417	\$ 1,937,558		\$ 1,776,037	\$ 1,726,307
<b>Sanitary Sewer Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 9,356,899	\$ 10,434,521	\$ 10,361,256	\$ 129,696	\$ 10,248,422	\$ 11,015,953
TOTAL EXPENSES	\$ 6,296,649	\$ 6,882,476	\$ 8,406,136	\$ 3,877,073	\$ 10,228,007	\$ 9,223,206
<b>NET INCOME (LOSS)</b> .....	\$ 3,060,250	\$ 3,552,045	\$ 1,955,120	\$ (3,747,377)	\$ 20,415	\$ 1,792,747
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 6,335,482	\$ 9,816,747	\$ 6,475,846		\$ 8,897,980	\$ 9,909,414
<b>Library</b>						
TOTAL REVENUES & TRANSFERS	\$ 2,842,875	\$ 2,883,056	\$ 2,977,666	\$ 2,122,641	\$ 2,967,414	\$ 3,040,684
TOTAL EXPENSES	\$ 2,832,696	\$ 2,871,146	\$ 2,977,666	\$ 884,608	\$ 2,980,714	\$ 3,040,684
<b>NET INCOME (LOSS)</b> .....	\$ 10,179	\$ 11,910	\$ -	\$ -	\$ (13,300)	\$ -
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 184,683	\$ 196,593	\$ 184,663	\$ -	\$ 183,293	\$ 183,293
<b>Fleet Maintenance Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 3,046,561	\$ 3,177,271	\$ 3,221,761	\$ 167,864	\$ 3,221,761	\$ 3,396,280
TOTAL EXPENSES	\$ 3,025,227	\$ 3,162,240	\$ 3,251,341	\$ 535,295	\$ 3,441,341	\$ 3,400,603
<b>NET INCOME (LOSS)</b> .....	\$ 21,334	\$ 15,031	\$ (29,580)	\$ (367,431)	\$ (219,580)	\$ (4,323)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 356,767	\$ 346,520	\$ 99,707		\$ 126,940	\$ 122,617
<b>Public Works Building Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 534,741	\$ 1,378,867	\$ 498,818	\$ -	\$ 498,818	\$ 461,971
TOTAL EXPENSES	\$ 468,403	\$ 683,332	\$ 498,823	\$ 108,517	\$ 567,407	\$ 458,953
<b>NET INCOME (LOSS)</b> .....	\$ 66,338	\$ 695,535	\$ (5)	\$ (108,517)	\$ (68,589)	\$ 3,018
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 282,001	\$ 97,798	\$ 12,410		\$ 29,209	\$ 32,227
<b>General Liability Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 672,690	\$ 695,401	\$ 670,610	\$ 5,832	\$ 670,610	\$ 691,752
TOTAL EXPENSES	\$ 355,686	\$ 309,830	\$ 302,821	\$ 150,970	\$ 302,821	\$ 320,428
<b>NET INCOME (LOSS)</b> .....	\$ 317,004	\$ 385,571	\$ 367,789	\$ (145,138)	\$ 367,789	\$ 371,324
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,865,615	\$ 2,251,186	\$ 2,614,720		\$ 2,618,975	\$ 2,990,299

## CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

	2017 Actual	2018 Actual	2019		2020	
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
<b>Worker's Compensation Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 771,050	\$ 546,547	\$ 802,407	\$ 30,748	\$ 802,407	\$ 808,338
TOTAL EXPENSES	\$ 614,036	\$ 722,322	\$ 808,855	\$ 323,989	\$ 1,071,231	\$ 809,319
<b>NET INCOME (LOSS)</b> .....	\$ 157,014	\$ (175,775)	\$ (6,448)	\$ (293,241)	\$ (268,824)	\$ (981)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,109,310	\$ 933,535	\$ 1,094,216		\$ 664,711	\$ 663,730
<b>Trust &amp; Agency Fund</b>						
TOTAL REVENUES & TRANSFERS	\$ 70,840	\$ 33,604	\$ -	\$ 3,600	\$ -	\$ -
TOTAL EXPENSES	\$ 3,221	\$ 11,009	\$ -	\$ 394	\$ -	\$ -
<b>NET INCOME (LOSS)</b> .....	\$ 67,619	\$ 22,595	\$ -	\$ 3,206	\$ -	\$ -
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 276,406	\$ 299,001	\$ 276,406		\$ 299,001	\$ 299,001
<b>Dental Insurance Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 394,393	\$ 389,360	\$ 394,048	\$ 116,434	\$ 394,048	\$ 400,249
TOTAL EXPENSES	\$ 374,466	\$ 380,227	\$ 394,062	\$ 101,817	\$ 397,446	\$ 400,242
<b>NET INCOME (LOSS)</b> .....	\$ 19,927	\$ 9,133	\$ (14)	\$ 14,617	\$ (3,398)	\$ 7
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 170,142	\$ 179,275	\$ 173,129		\$ 175,877	\$ 175,884
<b>C.D.B.G. Program Fund</b>						
TOTAL REVENUES & TRANSFERS	\$ 725,234	\$ 634,826	\$ 977,000	\$ 493,514	\$ 969,886	\$ 977,000
TOTAL EXPENSES	\$ 727,728	\$ 634,825	\$ 977,000	\$ 2,289	\$ 969,886	\$ 977,000
<b>NET INCOME (LOSS)</b> .....	\$ (2,494)	\$ 1	\$ -	\$ 491,225	\$ -	\$ -
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ (2,422)	\$ (2,421)	\$ (880,046)		\$ (2,421)	\$ (2,421)
<b>Health/Life Insurance Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 9,617,584	\$ 9,971,895	\$ 10,235,345	\$ 2,924,852	\$ 10,264,345	\$ 10,685,180
TOTAL EXPENSES	\$ 9,749,028	\$ 8,939,172	\$ 10,281,517	\$ 5,716,632	\$ 10,380,920	\$ 10,710,420
<b>NET INCOME (LOSS)</b> .....	\$ (131,444)	\$ 1,032,723	\$ (46,172)	\$ (2,791,780)	\$ (116,575)	\$ (25,240)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 4,859,688	\$ 5,164,648	\$ 4,758,564		\$ 5,048,073	\$ 5,022,833

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

	2017 Actual	2018 Actual	2019			2020
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
<b>Storm Water Management Resreve</b>						
TOTAL REVENUES & TRANSFERS	\$ 5,690,641	\$ 5,881,273	\$ 5,171,890	\$ 676,725	\$ 5,526,280	\$ 5,777,044
TOTAL EXPENSES	\$ 2,483,175	\$ 2,934,183	\$ 2,699,054	\$ 295,794	\$ 2,755,552	\$ 2,896,276
<b>NET INCOME (LOSS)</b> .....	\$ 3,207,466	\$ 2,947,090	\$ 2,472,836	\$ 380,931	\$ 2,770,728	\$ 2,880,768
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 3,267,637	\$ 3,509,875	\$ 4,306,419		\$ 4,179,200	\$ 4,814,753
<b>Special Assesments</b>						
TOTAL REVENUES & TRANSFERS	\$ 741,147	\$ 916,449	\$ 966,595	\$ 530,526	\$ 966,595	\$ 740,000
TOTAL EXPENSES	\$ 741,147	\$ 916,449	\$ -	\$ -	\$ 966,595	\$ 740,000
<b>NET INCOME (LOSS)</b> .....	\$ -	\$ -	\$ 966,595	\$ 530,526	\$ -	\$ -
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ -	\$ -	\$ -		\$ -	\$ -
<b>Total Tax Incremental Financing</b>						
TOTAL REVENUES & TRANSFERS	\$ 4,474,218	\$ 10,447,558	\$ 11,246,499	\$ 7,784,561	\$ 9,181,916	\$ 11,367,563
TOTAL EXPENSES	\$ 4,706,967	\$ 7,403,877	\$ 10,034,049	\$ 3,518,494	\$ 12,790,127	\$ 11,189,984
<b>NET INCOME (LOSS)</b> .....	\$ (232,749)	\$ 3,043,681	\$ 1,212,450	\$ 4,266,067	\$ (3,608,211)	\$ 177,579
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 3,761,584	\$ 6,805,265	\$ 5,131,751		\$ 3,197,054	\$ 3,374,633
<b>District #5</b>						
<b>TOTAL REVENUES</b>	\$ 323,503	\$ 332,501	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	\$ 230,631	\$ 499,564	\$ -	\$ (53,071)	\$ -	\$ -
Net Operations (Loss).....	\$ 92,872	\$ (167,063)	\$ -	\$ 53,071	\$ -	\$ -
Fund Balance - December 31.....	\$ 163,063	\$ (4,000)	\$ (4,999)		\$ (4,000)	\$ (4,000)
<b>District #6</b>						
<b>TOTAL REVENUES</b>	\$ 1,633,961	\$ 2,518,274	\$ 4,643,011	\$ 2,530,101	\$ 2,575,698	\$ 2,446,692
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	\$ 1,204,978	\$ 1,468,621	\$ 4,525,006	\$ 950,273	\$ 4,198,420	\$ 1,670,946
Net Operations (Loss).....	\$ 428,983	\$ 1,049,653	\$ 118,005	\$ 1,579,828	\$ (1,622,722)	\$ 775,746
Fund Balance - December 31.....	\$ 751,942	\$ 1,801,595	\$ 1,898,103		\$ 178,873	\$ 954,619
<b>District #7</b>						
TOTAL REVENUES & TRANSFERS	\$ 2,064,547	\$ 6,168,911	\$ 4,422,017	\$ 3,101,577	\$ 4,418,351	\$ 6,018,225
TOTAL EXPENSES	\$ 1,670,813	\$ 3,285,522	\$ 3,984,068	\$ 887,531	\$ 6,485,006	\$ 7,337,331
<b>NET INCOME (LOSS)</b> .....	\$ 393,734	\$ 2,883,389	\$ 437,949	\$ 2,214,046	\$ (2,066,655)	\$ (1,319,106)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,196,260	\$ 4,079,649	\$ 2,260,676		\$ 2,012,994	\$ 693,888

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

	2017 Actual	2018 Actual	Adopted Budget	2019		2020
				6 Month Actual	Estimated	Proposed Budget
<b>District #8</b>						
TOTAL REVENUES & TRANSFERS	\$ 424,344	\$ 627,269	\$ 581,007	\$ 579,581	\$ 609,378	\$ 715,076
TOTAL EXPENSES	\$ 513,597	\$ 1,121,573	\$ 359,143	\$ 488,735	\$ 686,024	\$ 362,825
<b>NET INCOME (LOSS)</b> .....	\$ (89,253)	\$ (494,304)	\$ 221,864	\$ 90,846	\$ (76,646)	\$ 352,251
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,835,132	\$ 1,340,828	\$ 1,205,694		\$ 1,264,182	\$ 1,616,433
<b>District #9</b>						
TOTAL REVENUES & TRANSFERS	\$ 886	\$ 243	\$ 280,983	\$ 276,398	\$ 277,253	\$ 262,611
TOTAL EXPENSES	\$ 35,652	\$ 30,487	\$ 282,888	\$ 189,579	\$ 245,409	\$ 268,388
<b>NET INCOME (LOSS)</b> .....	\$ (34,766)	\$ (30,244)	\$ (1,905)	\$ 86,819	\$ 31,844	\$ (5,777)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ (19,494)	\$ (49,738)	\$ (72,972)		\$ (17,894)	\$ (23,671)
<b>District #10</b>						
TOTAL REVENUES & TRANSFERS	\$ 10,318	\$ 483,386	\$ 775,504	\$ 762,720	\$ 764,814	\$ 1,304,169
TOTAL EXPENSES	\$ 53,273	\$ 370,463	\$ 412,825	\$ 632,802	\$ 630,727	\$ 805,825
<b>NET INCOME (LOSS)</b> .....	\$ (42,955)	\$ 112,923	\$ 362,679	\$ 129,918	\$ 134,087	\$ 498,344
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ (93,654)	\$ 19,269	\$ 373,360		\$ 153,356	\$ 651,700
<b>District #11</b>						
TOTAL REVENUES & TRANSFERS	\$ 16,659	\$ 306,974	\$ 543,977	\$ 534,184	\$ 536,422	\$ 609,234
TOTAL EXPENSES	\$ 997,905	\$ 587,006	\$ 452,191	\$ 404,068	\$ 517,891	\$ 576,341
<b>NET INCOME (LOSS)</b> .....	\$ (981,246)	\$ (280,032)	\$ 91,786	\$ 130,116	\$ 18,531	\$ 32,893
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ (75,820)	\$ (355,852)	\$ (490,338)		\$ (337,321)	\$ (304,428)
<b>District #12</b>						
TOTAL REVENUES & TRANSFERS	\$ -	\$ 10,000				\$ 11,556
TOTAL EXPENSES	\$ 118	\$ 40,642	\$ 17,928	\$ 18,577	\$ 26,650	\$ 168,328
<b>NET INCOME (LOSS)</b> .....	\$ (118)	\$ (30,642)	\$ (17,928)	\$ (18,577)	\$ (26,650)	\$ (156,772)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ (118)	\$ (30,760)	\$ (38,046)		\$ (57,410)	\$ (214,182)

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

	2017 Actual	2018 Actual	----- Adopted Budget	2019 6 Month Actual	Estimated	2020 Proposed Budget
<b>General Purpose Equipment Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 876,103	\$ 907,974	\$ 939,524	\$ 8,995	\$ 939,524	\$ 972,996
TOTAL EXPENSES	\$ 988,043	\$ 755,146	\$ 923,108	\$ 856,284	\$ 923,108	\$ 1,964,438
<b>NET INCOME (LOSS)</b> .....	\$ (111,940)	\$ 152,828	\$ 16,416	\$ (847,289)	\$ 16,416	\$ (991,442)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,080,587	\$ 1,233,415	\$ 1,057,831		\$ 1,249,831	\$ 258,389
<b>Information Systems Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 1,590,928	\$ 1,803,912	\$ 2,306,777	\$ 955,858	\$ 2,009,246	\$ 2,272,580
TOTAL EXPENSES	\$ 1,673,548	\$ 1,312,370	\$ 2,506,778	\$ 1,131,108	\$ 2,870,405	\$ 2,422,400
<b>NET INCOME (LOSS)</b> .....	\$ (82,620)	\$ 491,542	\$ (200,001)	\$ (175,250)	\$ (861,159)	\$ (149,820)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 857,088	\$ 1,117,005	\$ 266,552		\$ 255,846	\$ 106,026
<b>Municipal Complex Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 946,481	\$ 881,004	\$ 862,246	\$ 430,479	\$ 862,246	\$ 873,012
TOTAL EXPENSES	\$ 770,447	\$ 641,081	\$ 1,134,246	\$ 340,515	\$ 732,406	\$ 1,740,548
<b>NET INCOME (LOSS)</b> .....	\$ 176,034	\$ 239,923	\$ (272,000)	\$ 89,964	\$ 129,840	\$ (867,536)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 770,399	\$ 1,010,322	\$ 502,601		\$ 1,140,162	\$ 272,626
<b>Information System Equip Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 102,186	\$ 93,113	\$ 131,096	\$ 2,751	\$ 131,096	\$ 151,528
TOTAL EXPENSES	\$ -		\$ -	\$ 100,000	\$ -	\$ -
<b>NET INCOME (LOSS)</b> .....	\$ 102,186	\$ 93,113	\$ 131,096	\$ (97,249)	\$ 131,096	\$ 151,528
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 470,208	\$ 563,321	\$ 640,780		\$ 694,417	\$ 845,945
<b>Parks Reserve</b>						
TOTAL REVENUES & TRANSFERS	\$ 1,574,201	\$ 1,458,568	\$ 1,363,548	\$ 1,143,806	\$ 1,364,548	\$ 1,325,070
TOTAL EXPENSES	\$ 1,392,865	\$ 1,528,831	\$ 1,363,548	\$ 636,664	\$ 1,574,620	\$ 1,895,017
<b>NET INCOME (LOSS)</b> .....	\$ 181,336	\$ (70,260)	\$ -	\$ 507,142	\$ (210,072)	\$ (569,947)
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,175,668	\$ 1,105,408	\$ 928,980		\$ 895,336	\$ 325,389

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

	2017 Actual	2018 Actual	2019			2020	
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget	
<b>Public Works Bldg Improvements</b>							
TOTAL REVENUES & TRANSFERS	\$ 13,481	\$ 214,827	\$ 65,358	\$ -	\$ 65,358	\$ 83,500	
TOTAL EXPENSES	\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	
<b>NET INCOME (LOSS)</b> .....	\$ 22,073	\$ (75,173)	\$ 65,358	\$ -	\$ 65,358	\$ 83,500	
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 69,646	\$ (5,527)	\$ 84,720		\$ 59,831	\$ 143,331	
<b>Redevelopment Authority</b>							
TOTAL REVENUES & TRANSFERS	\$ 12,230	\$ 80,273	\$ -	\$ 53,071	\$ -	\$ -	
TOTAL EXPENSES	\$ 24,134	\$ 381	\$ -	\$ -	\$ -	\$ -	
<b>NET INCOME (LOSS)</b> .....	\$ (883,537)	\$ 79,892	\$ -	\$ 53,071	\$ -	\$ -	
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,435,525	\$ 1,515,417	\$ 1,435,525		\$ 1,515,417	\$ 1,515,417	
<b>Community Development Authority</b>							
TOTAL REVENUES & TRANSFERS	\$ 112,779	\$ 358,521	\$ -	\$ 169	\$ 169	\$ -	
TOTAL EXPENSES	\$ -	\$ 10,831	\$ -	\$ 30,373	\$ 30,487	\$ 31,455	
<b>NET INCOME (LOSS)</b> .....	\$ 112,779	\$ 347,690	\$ -	\$ (30,204)	\$ (30,318)	\$ (31,455)	
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 1,484,751	\$ 1,832,441	\$ 1,817,924		\$ 1,802,123	\$ 1,770,668	
<b>Tourism</b>							
TOTAL REVENUES & TRANSFERS	\$ 110,314	\$ 926,736	\$ 733,593	\$ 736,763	\$ 1,027,384	\$ 1,202,500	
TOTAL EXPENSES	\$ 490,149	\$ 567,765	\$ 733,593	\$ 623,198	\$ 1,027,384	\$ 977,423	
<b>NET INCOME (LOSS)</b> .....	\$ (379,835)	\$ 358,971	\$ -	\$ 113,565	\$ -	\$ 225,077	
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 133,670	\$ 492,641	\$ 121,009		\$ 492,641	\$ 717,718	
<b>Water</b>							
TOTAL REVENUES & TRANSFERS	\$ 9,900,132	\$ 9,423,751	\$ 9,338,595	\$ 4,062,814	\$ 9,406,105	\$ 9,435,611	
TOTAL EXPENSES	\$ 7,947,767	\$ 8,499,066	\$ 8,711,227		\$ 8,769,384	\$ 9,613,449	
<b>NET INCOME (LOSS)</b> .....	\$ 1,952,365	\$ 924,685	\$ 627,368	\$ 4,062,814	\$ 636,721	\$ (177,838)	
<b>RESERVE BALANCE - DECEMBER 31</b> .....	\$ 5,006,516	\$ 6,172,588	\$ 5,333,983		\$ 6,499,172	\$ 6,139,578	

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

GENERAL FUND	2017 Actual	2018 Actual	2019			2020 Proposed Budget
			Adopted Budget	First 6 Months Actual	Estimated	
<b><u>Taxes</u></b>						
General Property Taxes.....	\$ 38,625,312	\$ 41,946,785	\$ 42,852,058	\$ 42,852,058	\$ 42,852,058	\$ 44,137,620
Prior Years Omitted Taxes.....	\$ 58,115	\$ (36,778)	\$ -	\$ 832	\$ 832	\$ -
Prior Years Pers Prop Tax.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chargebacks .....	\$ 207,853	\$ 118,103	\$ -	\$ 885	\$ 885	\$ -
Hotel/Motel Room Tax.....	\$ 1,205,791	\$ 1,512,408	\$ 1,300,000	\$ 558,928	\$ 1,590,000	\$ 1,550,000
Payments in Lieu of Taxes.....	\$ 352,196	\$ 469,758	\$ 494,859	\$ 226,318	\$ 400,000	\$ 505,000
Payments in Lieu of Taxes-DNR.....	\$ 7,783	\$ 7,792	\$ -	\$ 7,918	\$ 7,918	\$ 7,900
Interest on Taxes.....	\$ 77,117	\$ 100,996	\$ 75,000	\$ 59,248	\$ 88,431	\$ 75,000
<b>TOTAL TAXES</b>	<b>\$ 40,534,167</b>	<b>\$44,119,064</b>	<b>\$ 44,721,917</b>	<b>\$ 43,706,187</b>	<b>\$ 44,940,124</b>	<b>\$ 46,275,520</b>
<b><u>Intergovernmental Grants &amp; Aids</u></b>						
State Shared Taxes.....	\$2,811,986	\$2,860,346	3,025,817	\$ 275,263	\$ 3,068,141	\$ 3,115,248
Federal Grants.....	\$152,602	\$337,284	\$ 281,489	\$ 21,382	\$ 325,418	\$ 155,303
State Grants.....	\$2,272,691	\$2,532,906	\$ 2,473,843	\$ 1,459,101	\$ 2,499,737	\$ 2,667,950
<b>TOTAL GRANTS &amp; AIDS</b>	<b>\$ 5,237,279</b>	<b>\$5,730,536</b>	<b>\$ 5,781,149</b>	<b>\$ 1,755,746</b>	<b>\$ 5,893,296</b>	<b>\$ 5,938,501</b>
<b><u>Licenses &amp; Permits</u></b>						
Licenses.....	\$285,387	\$302,222	\$ 276,505	\$ 281,549	\$ 309,495	\$ 304,004
Permits.....	\$1,638,470	\$1,277,203	\$ 1,209,010	\$ 987,578	\$ 1,578,870	\$ 1,209,335
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 1,923,857</b>	<b>\$1,579,425</b>	<b>\$ 1,485,515</b>	<b>\$ 1,269,127</b>	<b>\$ 1,888,365</b>	<b>\$ 1,513,339</b>
<b><u>Penalties &amp; Forfeitures</u></b>						
Court Penalties & Costs.....	\$413,066	\$496,834	\$ 550,000	\$ 285,683	\$ 505,000	\$ 510,000
Parking Violations.....	\$524,774	\$557,028	\$ 715,000	\$ 290,672	\$ 615,000	\$ 615,000
Alarm Fees.....	\$122,345	\$135,600	\$ 105,000	\$ 50,971	\$ 105,000	\$ 105,000
Other Penalties & Fees.....	\$4,155	\$5,187	\$ 5,000	\$ 3,168	\$ 5,000	\$ 5,000
<b>TOTAL PENALTIES &amp; FORFEITURES</b>	<b>\$ 1,064,340</b>	<b>\$1,194,649</b>	<b>\$ 1,375,000</b>	<b>\$ 630,494</b>	<b>\$ 1,230,000</b>	<b>\$ 1,235,000</b>
<b><u>Public Charges for Service</u></b>						
General Government.....	\$ 662,929	\$ 687,302	\$ 661,590	\$ 193,800	\$ 653,793	\$ 547,440
Public Safety.....	\$ 2,091,576	\$ 2,227,042	\$ 2,380,728	\$ 1,071,991	\$ 2,202,908	\$ 2,222,713
Health & Social Services.....	\$ 14,916	\$ 22,274	\$ 18,230	\$ 8,261	\$ 26,375	\$ 19,730
Streets & Related Facilities.....	\$ 136,582	\$ 94,783	\$ 71,850	\$ 77,606	\$ 87,103	\$ 206,000
Sanitation.....	\$ 266,251	\$ 170,280	\$ 142,800	\$ 71,475	\$ 135,980	\$ 112,800
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>\$ 3,172,254</b>	<b>\$3,201,681</b>	<b>\$ 3,275,198</b>	<b>\$ 1,423,133</b>	<b>\$ 3,106,159</b>	<b>\$ 3,108,683</b>
<b>BALANCE FORWARD</b>	<b>\$ 51,931,897</b>	<b>\$ 55,825,355</b>	<b>\$ 56,638,779</b>	<b>\$ 48,784,687</b>	<b>\$ 57,057,944</b>	<b>\$ 58,071,043</b>

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

GENERAL FUND REVENUES - CONT'D	2016 Actual	2017 Actual	Adopted Budget	2018 First 6 Months Actual	Estimated	2019 Proposed Budget
<b>BALANCE FORWARD</b>	\$ 51,931,897	\$ 55,825,355	\$ 56,638,779	\$ 48,784,687	\$ 57,057,944	\$ 58,071,043
<b><u>Intergovernmental Charges for Service</u></b>						
<b><u>Counties &amp; Municipalities</u></b>						
County - Paramedics.....	\$ 80,892	\$ 116,807	\$ 97,850	\$ 35,109	\$ 97,850	\$ 97,850
County - Fire Protection Service.....	\$ 1,362,785	\$ 1,392,137	\$ 1,392,143	\$ 1,433,180	\$ 1,433,180	\$ 1,463,843
Other-Cnty & Municipalities.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Schools and Special Districts.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Departments.....	\$ 151,765	\$ 154,565	\$ 161,736	\$ 22,943	\$ 161,736	\$ 149,616
<b>TOTAL INTERGOVERNMENTAL CHARGES</b>	<b>\$ 1,595,442</b>	<b>\$ 1,663,509</b>	<b>\$ 1,651,729</b>	<b>\$ 1,491,232</b>	<b>\$ 1,692,766</b>	<b>\$ 1,711,309</b>
<b><u>Miscellaneous Revenue</u></b>						
Interest.....	\$ 556,373	\$ 980,343	\$ 1,680,000	\$ 943,235	\$ 2,230,000	\$ 1,817,000
Rentals.....	\$ 39,425	\$ 45,831	\$ 41,304	\$ 27,089	\$ 46,804	\$ 42,274
Other Miscellaneous Revenue.....	\$ 128,757	\$ 159,728	\$ 115,200	\$ 99,158	\$ 146,120	\$ 99,350
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>\$ 724,555</b>	<b>\$ 1,185,902</b>	<b>\$ 1,836,504</b>	<b>\$ 1,069,482</b>	<b>\$ 2,422,924</b>	<b>\$ 1,958,624</b>
<b><u>Other Financing Sources</u></b>						
Proceeds from Sale of Land.....	\$ -	\$ -	\$ -	\$ -	\$ 1,980	\$ -
Proceeds from Long Term Debt.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>Transfer from Other Funds</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Transfer from T.I.F.....	\$ 62,326	\$ 18,698	\$ 35,000	\$ -	\$ 35,000	\$ 35,000
Transfer from P. W. B. Reserve.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Water Utility.....	\$ 950,273	\$ 989,231	\$ 1,101,904	\$ -	\$ 1,137,537	\$ 1,127,933
Transfer from Municipal Complex Reserve.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriated Surplus Applied.....	\$ 177,466	\$ 108,000	\$ -	\$ -	\$ 538,521	\$ 299,892
Amortization Fund Appropriation.....	\$ -	\$ -	\$ 48,000	\$ -	\$ 48,000	\$ -
<b>TOTAL TRANSFERS FROM OTHER FUNDS AND OTHER FINANCING SOURCES</b>	<b>\$ 1,190,065</b>	<b>\$ 1,115,929</b>	<b>\$ 1,184,904</b>	<b>\$ -</b>	<b>\$ 1,761,038</b>	<b>\$ 1,462,825</b>
<b><u>Special Assessment Revenue</u></b>						
Special Assessments.....	\$ 10,369	\$ 2,010	\$ 7,000	\$ 15,286	\$ 19,756	\$ 7,000
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>\$ 10,369</b>	<b>\$ 2,010</b>	<b>\$ 7,000</b>	<b>\$ 15,286</b>	<b>\$ 19,756</b>	<b>\$ 7,000</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 55,452,328</b>	<b>\$ 59,792,705</b>	<b>\$ 61,318,916</b>	<b>\$ 51,360,687</b>	<b>\$ 62,954,428</b>	<b>\$ 63,210,801</b>



# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

GENERAL FUND	2017 Actual	2018 Actual	2019			2020
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget
<b><u>Legislative</u></b>						
Common Council.....	\$ 133,874	\$ 132,761	\$ 141,611	\$ 72,359	\$ 141,611	\$ 145,449
Youth Commission.....	\$ 1,939	\$ 1,955	\$ 3,475	\$ 1,247	\$ 3,475	\$ 2,700
Historic Preservation.....	\$ 20,078	\$ 9,510	\$ 2,500	\$ 148	\$ 2,500	\$ 12,500
Senior Commission.....	\$ 197	\$ 11,647	\$ 3,205	\$ 1,081	\$ 3,205	\$ 3,205
<b>TOTAL LEGISLATIVE</b>	<b>\$ 156,088</b>	<b>\$ 155,873</b>	<b>\$ 150,791</b>	<b>\$ 74,835</b>	<b>\$ 150,791</b>	<b>\$ 163,854</b>
<b><u>Judicial</u></b>						
Municipal Court.....	\$ 288,126	\$ 298,607	\$ 319,516	\$ 139,306	\$ 323,359	\$ 323,360
<b>TOTAL JUDICIAL</b>	<b>\$ 288,126</b>	<b>\$ 298,607</b>	<b>\$ 319,516</b>	<b>\$ 139,306</b>	<b>\$ 323,359</b>	<b>\$ 323,360</b>
<b><u>Executive</u></b>						
Mayor.....	\$ 139,587	\$ 139,230	\$ 150,198	\$ 62,235	\$ 156,148	\$ 153,201
<b>TOTAL EXECUTIVE</b>	<b>\$ 139,587</b>	<b>\$ 139,230</b>	<b>\$ 150,198</b>	<b>\$ 62,235</b>	<b>\$ 156,148</b>	<b>\$ 153,201</b>
<b><u>Administrative Services</u></b>						
Administrative Services.....	\$ 1,564,727	\$ 1,561,799	\$ 1,668,529	\$ 675,328	\$ 1,714,170	\$ 1,693,392
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>\$ 1,564,727</b>	<b>\$ 1,561,799</b>	<b>\$ 1,668,529</b>	<b>\$ 675,328</b>	<b>\$ 1,714,170</b>	<b>\$ 1,693,392</b>
<b><u>General Administration</u></b>						
City Clerk.....	\$ 422,856	\$ 413,305	\$ 447,378	\$ 180,707	\$ 447,616	\$ 416,147
Elections.....	\$ 186,150	\$ 302,136	\$ 308,564	\$ 91,790	\$ 340,974	\$ 299,239
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>\$ 609,006</b>	<b>\$ 715,441</b>	<b>\$ 755,942</b>	<b>\$ 272,497</b>	<b>\$ 788,590</b>	<b>\$ 715,386</b>
<b><u>Financial Administration</u></b>						
Finance	\$ 998,496	\$ 1,039,130	\$ 1,125,095	\$ 482,099	\$ 1,099,219	\$ 1,171,342
City Assessor.....	\$ 717,026	\$ 731,141	\$ 768,496	\$ 329,879	\$ 798,946	\$ 785,995
<b>TOTAL FINANCIAL ADMINISTRATION</b>	<b>\$ 1,715,522</b>	<b>\$ 1,770,271</b>	<b>\$ 1,893,591</b>	<b>\$ 811,978</b>	<b>\$ 1,898,165</b>	<b>\$ 1,957,337</b>
<b><u>Urban Planning</u></b>						
City Planning.....	\$ 399,281	\$ 433,613	\$ 390,671	\$ 201,955	\$ 413,816	\$ 423,254
Economic Development.....	\$ 256,831	\$ 226,761	\$ 389,778	\$ 314,327	\$ 468,747	\$ 257,907
<b>TOTAL URBAN PLANNING</b>	<b>\$ 656,112</b>	<b>\$ 660,374</b>	<b>\$ 780,449</b>	<b>\$ 516,282</b>	<b>\$ 882,563</b>	<b>\$ 681,161</b>
<b><u>Buildings and Plant</u></b>						
Police Station.....	\$ 242,760	\$ 234,752	\$ 295,210	\$ 130,522	\$ 339,310	\$ 283,946
<b>TOTAL BUILDINGS AND PLANT</b>	<b>\$ 242,760</b>	<b>\$ 234,752</b>	<b>\$ 295,210</b>	<b>\$ 130,522</b>	<b>\$ 339,310</b>	<b>\$ 283,946</b>
<b>BALANCE FORWARD</b>	<b>\$ 5,371,928</b>	<b>\$ 5,536,347</b>	<b>\$ 6,014,226</b>	<b>\$ 2,682,983</b>	<b>\$ 6,253,096</b>	<b>\$ 5,971,637</b>

# CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

GENERAL FUND	2017 Actual	2018 Actual	2019			2020
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget
<b>BALANCE FORWARD</b>	\$ 5,371,928	\$ 5,536,347	\$ 6,014,226	\$ 2,682,983	\$ 6,253,096	\$ 5,971,637
<b><u>Police Services</u></b>						
Police Department.....	15,329,058	16,163,830	\$ 16,802,977	\$ 6,998,205	\$ 16,772,796	\$ 17,168,988
Police Reserves.....	12,222	12,651	\$ 13,362	\$ 3,301	\$ 13,362	\$ 9,862
Crossing Guards.....	271,074	244,355	\$ 249,900	\$ 215,611	\$ 256,340	\$ 249,900
<b>TOTAL POLICE SERVICES</b>	<b>\$ 15,612,354</b>	<b>\$ 16,420,836</b>	<b>\$ 17,066,239</b>	<b>\$ 7,217,117</b>	<b>\$ 17,042,498</b>	<b>\$ 17,428,750</b>
<b><u>Fire Services</u></b>						
Fire Department.....	13,562,653	14,112,101	\$ 14,079,020	\$ 5,913,887	\$ 14,113,872	\$ 14,468,253
Fire Equipment Reserve.....	105,109	159,328	\$ 191,000	\$ 54,311	\$ 161,000	\$ -
<b>TOTAL FIRE SERVICES</b>	<b>\$ 13,667,762</b>	<b>\$ 14,271,429</b>	<b>\$ 14,270,020</b>	<b>\$ 5,968,198</b>	<b>\$ 14,274,872</b>	<b>\$ 14,468,253</b>
<b><u>Inspections</u></b>						
Building Regulation.....	812,095	819,385	\$ 839,671	\$ 346,402	\$ 839,671	\$ 829,611
Weights and Measures.....	12,000	12,000	\$ 12,240	\$ 12,000	\$ 12,240	\$ 12,240
Property Maintenance Program.....	139,739	119,050	\$ 147,725	\$ 44,276	\$ 147,825	\$ 134,265
<b>TOTAL INSPECTIONS</b>	<b>\$ 963,834</b>	<b>\$ 950,435</b>	<b>\$ 999,636</b>	<b>\$ 402,678</b>	<b>\$ 999,736</b>	<b>\$ 976,116</b>
<b><u>Other Public Safety</u></b>						
Traffic Control & Regulation.....	462,248	468,233	\$ 523,290	\$ 245,180	\$ 528,403	\$ 562,508
<b>TOTAL OTHER PUBLIC SAFETY</b>	<b>\$ 462,248</b>	<b>\$ 468,233</b>	<b>\$ 523,290</b>	<b>\$ 245,180</b>	<b>\$ 528,403</b>	<b>\$ 562,508</b>
<b><u>Engineering &amp; Administration</u></b>						
Engineering.....	787,519	793,958	\$ 960,123	\$ 446,883	\$ 1,103,583	\$ 1,052,103
Public Works Department Operations.....	341,598	296,798	\$ 251,779	\$ 114,390	\$ 267,678	\$ 233,197
<b>TOTAL ENGINEERING &amp; ADMINISTRATION</b>	<b>\$ 1,129,117</b>	<b>1,090,756</b>	<b>\$ 1,211,902</b>	<b>\$ 561,273</b>	<b>\$ 1,371,261</b>	<b>\$ 1,285,300</b>
<b><u>Streets &amp; Highways</u></b>						
Roadway Maintenance.....	2,029,035	2,388,354	\$ 2,523,681	\$ 1,879,569	\$ 2,737,600	\$ 2,542,048
Electrical Services.....	898,321	820,370	\$ 1,013,707	\$ 420,463	\$ 1,011,108	\$ 1,033,732
<b>TOTAL STREETS &amp; HIGHWAYS</b>	<b>\$ 2,927,356</b>	<b>3,208,724</b>	<b>\$ 3,537,388</b>	<b>\$ 2,300,032</b>	<b>\$ 3,748,708</b>	<b>\$ 3,575,780</b>
<b>BALANCE FORWARD</b>	<b>\$ 40,134,599</b>	<b>\$ 41,946,760</b>	<b>\$ 43,622,701</b>	<b>\$ 19,377,461</b>	<b>\$ 44,218,574</b>	<b>\$ 44,268,344</b>

## CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

GENERAL FUND	2017 Actual	2018 Actual	Adopted Budget	2019		2020 Proposed Budget
				First 6 Months Actual	Estimated	
<b>BALANCE FORWARD</b>	\$ 40,134,599	\$ 41,946,760	\$ 43,622,701	\$ 19,377,461	\$ 44,218,574	\$ 44,268,344
<b><u>Other Transportation</u></b>						
Public Works Facilities Outside.....	\$ 229,267	\$ 114,696	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OTHER TRANSPORTATION</b>	<b>\$ 229,267</b>	<b>\$ 114,696</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Sanitation</u></b>						
Solid Waste Management.....	\$ 2,262,587	\$ 2,305,339	\$ 2,258,524	\$ 851,181	\$ 2,273,524	\$ 2,649,636
<b>TOTAL SANITATION</b>	<b>\$ 2,262,587</b>	<b>\$ 2,305,339</b>	<b>\$ 2,258,524</b>	<b>\$ 851,181</b>	<b>\$ 2,273,524</b>	<b>\$ 2,649,636</b>
<b><u>Public Health</u></b>						
Public Health.....	\$ 1,336,530	\$ 1,384,649	\$ 1,510,156	\$ 598,456	\$ 1,542,759	\$ 1,504,952
<b>TOTAL PUBLIC HEALTH</b>	<b>\$ 1,336,530</b>	<b>\$ 1,384,649</b>	<b>\$ 1,510,156</b>	<b>\$ 598,456</b>	<b>\$ 1,542,759</b>	<b>\$ 1,504,952</b>
<b><u>Recreation</u></b>						
July Fourth.....	\$ 60,213	\$ 60,211	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECREATION</b>	<b>\$ 60,213</b>	<b>\$ 60,211</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Conservation of Natural Resources</u></b>						
Forestry.....	\$ 1,240,049	\$ 1,320,134	\$ 1,475,088	\$ 663,974	\$ 1,492,346	\$ 1,513,026
<b>TOTAL CONSERVATION OF NAT. RESOURCES</b>	<b>\$ 1,240,049</b>	<b>\$ 1,320,134</b>	<b>\$ 1,475,088</b>	<b>\$ 663,974</b>	<b>\$ 1,492,346</b>	<b>\$ 1,513,026</b>
<b><u>Other Leisure Activities</u></b>						
Visit Milwaukee.....	\$ 343,990	\$ 429,587	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OTHER LEISURE ACTIVITIES</b>	<b>\$ 343,990</b>	<b>\$ 429,587</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BALANCE FORWARD</b>	<b>\$ 45,607,235</b>	<b>\$ 47,561,377</b>	<b>\$ 48,866,469</b>	<b>\$ 21,491,072</b>	<b>\$ 49,527,203</b>	<b>\$ 49,935,958</b>

## CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2017 and 2018,  
Budget Adopted for 2019,  
2019 Estimated and Proposed Budget for 2020

GENERAL FUND	2017 Actual	2018 Actual	Adopted Budget	2019 First 6 Months Actual	Estimated	2020 Proposed Budget
<b>BALANCE FORWARD</b>	\$ 45,607,235	\$ 47,561,377	\$ 48,866,469	\$ 21,491,072	\$ 49,527,203	\$ 49,935,958
<b><u>Employee Pension and Benefits</u></b>						
Wisconsin Retirement Fund.....	\$ 2,189	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Insurance Premiums.....	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ -
Unemployment Benefits.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Death & Disability.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Flexible Spending Account.....	\$ -	\$ -	\$ -	\$ (139)	\$ 154,227	\$ -
Undistributed -Unallocated Expenditures.....	\$ -	\$ -	\$ 76,702	\$ -	\$ -	\$ 92,914
<b>TOTAL EMPLOYEE PENSION &amp; BENEFITS</b>	<b>\$ 2,195</b>	<b>\$ -</b>	<b>\$ 76,702</b>	<b>\$ (139)</b>	<b>\$ 154,227</b>	<b>\$ 92,914</b>
<b><u>Other General</u></b>						
Remission of Taxes.....	\$ 428,235	\$ 22,317	\$ -	\$ 9,366	\$ -	\$ -
Contribution for Uncollectible.....	\$ 17,895	\$ 14,354	\$ 20,000	\$ 10,057	\$ 20,000	\$ 20,000
MADACC.....	\$ 56,627	\$ 68,033	\$ 72,000	\$ 27,507	\$ 72,000	\$ 68,542
Litigation Reserve.....	\$ 1,333,859	\$ 1,197,973	\$ 675,000	\$ 131,995	\$ 750,000	\$ 625,000
Internal Granting Program.....	\$ 393,209	\$ 255,872	\$ 250,000	\$ 104,850	\$ 383,634	\$ 251,000
<b>TOTAL OTHER GENERAL</b>	<b>\$ 2,229,825</b>	<b>\$ 1,558,549</b>	<b>\$ 1,017,000</b>	<b>\$ 283,775</b>	<b>\$ 1,225,634</b>	<b>\$ 964,542</b>
<b><u>Intrafund Transfer</u></b>						
Other Intrafund Transfers.....	\$ 847,762	\$ 1,152,026	\$ 1,750,000	\$ 785,559	\$ 2,305,000	\$ 1,892,000
Transfer to Unappropriated Fund Balance.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL INTRAFUND TRANSFERS</b>	<b>\$ 847,762</b>	<b>\$ 1,152,026</b>	<b>\$ 1,750,000</b>	<b>\$ 785,559</b>	<b>\$ 2,305,000</b>	<b>\$ 1,892,000</b>
<b><u>Interfund Transfer</u></b>						
Interfund Transfers.....	\$ 6,368,714	\$ 9,612,700	\$ 9,608,745	\$ 9,560,745	\$ 9,742,364	\$ 10,325,387
<b>TOTAL INTERFUND TRANSFERS</b>	<b>\$ 6,368,714</b>	<b>\$ 9,612,700</b>	<b>\$ 9,608,745</b>	<b>\$ 9,560,745</b>	<b>\$ 9,742,364</b>	<b>\$ 10,325,387</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 55,055,731</b>	<b>\$ 59,884,652</b>	<b>\$ 61,318,916</b>	<b>\$ 32,121,012</b>	<b>\$ 62,954,428</b>	<b>\$ 63,210,801</b>

*Note:  
These line items are allocated as part of the fringe benefits distributed throughout the*

## 2020 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

<b>Assessors</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Property data (via electronic media)		Entire Property database	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$75.00	2020
Property data (via electronic media)		Standardized Reports							\$25.00	2020
Property data (via electronic media)		Customized Report (query set-up fee)							\$75.00	2020
Property data (via electronic media)		Customized Report							\$25.00	2020
<del>Property data (via electronic media)</del>		<del>Property addresses plus other data requested by customer</del>								
Property data (via electronic media)		Minimum Charge	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
Property data (via electronic media)		Commercial Only	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
Property data (via electronic media)		Multi-Family	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
Property data (via electronic media)		Residential Only	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2014
<b>City Clerks Office</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Amusement Arcade	Fee Res.		\$150.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$175.00	2020
Amusement Device	Fee Res.	Each unit	\$35.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	2020
Amusement Distributor									\$400.00	2020
Bowling Lane	Fee Res.	Each Lane	\$18.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$30.00	2020
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$65.00	\$80.00	2020
Dance	Fee Res.		\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$100.00	2020
Gun or weapon	Fee Res.		\$120.00	\$120.00	\$135.00	\$135.00	\$135.00	\$135.00	\$150.00	2020
Juke Box	Fee Res.		\$22.00	\$22.00	\$25.00	\$25.00	\$25.00	\$25.00	\$35.00	2020
Class "A" Beer	Fee Res.		\$125.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	2020
Operator	Fee Res.	Bar tender or Seller	\$45.00	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00	\$55.00	2020
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$15.00	2020
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	\$30.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	2020
Massage Establishment	Fee Res.		\$160.00	\$160.00	\$200.00	\$200.00	\$200.00	\$200.00	\$210.00	2020
Massage Technician	Fee Res.		\$60.00	\$60.00	\$70.00	\$70.00	\$70.00	\$70.00	\$80.00	2020
Pinball Machine	Fee Res.	Per Machine	\$35.00	\$35.00	\$38.00	\$38.00	\$38.00	\$38.00	\$45.00	2020
Pool Table	Fee Res.	Each Table	\$22.00	\$22.00	\$25.00	\$25.00	\$25.00	\$25.00	\$40.00	2020
Service Station	Fee Res.		\$50.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$75.00	2020
Sidewalk Café Permits	Chapter 6.38	New application fee					\$100.00	\$100.00	\$125.00	2020
Sidewalk Sale	Fee Sch.		\$25.00	\$25.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	2020
Special Event Permit Application Fee							\$125.00	\$125.00	\$150.00	2020
Theater	Fee Res.	Each Seat (\$75.00 minimum)	\$0.40	\$0.45	\$0.45	\$0.45	\$0.45	\$0.45	\$0.55	2020
Used Car Dealer	Fee Res.	Each Lot	\$130.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$150.00	2020
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$25.00	2020
<b>Engineering Services</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Site Plan Review		Up to 2 acres (\$10 each additional acre) plus \$90/hour engineering review fee								2020
New Construction		Up to two acres (\$10.00 for each additional acre)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2012
Reconstruction			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2004
<b>Health Department</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Health Preinspection Fee	Fee-Res	first time applicants only	\$220.00	\$220.00	\$365.00	\$365.00	\$365.00	\$365.00	\$375.00	2020

## 2020 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Health Department		Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
		Health Excessive Inspection	Fee-Res	Escalating fee after the first compliance Per inspection - Events or situations where the health department does not license but needs to inspect	\$115.50	\$115.50	\$150.00	\$150.00	\$150.00	\$150.00	\$160.00	2020
		Health Other Inspection		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$40.00	2020
		Temporary Event - Restaurant		No Food Processing, sells potentially hazardous food. \$25,000+	\$170.00	\$170.00	\$175.00	\$175.00	\$175.00	\$175.00	\$185.00	2020
		R-55		Non-potentially hazardous food processing, Annual Sales >\$25,000	\$131.25	\$131.25	\$135.00	\$140.00	\$150.00	\$160.00	\$170.00	2020
		R-44		Non-potentially hazardous food processing, Annual Sales >\$25,000	\$157.50	\$157.50	\$165.00	\$170.00	\$180.00	\$190.00	\$200.00	2020
		R-33		Potentially hazardous food processing, Annual Sales between \$25,000 and \$1,000,000	\$288.75	\$288.75	\$300.00	\$305.00	\$315.00	\$320.00	\$330.00	2020
		R-322		Potentially hazardous food processing, Annual Sales > \$1,000,000	\$393.75	\$393.75	\$410.00	\$415.00	\$425.00	\$435.00	\$445.00	2020
		R-11		Prepackaged Food Services	\$719.25	\$719.25	\$740.00	\$745.00	\$755.00	\$765.00	\$775.00	2020
		Prepackaged		Low Complexity Food Services	\$183.75	\$183.75	\$195.00	\$200.00	\$210.00	\$220.00	\$230.00	2020
		Low Complexity		Moderate Complexity Food Services	\$341.25	\$341.25	\$355.00	\$360.00	\$370.00	\$380.00	\$390.00	2020
		Moderate Complexity		High Complexity Food Services	\$498.75	\$498.75	\$515.00	\$520.00	\$530.00	\$540.00	\$550.00	2020
		High Complexity		Additional Area	\$656.25	\$656.25	\$675.00	\$680.00	\$690.00	\$700.00	\$710.00	2020
		Additional Area		Bed and Breakfast Local Fee	\$141.75	\$141.75	\$200.00	\$200.00	\$200.00	\$210.00	\$220.00	2020
		Bed and Breakfast Local Fee	Fee Res.	Mobile Restaurant License	\$120.00	\$120.00	\$120.00	\$120.00	\$225.00	\$225.00	\$235.00	2020
		Mobile Restaurant License		Swimming Pool (per pool)							\$175.00	2020
		Swimming Pool (per pool)		Water Attraction (Per attraction)				\$150.00	\$150.00	\$155.00	\$165.00	2020
		Water Attraction (Per attraction)		Water Attraction with up to 2 pool slides/water slides per basin				\$150.00	\$150.00	\$155.00	\$165.00	2020
		Water Attraction with up to 2 pool slides/water slides per basin		Per Waterslide or pool slide in excess of 2 per basin				\$175.00	\$175.00	\$180.00	\$190.00	2020
		Per Waterslide or pool slide in excess of 2 per basin		Rooming House License				\$250.00	\$250.00	\$255.00	\$265.00	2020
		Rooming House License	Fee Res.	Hotel/Motel - Local - (City fee)	\$100.00	\$100.00	\$105.00	\$105.00	\$105.00	\$115.00	\$125.00	2020
		Hotel/Motel - Local - (City fee)	Fee Res.	1-30 rooms	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$9.00	2020
		1-30 rooms	Fee Res.	31 - 99 Rooms	\$215.25	\$215.25	\$225.00	\$225.00	\$225.00	\$235.00	\$245.00	2020
		31 - 99 Rooms	Fee Res.	100 - 199 Rooms	\$294.00	\$294.00	\$305.00	\$305.00	\$305.00	\$315.00	\$325.00	2020
		100 - 199 Rooms	Fee Res.	200+ Rooms	\$372.75	\$372.75	\$385.00	\$385.00	\$385.00	\$360.00	\$370.00	2020
		200+ Rooms		<b>Library</b>	\$514.50	\$514.50	\$550.00	\$550.00	\$550.00	\$560.00	\$570.00	2020
		<b>Library</b>		<b>Title</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
		Sale Books	State Statute	Per book (hard cover)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$1.00	2020
		Sale Books	State Statute	Per book (soft cover)	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.50	2020
		Fax (Each Additional Page)*									\$1.00	<2014
		Fax (First Page)*									\$1.75	<2014
		Replacement Library Card*									\$0.25	2018
		Sale Bags*									\$0.75	<2014
		Sale Earphones*									\$2.00	<2014
		Sale USB Drive*									\$6.00	<2014
		*Not included in versions of fee schedule prior to 2020										

# 2020 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

<b>Municipal Court</b>											
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update	
Copies		Black and White Copies			\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2020	
Copies		Color Copies							\$0.05	2020	
Record Requests - Bulk		\$35 plus \$5 per 1,000 records		\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2015	
<b>Parks - Facilities Rental</b>											
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update	
Garden Room	R2-97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2019	
Garden Room	R2-97-60	Hourly rate, 4 hour minimum, Resident & Non Resident	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$45.00	2020	
Park View Room (meetings only, no food allowed)	R2-97-60	3-Hour Rental	\$60.00	\$75.00	\$75.00	\$75.00	\$75.00	\$15.00	\$15.00	2019	
Entire first floor	R2-97-60	Hourly rate, 4 hour minimum, Resident	\$1,200.00	\$1,350.00	\$1,350.00	\$1,350.00	\$1,350.00	\$350.00	\$350.00	2019	
Entire first floor	R2-97-60	Hourly rate, 4 hour minimum, Non-Resident	\$400.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	2019	
Entire first floor	R2-97-60	Full day - Resident	\$1,500.00	\$1,600.00	\$1,600.00	\$2,000.00	\$2,000.00	\$1,750.00	\$1,750.00	2019	
Entire first floor	R2-97-60	Full day - Non-resident	\$2,000.00	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$2,450.00	\$2,450.00	2019	
Entire building (excluding non-rental areas)	R2-97-60	Hourly rate, 4 hour minimum, Resident	\$1,425.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$350.00	\$350.00	2019	
Entire building (excluding non-rental areas)	R2-97-60	Hourly rate, 4 hour minimum, Non-Resident	\$475.00	\$500.00	\$500.00	\$500.00	\$500.00	\$450.00	\$450.00	2019	
Entire building (excluding non-rental areas)	R2-97-60	Full day - Non-resident	\$2,500.00	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$3,150.00	\$3,150.00	2019	
Entire building (excluding non-rental areas)	R2-97-60	Full day - Resident & Non-Resident	\$1,800.00	\$1,900.00	\$1,900.00	\$2,300.00	\$2,300.00	\$2,450.00	\$2,500.00	2020	
<b>Rotary Stage</b>	<b>R2-97-60</b>	<b>Half day, 0-5 hours, Resident &amp; Non-Resident</b>							<b>\$250.00</b>	<b>2020</b>	
<b>Rotary Stage</b>	<b>R2-97-60</b>	<b>Half day, 0-5 hours, Non-Profit</b>							<b>\$180.00</b>	<b>2020</b>	
<b>Rotary Stage</b>	<b>R2-97-60</b>	<b>Full day, more than 5 hours, Resident &amp; Non-Resident</b>							<b>\$400.00</b>	<b>2020</b>	
<b>Rotary Stage</b>	<b>R2-97-60</b>	<b>Full day, more than 5 hours, Non-Profit</b>							<b>\$300.00</b>	<b>2020</b>	
Locker-Shower Rooms (Wauwatosa East)	R2-97-60	4-hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011	
Locker-Shower Rooms (Wauwatosa West)	R2-97-60	4-hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011	
Locker-Shower Rooms (Outside Schools)	R2-97-60	4-hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011	
Locker-Shower Rooms (Sunday and non high school use)	R2-97-60	Flat fee	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2019	
Locker-Shower Rooms (Outside Schools)	R2-97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2019	
Stadium Public Address System	R2-97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2019	
Clean Bleachers (Wauwatosa & other schools)	R2-97-60	Flat rate	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011	
Clean Bleachers (Other renters)	R2-97-60	Flat rate	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011	
Clean Bleachers (Sunday and non-high school use)	R2-97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	2019	
<b>Track Rate (Tosa East &amp; Other High Schools)</b>		<b>Per Hour</b>							<b>\$85.00</b>	<b>2020</b>	
<b>Track Rate (Non High School Renters)</b>		<b>Per Hour</b>							<b>\$100.00</b>	<b>2020</b>	
<b>Field &amp; Track Rate (Tosa East)</b>		<b>Per Hour</b>							<b>\$85.00</b>	<b>2020</b>	
<b>Field &amp; Track Rate (Other High Schools)</b>		<b>Per Hour</b>							<b>\$110.00</b>	<b>2020</b>	
<b>Field &amp; Track Rate (Non High School Renters)</b>		<b>Per Hour</b>							<b>\$125.00</b>	<b>2020</b>	
<b>Softball Diamond Lights</b>	<b>R2-97-60</b>	<b>Per Hour</b>							<b>\$35.00</b>	<b>2020</b>	
Ball Diamond - Tosa East High School (with lights)	R2-97-60	Per-Hour	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014	
Ball Diamond - All Other Renters (with lights)	R2-97-60	Per-Hour	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2014	
Track Meets (Track & Field Only - Wauwatosa Schools)	R2-97-60	Flat rate for 4 hours	\$300.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
Track Meets (Track & Field Only - Outside Schools)	R2-97-60	Flat rate for 4 hours	\$400.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
Track Meets (Track & Field Only - Sunday and non-high school use)	R2-97-60	Flat rate for 4 hours	\$500.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
Hourly rate for any additional use - (Wauwatosa schools)	R2-97-60	Each additional hour after 4	\$700.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
Hourly rate for any additional use - (Other renters)	R2-97-60	Each additional hour after 4	\$65.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
Hourly rate for any additional use - (Sunday and non-high school use)	R2-97-60	Each additional hour after 4	\$400.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
Stadium Public Address System - all users	R2-97-60	Flat rate	\$175.00	N/A	N/A	N/A	N/A	N/A	N/A	2015	
			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011	

## 2020 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Parks - Facilities Rental															
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update					
Track Practices (track only - Wauwatosa schools)	R2.97-60	Flat rate (per day) - reserved basis	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010					
Track Practices (track only - Outside schools)	R2.97-60	Per-hour	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010					
Public Skating	R2.97-60	Adult/Wauwatosa resident (18+ years)	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2019					
Public Skating	R2.97-60	Adult non-resident	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	2010					
Public Skating	R2.97-60	Child - resident	free	free	free	free	free	free	free	2010					
Public Skating	R2.97-60	Child non-resident	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2019					
Tennis Reservation Fee - Non-Resident Singles	R2.97-60	Per-hour/per-court-rate includes tax	\$7.00	\$7.00	\$7.00	\$6.00	\$6.00	\$6.00	\$6.00	2017					
Tennis Reservation Fee - Leagues - Non-Resident	R2.97-60	Per-hour/per-court - 2 court minimum - rate before tax	\$9.00	\$9.00	\$9.00	\$8.00	\$8.00	\$8.00	\$8.00	2017					
Sand Volleyball Court Fee - Non-Resident	R2.97-60	Per-hour/per-court-rate before tax	\$11.00	\$15.00	\$16.00	\$12.00	\$12.00	\$12.00	\$12.00	2017					
Hall Rentals do not entitle renters to free skating															
Sand Volleyball Court Fee - Residents & Non Residents	R2.97-60	Per hour/per court - rate before tax	\$8.00	\$10.00	\$10.00	\$12.00	\$12.00	\$12.00	\$15.00	2020					
* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). <b>Charitable and educational groups only.</b>															
Police Department															
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update					
Copy of Reports, per page (bw / color) 2019 rate change reflected in 2020		Recovery of police time, material						.02 / .05	.02 / .05	2019					
Copies of Reports - Postage and Handling		Fee may be waived if a self-addressed, stamped envelope is provided by requestor							\$2.00	2020					
Handicapped Parking Rate change correction (2017) reflected in 2020		If paid within 10 days	\$150.00	\$150.00	\$150.00	\$165.00	\$165.00	\$165.00	\$165.00	2017					
Dog Fine - held at MABACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008					
Overnight Parking	Unknown	900 number charge for overnight parking	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	1999					
Public Place Permit	7.50.030.(D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost	Cost	1980					
Returned Check (Non-Sufficient Funds/Accepted Closed)	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997					
Returned Check Fee			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2014					
Public Works Department															
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update					
Barricade Delivery & Removal - Special Events	12.40.015	Barricades picked up & returned by resident							\$60.00	2020					
Barricade Delivery & Removal - Special Events	12.40.015	1-25 barricades delivered & picked up by DPW							\$120.00	2020					
Barricade Delivery & Removal - Special Events	12.40.015	More than 25 barricades delivered & picked up by DPW							\$180.00	2020					
Barricade Delivery & Removal - Special Events	12.40.015	fee per barricade						\$1.50	\$2.00	2020					
Barricade Delivery & Removal - Special Events	12.40.015	2 refuse and 2 recycle carts delivered by DPW						\$400.00	\$400.00	2019					
Refuse/Recycling Delivery and Removal - Special Events		6 refuse and 6 recycle carts delivered by DPW							\$120.00	2020					
Refuse/Recycling Delivery and Removal - Special Events		12 refuse and 12 recycle carts delivered by DPW							\$120.00	2020					
Refuse/Recycling Delivery and Removal - Special Events	12.04.140	Temporary/Intermittent Maintenance Charges	\$0.25						\$180.00	2020					



# 2020 CONSOLIDATED FEE SCHEDULE

<b>Administration</b>										
<b>Title</b>	<b>Section</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
<u>Room Rentals</u>										
Upper Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)				\$310.00	\$310.00	\$310.00	\$310.00	2017
Upper Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)				\$185.00	\$185.00	\$185.00	\$185.00	2017
Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)				\$400.00	\$400.00	\$400.00	\$400.00	2017
Lower Civic Partial Day (Monday - Friday)	R 95-261	Room Rental (4 hour rental time)	\$158.00	\$158.00	\$158.00	\$240.00	\$240.00	\$240.00	\$240.00	2017
Upper and Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)				\$550.00	\$550.00	\$550.00	\$550.00	2017
Upper and Lower Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)				\$330.00	\$330.00	\$330.00	\$330.00	2017
Full Closet Storage Area	R 95-252	Annually	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1995
One Shelf Storage Area	R 95-252	Annually	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	1995
Recitation	R95-279	Annually	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	1995
<u>Cable</u>										
Common Council Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Committee of the Whole Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
<b>Administrations - Deletions</b>										
Club Room #1 or #2 Full Day (Monday - Friday)	R-95-264	Room rental (8:00 A.M. - 6:00 P.M.)	\$84.00	\$84.00	\$84.00					1999
Club Room #1 or #2 Partial Day (Monday - Friday)	R-95-264	Room rental (8:00 - 5:00)	\$56.00	\$56.00	\$56.00					1999
2-Club Rooms & Lower Auditorium Partial Day (Monday - Friday)	R-95-264	Room rental (8:00 - 5:00)	\$248.00	\$248.00	\$248.00					1999
Room Rentals-Reduced-Club Room #1 or #2 (Monday - Friday)	R-95-252	Full Day--Reduced rate-is for civic groups	\$34.00	\$34.00	\$34.00					1995
Room Rentals-Reduced-Lower Auditorium (Monday - Friday)	R-95-252	Full Day--Reduced rate-is for civic groups	\$84.00	\$84.00	\$84.00					1995
Room Rentals-Reduced-2 Club Rooms & Lower Auditorium (M-F)	R-95-252	Full Day--Reduced rate-is for civic groups	\$141.00	\$141.00	\$141.00					1995
<b>Assessors</b>										
<b>Title</b>	<b>Section</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
Property data (via electronic media)		Entire Property database	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$75.00	2020
Property data (via electronic media)		Standardized Reports							\$25.00	2020
Property data (via electronic media)		Customized Report (query set-up fee)							\$75.00	2020
Property data (via electronic media)		Customized Report							\$25.00	2020
<b>Assessors - Deletions</b>										
<u>Vision Property Data (via electronic media)</u>										
Vision Property Data (via electronic media)		Property addressses plus other data requested by customer								
Vision Property Data (via electronic media)		Minimum Charge	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
Vision Property Data (via electronic media)		Commercial only	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
Vision Property Data (via electronic media)		Multi-Family	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
Vision Property Data (via electronic media)		Residential Only	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
<b>Building &amp; Safety Division</b>										
<b>Title</b>	<b>Section</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
Application Fee	15.02.150	All Permit Applications Without Plan Review	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2012

# 2020 CONSOLIDATED FEE SCHEDULE

Building & Safety Division		2014	2015	2016	2017	2018	2019	2020	Last Update
Title	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
<b>Building Plan Examination &amp; Inspection Fees</b>									
<b>Plan Examination Fees</b>									
Commercial - Addition	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Commercial - Administrative Fee (Agent Municipality)	Wis. Stats. Sec. 101.12 (am)	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	2009
Commercial - New	Per Plan Set	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2008
Commercial - WI Administrative Code Chapter COMM 2	All commercial plan examination as an "Agent Municipality" - Wis. Stats. Sec. 101.12(am)'								
Commercial Alteration	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Garages - Commercial	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Garages - Residential	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	Per Plan Set Not Listed Below	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	Minimum Charge Plus Per Unit	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Multi-Family & Condominiums	Per Unit	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
One & Two Family-Dwellings - Additions & Alterations	Per Plan Set	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	1997
One & Two-Family Dwellings - New	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
<b>Building Inspection Fees</b>									
Minimum Inspection Fee	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New & Additions	Per Square Foot	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	2008
Commercial (Manufacturing or Industrial Buildings)	Per Square Foot	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	2008
Commercial Alterations	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Decks	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Early Start - Footings and Foundations	Residential - Flat Rate	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Early Start - Footings and Foundations	Commercial - Flat Rate	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2008
Garages - Commercial	Per Square Foot (minimum \$250)	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Garages - Residential	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Moving Buildings	Minimum Charge Plus Square Footage	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Moving Buildings	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Multi-Family & Condominiums	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
One & Two-Family Dwellings	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Other Alterations & Repairs	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Razing Buildings	Minimum Charge (\$1,200 max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Razing Buildings	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Residential Alterations	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Residing, Reroofing, Fences & Pools	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Storage Sheds & Accessory Buildings > 120 sq. ft.	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
<b>Miscellaneous Fees</b>									
Appeal to Board of Building and Fire Code Appeals	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Bee/Chicken Keeping Fee	Per household fee (one time fee)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2016
Bee/Chicken Keeping Renewal	Annual Renewal fee	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Code Compliance Inspection	Per Category	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	1998
File Reports	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Inspections - Non Business Hours	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Land Conservation Fund Fee	Per Square Foot	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2005
Mileage Fee	Flat Rate per IRS Mileage Allowance								2011
No Call For Final Inspection - 15 Days of Completion	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008

## 2020 CONSOLIDATED FEE SCHEDULE

<b>Building &amp; Safety Division</b>		<b>Title</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
<b>Section</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>Last Update</b>	
15.02.150	Reinspection Fee-Code Corrections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
15.02.150	State Seal 1 & 2 Family Dwellings	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	Cost + \$10	2008
<b>Electrical Plan Examination &amp; Inspection Fees</b>											
<b>Plan Examination Fees</b>											
15.02.150	Minimum Examination Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
15.02.150	Commercial - New	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
15.02.150	Commercial Additions & Alterations	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
<b>Electrical Inspection Fees</b>											
15.02.150	Minimum Inspection Fee	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
15.02.150	Appliances - Direct Wired	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
15.02.150	Devices (Switches, receptacles, sensors, etc.)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
15.02.150	Feeders - 30 amps or larger	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2013
15.02.150	Fuel Dispensing Pumps	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
15.02.150	Generators - 1 & 2 Family Residence	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
15.02.150	Generators - Commercial	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
15.02.150	Low Voltage Devices	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
15.02.150	Luminaires - Direct Wired	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2008
15.02.150	Mechanical - 1 & 2 Family Heating & Cooling Systems	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2018
15.02.150	Mechanical - Commercial Heating & Cooling Systems	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
15.02.150	Motors - Each up to 1 Horsepower	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
15.02.150	Motors - Over 1 Horsepower	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	2008
15.02.150	Outlets	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
15.02.150	Services - 0 through 200 amps	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
15.02.150	Services - 201 through 1000 amps	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2013
15.02.150	Services - Each additional 1000 amps	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
15.02.150	Signal or Communications Devices	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
15.02.150	Signs	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
15.02.150	Single Install of a 1&2 Family Appliance or Sump Pump	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
15.02.150	Swimming Pools, Hot Tubs, Spas & Whirlpools	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
15.02.150	Temporary Services	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
15.02.150	Trac Lighting, Plug-In Strip, Wireways, Busways, etc.	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
15.02.150	Transformer, Rectifier, Reactor, Capacitor	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2015
15.02.150	Utilization Equipment - Direct Wired	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
<b>Miscellaneous Fees</b>											
15.02.150	Appeal to Board of Examiners	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
15.02.150	File Reports	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
15.02.150	Inspections-Non Business Hours	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
15.02.150	License - New	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
15.02.150	License - Renewal	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
15.02.150	Maintenance License Examination	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
15.02.150	No Call For Final Inspection - 15 Days of Completion	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
15.02.150	Reinspection Fee-Code Corrections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2011



# 2020 CONSOLIDATED FEE SCHEDULE

<b>Building &amp; Safety Division</b>		<b>Title</b>	<b>Section</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
		File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
		Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
		No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
		Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
		<b>Occupancy Inspection &amp; Permit Fees</b>										
		Apartments & Hotels	15.02.150	Per Unit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Business & Office	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
		Manufacturing	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
		Residences	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Temporary Certificate	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
		<b>Miscellaneous Fees</b>										
		Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
		File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
		Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
		No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
		Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
		<b>Plumbing Plan Review &amp; Inspection Fees</b>										
		<b>Plan Examination Fees</b>										
		Commercial	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
		Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		One & Two-Family Dwellings	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		<b>Plumbing Inspection Fees</b>										
		Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
		Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Fire Protection Supply > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
		Fixtures	15.02.150	Each	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
		Gas Piping New & Extensions	15.02.150	\$10.00/outlet								2017
		Inspection of Meter Pit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Lawn Sprinkler Systems	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
		Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
		Single Install of a 1/2 Family Fixture or Sump Pump	15.02.150	Flat Rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
		Water Distribution System New or Replacement	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
		Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008

## 2020 CONSOLIDATED FEE SCHEDULE

<b>Building &amp; Safety Division</b>										
<b>Title</b>	<b>Section</b>	<b>Description</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Last Update</b>
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Abandonment	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Operation	15.02.150	Yearly User's Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1995
Well or Well Pump	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
<b>Miscellaneous Fees</b>										
Appeal to Board of Public Works	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
File Reports	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
<b>Prop. Maint. &amp; Sign Permit Fees</b>										
<b>Plan Examination Fees</b>										
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Examination Fee	15.14.110	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Sandwich Boards	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
<b>Inspection Fees</b>										
Billboards (Conditional Use)	15.14.110	Each	\$200.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2015
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Minimum Inspection Fee	15.14.110	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Overhanging Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Sandwich Boards	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
<b>Miscellaneous Fees</b>										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Inspections-Non Business Hours	15.14.110	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Property Maintenance- Reinspection Fee (1st)	15.32.70	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2013
Property Maintenance- Reinspection Fee (2nd)			\$75.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Property Maintenance- Reinspection Fee (3rd)			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
Property Maintenance- Reinspection fee (4th & all subsequent)			\$350.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2015
Reinspection Fee-Code Corrections	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1998
<b>Weights and Measures Fees</b>										
Liquid Measure Device	15.00	Per port or meter	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scales	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scanner	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
<b>Building &amp; Safety - Deletions</b>										
Gas Piping—New & Extensions	15-02-150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
Gas Piping—New & Extensions > 100 ft.	15-02-150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Billboards-(Renewal-Only)	15-14-110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2015



## 2020 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Pool Table	Fee Res.	Each Table	\$22.00	\$22.00	\$25.00	\$25.00	\$25.00	\$25.00	\$40.00	2020
Precious Metal and Gem Dealer	134.71		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2004
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	\$12.00	\$12.00	\$24.00	\$24.00	\$8.00	\$8.00	\$8.00	2018
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	\$7.00	\$7.00	\$12.00	\$12.00	\$8.00	\$8.00	\$8.00	2018
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	\$30.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	2020
		Submission of temporary beer/wine or temporary operator licenses fewer than 3 full business days prior to an event, excluding the event day		\$10.00	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	2017
Rush processing fee			\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	2004
Second Hand Dealer	134.71		\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2003
Second Hand Dealer - Mall	134.71		\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$75.00	2020
Service Station	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station new/remodel			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station Pre-inspection fee	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Sidewalk Café Permits	Chapter 6.38 Renewal Fees	New application fee					\$100.00	\$100.00	\$125.00	2020
Sidewalk Café Permits		Class 1 0-100 total area (sq. ft)					\$25.00	\$25.00	\$25.00	2018
Sidewalk Café Permits		Class 2: 101-200 total area (sq ft)					\$50.00	\$50.00	\$50.00	2018
Sidewalk Café Permits		Class 3: 201-300 total area (sq ft)					\$75.00	\$75.00	\$75.00	2018
Sidewalk Café Permits		Class 4: 301-400 total area (sq ft)					\$100.00	\$100.00	\$100.00	2018
Sidewalk Café Permits		Class 5: 401-500 total area (sq ft)					\$150.00	\$150.00	\$150.00	2018
Sidewalk Café Permits		Class 6: 501-or greater total area (sq ft)					\$225.00	\$225.00	\$225.00	2018
Sidewalk Sale	Fee Sch.		\$25.00	\$25.00	\$40.00	\$40.00	\$40.00	\$40.00	\$50.00	2020
Special Event Permit Application Fee							\$125.00	\$125.00	\$150.00	2020
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2009
Successor Agent	State Law Statute		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Tax Exemption Report	70.337		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00	2019
Theater	Fee Res. 134.65	Each Seat (\$75.00 minimum)	\$0.40	\$0.45	\$0.45	\$0.45	\$0.45	\$0.45	\$0.55	2020
Tobacco Products	6.54		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1999
Transient Dealer Prec-Stores/Metals			\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$375.00	\$375.00	2019
Used Car Dealer	Fee Res.	Each Lot	\$130.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$150.00	2020
Vending Machine (City)			\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Vending Machine (City)			\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$25.00	2020
Vending Machine commissary (State)			\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	2011
Wholesaler license	State Law		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	<1992



# 2020 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
<b>City Clerks - Deletions</b>										
Bed and Breakfast Local Fee (moved to Health in 2018)	Fee Res.		\$120.00	\$120.00	\$120.00	\$120.00	\$225.00			2018
SVRS-Reports	Unk. Stat. Section 6.36(6)	Variety of SVRS-reports-\$25 base cost + additional \$5 per 1,000 voter names	\$25.00 minimum	\$25.00 minimum	\$25.00 minimum	\$25.00				2017
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May-31	+10% of	+10% of each	+10% of each	+10% of each	-10% of each			2016
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May-31		\$40	\$40	\$40	\$40			2015
Soda Water	State Law									2013
Chicken-keeping permit (moved to Health in 2012)	O-13-4	Per chicken/limit 4 chickens								2014
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	\$40.25	\$40.25	\$40.25	\$40.25	moved to Finance			2018
Walk-Through of Statement of Real Property Status	Unknown		\$75.00	\$75.00	\$75.00	\$75.00	moved to Finance			2018
Street Festival	Fee Res.		\$125.00	\$125.00	\$125.00	\$125.00	7-4			2011
Temporary storage of junk vehicle outside more than 10 days 11.4.4.02	11.4.4.060	PPW-approval								<2015
Vehicle storage (on-gas/service station lot)	11.4.4.060	PPW-approval								<2015
<b>Engineering Services</b>										
<b>Title</b>										
Bicycle Rack Permit	12.04.062	by ordinance in 2018					\$50.00	\$50.00	\$50.00	2018
Contractors License	12.20.030	Contractors license	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Encroachments	12.42.020	Encroachment into right-of-way	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	
House Numbers	12.38.010	House numbers	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	1995
Number Racks	12.38.010	Racks for house numbers	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications Up to 2 acres (\$10 each additional acre) plus \$90/hour engineering review fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Site Plan Review									\$75.00	2020
Street Occupancy - Inspection		Inspection fee charged for field inspections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Street Occupancy - Sidewalk replacement		Three stones or less (Includes Inspection)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2012
Street Occupancy - Small Excavations (Plumbers cut)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Utility project (Variable - based on size of project and amt of inspection required)	12.04.060									
Street Occupancy Permit	12.04.060	Permit for construction or excavation	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1999
Street Occupancy Permit- Dumpster (if obtained after placement)		Permit for storage of dumpster in the street	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	<2004
Street Occupancy Permit-Dumpster (if obtained prior to placement)	12.04.060	Permit for storage of dumpster in the street	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2002
<b>Engineering - Deletions</b>										
New Construction			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2012
Reconstruction		Up to two acres (\$10.00 for each additional acre)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2004

# 2020 CONSOLIDATED FEE SCHEDULE

Finance Department		Formerly known as Comptroller/Treasurer's Office										Last Update
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	2020	Last Update	
Damage Repairs		20% administrative fee on invoices for damage repairs	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	2014	
Equipment Use for damage repairs		Wisconsin Department of Transportation Cost Invoicing Classified									2014	
GCS Tax roll data (via electronic media)		GCS Tax Roll data	\$75.00	\$75.00	\$75.00	\$75.00	NA	NA	NA	NA	2016	
Pre-collection Tax Roll Data					\$225.00	\$225.00	NA	NA	NA	NA	2018	
Statement of Real Property Status-Individual	Unknown	Statement of real property status w/copy of tax bill					\$45.00	\$45.00	\$45.00	\$45.00	2018	
Statement of Real Property Status-Subscription		per search					\$40.00	\$40.00	\$40.00	\$40.00	2018	
Statement of Real Property Status-Subscription		per 25 searches					\$1000.00	\$1000.00	\$1000.00	\$1000.00	2018	
Tax Amount Requests (Individual Parcels) Electronic Media		0-100 parcels	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014	
Tax Amount Requests (Individual Parcels) Electronic Media		each additional 100 parcels	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00 plus Data Acquisition Charges	\$50.00 plus Data Acquisition Charges	\$50.00 plus Data Acquisition Charges	\$50.00 plus Data Acquisition Charges	2014	
Tax Data-Customized Reports												
Tax Data-GCS Generic Data Dump - Priority		within 10 days of finalization of tax roll					\$100.00	\$100.00	\$100.00	\$100.00	2018	
Tax Data-Standard GCS Reports							\$50.00	\$50.00	\$50.00	\$50.00	2018	
Walk-Through of Statement of Real Property Status	Unknown						\$80.00	\$80.00	\$80.00	\$80.00	2018	
<b>Dog and Cat Licenses</b>												
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	2009	
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009	
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009	
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009	
Late fee for unaltered	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009	
Late fee for altered	Fee Res.		\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009	
Replace lost tag	Fee Res.		\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2001	
<b>Fire Department</b>												
<b>Title</b>												
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	2009	
Annual Fire Inspection Fee		Residential (Living unit) > 5 Family	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009	
Annual Fire Inspection Fee	14.28.080	Hotels & Motels - per room	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009	
Annual Fire Inspection Fee		Commercial & Industrial - Under 1,000 sq. ft.	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009	
Annual Fire Inspection Fee		Commercial & Industrial - 1,001 to 5,000 sq. ft.	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	2009	
Annual Fire Inspection Fee		Commercial & Industrial - 5,001 to 25,000 sq. ft.	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009	
Annual Fire Inspection Fee		Commercial & Industrial - 25,001 to 100,000 sq. ft.	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2009	
Annual Fire Inspection Fee		Commercial & Industrial - 100,001 to 500,000 sq. ft.	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	2009	
Annual Fire Inspection Fee		Commercial & Industrial - 500,000 to 1,000,000 sq. ft.	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	2009	
Annual Fire Inspection Fee		Commercial & Industrial - Over 1,000,000 sq. ft.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	2009	
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 0 to 50 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009	
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 51 to 100 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009	
Annual Fire Inspection Fee		Tax Exempt Place of Assembly - 101 and over capacity	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	2009	
Annual Fire Inspection Fee		Day Care Facilities - 0 to 20 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009	
Annual Fire Inspection Fee		Day Care Facilities - 21 to 40 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009	
Annual Fire Inspection Fee		Day Care Facilities - Over 41 capacity	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2009	
Annual Fire Inspection Fee	14.28.080	Health Care Facilities per inpatient occupancy - based on max	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009	

## 2020 CONSOLIDATED FEE SCHEDULE

Fire Department		2014	2015	2016	2017	2018	2019	2020	Last Update	
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Annual Fire Inspection Fee	14.28.080	Schools - per school	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	1999
Annual Fire Inspection Fee	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	2009
Blasting Permit	14.28.080	Fee for bonfires	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Bonfires, outside burning	14.24.070	Temporary use of L.P. or acetylene products for cutting or welding (1 day)	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding	14.28.080	7 days	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Cutting & Welding		30 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding		Monthly renewal fee per month	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Cutting & Welding		Renewal per month, max 6 months	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Fire Alarm Permit	14.28.080	Dwelling	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Fire Department Service Fee - Special Events (Fire Engine)		Apparatus-per hour					\$91.00	\$91.00	\$91.00	2018
Fire Department Service Fee - Special Events (Fire Engine)		Crew-per hour					\$93.00	\$93.00	\$93.00	2018
Fire Department Service Fee - Special Events (Paramedic Unit)		Apparatus-per hour					\$41.50	\$41.50	\$41.50	2018
Fire Department Service Fee - Special Events (Paramedic Unit)		Crew-per hour					\$62.43	\$62.43	\$62.43	2018
Fire Department Service Fee - Special Events (Single Paramedic)		Apparatus-per hour					\$14.30	\$14.30	\$14.30	2018
Fire Department Service Fee - Special Events (Single Paramedic)		Crew-per hour					\$31.21	\$31.21	\$31.21	2018
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Fire System Installation		Each additional fixture	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	2008
Fireworks Permit	14.28.080	Fees for the installation of new standpipe system, First six (6) connections	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
First aid hose stations & standpipe connections	14.28.080	Per additional connection	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
First aid hose stations & standpipe connections		Standpipe system flow test per hour or fraction thereof	\$70.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	2013
Gaseous Storage Permit		<100 gallons no fee	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
Gaseous Storage Permit		100 - 1,000 gallons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<1992
Gaseous Storage Permit		Per each 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Motor Vehicle Exhibition	14.28.080	First three vehicles	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Motor Vehicle Exhibition		Every Additional vehicle	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2013
Permit Fee Application	14.28.080	Fire permit application prior to permit issuance	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustible liquids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2013
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection - administrative	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Roofing Activities Using Hot Tar		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Roofing Activities Using Hot Tar		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Roofing Activities Using Hot Tar		Monthly renewal fee per month (max 6 months)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Sprinkler System Fee		For each additional 100 or fraction thereof	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Tank Modification Permit (City)	14.28.080	State Fee +< 1,100 gallons	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	2013



## 2020 CONSOLIDATED FEE SCHEDULE

<b>Fire Department</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Paramedic Squad Fee (ALS)		Paramedic service and/or treatment without transport (resident)	\$125.00	\$129.79	\$129.79	\$138.61	\$138.61	\$138.61	\$138.61	2017
Paramedic Squad Fee (ALS)		Paramedic service and/or treatment without transport (non-resident)	\$170.00	\$177.45	\$177.45	\$189.51	\$189.51	\$189.51	\$189.51	2017
Paramedic Squad Fee (ALS)		Non-invasive service and/or treatment without transport (resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Paramedic Squad Fee (ALS)		Non-invasive service and/or treatment without transport (non-resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
Paramedic Squad Fee (ALS)		Invasive service and/or treatment without transport (resident)	\$120.00	\$129.79	\$129.79	\$138.61	\$138.61	\$138.61	\$138.61	2017
Paramedic Squad Fee (ALS)		Invasive service and/or treatment without transport (non-resident)	\$165.00	\$182.52	\$182.52	\$194.92	\$194.91	\$194.91	\$194.91	2017
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (resident)	\$660.00	\$687.49	\$687.49	\$769.45	\$1650.00	\$1650.00	\$1650.00	2018
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (resident)	\$760.00	\$791.93	\$791.93	\$845.75	\$1650.00	\$1650.00	\$1650.00	2018
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-1 (non-resident)	\$780.00	\$812.21	\$812.21	\$867.41	\$1650.00	\$1650.00	\$1650.00	2018
Paramedic Squad Fee (ALS)		Paramedic service with transport Level-ALS-2 (non-resident)	\$900.00	\$936.94	\$936.94	\$1000.61	\$1650.00	\$1650.00	\$1650.00	2018
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Resident Transport Fee	\$415.00	\$731.96	\$731.96	\$448.97	\$448.97	\$448.97	\$448.97	2017
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Non-resident Transport Fee	\$515.00	\$536.41	\$536.41	\$557.54	\$557.54	\$557.54	\$557.54	2017
Rescue Squad Fee (BLS)-costs incurred by providing rescue services	R-03-151	Mileage Fee (per mile)	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	2010
Solunomed, 41-125 Mg			\$68.00	\$60.84	\$60.84	\$64.98	\$64.98	\$64.98	\$64.98	2017
Spinal Immobilization			\$125.00	\$129.79	\$129.79	\$138.61	\$138.61	\$138.61	\$138.61	2017
Triage barcode wristbands			\$3.00	\$3.04	\$3.04	\$3.25	\$3.25	\$3.25	\$3.25	2017
<b>Health Department</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
HEPA Vac (bag cost)		Bag for vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$10.00	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2016
HEPA Vac Rental (per day)		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2012
Inspection - Health Excessive	Fee-Res	Escalating fee after the first compliance - re-inspection up to \$200 per inspection	\$115.50	\$115.50	\$150.00	\$150.00	\$150.00	\$150.00	\$160.00	2020
Inspection - Health Other (i.e. State traveling ag license)		Per inspection - Events or situations where the health department does not license but needs to inspect	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$40.00	2020
Inspection - Health Preinspection Fee	Fee-Res	first time applicants only	\$220.00	\$220.00	\$365.00	\$365.00	\$365.00	\$365.00	\$375.00	2020
License - Expedited Processing Fee (includes plan review new/remodel & change of owner)		10% of license fee or \$5 whichever is greater			10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
License - Health Late Fee		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee	\$50.00		10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
TB Skin Tests		-Residents		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
TB Skin Tests		-Non Residents	\$45.00	\$50.00	\$50.00	\$40.00	\$40.00	\$40.00	\$40.00	2017
Vaccine - Annual Flu (some grant restrictions on vaccine charges)		Flu vaccination	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
restrictions on vaccine charges		Worksites with 10+ employees	visit	visit	visit	visit	visit	visit	visit	2016
Vaccine - State provided (some grant restrictions on vaccine charges)		Residents who meet criteria (Appendix B)	visit	visit	Free	Free	Free	Free	Free	2016

## 2020 CONSOLIDATED FEE SCHEDULE

Health Department		Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
		Vaccine - State provided (some grant restrictions on vaccine charges)		Non-residents who meet criteria (Appendix B) <b>Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive</b>			\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine		2016
		<b>Food and Lodging</b>										
		Bed and Breakfast Local Fee	Fee Res.	Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	\$120.00	\$120.00	\$120.00	\$120.00	\$225.00	\$225.00	\$235.00	2020
		Food, Temporary Event - Restaurant and Retail Food		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	\$170.00	\$170.00	\$175.00	\$175.00	\$175.00	\$175.00	\$185.00	2020
		Food, Temporary Event - Wauwatosa processing retail		Additional Area	\$141.75	\$141.75	\$200.00	\$200.00	\$200.00	\$210.00	\$220.00	2020
		Food/Retail - Additional Area		High Complexity Food Services	\$656.25	\$656.25	\$675.00	\$680.00	\$690.00	\$700.00	\$710.00	2020
		Food/Retail - High Complexity		Low Complexity Food Services	\$341.25	\$341.25	\$355.00	\$360.00	\$370.00	\$380.00	\$390.00	2020
		Food/Retail - Low Complexity		Moderate Complexity Food Services	\$498.75	\$498.75	\$515.00	\$520.00	\$530.00	\$540.00	\$550.00	2020
		Food/Retail - Moderate Complexity		Prepackaged Food Services	\$183.75	\$183.75	\$195.00	\$200.00	\$210.00	\$220.00	\$230.00	2020
		Food/Retail - Prepackaged		Potentially hazardous food processing, Annual Sales > \$1,000,000	\$719.25	\$719.25	\$740.00	\$745.00	\$755.00	\$765.00	\$775.00	2020
		Food/Retail/DATCP (R-11)		Potentially hazardous food processing, Annual Sales between \$25,000 and \$1,000,000	\$393.75	\$393.75	\$410.00	\$415.00	\$425.00	\$435.00	\$445.00	2020
		Food/Retail/DATCP (R-322)		Non-potentially hazardous food processing, Annual Sales >\$25,000	\$288.75	\$288.75	\$300.00	\$305.00	\$315.00	\$320.00	\$330.00	2020
		Food/Retail/DATCP (R-33)		Non-potentially hazardous food processing, Annual Sales >\$25,000+	\$157.50	\$157.50	\$165.00	\$170.00	\$180.00	\$190.00	\$200.00	2020
		Food/Retail/DATCP (R-44)		No Food Processing, sells potentially hazardous food.	\$131.25	\$131.25	\$135.00	\$140.00	\$150.00	\$160.00	\$170.00	2020
		Food/Retail/DATCP (R-55)		Per Room	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$9.00	2020
		Hotel/Motel - Local - (City fee)	Fee Res.	Per Sleeping Room	\$372.75	\$372.75	\$385.00	\$385.00	\$350.00	\$360.00	\$370.00	2020
		Hotel/Motel - State (100 - 199 Rooms)	Fee Res.	Per Sleeping Room	\$215.25	\$215.25	\$225.00	\$225.00	\$225.00	\$235.00	\$245.00	2020
		Hotel/Motel - State (1-30 rooms)	Fee Res.	Per Sleeping Room	\$514.50	\$514.50	\$550.00	\$550.00	\$550.00	\$560.00	\$570.00	2020
		Hotel/Motel - State (200+ Rooms)	Fee Res.	Per Sleeping Room	\$294.00	\$294.00	\$305.00	\$305.00	\$305.00	\$315.00	\$325.00	2020
		Hotel/Motel - State (31 - 99 Rooms)	Fee Res.	Must be in the same building					\$60.00	\$60.00		2018
		Micro Market (2 or more)	State Law						\$40.00	\$40.00		2018
		Micro Market (one)	State Law									2020
		Mobile Restaurant License										
		Rooming House License	Fee Res.		\$100.00	\$100.00	\$105.00	\$105.00	\$105.00	\$115.00	\$125.00	2020
		<b>Other:</b>										
		Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual				\$150.00	\$150.00	\$155.00	\$165.00	2020
		Per Waterslide or pool slide in excess of 2 per basin		Pre-Inspection Fee (once - first time applicants only)				\$150.00	\$150.00	\$155.00	\$165.00	2020
		Rooming House License	Fee Res.	Permit Fee-Annual	\$100.00	\$100.00	\$105.00	\$105.00	\$105.00	\$115.00	\$125.00	2020
		Swimming Pool (per pool)		Pre-Inspection Fee (once - first time applicants only)				\$150.00	\$150.00	\$155.00	\$165.00	2020
		Swimming Pool (per pool)		Permit Fee (Annual)				\$150.00	\$150.00	\$155.00	\$165.00	2020
		Water Attraction (Per attraction)		Pre-Inspection Fee (once - first time applicants only)				\$175.00	\$175.00	\$180.00	\$190.00	2020
		Water Attraction (Per attraction)		Permit Fee-Annual				\$175.00	\$175.00	\$180.00	\$190.00	2020
		Water Attraction with up to 2 pool slides/waterslides per basin		Pre-Inspection Fee (once - first time applicants only)				\$250.00	\$250.00	\$255.00	\$265.00	2020
		Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual				\$250.00	\$250.00	\$255.00	\$265.00	2020
		<b>Health Department Deletions</b>										
		Flu-Mist		Nasal flu-vaccine	\$36.00	\$36.00						2016
		IB-Skin-Tests		--on-demand--by-appointment-only	\$60.00	\$60.00	\$60.00					2017



## 2020 CONSOLIDATED FEE SCHEDULE

Health Department		Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
		\$20,001 - \$30,000	Fee Res.	No-Food Processing-Sells Non-potentially hazardous food-Annual Sales \$20,001 - \$30,000	\$105.00	\$105.00	\$110.00	\$115.00	\$115.00	\$115.00	\$115.00	2017
		\$30,001 - \$100,000	Fee Res.	No-Food Processing-Sells Non-potentially hazardous food-Annual Sales \$30,001 - \$100,000	\$141.75	\$141.75	\$145.00	\$150.00	\$150.00	\$150.00	\$150.00	2017
		\$100,001 - \$200,000	Fee Res.	No-Food Processing-Sells Non-potentially hazardous food-Annual Sales \$100,001 - \$200,000	\$204.75	\$204.75	\$210.00	\$215.00	\$215.00	\$215.00	\$215.00	2017
		\$200,001 - \$1,000,000	Fee Res.	No-Food Processing-Sells Non-potentially hazardous food-Annual Sales \$200,001 - \$1,000,000	\$267.75	\$267.75	\$275.00	\$280.00	\$280.00	\$280.00	\$280.00	2017
		More than \$1,000,000	Fee Res.	No-Food Processing-Sells Non-potentially hazardous food-Annual Sales >\$1,000,000	\$304.50	\$304.50	\$315.00	\$315.00	\$315.00	\$315.00	\$315.00	2016
		FSP - Special Organization-Prepackaged		FSP - Special Organization-Prepackaged	\$183.75							2014
		FSL - Special Organization-Low-Complexity		FSL - Special Organization-Low-Complexity	\$341.25							2014
		FSM - Special Organization - Moderate-Complexity		FSM - Special Organization - Moderate-Complexity	\$498.75							2014
		FSC - Special Organization - High-Complexity		FSC - Special Organization - High-Complexity	\$686.25							2014
		FMP - Mobile-Restaurant - Prepackaged		FMP - Mobile-Restaurant - Prepackaged	\$183.75							2014
		FML - Mobile-Restaurant - Low-Complexity		FML - Mobile-Restaurant - Low-Complexity	\$341.25							2014
		FMM - Mobile-Restaurant - Moderate-Complexity		FMM - Mobile-Restaurant - Moderate-Complexity	\$498.75							2014
		FMC - Mobile-Restaurant - High-Complexity		FMC - Mobile-Restaurant - High-Complexity	\$686.25							2014
		FBP - Mobile-Service Base - Prepackaged		FBP - Mobile-Service Base - Prepackaged	\$183.75							2014
		FBL - Mobile-Service Base - Low-Complexity		FBL - Mobile-Service Base - Low-Complexity	\$341.25							2014
		FBM - Mobile-Service Base - Moderate-Complexity		FBM - Mobile-Service Base - Moderate-Complexity	\$498.75							2014
		FBC - Mobile-Service Base - High-Complexity		FBC - Mobile-Service Base - High-Complexity	\$686.25							2014
		FDS - DPI School - Satellite		FDS - DPI School - Satellite	\$180.00							2012
		FDM - DPI School - Production		FDM - DPI School - Production	\$440.00							2012
		FLP - University or School - Prepackaged		FLP - University or School - Prepackaged	\$183.75							2014
		FLU - University or School - Low-Complexity		FLU - University or School - Low-Complexity	\$341.25							2014
		FLM - University or School - Moderate-Complexity		FLM - University or School - Moderate-Complexity	\$498.75							2014
		FLC - University or School - High-Complexity		FLC - University or School - High-Complexity	\$686.25							2014
		FRT - Temporary Restaurant		FRT - Temporary Restaurant	\$170.00							2010
		FHP - Hospital - Prepackaged		FHP - Hospital - Prepackaged	\$183.75							2014
		FHL - Hospital - Low-Complexity		FHL - Hospital - Low-Complexity	\$341.25							2014
		FHM - Hospital - Moderate-Complexity		FHM - Hospital - Moderate-Complexity	\$498.75							2014
		FHC - Hospital - High-Complexity		FHC - Hospital - High-Complexity	\$686.25							2014
		FIP - Industrial Restaurant - Prepackaged		FIP - Industrial Restaurant - Prepackaged	\$183.75							2014
		FIL - Industrial Restaurant - Low-Complexity		FIL - Industrial Restaurant - Low-Complexity	\$341.25							2014
		FIM - Industrial Restaurant - Moderate-Complexity		FIM - Industrial Restaurant - Moderate-Complexity	\$498.75							2014
		FIC - Industrial Restaurant - High-Complexity		FIC - Industrial Restaurant - High-Complexity	\$686.25							2014
		FCP - Caterer - Prepackaged		FCP - Caterer - Prepackaged	\$183.75							2014
		FCL - Caterer - Low-Complexity		FCL - Caterer - Low-Complexity	\$341.25							2014
		FCM - Caterer - Moderate-Complexity		FCM - Caterer - Moderate-Complexity	\$498.75							2014
		FCC - Caterer - High-Complexity		FCC - Caterer - High-Complexity	\$686.25							2014
		FPR - Retail Food Service Store - Prepackaged		FPR - Retail Food Service Store - Prepackaged	\$183.75							2014
		FLR - Retail Food Service Store - Low-Complexity		FLR - Retail Food Service Store - Low-Complexity	\$341.25							2014
		FMR - Retail Food Service Store - moderate-Complexity		FMR - Retail Food Service Store - moderate-Complexity	\$498.75							2014
		FCR - Retail Food Service Store - High-Complexity		FCR - Retail Food Service Store - High-Complexity	\$686.25							2014
		FRP - Restaurants - Prepackaged		FRP - Restaurants - Prepackaged	\$183.75							2014



## 2020 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
FRL - Restaurant - Low-Complexity		FRL - Restaurant - Low-Complexity	\$344.25							2014
FRM - Restaurant - Moderate-Complexity		FRM - Restaurant - Moderate-Complexity	\$498.75							2014
FRC - Restaurant - High-Complexity		FRC - Restaurant - High-Complexity	\$656.25							2014
Soda-Water	State-Law		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2013
Per-pool/Whipool			\$240.00	\$240.00	\$245.00					2017
Insulated WHD bags (includes tax)			\$5.00	\$5.00						2014
<b>Library</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Art Rental	State Statute	Cost per piece for a 6-week period	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	1982
Computer Printers	State Statute	Per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Computer Printers	State Statute	Per color copy	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2006
Fax (Each Additional Page)*									\$1.00	<2014
Fax (First Page)*									\$1.75	<2014
Non-county Resident Access Card	State Statute	Access Card for non-county residents	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$25.00	\$25.00	2019
Overdue DVD Fees		Per day per item	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Overdue Fees	State Statute	Per day per item - \$5.00 ceiling	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2013
Photocopies	State Statute	per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Photocopies	State Statute	per color copy						\$0.25	\$0.25	2019
Replacement Item Fee	State Statute	Actual cost of item	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	Item Cost	Item Cost	2019
Replacement Library Card*									\$0.25	2018
Sale Bags*									\$0.75	<2014
Sale Books	State Statute	Per book (hard cover)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$1.00	2020
Sale Books	State Statute	Per book (soft cover)	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.50	2020
Sale Earphones*									\$2.00	<2014
Sale USB Drive*									\$6.00	<2014
*Not included in versions of fee schedule prior to 2020										
<b>Library Deletions</b>										
Reserve-Books	State Statute	Charge to reserve a book	\$0.50	\$0.50	\$0.50	\$0.50				1982
<b>Municipal Court</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Audio Recording of court session			\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<2014
Certified copy of disposition			\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2014
Copies		Black and White Copies			\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2020
Copies		Color Copies							\$0.05	2020



## 2020 CONSOLIDATED FEE SCHEDULE

<b>Parks - Facilities Rental</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Locker-Shower Rooms (Practice) - Tosa East	R2 97-60	Flat Fee	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Wauwatosa East, Other High Schools)	R2 97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Scoreboard with Operator	R2 97-60	Per Hour Rate (3 Hour Minimum)	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2010
Stadium Lights	R2 97-60	Per Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2020
Press Box	R2 97-60	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Stadium Rental-Non High School Renters		Per Hour		\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2015
Stadium Rental-Wauwatosa East & Other High Schools		Per Hour		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2015
Track Rate (Non High School Renters)		Per Hour							\$100.00	2020
Track Rate (Tosa East & Other High Schools)		Per Hour							\$85.00	2020
<b>Ball Diamond (includes use of diamond, bases put out)</b>										
Ball Diamond - All Other Renters	R2 97-60	Per Hour	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012
Ball Diamond - Tosa East High School	R2 97-60	Per Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2012
Baseball Field Rental (Activities other than Baseball)	R2 97-60	Per hour	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat Rate	\$70.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2015
Diamond prep prepared during overtime hours	R2 97-60	Flat Rate	\$240.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2015
Softball Diamond Lights	R2 97-60	Per Hour							\$35.00	2020
Tennis Reservation Fee - Residents & Non Residents-Singlers	R2 97-60	Per hour/per court - rate includes tax	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00	\$6.00	2017
Tennis Reservation Fee - Leagues - Residents & Non Residents	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00	\$8.00	2017
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2011
Sand Volleyball Court Fee - Residents & Non Residents	R2 97-60	Per hour/per court -rate before tax	\$8.00	\$10.00	\$10.00	\$12.00	\$12.00	\$12.00	\$15.00	2020
<b>Parks - Deletions</b>										
<u>Tuesday &amp; Thursday evening meetings; no food allowed</u>										
Riverview Room	R2 97 60	3-Hour Rental	\$150.00	\$165.00	\$165.00	\$175.00	\$175.00	\$175.00	\$175.00	2017
	R2 97 60	Hourly rate	\$50.00	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	2017
	R2 97 60	Full day - Resident	\$165.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2015
	R2 97 60	Full day - Non-resident	\$165.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2015
Firefly Room	R2 97 60	3-Hour Rental	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
	R2 97 60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
	R2 97 60	Full day - Resident	\$95.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
	R2 97 60	Full day - Non-resident	\$95.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Garden Room	R2 97 60	3-Hour Rental	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
	R2 97 60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
	R2 97 60	Full day - Resident	\$95.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
	R2 97 60	Full day - Non-resident	\$95.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Park View Room	R2 97 60	3-Hour Rental	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2010
	R2 97 60	Hourly rate	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2015
	R2 97 60	Full day - Resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2010
	R2 97 60	Full day - Non-resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2010
Halls are now available from 10 a.m. to 11 p.m.										
Firefly Room	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2010

## 2020 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental		Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
		Freshly-Room-and-Kitchen	R2-97-60	Hourly rate	\$65.00	\$75.00	\$75.00	\$100.00	\$100.00			2017
		Garden Room	R2-97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2019
		Park View Room (meetings only, no food allowed)	R2-97-60	Hourly rate	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00			2015
		Garden Room	R2-97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$45.00		2019
		Park View Room (meetings only, no food allowed)	R2-97-60	3-Hour Rental	\$80.00	\$75.00	\$75.00	\$75.00	\$75.00	\$15.00		2019
		Entire first floor	R2-97-60	Hourly rate, 4 hour minimum, Resident	\$1,200.00	\$1,350.00	\$1,350.00	\$1,350.00	\$1,350.00	\$250.00		2019
		Entire first floor	R2-97-60	Hourly rate, 4 hour minimum, Non-Resident	\$400.00	\$450.00	\$450.00	\$450.00	\$450.00	\$350.00		2019
		Entire first floor	R2-97-60	Full day - Resident	\$1,500.00	\$1,600.00	\$1,600.00	\$2,000.00	\$2,000.00	\$1,750.00		2019
		Entire first floor	R2-97-60	Full day - Non-resident	\$2,000.00	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$2,450.00		2019
		Entire building (excluding non-rental areas)	R2-97-60	Hourly rate, 4 hour minimum, Resident	\$1,425.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$350.00		2019
		Entire building (excluding non-rental areas)	R2-97-60	Hourly rate, 4 hour minimum, Non-Resident	\$475.00	\$500.00	\$500.00	\$500.00	\$500.00	\$450.00		2019
		Entire building (excluding non-rental areas)	R2-97-60	Full day - Non-resident	\$2,500.00	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$3,150.00		2019
		Small Picnic Area (non-refundable)	R2-97-60	Whole Day (Non-Resident)	\$100.00	\$100.00	\$100.00	\$75.00				2017
		Large Picnic Area (non-refundable)	R2-97-60	Whole Day (Non-Resident)	\$200.00	\$200.00	\$200.00	\$300.00				2017
		Football Field (Wauwatosa East & other high schools)	R2-97-60	4 hours	\$500.00	NA						2015
		Football Field (Other Renters)	R2-97-60	4 hours	\$800.00	NA						2015
		Football Field (Sunday Usage & non-high school)	R2-97-60	Flat fee	\$800.00	NA						2015
		Hourly rate for any additional use - Tosa & other high schools	R2-97-60	Per hour	\$85.00	NA						2015
		Hourly rate for any additional use - other renters	R2-97-60	Per hour	\$100.00	NA						2015
		Hourly rate for any additional use - Sunday and non-high school use	R2-97-60	Per hour	\$200.00	NA						2015
		Locker-Shower-Rooms (Wauwatosa East)	R2-97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00		2011
		Locker-Shower-Rooms (Wauwatosa West)	R2-97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00		2011
		Locker-Shower-Rooms (Outside Schools)	R2-97-60	4 hours	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00		2011
		Locker-Shower-Rooms (Sunday and non-high school use)	R2-97-60	Flat fee	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00		2011
		Locker-Shower-Rooms (Outside Schools)	R2-97-60	Hourly rate for any additional use	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2010
		Stadium Public Address System	R2-97-60	Flat rate	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00		2011
		Clean Bleachers (Wauwatosa & other schools)	R2-97-60	Flat rate	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00		2011
		Clean Bleachers (Other renters)	R2-97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00		2010
		Clean Bleachers (Sunday and non-high school use)	R2-97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2014
		Ball Diamond - Tosa East High School (with lights)	R2-97-60	Per Hour	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00		2014
		Ball Diamond - All Other Renters (with lights)	R2-97-60	Per Hour	\$300.00	NA	NA	NA	NA	NA		2015
		Track Meets (Track & Field Only - Wauwatosa Schools)	R2-97-60	Flat rate for 4 hours	\$400.00	NA	NA	NA	NA	NA		2015
		Track Meets (Track & Field Only - Outside Schools)	R2-97-60	Flat rate for 4 hours	\$500.00	NA	NA	NA	NA	NA		2015
		Track Meets (Outside renters)	R2-97-60	Flat rate for 4 hours	\$700.00	NA	NA	NA	NA	NA		2015
		Track Meets (Track & Field Only - Sunday and non-high school use)	R2-97-60	Flat rate for 4 hours	\$85.00	NA	NA	NA	NA	NA		2015
		Hourly rate for any additional use - (Wauwatosa schools)	R2-97-60	Each additional hour after 4	\$100.00	NA	NA	NA	NA	NA		2015
		Hourly rate for any additional use - (Other renters)	R2-97-60	Each additional hour after 4	\$175.00	NA	NA	NA	NA	NA		2015
		Hourly rate for any additional use - (Sunday and non-high school use)	R2-97-60	Each additional hour after 4	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2011
		Stadium Public Address System - all users	R2-97-60	Flat rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00		2010
		Track Practises (track only - Wauwatosa schools)	R2-97-60	Flat rate (per day) - reserved basis	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00		2010

# 2020 CONSOLIDATED FEE SCHEDULE

<b>Parks - Facilities Rental</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Track Practices (track only - Outside schools)	R2-97-60	Per hour	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
Public Skating	R2-97-60	Adult-Waawatosa resident (18+ years)	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Public Skating	R2-97-60	Adult non-resident	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	2010
Public Skating	R2-97-60	Child - resident	free	free	free	free	free	free	free	2010
Public Skating	R2-97-60	Child non-resident	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Tennis Reservation Fee - Non-Resident Singles	R2-97-60	Per hour/per court - rate includes tax	\$7.00	\$7.00	\$7.00	\$6.00	\$6.00	\$6.00	\$6.00	2017
Tennis Reservation Fee - Leagues - Non-Resident	R2-97-60	Per hour/per court - 2 court minimum - rate before tax	\$9.00	\$9.00	\$9.00	\$8.00	\$8.00	\$8.00	\$8.00	2017
Sand Volleyball Court Fee - Non-Resident	R2-97-60	Per hour/per court - rate before tax	\$11.00	\$15.00	\$15.00	\$12.00	\$12.00	\$12.00	\$12.00	2017
<small>Hall Rentals do not entitle renters to free skating                      *Hall rate rentals allowed to Waawatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). Charitable and educational groups only.</small>										
<b>Planning</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Amendments to planned development application	24.16.050		\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$500.00	\$500.00	2019
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$350.00	\$350.00	2019
Application for land divisions	24-62-049		\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$200.00	\$200.00	2019
Applications for certified survey maps	24.62.010		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	2019
Applications for conditional uses	24.16.040		\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$500.00	\$500.00	2019
Board of Public Works Exception	24.11.010			\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	\$150.00	2019
Final subdivision plat application	17.04.010							\$500.00	\$500.00	2019
Planned development-preliminary	24.16.050		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	2019
Planned developments-final	26.16.050	Up to one-acre	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$1000.00	\$1000.00	2019
Preliminary subdivision plat application	24.62.010		\$500.00					\$1000.00	\$1000.00	2019
Request for adjournment of Public Hearing	24.62.010		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2014
Tax Increment Financing Application Fee			\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	2014
Zoning Letters - specialized	24-62-049		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	\$150.00	2019
Zoning map amendment application	24.16.030	Zoning district amendment	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	2019
Zoning text amendment application	24.16.020	Zoning regulation amendment	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	2019
<b>Planning Deletions</b>										
Construction < \$1,000	24-62-049	Zoning Appeals	\$0.00							2014
Special-use requests	24-62-049	Zoning Appeals	\$0.00							2014
Request for adjournment of Public Hearing (Plan-Commissioner)	24-62-049		\$100.00							2015
Planned developments-final	24-62-049	each additional acre	\$0.00							2014
<b>Police Department</b>										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	\$25.00	\$25.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00	2017
Alarm	7.08.005	Registration Fee	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	2017
Alarm		Registration Late Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012



# 2020 CONSOLIDATED FEE SCHEDULE

Police Department												Last Update
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	2020	Last Update	
Overnight Parking	Unknown	900-number charge for overnight parking	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1998	
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	1980	
Returned Check (Non-Sufficient Funds/Account Closed)	Unknown	Cost Recovery of Police Time to Receiver for Overdrafts	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997	
Returned Check Fee			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2014	
<b>Public Works Department</b>												
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	2020	Last Update	
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004	
Excavations - Price for pavement repairs	12.04.140	Concrete pavement per square yard	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2004	
Excavations - Price for pavement repairs	12.04.140	Concrete base per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004	
Excavations - Price for pavement repairs	12.04.140	Brick pavers per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004	
Excavations - Price for pavement repairs	12.04.140	Stone-gravel per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004	
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004	
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete curb and gutter (includes removal) per linear foot	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	2004	
<b>PERMITS:</b>												
Overnight parking in the municipal parking lots		\$2.50 for 1 night, \$5.00 for multiple nights	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	2009	
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2015	
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2008	
Special Privilege Permit	12.32.030	Per linear foot in excess of thirty feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008	
Special Privilege Permit	12.32.030	Installation Fee	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	2008	
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	\$25.00	\$25.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2016	
Planting of new tree	12.08.130				\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	2016	
Snow Removal Setup Charge	12.24.121	Setup Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011	
Snow Removal Charge	12.24.120	Per linear foot up to 30 feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	1999	
Snow Removal Charge	12.24.120	Per linear foot in excess of thirty feet	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2003	
<b>SPECIAL EVENTS:</b>												
Barricade Delivery & Removal - Special Events	12.40.015	Barricades picked up & returned by resident								\$60.00	2020	
Barricade Delivery & Removal - Special Events	12.40.015	1-25 barricades delivered & picked up by DPW								\$120.00	2020	
Barricade Delivery & Removal - Special Events	12.40.015	More than 25 barricades delivered & picked up by DPW								\$180.00	2020	
Barricade Delivery & Removal - Special Events	12.40.015	fee per barricade						\$1.50	\$2.00	\$2.00	2020	
Extra Tipping Fee (Garbage & Recycling)		based on actual labor and equipment						actual cost	actual cost	actual cost	2019	
Refuse/Recycling Delivery and Removal - Special Events		2 refuse and 2 recycle carts delivered by DPW							\$120.00	\$120.00	2020	
Refuse/Recycling Delivery and Removal - Special Events		6 refuse and 6 recycle carts delivered by DPW							\$120.00	\$120.00	2020	
Refuse/Recycling Delivery and Removal - Special Events		12 refuse and 12 recycle carts delivered by DPW							\$180.00	\$180.00	2020	
Refuse/Recycling Delivery and Removal - Special Events		fee per garbage or recycling cart						\$5.00	\$5.00	\$5.00	2019	
<b>WASTE / RECYCLE:</b>												
Annual Yard Waste Only Drop Off Permit					\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016	
City and County of Milwaukee Logs and/or Brush (Should be time & material plus 25% for engineering design and overhead)	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010	
Curbside collection, each item	8.24	Each household item						\$5.00	\$5.00	\$5.00	2019	
Curbside collection, extra bags or boxes		for every 5 bags or boxes						\$5.00	\$5.00	\$5.00	2019	

## 2020 CONSOLIDATED FEE SCHEDULE

Public Works Department										
Title	Section	Description	2014	2015	2016	2017	2018	2019	2020	Last Update
Curbside collection, rolled carpeting		Each 4' length of carpet, rolled and tied						\$5.00	\$5.00	2019
Curbside collection, trip charge		Wednesday pick-ups						\$60.00	\$60.00	2019
Drop off center and curbside collection / recycling fee - large televisions		Projection and wood cabinet televisions						\$30.00	\$30.00	2019
Drop off center recycling fee - small electronics		Small electronic devices like vacuum cleaners, radios, CD players, printers, fax machines, etc.			none					2016
Drop-off center and curbside appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	2019
Drop-off Center and curbside collection / recycling fee - televisions and electronics		Tube & flat screen televisions, computer monitors & laptops			\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	2019
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2010
Drop-off center tire recycling fee	8.25.250	Large truck and equipment (Per tire)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2010
One-time dump permit		Drop off Center Fee per vehicle		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2015
One-time dump permit		With trailer/per axle			\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2016
Pickup of two garbage carts at one residence								\$100.00	\$100.00	2019
Recycling: Backyard Pick-ups			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$180.00	\$180.00	2019
Special Pick-up, trip charge	8.24	for Prentice truck, Friday pickups						\$75.00	\$75.00	2019
Special Pick-up, unbundled brush and branches	8.24	per grapple load	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$30.00	\$30.00	2019
Special Pick-up, uncut rolls of carpeting/padding	8.24	Each roll or piece of carpeting						\$30.00	\$30.00	2019
<b>Public Works - Deletions</b>										
Excavations - Miscellaneous Maintenance Charges	12.04.140	Temporary bituminous walk (Per-square-foot)	\$0.75							2004
		1-to-25					\$50.00			2018
		26-to-76					\$75.00			2018
		76-to-100					\$100.00			2018
								\$400.00		2019
Barricade Delivery & Removal - Special Events	12.40.015						\$50.00			2018
		1-to-5					\$100.00			2018
		6-to-10					\$150.00			2018
		11-to-15					\$200.00			2018
		16-to-20					\$400.00			2018
		Delivery fee								
		Pick-up fee								
		Trash Disposal (Tipping Fee)								
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recycling Center	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	N/A		2019
Curbside collection appliance recycling fee	8.25.250	Each Appliance	\$75.00	\$50.00	\$50.00	\$30.00				2015
		Overstuffed chair or sofa	\$30.00	\$30.00	\$30.00	\$30.00				2006
		Overstuffed chair and table	\$50.00	\$50.00	\$50.00	\$50.00				2009
		Overstuffed chair and table	\$65.00	\$55.00	\$55.00	\$55.00				2009
		Table and up to 4 kitchen chairs	\$50.00	\$50.00	\$50.00	\$50.00				2009
			\$50.00	\$50.00	\$50.00	\$50.00				2009
			\$65.00	\$65.00	\$65.00	\$65.00				2009
		Per cubic yard	\$65.00	\$65.00	\$65.00	\$65.00				2009
			\$65.00	\$65.00	\$65.00	\$65.00				2009
			\$65.00	\$65.00	\$65.00	\$65.00				2010



