CITY OF WAUWATOSA

2017 BUDGET

PROPOSED BUDGET

October 11, 2016

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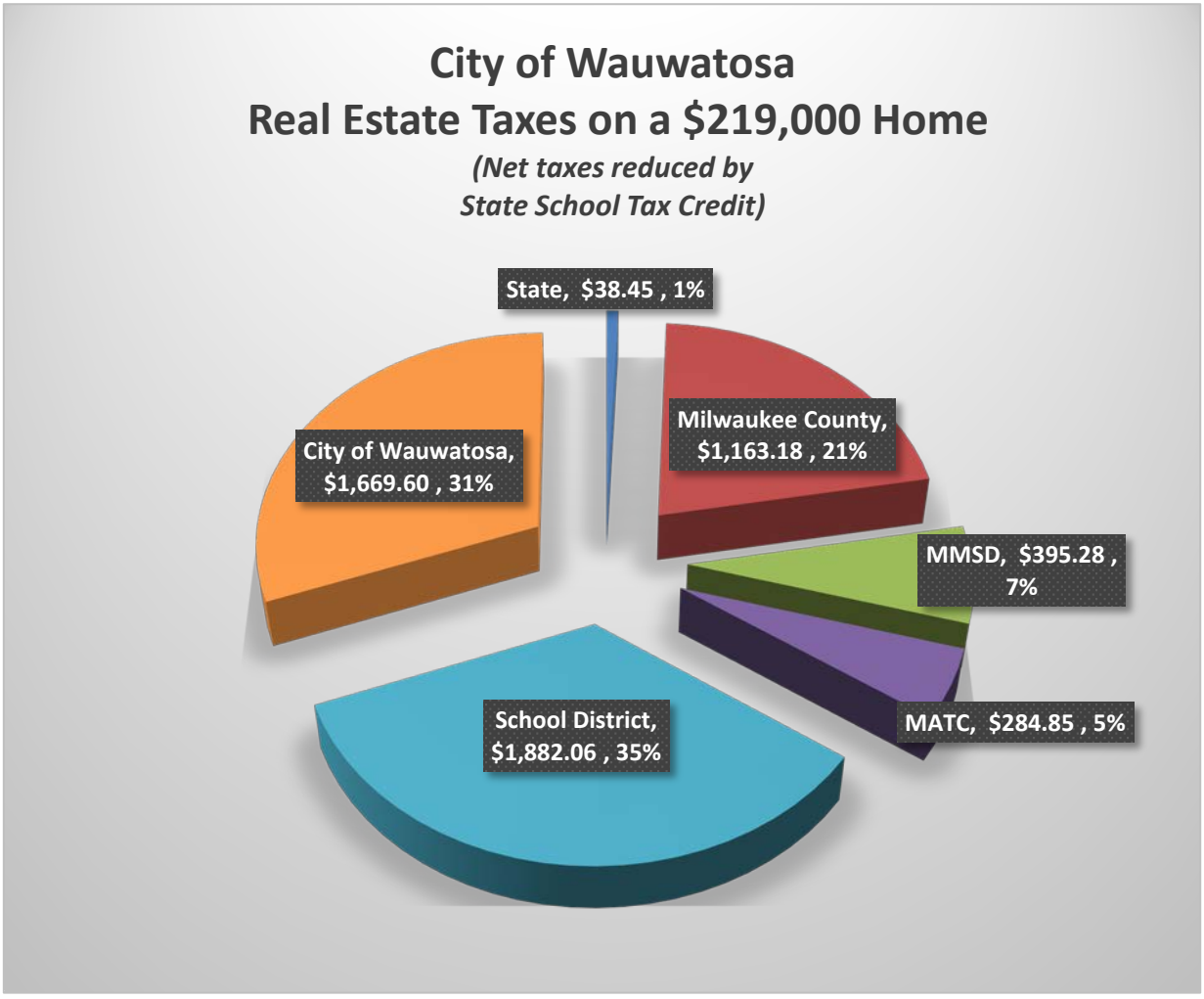
Taxation by Taxing District* *Average Residential Property*

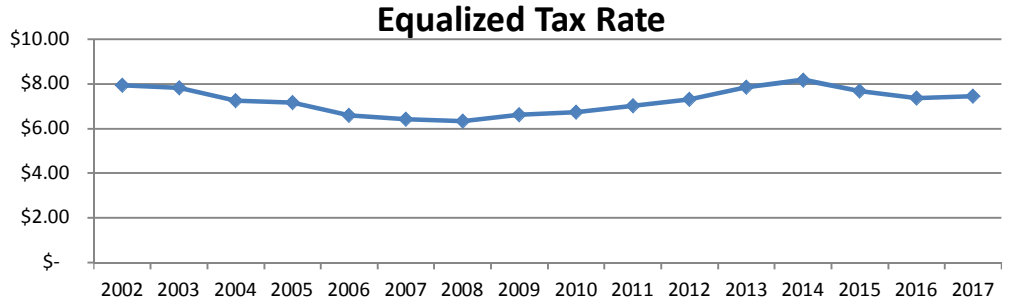
	2012	2013	2014	2015	2016
State	$ 39.70	$ 37.53	$ 34.78	$ 37.57	$ 38.45
Milwaukee County	$ 1,103.60	$ 1,115.69	$ 1,051.37	$ 1,129.17	$ 1,163.18
MMSD	$ 353.56	$ 359.34	$ 348.97	$ 379.65	$ 395.28
MATC	$ 455.20	$ 468.42	$ 435.95	$ 281.24	$ 284.85
School District	$ 1,995.81	$ 2,127.30	$ 1,919.58	$ 1,863.45	$ 1,882.06
City of Wauwatosa	$ 1,708.59	$ 1,738.73	$ 1,675.64	$ 1,698.16	$ 1,669.60
Gross Tax	$ 5,656.45	$ 5,847.01	$ 5,431.51	$ 5,351.68	$ 5,394.97
State Credit	$ (310.35)	$ (308.14)	$ (293.18)	$ (289.84)	$ (324.60)
Net Tax	$ 5,346.10	$ 5,538.86	$ 5,138.33	$ 5,061.84	$ 5,070.37
Home Value	$ 244,000	$ 244,000	$ 218,000	$ 218,000	$ 219,000

** Represents the budget year, i.e the 2014 budget year represents the 2013 tax year.*

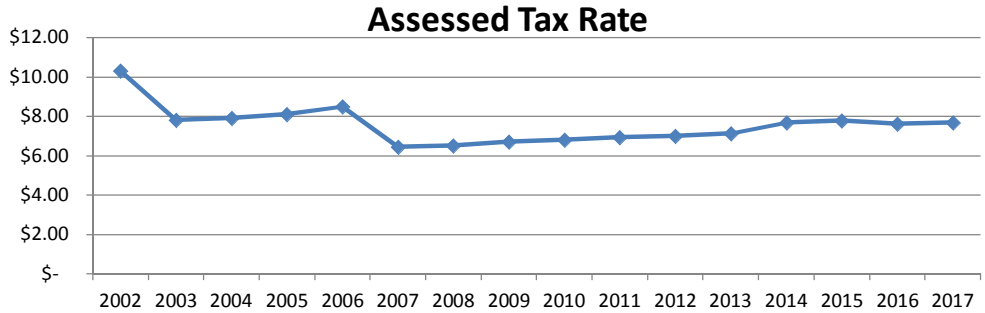


City of Wauwatosa Tax Levy & Rate History

	Equalized Value[1]	% Change	City Levy	% Change	Tax Rate	% Change
2017	$ 5,519,948,400	1.55%	$ 41,106,546	2.62%	$ 7.45	1.05%
2016	$ 5,435,690,500	6.77%	$ 40,058,445	2.58%	$ 7.37	-3.92%
2015	$ 5,091,255,900	9.70%	$ 39,050,136	2.90%	$ 7.67	-6.20%
2014	$ 4,641,119,800	-1.46%	$ 37,949,568	2.48%	$ 8.18	4.00%
2013	$ 4,709,725,000	-5.90%	$ 37,030,421	1.30%	$ 7.86	7.65%
2012	$ 5,004,833,100	-3.87%	$ 36,555,123	0.00%	$ 7.30	4.02%
2011	$ 5,206,269,800	-2.22%	$ 36,555,123	2.03%	$ 7.02	4.35%
2010	$ 5,324,737,600	-0.89%	$ 35,827,935	0.84%	$ 6.73	1.75%
2009	$ 5,372,543,900	-3.16%	$ 35,527,935	2.96%	$ 6.61	6.32%
2008	$ 5,547,750,200	4.54%	$ 34,506,384	1.29%	$ 6.22	-3.11%
2007	$ 5,306,974,200	5.83%	$ 34,066,800	3.00%	$ 6.42	-2.68%
2006	$ 5,014,597,000	13.64%	$ 33,076,013	4.68%	$ 6.60	-7.88%
2005	$ 4,412,872,000	5.70%	$ 31,595,960	4.32%	$ 7.16	-1.30%
2004	$ 4,174,882,500	7.80%	$ 30,286,745	0.02%	$ 7.25	-7.21%
2003	$ 3,872,882,900	9.74%	$ 30,279,515	8.09%	$ 7.82	-1.50%
2002	$ 3,529,195,900	6.96%	$ 28,013,575	5.76%	$ 7.94	-0.94%



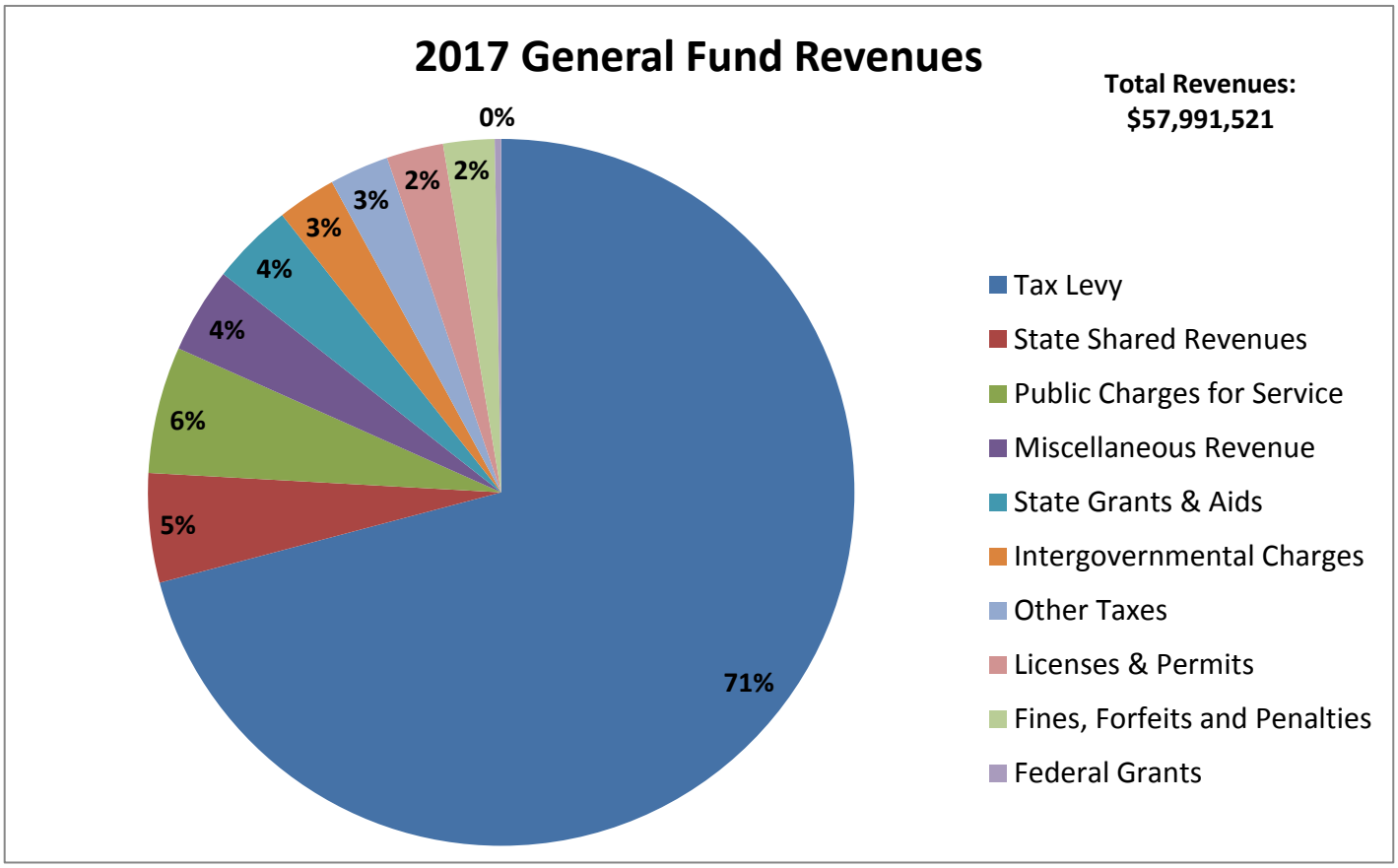
	Assessed Value[1,2,3]	% Change	City Levy	% Change	Tax Rate	% Change
2017	$ 5,356,445,430	1.94%	$ 41,106,546	2.62%	$ 7.67	0.66%
2016	$ 5,254,410,426	4.82%	$ 40,058,445	2.58%	$ 7.62	-2.14%
2015	$ 5,012,628,279	1.53%	$ 39,050,136	2.90%	$ 7.79	1.35%
2014	$ 4,937,185,119	-4.99%	$ 37,949,568	2.48%	$ 7.69	7.87%
2013	$ 5,196,727,012	-0.46%	$ 37,030,421	1.30%	$ 7.13	1.76%
2012	$ 5,220,542,224	-1.07%	$ 36,555,123	0.00%	$ 7.00	1.08%
2011[2]	$ 5,276,999,488	-0.01%	$ 36,555,123	2.03%	$ 6.93	2.04%
2010	$ 5,277,522,121	-0.63%	$ 35,827,935	0.84%	$ 6.79	1.48%
2009	$ 5,310,833,718	0.38%	$ 35,527,935	2.96%	$ 6.69	2.57%
2008	$ 5,290,708,653	-0.12%	$ 34,506,384	1.29%	$ 6.52	1.42%
2007	$ 5,297,328,236	36.00%	$ 34,066,800	3.00%	$ 6.43	-24.27%
2006	$ 3,894,972,795	-0.05%	$ 33,076,013	4.68%	$ 8.49	4.74%
2005	$ 3,897,060,920	1.65%	$ 31,595,960	4.32%	$ 8.11	2.63%
2004	$ 3,833,713,550	-1.03%	$ 30,286,745	0.02%	$ 7.90	1.07%
2003	$ 3,873,696,500	42.57%	$ 30,279,515	8.09%	$ 7.82	-24.18%
2002	$ 2,717,114,391	-0.80%	$ 28,013,575	5.76%	$ 10.31	5.10%

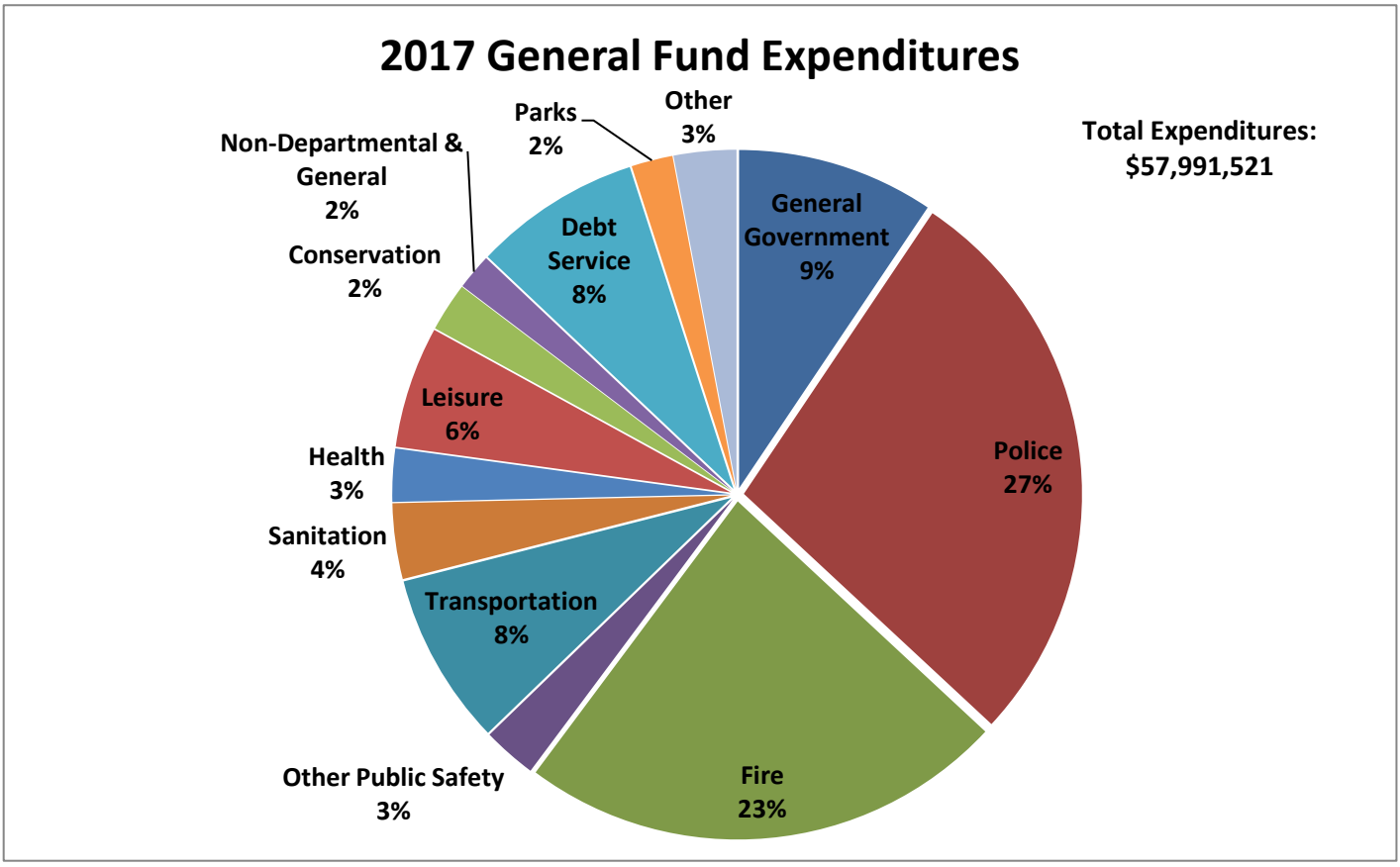


[1] Values do not include tax incremental district values

[2] Due to the final Board of Review not taking place until after the tax roll was finalized, there is a variance between the 2011 Assessed value shown here and the published Assessed value

[3] Manufacturing values included in totals are estimates at this time.


2017 General Fund Revenues
Total Revenues:
$57,991,521
0%
2%
2%
3%
3%
4%
4%
6%
5%
71%
Tax Levy
State Shared Revenues
Public Charges for Service
Miscellaneous Revenue
State Grants & Aids
Intergovernmental Charges
Other Taxes
Licenses & Permits
Fines, Forfeits and Penalties
Federal Grants


2017 General Fund Expenditures
Total Expenditures:
$57,991,521
Parks
2%
Other
3%
Non-Departmental &
General
2%
Conservation
2%
General
Government
9%
Debt
Service
8%
Leisure
6%
Health
3%
Sanitation
4%
Transportation
8%
Other Public Safety
3%
Fire
23%
Police
27%

BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2016	2017	VAR
Administrator	12.00	13.01	1.01
Assessor	5.80	6.00	0.20
Common Council	16.00	16.00	-
City Clerk/Elections	5.03	5.19	0.16
Finance	9.88	9.88	-
Engineering	19.92	20.92	1.00
Fire	103.00	103.70	0.70
Fleet Maintenance	9.00	9.00	-
Health	13.36	12.86	(0.50)
Information Systems	6.00	6.00	-
Library	26.55	26.55	-
Mayor	2.00	2.00	-
Municipal Complex	3.00	3.00	-
Municipal Court	3.15	3.15	-
Parks/Forestry	21.22	23.66	2.44
Planning/Economic Development/Building	13.50	13.50	-
Police	119.04	119.54	0.50
Public Works	38.41	38.41	-
Traffic Electrical Maintenance	6.28	6.28	-
Water	21.38	21.38	-
TOTAL FULL-TIME EMPLOYMENT	***454.52***	***460.03***	***5.51***

2017 Levy Analysis

MAJOR REVENUE CHANGES

ACCOUNT TYPE	BASIS	$ CHANGE	% Change
30-STATE GRANTS	Transfer of trans. aids from Capital to General Fund. Increase in Recycling Grant	289,987	15.2%
18-PARKING VIOLATIONS	Increase in parking fees. Additional enforcement	134,901	25.0%
10-BUILDING PERMITS	Recognize 15 year average	130,000	15.8%
16-AMBULANCE FEES	Increase in transports. Stablization of per transport collection amount	115,513	8.9%
13-OTHER PUBLIC SAFETY FEES	Use of Drug Seizure funds. Officer reimbursements	58,080	11.5%
05-HOTEL/MOTEL TAXES	Increased hotel revenue. Addition of 2 new hotels	94,000	9.6%
08-OTHER STATE SHARED TAXES	Decrease in Computer Exemption Revenue	(200,610)	-8.4%
OTHER REVENUES		78,929	
	TOTAL MAJOR REVENUE CHANGES	700,800	1.2%

MAJOR EXPENDITURE CHANGES

ACCOUNT TYPE	BASIS	$ CHANGE	% Change
01-REGULAR PAY	Contractual cost of living increases. Increase in number of hours	641,180	2.5%
30-TRANSFER FROM GF TO DEBT SERVICE	Increased borrowing for continued infrastructure and equipment upgrades	428,338	10.2%
03-PENSION	Increase in Wisconsin Retirement System rate for change in mortality assumption	355,660	14.1%
29-INTER-DEPT CHARGES	Mainentence for new software. Addition of Facilities Manager.	173,112	3.9%
23-TOURISM PROMOTION	Transfer to Tourism Commission ($59,971) and VISIT Milwaukee Contract ($15,579)	75,550	22.0%
36-TRANSFER FROM GF TO WORKERS COMP	Assumed healthcare inflation and matching claims to 5-year average	66,041	11.6%
38-TRANSFER FROM GF TO HEALTH/LIFE	Better than forecasted claims experience in 2015 reduced 2017 trend	(59,871)	-0.8%
OTHER EXPENDITURES		68,892	
	TOTAL MAJOR EXPENDITURE CHANGES	1,748,902	3.1%
	CHANGE IN PROPERTY TAX LEVY	1,048,102	2.6%

COMMON COUNCIL

MISSION

The Common Council shall have the management and control of the city property, finances, highway, and the public service, and shall have the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public, and may carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 125,933	$ 139,258	$ 13,325
Rev	$ 16,504	$ 17,287	$ 783
Levy	$ 109,429	$ 121,971	$ 12,542
FTE's	16.00	16.00	-

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk's office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

2016 BUDGETARY CHANGES

No significant changes.

2017 BUDGETARY CHANGES

- The budget includes the purchase of replacement I-pads for the Common Council.
- Travel budget is increased from $3,000 to $6,000 to allow for two Alders to attend the National League of Cities conference. Before this increase in funds may be spent, the Government Affairs committee will develop a policy governing their use.
- $1,500 is added for membership with Metro-Go to promote regional transportation options

BUDGET SUMMARY TABLE

Common Council
Dept #111

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
95,264	95,302	69,440	67,200	67,200	5100	Wages	67,200	48.3%
13,699	14,531	10,384	11,053	11,053	5195	Fringe Benefits	10,129	7.3%
4,455	5,805	5,799	6,155	6,155	5510-5520	Internal Charges	15,279	11.0%
32,026	35,401	33,054	35,125	35,125	5200	Operating Expenditures	40,250	28.9%
-	5,761	-	-	-	5950	Capital Outlay	-	0.0%
1,424	2,074	(1)	-	-	5980-100	Cable Television	-	0.0%
6,400	6,400	6,400	6,400	6,400	5980-130	BID Assessment	6,400	4.6%
153,268	**165,274**	**125,076**	**125,933**	**125,933**		**TOTAL**	**139,258**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
19,733	24,935	17,646	16,504	17,863		Unallocated Revenues	17,287	12.4%
133,535	140,339	107,430	109,429	108,070		Tax Lew	121,971	87.6%
153,268	**165,274**	**125,076**	**125,933**	**125,933**		**TOTAL**	**139,258**	**100.0%**

PERSONNEL SCHEDULE

Common Council

Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Alderpersons	16.00	16	16.00	-
TOTAL	**16.00**	**16**	**16.00**	**-**

WAUWATOSA YOUTH COMMISSION

MISSION

The purpose and duties of the Wauwatosa Youth Commission are to act as an advisory body to the Common Council and the Mayor and to provide comment and recommendations on proposed policies and ordinances affecting youth.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 2,813	$ 2,869	$ 56
Rev	$ 369	$ 356	$ (13)
Levy	$ 2,444	$ 2,513	$ 69
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- To encourage, develop and implement activities and services that promote a positive environment for youth in the City of Wauwatosa.
- To serve and represent a broad spectrum of youth from diverse backgrounds and all geographic areas of Wauwatosa.
- To report annually to the Mayor and the Common Council on the interests, needs and recommendations concerning matters that affect the youth of Wauwatosa.
- To cooperate and coordinate with other organizations that have in common the interests of youth.

(Ordinance adopted 5/3/2016)

2017 GOALS

- Mail voting and selective service requirements to youth that turn 18 in Wauwatosa.
- Register new voters at area high schools and disseminate voting information.
- Sponsor dances for middle school students to provide social option for teens in Wauwatosa (donate profit to charity).
- Organize community service activities for Wauwatosa youth, assist Kyles Corners with seasonal cleanup.
- Participate in Salvation Army bell ringing campaign during holidays.
- Sponsor Concert for a Cause to showcase Wauwatosa high school students and support Wauwatosa charities.
- Conduct forums on relevant issues to Wauwatosa youth (last year the forum was on Tosa United and health of Wauwatosa Youth).
- Encourage youth community service by giving community service awards at year end.
- Publicize activities of Youth Commission through social media and area papers.

BUDGET SUMMARY TABLE

Youth Commission Dept #113								
Expenditures								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
3,334	4,304	2,442	2,813	3,343	5200-5900	Operating Expenditures	2,869	100.0%
3,334	**4,304**	**2,442**	**2,813**	**3,343**		**TOTAL**	**2,869**	**100.0%**
Revenues								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
2,533	1,761	497	-	519	841-4170	Contributions-Youth Comm	-	0.0%
429	649	345	369	474		Unallocated Revenues	356	12.4%
372	1,894	1,600	2,444	2,350		Tax Levy	2,513	87.6%
3,334	**4,304**	**2,442**	**2,813**	**3,343**		**TOTAL**	**2,869**	**100.0%**

SENIOR COMMISSION

MISSION

To affirm the dignity and value of older adults in Wauwatosa.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 3,167	$ 3,130	$ (37)
Rev	$ 415	$ 389	$ (26)
Levy	$ 2,752	$ 2,741	$ (11)
FTE's	-	-	-

- Identify issues of concern that impact older adults.
- Link older adults to existing social, health, financial and support agencies
- Respect and promote physical, social, intellectual, spiritual and emotional wellbeing for older adults
- Conduct a community assessment of strengths and needs
- Communicate assessment findings and recommendations to guide future planning within the community

DID YOU KNOW?

Wauwatosa has a higher population of people 55 years and over (13,347; 28.8 %) than other comparable Milwaukee County suburbs and the State of Wisconsin (US Census, 2010)

PROGRAMS/SERVICE LINES

The Commission is involved in the following programs:

- **File of Life**: Through a partnership with the Wauwatosa Fire, Health Department and Police Department a personalized mini medical history packet was developed. This information is an invaluable resource to emergency responders when every minute counts. They come in two sizes: one for a purse or wallet and the other for a refrigerator door. These are available at our partnering locations.

- **ICE (In Case of Emergency)** for cell phones: Emergency information can be added to a cell phone, which enables first responders as well as other medical personnel to contact next of kin to obtain important medical and support information.

- **Telephone Reassurance**: Seniors and disabled citizens can sign up for either a call in or receive a daily phone call to check on a person's wellbeing. If there is a problem a phone call will be made to the contact name and if necessary a contact is made to the Fire and Police Department to follow up. This has been possible through a partnership with Interfaith Older Adult Programs, Greater Tosa Interfaith, and the Wauwatosa Fire and Police Department.

- **Lockbox Program**: This is a system whereby a lockbox containing a key to the participant's house can be mounted outside the house. In Wauwatosa, only the Fire Department has the key to the lockbox. It provides access for first responders without the need to break into the house in

case of an emergency. The Commission has received two grants from the Wauwatosa Neighborhood Committee to underwrite the cost of the lockbox for our aging and disabled population. Thus far, there are 31 lockboxes that have been set-up from February 2, 2014 to now. Again, the Commission has partnered with the Wauwatosa Fire and Police Department.

2016 ACHIEVEMENTS

- Completed updates of brochures: "In Case of …Who Do I Call?" and "Transportation Options". Received bids from printers, selected printer to print 4000 copies of each brochure. Brochures available for distribution in September 2016. Developed robust distribution list so that all seniors have access to the brochures.

  University of Wisconsin-Milwaukee – Institute for Urban Health Partnerships under the direction of Bev Zabler, PhD, R.N. presented the survey findings (the Executive Summary) to the Senior Commission, Health Department and the Mayor. These findings and the complete report are available on the City of Wauwatosa website. Presentations of the results have been conducted with more to follow in the months ahead.

  Connected with other communities on their work with older adults. The national program "Caring Communities" has as its purpose neighbor helping neighbor including older adults in community and community engagement of all its residents. A subcommittee of the Senior Commission researched this program by visiting Shorewood and South Shore Communities who have adopted this philosophy.

  Another national program is "Dementia Friendly Communities". A subcommittee of the Senior Commission began researching communities who have put this program in place and are working on this effort in conjunction with the Wauwatosa Health Department.

2017 GOALS

1. Enhance communication.
    a. This will be accomplished by the Senior Commission providing news articles to Tosa Now (possible Senior Column), Neighborhood Association newsletters, City website, NAC Blast,

    b. Expand distribution sites to include Police and Fire Departments, including talks, home visits, Health Department visits, etc.

2. Explore and institute steps to have Wauwatosa become a dementia friendly community.
    a. To create a community where people with dementia are embraced and included in the life of the community.
    b. Senior Commission, Health Department and City Administration are approaching this initiative in a deliberate and strategic way to ensure sustainability.
    c. First step is to educate the community. To kick off this initiative an Adult Health Speaker Series called "Forget Me Not" has been planned. It includes 4 presentations from September 20 – October 11, 2016. These sessions are open to the public of all ages at no cost.
    d. Research and visit other communities who have established Dementia Friendly Communities.

3. Continue to research Caring Communities.
    a. Explore AARP Network of Age Friendy communities: strategies to foster, maintain community engagement.

4. Neighborhood Association (NA) Senior Liaison program.
    a. Propose that each NA have a Senior Liaison to work with Senior Commission to connect with older adults in their neighborhood.
    b. Get information to older adults. For those older adults who need services, the Senior Liaison can connect them with referral sources.
    c. Senior Liaison would serve as a conduit between older adults, the Senior Commission, City Departments and other resources.
    d. Propose that 1 – 2 Senior Liaisons become members on the Senior Commission.

5. Hire a consultant to assist the Senior Commission in reviewing its goals and establish a work plan to guide its efforts in this ambitious plan. The consultant is expected to spend approximately 8 hours on this effort at a fee of $75.00 per hour.

BUDGET SUMMARY TABLE

Senior Commission Dept #115								
Expenditures								
2013 Actual	**2014 Actual**	**2015 Actual**	**2016 Adopted Budget**	**2016 Estimated**	**Acct #**	**Name**	**2017 Executive Budget**	**% of Total**
2,479	3,374	3,123	3,167	3,167	5200-5900	Operating Expenditures	3,130	100.0%
-	37	50	-	-	5980-015	Expenditure From Donation	-	0.0%
2,479	**3,411**	**3,173**	**3,167**	**3,167**		**TOTAL**	**3,130**	**100.0%**
Revenues								
2013 Actual	**2014 Actual**	**2015 Actual**	**2016 Adopted Budget**	**2016 Estimated**	**Acct #**	**Name**	**2017 Executive Budget**	**% of Total**
2,590	915	2,630	-	160	841-4174	Sr Comm-Proj Reassurance	-	0.0%
375	177	76	-	54	841-4175	Contributions-Senior Comm	-	0.0%
-	515	448	415	449		Unallocated Revenues	389	12.4%
-	1,804	19	2,752	2,504		Tax Levy	2,741	87.6%
(486)	-	-	-	-		Excess Revenue	-	0.0%
2,479	**3,411**	**3,173**	**3,167**	**3,167**			**3,130**	**100.0%**

MAYOR

MISSION

The Mayor is elected Chief Executive Officer of the City of Wauwatosa. The Mayor leads the Common Council, serves as primary spokesperson of the City, strengthens community relations, builds relationships with business leaders and regional partners and represents the City at the local, state and national level.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 142,265	$ 144,024	$ 1,759
Rev	$ 18,644	$ 17,879	$ (765)
Levy	$ 123,621	$ 126,145	$ 2,524
FTE's	2.00	2.00	-

PROGRAMS/SERVICE LINES

The Mayor provides leadership to the Common Council, presides over Council meetings and models good conduct.

The Mayor upholds and promotes the purposes of the City, encourages citizen engagement in City activities, strengthens the community and seeks to enhance the quality of life.

The Mayor serves as the Chief Executive Officer and spokesperson for the City and represents the City of Wauwatosa at the local, state and national level. The Mayor works with the media to inform the public of the City's mission, policies and practices in a positive, consistent and credible manner.

The Mayor heads the Emergency Operations Center (EOC) which is the City's central coordinating, monitoring, notification and warning center for major emergencies and disasters.

The Mayor chairs the Plan Commission to carefully steer future development to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Economic Development Advisory Committee (EDAC), Community Development Authority (CDA), NAIOP, the Commercial Real Estate Development Association, and builds relationships with developers and key business leaders.

The Mayor recruits and appoints over 250 volunteers to City boards, commissions and committees as well as making Council appointments to the four standing committees and liaison positions seeking to improve effectiveness and align with five visions of the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and creating a stronger link between citizens and their government.

To help accomplish goals in City's Strategic Plan to be *A Community of Choice*, the Mayor builds collaborative relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, The Village Business Improvement District, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council (NAC).

To help accomplish the goals in the City's Strategic Plan to be *Recognized as a Regional, State and National Leader*, the Mayor has been elected or appointed to the following: Milwaukee Metropolitan Sewage District Commission, the Wisconsin Center District, Visit Milwaukee, Intergovernmental Cooperative Council, the Milwaukee Reginal Innovation Center, Milwaukee County Capital Improvement Committee and League of Wisconsin Municipalities. The Mayor also collaborates with Milwaukee 7 (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) and the National League of Cities (NLC). Participation in all these groups increases the City's involvement (influence) and helps build collaborations and partnerships in local, regional, state and national issues and initiatives.

2016 ACHIEVEMENTS

- Represented the City and spoke at major grand openings and groundbreakings for: new retail and restaurants, including Container Store, Nordstrom, ABV Social, Whole Foods; and new housing, including State Street Station, 2100 and Pasadena apartments.

- Acted as City spokesperson for media calls and on-camera interviews on such topics as: BRT (Bus Rapid Transit), Village Streetscaping, community-based policing; launch of tourism video, interview with *Hemisphere Magazine*; and writing a column for a City magazine, *Tosa Connections,* and numerous other requests.

- Worked to engage citizens through Neighborhood Association's Blockwatch program and Public Safety Liaisons, Healthy Wauwatosa, Senior Survey and Communications Audit.

- Participated in multi-jurisdictional training session and exercises with other municipalities and counties for the Emergency Operations Center and the Tosa Area Preparedness Partnership.

- Worked to increase Wauwatosa economic and community development as chair of Plan commission and vice chair of new Village Streetscaping Committee and Community Development Authority and Wauwatosa Economic Development Advisory Committee.

- Increased City involvement in state legislative issues affecting Wauwatosa in 2016 State Budget, as member of Wisconsin Municipalities Board and participated in League Lobbying and on-going legislative advocacy. Mayor continues to meet regularly with State Senators and representatives and initiated regular meeting with Mayors of neighboring municipalities.

- Championed regional transportation discussions with Metro Go, DOT, Milwaukee County, SEWRPC, and as member of first Regional Transit Leadership Council.

- Continued to improve relationship with Visit Milwaukee and achieve more deliverables for Wauwatosa, such as launch of new Wauwatosa tourism video, interview for *Hemisphere Magazine and 95 WIIL radio* and met with meeting planners visiting area.

- Continued to build relationships with regional partners, including Milwaukee County, MRMC, MCRP, Wisconsin Lutheran College, Mayfair, Mayfair Collection, Milwaukee Bucks, SEWRPC, M7 and other development partners and key business leaders.

- Reviewed and worked with volunteer boards, commissions and committees on recruitment and appointments improving their effectiveness and align with City's strategic plan. Championed the need for software module to effectively manage over 250 volunteers.

2016 BUDGETARY CHANGES

- None

2017 BUDGETARY CHANGES

- Will use 2% increase to join US Conference of Mayor to elevate national status of City. Also, to comply with new ethics policy, additional funds will be used to pay for business events in which Mayor represents the City.

2017 GOALS

- Continue as the City spokesperson to celebrate and strengthen Wauwatosa's image and reputation with a consistent message strategy and platform.
- Continue to improve the City's preparedness for emergencies and disasters working with the Fire Chief.
- Explore additional opportunities to engage our citizens in City programs, services, and initiatives.
- Work on strategies and plans to improve communications and outreach to citizens, such as Mayoral Town Hall meetings, website, social media and community events.
- Continue to build developer and key businesses leader relationships for future growth and development.
- Represent the City on numerous boards, regional groups and meetings and at public functions, including ground-breaking ceremonies, speaking engagements, and ribbon-cuttings to build our partnerships and enhance our local, regional, state and national influence.
- Continue to work with volunteer boards, commissions and committees on identifying, recruiting and appointing the best qualified candidates.
- Seek opportunities to elevate influence of City at regional, state and national level.

BUDGET SUMMARY TABLE

Mayor
Dept #131

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
52,419	70,226	62,069	62,971	62,971	5100	Wages	63,510	44.1%
18,656	53,505	47,161	48,209	48,209	5195	Fringe Benefits	47,601	33.1%
13,581	12,983	12,918	13,997	13,997	5500-5520	Internal Charges	15,505	10.8%
10,372	10,062	6,734	16,588	16,722	5200-5900	Operating Expenditures	15,908	11.0%
-	-	-	-	-	5950	Capital Outlay	1,000	0.7%
-	3,942	323	500	1,000	5980-030	Recognition Materials	500	0.3%
95,028	**150,718**	**129,205**	**142,265**	**142,899**		**TOTAL**	**144,024**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
12,235	22,739	18,229	18,644	20,269		Unallocated Revenues	17,879	12.4%
82,793	127,979	110,976	123,621	122,630		Tax Levy	126,145	87.6%
95,028	**150,718**	**129,205**	**142,265**	**142,899**			**144,024**	**100.0%**

PERSONNEL SCHEDULE

Mayor

Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Mayor	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	**2.00**	**2.00**	**2.00**	**-**

01-132, 01-143, 01-161, 01-625

ADMINISTRATIVE SERVICES DEPARTMENT

MISSION

ADMINISTRATION (01-132):

The City Administrator serves as the chief administrative and operating officer of the City. He/she has clear authority to administer the day-to-day operations of the municipal government including formulation of appropriate operational procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature nor shall he or she be a voting member in the creation of such policy. Also, they will serve only in a liaison capacity to all City boards and commissions. The City Administrator does not act as the official spokesperson for the city.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$2,170,450	$2,209,961	$ 39,511
Rev	$ 284,448	$ 274,341	$ (10,107)
Levy	$1,886,002	$1,935,620	$ 49,618
FTE's	12.00	13.01	1.01

MAJOR CHANGES

- Citizen survey being done in 2016
- Communication Manager position added
- Reorganization of existing staff

COMMUNICATIONS AND MARKETING (01-133):

To enhance the business value of the City's marketing and communications efforts by providing information about Wauwatosa's policies, programs, services and initiatives that are clearly and accurately conveyed to our citizens, our staff and businesses and to strategically drive economic growth and development by promotion of the City's competitive edge and image

HUMAN RESOURCES (01-143):

The Human Resource Department's (HR) mission is to strategically support the City's efforts to attract, retain, and engage a talented and efficient workforce.

CITY ATTORNEY (01-161, 01-625):

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner

PROGRAMS/SERVICE LINES

ADMINISTRATION:

COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate the day-to-day operations to make sure policies and procedures are properly being implemented. In addition, provide advice and recommendations based on expertise, and facts and figures available.
- Work with staff to ensure appropriate materials have been prepared for Council consideration.

COMMUNICATIONS

- The department is responsible for the preparation and publication of the annual operating budget and quarterly city newsletters.
- Taping and broadcasting the Common Council and Standing Committee meetings on the government access channels
- Administering the cable contract with Time Warner Cable
- Produce an e-newsletter about current Wauwatosa news information
- Speak at a variety of community gatherings to provide a greater understanding of ongoing City issues and receive feedback

CROSSING GUARD

- Provide crossing guard services to 36 locations for school children attending public and private school to cross

INTERN PROGRAM

- Provide additional capacity to departments for a variety of tasks, e.g., refuse collection, absentee voting. In addition, provide an opportunity for the City to develop individuals who may be future leaders in the organization. This is an opportunity for post-secondary students who are interested in public service to learn.

BUDGET PREPARATION AND MANAGEMENT

- Assist in preparation and administration of the annual operating and capital budgets

PERSONNEL MANAGEMENT

- Develop strategy for labor relations as part of the negotiation team in the collective bargaining process
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources
- Collaborate to encourage continued organizational development through the Invest programs
- Assist in recruitment of key positions

DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa. These include financial resource assistance; working closing with neighborhood and business associations and groups; coordination between City departments to foster development, business retention and expansion efforts; marketing, etc.

ORGANIZATIONAL MANAGEMENT/ ANALYSIS/STRATEGIC PLANNING

- Provide the necessary research and recommendations to develop a course of action regarding policies, programs, etc.
- Continue efforts to ensure the implementation of the strategic plan through committee meetings and quarterly updates with the Council via the Government Affairs Committee
- The budget supports the staff that provides necessary preparation and implementation of day-to-day policies and procedures of the city and its employees, administrative support to other departments, and any other functions absorbed by the city administrator, assistant to the city administrator and/or the administrative intern.

HUMAN RESOURCES:

- Compensation
    - Manage compensation to reflect desired position in market. Implement salary changes per cost of living and other adjustments. Create and apply salary policies as appropriate (e.g. promotion, sick leave, holiday etc.)
    - Strategic management of pay for performance
- Benefit Administration
    - Manage vendors and purchasing of benefits, administration of benefits to employees, claims trouble shooting, communication of benefits, eligibility tracking. Also, paid time off including vacation, sick leave, holiday etc.
    - Invest in Wellness- comprehensive outcomes based wellness program
- Payroll/Timekeeping
    - Manage bi-weekly and special payrolls
        - Automated Timekeeping System (Kronos)
        - Payroll System (GEMS)
- Organizational Development
    - Design, implement, and support strategies to increase organizational effectiveness and support organizational change
        - Invest in People- employee development program
        - Employee Engagement
            - Gallup Survey
        - Support teams and leadership through training and initiatives to align organization and increase performance
- Performance Management
    - Manage performance evaluation process, rating systems, communication, and calculation of pay tier scenarios. Manage software system.
- Employee and Labor Relations
    - Advise, consult, and lead on employee issues. Examples: work with supervisors and employees on performance issues, disciplinary issues, regulatory issues, and conflict resolution issues.
    - Assist in labor relations with unions, contract interpretation, negotiation, and implementation of contract terms. Support grievance programs.
- Recruitment/Selection of Employees
    - Manage and lead recruitment process, design positions, advertise openings, work with hiring managers, manage Civil Service Process.
    - Onboarding and exit processes

CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting
- Property transactions

2016 ACHIEVEMENTS

ADMINISTRATION:

- **Extended the contract with Twin City Security for the 2016-2019 school years.** The extension will continue to provide the service for adolescence in the community at a fair and reasonable cost to the City. (Additional information is contained in the Crossing Guard Budget Narrative).
- **Entered Phase 2 for the implementation of the strategic plan.**
- **Continued to partner with a consultant to facilitate Quality Improvement efforts.** The Coordinated Inspection Services project is ongoing, but intends to decrease inefficiencies in occupancy permit issuance. As one deliverable the group created and completed a customer satisfaction survey of over 600 developers, owners and business to determine what they feel is causing confusion, inconveniences, and/or frustration. From the results, and internal observations, it was determined that scheduling of inspectors from different departments should be reviewed for improvement and an Occupancy Inspection Checklist for New Building and Additions should be created.
- **Completed a Citizen Survey.** Worked with ETC Institute to design and administer a survey. ETC Institute reached the targeted goal of a total of 400 completed surveys. The final report will include the following items:
    - Formal report that includes an executive summary of the survey methodology and a description of major findings
    - Charts and graphs that show the overall results of each question on the survey
    - Benchmarking analysis that shows how the results for the City compare to other communities
    - Importance-Satisfaction analysis that will identify the areas where the greatest opportunities exist to enhance overall satisfaction with City services
    - GIS Maps that show geocoded survey results for selected questions on the survey
    - Tabular data that shows the results for each question on the survey
    - A copy of the survey instruments
- **Completed a Municipal Complex Study.**
- **Implementing administrative support staffing efficiencies with no increase in FTEs (gradual implementation beginning 9/16)**
    - Opportunity presented by retirement of Legal Secretary
    - Allocating support staff to align with current workload demands
        - Decrease in attorney support allocation (-.5)
        - Increase to HR support allocation (+.5)
    - Assigning administrative support to City Administrator

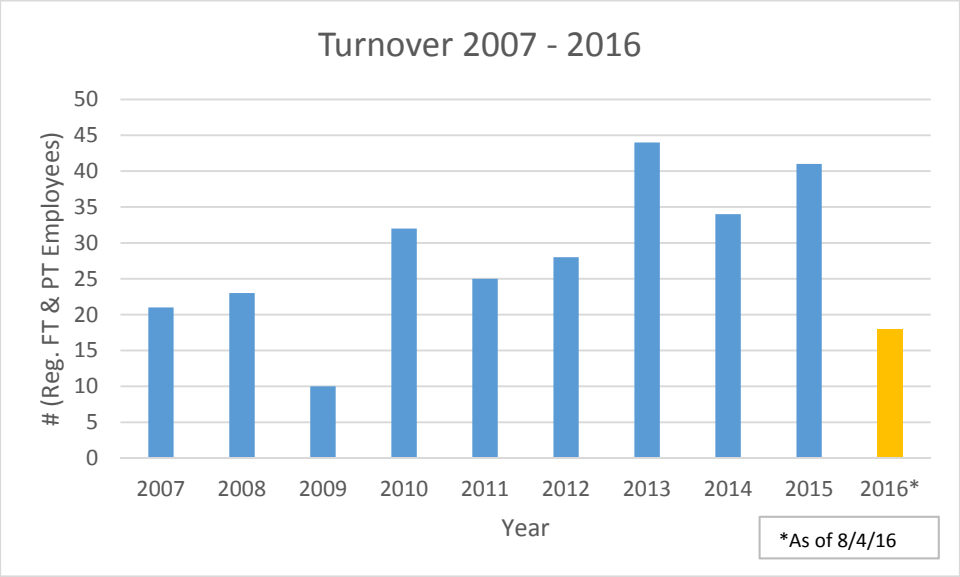
        - Through sharing current HR staff
    - Administrative Office will be primary customer contact for all Adminsitrative Services (both phone and counter)
    - Consolidated approach for administrative support staff throughout Administrative Services Department. Shift away from three silloed offices with consolidated approach in support staff. Resources to be allocated within larger Administrative Department as needed

COMMUNICATION AND MARKETING:

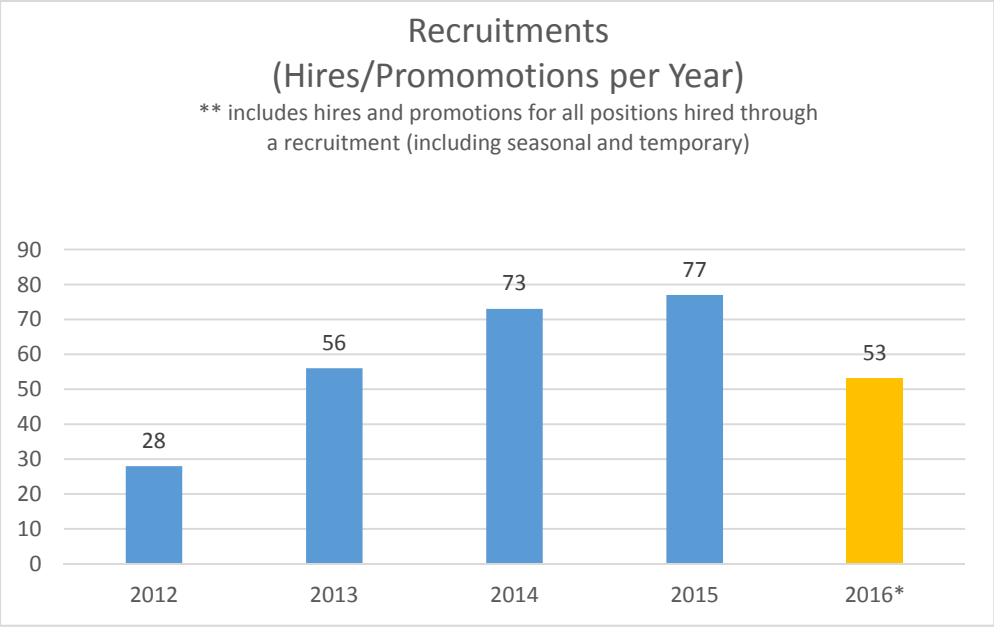
- Completed a Communications Audit.

HUMAN RESOURCES:

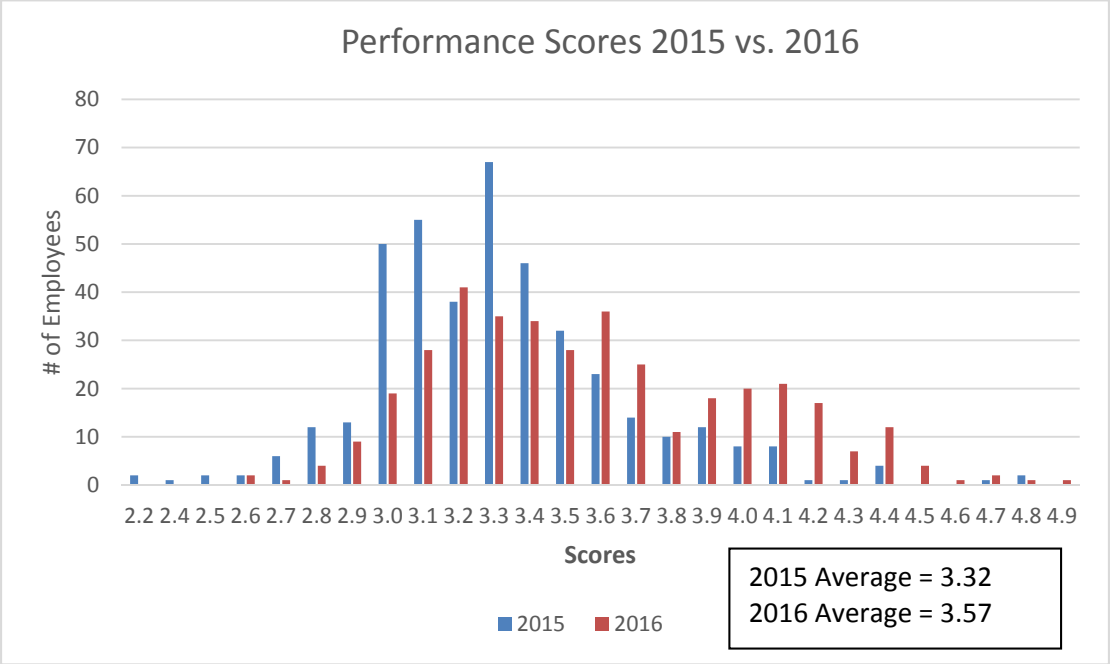
- Employee Turnover Statistics:



- Hire/Promotional Statistics



- Strategic Plan Action Item: 4.1.3.2: Develop and implement a compensation plan that motivates and retains high performing employees
    - Second year of strategic pay for performance system based 50% on SMART or project goals and 50% on leadership competencies
    - 100% completion of evaluations by supervisors
    - Ratings based on 5-point scale
    - Resulted in 3-Tier Pay: (1) 3.5% of control point; (2) 2.5% of control point; and (3) no increase
    - Slight increase in average scores



- Strategic Plan Action Item: 4.1.3.4: Develop a robust employee development program for the entire organization that provides professional development opportunities designed to foster a high-performing workforce
    - Increased utilization of "Invest In People"
        - Funding for development opportunities for all employees
        - Lynda.com – Online training available to all employees
        - On-site training: Quarterly supervisor workshops and all employee training
        - Utilization is not consistent throughout City departments
- Strategic Plan Action Item: 4.1.3.3.: Evaluate and modify as appropriate employee benefit programs to enhance retention and recruitment
    - Survey seeking feedback on City benefit package conducted
    - Opened on-site Health Clinic June 2016
        - Utilization above projections for first period

CITY ATTORNEY:

- Improved and increased implementation of paperless office concepts
- Trained multiple citizen boards and commissions on appropriate legal concepts
- Began data collection for improved performance measurement on use of outside counsel
- Improved insurance certification program

2017 GOALS

ADMINISTRATION:

- Assist the IT Department in re-designing the City website.
- Create and implement an intranet in collaboration with the IT and HR Director.

COMMUNICATIONS AND MARKETING:

- Marketing and Communications Advisory Committee to review Communications Audit and advise on next steps
- Marketing and Communications Advisory Committee to advise on redesign of City website.

HUMAN RESOURCES:

- #2 Priority from Strategic Planning Prioritization by Committee of the Whole "Develop a High Performing Organization through Strategic Employee Development and Compensation Programs"
    - Evaluate three years experience with current compensation system, performance management system and pay for performance and evaluate whether those systems align and further this strategic goal
    - Increase department director and supervisor commitment to employee development, leadership and engagement efforts. Primary new strategy is through Strategic Leadership Retreat. Design way to measure change in these areas.
    - Create and implement best practice onboarding process
    - Kronos upgrade: Evaluate need to update payrules, evaluate current utilization issues with Kronos, manage upgrade, train on new features

CITY ATTORNEY:

- Continue being available and responsive for internal customers
- Improve contract tracking and follow up, including insurance certificate control
- Implement performance measurement criteria for use of outside counsel
- Data collection and management of liability claims and property tax litigation
- Continue training for citizen boards and commissions on Open Meetings and Public Records duties and obligations

2017 BUDGETARY CHANGES

ADMINISTRATION:

COMMUNICATIONS MANAGER POSITION

In response to the Communications Audit, a full-time communications position that would report to the City Administrator is being requested for the 2017 budget. This position would primarily be responsible for providing and coordinating strategic communications support for the City of Wauwatosa. The costs are absorbed by reallocating $30,000 previously designated for communication and offsetting the remaining approximately $40,000 cost through charges to the capital budget, TIFs and the Tourism Commission so that there was no impact to the property tax levy. The duties would be as follows:

- Develop and systematically update communications via the city website, social media and other means to ensure public and internal awareness and understanding of key City initiatives, current projects and events.
- Develop communication programs and initiatives; develop communication strategic plan.
- Identify strategic opportunities to use the website, social media and technology effectively and proactively; coordinate use of social media with department representatives to enhance city-wide consistency.
- Develop effective working relationships with key stakeholders, elected officials, community groups, committees and City departments to foster collaboration; assist with the prompt follow up of requests and questions from elected officials, media and community members; assist Alders with effective communication methods to residents.
- In collaboration with the Information Technology Department, serves as a central point person for the development and utilization of the City's website.
- Write and edit press releases.
- Assess, develop, recommend and implement programs (e.g., marketing strategy) that will enhance the City of Wauwatosa's profile, social media imprint and reputation.
- Develop content for print materials, correspondence, reports, advertising and news releases for mass distribution; and drafts articles and reports on the status of major initiatives for distribution to Council, the public, staff and community stakeholders.
- May serve as spokesperson to media and external audiences.

CIVIC CENTER RENTAL RATES — INCREASE REVENUE $1,000

- The rental rates for the Civic Center have not been modified for at least 17 years. Staff researched what other facilities were charging and found our rates to be extremely low. To account for this, but maintain affordability, the existing rates were adjusted to account for inflation over the amount of years they were not changed. In addition, the rate structure was simplified. There were over seven different rental options based on the time of utilization. The new structure would move to full day and partial day options, which are listed below.

Accommodations	Monday - Friday (8:30am-4:30pm) only
Upper Civic Center Room	$310.00 ($185.00 partial day*)
Lower Civic Center Room	$400.00 ($240.00 partial day*)
Upper and Lower Civic Center	$550.00 ($330.00 partial day*)

*Partial Day is a maximum rental time of 4 hours

HUMAN RESOURCES:

No substantial changes.

CITY ATTORNEY:

Assistant City Attorney position increased to 24 hours per week, due to workload increases following change from 1.0 FTE Legal Secretary to 0.5 FTE Administrative Specialist. Also necessitated by increased HR workload by HR director and subsequent unavailability for most routine City Attorney tasks. Funding offset by increasing to 20% (from 16%) the amount of this position charged to General Liability, as well as charging 15% of Administrative Specialist to General Liability.

LITIGATION RESERVE:

No increase in litigation costs budgeted for 2017, but there is a possibility that litigation needs could be expanding with trial preparation and possible trial for the Mayfair Mall matter, requiring additional resources. In addition, it is possible we will see increasing cases of “Dark Store” property tax challenges until that legal theory is settled by the courts or the legislature. If this occurs, we would expect to make a request from the Reserve for Contingencies.

BUDGET SUMMARY TABLE

Administrative Services
#132, #143, #161

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
641,420	700,188	735,105	751,480	751,480	5100	Wages	862,109	53.5%
249,860	261,222	273,104	266,080	266,080	5195	Fringe Benefits	277,889	17.3%
96,938	101,321	107,056	138,877	138,877	5510-5520	Internal Charges	123,184	7.7%
377,269	526,386	263,959	401,213	528,397	5200-5900	Operating Expenditures	375,548	23.3%
-	-	2,906	4,300	5,300	5950-5970	Capital Outlay	-	0.0%
-	-	34,016	-	-	5980-010	Negotiations	-	0.0%
4,453	3,528	4,801	5,000	5,000	5980-020	Employee Recognition Prog	5,500	0.3%
60	-	-	-	-	5980-040	Disposal/Shredding of Old	-	0.0%
-	-	185	3,500	3,500	5980-100	Cable Television	3,500	0.2%
-	-	-	-	-	5990	Reimbursmt Other Funds	(37,769)	-2.3%
1,370,000	**1,592,645**	**1,421,132**	**1,570,450**	**1,698,634**		**TOTAL**	**1,609,961**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
176,386	240,287	200,499	205,815	238,598		Unallocated Revenues	199,858	12.4%
1,193,614	1,352,358	1,220,633	1,364,635	1,460,036		Tax Levy	1,410,103	87.6%
1,370,000	**1,592,645**	**1,421,132**	**1,570,450**	**1,698,634**		**TOTAL**	**1,609,961**	**100.0%**

Litigation Reserve
Dept #625

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
235,368	548,392	753,163	600,000	600,000	5200-5900	Operating Expenditures	600,000	100.0%
235,368	**548,392**	**753,163**	**600,000**	**600,000**		**TOTAL**	**600,000**	**100.0%**

Revenue

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
30,303	82,737	106,259	78,633	85,107		Unallocated Revenues	74,483	12.4%
205,065	465,655	646,904	521,367	514,893		Tax Levy	525,517	87.6%
235,368	**548,392**	**753,163**	**600,000**	**600,000**		**TOTAL**	**600,000**	**100.0%**

PERSONNEL SCHEDULE

Administrative Services				
Position Description	**2016 FTE**	**2017 Base Positions**	**2017 FTE**	**2016-17 Change**
Administrative Intern	2.09	5	2.00	(0.09)
Assistant Attorney	1.00	2	1.10	0.10
Cable Tech	0.16	1	0.16	-
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Communications Manager	-	1	1.00	1.00
Health&Productivity Coordinator	1.00	1	1.00	-
HR Director*	0.50	1	0.50	-
HR Generalist	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Legal Secretary	1.00	1	-	(1.00)
Admin Support Specialist (Attorney/HR)	1.00	1	2.00	1.00
Peg Access Coordinator	0.25	1	0.25	-
Senior Management Analyst	1.00	1	1.00	-
TOTAL	**12.00**	**19**	**13.01**	**1.01**

** Individual in the position is split between the HR Director and Assistant Attorney positions.*

MUNICIPAL COURT

MISSION

The Municipal Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 306,877	$ 318,011	$ 11,134
Rev	$ 306,877	$ 318,011	$ 11,134
Levy	$ -	$ -	$ -
FTE's	3.15	3.15	-

MAJOR CHANGES

PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with twice-weekly municipal court activities. Staff prepares court dockets, accepts payments of forfeitures imposed by the court, and arranges payment plans to facilitate collection. Defendants not present for their court dates are notified promptly in writing of the Judge's decision. Driver license suspensions/revocations ordered by the Judge are reported to the DOT. Warrants are prepared for execution by the Police Department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue's Tax Refund Intercept Program (TRIP). Workload in the office is heavily dependent upon the number of citations issued annually.

2016 ACHIEVEMENTS

- Forfeiture revenue retained by the City for the first half of 2016 exceeds $362,000. The City retains about 65% of the total forfeiture amounts. (This total includes TRIP collections, warrant/commitment collections, driver license suspension collections, pre-court payments at the Police Department, and on-time payments.)
- The Tax Refund Intercept Program (TRIP) has collected over $182,000 in unpaid, past-due citations through the end of July.
- To date, a total of 467 warrants/commitments have been issued in 2016 with outstanding balances of $124,000. Collections on all warrants thus far in 2016 exceeds $13,300.
- 1656 driver license suspensions have been issued thus far in 2016. $144,800 was collected on suspension through the first half of 2016.
- House of Corrections and Sheriff's costs charged to the City for the housing of prisoners have been effectively managed. Less than $7,800 has been paid out so far in 2016.
- Revenue from open record requests and certified court documents for the first half of 2016 generated $353.
- Collections for parking tickets in court and at the court counter reached nearly $15,000 through June 2016.
- Court was awarded an internal grant in the amount of $1300 to fund the implementation of a Web based payment option. Installation to be complete by the end of 2016.

2017 GOALS

- Continue efforts to increase collection of forfeitures owed through the on-going use of warrants and suspensions.
- Efforts will continue to enter eligible unpaid citations into the Tax Refund Intercept Program as quickly as possible to improve opportunity for collection.
- Research the Statewide Debt Collection (SDC) service as an alternative to the Tax Refund Intercept Program (TRIP). Court software provider will be working on an interface with SDC in 2017.

2017 BUDGETARY CHANGES

LINE ITEM INCREASES TO BUDGET

- The Postage account has been increased $200 to cover rate increases and TRIP letter mailings.
- The Dues and Periodicals account has been increased $505 to cover the Judge's State Bar of Wisconsin Membership dues.
- The Reference Material account has been increased $85 to cover the increased cost of the current Traffic Code books for the Judge and Asst. City Attorney.

BUDGET SUMMARY TABLE

Municipal Court
Dept #121

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
187,167	179,099	164,297	168,960	168,960	5100	Wages	173,121	54.4%
77,127	77,373	70,170	70,134	70,134	5195	Fringe Benefits	70,054	22.0%
23,080	26,698	28,098	28,288	28,288	5500-5520	Internal Charges	31,051	9.8%
33,861	28,041	25,192	39,495	39,495	5200-5900	Operating Expenditures	43,785	13.8%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
321,235	**311,211**	**287,757**	**306,877**	**306,877**		**TOTAL**	**318,011**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
536,803	525,354	495,418	600,000	550,000	411-4100	Court Penalties & Costs	600,000	188.7%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Levy	-	0.0%
(215,568)	(214,143)	(207,661)	(293,123)	(243,123)		Excess Revenue	(281,989)	-88.7%
321,235	**311,211**	**287,757**	**306,877**	**306,877**		**TOTAL**	**318,011**	**100.0%**

PERSONNEL SCHEDULE

Courts

Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Court Clerk	2.60	4	2.60	-
Court Officer	0.38	3	0.38	-
Municipal Justice	0.17	1	0.17	-
TOTAL	**3.15**	**8.00**	**3.15**	**-**

CITY CLERK & ELECTIONS

MISSION

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 748,922	$ 667,475	$ (81,447)
Rev	$ 245,869	$ 240,119	$ (5,750)
Levy	$ 503,053	$ 427,356	$ (75,697)
FTE's	5.03	5.19	0.16

MAJOR CHANGES

- 2 elections in 2017
- New voting locations
- Boards & Commissions software is being implemented

PROGRAMS/SERVICE LINES

- The City Clerk's office provides clerical staffing to the Common Council, council committees, and to a number of other city boards and commissions
- Under the Elections budget, the City Clerk's office prepares for and conducts elections in accordance with Wisconsin statutes, including a robust absentee voting process
- City Clerk staff directs city hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Staff regularly updates the website calendar and home page
- Staff posts agendas and minutes to the meeting portal
- Staff schedules and staffs Board of Review hearings
- Issues City licenses twice yearly
- Maintains records of Mayoral appointments to boards and commissions
- Publishes legal notices as required
- Mails Plan Commission notices and rezoning application notices to property owners

The Elections budget supports the election process: regular and temporary staff wages, voting machine maintenance, voter registration, maintenance of accurate listings of registered voters and permanent absentee voters, set-up/take-down of voting locations, training and compensation of poll workers, election supplies, absentee ballot supplies, ballot printing and memory device coding, publication of legal notices, postage for election correspondence and absentee ballots, delivery of absentee ballots to nursing homes, custodial overtime costs for facility usage, data entry of new registrations, mandatory statistical reporting, and scanning of post-election voter history.

2016 ACHIEVEMENTS

ELECTIONS

Four elections will have been successfully conducted, including a Presidential Election.

Poll workers have successfully mastered the operation of new voting equipment.

Central counting of absentee ballots has been implemented to further standardize procedures and reduce the workload for poll workers as the popularity of absentee voting has grown.

Additional sources to recruit poll workers have been identified and used.

The SVD (special voting deputy) process was expanded to better serve qualified electors of nursing homes and assisted living facilities

Poll worker supply carriers were completely redesigned to improve functionality for poll workers

New voting locations are being identified for 15 of the City's 24 wards due to the School District's decision to no longer make its facilities available for this purpose after the November 8, 2016 election

Two additional voting tabulators are being purchased; one will be used for central count of absentee ballots to improve efficiency and the second will be assigned to a new voting location

CLERK

The 2016 Board of Review hearings were scheduled and conducted.

Renewal licenses for hundreds of license holders will have been successfully issued.

The biennial state-mandated report by owners of tax exempt properties has been compiled and forwarded to the DOR

Staff is working with Administration staff to convert existing board and commission appointment records to new Boards and Commissions software. In 2015, the Departments were jointly awarded an internal grant to purchase software service from Accela. The ongoing record-keeping associated with the citizen appointments is very time-consuming; the software is designed to streamline this work. Over time, it became clear that the robust volunteer board and committee structure that Wauwatosa has is significantly larger and more complex than the projects Accela had dealt with previously. To its credit, Accela spent considerable time revising, expanding, and improving this software in order to better meet Wauwatosa's needs. Accela waived the monthly fee for two months while these improvements were made. Training/implementation sessions have resumed; the product is much improved and should satisfactorily address the City's needs with respect to managing this database. While the project has taken longer to complete, staff anticipates 'going live' within the next two months.

Staff continued cross-training efforts across the spectrum of duties.

2017 GOALS

IMPROVED OFFICE FUNCTIONALITY

Purge records in accordance with the State's document retention rules.

Investigate electronic records management programs with the goal of eventual document conversion.

Investigate other Minute Traq functions to determine whether they have applicability for the City's operations, and expand the use of the software to include agendas and minutes for additional boards and committees.

Complete the implementation of Board and Commissions software, to include import of historical data.

Update the municipal bond book in compliance with state statutes.

Investigate the electronic submission of documents to the Register of Deeds.

Create a volunteer program for staffing the switchboard desk to greet and direct City Hall visitors and perform a variety of tasks. Investigate whether this position would be appropriate for a high school co-op student.

ELECTIONS

Identify and secure new voting locations for 15 wards effective with the February 21, 2017 Spring Primary.

Mail postcards to affected registered voters advising them of new voting locations.

Coordinate with Milwaukee County Election Commission and City of Milwaukee to update assignment of voting tabulators and memory sticks to new voting locations

Update WisVote (election software), the City website, and written materials to reflect changes in voting locations.

Advertise the changes in voting locations so as to reach non-registered residents.

Purge inactive voter records per the four-year retention cycle.

Complete the filing of November 8, 2016 voter registration forms by the end of first quarter.

Continue staff training on additional modules of the *WisVote* election management software

Oversee the ongoing recruitment and training of poll workers

2017 BUDGETARY CHANGES

CLERK

There have not been significant changes.

ELECTIONS

The 2017 Elections budget is much smaller than in 2016 as only two elections are scheduled.

The City of Milwaukee is programming voting equipment; this new arrangement has decreased programming costs by more than half.

FEE INCREASES

Few fee increases are proposed as many were made as part of the 2016 budget.

BUDGET SUMMARY TABLE

City Clerk
Dept #141

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
177,514	203,084	204,375	230,217	230,217	5100	Wages	237,456	53.9%
84,722	104,501	103,466	119,174	119,174	5195	Fringe Benefits	110,798	25.2%
48,047	61,187	60,050	65,272	65,272	5500-5520	Internal Charges	76,861	17.5%
15,659	13,284	19,017	13,900	13,900	5200-5900	Operating Expenditures	13,848	3.1%
928	3,159	-	-	-	5950-5970	Capital Outlay	-	0.0%
3,827	1,016	802	1,000	1,000	5980-010	Board of Review	1,330	0.3%
330,697	**386,231**	**387,710**	**429,563**	**429,563**		**TOTAL**	**440,293**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
85,363	93,556	82,112	95,000	94,000	311-4100	Liquor and Malt Beverages	95,000	21.6%
4,625	4,300	3,700	3,600	3,700	311-4110	Cigarette	3,700	0.8%
940	-	-	-	-	311-4140	Soda Water	-	0.0%
1,450	1,406	1,594	1,650	1,600	311-4210	Bowling and Juke Box	1,600	0.4%
3,525	3,180	3,075	3,200	3,000	311-4230	Vending Machine	3,000	0.7%
1,050	950	1,200	900	1,580	311-4260	Service Station Operators	1,100	0.2%
390	260	270	270	270	311-4270	Used Car Dealers	270	0.1%
1,675	1,675	1,875	1,875	1,875	311-4280	Picture Theaters	1,875	0.4%
120	120	120	135	135	311-4290	Firearms Dealers	135	0.0%
340	255	170	255	255	311-4300	Public Dance	180	0.0%
8,059	-	-	-	-	311-4310	Hotel/Motel and Rooming H	-	0.0%
-	-	1,200	200	200	311-4330	Closing Out Sales	200	0.0%
8,876	9,164	11,896	11,700	11,700	311-4340	Amusement Premises	11,700	2.7%
3,840	3,520	5,080	4,000	4,500	311-4350	Massage Tech & Establish	4,500	1.0%
5,450	-	-	-		311-4360	Public Swimming Pools	-	0.0%
2,106	1,009	5,372	3,100	2,700	311-4900	Other	2,700	0.6%
25	25	75	160	100	321-4240	Temporary Sidewalk Sales	100	0.0%
2,522	2,405	3,363	-	-	511-4100	Data & Records Request	-	0.0%
-	-	25	50	50	511-4180	Board of Public Works	-	0.0%
14,550	13,562	17,471	19,500	19,500	511-4200	Record Certification	30,000	6.8%
-	925	-	925	925	511-4600	Tax Exempt Filing Fees	-	0.0%
29	24	7	-	-	511-4700	Sale of Maps and Plats	-	0.0%
826	981	1,320	1,200	1,200	511-4800	Publication Fees	1,200	0.3%
42,577	58,272	54,700	56,296	60,931		Unallocated Revenues	54,657	12.4%
142,359	190,642	193,085	225,547	221,342		Tax Levy	228,376	51.9%
330,697	**386,231**	**387,710**	**429,563**	**429,563**		**TOTAL**	**440,293**	**100.0%**

Elections
Dept #142

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
97,197	153,482	95,864	206,900	211,900	5100	Wages	134,138	59.0%
35,673	46,880	40,025	54,639	54,639	5195	Fringe Benefits	49,603	21.8%
898	698	655	1,145	1,145	5500-5520	Internal Charges	1,190	0.5%
19,171	31,011	14,998	46,700	69,975	5200-5900	Operating Expenditures	42,251	18.6%
-	-	12,652	9,975	-	5950-5970	Capital Outlay	-	0.0%
152,939	**232,071**	**164,194**	**319,359**	**337,659**		**TOTAL**	**227,182**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
19,691	35,013	23,165	41,853	47,895		Unallocated Revenues	28,202	12.4%
133,248	197,058	141,029	277,506	289,764		Tax Levy	198,980	87.6%
152,939	**232,071**	**164,194**	**319,359**	**337,659**		**TOTAL**	**227,182**	**100.0%**

PERSONNEL SCHEDULE

City Clerk / Elections

Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	1	1.00	-
Office Assistant	3.00	4	3.00	-
Vacation Relief	0.03	0	0.19	0.16
TOTAL	**5.03**	**6.00**	**5.19**	**0.16**

FINANCE

MISSION

We are a responsible steward of the City of Wauwatosa's fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$1,042,990	$1,026,683	$ (16,307)
Rev	$ 826,689	$ 882,451	$ 55,762
Lev	$ 216,301	$ 144,232	$ (72,069)
FTE's	9.88	9.88	-

MAJOR CHANGES

- Increased automation and process streamlining within the department and in conjunction with other departments
- Transferring payment card processing fees to collecting departments
- Reduction in Interest on Taxes

PROGRAMS/SERVICE LINES

FINANCIAL REPORTING & ACCOUNTING

Maintain general ledger. Produce monthly and annual financial statements in coordination with external auditors. Manage financial system, controls and processes. Process and reconcile payroll and Wisconsin Retirement System contributions. Perform fixed asset accounting. Provide accounting technical support to the departments. Perform grant accounting for departments.

BUDGET PREPARATION & FORECASTING

Prepare and administer the annual operating and capital budgets. Develop financial forecasts and projections for all funds to assist with budget planning. Review and establish internal service fund rates and charges. Provide financial analysis on economic development projects requesting TIF support.

PROPERTY TAX ADMINISTRATION

On a timely and accurate basis, calculate the property tax mill rates. Coordinate property tax bill production and mailing. Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes. Research payment issues and make decisions concerning delinquency.

CAPITAL PLANNING & DEBT MANAGEMENT

Review and process capital contract payments and monitor capital spending. Develop structure and size of annual bond issuance. Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners. Manage proceeds and make timely principal and interest payments.

CASH & INVESTMENT MANAGEMENT

Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity. Maximize earnings of cash equivalents. Perform cash analysis and forecasting. Maintain relationships with banking contacts at designated public depositories.

Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns. Forecast interest earnings.

TREASURY MANAGEMENT

Utilize online banking software to review and record banking activity and to move funds. Serve as administrator for all merchant service accounts and internet payment programs. Implement and utilize technology products that streamline revenue collection or provide online service to citizens.

ACCOUNTS PAYABLE & VENDOR MANAGMENT

Process all invoices for payment on a timely basis. Ensure compliance with internal process and controls. Maintain relationships with suppliers and vendors. Support Purchase Card administration. Process checks for all bills, claims and payroll. Perform internal control check for outgoing funds. Develop and maintain vendor relationships. Ensure goods and services provided by vendors meet departmental expectations. Coordinate and schedule training and product review sessions. Initiate contract/vendor dispute process.

PURCHASING SERVICES

Solicits competitive prices from responsible vendors for materials, equipment and services. Facilitate departmental requisitions. Produce and monitor purchase orders. Administer Purchase Card program. Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions. Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

ACCOUNTS RECEIVABLE

Manage the ambulance third-party billing contract. Coordinate billing for special assessments. Process and mail invoices for snow and ice removal, special collections, damaged city property, third-party reimbursements as well as other bills owed to the City. Coordinate transfer of unpaid special charges and assessments to the property tax bill.

REVENUE COLLECTION

Direct collection of funds for property taxes, hotel taxes, water utility bills, licenses, permits and charges for other City services. Oversee revenue collection from other designated collection points in other departments, periodically reviewing internal controls. Timely deposit funds on a daily basis.

PET LICENSING / MADACC

Administer pet licensing program for City. Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC). Assistant Finance Director serves as City's representative on MADACC's board of directors and operations committee, and a Senior Accountant is an alternate.

2016 ACHIEVEMENTS

- Financial Reporting & Accounting
  - 2015 Audit completed with an unqualified opinion
  - Received Certificate of Achievement in Financial Reporting for 2014 Audit
  - Upgraded GEMS Financial and Payroll System to new database
  - Reconciled Audit, General Ledger and State Report with newer staff assuming key roles

- Capital Planning & Debt Management
  - Maintained Aaa bond rating from Moody's Investment Services.
  - Implemented a budget-to actual report that will provide Finance and Engineering Departments better financial data to manage projects
  - Transitioned capital and debt responsibilities among more staff
  - Improved documentation for more efficiently managing monthly debt payments

- Property Tax Administration
  - Developed process to map and import assessment information into GCS tax collection software that will ensure accuracy regardless of the source of the data
  - Growth in Electronic Tax Payment Collection / Automation increased from 42% to 55% of total volume with additional process improvement between major mortgaging institution and City, as well as increased usage of e-payment by property owners
  - 17,531 property tax bills calculated and delivered accurately and in advance of the statutory due date
  - All property tax settlements with other taxing jurisdictions completed and distributed timely in accordance with Wisconsin statutes
  - Submitted all state-mandated property tax reports on time
  - Successful transfer of $1.3 million charges from various software applications to the property tax roll. $868,000 of this represents uncollected water utility bills, and $265,000 represents uncollected invoices. The remainder are special assessment payments the taxpayer has chosen to pay in installments using the tax bill as the billing mechanism.

- Treasury Management
  - Implemented new website water bill collection product, which has resulted in reduced fees and greater usage by citizens, as well as the automation of payment processing
  - 10% of water payments are now received via e-pay and processed via an automated upload as compared to 6% one year ago
  - Supported Library replacement of self-check terminals with EMV compatible readers that allow for a greater level of encryption
  - Developed payment card collection policy

- Budget & Forecasting
    - Financial Resiliency Policy adopted
    - Improved reports for budget assembly which will significantly reduce time spent on budget document production
    - Provided financial analysis for Tax Increment District 7 – Burleigh Triangle Phases 2 and 3 as well as the remnant Fire Station parcel in the Village.
    - Developed Water rate of return forecast

- Cash & Investment Management
    - All investments held to maturity without loss of principal
    - Adoption of an updated City investment policy
    - Improved cash forecasting and bond proceeds management have resulted in a $15 million increase in the managed investment portfolio from $26 million to $41 million
    - The City earns $10,000 of additional interest per $1 million managed on an annual basis

- Purchasing Services
    - Processed 206 purchase orders totaling $27.2 million
    - $2.7 million purchased on City purchasing card resulting in $47,000 in rebate revenue
    - Trained, monitored and audited 140 credit card users - an increase of 19 additional cards from 121 last year
    - Updated professional services procurement policy (second half 2016)
    - Received Leadership/Contribution Award from Wisconsin Association For Public Procurement for 2014 Turnout Gear Contract and Extension
    - Cross-trained Accounts Payable Office Assistant on Purchasing Manual

- Accounts Receivable
    - Completed project with Public Works to use GEMS work order system for special collections, replacing paper invoicing system and resulting in electronic method of invoicing and transferring uncollected charges to the tax roll

- Revenue Collection
    - Accurate processing of 95,000 tax, water, and other revenue transactions due to the City

- Accounts Payable & Vendor Management
    - Implemented redesigned travel and expense process
    - Improved Accounts Payable documentation
    - Duplicate and inactive vendors eliminated from vendor file

- Staff Management
    - Transitioned new Senior Accountant onto our team through documentation, cross-training and an overlap period with the incumbent
    - Transitioned new staff into role of Accounts Payable Clerk
    - Continued reorganization of duties to maximize efficiency and staff resources
    - Assistant Finance Director earned Certified Municipal Treasurer of Wisconsin designation – one of 75 in the state

2017 GOALS

- Staff Management
  - Continue reorganization of staff assignments and increased cross-training due to department restructure to maximize efficiency and customer service.

- Financial Reporting & Accounting
  - Achieve 5th consecutive Certificate of Achievement in Financial Reporting
  - Produce Comprehensive Annual Financial Report by May 31, 2017 with an unqualified opinion
  - Begin exploring options for the replacement of the GEMS financial and human resources system.
  - Conduct audit of Franchise fee and Hotel/Motel revenue
  - Close 2016 accounting year by March 3, 2017
  - Close each month by the 10th business day
  - Provide improved reporting capabilities to departments
  - Develop an annotated chart of accounts to help standardize departmental accounting
  - Improve the process for tracking, budgeting and accounting for grants including an administrative procedure and an internal procedure guide

- Capital Planning & Debt Management
  - Maintain Aaa bond rating
  - Involve more staff with capital budget and debt issuance processes
  - Provide Engineering department with more financial information for managing projects

- Budget & Forecasting
  - Continue to improve the budgeting process within the department and for external departments
  - Facilitate a priority-based budgeting process for the 2018 Budget
  - Conclude the analysis and potential negotiation of the transfer of the County Water Utility
  - Develop a framework for economic development related to future phases at the Burleigh Triangle

- Treasury Management
  - Expand credit card collection by departments, starting with greater credit card ability at Public Works yard and addition of terminal at Parks
  - Integrate Court software (TIPSS) with online payment vendor program which will allow for customers to pay via the internet and for payments to be uploaded into the Court software
  - Implement lockbox for water utility payments, which will allow for an additional 3,200 payments to be imported into GEMS RMS per month – which represents 65% of the monthly volume
  - Start process of implementing Online Bill Pay Capture services, which will allow for automated payment processing of water utility and other payments
  - Install a cash register system at Treasurer front counter

- Purchasing Services
  - Support departments in procuring $3-4 million on City purchase cards earning a rebate of $45,000

- Continued support and training of departments in utilization of purchase card and web-based reporting system
- Conduct periodic audits of departmental purchases to ensure best prices are being received

- Property Tax Administration
  - Calculate, deliver and collect property tax bills in a timely and accurate manner
  - Complete settlement with taxing jurisdictions on time and in accordance with Wisconsin statutes
  - Support new assessment software implementation

- Cash & Investment Management
  - Meet cash flow needs with current revenue and fully matured investments
  - Prepare and maintain cash flow forecasts
  - Invest idle funds safely to obtain optimal yield based on current market conditions
  - Prepare investment interest forecasts
  - Develop 2 year cash forecast
  - Enhance quarterly reporting

- Accounts Receivable
  - Maintain annual invoicing schedule and process all ad hoc invoice requests within 5 business days of request

- Revenue Collection
  - Deposit all collected funds on a daily basis and minimize physical funds on hand

2016 BUDGETARY CHANGES

Nothing material to report for 2016.

2017 BUDGETARY CHANGES

SUNDRY & CONTRACTUAL — DECREASE $9,500

Annual payment card processing fees of $9500 will now be expensed out of Court, Police and Library's budget rather than Finance. This transfer of this expense does not affect the 2% allowable in these department's budgets.

INTEREST ON TAXES — DECREASE $25,000

Delinquency on property taxes is down overall. 900 notices over three periods in 2016, compared to 1,200 notices in 2015. The amount of delinquent 2015 real estate property taxes to be transferred to the county will be under $600,000. In 2014, this figure was $900,000 and in 2012, this figure was $1.5 million.

BUDGET SUMMARY TABLE

Finance
Dept #156

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
520,980	561,803	581,988	579,422	579,422	5100	Wages	572,773	55.8%
224,906	241,734	247,606	250,415	250,415	5195	Fringe Benefits	248,020	24.2%
109,678	102,496	94,151	101,713	101,713	5500-5520	Internal Charges	102,840	10.0%
79,474	78,885	78,137	88,790	90,040	5200-5900	Operating Expenditures	81,050	7.9%
5,408	2,454	9,706	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	16,000	10,085	5980-000	P Card Rebate Expenditure	22,000	2.1%
-	-	-	6,650	6,650	5980-100	Levy Reduction Expenditur	-	0.0%
940,446	**987,372**	**1,011,588**	**1,042,990**	**1,038,325**		**TOTAL**	**1,026,683**	**97.9%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
109,915	106,300	88,147	100,000	100,000	101-4500	Interest on Taxes	75,000	7.3%
14,939	17,573	15,611	18,000	18,000	311-4800	Dog and Cat	16,000	1.6%
40,899	844,130	459,477	510,000	510,000	811-4100	Interest-General Fund	590,000	57.5%
23,617	18,648	17,993	20,000	20,000	811-4300	Interest-Spec Assessmnt	20,000	1.9%
8,913	8,472	9,117	10,000	10,000	821-4130	Parking Rentals	10,000	1.0%
620	20,785	43,898	32,000	46,362	841-4600	P-Card Rebate	44,000	4.3%
121,081	94,442	142,719	136,689	147,281		Unallocated Revenues	127,451	12.4%
620,462	510,742	234,626	216,301	186,682		Tax Levy	144,232	14.0%
-	(633,720)	-	-	-		Excess Revenue	-	0.0%
940,446	**987,372**	**1,011,588**	**1,042,990**	**1,038,325**		**TOTAL**	**1,026,683**	**100.0%**

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer				
Position Description	**2016 FTE**	**2017 Base Positions**	**2017 FTE**	**2016-17 Change**
Accounting Manager	-	0	-	-
Accounting Tech	0.57	1	0.57	-
Assistant Finance Director	1.00	1	1.00	-
Deputy Treasurer	-	0	-	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.49	1	0.49	-
Account Assistant		0	-	-
Office Assistant	3.82	5	3.82	-
Purchasing Coordinator	1.00	1	1.00	-
Senior Accountant	2.00	2	2.00	-
TOTAL	**9.88**	**12.00**	**9.88**	**-**

ASSESSOR'S OFFICE

MISSION

To discover, list and value all taxable real and personal property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

PROGRAMS/SERVICE LINES

The budget supports the actual assessment function including property inspections as well as the service function of providing property data to property owners, real estate professionals, other government agencies, City officials, and other City departments whose functions rely on an accurate and current property database.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 687,664	$ 726,911	$ 39,247
Rev	$ 90,122	$ 90,238	$ 116
Levy	$ 597,542	$ 636,673	$ 39,131
FTE's	5.80	6.00	0.20

MAJOR CHANGES

- Closed 2016 assessment roll in June with a new record high net new construction.
- Purchase of new computer aided mass appraisal software complete with a property search web application.
- Increase Assessment Technician from .80 to 1.0 FTE

The next city-wide revaluation is scheduled for 2018. Subsequent revaluations will be scheduled on a three year rotation or whenever the market conditions warrant it. A review of sales data to determine if our assessments fairly and equitably represent current market conditions is performed annually. This analysis would determine if a revaluation is needed before or after the three year rotation.

The programs support the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of Computer Assisted Mass Appraisal (CAMA) software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor's Office performs over 1,100 property inspections annually and the number continues to increase. The following reasons trigger an inspection:

1) Properties that have sold
2) Properties with permits for significant remodeling
3) Properties where the owner has requested an assessment review.
4) Properties where the Assessor's Office has determined that an inspection is needed
5) Board of review cases and properties that are being litigated as part of a ss.74.37 appeal.

As market conditions improve, like they are now, sales and permit activity increases. When this occurs, more inspections are performed, allowing our office to systematically review more properties throughout the City.

2016 ACHIEVEMENTS

The dedicated assessment staff pulled together this year to complete the 2016 values and close the assessment roll by June 28th. Additionally, by closing the 2016 assessment roll in June, budget forecasting using the final values is considerably more accurate.

The assessment software (Vision) was used for the 2016 real property assessments. Early in 2016, an RFP was drafted to secure a comprehensive and reliable computer aided mass appraisal software package; in June of this year a contract was signed awarding the contract to Devnet.

In review of the 2015 sales activity and the first half of 2016, we continue to show an increase in the number of sale transactions from our previous years. Additionally, the purchase prices are also on the rise over previous years, average sale price of a single family home is $233,100. The Wauwatosa market is highly competitive, properties sell quickly, with lower than average days on market for Wauwatosa than the County average D.O.M.

We continue to make progress in converting the building sketches from a .jpeg format to the digitally-interfaced Vision sketch program; this is a statutory requirement. One of our office goals is to reduce the need to produce paper copies of documents. We have re-aligned our process of recording property transfers into an electronic format and attaching the documents directly to the parcel file. This is not necessarily a time saver, but will substantially reduce paper and toner supply costs.

2017 GOALS

- Implementation of the Devnet mass appraisal software for both real and personal property valuation.
- Integrate with assessment software vendor to statistically model sales for use of the comparable sales approach that relates directly to our sales activity.
- Construct a commercial income valuation model for the analysis of income and expense data for use in the 2018 revaluation.
- Implement a searchable sales database on the City's website in concert with the successful conversion to the Devnet assessment software package.
- Continuing the process of converting sketches to the digitally-interfaced Vision sketch program.

2017 BUDGETARY CHANGES

Office operating accounts have not seen any increases. We have been able to maintain these accounts without any impact to the level of service. Over the last year, we have been fulfilling specialized requests for assessment data characteristics by creating reports that have previously been provided by the IT department.

In 2014, there was a personnel change in our office due to the retirement of the clerical assistant. The vacancy enabled us to restructure the position into an Assessment Technician including a wider skill set and flexibility making us more effective in our office operations. For the 2015-16 year the position was changed to 0.80 to better support and prepare for a more regular revaluation schedule. The primary objective in backfilling the position was to re-describe the duties that need to be completed in direct support to the assessment function. Inconsistencies in our operations without proper staffing have

caused salary overruns and excessive comp time accruals during standard maintenance and revaluation years.

2013 – Revaluation Year	
Comp and Overtime Hours Earned by Appraisal Staff	570.0 (Time and a half hours totaled)
Salary Impact (approximate)	$16,000
2015 – Maintenance Year	
Comp Hours Earned by Appraisal Staff	103.0 (Time and a half hours totaled)
Salary Impact (approximate)	$2,900
2016 – Maintenance Year	60.00 (Time and a half hours totaled)
Salary Impact (approximate)	$1,740

The above only reflects non-salaried employees; Assessor & Deputy had also put in numerous additional hours during the revaluation.

The overall revaluation plan is to perform them every three years. To maintain a consistent level of service, building a cohesive set of employees that are cross-trained and avoiding annual budget and time off fluctuations, $8,220 is included in the budget for the Assessment Technician to increase from .80 to 1.0 FTE.

The preparation for a three-year revaluation cycle is just that.

The year prior to the revaluation cannot start until the assessment roll is closed, typically in June of each year. Extensive research begins in support of changes in the market, fielding all permits, then building and calibrating all the sales and income data to apply new market values.

Year of the revaluation; complete analysis, send out notices of assessments which results in extended open book and Board of Review due to the increased taxpayer contact (approximately 16,000 notices). The roll is closed much later in that year.

Year after a revaluation; because the assessment roll is not closed until late in the year of a reval all sales and permit review and inspections must be completed in a highly compressed time frame to once again close that assessment roll by June.

As referenced above additional man hours are necessary to meet the statutory reporting deadlines. In past years when the assessment roll closes late in the year it makes the city's budget process very difficult and only estimates are provided, in 2015 and 2016 our office has closed the roll timely but again additional man hours were necessary. There are many other statutory requirements we try to complete in addition to setting up and cleaning up after a reval.

The importance of performing revaluations more frequently benefits the City and its taxpayers. To assure that the assessments are fair and equitable, that they are only paying their fair share of the taxation burden. Revaluations also create a relationship with property owners, to better educate them of the assessment process and build a high level of credibility in the service we perform.

We have also seen an increase in the amount of litigation in support of commercial values. The assessment technician is being used when time allows to produce and process documents for our outside attorneys so that our costs for legal support can be minimized to some degree. Defending the commercial cases to further assure that the tax burden is distributed fairly and is not shifted upon residential homeowners.

The market continues to yield higher sales activity and increased building activity for both residential and commercial properties. Inspections are required to be performed in these instances, which in turn, takes time to organize and facilitate the review process; letters, phone calls, physical inspections, data entry, valuation, notification and personal contact with property owners questioning the value. Providing a high level of service and building credibility takes man hours. We do not just want to simply inform the property owner why, but educate them on the process and build their confidence in the assessment process, which has often been said to be just “smoke and mirrors”. Building a credible reputation for fair and equitable values with a well-respected cross-trained staff, supports the City’s mission statement to its residents and employees.

There continues to be discussion on offering assessment services to other municipalities in Milwaukee County. Before considering taking on that possibility, it is important to initially address the property owners in Wauwatosa; assuring that the framework and processes are in place and functioning in the most efficient manner.

Quality assessments demand quality service.

BUDGET SUMMARY TABLE

City Assessor Dept #154								
Expenditures								
2013 Actual	**2014 Actual**	**2015 Actual**	**2016 Adopted Budget**	**2016 Estimated**	**Acct #**	**Name**	**2017 Executive Budget**	**% of Total**
373,715	331,440	392,240	401,490	401,490	5100	Wages	421,391	58.0%
163,130	148,303	167,268	171,725	171,725	5195	Fringe Benefits	172,298	23.7%
93,885	62,291	51,963	62,314	83,014	5500-5520	Internal Charges	81,452	11.2%
30,433	20,140	19,818	40,535	40,454	5200-5900	Operating Expenditures	39,770	5.5%
-	-	20,034	-	-	5950-5970	Capital Outlay	-	0.0%
13,687	11,938	11,287	11,600	11,681	5980-100	Mfg Assess Fee-State	12,000	1.7%
674,850	**574,112**	**662,610**	**687,664**	**708,364**		**TOTAL**	**726,911**	**100.0%**
Revenues								
2013 Actual	**2014 Actual**	**2015 Actual**	**2016 Adopted Budget**	**2016 Estimated**	**Acct #**	**Name**	**2017 Executive Budget**	**% of Total**
86,886	86,618	93,484	90,122	100,478		Unallocated Revenues	90,238	12.4%
587,964	487,494	569,126	597,542	607,886		Tax Levy	636,673	87.6%
674,850	**574,112**	**662,610**	**687,664**	**708,364**		**TOTAL**	**726,911**	**100.0%**

PERSONNEL SCHEDULE

Assessor				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Appraiser 1	1.00	1	1.00	-
Appraiser II	1.00	1	1.00	-
Appraiser III	1.00	1	1.00	-
Assessment Technician	0.80	1	1.00	0.20
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
Clerical Assistant	-	1	-	-
TOTAL	**5.80**	**7.00**	**6.00**	**0.20**

DEVELOPMENT DEPARTMENT

MISSION

HISTORIC PRESERVATION (01-114):

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents with the need to protect and maintain historic buildings and sites.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 2,450,573	$2,462,952	$ 12,379
Rev	$ 2,105,810	$2,086,664	$ (19,146)
Levy	$ 345,042	$ 376,294	$ 31,252
FTE's	13.50	13.50	-

PLANNING & ZONING (01-171):

To promote the health, safety, prosperity, aesthetics and the general welfare of the community.

ECONOMIC DEVELOPMENT (01-172):

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods, while preserving the City's character and appearance.

BUILDING & SAFETY (01-231):

To protect the health, safety and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

WEIGHTS & MEASURES (01-232):

To protect the health, safety and welfare of the general public by providing routine inspection and testing of devices and packaging used in retail trade.

PROPERTY MAINTENANCE (01-233):

To protect the health, safety and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

COMMUNITY DEVELOPMENT BLOCK GRANT (13-101):

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

GEOGRAPHIC INFORMATION SYSTEMS (GIS):

To become a decisive player in the process of decision making and become part of every department in Wauwatosa.

COMMUNITY DEVELOPMENT AUTHORITY:

The Community Development Authority (CDA) is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects and housing projects.

PROGRAMS/SERVICE LINES

PLANNING & ZONING DIVISION (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, conditional uses, certified survey maps and land divisions, zoning enforcement, planned development districts, administration of Housing and Urban Development Community Development Block Grant funds, Environmental Protection Agency Brownfields Assessment grants, and Economic Development Administration grant. Staff support to Plan Commission, Board of Zoning Appeals, Historic Preservation Commission & CDBG Committee.

PLANNING & ZONING DIVISION (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives an annual funding allocation and determines its own programs and funding priorities. However, grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities which aid in the prevention or elimination of slums or blight or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities which do not meet these broad national objectives; funds must be expended in a manner that will produce the greatest measurable impact in the community.

PLANNING & ZONING DIVISION (GEOGRAPHIC INFORMATION SYSTEMS)

Maintain, update, and distribute GIS databases; confirm the integration and integrity of other data sets with GIS databases; design new databases; and expand GIS capabilities, research, and analysis.

ECONOMIC DEVELOPMENT DIVISION:

This program consists of daily economic development activities to attract, retain, and expand businesses in the City of Wauwatosa. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, etc. Economic development staff provides assistance to the Community Development

Authority, Economic Development Advisory Committee, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

COMMUNITY DEVELOPMENT AUTHORITY:

The Community Development Authority utilizes various funding sources and legal authorities to further redevelopment within Wauwatosa. The Authority has control over CDBG funds allocated to it, as well as the CDBG revolving loan fund formerly administered by the WRLFC and non-federal funds for façade improvements, code updates, and signage.

BUILDING & SAFETY DIVISION (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their respective fields. Many inspectors are multi-disciplined and are able to inspect in multi categories. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities although compliance and follow-up activities continue at all times. This division is a designated state agent for the review of plans and the performing of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING & SAFETY DIVISION (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections and Enforcement. This program is managed the Development Department but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 30 contract days at $400 per day each year for an annual cost of $12,000. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples would include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who will investigate and insure corrective action when necessary. Typical violations are improper metering of gasoline products and improper tare weight settings on scales.

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

This program is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2016 ACHIEVEMENTS

PLANNING & ZONING DIVISION:

- Began implementation of a WisDOT Transportation Alternatives Program funding application for eleven (11) bike share stations and completed implementation of WisDOT Zoo Interchange Traffic Mitigation funding for seven (7) stations installed in August, 2016.
- Completed Brownfields grants and Site Assessment Grant (SAG), including demolition of Vogue Cleaners.

- Completed EDA grant for UWM Innovation Campus, aiming for successful completion in 2015.
- Completion of the construction documents for the 69th Street Center plan
- Adoption of City-wide housing study
- Development and coordination of City/MRMC master plan
- Completion and adoption of Redevelopment District #1.
- Development and coordination of Joint City & School District Park and Open Space plan
- Begin implementation of Bicycle and Pedestrian Plan recommendations.
- Begin design and procurement of bike share stations.
- Continued implementation of Brownfields grants.

PLANNING & ZONING DIVISION (HISTORIC PRESERVATION COMMISSION)

- Awarded $24,900 grant for phase one of a City-wide historic property intensive survey.
- Continued Preservation of Properties Award program.
- Continue to monitor development near Schoonmaker Reef.
- Conducted seven Design Reviews to date.

PLANNING & ZONING DIVISION (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

2016 Projects & Funding Levels: Total Grant $ 885,431

Administration & Planning - $177,000 Maximum	
Administration/Planning:	$ 144,000
Metro Fair Housing:	$ 33,000
Total:	$ 177,000
Public Services & Community Programs - $132,815 Maximum	
Senior Center:	$ 84,415
Elena's House:	$ 12,000
Life Navigators:	$ 12,700
Interfaith:	$ 12,700
Tosa Food Pantry:	$ 5,500
Tosa Cares	$ 5,500
Total:	$ 132,815
Public Facilities, Economic Development & Rehabilitation	
WWBIC:	$ 45,000
Greek Manor:	$ 55,000
Luther Manor:	$ 150,000
Lutheran Home:	$ 325,616
Total:	$ 575,616

PLANNING & ZONING DIVISION (GEOGRAPHIC INFORMATION SYSTEMS)

- Improvements to the City's Geographic Information System continues, including coordination with multiple City departments. In addition, additional tools were added for various departments, as well as mobile functionality for staff and the general public.

ECONOMIC DEVELOPMENT DIVISION:

- 2015 was yet another record breaking year due to continued confidence and excitement about what is going on in Wauwatosa. The increase in net new construction in 2015 (as of 1/1/16) was $169,208,800 or 3.05%, as compared to $115,788,900 or 2.16% in 2014, a .96% increase or $48,246,900 in 2013, and a .48% increase or $23,000,000 in 2012. Wauwatosa's 2015 net new construction as compared to other Wisconsin municipalities was 4th in the State, behind Madison ($499,659,400 a 2.11% increase), Milwaukee ($446,770,000 a 1.72% increase), and Verona ($202,538,400 a 9.67% increase - home to Epic Systems.)
- Conducted a developer satisfaction survey to seek input to improve and streamline development process.
- Worked with the development team to create TID #11 (State Street Station) to cover parking, public infrastructure, and other extraordinary costs.
- Working with HSA (Mayfair Collection) on Phase 2 TIF assistance application.
- The EDAC went through a TOWS (Threats, Opportunities, Weaknesses, and Strengths) exercise, similar to a SWOT analysis. The Committee identified internal strengths and weaknesses and external opportunities and threats. Each member then voted on their top three choices from each compiled list. The results were tallied and a TOWS Strategic Alternatives Worksheet was created that helped the Committee identify "crime" and "maintaining quality education" as the top external threats, "branding/marketing" and "taking advantage of significant areas for redevelopment" as the top external opportunities, and "economic development is a priority" as the top internal strength.
- The WRLFC approved one economic development loan
- Two Wisconsin Economic Development Corporation (WEDC) Site Assessment Grants were successfully completed and reimbursed – one for the former Vogue Drycleaner (CDA project) and one for UWM Innovation Campus.
- Continued to streamline the development process through recommendations made by Development Department staff and the EDAC.
- Acting as a Zoo Interchange Project liaison as it relates to streetscape and developer concerns.
- Continued to work with East Tosa, Village BID, and Chamber of Commerce.
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings. Joint marketing materials were created and promotion efforts are underway.
- Continued to improve on-line economic development assistance information.

COMMUNITY DEVELOPMENT AUTHORITY:

- The former Vogue Drycleaner property was razed utilizing Environmental Protection Agency and Wisconsin Economic Development Corporation assessment, removal, and demolition funding, as well as approximately $50,000 in City funds.

- The CDA approved two economic development forgivable loans. In addition, the CDA approved two code compliance forgivable loans.
- The CDA adopted revised program guidelines and evaluation criteria for its CDBG Revolving Loan Program.
- The CDA issued an RFP for redevelopment of the remnant Fire Station Parcel and is negotiating with a developer who proposed construction of a mixed-use development.
- Given its statutory powers, the CDA created Redevelopment District #1 in April of 2016 following Common Council approval.
- The CDA submitted a request to the Common Council for redevelopment funds and received $800,000 in order to further their redevelopment goals. The Community Development Authority determined the need is greater than funds available and any and all monies provided by the Common Council will be used to invest in the acquisition, demolition, and redevelopment of properties that will ultimately provide an increase in the City's tax base, environmental remediation of contaminated properties, elimination of blight, and the revitalization of underutilized properties, etc.,

BUILDING & SAFETY DIVISION (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	**2012**	**2013**	**2014**	**2015**
BUILDING	***595***	***797***	***757***	***871***
Residential	416	556	536	623
Commercial	179	241	221	248
MECHANICAL	***765***	***765***	***782***	***807***
ELECTRICAL	***1618***	***1719***	***1678***	***1809***
PLUMBING	***1080***	***1188***	***1070***	***1165***
OCCUPANCY	***138***	***122***	***143***	***135***
TOTAL	**4196**	**4591**	**4430**	**4787**
TOTAL REVENUES	$819,769	$1,208,909	$1,513,277	$1,590,685
INSPECTIONS	8926	9225	8,604	9,220

BUILDING & SAFETY DIVISION (WEIGHTS & MEASURES)

	2012	2013	2014	2015
Permit Revenue	$11,800	$12,200	$10,980	$11,770

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

	2012	2013	2014	2015
Inspections	933	1234	1545	682
Violations	381	748	942	427
Enforcement Cases	394	477	551	284
Citations/Court	12	0	15	8

2017 GOALS

PLANNING & ZONING DIVISION:

- Develop and adopt a policy document based on city-wide housing study recommendations.
- Adoption of Quadrant Plan and begin implementation of recommendations.
- Adoption of Park and Open Space Plan and implementation of recommendations.
- Continue implementation of Bicycle and Pedestrian Plan recommendations.
- Continue design and procurement of bike share stations.
- Continue zoning code housekeeping updates as necessary.
- Continued implementation of Brownfields grants and pursue additional funding opportunities.
- Initiate Mid-Town Tosa plan.

PLANNING & ZONING DIVISION (HISTORIC PRESERVATION COMMISSION)

- Completion of phase one of a City-wide historic property intensive survey.
- Submit grant application for phase two of the City-wide historic property intensive survey.
- Continue Preservation of Properties Award program.
- Continue design review of designated properties.
- Continue public education.
- Continue to monitor development near Schoonmaker Reef and assist with plans for City owned parcel.

PLANNING & ZONING DIVISION (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities which aid in the prevention or elimination of slums or blight or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Participate as a Continuum of Care as an Executive Board member in an attempt to curb homelessness throughout Milwaukee County.
- Work with neighboring entitlement communities to develop a regional analysis of impediments document.

PLANNING & ZONING DIVISION (GEOGRAPHIC INFORMATION SYSTEMS)

- Continue to expand upon “ArcGIS Server Application Development” including additional data and tools.
- As Assessment software will once again change, integration with the Assessment software will be critical for fully functional and operational GIS.

ECONOMIC DEVELOPMENT DIVISION:

- Complete Density Mapping Project that will assist in identifying properties as areas for possible redevelopment in an effort to increase values - a priority goal in the City’s Strategic Plan to “Expand the tax base significantly ($125-$250 million through the end of 2019) through proper land use in a defined and thoughtful manner.”
- To “Foster business development through proactive strategies,” a Strategic Plan goal identified by the Common Council, staff will:
  - Continue to conduct developer satisfaction survey to seek input to improve and streamline development process.
  - Explore how to find volunteers willing to assist in a Business Retention and Expansion Program based upon survey that has already been created.
  - Continue to promote and develop East Tosa, Village, Burleigh Triangle area and areas to the north and south, UWM Innovation Campus, Milwaukee County Research Park, and other areas of the City.
  - As directed by both the WRLFC and CDA during 2016, continue to promote WRLFC loans; CDA forgivable loans; and City code compliance, signage, and façade forgivable loans thru a unified marketing effort – another effort to attain the City’s Strategic Plan goal to “Foster business development through proactive strategies.”
  - Continue to work with Village BID, East Tosa, and Mid Town Tosa on various plan implementation strategies.
- Work with Community Development Authority to redevelop former Fire Station Remnant Parcel and Vogue drycleaner site located on Wauwatosa Avenue.
- Continue to improve on-line economic development assistance information, including use of GIS database information, etc.

COMMUNITY DEVELOPMENT AUTHORITY:

- Begin implementation of recommendations in Redevelopment District No. 1 Project Plan.
- Begin construction of a mixed-use project at Remnant Fire Station Parcel Site on Underwood.
- Research, negotiate, and begin acquisition of blighted properties and/or catalytic sites utilizing a rubric to be developed by the Authority.
- Demolition and redevelopment of County owned parcels acquired through tax foreclosure. County now interested in maintaining ownership, however demolition and/or redevelopment on parcels will be in cooperation with the CDA.

BUILDING & SAFETY DIVISION (BUILDING REGULATIONS)

- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.

- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.
- Issue 95% of approved permits within 2 business days.
- Recover 90% of program costs through permit fees.

BUILDING & SAFETY DIVISION (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost.
- DATCP will continue to conduct inspections and complaint referrals.

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

- Provide a property maintenance program that operates 40 hours per week.
- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.

2016 BUDGETARY CHANGES

BUILDING AND SAFETY DIVISION

Building permit revenues re-estimated and increased based on actual revenues and anticipated revenues.

COMMUNITY DEVELOPMENT AUTHORITY:

The Common Council approved transferring $788,118 from the City's Redevelopment Fund to the CDA. (NOTE: In addition to the Council's transfer of funds to the CDA, the Council also transferred $100,000 to the Cemetery Foundation from the Redevelopment Fund.)

2017 BUDGETARY CHANGES

PLANNING & ZONING DIVISION (HISTORIC PRESERVATION COMMISSION)

Add $5,000 to other expenses for development of historic property signage.

BUILDING AND SAFETY DIVISION

Increase revenue $130,000 which represents an approximate 10 year average. This is offset by $55,000 in one time expenditures to provide a cushion should future revenue decrease. These items include:

- One year revenue increase $25,000 for temporary clerical staff.
- One year revenue increase $30,000 for Capital Budget.

Modify fee calculation method for gas piping permit.

ECONOMIC DEVELOPMENT

- The Visit Milwaukee contract expense and Hotel/Motel revenue are transferred to the Tourism Commission

BUDGET SUMMARY TABLE

Historic Preservation
Dept #114

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
2,357	256	500	1,020	1,020	5200-5900	Operating Expenditures	6,020	28.6%
-	-	-	-	9,900	5980-010	CLG Subgrant-Natl Reg	15,000	71.4%
2,357	**256**	**500**	**1,020**	**10,920**		**TOTAL**	**21,020**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	-	9,900	231-4490	CLG Grant	15,000	71.4%
-	43	-	-	-	841-4150	Contributions-Historic Pres	-	0.0%
303	39	71	134	145		Unallocated Revenues	2,609	12.4%
2,054	174	429	886	875		Tax Levy	3,411	16.2%
2,357	**256**	**500**	**1,020**	**10,920**		**TOTAL**	**21,020**	**28.6%**

City Planning
Dept #171

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
172,749	183,613	207,285	207,067	207,067	5100	Wages	204,457	57.1%
75,483	75,133	79,425	76,980	76,980	5195	Fringe Benefits	77,007	21.5%
16,617	15,633	17,647	16,525	16,525	5500-5520	Internal Charges	18,288	5.1%
12,121	6,096	7,092	32,784	72,020	5200-5900	Operating Expenditures	33,375	9.3%
-	-	-	-	2,621	5950-5970	Capital Outlay	-	0.0%
-	-	50,000	-	-	5980-005	Housing Study	-	0.0%
10,810	9,902	-	-	-	5980-015	GIS	-	0.0%
50,000	28,847	162,318	-	-	5980-025	Site Assessment Grant	-	0.0%
-	16,091	96,205	75,000	75,000	5980-035	Petroleum Assessment Grant	25,000	7.0%
110,638	50,091	14,494	-	-	5980-040	Hazardous Materials Grant	-	0.0%
448,418	**385,406**	**634,466**	**408,356**	**450,213**		**TOTAL**	**358,127**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	16,091	96,205	75,000	75,000	231-4470	Petroleum Assessment Gr	25,000	7.0%
110,638	50,091	14,494	-	-	231-4480	Hazardous Materials Gr	-	0.0%
50,000	28,847	(28,847)	-	-	241-4500	Site assessment Gr	-	0.0%
1,000	3,750	4,600	1,500	1,500	511-4500	Subdivision Fees	2,000	0.6%
13,200	16,000	16,800	13,000	13,000	521-4400	Zoning Application Fees	13,000	3.6%
720	120	990	-	-	521-4410	Board of Appeal Fees	-	0.0%
1,350	2,000	2,400	1,000	1,000	521-4410-040	Zoning Appeals	1,500	0.4%
900	400	735	300	300	521-4420	Zoning Letters-Specialized	400	0.1%
57,733	58,147	89,513	53,517	63,489		Unallocated Revenues	44,457	12.4%
212,877	209,960	437,576	264,039	295,924		Tax Levy	271,770	75.9%
448,418	**385,406**	**634,466**	**408,356**	**450,213**		**TOTAL**	**358,127**	**100.0%**

Economic Development
Dept #172

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
93,463	83,530	108,861	89,418	89,418	5100	Wages	79,745	42.5%
44,986	38,173	44,836	37,937	37,937	5195	Fringe Benefits	36,290	19.3%
11,446	15,255	15,609	14,324	14,324	5500-5520	Internal Charges	16,501	8.8%
22,787	38,756	18,348	34,657	34,657	5200-5900	Operating Expenditures	35,285	18.8%
1,653	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	-	5980-010	Reserve Liquor License	-	0.0%
-	-	14,544	20,000	60,456	5980-100	Econ Develop Incentive	20,000	10.6%
174,335	**175,714**	**202,198**	**196,336**	**236,792**		**TOTAL**	**187,821**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
174,335	175,714	173,698	196,336	236,792	101-4200	Hotel/Motel Room Tax*	187,821	100.0%
-	-	28,500	-	-	311-4100-100	Reserve Liquor License	-	0.00%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Levy	-	0.0%
174,335	**175,714**	**202,198**	**196,336**	**236,792**		**TOTAL**	**187,821**	**100.0%**

Building Regulation
Dept #231

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
466,395	489,509	497,507	498,983	498,983	5100	Wages	533,857	61.2%
212,791	216,268	215,716	223,153	223,153	5195	Fringe Benefits	222,122	26.1%
86,682	78,568	85,641	79,327	79,327	5500-5520	Internal Charges	81,962	10.5%
11,399	12,114	19,470	21,014	21,014	5200-5900	Operating Expenditures	21,330	2.1%
-	1,200	1,372	1,200	1,200	5950-5970	Capital Outlay	1,200	0.2%
834	320	-	-	-	5980-015	Board-Up Bldgs	-	0.0%
778,101	**797,979**	**819,706**	**823,677**	**823,677**		**TOTAL**	**860,471**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
4,080	-	-	-	-	311-4240	Electrical-Licenses	-	0.0%
683,884	872,315	893,136	460,525	883,531	321-4100	Permits-Building	490,525	49.9%
121,085	128,117	162,622	90,000	190,000	321-4110	Heating and A/C	120,000	10.5%
134,158	202,517	188,633	112,000	212,000	321-4120	Plumbing	152,000	13.4%
212,870	214,498	273,259	160,035	260,035	321-4130	Electrical	190,035	21.0%
8,150	7,950	7,700	8,050	8,050	321-4140	Well Operation	7,950	1.1%
12,681	22,205	19,775	12,000	14,000	321-4160	Outdoor Sign	12,000	1.6%
14,020	28,990	27,580	13,000	13,000	321-4170	Occupancy	13,000	1.7%
12,286	33,550	14,264	6,000	10,000	321-4180	Erosion Control Fees	6,000	0.8%
300	300	200	100	100	521-4410-010	Electrical Appeals	100	0.0%
360	1,085	240	120	120	521-4410-020	Sign Appeals	120	0.0%
100	-	-	100	100	521-4410-030	Plumbing Appeals	100	0.0%
1,634	320	-	-	-	931-4900	Other Special Assesm.	-	0.0%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Lewy	-	0.0%
(427,507)	(713,868)	(767,703)	(38,253)	(767,259)		Contribution to Overhead	(131,359)	0.0%
778,101	**797,979**	**819,706**	**823,677**	**823,677**		**TOTAL**	**860,471**	**100.0%**

Weights and Measures
Dept #232

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
10,800	10,800	11,600	12,000	12,000	5200-5900	Operating Expenditures	12,240	100.0%
10,800	**10,800**	**11,600**	**12,000**	**12,000**		**TOTAL**	**12,240**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
12,200	10,980	11,810	12,000	12,000	511-4260	Weights & Measures Inspect	12,240	100.0%
-	-	-	-	-		Tax Levy	-	0.0%
(1,400)	(180)	(210)	-	-		Excess Revenue	-	0.0%
10,800	**10,800**	**11,600**	**12,000**	**12,000**			**12,240**	**100.0%**

Property Maintenance Program
Dept #233

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
67,866	72,490	75,703	56,950	56,950	5100	Wages	77,454	56.0%
20,768	35,032	31,819	34,165	34,165	5195	Fringe Benefits	36,847	26.6%
5,726	6,504	6,260	11,552	11,552	5500-5520	Internal Charges	17,128	12.4%
2,460	1,905	3,708	6,796	6,796	5200-5900	Operating Expenditures	6,850	5.0%
-	402	-	-	-	5950-5970	Capital Outlay	-	0.0%
96,820	**116,333**	**117,490**	**109,463**	**109,463**		**TOTAL**	**138,279**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
21,650	45,275	16,775	15,000	15,000	521-4430	Prop Maint Re-Inspection	15,000	10.8%
-	-	-	-	-	931-4500	Weed Cutting	5,000	0.0%
12,465	17,551	16,576	14,346	15,527		Unallocated Revenues	17,166	12.4%
62,705	53,507	84,139	80,117	78,936		Tax Levy	101,113	73.1%
96,820	**116,333**	**117,490**	**109,463**	**109,463**		**TOTAL**	**138,279**	**96.4%**

Community Development Block Grant
Fund #13

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
33,822	55,871	34,117	64,811	64,811	101-5100-5190	Salaries	64,542	7.3%
13,563	23,452	14,646	26,964	26,964	5190-990-5198	Fringe Benefits	26,479	3.0%
64,892	70,767	90,368	-	239,640	101-5900	Administrative Costs	-	0.0%
13,400	13,142	17,100	-	12,700	101-5980-010	Greater Tosa Interfaith	-	0.0%
288	-	-	-	-	101-5980-020	Elderly Meal/Wellness Prg	-	0.0%
6,350	-	6,142	-	10,950	101-5980-025	Tosa Cares	-	0.0%
25,114	44,282	31,265	-	33,000	101-5980-030	Fair Housing Services	-	0.0%
13,980	-	-	-	-	101-5980-035	ARC Housing/Milwaukee	-	0.0%
336,860	-	-	-	-	101-5980-060	Sanitary Sewer Rehab	-	0.0%
34,876	25	-	-	-	101-5980-070	Storm Sewer-Pavement Rep	-	0.0%
10,550	11,142	14,850	-	12,000	101-5980-105	Common Ground	-	0.0%
38,500	-	-	-	55,000	101-5980-125	Greek Orthodox Manor	-	0.0%
16,000	-	-	-	-	101-5980-145	Vision Forward	-	0.0%
303,195	211,367	206,994	-	325,616	101-5980-165	Lutheran Home	-	0.0%
-	13,142	-	-	132,700	101-5980-180	Life Navigators	-	0.0%
-	1,419	-	-	11,000	101-5980-185	Easter Seals	-	0.0%
	52,347	97,653	-	150,000	101-5980-195	Luther Manor	-	0.0%
-	-	-	-	90,000	101-5980-205	Housing Resources	-	0.0%
-	-	-	-	150,000	101-5980-225	Community First	-	0.0%
9,338	-	-	-	-	101-5980-320	Lead Abatement	-	0.0%
-	24,192	-	-	-	101-5980-325	Rebuilding Together Great	-	0.0%
97,120	257,924	200,529	-	-	101-5980-370	Wauwatosa Econ Develop	-	0.0%
76,986	89,422	90,850	-	84,415	101-5980-385	Muellner Center Senior PR	-	0.0%
-	60,000	31,118	-	53,882	101-5980-420	WWBIC	-	0.0%
5,264	5,141	4,949	-	5,500	101-5980-440	Wauwatosa Food Pantry	-	0.0%
-	-	-	807,946	-	101-5980-660	Community Development	793,973	89.7%
1,100,098	**933,635**	**840,581**	**899,721**	**1,458,178**		**TOTAL**	**884,994**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
1,100,098	933,635	840,582	900,000	885,431	201-4100	Federal Grants	885,000	100.0%
-	-	-	-	-	201-4100-010	CDBG Programmed Funds	-	0.0%
-	-	-	-	-	201-4100-020	CDBG Recovery Act	-	0.0%
-	-	-	-	481,472	201-4900-010	Prior Year Funds	-	0.0%
1,100,098	**933,635**	**840,582**	**900,000**	**1,366,903**		**TOTAL**	**885,000**	**100.0%**

Redevelopment
Fund #30

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	-	15,000	5100-5900	Operating Expenditures	-	0.0%
-	-	-	-	788,118	921-5131	Transfers	-	0.0%
-	**-**	**-**	**-**	**803,118**		**TOTAL**	**-**	**0.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	1,576,235	-	-	921-4400	Transfer from TIF	-	0.0%
-	-	754,731	-	-	921-4900	Transfer from Other Func	-	0.0%
-	-	-	-	-			-	0.0%
-	**-**	**2,330,966**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Community Development Authority
Fund #31

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	-	5,000	5100-5900	Operating Expenditures	-	0.0%
-	**-**	**-**	**-**	**5,000**		**TOTAL**	**-**	**0.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	-	642,008	921-4900	Transfer from Other Funds	-	0.0%
				788,118	921-4530	Trans from Redevelopmt Res		0.0%
-	-	-	-	-			-	0.0%
-	**-**	**-**	**-**	**1,430,126**		**TOTAL**	**-**	**0.0%**

PERSONNEL SCHEDULE

Planning / Economic Development / Building				
Position Description	**2016 FTE**	**2017 Base Positions**	**2017 FTE**	**2016-17 Change**
Assistant Planner	1.00	1	1.00	-
Building & Safety Manager	-	1	1.00	1.00
Building Inspector	2.00	2	2.00	-
Business Services Specialist	1.00	1	1.00	-
Code Enforcement Officer	1.00	1	1.00	-
Development Coordinator	1.00	1	-	(1.00)
Development Director	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Landscape Architect	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Student Clerk/GIS Intern	0.50	1	0.50	-
TOTAL	**13.50**	**15.00**	**13.50**	**-**

ENGINEERING

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 1,041,371	$ 949,453	$ (91,918)
Rev	$ 177,776	$ 169,664	$ (8,112)
Levy	$ 863,595	$ 779,789	$ (83,806)
FTE's	19.92	20.92	1.00

MAJOR CHANGES

- Provide in-house survey, inspection, and administration of Phase 2 of the Village Redevelopment Project throughout 2017.
- Complete City Hall South Sanitary and Storm Project design for Winter 2017-2018 bid.
- Incorporate bike and pedestrian facilities into arterial roadway project designs.
- Develop proficiencies in AutoCAD Civil 3D and GIS web viewer technologies.

MISSION

The Engineering Services Division is responsible for infrastructure planning, design, construction, and inspection; including but not limited to streets, alleys, bridges, sidewalk and bicycle facilities, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, water and special projects such as facility remodeling. We are also heavily involved with coordination with the Wisconsin Department of Transportation on the Zoo Interchange and the North Leg projects. The division spends considerable amount of time working with developers in reviewing private development plans. Staff also oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is also responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

PROGRAMS/SERVICE LINES

The majority of our efforts are expended working on Capital Projects. These projects account for approximately 80% of our workload covering five programs/service lines. Time is allocated to each infrastructure project. The field engineering techs provide field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering techs, and publicly bid if required. Once a contractor is selected, the construction engineer, our engineering techs and contracted inspectors observe the project as it is being constructed. A final inspection is performed and warranty is generally in place for one year from the time a final payment is made on the project. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

The next largest program we are involved in is Development Reviews. This program involves over 75% of the Engineering staff at one time or another throughout the process. Staff works with developers, their architects / engineers / contractors, and other City department staff on the initial concept planning, design and construction plan review, crafting development agreements, permit issuance, construction oversight, and final project acceptance and dedication of public infrastructure to the City.

In addition to our in-house engineering duties, the Division manages consultants charged with planning, design, construction engineering, and inspection of some of the public works' projects that the City has committed to build. This includes coordinating the consultants' efforts with private developers, utility companies, other public agencies such as the DOT, DNR, Milwaukee County, City of Milwaukee, MMSD, etc. These Project Management services provided by the Division ensure that consultant-generated public works projects are undertaken from beginning to end with the City's interests in mind.

2016 ACHIEVEMENTS

- The Burleigh Street paving, utilities, and signal project was completed in time for the opening of the new Meijer store and prior to the 2015-2016 holiday shopping season at the Mayfair Collection.
- Construction of Phase 1 of the Village Redevelopment project is on schedule to be completed by Thanksgiving.
- Engineering construction staff provided all the survey and inspection services on Phase 1 of the Village Redevelopment project.
- Phase 2 of the Village Redevelopment project is on schedule to bid in September with work starting in November.
- The 2016 paving projects were bid out early in the spring and will be completed in September.
- The Green Alleys program continued with the construction of 3 additional alleys. This program receives grant funding from MMSD.
- Engineering staff initiated a Manhole Inspection Collection Program utilizing newly developed Geographic Information System (GIS) technology. The collected data will be used to prepare construction documents for a manhole rehabilitation project bidding in late Fall 2016.
- Engineering and Development staff worked with SEWRPC and MMSD to provide sanitary sewer allocation needs based on land use to be incorporated into MMSD's 2050 Facility Plan.
- Sanitary sewer lining and lateral grouting is on schedule to be completed this fall. Completion of this contract results in over 90% of the East Tosa sewershed being lined and grouted and the sewershed becoming compliant with MMSD.
- The Center Street Storm Relay project was completed in an extremely tight construction window that started when school ended and prior to the start of the fall school year. This project was in conjunction with the DOT Center Street Bridge replacement project and addressed neighborhood and school parking lot flooding.
- Staff continued to work with SEWRPC and MMSD to reach consensus on alternatives for the Schoonmaker Creek Watershed study. Stakeholder meetings are planned for Fall 2016 to present findings of the study.
- For the first time, the City will have a Certified Floodplain Manager within the Engineering department to assist in administering floodplain management throughout the City.
- The Menomonee River Conditional Letter of Map Revision (CLOMR) received approval after a 4-year review process by FEMA. This important step will allow mapping revisions to proceed and ultimately lead to properties being removed from the regulatory floodplain.
- Engineering staff prepared plans and specifications for the Water Utility to replace over 100 year old infrastructure throughout the Village and surrounding area.
- The annual sidewalk program was bid early in spring which led to the construction being completed by the end of July, which is two months sooner than in 2015.

- Engineering staff provided design, bidding, and construction support for the Wauwatosa Bike Share project. The City's first 7 stations will be operational in September.
- Engineering staff is providing survey and design support to the City Landscape Architect to construct three crosswalk enhancement projects identified by the Bike and Pedestrian committee.
- The majority of the Engineering staff have registered for a Fall class at MATC for Civil 3D Computer-Aided-Design (CAD) to enhance and grow the skills needed to produce high quality plans for construction. This initiative is being funded through the City's Invest-In-You program.
- The City Engineer continues to serve as a member on many important planning initiatives and design teams such as Bus Rapid Transit (BRT), the Wauwatosa Quadrant Plan, the Public Works Yard, and DOT's Zoo Interchange and North Leg projects.
- Engineering staff continued to provide a high level of customer satisfaction while managing the extraordinary amount of development occurring throughout the city. Major projects approved and starting construction in 2016 include State Street Station, The Reserve at Mayfair, District Lofts at Burleigh Triangle, and Froedtert and Medical College expansions.
- Engineering, Development, and Fire Department staff completed a LEAN Continuous Improvement course at Waukesha County Technical College focused on improving permit approval timelines and departmental coordination. A newly created Project Review Team now meets every two weeks to ensure development projects are kept on track with the multiple departmental approvals that are needed to issue permits.

2017 GOALS

- Complete Phase 3 design of the Village Redevelopment Project for Winter 2017-2018 bidding
- Provide in-house survey, inspection, and administration of Phase 2 construction of the Village Redevelopment Project throughout the entire 2017 calendar year.
- Continue the emphasis on arterial roadway projects incorporating improvements identified by the Bicycle and Pedestrian Committee.
- Identify strategies (projects, staffing, funding) to plan efficient transportation systems
- Establish a seamless relationship with the new Director of Public Works to optimize opportunities to use City crews for pavement repairs independent of the capital paving projects.
- Provide continued coordination with DOT regarding the North Leg Project that is slated to start construction in early 2018. Various utility and traffic mitigation projects will need to occur in 2017.
- Continue to find efficiencies and improvements in the design, bidding, and construction processes used to administer the annual paving and sidewalk programs.
- Bid sanitary lining and grouting contract in the non-compliant sewersheds (WA 4010 & WA 4016).
- Complete the City Hall South Sanitary and Storm Project design and coordination for Winter 2017-2018 bidding.
- Train and develop proficiency in using the new GIS Web Viewer for all Engineering staff.
- Continued scanning in old files in the engineering records vault.
- Work with MMSD and SEWRPC to finalize the Schoonmaker Creek Watershed study with a recommended alternative for use in continued stakeholder outreach and budget forecasting.
- Compile, analyze, design, and bid a project(s) to repair failing storm sewer outfalls along our waterways.
- Provide public outreach and share the Total Maximum Daily Load (TMDL) implementation plan of the Menomonee River Watershed Permit with stakeholders.
- Continue to foster the customer service principles of the City amongst all staff as it pertains to streamlining the development process.

2016 BUDGETARY CHANGES

- Funds were moved from regular wages to overtime ($60,000) to cover increased overtime due to workload. No net increase in funding was needed.
- $25,000 is included for another round of scanning in old files in our records vault. We have successfully scanned in numerous old files in our engineering vault, some of which date back to the 1890's. We anticipate most of the engineering drawings and contracts files be scanned in by the end of 2017.

2017 BUDGETARY CHANGES

The following two items are projects that are also included in the 2017 budget:

- $25,000 is again included in the budget for Traffic Studies as requested by the Common Council.

New for 2017 is a request to continue the employment of temporary part-time engineer, but as a full-time position. In 2016, this position was funded by wages savings from employees on leave. Due to the large amount of time invested for the Village Redevelopment project and also due to the extraordinary amount of development happening in Wauwatosa we project a need to keep this position until the completion of the Village improvements or until redevelopment slows down considerably, whichever occurs later. Funding for this position is made through the Capital Projects reimbursement. This does not appear as an additional position in the Personnel Schedule because an existing Civil Engineer Position had been converted to the Facilities Manager position but not included in the 2016 Personnel Schedule. In effect, this new Civil Engineer position is restoring the one converted into a Facilities Manager.

BUDGET SUMMARY TABLE

Engineering Department
Dept #321

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
986,784	1,006,946	1,109,477	1,402,663	1,367,663	5100	Wages	1,395,904	147.0%
415,700	404,901	442,780	620,741	620,741	5195	Fringe Benefits	613,189	64.6%
180,541	132,051	180,404	159,069	159,420	5500-5520	Internal Charges	164,511	17.3%
219,238	31,012	124,529	25,529	68,329	5200-5900	Operating Expenditures	36,150	3.8%
-	-	24,999	-	3,373	5950-5970	Capital Outlay	-	0.0%
9,384	9,326		-	-	5980-015	St Street Traffic Engi	-	0.0%
-	-		25,000	50,000	5980-020	Convert Paper Records	-	0.0%
10,700	8,065		-	-	5980-030	G.I.S.	-	0.0%
-	20,090	26,730	25,000	56,070	5980-035	Traffic Studies	25,000	2.6%
(324,642)	(1,081,319)	(1,241,417)	(1,216,631)	(1,216,631)	5990	Engineering & Overhead Reim	(1,285,301)	-135.4%
1,497,705	**531,072**	**667,502**	**1,041,371**	**1,108,965**		**TOTAL**	**949,453**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
475	450	550	400	425	311-4250	Cement Workers	400	0.0%
78,175	111,115	106,100	40,000	40,000	321-4200	Street	50,000	5.3%
36,489	8,451	-	-	-	241-4410-0	Zoo Interchange Mitigation	-	0.0%
359	607	347	400	400	321-4230	Loading Zone	400	0.0%
1,275	900	3,002	500	1,200	511-4110	Encroachment Fees	1,000	0.1%
5,770	-	-	-	-	541-4800	Eng. Plans and Specs	-	0.0%
192,827	80,124	94,174	136,476	157,301		Unallocated Revenues	117,864	12.4%
1,182,335	329,425	463,329	863,595	909,639		Tax Levy	779,789	82.1%
1,497,705	**531,072**	**667,502**	**1,041,371**	**1,108,965**		**TOTAL**	**949,453**	**100.0%**

PERSONNEL SCHEDULE

Engineering				
Position Description	**2016 FTE**	**2017 Base Positions**	**2017 FTE**	**2016-17 Change**
Administrative Support Special	1.00	1	1.00	-
Assistant City Engineer	1.00	1	1.00	-
City Engineer	1.00	1	1.00	-
Civil Engineer	3.00	3	3.00	-
Engineering Technician	5.00	5	5.00	-
Engineering Technician Asst	1.00	1	1.00	-
Facilities Manager	-	1	1.00	1.00
Seasonal Techs/interns	0.92	0	0.92	-
Senior Civil Engineer	4.00	4	4.00	-
Senior Engineering Technician	3.00	3	3.00	-
TOTAL	**19.92**	**20.00**	**20.92**	**1.00**

FUND NO. 25

MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 913,848	$ 951,754	$ 37,906
Rev	$ 897,692	$ 944,359	$ 46,667
Net	$ (16,156)	$ (7,395)	$ 8,761
FTE's	3.00	3.00	-

MAJOR CHANGES

- The CIP has been modified to reflect only absolutely necessary repairs as the Council considers the future of this facility

2016 ACHIEVEMENTS

- New concrete pad poured and new bike racks installed
- Battery back-up on all three City Hall elevators complete
- New door hinges and solid state hardware completed on one of two elevators

2017 GOALS

- Continue to prioritize repairs as recommended by the building condition assessment report
- Make corrections to HVAC distribution systems throughout building
- Replace cooling valves that have been found not functioning correctly

2017 BUDGETARY CHANGES

BUILDING MECHANICAL UPGRADES

$25,000 is re-appropriated from Building Improvements to the Building Repair budget to address additional repairs to heating and cooling water valves as well as pneumatically controlled air dampers throughout the Municipal complex.

While the Building Improvements appropriation has $155,000, this will be reserved for use after the long term plan for the Civic Center is decided.

SECURITY AND ACCESS $7000

Funds will be used to rekey doors throughout the complex to improve security and gain better control over who has access. Staff will investigate the cost-effectiveness of using key-card readers for the more secure locations and camera's in the public areas.

STAFFING

With an opening due to a retirement, an HVAC tech will be hired. The increase in payroll dollars will be offset by a reduction in contractor dollars by performing more tasks in-house. These reductions are made in this budget as well as the police station and public works building.

BUDGET SUMMARY TABLE

Municipal Complex Reserve Fund #25

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
167,569	113,419	95,869	138,857	138,857	5100	Wages	188,736	19.8%
1,174	1,076	1,630	1,250	1,250	5120	Accrued Vacation Expense	1,250	0.1%
86,231	64,975	61,013	68,370	68,370	5195	Fringe Benefits	74,874	7.9%
11,460	9,283	12,298	10,668	11,809	5500-5520	Internal Charges	12,705	1.3%
784,673	495,223	635,637	688,703	539,751	5200-5900	Operating Expenditures	668,189	70.2%
550	-	5,047	4,000	4,000	5950-5970	Capital Outlay	4,000	0.4%
2,850	1,059	268	2,000	9,700	5980-015	Emergency Management	2,000	0.2%
-	-	-	-		5990-000	Transfer to General Fund	-	0.0%
1,054,507	**685,035**	**811,762**	**913,848**	**773,737**		**TOTAL**	**951,754**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
871,838	870,745	831,055	895,192	895,192	181-4100	Building Rentals	941,859	99.7%
2,646	3,189	4,587	2,500	4,500	181-4200	Civic Center Rentals	2,500	0.3%
-	-	2,524	-	-	181-4900	Other Revenue	-	0.0%
874,484	**873,934**	**838,166**	**897,692**	**899,692**		**TOTAL**	**944,359**	**100.0%**

PERSONNEL SCHEDULE

Physical Plant Operations				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Custodial Worker	1.00	1	1.00	-
Building Maintenance Tech	1.00	0	-	(1.00)
HVAC Technician	-	1	1.00	1.00
Building Maintenance Lead	1.00	1	1.00	-
TOTAL	**3.00**	**3.00**	**3.00**	**-**

PUBLIC HEALTH

MISSION

Public health focuses on community-based prevention efforts to eliminate disease, injury, health risks, and to promote healthy behaviors and a physical environment so that people have quality of life. The Wauwatosa Health Department's (WHD) mission is to protect and promote the health and safety of the entire community.

2016 BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 1,499,869	$ 1,466,993	$ (32,876)
Rev	$ 453,658	$ 427,353	$ (26,305)
Levy	$ 1,046,211	$ 1,039,640	$ (6,571)
FTE's	13.36	12.86	(0.50)

MAJOR CHANGES

- Selected consolidated fee adjustments
- 7% Reduction in Preparedness Grants
- Staff Turnover

Did You Know? Americans live shorter lives and suffer more health problems than peers in other high-income countries. Americans believe they are the healthiest nation in the world, however, rank 34th in life expectancy. Americans perform poorly on most measures of health, from infant death, to obesity and chronic disease (APHA, 2015). About one in 3 US children and adolescents and 2 in 3 adults have weight levels in the overweight or obese category. Although Wauwatosa is a community of means with many strengths and assets, there is room for improvement when it comes to health and quality of life. 60% of Wauwatosa survey respondents were overweight or obese (2015 Aurora Survey).

How healthy is your community? In 2015, nurses investigated 13 unusual or 'sentinel' disease events in schools, child care centers, businesses, and long-term-care facilities to contain disease. They investigated 384 disease reports in 2015 and partnered with health care providers and community entities and residents to keep the community safe.

How safe are your children? Our personnel worked closely with the Wauwatosa School District (WSD) to assist with coordinating the Youth Risk Behavior Survey and analyzing data to better understand youth health practices and risks. We have a long-term partnership with WSD and Tosa United to support youth strengths and address needs. Our nurses provide technical assistance to private and public schools on immunizations, investigate outbreaks, and provide health information for child care centers, schools, and others to assure all students are properly immunized to prevent disease outbreaks. Nurses administered 1,007 vaccines.

What's in your food? 48 million Americans become ill, 128,000 people are hospitalized, and 3,000 people die annually from food-borne diseases. In order to assure sanitary conditions and prevent disease outbreaks in our community, WHD health inspectors conducted 557 inspections of 540 restaurants, store delis, vending machines, school cafeterias, other food establishments, and events where food is served.

What's in your water? Drinking water includes tap and bottled water. Swimming pools, spas, lakes, and rivers considered recreational water and can be a source of illnesses that are spread by swallowing, breathing, or having contact with contaminated water. The US incidence of recreational water illnesses (RWI) associated disease outbreaks increased over recent years. From 2011 to 2012, 90 outbreaks were reported to the CDC, resulting in 1,788 disease cases, 95 hospitalizations and one death.

Cryptosporidium caused over half of the outbreaks associated with *treated* recreational waters such as pools. E. coli caused one third of outbreaks associated with *untreated* recreational waters, such as lakes. WHD inspects over 26 public pools and whirlpools and monitors pool operator logs to assure safety.

What is public health department accreditation? Accreditation is the measurement of health department performance against a set of nationally-recognized, practice-focused and evidenced-based standards, the issuance of recognition of achievement of accreditation by a nationally recognized entity, and the continual development, revision, and distribution of public health standards. The goal of the voluntary national accreditation program is to improve and protect the health of the public by advancing the quality and performance of local public health departments. National public health department accreditation was developed because of the desire to improve service, value, and accountability to stakeholders (PHAB, 2011). PHAB standards and measures can be found at http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.01.pdf.

PROGRAMS/SERVICE LINES

Local health departments (LHD) provide programs related to communicable disease, immunizations, maternal child health, environmental health; community data collection, trending, and surveillance; health assessment, planning, quality improvement, and health education programs; chronic disease prevention; emergency preparedness; and regulation, inspection and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. A detailed report to the community on health programs and outcomes is found in the WHD Annual Report at http://www.wauwatosa.net/healthdata . WHD community-based programs include:

Communicable/infectious disease prevention, investigation, control, reporting, enforcement, and surveillance: all reportable diseases; food-borne illness; rabies exposure and prophylaxis; tuberculosis (TB) screening and treatment; emerging disease monitoring surveillance and response to sentinel events in schools, health care facilities, businesses, long-term care facilities, and child care facilities; inspection, regulation and licensing of food establishments for disease prevention.

Immunization Services for Infants, Children and Adults: included back-to-school immunizations and state reporting of all school and day care immunization rates; City of Wauwatosa Invest In Wellness employees (fire, police, public works); flu clinics throughout the community and for City employees; tuberculosis skin testing.

Environmental health services: includes food safety education, vector control, water/air quality and protection; nuisance inspections; human health hazard abatement; lead poisoning assessment and abatement, control of animals; regulation, inspection and licensing of all food, public pool and hotel establishments; educational awareness of radon and kits. Education on multiple topics.

Healthy Behaviors/Chronic Disease Prevention: health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance abuse (ATODA); reproductive health, mental health, healthy growth and development. Health education and awareness on multiple topics/community-based events.

Healthy Growth & Development/Maternal Child Health: includes infant assessment; home safety visits; monitoring of birth certificates for high-risk families and case management; Women, Infants, and Children Clinic (WIC), health education; new baby packet mailing; reproductive health education.

Emergency Preparedness planning and response: member of the Milwaukee/Waukesha County Consortium for Public Health Emergency Preparedness and Response, consisting of 13 municipalities using a nationally-accredited emergency plan; member of the newly-formed southeast regional Health Care Response Coalition to plan and respond to public health events in coordination with health care systems. Staff training and competency assessment; planned and participated in functional and full-scale exercises and drills for the City and the southeast region; education.

Assessment, planning, and quality improvement: includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans; hospital health improvement planning process participation; strategic planning at city and department level; performance management, ongoing quality improvement initiatives; advocacy; surveys; national accreditation; public policy activities: provided input into City ordinance creation; participated in local and state organizations, committees, and initiatives. Community-based partnerships to improve the health of the community. WHD works with health care (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.

Epidemiology and surveillance: collection, analysis, trending, and dissemination of community data; diseases, injury, birth and death certificates including death reviews of infants/youth with the Milwaukee County medical examiner; surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.

Regulation, Inspection, and Licensing: includes emerging and routine disease investigation and containment (isolation/quarantine/guards), TB treatment (daily-observed therapy); day care and school immunization compliance; food-vector-water borne illness; dangerous/vicious dogs and animal quarantine; and rabies exposure follow up; State Agent Inspection Contracts (DHS and DATCP) for food, public pools, hotels, vending, school cafeterias; childhood lead poisoning and abatement; human health hazard abatement; issue orders and citations for the above as necessary.

Below are examples of programs and related activities based on the 2015 WHD Annual Report to the Community.

COMMUNICABLE DISEASES AND IMMUNIZATIONS

The WHD investigates all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. The WHD continued to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. WHD conducted the following disease and immunization program/service activities:

- Processed 438 calls regarding CDs and immunizations through the WHD Information & Referral Nurse Line (I&R).
- Investigated 343 diseases for follow up, case management, and reporting to the state.
- Administered 1,007 vaccines at immunization clinics.
- Administered 800 seasonal flu vaccines at mass clinics at City Hall and off-site locations including schools, child care centers, businesses, adult living facilities, and the homes of homebound citizens.
- Administered 87 TB skin tests and monitored 4 people with suspect TB to provide case management and medication treatment.

- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address school absenteeism rates greater than 10% daily, and cluster of illnesses, or unexplained death.
- Monitored student immunization rates and provided summaries to the state.
- Provided technical assistance for a new business related to immunization needs of students through multiple meetings.
- Offered CD toolkits to all Wauwatosa public and private schools. The toolkits consisted of a cover letter; hand hygiene poster; 'Cover Your Cough' poster; head lice fact sheet from the American Academy of Pediatrics (AAP); a norovirus clean up poster; a CDC incident pool clean-up instructional guide; and a wall-mounted, laminated listing of reportable diseases.

FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. The WHD continued to monitor and evaluate the burden of disease though the following activities:

- Investigated 6 food-borne illness complaints and 13 illness inquires.
- Conducted over 525 inspections for licensed establishments including restaurants, retail food establishments, city food establishments, vending machines and temporary restaurants/food events and kitchen inspections for 18 public and private schools.
- Processed 21 restaurant and food-related inquiries through the WHD I&R.
- Inspected hotels and public pools/whirlpools.
- Managed the DHS, DATCP, and City food licensing and field inspection process using an electronic, relational database.

ENVIRONMENTAL HEALTH

Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is "whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome." Nuisances range from rodent and wildlife harborage to garbage and dog complaints. A HHH is defined as "substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated." The following activities were conducted by WHD:

- Documented 94 nuisance complaints, resulting in 105 inspections, 50 telephone contacts, 11 warning letters and 3 abatement orders.
- Conducted 57 inspections/follow up inspections for human health hazard (HHH) complaints.
- Collaborated with other city departments, businesses, and residents to manage complaints.
- Processed over 150 nuisance and HHH inquiries through the WHD I&R.
- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.

- Identified and followed 25 Wauwatosa children for elevated blood lead levels ≥ 5 µg/dL.
- Collaborated with Community Development Department staff to implement a HUD weatherization grant program to prevent homes with children aged less than six years from developing a lead hazard.
- Investigated 59 animal bite reports (including wildlife, domestic and strays); issued 25 domestic animal quarantine orders; processed 16 specimens for Rabies testing; processed 93 animal exposure/bite inquires through the WHD I&R.

HEALTHY GROWTH AND DEVELOPMENT/MATERNAL CHILD HEALTH

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. The WHD continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. The WHD performed the following activities addressing healthy growth and development for all life stages:

- Processed 1,390 inquiries through the WHD Information & Referral Nurse Line.
- Assessed and evaluated 1,166 referrals for nursing case management services.
- Assessed 106 individuals on access to care and chronic disease through the WHD's Adult Health program.
- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission (WSC) on issues affecting the older adults in Wauwatosa. Advertised and distributed WSC's *File of Life* packets. Fiscal agent for the *Adding Life to Years* senior health assessment grant 2014-2015. The survey was completed in 2015 and released on the Health Department website.
- Provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Wauwatosa Library Children's programming, South Suburban YMCA Healthy Kids Day, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Library Rhyme Time, Wauwatosa Library Summer Family Program, Briggs and Stratton Wellness Fair, and Wauwatosa Night Out.
- Analyzed data for the 2015 Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is a questionnaire that assesses the behaviors and perceptions of high school youth in areas such as alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.
- Healthy behaviors play a major role in health outcomes (illness/death). Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems.
- In 2015, about 50% of all adults had one or more chronic health conditions. Health risk behaviors are unhealthy behaviors you can change and cause much of the illness, suffering, and early death related to chronic diseases and conditions (CDC). Healthy behaviors focus on nutrition, physical activity, tobacco, alcohol/other substances, reproductive health, mental health, injury and violence. The following are selected examples of program activities that address population-

based health in our community. Detailed information, including comparisons to state and national benchmarks, is found in the WHD Annual Report at www.wauwatosa.net/healthdata

Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. The CDC recommends that adults should engage in 30 minutes of moderate physical activity five times per week. The CDC also recommends that adults should engage in 25 minutes of vigorous physical activity three times per week. It is the goal of WHD to promote adequate and appropriate nutrition and physical activity among Wauwatosa residents to prevent or reduce overweight and obesity. Overweight is defined as having a body mass index (BMI) greater or equal to 25.0 while obese is defined as having a BMI of 30.0 or greater. WHD engaged in the following activities:

- Provided technical assistance in WSD Wellness in Wauwatosa Schools (WITS) Committee initiatives and policy review.
- Assessed 106 individuals on healthy eating and physical activity level through the WHD's Adult Health program (health clinic program rotates through 4 community sites).
- Processed 76 inquiries on nutrition topics including WIC, food security, and oral health.
- Provided over 115 participants with the Women, Infants, and Children (WIC) nutrition supplement program for individuals who are nutritionally at-risk.
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Committee.
- Participated in the Power of Produce (PoP) Token program at the Tosa Farmers Market.
- Continued outreach at the Tosa Cares program at Mt. Zion Church regarding healthy eating habits on a budget.

Tobacco Use and Exposure

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. WHD programming aims to prevent and reduce tobacco use and exposure through education, advocacy, policy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke and electronic device vapor exposure. WHD activities included:

- Completed 66 tobacco compliance checks. WHD secured grant monies to pay for the police overtime and student training. 98% of the tobacco retailers did not sell to minors.
- Maintained an active partnership with WSD Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents.
- Assessed, counseled, and referred parents of 619 newborns on tobacco use and smoke-free homes.
- Assessed, counseled, and referred 106 adults and seniors on tobacco use and smoke-free homes.
- Provided information to the City Plan Commission and the Development Committee/Council on the harmful effects of electronic smoking devices and lack of regulation during ordinance creation.

Alcohol and Other Substances

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from $4 to $10 dollars in cost savings for treatment and counseling. The WHD continued to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. The WHD performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United.
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites.
- Assessed 106 individuals on alcohol use and illegal/inappropriate drug use.
- Completed 18 alcohol compliance investigation in partnership with the WPD and Tosa United; 17% of retailers sold to minors. WHD secured a grant to pay for this program.
- Planned, advertised, and implemented Tosa United's prescription drug collection day held in September at the city hall parking lot.
- Administered the Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants.

Reproductive and Sexual Health

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. The WHD continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. The WHD performed the following activities addressing RSH issues:

- Processed 13 RSH-related inquiries on WHD I&R.
- Assessed 115 individuals on RSH-related issues through the department's Adult Health Clinic program.
- Investigated 125 STDs/STIs for source identification, treatment, and prevention.
- Assessed 619 birth records for high-risk maternal health issues.

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. The WHD performed the following activities addressing mental health issues:

- Processed 9 mental health-related inquiries on WHD I&R.
- Assessed 106 individuals on mental health-related issues through the WHD Adult Health Clinic program.

- Researched and revised listing of available mental health resources in the community; disseminated resources throughout the community.
- Assisted the Wisconsin Lutheran College Health Communications course project on identifying mental health programs to address bullying in middle and high school facilities.
- Worked with the Wauwatosa School District in securing the Now is the Time AWARE Grant to raise awareness of mental health issues in Wauwatosa youth.
- Conducted the Youth Risk Behavior Survey (YRBS) which asks high school students about their experiences with alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.

Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. The WHD continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics.

The WHD performed the following activities addressing injury and violence prevention:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program.
- Processed 51 injury and violence-related inquiries on WHD I&R.
- Assessed 106 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program.
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance.
- Conducted 24 home safety visits for families.
- Continued participation in the regional Child Death Review process with the Infant Death Center.
- Completed training for the Remembering When fire protection/home safety program in partnership with the Wauwtaosa Fire Department.
- Continued participation in the Citizens with Disabilities Coalition to make Wauwatosa a safer community for residents with disabilities.

EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and Ebola and other disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. WHD staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. The WHD conducted the following activities:

- Continued as member of the Milwaukee/Waukesha County Consortium for Public Health Preparedness since 2003; national accreditation achieved for members in 2012 through Project Public Health Ready.
- Collaborated with the newly-formed Healthcare Emergency Response Coalition that includes health care system, public health, and emergency response on a regional level.
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality.
- Participated as member of the Tosa Area Preparedness Partners (TAPP), a public/private collaboration of preparedness efforts throughout Wauwatosa initiated by the WFD.
- Participated as member of the South East Wisconsin Incident Management Team (SEWIMT). This is a team of trained professionals that can assist local governments in SE Wisconsin during an emergency incident by advising and assisting with logistical, planning financial and operational aspects of an incident.
- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative Healthy behaviors.

(Source: 2015 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on WHD services and programs and how the City of Wauwatosa compares to the state and the nation. http://www.wauwatosa.net/healthdata)

HART PARK SENIOR CENTER

New Programs/ Program Highlights

- Wauwatosa Fire and Health Department presented Remember When a fall and fire prevention program.
- Center partnered with Tosa Skateboarders United to offer an Intergenerational program called Lunch with a Skater. Senior center participants were paired up with kids from 8-21 years of age.
- Reassurance for Seniors: Volunteers presented information on File of Life, Telephone Reassurance, Lockbox and information designed to keep older adults safe.
- Art Masters was a 3 part art series that included learning about an artists and completing a work of art in that style.
- Center is partnering with Milwaukee County Department on Aging to offer Living Well With Chronic Illness an evidenced based program designed to help adults manage chronic health conditions.

Membership/ Participants

- There are 758 current members as of 8/22/2016
- 67 new members joined as of 8/22/16.
- There were 760 paid members as of December 2015.
- A total of 819 individuals (members and non-members) were active in 2015.

Collaborations

- Center Collaborated with Milwaukee County Department on aging and UWM to offer a Tai Chi Study to adults 65 and older starting September 12.
- Center collaborated with Tosa All City Read committee to offer Peace Like Milwaukee's Rivers all city read event. Over 80 people attended from the center and the community.
- Collaborated with Wells Fargo to offer a financial wellness series called banking with seniors.
- Collaborated with Hunger Task force to distribute Farmers Market Vouchers to 600 people.

Miscellaneous

- Hart Park Senior Center offered a first time rummage sale fundraising event. Over 350 paid attendees (kids under 12 were free).

2017 Goals

- Center will end 2017 with a total of 140 new members for the year.
- Center will offer at least one new intergenerational activity in 2017.
- Center will offer at least one new Mental Health Wellness Class.
- Center will offer Stepping On evidence based fall prevention class in 2017.

2016 WHD ACHIEVEMENTS

- Achieved national accreditation on November 10, 2015 from the Public Health Accreditation Board (PHAB). PHAB Accreditation means the WHD programs meet nationally recognized, evidence-based standards in public health. WHD is only the eighth health department in Wisconsin to achieve this honor. A focus of PHAB accreditation is to look for quality improvement (QI) initiatives within the department and the community. WHD staff members will begin the process of determining what areas to focus on for QI initiatives and begin implementation of them in 2016.
- Continued work on the WHD Strategic Plan (2014-2017) with our Board of Health to provide direction and track outcomes. http://www.wauwatosa.net/health. Priorities include national accreditation, workforce development, nurturing and expanding community partnerships, community programs and services, public health advocacy and visibility, health messaging.
- Convened a Community Forum to discuss progress on the 2014-2017 City of Wauwatosa's Community Health Improvement Plan which guides the future Healthy Wauwatosa Initiative; The WHD Plan is linked to the City Strategic Plan through the Healthy Wauwatosa Initiative. http://www.wauwatosa.net/healthdata.
- Launched social media Facebook page for "Healthy Wauwatosa" in late 2015. Implemented quarterly e-newsletter for the initiative in 2016 to increase communications amongst all partners across the city.
- Collaborated with Wauwatosa Senior Commission to offer a four-part Adult Health Speaker Series on Alzheimer's and dementia in fall, 2016 to all Wauwatosa residents. This is part of a larger initiative to implement Dementia Friendly Communities in Wauwatosa.
- Partnered with Medical College of Wisconsin's Community Engagement Department to submit a childhood obesity prevention grant application to Robert Wood Johnson Foundation in fall, 2016.
- Provided selected immunization services and space accommodations for the City's Invest in Wellness program, including the new Employee Wellness Clinic.
- Implemented statewide licensing database, HealthSpace, to replace existing internal program. New database is cheaper, more efficient and extensive than the internal database.
- Member of the City of Wauwatosa Strategic Plan steering committee: Community of Choice and Community with Great Services.
- Conducted analysis of the 2015 Youth Risk Behavior Survey (YRBS) with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. Conducted data analysis of survey results and prepared a report for WSD. The survey is administered every 2 years.

2017 GOALS

- Complete the City of Wauwatosa Community Health Assessment, an activity required by state statute every five years.
- Conducted the 2017 Youth Risk Behavior Survey (YRBS) with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. The survey is administered every 2 years.
- Implement the City of Wauwatosa Health Department Strategic Plan to evaluate and revise current collaborative initiatives with community partners; revise data collection, analysis, and reporting processes using internal electronic databases and a performance management system. Conduct performance management tracking and quality improvement initiatives for efficiency and service.
- Assist in implementing the WHD Community Health Improvement Plan and *City's* Strategic Plan through the 'Healthy Wauwatosa Initiative' to address and support healthy behaviors, acknowledge other factors, and shape the physical environment to improve the health of the community. The Healthy Wauwatosa Initiative will be the umbrella that links WHD programming with City and community-based initiatives in collaboration with 40+ community partners and City personnel.
- Continue to work with the City of Wauwatosa Senior Commission to review the findings of the Adding Life to Years senior health assessment, disseminate the results to the community on the strengths and needs of seniors, and address senior fall prevention in collaboration with the Fire Department; continue oversight and partnership with Interfaith around Hart Park Adult Center programming.
- Provide continuity of operations during personnel turnover while examining the needs of the health department moving forward.

2016 BUDGETARY CHANGES

- We experienced 2 vacancies in 2016: Health Officer (5 ½ months vacant) and Public Health Manager (5 ½ months vacant). Savings: approximately $75,000

2017 BUDGETARY CHANGES

- Due to federal government reallocation of funds for the Zika response, we received $40,461 in preparedness grant funding, a 7% decrease from 2015-2016.
- We received $11,093 in cities readiness initiative grant funding, a 7% decrease from 2015-2016, also due to the same relocation of funds at the federal level for the Zika response.
- Per the State Agent Contract and recommendations made during the DATCP/DHS merger in 2016, we are proposed changes to selected health services licensing/fees, specifically adding whirlpool & water attractions fees in addition to the pool fee, as well as the removal of the separate soda/water license fee. The $5 soda water license fee will be included in the existing DATCP and DHS establishment fees.

- The drugs and medical expenses account is being reduced from $19,000 to $7,000. This money has been allocated in the past for public health emergencies, which rarely occur during normal business hours. The use of these funds was unlikely to receive prior approval before use, given the nature of the work we do. With this reduction in available funds, in the event of an emergency, the Health Department would work with the Finance Department to secure additional funding through a fund transfer or the Reserve for Contingencies.

BUDGET SUMMARY

Public Health Dept #421								
Expenditures								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
861,933	879,760	836,899	912,618	912,618	5100	Wages	883,753	60.2%
354,636	361,797	339,445	387,107	387,107	5195	Fringe Benefits	375,684	25.6%
43,228	45,280	37,220	54,982	54,982	5200-5900	Operating Expenditures	44,280	3.0%
135,038	125,718	126,802	124,415	124,415	5500-5520	Internal Charges	132,731	9.0%
-	5,472	-	-	-	5950-5970	Capital Outlay	-	0.0%
4,930	4,775	4,498	8,449	8,449	5980-010	Maternal Child Health Grant	7,688	0.5%
380	139	-	-	-	5980-015	Expenditures from Donation	-	0.0%
56	780	257	3,075	3,075	5980-020	Child Lead Poison Prev	1,810	0.1%
-	14,159	205	-	-	5980-025	Preparedness Grant	10,443	0.7%
-	1,003	2,035	-	-	5980-045	Prevention Grant	-	0.0%
2,459	410	70	1,798	1,798	5980-080	Immunization Registry Gr	2,910	0.2%
-	1,200	1,050	-	-	5980-095	Radon Awareness	-	0.0%
-	925	1,277	-	-	5980-100	WI Wins	-	0.0%
3,972	2,871	403	7,425	7,425	5980-110	Cities Readiness Inititative	7,694	0.5%
-	6,477	-	-	-	5980-200	Public Health Improvement	-	0.0%
800	-	-	-	-	422-5980-020	Health Hazard Removal	-	0.0%
455	-	-	-	-	423-5980-010	Prevention Grant	-	0.0%
5,531	-	-	-	-	423-5980-025	CDC Preparedness-LHD Plan	-	0.0%
937	-	-	-	-	423-5980-030	Tobacco Control Board	-	0.0%
3,307	-	-	-	-	423-5980-055	Accreditation Grant	-	0.0%
3,897	-	-	-	-	423-5980-200	Public Health Infrastruct	-	0.0%
1,421,559	**1,450,766**	**1,350,161**	**1,499,869**	**1,499,869**		**TOTAL**	**1,466,993**	**100.0%**

Public Health
Dept #421

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
44,478	59,444	32,815	57,741	57,741	231-4420-000	Preparedness Planning Grant	40,461	2.8%
10,421	19,774	7,988	12,513	12,513	231-4420-010	Cities Readiness Iniative	11,093	0.8%
3,542	2,390	4,508	-	-	231-4420-020	Prevention Grant	-	0.0%
12,349	12,349	12,491	12,570	12,570	231-4420-030	Immunization Registry Gr	12,570	0.9%
12,057	11,205	11,441	15,564	15,564	231-4420-040	Maternal Child Health Grant	15,564	1.1%
-	1,200	(180)	-	-	231-4420-045	Radon Outreach	2,500	0.2%
8,455	11,739	-	-	-	231-4420-200	Public Health Infrastruct	-	0.0%
2,104	2,285	256	3,075	3,075	241-4420-060	Child Lead Prevention Grant	3,075	0.2%
937	571	2,600	-	-	241-4420-080	WI WINS	-	0.0%
79,021	80,547	100,159	85,000	92,000	311-4120	Food	90,000	6.1%
26,118	26,286	30,500	28,000	28,000	311-4125	Retail Food-Dept of AG	28,550	1.9%
-	1,055	890	1,100	1,100	311-4140	Soda Water	-	0.0%
-	6,707	(3,590)	8,500	8,500	311-4310	Hotel/Motel and Rooming H	8,500	0.6%
-	5,070	5,085	5,500	5,500	311-4360	Public Swimming Pools	5,500	0.4%
1,638	1,425	1,200	1,500	1,500	531-4300	Animal Pound	1,200	0.1%
110	-	100	330	330	531-4410	Health Enforcement	330	0.0%
5,356	6,412	7,020	6,700	6,700	531-4500	Health Inspection License	6,500	0.4%
-	-	-	200	200	531-4500-010	Expedited License Fee Reg	200	0.0%
-	-	-	850	850	531-4500-020	Late License Fee	-	0.0%
10,257	13,340	7,925	15,000	15,000	531-4600-050	Health Serv-Flu	15,000	1.0%
2,280	1,630	1,140	2,500	2,500	531-4600-150	Health Serv-TB Skin Test	2,500	0.2%
220	-	20	-	-	531-4600-200	Health Serv-Hepatitis A/B	-	0.0%
-	-	20	-	-	531-4600-250	Health Serv-Varicella	-	0.0%
20	30	40	-	-	531-4600-300	Health Serv-Adult Tetanus	-	0.0%
-	-	20	-	-	531-4600-350	Health Serv-Meningococcus	-	0.0%
930	-	-	-	-	531-4600-400	Health Serv-Shingles	-	0.0%
-	-	20	-	-	531-4600-450	Health Serv-HPV	-	0.0%
300	202	310	250	1,150	531-4700	Radon Kits	1,500	0.1%
30,872	-	-	-	-	531-4870	Children's Hospital Grant	-	0.0%
-	64	20	-	-	531-4900	Other	-	0.0%
67	147	157	200	200	531-4980-020	Hepavac Rental	200	0.0%
-	131	19	-	-	841-4210	Contrib-Health	-	0.0%
183,023	218,880	190,486	196,565	212,748		Unallocated Revenues	182,110	12.4%
987,004	967,883	936,701	1,046,211	1,022,128		Tax Levy	1,039,640	70.9%
1,421,559	**1,450,766**	**1,350,161**	**1,499,869**	**1,499,869**		**TOTAL**	**1,466,993**	**100.0%**

** Historically the Health Department was split into 3 different departmental accounts. These were consolidated in 2014 and for comparison purposes, prior years have also been consolidated as well in this table.*

PERSONNEL SCHEDULE

Health				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Health Officer	1.00	1	1.00	-
Health Services Surge Capacity	0.06	0	0.06	-
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	0.80	1	0.80	-
Nurse Supervisor	1.00	1	1.00	-
Office Assistant (Grant Funded)	0.50	1	-	(0.50)
Public Health Manager/Epidemiologist	1.00	1	1.00	-
Public Health Nurse	6.00	6	6.00	-
Public Health Specialist	-	1	-	-
Sanitarian	2.00	2	2.00	-
TOTAL	**13.36**	**15.00**	**12.86**	**(0.50)**

FUND NO. 24, 26

INFORMATION SYSTEMS

MISSION

The Wauwatosa Information Systems Department (WISD) strives to offer enhanced business value to its customers by providing cost effective, innovative information management and technology solutions that support the business strategies of the City of Wauwatosa. WISD's secure environment provides for data integrity, accessibility, system availability, and delivery of information resources for City's departments. Its commitment to a collaborative and supportive environment promotes the efficient and timely delivery of municipal services to the City of Wauwatosa and its citizens

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BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 1,776,101	$ 1,588,974	$ (187,127)
Rev	$ 1,605,203	$ 1,710,829	$ 105,626
Net	$ (170,898)	$ 121,855	$ 292,753
FTE's	6.00	6.00	-

MAJOR CHANGES

- Correct Software Licensing
- Move various software into IT from other departments
- Move Telephone, network, and website to maintenance
- Upgrade Hardware

PROGRAMS/SERVICE LINES

WISD is responsible for investigating technology solutions and administering computer-related and communication functions utilized by all departments within the City. It provides the support services necessary to maintain all computer hardware and software to facilitate the business functions of the City. Since computer technology affects nearly all facets of local government, this functional area empowers the City to deliver quality services and to better serve the public interest.

2016 ACHIEVEMENTS

- Completed the Supervisory Control and Data Acquisition System (SCADA) upgrade. SCADA is used to remotely control and monitor the City's storm and sewer pumps. WISD was an integral partner in the project by facilitating server and workstation setup as well as building secure network connections between users and facilities.
- Increased the City's Storage Area Network (SAN) capacity by about 39TB to accommodate the ever increasing demand for data storage.
- Provided WiFi access at the Department of Public Works building to enable users and vendors to securely connect to City's network and to the Internet.
- Upgraded various systems including:
    - GEMS: The City's financial, human resources, and utility management system
    - Telestaff: Automated scheduling solution used by the Fire Department
- Installed current version of ProPhoenix Record Management System (RMS) and Computer Aided Dispatch (CAD) to provide intelligent mapping and other advanced mobile dispatch features.
- Completed Request for Proposal (RFP) for network, WiFi, and voice systems upgrades.

2016 PROJECTS IN-PROGRESS

- Computer-Assisted Mass Appraisal (CAMA) upgrade including data migration and server configurations
- Software licensing optimize to control costs with minimal negative impact on users.
- Network infrastructure update
- WiFi access points replacements
- Telephone/voicemail system upgrades
- PD Internet and security upgrade: increase internet speed at the Wauwatosa Police Department from 5mbps upload speed to 1Gb (1024mbps). This connection enables First Responders and their apparatuses to securely connect to the City'
- Body-worn cameras deployment where WISD provides storage, networking, and support.
- Website and Internet presence improvements
- Health Department assistance to move from proprietary license management tool to a wildly-used State sponsored and supported program
- Network devices and server resource monitoring tools evaluation to enable proactive management of City's IT resources

2017 GOALS

- Continue data, voice, and wireless systems upgrades, training, and configuration
- Create self-serve reports to alleviate manual reporting by finance and HR departments and to deliver data to internal users more efficiently
- Improve business continuity and disaster recovery using newly installed network devices
- Increase field IT operations
- Improve Interoffice connectivity
- Plan the 2018 data centers upgrade
- Upgrade visualization software to include monitoring, sizing, and troubleshooting tools
- Evaluate long term backup solutions and impact of additional video records on storage and archiving
- Continue accounting and management of software licensing for compliance and cost control
- Upgrade server and workstation hardware and software
- Develop WISD's strategic plan

2016 BUDGETARY CHANGES

No changes

2017 BUDGETARY CHANGES

MOVE PHONE SYSTEM FROM PROCUREMENT TO MAINTENANCE	-150,000

The 2016 budget included the cost of updating the City's network, WiFi, and Telephone systems. These systems costs for 2017 will be reduced to $40,000 billed back to users.

MOVE WEBSITE INTO MAINTENANCE	-20,000

Once the initial website development is completed, ongoing website costs are limited to hosting, security, integration, and content development.

COMPUTER ASSISTED MASS APPRAISAL (CAMA) MAINTENANCE	+28,000

Support and maintenance costs for CAMA software.

VARIOUS SOFTWARE PACKAGES TO FIRE DEPT. OPERTATIONS	+23,000

FirstWatch: Data analytics required by Fire Department certification

US Digital: Toning and alerting in Stations 52 and 53 putting all three stations on same system. Additional funds will cover maintenance costs for these new installations

WORD SYSTEMS NICE CALL LOGGER	+9,000

Replace outdated and soon to be incompatible and unsupported analog call recording system.

VMWARE LICENSING	+14,000

Increased number of licenses to reflect actual usage

IQM2 BOARDS AND COMMISSIONS	+7,200

Simplifies and streamlines the process of managing board and committee appointments, reducing labor required for the process and increasing citizen involvement.

SERVER UPGRADES	+30,000

Our SAN and some of our servers are nearly 6 years old and are causing performance issues. We plan on upgrading the data centers in 2018 but require some intermediary upgrades to extend the life of our current systems by about 18 months.

LICENSE UPGRADES	+38,500

The additional software licenses will improve the City's software compliance.

BUDGET SUMMARY TABLE

Information Systems
Fund #24

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
376,705	359,936	438,851	445,059	445,059	5100,5110,5190	Wages	453,904	28.6%
163,037	153,451	195,493	167,618	167,618	5195	Fringe Benefits	166,479	10.5%
(2,963)	(8,613)	15,931	1,000	1,000	5120	Accrued Vacation Expense	1,000	0.1%
17,724	30,900	16,895	18,251	18,251	5510	Internal Charges	18,209	1.1%
402,008	413,996	476,230	608,256	617,406	5200-5900	Operating Expenditures	714,994	45.0%
-	-	-	121,359	131,007	5950-5970	Capital Outlay	125,888	7.9%
126,901	87,589	96,313	341,500	260,200	5980-010	Hardware Upgrade & Improv	70,000	4.4%
85,405	21,758	26,081	31,308	169,008	5980-020	Software Upgrade & Improv	38,500	2.4%
-	-	-	21,750	21,750	5980-030	Wireless Infrastructure	-	0.0%
-	-	-	20,000	51,000	5980-070	Website Capital Costs	-	0.0%
8,996	9,715	24,462	-	-	5980-100	Web Page/GIS	-	0.0%
1,177,813	**1,068,732**	**1,290,256**	**1,776,101**	**1,882,299**		**TOTAL**	**1,588,974**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
1,223,865	1,235,116	1,375,744	1,497,383	1,547,933	144-4100	Interdepartmental Charges	1,589,974	100.0%
950	726	75	-	-	144-4200	Record Request Fulfillment	-	0.0%
1,224,815	**1,235,842**	**1,375,819**	**1,497,383**	**1,547,933**		**TOTAL**	**1,589,974**	**100.0%**

Information Systems Equipment Reserve
Fund #26

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
193,898	32,338	11,210	-	-	144-5980-010	Hardware Upgrade & Improv	-	0.0%
193,898	**32,338**	**11,210**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	16,587	-	2,750	144-4100	Interdepartmental Charges	5,501	4.6%
88,473	91,583	105,040	107,820	107,820	921-4600	Depreciation Transfer	115,354	95.4%
88,473	**91,583**	**121,627**	**107,820**	**110,570**		**TOTAL**	**120,855**	**95.45%**

PERSONNEL SCHEDULE

Information Systems				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Assistant Manager IS	1.00	1	1.00	-
IS Help Desk Specialist	1.00	1	1.00	-
Director Information Systems	1.00	1	1.00	-
Public Safety Analyst	1.00	1	1.00	-
Public Safety Tech	1.00	1	1.00	-
System Administrator	1.00	1	1.00	-
TOTAL	**6.00**	**6.00**	**6.00**	**-**

CROSSING GUARD

MISSION

To provide crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon time periods at 40 crossing guards at 36 'permanent' and 2 temporary (due to the Zoo Interchange Project) crossing guard locations.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 245,640	$ 259,840	$ 14,200
Rev	$ 32,192	$ 54,301	$ 22,109
Levy	$ 213,448	$ 205,539	$ (7,909)
FTE's	-	-	-

The basic purpose of the crossing guard program is to provide unescorted students with a safe means to cross designated intersections while going to and from school.

Estimated Average Cost of a 2017 Crossing Guard				
# of Crossing Guards	Hours/Week	Spring Hourly Rate (22 Weeks)	Fall Hourly Rate (20 Weeks)	Total*
1	10	$ 17.07	$ 17.41	$ 7,237.40

** 42 weeks in school year*

Wauwatosa public schools have an early release program every Wednesday. This has caused an increase in the total guard hours because they are present to escort public school children across intersections and the guards will stay at the intersection to cross students leaving a private school at a different time. This happens in the reverse as well when private schools are released early and public schools are not, but largely it is public school days.

Estimated Annual Cost of Public School Wednesday Early Release		
Additional Hours*	Hourly Rate	Total**
588	$ 17.24	$10,137.12

** Assumption: 42 weeks in school year*

*** Total does not include Private School Early Release Days*

The summer 2015 week survey of pedestrians crossing at corners covered by crossing guards shows the following counts for the three highest and the three lowest numbers of pedestrians. There are a number of factors that can affect the final tally, e.g., N 76th St and Wauwatosa Ave – a child may walk past one crossing guard who counts them and walk past the second crossing guard at that intersection and he/she

counts them as well, essentially double counting. It is worth pointing this out because these counts are best estimates, not the actual amount of people going through an intersection, i.e., the annual count is prone to human error.

Three Highest Used Crossing Guard Locations/Shift over a Week		
Location	A.M. Number of People	**Avg. Daily Total**
Wauwatosa and North	1476	**295.2**
Wauwatosa & Warren	1234	**246.8**
110th and Center	1216	**243.2**
Location	P.M. Number of People	**Avg. Daily Total**
Wauwatosa and North	1934	**386.8**
Wauwatosa & Warren	1610	**322**
110th and Center	1051	**210.2**

Three Lowest Used Crossing Guard Locations/Shift over a Week		
Location	A.M. Number of People	**Avg. Daily Total**
120th and Center	15	**3**
116th and North	32	**6.4**
112th and Blue Mound	36	**7.2**
Location	P.M. Number of People	**Avg. Daily Total**
112th and Blue Mound	34	**6.8**
120th and Center	46	**9.2**
70th and Blue Mound	49	**9.8**

2016 ACHIEVEMENTS

- The City approved a three year contract, 2016-2019, with Twin City Security. The agreement for the crossing guard program is expected to increase the cost by approximately $24,000 over the life of the contract.

2017 GOALS

2016 BUDGETARY CHANGES

- There are no 2016 budgetary changes.

2017 BUDGETARY CHANGES

- Contract costs for the program increase $14,200. This is due to the annual contract increase, but is predominantly due to temporary crossing guards, which is offset by $22,045 in grant revenue.

BUDGET SUMMARY TABLE

Crossing Guards
Dept #214

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
233,510	282,010	251,786	245,640	254,942	5200-5900	Operating Expenditures	259,840	100.0%
233,510	**282,010**	**251,786**	**245,640**	**254,942**		**TOTAL**	**259,840**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	37,100	2,582	-	1,761	231-4210-035	Safe Routes to School Gı	-	0.0%
3,105	-	-	-	19,436	241-4410-010	Zoo Interchange Mitigatic	22,045	0.0%
30,064	42,547	35,523	32,192	36,162		Unallocated Revenues	32,256	12.4%
200,341	202,363	213,681	213,448	197,583		Tax Levy	205,539	79.1%
233,510	**282,010**	**251,786**	**245,640**	**254,942**			**259,840**	**91.5%**

LIBRARY

MISSION

The mission of the Library is to provide the resources necessary to meet educational, informational and recreational reading needs of the Wauwatosa community; to acquire and organize those materials in appropriate ways according to national standards; and to assist patrons of all ages with their reading, educational and informational searches.

There are 36,271 residents of Wauwatosa with library cards they have used in the past two years. They reside in every part of the City. The figure is from a GIS map which captured 89% of current card holders tied to their residences.

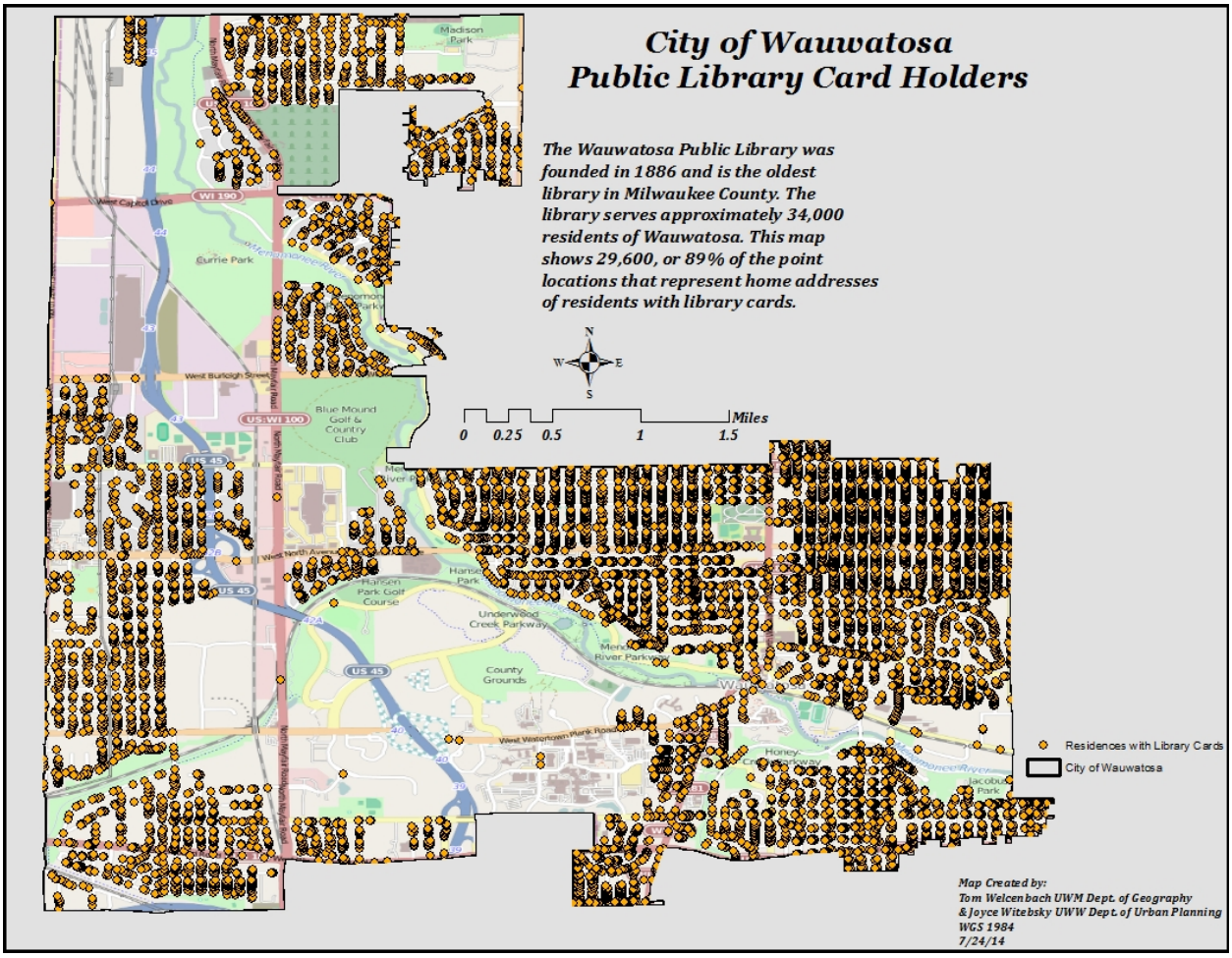
While most of the library users physically come in to the building (approximately 400,000 visits per year), some use the library entirely through remote access to our databases of proprietary information. The library is increasingly moving to electronic delivery of books, magazines and information sources. Over the last year, 28,945 e-books, downloaded audio books, magazines and songs/movies were borrowed. This figure does not include the number of uses of electronic databases such as Standard & Poors, Morningstar, Consumer Reports and the Oxford English Dictionary, which the Library makes available to Wauwatosa residents from our website.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$2,854,819	$2,914,177	$ 59,358
Rev	$ 373,387	$ 359,647	$ (13,740)
Levy	$2,481,432	$2,554,530	$ 73,098
FTE's	26.55	26.55	-

MAJOR CHANGES

- Library revenues are projected to be down in 2017 due to changes in the MCFLS reimbursement contract for service provided to non-residents and increase in charges from 3M related to RFID, sorting machine maintenance agreements. The MCFLS Member Agreement is a 4 year contract.
- Library materials budget increased.



Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is $10,000.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	$8.80	$6.98	$6.39	$5.40	$5.40	$5.40	$3.35
Moderate	$11.54	$8.96	$8.51	$6.51	$6.26	$6.26	$3.59
Enhanced	$14.69	$11.85	$10.22	$7.94	$7.12	$7.12	$3.91
Excellent	$23.70	$15.04	$12.84	$10.21	$8.53	$8.53	$4.86

Source: Wisconsin Department of Public Instruction. Public Library Standards

2016 Tosa materials expenditure =$307,487.

Basic for our population =$254,270.

Moderate for our population = $294,220.

Enhanced for our population = $334,640

*2017 materials allocation = $323,424.

FTE Staff per 1,000 Population

Regardless of population served, minimum total staff is 1.0 FTE.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	1.1	0.9	0.9	0.7	0.5	0.6	0.4
Moderate	1.4	1.1	1.0	0.8	0.6	0.6	0.5
Enhanced	1.7	1.3	1.2	0.9	0.7	0.7	0.6
Excellent	2.4	1.5	1.4	1.1	0.9	0.9	0.6

*2017 Tosa staffing per 1,000 population = 26.55

Basic for our population = 23.5

Moderate for our population = 28.2

PROGRAMS/SERVICE

TECHNICAL SERVICES

Place electronic orders for all materials, catalog and classify the materials, enter the bibliographic information into the shared library catalog, and process the materials to make them ready to be loaned. Maintain accuracy of the catalog by entering information about items damaged, lost, paid for, or discarded from Wauwatosa's collections.

CHILDREN'S SERVICES

Select materials appropriate for children from babies to fourteen year olds. Provide bibliographic instruction for grade school aged children, story times and other early literacy programs for children and parents. Assist parents and children in locating the information they need.

REFERENCE AND ADULT SERVICES

Select materials for all reference and circulating collections in the adult library, maintain the collections, and assist patrons in locating information they need. Provide programs on use of library resources, other common adult education matters, and book discussion groups.

CIRCULATION

The department in which items are checked out and back in, fines are paid, and library cards issued.

ADMINISTRATION

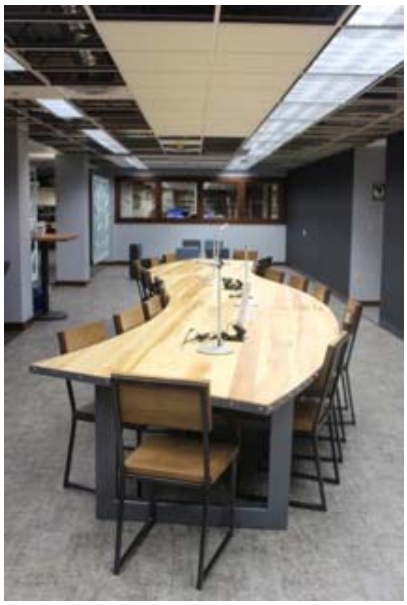
Oversees the day-to-day operation of the library, supervises all other library departments, and manages the library's budget. Works directly with the Board of Trustees to establish Library policies, the Library Foundation to raise private funds to enhance City support, write grants, prepare annual Wauwatosa

Organizations Directory, and represent Wauwatosa Public Library's interests at MCFLS Board Meetings and ICC meetings as necessary.

2016 ACHIEVEMENTS

- Purchased and installed equipment to gauge the use of Wi-Fi, number of distinct users.
- Updated he library's website.
- Introduced an intra-net for library staff.
- Created a Student Commons area within the library.
- Added self-service printing from public computers and personal devices

Images of the new Student Commons Area in the Library, opened August 24.



2017 GOALS

- Assist in planning for possible new library
- Succession planning
- Add a second conference room on 2nd floor
- Increase materials budget $15,937 to $323,424

2017 BUDGETARY CHANGES

- Library Revenues will be down due to new MCFLS reimbursement schedule
- Increase Sundry Contract funding due to increased charges from MCFLS

2016 BUDGETARY CHANGES

- Fund transfer to cover increased expenses in Sundry Contract Service account
- Fund transfer to allow for implementing self-service printing in 2016, utilizing salary savings

BUDGET SUMMARY TABLE

Public Library and Library Pictures
Dept #511

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
1,254,542	1,300,542	1,294,547	1,321,048	1,312,200	5100	Wages	1,317,306	45.2%
418,950	400,255	392,384	413,443	413,443	5195	Fringe Benefits	409,723	14.1%
648,657	653,580	650,296	690,572	699,420	5500-5520	Internal Charges	728,460	25.0%
344,880	402,698	367,499	429,756	432,056	5200-5900	Operating Expenditures	458,688	15.7%
-	1,526	10,401	-	-	5950-5970	Capital Outlay	-	0.0%
2,667,029	**2,758,601**	**2,715,127**	**2,854,819**	**2,857,119**		**TOTAL**	**2,914,177**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
106,419	107,549	99,314	97,130	97,130	571-4100	Library Book Fees and Fines	98,000	3.4%
2,154	744	1,516	2,300	2,300	571-4110	Library Pictures	2,300	0.1%
3,951	3,767	3,794	3,500	3,500	571-4120	Library Copy Service	3,900	0.1%
8,214	9,236	9,631	9,000	9,000	571-4130	Library Reader Printer	10,000	0.3%
266,661	273,705	248,015	241,457	243,212	571-4140	Library Fees-Other Community	222,447	7.6%
16,335	21,582	20,575	20,000	20,000	571-4900	Other	23,000	0.8%
2,263,295	2,342,018	2,332,282	2,481,432	2,481,977		Tax Levy	2,554,530	87.7%
2,667,029	**2,758,601**	**2,715,127**	**2,854,819**	**2,857,119**		**TOTAL**	**2,914,177**	**100.0%**

PERSONNEL SCHEDULE

Library				
Position Description	**2016 FTE**	**2017 Base Positions**	**2017 FTE**	**2016-17 Change**
Assistant Library Director	1.00	1	1.00	-
Cataloger	1.00	2	1.00	-
Children's Librarian	2.41	3	2.41	-
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	5.00	11	5.00	-
Circulation Supervisor	1.00	1	1.00	-
Director	1.00	1	1.00	-
Librarian	3.83	6	3.83	-
Library Shelvers	7.03		7.03	-
Office Assistant	0.50	1	0.50	-
Reference Supervisor	1.00	1	1.00	-
Security Guard 1	0.58	2	0.58	-
Tech Services Aide	0.40	1	0.40	-
Tech Services Assistant	0.80	1	0.80	-
TOTAL	**26.55**	**32.00**	**26.55**	**-**

TOURISM COMMISSION

PURPOSE

To coordinate tourism promotion and tourism development for the City of Wauwatosa, to perform such duties and to provide such services as permitted under Section 66.0615 of the Wisconsin Statutes and other applicable laws.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 389,457	$ 464,863	$ 75,406
Rev	$ 389,457	$ 464,863	$ 75,406
Levy	$ -	$ -	$ -
FTE's	-	-	-

MAJOR CHANGES

- Creation of the Tourism Commission budget to include VISIT Milwaukee and the Civic Celebration funding

PROGRAMS/SERVICE LINES

Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. “Tourism promotion and tourism development” is defined to mean any of the following, if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) “transient tourist informational services;” and (3) “tangible municipal development, including a convention center.” The City of Wauwatosa imposes a 7.0% room tax of gross receipts and the Tourism Commission is proposed to administer these funds in accordance with state statutes on the following programs:

- Tourism promotion through VISIT Milwaukee
- Civic Celebration 4th of July and Memorial Day festivities
- Support of tangible municipal development that will increase the number of business and medical visitors

2017 BUDGETARY CHANGES

- Based on recent changes to state statutes and the City’s forecasted hotel/motel revenue and current VISIT Milwaukee contract, staff are estimating that the City will have an additional $95,293 that must be spent on tourism promotion by the Wauwatosa Tourism Commission that was created on December 15, 2015 in Chapter 2.82 of the Wauwatosa Municipal Code (see table below). As this is more than originally forecasted and has an impact on the 2017 budget, staff are recommending that all tourism promotion, including management of the VISIT Milwaukee contract, be transferred to the Tourism Commission as of 1/1/2017 and consolidated in a single budget narrative and that the Commission be staffed by the newly created Communication Manager position.

  Given that this is a significant policy change, staff recommend that this issue be taken up by the Government Affairs committee concurrent with the budget hearings.

	Total Revenue	VISIT Milwaukee Contract	Allowable Retained Amount	Additional Tourism Promotion
2017	1,078,000	359,570	623,137	95,293

- The forecasted revenue represents a $94,000 increase over the 2016 budget and is due to improved gross revenues at the existing hotels as well as assumed new revenue from 2 additional hotels at the Burleigh Triangle and Innovation Campus.
- Given the size and prominence of the City's Civic Celebration 4th of July parade and festivities and its importance in promoting Wauwatosa as a travel destination, funding for the parade is shifted to the Tourism Commission
- In addition, given the importance of business and medical related visits to increasing hotel stays, the Tourism Commission is anticipated to also fund tangible municipal development that will increase these types of visits.
- Based on the above, the additional $95,293 is allocated as follows:
    - $35,322 for the Civic Celebration Committee
    - $6,867 for time spent by the Communication Manager staffing the Commission.
    - The remaining funds are intended to be spent promoting tangible tourism development related to increasing over-night business and medical related visits. Staff have not identified specific expenditures and will return to the Common Council with more information at a later date.
- Below is a projection of the annual amount that will be required to be spent on tourism promotion assuming 3% revenue growth. The yellow highlighted column represents the additional amount that must now be spent on tourism promotion that would have otherwise helped offset the City's operational cost increases. In effect, this is the amount that the Tourism Commission would have discretion over. By 2021, it is projected that 55% of hotel/motel revenues must be spent on tourism promotion.

	Total Revenue	VISIT Milwaukee Contract	Allowable Retained Amount	Additional spend on tourism promotion	Total Tourism Spend	Total spend as % of Revenue
2017	1,078,000	359,570	623,137	95,293	454,863	42%
2018	1,110,340	396,550	610,212	103,578	500,128	45%
2019	1,143,650	408,447	586,407	148,797	557,243	49%
2020	1,177,960	420,700	619,500	137,760	558,460	47%
2021	1,213,298	433,321	543,070	236,907	670,228	55%

- Below is information provided by VISIT Milwaukee on their 2016 achievements and 2017 goals to promote the City of Wauwatosa.

August 2016

Wauwatosa Strategic Plan Summary FY17

Scope and Mission of VISIT Milwaukee for Wauwatosa

- VISIT Milwaukee is recognized as the chief image and tourism marketing organization of the Greater Milwaukee area, and is responsible for marketing the area as a destination of choice for conventions, events, group tours, and leisure travelers.

- VISIT Milwaukee continues to be recognized as a major contributor to a thriving tourism economy that supports job creation and the growth of our area's convention and tourism infrastructure.

- Wauwatosa is a strategic regional partner of VISIT Milwaukee, and has a long standing commitment to support the marketing efforts of VISIT Milwaukee in promoting the overall destination to maximize the economic impact of tourism.

- VISIT Milwaukee is committed to incorporating Wauwatosa's vibrant community spirit and tourism attractions into its Greater Milwaukee area marketing efforts, while also providing customized convention sales and marketing support to encourage travel to Wauwatosa, resulting in both day trips and overnight hotel stays.

2015/2016 Accomplishments

- **Hotel Occupancy:** Smith Travel Report (YTD June 2016 vs. June 2015) shows Milwaukee West (Wauwatosa) had a hotel occupancy of 71.2% (compared to 68.5% last year), which is the highest of the metro region. By comparison, the Milwaukee Downtown had 65.1%, Milwaukee South (Airport) had 64.6%, and Milwaukee North (Glendale) occupancy was at the lowest at 61.2%.

- **Sales Leads:** In 2015, VISIT Milwaukee secured sales leads for Wauwatosa hotels for 32,033 room nights with an estimated economic impact of $34.9 million. Through the first six months of 2016, VISIT Milwaukee has secured leads for Wauwatosa hotels for 18,407 room nights with an estimated economic impact of $20 million.

- **Wauwatosa Tourism Website:** VISITWauwatosa.org, a dedicated tourism website for the Wauwatosa community. So far in 2016, VISITWauwatosa.org has recorded 32,886 site visits and more than 60,000 page views. Comparing the year-over-year traffic from when the site launched (February 2015), visits to the site have increased 179%. The tourism website features 39 custom articles and promotes more than 150 Wauwatosa-based tourism-related businesses (regardless of partnership with VISIT Milwaukee). A Google map and directions were added to the website's trip planning resources.

- **Pay-Per-Click Campaign:** From January until June 2016, VISIT Milwaukee has placed 22 million advertising impressions specifically promoting Wauwatosa as a tourism destination. This includes a dedicated Pay-Per-Click (PPC) campaign via Google Adwords to optimize Google search results for VISITWauwatosa.org.

- **Summer & Fall Advertising Campaign:** VISIT Milwaukee's 2016 Summer/Fall advertising campaign is projected to reach nearly 70 million impressions promoting leisure travel to the Greater Milwaukee area. As part of the campaign, VISIT Milwaukee developed a strategy to specifically promote Wauwatosa as a vacation destination. The media buy plan includes advertising on YouTube, Facebook, and geo-targeted digital mobile banner ads. The advertising drives website traffic to new responsive-designed landing pages on VISITWauwatosa.org which feature unique summer vacation itineraries.

- **Holiday Shopping Advertising Campaign:** VISIT Milwaukee ran a new Q4 advertising campaign (November 1 to December 31, 2015) to promote holiday shopping travel to the region. Shopping in Wauwatosa was the primary message of the campaign. A total of six hotels provide discounted hotel rates, including Crowne Plaza Milwaukee West and Radisson Milwaukee West. The campaign reached over 7 million advertising impressions, generated 657 trackable room nights, and had an estimated economic impact of $2.27 million. VISIT Milwaukee has plans to repeat the Q4 shopping campaign in 2016.

- **Shopping Travel Writer FAM:** VISIT Milwaukee's communications department hosted a shopping-focused press trip with five travel writers from the Chicago and outstate Wisconsin. The writers stayed at the Crowne Plaza Milwaukee West during their visit and shopped at Mayfair Mall, The Mayfair Collection, and in The Village of Wauwatosa.

- **New Wauwatosa Tourism Video:** Wauwatosa VISIT Milwaukee hired an award-winning production company to produce a new Wauwatosa tourism video. The video officially launched during Windows into Wauwatosa where it was featured at a handful of locations, including the Wauwatosa Fire Station and Wauwatosa Police Station. VISIT Milwaukee issued a press release regarding the video, prompting media coverage by The *Business Journal Serving Greater Milwaukee* and *WauwatosaNow.* The video is featured on the homepage of VISITWauwatosa.org, as well as promoted on VISITMilwaukee.org, YouTube, Facebook, Instagram, and played within the VISIT Milwaukee's tradeshow booth. Since the video was posted on June 18, it has been viewed more than 43,000 times (61% over the goal set as part of the 2016 Wauwatosa Strategic Plan). Additionally, the video has received 80,000 views on Facebook.

- **Video Shorts:** VISIT Milwaukee has produced five Wauwatosa-specific video shorts (less then: 30 seconds) to promote tourist activities in the area. The videos have featured topics such as the Wauwatosa Farmers Market, Curling in Wauwatosa, Duck Pin Bowling, Geocaching in Wauwatosa, as well as a shopping and a beer garden video. Additional videos are scheduled for later this year, and are in production now.

- **Inclusion in Marketing Collateral:** Wauwatosa received a two-page feature as well as a printed ad in the 2016 Official Visitors Guide (200,000 guides). Wauwatosa has a dedicated map call out on the 2016 Official Visitors Map (250,000 maps) and is cross-promoted throughout VISITMilwaukee.org (1 million+ annual visits).

Wauwatosa's top events are listed on the Major Events Calendar and throughout Milwaukee365.com.

- **Milwaukee365 Event Calendar:** Over 120 Wauwatosa events have been promoted on Milwaukee365.com and VISITWauwatosa.org. VISIT Milwaukee assisted with entering 19 Wauwatosa volunteer-lead events into the Milwaukee365 event calendar to ensure good representation of Wauwatosa's major community events. Mayor Ehley and Meg McKenna continue to reach out to local event organizers to increase the number of Wauwatosa-specific events that are entered into the Milwaukee365 database.

- **Advertising within Wauwatosa's Community:** VISIT Milwaukee placed an ad in the Wauwatosa Chamber of Commerce's Social Event Guide & Community Map to promote VISITWauwatosa.org. Additionally, we placed a digital sign at Mayfair to promote VISITWauwatosa.org which reached an estimated 2.7 million impressions per month, for a total of 19.2 million impressions for the seven months the ad ran in 2016.

2017 Goals and Plans

- **Sales Goals:** Increase economic impact through conventions, meetings and city-wide event business for the Greater Milwaukee area, placing size-appropriate business and leisure travel in Wauwatosa hotels, and as a regional partner, giving preferential treatment to Wauwatosa hotels on city-wide conventions and events. The goal is to increase hotel taxes generated in Wauwatosa 3.5% to 4% over the previous year.

- **Meeting Planner's Sales Visits:** The VISIT Milwaukee Convention Sales & Services teams host meeting planners for site inspections and/or FAM (familiarization) trips throughout the year. When appropriate, the Wauwatosa hotels/venues as well as entertainment options (shopping, dining, etc.) are part of these sales efforts.

- **Travel Writer Media Visits:** Include Wauwatosa businesses in travel writer itineraries and other earned media opportunities where applicable, including the local FAM trips before and after the Women in Travel Summit (500 writers) and the Beer Bloggers Conference (150 writers), both of which are being hosted in Milwaukee during 2017.

- **Earned Media Press Pitches:** Include Wauwatosa businesses and events in earned media opportunities within the Greater Milwaukee designated market area where applicable, including TV, radio, and print outlets.

- **Inclusion within VISIT Milwaukee's Marketing Efforts:** Continue to position and promote Wauwatosa through VISIT Milwaukee's channels, including inclusion in websites, printed collateral, email newsletter, blogs, media pitches, and videos.

- **Official Visitors Guide & Visitors Map:** The 2017 Official Visitors Guide will have a special content section with dedicated pages on Wauwatosa's tourist attractions. Similarly, the 2017 Official Visitors Map will have a call out map exclusively for the Wauwatosa community.

- **Wauwatosa Tourism Website:** Oversee and maintain VISITWauwatosa.org to position, promote, and drive tourism to Wauwatosa, and create additional web content and drive traffic to the website to encourage travel for business, leisure, and group tour segments. Evolve the Wauwatosa's digital presence as part of the overall digital strategy of a fully-responsive website for VISITMilwaukee.org in 2017.

- **Promote the New Wauwatosa Video:** Leverage the new Wauwatosa leisure video to promote VISITWauwatosa.org. Pay to promote the video via YouTube and Facebook to increase reach and views. Continue to produce and promote smaller Wauwatosa videos produced specifically for social media.

- **Social Media:** Continue the 2016 social media strategy into 2017, to promote Wauwatosa-specific content on VISIT Milwaukee's social media accounts (Facebook, Twitter, Instagram, and LinkedIN). Set aside social media advertising dollars to boosts the Wauwatosa posts to increase reach and encourage post engagement.

- **Support Launch of Bublr Bikes in Wauwatosa:** In 2017, after the launch of the Bublr Bike stations in Wauwatosa, VISIT Milwaukee will work to form a similar sponsorship agreement that VISIT Milwaukee has with Bublr Bikes for the downtown Milwaukee stations. VISIT Milwaukee will propose designing custom Wauwatosa/Bublr maps to be installed at each of the bike stations.

- **Partner with the Wauwatosa Marketing Committee:** Work with the Wauwatosa Marketing Committee to identify additional photography needs to promote Wauwatosa as a tourism destination. Discuss additional projects VISIT Milwaukee can support the Wauwatosa Marketing Committee to assist with branding Wauwatosa as a tourist destination.

BUDGET SUMMARY TABLE

Tourism Commission
Dept #522/571

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
49,636	46,131	51,896	45,316	45,316	522-5200-5900	Operating Expenditures	45,172	9.7%
100	224	-	150	150	522-5980-010	Memorial Day	150	0.0%
-	-	-	-	-	571-5900	Other Expenses-Tourism	59,971	12.9%
325,403	319,819	335,285	343,991	343,991	571-5990	Visit Milwaukee*	359,570	77.3%
375,139	**366,174**	**387,181**	**389,457**	**389,457**		**TOTAL**	**464,863**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
325,403	338,879	378,761	379,457	365,457	101-4200	Hotel/Motel Room Tax	454,863	97.8%
8,650	27,295	8,420	10,000	24,000	841-4130	Contributions-4th of July	10,000	2.2%
6,403	-	-	-	-		Unallocated Revenues	-	0.0%
34,683	-	-	-	-		Tax Levy	-	0.0%
375,139	**366,174**	**387,181**	**389,457**	**389,457**		**TOTAL**	**464,863**	**100.0%**

POLICE DEPARTMENT

MISSION

The Wauwatosa Police Department exists to detect criminal acts, apprehend the offenders and to preserve the peace and safety of all citizens in accordance with all federal, state and local laws.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$15,139,088	$15,696,994	$ 557,906
Rev	$ 3,857,631	$ 4,184,319	$ 326,688
Levy	$11,281,457	$11,512,675	$ 231,218
FTE's	119.04	119.54	0.50

MAJOR CHANGES

- Harley Davidson replacement program funded for 2016
- Create: 2nd Part-time Parking Specialist position targeted for late afternoon/evenings
- Increase parking violation fines to enhance deterrence
- More robust traffic intelligence gathering and directed enforcement (SafePace100)

PROGRAMS/SERVICE LINES

The Police Department is staffed by 92 sworn officers and 24 full time/15 part time civilians that provide 24-hour service and protection to the citizens of Wauwatosa. In 2015, officers responded to 36,716 calls for service and dispatchers answered 4,568 emergency 911 calls and 72,733 non-emergency or admin calls.

The department programs are divided between the Operations Division and the Administrative Division. The Operations Division manages the following programs: Patrol Bureau, Investigative Bureau, Crash Investigation Unit, Motorcycle Unit, Special Operations Group (SOG), Evidence-Property Management, Dispatch Center, Personnel-Training. The Administrative Division manages the following programs: Records-Front Desk-Warrants, Community Support, School Resource Officers and Administrative Management Support.

OPERATIONS – PATROL DIVISION

This program's primary function is response to citizen calls for service. It also provides 24/7/365 federal, state, municipal law & ordinance enforcement; police neighborhood patrol; crime suppression, prevention and investigation; and general traffic enforcement. These are the uniformed officers on the street.

OPERATIONS – INVESTIGATIVE DIVISION

This program's primary function is to review and investigate incidents of criminal activity. It provides in-depth investigation of criminal events and individuals related to crime-solving, criminal charging and court convictions. Approximately 2,000 cases are reviewed annually to determine suitability for active investigation. This program also oversees departmental involvement with local and regional investigative task forces.

OPERATIONS – CRASH INVESTIGATION UNIT

This program's primary function is to conduct motor vehicle crash investigations and crime scene investigations that require special training and equipment that are not generally available to the patrol officer.

OPERATIONS – SPECIAL OPERATIONS GROUP

This program provides specific, detailed proactive and reactive investigative effort toward major crimes, drugs and weapons enforcement within the City. The program focuses efforts on crimes within the City limits and, in some cases, those outside the City limits that have a direct link to the City.

OPERATIONS – SPECIAL RESPONSE TEAM

This program provides a team of specially trained and equipped officers to be employed in certain critical incidents which require a response beyond the scope of normal or routine police incidents, including but not limited to search warrant execution, barricaded subjects and other higher risk incidents. All team members are department officers and detectives.

OPERATIONS – MOTORCYCLE UNIT

This program's primary responsibility is traffic enforcement on City streets. It also provides back-up and assistance to the Patrol Division program as needed and may be assigned to calls for service if all other patrol units are unavailable. In addition, the Unit provides primary assistance during special events and larger scale traffic control incidents and is used in directed-activity missions where high indicators of criminal activity have been identified.

OPERATIONS – EVIDENCE / PROPERTY MANAGEMENT

This program's primary function is entering, processing, tracking, and management of property and evidence handled by the police department. It includes managing the evidence vault, the evidence lockers, and the electronic management system, as well as requests for and returns of evidence when needed for court. The program also handles the disposal and returns of property, evidence, and contraband.

OPERATIONS – DISPATCH CENTER

This program's primary function is the call-taking and dispatching of the City's police, fire, and emergency medical services. It provides for the operation, staffing, and training of the dispatch center and dispatch center personnel. It is also the primary dispatch provider for the regional Mutual Aid Box Alarm System, a fire/rescue function for major event response.

OPERATIONS – PERSONNEL / TRAINING

This program has two primary functions: work with City Human Resources to accomplish hiring of all sworn and non-sworn department personnel and oversee/arrange training for entire department to meet mandated requirements. This includes staffing/training departmental trainers and maintaining the related budget. The department Public Information Office is also encompassed within this program.

ADMINISTRATIVE – RECORDS / FRONT DESK / WARRANTS

This program provides maintenance/processing/checking of department-generated records of all police calls for service, citation issuance, and mandated state-federal reporting. It provides the primary point of contact/service to walk-in and phone customers and provides the department's Warrant initiative. The program also handles criminal records procurement for investigations, provides prisoner checks, and social media interface.

ADMINISTRATIVE – COMMUNTY SUPPORT DIVISION

This program's primary function is as a police conduit to the community and community functions. It provides education and serves as a crime prevention resource for businesses and citizens. It also provides oversight of community special events, festivals, run-walks; parades; block watches; and general community engagement. It also oversees and coordinates activities of the Police Reserves and Community Service Officers (CSO).

ADMINISTRATIVE – SCHOOL RESOURCE OFFICERS

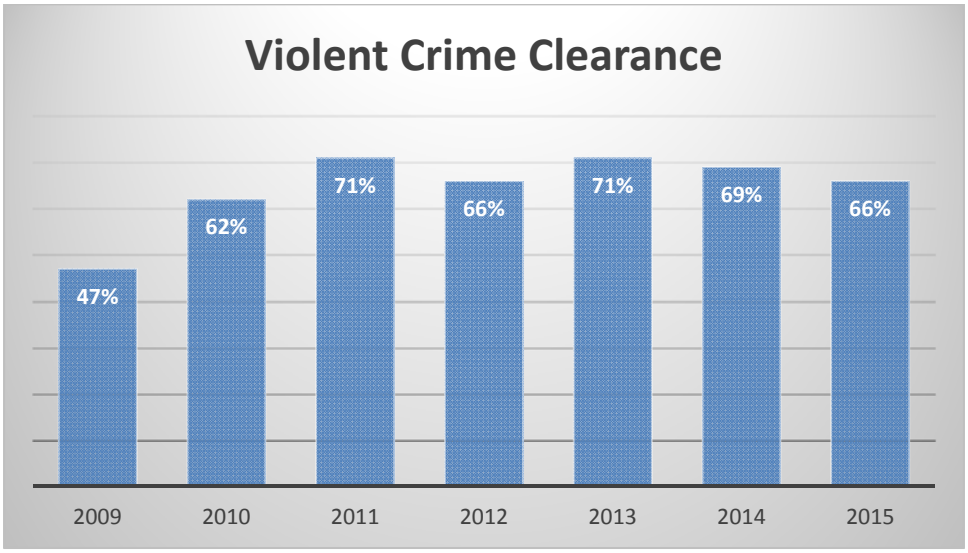
This program's primary function is to provide police presence, problem-solving, security and call-taking within the schools. Made up of four SROs, and partially funded by the Wauwatosa School District, it provides services primarily in the two high schools and two middle schools; secondarily in the grade schools. The program also plays an integral role in developing training for staff and implementing nationwide emergency response plans within the schools.

ADMINISTRATIVE – ADMINISTRATIVE MANAGEMENT SUPPORT

This program provides the overarching administrative function of the management level of department. It includes oversight of the department programs, budget preparation and execution, liaison to other City departments and programs.

2016 ACHIEVEMENTS

- Crime Clearance rate continues to be strong…and well above state and national averages.



- Department Centennial Celebration. Held two very successful Centennial events.

- Wauwatosa Police Tribute and Memorial Area. The Wauwatosa Police Memorial Committee facilitated the installation of a public law enforcement recognition, tribute and memorial area on the grounds of the Police Station.

- OWI Multi-jurisdictional Task Force. The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. Our partnership includes more than thirty (30) agencies throughout Milwaukee and Waukesha Counties.

- Investigative Task Forces.
    - HIDTA - The High Intensity Drug Trafficking Area program is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. Beginning this year, one detective is assigned to work this task force.
    - USSS Financial Crimes Task Force. In addition to regular duties, one detective is assigned to work with the U.S. Secret Service on this fraud task force.

- Phased In-squad Camera Replacement Program. Working with Information Systems, we have implemented a phased replacement plan (7 years) targeted to replace three in-squad units each year beginning in 2016.

- Citizen Engagement Initiative, Phase II.
    - Patrol-to-Citizen initiative. This is a specific directive to have frontline patrol officers and supervisors spend more time out of the squad directly engaging with citizens and businesses as part of their patrol time.
    - Implementation of Neighborhood Safety Liaison position within individual Neighborhood Associations. Liaison is point of contact to pass information, questions along to the police AND disseminate information from the police to the Association members.

- Text to Tip program. Recognizing the opportunity for citizens to use technology to submit tips and information to the police, we have expanded the CrimeStoppers function with this timely program. Citizens send the text message tip to CRIMES (274637), with keyword 'tosa' followed by their tip/message. Huge advantage: immediacy.

- Harley Lighting Upgrade. Using remaining funds from previous budget 'One Time' savings, upgraded emergency lighting packages on all three motorcycles to enhance visibility and officer's safe operation.

- In-squad Computer Tablet Testing. Completed test phase with two tablets and docking stations. Testing showed that current tablet presentation was not conducive to active, in-squad use.

- In coordination with Facilities Manager, Phase I of re-vamp/update of Front Desk / Records area. This high-traffic, high-use area has seen 20 years of intense use, re-alignment, and technology upgrades and now in slated to be refreshed, refurbished and upgraded. (Fall 2016)

2017 GOALS

- Traffic Enforcement / Coordination with Neighborhood Traffic Calming Plan. The department has been awarded a 2017 Internal Grant to purchase four (4) SafePace 100 Driver Feedback portable signs/devices. This allows for efficient, non-human gathering of traffic information for the police department, as well as for DPW and the Transportation Affairs Committee for the required steps within the City's Neighborhood Traffic Management Program. This increased traffic intelligence will allow for more directed and specific traffic enforcement at determined problem areas and more efficient deployment of manpower.

- Bureau of Transportation & Safety Grants: Looking to 2016-2017 we strongly anticipate securing grants for our OWI Task Force efforts, Speed & Aggressive Driving enforcement, Safe Routes to Schools, and Zoo Project Mitigation. We also have Bullet Proof Vest Partnership funds.

- 2nd Part Time Parking Specialist (Afternoons/Evenings). Initial plan anticipates a schedule Tuesday through Saturday, 4:30pm to 8:30pm, including the hot zones/times identified by the Walker Parking Consultants' North Avenue Parking study.

- Re-assignment of manpower within Detective Bureau and Special Operations Group to create more opportunity for proactive and specific actions/investigations under auspices of Special Operations Group. This re-alignment will also continue the strides already made in improving efficiencies within the Investigative Division.

- Creation of cellphone and electronic media investigative lab using Asset Forfeiture and Drug Seizure funds. The proliferation of electronic media, especially cellphones, in the planning, coordination and executing of criminal activities cannot be overlooked. This lab will give the Investigative Bureau and Special Operations Group a powerful weapon to fight crime.

- Milwaukee County Digital 800 MHz Public Safety Radio Project: Dispatch Console Upgrade budgeted for 2017 and 'flipping the switch' to the new P25 digital 800 MHz radio system that is a joint radio system between Milwaukee and Waukesha County.

- Replacement of Weapon Systems: Benelli shotguns. Originally slated for 2016, this is the last weapons system replacement of our replacement cycle. We have determined we will replace Benelli with Benelli and, if seized/forfeited are available, will execute a replacement schedule to achieve the replacement during CY2017.

2016 BUDGETARY CHANGES

RE-ESTIMATED: GRANTS-RECEIVED $ 22,000

During budget planning for BY2016, several traffic-related grant sources were not included as no indication had been given as to if, or in what amounts, grant monies would be available. During the course of CY2016, grant monies were secured, as follows:

Zoo Mitigation $10,000 Speed & Aggressive Driving $12,000

RE-ESTIMATED: GRANTS-EXPENDITURE - $ 22,000

The above-mentioned additional traffic-related grant monies are/will be expended prior to year-end.

SALARIES - $150,000

The salary budget is reduced $150,000, reflecting vacancies about the 1.5% assumed attrition rate.

HARLEY DAVIDSON REPLACEMENT PROJECT - $ 11,000

This on-going project will be completed in 2017, but funded in 2016. The Police Department has (3) Harley Davidson Motorcycles. One motorcycle will be replaced each year through 2017. This replacement schedule has resulted in a recurring $11,000 increase in our Harley Davidson account; 2017 is the final year of the three-year project. This cost includes the trade in of our existing motorcycles, and accessory costs associated with the new motorcycles.

2017 BUDGETARY CHANGES

PARKING REVENUE $ 90,000

The City has maintained the parking violation fee schedule at the current rates since 2009. With increased emphasis being placed on deterrence of parking violators, and understanding that some violators find our current fee schedule to not be a strong deterrent, modest fee increases are suggested at all levels with additional emphasis placed on those that do not pay in a timely fashion. Snow Emergency and Handicap fees would be adjusted accordingly, as well.

Proposed base structure change: current fee in ( )

Citations paid within:

0 – 9 days	$ 30	(25)
10 – 27 days	$ 55	(45)
28 – 57 days	$ 80	(70)
58+ days	$100	(85)

ALARM REVENUE $ 10,000

The City has maintained the Alarm fee schedule at the current rates since 2012, when Alarm System registration was first introduced.

Proposed fee change: current fee in ( )

Annual Registration Fee $25 (20)

Occurrences, annually	Fee	(Current	Fee)	% of occur.
1st time	no charge	(no charge)		46%
2nd – 3rd	$ 75	(2nd – 4th	$50)	39%
4th – 7th	$150	(5th – 8th	$90)	11%
8+	$450	(9th – 10th	$300)	2%
		(11th +	$400)	2%

CREATION OF 2ND PART-TIME PARKING SPECIALIST POSITION - $ 16,577

Increased parking volume related to development in certain areas of the City, combined with increased Call-For-Service and Directed Patrol time demands on the Patrol Bureau continue to create reduced parking enforcement time for sworn Police Officers. Creation of this position will supplement existing parking enforcement efforts by both sworn and non-sworn personnel in the Police Department and allow for targeted enforcement during times and at locations identified by the Walker Parking Consultants study.

Additionally, this position will be trained in the complete, city-wide parking enforcement protocols/methodologies. Doing so allows us to have this person cover/fill-in for the fulltime checker during vacations and other off days, thus not losing enforcement coverage on those days. 1,044 hours.

ADDITIONAL DETERRENCE-GENERATED REVENUE 2ND PART-TIME PARKING SPECIALIST $ 44,901

Using a conservative estimate of one (1) citation issued per hour worked and applying the suggested parking fee structure above with the historical norm for payback time period, we anticipate the position will generate $ 44,901 in deterrence revenue to offset its wage costs. To provide an additional cushion, the difference between the position expense and the revenue increase is offset by a one-time levy reduction expenditure of $28,324. This cannot be spent until staff are confident revenue targets will be achieved and will be removed in 2018.

PERFORMANCE INDICATORS

	2011	2012	2013	2014	2015
Emergency 911 Calls	4854	4890	4685	4589	4568
Calls For Service	31,089	33,788	31,161	35,945	36,716*
Violent Crime Clearance Rate	71%	66%	71%	69%	66%

Property Crime Clearance Rate	33%	33%	34%	41%	36%
Stolen Property (Value)	$1,554,090	$2,647,218	$2,408,870	$2,241,267	$2,684,822
Stolen Property Recovered (Value)	$618,729	$513,123	$472,689	$725,081	$1,535,853
Adult Arrests	1919	1899	1698	1918	1788
Juvenile Arrests	656	634	429	422	316
Traffic Citations	10,450	12,450	9,234	9,652	9,449
Parking Citations	12,269	13,717	12,214	10,109	13,906
Response Time [t]	***5:24***	***5:41***	***5:59***	***6:10***	***6:19***

* In addition to Police call for service, Dispatchers also dispatched 7,117 Fire and EMS calls for service

[t] Prior to 2016, **Response Time** was calculated from all calls for service, including traffic stops. Because traffic stops are initiated by the officer, there is no actual 'response time' as the officer is already there. The calculations reflected above show a more accurate representation of Response Time to calls for service as they do not include traffic stop "response time" in the tally.

DEPARTMENT GENERATED REVENUE

POLICE GENERATED REVENUE	2012	2013	2014	2015	2016*	2017*
Parking Violations	512,883	467,082	396,698	480,888	540,000	620,000
Municipal & Traffic Violations	440,011	536,803	525,354	495,417	600,000	600,000
Alarm Fees	67,250	70,690	69,941	51,439	70,000	80,000
Fingerprinting	6,235	4,087	4,112	3689	5,000	5,000
Direct Sellers	1,590	2,320	2,390	1190	2,500	2,500
Total	***1,017,100***	***1,026,551***	***998,495***	***1,032,613***	***1,217,500***	***1,307,500***
***2015 & 2016 Estimate**						

BUDGET SUMMARY TABLE

Police Department Dept #211								
Expenditures								
			2016				2017	
2013	2014	2015	Adopted	2016			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
8,492,956	8,498,565	8,819,735	9,229,413	9,079,413	5100	Wages	9,418,559	60.1%
4,332,075	3,893,179	4,089,092	4,213,866	4,213,866	5195	Fringe Benefits	4,501,171	28.7%
943,208	1,034,796	978,998	1,136,781	1,149,781	5500-5520	Internal Charges	1,161,021	7.4%
411,391	389,908	383,089	473,865	476,865	5200-5900	Operating Expenditures	488,580	3.1%
40,493	7,261	17,638	22,074	36,868	5950-5970	Capital Outlay	8,175	0.1%
20,673	22,963	21,461	25,650	25,650	5980-010	Community Support	25,650	0.2%
95	(190)	-	-	-	5980-015	Restitution Crime Prevention	-	0.0%
13,131	8,509	22,405	-	-	5980-020	Expend from Donations	-	0.0%
490	390	390	1,000	1,000	5980-030	Ground Care-Police	-	0.0%
-	-	5,000	-	-	5980-038	Incident Based Reporting	-	0.0%
32,643	23,102	10,000	-	-	5980-047	Justice Assistance Grant	-	0.0%
800	2,478	1,665	-	-	5980-055	Bullet Proof Vest Partner	3,600	0.0%
-	44,431	5,075	-	-	5980-060	Fed Reimbursement	45,000	0.3%
15,682	-	39,619	-	8,110	5980-080	Mobile Computers	-	0.0%
6,590	-	-	-	-	5980-110	PSC Grant	-	0.0%
9,408	21,469	9,029	-	-	5980-150	Drug Assets Forfeiture	-	0.0%
-	1,494	-	-	-	5980-155	DCI Task Force Forfeiture	-	0.0%
7,690	10,013	20,229	21,245	42,490	5980-180	Harley Unit	-	0.0%
502	1,127	978	2,094	2,094	5980-185	K-9 Unit	2,094	0.0%
-	-	-	-	-	5980-900	One-Time Levy Reduction A	30,044	0.2%
14,327,827	**13,959,495**	**14,424,403**	**15,125,988**	**15,036,137**		**TOTAL**	**15,683,894**	**100.0%**

Police Department
Dept #211

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
7,299	-	5,496	-	-	231-4210-010	Safety Belt Enforcement	-	0.0%
3,555	5,558	2,550	3,600	3,600	231-4210-030	Bullet Proof Vest Partner	3,600	0.0%
-	2,392	2,346	4,000	4,000	231-4210-035	Safe Routes to School Grant	4,000	0.0%
32,643	23,102	-	-	-	231-4210-050	Justice Assistance Grant	-	0.0%
12,306	-	-	-	-	231-4210-060	Speed & Aggressive Driving	10,000	0.1%
13,619	25,874	29,232	30,000	30,000	231-4210-070	Alcohol Enforcement	30,000	0.2%
301	-	-	-	-	231-4210-080	Bicycle Safety Enforce Gr	-	0.0%
700	-	-	-	-	231-4210-090	Pedestrian Safety Enforce Gr	-	0.0%
53,966	54,076	54,440	54,440	54,440	241-4400	Transportation-Hwy Maint	55,003	0.4%
642,684	670,584	771,165	643,438	643,438	241-4410	Transportation-Local Streets	755,528	4.8%
12,436	17,463	2,685	-	25,237	241-4410-010	Zoo Interchange Mitigation	25,000	0.2%
6,590	-	-	-	-	241-4485	PSC Grant	-	0.0%
4,020	2,390	1,190	2,500	2,500	311-4320	Direct Sellers	2,500	0.0%
819	2,170	1,990	1,700	1,700	321-4210	Block Party	1,700	0.0%
28,976	31,868	34,141	30,000	30,000	321-4220	Parade	30,000	0.2%
467,082	395,014	480,888	540,000	540,000	411-4200	Parking Violations	674,901	4.3%
70,690	69,941	51,439	70,000	70,000	411-4300	Alarm Fees	80,000	0.5%
5,748	4,112	3,690	5,000	5,000	411-4900	Other Penalties and Fees	5,000	0.0%
89,064	96,819	96,923	90,000	90,000	521-4100	Police Officers Fees	90,000	0.6%
95	-	-	-	-	521-4105	Overnight Parking	-	0.0%
4,532	8,722	16,463	-	-	521-4120	Drug Seizure Reim Prog	45,000	0.3%
20,041	4,266	18,059	-	-	521-4120-010	Drug Asset Forfeiture	-	0.0%
4,336	4,158	2,378	5,000	5,000	521-4125	Police Reim-Special Event	5,000	0.0%
103,840	102,892	105,465	107,841	107,841	521-4130	Mayfair Mall Reimburse	111,106	0.7%
233,640	231,508	235,187	242,674	242,674	521-4135	School Resource Officer	249,989	1.6%
-	321	5,026	-	-	521-4140	Police OT Reimbursement	-	0.0%
16,580	12,800	13,959	-	-	521-4155	Police DOJ Training	14,000	0.1%
-	7,140	7,460	-	-	521-4160	Background Ck Reim.	-	0.0%
1,393	2,261	1,799	-	-	521-4500	Sale of Unclaimed Property	-	0.0%
318	526	407	-	-	521-4510	Court Ordered Restitution	-	0.0%
13,618	9,049	25,318	10,000	10,000	521-4900	Other Public Safety	10,000	0.1%
1,423	1,802	-	-	-	561-4450	Expended Ammo Recycling	-	0.0%
12,370	8,897	22,420	-	-	841-4110	Contributions-Police Dept	-	0.0%
290	245	578	390	390	841-4110-020	Contributions-Police K-9	390	0.0%
1,844,685	2,106,101	2,035,055	1,982,330	2,132,797		Unallocated Revenues	1,946,976	12.4%
10,618,169	10,057,444	10,396,653	11,270,074	11,037,519		Tax Levy	11,501,201	73.3%
14,327,827	**13,959,495**	**14,424,403**	**15,125,988**	**15,036,137**		**TOTAL**	**15,683,894**	**100.0%**

Police Reserves
Dept #212

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
11,841	13,514	13,184	13,100	13,100	5200-5900	Operating Expenditures	13,100	100.0%
11,841	**13,514**	**13,184**	**13,100**	**13,100**		**TOTAL**	**13,100**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
1,525	2,039	1,860	1,717	1,858		Unallocated Revenues	1,626	12.4%
10,316	11,475	11,324	11,383	11,242		Tax Levy	11,474	87.6%
11,841	**13,514**	**13,184**	**13,100**	**13,100**		**TOTAL**	**13,100**	**100.0%**

PERSONNEL SCHEDULE

PERSONNEL

Sworn Personnel	2010	2011	2012	2013	2014	2015	2016
Chief of Police	1	1	1	1	1	1	1
Police Captains	2	2	2	2	2	2	2
Police Lieutenants	6	6	6	6	6	6	6
Police Sergeants	10	10	10	10	10	10	10
Detective Technician	1	1	1	1	1	1	1
Detectives *	15	15	15	15	15	14	14
Patrol Specialist II	2	2	2	1	1	1	1
Patrol Specialist	5	5	5	5	5	5	5
Community Support Officer	1	1	1	1	1	1	1
School Resource Officer	3	3	4	4	4	4	4
Patrol Officer	48	48	47	47	47	47	47
Total	94	94	94	93	93	92	92

Civilian Personnel	2010	2011	2012	2013	2014	2015	2016
Secretary II (Admin Support Spec)	2	2	2	2	2	2	2
Municipal Clerk III	2	1	0	0	0	0	0
Municipal Clerk II (Admn Support Spec)	2	2	2	2	2	2	3
Municipal Clerk I (Office Assistant)	9	9	10	9	9	9	8

Dispatcher Center Suprv* (frmr: Lead)	1	1	0	0	0	1	1
Dispatcher*	10.9	9.9	10.84	10.84	10.70	9.70	9.70
Parking Specialist	2	2	1	1	1	1	1.5
Community Service Officer	0.53	0.64	1.67	1.67	1.44	1.44	1.44
Equipment Officer					.4	.4	.4
Total	29.16	29.43	27.54	27.51	26.65	26.65	27.15
Total – Sworn and Non-Sworn	**123.43**	**121.54**	**121.51**	**119.51**	**119.54**	**118.54**	**119.04**

<u>*2015 Personnel changes reflected</u>:

One (1) Full-Time Dispatcher Position changed to Disp. Center Suprv.
One (1) Full-Time Detective Position eliminated via re-structuring in 2015

Police			
Position Description	**2016**	**2017**	**2016-17 Change**
Accident Investigator	5.00	5.00	-
Administrative Support Special	4.00	5.00	1.00
Chief of Police	1.00	1.00	-
Community Support Patrol Spec II	1.00	1.00	-
CSO-Support Positions Temp	1.44	1.44	-
Detective [1]	14.00	14.00	-
Detective Technician	1.00	1.00	-
Dispatcher	9.70	9.70	-
Dispatch Supervisor	1.00	1.00	-
Equipment Officer	0.40	0.40	-
Office Assistant	9.00	8.00	(1.00)
Parking Specialist	1.50	2.00	0.50
Police Captain	2.00	2.00	-
Police Lieutenant	6.00	6.00	-
Police Officer	48.00	48.00	-
Police Sergeant	10.00	10.00	-
School Resource Officer	4.00	4.00	-
TOTAL	**119.04**	**119.54**	**0.50**

POLICE COMPLEX

MISSION

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Dept. employees and respond to the equipment maintenance needs of the Police Station.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 289,883	$ 253,644	$ (36,239)
Rev	$ 37,991	$ 31,487	$ (6,504)
Levy	$ 251,892	$ 222,157	$ (29,735)
FTE's	-	-	-

MAJOR CHANGES

- Conduct an excavation to determine the cause of a leak.

2016 ACHIEVEMENTS

Relocate Monument

Exterior lighting Upgrade Project under way

Investigating Leak into lower level electrical room

2017 BUDGET

No major changes from 2016 to 2017 budget. $10,000 in 01-213-5950-000 for remodel project for front reception area moved to 2016.

BUDGET SUMMARY TABLE

Police Station
Dept #213

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
5,712	52,611	48,829	32,172	32,172	5100	Wages	38,003	15.0%
2,838	28,311	29,888	16,611	16,611	5195	Fringe Benefits	17,126	6.8%
-	-	-	-	1,261	5500-5520	Internal Charges	1,750	0.7%
171,660	188,734	177,805	241,100	240,600	5200-5900	Operating Expenditures	196,765	77.6%
-	4,132	6,827	-	10,000		Capital Outlay	-	0.0%
180,210	**273,788**	**263,349**	**289,883**	**300,644**		**TOTAL**	**253,644**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
23,202	41,307	37,154	37,991	42,645		Unallocated Revenues	31,487	12.4%
157,008	232,481	226,195	251,892	257,999		Tax Levy	222,157	87.6%
180,210	**273,788**	**263,349**	**289,883**	**300,644**		**TOTAL**	**253,644**	**100.0%**

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

FIRE DEPARTMENT

MISSION

The Wauwatosa Fire Department is dedicated to providing the highest quality customer service. We will protect lives and property through fire protection, emergency medical services, rescue, education, and disaster management. We will treat our customers with compassion and respect and we will strive for excellence in everything we do.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$12,875,599	$13,408,585	$ 532,986
Rev	$11,188,193	$11,744,063	$ 555,870
Levy	$ 1,687,406	$ 1,664,522	$ (22,884)
FTE's	103.00	103.50	0.50

MAJOR CHANGES

- Increase in ambulance revenue
- Increase staffing of Fire Prevention Bureau by ½ FTE to offset removal of shift inspectors

*Snapshot does not include Fire Equipment Reserve.

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including: fire suppression and specialized rescue (swift water and rope rescue, confined space rescue). The department has an ISO Class 2 rating (Scale of 1-10), which is a reflection of the high quality of fire protection provided.

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service (EMS) 24/7/365. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to provide the same level of treatment available in most emergency rooms. Paramedics are usually assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

A Heart Safe Tosa initiative was started in summer of 2016. This program aims to increase the survival rate of those who suffer sudden cardiac arrest. This will accomplished thru education, CPR training, AED placement, and the use of the PulsePoint smartphone app.

FIRE PREVENTION/PUBLIC EDUCATION

The Fire Prevention Bureau is charged with the overall responsibility of creating a fire-safe environment for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1st and 3rd grade students, child safety seat installations, and the Tosa Night Out. They also perform numerous presentations to community groups and local businesses to spread the fire safety message.

DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for City-wide disaster preparedness. The department also facilitates the Tosa Area Preparedness Partnership (TAPP) which is a public-private partnership that shares information regarding emergency preparedness.

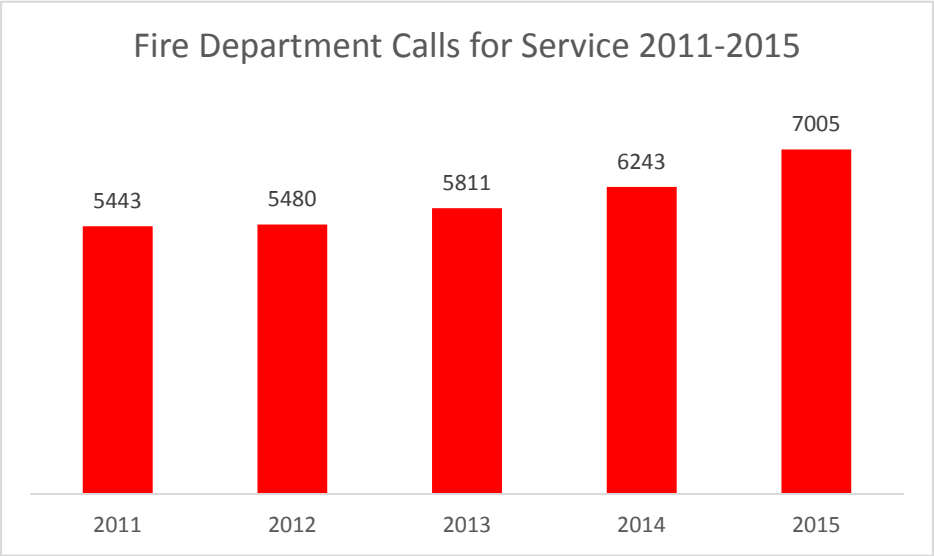
2016 ACHIEVEMENTS

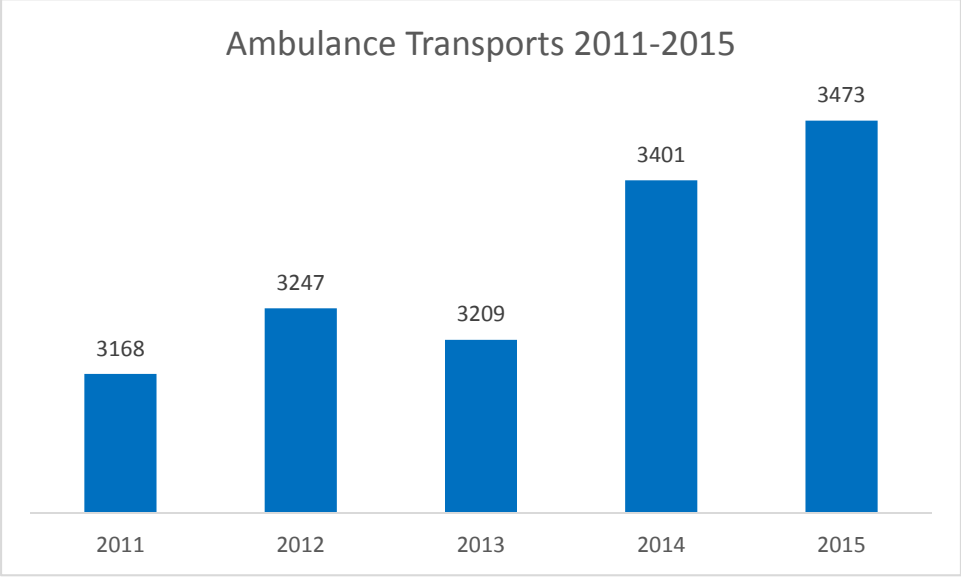
- Implemented a county-wide high rise firefighting program as part of the shared services program.
- Trained two department members to perform Mobile Integrated Healthcare (MIH) functions.
- Implemented Firstwatch data analysis tool to quantitatively verify our response data.
- Implementation of Home Safety Check program in conjunction with the health department
- Took delivery of the 1st Tower Ladder in department history
- Completed the first joint recruit training academy with Wauwatosa, North Shore, and West Allis Fire Departments
- Implemented automated voice dispatching and new station alerting system

2017 GOALS

- Continue to expand the shared service program and create additional capabilities and efficiencies including closest unit dispatching
- Enhance the Heart Safe Tosa initiative
- Expand public education programs to large senior living facilities and NAC groups

PERFORMANCE INDICATORS 2011-2015





2016 BUDGETARY CHANGES

AMBULANCE REVENUE INCREASE	$39,000

Based on estimates by our billing company it is anticipated that ambulance revenue will be roughly $170,000 higher than budgeted. As part of the 2016 re-estimate process, we would like to use $39,000 of this increase to fund anticipated shortages in our 2016 operating budget.

AED REPLACEMENTS	$28,950

$28,950 is budgeted for replacing all of the departments Automate External Defibrillators.

SALARY RE-ESTIMATE	$250,000

A mistake was identified in the Fire Departments 2016 wage budget. To ensure the department is fully funded, $250,000 is added. Increasing wages to $8,333,984.

2017 BUDGETARY CHANGES

AMBULANCE REVENUE INCREASE	$115,513

Based on estimates by our billing company, it is anticipated that ambulance revenue will increase to approximately $1,470,000 which is $170,000 higher than budgeted in 2016. We have conservatively budgeted for 68% of this revenue increase. $102,513 of this increase will be used to offset mandated levy reductions, revenue decreases, and expenditure increases. The remaining $13,000 will cover a 1% increase already assumed by the Finance Director.

VERIZON RADIO TOWER REVENUE	$37,241

An agreement with Verizon has been reached to place a cell tower on top of Station 51. This includes the placement of a small room in a lower level storage room for the Verizon equipment. In return for this use, the city will receive $37,241 in annual revenue.

FIRE DEPARTMENT FEES REVENUE INCREASE	$2,500

Based on prior year actuals and the increase in development, we estimate a small increase in revenue. This revenue is based on permit and re-inspection fees for items such as cutting/welding, tents, and gas storage.

ADD ½ FTE FOR FIRE PREVENTION	$-21,813

The department is requesting to add a part-time, ½ FTE fire inspector to the fire prevention bureau. We feel this additional position is needed to meet state-mandated fire inspection duties. Failure to meet these requirements could result in forfeiture of up to $190,000 in fire insurance tax revenue that we receive annually. The new position will work a maximum of 28 hours a week and perform the majority of our routine fire inspections.

In addition to performing fire inspection at nearly 2,000 commercial & multi-family occupancies, the fire prevention bureau also provides technical guidance, plan review, and on-site commissioning inspections for any new construction, remodeling, or system modifications.

Once any new development is completed and approved to operate, it is then added to our ongoing workload in the form of annual or semi-annual maintenance inspections.

In order to emphasize the growing workload, a short list of recently completed or ongoing projects is shown below:

Project Name	Type	Size or # of apartments
The Reef	Apartment Complex	180 units
Reserve @ Mayfair	Apartment Building	236 units
Uptown @ the District (Mayfair Collection)	Apartment Complex	1000 units
State Street Station	Apartment Building/Commercial Space	160 units/23,000 Sq Ft retail
Medical College POB	Office Building	318,000 Sq Ft
Nordstrom's	Retail	150,000 Sq Ft
Meijer	Retail	150,000 Sq Ft
Residence Inn (Discovery Pkwy)	Hotel/Motel	88,000 Sq Ft
Homewood Suites (Mayfair Collection)	Hotel/Motel	113,000 Sq Ft

This is a very small list that doesn't include many new restaurants, retail, and residential projects we expect to see in the future.

We currently have two full-time fire inspectors that are committed nearly 100% to new development and building modifications. The required maintenance inspections are currently being completed by three shift-inspectors. This program utilizes three on-duty firefighters, who are paid a 5% premium, to perform maintenance inspections when daily staffing allows. This program has marginally worked for the last three years but continues to be problematic.

If the ½ FTE position is approved, the shift inspector program will be eliminated along with the 5% premium pay. This funding will partially offset the costs associated with adding the new position. It is expected that the financial impact for this position will be approximately $22,000.

REDUCTION OF MILWAUKEE COUNTY EMS REVENUE $-25,000

This revenue decrease in based on a proposed change to one portion of the Milwaukee County EMS payment. This proposal would reallocate a portion of the EMS revenue to countywide technology improvements allowing more efficient dispatching.

INTERNAL CHARGES INCREASE $-25,903

Internal charges consist mostly of Information Technology costs and vehicle fuel. As the department expands its reliance on technology, these costs will continue to increase. Some of the major changes this year include:

Item/Description	**Cost**
First Watch Data Analytics	$3075
Target Solutions Learning Management System	$8600
PulsePoint Citizen Notification Software	$2,500

MILWAUKEE COUNTY RADIO SUBSCRIBER FEES $-11,340

As part of the 800Mhz radio system, we are required to pay annual subscriber fees starting in 2017. These charges are based on a graduated fee schedule that will increase over the next five years. In 2017 we are paying operating costs of $9.00 per radio per month. This will increase in accordance with the chart below:

Year	Operating Fees	Reserve Fund Fees	Total Fees
2017	$11,340	0	$11,340
2018	$15,120	$2,520	$17,640
2019	$17,640	$3,780	$21,420

BUDGET SUMMARY TABLE

Fire Department
Dept #221

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
8,286,315	8,109,704	8,262,895	8,299,253	8,549,253	5100	Wages	8,602,878	64.2%
3,934,732	3,670,767	3,646,286	3,767,681	3,767,681	5195	Fringe Benefits	3,938,722	29.4%
191,012	216,608	221,520	259,412	280,412	5500-5520	Internal Charges	306,315	2.3%
574,792	576,403	575,279	541,253	613,966	5200-5900	Operating Expenditures	552,670	4.1%
77,490	18,310	1,552	-	-	5950-5970	Capital Outlay	-	0.0%
2,014	4,047	7,554	-	-	5980-015	Expend from Donations	-	0.0%
4,013	4,225	946	8,000	8,000	5980-050	EMT Grant	8,000	0.1%
-	-	9,263	-	-	5980-120	DOT Mitigation Grant	-	0.0%
-	-	-	-	-	5980-900	One-Time Levy Reduction S	-	0.0%
13,070,368	**12,600,064**	**12,725,295**	**12,875,599**	**13,219,312**		**TOTAL**	**13,408,585**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
174,040	188,555	173,380	190,000	191,321	221-4200	Fire Insurance Tax	190,000	1.4%
4,013	4,225	946	8,000	23,482	241-4435	EMT Grant	8,000	0.1%
63,575	11,627	5,000	-	-	241-4900	Other Grants	-	0.0%
34,448	30,591	30,119	31,150	31,150	321-4400	Fire Alarm System	31,150	0.2%
210	110	-	200	200	321-4420	Fireworks	200	0.0%
120,897	122,379	122,135	122,850	122,850	321-4430	Fire Inspection Fees	122,850	0.9%
25,175	22,051	25,477	20,000	20,000	521-4200	Fire Department Fees	22,500	0.2%
5,820	4,864	7,350	-	578	521-4220	Fire Inspection-Undergrd TK	-	0.0%
1,308,222	933,715	1,479,393	1,300,000	1,339,000	521-4300-100	Ambulance Fees	1,415,513	10.6%
146,078	61,688	72,612	100,000	100,000	721-4200	County - Paramedics	75,000	0.6%
1,294,691	1,301,887	1,335,043	1,335,043	1,335,043	721-4220	County-Fire Protection SVC	1,335,043	10.0%
-	-	-	-	-	821-4121	Cell Tower Revenue	37,200	0.3%
1,335	4,257	645	-	75	841-4140	Contributions-Fire Dept.	-	0.0%
1,682,789	1,901,001	1,795,337	1,687,406	1,875,090		Unallocated Revenues	1,664,522	12.4%
8,209,075	8,013,114	7,644,858	8,047,950	8,147,523		Tax Levy	8,473,607	63.2%
13,070,368	**12,600,064**	**12,725,295**	**12,875,599**	**13,219,312**		**TOTAL**	**13,408,585**	**100.0%**

PERSONNEL SCHEDULE

Fire				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Assistant Chief	2.00	2	2.00	-
Battalion Chief	2.00	2	2.00	-
Deputy Chief	3.00	3	3.00	-
Code Specialist	2.00	2	2.70	0.70
Fire Captain	6.00	6	6.00	-
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Mechanic	1.00	1	1.00	-
Firefighter	57.00	57	57.00	-
Office Assistant	1.00	1	1.00	-
Administrative Support Special	1.00	1	1.00	-
Motor Pump Operator	15.00	15	15.00	-
TOTAL	**103.00**	**103.00**	**103.70**	**0.70**

01-223

FIRE EQUIPMENT RESERVE

MISSION

To provide for acquisition and replacement of fire department vehicles and apparatus.

PROGRAMS/SERVICE LINES

Apparatus purchase and refurbishment. This fund is established to provide for vehicle and apparatus acquisition/replacement separate from the department capital budget.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 29,500	$ 91,000	$ 61,500
Rev	$ 29,500	$ 47,297	$ 17,797
Levy	$ -	$ 43,703	$ 43,703
FTE's	-	-	-

MAJOR CHANGES

- Replacement ladder truck in Fall 2016 (in capital budget)

2016 ACHIEVEMENTS

- Delivery of one new ambulance
- Delivery of one new tower ladder truck
- Sale of one ambulance, utility/haz-mat trailer, and outdated equipment

2017 GOALS

- Early order has been placed for replacement fire engine with anticipated delivery in Fall 2017.
- Contribute $5,000 to the shared training facility program
- Replacement of two staff vehicles
- Replacement of command vehicle

2016 BUDGETARY CHANGES

- Added sale of utility/haz-mat trailer

2017 BUDGETARY CHANGES

- A permanent $50,000 budget amount is included in capital outlay bringing the total to 71,000. The City plans to increase this appropriation each year through 2040 in anticipation of the expiration of the Fire Contract with Milwaukee County with the goal of having a budget appropriation of $2,500,000 in the budget by 2040. This amount will be used to cash-finance fire equipment that would have otherwise been purchased in the capital budget with borrowed funds. In 2017, it will be used to replace 2 staff vehicles.

BUDGET SUMMARY TABLE

Fire Equipment Reserve
Dept #223

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
20,159	47,469	29,746	9,500	9,500	5950-5970	Capital Outlay	71,000	78.0%
	-	4,446	20,000	20,000	5980-010	Training Tower Maint.	20,000	22.0%
20,159	**47,469**	**34,192**	**29,500**	**29,500**		**TOTAL**	**91,000**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	15,000	15,000	15,000	15,000	521-4240	User Fee-Training Tower	15,000	16.5%
14,050	20,850	4,350	14,500	14,500	841-4500	Sale of Fire Equipment	21,000	23.1%
2,595	7,162	4,824	-	-		Unallocated Revenues	11,297	12.4%
3,514	4,457	10,018	-	-		Tax Levy	43,703	48.0%
-	-	-	-	-		Reserve for Future Equip	-	0.0%
20,159	**47,469**	**34,192**	**29,500**	**29,500**		**TOTAL**	**91,000**	**100.0%**

01-242, 322, 331, 335, 351, 361, 561

PUBLIC WORKS

MISSION

TRAFFIC (01-242)

To install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the City as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the City as public safety measures dictate.

PUBLIC WORKS OPERATIONS (01-322)

The Public Works Operations Management Budget provides for the administrative, supervisory, and the clerical personnel to direct and support the work of the Operations Division.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 7,744,286	$ 7,765,101	$ 20,815
Rev	$ 2,486,399	$ 2,646,495	$ 160,096
Levy	$ 5,257,887	$ 5,118,606	$ (139,281)
FTE's	44.69	44.69	-

MAJOR CHANGES

- Potential demolition of incinerator and construction of new transfer station.
- Continued treatment for EAB
- Decrease in revenue for sale of recyclables
- 0% WE Energies rate increase for 2017

ROADWAY MAINTENANCE (01-331)

The Roadway Maintenance budget provides for the clearing, maintenance and pavement repairs of the approximately 200 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses winter roadway maintenance, which includes anti-icing and pre-wetting operations.

ELECTRICAL SERVICES (01-335)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock professional repairs to Fire, Police, Water, and other City departments.

PUBLIC WORKS FACILITIES- OUTSIDE (01-351)

The Public Works Facilities--Outside Budget involves a portion of the emergency watch/dispatch coverage 24 hours/day, 7 days per week and the maintenance of the public works yard.

SOLID WASTE MANAGEMENT (01-361)

The Solid Waste Management Budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

FORESTRY (01-561)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way.

PROGRAMS/SERVICE LINES

TRAFFIC CONTROL

- Traffic Signals
- Signing
- Pavement Marking
- Radar and Rapid Flashing Beacon signs

PUBLIC WORKS OPERATIONS

- Safety Training – meet annual requirements, reduce injuries
- Supervision and monitoring of the 8 divisions within operations
- Development of business and site plans
- Budget development and financial oversite of Operation's budgets

ROADWAY MAINTENANCE

- Winter roadway maintenance
- Pavement and roadway repairs
- Maintenance of City owned parking lots / Bridges (including guard rails)/ walks

ELECTRICAL SERVICES

- 100% of lighting outages replaced/repaired within three days and 24/7 repair service for knock downs or other electrical emergency situations.
- Proactive maintenance of 250 street lighting circuits to limit the number of outages
- Quality electrical maintenance repairs to other City departments

PUBLIC WORKS FACILITIES OUTSIDE

- Provide 24 hour, 7 days a week facility monitoring and security.
- Monitor contracted yard waste processing in Public Works Yard

SOLID WASTE MANAGEMENT

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

FORESTRY

- Tree Maintenance: Tree Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The EAB treatment program was initiated in 2014 to retard the spread of the disease and retain tree canopy.
- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.

- Miscellaneous assignments: Flag maintenance, river cleanup, and assistance to other City departments with tree issues, snow removal, and leaf collection.

2016 ACHIEVEMENTS

TRAFFIC CONTROL

- Continued updating of WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers. Continue policing WE Energies for removal or reimbursement of discontinued traffic control meters/services.
- Completed Capital Outlay project ($19,760) to install 13 solar powered LED flashing STOP signs at six different locations
- Resolved issue of overhead traffic signal trombone arms at 68th & North Ave. from turning during high winds which manufacturer was unable to accomplish.
- Installation of five battery backup systems for traffic signal cabinets surrounding Froedtert and the Medical College.
- Complete MUTCD upgrade of all School Zone speed limit signs
- Install four additional Rapid Flashing Beacons assemblies for Safe Routes to School

ROADWAY MAINTENANCE

- Operations continued to expand and refine the anti-icing program to include the entire fleet of salt trucks during the winter of 2015-2016. All front line units are fitted with brine tanks and a pump to apply the salt brine on the salt as it hits the pavement. In addition, as part of our anti-icing program, a larger tank (1800 gallons) was purchased, again through an internal grant and utilized successfully in 2016. In addition a second 5,000 gallons storage tank was purchased for brine storage increasing our capacity and ability to sell brine to other entities.

  This truck mounted tank increases the efficiency of the salt brine applied to the streets prior to the storm. Taken together, the pre-wetting program, and the anti-icing program are coupled with the monitoring of weather forecasting and storm pre and post storm planning to give DPW employees the tools they need to make informed decisions about how to best treat Wauwatosa's streets during the winter months. The results of the program for this past winter indicate that the three tiered program, coupled with employee training, has resulted in a reduction in salt usage.

- In 2016, the pavement program to replace deteriorated concrete street slabs was utilized to achieve a levy reduction of $80,000. This goal is double the amount of the pilot program savings planned for 2016.

- The Departmental goal for 2016 was to continue to maximize the efficiencies and reduction in salt usage as part of the liquids/brine program. Ongoing training of personnel, calibration of equipment, and stressing the " Sensible Salting " initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage drop even further.

- The management team along with staff in Operations has been successful in achieving efficiencies and increasing productivity.

ELECTRICAL SERVICES

- 1254 LED street lights installed or 20% of our overall system
- Continued incorporating new lighting systems, Discovery Parkway/Swan Blvd./Mayfair Rd., Burleigh and miscellaneous sewer project lighting upgrades into maintenance program and GIS mapping
- Update WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers. Police WE Energies for removal or reimbursement of discontinued street lighting meters/services.
- Installation of LED lights on Mayfair Rd. between Walnut Rd, and WTPR
- Installation of LED lighting and associated electrical infrastructure related to sewer/pavement projects in seven locations city wide: 97th St, Underwood Pkwy., Locust St., Cathedral Ave., Grand Pkwy., Wellauer and 102nd St.
- Emergency pump motor repair at Potter Rd. pumping station for the Water Dept. and wiring of their WTPR County water tower shed and vault.
- Installation of new Farmer's Market 200 amp electrical service in the Hart's Mills lot

SOLID WASTE MANAGEMENT

- The Department worked successfully with the new vendor for composting of yard waste and leaf material and we are currently working to establish an extension of those services.

- The development and implementation to streamline the process of collecting special pick-ups and recording invoicing procedures was successfully achieved by staff from DPW, Comptroller's office, and the Clerk's office. This resulted in the reduction of number of steps to process special collections from start to finish. Great progress has been made and will continue into 2017.

- The Department has received a permit to landfill street sweepings after they are screened. This action should reduce the tonnage of debris being hauled to the landfill.

- Explore options for the demolition and rebuilding of transfer station and possible revenues that could be achieved by a new transfer station.

- Reached an agreement with Blue Flame Firewood to lease land to process firewood on DPW property.

- Successfully implemented extended hours and annual yard waste permit fee at the Drop-off Center. The Drop-off Center exceeded revenue projections with sale of passes and yard waste permits and e-waste initiatives.

FORESTRY

Tree Maintenance:

- Currently on pace to prune 2,500 trees. This equals a 10-year pruning cycle.
- Small trees pruned for structure, we are on pace to prune trees that have been planted 3 and 4 years ago which would equal to 888.
- 338 maintenance requests to date, on pace to reach 700.

Planting:

- All residents trees removed in 2015 was replanted in 2016.
- 482 trees were planted.

Miscellaneous Assignments:

- Maintained shrubs and concrete at City Hall, Police Station, in the Village, Public Parking Lots, along Hwy 100, and Discovery Parkway
- Assisted City Clerk with elections.
- Assisted Operations Section with leaf collection and snow removal.
- Flooded outdoor ice rink at Hart Park.
- Pruned between North Avenue and Center Street at 88th and Meinecke to 72nd and Meinecke we expect to get to 60th Street by end of March 2017.

Removal:

- 203 trees removed through July 30 with 223 tagged, yet to be removed.

Emerald Ash Borer Treatment Program:

- Applied for grant for $25,000 from Wisconsin Department of Natural Resources to defray costs of treating one half of City ash trees, unfortunately we did not receive that grant.
- Treated 1835 ash trees as of July 30th with diameters 7" and larger. The trees treated were in the area north of Milwaukee Avenue and Watertown Plank Road, and the area west of 68th St.

Administration:

- Managed operation to stay within budgetary constraints.

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2017 GOALS

TRAFFIC CONTROL

- Work with WisDOT in designing the installation of a Fiber Optic line into the PWB allowing us connectivity into their traffic control network.
- Work with WisDOT in implementing an agreeable "adaptive signal system" into the Burleigh corridor.
- Incorporate new signal timing plans into Mark NX signal database and create PDF electronic copies of same while also moving these files to a newer version of this software - Tactics 3.57.
- Work with WE Energies to remove flashing STOP sign electrical services and charges from our energy invoices.

PUBLIC WORKS OPERATIONS

- Adapt to the addition of Forestry into Operations and continue to look for ways to increase efficiency and optimism in Operations. Work with the new Director of Public Works to continue the current re-organization program that was launched with the retirement of former Director of Public Works Bill Porter, to continue our success in safety, productivity and morale improvements.
- Develop and implement business and site plans for Public Works

ROADWAY MAINTENANCE

- Continue to expand the pavement program to replace deteriorated concrete street slabs and road repairs to achieve levy reductions
  .
- Train additional employees in roadway maintenance and develop the new concrete training pilot program

- Enhance our goal to continue to maximize the efficiencies and reduction in salt usage as part of the liquids program. Ongoing training of personnel, calibration of equipment, and stressing the " Sensible Salting " initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage drop even further.

ELECTRICAL SERVICES

- Work with Engineering to accurately incorporate new lighting upgrades from seven pavement projects into our GIS mapping
- Continue work on creating a street lighting spec book for residential street lighting upgrades
- Resolve issues regarding the replacement of LED street lighting units related to warranty
- Assist Engineering with GIS mapping of new Village lighting systems
- Incorporate new Village lighting systems into lighting preventative maintenance program

SOLID WASTE MANAGEMENT

- Re-analyze the costs related to receiving construction debris at the Drop –off Center and the feasibility of continuing to accept construction debris.
- Explore options with All-Ways on simplifying the contract agreement for the processing and removal of yard waste and leaves. Cost reduction measures include re-negotiating fees and equipment usage and managing the use of the tub grinder.
- Explore use of carts in picking up yard waste by automated collections to further reduce injuries and payroll costs or the further reduction of the allowable bags/bundles from 10 to 5.
- Analyze data to demolish the incinerator and transfer station building and analyze revenue opportunities that could be achieved by constructing a new transfer station.
- Begin discussions on future leave collection program.

FORESTRY

Tree Maintenance:

- The sectional pruning program is still the only regular operation Forestry is behind on. The 2017 sectional pruning cycle will be improved by allocating more money from our contract removals to allow for more money to rent additional bucket trucks to help us focus on pruning. Still using the 2 swing employees from the pilot program in 2016, but turning them into FTEs. Which will bring up our forestry dept. to 10 allowing more arborists to be pruning.
- Structural pruning of small trees will continue to be emphasized to control future pruning requirements and reduce storm damage.
- Continue to emphasize quality tree pruning (to promote good health and structure) rather than just traffic clearance.
- To complete 1:1 ratio or higher planting of all City trees removed.

Planting:

- Continue to replant all trees within 18 months of removal.
- Plant an additional 46 trees on Lower Discovery Parkway.
- For the past 10 years we have increased the number of genera planted as replacement trees.

TREES IN SECTIONAL PRUNING AREAS				
	EXISTING TREES		PLANNED TREES	
Genus	Total	Percent	Total	Percent
Maple	8,363	32%	4,961	19%
Black alder	115	0%	531	2%
Serviceberry	158	1%	419	2%
Hackberry	593	2%	2,033	8%
Turkish filbert	84	0%	905	3%
Hawthorn	117	0%	40	0%
Beech	46	0%	299	1%
Ash	4,654	18%	-	0%
Ginkgo	417	2%	1,737	7%
Honeylocust	2,768	10%	2,597	10%
Kentucky Coffeetree	314	1%	1,984	7%
Crabapple	866	3%	1,011	4%
Ironwood	192	1%	938	4%
Cork	152	1%	1,867	7%
Pear	199	1%	318	1%
Oak	876	3%	2,567	10%
Japanese tree lilac	339	1%	753	3%
Linden	3,035	11%	2,589	10%
Elm	754	3%	984	4%
Misc Other	2,491	9%		
TOTAL	26,533		26,533	

Emerald Ash Borer Treatment Program:

- Will apply for $25,000 grant from Wisconsin Department of Natural Resources to defray costs of treating half of City ash trees with diameters 7 inches or greater.
- Scheduled to treat 1,688 ash trees. All ash trees south of Milwaukee Avenue and Watertown Plank Road, and east of 68th St are scheduled to be treated.

Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards.
- It is anticipated that EAB infestations will increase the number of removals in the near future of untreated ash trees. Forestry will continue to pursue aggressive sanitation and treatment procedures for EAB.
- The removal contractor budget was decreased to allow arborists for sectional pruning

Administration:

- Manage operation within budgetary constraints.
- Achieve all Smart goals
- Reduce pruning cycle by maximizing efficiency in equipment and labor application.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment

2016 BUDGETARY CHANGES

ROADWAY MAINTENANCE (01-331)

- The costs for the special chemicals necessary to treat the WTP pedestrian bridge without using standard rock salt have been incorporated into this account.

SOLID WASTE MANAGEMENT (01-361)

- Drop off center revenue from permits sales including the new $20 yard waste permit increased, Re-estimated to $65,000 an increase of $15,000
- Contractor refuse revenue increased $2,000
- Appliance revenue projected to increase $10,500 from the $6,000 budgeted amount, due to increased revenue from the new E-waste recycling program
- Special collections revenue decreased $9,000 which could be a result of the new $20 yard waste permit
- Recycling grant increased $29,943
- Recycling rebate decreased $30,000 due to continuing lower commodity prices
- As a result of all of the above factors the revenue increased from $280,906 to $2301,849 for a total increase of $20,943.

2017 BUDGETARY CHANGES

TRAFFIC CONTROL

- 0% WE Energies rate increase for 2017
- Increase electricity budget to $41,200 (or + $7,279.00) due to additional intersections and added intersection street lighting connected to newer traffic signal infrastructure
- Slight reduction in energy usage and meter charges associated with the installation of twelve solar powered STOP signs
- Increase in Sundry Contractual Services account (by $9900.00) to cover rising costs of pavement marking due to new bike lanes, etc.

PUBLIC WORKS OPERATIONS

- $40,000 is removed from the budget representing a one-time expenditure as part of 2016 Budget levy reductions.

ELECTRICAL SERVICES

- Have USIC continue to mark electrical utilities for Digger's Hotline requests in 2017. Contract indicates a 3% increase (or $1,545.00), however a decreasing trend in the estimated amount of locates is allowing us to lower this budget for 2017.
- Continued reduction of overtime due to USIC handling "emergency locates" which regularly occur after normal working hours and during holidays.
- 0% WE Energies rate increase for 2017
- Increased Electricity account by $8745.00. This increase is to accommodate for taking over energy usage of the Whitman-West electrical substation and the Ronald McDonald bridge lighting.

SOLID WASTE MANAGEMENT

- Re-analyze the costs related to receiving construction debris at the Drop –off Center and the feasibility of continuing to accept construction debris.
- Explore options with All-Ways on simplifying the contract agreement for the processing and removal of yard waste and leaves. Cost reduction measures include re-negotiating fees and equipment usage and managing the use of the tub grinder.
- Explore use of carts in picking up yard waste by automated collections to further reduce injuries and payroll costs or the further reduction of the allowable bags/bundles from 10 to 5.
- Analyze data to demolish the incinerator and transfer station building and analyze revenue opportunities that could be achieved by constructing a new transfer station.
- Revenues increase from $280,906 to $315,300 including the following adjustments:
    - Drop-off center revenue is increased 15,000
    - Recylcing rebates decreases $25,000
    - Recycling grant increases $27,994

FORESTRY

- 01-561-5670 Planting Materials – Keeping the 2016 increasing for planting due to the increase in tree costs in 2016. Adding our budgetary 2% to cover any other increases.

- 01-561-5980-040 Gypsy Moth Spraying – budget remains at $2,500. Spraying is not anticipated to be necessary in 2016 but egg masses won't be laid until September or October so population estimates can't be determined until then. The current budget request allows for some response to unexpected population resurgence.

- 01-561-5810-210 Removal of tagged City trees – Relocating funds from Dutch Elm contract removals to $27,500 and put $36,000.00 into bucket truck rentals. This would allow us to have 7 arborists pruning at once for 3 months.

- 01-561-5640-000 eliminating our DED program – As of July 30 we have 589 American elms. We treated 143 of them for Dutch elm disease in 2016. We are losing an average of 20 elms per year, included those we have treated in the past. By ending the Dutch elm disease treatment program we will reduce both expenses and revenue by $6,300 and will free up one arborist for 4 weeks.

BUDGET SUMMARY TABLE

Traffic Control
Dept #242

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
116,792	116,880	129,070	168,328	168,328	5100	Wages	186,399	38.6%
61,532	60,024	63,454	88,803	88,803	5195	Fringe Benefits	89,285	18.5%
39,561	39,737	32,701	34,019	34,019	5500-5520	Internal Charges	31,619	6.5%
114,643	117,420	121,763	145,320	145,320	5200-5900	Operating Expenditures	161,486	33.4%
-	6,868	-	19,760	19,760	5950-5970	Capital Outlay	-	0.0%
22,168	14,902	6,131	14,000	14,000	5980-020	Damaged Signals	14,000	2.9%
354,696	**355,831**	**353,119**	**470,230**	**470,230**		**TOTAL**	**482,789**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
2,189	-	-	-	20,905	241-4410-010	Zoo Interchange Mitigation	-	0.0%
54,624	26,597	(143)	35,000	35,000	521-4610	Damage Traffic Signals	35,000	7.2%
-	47	28	-	-	541-4310	Street Sign Sales	-	0.0%
45,667	53,685	49,819	61,626	66,700		Unallocated Revenues	59,933	12.4%
252,216	275,502	303,415	373,604	347,625		Tax Levy	387,856	80.3%
354,696	**355,831**	**353,119**	**470,230**	**470,230**		**TOTAL**	**482,789**	**100.0%**

Public Works Operations Management
Dept #322

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
341,528	377,096	214,297	152,621	152,621	5100	Wages	159,998	54.8%
196,930	197,674	105,779	82,720	82,720	5195	Fringe Benefits	77,592	26.6%
28,853	28,662	32,511	36,704	36,704	5500-5520	Internal Charges	41,570	14.2%
12,875	19,666	16,833	13,615	14,627	5200	Operating Expenditures	12,786	4.4%
-	2,985	2,178	-	-	5970	Capital Outlay	-	0.0%
		-	40,000	40,000	5980-900	One-time Levy Reductior	-	0.0%
580,186	**626,083**	**371,598**	**325,660**	**326,672**		**TOTAL**	**291,946**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
74,698	94,459	52,427	42,679	46,337		Unallocated Revenues	36,242	12.4%
505,488	531,624	319,171	282,981	280,335		Tax Levy	255,704	87.6%
580,186	**626,083**	**371,598**	**325,660**	**326,672**		**TOTAL**	**291,946**	**100.0%**

Roadway Maintenance
Dept #331

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
525,105	696,909	708,302	760,575	760,575	5100	Wages	752,515	30.2%
271,309	380,227	383,607	427,729	427,729	5195	Fringe Benefits	421,942	16.9%
774,819	894,975	795,507	740,797	740,797	5500-5520	Internal Charges	764,385	30.7%
378,494	479,281	319,201	364,609	348,829	5200-5900	Operating Expenditures	368,799	14.8%
26,189	-	14,275	1,000	1,000	5950-5970	Capital Outlay	1,000	0.0%
187,131	159,410	297,134	250,000	250,000	5980-010	Sealcoat City Streets	255,000	10.2%
286	210	210	1,000	1,000	5980-020	Public Celebration Activit	1,000	0.0%
-	10	-	450	450	5980-100	Rpr Plow Damage-Lawns	450	0.0%
-	-	-	450	450	5980-110	Rpr Plow Damage-Curbs	450	0.0%
737	707	434	500	500	5980-120	Removal Notices	500	0.0%
492	460	135	500	500	5980-130	Snow Removal Cemetery	500	0.0%
218	-	-	500	500	5980-150	Replace Salt Boxes	500	0.0%
-	1,000	379	1,000	1,000	5980-160	Rpr Plow Damage-Mailbox	1,000	0.0%
-	-	11,087	2,000	2,000	5980-410	Rpr Parking Lot Fences	2,000	0.1%
-	(57,668)	(121,377)	(80,000)	(80,000)	5990-000	Sidewalk Reimbursement	(80,000)	-3.2%
2,164,780	**2,555,521**	**2,408,894**	**2,471,110**	**2,455,330**		**TOTAL**	**2,490,041**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	1.3%
80,948	81,113	81,661	81,661	81,661	241-4400	Transportation-Hwy Main	82,504	3.3%
964,025	1,005,876	1,156,748	965,158	965,158	241-4410	Transp.-Local Streets	1,133,293	45.5%
-	-	4,569	-	-	541-4100	Streets	-	0.0%
-	-	14,667	-	-	541-4200	Snow and Ice Control	15,000	0.6%
29,245	19,733	8,566	7,500	7,500	541-4900	Others	8,000	0.3%
8,353	13,394	15,403	13,000	8,000	931-4600	Snow and Ice Removal	8,000	0.3%
278,712	385,557	339,857	323,850	348,276		Unallocated Revenues	309,110	12.4%
803,496	1,049,848	787,424	1,046,942	1,044,736		Tax Levy	901,134	36.2%
2,164,780	**2,555,521**	**2,408,894**	**2,471,110**	**2,455,330**		**TOTAL**	**2,490,041**	**100.0%**

Electrical Services
Dept #335

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
322,070	332,919	297,815	308,805	308,805	5100	Wages	306,672	31.1%
163,633	161,247	143,655	161,518	161,518	5195	Fringe Benefits	153,775	14.5%
99,317	191,320	94,799	95,290	95,290	5500-5520	Internal Charges	87,128	19.1%
329,215	339,433	386,712	377,868	382,868	5200-5900	Operating Expenditures	381,658	31.6%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
6,200	6,250	6,350	6,200	6,200	5980-040	Rpl Deteriorated Poles	6,200	0.6%
29,399	24,791	37,317	30,000	30,000	5980-060	Repair Damage Poles	30,000	3.0%
949,834	**1,055,960**	**966,648**	**979,681**	**984,681**		**TOTAL**	**965,433**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
79,453	75,923	58,419	40,000	40,000	541-4500	Street Lighting	40,000	100.0%
122,290	159,315	136,379	128,392	139,672		Unallocated Revenues	119,847	0.0%
748,091	820,722	771,850	811,289	805,009		Tax Levy	805,586	0.0%
949,834	**1,055,960**	**966,648**	**979,681**	**984,681**		**TOTAL**	**965,433**	**100.0%**

Public Works Facility Outside
Dept #351

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
96,050	53,025	87,492	40,555	40,555	5100	Wages	40,555	46.0%
36,806	27,890	43,910	20,307	20,307	5195	Fringe Benefits	21,281	24.1%
33,848	17,657	20,394	25,205	25,205	5500-5520	Internal Charges	24,906	28.3%
21	860	459	1,000	1,450	5200-5900	Operating Expenditures	1,400	1.6%
166,725	**99,432**	**152,255**	**87,067**	**87,517**		**TOTAL**	**88,142**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
21,466	15,002	21,481	11,411	12,414		Unallocated Revenues	10,942	12.4%
145,259	84,430	130,774	75,656	75,103		Tax Levy	77,200	87.6%
166,725	**99,432**	**152,255**	**87,067**	**87,517**		**TOTAL**	**88,142**	**100.0%**

Solid Waste Management
Dept #361

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
646,889	552,487	496,516	464,062	464,062	5100	Wages	467,319	22.3%
357,468	284,361	268,263	258,131	258,131	5195	Fringe Benefits	251,763	12.0%
563,044	601,195	546,236	552,295	553,924	5500-5520	Internal Charges	546,335	26.1%
742,081	737,229	732,365	794,210	788,690	5200-5900	Operating Expenditures	798,770	38.2%
-	-	11,164	14,000	14,000	5950-5970	Capital Outlay	14,000	0.7%
8,791	6,920	8,526	15,000	15,000	5980-010	Monitoring Well Operation	15,000	0.7%
-	-		-	-	5980-040	Recycling Trans Study	-	0.0%
2,318,273	**2,182,192**	**2,063,070**	**2,097,698**	**2,093,807**		**TOTAL**	**2,093,187**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
186,383	186,208	186,211	147,006	176,949	241-4430	Recycling Grant	175,000	8.4%
3,850	3,650	3,470	4,000	4,000	561-4200	Backyard Refuse Collect	3,500	0.2%
13,405	13,296	12,278	20,000	17,000	561-4210	Special Residential Collect	15,000	0.7%
743	885	800	800	800	561-4220	Refuse Cart Sales	800	0.0%
13,567	10,991	2,538	2,000	2,000	561-4300	Refuse Disposal Fees	3,000	0.1%
20,250	18,310	23,871	6,000	-	561-4310	Furn & Appl Fees	-	0.0%
88,210	88,220	66,290	50,000	65,000	561-4400	Recycling Center Tags	65,000	3.1%
37	1,433	-	-	15,000	561-4410	Recycling Sales-General	15,000	0.7%
780	695	690	500	500	561-4420	Tire Disposal Fee	500	0.0%
58,869	115,369	37,710	50,000	20,000	561-4440	Recycling Rebates	25,000	1.2%
9,721	10,154	404	600	600	561-4900	Other	12,500	0.6%
298,474	329,232	291,066	274,913	296,995		Unallocated Revenues	259,845	12.4%
1,623,984	1,403,749	1,437,742	1,541,879	1,494,963		Tax Levy	1,518,042	72.5%
2,318,273	**2,182,192**	**2,063,070**	**2,097,698**	**2,093,807**		**TOTAL**	**2,093,187**	**100.0%**

Forestry Department
Dept #561

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
516,453	569,967	604,999	554,003	554,003	5100	Wages	602,280	44.5%
301,477	324,165	326,003	320,808	320,808	5195	Fringe Benefits	320,900	23.7%
262,190	295,577	256,407	221,705	221,705	5500-5520	Internal Charges	233,042	17.2%
136,231	148,147	136,242	153,824	158,824	5200-5900	Operating Expenditures	188,041	13.9%
10,927	1,027	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	-	5980-025	Discovery Parkway Plantin	6,800	0.5%
-	-	-	2,500	2,500	5980-040	Gypsy Moth Prevention	2,500	0.2%
	2,875	-	-	-	5980-080	Urban Forestry Grant	-	0.0%
-	2,050	-	-	-	5980-090	Rpl Plantings-Hart Park	-	0.0%
4,895	3,687	44,644	60,000	60,000	5980-120	Emerald Ash Borer Insert	-	0.0%
1,232,173	**1,347,495**	**1,368,295**	**1,312,840**	**1,317,840**		**TOTAL**	**1,353,563**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	3,117	-	-	-	241-4465	Urban Forestry Grant	-	0.0%
11,100	9,257	6,580	6,300	6,300	541-4600	Chemical Treatments	-	0.0%
708	3,398	7,324	850	5,850	541-4620	Forestry	5,850	0.4%
1,253	1,409	176	600	600	931-4400	Tree Planting	600	0.0%
13,662	10,592	2,753	5,000	5,000	931-4500	Weed Cutting	-	0.0%
10,123	8,897	8,624	2,500	6,000	931-4800	Tree Removal	6,000	0.4%
158,640	203,300	193,045	172,054	186,929		Unallocated Revenues	168,029	12.4%
1,036,687	1,107,525	1,149,793	1,125,536	1,107,161		Tax Levy	1,173,084	86.7%
1,232,173	**1,347,495**	**1,368,295**	**1,312,840**	**1,317,840**		**TOTAL**	**1,353,563**	**100.0%**

PERSONNEL SCHEDULE

Public Works Operations				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Business Manager	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
Director of Public Works	1.00	1	1.00	-
Dispatcher/Clerk	1.00	1	1.00	-
DPW Crew Leader	3.00	3	3.00	-
DPW Maintenance Worker	24.00	24	24.00	-
Operations Superintendent	1.00	1	1.00	-
Seasonal - Recycling/Yard Waste	0.50	1	0.50	-
Seasonal - Roadway Maintenance	2.50	5	2.50	-
Seasonal - Drop-off	0.41	1	0.41	-
Watchperson	3.00	3	3.00	-
TOTAL	**38.41**	**42.00**	**38.41**	**-**

Traffic and Electric Maintenance				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	0	0.28	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superindtendnt	1.00	1	1.00	-
TOTAL	**6.28**	**6.00**	**6.28**	**-**

*Forestry Personnel Schedule included under Parks

FUND NO. 07

PUBLIC WORKS BUILDING RESERVE

MISSION

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

PROGRAMS/SERVICE LINES

There are no programs. The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. It covers a 24hr/day, 7day/week dispatch center with emergency watchman and custodial staff. Necessary support and supervisory activities round out the remainder of this budget. It operates as an internal service fund.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 520,864	$ 511,904	$ (8,960)
Rev	$ 520,585	$ 534,552	$ 13,967
Net	$ (279)	$ 22,648	$ 22,927
FTE's	-	-	-

MAJOR CHANGES

- 2017 Budget includes funds to upgrade lighting in Fleet parts room machine shop

2016 ACHIEVEMENTS

- As part of a multi -year effort, in 2016 the remaining overhead doors have been replaced, and floor inspections will be done in conjunction with underground piping repairs.
- Repair sanitary sewer line in wash rack

2017 GOALS

- Floor system inspection will continue with the floor work being coordinated with the piping repairs.
- Explore options for Operations staff to perform repairs of floor grate system in-house
- Work with new Facilities Manager to conduct a comprehensive condition assessment of the Public Works building using City staff.
- The building condition assessment will provide a comprehensive review of the building's electrical, plumbing, and mechanical systems.

2016 BUDGETARY CHANGES

No major budgetary changes are expected in 2016.

2017 BUDGETARY CHANGES

- Public Works Building Floor System Rehabilitation ($60,000) in Capital Outlay. The grate system in the existing floor drains has failed in eight locations. They have been temporarily repaired. The funds in 2016 will be used to undertake the repairs to the most heavily deteriorated areas. This will be a multi-year program.
- Fleet Parts Department and Machine Shop Lighting Upgrade ($40,000)- LED lighting upgrade to parts and machine shop to improve lighting quality and repair electrical issues.

BUDGET SUMMARY TABLE

Public Works Building Reserve Fund #07

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
224,755	258,382	196,113	152,420	152,420	5100-5190	Wages	148,454	29.0%
112,165	139,408	108,316	77,842	77,842	5190-5198	Fringe Benefits	66,961	13.1%
9,878	9,930	11,873	3,897	5,556	5500-5520	Internal Charges	6,436	1.3%
230,443	235,141	240,455	278,705	264,972	5200-5900	Operating Expenditures	277,093	54.1%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
5,786	6,578	6,547	8,000	8,000	5990	Insurance	12,960	2.5%
-	-	-	-	-	921-5200	Tsf to Debt Service	-	0.0%
583,027	**649,439**	**563,304**	**520,864**	**508,790**		**TOTAL**	**511,904**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
572,653	602,604	564,681	473,036	473,036	303-4100	Building Rental	487,003	91.1%
44,761	44,756	47,549	47,549	47,549	303-4100-10	External Bdg Rent-School	47,549	8.9%
3,235	726	(54)	-	-	303-4400	Other Income	-	0.0%
620,649	**648,086**	**612,176**	**520,585**	**520,585**		**TOTAL**	**534,552**	**100.0%**

PERSONNEL SCHEDULE

*Included with Public Works Operations

FUND NO. 06, 23

FLEET MAINTENANCE RESERVE

MISSION

To provide safe, reliable, appropriate and well-maintained vehicles and equipment to various city departments to assist them in accomplishing their goals. While utilizing professional ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 3,973,850	$ 3,888,511	$ (85,339)
Rev	$ 3,827,640	$ 3,887,141	$ 59,501
Net	$ (146,210)	$ (1,370)	$ 144,840
FTE's	9.00	9.00	-

*Does not include Fund #23

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and a shared Clerk III position that is currently vacant. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all city departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars, front end loaders, Automated refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, brine making equipment etc. In addition Fleet provides repairs to equipment within departments and at remote sites throughout the City, in the past we have made repairs to the Police department's shooting range, welded/repaired tables for City Hall, welded/repaired bridge railings, repaired parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repaired sign sockets, designed and fabricated tools/equipment, etc. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations. As well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment.

2016 ACHIEVEMENTS

- Purchase, and install an additional 5,000 gallon Brine storage tank through internal grant funds to increase Brine storage capacities to a total of 10,000 gallons to help increase efficiencies.
- Specify and purchase four additional Ford Fusion hybrid electric vehicles to replace existing City hall inspection vehicles
- Continue in the development and improving the brine station storage area to include a separate salt storage bin inside next to the Brine unit to help keep the salt more accessible and cleaner which greatly reduces Brine pump filter and tank cleanout times.

- Complete the 2016 equipment utilization on 3 existing sweeper and Vac-all vehicles, this allowed us to reduce the Fleet by 2 vehicles with outdated technology and purchase 1 new all in one Sweeper-Vac-all combo to improve equipment utilization and streamline daily functions.
- Through the utilization of the three vehicles stated above this allowed Fleet to repurpose T-84 an existing low mileage clean 2000 Sterling cab and chassis. We were able through savings to spec and purchase a 14 foot contractor dump body and a 14 foot chipper cap custom made to be mounted on the new dump body. All removal and installation of the old and new equipment was all performed in house by our mechanics. We have now taken a piece of equipment that was one dimensional and turned it into a 4 dimensional piece of equipment to be used year round in the following capacities: Dump truck, Plow truck, Chipper truck for Forestry, Construction use, and finally as a leaf collection/bunching vehicle.
- BEFORE PICTURE AS VAC-ALL UNIT ONLY 2000-2015

AFTER PICTURE 2016 #1 DUMP TRUCK

AFTER PICTURE 2016 #2 PLOW TRUCK W/BALLAST LOAD OPTION

AFTER PICTURE 2016 #3 WITH 26 YARD CAPACITY ALUMINIUM CHIPPER BOX

(12 YARDS MORE CHIPPING CAPACITY THAN CURRENT CHIPPER BOX HAS ONLY 14 YDS)

AFTER PICTURE 2016 #4 AS FALL LEAF BUNCHING TRUCK W/BALLAST LOAD OPTION

- Specification and purchase of one 2017 Freightliner with separate rear engine mounted Elgin Megawind Vacuum sweeper with a separate rear mounted Vac-all attachment for catch basin cleaning and fall leaf collection.
- Collaborate with other communities on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.
- Specification, purchase and set-up of six new 2015 Ford police interceptor utilities and one new Ford Transit connect CSI evidence van with custom interior cabinets and lighting.
- Specification, purchase, and order one new never titled 2015 John Deere 410K backhoe that was a demo for another community. This ended up being a $20,000. Savings vs a 2016 model John Deere 410L and it still has the 1 year factory machine warranty and extended powertrain/hydraulic warranties for 3 additional years.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Implement and train employees on the new Gallop, Neogov smart goal pay for performance programs.
- Specification and procurement of all new and replacement equipment.

2017 GOALS

- Complete the Installation of battery isolation switches on the second half (23) of all 7,000 series and larger trucks. This is per CVMIC insurance requirements of having our entire class A Fleet updated with battery isolation switches by the end of 2017 to prevent electrical fires and also reduce insurance costs.
- Proprietary purchase the following piece of equipment: One new/demo John Deere specific 544k loader. This reduces amount of on hand parts needed to be kept in inventory, increases the cost savings from reduced equipment down times due to having fewer makes/ models and diagnostic software needed for annual computer program upgrades. (a)This allows us to greatly reduce necessary parts inventory stock on hand such as tires, fuel/oil filters, attachments, pins, buckets ,concrete busters, and John Deere specific hydraulic, engine, and transmission synthetic oils/fluids. (b) All departments are able to cross train and share equipment that has the same type and style of controls to operate safely and fleet has the ability to interchange parts between identical pieces of equipment in the case of an emergency.
- Request a part time seasonal/ apprentice/Intern preferably with mechanical skills and back ground to assist Fleet mechanics, run errands, clean the shop and equipment, wash and lubricate vehicles. I want to develop an apprenticeship program utilizing the garage attendant position job description. This will allow us to promote and train from within to meet our high standards and requirements eventually leading to full time employment as a Wauwatosa Fleet mechanic. Especially due to the documented shortage of skilled young people entering into the trades across the Midwest, as we recently encountered with the 2015 mechanic application process.
- Provide training and certification for three Fleet personnel to become State of Wisconsin certified UST underground fuel storage operators, as required by the State of Wisconsin to safely inspect, maintain, and perform repairs to our entire fuel island.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Continue to expand training for Fleet employees on the latest technology training webinars and computer software updates related to new vehicle and equipment repairs.
- Investigate the latest technology in new vehicles and equipment to reduce fleet fuel consumption in the future.

2016 BUDGETARY CHANGES

REVENUE

Revenue was reduced in 2016 with the reduced number of 2015/2016 snow/salting events for winter roadway maintenance. Yard waste collections, automated refuse maintenance costs, street sweeping costs, and the School District's vehicle maintenance and repair costs have stabilized over this past year through fleet maintenance schedule efficiencies.

REPAIR PARTS *$47,000*

With the increased costs on repair parts from vendors and the acquisition of school districts equipment, vehicles maintenance and repairs. The maintenance and repairs of dual use refuses collection, increased yard waste collection, the Parks Pilot mowing program, street sweeping, and increased efficiency in shop Fleet has increased costs.

2017 BUDGETARY CHANGES

FLEET LABOR RATE

The shop labor rate will be $73 per hour.

PURCHASE OF NEW EQUIPMENT *835,500*

Acquisition of new equipment and vehicles with funds from 23-634 - General Purpose Equipment. The following is a list of the 2017 equipment purchases:

- 6 - Ford Police vehicles 5 Explorer Police interceptors, 1 Ford Transit Prisoner van. New light bars and equipment.
- 1 – John Deere specific only 544H loader.
- 1 – Freightliner SD108 cab and chassis with Dump body, Salter, front plow, and a right side wing plow.
- 1- Ford F750 cab/chassis with a 55'Aerial lift truck.
- 1 – Ford F150 4x4 extra cab pickup truck.

FUEL $407,000

The budget amount for fuel was based on the EIA projected prices for 2017 of:

- Diesel - $ 2.38 Gal.
- Unleaded - $1.96 Gal.

CAPITOL REQUESTS $23,180

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. - $9,180.

Purchase a new Hunter brand specific car/light truck tire changing machine that has the ability to change tire sizes from 6" to 24" diameter tires. This is to replace D-08 which is an outdated 22 year old tire machine that can only change up to 16" diameter tires and lacks the latest safely upgrades. This new Hunter machine has a lift arm to hoist the tire/wheel assembly on/off the machine to help reduce back related injuries especially with the larger tire and wheel sizes coming standard on new vehicles. - $14,000.

REPAIR PARTS *$67,212*

With the increased costs on repair parts from vendors and the acquisition of school districts equipment, Parks department mowing pilot program, vehicles maintenance and repairs, implementation of dual use refuse collection, increased yard waste collection, street sweeping, and increased efficiency in Fleet repair parts cost has increased.

Fleet Maintenance Reserve
Fund #06

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
490,556	553,071	549,283	583,410	583,410	5100-5190	Wages	587,961	19.6%
284,177	309,324	307,462	290,803	290,803	5190-5198	Fringe Benefits	268,157	9.0%
142,076	151,026	142,516	130,045	130,045	5500-5520	Internal Charges	132,227	4.4%
29,450	47,104	67,197	70,563	70,563	5200-5900	Operating Expenditures	73,983	2.5%
8,956	284,077	9,521	15,180	15,180	5950-5970	Capital Outlay	23,180	0.8%
1,668,758	1,648,732	1,412,105	1,492,047	1,492,047	06-202	Operating Supplies & Exp	1,489,623	49.7%
225,154	331,546	347,524	277,433	344,655	06-203	Repairs	318,209	10.6%
156,473	178,729	94,625	103,900	293,900	06-204	Cost of Sales	102,483	3.4%
3,005,600	**3,503,609**	**2,930,233**	**2,963,381**	**3,220,603**		**TOTAL**	**2,995,823**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
3,012,022	3,281,842	2,917,694	2,948,992	2,948,992	202-4100	Equipment Rental	2,982,078	99.1%
1,163	2,109	4,148	400	6,000	202-4300	Sale of Scrap	400	0.0%
10,155	-	-	-	-	202-4400	Other Income	-	0.0%
73,829	60,160	25,821	19,500	19,500	202-4500	Gain (Loss) on Sale of Equip	26,000	0.9%
3,097,169	**3,344,111**	**2,947,663**	**2,968,892**	**2,974,492**		**TOTAL**	**3,008,478**	**100.0%**

General Purpose Fund Equipment
Fund #23

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	47,287	47,237	102,000	102,000	634-5910	Passenger Vehicles	-	0.0%
196,157	215,689	277,321	236,281	249,281	634-5920	Public Safety Equipment	237,500	26.6%
698,502	216,806	65,187	614,000	614,000	634-5930	Public Works Equipment	570,000	63.9%
137,451	-	-	-	74,000	634-5940	Water Utility Equipment	28,000	3.1%
56,896	60,188	59,188	58,188	58,188	921-5420	Transfer to Debt Service	57,188	6.4%
1,089,006	**539,970**	**448,933**	**1,010,469**	**1,097,469**		**TOTAL**	**892,688**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
177,828	84,631	41,921	48,800	48,800	841-4500	Sales of Vehicles & Equip	47,500	5.4%
	4,989	-	-	-	841-4600	Alcohol Enforcement Grant	-	0.0%
-	-	-	-	-	911-4200-121	Proceeds from L-T Debt	-	0.0%
-	-	40,355	-	-	921-4100	Transfer from General Fund	-	0.0%
784,096	879,271	869,818	809,948	809,948	921-4600	Depreciation Transfer	831,163	94.6%
961,924	**968,891**	**952,094**	**858,748**	**858,748**		**TOTAL**	**878,663**	**100.0%**

PERSONNEL SCHEDULE

Fleet Maintenance

Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Fleet Superintendent	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
TOTAL	**9.00**	**9.00**	**9.00**	**-**

FUND NO. 27

PARKS RESERVE

MISSION

This department provides for the operation and maintenance of all parks' facilities, programs, senior center, and boulevard maintenance.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 1,427,109	$ 1,474,921	$ 47,812
Rev	$ 1,428,843	$ 1,471,771	$ 42,928
Net	$ 1,734	$ (3,150)	$ (4,884)
FTE's	21.22	23.66	2.44

MAJOR CHANGES

- Capital outlay added to 2016 and 2017 increase in rental fees.

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields, general park maintenance, boulevard flower bed planting and maintenance, Wauwatosa Beautification Committee (WBC) perennial bed and flower pot watering, and curling club and ice maintenance.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game, practice and/or camps.
- General park maintenance at Hartung, Webster and Hart Park; includes turf maintenance, cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building for the senior center, curling club, and other rental groups.
- Staff plants and maintains annual flower beds and pots on City boulevards and at Hart Park. Additionally staff waters WBC perennial beds on boulevards, around welcome signs, and flower pots, WGNA perennial beds, and the Highlands Assn. perennial and annual beds.
- Administration includes the necessary clerical support and supervision for this section as well as for turf maintenance, concessions, and curling club contracts.

2016 ACHIEVEMENTS

- City boulevard plantings have been installed and maintained regularly.
- 22 WBC perennial beds and 22 flower pots are watered by city staff.
- 41 WGNA perennial beds are watered by city staff.
- Rental halls and athletic fields are regularly maintained.
- The playground and especially the splash pad is still very popular.
- The new playground restrooms and shelter are very well received.
- The completion of the skateboard park has made Hart Park a destination for all.

Hart Park Rentals, January through June

		YTD '16	YTD '15
Muellner Building			
No. of rentals		139	142
Revenue		50,942	42,050
Stadium			
No. of rentals		199	206
Rental hours		525	517
Revenue		36,308	44,742
Projected Total Stadium Rentals for 2015:	Revenue:		106,619

2017 GOALS

- Strive to maintain continually expanding facilities. This becomes more challenging with existing staff level.
- Turn the 2 swing positions that we piloted in 2016 into 2 FTE's. In 2016 these positions reduced Parks overtime, improved customer service for room rentals, rooms set and ready for customers' arrival, allowed more large rentals in the Tosa Room on weekdays, increased security and customer service during our large events outdoors, and provided staff to perform last-minute field repairs, reducing weather cancellations.
- Complete replacement of playground equipment and rubberized surface at Webster Park.
- Expand marketing efforts to increase Park utilization and revenue.
- Continue the turf pilot program, increasing the staffing to 3 employees starting in April to help stay on a 5-7 day cut cycle.

2016 BUDGETARY CHANGES

$ 7,715	Purchase 52" stand-on mower to replace 2002 Hustler
15,400	Purchase 14 trash/recycle receptacles
3,600	Purchase 6 chair caddies to replace 30-year-old caddies
8,500	Purchase 5 side opening trash receptacles to match existing style
8,470	Replace Muellner Building balcony railing, clad façade and door with steel
6,000	Purchase 3 game tables (checkers/chess) at Hart Park

2017 BUDGETARY CHANGES

INCREASE IN BUILDING MAINTENANCE	$ 13,000

Increasing the Building Maintenance budget to $40,000 will help offset costs to maintain the new facilities that have been added at Hart Park: Skate Park, Rotary Stage, playground, splash pad and the new bathroom facilities.

27-551-5750 BUILDING IMPROVEMENTS	$ 12,000

The cupola on the Muellner building (over the Garden Room entrance) is in need of repair or replacement due to decaying and rotting wood.

REVENUE CHANGES

Increase in rental fees are projected to result in an increase of $8,000-9,500 in revenue.

BUDGET SUMMARY TABLE

Park Reserve
Fund #27

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
396,742	399,761	398,503	429,486	462,766	5100	Wages	503,123	34.1%
182,749	203,649	204,502	229,420	196,140	5195	Fringe Benefits	194,490	13.2%
47,016	47,117	42,794	41,081	46,281	5500-5520	Internal Charges	58,116	3.9%
250,003	286,303	298,040	251,795	328,276	5200-5900	Operating Expenditures	266,978	18.1%
-	-	-	98,000	73,000	5910-000	Asset Replacement	100,000	6.8%
94	1,208	110	2,400	2,400	5930-000	Unemployment Comp	2,400	0.2%
5,364	16,202	4,187	15,588	81,003	5950-5970	Capital Outlay	4	0.0%
3,607	-	-	-	-	5980-015	Expend from Donations	-	0.0%
9,900	-	-	-	-	5980-016	Expend from Donations-SR Cer	-	0.0%
396	778	-	-	-	5980-018	Expend from Donation-Greensp	-	0.0%
7,515	8,382	8,451	14,492	26,492	5980-050	Hartung Park	11,950	0.8%
6,738	-	-	-	-	5980-055	Roots Commons/Pocket Park	-	0.0%
4,678	4,265	4,331	5,000	5,000	5980-060	Wauwatosa Beautification	5,000	0.3%
11,662	-	-	-	-	5980-065	Lightning Detection System	-	0.0%
8,080	-	-	-	-	5980-075	Gathering Area Hart Park	-	0.0%
	-	3,061	-	-	5980-076	Shade Structures Hart Playgrd	-	0.0%
-	-	-	-	6,000	5980-095	Game Tables Hart Park	-	0.0%
120	3,071	12,373	-	-	5980-120	Senior Center Programs	-	0.0%
-	-	-	3,000	3,000	5980-130	Park Marketing	3,000	0.2%
-	-	-	-	(8,582)	5990-000	Abatement	(11,906)	-0.8%
236,628	249,318	364,818	336,847	336,847	921-5100	Transfer to Debt Service	341,766	23.2%
1,171,292	**1,220,054**	**1,341,170**	**1,427,109**	**1,558,623**		**TOTAL**	**1,474,921**	**100.0%**

Park Reserve
Fund #27

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
110,245	120,404	129,755	120,000	120,000	551-4100	Recreational Buildings	133,000	9.0%
125,368	108,243	101,204	115,000	115,000	551-4105	Stadium Rentals	110,000	7.5%
27,324	39,232	9,511	30,000	30,000	551-4110	Field Rentals	30,000	2.0%
60,788	62,082	63,441	35,000	35,000	551-4120	Antenna Rental	30,000	2.0%
19,001	17,003	19,055	18,000	18,000	551-4200	Tennis Fees	18,000	1.2%
281	182	109	-	-	551-4210	Public Skating	-	0.0%
1,346	1,294	1,336	1,400	1,400	551-4300	Park-Merch Sales Taxable	1,400	0.1%
5,000	531	-	-	-	551-4600	Contributions-Hart Park	-	0.0%
7,130	-		-	-	551-4600-010	Other Contributions	-	0.0%
9,900	-	4,486	-	-	551-4610	Contrib-Senior Center	-	0.0%
1,190	1,112	1,898	1,350	1,350	551-4750	Interest Income	1,500	0.1%
7,476	19,364	-	-	49,981	551-4800	Other	-	0.0%
936,386	932,008	1,156,043	1,108,093	1,140,726	551-4900	Transfer from General Fund	1,147,871	78.0%
1,311,435	**1,301,455**	**1,486,838**	**1,428,843**	**1,511,457**		**TOTAL**	**1,471,771**	**100.0%**

PERSONNEL SCHEDULE

Parks / Forestry				
Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Arborist	9.00	9	9.00	-
DPW Maintenance Worker	1.00	1	1.00	-
Laborer - Custodian	4.00	4	4.00	-
Landscape Maintenance Intern	0.57	0	0.50	(0.07)
Office Assistant	1.50	2	1.50	-
Parks/Forestry Superintendent	1.00	1	1.00	-
Seasonal Parks	1.76	0	1.76	-
Seasonal Parks - Ground Maint	1.00	3	1.62	0.62
Seasonals - Forestry	0.47	0	0.61	0.14
Seasonals - Forestry EAB	0.92	5	0.92	-
Swing Support - Parks	-	0	1.01	1.01
Swing Support - Forestry	-	0	0.74	0.74
TOTAL	**21.22**	**25.00**	**23.66**	**2.44**

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired city employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2017 all employees enrolled in the Wisconsin Retirement System will contribute 6.8% of salary towards their pensions. The table below provides a break-out of rates by employee group for 2016.

2017	Empl-oyee	Empl-oyer	Total
General	6.80%	6.80%	13.60%
Electeds	6.80%	6.80%	13.60%
Police	6.80%	11.00%	17.80%
Fire	6.80%	15.30%	22.10%

2016	EE Change	ER Change	Change
13.20%	0.20%	0.20%	0.40%
13.20%	0.20%	0.20%	0.40%
16.18%	0.20%	1.42%	1.62%
19.98%	0.20%	1.92%	2.12%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin Retirement System.

Rates increased in 2017 due largely to a change in the demographic assumption recommended by the Retirement system's actuary. The table below from the actuarial report shows the contributing factors to the rate increase.

	General, Executive & Elected Officials	Protective with Soc. Sec.	Protective without Soc. Sec.
2015 Normal Cost Rate	13.20%	16.00%	19.80%
Effect of Asset Performance	0.10%	0.15%	0.25%
Effect of Assumption Change	0.30%	1.10%	1.20%
Effect of Salary Experience	(0.05)%	0.07%	0.15%
Demographic and Other Experience	0.01%	0.05%	0.27%
Effect of Money Purchase Benefit	0.04%	0.03%	0.03%
2016 Normal Cost Rate	13.60%	17.40%	21.70%

Source: Gabriel Roeder Smith & Company actuarial valuation as of 12/31/15

http://etf.wi.gov/boards/agenda-items-2016/etf0623/joint/item3b.pdf

In total, during 2015, investment return was below the assumed 2015 level of 7.20% on a market value basis. As gains and losses are phased-in over a five year period, this produced a 6.3% return on an Actuarial Value of Assets basis in the Core Fund. Since it was below the assumed rate of return, it had a negative impact on the rate.

For the 2017 Budget, $3,137,371 is included for the employer pension contribution (all funds). This represents an increase of $343,481 from the 2016 Adopted Budget due to an increase in the employer contribution rate and salary increases.

01-612

SOCIAL SECURITY

PURPOSE

This account facilities the funding of the City's portion of Social Security and Medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The city's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2016 is $118,500

For the 2017 Budget $1,891,319 is budgeted for all funds Social Security and Medicare employer contributions as compared to $1,851,437 in the 2016 Budget. The $39,882 increase is due to the assumed cost of living adjustment and additional positions.

FUND NO. 09

WORKERS COMPENSATION

PURPOSE

Mitigate the City's safety and workers compensation risk.

PROGRAMS/SERVICE LINES

In the first half of 2016 we completed an RFP process. This culminated in the selection of a new third party administrator for worker's compensation and a safety consultant. The selected vendor for both professional services is AEGIS Corp. of Brookfield. The following two areas describe the scope of each.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 744,334	$ 766,700	$ 22,366
Rev	$ 745,618	$ 765,040	$ 19,422
Net	$ 1,284	$ (1,660)	$ (2,944)
FTE's	-	-	-

MAJOR CHANGES

- Change in Third Party Administrator
- Enhanced Safety Program
- 3% increase in claims budget

EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives, including employee communication, training, city-wide standards, policy development, and enforcement.
- Lead new city-wide safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Recommend and develop safety programming and safety standards.
- Evaluate safety practices of line departments and provide direction to correct errors and offer recommendations regarding work-process improvement to promote safety.
- Foster a collaborative city-wide safety culture.
- Perform safety audits pursuant to city-wide standards.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with CVMIC on matters of employee safety.

WORKERS COMPENSATION SERVICES

- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with CVMIC on matters of workers compensation.

2016 GOALS

- Implement above initiatives through professional contractual services
- Take initial steps to create an integrated safety and worker's compensation program with the goal of overall risk mitigation
- Work with departments on implementation of new contracts
- Monitor progress of contract and success of programs

2016 BUDGETARY CHANGES

- In 2016 the City transitioned third party billing administration and safety services to AEGIS Corporation. Due to the mid-year implementation, professional services are reduced $25,000 from $50,000.
- While no changes are made to the 2016 budget, the City has incurred 9 claims for an estimated cost of $159,215. This is below the average annual number of claims since 2011 (41) and the total average cost of claims of $644,000 (adjusted for inflation). While $600,000 was budgeted for claims, given the volatile nature of workers compensation, no adjustment has been made to the budget.
- The Excess Coverage Premium is decreased $2,637 as the actual premium charge was less than anticipated.

2017 BUDGETARY CHANGES

- The insurance claims budget is increased $20,000 to $620,000 in order to continue to increase the budget to reflect historical averages and keep up with medical inflation. The five-year average adjusted for medical inflation is $644,000 which includes one particularly bad year; with that year removed, the average is $542,000. The claims budget is allocated among departments based on their 3-year average of total claims. Thus the distribution of this total between departments shifts as shown in the table below.

	2016	2017	Change	%
Administration	68,000	42,100	(25,900)	-38%
Fire Departtment	190,000	174,800	(15,200)	-8%
Police Department	66,000	193,900	127,900	194%
Public Works Department	246,000	196,300	(49,700)	-20%
Water Utility	30,000	12,900	(17,100)	-57%
TOTAL	600,000	620,000	20,000	3%

- There is virtually no change in the Excess Coverage premium as the actual premium increase in 2016 was less than anticipated.
- Due to the new third party billing contract described above, the management services fee is increased, $8,000 but this is offset by a decrease of the same amount to the sundry contractual for safety services also provided by AEGIS.

- Due to changes in the three-year departmental claims averages described above, there are shifts in the transfers that fund the Worker Compensation program. The transfer from the General Fund increases 12% to $634,333 while the transfer from the water utility drops 58% to $15,814 and the transfer from internal service funds decreases 19.9% to $111,143.

BUDGET SUMMARY TABLE

Workers Compensation Fund #09								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
219,346	(82,591)	452,925	66,000	66,000	211-5100	Claims-Police Dept.	193,900	25.3%
213,603	251,353	66,579	190,000	190,000	211-5200	Claims-Fire Dept.	174,800	22.8%
321,660	165,549	109,550	246,000	246,000	211-5300	Claims-Public Works	196,300	25.6%
68,982	17,888	41,256	68,000	68,000	211-5400	Claims-All Other	42,100	5.5%
78,456	28,300	(17,438)	30,000	30,000	211-5500	Claims-Water Utility	12,900	1.7%
15,734	17,883	13,662	17,375	17,375	221-5100	Wages	19,569	2.6%
7,801	8,484	6,415	6,809	6,809	221-5190	Fringe Benefits	7,024	0.9%
49,381	57,475	55,349	55,090	52,453	221-5200	Excess Coverage Premium	55,107	7.2%
-	-	55	60	60	221-5315	Phone Stipend	-	0.0%
820	-	-	-	-	221-5400	Dues and Periodicals	-	0.0%
1,692	-	-	1,000	1,000	221-5410	Conference and Travel	1,000	0.1%
13,000	13,000	13,000	13,000	13,000	221-5800	Management Service Fees	21,000	2.7%
20,000	350	517	50,000	25,000	221-5810	Sundry Contractual Service	42,000	5.5%
4,540	792	11,610	1,000	9,000	221-5900	Other Expenditures	1,000	0.1%
1,015,015	**478,483**	**753,480**	**744,334**	**724,697**		**TOTAL**	**766,700**	**100.0%**

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
775	880	1,364	800	800	211-4200	Interest Earned	3,750	0.5%
24,658	3,133	-	-	-	211-4300	Third Party Reimbursement	-	0.0%
499,508	500,300	586,047	568,292	568,292	221-4100	Transfer from General Fund	634,333	82.9%
73,478	32,407	27,198	37,815	37,815	221-4200	Transfer from Water Utility	15,814	2.1%
245,000	200,000	-	-	-	221-4400	Transfer from Health/Life	-	0.0%
112,974	105,565	91,755	138,711	138,711	221-4500	Transfer from Internal Service	111,143	14.5%
956,393	**842,285**	**706,364**	**745,618**	**745,618**		**TOTAL**	**765,040**	**100.0%**

FUND NO. 12

DENTAL INSURANCE RESERVE FUND

PURPOSE

Provide dental insurance to eligible employees.

- Two plan options available for employees: Self-insured PPO plan and a fully-insured HMO plan
- Eligibility for 2016:
  - Full-time City employees
    - Contribute 30% of the premium
  - Part-time City employees regularly scheduled to work 20 or more hours per week
    - Contribute 30% of the premium

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 379,470	$ 389,173	$ 9,703
Rev	$ 379,470	$ 389,179	$ 9,709
Net	$ -	$ 6	$ 6
FTE's	-	-	-

BUDGET SUMMARY

Dental Insurance Fund Reserve Fund #12

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
11,981	12,939	13,887	16,535	16,535	321-5100	Management Service Fees	12,797	3.3%
146,687	149,243	137,872	129,385	135,796	5200-5900	Operating Expenditures	135,796	34.9%
249,854	219,372	220,151	233,550	233,550	311-5400	Other / Claims	240,580	61.8%
408,522	**381,554**	**371,910**	**379,470**	**385,881**		**TOTAL**	**389,173**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
135,279	130,101	115,543	110,713	110,713	311-4100	Employee Contributions	113,008	29.0%
354	241	200	224	224	311-4200	Interest Earned	696	0.2%
-	-	9,772	6,963	6,963	311-4400	COBRA Contribution	583	0.1%
238,228	223,454	201,925	222,007	222,007	321-4100	Transfer from Gen Fund	235,219	60.4%
11,430	11,589	12,105	12,130	12,130	321-4200	Transfer from Water Utility	11,368	2.9%
23,661	22,842	23,478	27,433	27,433	321-4500	Transfer from Internal Service	28,305	7.3%
408,952	**388,227**	**363,023**	**379,470**	**379,470**		**TOTAL**	**389,179**	**100.0%**

FUND NO. 16

HEALTH/LIFE FUND

PURPOSE

Provide key benefits to attract, retain and engage a talented and efficient workforce.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 9,432,148	$ 9,417,069	$ (15,079)
Rev	$ 9,432,660	$ 9,413,186	$ (19,474)
Net	$ 512	$ (3,883)	$ (4,395)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

HEALTH INSURANCE

- Self-insured plan up to $75,000
- Eligibility:
  - FT Employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 30% of the premium.
    - Over 98% of FT employees participate in the wellness program.
  - PT Employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan (single coverage only) at their own cost.
  - ACA eligible FT employees are eligible to participate in the health plan (single coverage only) at their own cost.
  - Eligible pre-65 retirees
    - If hired on or before 9/1/91 City pays 100% of premium
    - If hired after 9/1/91 the City pays 95% of premium
    - If hired after 1/1/08 maximum City contribution is 50% of premium
    - If hired after 12/31/14, there is no City paid pre-65 health insurance benefit, except for Police and Fire union employees per their contract
    - If hired after 12/31/14, there is no Sick Leave Conversion paid by the City at retirement, except for Police and Fire union employees per their contract
- Major Health Insurances Changes for 2017:
  - Premium equivalent rate decrease from 2016 to 2017 = -1.37%
  - Projected medical/RX claims decrease -3.47%
  - Stop loss increase 10%
  - ACA reinsurance fee ends in 2016 (the larger of the two ACA fees), leaving only the PCORI fee in 2017 (estimated $3,132)

VISION INSURANCE

- Fully insured benefit
- Eligibility:
  - FT employees. The vision premium is built into the health insurance premium.
  - PT employees regularly scheduled for 20 or more hours per week can participate in the plan at their own expense.

LIFE INSURANCE

- Self-insured benefit for retirees up to $3,500 (different calculation for those hired prior to 1974)

- Fully-insured benefit for full-time active employees up to amount of salary
- Fully-insured dependent life benefit for full-time, active employees up to $1,500 for spouse and $750 for dependent children

WELLNESS PROGRAM

- The City cares about the health and well-being of its employees and in that spirit, we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting of personal wellness goals.
- Participation in the wellness program is voluntary, however, it does come with an incentive. Employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Premiums, deductibles and out-of-pocket maximums are all discounted for employees who participate in the Invest in Wellness program.
- The Core Wellness Steps are:
    - Full Fasting Lab Draw
    - Online Health Questionnaire
    - Biometric and Health Education Appointment
    - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
    - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
        - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
        - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.
    - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS <u>or</u> improve their prior year score by 5 or more points <u>or</u> complete the Reasonable Alternative Standard process
    - Those employee's that do not meet the above requirement, but do complete the remainder of the core wellness steps, will pay an additional $600 (annually) on top of their 15% premium contribution.
- In 2016, the average PHRS was 78.45. The average score in the prior year was 75.37, resulting in a score improvement of 3.08 points.
- In 2016, 95% of participating employees qualified for the highest City contribution for health insurance.
- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to employees and we have designed our wellness resources with that goal in mind. Some examples of

these resources include: Onsite Wellness Coaching, Nutrition Support, Behavioral Health benefits, Onsite Physical Activity opportunities (including an active apparel program) and a Fitness Center Reimbursement Program.

2016 ACHIEVEMENTS

- Strategic Plan Action Item: 4.1.3.3 Evaluate, and modify as appropriate, employee benefit programs to enhance retention and recruitment.
    - Opened Workplace Clinic at City Hall June 6, 2016. Workplace Clinic will be operated by Froedtert Workforce Health and will be open 20 hours per week. The Workplace Clinic is available to all employees, retirees, spouses and dependent children (ages & & up) who are on the City's health insurance plan.
    - Invest in Wellness survey (focus on City's wellness culture) conducted March 2016
    - Employee Benefits Survey (focus on satisfaction with existing benefit options as well as optional benefit enhancements) conducted June 2016
- 2016 YTD running at 85.86% of projected premium equivalents (health insurance)
- Rebranded the City's Invest in Wellness collateral
- Successfully completed the City's first required ACA 1094/1095C reporting
- Moved the City's fully insured life insurance benefit to a new vendor effective 1/1/2016 resulting in a 10% cost savings
- Benefits and Wellness Expo for employees scheduled for November 2016
- Employee website is currently in development, which will allow for enhanced employee access to benefit information

2017 GOALS

- Establish strategic plan for cost constraint
- Review Employee Benefits Survey results and determine appropriate action items based on input received. This may include plan changes and/or offering of voluntary benefit products.
- Design Healthcare 101 series to educate employee's on the City's health insurance benefit and assist them in becoming smart consumers of healthcare
- Reduce employee health risk through outcomes based wellness program
    - No major wellness programming changes in 2017
    - Focus will continue to be on creating a culture of wellness. This will involve working with department directors and other supervisors to create strategies unique to their operational areas.

BUDGET SUMMARY TABLE

Health/Life Insurance Reserve
Fund #16

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
32,810	34,370	34,370	34,874	25,778	311-5100	Health Claims	17,357	0.2%
6,878,667	6,651,785	6,463,837	6,866,701	6,146,917	311-5191-100	Health Claims	6,628,642	70.4%
-	-	-	445,830	445,830	311-5191-200	HRA Contribution	430,769	4.6%
36,250	25,375	20,125	40,000	40,000	311-5600	Life Ins Claims	40,000	0.4%
37,534	38,764	37,459	38,500	38,500	319-5100-5190-000	Regular Pay	39,896	0.4%
67,421	71,926	71,249	75,048	75,048	319-5100-5190-100	Regular Pay-Wellness	78,278	0.8%
16,786	16,700	20,964	13,828	13,828	319-5190-990	Fringe Benefits	14,041	0.1%
30,299	31,012	30,697	26,940	26,940	319-5190-995	Fringe Benefits-Wellness	27,449	0.3%
1,382,496	1,302,117	1,382,788	1,456,542	1,645,870	321-5100	Administrative Fees	1,674,562	17.8%
124,107	127,567	132,269	121,474	121,474	321-5210, 5220	Premiums	122,680	1.3%
183,518	153,748	170,363	169,311	179,311	321-5300-5900	Expenditures	195,779	2.1%
-	-	-	-	-	321-5950	Capital Outlay	-	0.0%
87,656	96,122	108,654	143,100	143,100	322-5200-5900	Expenditures-Wellness Prog	147,616	1.6%
-	-	-	-	50,000	921-5103	Transfer to Capital Proj Fund	-	0.0%
245,000	200,000	-	-	-	921-5110	Transfer to Workers Comp	-	0.0%
9,122,544	**8,749,486**	**8,472,775**	**9,432,148**	**8,952,596**		**TOTAL**	**9,417,069**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
698,092	743,240	905,910	922,138	922,138	311-4100	Employee Contributions	904,269	9.6%
3,384	3,167	5,150	4,697	4,697	311-4200	Interest Earned	22,165	0.2%
390,898	71,089	85,460	63,521	90,000	311-4300	Retiree Contributions	73,637	0.8%
-	78,278	15,599	8,511	4,480	311-4400	Cobra Contributions	7,579	0.1%
180,775	220,279	285,483	200,000	200,000	311-4900	Other	224,733	2.4%
6,767,084	6,761,756	6,837,249	7,212,610	7,212,610	321-4100	Transfer from General Fund	7,152,739	76.0%
433,990	407,568	404,840	404,831	404,831	321-4200	Transfer from Water Utility	425,073	4.5%
672,100	691,214	794,977	616,352	616,352	321-4500	Transfer from Other Fund	602,991	6.4%
9,146,323	**8,976,591**	**9,334,668**	**9,432,660**	**9,455,108**		**TOTAL**	**9,413,186**	**100.0%**

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

FUND NO. 04

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget involves the inspecting, cleaning, and repairing sanitary sewers in the City.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 7,647,077	$ 7,524,233	$ (122,844)
Rev	$ 8,632,172	$ 8,934,723	$ 302,551
Net	$ 985,095	$ 1,410,490	$ 425,395
FTE's	-	-	-

MAJOR CHANGES

- Projected 8% increase in sanitary sewer rates to cover increased capital expenditures

PROGRAMS/SERVICE LINES

The sanitary sewer cleaning program covers cleaning of over 800,000 lineal feet of sanitary sewer on approximately a three year cycle. Troubled areas are inspected more often.

The sanitary sewer repair program is necessary to keep the system in good repair. Most repairs are done in conjunction with planned highway improvement projects.

The sanitary sewer inspection program televises sewers ahead of planned road projects, and also on a program basis in order to better schedule necessary repairs.

2016 ACHIEVEMENTS

- The project to upgrade the SCADA system for the emergency by-pass pumping stations was completed in 2016.
- City employees were trained on the use of the new SCADA system.
- As of August 1st 213,179 feet of sanitary sewer lines have been cleaned, averaging 2,961 feet daily.
- Due to the diligence and hard work of the crew leader and sewer crews this represents a 33 percent increase from the same date in 2015.

2017 GOALS

- In 2017, we will continue pursuing the enactment of a policy for reducing Private Property I/I over the next several years.
- Continue to evaluate success of lateral grouting program and consider full lateral grouting as viable option.
- In 2017, the DOJ Mandated Sanitary Sewer mandatory manhole repair program will continue.
- As in past years $250,000 of operating revenue is to be set aside for further TV inspections, rainfall simulation testing, and flow monitoring of sanitary sewer systems outside of paving projects.

- Utilize the GIS system to locate areas that have been relined, cleaned or repaired to aid in the efficiency of the sanitary sewer cleaning program.
- Using the available resources regarding the location and frequency of sewer calls, staff will be "rightsizing" the cleaning schedule to reflect priority areas where more frequent cleaning is required, and areas that have been recently relined where less cleaning may be necessary. By identifying problem areas and other sub-basins where re-investment has occurred, it is the Department's goal to reduce cleaning where the frequency was perhaps too great, better target the areas where problems have occurred, and be able to re-program labor time into other pressing needs.

2016 BUDGETARY CHANGES

SEWER CONNECTION CHARGES REVENUE — DECREASE $187,056

The Sewer Connection Charge is based on a rate set by the Milwaukee Metropolitan Sewerage District. At the time of Budget Adoption, the rate for calculating this revenue is an estimate. The final rate decreased resulting in a reduction of sanitary revenue for sewer connection charges is decreased $187,056 to $413,128. Correspondingly, the charge from MMSD to the City will decrease as well.

FLOW CHARGES REVENUE — INCREASE $69,057

Flow charge revenue which is a pass-through charge from MMSD is also re-estimated based on updated consumption figures.

MMSD PASS THROUGH CHARGE — INCREASE $117,999

The amount paid to MMSD is decreased to reflect the revised revenues discussed above.

INTEREST EXPENSE — DECREASE $55,682

As the 2015 bonds had not been issued by the time the 2016 Budget was adopted, interest expense was an estimate. This reflects the actual interest expense.

CARRYOVERS

The re-estimated budget reflects the already approved carryovers for the Lateral Program ($500,000) and the DOJ Mandated Manhole rehabilitation project ($242,800)

2017 BUDGETARY CHANGES

REVENUES — INCREASE $396,581

The 2016 budget assumes an 8 % rate increase to the sanitary sewer local charge. This results in an 8% increase in revenue totaling $407,275 from the original budget. In addition, MMSD related revenue is anticipated to decrease $135,967. This rate increase matches the long-term plan that has been in place

since 2013 to address deferred maintenance and basement back-ups during heavy rains. This rate increase should be considered an estimate at this time as the 2016 debt has not yet been issued so principal and interest amounts are estimates and the 2017-2021 Capital Budget has not been finalized which also will have an impact.

The chart below displays the impact of the rate increase on different types of customers as well as future projected increases through 2019.

Projected Sanitary Sewer Rate Increases									
	2012	2013	2014	2015	2016	2017B	2018F	2019F	2020F
Rate Increase	0%	20%	13%	11%	11%	8%	8%	8%	8%
Projected Bill increase	-1%	10%	7%	10%	7%	6%	6%	6%	6%
Quarterly Residential Bill Est.	$ -	$ 84.42	$ 90.13	$ 99.10	$ 105.86	$ 112.10	$ 118.77	$ 125.91	$ 133.55
Quarterly Restaurant Bill Est.	$ 1,135	$ 1,249	$ 1,334	$ 1,466	$ 1,566	$ 1,659	$ 1,757	$ 1,863	$ 1,976
Quarterly Laundrymat Bill Est.	$ 3,043	$ 3,350	$ 3,576	$ 3,932	$ 4,200	$ 4,448	$ 4,713	$ 4,996	$ 5,299
Quarterly Office Bldg Bill Est.	$ 142	$ 156	$ 167	$ 183	$ 196	$ 208	$ 220	$ 233	$ 247

MMSD CHARGES DECREASE $135,967

The fees paid to MMSD (which equal the rate revenue collected on their behalf) decreased $135,967.

INEREST EXPENSE INCREASE $52,767

As the 2016 Debt has not yet been issues, interest expense is estimated to increase $52,767 to $657,789

BUDGET SUMMARY TABLE

Sanitary Sewer
Fund #04

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
170,366	116,157	178,766	237,361	264,932	5100 - 5190-900	Wages	241,454	3.2%
93,337	52,980	97,461	112,070	115,999	5190-990 - 5198-900	Fringe Benefits	109,705	1.5%
116,266	127,903	153,389	134,996	138,596	5500 - 5520	Internal Charges	132,238	1.8%
4,194,282	4,271,718	4,651,396	5,004,861	4,856,962	5200-5450, 5550-5900	Operating Expenditures	4,830,280	64.2%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
295,893	533,724	554,899	657,789	602,107	220-5300	Interest Expense	710,556	9.4%
260,356	504,521	864,926	1,000,000	1,500,000	5980-025	Lateral Pilot Program	1,000,000	13.3%
172,243	46,001	49,181	250,000	492,800	5980-030	DOJ Mandated Projects	250,000	3.3%
99,447	412,073	399,116	200,000	435,000	5980-040	Sewer Evaluations	250,000	3.3%
-	-	-	50,000	-	5980-050	Scada System Upgrade	-	0.0%
5,402,190	**6,065,077**	**6,949,134**	**7,647,077**	**8,406,396**		**TOTAL**	**7,524,233**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
527,012	539,921	524,088	600,184	413,128	211-4100	Connection Charge Metro	412,765	4.6%
2,436,126	2,369,524	2,594,631	2,741,661	2,810,718	211-4110	Flow Charge Metro	2,793,113	31.3%
3,149,043	4,337,144	4,651,769	5,208,327	5,201,735	211-4120	Local Charge	5,615,602	62.9%
713,019	-	-	-	-	211-4130	Local Charge DOJ Projects	-	0.0%
71,981	78,577	81,746	80,000	80,000	211-4200	Penalty Charges	81,000	0.9%
1,545	1,510	4,877	2,000	2,000	211-4250	Interest	4,000	0.0%
-	215,460	-	-	-	211-4300	Other Income	-	0.0%
249,000	461,034	187,134	-	-	221-4110	MMSD	-	0.0%
8,699	-	-	-	-	291-4100	Federal Reimburse-BAB	-	0.0%
-	8,283	32,786	-	-	291-4300	Amort Bond Premium	28,243	0.3%
7,156,425	**8,011,453**	**8,077,031**	**8,632,172**	**8,507,581**		**TOTAL**	**8,934,723**	**100.0%**

PERSONNEL SCHEDULE

*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.

FUND NO. 17

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, cleaning and repairing of over 103 miles of storm sewers and 7247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed midyear 2000.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 2,548,231	$ 2,664,633	$ 116,402
Rev	$ 4,362,427	$ 4,805,058	$ 442,631
Net	$ 1,814,196	$ 2,140,425	$ 326,229
FTE's	-	-	-

MAJOR CHANGES

- 10 % rate increase forecasted

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years; with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

STORM SEWER REPAIRS PROGRAM

Involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

Attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4000 tons of leaves are collected annually.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult to sweep parking lots, and islands. As of the end of July 2016, 494 tons of street sweepings have been collected.

EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City is funding 50% of the EAB treatment program using storm water utility funds. .

2016 ACHIEVEMENTS

- To be in compliance with the City's NR 216 permit, approximately 600 basins in the City must be cleaned annually. As of July 31st crews had removed 123 tons of debris from 821 City catch basins. These numbers will increase throughout fall season. Currently the Department is on a two year cleaning cycle for the City's catch basins.
- The above numbers represent a 36% increase in catch basins cleaned from the same date in July 2015 due to the diligence and hard work of the Crew Leader and the sewer crews.
- Due the mild weather we have been able to complete 6 sweeping passes of the City as of the end of July.
- All of the storm sewers and catch basins were tuck pointed or rebuilt in the 2016 sealcoat area.

2017 GOALS

- Continue inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Review the EAB treatment program to assess the costs and benefits of expanding it to treat larger diameter ash trees to maintain tree canopy in the City.

2016 BUDGETARY CHANGES

NON-POINT SOURCE GRANT — INCREASE $76,575

The re-estimate includes revenue from the non-point source grant. The city is eligible for this grant every several years and it is related to capital improvements that impact rain run-off.

AMORTIZED BOND PREMIUM — INCREASE $25,977

Based on recommendations from the City's auditors, bond premium which is received when the City issues bonds will be amortized over the term of the bond instead of being recognized with the bond proceeds at the time of issuance.

CONTRACTUAL SERVICES — INCREASE $71,558

Contractual services are re-estimated $71,558 to $184,650 to account for carryover for leaf processing, sewer televising, and storm hardening.

INTEREST EXPENSE — DECREASE $19,744

The $510,910 included in the 2016 budget was an estimate as the debt had not yet been issued. It is re-estimated to $491,166 based on the actual debt service schedule.

2017 BUDGETARY CHANGES

STORM WATER FEES — INCREASE $418,130

The 2017 Budget assumes a 10% increase in storm sewer rates in order to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. This results in an increase in storm water fees of $418,130 to $4,748,057 The table below shows the impact of this rate increase on different types of customers and future planned rate increases. It should be emphasized that 2017 rate increase is an estimate and may be impacted by final figures associated with the 2016 debt issuance and the finalization of the 2017-2021 Capital Improvement Plan.

Projected Storm Sewer Rate Increases									
	2012	2013	2014	2015	2016	2017B	2018F	2019F	2020F
Rate Increase	0%	21%	17%	16%	11%	10%	7%	6%	5%
Quarterly Residential Bill Est.	$ 13.86	$ 16.82	$ 19.68	$ 22.83	$ 25.38	$ 27.92	$ 29.87	$ 31.66	$ 33.25
Quarterly Restaurant Bill Est.	$ 342	$ 415	$ 486	$ 564	$ 629	$ 692	$ 740	$ 784	$ 824
Quarterly Laundrymat Bill Est.	$ 35	$ 42	$ 49	$ 57	$ 64	$ 70	$ 75	$ 79	$ 83
Quarterly Office Bldg Bill Est.	$ 256	$ 311	$ 364	$ 422	$ 471	$ 518	$ 554	$ 588	$ 617

AMORTIZED BOND PREMIUM — INCREASE $25,001

As described in the 2016 Re-estimate, bond premium must now be recognized over the term of the bond.

CONTRACTUAL SERVICES — INCREASE $23,000

- Contractual services increases $23,000 to $136,092 based on actual costs related to leaf composting and sewer televising. Leaf composting had been under-budgeted in 2016.

EDUCATIONAL GRANT — INCREASE $15,053

- The Wauwatosa school district and cemetery is reimbursed for the storm water fee charged for its properties. This amount is estimated to increase in 2017 by $15,053 to $135,053

INTEREST EXPENSE — INCREASE $103,172

- Interest expense on debt increased $103,172 to $614,082 based on the estimated additional interest expense associated with the yet-to-be-issued 2016 bonds.

DEPRECIATION — INCREASE $35,000

- Due to the increase in the value of capital assets, depreciation is forecasted to increase $35,000 to $780,100.

EMERALD ASH BORER TREATMENT — DECREASE $14,816

- The Storm water Fund pays for 50% of the cost of the Emerald Ash Borer treatment reflecting the importance of the City's urban forest to preventing storm water run-off. This amount is decreased $14,816 based on the City's experience in 2016.

BUDGET SUMMARY TABLE

Storm Water Management Reserve
Fund #17

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
263,899	267,779	277,932	361,631	361,631	5100	Wages	357,279	13.4%
147,588	144,046	153,504	167,229	167,229	5195	Fringe Benefits	160,644	6.0%
355,724	410,638	361,986	340,191	340,191	5500-5520	Internal Charges	336,151	12.6%
764,896	778,492	801,567	962,708	1,023,070	5200-5900	Operating Expenditures	1,014,678	38.1%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
835	2,652	5,312	862	862	5990	Insurance	862	0.0%
80,343	94,490	109,749	120,000	122,775	5980-040	Educational Grant	135,053	5.1%
-	-	39,185	60,700	60,700	5980-045	Emerald Ash Borer Treatmt	45,884	1.7%
-	-	-	24,000	-	5980-080	WPDES Permit Compliance	-	0.0%
415,297	428,039	499,686	510,910	491,166	340-5300	Interest Expense	614,082	23.0%
2,028,582	**2,126,136**	**2,248,921**	**2,548,231**	**2,567,624**		**TOTAL**	**2,664,633**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
2,856,019	3,345,578	3,881,574	4,329,927	4,327,743	311-4100	ERU Fees	4,748,057	98.8%
23,374	27,121	30,371	30,000	30,000	311-4200	Penalty Charges	30,000	0.6%
1,529	929	2,013	500	2,000	331-4100	Interest	2,000	0.0%
-	-	-	-	76,575	331-4200	Non-Point Source Grant	-	0.0%
-	2,307	26,742	-	25,977	331-4300	Amort Bond Premium	25,001	0.5%
6,956	-	-	-	-	331-4500	Federal Reimbursement-BAB	-	0.0%
-	-	-	2,000	-	331-4900	Other Revenue	-	0.0%
2,887,878	**3,375,935**	**3,940,700**	**4,362,427**	**4,462,295**		**TOTAL**	**4,805,058**	**100.0%**

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

CONTRIBUTION FOR UNCOLLECTABLES

DESCRIPTION

Contribution for uncollectables are funds set aside to write-off uncollectable debts owed to the City. Typically this includes unpaid personal property taxes, uncollected amounts owed for damage to City property and other miscellaneous debts. The City actively manages its outstanding receivables and engages a collection agency to try and maximize the amount of funds collected.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 20,000	$ 20,000	$ -
Rev	$ 2,621	$ 2,483	$ (138)
Levy	$ 17,379	$ 17,517	$ 138
FTE's	-	-	-

2017 BUDGETARY CHANGES

The amount set-aside for writing off bad debt remains constant at $20,000. In addition, the City will explore partnering with the State of Wisconsin and utilizing their debt collection program.

BUDGET SUMMARY TABLE

Contribution for Uncollectables
Dept #622

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
15,308	14,815	17,477	20,000	20,000	5990	Expenditures	20,000	100.0%
15,308	**14,815**	**17,477**	**20,000**	**20,000**		**TOTAL**	**20,000**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
n/a	n/a	2,466	2,621	2,837		Unallocated Revenues	2,483	12.4%
n/a	n/a	15,011	17,379	17,163		Tax Levy	17,517	87.6%
-	**-**	**17,477**	**20,000**	**20,000**		**TOTAL**	**20,000**	**100.0%**

MADACC

MISSION

To contract with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 56,500	$ 67,000	$ 10,500
Rev	$ 7,405	$ 8,317	$ 912
Levy	$ 49,095	$ 58,683	$ 9,588
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the required 7-day legal holding period. The kennel operation evaluates and recommends animals not claimed during the 7-day legal holding period to various shelters and breed rescue groups for possible adoption; and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

Responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. Also, spay/neuter programs and educational programs are provided. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 19 suburbs in Milwaukee County.

2017 BUDGETARY CHANGES

OPERATING EXPENDITURES — INCREASE $10,500

Expenditures for debt service will increase due to the borrowing for MADACC's building renovation project.

Milwaukee Area Domestic Animal Control Center
Dept #624

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
51,606	50,240	53,579	56,500	56,500	5200-5900	Operating Expenditures	67,000	100.0%
51,606	**50,240**	**53,579**	**56,500**	**56,500**		**TOTAL**	**67,000**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
6,644	7,580	7,559	7,405	8,014		Unallocated Revenues	8,317	12.4%
44,962	42,660	46,020	49,095	48,486		Tax Levy	58,683	87.6%
51,606	**50,240**	**53,579**	**56,500**	**56,500**		**TOTAL**	**67,000**	**100.0%**

INTERNAL GRANTING

MISSION

To invest in the ideas generated by City staff which increase revenues, decrease expenditures or increase efficiency of City departments.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 250,000	$ 250,000	$ -
Rev	$ 32,764	$ 31,035	$ (1,729)
Levy	$ 217,236	$ 218,965	$ 1,729
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Beginning in 2012, $250,000 is made available annually as grants to City departments for proposals which increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees review and rank applications which are then recommended to the City Administrator for final approval.

2016 ACHIEVEMENTS

- Staff have continued to utilize internal grant funds for LEAN process improvements as part of the $25,000 LEAN grant awarded in 2015.

- In 2015, the Administration and City Clerk Departments were jointly awarded an internal grant for the purchase of the Boards & Commissions software from Accela. The ongoing record-keeping associated with the appointment of hundreds of citizens to dozens of boards, committees, and commission was a time-consuming task for both departments; the software is designed to streamline this work.

  Staff began working with the vendor in the Fall of 2015. An initial data download was made and training sessions ensued. Over time, it became clear that the robust volunteer board and committee structure that Wauwatosa has was significantly larger and more complex than the projects Accela had dealt with previously. (This was a new product for Accela and it had only been 'live' for about six months when Wauwatosa came on board. To its credit, Accela spent considerable time revising, expanding, and improving this software in order to better meet Wauwatosa's needs. Accela waived the monthly fee for two months while these improvements were made.

  Training/implementation sessions have resumed; the product is much improved and should satisfactorily address the City's needs with respect to managing this database. While the project has taken longer to complete, staff anticipates 'going live' within the next two months.

- $5,000 was awarded to the Roadway Maintenance division for the purchase of a 5,000 gallon stationary brine tank. The brine tank has been purchased an installed early last year. It has been instrumental in providing adequate supplies of brine to fill all the anti-icing and saddle tanks as well as provide Elm Grove with their brine (300 gallons at a time)

- $73,400 was awarded to upgrade the HVAC system in the Tosa Room in the Muellner Building at Hart Park to improve energy efficiency, provide fresh-air circulation and reduce the need to use the ice-making machine for cooling the building. The project is complete and had the side-benefit of decommissioning the City's ice-making equipment as the Curling club took over responsibility for this activity.

- Initial work has begun on the Parks reservation system. It will be installed an operational by the end of 2016.

- The indoor and outdoor lighting projects at the Police Department were transitioned to the new Facilities Manager who has begun work on these projects.

- Staff continue to investigate document management options and work will likely into 2017.

- An RFP for a new phone system is in development and scheduled to be issued in the Fall of 2016.

2017 GOALS

- Monitor implementation of 2016 and 2017 projects
- Facilitate 2017 funding cycle
- Evaluate the internal granting program

2016 BUDGETARY CHANGES

FUNDING OF ADDITIONAL PROJECTS

- $1,300 is awarded to the Municipal Court for the implementation of an on-line payment portal for municipal citations. This will allow individuals to pay their municipal citation on-line without having to travel to City Hall.

- $7,500 is awarded to the Fire Department which will be matched by the Cities and Villages Mutual Insurance Company's risk mitigation granting program. The fire department will purchase commercial grade wash machines/extractors for stations 52 & 53. The requested amount will fund the purchase and delivery of two Haiges heavy duty washers. Additional costs above and beyond this grant request will include the electrical and plumbing modifications needed to operate the washers. These costs will be funded from our building repair account. The estimated timeline to complete this project would be 60 days after funds were awarded and available.

  Currently the fire department has one washer/extractor which is located at Station 51. With only one washing machine available, the current cleaning procedure requires firefighters at the outlying stations to placed their contaminated gear in garbage bags and bring them to St 51. This transport routinely occurs in the back of an ambulance or fire engine which probably doesn't help the potential exposure risk. If the washing facilities are available at every station, we feel it will make the process easier to accomplish therefore increasing the frequency that gear gets washed.

Per Wisconsin Statute 330.11, protective fire gear shall be cleaned after every exposure to hazardous contaminants (smoke, blood, chemicals, ect.) or semi-annually without exposure. Numerous studies have proven that the risk of cancer is higher for firefighters than most other occupations. One of the reasons is believed to be the absorption of carcinogens from fire gear through the skin As a department we have taken numerous measures to help reduce the risk of cancer to our members including a more aggressive respiratory protection plan, cleansing wipes to remove bulk contaminants from the skin, and extra nomex hoods for each member. We feel strongly that more frequent washing of gear is the next major step we can take to reduce cancer which in-turn will reduce workers compensation and disability claims. The cost of these wash machines can easily by offset by preventing even one claim from being filed.

2017 BUDGETARY CHANGES

POLICE DEPARTMENT TRAFFIC MONITORING $12,342

The 2017 Internal Grant funds would be used to purchase four (4) SafePace 100 Driver Feedback portable signs/devices. These devices will allow for efficient, non-human gathering of traffic information related to traffic complaints received by the police department and to assist DPW and the Transportation Affairs committee with required steps within the City's Neighborhood Traffic Management Program - NTMP (notably 'Data Collection' step and the 'Education/Encouragement' step of a Phase 1 Traffic Calming plan). Having multiple devices will allow for more timely, regular, and patterned deployments. These devices are far more energy efficient, easy to deploy/move, and collect data from than oldest current speed trailer.

As a result of this implementation, we anticipate being able to:

- respond more quickly, and regularly, to concerns voiced by citizens, civic leaders, and city employees about traffic issues;
- determine, without having to commit hours of manpower, the 'actuality' of speed/traffic-related complaints;
- more wisely direct manpower deployments for enforcement action to areas in which actual problems exist;
- provide timely feedback regarding the NTMP, thus allowing DPW staff and Transportation Affairs committee members to process traffic calming requests and make the best-informed decision;
- deploy data gathering and speed reduction encouragement at multiple locations throughout the city simultaneously;
- proactively deploy speed data collection and speed reduction encouragement at targeted locations and targeted times of the year (school opening, holiday shopping, etc).

The project is estimated to payback the cost of the purchase in 3 years based on not having to deploy a police officer to monitor traffic calming requests.

POLICE DEPARTMENT – BIKE AND PEDESTRIAN ENFORCEMENT $20,000

Funds are awarded to the police department to develop a bike and pedestrian enforcement program for the Spring of 2017. These funds are intended to replace grant funds from the state that are no longer provided so that the police can provide this type of enforcement.

PARKS – RAPID FLASHING BEACONS $27,000

A set of rapid flashing beacons would be placed on 70th St at the entrance to Hart Park and the crossing to the playground. Parks staff are concerned with the number of people that the skate park, the Tosa Tonight concerts, the playground and the beautiful bike paths attract. With the nearest bathrooms being across 70th St from the skate park, now 70th St has more people crossing it than ever before. The parking lot west of 70th St is used for the concerts and playground over flow, which increases the crossing at 70th St with all the groups and families with strollers and darting toddlers and a slight hill to the North, a rapid flashing beacon would provide an additional level of security and prevent future accidents.

BUILDING MANAGEMENT SYSTEM $80,000

A Building Management System is a combination of electronic hardware and a software system that is used to control the major systems found in all commercial buildings, such as the heating system, AC and ventilation. Since every building is unique, every BMS is unique and must be custom fit to the building. A BMS provides the building Manager and staff the ability to monitor and track the performance of these systems and identify problems that otherwise might have gone un-noticed. A BMS can generally be scaled to meet the needs of the building. Many times a basic system is installed with the ability to grow

as the needs of the building are identified. Currently City Hall has a good basic system that allows us to control the major systems at a higher level, but lacks the detail to allow us and the system to know what is happening in the actual space. This is left to local pneumatic controls that tend to be problematic and require a lot of maintenance. Currently the Police department has two separate systems that do not communicate to each other and have no ability for the building manager to see what the system is doing. None of the other facilities have any BMS and rely of local controls and human actions to run the systems.

These funds will be used to upgrade the building management systems at select buildings which may include the police station and public works building. With this project implemented, I expect that my staff and I will be able to better manage the buildings major systems (boilers, chillers, AC Units) to better meet the actual needs of the occupants and visitors, providing a more comfortable work environment and a reduction in utility costs. One of the side effects I commonly see after implementing a BMS project is finding hidden problems or issues. Many times we have seen issues come to light that we did not realize were there and would likely not have seen it without the BMS. Examples that I have seen in the past include HVAC systems bouncing between heating and cooling. Overall the space stayed within settings, but the unit had to work very hard to do it. Or valves that were not operating correctly causing the system to over cool or over heat. As well as spaces that struggle to maintain set point under certain circumstances. In all of these cases, corrections to the system led to a reduction in energy usage and a more comfortable work space.

Based on energy saving assumptions, it is estimated that a Building Management System at the Police Department would have a 5.75 year payback and a 4.35 year payback at the Public Works Building.

COURT INTEGRATION WITH DOR COLLECTIONS	$6,000

Funding is awarded to the Municipal Court for developing a computer interface between their payment system and the Department of Revenues Debt Collection program. This would allow the Court to automatically upload to the State unpaid municipal citations which the State would pursue acting as a collection agency with the ability to garnish wages and intercept income tax refunds. This will likely increase collection revenue and also potentially decrease the cost of sending individuals on warrants to the House of Correction. As the Court recently decided that they will pass on the credit card fee to customers, there will be $3,500 available in their operating budget and this entire allocation may not be needed.

GIS ASSESSMENT	$25,000

Funding is awarded to the Planning Department for an assessment of how the City currently operates its Geographic Information Systems. Possible options include developing in-house capabilities or partnering with another municipality or the County.

UNALLOCATED GRANT FUNDS	$79,658

Not all available funds were awarded. Staff plan a second call for applications later this year to utilize the remainder of the funding as several departments have indicated they have potential projects to fund.

BUDGET SUMMARY TABLE

Internal Granting Program
Dept #626

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
276,727	264,996	185,500	250,000	342,800	5100-5900	Operating Expenditures	250,000	100.0%
276,727	**264,996**	**185,500**	**250,000**	**342,800**		**TOTAL**	**250,000**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
35,628	39,981	26,171	32,764	48,624		Unallocated Revenues	31,035	12.4%
241,099	225,015	159,329	217,236	294,176		Tax Levy	218,965	87.6%
276,727	**264,996**	**185,500**	**250,000**	**342,800**		**TOTAL**	**250,000**	**100.0%**

UNALLOCATED REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes but are then allocated to departmental budgets and appear in the "Unallocated Revenue" line in general fund departmental budget summary tables as an offset, along with property tax levy, to departmental net costs.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	N/A	N/A	$ -
Rev	$5,843,291	$5,255,606	$ (587,685)
Levy	$ -	$ -	$ -
FTE's	-	-	-

- $570,888 surplus forecasted for 2016
- Hotel/Motel revenue exceeding budget in 2016 and increased in 2017
- Franchise fee projected to be $25,000 below budget in 2016
- Transfer from Water Utility in lieu of property taxes to exceed budget in 2016 and increased in 2017.
- Computer Exemption revenue decreases $200,610

DESCRIPTION

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th. As a result, the status quo is budgeted.

EXPENDITURE RESTRAINT PROGRAM

The State shares revenue with municipalities that adopt a budget within limitations imposed. The 2017 revenue is a result of the 2016 budget complying with those limits. Municipal amounts are not available until September 15th. As a result, the status quo is budgeted.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until Sept. 15.

TV FRANCHISE FEES

The City receives five percent of the gross revenues received by Time Warner Cable and AT&T that were generated within the City.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

Miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

HOTEL MOTEL TAX

A municipality may impose a "room tax" on entities such as hotels, motels, and other establishments that rent short-term lodging. State law controls municipal room tax collection, as well as the use of room tax revenues. 2015 Wisconsin Act 55 (Act 55), the 2015-17 Biennial Budget, modified state law regarding the collection and use of a municipal room tax. Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. "Tourism promotion and tourism development" is defined to mean any of the following, if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) "transient tourist informational services;" and (3) "tangible municipal development, including a convention center." The City of Wauwatosa imposes a 7.0% room tax of gross receipts.

2016 BUDGETARY CHANGES

APPROPRIATED SURPLUS APPLIED — DECREASE $570,888

The 2016 Amended Budget Appropriated Surplus Applied reflects the approved carry-over amount of $390,318 with no approved contingency fund transfers to date. Setting aside this amount as it is already reserved in the City's fund balance and will likely be offset by the 2016 carryover, the re-estimated budget provides a surplus of $570,888.

HOTEL/MOTEL ROOM TAX — INCREASE $46,000

Despite delays in the opening of 2 new hotels, revenue from hotel/motel taxes are projected to be $46,000 over the original budget of $984,000 for a total of $1,030,000.

PAYMENTS IN LIEU OF TAXES — DECREASE $10,000

Based on the first six months of actual payments, this revenue is forecasted to be $405,000 which represents a $10,000 change from the original budget. This is likely due to a higher level of vacancies at the senior living facilities.

FRANCHISE FEES — DECREASE $25,000

Based on the first six months of actual payments, this revenue is forecasted to be $650,000 which represents a $25,000 reduction from the original budget. This is due to a lower level of gross sales by the cable television operators in the City.

OTHER REVENUE	INCREASE $53,000

Based on the first six months of actual payments, this revenue is forecasted to be $60,000 which represents a $53,000 increase from the original budget. This is due to a reimbursement from the County and the Milwaukee Regional Medical Complex for the GRAEF quadrant study.

TRANSFER FROM THE WATER UTILITY	INCREASE $59,846

The Water Utility pays the City a payment in leiu of property taxes based on the value of the utility's physical assets. With the completion of the 2015 audit, the 2015 value is now established resulting in an increase in the payment of $59,846 to $988,584.

2017 BUDGETARY CHANGES

UTILITY TAX	DECREASE $8,850

The utility tax decreases $8,850 to $117,836. However, it should also be noted that the sale of the WE Energies power plant on Watertown Plank Road to the Milwaukee Reginal Medical Complex Thermal could result in an estimated loss of $64,000 in utility aid and shift of $284,000 in property taxes to the rest of the taxpayers. Staff are currently working with MRMC Thermal and the Department of Revenue to determine the actual impact.

EXPENDITURE RESTRAINT	DECREASE $59,354

State shared revenue through the expenditure restraint program decreased $59,354 to $909,391 due to an increase in the City's 2015 equalized value which is part of the formula for distributing the revenue.

WATER UTILITY REIMBURSEMENT	DECREASE $34,160

This reimbursement decreased $34,160 to $70,553 as a result of fewer main breaks in 2015 that Public Works was required to assist with and lower purchasing and invoice activity.

TRANSFER FROM WATER UTILITY	INCREASE $72,987

The payment in-lieu of taxes transferred from the Water Utility is estimated to increase by $72,987 to $1,001,725 based on estimate increases to the value of the physical plant.

APPROPRIATED SURPLUS APPLIED	DECREASE $60,000

In 2016, the City utilized $60,000 of the Emerald Ash Borer Reserve, which has been set aside over several years. As these funds were completely utilized, the 2017 Budget does not include this funding. However, the Emerald Ash Borer program is continued using property tax levy and storm water fees.

HOTEL MOTEL	INCREASE $94,000

The hotel motel revenue shown here only represents the amount that is not set aside for specific purposes. In total, this revenue is estimated to increase $94,000 to $1,078,000. This is based on the

forecasted growth in gross revenue from the City's existing hotels as well as an assumption of two new hotels in operation for half of the year with occupancy that represents 50% leakage from existing hotels.

It is important to note that due to the new legislation, none of this increase can be used by the City for non-tourism purposes. The City cannot retain more hotel/motel revenue for non-tourism purposes than it did in 2014 as shown in the table below.

	Total Revenue	VISIT Milwaukee Contract	Allowable Retained Amount	Additional Tourism Promotion
2017	1,078,000	359,570	623,137	95,293

As the 2017 revenue is forecasted, this amount is an estimate that won't be known for sure until February 2018. These funds must be spent by a tourism entity or commission separate than the City.

COMPUTER EXEMPTION — DECREASE $213,048

This revenue decreases $213,048 to $893,614. The 19% reduction is due largely to a decrease in the value of exempt computer equipment. This figure increased significantly in 2016 due to the closure of Tax Increment District 2 and additional computer spending made by a manufacturing facility and the decrease is related to the depreciation of this equipment. As planned, to avoid an impact on the general fund budget, a like amount of general transportation aid was shifted from the capital projects fund to the general fund to offset the loss. Only $161,566 of General Transportation Aid funding remains in the Capital Budget to offset future year decreases.

GENERAL TRANSPORTATION AID — INCREASE $161,493

While General Transportation Aids is budgeted in the public works, police and capital budgets, it is noted here that it increased $161,493 to a total of $2,187,894. This revenue is based on a six-year average of road maintenance costs and increased in 2017 due to the extensive work done on Burleigh Avenue as part of the Tax Increment District 7 project at the Mayfair Collection.

BUDGET SUMMARY TABLE

Unallocated Revenue

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
4,131	1,612	8,167	-	-	101-4110	Prior Years Omitted Taxes	-	0.0%
419,287	422,586	402,009	415,000	405,000	101-4400	Payments in Lieu of Taxes	415,000	7.9%
5,561	6,403	7,805	7,805	7,581	101-4400-100	Payment in Lieu of Taxes-DNR	7,500	0.1%
703,960	703,960	703,960	704,000	704,000	221-4100	State Shared Taxes	703,959	13.4%
118,723	123,981	131,965	126,686	126,686	221-4300	Utility Tax	117,836	2.2%
959,901	1,032,200	1,091,686	968,745	968,745	221-4400	Expenditure Restraint Program	909,391	17.3%
271,019	266,008	354,728	1,106,662	1,107,000	221-4500	Computer Exemption	893,614	17.0%
663,036	654,937	664,540	675,000	650,000	511-4300	TV Franchise Fees	675,000	12.8%
125,135	1,606	2,158	2,000	60,000	511-4900	Other General Government	2,000	0.0%
126,391	145,484	104,545	104,713	91,970	741-4700	Water Utility Reimbursement	70,553	1.3%
-	53,294	42,253	41,303	41,303	741-4710	Sanitary Sewer Overhead	52,694	1.0%
-	33,903	26,996	32,992	32,992	741-4720	Storm Utility Overhead	28,518	0.5%
1,500	500	-	1,500	1,500	741-4900	Other Local Departments	1,500	0.0%
236	197	187	-	-	821-4900	Other Rentals	-	0.0%
125	(554)	40	-	-	841-4200	Retained State Sales Tax	-	0.0%
234	264	178	-	-	841-4300	Jury Duty	-	0.0%
44,557	41,273	90,273	5,000	5,000	841-4900	Other Miscellaneous Revenue	5,000	0.1%
-	26,572	-	-	-	911-4100	Proceeds from Sale of Land	-	0.0%
32,815	38,737	36,041	25,000	25,000	921-4530	Transfer from TIF	35,000	0.7%
869,877	838,623	848,899	928,738	988,584	921-4600	Transfer from Water Utility	1,001,725	19.1%
166,000	226,000	90,000	60,000	-	921-4900	Appropriated Surplus Applied	-	0.0%
-	-	-	-	(139,570)	912-5300	Transfer to Unappropriated Fd Bal	-	0.0%
643,075	1,561,731	1,123,155	329,215			Surplus Departmental Revenue		0.0%
435,877	649,182	348,751	308,932	328,751		Surplus Hotel/Motel Rm Tax	336,316	6.4%
5,591,440	**6,828,499**	**6,078,336**	**5,843,291**	**5,404,542**		**TOTAL**	**5,255,606**	**93.6%**

REMISSION OF TAXES

DESCRIPTION

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted because property tax appeals are not known at the time the budget is adopted.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ -	$ -	$ -
Rev	$ -	$ -	$ -
Levy	$ -	$ -	$ -
FTE's	-	-	-

2016 BUDGETARY CHANGES

$42,015 of chargeback revenue, related to the Macy's settlement is budgeted. This revenue should be received in 2016.

2017 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

BUDGET SUMMARY TABLE

Remission of Taxes
Dept #621

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
17,750	446,775	12,963	-	-	5990	Expenditures	-	0.0%
17,750	**446,775**	**12,963**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
1,646	270,122	160,754	-	-	101-4130	Chargebacks	-	0.0%
2,285	67,406	-	-	-		Unallocated Revenues	-	0.0%
13,819	109,247	-	-	-		Tax Levy	-	0.0%
-	-	(147,791)		-		Contribution to Overhead	-	0.0%
17,750	**446,775**	**12,963**	**-**	**-**		**TOTAL**	**-**	**0.0%**

FUND NO. 02

DEBT SERVICE FUND

OVERVIEW

To collect funds to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm or Water Utilities. The table below shows the principal amount of outstanding debt as of 1/1/17 totaling $36,415,031, an increase of $916,458.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$6,398,980	$7,930,060	$1,531,080
Rev	$6,398,980	$7,930,060	$1,531,080
Net	$ -	$ -	$ -
FTE's	-	-	-

MAJOR CHANGES

- 2016 Budget adjusted for TIF borrowing
- Increase in debt service in 2017 due to TIF borrowing and capital spending
- Increase in amortization fund transfer due to increased General Fund interest earnings

The table below shows the amount of outstanding principle by issuance for debt being paid with property tax levy (including Parks debt). The amount included for 2016 is an estimate as that debt has not yet been issued.

Debt Issue (as of 1/1/17)	Outstanding Principal
2008 GO Prom Notes	$ 307,500
2010 A Taxable GO Refunding Bonds	$ 5,074,755
2011 GO Prom Notes	$ 1,139,335
2012 GO Prom Notes	$ 4,675,000
2013 GO Prom Notes	$ 2,000,000
2013 Taxable GO Prom Notes, 2009 BAB Refunded	$ 843,441
2014 A GO Prom Notes	$ 4,400,000
2015 B GO Bonds	$ 12,775,000
2016 GO Prom Notes	$ 5,200,000
Grand Total	**36,415,031**

In total, the City has $123,805,000 in outstanding debt assuming the General Obligation bond issuance scheduled for November 2016. The table below organizes that debt by funding source.

Funding Source	2017	2016	Change
GO Debt - Levy	34,706,412	33,500,519	1,205,893
GO Debt - Parks	1,708,619	1,998,054	-289,435
GO Debt - TIF 7	13,840,000	5,065,000	8,775,000
GO Debt - TIF 6	11,533,286	8,196,821	3,336,464
GO Debt - Sanitary	23,210,366	21,302,169	1,908,197
GO Debt - Storm	22,176,065	20,193,754	1,982,311
Go Debt - Water	230,253	253,683	-23,430
Water Revenue	16,400,000	16,825,000	-425,000
TOTAL	**123,805,000**	**107,335,000**	**16,470,000**

It is important when considering the debt capacity of an organization how it compares to stated policy and comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2017. The National Medians are based on 2013 figures reported by Moody's in August 2015.

	Tosa 2016	Tosa 2017	Debt Policy	lational Median Aaa
Total Debt	$ 90,510,000	$ 107,405,000	NA	NA
Total Net Debt	$ 35,498,573	$ 36,415,031	NA	$ 48,180,212
Total Debt as % of Full Value	1.63%	1.88%	5.00%	NA
Direct Net Levy Debt as % of Full Value	0.64%	0.64%	0.80%	0.73%
Debt Burden (All taxing bodies - % of value)	3.18%	3.28%	NA	2.20%
Debt Service (Net) as a % of Expenditures	9.37%	9.77%	10.00%	NA
Total Debt per capita	1,935	2,288	NA	NA
Net Debt per capita	759	776	NA	1,284

Based on this analysis and discussions with the City's bond rating agency, Moody's, the City does have sufficient debt capacity to manage increasing debt levels; however, the impact on the property tax levy and utility rates must be closely monitored and forecasted.

2016 BUDGETARY CHANGES

- Debt service principle increased $395,000 from the original budget of $4,822,078 and interest increased $553,568 as TIF related debt service for the 2016 Bonds was not budgeted as the bonds had not yet been issued.
- Revenue increased $705,255 with the majority of the increase reflecting an increased transfer from TIF 6 and TIF 7 to cover the debt service described above

2017 BUDGETARY CHANGES

- Principal payments increase $1,262,330 and interest payments $254,750. This is largely due to borrowing associated with TIF's 6 and 7 but also due to the on-going enhanced capital improvement program. This is an estimate as the 2016 debt has not yet been issued.
- Due to the increased TIF borrowing described above, the transfer from the TIF fund increases $1,140,747 from the original budget.

- The transfer from the general fund increases by 428,338 due to increased capital spending. This increase was mitigated by an increase in the transfer from the amortization fund of $55,000 due to increased general fund interest earnings.
- Federal reimbursements are reduced to zero as the City refinanced its last remaining Build America Bond in 2015. It is paying lower interest expenses on this refinanced bond then the federal interest rate subsidy would have generated.

BUDGET SUMMARY TABLE

Debt Service Fund #02

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
5,345,126	3,481,397	16,667,817	4,822,078	5,217,078	101-5100-5500	Debt Service Principal	6,084,408	76.7%
1,126,274	1,073,308	1,281,691	1,530,902	1,781,157	201-5100-5500	Debt Service Interest	1,785,652	22.5%
79,415	44,980	53,786	46,000	46,000	301-5300	Issuance Expense	60,000	0.8%
6,550,815	**4,599,685**	**18,003,294**	**6,398,980**	**7,044,235**		**TOTAL**	**7,930,060**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
2,126,280	-	7,825,000	-	-	731-4200	Proceeds from Long Term Debt	-	0.0%
308,529	107,800	354,248	-	-	731-4200-010	Premium on Debt	-	0.0%
69,041	55,233	-	-	-	811-4100	Interest	-	0.0%
137,605	102,464	50,308	96,924	60,000	841-4100	Federal Reim BAB	-	0.0%
3,318,403	3,291,777	3,882,321	4,205,767	4,230,653	921-4100	Trans from Gen Fund-Taxes	4,634,105	58.4%
56,545	620,000	532,000	630,000	630,000	921-4200	Transfer from Amort Fund	685,000	8.6%
13,192	9,305	3,077,114	1,071,254	1,787,401	921-4400	Transfer from TIF Dist Fund	2,212,001	27.9%
236,628	249,318	364,818	336,847	337,993	921-4550	Transfer from Parks	341,766	4.3%
56,896	60,188	59,188	58,188	58,188	921-4750	TSF from General Purpose	57,188	0.7%
-	-	-	-	-	921-4900	TSF from Water Utility	-	0.0%
6,323,119	**4,496,085**	**16,144,997**	**6,398,980**	**7,104,235**		**TOTAL**	**7,930,060**	**100.0%**

FUND NO. 08

GENERAL LIABILITY

PURPOSE

Provide risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 280,644	$ 289,515	$ 8,871
Rev	$ 655,644	$ 654,647	$ (997)
Net	$ 375,000	$ 365,132	$ (9,868)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with $10,000,000 of liability coverage for losses over the self-insured retention level of $125,000 per occurrence with a $500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides $1,000,000 of coverage with a $25,000 deductible per event. In addition, beginning in 2013 $1,000,000 in internal crime coverage is purchased via CVMIC which insures the City against embezzlement and theft, forgery and robbery of City funds. In 2013 the City also began purchasing insurance to cover its volunteers. In 2015, CVMIC added Cyber Liability insurance.

In 2009 CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services; reduce premiums; be returned to the city; or a combination of all three. CVMIC's declared dividend for 2016 payable in 2017 will be $50,846 a decrease of $3,515 from last year due largely to a change in the allocation methodology.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but upaid claims so that claims are generally charged or accrued for in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below and the General Liability fund is reimbursed.

The City also maintains property insurance for approximately $125,000,000 of value in buildings, property in the open and non-motorized vehicles. Currently the deductible is $5,000. Since 2016, the newly formed Municipal Property Insurance Corporation provides this coverage. Property insurance is budgeted directly in the departments' budgets. The 2017 premium estimated to be $58,521.

2016 ACHEIVEMENTS

- Transferred property insurance from the state-run local government insurance pool to the newly formed Municipal Property Insurance Corporation for an estimated annual savings of $25,000.

2017 GOALS

- Mitigate risk of general liability claims through training, prevention and awareness

2016 BUDGETARY CHANGES

- As of July 1, 2016 only 3 claims had been reported to CVMIC with only $0 incurred. While very encouraging, due to the volatile nature of claims, no change is recommended to the adopted budget due to the unpredictable nature of claims.
- Insurance premiums are re-estimated down by $4,420, a 4.1% reduction as the actual amounts were less than the estimate. While not budgeted here, the property insurance premium was $55,734, a $11,280 savings over budget.

2017 BUDGETARY CHANGES

- Insurance premiums are expected to decrease $766, approximately 0.7% as final amounts are not yet available. This is due to the 2016 Budget being higher than was actually incurred.

  This does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets. Flood insurance is expected to increase 5% to $22,658. Property insurance is expected to decrease 13% over the prior year budget to $58,521 as the expected rate increase was mitigated by joining the newly formed Municipal Property Insurance Corporation.

- Departments are charged for the claims incurred from July 1, 2015 through June 30, 2016. This is a reimbursement to the general liability fund. In 2017, this amount increased by $20,210, as shown in the table below.

Department	2016	2017	Change
Police	42,112	94,992	52,880
Fire	11,092	7,504	-3,588
Roadway Maintenance	3,957	4,232	275
Sanitary	5,257	0	-5,257
Forestry	19,635	1,666	-17,969
Library	13,136	6,879	-6,257
Water	0	127	127
Litigation Reserve	375,000	375,000	0
Grand Total	**470,189**	**490,399**	**20,210**

- In order to ensure that revenues equal expenditures so as not to reduce fund balance, the transfer from the general fund decreased $11,634 to $77,101

BUDGET SUMMARY TABLE

General Liability Reserve
Fund #08

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
41,423	(31,970)	181,092	100,000	100,000	111-5100	Claims-Personal Injury	100,000	34.5%
(3,312)	6,912	3,890	15,000	15,000	111-5200	Clains-Property Damage	15,000	5.2%
19,905	(18,661)	27,040	15,000	15,000	111-5300	Claims-Other Liability	15,000	5.2%
81,635	28,966	191,527	30,000	30,000	111-5400	Claims-Automobile Damage	30,000	10.4%
3,878	8,187	16,766	7,560	7,560	121-5100	Wages	17,192	5.9%
604	1,268	2,505	1,147	1,147	121-5190	Fringe Benefits	1,152	0.4%
96,623	101,133	105,421	111,937	107,517	5200-5900	Operating Expenditures	111,171	38.4%
240,756	**95,835**	**528,241**	**280,644**	**276,224**		**TOTAL**	**289,515**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
541	797	(70,219)	650	650	111-4200	Interest Earned	650	0.1%
61,365	63,007	60,908	54,361	54,361	111-4500	CVMIC Dividend	50,846	7.8%
44,730	-	-	-	-	111-4900	Other Reimbursement	-	0.0%
40,000	(67,000)	225,000	88,735	88,735	121-4100	Transfer from Gen Fund	77,101	11.8%
78,544	608,494	398,103	470,189	470,189	121-4100-010	Trans from Gen Fund-Depts	490,272	74.9%
4,721	6,186	4,852	11,210	11,210	121-4200	Transfer from Water Utility	5,254	0.8%
26,461	27,699	27,200	28,718	28,718	121-4300	Transfer from Fleet Maint	28,742	4.4%
5,716	9,617	6,009	919	919	121-4400	Transfer from Sanitary Sewer	920	0.1%
794	2,652	5,312	862	862	121-4500	Transfer from Stormwater	862	0.1%
-	-	78,139	-	-	121-4900	Transfer from Other Funds	-	0.0%
262,872	**651,452**	**735,304**	**655,644**	**655,644**		**TOTAL**	**654,647**	**100.0%**

FUND NO. 19

TAX INCREMENT DISTRICTS

PURPOSE

Tax Increment Districts (TID) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met the district is closed with the then higher current value the basis of taxes paid again to all overlaying taxing jurisdictions.

BUDGET SNAPSHOT

	2016	2017	Change
Exp	$ 2,990,052	$ 3,899,466	$ 909,414
Rev	$ 2,631,724	$ 4,315,125	$ 1,683,401
Net	$ (358,328)	$ 415,659	$ 773,987
FTE's	-	-	-

MAJOR CHANGES

- TID values increase $71.7 million
- Represents 3.1% of total property value

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represented 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately $725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent reduced property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately $100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2015	2016	Change
Equalized Value of the City	$ 5,543,348,500	$ 5,699,272,300	$ 155,923,800
Maximum Allowable TID Value	$ 665,201,820	$ 683,912,676	$ 18,710,856
Current TID Increment Value Estimated	$ 107,658,000	$ 179,323,900	$ 71,665,900
Unused TID Value Capacity	**$ 557,543,820**	**$ 504,588,776**	**$ (52,955,044)**
TID Increment as % of Total Equalized Property Value	**1.9%**	**3.1%**	**1.2%**

$179,323,900 of TIF increment represents 3.1% of equalized value compared to 12% allowable under state statute.

The following table provides a summary of the changes in TID value by TID from 2015 through 2016. 2016 values are used to determine the increment for the 2017 budget.

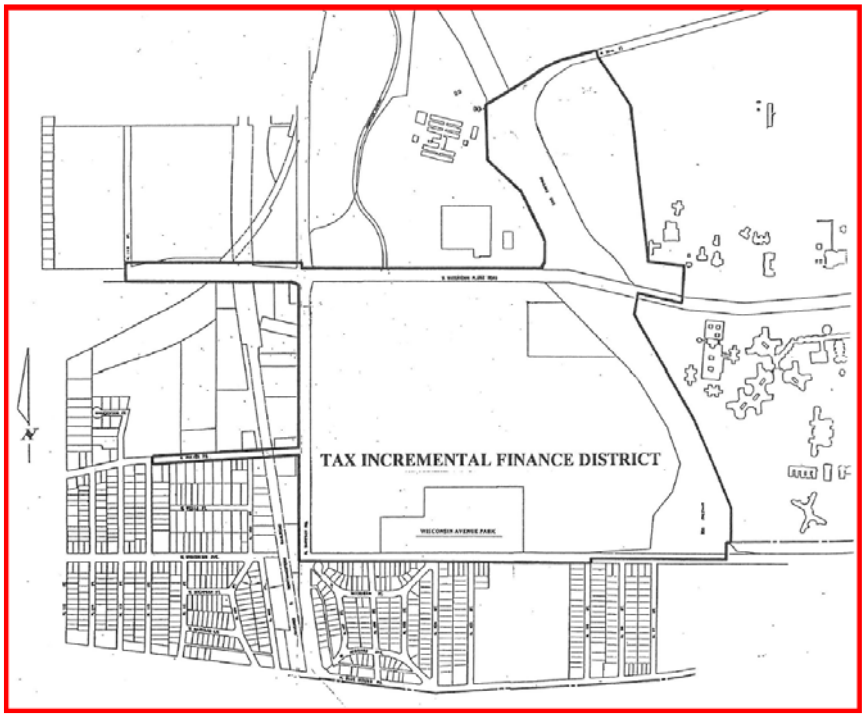
	TIF 5	TIF 6	TIF 7	TIF 8
Incremental Value	$ 13,074,100	$ 65,441,500	$ 83,784,900	$ 16,808,900
% of Equalized Value	0.23%	1.15%	1.47%	0.29%
Change in Value from 2015	$ (91,900)	$ 31,253,700	$ 25,194,800	$ 15,094,800
% Change in Value	-0.70%	91.42%	43.00%	880.63%
Annual Property Tax Increment	$ 311,335	$ 1,558,366	$ 1,995,180	$ 400,272

	TIF 9	TIF 10	TIF 11	Total
Incremental Value	$ (160,600)	$ (88,400)	$ 463,500	$ 179,323,900
% of Equalized Value	0.00%	0.00%	0.01%	3.15%
Change in Value from 2015	$ (160,600)	$ (88,400)	$ 463,500	$ 71,665,900
% Change in Value	NA	NA	NA	
Annual Property Tax Increment	$ -	$ -	$ 11,037	$ 4,276,191

DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of $199,356,100. This represented 3.73% of the equalized value and resulted in approximately $4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate.



TIF #2 Fund #19								
Expenditures								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
427,864	434,760	860,113	-		111-5650-020	Municipal Revenue Oblig		0.0%
3,509	2,568	5,122	-		111-5810-020	Sundry Contractual Serv		0.0%
150	1,145	303	-		111-5900-020	Other Expense - TIF #2		0.0%
5,010,224	49,361	275,714	-		192-5500-020	TSF to Capital Projects Fd		0.0%
-	917	-	-		192-5550-020	TIF 2 Admin Charge		0.0%
-	-	2,552,500	-		192-5600-020	TSF to Redevel Auth-97		0.0%
3,177,625	3,179,125	9,778,802	-		192-5700-021	TSF to Redevel Auth-04		0.0%
-	-	8,882,800	-		192-5900-020	Excess Dist-TIF #2		0.0%
8,619,372	**3,667,876**	**22,355,354**	**-**	**-**		**TOTAL**	**-**	**0.0%**
Revenues								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
4,748,994	5,037,418	4,818,795			101-4100-020	Tax Increments		0.0%
555,957	1,259,396	1,270,780			111-4100-020	Computer Exemption		0.0%
19,739	17,895	18,660			151-4100-020	Interest / Other		0.0%
-	-	-			192-4200-020	TSF from Redevelop Fd		0.0%
5,324,690	**6,314,709**	**6,108,235**	**-**	**-**		**TOTAL**	**-**	**0.0%**

TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

The Mayfair Medical building is a pay-as-you-go district wherein the developer financed the parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district has a base value of $2,401,800 and the incremental value decreased $91,900 to $13,074,100. The last Municipal Revenue Obligation payment will be made in 2017 at which point the District could be closed. However, staff will be recommending an amendment to the project plan in 2017 to include funding for a multi-use path on the east side of Mayfair Road, the potential for an additional development and the option for using one-year of increment to support affordable housing strategies included in the housing study. These projects are still being developed by staff and will require separate Common Council and Joint Review Board approval. They are mentioned here for informational purposes only as they would extend the life of the District. As of 12/31/16, this District is projected to have a $74,699 fund balance.

TIF #5

Expenditures

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
266,766	344,139	286,820	287,000	313,524	111-5650-050	Muncipal Revenue Oblig	311,335	99.6%
950	941	1,144	1,000	1,000	111-5810-050	Sundry Contractual	1,000	0.3%
150	150	150	150	150	111-5900-050	Other Expenses -TIF #5	150	0.0%
267,866	**345,230**	**288,114**	**288,150**	**314,674**		**TOTAL**	**312,485**	**100.0%**

Revenues

2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
266,766	344,139	286,820	318,246	313,524	101-4100-050	Tax Increments	311,335	97.2%
33,776	23,216	13,362	8,419	8,294	111-4100-050	Computer Exempt-TIF #5	8,419	2.6%
156	163	224	100	100	151-4100-050	Interest Rev-TIF #5	400	0.1%
300,698	**367,518**	**300,406**	**326,765**	**321,918**		**TOTAL**	**320,154**	**100.0%**

TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, the Echelon multi-family housing project, and the Marriott Residence Inn. The value in the district is expected to reach over $125 million as compared to the creation base value (amended) of $26,768,400.

The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Future project costs beyond 2016 include anticipated reconstruction of the portion of Swan Boulevard not paved by the Wisconsin Department of Transportation including the installation of a round-about at Swan and Discovery as well as future parking structures to facilitate additional commercial development.

The value of the district increased $31,253,700 in 2016 which represented a 91.4% increase due to the near completion of the Echelon apartments, the hotel and the Meadowlands (Irgens) commercial building. Additional increases are anticipated in 2017 with the final completions of those buildings. No new buildings are planned in 2017.

The 2016 Budget was re-estimated to include updating sundry contractual costs related to construction monitoring as well as the obligations owed to the Echelon Development and construction costs related to public utilities to serve the hotel. The re-estimate also includes bond revenue totals from debt issued to finance the costs described above.

At this time, there is no planned construction activity in 2017. The expenditures are limited to the first payment towards the City's $4,500,000 Municipal Revenue Obligation for the construction of the Meadowlands parking structure and debt service. The District is projected to generate $1,558,366 in property tax increment revenue which will contribute to a projected 12/31/16 fund balance of $205,994.

TIF #6								
Expenditures								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	-	-	111-5650-060	Municipal Revenue Obligation	161,859	15.2%
19,654	5,941	46,754	60,000	130,000	111-5810-060	Sundry Contr Serv-TIF #6	5,000	0.5%
2,269,282	598,282	1,155,357	-	-	111-5850-060	Fed EDA Grant	-	0.0%
8,471	6,837	54,400	5,000	5,000	111-5900-060	Other Expenses-TIF #6	150	0.0%
201,327	217,531	40,423	-	-	111-5910-060	Debt Serv-TIF #6	-	0.0%
7,523,652	1,167,596	1,481,664	-	1,939,378	192-5500-060	TSF to Cap Proj Fd - TIF #6	-	0.0%
19,207	20,790	9,383	10,000	10,000	192-5550-060	TSF to General Fd-TIF #6	5,000	0.5%
13,192	9,305	236,271	735,601	733,826	192-5600-060	TSF to Debt Serv-TIF #6	895,551	83.9%
10,041,593	**2,016,977**	**2,787,981**	**75,000**	**2,818,204**		**TOTAL**	**1,067,560**	**1.0%**
Revenues								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
320,974	325,092	584,433	826,381	814,118	101-4100-060	Tax Increments-TIF #6	1,558,366	99.6%
		-	5,436	5,356	111-4100-060	Computer Exemp-TIF #6	5,436	0.3%
2,781	357	405	1,000	3,300	151-4100-060	Interest / Other	1,000	0.1%
2,269,282	598,282	1,155,357	-	-	191-4200-060	Federal EDA Grant	-	0.0%
-	-	18,803	-	-	191-4300-060	Developer Fees - TIF #6	-	0.0%
-	2,050,504	9,800,000	-	-	191-4500-060	Proceeds from Long Term Debt	-	0.0%
-	-	262,622	-	-	191-4510-060	Premium from Long Term Debt	-	0.0%
2,593,037	**2,974,235**	**11,821,620**	**832,817**	**822,774**		**TOTAL**	**1,564,802**	**100.0%**

TIF DISTRICT #7 (BURLEIGH TRIANGLE)

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection. The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which will add additional retail, a grocery store, a hotel, four restaurants and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments. Terms for the first 260 apartments and 50,000 sq. ft of retail were approved on August 2, 2016.

As of January 1, 2016, the incremental value of the district increased $25,194,800, a 43% increase to $83,784,900 representing completion of phase one and a partial completion of phase 2. This increment will produce an estimated $1,995,180 in tax incremental revenue in 2017.

The 2016 Budget was re-estimated to include $4,200,000 for the reimbursement to the Developer for the construction of the new parking structure and the completion of Burleigh Street reconstruction as well as updated debt service figures. It is not anticipated that any of the payment terms related to phase 3 will be triggered in 2016 or 2017.

The 2017 Budget includes funds in sundry contractual for construction monitoring for phase 3 as well as debt service. There is no anticipated City construction in 2017.

The estimated fund balance as of 12/31/16 is $418,265.

TIF #7								
Expenditures								
2013 Actual	**2014 Actual**	**2015 Actual**	**2016 Adopted Budget**	**2016 Estimated**	**Acct #**	**Name**	**2017 Executive Budget**	**% of Total**
-	-	2,000,000	-	-	111-5600-070	Developer Payment - TIF #7	-	0.0%
5,039	69,575	2,293	5,000	15,000	111-5810-070	Sundry Contr Serv-TIF #7	20,000	1.5%
1,000	15,379	28,133	150	150	111-5900-070	Other Expense-TIF #7	150	0.0%
-	-	46,603	-	-	111-5910-070	Debt Service - TIF #7	-	0.0%
93,716	69,064	10,162,835		4,576,256	192-5500-070	TSF to Capital Project Fd	-	0.0%
12,372	2,191	6,403	10,000	10,000	192-5550-070	TSF to General Fd-TIF #7	5,000	0.4%
		288,344	1,031,638	1,043,013	192-5600-070	TSF to Debt Service - TIF #7	1,305,888	98.1%
112,127	**156,209**	**12,534,611**	**15,150**	**5,644,419**		**TOTAL**	**1,331,038**	**1.9%**
Revenues								
2013 Actual	**2014 Actual**	**2015 Actual**	**2016 Adopted Budget**	**2016 Estimated**	**Acct #**	**Name**	**2017 Executive Budget**	**% of Total**
-	-	579,420	1,416,229	1,395,213	101-4100-070	Tax Increments-TIF #7	1,995,180	99.3%
-	-	-	10,989	10,825	111-4100-070	Computer Exemp-TIF #7	10,989	0.5%
-	384	4,052	300	7,000	151-4100-070	Interest Rev-TIF #7	2,100	0.1%
-	15,000	-	-	-	191-4300-070	Developer Fees-TIF #7		0.0%
-	5,271,584	9,450,000	-	-	191-4500-070	Proceeds from Long Term Debt		0.0%
-	-	132,152	-	-	191-4510-070	Premium from Long Term Debt		0.0%
-	**5,286,968**	**10,165,624**	**1,427,518**	**1,413,038**		**TOTAL**	**2,008,269**	**99.3%**

TIF DISTRICT #8 (STATE STREET OVERLAY)

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments to be developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a $1,500,000 Municipal Revenue Obligation equal to 70% of the increment generated by the project. The incremental value increased $15,094,800 in 2016 representing an 880.6% increase as the Reef project was nearing 70% completion.

The 2016 re-estimate included the following changes:

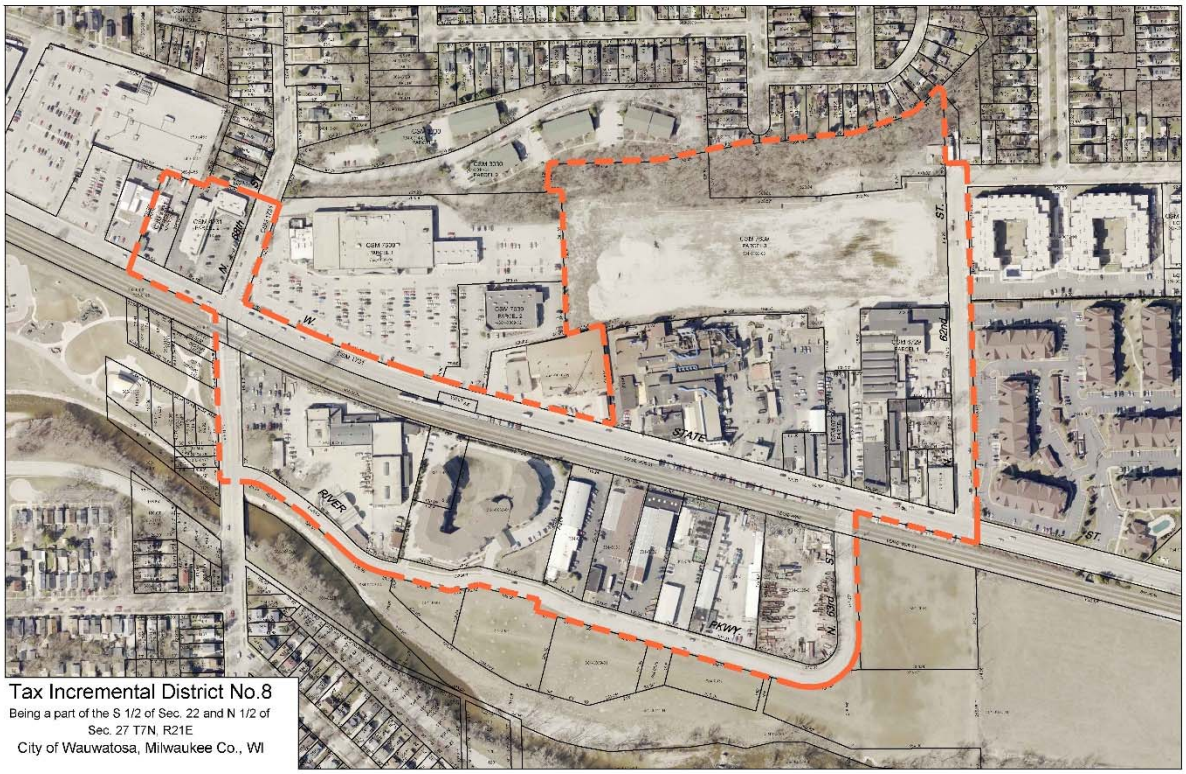
- The Municipal Revenue obligation owed the developer was decreased from 48,000 to 8,042 based on the slower than planned construction in 2015.
- Transfer to Capital was reduced from $750,000 to $200,000 as the TIF 8 contribution towards the State Street reconstruction project is now anticipated to take place in 2017

The 2017 Budget included the following significant changes:

- The Municipal Revenue Obligation is budgeted at $249,000 reflecting the actual value as of 1/1/2016
- The transfer to capital includes a $750,000 contribution towards the State Street reconstruction as this infrastructure project will also serve this Tax Increment District. In addition, $100,000 is budgeted as a reimbursement for on-going environmental remediation and monitoring as required by the development agreement.

- Tax increment revenue is budgeted at $400,272 representing the value as of 1/1/16 and an estimated tax rate.

The Reef project will be completed in 2016 and there is no planned construction or development in 2017. The fund balance as of 12/31/16 is estimated at $1,824,572. This will decrease to $1,126,286 in 2017 based on the expenditures described above.



TIF #8								
Expenditures								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	48,000	8,042	111-5650-060	Muncipal Revenue Oblig	249,000	22.4%
-	1,500	9,174	5,000	10,000	111-5810-080	Sundry Contr Serv-TIF #8	5,000	0.5%
-	1,000	150	5,000	5,000	111-5900-080	Other Expense-TIF #8	150	0.0%
-	292,560	403,289	750,000	200,000	192-5500-080	TSF to Capital Proj Fd-TIF #8	850,000	76.6%
-	5,030	8,951	5,000	5,000	192-5550-080	Tsf to Gen Fd - TIF #8	5,000	0.5%
-	**300,090**	**421,564**	**765,000**	**228,042**		**TOTAL**	**1,109,150**	**77.6%**
Revenues								
2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	Acct #	Name	2017 Executive Budget	% of Total
-	-	-	41,433	40,818	101-4100-080	Tax Increments-TIF #8	400,272	97.4%
-	-	-	1,491	1,469	111-4100-080	Computer Exemp-TIF #8	1,491	0.4%
-	185	3,019	1,700	3,000	151-4100-080	Interest Rev-TIF #8	9,100	2.2%
-	2,725,777	-	-	-	191-4603-080	Excess TIF Distribution		0.0%
-	**2,725,962**	**3,019**	**44,624**	**45,287**		**TOTAL**	**410,863**	**2.2%**

TIF DISTRICT #9 (THE 2100)

The purpose of Tax Incremental Finance District Number 9 is the primary public financing tool for redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of $10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs. The actual District life is anticipated to be shorter based on actual development and increment revenue collections.

The total redevelopment project costs to be financed with tax increment are estimated to be $2,868,011. The estimated project costs are divided into capital costs, other costs, administrative costs and financing costs.

As of August 2016, a building permit had just been issued for the project with construction anticipated in the Fall. Due to these delays, the value of the district is a negative $160,600 due to changes in the equalization ratio and the demolition of the Roadhouse Steakhouse by the Department of Transportation so no increment is budgeted for 2017. However, with the start of construction, it is anticipated that this District will have a significant increase in value in 2018.

The 2016 re-estimate does not include any significant changes. The 2017 Budget consists largely of funds for construction monitoring and debt service. As there was no value as of 1/1/16, there will be no Municipal Revenue Obligation payment in 2017. As of 12/31/16, this district is projected to have a fund balance of $6,747 due to remaining bond proceeds for the construction of the water main to serve the property and pay the initial interest costs.

TIF #9								
Expenditures								
			2016				2017	
2013	2014	2015	Adopted	2015			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	5,080	6,612	1,000	3,000	111-5810-090	Sundry Contr Serv-TIF #9	17,100	56.4%
-	-	10,665	150	150	111-5900-090	Other Expense-TIF #9	150	0.5%
-	370	397,026	-	-	192-5500-090	TSF to Capital Proj Fd-TIF #9	-	0.0%
-	-	2,437	2,500	2,500	192-5550-090	TSF to Gen Fd - TIF #9	2,500	8.2%
	-	-	9,213	10,563	192-5600-090	TSF to Debt Service - TIF #9	10,563	34.8%
-	**5,450**	**416,740**	**3,650**	**16,213**		**TOTAL**	**30,313**	**100.0%**
Revenues								
			2016				2017	
2013	2014	2015	Adopted	2015			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	3	-	-	151-4100-090	Interest Revenue - TIF #9		
-	-	10,000	-	-	191-4300-090	Developer Fees - TIF #9		0.0%
-	-	425,000	-	-	191-4500-090	Proceeds from Long-Term Debt		
-	-	10,147	-	-	191-4510-090	Premium from Long-Term Debt		0.0%
-	**-**	**445,150**	**-**	**-**		**TOTAL**	**-**	**0.0%**

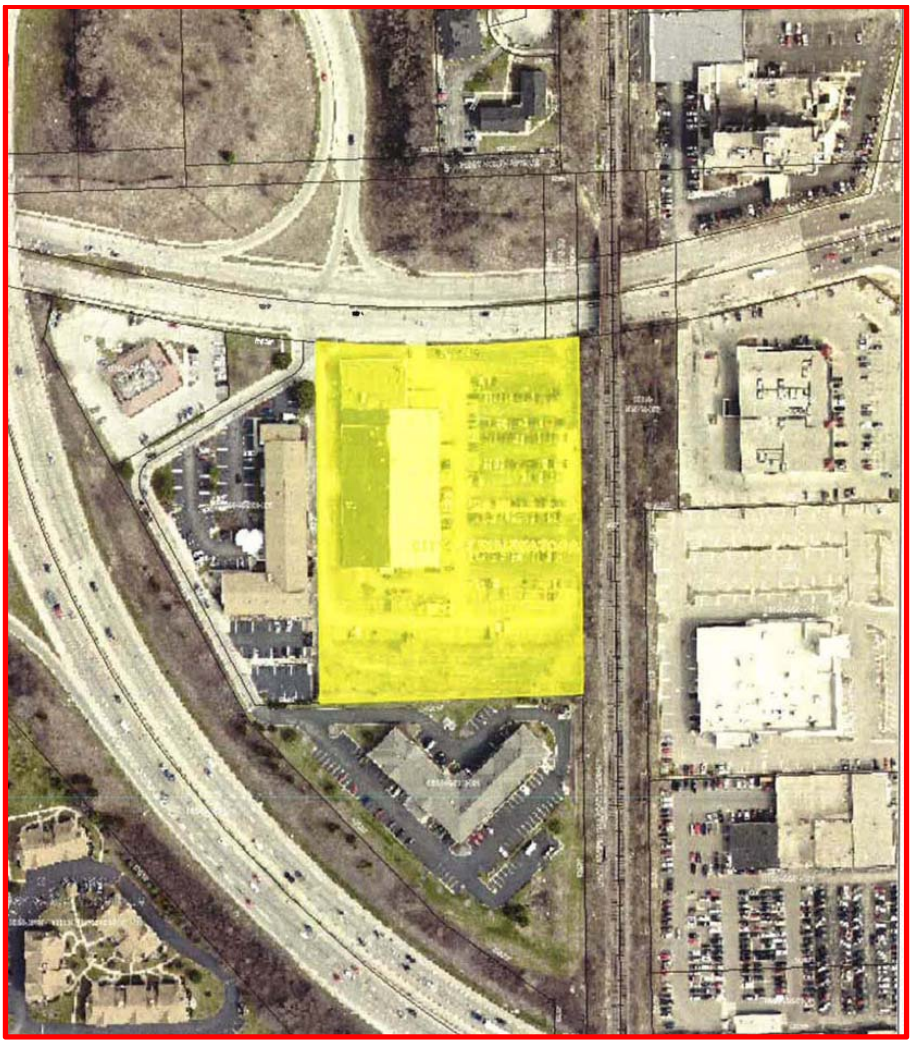
TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and is no longer in use or viable for such. The buildings are obsolete and are not consistent with City's desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings would be demolished and the site will be environmentally restored.

The specific project proposed on this single site is a well-designed and highly attractive 236 unit market rate apartment development which will have a unique "wrap" design with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately $27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. The City anticipates making total project expenditures of approximately $4,900,000 to undertake the projects listed in this Project Plan. This includes a Municipal Revenue Obligation of $4,500,000 as well as $400,000 for potential public capital improvements.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District.



Construction of the project began in the Spring of 2016 and expected to finish in 2017. As such, there was no incremental value as of 1/1/16 and the District had a negative $88,400 value due to changes in the equalization ratio. However, significant value will be added as of 1/1/2017 given the current construction. The 2016 re-estimate and the 2017 budget included costs in sundry contractual for construction monitoring. Otherwise, there were no significant changes. As there was no incremental value as of 1/1/2016, no Municipal Revenue Obligation payment is budgeted in 2017.

TIF #10								
Expenditures								
			2016				2017	
2013	2014	2015	Adopted	2015			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	21,916	1,000	35,000	111-5810-010	Sundry Contr Serv - TIF #10	10,000	79.1%
-	-	1,016	5,000	5,000	111-5900-010	Other Expenses - TIF #10	150	1.2%
-	7,465	(6,432)	-	-	192-5500-010	TSF to Capital Proj Fd-TIF #10	2,500	19.8%
-	500	1,730	2,500	2,500	192-5550-010	TIF 10 Admin Charge		0.0%
-	**7,965**	**18,230**	**8,500**	**42,500**		**TOTAL**	**12,650**	**100.0%**
Revenues								
			2016				2017	
2013	2014	2015	Adopted	2016			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	10,000	-	-	191-4300-010	Developer Fees - TIF #10		0.0%
-	-	-	-	-				0.0%
-	**-**	**10,000**	**-**	**-**		**TOTAL**	**-**	**0.0%**

TIF DISTRICT #11 (THE VILLAGE)

Tax Incremental District Number 11 is proposed to be created as a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately $14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases. The expenditures include a $3,926,500 Municipal Revenue Obligation to the developer of the State Street Station project as well as $2,875,000 in public capital construction costs associated with the State Street Reconstruction project.

As a result of the creation of this district, the City projects that additional land and improvements value of approximately $27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

Based on the Economic Feasibility Study, this district would be expected to generate sufficient tax increments to recover project costs for phases I-IV by the year 2034; 8 years earlier than the 27 year maximum life of this District. Costs for Phase V would require the district to remain open for the full 27 Years.

The District had an incremental value of $463,500 as of 1/1/2016 as the State Street Station project began construction late in 2015. The 2016 re-estimate includes funds for construction monitoring as well as an anticipated $2,367,500 in capital expenditures associated with State Street reconstruction and $2,575,000 in bond proceeds revenue to finance those costs.

The 2017 Budget includes funding for construction monitoring and other operating costs. While negotiations are on-going related to development of the Fire Station parcel in this district, no costs are included related to this project at this time as a term sheet has not been approved.

TIF #11								
Expenditures								
			2016				2017	
2013	2014	2015	Adopted	2015			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	27,976	5,000	35,000	111-5810-011	Sundry Contr Serv - TIF #11	31,120	85.8%
-	-	7,052	150	150	111-5900-011	Other Expenses - TIF #11	150	0.4%
	-	73,474	-	2,367,500	192-5500-011	TSF to Capital Proj Fd-TIF #11	5,000	13.8%
-	9,309	7,138	5,000	5,000	192-5550-011	TIF 11 Admin Charge		0.0%
-	**9,309**	**115,640**	**10,150**	**2,407,650**		**TOTAL**	**36,270**	**100.0%**
Revenues								
			2016				2017	
2013	2014	2015	Adopted	2016			Executive	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
-	-	-	-	-	101-4100-011	Tax Increments - TIF #11	11,037	100.0%
-	-	20,000	-	-	191-4300-011	Developer Fees - TIF #11		0.0%
-	-	-	-	2,500,000	191-4500-011	Proceeds from Long Term Debt		0.0%
-	-	-	-	75,000	191-4510-011	Premium from Long Term Debt		0.0%
-	-	-	-	-				0.0%
-	**-**	**20,000**	**-**	**2,575,000**		**TOTAL**	**11,037**	**100.0%**

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Dental Insurance Reserve	5
Health/Life Insurance Reserve	5
Library	6
General Purpose Equipment	6
Fleet Maintenance Reserve	6
Public Works Building Reserve	6
Parks Reserve	6
Municipal Complex Reserve	7
Information Systems Reserve	7
Sanitary Sewer Reserve	7
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CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

General Fund	2014 Actual	2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
City Tax Rate Per $ l,000 of Assessed Valuation					
Debt Service	$0.71	$0.79	$0.80		$0.87
Library	0.48	0.47	0.47		0.48
Parks	0.19	0.21	0.21		0.21
Other Municipal Purposes	6.31	6.32	6.14		6.12
	$7.69	$7.79	$7.62		$7.67
General Fund Revenues:					
General Property Taxes	$35,607,550	$36,717,856	$37,577,013	$37,576,468	$38,552,016
Other Taxes	1,749,979	1,667,092	1,506,805	1,542,581	1,575,500
Special Charges	34,612	26,956	21,100	19,600	19,600
State Shared Revenues	2,314,704	2,455,719	3,083,849	3,097,752	2,895,483
State Grants & Aids	2,074,443	2,232,865	1,915,022	2,013,781	2,178,765
Federal Shared Revenue/Grants	278,309	221,968	210,988	222,649	169,788
Licenses & Permits	2,068,480	2,178,435	1,362,955	2,098,556	1,505,320
Fines, Forfeits & Penalties	994,421	1,031,435	1,215,000	1,165,000	1,359,901
Public Charges for Services	2,634,352	3,068,153	2,783,890	2,854,068	3,003,348
Intergovernmental Charges	1,596,756	1,581,449	1,615,551	1,602,808	1,563,308
Miscellaneous Revenue	997,786	666,599	601,890	631,060	737,590
TOTAL REVENUES	$50,351,392	$51,848,527	$51,894,063	$52,824,323	$53,560,619
Other Financing Sources					
Proceeds from Sale of Land	-----	-----	-----	-----	-----
Proceeds from Long-Term Debt	26,572	-----	-----	-----	-----
Transfers From Other Funds & Use of Equity					
Revolving Funds - Net	-----	-----	-----	-----	-----
Amortization Fund	-----	-----	400,000	-----	480,000
Redevelopment Authority	-----	-----	-----	-----	-----
Transfer from Municipal Complex	-----	-----	-----	-----	-----
Transfer from Water Utility	838,623	848,899	928,738	988,584	1,001,725
Transfer from T.I.F	38,737	36,041	25,000	25,000	35,000
Appropriated Surplus Applied	226,000	90,000	60,000	-	-
TOTAL REVENUES, TRANSFERS & USE OF EQUIT	$51,481,324	$52,823,467	$53,307,801	$53,837,907	$55,077,344
Assessed Valuation Including T. I. F. District					
Real Estate	$5,028,265,000	$5,064,934,100	$5,155,893,200		$5,300,200,600
Personal Property	219,465,500	203,486,800	202,611,400		231,067,700
Assessed Valuation Including T. I. F. District	5,247,730,500	5,268,420,900	5,358,504,600		5,531,268,300
Less T. I. F. Incremental Valuation	310,545,381	255,792,621	104,094,174		174,822,870
Assessed Valuation Excluding T. I. F. District	$4,937,185,119	$5,012,628,279	$5,254,410,426		$5,356,445,430
EQUALIZED VALUATION EXCLUDING T. I. F. DISTR	$4,641,119,800	$5,091,255,900	$5,435,690,500		$5,519,948,400

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

General Fund - Continued	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
General City Expenditures					
General Government	$4,681,393	$4,462,244	$4,921,984	$5,106,328	$4,912,986
Public Safety	$28,183,495	$28,750,775	$29,705,197	$29,968,361	$30,950,198
Transportation - General	$4,868,068	$4,566,897	$4,904,889	$4,963,165	$4,785,015
Sanitation	$2,182,192	$2,063,070	$2,097,698	$2,093,807	$2,093,187
Health	$1,450,766	$1,350,161	$1,499,869	$1,499,869	$1,466,993
Leisure Activities	$366,174	$387,181	$389,457	$389,457	$464,863
Conservation & Development	$1,908,615	$2,204,959	$1,917,532	$2,004,845	$1,899,511
Non-Departmental & General	1,325,308	1,022,682	988,579	1,106,379	1,000,514
TOTAL OPERATION & MAINT. EXPENDITURES	$44,966,011	$44,807,969	$46,425,205	$47,132,211	$47,573,267
Add Transfers To Other Funds & Equity Use					
Amortization Fund	$1,171,232	$679,729	$630,000	$769,570	$685,000
Reserve for Contingency	-----	-----	-----	-----	-----
Debt Service Fund	3,291,777	3,882,321	4,205,767	4,230,653	4,634,105
Parks Reserve	932,008	1,156,043	1,108,093	1,140,726	1,147,871
Other Funds	450,000	1,434,365	850,000	488,000	960,000
Insurance Reserve Funds	-67,000	225,000	88,735	88,735	77,101
Unappropriated Surplus	-----	-----	-----	-----	-----
TOTAL EXPENDITURES, TRANSFERS, & USE OF EQUITY	$50,744,028	$52,185,427	$53,307,800	$53,849,895	$55,077,344
	==========	==========	==========	==========	==========
Unexpended Balances - December 31					
Other Non-Lapsing	$582,343	$772,267	TBD	TBD	TBD
Reserve for Continuing Appropriations	0	200,572	227,100	227,100	227,100
General Fund	12,032,385	16,571,597	12,266,958	17,115,949	17,115,949

City Indebtedness as of December 31, 2016	$94,520,000
Scheduled Debt Retirements	9,450,000
Proposed Debt Issue	TBD
CITY INDEBTEDNESS AS OF DECEMBER 31, 2017	TBD
	==========

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
Debt Service					
TOTAL REVENUES & TRANSFERS	$4,496,085	$16,144,997	$6,398,980	$7,104,235	$7,930,060
TOTAL EXPENDITURES	$4,599,685	$18,003,294	$6,398,980	$7,044,235	$7,930,060
Net Operations (Loss).....	($103,600)	($1,858,297)	$0	$60,000	$0
Fund Balance - December 31…..….....	$2,212,545	$354,248	$354,248	$414,248	$414,248
Special Assessment					
TOTAL REVENUES	$652,913	$478,998	$0	$0	TBD
TOTAL EXPENSES	$652,913	$478,998	$0	$0	TBD
C.D.B.G. Program Fund					
TOTAL REVENUES	$933,635	$840,582	$900,000	$885,431	$885,000
TOTAL EXPENSES	$933,634	$840,581	$899,721	$977,206	$884,944

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
General Liability Reserve					
TOTAL REVENUES & TRANSFERS	$651,452	$735,070	$655,644	$655,644	$654,647
TOTAL EXPENSES	$95,830	$528,008	$280,644	$276,224	$289,515
Net Income (Loss).....	$555,622	$207,062	$375,000	$379,420	$365,132
Reserve Balance - December 31.....	$555,620	$2,028,614	$2,403,614	$2,408,034	$2,773,166
Balance December 31 - Funds Available……..	$856,587	$1,135,575	$1,514,995	$1,514,995	$1,880,127
Worker's Compensation Reserve					
TOTAL REVENUES & TRANSFERS	$842,285	$706,364	$745,618	$745,618	$765,040
TOTAL EXPENSES	$478,483	$753,480	$744,334	$724,697	$766,700
Net Income (Loss).....	$363,802	($47,116)	$1,284	$20,921	($1,660)
Reserve Balance - December 31.....	$803,981	$756,865	$758,149	$777,786	$776,126
Dental Insurance Reserve					
TOTAL REVENUES & TRANSFERS	$388,227	$363,023	$379,470	$379,470	$389,179
TOTAL EXPENSES	$381,554	$372,997	$379,470	$385,881	$389,173
Net Income (Loss).....	$6,673	($9,974)	$0	($6,411)	$6
Reserve Balance - December 31.....	$149,120	$139,146	$139,146	$132,735	$132,741
Health/Life Insurance Reserve					
TOTAL REVENUES & TRANSFERS	$8,976,592	$9,334,669	$9,432,660	$9,455,108	$9,413,186
TOTAL EXPENSES	$8,746,485	$8,542,903	$9,432,148	$8,742,596	$9,417,069
Net Income (Loss).....	$230,107	$791,766	$512	$712,512	($3,883)
Reserve Balance - December 31.....	$3,131,085	$3,922,851	$3,923,363	$4,635,363	$4,631,480

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
Library					
TOTAL REVENUES	$2,758,601	$2,715,127	$2,854,819	$2,857,119	$2,914,177
TOTAL EXPENSES	$2,758,601	$2,715,127	$2,854,819	$2,857,119	$2,914,177
Net Operations (Loss).....	$0	$0	$0	$0	$0
Retained Earnings - December 31…..….....	$192,330	$191,024	$191,024	$191,024	$191,024
General Purpose Equipment Reserve					
TOTAL REVENUES	$968,891	$952,094	$858,748	$858,748	$878,663
TOTAL EXPENSES	$539,970	$448,933	$1,010,469	$1,097,469	$892,688
Net Operations (Loss).....	$428,921	$503,161	($151,721)	($238,721)	($14,025)
Retained Earnings - December 31…..….....	$933,206	$1,436,367	$1,284,646	$1,197,646	$1,183,621
Fleet Maintenance Reserve					
TOTAL REVENUES	$3,344,111	$2,947,663	$2,968,892	$2,974,492	$3,008,478
TOTAL EXPENSES	$3,503,609	$2,930,233	$2,963,381	$3,220,603	$2,995,823
Net Operations (Loss).....	($159,498)	$17,430	$5,511	($246,111)	$12,655
Retained Earnings - December 31…..….....		$412,265	$417,776	$166,154	$178,809
Public Works Building Reserve					
TOTAL REVENUES & TRANSFERS	$648,086	$612,176	$520,585	$520,585	$534,552
TOTAL EXPENSES	$649,439	$563,304	$520,864	$508,790	$511,904
Net Operations (Loss).....	($1,353)	$48,872	($279)	$11,795	$22,648
Retained Earnings - December 31…..….....		$192,024	$191,745	$203,819	$226,467
Parks Reserve					
TOTAL REVENUES & TRANSFERS	$1,301,455	$1,486,838	$1,486,838	$1,511,457	$1,471,771
TOTAL EXPENSES	$1,220,054	$1,341,174	$1,341,173	$1,558,623	$1,474,921
Net Operations (Loss).....	$81,401	$145,664	$145,665	$47,834	($3,150)
Retained Earnings - December 31…..….....	$784,886	$930,550	$1,076,215	$978,384	$975,234

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
Municipal Complex Reserve					
TOTAL REVENUES	$873,934	$838,166	$897,692	$899,692	$944,359
TOTAL EXPENSES	$685,035	$811,761	$913,848	$773,737	$951,754
Net Operations (Loss).....	$188,899	$26,405	($16,156)	$125,955	($7,395)
Retained Earnings - December 31…..…….....	$354,000	$380,405	$364,249	$506,360	$498,965
Information Systems Reserve					
TOTAL REVENUES	$1,235,842	$1,525,819	$1,497,383	$1,547,933	$1,589,974
TOTAL EXPENSES	$1,068,732	$1,290,256	$1,776,101	$1,882,299	$1,588,974
Net Operations (Loss).....	$167,110	$235,563	($278,718)	($334,366)	$1,000
Retained Earnings - December 31…..…….....		$754,023	$475,305	$419,657	$420,657
Sanitary Sewer Reserve					
TOTAL REVENUES & TRANSFERS	$8,011,453	$8,077,031	$8,632,172	$8,507,581	$8,934,723
TOTAL EXPENSES & TRANSFERS	$6,065,077	$6,949,150	$7,678,577	$8,406,396	$7,524,233
Net Operations (Loss).....	$1,946,376	$1,127,881	$953,595	$101,185	$1,410,490
Fund Balance - December 31…..…….....	$1,931,124	$3,002,934	$4,695,932	$2,320,816	$2,877,594
Storm Water Management					
TOTAL REVENUES & TRANSFERS	$3,375,935	$3,940,700	$4,362,427	$4,462,295	$4,805,058
TOTAL EXPENSES	$2,126,136	$2,249,556	$2,548,231	$2,567,624	$2,664,633
Net Operations (Loss).....	$1,249,799	$1,691,144	$1,814,196	$1,894,671	$2,140,425
Fund Balance - December 31…..…….....	$2,656,470	$2,258,469	$5,730,354	$2,484,751	$2,733,490

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
Total Tax Incremental Financing					
TOTAL REVENUES	$19,708,241	$28,874,054	$2,631,724	$5,178,017	$4,315,125
TOTAL EXPENDITURES & TRANSFERS	$10,913,315	$40,750,738	$2,997,552	$11,471,702	$3,899,466
Net Operations (Loss).....	$8,794,926	($11,876,684)	($365,828)	($6,293,685)	$415,659
Fund Balance - December 31…..….....	$18,711,898	$8,776,425	$1,549,605	$1,907,932	$1,549,605
District #2					
TOTAL REVENUES	$6,314,709	$6,108,235	$0	$0	$0
TOTAL EXPENDITURES & TRANSFERS	$3,667,876	$23,939,138	$0	$0	$0
Net Operations (Loss).....	$2,646,833	($17,830,903)	$0	$0	$0
Fund Balance - December 31…..….....	$17,830,903	$0	$0	$0	$0
District #3					
TOTAL REVENUES	$2,038,849	$0	$0	$0	$0
TOTAL EXPENDITURES & TRANSFERS	$4,374,944	$0	$0	$0	$0
Net Operations (Loss).....	($2,336,095)	$0	$0	$0	$0
Fund Balance - December 31…..….....	$0	$0	$0	$0	$0
District #5					
TOTAL REVENUES	$367,518	$300,406	$326,765	$321,918	$320,154
TOTAL EXPENDITURES & TRANSFERS	$345,230	$288,114	$288,150	$314,674	$312,485
Net Operations (Loss).....	$22,288	$12,292	$38,615	$7,244	$7,669
Fund Balance - December 31…..….....	$55,163	$67,455	$106,070	$74,699	$82,368
District #6					
TOTAL REVENUES	$2,974,235	$11,821,620	$832,817	$822,774	$1,564,802
TOTAL EXPENDITURES & TRANSFERS	$2,016,977	$3,024,252	$75,000	$2,818,204	$1,067,560
Net Operations (Loss).....	$957,258	$8,797,368	$757,817	($1,995,430)	$497,242
Fund Balance - December 31…..….....	($6,595,944)	$2,201,424	$2,959,241	$205,994	$703,236

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
District #7					
TOTAL REVENUES	$5,286,968	$10,165,624	$1,427,518	$1,413,038	$2,008,269
TOTAL EXPENDITURES & TRANSFERS	$156,209	$12,534,611	$15,150	$5,644,419	$1,331,038
Net Operations (Loss).....	$5,130,759	($2,368,987)	$1,412,368	($4,231,381)	$677,231
Fund Balance - December 31…..….....	$5,018,633	$4,649,646	$6,062,014	$418,265	$1,095,496
District #8					
TOTAL REVENUES	$2,725,962	$3,019	$44,624	$45,287	$410,863
TOTAL EXPENDITURES & TRANSFERS	$300,090	$421,564	$765,000	$228,042	$1,109,150
Net Operations (Loss).....	$2,425,872	($418,545)	($720,376)	($182,755)	($698,287)
Fund Balance - December 31…..….....	$2,425,872	$2,007,327	$1,286,951	$1,824,572	$1,126,285
District #9					
TOTAL REVENUES	$0	$445,150	$0	$0	$0
TOTAL EXPENDITURES & TRANSFERS	$5,450	$416,740	$3,650	$16,213	$30,313
Net Operations (Loss).....	($5,450)	$28,410	($3,650)	($16,213)	($30,313)
Fund Balance - December 31…..….....	($5,450)	$22,960	$19,310	$6,747	($23,566)
District #10					
TOTAL REVENUES	$0	$10,000	$0	$0	$0
TOTAL EXPENDITURES & TRANSFERS	$7,970	$18,230	$8,500	$42,500	$12,650
Net Operations (Loss).....	($7,970)	($8,230)	($8,500)	($42,500)	($12,650)
Fund Balance - December 31…..….....	($7,970)	($16,200)	($24,700)	($58,700)	($71,350)
District #11					
TOTAL REVENUES	$0	$20,000	$0	$2,575,000	$11,037
TOTAL EXPENDITURES & TRANSFERS	$9,309	$115,640	$10,150	$2,407,650	$36,350
Net Operations (Loss).....	($9,309)	($95,640)	($10,150)	$167,350	($25,313)
Fund Balance - December 31…..….....	($9,309)	($104,949)	($115,099)	$62,401	$37,088

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

GENERAL FUND	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
Taxes					
General Property Taxes	$35,607,550	$36,717,856	$37,577,013	$37,576,468	$38,552,016
Prior Years Omitted Taxes	$1,612	$8,167	-----	-----	-----
Prior Years Pers Prop Tax	-----	-----	-----	-----	-----
Chargebacks	$270,122	$160,754	-----	-----	-----
Hotel/Motel Room Tax	$942,956	$1,000,210	$984,000	$1,030,000	$1,078,000
Payments in Lieu of Taxes	$422,586	$402,009	$415,000	$405,000	$415,000
Payments in Lieu of Taxes-DNR	$6,403	$7,805	$7,805	$7,581	$7,500
Interest on Taxes	$106,300	$88,147	$100,000	$100,000	$75,000
TOTAL TAXES	$37,357,529	$38,384,948	$39,083,818	$39,119,049	$40,127,516
Intergovernmental Grants & Aids					
State Shared Taxes	$2,314,704	$2,455,719	$3,096,093	$3,097,752	$2,895,483
Federal Grants	$278,309	$221,968	$210,988	$222,649	$169,788
State Grants	$2,074,443	$2,232,865	$1,902,778	$2,013,781	$2,178,765
TOTAL GRANTS & AIDS	$4,667,456	$4,910,552	$5,209,859	$5,334,182	$5,244,036
Licenses & Permits					
Licenses	$259,473	$296,559	$274,885	$281,540	$277,410
Permits	$1,809,007	$1,881,876	$1,088,070	$1,817,016	$1,227,910
TOTAL LICENSES & PERMITS	$2,068,480	$2,178,435	$1,362,955	$2,098,556	$1,505,320
Penalties & Forfeitures					
Court Penalties & Costs	$525,354	$495,418	$600,000	$550,000	$600,000
Parking Violations	$395,014	$480,888	$540,000	$540,000	$674,901
Alarm Fees	$69,941	$51,439	$70,000	$70,000	$80,000
Other Penalties & Fees	$4,112	$3,690	$5,000	$5,000	$5,000
TOTAL PENALTIES & FORFEITURES	$994,421	$1,031,435	$1,215,000	$1,165,000	$1,359,901
Public Charges for Service					
General Government	$690,070	$708,296	$712,675	$746,375	$723,440
Public Safety	$1,547,869	$2,093,661	$1,855,135	$1,894,713	$2,083,328
Health & Social Services	$23,250	$17,992	$27,530	$28,430	$27,430
Streets & Related Facilities	$108,358	$100,153	$54,650	$59,650	$28,850
Sanitation	$264,805	$148,051	$133,900	$124,900	$140,300
TOTAL PUBLIC CHARGES FOR SERVICE	$2,634,352	$3,068,153	$2,783,890	$2,854,068	$3,003,348
BALANCE FORWARD	$47,722,238	$49,573,523	$49,655,522	$50,570,855	$51,240,121

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

GENERAL FUND REVENUES - CONT'D	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
BALANCE FORWARD	$47,722,238	$49,573,523	$49,655,522	$50,570,855	$51,240,121
Intergovernmental Charges for Service					
Counties & Municipalities					
County - Paramedics.....	$61,688	$72,612	$100,000	$100,000	$75,000
County - Fire Protection Service.....	$1,301,887	$1,335,043	$1,335,043	$1,335,043	$1,335,043
Other-Cnty & Municipaltiies……..	-----	-----	-----	-----	-----
Schools and Special Districts.....	-----	-----	-----	-----	-----
Local Departments.....	$233,181	$173,794	$180,508	$167,765	$153,265
TOTAL INTERGOVERNMENTAL CHARGES	$1,596,756	$1,581,449	$1,615,551	$1,602,808	$1,563,308
Miscellaneous Revenue					
Interest.....	$862,778	$477,470	$530,000	$530,000	$520,000
Rentals.....	$8,669	$9,305	$10,000	$10,000	$47,200
Other Miscellaneous Revenue.....	$126,339	$179,824	$61,890	$91,060	$170,390
TOTAL MISCELLANEOUS REVENUE	$997,786	$666,599	$601,890	$631,060	$737,590
Other Financing Sources					
Proceeds from Sale of Land…….	$26,572	-----	-----	-----	-----
Proceeds from Long Term Debt……..	-----	-----	-----	-----	-----
Transfer from Other Funds					
Transfer from T.I.F…….	$38,737	$36,041	$25,000	$25,000	$35,000
Transfer from P. W. B. Reserve.....	-----	-----	-----	-----	-----
Transfer from Water Utility…….	$838,623	$848,899	$928,738	$988,584	$1,001,725
Transfer from Municipal Complex Reserve…….	-----	-----	-----	-----	-----
Appropriated Surplus Applied.....	$226,000	90,000	$60,000		-----
Amortization Fund Appropriation.....	-----	-----	$400,000	-----	$480,000
TOTAL TRANSFERS FROM OTHER FUNDS AND OTHER FINANCING SOURCES	$1,129,932	$974,940	$1,413,738	$1,013,584	$1,516,725
Special Assessment Revenue					
Special Assessments.....	$34,612	$26,956	$21,100	$19,600	$19,600
TOTAL SPECIAL ASSESSMENTS	$34,612	$26,956	$21,100	$19,600	$19,600
TOTAL GENERAL FUND REVENUES	$51,481,324	$52,823,467	$53,307,801	$53,837,907	$55,077,344
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CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

GENERAL FUND	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
Legislative					
City Council	$165,274	$125,076	$125,933	$125,933	$139,258
Board of Public Works	-----	-----	-----	-----	-----
Youth Commission	$4,304	$2,442	$2,813	$3,343	$2,869
Historic Preservation	$256	$500	$1,020	$10,920	$21,020
Senior Commission	$3,411	$3,173	$3,167	$3,167	$3,130
TOTAL LEGISLATIVE	$173,245	$131,191	$132,933	$143,363	$166,277
Judicial					
Municipal Court	$311,211	$287,757	$306,877	$306,877	$318,011
TOTAL JUDICIAL	$311,211	$287,757	$306,877	$306,877	$318,011
Executive					
Mayor	$150,718	$129,205	$142,265	$142,899	$144,024
TOTAL EXECUTIVE	$150,718	$129,205	$142,265	$142,899	$144,024
Administrative Services					
Administrative Services	$1,592,645	$1,424,589	$1,570,450	$1,698,634	$1,609,961
TOTAL ADMINISTRATIVE SERVICES	$1,592,645	$1,424,589	$1,570,450	$1,698,634	$1,609,961
General Administration					
City Clerk	$386,231	$387,710	$429,563	$429,563	$440,293
Elections	$232,071	$164,245	$319,359	$337,659	$227,182
TOTAL GENERAL ADMINISTRATION	$618,302	$551,955	$748,922	$767,222	$667,475
Financial Administration					
Finance	$987,372	$1,011,588	$1,042,990	$1,038,325	$1,026,683
City Assessor	$574,112	$662,610	$687,664	$708,364	$726,911
TOTAL FINANCIAL ADMINISTRATION	$1,561,484	$1,674,198	$1,730,654	$1,746,689	$1,753,594
Urban Planning					
City Planning	$385,406	$634,466	$408,356	$450,213	$358,127
Economic Development	$175,714	$202,198	$196,336	$236,792	$187,821
TOTAL URBAN PLANNING	$561,120	$836,664	$604,692	$687,005	$545,948
Buildings and Plant					
Police Station	$273,788	$263,349	$289,883	$300,644	$253,644
TOTAL BUILDINGS AND PLANT	$273,788	$263,349	$289,883	$300,644	$253,644
BALANCE FORWARD	$5,242,513	$5,298,908	$5,526,676	$5,793,333	$5,458,934

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

GENERAL FUND	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
BALANCE FORWARD	$5,242,513	$5,298,908	$5,526,676	$5,793,333	$5,458,934
Police Services					
Police Department.....	$13,959,495	$14,424,403	$15,125,988	$15,036,137	$15,683,894
Police Reserves.....	$13,514	$13,184	$13,100	$13,100	$13,100
Crossing Guards…….……	$282,010	$251,786	$245,640	$254,942	$259,840
TOTAL POLICE SERVICES	$14,255,019	$14,689,373	$15,384,728	$15,304,179	$15,956,834
Fire Services					
Fire Department.....	$12,600,064	$12,725,295	$12,875,599	$13,219,312	$13,408,585
Fire Equipment Reserve.....	$47,469	$34,192	$29,500	$29,500	$91,000
TOTAL FIRE SERVICES	$12,647,533	$12,759,487	$12,905,099	$13,248,812	$13,499,585
Inspections					
Building Regulation.....	$797,979	$819,706	$823,677	$823,677	$860,471
Weights and Measures.....	$10,800	$11,600	$12,000	$12,000	$12,240
Property Maintenance Program.....…….....	$116,333	$117,490	$109,463	$109,463	$138,279
TOTAL INSPECTIONS	$925,112	$948,796	$945,140	$945,140	$1,010,990
Other Public Safety					
Traffic Control & Regulation.....	$355,831	$353,119	$470,230	$470,230	$482,789
TOTAL OTHER PUBLIC SAFETY	$355,831	$353,119	$470,230	$470,230	$482,789
Engineering & Administration					
Engineering.....	$531,072	$667,502	$1,041,371	$1,108,965	$949,453
Public Works Department Operations.....	$626,083	$371,598	$325,660	$326,672	$291,946
TOTAL ENGINEERING & ADMINISTRATION	$1,157,155	$1,039,100	$1,367,031	$1,435,637	$1,241,399
Streets & Highways					
Roadway Maintenance.....	$2,555,521	$2,408,894	$2,471,110	$2,455,330	$2,490,041
Electrical Services.....	$1,055,960	$966,648	$979,681	$984,681	$965,433
TOTAL STREETS & HIGHWAYS	$3,611,481	$3,375,542	$3,450,791	$3,440,011	$3,455,474
BALANCE FORWARD	$38,194,644	$38,464,325	$40,049,695	$40,637,342	$41,106,005

Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

GENERAL FUND	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
BALANCE FORWARD	$38,194,644	$38,464,325	$40,049,695	$40,637,342	$41,106,005
Other Transportation					
Public Works Facilities Outside.....	$99,432	$152,255	$87,067	$87,517	$88,142
TOTAL OTHER TRANSPORTATION	$99,432	$152,255	$87,067	$87,517	$88,142
Sanitation					
Solid Waste Management……	$2,182,192	$2,063,070	$2,097,698	$2,093,807	$2,093,187
TOTAL SANITATION	$2,182,192	$2,063,070	$2,097,698	$2,093,807	$2,093,187
Public Health					
Public Health……..	$1,450,766	$1,350,161	$1,499,869	$1,499,869	$1,466,993
TOTAL PUBLIC HEALTH	$1,450,766	$1,350,161	$1,499,869	$1,499,869	$1,466,993
Recreation					
July Fourth.....…….....	$46,355	$51,896	$45,466	$45,466	$45,322
TOTAL RECREATION	$46,355	$51,896	$45,466	$45,466	$45,322
Conservation of Natural Resources					
Forestry.....…….....	$1,347,495	$1,368,295	$1,312,840	$1,317,840	$1,353,563
TOTAL CONSERVATION OF NAT. RESOURCES	$1,347,495	$1,368,295	$1,312,840	$1,317,840	$1,353,563
Other Leisure Activities					
Visit Milwaukee.....……	$319,819	$335,285	$343,991	$343,991	$419,541
TOTAL OTHER LEISURE ACTIVITIES	$319,819	$335,285	$343,991	$343,991	$419,541
BALANCE FORWARD	$43,640,703	$43,785,287	$45,436,626	$46,025,832	$46,572,753

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2014 and 2015,
Budget Adopted for 2016,
2016 Estimated and Proposed Budget for 2017

GENERAL FUND	Year 2014 Actual	Year 2015 Actual	2016 Adopted Budget	2016 Estimated	2017 Proposed Budget
BALANCE FORWARD	$43,640,703	$43,785,287	$45,436,626	$46,025,832	$46,572,753
Employee Pension and Benefits					
Wisconsin Retirement Fund	-----	-----	-----	-----	
Social Security	-----	-----	-----	-----	
Employee Insurance Premiums	-----	-----	-----	-----	
Unemployment Benefits	$6	-----	-----	-----	
Special Death & Disability	-----	-----	-----	-----	
Flexible Spending Account	-----	-----	-----	-----	
Undistributed -Unallocated Expenditures	$84	-----	$62,079	$87,079	$63,514
TOTAL EMPLOYEE PENSION & BENEFITS	$90	$0	$62,079	$87,079	$63,514
Other General					
Remission of Taxes	$446,775	$12,963	-----	-----	-----
Contribution for Uncollectible	$14,815	$17,477	$20,000	$20,000	$20,000
MADACC	$50,240	$53,579	$56,500	$56,500	$67,000
Litigation Reserve	$548,392	$753,163	$600,000	$600,000	$600,000
Internal Granting Program	$264,996	$185,500	$250,000	$342,800	$250,000
TOTAL OTHER GENERAL	$1,325,218	$1,022,682	$926,500	$1,019,300	$937,000
Intrafund Transfer					
Other Intrafund Transfers	$1,171,232	$679,729	$630,000	$630,000	$685,000
Transfer to Unappropriated Fund Balance	-----	-----	-----	$139,570	-----
TOTAL INTRAFUND TRANSFERS	$1,171,232	$679,729	$630,000	$769,570	$685,000
Interfund Transfer					
Interfund Transfers	$4,606,785	$6,697,729	$6,252,595	$5,948,114	$6,819,077
TOTAL INTERFUND TRANSFERS	$4,606,785	$6,697,729	$6,252,595	$5,948,114	$6,819,077
TOTAL GENERAL FUND EXPENDITURES	$50,744,028	$52,185,427	$53,307,800	$53,849,895	$55,077,344
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Note: These line items are allocated as part of the fringe benefits distributed throughout the various departments.

CITY OF WAUWATOSA

Budget for Debt Service - Year 2017

Series	Date	Final Maturity	Interest Rate	Balance 12/31/16	Due in 2017 Principal	Due in 2017 Interest	Balance 12/31/17
Prommissory Notes							
2007	4/15/2007	12/1/2016	4.00%	675,000	675,000	27,000	0
							0
2008	5/1/2008	12/1/2016	3.375%	1,000,000	1,000,000	33,750	0
2008	5/1/2008	12/1/2017	3.50%	1,000,000	0	35,000	1,000,000
							0
2011	11/29/2011	11/1/2016	2.00%	1,100,000	1,100,000	22,000	0
2011	11/29/2011	11/1/2017	2.00%	1,200,000	0	24,000	1,200,000
2011	11/29/2011	11/1/2018	2.00%	1,500,000	0	30,000	1,500,000
2011	11/29/2011	11/1/2019	2.50%	2,000,000	0	50,000	2,000,000
2011	11/29/2011	11/1/2020	2.50%	2,000,000	0	50,000	2,000,000
2011	11/29/2011	11/1/2021	2.50%	2,100,000	0	52,500	2,100,000
							0
2012	8/21/2012	6/1/2021	2.00%	8,475,000	900,000	169,500	7,575,000
2012	8/21/2012	6/1/2022	2.25%	1,475,000	0	24,187	1,475,000
							0
2013A	8/20/2013	6/1/2019	2.00%	2,625,000	525,000	46,750	2,100,000
2013A	8/20/2013	6/1/2023	3.00%	2,075,000	0	62,250	2,075,000
							0
2014A	12/2/2014	12/1/2016	1.00%	925,000	925,000	9,250	0
2014A	12/2/2014	12/1/2021	2.00%	6,700,000	0	134,000	6,700,000
2014A	12/2/2014	12/1/2022	2.50%	2,850,000	0	71,250	2,850,000
2014A	12/2/2014	12/1/2024	3.00%	4,175,000	0	125,250	4,175,000
							0
2014B	12/2/2014	11/30/2015	2.00%	1,825,000	450,000	36,500	1,375,000
2014B	12/2/2014	11/30/2016	2.10%	475,000	0	9,975	475,000
2014B	12/2/2014	11/30/2017	2.35%	475,000	0	11,163	475,000
2014B	12/2/2014	11/30/2018	2.60%	525,000	0	13,650	525,000
2014B	12/2/2014	11/30/2019	2.80%	525,000	0	14,700	525,000
2014B	12/2/2014	11/30/2020	3.00%	1,200,000	0	36,000	1,200,000
TOTAL PROMISSORY NOTES.....				46,900,000	5,575,000	1,088,674	41,325,000
WRS Taxable Refunding Bonds							
2010	8/3/2010	3/1/2016	3.25%	550,000	550,000	17,549	0
2010	8/3/2010	3/1/2017	3.75%	575,000	0	21,563	575,000
2010	8/3/2010	3/1/2018	4.00%	600,000	0	24,000	600,000
2010	8/3/2010	3/1/2019	4.25%	625,000	0	26,563	625,000
2010	8/3/2010	3/1/2020	4.50%	650,000	0	29,250	650,000
2010	8/3/2010	3/1/2021	4.70%	685,000	0	32,195	685,000
2010	8/3/2010	3/1/2022	4.70%	720,000	0	33,840	720,000
2010	8/3/2010	3/1/2023	5.00%	755,000	0	37,750	755,000
2010	8/3/2010	3/1/2024	5.00%	795,000	0	31,138	795,000
TOTAL WRS Taxable Refunding Bonds.....				5,955,000	550,000	253,847	5,405,000

CITY OF WAUWATOSA

Budget for Debt Service - Year 2017

Series	Date	Final Maturity	Interest Rate	Balance 12/31/16	Due in 2017 Principal	Due in 2017 Interest	Balance 12/31/17
General Obligation Bonds							
2015B	12/1/2015	12/1/2021	2.00%	11,175,000	2,300,000	223,500	8,875,000
2015B	12/1/2015	12/1/2022	4.00%	1,650,000	0	66,000	1,650,000
2015B	12/1/2015	12/1/2023	2.25%	3,475,000	0	78,188	3,475,000
2015B	12/1/2015	12/1/2024	2.50%	2,425,000	0	60,625	2,425,000
2015B	12/1/2015	12/1/2025	2.75%	2,200,000	0	60,500	2,200,000
2015B	12/1/2015	12/1/2026	3.00%	950,000	0	28,500	950,000
2015B	12/1/2015	12/1/2027	3.50%	1,075,000	0	37,625	1,075,000
2015B	12/1/2015	12/1/2030	3.00%	3,425,000	0	102,750	3,425,000
TOTAL FIRE STATION.....				26,375,000	2,300,000	657,688	24,075,000
General Obligation Sewerage Bonds							
2013	11/19/2013	11/1/2016	2.50%	175,000	175,000	4,375	0
2013	11/19/2013	11/1/2024	3.00%	2,650,000	0	79,500	2,650,000
2013	11/19/2013	11/1/2025	3.25%	625,000	0	20,313	625,000
2013	11/19/2013	11/1/2031	4.00%	4,225,000	0	169,000	4,225,000
2013	11/19/2013	11/1/2033	4.25%	1,500,000	0	63,750	1,500,000
TOTAL SEWERAGE.....				9,175,000	175,000	336,938	9,000,000
General Obligation Community Development Bonds							
2015A	4/1/2015	4/1/2020	3.00%	2,900,000	50,000	193,484	2,850,000
2015A	4/1/2015	4/1/2024	5.00%	400,000	0	20,000	400,000
2015A	4/1/2015	4/1/2028	4.00%	1,925,000	0	77,000	1,925,000
2015A	4/1/2015	4/1/2035	3.125%	975,000	0	30,469	975,000
2015C	12/1/2015	12/1/2021	2.250%	3,000,000	150,000	67,500	2,850,000
2015C	12/1/2015	12/1/2022	2.350%	700,000	0	16,450	700,000
2015C	12/1/2015	12/1/2023	2.550%	700,000	0	17,850	700,000
2015C	12/1/2015	12/1/2024	2.750%	725,000	0	19,938	725,000
2015C	12/1/2015	12/1/2025	2.950%	750,000	0	22,125	750,000
2015C	12/1/2015	12/1/2026	3.100%	300,000	0	9,300	300,000
2015C	12/1/2015	12/1/2027	3.250%	300,000	0	9,750	300,000
2015C	12/1/2015	12/1/2028	3.400%	300,000	0	10,200	300,000
2015C	12/1/2015	12/1/2029	3.500%	300,000	0	10,500	300,000
2015C	12/1/2015	12/1/2030	3.650%	325,000	0	11,863	325,000
TOTAL COMMUNITY DEVEOPMENT BONDS.....				13,600,000	200,000	516,428	13,400,000
General Obligation Refunding Bonds (2009)							
2013	8/20/2013	12/1/2018	3.00%	1,965,000	650,000	58,950	1,315,000
TOTAL REFUNDING.....				1,965,000	650,000	58,950	1,315,000
TOTAL OUTSTANDING GENERAL OBLIGATION DEBT.....				103,970,000	9,450,000	2,912,524	94,520,000
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2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Assessors										**Last**
Title	**Section**	**Description**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**Updated**
Vision Property Data (via electronic media)		Property addresses plus other data requested by customer								
		Minimum Charge				$20.00	$20.00	$20.00	$20.00	2014
		Commercial only				$20.00	$20.00	$20.00	$20.00	2014
		Multi-Family				$20.00	$20.00	$20.00	$20.00	2014
		Residential Only				$30.00	$30.00	$30.00	$30.00	2014
Property data (via electronic media)		Entire Property database				$65.00	$65.00	$65.00	$65.00	2014
Administration										**Last**
Title	**Section**	**Description**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**Updated**
Room Rentals - Full Rate										
~~Club Room #1 or #2 Full Day (Monday - Friday)~~	~~R 95-261~~	~~Room rental (8:00 A.M. - 5:00 P.M.)~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~		1999
~~Club Room #1 or #2 Partial Day (Monday - Friday)~~	~~R 95-261~~	~~Room rental (8:00 - 5:00)~~	~~$56.00~~	~~$56.00~~	~~$56.00~~	~~$56.00~~	~~$56.00~~	~~$56.00~~		1999
Upper Civic Center, Full Day (Monday-Friday)	**R 95-261**	**Room Rental (8:30 a.m. - 4:30 p.m.)**							**$310.00**	**2017**
Upper Civic Center, Partial Day (Monday-Friday)	**R 95-261**	**Room Rental (4 hour rental time)**							**$185.00**	**2017**
Lower Civic Center, Full Day (Monday-Friday)	**R 95-261**	**Room Rental (8:30 a.m. - 4:30 p.m.)**							**$400.00**	**2017**
Lower Civic Partial Day (Monday - Friday)	R 95-261	**Room Rental (4 hour rental time)**	$158.00	$158.00	$158.00	$158.00	$158.00	$158.00	**$240.00**	**2017**
~~2 Club Rooms & Lower Auditorium Partial Day (Monday - Friday)~~	~~R 95-261~~	~~Room rental (8:00 - 5:00)~~	~~$248.00~~	~~$248.00~~	~~$248.00~~	~~$248.00~~	~~$248.00~~	~~$248.00~~		1999
Upper and Lower Civic Center, Full Day (Monday-Friday)	**R 95-261**	**Room Rental (8:30 a.m. - 4:30 p.m.)**							**$550.00**	**2017**
Upper and Lower Civic Center, Partial Day (Monday-Friday)	**R 95-261**	**Room Rental (4 hour rental time)**							**$330.00**	**2017**
Room Rentals - Reduced Rate										
~~Club Room #1 or #2 (Monday - Friday)~~	~~R 95-252~~	~~Full Day - Reduced rate is for civic groups~~	~~$34.00~~	~~$34.00~~	~~$34.00~~	~~$34.00~~	~~$34.00~~	~~$34.00~~		1995
~~Lower Auditorium (Monday - Friday)~~	~~R 95-252~~	~~Full Day - Reduced rate is for civic groups~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~		1995
~~2 Club Rooms & Lower Auditorium (Monday - Friday)~~	~~R 95-252~~	~~Full Day - Reduced rate is for civic groups~~	~~$141.00~~	~~$141.00~~	~~$141.00~~	~~$141.00~~	~~$141.00~~	~~$141.00~~		1995
Full Closet Storage Area	R 95-252	Annually	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1995
One Shelf Storage Area	R 95-252	Annually	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	1995
Recreation	R95-279	Annually	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	1995
Cable										
Common Council Tape	Unknown	Per Tape	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2002
Committee of the Whole Tape	Unknown	Per Tape	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2002
Building & Safety Division			**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**Last**
Application Fee	15.02.150	All Permit Applications Without Plan Review	$50.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2012
Building Plan Examination & Inspection Fees	**Section**	**Description**								**Updated**
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set Not Listed Below	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings - New	15.02.150	Per Plan Set	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.150	Per Plan Set	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	1997

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Multi-Family & Condominiums	15.02.150	Minimum Charge Plus Per Unit	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Multi-Family & Condominiums	15.02.150	Per Unit	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Commercial - New	15.02.150	Per Plan Set	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	2008
Commercial - Addition	15.02.150	Per Plan Set	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Commercial Alteration	15.02.150	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Commercial - WI Administrative Code Chapter COMM 2		All commercial plan examination as an "Agent Municipality" "Wis. Stats. Sec. 101.12(am)"								
Commercial - Administrative Fee (Agent Municipality)	15.02.150	Wis. Stats. Sec. 101.12 (am)	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	2009
Garages - Residential	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Garages - Commercial	15.02.150	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Building Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	2008
Multi-Family & Condominiums	15.02.150	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	2008
Residential Alterations	15.02.150	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Commercial - New & Additions	15.02.150	Per Square Foot	$0.28	$0.28	$0.28	$0.28	$0.28	$0.28	$0.28	2008
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	$0.24	$0.24	$0.24	$0.24	$0.24	$0.24	$0.24	2008
Commercial Alterations	15.02.150	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Garages - Residential	15.02.150	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	2008
Garages - Commercial	15.02.150	Per Square Foot (minimum $250)	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	2008
Storage Sheds & Accessory Buildings > 120 sq. ft.	15.02.150	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2008
Other Alterations & Repairs	15.02.150	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Residing, Reroofing, Fences & Pools	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Decks	15.02.150	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2008
Razing Buildings	15.02.150	Minimum Charge ($1,200 max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Razing Buildings	15.02.150	Per Square Foot	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	2008
Moving Buildings	15.02.150	Minimum Charge Plus Square Footage	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	2008
Moving Buildings	15.02.150	Per Square Foot	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	2008
Early Start - Footings and Foundations	15.02.150	Residential - Flat Rate	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	2008
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	2008
Miscellaneous Fees										
Bee/Chicken Keeping Fee	9.04.050	Per household fee (one time fee)				$50.00	$50.00	$50.00	$50.00	2016
Bee/Chicken Keeping Renewal	9.04.050	Annual Renewal fee				$20.00	$20.00	$20.00	$20.00	2016
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
State Seal 1 & 2 Family Dwellings	15.02.150	Flat Rate	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	2008
Code Compliance Inspection	15.02.150	Per Category	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	1998
Land Conservation Fund Fee	24.25.040	Per Square Foot	$0.20	$0.20	$0.20	$0.20	$0.20	$0.20	$0.20	2005
Mileage Fee	15.02.150	Flat Rate per IRS Mileage Allowance								2011

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Commercial - New	15.02.150	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Commercial Additions & Alterations	15.02.150	Per Plan Set	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	$50.00	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Outlets	15.02.150	Each	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Luminaires - Direct Wired	15.02.150	Per Fixture	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2008
Devices (Switches, receptacles, sensors, etc.)	15.02.150	Each	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Appliances - Direct Wired	15.02.150	Per Appliance	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.02.150	Flat Rate	$25.00	$25.00	$35.00	$35.00	$35.00	$35.00	$35.00	2013
Utilization Equipment - Direct Wired	15.02.150	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Services										
0 through 200 amps	15.02.150	Each	$50.00	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
201 through 1000 amps	15.02.150	Each	$75.00	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	2013
Each additional 1000 amps	15.02.150	Per 1000 Amps	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Temporary Services	15.02.150	Each	$50.00	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Feeders - 30 amps or larger	15.02.150	Each	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	2013
Generators - 1 & 2 Family Residence	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Generators - Commercial	15.02.150	Per Kilowatt	$0.75	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00	2013
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	Flat Rate	$50.00	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Mechanical - Commercial Heating & Cooling Systems	15.02.150	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Motors - Each up to 1 Horsepower	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Motors - Over 1 Horsepower	15.02.150	Per Horsepower	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	2008
Fuel Dispensing Pumps	15.02.150	Each	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	2008
Low Voltage Devices	15.02.150	Per Unit	$0.75	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00	2013
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.150	Per Foot	$0.75	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00	2013
Signal or Communications Devices	15.02.150	Per Unit	$0.75	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00	2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.02.150	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Signs	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Transformer, Rectifier, Reactor, Capacitator	15.02.150	$1.00 per kilowatt ($300.00 maximum)					$1.00	$1.00	$1.00	2015
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2011
Inspections-Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
License - New	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
License - Renewal	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Maintenance License Examination	15.02.150	Per Exam	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Erosion Plan Examination & Inspection Fees										

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Multi-Family & Condominiums	15.02.120	Per Plan Set	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	2008
Commercial - New	15.02.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Disturbing Unimproved Land	15.02.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Erosion Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Lot	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1998
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Lot	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2008
Multi-Family & Condominiums	15.02.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2008
Commercial - New	15.02.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2008
Commercial Additions & Alterations	15.02.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2008
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2008
Maximum Inspection Fee	15.02.120		$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
File Reports	15.02.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.02.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.02.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & two family	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Commercial - New	15.02.120	Per Plan Set	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Garages - Commercial	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Mechanical Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Heating Systems	15.02.120	Minimum Per Unit (150,000 BTU Max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Heating Systems > 150,000 BTU	15.02.120	Per 50,000 BTU's ($1,000 Max.)	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	2008
Cooling Systems	15.02.120	Minimum Per Unit (36,000 BTU Max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Cooling Systems > 36,000 BTU (3 Tons)	15.02.120	Per 12,000 BTU's ($1,000 Max.)	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	2008
Ductwork and Distributions systems	15.02.120	Minimum Charge first 4,000 square ft.	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Ductwork and Distributions systems	15.02.120	Per 100 square feet	$1.70	$1.70	$1.70	$1.70	$1.70	$1.70	$1.70	2008
Commercial & Ind. Exh. Hoods and Exh. Systems	15.02.120	Per Unit	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2008
Wood Burning Appliances and Fireplaces	15.02.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Miscellaneous Fees										
Appeal to BPW for A/C condenser Location	15.02.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Occupancy Inspection & Permit Fees										
Residences	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Apartments & Hotels	15.02.150	Per Unit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Business & Office	15.02.150	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Manufacturing	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Temporary Certificate	15.02.150	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Commercial	15.02.150	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Plumbing Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Fixtures	15.02.150	Each	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.02.150	Flat Rate	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Water Distribution System New or Replacement	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Lawn Sprinkler Systems	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Fire Protection Supply > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Inspection of Meter Pit	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
~~Gas Piping - New & Extensions~~	~~**15.02.150**~~	~~Flat Rate (First 100 ft.)~~	~~$45.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~		~~2012~~
Gas Piping New & Extensions	**15.02.150**	**$10.00/outlet**							**$10.00**	**2017**
~~Gas Piping - New & Extensions > 100 ft.~~	~~**15.02.150**~~	~~Per Foot~~	~~$0.55~~	~~$0.55~~	~~$0.55~~	~~$0.55~~	~~$0.55~~	~~$0.55~~		~~2008~~
Well or Well Pump	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
Well Abandonment	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Well Operation	15.02.150	Yearly User's Fee	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1995
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.150	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1998
File Reports	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections-Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Minimum Examination Fee	15.14.110	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Permanent Signs	15.14.110	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Temporary Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sandwich Boards	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Face Change	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
~~Billboards (Renewal Only)~~	~~15.14.110~~	~~Each~~	~~$75.00~~	~~$75.00~~	~~$75.00~~	~~$75.00~~				2015
Inspection Fees										
Minimum Inspection Fee	15.14.110	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Permanent Signs	15.14.110	Each	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Temporary Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sandwich Boards	15.14.110	Each	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Face Change	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Billboards (Conditional Use)	15.14.110	Each	$200.00	$200.00	$200.00	$200.00	$350.00	$350.00	$350.00	2015
Overhanging Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Miscellaneous Fees										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.14.110	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Mobilization Fee										2015
Reinspection Fee-Code Corrections	15.14.110	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1998
Inspections-Non Business Hours	15.14.110	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Property Maintenance- Reinspection Fee (first)	15.32.70	Each	$75.00	$75.00	$50.00	$50.00	$50.00	$50.00	$50.00	2013
2nd reinspection fee					$75.00	$75.00	$100.00	$100.00	$100.00	2015
3rd reinspection fee					$200.00	$200.00	$200.00	$200.00	$200.00	2013
4th reinspection fee and all subsequent re-inspections					$350.00	$350.00	$400.00	$400.00	$400.00	2015

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2008
Scales	15.00	Each	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2008
Scanner	15.00	Each	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2008

City Clerks Office

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Absentee Ballot Log	Fee Res.	Per ward	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2011
~~SVRS Reports~~	~~WI Stats. Section 6.36(6)~~	~~Variety of SVRS reports - $25 base cost + additional $5/per 1,000 voter names~~			~~$25.00 minimum~~	~~$25.00 minimum~~	~~$25.00 minimum~~	~~$25.00 minimum~~		**2017**
Amusement Arcade	Fee Res.		$150.00	$150.00	$150.00	$150.00	$160.00	$160.00	$160.00	2015
Amusement Device	Fee Res.	Each unit	$35.00	$35.00	$35.00	$35.00	$40.00	$40.00	$40.00	2015
Bed and Breakfast Local Fee	Fee Res.		$110.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2012
~~Bed and Breakfast State Pre-inspection~~	~~Fee Res.~~	~~1 Time Charge When Opening Establishment~~	~~$200.00~~	~~$220.00~~	~~$220.00~~					2014
~~Bed and Breakfast new/remodel~~			~~$200.00~~	~~$220.00~~	~~$220.00~~					2014
~~Bed and Breakfast transfer of owner~~			~~$200.00~~	~~$220.00~~	~~$220.00~~					2014
~~Bed and Breakfast excess follow up inspection~~			~~$100.00~~	~~$110.00~~	~~$110.00~~					2014
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1998
Bowling Lane	Fee Res.	Each Lane	$18.00	$18.00	$18.00	$18.00	$20.00	$20.00	$20.00	2015
~~Chicken-keeping permit~~	O-13-1	Per chicken/limit 4 chickens			$15.00					2014
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	$55.00	$55.00	$55.00	$55.00	$60.00	$60.00	$60.00	2015
DVD recording of meeting or hearings	Fee Res.		$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Dance	Fee Res.		$85.00	$90.00	$90.00	$90.00	$90.00	$90.00	$90.00	2012
~~**Food/Retail/DATCP**~~										
~~(FP) R-55 No food processing~~			~~$125.00~~							2010
~~(FP) R-44 Less than $15,000~~			~~$150.00~~							2010
~~(FP) R-33 $25,000~~			~~$275.00~~							2010
~~(PHF) R-22 $25,000 - <$1,000,000~~			~~$375.00~~							2010
~~(PHF) R-11 $1,000,000 +~~			~~$685.00~~							2011
~~Food-Restaurant excess follow up (2 or more)~~	~~Fee Res.~~		~~$100.00~~							2008
~~Food-Restaurant pre-inspection fee~~	~~Fee Res.~~	~~First time applicants only~~	~~$200.00~~							2008
~~Food-Restaurant new/remodel~~			~~$200.00~~							2008
~~Food-Restaurant transfer of owner~~			~~$200.00~~							2008
~~**Food - Annual Gross Sales**~~										
~~Less than $20,000~~	~~Fee Res.~~	~~Gross annual food sales;Farmers Market; (non-restaurant)~~	~~$45.00~~							2008
~~$20,001 - $30,000~~	~~Fee Res.~~	~~Gross annual food sales~~	~~$90.00~~							2008
~~$30,001 - $100,000~~	~~Fee Res.~~	~~Gross annual food sales~~	~~$120.00~~							2008
~~$100,001 - $200,000~~	~~Fee Res.~~	~~Gross annual food sales~~	~~$175.00~~							2008
~~$200,001 - $1,000,000~~	~~Fee Res.~~	~~Gross annual food sales~~	~~$230.00~~							2008

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~More than $1,000,000~~	~~Fee Res.~~	~~Gross annual food sales~~	~~$260.00~~							2008
~~Food preinspection fee~~			~~$200.00~~							2008
~~Food new/remodel~~			~~$200.00~~							2008
~~Food transfer of owner~~			~~$200.00~~							2008
~~Food excess inspections (2 or more)~~			~~$100.00~~							2008
~~**Food, Restaurant - Annual Gross Sales**~~										
~~Less than $10,000~~			~~$175.00~~							2009
~~$10,001 - $30,000~~			~~$250.00~~							2009
~~$30,001 - $100,000~~			~~$325.00~~							2009
~~$100,001 - $200,000~~			~~$425.00~~							2009
~~$200,001 - $1,000,000~~			~~$500.00~~							2009
~~More than $1,000,000~~			~~$575.00~~							2009
~~Food-Restaurant satellite~~	~~Fee Res.~~		~~$135.00~~							2010
~~Food-Restaurant temporary~~	~~Fee Res.~~		~~$170.00~~							2002
~~Inspections: Other~~		~~Per inspection - Events or situations where the health department does not license but needs to inspect~~	~~$25.00~~							2011
~~**Temporary Food Event Licenses**~~		~~Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive~~								
~~Temporary Event - Restaurant~~		~~Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations~~	~~$170.00~~							2010
~~Temporary Event - Wauwatosa processing retail~~		~~Temporary retail food estabishment licenses that allows for multiple (including non-consecutive) days of operations~~	~~$170.00~~							2010
~~Temporary Event - Wauwatosa non-processing retail~~		~~Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations~~	~~$100.00~~							2010
~~Temporary Event - City Food~~		~~Temporarily non-potentially hazardous food establishment licenses that allows for multiple (including non-consecutive) days of operations~~	~~$45.00~~							2010
ALL ITEMS IN GRAY PRINTED AREA ABOVE MOVED TO HEALTH - 2012- SEE BELOW										
Going Out of Business/Closing Sale	Ord. 6.88	For a period not exceeding 15 days	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	2016
		For a period not exceeding 30 days	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	2016
		For a period not exceeding 60 days	$150.00	$150.00	$150.00	$150.00	$150.00	$175.00	$175.00	2016
		Plus a further fee per thousand dollars of the price set forth in the inventory	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	2008
Gun or weapon	Fee Res.		$120.00	$120.00	$120.00	$120.00	$120.00	$135.00	$135.00	2016
~~Hotel/Motel - Local - (City fee)~~	~~Fee Res.~~	~~Per Room~~	~~$8.00~~							2012
~~Hotel/Motel - State~~										2012
~~1-30 rooms~~	~~Fee Res.~~	~~Per Sleeping Room~~	~~$205.00~~							2012
~~31 - 99 Rooms~~	~~Fee Res.~~	~~Per Sleeping Room~~	~~$280.00~~							2012
~~100 - 199 Rooms~~	~~Fee Res.~~	~~Per Sleeping Room~~	~~$355.00~~							2012

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~200+ Rooms~~			~~$490.00~~							2012
~~Hotel/Motel - State Pre-inspection Fee~~	~~Fee Res.~~		~~$200.00~~							2012
~~Hotel/Motel transfer of owner~~			~~$200.00~~							2012
~~Hotel/Motel excess follow up inspections (2+) each~~			~~$100.00~~							2012
Juke Box	Fee Res.		$22.00	$22.00	$22.00	$22.00	$22.00	$25.00	$25.00	2016
Liquor										
Class "A" Beer	Fee Res.		$125.00	$125.00	$125.00	$125.00	$150.00	$150.00	$150.00	2015
Class "B" Beer	State Law		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	<1992
Class "A" Liquor	State Law		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	<1992
Class "B" Liquor	State Law		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	<1992
Class "B" Reserve	State Law		$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	1997
Class "C" Wine	State Law		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2003
Class "B" Beer & Wine, Temporary	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Duplicate copy of license	Fee Res.	Per Copy	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Late Filing fee, administrative	Fee Res.	Certified letter fee	$6.50	$6.50	$6.50	$6.50	$6.50	$6.50	$6.50	2011
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May 31	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$25.00 min. + 10% of each license held	$30.00 min. + 10% of each license held	$30.00 min. + 10% of each license held	2016
Late Filing fee - Other license applicants	Fee Res.	if submitted July 1 or later					$25.00 min. + 20% of each license held	$40.00 min. + 20% of each license held	$40.00 min. + 20% of each license held	2016
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May 31					$10	$10	$10	2015
Late filing fee-Operator applicants	Fee Res.	applications received from July 1, through December 31							**$15**	**2017**
Liquor License Transfer Fee	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Operator	Fee Res.	Bartender or Seller	$40.00	$45.00	$45.00	$45.00	$45.00	$45.00	**$50.00**	**2017**
Operator, Provisional	125.185(4)	Bartender or Seller	$7.00	$7.00	$7.00	$7.00	$15.00	$15.00	$15.00	2015
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$12.00	$12.00	$12.00	$12.00	$12.00	$24.00	$24.00	2016
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$7.00	$7.00	$7.00	$7.00	$7.00	$12.00	$12.00	2016
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	$30.00	$30.00	$30.00	$30.00	$50.00	$50.00	$50.00	2015
Successor Agent	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Wholesaler license	State Law		$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	<1992
Class "B" Sports Clubs	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Liquor License background Check						$10.00	$10.00	$10.00	$10.00	2014
Rush processing fee		Submission of temporary beer/wine or temporary operator licenses fewer then 3 full business days prior to an event, excluding the event day					$10.00	$10.00	**$15.00**	**2017**
Maps, City	Fee Res.	Per map	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Massage Establishment	Fee Res.		$160.00	$160.00	$160.00	$160.00	$160.00	$200.00	$200.00	2016
Massage Technician	Fee Res.		$60.00	$60.00	$60.00	$60.00	$60.00	$70.00	$70.00	2016

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Massage Technician, Conditional	Fee Res.	Six Month License	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011
Notary Services for non-city business notarial acts	137.01 State Law	Per Act, per page notarized	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	**$1.00**	**2017**
Pawnbroker	134.71 State Law		$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	1994
Photo Copies	Unknown	Per Sheet	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	$35.00	$35.00	$35.00	$35.00	$35.00	$38.00	$38.00	2016
Pool Table	Fee Res.	Each Table	$22.00	$22.00	$22.00	$22.00	$22.00	$25.00	$25.00	2016
Precious Metal and Gem Dealer	134.71		$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2004
~~Per pool/whirlpool~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Pool/Whirlpool preinspection fee~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Pool/Whirlpool transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Pool/Whirlpool excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~	~~$100.00~~					2014
~~Rooming House License~~	~~Fee Res.~~		~~$100.00~~	~~$100.00~~	~~$100.00~~					2014
~~Rooming House preinspection fee~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Rooming House new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Rooming House transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Rooming House excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~	~~$100.00~~					2014
Second Hand Dealer	134.71		$27.50	$27.50	$27.50	$27.50	$27.50	$27.50	$27.50	2004
Second Hand Dealer - Mall	134.71		$165.00	$165.00	$165.00	$165.00	$165.00	$165.00	$165.00	2003
Service Station	Fee Res.		$50.00	$50.00	$50.00	$50.00	$60.00	$60.00	$60.00	2015
Service Station Pre-inspection fee	Fee Res.		$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Service Station new/remodel			$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Service Station transfer of owner			$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Sidewalk Sale	Fee Sch.		$25.00	$25.00	$25.00	$25.00	$25.00	$40.00	$40.00	2016
~~Soda Water~~	~~State Law~~		~~$5.00~~	~~$5.00~~	~~$5.00~~					2013
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	$25.25	$25.25	$40.25	$40.25	$40.25	$40.25	$40.25	2013
Walk-Through of Statement of Real Property Status	Unknown				$75.00	$75.00	$75.00	$75.00	$75.00	2013
Street Festival	Fee Res.		$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2011
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2009
Theater	Fee Res.	Each Seat ($75.00 minimum)	$0.40	$0.40	$0.40	$0.40	$0.45	$0.45	$0.45	2015
Tax Exemption Report	State Statute 70.337		$25.00	$25.00	$25.00	$30.00	$30.00	$30.00	$30.00	2014
Tobacco Products	134.65		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1999
Transient Dealer Prec-Stones/Metals	6.54		$300.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	2012
Used Car Dealer	Fee Res.	Each Lot	$130.00	$130.00	$130.00	$130.00	$135.00	$135.00	$135.00	2015
Temporary storage of junk vehicle outside more than 10 days 11.44.020	11.44.060	BPW approval								<2015
Vehicle storage (on gas/service station lot)	11.44.060	BPW approval								<2015
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2008
Vending Machine commissary (State)			$280.00	$280.00	$280.00	$280.00	$280.00	$280.00	$280.00	2011
~~Vending Machine (State) preinspection fee~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~Vending Machine (State) new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Vending Machine (State) transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Vending Machine (State) excess of inspections (2 +)~~			~~$100.00~~	~~$100.00~~	~~$100.00~~					2014
Vending Machine (City)			$15.00	$15.00	$15.00	$15.00	$15.00	$20.00	$20.00	2016
~~Vending Machine (City) preinspection~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Vending Machine (City) new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Vending Machine (City) transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2014
~~Vending Maching (City) excess of inspections (2+)~~			~~$100.00~~	~~$100.00~~	~~$100.00~~					2014
Municipal Court										

Finance Department

Formerly known as Comptroller/Treasurer's Office

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Tax Amount Requests (Individual Parcels) Electronic Media	Unknown	0-25 properties								1989
		26-100 properties	$25.00	$25.00	$25.00					1995
		101 - 200 properties	$50.00	$50.00	$50.00					1995
		Per 100 properties	$25.00	$25.00	$25.00					1995
		0-100 parcels				$50.00	$50.00	$50.00	$50.00	2014
		each additional 100 parcels				$50.00	$50.00	$50.00	$50.00	2014
Pre-collection Tax Roll Data								$225.00	$225.00	2016
GCS Tax roll data (via electronic media)		GCS Tax roll data				$75.00	$75.00	$75.00	$75.00	2014
~~Dog License~~										
~~March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~Replace Lost Tag~~	~~Fee Res.~~	~~Any Dog (Must be able to prove pet originally licensed in Tosa)~~	~~$0.25~~	~~$0.25~~	~~$0.25~~					2001
~~Cat License~~										
~~March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~					2001
~~Replace Lost Tag~~	~~Fee Res.~~	~~Any Cat (Must be able to prove pet originally licensed in Tosa)~~	~~$0.25~~	~~$0.25~~	~~$0.25~~					2001
Dog and Cat Licenses										
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	2009
Late fee for unaltered	Fee Res.		$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
Late fee for altered	Fee Res.		$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	2009
Replace lost tag	Fee Res.		$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	2001
Damage Repairs		20% administrative fee on invoices for damage repiars				20.00%	20.00%	20.00%	20.00%	2014
Equipment Use for damage repairs		Equipment used for damage repairs will be invoiced based on the Wisconsin Department of Transportaiton Cost Invoicing Classified Equipment Rates								2014

Fire Department

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Permit Fee Application	14.28.080	Fire permit application before any	$35.00	$35.00	$0.00	$0.00	$0.00	$0.00	$0.00	2013
		permit may issued								
Fire Alarm Permit	14.28.080	Dwelling	$35.00	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)			$35.00	$35.00	$35.00	$35.00	$35.00	2013
		7 days	$35.00	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
		30 days	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Monthy renewal fee per month	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		Renewal per month, max 6 months								
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	$40.00	$40.00	$35.00	$35.00	$35.00	$35.00	$35.00	2013
		7 days	$35.00	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
		30 days	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
		Monthy renewal fee per month	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		Renewal per month, max 6 months								
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustable tank system - per system	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	$160.00	$160.00	$195.00	$195.00	$195.00	$195.00	$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	$375.00	$375.00	$410.00	$410.00	$410.00	$410.00	$410.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	$450.00	$450.00	$485.00	$485.00	$485.00	$485.00	$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	$630.00	$630.00	$665.00	$665.00	$665.00	$665.00	$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	$960.00	$960.00	$995.00	$995.00	$995.00	$995.00	$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1997
		<100 gallons no fee								
		100 - 1,000 gallons	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
		Per each 1,000 gallons	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Blasting Permit	14.28.080		$75.00	$75.00	$110.00	$110.00	$110.00	$110.00	$110.00	2013
Fireworks Permit	14.28.080		$75.00	$75.00	$110.00	$110.00	$110.00	$110.00	$110.00	2013
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	$35.00	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustable liquids	$35.00	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2008
Motor Vehicle Exhibition	14.28.080	First three vehicles	$55.00	$55.00	$90.00	$90.00	$90.00	$90.00	$90.00	2013
		Every Additional vehicle	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	2008

Fire Department

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection for administrative	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2008
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	$7.50	$7.50	$7.50	$7.50	$7.50	$7.50	$7.50	2009
		Residential (Living unit) >5 Family	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Hotels & Motels - per room	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Commercial & Industrial								
		- Under 1,000 sq. ft.	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 1,001 to 5,000 sq. ft.	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	2009
		- 5,001 to 25,000 sq. ft.	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- 25,001 to 100,000 sq. ft.	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2009
		- 100,001 to 500,000 sq. ft.	$312.50	$312.50	$312.50	$312.50	$312.50	$312.50	$312.50	2009
		-500,000 to 1,000,000 sq.ft.	$562.50	$562.50	$562.50	$562.50	$562.50	$562.50	$562.50	2009
		- Over 1,00,000 sq. ft.	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	2009
	14.28.080	Tax Exempt Place of Assembly								
		- 0 to 50 capacity	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 51 to 100 capacity	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- 101 and over capacity	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50	2009
	14.28.080	Day Care Facilities								
		- 0 to 20 capacity	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
		- 21 to 40 capacity	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- Over 41 capacity	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2009
	14.28.080	Health Care Facilities per inpatient occupancy - based on max	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Schools - per school	$145.00	$145.00	$145.00	$145.00	$145.00	$145.00	$145.00	1999
	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	$6.25	$6.25	$6.25	$6.25	$6.25	$6.25	$6.25	2009
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		For each additional 100 or fraction thereof	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2008
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Per additional connection	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
		Standpipe system flow test per hour or fraction thereof	$50 per hour	$50 per hour	$85 per hour	$85 per hour	$85 per hour	$85 per hour	$85 per hour	2013
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	$100.00	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Each additional fixture	$3.50	$3.50	$3.50	$3.50	$3.50	$3.50	$3.50	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	$40.00	$40.00	$75.00	$75.00	$75.00	$75.00	$75.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	$35.00	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Rescue Squad Fee (BLS)	R-03-151	Fee for costs incurred by providing rescue squad services								
	R-03-151	Resident Transport Fee	$400.00	$415.00	$415.00	$415.00	$731.96	$731.96	$731.96	2015
	R-03-151	Non-resident Transport Fee	$500.00	$515.00	$515.00	$515.00	$536.41	$536.41	$536.41	2015
	R-03-151	Mileage Fee (per mile)	$14.50	$14.50	$14.50	$14.50	$14.50	$14.50	$14.50	2010
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Basic supplies (various)			$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
Oxygen with basic supplies (various)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2009
D-Fibrillator Pads			$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2006
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
		Paramedic service and/or treatment without transport (resident)	$120.00	$125.00	$125.00	$125.00	$129.79	$129.79	$129.79	2015
		Paramedic service and/or treatment without transport (non-resident)	$165.00	$170.00	$170.00	$170.00	$177.45	$177.45	$177.45	2015
		Non-invasive service and/or treatment without transport (resident)	$75.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2012
		Non-invasive service and/or treatment without transport (non-resident)	$125.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2012

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
		Invasive service and/or treatment without transport (resident)	$350.00	$120.00	$120.00	$120.00	$129.79	$129.79	$129.79	2015
		Invasive service and/or treatment without transport (non-resident)	$400.00	$165.00	$165.00	$165.00	$182.52	$182.52	$182.52	2015
		Paramedic service with transport Level-ALS-1 (resident)	$660.00	$660.00	$660.00	$660.00	$687.49	$687.49	$687.49	2015
		Paramedic service with transport Level-ALS-2 (resident)	$750.00	$760.00	$760.00	$760.00	$791.93	$791.93	$791.93	2015
		Paramedic service with transport Level-ALS-1 (non-resident)	$780.00	$780.00	$780.00	$780.00	$812.21	$812.21	$812.21	2015
		Paramedic service with transport Level-ALS-2 (non-resident)	$870.00	$900.00	$900.00	$900.00	$936.94	$936.94	$936.94	2015
Defibrillation			$100.00				$104.44	$104.44	$104.44	2015
IV and supplies			$60.00	$60.00	$60.00	$60.00	$62.87	$62.87	$62.87	2015
Intubation			$75.00	$75.00	$75.00	$75.00	$78.08	$78.08	$78.08	2015
ALS supplies			$80.00	$80.00	$80.00	$80.00	$83.15	$83.15	$83.15	2015
Oxygen and supplies			$75.00	$75.00	$75.00	$75.00	$78.08	$78.08	$78.08	2015
Mileage (per mile)	R-03-151	Per mile charge	$14.50	$14.50	$14.50	$14.50	$15.21	$15.21	$15.21	2015
EKG			$100.00	$100.00	$100.00	$100.00	$104.44	$104.44	$104.44	2015
Cervical Immobilization		Includes collar, head bed, backboard	$20.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2012
Disposable Bag Valve Masks			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1999
Combi-Tube			$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1999
Drugs, Group - 1		Albuteral, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazapam, Dextrose 50%, Nitro Spray SL, Normal Saline (capped), D50, D5W	$32.00	$32.00	$32.00	$32.00	$33.46	$33.46	$33.46	2015
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi-Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	$37.00	$37.00	$37.00	$37.00	$38.53	$38.53	$38.53	2015
Drugs Group - 3		Morphine, Narcan, Normal Saline	$48.00	$48.00	$48.00	$48.00	$49.69	$49.69	$49.69	2015
Epinephrine by EPI-PEN			$95.00	$95.00	$95.00	$95.00	$99.37	$99.37	$99.37	2015
Adenosine			$90.00	$90.00	$90.00	$90.00	$93.29	$93.29	$93.29	2015
Glucagon, up to 1 Mg			$90.00	$90.00	$90.00	$90.00	$93.29	$93.29	$93.29	2015
Solumedrol, 41-125 Mg			$58.00	$58.00	$58.00	$58.00	$60.84	$60.84	$60.84	2015
E-Z IO			$120.00	$120.00	$120.00	$120.00	$124.72	$124.72	$124.72	2015
Spinal Immobilization			$125.00	$125.00	$125.00	$125.00	$129.79	$129.79	$129.79	2015
Triage barcode wristbands				$3.00	$3.00	$3.00	$3.04	$3.04	$3.04	2015
Cyano-kits				$900.00	$900.00	$900.00	$936.94	$936.94	$936.94	2015
CPAP masks				$45.00	$45.00	$45.00	$46.64	$46.64	$46.64	2015
Alarm	14.28.120	Fee for response to false alarm								
		(1-2 responses)		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2012
		(3-4 responses)		$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2013
		(5+ responses)		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	2013

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Fire Extinguisher training		per person training fee			$10.00	$10.00	$10.00	$10.00	**$20.00**	**2017**
CPR Training Fee		per student training fee			$20.00	$20.00	$20.00	$20.00	**$70.00**	**2017**

Health Department

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Annual Flu Vaccine		Flu vaccination	$25.00	$30.00	$25.00	$25.00	$30.00	$30.00	$30.00	2015
~~Flu Mist~~		~~Nasal flu vaccine~~	~~$35.00~~	~~$40.00~~	~~$25.00~~	~~$25.00~~	~~$30.00~~			2016
HEPA Vac Rental		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	$0.00							
		Per bag cost for hepavac use	$10.00	$10.00	$10.00	$10.00	$10.00	$15.00	$15.00	2016
		Rental per day of hepavac	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2012
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
		-Residents	$20.00	$30.00			$30.00	$30.00	$30.00	2015
		-Non Residents	$35.00	$40.00	$45.00	$45.00	$50.00	$50.00	**$40.00**	**2017**
		~~- on demand - by appointment only~~					~~$60.00~~	~~$60.00~~		**2017**
State - provided vaccine		Residents who meet criteria (Appendix B)						Free	Free	2016
		Non-residents who meet criteria (Appendix B)						$20/vaccine	$20/vaccine	2016
~~Pneumovax~~		~~Pneumonia Vaccine~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Varicella Vaccine~~		~~Adult ($15 + cost of vaccine)~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Hepatitis B Vaccine~~		~~Resident, or employed in Wauwatosa (Three doses required) Per WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Hepatitis A Vaccine~~		~~Resident, or employed in Wauwatosa (Two doses required) Per WHD protocol~~								2010

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Hepatitis AB combo~~		~~Resident, or employed in Wauwatosa. Combination of hepatitis A and B vaccine Per WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Meningicoccal Vaccine *Waiver based on need~~		~~Resident or employed in Wauwatosa~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Adult Tetanus~~		~~Resident or employed in Wauwatosa based on WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Adult MMR~~		~~Resident or employed in Wauwatosa~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~	~~$45 + cost of vaccine~~			2016
~~Shingles Vaccine~~		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$195.00~~	~~$195.00~~	~~$195.00~~	~~$195.00~~			2016
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$220.00~~	~~$225.00~~	~~$225.00~~	~~$225.00~~			2016

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~Other Vaccine~~		~~Resident or employed in Wauwatosa~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$25.00 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~	~~$30 + cost of vaccine~~			2012
		~~Non-residents~~	~~$35.00 + cost of vaccine~~	~~$40 + cost of vaccine~~	~~$45 + cost of vaccine~~					2013
One-time fee (excludes vaccine & administration)		Worksites with 10+ employees	$25.00 per visit	$40.00 per visit	$40.00 per visit	$50.00 per visit	$55.00 per visit	$50.00 per visit	$50.00 per visit	2016
*Some grant restrictions on vaccine charges										
Insulated WHD bags (includes tax)						$5.00	$5.00			2014
Inspection Fees (all programs)										
Expedited Processing Fee (includes plan review new/remodel & change of owner)		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee					10% of license fee or $5 whichever is greater	10% of license fee or $5 whichever is greater	10% of license fee or $5 whichever is greater	2015
Health Preinspection Fee	Fee-Res	first time applicants only		$220.00	$220.00	$220.00	$220.00	$365.00	$365.00	2016
~~Health New/Remodel~~				~~$220.00~~	~~$220.00~~	~~$220.00~~	~~$220.00~~			2016
~~Health Transfer of Owner~~				~~$220.00~~	~~$220.00~~	~~$220.00~~	~~$220.00~~			2016
Health Excessive Inspection	Fee-Res	Escalating fee after the first compliance		$110.00	$110.00	$115.50	$115.50	$150.00	$150.00	2016
		re-inspection up to $200 per inspection								
Health - Late Fee-licenses					$50.00	$50.00	10% of license fee or $5 whichever is greater	10% of license fee or $5 whichever is greater	10% of license fee or $5 whichever is greater	2015
Health Other Inspection		Per inspection - Events or situations where the health department does not license but needs to inspect		$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2012
i.e. State traveling ag license										
Temporary Food Event Licenses		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive								
Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations		$170.00	$170.00	$170.00	$170.00	$175.00	$175.00	2016
Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations		$170.00	$170.00	$170.00	$170.00	$175.00	$175.00	2016
Temporary Event - Wauwatosa non-processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations		$100.00	$100.00	$100.00	$100.00	$105.00	$105.00	2016

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Temporary Event - City Food		Temporarily non-potentially hazardous food establishment licenses that allows for multiple (including non-consecutive) days of operations		$45.00	$45.00	$50.00	$50.00	$55.00	$55.00	2016
Food/City Food										
Less than $20,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >$20,000		$50.00	$50.00	$52.50	$52.50	$55.00	**$60.00**	**2017**
$20,001 - $30,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $20,001 - $30,000		$100.00	$100.00	$105.00	$105.00	$110.00	**$115.00**	**2017**
$30,001 - $100,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $30,001 - $100,000		$135.00	$135.00	$141.75	$141.75	$145.00	**$150.00**	**2017**
$100,001 - $200,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $100,001 - $200,000		$195.00	$195.00	$204.75	$204.75	$210.00	**$215.00**	**2017**
$200,001 - $1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $200,001 - $1,000,000		$255.00	$255.00	$267.75	$267.75	$275.00	**$280.00**	**2017**
More than $1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >$1,000,000		$290.00	$290.00	$304.50	$304.50	$315.00	**$315.00**	**2017**
Food/Retail/DATCP										
(FP) R-55 No food processing		No Food Processing, Sells Non-potentially hazardous food.		$125.00	$125.00	$131.25	$131.25	$135.00	**$140.00**	**2017**
(FP) R-44 Less than $15,000		Non-potentially hazardous food processing, Annual Sales $25,000+		$150.00	$150.00	$157.50	$157.50	$165.00	**$170.00**	**2017**
(FP) R-33 $25,000		Non-potentially hazardous food processing, Annual Sales >$25,000		$275.00	$275.00	$288.75	$288.75	$300.00	**$305.00**	**2017**
(PHF) R-22 $25,000 - <$1,000,000		Potentially hazardous food processing, Annual Sales between $25,000 and $1,000,000		$375.00	$375.00	$393.75	$393.75	$410.00	**$415.00**	**2017**
(PHF) R-11 $1,000,000 +		Potentially hazardous food processing, Annual Sales > $1,000,000		$685.00	$685.00	$719.25	$719.25	$740.00	**$745.00**	**2017**
Food/Restaurant										
~~FSP - Special Organization-Prepackaged~~		~~FSP-Special Organization-Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FSL - Special Organization-Low Complexity~~		~~FSL - Special Organization-Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FSM - Special Organization - Moderate Complexity~~		~~FSM - Special Organization - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FSC - Special Oganization - High Complexity~~		~~FSC - Special Oganization - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FMP - Mobile Restaurant - Prepackaged~~		~~FMP - Mobile Restaurant - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FML - Mobile Restaurant - Low Complexity~~		~~FML - Mobile Restaurant - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FMM - Mobile Restaurant - Moderate Complexity~~		~~FMM - Mobile Restaurant - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FMC - Mobile Restaurant - High Complexity~~		~~FMC - Mobile Restaurant - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FBP - Mobile Service Base - Prepackaged~~		~~FBP - Mobile Service Base - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FBL - Mobile Service Base - Low Complexity~~		~~FBL - Mobile Service Base - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FBM - Mobile Service Base - Moderate Complexity~~		~~FBM - Mobile Service Base - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~FBC - Mobile Service Base - High Complexity~~		~~FBC - Mobile Service Base - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FDS - DPI School - Satellite~~		~~FDS - DPI School - Satellite~~		~~$150.00~~	~~$150.00~~	~~$150.00~~				2012
~~FDM - DPI School - Production~~		~~FDM - DPI School - Production~~		~~$440.00~~	~~$440.00~~	~~$440.00~~				2012
~~FLP - University or School - Prepackaged~~		~~FLP - University or School - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FLL - University or School - Low Complexity~~		~~FLL - University or School - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FLM - University or School - Moderate Complexity~~		~~FLM - University or School - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FLC - University or School - High Complexity~~		~~FLC - University or School - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FRT - Temporary Restaurant~~		~~FRT - Temporary Restaurant~~		~~$170.00~~	~~$170.00~~	~~$170.00~~				2010
~~FHP - Hospital - Prepackaged~~		~~FHP - Hospital - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FHL - Hospital - Low Complexity~~		~~FHL - Hospital - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FHM - Hospital - Moderate Complexity~~		~~FHM - Hospital - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FHC - Hospital - High Complexity~~		~~FHC - Hospital - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FIP - Industrial Restaurant - Prepackaged~~		~~FIP - Industrial Restaurant - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FIL - Industrial Restaurant - Low Complexity~~		~~FIL - Industrial Restaurant - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FIM - Industrial Restaurant - Moderate Complexity~~		~~FIM - Industrial Restaurant - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FIC - Industrial Restaurant - High Complexity~~		~~FIC - Industrial Restaurant - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FCP - Caterer - Prepackaged~~		~~FCP - Caterer - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FCL - Caterer - Low Complexity~~		~~FCL - Caterer - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FCM - Caterer - Moderate Complexity~~		~~FCM - Caterer - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FCC - Caterer - High Complexity~~		~~FCC - Caterer - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FPR - Retail Food Service Store - Prepackaged~~		~~FPR - Retail Food Service Store - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FLR - Retail Food Service Store - Low Complexity~~		~~FLR - Retail Food Service Store - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FMR - Retail Food Service Store - moderate Complexity~~		~~FMR - Retail Food Service Store - moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FCR - Retail Food Service Store - High Complexity~~		~~FCR - Retail Food Service Store - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
~~FRP - Restauranta - Prepackaged~~		~~FRP - Restauranta - Prepackaged~~		~~$175.00~~	~~$175.00~~	~~$183.75~~				2014
~~FRL - Restaurant - Low Complexity~~		~~FRL - Restaurant - Low Complexity~~		~~$325.00~~	~~$325.00~~	~~$341.25~~				2014
~~FRM - Restaurant - Moderate Complexity~~		~~FRM - Restaurant - Moderate Complexity~~		~~$475.00~~	~~$475.00~~	~~$498.75~~				2014
~~FRC - Restaurant - High Complexity~~		~~FRC - Restaurant - High Complexity~~		~~$625.00~~	~~$625.00~~	~~$656.25~~				2014
Prepackaged		Prepackaged Food Servces		$175.00	$175.00	$183.75	$183.75	$195.00	**$200.00**	**2017**
Low Complexity		Low Complexity Food Services		$325.00	$325.00	$341.25	$341.25	$355.00	**$360.00**	**2017**
Moderate Complexity		Moderate Complexity Food Services		$475.00	$475.00	$498.75	$498.75	$515.00	**$520.00**	**2017**
High Complexity		High Complexity Food Services		$625.00	$625.00	$656.25	$656.25	$675.00	**$680.00**	**2017**
Additional Area		Additional Area		$135.00	$135.00	$141.75	$141.75	$200.00	$200.00	2016
Mobile Restaurant License										2016
Restaurant								$515.00	**$520.00**	**2017**
DATCP Level		R55						$135.00	**$140.00**	**2017**

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
		R44						$165.00	**$170.00**	**2017**
		R33						$300.00	**$305.00**	**2017**
		R22						$410.00	**$415.00**	**2017**
		R11						$740.00	**$745.00**	**2017**
Soda Water	State Law				$5.00	$5.00	$5.00	$5.00	$5.00	2013
~~**Per pool/whirlpool**~~				~~$200.00~~	~~$200.00~~	~~$210.00~~	~~$210.00~~	~~$215.00~~		**2017**
Swimming Pool (per pool)		Permit Fee-Annual							**$150.00**	**2017**
		Pre-Inspetion Fee (once - first time applicants only)							**$150.00**	**2017**
Water Attraction (Per attraction)		Permit Fee (Annual)							**$175.00**	**2017**
		Pre-Inspetion Fee (once - first time applicants only)							**$175.00**	**2017**
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual							**$250.00**	**2017**
		Pre-Inspetion Fee (once - first time applicants only)							**$250.00**	**2017**
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual							**$150.00**	**2017**
		Pre-Inspetion Fee (once - first time applicants only)							**$150.00**	**2017**
Rooming House License	Fee Res.			$100.00	$100.00	$100.00	$100.00	$105.00	$105.00	2016
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room		$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2012
Hotel/Motel - State										
1-30 rooms	Fee Res.	Per Sleeping Room		$205.00	$205.00	$215.25	$215.25	$225.00	$225.00	2016
31 - 99 Rooms	Fee Res.	Per Sleeping Room		$280.00	$280.00	$294.00	$294.00	$305.00	$305.00	2016
100 - 199 Rooms	Fee Res.	Per Sleeping Room		$355.00	$355.00	$372.75	$372.75	$385.00	$385.00	2016
200+ Rooms				$490.00	$490.00	$514.50	$514.50	$550.00	$550.00	2016

Information Technology

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~SVRS Reports~~	~~State~~	~~First district (total 8 districts)~~								~~2002~~
		~~Each additional district~~								~~<1992~~
		~~All eight districts (not to exceed)~~								
	~~wi Stats. Section 6.36(6)~~	~~Variety of SVRS reports - $25 base cost + additional $5/per 1,000 voter names~~	~~$25.00 minimum~~	~~$25.00 minimum~~						2013
~~GCS Tax roll data (via electronic media)~~		~~GCS Tax roll data~~	~~$75.00 + sales tax~~	~~$75.00 + sales tax~~	~~$75.00 + sales tax~~					2014
~~SIGMA Property Data (via electronic media)~~		~~Property addresses plus other data requested by customer~~								
		~~Minimum Charge~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~					2014
		~~Commercial only~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~					2014
		~~Multi-Family~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~					2014
		~~Residential Only~~	~~$30.00 + sales tax~~	~~$30.00 + sales tax~~	~~$30.00 + sales tax~~					2014

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~Property Data (via electronic media)~~		~~Property and owner addresses plus~~								
		~~other data requested by customer~~								
		~~Minimum Charge~~								2004
		~~Commercial only~~								2008
		~~Multi-Family~~								2004
		~~Residential Only~~								2008
		~~Entire Property database~~	~~$65.00 + sales tax~~	~~$65.00 + sales tax~~	~~$65.00 + sales tax~~					2014

Library

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Book Fines	State Statute	Per day per item - $5.00 ceiling	$0.10	$0.10	$0.20	$0.20	$0.20	$0.20	$0.20	2013
DVD/VHS Tape Fines		Per day per item			$1.00	$1.00	$1.00	$1.00	$1.00	2013
Reserve Books	State Statute	Charge to reserve a book	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	1982
Lost Book Charge	State Statute	Handling charge (actual cost of book is additional)	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	1982
Photocopies	State Statute	Cost per copy	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	1982
Art Reproductions	State Statute	Cost per piece for a 6-week period	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	1982
Computer Printers	State Statute	Per black and white copy	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	1982
		Per color copy	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	2006
Sale Books	State Statute	Per book (hard cover)	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	<2004
		Per book (soft cover)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	<2004

Municipal Court

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
~~Certified copy of disposition~~	~~Fee Res.~~		~~$0.25~~	~~$0.25~~	~~$0.25~~	~~$1.00~~	~~$1.00~~			2014
Certified copy of disposition						$2.00	$2.00	$2.00	$2.00	2014
Copies								$0.25	$0.25	2016
Audio Recording of court session			$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	
Record Requests		$35 plus $5 per 1,000 records					$35.00	$35.00	$35.00	2015

Planning

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Amendments to changes in zoning districts	24.16.030	Zoning district amendment	$250.00	$250.00	$250.00	$500.00	$500.00	$500.00	$500.00	2014
Amendments to changes in zoning regulations	24.16.020	Zoning regulation amendment	$150.00	$150.00	$150.00	$500.00	$500.00	$500.00	$500.00	2014
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	$150.00	$150.00	$150.00	$250.00	$250.00	$250.00	$250.00	2014
~~Construction < $1,000~~	~~24.62.010~~	~~Zoning Appeals~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$0.00~~				2014
~~Special use requests~~	~~24.62.010~~	~~Zoning Appeals~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~				2014
Request for adjournment of Public Hearing	24.62.010		$50.00	$50.00	$50.00	$100.00	$100.00	$100.00	$100.00	2014
~~Request for adjournment of Public Hearing (Plan Commission)~~	~~24.62.010~~		~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$100.00~~				2015
~~Preliminary subdivision application~~	~~24.62.010~~		~~$300.00~~	~~$300.00~~	~~$300.00~~	~~$500.00~~				2015
Application for land divisions	~~24.62.010~~		$100.00	$100.00	$100.00	$150.00	$150.00	$150.00	$150.00	2015
Applications for certified survey maps & subdivision plans	~~24.62.010~~		$300.00	$300.00	$300.00	$500.00	$500.00	$500.00	$500.00	2015
Planned development preliminary-preliminary	24.16.050		$300.00	$300.00	$300.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00	2015
Planned developments-final	26.16.050	~~Up to one acre~~	$300.00	$300.00	$300.00	$800.00	$800.00	$800.00	$800.00	2015

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
	~~24.62.010~~	~~each additional acre~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~				2014
Amendments to planned development	24.16.050		$200.00	$200.00	$200.00	$400.00	$400.00	$400.00	$400.00	2015
Applications for conditional uses	24.16.040		$250.00	$250.00	$250.00	$350.00	$350.00	$350.00	$350.00	2015
Zoning Letters - specialized	~~24.62.010~~		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2015
Tax Increment Financing Application Fee						$10,000.00	$10,000.00	$10,000.00	$10,000.00	2014
Board of Public Works Exception	24.11.010						$100.00	$100.00	$100.00	2015

Police Department

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Fingerprinting	Unknown	Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2004
Resident			$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2008
Non-resident			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	**$50.00**	**2017**
Dog Fine held at MADACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Bicycle Licenses	11.48.100	Lifetime bicycle license	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	1996
Alarm	7.08.005	**Registration Fee**		$20.00	$20.00	$20.00	$20.00	$20.00	**$25.00**	**2017**
		Registration Late Fee		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2012
		Fee for response to false alarm **(2 to 3 calls)**	$30.00	$50.00	$50.00	$50.00	$50.00	$50.00	**$75.00**	**2017**
		4 to 7 calls							**$150.00**	**2017**
		~~5 to 8 calls~~	$70.00	$90.00	$90.00	$90.00	$90.00	$90.00	$90.00	2012
		8 + calls							**$450.00**	**2017**
		~~9 to 10 calls~~	$100.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	2012
		~~11 + calls~~	$200.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	2012
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost	Cost	1980
Photograph Fee	Unknown	Sale of Department photographs	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2008
$0.00		3" x 5" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2003
		5" x 7" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2003
		8" x 10" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2003
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2003
Non-Sufficient Funds/Account Closed	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1997
Overnight Parking	Uknown	900 number charge for overnight parking	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	1998
Parking Citations		parking forfeitures now included on fee schedule 2009								
All Prohibited Parking		**If paid within 10 days**	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	**$30.00**	**2017**
		If paid after 10 days but before 28 days	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	**$55.00**	**2017**
		If paid after 28 days but before 58th day	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	**$80.00**	**2017**

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
		After 58 days	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	**$100.00**	**2017**
Snow Emergency		**If paid within 10 days**	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	**$45.00**	**2017**
		If paid after 10 days but before 28 days	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	**$65.00**	**2017**
		If paid after 28 days but before 58th day	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	**$90.00**	**2017**
		After 58 days	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	**$110.00**	**2017**
Handicapped Parking		**If paid within 10 days**	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	**$115.00**	**2017**
		If paid after 10 days but before 28 days	$180.00	$180.00	$180.00	$180.00	$180.00	$180.00	**$200.00**	**2017**
		If paid after 28 days but before 58th day	$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	**$250.00**	**2017**
Returned Check Fee						$25.00	$25.00	$25.00	$25.00	2014
		Vehicle Towed - Forfeiture plus tow charges								
Parade Permit Fee	7.50.010	Parade, march, run/walk, bike/foot race on street or sidewalk.		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2012
		Additional fee based on OT and other dept. costs								2012

Public Works Department

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Encroachments	12.42.020	Encroachment into right-of-way	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	
Overnight parking in the municipal parking lots		$2.50 for 1 night, $5.00 for multiple nights	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	2009
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane					$12.00	$12.00	$12.00	2015
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2008
	12.32.030	Per lineal foot in excess of thirty feet	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
	12.32.030	Installation Fee	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	2008
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	$25.00	$25.00	$25.00	$25.00	$25.00	$45.00	$45.00	2016
Parking Lot Plan Review										
New Construction		Up to two acres ($10.00 for each additional acre)	$55.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2012
Reconstruction			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2004
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2003
-Snow Removal Setup Charge	12.24.121	Setup Fee	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2011
Street Occupancy Permit-Dumpster (if obtained prior to placement)	12.04.060	Permit for storage of dumpster in the street	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2002
Street Occupancy Permit- Dumpser (if obtained after placement)		Permit for storage of dumpster in the street	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	<2004
Street Occupancy Permit	12.04.060	Permit for construction or excavation	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1999
Street Occupancy - Small Excavations (Plumbers cut)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Street Occupancy - Sidewalk replacement		Three stones or less (Includes Inspection)	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	<2004
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	$130.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2012
Street Occupancy - Utility project (Variable - based on size of project and amt of inspection required)	12.04.060									
House Numbers	12.38.010	House numbers	$0.75	$0.75	$0.75	$0.75	$0.75	$0.75	$0.75	1995
Number Racks	12.38.010	Racks for house numbers	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Concrete pavement per square yard	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2004
	12.04.140	Concrete base per square yard	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Brick pavers per square foot	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
	12.04.140	Stone-gravel per square yard	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Concrete curb and gutter (includes removal) per linear foot	$130.00	$130.00	$130.00	$130.00	$130.00	$130.00	$130.00	2004
	12.04.140	Concrete pavement sawing per inch of depth (per linear foot)								2004
	12.04.140	Temporary bituminous walk (Per square foot)	$0.75	$0.75	$0.75	$0.75				2004
Contractors License	12.20.030	Contractors license	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Barricade Delivery & Removal - Special Events	12.40.015	Barricades may be picked up and returned DPW	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2010
~~Barricade Removal - Special Events~~	~~12.40.015~~	~~Barricades are picked up, but staff is removing from site~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~				2004
~~Barricade Rental - Special Events~~	~~12.40.015~~	~~Resident is picking up and returning barricade. Cost is for rental.~~	~~$10.00~~	~~$10.00~~	~~$10.00~~	~~$10.00~~				2004
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recyclying Center	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2010
One-time dump permit		Drop off Center Fee per vehicle					$5.00	$5.00	$5.00	2015
		with trailer/per axle						$5.00	$5.00	2016
Annual Yard Waste Only Drop Off Permit								$20.00	$20.00	2016
Recycling Fees										
Backyard Pick-ups			$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2010
Curbside collection appliance recycling fee	8.25.250	First Appliance	$50.00	$50.00	$50.00	$75.00	$50.00	$50.00	$50.00	2015
	8.25.250	Each Appliance Thereafter	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2006
Drop-off center appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2010
Drop-off Center recycling fee Televisions and Electronics		per tube, projection and flat screen television and comuter monitor, including televisions housed in a wood cabinet						$25.00	$25.00	2016
Drop off center computer recycling fee		computer CPU's, servers and other small electric and electronic devices like vacuum cleaners, radios,CD plyaers, printers, fax machines, etc.						none	none	2016
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2010
	8.25.250	Large truck and equipment (Per tire)	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2010
Garbage Specials										
One item	8.24	Overstuffed chair or sofa	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
Two items	8.24	Overstuffed chair and table	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2009
One set of items	8.24	Table and up to 4 kitchen chairs	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
6 - 15 extra bags or boxes	8.24		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
15 or more extra bags or boxes	8.24		$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	2009
Concrete	8.24	Per cubic yard	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	2009
Uncut Carpet	8.24		$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	2009
Yardwaste Specials										
Unbundled brush and branches	8.24	Per load	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2010
Commercial/Institutional Drop-off Fee	8.24	Per Ton	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2010

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
City and County of Milwaukee Logs and/or Brush	8.24	Per Ton	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2010
	* Should be Time & Material plus 25% for engineering design and overhead									
Planting of new tree	12.08.130							$160.00	$160.00	2016

Parks - Facilities Rental

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Tuesday & **Thursday** evening meetings, no food allowed										
Riverview Room	R2 97-60	**3-Hour Rental**	$150.00	$150.00	$150.00	$150.00	$165.00	$165.00	**$175.00**	**2017**
	R2 97-60	**Hourly rate**	$50.00	$50.00	$50.00	$50.00	$55.00	$55.00	**$60.00**	**2017**
	R2 97-60	Full day - Resident	$165.00	$165.00	$165.00	$165.00	$175.00	$175.00	$175.00	2015
	R2 97-60	Full day - Non-resident	$165.00	$165.00	$165.00	$165.00	$175.00	$175.00	$175.00	2015
Firefly Room	R2 97-60	**3-Hour Rental**	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	**$100.00**	**2017**
	R2 97-60	**Hourly rate**	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	**$35.00**	**2017**
	R2 97-60	Full day - Resident	$95.00	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00	2015
	R2 97-60	Full day - Non-resident	$95.00	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00	2015
Garden Room	R2 97-60	**3-Hour Rental**	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	**$100.00**	**2017**
	R2 97-60	**Hourly rate**	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	**$35.00**	**2017**
	R2 97-60	Full day - Resident	$95.00	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00	2015
	R2 97-60	Full day - Non-resident	$95.00	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00	2015
Park View Room	R2 97-60	3-Hour Rental	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2010
	R2 97-60	Hourly rate	$20.00	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	2015
	R2 97-60	Full day - Resident	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2010
	R2 97-60	Full day - Non-resident	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2010
Halls are now available from 10 a.m. to 11 p.m.										
Tosa Room	R2 97-60	3-Hour Rental	$720.00	$720.00	$720.00	$720.00	$750.00	$750.00	$750.00	2015
	R2 97-60	Hourly rate	$240.00	$240.00	$240.00	$240.00	$250.00	$250.00	$250.00	2015
	R2 97-60	**Full day - Resident**	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,100.00	$1,100.00	**$1,300.00**	**2017**
	R2 97-60	**Full day - Non-resident**	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	**$1,700.00**	**2017**
Riverview Room	R2 97-60	3-Hour Rental	$270.00	$270.00	$270.00	$270.00	$300.00	$300.00	$300.00	2015
	R2 97-60	Hourly rate	$90.00	$90.00	$90.00	$90.00	$100.00	$100.00	$100.00	2015
	R2 97-60	**Full day - Resident**	$400.00	$400.00	$400.00	$400.00	$450.00	$450.00	**$550.00**	**2017**
	R2 97-60	**Full day - Non-resident**	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	**$750.00**	**2017**
Firefly Room	R2 97-60	3-Hour Rental	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2010
	R2 97-60	Hourly rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
	R2 97-60	**Full day - Resident & non-resident**	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	**$300.00**	**2017**
Firefly Room and Kitchen	R2 97-60	**3-Hour Rental**	$195.00	$195.00	$195.00	$195.00	$225.00	$225.00	**$300.00**	**2017**
	R2 97-60	**Hourly rate**	$65.00	$65.00	$65.00	$65.00	$75.00	$75.00	**$100.00**	**2017**
	R2 97-60	**Full day - Resident & non-resident**	$300.00	$300.00	$300.00	$300.00	$350.00	$350.00	**$450.00**	**2017**
Garden Room	R2 97-60	3-Hour Rental	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2010
	R2 97-60	Hourly rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
	R2 97-60	**Full day - Resident & non-resident**	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	**$300.00**	**2017**
Park View Room (meetings only, no food allowed)	R2 97-60	3-Hour Rental	$60.00	$60.00	$60.00	$60.00	$75.00	$75.00	$75.00	2015
	R2 97-60	Hourly rate	$20.00	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	2015
	R2 97-60	Full day - Resident & non-resident	$60.00	$60.00	$60.00	$60.00	$75.00	$75.00	$75.00	2015

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Entire first floor	R2 97-60	3-Hour Rental	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$1,350.00	$1,350.00	$1,350.00	2015
	R2 97-60	Hourly rate	$400.00	$400.00	$400.00	$400.00	$450.00	$450.00	$450.00	2015
	R2 97-60	**Full day - Resident**	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,600.00	$1,600.00	**$2,000.00**	**2017**
	R2 97-60	**Full day - Non-resident**	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	**$2,300.00**	**2017**
Entire building (excluding non-rental areas)	R2 97-60	3-Hour Rental	$1,425.00	$1,425.00	$1,425.00	$1,425.00	$1,500.00	$1,500.00	$1,500.00	2015
	R2 97-60	Hourly rate	$475.00	$475.00	$475.00	$475.00	$500.00	$500.00	$500.00	2015
	R2 97-60	**Full day - Resident**	$1,800.00	$1,800.00	$1,800.00	$1,800.00	$1,900.00	$1,900.00	**$2,300.00**	**2017**
	R2 97-60	**Full day - Non-resident**	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	**$2,800.00**	**2017**
PICNIC AREAS - are available from 10 a.m. to 10:30 p.m.										
Small picnic area	R2 97-60	Whole Day (Resident)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	**$75.00**	**2017**
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	**$75.00**	**2017**
Large picnic area	R2 97-60	Whole Day (Resident)	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	**$300.00**	**2017**
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	**$300.00**	**2017**
Football Field (Wauwatosa East & other high schools)	R2 97-60	4 hours	$500.00	$500.00	$500.00	$500.00	NA	NA	NA	2015
Football Field (Other Renters)	R2 97-60	4 hours	$800.00	$800.00	$800.00	$800.00	NA	NA	NA	2015
Football Field (Sunday Usage & non high school)	R2 97-60	Flat fee	$800.00	$800.00	$800.00	$800.00	NA	NA	NA	2015
Hourly rate for any additional use - Tosa & other high schools)	R2 97-60	Per hour	$85.00	$85.00	$85.00	$85.00	NA	NA	NA	2015
Hourly rate for any additional use - other renters	R2 97-60	Per hour	$100.00	$100.00	$100.00	$100.00	NA	NA	NA	2015
Hourly rate for any additional use - Sunday and non high school use	R2 97-60	Per hour	$200.00	$200.00	$200.00	$200.00	NA	NA	NA	2015
Football practice field - Tosa East	R2 97-60	Per day	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Stadium Rental-Wauwatosa East & other High School		Per hour					$200.00	$200.00	$200.00	2015
Stadium Rental-Other renters		Per hour					$225.00	$225.00	$225.00	2015
Locker-Shower Rooms (Practice)	R2 97-60	Flat Fee	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	*2011*
Locker-Shower Rooms (Wauwatosa East)	R2 97-60	4 hours	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2011
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	4 hours	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	4 hours	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Flat fee	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	2010
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	Hourly rate for any additional use	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	Hourly rate for any additional use	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Hourly rate for any additional use	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2011
Stadium Public Address System	R2 97-60	Flat rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	2010
Stadium Lights	R2 97-60	Flat rate	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	$25.00	2014
Scoreboard	R2 97-60	Per Hour Rate (3 Hour Minimum)	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2010
Other sports: lacrosse, soccer, field hockey, etc.										
Hourly rate (Tosa East & other high schools)	R2 97-60	Per hour	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Hourly rate (Other renters)	R2 97-60	Per hour	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2011
Scoreboard - 3 hour minimum	R2 97-60	Per hour	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2011
Stadium Public Address System - all users	R2 97-60	Flat rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	2011

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Repeat renters since 2006, or before, can rent at the old rates plus 10% until they get to the current rates										

Parks - Facilities Rental

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Special Stadium Events	R2 97-60	First 3 hours	N/A	N/A	N/A	N/A	N/A	N/A	N/A	*2009*
Special Stadium Events	R2 97-60	Each additional hour after 3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	*2009*
Weekend and Evening Custodian Rate	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	*2009*
Ball Diamond										
Ball Diamond includes use of diamond, bases put out (without lights)	R2 97-60	Per hour	$25.00							2011
Ball Diamond - Tosa East High School (without lights)				$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2012
Ball Diamond - All Other Renters (without lights)				$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2012
Ball Diamond includes use of diamond, bases put out (with lights)	R2 97-60	Per hour	$45.00							2011
Ball Diamond - Tosa East High School (with lights)				$45.00	$45.00	$50.00	$50.00	$50.00	$50.00	2014
Ball Diamond - All Other Renters (with lights)				$50.00	$50.00	$55.00	$55.00	$55.00	$55.00	2014
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat rate	$70.00	$70.00	$70.00	$70.00	$75.00	$75.00	$75.00	2015
Diamond prep prepared during overtime hours	R2 97-60	Flat rate	$240.00	$240.00	$240.00	$240.00	$250.00	$250.00	$250.00	2015
Tournament Play **	R2 97-60	Per day	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Recreation Department	R2 97-60	Per game	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Rental of baseball field for activities other than baseball	R2 97-60	Per hour	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Basketball Court										
Basketball Court (Rec Dept Adult League)	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Basketball Court (Rec Dept Youth Instruction)	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Basketball Court (Other groups)	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Track Meets										
Track Meets	R2 97-60	Flat fee before tax	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2010
Track Meets	R2 97-60	Flat fee before tax	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2010
Track Meets (Track & Field Only - Wauwatosa Schools)	R2 97-60	Flat rate for 4 hours	$300.00	$300.00	$300.00	$300.00	NA	NA	NA	2015
Track Meets (Track & Field Only - Outside Schools)	R2 97-60	Flat rate for 4 hours	$400.00	$400.00	$400.00	$400.00	NA	NA	NA	2015
Track Meets (Outside renters)	R2 97-60	Flat rate for 4 hours	$500.00	$500.00	$500.00	$500.00	NA	NA	NA	2015
Track Meets (Track & Field Only - Sunday and non high school use	R2 97-60	Flat rate for 4 hours	$700.00	$700.00	$700.00	$700.00	NA	NA	NA	2015
Hourly rate for any additional use - (Wauwatosa schools)	R2 97-60	Each additional hour after 4	$85.00	$85.00	$85.00	$85.00	NA	NA	NA	2015
Hourly rate for any additional use - (Other renters)	R2 97-60	Each additional hour after 4	$100.00	$100.00	$100.00	$100.00	NA	NA	NA	2015
Hourly rate for any additional use - (Sunday and non high school use)	R2 97-60	Each additional hour after 4	$175.00	$175.00	$175.00	$175.00	NA	NA	NA	2015
Stadium Public Address System - all users	R2 97-60	Flat rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011
Track Practices (track only - Wauwatosa schools)	R2 97-60	Flat rate (per day) - reserved basis	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2010
Track Practices (track only- Outside schools)	R2 97-60	Per hour	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	2010

2017 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2011	2012	2013	2014	2015	2016	2017	Last Updated
Stadium Lights - all users	R2 97-60	Per hour	$20.00	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	2015
Skating										
Public Skating	R2 97-60	Adult Wauwatosa resident (18+ years)	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Public Skating	R2 97-60	Adult non-resident	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	2010
Public Skating	R2 97-60	Child - resident	free	free	free	free	free	free	free	2010
Public Skating	R2 97-60	Child non-resident	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Tennis										
Tennis Reservation Fee - Wauwatosa Resident -Singles	R2 97-60	Per hour/per court - rate includes tax	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	**$6.00**	**2017**
Tennis Reservation Fee - Non Resident-Singles	R2 97-60	Per hour/per court- rate includes tax	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	**$6.00**	**2017**
Tennis Reservation Fee - Leagues - Wauwatosa Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	**$8.00**	**2017**
Tennis Reservation Fee - Leagues - Non Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	$9.00	$9.00	$9.00	$9.00	$9.00	$9.00	**$8.00**	**2017**
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2011
Parking Lot*	R2 97-60	Per day	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
1/2 Parking Lot*	R2 97-60	Per day	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Volleyball Court										
Sand Volleyball Court Fee - Wauwatosa Residents	R2 97-60	Per hour/per court -rate before tax	$8.00	$8.00	$8.00	$8.00	$10.00	$10.00	**$12.00**	**2017**
Sand Volleyball Court Fee - Non Resident	R2 97-60	Per hour/per court -rate before tax	$11.00	$11.00	$11.00	$11.00	$15.00	$15.00	**$12.00**	**2017**

* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). Charitable and educational groups only.

Hall Rentals do not entitle renters to free skating

Purchasing

Title	Section	Description	2011	2012	2013	2014	2015	2016		Last Updated
Voluminous specifications		Per page	$0.25	$0.25	$0.25					2002