

City of Wauwatosa



2019 Adopted Budget



► Tosa Night Out

Wauwatosa Police Department and Neighborhood Watch Committee host events at local schools. Together, we are making our communities safer, more caring places to live.

WAUWATOSA - It's A Way Of Life

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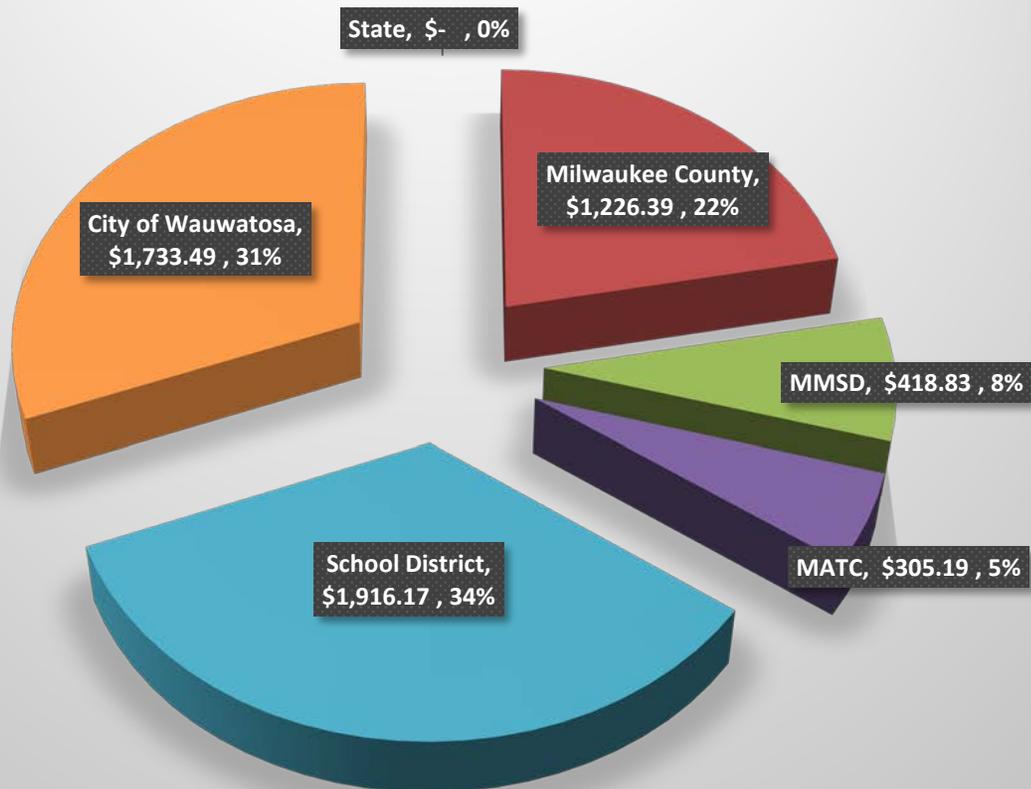
Taxation by Taxing District*

Average Residential Property

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
State	\$ 34.73	\$ 37.59	\$ 38.45	\$ 38.49	\$ -
Milwaukee County	\$ 1,049.92	\$ 1,129.69	\$ 1,163.18	\$ 1,155.98	\$ 1,226.39
MMSD	\$ 348.49	\$ 379.83	\$ 395.28	\$ 397.10	\$ 418.83
MATC	\$ 435.35	\$ 281.37	\$ 284.85	\$ 285.72	\$ 305.19
School District	\$ 1,916.94	\$ 1,864.31	\$ 1,882.06	\$ 1,957.62	\$ 1,916.17
City of Wauwatosa	\$ 1,673.33	\$ 1,698.94	\$ 1,669.60	\$ 1,689.03	\$ 1,733.49
Gross Tax	\$ 5,458.76	\$ 5,391.72	\$ 5,433.42	\$ 5,523.94	\$ 5,600.08
State Credits	\$ (453.49)	\$ (437.26)	\$ (465.83)	\$ (477.97)	\$ (494.41)
Net Tax	\$ 5,005.27	\$ 4,954.46	\$ 4,967.59	\$ 5,045.97	\$ 5,105.67
Home Value	\$ 217,700	\$ 218,100	\$ 219,000	\$ 220,000	\$ 223,000

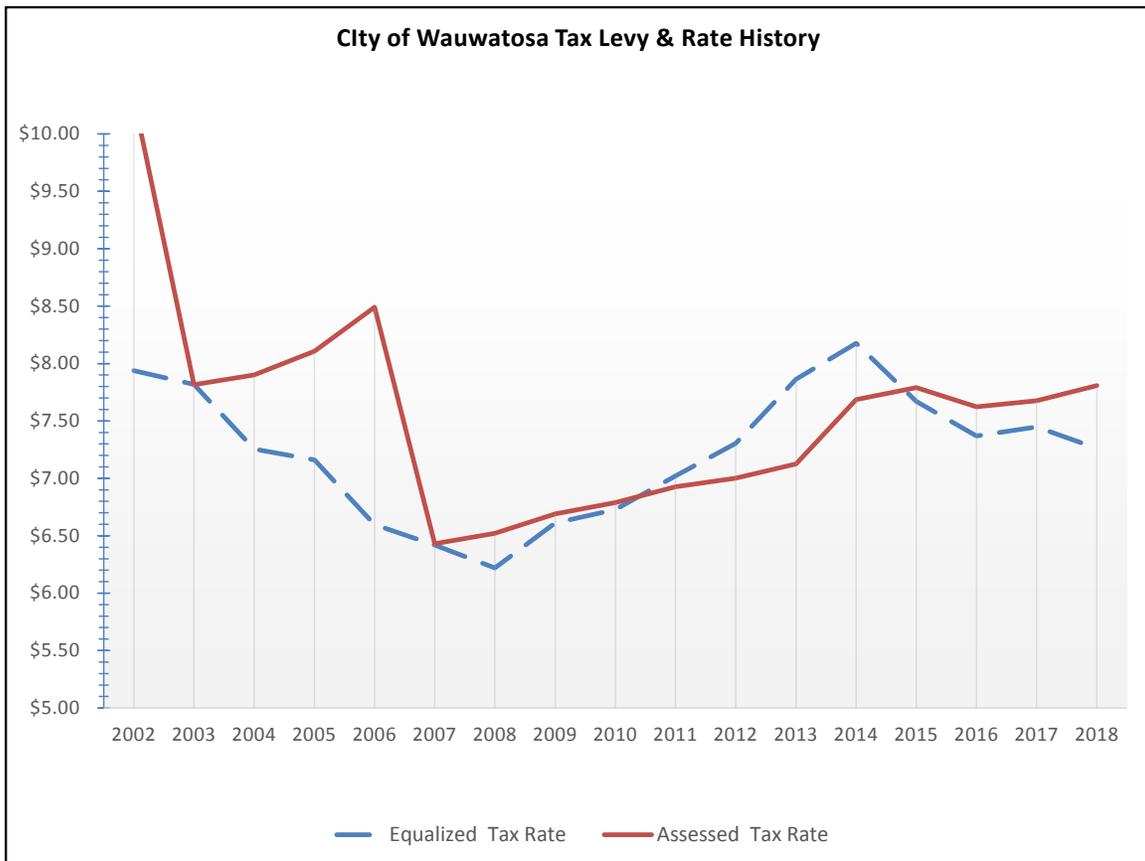
* Represents the budget year, i.e the 2018 budget year represents the 2017 tax year.

City of Wauwatosa Real Estate Taxes on a \$223,000 Home



City of Wauwatosa Tax Levy Rate History

Year	Equalized Value ¹	% Change	Assessed Value ¹	% Change	City Levy	% Change	Equalized Tax Rate	% Change	Assessed Tax Rate	% Change
2019	\$ 6,007,585,200	2.29%	\$ 5,375,264,166	-0.39%	\$42,852,058	2.16%	7.13	-0.13%	7.97	2.56%
2018	\$ 5,873,146,600	6.40%	\$ 5,396,262,437	0.78%	\$41,946,785	2.04%	7.14	-4.10%	7.77	1.25%
2017	\$ 5,519,699,400	1.55%	\$ 5,354,275,917	1.90%	\$41,106,546	2.62%	7.45	1.05%	7.68	0.70%
2016	\$ 5,435,690,500	6.77%	\$ 5,254,410,426	4.82%	\$40,058,445	2.58%	7.37	-3.92%	7.62	-2.14%
2015	\$ 5,091,255,900	9.70%	\$ 5,012,628,279	1.53%	\$39,050,136	2.90%	7.67	-6.20%	7.79	1.35%
2014	\$ 4,641,119,800	-1.46%	\$ 4,937,185,119	-4.99%	\$37,949,568	2.48%	8.18	4.00%	7.69	7.87%
2013	\$ 4,709,725,000	-5.90%	\$ 5,196,727,012	-0.46%	\$37,030,421	1.30%	7.86	7.65%	7.13	1.76%
2012	\$ 5,004,833,100	-3.87%	\$ 5,220,542,224	-1.07%	\$36,555,123	0.00%	7.30	4.02%	7.00	1.08%
2011	\$ 5,206,269,800	-2.22%	\$ 5,276,999,488	-0.01%	\$36,555,123	2.03%	7.02	4.35%	6.93	2.04%
2010	\$ 5,324,737,600	-0.89%	\$ 5,277,522,121	-0.63%	\$35,827,935	0.84%	6.73	1.75%	6.79	1.48%
2009	\$ 5,372,543,900	-3.16%	\$ 5,310,833,718	0.38%	\$35,527,935	2.96%	6.61	6.32%	6.69	2.57%
2008	\$ 5,547,750,200	4.54%	\$ 5,290,708,653	-0.12%	\$34,506,384	1.29%	6.22	-3.11%	6.52	1.42%
2007	\$ 5,306,974,200	5.83%	\$ 5,297,328,236	36.00%	\$34,066,800	3.00%	6.42	-2.68%	6.43	-24.27%
2006	\$ 5,014,597,000	13.64%	\$ 3,894,972,795	-0.05%	\$33,076,013	4.68%	6.60	-7.88%	8.49	4.74%
2005	\$ 4,412,872,000	5.70%	\$ 3,897,060,920	1.65%	\$31,595,960	4.32%	7.16	-1.30%	8.11	2.63%
2004	\$ 4,174,882,500	7.80%	\$ 3,833,713,550	-1.03%	\$30,286,745	0.02%	7.25	-7.21%	7.90	1.07%
2003	\$ 3,872,882,900	9.74%	\$ 3,873,696,500	42.57%	\$30,279,515	8.09%	7.82	-1.50%	7.82	-24.18%
2002	\$ 3,529,195,900	6.96%	\$ 2,717,114,391	-0.80%	\$28,013,575	5.76%	7.94	-0.94%	10.31	5.10%

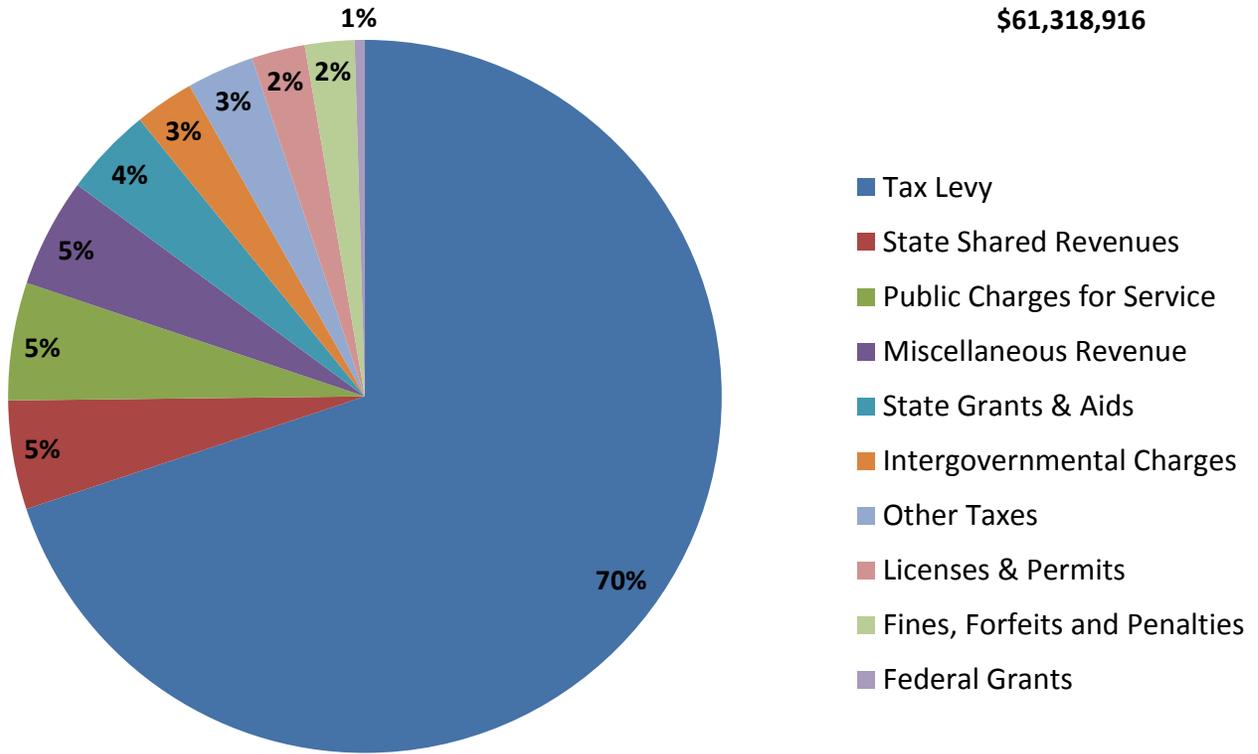


¹ Values do not include tax incremental district values

² Estimate as Manufacturing Value is assessed by the State and not finalized

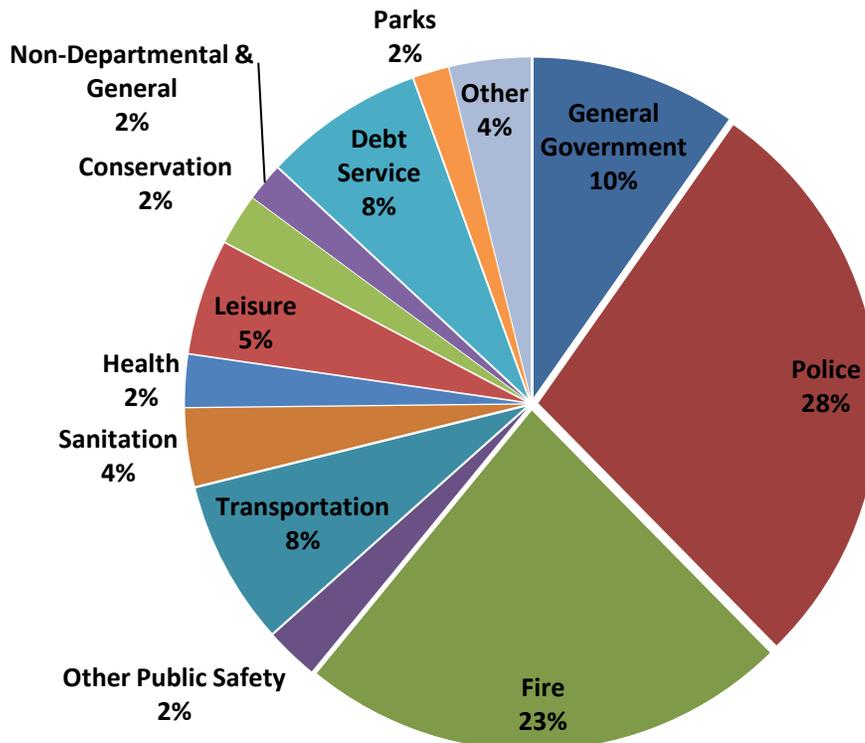
2019 General Fund Revenues

Total Revenues:
\$61,318,916



2019 General Fund Expenditures

Total Expenditures:
\$61,318,916



BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2018	2019	VAR
Administrative Services	12.26	12.66	0.40
Assessor	6.00	6.00	-
Common Council	16.00	16.00	-
City Clerk/Elections	5.00	5.00	-
Development	32.92	32.92	-
Finance	9.38	9.56	0.18
Fire	103.57	103.57	-
Fleet Maintenance	9.50	10.00	0.50
Health	12.80	12.80	-
Information Systems	6.00	6.00	-
Library	26.69	26.58	(0.11)
Mayor	2.00	2.00	-
Municipal Complex	4.00	4.00	-
Municipal Court	3.16	2.89	(0.27)
Police	120.68	120.68	-
Public Works	59.77	59.79	0.02
Traffic Electrical Maintenance	6.28	6.28	-
Water	21.38	18.88	(2.50)
TOTAL FULL-TIME EMPLOYMENT	457.39	455.61	(1.78)

2019 Levy Analysis

MAJOR REVENUE CHANGES

<u>ACCOUNT TYPE</u>	<u>BASIS</u>	<u>\$ CHANGE</u>	<u>% Change</u>
INTEREST EARNINGS	Increase in short-term interest rates	895,000	104.1%
OTHER STATE SHARED TAXES	Addition of new Personal Property Aid offset by reduction in Expenditure Restraint Aid	199,570	9.4%
HOTEL/MOTEL TAXES	First full budget year with Burleigh Triangle Hotel	150,000	13.0%
PARKING VIOLATIONS	Increase in late-fee payment schedule	90,000	14.4%
WATER PAYMENT IN LIEU OF TAXES	Increase in tax rate and value of Water Utility assets	87,077	8.6%
PAYMENT-IN-LIEU OF TAXES	Revised formula to more accurately reflect full cost of service for 2 Senior Apartments	71,359	16.8%
COUNTY FIRE SERVICE CONTRACT	Historical cost increases	57,100	4.3%
AMBULANCE FEES	Increase in projected revenue based on 2018 year-to-date data	50,000	3.0%
TV FRANCHISE FEES	Continued decrease in the amount of cable company gross revenue	(20,000)	-3.3%
FEDERAL GRANTS	Reduction in Hazardous Materials Grant and others	(65,000)	-18.8%
OTHER CHANGES		(57,989)	
TOTAL MAJOR REVENUE CHANGES		1,457,117	2.5%

MAJOR EXPENDITURE CHANGES

<u>ACCOUNT TYPE</u>	<u>BASIS</u>	<u>\$ CHANGE</u>	<u>% Change</u>
TRANSFER TO AMORT FUND	Increase in interest earnings revenue. \$690,000 then transferred to Debt Fund	890,000	103.5%
REGULAR PAY	Cost of living and pay increases	657,853	2.6%
HEALTH AND LIFE INSURANCE	Increase in stop-loss insurance premium and health insurance claims	382,802	5.3%
INTER-DEPARTMENT CHARGES	Expected fuel increases based on Department of Energy forecast	176,984	4.2%
TRANSFER TO TOURISM	As required by state law	173,805	32.2%
TRANSFER TO LIBRARY	3.5% revenue reduction and 2.5% expenditure increase - largely operating	86,148	3.4%
WORKERS COMPENSATION	Increase in allocation to General Fund and increase in claims	59,708	9.0%
OPERATING CAPITAL	Police station improvements and additional funding of Fire Equipment	58,452	35.4%
TRANSFER TO PARKS	Reduction in dept service payments as 2009 Stadium Bonds paid off	(39,362)	-3.7%
TRANSFER TO CAPITAL	One-time increase from 2018 Budget removed	(84,469)	5.4%
TRANSFER TO DEBT SERVICE FUND	Increased interest earnings results in less property taxes transferred	(143,107)	-3.0%
OTHER EXPENDITURES		143,576	
TOTAL MAJOR EXPENDITURE CHANGES		2,362,390	4.0%
CHANGE IN PROPERTY TAX LEVY		905,273	2.2%

COMMON COUNCIL

PURPOSE

The Common Council manages and controls city property, finances, highway, and public service, and has the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public. The Common Council may carry out its powers by license, regulation, suppression, borrowing money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$137,094	\$141,611	\$ 4,517
Rev	\$ 18,404	\$ 22,079	\$ 3,675
Lew	\$118,690	\$119,532	\$ 842
FTE's			-

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk’s office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

2018 BUDGETARY CHANGES

Dues and periodicals are increased by \$7,500 to reflect an unbudgeted contribution to the League of Wisconsin Municipalities dark store legislative campaign.

2019 BUDGETARY CHANGES

Salaries are increased \$5,200 to \$78,000 reflecting the full-year of 9 Alders at the higher salary amount approved in 2018. Alders elected or re-elected in 2018 earn \$5,400 per month. Alders elected or re-elected prior to 2018 earn \$4,200. This will increase to \$5,400 following the 2020 elections.

BUDGET SUMMARY TABLE

Common Council Dept #111								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
69,440	68,063	67,053	72,800	72,800	5100	Wages	78,000	55.1%
10,384	9,174	9,076	9,852	9,852	5195	Fringe Benefits	8,107	5.7%
5,799	6,206	15,279	6,517	6,517	5510-5520	Internal Charges	6,559	4.6%
33,054	36,665	36,062	41,525	56,693	5200	Operating Expenditures	42,545	30.0%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
(1)	-	4	-	-	5980-100	Cable Television	-	0.0%
6,400	6,400	6,400	6,400	6,400	5980-130	BID Assessment	6,400	4.5%
125,076	126,508	133,874	137,094	152,262		TOTAL	141,611	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
17,646	18,973	18,077	18,404	22,948		Unallocated Revenues	22,079	15.6%
107,430	107,535	115,797	118,690	129,314		Tax Levy	119,532	84.4%
125,076	126,508	133,874	137,094	152,262		TOTAL	141,611	100.0%

PERSONNEL SCHEDULE

Common Council				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Alderspersons	16.00	16	16.00	-
TOTAL	16.00	16	16.00	-

WAUWATOSA YOUTH COMMISSION

PURPOSE

The purpose and duties of the Wauwatosa Youth Commission are to act as an advisory body to the Common Council and the Mayor and to provide recommendations on proposed policies and ordinances affecting youth.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$3,407	\$ 3,475	\$ 68
Rev	\$ 457	\$ 542	\$ 85
Lewy	\$2,950	\$ 2,933	\$ (17)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- To encourage, develop and implement activities and services that promote a positive environment for youth in the City of Wauwatosa.
- To serve and represent a broad spectrum of youth from diverse backgrounds and all geographic areas of Wauwatosa.
- To report annually to the Mayor and the Common Council on the interests, needs, and recommendations concerning matters that affect the youth of Wauwatosa.
- To cooperate and coordinate with other organizations that have the interests of youth in common.

2018 ACHIEVEMENTS

- Organized and implemented the following community service projects and events:
 October 2017 Trunk or Treat
 Tosa Cares Food Pantry Volunteers
 Bell Ringing for Salvation Army
 Fifth Grade Dance, May 2018
- Informed Wauwatosa youth turning 18 of voting and selective service requirements via direct mailing.

2019 GOALS

- **Strengthen relationship** between Wauwatosa Youth Commission and Elected Officials and Senior City Staff
- Working with Health Department, **create and implement** a Youth Mental Health Needs Survey
- **Organize community service and outreach activities** for Wauwatosa youth
- **Continue to offer recreation events** to the youth of Wauwatosa
- Continue to recruit youth and adult members for the Wauwatosa Youth Commission
- Inform Wauwatosa youth turning 18 of **voting and selective service requirements via direct mailing**

BUDGET SUMMARY TABLE

Youth Commission Dept #113								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,442	2,682	1,939	3,407	3,407	5200-5900	Operating Expenditures	3,475	100.0%
2,442	2,682	1,939	3,407	3,407		TOTAL	3,475	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
497	519	538	-	795	841-4170	Contributions-Youth Comm	-	0.0%
345	402	262	457	513		Unallocated Revenues	542	15.6%
1,600	1,761	1,139	2,950	2,099		Tax Levy	2,933	84.4%
2,442	2,682	1,939	3,407	3,407		TOTAL	3,475	100.0%

SENIOR COMMISSION

PURPOSE

Our mission to enhance the quality of life for all older adults in Wauwatosa.

We are guided by the results of the Senior Survey, “Adding Life to Years” and our Strategic Plan for 2017 and beyond.

Wauwatosa has a higher population of people 55 years and over (13,347 or 28.8 %) than other comparable Milwaukee County suburb and the State of Wisconsin (US Census, 2010).

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$3,145	\$3,205	\$ 60
Rev	\$ 422	\$ 500	\$ 78
Lew	\$2,723	\$2,705	\$ (18)
FTE's			-

PROGRAMS/SERVICE LINES

FILE OF LIFE

The Senior Commission subsidizes this program in partnership with the City Fire, Police and Health Departments. File of Life includes refrigerator magnet pouches with card and purse/billfold sized pouches with card. This information serves as a mini-medical history for emergency responders.

ICE (IN CASE OF EMERGENCY) FOR CELL PHONES

Emergency information added to a cell phone, enabling first responders and other medical personnel to contact next of kin to obtain important medical and support information.

TELEPHONE REASSURANCE

In partnership with Interfaith Older Adult Programs, Greater Tosa Interfaith, and the Wauwatosa Fire and Police Departments, older adults and disabled citizens can sign up to receive a daily phone call to check on their wellbeing. If there is a problem, a phone call will be made to a pre-identified contact name, and if necessary, a contact is made to the Fire and Police Department to follow up.

LOCKBOX PROGRAM

The Senior Commission sponsors this program in partnership with the Fire and Police Departments. A lockbox containing a key to the participant’s house is secured on the outside of the house. In Wauwatosa, only the Fire Department has the key to the lockbox. It provides access for first responders without the need to break into the house in case of an emergency.

COMMUNITY OUTREACH

Senior Ambassadors are volunteers that connect older adults and their neighborhood associations. They attend neighborhood events, block parties, citywide event, like the Tosa Tonight concerts and the Farmers Market distributing Senior Resource Folders. They wear Senior Ambassador Polo shirts in “safety yellow” so they are easy to spot. Currently, there are 12 Senior Ambassadors representing nine neighborhood associations.

2018 ACHIEVEMENTS

- Developed new logo with graphic artist
- Reviewed and printed Senior Commission brochures “Who do I Call?” and “Transportation” with new logo and design. 4000 of each
- Developed materials for the Senior Ambassador program: senior resource Folder, senior ambassador binder, polo shirt design; printed 200 senior resource folders, compiled 20 binders, purchased 30 polo shirts
- Developed a Facebook page for the Senior Ambassador Program and Senior Commission
- Launched Senior Ambassador Program in February with a training session. We currently have 12 ambassadors representing 9 neighborhood associations
- Attended city-wide events, neighborhood association meetings, neighborhood events, block parties to promote Senior Commission goals and the ambassador program. Recruited volunteers.
- Provided support to Project LifeSaver, a Police Dept. program to search and locate people with Alzheimer’s who wander
- Participated in several work groups of the Health Dept. Community Health Improvement Plan
- Submitted recommendations to the City’s Development Department in response to the Wauwatosa Housing Policy and Action Plan Draft

2019 GOALS

- Broaden use of communication channels: Facebook, neighborhood association newsletters, senior living facilities’ newsletters, city website, neighborhood association presidents, Block Watch, to name a few
- Recruit senior ambassadors. Goal: 20 neighborhood associations with a minimum of 1 senior ambassador per neighborhood association (about 30 total)
- Continue to review Housing Action Plan Draft and respond as needed
- Return to Senior Commission Strategic Plan, prioritize goals, develop action plan on selected goal(s)

BUDGET SUMMARY TABLE

Senior Commission Dept #115								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
3,123	1,493	197	3,145	3,145	5200-5900	Operating Expenditures	3,205	100.0%
50	-	-	-	-	5980-015	Expenditure From Donation	-	0.0%
3,173	1,493	197	3,145	3,145		TOTAL	3,205	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,630	480	560	-	560	841-4174	Sr Comm-Proj Reassurance	-	0.0%
76	54	-	-	-	841-4175	Contributions-Senior Comm	-	0.0%
448	224	-	422	474		Unallocated Revenues	500	15.6%
19	735	-	2,723	2,111		Tax Levy	2,705	84.4%
-	-	(363)	-	-		Excess Revenue	-	0.0%
3,173	1,493	197	3,145	3,145			3,205	100.0%

MAYOR

PURPOSE

The Mayor is elected Chief Executive Officer of the City of Wauwatosa. The Mayor presides over the Common Council, serves as primary spokesperson of the City, and strengthens community relations in support of the City's Mission and Strategic Plan.

PROGRAMS/SERVICE LINES

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 146,143	\$ 150,198	\$ 4,055
Rev	\$ 19,619	\$ 23,418	\$ 3,799
Lewy	\$ 126,524	\$ 126,780	\$ 256
FTE's	2.00	2.00	-

LEADERSHIP

- Presides over Council meetings and models civility and good conduct. Works with staff to create annual City Executive Budget.
- Upholds and promotes the strategic mission and vision of the City, encourages citizen engagement, strengthens the community and seeks to enhance the quality of life.
- Elected or appointed to Milwaukee Metropolitan Sewage District Commission, Regional Transit Leadership Council, Wisconsin Center District, Visit Milwaukee, Intergovernmental Cooperative Council, the Milwaukee Regional Innovation Center, Milwaukee County Capital Improvement Committee and League of Wisconsin Municipalities as part of the City's vision to be a *Regional, State, and National Leader*. The Mayor also collaborates with Milwaukee 7 (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and the National League of Cities (NLC). Participation in all these groups increases the City's involvement and helps build collaborations and partnerships in local, regional, state, and national issues and initiatives.
- Heads the Emergency Operations Center (EOC) which is the City's central coordinating, monitoring, notification and warning center for major emergencies and disasters.

PUBLIC RELATIONS

- Serves as the Chief Executive Officer and spokesperson for the City and represents the City of Wauwatosa at the local, state and national level. The Mayor works with the media to inform the public of the City's mission, policies and practices in a positive, consistent and credible manner.

RECRUITMENT AND APPOINTMENT

- Recruits and appoints over 250 volunteers to City boards, commissions and committees, and assigns Council liaisons encouraging effectiveness and alignment to the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and create a stronger link between citizens and their government.

COMMUNITY DEVELOPMENT

- Chairs the Plan Commission to carefully steer future development to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Economic Development Advisory Committee, Community Development Authority, NAIOP—the Commercial Real Estate Development Association, the Commercial Association of Realtors of Wisconsin and builds relationships with developers, realtors and key business leaders.
- Builds collaborative relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, The Village Business Improvement District, MidTown Business Association, East Tosa Alliance, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council to support the City's Strategic Plan goal to be *A Community of Choice*.
- Meets regularly with leaders of Medical College of Wisconsin, Froedtert Hospital, Children's Hospital of Wisconsin, the Milwaukee Regional Medical Center, city and regional business leaders and state and federal elected officials.

2018 ACHIEVEMENTS

- **Government Relations:** Advocated for Wauwatosa as part of League of Wisconsin Municipalities Lobby Team and board member; met and networked with state legislators on key issues; including Dark Store Tax Loophole, *Walgreens* decision, and electronic voting. Testified at State Assembly and Senate Committees on behalf of Wauwatosa; spoke at major press conferences and wrote letters to key legislators on Dark Store bills. Regularly met with Senators Kooyenga, Hutton, Vukmir, Representative Sensenbrenner, Senator Baldwin, County Executive Abele, County Supervisor Schmidt, Alderman Murphy, and Mayors in Milwaukee and Waukesha Counties.
- **Business Retention:** Represented the City at grand openings and groundbreakings; including Homewood Suites Hotel, Metcalfe's 100th Anniversary, GE Healthcare Ultrasound Milestone, Mt. Mary University Food Science Lab and Aurora's Dewey Center Grand Opening.
- **Regional Leader:** Continued to build and strengthen relationships with regional partners, including Milwaukee County, Regional Transit Leadership Council, MRMC, MRIC, Wisconsin Lutheran College, SEWRPC, M7, and other development partners and key business leaders.
- **City Spokesperson:** City spokesperson for media calls and on-camera interviews on local issues and topics such as: Bus Rapid Transit, Village Streetscaping, Dark Store tax loopholes and JC Penney closing.
- **Emergency Preparedness:** Participated in multi-jurisdictional training session and exercises with other municipalities and counties for the Emergency Operations Center and the Tosa Area Preparedness Partnership on cyber threats, active shooters, and train wreck exercise.
- **Economic Development:** Worked on economic and community development as chair of Plan Commission and vice chair of Village Streetscaping Committee also with Community Development Authority, and Wauwatosa Economic Development Advisory Committee.
- **Planning:** Supported City's planning process during public meetings, meetings with key CEOs and business leaders.
- **Public Transportation:** Championed regional transportation discussions as founding member of Regional Transit Leadership Council. Helped shape strategy and lead discussions with leaders from four county area, such as: Department of Transportation, Milwaukee County, SEWRPC, and Milwaukee 7. Part of planning team for Regional Transit Leadership Council's first Regional Workforce Transportation Symposium.
- **Tourism:** Served on Visit Milwaukee's (VM) Executive Board and participated in VM events and activities to promote and highlight Wauwatosa. Recruited volunteer members and attended newly-formed Tourism Commission meetings supporting public art efforts.

- **Community Engagement:** Attended neighborhood meetings, Coffee with a Cop, and spoke to civic organizations, including: Mayfair Rotary, Rotary Club of Wauwatosa, Lions Club and CARW Next Generation Panel.
- **Committees, Commissions and Boards:** Reviewed and worked with volunteer boards, commissions, and committees on recruitment and appointments improving their effectiveness and alignment with City's Strategic Plan.

2018 BUDGETARY CHANGES

- None

2019 BUDGETARY CHANGES

- None.

2019 GOALS

- Seek communication opportunities to engage residents in **building awareness of key financial threats and needs.**
- Continue to work collaboratively as leader on Regional Transit Leadership Council, regional boards and with business leaders to **improve transportation choices** for the City and region, including Bus Rapid Transit and last mile options.
- Focus key messages in **speaking engagements, public meetings, and community outreach**, such as Blockwatch and Public Safety Liaisons, reinforcing that Wauwatosa is a safe and peaceful community.
- Work with the City's Public Health Department, Froedtert and Children's Hospital of Wisconsin to **develop and implement a community-wide Mayor's Challenge initiative.**
- Continue improving City's **preparedness for emergencies and disasters** with the Fire Chief and Tosa Area Preparedness partners.
- Create an environment and build relationships with business and community leaders and Tourism Commission to explore **opportunities for public art and place making.**
- Support City's efforts to **repair and replace our infrastructure and provide flood relief** with a sound financial plan.
- Work with City Administrator and Development Department to **increase City's property tax base** through economic and community development in a balanced and strategic manner.
- Continue advocacy and lobbying efforts on behalf of City directly to elected representatives and through League of Wisconsin Municipalities to **preserve property valuation equity**, such as testimony on Dark Stores bills and work with Urban Alliance to advocate for municipal funding reform.
- Request by youth leaders to attend Youth Commission meetings. Work with Commission to **engage youth in greater dialogue for input on key city issues from the youth perspective.**

BUDGET SUMMARY TABLE

Mayor Dept #131								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
62,069	63,223	64,267	65,339	65,339	5100	Wages	67,259	44.8%
47,161	48,657	49,032	47,739	47,739	5195	Fringe Benefits	49,550	33.0%
12,918	14,211	15,505	15,603	15,603	5500-5520	Internal Charges	15,660	10.4%
6,734	19,443	8,896	16,462	16,462	5200-5900	Operating Expenditures	16,729	11.1%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
323	1,375	1,887	1,000	1,000	5980-030	Recognition Materials	1,000	0.7%
129,205	146,909	139,587	146,143	146,143		TOTAL	150,198	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
18,229	22,033	18,848	19,619	22,026		Unallocated Revenues	23,418	15.6%
110,976	124,876	120,739	126,524	124,117		Tax Levy	126,780	84.4%
129,205	146,909	139,587	146,143	146,143			150,198	100.0%

PERSONNEL SCHEDULE

Mayor				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Mayor	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	2.00	2.00	2.00	-

ADMINISTRATIVE SERVICES DEPARTMENT

PURPOSE

ADMINISTRATION (01-132):

The City Administrator serves as the chief administrative and operating officer of the City. He/she has clear authority to administer day-to-day operations of the municipal government, including formulation of appropriate operational procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature, nor shall he/she be a voting member in the creation of such policy. Also, he/she serves in a liaison capacity to all City boards and commissions.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$2,346,944	\$2,343,529	\$ (3,415)
Rev	\$ 315,068	\$ 665,385	\$ 350,317
Lew	\$2,031,876	\$1,678,144	\$ (353,732)
FTE's	12.26	12.66	0.40

MAJOR CHANGES

- Part-time administrative support for City Attorney to become full-time paralegal/support

COMMUNICATIONS AND MARKETING (01-133):

To enhance outreach to residents and businesses, offer a variety of channels for audiences to learn more about and become involved with their city government, and to share information on city services.

HUMAN RESOURCES (01-143):

The Human Resource Department's mission is to strategically support the City's efforts to attract, retain, and engage a talented and efficient workforce.

CITY ATTORNEY (01-161, 01-625):

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner.

PROGRAMS/SERVICE LINES

ADMINISTRATION:

COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate day-to-day operations to ensure policies and procedures are properly implemented. Provide advice and recommendations based on expertise.

COMMUNICATIONS

- Oversight of digital media, print media, social media, and media relations.
- Assist all city departments in implementing their missions, priorities, and projects by providing communications expertise and guidance.
- Taping and broadcasting the Common Council and Standing Committee meetings on the government access channels and for web streaming, including oversight of associated personnel.
- Administering the cable contract with Time Warner Cable.
- Identify opportunities for citizen engagement on city initiatives.

CROSSING GUARD

- Provide crossing guard services to 34 locations for school children attending public and private school to safely cross the road.

INTERN PROGRAM

- The intern program provides additional capacity to departments for a variety of special projects, including priority based budgeting, engineering design projects, developing communication materials, and more. In addition, this program provides an opportunity for the City to help develop post-secondary students who are interested in a career in public service and may be future leaders in the organization.

BUDGET PREPARATION AND MANAGEMENT

- Assist in preparation and administration of the annual operating and capital budgets, including providing guidance as to how to communicate about the services provided in the budget.

PERSONNEL MANAGEMENT

- Develop strategies for labor relations as part of the negotiation team in the collective bargaining process.
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources.
- Collaborate to encourage continued organizational development through the Invest programs.
- Assist in recruitment of key positions.

DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa, including financial resource assistance, working closing with neighborhood and business associations and groups, coordination of City departments to foster development, business retention and expansion efforts, and more.

ORGANIZATIONAL MANAGEMENT/ ANALYSIS/STRATEGIC PLANNING

- Provide necessary research and recommendations to develop a course of action regarding policies, programs, and strategic initiatives.
- Develop and implement strategic plans through the Common Council and committees.
- Guide and assist staff to prepare for and implement policies and procedures of the city and its employees, and any other functions absorbed by the city administration team.

HUMAN RESOURCES:

COMPENSATION

- Manage compensation to competitively attract and retain a high-performing workforce. Implement salary changes per cost of living and other adjustments. Create and apply salary policies as appropriate (e.g. promotion, overtime, holiday etc.)

BENEFIT ADMINISTRATION

- Manage vendors and purchasing of benefits, administration of benefits to employees, claims trouble shooting, communication of benefits, eligibility tracking; Also, paid time off including vacation, sick leave, holiday etc.
- Invest in Wellness- comprehensive outcomes based wellness program

PAYROLL/TIMEKEEPING

- Manage bi-weekly and special payrolls
 - Automated Timekeeping System (Kronos)
 - Payroll System (GEMS)

ORGANIZATIONAL DEVELOPMENT

- Design, implement, and support strategies to increase organizational effectiveness and support organizational change.
 - Invest in People- employee development program
 - Employee Engagement
 - Support teams and leadership through training and initiatives to align organization and increase performance

PERFORMANCE MANAGEMENT

- Manage performance evaluation process, rating systems, communication, and calculation of pay tier scenarios. Manage the associated software system.

EMPLOYEE AND LABOR RELATIONS

- Advise, consult, and lead on employee issues. Examples: work with supervisors and employees on performance issues, disciplinary issues, regulatory issues, and conflict resolution issues.
- Assist in labor relations with unions, contract interpretation, negotiation, and implementation of contract terms; support grievance programs.

RECRUITMENT/SELECTION OF EMPLOYEES

- Manage and lead recruitment process, design positions, advertise openings, work with hiring managers, participate in all interviews, manage Civil Service Process
- Onboarding and exit processes

CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting
- Property transactions

2018 ACHIEVEMENTS

ADMINISTRATION:

- Finalized staff analysis on the long-term municipal complex capital issues and recommended to Committee that City Hall and the Civic Center stay at the current location with a remodel to enhance efficiency and some level of customer service improvements to the facility.
- Facilitating the hiring process for a new Human Resources Director.
- Overseeing negotiations for protective services contracts.
- Provided guidance to the financial affairs committee on restructuring the budget and implemented their policy by working with departments to prepare annual reports.
- Provided oversight and guidance on a number of city projects, including the water utility consolidation, development of the budget, phone system replacement, the Housing Policy, health insurance for 2019, and the Enterprise Resource Planning system.

COMMUNICATION AND MARKETING:

- Launched a new, mobile responsive city website.
- Developed a Strategic Communications Plan for 2018 – 2022.
- Significantly increased followers to social media and the city newsletter subscription list.
- Created and issued the first annual Financial Snapshot city newsletter.
- Implemented the second annual Tosa Life photo contest.
- Created a social media cohort to train users in best practices for all city social media channels.
- Launched a new construction map to enhance construction communication and awareness.

HUMAN RESOURCES:

- Hired 56 employees (as of 7/16/18).

- Managed performance evaluation process for 462 employees including processing merit pay increases.
- Seamlessly maintained (and even increased) recruitment pace and all HR functions during the transition of HR Director; mentored new HR Generalist to take on higher level HR work.
- Began the selection process for our new Enterprise Resource Planning system which involves heavy HR activity.
- Revamped new hire orientation and implemented an onboarding checklist for supervisors as a tool to provide a consistent, positive and welcoming experience for new employees.

CITY ATTORNEY

- Supported multiple trials and mediation sessions for outside counsel on property tax litigation, implemented more direct review and participation in outside counsel efforts
- Organized and filtered insurance and liability protection information for city contracts and events
- Trained new council members and multiple members of boards and commissions regarding legal obligations related to ethics, meetings, records and procedures
- Implemented new claim review and tracking processes to more accurately assess and address issues causing liability for the City
- Increased enforcement efforts related to code enforcement and property maintenance issues

2019 GOALS

ADMINISTRATION

- Implement the 2017 – 2019 Strategic Plan.
- Complete a citizen survey. The last citizen survey was completed in 2016.
- Provide strategic expertise and guidance to city departments, council committees, and the common council.
- Work with city departments to implement the policy directives of the Common Council.

COMMUNICATIONS AND MARKETING

- Implement the Strategic Communications Plan for the city and assist departments in development and advancement of their communications initiatives.
- Continue to enhance city's social media presence.
- Expand awareness of existing communications channels, such as the e-notification lists, the city website features, and social media.
- Assist departments to bring more business opportunities online.
- Create and issue a resident guide with helpful information about the city's core services, popular events, how to stay connected on important issues, with elected officials, and staff, and more.

HUMAN RESOURCES:

- Onboard HR Director
- Complete evaluation, analysis and redevelopment of employee handbook and administrative policies.
- Participate in ERP replacement project. This will be a huge project in 2019 as HRIS is a major part of the ERP system.

- Further department director and supervisor commitment to employee development, leadership and engagement efforts through increased communication and training on these initiatives.
- Onboarding - Full roll out of onboarding program through Neogov.
- Maintain and improve our Invest in People program (increase marketing, highlight success stories and encourage departments to apply for funding)
- Succession planning and knowledge transfer - Continue working with departments and create succession plans for anticipated staffing changes.
- Evaluate current recruitment practice for effectiveness and implement changes to ensure our hiring practices are following best practices and allowing us to be a competitive employer in the tight employment market.

CITY ATTORNEY

- Continue being available and responsive for internal customers, particularly by tracking and streamlining public records responses.
- Further implement improvements in claims tracking and response
- Implement refined performance measure criteria for use of outside counsel.
- Implement new tools and strategies to control or reduce litigation costs related to property tax matters
- Analyze improved data sets for management of liability claims and property tax litigation. Including continuing to obtain and input past data in order to provide more informative data sets for analysis.
- Continue training for citizen boards and commissions and others, as necessary, on Open Meetings and Public Records duties and obligations.

2019 BUDGETARY CHANGES

ADMINISTRATION:

No substantial changes.

HUMAN RESOURCES:

Funding the budget changes to the City Attorney's Office as described below through the transfer of \$9,412 from the Human Resources Sundry Contractual account.

CITY ATTORNEY:

Convert existing p/t Assistant City Attorney positions to a single full time ACA. Upgrade administrative support position to 0.5 FTE paralegal/support. Increase training budget to onboard new staff. Decrease in funding for outside collection activities due to new state-supported efforts.

LITIGATION RESERVE:

Increase in litigation funds for 2018 (re-estimate) to accommodate remaining trial activity and more accurate (hopefully) 2019 budget based upon current litigation projections. Conclusion of major trials in 2018 should allow for lower overall expenses in 2019.

BUDGET SUMMARY TABLE

Administrative Services #132, #143, #161								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
735,105	747,390	830,621	827,607	844,102	5100	Wages	857,658	51.4%
273,104	269,212	296,409	311,408	311,408	5195	Fringe Benefits	314,008	18.8%
107,056	139,429	123,184	129,431	130,840	5510-5520	Internal Charges	135,776	8.1%
263,959	429,093	310,557	390,498	383,174	5200-5900	Operating Expenditures	352,087	21.1%
2,906	3,723	3,962	4,000	10,942	5950-5970	Capital Outlay	-	0.0%
34,016	18,699	-	-	-	5980-010	Negotiations	-	0.0%
4,801	4,259	4,632	5,500	5,500	5980-020	Employee Recognition Prog	5,500	0.3%
-	-	-	-	-	5980-040	Disposal/Shredding of Old	-	0.0%
185	330	304	3,500	2,000	5980-100	Cable Television	3,500	0.2%
-	-	(4,942)	-	-	5990	Reimbursmt Other Funds	-	0.0%
1,421,132	1,612,135	1,564,727	1,671,944	1,687,966		TOTAL	1,668,529	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
200,499	241,784	211,279	224,452	254,405		Unallocated Revenues	560,144	33.6%
1,220,633	1,370,351	1,353,448	1,447,492	1,433,561		Tax Levy	1,108,385	66.4%
1,421,132	1,612,135	1,564,727	1,671,944	1,687,966		TOTAL	1,668,529	100.0%

Litigation Reserve Dept #625								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
753,163	828,221	1,333,859	675,000	1,031,000	5200-5900	Operating Expenditures	675,000	100.0%
753,163	828,221	1,333,859	675,000	1,031,000		TOTAL	675,000	100.0%
Revenue								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
106,259	124,214	180,106	90,616	155,389		Unallocated Revenues	105,241	15.6%
646,904	704,007	1,153,753	584,384	875,611		Tax Levy	569,759	84.4%
753,163	828,221	1,333,859	675,000	1,031,000		TOTAL	675,000	100.0%

PERSONNEL SCHEDULE

Administrative Services				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Communications Manager	1.00	0	-	(1.00)
Communication Specialist	-	1	1.00	1.00
Senior Management Analyst	1.00	0	-	(1.00)
Director of Administrative Services	-	1	1.00	1.00
Administrative Intern	1.25	2	1.25	-
Assistant Attorney	1.10	1	1.00	(0.10)
Cable Tech	0.16	1	0.16	-
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Health&Productivity Coordinator	1.00	1	1.00	-
HR Director	0.50	1	1.00	0.50
HR Generalist	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Office Assistant - Attorney	0.50	1	0.50	-
Payroll Specialist	0.50	1	0.50	-
Peg Access Coordinator	0.25	1	0.25	-
Senior HR Generalist	1.00	1	1.00	-
TOTAL	12.26	16.00	12.66	0.40

MUNICIPAL COURT

PURPOSE

The Municipal Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action, and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 322,182	\$ 319,516	\$ (2,666)
Rev	\$ 322,182	\$ 319,516	\$ (2,666)
Levy	\$ -	\$ -	\$ -
FTE's	3.16	2.89	(0.27)

MAJOR CHANGES

PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with twice-weekly municipal court activities. Staff prepares court dockets, accepts payments of forfeitures imposed by the court, and arranges payment plans to facilitate collection. Defendants not present for their court dates are notified promptly in writing of the Judge's decision. Driver license suspensions/revocations ordered by the Judge are reported to the Department of Transportation. Warrants are prepared for execution by the Police Department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue's Tax Refund Intercept Program (TRIP) or State Debt Collection (SDC). Workload in the office is heavily dependent upon the number of citations issued annually.

2018 ACHIEVEMENTS

- Of the total forfeitures collected, the City retains about 65% with the balance divided among the County and State. Forfeiture revenue retained by the City for 2017 was \$482,900. As of July 31, 2018, retained collections total \$375,100. This is up about \$55,000 for the same period last year. Collections are obtained from TRIP and SDC, payment on warrants and commitments, payment on driver license suspension, pre-court payments at the Police Department, and on-time payments.
- The online payment option implemented in April, 2017 continues to be successful. The Court collected 1271 payments in 2017 totaling \$112,300 and in 2018, 1332 payments totaling over \$111,400 through July 31st.
- Through the Tax Refund Intercept Program (TRIP), the Court has collected over \$80,000 (gross forfeitures) in unpaid, past-due citations through the end of July, 2018. This is down from \$157,000 collected for the same period in 2017. TRIP Collections will continue to decline as debts are transferred to SDC.
- The Court signed on with the Department of Revenue State Debt Collection program (SDC) in August 2017 with the first payment of \$197 received in December. So far in 2018, collections totaling over \$188,600 have been received.
- 244 warrants/commitments have been issued to date in 2018 with outstanding balances of \$123,540. Collections on all warrants thus far in 2018 is \$9600.

- 721 driver license suspensions have been issued thus far in 2018. This number is significantly lower than previous years due to the implementation of SDC. If a debt is accepted into SDC the Court does not issue additional penalties.
- House of Corrections and Sheriff's costs charged to the City for the housing of prisoners have been effectively managed. In 2017, the Court paid over \$13,000 in housing costs and so far in 2018, paid approximately \$2500.
- The Municipal Court adjudicated 714 parking tickets through July, 2018 and collected over \$15,000 in court or at the court counter.

2019 GOALS

- Continue efforts to increase collection of forfeitures owed through the on-going use of warrants, suspensions, SDC and TRIP.
- Continue to participate in the Court Clerk certification program and look for other educational opportunities.
- Propose an alternative to the City's Parking Enforcement currently administered by Complus. The proposal will include the Court as administrator using TiPSS Parking software to effectively process notices, suspensions and collections.

2019 BUDGETARY CHANGES

LINE ITEM INCREASES TO BUDGET

BUDGET SUMMARY TABLE

Municipal Court Dept #121								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
164,297	161,382	165,590	179,080	179,080	5100	Wages	174,610	54.6%
70,170	68,542	69,020	70,012	70,012	5195	Fringe Benefits	70,935	22.2%
28,098	28,328	31,051	32,580	32,580	5500-5520	Internal Charges	33,211	10.4%
25,192	25,924	22,465	40,510	40,510	5200-5900	Operating Expenditures	40,760	12.8%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
287,757	284,176	288,126	322,182	322,182		TOTAL	319,516	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
495,418	515,039	413,066	550,000	550,000	411-4100	Court Penalties & Costs	550,000	172.1%
-	-	-	-	-		Unallocated Revenues		0.0%
-	-	-	-	-		Tax Levy		0.0%
(207,661)	(230,863)	(124,940)	(227,818)	(227,818)		Excess Revenue	(230,484)	-72.1%
287,757	284,176	288,126	322,182	322,182		TOTAL	319,516	100.0%

PERSONNEL SCHEDULE

Courts				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Court Clerk	2.60	3	2.60	-
Court Officer	0.39	2	0.12	(0.27)
Municipal Justice	0.17	1	0.17	-
TOTAL	3.16	6.00	2.89	(0.27)

CITY CLERK & ELECTIONS

PURPOSE

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; maintain records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$728,205	\$755,942	\$ 27,737
Rev	\$267,014	\$239,516	\$ (27,498)
Lew	\$461,191	\$516,426	\$ 55,235
FTE's	5.00	5.00	-

MAJOR CHANGES

- 2 elections in 2019
- 4G modem upgrade for elections
- Several license fee increases

PROGRAMS/SERVICE LINES

CLERICAL

- Provides clerical staffing to the Common Council, council committees, and a number of other city boards and commissions
- Manages records of official Common Council actions; includes resolutions, ordinances, contracts, agreements, easements, and encroachments
- Directs city hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Posts information to the city website
- Posts agendas and minutes to the meeting portal and to the website
- Conducts staff training on minute and agenda software
- Schedules and staffs Board of Review hearings
- Prepares and mails license renewal application forms; issues City licenses twice yearly
- Maintains records of Mayoral appointments to boards and commissions
- Publishes legal notices as required
- Mails Plan Commission notices and rezoning application notices to property owners

ELECTIONS

The Elections budget supports the election process:

- Regular and temporary staff wages
- Voting equipment annual maintenance
- Voter registration activities, including data entry of new voters

- Maintenance of registered voter database
- Set-up/take-down of voting locations
- Recruitment, training, and compensation of poll workers
- Poll worker and staff supplies
- Absentee ballot envelopes and postage, ballot printing, memory device coding
- Publication of legal notices
- Delivery of absentee ballots to nursing homes
- Polling location costs
- Poll book printing
- Post-election updating of voter history
- Mandatory statistical reporting

2018 ACHIEVEMENTS

ELECTIONS

- Four elections will have been successfully conducted
- Poll worker recruitment opportunities have been identified and used
- Inactive voters' voter registration forms have been removed from the files and shredded per state retention/destruction guidelines
- New voting locations have been successfully used for 2018 elections. The reduction in the number of locations, and the resulting reassignment of voting equipment to those locations has freed up additional tabulators for use in central count of absentee voting. For the upcoming General Election, this means that no additional costs for tabulator rental will be incurred.
- Registered voters affected by the voting location changes received postcard notification of their new voting sites.
- Transferred printing of 48 poll books for each election to the School District print shop; elimination of in-house copying of poll books enabled staff to purchase a less expensive copier.
- Gave testimony to legislative committees regarding the need to change state law and modernize the absentee ballot process

CLERK

- The 2018 Board of Review hearings were scheduled and conducted.
- Renewal licenses for hundreds of license holders will have been successfully issued.
- The citizen Boards and Commissions software is fully operational. Individuals interested in this kind of community service apply for appointment to boards, committees, or commissions via the meeting portal.
- Staff continued cross-training efforts across the spectrum of duties.
- Agendas and minutes for all citizen boards and commissions are developed using the agenda software, assuring a more standard look and feel to these documents.
- Staff reorganized the filing of Council resolutions. Work on this process continues as resolutions are relocated to align with the new method. This has created less confusion when searching for a particular document.
- A new office copier has been purchased. Because of changing copying requirements and operational improvements, a less expensive model will meet staff needs.

2019 GOALS

CLERK

- Purge records in accordance with the State's newly-adopted document retention rules
- Continue to investigate electronic records management programs with the goal of eventual document conversion
- Import historical appointment data into the Board and Commissions software
- Update the municipal bond book in compliance with state statutes
- Develop and implement a plan that utilizes the vacant switchboard station beyond the seasonal election use

ELECTIONS

- Continue to work towards legislative changes that will permit the use of tabulators during the in-person absentee voting process
- Upgrade to 4G modems in the election tabulators prior to 2020, necessitated by Verizon's decision to retire its 3G wireless network in December 2019.
- Continue implementation of new end-of-night closing procedures at polling locations to improve compliance with mandated procedures and improve the quality of reporting.

2019 BUDGETARY CHANGES

CLERK

The outright purchase of the new copier (\$9,700) is substantially less than the lease costs incurred during the past six years (\$17,000). There have not been other significant budget changes.

ELECTIONS

The average costs for a four-year election cycle is now being budgeted in order to smooth out year-to-year changes. Carryovers are utilized to ensure sufficient funds are available.

Cost of the required 4G modem upgrade is \$5,850.

FEE INCREASES

Several annual license/permit fees will increase in 2019: Commercial Solid Waste and Recycling Collection and Disposal license, liquor license background checks, biennial exempt property reports, Transient Dealer of Precious Stones and Metals license, and duplication of license renewal forms.

BUDGET SUMMARY TABLE

City Clerk Dept #141								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
204,375	236,262	219,555	229,253	230,053	5100	Wages	237,141	53.0%
103,466	120,743	109,115	116,608	116,608	5195	Fringe Benefits	119,178	26.6%
60,050	65,375	76,860	80,760	80,760	5500-5520	Internal Charges	81,579	18.2%
19,017	14,757	16,122	15,300	19,233	5200-5900	Operating Expenditures	8,000	1.8%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
802	1,862	1,204	1,330	1,330	5980-010	Board of Review	1,480	0.3%
387,710	438,999	422,856	443,251	447,984		TOTAL	447,378	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
82,112	102,100	91,327	95,000	85,600	311-4100	Liquor and Malt Beverages	87,000	19.4%
3,700	3,900	3,600	3,700	3,850	311-4110	Cigarette	3,850	0.9%
-	-	-	-	825	311-4120	Farmers Market	-	0.0%
17,471	36,328	45,716	40,000	-	511-4200	Record Certification	-	0.0%
1,594	1,562	1,590	1,600	1,600	311-4210	Bowling and Juke Box	1,640	0.4%
3,075	2,025	1,951	2,500	2,730	311-4230	Vending Machine	2,730	0.6%
1,200	1,640	1,080	1,020	960	311-4260	Service Station Operators	960	0.2%
270	135	270	270	135	311-4270	Used Car Dealers	135	0.0%
1,875	1,875	1,875	1,875	1,875	311-4280	Picture Theaters	1,875	0.4%
120	135	135	135	135	311-4290	Firearms Dealers	135	0.0%
170	180	180	180	180	311-4300	Public Dance	180	0.0%
1,200	858	1,031	300	300	311-4330	Closing Out Sales	200	0.0%
11,896	12,034	11,393	11,700	10,819	311-4340	Amusement Premises	10,900	2.4%
5,080	4,580	6,190	4,900	4,320	311-4350	Massage Tech & Establish	4,500	1.0%
5,372	3,499	1,979	2,000	2,000	311-4900	Other	2,000	0.4%
75	80	375	100	100	321-4240	Temporary Sidewalk Sales	100	0.0%
-	-	1,825	500	1,125	321-4250	Patio Permit	1,200	0.3%
3,363	1,882	2,074	2,500	2,500	511-4100	Data & Records Request	2,000	0.4%
25	25	-	50	50	511-4180	Board of Public Works	50	0.0%
-	900	-	925	1,110	511-4600	Tax Exempt Filing Fees	-	0.0%
7	5	-	-	-	511-4700	Sale of Maps and Plats	-	0.0%
1,320	2,736	1,736	-	1,800	511-4800	Publication Fees	2,200	0.5%
-	-	550	-	-	511-4900	Other-Elections	-	0.0%
54,700	65,840	57,097	59,505	66,544		Unallocated Revenues	68,700	15.4%
193,085	196,680	190,882	214,491	259,426		Tax Levy	257,023	57.5%
387,710	438,999	422,856	443,251	447,984		TOTAL	447,378	100.0%

Elections Dept #142

Expenditures

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
95,864	227,107	118,273	183,246	208,737	5100	Wages	206,074	66.8%
40,025	56,144	42,119	58,031	63,155	5195	Fringe Benefits	59,788	19.4%
655	1,082	1,239	902	902	5500-5520	Internal Charges	971	0.3%
14,998	31,957	24,471	42,775	64,059	5200-5900	Operating Expenditures	41,731	13.5%
12,652	24,743	48	-	-	5950-5970	Capital Outlay	-	0.0%
164,194	341,033	186,150	284,954	336,853		TOTAL	308,564	100.0%

Revenues

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
23,165	51,147	25,135	38,254	50,769		Unallocated Revenues	48,109	15.6%
141,029	289,886	161,015	246,700	286,084		Tax Levy	260,455	84.4%
164,194	341,033	186,150	284,954	336,853		TOTAL	308,564	100.0%

PERSONNEL SCHEDULE

City Clerk / Elections

Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	1	1.00	-
Office Assistant	3.00	3	3.00	-
Temporary Office Election Help ¹			-	-
TOTAL	5.00	5.00	5.00	-

¹ Beginning in 2018, Temporary Office Help is not assigned in FTE value

FINANCE

PURPOSE

We are a responsible steward of the City of Wauwatosa’s fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

PROGRAMS/SERVICE LINES

FINANCIAL REPORTING & ACCOUNTING

- Maintain general ledger.
- Produce monthly and annual financial statements in coordination with external auditors.
- Manage financial system, controls and processes.
- Process and reconcile payroll and Wisconsin Retirement System contributions.
- Perform fixed asset accounting.
- Provide accounting technical support to the departments.
- Perform grant accounting for departments.

BUDGET PREPARATION & FORECASTING

- Prepare and administer the annual operating and capital budgets.
- Develop financial forecasts and projections for all funds to assist with budget planning.
- Review and establish internal service fund rates and charges.
- Provide financial analysis on economic development projects requesting TIF support.

PROPERTY TAX ADMINISTRATION

- On a timely and accurate basis, calculate the property tax mill rates.
- Coordinate property tax bill production and mailing.
- Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes.
- Research payment issues and make decisions concerning delinquency.
- Coordinate and report on requests for real property searches.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$1,077,264	\$ 1,125,095	\$ 47,831
Rev	\$1,077,264	\$ 1,125,095	\$ 47,831
Lew	\$ -	\$ -	\$ -
FTE's	9.38	9.56	0.18

MAJOR CHANGES

- Increase in special assessment interest, real property search revenue, and investment interest
- Conversion of purchase card program to a new vendor and increased rebate
- Enterprise Resource Planning System Replacement Project

CAPITAL PLANNING & DEBT MANAGEMENT

- Review and process capital contract payments and monitor capital spending.
- Develop structure and size of annual bond issuance.
- Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners.
- Manage proceeds and make timely principal and interest payments.

CASH & INVESTMENT MANAGEMENT

- Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity.
- Maximize earnings of cash equivalents.
- Perform cash analysis and forecasting.
- Maintain relationships with banking contacts at designated public depositories.
- Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns.
- Forecast interest earnings.

TREASURY MANAGEMENT

- Utilize online banking software to perform treasury management functions such as moving City funds electronically, depositing funds, monitoring banking activity, and utilizing lockbox and other services that aid payment processing.
- Administrate for all merchant service accounts and internet payment programs.
- Implement and utilize technology products that streamline revenue collection or provide online payment service to citizens.

ACCOUNTS PAYABLE & VENDOR MANAGMENT

- Process all invoices for payment on a timely basis.
- Ensure compliance with internal process and controls.
- Maintain relationships with suppliers and vendors.
- Support Purchase Card administration.
- Process checks for all bills, claims and payroll.
- Perform internal control check for outgoing funds.
- Develop and maintain vendor relationships.
- Ensure goods and services provided by vendors meet departmental expectations.
- Coordinate and schedule training and product review sessions.
- Initiate contract/vendor dispute process.

PURCHASING SERVICES

- Solicits competitive prices from responsible vendors for materials, equipment and services.
- Facilitate departmental requisitions.
- Produce and monitor purchase orders.

- Administer Purchase Card program.
- Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions.
- Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

ACCOUNTS RECEIVABLE

- Manage the ambulance third-party billing contract.
- Coordinate billing for special assessments.
- Process and mail invoices for snow and ice removal, special collections, damaged city property, third-party reimbursements as well as other bills owed to the City.
- Coordinate transfer of unpaid special charges and assessments to the property tax bill.

REVENUE COLLECTION

- Direct collection of funds for property taxes, hotel taxes, water utility bills, licenses, permits and charges for other City services.
- Oversee revenue collection from other designated collection points in other departments, periodically reviewing internal controls.
- Prepare deposits on a timely basis.

PET LICENSING / MADACC

- Administer pet licensing program for City.
- Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC). Assistant Finance Director serves as City's representative on MADACC's board of directors and operations committee.

2018 ACHIEVEMENTS

In 2018, the City has embarked on a project to replace and modernize its Enterprise Resource Planning System. This effort has been spearheaded by the Finance Department and will be a large-scale project that will positively affect not only the organization internally but also the City's citizens.

The current Enterprise Resource Planning system (GEMS) was implemented in 1998. GEMS is utilized for all general accounting and financial reporting, accounts payable, accounts receivable, cash receipting, budgeting, purchasing, water utility billing, and fleet management. It is also used for all major Human Resource and Payroll processes except for time entry, applicant tracking and performance appraisals.

The current service provider has stopped selling this product and is increasingly steering development resources towards another product. The current product is outdated in its transaction processing, workflow management and reporting structure and is not intuitive for end users. In addition, there is key functionality such as a citizen portal that is not available in the current product. Given this, a full system replacement is required. The goals of replacing this end-of-life system include:

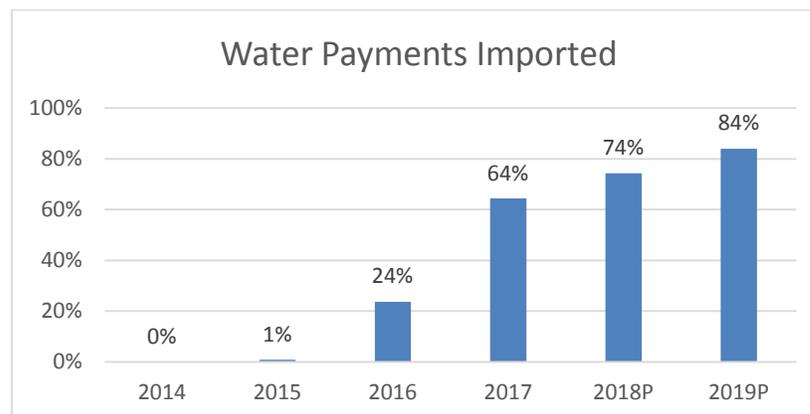
- Decrease cost and time of transaction processing
- Improve decision making by providing easy access for end-users to data
- Increase citizen on-line capabilities include the ability to pay bills, look up information, and initiate work orders/requests
- Reduce risk of errors by eliminating unnecessary duplicative spreadsheets and side-systems
- Decrease dependency on individual power-users through improved documentation and training and a more intuitive system

The following milestones have been achieved in 2018 for the Enterprise Resource Planning System Replacement Project:

- Issued Request for Proposal (RFP) document for system selection consultant
- Hired Plante Moran as system selection consultant
- Completed a citywide business process analysis, involving all departments
- Determined functional and technical requirements for new system
- Issued RFP for new system

While the Enterprise Resource Planning System Project represented a significant portion of the department's 2018 goals, several other initiatives were completed. These include:

- Coordination of the conversion of purchase card program from JP Morgan to US Bank
- Maintenance of the City's Aaa bond rating
- Award of the Certificate of Achievement in Financial Reporting for 2016 Audit
- 2017 Audit completion with an unqualified opinion
- Adoption of a policy by the Financial Affairs Committee to guide the 2019 Budget process
- Development of electronic budget reports to assist departments in managing their budgets
- Development of procedures for auditing hotel tax revenue and completion of audits of two hotels located in Wauwatosa
- Development of a 2 year cash forecast report that allows for better capital financial planning and investment management
- Development of a monthly investment portfolio performance report, which measures liquidity, credit quality and market performance of Wauwatosa's investment portfolio
- Implementation of Online Bill Pay Electronic Capture services for water utility bill payments, resulting in making the back end processing of online bill pays electronic and automated for over 10,000 payments per year – which will increase the percentage of water bill payments that are now processed in an automated and/or electronic method to 84% once fully implemented



2019 GOALS

- Enterprise Resource Planning System Replacement Project
 - Analyze consultant recommendations to fix issues and consider opportunities
 - Evaluate RFPs and select finalists
 - Coordinate and participate in vendor product demonstrations
 - Choose new system and negotiate contract
 - Implementation and testing of new system with a current go-live date of January 1, 2020
- Complete negotiated transfer of Milwaukee County water utility between City of Wauwatosa and Milwaukee Regional Medical Campus
- Negotiate term sheet with HSA Development Partners for final phase and full-build out of the Burleigh Triangle tax increment district
- Complete the priority-based budgeting process
- Restructure the chart of accounts in anticipation of the new Financial/Payroll system
- Implement a direct debit for collection of retiree health premiums
- Begin initiative to utilize the state debt collection program to collect funds for delinquent personal property taxes and past due invoices

2018 BUDGETARY CHANGES

REAL PROPERTY SEARCH REVENUE

INCREASE \$10,000

Over the past few years, this revenue figure has increased significantly. The active housing market has increased the amount of real property searches requested. In 2018, \$40,000 was budgeted. The City is on target to eclipse \$50,000.

PURCHASE CARD REBATE

INCREASE \$11,700

Conversion of purchase card program from JP Morgan to US Bank, along with increased spending thru the purchase card program, will result in increased revenue this year – from \$60,000 budgeted to a projected total of \$71,700. By changing the timing of its payment to US Bank, the City is receiving a 2.2% rebate, which is a higher percentage offered by the former vendor (1.5%). It is important to note that half of the rebate is returned to the departments to be utilized in their operating budgets.

PROPERTY TAX INTEREST REVENUE

INCREASE \$25,000

The level of delinquency for Wauwatosa property taxes has plateaued over the past few years – less than 0.5% of the total taxes from the tax roll get transferred to Milwaukee County as delinquent. The 2018 budget is based on a 3 year average of \$75,000. In 2018, the interest revenue is projected to increase to \$100,000. However, this number is inflated due to several large commercial properties that missed a statutory tax payment due date and therefore incurred additional interest and penalty charges. The increase for this year is not considered a trend and therefore the 2019 budget will remain at the same level.

GENERAL FUND INTEREST

DECREASE \$85,000

Over the past year, there has been significant change in short term (5 years or less) benchmark interest rates. These rates are largely influenced by the Federal Reserve’s decisions to move the fed funds rate. The City is a short term investor and thus its portfolio is affected by the short term interest rate environment. The 2018 general fund interest earnings budget was based on the assumption that there would only be one more fed rate increase of 0.25% between July 2017 and the end of 2018. There had been two rate increases already in 2017 and there had been only two increases in the 8 years prior to 2017. Since July 2017, there have been three rate increases of 0.25%, with another very likely increase of 0.25% before the end of 2018.

Benchmark Interest Rates

As of June 30 for each year

	2016	2017	2018
LGIP	0.42	0.77	1.88
Fed Funds Rate	0.25-0.5	1-1.25	1.75-2
1 YR Treasury	0.45	1.24	2.33
2YR Treasury	0.58	1.38	2.52
5 YR Treasury	1.01	1.89	2.73

While the interest rate increase has resulted in greater earnings for the City overall, the general fund interest is projected to be \$85,000 short of the 2018 budget. This is largely due to the amount of interest earnings that are transferred out of the general fund and into other City funds. The transfers are based on a calculation which multiplies the cash balance of these funds by the Local Government Investment Pool (LGIP) rate. The previous chart illustrates that the LGIP rate is highly affected by changes in the fed funds rate. Therefore, the higher LGIP rate has resulted in larger transfers out of the general fund than projected as shown in the chart below.

Interest Earnings

	2017A	2018B	2018R
Actual:			
Net Earnings	\$892,200	\$1,167,000	\$1,440,400
Expenses	(\$54,400)	(\$31,800)	(\$38,300)
Transfers	(\$304,900)	(\$375,200)	(\$727,100)
Total	\$532,900	\$760,000	\$675,000

2019 BUDGETARY CHANGES

REAL PROPERTY SEARCH REVENUE

INCREASE \$10,000

Since the City is on target to eclipse \$50,000 in 2018, \$50,000 will be budgeted in 2019.

PURCHASE CARD REBATE

INCREASE \$28,000

In 2019, the rebate is projected to be at \$88,000. This is based on a projection of \$4 million of annual expenditures and a 2.2% rebate percentage. Again, half of the rebate is returned to the departments to be utilized in their operating budgets.

SPECIAL ASSESSMENT INTEREST REVENUE

INCREASE \$5,000

Special assessments interest is largely driven by the amount of bills sent out over the last 5 year period. Most of the interest earned during the course of the year is earned as the property owner utilizes the 5 year installment plan where a portion of the assessment and corresponding interest is placed on the bill over that period. The City is on pace to meet its 2018 budget target of \$25,000. With the number of bills increasing for the 2019 budget year, an increase has been projected and places the budget at \$30,000.

Special Assessments

<u>Invoice Years</u>	<u>Budget Year</u>	<u>Total Invoices</u>	<u>% Increase</u>
2011-2015	2016	2,050	-
2012-2016	2017	3,000	46%
2013-2017	2018	3,670	22%
2014-2018	2019	4,370	19%

SALARY EXPENSE

INCREASE \$4,100

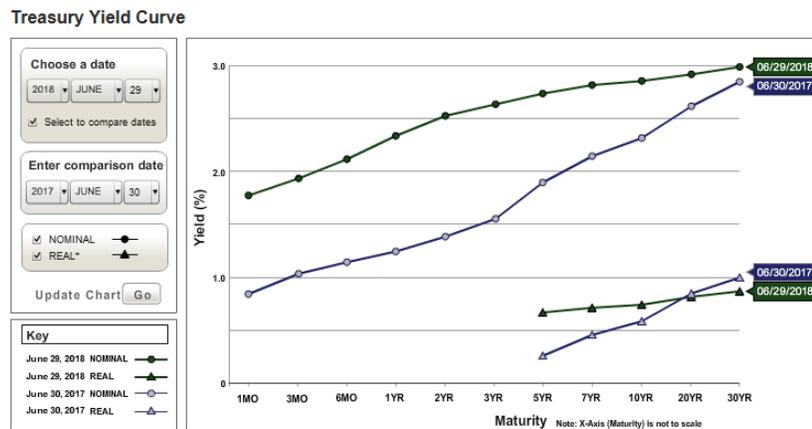
There are two personnel changes for the 2019 budget, which will result in an increase of 0.18 FTE and an additional \$4,100.

One part time employee – a 0.5 FTE - in the Treasurer's Office has been replaced with a full time employee who splits time between the Treasurer's and Water Business offices. However only 44% of their time is charged to Finance which results in a \$1,472 savings.

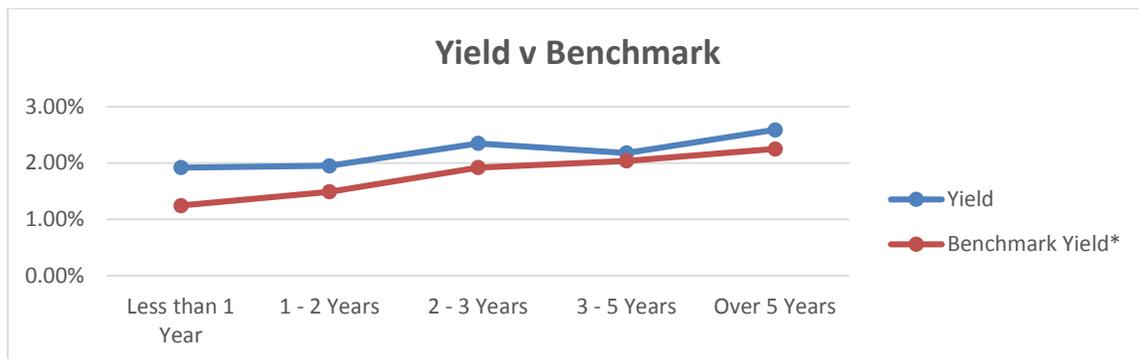
Another part time employee who was a 0.32 FTE is being replaced with a 0.5 FTE employee. The additional salary expense of \$5,572 is funded by the increased real property search revenue, which is a result of a sharp increase in requests.

Before going into the explanation of the change in interest earnings, it is important to note that the General Fund is not dependent upon interest earnings for budget purposes. The earnings are transferred to the Amortization Fund and used to pay debt service and to fund capital projects. The General Fund can be impacted to the extent there is a decrease in the transfer from the Amortization Fund to the Debt Service Fund.

As mentioned in the 2018 Budgetary Changes section, shorter term interest rates have increased. However, longer term rates have either not increased as much or have remained close to unchanged. This has resulted in a “flattening” of the curve graphically as shown in the below chart:



Over the last ten years, Wauwatosa’s investment portfolio managed by the Finance Department has historically performed better than the state investment pool. By laddering investments at varying maturities within 5 years, the City’s investment strategy has brought stability to interest earnings through a period of what was a historically low interest rate environment. Although the spread between shorter term and longer term interest rates has decreased, the Wauwatosa portfolio is still performing better than its benchmarks. The City uses a blended benchmark yield which measures the performance of the investments in the portfolio from purchase to maturity. As one would anticipate, the shorter term investments are performing better than the longer term investments in 2018. This trend is expected to continue in 2019.



The 2019 projection is based on the expectation of 3 to 4 more fed funds increases between June 2018 and the end of 2019 according to fed funds futures data. There is also an assumption that the yield curve will remain similarly flat in 2019.

Benchmark Interest Rates

As of June 30 for each year

	2016	2017	2018	2019P
LGIP	0.42	0.77	1.88	2.60
Fed Funds Rate	0.25-0.5	1-1.25	1.75-2	2.5-2.75
1 YR Treasury	0.45	1.24	2.33	3.00
2YR Treasury	0.58	1.38	2.52	3.25
5 YR Treasury	1.01	1.89	2.73	3.50

To that end, the investment strategy will be to slow the rate of reinvestment of matured longer term to take advantage of the rapid increases in the shorter term rates, while maintaining its level of laddered investments in the 1-5 year maturities to hedge against potential future interest rate declines.

Along with the anticipation of rising interest rates and the corresponding investment strategy, the methodology for transferring interest earnings to other funds will further increase general fund interest earnings. In 2019, interest will only be allocated to capital, utility or tax incremental financing funds, rather than all funds. The result will be a leveling off of the interest transferred.

Interest Earnings

	2017A	2018B	2018R	2019B
Actual:				
Net Earnings	\$892,200	\$1,167,000	\$1,440,400	\$2,427,800
Expenses	(\$54,400)	(\$31,800)	(\$38,300)	(\$46,800)
Transfers	(\$304,900)	(\$375,200)	(\$727,100)	(\$731,000)
Total	\$532,900	\$760,000	\$675,000	\$1,650,000

BUDGET SUMMARY TABLE

Finance Dept #156								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
581,988	572,286	565,596	604,130	604,130	5100	Wages	626,094	55.6%
247,606	250,168	241,632	250,198	250,198	5195	Fringe Benefits	255,421	22.7%
94,151	102,134	102,840	105,750	105,750	5500-5520	Internal Charges	103,580	9.2%
78,137	77,860	85,924	87,186	93,123	5200-5900	Operating Expenditures	96,000	8.5%
9,706	-	2,500	-	-	5950-5970	Capital Outlay	-	0.0%
-	2,496	-	30,000	4,047	5980-000	P Card Rebate Expenditure	44,000	3.9%
-	4,258	-	-	-	5980-100	Lewy Reduction Expenditure	-	0.0%
1,011,588	1,009,202	998,492	1,077,264	1,057,248		TOTAL	1,125,095	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
88,147	69,634	77,117	75,000	100,000	101-4500	Interest on Taxes	75,000	6.7%
15,611	15,333	14,477	16,000	16,000	311-4800	Dog and Cat	15,000	1.3%
-	-	-	-	50,000	511-4200	Record Certification	50,000	4.4%
459,477	462,023	532,838	760,000	675,000	811-4100	Interest-General Fund	1,650,000	146.7%
17,993	17,012	23,535	25,000	25,000	811-4300	Interest-Spec Assessmnt	30,000	2.7%
9,117	9,115	8,574	10,000	10,000	821-4130	Parking Rentals	9,000	0.8%
43,898	46,362	59,443	60,000	60,000	841-4600	P-Card Rebate	88,000	7.8%
142,719	151,357	134,823	131,264	121,248		Unallocated Revenues	-	0.0%
234,626	238,366	147,685	-	-		Tax Lewy	-	0.0%
-	-	-	-	-		Excess Revenue	(791,905)	-70.4%
1,011,588	1,009,202	998,492	1,077,264	1,057,248		TOTAL	1,125,095	100.0%

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Accountant	-	1	1.00	1.00
Accounting Manager	-	0	-	-
Accounting Tech	0.57	1	0.57	-
Accounts Payable Specialist	0.50	1	0.50	
Admin Support Specialist	-	1	1.00	1.00
Assistant Finance Director	1.00	1	1.00	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.49	1	0.49	-
Office Assistant	2.82	3	2.00	(0.82)
Purchasing Coordinator	1.00	1	1.00	-
Senior Accountant	2.00	1	1.00	(1.00)
TOTAL	9.38	11.00	9.56	0.18

ASSESSOR’S OFFICE

PURPOSE

To discover, list, and value all taxable real and personal property within the City’s jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

PROGRAMS/SERVICE LINES

The budget supports the actual assessment function including property inspections as well as the service function of providing property data to property owners, real estate professionals, other government agencies, City officials, and other City departments whose functions rely on an accurate and current property database.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 740,684	\$ 768,496	\$ 27,812
Rev	\$ 99,434	\$ 119,818	\$ 20,384
Lew	\$ 641,250	\$ 648,678	\$ 7,428
FTE's	6.00	6.00	-

MAJOR CHANGES

- Closed 2018 assessment roll in July, continued growth of 1.55% in net new construction.
- Preparation for the 2019 revaluation has begun. Current level of assessment is 89%. Anticipating mailing notices of assessments late July.

The next city-wide revaluation is scheduled for 2019. Subsequent revaluations will be scheduled on a three year rotation or whenever the market conditions warrant it. A review of sales data to determine if our assessments fairly and equitably represent current market conditions is performed annually. This analysis would determine if a revaluation is needed before or after the three year rotation.

The CAMA (Computer Assisted Mass Appraisal) program supports the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of CAMA software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor’s Office performs over 1,100 property inspections annually and the number continues to increase. The following reasons trigger an inspection:

- 1) Properties that have sold
- 2) Properties with permits
- 3) Properties where the owner has requested an assessment review.
- 4) Properties where the Assessor’s Office has determined that an inspection is needed
- 5) Board of review cases and properties that are being litigated as part of ss.74.37 appeal.

As Market conditions have continued to improve, as they are now, sales and permit activity have dramatically increased. This occurrence results in more inspections, allowing our office to systematically review more properties throughout the City.

2018 ACHIEVEMENTS

The assessment staff completed the 2018 values and closed the assessment roll on July 11, 2018. Additionally, by closing the 2018 assessment roll in early July, budget forecasting using the final values is considerably more accurate.

Litigation continues to be active in defense of Excessive Assessment appeals (ss.74.37) against the City. We successfully defended and won the appeal of the Firestone property in September of 2017 in Judge Sosnay's Court, Milwaukee County. Concerted efforts by the League of WI Municipalities, Mayor Ehley, municipal officials across Wisconsin and the City Assessor have been active to educate the Legislature on the importance codifying legislation to reduce the effects of the "Tax Avoidance Strategies" used by tax reps and attorney firms on commercial property appeals. Until that time the City will continue to defend the values to assure that assessments are fair and equitable for all Wauwatosa taxpayers.

In review of the 2017 sales activity and the first half of 2018, we continue to show a strong and competitive market. The purchase prices continue to escalate with reduced days on the market and bidding wars. This creates a high demand with limited supply of homes that are available.

A searchable website for property information is available to the public on the City's website, we continue to review content and respond to customer feedback. Internally, Devnet is also available for select City staff to obtain more detailed ownership and property characteristics. The ownership and sales data is updated monthly as we receive the deeds from Milwaukee Register of Deeds office.

We continue to make progress in converting commercial and residential building sketches from a .jpeg format to the digitally-interfaced Devnet sketch program; this is a statutory requirement. One of our office goals was to reduce the need to produce paper copies of documents. Realignment of our processes by utilizing an electronic document management and attaching the documents directly to the parcel file allows us to email requested data. This is not necessarily a time saver, but will substantially reduce paper and toner supply costs.

2019 GOALS

- Complete sketching all commercial properties from manual sketches to APEX (sketching software) and have all physical characteristics integrated into the Marshall & Swift cost valuation module.
- Integrate with assessment software vendor to statistically model sales for use of the comparable sales approach that relates directly to our sales activity.
- Construct a commercial income valuation model for the analysis of income and expense data for use in the 2019 revaluation.
- Continue the process of converting residential sketches to the digitally-interfaced Devnet sketch program.

2019 BUDGETARY CHANGES

Office operating accounts have not seen any notable increases. We have been able to maintain these accounts without any impact to the level of service. We continue to fulfill specialized requests for

assessment data by creating reports. Additionally, we fulfill data requests internally to assist City departments with special projects.

BUDGET SUMMARY TABLE

City Assessor Dept #154								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
392,240	407,096	415,389	431,830	431,830	5100	Wages	436,562	56.8%
167,268	191,207	187,710	177,610	177,610	5195	Fringe Benefits	200,895	26.1%
51,963	82,545	81,993	79,550	79,550	5500-5520	Internal Charges	79,615	10.4%
19,818	21,445	20,343	39,694	51,788	5200-5900	Operating Expenditures	39,024	5.1%
20,034	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
11,287	12,025	11,591	12,000	12,000	5980-100	Mfg Assess Fee-State	12,400	1.6%
662,610	714,318	717,026	740,684	752,778		TOTAL	768,496	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
93,484	107,132	96,817	99,434	113,456		Unallocated Revenues	119,818	15.6%
569,126	607,186	620,209	641,250	639,322		Tax Levy	648,678	84.4%
662,610	714,318	717,026	740,684	752,778		TOTAL	768,496	100.0%

PERSONNEL SCHEDULE

Assessor				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Appraiser	-	1	1.00	1.00
Appraiser 1	1.00	1	1.00	-
Appraiser II	1.00	0	-	(1.00)
Appraiser III	1.00	0	-	(1.00)
Assessment Technician	1.00	1	1.00	-
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
Senior Appraiser	-	1	1.00	1.00
TOTAL	6.00	4.00	6.00	-

DEVELOPMENT DEPARTMENT

PURPOSE

HISTORIC PRESERVATION (01-114)

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents to protect and maintain historic buildings and sites.

PLANNING & ZONING (01-171)

To promote the health, safety, prosperity, aesthetics, and the general welfare of the community.

ENGINEERING SERVICES (01-321)

Infrastructure planning, design, construction, and inspection; including but not limited to streets, alleys, bridges, sidewalk and bicycle facilities, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, parking lots, water, and special projects.

ECONOMIC DEVELOPMENT (01-172)

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods, while preserving the City's character and appearance.

BUILDING & SAFETY (01-231)

To protect the health, safety, and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

WEIGHTS & MEASURES (01-232)

To protect the health, safety, and welfare of the general public by providing routine inspection and testing of devices and packaging used in retail trade.

PROPERTY MAINTENANCE (01-233)

Budget Snapshot

	2018	2019	Change
Exp	\$3,579,815	\$3,719,708	\$ 139,893
Rev	\$2,510,940	\$3,719,708	\$ 1,208,768
Levy	\$ 1,068,875	\$ 1,158,382	\$ 89,507
FTE's	32.92	32.92	-

MAJOR CHANGES

- Increased planning application fees
- Increased funding for conference and travel for professional development
- Increased traffic studies budget

To protect the health, safety, and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

COMMUNITY DEVELOPMENT BLOCK GRANT (13-101)

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority (CDA) is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects, and housing projects.

PROGRAMS/SERVICE LINES

PLANNING & ZONING (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, zoning enforcement, and coordination of pre-development application meetings, administration of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds, development and review of master plans, review of building and floodplain development permits, staff support to Plan Commission, Board of Zoning Appeals, Historic Preservation Commission, CDBG Committee, and Bike/Ped Committee.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives annual funding and determines its own programs and priorities. Grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities that aid in the prevention or elimination of slums, blight, or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities that do not meet these national objectives. Funds must be expended in a manner that will produce the greatest measurable impact in the community.

ENGINEERING SERVICES

The majority of our efforts are expended working on Capital Projects. These projects account for approximately 80% of our workload covering five programs/service lines. Time is allocated to each infrastructure project. The field engineering technicians provide field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering technicians, and publicly bid if required. Once a contractor is selected, the construction engineer, our engineering technicians, and contracted inspectors observe construction. A final inspection is performed and warranty is generally in place for one year from the time final payment is made. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

The next largest program is development review. This program involves over 75% of the Engineering staff throughout the process. Staff works with developers, their architects/engineers/contractors, and other City staff on the initial concept planning, design and construction plan review, crafting development agreements, permit issuance, construction oversight, and final project acceptance and dedication of public infrastructure to the City.

In addition to our in-house engineering duties, the division manages consultants to ensure that consultant-generated public works projects are undertaken with the City's interests in mind. Consultants are charged with planning, design, construction engineering, and inspection of some of the projects that the City has committed to build. This includes coordinating consultants' efforts with private developers, utility companies, other public agencies such as the DOT, DNR, Milwaukee County, City of Milwaukee, MMSD, etc.

Engineering Services also coordinates with the Wisconsin Department of Transportation (DOT) on DOT projects impacting Wauwatosa. Staff oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

ECONOMIC DEVELOPMENT

This program consists of daily economic development activities to attract, retain, and expand businesses. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, and more. Economic development staff provides assistance to the Community Development Authority, Economic Development Advisory Committee, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority utilizes various funding sources and legal authorities to further redevelopment within Wauwatosa. The Authority has control over CDBG funds allocated to it, as well as the CDBG revolving loan fund formerly administered by the WRLFC and non-federal funds for façade improvements, code updates, and signage.

BUILDING & SAFETY (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their fields. Many inspectors are multi-disciplined and are able to inspect in many areas. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities, although compliance and follow-up continue at all times. This division is a designated state agent for review of plans and performance of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING & SAFETY (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections, and Enforcement. This program is managed by the Development Department, but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 30 contract days at \$400 per day each year for an annual cost of \$12,000. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who investigate and insure corrective action when necessary.

BUILDING & SAFETY (PROPERTY MAINTENANCE)

This service is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2018 ACHIEVEMENTS

PLANNING & ZONING

- Continued development and coordination of Wauwatosa Life Sciences District Master Plan with possible adoption by the end of the year.
- Participation in Mid-Town Master Plan adoption with possible zoning change recommendations presented for adoption by the end of the year.
- Coordination of and participation in City's 2020 Census activities related to address and street updates.
- Staff also worked on the following projects of note:
 - Implementation of the City's new website, including a dedicated bike-walk resource page.
 - Selection of new ERP software.
 - Working with the GIS coordinator for planning related GIS functionality.
 - Public Works landscaping projects including City Hall, Hart Park, and Millennium Garden.
 - Completion of the 69th Street Plaza.
 - Village Streetscaping construction, particularly landscaping and hardscape elements.
 - Bike Rodeo.
 - UWM Innovation Campus bio-infiltration basins restoration.
 - Development of a bike rack permit application and review process.
- Through July 10, 2018, Planning Division staff (Principal Planner, Assistant Planner, and Landscape Architect) attended close to 300 meetings that occurred during and after the work day.
- Through July, 2018, 53 zoning applications have been submitted for review by staff, the Plan Commission, Community Affairs Committee, Common Council, and/or Board of Zoning Appeals.
- Members of the Planning Division staff attended the CNU Congress and will attend the NACTO annual conference.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Completed phase two of a City-wide historic property intensive survey.
- Recommended 2515 Wauwatosa Avenue receive local historic designation.
- Continued Preservation of Properties Award program.
- Conducted one Design Review to date.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Staff participated in monitoring of the City's CDBG program with HUD representatives. A major accomplishment occurred when no program findings were identified by the HUD representatives. The impeccable records maintained by City staff protects the almost \$1 million in federal funding the City receives annually.
- Staff completed three subrecipient monitoring visits.

2018 Projects & Funding Levels: Total Grant \$976,933

Administration & Planning - \$195,387 Maximum

Administration/Planning:	\$ 142,000
Metro Fair Housing:	<u>\$ 34,980</u>
Total:	\$ 176,980

Public Services & Community Programs - \$146,540 Maximum

Senior Center:	\$ 84,000
Elena's House:	\$ 15,000
Life Navigators	\$ 17,470
Interfaith:	\$ 17,470
Tosa Food Pantry:	\$ 6,300
Tosa Cares	<u>\$ 6,300</u>
Total:	\$146,540

Public Facilities, Economic Development & Rehabilitation

WWBIC:	\$ 30,000
Community First	\$ 311,919
Luther Manor:	\$ 179,287
Lutheran Home:	<u>\$ 132,207</u>
Total:	\$ 653,413

ENGINEERING SERVICES

- State Street was paved and opened to two-way traffic in time for Harley Davidson's 115th anniversary celebration in Hart Park.
- Root Common and Pocket Park were re-opened by Independence Day and are already programmed with concerts and activities thru the fall season.
- Pedestrian cross walk safety enhancements (rapid flashing beacons) were designed and constructed at 70th St. and Milwaukee Ave, Glenview and Avon Ct, Glenview and Portland, and Glenview and Gridley.
- Engineering provides support to the Bicycle and Pedestrian Committee.
- Engineering, GIS, Communications staff worked collaboratively on a new map-based information platform to inform residents about current and proposed construction projects citywide.
- North Avenue pavement repairs were completed within a tight timetable working around DOT construction and Wauwatosa school schedules.
- Green Alley program continued with the construction of six additional alleys. This brings our total up to 17 green alleys. This program received substantial funding from MMSD.
- Sanitary sewer lining was completed in the Sheraton Lawns and Currie Park Estates neighborhoods. Sanitary lateral grouting in these neighborhoods is scheduled for 2019 completion.
- Deterioration of the North Ave bridge abutments lead to an unanticipated contract to perform urgent

maintenance work.

- The Underwood & Woodland Utility and Paving project initiated our first project to voluntarily replace homeowners' lead water services from the City's water main all the way to the water meter in the homes basement. This project also provided an option for the homeowners to line their sanitary sewer laterals under the City's contract at homeowner's expense.
- Many annual programs that focus on maintaining infrastructure were completed on schedule such as the sidewalk program, sealcoating, crack filling, and pavement markings.
- The 69th Street Plaza and Parking project final site amenities and landscaping were installed. This project, as well as the two parks in the Village project, continues to expand place making in Wauwatosa.
- Our Sidewalk Program modernization initiative kicked off with the purchase and implementation of GPS-assisted tablets for inspection of sidewalks. Field collection of the 2019 program locations were completed before Labor Day.
- Worked with our GIS manager to create new apps for our street and alley pavement condition inventory,
- Our new Bus Stop improvement program kicked off with a new GIS inventory assessments of bus stops. Bus stop improvements constructed with the 2018 paving program.
- Citywide dye water flooding of sewers is scheduled for completion later this year with final reports delivered in 2019. This has been a multi-year project with valuable information gained.
- SEWRPC's Schoonmaker Creek Watershed study is anticipated to be completed in 2018. Staff recommendations to follow.
- Engineering staff continues administer the private development review process as a "one stop shop." Of note in 2018 is the coordination and construction staging of the Harmonee Square Apartments, State Street Station, and Jose's Blue Sombrero redevelopment along with our Village construction projects. Staff coordinated with the 2100 Mayfair apartments for the private construction of public utilities and alley which were dedicated to the City. Springhill Suites development involved coordination with Milwaukee County on utility reconstruction and ownership transfer.
- Staff also coordinated with MRMC on their ongoing expansions, 87th Street realignment, and traffic studies.

ECONOMIC DEVELOPMENT

- The City's Strategic Plan set a property value measure of \$81 million per year in net new construction. The increase in net new construction (equalized value) exceeded that measure in 2017 (as of 1/1/18) at \$95,714,200 – although down from last year, Wauwatosa had the third highest value increase in Milwaukee County.
- The WRLFC, in cooperation with CDA, created a joint marketing piece to promote business financing opportunities and members conducted outreach to financial institutions in the community.
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings. Joint marketing materials were updated and promotion efforts are underway.
- Continued to improve online economic development assistance information.
- Met a Strategic Plan goal of increasing number and locations of BublR stations through implementation of a WisDOT Transportation Alternatives Program funding application for eight (8) bike share stations and submitted an application for another grant to continue expanding the system.
- Continued implementation of a three year USEPA Hazardous Assessment Brownfield Grant.
- Completed a strategic master plan for MidTown Tosa, adopted by the Common Council in May, 2018.
- Began implementation process of a Wauwatosa Housing Policy document to assist the implementation of the City-wide Housing Study adopted in 2016.

COMMUNITY DEVELOPMENT AUTHORITY

- The CDA approved two sign forgivable loans and continued monitoring seven (7) CDBG forgivable loans to ensure compliance with program requirements and job creation efforts.
- Continued involvement with Horizon Development during the construction of the mixed-use development, known as Harmonee Square, on the remnant fire station and two adjoining parcels.
- Held the required public hearings and took action for the creation of TID #12 and project plan approval for The Mayfair Hotel, LLC.
- Negotiated with Milwaukee County to execute an Intergovernmental Agreement for the property transfer of 6330 W North Avenue to the CDA and issued an RFP for redevelopment of the property.

BUILDING & SAFETY (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	2014	2015	2016	2017
BUILDING	757	871	936	885
Residential	536	623	718	725
Commercial	221	248	218	160
MECHANICAL	782	807	824	814
ELECTRICAL	1678	1809	1751	1751
PLUMBING	1070	1165	1145	1052
OCCUPANCY	143	135	133	120
TOTAL PERMITS	4430	4787	5254	5033
TOTAL REVENUES	\$1,513,277	\$1,590,685	\$1,672,995	\$1,392,659
INSPECTIONS	8,604	9,220	10,076	9,302

BUILDING & SAFETY DIVISION (WEIGHTS & MEASURES)

	2014	2015	2016	2017
Permit Revenue	\$10,980	\$11,770	\$11,724	\$10,840

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

	2014	2015	2016	2017
Inspections	1545	682	914	734
Violations	942	427	475	474
Enforcement Cases	551	284	314	321
Citations/Court	15	8	5	21

2019 GOALS

PLANNING & ZONING

- Implementation of applicable planning/zoning recommendation from the Mid-Town Master Plan, Life Sciences District Master Plan (if adopted), Active Tosa: Park and Open Space Plan, and Housing Policy, if adopted.
- Revise the Planned Unit Development process and landscaping code.
- Continue other zoning code updates as necessary.
- Staff will continue to work on the Strategic Plan goals, as applicable, particularly:
 - Property Value: Increase the City's property tax base in a balanced and strategic manner.
 - Public Spaces: Strengthen the connection among people and the places we share.
 - Transportation - Cars, Buses, Bikes and Feet: City collaboratively works to improve its transportation options to support the varied choices of residents, visitors and businesses.
 - Well Maintained Infrastructure: Repair and replace the City's infrastructure at a pace that will ensure our infrastructure is in good repair within financial restraints of budgeting for generations.
- Participate in Department-wide team building SMART Goal initiative.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Submit grant application for phase three of the City-wide historic property intensive survey.
- Continue Preservation of Properties Award program.
- Continue design review of designated properties.
- Continue public education.
- Continue to assist with plans for City owned parcel.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities that aid in the prevention or elimination of slums, blight, and/or fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Work with neighboring entitlement communities to develop a regional analysis of impediments.

ENGINEERING SERVICES

- Review streets identified for 2019 construction in accordance with the Complete Streets Ordinance to ensure all modes of transportation are being evaluated during design and budgeting.
- Identify strategies to plan efficient transportation systems.
- Continue to work with Public Works to optimize opportunities to use City crews for pavement repairs independent of the capital paving projects.
- Continue the review of the Storm Water Utility program to identify changes in impervious surfaces since the year 2000 and update the billing database.
- Review and update the City's standard contract documents for public construction.
- Coordinate with the GIS Manager to streamline the transfer of information and begin asset management.

ECONOMIC DEVELOPMENT

- Work with Community Development Authority to redevelop priority properties as identified by the 50

CDA through their criteria based selection process.

- Work with EDAC to create an EDAC Action Plan to define role and actions of the Committee for the next two years.
- Implement the Brownfield Hazardous Substances Assessment grant to focus on properties with maximum redevelopment potential and pursue additional funding opportunities.
- Begin implementation of the MidTown Tosa Master Plan.
- As identified in the Strategic Plan, continue to identify sources and strategies for the expansion of Bublr Bike Share station.
- Continue to improve online economic development assistance information, including use of GIS database information.
- As directed by both the WRLFC and CDA, continue to promote WRLFC loans, CDA forgivable loans, and City code compliance, signage, and façade forgivable loans thru a unified marketing effort to help meet the City's Strategic Plan goal to foster business development through proactive strategies.
- As identified in the Strategic Plan, staff will work to increase City's property tax base in a balanced and strategic manner through:
 - Increasing business recruitment and retention efforts.
 - Assessing the impact proposed developments have on neighborhoods.
 - Adopt a Housing Policy document based on city-wide housing study recommendations and begin policy implementation.

COMMUNITY DEVELOPMENT AUTHORITY

- Continue implementation of recommendations in Redevelopment District No. 1 Project Plan.
- Completion of the mixed-use Harmonie Square project at Remnant Fire Station Parcel Site on Underwood.
- Acquisition of blighted properties and/or catalytic sites utilizing redevelopment reserve funds.
- Facilitate redevelopment of County owned parcels acquired through tax foreclosure, namely 6330 W North Avenue.

BUILDING & SAFETY (BUILDING REGULATIONS)

- Obtain field mobility functionality as part of ERP implementation.
- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.
- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.

- Issue 95% of approved permits within 2 business days.
- Recover 90% of program costs through permit fees.

BUILDING & SAFETY (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost.
- DATCP will continue to conduct inspections and complaint referrals.

BUILDING & SAFETY (PROPERTY MAINTENANCE)

- Provide a property maintenance program that operates 40 hours per week.
- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.
- As identified in the Strategic Plan, evaluate property maintenance program, including staffing, functions, and priorities.

2019 BUDGETARY CHANGES

PLANNING & ZONING

- Increase planning application fees as identified in the Consolidated Fee Schedule. Most fee increases last occurred in 2014 or 2015. In addition, based on State Statutes changes in late 2017, Conditional Uses now require a public hearing with a class 2 notice, further justifying a fee increase.
- Added fees for preliminary and final subdivision plats. While such applications are rare, the City should have a fee in place in case it is needed.
- Increase conference and travel budget to accommodate continued staff accreditation with Congress for the New Urbanism, certification requirements for American Institute of Certified Planners, continuing education requirements for Landscape Architect registration, and attendance at the National Association of Transportation Officials annual conference. This increase does not cover all staff within the division. Staff will rotate attendance based on funds available.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

Based on comments received during the Commission's annual update to the Community Affairs Committee regarding requesting funding, the Commission requested \$50,000 for sundry contractual series in the 2019 budget to complete the remaining two phases of the City-wide intensive survey. However, due to funding constraints, this request was not included in the proposed budget. Planning staff will submit a competitive grant request to the Wisconsin Historical Society to complete one phase of this survey as the grant is limited to \$24,900.

ECONOMIC DEVELOPMENT

Increase conference and travel budget to accommodate continued staff accreditation with Congress for the New Urbanism, continuing education requirements for Economic Development Finance Professional certification, and attendance at the National Association of Transportation Officials annual conference. This increase does not cover all staff within the division. Staff will rotate attendance based on funds available.

ENGINEERING SERVICES

- Increase conference and travel budget to accommodate continued staff accreditation with Congress for the New Urbanism, continuing education requirements for Professional Engineer registration, as well as attendance at the National Association of Transportation Officials annual conference. This increase does not cover all staff within the division. Staff will rotate attendance based on funds available.
- Increase traffic studies by \$10,000 to cover the cost of requested studies during 2019.

BUILDING AND SAFETY

A one-time building permit revenue increase in the amount of \$75,000.

PROPERTY MAINTENANCE

BUDGET SUMMARY TABLE

Historic Preservation Dept #114								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
500	2,085	351	1,020	1,020	5200-5900	Operating Expenditures	2,500	100.0%
-	20,773	19,727	15,000	15,000	5980-010	CLG Subgrant-Natl Reg	-	0.0%
500	22,858	20,078	16,020	16,020		TOTAL	2,500	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	11,878	15,600	15,000	15,000	231-4490	CLG Grant	-	0.0%
-	-	13,022	15,000	15,000	841-4150	Contributions-Historic Pres	-	0.0%
71	3,428	-	-	-		Unallocated Revenues	390	15.6%
429	7,552	-	-	-		Tax Levy	2,110	84.4%
-	-	(8,544)	(13,980)	(13,980)		Excess Revenue	-	0.0%
500	22,858	20,078	16,020	16,020		TOTAL	2,500	100.0%

**City Planning
Dept #171**

Expenditures

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
207,285	223,422	211,633	219,249	219,249	5100	Wages	231,252	59.2%
79,425	83,629	88,096	74,048	74,048	5195	Fringe Benefits	95,402	24.4%
17,647	16,569	18,288	22,095	22,095	5500-5520	Internal Charges	22,311	5.7%
7,092	103,844	50,660	22,539	24,091	5200-5900	Operating Expenditures	31,706	8.1%
-	2,241	-	11,000	9,678	5950-5970	Capital Outlay	-	0.0%
50,000	-	-	-	-	5980-005	Housing Study	-	0.0%
-	-	1,100	10,000	10,000	5980-011	Bike Ped Committee	10,000	2.6%
-	-	-	-	-	5980-015	GIS	-	0.0%
162,318	-	-	-	-	5980-025	Site Assessment Grant	-	0.0%
96,205	66,835	18,416	-	-	5980-035	Petroleum Assessment Grant	-	0.0%
14,494	20,126	11,088	190,000	50,000	5980-040	Hazardous Materials Grant	-	0.0%
634,466	516,666	399,281	548,931	409,161		TOTAL	390,671	100.0%

Revenues

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
96,205	69,288	18,417	-	-	231-4470	Petroleum Assessment Gr	-	0.0%
14,494	21,573	9,695	190,000	50,000	231-4480	Hazardous Materials Gr	-	0.0%
(28,847)	186,153	-	-	-	241-4500	Site assessment Gr	-	0.0%
4,600	4,300	2,800	2,000	5,450	511-4500	Subdivision Fees	3,100	0.8%
16,800	13,735	19,435	15,000	15,000	521-4400	Zoning Application Fees	15,000	3.8%
990	880	710	-	660	521-4410	Board of Appeal Fees	-	0.0%
2,400	1,500	2,750	1,600	1,600	521-4410-040	Zoning Appeals	2,100	0.5%
735	1,200	700	600	600	521-4420	Zoning Letters-Specialized	900	0.2%
89,513	77,488	53,913	73,692	61,667		Unallocated Revenues	60,910	15.6%
437,576	140,549	290,861	266,039	274,184		Tax Levy	308,661	79.0%
634,466	516,666	399,281	548,931	409,161		TOTAL	390,671	100.0%

**Economic Development
Dept #172**

Expenditures

2015	2016	2017	2018	2018			2019	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
108,861	77,596	122,407	116,636	116,636	5100	Wages	121,365	31.1%	
44,836	35,465	48,887	41,533	41,533	5195	Fringe Benefits	47,407	12.2%	
15,609	14,154	16,501	22,977	22,977	5500-5520	Internal Charges	23,318	6.0%	
18,348	40,117	24,531	34,451	34,966	5200-5900	Operating Expenditures	37,688	9.7%	
-	15,073	-	-	-	5950-5970	Capital Outlay	-	0.0%	
-	-	-	-	-	5980-010	Reserve Liquor License	-	0.0%	
-	-	-	-	-	5980-035	Petroleum Assessment C	-	0.0%	
-	-	-	-	50,000	5980-040	Hazardous Materials Gra	140,000	35.9%	
14,544	16,000	15,001	20,000	59,999	5980-100	Econ Develop Incentive	20,000	5.1%	
202,198	198,405	227,327	235,597	326,111		TOTAL	389,778	100.0%	

Revenues

2015	2016	2017	2018	2018			2019	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
173,698	198,405	217,327	235,597	325,511	101-4200	Hotel/Motel Room Tax*	249,778	64.1%	
28,500	-	10,000	-	600	311-4100-100	Reserve Liquor License	-	0.00%	
-	-	-	-	-	231-4470	Petroleum Assessment C	-	0.00%	
-	-	-	-	-	231-4480	Hazardous Materials Gr	140,000	35.92%	
-	-	-	-	-		Unallocated Revenues	-	0.0%	
-	-	-	-	-		Tax Levy	-	0.0%	
202,198	198,405	227,327	235,597	326,111		TOTAL	389,778	100.0%	

* Added to this budget in 2013. Previously had been included as a separate non-departmental budget

Building Regulation Dept #231

Expenditures

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
497,507	511,823	495,685	507,162	497,162	5100	Wages	496,500	61.2%
215,716	224,124	214,463	218,812	218,812	5195	Fringe Benefits	223,392	26.1%
85,641	80,119	82,117	97,533	97,533	5500-5520	Internal Charges	96,533	10.5%
19,470	19,069	15,627	20,204	33,924	5200-5900	Operating Expenditures	22,046	2.1%
1,372	4,089	148	1,200	1,200	5950-5970	Capital Outlay	1,200	0.2%
-	-	4,055	-	-	5980-015	Board-Up Bldgs	-	0.0%
819,706	839,224	812,095	844,911	848,631		TOTAL	839,671	100.0%

Revenues

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
893,136	902,665	713,030	560,000	600,000	321-4100	Permits-Building	560,000	49.9%
162,622	176,771	187,754	90,000	80,000	321-4110	Heating and A/C	90,000	10.5%
188,633	263,375	163,182	112,000	140,000	321-4120	Plumbing	112,000	13.4%
273,259	261,340	282,568	160,035	180,000	321-4130	Electrical	160,035	21.0%
7,700	7,525	7,400	7,600	7,600	321-4140	Well Operation	7,325	1.1%
19,775	15,320	14,923	12,000	12,000	321-4160	Outdoor Sign	12,000	1.6%
27,580	30,250	14,010	13,000	13,000	321-4170	Occupancy	13,000	1.7%
14,264	11,661	7,492	6,000	6,000	321-4180	Erosion Control Fees	6,000	0.8%
200	1,900	-	-	100	521-4410-010	Electrical Appeals	-	0.0%
240	600	240	-	480	521-4410-020	Sign Appeals	-	0.0%
-	-	2,870	-	650	931-4900	Other Special Assesm.	-	0.0%
-	-	-	-	-		Unallocated Revenues		0.0%
-	-	-	-	-		Tax Levy		0.0%
(767,703)	(832,183)	(581,374)	(115,724)	(191,199)		Contribution to Overhead	(120,689)	0.0%
819,706	839,224	812,095	844,911	848,631		TOTAL	839,671	100.0%

Weights and Measures Dept #232

Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
11,600	12,000	12,000	12,240	12,240	5200-5900	Operating Expenditures	12,240	100.0%
11,600	12,000	12,000	12,240	12,240		TOTAL	12,240	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
11,810	10,200	10,860	12,240	12,240	511-4260	Weights & Measures Inspect	12,240	100.0%
-	1,800	1,140	-	-		Tax Levy	-	0.0%
(210)	-	-	-	-		Excess Revenue	-	0.0%
11,600	12,000	12,000	12,240	12,240		TOTAL	12,240	100.0%

Property Maintenance Program Dept #233

Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
75,703	69,885	77,790	80,528	80,528	5100	Wages	84,559	57.2%
31,819	36,468	38,749	38,033	38,033	5195	Fringe Benefits	39,757	26.9%
6,260	5,718	21,521	20,349	20,349	5500-5520	Internal Charges	16,510	11.2%
3,708	1,953	1,679	6,874	6,874	5200-5900	Operating Expenditures	6,899	4.7%
-	10,474	-	-	-	5950-5970	Capital Outlay	-	0.0%
117,490	124,498	139,739	145,784	145,784		TOTAL	147,725	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	100	100	-	-	521-4410-050	Prop Maint Appeals	-	0.0%
16,775	48,491	51,450	30,000	25,000	521-4430	Prop Maint Re-Inspection	30,000	20.3%
-	673	1,185	5,000	5,000	931-4500	Weed Cutting	5,000	3.4%
16,576	18,672	18,868	19,571	21,972		Unallocated Revenues	23,032	15.6%
84,139	56,562	68,136	91,213	93,812		Tax Levy	89,693	60.7%
117,490	124,498	139,739	145,784	145,784		TOTAL	147,725	100.0%

**Engineering Department
Dept #321**

Expenditures

				2018					
2015	2016	2017	2018	2018			2019	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
1,109,477	1,287,533	1,325,205	1,509,999	1,395,000	5100	Wages	1,531,254	159.5%	
442,780	514,687	546,717	573,328	573,328	5195	Fringe Benefits	634,376	66.1%	
180,404	175,270	172,953	194,615	194,615	5500-5520	Internal Charges	207,642	21.6%	
124,529	72,685	97,925	52,110	65,510	5200-5900	Operating Expenditures	56,040	5.8%	
24,999	4,039	-	20,000	37,000	5950-5970	Capital Outlay	-	0.0%	
-	28,750	8,037	25,000	36,787	5980-020	Convert Paper Records	25,000	2.6%	
-	-	-	-	50,000	5980-025	Fiber Optic Eng Design	-	0.0%	
-	-	-	-	25,000	5980-030	G.I.S.	-	0.0%	
26,730	53,870	1,986	10,000	20,000	5980-035	Traffic Studies	30,000	3.1%	
(1,241,417)	(1,347,002)	(1,365,304)	(1,488,720)	(1,488,720)	5990	Engineering & Overhead Reim	(1,524,189)	-158.7%	
667,502	789,832	787,519	896,332	908,520		TOTAL	960,123	100.0%	

Revenues

				2018					
2015	2016	2017	2018	2018			2019	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
550	675	725	400	175	311-4250	Concrete Licenses	400	0.0%	
106,100	32,493	55,787	50,000	50,000	321-4200	Street	50,000	5.2%	
347	412	464	-	-	321-4230	Loading Zone	-	0.0%	
3,002	2,529	3,093	-	30	511-4110	Encroachment Fees	-	0.0%	
-	-	-	-	1,346	541-4800	Eng. Plans and Specs	-	0.0%	
94,174	118,457	106,336	120,329	136,929		Unallocated Revenues	149,695	15.6%	
463,329	635,266	621,114	725,603	720,040		Tax Levy	760,028	79.2%	
667,502	789,832	787,519	896,332	908,520		TOTAL	960,123	100.0%	

Community Development Block Grant Fund #13

Expenditures

				2018					
2015	2016	2017	2018	2018			2019	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
34,117	24,247	27,047	51,818	51,818	101-5100-5190	Salaries	54,563	5.6%	
14,646	9,636	11,406	27,367	27,367	5190-990-5198	Fringe Benefits	24,517	2.5%	
-	-	-	-	-	101-5315	Phone Stipend	120	0.0%	
90,368	47,939	148,904	2,376	194,870	101-5900	Administrative Costs	2,239	0.2%	
17,100	12,700	20,068	-	17,470	101-5980-010	Greater Tosa Interfaith	-	0.0%	
6,142	5,793	5,500	-	6,300	101-5980-025	Tosa Cares	-	0.0%	
31,265	33,000	28,500	-	34,980	101-5980-030	Fair Housing Services	-	0.0%	
14,850	12,000	15,051	-	15,000	101-5980-105	Common Ground	-	0.0%	
-	105,000	-	-	-	101-5980-125	Greek Orthodox Manor	-	0.0%	
206,994	325,131	-	-	203,581	101-5980-165	Lutheran Home	-	0.0%	
-	132,700	-	-	17,470	101-5980-180	Life Navigators	-	0.0%	
97,653	-	217,603	-	179,287	101-5980-195	Luther Manor	-	0.0%	
-	102,764	179,253	-	396,108	101-5980-225	Community First	-	0.0%	
-	8,494	-	-	-	101-5980-325	Rebuilding Together Great	-	0.0%	
200,529	80,000	40,000	-	-	101-5980-370	Wauwatosa Econ Develop	-	0.0%	
90,850	84,415	1,090	-	126,419	101-5980-385	Muellner Center Senior PR	-	0.0%	
31,118	42,624	26,992	-	30,000	101-5980-420	WWBIC	-	0.0%	
4,949	5,500	6,314	-	6,300	101-5980-440	Wauwatosa Food Pantry	-	0.0%	
-	-	-	798,439	798,439	101-5980-660	Community Development	895,561	91.7%	
840,581	1,031,943	727,728	880,000	2,105,409		TOTAL	977,000	100.0%	

Revenues

				2018					
2015	2016	2017	2018	2018			2019	% of	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total	
840,582	1,031,942	725,134	880,000	976,933	201-4100	Federal Grants	977,000	100.0%	
-	-	-	-	-	201-4100-010	CDBG Programmed Funds	-	0.0%	
-	-	-	-	-	201-4100-020	CDBG Recovery Act	-	0.0%	
-	-	100	-	-	201-4900-000	Other Revenue	-	0.0%	
-	-	-	-	250,852	201-4900-010	Prior Year Funds	-	0.0%	
840,582	1,031,942	725,234	880,000	1,227,785		TOTAL	977,000	100.0%	

Redevelopment Fund #30								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	39,753	24,134	-	-	173-5810	Sundry Contractual	-	0.0%
-	100,000	-	-	-	173-5900	Other Expenses	-	0.0%
-	788,118	-	-	-	921-5131	Transfers	-	0.0%
-	39,753	24,134	-	-		TOTAL	-	0.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	8,221	12,230	-	-	811-4200	Interest Earned	-	0.0%
-	36,113	-	-	-	841-4900	Other Revenues	-	0.0%
1,576,235	-	-	-	-	921-4400	Transfer from TIF	-	0.0%
754,731	-	-	-	-	921-4900	Transfer from Other Funds	-	0.0%
2,330,966	44,334	12,230	-	-		TOTAL	-	0.0%

Community Development Authority Fund #31								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	88,155	-	-	-	5100-5900	Operating Expenditures	-	0.0%
-	88,155	-	-	-		TOTAL	-	0.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	100,030	-	-	511-4100	Proceeds from Land Sale	-	0.0%
-	947	669	-	286	811-4100	Interest - Loans	-	0.0%
-	3,847	12,079	-	7,523	811-4200	Interest Earned	-	0.0%
-	-	-	-	325,364	921-4400	Transfer from TIF	-	0.0%
-	788,118	-	-	-	921-4530	Trans from Redevelopmt Re	-	0.0%
-	667,215	-	-	-	921-4900	Transfer from Other Funds	-	0.0%
-	1,460,127	112,778	-	333,173		TOTAL	-	0.0%

PERSONNEL SCHEDULE

Planning / Economic Development / Building				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Administrative Support Special	1.00	1	1.00	-
Assistant City Engineer	1.00	1	1.00	-
Assistant Planner	1.00	1	1.00	-
Building & Safety Manager	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
Business Services Specialist	-	0	-	-
City Engineer	1.00	1	1.00	-
Civil Engineer	3.00	2	2.00	(1.00)
Code Enforcement Officer	1.00	1	1.00	-
Construction Manager	-	1	1.00	1.00
Development Director	1.00	1	1.00	-
Economic Development Manager	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Engineering Technician	5.00	6	6.00	1.00
Engineering Technician Asst	1.00	0	-	(1.00)
Facilities Manager	-	0	-	-
Landscape Architect	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Seasonal Techs/interns	0.92	2	0.92	-
Senior Civil Engineer	4.00	4	4.00	-
Senior Engineering Technician	3.00	3	3.00	-
Student Clerk/GIS Intern	-	0	-	-
TOTAL	32.92	34.00	32.92	-

1 Engineering previously reported separately but is now included 2
 Position transferred to Public Works under Physical Plant

PUBLIC HEALTH

PURPOSE

Public health focuses on community-based efforts to prevent disease, promote health, and prolong life among the population as a whole.

Our Vision:

Healthy Community; Value to You; Nationally Recognized; Wauwatosa Health Department

Our Mission:

To protect, promote and assure conditions for the health and safety of all residents and visitors of Wauwatosa through the assessment of needs, assisting in the development of public health policies, and the provision of accessible, quality services.

Did You Know? Americans live shorter lives and suffer more health problems than peers in other high-income countries. Americans believe they are the healthiest nation in the world, however, rank 34th in life expectancy. Americans perform poorly on most measures of health, from infant death, to obesity and chronic disease. In fact, one in 3 US children and adolescents and 2 in 3 adults are overweight or obese. Although Wauwatosa is a community of means with many strengths and assets, there is room for improvement when it comes to health and quality of life. In 2015, 60% of Wauwatosa adult survey respondents reported themselves as overweight or obese (Aurora Community Health Survey).



The Wauwatosa Health Department achieved national accreditation status in 2015. Accreditation is the measurement of health department performance against a set of nationally recognized, practice-focused and evidenced-based standards, the issuance of recognition of achievement of accreditation by a nationally recognized entity, and the continual development, revision, and distribution of public health standards. The goal of the voluntary national accreditation program is to improve and protect the health of the public by advancing the quality and performance of local public health departments.

How healthy is your community? In 2017, nurses investigated 16 unusual or 'sentinel' disease events in schools, child care centers, businesses, and long-term-care facilities to contain disease. They investigated 395 disease reports in 2017 and collaborated with health care providers and community entities and residents to keep the community safe.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 1,444,184	\$ 1,510,156	\$ 65,972
Rev	\$ 434,462	\$ 489,138	\$ 54,676
Levy	\$ 1,009,722	\$ 1,021,018	\$ 11,296
FTE's	12.80	12.80	-

MAJOR CHANGES

- Selected consolidated fee increases
- Public Health Specialist position created in place of a Public Health Nurse
- Emergency preparedness grants remain steady.



Local health departments (LHD) provide programs related to communicable disease, immunizations, maternal child health, environmental health; community data collection, trending, and surveillance; health assessment, planning, quality improvement, and health education programs; chronic disease prevention; emergency preparedness; and regulation, inspection and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. The Wauwatosa Health Department Annual Report details health programs and outcomes and is found at <http://www.wauwatosa.net/healthdata> . Our community-based programs include:

Communicable/infectious disease prevention, investigation, control, reporting, enforcement, and surveillance: all reportable diseases; food-borne illness; rabies exposure and prophylaxis; tuberculosis (TB) screening and treatment; emerging disease monitoring surveillance and response to sentinel events in schools, health care facilities, businesses, long-term care facilities, and child care facilities; inspection, regulation and licensing of food establishments for disease prevention.

Immunization Services for Infants, Children and Adults: included back-to-school immunizations and state reporting of all school and day care immunization rates; City of Wauwatosa Invest In Wellness employees (fire, police, public works); flu clinics throughout the community and for City employees; tuberculosis skin testing.

Healthy Behaviors/Chronic Disease Prevention: health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance abuse (ATODA); reproductive health, mental health, healthy growth and development. Health education and awareness on multiple topics/community-based events.

Healthy Growth & Development/Maternal Child Health: includes infant assessment; home safety visits; monitoring of birth certificates for high-risk families and case management; Women, Infants, and Children Clinic (WIC), health education; new baby packet mailing; reproductive health education.

Emergency Preparedness planning and response: member of the Milwaukee/Waukesha County Consortium for Public Health Emergency Preparedness and Response, consisting of 13 municipalities using a nationally-accredited emergency plan; member of the newly-formed southeast regional Health Care Response Coalition to plan and respond to public health events in coordination with health care systems. Staff training and competency assessment; planned and participated in functional and full-scale exercises and drills for the City and the southeast region; education.

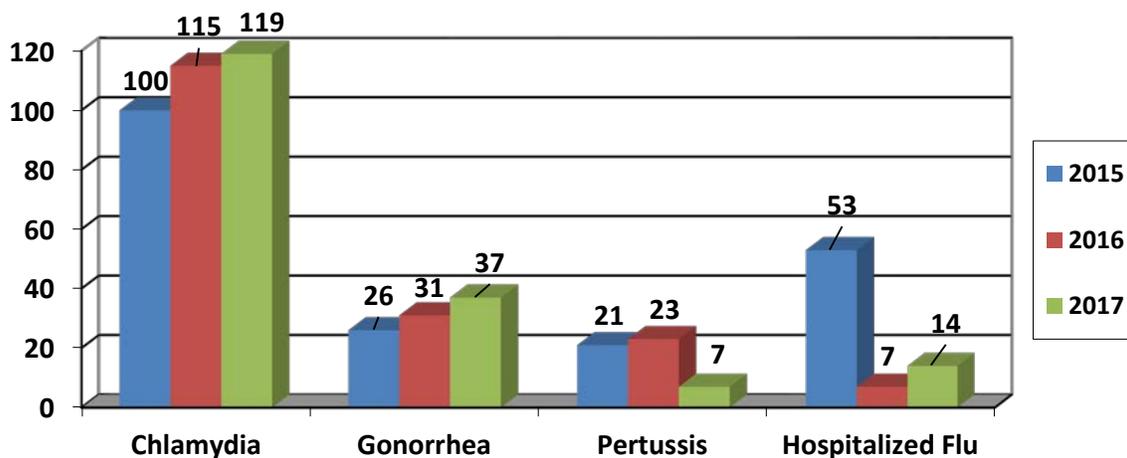
Assessment, planning, and quality improvement: includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans; hospital health improvement planning process participation; strategic planning at city and department level; performance management, ongoing quality improvement initiatives; advocacy; surveys; national accreditation; public policy activities: provided input into City ordinance creation; participated in local and state organizations, committees, and initiatives. Community-based partnerships to improve the health of the community. We work with health care organizations (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.

Epidemiology and surveillance: collection, analysis, trending, and dissemination of community data; diseases, injury, birth and death certificates including death reviews of infants/youth with the Milwaukee County medical examiner; surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.

Code Enforcement, Regulation, Inspection, and Licensing: emerging and routine disease investigation and containment (isolation/quarantine/guards), TB treatment (daily-observed therapy); day care and school immunization compliance; food-vector-water borne illness; dangerous/vicious dogs and animal quarantine; and rabies exposure follow up; State Agent Inspection Contracts (DHS and DATCP) for food, public pools, hotels, vending, school cafeterias; childhood lead poisoning and abatement; human health hazard abatement; issue orders and citations for the above as necessary; food safety education, vector control, water/air quality and protection; nuisance inspections; human health hazard abatement; lead poisoning assessment and abatement, control of animals; regulation, inspection and licensing of all food, public pool and hotel establishments; educational awareness of radon and kits. Education on multiple topics.

Below are examples of programs and activities based on the 2017 Wauwatosa Health Department Annual Report to the Community.

COMMUNICABLE DISEASES AND IMMUNIZATIONS



We investigate all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. We continue to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We conducted the following disease and immunization program/service activities:

- Processed 759 calls regarding CDs and immunizations through the Wauwatosa Health Department Information & Referral Nurse Line.
- Investigated 395 diseases for follow up, case management, and reporting to the state.
- Administered 492 vaccines to 453 clients at immunization clinics.
- Administered 75 TB skin tests and monitored 9 people with suspect TB to provide case management and medication treatment.

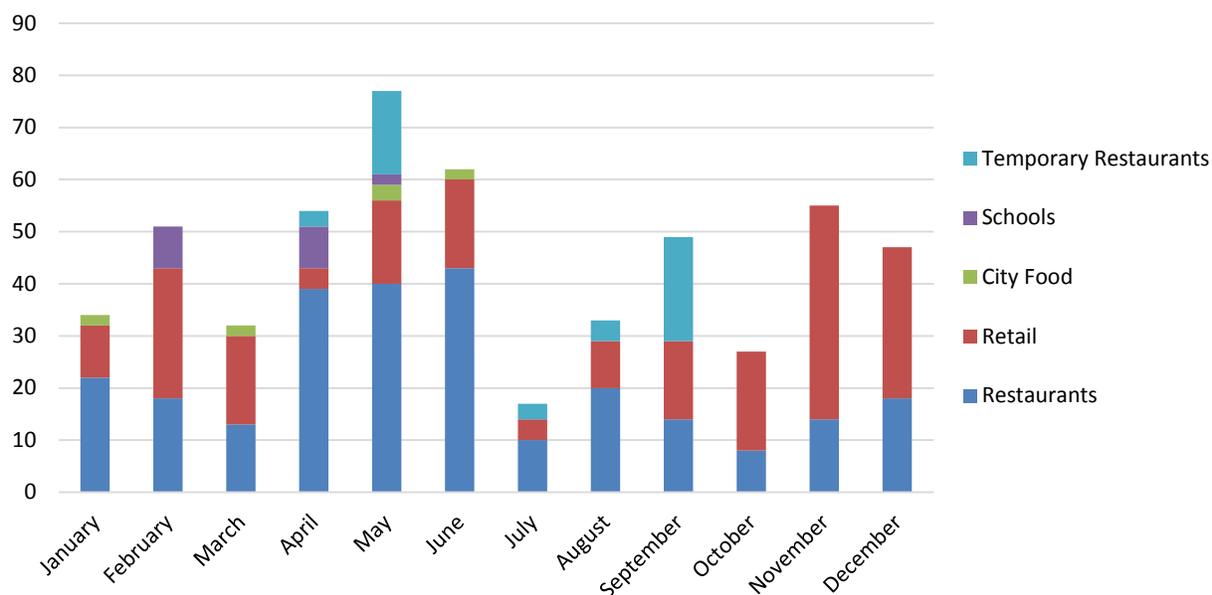
- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address school absenteeism rates greater than 10% daily, and cluster of illnesses, or unexplained death.
- Monitored student immunization rates and provided summaries to the state.
- Provided technical assistance for a new business related to immunization needs of students through multiple meetings.
- Offered CD toolkits to all Wauwatosa public and private schools. The toolkits consisted of a cover letter; hand hygiene poster; 'Cover Your Cough' poster; head lice fact sheet from the American Academy of Pediatrics (AAP); a norovirus clean up poster; a CDC incident pool clean-up instructional guide; and a wall-mounted, laminated listing of reportable diseases.

FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. We continue to monitor and evaluate the burden of disease through the following activities:

- Investigated 10 food-borne illness complaints and 20 illness inquiries.
- Conducted 545 inspections for licensed establishments including restaurants, retail food establishments, city food establishments, vending machines and temporary restaurants/food events and kitchen inspections for 23 public and private schools.
- Processed 83 restaurant and food-related inquiries through the Wauwatosa Health Department Information & Referral Nurse Line.
- Inspected hotels and public pools/whirlpools.
- Managed the DHS, DATCP, and City food licensing and field inspection process using an electronic, relational database.

2017 Food Inspections by Type

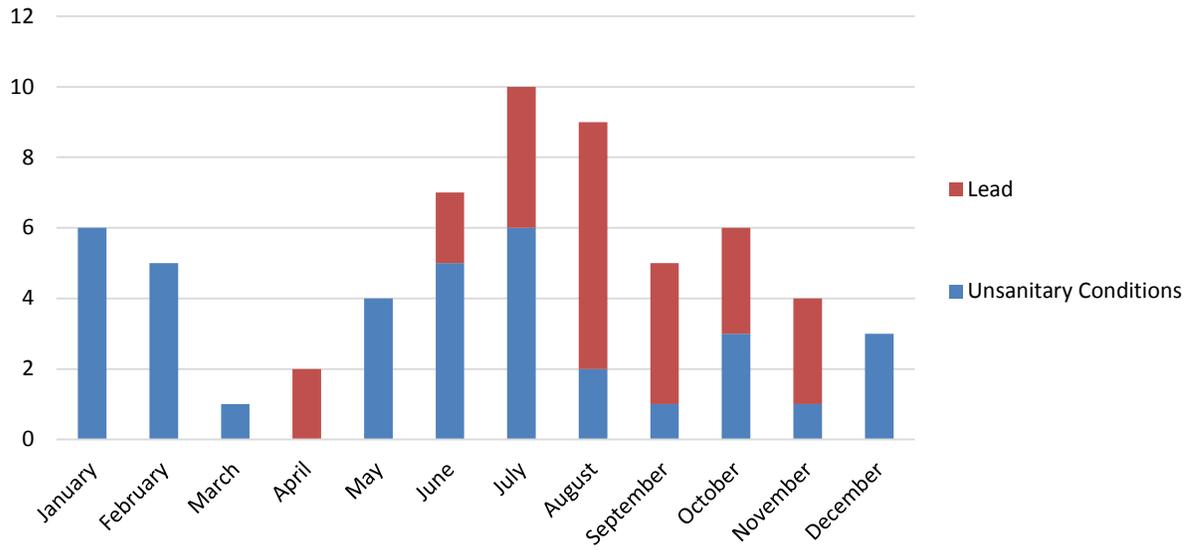


ENVIRONMENTAL HEALTH

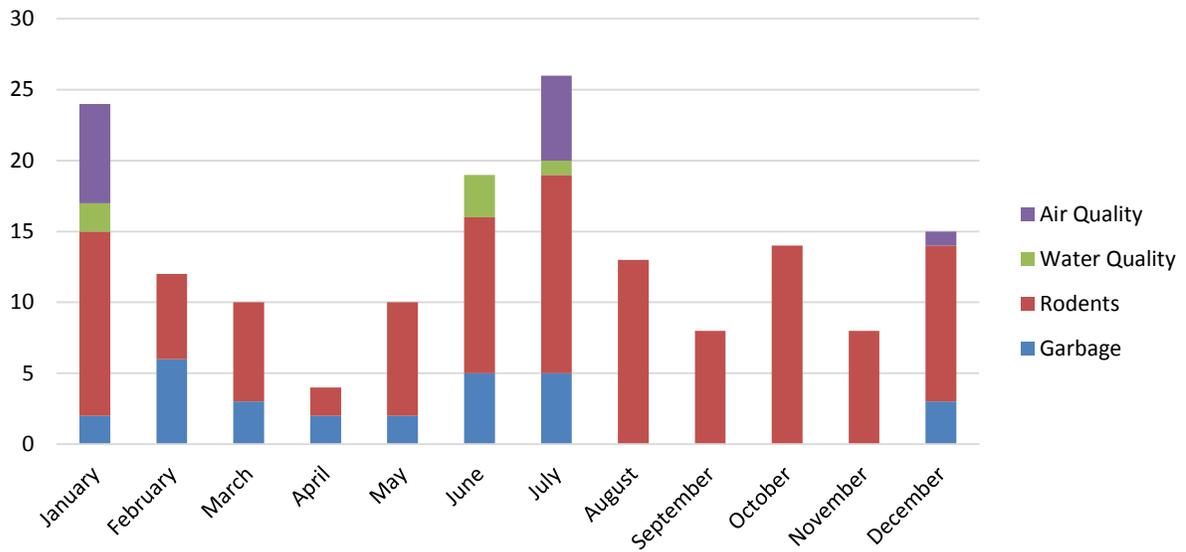
Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is “whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome.” Nuisances range from rodent and wildlife harborage to garbage and dog dirt complaints. A HHH is defined as “substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated.” The following activities were conducted by us:

- Documented 163 nuisance complaints, resulting in 25 warning letters and 3 abatement orders.
- Conducted 62 inspections/follow up inspections for human health hazard (HHH) complaints.
- Collaborated with other city departments, businesses, and residents to manage complaints.
- Processed 353 inspections for nuisances and HHH inquiries.
- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.
- Identified and followed 24 Wauwatosa children for elevated blood lead levels $\geq 5 \mu\text{g/dL}$.
- Collaborated with Community Development Department staff to implement a Housing and Urban Development weatherization grant program to prevent homes with children aged less than six years from developing a lead hazard.
- Investigated 58 animal bite reports (including wildlife, domestic and strays); issued 26 domestic animal quarantine orders; processed 23 specimens for Rabies testing; processed 71 animal exposure/bite inquiries through the Wauwatosa Health Department Information & Referral Nurse Line.

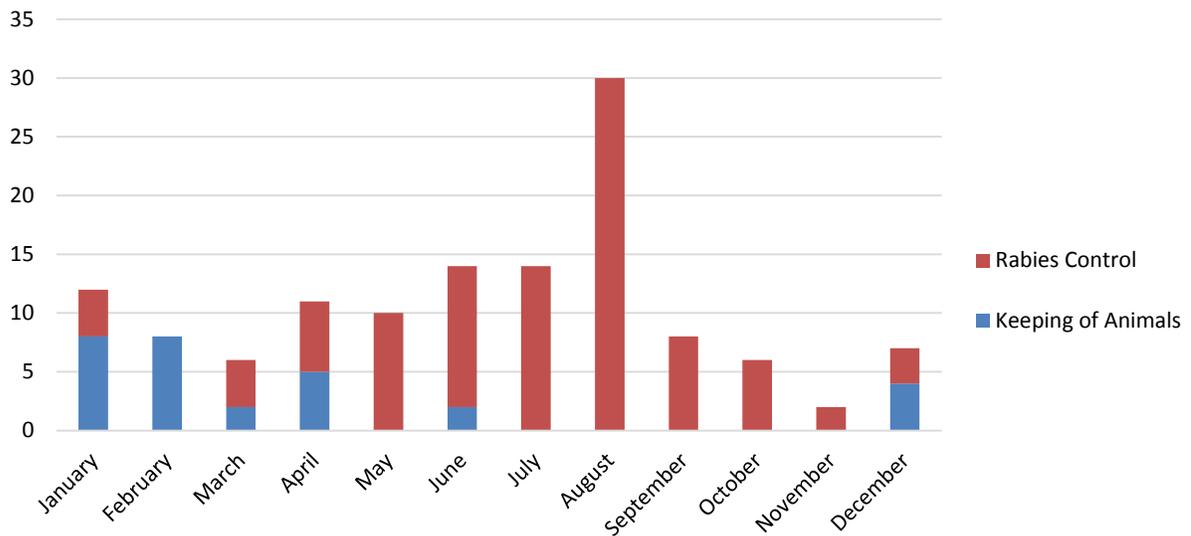
2017 Human Health Hazard Inspections



2017 Nuisance Inspections



Control of Animals



HEALTHY GROWTH AND DEVELOPMENT/MATERNAL CHILD HEALTH

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. We continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. We performed the following activities addressing healthy growth and development for all life stages:

- Processed 972 inquiries through the Wauwatosa Health Department Information & Referral Nurse Line.
- Assessed and evaluated 1,190 referrals for nursing case management services.
- Assessed 307 individuals on access to care and chronic disease through our Adult Health program.
- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission on issues affecting the older adults in Wauwatosa.
- Provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Wauwatosa Library Children's programming, South Suburban YMCA Healthy Kids Day, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Library Rhyme Time, Wauwatosa Library Summer Family Program, Briggs and Stratton Wellness Fair, and Wauwatosa Night Out.
- Analyzed data for the 2017 Youth Risk Behavior Survey (YRBS) in partnership with the Wauwatosa School District. The YRBS is a questionnaire that assesses the behaviors and perceptions of high school youth in areas such as alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.

- Healthy behaviors play a major role in health outcomes (illness/death). Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems.
- In 2015, about 50% of all adults had one or more chronic health conditions. Health risk behaviors are unhealthy behaviors you can change and cause much of the illness, suffering, and early death related to chronic diseases and conditions. Healthy behaviors focus on nutrition, physical activity, tobacco, alcohol/other substances, reproductive health, mental health, injury and violence. The following are selected examples of program activities that address population-based health in our community.

Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. The CDC recommends that adults should engage in 30 minutes of moderate physical activity five times per week. The CDC also recommends that adults should engage in 25 minutes of vigorous physical activity three times per week. It is the goal of Wauwatosa Health Department to promote adequate and appropriate nutrition and physical activity among Wauwatosa residents to prevent or reduce overweight and obesity. Overweight is defined as having a body mass index (BMI) greater or equal to 25.0 while obese is defined as having a BMI of 30.0 or greater. We engaged in the following activities:

- Provided technical assistance in Wauwatosa School District Wellness in Wauwatosa Schools Committee initiatives and policy review.
- Assessed health eating and physical activity related issues at 307 interactions through the Wauwatosa Health Department's Adult Health program (health clinic program rotates through 3 community sites).
- Processed 83 inquiries on nutrition topics including Women, Infants and Children, food security, and oral health.
- Provided over 83 participants with the Women, Infants, and Children (WIC) nutrition supplement program for individuals who are nutritionally at-risk.
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Committee.
- Participated in the Power of Produce Token program at the Tosa Farmers Market.
- Continued outreach at the Tosa Cares program at Mt. Zion Church regarding healthy eating habits on a budget.

Tobacco Use and Exposure

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. Our programming aims to prevent and reduce tobacco use and exposure through education, advocacy, policy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke and electronic device vapor exposure. Our activities included:

- Completed 34 tobacco compliance checks. We secured grant monies to pay for the police overtime and student training. 100% of the tobacco retailers did not sell to minors.

- Maintained an active partnership with Wauwatosa School District Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents.
- Assessed, counseled, and referred parents of 653 newborns on tobacco use and smoke-free homes.
- Assessed, counseled, and referred 307 adults and seniors on tobacco use and smoke-free homes.
- Provided information to the City Plan Commission and the Development Committee/Council on the harmful effects of electronic smoking devices and lack of regulation during ordinance creation.

Alcohol and Other Substances

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from \$4 to \$10 dollars in cost savings for treatment and counseling. We continue to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. We performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to Wauwatosa School District Tosa United.
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites.
- Assessed 307 individuals on alcohol use and illegal/inappropriate drug use.
- Completed 41 alcohol compliance investigation in partnership with the WPD and Tosa United; 2% of retailers sold to minors. We secured a grant to pay for this program.
- Planned, advertised, and implemented Tosa United's prescription drug collection day held in September at the city hall parking lot.
- Administered the Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants.

Reproductive and Sexual Health

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. We continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. We performed the following activities addressing RSH issues:

- Assessed 307 individuals on RSH-related issues through the department's Adult Health Clinic program.
- Investigated 156 STDs/STIs for source identification, treatment, and prevention.
- Assessed 653 birth records for high-risk maternal health issues.

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to

community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. We performed the following activities addressing mental health issues:

- Processed 8 mental health-related inquiries on the Wauwatosa Health Department Information & Referral Nurse Line.
- Assessed 307 individuals on mental health-related issues through our Adult Health Clinic program.
- Researched and revised listing of available mental health resources in the community; disseminated resources throughout the community.
- Assisted the Wisconsin Lutheran College Health Communications course project on identifying mental health programs to address bullying in middle and high school facilities.
- Worked with the Wauwatosa School District in securing the Now is the Time AWARE Grant to raise awareness of mental health issues in Wauwatosa youth.
- Conducted the Youth Risk Behavior Survey (YRBS) which asks high school students about their experiences with alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.

Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. We continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics.

We performed the following activities addressing injury and violence prevention:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program.
- Processed 61 injury and violence-related inquiries on Wauwatosa Health Department Information & Referral Nurse Line.
- Assessed 307 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program.
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance.
- Conducted 12 home safety visits for families.
- Continued participation in the regional Child Death Review process with the Infant Death Center.
- Completed training for the Remembering When fire protection/home safety program in partnership with the Wauwatosa Fire Department.
- Continued participation in the Citizens with Disabilities Coalition to make Wauwatosa a safer community for residents with disabilities.

EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and Ebola and other disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. Our staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. We conducted the following activities:

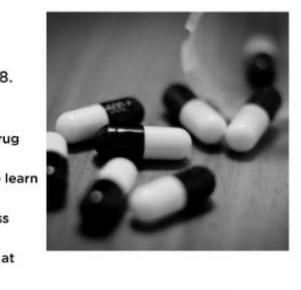
- Continued as member of the Healthcare Emergency Response Coalition that includes health care system, public health, and emergency response on a regional level. The Milwaukee/Waukesha County Consortium for Public Health Preparedness, which has existed since 2003, is now the Region 7 Public Health Caucus within the HERC organization.
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality.
- Participated as member of the Tosa Area Preparedness Partners, a public/private collaboration of preparedness efforts throughout Wauwatosa initiated by the Wauwatosa Fire Department.
- Participated as member of the South East Wisconsin Incident Management Team. This is a team of trained professionals that can assist local governments in SE Wisconsin during an emergency incident by advising and assisting with logistical, planning financial and operational aspects of an incident.
- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative.

(Source: 2017 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on our services and programs and how the City of Wauwatosa compares to the state and the nation. <http://www.wauwatosa.net/healthdata>)

2018 WAUWATOSA HEALTH DEPARTMENT ACHIEVEMENTS

- **Quality Improvement Initiatives:** A focus of national public health accreditation is to look for quality improvement (QI) initiatives within the department and the community. Our staff members continue to implement QI initiatives department-wide.
 - Newborn Mailing Packet
 - Issue: Each Wauwatosa family with a newborn receives a packet in the mail from us, which details services offered by the department, as well as resources available within the community. This packet is expensive to both assemble and mail.
 - QI Project: Increase the response rate for new parents requesting our services for home safety and growth and development by 10%.
 - Fire and Fall Prevention Program
 - Issue: Decrease the number of residents who experience a fall or fire in their homes.
 - QI Project: Increase the marketing outreach of the program to encourage more residents to request home visits to assess for fire and fall hazards from Wauwatosa's Fire and Health Departments.
 - Radon Kits

- Issue: Very low number of radon kits have been utilized in Wauwatosa community and radon can be found in all Wauwatosa zip codes
 - QI Project: Increased marketing of radon kits including free give aways and reduced prices to increase the number of kits utilized in Wauwatosa to detect radon levels in homes. Marketing included flyers throughout City Hall during tax season. In 2016, 74 kits were sent for testing; in 2017, 109 kits were sent for testing.
 - Volunteer Registry
 - Issue: Feedback from the State to work on increasing volunteer registry
 - QI Project: Increase awareness of Wisconsin Emergency Assistance Volunteer Registry and need for emergency volunteers. Awareness included increased marketing through social media, newsletters and blood drive. Our staff is available at many community events to answer questions and assist residents who wish to sign up.
- Adopted a new **Wauwatosa Health Department Strategic Plan (2018-2022)** through partnership with our staff and the Board of Health. The plan provides direction and tracks outcomes. The Wauwatosa Health Department Strategic Plan links to the City's Strategic Plan "Healthy Community" Priority through the Healthy Wauwatosa Initiative. <http://www.wauwatosa.net/healthdata>
- Completed the **2018-2022 Community Health Improvement Plan (CHIP)**. Convened a Community Forum in 2017 to select the health priorities. Wauwatosa's CHIP guides the Healthy Wauwatosa Initiative; The Community Health Improvement Plan links to the City's Strategic Plan "Health Community" Priority through the Healthy Wauwatosa Initiative. Updates on the priority teams' activities are highlighted in the pictures below. <http://www.wauwatosa.net/healthdata>

<h3>HEALTHY EATING</h3> <p>The Healthy Community committee is investigating public locations for a permanent nursing/pumping room for Wauwatosa families.</p> <p>The CHIP group is also working on:</p> <ul style="list-style-type: none"> • Implemented a Community Supported Agriculture (CSA) drop-off site at Wauwatosa City Hall for Summer/Fall, 2018. • Develop a Harvest of the Month nutrition education campaign city-wide in Fall, 2018. 		<h3>MENTAL HEALTH</h3> <p>The Wauwatosa Health Department conducted a social media education campaign throughout Mental Health Awareness Month in May 2018.</p> <p>The CHIP group is also working on:</p> <ul style="list-style-type: none"> • Creating a Wauwatosa mental health resource guide • Advertising current mental health trainings and education programs in Wauwatosa • Planning a resource fair and speaker series for 2019 Mental Health Awareness Month 	
<h3>PHYSICAL ACTIVITY</h3> <p>The Healthy Community committee is developing a Mayor's Fitness Challenge.</p> <p>The CHIP group is also working on:</p> <ul style="list-style-type: none"> • Survey employers throughout Wauwatosa to determine if they offer a work-site wellness program for their employees. • Inventory recreational opportunities for all ages and make this information available online. 	<h3>PERSONAL SAFETY</h3> <p>The Wauwatosa Health Department is actively recruiting community members to join the Wisconsin Emergency Volunteer Registry to assist in public health emergencies.</p> <p>The CHIP group is also working on:</p> <ul style="list-style-type: none"> • Establishing Wauwatosa as a model community for emergency response by; increasing the number of Wauwatosa residents trained in hands-only CPR, Stop the Bleed, and utilizing the Pulse Point app. • Increasing teen awareness of the dangers of distracted driving. 		
<h3>INJURY PREVENTION</h3> <p>The Wauwatosa Health Department has increased the marketing of its fall prevention and home safety programs to help residents of all ages to safely age in place.</p> <p>The CHIP group is also working on:</p> <ul style="list-style-type: none"> • Implementing the Senior Ambassador program to reach at risk seniors with health and safety resources. • Promoting safe walking and biking for all Wauwatosa children with Safe Routes Wauwatosa. • Creating a lead hazard awareness campaign for parents of young children with other City departments. 			

- We applied for and received a grant from the Department of Agriculture, Trade, and Consumer Protection to offer a **second prescription drug collection event** in spring. We collected 362 lbs. of medication at the April, 2018 collection event. As long as funding remains available, we will continue to offer this second prescription drug collection event for Wauwatosa residents annually, in addition to the currently offered September collection event.
- Released the **2017 Community Health Profile**, a comprehensive, community-wide assessment required by state statute every five years. The profile, also known as the community health assessment, provides data and documentation for the Community Health Improvement Plan.
- Engaged in initiatives to **increase visibility and communication** to key stakeholders and the public:
 - Hosted a Legislative Breakfast and Forum in June 2018. Reps. Kooyenga and Hutton attended, along with over 10 community partner organizations.
 - Shared National Public Health Week service highlights. We posted infographics on social media and sent information to all Wauwatosa employees and alderpersons.
 - Implemented a quarterly newsletter in Spring 2018 to increase communication of health department activities and initiatives to Council members.
 - Contracted with a graphic design company to rebrand the health department. The rebranding initiative included the creation of new template educational materials in order to build toward a more professional, cohesive Wauwatosa Health Department communication plan.
- **Partnerships and Collaborations**
 - Project Lifesaver – Collaborated with Wauwatosa Police Department. Project Lifesaver is a location recovery service for individuals with autism, dementia, etc.
 - Fire and Fall Prevention – Collaborated with Wauwatosa Fire Department to offer group education and home visits to residents to assess for fire and fall hazards within the home.
- Provided selected immunization services and space accommodations for the City's Invest in Wellness program.
- Conducted analysis of the **2017 Youth Risk Behavior Survey (YRBS)** with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. Conducted data analysis of survey results and prepared a report for WSD. The survey is administered every two years.



2019 GOALS

- Develop and implement a pilot Sharps program to collect and safely dispose of residents' prescription needles.
- Continue implementation of the goals and strategies identified within the 2018-2022 **Wauwatosa Community Health Improvement Plan**. The Healthy Wauwatosa initiative leads the CHIP implementation plan through four health priority action teams comprised of community partners and the public.
- Continue implementation of the **Wauwatosa Health Department Strategic Plan** to evaluate and revise current collaborative initiatives with community partners; revise data collection, analysis, and reporting processes using internal electronic databases and a performance management

system. Conduct performance management tracking and quality improvement initiatives for efficiency and service.

- Assist in implementing the *City's* Strategic Plan "Healthy Community" Priority through the "**Healthy Wauwatosa Initiative**" to address and support healthy behaviors, acknowledge other factors, and shape the physical environment to improve the health of the community. The Healthy Wauwatosa Initiative is the umbrella that links our programming with City and community-based initiatives in collaboration with 40+ community partners and City personnel.
- Continue to work with the **City of Wauwatosa Senior Commission** to review the findings of the Adding Life to Years senior health assessment, disseminate the results to the community on the strengths and needs of seniors, and address senior fall prevention in collaboration with the Fire Department.
- Conduct the **2019 Youth Risk Behavior Survey** (YRBS) with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. This survey is administered every 2 years.

2019 BUDGETARY CHANGES

- Per the State Agent Contract and cost of services offered, we are proposing the following changes to selected health services licensing and fees:
 - Increase the DHS and DATCP license and inspection/pre-inspection fees by \$10 per license.
 - Increase the license and inspection fees for hotels, motels or other lodging establishments by \$10 each. The per room license fee rate of \$8 will not change.
 - Increase all fees related to swimming pools and water attractions by \$5 per license.
 - Council approved a new micro market fee in September, 2018.
 - Increase temporary food event license fees by \$10 each.
 - A new license fee for Farmers Markets is proposed (\$60).
 - All references to City Foods and Soda Water licenses should be removed from the Consolidated Fee Schedule. We are no longer allowed to charge those fees according to the state agent food program contract.
- A Wauwatosa Health Department public health nurse (1.0 FTE, Grade J) retired in the second quarter of 2018. With approval from the Finance Director and City Administrator, this vacant position was changed to public health specialist (1.0 FTE, Grade H). There is a cost savings to the city, as this position is two pay grades lower than a public health nurse. The public health specialist position was filled in August 2018.
- Our emergency preparedness grant funds remain steady for the 2018-2019 grant year.

BUDGET SUMMARY

Public Health Dept #421								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
836,899	769,305	794,670	881,253	881,253	5100	Wages	889,040	58.9%
339,445	334,109	346,122	369,852	369,852	5195	Fringe Benefits	378,216	25.0%
37,220	48,855	36,284	43,480	49,586	5200-5900	Operating Expenditures	44,680	3.0%
126,802	124,875	132,731	136,745	136,745	5500-5520	Internal Charges	138,771	9.2%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
4,498	2,719	3,221	4,417	4,417	5980-010	Maternal Child Health Grant	8,624	0.6%
-	-	-	-	-	5980-015	Expenditures from Donation	-	0.0%
257	-	334	1,756	1,756	5980-020	Child Lead Poison Prev	1,724	0.1%
205	-	10,940	-	-	5980-025	Preparedness Grant	20,511	1.4%
				5,500	5980-030	Project Life Saver	-	0.0%
2,035	1,390	3,626	5,435	5,435	5980-045	Prevention Grant	5,435	0.4%
				5,500	5980-050	OHPP Grant	-	0.0%
				7,160	5980-055	Clean Sweep Grant	-	0.0%
				6,500	5980-065	State Health Assess Grant	-	0.0%
				4,600	5980-070	Communicable Disease	4,600	0.3%
70	533	2,900	1,246	1,246	5980-080	Immunization Registry Gr	9,912	0.7%
1,050	-	-	-	-	5980-095	Radon Awareness	-	0.0%
1,277	176	26	-	-	5980-100	WI Wins	-	0.0%
403	1,099	5,676	-	-	5980-110	Cities Readiness Initiative	8,643	0.6%
-	3	-	-	-	5980-200	Public Health Improvement	-	0.0%
1,350,161	1,283,064	1,336,530	1,444,184	1,479,550		TOTAL	1,510,156	100.0%

**Public Health
Dept #421**

Revenues

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	6,500	231-4210-065	State Health Assessment Grant	-	0.0%
32,815	54,355	52,461	42,617	42,617	231-4420-000	Preparedness Planning Grant	42,617	2.8%
7,988	9,777	13,195	12,472	12,472	231-4420-010	Cities Readiness Initiative	12,472	0.8%
4,508	1,340	5,462	5,435	5,435	231-4420-020	Prevention Grant	5,435	0.4%
12,491	2,795	5,630	11,287	11,287	231-4420-030	Immunization Registry Grant	11,287	0.7%
11,441	17,201	5,245	12,474	12,474	231-4420-040	Maternal Child Health Grant	12,474	0.8%
(180)	1,480	-	-	-	231-4420-045	Radon Outreach	-	0.0%
-	-	-	-	5,500	241-4420-050	OHPP Grant	-	0.0%
-	-	-	-	7,160	241-4420-055	Clean Sweep Grant	-	0.0%
256	5,311	1,348	3,071	3,071	241-4420-060	Child Lead Prevention Grant	3,071	0.2%
-	-	-	-	4,600	241-4420-070	Communicable Disease	4,600	0.3%
2,600	-	1,200	-	1,150	241-4420-080	WI WINS	-	0.0%
100,159	93,418	93,373	92,000	98,554	311-4120	Retail Food-DHS	98,000	6.5%
30,500	26,436	27,831	29,000	29,000	311-4125	Retail Food-Dept of AG	29,000	1.9%
890	1,220	-	-	-	311-4140	Soda Water	-	0.0%
(3,590)	8,125	9,607	8,500	3,041	311-4310	Hotel/Motel and Rooming H	10,000	0.7%
5,085	6,400	4,703	5,500	5,500	311-4360	Public Swimming Pools	5,500	0.4%
1,200	1,100	1,200	-	150	531-4300	Animal Pound	-	0.0%
100	-	150	330	330	531-4410	Health Enforcement	330	0.0%
7,020	8,949	7,600	6,500	6,500	531-4500	Health Inspection License	6,500	0.4%
-	-	-	200	200	531-4500-010	Expedited License Fee Reg	200	0.0%
-	52	-	-	-	531-4500-020	Late License Fee	-	0.0%
7,925	5,579	4,279	7,000	7,000	531-4600-050	Health Serv-Flu	7,000	0.5%
1,140	2,070	1,220	2,500	2,500	531-4600-150	Health Serv-TB Skin Test	2,500	0.2%
20	-	-	-	-	531-4600-200	Health Serv-Hepatitis A/B	-	0.0%
20	-	20	-	-	531-4600-250	Health Serv-Varicella	-	0.0%
40	-	-	-	-	531-4600-300	Health Serv-Adult Tetanus	-	0.0%
20	-	-	-	-	531-4600-350	Health Serv-Meningococcus	-	0.0%
20	20	-	-	-	531-4600-450	Health Serv-HPV	-	0.0%
310	1,130	145	1,500	1,500	531-4700	Radon Kits	1,500	0.1%
20	-	-	-	710	531-4900	Other	-	0.0%
157	85	302	200	200	531-4980-020	Hepavac Rental	200	0.0%
19	-	-	-	-	841-4210	Contrib-Health	-	0.0%
-	-	-	-	5,500	841-4175-020	Project Life Saver	1,000	0.1%
190,486	192,431	180,467	193,876	222,993		Unallocated Revenues	235,452	15.6%
936,701	843,790	921,092	1,009,722	983,606		Tax Levy	1,021,018	67.6%
1,350,161	1,283,064	1,336,530	1,444,184	1,479,550		TOTAL	1,510,156	100.0%

PERSONNEL SCHEDULE

Health				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	0.80	1	0.80	-
Health Officer	1.00	1	1.00	-
Health Services Surge Capacity	-	0	-	-
Nurse Supervisor	1.00	1	1.00	-
Public Health Manager/Epidemiologist	1.00	1	1.00	-
Public Health Nurse	6.00	5	5.00	(1.00)
Public Health Specialist	-	1	1.00	1.00
Sanitarian	2.00	2	2.00	-
TOTAL	12.80	13.00	12.80	-

INFORMATION SYSTEMS

PURPOSE

The Wauwatosa Information Systems Department (WISD) strives enhance city operations by providing cost effective, innovative information management and technology solutions that support the business strategies of the City of Wauwatosa. WISD's secure environment provides ensures data integrity, accessibility, system availability, and delivery of information resources for City's departments. Its commitment to a collaborative and supportive environment promotes the efficient and timely delivery of municipal services to the City of Wauwatosa's citizens and staff.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	\$2,147,535	\$2,506,778	\$ 359,243
Rev	\$ 1,937,011	\$ 2,437,873	\$ 500,862
Net	\$ (210,524)	\$ (68,905)	\$ 141,619
FTE's	6.00	6.00	-

MAJOR CHANGES

- Date Center upgrade
- Email system upgrade

PROGRAMS/SERVICE LINES

We are responsible for investigating technology solutions and administering computer-related and communication functions utilized by all departments within the City. It provides the support services necessary to maintain all computer hardware and software to facilitate the business functions of the City.

Since computer technology affects nearly all facets of local government. This functional area empowers the City to deliver quality services and to better serve the public interest.

2018 ACHIEVEMENTS

- Installed a new phone system that introduced new features to improve staff's ability to complete their mission
- Replaced spotty in-building Wi-Fi coverage with a updated equipment that improved operations
- Installed networking infrastructure necessary to deliver IT services to end users securely and reliably
- Improved cabling facilities throughout city building to support modern service standards
- Assisted in the City's move to a new website that reflects the City's image and improves residents experience on the site
- Constant improvement of existing services and technical services to allow to efficient IT operations
- Built necessary platform to support City's GIS efforts
- Upgraded various computers, servers, mobile devices, and in-vehicle systems.
- Continue effort of improving video communication systems around city facilities
- Worked with Health Department to move the State's standard Health services platform.

2018 PROJECTS IN-PROGRESS

- Complete Data Center migration
- Upgrade City's email services
- Install monitoring and automation tools

2019 GOALS

- Focus on City's Enterprise Resource Planning strategic initiative
- Assist Water Utility's customer service platform
- Continue improving City's Cyber Security posture
- Integrate monitoring and automation tools into IT's operations
- Improve reliability of City's intra-office connections
- Maintain existing services and infrastructure

2018 BUDGETARY CHANGES

2019 BUDGETARY CHANGES

ENTERPRISE RESOURCE PLANNING INITIATIVE	INCREASE	750,000
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The current Enterprise Resource Planning system (GEMS) was implemented in 1998. GEMS is utilized for all general accounting including accounts payable and receivable as well as cash receipting, budgeting and purchasing. It is also used for all major Human Resource and Payroll processes except for time entry, applicant tracking and performance appraisals. GEMS is also utilized for basic work orders, inventory utility billing and Fleet Management.

Due to changes with the GEMS developer, MS Govern, support for this platform will become more limited and development of needed key features will not be available. In addition, its outdated design is inefficient and reporting is limited. Given this, a full system replacement is required. The goals of replacing this end-of-life system include:

- Decrease cost and time of transaction processing
- Improve decision making by providing easy access for end-users to data
- Increase citizen on-line capabilities include the ability to pay bills, look up information and initiate work orders/requests
- Reduce risk of errors by eliminating unnecessary duplicative spreadsheets and side-systems
- Decrease dependency on individual power-users through improved documentation and training and a more intuitive system

The initial costs of \$750,000 for the project will be funded in 2019. This budget includes \$400,000 transferred from the Capital Fund, \$200,000 from IT Fund balance, and \$150,000 from departmental charges. Additional expenses will be included in future budgets.

ASSET DEPRECIATION	INCREASE	75,000
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The addition of new telephone and network telephone system necessitated increasing asset depreciation by \$75,000.

UPGRADE METER READING SOFTWARE	INCREASE	38,000
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Upgrade meter reading system from Read Center to Beacon, which will have a customer portal called Eye on Water. Eye on Water helps customers identify water leak incidents as well as monitor their usage by accessing an up-to-date, and easy to ready online dashboard. The upgrade will also further automate meter readings by utilizing cellular service in hard to reach areas.

BUDGET SUMMARY TABLE

Information Systems Fund #24									
Expenditures									
2015	2016	2017	2018					2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total	
438,851	455,192	420,481	473,297	482,897	5100,5110,5190	Wages	488,423		19.5%
195,493	174,178	152,012	200,074	200,074	5195	Fringe Benefits	207,702		8.3%
15,931	(2,210)	988	1,000	1,000	5120	Accrued Vacation Expense	1,000		0.0%
16,895	19,024	18,209	15,732	15,732	5510	Internal Charges	15,372		0.6%
476,230	551,539	671,554	754,752	829,292	5200-5900	Operating Expenditures	864,256		34.5%
-	89,626	66,817	150,680	55,467	5950-5970	Capital Outlay	160,025		6.4%
96,313	37,595	107,677	420,000	507,460	5980-010	Hardware Upgrade & Improv	20,000		0.8%
26,081	2,616	111,780	32,000	88,250	5980-020	Software Upgrade & Improv	750,000		29.9%
-	1,785	-	-	(19,000)	5980-060	GIS Capital Costs	-		0.0%
-	-	16,316	-	34,684	5980-070	Website Capital Costs	-		0.0%
24,462	1,156	13,842	-	-	5980-100	Web Page/GIS	-		0.0%
1,290,256	1,330,501	1,579,676	2,047,535	2,195,856		TOTAL	2,506,778		100.0%
Revenues									
2015	2016	2017	2018					2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total	
1,375,744	1,536,400	1,590,928	1,797,535	1,797,535	144-4100	Interdepartmental Charges	1,906,777		82.7%
75	-	-	-	1,409	144-4200	Record Request Fulfillment	-		0.0%
-	-	-	-	6,377	841-4600	P-Card Rebate	-		0.0%
150,000	-	-	-	-	921-4900	Transfer from Other Funds	400,000		17.3%
1,525,819	1,536,400	1,590,928	1,797,535	1,805,321		TOTAL	2,306,777		100.0%

Information Systems Equipment Reserve Fund #26								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
30,151	-	-	100,000	100,000	144-5980	Hardware Upgrade & Improv ¹	-	0.0%
30,151	-	-	100,000	100,000		TOTAL	-	0.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
16,587	5,501	5,501	5,501	5,501	144-4100	Interdepartmental Charges	5,501	4.2%
105,040	107,825	96,685	133,975	133,975	921-4600	Depreciation Transfer	125,595	95.8%
105,040	113,326	102,186	139,476	139,476		TOTAL	131,096	100.00%

¹ 2015 restated by \$18,941 to reflect an account that was inadvertently left out in prior versions of the document

PERSONNEL SCHEDULE

Information Systems				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Assistant Manager IS	1.00	1	1.00	-
Director Information Systems	1.00	1	1.00	-
Help Desk Specialist	1.00	1	1.00	-
Public Safety Analyst	1.00	1	1.00	-
Public Safety Tech	1.00	1	1.00	-
System Administrator	1.00	1	1.00	-
TOTAL	6.00	6.00	6.00	-

CROSSING GUARD

PURPOSE

This fund provides crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon times at 34 crossing guard locations.

The purpose of the crossing guard program is to provide unescorted students with a safe means to cross at designated intersections while going to and from school.

Wauwatosa Public Schools have an early release program every Wednesday. This has caused an increase in the total guard hours because they are present to escort public school children across intersections and the guards will stay at the intersection to cross students leaving private schools at their dismissal time. This happens in the reverse as well when private schools are released early and public schools are not, but largely it is public school days.

BUDGET SNAPSHOT			
	2018	2019	Change
Exp	\$ 245,000	\$ 249,900	\$ 4,900
Rev	\$ 32,890	\$ 38,962	\$ 6,072
Lew	\$ 212,110	\$ 210,938	\$ (1,172)
FTE's			-

MAJOR CHANGES

- Piloted “Safer Routes” concept in 2018; version 2.0 expected in 2019

2018 ACHIEVEMENTS

The Department of Public Works and the Wauwatosa School District initiated a pilot project to establish a “Safer Route” program utilizing Geographic Information System (GIS) mapping in 2017. This program was such a success that in 2018 the entire city was mapped. Utilizing student household data and the infrastructure in an area, i.e., signage and pavement markings, etc., safer routes for children traveling to and from school on foot were identified for the public and private schools in Wauwatosa. This interactive GIS application showcases a data-based approach to assist staff and policy makers in pursuit of creating Safer Routes.

SAFER ROUTES TO SCHOOL



2019 GOALS

- Undertake a comprehensive analysis of our crossing guard program by using the Safe Routes to School mapping program to strategically locate crossing guards throughout the city and to identify locations for suggested future infrastructure enhancements.
- The contract with the current provider expires at the end of the 2018/2019 school year. In 2019, staff will consider options for a future contract.
- The GIS Manager will make enhancements to the Safe Routes to School maps based on feedback from the public.

2018 BUDGETARY CHANGES

- Zoo Interchange Traffic Mitigation funding for crossing guards at these four locations will be discontinued beginning January 1, 2018: (1) Wisconsin Avenue and 70 Street; (2) Glenview Avenue and Gridley Avenue; (3) Wisconsin Avenue and Honey Creek Parkway; and (4) Blue Mound Road and Glenview Avenue. On an annual basis the cost for these four guards is approximately \$30,000. This change puts the crossing guard program at pre-Zoo Interchange funding levels.

Note: There is still one guard at location number 2, 3 and 4.

2019 BUDGETARY CHANGES

There are no 2019 budget changes.

BUDGET SUMMARY TABLE

Crossing Guards Dept #214								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
251,786	262,391	271,074	245,000	245,000	5200-5900	Operating Expenditures	249,900	100.0%
251,786	262,391	271,074	245,000	245,000		TOTAL	249,900	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,582	355	607	-	-	231-4210-035	Safe Routes to School Gr	-	0.0%
-	19,467	22,066	-	-	241-4410-010	Zoo Interchange Mitigatic	-	0.0%
35,523	39,353	36,602	32,890	36,926		Unallocated Revenues	38,962	15.6%
213,681	203,216	211,799	212,110	208,074		Tax Levy	210,938	84.4%
251,786	262,391	271,074	245,000	245,000			249,900	100.0%

TOURISM COMMISSION

PURPOSE

To coordinate tourism promotion and tourism development for the City of Wauwatosa as permitted under Section 66.0615 of the Wisconsin Statutes.

PROGRAMS/SERVICE LINES

Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. "Tourism promotion and tourism development" is defined to mean any of the following: if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects (2) transient tourist informational services and (3) tangible municipal development, including a convention center. The City of Wauwatosa imposes a 7.0% room tax of gross receipts and the Tourism Commission administers these funds in accordance with state statutes on the following programs:

- Tourism promotion through a tourism entity, destination marketing organization, or tourism marketing promotion through a private firm
- Marketing projects and transient tourism informational services
- Civic Celebration 4th of July and Memorial Day festivities
- Support of tangible municipal development that will increase visitors to Wauwatosa

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$553,829	\$733,593	\$ 179,764
Rev	\$563,788	\$733,593	\$ 169,805
Net	\$ 9,959	\$ -	\$ (9,959)
FTE's			-

MAJOR CHANGES

- Additional staff-time allocated to Police, Fire, and Public Works for preparation of tourism-related initiatives

2019 GOALS

- Bring the Hartwork Project back to Hart Park.
- Create a public mural program with an East Tosa kick off.
- Install art on bus shelters.
- Implement a new contract for tourism marketing promotion.

2018 BUDGETARY CHANGES

- Created a capital reserves account to fund tangible municipal development.
- Funded communications and administrative staff time spent on tourism initiatives out of fund 32.

2019 BUDGETARY CHANGES

- In 2018, the Tourism Commission let an RFQ, at the direction of the Government Affairs Committee, to consider a new contract for tourism marketing services. As of the writing of the budget, this process was not yet complete. As such, a placeholder amount of \$500,000 for tourism marketing services is included in the budget below. This amount may be lower depending on the outcome of this process.
- We identified additional staff time in the Police Department, Public Works Department, and Fire Departments that were being spent staffing and preparing for tourism and have subsequently increased the reimbursement to other departments line item by \$11,313.

BUDGET SUMMARY TABLE

Tourism Commission Fund #32								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	308	27,959	28,382	5100	Wages	23,488	3.2%
-	-	41	2,062	2,062	5195	Fringe Benefits	7,561	1.0%
-	-	-	-	20	571-5500-5520	Operating Expenditures	5,000	0.7%
51,896	55,373	60,213	45,550	57,260	522-5200-5900	Civic Celebration	53,550	7.3%
-	-	70,017	96,386	257,153	571-5810-5900	Other Tourism Promotion	143,994	19.6%
335,285	343,990	359,570	381,872	381,872	571-5810-100	Tourism Marketing Service	500,000	68.2%
387,181	399,363	490,149	553,829	726,749		TOTAL	733,593	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
378,761	375,303	356,130	-	12,961	101-4200	Hotel/Motel Room Tax	-	0.0%
8,420	24,060	(23,705)	24,000	24,000	841-4130	Contributions-Tourism Cor	20,000	2.7%
-	-	134,019	539,788	689,788	921-4100	Tsf from General Fund	713,593	97.3%
387,181	399,363	466,444	563,788	726,749		TOTAL	733,593	100.0%

LIBRARY

PURPOSE

The mission of the Wauwatosa Public Library is to strengthen our community and enrich lives by providing equitable access to information, encouraging reading and lifelong discovery, and providing welcoming spaces to connect and create.

The Library's vision is that Wauwatosa be a knowledgeable and engaged community, with the Wauwatosa Public Library as an essential collaborator and connector.

Over 340,000 people visited the Library in 2017 and patrons checked out over 800,000 items. The Library's public computers were used over 38,000 times and its wireless internet saw more than 30,000 connections. 24,000 people attended over 400 library programs.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$2,904,532	\$2,977,666	\$ 73,134
Rev	\$2,904,532	\$ 358,926	\$(2,545,606)
Lew	\$ -	\$ -	\$ -
FTE's	26.69	26.58	(0.11)

MAJOR CHANGES

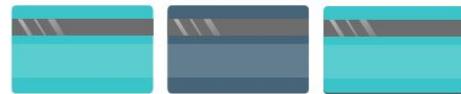
- Increased professional development opportunities for library staff
- Updating workspaces for children's librarians, administrative assistant, and circulation staff



18,593 items added to the collection in 2017



115,934 reference questions answered



18,122 library cards



24,846 ebooks downloaded

17,376 audiobooks downloaded



PROGRAMS/SERVICE

CIRCULATING COLLECTION

The Library has a variety of books, movies, music, audiobooks, magazines and more to checkout in physical and digital formats. Patrons checked out over 800,000 items in 2017.

PROGRAMMING

The Library provides programming for all ages, including storytimes for children, author visits, performers, school class visits, lectures, activities, and movies. Children's programming attracted over 22,000 people last year.

REFERENCE AND INFORMATION SERVICES

Our professional librarians answer patron's questions, provide reader's advisory to recommend books, refer patrons to the resources they need, and help patrons navigate technology. The Library's reference and history collection provides a wealth of information for the community and researchers. Librarians handled over 115,000 requests in 2017.

CONNECTING THE COMMUNITY TECHNOLOGY AND ONLINE RESOURCES

The Library offers technology to meet patrons' needs including, public computers, tablets, scanners, copiers, printers, wireless internet access and more. Patrons used a library computer over 38,000 times last year. The Library also provides access to online databases, online homework help, and online workforce development resources.

PROVIDING SPACES FOR THE COMMUNITY TO CONNECT WITH EACH OTHER

The Library provides a variety of spaces for patrons to work independently and collaboratively through individual worktables, cubicles, group work areas such as the Student Commons, and study rooms. The Library's meeting and conference rooms help meet the community's need for access to meeting space. The Library also provides welcoming places for patrons to read, relax, and contemplate.

2018 ACHIEVEMENTS

- Installed a new reference desk in the Children's Library.
- Simplified the Library's loan rules, with more items having a loan period of three weeks.
- Established a new section for young adult books.
- Upgraded the presentation equipment and furniture in the Firefly Room.
- Installed a hearing loop system in the Firefly Room.
- Reallocated staffing to increase capacity for processing new materials and staffing the reference desks.

2019 GOALS

- Research and implement an early phonics program for parents to use with their children.
- Update staff workstations to create efficient working environments.
- Update collection shelving, with a focus in children's and young adult.

2019 BUDGETARY CHANGES

- The Library Board is splitting the Other revenue account into two revenue accounts, Library Book Sales and Library Lost & Damaged.
- The Library is shifting library materials processing costs from Office Supplies to its own account in Other Supplies.
- The Library is increasing the Conference and Travel account to \$7,500 to meet professional development needs.
- The Library is increasing Other Expenses to provide funding for implementing a regular replacement schedule of the library's book carts.
- The Library Board is requesting \$28,000 to update workspaces for the Children's librarians, administrative assistant, and circulation staff.

BUDGET SUMMARY TABLE

Public Library and Library Pictures Fund #05									
Expenditures									
2015	2016	2017	2018	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name		Budget	Total
1,294,547	1,278,542	1,259,681	1,299,110	1,299,110	5100	Wages		1,341,611	45.1%
392,384	379,757	384,340	420,714	420,714	5195	Fringe Benefits		414,427	13.9%
650,296	718,004	729,410	698,534	698,534	5500-5520	Internal Charges		707,063	23.7%
367,499	402,783	456,984	486,174	470,945	5200-5900	Operating Expenditures		485,774	16.3%
10,401	-	1,008	-	10,345	5950-5970	Capital Outlay		28,791	1.0%
2,715,127	2,779,086	2,831,423	2,904,532	2,899,648		TOTAL		2,977,666	100.0%
Revenues									
2015	2016	2017	2018	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name		Budget	Total
99,314	94,552	87,792	92,000	92,000	571-4100	Library Overdue Fees		85,000	2.9%
1,516	2,926	1,471	2,300	2,300	571-4110	Library Pictures		1,000	0.0%
3,794	3,799	3,753	3,900	3,900	571-4120	Library Photocopier		4,000	0.1%
9,631	10,789	12,664	12,000	12,000	571-4130	Library Printers		12,500	0.4%
248,015	243,341	224,156	239,740	232,012	571-4140	Library Fees-Other Community		236,426	7.9%
-	-	-	-	-	571-4150	Library Lost & Damaged Fees		9,000	0.3%
20,575	20,986	20,352	22,000	22,000	571-4900	Library Book Sale		11,000	0.4%
-	-	-	-	2,844	841-4600	P-Card Rebate		-	0.0%
-	-	-	2,532,592	2,532,592	921-4100	Tsf from General Fund		2,618,740	87.9%
2,332,282	2,392,361		-			Tax Levy			0.0%
2,715,127	2,768,754	350,188	2,904,532	2,899,648		TOTAL		2,977,666	100.0%

PERSONNEL SCHEDULE

Library				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Adult Library - Sunday	-		0.05	0.05
Adult Librarian	-	5	3.30	3.30
Adult Library Supervisor	-	1	1.00	1.00
Assistant Library Director	1.00	1	1.00	-
Book Drop Off- Closed Days	-		0.03	0.03
Cataloger	1.00	0	-	(1.00)
Children's Librarian	2.91	4	2.90	(0.01)
Children's Librarian - Sunday	-		0.05	0.05
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	5.17	9	4.90	(0.27)
Circulation Attendant - Sunday	-		0.14	0.14
Circulation Supervisor	1.00	1	1.00	-
Library Director	1.00	1	1.00	-
Reference Librarian	3.31	0	-	(3.31)
Library Shelves	7.02		6.95	(0.07)
Library Shelves - Sunday	-		0.08	0.08
Office Assistant	0.50	1	0.70	0.20
Reference Supervisor	1.00	1	-	(1.00)
Security Guard 1	0.58	2	0.58	-
Tech Services Aide	0.40	1	0.50	0.10
Tech Services Assistant	0.80	0	-	(0.80)
Technical Services Librarian	-	2	1.40	1.40
TOTAL	26.69	30.00	26.58	(0.11)

POLICE DEPARTMENT

PURPOSE

The Wauwatosa Police Department exists to detect criminal acts, apprehend the offenders and to preserve the peace and safety of all citizens in accordance with all federal, state and local laws.

PROGRAMS/SERVICE LINES

The Police Department is staffed by 92 sworn officers and 24 full time/19 part time civilians that provide 24-hour service and protection to the citizens of Wauwatosa. In 2017, officers responded to 34,123 calls for service and the dispatch center dispatched an additional 6,925 Fire/EMS calls for service.

The department function is divided into ten program areas: Traffic Patrol and Crash Response; Crime Response; Quality of Life; Investigation; Special Response Team; Evidence / Property Management; Dispatch Center; Records / Front Desk / Warrants; Community Interaction; and School Resource Officers.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$16,070,740	\$16,816,339	\$ 745,599
Rev	\$ 4,458,819	\$ 5,058,474	\$ 599,654
Ley	\$11,611,921	\$11,757,865	\$ 145,944
FTE's	120.68	120.68	-

MAJOR CHANGES

- In coordination with Engineering and Facilities, restructure and secure PD parking lot.
- Reduction in overtime hours
- Increase penalties for parking scofflaws
- Complete transition to County digital radio system/deployment

TRAFFIC PATROL AND CRASH RESPONSE

This program encompasses enforcement of traffic laws 24/7 including speeding and other moving violations, as well as OWI/DWI. It includes response to vehicular accidents; parking enforcement, and traffic direction/control when necessary. In addition to the traditional patrol units, the department motorcycle unit---whose primary responsibility is traffic enforcement on City streets from March through November---is part of this program as is the specialized parking enforcement unit.

CRIME RESPONSE

Respond to citizen calls for service; this includes both property and violent crimes (theft, retail theft, burglary, vandalism, robbery, battery, domestic violence, sexual assault, homicide).

QUALITY OF LIFE

Conduct proactive patrols; handle verbal disputes, neighbor trouble, suspicious persons, vehicles, and circumstances, animal control, responding to noise complaints and disturbances of the peace, and general disorderliness.

INVESTIGATION

Conduct in-depth investigations of criminal events and individuals related to crime-solving, criminal charging, and court convictions. This includes detailed proactive and reactive investigative efforts toward major crimes, drugs and weapons enforcement within the City.

SPECIAL RESPONSE TEAM

Team of specially trained and equipped officers employed in certain critical incidents which require a response beyond the scope of normal or routine police incidents, including but not limited to search warrant execution, barricaded subjects, and other high risk incidents. All team members are department officers and detectives.

EVIDENCE / PROPERTY MANAGEMENT

This program's primary function is entering, processing, tracking, and management of property and evidence handled by the police department. It includes managing the evidence vault, the evidence lockers, and the electronic management system, as well as requests for and returns of evidence when needed for court. The program also handles the disposal and returns of property, evidence, and contraband.

DISPATCH CENTER

This program's primary function is the Field both emergency and non-emergency calls for service and dispatch police, fire, and emergency medical services locally. It provides for the operation, staffing, and training of the dispatch center and dispatch center personnel.

In addition, performs as the primary dispatch center for District 107 of the Mutual Aid Box Alarm System regionally (a fire/rescue function for area major event response) and the secondary dispatch center for the Suburban Mutual Aid Response Team (a law enforcement function for area major event response).

RECORDS / FRONT DESK / WARRANTS

This program provides maintenance/processing/checking of department-generated records of all police calls for service, citation issuance, and mandated state-federal reporting. It provides the primary point of contact/service to walk-in and phone customers and also handles criminal records procurement for investigations, support/processing/completion of Open Records requests, prisoner checks, and social media interface.

COMMUNITY INTERACTION

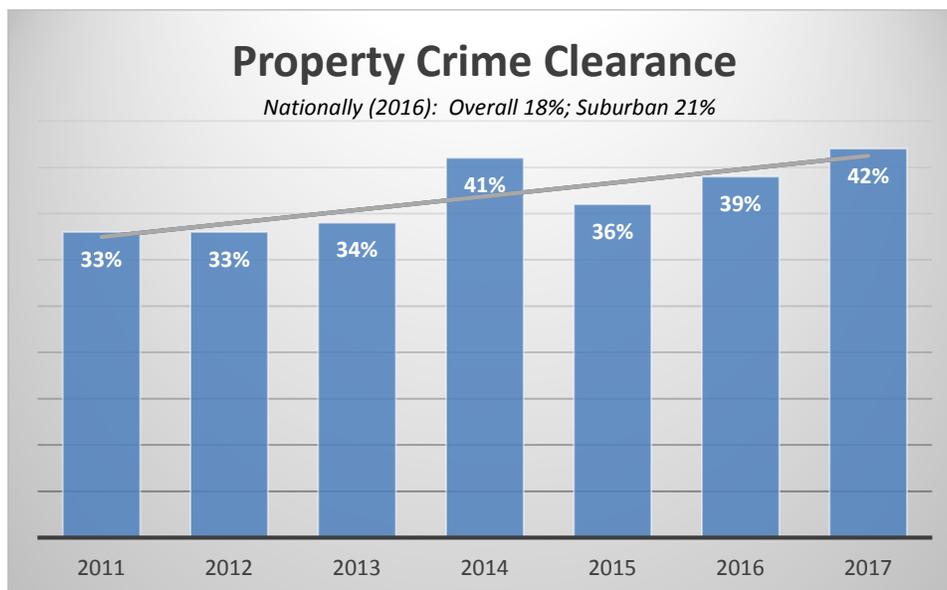
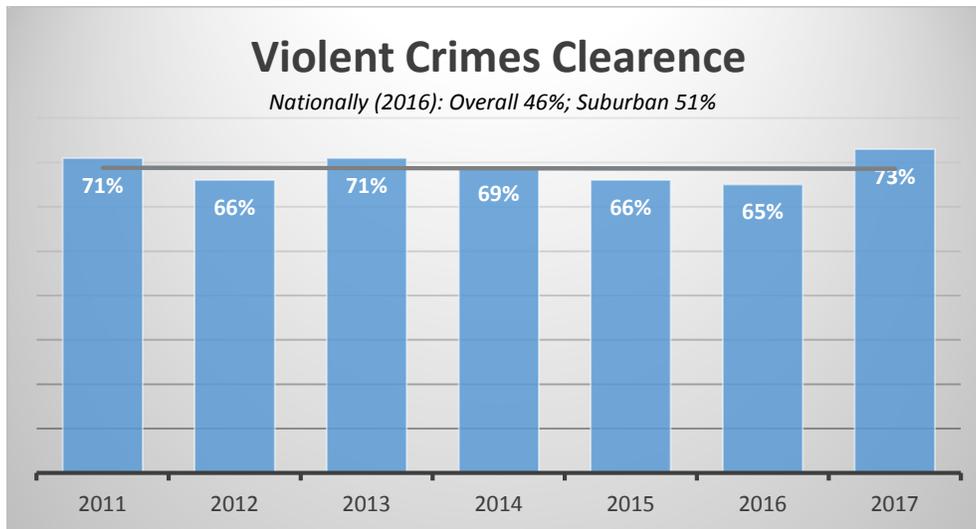
Representation of the police department among the community and at community functions; oversee special events, festivals, run/walks, parades, block watch, and others. Includes patrol officers' daily interaction with the community and department community engagement initiative. The department Police Reserves and Community Service Officer (CSO) program function within this program.

SCHOOL RESOURCE OFFICERS

Provides police presence, problem-solving, security and call-taking within the schools. Made up of four SROs, and partially funded by the Wauwatosa School District, it provides services primarily in the two high schools and two middle schools; secondarily in the grade schools. The program also plays an integral role in developing training for staff and implementing nationwide emergency response plans within the schools.

2018 ACHIEVEMENTS

- Crime Clearance rate continues to be strong...and well above state and national averages.



- Crime Analyst position created and Analyst hired, as recommended in CPSM study. The police department is highly appreciative of the Council's approval of this position in the 2018 budget.

The position was filled by a very talented Analyst who has already exceeded our expectations for a 'start up' position.

- Daily reports to patrol and investigative commanders identifying trends, hot spots, suspects which are used to direct patrol and investigative deployments.
 - Detailed activity reports, current and historical, for department administration.
 - Close work with investigative division on specific case follow-up, aiding in quick resolution of a number of cases (for example: Home invasion on N. 116th Street)
- Created 2nd Police K9 Unit (Handler and K9). Position has increased availability of departmental K9 officer and allows for greater shift-time coverage by K9 units.
 - 1st Project Lifesaver Certified Agency in metro Milwaukee. International program designed to quickly locate persons with health challenges who have a tendency to wander.
 - Investigative Task Forces.
 - NEW partnership with FBI Gang Task Force. In addition to regular duties, one officer is assigned to work with the Task Force.
 - HIDTA - The High Intensity Drug Trafficking Area program is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. One detective is assigned to work this task force.
 - USSS Financial Crimes Task Force. In addition to regular duties, one detective is assigned to work with the U.S. Secret Service on this fraud task force.
 - OWI Multi-jurisdictional Task Force. The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin.
 - Milwaukee County Digital 800 MHz Public Safety Radio Project: Replacement of those hand-held radios and those squad radios that will not function under the new digital protocol. All radios are currently deployed/installed in coordination with the digital switch-over. Full county switchover now slated for late 2018 or early 2019.
 - In coordination with Facilities Manager, completed Phase II of re-vamp/update of Front Desk / Records area. This high-traffic, high-use area has seen 20 years of intense use, re-alignment, and technology upgrades.
 - In coordination with Facilities Manager, planned and prepared for Phase I of employee lunch room re-model and upgrade. Funds for project include those from P-Card reimbursement program. Actual work on Phase 1 targeted for 3rd/4th quarter 2018.

2019 GOALS

- Initiate – formalize regional Crime Analyst working group and regional Public Information Officer working group to allow resource pooling, network building, and information sharing.
- Work with area agencies and the Police Executive Group to create/provide a supervision course for New Supervisors using current area supervisors/experiences as basis of curriculum.

- In coordination with Facilities Manager, Engineering Department, reconstruct and secure police department parking lot. Engineering has identified a grant funding source for green-related initiatives. As of this writing, committee-level consideration/approval of grant acceptance is pending. Securing the department parking area is a primary identified goal from the CPSM study. Furthermore, this project would allow for a re-vamp and upgrade of the public parking area, to include current-level handicap parking requirements
- Continue leadership role in OWI Multi-jurisdictional Task Force. The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout southeastern Wisconsin. This is one of several traffic-related enforcement grants in which the department participates.
- Continue to work with City and County groups, along with private entities, to develop an option for a sustainable, comprehensive law enforcement coverage plan for the regional medical complex and surrounding areas.

2018 BUDGETARY CHANGES

CAPITAL OUTLAY

BUDGET NEUTRAL

Expenditure Neutral: During BY2018 budget process, Finance Staff moved the police department's BY2018 Capital Outlay request and C-I-P #6406 (Rehabilitation of Police Complex Parking Lot) into CY2017. Funds were ultimately carried over to BY2018 for planning and execution. However, in 2nd quarter 2018 Engineering Staff identified potential grant funds available for inclusion of green infrastructure as part of project. Grant consideration/acceptance is currently before committee.

2019 BUDGETARY CHANGES

PARKING VIOLATION LATE PAYMENT PENALTIES

INCREASE \$90,000

Revenue Increase (deterrence-generated): approximately 40% of parking citations are not paid timely by violators. This adjustment will impact only the penalties attached to the initial violation fee for citations not paid within the initial 10-day grace period. Changes as follows:

Paid within 0-10 days	No Change	remains \$30
Paid within 11-27 days	increase \$ 5	to \$60
Paid within 28-57 days	increase \$15	to \$95
Paid 58 days or after	increase \$25	to \$125

Similar changes within Snow Emergency rates, as well.

REDUCTION IN OVERTIME HOURS

NO CHANGE TO BUDGET

Reduction in Overtime Hours: Holding the line at 2018 budget projected total. A full complement of sworn officers and dispatchers allows for coverage of authorized leave (vacations, etc.) more often from within the shift structure rather than by overtime scheduling. Additionally, it allows us to moderate from ‘worst-case/major event overtime’ projections because more straight-time manpower is regularly available within the day-to-day schedule. Due to an increase in wages, budgeting the same expenditure amount in 2019 results in a reduction in budgeted hours.

SPECIAL EVENT POLICE PLANNING-COORDINATION SERVICE FEE

INCREASE \$ 5,000

Revenue Increase: The police department is the city department most impacted by the actual occurrence of special events. While police staffing costs for those events needing police staff “on-the-ground” during the event are already being recovered, currently nothing is recovered for pre-event services, planning, or coordinating with event organizers. To that end, a two-tier fee structure is proposed.

Tier 1: events with fewer than 1,000 participants and/or less than 6 hours duration \$100

Tier 2: events with more than 1000 attendees and/or more than 6 hours duration \$500

ALARM REVENUE

INCREASE \$ 15,000

Revenue Increase: In implementing the Fee Structure change for False Alarms and Alarm System Registrations during BY2017, a conservative projection was made as to the resulting revenue increase. For BY2018, another conservative projection was made. The annual review of Alarm-related revenues, and anticipated alarm trends, allows for a projection of an additional \$15,000 in BY2019.

BACKGROUND CHECK FEE

INCREASE \$ 3,500

Revenue Increase: This fee, currently \$10, is charged to cover the costs related to running criminal histories for city license applicants. The State has increased the fee it charges the City for these from \$7 to \$10. This increase to \$15 will adequately cover the State fee and internal costs to process.

ASSEST-FORFEITURE EXPENDITURES

NO BUDGET IMPACT

Budget Neutral: The police department’s first K9, Addy, will be retiring in 2019 after eight years of service to the City and its citizens. 2018 saw the addition of the department’s second K9 (Koa). In 2019 a new handler and K9 partner will be selected and trained to replace Addy and maintain the departments two K9 Unit deployment.

In addition, several upgrades/additions to the department electronics forensic lab are being investigated. We anticipate executing them during 2019.

The training and new K9 partner, as well as the forensic lab updates, will be paid for from asset/forfeiture funds and are, therefore, budget neutral.

PERFORMANCE INDICATORS

	2013	2014	2015	2016	2017
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Emergency 911 Calls	4685	4589	4568	9,528 [^]	9,387 [^]
Calls For Service	31,161	35,945	36,716	37,711 [*]	34,123 [*]
Violent Crime Clearance Rate	71%	69%	66%	65%	73%
Property Crime Clearance Rate	34%	41%	36%	39%	42%
Stolen Property (Value)	\$2,408,87	\$2,241,26	\$2,684,82	\$2,547,78	\$3,353,83
Stolen Property Recovered (Value)	\$472,689	\$725,081	\$1,535,85	\$1,492,74	\$2,470,29
Adult Arrests	1698	1918	1788	1,936	1,548
Juvenile Arrests	429	422	316	365	406
Traffic Citations	9,234	9,652	9,449	9,437	7,299
Parking Citations	12,214	10,109	13,906	14,045	13,154
Response Time [†]	5:59	6:10	6:19	6:08	5:47

[^] Prior to 2016, the previous 9-1-1 call handling system did not track/count calls as accurately as the new system allows; this was true especially as it related to tracking/counting actual individual '9-1-1 calls received/answered' by dispatchers regarding multiple, separate calls received for the same incident.

^{*} In addition to Police call for service, Dispatchers also dispatched 6,925 Fire and EMS calls for service

[†] Prior to 2015, **Response Time** was calculated from all calls for service, including traffic stops. Because traffic stops are initiated by the officer, there is no actual 'response time' as the officer is already there. The calculations reflected above show a more accurate representation of Response Time to received calls for service as they do not include traffic stop "response time" in the tally.

DEPARTMENT GENERATED REVENUE

POLICE GENERATED REVENUE	2014	2015	2016	2017	2018*	2019*
Parking Violations	396,698	480,888	482,732	524,774	625,000	715,000
Municipal & Traffic Violations	525,354	495,417	515,038	413,066	550,000	550,000
Alarm Fees	69,941	51,439	83,850	122,345	90,000	105,000
Fingerprinting	4,112	3,689	4,498	4,155	5,000	5,000
Direct Sellers	2,390	1190	3,030	2,070	2,500	2,500
Total	998,495	1,032,613	1,089,148	1,066,410	1,272,500	1,377,500
*2018 & 2019 Budget Estimate						

BUDGET SUMMARY TABLE

Police Department Dept #211								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
8,819,735	8,992,930	9,029,527	9,600,229	9,470,229	5100	Wages	9,827,767	58.5%
4,089,092	4,331,678	4,589,572	4,619,758	4,619,758	5195	Fringe Benefits	4,954,240	29.5%
978,998	1,094,440	1,078,002	1,243,734	1,243,734	5500-5520	Internal Charges	1,409,815	8.4%
383,089	461,189	495,218	492,789	510,211	5200-5900	Operating Expenditures	492,459	2.9%
17,638	12,186	2,687	5	27,235	5950-5970	Capital Outlay	20,457	0.1%
21,461	26,860	26,265	26,150	26,150	5980-010	Community Support	26,150	0.2%
22,405	-	697	-	-	5980-020	Expend from Donations	-	0.0%
390	390	-	-	-	5980-030	Ground Care-Police	-	0.0%
5,000	-	-	-	-	5980-038	Incident Based Reporting	-	0.0%
-	-	3,157	5,604	5,604	5980-039	HIDTA Grant Expenditures	5,604	0.0%
10,000	-	-	-	-	5980-047	Justice Assistance Grant	-	0.0%
1,665	3,623	3,815	3,600	3,600	5980-055	Bullet Proof Vest Partner	3,600	0.0%
5,075	37,485	56,435	50,000	50,000	5980-060	Asset Forfeitures-Justice Funds	20,000	0.1%
39,619	8,110	-	-	-	5980-080	Mobile Computers	-	0.0%
9,029	4,176	14,998	5,000	5,000	5980-150	Asset Forfeitures-State	10,000	0.1%
-	8,195	-	15,000	15,000	5980-155	Asset Forfeitures-Treasury Funds	20,000	0.1%
20,229	18,201	18,617	10,245	10,245	5980-180	Harley Unit	11,245	0.1%
978	2,753	3,886	2,100	2,100	5980-185	K-9 Unit	3,000	0.0%
-	7,489	-	-	-	5980-900	One-Time Levy Reduction A	14,640	0.0%
-	-	6,182	(16,836)	(16,836)	5990-000	Reimbursemt Other Depts/Funds	(16,000)	-0.1%
14,424,403	15,009,705	15,329,058	16,057,378	15,972,030		TOTAL	16,802,977	99.9%

Dept #211

Revenues

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
5,496	-	4,071	14,000	14,000	231-4210-010	Safety Belt Enforcement	14,000	0.1%
2,550	3,943	3,815	3,600	3,600	231-4210-030	Bullet Proof Vest Partnership	3,600	0.0%
2,346	3,857	-	-	-	231-4210-035	Safe Routes to School Grant	-	0.0%
-	-	-	5,604	5,604	231-4210-039	HIDTA Grant Revenue	5,604	0.0%
-	9,064	-	-	-	231-4210-050	Justice Assistance Grant	-	0.0%
-	16,019	2,012	17,000	17,000	231-4210-060	Speed & Aggressive Driving	17,000	0.1%
29,232	18,633	16,392	17,000	17,000	231-4210-070	Alcohol Enforcement	17,000	0.1%
54,440	54,282	55,003	54,440	55,305	241-4400	Transportation-Hwy Maint	55,305	0.3%
771,165	643,068	753,385	809,398	853,164	241-4410	Transportation-Local Streets	853,164	5.1%
2,685	10,537	-	20,000	-	241-4410-010	Zoo Interchange Mitigation	-	0.0%
1,190	3,030	2,070	2,500	2,500	311-4320	Direct Sellers	2,500	0.0%
1,990	2,200	2,290	1,700	1,700	321-4210	Permit-Special Event App Fee	7,000	0.0%
34,141	27,342	23,147	30,000	30,000	321-4220	Special Events	30,000	0.2%
480,888	482,733	524,774	625,000	625,000	411-4200	Parking Violations	715,000	4.3%
51,439	83,850	122,345	90,000	90,000	411-4300	Alarm Fees	105,000	0.6%
3,690	4,499	4,155	5,000	5,000	411-4900	Other Penalties and Fees	5,000	0.0%
96,923	103,222	82,465	96,000	96,000	521-4100	Police Officers Fees	96,000	0.6%
16,463	48	4,545	50,000	50,000	521-4120	Asset Forfeitures - Justice	20,000	0.1%
18,059	8,226	44,868	5,000	5,000	521-4120-010	Asset Forfeitures - State	10,000	0.1%
-	54,461	5,685	15,000	15,000	521-4120-020	Asset Forfeitures - Treasury	20,000	0.1%
2,378	2,694	-	5,000	5,000	521-4125	Police Reim-Special Event	5,000	0.0%
105,465	107,841	111,088	114,199	114,199	521-4130	Mayfair Mall Reimburse	117,609	0.7%
235,187	242,674	249,989	256,948	256,948	521-4135	School Resource Officer	264,619	1.6%
5,026	3,359	205	-	5,000	521-4140	Police OT Reimbursement	5,000	0.0%
13,959	13,600	12,960	14,000	14,000	521-4155	Police DOJ Training	14,000	0.1%
7,460	7,733	7,835	7,000	7,000	521-4160	Background Ck Reim.	10,500	0.1%
1,799	2,862	1,199	-	-	521-4500	Sale of Unclaimed Property	-	0.0%
407	101	-	-	-	521-4510	Court Ordered Restitution	-	0.0%
25,318	9,736	11,049	10,000	10,000	521-4900	Other Public Safety	10,000	0.1%
22,420	130	395	-	-	841-4110	Contributions-Police Dept	350	0.0%
578	269	500	-	350	841-4110-020	Contributions-Police K-9	350	0.0%
				325	841-4110-025	Contributions-Community Suppo	-	0.0%
2,002,055	2,251,116	2,069,825	2,155,636	2,407,250		Unallocated Revenues ¹	2,619,790	15.6%
10,396,653	10,805,576	11,179,991	11,600,353	11,233,085		Tax Levy	11,746,586	69.9%
14,424,403	15,009,705	15,329,058	16,057,378	15,972,030		TOTAL	16,802,977	100.0%

¹ Unallocated revenues in 2014 and 2015 restated from prior versions of the document due to a formula error

Police Reserves Dept #212								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
13,184	10,942	12,222	13,362	13,362	5200-5900	Operating Expenditures	13,362	100.0%
13,184	10,942	12,222	13,362	13,362		TOTAL	13,362	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
1,860	1,641	1,650	1,794	2,014		Unallocated Revenues	2,083	15.6%
11,324	9,301	10,572	11,568	11,348		Tax Levy	11,279	84.4%
13,184	10,942	12,222	13,362	13,362		TOTAL	13,362	100.0%

PERSONNEL SCHEDULE

PERSONNEL

Sworn Personnel	2012	2013	2014	2015	2016	2017	2018
Chief of Police	1	1	1	1	1	1	1
Police Captains	2	2	2	2	2	2	2
Police Lieutenants	6	6	6	6	6	6	6
Police Sergeants	10	10	10	10	10	10	10
Detective Technician	1	1	1	1	1	1	1
Detectives	15	15	15	14	14	14	14
Patrol Specialist II	2	1	1	1	1	1	1
Patrol Specialist	5	5	5	5	5	5	5
Community Support Officer	1	1	1	1	1	1	1
School Resource Officer	4	4	4	4	4	4	4
Patrol Officer	47	47	47	47	47	47	47
Total	94	93	93	92	92	92	92

Civilian Personnel	2012	2013	2014	2015	2016	2017	2018
Admn Support Spec. (Secretary II)	2	2	2	2	2	2	2
Municipal Clerk III	0	0	0	0	0	0	0
Admn Support Spec (Municipal Clerk II)	2	2	2	2	3	3	3

Office Assistant (Municipal Clerk I)	10	9	9	9	8	8	8.14
Dispatcher Center Suprv	0	0	0	1	1	1	1
Dispatcher	10.84	10.84	10.70	9.70	9.70	9.70	9.70
Parking Specialist	1	1	1	1	1.5	2.0	2.0
Crime Analyst	0	0	0	0	0	0	1
Community Service Officer	1.67	1.67	1.44	1.44	1.44	1.44	1.44
Equipment Officer			.4	.4	.4	.4	.4
Total	27.54	27.51	26.65	26.65	27.15	27.15	28.68
Total – Sworn and Non-Sworn	121.51	119.51	119.54	118.54	119.04	119.54	120.68

Police				
Position Description	2018 FTE	Base Positions	2019 FTE	2018-19 Change
Accident Investigator	5.00	5	5.00	-
Administrative Support Special	5.14	6	5.14	-
Chief of Police	1.00	1	1.00	-
Crime Analyst	1.00	1	1.00	-
Community Support Patrol Spec	1.00	1	1.00	-
CSO-Support Positions Temp	1.44	10	1.44	-
Detective	14.00	14	14.00	-
Detective Technician	1.00	1	1.00	-
Dispatcher	9.70	14	9.70	-
Dispatch Supervisor	1.00	1	1.00	-
Equipment Officer	0.40	1	0.40	-
Office Assistant	8.00	8	8.00	-
Parking Specialist	2.00	4	2.00	-
Police Captain	2.00	2	2.00	-
Police Lieutenant	6.00	6	6.00	-
Police Officer	48.00	48	48.00	-
Police Sergeant	10.00	10	10.00	-
School Resource Officer	4.00	4	4.00	-
TOTAL	120.68	137.00	120.68	-

POLICE COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Department employees, and respond to the equipment maintenance needs of the Police Station.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$271,540	\$295,210	\$ 23,670
Rev	\$ 36,453	\$ 46,027	\$ 9,574
Lew	\$235,087	\$249,183	\$ 14,096
FTE's			-

MAJOR CHANGES

- Building Repairs and Improvements increased while utilities decreased
- \$15,000 added to Improvements for Phase 2 exterior caulking

2018 ACHIEVEMENTS

- Completed Building Rx Retro Commissioning study to identify energy savings initiatives
- Applied for Federal granting to install solar power in 2019- Pending acceptance
- Interior lighting upgraded to LEDs
- Through July 2018, have reduced natural gas use by 6% and electrical use by 20% compared to the same period in 2017
- Updating of breakroom planned
- All thermostats were repaired or replaced and calibrated
- Building Management system was upgraded to allow remote monitoring
- Air handler unit received new bearings and major PM work

2019 BUDGET

While the overall Police Complex budget has remained very similar to 2018, Building repairs and Improvement funds were increased while utilities have been substantially decreased. These funds will be use to implement such projects as upgrading the break room and converting the pneumatic controls to digital. Exterior improvements will continue with projects such as caulking the remaining half of the building and painting of the overhead doors, emergency exit doors and bollards.

BUDGET SUMMARY TABLE

Police Station Dept #213								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
48,829	35,170	36,424	49,416	49,416	5100	Wages	54,699	18.5%
29,888	16,671	16,532	20,610	20,610	5195	Fringe Benefits	26,272	8.9%
-	-	2,199	1,776	1,776	5500-5524	Internal Charges	1,574	0.5%
177,805	168,556	178,832	199,738	194,238	5200-5900	Operating Expenditures	212,665	72.0%
6,827	9,585	8,773	-	-		Capital Outlay	-	0.0%
263,349	229,982	242,760	271,540	266,040		TOTAL	295,210	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
37,154	34,492	32,779	36,453	40,097		Unallocated Revenues	46,027	15.6%
226,195	195,490	209,981	235,087	225,943		Tax Levy	249,183	84.4%
263,349	229,982	242,760	271,540	266,040		TOTAL	295,210	100.0%

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

FIRE DEPARTMENT

PURPOSE

The Wauwatosa Fire Department is dedicated to protecting lives and property through excellence in fire protection, emergency medical services, rescue, education, and disaster management, treating customers with compassion and respect.

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including but not limited to: fire suppression (*vehicle accidents, vehicle extrication, vehicles fires, structure fires, natural gas line leaks, carbon monoxide leaks, odors, alarms sounding in commercial/residential buildings*) and specialized rescue (*swift water and rope rescue*). The department has an ISO Class 1 rating (Scale of 1-10), which is a reflection of the high quality of fire protection provided.

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service at the Paramedic level. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to respond quickly and efficiently to all types of emergencies through-out the city and county providing the highest level of care. Paramedics are assigned to paramedic ambulances and additional paramedics are assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

A Heart Safe Tosa initiative was started in summer of 2016. This program aims to increase the survival rate of those who suffer sudden cardiac arrest. This will be accomplished through education, CPR training, AED placement, and the use of the PulsePoint smartphone app.

COMMUNITY RISK REDUCTION

The Bureau of Community Risk Reduction is charged with the overall responsibility of creating a safe community for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$271,540	\$295,210	\$ 23,670
Rev	\$ 36,453	\$ 46,027	\$ 9,574
Levy	\$235,087	\$249,183	\$ 14,096
FTE's			-

MAJOR CHANGES

- Lift-assist fee for licensed nursing homes
- Fire gear replacement

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1st and 3rd grade students, child safety seat installations, and Tosa's Night Out. They also provide presentations for community groups and local businesses to spread the fire safety message.

DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for City-wide disaster preparedness. This includes oversight of the Emergency Operations Center, development of community resiliency plans, and assisting community partners with general emergency management operations.

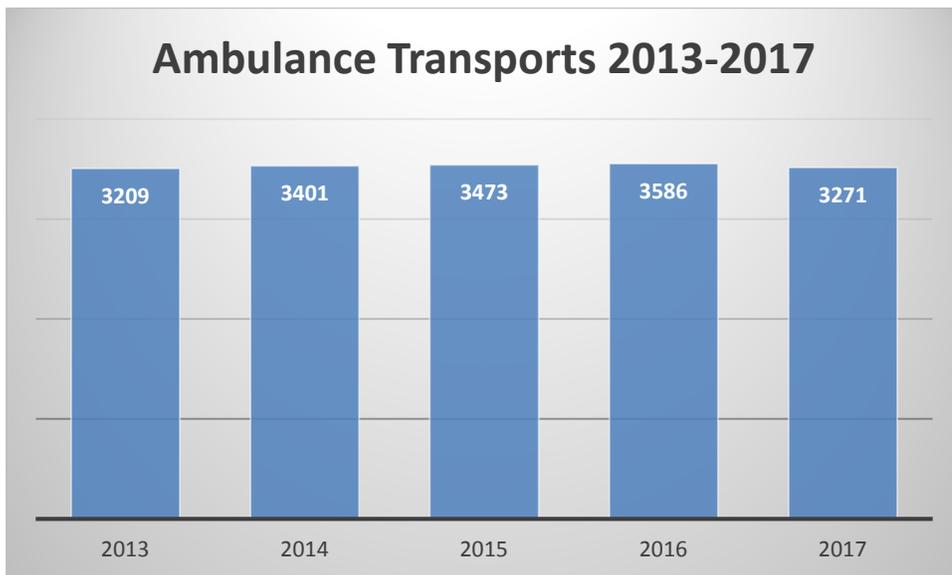
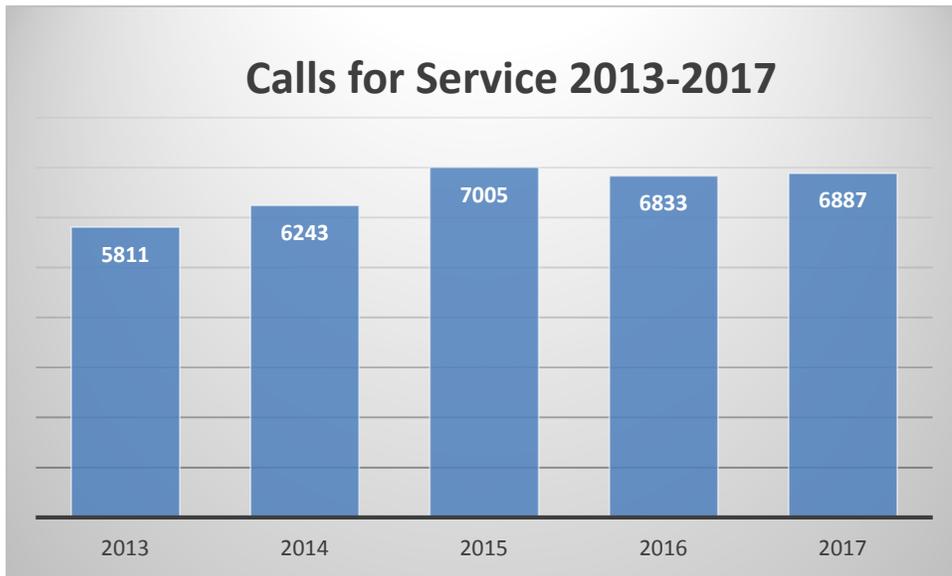
2018 ACHIEVEMENTS

- Achieved Insurance Service Office (ISO) Class 1 Rating
- Received the American Heart Association Mission Lifeline Gold Award for our HeartSafe Tosa program
- Completed 8th Joint Fire Training Academy (Wauwatosa, North Shore, West Allis, & Oak Creek Fire Departments)
- Succession planning allowed for the promotion of a Fire Chief, Assistant Chief, & Deputy Chief
- Implemented a 40 hour Fire Training position due to collaboration with Local 1923
- Trained all DPW & Police employees on "Stop the Bleed" program
- Awarded \$112,000 in Assistance to Firefighters Grant funds

2019 GOALS

- Implement Emergency Medical Dispatching system
- Revitalize our officer development and succession planning programs
- Prepare for reaccreditation which will occur spring 2020
- Improve citywide emergency preparedness but developing a virtual EOC process and focusing on the concepts of reunification and recovery centers
- Expand Joint Fire Training Academy to include additional fire departments
- Research feasibility of Alternative Response Vehicle (*dependent of daily staffing levels)
- Research feasibility of implementing an intern/cadet program

PERFORMANCE INDICATORS 2013-2017



2018 BUDGETARY CHANGES

AFG GRANT MATCHING FUNDS

\$12,392

WFD was notified that we were selected to receive a total of \$123,928 in federal funds as part of the Assistance to Firefighters Grant (AFG) program. This funding will be used to purchase three automatic chest compression devices and to update our stations 52 & 53 vehicle exhaust capture systems. This

grant requires a local match of 10% which is \$12,392. This matching amount will be taken from a carry-over account that was intended to purchase the chest compression devices in 2018. The remaining funds will be used to offset overtime costs outlined below.

OVERTIME BUDGET – EXPENSE INCREASE **\$105,000**

We are requesting an additional \$105,000 for overtime as part of the 2018 re-estimate. Due to vacancies, FMLA leaves, and worker compensation injuries we have utilized overtime at a faster pace than expected. In an attempt to minimize anticipated overtime usage, we hired eight new members in spring of 2018. For various reasons, only five members graduated the Joint Fire Training Academy.

2019 BUDGETARY CHANGES

AMBULANCE REVENUE INCREASE **\$50,000**

Increase in ambulance revenue from \$1,650,000 to \$1,700,000 based on estimates from our third party billing vendor.

LIFT ASSIST FEE – REVENUE INCREASE **\$0**

Implement a lift assist fee to be charged when responding to a senior living facility and providing assist services only. This will be a \$250 per event fee that will be charged directly to the facility. No revenue is budgeted for 2019 due to uncertainty and the fact that it is intended as a deterrent. Revenue will be budgeted in 2020 depending on the experience in 2019

MILWAUKEE COUNTY RADIO SUBSCRIBER FEES – EXPENSE INCREASE **- \$3,780**

As part of the 800Mhz radio system, we are required to pay annual subscriber fees starting in 2017. These charges are based on a graduated fee schedule that will increase over the next five years. In 2018 we are paying operating costs of \$12.00 per radio per month plus \$2.00 per radio to create a reserve fund. Our Electronic Communication account has been adjusted accordingly.

Year	Operating Fees	Reserve Fund Fees	Total Fees
2017	\$11,340	0	\$11,340
2018	\$15,120	\$2,520	\$17,640
2019	\$17,640	\$3,780	\$21,420

TURNOUT GEAR REPLACEMENT **\$51,100**

Approximately 30% of the Department's protective fire gear is at its 10-year life and should be replaced. This gear not only protects fire fighters from fire but also from carcinogens. \$51,100 is budgeted so that by the end of 2020 all of this gear will be replaced.

BUDGET SUMMARY TABLE

Fire Department Dept #221									
Expenditures									
2015	2016	2017	2018					2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total	
8,262,895	8,634,097	8,801,740	8,872,849	9,199,491	5100	Wages	9,057,548	64.3%	
3,646,286	3,837,834	3,877,749	3,960,395	3,960,395	5195	Fringe Benefits	3,981,451	28.3%	
221,520	268,711	298,524	357,553	357,553	5500-5520	Internal Charges	336,690	2.4%	
575,279	598,631	566,510	617,972	665,310	5200-5900	Operating Expenditures	683,330	4.9%	
1,552	-	-	-	18,753	5950-5970	Capital Outlay	1	0.0%	
7,554	3,929	13,116	-	-	5980-015	Expend from Donations	-	0.0%	
946	8,865	5,014	-	-	5980-050	EMT Grant	-	0.0%	
9,263	1,300	-	-	-	5980-120	DOT Mitigation Grant	-	0.0%	
-	-	-	95,000	76,247	5980-900	One-Time Levy Reduction S	20,000	0.1%	
12,725,295	13,353,367	13,562,653	13,903,769	14,277,749		TOTAL	14,079,020	100.0%	
Revenues									
2015	2016	2017	2018					2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total	
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%	
173,380	191,321	207,548	190,000	190,000	221-4200	Fire Insurance Tax	200,000	1.4%	
-	-	-	-	113,000	231-4215	FEMA-Firefighters Grant	-	0.0%	
-	8,673	-	-	-	241-4410	DOT Mitigation - Fire	-	0.0%	
946	8,955	5,014	10,000	10,000	241-4435	EMT Grant	10,000	0.1%	
5,000	-	-	-	-	241-4900	Other Grants	-	0.0%	
30,119	40,243	35,474	35,000	35,000	321-4400	Fire Alarm System	35,000	0.2%	
-	-	110	200	200	321-4420	Fireworks	350	0.0%	
122,135	124,524	128,639	122,850	125,000	321-4430	Fire Inspection Fees	125,000	0.9%	
-	3,095	9,168	-	-	521-4165	Medical Support-Milw SWAT	-	0.0%	
25,477	27,437	17,455	22,500	22,500	521-4200	Fire Department Fees	20,000	0.1%	
7,350	578	-	-	-	521-4220	Fire Inspection-Undergrd TK	-	0.0%	
1,479,393	1,489,397	1,433,113	1,650,000	1,650,000	521-4300-100	Ambulance Fees	1,700,000	12.1%	
72,612	60,544	80,892	117,157	117,157	721-4200	County - Paramedics	97,850	0.7%	
1,335,043	1,327,754	1,362,785	1,335,043	1,335,043	721-4220	County-Fire Protection SVC	1,392,143	9.9%	
-	15,000	30,850	31,364	31,364	821-4121	Cell Tower Revenue	32,304	0.2%	
645	15,305	560	-	175	841-4140	Contributions-Fire Dept.	500	0.0%	
1,795,337	2,002,703	1,831,314	1,866,523	2,151,894		Unallocated Revenues	2,195,091	15.6%	
7,644,858	8,004,838	8,386,731	8,490,132	8,463,416		Tax Levy	8,237,782	58.5%	
12,725,295	13,353,367	13,562,653	13,903,769	14,277,749		TOTAL	14,079,020	100.0%	

¹ Unallocated revenues in 2014 restated from prior versions of the document due to a formula error

PERSONNEL SCHEDULE

Fire				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Administrative Support Special	1.00	1	1.00	-
Assistant Chief	2.00	2	2.00	-
Battalion Chief	2.00	2	2.00	-
Code Specialist	2.57	2	2.57	-
Deputy Chief	3.00	3	3.00	-
Fire Captain	6.00	6	6.00	-
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Mechanic	1.00	1	1.00	-
Firefighter	57.00	57	57.00	-
Motor Pump Operator	15.00	15	15.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	103.57	103.00	103.57	-

FIRE EQUIPMENT RESERVE

PURPOSE

This budget provides for the acquisition and replacement of fire department vehicles and apparatus.

PROGRAMS/SERVICE LINES

Apparatus purchase and refurbishment. This fund is established to provide for vehicle and apparatus acquisition/replacement separate from the department capital budget.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 141,000	\$ 191,000	\$ 50,000
Rev	\$ 55,629	\$ 64,779	\$ 9,150
Lewy	\$ 83,049	\$ 126,221	\$ 43,172
FTE's	-	-	-

2018 ACHIEVEMENTS

- Anticipated delivery of one ambulance
- Delivery of one staff vehicle; anticipated delivery of 2nd staff vehicle fall 2018

2019 GOALS

- Replacement of Fire Station 53 generator
- Replacement of one ambulance cot
- Replacement of one utility vehicle
- Replacement/repair of Fire Station 52 HVAC system
- Addition of one staff vehicle for new fire training position

2019 BUDGETARY CHANGES

- A permanent \$50,000 budget amount is included in capital outlay bringing the total to \$171,000. The City plans to increase this appropriation each year through 2040 in anticipation of the expiration of the Milwaukee County Fire Contract with the goal of having a budget appropriation of \$2,500,000 in the budget by 2040. This amount will be used to cash-finance fire equipment that would have otherwise been purchased in the capital budget with borrowed funds. In 2019, the following funds will be used:
 - St 53 Generator- Project 6609 - \$45,000
 - Ambulance cot Project 6619- \$20,000
 - Staff auto – Project 6689 - \$40,000
 - Utility vehicle – Project 6699 - \$30,000
 - St 52 HVAC – Project 6613 -\$36,000

BUDGET SUMMARY TABLE

Fire Equipment Reserve Dept #223								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
29,746	37,723	89,081	121,000	121,000	5950-5970	Capital Outlay	171,000	89.5%
4,446	27,564	16,028	20,000	20,000	5980-010	Training Tower Maint.	20,000	10.5%
34,192	65,287	105,109	141,000	141,000		TOTAL	191,000	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
15,000	15,000	15,000	15,000	15,000	521-4240	User Fee-Training Tower	15,000	7.9%
4,350	23,635	18,853	21,700	21,700	841-4500	Sale of Fire Equipment	20,000	10.5%
4,824	9,792	14,192	18,929	21,251		Unallocated Revenues	29,779	15.6%
10,018	16,860	57,064	85,371	83,049		Tax Levy	126,221	66.1%
-	-	-	-	-		Reserve for Future Equip	-	0.0%
34,192	65,287	105,109	141,000	141,000		TOTAL	191,000	100.0%

PUBLIC WORKS

PURPOSE

TRAFFIC (01-242)

The Traffic budget exists to install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the City as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the City as public safety measures dictate.

PUBLIC WORKS OPERATIONS (01-322)

The Public Works Operations Management Budget provides for the administrative, supervisory, and the clerical personnel to direct and support the work of the Operations Division.

ROADWAY MAINTENANCE (01-331)

The Roadway Maintenance budget provides for the clearing, maintenance and pavement repairs of the approximately 200 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses winter roadway maintenance, which includes anti-icing and pre-wetting operations.

ELECTRICAL SERVICES (01-335)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock professional repairs to Fire, Police, Water, and other City departments.

PUBLIC WORKS FACILITIES- OUTSIDE (01-351) ELIMINATED GOING FORWARD

The Public Works Facilities--Outside Budget has been eliminated as part of the 2019 budget. Funds were dispersed into various operations funds as appropriate in order to complete the transition away from watchperson staffing.

SOLID WASTE MANAGEMENT (01-361)

The Solid Waste Management Budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

FORESTRY (01-561)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way; and complete landscape maintenance services of City properties, rights-of-way, parks, and green spaces.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 7,855,735	\$ 8,046,069	\$ 190,334
Rev	\$ 2,855,107	\$ 3,076,833	\$ 221,727
Levy	\$ 5,000,628	\$ 4,969,236	\$ (31,392)
FTE's	66.05	66.07	0.02

MAJOR CHANGES

- Finalized the planned reorganization of Operations and Parks staff.
- Increased usage of special collections and drop-off center
- Increased electricity budget due to installation of new amenities in 2018
- Decrease in revenue for sale of recyclables

PROGRAMS/SERVICE LINES

TRAFFIC CONTROL (01-242)

- Traffic Signals
- 24/7 repair service for knock downs or other traffic signal emergency situations
- Signing
- Pavement Marking
- Radar and Rapid Flashing Beacon signs
- Diagnostic inspections and maintenance of all signalized intersections and flashers

PUBLIC WORKS OPERATIONS (01-322)

- Safety Training – meet annual requirements, reduce injuries
- Supervision and monitoring of the 8 divisions within operations
- Development of business and site plans
- Budget development and financial oversight of Operation's budgets

ROADWAY MAINTENANCE (01-322)

- Winter roadway maintenance
- Pavement and roadway repairs
- Maintenance of City owned parking lots / Bridges (including guard rails)/ walks

ELECTRICAL SERVICES (01-335)

- 100% of lighting outages replaced/repared within 3 days and 24/7 repair service for knock downs or other electrical emergency situations.
- Proactive maintenance of 250 street lighting circuits to limit the number of outages
- Quality electrical maintenance repairs to other City departments
- Continued diagnostic inspections and maintenance of all signalized intersections and flashers
- Maintenance of 51 primary/secondary powered street lighting distribution cabinets

PUBLIC WORKS FACILITIES OUTSIDE (01-351)

- Provide 7 days a week facility monitoring and security.
- Monitor contracted yard waste processing in Public Works Yard

SOLID WASTE MANAGEMENT (01-361)

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

FORESTRY (01-561)

- Tree Maintenance: Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The EAB treatment program was initiated in 2014 to retard the spread of the insect and retain tree canopy.

- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Landscaping: Includes complete landscape maintenance of City properties, parks, and green spaces including mowing, flower/shrub planting, weed control, mulching, grading, etc.
- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: Flag maintenance, river cleanup, and assistance to other City departments with tree issues and snow removal.

2018 ACHIEVEMENTS

TRAFFIC CONTROL

- Planning and installation of Rapid Flashing solar powered beacons at 4 crosswalks: 70th & Milwaukee Ave., Gridley & Glenview Ave., Portland Ave. & Glenview Ave., and Avon Ct. & Glenview Ave.
- Continued restrictive/permissive “Parking Sign” replacement phase in order to comply with MUTCD requirements
- Continued updating of WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers associated with Village project.
- Continue policing WE Energies for removal or reimbursement of discontinued traffic control meters/services
- Burleigh corridor interconnected with Hwy. 45 and adaptive cameras
- Replacement of traffic signal control cabinet at 68th & state St.
- New traffic signals and control cabinet at 75th & State St.
- Implementation of new traffic signal control software and database
- Revised traffic signal timings on North Ave. and Swan Blvd. corridors
- Hiring of new Sign Technician and training thereof
- Installation of Neighborhood Association signs in four neighborhoods

PUBLIC WORKS OPERATIONS

- Re-established DPW safety committee with representation from each department.
- Increased P-Card usage for purchases making DPW the largest user in the City.
- Develop action plans for DPW re-organization and the integration of business operations for all DPW departments.

ROADWAY MAINTENANCE

- Operations continued to train employees and refine the winter roadway maintenance program utilizing the entire fleet of anti-icing and pre-wet salt trucks during the winter of 2017-2018. All front line units are fitted with brine tanks and units to apply the salt brine on the salt before it hits the pavement. In addition, as part of our anti-icing program, employing the larger tank (1800 gallons) along with our two other units has allowed us to expand the area we treat. With the second 5,000 gallon storage tank we increased our brine storage capacity and were able to sell brine to other entities.

- Operations along with the Fleet Maintenance Department wrote a new specification for snow removal trucks and has received new units. The new units are equipped with V-box salters, pre-wet brine saddle tanks and right hand wing plows to increase snow removal efficiencies by plowing two lanes of traffic with one salter/plow unit.
- These new plow units along with the pre-wetting program, anti-icing program, coupled with the monitoring of weather forecasting and storm pre and post storm planning give DPW employees the tools they need to make informed decisions about how to best treat Wauwatosa's streets during the winter months. The results of the program for this past winter indicate that the multi-tiered program, coupled with employee training, has resulted in improved efficiencies.
- Operations suspended the pavement program in 2018. This program is designed to achieve an annual levy reduction of \$80,000, however, due to staffing levels we suspended the program for one year and salary savings will be used to replace the levy reduction fund.
- The Departmental goal for 2018 was to continue to maximize the efficiencies and reduction in salt usage as part of the winter roadway maintenance program. Ongoing training of personnel, calibration of equipment, and stressing the "Sensible Salting" initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage drop even further.
- The management team along with staff in Operations has been successful in achieving efficiencies and increasing productivity by utilizing new technology and procedures.

ELECTRICAL SERVICES

- 1542 LED street lights installed or 26% of our overall system
- Continued efforts to incorporate new traffic signal system as-built plans into GIS mapping and maintenance program. This includes Village area, 15-09 projects, Hart Park and Rotary Stage utilities, and 2018 construction projects.
- New lighting along Underwood Pkwy. including future Fiber Optic cable run
- New secondary powered street light control cabinet "Substation KK"
- Update WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers. Police WE Energies for removal or reimbursement of discontinued street lighting meters/services in Village.
- Installation of LED lights on Center St from 65th St. to 76th St. and the neighborhood North of Center St.
- Pre-qualify two outside lighting contractors to help Electrical Maintenance with knockdown replacements along with some other electrical items
- Installation of three new LED floodlights to illuminate Webster Park
- Installation of LED lights in the Fleet Inventory and Work Areas utilizing internal grant funds.
- Installation of new lighting within the comfort station near the softball field at Hart Park.

SOLID WASTE MANAGEMENT

- Operations incorporated the use of GIS for leaf collection which features a live update mapping of the collection area and projected collection areas and dates.
- Begin implementation of using the GIS system for collections with features similar to leaf collection.
- The Department worked successfully with the vendor for composting of yard waste and leaf material and we are currently exploring options for those services going forward.
- Explored options for the demolition and rebuilding of transfer station and possible revenues that could be achieved by a new transfer station.
- Successfully continued the extended hours at the Drop-off Center. The Drop-off Center is estimated to exceed revenue projections with sale of passes and yard waste permits and e-waste initiatives by \$5,000.

- Established an annual fee for homes that have a second refuse cart.

FORESTRY

Tree Maintenance:

- Currently 1,600 trees have been pruned in the sectional pruning program towards our goal of 2,500 trees. This equates to a 10-year pruning cycle.
- 526 3 to 4 year old trees were structurally pruned as of July 30th.
- Responded to 225 maintenance requests as of July 30th.

Planting:

- Crews replanted 401 City street trees.

Miscellaneous Assignments:

- Provided Election Custodians for City Clerk.
- Assisted Streets with snow removal.
- Performed winter maintenance on City sidewalks and facilities.
- Cleared log jam from Harwood pedestrian bridge.

Removal:

- 249 trees have been removed through July 30th.

Emerald Ash Borer Treatment Program:

- Identified 1,197 ash trees to be treated, 1,197 ash trees treated as of July 30th.

Landscape Services:

- Installed and maintained annual flowers at City properties.
- Completed landscape improvement projects at city hall, Webster Park, Millennium garden, Milwaukee and Harwood greenspace, and two Welcome to Wauwatosa signs.

Administration:

- Utilized an existing FTE position within the forestry department to lead landscape services in the Spring, Summer, and Fall to improve landscape quality.
- Successfully incorporated the landscape services of Hart Park into the department while continuing to improve services to the rest of the City.
- Began working with GIS manager to create database for forestry and landscape asset management.
- Modified the ash tree injection cycle from 2 to 3 years freeing up budget and labor for landscape services.

2019 GOALS

TRAFFIC CONTROL

- Train new Sign Technician on sign making and other duties
- Continue to incorporate new signal timing plans into Siemens Tactics software database and create PDF electronic copies of same while also moving these files to a newer version of this software - Tactics 3.57
- Continue working with WE Energies to remove flashing STOP sign electrical services and charges from our energy invoices
- Update all Parking signs as part of last phase to comply with FHA/MUTCD retro-reflectivity requirements
- Work with GIS manager to incorporate sign data into system

- Possible Pedestrian crossing warning lights at 74th & State St. connected to rail warning system

PUBLIC WORKS OPERATIONS

- Determine feasibility of having the Forestry department completing landscaping plans for City projects for levy reduction purposes.
- Develop action plans for cross training employees over the entire Operations department after final implementation of the DPW reorganization. We will strive to continue our success in safety, productivity and morale improvements.
- Develop and implement business plans for Public Works.
- Finalize the renovation and remodel of the administration section of the Public Works building that is far past its useful life. The building's renovation will be a critical piece of a successful transition to a more efficient workforce.

ROADWAY MAINTENANCE

- Continue to expand and improve efficiencies in the pavement program to replace deteriorated concrete street slabs and road repairs to achieve levy reductions
- Train additional employees in roadway maintenance and develop cross training program to expand the skills of the entire DPW workforce.
- Enhance our goal to continue to maximize the efficiencies and reduction in salt usage as part of the winter roadway maintenance program. Purchasing new equipment, utilizing technology, training of personnel, calibration of equipment, and stressing the "Sensible Salting" initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the winter roadway maintenance program we should continue to see our efficiencies increase even further.

ELECTRICAL SERVICES

- Retrofit 300 -100 Watt decorative North Ave. fixtures with LED lamps to reduce energy consumption. This proposed project was a 2019 Internal Granting Project fund winner
- Work with Engineering to accurately incorporate new lighting upgrades from seven pavement projects into our GIS mapping
- Continue work on creating a street lighting spec book for residential street lighting upgrades and "small cell" projects
- Assist Engineering with GIS mapping of new Village lighting systems
- Incorporate new Village lighting systems into lighting preventative maintenance program
- Familiarize staff with new Village lighting and Power cabinets and associated wiring
- Familiarize staff with 69th St. Plaza's new electrical panel and associated lighting/wiring
- Review vacant Electrical Technician position
- Work with GIS manager on work order system that ties into GIS for repairs made to the lighting system

PUBLIC WORKS FACILITY OUTSIDE- ELIMINATED

- This section has been eliminated as the last steps in eliminating the watchmen positions.

SOLID WASTE MANAGEMENT

- Analysis of costs for solid waste management to determine future operation and contracting of solid waste management when the current contract expires at the end of 2019.
- Finalize Implementation and utilization the GIS system for collections.

- Re-analyze the costs related to receiving construction debris at the Drop –off Center and the feasibility of continuing to accept construction debris.
- Establish working relationship with new vendor for the processing and removal of yard waste and leaves.
- Assess a yard waste cart program to pick up yard waste with rear loader or automated collection trucks to further reduce injuries and payroll costs.
- Appraise reduction of the allowable bags/bundles of yard waste collected per household from 10 to 5.
- Utilize a new vacuum collection unit as part of a pilot program to explore options on the future of the leaf collection program.

FORESTRY

Tree Maintenance:

- Continue to work with the GIS manager to create a GIS based tree inventory system to include location, species, tree health, and maintenance. An ideal system would allow arborists in the field to update the inventory in real time.
- The sectional pruning program will continue with the goal of pruning 2,500 trees, which puts the department on pace for a city wide pruning cycle of 10 years. The department will continue to rent additional bucket trucks and utilize labor from other departments within the DPW in an effort to maximize efficiency.
- Structural pruning of young trees will continue. This practice establishes good form and growth habits in young trees, reducing the overall need for maintenance over the life of the tree.

Planting:

- Plant new trees at a 1:1 ratio to City trees removed in order to preserve urban forest and canopy coverage.
- Continue to replant all trees within 18 months of removal.
- Continue to focus on increasing diversity within the urban forest with the ultimate goal of no single genus representing more than 7% of the overall population.

Emerald Ash Borer Treatment Program

- The estimated treatment of ash trees would be 1,200 ash trees in 2019 with the 3 year injection cycle.

Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards to the public.
- EAB infestations of non-treated trees will increase the number of removals performed by the department. Forestry will continue to pursue aggressive sanitation and treatment procedures for EAB.

Landscape Services:

- Work with GIS specialist to create an inventory of properties to be maintained and work necessary at each property.
- Work with landscape architect to develop landscape plan for Hart Park, and begin implementing that plan.
- Continue to develop and implement landscape plan for City Hall
- Determine feasibility of completing landscaping plans for City projects for levy reduction purposes.
- Continue in-house mowing program at City owned properties.

Administration:

- Manage operation within budgetary constraints.
- Achieve all Smart goals.
- Reduce pruning cycle by maximizing efficiency in equipment and labor application.
- Provide improved landscape services to city properties through the re-organization of departmental resources.
- Develop EAB management plan to reduce the City's ash tree inventory and increase tree diversity while minimizing the impact to the urban forest.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment.
- Continue to provide river clean up at the Harwood pedestrian bridge and storm grate at Washington Highlands.
- Explore options to form partnerships for boulevard and bed maintenance.

2018 BUDGETARY CHANGES

ROADWAY MAINTENANCE (01-331)

- Due to a higher than average snow events and multiple events in March/April of 2018 the costs for the rock salt necessary to treat roadways increased to \$310,000.

SOLID WASTE MANAGEMENT (01-361)

REVENUE DECREASE- \$27,570

- Drop off center revenue from permit sales including the new \$20 yard waste permit increased, Re-estimated to \$70,000 an increase of \$5,000
- Appliance and E-waste recycling revenue projected to increase \$2,000 from the \$20,000 budgeted amount.
- Special collections revenue increased \$7,000 due to new operational management.
- Recycling rebate decreased \$48,000 over budget due to lower than expected commodity prices.
- As a result of all of the above factors the revenue decreased \$27,570.

2019 BUDGETARY CHANGE

TRAFFIC CONTROL

- 2019 allotted 2% budget increase = \$1660.00
- 1.3% rate change to the WE Energies "Fuel Cost Adjustment" credit
- Increase electricity budget to \$49,660 by applying all of 2% allotted budget increase (\$1660.00) due to additional Village intersections, Railroad pedestrian crossing and added intersection street lighting connected to newer traffic signal infrastructure
- Increase in Sundry Contractual Services account (by \$965.00) to cover additional signalized intersection inspections

ROADWAY MAINTENANCE

- Due to a \$10 per ton increase for salt costs and budgeting for salt usage in the average winter, the budget for salt will increase \$26,000 from the initial 2018 budget to a total of \$220,000 in 2019.
- Preventative maintenance of streets through crack-filling of concrete streets and seal-coating of asphalt streets is increased by \$85,000 to \$425,000 based on assuming a 10-year cycle which is deemed necessary to ensure that the streets last their full useful life. This is funded by an increase in General Transportation Aids.

ELECTRICAL SERVICES

- 2019 allotted 2% budget increase = \$6768.00
- Re-estimate 2018 street lighting "Electricity" budget to \$340,000.00 from \$300,409.00 due to additional Village lighting and lighting cabinets, Root Commons electrical cabinet, Village pole outlets for decorations, 69th St. Park electrical cabinet, Bublr bike stations, and RFB flashers
- Increase 2019 Electricity budget to \$340,000.00 using \$6480.00 of my allotted 2% increase
- Increase "Electronic Communications" budget using \$288.00 of allotted 2% budget increase due to County Radio fee increase
- 1.3% rate change to the WE Energies "Fuel Cost Adjustment" credit
- Have USIC continue to mark electrical utilities for Digger's Hotline requests in 2019. Contract indicates a 3% increase (or \$1,395.00), however an expected reduction in locate quantities allow budget to remain status quo.

SOLID WASTE MANAGEMENT

- Due to the volatile revenue stream received from mixed paper commodities for recycling, the recycling rebate is projected to be significantly lower. Due to this change we are projecting a reduction to the rebate revenue by \$35,000 for a total revenue projection of \$30,000 in 2019.
- We have adjusted special collection fees and are projecting increased revenue due to that adjustment as well as increased usage.

FORESTRY

BUDGET NEUTRAL- PLANTING BED PROGRAM

- The implementation of the DPW reorganization and the dissolution of the Wauwatosa Beautification Committee resulted in the transfer of several responsibilities traditionally done by Hart Park staff and beautification volunteers to the forestry department. Examples include mowing, annual flowers, weed control, turf fertilization, and all other landscape services for the park system and City greenspaces. For the 2019 budget \$11,500 is being transferred from parks to forestry so that the budget reflects the shift in responsibility. This includes \$7,500 from sundry contractual services for prairie maintenance at Hartung Park, \$4,000 from parks planting supplies, \$750 from park chemicals, and \$5,000 from the fund for the Beautification Committee. Forestry will use this money to cover additional expenses for tools, plants, supplies, chemicals etc. associated with the departments increased work load.

BUDGET SUMMARY TABLE

Traffic Control Dept #242								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
129,070	148,645	153,244	190,846	190,846	5100	Wages	204,881	39.2%
63,454	71,803	71,207	96,134	96,134	5195	Fringe Benefits	96,660	18.5%
32,701	33,490	30,461	37,338	37,338	5500-5520	Internal Charges	31,318	6.0%
121,763	130,627	170,638	173,706	179,646	5200-5900	Operating Expenditures	176,431	33.7%
-	50,396	4,747	-	-	5950-5970	Capital Outlay	-	0.0%
6,131	22,704	31,951	14,000	36,798	5980-020	Damaged Signals	14,000	2.7%
353,119	457,665	462,248	512,024	540,762		TOTAL	523,290	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	3,026	36,576	-	-	241-4410-010	Zoo Interchange Mitigation	-	0.0%
(143)	20,875	9,567	25,000	25,000	521-4610	Damage Traffic Signals	25,000	4.8%
28	-	297	-	-	541-4310	Street Sign Sales	-	0.0%
-	-	-	-	50	541-4510	Special Events-Traffic Control	-	0.0%
49,819	68,639	62,416	68,737	81,502		Unallocated Revenues	81,587	15.6%
303,415	365,125	353,392	418,287	434,210		Tax Levy	416,703	79.6%
353,119	457,665	462,248	512,024	540,762		TOTAL	523,290	100.0%

**Public Works Operations Management
Dept #322**

Expenditures

			2018					
2015	2016	2017	Adopted	2018			2019	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
214,297	165,088	184,961	118,529	95,846	5100	Wages	99,220	39.4%
105,779	81,227	84,379	69,005	69,005	5195	Fringe Benefits	50,285	20.0%
32,511	37,832	46,478	41,938	41,938	5500-5520	Internal Charges	50,941	20.2%
16,833	28,490	25,780	38,951	78,168	5200	Operating Expenditures	51,333	20.4%
2,178	3,452	-	-	481	5970	Capital Outlay	-	0.0%
-	-	-	57,000	33,667	5980-900	One-time Levy Reductior	-	0.0%
371,598	316,089	341,598	325,423	319,105		TOTAL	251,779	100.0%

Revenues

			2018					
2015	2016	2017	Adopted	2018			2019	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
52,427	47,406	46,125	43,687	48,094		Unallocated Revenues	39,255	15.6%
319,171	268,683	295,473	281,736	271,011		Tax Levy	212,524	84.4%
371,598	316,089	341,598	325,423	319,105		TOTAL	251,779	100.0%

Roadway Maintenance Dept #331

Expenditures

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
708,302	773,289	522,386	765,018	765,018	5100	Wages	714,244	28.3%
383,607	413,577	353,726	406,823	406,823	5195	Fringe Benefits	403,534	16.0%
795,507	745,539	597,061	873,506	873,506	5500-5520	Internal Charges	797,295	31.6%
319,201	266,776	418,660	246,896	378,377	5200-5900	Operating Expenditures	276,208	10.9%
14,275	2,230	1,601	1,000	1,000	5950-5970	Capital Outlay	1,000	0.0%
297,134	218,063	250,663	340,000	389,360	5980-010	Sealcoat City Streets	425,000	16.8%
210	139	53	1,000	1,000	5980-020	Public Celebration Activit	1,000	0.0%
-	470	(57)	450	450	5980-100	Rpr Plow Damage-Lawns	450	0.0%
-	-	-	450	450	5980-110	Rpr Plow Damage-Curbs	450	0.0%
434	806	732	500	500	5980-120	Removal Notices	500	0.0%
135	-	-	500	500	5980-130	Snow Removal Cemetery	500	0.0%
-	-	-	500	500	5980-150	Replace Salt Boxes	500	0.0%
379	397	154	1,000	1,000	5980-160	Rpr Plow Damage-Mailbox	1,000	0.0%
11,087	-	-	2,000	2,000	5980-410	Rpr Parking Lot Fences	2,000	0.1%
(121,377)	(122,280)	(115,925)	(80,000)	(80,000)	5990-000	Reimbursement Capital Pr	(100,000)	-4.0%
2,408,894	2,299,006	2,029,054	2,559,643	2,740,484		TOTAL	2,523,681	100.0%

Revenues

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	1.3%
81,661	81,424	82,504	81,661	82,957	241-4400	Transportation-Hwy Main	82,957	3.3%
1,156,748	964,602	1,130,078	1,214,097	1,279,746	241-4410	Transp.-Local Streets	1,279,746	50.7%
4,569	-	-	-	-	541-4100	Streets	-	0.0%
14,667	14,877	19,072	18,000	18,000	541-4200	Snow and Ice Control	18,000	0.7%
8,566	8,099	47,813	8,000	8,000	541-4900	Others	8,000	0.3%
15,403	6,357	5,834	8,000	8,000	931-4600	Snow and Ice Removal	2,000	0.1%
306,857	344,799	273,976	343,621	413,036		Unallocated Revenues ¹	393,473	15.6%
787,424	845,848	436,777	853,264	897,745		Tax Levy	706,505	28.0%
2,408,894	2,299,006	2,029,054	2,559,643	2,740,484		TOTAL	2,523,681	100.0%

Electrical Services Dept #335								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
297,815	278,831	261,006	313,340	288,340	5100	Wages	299,061	31.1%
143,655	134,728	125,033	148,016	148,016	5195	Fringe Benefits	147,599	14.5%
94,799	92,282	80,111	103,995	103,995	5500-5520	Internal Charges	101,740	19.1%
386,712	377,814	405,004	389,229	463,496	5200-5900	Operating Expenditures	429,107	31.6%
-	-	-	-	1	5950-5970	Capital Outlay	-	0.0%
6,350	6,200	6,000	6,200	6,200	5980-040	Rpl Deteriorated Poles	6,200	0.6%
37,317	27,680	21,167	30,000	30,000	5980-060	Repair Damage Poles	30,000	3.0%
966,648	917,535	898,321	990,780	1,040,048		TOTAL	1,013,707	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
58,419	71,759	65,704	40,000	40,000	541-4500	Street Lighting	40,000	100.0%
136,379	137,609	121,297	133,008	156,753		Unallocated Revenues	158,049	0.0%
771,850	708,167	711,320	817,772	843,295		Tax Levy	815,658	0.0%
966,648	917,535	898,321	990,780	1,040,048		TOTAL	1,013,707	100.0%

Public Works Facility Outside Dept #351								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
87,492	103,515	95,815	38,765	38,765	5100	Wages	-	0.0%
43,910	53,650	51,798	23,061	23,061	5195	Fringe Benefits	-	0.0%
20,394	17,822	78,501	31,397	31,397	5500-5520	Internal Charges	-	0.0%
459	1,539	2,308	1,800	1,800	5200-5900	Operating Expenditures	-	0.0%
-	6,678	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	845	-	-	5980-015	Transfer Station Repair	-	0.0%
152,255	183,204	229,267	95,023	95,023		TOTAL	-	0.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
21,481	27,476	30,957	12,756	14,322		Unallocated Revenues	-	0.0%
130,774	155,728	198,310	82,267	80,701		Tax Levy	-	0.0%
152,255	183,204	229,267	95,023	95,023		TOTAL	-	0.0%

**Solid Waste Management
Dept #361**

Expenditures

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
496,516	490,149	529,229	450,631	450,631	5100	Wages	557,523	24.7%
268,263	274,906	276,085	247,190	247,190	5195	Fringe Benefits	274,728	12.2%
546,236	570,880	674,601	549,204	549,204	5500-5520	Internal Charges	665,045	29.4%
732,365	729,153	781,059	742,900	742,961	5200-5900	Operating Expenditures	751,228	33.3%
11,164	-	593	-	497	5950-5970	Capital Outlay	-	0.0%
8,526	4,098	1,367	10,000	10,000	5980-010	Monitoring Well Operation	10,000	0.4%
-	-	-	-	-	5980-040	Recycling Trans Study	-	0.0%
2,063,070	2,069,186	2,262,934	1,999,925	2,000,483		TOTAL	2,258,524	100.0%

Revenues

2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
186,211	176,949	185,517	185,000	185,626	241-4430	Recycling Grant	185,000	8.2%
3,470	2,500	2,875	3,500	4,200	561-4200	Backyard Refuse Collect	3,500	0.2%
12,278	18,023	25,055	18,000	25,000	561-4210	Special Residential Collect	18,000	0.8%
800	1,050	1,300	800	800	561-4220	Refuse Cart Sales	800	0.0%
2,538	5,103	4,837	3,000	3,000	561-4300	Refuse Disposal Fees	-	0.0%
23,871	20,608	12,880	-	-	561-4310	Appliance Recycling Fees	-	0.0%
66,290	70,200	70,699	65,000	70,000	561-4400	Recycling Center Tags	70,000	3.1%
-	429	7,515	18,000	20,000	561-4410	Recycling Sales-General	20,000	0.9%
690	635	790	500	500	561-4420	Tire Disposal Fee	500	0.0%
37,710	59,292	127,965	65,000	17,000	561-4440	Recycling Rebates	30,000	1.3%
404	465	12,335	-	8,000	561-4900	Other Sanitation	-	0.0%
291,066	310,331	305,555	268,482	301,506		Unallocated Revenues	352,132	15.6%
1,437,742	1,403,601	1,505,611	1,372,643	1,364,851		Tax Levy	1,578,592	69.9%
2,063,070	2,069,186	2,262,934	1,999,925	2,000,483		TOTAL	2,258,524	100.0%

**Forestry Department
Dept #561**

Expenditures

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
604,999	624,144	570,022	615,408	614,859	5100	Wages	688,489	46.7%
326,003	321,611	300,184	304,663	304,663	5195	Fringe Benefits	330,439	22.4%
256,407	242,538	194,021	249,865	249,865	5500-5520	Internal Charges	279,096	18.9%
136,242	120,063	175,822	200,481	210,990	5200-5900	Operating Expenditures	177,064	12.0%
-	-	-	-	17,000	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	-	5980-025	Discovery Parkway Plantin	-	0.0%
-	-	-	2,500	2,500	5980-040	Gypsy Moth Prevention	-	0.0%
-	-	-	-	-	5980-080	Urban Forestry Grant	-	0.0%
-	-	-	-	-	5980-090	Rpl Plantings-Hart Park	-	0.0%
44,644	34,366	-	-	-	5980-120	Emerald Ash Borer Insert	-	0.0%
1,368,295	1,342,722	1,240,049	1,372,917	1,399,877		TOTAL	1,475,088	100.0%

Revenues

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
Actual	Actual	Actual	Budget	Estimated			Budget	Total
-	-	-	-	-	241-4465	Urban Forestry Grant	-	0.0%
6,580	5,266	-	-	-	541-4600	Chemical Treatments	-	0.0%
7,324	29,509	3,696	5,850	5,850	541-4620	Forestry Accident Damage	5,850	0.4%
-	-	-	-	3,590	841-4510	Sale of Materials	-	0.0%
176	-	480	600	600	931-4400	Tree Planting	-	0.0%
2,753	-	-	-	-	931-4500	Weed Cutting	-	0.0%
8,624	3,797	-	7,500	7,500	931-4800	Tree Removal	-	0.0%
193,045	201,378	167,439	184,308	210,985		Unallocated Revenues	229,984	15.6%
1,149,793	1,102,772	1,068,434	1,174,659	1,171,352		Tax Levy	1,239,254	84.0%
1,368,295	1,342,722	1,240,049	1,372,917	1,399,877		TOTAL	1,475,088	100.0%

PERSONNEL SCHEDULE

Public Works Operations				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Administrative Support Specialist	2.00	1	1.00	(1.00)
Office Assistant ²	-	1	1.00	1.00
Business Manager	1.00	1	1.00	-
Director of Public Works	1.00	1	1.00	-
DPW Crew Leader	3.00	4	4.00	1.00
Parks-Forestry Crew Leader	1.00	0	-	(1.00)
DPW Maintenance Worker	32.00	31	31.00	(1.00)
Arborist	8.00	9	9.00	1.00
GIS Manager ¹	-	1	1.00	1.00
Management Analyst	1.00	1	1.00	-
Operations Superintendent	1.00	1	1.00	-
Seasonal Streets	3.22		2.45	(0.77)
Seasonal Parks	3.52		2.18	(1.34)
Seasonals Forestry	2.03		3.16	1.13
Urban Forestry and Grounds Supervisor	1.00	1	1.00	-
TOTAL	59.77	52.00	59.79	0.02
¹ Previously shown in Water				
² 0.5 FTE is staffed in water but shown in PW as a shared position				

Traffic and Electric Maintenance				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	1	0.28	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superintendnt	1.00	1	1.00	-
TOTAL	6.28	7.00	6.28	-

*Forestry Personnel Schedule included under Parks

PUBLIC WORKS BUILDING

PURPOSE

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

PROGRAMS/SERVICE LINES

The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. It covers a 7 days a week dispatch center with emergency watchman and custodial staff. Necessary support and supervisory activities round out the remainder of this budget.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 1,044,035	\$ 498,823	\$ (545,212)
Rev	\$ 796,375	\$ 564,176	\$ (232,199)
Net	\$ (247,660)	\$ 65,353	\$ 313,013
FTE's			-

MAJOR CHANGES

- Replacement of 3 internal overhead doors
- Completion of DPW building remodel and roof repair

2018 ACHIEVEMENTS

- DPW office remodel project was approved and is currently in the bidding process
- Truck scale automation project completed
- LED lighting project for Fleet completed
- Building management system installed and running the boiler plant and will be expanded in the Remodeling project
- Heating water pump and valve replacement scheduled to start in August
- Roof repairs completed
- Completed Solar Energy Grant application, pending grant approval

2019 GOALS

- Expand automation of the HVAC system using the Building Management System as part of the Building Remodel Project
- Install Solar Energy project if grant is approved
- Complete Building remodel

2019 BUDGETARY CHANGES

BUILDING IMPROVEMENTS – EXPENSE INCREASE \$30,000

- 2019 Replacement of 3 internal overhead doors \$30,000

BUDGET SUMMARY TABLE

Public Works Building Operations Fund #07								
Expenditures								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total
196,113	185,447	158,478	135,630	135,630	5100-5190	Wages	110,343	22.1%
108,316	89,252	78,406	78,915	78,915	5190-5198	Fringe Benefits	67,939	13.6%
11,873	6,012	6,687	6,553	6,553	5500-5520	Internal Charges	6,269	1.3%
240,455	198,974	217,679	326,352	398,562	5200-5900	Operating Expenditures	307,463	61.6%
-	8,847	372	-	-	5950-5970	Capital Outlay	-	0.0%
6,547	11,832	6,781	6,585	6,585	5990	Insurance	6,809	1.4%
-	-	-	200,000	200,000	921-5400	Tsf to PW Bldg Capital	-	0.0%
563,304	500,364	468,403	754,035	826,245		TOTAL	498,823	100.0%
Revenues								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total
564,681	483,699	487,004	509,110	509,110	303-4100	Building Rental	451,269	90.5%
47,549	47,554	47,556	47,549	47,549	03-4100-10	External Bdg Rent-School	47,549	9.5%
(54)	-	181	-	-	303-4400	Other Income	-	0.0%
612,176	531,253	534,741	556,659	556,659		TOTAL	498,818	100.0%

**Public Works Building Capital
Fund #29**

Expenditures

			2018					
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	5200-5900	Operating Expenditures	-	0.0%
-	-	-	-	-	921-5420	Tsf to Debt Service	-	0.0%
-	-	-	290,000	290,000	634-5910	Building Improvements	-	0.0%
-	-	-	290,000	290,000		TOTAL	-	0.0%

Revenues

			2018					
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	841-4900	Other Revenues	-	0.0%
-	-	-	200,000	200,000	921-4200	Trf from PW Bldg Reser	-	0.0%
-	-	-	-	-	921-4400	Trf from TIF	-	0.0%
34,092	22,073	13,481	39,716	39,716	921-4600	Depreciation Tsf	65,358	100.0%
34,092	22,073	13,481	239,716	239,716		TOTAL	65,358	100.0%

MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT			
	2018	2019	Change
Exp	\$ 882,158	\$ 1,134,246	\$ 252,088
Rev	\$ 882,399	\$ 862,246	\$ (20,153)
Net	\$ 241	\$ (272,000)	\$ (272,241)
FTE's	4.00	4.00	-

MAJOR CHANGES	
•	Utility cost Savings re-invested in repairs
•	Building mechanical upgrades

2018 ACHIEVEMENTS

- LED Conversion of Municipal and Civic areas 90% complete
- Library LED conversion study underway
- Pneumatic Controls replaced with digital on Air handler units 2,5, and 10- Ongoing process
- Window caulking and gasketing for West and South sides complete
- Major repairs completed on cooling tower and RTU #2 heat exchanger
- Rx retro-commissioning study completed to ID energy savings measures
- Reduced electrical use by 10% and gas use by 12% compared to the same time period for 2017
- Contributed to the improvements at various sites with staff and project management, such as installing new boilers at Fire Station 51, exterior renovations at Blanchard St. pumping station, and HVAC PM work at multiple sites

2019 GOALS

- Re-roof Library EPDM rubber sections and skylights
- Up-grade Library lighting using \$20,000 internal granting funds
- Add bottle filler option at Library drinking fountain station
- Add digital messaging station in lobby near Library main entrance

2019 BUDGETARY CHANGES

BUILDING MECHANICAL UPGRADES

With the recommendation that the city not pursue third party redevelopment of the City Hall, site plans will be developed to start catching up on many deferred updating plans in the years to come. With that in mind, the Facilities staff will concentrate on making small scale improvements and fine tuning our preventative maintenance plans. Projects like painting small areas, upgrading drinking fountains with bottle filler options, and installing electronic messaging boards can make the building appear more modern until a comprehensive remodeling plan can be implemented.

STAFFING

With the Facilities Department now fully staffed, we have seen a drastic reduction in the reliance upon contractors to meet the facilities' needs. Staff is providing multiple buildings with preventative maintenance and seasonal tune-ups on many of the HVAC systems that were previously contracted out. Many repairs that were typically handled by contractors are now handled in-house.

REDUCTION IN UTILITY COSTS REINVESTED INTO REPAIRS

Energy efficiency improvements have resulted in a \$28,000 reduction in the electricity and natural gas budgets. Recognizing that the maintenance budget was under-funded in the past, these funds are re-invested into the repair budget increasing it from \$80,000 to \$108,000.

BUDGET SUMMARY TABLE

Municipal Complex Reserve Fund #25								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
95,869	157,251	178,544	123,542	123,542	5100	Wages	126,895	11.2%
1,630	(4,244)	815	-	-	5120	Accrued Vacation Expense	-	0.0%
61,013	74,337	76,038	91,595	91,595	5195	Fringe Benefits	67,559	6.0%
12,298	12,167	12,660	19,388	19,388	5500-5520	Internal Charges	15,152	1.3%
635,637	505,869	502,164	645,133	641,339	5200-5900	Operating Expenditures	921,140	81.2%
5,047	1,169	-	-	-	5950-5970	Capital Outlay	1,000	0.1%
268	600	226	2,500	2,500	5980-015	Emergency Management	2,500	0.2%
-	-	-	-	-	5990-000	Transfer to General Fund	-	0.0%
811,762	747,149	770,447	882,158	878,364		TOTAL	1,134,246	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
831,055	955,754	941,859	880,399	880,399	181-4100	Building Rentals	860,246	99.8%
4,587	5,355	4,622	2,000	2,000	181-4200	Civic Center Rentals	2,000	0.2%
2,524	-	-	-	-	181-4900	Other Revenue	-	0.0%
-	-	-	-	167	841-4600	P-Card Rebate	-	0.0%
838,166	961,109	946,481	882,399	882,566		TOTAL	862,246	100.0%

PERSONNEL SCHEDULE

Physical Plant Operations				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Building Maintenance Lead	-	1	-	-
Custodial Worker	1.00	1	1.00	-
Facilities Manager	1.00	1	1.00	-
HVAC Technician	2.00	1	2.00	-
TOTAL	4.00	4.00	4.00	-

FLEET MAINTENANCE RESERVE

MISSION

To provide safe, reliable, appropriate and well-maintained vehicles/equipment to various city departments to assist them in accomplishing their goals. While utilizing professional ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and a part time seasonal. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all city departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars including electric and hybrids, front end loaders, automated refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, brine making equipment etc. In addition Fleet provides repairs to equipment within departments and at remote sites throughout the City, in the past we have made repairs to the Police department's shooting range, prisoner beds, and welded/repared tables for City Hall, welded/repared bridge railings, repared parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repared sign sockets, designed and fabricated tools/equipment, etc. We are also entering into the second year of maintaining and repairing 5 new zero turn mowers, 4 push mowers, multiple trimmers and blowers for the city facilities mowing project. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations. As well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment with all costs being billed to the School District.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 3,064,320	\$ 3,251,341	\$ 187,021
Rev	\$ 3,067,203	\$ 3,221,761	\$ 154,558
Net	\$ 2,883	\$ (29,580)	\$ (32,463)
FTE's	9.50	10.00	0.50

*Does not include Fund #23

MAJOR CHANGES

- Rebuild/replace materials needed to repair our 1980 Morbark yard log Splitter, in winter 2017/2018 and had it ready for spring 2018.
- Purchased additional K9 Ford Explorer utility with a Havis Ace K9 Hot-n-Pop remote insert.
- Purchase/set-up one new Police right hand drive Jeep Wrangler for parking enforcement.
- Purchase a second previously leased 2015 John Deere 544H with only 5347 running hours from Brooks Tractor, which saved over \$40,000.00 vs. a new model.

2018 ACHIEVEMENTS

- Rebuild/fabricate parts and materials needed to repair Engine/Hydraulics on our 1980 Morbark Log Splitter.
- Before Pictures: 2018



- After Repairs:2018



- Through 2017/2018 Internal granting we were able to purchase this (1) 2018 Spartan Titan Leaf Vacuum trailer in June of this year. We are excited to start our 2018/2019 Leaf Collection Pilot program west of the City yard and throughout the city.



- Fleet purchased and up fitted the new 2018 Right hand drive parking enforcement Jeep for the Police department, this is in addition to the 7 front line Ford Explorer Utilities.



2018 ACHIEVEMENTS CONTINUED

- Re-purpose outdated/unused Police Speed trailer and converted it into a dual purpose functional UTV/Community support van trailer, with lockable storage for on and off road events throughout the City.
- Before Pictures 2018



- After Conversion 2018



2018 ACHIEVEMENTS CONTINUED

- Purchase and set up (6) new Ford Explorer Police interceptor Utility Police vehicles and (1) RHD Jeep Wrangler parking enforcement vehicle.
- Purchase an additional 2018 K9 Utility with Police grant funds for a second K9 unit.
- Purchased a previously leased 2015 John Deere 544K with only 347 engine running hours from Brooks Tractor, saved over \$43,000.00 vs. a new model with 3 year warranties included.
- Spec, Bid, & purchased (1) new F550 40' Aerial truck for the Electrical department from USSI.
- Retro-fit existing Patrol Plow truck (T-120) with adding a Right hand Wausau wing plow assembly.
- Spec, Bid, and purchase a 2019 Freightliner SD108 Patrol Plow/Salter with front and RH wing plows.

- Spec, bid, and purchase a 2018 Ford F350 4X4 dump truck with front Western plow for Street Operations division.
- Spec and purchase a new full size Chevrolet ¾ ton survey van for our Engineering department.
- Collaborated with other communities West Allis, Elm Grove on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment, this includes sending all 7 Mechanics to a 2 day Modern diesel diagnostic and training seminar at MATC in Oak Creek.
- Implement and train employees on the new Gallop, Neogov smart goal pay for performance programs.
- Specification and procurement of all new and replacement equipment.

2019 GOALS

- **Full time Fleet Garage Attendant position requested: 3 main components for this request-**
 - (1)** The 2018 budget approved hiring a part time Fleet Intern position to help assist Fleet staff with some of the smaller projects, through the help of HR this process started late in 2017 with multiple postings over 3 months we did not receive any qualified applicants. The following local technical schools MATC, WCTC, and Bradley Tech schools were contacted by HR prior to posting the internship, hoping to receive a local student for the summer. This enforces my goal for the City of Wauwatosa Fleet to become more aggressive in our approach, ensuring we have the best Mechanics available to our internal customers that provide crucial services to our residents.
 - (2)** The addition of Fleet vehicles and equipment over the last 2 years with the parks beautification and city grass mowing services taken back in house. This extra equipment has understandably added more to our preventative maintenance programs and increased our Mechanics workloads. Fleet staff also currently repairs and maintains school board vehicles/equipment that includes: Dump trucks, vans, pickups, various small engines, zero turn mowers, Kubota UTV, Ford farm tractor and all Tosa school grounds equipment. The recent parks and mowing additions included purchasing 3 additional zero turn mowers, 3 landscape trailers, 3 push mowers, various string trimmers, and leaf blowers that require frequent maintenance and repairs. Also added recently city wide were snow blowers, a Kubota UTV, Polaris police UTV, and 1 ton dump trucks. Some of these PM's and small engine maintenance duties could be performed by this new Garage Attendant position, allowing the mechanics more time to complete other higher priority tasks.
 - (3)** There has been a shortage of entry level and highly skilled diesel Mechanics available locally and across the country, this is becoming a notable concern for us and local municipal fleets. A recent example that was close to home occurred during our last Mechanic hiring process, we received only 4 applicants that HR deemed qualified to interview and only 3 showed up. We would like to be the first Wauwatosa department to request and apply the apprentice concept of recruit, train, and retain by promoting them into future Mechanic positions. Similar to apprenticeship programs we would be training/molding these skilled personnel into becoming future mechanics, this is to replenish our senior skilled mechanic positions that are close to retiring. This included researching the expanding private sector and current municipal skilled trades' positions, to ensure we are offering a competitive entry level Garage Attendant position with the understanding of being promoted to a Mechanic position in the future. This would ensure our technical skilled trade positions going forward are back filled with qualified mechanics, as they were trained by our professional ASE mechanics to work on city owned equipment. We are

requesting to add this full time Garage Attendant position that will require technical school training and mechanical aptitude skills experience, to train with and assist our Fleet mechanics. My purpose is to have them work side by side with our ASE certified mechanics, this hands on approach allows them to expand their knowledge of our equipment while perfecting their mechanical skills to match our disciplined processes. Through this hands on training and knowledge gained within fleet we would have the option to promote these qualified individuals into open Mechanic positions in the future. We believe we need to start becoming more proactive in regards to these specific skilled trades positions to Promote, Train, and retain from within.

The Fleet department is often overlooked for the high level services we strive to provide daily to our Wauwatosa Police, DPW, and City hall customers. Fleet is a core department for our internal customers ensuring all Police and DPW departments can provide the immediate responses to our Wauwatosa resident's needs when called upon.

This position's job description has been fully vetted through the Human Resources Department and the proposed pay range was established by Carlson Dettmann Consulting, which is the firm utilized by the City to establish compensation.

2019 GOALS CONTINUED

- Sole source purchase the following local piece of equipment from Bruce Municipal: One 2019 Elgin Pelican mechanical street sweeper (a) this allows us to greatly reduce necessary parts inventory stock on hand such as gutter and main brooms, tires, fuel/oil filters, and John Deere specific hydraulic, engine, and transmission synthetic oils/fluids as some are identical to our current 2010 Elgin Pelican sweeper. (b) All departments are able to cross train and share equipment that has the same type and style of controls as our current Elgin Pelican 3 wheel mechanical sweeper to operate safely. Fleet has the ability to interchange specific sweeper parts between Elgin brand pieces of equipment, in the case of emergencies such as major fall leaf clean up or accident debris removal.
- Internal granting committee approved purchasing a New Spartan Titan leaf vacuum collection trailer, for this fall 2018 season. The street department will be tracking this Pilot programs cost savings in personnel, equipment use, and fuel. This will allow us to look at this as an alternative leaf collection processes in the future by purchasing up to 4 additional units if deemed successful.
- Proper utilization of all surplus city vehicles and equipment city wide prior to selling at auction. Continuing to research the feasibility of re-purposing surplus Fire department vehicles in other departments of the city where needed to extend their useful life. To provide better vehicles for city crews/seasonal positions that work mainly in rough service areas and construction zones.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Continue to expand training for Fleet employees on the latest technology training webinars and computer software updates related to new vehicle and equipment repairs.
- Investigate the latest technology in new vehicles and equipment to reduce fleet fuel consumption in the future.

2018 BUDGETARY CHANGES

REVENUE

Revenue increased in 2018 with the increased number of 2017/2018 snow/salting events for winter roadway maintenance. Yard waste collections, automated refuse maintenance costs, street sweeping costs, and the School District's vehicle maintenance and repair costs. Slight increase in the sale of scrap metal and a slight reduction on the anticipated sale of surplus equipment, this is due to keeping some surplus vehicles for new crew leader positions and seasonal staff.

2019 BUDGETARY CHANGES

FLEET LABOR RATE

The shop labor rate will be \$72 per hour.

GARAGE ATTENDANT POSITION

\$23,000

Fleet will be adding a full time Garage attendant position in 2019. Partial funds from our current 2018/2018 part time seasonal position funds will also be used to offset salary costs.

PURCHASE OF NEW EQUIPMENT

\$867,920

Acquisition of new equipment and vehicles with funds from 23-634 - General Purpose Equipment. The following is a list of the 2018 equipment purchases:

- 7- Ford Police vehicles-7 Explorer Police interceptors, New light bars and equipment.
- 1 – Elgin Pelican specific mechanical Street Sweeper.
- 1 – Ford F550 Dump body with a Western front plow
- 1- Ford F550 cab/chassis with a 47' Aerial lift truck.
- 1 – Ford F350 4x4 Fleet Service truck
- 1- Current city vehicle (M-90) Chevrolet Impala transferred to Water dept. supervisor.
- 1- Ford Explorer Fleet pool vehicle.

FUEL

\$369,359

The budget amount for fuel was based on the EIA projected prices for 2019 of:

- Diesel - \$ 2.83 Gal.
- Unleaded - \$2.35 Gal.
 - These projected fuel prices per gallon are derived from the EIA (Energy Information Administration) website under 2019 fuel projections for Unleaded and Diesel fuels showing an increase over 2018 prices.

CAPITOL REQUESTS

\$13,000

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. - \$13,000.

With the increased costs on repair parts from vendors and the acquisition of school districts equipment, Parks department mowing pilot programs, increased hydraulic cylinder repairs on Automated refuse trucks and dump bodies, vehicle maintenance and repairs, implementation of dual use refuse collection, increased yard waste collection, street sweeping, and increased efficiency in Fleet repair parts cost has increased.

BUDGET SUMMARY

Fleet Maintenance Reserve Fund #06								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
549,283	560,184	581,941	624,542	624,542	5100-5190	Wages	666,806	20.5%
307,462	266,380	261,281	316,815	316,815	5190-5198	Fringe Benefits	329,875	10.1%
142,516	131,195	132,632	140,638	140,638	5500-5520	Internal Charges	135,122	4.2%
67,197	66,187	74,098	75,745	78,328	5200-5900	Operating Expenditures	79,866	2.5%
9,521	10,972	15,770	13,000	13,000	5950-5970	Capital Outlay	13,000	0.4%
1,412,105	1,417,650	1,441,200	1,399,254	1,437,635	06-202	Operating Supplies & Exp	1,501,363	46.2%
347,524	391,470	420,088	389,314	389,314	06-203	Repairs	398,941	12.3%
94,625	88,976	98,217	105,012	295,012	06-204	Cost of Sales	126,368	3.9%
2,930,233	2,933,014	3,025,227	3,064,320	3,295,284		TOTAL	3,251,341	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,917,694	2,861,936	2,952,987	3,041,203	3,041,203	202-4100	Equipment Rental	3,202,761	99.4%
4,148	6,422	2,714	1,000	1,601	202-4300	Sale of Scrap	1,000	0.0%
-	-	90,860	-	-	202-4400	Other Income	-	0.0%
25,821	85,333	-	25,000	25,000	202-4500	Gain (Loss) on Sale of Equip	18,000	0.6%
-	-	-	-	557	841-4600	P-Card Rebate	-	0.0%
2,947,663	2,953,691	3,046,561	3,067,203	3,068,361		TOTAL	3,221,761	100.0%

**General Purpose Fund Equipment
Fund #23**

Expenditures								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total
47,237	94,758	26,500	26,000	26,000	634-5910	Passenger Vehicles	-	0.0%
277,321	235,789	232,681	246,500	246,500	634-5920	Public Safety Equipment	253,000	27.4%
65,187	702,071	645,928	567,500	602,500	634-5930	Public Works Equipment	605,925	65.6%
-	75,241	25,747	-	-	634-5940	Water Utility Equipment	8,995	1.0%
59,188	57,938	57,188	56,188	56,188	921-5420	Transfer to Debt Service	55,188	6.0%
448,933	1,165,797	988,044	896,188	931,188		TOTAL	923,108	100.0%

Revenues								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total
41,921	114,332	39,076	53,000	53,000	841-4500	Sales of Vehicles & Equip	42,000	4.5%
-	-	-	-	-	841-4600	Alcohol Enforcement Grant	-	0.0%
40,355	-	-	-	-	921-4100	Transfer from General Fund	-	0.0%
869,818	807,624	837,027	839,016	839,016	921-4600	Depreciation Transfer	897,524	95.5%
952,094	921,956	876,103	892,016	892,016		TOTAL	939,524	100.0%

PERSONNEL SCHEDULE

Fleet Maintenance				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Fleet Superintendent	1.00	1	1.00	-
Fleet Garage Attendant	0.50	1	1.00	0.50
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
TOTAL	9.50	10.00	10.00	0.50

PARKS RESERVE

PURPOSE

This department provides for the operation and maintenance of all parks' facilities and programs.

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields and general park maintenance, fall within the purview of Parks.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game, practice and/or camps.
- General park maintenance at Hartung, Webster and Hart Park; includes cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building for the senior center, curling club, and other rental groups.
- Administration includes the necessary clerical support and supervision for this section as well as for concessions, and curling club contracts.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 1,493,384	\$ 1,363,548	\$ (129,836)
Rev	\$ 1,443,384	\$ 1,363,548	\$ (79,836)
Net	\$ (50,000)	\$ -	\$ 50,000
FTE's			-

MAJOR CHANGES

- Revenue decreased due to low attendance at Milwaukee Torrent games.
- Administrative building and rotary stage improvements

2018 ACHIEVEMENTS

- Completed replacement of playground equipment and play surface at Webster Park.
- Purchased and installed new trash/recycling receptacles at Hart Park.
- Install 3 game tables (checkers/chess) at Hart Park.
- Transitioned turf and landscape maintenance program to the Forestry department.
- Coordinate with Facility manager on building repairs and improvements.

Hart Park Rentals, January through July

	YTD '18	YTD '17
Muellner Building		
No. of rentals	247	206
Revenue	\$69,945	\$66,438
Stadium		
No. of rentals	269	231
Rental hours	872	674

Revenue	\$46,547	\$42,480
Concessions	\$15,602	0
Projected Total Stadium Rentals for 2018:	Revenue:	\$60,224

2019 GOALS

- Explore options to increase Park utilization and revenue.
- Implementation of flex shift utilizing Operations DPW 1 employees to better utilize staff and improve customer service.
- Collaborate with the Urban Forestry/Grounds Maintenance Supervisor to assist in grounds maintenance program at Parks to increase attractiveness of the facilities.
- Combine forces with the Facility maintenance department on building repairs, maintenance, and improvements.

2018 BUDGETARY CHANGES

RE-ESTIMATE \$230,000

27-551-5750 BUILDING IMPROVEMENTS – EXPENSE INCREASE \$ 150,000

- Tennis court resurfacing \$80,000
- Monument Signage \$100,000
- Hart Park Lane \$50,000

2019 BUDGETARY CHANGES

27-551-5750 BUILDING IMPROVEMENTS – \$ 90,000

Other improvements funded through capital budget:

- New windows for Administration Building \$45,000
- New structural beam at rotary stage \$45,000

REVENUE DECREASE \$ 10,000

- Milwaukee Torrent revenue and concessions sales are lower than projected and will result in a decrease to \$20,000 in revenue.

BUDGET SUMMARY TABLE

Park Reserve Fund #27								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
398,503	454,936	439,676	439,894	439,894	5100	Wages	350,434	25.7%
204,502	190,858	184,965	204,815	204,815	5195	Fringe Benefits	200,582	14.7%
42,794	61,746	133,475	64,579	64,579	5500-5520	Internal Charges	54,471	4.0%
298,040	294,213	278,529	326,142	512,176	5200-5900	Operating Expenditures	371,077	27.2%
-	-	-	100,000	100,000	5910-000	Asset Replacement	100,000	7.3%
110	-	2,600	-	-	5930-000	Unemployment Comp	-	0.0%
4,187	87,455	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	4,000	5980-015	Expend from Donation	-	0.0%
-	300	-	-	-	5980-018	Expend from Donation-Greensp	-	0.0%
8,451	21,312	-	-	-	5980-050	Hartung Park	-	0.0%
-	-	-	-	-	5980-055	Roots Commons/Pocket Park	-	0.0%
4,331	4,946	1,094	5,000	8,906	5980-060	Wauwatosa Beautification	-	0.0%
3,061	-	-	-	-	5980-076	Shade Structures Hart Playgrd	-	0.0%
12,373	104	22,640	-	55	5980-120	Senior Center Programs	-	0.0%
-	-	-	3,000	3,000	5980-130	Park Marketing	3,000	0.2%
-	(8,848)	(11,951)	(9,652)	(9,652)	5990-000	Abatement	-	0.0%
364,818	337,285	341,837	359,606	359,606	921-5100	Transfer to Debt Service	283,984	20.8%
1,341,170	1,444,307	1,392,865	1,493,384	1,687,379		TOTAL	1,363,548	100.0%
Park Reserve Fund #27								
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
129,755	140,469	142,157	140,000	141,900	551-4100	Recreational Buildings	140,000	10.3%
101,204	105,767	89,876	110,000	100,000	551-4105	Stadium Rentals	110,000	8.1%
9,511	35,173	27,335	30,000	30,000	551-4110	Field Rentals	30,000	2.2%
-	-	29,556	30,000	20,000	551-4115	Milw. Torrent Admission	-	0.0%
63,441	64,868	34,905	43,361	43,361	551-4120	Antenna Rental	43,361	3.2%
19,055	18,850	19,302	18,000	19,000	551-4200	Tennis Fees	18,000	1.3%
109	-	-	-	-	551-4210	Public Skating	-	0.0%
1,336	1,306	1,451	1,400	1,400	551-4300	Merchandise Sales	700	0.1%
-	-	(450)	-	-	551-4320	Concessions - Milw Torrent	-	0.0%
-	-	-	-	4,000	551-4600	Contributions-Park Improvements	-	0.0%
-	80	-	-	-	551-4600-005	Contributions-Greenspace	-	0.0%
-	-	-	-	10,407	551-4600-010	Other Contributions	-	0.0%
4,486	-	22,149	-	-	551-4610	Contrib-Senior Center	-	0.0%
1,898	6,694	4,580	9,774	9,774	551-4750	Interest Income	-	0.0%
-	-	55,469	-	-	551-4800	Other Revenue	-	0.0%
1,156,043	1,134,875	1,147,871	1,060,849	1,060,849	551-4900	Transfer from Gen Fund-Tax Levy	1,021,487	74.9%
1,486,838	1,508,082	1,574,201	1,443,384	1,440,691		TOTAL	1,363,548	100.0%

PERSONNEL SCHEDULE

Personnel Schedule has been consolidated with Public Works

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired city employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2019 all employees enrolled in the Wisconsin Retirement System will contribute 6.55% of salary towards their pensions. The table below provides a break-out of rates by employee group for 2019.

2019	Empl- oyee	Empl- oyer	Total	2018	EE Change	ER Change	Change
General	6.55%	6.55%	13.10%	13.40%	-0.15%	-0.15%	-0.30%
Electeds	6.55%	6.55%	13.10%	13.40%	-0.15%	-0.15%	-0.30%
Police	6.55%	10.89%	17.44%	17.86%	-0.15%	-0.27%	-0.42%
Fire	6.55%	15.29%	21.84%	22.06%	-0.15%	-0.07%	-0.22%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin

Beginning in 2018, alder persons elected after July 1, 2011 are not eligible for a pension unless they held a prior position in a WRS participating government.

For the 2019 Budget, \$3,246,929 is included for the employer pension contribution (all funds). This represents an increase of \$25,820 from the 2018 Adopted Budget due to an increase in total wages.

SOCIAL SECURITY

PURPOSE

This account facilitates the funding of the City's portion of Social Security and Medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The city's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2018 is \$128,400

For the 2019 Budget \$1,973,280 is budgeted for all funds Social Security and Medicare employer contributions as compared to \$1,923,206 in the 2018 Budget. The \$50,074 increase is due to the assumed cost of living adjustment, step and performance increases.

WORKERS COMPENSATION

PURPOSE

This fund mitigates the City's safety and workers compensation risk.

PROGRAMS/SERVICE LINES

EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives.
- Facilitate new DPW safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with Aegis on matters of employee safety.

WORKERS COMPENSATION SERVICES

- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with Aegis on matters of workers compensation.

2019 GOALS

- Transition from contracted safety services to in-house staffing
- Take initial steps to create an integrated safety and worker's compensation program with the goal of overall risk mitigation
- Monitor progress of contract and success of programs

2018 BUDGETARY CHANGES

- While no changes are made to the 2018 budget, the City has incurred 39 claims through the end of August for an estimated cost of \$417,557 as compared to 24 claims for an estimated cost of \$312,945 during this same period as last year. This is above the five-year annual average

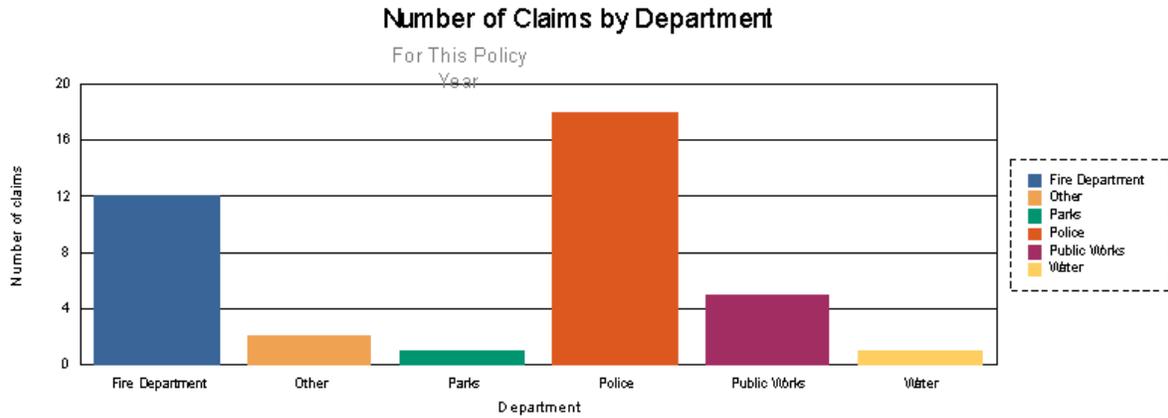
BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 777,146	\$ 808,855	\$ 31,709
Rev	\$ 768,500	\$ 802,407	\$ 33,907
Net	\$ (8,646)	\$ (6,448)	\$ 2,198
FTE's	-	-	-

MAJOR CHANGES

- 3.3% increase in claims budget offset by reduction in contractual services
- 20% increase in insurance premiums

number of claims (39) and the total average cost of claims of \$459,143 (adjusted for inflation). While \$600,000 was budgeted for claims, given the volatile nature of workers compensation, no adjustment has been made to the budget. The table below depicts the claims to date by department.



Departmental Share of Total Incurred (%)

For This Policy Year



2019 BUDGETARY CHANGES

- The insurance claims budget is increased \$20,000 to \$620,000 in order to account for medical inflation. The five-year average adjusted for medical inflation is \$459,143. The claims budget is allocated among departments based on their 3-year average of total claims. Thus the distribution of this total between departments shifts as shown in the table below.

	2018	2019	Change	%
General Government	21,000	23,000	2,000	10%
Fire Department	159,000	80,000	-79,000	-50%
Police Department	267,000	396,000	129,000	48%
Public Works Department	145,000	112,000	-33,000	-23%
Water Utility	8,000	9,000	1,000	13%
Total	600,000	620,000	20,000	3%

- Sundry contractual and third party administration fees decrease \$18,683 as more safety services are provided with in-house staff.
- Premiums for stop-loss insurance increase \$10,924 to \$66,000 due to anticipated 7% increase in premium and a true-up of 2017 audited payroll on which the premium is based.
- Due to changes in the three-year departmental claims averages described above, there are shifts in the transfers that fund the Worker Compensation program. The transfer from the General Fund increases 9.0% to \$721,581 while the transfer from the water utility increases 11.6% to \$11,238 and the transfer from internal service funds decreases 21% to \$69,588.
- Interest earnings are eliminated as a revenue source due to a change in policy in how interest earnings are allocated. See the Finance Department narrative for more information. This results in an \$8,550 decrease in revenue.

BUDGET SUMMARY TABLE

Workers Compensation Fund #09								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
452,925	294,750	302,395	267,000	267,000	211-5100	Claims-Police Dept.	396,000	49.0%
66,579	77,489	61,910	159,000	159,000	211-5200	Claims-Fire Dept.	80,000	9.9%
109,550	86,974	92,476	145,000	145,000	211-5300	Claims-Public Works	112,000	13.8%
41,256	(6,416)	23,771	21,000	21,000	211-5400	Claims-All Other	23,000	2.8%
(17,438)	8,945	4,371	8,000	8,000	211-5500	Claims-Water Utility	9,000	1.1%
13,662	19,173	30,803	34,549	34,549	221-5100	Wages	41,973	5.2%
6,415	3,150	12,483	10,486	10,486	221-5190	Fringe Benefits	17,530	2.2%
55,349	52,453	59,995	55,076	55,076	221-5200	Excess Coverage Premium	66,000	8.2%
55	50	120	120	120	221-5315	Phone Stipend	120	0.0%
-	-	-	-	-	221-5410	Conference and Travel	-	0.0%
13,000	7,880	-	26,795	26,795	221-5800	Management Service Fees	26,795	3.3%
517	3,205	19,751	49,120	49,120	221-5810	Sundry Contractual Service	30,437	3.8%
11,610	6,517	5,961	1,000	1,000	221-5900	Other Expenditures	6,000	0.7%
753,480	554,170	614,036	777,146	777,146		TOTAL	808,855	100.0%
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
1,364	4,783	11,100	8,550	8,550	211-4200	Interest Earned	-	0.0%
586,047	657,979	699,222	661,872	661,872	221-4100	Transfer from General Fund	721,581	89.9%
27,198	9,867	(1,959)	10,067	10,067	221-4200	Transfer from Water Utility	11,238	1.4%
-	-	-	-	-	221-4400	Transfer from Health/Life	-	0.0%
91,755	76,972	62,687	88,011	88,011	221-4500	Transfer from Internal Service	69,588	8.7%
706,364	749,601	771,050	768,500	768,500		TOTAL	802,407	100.0%

DENTAL INSURANCE RESERVE FUND

PURPOSE

This fund provides dental insurance to eligible employees.

- Two plan options available for employees:
 - Self-insured PPO plan
 - Fully-insured HMO plan
- Eligibility for 2018:
 - Full-time City employees
 - Contribute 30% of the premium
 - Part-time City employees regularly scheduled to work 20 or more hours per week
 - Contribute 30% of the premium

	2018	2019	Change
Exp	\$ 384,913	\$ 394,062	\$ 9,149
Rev	\$ 384,914	\$ 394,048	\$ 9,134
Net	\$ 1	\$ (14)	\$ (15)
FTE's			-

2018 BUDGETARY CHANGES

COBRA CONTRIBUTIONS

12-311-4400-000 COBRA Contributions: re-estimate to account for higher than anticipated COBRA revenues.

BUDGET SUMMARY

Dental Insurance Fund Reserve Fund #12								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
13,887	12,594	11,559	11,610	11,610	321-5100	Management Service Fees	11,484	2.9%
137,872	138,310	145,720	151,957	151,957	5200-5900	Operating Expenditures	159,930	40.6%
220,151	215,435	217,187	221,346	221,346	311-5400	Other / Claims	222,648	56.5%
371,910	366,339	374,466	384,913	384,913		TOTAL	394,062	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
115,543	110,537	112,377	113,170	113,170	311-4100	Employee Contributions	116,201	29.5%
200	536	1,259	1,067	1,067	311-4200	Interest Earned	-	0.0%
9,772	5,779	7,438	7,000	10,000	311-4400	COBRA Contribution	10,000	2.5%
201,925	222,007	235,219	220,205	220,205	321-4100	Transfer from Gen Fund	220,598	56.0%
12,105	11,113	9,795	10,041	10,041	321-4200	Transfer from Water Utility	15,050	3.8%
23,478	27,433	28,305	33,431	33,431	321-4500	Transfer from Internal Service	32,199	8.2%
363,023	377,405	394,393	384,914	387,914		TOTAL	394,048	100.0%

HEALTH/LIFE FUND

PURPOSE

This fund exists to provide key benefits to attract, retain and engage a talented and efficient workforce.

PROGRAMS/SERVICE LINES

HEALTH INSURANCE

- Self-insured plan up to \$75,000
- Eligibility:
 - FT Employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 27% of the premium.
 - 97% of FT employees participate in the wellness program.
 - PT Employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan (single coverage only) at their own cost.
 - ACA eligible FT employees (average of 30 or more hours per week) are eligible to participate in the health plan (single or family coverage) at their own cost.
 - Eligible pre-65 retirees:
 - If hired on or before 9/1/91 City pays 100% of premium
 - If hired after 9/1/91 the City pays 95% of premium
 - If hired after 1/1/08 maximum City contribution is 50% of premium
 - If hired after 12/31/14, there is no City paid pre-65 health insurance benefit, except for Police and Fire union employees per their contract
 - If hired after 12/31/14, there is no Sick Leave Conversion paid by the City at retirement, except for Police and Fire union employees per their contract
- Major Health Insurances Changes for 2019:
 - Plan design changes for 2019 include:
 - Increased deductible \$500 for single, \$1,000 family
 - Increased out-of-pocket maximum \$ 500 single, \$1,000 family
 - Increased coinsurance by 10%
 - Implementation of new prescription drug formulary
 - Premium equivalent rate increase from 2018 to 2019 = 7.98%
 - Projected medical/RX claims increase 2.68%
 - Specific stop loss increase 30%

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$9,634,364	\$10,281,517	\$ 647,153
Rev	\$9,624,366	\$10,235,345	\$ 610,979
Net	\$ (9,998)	\$ (46,172)	\$ (36,174)
FTE's			-

VISION INSURANCE

- Fully insured benefit
- Eligibility:
 - FT employees. The vision premium is built into the health insurance premium.

- PT employees regularly scheduled for 20 or more hours per week can participate in the plan at their own expense.

LIFE INSURANCE

- Self-insured benefit for retirees up to \$3,500 (different calculation for those hired prior to 1974)
- Fully-insured benefit for full-time active employees up to amount of annual base salary
- Fully-insured dependent life benefit for full-time active employees up to \$1,500 for spouse and \$750 for dependent children

WELLNESS PROGRAM

- The City cares about the health and well-being of its employees, and in that spirit we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting personal wellness goals.
- Participation in the wellness program is voluntary. However, it does come with an incentive; employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Employees who participate in wellness pay a 15% premium, employees who opt out pay a 27% premium.
- The Core Wellness Steps are:
 - Online Health Questionnaire
 - Biometric and Health Education Appointment
 - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes-based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
 - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
 - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
 - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.
 - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS or improve their prior year score by 5 or more points or complete the Reasonable Alternative Standard process
 - Those employees that do not meet the above requirement but do complete the remainder of the core wellness steps will pay an additional \$600 (annually) on top of their 15% premium contribution.
- In 2017, the average PHRS was 77.59.
- 97% of participating employees qualified for the highest City contribution for health insurance for the 2018 plan year.

- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to employees, and we have designed our wellness resources with that goal in mind. Some examples of these resources include: Onsite Wellness Coaching, Nutrition Support, Behavioral Health benefits, Onsite Physical Activity opportunities and a Fitness Center Reimbursement Program.

2018 ACHIEVEMENTS

Strategic Plan Area of Focus: Compensation system, pay for performance and performance evaluation programs. The following directly contribute to the City's compensation system.

- Completed Request for Proposal for Health Insurance Plan, Rx Plan, HRA and FSA.
 - The Workplace Clinic at City Hall opened in June 2016. The Workplace Clinic is operated by Froedtert Workforce Health and is open 20 hours per week. The Workplace Clinic is available to all employees, retirees, spouses and dependent children (ages & 2 up) who are on the City's health insurance plan.
 - In the second year of operation (June 2017 – June 2018), there were 815 visits the to the clinic
 - The clinic was most frequently used for: blood pressure checks, medication refills, upper respiratory infections, acute sinusitis, coughs and sore throats
 - Implemented FSA Debit Card program in 2018.
 - Enhancements to Wellness Coaching program, include expanding the Fitness Coaching program to the Police Department and developing an Injury Prevention and Dynamic Warm-Up and Stretching Program for the Police Department Special Reponses Team,
- Successfully completed the City's required ACA 1094/1095C reporting

2019 GOALS

Strategic Plan Areas of Focus: Compensation system, pay for performance and performance evaluation programs:

- Conduct a RFP for both the Workplace Clinic and the City's Wellness Programming
- Partner with Workplace Clinic provider on utilization strategies for the clinic
- Establish strategic plan for cost constraint while continuing the preserve an attractive benefits package for retention and recruitment purposes
- Reduce employee health risk through outcomes-based wellness program
- Increase communication and marketing of City benefits and wellness programming
- No major wellness programming changes in 2019
 - Focus will continue to be on creating a culture of wellness. This will involve working with department directors and other supervisors to create strategies unique to their operational areas.

2018 BUDGETARY CHANGES

COBRA CONTRIBUTIONS

16-311-4400-000 COBRA Contributions: re-estimate to account for higher than anticipated COBRA revenues.

HEALTH CLAIMS SALARY

16-311-5100-000 Health Claims Salary: This account is no longer needed. Re-estimate to reflect actual 2018 spend.

ADMINISTRATIVE FEES

16-321-5100-000 Administrative Fees: Stop loss contract renewal (effective 10/1/2018) came in higher than budget. Re-estimate to account to account for stop loss fee increase.

2019 BUDGETARY CHANGES

ADMINISTRATIVE FEES

16-321-5100-000 Administrative Fees: 2019 budget accounts for an estimated 30% increase to specific stop loss premiums over 2018 (increase of \$442,050 in premiums)

16-321-5950-000 Capital Outlay: \$50,000 to be allocated for the purchase of fitness equipment for the new fitness center at DPW.

BUDGET SUMMARY TABLE

**Health/Life Insurance Reserve
Fund #16**

Expenditures

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
34,370	23,983	17,185	17,185	661	311-5100	Health Claims	-	0.0%
6,463,837	6,316,379	7,392,446	6,608,589	6,608,589	311-5191-100	Health Claims	6,785,520	66.0%
-	-	-	448,195	448,195	311-5191-200	HRA Contribution	438,553	4.3%
20,125	30,500	38,500	40,000	40,000	311-5600	Life Ins Claims	40,000	0.4%
37,459	39,491	40,463	41,061	41,061	319-5100-5190-000	Regular Pay	38,480	0.4%
71,249	76,547	79,500	81,888	81,888	319-5100-5190-100	Regular Pay-Wellness	86,090	0.8%
16,093	14,397	14,391	16,723	16,723	319-5190-990	Fringe Benefits	16,695	0.2%
30,697	27,784	28,005	33,004	33,004	319-5190-995	Fringe Benefits-Wellness	34,622	0.3%
1,382,788	1,524,030	1,704,362	1,859,363	1,938,341	321-5100	Administrative Fees	2,313,608	22.5%
132,269	120,771	122,666	131,446	131,446	321-5210, 5220	Premiums	133,210	1.3%
170,363	206,822	179,870	208,013	208,013	321-5300-5900	Expenditures	195,068	1.9%
-	-	-	-	-	321-5950	Capital Outlay	-	0.0%
-	-	21,335	-	-	322-5950	Capital Outlay-Wellness	50,000	0.5%
108,654	115,881	110,305	148,897	148,897	322-5200-5900	Expenditures-Wellness Prog	149,671	1.5%
-	54,251	-	-	-	921-5103	Transfer to Capital Proj Fund	-	0.0%
75,000	-	-	-	-	921-5108	Transfer to General Liability	-	0.0%
-	-	-	-	-	921-5110	Transfer to Workers Comp	-	0.0%
8,542,904	8,550,836	9,749,028	9,634,364	9,696,818		TOTAL	10,281,517	100.0%

Revenues

2015	2016	2017	2018		Acct #	Name	2019	% of
			Adopted	2018				
905,910	952,013	929,570	897,197	897,197	311-4100	Employee Contributions	968,970	9.5%
5,150	20,365	45,803	35,437	35,437	311-4200	Interest Earned	-	0.0%
85,460	87,902	116,150	91,064	91,064	311-4300	Retiree Contributions	77,747	0.8%
15,599	10,649	13,848	6,500	24,000	311-4400	Cobra Contributions	18,000	0.2%
285,483	286,320	372,402	241,552	241,552	311-4900	Rx Rebates	284,202	2.8%
6,837,249	7,212,610	7,152,739	6,914,758	6,914,758	321-4100	Transfer from General Fund	7,318,818	71.5%
404,840	433,006	391,537	388,068	388,068	321-4200	Transfer from Water Utility	499,322	4.9%
794,977	616,352	595,535	1,049,790	1,049,790	321-4500	Transfer from Other Fund	1,068,286	10.4%
9,334,668	9,619,217	9,617,584	9,624,366	9,641,866		TOTAL	10,235,345	100.0%

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget funds inspections, cleaning, and repair of the City's sanitary sewers.

PROGRAMS/SERVICE LINES

The sanitary sewer cleaning program covers over 800,000 lineal feet of sanitary sewer on an approximately three year cycle; troubled areas are inspected more often. Sanitary sewers are inspected ahead of road projects and also routinely inspected to determine necessary repairs. The sanitary sewer repair program is necessary to keep the system in good condition. Most repairs are done in conjunction with planned street improvement projects.

2018 ACHIEVEMENTS

- As of July 13, 2018, 88,052 feet of sanitary sewer lines have been cleaned, averaging 2,668 feet daily.
- As of July 30, 2018, Operations responded to 67 sanitary sewer calls. Only one of these calls were for basement backups caused by issues with the City sanitary sewer lines, which was caused by a collapsed line.

2019 GOALS

- Continue with the successful sanitary lateral grouting program making use of MMSD's PPII funding.
- In 2018, the DOJ Mandated Sanitary Sewer manhole repair program will continue.
- As in past years \$250,000 of operating revenue is to be set aside for further TV inspections, rainfall simulation testing, and flow monitoring of sanitary sewer systems outside of paving projects.
- Utilize the GIS system to locate areas that have been relined, cleaned or repaired to aid in the efficiency of the sanitary sewer cleaning program.
- Staff will be rightsizing the cleaning schedule to reflect priority areas requiring more frequent cleaning, reducing cleaning where the frequency was perhaps too great, better targeting areas where problems have occurred, and re-programming labor into other pressing areas.
- Explore the future use of the GIS system for tracking maintenance and repairs.

2018 BUDGETARY CHANGES

LOCAL CHARGES REVENUE

DECREASE 206,691

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$7,757,104	\$ 8,406,136	\$ 649,032
Rev	\$9,558,314	\$ 10,361,256	\$ 802,942
Net	\$ 1,801,210	\$(18,767,392)	\$(20,568,602)
FTE's			-

MAJOR CHANGES

- 8% RATE INCREASE RESULTING IN 6% BILL INCREASE
- SHIFT \$200,000 FROM SEWER ANALYSIS TO CASH FINANCING IN LIEU OF DEBT

Local charge revenue is decreased by \$206,691 to \$5,794,300. The rate increase approved in January 2018 was less than budgeted. This was done to offset the unexpected increase in the charge from MMSD (see below) to mitigate the impact on customers.

SEWER CONNECTION AND FLOW CHARGES REVENUE	INCREASE \$338,248
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The Sewer Connection Charge and Flow Charge is based on a rate set by the Milwaukee Metropolitan Sewerage District. At the time of Budget Adoption, the rate for calculating this revenue is an estimate. The final rate increased resulting in an increase of sanitary revenue for sewer connection charges of \$328,248 to \$3,748,839. Correspondingly, the charge from MMSD to the City will increase as well.

MMSD PASS THROUGH CHARGE	INCREASE \$321,848
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The amount paid to MMSD is increased to reflect the revised revenues discussed above.

INTEREST EXPENSE	DECREASE \$61,459
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As the 2017 bonds had not been issued by the time the 2018 Budget was adopted, interest expense was an estimate. The actual interest expense will be \$652,227.

DEPRECIATION EXPENSE	DECREASE \$68,400
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Based on a revised estimate of construction of sanitary sewer assets in 2018, the depreciation expense is decreased \$68,400 to \$1,011,100.

CARRYOVERS

The re-estimated budget reflects the already approved carryovers for the Lateral Program (\$490,377) and the DOJ Mandated Manhole rehabilitation project (\$242,510) and sewer evaluations (\$185,899).

2019 BUDGETARY CHANGES

REVENUE	INCREASE \$802,942
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The 2019 budget assumes an 8% rate increase to the sanitary sewer local charge. This results in only a 1.4% increase in revenue totaling \$83,024 from the original budget. This is due to the 2018 rate increase being less than budgeted as described above. However, MMSD related revenue is anticipated to increase over 17% or \$621,524. This is due to the 2018 budget being understated for the MMSD revenue.

This rate increase matches the long-term plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. This rate increase should be considered an estimate at this time as the 2018 debt has not yet been issued, therefore principal and interest amounts are estimates. Additionally, the 2019-2023 Capital Budget has not been finalized, which will also have an impact.

The chart below displays the impact of the rate increase on different types of customers as well as future projected increases through 2023.

Projected Sanitary Sewer Rate Increases									
	2015	2016	2017	2018B	2019B	2020F	2021F	2022F	2023F
Rate Increase	11%	11%	8%	4%	8%	8%	7%	7%	7%
Projected Bill increase	10%	7%	6%	7%	6%	6%	5%	5%	5%
Quarterly Residential Bill Est.	\$ 99	\$ 106	\$ 113	\$ 120	\$ 127	\$ 135	\$ 142	\$ 150	\$ 158
Quarterly Restaurant Bill Est.	\$ 1,466	\$ 1,566	\$ 1,665	\$ 1,777	\$ 1,881	\$ 1,993	\$ 2,100	\$ 2,214	\$ 2,335
Quarterly Laundrymat Bill Est.	\$ 3,932	\$ 4,200	\$ 4,466	\$ 4,766	\$ 5,046	\$ 5,344	\$ 5,632	\$ 5,937	\$ 6,261
Quarterly Office Bldg Bill Est.	\$ 183	\$ 196	\$ 208	\$ 222	\$ 235	\$ 249	\$ 263	\$ 277	\$ 292

MMSD CHARGES

INCREASE \$605,134

The fees paid to MMSD, which equal the rate revenue collected on its behalf, increased for reasons as described above.

INTEREST EXPENSE

DECREASE \$12,989

As the 2018 debt has not yet been issued, interest expense is estimated to decrease \$12,989 to \$700,697 because actual interest expense in 2018 was less than budgeted.

OTHER EXPENSES

INCREASE \$65,200

Charges from the Water Utility reflecting the costs incurred by the Water Utility increase \$65,200 to \$460,700.

CASH FINANCING CAPITAL

INCREASE \$200,000

The need for on-going sewer analysis has diminished so that funding for this initiative will decrease from \$250,000 to \$50,000. This \$200,000 is shifted to cash financing capital in order to reduce the amount of debt financing needed.

BUDGET SUMMARY TABLE

**Sanitary Sewer
Fund #04**

Expenditures								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total
178,766	193,516	206,940	232,767	232,767	5100 - 5190-900	Wages	257,253	3.1%
97,461	84,923	96,466	124,692	124,692	5190-990 - 5198-900	Fringe Benefits	132,362	1.6%
153,389	130,330	123,720	110,977	110,977	5500 - 5520	Internal Charges	112,031	1.3%
4,651,396	4,717,869	4,891,967	5,074,982	5,417,770	5200-5450, 5550-5900	Operating Expenditures	5,903,793	70.2%
-	-	-	-	799	5950-5970	Capital Outlay	-	0.0%
554,899	597,525	627,852	713,686	652,227	220-5300	Interest Expense	700,697	8.3%
-	269	-	-	-	5980-020	CMOM Compliance	-	0.0%
864,926	336,526	266,791	1,000,000	1,490,377	5980-025	Private Lateral Program	1,000,000	11.9%
49,181	24,565	33,138	250,000	492,510	5980-030	Manhole Rehab/DOJ Mandat	250,000	3.0%
399,116	208,570	278,531	250,000	435,899	5980-040	Sewer Evaluations	50,000	0.6%
-	2,556	3,363	-	1,451	5980-050	Scada System Upgrade	-	0.0%
6,949,134	6,296,649	6,528,768	7,757,104	8,959,469		TOTAL	8,406,136	100.0%
Revenues								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total
524,088	418,244	461,249	445,160	541,429	211-4100	Connection Charge Metro	568,123	5.5%
2,594,631	2,748,833	2,993,392	2,965,431	3,207,410	211-4110	Flow Charge Metro	3,464,002	33.4%
4,651,769	5,191,044	5,517,725	6,000,991	5,794,300	211-4120	Local Charge	6,084,015	58.7%
81,746	80,912	83,605	81,000	81,000	211-4200	Penalty Charges	81,000	0.8%
4,877	21,205	61,590	32,000	90,000	211-4250	Interest	120,000	1.2%
-	-	320	-	-	211-4300	Other Income	-	0.0%
187,134	866,100	(45,331)	-	(631,772)	221-4110	MMSD	-	0.0%
-	-	-	-	-	291-4100	Federal Reimburse-BAB	-	0.0%
32,786	30,561	35,750	33,732	46,725	291-4300	Amort Bond Premium	44,116	0.4%
8,077,031	9,356,899	9,108,300	9,558,314	9,129,092		TOTAL	10,361,256	100.0%

PERSONNEL SCHEDULE

*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, the cleaning, and the repairing of over 103 miles of storm sewers and 7,247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed midyear 2000.

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. Wisconsin Chapter NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

STORM SEWER REPAIRS PROGRAM

Storm sewer repair involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

The program attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4,000 tons of leaves are collected annually.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult-to-sweep parking lots, and islands.

EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City is funding a portion of the EAB treatment program using storm water utility funds.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 2,699,054	\$ 2,871,301	\$ 172,247
Rev	\$ 5,171,890	\$ 5,488,659	\$ 316,769
Net	\$ 2,472,836	\$ 2,617,358	\$ 144,522
FTE's			-

MAJOR CHANGES

- 5.0% rate increase in 2019

2018 ACHIEVEMENTS

- To be in compliance with the City's NR 216 permit, approximately 600 basins in the City must be cleaned annually. As of July 3rd, crews had removed 30 tons of debris from 199 City catch basins. These numbers will increase throughout fall season. Currently, the Department is on a two year cleaning cycle for the City's catch basins.
- As of the August 14, our street sweeping program has removed 367 tons of debris from city streets.
- All of the storm sewers and catch basins were tuck pointed or rebuilt in the 2018 sealcoat area.

2019 GOALS

- Continue inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Explore the future use of the GIS for tracking maintenance and repairs.

2018 BUDGETARY CHANGES

REVENUES

INCREASE \$62,610

Revenues are forecasted to increase largely due to Stormwater rate revenue which is estimated to increase \$41,306 to \$5,122,000. This is due to an increase in the impermeable surface area.

DEPRECIATION EXPENSE

INCREASE \$21,416

Based on a revised estimate of construction of storm sewer assets in 2018, the depreciation expense is increased \$21,416 to \$824,116

INTEREST EXPENSE

DECREASE \$39,520

The \$579,266 included in the 2018 budget was an estimate as the debt had not yet been issued. It is re-estimated to \$539,746 based on the actual debt service schedule.

2019 BUDGETARY CHANGES

STORM WATER FEES

INCREASE \$297,306

The 2019 Budget assumes a 5% increase in storm sewer rates in order to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. This results in an increase in storm water fees of \$297,306 to \$5,378,000. The table below shows the impact of this rate increase on different types of customers and future planned rate increases. It should be emphasized that 2019 rate increase is an estimate and may be impacted by final figures associated with the 2018 debt issuance and the finalization of the 2019-2023 Capital Improvement Plan.

Projected Storm Sewer Rate Increases									
	2015	2016	2017B	2018F	2019B	2020F	2021F	2022F	2023F
Rate Increase	16%	11%	10%	6%	5%	5%	5%	0%	0%
Quarterly Residential Bill Est.	\$ 23	\$ 25	\$ 28	\$ 30	\$ 31	\$ 33	\$ 34	\$ 34	\$ 34
Quarterly Restaurant Bill Est.	\$ 564	\$ 627	\$ 690	\$ 731	\$ 768	\$ 806	\$ 846	\$ 846	\$ 846
Quarterly Laundrymat Bill Est.	\$ 57	\$ 63	\$ 70	\$ 74	\$ 78	\$ 82	\$ 86	\$ 86	\$ 86
Quarterly Office Bldg Bill Est.	\$ 422	\$ 470	\$ 517	\$ 548	\$ 575	\$ 604	\$ 634	\$ 634	\$ 634

OPERATING EXPENDITURES

INCREASE \$35,239

Operating Expenditures increase \$35,239 largely due to an increase in the administrative charge from the General Fund for administrative support provided in 2017 and charges from the Water Utility.

INTEREST EXPENSE

INCREASE \$98,971

Interest expense on debt increased \$98,971 to \$678,237 based on the estimated additional interest expense associated with the yet-to-be-issued 2018 bonds.

DEPRECIATION

INCREASE \$60,300

Due to the increase in the value of capital assets, depreciation is forecasted to increase \$60,300 to \$863,000.

BUDGET SUMMARY TABLE

Storm Water Management Reserve Fund #17								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
277,932	287,929	331,279	373,209	373,209	5100	Wages	380,062	13.2%
153,504	128,155	157,269	195,932	195,932	5195	Fringe Benefits	200,058	7.0%
361,986	322,165	331,369	350,957	350,957	5500-5520	Internal Charges	356,306	12.4%
801,567	884,739	914,023	1,040,415	1,164,133	5200-5900	Operating Expenditures	1,089,600	37.9%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
5,312	838	968	-	-	5990	Insurance	1,000	0.0%
109,749	122,775	135,275	135,275	135,275	5980-040	Educational Grant	142,038	4.9%
39,185	33,872	37,658	24,000	24,000	5980-045	Emerald Ash Borer Treatmt	24,000	0.8%
-	2,750	7,688	-	-	5980-080	WPDES Permit Compliance	-	0.0%
499,686	487,096	567,646	579,266	539,746	340-5300	Interest Expense	678,237	23.6%
2,248,921	2,270,319	2,483,175	2,699,054	2,783,252		TOTAL	2,871,301	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
3,881,574	4,333,766	4,790,088	5,080,694	5,122,000	311-4100	ERU Fees	5,378,000	98.0%
30,371	33,880	35,896	30,000	30,000	311-4200	Penalty Charges	30,000	0.5%
2,013	11,982	37,943	26,000	40,000	331-4100	Interest	43,000	0.8%
-	76,575	-	-	-	331-4200	Non-Point Source Grant	-	0.0%
26,742	25,977	36,933	35,196	42,500	331-4300	Amort Bond Premium	37,659	0.7%
-	78,399	539,640	-	-	331-4400	MMSD	-	0.0%
-	-	-	-	-	331-4500	Federal Reimbursement-BAB	-	0.0%
-	-	100,000	-	-	331-4600	DOT Reimbursement	-	0.0%
-	-	150,141	-	-	331-4900	Other Revenue	-	0.0%
3,940,700	4,560,579	5,690,641	5,171,890	5,234,500		TOTAL	5,488,659	100.0%

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

WATER

PURPOSE

The Water Budget involves the inspecting and repairing of over 203 miles of water main; 5,580 gate valves; 2,235 fire hydrants; 15,500 standard and Orion water meters. It also involves responding to service calls (3,000 - including service leaks, high consumption, hit hydrants, etc), 7,500 digger's hotline locates, water main breaks and other emergencies as needed.

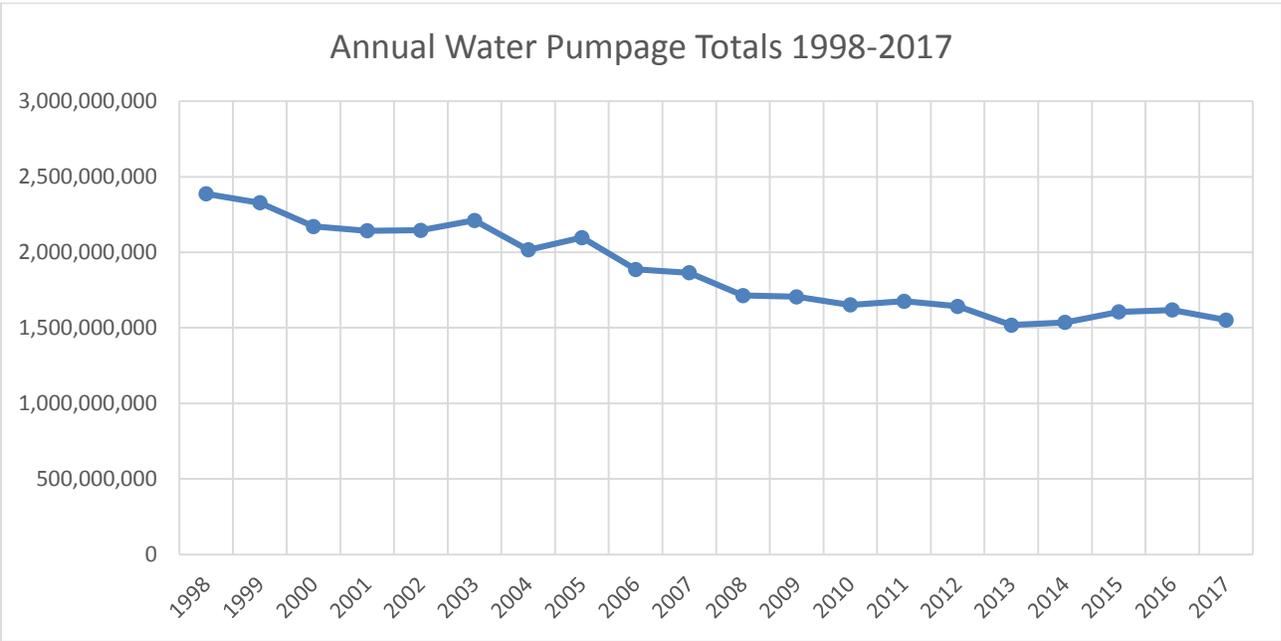
PROGRAMS/SERVICE LINES

MAJOR CHANGES

- 3% rate increase in 2019
- increase in service line maintenance expense

PUMPING

Develop water pumping schemes, maintain surplus capacities and select the most cost efficient ways to distribute water throughout the entire city twenty-four hours a day, seven days a week to meet the demands of customers. Also, to maintain attractive and structurally sound water facilities and grounds. The city currently operates four water pumping stations and four elevated water towers throughout the City in order to distribute drinking water at appropriate pressures throughout the City.



WATER TREATMENT AND TESTING

Remain in compliance with the rules and regulations as established by the United States Environmental Protection Agency (EPA) and the Wisconsin Department of Natural Resources.

TRANSMISSION AND DISTRIBUTION

Supply customers with an adequate volume of high quality water. Ensure water quality is safe for consumption. Repair and maintain the utility's water distribution system and water storage facilities with minimal interruption of services. Accurately meter and document water usage by customer in accordance with the Public Service Commission guidelines. The program includes preventative maintenance prior to paving, repair broken water mains, gate valve maintenance, repair service laterals and curb stops, Digger's hotline marking, meter services, meter testing and repair, distribution system records, water storage facilities maintenance, conduct hydrant inspections, repair or replace defective fire hydrants, hydrant painting, seasonal hydrant flushing, leak survey and other construction related activities.

CUSTOMER ACCOUNTS

Accurately read all water meters and complete reading to enable timely billing to customers. Submit accurate records for mail of water billing statements to our customers in a timely manner.

ADMINISTRATIVE AND GENERAL

Properly account for all administrative functions of the Water Utility and efficiently manage the resources of the Utility.

2018 ACHIEVEMENTS

- Responded to 3,139 service calls
- Tested 1,067 Meters
- Collected 612 water samples
- Added 643 feet of new water main and replaced 6,921 feet of existing
- Fixed 64 water main breaks

2019 GOALS

- Upgrade meter reading system from Read Center to Beacon, which will have a customer portal called Eye on Water that will allow customers to view their usage online.
- Utilize GIS to begin tracking assets and complete a system analysis.
- Complete analysis and make recommendation regarding transfer of the existing county water system to the city.
- Roll out lead water sampling initiative in conjunction with the Health Department.

2018 BUDGETARY CHANGES

REVENUES

INCREASE \$125,900

Revenues are forecasted to increase due to increased consumption. The increase was mostly in Metered Industrial sales (\$89,000 increase), Metered Residential Multi-family sales (\$24,000) and income from general investments (\$28,000).

STRUCTURES & IMPROVEMENT MAINTENANCE

INCREASE \$77,250

Increase due to door replacements & masonry repairs for the Blanchard Pumping station were originally budgeted under the capital improvement program, when it should have been under operating as the charges were maintenance.

FEES OUTSIDE SERVICES

INCREASE \$40,000

Additional work needed for the Milwaukee rate case and Milwaukee County grounds transfer analysis.

2019 BUDGETARY CHANGES

WATER RATES

DECREASE \$204,000

The 2019 Budget assumes a 3% increase in water rates in order to fund capital improvements that address deferred maintenance as well as water main breaks. There is an anticipated 2% decrease in consumption due to water conservation, which amounts to a \$204,000 decrease in revenue overall. The table below shows the impact of this rate increase on a quarterly residential bill and future planned rate increases. It should be emphasized that 2019 rate increase is an estimate and may be impacted by final figures associated with the 2018 debt issuance and the finalization of the 2019-2023 Capital Improvement Plan.

Projected Water Rate Increases											
	2012	2013	2014	2015	2016	2017	2018B	2019F	2020F	2021F	2022F
Rate Increase	0%	21%	4%	3%	0%	19%	0%	3%	3%	20%	0%
Quarterly Residential Bill Est.		\$ 96	\$ 99	\$ 102	\$ 102	\$ 122	\$ 122	\$ 125	\$ 129	\$ 155	\$ 155

Effect on average quarterly residential water bill:

- November 2016 Wauwatosa conventional rate increase of 19.4%
- June 2015 Wauwatosa simplified rate increase of 2.9%
- November 2014 Pass through Milwaukee conventional rate increase of 2.8%
- June 2014 Pass through Milwaukee simplified rate increase of 0.8%
- June 2013 Pass through Milwaukee simplified rate increase of 0.9%
- March 2013 Wauwatosa conventional rate increase of 19.7%

SERVICES MAINTENANCE

INCREASE \$78,500

Services maintenance is increased due to the increase replacement of lead service lines.

BUDGET SUMMARY

WAUWATOSA WATER UTILITY BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Original	2018 Estimated	2019 Executive Review
Residential sales	3,917,867	4,599,797	4,643,000	4,590,000	4,480,000
Residential multi-family sales	539,570	655,185	635,000	659,000	649,000
Commercial sales	1,477,968	1,807,217	1,813,000	1,828,000	1,838,000
Industrial sales	344,078	364,531	392,000	481,000	417,000
Public authority sales	204,875	216,647	247,000	264,000	234,000
Total Metered Sales	6,484,358	7,643,377	7,730,000	7,822,000	7,618,000
Public fire protection	923,887	1,014,401	1,037,000	1,028,000	1,058,000
Other water revenues	505,522	497,447	499,958	499,958	513,395
Misc. amortization	122,200	122,200	122,200	122,200	122,200
Interest income	9,752	35,814	24,600	62,000	74,000
Customer contributions	876,250	586,894	3,000	3,000	3,000
Total revenues	8,921,969	9,900,132	9,416,758	9,537,158	9,388,595
Depreciation	962,055	994,580	1,029,000	1,056,100	1,043,100
Taxes	1,056,743	1,013,290	1,096,463	1,051,437	1,190,095
Interest expense	559,726	577,150	552,292	562,855	647,110
Source of supply expense	2,590,453	2,610,163	2,703,360	2,644,340	2,592,370
Pumping expense	424,077	344,111	459,300	480,100	471,750
Water treatment expense	7,344	5,923	6,500	6,900	17,300
Transmission and distribution expense	1,309,223	1,409,591	1,660,823	1,588,959	1,576,008
Customer accounts expense	74,930	61,406	81,120	106,184	97,686
Administration and general expense	1,037,918	931,552	1,019,182	1,052,682	1,075,808
Total expenses	8,022,469	7,947,767	8,608,040	8,549,557	8,711,227
Net income (loss) - Accrual basis	<u>899,500</u>	<u>1,952,365</u>	<u>808,718</u>	<u>987,601</u>	<u>677,368</u>
Rate of return	1.99%	5.62%	4.23%	16.52%	3.37%
Coverage ratio	2.19	2.58	2.12	5.62	1.75

PERSONNEL SCHEDULE

Water				
Position Description	2018 FTE	2019 Base Positions	2019 FTE	2018-19 Change
Accountant / Business Manager	1.00	0	-	(1.00)
Utility Account Business Manager	-	1	1.00	1.00
Administrative Support Specialist	1.00	0	-	(1.00)
Office Assistant ²	1.00	1	1.50	0.50
Controls Systems Technician	1.00	0	-	(1.00)
GIS Manager ¹	1.00	0	-	(1.00)
Meter Reader	1.00	0	-	(1.00)
Meter Repair Person	1.00	0	-	(1.00)
Meter Service Person	1.00	1	1.00	-
Operator Technician	2.00	1	1.00	(1.00)
Seasonal Laborer	0.38		0.38	-
Utility Systems Analyst	-	1	1.00	1.00
Water Maintenance Worker	7.00	7	7.00	-
Water Maintenance Worker II	2.00	2	2.00	-
Water Operations Manager	1.00	0	-	(1.00)
Water Superintendent	1.00	1	1.00	-
Water Supervisor	-	3	3.00	3.00
TOTAL	21.38		18.88	(2.50)
¹ Transferred to PW in 2019				
² Another 0.5 FTE is staffed in water but shown in PW as a shared position				

CONTRIBUTION FOR UNCOLLECTABLES

PURPOSE

Contribution for uncollectables are funds set aside to write-off uncollectable debts owed to the City. Typically this includes unpaid personal property taxes, uncollected amounts owed for damage to City property and other miscellaneous debts. The City actively manages its outstanding receivables and engages a collection agency to try and maximize the amount of funds collected.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$20,000	\$20,000	\$ -
Rev	\$ 2,685	\$ 3,118	\$ 433
Ley	\$17,315	\$16,882	\$ (433)
FTE's	-	-	-

2019 BUDGETARY CHANGES

The amount set-aside for writing off bad debt remains constant at \$20,000. In addition, the City will finalize participation with the State of Wisconsin's debt collection program.

BUDGET SUMMARY TABLE

Contribution for Uncollectables									
Dept #622									
Expenditures									
2015	2016	2017	2018		Acct #	Name	2019	% of	
Actual	Actual	Actual	Adopted	Estimated					
14,815	17,477	17,895	20,000	20,000	5990	Expenditures	20,000	100.0%	
14,815	17,477	17,895	20,000	20,000		TOTAL	20,000	100.0%	
Revenues									
2015	2016	2017	2018		Acct #	Name	2019	% of	
Actual	Actual	Actual	Adopted	Estimated					
2,466	2,926	2,416	2,685	3,014		Unallocated Revenues	3,118	15.6%	
15,011	16,586	15,479	17,315	16,986		Tax Levy	16,882	84.4%	
17,477	19,512	17,895	20,000	20,000		TOTAL	20,000	100.0%	

MADACC

PURPOSE

The City contracts with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the holding period. The kennel operation evaluates and recommends animals not claimed to various shelters and breed rescue groups for possible adoption, and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

They are responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. In addition, they provide spay/neuter programs and educational programs. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 18 suburbs in Milwaukee County.

Operating expenses and capital outlay are allocated to the municipalities based on the percentage of animals handled, and debt service expenses are allocated based on the municipality's apportionment of equalized value in Milwaukee County. The MADACC budget is not approved by the MADACC board until October, so the budget is projected.

2018-2019 BUDGETARY CHANGES

The 2018 actual expenditures will come under budget, netting the City an additional \$1,500. In 2019, the operating budget is expected to increase as MADACC is increasing its operating budget by 2% to \$2.23 million. Wauwatosa's allocated proportion of operating costs has also increased from 2% to 2.2%. This will result in an increase of \$4,638 on annual fee for operations. However, the 2019 debt service payment will be lower which will offset some of the increase for operating expenses.

MADACC Budget

	2017B	2018B	2018A	2019B
Operations	\$39,000	\$45,000	\$43,862	\$48,500
Debt Service	\$28,000	\$24,500	\$24,170	\$23,500
Total	\$67,000	\$69,500	\$68,032	\$72,000

	2018	2019	Change
Exp	\$69,500	\$72,000	\$ 2,500
Rev	\$ 9,330	\$11,226	\$ 1,896
Levy	\$60,170	\$60,774	\$ 604
FTE's	-	-	-

BUDGET SUMMARY

**Milwaukee Area Domestic Animal Control Center
Dept #624**

Expenditures

				2018					
2015	2016	2017	Adopted	2018			2019	% of	
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total	
53,579	56,454	56,627	69,500	69,500	5200-5900	Operating Expenditures	72,000	100.0%	
53,579	56,454	56,627	69,500	69,500		TOTAL	72,000	100.0%	

Revenues

				2018					
2015	2016	2017	Adopted	2018			2019	% of	
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total	
7,559	8,467	7,646	9,330	10,475		Unallocated Revenues	11,226	15.6%	
46,020	47,987	48,981	60,170	59,025		Tax Levy	60,774	84.4%	
53,579	56,454	56,627	69,500	69,500		TOTAL	72,000	100.0%	

INTERNAL GRANTING

PURPOSE

This fund invests in ideas generated by City staff, which increase revenues, decrease expenditures, or increase efficiency of City departments.

PROGRAMS/SERVICE LINES

Beginning in 2012, \$250,000 is made available annually as grants to City departments for proposals that increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees review and rank applications that are then recommended to the City Administrator for final approval. In 2016, \$7,000 became available from the City’s insurance provider, the Cities and Villages Mutual Insurance Company as matching funds for risk mitigation projects.

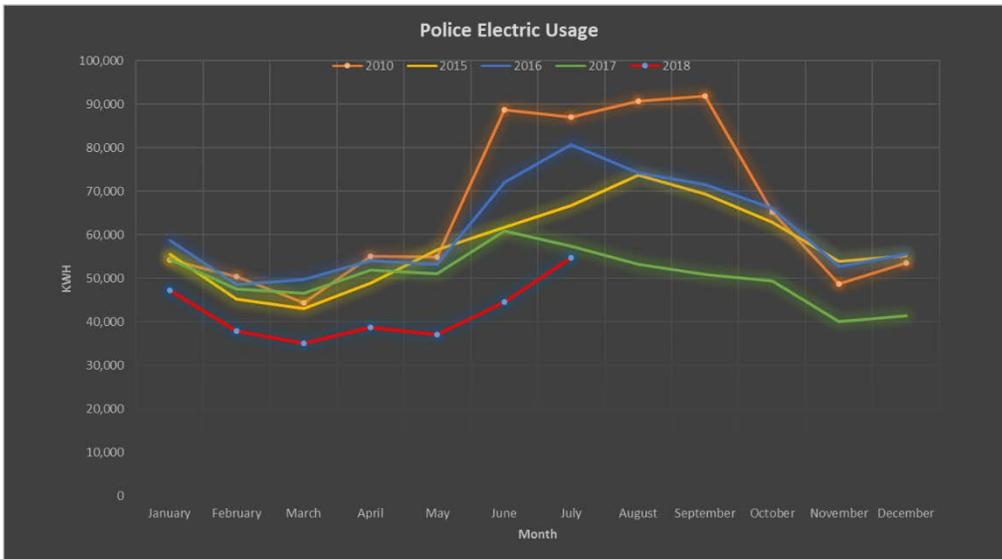
BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$250,000	\$250,000	\$ -
Rev	\$ 33,561	\$ 38,978	\$ 5,417
Lew	\$216,439	\$211,022	\$ (5,417)
FTE's	-	-	-

2018 ACHIEVEMENTS

- The Electrical Services Division installed new LED lighting in the Fleet Maintenance parts room and shop area. This was a much needed lighting upgrade, which is motion sensor activated and will help reduce electrical energy usage at the PWB. The direction of the lighting was also switched so it runs parallel to the storage shelves
- The indoor and outdoor **lighting projects at the Police Department** was completed resulting in significant energy reduction as shown in the table below.





- The City Hall lighting project is 95% complete and the works has been entirely by our in-house staff.
- The Spartan Titan Leaf Vacuum trailer was purchased in June and will be deployed on pilot basis during the fall leaf pick-up operation. It is expected to be more efficient than the current process.
- The safety products including the Public Works Safety cabinets, the engineering manhole lift and the headset communication devices were all purchased and deployed.



2019 GOALS

- Monitor implementation of 2018 and 2019 projects
- Facilitate 2018 funding cycle
- Evaluate the internal granting program

2018 BUDGETARY CHANGES

CITIES AND VILLAGES MUTUAL INSURANCE COMPANY RISK MITIGATION MATCHING FUNDS

- The following grants were awarded using Cities and Villages Mutual Insurance Company risk mitigation matching funds:
 - Tactical EMS Head/Hearing Protection and Communication equipment - \$12,142

- o Material Safety Data Sheets on-line tracking - \$5,000

LIBRARY DVD AND CD DISC REPAIR MACHINE	\$16,225
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The library was awarded \$16,225 to purchase an Industrial Disc Repair machine to replace their old machine that broke in October 2017. This machine has the ability to repair 50 library audiovisual disc such as, music CDs, audiobooks, DVDS, MP3 Disc, software CDs, etc. at a time.

The machine was purchased at the end of July and was put to use in August. At that time, the Library noted having 600 discs backlogged that needed to be repaired. At this time, those discs have been repaired and have been returned to the circulation collection.

In addition, the library estimates the need to repair 10 disc per week. Audiovisual material range in cost. Assuming that the cost of an audiovisual material is about \$11, the library will be saving \$5,720 annually in replacement material cost. Resulting in a three-year payback period.

FIRE DEPARTMENT LED LIGHTING	\$35,000
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The Fire Department is planning to convert all three fire stations' current lighting to a ten-year non-ballast LED lighting in efforts to reduce utility cost, and decrease bulb replacement cost. The total projected annual electricity savings for all three fire stations is about \$20,400. The payback period for this project through utility savings is about two years.

SIDEWALK REPAIR MODERNIZATION	\$7,000
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To increase efficiency, Wauwatosa's GIS expert and the Engineering Department are working together to modernize the annual Sidewalk Repair program. The funds will be used to purchase two tablets with GPS, which will streamline the data entry process, and make sidewalk improvement data more accessible to others.

The current procedure involves having the engineering technicians go out to the field with clipboards and paper maps of the city. The technicians then fill in sidewalk condition assessment reports for each property with defective sidewalks. Each year this process generates approximately 600 paper reports that are then entered into spreadsheets by the technicians.

This project will allow technicians to link defective sidewalks through the GIS program while in the field, streamlining the data entry process. The data will also be kept in a centralized location, which will be viewable by other staff. This shared information will help staff answer resident questions in regards to sidewalk improvements. The payback period for this project through reduction in staff time is about three years.

COMPACTOR GARBAGE CANS	\$7,000
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The city has about 100 garbage cans all over Wauwatosa that are emptied out frequently. To reduce staff time, improve the city's appearance, and reduce carbon footprint the Department of Public Works is planning to purchase a compactor garbage and recycling container. This container can compact material to fit five times more than a regular garbage can. The payback period for this investment will be two years assuming that the department will reduce gasoline and staff time cost by eliminating the need too empty out a garbage can daily.

2019 BUDGETARY CHANGES

UPGRADE METER READING SOFTWARE**\$10,000**

The Water Department will be upgrading their current water meter reading software to an advanced metering analytics cloud-base software.

The new software will give the city the capability to have a citizen portal that allows citizens to view their water usage and make payments. Citizens will be able to see their water usage in real-time and set up alerts for high consumptions. Currently, there is a lag in information to the citizens when they have a “leak” (continuous water usage over a 24 hour period), that by the time they receive a letter stating that their consumption is high they have already received their bill reflecting the higher usage. Therefore, having the ability to see water usage will be able to help the citizen detect and solve the problem at an early stage to prevent an increase.

In addition, the Water Department should see a decrease in calls because information will be accessible to citizens. On average, the department receives approximately 5-10 inquiries per day about usage and high consumption.

The payback period will be three years assuming that the volume of calls and traffic in the Water Department will decrease which will free staffs’ time.

NORTH AVENUE RELAMP**\$28,000**

The Electrical Maintenance Department will be purchasing 310 “Corn Cob,” LED lamps to replace the current vertical High Pressure Sodium (HPS) lamps in the decorative acorn fixtures along both sides of the North Ave. Corridor from N. 60th St. to Wauwatosa Ave. As part of this investment, 310 lightning arrestors will also be purchased to protect the lamp’s internal electronic circuit from line surges.

The department is expecting to have 55% reduction in electrical energy consumption by replacing the 100-watt lamps with 45-watt LED lamps. In addition, the retrofit will reduce the maintenance time spent on replacing HPS lamps. The life expectancy of the Corn Cob LED lamps are approximately 12 years compared to 4-5 years of the HPS lamps. The HPS lamps require to be changed 3 times more during the course of a LED lamp life span.

This project will have a four-year payback based on decreased energy consumption, and maintenance and replacement cost.

LIBRARY LIGHTING UPGRADE**\$20,000**

The funds will be used to implement an LED lighting upgrade for all areas of the Library. Due to the large number of windows and the control system for the current lights, there is more opportunity to do more than a lamp-for-lamp replacement as done in other buildings in the city.

It is expected that this implementation will result in an annual utility cost savings of \$20,000. The payback period for the total investment will be four years.

SQL SERVER ENTERPRISE EDITION WITH SA FOR PROPHOENIX 2018**\$23,000**

The Police and IT Department are combining efforts to upgrade the SQL Server. The upgrade will give the Police Department the ability to use enhanced Business Intelligence tools such as, Excel Pivot Dashboard,

SSRS 2017 Mobile Dashboard and Power BI. These tools are very critical for urban law enforcement to track crime trends and locations. Having the technology and the tools to gather and analyze data helps put practices in place to prevent and manage crimes to keep the public more at ease.

In addition, this tool is very critical to the Crime Analyst who joined our team this year. Currently, producing reports and integrating the results in a comprehensive analysis is time consuming and prone to error. Therefore, not only will this software save time but also it will give the police department the tools to present accurate and easy to interpret data.

FINANCIAL AND PAYROLL SYSTEM IMPLEMENTATION SUPPORT

\$147,000

The current financial and payroll system was installed in 1998 and is reaching the end of its useful life as the developer has transitioned to a newer platform. While support and enhancements are still available, there are fewer programmers and support staff available for this system, and it lacks modern features such as the ability to easily integrate online customer transactions. City staff utilize this system for the most critical administrative tasks such as accounting, developing the budget, paying bills, receipting revenue, processing payroll, producing water bills, and managing water meters. Based on a recent implementation completed by a peer community, it is anticipated a new system of a similar scope will cost \$1,000,000 and take 12-18 months to fully implement.

A system selection consultant was hired in 2018 and it is anticipated that a system will be selected by the end of the year with implementation beginning sometime in 2019 and continuing through 2020. Based on lessons learned from municipalities that have gone through this type of implementation, funds are set aside for back-filling positions as employees are deployed to the implementation team, increased over-time costs and additional project management support.

CVMIC RISK REDUCTION

\$7,000

Funding is set-aside as matching funds for the 2018 Cities and Villages Mutual Insurance Company Risk Mitigation Granting Program.

UNALLOCATED GRANT FUNDS

\$0

There are no unallocated funds for 2019

BUDGET SUMMARY TABLE

Internal Granting Program Dept #626								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
185,500	80,164	393,209	250,000	405,350	5100-5900	Operating Expenditures	250,000	100.0%
185,500	80,164	393,209	250,000	405,350		TOTAL	250,000	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
26,171	12,023	53,094	33,561	61,093		Unallocated Revenues	38,978	15.6%
159,329	68,141	340,115	216,439	344,257		Tax Levy	211,022	84.4%
185,500	80,164	393,209	250,000	405,350		TOTAL	250,000	100.0%

UNALLOCATED REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes, but are then allocated to departmental budgets. They appear in the “Unallocated Revenue” line in departmental general fund budget summary tables as an offset, along with property tax levy, to departmental net costs.

DESCRIPTION

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place, and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th.

EXPENDITURE RESTRAINT PROGRAM

	2018	2019	Change
Exp	\$ -	\$ -	\$ -
Rev	\$5,683,138	\$7,358,616	\$ 1,675,478
Levy	\$ -	\$ -	\$ -
FTE's	-	-	-

- 2.2% increase in the Property Tax Levy
- Payment-in-lieu of taxes increases \$71,309 due to better cost recapture
- New personal property aid of \$242,031 that reduces levy increase
- \$54,320 General Transportation increase budgeted in capital budget to offset borrowing
- Hotel/motel revenue increases \$150,000 but must be spent on tourism

The State shares revenue with municipalities that adopt a budget within imposed limitations. The 2018 revenue is a result of the 2017 budget complying with those limits. Municipal amounts are not available until September 15th. As a result, the status quo is budgeted.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until September 15th.

PERSONAL PROPERTY AID

Beginning in 2019, the State eliminated personal property taxes on machinery equipment. A state aid was created to offset the lost tax revenue.

TV FRANCHISE FEES

The City receives five percent of the gross revenues received by Time Warner Cable and AT&T that were generated within the City.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

This refers to miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director,

City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

HOTEL MOTEL TAX

A municipality may impose a “room tax” on entities such as hotels, motels, and other establishments that rent short-term lodging. State law controls municipal room tax collection as well as the use of room tax revenues. 2015 Wisconsin Act 55 (Act 55), the 2015-17 Biennial Budget, modified state law regarding the collection and use of a municipal room tax. Wisconsin law requires that certain percentages of room tax revenues must be spent on “tourism promotion and tourism development”, which is defined to mean any of the following if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) “transient tourist informational services;” and (3) “tangible municipal development, including a convention center.” The City of Wauwatosa imposes a 7.0% room tax of gross receipts.

2018 BUDGETARY CHANGES

APPROPRIATED SURPLUS APPLIED

INCREASE \$223,771

The 2018 Amended Budget Appropriated Surplus Applied reflects the approved carry-over amount of \$561,696 plus contingency fund transfers of \$108,000 to date. Setting aside this amount as it is already reserved in the City’s fund balance and will likely be offset by the 2018 carryover, the re-estimated budget provides a deficit of \$223,771. This is due largely to property tax litigation and will continue to be monitored.

HOTEL/MOTEL ROOM TAX

INCREASE \$150,000

Due largely to the Burleigh Triangle hotel opening in November 2018, revenue from hotel/motel taxes are projected to be \$150,000 over the original budget of \$1,150,000 for a total of \$1,300,000. This additional revenue will be transferred to the Tourism Commission.

FRANCHISE FEES

DECREASE \$20,000

Based on the first six months of actual payments, this revenue is forecasted to be \$590,000 which represents a \$20,000 reduction from the original budget. This is due to a lower level of gross sales by the cable television operators in the City.

2019 BUDGETARY CHANGES

PROPERTY TAXES

INCREASE \$897,691

The property tax levy is increased \$897,691 to \$42,852,058. This represents a 2.2% increase which is comprised of a 1.2% increase for operating expenditures and a 1.0% increase for debt service.

The City planned on a 2.0% increase in the levy for operating expenditures; however, this is reduced by approximately 0.6 percentage points as required by the State for the reduction in personal property taxes which is offset by a new state revenue. It was further reduced due to interest earning rising more than originally forecasted.

The maximum levy increase allowed by state statute is 3.54% resulting in a carryover of 1.4% or \$581,427

PAYMENT IN LIEU OF TAXES

INCREASE \$71,309

Payment in lieu of taxes increases 17% to \$494,859 in anticipation of two facilities using an updated formula that more fully reflects the City's costs of providing services

EXPENDITURE RESTRAINT

DECREASE \$75,412

State shared revenue through the expenditure restraint program is estimated to decrease 8.1% to \$856,331 due to a decrease in the City's 2017 equalized tax rate which is part of the formula for distributing the revenue.

TRANSFER FROM WATER UTILITY

INCREASE \$87,077

The payment in-lieu of taxes transferred from the Water Utility is estimated to increase by \$87,077 to \$1,101,904 based on estimate increases to the value of the physical plant.

HOTEL MOTEL

INCREASE \$150,000

The hotel motel revenue shown here only represents the amount that is not set aside for specific purposes. In total, this revenue is estimated to increase \$150,000 to \$1,300,000. This is based on the forecasted growth in gross revenue from the City's existing hotels. No additional revenue is assumed from the hotel currently under consideration

It is important to note that due to the new legislation, none of this increase can be used by the City for non-tourism purposes. The City cannot retain more hotel/motel revenue for non-tourism purposes than it did in 2012 as shown in the table below.

	Total Revenue	VISIT Milwaukee Contract	Allowable Retained Amount	Additional spend on tourism promotion	Total Tourism Spend	Total spend as % of Revenue
2017	1,205,791	359,570	623,137	223,084	582,654	48%
2018	1,300,000	381,872	610,212	307,916	689,788	53%
2019	1,300,000	470,177	586,407	243,416	713,593	55%

As the 2018 and 2019 revenue is forecasted, this amount is an estimate that won't be known for sure until February 2019. Since 2017, \$774,416 has been diverted from the General Fund by this legislation. These funds must be spent by a tourism entity or commission separate than the City.

GENERAL TRANSPORTATION AID INCREASE \$54,320

While General Transportation Aids is budgeted in the public works, police and capital budgets, it is noted here that it increased \$54,320 to a total of \$2,363,082. This revenue is based on a six-year average of road maintenance costs and increases in 2019 due to the extensive work done in the Village.

Of this total increase, 0 is budgeted in the General Fund as the entire increase is added to the capital budget bringing the total available for cash financing roadway improvements to \$230,172

CABLE FRANCHISE FEES DECREASE \$20,000

As described above under 2019 changes, based on the first six months of actual payments in 2018, this revenue is forecasted to be \$590,000 which represents a \$20,000 reduction (3.3%) from the original budget. This is due to a lower level of gross sales by the cable television operators in the City.

PERSONAL PROPERTY AID INCREASE \$242,031

For 2019 the State eliminated the personal property tax on machinery and replaced it with a state aid. As a result, as described above, the property tax levy decreases (or doesn't increase as much) by the same amount. Unfortunately, this aid is not indexed to inflation or property base appreciation so over time the benefit to the City and taxpayers will erode.

BUDGET SUMMARY TABLE

Unallocated Revenue								
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
8,167	25,824	58,115	-	16,393	101-4110	Prior Years Omitted Taxes	-	0.0%
402,009	423,448	352,196	416,000	460,585	101-4400	Payments in Lieu of Taxes	494,859	6.7%
7,805	7,581	7,783	7,500	7,792	101-4400-100	Payment in Lieu of Taxes-DNR	-	0.0%
703,960	703,960	703,960	703,959	703,959	221-4100	State Shared Taxes	703,960	9.6%
131,965	122,746	97,702	93,794	93,794	221-4300	Utility Tax	98,610	1.3%
1,091,686	968,745	909,392	931,743	931,743	221-4400	Expenditure Restraint Program	856,331	11.6%
354,728	1,107,000	893,384	906,750	906,750	221-4500	Computer Exemption	924,885	12.6%
-	-	-	-	-	221-4600	Persl Property Exemption Aid-GF	242,031	3.3%
664,540	639,761	580,418	610,000	590,000	511-4300	TV Franchise Fees	590,000	8.0%
2,158	56,198	15,682	2,000	38,000	511-4900	Other General Government	2,000	0.0%
104,545	90,887	70,553	59,828	59,828	741-4700	Water Utility Reimbursement	50,061	0.7%
42,253	41,303	52,694	53,236	53,236	741-4710	Sanitary Sewer Overhead	62,492	0.8%
26,996	32,992	28,518	41,501	41,501	741-4720	Storm Utility Overhead	49,183	0.7%
-	-	-	-	-	741-4900	Other Local Departments	-	0.0%
187	1	1	-	-	821-4900	Other Rentals	-	0.0%
40	50	10	-	-	841-4200	Retained State Sales Tax	-	0.0%
178	269	249	-	-	841-4300	Jury Duty	-	0.0%
90,273	13,836	10,567	5,000	12,000	841-4900	Other Miscellaneous Revenue	5,000	0.1%
-	-	-	-	-	911-4100	Proceeds from Sale of Land	-	0.0%
36,041	-	62,326	35,000	35,000	921-4530	Transfer from TIF	35,000	0.5%
848,899	987,755	950,273	1,014,827	972,947	921-4600	Transfer from Water Utility	1,101,904	15.0%
90,000	105,000	177,466	-	993,467	921-4900	Appropriated Surplus Applied	-	0.0%
-	-	-	802,000	-	921-4910	Amortization Fund Approp	48,000	0.7%
-	-	-	-	-	921-5300	Transfer to Special Revenue Fund	-	0.0%
1,123,155		715,221		311,749		Surplus Departmental Revenue	1,143,078	15.5%
348,751		533,334		862,528		Surplus Hotel/Motel Rm Tax	951,222	12.9%
6,078,336	5,327,356	6,219,844	5,683,138	7,091,272		TOTAL	7,358,616	100.0%

REMISSION OF TAXES

PURPOSE

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted because property tax appeals are not known at the time the budget is adopted.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ -	\$ -	\$ -
Rev	\$ -	\$ -	\$ -
Ley	\$ -	\$ -	\$ -
FTE's	-	-	-

2017 BUDGETARY CHANGES

The 2017 Budget is re-estimated to include \$250,288 in property tax refunded in the Walgreens case. This refund was provided when, after litigation commenced, the City's appraiser determined that certain Walgreens properties (not all) had in fact been overvalued on the tax rolls and the Common Council approved a refund of those tax amounts.

\$175,202 of chargeback revenue from the other taxing jurisdictions is also included as an estimate related to the Walgreens case above and a Target settlement from last year. This revenue should be received in 2018 but is attributable to 2017.

2018 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

BUDGET SUMMARY TABLE

Remission of Taxes Dept #621								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
12,963	129,804	428,235	-	-	5990	Expenditures	-	0.0%
12,963	129,804	428,235	-	-		TOTAL	-	0.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
160,754	94,449	207,853	-	-	101-4130	Chargebacks	-	0.0%
-	19,468	57,823	-	-		Unallocated Revenues	-	0.0%
-	15,887	162,559	-	-		Tax Levy	-	0.0%
(147,791)	-	-	-	-		Contribution to Overhead	-	0.0%
12,963	129,804	428,235	-	-		TOTAL	-	0.0%

DEBT SERVICE FUND

PURPOSE

This fund exists to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment.

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm, or Water Utilities.

The table below shows the principal amount of outstanding debt as of 1/1/19 by issuance totaling \$144,945,000 of which \$123,455,000 is General Obligation debt which is backed by the property tax base and \$21,490,000 is Water Revenue Bonds which are backed by water rates.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$8,560,597	\$9,498,138	\$ 937,541
Rev	\$8,510,597	\$9,498,139	\$ 987,542
Net	\$ (50,000)	\$ 1	\$ 50,001
FTE's	-	-	-

MAJOR CHANGES

- DEBT SERVICE INCREASES 11%
- TRANSFER FROM GENERAL FUND DECREASES 3% DUE TO INCREASED INTEREST EARNINGS
- TRANSFER FROM TIF INCREASES 22%
- PARKS TRANSFER DECREASES 21% DUE TO PAYING OFF HART PARK ATHLETIC FIELD EXPANSION

Debt Issue (as of 1/1/19)	Outstanding Principal
General Obligation	
2010 A Taxable GO Refunding Bonds	\$4,230,000
2011 GO Prom Notes	\$6,100,000
2012 GO Prom Notes	\$6,225,000
2013 GO Bonds	\$8,550,000
2013 GO Prom Notes	\$2,825,000
2014 A GO Prom Notes	\$11,625,000
2014 B Taxable GO Prom Notes	\$3,675,000
2015 A GO Bonds	\$5,825,000
2015 B GO Bonds	\$20,225,000
2015 C GO Taxable Bonds	\$6,250,000
2016 GO Bonds	\$13,445,000
2017 GO Bonds	\$12,840,000
2018 GO Bonds	\$21,640,000
Subtotal	\$123,455,000
Water Revenue	
2010 Water Revenue	\$ 5,925,000
2011 Water Revenue Refunded	\$ 1,075,000
2013 Water Revenue	\$ 3,825,000
2016 Water Revenue	\$ 3,825,000
2017 Water Revenue	\$ 3,000,000
2018 Water Revenue	\$ 3,840,000
Subtotal	\$21,490,000
Grand Total	\$ 144,945,000

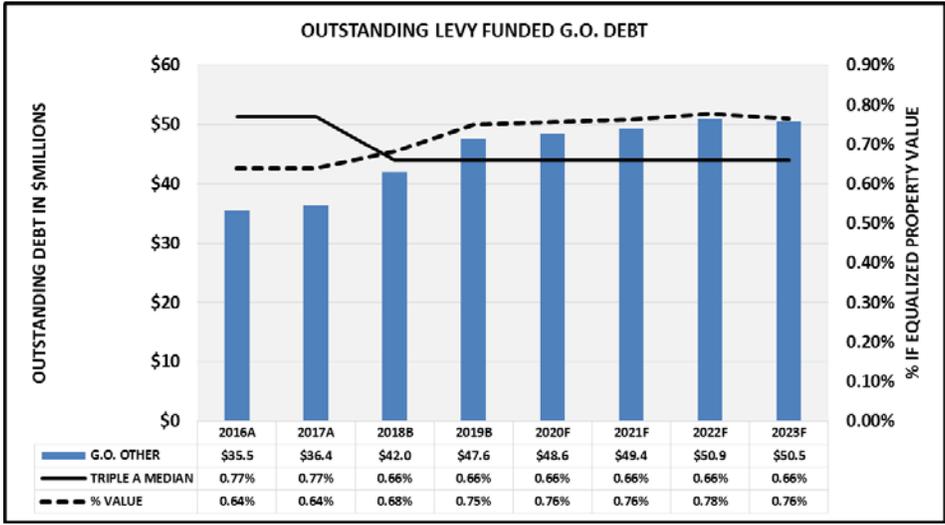
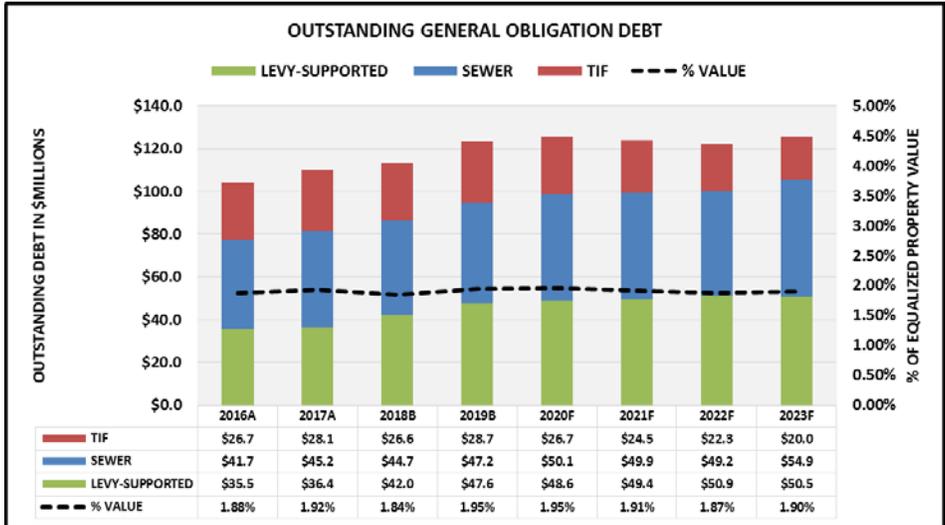
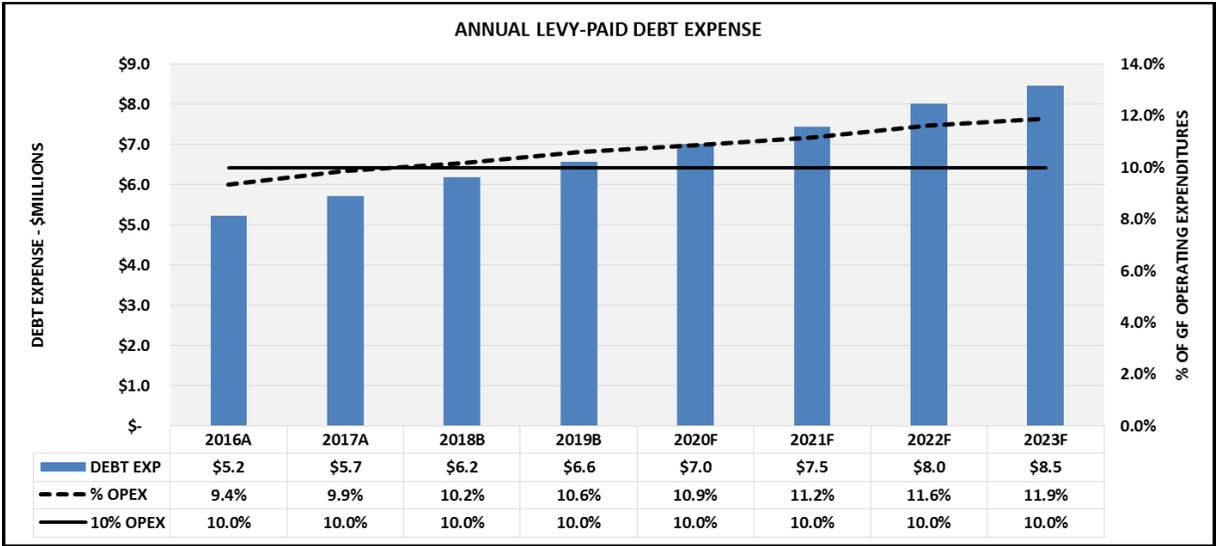
The table below organizes that debt by funding source.

Funding Source	2018	2019	Change
GO Debt - Levy	\$ 41,130,195	\$ 46,508,110	\$ 5,377,915
GO Debt - Parks	\$ 1,408,424	\$ 1,083,044	\$ (325,380)
GO Debt - TIF	\$ 26,603,520	\$ 28,685,062	\$ 2,081,542
GO Debt - Sanitary	\$ 22,736,054	\$ 22,697,258	\$ (38,796)
GO Debt - Storm	\$ 20,839,279	\$ 22,476,134	\$ 1,636,855
GO Debt - Water	\$ 205,758	\$ 180,393	\$ (25,365)
GO Debt - MADACC	\$ 1,875,000	\$ 1,825,000	\$ (50,000)
Water Revenue	\$ 18,500,000	\$ 21,490,000	\$ 2,990,000
TOTAL	133,298,230	144,945,000	11,646,770

It is important to consider the debt capacity of an organization as it compares to stated policy and that of comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2019. The National Medians are based on 2016 figures reported by Moody's in March 2018.

Debt Profile	Tosa 2018	Tosa 2019	Debt Policy	National Medians Aaa
Total Debt	\$ 113,270,000	\$ 123,455,000	NA	NA
Total Net Debt	\$ 42,000,208	\$ 47,178,784	NA	\$ 51,491,000
Total Debt as % of Full Value	1.84%	1.95%	5.00%	NA
Direct Net Levy Debt as % of Full Value	0.68%	0.74%	0.66%	0.60%
Debt Burden (All taxing bodies - % of value)	4.43%	4.34%	NA	NA
Debt Service (Net) as a % of Expenditures	10.20%	10.62%	10.00%	NA
Total Debt per capita	\$ 2,438	\$ 2,605	NA	NA
Net Debt per capita	\$ 906	\$ 996	NA	\$ 1,362

It is projected that the City will exceed its debt policy in regards to Debt Service (Net) as a Percentage of Expenditures in 2018 as shown below. Discussions have begun with the Common Council regarding cash financing options in order to decrease the amount of borrowing. This will be especially important as interest rates begin to rise.



2018 BUDGETARY CHANGES

- The transfer from the Amortization Fund is decreased \$222,871 reflecting the use of 2017 bond premium to pay 2018 debt service in lieu of using property tax levy. It is assumed the surplus property tax levy is transferred into the Amortization Fund.
- Based on changes to the 2017 Bond Issuance, principal payments are increased \$379,977 but offset largely by decreased interest costs of \$360,823.

2018 BUDGETARY CHANGES

- Principal payments increase \$842,805, and interest payments \$94,736. This is largely due to the increases in the TIF debt schedules and the enhanced capital program. This is an estimate as the 2018 debt has not yet been issued.
- Due to the increased TIF borrowing described above, the transfer from the TIF fund increases \$519,371 from the original budget to \$2,908,818
- The transfer from the general fund actually decreases by \$143,107 to \$4,640,618 despite increases in debt service. This is due to the increase in the transfer from the Amortization Fund of \$690,000 due to increased interest earnings in the general fund.
- Due to paying off the 2009 bonds for the Hart Park athletic field expansion, the transfer from Parks decreases \$75,622.

BUDGET SUMMARY TABLE

Debt Service Fund #02									
Expenditures									
2015	2016	2017	2018				2019	% of	
Actual	Actual	Actual	Adopted Budget	2018 Estimated	Acct #	Name	Budget	Total	
16,667,817	5,217,084	6,134,386	6,137,534	6,517,511	101-5100-5500	Debt Service Principal	6,980,339		73.5%
1,281,691	1,791,717	1,870,949	2,363,063	2,002,240	201-5100-5500	Debt Service Interest	2,457,799		25.9%
53,786	156,734	106,581	60,000	60,000	301-5300	Issuance Expense	60,000		0.6%
18,003,294	7,165,535	8,111,916	8,560,597	8,579,751		TOTAL	9,498,138		100.0%
Revenues									
2015	2016	2017	2018				2019	% of	
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total	
7,825,000	1,925,000	-	-	-	731-4200	Proceeds from Long Term Debt	-		0.0%
354,248	212,762	292,026	-	-	731-4200-010	Premium on Debt	-		0.0%
-	81,240	43,317	-	-	731-4200-020	Premium on Debt-Underwriter	-		0.0%
-	-	2,695	61,531	61,531	731-4900-000	Other Revenue	59,531		0.6%
-	-	-	-	-	811-4100	Interest	-		0.0%
50,308	50,579	-	-	-	841-4100	Federal Reim BAB	-		0.0%
3,882,321	3,867,876	4,429,723	4,783,725	4,783,725	921-4100	Trans from Gen Fund-Taxes	4,640,618		48.9%
532,000	630,000	685,000	860,000	637,129	921-4200	Transfer from Amort Fund	1,550,000		16.3%
3,077,114	1,787,394	2,289,394	2,389,547	2,389,547	921-4400	Transfer from TIF Dist Fund	2,908,818		30.6%
364,818	337,285	341,837	359,606	359,606	921-4550	Transfer from Parks	283,984		3.0%
59,188	57,938	57,188	56,188	56,188	921-4750	TSF from General Purpose	55,188		0.6%
-	-	-	-	-	921-4900	TSF from Water Utility	-		0.0%
16,144,997	8,950,074	8,141,180	8,510,597	8,287,726		TOTAL	9,498,139		100.0%

GENERAL LIABILITY

PURPOSE

This fund provides risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with \$10,000,000 of liability coverage for losses over the self-insured retention level of \$125,000 per occurrence with a \$500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides \$1,000,000 of coverage with a \$25,000 deductible per event. In addition, beginning in 2013, \$1,000,000 in internal crime coverage is purchased via CVMIC, which insures the City against embezzlement and theft, forgery, and robbery of City funds. In 2013, the City also began purchasing insurance to cover its volunteers. In 2015, CVMIC added Cyber Liability insurance.

In 2009, CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services, reduce premiums, be returned to the city, or a combination of all three. CVMIC's declared dividend for 2016 payable in 2018 will be \$47,873 a decrease of \$2,973 from last year due largely to a change in the allocation methodology.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but unpaid claims so that claims are generally charged or accrued for in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below, and the General Liability fund is reimbursed.

The City also maintains property insurance for approximately \$125,000,000 of value in buildings, property in the open and non-motorized vehicles. Currently the deductible is \$5,000. Since 2016, the newly formed Municipal Property Insurance Corporation provides this coverage.

BUDGET SNAPSHOT

	2018	2019	Change
Exp	\$ 292,549	\$ 302,821	\$ 10,272
Rev	\$ 670,957	\$ 670,610	\$ (347)
Net	\$ 378,408	\$ 367,789	\$ (10,619)
FTE's	-	-	-

2018 GOALS

- **Mitigate risk of general liability claims** through training, prevention and awareness

2017 BUDGETARY CHANGES

- As of July 1, 2016, only 2 claims had been reported to CVMIC with \$10,000 incurred. While very encouraging, due to the volatile nature of claims, no change is recommended to the adopted budget due to the unpredictable nature of claims.

2018 BUDGETARY CHANGES

- Insurance premiums are expected to decrease \$1,524, approximately 1.4% as final amounts are not yet available.
- This does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets. Flood insurance is expected to increase nearly 30% to \$29,512. Property insurance is expected to decrease 9% over the prior year budget to \$53,522.
- Departments are charged for the claims incurred from July 1, 2016 through June 30, 2017. This is a reimbursement to the general liability fund. In 2018, this amount increased by \$79,072, as shown in the table below.

Department	2017	2018	Change
Engineering	0	1,800	1,800
Fire	7,504	5,566	-1,938
Forestry	1,666	1,053	-613
Library	6,879	0	-6,879
Litigation Reserve	375,000	375,000	0
Parks	0	5,296	5,296
Police	94,992	124,231	29,239
Roadway Maintenance	4,232	49,188	44,956
Sanitary	0	6,305	6,305
Water	127	1,033	906
Grand Total	490,400	569,472	79,072

- Interest earnings increased \$16,574 to \$17,224 based on the estimated interest rate of the Local Government Investment Pool.
- In order to ensure that revenues equal expenditures so as not to reduce fund balance, the transfer from the general fund decreased \$75,397 to \$1,704

BUDGET SUMMARY TABLE

General Liability Reserve Fund #08								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
181,092	42,863	203,572	80,000	80,000	111-5100	Claims-Personal Injury	80,000	26.4%
3,890	6,602	(1,305)	15,000	15,000	111-5200	Claims-Property Damage	15,000	5.0%
27,040	185,976	(199)	15,000	15,000	111-5300	Claims-Other Liability	15,000	5.0%
191,527	(109,358)	24,532	50,000	50,000	111-5400	Claims-Automobile Damage	50,000	16.5%
16,766	13,318	18,299	17,385	17,385	121-5100	Wages	23,986	7.9%
2,505	1,911	2,700	2,553	2,553	121-5190	Fringe Benefits	3,468	1.1%
105,421	107,486	108,087	112,611	112,479	5200-5900	Operating Expenditures	115,367	38.1%
528,241	248,798	355,686	292,549	292,417		TOTAL	302,821	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
(70,219)	299,238	14,320	17,224	20,000	111-4200	Interest Earned	-	0.0%
60,908	54,361	50,846	47,873	47,873	111-4500	CVMIC Dividend	34,589	5.2%
225,000	88,735	77,101	1,704	1,704	121-4100	Transfer from Gen Fund	(2,112)	-0.3%
398,103	470,189	490,272	563,143	563,143	121-4100-010	Trans from Gen Fund-Depts	575,375	85.8%
4,852	11,069	5,883	5,899	5,899	121-4200	Transfer from Water Utility	11,772	1.8%
27,200	27,924	32,267	33,064	33,064	121-4300	Transfer from Fleet Maint	32,481	4.8%
6,009	894	1,033	1,058	1,058	121-4400	Transfer from Sanitary Sewer	1,039	0.2%
5,312	838	968	992	992	121-4500	Transfer from Stormwater	17,466	2.6%
78,139	-	-	-	-	121-4900	Transfer from Other Funds	-	0.0%
735,304	953,248	672,690	670,957	673,733		TOTAL	670,610	100.0%

TAX INCREMENT DISTRICTS

PURPOSE

Tax Increment Districts (TID) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met, the district is closed with the then higher current value becoming the basis of taxes paid again to all overlaying taxing jurisdictions.

BUDGET SNAPSHOT			
	2018	2019	Change
Exp	\$ 9,788,870	\$ 10,034,049	\$ 245,179
Rev	\$ 9,818,498	\$ 11,246,499	\$ 1,428,001
Net	\$ 29,628	\$ 1,212,450	\$ 1,182,822
FTE's	-	-	-

MAJOR CHANGES

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represented 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately \$725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent reduced property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately \$100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2017	2018	Change
Equalized Value of the City	\$ 6,155,392,800	\$ 6,342,128,700	\$ 186,735,900
Maximum Allowable TID Value	\$ 738,647,136	\$ 761,055,444	\$ 22,408,308
Current TID Increment Value	\$ 281,467,600	\$ 334,543,500	\$ 53,075,900
Unused TID Value Capacity	\$ 457,179,536	\$ 426,511,944	\$ (30,667,592)
TID Increment as % of Total Equalized Property Value	4.6%	5.3%	0.7%

\$334,543,500 of TIF increment represents 5.3% of equalized value compared to 12% allowable under state statute.

The following table provides a summary of the changes in TID value by TID from 2017 through 2018. 2018 values are used to determine the increment for the 2019 budget.

	TIF 5	TIF 6	TIF 7	TIF 8
	Mayfair Medical	Innovation Campus	Burleigh Triangle	East State Street
Incremental Value	\$ -	\$ 109,092,800	\$ 133,050,600	\$ 23,722,900
% of Equalized Value	0.00%	1.77%	2.16%	0.39%
Change in Value from 2017	\$ (16,503,400)	\$ 2,183,400	\$ 31,144,300	\$ (1,660,300)
% Change in Value	-100.00%	1.63%	25.38%	-3.53%
Annual Property Tax Increment	\$ -	\$ 2,517,078	\$ 3,069,851	\$ 547,354
Fund Balance	\$ -	\$ 1,898,104	\$ 2,255,264	\$ 1,476,364

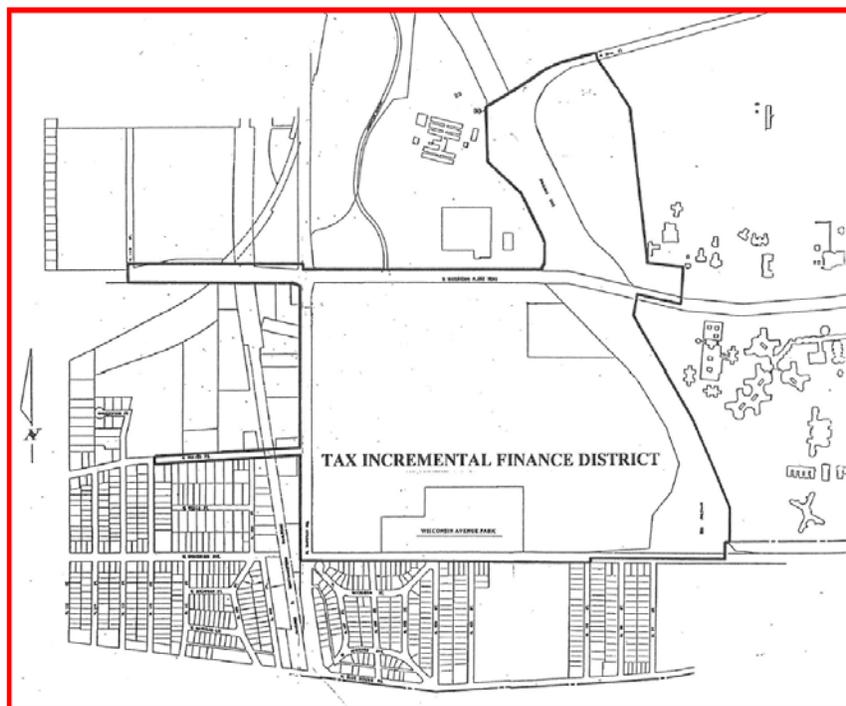
	TIF 9	TIF 10	TIF 11	TIF 12	Total
	2100 Mayfair	Mayfair Reserve	Tosa Village	Mayfair Hotel	
Incremental Value	\$ 12,106,900	\$ 33,170,400	\$ 23,399,900	\$ -	\$ 334,543,500
% of Equalized Value	0.20%	0.54%	0.38%		5.43%
Change in Value from 2017	\$ 12,885,500	\$ 12,364,000	\$ 10,260,600		\$ 50,674,100
% Change in Value	296.25%	49.90%	42.22%		37.65%
Annual Property Tax Increment	\$ 279,340	\$ 765,334	\$ 539,901		\$ 7,718,859.31
Fund Balance	\$ (67,167)	\$ 366,867	\$ (238,808)	\$ (38,046)	\$ 5,652,577

DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

OVERVIEW

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of \$199,356,100. This represented 3.73% of the equalized value of the city and resulted in approximately \$4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate.



TIF #12								
Expenditures								
2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Estimated	Acct #	Name	2019 Budget	% of Total
-	-	-	-	-	111-5650-012	Municipal Revenue Oblig TIF #12	-	0.0%
-	-	-	-	20,000	111-5810-012	Sundry Contractual Serv TIF #12	11,278	62.9%
-	-	118	-	-	111-5900-012	Other Expense - TIF #12	150	0.8%
-	-	-	-	-	192-5500-012	TSF to Capital Projects Fd #12	-	0.0%
-	-	-	-	-	192-5550-012	TSF to Gen Fd - TIF #12	6,500	36.3%
-	-	-	-	-	192-5600-012	TIF #12-TSF to Debt Service	-	0.0%
-	-	118	-	20,000		TOTAL	17,928	100.0%
Revenues								
2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Estimated	Acct #	Name	2019 Budget	% of Total
-	-	-	-	-	111-4200-012	Persl Property Exemption Aid #1	-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-		TOTAL	-	0.0%

TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

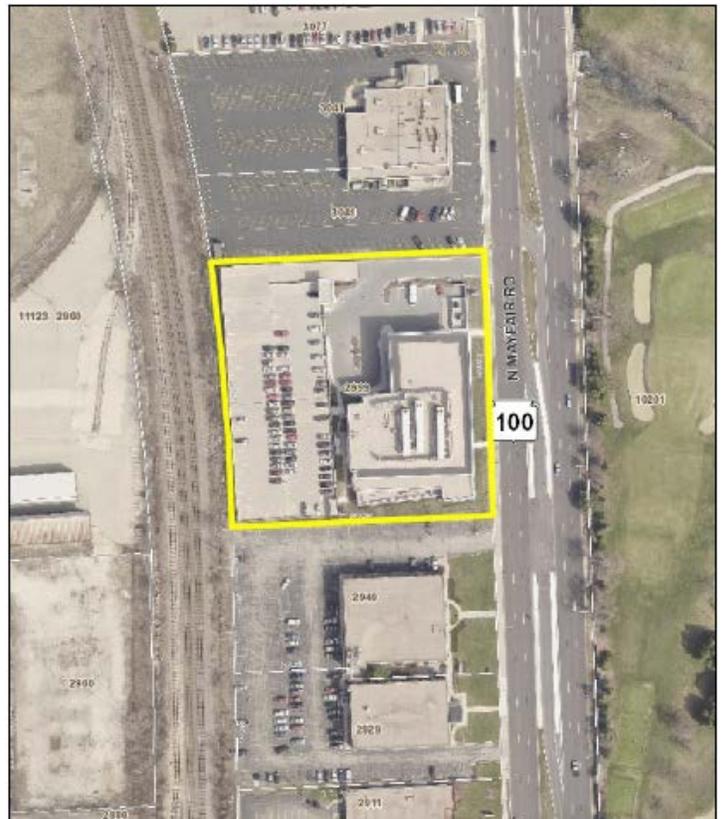
OVERVIEW

The Mayfair Medical building was a pay-as-you-go district wherein the developer financed a parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district had a base value of \$2,401,800 and closed in 2018 with an incremental of \$14,101,600.

This reflected 0.23% of the City's equalized value so that the City could increase the levy 0.115% and the municipal tax rate would be 0.115% less than it otherwise would.

2018 CHANGES

- Tax increment revenue was decreased \$15,701 to \$325,364 to reflect actuals
- Other expenses was decreased \$18,982 to \$494,563 reflecting the estimated final distribution of fund



balance. \$325,364 reflecting the final year’s increment was transferred to the Community Development Authority – 75% of which is to be used for affordable housing projects and 25% for general housing projects. The remaining \$169,199 will be distributed among the taxing jurisdictions as shown below.

	2017 Levy	% of Total	Excess Distribution
County (Net)	29,676,079.59	22%	\$ 37,053.82
MMSD	10,134,873.85	7%	\$ 12,654.49
City	41,946,785.00	31%	\$ 52,375.13
School	46,367,318.00	34%	\$ 57,894.65
MATC	7,384,951.47	5%	\$ 9,220.92
Total Tax Increment	135,510,007.91	100%	\$ 169,199.00

2019 CHANGES

As TIF 5 was closed in 2018, there are no funds budgeted.

TIF #5								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
286,820	313,524	227,614	-	-	111-5650-050	Municipal Revenue Oblig	-	0.0%
1,144	2,369	2,867	2,500	5,000	111-5810-050	Sundry Contractual	-	0.0%
150	-	150	513,545	494,563	111-5900-050	Other Expenses -TIF #5	-	0.0%
-	-	-	5,000	5,000	192-5550-050	TSF to Gen Fund-TIF #5	-	0.0%
288,114	315,893	230,631	521,045	504,563		TOTAL	-	0.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
286,820	313,524	316,214	341,065	325,364	101-4100-050	Tax Increments	-	0.0%
13,362	8,294	5,314	3,628	5,392	111-4100-050	Computer Exempt-TIF #5	-	0.0%
224	811	1,975	1,500	1,745	151-4100-050	Interest Rev-TIF #5	-	0.0%
300,406	322,629	323,503	346,193	332,501		TOTAL	-	0.0%

TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

SUMMARY

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, the Echelon multi-family housing project, and the Marriott Residence Inn. The value in the district is expected to reach over \$125 million as compared to the creation base value (amended) of \$26,768,400.

The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Future project costs beyond 2017 include anticipated reconstruction of the portion of Swan Boulevard not paved by the Wisconsin Department of Transportation including the installation of a round-about at Swan and Discovery as well as future parking structures to facilitate additional commercial development.



The incremental value of the district increased \$2,183,400 in 2018 to \$109,092,800. The 12/31/2019 fund balance is estimated to be \$1,898,104

2018 CHANGES

REVENUES DECREASE \$174,852

- Increment revenue was decreased \$119,043 to \$2,466,700 reflecting the actual amount received.
- Computer exemption revenue was decreased \$75,709 to \$4,000 reflecting the change in state law that converted computer exemption aid to a flat amount. Previously it had fluctuated depending on the value of computer equipment.
- Interest revenue increases \$19,900 based on current rates

EXPENDITURES DECREASE \$52,236

- Sundry contractual decreases \$122,500 to \$55,000 due to lower than estimated costs associated with the basin remediation and that these costs will be spread over several years.
- The Municipal Revenue Obligation associated with the Meadowlands building was \$70,264 more than estimated.

2019 CHANGES

REVENUES INCREASE \$1,959,759

- Tax increment decreases \$68,665 to \$2,517, 078 reflecting the over-estimate in 2018.
- Computer exemption aid decreases \$75,709 to \$4,000 as described above
- Interest earnings increase \$39,900 to \$57,700 reflecting increasing short-term interest rates
- \$2,050,000 in bond proceeds are anticipated to fund the Swan Boulevard reconstruction including the round-about at Discovery Parkway. As the current project budget is \$3,050,000 it is anticipated that \$1,000,000 in fund balance would be utilized to decrease interest costs. See below for more information the project. As of the time of printing, the City was still in negotiations with the Department of Transportation on the cost-share and project estimate so these figures may still change prior to budget adoption.

EXPENDITURES INCREASE \$2,992,526

- Sundry contractual decreases \$157,500 to \$20,000 assuming the basin remediation project is successful and only maintenance is required.
- The Municipal Revenue Obligation payment for the Meadowlands building is increased \$88,867 to \$525,000 reflecting the updated value.
- \$3,050,000 in capital expenditures reflected as a transfer to the capital projects fund is budgeted for the Swan Boulevard reconstruction project including the round-about at Discovery Parkway. This is a joint project with the DOT to construct a roundabout at the intersection of Swan Blvd and Discovery Parkway / FEC driveway. Swan Blvd will be repaved from the I-41 Bridge to the bridge over the detention basins. The roadway will be completely reconstructed and the grade changed for the roundabout. Sidewalks will be constructed on both sides of Swan Blvd completing the missing segments. The DOT is participating in some of the construction cost and providing the City credits for prior work the City completed on behalf of the DOT and for their assumption of obligations the Milwaukee Metropolitan Sewerage District made to the City regarding Swan Blvd. This is project 1114 in the capital budget. As of the time of printing, the City was still in negotiations with the Department of Transportation on the cost-share and project estimate so these figures may still change prior to budget adoption.

TIF #6								
Expenditures								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted	Estimated	Acct #	Name	Budget	Total
-	-	164,354	436,133	506,397	111-5650-060	Municipal Revenue Obligation	525,000	11.6%
46,754	119,122	14,824	177,500	55,000	111-5810-060	Sundry Contr Serv-TIF #6	20,000	0.4%
1,155,357	-	-	-	-	111-5850-060	Fed EDA Grant	-	0.0%
54,400	-	150	150	150	111-5900-060	Other Expenses-TIF #6	150	0.0%
40,423	-	-	-	-	111-5910-060	Debt Serv-TIF #6	-	0.0%
1,481,664	1,852,002	117,986	-	-	192-5500-060	TSF to Cap Proj Fd - TIF #6	3,050,000	67.4%
9,383	-	12,120	7,500	7,500	192-5550-060	TSF to General Fd-TIF #6	1,000	0.0%
236,271	733,819	895,544	911,197	911,197	192-5600-060	TSF to Debt Serv-TIF #6	928,856	20.5%
3,024,252	2,704,943	1,204,978	1,532,480	1,480,244		TOTAL	4,525,006	100.0%
Revenues								
2015	2016	2017	2018				2019	% of
Actual	Actual	Actual	Adopted	Estimated	Acct #	Name	Budget	Total
584,433	814,118	1,582,789	2,585,743	2,466,700	101-4100-060	Tax Increments-TIF #6	2,517,078	54.2%
-	5,356	3,942	79,709	4,000	111-4100-060	Computer Exemp-TIF #6	4,000	0.1%
-	-	-	-	-	111-4200-060	Persl Property Exemption Aid #6	14,233	0.3%
405	7,005	12,130	17,800	37,700	151-4100-060	Interest / Other	57,700	1.2%
1,155,357	-	-	-	-	191-4200-060	Federal EDA Grant	-	0.0%
18,803	-	35,100	-	-	191-4300-060	Developer Fees - TIF #6	-	0.0%
9,800,000	-	-	-	-	191-4500-060	Proceeds from Long Term Debt	2,050,000	44.2%
262,622	-	-	-	-	191-4510-060	Premium from Long Term Debt	-	0.0%
11,821,620	826,479	1,633,961	2,683,252	2,508,400		TOTAL	4,643,011	100.0%

TIF DISTRICT #7 (BURLEIGH TRIANGLE)

SUMMARY

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection. The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which will add additional retail, a grocery store, a hotel, four restaurants, and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments. Terms for the first 260 apartments and 50,000 sq. ft. of retail were approved on August 2, 2016.

As of January 1, 2018, the incremental value of the district increased \$31,144,300, a 25.38% increase to \$133,050,600 representing completion of phase one and a partial completion of phase 2 and phase 3. The fund balance as of 12/31/19 is estimated to be \$2,255,264.



2018 CHANGES

REVENUES INCREASE \$779,029

- Increment is decreased \$113,471 to \$2,351,265 reflecting the actual amount received
- Bond proceeds increases \$866,000 to \$3,692,000 reflecting a decision to not use fund balance as planned to make the performance based developer payments. These include a \$1,500,000 incentive payment to HSA for exceeding \$100,000,000 in incremental property value per the phase 2 term sheet as well as a \$500 per apartment incentive payment totaling \$134,000. A \$2,192,000 payment will also be due to HSA per the phase three term sheet upon issuance of an occupancy permit for the apartment buildings currently under construction. Following further analysis, it was determined cash balance needed to be preserved for future development.

EXPENDITURES INCREASE \$173,987

- Debt service for the internal loan is increased \$98,987 to \$200,000 reflecting a change in budgeting procedure. Previously only the interest payment was budgeted as the principal payment is recorded through the balance sheet. However, for transparency purposes, both amounts will be budgeted going forward.
- \$75,000 is budgeted as a transfer to the capital budget reflecting work completed on the retaining wall on the south-side of Burleigh just west of the Mayfair intersection.

2019 CHANGES

REVENUES DECREASE \$906,947

- Increment increases \$605,115 to \$3,069,851 reflecting the actual property value and an estimated tax rate.
- Interest earnings increase \$45,100 to \$63,700 reflecting short term interest rates.
- Bond proceeds decrease \$1,565,220 to \$1,260,780 reflecting the financing of the final performance payment due to the developer based on the incremental revenue exceeding \$120,000,000.

EXPENDITURES DECREASE \$1,323,471

- The Developer Payment decreases \$2,565,220 to \$1,260,780 reflecting the final performance payment due to the developer based on the incremental revenue exceeding \$120,000,000.
- Debt service for the internal loan is increased \$98,987 to \$200,000 reflecting a change in budgeting procedure as described above.
- Debt service for bonds outstanding increases \$477,062 to \$1,838,138. The increase is due to the financing of the performance payments as well as increases in the debt service schedules.

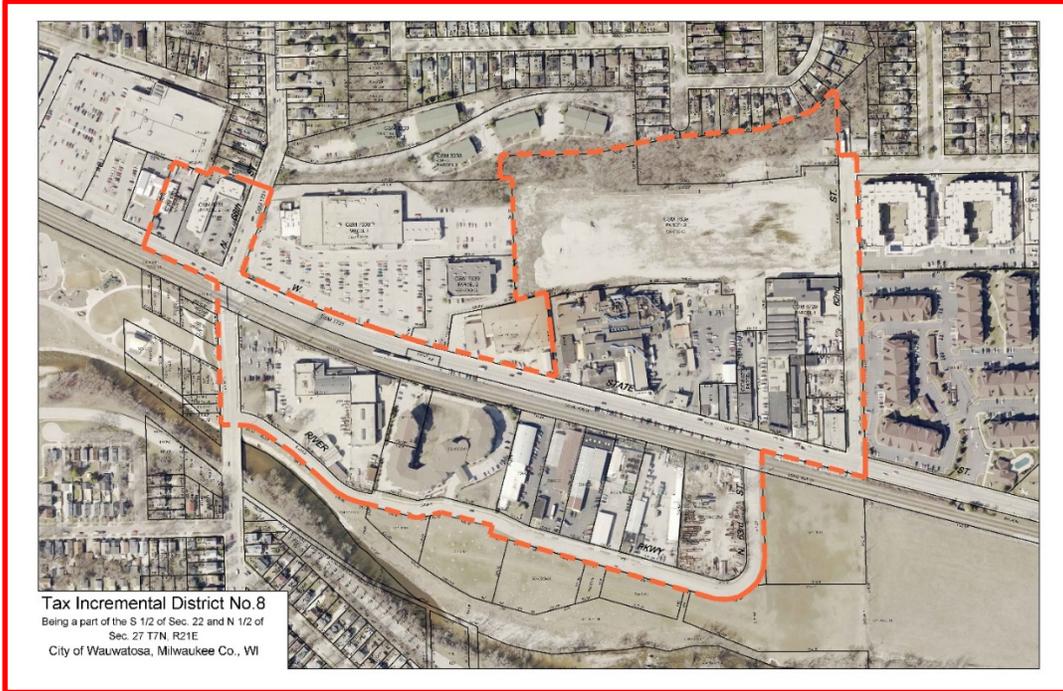
- \$400,000 is budgeted as a transfer to capital reflecting the assumed completion of the 114th Street right-turn lane although this continues to be dependent on coordination with the Microcenter developer.
- \$265,000 is budgeted as the first Municipal Revenue Obligation payment to the Synergy apartment developer.

TIF #7								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
2,000,000	-	-	3,826,000	3,826,000	111-5600-070	Developer Payment - TIF #7	1,260,780	31.6%
-	-	-	-	-	111-5650-070	Municipal Revenue Obligation #7	265,000	6.7%
2,293	2,218	13,780	9,300	9,300	111-5810-070	Sundry Contr Serv-TIF #7	10,000	0.3%
28,133	588	150	150	150	111-5900-070	Other Expense-TIF #7	150	0.0%
46,603	105,000	100,013	101,013	200,000	111-5910-070	Debt Service - TIF #7	200,000	5.0%
10,162,835	3,933,331	230,430	-	75,000	192-5500-070	TSF to Capital Project Fd	400,000	10.0%
6,403	-	20,552	10,000	10,000	192-5550-070	TSF to General Fd-TIF #7	10,000	0.3%
288,344	1,043,013	1,305,888	1,361,076	1,361,076	192-5600-070	TSF to Debt Service - TIF #7	1,838,138	46.1%
12,534,611	5,084,150	1,670,813	5,307,539	5,481,526		TOTAL	3,984,068	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
579,420	1,395,213	2,026,448	2,464,736	2,351,265	101-4100-070	Tax Increments-TIF #7	3,069,851	69.4%
-	10,825	13,914	19,628	19,628	111-4100-070	Computer Exemp-TIF #7	14,119	0.3%
-	-	-	-	-	111-4200-070	Perl Property Exemption Aid #7	13,567	0.3%
4,052	15,850	21,305	18,600	45,100	151-4100-070	Interest Rev-TIF #7	63,700	1.4%
-	10,000	2,880	-	-	191-4300-070	Developer Fees-TIF #7	-	0.0%
9,450,000	-	-	2,826,000	3,692,000	191-4500-070	Proceeds from Long Term Debt	1,260,780	28.5%
132,152	-	-	-	-	191-4510-070	Premium from Long Term Debt	-	0.0%
10,165,624	1,431,888	2,064,547	5,328,964	6,107,993		TOTAL	4,422,017	100.0%

TIF DISTRICT #8 (STATE STREET OVERLAY)

SUMMARY

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a \$1,500,000 Municipal Revenue Obligation equal to 70% of the increment generated by the project. The incremental value decreased \$1,660,300 to \$23,722,900 in 2018 representing a 3.53% decrease. It was discovered this decrease was due to a reporting error which will be corrected next year. The fund balance as of 12/31/19 is estimated to be \$1,476,364.



2018 CHANGES

- The increment revenue is decreased \$28,264 reflecting the actual amount received
- The transfer to capital increases \$250,000 reflecting the additional amount budgeted for the reconstruction of State Street.

2019 CHANGES

- Revenues decrease \$53,923 largely due to a decrease in the incremental value as a result of the 2018 over-estimate and the reporting error.
- There are no planned transfers to the capital budget so that expenditures decrease \$848,825.

TIF #8								
Expenditures								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	14,288	259,636	353,318	353,318	111-5650-060	Municipal Revenue Oblig	353,318	98.4%
9,174	9,892	2,867	2,500	2,500	111-5810-080	Sundry Contr Serv-TIF #8	3,675	1.0%
150	-	150	150	150	111-5900-080	Other Expense-TIF #8	150	0.0%
403,289	109,307	250,944	850,000	1,100,000	192-5500-080	Tsf to Capital Proj Fd-TIF #8	-	0.0%
8,951	-	-	2,000	2,000	192-5550-080	Tsf to Gen Fd - TIF #8	2,000	0.6%
421,564	133,487	513,597	1,207,968	1,457,968		TOTAL	359,143	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	40,818	406,545	613,926	585,662	101-4100-080	Tax Increments-TIF #8	547,354	94.2%
-	1,469	1,255	404	404	111-4100-080	Computer Exemp-TIF #8	1,274	0.2%
-	-	-	-	-	111-4200-080	Persl Property Exemption Aid #8	3,379	
3,019	8,258	16,544	20,600	20,600	151-4100-080	Interest Rev-TIF #8	29,000	5.0%
-	-	-	-	-	191-4603-080	Excess TIF Distribution	-	0.0%
3,019	50,545	424,344	634,930	606,666		TOTAL	581,007	99.4%

TIF DISTRICT #9 (THE 2100)

SUMMARY

The purpose of Tax Incremental Finance District Number 9 is redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of \$10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs. The actual District life is anticipated to be shorter based on actual development and increment revenue collections.

The value of the district is \$12,106,900 as of 1/1/2018 exceeding the initial projections. The fund balance as of 12/31/18 is estimated to be a negative \$67,167.

2018 CHANGES



- No significant changes

2019 CHANGES

REVENUES INCREASE \$280,843

- TIF 9 will record its first tax increment of \$279,340 in 2019

EXPENDITURES INCREASE \$236,875

- Similarly, TIF 9 will pay its first installment of the Municipal Revenue Obligation of \$220,000
- Debt Service increases \$24,500 to \$60,063 based on the debt service schedule as the district begins making principal payments.

TIF #9								
Expenditures								
2015	2016	2017	2018	2015			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	111-5650-090	Municipal Revenue Oblig	220,000	77.8%
6,612	2,684	11,517	9,300	15,000	111-5810-090	Sundry Contr Serv-TIF #9	1,675	0.6%
10,665	32	150	150	150	111-5900-090	Other Expense-TIF #9	150	0.1%
397,026	(5,506)	10,310	-	-	192-5500-090	TSF to Capital Proj Fd-TIF #9	-	0.0%
2,437	-	3,112	1,000	1,000	192-5550-090	TSF to Gen Fd - TIF #9	1,000	0.4%
-	10,563	10,563	35,563	35,563	192-5600-090	TSF to Debt Service - TIF #9	60,063	21.2%
416,740	7,773	35,652	46,013	51,713		TOTAL	282,888	22.2%
Revenues								
2015	2016	2017	2018	2015			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	101-4100-090	Tax Increments - TIF#9	279,340	99.4%
-	-	239	140	140	111-4100-090	Computer Exempt - TIF# 9	243	0.1%
3	87	26	-	-	151-4100-090	Interest Revenue - TIF #9	1,400	0.5%
10,000	-	621	-	-	191-4300-090	Developer Fees - TIF #9	-	0.0%
425,000	-	-	-	-	191-4500-090	Proceeds from Long-Term Debt	-	0.0%
10,147	-	-	-	-	191-4510-090	Premium from Long-Term Debt	-	0.0%
445,150	87	886	140	140		TOTAL	280,983	0.6%

TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

SUMMARY

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and was no longer in use or viable for such. The buildings were obsolete and are not consistent with City's desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings were demolished and the site environmentally restored.

236 market rate apartment units were developed with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. The City anticipates making total project expenditures of approximately \$4,900,000 to undertake the projects listed in this Project Plan. This includes a Municipal Revenue Obligation of \$4,500,000 as well as \$400,000 for potential public capital improvements.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District.

The 2018 value increased 50% to \$33,170,400 exceeding the initial projection. The 12/31/19 fund balance is estimated to be \$366,867.



2018 CHANGES

- Increment revenue is decreased \$23,168 to reflect the actual amount received.
- The Municipal Revenue Obligation is decreased \$35,779 to reflect the actual amount paid.

2019 CHANGES

- Tax increment increases \$262,104 to \$765,334 reflecting the actual value and an estimated tax rate.

TIF #10								
Expenditures								
2015	2016	2017	2018	2015			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	404,656	368,877	111-5650-010	Municipal Revenue Obligation	410,000	99.3%
21,916	8,010	10,191	2,500	7,500	111-5810-010	Sundry Contr Serv - TIF #10	1,675	0.4%
1,016	-	150	150	150	111-5900-010	Other Expenses - TIF #10	150	0.0%
(6,432)	26,489	37,738	-	-	192-5500-010	TSF to Capital Proj Fd-TIF #10	-	0.0%
1,730	-	5,194	1,000	1,000	192-5550-010	TIF 10 Admin Charge	1,000	0.2%
18,230	34,499	53,273	408,306	377,527		TOTAL	412,825	100.0%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	503,230	480,062	101-4100-010	Tax Increments - TIF# 10	765,334	98.7%
-	-	-	-	-	111-4200-010	Persl Property Exemption Aid #1	2,770	0.4%
-	-	-	1,800	1,800	151-4100-010	Interest Revenue - TIF #10	7,400	1.0%
10,000	-	10,318	-	-	191-4300-010	Developer Fees - TIF #10	-	0.0%
10,000	-	10,318	505,030	481,862		TOTAL	775,504	100.0%

TIF DISTRICT #11 (THE VILLAGE)

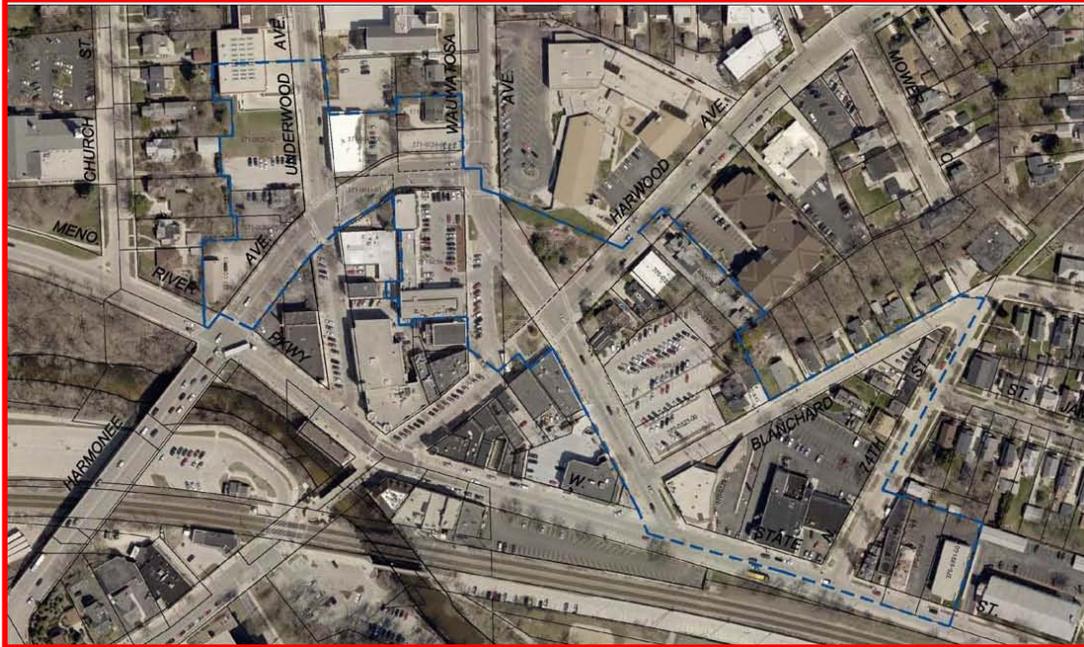
SUMMARY

Tax Incremental District Number 11 is a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately \$14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases. The expenditures include a \$3,926,500 Municipal Revenue Obligation to the developer of the State Street Station project as well as \$2,875,000 in public capital construction costs associated with the State Street Reconstruction project.

As a result of the creation of this district, the City projects that additional land and improvements value of approximately \$27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

Based on the Economic Feasibility Study, this district would be expected to generate sufficient tax increments to recover project costs for phases I-IV by the year 2034; 8 years earlier than the 27 year maximum life of this District. Costs for Phase V would require the district to remain open for the full 27 Years.

Incremental value increased 42% to \$23,399,900. The 12/31/2019 fund balance is estimated to be a negative \$238,808.



2018 CHANGES

REVENUES DECREASE \$14,630

- Property tax increment revenue is decreased \$14,630 based on actuals.

EXPENDITURES INCREASE \$450,800

- Sundry contractual increases \$19,500 to account for more than budgeted third party construction reports.
- The Municipal Revenue Obligation is increased \$181,300 as it had not been budgeted but was owed to the Developer
- Transfer to capital is increased \$250,000 to \$500,000 to account for the additional contribution towards the Village Improvement Project.

2019 CHANGES

REVENUES INCREASE \$223,988

- Property tax increment increases \$222,110 to \$539,901 based on actual property value and an estimated tax rate.

EXPENDITURES INCREASE \$91,328

- The Municipal Revenue Obligation increases from \$0 to \$346,500 as it had not been budgeted in 2018 and is expected to increase from the 2018 revised budget due to the increase in the incremental value.
- The Transfer to Capital decreases from \$250,000 to \$0 as no additional capital contributions are contemplated at this time.

TIF #11								
Expenditures								
2015	2016	2017	2018	2015			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	404,656	181,300	111-5650-011	Municipal Revenue Obligation	346,500	83.9%
27,976	21,566	19,649	20,500	40,000	111-5810-011	Sundry Contr Serv - TIF #11	15,328	3.4%
7,052	-	150	150	150	111-5900-011	Other Expenses - TIF #11	150	0.0%
73,474	1,332,061	879,358	250,000	500,000	192-5500-011	TSF to Capital Proj Fd-TIF #11	-	0.0%
7,138	-	21,348	8,500	8,500	192-5550-011	TIF 11 Admin Charge	8,500	1.9%
-	-	77,400	81,713	81,713	192-5600-011	TIF 11 TSF to Debt Service	81,713	18.1%
115,640	1,353,627	997,905	765,519	811,663		TOTAL	452,191	23.4%
Revenues								
2015	2016	2017	2018	2018			2019	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Budget	Total
-	-	11,210	317,791	303,161	101-4100-011	Tax Increments - TIF #11	539,901	99.3%
-	-	2,293	1,798	1,798	111-4100-011	Computer Exempt TIF #11	2,327	0.4%
-	-	-	-	-	111-4200-011	Persl Property Exemption Aid #1	1,749	0.3%
-	470	3,156	400	400	151-4100-011	Interest Rev - TIF #11	-	0.0%
20,000	-	-	-	-	191-4300-011	Developer Fees - TIF #11	-	0.0%
-	2,295,000	-	-	-	191-4500-011	Proceeds from Long Term Debt	-	0.0%
-	68,532	-	-	-	191-4510-011	Premium from Long Term Debt	-	0.0%
20,000	2,364,002	16,659	319,989	305,359		TOTAL	543,977	100.0%

TIF DISTRICT #12 – MAYFAIR HOTEL

The District is created as a “Rehabilitation - conservation District”. The City anticipates making total project expenditures of approximately \$19,700,000 to undertake the projects listed in this Project Plan.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$53,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.



The primary development at this time is the rehabilitation of the former 12-story US Bank building into a 196 room Renaissance Hotel with an estimated value of \$31,175,000. The City provided a Municipal Revenue Obligation totaling \$13,843,674 (approximately \$8.8 million present value) towards this project.

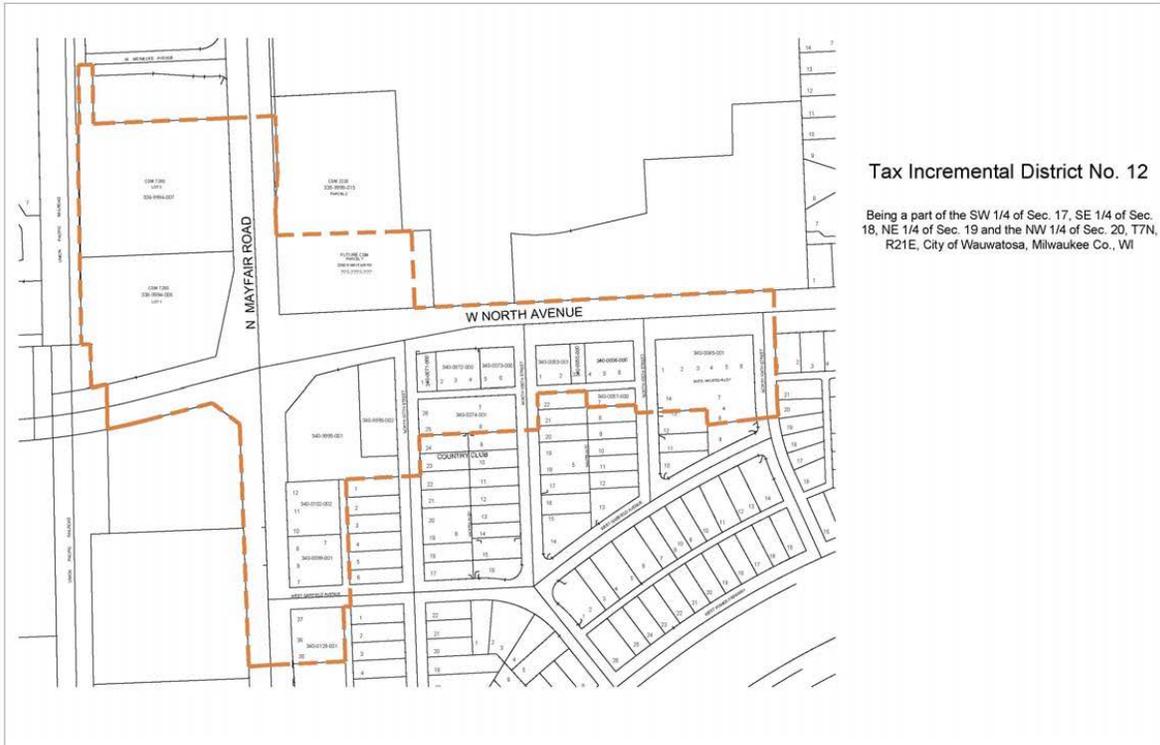
This District would be expected to generate sufficient tax increments to recover all project costs by the year 2040; 7 years earlier than the 27 year maximum life of this District.

2018 CHANGES

- Contractual services is increased from \$0 to \$20,000 to account for expenses incurred in the creation of the District.

2019 CHANGES

- There are no revenues budgeted at this time as the TIF was not created as of January 1, 2018 when incremental values are established nor would there have been any incremental value.
- \$11,279 is budgeted for professional services including an annual audit and third-party construction inspection.



TIF #12								
Expenditures								
2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Estimated	Acct #	Name	2019 Budget	% of Total
-	-	-	-	-	111-5650-012	Municipal Revenue Oblig TIF #12	-	0.0%
-	-	-	-	20,000	111-5810-012	Sundry Contractual Serv TIF #12	11,278	62.9%
-	-	118	-	-	111-5900-012	Other Expense - TIF #12	150	0.8%
-	-	-	-	-	192-5500-012	TSF to Capital Projects Fd #12	-	0.0%
-	-	-	-	-	192-5550-012	TSF to Gen Fd - TIF #12	6,500	36.3%
-	-	-	-	-	192-5600-012	TIF #12-TSF to Debt Service	-	0.0%
-	-	118	-	20,000		TOTAL	17,928	100.0%
Revenues								
2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Estimated	Acct #	Name	2019 Budget	% of Total
-	-	-	-	-	111-4200-012	Persl Property Exemption Aid #1	-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-		TOTAL	-	0.0%

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CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

General Fund	2016 Actual	2017 Actual	2018			2019 Adopted Budget
			Adopted Budget	First 6 Months Actual	Estimated	
City Tax Rate Per \$ 1,000 of Assessed Valuation						
Debt Service.....	\$0.80	\$0.80	\$0.87			\$0.86
Library.....	0.47	0.47	0.48			\$0.49
Parks.....	0.21	0.21	0.21			0.19
Other Municipal Purposes.....	6.14	6.14	6.12			6.43
	\$7.62	\$7.62	\$7.67			\$7.97
	=====	=====	=====			=====
General Fund Revenues:						
General Property Taxes.....	\$ 37,655,752	\$ 38,625,312	\$ 41,946,785	\$ 41,946,785	\$ 41,946,785	\$ 42,852,058
Other Taxes.....	\$ 1,609,402	\$ 1,908,855	\$ 1,648,500	\$ 905,259	\$ 1,884,770	\$ 1,869,859
State Shared Revenues.....	\$ 3,093,772	\$ 2,811,986	\$ 2,826,246	\$ -	\$ 2,826,246	\$ 3,025,817
Federal Shared Revenue/Grants.....	\$ 241,558	\$ 152,602	\$ 346,489	\$ 67,670	\$ 325,989	\$ 281,489
State Grants & Aids.....	\$ 2,165,447	\$ 2,272,691	\$ 2,489,243	\$ 1,264,799	\$ 2,508,279	\$ 2,473,843
Licenses & Permits.....	\$ 2,185,361	\$ 1,923,857	\$ 1,480,065	\$ 837,930	\$ 1,552,454	\$ 1,485,515
Fines, Forfeits & Penalties.....	\$ 1,086,121	\$ 1,064,340	\$ 1,270,000	\$ 631,228	\$ 1,270,000	\$ 1,375,000
Public Charges for Services.....	\$ 3,262,855	\$ 3,172,254	\$ 3,266,442	\$ 2,004,306	\$ 3,276,073	\$ 3,275,198
Intergovernmental Charges.....	\$ 1,553,480	\$ 1,595,442	\$ 1,606,765	\$ 77,311	\$ 1,606,765	\$ 1,651,729
Miscellaneous Revenue.....	\$ 628,120	\$ 724,200	\$ 928,064	\$ 749,613	\$ 861,359	\$ 1,836,504
Special Charges.....	\$ 10,827	\$ 10,369	\$ 21,100	\$ 1,090	\$ 21,750	\$ 7,000
TOTAL REVENUES	\$ 53,492,695	\$ 54,261,908	\$ 57,829,699	\$ 48,485,991	\$ 58,080,470	\$ 60,134,012
Other Financing Sources						
Proceeds from Sale of Land.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds from Long-Term Debt.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers From Other Funds & Use of Equity						
Revolving Funds - Net.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Redevelopment Authority.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Municipal Complex.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from T.I.F.....	\$ -	\$ 62,326	\$ 35,000	\$ -	\$ 35,000	\$ 35,000
Transfer from Water Utility.....	\$ 987,755	\$ 950,273	\$ 1,014,827	\$ -	\$ 972,947	\$ 1,101,904
Appropriated Surplus Applied.....	\$ 105,000	\$ 177,466	\$ -	\$ 431,771	\$ 993,467	\$ -
Amortization Fund.....	\$ -	\$ -	\$ 802,000	\$ -	\$ -	\$ 48,000
TOTAL REVENUES, TRANS & USE OF EQUITY	\$54,585,450	\$55,451,973	\$59,681,526	\$48,917,762	\$60,081,884	\$61,318,916
Assessed Valuation Including T. I. F. District						
Real Estate.....	\$5,155,893,200	\$ 5,297,542,000	\$ 5,416,628,700			\$ 5,459,390,300
Personal Property.....	\$ 202,611,400	\$ 230,857,100	\$ 238,816,800			\$ 215,083,100
Assessed Valuation Including TIF District.....	\$5,358,504,600	\$ 5,528,399,100	\$ 5,655,445,500			\$ 5,674,473,400
Less TIF Incremental Valuation.....	\$ 104,094,174	\$ 174,123,183	\$ 259,183,063			\$ 298,914,617
Assessed Valuation Excluding TIF District.....	<u>\$5,254,410,426</u>	<u>\$ 5,354,275,917</u>	<u>\$ 5,396,262,437</u>			<u>\$ 5,375,558,783</u>
Equalized Valuation Excluding TIF District	\$ 5,435,690,500	\$ 5,519,699,400	\$ 5,873,081,600			\$ 6,016,294,105

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

General Fund - Continued	2016 Actual	2017 Actual	2018			2019
			Adopted Budget	First 6 Months Actual	Estimated	Adopted Budget
General City Expenditures						
General Government	\$ 4,930,295	\$ 4,715,812	\$ 5,117,628	\$ 2,304,937	\$ 5,192,028	\$ 5,233,777
Public Safety	\$ 30,135,079	\$ 30,706,198	\$ 31,875,468	\$ 14,072,835	\$ 32,196,558	\$ 32,859,185
Transportation - General.....	\$ 4,508,531	\$ 4,285,759	\$ 4,867,201	\$ 2,779,110	\$ 5,103,180	\$ 4,749,290
Sanitation.....	\$ 2,069,186	\$ 2,262,934	\$ 1,999,925	\$ 940,160	\$ 2,000,483	\$ 2,258,524
Health.....	\$ 1,283,064	\$ 1,336,530	\$ 1,444,184	\$ 625,915	\$ 1,479,550	\$ 1,510,156
Leisure Activities.....	\$ 400,034	\$ 489,800	\$ -	\$ -	\$ -	\$ -
Conservation & Development.....	\$ 2,144,754	\$ 1,896,161	\$ 2,157,445	\$ 1,158,021	\$ 2,085,149	\$ 2,255,537
Non-Departmental & General.....	\$ 1,114,155	\$ 2,232,020	\$ 1,074,006	\$ 309,748	\$ 1,531,267	\$ 1,093,702
TOTAL OPERATION & MAINT. EXPENDITURES	\$ 46,585,098	\$ 47,925,214	\$ 48,535,857	\$ 22,190,726	\$ 49,588,215	\$ 49,960,171
Add Transfers To Other Funds & Equity Use						
Amortization Fund.....	\$ 984,237	\$ 847,762	\$ 860,000	\$ 571,380	\$ 860,000	\$ 1,750,000
Reserve for Contingency.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Fund	\$ 3,867,876	\$ 4,429,723	\$ 4,783,725	\$ 4,783,725	\$ 4,783,725	\$ 4,640,618
Capital	\$ 450,000	\$ 580,000	\$ 1,370,419	\$ 568,419	\$ 568,419	\$ 616,419
Parks Reserve.....	\$ 1,134,875	\$ 1,147,871	\$ 1,060,849	\$ 1,060,849	\$ 1,060,849	\$ 1,021,487
Library.....	\$ -	\$ -	\$ 2,532,592	\$ 2,532,592	\$ 2,532,592	\$ 2,618,740
Tourism	\$ -	\$ 134,019	\$ 539,788	\$ 539,788	\$ 689,788	\$ 713,593
Other Funds.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance Reserve Funds.....	\$ 88,735	\$ 77,101	\$ (1,704)	\$ (1,704)	\$ (1,704)	\$ (2,112)
Unappropriated Surplus.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES, TRANSFERS, & USE	\$ 53,110,821	\$ 55,141,690	\$ 59,681,526	\$ 32,245,775	\$ 60,081,884	\$ 61,318,916
OF EQUITY						
Unexpended Balances - December 31						
Nonspendable	\$ 2,521,308	\$ 2,338,243	\$ 2,521,308		\$ 2,118,280	\$ 1,892,791
Restricted	\$ -	\$ -	\$ -		\$ -	\$ -
Assigned	\$ 2,346,541	\$ 2,160,016	\$ 2,346,541		\$ 2,160,016	\$ 2,160,016
Unassigned	\$ 17,567,603	\$ 18,262,288	\$ 17,861,952		\$ 18,150,478	\$ 18,375,967
City Indebtedness as of December 31, 2018.....	\$ 121,875,000					
Scheduled Debt Retirements.....	\$ 12,275,000					
Proposed Debt Issue.....					TBD	
CITY INDEBTEDNESS AS OF DECEMBER 31, 2019					TBD	

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

	2016 Actual	2017 Actual	2018		2019 Proposed Budget	
			Adopted Budget	6 Month Actual		
Debt Service						
TOTAL REVENUES & TRANSFERS	\$ 8,950,075	\$ 8,141,180	\$ 8,510,597	\$ 6,335,859	\$ 8,349,257	\$ 9,498,139
TOTAL EXPENSES	\$ 7,165,535	\$ 8,111,916	\$ 8,560,597	\$ 2,901,857	\$ 8,579,751	\$ 9,498,138
NET INCOME (LOSS).....	\$ 1,784,540	\$ 29,264	\$ (50,000)	\$ 3,434,002	\$ (230,494)	\$ 1
RESERVE BALANCE - DECEMBER 31.....	\$ 2,138,787	\$ 2,168,051	\$ 2,118,051		\$ 1,937,557	\$ 1,937,558
Sanitary Sewer Reserve						
TOTAL REVENUES & TRANSFERS	\$ 9,356,899	\$ 9,072,549	\$ 9,558,314	\$ 2,561,713	\$ 9,129,092	\$ 10,361,256
TOTAL EXPENSES	\$ 6,296,649	\$ 6,493,252	\$ 7,757,014	\$ 3,371,560	\$ 8,959,469	\$ 8,406,136
NET INCOME (LOSS).....	\$ 3,060,250	\$ 2,579,297	\$ 1,801,300	\$ (809,847)	\$ 169,623	\$ 1,955,120
RESERVE BALANCE - DECEMBER 31.....	\$ 6,128,134	\$ 6,335,482	\$ 7,187,266		\$ 5,487,279	\$ 6,475,846
Library						
TOTAL REVENUES & TRANSFERS	\$ 2,784,360	\$ 2,842,875	\$ 2,904,532	\$ 2,834,655	\$ 2,899,648	\$ 2,977,666
TOTAL EXPENSES	\$ 2,800,880	\$ 2,832,696	\$ 2,904,532	\$ 1,405,493	\$ 2,899,648	\$ 2,977,666
NET INCOME (LOSS).....	\$ (16,520)	\$ 10,179	\$ -	\$ -	\$ -	\$ -
RESERVE BALANCE - DECEMBER 31.....	\$ 174,504	\$ 184,683	\$ 184,683	\$ -	\$ 184,683	\$ 184,683
Fleet Maintenance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 2,953,691	\$ 3,046,561	\$ 3,067,203	\$ 1,739,738	\$ 3,067,804	\$ 3,221,761
TOTAL EXPENSES	\$ 2,933,014	\$ 3,025,227	\$ 3,064,320	\$ 1,524,102	\$ 3,295,284	\$ 3,251,341
NET INCOME (LOSS).....	\$ 20,677	\$ 21,334	\$ 2,883	\$ 215,636	\$ (227,480)	\$ (29,580)
RESERVE BALANCE - DECEMBER 31.....	\$ 366,185	\$ 356,767	\$ 359,650		\$ 129,287	\$ 99,707
Public Works Building Reserve						
TOTAL REVENUES & TRANSFERS	\$ 531,253	\$ 534,741	\$ 556,659	\$ 278,331	\$ 556,659	\$ 498,818
TOTAL EXPENSES	\$ 500,364	\$ 468,403	\$ 754,035	\$ 314,627	\$ 826,245	\$ 498,823
NET INCOME (LOSS).....	\$ 30,889	\$ 83,264	\$ (197,376)	\$ (36,296)	\$ (269,586)	\$ (5)
RESERVE BALANCE - DECEMBER 31.....	\$ 214,320	\$ 282,001	\$ 84,625		\$ 12,415	\$ 12,410
General Liability Reserve						
TOTAL REVENUES & TRANSFERS	\$ 953,248	\$ 672,690	\$ 670,957	\$ 56,245	\$ 673,733	\$ 670,610
TOTAL EXPENSES	\$ 248,798	\$ 355,686	\$ 292,549	\$ 79,710	\$ 292,417	\$ 302,821
NET INCOME (LOSS).....	\$ 704,450	\$ 317,004	\$ 378,408	\$ (23,465)	\$ 381,316	\$ 367,789
RESERVE BALANCE - DECEMBER 31.....	\$ 1,548,611	\$ 1,865,615	\$ 2,244,023		\$ 2,246,931	\$ 2,614,720

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

	2016 Actual	2017 Actual	2018		2019 Proposed Budget	
			Adopted Budget	6 Month Actual		
Worker's Compensation Reserve						
TOTAL REVENUES & TRANSFERS	\$ 749,601	\$ 771,050	\$ 768,500	\$ 382,071	\$ 768,500	\$ 802,407
TOTAL EXPENSES	\$ 554,170	\$ 614,036	\$ 777,146	\$ 72,526	\$ 777,146	\$ 808,855
NET INCOME (LOSS)	\$ 195,431	\$ 157,014	\$ (8,646)	\$ 309,545	\$ (8,646)	\$ (6,448)
RESERVE BALANCE - DECEMBER 31	\$ 952,296	\$ 1,109,310	\$ 1,100,664		\$ 1,100,664	\$ 1,094,216
Trust & Agency Fund						
TOTAL REVENUES & TRANSFERS	\$ 3,640	\$ 70,840	\$ -	\$ 4,340	\$ -	\$ -
TOTAL EXPENSES	\$ 3,204	\$ 3,221	\$ -	\$ 10,001	\$ -	\$ -
NET INCOME (LOSS)	\$ 436	\$ 67,619	\$ -	\$ (5,661)	\$ -	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 208,787	\$ 276,406	\$ 276,406		\$ 276,406	\$ 276,406
Dental Insurance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 377,405	\$ 394,393	\$ 384,914	\$ 197,310	\$ 387,914	\$ 394,048
TOTAL EXPENSES	\$ 366,339	\$ 374,466	\$ 384,913	\$ 215,834	\$ 384,913	\$ 394,062
NET INCOME (LOSS)	\$ 11,066	\$ 19,927	\$ 1	\$ (18,524)	\$ 3,001	\$ (14)
RESERVE BALANCE - DECEMBER 31	\$ 150,215	\$ 170,142	\$ 170,143		\$ 173,143	\$ 173,129
C.D.B.G. Program Fund						
TOTAL REVENUES & TRANSFERS	\$ 1,031,942	\$ 725,234	\$ 880,000	\$ 373,864	\$ 1,227,785	\$ 977,000
TOTAL EXPENSES	\$ 1,031,942	\$ 727,728	\$ 879,734	\$ 411,630	\$ 2,105,409	\$ 977,000
NET INCOME (LOSS)	\$ -	\$ (2,494)	\$ 266	\$ (37,766)	\$ (877,624)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ -	\$ (2,422)	\$ (2,156)		\$ (880,046)	\$ (880,046)
Health/Life Insurance Reserve						
TOTAL REVENUES & TRANSFERS	\$ 9,619,217	\$ 9,617,584	\$ 9,624,366	\$ 8,404,566	\$ 9,641,866	\$ 10,235,345
TOTAL EXPENSES	\$ 8,550,935	\$ 9,749,028	\$ 9,634,364	\$ 4,539,497	\$ 9,696,818	\$ 10,281,517
NET INCOME (LOSS)	\$ 1,068,282	\$ (131,444)	\$ (9,998)	\$ 3,865,069	\$ (54,952)	\$ (46,172)
RESERVE BALANCE - DECEMBER 31	\$ 4,991,132	\$ 4,859,688	\$ 4,849,690		\$ 4,804,736	\$ 4,758,564

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

	2016 Actual	2017 Actual	2018		2019	
			Adopted Budget	6 Month Actual	Estimated	Proposed Budget
Storm Water Management Resreve						
TOTAL REVENUES & TRANSFERS	\$ 4,560,579	\$ 5,690,641	\$ 5,171,890	\$ 1,933,126	\$ 5,234,500	\$ 5,488,659
TOTAL EXPENSES	\$ 2,270,319	\$ 2,483,175	\$ 2,699,054	\$ 1,081,580	\$ 2,783,252	\$ 2,871,301
NET INCOME (LOSS)	\$ 2,290,260	\$ 3,207,466	\$ 2,472,836	\$ 851,546	\$ 2,451,248	\$ 2,617,358
RESERVE BALANCE - DECEMBER 31	\$ 3,101,608	\$ 3,267,637	\$ 3,719,513		\$ 3,710,021	\$ 4,306,419
Special Assesments						
TOTAL REVENUES & TRANSFERS	\$ 1,138,212	\$ 741,147	\$ -	\$ 382,503	\$ 1,047,595	\$ 966,595
TOTAL EXPENSES	\$ 1,138,212	\$ 741,147	\$ 1,047,595	\$ -	\$ 1,047,595	\$ 966,595
NET INCOME (LOSS)	\$ -	\$ -	\$ (1,047,595)	\$ 382,503	\$ -	\$ -
RESERVE BALANCE - DECEMBER 31	\$ -	\$ -	\$ -		\$ -	\$ -
Total Tax Incremental Financing						
TOTAL REVENUES & TRANSFERS	\$ 4,995,630	\$ 4,474,218	\$ 9,818,498	\$ 6,576,416	\$ 10,342,921	\$ 11,246,499
TOTAL EXPENSES	\$ 9,634,372	\$ 4,706,967	\$ 9,384,214	\$ 2,192,472	\$ 10,185,204	\$ 10,034,049
NET INCOME (LOSS)	\$ (4,638,742)	\$ (232,749)	\$ 434,284	\$ 4,383,944	\$ 157,717	\$ 1,212,450
RESERVE BALANCE - DECEMBER 31	\$ 4,093,923	\$ 3,761,584	\$ 4,195,868		\$ 3,919,301	\$ 5,131,751
District #5						
TOTAL REVENUES	\$ 322,629	\$ 323,503	\$ 346,193	\$ 327,109	\$ 332,501	\$ -
TOTAL EXPENDITURES & TRANSFERS	\$ 315,893	\$ 230,631	\$ 521,045	\$ 327,047	\$ 504,563	\$ -
Net Operations (Loss).....	\$ 6,736	\$ 92,872	\$ (174,852)	\$ 62	\$ (172,062)	\$ -
Fund Balance - December 31.....	\$ 74,191	\$ 167,063	\$ (7,789)		\$ (4,999)	\$ (4,999)
District #6						
TOTAL REVENUES	\$ 826,479	\$ 1,633,961	\$ 2,683,252	\$ 2,486,819	\$ 2,508,400	\$ 4,643,011
TOTAL EXPENDITURES & TRANSFERS	\$ 2,704,943	\$ 1,204,978	\$ 1,532,480	\$ 901,064	\$ 1,480,244	\$ 4,525,006
Net Operations (Loss).....	\$ (1,878,464)	\$ 428,983	\$ 1,150,772	\$ 1,585,755	\$ 1,028,156	\$ 118,005
Fund Balance - December 31.....	\$ 322,959	\$ 751,942	\$ 1,902,714		\$ 1,780,098	\$ 1,898,103
District #7						
TOTAL REVENUES & TRANSFERS	\$ 1,431,888	\$ 2,064,547	\$ 5,328,964	\$ 2,373,835	\$ 6,107,993	\$ 4,422,017
TOTAL EXPENSES	\$ 5,084,150	\$ 1,670,813	\$ 5,307,539	\$ 282,302	\$ 5,481,526	\$ 3,984,068
NET INCOME (LOSS)	\$ (3,652,262)	\$ 393,734	\$ 21,425	\$ 2,091,533	\$ 626,467	\$ 437,949
RESERVE BALANCE - DECEMBER 31	\$ 902,385	\$ 1,196,260	\$ 1,217,685		\$ 1,822,727	\$ 2,260,676

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

	2016 Actual	2017 Actual	2018			2019 Proposed Budget
			Adopted Budget	6 Month Actual	Estimated	
District #8						
TOTAL REVENUES & TRANSFERS	\$ 50,545	\$ 424,344	\$ 634,930	\$ 601,428	\$ 606,666	\$ 581,007
TOTAL EXPENSES	\$ 133,487	\$ 513,597	\$ 1,207,968	\$ 390,684	\$ 1,457,968	\$ 359,143
NET INCOME (LOSS)	\$ (82,942)	\$ (89,253)	\$ (573,038)	\$ 210,744	\$ (851,302)	\$ 221,864
RESERVE BALANCE - DECEMBER 31	\$ 1,924,385	\$ 1,835,132	\$ 1,262,094		\$ 983,830	\$ 1,205,694
District #9						
TOTAL REVENUES & TRANSFERS	\$ 87	\$ 886	\$ 140	\$ -	\$ 140	\$ 280,983
TOTAL EXPENSES	\$ 7,773	\$ 35,652	\$ 46,013	\$ 9,309	\$ 51,713	\$ 282,888
NET INCOME (LOSS)	\$ (7,686)	\$ (34,766)	\$ (45,873)	\$ (9,309)	\$ (51,573)	\$ (1,905)
RESERVE BALANCE - DECEMBER 31	\$ 15,272	\$ (19,494)	\$ (65,367)		\$ (71,067)	\$ (72,972)
District #10						
TOTAL REVENUES & TRANSFERS	\$ -	\$ 10,318	\$ 505,030	\$ 482,578	\$ 481,862	\$ 775,504
TOTAL EXPENSES	\$ 34,499	\$ 53,273	\$ 408,306	\$ 9,783	\$ 377,527	\$ 412,825
NET INCOME (LOSS)	\$ (34,499)	\$ (42,955)	\$ 96,724	\$ 472,795	\$ 104,335	\$ 362,679
RESERVE BALANCE - DECEMBER 31	\$ (50,699)	\$ (93,654)	\$ 3,070		\$ 10,681	\$ 373,360
District #11						
TOTAL REVENUES & TRANSFERS	\$ 2,364,002	\$ 16,659	\$ 319,989	\$ 304,647	\$ 305,359	\$ 543,977
TOTAL EXPENSES	\$ 1,353,627	\$ 997,905	\$ 360,863	\$ 272,213	\$ 811,663	\$ 452,191
NET INCOME (LOSS)	\$ 1,010,375	\$ (981,246)	\$ (40,874)	\$ 32,434	\$ (506,304)	\$ 91,786
RESERVE BALANCE - DECEMBER 31	\$ 905,426	\$ (75,820)	\$ (116,694)		\$ (582,124)	\$ (490,338)
District #12						
TOTAL REVENUES & TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ 118	\$ -	\$ 70	\$ 20,000	\$ 17,928
NET INCOME (LOSS)	\$ -	\$ (118)	\$ -	\$ (70)	\$ (20,000)	\$ (17,928)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ (118)			\$ (20,118)	\$ (38,046)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

	2016 Actual	2017 Actual	Adopted Budget	2018		2019
				6 Month Actual	Estimated	Proposed Budget
General Purpose Equipment Reserve						
TOTAL REVENUES & TRANSFERS	\$ 921,956	\$ 876,103	\$ 892,016	\$ 827,654	\$ 892,016	\$ 939,524
TOTAL EXPENSES	\$ 1,165,796	\$ 988,043	\$ 896,188	\$ 727,696	\$ 931,188	\$ 923,108
NET INCOME (LOSS)	\$ (243,840)	\$ (111,940)	\$ (4,172)	\$ 99,958	\$ (39,172)	\$ 16,416
RESERVE BALANCE - DECEMBER 31	\$ 1,192,527	\$ 1,080,587	\$ 1,076,415		\$ 1,041,415	\$ 1,057,831
Information Systems Reserve						
TOTAL REVENUES & TRANSFERS	\$ 1,536,400	\$ 1,590,928	\$ 1,805,321	\$ 905,144	\$ 1,805,321	\$ 2,306,777
TOTAL EXPENSES	\$ 1,330,501	\$ 1,579,676	\$ 2,195,856	\$ 905,183	\$ 2,195,856	\$ 2,506,778
NET INCOME (LOSS)	\$ 205,899	\$ (74,839)	\$ (390,535)	\$ (39)	\$ (390,535)	\$ (200,001)
RESERVE BALANCE - DECEMBER 31	\$ 948,781	\$ 857,088	\$ 466,553		\$ 466,553	\$ 266,552
Municipal Complex Reserve						
TOTAL REVENUES & TRANSFERS	\$ 961,109	\$ 946,481	\$ 882,399	\$ 440,486	\$ 882,566	\$ 862,246
TOTAL EXPENSES	\$ 747,149	\$ 770,447	\$ 882,158	\$ 364,926	\$ 878,364	\$ 1,134,246
NET INCOME (LOSS)	\$ 213,960	\$ 176,034	\$ 241	\$ 75,560	\$ 4,202	\$ (272,000)
RESERVE BALANCE - DECEMBER 31	\$ 594,365	\$ 770,399	\$ 770,640		\$ 774,601	\$ 502,601
Information System Equip Reserve						
TOTAL REVENUES & TRANSFERS	\$ 113,326	\$ 102,186	\$ 139,476	\$ 90,363	\$ 139,476	\$ 131,096
TOTAL EXPENSES	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -
NET INCOME (LOSS)	\$ 113,326	\$ 102,186	\$ 39,476	\$ 90,363	\$ 39,476	\$ 131,096
RESERVE BALANCE - DECEMBER 31	\$ 368,022	\$ 470,208	\$ 509,684		\$ 509,684	\$ 640,780
Parks Reserve						
TOTAL REVENUES & TRANSFERS	\$ 1,508,082	\$ 1,574,201	\$ 1,443,384	\$ 1,187,418	\$ 1,440,691	\$ 1,363,548
TOTAL EXPENSES	\$ 1,444,307	\$ 1,392,865	\$ 1,493,384	\$ 619,752	\$ 1,687,379	\$ 1,363,548
NET INCOME (LOSS)	\$ 63,775	\$ 181,339	\$ (50,000)	\$ 567,666	\$ (246,688)	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 994,329	\$ 1,175,668	\$ 1,125,668		\$ 928,980	\$ 928,980

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

	2016 Actual	2017 Actual	2018		2019 Proposed Budget
			Adopted Budget	6 Month Actual	
Public Works Bldg Improvements					
TOTAL REVENUES & TRANSFERS	\$ 22,073	\$ 13,481	\$ 239,716	\$ 14,827	\$ 239,716
TOTAL EXPENSES	\$ -		\$ 290,000		\$ 290,000
NET INCOME (LOSS)	\$ 22,073	\$ 13,481	\$ (50,284)	\$ 14,827	\$ (50,284)
RESERVE BALANCE - DECEMBER 31	\$ 56,165	\$ 69,646	\$ 19,362		\$ 19,362
Redevelopment Authority					
TOTAL REVENUES & TRANSFERS	\$ 44,334	\$ 12,230	\$ -	\$ 7,119	\$ -
TOTAL EXPENSES	\$ 927,871	\$ 24,134	\$ -	\$ -	\$ -
NET INCOME (LOSS)	\$ (883,537)	\$ (11,904)	\$ -	\$ 7,119	\$ -
RESERVE BALANCE - DECEMBER 31	\$ 1,447,429	\$ 1,435,525	\$ 1,435,525		\$ 1,435,525
Community Development Authority					
TOTAL REVENUES & TRANSFERS	\$ 1,460,127	\$ 112,779	\$ -	\$ 333,173	\$ 333,173
TOTAL EXPENSES	\$ 88,155	\$ -	\$ -	\$ -	\$ -
NET INCOME (LOSS)	\$ 1,371,972	\$ 112,779	\$ -	\$ 333,173	\$ 333,173
RESERVE BALANCE - DECEMBER 31	\$ 1,371,972	\$ 1,484,751	\$ 1,484,751		\$ 1,817,924
Tourism					
TOTAL REVENUES & TRANSFERS	\$ -	\$ 134,019	\$ 563,788	\$ 554,228	\$ 713,788
TOTAL EXPENSES	\$ -	\$ 349	\$ 553,679	\$ 414,540	\$ 726,599
NET INCOME (LOSS)	\$ -	\$ 133,670	\$ 10,109	\$ 139,688	\$ (12,811)
RESERVE BALANCE - DECEMBER 31	\$ -	\$ 133,670	\$ 143,779		\$ 120,859
Water					
TOTAL REVENUES & TRANSFERS	\$ 8,921,969	\$ 9,900,132	\$ 9,416,758	\$ 4,062,814	\$ 9,537,158
TOTAL EXPENSES	\$ 8,022,469	\$ 7,947,767	\$ 8,608,040		\$ 8,549,557
NET INCOME (LOSS)	\$ 899,500	\$ 1,952,365	\$ 808,718	\$ 4,062,814	\$ 987,601
RESERVE BALANCE - DECEMBER 31	\$ 2,369,696	\$ 3,599,399			\$ 4,897,340

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

GENERAL FUND	2016 Actual	2017 Actual	2018		2019	
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget
<u>Taxes</u>						
General Property Taxes.....	\$ 37,655,752	\$ 38,625,312	\$ 41,946,785	\$ 41,946,785	\$ 41,946,785	\$ 42,852,058
Prior Years Omitted Taxes.....	\$ 25,824	\$ 58,115	-	\$ (37,249)	\$ 16,393	-
Prior Years Pers Prop Tax.....	\$ -	\$ -	-	-	-	-
Chargebacks	\$ 94,449	\$ 207,853	-	-	-	-
Hotel/Motel Room Tax.....	\$ 988,466	\$ 1,205,791	\$ 1,150,000	\$ 565,390	\$ 1,300,000	\$ 1,300,000
Payments in Lieu of Taxes.....	\$ 423,448	\$ 352,196	\$ 416,000	\$ 291,025	\$ 460,585	\$ 494,859
Payments in Lieu of Taxes-DNR.....	\$ 7,581	\$ 7,783	\$ 7,500	\$ 7,792	\$ 7,792	-
Interest on Taxes.....	\$ 69,634	\$ 77,117	\$ 75,000	\$ 78,301	\$ 100,000	\$ 75,000
TOTAL TAXES	\$ 39,265,154	\$40,534,167	\$ 43,595,285	\$ 42,852,044	\$ 43,831,555	\$ 44,721,917
<u>Intergovernmental Grants & Aids</u>						
State Shared Taxes.....	\$ 3,093,772	\$2,811,986	\$ 2,826,246	-	\$ 2,826,246	\$ 3,025,817
Federal Grants.....	\$ 241,558	\$152,602	\$ 346,489	\$ 67,670	\$ 325,989	\$ 281,489
State Grants.....	\$ 2,165,447	\$2,272,691	\$ 2,489,243	\$ 1,264,799	\$ 2,508,279	\$ 2,473,843
TOTAL GRANTS & AIDS	\$ 5,500,777	\$5,237,279	\$ 5,661,978	\$ 1,332,469	\$ 5,660,514	\$ 5,781,149
<u>Licenses & Permits</u>						
Licenses.....	\$ 289,160	\$285,387	\$ 279,080	\$ 258,981	\$ 270,699	\$ 276,505
Permits.....	\$ 1,896,201	\$1,638,470	\$ 1,200,985	\$ 578,949	\$ 1,281,755	\$ 1,209,010
TOTAL LICENSES & PERMITS	\$ 2,185,361	\$1,923,857	\$ 1,480,065	\$ 837,930	\$ 1,552,454	\$ 1,485,515
<u>Penalties & Forfeitures</u>						
Court Penalties & Costs.....	\$ 515,039	\$413,066	\$ 550,000	\$ 277,233	\$ 550,000	\$ 550,000
Parking Violations.....	\$ 482,733	\$524,774	\$ 625,000	\$ 290,181	\$ 625,000	\$ 715,000
Alarm Fees.....	\$ 83,850	\$122,345	\$ 90,000	\$ 61,300	\$ 90,000	\$ 105,000
Other Penalties & Fees.....	\$ 4,499	\$4,155	\$ 5,000	\$ 2,514	\$ 5,000	\$ 5,000
TOTAL PENALTIES & FORFEITURES	\$ 1,086,121	\$1,064,340	\$ 1,270,000	\$ 631,228	\$ 1,270,000	\$ 1,375,000
<u>Public Charges for Service</u>						
General Government.....	\$ 754,684	\$ 662,929	\$ 669,715	\$ 216,469	\$ 702,496	\$ 661,590
Public Safety.....	\$ 2,181,345	\$ 2,091,576	\$ 2,332,847	\$ 1,641,781	\$ 2,334,087	\$ 2,380,728
Health & Social Services.....	\$ 18,985	\$ 14,916	\$ 18,230	\$ 8,541	\$ 19,090	\$ 18,230
Streets & Related Facilities.....	\$ 129,510	\$ 136,582	\$ 71,850	\$ 40,904	\$ 71,900	\$ 71,850
Sanitation.....	\$ 178,331	\$ 266,251	\$ 173,800	\$ 96,611	\$ 148,500	\$ 142,800
TOTAL PUBLIC CHARGES FOR SERVICE	\$ 3,262,855	\$3,172,254	\$ 3,266,442	\$ 2,004,306	\$ 3,276,073	\$ 3,275,198
BALANCE FORWARD	\$ 51,300,268	\$ 51,931,897	\$ 55,273,770	\$ 47,657,977	\$ 55,590,596	\$ 56,638,779

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

GENERAL FUND REVENUES - CONT'D	2016 Actual	2017 Actual	2018			2019
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget
BALANCE FORWARD	\$ 51,300,268	\$ 51,931,897	\$ 55,273,770	\$ 47,657,977	\$ 55,590,596	\$ 56,638,779
<u>Intergovernmental Charges for Service</u>						
<u>Counties & Municipalities</u>						
County - Paramedics.....	\$ 60,544	\$ 80,892	\$ 117,157	\$ 47,483	\$ 117,157	\$ 97,850
County - Fire Protection Service.....	\$ 1,327,754	\$ 1,362,785	\$ 1,335,043	\$ -	\$ 1,335,043	\$ 1,392,143
Other-Cnty & Municipalities.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Schools and Special Districts.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Departments.....	\$ 165,182	\$ 151,765	\$ 154,565	\$ 29,828	\$ 154,565	\$ 161,736
TOTAL INTERGOVERNMENTAL CHARGES	\$ 1,553,480	\$ 1,595,442	\$ 1,606,765	\$ 77,311	\$ 1,606,765	\$ 1,651,729
<u>Miscellaneous Revenue</u>						
Interest.....	\$ 479,035	\$ 556,373	\$ 785,000	\$ 656,177	\$ 700,000	\$ 1,680,000
Rentals.....	\$ 24,116	\$ 39,425	\$ 41,364	\$ 22,491	\$ 41,364	\$ 41,304
Other Miscellaneous Revenue.....	\$ 124,969	\$ 128,402	\$ 101,700	\$ 70,945	\$ 119,995	\$ 115,200
TOTAL MISCELLANEOUS REVENUE	\$ 628,120	\$ 724,200	\$ 928,064	\$ 749,613	\$ 861,359	\$ 1,836,504
<u>Other Financing Sources</u>						
Proceeds from Sale of Land.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds from Long Term Debt.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Transfer from Other Funds</u>						
Transfer from T.I.F.....	\$ -	\$ 62,326	\$ 35,000	\$ -	\$ 35,000	\$ 35,000
Transfer from P. W. B. Reserve.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Water Utility.....	\$ 987,755	\$ 950,273	\$ 1,014,827	\$ -	\$ 972,947	\$ 1,101,904
Transfer from Municipal Complex Reserve.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriated Surplus Applied.....	\$ 105,000	\$ 177,466	\$ -	\$ 431,771	\$ 993,467	\$ -
Amortization Fund Appropriation.....	\$ -	\$ -	\$ 802,000	\$ -	\$ -	\$ 48,000
TOTAL TRANSFERS FROM OTHER FUNDS AND OTHER FINANCING SOURCES	\$ 1,092,755	\$ 1,190,065	\$ 1,851,827	\$ 431,771	\$ 2,001,414	\$ 1,184,904
<u>Special Assessment Revenue</u>						
Special Assessments.....	\$ 10,827	\$ 10,369	\$ 21,100	\$ 1,090	\$ 21,750	\$ 7,000
TOTAL SPECIAL ASSESSMENTS	\$ 10,827	\$ 10,369	\$ 21,100	\$ 1,090	\$ 21,750	\$ 7,000
TOTAL GENERAL FUND REVENUES	\$ 54,585,450	\$ 55,451,973	\$ 59,681,526	\$ 48,917,762	\$ 60,081,884	\$ 61,318,916

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

GENERAL FUND	2016 Actual	2017 Actual	2018		Estimated	2019 Proposed Budget
			Adopted Budget	First 6 Months Actual		
<u>Legislative</u>						
Common Council.....	\$ 126,508	\$ 133,874	\$ 137,094	\$ 68,819	\$ 152,262	\$ 141,611
Youth Commission.....	\$ 2,682	\$ 1,939	\$ 3,407	\$ 734	\$ 3,407	\$ 3,475
Historic Preservation.....	\$ 22,858	\$ 20,078	\$ 16,020	\$ 9,435	\$ 16,020	\$ 2,500
Senior Commission.....	\$ 1,493	\$ 197	\$ 3,145	\$ 11,422	\$ 3,145	\$ 3,205
TOTAL LEGISLATIVE	\$ 153,541	\$ 156,088	\$ 159,666	\$ 90,410	\$ 174,834	\$ 150,791
<u>Judicial</u>						
Municipal Court.....	\$ 284,176	\$ 288,126	\$ 322,182	\$ 131,122	\$ 322,182	\$ 319,516
TOTAL JUDICIAL	\$ 284,176	\$ 288,126	\$ 322,182	\$ 131,122	\$ 322,182	\$ 319,516
<u>Executive</u>						
Mayor.....	\$ 146,909	\$ 139,587	\$ 146,143	\$ 63,798	\$ 146,143	\$ 150,198
TOTAL EXECUTIVE	\$ 146,909	\$ 139,587	\$ 146,143	\$ 63,798	\$ 146,143	\$ 150,198
<u>Administrative Services</u>						
Administrative Services.....	\$ 1,612,135	\$ 1,564,727	\$ 1,671,944	\$ 745,248	\$ 1,687,966	\$ 1,668,529
TOTAL ADMINISTRATIVE SERVICES	\$ 1,612,135	\$ 1,564,727	\$ 1,671,944	\$ 745,248	\$ 1,687,966	\$ 1,668,529
<u>General Administration</u>						
City Clerk.....	\$ 438,999	\$ 422,856	\$ 443,251	\$ 191,438	\$ 447,984	\$ 447,378
Elections.....	\$ 341,033	\$ 186,150	\$ 284,954	\$ 140,776	\$ 336,853	\$ 308,564
TOTAL GENERAL ADMINISTRATION	\$ 780,032	\$ 609,006	\$ 728,205	\$ 332,214	\$ 784,837	\$ 755,942
<u>Financial Administration</u>						
Finance	\$ 1,009,202	\$ 998,492	\$ 1,077,264	\$ 484,378	\$ 1,057,248	\$ 1,125,095
City Assessor.....	\$ 714,318	\$ 717,026	\$ 740,684	\$ 337,771	\$ 752,778	\$ 768,496
TOTAL FINANCIAL ADMINISTRATION	\$ 1,723,520	\$ 1,715,518	\$ 1,817,948	\$ 822,149	\$ 1,810,026	\$ 1,893,591
<u>Urban Planning</u>						
City Planning.....	\$ 516,666	\$ 399,281	\$ 548,931	\$ 365,247	\$ 409,161	\$ 390,671
Economic Development.....	\$ 285,366	\$ 256,831	\$ 235,597	\$ 105,021	\$ 276,111	\$ 389,778
TOTAL URBAN PLANNING	\$ 802,032	\$ 656,112	\$ 784,528	\$ 470,268	\$ 685,272	\$ 780,449
<u>Buildings and Plant</u>						
Police Station.....	\$ 229,982	\$ 242,760	\$ 271,540	\$ 119,996	\$ 266,040	\$ 295,210
TOTAL BUILDINGS AND PLANT	\$ 229,982	\$ 242,760	\$ 271,540	\$ 119,996	\$ 266,040	\$ 295,210
BALANCE FORWARD	\$ 5,732,327	\$ 5,371,924	\$ 5,902,156	\$ 2,775,205	\$ 5,877,300	\$ 6,014,226

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

GENERAL FUND	2016 Actual	2017 Actual	2018		2019	
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget
BALANCE FORWARD	\$ 5,732,327	\$ 5,371,924	\$ 5,902,156	\$ 2,775,205	\$ 5,877,300	\$ 6,014,226
<u>Police Services</u>						
Police Department.....	\$ 15,009,705	15,329,058	\$ 16,057,378	\$ 7,080,366	\$ 15,972,030	\$ 16,802,977
Police Reserves.....	\$ 10,942	12,222	\$ 13,362	\$ 2,946	\$ 13,362	\$ 13,362
Crossing Guards.....	\$ 262,391	271,074	\$ 245,000	\$ 119,353	\$ 245,000	\$ 249,900
TOTAL POLICE SERVICES	\$ 15,283,038	\$ 15,612,354	\$ 16,315,740	\$ 7,202,665	\$ 16,230,392	\$ 17,066,239
<u>Fire Services</u>						
Fire Department.....	\$ 13,353,367	13,562,653	\$ 13,903,769	\$ 6,103,852	\$ 14,277,749	\$ 14,079,020
Fire Equipment Reserve.....	\$ 65,287	105,109	\$ 141,000	\$ 89,611	\$ 141,000	\$ 191,000
TOTAL FIRE SERVICES	\$ 13,418,654	\$ 13,667,762	\$ 14,044,769	\$ 6,193,463	\$ 14,418,749	\$ 14,270,020
<u>Inspections</u>						
Building Regulation.....	\$ 839,224	812,095	\$ 844,911	\$ 358,671	\$ 848,631	\$ 839,671
Weights and Measures.....	\$ 12,000	12,000	\$ 12,240	\$ 12,000	\$ 12,240	\$ 12,240
Property Maintenance Program.....	\$ 124,498	139,739	\$ 145,784	\$ 62,360	\$ 145,784	\$ 147,725
TOTAL INSPECTIONS	\$ 975,722	\$ 963,834	\$ 1,002,935	\$ 433,031	\$ 1,006,655	\$ 999,636
<u>Other Public Safety</u>						
Traffic Control & Regulation.....	\$ 457,665	462,248	\$ 512,024	\$ 243,676	\$ 540,762	\$ 523,290
TOTAL OTHER PUBLIC SAFETY	\$ 457,665	\$ 462,248	\$ 512,024	\$ 243,676	\$ 540,762	\$ 523,290
<u>Engineering & Administration</u>						
Engineering.....	\$ 792,697	787,519	\$ 896,332	\$ 502,189	\$ 908,520	\$ 960,123
Public Works Department Operations.....	\$ 316,089	341,598	\$ 325,423	\$ 158,379	\$ 319,105	\$ 251,779
TOTAL ENGINEERING & ADMINISTRATION	\$ 1,108,786	1,129,117	\$ 1,221,755	\$ 660,568	\$ 1,227,625	\$ 1,211,902
<u>Streets & Highways</u>						
Roadway Maintenance.....	\$ 2,299,006	2,029,054	\$ 2,559,643	\$ 1,577,375	\$ 2,740,484	\$ 2,523,681
Electrical Services.....	\$ 917,535	898,321	\$ 990,780	\$ 443,320	\$ 1,040,048	\$ 1,013,707
TOTAL STREETS & HIGHWAYS	\$ 3,216,541	2,927,375	\$ 3,550,423	\$ 2,020,695	\$ 3,780,532	\$ 3,537,388
BALANCE FORWARD	\$ 40,192,733	\$ 40,134,614	\$ 42,549,802	\$ 19,529,303	\$ 43,082,015	\$ 43,622,701

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

GENERAL FUND	2016 Actual	2017 Actual	2018			2019	
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget	
BALANCE FORWARD	\$ 40,192,733	\$ 40,134,614	\$ 42,549,802	\$ 19,529,303	\$ 43,082,015	\$ 43,622,701	
<u>Other Transportation</u>							
Public Works Facilities Outside.....	\$ 183,204	\$ 229,267	\$ 95,023	\$ 97,847	\$ 95,023	\$ -	
TOTAL OTHER TRANSPORTATION	\$ 183,204	\$ 229,267	\$ 95,023	\$ 97,847	\$ 95,023	\$ -	
<u>Sanitation</u>							
Solid Waste Management.....	\$ 2,069,186	\$ 2,262,934	\$ 1,999,925	\$ 940,160	\$ 2,000,483	\$ 2,258,524	
TOTAL SANITATION	\$ 2,069,186	\$ 2,262,934	\$ 1,999,925	\$ 940,160	\$ 2,000,483	\$ 2,258,524	
<u>Public Health</u>							
Public Health.....	\$ 1,283,064	\$ 1,336,530	\$ 1,444,184	\$ 625,915	\$ 1,479,550	\$ 1,510,156	
TOTAL PUBLIC HEALTH	\$ 1,283,064	\$ 1,336,530	\$ 1,444,184	\$ 625,915	\$ 1,479,550	\$ 1,510,156	
<u>Recreation</u>							
July Fourth.....	\$ 56,044	\$ 60,213	\$ -	\$ -	\$ -	\$ -	
TOTAL RECREATION	\$ 56,044	\$ 60,213	\$ -	\$ -	\$ -	\$ -	
<u>Conservation of Natural Resources</u>							
Forestry.....	\$ 1,342,722	\$ 1,240,049	\$ 1,372,917	\$ 687,753	\$ 1,399,877	\$ 1,475,088	
TOTAL CONSERVATION OF NAT. RESOURCES	\$ 1,342,722	\$ 1,240,049	\$ 1,372,917	\$ 687,753	\$ 1,399,877	\$ 1,475,088	
<u>Other Leisure Activities</u>							
Visit Milwaukee.....	\$ 343,990	\$ 429,587	\$ -	\$ -	\$ -	\$ -	
TOTAL OTHER LEISURE ACTIVITIES	\$ 343,990	\$ 429,587	\$ -	\$ -	\$ -	\$ -	
BALANCE FORWARD	\$ 45,470,943	\$ 45,693,194	\$ 47,461,851	\$ 21,880,978	\$ 48,056,948	\$ 48,866,469	

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2016 and 2017,
Budget Adopted for 2019,
2018 Estimated and Proposed Budget for 2019

GENERAL FUND	2016 Actual	2017 Actual	2018			2019
			Adopted Budget	First 6 Months Actual	Estimated	Proposed Budget
BALANCE FORWARD	\$ 45,470,943	\$ 45,693,194	\$ 47,461,851	\$ 21,880,978	\$ 48,056,948	\$ 48,866,469
<u>Employee Pension and Benefits</u>						
Wisconsin Retirement Fund.....	\$ -	\$ 2,189	-	\$ (16,481)	\$ 5,417	
Social Security.....	\$ -	\$ -	\$ -	\$ -	-	
Employee Insurance Premiums.....	\$ -	\$ 6	\$ -	\$ 1,639	-	
Unemployment Benefits.....	\$ -	\$ -	\$ -	\$ -	-	
Special Death & Disability.....	\$ -	\$ -	\$ -	\$ -	-	
Flexible Spending Account.....	\$ -	\$ -	\$ -	\$ (1,604)	-	
Undistributed -Unallocated Expenditures.....	\$ -	\$ -	\$ 59,506	\$ -	-	\$ 76,702
TOTAL EMPLOYEE PENSION & BENEFITS	\$ -	\$ 2,195	\$ 59,506	\$ (16,446)	\$ 5,417	\$ 76,702
<u>Other General</u>						
Remission of Taxes.....	\$ 129,804	\$ 428,235	\$ -	\$ 898	\$ -	\$ -
Contribution for Uncollectible.....	\$ 19,512	\$ 17,895	\$ 20,000	\$ (582)	\$ 20,000	\$ 20,000
MADACC.....	\$ 56,454	\$ 56,627	\$ 69,500	\$ 25,680	\$ 69,500	\$ 72,000
Litigation Reserve.....	\$ 828,221	\$ 1,333,859	\$ 675,000	\$ 119,496	\$ 1,031,000	\$ 675,000
Internal Granting Program.....	\$ 80,164	\$ 393,209	\$ 250,000	\$ 180,702	\$ 405,350	\$ 250,000
TOTAL OTHER GENERAL	\$ 1,114,155	\$ 2,229,825	\$ 1,014,500	\$ 326,194	\$ 1,525,850	\$ 1,017,000
<u>Intrafund Transfer</u>						
Other Intrafund Transfers.....	\$ 984,237	\$ 847,762	\$ 860,000	\$ 571,380	\$ 860,000	\$ 1,750,000
Transfer to Unappropriated Fund Balance.....	-	-	-	-	-	-
TOTAL INTRAFUND TRANSFERS	\$ 984,237	\$ 847,762	\$ 860,000	\$ 571,380	\$ 860,000	\$ 1,750,000
<u>Interfund Transfer</u>						
Interfund Transfers.....	\$ 5,541,486	\$ 6,368,714	\$ 10,285,669	\$ 13,067,693	\$ 9,633,669	\$ 9,608,745
TOTAL INTERFUND TRANSFERS	\$ 5,541,486	\$ 6,368,714	\$ 10,285,669	\$ 13,067,693	\$ 9,633,669	\$ 9,608,745
TOTAL GENERAL FUND EXPENDITURES	\$ 53,110,821	\$ 55,141,690	\$ 59,681,526	\$ 35,829,799	\$ 60,081,884	\$ 61,318,916

Note:
These line items are allocated as part of the fringe benefits distributed throughout the various

CITY OF WAUWATOSA
Budget for Debt Service - Year 2019

Series	Date	Final Maturity		Balance 12/31/18	Due in 2019		Balance 12/31/19
						Interest	
Promissory Notes							
2011	11/29/2011	11/1/2019	2.50%	\$ 2,000,000	\$2,000,000	\$ 50,000	\$ -
2011	11/29/2011	11/1/2020	2.50%	\$ 2,000,000	\$ -	\$ 50,000	\$ 2,000,000
2011	11/29/2011	11/1/2021	2.50%	\$ 2,100,000	\$ -	\$ 52,500	\$ 2,100,000
							\$ -
2012	8/21/2012	6/1/2021	2.00%	\$ 4,750,000	\$1,500,000	\$ 95,000	\$ 3,250,000
2012	8/21/2012	6/1/2022	2.25%	\$ 1,475,000	\$ -	\$ 18,188	\$ 1,475,000
							\$ -
2013A	8/20/2013	6/1/2019	2.00%	\$ 750,000	\$ 750,000	\$ 15,000	\$ -
2013A	8/20/2013	6/1/2023	3.00%	\$ 2,075,000	\$ -	\$ 54,750	\$ 2,075,000
							\$ -
2014A	12/2/2014	12/1/2021	2.00%	\$ 4,600,000	\$1,425,000	\$ 92,000	\$ 3,175,000
2014A	12/2/2014	12/1/2022	2.50%	\$ 2,850,000	\$ -	\$ 71,250	\$ 2,850,000
2014A	12/2/2014	12/1/2024	3.00%	\$ 4,175,000	\$ -	\$ 125,250	\$ 4,175,000
							\$ -
2014B	12/2/2014	12/1/2019	2.00%	\$ 475,000	\$ 475,000	\$ 9,500	\$ -
2014B	12/2/2014	12/1/2020	2.10%	\$ 475,000	\$ -	\$ 9,975	\$ 475,000
2014B	12/2/2014	12/1/2021	2.35%	\$ 475,000	\$ -	\$ 11,163	\$ 475,000
2014B	12/2/2014	12/1/2022	2.60%	\$ 525,000	\$ -	\$ 13,650	\$ 525,000
2014B	12/2/2014	12/1/2023	2.80%	\$ 525,000	\$ -	\$ 14,700	\$ 525,000
2014B	12/2/2014	12/1/2024	3.00%	\$ 1,200,000	\$ -	\$ 36,000	\$ 1,200,000
							\$ -
2018C ¹	11/1/2019	11/1/2028	3.00%	\$ 6,350,000	\$ 525,000	\$ 176,420	\$ 5,825,000
TOTAL PROMISSORY NOTES.....				\$ 36,800,000	\$ 6,675,000	\$ 895,345	\$ 30,125,000
WRS Taxable Refunding Bonds							
2010	8/3/2010	3/1/2019	4.25%	\$ 625,000	\$ 625,000	\$ 26,563	\$ -
2010	8/3/2010	3/1/2020	4.50%	\$ 650,000	\$ -	\$ 29,250	\$ 650,000
2010	8/3/2010	3/1/2021	4.70%	\$ 685,000	\$ -	\$ 32,195	\$ 685,000
2010	8/3/2010	3/1/2022	4.70%	\$ 720,000	\$ -	\$ 33,840	\$ 720,000
2010	8/3/2010	3/1/2023	5.00%	\$ 755,000	\$ -	\$ 37,750	\$ 755,000
2010	8/3/2010	3/1/2024	5.00%	\$ 795,000	\$ -	\$ 26,468	\$ 795,000
TOTAL WRS Taxable Refunding Bonds.....				\$ 4,230,000	\$ 625,000	\$ 186,066	\$ 3,605,000
General Obligation Sewerage Bonds							
2013	11/19/2013	11/1/2024	3.00%	\$ 2,200,000	\$ 250,000	\$ 65,999	\$ 1,950,000
2013	11/19/2013	11/1/2025	3.25%	\$ 625,000	\$ -	\$ 20,313	\$ 625,000
2013	11/19/2013	11/1/2031	4.00%	\$ 4,225,000	\$ -	\$ 169,000	\$ 4,225,000
2013	11/19/2013	11/1/2033	4.25%	\$ 1,500,000	\$ -	\$ 63,750	\$ 1,500,000
TOTAL SEWERAGE.....				\$ 8,550,000	\$ 250,000	\$ 319,062	\$ 8,300,000

¹ Interest is estimated at this time

Series	Date	Final Maturity	Balance 12/31/18	Due in 2019		Balance 12/31/19	
				Interest			
General Obligation Bonds							
2015B	12/1/2015	12/1/2021	2.00%	\$ 5,025,000	\$ 2,000,000	\$ 100,500	\$ 3,025,000
2015B	12/1/2015	12/1/2022	4.00%	\$ 1,650,000	\$ -	\$ 66,000	\$ 1,650,000
2015B	12/1/2015	12/1/2023	2.25%	\$ 3,475,000	\$ -	\$ 78,188	\$ 3,475,000
2015B	12/1/2015	12/1/2024	2.50%	\$ 2,425,000	\$ -	\$ 60,625	\$ 2,425,000
2015B	12/1/2015	12/1/2025	2.75%	\$ 2,200,000	\$ -	\$ 60,500	\$ 2,200,000
2015B	12/1/2015	12/1/2026	3.00%	\$ 950,000	\$ -	\$ 28,500	\$ 950,000
2015B	12/1/2015	12/1/2027	3.50%	\$ 1,075,000	\$ -	\$ 37,625	\$ 1,075,000
2015B	12/1/2015	12/1/2030	3.00%	\$ 3,425,000	\$ -	\$ 102,750	\$ 3,425,000
2016B	12/20/2016	12/1/2021	4.00%	\$ 1,825,000	\$ 450,000	\$ 73,000	\$ 1,375,000
2016B	12/20/2016	12/1/2024	3.00%	\$ 3,390,000	\$ -	\$ 101,700	\$ 3,390,000
2016B	12/20/2016	12/1/2025	4.00%	\$ 1,930,000	\$ -	\$ 77,200	\$ 1,930,000
2016B	12/20/2016	12/1/2028	3.00%	\$ 2,725,000	\$ -	\$ 81,750	\$ 2,725,000
2016B	12/20/2016	12/1/2029	3.13%	\$ 385,000	\$ -	\$ 12,031	\$ 385,000
2016B	12/20/2016	12/1/2030	3.25%	\$ 390,000	\$ -	\$ 12,675	\$ 390,000
2016B	12/20/2016	12/1/2032	3.50%	\$ 725,000	\$ -	\$ 25,375	\$ 725,000
2016B	12/20/2016	12/1/2034	3.63%	\$ 990,000	\$ -	\$ 35,888	\$ 990,000
2016B	12/20/2016	12/1/2036	3.75%	\$ 1,085,000	\$ -	\$ 40,688	\$ 1,085,000
2017A	11/3/2017	11/1/2022	3.00%	\$ 3,050,000	\$ 750,000	\$ 91,500	\$ 2,300,000
2017A	11/3/2017	11/1/2026	2.00%	\$ 4,550,000		\$ 91,000	\$ 4,550,000
2017A	11/3/2017	1/1/2027	3.00%	\$ 1,400,000		\$ 42,000	\$ 1,400,000
2017A	11/3/2017	11/1/2029	2.50%	\$ 1,575,000		\$ 39,375	\$ 1,575,000
2017A	11/3/2017	11/1/2032	3.00%	\$ 2,265,000		\$ 67,950	\$ 2,265,000
2018B ¹	11/01/219	11/1/2033	3.00%	\$ 10,020,000	\$ 600,000	\$ 291,697	\$ 9,420,000
TOTAL GENERAL OBLIGATION BONDS.....				\$ 56,530,000	\$ 3,800,000	\$ 1,618,516	\$ 52,730,000
General Obligation Community Development Bonds							
2015A	4/1/2015	4/1/2020	3.00%	\$ 2,525,000	\$ 175,000	\$ 75,750	\$ 2,350,000
2015A	4/1/2015	4/1/2024	5.00%	\$ 400,000	\$ -	\$ 20,000	\$ 400,000
2015A	4/1/2015	4/1/2028	4.00%	\$ 1,925,000	\$ -	\$ 77,000	\$ 1,925,000
2015A	4/1/2015	4/1/2035	3.125%	\$ 975,000	\$ -	\$ 27,844	\$ 975,000
2015C	12/1/2015	12/1/2021	2.250%	\$ 1,850,000	\$ 575,000	\$ 41,625	\$ 1,275,000
2015C	12/1/2015	12/1/2022	2.350%	\$ 700,000	\$ -	\$ 16,450	\$ 700,000
2015C	12/1/2015	12/1/2023	2.550%	\$ 700,000	\$ -	\$ 17,850	\$ 700,000
2015C	12/1/2015	12/1/2024	2.750%	\$ 725,000	\$ -	\$ 19,938	\$ 725,000
2015C	12/1/2015	12/1/2025	2.950%	\$ 750,000	\$ -	\$ 22,125	\$ 750,000
2015C	12/1/2015	12/1/2026	3.100%	\$ 300,000	\$ -	\$ 9,300	\$ 300,000
2015C	12/1/2015	12/1/2027	3.250%	\$ 300,000	\$ -	\$ 9,750	\$ 300,000
2015C	12/1/2015	12/1/2028	3.400%	\$ 300,000	\$ -	\$ 10,200	\$ 300,000
2015C	12/1/2015	12/1/2029	3.500%	\$ 300,000	\$ -	\$ 10,500	\$ 300,000
2015C	12/1/2015	12/1/2030	3.650%	\$ 325,000	\$ -	\$ 11,863	\$ 325,000
2018A ¹	11/1/2019	11/1/2034	3.000%	\$ 3,690,000	\$ 175,000	\$ 145,055	\$ 3,515,000
TOTAL COMMUNITY DEVELOPMENT BONDS.....				\$ 15,765,000	\$ 925,000	\$ 515,249	\$ 14,840,000
TOTAL OUTSTANDING GENERAL OBLIGATION DEBT.....				\$ 121,875,000	\$ 12,275,000	\$ 3,534,237	\$ 109,600,000

¹ Interest is estimated at this time

2019 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

City Clerks Office										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$65.00	2018
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$10.00	2019
Liquor License background Check				\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$15.00	2019
Mobile Food Establishment License	8.32.160	Annual Fee							\$60.00	2019
Mobile Food Establishment License (2nd Vehicle)	8.32.160	Annual Fee							\$30.00	2019
Transient Dealer Prec-Stones/Metals	6.54		\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$375.00	2019
Tax Exemption Report	Statute 70.337		\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$35.00	2019
REMOVED:										
Late Filing fee – Other license applicants	Fee Res.	must be received in office or postmarked by May 31	\$10.00 min. + 10% of application fee	\$10.00 min. + 10% of application fee	\$25.00 min. + 10% of each license held	\$30.00 min. + 10% of each license held	\$30.00 min. + 10% of each license held	\$30.00 min. + 10% of each license held		2016
Late Filing fee – Operator applicants	Fee Res.	must be received in office or postmarked by May 31			\$10	\$10	\$10	\$10		2015
Street-Festival	Fee Res.		\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	n/a		2011
Health										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Prepackaged		Prepackaged Food Services	\$175.00	\$183.75	\$183.75	\$195.00	\$200.00	\$210.00	\$220.00	2019
Low Complexity		Low Complexity Food Services	\$325.00	\$341.25	\$341.25	\$355.00	\$360.00	\$370.00	\$380.00	2019
Moderate Complexity		Moderate Complexity Food Services	\$475.00	\$498.75	\$498.75	\$515.00	\$520.00	\$530.00	\$540.00	2019
High Complexity		High Complexity Food Services	\$625.00	\$656.25	\$656.25	\$675.00	\$680.00	\$690.00	\$700.00	2019
Additional Area		Additional Area	\$135.00	\$141.75	\$141.75	\$200.00	\$200.00	\$200.00	\$210.00	2019
Mobile Restaurant License										
Restaurant						\$515.00	\$520.00	\$530.00	\$540.00	2019
DATCP Level		R55				\$135.00	\$140.00	\$150.00	\$160.00	2019
		R44				\$165.00	\$170.00	\$180.00	\$190.00	2019
		R33				\$300.00	\$305.00	\$315.00	\$320.00	2019
		R22				\$410.00	\$415.00	\$425.00	\$435.00	2019
		R11				\$740.00	\$745.00	\$755.00	\$765.00	2019
Swimming Pool (per pool)		Permit Fee-Annual					\$150.00	\$150.00	\$155.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$150.00	\$150.00	\$155.00	2019
Water Attraction (Per attraction)		Permit Fee (Annual)					\$175.00	\$175.00	\$180.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$175.00	\$175.00	\$180.00	2019
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual					\$250.00	\$250.00	\$255.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$250.00	\$250.00	\$255.00	2019
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual					\$150.00	\$150.00	\$155.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$150.00	\$150.00	\$155.00	2019
Rooming House License	Fee Res.		\$100.00	\$100.00	\$100.00	\$105.00	\$105.00	\$105.00	\$115.00	2019

2019 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Health										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Hotel/Motel - State										
1-30 rooms	Fee Res.	Per Sleeping Room	\$205.00	\$215.25	\$215.25	\$225.00	\$225.00	\$225.00	\$235.00	2019
31 - 99 Rooms	Fee Res.	Per Sleeping Room	\$280.00	\$294.00	\$294.00	\$305.00	\$305.00	\$305.00	\$315.00	2019
100 - 199 Rooms	Fee Res.	Per Sleeping Room	\$355.00	\$372.75	\$372.75	\$385.00	\$385.00	\$350.00	\$395.00	2019
200+ Rooms			\$490.00	\$514.50	\$514.50	\$550.00	\$550.00	\$550.00	\$560.00	2019
Special Event Fees										
DHS Fees		Prepackaged						\$200.00	\$210.00	2019
		Low Complexity						\$360.00	\$370.00	2019
		Moderate Complexity						\$520.00	\$530.00	2019
		High Complexity						\$680.00	\$690.00	2019
DATCP Fees		R55						\$140.00	\$150.00	2019
		R44						\$170.00	\$180.00	2019
		R33						\$305.00	\$310.00	2019
		R22						\$415.00	\$425.00	2019
		R11						\$745.00	\$755.00	2019
REMOVED:										
Food/City Food										
Less than \$20,000	Fee Res.	No Food Processing, Sells Non-potentially-hazardous food, Annual Sales >\$20,000	\$50.00	\$52.50	\$52.50	\$55.00	\$60.00	\$60.00		2017
\$20,001 - \$30,000	Fee Res.	No Food Processing, Sells Non-potentially-hazardous food, Annual Sales \$20,001 - \$30,000	\$100.00	\$105.00	\$105.00	\$110.00	\$115.00	\$115.00		2017
\$30,001 - \$100,000	Fee Res.	No Food Processing, Sells Non-potentially-hazardous food, Annual Sales \$30,001 - \$100,000	\$135.00	\$141.75	\$141.75	\$145.00	\$150.00	\$150.00		2017
\$100,001 - \$200,000	Fee Res.	No Food Processing, Sells Non-potentially-hazardous food, Annual Sales \$100,001 - \$200,000	\$195.00	\$204.75	\$204.75	\$210.00	\$215.00	\$215.00		2017
\$200,001 - \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially-hazardous food, Annual Sales \$200,001 - \$1,000,000	\$255.00	\$267.75	\$267.75	\$275.00	\$280.00	\$280.00		2017
More than \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially-hazardous food, Annual Sales >\$1,000,000	\$290.00	\$304.50	\$304.50	\$315.00	\$315.00	\$315.00		2017
Soda Water	State Law		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00		2013
Library										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Photocopies	State Statute	per color copy							\$0.25	2019
Replacement Item Fee	State Statute	Actual cost of item	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	Item Cost	2019

2019 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Library										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Non-county Resident Access Card	State Statute	Access Card for non-county residents	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$25.00	2019
REMOVED:										
Reserve Books	State Statute	Charge to reserve a book	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50			1982
Planning										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Zoning map amendment application	24.16.030	Zoning district amendment	\$250.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	2019
Zoning text amendment application	24.16.020	Zoning regulation amendment	\$150.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	2019
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	\$150.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$350.00	2019
Preliminary subdivision plat application	24.62.010		\$300.00	\$500.00					\$1000.00	2019
Application for land divisions	24.62.040		\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$200.00	2019
Applications for certified survey maps	24.62.010		\$300.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	2019
Planned development-preliminary	24.16.050		\$300.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,500.00	2019
Planned developments-final	26.16.050	Up to one acre	\$300.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$1000.00	2019
Amendments to planned development application	24.16.050		\$200.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$500.00	2019
Applications for conditional uses	24.16.040		\$250.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$500.00	2019
Zoning Letters - specialized	24.62.040		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	2019
Board of Public Works Exception	24.11.010				\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	2019
Final subdivision plat application	17.04.010								\$500.00	2019
Police										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Copy of Reports, per page (bw / color)		Recovery of police time, material							.15 / .25	2019
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time, material	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$5.00	2019
All Prohibited Parking		If paid after 10 days but before 28 days	\$45.00	\$45.00	\$45.00	\$45.00	\$55.00	\$55.00	\$60.00	2019
		If paid after 28 days but before 58th day	\$70.00	\$70.00	\$70.00	\$70.00	\$80.00	\$80.00	\$95.00	2019
		After 58 days	\$85.00	\$85.00	\$85.00	\$85.00	\$100.00	\$100.00	\$125.00	2019
Police Department Service Fee - Sepcial Events		Parade, march, run/walk, bike/foot race on street or sidewalk. SMALL/MEDIUM EVENTS						\$50.00	\$100.00	2019
		Parade, march, run/walk, bike/foot race on street or sidewalk. LARGE EVENTS							\$500.00	2019
REMOVED:										
Photograph Fee	Unknown	Sale of Department photographs	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2008
	\$0.00	3" x 5" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2003
		5" x 7" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2003
		8" x 10" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2003

2019 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Public Works Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Barricade Delivery & Removal - Special Events	12.40.015								\$400.00	2019
		fee per barricade							\$1.50	2019
		fee per garbage or recycling cart							\$5.00	2019
Extra Tipping Fee (Garbage & Recycling)		based on actual labor and equipment							actual cost	2019
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recycling Center	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	N/A	2019
Backyard Pick-ups		per year	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$180.00	2019
Pickup of two garbage carts at one residence									\$100.00	2019
Drop-off center and curbside appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	2019
Drop-off Center and curbside collection / recycling fee - televisions and electronics		Tube and flat screen televisions, computer monitors and laptops				\$25.00	\$25.00	\$25.00	\$30.00	2019
Drop off center and curbside collection / recycling fee - large televisions		Projection and wood cabinet televisions							\$30.00	2019
Drop off center recycling fee - small electronics		Small electronic devices like vacuum cleaners, radios, CD players, printers, fax machines, etc.				none	none			2016
Curbside collection, trip charge		Wednesday pick ups							\$60.00	2019
Curbside collection, each item		Each household item							\$5.00	2019
Curbside collection, extra bags or boxes		for every 5 bags or boxes							\$5.00	2019
Curbside collection, rolled carpeting		Each 4' length of carpet, rolled and tied							\$5.00	2019
Yardwaste specials, trip charge	8.24	for Prentice truck, Friday pickups							\$75.00	2019
Yardwaste specials, unbundled brush and branches	8.24	per grapple load	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$30.00	2019
Yardwaste specials, uncut rolls of carpeting/padding	8.24	Each roll or piece of carpeting							\$30.00	2019
REMOVED:										
Barricade Delivery & Removal - Special Events	12.40.015	Barricades may be picked up and returned DP	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	n/a	2010
Barricade Delivery Fee		1 to 25							\$50.00	2018
		26 to 76							\$75.00	2018
		76 to 100							\$100.00	2018
Refuse/Recycling Delivery and Removal - Special Events										
Numbers of Refuse/Recycling Containers Rented		1 to 5							\$50.00	2018
		6 to 10							\$100.00	2018
		11 to 15							\$150.00	2018
		16 to 20							\$200.00	2018
Delivery fee									\$100.00	2018
Pick up fee									\$100.00	2018
Trash Disposal (Tipping Fee)		1 to 10							\$50.00	2018
		10 to 20							\$100.00	2018
Curbside collection appliance recycling fee	8.25.250	First Appliance	\$50.00	\$75.00	\$50.00	\$50.00	\$50.00			2015

2019 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Public Works Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
	8.25.250	Each Appliance Thereafter	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00			2006
<i>Garbage Specials</i>										
One item	8.24	Overstuffed chair or sofa	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2009
Two items	8.24	Overstuffed chair and table	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00			2009
One set of items	8.24	Table and up to 4 kitchen chairs	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2009
6 - 15 extra bags or boxes	8.24		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2009
15 or more extra bags or boxes	8.24		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00			2009
Concrete	8.24	Per cubic yard	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00			2009
Uncut Carpet	8.24		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00			2009
Commercial/Institutional Drop-off Fee	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00			2010
Parks Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Tosa Room	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$720.00	\$720.00	\$750.00	\$750.00	\$750.00	\$750.00	\$200.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$240.00	\$240.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2019
	R2 97-60	Full day - Resident	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$1,300.00	\$1,300.00	\$1,400.00	2019
	R2 97-60	Full day - Non-resident	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,700.00	\$1,700.00	\$1,750.00	2019
Riverview Room	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$270.00	\$270.00	\$300.00	\$300.00	\$300.00	\$300.00	\$80.00	2019
	R2 97-60	Full day - Resident	\$400.00	\$400.00	\$450.00	\$450.00	\$550.00	\$550.00	\$560.00	2019
	R2 97-60	Full day - Non-resident	\$650.00	\$650.00	\$650.00	\$650.00	\$750.00	\$750.00	\$700.00	2019
Firefly Room	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$45.00	2019
	R2 97-60	Full day - Resident & non-resident	\$250.00	\$250.00	\$250.00	\$250.00	\$300.00	\$300.00	\$315.00	2019
Firefly Room and Kitchen	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non	\$195.00	\$195.00	\$225.00	\$225.00	\$300.00	\$300.00	\$65.00	2019
	R2 97-60	Full day - Resident & non-resident	\$300.00	\$300.00	\$350.00	\$350.00	\$450.00	\$450.00	\$455.00	2019
Garden Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$45.00	2019
	R2 97-60	Full day - Resident & non-resident	\$250.00	\$250.00	\$250.00	\$250.00	\$300.00	\$300.00	\$315.00	2019
Park View Room (meetings only, no food allowed)	R2 97-60	3-Hour Rental	\$60.00	\$60.00	\$75.00	\$75.00	\$75.00	\$75.00	\$15.00	2019
	R2 97-60	Full day - Resident & non-resident	\$60.00	\$60.00	\$75.00	\$75.00	\$75.00	\$75.00	\$105.00	2019
Entire first floor	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$1,200.00	\$1,200.00	\$1,350.00	\$1,350.00	\$1,350.00	\$1,350.00	\$250.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$400.00	\$400.00	\$450.00	\$450.00	\$450.00	\$450.00	\$350.00	2019
	R2 97-60	Full day - Resident	\$1,500.00	\$1,500.00	\$1,600.00	\$1,600.00	\$2,000.00	\$2,000.00	\$1,750.00	2019
	R2 97-60	Full day - Non-resident	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$2,450.00	2019
Entire building (excluding non-rental areas)	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$1,425.00	\$1,425.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$350.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$475.00	\$475.00	\$500.00	\$500.00	\$500.00	\$500.00	\$450.00	2019
	R2 97-60	Full day - Resident	\$1,800.00	\$1,800.00	\$1,900.00	\$1,900.00	\$2,300.00	\$2,300.00	\$2,450.00	2019
	R2 97-60	Full day - Non-resident	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$3,150.00	2019
Large picnic area	R2 97-60	Whole Day (Resident)	\$150.00	\$150.00	\$150.00	\$150.00	\$300.00	\$300.00	\$350.00	2019

2019 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Parks Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
REMOVED:										
Tuesday & Thursday evening meetings, no food allowed										
Riverview Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$165.00	\$165.00	\$175.00			2017
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$55.00	\$55.00	\$60.00			2017
	R2 97-60	Full day - Resident	\$165.00	\$165.00	\$175.00	\$175.00	\$175.00			2015
	R2 97-60	Full day - Non-resident	\$165.00	\$165.00	\$175.00	\$175.00	\$175.00			2015
Firefly Room	R2 97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00			2017
	R2 97-60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$35.00			2017
	R2 97-60	Full day - Resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
	R2 97-60	Full day - Non-resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
Garden Room	R2 97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00			2017
	R2 97-60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$35.00			2017
	R2 97-60	Full day - Resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
	R2 97-60	Full day - Non-resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
Park View Room	R2 97-60	3-Hour Rental	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00			2010
	R2 97-60	Hourly rate	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00			2015
	R2 97-60	Full day - Resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00			2010
	R2 97-60	Full day - Non-resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00			2010
Halls are now available from 10 a.m. to 11 p.m.										
Firefly Room	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2010
Firefly Room and Kitchen	R2 97-60	Hourly rate	\$65.00	\$65.00	\$75.00	\$75.00	\$100.00	\$100.00		2017
Garden Room	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2010
Park View Room (meetings only, no food allowed)	R2 97-60	Hourly rate	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00		2015
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	\$100.00	\$100.00	\$100.00	\$100.00	\$75.00			2017
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	\$200.00	\$200.00	\$200.00	\$200.00	\$300.00			2017

2019 CONSOLIDATED FEE SCHEDULE

Assessors										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Vision Property Data (via electronic media)		Property addresses plus other data requested by customer								
		Minimum Charge		\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
		Commercial only		\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
		Multi-Family		\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2014
		Residential Only		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2014
Property data (via electronic media)		Entire Property database		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2014
Administration										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Room Rentals - Full Rate										
Club Room #1 or #2 Full Day (Monday - Friday)	R 95-264	Room rental (8:00 A.M. - 5:00 P.M.)	\$84.00	\$84.00	\$84.00	\$84.00	\$84.00			1999
Club Room #1 or #2 Partial Day (Monday - Friday)	R 95-264	Room rental (8:00 - 5:00)	\$56.00	\$56.00	\$56.00	\$56.00	\$56.00			1999
Upper Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)					\$310.00	\$310.00	\$310.00	2017
Upper Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)					\$185.00	\$185.00	\$185.00	2017
Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)					\$400.00	\$400.00	\$400.00	2017
Lower Civic Partial Day (Monday - Friday)	R 95-261	Room Rental (4 hour rental time)	\$158.00	\$158.00	\$158.00	\$158.00	\$240.00	\$240.00	\$240.00	2017
2 Club Rooms & Lower Auditorium Partial Day (Monday - Friday)	R 95-264	Room rental (8:00 - 5:00)	\$248.00	\$248.00	\$248.00	\$248.00	\$248.00			1999
Upper and Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)					\$550.00	\$550.00	\$550.00	2017
Upper and Lower Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)					\$330.00	\$330.00	\$330.00	2017
Room Rentals - Reduced Rate										
Club Room #1 or #2 (Monday - Friday)	R 95-262	Full Day - Reduced rate is for civic groups	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00			1995
Lower Auditorium (Monday - Friday)	R 95-262	Full Day - Reduced rate is for civic groups	\$84.00	\$84.00	\$84.00	\$84.00	\$84.00			1995
2 Club Rooms & Lower Auditorium (Monday - Friday)	R 95-262	Full Day - Reduced rate is for civic groups	\$141.00	\$141.00	\$141.00	\$141.00	\$141.00			1995
Full Closet Storage Area	R 95-252	Annually	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1995
One Shelf Storage Area	R 95-252	Annually	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	1995
Recreation	R95-279	Annually	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	1995
Cable										
Common Council Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Committee of the Whole Tape	Unknown	Per Tape	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2002
Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Application Fee	15.02.150	All Permit Applications Without Plan Review	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2012
Building Plan Examination & Inspection Fees	Section	Description								
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set Not Listed Below	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.150	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008

2019 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
One & Two Family-Dwellings - Additions & Alterations	15.02.150	Per Plan Set	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	1997
Multi-Family & Condominiums	15.02.150	Minimum Charge Plus Per Unit	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Multi-Family & Condominiums	15.02.150	Per Unit	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Commercial - New	15.02.150	Per Plan Set	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2008
Commercial - Addition	15.02.150	Per Plan Set	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Commercial Alteration	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Commercial - WI Administrative Code Chapter COMM 2		All commercial plan examination as an "Agent Municipality" "Wis. Stats. Sec. 101.12(am)"								
Commercial - Administrative Fee (Agent Municipality)	15.02.150	Wis. Stats. Sec. 101.12 (am)	12% of review fee	2009						
Garages - Residential	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Garages - Commercial	15.02.150	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Building Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Multi-Family & Condominiums	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Residential Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Commercial - New & Additions	15.02.150	Per Square Foot	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	2008
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	2008
Commercial Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Garages - Residential	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Garages - Commercial	15.02.150	Per Square Foot (minimum \$250)	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Storage Sheds & Accessory Buildings > 120 sq. ft.	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Other Alterations & Repairs	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Residing, Reroofing, Fences & Pools	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Decks	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Razing Buildings	15.02.150	Minimum Charge (\$1,200 max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Razing Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Moving Buildings	15.02.150	Minimum Charge Plus Square Footage	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Moving Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Early Start - Footings and Foundations	15.02.150	Residential - Flat Rate	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2008
Miscellaneous Fees										
Bee/Chicken Keeping Fee	9.04.050	Per household fee (one time fee)		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2016
Bee/Chicken Keeping Renewal	9.04.050	Annual Renewal fee		\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008

2019 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
State Seal 1 & 2 Family Dwellings	15.02.150	Flat Rate	Cost + \$10	2008						
Code Compliance Inspection	15.02.150	Per Category	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	1998
Land Conservation Fund Fee	24.25.040	Per Square Foot	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2005
Mileage Fee	15.02.150	Flat Rate per IRS Mileage Allowance								2011
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Commercial Additions & Alterations	15.02.150	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Outlets	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Luminaires - Direct Wired	15.02.150	Per Fixture	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2008
Devices (Switches, receptacles, sensors, etc.)	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Appliances - Direct Wired	15.02.150	Per Appliance	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.02.150	Flat Rate	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Utilization Equipment - Direct Wired	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Services										
0 through 200 amps	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
201 through 1000 amps	15.02.150	Each	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2013
Each additional 1000 amps	15.02.150	Per 1000 Amps	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Temporary Services	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Feeders - 30 amps or larger	15.02.150	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2013
Generators - 1 & 2 Family Residence	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Generators - Commercial	15.02.150	Per Kilowatt	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	Each	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$35.00	\$35.00	2018
Mechanical - Commercial Heating & Cooling Systems	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Each up to 1 Horsepower	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Over 1 Horsepower	15.02.150	Per Horsepower	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	2008
Fuel Dispensing Pumps	15.02.150	Each	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Low Voltage Devices	15.02.150	Per Unit	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.150	Per Foot	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Signal or Communications Devices	15.02.150	Per Unit	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Signs	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Transformer, Rectifier, Reactor, Capacitor	15.02.150	\$1.00 per kilowatt (\$300.00 maximum)			\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2015
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008

2019 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2011
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
License - New	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
License - Renewal	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Maintenance License Examination	15.02.150	Per Exam	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Erosion Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.120	Per Plan Set	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2008
Commercial - New	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Disturbing Unimproved Land	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Erosion Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Lot	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Lot	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
Multi-Family & Condominiums	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Commercial - New	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Commercial Additions & Alterations	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2008
Maximum Inspection Fee	15.02.120		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
File Reports	15.02.120	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.120	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.120	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.120	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & two family	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New	15.02.120	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008

2019 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Garages - Commercial	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Mechanical Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Heating Systems	15.02.120	Minimum Per Unit (150,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Heating Systems > 150,000 BTU	15.02.120	Per 50,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Cooling Systems	15.02.120	Minimum Per Unit (36,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Cooling Systems > 36,000 BTU (3 Tons)	15.02.120	Per 12,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Ductwork and Distributions systems	15.02.120	Minimum Charge first 4,000 square ft.	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Ductwork and Distributions systems	15.02.120	Per 100 square feet	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	2008
Commercial & Ind. Exh. Hoods and Exh. Systems	15.02.120	Per Unit	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
Wood Burning Appliances and Fireplaces	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to BPW for A/C condenser Location	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Occupancy Inspection & Permit Fees										
Residences	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Apartments & Hotels	15.02.150	Per Unit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Business & Office	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Manufacturing	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Temporary Certificate	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008

2019 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Plumbing Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fixtures	15.02.150	Each	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.02.150	Flat Rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Distribution System New or Replacement	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Lawn Sprinkler Systems	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fire Protection Supply > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Inspection of Meter Pit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Gas Piping - New & Extensions	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00				2012
Gas Piping New & Extensions	15.02.150	\$10.00/outlet					\$10.00	\$10.00	\$10.00	2017
Gas Piping - New & Extensions > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55				2008
Well or Well Pump	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
Well Abandonment	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Operation	15.02.150	Yearly User's Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1995
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
File Reports	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Minimum Examination Fee	15.14.110	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008

2019 CONSOLIDATED FEE SCHEDULE

Building & Safety Division										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Sandwich Boards	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Billboards (Renewal-Only)	15.14.110	Each	\$75.00	\$75.00						2015
Inspection Fees										
Minimum Inspection Fee	15.14.110	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sandwich Boards	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Billboards (Conditional Use)	15.14.110	Each	\$200.00	\$200.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2015
Overhanging Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Mobilization Fee										
Reinspection Fee-Code Corrections	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1998
Inspections-Non Business Hours	15.14.110	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Property Maintenance- Reinspection Fee (first)	15.32.70	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2013
2nd reinspection fee			\$75.00	\$75.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
3rd reinspection fee			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
4th reinspection fee and all subsequent re-inspections			\$350.00	\$350.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2015
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scales	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scanner	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
City Clerks Office										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Absentee Ballot Log	Fee Res.	Per ward	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2011
SVRS Reports	WI Stats. Section 6.36(6)	Variety of SVRS reports - \$25 base cost + additional \$5/per 1,000 voter names	\$25.00 minimum	\$25.00 minimum	\$25.00 minimum	\$25.00 minimum				2017
Amusement Arcade	Fee Res.		\$150.00	\$150.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	2015
Amusement Device	Fee Res.	Each unit	\$35.00	\$35.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2015
Bed and Breakfast Local Fee (moved to Health in 2018)	Fee Res.		\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$225.00		2018
Bed and Breakfast State Pre-inspection	Fee Res.	1 Time Charge When Opening Establishment	\$220.00							2014
Bed and Breakfast new/remodel			\$220.00							2014

2019 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Bed and Breakfast transfer of owner			\$220.00							2014
Bed and Breakfast excess follow-up inspection			\$140.00							2014
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1998
Bowling Lane	Fee Res.	Each Lane	\$18.00	\$18.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2015
Chicken-keeping permit (moved to Health in 2012)	Q-13-1	Per chicken/limit 4 chickens	\$15.00							2014
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$65.00	2018
DVD recording of meeting or hearings	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Dance	Fee Res.		\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2012
Going Out of Business/Closing Sale	Ord. 6.88	For a period not exceeding 15 days	\$50.00	\$50.00	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00	2016
		For a period not exceeding 30 days	\$100.00	\$100.00	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	2016
		For a period not exceeding 60 days	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00	\$175.00	\$175.00	2016
		Plus a further fee per thousand dollars of the price set forth in the inventory	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	2008
Gun or weapon	Fee Res.		\$120.00	\$120.00	\$120.00	\$135.00	\$135.00	\$135.00	\$135.00	2016
Juke Box	Fee Res.		\$22.00	\$22.00	\$22.00	\$25.00	\$25.00	\$25.00	\$25.00	2016
Liquor										
Class "A" Beer	Fee Res.		\$125.00	\$125.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2015
Class "B" Beer	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	<1992
Class "A" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Class "B" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Class "B" Reserve	State Law		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	1997
Class "C" Wine	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2003
Class "B" Beer & Wine, Temporary	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Duplicate copy of license	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$10.00	2019
Late Filing fee, administrative	Fee Res.	Certified letter fee	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	2011
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May 31	\$10.00 min. +10% of application fee	\$10.00 min. +10% of application fee	\$25.00 min. +10% of each license held	\$30.00 min. +10% of each license held	2016			
Late Filing fee - Other license applicants	Fee Res.	if submitted July 1 or later			\$25.00 min. + 20% of each license held	\$40.00 min. + 20% of each license held	\$40.00 min. + 20% of each license held	\$40.00 min. + 20% of each license held	\$40.00 min. + 20% of each license held	2016
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May 31			\$10	\$10	\$10	\$10	\$10	2015
Late filing fee-Operator applicants	Fee Res.	applications received from July 1, through December 31					\$15	\$15	\$15	2017
Liquor License Transfer Fee	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Operator	Fee Res.	Bartender or Seller	\$45.00	\$45.00	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00	2017
Operator, Provisional	125.185(4)	Bartender or Seller	\$7.00	\$7.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2015
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	\$12.00	\$12.00	\$12.00	\$24.00	\$24.00	\$8.00	\$8.00	2018
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	\$7.00	\$7.00	\$7.00	\$12.00	\$12.00	\$8.00	\$8.00	2018

2019 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	\$30.00	\$30.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2015
Successor Agent	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Wholesaler license	State Law		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	<1992
Class "B" Sports Clubs	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Background Check				\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$15.00	2019
Rush processing fee		Submission of temporary beer/wine or temporary operator licenses fewer than 3 full business days prior to an event, excluding the event day			\$10.00	\$10.00	\$15.00	\$15.00	\$15.00	2017
Maps, City	Fee Res.	Per map	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Massage Establishment	Fee Res.		\$160.00	\$160.00	\$160.00	\$200.00	\$200.00	\$200.00	\$200.00	2016
Massage Technician	Fee Res.		\$60.00	\$60.00	\$60.00	\$70.00	\$70.00	\$70.00	\$70.00	2016
Massage Technician, Conditional	Fee Res.	Six Month License	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Mobile Food Establishment License	8.32.160	Annual Fee							\$60.00	2019
Mobile Food Establishment License (2nd Vehicle)	8.32.160	Annual Fee							\$30.00	2019
Notary Services for non-city business notarial acts	137.01 State Law	Per Act, per page notarized	\$0.50	\$0.50	\$0.50	\$0.50	\$1.00	\$1.00	\$1.00	2017
Pawnbroker	134.71 State Law		\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	1994
Photo Copies	Unknown	Per Sheet	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	\$35.00	\$35.00	\$35.00	\$38.00	\$38.00	\$38.00	\$38.00	2016
Pool Table	Fee Res.	Each Table	\$22.00	\$22.00	\$22.00	\$25.00	\$25.00	\$25.00	\$25.00	2016
Precious Metal and Gem Dealer	134.71		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2004
Per pool/whirlpool			\$200.00							2014
Pool/Whirlpool preinspection fee			\$200.00							2014
Pool/Whirlpool transfer of owner			\$200.00							2014
Pool/Whirlpool excess follow-up inspections (2+) each			\$100.00							2014
Rooming House License	Fee Res.		\$100.00							2014
Rooming House preinspection fee			\$200.00							2014
Rooming House new/remodel			\$200.00							2014
Rooming House transfer of owner			\$200.00							2014
Rooming House excess follow-up inspections (2+) each			\$100.00							2014
Second Hand Dealer	134.71		\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	2004
Second Hand Dealer - Mall	134.71		\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2003
Service Station	Fee Res.		\$50.00	\$50.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2015
Service Station Pre-inspection fee	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station new/remodel			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Sidewalk Café Permits	Chapter 6.38	New application fee						\$100.00	\$100.00	2018
	Renewal Fees	Class 1 0-100 total area (sq. ft)						\$25.00	\$25.00	2018
		Class 2: 101-200 total area (sq ft)						\$50.00	\$50.00	2018
		Class 3: 201-300 total area (sq ft)						\$75.00	\$75.00	2018
		Class 4: 301-400 total area (sq ft)						\$100.00	\$100.00	2018

2019 CONSOLIDATED FEE SCHEDULE

City Clerks Office										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
		Class 5: 401-500 total area (sq ft)						\$150.00	\$150.00	2018
		Class 6: 501-or greater total area (sq ft)						\$225.00	\$225.00	2018
Sidewalk Sale	Fee Sch.		\$25.00	\$25.00	\$25.00	\$40.00	\$40.00	\$40.00	\$40.00	2016
Soda Water	State Law		\$5.00							2013
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	\$40.25	\$40.25	\$40.25	\$40.25	\$40.25	moved to Finance		2018
Walk Through of Statement of Real Property Status	Unknown		\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	moved to Finance		2018
Street Festival	Fee Res.		\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	n/a		2011
Special Event Permit Application Fee								\$125.00	\$125.00	2018
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2009
Theater	Fee Res. Statute 70.337	Each Seat (\$75.00 minimum)	\$0.40	\$0.40	\$0.45	\$0.45	\$0.45	\$0.45	\$0.45	2015
Tax Exemption Report	134.65		\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$35.00	2019
Tobacco Products	6.54		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00		1999
Transient Dealer Prec-Stones/Metals	Fee Res.	Each Lot	\$130.00	\$130.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2015
Used Car Dealer	11.44.060	BPW approval								<2015
Temporary storage of junk vehicle outside more than 10 days 11.44.02	11.44.060	BPW approval								<2015
Vehicle storage (on gas/service station lot)	Fee Res.	Per Machine (does not include cigarette machines)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2008
Vending Machine (State)			\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	2011
Vending Machine commissary (State)			\$200.00							2014
Vending Machine (State) preinspection fee			\$200.00							2014
Vending Machine (State) new/remodel			\$200.00							2014
Vending Machine (State) transfer of owner			\$200.00							2014
Vending Machine (State) excess of inspections (2+)			\$400.00							2014
Vending Machine (City)			\$15.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Vending Machine (City)preinspection			\$200.00							2014
Vending Machine (City) new/remodel			\$200.00							2014
Vending Machine (City) transfer of owner			\$200.00							2014
Vending Machine (City) excell of inspections (2+)			\$100.00							2014
Vending Machine (City)			\$15.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	2016
Engineering Services										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Encroachments	12.42.020	Encroachment into right-of-way	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	
Site Plan Review										

2019 CONSOLIDATED FEE SCHEDULE

Engineering Services										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
New Construction		Up to two acres (\$10.00 for each additional acre)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2012
Reconstruction			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2004
Street Occupancy Permit-Dumpster (if obtained prior to placement)	12.04.060	Permit for storage of dumpster in the street	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2002
Street Occupancy Permit- Dumpser (if obtained after placement)		Permit for storage of dumpster in the street	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	<2004
Street Occupancy Permit	12.04.060	Permit for construction or excavation	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1999
Street Occupancy - Small Excavations (Plumbers cut)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Street Occupancy - Sidewalk replacement		Three stones or less (Includes Inspection)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2012
Street Occupancy - Utility project (Variable - based on size of projec and amt of inspection required)	12.04.060									
House Numbers	12.38.010	House numbers	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	1995
Number Racks	12.38.010	Racks for house numbers	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Contractors License	12.20.030	Contractors license	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Finance Department										
<i>Formerly known as Controller/Treasurer's Office</i>										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Tax Amount Requests (Individual Parcels) Electronic Media	Unknown	26-100 properties	\$25.00							1995
		101-200 properties	\$50.00							1995
		Per 100 properties	\$25.00							1995
		0-100 parcels		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
		each additional 100 parcels		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
Pre-collection Tax Roll Data						\$225.00	\$225.00	NA	NA	2018
GCS Tax roll data (via electronic media)		GCS Tax Roll data		\$75.00	\$75.00	\$75.00	\$75.00	NA	NA	2016
Tax Data-GCS Generic Data Dump - Priority		within 10 days of finalization of tax roll						\$100.00	\$100.00	2018
Tax Data-Standard GCS Reports								\$50.00	\$50.00	2018
Tax Data-Customized Reports								\$50.00 plus Data Acquisition Charges	\$50.00 plus Data Acquisition Charges	2018
Dog License										
March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale; see below							2001
March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale; see below							2001
April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale; see below							2001
April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale; see below							2001
Replace Lost Tag	Fee Res.	Any Dog (Must be able to prove pet originally licensed in Tosa)	\$0.25							2001
Cat License										

2019 CONSOLIDATED FEE SCHEDULE

Finance Department		<i>Formerly known as Controller/Treasurer's Office</i>									
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update	
March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale: see below							2001	
March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale: see below							2001	
April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale: see below							2001	
April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale: see below							2001	
Replace Lost Tag	Fee Res.	Any Cat (Must be able to prove pet originally licensed in Tosa)	\$0.25							2001	
Dog and Cat Licenses											
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Late fee for unaltered	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
Late fee for altered	Fee Res.		\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Replace lost tag	Fee Res.		\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2001
Damage Repairs		20% administrative fee on invoices for damage repairs		20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	2014
Equipment Use for damage repairs		Equipment used for damage repairs will be invoiced based on the Wisconsin Department of Transportation Cost Invoicing Classified Equipment Rates									2014
Statement of Real Property Status-Individual	Unknown	Statement of real property status w/copy of tax bill						\$45.00	\$45.00	2018	
Walk-Through of Statement of Real Property Status	Unknown							\$80.00	\$80.00	2018	
Statement of Real Property Status-Subscription		per search						\$40.00	\$40.00	2018	
Statement of Real Property Status-Subscription		per 25 searches						\$1000.00	\$1000.00	2018	
Fire Department											
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update	
Permit Fee Application	14.28.080	Fire permit application before any permit may issued	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2013	
Fire Department Service Fee - Special Events										2018	
Fire Engine		Apparatus-per hour						\$91.00	\$91.00	2018	
		Crew-per hour						\$93.00	\$93.00	2018	
Paramedic Unit		Apparatus-per hour						\$41.50	\$41.50	2018	
		Crew-per hour						\$62.43	\$62.43	2018	
Single Paramedic		Apparatus-per hour						\$14.30	\$14.30	2018	
		Crew-per hour						\$31.21	\$31.21	2018	

2019 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Tent Permit		400 sq ft or greater						\$35.00	\$35.00	2018
		after hours inspection/testing						\$50.00	\$50.00	2018
		re-inspection fee						\$70.00	\$70.00	2018
Fire Alarm Permit	14.28.080	Dwelling	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Monthly renewal fee per month	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Renewal per month, max 6 months								
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
		7 days	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
		30 days	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Monthly renewal fee per month (max 6 months)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustible tank system - per system	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	\$410.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	\$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	\$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
		<100 gallons no fee								
		100 - 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
		Per each 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Blasting Permit	14.28.080		\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Fireworks Permit	14.28.080		\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustible liquids	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Motor Vehicle Exhibition	14.28.080	First three vehicles	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2013
		Every Additional vehicle	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection for administrative	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2008
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	2009
		Residential (Living unit) >5 Family	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
	14.28.080	Hotels & Motels - per room	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
	14.28.080	Commercial & Industrial								
		- Under 1,000 sq. ft.	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009

2019 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
		- 1,001 to 5,000 sq. ft.	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	2009
		- 5,001 to 25,000 sq. ft.	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
		- 25,001 to 100,000 sq. ft.	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2009
		- 100,001 to 500,000 sq. ft.	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	2009
		-500,000 to 1,000,000 sq.ft.	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	2009
		- Over 1,00,000 sq. ft.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	2009
Annual Fire Inspection Fee	14.28.080	Tax Exempt Place of Assembly								
		- 0 to 50 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
		- 51 to 100 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
		- 101 and over capacity	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	2009
	14.28.080	Day Care Facilities								
		- 0 to 20 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
		- 21 to 40 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
		- Over 41 capacity	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2009
	14.28.080	Health Care Facilities per inpatient occupancy - based on max	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
	14.28.080	Schools - per school	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	1999
	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	2009
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		For each additional 100 or fraction thereof	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Per additional connection	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
		Standpipe system flow test per hour or fraction thereof	\$85 per hour	2013						
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Each additional fixture	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Lift Assist Fee		Per lift assist at senior living facility							\$250.00	2019
Rescue Squad Fee (BLS)	R-03-151	Fee for costs incurred by providing rescue squad services								
	R-03-151	Resident Transport Fee	\$415.00	\$415.00	\$731.96	\$731.96	\$448.97	\$448.97	\$448.97	2017
	R-03-151	Non-resident Transport Fee	\$515.00	\$515.00	\$536.41	\$536.41	\$557.54	\$557.54	\$557.54	2017
	R-03-151	Mileage Fee (per mile)	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	2010
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Basic supplies (various)			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
Oxygen with basic supplies (various)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2009
D-Fibrillator Pads			\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2006
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
		Paramedic service and/or treatment without transport (resident)	\$125.00	\$125.00	\$129.79	\$129.79	\$138.61	\$138.61	\$138.61	2017

2019 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
		Paramedic service and/or treatment without transport (non-resident)	\$170.00	\$170.00	\$177.45	\$177.45	\$189.51	\$189.51	\$189.51	2017
		Non-invasive service and/or treatment without transport (resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
		Non-invasive service and/or treatment without transport (non-resident)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
		Invasive service and/or treatment without transport (resident)	\$120.00	\$120.00	\$129.79	\$129.79	\$138.61	\$138.61	\$138.61	2017
		Invasive service and/or treatment without transport (non-resident)	\$165.00	\$165.00	\$182.52	\$182.52	\$194.92	\$194.91	\$194.91	2017
		Paramedic service with transport Level-ALS-1 (resident)	\$660.00	\$660.00	\$687.49	\$687.49	\$769.45	\$1650.00	\$1650.00	2018
		Paramedic service with transport Level-ALS-2 (resident)	\$760.00	\$760.00	\$791.93	\$791.93	\$845.75	\$1650.00	\$1650.00	2018
		Paramedic service with transport Level-ALS-1 (non-resident)	\$780.00	\$780.00	\$812.21	\$812.21	\$867.41	\$1650.00	\$1650.00	2018
		Paramedic service with transport Level-ALS-2 (non-resident)	\$900.00	\$900.00	\$936.94	\$936.94	\$1000.61	\$1650.00	\$1650.00	2018
Defibrillation					\$104.44	\$104.44	\$111.54	\$111.54	\$111.54	2017
IV and supplies			\$60.00	\$60.00	\$62.87	\$62.87	\$67.14	\$67.14	\$67.14	2017
Intubation			\$75.00	\$75.00	\$78.08	\$78.08	\$83.38	\$83.38	\$83.38	2017
ALS supplies			\$80.00	\$80.00	\$83.15	\$83.15	\$88.80	\$88.80	\$88.80	2017
Oxygen and supplies			\$75.00	\$75.00	\$78.08	\$78.08	\$83.38	\$83.38	\$83.38	2017
Mileage (per mile)	R-03-151	Per mile charge	\$14.50	\$14.50	\$15.21	\$15.21	\$17.02	\$17.02	\$17.02	2017
EKG			\$100.00	\$100.00	\$104.44	\$104.44	\$111.54	\$111.54	\$111.54	2017
Cervical Immobilization		Includes collar, head bed, backboard	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2012
Disposable Bag Valve Masks			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1999
Combi-Tube			\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1999
Drugs, Group - 1		Albuterol, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazepam, Dextrose 50%, Nitro Spray SL, Normal Saline (capped), D50, D5W	\$32.00	\$32.00	\$33.46	\$33.46	\$35.74	\$35.74	\$35.74	2017
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi- Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	\$37.00	\$37.00	\$38.53	\$38.53	\$41.15	\$41.15	\$41.15	2017
Drugs Group - 3		Morphine, Narcan, Normal Saline	\$48.00	\$48.00	\$49.69	\$49.69	\$53.06	\$53.06	\$53.06	2017
Epinephrine by EPI-PEN			\$95.00	\$95.00	\$99.37	\$99.37	\$106.13	\$106.13	\$106.13	2017
Adenosine			\$90.00	\$90.00	\$93.29	\$93.29	\$99.63	\$99.63	\$99.63	2017
Glucagon, up to 1 Mg			\$90.00	\$90.00	\$93.29	\$93.29	\$99.63	\$99.63	\$99.63	2017
Solumedrol, 41-125 Mg			\$58.00	\$58.00	\$60.84	\$60.84	\$64.98	\$64.98	\$64.98	2017
E-Z IO			\$120.00	\$120.00	\$124.72	\$124.72	\$133.10	\$133.10	\$133.10	2017
Spinal Immobilization			\$125.00	\$125.00	\$129.79	\$129.79	\$138.61	\$138.61	\$138.61	2017
Triage barcode wristbands			\$3.00	\$3.00	\$3.04	\$3.04	\$3.25	\$3.25	\$3.25	2017
Cyano-kits			\$900.00	\$900.00	\$936.94	\$936.94	\$1000.61	\$1000.61	\$1000.61	2017
CPAP masks			\$45.00	\$45.00	\$46.64	\$46.64	\$49.81	\$49.81	\$49.81	2017
Alarm	14.28.120	Fee for response to false alarm								
		(1-2 responses)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
		(3-4 responses)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013

2019 CONSOLIDATED FEE SCHEDULE

Fire Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
		(5+ responses)	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2013
Fire Extinguisher training		per person training fee	\$10.00	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$20.00	2017
CPR Training Fee		per student training fee	\$20.00	\$20.00	\$20.00	\$20.00	\$70.00	\$70.00	\$70.00	2017
Health Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Annual Flu Vaccine		Flu vaccination	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
Flu Mist		Nasal flu vaccine	\$25.00	\$25.00	\$30.00					2016
HEPA Vac Rental		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.								
		Per bag cost for hepavac use	\$10.00	\$10.00	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	2016
		Rental per day of hepavac	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2012
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
		-Residents			\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2015
		-Non Residents	\$45.00	\$45.00	\$50.00	\$50.00	\$40.00	\$40.00	\$40.00	2017
		--on-demand--by appointment only			\$60.00	\$60.00				2017
State - provided vaccine		Residents who meet criteria (Appendix B)				Free	Free	Free	Free	2016
		Non-residents who meet criteria (Appendix B)				\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	\$20 / vaccine	2016
Pneumovax		Residents/Employed in Wauwatosa	— \$30 + vaccine cost	— \$30 + vaccine cost	— \$30 + vaccine cost					2016
		Non-residents	— \$45 + vaccine cost	— \$45 + vaccine cost	— \$45 + vaccine cost					2016
Varicella Vaccine		Adult (\$15 + cost of vaccine)								2010
		Residents/Employed in Wauwatosa	— \$30 + vaccine cost	— \$30 + vaccine cost	— \$30 + vaccine cost					2016
		Non-residents	— \$45 + vaccine cost	— \$45 + vaccine cost	— \$45 + vaccine cost					2016
Hepatitis B Vaccine		Resident, or employed in Wauwatosa (Three doses required) —Per WHD protocol								2010
		Residents/Employed in Wauwatosa	— \$30 + vaccine cost	— \$30 + vaccine cost	— \$30 + vaccine cost					2016
		Non-residents	— \$45 + vaccine cost	— \$45 + vaccine cost	— \$45 + vaccine cost					2016
Hepatitis A Vaccine		Resident, or employed in Wauwatosa (Two doses required) —Per WHD protocol								2010
		Residents/Employed in Wauwatosa	— \$30 + cost of vaccine	— \$30 + cost of vaccine	— \$30 + cost of vaccine					2016
		Non-residents	— \$45 + vaccine cost	— \$45 + vaccine cost	— \$45 + vaccine cost					2016
Hepatitis AB-combo		Residents/Employed in Wauwatosa	— \$30 + cost of vaccine	— \$30 + cost of vaccine	— \$30 + cost of vaccine					2016

2019 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
		Non-residents	—\$45 + vaccine cost	—\$45 + vaccine cost	—\$45 + vaccine cost					2016
Meningococcal Vaccine *Waiver based on need		Residents/Employed in Wauwatosa	—\$30 + vaccine cost	—\$30 + vaccine cost	—\$30 + vaccine cost					2016
		Non-residents	—\$45 + vaccine cost	—\$45 + vaccine cost	—\$45 + vaccine cost					2016
Adult Tetanus		Resident or employed in Wauwatosa based on WHD protocol								2010
		Residents/Employed in Wauwatosa	—\$30 + vaccine cost	—\$30 + cost of vaccine	—\$30 + cost of vaccine					2016
		Non-residents	—\$45 + vaccine cost	—\$45 + vaccine cost	—\$45 + vaccine cost					2016
Adult MMR		Resident or employed in Wauwatosa								2010
		Residents/Employed in Wauwatosa	+ vaccine cost	+ vaccine cost	+ vaccine cost					2016
		Non-residents	—\$45 + vaccine cost	—\$45 + vaccine cost	—\$45 + vaccine cost					2016
Shingles Vaccine		Residents/Employed in Wauwatosa								2016
		Non-residents								2016
Other Vaccine		Resident or employed in Wauwatosa								2010
		Residents/Employed in Wauwatosa	+ vaccine cost	+ vaccine cost	+ vaccine cost					2012
		Non-residents	—\$45 + vaccine cost	—\$45 + vaccine cost	—\$45 + vaccine cost					2013
One-time fee (excludes vaccine & administration)		Worksites with 10+ employees	\$40.00 per visit	\$50.00 per visit	\$55.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	\$50.00 per visit	2016
*Some grant restrictions on vaccine charges										
Insulated WHD bags (includes tax)				\$5.00	\$5.00					2014
Inspection Fees (all programs)										
Expedited Processing Fee (includes plan review new/remodel & change of owner)		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee			10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
Health Preinspection Fee	Fee-Res	first time applicants only	\$220.00	\$220.00	\$220.00	\$365.00	\$365.00	\$365.00	\$365.00	2016
Health New/Remodel			\$220.00	\$220.00	\$220.00					2016
Health Transfer of Owner			\$220.00	\$220.00	\$220.00					2016
Health Excessive Inspection	Fee-Res	Escalating fee after the first compliance re-inspection up to \$200 per inspection	\$110.00	\$115.50	\$115.50	\$150.00	\$150.00	\$150.00	\$150.00	2016
Health - Late Fee-licenses			\$50.00	\$50.00	license fee or	2015				
Health Other Inspection		Per inspection - Events or situations where the health department does not license but needs to inspect	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012
i.e. State traveling ag license										
Temporary Food Event Licenses										
Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	\$170.00	\$170.00	\$170.00	\$175.00	\$175.00	\$175.00	\$175.00	2016
Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	\$170.00	\$170.00	\$170.00	\$175.00	\$175.00	\$175.00	\$175.00	2016

2019 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Food/City Food										
Less than \$20,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >\$20,000	\$50.00	\$52.50	\$52.50	\$55.00	\$60.00	\$60.00	\$60.00	2017
\$20,001 - \$30,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$20,001 - \$30,000	\$100.00	\$105.00	\$105.00	\$110.00	\$115.00	\$115.00	\$115.00	2017
\$30,001 - \$100,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$30,001 - \$100,000	\$135.00	\$141.75	\$141.75	\$145.00	\$150.00	\$150.00	\$150.00	2017
\$100,001 - \$200,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$100,001 - \$200,000	\$195.00	\$204.75	\$204.75	\$210.00	\$215.00	\$215.00	\$215.00	2017
\$200,001 - \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$200,001 - \$1,000,000	\$255.00	\$267.75	\$267.75	\$275.00	\$280.00	\$280.00	\$280.00	2017
More than \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >\$1,000,000	\$290.00	\$304.50	\$304.50	\$315.00	\$315.00	\$315.00	\$315.00	2016
Food/Retail/DATCP										
(FP) R-55 No food processing		No Food Processing, sells potentially hazardous food.	\$125.00	\$131.25	\$131.25	\$135.00	\$140.00	\$150.00	\$150.00	2018
(FP) R-44 Less than \$15,000		Non-potentially hazardous food processing, Annual Sales \$25,000+	\$150.00	\$157.50	\$157.50	\$165.00	\$170.00	\$180.00	\$180.00	2018
(FP) R-33 \$25,000		Non-potentially hazardous food processing, Annual Sales >\$25,000	\$275.00	\$288.75	\$288.75	\$300.00	\$305.00	\$315.00	\$315.00	2018
(PHF) R-22 \$25,000 - <\$1,000,000		Potentially hazardous food processing, Annual Sales between \$25,000 and \$1,000,000	\$375.00	\$393.75	\$393.75	\$410.00	\$415.00	\$425.00	\$425.00	2018
(PHF) R-11 \$1,000,000 +		Potentially hazardous food processing, Annual Sales > \$1,000,000	\$685.00	\$719.25	\$719.25	\$740.00	\$745.00	\$755.00	\$755.00	2018
Food/Restaurant										
FSP - Special Organization - Prepackaged		FSP - Special Organization - Prepackaged	\$175.00	\$183.75						2014
FSL - Special Organization - Low Complexity		FSL - Special Organization - Low Complexity	\$325.00	\$341.25						2014
FSM - Special Organization - Moderate Complexity		FSM - Special Organization - Moderate Complexity	\$475.00	\$498.75						2014
FSC - Special Organization - High Complexity		FSC - Special Organization - High Complexity	\$625.00	\$656.25						2014
FMP - Mobile Restaurant - Prepackaged		FMP - Mobile Restaurant - Prepackaged	\$175.00	\$183.75						2014
FML - Mobile Restaurant - Low Complexity		FML - Mobile Restaurant - Low Complexity	\$325.00	\$341.25						2014
FMM - Mobile Restaurant - Moderate Complexity		FMM - Mobile Restaurant - Moderate Complexity	\$475.00	\$498.75						2014
FMC - Mobile Restaurant - High Complexity		FMC - Mobile Restaurant - High Complexity	\$625.00	\$656.25						2014
FBP - Mobile Service Base - Prepackaged		FBP - Mobile Service Base - Prepackaged	\$175.00	\$183.75						2014
FBL - Mobile Service Base - Low Complexity		FBL - Mobile Service Base - Low Complexity	\$325.00	\$341.25						2014
FBM - Mobile Service Base - Moderate Complexity		FBM - Mobile Service Base - Moderate Complexity	\$475.00	\$498.75						2014
FBC - Mobile Service Base - High Complexity		FBC - Mobile Service Base - High Complexity	\$625.00	\$656.25						2014
FDS - DPI School - Satellite		FDS - DPI School - Satellite	\$150.00	\$150.00						2012
FDM - DPI School - Production		FDM - DPI School - Production	\$440.00	\$440.00						2012
FLP - University or School - Prepackaged		FLP - University or School - Prepackaged	\$175.00	\$183.75						2014

2019 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
FLL - University or School - Low Complexity		FLL - University or School - Low Complexity	\$325.00	\$341.25						2014
FLM - University or School - Moderate Complexity		FLM - University or School - Moderate Complexity	\$475.00	\$498.75						2014
FLC - University or School - High Complexity		FLC - University or School - High Complexity	\$625.00	\$656.25						2014
FRT - Temporary Restaurant		FRT - Temporary Restaurant	\$170.00	\$170.00						2010
FHP - Hospital - Prepackaged		FHP - Hospital - Prepackaged	\$175.00	\$183.75						2014
FHL - Hospital - Low Complexity		FHL - Hospital - Low Complexity	\$325.00	\$341.25						2014
FHM - Hospital - Moderate Complexity		FHM - Hospital - Moderate Complexity	\$475.00	\$498.75						2014
FHC - Hospital - High Complexity		FHC - Hospital - High Complexity	\$625.00	\$656.25						2014
FIP - Industrial Restaurant - Prepackaged		FIP - Industrial Restaurant - Prepackaged	\$175.00	\$183.75						2014
FIL - Industrial Restaurant - Low Complexity		FIL - Industrial Restaurant - Low Complexity	\$325.00	\$341.25						2014
FIM - Industrial Restaurant - Moderate Complexity		FIM - Industrial Restaurant - Moderate Complexity	\$475.00	\$498.75						2014
FIC - Industrial Restaurant - High Complexity		FIC - Industrial Restaurant - High Complexity	\$625.00	\$656.25						2014
FCP - Caterer - Prepackaged		FCP - Caterer - Prepackaged	\$175.00	\$183.75						2014
FCL - Caterer - Low Complexity		FCL - Caterer - Low Complexity	\$325.00	\$341.25						2014
FCM - Caterer - Moderate Complexity		FCM - Caterer - Moderate Complexity	\$475.00	\$498.75						2014
FCG - Caterer - High Complexity		FCG - Caterer - High Complexity	\$625.00	\$656.25						2014
FPR - Retail Food Service Store - Prepackaged		FPR - Retail Food Service Store - Prepackaged	\$175.00	\$183.75						2014
FLR - Retail Food Service Store - Low Complexity		FLR - Retail Food Service Store - Low Complexity	\$325.00	\$341.25						2014
FMR - Retail Food Service Store - moderate Complexity		FMR - Retail Food Service Store - moderate Complexity	\$475.00	\$498.75						2014
FCR - Retail Food Service Store - High Complexity		FCR - Retail Food Service Store - High Complexity	\$625.00	\$656.25						2014
FRP - Restaurants - Prepackaged		FRP - Restaurants - Prepackaged	\$175.00	\$183.75						2014
FRL - Restaurant - Low Complexity		FRL - Restaurant - Low Complexity	\$325.00	\$341.25						2014
FRM - Restaurant - Moderate Complexity		FRM - Restaurant - Moderate Complexity	\$475.00	\$498.75						2014
FRG - Restaurant - High Complexity		FRG - Restaurant - High Complexity	\$625.00	\$656.25						2014
Prepackaged		Prepackaged Food Services	\$175.00	\$183.75	\$183.75	\$195.00	\$200.00	\$210.00	\$220.00	2019
Low Complexity		Low Complexity Food Services	\$325.00	\$341.25	\$341.25	\$355.00	\$360.00	\$370.00	\$380.00	2019
Moderate Complexity		Moderate Complexity Food Services	\$475.00	\$498.75	\$498.75	\$515.00	\$520.00	\$530.00	\$540.00	2019
High Complexity		High Complexity Food Services	\$625.00	\$656.25	\$656.25	\$675.00	\$680.00	\$690.00	\$700.00	2019
Additional Area		Additional Area	\$135.00	\$141.75	\$141.75	\$200.00	\$200.00	\$200.00	\$210.00	2019
Bed and Breakfast Local Fee	Fee Res.		\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$225.00	\$225.00	2018
Micro Market (one)	State Law							\$40.00	\$40.00	2018
Micro Market (2 or more)	State Law	Must be in the same building						\$60.00	\$60.00	2018
Mobile Restaurant License										
Restaurant						\$515.00	\$520.00	\$530.00	\$540.00	2019
DATCP Level		R55				\$135.00	\$140.00	\$150.00	\$160.00	2019
		R44				\$165.00	\$170.00	\$180.00	\$190.00	2019
		R33				\$300.00	\$305.00	\$315.00	\$320.00	2019
		R22				\$410.00	\$415.00	\$425.00	\$435.00	2019
		R11				\$740.00	\$745.00	\$755.00	\$765.00	2019
Soda Water	State Law		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2013

2019 CONSOLIDATED FEE SCHEDULE

Health Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Per-pool/whirlpool			\$200.00	\$210.00	\$210.00	\$215.00				2017
Swimming Pool (per pool)		Permit Fee-Annual					\$150.00	\$150.00	\$155.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$150.00	\$150.00	\$155.00	2019
Water Attraction (Per attraction)		Permit Fee (Annual)					\$175.00	\$175.00	\$180.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$175.00	\$175.00	\$180.00	2019
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual					\$250.00	\$250.00	\$255.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$250.00	\$250.00	\$255.00	2019
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual					\$150.00	\$150.00	\$155.00	2019
		Pre-Inspection Fee (once - first time applicants only)					\$150.00	\$150.00	\$155.00	2019
Rooming House License	Fee Res.		\$100.00	\$100.00	\$100.00	\$105.00	\$105.00	\$105.00	\$115.00	2019
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2012
Hotel/Motel - State										
1-30 rooms	Fee Res.	Per Sleeping Room	\$205.00	\$215.25	\$215.25	\$225.00	\$225.00	\$225.00	\$235.00	2019
31 - 99 Rooms	Fee Res.	Per Sleeping Room	\$280.00	\$294.00	\$294.00	\$305.00	\$305.00	\$305.00	\$315.00	2019
100 - 199 Rooms	Fee Res.	Per Sleeping Room	\$355.00	\$372.75	\$372.75	\$385.00	\$385.00	\$350.00	\$395.00	2019
200+ Rooms			\$490.00	\$514.50	\$514.50	\$550.00	\$550.00	\$550.00	\$560.00	2019
Special Event Fees										
DHS Fees		Prepackaged						\$200.00	\$210.00	2019
		Low Complexity						\$360.00	\$370.00	2019
		Moderate Complexity						\$520.00	\$530.00	2019
		High Complexity						\$680.00	\$690.00	2019
DATCP Fees		R55						\$140.00	\$150.00	2019
		R44						\$170.00	\$180.00	2019
		R33						\$305.00	\$310.00	2019
		R22						\$415.00	\$425.00	2019
		R11						\$745.00	\$755.00	2019
Information Technology										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
GCS Tax-roll data (via electronic media)		GCS-Tax-roll data	\$75.00 + sales tax							2014
SIGMA Property Data (via electronic media)		Property addresses plus other data requested by customer								
		Minimum Charge	\$20.00 + sales tax							2014
		Commercial only	\$20.00 + sales tax							2014
		Multi-Family	\$20.00 + sales tax							2014
		Residential-Only	\$30.00 + sales tax							2014
Property Data (via electronic media)		Property and owner addresses plus other data requested by customer								
		Entire Property database	\$65.00 + sales tax							2014

2019 CONSOLIDATED FEE SCHEDULE

Library										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Overdue Fees	State Statute	Per day per item - \$5.00 ceiling	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2013
Overdue DVD Fees		Per day per item	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2013
Reserve Books	State Statute	Charge to reserve a book	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50		4982
Replacement Item Fee	State Statute	Actual cost of item	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	Item Cost	2019
Photocopies	State Statute	per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Photocopies	State Statute	per color copy							\$0.25	2019
Art Rental	State Statute	Cost per piece for a 6-week period	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	1982
Computer Printers	State Statute	Per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
		Per color copy	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2006
Sale Books	State Statute	Per book (hard cover)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	<2004
		Per book (soft cover)	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	<2004
Non-county Resident Access Card	State Statute	Access Card for non-county residents	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$25.00	2019
Municipal Court										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Certified copy of disposition	Fee Res.		\$0.25	\$1.00	\$4.00					2014
Certified copy of disposition				\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2014
Copies						\$0.25	\$0.25	\$0.25	\$0.25	2016
Audio Recording of court session			\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Record Requests		\$35 plus \$5 per 1,000 records			\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2015
Planning										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Zoning map amendment application	24.16.030	Zoning district amendment	\$250.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	2019
Zoning text amendment application	24.16.020	Zoning regulation amendment	\$150.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	2019
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	\$150.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$350.00	2019
— Construction < \$1,000	24.62.040	Zoning Appeals	\$50.00	\$0.00						2014
— Special use requests	24.62.040	Zoning Appeals	\$100.00	\$0.00						2014
Request for adjournment of Public Hearing	24.62.010		\$50.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2014
Request for adjournment of Public Hearing (Plan Commission)	24.62.040		\$50.00	\$100.00						2015
Preliminary subdivision plat application	24.62.010		\$300.00	\$500.00					\$1000.00	2019
Application for land divisions	24.62.040		\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$200.00	2019
Applications for certified survey maps	24.62.010		\$300.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	2019
Planned development-preliminary	24.16.050		\$300.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,500.00	2019
Planned developments-final	26.16.050	Up to one acre	\$300.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$1000.00	2019
	24.62.040	each additional acre	\$100.00	\$0.00						2014
Amendments to planned development application	24.16.050		\$200.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$500.00	2019

2019 CONSOLIDATED FEE SCHEDULE

Planning										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Applications for conditional uses	24.16.040		\$250.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$500.00	2019
Zoning Letters - specialized	24.62.040		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	2019
Tax Increment Financing Application Fee				\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	2014
Board of Public Works Exception	24.11.010				\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	2019
Final subdivision plat application	17.04.010								\$500.00	2019
Police Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Fingerprinting	Unknown	Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2004
Resident			\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2008
Non-resident			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	\$25.00	\$25.00	\$25.00	\$25.00	\$50.00	\$50.00	\$50.00	2017
Dog Fine held at MADACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Bicycle Licenses	11.48.100	Lifetime bicycle license	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1996
Alarm	7.08.005	Registration Fee	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	2017
		Registration Late Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
		Fee for response to false alarm (2 to 3 calls)	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	\$75.00	\$75.00	2017
		4 to 7 calls					\$150.00	\$150.00	\$150.00	2017
		5 to 8 calls	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2012
		8 + calls					\$450.00	\$450.00	\$450.00	2017
		9 to 10 calls	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	2012
		11 + calls	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2012
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	1980						
Photograph Fee	Unknown	Sale of Department photographs	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00		2008
	\$0.00	3" x 5" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2003
		5" x 7" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2003
		8" x 10" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00			2003
Copy of Reports, per page (bw / color)		Recovery of police time, material							.15 / .25	2019
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time, material	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$5.00	2019
Non-Sufficient Funds/Account Closed	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
Overnight Parking	Unknown	900 number charge for overnight parking	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1998
Parking Citations		parking forfeitures now included on fee schedule 2009								
All Prohibited Parking		If paid within 10 days	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00	2017
		If paid after 10 days but before 28 days	\$45.00	\$45.00	\$45.00	\$45.00	\$55.00	\$55.00	\$60.00	2019
		If paid after 28 days but before 58th day	\$70.00	\$70.00	\$70.00	\$70.00	\$80.00	\$80.00	\$95.00	2019
		After 58 days	\$85.00	\$85.00	\$85.00	\$85.00	\$100.00	\$100.00	\$125.00	2019

2019 CONSOLIDATED FEE SCHEDULE

Police Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Snow Emergency		If paid within 10 days	\$35.00	\$35.00	\$35.00	\$35.00	\$45.00	\$45.00	\$45.00	2017
		If paid after 10 days but before 28 days	\$50.00	\$50.00	\$50.00	\$50.00	\$65.00	\$65.00	\$65.00	2017
		If paid after 28 days but before 58th day	\$70.00	\$70.00	\$70.00	\$70.00	\$90.00	\$90.00	\$90.00	2017
		After 58 days	\$85.00	\$85.00	\$85.00	\$85.00	\$110.00	\$110.00	\$110.00	2017
Handicapped Parking		If paid within 10 days	\$150.00	\$150.00	\$150.00	\$150.00	\$115.00	\$115.00	\$115.00	2017
		If paid after 10 days but before 28 days	\$180.00	\$180.00	\$180.00	\$180.00	\$200.00	\$200.00	\$200.00	2017
		If paid after 28 days but before 58th day	\$210.00	\$210.00	\$210.00	\$210.00	\$250.00	\$250.00	\$250.00	2017
Returned Check Fee				\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2014
		Vehicle Towed - Forfeiture plus tow charges								
Parade Permit Fee	7.50.010	Parade, march, run/walk, bike/foot race on street or sidewalk.	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	n/a		2012
		Additional fee based on OT and other dept. costs						n/a		2012
Police Department Service Fee - Sepcial Events		Parade, march, run/walk, bike/foot race on street or sidewalk. SMALL/MEDIUM EVENTS						\$50.00	\$100.00	2019
		Parade, march, run/walk, bike/foot race on street or sidewalk. LARGE EVENTS							\$500.00	2019
		Additional fee based on OT and other dept. costs								2018
Public Works Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Overnight parking in the municipal parking lots		\$2.50 for 1 night, \$5.00 for multiple nights	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	2009
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane			\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2015
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2008
	12.32.030	Per lineal foot in excess of thirty feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
	12.32.030	Installation Fee	@ cost	2008						
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	\$25.00	\$25.00	\$25.00	\$45.00	\$45.00	\$45.00	\$45.00	2016
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2003
-Snow Removal Setup Charge	12.24.121	Setup Fee	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Concrete pavement per square yard	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2004
	12.04.140	Concrete base per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Brick pavers per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Stone-gravel per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Concrete curb and gutter (includes removal) per linear foot	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	2004
	12.04.140	Concrete pavement sawing per inch of depth (per linear foot)								2004
	12.04.140	Temporary bituminous walk (Per square foot)	\$0.75	\$0.75						2004
Contractors License	12.20.030	Contractors license	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00			2008
Barricade Delivery & Removal-- Special Events	12.40.045	Barricades may be picked up and returned DPW	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	n/a		2010
Barricade Removal-- Special Events	12.40.045	Barricades are picked up, but staff is removing from site	\$25.00	\$25.00						2004

2019 CONSOLIDATED FEE SCHEDULE

Public Works Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Barricade Rental-Special Events	12.40.015	Resident is picking up and returning barricade. Cost is for rental	\$10.00	\$10.00						2004
Barricade Delivery & Removal - Special Events	12.40.015								\$400.00	2019
		fee per barricade							\$1.50	2019
		fee per garbage or recycling cart							\$5.00	2019
Extra Tipping Fee (Garbage & Recycling)		based on actual labor and equipment							actual cost	2019
Barricade Delivery Fee		1 to 25						\$50.00		2018
		26 to 76						\$75.00		2018
		76 to 100						\$100.00		2018
Refuse/Recycling Delivery and Removal - Special Events										
Numbers of Refuse/Recycling Containers Rented		1 to 5						\$50.00		2018
		6 to 10						\$100.00		2018
		11 to 15						\$150.00		2018
		16 to 20						\$200.00		2018
Delivery fee								\$100.00		2018
Pick-up fee								\$100.00		2018
Trash Disposal (Tipping Fee)		1 to 10						\$50.00		2018
		10 to 20						\$100.00		2018
		fee per barricade							\$1.50	2019
		fee per garbage or recycling cart							\$5.00	
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recycling Center	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	N/A	2019
One-time dump permit		Drop off Center Fee per vehicle			\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2015
		with trailer/per axle				\$5.00	\$5.00	\$5.00	\$5.00	2016
Annual Yard Waste Only Drop Off Permit						\$20.00	\$20.00	\$20.00	\$20.00	2016
Recycling Fees										
Backyard Pick-ups		per year	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$180.00	2019
Pickup of two garbage carts at one residence									\$100.00	2019
Curbside collection appliance recycling fee	8.25.250	First Appliance	\$50.00	\$75.00	\$50.00	\$50.00	\$50.00			2015
	8.25.250	Each Appliance Thereafter	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00			2006
Drop-off center and curbside appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	2019
Drop-off Center and curbside collection / recycling fee - televisions and electronics		Tube and flat screen televisions, computer monitors and laptops				\$25.00	\$25.00	\$25.00	\$30.00	2019
Drop off center and curbside collection / recycling fee - large televisions		Projection and wood cabinet televisions							\$30.00	2019
Drop off center recycling fee - small electronics		Small electronic devices like vacuum cleaners, radios, CD players, printers, fax machines, etc.				none	none			2016
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2010
	8.25.250	Large truck and equipment (Per tire)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2010
Curbside collection, trip charge		Wednesday pick ups							\$60.00	2019
Curbside collection, each item	8.24	Each household item							\$5.00	2019
Curbside collection, extra bags or boxes		for every 5 bags or boxes							\$5.00	2019

2019 CONSOLIDATED FEE SCHEDULE

Public Works Department										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Curbside collection, rolled carpeting		Each 4' length of carpet, rolled and tied							\$5.00	2019
<i>Garbage Specials</i>										
One item	8.24	Overstuffed chair or sofa	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2009
Two items	8.24	Overstuffed chair and table	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00			2009
One set of items	8.24	Table and up to 4 kitchen chairs	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2009
6 - 15 extra bags or boxes	8.24		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00			2009
15 or more extra bags or boxes	8.24		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00			2009
Concrete	8.24	Per cubic yard	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00			2009
Uncut Carpet	8.24		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00			2009
<i>Yardwaste Specials</i>										
Yardwaste specials, trip charge	8.24	for Prentice truck, Friday pickups							\$75.00	2019
Yardwaste specials, unbundled brush and branches	8.24	per grapple load	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$30.00	2019
Yardwaste specials, uncut rolls of carpeting/padding	8.24	Each roll or piece of carpeting							\$30.00	2019
Commercial/Institutional Drop-off Fee	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00			2010
City and County of Milwaukee Logs and/or Brush	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010
* Should be Time & Material plus 25% for engineering design and overhead										
Planting of new tree	12.08.130					\$160.00	\$160.00	\$160.00	\$160.00	2016
Parks - Facilities Rental										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
<i>Tuesday & Thursday evening meetings, no food allowed</i>										
Riverview Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$165.00	\$165.00	\$175.00			2017
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$55.00	\$55.00	\$60.00			2017
	R2 97-60	Full day - Resident	\$165.00	\$165.00	\$175.00	\$175.00	\$175.00			2015
	R2 97-60	Full day - Non-resident	\$165.00	\$165.00	\$175.00	\$175.00	\$175.00			2015
Firefly Room	R2 97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00			2017
	R2 97-60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$35.00			2017
	R2 97-60	Full day - Resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
	R2 97-60	Full day - Non-resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
Garden Room	R2 97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00			2017
	R2 97-60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$35.00			2017
	R2 97-60	Full day - Resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
	R2 97-60	Full day - Non-resident	\$95.00	\$95.00	\$100.00	\$100.00	\$100.00			2015
Park View Room	R2 97-60	3-Hour Rental	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00			2010
	R2 97-60	Hourly rate	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00			2015
	R2 97-60	Full day - Resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00			2010
	R2 97-60	Full day - Non-resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00			2010
Halls are now available from 10 a.m. to 11 p.m.										
Tosa Room	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$720.00	\$720.00	\$750.00	\$750.00	\$750.00	\$750.00	\$200.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$240.00	\$240.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2019
	R2 97-60	Full day - Resident	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$1,300.00	\$1,300.00	\$1,400.00	2019

2019 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
	R2 97-60	Full day - Non-resident	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,700.00	\$1,700.00	\$1,750.00	2019
Riverview Room	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$270.00	\$270.00	\$300.00	\$300.00	\$300.00	\$300.00	\$80.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$90.00	\$90.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
	R2 97-60	Full day - Resident	\$400.00	\$400.00	\$450.00	\$450.00	\$550.00	\$550.00	\$560.00	2019
	R2 97-60	Full day - Non-resident	\$650.00	\$650.00	\$650.00	\$650.00	\$750.00	\$750.00	\$700.00	2019
Firefly Room	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non Resident	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$45.00	2019
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2010
	R2 97-60	Full day - Resident & non-resident	\$250.00	\$250.00	\$250.00	\$250.00	\$300.00	\$300.00	\$315.00	2019
Firefly Room and Kitchen	R2 97-60	Hourly rate, 4 hour minimum, Resident & Non Resident	\$195.00	\$195.00	\$225.00	\$225.00	\$300.00	\$300.00	\$65.00	2019
	R2 97-60	Hourly rate	\$65.00	\$65.00	\$75.00	\$75.00	\$100.00	\$100.00		2017
	R2 97-60	Full day - Resident & non-resident	\$300.00	\$300.00	\$350.00	\$350.00	\$450.00	\$450.00	\$455.00	2019
Garden Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$45.00	2019
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		2010
	R2 97-60	Full day - Resident & non-resident	\$250.00	\$250.00	\$250.00	\$250.00	\$300.00	\$300.00	\$315.00	2019
Park View Room (meetings only, no food allowed)	R2 97-60	3-Hour Rental	\$60.00	\$60.00	\$75.00	\$75.00	\$75.00	\$75.00	\$15.00	2019
	R2 97-60	Hourly rate	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00		2016
	R2 97-60	Full day - Resident & non-resident	\$60.00	\$60.00	\$75.00	\$75.00	\$75.00	\$75.00	\$105.00	2019
Entire first floor	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$1,200.00	\$1,200.00	\$1,350.00	\$1,350.00	\$1,350.00	\$1,350.00	\$250.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$400.00	\$400.00	\$450.00	\$450.00	\$450.00	\$450.00	\$350.00	2019
	R2 97-60	Full day - Resident	\$1,500.00	\$1,500.00	\$1,600.00	\$1,600.00	\$2,000.00	\$2,000.00	\$1,750.00	2019
	R2 97-60	Full day - Non-resident	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$2,450.00	2019
Entire building (excluding non-rental areas)	R2 97-60	Hourly rate, 4 hour minimum, Resident	\$1,425.00	\$1,425.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$350.00	2019
	R2 97-60	Hourly rate, 4 hour minimum, Non-Resident	\$475.00	\$475.00	\$500.00	\$500.00	\$500.00	\$500.00	\$450.00	2019
	R2 97-60	Full day - Resident	\$1,800.00	\$1,800.00	\$1,900.00	\$1,900.00	\$2,300.00	\$2,300.00	\$2,450.00	2019
	R2 97-60	Full day - Non-resident	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$3,150.00	2019
PICNIC AREAS - are available from 10 a.m. to 10:30 p.m.										
Small picnic area	R2 97-60	Whole Day (resident and non-resident)	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	\$75.00	\$75.00	2017
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	\$100.00	\$100.00	\$100.00	\$100.00	\$75.00			2017
Large picnic area	R2 97-60	Whole Day (Resident)	\$150.00	\$150.00	\$150.00	\$150.00	\$300.00	\$300.00	\$350.00	2019
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	\$200.00	\$200.00	\$200.00	\$200.00	\$300.00			2017
Football Field (Wauwatosa East & other high schools)	R2 97-60	4 hours	\$500.00	\$500.00	NA	NA	NA			2015
Football Field (Other Renters)	R2 97-60	4 hours	\$800.00	\$800.00	NA	NA	NA			2015
Football Field (Sunday Usage & non high school)	R2 97-60	Flat fee	\$800.00	\$800.00	NA	NA	NA			2015
Hourly rate for any additional use - Tosa & other high schools)	R2 97-60	Per hour	\$85.00	\$85.00	NA	NA	NA			2015
Hourly rate for any additional use - other renters	R2 97-60	Per hour	\$100.00	\$100.00	NA	NA	NA			2015
Hourly rate for any additional use - Sunday and non high school use	R2 97-60	Per hour	\$200.00	\$200.00	NA	NA	NA			2015
Football practice field - Tosa East	R2 97-60	Per day	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Stadium Rental-Wauwatosa East & other High School		Per hour			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2015
Stadium Rental-Other renters		Per hour			\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2015
Locker-Shower Rooms (Practice)	R2 97-60	Flat Fee	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011

2019 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Locker-Shower Rooms (Wauwatosa East)	R2 97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	4 hours	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Flat fee	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2010
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	Hourly rate for any additional use	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Hourly rate for any additional use	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Stadium Public Address System	R2 97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	2010
Stadium Lights	R2 97-60	Flat rate	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2014
Scoreboard	R2 97-60	Per Hour Rate (3 Hour Minimum)	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2010
Other sports: lacrosse, soccer, field hockey, etc.										
Hourly rate (Tosa East & other high schools)	R2 97-60	Per hour	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Hourly rate (Other renters)	R2 97-60	Per hour	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Scoreboard - 3 hour minimum	R2 97-60	Per hour	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2011
Stadium Public Address System - all users	R2 97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011
Repeat renters since 2006, or before, can rent at the old rates plus 10% until they get to the current rates										
Ball Diamond										
Ball Diamond includes use of diamond, bases put out (without lights)	R2 97-60	Per hour								2011
Ball Diamond - Tosa East High School (without lights)			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2012
Ball Diamond - All Other Renters (without lights)			\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012
Ball Diamond - Tosa East High School (with lights)			\$45.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2014
Ball Diamond - All Other Renters (with lights)			\$50.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2014
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat rate	\$70.00	\$70.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2015
Diamond prep prepared during overtime hours	R2 97-60	Flat rate	\$240.00	\$240.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2015
Rental of baseball field for activities other than baseball	R2 97-60	Per hour	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Track Meets (Track & Field Only - Wauwatosa Schools)	R2 97-60	Flat rate for 4 hours	\$300.00	\$300.00	NA	NA	NA	NA	NA	2015
Track Meets (Track & Field Only - Outside Schools)	R2 97-60	Flat rate for 4 hours	\$400.00	\$400.00	NA	NA	NA	NA	NA	2015
Track Meets (Outside renters)	R2 97-60	Flat rate for 4 hours	\$500.00	\$500.00	NA	NA	NA	NA	NA	2015
Track Meets (Track & Field Only - Sunday and non high school use)	R2 97-60	Flat rate for 4 hours	\$700.00	\$700.00	NA	NA	NA	NA	NA	2015
Hourly rate for any additional use - (Wauwatosa schools)	R2 97-60	Each additional hour after 4	\$85.00	\$85.00	NA	NA	NA	NA	NA	2015
Hourly rate for any additional use - (Other renters)	R2 97-60	Each additional hour after 4	\$100.00	\$100.00	NA	NA	NA	NA	NA	2015
Hourly rate for any additional use - (Sunday and non high school use)	R2 97-60	Each additional hour after 4	\$175.00	\$175.00	NA	NA	NA	NA	NA	2015
Stadium Public Address System - all users	R2 97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Track Practices (track only - Wauwatosa schools)	R2 97-60	Flat rate (per day) - reserved basis	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
Track Practices (track only- Outside schools)	R2 97-60	Per hour	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011

2019 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Clean Bleachers (Other renters)	R2 97-60	Flat rate	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	2010
Stadium Lights - all users	R2 97-60	Per hour	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2015
Skating										
Public Skating	R2 97-60	Adult Wauwatosa resident (18+ years)	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Public Skating	R2 97-60	Adult non-resident	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	2010
Public Skating	R2 97-60	Child - resident	free	2010						
Public Skating	R2 97-60	Child non-resident	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Tennis										
Tennis Reservation Fee - Wauwatosa Resident -Singles	R2 97-60	Per hour/per court - rate includes tax	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00	2017
Tennis Reservation Fee - Non Resident-Singles	R2 97-60	Per hour/per court- rate includes tax	\$7.00	\$7.00	\$7.00	\$7.00	\$6.00	\$6.00	\$6.00	2017
Tennis Reservation Fee - Leagues - Wauwatosa Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$7.00	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00	2017
Tennis Reservation Fee - Leagues - Non Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$9.00	\$9.00	\$9.00	\$9.00	\$8.00	\$8.00	\$8.00	2017
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2011
Sand Volleyball Court Fee - Wauwatosa Residents	R2 97-60	Per hour/per court -rate before tax	\$8.00	\$8.00	\$10.00	\$10.00	\$12.00	\$12.00	\$12.00	2017
Sand Volleyball Court Fee - Non Resident	R2 97-60	Per hour/per court -rate before tax	\$11.00	\$11.00	\$15.00	\$15.00	\$12.00	\$12.00	\$12.00	2017
* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). Charitable and educational groups only.										
Hall Rentals do not entitle renters to free skating										
Purchasing										
Title	Section	Description	2013	2014	2015	2016	2017	2018	2019	Last Update
Voluminous specifications		Per page	\$0.25							2002