



**CITY OF WAUWATOSA
HISTORIC PRESERVATION COMMISSION**

7725 W. North Avenue
Wauwatosa, Wisconsin 53213
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2018 POP Awards

The City of Wauwatosa Historic Preservation Commission (HPC) is seeking nominations for its annual "POP" (Preservation of Properties) Awards.

POP Awards are presented each year to honor exterior improvements to residential, commercial, and public property in the City of Wauwatosa. The nominated property must be at least 50 years old and the improvements must have been completed within five years prior to the date of nomination. The HPC will evaluate applications that best reflect the *City of Wauwatosa Historical Guidelines Manual* that can be found on the City website and in the library.

This is your chance to recognize and express appreciation to people who take care of their property and who make your neighborhood a good place to live.

General information:

- ✘ Any individual, group, or entity may submit a nomination.
- ✘ The deadline is 12:00 noon on **Friday, February 23, 2018.**
- ✘ Return application to:
POP Awards
Planning Division
City of Wauwatosa
7725 West North Avenue
Wauwatosa, WI 53213
- ✘ Please see the Nomination Requirements on the next page for additional information.

The award will be presented at the Common Council meeting on May 1, 2018 in honor of Historic Preservation Month.

NOMINATION REQUIREMENTS FOR POP AWARDS

POP Awards will honor **exterior improvements** to residential, commercial, and public property in the City of Wauwatosa. The nominated property must be **at least 50 years old** and the improvements must have been **completed within five years prior** to the date of the nomination.

Nominations may be submitted in the following categories:

- ✘ Residential property (homes, barns, garages, yards, etc.)
- ✘ Commercial property (buildings, grounds, etc.)
- ✘ Public or governmental property (buildings, grounds, parks, etc.)

Self-nominations and nominations made without the nominee's knowledge will be accepted, as will nominations for posthumous awards.

Previous nominations not selected to receive an award may be revised, expanded, and resubmitted.

Members and staff of the City of Wauwatosa Historic Preservation Commission are not eligible for POP Awards during their service and for three years thereafter. The Commission may choose to issue multiple awards or none in a given year.

Each nomination must include the following:

- A completed nomination form.
- A concise description of the project being nominated (please limit to 300 words or less). The description must be **typed or printed in black ink** and submitted on a separate sheet of paper. If the nominee is a site or a district, explain its historical significance, the challenges overcome, unique strategies and activities carried out, and the impact of these activities on the community. Tell us about the people involved and how this project could be a model for other projects.
- Up to six digital color photographs (labeled) that best represent the project, including streetscapes

If more than one individual or entity made a significant contribution to the success of the project nominated, they may be listed as co-nominees. Please list no more than five co-nominees.

**POP (Preservation of Properties)
Awards
2018 NOMINATION FORM**

Please type or print clearly in black or blue ink:

Date: _____

Nominee (Individual or Organization) _____

Historic Name of Property (if applicable) _____

Address/Zip _____

Telephone: (____) _____ E-mail: _____

Category (Please check all that apply):	
<input type="checkbox"/> Residential property	<input type="checkbox"/> Public or government property
<input type="checkbox"/> Commercial property	

Nomination submitted by _____

Organization _____

Address/Zip _____

Telephone: (____) _____ E-mail: _____

Attach to the completed nomination form:

- a concise description (300 words or less)
- any co-nominees
- supporting documentation (if any)
- digital photos – on disk, flash drive or submitted via email to abennett@wauwatosa.net

All submissions will become the property of the City of Wauwatosa Historic Preservation Commission. The Commission may choose to issue multiple awards or none in a given year.