

meeting the
community
needs.....

CITY OF WAUWATOSA 2016 ADOPTED BUDGET

TABLE OF CONTENTS

Introduction	Page
Taxation by Taxing District	i
Tax Levy & Rate History	ii
Revenue and Expenditure Charts	iii
Full Time Equivalency Employment	iv

General Government	Page
Common Council	1-2
Youth Commission	3-4
Senior Commission	5-8
Mayor	8-11
Administrative Services	12-21
Municipal Court	22-24
Clerk and Elections	25-30
Finance	31-40
Comptroller	
Purchasing	
Treasurer	
Assessor	41-44
Development	45-61
Historic Preservation	
City Planning	
Economic Development	
Building Regulation	
Weights and Measures	
Property Maintenance Program	
Public Health	62-73
Library and Library Pictures	74-79
Information Systems and Reserve	80-84
Crossing Guard	85-88
July 4th and Memorial Day	89

Police	Page
Police Department	90-104
Police Complex	105-106

Fire	Page
Fire Department	107-110
Fire Equipment Reserve	111-112

Public Works	Page
Public Works	113-128
Public Works Building Equipment	
Solid Waste Management	
Forestry	
Public Works Facilities-Outside	
Roadway Maintenance	
Public Works Operations	
Traffic Control	
Electrical Services	
Public Works Building Reserve	129-130
Engineering	131-135
Fleet Maintenance Reserve	136-140
Municipal Complex	141-144
Parks Reserve	145-149

Benefits	Page
Wisconsin Retirement System	150
Social Security	151
Worker's Compensation	152-154
Dental Insurance Reserve Fund	155
Health/Life Fund	156-159

Utilities	Page
Sanitary Sewer Reserve	160-163
Storm Water Management Reserve	164-167

Non-Department	Page
Contribution for Uncollectables	168-169
MADACC	170-171
Internal Granting	172-176
Unallocated Revenues	177-181
Remission of Taxes	182-183

Other Funds	Page
Debt Service	184-186
General Liability	187-189
Tax Increment Districts	190-203

Other	Page
Budget Summary	1-35
Appendix - Consolidated Fee Schedule	1-27

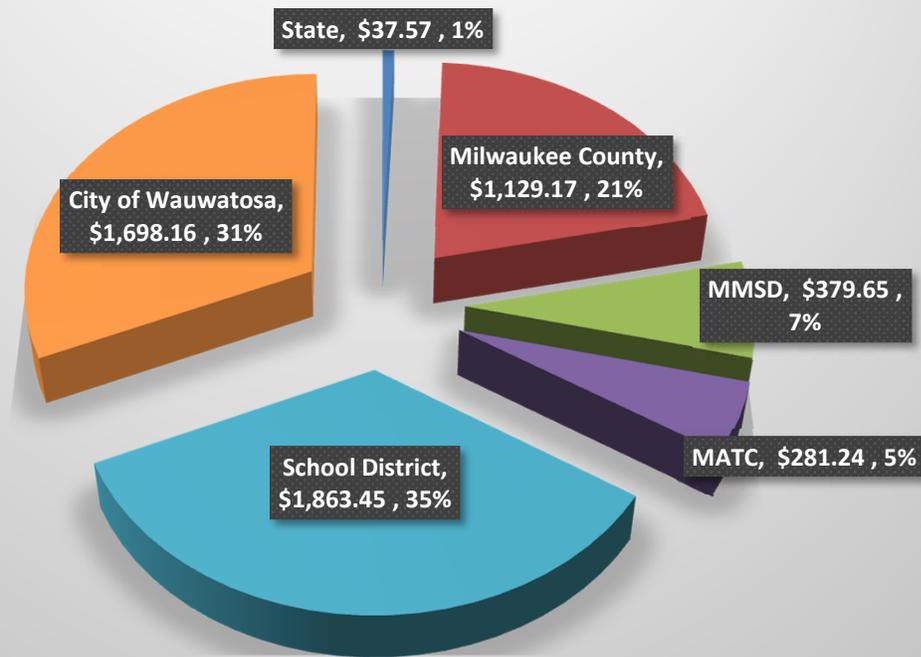
Taxation by Taxing District*

Average Residential Property

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
State	\$ 41.48	\$ 39.70	\$ 37.53	\$ 34.78	\$ 37.57
Milwaukee County	\$ 1,071.16	\$ 1,103.60	\$ 1,115.69	\$ 1,051.37	\$ 1,129.17
MMSD	\$ 346.48	\$ 353.56	\$ 359.34	\$ 348.97	\$ 379.65
MATC	\$ 461.16	\$ 455.20	\$ 468.42	\$ 435.95	\$ 281.24
School District	\$ 2,027.64	\$ 1,995.81	\$ 2,127.30	\$ 1,919.58	\$ 1,863.45
City of Wauwatosa	\$ 1,688.48	\$ 1,708.59	\$ 1,738.73	\$ 1,675.64	\$ 1,698.16
Gross Tax	\$ 5,636.40	\$ 5,656.45	\$ 5,847.01	\$ 5,431.51	\$ 5,351.68
State Credit	\$ (307.44)	\$ (310.35)	\$ (308.14)	\$ (291.84)	\$ (289.84)
Net Tax	\$ 5,328.96	\$ 5,346.10	\$ 5,538.86	\$ 5,139.67	\$ 5,061.84
Home Value	\$ 244,000	\$ 244,000	\$ 244,000	\$ 218,000	\$ 218,000

* Represents the budget year, i.e the 2014 budget year represents the 2013 tax year.

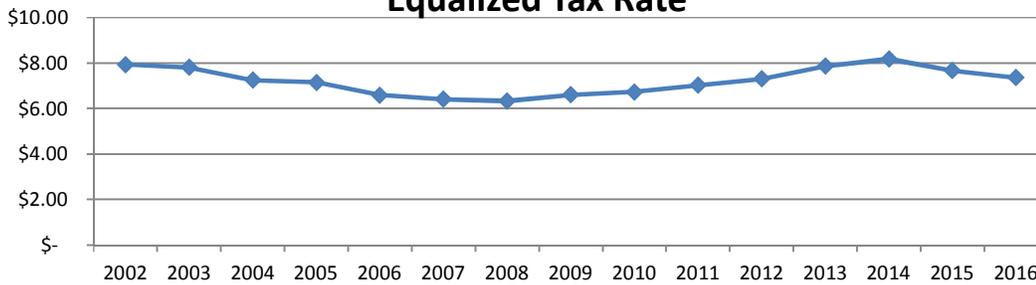
City of Wauwatosa Real Estate Taxes on a \$218,000 Home (Net taxes reduced by State, First Dollar, & Lottery Credit)



City of Wauwatosa Tax Levy & Rate History

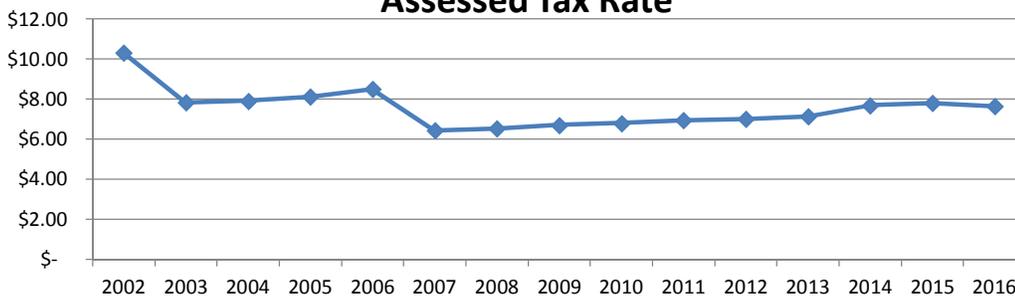
	<u>Equalized Value¹</u>	<u>% Change</u>	<u>City Levy</u>	<u>% Change</u>	<u>Tax Rate</u>	<u>% Change</u>
2016	\$ 5,435,690,500	6.77%	\$ 40,058,445	2.58%	\$ 7.37	-3.92%
2015	\$ 5,091,255,900	9.70%	\$ 39,050,136	2.90%	\$ 7.67	-6.20%
2014	\$ 4,641,119,800	-1.46%	\$ 37,949,568	2.48%	\$ 8.18	4.00%
2013	\$ 4,709,725,000	-5.90%	\$ 37,030,421	1.30%	\$ 7.86	7.65%
2012	\$ 5,004,833,100	-3.87%	\$ 36,555,123	0.00%	\$ 7.30	4.02%
2011	\$ 5,206,269,800	-2.22%	\$ 36,555,123	2.03%	\$ 7.02	4.35%
2010	\$ 5,324,737,600	-0.89%	\$ 35,827,935	0.84%	\$ 6.73	1.75%
2009	\$ 5,372,543,900	-3.16%	\$ 35,527,935	2.96%	\$ 6.61	6.32%
2008	\$ 5,547,750,200	4.54%	\$ 34,506,384	1.29%	\$ 6.22	-3.11%
2007	\$ 5,306,974,200	5.83%	\$ 34,066,800	3.00%	\$ 6.42	-2.68%
2006	\$ 5,014,597,000	13.64%	\$ 33,076,013	4.68%	\$ 6.60	-7.88%
2005	\$ 4,412,872,000	5.70%	\$ 31,595,960	4.32%	\$ 7.16	-1.30%
2004	\$ 4,174,882,500	7.80%	\$ 30,286,745	0.02%	\$ 7.25	-7.21%
2003	\$ 3,872,882,900	9.74%	\$ 30,279,515	8.09%	\$ 7.82	-1.50%
2002	\$ 3,529,195,900	6.96%	\$ 28,013,575	5.76%	\$ 7.94	-0.94%

Equalized Tax Rate



	<u>Assessed Value^{1,2,3}</u>	<u>% Change</u>	<u>City Levy</u>	<u>% Change</u>	<u>Tax Rate</u>	<u>% Change</u>
2016	\$ 5,254,410,426	4.82%	\$ 40,058,445	2.58%	\$ 7.62	-2.14%
2015	\$ 5,012,628,279	1.53%	\$ 39,050,136	2.90%	\$ 7.79	1.35%
2014	\$ 4,937,185,119	-4.99%	\$ 37,949,568	2.48%	\$ 7.69	7.87%
2013	\$ 5,196,727,012	-0.46%	\$ 37,030,421	1.30%	\$ 7.13	1.76%
2012	\$ 5,220,542,224	-1.07%	\$ 36,555,123	0.00%	\$ 7.00	1.08%
2011 ²	\$ 5,276,999,488	-0.01%	\$ 36,555,123	2.03%	\$ 6.93	2.04%
2010	\$ 5,277,522,121	-0.63%	\$ 35,827,935	0.84%	\$ 6.79	1.48%
2009	\$ 5,310,833,718	0.38%	\$ 35,527,935	2.96%	\$ 6.69	2.57%
2008	\$ 5,290,708,653	-0.12%	\$ 34,506,384	1.29%	\$ 6.52	1.42%
2007	\$ 5,297,328,236	36.00%	\$ 34,066,800	3.00%	\$ 6.43	-24.27%
2006	\$ 3,894,972,795	-0.05%	\$ 33,076,013	4.68%	\$ 8.49	4.74%
2005	\$ 3,897,060,920	1.65%	\$ 31,595,960	4.32%	\$ 8.11	2.63%
2004	\$ 3,833,713,550	-1.03%	\$ 30,286,745	0.02%	\$ 7.90	1.07%
2003	\$ 3,873,696,500	42.57%	\$ 30,279,515	8.09%	\$ 7.82	-24.18%
2002	\$ 2,717,114,391	-0.80%	\$ 28,013,575	5.76%	\$ 10.31	5.10%

Assessed Tax Rate



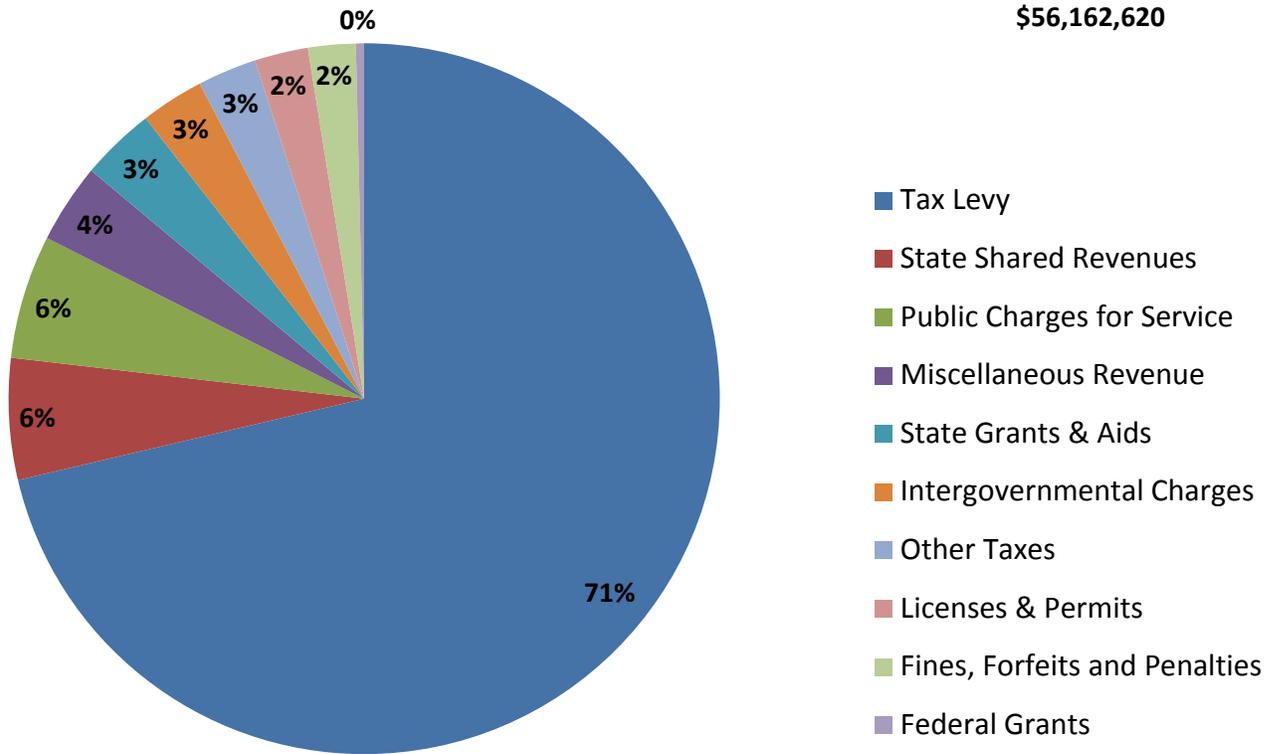
¹ Values do not include tax incremental district values

² Due to the final Board of Review not taking place until after the tax roll was finalized, there is a variance between the 2011 Assessed value shown here and the published Assessed value

³ Manufacturing values included in totals are estimates at this time.

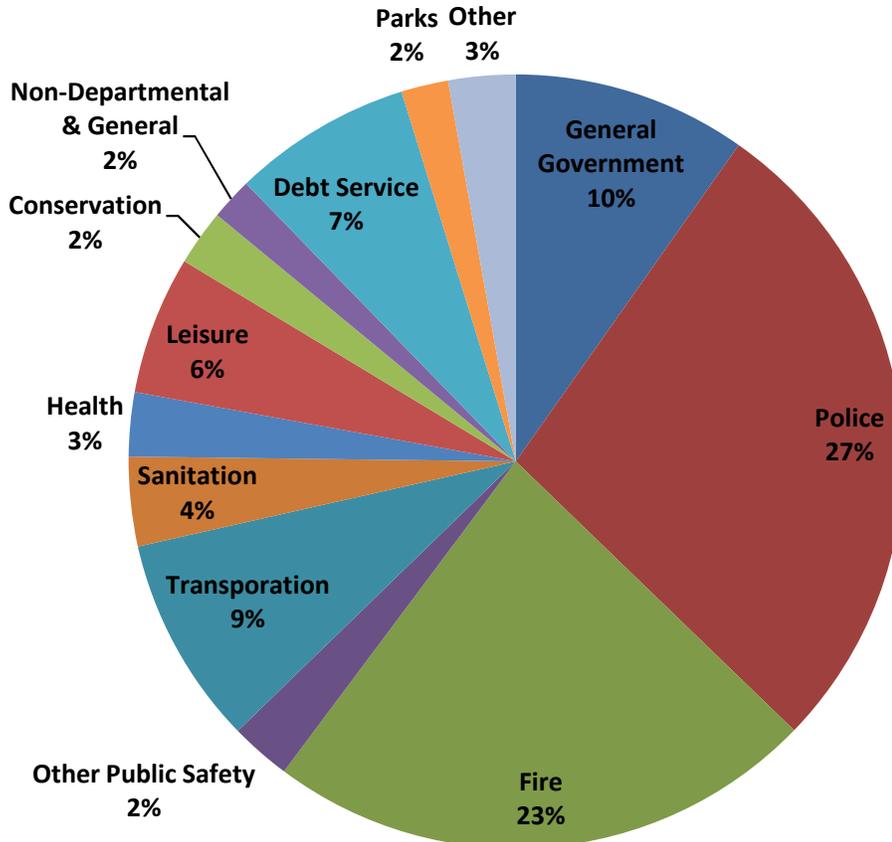
2016 General Fund Revenues

Total Revenues:
\$56,162,620



2016 General Fund Expenditures

Total Expenditures:
\$56,162,620



BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2015	2016	VAR
Administrator	10.65	12.00	1.35
Assessor	5.57	5.80	0.23
Common Council	16.00	16.00	-
City Clerk/Elections	4.70	5.03	0.33
Finance	9.88	9.88	-
Engineering	20.42	20.92	0.50
Fire	103.00	103.00	-
Fleet Maintenance	9.00	9.00	-
Health	12.63	13.36	0.73
Information Systems	6.00	6.00	-
Library	26.55	26.55	-
Mayor	2.00	2.00	-
Municipal Complex	3.00	3.00	-
Municipal Court	3.55	3.15	(0.40)
Parks/Forestry	19.30	20.30	1.00
Planning/Economic Development/Building	12.50	12.50	-
Police	118.54	119.04	0.50
Public Works	39.41	38.41	(1.00)
Traffic Electrical Maintenance	6.28	6.28	-
Water	20.38	21.38	1.00
TOTAL FULL-TIME EMPLOYMENT	449.36	453.60	4.24

COMMON COUNCIL

MISSION

The Common Council shall have the management and control of the city property, finances, highway, and the public service, and shall have the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public, and may carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 122,854	\$ 125,933	\$ 3,079
Rev	\$ 13,895	\$ 16,504	\$ 2,609
Lewy	\$ 108,959	\$ 109,429	\$ 470
FTE's	16.00	16.00	-

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk's office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

2015 BUDGETARY CHANGES

The cable television budget was transferred to the Administrative Services budget.

2016 BUDGETARY CHANGES

No substantial changes from 2015.

BUDGET SUMMARY TABLE

Common Council Dept #111								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
92,476	95,264	95,302	67,200	67,200	5100	Wages	67,200	53.4%
13,764	13,699	14,531	11,086	11,086	5195	Fringe Benefits	11,053	8.8%
4,437	4,455	5,805	5,693	5,693	5510-5520	Internal Charges	6,155	4.9%
26,692	32,026	35,401	32,475	34,175	5200	Operating Expenditures	35,125	27.9%
-	-	5,761	-	-	5950	Capital Outlay	-	0.0%
1,062	1,424	2,074	-	-	5980-100	Cable Television	-	0.0%
6,400	6,400	6,400	6,400	6,400	5980-130	BID Assessment	6,400	5.1%
-	-	-	-	-	5980-160	Web Site Enhancements	-	0.0%
144,831	153,268	165,274	122,854	124,554		TOTAL	125,933	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
20,891	19,733	24,935	13,895	14,739		Unallocated Revenues	16,504	13.1%
123,940	133,535	140,339	108,959	109,815		Tax Levy	109,429	86.9%
144,831	153,268	165,274	122,854	124,554		TOTAL	125,933	100.0%

PERSONNEL SCHEDULE

Common Council				
Position Description	2015	2016	2016	2015-16
	FTE	Base Positions	FTE	Change
Alderspersons	16.00	16	16.00	-
TOTAL	16.00	16	16.00	-

WAUWATOSA YOUTH COMMISSION

MISSION

The purpose and duties of the Wauwatosa Youth Commission is to provide continual study of the problems experienced by children and youth in the community and develop programs to treat such problems, to collect and disseminate information about such problems, coordinate with other agencies and organizations serving youth in Metropolitan Milwaukee, and to make use of the recommendations made by the Youth Commission but with the freedom to act beyond the scope of such recommendations. (Ordinance adopted 12/1/1959)

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 2,791	\$ 2,813	\$ 22
Rev	\$ 316	\$ 369	\$ 53
Levy	\$ 2,475	\$ 2,444	\$ (31)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- Youth band showcase and other events to engage youth in Wauwatosa
- The Youth Commission promotes activities to encourage community participation among youth, recognizes youth achievements and creates opportunities for community service.

GOALS

- The top priority for 2015-16 will be to evaluate Wauwatosa Youth Commission and make recommendations for a new City ordinance that will update the structure and purpose of Wauwatosa Youth Commission to facilitate a sustainable organization that will have a strong connection with City government.
- Mail voting and selective service requirements to youth that turn 18 in Wauwatosa
- Register new voters at area high schools and disseminate voting information
- Sponsor dances for middle school students to provide social option for teens in Wauwatosa (donate profit to charity)
- Organize community service activities for Wauwatosa youth, assist Kyles Corners with seasonal cleanup.
- Participate in Salvation Army bell ringing campaign during holidays
- Sponsor Concert for a Cause to showcase Wauwatosa high school students and support Wauwatosa charities
- Conduct forums on relevant issues to Wauwatosa youth (last year the forum was on Tosa United and health of Wauwatosa Youth)

- Encourage youth community service by giving community service awards at year end
- Publicize activities of Youth Commission through social media and area papers.

BUDGET SUMMARY TABLE

Youth Commission Dept #113								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
2,782	3,334	4,304	2,791	2,791	5200-5900	Operating Expenditures	2,813	100.0%
2,782	3,334	4,304	2,791	2,791		TOTAL	2,813	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
1,546	2,533	1,761	-	-	841-4170	Contributions-Youth Comm	-	0.0%
401	429	649	316	335		Unallocated Revenues	369	13.1%
835	372	1,894	2,475	2,456		Tax Levy	2,444	86.9%
2,782	3,334	4,304	2,791	2,791		TOTAL	2,813	100.0%

SENIOR COMMISSION

MISSION

To affirm the dignity and value of *all* aging Wauwatosans through:

- Advocacy for identifying issues of concern that impact all aging Wauwatosans
- Linking seniors with existing social, health, financial and support agencies
- Respecting overall physical, social, intellectual, spiritual and emotional wellbeing
- Conduct a community assessment to determine strengths and needs *
- Communicating assessment findings and recommendations to guide future planning within the community **

* Adding Life to Years-done in 2002 and Adding Life to Years II (transportation) 2008

** Assessments findings have been presented to community in past

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 3,121	\$ 3,167	\$ 46
Rev	\$ 353	\$ 415	\$ 62
Levy	\$ 2,768	\$ 2,752	\$ (16)
FTE's	-	-	-

DID YOU KNOW?

Wauwatosa has a higher population of people 55 years and over (13,347; 28.8 %) than other comparable Milwaukee County suburbs and the State of Wisconsin (US Census, 2010)

PROGRAMS/SERVICE LINES

The Commission is involved in the following programs:

- **File of Life:** Through a partnership with the Wauwatosa Fire, Health and Police Department a personalized mini medical history packet was developed. This information is an invaluable resource to emergency responders when every minute counts. They come in two sizes: one for a purse or wallet and the other for a refrigerator door. These are available at our partnering locations.
- **ICE (In Case of Emergency)** for cell phones: Emergency information can be added to a cell phone, which enables first responders as well as other medical personnel to contact next of kin to obtain important medical and support information.
- **Telephone Reassurance:** Seniors and disabled citizens can sign up for either a call in or receive a daily phone call to check on a person's wellbeing. If there is a problem a phone call will be made to the contact name and if necessary a contact is made to the Fire and Police Department to follow up. This has been possible through a partnership with Interfaith Older Adult Programs, Greater Tosa Interfaith, and the Wauwatosa Fire and Police Department.
- **Lockbox Program:** This is a system whereby a lockbox containing a key to the participant's house can be mounted outside the house. In Wauwatosa, only the Fire Department has the key

to the lockbox. It provides access for first responders without the need to break into the house in case of an emergency. The Commission has received two grants from the Wauwatosa Neighborhood Committee to underwrite the cost of the lockbox for our aging and disabled population. Thus far, there are 31 lockboxes that have been set-up from February 2, 2014 to now. Again, the Commission has partnered with the Wauwatosa Fire and Police Department.

2015 ACHIEVEMENTS

- Developed two user-friendly brochures for our community.
 - “In Case of...who do I call” – A ready reference of pertinent contact information of name and phone number, e.g., City departments, etc.
 - Transportation Options – A list of names and contact information for transportation options available in Milwaukee County for the aging and disabled population.
- Completed three City of Wauwatosa Senior Assessments. These were made possible thru Community Development Block Grants. These were called “**Adding Life to Years,**” which is the vision of the Commission.
 - The first survey was done in 2002. This survey provided a snapshot in time to profile our community related to various aspects such as demographics, housing, health, safety, transportation, community resources.
 - The second survey was done in 2008 and the specific subject matter was the transportation needs of our aging population.
 - The third is currently being done. This is an updated version of the 2002 assessment to learn how concerns may have changed with regard to our aged.

** Working in partnership with the Wauwatosa Health Department and The University of Wisconsin-Milwaukee Institute for Urban Health Partnerships
- Working to develop a subcommittee, “Caring Community,” which is a partnership with individuals and organizations working to enhance the ability of older residents to remain in and contribute to the life of their neighborhood. Through outreach efforts we are collaborating with Shorewood and some south shore communities. By collaborating with other communities we expect to develop other ideas to enhance the lives of older adults here in Wauwatosa.
 - Wauwatosa Senior Commission (WSC) had a presentation on pedestrian safety called, “Watch Out.”
 - WSC is working with Rebuilding Together Greater Milwaukee. This group addresses the problem of affordable housing for low income homeowners by revitalizing and preserving their homes. This is a FREE program. It helps rebuild our community.

2016 GOALS

- Review and analyze the Senior Assessment survey. Develop an action plan based on the survey findings and recommendations.
- Disseminate the 2015 “Adding Life to Years” survey results to the City as well as community thru presentations and place on City Website.
- Update and revise “Who do I call” and Senior Transportations Options brochures.
- Continue to promote current programs.
- Continue to explore “Caring Communities” through outreach and collaboration with senior groups in Wauwatosa, neighboring communities and Department on Aging.

BUDGET SUMMARY TABLE

Senior Commission Dept #115								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
1,423	2,479	3,374	3,121	5,602	5200-5900	Operating Expenditures	3,167	100.0%
-	-	37	-	-	5980-015	Expenditure From Donation	-	0.0%
1,423	2,479	3,411	3,121	5,602		TOTAL	3,167	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	2,590	915	-	-	841-4174	Sr Comm-Proj Reassurance	-	0.0%
128	375	177	-	-	841-4175	Contributions-Senior Comm	-	0.0%
205	-	515	353	672		Unallocated Revenues	415	13.1%
1,090	-	1,804	2,768	4,930		Tax Levy	2,752	86.9%
-	(486)		-			Excess Revenue		0.0%
1,423	2,479	3,411	3,121	5,602			3,167	100.0%

MAYOR

MISSION

The Mayor is elected Chief Executive Officer of the City of Wauwatosa and presides at all meetings of the Common Council, although not a voting member except to break a tie. The Mayor serves as primary spokesperson for the City, fosters citizen engagement and builds relationships with business leaders and regional partners. These activities support the five visions in the City's Strategic Plan to provide services that are essential or that enhance the quality of life in the community in ways that are efficient, effective, and affordable.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 138,440	\$ 142,265	\$ 3,825
Rev	\$ 15,658	\$ 18,644	\$ 2,986
Lew	\$ 122,782	\$ 123,621	\$ 839
FTE's	2.00	2.00	-

PROGRAMS/SERVICE LINES

The Mayor serves as the Chief Executive Officer and spokesperson for the City and its strategic plan. As such, the Mayor has numerous public speaking commitments from ground-breaking ceremonies to school groups to neighborhood and business associations. The Mayor also works with the media to inform the public of the City's mission, policies and practices in a positive, consistent and credible manner.

The Mayor heads the Emergency Operations Center (EOC) which is the City's central coordinating, monitoring, notification and warning point for major emergencies and disasters.

The Mayor chairs the Plan Commission to carefully steer future development so as to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Economic Development Advisory Committee (EDAC), Community Development Authority (CDA), NAIOP, the Commercial Real Estate Development Association, and builds relationships with developers and key business leaders.

The Mayor serves as a board member of Visit Milwaukee, Intergovernmental Cooperative Council, the Wisconsin Center District, the Milwaukee County Research Park Corporation, Milwaukee County Capital Improvement Committee and League of Wisconsin Municipalities. The Mayor also collaborates with Milwaukee 7 (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) and the National League of Cities (NLC). In 2015, the Mayor was appointed as a new Milwaukee Sewage District (MMSD) Commissioner. Participation in all these groups increases the City's involvement (influence) and helps build collaborations and partnerships in local, regional, state and national issues and initiatives.

The Mayor builds relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, The Village Business Improvement District, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council (NAC).

The Mayor recruits and appoints over 250 volunteers to City boards, commissions and committees as well as making Council appointments to the four standing committees and liaison positions seeking to improve effectiveness and align with five visions of the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and creating a stronger link between citizens and their government.

2015 ACHIEVEMENTS

- Represented the City and spoke at major grand openings, such as new hotels at UWM Innovation Campus and Mayfair Collection; new retail and restaurants, including Meijer, Nordstrom, Pizza Man; road openings, including Watertown Plank Road and Pedestrian Bridge and North Avenue with new bike lanes; and new housing, including Echelon, and The Reef apartments.
- Acted as City spokesperson for media calls and on-camera interviews on such topics as: 2015 budget; teens at Tosafest; Wauwatosa economic development for Business in Focus magazine, Milwaukee Business Journal, and BizTimes; Chinese students at Wisconsin International Academy for NY Times Magazine; railroad crossing safety; transformation of Hart Park; Governor Walker presidential announcement and liquor license legislation; and writing a column for a new City magazine, *Wauwatosa Connections*, and numerous other requests.
- Increased communications and outreach to residents through third round of Mayoral Town Hall Meetings with Alderman, partnering with Dr. Phil Ertl from the Wauwatosa School District and WisDOT staff on road construction. Also working with community partners to promote Tosa to realtors; bolster Neighborhood Blockwatch Program and initiate and co-host Healthy Community Partners Forum.
- Participated in multi-jurisdictional training session and exercises with other municipalities and counties for the Emergency Operations Center and the Tosa Area Preparedness Partnership. Also attended FEMA disaster training.
- Worked to increase Wauwatosa development as chair of Plan commission and vice chair of new Village Streetscaping Committee; built relationships with development professionals; participated in Congress for New Urbanism training; and built consensus on numerous projects, such as Wisconsin Lutheran College, State Street Station and Irgens Research Park building.
- Increased City involvement in state legislative issues affecting Wauwatosa in 2015 State Budget, such as hotel room tax, liquor licenses and railroad crossing trespassing. Mayor is on League of Wisconsin Municipalities Board and participated in League Lobbying Day in May 2015 and on-going legislative advocacy. Mayor continues to meet regularly with State Senators and representatives and initiated regular Mayor's lunches with Milwaukee and West Allis Mayors.
- Welcomed and co-hosted Western Hemisphere Delegation (48 world leaders) to UWM Innovation Campus, meet with two Chinese businessmen delegations, meet with Irish Minister Jimmy Deenihan and a business group from Ukraine.
- Championed regional transportation discussions with Metro Go, DOT, Milwaukee County, SEWRPC. Worked with the Office of Railroad Commissioner to improve railroad crossing safety; including testifying at hearing for new pedestrian railroad crossing at 74th & State Street.
- Continued to improve relationship with Visit Milwaukee and achieve more deliverables for Wauwatosa, such as launch of new Wauwatosa tourism site, speaking at event planners meeting and creation of short video clips on Wauwatosa, Curling Club and Farmer's Market for social media.

- Worked on transition of management and programming for Hart Park Senior Center.
- Continued to build relationships with regional partners, including Milwaukee County, MRMC, MCRP, Wisconsin Lutheran College, Mayfair, Mayfair Collection, Milwaukee Bucks, SEWRPC, M7 and other development partners and key business leaders.
- Reviewed and worked with volunteer boards, commissions and committees on recruitment and appointments seeking to improve their effectiveness and align with City's strategic plan. Championed the need for software module to effectively manage over 250 volunteers.

2015 BUDGETARY CHANGES

- None

2016 BUDGETARY CHANGES

- None

2016 GOALS

- Continue as the City spokesperson to celebrate and strengthen Wauwatosa's image and reputation with a consistent message strategy and platform.
- Continue to improve the City's preparedness for emergencies and disasters working with the Fire Chief.
- Explore additional opportunities to engage our citizens in City programs, services, and initiatives.
- Work on strategies and plans to improve communications and outreach to citizens, such as Mayoral Town Hall meetings, website, social media and community events.
- Continue to build developer and key businesses leader relationships for future growth and development.
- Represent the City on numerous boards, regional groups and meetings and at public functions, including ground-breaking ceremonies, speaking engagements, and ribbon-cuttings to build our partnerships and enhance our local, regional, state and national influence.
- Continue to work with volunteer boards, commissions and committees on identifying, recruiting and appointing the best qualified candidates.

BUDGET SUMMARY TABLE

Mayor Dept #131								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
29,230	52,419	70,226	61,818	61,818	5100	Wages	62,971	44.3%
24,544	18,656	53,505	47,066	47,066	5195	Fringe Benefits	48,209	33.9%
13,651	13,581	12,983	12,635	12,635	5500-5520	Internal Charges	13,997	9.8%
4,763	10,372	10,062	16,421	20,416	5200-5900	Operating Expenditures	16,588	11.7%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
129	-	3,942	500	500	5980-030	Recognition Materials	500	0.4%
72,317	95,028	150,718	138,440	142,435		TOTAL	142,265	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
10,431	12,235	22,739	15,658	17,089		Unallocated Revenues	18,644	13.1%
61,886	82,793	127,979	122,782	125,346		Tax Levy	123,621	86.9%
72,317	95,028	150,718	138,440	142,435			142,265	100.0%

PERSONNEL SCHEDULE

Mayor				
Position Description	2015 FTE	2016	2016 FTE	2015-16 Change
		Base Positions		
Mayor	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	2.00	2.00	2.00	-

ADMINISTRATIVE SERVICES DEPARTMENT

MISSION

ADMINISTRATION (01-132):

The City Administrator serves as the chief administrative and operating officer of the City. He/she has clear authority to administer the day-to-day operations of the municipal government including formulation of appropriate operational procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature nor shall he or she be a voting member in the creation of such policy. Also, they will serve only in a liaison capacity to all City boards and commissions. The City Administrator does not act as the official spokesperson for the city.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 2,084,407	\$ 2,170,450	\$ 86,043
Rev	\$ 235,757	\$ 284,448	\$ 48,691
Lewy	\$ 1,848,650	\$ 1,886,002	\$ 37,352
FTE's	10.65	12.00	1.35

MAJOR CHANGES

- Citizen survey being done in 2016
- Increased Intern hours

COMMUNICATIONS AND MARKETING (01-133):

To enhance the business value of the City's marketing and communications efforts by providing information about Wauwatosa's policies, programs, services and initiatives that are clearly and accurately conveyed to our citizens, our staff and businesses and to strategically drive economic growth and development by promotion of the City's competitive edge and image

HUMAN RESOURCES (01-143):

The Human Resources Department's (HR) mission is to be a strategic partner in the City's efforts to attract, retain and engage a talented and efficient workforce.

CITY ATTORNEY (01-161, 01-625):

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner

PROGRAMS/SERVICE LINES

ADMINISTRATION:

COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate the day-to-day operations to make sure policies and procedures are properly being implemented. In addition, provide advice and recommendations based on expertise, and facts and figures available.
- Work with staff to ensure appropriate materials have been prepared for Council consideration.

COMMUNICATIONS

- The department is responsible for the preparation and publication of the annual operating budget and quarterly city newsletters.
- Taping and broadcasting the Common Council and Standing Committee meetings on the government access channels
- Administering the cable contract with Time Warner Cable
- Produce an e-newsletter about current Wauwatosa news information
- Speak at a variety of community gatherings to provide a greater understanding of ongoing City issues and receive feedback

CROSSING GUARD

- Provide crossing guard services to 36 locations for school children attending public and private school to cross

INTERN PROGRAM

- Provide additional capacity to departments for a variety of tasks, e.g., refuse collection, absentee voting. In addition, provide an opportunity for the City to develop individuals who may be future leaders in the organization. This is an opportunity for post-secondary students who are interested in public service to learn.

BUDGET PREPARATION AND MANAGEMENT

- Assist in preparation and administration of the annual operating and capital budgets

PERSONNEL MANAGEMENT

- Develop strategy for labor relations as part of the negotiation team in the collective bargaining process
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources
- Collaborate to encourage continued organizational development through the Invest programs
- Assist in recruitment of key positions

DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa. These include financial resource assistance; working closely with neighborhood and business associations and groups; coordination between City departments to foster development, business retention and expansion efforts; marketing, etc.

ORGANIZATIONAL MANAGEMENT/ ANALYSIS/STRATEGIC PLANNING

- Provide the necessary research and recommendations to develop a course of action regarding policies, programs, etc.
- Continue efforts to ensure the implementation of the strategic plan through committee meetings and quarterly updates with the Council via the Government Affairs Committee
- The budget supports the staff that provides necessary preparation and implementation of day-to-day policies and procedures of the city and its employees, administrative support to other departments, and any other functions absorbed by the city administrator, assistant to the city administrator and/or the administrative intern.

HUMAN RESOURCES:

- Compensation and Benefit Administration
 - Manage Compensation System, including Pay for Performance
 - Automated Timekeeping System (Kronos)
 - Payroll System (GEMS)
 - Invest in Wellness
- Employee Development
 - Invest in People
 - Employee Engagement
- Employee and Labor Relations
- Recruitment/Selection of Employees
- Organizational Development

CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting
- Property transactions

2015 ACHIEVEMENTS

ADMINISTRATION:

- **Extended the contract with Twin City Security for the 2015-2016 school year.** The extension will continue to provide the service for adolescence in the community at a fair and reasonable cost to the City. (Additional information is contained in the Crossing Guard Budget Narrative).
- **Developed a process for implementation of the strategic plan.** The Common Council will have quarterly updates via the Government Affairs Committee. In the first quarter, the previous year's results will be reviewed. Then, in the second quarter, priority items within the plan will be determined in anticipation of the succeeding year's budget. If possible, for the third quarter, the entire Common Council will go on some form of a retreat to determine if the plan is still relevant and realistic given the current environment. In the fourth quarter, the modifications from the retreat will be reflected in the overall plan. The purpose of these touch points is to keep the Common Council abreast of how staff is fulfilling the visions they set in a yearlong planning process. In addition, it also gives them the opportunity to adapt and determine if the organization should pivot in a different direction.

At the staff-level five committees have been created to represent the following five visions:

- *Wauwatosa: A City with Great Services*
- *Wauwatosa: A Community of Choice*
- *Wauwatosa: The Preferred Location for Conducting Business*
- *Wauwatosa: An Organization Defined by Excellence*
- *Wauwatosa: Recognized as a Regional, State and National Leader*

Each of these committees meet at least bi-monthly to provide feedback about different projects and offer assistance should any be necessary to ensure successful completion.

Since this is the first year of implementation these processes and groups may change if a more efficient and effective method to enhance organizational alignment is discovered.

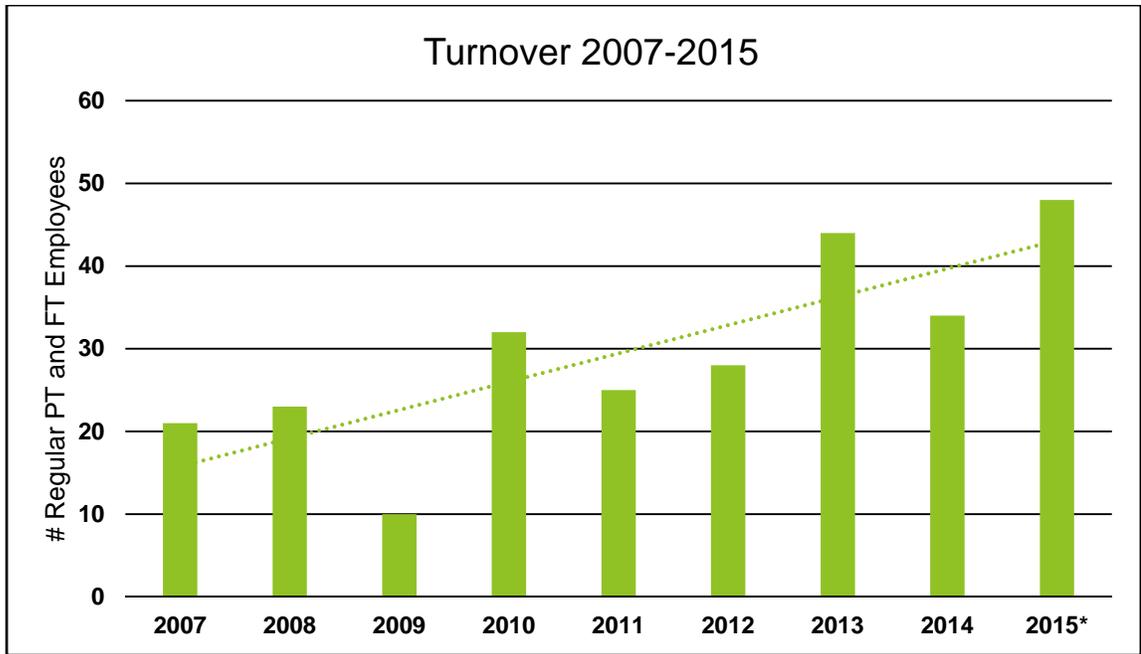
- **Partnered with a consultant to facilitate Quality Improvement efforts.** By the end of this year, two one-day Kaizen events will be held to improve an internal and/or external process.
- **Participated in an Employee Engagement Committee,** which assisted in determining the best course of action for the employee engagement survey.

COMMUNICATION AND MARKETING:

- Developed and implemented Citizen Academy for public to learn more about and participate in City government.
- Resolution approved by Common Council to establish a permanent Marketing and Communications Advisory Committee.
- In the fourth quarter of 2015, the City will initiate a communications audit.

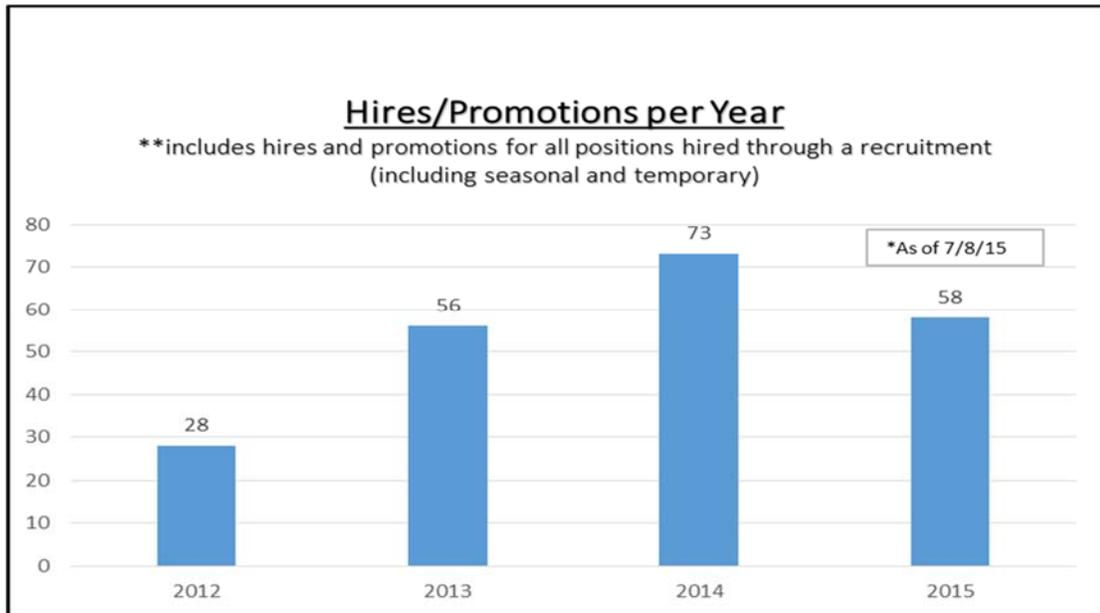
HUMAN RESOURCES:

- Employee Turnover Statistics:



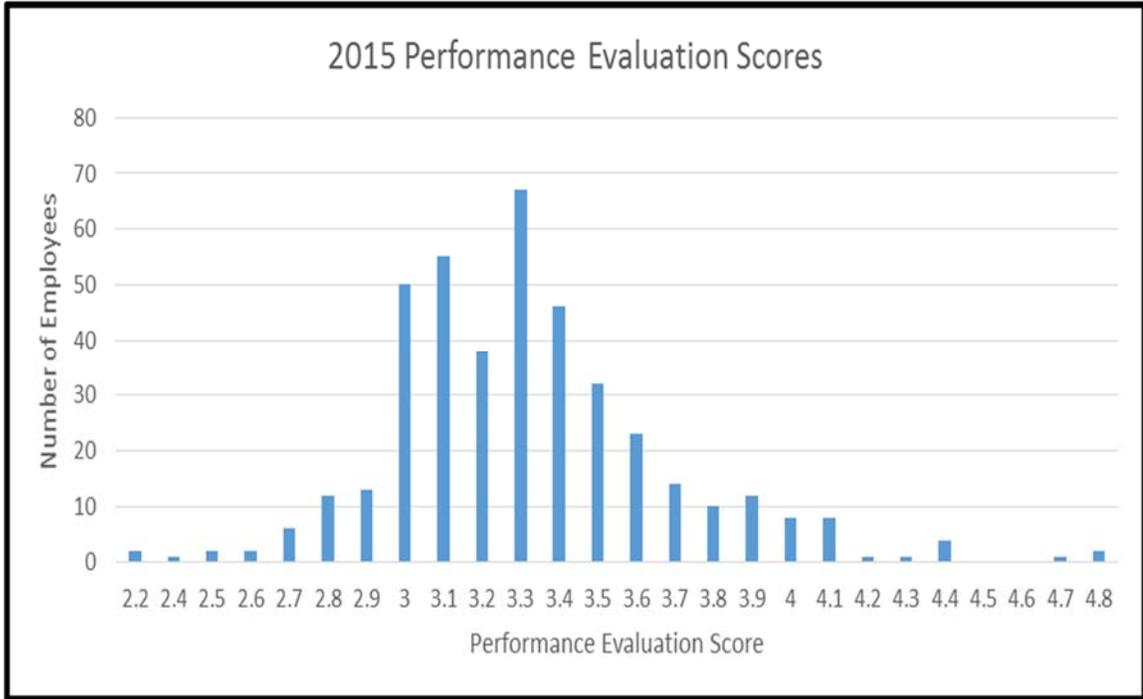
*2015 estimated based on mid-year numbers

- Hire/Promotional Statistics



- Strategic Plan Action Item: 4.1.3.2: Develop and implement a compensation plan that motivates and retains high performing employees
 - Implemented strategic pay for performance system based 50% on SMART or project goals and 50% on leadership competencies
 - 100% completion of evaluations by supervisors
 - Ratings based on 5-point scale

- Resulted in 3-Tier Pay: (1) 3% of control point; (2) 2% of control point; and (3) no increase



- Strategic Plan Action Item: 4.1.3.4: Develop a robust employee development program for the entire organization that provides professional development opportunities designed to foster a high-performing workforce
 - “Invest In People” introduced in 2014 and further implemented in 2015
 - Funding for development opportunities for all employees
 - Lynda.com – Online training available to all employees
 - On-site training: Quarterly supervisor workshops and all employee training
 - Program framework is in place. Next phase is for supervisors to promote culture of learning and development
 - Created “Invest in People/Culture” Committee with a mix of employee representation to discuss employee develop and culture issues.
 - Employee Engagement: Identified as key to high-performing workforce
 - 4 supervisors (1 from each quadrant) attended 2-day Gallup “High Performance Management” course
 - Gallup Q12 Survey to be conducted September 2015
 - Preparation underway for employee engagement survey
 - Strategic responses to survey- HR to provide training and support
- Strategic Plan Action Item: 4.1.3.3: Evaluate and modify as appropriate employee benefit programs to enhance retention and recruitment
 - Survey seeking feedback on City benefit package to go out August 2015
 - Facilitating focus group with police and fire supervisors to take a new look at their compensation/benefit package.
- For discussion of new outcomes based wellness program through “Invest in Wellness,” see Health/Life narrative.

CITY ATTORNEY:

- Improved and increased implementation of paperless office concepts
- Trained multiple citizen boards and commissions on appropriate legal concepts
- Began data collection for improved performance measurement on use of outside counsel
- Improved insurance certification program

2016 GOALS

ADMINISTRATION:

- Conduct a citizen survey.
- Continue to develop a performance dashboard with at least three to four services live.
- Review options for crossing guard services and determine best course of action to provide service for the 2016-2017 school year.
- Assist the IT Department in re-designing the City website.

COMMUNICATIONS AND MARKETING:

- Marketing and Communications Advisory Committee to review Communications Audit and advise on next steps
- Marketing and Communications Advisory Committee to advise on redesign of City website.

HUMAN RESOURCES:

- Strategic culture work:
 - Now that Invest in People and Invest in Wellness are built and mature, HR will support supervisors in creating culture shift in employee development and wellness.
 - Knowing that 70% of what drives employee engagement is the employee's direct supervisor, HR will provide strategic support to supervisors to improve engagement.
- Assist in Kronos upgrade
- Incorporate changes in performance evaluation/performance pay process based on this year's experience
- Work with City Administrator and Finance Director on workforce strategies in anticipation of 2017-2020 levy reductions

CITY ATTORNEY:

- Continue being available and responsive for internal customers
- Improve contract tracking and follow up
- Identify and implement performance measurement criteria for in-house counsel
- Continue training for citizen boards and commissions on Open Meetings and Public Records duties and obligations

- Use Citylaw case management system to draw and analyze statistical data as appropriate

2015 BUDGETARY CHANGES

ADMINISTRATION:

No substantial changes

COMMUNICATIONS AND MARKETING:

No substantial changes

HUMAN RESOURCES:

No substantial changes

CITY ATTORNEY:

No substantial changes

2016 BUDGETARY CHANGES

ADMINISTRATION:

CITIZEN SURVEY

INCREASE \$15,000

- In 2012, through the Internal Granting Program (the program to seed capital for sustainable efficiencies) the City chose to use the National Citizen Survey (NCS) to gain citizen feedback. This path was chosen due to a number of qualities that are unique to past surveys. For instance, NCS gives the City the ability to ask two customized questions, develop reliable data trends and access to benchmark comparisons of over 500 municipalities. Out of the 1,200 randomly selected surveys sent out, 430 completed surveys were returned to NRC. This results in a 38% response rate. A typically response rate for citizen surveys is 25% to 40%. Overall, 79.16% of the time the City was above 120 benchmarks of local, state and federal governments.

The City is at a juncture where it is a good time to measure citizen satisfaction with the services they have been receiving. Further to the point, it is recommended that citizen surveys are done every two to three years.

ADDITIONAL INTERN HOURS

INCREASE \$35,487

- For the 2016 budget, 2,814 hours for the Intern Program will be added. Over the years, the City has seen many successful projects completed by interns. Also, it has provided access to talent that the City can tap into for future employment if the opportunity presents itself.

HUMAN RESOURCES:

Moved employee development funds into HR Educational Programs from unallocated general account. Overall this is budget neutral – just transferring funds to facilitate ease of administration of program.

CITY ATTORNEY:

Reduce electronic research costs by switching providers

LITIGATION RESERVE:

No increase for 2016, but there is a possibility that litigation matters could be peaking, requiring additional resources. If this occurs, we would expect to make a request from the Reserve for Contingencies.

BUDGET SUMMARY TABLE

Administrative Services								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
611,108	641,420	700,188	697,502	697,502	5100	Wages	751,480	47.9%
236,495	249,860	261,222	269,794	269,794	5195	Fringe Benefits	266,080	16.9%
85,746	96,938	101,321	102,998	102,998	5510-5520	Internal Charges	138,877	8.8%
254,670	377,269	526,386	405,863	446,363	5200-5900	Operating Expenditures	401,213	25.5%
-	-	-	3,000	3,000	5950-5970	Capital Outlay	4,300	0.3%
4,928	4,453	3,528	5,000	5,000	5980-020	Employee Recognition Prog	5,000	0.3%
-	60	-	250	250	5980-040	Disposal/Shredding of Old	-	0.0%
				3,500	5980-100	Cable Television	3,500	
1,192,947	1,370,000	1,592,645	1,484,407	1,528,407		TOTAL	1,570,450	99.8%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
172,076	176,386	240,287	167,894	183,369		Unallocated Revenues	205,815	13.1%
1,020,871	1,193,614	1,352,358	1,316,513	1,345,038		Tax Levy	1,364,635	86.9%
1,192,947	1,370,000	1,592,645	1,484,407	1,528,407		TOTAL	1,570,450	100.0%

Litigation Reserve Dept #625								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
208,550	235,368	548,392	600,000	600,000	5200-5900	Operating Expenditures	600,000	100.0%
208,550	235,368	548,392	600,000	600,000		TOTAL	600,000	100.0%
Revenue								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
30,082	30,303	82,737	67,863	71,985		Unallocated Revenues	78,633	13.1%
178,468	205,065	465,655	532,137	528,015		Tax Levy	521,367	86.9%
208,550	235,368	548,392	600,000	600,000		TOTAL	600,000	100.0%

PERSONNEL SCHEDULE

Administrative Services				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	2016 FTE	
Administrative Intern	0.74	5	2.09	1.35
Assistant Attorney/HR Director	1.00	2	1.00	-
Cable Tech	0.16	1	0.16	-
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Health&Productivity Coordinator	1.00	1	1.00	-
HR Director*	0.50	1	0.50	-
HR Generalist	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Legal Secretary	1.00	1	1.00	-
Payroll Specialist	1.00	1	1.00	-
Peg Access Coordinator	0.25	1	0.25	-
Senior Management Analyst	1.00	1	1.00	-
TOTAL	10.65	18	12.00	1.35

* Individual in the position is split between the HR Director and Assistant Attorney positions.

MUNICIPAL COURT

MISSION

The Municipal Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with twice-weekly municipal court activities. Staff prepares court dockets, accepts payments of forfeitures imposed by the court, and arranges payment plans to facilitate collection. Defendants not present for their court dates are notified promptly in writing of the Judge's decision. Driver license suspensions/revocations ordered by the Judge are reported to the DOT. Warrants are prepared for execution by the Police Department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue's Tax Refund Intercept Program (TRIP). Workload in the office is heavily dependent upon the number of citations issued annually.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 329,076	\$ 306,877	\$ (22,199)
Rev	\$ 660,000	\$ 600,000	\$ (60,000)
Levy	\$ (330,924)	\$ (293,123)	\$ 37,801
FTE's	3.55	3.15	(0.40)

MAJOR CHANGES

- Transition of 0.4 FTE to City Clerk
- Reduction of citation revenue

2015 ACHIEVEMENTS

- Forfeiture revenue retained by the City for the first half of 2015 exceeds \$347,000. The City retains about 65% of the total forfeiture amounts. (This total includes TRIP collections, warrant/commitment collections, driver license suspension collections, pre-court payments at the Police Department, and on-time payments.)
- The Tax Refund Intercept Program (TRIP) has collected over \$179,000 in unpaid, past-due citations through the end of July.
- To date, a total of 459 warrants/commitments have been issued in 2015 with outstanding balances of \$156,500. Collections on all warrants thus far in 2015 is nearly \$18,600.
- A total of 2,392 driver license suspensions have been issued thus far in 2015, resulting in payments totaling nearly \$174,000. Outstanding balances total approximately \$184,800.
- House of Corrections and Sheriff's costs charged to the City for the housing of prisoners have been effectively managed. Less than \$5,900 has been paid out so far in 2015.
- Revenue from open record requests and certified court documents for the first half of 2015 generated \$425.

2016 GOALS

- Continue efforts to increase collection of forfeitures owed through the on-going use of warrants and suspensions.
- Efforts will continue to enter eligible unpaid citations into the Tax Refund Intercept Program as quickly as possible to improve opportunity for collection.

2016 BUDGETARY CHANGES

STAFFING SHORTAGE

In 2013, the City agreed to fill a much needed staffing shortage of 16 hours/week in the court office. As of June 2015, the City removed the person filling the position to help another office experiencing a staffing shortage. We anticipate an increase in overtime costs in 2016 for the remaining 2.6 court clerk staff to cover the additional duties.

LINE ITEM INCREASES TO BUDGET

- The Office Supply account has been increased \$300 for purchase of a receipt printer to be used in court.
- The Postage account has been increase \$200 to cover rate increases and TRIP letter mailings.
- The Dues and Periodicals account has been increase \$50 to accommodate an increase in association dues for the Judge and three court clerks.
- The Conference and Travel account has been increased \$760 due to increased room rates and registration fee for the Judge and two court clerks.
- The Reference Material account has been increased \$80 to allow for the annual purchase of Traffic Code books for the Judge and Asst. City Attorney.

BUDGET SUMMARY TABLE

Municipal Court Dept #121								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
178,182	187,167	179,099	182,977	170,077	5100	Wages	168,960	55.1%
68,815	77,127	77,373	80,412	78,547	5195	Fringe Benefits	70,134	22.9%
22,723	23,080	26,698	27,252	27,252	5500-5520	Internal Charges	28,288	9.2%
20,691	33,861	28,041	38,435	38,435	5200-5900	Operating Expenditures	39,495	12.9%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
290,411	321,235	311,211	329,076	314,311		TOTAL	306,877	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
440,011	536,803	525,354	660,000	600,000	411-4100	Court Penalties & Costs	600,000	195.5%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Levy	-	0.0%
(149,600)	(215,568)	(214,143)	(330,924)	(285,689)		Excess Revenue	(293,123)	-95.5%
290,411	321,235	311,211	329,076	314,311		TOTAL	306,877	100.0%

PERSONNEL SCHEDULE

Courts				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	FTE	
Court Clerk	3.00	4	2.60	(0.40)
Court Officer	0.38	3	0.38	-
Municipal Justice	0.17	1	0.17	-
TOTAL	3.55	8.00	3.15	(0.40)

CITY CLERK & ELECTIONS

MISSION

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 561,157	\$ 748,922	\$ 187,765
Rev	\$ 195,339	\$ 245,869	\$ 50,530
Lewy	\$ 365,818	\$ 503,053	\$ 137,235
FTE's	4.66	5.03	0.37

MAJOR CHANGES

- 4 elections in 2016
- Special Voting Deputies now visit more residential care facilities
- New election equipment
- Clerical position restored to full time
- Election equipment programming to be performed by the City of Milwaukee
- 0.4 FTE transferred from Court Clerk

PROGRAMS/SERVICE LINES

- The City Clerk's office provides clerical staffing to the Common Council, council committees, and to a number of other city boards and commissions
- Under the Elections budget, the City Clerk's office prepares for and conducts elections in accordance with Wisconsin statutes, including a robust absentee voting process
- City Clerk staff directs city hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Staff regularly updates the website calendar and home page, and posts agendas and minutes thereto
- Staff posts agendas and minutes to the meeting portal
- Staff schedules and staffs Board of Review hearings
- A variety of city licenses are issued twice yearly
- Special assessment queries are answered promptly
- Legal notices are published as required
- Plan Commission notices are mailed to affected property owners

The Elections budget supports the election process: regular and temporary staff wages, voting machine maintenance, voter registration, maintenance of accurate listings of registered voters and permanent absentee voters, set-up/take-down of voting locations, training and compensation of poll workers, election supplies, absentee ballot supplies, ballot printing and memory device coding, publication of legal notices, postage for election correspondence and absentee ballots, delivery of absentee ballots to nursing homes, overtime costs for use of school district, data entry of new registrations, and scanning of post-election voter history.

2015 ACHIEVEMENTS

ELECTIONS

Two elections have been successfully conducted.

Along with 18 other Milwaukee County municipalities, Wauwatosa agreed to participate in the purchase of new voting equipment, a move towards standardization, reduced costs, and shared equipment. Milwaukee County is paying 70% of the cost of the new equipment; Wauwatosa's share is about \$26,000.

CLERK

The 2015 Board of Review has been conducted.

Expansion of the use of the Minute Traq software has occurred to include the Board of Public Works, Plan Commission, Board of Zoning Appeals, and Police and Fire Commission. Once the office is again at full staff, renewed efforts will be made to continue expansion of the use of the software by other board and commissions.

The office has implemented a more streamlined and cost-effective method of handling certified mail.

2016 GOALS

IMPROVED OFFICE FUNCTIONALITY

Investigate other Minute Traq functions to determine whether they have applicability for the City's operations.

Work with the Minute Traq vendor to import older documents into the program.

Work with the Mayor's staff to streamline the maintenance of the records of board and commission appointments by using Minute Traq's Board and Commissions module.

Investigate the electronic recording of documents with the Register of Deeds.

Update the municipal bond book in compliance with state statutes and explore streamlined options for maintaining the statutorily-required ordinance book.

ELECTIONS

Ensure that poll workers are trained on the operation of the new voting equipment.

Conduct training sessions and compile training materials specifically designed for new poll workers and registration deputies.

Revise the pre-election training sessions to accommodate any changes in State law, and to re-acquaint poll workers with the photo ID requirement that is now in place.

Train staff and create office procedures as required to facilitate the re-implementation of photo ID requirements for voting.

Ensure that staff receives training on the new *WisVote* voter registration and election management software being implemented by the State of Wisconsin.

Oversee the recruitment, training, and scheduling of temporary office workers to assist in the pre-election absentee voting process.

2015 BUDGETARY CHANGES

CLERK

The office has been short-staffed during mid-2015 due to the resignation of the Deputy City Clerk in April. The temporary salary savings enabled the office to hire a temporary employee for several weeks while another staff member was on medical leave.

ELECTIONS

Wisconsin Act 159 created changes in the way residents of residential care facilities vote. Special Voting Deputies (SVD's) now visit three additional facilities having over 300 registered voters; this has necessitated the hiring of a second team of two SVD's. Additionally, a second trip to each facility is required if eligible voters are unable to do so at the first visit.

The City received modest compensation from the vendor for the buy-back of the old voting equipment. Efforts will be made to sell remaining equipment supplies (spools, tapes, seals, etc.) to municipalities still using this equipment.

2016 BUDGETARY CHANGES

ELECTIONS

Four elections are scheduled for 2016, considerably increasing the Elections budget. The November presidential election will require the use of additional poll workers to accommodate the expected turn-out.

Because of its labor-intensive processes, absentee voting - both by-mail and in person - continues to increase temporary election personnel costs. Moving the in-person absentee voting process to the Common Council chambers from the Clerk's counter has resulted in a more efficient operation; however, more personnel are needed to make it work effectively. The data entry and filing requirements that absentee voting generates also requires additional temporary staffing. (Absentee ballots are handled an average of five times before reaching the polls on Election Day.)

Milwaukee County is paying 70% of the purchase cost of new tabulators and 100% of the cost of the handicapped-accessible equipment. Municipalities are able to repay the County their 30% over a three-year period; the first payment will be made in 2016.

The City of Milwaukee, rather than the equipment vendor, will be programming voting equipment beginning in 2016. This new arrangement is expected to decrease programming costs by at least one-third.

CITY CLERK

A clerical position whose time was divided between the City Clerk and Municipal Court offices will be allocated to the City Clerk's office only beginning in 2016.

FEE INCREASES

A variety of increases in license fees is recommended for 2016. These include going-out-of-business licenses, gun/weapon licenses, pool table/pinball/juke-box licenses, massage establishment licenses, license publication fees, sidewalk sale permits, vending machine licenses, and late fees.

BUDGET SUMMARY TABLE

**City Clerk
Dept #141**

Expenditures

2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
182,249	177,514	203,084	210,777	223,677	5100	Wages	230,217	53.6%
85,855	84,722	104,501	90,156	92,021	5195	Fringe Benefits	119,174	27.7%
42,148	48,047	61,187	58,780	58,780	5500-5520	Internal Charges	65,272	15.2%
4,065	15,659	13,284	13,780	12,980	5200-5900	Operating Expenditures	13,900	3.2%
-	928	3,159	-	-	5950-5970	Capital Outlay	-	0.0%
1,076	3,827	1,016	1,400	1,400	5980-010	Board of Review	1,000	0.2%
315,393	330,697	386,231	374,893	388,858		TOTAL	429,563	100.0%

Revenues

2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
92,004	85,363	93,556	85,500	85,500	311-4100	Liquor and Malt Beverages	95,000	22.1%
5,000	4,625	4,300	4,400	4,000	311-4110	Cigarette	3,600	0.8%
1,040	940	-	-	-	311-4140	Soda Water	-	0.0%
176	-	-	-	-	311-4200	Juke Box	-	0.0%
1,494	1,450	1,406	1,500	1,594	311-4210	Bowling and Juke Box	1,650	0.4%
3,555	3,525	3,180	2,825	3,000	311-4230	Vending Machine	3,200	0.7%
1,150	1,050	950	1,000	1,000	311-4260	Service Station Operators	900	0.2%
130	390	260	260	270	311-4270	Used Car Dealers	270	0.1%
1,675	1,675	1,675	1,800	1,875	311-4280	Picture Theaters	1,875	0.4%
120	120	120	120	120	311-4290	Firearms Dealers	135	0.0%
340	340	255	255	255	311-4300	Public Dance	255	0.1%
9,142	8,059	-	-	-	311-4310	Hotel/Motel and Rooming H	-	0.0%
-	-	-	150	1,200	311-4330	Closing Out Sales	200	0.0%
10,220	8,876	9,164	9,200	11,661	311-4340	Amusement Premises	11,700	2.7%
3,580	3,840	3,520	3,500	4,000	311-4350	Massage Tech & Establish	4,000	0.9%
4,725	5,450	-	-	-	311-4360	Public Swimming Pools	-	0.0%
1,902	2,106	1,009	1,800	3,100	311-4900	Other	3,100	0.7%
25	25	25	75	75	321-4240	Temporary Sidewalk Sales	160	0.0%
1,905	2,522	2,405	1,500	1,500	511-4100	Data & Records Request	-	0.0%
-	-	-	50	50	511-4180	Board of Public Works	50	0.0%
4,264	14,550	13,562	17,000	17,000	511-4200	Record Certification	19,500	4.5%
650	-	925	-	-	511-4600	Tax Exempt Filing Fees	925	0.2%
56	29	24	50	50	511-4700	Sale of Maps and Plats	-	0.0%
743	826	981	885	1,050	511-4800	Publication Fees	1,200	0.3%
45,494	42,577	58,272	42,402	46,653		Unallocated Revenues	56,296	13.1%
126,003	142,359	190,642	200,621	204,905		Tax Levy	225,547	52.5%
315,393	330,697	386,231	374,893	388,858		TOTAL	429,563	100.0%

Elections Dept #142								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
231,219	97,197	153,482	120,498	121,223	5100	Wages	206,900	64.8%
53,559	35,673	46,880	43,852	43,852	5195	Fringe Benefits	54,639	17.1%
702	898	698	714	714	5500-5520	Internal Charges	1,145	0.4%
42,999	19,171	31,011	21,200	13,675	5200-5900	Operating Expenditures	46,700	14.6%
-	-	-	-	-	5950-5970	Capital Outlay	9,975	3.1%
328,479	152,939	232,071	186,264	179,464		TOTAL	319,359	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
47,381	19,691	35,013	21,067	21,531		Unallocated Revenues	41,853	13.1%
281,098	133,248	197,058	165,197	157,933		Tax Levy	277,506	86.9%
328,479	152,939	232,071	186,264	179,464		TOTAL	319,359	100.0%

PERSONNEL SCHEDULE

City Clerk / Elections				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	FTE	
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	1	1.00	-
Office Assistant	2.60	4	3.00	0.40
Vacation Relief	0.06	0	0.03	(0.03)
TOTAL	4.66	6.00	5.03	0.37

FINANCE

MISSION

We are a responsible steward of the City of Wauwatosa's fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

PROGRAMS/SERVICE LINES

FINANCIAL REPORTING & ACCOUNTING

Maintain general ledger. Produce monthly and annual financial statements in coordination with external auditors. Manage financial system, controls and processes. Process and reconcile payroll and Wisconsin Retirement System contributions. Perform fixed asset accounting. Provide accounting technical support to the departments. Perform grant accounting for departments.

BUDGET PREPARATION & FORECASTING

Prepare and administer the annual operating and capital budgets. Develop financial forecasts and projections for all funds to assist with budget planning. Review and establish internal service fund rates and charges. Provide financial analysis on economic development projects requesting TIF support.

PROPERTY TAX ADMINISTRATION

On a timely and accurate basis, calculate the property tax mill rates. Coordinate property tax bill production and mailing. Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes. Research payment issues and make decisions concerning delinquency.

CAPITAL PLANNING & DEBT MANAGEMENT

Review and process capital contract payments and monitor capital spending. Develop structure and size of annual bond issuance. Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners. Manage proceeds and make timely principal and interest payments.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 1,019,889	\$ 1,042,990	\$ 23,101
Rev	\$ 454,574	\$ 826,689	\$ 372,115
Levy	\$ 565,315	\$ 216,301	\$ (349,014)
FTE's	9.88	9.88	-

MAJOR CHANGES

- Merge Comptroller, Purchasing, and Treasurer Department budgets into single Finance budget.
- Reduction in management positions. Reclassify Deputy Treasurer to Assistant Finance Director and Accounting Manager to Senior Accountant.
- Increase in general fund interest earnings.

CASH & INVESTMENT MANAGEMENT

Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity. Maximize earnings of cash equivalents. Perform cash analysis and forecasting. Maintain relationships with banking contacts at designated public depositories.

Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns. Forecast interest earnings.

TREASURY MANAGEMENT

Utilize online banking software to review and record banking activity and to move funds. Serve as administrator for all merchant service accounts and internet payment programs. Implement and utilize technology products that streamline revenue collection or provide online service to citizens.

ACCOUNTS PAYABLE & VENDOR MANAGMENT

Process all invoices for payment on a timely basis. Ensure compliance with internal process and controls. Maintain relationships with suppliers and vendors. Support Purchase Card administration. Process checks for all bills, claims and payroll. Perform internal control check for outgoing funds. Develop and maintain vendor relationships. Ensure goods and services provided by vendors meet departmental expectations. Coordinate and schedule training and product review sessions. Initiate contract/vendor dispute process.

PURCHASING SERVICES

Solicits competitive prices from responsible vendors for materials, equipment and services. Facilitate departmental requisitions. Produce and monitor purchase orders. Administer Purchase Card program. Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions. Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

ACCOUNTS RECEIVABLE

Manage the ambulance third-party billing contract. Coordinate billing for special assessments. Process and mail invoices for snow and ice removal, special collections, damaged city property, third-party reimbursements as well as other bills owed to the City. Coordinate transfer of unpaid special charges and assessments to the property tax bill.

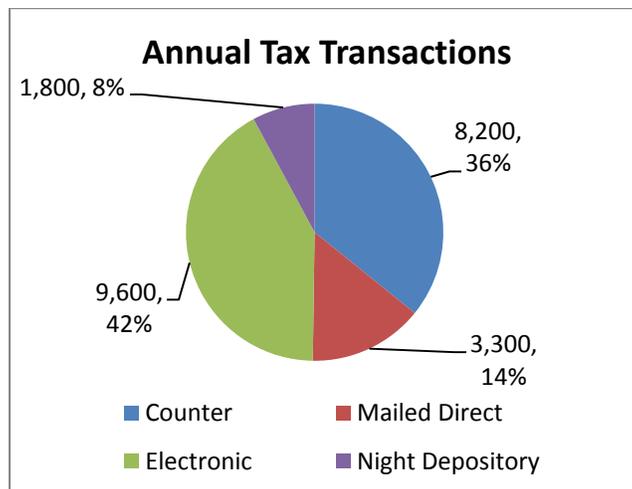
REVENUE COLLECTION

Direct collection of funds for property taxes, hotel taxes, water utility bills, licenses, permits and charges for other City services. Oversee revenue collection from other designated collection points in other departments, periodically reviewing internal controls. Timely deposit funds on a daily basis.

Administer pet licensing program for City. Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC). Assistant Finance Director serves as City's representative on MADACC's board of directors and operations committee, and a Senior Accountant is an alternate.

2015 ACHIEVEMENTS

- **Financial Reporting & Accounting**
 - 2014 Audit completed with an unqualified opinion
 - Received Certificate of Achievement in Financial Reporting for 2013 Audit
 - Improved health grant accounting and reporting
 - Completed physical fixed asset inventory
- **Capital Planning & Debt Management**
 - Maintained Aaa bond rating from Moody's Investment Services
 - Redesigned bond tracking process in order to accommodate multi-year projects and provide more comprehensive and easier to use reporting
- **Property Tax Administration**
 - First year of Vision software's real estate assessment information successfully imported into GCS tax collection software for 2014 bill creation
 - 17,600 property tax bills calculated and delivered accurately and in advance of the statutory due date
 - All property tax settlements with other taxing jurisdictions completed and distributed timely in accordance with Wisconsin statutes
 - Submitted all state-mandated property tax reports on time
 - Successful transfer of \$1.4 million charges to the property tax roll
 - 1,100 tax refund checks were processed, representing a 550% increase over an average year of 200 checks
 - Growth in Electronic Tax Payment Collection / Automation increased to 42% of total volume



- **Cash & Investment Management**
 - Engaged in innovative investment strategies involving an internal loan from the general fund to TID 7 and a direct loan to Milwaukee Area Domestic Animal Control Commission that will net \$160,000 per year in general fund interest earnings
 - All investments held to maturity without loss of principal
 - Completion of an updated City investment policy
 - Maintain an accurate cash forecast that contributes to sound decision-making for capital improvement and tax incremental financing
- **Treasury Management**
 - Lockbox transmission product for tax payments fully implemented
 - Implementation of new merchant services program which will result in a \$3,500 annual savings and setup of virtual terminals at Court Clerk, Police, and Public Works
 - Change website water bill collection vendors and implement new product, which should result in reduced fees and greater usage by citizens, as well as the automation of payment processing
 - Replacement of credit card readers with EMV compatible readers that allow for a greater level of encryption
- **Purchasing Services**
 - Processed 221 purchase orders totaling \$23.2 million
 - \$2.7 million purchased on City purchasing card resulting in \$44,000 in rebate revenue
 - Trained, monitored and audited 121 credit card users - an increase of 13 additional cards from 108 last year
 - Finalized purchasing procedure manual for departmental staff
 - Purchasing Coordinator obtained Recertification as CPPB
- **Accounts Receivable**
 - Successful transition of special assessment billing from City Clerk department to Finance; 700 bills created accurately and delivered in typical timeframe
- **Revenue Collection**
 - Accurate processing of 95,000 tax, water, and other revenue transactions due to the City
- **Accounts Payable & Vendor Management**
 - Completed redesign of travel and expense process (second half of 2015)
- **Budget & Forecasting**
 - Combined Comptroller, Purchasing and Treasurer budgets into one consolidated Finance budget
- **Staff Management**
 - Recruited and trained 3 new staff members replacing recent retirees

2016 GOALS

- **Staff Management**
 - Continue reorganization of staff assignments and increased cross-training due to department restructure to maximize efficiency and customer service
- **Financial Reporting & Accounting**
 - Achieve 4th consecutive Certificate of Achievement in Financial Reporting
 - Produce Comprehensive Annual Financial Report by May 31, 2016 with an unqualified opinion
 - Begin exploring options for the replacement of the GEMS financial and human resources system in 2019.
 - Conduct audit of Franchise fee and Hotel/Motel revenue
 - Close 2014 accounting year by March 1, 2016
 - Close each month by the 10th business day of the following month
- **Treasury Management**
 - Begin vendor search for and complete implementation of Bill Pay/ACH Capture services, which will allow for automated payment processing of water utility and other payments
 - Implement new credit card vendor product application to library self-checkout machines
- **Capital Planning & Debt Management**
 - Maintain Aaa bond rating
- **Budget & Forecasting**
 - Facilitate a priority-based budgeting process for the 2017 Budget
 - Conclude the analysis and potential negotiation of the transfer of the County Water Utility
- **Property Tax Administration**
 - Calculate, deliver and collect property tax bills in a timely and accurate manner
 - Complete settlement with taxing jurisdictions on time and in accordance with Wisconsin statutes
- **Cash & Investment Management**
 - Meet cash flow needs with current revenue and fully matured investments
 - Prepare and maintain cash flow forecasts
 - Invest idle funds safely to obtain optimal yield based on current market conditions
 - Prepare investment interest forecasts
- **Purchasing Services**
 - Support departments in procuring \$2 million on City purchase cards earning a rebate of \$32,000
 - Continued support and training of departments in utilization of purchase card and web-based reporting system
 - Conduct periodic audits of departmental purchases to ensure best prices are being received
- **Accounts Receivable**
 - Participate in the evaluation of the special refuse charges process
- **Revenue Collection**
 - Deposit all collected funds on a daily basis and minimize physical funds on hand

2015 BUDGETARY CHANGES

NEW MERCHANT SERVICES PROVIDER

SAVINGS \$3,500

The department has a service agreement with a new merchant services vendor to provide credit card collection service. The new agreement will net \$3,500 in savings.

P-CARD REVENUE

INCREASE \$20,000

Assuming a total spend of \$2.7 million, which includes a large one-time purchase, on the City's purchase cards by departments, \$44,000 in revenue is received which represents an increase of \$20,000. However, this is partially offset by an increase of \$10,000 in departmental incentives as 50% of all P-card revenue is returned to departments for one-time expenditures.

DEPARTMENT SALARY

SAVINGS \$5,500

Vacancies due to retirement of front line staff in 2015 project to net a salary & fringe savings of \$8,200. This savings was partially offset by training period for the transition of the Accounting Manager position to a Senior Accountant. Both positions were filled concurrently for a portion of the year during the training which offset the 2015 savings caused by the difference in salaries. Overall, an additional \$2,700 was incurred for the training.

2016 BUDGETARY CHANGES

INTEREST EARNINGS REVENUE

INCREASE \$90,000

Before going into the explanation of the change in interest earnings, it is important to note that the General Fund is not dependent upon interest earnings for budget purposes. The earnings are transferred to the Amortization Fund and used to pay debt service and to fund capital projects. The General Fund can be impacted to the extent there is a decrease in the transfer from the Amortization Fund to the Debt Service Fund.

The forecast was determined by determining the rate of return for investments that are maturing between now and the end of 2016 and the expected rate of return for investments used to replace the matured investments. The City investment portfolio is divided into two categories- the liquid portfolio which consists of money markets/pool and the managed portfolio which consists of fixed income items such as federal government backed securities and municipal bonds.

There are three reason for the interest earnings increase.

Innovative investment strategies. Engaged an internal loan from the general fund to TID 7 and a direct loan to Milwaukee Area Domestic Animal Control Commission that will net \$160,000 per year in general fund interest earnings.

Improved interest rate environment. The improved interest rate environment should allow for upcoming security purchases to yield higher returns. See below GFOA economic forecast.

Interest Rate Outlook

Rate	Jul-15 Average (Low - High)	Sep-15 Average (Low - High)	Dec-15 Average (Low - High)
Fed funds	0.14 0.13 0.15	0.39 0.33 0.50	0.47 0.33 0.75
3-month T-bill yield	0.03 0.03 0.03	0.18 0.10 0.26	0.30 0.30 0.30
5-year note	1.78 1.70 1.86	1.92 1.80 2.03	2.10 1.95 2.25
10-year Treasury note	2.35 2.30 2.38	2.47 2.40 2.52	2.65 2.49 2.75

Portfolio stability. Maturity of price-sensitive bond holdings that has resulted in more stability in the portfolio when interest rates change. Municipalities must mark their holdings to market prices at fiscal year-end. Bond prices are affected by swings in the prevailing interest rate. Both of these factors can have an effect on interest earnings. The more stable portfolio should result in a lessened effect of interest rate increases.

P-CARD REVENUE

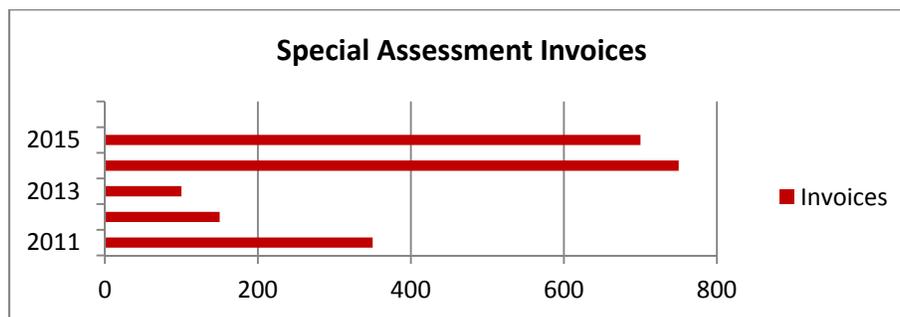
INCREASE \$8,000

Assuming a total spend of \$2,000,000 on the City's credit card by departments, \$32,000 in revenue is budgeted which represents an increase of \$8,000. However, this is partially offset by an increase of \$4,000 in departmental incentives as 50% of all P-card revenue is returned to departments for one-time expenditures.

SPECIAL ASSESSMENT INTEREST REVENUE

INCREASE \$8,000

Increase in billable projects has resulted in increased revenue. In most cases, property owners choose to pay special assessments over a five year period at a low interest rate, typically 3-4% annualized.



DEPARTMENT SALARY SAVINGS**SAVINGS \$23,000**

Restructure of part time staffing hours and change in department management structure will net a \$23,000 in 2016.

TAX COLLECTION SOFTWARE AGREEMENT**SAVINGS \$9,800**

Under this intergovernmental cooperation agreement, the City of Wauwatosa would agree to maintain its use of the GCS software for billing and collection for a period of five years starting January 1, 2015. In exchange, Milwaukee County would agree to pay Wauwatosa's annual maintenance and licensing fees for the GCS software over the five year period. This will offset some of the increase in the Info Systems internal service charge.

LEVY REDUCTION EXPENDITURES**INCREASE \$6,650**

Based on the Finance department portion of the purchase card spend, the department will have funds to make one time expenditures in 2016. A portion of this will go towards implementation costs for Bill Pay/ACH Capture services. Items being contemplated for purchase are a backup remote deposit scanner, EMV compatible credit card swipers for departments that utilize credit card services and other peripheral equipment used for the treasury management function.

BUDGET SUMMARY TABLE

Finance Dept #156								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
491,500	520,980	561,803	581,168	581,168	5100	Wages	579,422	55.6%
212,873	224,906	241,734	238,190	238,190	5195	Fringe Benefits	250,415	24.0%
112,926	109,678	102,496	101,271	91,471	5500-5520	Internal Charges	101,713	9.8%
89,356	79,474	78,885	99,260	99,260	5200-5900	Operating Expenditures	88,790	8.5%
-	5,408	2,454	-	9,800	5950-5970	Capital Outlay	-	0.0%
					5980-000	P Card Rebate Expenditure	16,000	1.5%
					5980-100	Lewy Reduction Expenditure	6,650	0.6%
906,655	940,446	987,372	1,019,889	1,019,889		TOTAL	1,042,990	97.8%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
96,678	109,915	106,300	100,000	100,000	101-4500	Interest on Taxes	100,000	9.6%
16,256	14,939	17,573	15,000	15,000	311-4800	Dog and Cat	18,000	1.7%
837,878	40,899	844,130	420,000	420,000	811-4100	Interest-General Fund	510,000	48.9%
24,285	23,617	18,648	12,000	12,000	811-4300	Interest-Spec Assessmnt	20,000	1.9%
9,528	8,913	8,472	10,000	10,000	821-4130	Parking Rentals	10,000	1.0%
-	620	20,785	24,000	43,898	841-4600	P-Card Rebate	32,000	3.1%
85,044	121,081	94,442	75,155	122,360		Unallocated Revenues	136,689	13.1%
504,540	620,462	510,742	565,315	296,631		Tax Levy	216,301	20.7%
(667,554)	-	(633,720)	(201,581)	-		Excess Revenue	-	0.0%
906,655	940,446	987,372	1,019,889	1,019,889		TOTAL	1,042,990	100.0%

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer				
Position Description	2015	2016	2016	2015-16
	FTE	Base Positions	FTE	Change
Accounting Manager	1.00	1	-	(1.00)
Accounting Tech	0.57	1	0.57	-
Assistant Finance Director	-	1	1.00	1.00
Deputy Treasurer	1.00	0	-	(1.00)
Finance Director	1.00	1	1.00	-
Finance Intern	0.49	1	0.49	-
Account Assistant	0.40	0	-	(0.40)
Office Assistant	3.42	5	3.82	0.40
Purchasing Coordinator	1.00	1	1.00	-
Senior Accountant	1.00	2	2.00	1.00
TOTAL	9.88	13.00	9.88	-

ASSESSOR'S OFFICE

MISSION

To discover, list and value all taxable real and personal property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

PROGRAMS/SERVICE LINES

The budget supports the actual assessment function including property inspections as well as the service function of providing property data to property owners, real estate professionals, other government agencies, City officials, and other City departments whose functions rely on an accurate and current property database.

The next city-wide revaluation is scheduled for 2017. Subsequent revaluations will be scheduled on a three year rotation, or whenever, if the market conditions warrant it. A review of sales data to determine if our assessments fairly and equitably represent current market conditions is performed annually. This analysis would determine if a revaluation is needed before or after the three year rotation.

The programs support the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of Computer Assisted Mass Appraisal (CAMA) software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor's Office performs 800 to 1,000 property inspections annually for the following reasons each year:

- 1) Properties that have sold
- 2) Properties with permits for significant remodeling (some properties only require an exterior review)
- 3) Properties where the owner has requested an assessment review.
- 4) Properties where the Assessor's Office has determined that an inspection is needed

As market conditions improve, like they are now, sales and permit activity increases. When this occurs, more inspections are performed, allowing our office to systematically review more properties throughout the City.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 659,050	\$ 687,664	\$ 28,614
Rev	\$ 74,542	\$ 90,122	\$ 15,580
Lew	\$ 584,508	\$ 597,542	\$ 13,034
FTE's	5.57	5.80	0.23

MAJOR CHANGES

- Closed 2015 assessment roll in June with record high net new construction.
- Reclassification of Clerk I position to Assessment Technician.

2015 ACHIEVEMENTS

The dedicated assessment staff pulled together this year to complete the 2015 values and close the assessment roll by June 22nd. This was a concerted effort since the 2014 roll was not completed until October of 2014. When the roll closes late in the year, all inspections, sales and permits from the beginning of the year cannot be addressed until the roll closes. Additionally, by closing the 2015 assessment roll in June, budget forecasting using the final values is considerably more accurate.

Using the Vision assessment software, we were able to design automated reports for the analysis of data; not only for the assessment function, but for requests and needs of City officials, other City departments, and the general public.

The assessment software (Vision) has been significantly implemented and used for the 2015 real property assessments. We continue to review and clean up the data from the conversion and are working with the vendor to facilitate the necessary audits to assure that we have accurate property data.

In review of the 2014 sales activity and the first half of 2015, not only have the number of sale transactions increased, but the purchase prices are also on the rise over previous years. The Wauwatosa market is highly competitive so properties on average sell quickly, with lower than average days on market for Wauwatosa than the County average D.O.M.

The creation of the property data search by Ruckert & Meilke has been completed and released on the City's website. It displays the current property data to reflect the 2015 assessments along with updates during the year of sales and ownership. Lastly, the process of converting the building sketches from a .jpeg format to the digitally-interfaced Vision sketch program continues, with the goal to be compliant with the Department of Revenue's directives.

2016 GOALS

- Implementation of the Vision personal property valuation module that will populate previous years' reported values to assist the property owners in the completion of their annual personal property statements.
- Continued integration with assessment software vendor to statistically model sales for use of the comparable sales approach that relates directly to our sales activity. This will increase our ability to further integrate with the other municipalities in the consortium.
- Construct a commercial income valuation model for the analysis of income and expense data for use in the 2017 revaluation.
- Development of a searchable sales database incorporated into the Assessor website is in process.
- Continuing the process of converting sketches to the digitally-interfaced Vision sketch program.

2016 BUDGETARY CHANGES

Office operating accounts have not seen any increases but a small decrease. We have been able to maintain these accounts without any impact to providing the same level of service.

In 2014, there was a personnel change in our office due to the retirement of our clerical assistant. The vacancy enabled us to restructure the position into Assessment Technician including a wider skill set and flexibility making us more effective in our office operations. Previously budgeted was twenty (20) hours per week concentrated on answering the phone, taking messages, filing and limited data entry.

The primary objective in backfilling the position was to re-describe the duties that need to be completed in direct support to the assessment function. Also, identifying key assignments that were not being addressed that resulted in inefficient practices and follow-up. Inconsistencies in our operations without proper staffing, have caused salary overruns and excessive comp time accruals during standard maintenance and revaluation years.

2013 – Revaluation Year

Comp and Overtime Hours Earned by Appraisal Staff	570.0 (Time and a half hours totaled)
Salary Impact (approximate)	\$16,000

2015 – Maintenance Year

Comp Hours Earned by Appraisal Staff	103.0 (Time and a half hours totaled)
Salary Impact (approximate)	\$2,900

The above only reflects non-salaried employees; Assessor & Deputy had also put in numerous additional hours during the revaluation.

The overall revaluation plan is to perform them every three years. To maintain a consistent level of service, building a cohesive set of employees that are cross-trained and avoiding annual budget and time off fluctuations, I am proposing the Assessment Technician position become full time from the current 26 hours/week.

In addition, the market has rebounded quite well in Wauwatosa, which results in increased number of sales (residential and commercial) and also permits. Inspections are required to be performed in these instances which in turn takes time to organize and facilitate the review process; letters, phone calls, physical inspections, data entry, valuation, notification and personal contact with property owners questioning the value. Providing a high level of service and building credibility takes man hours. We do not just want to simply inform the property owner why, but educate them on the process and build their confidence in the assessment process, which has often been said to be just “smoke and mirrors”.

There has been mention of offering assessment services to other municipalities in Milwaukee County. Before considering taking on that possibility, it is important to initially address the property owners in Wauwatosa; assuring that the framework and processes are in place and functioning in the most efficient manner.

Quality assessments demand quality service.

BUDGET SUMMARY TABLE

City Assessor Dept #154								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
358,374	373,715	331,440	386,884	386,884	5100	Wages	401,490	58.4%
154,464	163,130	148,303	166,951	166,951	5195	Fringe Benefits	171,725	25.0%
80,994	93,885	62,291	52,575	52,575	5500-5520	Internal Charges	62,314	9.1%
21,974	30,433	20,140	40,895	43,895	5200-5900	Operating Expenditures	40,535	5.9%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
14,267	13,687	11,938	11,745	11,745	5980-100	Mfg Assess Fee-State	11,600	1.7%
630,073	674,850	574,112	659,050	662,050		TOTAL	687,664	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
90,884	86,886	86,618	74,542	79,429		Unallocated Revenues	90,122	13.1%
539,189	587,964	487,494	584,508	582,621		Tax Levy	597,542	86.9%
630,073	674,850	574,112	659,050	662,050		TOTAL	687,664	100.0%

PERSONNEL SCHEDULE

Assessor				
Position Description	2015	2016	2016	2015-16
	FTE	Base Positions		
Appraiser 1	1.00	1	1.00	-
Appraiser II	1.00	1	1.00	-
Appraiser III	1.00	1	1.00	-
Assessment Technician		1	0.80	0.80
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
Clerical Assistant	0.57	1	-	(0.57)
TOTAL	5.57	7.00	5.80	0.23

DEVELOPMENT DEPARTMENT

MISSION

HISTORIC PRESERVATION (01-114):

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents with the need to protect and maintain historic buildings and sites.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 2,755,884	\$ 2,794,564	\$ 38,680
Rev	\$ 2,429,246	\$ 2,449,522	\$ 20,276
Lewy	\$ 326,638	\$ 345,042	\$ 18,404
FTE's	12.50	12.50	-

PLANNING & ZONING (01-171):

To promote the health, safety, prosperity, aesthetics and the general welfare of the community.

ECONOMIC DEVELOPMENT (01-172):

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods, while preserving the City's character and appearance.

BUILDING & SAFETY (01-231):

To protect the health, safety and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

WEIGHTS & MEASURES (01-232):

To protect the health, safety and welfare of the general public by providing routine inspection and testing of devices and packaging used in retail trade.

PROPERTY MAINTENANCE (01-233):

To protect the health, safety and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

COMMUNITY DEVELOPMENT BLOCK GRANT (13-101):

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

GEOGRAPHIC INFORMATION SYSTEMS (GIS):

To become a decisive player in the process of decision making and become part of every department in Wauwatosa.

ECONOMIC DEVELOPMENT: (ROOM TAX)

Tourism promotion and development throughout Wauwatosa and the region.

PROGRAMS/SERVICE LINES

PLANNING & ZONING DIVISION: (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, conditional uses, certified survey maps and land divisions, zoning enforcement, planned development districts, administration of Housing and Urban Development Community Development Block Grant funds, Environmental Protection Agency Brownfields Assessment grants, and Economic Development Administration grant. Staff support to Plan Commission, Board of Zoning Appeals, Historic Preservation Commission & CDBG Committee.

PLANNING & ZONING DIVISION: (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives an annual funding allocation and determines its own programs and funding priorities. However, grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities which aid in the prevention or elimination of slums or blight or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities which do not meet these broad national objectives; funds must be expended in a manner that will produce the greatest measurable impact in the community.

PLANNING & ZONING DIVISION: (GEOGRAPHIC INFORMATION SYSTEMS)

Maintain, update, and distribute GIS databases; confirm the integration and integrity of other data sets with GIS databases; design new databases; and expand GIS capabilities, research, and analysis.

ECONOMIC DEVELOPMENT DIVISION:

This program consists of daily economic development activities to attract, retain, and expand businesses in the City of Wauwatosa. Activities include site selection assistance, business start-up resources, financial resource assistance, working closely with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, etc. Economic development staff provides assistance to the Community Development Authority, Economic Development Advisory Committee, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

ECONOMIC DEVELOPMENT: (ROOM TAX)

Participate in tourism promotion and development activities in Wauwatosa and the region through partnership with Visit Milwaukee – the region's tourism promotion and destination marketing entity.

BUILDING & SAFETY DIVISION: (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their respective fields. Many inspectors are multi-disciplined and are able to inspect in multi categories. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities although compliance and follow-up activities continue at all times. This division is a designated state agent for the review of plans and the performing of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING & SAFETY DIVISION: (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections and Enforcement. This program is managed the Development Department but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 30 contract days at \$400 per day each year for an annual cost of \$12,000. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples would include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who will investigate and insure corrective action when necessary. Typical violations are improper metering of gasoline products and improper tare weight settings on scales.

BUILDING & SAFETY DIVISION: (PROPERTY MAINTENANCE)

This program is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2015 ACHIEVEMENTS

PLANNING & ZONING DIVISION:

- Received WisDOT Transportation Alternatives Program funding application for eleven (11) bike share stations and WisDOT Zoo Interchange Traffic Mitigation funding for approximately nine (9) stations.

- Continued implementation of Brownfields grants and Site Assessment Grant (SAG), including demolition of Vogue Cleaners.
- Continued implementation of the EDA grant for UWM Innovation Campus, aiming for successful completion in 2015.
- Completion of first phase of the Mayfair Corridor plan.
- Completion of the conceptual design of the 69th Street Center plan.
- Consultant hired for housing study in August of 2015 based on responses from an RFP issued by staff.
- Participated in City/MRMC master plan RFP issuance and consultant interviews.
- Development and coordination of Redevelopment District #1.
- Began staffing newly created Bicycle and Pedestrian Committee meetings.

PLANNING & ZONING DIVISION: (HISTORIC PRESERVATION COMMISSION)

- Continued Preservation of Properties Award program.
- Continue to monitor development near Schoonmaker Reef.
- Conducted five Design Reviews to date.

PLANNING & ZONING DIVISION: (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

2015 Projects & Funding Levels: Total Grant \$ 891,326

Administration & Planning - \$178,265 Maximum

Administration/Planning:	\$ 147,000
Metro Fair Housing:	<u>\$ 31,265</u>
Total:	\$ 178,265

Public Services & Community Programs - \$133,700 Maximum

Senior Center:	\$ 90,850
Elena's House:	\$ 14,850
Interfaith:	\$ 17,100
Tosa Food Pantry:	\$ 4,950
Tosa Cares	<u>\$ 5,950</u>
Total:	\$133,700

Public Facilities, Economic Development & Rehabilitation

WWBIC:	\$ 40,000
Community First:	\$ 150,000
Housing Resources Inc:	\$ 90,000
Lutheran Home:	\$ 168,361
Life Navigators:	\$ 120,000
Easter Seals:	<u>\$ 11,000</u>
Total:	\$ 579,361

PLANNING & ZONING DIVISION: (GEOGRAPHIC INFORMATION SYSTEMS)

- A comprehensive update to the City's Geographic Information System continues, including coordination with multiple City departments, and continued integration with the Assessment software. In addition, additional tools were added for various departments, as well as mobile functionality for staff and the general public.

ECONOMIC DEVELOPMENT DIVISION:

- There is continued confidence and excitement about what is going on in Wauwatosa. Development continues to progress at record high levels. The increase in net new construction in 2014 was 115,788,900 or 2.16%, as compared to a .96% increase or \$48,246,900 in 2013, and a .48% increase or \$23,000,000 in 2012.
- Worked with the development team to create the Wauwatosa Economic Development Investment policy, adopted by the Common Council.
- Worked with the development team to create TID #9 (2100 N. Mayfair Project) and TID #10 (Reserve at Mayfair – former Hall Chevrolet site.)
- Worked with the development team to create TID #6 boundary and Project Plan amendment to cover costs of parking related to Meadowland Research LLC project at Milwaukee County Research Park.
- Working with the development team to create TID #11 (State Street Station) to cover parking, public infrastructure, and other extraordinary costs.
- Working with HSA (Mayfair Collection) on Phase 2 TIF assistance application.
- The CDA approved two forgivable CDBG economic development loans and the WRLFC approved one economic development loan. In addition, the CDA approved six forgivable sign improvement loans, one code compliance forgivable loan, and one façade improvement forgivable loan as of 08/1/2015.
- The CDA assumed the CDBG assets and liabilities of the Wauwatosa Revolving Loan Fund Corporation.
- The former Vogue Drycleaner property acquired by the CDA through Milwaukee County's tax foreclosure process was razed in the Spring of 2015 utilizing EPA brownfield funding for assessment and removal, a WEDC Site Assessment Grant for additional assessment and demolition, and City funds.
- Continued to streamline the development process through recommendations made by Development Department staff and the EDAC.
- Acting as a Zoo Interchange Project liaison as it relates to streetscape and developer concerns.
- Continued to work with East Tosa, Village BID, and Chamber of Commerce.
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings.
- Continued to improve on-line economic development assistance information.

ECONOMIC DEVELOPMENT: (VISIT MILWAUKEE [ROOM TAX])

- Smith Travel Report (released in 2015 and based on 2014 data) shows Milwaukee West (Wauwatosa) had a hotel occupancy of 68.7 percent, which is the second to only Milwaukee Downtown reported at 69.5 percent. As point of comparison, the Milwaukee South (Airport) was reported at 62.5 percent and even lower was the Milwaukee North (Glendale) occupancy at 61.1 percent.
- Reported last in April, VISIT Milwaukee's leads for 2015 totaled 885,831 room nights for the Greater Milwaukee area. Of that, 169,196 room nights included Wauwatosa, which equated to an estimated economic impact of \$128,977,144.
- VISITWauwatosa.org, a dedicated tourism website for the Wauwatosa community, launched in February 2015. The website includes over 30 custom articles, promotes more than 115 Wauwatosa-

based tourism-related businesses (regardless of partnership with VISIT Milwaukee), and includes third party plug-ins to offer a robust calendar of events and booking widget. In the first six months, it has received over 11,000 website visits. Additionally, 41 Wauwatosa-based partners are included on VISIT Milwaukee.org.

- Wauwatosa was featured the 2015 Official Visitors Guide (200,000 guides), 2015 Official Visitors Map (250,000 maps), VISITMilwaukee.org (800,000 annual visits), Major Events Calendar, and the summer and fall campaigns (69 million impressions).
- VISIT Milwaukee has placed 16,610,000 impressions of paid advertising in 2015 to promote VISITWauwatosa.org. A dedicated pay-per-click advertising campaign through Google Adwords is helping to achieve optimal place for the website on keyword searches. Additionally, Mayfair Mall will have signs advertising VISITWauwatosa.org running for a full calendar year to mall shoppers.
- VISIT Milwaukee has coordinated multi-day photos shoots with a professional photographer in Wauwatosa. Over 4,500 high-quality photos are now available to promote Wauwatosa as a tourism destination. Photography includes Mayfair Mall, The Mayfair Collection, Tosa Farmers Market, Hoyt Park, The Landing, Tosa Tonight, Rosebud Theater, The Village, Little Red Store, Café Bavaria, and more.
- VISIT Milwaukee has hired an award-winning production company to produce a Wauwatosa-specific leisure video in 2015, with goal to rollout next year. Shooting began this summer and will finish in fall.
- In July 2015, VISIT Milwaukee hosted a Geiger Press Trip of 20 media personnel who write for national and international outlets. The four-day press trip featured Milwaukee's festival scene as well as culinary, urban adventure, arts, and entertainment options. Because of Wauwatosa's regional partnership with VISIT Milwaukee, the closing evening of the trip was spent in Wauwatosa, so that all 20 journalists could experience the destination firsthand. Activities included dinner at one of four restaurants, plus evening entertainment at two attractions.
- To date, over 68 Wauwatosa events have been promoted on Milwaukee365.com (340,000 annual visits) and VISITWauwatosa.org in 2015. VISIT Milwaukee is working with Mayor Ehley and local event organizers to increase the number of Wauwatosa-specific events that are entered into the Milwaukee365 database.
- VISIT Milwaukee will feature a "Winter Shopping Campaign" which will highlight Wauwatosa as the premiere holiday shopping destination in southeastern Wisconsin. In July, VISIT Milwaukee submitted a Joint Marketing Effort (JEM) Grant to Wisconsin Department of Tourism to received additional funding to support a larger-scale advertising campaign. Elements of the campaign will include: desk-side visits to regional media offices; hosting a travel writer FAM trip in fall; additional earned media story placements over the holidays; and an "ultimate shopping trip" prize package giveaway on social media.
- The paid advertising campaign will include print ads in Madison Magazine, Wisconsin Gazette, and Key Magazine. Additionally, VISIT Milwaukee will place highly targeted online advertising via Pandora Radio, Rocketfuel digital banner ads, and Google Adwords pay-per-click keywords. VISITMilwaukee.org and VISITWauwatosa.org will be used to push the "Winter Shopping Campaign" promotion, as well as dedicated emails to our 85,000 monthly email subscribers. The goal is to generate a minimum of 500 trackable hotel room nights over the course of the campaign and 28,383 day trippers, which combined has an estimated \$1,826,214 in total visitor expenditures.

BUILDING & SAFETY DIVISION: (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	2011	2012	2013	2014
BUILDING	662	595	797	757
Residential	449	416	556	536
Commercial	213	179	241	221
MECHANICAL	749	765	765	782
ELECTRICAL	1592	1618	1719	1678
PLUMBING	1069	1080	1188	1070
OCCUPANCY	164	138	122	143
TOTAL	4236	4196	4591	4430
TOTAL REVENUES	\$983,863	\$819,769	\$1,208,909	\$1,513,277
INSPECTIONS	7657	8926	9225	8,604

BUILDING & SAFETY DIVISION: (WEIGHTS & MEASURES)

	2011	2012	2013	2014
Permit Revenue	\$14,980	\$11,800	\$12,200	\$10,980

BUILDING & SAFETY DIVISION: (PROPERTY MAINTENANCE)

	2011	2012	2013	2014
Inspections	953	933	1234	1545
Violations	280	381	748	942
Enforcement Cases	380	394	477	551
Citations/Court	6	12	0	15

2016 GOALS

PLANNING & ZONING DIVISION:

- Continue next phase of Mayfair Corridor plan development.
- Complete 69th Street Center design leading to construction in 2016.
- Adoption of Redevelopment District No. 1 (Walnut Street Area.)
- Begin implementation of Bicycle and Pedestrian Plan recommendations.
- Begin design and procurement of bike share stations.
- Continue zoning code housekeeping updates as necessary.
- Continued implementation of Brownfields grants.
- Participate in the MRMC plan.

PLANNING & ZONING DIVISION: (HISTORIC PRESERVATION COMMISSION)

- Continued design review of designated properties.
- Continued public education.
- Continue to monitor development near Schoonmaker Reef and assist with plans for City owned parcel.

PLANNING & ZONING DIVISION: (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities which aid in the prevention or elimination of slums or blight or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Participate as a Continuum of Care as an Executive Board member in an attempt to curb homelessness throughout Milwaukee County.

PLANNING & ZONING DIVISION: (GEOGRAPHIC INFORMATION SYSTEMS)

- Continue to expand upon "ArcGIS Server Application Development" including additional data and tools.

ECONOMIC DEVELOPMENT DIVISION:

- Work with Administrator on economic development measurement dashboard.
- Conduct a developer satisfaction survey to seek input to improve and streamline development process.
- Look into volunteers willing to assist in a Business Retention and Expansion Program based upon survey that has already been created.
- Continue to promote and develop Burleigh Triangle area, UWM Innovation Campus, Milwaukee County Research Park, and other areas of the City.
- Continue to promote WRLFC loans; CDA forgivable loans; and City code compliance, signage, and façade forgivable loans.

- Continue to work with Village BID, East Tosa, and Mid Town Tosa on various plan implementation strategies.
- Work with Community Development Authority to redevelop former Fire Station Remnant Parcel and Vogue drycleaner site located on Wauwatosa Avenue.
- Continue to improve on-line economic development assistance information, including use of GIS database information, etc.

ECONOMIC DEVELOPMENT: (VISIT MILWAUKEE [ROOM TAX])

- VISIT Milwaukee will work to increase economic impact through conventions, meetings and city wide event business for the Greater Milwaukee area, placing size appropriate business and leisure travel in Wauwatosa hotels, and as a regional partner, giving preferential treatment to Wauwatosa hotels on city-wide conventions and events. The goal is to increase hotel taxes in Wauwatosa 3.5 percent to 4 percent over the previous year.
- VISIT Milwaukee will continue to position and promote Wauwatosa through VISIT Milwaukee's channels, including inclusion in visitor guides, websites, email newsletter, blogs, media pitches, and videos. The 2016 Official Visitors Guide will have a special content section with dedicated pages on Wauwatosa tourism attractions. Similarly, the 2016 Official Visitors Map will have a call out map exclusively for the Wauwatosa community.
- VISIT Milwaukee will oversee and maintain VISITWauwatosa.org to position, promote, and drive tourism to Wauwatosa, and create additional web content and drive traffic to the website to encourage travel for business, leisure, and group tour segments. The goal is to double web visitor sessions over previous year as measured by Google Analytics by leveraging both search engine optimization best practices and pay-per-click keyword ads to increase web traffic
- VISIT Milwaukee will officially launch the new Wauwatosa leisure video in early 2016. A press release will be issued to local media contacts within the area (similar to the press release done in 2015 announcing the launch of VISITWauwatosa.org). The video will be promoted via Facebook and YouTube, with a goal to exceed 25,000 views.
- Based on the success of the 2015 Winter Shopping Campaign, VISIT Milwaukee proposes conducting a fourth quarter campaign to encourage travel to Wauwatosa during the holiday shopping season, with similar goals of increased day trippers and hotel stays.

BUILDING & SAFETY DIVISION: (BUILDING REGULATIONS)

- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.
- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.
- Issue 95% of approved permits within 2 business days.
- Recover 90% of program costs through permit fees.

BUILDING & SAFETY DIVISION: (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost.
- DATCP will continue to conduct inspections and complaint referrals.

BUILDING & SAFETY DIVISION: (PROPERTY MAINTENANCE)

- Provide a property maintenance program that operates 40 hours per week.
- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.

2015 BUDGETARY CHANGES

BUILDING AND SAFETY DIVISION

Building permit revenues re-estimated and increased based on actual revenues and anticipated revenues.

PLANNING & ZONING DIVISION

RFPs have been received and are being reviewed for the four quadrant area surrounding Watertown Plan Road and US 45. This planning project was noted in the City's Strategic Plan. This is a multi-year planning effort. Costs to be split over the years 2015 and 2016.

2016 BUDGETARY CHANGES

BUILDING & SAFETY DIVISION (WEIGHTS AND MEASURES)

The State of Wisconsin increased the number of contract days from 29 to 30 at \$400 per day for an increase of \$400 (\$12,000 total annually.)

BUILDING AND SAFETY DIVISION

Continue \$50,000 temporary annual revenue assumption. Review annually.

Extend phone stipend to (2) employees.

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

Forced compliance grass cutting as ordered by the Code Enforcement Officer will be budgeted in an expense account coupled with an offsetting revenue account for zero net effect.

PLANNING & ZONING DIVISION

Landscape Architect position moves from temporary part-time to full-time. Cost of the position allocated between Planning & Zoning Division and Engineering Division, as well as specific projects.

Continue to budget for Sundry Contractual. 2016 funds will be used for continuation and completion of the Mayfair Corridor Plan.

RFPs have been received and are being reviewed for the four quadrant area surrounding Watertown Plan Road and US 45. This planning project was noted in the City's Strategic Plan. This is a multi-year planning effort. Costs to be split over the years 2015 and 2016.

BUDGET SUMMARY TABLE

Historic Preservation Dept #114								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
253	2,357	256	1,020	1,020	5200-5900	Operating Expenditures	1,020	100.0%
-	-	-	-	-	5980-010	CLG Subgrant-Natl Reg	-	0.0%
253	2,357	256	1,020	1,020		TOTAL	1,020	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	43	-	-	841-4150	Contributions-Historic Pres	-	0.0%
36	303	39	115	122		Unallocated Revenues	134	13.1%
217	2,054	174	905	898		Tax Levy	886	86.9%
253	2,357	256	1,020	1,020		TOTAL	1,020	100.0%

**City Planning
Dept #171**

Expenditures

2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
134,032	172,749	183,613	187,527	187,527	5100	Wages	207,067	50.7%
58,665	75,483	75,133	72,987	72,987	5195	Fringe Benefits	76,980	18.9%
16,462	16,617	15,633	15,225	15,225	5500-5520	Internal Charges	16,525	4.0%
53,673	12,121	6,096	6,264	7,264	5200-5900	Operating Expenditures	32,784	8.0%
310	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	25,000	25,000	5980-005	Housing Study	-	0.0%
-	10,810	9,902	-	-	5980-015	GIS	-	0.0%
-	50,000	28,847	-	-	5980-025	Site Assessment Grant	-	0.0%
27,403	-	16,091	75,000	100,000	5980-035	Petroleum Assessment Grant	75,000	18.4%
71,571	110,638	50,091	-	2,900	5980-040	Hazardous Materials Grant	-	0.0%
362,116	448,418	385,406	382,003	410,903		TOTAL	408,356	100.0%

Revenues

2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
27,403	-	16,091	75,000	100,000	231-4470	Petroleum Assessment Gr	75,000	18.4%
71,571	110,638	50,091	-	2,900	231-4480	Hazardous Materials Gr	-	0.0%
-	50,000	28,847	-	-	241-4500	Site assessment Gr	-	0.0%
1,200	1,000	3,750	1,000	2,000	511-4500	Subdivision Fees	1,500	0.4%
14,650	13,200	16,000	12,000	12,000	521-4400	Zoning Application Fees	13,000	3.2%
240	720	120	-	-	521-4410	Board of Appeal Fees	-	0.0%
1,350	1,350	2,000	1,200	1,200	521-4410-040	Zoning Appeals	1,000	0.2%
400	900	400	300	300	521-4420	Zoning Letters-Specialized	300	0.1%
52,233	57,733	58,147	43,206	49,298		Unallocated Revenues	53,517	13.1%
193,069	212,877	209,960	249,297	243,205		Tax Levy	264,039	64.7%
362,116	448,418	385,406	382,003	410,903		TOTAL	408,356	100.0%

**Economic Development
Dept #172**

Expenditures

2012 Actual	2013 Actual	2014 Actual	2015		Acct #	Name	2016	
			Adopted Budget	2015 Estimated			Adopted Budget	% of Total
111,002	93,463	83,530	86,517	86,517	5100	Wages	89,418	16.5%
37,950	44,986	38,173	36,905	36,905	5195	Fringe Benefits	37,937	7.0%
9,058	11,446	15,255	14,904	14,904	5500-5520	Internal Charges	14,324	2.7%
21,710	22,787	38,756	33,982	33,982	5200-5900	Operating Expenditures	34,657	6.4%
-	1,653	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	9,500	9,500	5980-010	Reserve Liquor License	-	0.0%
-	-	-	20,000	80,000	5980-100	Econ Develop Incentive	20,000	3.7%
-	325,403	319,819	335,285	335,285	571-5990	Visit Milwaukee*	343,991	63.7%
179,720	499,738	495,533	537,093	597,093		TOTAL	540,327	100.0%

Revenues

2012 Actual	2013 Actual	2014 Actual	2015		Acct #	Name	2016	
			Adopted Budget	2015 Estimated			Adopted Budget	% of Total
-	499,738	495,533	527,593	587,593	101-4200	Hotel/Motel Room Tax*	540,327	100.0%
-	-	-	9,500	9,500	311-4100-100	Reserve Liquor License	-	0.00%
25,924	-	-	-	-		Unallocated Revenues	-	0.0%
153,796	-	-	-	-		Tax Levy	-	0.0%
179,720	499,738	495,533	537,093	597,093		TOTAL	540,327	100.0%

Building Regulation Dept #231

Expenditures

2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
436,489	466,395	489,509	492,689	492,689	5100	Wages	498,983	61.2%
197,692	212,791	216,268	218,587	218,587	5195	Fringe Benefits	223,153	26.1%
103,789	86,682	78,568	88,668	88,668	5500-5520	Internal Charges	79,327	10.5%
10,420	11,399	12,114	19,814	19,642	5200-5900	Operating Expenditures	21,014	2.1%
415	-	1,200	1,200	1,545	5950-5970	Capital Outlay	1,200	0.2%
375	834	320	-	-	5980-015	Board-Up Bldgs	-	0.0%
749,180	778,101	797,979	820,958	821,131		TOTAL	823,677	100.0%

Revenues

2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
33,480	4,080	-	-	-	311-4240	Electrical-Licenses	-	0.0%
374,433	683,884	872,315	460,525	600,495	321-4100	Permits-Building	460,525	49.9%
99,287	121,085	128,117	90,000	150,000	321-4110	Heating and A/C	90,000	10.5%
119,283	134,158	202,517	112,000	122,000	321-4120	Plumbing	112,000	13.4%
143,065	212,870	214,498	160,035	170,035	321-4130	Electrical	160,035	21.0%
8,525	8,150	7,950	8,150	8,150	321-4140	Well Operation	8,050	1.1%
14,361	12,681	22,205	12,000	12,000	321-4160	Outdoor Sign	12,000	1.6%
22,800	14,020	28,990	13,000	25,000	321-4170	Occupancy	13,000	1.7%
2,356	12,286	33,550	6,000	12,000	321-4180	Erosion Control Fees	6,000	0.8%
200	300	300	100	100	521-4410-010	Electrical Appeals	100	0.0%
240	360	1,085	120	120	521-4410-020	Sign Appeals	120	0.0%
100	100	-	100	100	521-4410-030	Plumbing Appeals	100	0.0%
460	1,634	320	-	-	931-4900	Other Special Assesm.	-	0.0%
-	-	-	-	-		Unallocated Revenues		0.0%
-	-	-	-	-		Tax Levy		0.0%
(69,410)	(427,507)	(713,868)	(41,072)	(278,869)		Contribution to Overhead	(38,253)	0.0%
749,180	778,101	797,979	820,958	821,131		TOTAL	823,677	100.0%

Weights and Measures Dept #232

Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
10,800	10,800	10,800	11,600	11,600	5200-5900	Operating Expenditures	12,000	100.0%
10,800	10,800	10,800	11,600	11,600		TOTAL	12,000	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
10,800	12,200	10,980	11,600	11,600	511-4260	Weights & Measures Inspect	12,000	100.0%
-	-	-	-	-		Tax Levy		0.0%
-	(1,400)	(180)	-	-		Excess Revenue		0.0%
10,800	10,800	10,800	11,600	11,600		TOTAL	12,000	100.0%

Property Maintenance Program Dept #233

Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
54,318	67,866	72,490	61,693	61,693	5100	Wages	56,950	52.0%
10,174	20,768	35,032	34,217	34,217	5195	Fringe Benefits	34,165	31.2%
5,335	5,726	6,504	5,504	5,504	5500-5520	Internal Charges	11,552	10.6%
2,283	2,460	1,905	1,796	6,623	5200-5900	Operating Expenditures	6,796	6.2%
-	-	402	-	-	5950-5970	Capital Outlay	-	0.0%
72,110	96,820	116,333	103,210	108,037		TOTAL	109,463	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	-	100	100	521-4410-050	Property Maint Appeals	-	0.0%
7,575	21,650	45,275	15,000	15,000	521-4430	Prop Maint Re-Inspection	15,000	13.7%
10,401	12,465	17,551	11,674	12,962		Unallocated Revenues	14,346	13.1%
54,134	62,705	53,507	76,436	79,975		Tax Levy	80,117	73.2%
72,110	96,820	116,333	103,210	108,037		TOTAL	109,463	100.0%

Community Development Block Grant Fund #13

Expenditures

2012 Actual	2013 Actual	2014 Actual	2015		Acct #	Name	2016	
			Adopted Budget	2015 Estimated			Adopted Budget	% of Total
23,597	33,822	55,871	64,804	64,804	101-5100-5190	Salaries	64,811	7.2%
10,209	13,563	23,452	27,272	27,272	5190-990-5198	Fringe Benefits	26,964	3.0%
47,575	64,892	70,767	57,924	57,924	101-5900	Administrative Costs	-	0.0%
12,800	13,400	13,142	13,142	13,142	101-5980-010	Greater Tosa Interfaith	-	0.0%
3,538	288	-	-	-	101-5980-020	Elderly Meal/Wellness Prg	-	0.0%
3,250	6,350	-	6,142	6,142	101-5980-025	Tosa Cares	-	0.0%
22,604	25,114	44,282	30,000	30,000	101-5980-030	Fair Housing Services	-	0.0%
13,800	13,980	-	-	-	101-5980-035	ARC Housing/Milwaukee	-	0.0%
34,240	336,860	-	-	-	101-5980-060	Sanitary Sewer Rehab	-	0.0%
32,494	34,876	25	-	-	101-5980-070	Storm Sewer-Pavement Rep	-	0.0%
9,800	10,550	11,142	11,142	11,142	101-5980-105	Common Ground	-	0.0%
97,941	38,500	-	-	-	101-5980-125	Greek Orthodox Manor	-	0.0%
-	16,000	-	-	-	101-5980-145	Vision Forward	-	0.0%
262,816	303,195	211,367	-	-	101-5980-165	Lutheran Home	-	0.0%
-	-	13,142	13,142	13,142	101-5980-180	Life Navigators	-	0.0%
-	-	1,419	-	-	101-5980-185	Easter Seals	-	0.0%
13,983	9,338	52,347	-	-	101-5980-320	Lead Abatement	-	0.0%
40,304	-	24,192	-	-	101-5980-325	Rebuilding Together Great	-	0.0%
310,180	97,120	257,924	-	-	101-5980-370	Wauwatosa Econ Develop	-	0.0%
116,319	76,986	89,422	85,723	85,723	101-5980-385	Muellner Center Senior PR	-	0.0%
-	-	60,000	-	-	101-5980-420	WWBIC	-	0.0%
2,597	5,264	5,141	5,145	5,145	101-5980-440	Wauwatosa Food Pantry	-	0.0%
162,956	-	-	-	-	101-5980-560	Rehabilitation Water Main-L	-	0.0%
-	-	-	585,564	585,564	101-5980-660	Community Development	807,946	89.8%
1,221,003	1,100,098	933,635	900,000	900,000		TOTAL	899,721	100.0%

Revenues

2012 Actual	2013 Actual	2014 Actual	2015		Acct #	Name	2016	
			Adopted Budget	2015 Estimated			Adopted Budget	% of Total
1,221,003	1,100,098	933,635	900,000	900,000	201-4100	Federal Grants	900,000	100.0%
-	-	-	-	-	201-4100-010	CDBG Programmed Funds	-	0.0%
-	-	-	-	-	201-4100-020	CDBG Recovery Act	-	0.0%
1,221,003	1,100,098	933,635	900,000	900,000		TOTAL	900,000	100.0%

PERSONNEL SCHEDULE

Planning / Economic Development / Building				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	2016 FTE	
Assistant Planner	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
Business Services Specialist	1.00	1	1.00	-
Code Enforcement Officer	1.00	1	1.00	-
Development Coordinator	1.00	1	1.00	-
Development Director	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Office Assistant	1.00	1	1.00	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Student Clerk/GIS Intern	0.50	1	0.50	-
TOTAL	12.50	13.00	12.50	-

PUBLIC HEALTH

MISSION

Public health focuses on community-based prevention efforts to eliminate disease, injury, health risks, and to promote healthy behaviors and a physical environment so that people have quality of life. The Wauwatosa Health Department's (WHD) mission is to protect and promote the health and safety of the entire community.

Did You Know?

Americans live shorter lives and suffer more health problems than peers in other high-income countries. Americans believe they are the healthiest nation in the world, however, rank 34th in life expectancy. Americans perform poorly on most measures of health, from infant death, to obesity and chronic disease (APHA, 2015). About one in three US children and adolescents and two in three adults have weight levels in the overweight or obese category. Although Wauwatosa is a community of means with many strengths and assets, there is room for improvement when it comes to health and quality of life. 58% of Wauwatosa survey respondents were overweight or obese (2012 Aurora Survey).

How healthy is your community? With the Ebola outbreak in several countries, WHD personnel collaborated with the WI Department of Health Services (DHS), Centers for Disease Control and Prevention (CDC), City departments, and the designated Ebola treatment centers—Froedtert and Children's Hospital to prepare and respond to an event. WHD nurses monitored travelers from Ebola-affected countries for 21 days to protect the health of the community. In 2014, nurses investigated 15 unusual or 'sentinel' disease events in schools, child care centers, businesses, and long-term-care facilities to contain disease. They investigated 343 disease reports in 2014 and partnered with health care providers and community entities and residents to keep the community safe.

How safe are your children? Our personnel worked closely with the Wauwatosa School District (WSD) to assist with coordinating the Youth Risk Behavior Survey and analyzing data to better understand youth health practices and risks. We have a long-term partnership with WSD and Tosa United to support youth strengths and address needs. Our nurses provide technical assistance to private and public schools on immunizations, investigate outbreaks, and provide health information for child care centers, schools, and others to assure all students are properly immunized to prevent disease outbreaks. Nurses administered 1,127 vaccines.

What's in your food? 48 million Americans become ill, 128,000 people are hospitalized, and 3,000 people die annually from food-borne diseases. In order to assure sanitary conditions and prevent disease outbreaks in our community, WHD health inspectors conducted 600 inspections of 426 restaurants, store delis, vending machines, school cafeterias, other food establishments, and events where food is served.

2016 BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 1,485,071	\$ 1,499,869	\$ 14,798
Rev	\$ 407,609	\$ 453,658	\$ 46,049
Levy	\$ 1,077,462	\$ 1,046,211	\$ (31,251)
FTE's	12.63	13.36	0.73

MAJOR CHANGES

- Consolidated fee schedule increases
- Mobile Food Establishment license added
- Administrative Assistant-0.8 FTE request

What's in your water? Drinking water includes tap and bottled water. Swimming pools, spas, lakes, and rivers considered recreational water and can be a source of illnesses that are spread by swallowing, breathing, or having contact with contaminated water. The US incidence of recreational water illnesses (RWI) associated disease outbreaks increased over recent years. From 2011 to 2012, 90 outbreaks were reported to the CDC, resulting in 1,788 disease cases, 95 hospitalizations and one death. Cryptosporidium caused over half of the outbreaks associated with *treated* recreational waters such as pools. E. coli caused one third of outbreaks associated with *untreated* recreational waters, such as lakes. WHD inspects over 25 public pools and whirlpools and monitors pool operator logs to assure safety.

What is public health department accreditation? Accreditation is the measurement of health department performance against a set of nationally-recognized, practice-focused and evidenced-based standards, the issuance of recognition of achievement of accreditation by a nationally recognized entity, and the continual development, revision, and distribution of public health standards. The goal of the voluntary national accreditation program is to improve and protect the health of the public by advancing the quality and performance of local public health departments. National public health department accreditation was developed because of the desire to improve service, value, and accountability to stakeholders (PHAB, 2011). PHAB standards and measures can be found at <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.01.pdf>.

PROGRAMS/SERVICE LINES

Local health departments (LHD) provide programs related to communicable disease, immunizations, maternal child health, environmental health; community data collection, trending, and surveillance; health assessment, planning, quality improvement, and health education programs; chronic disease prevention; emergency preparedness; and regulation, inspection and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. A detailed report to the community on health programs and outcomes is found in the WHD Annual Report at <http://www.wauwatosa.net/healthdata> . WHD community-based programs include:

- **Communicable/infectious disease prevention, investigation, control, reporting, enforcement, and surveillance:** all reportable diseases; food-borne illness; rabies exposure and prophylaxis; tuberculosis (TB) screening and treatment; emerging disease monitoring surveillance and response to sentinel events in schools, health care facilities, businesses, long-term care facilities, and child care facilities; inspection, regulation and licensing of food establishments for disease prevention
- **Immunization Services for Infants, Children and Adults:** included back-to-school immunizations and state reporting of all school and day care immunization rates; City of Wauwatosa Invest In Wellness employees (fire, police, public works); flu clinics throughout the community and for City employees; tuberculosis skin testing
- **Environmental health services:** includes food safety education, vector control, water/air quality and protection; nuisance inspections; human health hazard abatement; lead poisoning assessment and abatement, control of animals; regulation, inspection and licensing of all food, public pool and hotel establishments; educational awareness of radon and kits. Education on multiple topics.
- **Healthy Behaviors/Chronic Disease Prevention:** health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance abuse (ATODA); reproductive health, mental health, healthy growth and development. Health education and awareness on multiple topics/community-based events.
- **Healthy Growth & Development/Maternal Child Health:** includes infant assessment; home safety visits; monitoring of birth certificates for high-risk families and case management; Women, Infants, and Children Clinic (WIC), health education; new baby packet mailing; reproductive health education

- **Emergency Preparedness** planning and response: member of the Milwaukee/Waukesha County Consortium for Public Health Emergency Preparedness and Response, consisting of 13 municipalities using a nationally-accredited emergency plan; member of the newly-formed southeast regional Health Care Response Coalition to plan and respond to public health events in coordination with health care systems. Staff training and competency assessment; planned and participated in functional and full-scale exercises and drills for the City and the southeast region; education
- **Assessment, planning, and quality improvement:** includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans; hospital health improvement planning process participation; strategic planning at city and department level; performance management, ongoing quality improvement initiatives; advocacy; surveys; national accreditation; public policy activities: provided input into City ordinance creation; participated in local and state organizations, committees, and initiatives. Community-based partnerships to improve the health of the community. WHD works with health care (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.
- **Epidemiology and surveillance:** collection, analysis, trending, and dissemination of community data; diseases, injury, birth and death certificates including death reviews of infants/youth with the Milwaukee County medical examiner; surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.
- **Regulation, Inspection, and Licensing:** includes emerging and routine disease investigation and containment (isolation/quarantine/guards), TB treatment (daily-observed therapy); day care and school immunization compliance; food-vector-water borne illness; dangerous/vicious dogs and animal quarantine; and rabies exposure follow up; State Agent Inspection Contracts (DHS and DATCP) for food, public pools, hotels, vending, school cafeterias; childhood lead poisoning and abatement; human health hazard abatement; issue orders and citations for the above as necessary.

Below are examples of programs and related activities based on the 2014 WHD Annual Report to the Community.

COMMUNICABLE DISEASES AND IMMUNIZATIONS

The WHD investigates all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. The WHD continued to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. WHD conducted the following disease and immunization program/service activities:

- Processed 698 calls regarding CDs and immunizations through the WHD Information & Referral Nurse Line (I&R).
- Investigated 343 diseases for follow up, case management, and reporting to the State
- Administered 1,127 vaccines at immunization clinics
- Administered 931 seasonal flu vaccines at mass clinics at City Hall and off-site locations including schools, child care centers, businesses, adult living facilities, and the homes of homebound citizens.
- Administered 99 TB skin tests and monitored four people with suspect TB to provide case management and medication treatment; met with four agencies to discuss a disease outbreak and make recommendations for policy changes which were implemented
- Monitored travelers from Ebola affected countries for 21 days
- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address school absenteeism rates greater than 10% daily, and cluster of illnesses, or unexplained death
- Monitored student immunization rates and provided summaries to the State

- Provided technical assistance for a new business related to immunization needs of students through multiple meetings
- Offered CD toolkits to all Wauwatosa public and private schools. The toolkits consisted of a cover letter; hand hygiene poster; 'Cover Your Cough' poster; head lice fact sheet from the American Academy of Pediatrics (AAP); a norovirus clean up poster; a CDC incident pool clean-up instructional guide; and a wall-mounted, laminated listing of reportable diseases.

FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. The WHD continued to monitor and evaluate the burden of disease through the following activities:

- Investigated 11 food-borne illness complaints and 10 illness inquires
- Conducted over 600 inspections for licensed establishments including restaurants, retail food establishments, City food establishments, vending machines and temporary restaurants/food events and kitchen inspections for 18 public and private schools
- Processed 109 restaurant and food-related inquiries through the WHD I&R
- Inspected hotels and public pools/whirlpools
- Managed the DHS, DATCP, and City food licensing and field inspection process using an electronic, relational database

ENVIRONMENTAL HEALTH

Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is “whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome.” Nuisances range from rodent and wildlife harborage to garbage and dog complaints. A HHH is defined as “substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated.” The following activities were conducted by WHD:

- Documented 99 nuisance complaints, resulting in 72 inspections, 22 telephone contacts, 11 warning letters and nine abatement orders
- Conducted 54 inspections/follow up inspections for human health hazard (HHH) complaints
- Collaborated with other city departments, businesses, and residents to manage complaints
- Processed over 150 nuisance and HHH inquiries through the WHD I&R
- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.
- Identified and followed 37 Wauwatosa children for elevated blood lead levels $\geq 5 \mu\text{g/dL}$.
- Collaborated with Community Development Department staff to implement a HUD weatherization grant program to prevent homes with children aged less than six years from developing a lead hazard.
- Investigated 43 animal bite reports (including wildlife, domestic and strays); issued 28 domestic animal quarantine orders; processed seven specimens for Rabies testing; processed 54 animal exposure/bite inquires

HEALTHY GROWTH AND DEVELOPMENT/MATERNAL CHILD HEALTH

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. The WHD continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. The WHD performed the following activities addressing healthy growth and development for all life stages:

- Processed 1460 inquiries through the WHD Information & Referral Nurse Line
- Assessed and evaluated 1074 referrals for nursing case management services
- Assessed 109 individuals on access to care and chronic disease through the WHD's Adult Health program.
- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission (WSC) on issues affecting the older adults in Wauwatosa. Advertised and distributed WSC's *File of Life* packets. Fiscal agent for the Adding Life to Years senior health assessment grant 2014-2015
- Provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Night Out
- Analyzed data for the 2015 Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is a questionnaire that assesses the behaviors and perceptions of high school youth in areas such as alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence. Healthy behaviors play a major role in health outcomes (illness/death). Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems. In 2012, about 50% of all adults had one or more chronic health conditions. Health risk behaviors are unhealthy behaviors you can change and cause much of the illness, suffering, and early death related to chronic diseases and conditions (CDC). Healthy behaviors focus on nutrition, physical activity, tobacco, alcohol/other substances, reproductive health, mental health, injury and violence. The following are selected examples of program activities that address population-based health in our community. Detailed information, including comparisons to state and national benchmarks, is found in the WHD Annual Report at www.wauwatosa.net/healthdata

Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. The CDC recommends that adults should engage in 30 minutes of moderate physical activity five times per week. The CDC also recommends that adults should engage in 25 minutes of vigorous physical activity three times per week. It is the goal of WHD to promote adequate and appropriate nutrition and physical activity among Wauwatosa residents to prevent or reduce overweight and obesity. Overweight is defined as having a body mass index (BMI) greater or equal to 25.0 while obese is defined as having a BMI of 30.0 or greater. WHD engaged in the following activities:

- Provided technical assistance in WSD Wellness in Wauwatosa Schools (WITS) Committee initiatives and policy review
- Assessed 109 individuals on healthy eating and physical activity level through the WHD's Adult Health program (health clinic program rotates through 4 community sites)
- Processed 75 inquiries on nutrition topics including WIC, food security, and oral health
- Provided over 162 participants with the Women, Infants, and Children (WIC) nutrition supplement program for individuals who are nutritionally at-risk
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Committee
- Conducted a breastfeeding survey, the results of which were presented at the WI Public Health Association Conference

Tobacco Use and Exposure

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. WHD programming aims to prevent and reduce tobacco use and exposure through education, advocacy, policy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke and electronic device vapor exposure. WHD activities included:

- Completed 67 tobacco compliance checks. WHD secured grant monies to pay for the police overtime and student training. 87.5/100% of the tobacco retailers did not sell to minors (2 compliance checks conducted)
- Maintained an active partnership with WSD Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents
- Assessed, counseled, and referred parents of 627 newborns on tobacco use and smoke-free homes
- Assessed, counseled, and referred 109 adults and seniors on tobacco use and smoke-free homes
- Provided information to the City Plan Commission and the Development Committee/Council on the harmful effects of electronic smoking devices and lack of regulation during ordinance creation

Alcohol and Other Substances

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from \$4 to \$10 dollars in cost savings for treatment and counseling. The WHD continued to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. The WHD performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United.
- Facilitated the school district's Tosa United program while the coordinator role was temporarily vacant
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites
- Assessed 109 individuals on alcohol use and illegal/inappropriate drug use
- Completed 20 alcohol compliance investigation in partnership with the WPD and Tosa United; No retailers sold to minors. The WHD secured a grant to pay for this program
- Planned, advertised, and implemented Tosa United's prescription drug collection day held in September at the city hall parking lot

- Analyzed data for the Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants

Reproductive and Sexual Health

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. The WHD continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. The WHD performed the following activities addressing RSH issues:

- Processed six RSH-related inquiries on WHD I&R
- Assessed 109 individuals on RSH-related issues through the department's Adult Health Clinic program
- Investigated 102 STDs/STIs for source identification, treatment, and prevention
- Assessed 627 birth records for high-risk maternal health issues

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. The WHD performed the following activities addressing mental health issues:

- Processed five mental health-related inquiries on WHD I&R
- Assessed 109 individuals on mental health-related issues through the WHD Adult Health Clinic program
- Researched and revised listing of available mental health resources in the community; disseminated resources throughout the community.
- Assisted the WSD in administering and analyzing the high school Youth Risk Behavior Survey (YRBS)
- The YRBS is a questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence

Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. The WHD continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics. The WHD performed the following activities addressing injury and violence prevention:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program
- Processed 22 injury and violence-related inquiries on WHD I&R

- Assessed and evaluated 55 referrals for injury and violence nursing case management
- Assessed 109 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance
- Conducted 10 home safety visits for families
- Continued participation in the regional Child Death Review process with the Infant Death Center

EMERGENCY PREPAREDNESS

In the wake of unpredictable weather events, acts of terrorism, and Ebola and other disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. WHD staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. The WHD conducted the following activities:

- Continued as member of the Milwaukee/Waukesha County Consortium for Public Health Preparedness since 2003; national accreditation achieved for members in 2012 through Project Public Health Ready
- Collaborated with the newly-formed Healthcare Emergency Response Coalition that includes health care system, public health, and emergency response on a regional level
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality
- Participated in a CDC site visit for Ebola designated treatment centers at Froedtert and Children's Hospitals as the health department of jurisdiction; received an Ebola grant supplement for planning
- Participated as member of the Tosa Area Preparedness Partners (TAPP), a public/private collaboration of preparedness efforts throughout Wauwatosa initiated by the WFD. Presented on Ebola and WHD services.
- Participated as member of the South East Wisconsin Incident Management Team (SEWIMT). This is a team of trained professionals that can assist local governments in SE Wisconsin during an emergency incident by advising and assisting with logistical, planning financial and operational aspects of an incident.
- Assessed over 109 individuals for emergency preparedness plans through the WHD Adult Health program
- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative Healthy behaviors

(Source: 2014 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on WHD services and programs and how the City of Wauwatosa compares to the state and the nation.

<http://www.wauwatosa.net/healthdata>)

2015 WHD ACHIEVEMENTS

- Completed the WHD Strategic Plan (2014-2017) with our Board of Health to provide direction and track outcomes. <http://www.wauwatosa.net/health>. Priorities include national accreditation, workforce development, nurturing and expanding community partnerships, community programs and services, public health advocacy and visibility, health messaging
- Convened a Community Forum to discuss progress on the 2014-2017 City of Wauwatosa's Community Health Improvement Plan which guides the future Healthy Wauwatosa Initiative; The

WHD Plan is linked to the City Strategic Plan through the Healthy Wauwatosa Initiative.

<http://www.wauwatosa.net/healthdata>.

- Member of the City of Wauwatosa Strategic Plan steering committee: Community of Choice and Community with Great Services
- Provided selected immunization services and space accommodations for the City's Invest in Wellness program
- Collaborated with the Wauwatosa School District (WSD) on administering the Youth Risk Behavior Survey that provides insight into the health practices of high school youth and a basis for future programming. Conducted data analysis of survey results and prepared a report for WSD. The survey is administered every 2 years.
- Achieve national accreditation; Continued progress toward national LHD accreditation to achieve quality improvement using national benchmarks and customer service excellence (site visit September 2015)
- Collaborated with administrators of the Ebola-designated treatment hospitals (Froedtert and Children's) within the Wauwatosa jurisdiction, the State of WI Department of Health Services and the Centers for Disease Control and Prevention. Posted Ebola information on the website for City Administration, employees, and the public. Underwent extensive trainings and attended multiple meetings with City, regional, state, and national representatives to assure we were prepared in the event of an Ebola case. Monitored travelers from Ebola-affected countries to assure the health and safety of the community.

2016 GOALS

- Implement the City of Wauwatosa Health Department Strategic Plan to evaluate and revise current collaborative initiatives with community partners; revise data collection, analysis, and reporting processes using internal electronic databases and a performance management system. Conduct performance management tracking and quality improvement initiatives for efficiency and service
- Assist in implementing the WHD Community Health Improvement Plan and City's Strategic Plan through the 'Healthy Wauwatosa Initiative' to address and support healthy behaviors, acknowledge other factors, and shape the physical environment to improve the health of the community. The Healthy Wauwatosa Initiative will be the umbrella that links WHD programming with City and community-based initiatives in collaboration with 40+ community partners and City personnel.
- Continue to work with the City of Wauwatosa Senior Commission to review the findings of the Adding Life to Years senior health assessment, disseminate the results to the community on the strengths and needs of seniors, and address senior fall prevention in collaboration with the Fire Department; continue oversight and partnership with Interfaith around Hart Park Adult Center programming.
- Provide continuity of operations during personnel turnover while examining the needs of the health department moving forward

2015 BUDGETARY CHANGES

- Experienced four vacancies and reorganized operations
- Received \$14,475 in Ebola planning and response supplemental preparedness funding
- Received \$4,855 in Prevention grant funding for accreditation purposes

2016 BUDGETARY CHANGES

- Increased selected consolidated fees for an increase in revenue of through health services licensing/fees (\$822) for a projected additional \$12,000 in revenue
- Added a new Mobile Establishment License: \$515 Restaurant (moderate complexity) or DATCP R11-55 \$135-\$740, depending on food processing level. Contingent on ordinance passage.

- Requested an Administrative Assistant (0.8 FTE) paid through grant funds to assume duties in the licensing program, troubleshoot electronic databases, and support environmental health and public health programming, and track outcomes. The accreditation process identified gaps in our operations that need to be addressed. \$50,364 is estimated in savings through 4 vacancies and recruiting new personnel. The Administrative Assistant position will be \$32,664. Some reconfiguration will occur during the year.

BUDGET SUMMARY

Public Health Dept #421								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
821,791	861,933	879,760	893,535	893,535	5100	Wages	912,618	60.8%
335,963	354,636	361,797	377,653	377,653	5195	Fringe Benefits	387,107	25.8%
31,628	43,228	45,280	60,702	60,883	5200-5900	Operating Expenditures	54,982	3.7%
118,961	135,038	125,718	122,572	122,572	5510-5520	Internal Charges	124,415	8.3%
-	-	5,472	-	-	5950-5970	Capital Outlay	-	0.0%
15,272	4,930	4,775	8,284	8,284	5980-010	Maternal Child Health Grant	8,449	0.6%
-	380	139	-	-	5980-015	Expenditures from Donation	-	0.0%
1,459	56	780	2,492	2,492	5980-020	Child Lead Poison Prev	3,075	0.2%
-	-	14,159	1,968	1,968	5980-025	Preparedness Grant	-	0.0%
-	-	1,003	4,855	4,855	5980-045	Prevention Grant	-	0.0%
6,131	2,459	410	2,491	2,491	5980-080	Immunization Registry Gr	1,798	0.1%
-	-	1,200	2,500	2,500	5980-095	Radon Awareness	-	0.0%
-	-	925	1,300	1,300	5980-100	WI Wins	-	0.0%
3,086	3,972	2,871	6,719	6,719	5980-110	Cities Readiness Initiative	7,425	0.5%
-	-	6,477	-	-	5980-200	Public Health Improvement	-	0.0%
-	800	-	-	-	422-5980-020	Health Hazard Removal	-	0.0%
216	-	-	-	-	422-5980-025	Radon Outreach	-	0.0%
4,002	455	-	-	-	423-5980-010	Prevention Grant	-	0.0%
1,636	-	-	-	-	423-5980-015	Pandemic Influenza Grant	-	0.0%
10,465	5,531	-	-	-	423-5980-025	CDC Preparedness-LHD Plan	-	0.0%
828	937	-	-	-	423-5980-030	Tobacco Control Board	-	0.0%
458	3,307	-	-	-	423-5980-055	Accreditation Grant	-	0.0%
4,967	3,897	-	-	-	423-5980-200	Public Health Infrastruct	-	0.0%
1,356,863	1,421,559	1,450,766	1,485,071	1,485,252		TOTAL	1,499,869	100.0%

Public Health Dept #421

Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
47,942	44,478	59,444	43,454	46,579	231-4420-000	Preparedness Planning Grant	57,741	3.8%
6,203	10,421	19,774	12,870	12,870	231-4420-010	Cities Readiness Initiative	12,513	0.8%
4,773	3,542	2,390	4,855	4,855	231-4420-020	Prevention Grant	-	0.0%
22,039	12,349	12,349	12,491	12,491	231-4420-030	Immunization Registry Gr	12,570	0.8%
22,655	12,057	11,205	14,884	14,884	231-4420-040	Maternal Child Health Grant	15,564	1.0%
780	-	1,200	2,500	2,500	231-4420-045	Radon Outreach	-	0.0%
9,638	8,455	11,739	-	-	231-4420-200	Public Health Infrastruct	-	0.0%
1,636	-	-	-	-	231-4440	Pandemic Influenza Grant	-	0.0%
4,089	2,104	2,285	2,492	2,492	241-4420-060	Child Lead Prevention Grant	3,075	0.2%
833	937	571	1,300	1,300	241-4420-080	WI WINS	-	0.0%
78,663	79,021	80,547	80,020	92,352	311-4120	Food	85,000	5.7%
25,452	26,118	26,286	27,400	27,400	311-4125	Retail Food-Dept of AG	28,000	1.9%
-	-	1,055	1,055	1,055	311-4140	Soda Water	1,100	0.1%
-	-	6,707	8,500	8,500	311-4310	Hotel/Motel and Rooming H	8,500	0.6%
-	-	5,070	5,900	5,900	311-4360	Public Swimming Pools	5,500	0.4%
1,025	1,638	1,425	1,050	1,500	531-4300	Animal Pound	1,500	0.1%
100	110	-	220	220	531-4410	Health Enforcement	330	0.0%
5,199	5,356	6,412	5,500	6,412	531-4500	Health Inspection License	6,700	0.4%
-	-	-	200	200	531-4500-010	Expedited License Fee Reg	200	0.0%
-	-	-	850	850	531-4500-020	Late License Fee	850	0.1%
9,991	10,257	13,340	10,000	13,339	531-4600-050	Health Serv-Flu	15,000	1.0%
75	-	-	-	-	531-4600-100	Health Serv-Pneumovax	-	0.0%
2,445	2,280	1,630	3,200	2,500	531-4600-150	Health Serv-TB Skin Test	2,500	0.2%
625	220	-	-	-	531-4600-200	Health Serv-Hepatitis A/B	-	0.0%
1,890	20	30	-	-	531-4600-300	Health Serv-Adult Tetanus	-	0.0%
150	-	-	-	-	531-4600-350	Health Serv-Meningococcus	-	0.0%
2,925	930	-	-	-	531-4600-400	Health Serv-Shingles	-	0.0%
671	300	202	800	250	531-4700	Radon Kits	250	0.0%
17,151	30,872	-	-	-	531-4870	Children's Hospital Grant	-	0.0%
183	-	64	-	-	531-4900	Other	-	0.0%
15	67	147	100	200	531-4980-020	Hepavac Rental	200	0.0%
100	-	131	-	-	841-4210	Contrib-Health	-	0.0%
195,720	183,023	218,880	167,968	178,192		Unallocated Revenues	196,565	13.1%
893,895	987,004	967,883	1,077,462	1,048,411		Tax Levy	1,046,211	69.8%
1,356,863	1,421,559	1,450,766	1,485,071	1,485,252		TOTAL	1,499,869	100.0%

* Historically the Health Department was split into 3 different departmental accounts. These were consolidated in 2014 and for comparison purposes, prior years have also been consolidated as well in this table.

PERSONNEL SCHEDULE

Health				
Position Description	2015	2016	2016	2015-16
	FTE	Base Positions	FTE	Change
Health Officer	1.00	1	1.00	-
Health Services Surge Capacity	0.06	0	0.06	-
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	-	1	0.80	0.80
Nurse Supervisor	1.00	1	1.00	-
Office Assistant (Grant Funded)	0.50	1	0.50	-
Public Health Manager/Epidemiologist	1.00	1	1.00	-
Public Health Nurse	6.07	6	6.00	(0.07)
Public Health Specialist	-	1	-	-
Sanitarian	2.00	2	2.00	-
TOTAL	12.63	15.00	13.36	0.73

LIBRARY

MISSION

The mission of the Library is to provide the resources necessary to meet educational, informational and recreational reading needs of the Wauwatosa community; to acquire and organize those materials in appropriate ways according to national standards; and to assist patrons of all ages with their reading, educational and informational searches.

There are 34,659 residents of Wauwatosa with library cards they have used in the past two years. They reside in every part of the City. The figure is from a GIS map which captured 89% of current card holders tied to their residences.

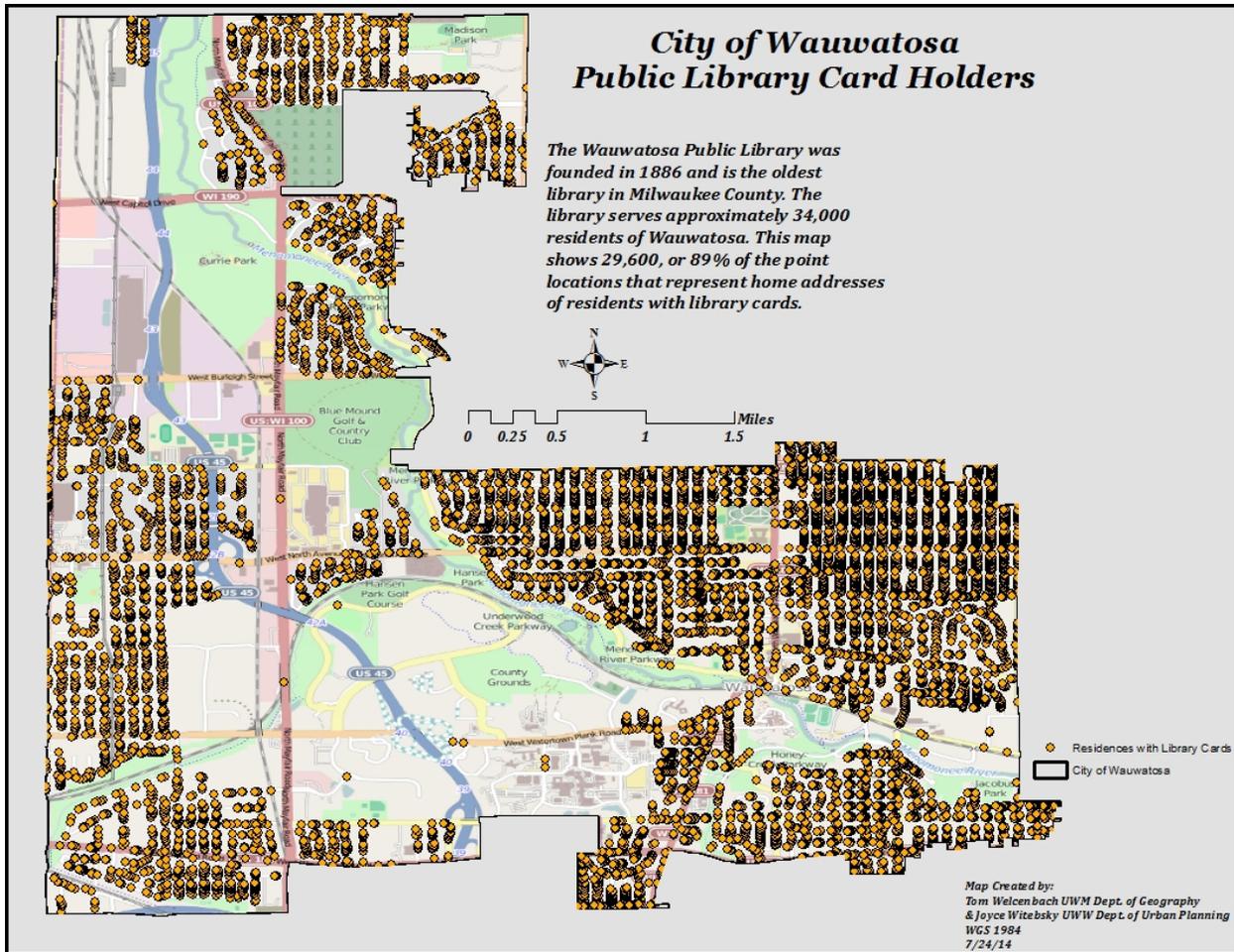
While most of the library users physically come in to the building (approximately 400,000 visits per year), some use the library entirely through remote access to our databases of proprietary information. The library is increasingly moving to electronic delivery of books, magazines and information sources. Over the last year, 35,062 e-books, downloaded audio books, magazines and songs/movies were borrowed. This figure does not include the number of uses of electronic databases such as Standard & Poors, Morningstar, Consumer Reports and the Oxford English Dictionary, which the Library makes available to Wauwatosa residents from our website.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 2,755,782	\$ 2,854,819	\$ 99,037
Rev	\$ 384,671	\$ 373,387	\$ (11,284)
Levy	\$ 2,371,111	\$ 2,481,432	\$ 110,321
FTE's	26.55	26.55	-

MAJOR CHANGES

- Library revenues are projected to be down in 2016 due to changes in the MCFLS reimbursement contract for service provided to non-residents and increase in charges from 3M related to RFID, sorting machine maintenance agreements.



Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is \$10,000.

Municipal Population

	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	\$8.80	\$6.98	\$6.39	\$5.40	\$5.40	\$5.40	\$3.35
Moderate	\$11.54	\$8.96	\$8.51	\$6.51	\$6.26	\$6.26	\$3.59
Enhanced	\$14.69	\$11.85	\$10.22	\$7.94	\$7.12	\$7.12	\$3.91
Excellent	\$23.70	\$15.04	\$12.84	\$10.21	\$8.53	\$8.53	\$4.86

*2015 Tosa materials expenditure = \$285,000.

Basic for our population = \$253,800

Moderate for our population = \$294,220.

*2016 materials allocation = \$307,487

FTE Staff per 1,000 Population

Regardless of population served, minimum total staff is 1.0 FTE.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	1.1	0.9	0.9	0.7	0.5	0.6	0.4
Moderate	1.4	1.1	1.0	0.8	0.6	0.6	0.5
Enhanced	1.7	1.3	1.2	0.9	0.7	0.7	0.6
Excellent	2.4	1.5	1.4	1.1	0.9	0.9	0.6

*2015 Tosa staffing per 1,000 population = 26.55

Basic for our population = 23.5

Moderate for our population = 28.2

PROGRAMS/SERVICE

TECHNICAL SERVICES

Place electronic orders for all materials, catalog and classify the materials, enter the bibliographic information into the shared library catalog, and process the materials to make them ready to be loaned. Maintain accuracy of the catalog by entering information about items damaged, lost, paid for, or discarded from Wauwatosa's collections.

CHILDREN'S SERVICES

Select materials appropriate for children from babies to fourteen year olds. Provide bibliographic instruction for grade school aged children, story times and other early literacy programs for children and parents. Assist parents and children in locating the information they need.

REFERENCE AND ADULT SERVICES

Select materials for all reference and circulating collections in the adult library, maintain the collections, and assist patrons in locating information they need. Provide programs on use of library resources, other common adult education matters, and book discussion groups.

CIRCULATION

The department in which items are checked out and back in, fines are paid, and library cards issued.

ADMINISTRATION

Oversees the day-to-day operation of the library, supervises all other library departments, and manages the library's budget. Works directly with the Board of Trustees to establish Library policies, the Library Foundation to raise private funds to enhance City support, write grants, prepare annual Wauwatosa

Organizations Directory, and represent Wauwatosa Public Library's interests at MCFLS Board Meetings and ICC meetings as necessary.

2015 ACHIEVEMENTS

- Reduced personnel costs from 2014 level due to staff changes related to implementation of automated sorting system
- Secured ½ of the funding necessary to purchase and install automated sorting system
- Successful grant application resulting in \$25,000 donation which will be used in 2015 and 2016.

2016 GOALS

- Negotiate a best possible contract with MCFLS for payment for service to non-residents
- Design, construction of a Children's Internet Café using private funds
- Begin succession planning for several positions in the Library.

2015 BUDGETARY CHANGES

- Library Book Fine revenue is decreased by \$10,000 to \$97,000 based on year-to-date actual

2016 BUDGETARY CHANGES

- Library Fees-Other Community are projected to decrease \$6,200 in 2016 due to changes in the MCFLS reimbursement contract for services provided to non-residents.
- Increased charges from MCFLS and 3M account for large increase in Sundry Contract Services account. This increase in charges is greater than the 2% increase in operating budgets allowed for 2016. Consequently, other line items slightly reduced, although materials budget increased.

BUDGET SUMMARY TABLE

Public Library and Library Pictures Dept #511								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
1,243,240	1,254,542	1,300,542	1,304,813	1,304,813	5100	Wages	1,321,048	46.3%
401,681	418,950	400,255	414,882	414,882	5195	Fringe Benefits	413,443	14.5%
660,601	648,657	653,580	640,565	640,565	5500-5520	Internal Charges	690,572	24.2%
329,062	344,880	402,698	395,522	397,412	5200-5900	Operating Expenditures	429,756	15.1%
-	-	1,526	-	-	5950-5970	Office Furniture & Equip	-	0.0%
2,634,584	2,667,029	2,758,601	2,755,782	2,757,672		TOTAL	2,854,819	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
97,440	106,419	107,549	107,000	97,130	571-4100	Library Book Fees and Fines	97,130	3.4%
1,075	2,154	744	2,300	1,300	571-4110	Library Pictures	2,300	0.1%
3,930	3,951	3,767	3,000	4,000	571-4120	Library Copy Service	3,500	0.1%
8,397	8,214	9,236	7,400	9,000	571-4130	Library Reader Printer	9,000	0.3%
274,606	266,661	273,705	246,471	247,869	571-4140	Library Fees-Other Community	241,457	8.5%
22,365	16,335	21,582	18,500	21,000	571-4900	Other	20,000	0.7%
2,226,771	2,263,295	2,342,018	2,371,111	2,377,373		Tax Levy	2,481,432	86.9%
2,634,584	2,667,029	2,758,601	2,755,782	2,757,672		TOTAL	2,854,819	100.0%

PERSONNEL SCHEDULE

Library				
Position Description	2016		2016 FTE	2015-16 Change
	2015 FTE	Base Positions		
Assistant Library Director	1.00	1	1.00	-
Cataloger	1.00	2	1.00	-
Children's Librarian	2.41	3	2.41	-
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	5.00	11	5.00	-
Circulation Supervisor	1.00	1	1.00	-
Director	1.00	1	1.00	-
Librarian	3.83	6	3.83	-
Library Shelves	7.03		7.03	-
Office Assistant	0.50	1	0.50	-
Reference Supervisor	1.00	1	1.00	-
Security Guard 1	0.58	2	0.58	-
Tech Services Aide	0.40	1	0.40	-
Tech Services Assistant	0.80	1	0.80	-
TOTAL	26.55	32.00	26.55	-

INFORMATION SYSTEMS

MISSION

The Wauwatosa Information Systems (IS) Department strives to offer enhanced business value to our customers by providing cost effective, innovative information management, and technology solutions that support the business strategies of the City of Wauwatosa. This department provides a secure environment for data integrity, accessibility, system availability, and delivery of information resources for City departments. The City IS Department is committed to fiscal responsibility, collaborating with other departments and other government entities to provide technical services to better serve the City of Wauwatosa and its citizens.

PROGRAMS/SERVICE LINES

The Wauwatosa IS Department is responsible for investigating technology solutions and administering computer-related functions utilized by all departments within the City, as well as supporting the telephone system. This department will provide the support services necessary to maintain all computer hardware and software to facilitate the business functions of the City including the police and fire departments. Since computer technology affects nearly all facets of local government, this functional area assists the City in delivering quality services to better serve the public interest.

2015 ACHIEVEMENTS

- Completed e911 system upgrade
- Improved interoffice connectivity, especially PD<=>CH and DPW <=> CH
- Increased storage capacity by 30%
- Implemented service desk system to enhance IT incident management
- Enhanced network throughput with updated fiber switches
- Enrolled in the State's Cyber Response Team as a charter member
- Enhanced security by upgrading VPN infrastructure and introducing multi-level authentication for critical systems
- Began server consolidation to reduce licensing costs and maintenance overhead
- Updated public safety fleet mobile technology and connectivity
- Moved City Hall data center into secure and environmentally-controlled space
- Provided WiFi access for DPW facilities

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 1,269,663	\$ 1,776,101	\$ 506,438
Rev	\$ 1,395,379	\$ 1,605,203	\$ 209,824
Net	\$ 125,716	\$ (170,898)	\$ (296,614)
FTE's	6.00	6.00	-

MAJOR CHANGES

- 5 year plan for public safety mobile computers and cameras
- Phone system upgrade
- Website improvements
- Increase in maintenance costs due to addition and age of equipment
- Improve efficiency with mobile computing and tablets

2016 GOALS

- Continue server consolidation to reduce licensing and Maintenance Costs
- Upgrade City phone system and tightly integrate it with new e911.
- Improve network monitoring tools to enable proactive resource management
- Improve City website functionality and appearance
- Continue to centralize IT costs and functions
- Use live maps for public safety systems
- Increase and secure workforce mobility to increase efficiency and reduce redundant data entry
- Upgrade outdated software packages
- Investigate consolidation of services and technologies with other city departments and external agencies
- Increase use of GIS tools and resources

2015 BUDGETARY CHANGES

MOVED CODERED SOFTWARE TO IS	+13,000
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CodeRed was moved from the Police Department budget to Information Services to properly account for software subscriptions

COPPIER PURCHASES FOR ENGINEERING AND PD	+22,000
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IT purchased new multifunction copiers and printers on behalf of the Police and Engineering departments as purchasing was less expensive than leasing as had been done in the past. Those devices replace older units. Departments will reimburse IT for those purchases.

2016 BUDGETARY CHANGES

WEBSITE REDEVELOPMENT	+10,000
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Information Technology will begin planning and execution of the City's website redesign. The new site provide an updated look and feel that residents are and other business partners can better relate to and work with. Additional funds set aside from the communications budget in the Administration Department budget.

UPDATE PHONE SYSTEM	+325,000
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The current system reached end of manufacturer support in 2013 at which point, the manufacturer ceased to provide any type of support for the phone. We are looking for a replacement that is more compatible with our public safety system, and will serve the staff's customer service objectives.

This is funded through an increase of \$40,000 in departmental charges, \$100,000 in internal granting, and anticipated 2015 surplus.

MOVE CODERED SOFTWARE TO IS	+13,000
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In an effort to continue proper accounting for software, CodeRed is moved from the Police Department budget to Information Services.

MAINTENANCE COSTS	+44,000
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Maintenance costs for data centers hardware has increased due to equipment aging and growth (\$3,000), and the expiration of discounts negotiated by the city for backup and recovery appliances (\$41,000).

GCS TAX SOFTWAREWARE	-9,600
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GCS is a land records and property tax management software. The City Treasurer's office negotiated with Milwaukee County where the County will pay for GCS costs. This allows the County to reduce labor costs and data errors by allowing providing county municipalities access to a unified system: GCS.

POLICE DEPARTMENT INTERNET ACCESS	+19,200
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With the continuous use of mobile devices, and those devices increased connectivity needs, the Police Department needs have outgrown the current Internet connection.

POLICE DEPARTMENT SQUAD COMPUTERS AND CAMERAS	+28,400
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We are now budgeting for a 5 years replacement plan for squad computers, camera, and related systems.

REPLACE DETECTIVES DESKTOPS WITH TABLETS	+11,000
--	---------

Replacing detectives' desktops with tablets frees them to accomplish more while outside of the office and increase efficiency by reducing data entry redundancy.

WORKFORCE MANAGEMENT SOFTWARE UPGRADES	+31,300
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The current version of the City's workforce management software is no longer supported. It required the use of outdated software components that will become a security vulnerability. The upgrade also presents an opportunity for automation and additional efficiencies.

GIS UPDATES	+21,700
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Implement GIS updates to enable a mobile workforce to provide faster and more accurate inspections

INTERDEPARTMENTAL CHARGE REVENUE	+216,875
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Charges were increased to fund changes above.

BUDGET SUMMARY TABLE

Information Systems Fund #24								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
411,159	376,705	359,936	429,915	429,915	5100, 5110, 5190	Wages	445,059	25.1%
185,052	163,037	153,451	156,951	156,951	5195	Fringe Benefits	167,618	9.4%
(1,493)	(2,963)	(8,613)	1,000	1,000	5120	Accrued Vacation Expense	1,000	0.1%
18,948	17,724	30,900	16,895	16,895	5510	Internal Charges	18,251	1.0%
343,373	402,008	413,996	496,385	573,256	5200-5900	Operating Expenditures	608,256	34.2%
-	-	-	-	-	5950-5970	Capital Outlay	121,359	6.8%
80,454	126,901	87,589	82,535	129,381	5980-010	Hardware Upgrade & Improv	341,500	19.2%
60,273	85,405	21,758	25,168	86,536	5980-020	Software Upgrade & Improv	31,308	1.8%
-	-	-	-	-	5980-030	Wireless Infrastructure	21,750	1.2%
-	-	-	-	-	5980-070	Website Capital Costs	20,000	1.1%
8,889	8,996	9,715	48,000	55,500	5980-100	Web Page/GIS	-	0.0%
1,106,655	1,177,813	1,068,732	1,256,849	1,449,434		TOTAL	1,776,101	100.0%

Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
1,042,558	1,223,865	1,235,116	1,280,508	1,338,489	144-4100	Interdepartmental Charges	1,497,383	100.0%
1,180	950	726	516	516	144-4200	Record Request Fulfillment	-	0.0%
1,043,738	1,224,815	1,235,842	1,281,024	1,339,005		TOTAL	1,497,383	100.0%

Information Systems Equipment Reserve Fund #26								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	193,898	32,338	12,814	12,814	144-5980-010	Hardware Upgrade & Improv	-	0.0%
-	193,898	32,338	12,814	12,814		TOTAL	-	0.0%

Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
82,093	88,473	91,583	114,355	114,355	921-4600	Depreciation Transfer	107,820	100.0%
82,093	88,473	91,583	114,355	114,355		TOTAL	107,820	100.0%

PERSONNEL SCHEDULE

Information Systems				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	FTE	
Assistant Manager IS	1.00	1	1.00	-
IS Help Desk Specialist	1.00	1	1.00	-
Director Information Systems	1.00	1	1.00	-
Public Safety Analyst	1.00	1	1.00	-
Public Safety Tech	1.00	1	1.00	-
System Administrator	1.00	1	1.00	-
TOTAL	6.00	6.00	6.00	-

CROSSING GUARD

MISSION

To provide crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon time periods at 36 locations.

The basic purpose of the crossing guard program is to provide unescorted students with a safe means to cross designated intersections while going to and from school.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 242,927	\$ 245,640	\$ 2,713
Rev	\$ 27,476	\$ 32,192	\$ 4,716
Lewy	\$ 215,451	\$ 213,448	\$ (2,003)
FTE's	-	-	-

MAJOR CHANGES

- Extended Twin City Security contract for one year with increase to hourly rate of 1.02%. \$16.51 to \$16.68.

Estimated Average Cost of a 2016 Crossing Guard

# of Crossing Guards	Hours/Week	Spring Hourly Rate (22 Weeks)	Fall Hourly Rate (20 Weeks)*	Total**
1	10	\$ 16.68	\$ 16.68	\$ 7,005.60

* Assumption: No rate change for Fall 2016 portion of school year

** Assumption: 42 weeks in school year

Wauwatosa public schools have an early release program every Wednesday. This has caused an increase in the total guard hours because they are present to escort public school children across intersections and the guards will stay at the intersection to cross students leaving a private school at a different time. This happens in the reverse as well when private schools are released early and public schools are not, but largely it is public school days.

Estimated Annual Cost of Public School Wednesday Early Release

Additional Hours*	Hourly Rate**	Total***
588	\$ 16.68	\$ 9,807.84

* Assumption: 42 weeks in school year

** Assumption: No hourly rate change for Fall 2016 portion of school year

*** Total does not include Private School Early Release Days

The summer 2015 week survey of pedestrians crossing at corners covered by crossing guards shows the following counts for the three highest and the three lowest numbers of pedestrians. There are a number of factors that can affect the final tally, e.g., N 76th St and Wauwatosa Ave – a child may walk past one

crossing guard who counts them and walk past the second crossing guard at that intersection and he/she counts them as well, essentially double counting. It is worth pointing this out because these counts are best estimates, not the actual amount of people going through an intersection, i.e., the annual count is prone to human error.

Three Highest Used Crossing Guard Locations/Shift over a Week		
Location	A.M. Number of People	Avg. Daily Total
Wauwatosa and North	1476	295.2
Wauwatosa & Warren	1234	246.8
110th and Center	1216	243.2
Location	P.M. Number of People	Avg. Daily Total
Wauwatosa and North	1934	386.8
Wauwatosa & Warren	1610	322
110th and Center	1051	210.2

Three Lowest Used Crossing Guard Locations/Shift over a Week		
Location	A.M. Number of People	Avg. Daily Total
120th and Center	15	3
116th and North	32	6.4
112th and Blue Mound	36	7.2
Location	P.M. Number of People	Avg. Daily Total
112th and Blue Mound	34	6.8
120th and Center	46	9.2
70th and Blue Mound	49	9.8

2015 ACHIEVEMENTS

- The 2012-2015 contract with the City's provider, Twin City Security, expired at the end of the 2014-2015 school year, i.e., June 30th 2015. Through the course of the latest school year, Twin City's performance has improved to the point of receiving less citizen complaints. In addition, they have embraced working with the schools on specific needs. For these reasons, and because there was the ability to extend the contract, we negotiated with them about a one-year extension. Out of those discussions, we were able to come to a mutual agreement for the 2015-2016 school year that was fair and reasonable. For the upcoming school year, the hourly rate will increase 1.029% from \$16.51 to \$16.68.

2016 GOALS

- The one-year extension with the City's provider, Twin City Security, will expire at the end of the 2015-2016 school year, i.e., June 30th 2016. As a result, the City will need to explore extending the contract or developing a request for proposal (RFP) to continue contracted crossing guard services.

2015 BUDGETARY CHANGES

- There are no 2015 budgetary changes.

2016 BUDGETARY CHANGES

- Based on the one-year extension, the crossing guard budget increased by approximately 1.029%.

BUDGET SUMMARY TABLE

Crossing Guards Dept #214								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
225,008	233,510	282,010	242,927	242,927	5200-5900	Operating Expenditures	245,640	100.0%
225,008	233,510	282,010	242,927	242,927		TOTAL	245,640	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
-	-	37,100	-	-	231-4210-035	Safe routes to School Gr	-	0.0%
-	3,105	-	-	-	241-4410-010	Zoo Interchange Mitigatic	-	0.0%
32,456	30,064	42,547	27,476	29,145		Unallocated Revenues	32,192	13.1%
192,552	200,341	202,363	215,451	213,782		Tax Levy	213,448	86.9%
225,008	233,510	282,010	242,927	242,927			245,640	100.0%

JULY 4TH AND MEMORIAL DAY

MISSION

To organize observance of Memorial Day and celebration of Independence Day for the citizens of Wauwatosa

PROGRAMS/SERVICE LINES

Memorial Day observance at Longfellow Middle School

Independence Day parade, evening program and fireworks

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 44,665	\$ 45,466	\$ 801
Rev	\$ 44,665	\$ 45,466	\$ 801
Levy	\$ -	\$ -	\$ -
FTE's	-	-	-

BUDGET SUMMARY TABLE

July 4th And Memorial Day Dept #522								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
51,880	49,636	46,131	44,515	44,515	5200-5900	Operating Expenditures	45,316	99.7%
126	100	224	150	150	5980-010	Memorial Day	150	0.3%
52,006	49,736	46,355	44,665	44,665		TOTAL	45,466	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	19,060	34,665	34,665	101-4200	Hotel/Motel Room Tax	35,466	78.0%
29,042	8,650	27,295	10,000	10,000	841-4130	Contributions-4th of July	10,000	22.0%
7,502	6,403	-	-	-		Unallocated Revenues	-	0.0%
15,462	34,683	-	-	-		Tax Levy	-	0.0%
52,006	49,736	46,355	44,665	44,665		TOTAL	45,466	100.0%

POLICE DEPARTMENT

MISSION

The Wauwatosa Police Department exists to detect criminal acts, apprehend the offenders and to preserve the peace and safety of all citizens in accordance with all federal, state and local laws.

PROGRAMS/SERVICE LINES

The Police Department is staffed by 92 sworn officers and 24 full time/15 part time civilians that provide 24-hour service and protection to the citizens of Wauwatosa. In 2014, officers responded to 35,945 calls for service and dispatchers answered 4,589 emergency 911 calls. There were a total of 2340 adult and juvenile arrests.

The department functions are divided between the Administrative Bureau and the Operations Bureau. The Administrative Bureau manages the budget, technical and electronic systems, Community Support Division and maintains all records and reports retained by the department. The Operations Bureau consists of the Patrol Division, the Investigative Division, the Special Operations Group (SOG), Training Division, and Dispatch Center. Here is a glimpse of the divisions and special programs that help us perform our mission every day.

OPERATIONS BUREAU

Patrol Division:

The Patrol Division's primary function is that of first responders to over 35,000 calls for service annually; 59 sworn officers (3 Lieutenants, 6 Sergeants, 5 Patrol Specialists and 45 Police Officers) are assigned to three different shifts to provide 7 day / 24 hour coverage.

A Patrol Lieutenant (Shift Commander) is assigned to oversee each of the three different shifts along with 2 Shift Sergeants who act as first line supervisors. Non-supervisory shift staffing is not divided equally amongst the 3 shifts (16 Day Shift, 19 Early Shift, 15 Late Shift) rather it is tailored to call volume and type. Overall and daily shift staffing levels are reviewed and adjusted on a bi-annual basis.

Investigative Division:

The Investigative Division consists of two separate bureaus; the Detective Bureau and the Special Operations Group (SOG). The Investigative Division consists of 21 sworn officers (1 Lieutenant, 2

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 15,003,028	\$ 15,139,088	\$ 136,060
Rev	\$ 3,758,763	\$ 3,857,631	\$ 98,868
Levy	\$ 11,244,265	\$ 11,281,457	\$ 37,192
FTE's	118.54	119.04	0.50

MAJOR CHANGES

- Reduced fuel costs through improved fuel efficiency
- Movement of squad computer and squad camera replacement to Information Systems
- Harley Davidson replacement program
- Create: Part-time Parking Specialist position

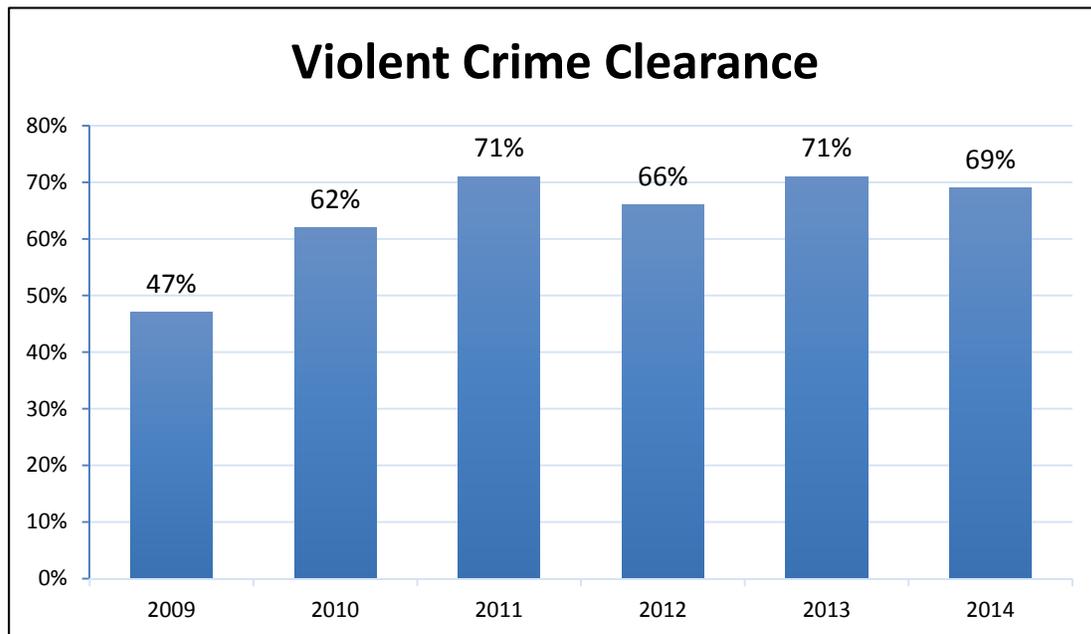
Sergeants, 1 Detective Technician, 14 Detectives and 2 Police Officers). The Investigative Division operates 5 days a week; no Investigative Division employees are assigned to "Late Shift" hours.

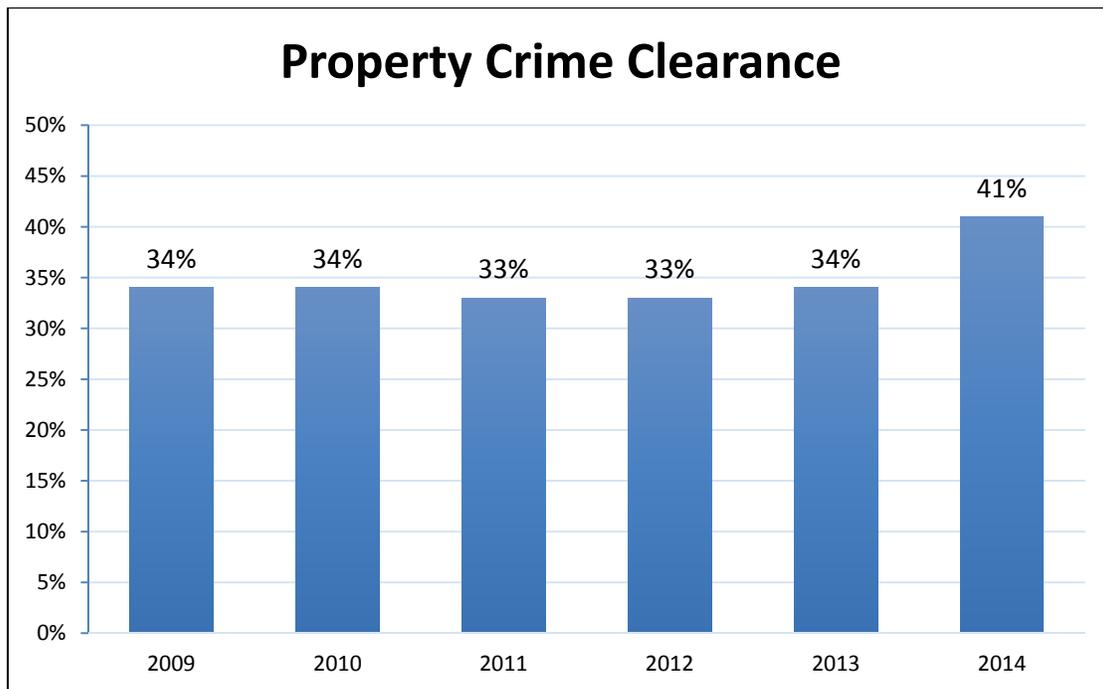
A Lieutenant is assigned to oversee the Investigative Division and a Sergeant acts as a first line supervisor to each bureau. One Detective and one Police Officers are assigned to the Special Operations Group (SOG). One Detective Technician and 13 Detectives are assigned to the Detective Bureau.

The primary function of the Investigative Division is to review and investigate incidents of criminal activity. Approximately 2,000 cases are reviewed annually to determine suitability for active investigation. Cases are prioritized based on the severity of the crime and solvability factors such as:

- Credible, competent and reliable witnesses
- Suspect identifiers (full name, partial name, nickname, street name, alias, etc.)
- Suspect description
- Vehicle identification or description
- Usable physical evidence
- Method of Operation
- Other misc. circumstance (significant public interest, etc.).

Roughly 40% of the reviewed cases are assigned for active follow up. The remaining 60% are "suspended" for lack of investigative leads or a low solvability factor vs. relative seriousness of the offense.





Special Operations Group (SOG):

The Special Operations Group's primary focus is major crimes, drugs and weapons enforcement within the City. They have made several high profile arrests that resulted in large amounts of cash, weapons, and vehicles being seized. Contrary to other investigative agencies, we have supplied manpower to The Special Operations Group which focuses its efforts within City limits or, in some cases, with a direct link to the City.

Special Response Team (SRT):

A select, highly-trained team assigned to high risk situations. The Special Response Team consists of members of the department who are normally assigned to the Patrol Division or Investigative Division. Special Response Team members are on 24-hour page and the team is activated for high risk situations. The primary goal of The Special Response Team is to utilize the minimum amount of force necessary to bring a safe resolution to high-risk situations and reduce the risk to citizens and officers. The Special Response Team works closely with the Investigative Division and the Special Operations Group executing search warrants and locating our most dangerous offenders.

Motor Officer Unit & Harley Davidson Motorcycles:

Currently, we have seven (7) Motor Officers working this specialized traffic detail on the day and early shifts. The unit is now directly overseen by a Patrol Sergeant. Our Motor Officer Unit has exceeded expectation as it relates to traffic enforcement, and continues to have a substantial impact on making our roads a safer place to travel. This unit has been used this year in directed-activity missions where high indicators of criminal activity have been identified. We anticipate the purchase and use of three (3) video cameras for the motor office unit in an effort to make our Motor Officers even safer. A specific camera option, which will work seamlessly with our current squad camera video capture system, is expected to be available late this summer. Additionally, the 3-year plan for replacement of our older motorcycles was begun in 2015 and will continue in 2016.

Community Support Division:

Officers provide education and serve as a crime prevention resource for businesses and citizens. Community Support officers continually educate and organize the business and neighborhood communities. They are responsible for coordinating community activities, such as our award-winning Tosa's Night Out, TosaFest, HartFest, other festivals and walk/run activities within the City. Additionally, they oversee the extensive Neighborhood Watch Programs in Wauwatosa. This unit continues to oversee and coordinates activities for our long-standing Police Reserve program and our growing Community Service Officer (CSO) program.

School Resource Officer (SRO):

The 2015-16 school year marks the 10th anniversary of the School Resource Officer Program. In that time the program, in collaboration with the Wauwatosa School District, has grown from a single School Resource Officer to its current status with four (4) Resource Officers, one assigned to each of the high schools and middle schools. Our School Resource Officer Program continues to be the gold standard in School Resource programs within the State. Not only do our School Resource Officers provide security and respond to issues in all of our schools, they play an integral role in developing training for staff and implementing nationwide emergency response plans within the schools. It is clear that this program continues as a solid example of what can be accomplished when a partnership between the Police Department and School District is developed, implemented, and maintained.

Internship / Co-Op Program:

Our internship program continues to attract candidates from local technical colleges, state universities, and other accredited private colleges and universities. Based on the school's established "service hours per semester", we continue to offer non-paid internship opportunities during the fall, spring, and summer semesters. We are capable of hosting up to three interns per semester. Our program continues to receive high marks from both the interns who partake in the internship and the schools that provide the students. In the fall of 2013, our department was asked by the Waukesha County Technical College to present a session on law enforcement internships at the Midwest Cooperative Education and Internship Association Conference in Indianapolis, IN.

Community Service Officer (CSO) Program:

The Community Service Officer (CSO) Program is a temporary part-time assignment based out of the Community Support Division that currently has four members; five additional candidates are working through the direct-hire process (noted below) and should begin shortly. CSO's are tasked with assisting the Community Support Division and their initiatives as needed. A primary task is augmenting our full-time Parking Specialist with parking enforcement duties. The CSO's also assist at special events and with minor patrol needs, including traffic control, graffiti complaints, ordinance violations, and other tasks as assigned. During the peak summer months CSO's are assigned six days per week, dependent on staffing.

Originally, all of our CSO's began as non-paid interns through a cooperative credit earning effort with either a local technical college, a state university, or another accredited private college or university. After a successful internship, interns may be offered a CSO position based on their performance, available openings, and the interest of the intern in becoming a CSO.

Because the CSO Program has grown in importance as an element in our mission to serve the citizens of the City and due to expected and on-going turnover (many Interns and CSO's have active law enforcement aspirations), we looked into the possibility of bringing in CSO candidates from outside our

intern program. To that end, and after working with the City's Human Resource Department to explore the option of "direct hires" into the CSO program, we have begun augmenting the internship-to-CSO group with a direct-hire CSO group to fill vacancies not filled via the Intern Program. We like to focus our CSO direct hiring efforts on the same colleges and universities that provide us with our intern candidates.

Warrants Division:

In 2015, the Warrants Division continued its integral part of the Police Department's levy reduction strategy. The Warrants Division continues to work with the Court Clerk's Office to collect on outstanding warrants. In addition, all warrants continue to be reviewed for accuracy; and warrant personnel and officers continue to search out those wanted by our department. To date in 2015, the warrants division has collected over \$18,262. We have begun to employ the department's Facebook page to give us an increased likelihood of clearing outstanding warrants through a "most wanted" campaign.

2015 ACHIEVEMENTS

Communication Supervisor Position:

In June of 2015, following a strong competitive hiring process, the first Communications Center Supervisor was selected. Creation of this position was a joint project between the Police and Fire Departments. With the changing of radio communication systems, and dispatch protocols and dispatching standards, we identified the need to create a Communications Supervisor in our Dispatch Center. Being a supervisory position, it will help ensure proper, timely training and that current dispatching standards are being met. The creation of the position was not an addition to the personnel schedules of either the Police or Fire Department as we chose, instead, to reclassify a current dispatch position vacancy.

In-squad Panasonic Toughbook Replacement:

New, replacement, In-squad Toughbooks have been purchased and are currently being installed in police vehicles. These are replacements for the five to six- year old Toughbooks which had been in the squad cars and were reaching the end of their supported life. Of note, two fewer Toughbooks were purchased than originally planned as we will be looking into testing the use of tablets as squad computers during the second half of 2015.

Prescription Drug Drop Off:

Updating of acceptance/handling/disposal policy was completed and the self-serve prescription drug drop off box is now in place in our front lobby. Grant funds through the Health Department and the Neighborhood Watch Committee were used to procure the secure container.

Social Media Initiative:

The department completed the initial phases of this initiative and has become an active user of Facebook, with content focused on Community Support topics, department news updates, warrant postings, and historical perspectives. In the summer of 2015 we added a Twitter account to broaden our reach. We regularly observe large spikes in page views and page likes as people look for information following higher profile incidents our department is involved in. We continue to look for additional ways to engage our citizens and the next steps are noted on the 2016 Goals section below.

Computer Tablet Testing for Detectives:

Testing of computer tablet use by detectives was undertaken in earnest early this year. The results have been very positive and the decision was made to proceed with a tablet change over for the rest of the

detective bureau as part of the 2016 IS budget for Police. We believe that this technology will streamline their work. In many ways, it will allow them to bring their desktop with them into the field and allow for more efficiency.

Advanced Authentication to meet the CJIS Security Requirements:

This on-going project has made advancements but is still a work-in-progress in some areas. Key advancements, though, were made in the area of second factor method of authentication for mobile users, thus allowing us to proceed with the upcoming implementation of investigative tablet use by the detective bureau as noted above.

Operating While Intoxicated Multi-Jurisdictional Task Force:

The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. The goal of this Task Force continues to be the same: combine efforts with other Law Enforcement Agencies in Southeastern Wisconsin in the common goal of combating drunk driving. Our partnership includes more than thirty (30) agencies throughout Milwaukee and Waukesha Counties.

In just the first six months of the current reporting cycle, there have been 215 Operating While Intoxicated (OWI) arrests, 2,704 citations issued, 84 warrant arrests and 3,575 total contacts made by our Task Force. The Bureau of Transportation and Safety (BOTS) has committed to support and fund this Task Force through the upcoming years; specific BOTS funding levels are announced in September of each year.

Bureau of Transportation & Safety Grants:

In the spring of 2015, some Bureau of Transportation and Safety traffic grant funding became available again. Notably, in addition to those listed below, Speed Enforcement and Seatbelt Enforcement (Click-It or Ticket) were back on the table. In June we were awarded grants of \$8,000 and \$12,000, respectively. In addition, we received the following traffic grants for use during 2015:

- OWI Enforcement Grant: This grant was in the amount of \$30,000. This grant was used to initiate the OWI Task Force mentioned earlier.
- Zoo Interchange Mitigation Grant: This grant was in the amount of \$50,000 for the life of the project. This grant was used to target speeders in the area of the Zoo Interchange construction in an attempt to reduce traffic fatalities and other excessive speed-related crashes.
- Safe Routes to School Grant: This was a first-ever grant that focused on ensuring the safe travels of families to and from school. The primary safe route area was McKinley School. We used this grant to target those motorists who do not yield to school crossing guards and those who were speeding or driving recklessly in and around school zones. This grant is part of a three-year grant cycle and is in the amount of \$4,000.

Expansion of The Drug Recognition Expert (DRE) Program:

This program was implemented in 2014, as per the specifics noted below. In 2015 two additional DREs were trained and added to the program to further enhance its capability and availability. In addition, one of the newly trained DREs is a sergeant who is now tasked with direct oversight and coordination of the program, training and scheduling.

A Drug Recognition Expert (DRE) is trained to identify and detect persons under the influence of drugs, using a 12-step, standardized and systematic process. Utilizing a DRE helps keep Wauwatosa streets safe by removing dangerous drivers that are impaired because of drug use. A DRE can also be used to identify drug impairment in criminal investigations as well as within our schools. Our DRE Officers have also been called to neighboring police agencies to help out with their drug investigations.

Replacement/Upgrade/Installation of the new NextGen911 System.

Following a rigorous RFP process initiated in 2014, the new NextGen 9-1-1 call-handling system for the Dispatch Center was selected. The selection team included Police management, Public Safety Information Systems experts and current dispatchers. The new VESTA system manages all the 9-1-1 lines in the Dispatch Center as well as all the non-emergency and administrative lines. The installation and training were completed in June.

New Warrant Interface between Phoenix and Time System:

Transition complete. This interface allows a warrant to be entered, modified, cancelled in Phoenix RMS and then be sent to the State electronically, eliminating the need to manually make these entries twice. Testing of the interface is complete. Code entry and matching to the appropriate State codes was completed and full system use implemented in January 2015.

C.O.P.S. Kids Camp:

Each July, the Community Support Division, with the assistance of the Motor Officer Unit assists COPS (Concerns of Police Survivors) during their annual COPS Kids Camp. Children and spouses of Police Officers killed in the line of duty come to Wisconsin from across the nation to attend the annual summer camp. Some of the activities that our department assists with are the arrival and escort of families, various activities at the camp, and assisting with departures. Once the kids and families arrive from their hometowns, they are met at the gate after deplaning, escorted to a meeting room and provided with games, snacks, and food. At various times throughout the day, the families board coach buses and depart for the camp itself. The entire ride is escorted by dozens of motor officers from all parts of Wisconsin, including Wauwatosa. It is an important and truly a touching event for the families of the fallen, as well as the officers who participate.

Wauwatosa Police Memorial Committee:

The Wauwatosa Police Memorial Committee obtained grant funding for, and ordered, a bronze plaque to honor Officer Jennifer Sebena. The plaque is now in place in the main lobby of the Police Department, following dedication last winter.



United States Secret Service Task Force

In addition to his regular duties, one detective is assigned to work with the U.S. Secret Service on a fraud task force. During the past year he had direct involvement in investigations resulting in arrests for fraud and embezzlement involving and/or touching local businesses, and seizures totaling more than \$3.5 million. As a participating agency, a portion of the seized value will come back to the department.

Phoenix Incident Mapping:

As part of the overall effort to enhance engagement with the citizenry, we have worked closely with our software provider, ProPhoenix, to finalize Incident Mapping capabilities. The goal was to provide timely and relevant Calls For Service incident information to the public in a convenient and effective manner. We are very nearly there as several distinct issues were worked through during the past year with one final item remains. We anticipate its resolution in the coming months.

2016 GOALS

Milwaukee County Digital 800 MHz Public Safety Radio Project:

The Milwaukee County 800 MHz analog radio system is near its end of life. This system was developed in 1998 and is in dire need of being upgraded to the new standard of radio communications – a P25 digital system. The new P25 digital 800 MHz radio system that is being developed will be a joint radio system between Milwaukee and Waukesha County. This new digital system will provide better radio coverage for our officers and will provide better interoperability with all of our neighboring jurisdictions. The overall implementation of this phased plan remains approximately on schedule. Target date for full implementation remains 2017.

Implementation of Computer Tablets for Detectives:

Because of the very positive results in the testing of tablet-use by detectives, we will proceed with a tablet change over for the rest of the detectives as part of the 2016 IS budget for Police. These tablets will replace the desktop computers the detectives currently use and function out of the building for investigative purposes, thereby eliminating the need (and saving the money) for two computers being assigned to each detective. We believe that this technology will streamline their work, as well. In many ways, it will allow them to bring their desktop with them into the field and allow for more efficiency.

Computer Tablet Testing for In-Squad Use:

Testing phase of in-squad computer tablet use by patrol sergeants will be undertaken later this year. To accommodate this testing, we purchased two fewer in-squad Toughbooks than we originally planned earlier this year. As the tablets and accompanying docking stations tend to be less expensive than the Toughbook laptop and docking station, we hope this solution will be viable. Of specific interest will be the tablets capability to efficiently run all the associated hardware/software currently run through the Toughbook (CAD, squad camera, printer, ALPR, etc.). Positive results could allow us to recalculate downward, the annual charge-back for the next cycle of in-squad computer purchases as noted in the 2016 Budget Changes below.

Replacement of Weapon Systems:

After having successfully replaced two out of our three weapons systems (Glock Duty Handguns and the AR-15 Patrol Rifles) and all lighting systems utilizing asset forfeiture funds over the past several years, the Department now turns its attention to our last weapons system: replacement of our Benelli Shotguns. We have determined we will replace Benelli with Benelli and anticipate a replacement schedule that will achieve the replacement cycle during 2016.

Phased Replacement of Arbitrator In-Squad Cameras:

The police department uses the Panasonic Arbitrator video system for both its in-squad cameras and its booking/interview room cameras. The system has performed superbly not only on the front-end with cameras and audio, but also on the back-end with wireless uploads, tagging, and retention. The oldest cameras/recording units in the system will hit 10 years in 2016 and are now several generations technologically behind the newest. Working with Information Systems, we are implementing a phased replacement plan (7 years) targeted to replace three Arbitrator units each year beginning in 2016.

Citizen Engagement Initiative:

The Administrative Division has continued to search for additional methods to enhance departmental engagement with citizens who actively seek information related to our multiple functions. To that end, we have researched, and plan to implement later this year, a text and email notification system through CodeRed, our current mass phone notification system. We continue to investigate the growing number of apps and systems that are available to keep in contact with citizens.

Wauwatosa Police Memorial Committee:

Looking ahead to 2016, the Wauwatosa Police Memorial Committee hopes to facilitate the installation of a public law enforcement recognition/memorial on the grounds of the Police Station in coordination with the department's centennial celebration.

Bureau of Transportation & Safety Grants:

Looking to 2015-2016 we are again hoping to secure grants for our OWI Task Force efforts, speed enforcement, "click it or ticket" efforts, and Bicycle/Pedestrian Safety enforcement, as noted previously. The goal of these grants is to reduce traffic accidents, gain compliance, and make our city streets a safer place. We also have funds available through the Bullet Proof Vest Partnership.

2015 BUDGETARY CHANGES

- ***RE-ESTIMATED: PARKING REVENUES***
Description: Increased Call For Service and Directed Patrol time demands on the Patrol Division have led to reduced parking enforcement time for sworn Police Officers, thus leading to revenue re-estimate as part of Executive Review. Reduction \$60,000. This re-estimate is offset by the following.
- ***SALARY SAVINGS***
Based upon anticipated replacement schedule of CY2015 personnel retirements and departures, additional salary savings for BY2015: \$150,000.

2016 BUDGETARY CHANGES

- **ADJUSTMENT IN THE MOBILE COMPUTERS ACCOUNT**
Description: Following completion of our Panasonic Toughbook purchase and replacement in 2015, future replacement purchases will come through the Information Systems budget, with annual charge-backs to the Police Department in the intervening budgets which will equal 20% of the anticipated total cost. For each of the next 5 years beginning 2016: \$17,480
- **ADJUSTMENT IN THE IN-SQUAD CAMERA REPLACEMENT ACCOUNT**
Description: Similar to the adjustment noted above regarding future mobile computer, in-squad camera replacement purchases will come through the Information Systems budget, with annual charge-backs to the Police Department. IS will budget for replacement of three (3) camera units per year beginning 2016: \$16,500.
- **HARLEY DAVIDSON REPLACEMENT PROJECT**
Description: We will continue the replacement of our Harley Davidson Motorcycles in 2016. The Police Department has (3) Harley Davidson Motorcycles. One motorcycle will be replaced each year through 2017. This replacement schedule has resulted in a recurring \$11,000 increase in our Harley Davidson account, for the three-year duration of the project. This cost includes the trade in of our existing motorcycles, and accessory costs associated with the new motorcycles.
- **CREATION OF PARKING SPECIALIST (PART TIME) POSITION**
Description: Increased Call For Service and Directed Patrol time demands on the Patrol Division have led to reduced parking enforcement time for sworn Police Officers. Creation of this position will supplement existing parking enforcement efforts by both sworn and non-sworn personnel in the Police Department. Targeted for 1040 hours, the anticipated salary for the position beginning in 2016: \$20,966.

BUDGET SUMMARY TABLE

PERSONNEL

Sworn Personnel	2009	2010	2011	2012	2013	2014	2015
Chief of Police	1	1	1	1	1	1	1
Police Captains	2	2	2	2	2	2	2
Police Lieutenants	7	6	6	6	6	6	6
Police Sergeants	9	10	10	10	10	10	10
Detective Technician	1	1	1	1	1	1	1
Detectives *	15	15	15	15	15	15	14
Patrol Specialist II	2	2	2	2	1	1	1
Patrol Specialist	5	5	5	5	5	5	5
Community Support Officer	1	1	1	1	1	1	1
School Resource Officer	3	3	3	4	4	4	4
Patrol Officer	48	48	48	47	47	47	47
Total	94	94	94	94	93	93	92

Civilian Personnel	2009	2010	2011	2012	2013	2014	2015
Secretary II (Admin Support Spec)	2	2	2	2	2	2	2
Municipal Clerk III	2	2	1	0	0	0	0
Municipal Clerk II (Admn Support Spec)	2	2	2	2	2	2	2
Municipal Clerk I (Office Assistant)	9	9	9	10	9	9	9
Dispatcher Center Suprv* (fmr: Lead)	1	1	1	0	0	0	1
Dispatcher*	10.9	10.9	9.9	10.84	10.84	10.70	9.70
Parking Specialist	2	2	2	1	1	1	1
Community Service Officer	0.26	0.53	0.64	1.67	1.67	1.44	1.44
Equipment Officer						.4	.4
Total	29.16	29.16	29.43	27.54	27.51	26.65	26.65
Total – Sworn and Non-Sworn	123.16	123.43	121.54	121.51	119.51	119.54	118.54

***2015 Personnel changes reflected:**

One (1) Full-Time Dispatcher Position changed to Disp. Center Suprv.
 One (1) Full-Time Detective Position eliminated via re-structuring in 2015

**Police Department
Dept #211**

Expenditures

2012		2013		2014		2015		2016		% of Total
Actual	Actual	Actual	Actual	Adopted Budget	Adopted Budget	Estimated	Acct #	Adopted Budget	Adopted Budget	
8,440,706	8,492,956	8,498,565	9,077,790	8,927,790	5100	Wages		9,229,413	61.0%	
4,508,157	4,332,075	3,893,179	4,208,100	4,208,100	5195	Fringe Benefits		4,213,866	27.9%	
1,010,296	943,208	1,034,796	1,033,522	1,044,771	5500-5520	Internal Charges		1,136,781	7.5%	
466,435	411,391	389,908	458,740	462,266	5200-5900	Operating Expenditures		473,865	3.1%	
51,404	40,493	7,261	18,126	18,126	5950-5970	Capital Outlay		22,074	0.1%	
22,933	20,673	22,963	25,650	25,650	5980-010	Community Support		25,650	0.2%	
-	95	(190)	-	-	5980-015	Restitution Crime Prevention		-	0.0%	
2,106	13,131	8,509	-	29,209	5980-020	Expend from Donations		-	0.0%	
312	490	390	1,000	1,000	5980-030	Ground Care-Police		1,000	0.0%	
20,049	-	-	-	-	5980-035	Safety Belt Grant		-	0.0%	
18,000	-	-	-	-	5980-037	E-Referral Grant		-	0.0%	
40,027	32,643	23,102	20,000	20,000	5980-047	Justice Assistance Grant		-	0.0%	
1,451	-	-	-	-	5980-049	ICAC Grant		-	0.0%	
4,345	800	2,478	3,600	3,600	5980-055	Bullet Proof Vest Partner		-	0.0%	
5,000	-	44,431	-	-	5980-060	Fed Reimbursement		-	0.0%	
7,109	-	-	-	-	5980-065	Building Security System		-	0.0%	
36,225	-	-	-	-	5980-075	Aggressive Driving Patrol		-	0.0%	
2,035	15,682	-	19,400	34,100	5980-080	Mobile Computers		-	0.0%	
7,873	6,590	-	-	-	5980-110	PSC Grant		-	0.0%	
28,846	-	-	-	-	5980-130	Alcohol Enforcement		-	0.0%	
1,693	-	-	-	-	5980-135	Pedestrian Safety Enforce Gr		-	0.0%	
-	9,408	21,469	40,000	40,000	5980-150	Drug Assets Forfeiture		-	0.0%	
-	-	1,494	-	-	5980-155	DCI Task Force Forfeiture		-	0.0%	
24,620	7,690	10,013	21,000	21,000	5980-180	Harley Unit		21,245	0.1%	
844	502	1,127	2,000	2,000	5980-185	K-9 Unit		2,094	0.0%	
-	-	-	61,000	20,645	5980-900	One-Time Lewy Reduction A		-	0.0%	
14,700,466	14,327,827	13,959,495	14,989,928	14,858,257		TOTAL		15,125,988	100.0%	

**Police Department
Dept #211**

Revenues

2012		2013		2014		2015		2015		2016		
Actual	Actual	Actual	Actual	Adopted	Adopted	Estimated	Estimated	Acct #	Name	Adopted	Adopted	% of
				Budget	Budget					Budget	Budget	Total
-	-	33,000	33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	33,000	0.2%
20,049	7,299	-	-	15,000	15,000	15,000	15,000	231-4210-010	Safety Belt Enforcement	-	-	0.0%
7,551	3,555	5,558	5,558	3,600	3,600	3,600	3,600	231-4210-030	Bullet Proof Vest Partner	3,600	3,600	0.0%
-	-	2,392	2,392	-	-	-	-	231-4210-035	Safe Routes to School Grant	4,000	4,000	0.0%
1,451	-	-	-	-	-	-	-	231-4210-049	ICAC Grant	-	-	0.0%
40,027	32,643	23,102	23,102	20,000	20,000	20,000	20,000	231-4210-050	Justice Assistance Grant	-	-	0.0%
36,225	12,306	-	-	15,000	15,000	15,000	15,000	231-4210-060	Speed & Aggressive Driving	-	-	0.0%
28,846	13,619	25,874	25,874	30,000	30,000	30,000	30,000	231-4210-070	Alcohol Enforcement	30,000	30,000	0.2%
-	-	-	-	2,500	2,500	2,500	2,500	231-4210-075	Hwy 100 Task Force	-	-	0.0%
-	301	-	-	-	-	-	-	231-4210-080	Bicycle Safety Enforce Gr	-	-	0.0%
1,693	700	-	-	-	-	-	-	231-4210-090	Pedestrian Safety Enforce Gr	-	-	0.0%
53,875	53,966	54,076	54,076	54,440	54,440	54,440	54,440	241-4400	Transportation-Hwy Maint	54,440	54,440	0.4%
655,916	642,684	670,584	670,584	771,172	771,172	771,172	771,172	241-4410	Transportation-Local Streets	643,438	643,438	4.3%
-	12,436	17,463	17,463	-	-	-	-	241-4410-010	Zoo Interchange Mitigation	-	-	0.0%
18,000	-	-	-	-	-	-	-	241-4440-037	E-Referral Grant	-	-	0.0%
7,873	6,590	-	-	-	-	-	-	241-4485	PSC Grant	-	-	0.0%
2,551	4,020	2,390	2,390	3,000	3,000	3,000	3,000	311-4320	Direct Sellers	2,500	2,500	0.0%
1,800	819	2,170	2,170	1,700	1,700	1,700	1,700	321-4210	Block Party	1,700	1,700	0.0%
13,603	28,976	31,868	31,868	20,000	20,000	20,000	20,000	321-4220	Parade	30,000	30,000	0.2%
512,883	467,082	395,014	395,014	540,000	540,000	480,000	480,000	411-4200	Parking Violations	540,000	540,000	3.6%
67,250	70,690	69,941	69,941	64,000	64,000	64,000	64,000	411-4300	Alarm Fees	70,000	70,000	0.5%
4,087	5,748	4,112	4,112	5,000	5,000	5,000	5,000	411-4900	Other Penalties and Fees	5,000	5,000	0.0%
68,756	89,064	96,819	96,819	85,000	85,000	85,000	85,000	521-4100	Police Officers Fees	90,000	90,000	0.6%
-	95	-	-	-	-	-	-	521-4105	Overnight Parking	-	-	0.0%
19,631	4,532	8,722	8,722	-	-	-	-	521-4120	Drug Seizure Reim Prog	-	-	0.0%
13,912	20,041	4,266	4,266	40,000	40,000	40,000	40,000	521-4120-010	Drug Asset Forfeiture	-	-	0.0%
3,939	4,336	4,158	4,158	5,000	5,000	5,000	5,000	521-4125	Police Reim-Special Event	5,000	5,000	0.0%
103,700	103,840	102,892	102,892	105,981	105,981	105,981	105,981	521-4130	Mayfair Mall Reimburse	107,841	107,841	0.7%
233,326	233,640	231,508	231,508	238,458	238,458	238,458	238,458	521-4135	School Resource Officer	242,674	242,674	1.6%
-	-	321	321	-	-	-	-	521-4140	Police OT Reimbursement	-	-	0.0%
-	16,580	12,800	12,800	-	-	-	-	521-4155	Police DOJ Training	-	-	0.0%
-	-	7,140	7,140	-	-	-	-	521-4160	Background Ck Reim.	-	-	0.0%
2,106	1,393	2,261	2,261	-	-	-	-	521-4500	Sale of Unclaimed Property	-	-	0.0%
371	318	526	526	-	-	-	-	521-4510	Court Ordered Restitution	-	-	0.0%
-	13,618	9,049	9,049	9,000	9,000	9,000	9,000	521-4900	Other Public Safety	10,000	10,000	0.1%
-	1,423	1,802	1,802	-	-	-	-	561-4450	Expended Ammo Recycling	-	-	0.0%
1,200	12,370	8,897	8,897	-	-	41,671	41,671	841-4110	Contributions-Police Dept	-	-	0.0%
-	290	245	245	-	-	-	-	841-4110-020	Contributions-Police K-9	390	390	0.0%
2,120,459	1,844,685	2,106,101	2,106,101	1,695,430	1,695,430	1,782,607	1,782,607		Unallocated Revenues	1,982,330	1,982,330	13.1%
10,659,386	10,618,169	10,057,444	10,057,444	11,232,647	11,232,647	11,055,128	11,055,128		Tax Levy	11,270,074	11,270,074	74.5%
14,700,466	14,327,827	13,959,495	13,959,495	14,989,928	14,989,928	14,858,257	14,858,257		TOTAL	15,125,988	15,125,988	100.0%

Police Reserves Dept #212								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
12,559	11,841	13,514	13,100	13,100	5200-5900	Operating Expenditures	13,100	100.0%
12,559	11,841	13,514	13,100	13,100		TOTAL	13,100	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
1,812	1,525	2,039	1,482	1,572		Unallocated Revenues	1,717	13.1%
10,747	10,316	11,475	11,618	11,528		Tax Levy	11,383	86.9%
12,559	11,841	13,514	13,100	13,100		TOTAL	13,100	100.0%

PERSONNEL SCHEDULE

Police			
Position Description	2015	2016	2015-16 Change
Accident Investigator	5.00	5.00	-
Administrative Support Special	4.00	4.00	-
Chief of Police	1.00	1.00	-
Community Support Patrol Spec II	1.00	1.00	-
CSO-Support Positions Temp	1.44	1.44	-
Detective ¹	14.00	14.00	-
Detective Technician	1.00	1.00	-
Dispatcher	9.70	9.70	-
Dispatch Supervisor	1.00	1.00	-
Equipment Officer	0.40	0.40	-
Office Assistant	9.00	9.00	-
Parking Specialist	1.00	1.50	0.50
Police Captain	2.00	2.00	-
Police Lieutenant	6.00	6.00	-
Police Officer	48.00	48.00	-
Police Sergeant	10.00	10.00	-
School Resource Officer	4.00	4.00	-
TOTAL	118.54	119.04	0.50

¹ Position will be eliminated through attrition. Patrol officer will be held vacant during interim.

PERFORMANCE INDICATORS

	2010	2011	2012	2013	2014
Emergency 911 Calls	4812	4854	4890	4685	4589
Calls For Service	30,515	31,089	33,788	31,161	35,945
Violent Crime Clearance Rate	62%	71%	66%	71%	69%
Property Crime Clearance Rate	34%	33%	33%	34%	41%
Stolen Property (Value)	\$1,397,880	\$1,554,090	\$2,647,218	\$2,408,870	\$2,241,267
Stolen Property Recovered (Value)	\$379,701	\$618,729	\$513,123	\$472,689	\$725,081
Adult Arrests	2021	1919	1899	1698	1918
Juvenile Arrests	686	656	634	429	422
Traffic Citations	10,864	10,450	12,450	9,234	9,652
Parking Citations	12,388	12,269	13,717	12,214	10,109
Response Time *	5:30	5:24	5:41	5:59	6:10

* In previous reports, **Response Time** was calculated from calls for service and traffic stops. Because a traffic stop is almost universally initiated by the officer, there is not actually a response time because the officer is already there. The calculations reflected above show a more accurate representation of Response Time for calls for service as they do not include traffic stop “response time” in the tally.

DEPARTMENT GENERATED REVENUE

In 2014, the Wauwatosa Police Department generated revenue in the amount of **\$ 998,495** which equates to **\$ 10,853** per sworn officer.

POLICE GENERATED REVENUE	2011	2012	2013	2014	2015*	2016*
Parking Violations	466,554	512,883	467,082	396,698	540,000	540,000
Municipal & Traffic Violations	526,731	440,011	536,803	525,354	660,000	600,000
Alarm Fees	15,990	67,250	70,690	69,941	64,000	70,000
Fingerprinting	6,165	6,235	4,087	4,112	5,000	5,000
Direct Sellers	1,300	1,590	2,320	2,390	3,000	2,500
Total	1,121,505	1,017,100	1,026,551	998,495	1,272,000	1,217,500
*2015 & 2016 Estimate						

POLICE COMPLEX

MISSION

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Dept. employees and respond to the equipment maintenance needs of the Police Station.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 280,887	\$ 289,883	\$ 8,996
Rev	\$ 31,770	\$ 37,991	\$ 6,221
Levy	\$ 249,117	\$ 251,892	\$ 2,775
FTE's	-	-	-

MAJOR CHANGES

- Conduct an excavation to determine the cause of a leak.

2015 BUDGETARY CHANGES UNIT

Completed a comprehensive building assessment of the Police Station.

Installed a new exterior ladder for roof access. This was done for safety reasons.

Replace the HVAC unit I the computer room at the Police Station.

2016 BUDGET

Begin to implement recommendations of the building condition assessment study.

Conduct an excavation on the east side of the building to determine the source of a sporadic leak that occurs when there is a driving rain from the east.

BUDGET SUMMARY TABLE

Police Station Dept #213								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
9,251	5,712	52,611	52,458	58,458	5100	Wages	32,172	11.1%
4,902	2,838	28,311	28,499	28,499	5195	Fringe Benefits	16,611	5.7%
190,483	171,660	188,734	199,930	210,781	5200-5900	Operating Expenditures	241,100	83.2%
-	-	4,132	-	6,827		Capital Outlay	-	0.0%
204,636	180,210	273,788	280,887	304,565		TOTAL	289,883	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
29,518	23,202	41,307	31,770	36,540		Unallocated Revenues	37,991	13.1%
175,118	157,008	232,481	249,117	268,025		Tax Levy	251,892	86.9%
204,636	180,210	273,788	280,887	304,565		TOTAL	289,883	100.0%

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

FIRE DEPARTMENT

MISSION

The Wauwatosa Fire Department is dedicated to providing the highest quality customer service. We will protect lives and property through fire protection, emergency medical services, rescue, education, and disaster management. We will treat our customers with compassion and respect and we will strive for excellence in everything we do.

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including: fire suppression and specialized rescue (swift water and rope rescue, confined space rescue). The department has an ISO Class 2 rating (Scale of 1-10), which is a reflection of the high quality of fire protection provided.

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service (EMS) 24/7/365. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to provide the same level of treatment available in most emergency rooms. Paramedics are usually assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

FIRE PREVENTION/PUBLIC EDUCATION

The Fire Prevention Bureau is charged with the overall responsibility of creating a fire-safe environment for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1st and 3rd grade students, child safety seat installations, and the Tosa Night Out. They also perform numerous presentations to community groups and local businesses to spread the fire safety message.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	12,598,522	12,875,599	\$ 277,077
Rev	4,737,851	4,827,649	\$ 89,798
Levy	\$ 7,860,671	\$ 8,047,950	\$ 187,279
FTE's	103.00	103.00	-

MAJOR CHANGES

- Reduction of ambulance revenue
- Cancellation of storage tank inspection agreement with the State

*Snapshot does not include Fire Equipment Reserve.

DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for City-wide disaster preparedness. The department also facilitates the Tosa Area Preparedness Partnership (TAPP) which is a public-private partnership that shares information regarding emergency preparedness.

2015 ACHIEVEMENTS

- The department received a recommendation to become an accredited agency by a site review team. The commission decision on formal accreditation status will occur in August 2015.
- Completed the first round of a joint hiring process with the North Shore Fire Department.
- Developed a county-wide high rise firefighting program as part of the shared service program.
- Facilitated a shared Joint Fire Training Academy with the West Allis and North Shore Fire Departments.

2016 GOALS

- Leverage GIS applications to better evaluate community risk and service delivery with quantitative data.
- Continue to expand the shared service program and create additional capabilities and efficiencies when possible.
- Enhance the abilities of the citywide Emergency Operations Center through training and community event planning.
- Modify the Fire Prevention Bureau operations to focus on overall risk reduction within the community.

2015 BUDGETARY CHANGES

AMBULANCE REVENUE	\$-214,000
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Due to a more accurate reporting of ambulance revenue by a new billing vendor, the department is reducing the 2015 estimated ambulance revenue from \$1,514,000 to \$1,300,000. This amount reflects our true revenue.

2016 BUDGETARY CHANGES

AMBULANCE REVENUE	\$-214,000
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Due to a more accurate reporting of ambulance revenue by a new billing vendor, the department is reducing the 2016 estimated ambulance revenue from \$1,514,000 to \$1,300,000. This amount reflects our true revenue.

STATE TANK INSPECTIONS	\$-6,000
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The fire department currently performs inspections on all above/below ground fuel storage tanks through an agreement with the State of Wisconsin. Due to the increased workload associated with significant development within the city, the decision has been made to turn the tank program back to the State. We will continue to discuss the issue with the State and may take this program back if the funding models are modified.

BUDGET SUMMARY TABLE

Fire Department Dept #221								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
8,072,472	8,286,315	8,109,704	8,173,164	8,173,164	5100	Wages	8,299,253	64.5%
4,037,078	3,934,732	3,670,767	3,599,261	3,599,261	5195	Fringe Benefits	3,767,681	29.3%
181,930	191,012	216,608	233,450	239,942	5500-5520	Internal Charges	259,412	2.0%
536,953	574,792	576,403	529,647	534,647	5200-5900	Operating Expenditures	541,253	4.2%
2,300	77,490	18,310	-	-	5950-5970	Capital Outlay	-	0.0%
8,499	2,014	4,047	-	4,249	5980-015	Expend from Donations	-	0.0%
38,466	-	-	-	-	5980-030	Fire Training Tower	-	0.0%
9,966	-	-	-	-	5980-031	Sta #2 Fitness Area	-	0.0%
2,500	-	-	-	-	5980-036	Wis Energy Foundation Grant	-	0.0%
15,929	4,013	4,225	8,000	8,000	5980-050	EMT Grant	8,000	0.1%
15,769	-	-	-	-	5980-085	Assistance to Firefighter's Gr	-	0.0%
-	-	-	55,000	30,936	5980-900	One-Time Levy Reduction S	-	0.0%
12,921,862	13,070,368	12,600,064	12,598,522	12,590,199		TOTAL	12,875,599	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
-	-	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.3%
180,815	174,040	188,555	180,000	180,000	221-4200	Fire Insurance Tax	190,000	1.5%
15,769	-	-	-	-	231-4215	FEMA-Firefighter's Grant	-	0.0%
2,410	-	-	-	-	231-4225-105	Homeland Sec. Radio Grant	-	0.0%
15,929	4,013	4,225	8,000	8,000	241-4435	EMT Grant	8,000	0.1%
(3,960)	-	-	-	-	241-4435-115	EPCRA Grant	-	0.0%
39,550	63,575	11,627	-	-	241-4900	Other Grants	-	0.0%
30,630	34,448	30,591	31,150	31,150	321-4400	Fire Alarm System	31,150	0.2%
185	210	110	100	100	321-4420	Fireworks	200	0.0%
120,652	120,897	122,379	122,850	122,850	321-4430	Fire Inspection Fees	122,850	1.0%
2,500	-	-	-	-	521-4150	Wis Energy Found Grant	-	0.0%
16,163	25,175	22,051	17,500	17,500	521-4200	Fire Department Fees	20,000	0.2%
6,408	5,820	4,864	6,000	6,000	521-4220	Fire Inspection-Undergrd TK	-	0.0%
1,374	-	-	-	-	521-4230	Fire Overtime Reimbursement	-	0.0%
1,216,397	1,308,222	933,715	1,514,300	1,300,000	521-4300-100	Ambulance Fees	1,300,000	10.1%
77,877	146,078	61,688	100,000	100,000	721-4200	County - Paramedics	100,000	0.8%
1,294,228	1,294,691	1,301,887	1,300,000	1,335,043	721-4220	County-Fire Protection SVC	1,335,043	10.4%
7,610	1,335	4,257	-	-	841-4140	Contributions-Fire Dept.	-	0.0%
1,863,906	1,682,789	1,901,001	1,424,951	1,510,499		Unallocated Revenues	1,687,406	13.1%
8,033,419	8,209,075	8,013,114	7,860,671	7,979,057		Tax Levy	8,047,950	62.5%
12,921,862	13,070,368	12,600,064	12,598,522	12,590,199		TOTAL	12,875,599	100.0%

PERSONNEL SCHEDULE

Fire				
Position Description	2015 FTE	2016	2016 FTE	2015-16 Change
		Base Positions		
Assistant Chief	2.00	2	2.00	-
Battalion Chief	2.00	2	2.00	-
Deputy Chief	3.00	3	3.00	-
Code Specialist	2.00	2	2.00	-
Fire Captain	6.00	6	6.00	-
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Mechanic	1.00	1	1.00	-
Firefighter	57.00	57	57.00	-
Office Assistant	1.00	1	1.00	-
Administrative Support Special	1.00	1	1.00	-
Motor Pump Operator	15.00	15	15.00	-
TOTAL	103.00	103.00	103.00	-

FIRE EQUIPMENT RESERVE

MISSION

To provide for acquisition and replacement of fire department vehicles and apparatus.

PROGRAMS/SERVICE LINES

Apparatus purchase and refurbishment. This fund is established to provide for vehicle and apparatus acquisition/replacement separate from the department capital budget.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 20,000	\$ 29,500	\$ 9,500
Rev	\$ 17,262	\$ 29,500	\$ 12,238
Lewy	\$ 2,738	\$ -	\$ (2,738)
FTE's	-	-	-

MAJOR CHANGES

- Replacement ladder truck in Fall 2016 (in capital budget)

2015 ACHIEVEMENTS

- Delivery of three staff vehicles
- Replacement ambulance was ordered with anticipated delivery in Spring 2016.
- Transferred a reserve command vehicle to the engineering department for their use.

2016 GOALS

- Early order has been placed for replacement ladder truck with anticipated delivery in Fall 2016.
- Contribute \$5,000 to the shared training facility program

2016 BUDGETARY CHANGES

- Sale of one ambulance F-422

BUDGET SUMMARY TABLE

Fire Equipment Reserve Dept #223								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
7,681	20,159	47,469	-	12,429	5950-5970	Capital Outlay	9,500	32.2%
-	-	-	20,000	35,000	5980-010	Training Tower Maint.	20,000	67.8%
7,681	20,159	47,469	20,000	47,429		TOTAL	29,500	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	15,000	15,000	15,000	521-4240	User Fee-Training Tower	15,000	50.8%
25,070	14,050	20,850	-	-	841-4500	Sale of Fire Equipment	14,500	49.2%
-	2,595	7,162	2,262	5,690		Unallocated Revenues		0.0%
-	3,514	4,457	2,738	26,739		Tax Levy	-	0.0%
(17,389)	-	-	-	-		Reserve for Future Equip		0.0%
7,681	20,159	47,469	20,000	47,429		TOTAL	29,500	100.0%

PUBLIC WORKS

MISSION

TRAFFIC (01-242)

To install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the City as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the City as public safety measures dictate.

PUBLIC WORKS OPERATIONS (01-322)

The Public Works Operations Management Budget provides for the administrative, supervisory, and has shown the clerical personnel to direct and support the work of the Operations Division.

ROADWAY MAINTENANCE (01-331)

The Roadway Maintenance budget provides for the clearing, maintenance and repair of the 185 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses snow and ice control.

ELECTRICAL SERVICES (01-335)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock professional repairs to Fire, Police, Water, and other City departments.

PUBLIC WORKS FACILITIES- OUTSIDE (01-351)

The Public Works Facilities--Outside Budget involves a portion of the emergency watch/dispatch coverage 24 hours/day, 7 days per week and the maintenance of the public works yard.

SOLID WASTE MANAGEMENT (01-361)

The Solid Waste Management Budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

FORESTRY (01-561)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 7,867,404	\$ 7,744,286	\$ (123,118)
Rev	\$ 2,712,353	\$ 2,486,399	\$ (225,954)
Lewy	\$ 5,155,051	\$ 5,257,887	\$ 102,836
FTE's	45.69	44.69	(1.00)

MAJOR CHANGES

- Changes to drop off center operations
- Decrease in salt usage due to salt brine program
- Aggressive treatment for EAB
- Decrease in revenue for sale of recyclables

PROGRAMS/SERVICE LINES

TRAFFIC CONTROL

- Traffic Signals
- Signing
- Pavement Marking
- Radar and Rapid Flashing Beacon signs

PUBLIC WORKS OPERATIONS

- Safety Training – meet annual requirements, reduce injuries
- Monitor maintenance of Public Works Building

ROADWAY MAINTENANCE

- Snow and Ice Control
- Street Repair
- Lots / Bridges (including guard rails)/ walks
- Administration

ELECTRICAL SERVICES

- 100% of lighting outages replaced/repared within three days and 24/7 repair service for knock downs or other electrical emergency situations.
- Proactive maintenance of 250 street lighting circuits to limit the number of outages
- Quality electrical maintenance repairs to other City departments

PUBLIC WORKS FACILITIES OUTSIDE

- Monitor contracted yard waste processing in Public Works Yard

SOLID WASTE MANAGEMENT

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

FORESTRY

- Tree Maintenance: Tree Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The EAB treatment program was initiated in 2014 to retard the spread of the disease and retain tree canopy.
- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: Flag maintenance, river cleanup, and assistance to other City departments with tree issues, snow removal, and leaf collection.

2015 ACHIEVEMENTS

TRAFFIC CONTROL

- Assisted Engineering consultants with plans and plan approvals of all new signal upgrades associated with Wisconsin Department of Transportation projects: 87th, 92nd , Discovery Parkway Swan Blvd. & Watertown Plank Rd. as well as City projects: 113th & Watertown Plank Rd., 112th /114th & Burleigh, 104th & North Ave.
- Continued updating of WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers.
- Continue policing WE Energies for removal or reimbursement of discontinued traffic control meters/services.
- New signals and traffic control cabinets at 87th/92nd & Discovery Parkway, Swan Blvd. & Watertown Plank Rd., 113th & Watertown Plank Rd., 112th & Burleigh, 114th & Burleigh, 104th & North Ave.
- New HAWK pedestrian crossing signals at 100th & Blue Mound Rd. by the Zoo
- Installation of six rapid flashing beacons and six radar signs for the Safe Routes to School grant.

ROADWAY MAINTENANCE

- Based on the success of the pilot program to use liquid salt brine in reducing salt usage during the winter of 2013-2014, the program was expanded to include the entire fleet of salt trucks during the winter of 2014-2015. Funded through the receipt of an internal grant in 2015, as part of our storm day pre-treatment program, all front line units were fitted with on board tanks and a pump to apply the salt brine on the salt as it hits the pavement. In addition, as part of our prior to the storm anti-icing program, a larger tank (1800 gallons) was purchased, again through an internal grant.

This truck mounted tank increases the efficiency of the salt brine applied to the streets prior to the storm. Taken together, the pre-treatment program, and the anti-icing program are coupled with the use of a professional weather forecasting service to give DPW managers the tools they need to make informed decisions about how to best treat Wauwatosa's streets during the winter months. The results of the program for this past winter indicate that the three tiered program, coupled with better employee training, has resulted in a 20% reduction in salt usage.

- As a levy reduction measure, a pilot program will be conducted to use the asphalt planer attachment for the skid loader to grind out badly deteriorated slabs of asphalt on North Ave. Costs will be assessed to determine the efficiency of this operation. The thinking is that by using hot mix asphalt properly rolled into place, the formation of potholes over the winter months can be reduced.
- The brine maker was installed at the garage. Staff was trained on how to make the brine and maintain inventory so that crews have adequate supplies on hand for every storm.
- The new management team in Operations has been successful in achieving efficiencies and increasing productivity.
- Fence replacements were made at City Hall and at a City owned lot at the corner of Concordia and Menomonee River Parkway.

ELECTRICAL SERVICES

- 1141 LED street lights installed or 18% of our overall system with five more projects to happen in 2015.

- Continued incorporating new lighting systems,(Discovery Parkway/Swan Blvd./Mayfair Rd., Burleigh and miscellaneous sewer project lighting upgrades) into maintenance program and GIS mapping.
- Update WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers.
- Police WE Energies for removal or reimbursement of discontinued street lighting meters/services.
- Installation of LED lights on and around the Public Works building and parking lot,
- Installation of LED fixtures along Walnut Rd. and Mayfair Frontage Rd.
- Installation of LED lighting along Swan Blvd. heading North to Menomonee River Parkway.
- Completion of the brine tank control wiring and related electrical distribution system.
- Work with a locating contractor to locate City owned street light and electrical service cable as part of a pilot program.
- Completion of new electrical service work for Water Dept.'s County tower

SOLID WASTE MANAGEMENT

- The Department is working with a new vendor for composting of yard waste and leaf material.
- A PRIME Team has been established to streamline the process of collecting special pick-ups and recording invoicing procedures. Staff from DPW, the Comptroller's office, and the Clerk's office are involved. Progress is being made and will continue into 2016.
- The Department has received a permit to landfill street sweepings after they are screened. This action should reduce the tonnage of debris being hauled to the landfill.

FORESTRY

Tree Maintenance:

- Currently on pace to prune 1,800 trees. This equals a 12-year pruning cycle.
- 2,009 small trees pruned for structure. This is on pace to finish all trees in this age class.
- 467 maintenance requests to date, on pace to reach 1,100.

Planting:

- All residential trees removed in 2014 were replaced in 2015.
- 450 trees were planted, including 17 in the Council Grove at Rotary Stage in Hart Park.

Miscellaneous Assignments:

- Maintained shrubs around City Hall, Police Station, and in the Village.
- Assisted City Clerk with elections.
- Assisted Operations Section with leaf collection and snow removal.
- Flooded outdoor ice rink at Hart Park.
- Pruned Wisconsin Ave, Wells St, Wellauer Dr, and Grand Pkwy ahead of Engineering street improvement project.

Removal:

- 202 trees removed through June 30 with 123 tagged, yet to be removed. Since the tree health survey is still ongoing it is anticipated that a significant number of trees are still to be identified for removal.

Emerald Ash Borer Treatment Program:

- Received grant for \$25,000 from Wisconsin Dept of Natural Resources to defray costs of treating one half of City ash trees.
- Treated 1659 ash trees with diameters between 6 and 24 inches. The trees treated were in the area south of Milwaukee Avenue and Watertown Plank Road, and the area east of 68th St.

Administration:

- Managed operation to stay within budgetary constraints.

2016 GOALS

TRAFFIC CONTROL

- Maintenance of new signals at 112th & Burleigh
- Maintenance of new signals at Discovery Parkway and Watertown Plank Rd.
- Maintenance of new signals at 87th & 92nd and Watertown Plank Rd.
- Continue incorporating new signal timing plans into Mark NX signal database and create PDF electronic copies of same
- Train on operation of new traffic counters and data extraction
- Continue upgrade of all Warning signs Citywide

PUBLIC WORKS OPERATIONS

- Continue to look for ways to increase efficiency of operations, and take advantage of the re-organization program in Operations Division management to make safety and productivity improvements.

ROADWAY MAINTENANCE

- In 2016, a new pilot program to replace deteriorated concrete street slabs will be utilized to achieve a levy reduction of \$80,000. This goal is double the amount of the pilot program savings planned for 2015.
- One of the Departmental goals for 2016 is to continue to maximize the efficiencies and reduction in salt usage as part of the liquids program. Ongoing training of personnel, calibration of equipment, and stressing the "Sensible Salting" initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage drop even further.

ELECTRICAL SERVICES

- Incorporate new Burleigh lighting system into maintenance and GIS mapping.
- Create street lighting spec book for residential street lighting upgrades.
- Resolve issues regarding the replacement of LED street lighting units related to warranty.
- Upgrade remaining HPS lighting on Mayfair Rd. (Walnut Rd. – Watertown Plank Rd.) with fixtures removed from the DOT project at Mayfair Rd. and Blue Mound Rd. area.
- Continue the pilot program for locating services for all of 2016.

SOLID WASTE MANAGEMENT

- In 2016, staff has requested funds to retain a consultant to help develop a business plan for the DPW yard. It is necessary to coordinate the tree log/firewood program with the composting

program, and stump grindings to see if a more sustainable, long term business model can be developed that will allow for retention of services, and further cost reductions.

- Re-analyze the costs related to the drop-off center to see if the program modifications enacted in 2015, achieved the desired cost savings. Proposed changes to the drop –off center for 2016 include Tuesday evening hours to better accommodate residents and a yearly permit for yard waste only to try to reduce the on street volume of yard waste that must be picked up at the curb by DPW crews. This is a pilot program for 2016, and will be re-assessed as part of the 2017 budget.
- Reduce overtime in the Yard Waste budget by limiting number of yard waste bags per week per household. This may also increase special collection volume and revenue.

FORESTRY

. Tree Maintenance:

- The sectional pruning program is still the only regular operation Forestry is behind on. The 2016 sectional pruning cycle will be improved by increasing the removal contract to free up arborists to focus on pruning. In addition a reorganization pilot program for overall management of Parks and Forestry will allow for a temporary posting of a “swing position” to augment both forces.
- Training (structural) pruning of small trees will continue to be emphasized to control future pruning requirements and reduce storm damage.
- Continue to emphasize quality tree pruning (to promote good health and structure) rather than just traffic clearance.

Planting:

- Continue to replant all trees within 18 months of removal. Increased budget to catch up on median plantings held up from previous years and replant dead trees on Discovery Pkwy

Emerald Ash Borer Treatment Program:

- Will apply for \$25,000 grant from Wisconsin Dept of Natural Resources to defray costs of treating the remaining half of City ash trees with diameters between 6 and 24 inches.
- Scheduled to treat 1,700 ash trees. All ash trees north of Milwaukee Avenue and Watertown Plank Road, and west of 68th St are scheduled to be treated.

Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards.
- It is anticipated that EAB infestations will increase the number of removals in the near future of untreated ash trees. Forestry will continue to pursue aggressive sanitation and treatment procedures for EAB.
- The removal contractor budget was increased to free up arborists for sectional pruning.

Administration:

- Manage operation within budgetary constraints.
- Achieve all Smart goals
- Attempt to reduce pruning cycle by maximizing efficiency in equipment and labor application.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment.

2015 BUDGETARY CHANGES

ROADWAY MAINTENANCE (01-331)

- The costs for the special chemicals necessary to treat the WTP pedestrian bridge without using standard rock salt have been incorporated into this account.

SOLID WASTE MANAGEMENT (01-361)

- Eliminate vacant position for a savings of \$35,272 plus \$21,516 in benefits.
- Based on 2015 data to date, the reduction in both drop-off revenue and the revenue from the sale of recyclables is significant. It is being offset from a budget perspective by similar reductions in the cost of processing the garbage. This reduction is possible due to a better estimate of the actual tonnage processed through the transfer station as opposed to estimated tonnage as was contained in the RFP. Staff will continue to look at the actual numbers for drop-off center revenue and costs of managing the drop-off center as part of the business plan development as discussed earlier. The drop of revenue from the sale of recyclables will be more difficult to overcome as that is a market driven revenue based on factors far outside of our control. The drop of recyclable revenue is nationwide and has been documented in the trade press to the extent that some communities are considering the cost effectiveness of continuing their recycling programs.

2016 BUDGETARY CHANGES

TRAFFIC CONTROL

- Replace 13 flashing red STOP sign beacons at six locations with solar powered LED STOP Blinkersigns - \$19,760 (Capital Outlay). Replacing these old deteriorated flashers and control cabinets with solar powered LED Blinkersigns would eliminate the need to upgrade the antiquated electrical infrastructure currently operating these systems. Doing so would also eliminate the need for WE Energies electrical services, meter charges and locating underground cable.

PUBLIC WORKS OPERATIONS

- \$47,700 added to budget representing one-time expenditure that will be removed as part of 2016 Budget levy reductions.

ELECTRICAL SERVICES

- Have USIC continue to mark electrical utilities for Digger's Hotline requests in 2016- \$53,000. This amount is based off of an estimated average of 9000 locates and at a rate charge of \$5.75 per locate.

SOLID WASTE MANAGEMENT

- The Department has budgeted for replacement lids for the recycling carts. We have enough carts on hand, but we are out of yellow recycling lids.
- Funds have been added to the Solid Waste account to bring in a consultant to assist DPW department staff in the development of a business plan for the DPW yard. This scope would

include composting, log processing and chipping operations. An assessment of the transfer station condition and viability is also part of the scope of this work.

- As described above drop center revenue and revenue from the sale of recyclables has decreased but is offset by similar reductions in the cost of processing garbage.
- revenue from the sale of recyclables decreased \$50,000

FORESTRY

- 01-561-5670 Planting Materials - Increase budget by \$10,906 to cover the costs to plant the estimated 450 trees to be removed in 2015, the 51 median trees that were deferred from previous years, and 24 dead trees on Discovery Pkwy.
- 01-561-5980-040 Gypsy Moth Spraying – budget remains at \$2,500. Spraying is not anticipated to be necessary in 2016 but egg masses won't be laid until September or October so population estimates can't be determined until then. The current budget request allows for some response to unexpected population resurgence.
- 01-561-5810-210 Removal of tagged City trees - Increasing this contract by \$20,000 will free up arborists to prune more trees in the sectional pruning area.

BUDGET SUMMARY TABLE

**Traffic Control
Dept #242**

Expenditures

2012		2013		2014		2015		2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total	
112,639	116,792	116,880	159,465	159,465	5100	Wages	168,328	35.8%	
55,026	61,532	60,024	80,989	80,989	5195	Fringe Benefits	88,803	18.9%	
49,496	39,561	39,737	38,751	38,751	5500-5520	Internal Charges	34,019	7.2%	
138,273	114,643	117,420	142,108	142,108	5200-5900	Operating Expenditures	145,320	30.9%	
-	-	6,868	-	-	5950-5970	Capital Outlay	19,760	4.2%	
12,693	22,168	14,902	14,000	14,000	5980-020	Damaged Signals	14,000	3.0%	
368,127	354,696	355,831	435,313	435,313		TOTAL	470,230	100.0%	

Revenues

2012		2013		2014		2015		2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total	
-	2,189	-	-	-	241-4410-010	Zoo Interchange Mitigation	-	0.0%	
-	54,624	26,597	35,000	35,000	521-4610	Damage Traffic Signals	35,000	7.4%	
45,476	-	-	-	-	521-4900	Other Public Safety Revenue	-	0.0%	
-	-	47	-	-	541-4310	Street Sign Sales	-	0.0%	
53,100	45,667	53,685	49,236	52,226		Unallocated Revenues	61,626	13.1%	
269,551	252,216	275,502	351,077	348,087		Tax Levy	373,604	79.5%	
368,127	354,696	355,831	435,313	435,313		TOTAL	470,230	100.0%	

**Public Works Operations Management
Dept #322**

Expenditures

				2015				2016	
2012	2013	2014	Adopted	2015				Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name		Budget	Total
348,160	341,528	377,096	246,878	246,878	5100	Wages		152,621	46.9%
168,322	196,930	197,674	137,853	137,853	5195	Fringe Benefits		82,720	25.4%
16,528	28,853	28,662	34,474	34,474	5500-5520	Internal Charges		36,704	11.3%
13,871	12,875	19,666	60,136	15,648	5200	Operating Expenditures		13,615	4.2%
-	-	2,985	-	2,178	5970	Capital Outlay		-	0.0%
			47,700	4,975	5980-900	One-time Levy Reductior		40,000	12.3%
546,881	580,186	626,083	527,041	442,006		TOTAL		325,660	87.7%

Revenues

				2015				2016	
2012	2013	2014	Adopted	2015				Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name		Budget	Total
78,884	74,698	94,459	54,216	53,029		Unallocated Revenues		42,679	13.1%
467,997	505,488	531,624	472,825	388,977		Tax Levy		282,981	86.9%
546,881	580,186	626,083	527,041	442,006		TOTAL		325,660	100.0%

Roadway Maintenance Dept #331

Expenditures

2012	2013	2014	2015		Acct #	Name	2016	
			Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated			Budget	Total
369,764	525,105	696,909	698,424	713,424	5100	Wages	760,575	30.8%
195,737	271,309	380,227	370,886	370,886	5195	Fringe Benefits	427,729	17.3%
805,803	774,819	894,975	718,965	744,457	5500-5520	Internal Charges	740,797	30.0%
321,723	378,494	479,281	298,005	304,374	5200-5900	Operating Expenditures	364,609	14.8%
1,727	26,189	-	1,895	18,495	5950-5970	Capital Outlay	1,000	0.0%
147,974	187,131	159,410	325,000	325,000	5980-010	Sealcoat City Streets	250,000	10.1%
5,550	286	210	2,550	1,000	5980-020	Public Celebration Activit	1,000	0.0%
17	-	-	-	-	5980-080	Reseal Public Lots	-	0.0%
-	-	10	450	450	5980-100	Rpr Plow Damage-Lawns	450	0.0%
-	-	-	450	450	5980-110	Rpr Plow Damage-Curbs	450	0.0%
649	737	707	500	500	5980-120	Removal Notices	500	0.0%
-	492	460	500	500	5980-130	Snow Removal Cemetery	500	0.0%
317	218	-	500	500	5980-150	Replace Salt Boxes	500	0.0%
-	-	1,000	1,000	1,000	5980-160	Rpr Plow Damage-Mailbox	1,000	0.0%
-	-	-	10,000	10,000	5980-410	Rpr Parking Lot Fences	2,000	0.1%
-	-	(57,668)	(40,000)	(40,000)	5990-000	Sidewalk Reimbursement	(80,000)	-3.2%
1,849,261	2,164,780	2,555,521	2,389,125	2,451,036		TOTAL	2,471,110	100.0%

Revenues

2012	2013	2014	2015		Acct #	Name	2016	
			Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated			Budget	Total
-	-	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	1.3%
80,811	80,948	81,113	81,661	81,661	241-4400	Transportation-Hwy Main	81,661	3.3%
983,873	964,025	1,005,876	1,156,758	1,156,758	241-4410	Transp.-Local Streets	965,158	39.1%
-	-	-	-	4,569	541-4100	Streets	-	0.0%
-	-	-	-	15,000	541-4200	Snow and Ice Control	-	0.0%
9,884	29,245	19,733	7,500	7,500	541-4900	Others	7,500	0.3%
380	8,353	13,394	13,000	16,000	931-4600	Snow and Ice Removal	13,000	0.5%
266,745	278,712	385,557	270,221	294,061		Unallocated Revenues	323,850	13.1%
507,568	803,496	1,049,848	826,985	875,487		Tax Levy	1,046,942	42.4%
1,849,261	2,164,780	2,555,521	2,389,125	2,451,036		TOTAL	2,471,110	100.0%

**Electrical Services
Dept #335**

Expenditures

			2015				2016	
2012	2013	2014	Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
305,634	322,070	332,919	348,777	348,777	5100	Wages	308,805	31.1%
145,502	163,633	161,247	172,076	172,076	5195	Fringe Benefits	161,518	14.5%
96,848	99,317	191,320	108,934	108,934	5500-5520	Internal Charges	95,290	19.1%
306,583	329,215	339,433	318,504	348,504	5200-5900	Operating Expenditures	377,868	31.6%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
6,200	6,200	6,250	6,200	6,200	5980-040	Rpl Deteriorated Poles	6,200	0.6%
17,228	29,399	24,791	30,000	30,000	5980-060	Repair Damage Poles	30,000	3.0%
877,995	949,834	1,055,960	984,491	1,014,491		TOTAL	979,681	100.0%

Revenues

			2015				2016	
2012	2013	2014	Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
33,109	79,453	75,923	40,000	40,000	541-4500	Street Lighting	40,000	100.0%
126,646	122,290	159,315	111,350	121,713		Unallocated Revenues	128,392	0.0%
718,240	748,091	820,722	833,141	852,778		Tax Levy	811,289	0.0%
877,995	949,834	1,055,960	984,491	1,014,491		TOTAL	979,681	100.0%

**Public Works Facility Outside
Dept #351**

Expenditures

			2015				2016	
2012	2013	2014	Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
79,004	96,050	53,025	18,116	18,116	5100	Wages	40,555	46.6%
40,815	36,806	27,890	23,916	23,916	5195	Fringe Benefits	20,307	23.3%
35,700	33,848	17,657	34,211	34,211	5500-5520	Internal Charges	25,205	28.9%
789	21	860	1,000	1,000	5200-5900	Operating Expenditures	1,000	1.1%
156,308	166,725	99,432	77,243	77,243		TOTAL	87,067	100.0%

Revenues

			2015				2016	
2012	2013	2014	Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name	Budget	Total
22,547	21,466	15,002	8,737	9,267		Unallocated Revenues	11,411	13.1%
133,761	145,259	84,430	68,506	67,976		Tax Levy	75,656	86.9%
156,308	166,725	99,432	77,243	77,243		TOTAL	87,067	100.0%

**Solid Waste Management
Dept #361**

Expenditures

2012	2013	2014	2015		Acct #	Name	2016	
			Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated			Budget	Total
651,548	646,889	552,487	437,512	437,512	5100	Wages	464,062	22.1%
339,649	357,468	284,361	269,901	269,901	5195	Fringe Benefits	258,131	12.3%
428,974	563,044	601,195	548,856	548,856	5500-5520	Internal Charges	552,295	26.3%
1,133,968	742,081	737,229	864,026	762,914	5200-5900	Operating Expenditures	794,210	37.9%
-	-	-	12,000	12,000	5950-5970	Capital Outlay	14,000	0.7%
8,863	8,791	6,920	10,000	10,000	5980-010	Monitoring Well Operation	15,000	0.7%
25,143	-	-	-	-	5980-040	Recycling Trans Study	-	0.0%
2,588,145	2,318,273	2,182,192	2,142,295	2,041,183		TOTAL	2,097,698	100.0%

Revenues

2012	2013	2014	2015		Acct #	Name	2016	
			Adopted	2015			Adopted	% of
Actual	Actual	Actual	Budget	Estimated			Budget	Total
186,307	186,383	186,208	186,208	186,208	241-4430	Recycling Grant	147,006	7.0%
4,100	3,850	3,650	4,000	4,000	561-4200	Backyard Refuse Collect	4,000	0.2%
12,587	13,405	13,296	13,000	20,000	561-4210	Special Residential Collect	20,000	1.0%
1,100	743	885	800	800	561-4220	Refuse Cart Sales	800	0.0%
17,299	13,567	10,991	15,000	1,800	561-4300	Refuse Disposal Fees	2,000	0.1%
12,830	20,250	18,310	15,000	6,000	561-4310	Furn & Appl Fees	6,000	0.3%
88,910	88,210	88,220	101,132	55,000	561-4400	Recycling Center Tags	50,000	2.4%
-	37	1,433	-	-	561-4410	Recycling Sales-General	-	0.0%
640	780	695	400	400	561-4420	Tire Disposal Fee	500	0.0%
135,148	58,869	115,369	100,000	48,000	561-4440	Recycling Rebates	50,000	2.4%
16,060	9,721	10,154	10,000	600	561-4900	Other	600	0.0%
373,325	298,474	329,232	242,303	244,889		Unallocated Revenues	274,913	13.1%
1,739,839	1,623,984	1,403,749	1,454,452	1,473,486		Tax Levy	1,541,879	73.5%
2,588,145	2,318,273	2,182,192	2,142,295	2,041,183		TOTAL	2,097,698	100.0%

**Forestry Department
Dept #561**

Expenditures

				2015				2016	
2012	2013	2014	Adopted	2015				Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name		Budget	Total
507,285	516,453	569,967	534,170	540,170	5100	Wages		554,003	42.2%
275,521	301,477	324,165	320,765	321,224	5195	Fringe Benefits		320,808	24.4%
236,000	262,190	295,577	240,626	240,626	5500-5520	Internal Charges		221,705	16.9%
143,166	136,231	148,147	141,500	141,500	5200-5900	Operating Expenditures		153,824	11.7%
-	10,927	1,027	-	-	5950-5970	Capital Outlay		-	0.0%
-	-	-	2,500	2,500	5980-040	Gypsy Moth Prevention		2,500	0.2%
		2,875	-	-	5980-080	Urban Forestry Grant		-	0.0%
-	-	2,050	-	-	5980-090	Rpl Plantings-Hart Park		-	0.0%
4,583	4,895	3,687	72,335	104,170	5980-120	Emerald Ash Borer Insert		60,000	4.6%
1,166,555	1,232,173	1,347,495	1,311,896	1,350,190		TOTAL		1,312,840	100.0%

Revenues

				2015				2016	
2012	2013	2014	Adopted	2015				Adopted	% of
Actual	Actual	Actual	Budget	Estimated	Acct #	Name		Budget	Total
-	-	3,117	-	-	241-4465	Urban Forestry Grant		-	0.0%
9,269	11,100	9,257	8,500	6,300	541-4600	Chemical Treatments		6,300	0.5%
1,016	708	3,398	850	4,600	541-4620	Forestry		850	0.1%
840	1,253	1,409	600	600	931-4400	Tree Planting		600	0.0%
3,302	13,662	10,592	3,000	3,000	931-4500	Weed Cutting		5,000	0.4%
4,923	10,123	8,897	2,500	2,500	931-4800	Tree Removal		2,500	0.2%
168,269	158,640	203,300	148,381	161,988		Unallocated Revenues		172,054	13.1%
978,936	1,036,687	1,107,525	1,148,065	1,171,202		Tax Levy		1,125,536	85.7%
1,166,555	1,232,173	1,347,495	1,311,896	1,350,190		TOTAL		1,312,840	100.0%

PERSONNEL SCHEDULE

Public Works Operations				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	2016 FTE	
Business Manager	-	1	1.00	1.00
Clerk 3 DPW	1.00	1	1.00	-
Director of Public Works	1.00	1	1.00	-
Dispatcher/Clerk	1.00	1	1.00	-
DPW Crew Leader	-	3	3.00	3.00
DPW Maintenance Worker	21.50	24	24.00	2.50
Heavy Equipment Operator	5.50	0	-	(5.50)
Management Analyst	1.00	1	-	(1.00)
Operations Superintendent	1.00	1	1.00	-
Operations Supervisor	-	0	-	-
Operations Supervisor Sanitation	1.00	1	-	(1.00)
Seasonal - Recycling/Yard Waste	0.50	1	0.50	-
Seasonal - Roadway Maintenance	2.50	5	2.50	-
Seasonal - Drop-off	0.41	1	0.41	-
Watchperson	3.00	3	3.00	-
TOTAL	39.41	44.00	38.41	(1.00)

Traffic and Electric Maintenance				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	2016 FTE	
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	0	0.28	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superintendnt	1.00	1	1.00	-
TOTAL	6.28	6.00	6.28	-

*Forestry Personnel Schedule included under Parks

PUBLIC WORKS BUILDING RESERVE

MISSION

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

PROGRAMS/SERVICE LINES

There are no programs. The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. It covers a 24hr/day, 7day/wk dispatch center with emergency watchman and custodial staff. Necessary support and supervisory activities round out the remainder of this budget. It operates as an internal service fund.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 610,349	\$ 520,864	\$ (89,485)
Rev	\$ 612,202	\$ 520,585	\$ (91,617)
Net	\$ 1,853	\$ (279)	\$ (2,132)
FTE's	-	-	-

MAJOR CHANGES

- 2016 Budget includes funds to conduct a building assessment

2015 ACHIEVEMENTS

- As part of a mutli -year effort, in 2015 the most heavily utilized overhead doors will have been replaced, and floor inspections will be done in conjunction with underground piping repairs.

2016 GOALS

- Continue with overhead door replacement. 2016 will be the second year of a three year program to upgrade the overhead door systems, many of which are original to the 1962 building.
- Floor system inspection will continue with the floor work being coordinated with the piping repairs.
- A total of \$10,000 has been budgeted to conduct a comprehensive condition assessment of the Public Works building using an outside consultant. This work is similar to the work that was done at the Police Station and the Civic Center in 2015.

2015 BUDGETARY CHANGES

No major budgetary changes are expected in 2015.

2016 BUDGETARY CHANGES

Overhead Door Replacement (\$18,000) in Capital Outlay to replace the existing main aisle, in and out, overhead doors. They are original to the 1962 building and frequently break down.

Public Works Building Floor System Rehabilitation (\$60,000) in Capital Outlay. The grate system in the existing floor drains has failed in eight locations. They have been temporarily repaired. The funds in 2016 will be used to undertake the repairs to the most heavily deteriorated areas. This will be a multi-year program.

The building condition assessment will provide a comprehensive review of the building's electrical, plumbing, and mechanical systems.

BUDGET SUMMARY TABLE

Public Works Building Reserve Fund #07								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
223,796	224,755	258,382	222,889	222,889	00 - 5190-91	Wages	152,420	29.3%
91,234	112,165	139,408	109,877	109,877	5190-5198	Fringe Benefits	77,842	14.9%
11,949	9,878	9,930	12,584	12,584	5500-5520	Internal Charges	3,897	0.7%
205,184	230,443	235,141	258,093	267,550	5200-5900	Operating Expenditures	278,705	53.5%
4,870	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
4,303	5,786	6,578	6,906	6,906	5990	Insurance	8,000	1.5%
75,490	-	-	-	-	921-5200	Tsf to Debt Service	-	0.0%
616,826	583,027	649,439	610,349	619,806		TOTAL	520,864	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
552,060	572,653	602,604	564,653	564,653	303-4100	Building Rental	473,036	90.9%
44,616	44,761	44,756	47,549	47,549	03-4100-10	External Bdg Rent-School	47,549	9.1%
-	3,235	726	-	-	303-4400	Other Income	-	0.0%
596,676	620,649	648,086	612,202	612,202		TOTAL	520,585	100.0%

PERSONNEL SCHEDULE

*Included with Public Works Operations

ENGINEERING

MISSION

The Engineering Services Division is responsible for infrastructure planning, design, construction, and inspection; including but not limited to streets, bridges, sidewalks, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, water and special projects such as facility remodeling. We are also heavily involved with coordination with the Wisconsin Department of Transportation on the Zoo Interchange projects. The division reviews private site developments, assists in developing TIF construction scope and timelines, and oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is also responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 961,341	\$ 1,041,371	\$ 80,030
Rev	\$ 150,032	\$ 177,776	\$ 27,744
Levy	\$ 811,309	\$ 863,595	\$ 52,286
FTE's	20.42	20.92	0.50

MAJOR CHANGES

- Increase the Landscape Architect position to full time with .75 of the FTE budgeted to the Engineering Dept.
- Begin to scan old files in the Engineering Dept. vault.
- Get the State Street project out to bid in Winter of 2016.
- Conduct additional Traffic Studies

PROGRAMS/SERVICE LINES

There are no sub-programs in this budget. Time is allocated to each infrastructure project. The field engineering techs provide updated field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering techs, and publicly bid if required. Once a contractor is selected, the construction engineer, our engineering techs and contracted inspectors watch over the project as it is being constructed. A final inspection is performed and warranty is generally in place for one year from the time a final payment is made on the project. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

In addition to our in-house engineering duties, the Division has been managing consultants charged with planning, design, construction engineering, and inspection of a significant portion of the public works projects that the City has committed to build. This includes coordinating the consultants' efforts with private developers, utility companies, other public agencies such as the DOT, DNR, Milwaukee County, City of Milwaukee, MMSD, etc. These Project Management services provided by the Division ensure that consultant-generated public works projects are undertaken from beginning to end with the City's interests in mind.

2015 ACHIEVEMENTS

- Milwaukee Avenue & Ridge Ct. construction completed 6 weeks ahead of schedule. Our work was completed prior to the County closing the parallel section of Menomonee River Parkway for their paving. A second, upstream, phase of the Milwaukee Avenue project is in the works for the next CIP.
- The Engineering Department worked closely with the Public Works Department crews to successfully perform a significant amount pavement repairs on Milwaukee Ave adjacent to Wauwatosa East High School. The construction schedule was very tight as work had to occur during the one week between the end of school and the beginning of summer school.
- Dye water flooding of our new non-compliant sewershed (WA 4010 & WA 4016) is scheduled to be completed in 2015. Results of this work will lead to a plan to address excessive sanitary sewer wet weather flows.
- 104th Street Storm sewer construction is scheduled to have the North Ave. section completed before the Container Store opens at Mayfair Mall in September of 2015.
- Center Street sanitary sewer relay is on schedule to be restored prior to school starting this fall.
- The Engineering Dept. participated in the successful completion of many ancillary projects throughout the City, such as: The newly opened pavilion at Hark Park; the new skate park which will be constructed this Fall; Installation of Safe Routes to School infrastructure that are on schedule to be in place before school starts in Fall; the replacement of a boiler at City Hall; remodeling of restroom at Fire Station 53; and demo of the Locust Street building to make way for the new school drop off parking lot.
- A great deal of coordination with DOT projects was also required in 2015.
- The City Engineer was a member of the State Street Streetscaping Selection Committee.
- Several Engineering staff (and Development staff) participated in the 69th Street Center preliminary design process.
- Engineering staff is serving on SEWRPC's Advisory Committee on Transportation System Planning and Programming for the Milwaukee Urbanized Area.
- Engineering Staff is an active participant in one of only three watershed-based permits nationally. This regional permit extends over 10 municipalities in the Menomonee River watershed. The first project for the group will be constructed in Wauwatosa this year.
- Green Alleys will be constructed this fall, incorporating MMSD grant funds. Wauwatosa is only the second community in the MMSD's service area to construct green alleys.
- Electronic site plan applications and checklists were developed to compliment a new tracking process to better coordinate site plan approvals across multiple city departments.
- Several new Engineering staff were successfully incorporated into our daily activities.
- Six engineers achieved Congress for the New Urbanism (CNU) certification.
- Engineering staff preparing plans and specifications for a water main relay project independent of the paving program. For the past several years this was performed by consultants due to staff workload.

2016 GOALS

- Arrive at a plan to bring our new non-compliant sanitary sewer metershed into compliance.
- Revise the 5-year CIP to incorporate a new emphasis on arterial roadway projects incorporating bike and pedestrian improvements
- Bid out State Street reconstruction project in February 2016

- Bid out 2016 paving projects earlier in the year than 2015 paving projects
- Provide continued coordination with WI DOT regarding Zoo Interchange projects.
- Scan in old files in the engineering records vault
- Continued participation in the Schoonmaker Creek Watershed study with MMSD and SEWRPC. This process will go a long way towards determining the speed and scope of the necessary East Tosa Improvements.
- Continue to train new staff members as the customer service requirements of the City and needs of private developers in order to streamline the development process.
- Continue to utilize new staff to better serve the needs of the Water Utility as workload allows.
- Work to integrate the recommendations of the Bicycle and Pedestrian Committee into CIP projects.

2015 BUDGETARY CHANGES

- Funds were moved from regular wages to overtime (\$75,000) to cover increased overtime due to vacant and under filled positions. No net increase in funding was needed.

2016 BUDGETARY CHANGES

\$25,000 is included in the budget for Traffic Studies. (The 2015 Adopted Budget had \$50,000 allocated for Traffic Studies)

\$25,000 is included for a new initiative to start scanning in old files in our records vault. We have files in our engineering vault that date back to the 1890's. Many of these old records are fragile and are showing the signs of age. Our goal is to scan many of these files before deterioration gets to a point where it would be difficult to scan the items. Our existing file storage space is used up, so the time is right to start the scanning process. We anticipate this will be a multi-year project.

BUDGET SUMMARY TABLE

Engineering Department Dept #321								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
1,047,795	986,784	1,006,946	1,355,951	1,265,451	5100	Wages	1,402,663	134.7%
411,516	415,700	404,901	591,848	591,848	5195	Fringe Benefits	620,741	59.6%
141,503	180,541	132,051	148,174	184,676	5500-5520	Internal Charges	159,069	15.3%
71,709	219,238	31,012	24,558	95,556	5200-5900	Operating Expenditures	25,529	2.5%
-	-	-	-	25,000	5950-5970	Capital Outlay	-	0.0%
26,730	-	-	-	-	5980-010	School Traffic Study	-	0.0%
2,970	9,384	9,326	-	-	5980-015	St Street Traffic Engi	-	0.0%
-	-	-	-	25,000	5980-020	Convert Paper Records	25,000	2.4%
4,500	10,700	8,065	-	-	5980-030	G.I.S.	-	0.0%
-	-	20,090	50,000	29,400	5980-035	Traffic Studies	25,000	2.4%
(412,320)	(324,642)	(1,081,319)	(1,209,190)	(1,209,190)	5990	Engineering & Overhead Reim	(1,216,631)	-116.8%
1,294,403	1,497,705	531,072	961,341	1,007,741		TOTAL	1,041,371	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
470	475	450	400	400	311-4250	Cement Workers	400	0.0%
127,015	78,175	111,115	40,000	40,000	321-4200	Street	40,000	3.8%
-	36,489	8,451	-	-	241-4410-0	Zoo Interchange Mitigation	-	0.0%
295	359	607	400	400	321-4230	Loading Zone	400	0.0%
450	1,275	900	500	1,300	511-4110	Encroachment Fees	500	0.0%
12,710	5,770	-	-	-	541-4800	Eng. Plans and Specs	-	0.0%
186,710	192,827	80,124	108,732	120,903		Unallocated Revenues	136,476	13.1%
966,753	1,182,335	329,425	811,309	844,738		Tax Levy	863,595	82.9%
1,294,403	1,497,705	531,072	961,341	1,007,741		TOTAL	1,041,371	100.0%

PERSONNEL SCHEDULE

Engineering				
Position Description	2015	2016	2016	2015-16
	FTE	Base Positions	FTE	Change
Administrative Support Special	1.00	1	1.00	-
Assistant City Engineer	1.00	1	1.00	-
City Engineer	1.00	1	1.00	-
Civil Engineer	3.00	3	3.00	-
Engineering Technician	5.00	5	5.00	-
Engineering Technician Asst	1.00	1	1.00	-
Landscape Architect - LTE	0.50	1	1.00	0.50
Seasonal Techs/interns	0.92	0	0.92	-
Senior Civil Engineer	4.00	4	4.00	-
Senior Engineering Technician	3.00	3	3.00	-
TOTAL	20.42	20.00	20.92	0.50

FLEET MAINTENANCE RESERVE

MISSION

To provide safe, reliable, appropriate and well-maintained vehicles and equipment to various city departments to assist them in accomplishing their goals. While utilizing professional ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and clerical support. They assist in the acquisition, repair, maintenance and disposal of City vehicles and equipment that is provided to all City departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars, front-end loaders, refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, etc. In addition, Fleet provides repairs to equipment within departments and at remote sites throughout the City. In the past, we have made repairs to the Police department's shooting range, welded/repared tables for City Hall, welded/repared bridge railings, repaired parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repared sign sockets, designed and fabricated tools/equipment, etc. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations. As well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment.

2015 ACHIEVEMENTS

- Specify, purchase, and install an additional 1850 gallon anti-icing tank to increase Brine application capacities and coverage areas.
- Retro fit ten additional trucks for the Anti-icing Pre-wetting program, all with 150 gallon pre-wet systems and one with a 1,850 gallon Anti-icing system.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 3,733,675	\$ 3,973,850	\$ 240,175
Rev	\$ 3,974,870	\$ 3,827,640	\$ (147,230)
Net	\$ 241,195	\$ (146,210)	\$ (387,405)
FTE's	9.00	9.00	-

*Does not include Fund #23

MAJOR CHANGES

- Continue to expand the Brine making process and anti-icing, pre-wetting programs.
- Purchase of an additional hybrid electric vehicle.
- Purchase a Catch basin cleaner Vac-all unit.

- Specify, purchase, and analyze the cost effectiveness of one hybrid electric vehicle (PHEV) versus one conventional vehicle. The following vehicle was purchased, one Ford Fusion hybrid electric vehicle.
- Specification and purchase of one 2016 F450 utility body with electric crane and truck mounted air compressor for the Water utility.
- Continue in the development, storage, and implementation of the Anti-icing, Pre-treatment program to reduce salt usage and labor costs in the course of winter roadway maintenance.
- Specification and purchase a 24" concrete planer attachment for our Bobcat skid steer for the 2015 asphalt grinding pilot program.
- Collaborate with other communities on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.
- Specification, purchase and set-up of eight new 2015 Ford police interceptor and Police Interceptor Utilities including a new K-9 utility vehicle.
- Specification, purchase, and order one 2016 F550 Aerial lift truck with a 45' boom for the Electrical department.
- Specification, purchase and install one heated asphalt insert, adding a second insert to the Fleet to increase road crew efficiencies.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Implement and train employees on the new Neogov smart goal performance program.
- Specification and procurement of all new and replacement equipment.

2016 GOALS

- Continue the training and expansion the brine-making system through internal granting to purchase an additional 5,000 gallon silo brine tank, to increase our storage capabilities reducing overtime costs and the ability to expand future brine sales to other communities.
- Install battery isolation switches on at least half (25) of all 7,000 series and larger trucks per CVMIC insurance requirements.
- Purchase a new Vac-all rear mounted self contained unit for catch basin cleaning, street sweeping, and leaf collection.
- Continue to educate employees on the use of the Neogov smart goal performance program.
- Train Fleet employees on the maintenance of the new fueling station and fuel management system.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Continue to expand training for Fleet employees on electric and hybrid vehicle maintenance and repair.
- Investigate alternate fuel use and methods to reduce fuel consumption.

2015 BUDGETARY CHANGES

REVENUE

Revenue increased in 2015 due to the snow/salting events for winter roadway maintenance, automated refuse maintenance costs, street sweeping costs, and the addition of the School District's vehicle maintenance and repair.

REPAIR PARTS

\$47,000

Increase part repair costs from vendors and the acquisition of school districts equipment, vehicles maintenance and repairs. The maintenance and repairs of dual use refuse collection, yard waste collection, street sweeping, and increased efficiency in Fleet shop has increased costs.

2016 BUDGETARY CHANGES

FLEET LABOR RATE

The shop labor rate will be \$75 per hour.

PURCHASE OF NEW EQUIPMENT

\$952,281

Acquisition of new equipment and vehicles with funds from 23-634 - General Purpose Equipment. The following is a list of the 2016 equipment purchases:

- 7 - Ford Police vehicles 6 interceptors, 1 evidence van. New light bars and equipment.
- 4 - Administrative vehicles – 4 Hybrid.
- 1 - Back hoe loader.
- 1 - Dump truck Salter with plow.
- 1- Aerial lift truck (2015 carryover \$105,000.)
- 1 - Catch basin cleaner, street sweeper Vac-all unit. (2015 carryover \$125,000.)

FUEL

\$492,880

The budget amount for fuel was based on the EIA projected prices for 2016 of:

- Diesel - \$ 3.57 Gal.
- Unleaded - \$2.70 Gal.

CAPITOL REQUESTS

\$15,180

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. - \$9,180.

Purchase a new Lincoln Tig welder for welding aluminum engine and body parts,-\$6,000.

REPAIR PARTS

\$60,000

With the increased costs on repair parts from vendors and the acquisition of school districts equipment, vehicles maintenance and repairs, implementation of dual use refuse collection, yard waste collection, street sweeping, and increased efficiency in Fleet shop has increased costs.

BUDGET SUMMARY

Fleet Maintenance Reserve Fund #06								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
573,281	490,556	553,071	572,880	572,880	100 - 5190-90	Wages	583,410	19.7%
324,382	284,177	309,324	281,186	281,186	5190-5198	Fringe Benefits	290,803	9.8%
136,927	142,076	151,026	144,102	144,102	5500-5520	Internal Charges	130,045	4.4%
28,935	29,450	47,104	70,068	70,871	5200-5900	Operating Expenditures	70,563	2.4%
9,960	8,956	284,077	9,180	9,180	5950-5970	Capital Outlay	15,180	0.5%
1,658,686	1,668,758	1,648,732	1,617,459	1,602,476	06-202	Operating Supplies & Exp	1,492,047	50.3%
178,529	225,154	331,546	227,000	287,000	06-203	Repairs	277,433	9.4%
135,109	156,473	178,729	143,188	333,188	06-204	Cost of Sales	103,900	3.5%
3,045,809	3,005,600	3,503,609	3,065,063	3,300,883		TOTAL	2,963,381	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
2,889,982	3,012,022	3,281,842	3,060,620	3,156,620	202-4100	Equipment Rental	2,948,992	99.3%
132,361	-	-	-	-	202-4200	Sales & Service Revenue	-	0.0%
1,164	1,163	2,109	400	400	202-4300	Sale of Scrap	400	0.0%
28,787	10,155	-	-	-	202-4400	Other Income	-	0.0%
90,848	73,829	60,160	11,000	5,700	202-4500	Gain (Loss) on Sale of Equip	19,500	0.7%
3,143,142	3,097,169	3,344,111	3,072,020	3,162,720		TOTAL	2,968,892	100.0%

General Purpose Fund Equipment Fund #23

Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	47,287	49,500	47,237	634-5910	Passenger Vehicles	102,000	10.1%
188,928	196,157	215,689	221,500	259,713	634-5920	Public Safety Equipment	236,281	23.4%
1,370,506	698,502	216,806	263,424	32,836	634-5930	Public Works Equipment	614,000	60.8%
146,598	137,451		75,000	75,000	634-5940	Water Utility Equipment	-	0.0%
-	56,896	60,188	59,188	59,188	921-5420	Transfer to Debt Service	58,188	5.8%
1,706,032	1,089,006	539,970	668,612	473,974		TOTAL	1,010,469	100.0%

Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
113,548	177,828	84,631	29,500	23,800	841-4500	Sales of Vehicles & Equip	48,800	5.7%
		4,989	5,000	5,000	841-4600	Alcohol Enforcement Grant	-	0.0%
575,000	-	-	-	-	911-4200-121	Proceeds from L-T Debt	-	0.0%
-	-	-	-	40,355	921-4100	Transfer from General Fund	-	0.0%
799,343	784,096	879,271	868,350	869,818	921-4600	Depreciation Transfer	809,948	94.3%
1,487,891	961,924	968,891	902,850	938,973		TOTAL	858,748	100.0%

PERSONNEL SCHEDULE

Fleet Maintenance				
Position Description	2015		2016	2015-16 Change
	FTE	Base Positions	FTE	
Fleet Superintendent	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
TOTAL	9.00	9.00	9.00	-

MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 1,034,055	\$ 913,848	\$(120,207)
Rev	\$ 873,158	\$ 897,692	\$ 24,534
Net	\$ (160,897)	\$ (16,156)	\$ 144,741
FTE's	3.00	3.00	-

MAJOR CHANGES

- The CIP has been modified to reflect only absolutely necessary repairs as the Council considers the future of this facility

2015 ACHIEVEMENTS

- Installation of a new boiler
- Replacement of approximately 50 HVAC control valves in the Library complex
- Repairs to the Library loading dock were completed
- Replacement of deteriorated sidewalk at the Library Entrance was completed
- Building management software was upgraded to allow for remote monitoring
- Exterior fencing was re-painted
- Court Clerks were relocated to a more functional space
- Area for Wauwatosa cable TV was expanded and relocated
- A comprehensive building condition assessment was completed

2016 GOALS

- Continue to prioritize repairs as recommended by the building condition assessment report
- Purchase new bike racks, benches and a projector for the library
- Install replacement door hinges and solid state hardware for the elevator in the library
- Purchase a back-up battery for the elevator so that in the event of a power outage, it will not become stuck between floors, trapping passengers

2015 BUDGETARY CHANGES

DO NOT SPEND FUNDS PROGRAMMED FOR RENOVATION OF THE ADMINISTRATIVE SPACE AT CITY HALL.

2016 BUDGETARY CHANGES

BUILDING MECHANICAL UPGRADES - \$25,000

These funds are used to perform mechanical upgrades to the Civic Center outside of any major renovation work. Examples of jobs that have been accomplished with these funds are replacing old control valves in the library, replacing dampers on air handling units, putting sun filtering sheeting on a sky light etc.

BATTERY, SOLID STATE SWITCHING AND DOOR HINGE REPAIRS FOR THE ELEVATOR- \$22,500

This upgrade is to ensure the safety of passengers in the event of an elevator malfunction or power outage, and increase the reliability of the unit.

BIKE RACKS, AND A NEW PUBLIC BENCH AT LIBRARY ENTRANCE- \$2,500

These new exterior furnishings will improve the public perception of the Library.

BUDGET SUMMARY TABLE

Municipal Complex Reserve Fund #25								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
166,436	167,569	113,419	110,610	110,610	5100	Wages	138,857	15.2%
(510)	1,174	1,076	1,233	1,233	5120	Accrued Vacation Expense	1,250	0.1%
91,356	86,231	64,975	49,635	49,635	5195	Fringe Benefits	68,370	7.5%
10,605	11,460	9,283	9,009	9,009	5500-5520	Internal Charges	10,668	1.2%
746,508	784,673	495,223	860,568	672,058	5200-5900	Operating Expenditures	688,703	75.4%
-	550	-	1,000	1,000	5950-5970	Capital Outlay	4,000	0.4%
-	2,850	1,059	2,000	1,000	5980-015	Emergency Management	2,000	0.2%
-	-	-	-	-	5990-000	Transfer to General Fund	-	0.0%
1,014,395	1,054,507	685,035	1,034,055	844,545		TOTAL	913,848	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
932,556	871,838	870,745	870,158	870,158	181-4100	Building Rentals	895,192	99.7%
3,487	2,646	3,189	3,000	3,000	181-4200	Memorial Bldg-Outside Rentals	2,500	0.3%
-	-	-	-	2,524	181-4900	Other Revenue	-	0.0%
936,043	874,484	873,934	873,158	875,682		TOTAL	897,692	100.0%

PERSONNEL SCHEDULE

Physical Plant Operations				
Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	2016 FTE	
Custodial Worker	1.00	1	1.00	-
Building Maintenance Tech	1.00	1	1.00	-
Building Maintenance Lead	1.00	1	1.00	-
TOTAL	3.00	3.00	3.00	-

PARKS RESERVE

MISSION

This department provides for the operation and maintenance of all parks' facilities, programs, senior center, and boulevard maintenance.

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields, general park maintenance, boulevard flower bed planting and maintenance, Wauwatosa Beautification Committee (WBC) perennial bed and flower pot watering, and curling club and ice maintenance.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game.
- General park maintenance includes turf maintenance, cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building ice rink for curling and public skating.
- Staff plants and maintains annual flower beds on City boulevards and at Hart Park. Additionally staff waters WBC perennial beds on boulevards, around welcome signs, and in flower pots.
- Administration includes the necessary clerical support and supervision for this section as well as for turf maintenance, concessions, and curling club contracts.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 1,388,914	\$ 1,427,109	\$ 38,195
Rev	\$ 1,388,914	\$ 1,428,843	\$ 39,929
Net	\$ -	\$ (1,734)	\$ (1,734)
FTE's	19.30	19.30	0.00

MAJOR CHANGES

- Study Parks Admin requirements in 2016
- In-source mowing

2015 ACHIEVEMENTS

- 77 city boulevard plantings have been installed and maintained regularly.
- 22 WBC perennial beds and 26 flower pots are watered daily by city staff.
- Rental halls and athletic fields were regularly maintained.
- Revenue from stadium rentals is projected to stay the same as 2015, possibly indicating that we are reaching a saturation point for stadium revenue.
- The playground and especially the splash pad are very popular.
- Construction of playground restrooms and shelter was completed this year.
- Construction of the skateboard park is to be completed this year.

Hart Park Rentals, January through June

	YTD '15	YTD '14
Muellner Building		
No. of rentals	142	151
Revenue	42,050	46,033
Stadium		
No. of rentals	206	220
Rental hours	517	564
Revenue	45,500	41,483
Projected Total Stadium Rentals for 2015:		
Number:		352
Hours:		1,180
Revenue:		110,952

2016 GOALS

- Strive to maintain continually expanding facilities. This becomes more challenging with existing staff level.
- Enact pilot program to increase staff in Hart Park in 2016.
- Analyze staffing models for Hart Park leadership.
- Complete replacement of playground rubberized mat at Webster Park.
- Expand marketing efforts to increase Park utilization and revenue.
- The Department will assess the cost effectiveness of bringing the mowing contract in house.
- Staff will assess the implications of expanding the EAB treatment program to include the larger ash trees.

2015 BUDGETARY CHANGES

\$2500 WAS ADDED TO THE SEWER (27-551-5350-000) ACCOUNT TO COVER PROJECTED SHORTAGES

Funds came from the water account (27-551-5340-000) which has stabilized since last year due to adjustments in the timing system and output level at splash pad.

2016 BUDGETARY CHANGES

THE 2% INCREASE IN THE OPERATING BUDGET WAS DIVIDED AMONG SEVERAL VOLATILE AND/OR INCREASINGLY UNDER-BUDGETED ACCOUNTS SPECIFICALLY: ELECTRICITY, SEWER, JANITORIAL SUPPLIES, MISCELLANEOUS SUPPLIES, AND BUILDING REPAIRS.

Nets and goals purchased for the new stadium and tennis courts in 2010 are reaching their functional life span and will require replacement. The new restrooms will require additional janitorial supplies.

27-551-5750 BUILDING IMPROVEMENTS

The overhead door on the north side of the Maintenance Garage is original to the 1948 building. Replacing it with an insulated door with automatic opener will decrease heating costs in the garage and provide safety features to prevent injuries.

27-551-5970 CAPITAL EQUIPMENT

The chairs in the Park View Room were purchased 15 years ago and are beginning to fail. That chair model is no longer available, so the older chairs will be moved into the Firefly Room for the meal program and the new chairs will be used in the Parks View Room, Garden Room, and hallway.

Picnic tables for the new restroom shelter and skateboard park are needed.

The metal folding chairs in the Tosa Room are more than 30 years old. This is the third year in a five-year replacement plan, replacing 104 chairs per year.

27-551-5980 SPECIAL JOB REQUESTS

Hartung Park Extend contract to maintain natural plantings at a cost of \$8,500 per year. Maintain turf.
 Provide portable toilet.

REVENUE CHANGES

Cricket Wireless will remove the antenna at City Hall in 2016, reducing the Antenna Rental account by \$20,620.

IN-SOURCE MOWING

Funds are re-allocated from sundry contractual to other salary, benefit and operating expenditure accounts to recognize the department's initiative in 2016 to bring median and other public right-of-way mowing in-house. This will be done by using 2,080 hours of seasonal labor and purchasing equipment using 2015 funds included in the budget re-estimate. This is a budget-neutral change; however, the frequency and quality of the cuttings is projected to increase and improve.

BUDGET SUMMARY TABLE

Park Reserve Fund #27								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
395,133	396,742	399,761	410,628	404,628	5100	Wages	429,486	30.1%
181,794	182,749	203,649	184,622	184,163	5195	Fringe Benefits	229,420	16.1%
54,383	47,016	47,117	45,495	45,495	5500-5520	Internal Charges	41,081	2.9%
277,150	250,003	286,303	279,133	293,398	5200-5900	Operating Expenditures	251,795	17.6%
-	-	-	95,064	95,064	5910-000	Asset Replacement	98,000	6.9%
405	94	1,208	2,400	2,400	5930-000	Unemployment Comp	2,400	0.2%
3,099	5,364	16,202	8,066	40,066	5950-5970	Capital Outlay	15,588	1.1%
-	3,607	-	-	-	5980-015	Expend from Donations	-	0.0%
-	9,900	-	-	-	5980-016	Expend from Donations-SR Cer	-	0.0%
32	396	778	-	-	5980-018	Expend from Donation-Greensp	-	0.0%
9,990	-	-	-	-	5980-020	Sculpture Relocation	-	0.0%
7,830	7,515	8,382	20,492	20,492	5980-050	Hartung Park	14,492	1.0%
-	6,738	-	-	-	5980-055	Roots Commons/Pocket Park	-	0.0%
7,354	4,678	4,265	5,000	5,000	5980-060	Wauwatosa Beautification	5,000	0.4%
-	11,662	-	-	-	5980-065	Lightning Detection System	-	0.0%
-	8,080	-	-	-	5980-075	Gathering Area Hart Park	-	0.0%
			65,000	65,000	5980-076	Shade Structures Hart Playgrd	-	0.0%
32,926	120	3,071	-	-	5980-120	Senior Center Programs	-	0.0%
-	-	-	3,000	3,000	5980-130	Park Marketing	3,000	0.2%
174,650	236,628	249,318	270,014	352,266	921-5100	Transfer to Debt Service	336,847	23.6%
1,144,746	1,171,292	1,220,054	1,388,914	1,510,972		TOTAL	1,427,109	100.0%

Park Reserve Fund #27

Revenues

2012 Actual	2013 Actual	2014 Actual	2015		Acct #	Name	2016	
			Adopted Budget	2015 Estimated			Adopted Budget	% of Total
124,357	110,245	120,404	110,000	120,000	551-4100	Recreational Buildings	120,000	8.4%
123,527	125,368	108,243	125,000	115,000	551-4105		115,000	8.0%
30,259	27,324	39,232	30,000	30,000	551-4110	Field Rentals	30,000	2.1%
52,574	60,788	62,082	55,620	55,620	551-4120	Antenna Rental	35,000	2.4%
20,529	19,001	17,003	18,000	18,000	551-4200	Tennis Fees	18,000	1.3%
182	281	182	150	109	551-4210	Public Skating	-	0.0%
1,411	1,346	1,294	1,400	1,400	551-4300	Park-Merch Sales Taxable	1,400	0.1%
1,497	-	-	-	-	551-4500-050	SR Center Memb - 50	-	0.0%
6,408	-	-	-	-	551-4500-062	SR Center Memb - 62	-	0.0%
6,125	-	-	-	-	551-4500-100	SR Center Memb	-	0.0%
5,000	5,000	531	-	-	551-4600	Contributions-Hart Park	-	0.0%
360	-	-	-	-	551-4600-005	Contributions-Greenspace	-	0.0%
-	7,130	-	-	-	551-4600-010	Other Contributions	-	0.0%
1,414	-	-	-	-	551-4600-050	Senior Center Program 50	-	0.0%
21,489	-	-	-	-	551-4600-062	Senior Center Program 62	-	0.0%
-	9,900	-	-	-	551-4610	Contrib-Senior Center	-	0.0%
1,475	1,190	1,112	1,200	1,350	551-4750	Interest Income	1,350	0.1%
32,625	7,476	19,364	-	-	551-4800	Other	-	0.0%
871,138	936,386	932,008	1,047,544	1,080,810	551-4900	Transfer from General Fund	1,108,093	77.6%
1,300,370	1,311,435	1,301,455	1,388,914	1,422,289		TOTAL	1,428,843	100.0%

PERSONNEL SCHEDULE

Parks / Forestry

Position Description	2015 FTE	2016		2015-16 Change
		Base Positions	2016 FTE	
Arborist	9.00	9	9.00	-
DPW Maintenance Worker	1.00	1	1.00	-
Laborer - Custodian	4.00	4	4.00	-
Landscape Maintenance Intern	0.57	0	0.57	-
Office Assistant	1.50	2	1.50	-
Parks/Forestry Superintendent	1.00	1	1.00	-
Seasonal Parks	1.76	0	2.76	1.00
Seasonals - Forestry	0.47	0	0.47	-
TOTAL	19.30	17.00	20.30	1.00

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired city employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	NA	NA	
Rev	NA	NA	
Levy	NA	NA	
FTE's	NA	NA	

In 2016 all employees enrolled in the Wisconsin Retirement System will contribute 6.6 % of salary towards their pensions. The table below provides a break-out of rates by employee group for 2016.

2016	Empl- oyee	Empl- oyer	Total
General	6.60%	6.60%	13.20%
Electeds	7.80%	7.80%	15.60%
Police	6.60%	9.58%	16.18%
Fire	6.60%	13.38%	19.98%

2015	EE Change	ER Change	Change
13.60%	-0.20%	-0.20%	-0.40%
15.40%	0.10%	0.10%	0.20%
16.68%	-0.20%	-0.30%	-0.50%
20.28%	-0.20%	-0.10%	-0.30%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin Retirement System.

For the 2016 Budget, \$2,527,440 is included for the employer pension contribution. This represents a decrease of \$21,291 from the 2015 Adopted Budget due to a decrease in the employer contribution rate. The employer contribution has decreased due to positive investment returns over the past five years.

SOCIAL SECURITY

PURPOSE

This account facilitates the funding of the City's portion of social security and medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The city's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2015 is \$118,500

For the 2016 Budget \$1,564,777 is budgeted for General Fund Social Security and Medicare employer contributions as compared to \$1,546,120 in the 2015 Budget. The \$18,657 increase is due to the assumed cost of living adjustment and increase in full-time equivalents. It is mitigated by a high-level of turnover resulting in a greater number of employees lower on the pay scale.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	NA	NA	
Rev	NA	NA	
Levy	NA	NA	
FTE's	NA	NA	

WORKERS COMPENSATION

PURPOSE

Mitigate the City's safety and workers compensation risk.

PROGRAMS/SERVICE LINES

In second half of 2015 an RFP will be issued for safety services and workers compensation. The contract will be implemented late 2015 or early 2016. This course was chosen after trying in-house enhancement of safety and a sharing of services arrangement with a neighboring municipality and determining those approaches were not working well. Out-sourcing through professional contractual services will bring high levels of expertise to the City's safety/worker's compensation programs. The intent is to build the program with contractual services and once solid programs are built to re-evaluate whether the effort can be moved in-house at that point. The following two areas describe the scope.

BUDGET SNAPSHOT			
	2015	2016	Change
Exp	\$ 704,157	\$ 744,334	\$ 40,177
Rev	\$ 705,480	\$ 745,618	\$ 40,138
Net	\$ 1,323	\$ 1,284	\$ (39)
FTE's	-	-	-

MAJOR CHANGES

- 10% increase in claims

EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives, including employee communication, training, city-wide standards, policy development, and enforcement.
- Lead new city-wide safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Recommend and develop safety programming and safety standards.
- Evaluate safety practices of line departments and provide direction to correct errors and offer recommendations regarding work-process improvement to promote safety.
- Foster a collaborative city-wide safety culture.
- Perform safety audits pursuant to city-wide standards.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with CVMIC on matters of employee safety.

WORKERS COMPENSATION SERVICES

- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.

- Serve as primary liaison with CVMIC on matters of workers compensation.

2016 GOALS

- Implement above initiatives through professional contractual services
- Monitor progress of contract and success of programs

2015 BUDGETARY CHANGES

- While no changes are made to the 2015 budget, the City has incurred 18 claims for an estimated cost of \$492,754. While this is below the average number of claims since 1998 (60), the estimated total is approaching our annual average in claims cost and the 2015 budget of \$550,149 due to the severity of several claims. No adjustment has been made to the budget as claims are impossible to predict.
- The Excess Coverage Premium is decreased \$8,502 as the actual premium charge was less than anticipated.

2016 BUDGETARY CHANGES

- The insurance claims budget is increased \$49,851 to \$600,000 in order to continue to increase the budget to reflect historical averages and keep up with medical inflation. The five-year average adjusted for medical inflation is \$812,808. However, that includes 2 particularly bad years; with those 2 years removed, the average is \$582,206. The claims budget is allocated among departments based on their 3-year average of total claims.
- The Excess Coverage premium decreased \$8,502 as no increase is expected in 2016 and the actual premium increase in 2015 was less than anticipated.

BUDGET SUMMARY TABLE

Workers Compensation Fund #09								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
46,882	219,346	(82,591)	109,000	109,000	211-5100	Claims-Police Dept.	66,000	8.9%
64,745	213,603	251,353	109,000	109,000	211-5200	Claims-Fire Dept.	190,000	25.5%
198,501	321,660	165,549	229,149	229,149	211-5300	Claims-Public Works	246,000	33.0%
102,959	68,982	17,888	53,000	53,000	211-5400	Claims-All Other	68,000	9.1%
62,595	78,456	28,300	50,000	50,000	211-5500	Claims-Water Utility	30,000	4.0%
13,311	15,734	17,883	16,744	16,744	221-5100	Wages	17,375	2.3%
6,963	7,801	8,484	6,702	6,702	221-5190	Fringe Benefits	6,809	0.9%
43,558	49,381	57,475	63,592	55,090	221-5200	Excess Coverage Premium	55,090	7.4%
-	-	-	-	-	221-5315	Phone Stipend	60	0.0%
-	820	-	820	-	221-5400	Dues and Periodicals	-	0.0%
-	1,692	-	2,000	2,000	221-5410	Conference and Travel	1,000	0.1%
13,000	13,000	13,000	13,650	13,000	221-5800	Management Service Fees	13,000	1.7%
-	20,000	350	50,000	50,000	221-5810	Sundry Contractual Service	50,000	6.7%
2,345	4,540	792	500	500	221-5900	Other Expenditures	1,000	0.1%
554,859	1,015,015	478,483	704,157	694,185		TOTAL	744,334	100.0%
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
658	775	880	480	800	211-4200	Interest Earned	800	0.1%
27,566	24,658	3,133	-	-	211-4300	Third Party Reimbursement	-	0.0%
1,688	-	-	-	-	211-4900	Other Reimbursements	-	0.0%
420,611	499,508	500,300	515,745	515,745	221-4100	Transfer from General Fund	568,292	76.2%
59,411	73,478	32,407	64,512	64,512	221-4200	Transfer from Water Utility	37,815	5.1%
400,000	245,000	200,000	-	-	221-4400	Transfer from Health/Life	-	0.0%
78,440	112,974	105,565	124,743	124,743	221-4500	Transfer from Internal Service	138,711	18.6%
988,374	956,393	842,285	705,480	705,800		TOTAL	745,618	100.0%

DENTAL INSURANCE RESERVE FUND

PURPOSE

Provide dental insurance to eligible employees.

- Two plan options available for employees: Self-insured PPO plan and a fully-insured HMO plan
- Eligibility for 2016:
 - Full-time City employees
 - Contribute 30% of the premium
 - Part-time City employees regularly scheduled to work 20 or more hours per week
 - Contribute 30% of the premium

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 405,660	\$ 379,470	\$ (26,190)
Rev	\$ 405,660	\$ 379,470	\$ (26,190)
Net	\$ -	\$ -	\$ -
FTE's	-	-	-

BUDGET SUMMARY

Dental Insurance Fund Reserve Fund #12								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
13,149	11,981	12,939	15,823	15,823	321-5100	Management Service Fees	16,535	4.4%
137,032	146,687	149,243	143,752	143,752	5200-5900	Operating Expenditures	129,385	34.1%
249,279	249,854	219,372	246,085	246,085	311-5400	Other / Claims	233,550	61.5%
399,460	408,522	381,554	405,660	405,660		TOTAL	379,470	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
136,350	135,279	130,101	136,898	136,898	311-4100	Employee Contributions	110,713	29.2%
360	354	241	142	142	311-4200	Interest Earned	224	0.1%
-	-	-	-	10,000	311-4400	COBRA Contribution	6,963	1.8%
260,029	238,228	223,454	225,403	225,403	321-4100	Transfer from Gen Fund	222,007	58.5%
14,254	11,430	11,589	15,063	15,063	321-4200	Transfer from Water Utility	12,130	3.2%
23,000	23,661	22,842	28,154	28,154	321-4500	Transfer from Internal Service	27,433	7.2%
433,993	408,952	388,227	405,660	415,660		TOTAL	379,470	100.0%

HEALTH/LIFE FUND

PURPOSE

Provide key benefits to attract, retain and engage a talented and efficient workforce.

PROGRAMS/SERVICE LINES

HEALTH INSURANCE

- Self-insured plan up to \$75,000
- Eligibility:
 - FT Employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 30% of the premium.
 - Over 98% of FT employees participate in the wellness program.
 - PT Employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan at their own cost.
 - Eligible pre-65 retirees
 - If hired on or before 9/1/91 City pays 100% of premium
 - If hired after 9/1/91 the City pays 95% of premium
 - If hired after 1/1/08 maximum City contribution is 50% of premium
- Major Health Insurances Changes for 2016:
 - Premium equivalent rate increase from 2015 to 2016 = 3.3% increase
 - Projected medical/RX claims increase 2.78%
 - Stop loss increase 2.4%

	2015	2016	Change
Exp	\$ 9,267,158	\$ 9,432,148	\$ 164,990
Rev	\$ 9,265,732	\$ 9,432,660	\$ 166,928
Net	\$ (1,426)	\$ 512	\$ 1,938
FTE's	-	-	-

VISION INSURANCE

- Fully insured benefit
- Eligibility:
 - FT employees. The vision premium is built into the health insurance premium.
 - PT employees regularly scheduled for 20 or more hours per week can participate in the plan at their own expense.

LIFE INSURANCE

- Self-insured benefit for retirees up to \$3,500 (different calculation for those hired prior to 1974)
- Fully-insured benefit for full-time active employees up to amount of salary
- Fully-insured dependent life benefit for full-time, active employees up to \$1,500 for spouse and \$750 for dependent children

WELLNESS PROGRAM

- The City cares about the health and well-being of its employees and in that spirit, we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting of personal wellness goals.
- Participation in the wellness program is voluntary, however, it does come with an incentive. Employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Premiums, deductibles and out-of-pocket maximums are all discounted for employees who participate in the Invest in Wellness program.
- The Core Wellness Steps are:
 - Full Fasting Lab Draw
 - Online Health Questionnaire
 - Biometric and Health Education Appointment
 - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
 - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
 - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
 - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.
 - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS or improve their prior year score by 5 or more points or complete the Reasonable Alternative Standard process
 - Those employee's that do not meet the above requirement, but do complete the remainder of the core wellness steps, will pay an additional \$600 (annually) on top of their 15% premium contribution.
- In 2015 (the first year of the new outcomes based program), the average PHRS was 76.30. The average score in the prior year was 72.89, resulting in a score improvement of 3.41 points.
- In 2015, over 93% of employees qualified for the highest City contribution for health insurance.
- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to employees and we have designed our wellness resources with that goal in mind. Some examples of these resources include: Onsite Wellness Coaching, Nutrition Support, Behavioral Health benefits, Onsite Physical Activity opportunities and a Fitness Center Reimbursement Program.
- To further promote and encourage exercise and movement while at work the City rolled out an active apparel program in 2015.

2015 ACHIEVEMENTS

- Strategic Plan Action Item: 4.1.3.3 Evaluate, and modify as appropriate, employee benefit programs to enhance retention and recruitment.
 - Survey on benefits to be sent first week of August 2015
- Total premium equivalent increase below trend in health insurance (trend is around 9%)
- YTD running at 82.54% of projected premium equivalents
- Reduced OPEB liability by over \$10,000 by moving post-65 retirees to fully insured health insurance plan
- Settled union contracts with fire and police resulting in all employee groups paying the same level of premium contribution (15% wellness / 30% non-wellness)
- Received Gold Well Workplace Award from the Wellness Council of America (WELCOA)
- Participated in WELCOA's Top 100 Active Companies pilot program and finished the competition in 31st place overall
- Rebranded the City's Invest in Wellness logo
- Conducted RFP on the City's major benefit plans: health insurance, flexible spending account, health reimbursement account, dental, vision, and life insurance.

2016 GOALS

- Establish strategic plan for cost constraint
- Review voluntary benefit options
- Enhance employee access to benefit information through implementation of a benefit portal, website or app
- Reduce employee health risk through outcomes based wellness program
 - No major wellness programming changes in 2016
 - Focus will be on creating a culture of wellness. This will involve working with department directors and other supervisors to create strategies unique to their operational areas.

BUDGET SUMMARY TABLE

Health/Life Insurance Reserve Fund #16								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
30,480	32,810	34,370	34,520	34,520	311-5100	Health Claims	34,874	0.4%
2,056	-	-	-	-	311-5100-010	Health Claims-OPEIU Presc	-	0.0%
6,422,584	6,878,667	6,651,785	6,680,654	6,680,654	311-5191-100	Health Claims	6,866,701	72.8%
-	-	-	437,254	437,254	311-5191-200	HRA Contribution	445,830	4.7%
21,250	36,250	25,375	40,000	40,000	311-5600	Life Ins Claims	40,000	0.4%
35,883	37,534	38,764	37,450	37,450	319-5100	Regular Pay	38,500	0.4%
56,870	67,421	71,926	72,905	72,905	319-5100-100	Regular Pay-Wellness	75,048	0.8%
39,060	16,786	16,700	22,102	22,102	319-5190-990	Fringe Benefits	13,828	0.1%
7,671	30,299	31,012	18,789	18,789	319-5190-995	Fringe Benefits-Wellness	26,940	0.3%
1,308,954	1,382,496	1,302,117	1,487,884	1,487,884	321-5100	Administrative Fees	1,456,542	15.4%
118,409	124,107	127,567	133,439	133,439	321-5210, 5220	Premiums	121,474	1.3%
179,135	183,518	153,748	164,523	163,971	321-5300-5900	Expenditures	169,311	1.8%
-	-	-	-	-	321-5950	Capital Outlay	-	0.0%
76,541	87,656	96,122	137,638	138,190	322-5200-5900	Expenditures-Wellness Prog	143,100	1.5%
400,000	245,000	200,000	-	-	921-5100	Transfer to Debt Service	-	0.0%
8,698,893	9,122,544	8,749,486	9,267,158	9,267,158		TOTAL	9,432,148	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
483,457	698,092	743,240	904,420	904,420	311-4100	Employee Contributions	922,138	9.8%
5,662	3,384	3,167	2,934	2,934	311-4200	Interest Earned	4,697	0.0%
392,536	390,898	71,089	43,148	66,148	311-4300	Retiree Contributions	63,521	0.7%
-	-	78,278	75,620	25,000	311-4400	Cobra Contributions	8,511	0.1%
234,906	180,775	220,279	145,000	145,000	311-4900	Other	200,000	2.1%
6,653,009	6,767,084	6,761,756	7,023,601	7,023,601	321-4100	Transfer from General Fund	7,212,610	76.5%
424,262	433,990	407,568	462,384	462,384	321-4200	Transfer from Water Utility	404,831	4.3%
764,151	672,100	691,214	608,625	608,625	321-4500	Transfer from Other Fund	616,352	6.5%
8,957,983	9,146,323	8,976,591	9,265,732	9,238,112		TOTAL	9,432,660	100.0%

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget involves the inspecting, cleaning, and repairing sanitary sewers in the City.

PROGRAMS/SERVICE LINES

Sanitary sewer cleaning: This program covers cleaning of over 800,000 lineal feet of sanitary sewer on approximately a three to four year cycle. Troubled areas are inspected more often.

The sanitary sewer repair program is necessary to keep the system in good repair. Most repairs are done in conjunction with planned highway improvement projects.

The sanitary sewer inspection program televises sewers ahead of planned road projects, and also on a program basis in order to better schedule necessary repairs.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 7,298,584	\$ 7,647,077	\$ 348,493
Rev	\$ 8,022,664	\$ 8,632,172	\$ 609,508
Net	\$ 724,080	\$ 985,095	\$ 261,015
FTE's	-	-	-

MAJOR CHANGES

- Sewer cleaning program is modified to take advantage of relined sewers.
- Projected 7% Rate increase sanitary sewer rates to cover increased capital expenditures

2015 ACHIEVEMENTS

- The project to upgrade the SCADA system for the emergency by-pass pumping stations will be underway by the end of 2015. .
- Ravenswood area project, Phase II has been completed. Almost all neighborhood sewers in Ravenswood and adjacent neighborhoods have been either repaired, replaced, or relined. In addition, the laterals have been grouted to further reduce clearwater infiltration and inflow into the system.

2016 GOALS

- In 2016, we will continue pursuing the enactment of a policy for reducing Private Property I/I over the next several years.
- Continue to evaluate success of lateral grouting program and consider full lateral grouting as viable option.
- In 2016, the DOJ Mandated Sanitary Sewer mandatory manhole repair program will continue.
- As in past years \$400,000 of operating revenue is to be set aside for further TV inspections, rainfall simulation testing, and flow monitoring of sanitary sewer systems outside of paving projects.
- Using recently developed information regarding the location and frequency of sewer calls, staff will be "rightsizing" the cleaning schedule to reflect priority areas where more frequent cleaning is required, and areas that have been recently relined where less cleaning may be necessary. It had been a departmental goal to clean the system once every other year. In the past few years we

have not been able to meet this goal. By identifying problem areas and other sub-basins where re-investment has occurred, it is the Department's goal to reduce cleaning where the frequency was perhaps too great, better target the areas where problems have occurred, and be able to re-program labor time into other pressing needs.

2015 BUDGETARY CHANGES

LOCAL CHARGES REVENUE

DECREASE \$211,755

Due to lower water consumption, sanitary revenue for local charges is decreased \$211,755 to \$4,636,839.

INTEREST EXPENSE

DECREASE \$109,888

As the 2014 bonds had not been issued by the time the 2015 Budget was adopted, interest expense were an estimate. Fewer bonds than originally budgeted were issued so the interest expense on those bonds is \$109,888 less than the \$657,166 budgeted.

2016 BUDGETARY CHANGES

REVENUES

INCREASE \$609,508

The 2016 budget assumes a 11% rate increase to the sanitary sewer local charge. This results in a 8% increase in revenue totaling \$359,733 from the original budget. In addition, MMSD related revenue is anticipated to increase \$237,775. This rate increase matches the 10-year plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. This rate increase should be considered an estimate at this time as the 2016 debt has not yet been issued so principal and interest amounts are estimates and the 2016-2020 Capital Budget has not been finalized which also will have an impact.

The chart below displays the impact of the rate increase on different types of customers as well as future projected increases through 2019.

Projected Sanitary Sewer Rate Increases								
	2012	2013	2014	2015B	2016F	2017F	2018F	2019F
Rate Increase	-	20%	13%	11%	11%	8%	7%	7%
Projected Bill increase	-	10%	7%	10%	8%	6%	5%	5%
Quarterly Residential Bill Est.	\$ -	\$ 84.42	\$ 90.13	\$ 99.10	\$ 106.99	\$ 113.66	\$ 119.85	\$ 126.42
Quarterly Restaurant Bill Est.	\$ 1,135	\$ 1,249	\$ 1,334	\$ 1,466	\$ 1,583	\$ 1,682	\$ 1,773	\$ 1,870
Quarterly Laundrymat Bill Est.	\$ 3,043	\$ 3,350	\$ 3,576	\$ 3,932	\$ 4,245	\$ 4,510	\$ 4,755	\$ 5,016
Quarterly Office Bldg Bill Est.	\$ 142	\$ 156	\$ 167	\$ 183	\$ 198	\$ 210	\$ 222	\$ 234

SCADA SYSTEM PURCHASE -ADDITIONAL FUNDS

\$50,000

Replacement of the SCADA system was included in the 2015 budget. In the event the bids exceed the \$250,000 budgeted, an additional \$50,000 is budgeted in 2016. These funds have been reallocated from the sewer analysis budget which was reduced by a corresponding amount. The \$250,000 that had been reallocated from the PP&I Pilot program is reallocated back to that program.

LOCATION SERVICES

INCREASE \$31,500

The Water Department will conduct Diggers Hotline location services for the Sanitary and Storm utilities which is estimated to cost each utility \$31,500 in water staff time.

SEWER TELEVISIONING

INCREASE \$60,000

The 2015 budget did not include funds needed for annual televised inspection of sewer lines. This accounts for \$60,000 of the increase in operating expenditures.

MMSD CHARGES

INCREASE \$237,775

In addition, the fees paid to MMSD (which equal the rate revenue collected on their behalf) increased \$237,775 which largely accounts for the increase in operating expenditures.

BUDGET SUMMARY TABLE

Sanitary Sewer Fund #04									
Expenditures									
2012	2013	2014	2015				2016		
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total	
242,604	170,366	116,157	245,929	238,291	5100 - 5190-900	Wages	237,361	3.1%	
133,182	93,337	52,980	105,113	104,330	5190-990 - 5198-900	Fringe Benefits	112,070	1.5%	
123,569	116,266	127,903	147,845	147,845	5500 - 5520	Internal Charges	134,996	1.8%	
4,211,675	4,194,282	4,271,718	4,635,031	4,555,101	5200-5450, 5550-5900	Operating Expenditures	5,004,861	65.4%	
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%	
257,837	295,893	533,724	657,166	547,278	220-5300	Interest Expense	657,789	8.6%	
829,070	260,356	504,521	750,000	1,940,500	5980-025	Lateral Pilot Program	1,000,000	13.1%	
-	172,243	46,001	257,500	417,501	5980-030	DOJ Mandated Projects	250,000	3.3%	
617,104	99,447	412,073	250,000	612,000	5980-040	Sewer Evaluations	200,000	2.6%	
-	-	-	250,000	250,000	5980-050	Scada System Upgrade	50,000	0.7%	
6,415,041	5,402,190	6,065,077	7,298,584	8,812,846		TOTAL	7,647,077	100.0%	
Revenues									
2012	2013	2014	2015				2016		
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total	
559,418	527,012	539,921	565,723	545,850	211-4100	Connection Charge Metro	600,184	7.0%	
2,535,692	2,436,126	2,369,524	2,538,347	2,530,990	211-4110	Flow Charge Metro	2,741,661	31.8%	
2,656,687	3,149,043	4,337,144	4,848,594	4,636,839	211-4120	Local Charge	5,208,327	60.3%	
741,137	713,019	-	-	-	211-4130	Local Charge DOJ Projects	-	0.0%	
71,428	71,981	78,577	70,000	70,000	211-4200	Penalty Charges	80,000	0.9%	
2,260	1,545	1,510	-	2,000	211-4250	Interest	2,000	0.0%	
-	-	215,460	-	-	211-4300	Other Income	-	0.0%	
-	249,000	461,034	-	-	221-4110	MMSD	-	0.0%	
13,197	8,699	-	-	-	291-4100	Federal Reimburse-BAB	-	0.0%	
-	-	8,283	-	-	291-4300	Amort Bond Premium	-	0.0%	
6,579,819	7,156,425	8,011,453	8,022,664	7,785,679		TOTAL	8,632,172	100.0%	

PERSONNEL SCHEDULE

*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, cleaning and repairing of over 103 miles of storm sewers and 7247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed midyear 2000.

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years; with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

STORM SEWER REPAIRS PROGRAM

Involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

Attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4000 tons of leaves are collected annually.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult to sweep parking lots, and islands. As of the end of July 2015, 435 tons of street sweepings have been collected.

EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City is funding 50% of the EAB treatment program using storm water utility funds. .

2015 ACHIEVEMENTS

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 2,415,289	\$ 2,548,231	\$ 132,942
Rev	\$ 3,923,809	\$ 4,362,427	\$ 438,618
Net	\$ 1,508,520	\$ 1,814,196	\$ 305,676
FTE's	-	-	-

MAJOR CHANGES

- EAB Treatment costs increased
- 12% rate increase forecasted

- To be in compliance with the City's NR 216 permit, approximately 600 basins in the City must be cleaned annually. In 2015, as of July crews had removed 17 tons of debris from City catch basins. These numbers will increase throughout fall season. Currently the Department is on a two year cleaning cycle for the City's catch basins.

2016 GOALS

- Continue inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Review the EAB treatment program to assess the costs and benefits of expanding it to treat larger diameter ash trees to maintain tree canopy in the City.

2015 BUDGETARY CHANGES

STORM WATER FEES

INCREASE \$36,745

Fees generated from storm water charges is re-estimated to increase \$36,745 to \$3,883,654

CONTRACTUAL SERVICES

INCREASE \$39,965

Contractual services are re-estimated \$39,965 to \$132,000 to fund the annual televised sewer inspection contract which was inadvertently left out of the 2015 adopted budget.

EDUCATIONAL GRANT

INCREASE \$41,886

The Wauwatosa school district and cemetery is reimbursed for the storm water fee charged for its properties. This grant is re-estimated to more accurately reflect the total reimbursement provided the school district fees generated from storm water charges is re-estimated to increase \$36,745 to \$3,883,654.

Contractual services are re-estimated \$39,965 to \$132,000 to fund the annual televised sewer inspection contract which was inadvertently left out of the 2015 adopted budget.

The Wauwatosa school district and cemetery is reimbursed for the storm water fee charged for its properties. This grant is re-estimated to more accurately reflect the total reimbursement provided the school district.

DEBT SERVICE

DECREASE \$36,399

Debt interest expense is re-estimated downward by \$36,399 reflecting the actual payments to be made. As the 2014 debt had not been issued at the time of the budget, an estimate was utilized which can now be updated.

2016 BUDGETARY CHANGES

STORM WATER FEES

INCREASE \$483,018

The 2016 Budget assumes a 12% increase in storm sewer rates in order to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. This results in an increase in storm water fees of \$483,018 to \$4,329,927. The table below shows the impact of this rate increase on different types of customers and future planned rate increases. It should be emphasized that 2016 rate increase is an estimate and may be impacted by final figures associated with the 2015 debt issuance and the finalization of the 2016-2020 Capital Improvement Plan.

Projected Storm Sewer Rate Increases								
	2012	2013	2014	2015	2016	2017	2018	2019F
Rate Increase	0%	21%	17%	16%	12%	7%	5%	6%
Quarterly Residential Bill Est.	\$ 13.86	\$ 16.82	\$ 19.68	\$ 22.83	\$ 25.49	\$ 27.27	\$ 28.64	\$ 30.36
Quarterly Restaurant Bill Est.	\$ 342	\$ 415	\$ 486	\$ 564	\$ 632	\$ 676	\$ 710	\$ 752
Quarterly Laundrymat Bill Est.	\$ 35	\$ 42	\$ 49	\$ 57	\$ 64	\$ 68	\$ 72	\$ 76
Quarterly Office Bldg Bill Est.	\$ 256	\$ 311	\$ 364	\$ 422	\$ 473	\$ 506	\$ 531	\$ 563

LOCATION SERVICES INCREASE \$31,500

The Water Department will conduct Diggers Hotline location services for the Sanitary and Storm utilities which is estimated to cost each utility \$31,500 in Water staff time.

COMPOSTING OF LEAVES INCREASE \$3,655

- In 2015, the Department of Public works contracted with another vendor to handle composting duties. This action resulted in a savings over prior years expenses of approximately \$20,000.

CONTRACTUAL SERVICES INCREASE \$39,965

- Contractual services increases \$39,965 to \$113,092 largely reflecting the sewer televising contract which was inadvertently left out in 2015.

EDUCATIONAL GRANT INCREASE \$51,886

- As described above, the educational grant for the school district and cemetery is also increased by \$51,886 to \$120,000 in 2016.

EMERALD ASH BORER INCREASE \$18,700

- As described in the Forestry narrative, beginning in 2015, the City began to aggressively treat public Ash trees to prevent loss due to the Emerald Ash Borer. In 2015, 1,659 ash trees were treated to prevent the spread of EAB. Given the storm water mitigation role that trees provide, one-half of the treatment costs are budgeted in the storm water utility. Due to the growth in the diameter of trees and a decision to include more trees in the prevention program, the amount budgeted in the Storm Sewer budget increases \$18,700 to \$60,700.

INTEREST EXPENSE

DECREASE \$21,130

- Interest expense on debt decreased \$21,130 to \$510,910 due to actual debt expense being less than what was originally estimated.

DEPRECIATION

INCREASE \$42,000

- Due to the increase in the value of capital assets, depreciation is forecasted to increase \$42,000 to \$745,000.

BUDGET SUMMARY TABLE

Storm Water Management Reserve Fund #17								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
214,101	263,899	267,779	324,222	324,222	5100	Wages	361,631	14.2%
112,112	147,588	144,046	160,999	160,999	5195	Fringe Benefits	167,229	6.6%
352,385	355,724	410,638	384,760	384,760	5500-5520	Internal Charges	340,191	13.4%
645,646	764,896	778,492	897,811	923,308	5200-5900	Operating Expenditures	962,708	37.8%
242	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
376	835	2,652	5,343	5,343	5990	Insurance	862	0.0%
68,114	80,343	94,490	68,114	110,000	5980-040	Educational Grant	120,000	4.7%
-	-	-	42,000	42,000	5980-045	Emerald Ash Borer Treatmt	60,700	2.4%
-	-	-	-	22,000	5980-080	WPDES Permit Compliance	24,000	0.9%
398,557	415,297	428,039	532,040	495,641	340-5300	Interest Expense	510,910	20.0%
1,791,533	2,028,582	2,126,136	2,415,289	2,468,273		TOTAL	2,548,231	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
2,342,770	2,856,019	3,345,578	3,846,909	3,883,654	311-4100	ERU Fees	4,329,927	99.3%
23,534	23,374	27,121	23,000	23,000	311-4200	Penalty Charges	30,000	0.7%
2,728	1,529	929	500	500	331-4100	Interest	500	0.0%
-	-	-	49,900	49,900	331-4200	Non-Point Source Grant	-	0.0%
-	-	2,307	-	-	331-4300	Amort Bond Premium	-	0.0%
10,555	6,956	-	-	-	331-4500	Federal Reimbursement-BAB	-	0.0%
-	-	-	3,500	3,500	331-4900	Other Revenue	2,000	0.0%
2,379,587	2,887,878	3,375,935	3,923,809	3,960,554		TOTAL	4,362,427	100.0%

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

CONTRIBUTION FOR UNCOLLECTABLES

DESCRIPTION

Contribution for uncollectables are funds set aside to write-off uncollectable debts owed to the City. Typically this includes unpaid personal property taxes, uncollected amounts owed for damage to City property and other miscellaneous debts. The City actively manages its outstanding receivables and engages a collection agency to try and maximize the amount of funds collected.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 15,000	\$ 20,000	\$ 5,000
Rev	\$ -	\$ 2,621	\$ 2,621
Levy	\$ 15,000	\$ 17,379	\$ 2,379
FTE's	-	-	-

2016 BUDGETARY CHANGES

The amount set-aside for writing off bad debt is increased by \$5,000 reflecting increased number of uninsured motorists that damage city light poles and traffic signals. In addition, the City will explore partnering with the State of Wisconsin and utilizing their debt collection program.

Contribution for Uncollectables								
Dept #622								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
14,723	15,308	14,815	15,000	15,000	5990	Expenditures	20,000	100.0%
14,723	15,308	14,815	15,000	15,000		TOTAL	20,000	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
n/a	n/a	n/a	-	1,800		Unallocated Revenues	2,621	13.1%
n/a	n/a	n/a	15,000	13,200		Tax Levy	17,379	86.9%
-	-	-	15,000	15,000		TOTAL	20,000	100.0%

MADACC

MISSION

To contract with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 53,000	\$ 56,500	\$ 3,500
Rev	\$ 5,995	\$ 7,405	\$ 1,410
Levy	\$ 47,005	\$ 49,095	\$ 2,090
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the required 7-day legal holding period. The kennel operation evaluates and recommends animals not claimed during the 7-day legal holding period to various shelters and breed rescue groups for possible adoption; and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

Responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. Also, spay/neuter programs and educational programs are provided. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 19 suburbs in Milwaukee County.

Milwaukee Area Domestic Animal Control Center								
Dept #624								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
52,090	51,606	50,240	53,000	53,000	5200-5900	Operating Expenditures	56,500	100.0%
52,090	51,606	50,240	53,000	53,000		TOTAL	56,500	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
7,247	6,644	7,580	5,995	6,359		Unallocated Revenues	7,405	13.1%
44,843	44,962	42,660	47,005	46,641		Tax Levy	49,095	86.9%
52,090	51,606	50,240	53,000	53,000		TOTAL	56,500	100.0%

INTERNAL GRANTING

MISSION

To invest in the ideas generated by City staff which increase revenues, decrease expenditures or increase efficiency of City departments.

PROGRAMS/SERVICE LINES

Beginning in 2012, \$250,000 is made available annually as grants to City departments for proposals which increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees reviews and ranks applications which are then recommended to the City Administrator for final approval.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 250,000	\$ 250,000	\$ -
Rev	\$ 28,276	\$ 32,764	\$ 4,488
Levy	\$ 221,724	\$ 217,236	\$ (4,488)
FTE's	-	-	-

2015 ACHIEVEMENTS

- \$12,950 was spent by the Roadway Maintenance division for the purchase of a 1,850 gallon salt brine anti-icing tank to compliment the anti-icing and pre-wetting program, bringing the total tank disbursement amounts to 5,575 gallons. However with only 5,000 gallons of available brine storage capacity currently we will be short on supply for a single snow/ice event. Given the success of the program in Wauwatosa, and interest from Elm Grove in purchasing brine, the department requested and was granted an additional \$5,000 for an additional 5,000 gallon brine storage tank. This will allow Fleet mechanics to produce and store enough brine during regular hours that will increase efficiencies and reduce overtime costs to make brine for a single snow event, eliminating the likelihood that a Fleet mechanic would be called in on overtime to create additional brine.
- The Wauwatosa Health Department was awarded \$9,000 for a social media pilot program. Due to staffing turnover and accreditation timelines the project has been delayed until October 2015. The recently hired Public Health Manager has experience in social media will take the lead on the grant.
- Staff have engaged a consultant and are currently developing an employee survey. Based on ideas for process improvements through the survey, several Kaizan events will be held over the course of 2015 and 2016 as part of the \$25,000 LEAN grant.
- The Human Resources Department hired an intern with a Bachelor's degree in Human Resources on a project basis and is beginning to work on revising the City's job descriptions as part of the \$6,000 grant. It is expected the project will be under-budget and complete by October 30, 2015 with a focus on job descriptions that have not been updated in the past three years. If the project is completed within that timeline and under budget, remaining funds will be used to update the remaining job descriptions.
- The Human Resources Department decided to use the Gallup Q12 survey as part of the \$25,000 employee engagement survey. The cost of the survey will be less than \$7,000 with the remaining funds used for training a group of employees to champion the survey as well as for consulting to

assist with implementation, analysis, communication and follow-up. The survey will be offered during the last week of September through the end of the first week of October.

- \$73,400 was awarded to upgrade the HVAC system in the Tosa Room in the Muellner Building at Hart Park to improve energy efficiency, provide fresh-air circulation and reduce the need to use the ice-making machine for cooling the building. The project is currently out to bid (as of August 2015). There is a base bid and an alternate to eliminate all of the old high maintenance heater units and provide full HVAC to the space. Interior work would be completed by the end of September and exterior work by the end of October. Focus on Energy rebates are being pursued as well as coordination and possible collaboration with the Curling Club.
- The police lighting study is complete and has led to a proposed lighting project described below.
- Staff have begun investigating document management options and work will likely continue into 2016.

2016 GOALS

- Monitor implementation of 2015 and 2016 projects
- Facilitate 2016 funding cycle
- Involve external reviewers to cross-functional City team

2015 BUDGETARY CHANGES

FUNDING OF ADDITIONAL PROJECTS

- \$5,000 is awarded to the Roadway Maintenance division for the purchase of a 5,000 gallon stationary brine tank. The City currently has 5,000 gallons of storage capacity, however, 5,575 gallons are needed for a single snow event. Given the success of the program in Wauwatosa, and interest from Elm Grove in purchasing brine, the department would like to ensure sufficient storage capacity is available. This will allow for enough brine to be produced for a single snow event eliminating the likelihood that a Fleet mechanic would be called in on overtime to create additional brine. Assume it takes 3.5 hours to make 5,000 gallons of brine and assuming an average of 26 snow events, the payback from the avoided overtime is four years.
- \$5,000 is also awarded to the Parks Division for the implementation of an additional module to the department's electronic reservation system. This upgrade will allow customers to view what rooms are currently available, and ultimately allow them to make the reservation and payment online. This will eliminate the current situation where a room is "held" pending confirmation and receipt of payment from a customer and potentially resulting in a loss reservation. Assuming one additional room could be rented per month due to this more efficient process, the investment will be paid back in less than one year.

2016 BUDGETARY CHANGES

POLICE DEPARTMENT LIGHTING RETROFIT - EXTERIOR

\$34,000

In 2015, the police department was awarded an internal grant to conduct a feasibility study of an exterior lighting upgrade. Based on the results of that study, the department is awarded \$34,000 to be used to

replace outdated sally port and exterior lighting fixtures around the Police Department complex. The replacement of these outdated, poorly performing lights will result in:

1. Reduced energy cost for police department complex
2. Better safety/security for the officers and civilian staff in our 24/7 operation
3. Better general lighting outside the entire police department complex, to include the public ingress-egress areas
4. Better, safer environment in department sally port (prisoner loading/unloading)
5. Enhanced exterior building and sally port security video quality as the type of light emitted will be more compatible with the camera technology.
6. More directional control over our lighting and its impact on our close proximity neighbors

The return on investment for this project is scheduled to be 24 years. However this does not include the cost of currently maintaining a truly antiquated exterior lighting system. Nor does it take into account the cost of the risk associated with poor lighting that might not allow for usable footage from a video camera to refute a claim made against the City or another type of costly incident.

POLICE DEPARTMENT LIGHTING RETROFIT - INTERIOR

\$108,000

Through the work of volunteers from the Energy Committee, the Police Station Complex is awarded a \$108,000 grant to retrofit the interior lighting in the building with more energy efficient lighting fixtures, and motion sensors to dim or turn off lights in rooms that are not in use in the Police station building.

In total 571 fixtures were inventoried by the Energy Committee. Some will be replaced and some will be re-wired to provide for dimming and motion sensors. Upgrading lighting fixtures and light bulbs will have a positive effect on maintenance costs for the Police Station building. Some fixtures date from the original building in 1968, and some are from the 1992 addition. Replacing them on a systematic basis will save some money in the annual operating budget, however, for the purpose of this analysis, no operational or maintenance cost savings are shown. City staff, with the review and oversight of the Energy and Recycling Committee, will prepare a Request for Proposals to obtain the services of an electrical engineer. This person will take the recommendations of the walk through inventory and develop construction drawings that can be competitively bid.

The methodology for calculating the payback on the initial investment is as follows. The assumption is that in 2015, the cost will involve retaining an electrical engineer to design and specify the lighting upgrades. In 2016, the project will be completed with receipt of Focus on Energy incentives in 2016. The anticipated energy savings will begin to accrue in 2017 and continue into the future.

Estimated savings were calculated using expertise on the Energy and Recycling Committee, software designed for this purpose, and standard assumptions regarding energy inflation costs. Two members of the Committee conducted a room by room inventory of existing fixtures, and then utilized the software to estimate potential savings. The Committee also tracks electrical costs on each public building by year and used this data to help calculate the savings.

The value of energy savings is estimated to increase 1.5% per year for the study period. The estimated payback period is a little over 4 years

The City Clerk is awarded a \$7,800 grant for the purchase of a “Boards and Commission” module to the current Accela (formerly MinuteTraq) software module. This will provide a simpler, more effective way to find potential volunteer candidates, appoint and manage members to boards and commissions, and committees for the City of Wauwatosa. It will be utilized by the Clerk’s Office and the Mayor’s Office.

The grant is for a one-year trial using a cloud-based solution with no upfront costs and training and customization included after which, if successful, the program will have to be funded on an annual basis.

A better, automated system to manage appointments from start to finish will make the recruiting and managing of board members more accurate, current, save staff time and provide interconnection that is missing now between citizens, the Common Council and the City’s strategic plan. A much-improved volunteer management system can increase processing efficiency, but more importantly it can enhance the quality of the contribution by the volunteers linking their work on specific committees to the City’s strategic plan.

Currently the Clerk’s office and the Mayor’s office manage hundreds of appointments as well as applications for vacant positions and term expirations consuming significant time and staff resources. This is a manual process with as many as five staff people, including the Mayor and City Clerk managing the procedures; including: identifying and vetting candidates, adding and tracking members to each of the 32 committees in an Access database, administering and tracking oaths, sending appointment letters and monitoring term expirations.

Accela’s Boards and Commissions software offers an automated solution that streamlines the entire process, making managing these appointments simpler, more efficient and paper-free. It manages tracking of term limits, vacancies and candidates online. It will have a searchable database that includes associated resumes, documents and interview notes for potential new committee members. The biggest benefit for the Mayor would be a centralized database of potential candidates who had applied for a board or commission directly online. Thus, reducing the amount of time currently spent by the Mayor in recruiting and vetting qualified new board members. A monthly tickler file can be generated for all appointments that are expiring and provide alert notifications to the Clerk’s office and/or Mayor’s office with a pool of candidates already available

The benefit of an automated volunteer management system is having a reliable record-keeping system containing current and accurate volunteer information. It allows easy access of this information for citizens who wish to engage with the City, staff responsible for committees and the Common Council. Council members can read a candidate’s qualification or see vacancies. It will aid the departments acting as staff liaison to track of current committees, such as Development Department to the Community Development Authority or Historic Preservation Committee and the newly formed Bike and Pedestrian Facilities Committee and Public Works Department to the Board of Public Works. But more important than streamlining the management process and improving efficiencies it the ability to make the volunteer committees more accountable and link their goals and activities to the City’s strategic plan, hopefully expanding their contributions.

Staff are currently calculating the payback period but efficiency gains are expected to pay for the initial investment.

The current telephone system was installed in 2007 and is currently outdated. During a recent outage, the IT Director had to procure spare parts from E-bay. AT&T has declined to continue to provide maintenance and the current maintenance vendor will only agree to a contract with most replacement parts being the responsibility of the City. This leaves the City with considerable financial and operational risk. More information is provided in the Information Systems narrative. The funding here is only a portion of the anticipated \$325,000 cost. \$40,000 is also budgeted in the Information Systems budget and the remainder is anticipated from a projected 2015 surplus. While no significant efficiency savings will be realized with a new phone system, enhanced customer service through improved telephone menus and significant risk mitigation of operational failures and future costs are benefits from the project.

BUDGET SUMMARY TABLE

Internal Granting Program Dept #626								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
147,417	276,727	264,996	250,000	246,481	5100-5900	Operating Expenditures	250,000	100.0%
147,417	276,727	264,996	250,000	246,481		TOTAL	250,000	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
21,264	35,628	39,981	28,276	29,571		Unallocated Revenues	32,764	13.1%
126,153	241,099	225,015	221,724	216,910		Tax Levy	217,236	86.9%
147,417	276,727	264,996	250,000	246,481		TOTAL	250,000	100.0%

UNALLOCATED REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes but are then allocated to departmental budgets and appear in the “Unallocated Revenue” line in general fund departmental budget summary tables as an offset, along with property tax levy, to departmental net costs.

DESCRIPTION

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th. As a result, the status quo is typically budgeted.

EXPENDITURE RESTRAINT PROGRAM

BUDGET SNAPSHOT

	2015	2016	Change
Exp	N/A		
Rev	\$ 4,493,658	\$ 5,843,291	\$ 1,349,633
Levy	\$ -	\$ -	
FTE's	N/A	N/A	

- Surplus forecasted for 2015
- Franchise fees increase \$60,000 in 2016
- Hotel/Motel increases \$54,000 in 2016 due to new hotels but due to new legislation, will be a one-year increase
- Computer exemption revenue increases \$752,733 due to closure of TID 2 and 110% increase in value of computer aid.

2016 adjusted for surplus revenue for comparison purposes

The State shares revenue with municipalities that adopt a budget within limitations imposed. The 2016 revenue is a result of the 2015 budget complying with those limits. Municipal amounts are not available until September 15th. As a result, the status quo is budgeted.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until Sept. 15.

TV FRANCHISE FEES

The City receives five percent of the gross revenues received by Time Warner Cable and AT&T that were generated within the City.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

Miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

2015 BUDGETARY CHANGES

APPROPRIATED SURPLUS APPLIED	DECREASE \$234,573
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The 2015 Amended Budget Appropriated Surplus Applied reflects the approved carry-over amount of \$300,628 with no approved contingency fund transfers to date. Setting aside this amount as it is already reserved in the City's fund balance and will likely be offset by the 2015 carryover, the re-estimated budget provides a surplus of \$234,573. Of this amount, \$150,000 will be set-aside for the 2016 replacement of the phone system.

TRANSFER FROM WATER UTILITY	DECREASE \$74,070
-----------------------------	-------------------

The transfer from the Water Utility is estimated to decrease \$74,070 to \$862,377. This is based on updated information on the total value of the Water Utility and the final 2015 tax rate.

2016 BUDGETARY CHANGES

FRANCHISE FEES	INCREASE \$60,000
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Franchise fees are forecasted to increase \$25,000 to \$675,000. This 3.8% increase is the first increase in this revenue since 2012. While encouraging, competition with cable from satellite TV and internet-based television remains a threat to this revenue source and will likely continue to limit future growth.

TRANSFER FROM WATER UTILITY	DECREASE \$7,709
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The payment in-lieu of taxes transferred from the Water Utility is estimated to decrease by \$7,709 to \$928,738. The increase is relatively small as the value of the physical plant used as part of the 2015 budget was estimated too high.

APPROPRIATED SURPLUS APPLIED	INCREASE \$60,000
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In 2015, the City successfully eliminated the practice of budgeting for an assumed use of undesignated fund balance. The \$60,000 reflected here represents the utilization of the Emerald Ash Borer Reserve, which has been set aside over several years as opposed to the utilization of undesignated fund balance.

HOTEL MOTEL	INCREASE \$54,000
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The hotel motel revenue shown here only represents the amount that is not set aside for specific purposes. In total, this revenue is estimated to increase \$54,000 to \$984,000. This is based on the

forecasted growth in gross revenue from the City's existing hotels as well as an assumption of two new hotels in operation for half of the year with occupancy that represents 50% leakage from existing hotels.

New legislation included in the State budget does not go into effect until 1/1/2017. However, the table below shows the estimated amount of revenue that will be diverted from the City based on the current understanding of the law. The actual amount will depend on the actual amount of hotel/motel revenue received during the year.

Budget Year	Total		Lost Revenue
	Total retained under new law	otherwise retained	
2017	623,137	632,089	(8,953)
2018	610,212	660,857	(50,644)
2019	586,407	670,769	(84,363)
2020	619,500	680,831	(61,331)
2021	543,070	691,043	(147,973)
	2,982,326	3,335,589	(353,263)

UTILITY TAX

While the impact is not yet known, the sale of the WE Energies power plant on Watertown Plank Road to the Milwaukee Regional Medical Complex may have an impact on this revenue. Discussions with the Department of Revenue and MRMC are currently on-going.

COMPUTER EXEMPTION

INCREASE \$752,733

In 2016 computer exempt aid that would have otherwise gone to Tax Increment District 2 will be shared among all of the taxing jurisdictions. As a result of this influx, as well as an unanticipated 115% increase in the value of exempt computers, upon which the aid formula is based, this revenue is estimated to increase \$752,733.

Due to expected volatility \$281,704 of the increased amount is effectively directed over to the capital budget through General Transportation Aids to cash-finance already budgeted projects that otherwise would have used debt, thereby saving the property tax payer the interest cost the City would have otherwise incurred.

BUDGET SUMMARY TABLE

Unallocated Revenue								
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
30	4,131	1,612	-	-	101-4110	Prior Years Omitted Taxes	-	0.0%
414,856	419,287	422,586	415,000	415,000	101-4400	Payments in Lieu of Taxes	415,000	0.0%
5,395	5,561	6,403	6,403	7,805	101-4400-100	Payment in Lieu of Taxes-DNR	7,805	0.0%
703,960	703,960	703,960	704,000	704,000	221-4100	State Shared Taxes	704,000	0.0%
117,179	118,723	123,981	119,021	119,021	221-4300	Utility Tax	126,686	0.0%
964,075	959,901	1,032,200	1,101,396	1,101,396	221-4400	Expenditure Restraint Program	968,745	0.0%
284,765	271,019	266,008	353,929	353,929	221-4500	Computer Exemption	1,106,662	0.0%
673,827	663,036	654,937	650,000	650,000	511-4300	TV Franchise Fees	675,000	0.0%
1,949	125,135	1,606	2,000	2,000	511-4900	Other General Government	2,000	0.0%
102,142	126,391	145,484	104,713	104,713	741-4700	Water Utility Reimbursement	104,713	0.0%
-	-	53,294	42,253	42,253	741-4710	Sanitary Sewer Overhead	41,303	0.0%
-	-	33,903	26,996	26,996	741-4720	Storm Utility Overhead	32,992	0.0%
1,500	1,500	500	1,500	1,500	741-4900	Other Local Departments	1,500	0.0%
167	236	197	-	100	821-4900	Other Rentals	-	0.0%
(9)	125	(554)	-	50	841-4200	Retained State Sales Tax	-	0.0%
66	234	264	-	100	841-4300	Jury Duty	-	0.0%
6,652	44,557	41,273	5,000	5,000	841-4900	Other Miscellaneous Revenue	5,000	0.0%
74,449	-	26,572	-	-	911-4100	Proceeds from Sale of Land	-	0.0%
-	32,815	38,737	25,000	25,000	921-4530	Transfer from TIF	25,000	0.0%
792,975	869,877	838,623	936,447	862,377	921-4600	Transfer from Water Utility	928,738	0.0%
218,650	166,000	226,000	-	66,055	921-4900	Appropriated Surplus Applied	60,000	0.0%
886,564	643,075	1,561,731	n/a	564,558		Surplus Departmental Revenue	329,215	0.0%
910,525	435,877	649,182	n/a	208,742		Surplus Hotel/Motel Rm Tax	308,932	0.0%
6,159,717	5,591,440	6,828,499	4,493,658	5,260,595		TOTAL	5,843,291	0.0%

REMISSION OF TAXES

DESCRIPTION

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted because property tax appeals are not known at the time the budget is adopted.

Exp	\$ -	\$ -	\$ -
Rev	\$ 202,770	\$ -	\$ (202,770)
Levy	\$ -	\$ -	\$ -

2015 BUDGETARY CHANGES

\$202,770 of chargeback revenue, mostly related to the Macy's settlement is budgeted. This revenue should have been received in 2015 and charged to 2014 but due to a misunderstanding at the Department of Revenue regarding the settlement, it will not be received until 2016 and will be charged to 2015.

2016 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

BUDGET SUMMARY TABLE

Remission of Taxes Dept #621								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
84,042	17,750	446,775	-	-	5990	Expenditures	-	0.0%
84,042	17,750	446,775	-	-		TOTAL	-	0.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	1,646	270,122	-	202,770	101-4130	Chargebacks	-	0.0%
12,123	2,285	67,406	-	-		Unallocated Revenues	-	0.0%
71,919	13,819	109,247	-	-		Tax Levy	-	0.0%
84,042	17,750	446,775	-	202,770		TOTAL	-	0.0%

DEBT SERVICE FUND

OVERVIEW

To collect funds to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm or Water Utilities. The table below shows the principal amount of outstanding debt as of 1/1/16 totaling \$35,498,573, a

decrease of \$2,270,323 largely due to the repayment of the Covenant property tax appeal bonds. This debt service is paid for through the following sources in 2016:

- Property tax levy through a transfer from the General Fund totaling \$4,205,767
- Interest earnings through a transfer from the Amortization Fund totaling \$630,000
- A transfer from the Parks Fund totaling \$336,847
- A transfer from TIF 6 totaling \$524,616
- A transfer from TIF 7 totaling \$546,638
- A transfer from the General Purpose Equipment Reserve totaling \$58,188 for debt related to the Automated Refuse vehicles
- A subsidy from the Federal Government equal to 29% of the interest cost of Build America Bonds totaling \$96,924

The table below shows the amount of outstanding principle by issuance for debt being paid with property tax levy (including Parks debt). The amount included for 2015 is an estimate as that debt has not yet been issued.

Debt Issue (as of 1/1/16)	Outstanding Principal
GO Prom Notes, 2007	\$ 220,320
GO Prom Notes, 2008	\$ 615,000
GO Prom Notes, 2011	\$ 1,281,753
GO Prom Notes, 2012	\$ 5,225,000
GO Prom Notes, 2013	\$ 2,275,000
GO Prom Notes, 2014	\$ 4,575,000
GO Prom Notes, 2015	\$ 6,630,000
Taxable GO Prom Notes, 2009 BAB Refunded	\$ 1,260,351
Taxable GO Ref & Street Imp Bonds 2010B BAB	\$ 7,825,000
Taxable GO Refunding Bonds, 2010A	\$ 5,591,150
Grand Total	35,498,573

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 5,020,606	\$ 6,398,980	\$ 1,378,374
Rev	\$ 4,928,606	\$ 6,398,980	\$ 1,470,374
Net	\$ (92,000)	\$ -	\$ 92,000
FTE's		-	-

MAJOR CHANGES

- 2015 Budget adjusted to show the pay-off of the Covenant loan
- Increase in debt service in 2016 due to TIF borrowing and capital spending
- Increase in amortization fund transfer due to increased General Fund interest earnings

In total, the City has \$107,335,000 in outstanding debt assuming the General Obligation and Water Revenue bond issuances scheduled for November 2015. The table below organizes that debt by funding source.

Funding Source	Outstanding Principle
GO Debt - Levy	33,500,519
GO Debt - Parks	1,998,054
GO Debt - TIF 7	5,065,000
GO Debt - TIF 6	8,196,821
GO Debt - Sanitary	21,302,169
GO Debt - Storm	20,193,754
Go Debt - Water	253,683
Water Revenue	16,825,000
TOTAL	107,335,000

It is important when considering the debt capacity of an organization how it compares to stated policy and comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2015. The National Medians are based on 2013 figures reported by Moody's in August 2015.

	Tosa	Debt Policy	National Medians Aaa
Total Debt	\$ 90,510,000	NA	NA
Total Net Debt	\$ 35,498,573	NA	\$ 48,180,212
Total Debt as % of Full Value	1.63%	5.00%	NA
Direct Net Levy Debt as % of Full Value	0.64%	0.80%	0.73%
Debt Burden (All taxing bodies - % of value)	3.18%	NA	2.20%
Debt Service (Net) as a % of Expenditures	9.37%	10.00%	NA
Total Debt per capita	1,935	NA	NA
Net Debt per capita	759	NA	1,284

Based on this analysis and discussions with the City's bond rating agency, Moody's, the City does have sufficient debt capacity to manage increasing debt levels; however, the impact on the property tax levy and utility rates must be closely monitored and forecasted.

2015 BUDGETARY CHANGES

- Debt service principle increased \$5,054,820 from the original budget of \$3,787,795 reflecting the early repayment of the Covenant property tax appeal bonds and higher than budgeted TIF related debt service.
- Revenue increased \$3,076,892 with the majority of the increase reflecting an increased transfer from TIF 2 and TIF 6. A portion of the TIF 2 fund balance is budgeted to be used to pay for approximately half of the Covenant borrowing (the other half being in the Debt Service fund balance) and TIF 6 is paying its share of the 2015 debt service.

- The transfer from Parks increased \$82,252 while the transfer from the General Fund decreased a corresponding amount reflecting the actual allocation of the 2014 debt which was estimated when the 2015 budget was assembled.

2016 BUDGETARY CHANGES

- Principal payments increase \$1,034,283 and interest payments \$344,091. This is largely due to borrowing associated with TIF's 6 and 7 but also due to the on-going enhanced capital improvement program. This is an estimate as the 2015 debt has not yet been issued.
- Due to the increased TIF borrowing described above, the transfer from the TIF fund increases \$1,057,152 from the original budget.
- The transfer from the general fund increases by \$237,687. This increase was offset by an increase in the transfer from the amortization fund of \$98,000 due to increased general fund interest earnings.

BUDGET SUMMARY TABLE

Debt Service Fund #02								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
2,864,696	5,345,126	3,481,397	3,787,795	8,842,615	101-5100-5500	Debt Service Principal	4,822,078	75.4%
1,038,546	1,126,274	1,073,308	1,186,811	1,214,293	201-5100-5500	Debt Service Interest	1,530,902	23.9%
45,036	79,415	44,980	46,000	46,000	301-5300	Issuance Expense	46,000	0.7%
3,948,278	6,550,815	4,599,685	5,020,606	10,102,908		TOTAL	6,398,980	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
-	2,126,280	-	-	-	731-4200	Proceeds from Long Term Debt	-	0.0%
-	308,529	107,800	-	-	731-4200-010	Premium on Debt	-	0.0%
248,000	-	-	-	-	731-4900	Other Revenue	-	0.0%
-	69,041	55,233	-	-	811-4100	Interest	-	0.0%
159,954	137,605	102,464	85,222	99,096	841-4100	Federal Reim BAB	96,924	1.5%
2,160,000	3,318,403	3,291,777	3,968,080	3,885,828	921-4100	Trans from Gen Fund-Taxes	4,205,767	65.7%
1,282,198	56,545	620,000	532,000	532,000	921-4200	Transfer from Amort Fund	630,000	9.8%
8,102	13,192	9,305	14,102	3,077,120	921-4400	Transfer from TIF Dist Fund	1,071,254	16.7%
174,650	236,628	249,318	270,014	352,266	921-4550	Transfer from Parks	336,847	5.3%
75,490	-	-	-	-	921-4700	Transfer from PWB	-	0.0%
-	56,896	60,188	59,188	59,188	921-4750	TSF from General Purpose	58,188	0.9%
6,649	-	-	-	-	921-4900	TSF from Water Utility	-	0.0%
4,115,043	6,323,119	4,496,085	4,928,606	8,005,498		TOTAL	6,398,980	100.0%

GENERAL LIABILITY

PURPOSE

Provide risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with \$10,000,000 of liability coverage for losses over the self-insured retention level of \$125,000 per occurrence with a \$500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides \$1,000,000 of coverage with a \$25,000 deductible per event. In addition, beginning in 2013 \$1,000,000 in internal crime coverage is purchased via CVMIC which insures the City against embezzlement and theft, forgery and robbery of City funds. In 2013 the City also began purchasing insurance to cover its volunteers. In 2015, CVMIC added Cyber Liability insurance.

In 2009 CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services; reduce premiums; be returned to the city; or a combination of all three. CVMIC's declared dividend for 2015 payable in 2016 will be \$54,361 a decrease of \$6,547 from last year due largely to a change in the allocation methodology.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but unpaid claims so that claims are generally charged or accrued for in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below and the General Liability fund is reimbursed.

2016 GOALS

- Mitigate risk of general liability claims through training, prevention and awareness

2015 BUDGETARY CHANGES

- As of July 1, 2015, only 7 claims had been reported to CVMIC with only \$562 incurred. While very encouraging, due to the volatile nature of claims, no change is recommended to the adopted budget due to the unpredictable nature of claims.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 275,151	\$ 280,644	\$ 5,493
Rev	\$ 657,467	\$ 655,644	\$ (1,823)
Net	\$ 382,316	\$ 375,000	\$ (7,316)
FTE's	-	-	-

2016 BUDGETARY CHANGES

- Insurance premiums are expected to increase \$7,239, approximately 6.9% as final amounts are not yet available. The largest increase was in Employment Practices Liability, which is projected to increase \$4,523 which represents a 31% increase. This does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets.
- Due to an expected rate increase of 85%, the 2016 Budget assumes the City transfers its property insurance from the State Local Government Property Insurance Fund to a new property insurance pool created by CVMIC and the League of Wisconsin Municipalities. A 25% premium increase is anticipated for a total premium of \$67,014.
- Departments are charged for the claims incurred from July 1, 2014 through June 30, 2015. This is a reimbursement to the general liability fund. In 2016, this amount increased by \$72,086, as shown in the table below.

Department	2015	2016	Change
Police	6,378	42,112	35,734
Fire	3,475	11,092	7,617
Roadway Maintenance	3,473	3,957	484
Sanitary	7,957	5,257	-2,700
Forestry	1,820	19,635	17,815
Library	0	13,136	13,136
Litigation Reserve	375,000	375,000	0
Grand Total	398,103	470,189	72,086

- In order to ensure that revenues equal expenditures so as not to reduce fund balance, the transfer from the general fund decreased \$61,265 to \$88,735.

BUDGET SUMMARY TABLE

General Liability Reserve Fund #08								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
111,630	41,423	(31,970)	100,000	100,000	111-5100	Claims-Personal Injury	100,000	35.6%
10,077	(3,312)	6,912	15,000	15,000	111-5200	Claims-Property Damage	15,000	5.3%
4,121	19,905	(18,661)	15,000	15,000	111-5300	Claims-Other Liability	15,000	5.3%
34,790	81,635	28,966	30,000	30,000	111-5400	Claims-Automobile Damage	30,000	10.7%
998	3,878	8,187	6,914	6,914	121-5100	Wages	7,560	2.7%
140	604	1,268	1,084	1,084	121-5190	Fringe Benefits	1,147	0.4%
95,562	96,623	101,133	107,153	105,446	5200-5900	Operating Expenditures	111,937	39.9%
257,318	240,756	95,835	275,151	273,444		TOTAL	280,644	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
466	541	797	650	650	111-4200	Interest Earned	650	0.1%
61,287	61,365	63,007	60,908	60,908	111-4500	CVMIC Dividend	54,361	8.3%
-	44,730	-	-	-	111-4900	Other Reimbursement	-	0.0%
150,000	40,000	(67,000)	150,000	150,000	121-4100	Transfer from Gen Fund	88,735	13.5%
-	78,544	608,494	398,103	398,103	121-4100-010	Trans from Gen Fund-Depts	470,189	71.7%
(2,536)	4,721	6,186	5,039	5,039	121-4200	Transfer from Water Utility	11,210	1.7%
108,936	26,461	27,699	28,243	28,243	121-4300	Transfer from Fleet Maint	28,718	4.4%
(10,378)	5,716	9,617	6,042	6,042	121-4400	Transfer from Sanitary Sewer	919	0.1%
376	794	2,652	5,343	5,343	121-4500	Transfer from Stormwater	862	0.1%
-	-	-	3,139	3,139	121-4900	Transfer from Other Funds	-	0.0%
308,151	262,872	651,452	657,467	657,467		TOTAL	655,644	100.0%

TAX INCREMENT DISTRICTS

PURPOSE

Tax Increment Districts (TID or TIF) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met the district is closed with the then higher current value the basis of taxes paid again to all overlaying taxing jurisdictions.

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represents 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately \$725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent will reduce property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately \$100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2014	2015
Equalized Value of the City	\$ 5,350,627,100	\$ 5,543,348,500
Maximum Allowable TIF Value	\$ 642,075,252	\$ 665,201,820
Current TIF Increment Value Estimated	\$ 259,371,200	\$ 107,658,000
Unused TIF Value Capacity	\$ 382,704,052	\$ 557,543,820
% of TIF Capacity Utilized	4.8%	1.9%

\$107,658,000 of TIF increment represents 1.9% of equalized value compared to 12% allowable under state statute.

The following table provides a summary of the changes in TID value by TID from 2014 through 2015. 2015 values are used to determine the increment for the 2016 budget.

BUDGET SNAPSHOT

	2015	2016	Change
Exp	\$ 27,158,525	\$ 2,932,839	\$ (24,225,686)
Rev	\$ 18,418,390	\$ 2,572,375	\$ (15,846,015)
Net	\$ (8,740,135)	\$ (360,464)	\$ 8,379,671
FTE's			

MAJOR CHANGES

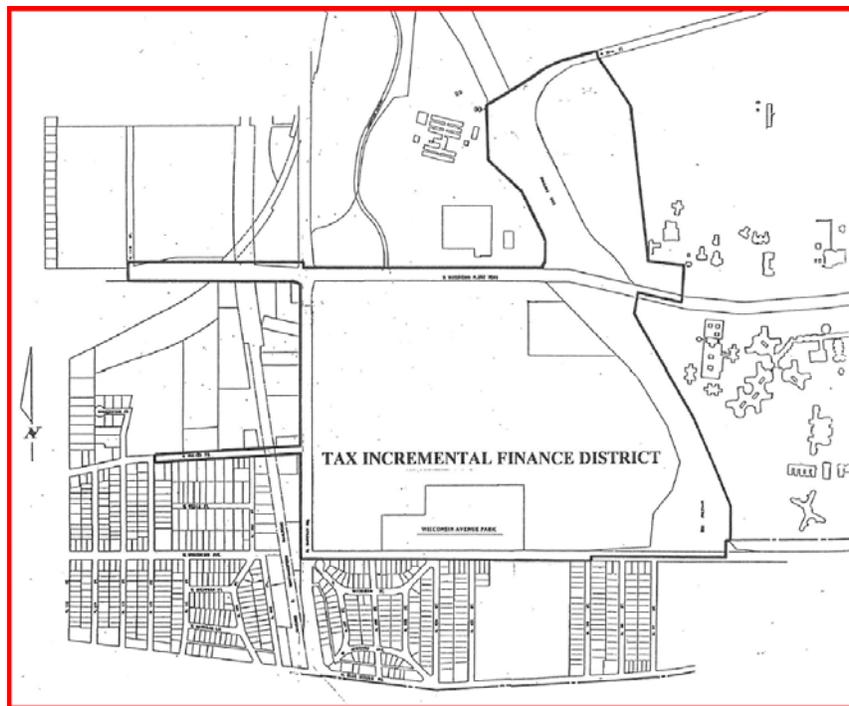
- Closing of TIF 2 in 2015
- State Street Station project beginning in 2016
- 2100 Mayfair Project beginning in 2016
- Reserve at Mayfair Project beginning in 2016

	TIF 5	TIF 6	TIF 7	TIF 8	Total
Incremental Value	\$ 13,166,000	\$ 34,187,800	\$ 58,590,100	\$ 1,714,100	\$ 107,658,000
% of Equalized Value	0.24%	0.62%	1.06%	0.03%	1.94%
Change in Value from 2014	\$ 1,300,100	\$ 10,009,500	\$ 34,619,200	\$ 1,714,100	\$ 47,642,900
% Change in Value	10.96%	41.40%	144.42%	NA	
Annual Property Tax Increment	\$ 318,246	\$ 826,381	\$ 1,416,229	\$ 41,433	\$ 2,602,289

DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of \$199,356,100. This represented 3.73% of the equalized value and resulted in approximately \$4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate. In addition, the fund balance of an estimated \$13,080,224 will be distributed to all taxing jurisdictions. The City's one-time share is estimated at \$3,800,000 of which \$2,500,000 is committed towards the repayment of the Covenant loan. The re-estimate reflects the estimated final costs for TID 2.



**TIF #2
Fund #19**

Expenditures

2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
393,422	427,864	434,760	440,000	860,112	111-5650-020	Municipal Revenue Oblig	-	0.0%
2,826	3,509	2,568	5,000	5,000	111-5810-020	Sundry Contractual Serv	-	0.0%
585	150	1,145	800	-	111-5900-020	Other Expense - TIF #2	-	0.0%
695,219	5,010,224	49,361	100,000	215,000	192-5500-020	TSF to Capital Projects Fd	-	0.0%
-	-	-	25,000	-	192-5550-000	Transfer to General Fund	-	0.0%
-	-	917	-	-	192-5550-020	TIF 2 Admin Charge	-	0.0%
6,288,867	-	-	-	-	192-5700-020	TSF to Redevel Auth-97	-	0.0%
3,195,925	3,177,625	3,179,125	10,229,125	9,778,802	192-5700-021	TSF to Redevel Auth-04	-	0.0%
-	-	-	12,700,000	13,080,224	192-5900-020	Excess Dist-TIF #2	-	0.0%
10,576,844	8,619,372	3,667,876	23,499,925	23,939,138		TOTAL	-	0.0%

Revenues

2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
4,321,621	4,748,994	5,037,418	5,283,899	4,818,795	101-4100-020	Tax Increments		0.0%
554,498	555,957	1,259,396	500,000	1,270,780	111-4100-020	Computer Exemption		0.0%
34,276	19,739	17,895	17,500	18,660	151-4100-020	Interest / Other		0.0%
1,559	-	-	-	-	192-4200-020	TSF from Redevelop Fd		0.0%
4,911,954	5,324,690	6,314,709	5,801,399	6,108,235		TOTAL	-	0.0%

TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

The Mayfair Medical building is a pay-as-you-go district wherein the developer financed the parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district has a base value of \$2,401,800 and the incremental value increased \$1,300,100 to \$13,166,000 an increase of nearly 11%. The district has a targeted expiration date of 2018 based on the remaining Municipal Revenue Obligation. There are no new project expenditures budgeted for 2016 besides the on-going Municipal revenue Obligation payment.



TIF #5								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
178,610	266,766	344,139	315,000	286,820	111-5650-050	Municipal Revenue Oblig	287,000	99.6%
900	950	941	1,000	1,000	111-5810-050	Sundry Contractual	1,000	0.3%
150	150	150	150	150	111-5900-050	Other Expenses -TIF #5	150	0.1%
179,660	267,866	345,230	316,150	287,970		TOTAL	288,150	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
179,560	266,766	344,139	314,504	286,820	101-4100-050	Tax Increments	318,246	97.4%
-	33,776	23,216	23,000	13,362	111-4100-050	Computer Exempt-TIF #5	8,419	2.6%
106	156	163	200	200	151-4100-050	Interest Rev-TIF #5	100	0.0%
179,666	300,698	367,518	337,704	300,382		TOTAL	326,765	100.0%

TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, Mandel's multi-housing family project, and Marriott Residence Inn. The value in the district is expected to reach over \$100 million as compared to the creation base value of zero.

The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Future project costs beyond 2015 include anticipated costs for the reconstruction of the portion of Swan Boulevard not paved by the Wisconsin Department of Transportation including the installation of a round-about at Swan and Discovery as well as future parking structures to facilitate additional commercial development. Depending on the timing of the construction associated with the Irgens commercial building, a Municipal Revenue Obligation may be due that developer.

The value of the district increased \$10,009,500 in 2015 which represented a 41.4% increase due to the completion of the ABB and Accelerator buildings. Another increase is expected in 2016 due to the completion of the Echelon apartments and the hotel as well as partial construction of the Irgens building. The 2015 Budget was re-estimated to include updating bond



revenue totals and utility construction costs associated with the Echelon apartments and the hotel project as well as to include the final Federal Economic Development Administration grant award. The 2015 re-

estimate also assumes the reimbursement to the Mandel Group of \$2,500,000 for the parking structure associated with the Echelon apartments. \$50,000 is also earmarked for participating in the Regional Medical Complex planning study. An additional \$50,000 for this purpose is budgeted in 2016. While debt service costs increase in 2016 to accommodate the bonds issued in 2015, there are no other new project costs anticipated at this time.

TIF #6								
Expenditures								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
-	-	-	-	2,500,000	111-5600-060	Developer Payment - TIF #6	-	0.0%
23,673	19,654	5,941	1,000	60,000	111-5810-060	Sundry Contr Serv-TIF #6	60,000	7.4%
-	2,269,282	598,282	-	2,541,082	111-5850-060	Fed EDA Grant	-	0.0%
15,399	8,471	6,837	150	50,000	111-5900-060	Other Expenses-TIF #6	5,000	0.6%
-	201,327	217,531	40,000	40,423	111-5910-060	Debt Serv-TIF #6	-	0.0%
8,102	13,192	9,305	-	236,277	192-5600-060	TSF to Debt Serv-TIF #6	735,601	90.7%
95,297	7,523,652	1,167,596	-	700,000	192-5500-060	TSF to Cap Proj Fd - TIF #6	-	0.0%
-	19,207	20,790	-	10,000	192-5550-060	TSF to General Fd-TIF #6	10,000	1.2%
142,471	10,054,785	2,026,282	41,150	6,137,782		TOTAL	810,601	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	% of Total
-	320,974	325,092	640,842	584,433	101-4100-060	Tax Increments-TIF #6	826,381	99.2%
-	-	-	-	-	111-4100-060	Computer Exemp-TIF #6	5,436	
23	2,781	357	600	600	151-4100-060	Interest / Other	1,000	0.1%
-	2,269,282	598,282	-	2,541,082	191-4200-060	Federal EDA Grant	-	0.0%
5,000	-	-	-	18,803	191-4300-060	Developer Fees - TIF #6	-	0.0%
153,815	-	2,050,504	9,000,000	9,800,000	191-4500-060	Proceeds from Long Term Debt	-	0.0%
-	-	-	-	448,000	191-4510-060	Premium from Long Term Debt	-	0.0%
158,838	2,593,037	2,974,235	9,641,442	13,392,918		TOTAL	832,817	99.3%

TIF DISTRICT #7 (BURLEIGH TRIANGLE)

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection. The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which will add additional retail, a grocery store, a hotel, four restaurants and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments.

As of January 1, 2015, the incremental value of the district increased \$34,619,200, a 144% increase to \$58,582,000 reflecting approximately 85% completion of phase one. This increment will produce an estimated \$1,416,229 in tax incremental revenue in 2016.

The 2015 Budget was re-estimated to include \$6.2 million in Developer Payments which includes the \$2,000,000 phase 1 developer loan and the phase 2 disbursement of \$4,200,000 for the reimbursement to the Developer for the construction of the new parking structure. Also included is \$10.5 million in capital expenditures. This included the phase one costs of \$5,228,288 as well as the phase 2 public improvements to Burleigh Street as well as the Locust Street drop-off center property acquisition,

demolition and remediation. This is estimated to total \$5,250,000 including reimbursements from the Department of Transportation for work done on state-owned traffic signals and from Meier for improvements made necessary for their new store. The re-estimated budget also includes the borrowing and administrative costs associated with the project plan amendment necessary for phase two as well as updated debt service figures associated with phase one.

The 2016 budget includes debt service associated with 2014 and 2015 borrowing as described above for phases one and two. Based on performance benchmarks included in the phase two term sheet, there are no assumed additional project costs other than administrative expenses associated with completing a term sheet for phase three.



TIF #7								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	-	-	6,200,000	111-5600-070	Developer Payment - TIF #7	-	0.0%
-	5,039	69,575	1,000	20,000	111-5810-070	Sundry Contr Serv-TIF #7	5,000	0.5%
-	1,000	15,379	150	25,000	111-5900-070	Other Expense-TIF #7	150	0.0%
-	-	-	-	43,750	111-5910-070	Debt Service - TIF #7	-	0.0%
-	93,716	69,064	2,000,000	10,478,288	192-5500-070	TSF to Capital Project Fd	-	0.0%
-	12,372	2,191	-	10,000	192-5550-070	TSF to General Fd-TIF #7	10,000	1.0%
-	-	-	-	288,344	192-5600-070	TSF to Debt Service - TIF #7	1,031,638	98.6%
-	112,127	156,209	2,001,150	17,065,382		TOTAL	1,046,788	1.4%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	-	635,345	579,420	101-4100-070	Tax Increments-TIF #7	1,416,229	99.2%
-	-	384	-	5,000	111-4100-070	Computer Exemp-TIF #7	10,989	
-	-	15,000	-	-	151-4100-070	Interest Rev-TIF #7	300	0.0%
-	-	5,271,584	-	11,450,000	191-4300-070	Developer Fees-TIF #7	-	0.0%
-	-	-	2,000,000	200,000	191-4500-070	Proceeds from Long Term Debt	-	0.0%
-	-	-	2,000,000	200,000	191-4510-070	Premium from Long Term Debt	-	0.0%
-	-	5,286,968	2,635,345	12,234,420		TOTAL	1,427,518	99.2%

TIF DISTRICT #8 (STATE STREET OVERLAY)

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments to be developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a Municipal Revenue Obligation equal to 70% of the increment generated by the project. It is anticipated that the first payment on this MRO will be made in 2016.

The incremental value increased \$1,714,100 representing the start of the Reef construction. It is anticipated this will increase significantly in 2016 given the amount of construction occurring in 2015.

There are no significant changes to the 2015 re-estimated budget. While the re-estimated budget assumes the entire reimbursement for environmental remediation will be completed, it is likely that a portion of this will continue into 2016 (but not increase in total).

The 2016 Budget assumes an initial payment on the Wangard Municipal Revenue Obligation as well as \$750,000 in expense associated with the State Street reconstruction and village improvements. While that project does not physically locate within the TIF District, it will have a positive impact on the District and is within ½ mile so it is an eligible project cost. No other project costs are assumed.



TIF #8								
Expenditures								
2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2015 Estimated	Acct #	Name	2016 Adopted Budget	% of Total
-	-	1,500	1,000	10,000	111-5650-060	Municipal Revenue Oblig	48,000	
-	-	1,000	150	150	111-5810-080	Sundry Contr Serv-TIF #8	5,000	0.6%
-	-	292,560	1,299,000	1,300,000	111-5900-080	Other Expense-TIF #8	5,000	0.6%
-	-	5,030	-	5,000	192-5500-080	TSF to Capital Proj Fd-TIF #8	750,000	92.3%
-	-	-	-	-	192-5550-080	Tsf to Gen Fd - TIF #8	5,000	0.6%
-	-	300,090	1,300,150	1,315,150		TOTAL	813,000	94.1%
Revenues								
2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2015 Estimated	Acct #	Name	2016 Adopted Budget	% of Total
-	-	-	-	-	101-4100-080	Tax Increments-TIF #8	41,433	
-	-	185	2,500	2,500	111-4100-080	Computer Exemp-TIF #8	1,491	
-	-	2,725,777	-	-	151-4100-080	Interest Rev-TIF #8	1,700	3.8%
-	-	-	-	-	191-4603-080	Excess TIF Distribution	-	0.0%
-	-	2,725,962	2,500	2,500		TOTAL	44,624	3.8%

TIF DISTRICT #9 (THE 2100)

The purpose of Tax Incremental Finance District Number 9 is the primary public financing tool for redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of \$10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs. The actual District life is anticipated to be shorter based on actual development and increment revenue collections.

The total redevelopment project costs to be financed with tax increment are estimated to be \$2,868,011. The estimated project costs are divided into capital costs, other costs, administrative costs and financing costs.

As TIF 9 had not been created at the time of the 2015 Budget process, no budget was established. The 2015 budget is established via the re-estimate to include revenue of \$435,000 representing \$425,000 in bond proceeds and a \$10,000 TIF application fee. Expenses include \$420,000 for construction of a water main and \$14,500 in other administrative expenses. The 2016 Budget includes administrative expenses and debt service on the borrowed funds. As construction is not anticipated to start until 2016, no increment or Municipal Revenue Obligation payment is assumed.



TIF #9								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	5,080	-	7,000	111-5810-090	Sundry Contr Serv-TIF #9	1,000	7.8%
-	-	-	-	5,000	111-5900-090	Other Expense-TIF #9	150	1.2%
-	-	370	-	420,000	192-5500-090	TSF to Capital Proj Fd-TIF #9	-	0.0%
-	-	-	-	2,500	192-5550-090	TSF to Gen Fd - TIF #9	2,500	19.4%
					192-5600-090	TSF to Debt Service - TIF #9	9,213	71.6%
-	-	5,450	-	434,500		TOTAL	12,863	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	-	-	10,000	191-4300-090	Developer Fees - TIF #9	-	0.0%
-	-	-	-	425,000	191-4500-090	Proceeds from Long-Term Debt	-	0.0%
-	-	-	-	435,000		TOTAL	-	0.0%

TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and is no longer in use or viable for such. The buildings are obsolete and are not consistent with City's desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings would be demolished and the site will be environmentally restored.

The specific project proposed on this single site is a well-designed and highly attractive 236 unit market rate apartment development which will have a unique "wrap" design with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. The City anticipates making total project expenditures of approximately \$4,900,000 to undertake the projects listed in this Project Plan.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District.



As TIF 10 had not been created at the time of the 2015 Budget process, no budget was established. The 2015 budget is established via the re-estimate to include revenue of \$10,000 representing the TIF application fee. Expenses include \$35,000 professional services for creation of the TIF as well as \$27,500 for estimated engineering charges and other administrative expenses. The 2016 Budget only includes administrative expenses. As construction is not anticipated to start until 2016, no increment or Municipal Revenue Obligation payment is assumed.

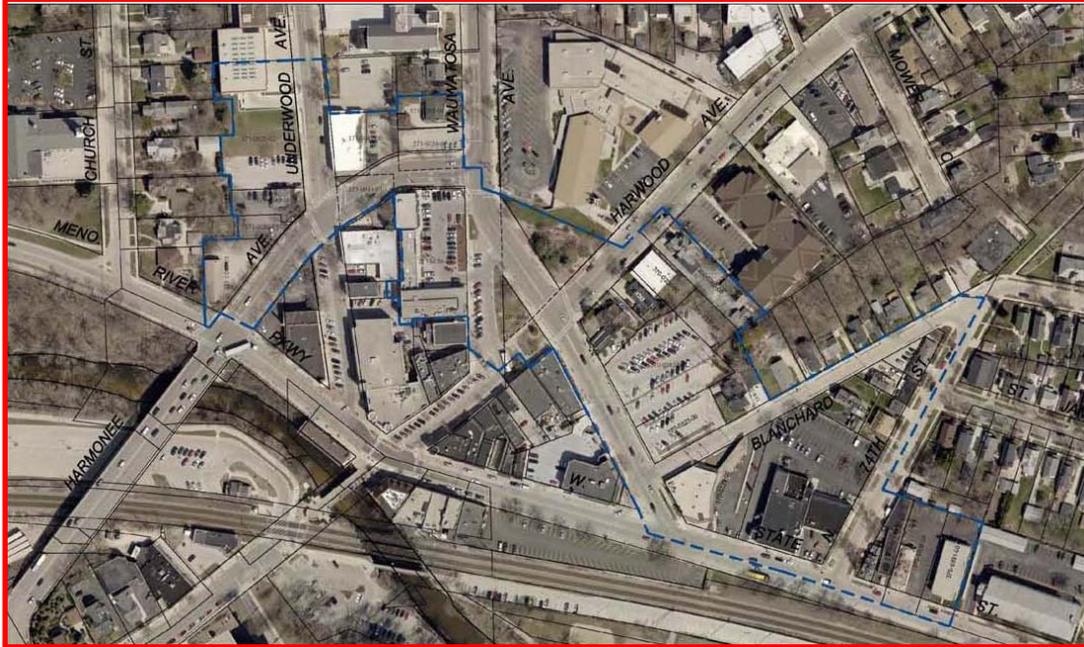
TIF #10								
Expenditures								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	-	-	35,000	111-5810-010	Sundry Contr Serv - TIF #10	1,000	11.8%
-	-	-	-	-	111-5900-010	Other Expenses - TIF #10	5,000	58.8%
-	-	7,465	-	25,000	192-5500-010	TSF to Capital Proj Fd-TIF #10	-	0.0%
-	-	500	-	2,500	192-5550-010	TIF 10 Admin Charge	2,500	29.4%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	-			-	0.0%
-	-	7,965	-	62,500		TOTAL	8,500	100.0%
Revenues								
2012	2013	2014	2015	2015			2016	% of
Actual	Actual	Actual	Adopted Budget	Estimated	Acct #	Name	Adopted Budget	Total
-	-	-	-	10,000	1191-4300-010	Developer Fees - TIF #10	-	0.0%
-	-	-	-	-			-	0.0%
-	-	-	-	10,000		TOTAL	-	0.0%

TIF DISTRICT #11 (THE VILLAGE)

Tax Incremental District Number 11 is proposed to be created as a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately \$14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases.

As a result of the creation of this district, the City projects that additional land and improvements value of approximately \$27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

Based on the Economic Feasibility Study, this district would be expected to generate sufficient tax increments to recover project costs for phases 1-IV by the year 2034; 8 years earlier than the 27 year maximum life of this District. Costs for Phase V would require the district to remain open for the full 27 Years.



As TIF #11 had not been created at the time of the 2015 Budget process, no budget was established. The 2015 budget is established via the re-estimate to include revenue of \$20,000 representing the TIF application fees. Expenses include \$35,000 professional services for creation of the TIF as well as \$30,000 for estimated engineering charges and other administrative expenses. The 2016 Budget only includes administrative expenses at this time. However, it is anticipated that construction of utilities associated with the project will begin in 2016 and the TIF will incur those costs and issue bonds; however, as the capital budget is still being formulated, those costs are not included here and will be reflected in the 2016 re-estimate. As construction is not anticipated to start until 2016, no increment or Municipal Revenue Obligation payment is assumed.

TIF #11									
Expenditures									
2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2015 Estimated	Acct #	Name	2016 Adopted Budget	% of Total	
-	-	-	-	35,000	111-5810-011	Sundry Contr Serv - TIF #11	5,000	49.3%	
-	-	-	-	-	111-5900-011	Other Expenses - TIF #11	150	1.5%	
-	-	9,309	-	5,000	192-5500-011	TSF to Capital Proj Fd-TIF #11	-	0.0%	
-	-	-	-	-	192-5550-011	TIF 11 Admin Charge	5,000	49.3%	
-	-	-	-	-			-	0.0%	
-	-	9,309	-	65,000		TOTAL	10,150	100.0%	
Revenues									
2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2015 Estimated	Acct #	Name	2016 Adopted Budget	% of Total	
-	-	-	-	20,000	191-4300-011	Developer Fees - TIF #11	-	0.0%	
-	-	-	-	-			-	0.0%	
-	-	-	-	20,000		TOTAL	-	0.0%	

INDEX

BUDGET SUMMARY	Page
General Fund	2-5
Debt Service Fund	6-7
Special Assessment	6-7
T.I.F. District Fund	8-9
Library	8-9
General Purpose Equipment Reserve	8-9
Fleet Maintenance Reserve	10-11
Public Works Building Reserve	10-11
Parks Reserve	12-13
Municipal Complex Reserve	12-13
Information Systems Reserve	12-13
General Liability	14-15
Worker's Compensation Reserve	14-15
Insurance Reserve Funds	16-17
C.D.B.G. Program	16-17
Sanitary and Storm Utilities	18-19
STATEMENT OF GENERAL FUND REVENUES	20-23
SCHEDULE OF GENERAL FUND EXPENDITURES	24-31
SCHEDULE OF OUTSTANDING DEBT	32-35

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

General Fund			2015		2016	
	2013	2014	Adopted	First 6 months	Estimated	Adopted
	Actual	Actual	Budget	Actual	Estimated	Budget
City Tax Rate Per \$ 1,000 of Assessed Valuation						
Debt Service.....	\$0.53	\$0.71	\$0.79			\$0.80
Library.....	0.45	0.48	0.47			0.47
Parks.....	0.18	0.19	0.21			0.21
Other Municipal Purposes.....	5.97	6.31	6.32			6.14
	<u>\$7.13</u>	<u>\$7.69</u>	<u>\$7.79</u>			<u>\$7.62</u>
General Fund Revenues:						
General Property Taxes.....	\$34,767,121	\$35,607,550	\$36,679,025	\$36,679,027	\$36,669,266	\$37,577,013
Other Taxes.....	1,476,155	1,749,979	1,451,403	880,626	1,655,575	1,506,805
Special Charges.....	35,025	34,612	19,100	15,188	22,100	21,100
State Shared Revenues.....	2,227,643	2,314,704	2,458,346	173,380	2,458,346	3,096,093
State Grants & Aids.....	2,109,444	2,074,443	2,262,031	1,206,153	2,262,031	1,902,778
Federal Shared Revenue/Grants.....	272,363	278,309	252,154	59,480	255,279	210,988
Licenses & Permits.....	1,719,505	2,068,480	1,341,070	1,037,778	1,493,727	1,362,955
Fines, Forfeits & Penalties.....	1,080,323	994,421	1,269,000	558,098	1,269,000	1,215,000
Public Charges for Services.....	3,129,632	2,634,352	3,122,846	1,247,136	2,812,449	2,783,890
Intergovernmental Charges.....	1,568,660	1,596,756	1,575,462	1,414,563	1,610,505	1,615,551
Miscellaneous Revenue.....	161,394	997,786	481,000	514,582	542,819	601,890
TOTAL REVENUES	\$48,547,265	\$50,351,392	\$50,911,437	\$43,786,011	\$51,051,097	\$51,894,063
Other Financing Sources						
Proceeds from Sale of Land.....	----	----	----	----	----	----
Proceeds from Long-Term Debt.....	----	26,572	----	----	----	----
Transfers From Other Funds & Use of Equity						
Revolving Funds - Net.....	----	----	----	----	----	----
Amortization Fund.....	----	----	500,000	----	----	400,000
Redevelopment Authority.....	----	----	----	----	----	----
Transfer from Municipal Complex.....	----	----	----	----	----	----
Transfer from Water Utility.....	869,877	838,623	936,447	(74,070)	936,447	928,738
Transfer from T.I.F.....	32,815	38,737	25,000	----	25,000	25,000
Appropriated Surplus Applied.....	166,000	226,000	----	(234,573)	300,628	60,000
TOTAL REVENUES, TRANSFERS & USE OF EQUITY	\$49,615,957	\$51,481,324	\$52,372,884	\$43,477,368	\$52,313,172	\$53,307,801
Assessed Valuation Including T. I. F. District						
Real Estate.....	\$5,240,996,400	\$5,028,265,000	\$5,064,934,100			\$5,155,893,200
Personal Property.....	236,029,380	219,465,500	203,486,800			202,611,400
Assessed Valuation Including T. I. F. District.....	5,477,025,780	5,247,730,500	5,268,420,900			5,358,504,600
Less T. I. F. Incremental Valuation.....	280,298,768	310,545,381	255,792,621			104,094,174
Assessed Valuation Excluding T. I. F. District.....	<u>\$5,196,727,012</u>	<u>\$4,937,185,119</u>	<u>\$5,012,628,279</u>			<u>\$5,254,410,426</u>
EQUALIZED VALUATION EXCLUDING T. I. F. DISTRICT	\$4,709,725,000	\$4,641,119,800	\$5,091,255,900			\$5,435,690,500

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

General Fund - Continued			2015			2016
	Year 2013	Year 2014	Adopted	First 6 months	Estimated	Adopted
	Actual	Actual	Budget	Actual		Budget
<u>General City Expenditures</u>						
General Government	\$4,849,596	\$5,242,513	\$5,186,503	\$2,715,687	\$5,322,757	\$5,526,676
Public Safety	28,904,122	28,183,495	29,235,558	12,821,076	29,277,993	29,705,197
Transportation - General.....	5,359,230	4,868,068	4,891,541	2,919,669	4,934,530	4,904,889
Sanitation.....	2,318,273	2,182,192	2,142,295	1,517,831	2,099,516	2,097,698
Health.....	1,421,559	1,450,766	1,485,071	638,472	1,485,252	1,499,869
Leisure Activities.....	1,607,312	1,713,669	1,691,846	933,996	1,730,140	1,702,297
Non-Departmental & General.....	597,777	1,325,308	951,500	540,789	965,610	988,579
TOTAL OPERATION & MAINT. EXPENDITURES	\$45,057,869	\$44,966,011	\$45,584,314	\$22,087,520	\$45,815,798	\$46,425,205
<u>Add Transfers To Other Funds & Equity Use</u>						
Amortization Fund.....	\$174,281	\$1,171,232	\$532,000	\$475,812	\$532,000	\$630,000
Reserve for Contingency.....	-----	-----	-----	-----	-----	-----
Debt Service Fund	3,318,403	3,291,777	3,968,080	3,968,080	3,885,828	4,205,767
Parks Reserve.....	936,386	932,008	1,047,544	-----	1,080,810	1,108,093
Other Funds.....	-----	450,000	1,090,946	590,946	645,010	850,000
Insurance Reserve Funds.....	40,000	-67,000	150,000	150,000	150,000	88,735
Unappropriated Surplus.....	-----	-----	-----	-----	-----	-----
TOTAL EXPENDITURES, TRANSFERS, & USE OF EQUITY	\$49,526,939	\$50,744,028	\$52,372,884	\$27,272,358	\$52,109,446	\$53,307,800
<u>Unexpended Balances - December 31</u>						
Other Non-Lapsing.....	\$600,456	\$582,343	TBD		TBD	TBD
Reserve for Continuing Appropriations.....	60,000	0	227,100		227,100	227,100
General Fund.....	10,898,577	12,032,385	9,227,386		12,266,958	12,266,958
City Indebtedness as of December 31, 2015.....	\$103,970,000					
Scheduled Debt Retirements.....	9,450,000					
Proposed Debt Issue.....	TBD					
CITY INDEBTEDNESS AS OF DECEMBER 31, 2016	TBD					

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
Debt Service						
Revenues & Transfers						
Transfer from General Fund.....	\$3,318,403	\$3,291,777	\$3,968,080	\$3,968,080	\$3,885,828	\$4,205,767
Proceeds from Long Term Debt.....	2,434,809	107,800	-----	-----	-----	-----
Premium on Debt.....	-----	-----	-----	-----	-----	-----
Refunding Bond Issue.....	-----	-----	-----	-----	-----	-----
Interest Earned.....	69,041	55,233	-----	-----	-----	-----
Federal Reimbursement-BAB.....	137,605	102,464	85,222	50,308	99,096	96,924
Transfer from T.I.D. Fund.....	13,192	9,305	14,102	86,535	3,077,120	1,071,254
Transfer from Amortization Fund.....	56,545	620,000	532,000	532,000	532,000	630,000
Transfer from General Purpose Equipment....	56,896	60,188	59,188	54,844	59,188	58,188
Transfer from Capital Projects Fund.....	-----	-----	-----	-----	-----	-----
Transfer from Public Works Bldg Reserve....	-----	-----	-----	-----	-----	-----
Transfer from Parks.....	236,628	249,318	270,014	55,282	352,266	336,847
Transfer from Health/Life.....	-----	-----	-----	-----	-----	-----
Transfer from Water Utility.....	-----	-----	-----	-----	-----	-----
TOTAL REVENUES & TRANSFERS	\$6,323,119	\$4,496,085	\$4,928,606	\$4,747,049	\$8,005,498	\$6,398,980
Expenditures						
Principal - G. O. Bonds.....	\$474,126	\$483,514	\$497,597	\$497,597	\$930,562	\$983,305
Principal - Promissory Notes.....	1,738,480	2,572,883	2,865,198	1,093,155	7,487,053	3,413,773
Principal - State Trust Fund Loan.....	-----	-----	-----	-----	-----	-----
Principal-Build America Bonds.....	3,132,520	425,000	425,000	-----	425,000	425,000
Interest - G. O. Bonds.....	279,087	267,525	346,805	131,445	305,614	490,616
Interest - Promissory Notes.....	432,514	490,145	529,893	347,030	598,566	736,973
Interest - State Trust Fund Loan	-----	-----	-----	-----	-----	-----
Interest-Build America Bonds.....	414,673	315,638	310,113	155,056	310,113	303,313
Issuance/Other Expense.....	79,415	44,980	46,000	-----	46,000	46,000
TOTAL EXPENDITURES	\$6,550,815	\$4,599,685	\$5,020,606	\$2,224,283	\$10,102,908	\$6,398,980
Net Operations (Loss).....	-\$227,696	-\$103,600	(\$92,000)	-----	(\$2,097,410)	\$0
Fund Balance - January 1.....	\$2,543,841	\$2,316,145	\$2,212,545	-----	\$2,212,545	\$115,135
Fund Balance - December 31.....	\$2,316,145	\$2,212,545	\$2,120,545	-----	\$115,135	\$115,135
Special Assessment						
Revenues						
Special Assessments.....	\$370,195	\$652,913	\$500,000	\$225,560	\$500,000	-----
TOTAL REVENUES	\$370,195	\$652,913	\$500,000	\$225,560	\$500,000	TBD
Expenses						
Transfer to Other Funds/Other Expense.....	\$370,195	\$652,913	\$500,000	-----	\$500,000	-----
TOTAL EXPENSES	\$370,195	\$652,913	\$500,000	\$0	\$500,000	TBD

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
Tax Incremental District 2, 3, 4, 5, 6, 7 & 8						
Revenues						
Taxes.....	\$6,678,903	\$7,736,036	6,874,590	\$6,269,468	6,269,468	2,602,289
State Aids.....	602,770	1,289,779	523,000	-----	1,284,142	26,335
Federal EDA Grant.....	2,269,282	598,282	-----	1,385,725	2,541,082	-----
Interest.....	25,698	21,280	20,800	-----	26,960	3,100
Proceeds from Long-Term Debt.....	-----	7,322,088	9,000,000	6,200,000	21,675,000	-----
Bond Premium.....	-----	-----	-----	-----	648,000	-----
Developer Fees.....	5,000	15,000	-----	28,803	58,803	-----
Transfers.....	-----	-----	2,000,000	-----	-----	-----
TOTAL REVENUES	\$9,581,653	\$16,982,465	\$18,418,390	\$13,883,996	\$32,503,455	\$2,631,724
Expenditures & Transfers						
Transfer to Redevelopment Authority.....	\$3,177,625	\$3,179,125	10,229,125	\$9,778,802	9,778,802	-----
Transfer to Debt Service Fund.....	13,192	226,836	-----	25,035	524,620	1,776,451
Transfer to Other Funds/Other Expenses.....	16,599,040	8,167,578	16,929,400	2,261,302	39,003,999	1,213,600
TOTAL EXPENDITURES & TRANSFERS	\$19,789,857	\$8,167,578	\$27,158,525	\$12,065,139	\$49,307,421	\$2,990,051
Net Operations (Loss).....	-\$10,208,204	\$8,814,887	-\$8,740,135	\$1,818,857	-\$16,803,966	-\$358,327
Fund Balance - January 1.....G.A.A.P.....	20,105,215	9,897,014	10,689,148	-----	18,711,898	1,907,932
Fund Balance - December 31 ...G.A.A.P.....	\$9,897,014	\$18,711,898	\$1,949,013	-----	\$1,907,932	\$1,549,605
Library						
Revenues						
Tax Levy.....	\$2,263,295	\$2,342,018	\$2,371,111	\$2,371,111	\$2,380,870	\$2,481,432
Revenues and Fees.....	137,073	142,878	138,200	67,361	132,430	131,930
Non-Resident Service.....	266,661	273,705	246,471	247,868	247,869	241,457
TOTAL REVENUES	\$2,667,029	\$2,758,601	\$2,755,782	\$2,686,340	\$2,761,169	\$2,854,819
Expenses						
Total Expenses	\$2,667,029	\$2,758,601	\$2,755,782	\$1,297,654	\$2,761,169	\$2,854,819
Net Operations (Loss).....	\$0	\$0	\$0	\$0	\$0	\$0
General Purpose Equipment Reserve						
Revenues						
Sales of Vehicles & Equipment.....	177,828	84,631	\$29,500	-----	\$23,800	\$48,800
Other Revenues.....	-----	4,989	5,000	-----	5,000	-----
Depreciation Transfer.....	784,096	879,271	868,350	869,818	869,818	809,948
TOTAL REVENUES	\$961,924	\$968,891	\$902,850	\$869,818	\$898,618	\$858,748
Expenses						
General Purpose Equipment.....	\$1,032,110	\$479,782	\$609,424	\$499,105	\$414,786	\$952,281
Transfer to Debt Service.....	56,896	60,188	59,188	54,844	59,188	58,188
TOTAL EXPENSES	\$1,089,006	\$539,970	\$668,612	\$553,949	\$473,974	\$1,010,469
Net Operations (Loss).....	-\$127,082	\$428,921	\$234,238	-----	\$424,644	-\$151,721
Fund Balance - January 1.....	631,366	504,284	898,867	-----	933,205	1,357,849
Fund Balance - December 31.....	\$504,284	\$933,205	\$1,133,105	-----	\$1,357,849	\$1,206,128

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
Fleet Maintenance Reserve						
<u>Revenues & Transfers</u>						
Equipment Rental.....	\$3,012,022	\$3,281,842	\$3,060,620	\$1,664,516	\$3,156,620	\$2,948,992
Sales & Service.....	1,163	2,109	400	199	400	400
Other Income.....	10,155	----	----	2,625	----	----
Gain (Loss) on Sale of Equipment.....	73,829	60,160	11,000	----	5,700	19,500
TOTAL REVENUES & TRANSFERS	\$3,097,169	\$3,344,111	\$3,072,020	\$1,667,340	\$3,162,720	\$2,968,892
<u>Expenses & Transfers</u>						
Operating Supplies.....	\$1,668,758	\$1,648,732	\$1,617,459	\$853,001	\$1,602,476	\$1,492,047
Repairs.....	225,154	331,546	227,000	148,059	287,000	277,433
Cost of Sales.....	156,473	178,729	143,188	50,330	333,188	103,900
Office & Shop Expenses.....	955,215	1,344,602	1,077,416	499,301	1,078,219	1,090,001
TOTAL EXPENSES	\$3,005,600	\$3,503,609	\$3,065,063	\$1,550,691	\$3,300,883	\$2,963,381
Net Income (Loss).....	\$91,569	-\$159,498	\$6,957		-\$138,163	\$5,511
Retained Earnings - January 1.....	382,667	474,236	1,123,639		314,738	176,575
Retained Earnings - December 31.....	474,236	314,738	1,130,596		176,575	182,086
NOTE: Transfer to General Purpose Eqmt Reserve.....	\$784,096	\$879,271	\$868,350		\$869,818	\$809,948
Public Works Building Reserve						
<u>Revenues & Transfers</u>						
Building Rentals.....	\$617,414	\$647,360	\$612,202	\$306,117	\$612,202	\$520,585
Other Revenue.....	3,235	726	----	----	----	----
TOTAL REVENUES & TRANSFERS	\$620,649	\$648,086	\$612,202	\$306,117	\$612,202	\$520,585
<u>Expenses & Transfers</u>						
Office & Building Expenses.....	\$583,027	\$649,439	\$610,349	\$279,423	\$619,806	\$520,864
Transfer to Debt Service.....	----	----	----	----	----	----
TOTAL EXPENSES	\$583,027	\$649,439	\$610,349	\$279,423	\$619,806	\$520,864
Net Income (Loss).....	\$37,622	-\$1,353	\$1,853		-\$7,604	-\$279
Retained Earnings - January 1.....	-17,483	20,139	4,079		18,786	11,182
Retained Earnings - December 31.....	\$20,139	\$18,786	\$5,932		\$11,182	\$10,903

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

Parks Reserve	Year 2013 Actual	Year 2014 Actual	2015			2016
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
Revenues & Transfers						
Rentals.....	\$262,937	\$267,879	\$265,000	\$89,663	\$265,000	\$265,000
Other Revenue.....	112,112	101,568	76,370	38,412	76,479	55,750
Transfer from General Fund.....	936,386	932,008	1,047,544	-----	1,080,810	1,108,093
TOTAL REVENUES & TRANSFERS	\$1,311,435	\$1,301,455	\$1,388,914	\$128,075	\$1,422,289	\$1,428,843
Expenses						
Operation & Maintenance.....	\$934,664	\$935,527	\$1,023,836	\$462,985	\$1,063,642	\$986,512
Building Improvements	-----	\$35,209	-----	-----	-----	\$5,750
Depreciation/Asset Replacement.....	-----	-----	95,064	-----	95,064	98,000
Transfer to Debt Service/Debt Service.....	236,628	249,318	270,014	55,282	352,266	336,847
TOTAL EXPENSES	\$1,171,292	\$1,220,054	\$1,388,914	\$518,267	\$1,510,972	\$1,427,109
Net Income (Loss).....	\$140,143	\$81,401	-----	-----	-88,683	1,734
Retained Earnings - January 1.....	\$563,331	\$703,474	\$703,474	-----	784,875	\$696,192
Retained Earnings - December 31.....	\$703,474	\$784,875	\$703,474	-----	\$696,192	\$697,926
Municipal Complex Reserve						
Revenues						
Rentals.....	\$874,484	\$873,934	\$873,158	\$415,646	\$873,158	\$897,692
Other Revenue.....	-----	-----	-----	-----	2,524	-----
TOTAL REVENUES	\$874,484	\$873,934	\$873,158	\$415,646	\$875,682	\$897,692
Expenses						
Office & Building Expense.....	\$1,053,333	\$683,959	\$1,032,822	\$362,694	\$843,312	\$912,598
Accrued Expenditures.....	1,174	1,076	1,233	-----	1,233	1,250
Transfers.....	-----	-----	-----	-----	-----	-----
TOTAL EXPENSES	\$1,054,507	\$685,035	\$1,034,055	\$362,694	\$844,545	\$913,848
Net Income (Loss).....	-\$180,023	\$188,899	-\$160,897	-----	\$31,137	-\$16,156
Retained Earnings - January 1.....	345,121	165,098	79,274	-----	353,997	385,134
Retained Earnings - December 31.....	\$165,098	\$353,997	-\$81,623	-----	\$385,134	\$368,978
Information Systems Reserve						
Revenues						
Interdepartmental Charges.....	\$1,223,865	\$1,235,116	\$1,280,508	\$689,671	\$1,338,489	\$1,497,383
Other Revenue.....	950	726	516	75	516	-----
TOTAL REVENUES	\$1,224,815	\$1,235,842	\$1,281,024	\$689,746	\$1,339,005	\$1,497,383
Expenses						
Operating Expenses.....	\$876,887	\$862,958	\$1,014,468	\$495,816	\$1,094,717	\$1,286,939
Depreciation Expense.....	91,583	105,040	133,678	61,898	137,800	115,354
Office Furniture and Equipment.....	-----	-----	-----	-----	-----	-----
Accrued Expenditures.....	-2,963	-8,613	1,000	-----	1,000	1,000
Hardware & Software Improvements.....	212,306	109,347	107,703	161,274	215,917	372,808
Wireless Infrastructure Improvements.....	-----	-----	-----	-----	-----	-----
TOTAL EXPENSES	\$1,177,813	\$1,068,732	\$1,256,849	\$718,988	\$1,449,434	\$1,776,101
Net Income (Loss).....	\$47,002	\$167,110	\$24,175	-----	-\$110,429	-\$278,718
Retained Earnings - January 1.....	196,520	243,522	193,373	-----	410,632	300,203
Retained Earnings - December 31.....	\$243,522	\$410,632	\$217,548	-----	\$300,203	\$21,485

Note: Information Systems has an equipment reserve balance of \$264,760 as of 12/31/15.

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 Months Actual	Estimated	Adopted Budget
General Liability						
<u>Revenues & Transfers</u>						
Revenues.....	\$106,636	\$63,804	\$61,558	\$61,349	\$61,558	\$55,011
Transfers from General Fund.....	118,544	541,494	548,103	548,103	548,103	558,924
Transfers from Other Funds.....	37,692	46,154	47,806	46,512	47,806	41,709
TOTAL REVENUES & TRANSFERS	\$262,872	\$651,452	\$657,467	\$655,964	\$657,467	\$655,644
<u>Expenses</u>						
Claims.....	\$139,651	(\$14,753)	\$160,000	-\$21,319	\$160,000	\$160,000
Other Expenses.....	101,105	110,588	115,151	115,126	113,444	120,644
TOTAL EXPENSES	\$240,756	\$95,835	\$275,151	93,807	\$273,444	\$280,644
Net Income (Loss).....	\$22,116	\$555,617	\$382,316		\$384,023	\$375,000
Reserve Balance - January 1.....G.A.A.P.....	1,463,758	1,630,576	1,863,573		1,821,552	2,205,575
Reserve Balance - December 31....G.A.A.P.....	\$1,630,576	\$1,821,552	\$2,245,889		\$2,205,575	\$2,580,575
Balance December 31 - Funds Available.....	\$300,970	\$856,587	\$1,060,985		\$1,240,610	\$1,615,610
Worker's Compensation Reserve						
<u>Revenues & Transfers</u>						
Revenues.....	\$25,433	\$4,013	\$480	\$476	\$800	\$800
Transfers from General Fund.....	499,508	500,300	515,745	257,873	515,745	568,292
Transfer from Other Funds.....	431,452	337,972	189,255	62,372	189,255	176,526
TOTAL REVENUES & TRANSFERS	\$956,393	\$842,285	\$705,480	\$320,721	\$705,800	\$745,618
<u>Expenses</u>						
Claims.....	\$902,047	\$380,499	\$550,149	(\$128,026)	\$550,149	\$600,000
Other Expenses.....	112,968	97,984	154,008	73,395	144,036	144,334
TOTAL EXPENSES	\$1,015,015	\$478,483	\$704,157	(\$54,631)	\$694,185	\$744,334
Net Income (Loss).....	-\$58,622	\$363,802	\$1,323		\$11,615	\$1,284
Reserve Balance - January 1.....	498,801	440,179	437,399		803,981	815,596
Reserve Balance - December 31.....	\$440,179	\$803,981	\$438,722		\$815,596	\$816,880

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

	Year 2013 Actual	Year 2014 Actual	Adopted Budget	2015		2016
				First 6 Months Actual	Estimated	Adopted Budget
Dental Insurance Reserve						
Revenues & Transfers						
Revenues.....	\$135,633	\$130,342	\$137,040	\$59,384	\$147,040	\$117,900
Transfers from General Fund.....	238,228	223,454	225,403	112,701	225,403	222,007
Transfer from Other Funds.....	35,091	34,431	43,217	20,383	43,217	39,563
TOTAL REVENUES & TRANSFERS	\$408,952	\$388,227	\$405,660	\$192,468	\$415,660	\$379,470
Expenses						
Claims.....	\$249,854	\$219,372	\$246,085	\$101,391	\$246,085	\$233,550
Other Expenses.....	158,668	162,182	159,575	68,967	159,575	145,920
TOTAL EXPENSES	\$408,522	\$381,554	\$405,660	\$170,358	\$405,660	\$379,470
Net Income (Loss).....	\$430	\$6,673	\$0		\$10,000	\$0
Reserve Balance - January 1.....	142,017	142,447	137,858		149,120	159,120
Reserve Balance - December 31.....	\$142,447	\$149,120	\$137,858		\$159,120	\$159,120
Health/Life Insurance						
Revenues & Transfers						
Revenues.....	\$1,273,149	\$1,116,053	\$1,171,122	\$476,951	\$1,143,502	\$1,198,867
Transfers from General Fund.....	6,767,084	6,761,756	7,023,601	3,511,800	7,023,601	7,212,610
Transfer from Other Funds.....	1,106,090	1,098,782	1,071,009	499,759	1,071,009	1,021,183
TOTAL REVENUES & TRANSFERS	\$9,146,323	\$8,976,591	\$9,265,732	\$4,488,510	\$9,238,112	\$9,432,660
Expenses						
Claims.....	\$6,947,727	\$6,711,530	\$7,192,428	\$2,823,852	\$7,192,428	\$7,387,405
Other Expenses.....	1,929,817	1,837,956	2,074,730	947,149	2,074,730	2,044,743
Transfer to Debt Service.....	-----	-----	-----	-----	-----	-----
Transfer to Workers Comp.....	245,000	200,000	-----	-----	-----	-----
TOTAL EXPENSES	\$9,122,544	\$8,749,486	\$9,267,158	\$3,771,001	\$9,267,158	\$9,432,148
Net Income (Loss).....	\$23,779	\$227,105	-\$1,426		-\$29,046	\$512
Reserve Balance -Health/Life - January 1....	2,880,197	2,903,976	3,063,060		3,131,081	3,102,035
Reserve Balance - Health/Life - Dec 31.....	\$2,903,976	\$3,131,081	\$3,061,634		\$3,102,035	\$3,102,547
C.D.B.G. Program Fund						
Revenues						
Grants & Gifts.....	\$1,100,173	\$933,635	\$900,000	\$392,378	\$900,000	\$900,000
TOTAL REVENUES	\$1,100,173	\$933,635	\$900,000	\$392,378	\$900,000	\$900,000
Expenses						
Program Costs.....	\$1,100,098	\$933,634	\$900,000	\$420,383	\$900,000	\$900,000
TOTAL EXPENSES	\$1,100,098	\$933,634	\$900,000	\$420,383	\$900,000	\$900,000

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
Sanitary Sewer Reserve						
Revenues & Transfers						
Connection Charge - Metro.....	\$527,012	\$539,921	\$565,723	\$183,804	\$545,850	\$600,184
Flow Charge - Metro.....	2,436,126	2,369,524	2,538,347	828,364	2,530,990	2,741,661
Local Charge.....	3,149,043	4,337,144	4,848,594	1,564,932	4,636,839	5,208,327
Local Charge DOJ Projects.....	713,019	-----	-----	-----	-----	-----
Penalty , Other & Transfers.....	73,526	295,547	70,000	25,708	72,000	82,000
Federal Grants/MMSD.....	249,000	461,034	-----	187,134	-----	-----
Federal Reimbursement-BAB.....	8,699	-----	-----	-----	-----	-----
TOTAL REVENUES & TRANSFERS	\$7,156,425	\$8,003,170	\$8,022,664	\$2,789,942	\$7,785,679	\$8,632,172
Expenditures						
Contractual Services - M. M. S. D.....	\$2,987,277	\$2,927,688	\$3,104,070	\$1,093,391	\$3,076,840	\$3,341,845
Depreciation.....	834,743	913,144	1,009,400	-----	992,000	1,067,400
All Others.....	1,284,277	1,690,521	2,519,527	1,644,880	4,196,728	2,611,543
Interest on Debt Service.....	295,893	533,724	657,166	277,697	547,278	657,789
TOTAL EXPENDITURES & TRANSFERS	\$5,402,190	\$6,065,077	\$7,290,163	\$3,015,968	\$8,812,846	\$7,678,577
Net Operations (Loss).....	\$1,754,235	\$1,938,093	\$732,501	-----	-\$1,027,167	\$953,595
Fund Balance - January 1.....	-----	-----	-----	-----	1,931,124	206,607
Fund Balance - December 31.....	-----	-----	-----	-----	\$206,607	\$420,799
Balance December 31 - Funds Available	\$3,195,732	\$1,931,124	\$2,121,675	-----	-----	-----
Storm Water Management						
Revenues						
ERU Fees.....	\$2,856,019	\$3,345,578	\$3,846,909	\$1,941,039	\$3,883,654	\$4,329,927
Penalty.....	23,374	27,121	23,000	9,289	23,000	30,000
Grants & Aids.....	-----	-----	49,900	-----	49,900	-----
Interest Earned/Other Revenue.....	1,529	3,236	4,000	21,712	4,000	2,500
Federal Reimbursement-BAB.....	6,956	-----	-----	-----	-----	-----
TOTAL REVENUES & TRANSFERS	\$2,887,878	\$3,375,935	\$3,923,809	\$1,972,040	\$3,960,554	\$4,362,427
Expenses						
Operation & Maintenance.....	\$1,007,066	\$1,084,979	\$1,180,249	\$523,799	\$1,269,632	\$1,292,321
Depreciation.....	606,219	613,118	703,000	-----	703,000	745,000
Transfer to Capital Projects.....	-----	-----	-----	-----	-----	-----
Interest on Debt Service.....	415,297	428,039	532,040	251,391	495,641	510,910
TOTAL EXPENSES	\$2,028,582	\$2,126,136	\$2,415,289	\$775,190	\$2,468,273	\$2,548,231
Net Income (Loss).....	\$859,296	\$1,249,799	\$1,508,520	-----	\$1,492,281	\$1,814,196
Fund Balance - January 1.....	-----	-----	2,656,470	-----	2,656,470	2,541,294
Fund Balance - December 31.....	-----	-----	\$2,557,533	-----	\$2,541,294	\$2,697,801
Balance December 31 - Funds Available	\$1,147,420	\$2,656,470	-----	-----	-----	-----

CITY OF WAUWATOSA

Statement of Revenues & Other Receipts for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Adopted Budget for 2016

GENERAL FUND	Year 2013 Actual	Year 2014 Actual	2015			2016
			Adopted Budget	First 6 Months Actual	Estimated	Adopted Budget
<u>Taxes</u>						
General Property Taxes.....	\$34,767,121	\$35,607,550	\$36,679,025	\$36,679,027	\$36,669,266	\$37,577,013
Prior Years Omitted Taxes.....	4,131	1,612	----	----	----	----
Prior Years Pers Prop Tax.....	----	----	----	----	----	----
Chargebacks	1,646	270,122	----	202,770	202,770	----
Hotel/Motel Room Tax.....	935,615	942,956	930,000	365,701	930,000	984,000
Payments in Lieu of Taxes.....	419,287	422,586	415,000	236,584	415,000	415,000
Payments in Lieu of Taxes-DNR.....	5,561	6,403	6,403	7,805	7,805	7,805
Interest on Taxes.....	109,915	106,300	100,000	67,766	100,000	100,000
TOTAL TAXES	\$36,243,276	\$37,357,529	\$38,130,428	\$37,559,653	\$38,324,841	\$39,083,818
<u>Intergovernmental Grants & Aids</u>						
State Shared Taxes.....	\$2,227,643	\$2,314,704	\$2,458,346	\$173,380	\$2,458,346	\$3,096,093
Federal Grants.....	272,363	278,309	252,154	56,580	255,279	210,988
State Grants.....	2,109,444	2,074,443	2,262,031	1,206,153	2,262,031	1,902,778
TOTAL GRANTS & AIDS	\$4,609,450	\$4,667,456	\$4,972,531	\$1,436,113	\$4,975,656	\$5,209,859
<u>Licenses & Permits</u>						
Licenses.....	\$256,462	\$259,473	\$263,085	\$250,866	\$280,682	\$274,885
Permits.....	1,463,043	1,809,007	1,077,985	703,002	1,213,045	1,088,070
TOTAL LICENSES & PERMITS	\$1,719,505	\$2,068,480	\$1,341,070	\$953,868	\$1,493,727	\$1,362,955
<u>Penalties & Forfeitures</u>						
Court Penalties & Costs.....	\$536,803	\$525,354	\$660,000	\$298,703	\$660,000	\$600,000
Parking Violations.....	467,082	395,014	540,000	237,335	540,000	540,000
Alarm Fees.....	70,690	69,941	64,000	19,800	64,000	70,000
Other Penalties & Fees.....	5,748	4,112	5,000	2,260	5,000	5,000
TOTAL PENALTIES & FORFEITURES	\$1,080,323	\$994,421	\$1,269,000	\$558,098	\$1,269,000	\$1,215,000
<u>Public Charges for Service</u>						
General Government.....	\$820,573	\$690,070	\$684,585	\$188,580	\$686,550	\$712,675
Public Safety.....	1,919,878	1,547,869	2,100,159	935,328	1,885,859	1,855,135
Health & Social Services.....	52,050	23,250	21,920	5,159	25,471	27,530
Streets & Related Facilities.....	126,276	108,358	56,850	54,332	77,969	54,650
Sanitation.....	210,855	264,805	259,332	63,737	136,600	133,900
TOTAL PUBLIC CHARGES FOR SERVICE	\$3,129,632	\$2,634,352	\$3,122,846	\$1,247,136	\$2,812,449	\$2,783,890
BALANCE FORWARD	\$46,782,186	\$47,722,238	\$48,835,875	\$41,754,868	\$48,875,673	\$49,655,522

CITY OF WAUWATOSA

Statement of Revenues & Other Receipts for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

GENERAL FUND REVENUES - CONT'D	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
BALANCE FORWARD	\$46,782,186	\$47,722,238	\$48,835,875	\$41,754,868	\$48,875,673	\$49,655,522
<u>Intergovernmental Charges for Service</u>						
<u>Counties & Municipalities</u>						
County - Paramedics.....	\$146,078	\$61,688	\$100,000	\$27,007	\$100,000	\$100,000
County - Fire Protection Service.....	1,294,691	1,301,887	1,300,000	1,335,043	1,335,043	1,335,043
Other-Cnty & Municipalities.....	----	----	----	----	----	----
Schools and Special Districts.....	----	----	----	----	----	----
Local Departments.....	127,891	233,181	175,462	52,513	175,462	180,508
TOTAL INTERGOVERNMENTAL CHARGES	\$1,568,660	\$1,596,756	\$1,575,462	\$1,414,563	\$1,610,505	\$1,615,551
<u>Miscellaneous Revenue</u>						
Interest.....	\$64,516	\$862,778	\$432,000	448,275	\$432,000	\$530,000
Rentals.....	9,149	8,669	10,000	4,890	10,100	10,000
Other Miscellaneous Revenue.....	87,729	126,339	39,000	61,417	100,719	61,890
TOTAL MISCELLANEOUS REVENUE	\$161,394	\$997,786	\$481,000	514,582	\$542,819	\$601,890
<u>Other Financing Sources</u>						
Proceeds from Sale of Land.....	----	\$26,572	----	----	----	----
Proceeds from Long Term Debt.....	----	----	----	----	----	----
<u>Transfer from Other Funds</u>						
Transfer from T.I.F.....	\$32,815	\$38,737	\$25,000	----	\$25,000	\$25,000
Transfer from P. W. B. Reserve.....	----	----	----	----	----	----
Transfer from Water Utility.....	869,877	838,623	936,447	----	936,447	928,738
Transfer from Municipal Complex Reserve.....	----	----	----	----	----	----
Appropriated Surplus Applied.....	166,000	226,000	----	----	300,628	60,000
Amortization Fund Appropriation.....	----	----	500,000	----	----	400,000
TOTAL TRANSFERS FROM OTHER FUNDS AND OTHER FINANCING SOURCES	\$1,068,692	\$1,129,932	\$1,461,447	\$0	\$1,262,075	\$1,413,738
<u>Special Assessment Revenue</u>						
Special Assessments.....	\$35,025	\$34,612	\$19,100	\$15,188	\$22,100	\$21,100
TOTAL SPECIAL ASSESSMENTS	\$35,025	\$34,612	\$19,100	\$15,188	\$22,100	\$21,100
TOTAL GENERAL FUND REVENUES	<u>\$49,615,957</u>	<u>\$51,481,324</u>	<u>\$52,372,884</u>	<u>\$43,699,201</u>	<u>\$52,313,172</u>	<u>\$53,307,801</u>

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

GENERAL FUND	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
<u>Legislative</u>						
City Council.....	\$153,268	\$165,274	\$122,854	\$69,869	\$124,554	\$125,933
Board of Public Works.....	-----	-----	-----	-----	-----	-----
Youth Commission.....	3,334	4,304	2,791	2,138	2,791	2,813
Historic Preservation.....	2,357	256	1,020	128	1,020	1,020
Senior Commission.....	2,479	3,411	3,121	918	5,602	3,167
TOTAL LEGISLATIVE	\$161,438	\$173,245	\$129,786	\$73,053	\$133,967	\$132,933
<u>Judicial</u>						
Municipal Court.....	\$321,235	\$311,211	\$329,076	\$134,400	\$314,311	\$306,877
TOTAL JUDICIAL	\$321,235	\$311,211	\$329,076	\$134,400	\$314,311	\$306,877
<u>Executive</u>						
Mayor.....	\$95,028	\$150,718	\$138,440	\$60,714	\$142,435	\$142,265
TOTAL EXECUTIVE	\$95,028	\$150,718	\$138,440	\$60,714	\$142,435	\$142,265
<u>Administrative Services</u>						
Administrative Services.....	\$1,370,000	\$1,592,645	\$1,484,407	\$641,558	\$1,513,407	\$1,570,450
TOTAL ADMINISTRATIVE SERVICES	\$1,370,000	\$1,592,645	\$1,484,407	\$641,558	\$1,513,407	\$1,570,450
<u>General Administration</u>						
City Clerk.....	\$330,697	\$386,231	\$374,893	\$171,369	\$388,858	\$429,563
Elections.....	152,939	232,071	186,264	88,395	179,464	319,359
TOTAL GENERAL ADMINISTRATION	\$483,636	\$618,302	\$561,157	\$259,764	\$568,322	\$748,922
<u>Financial Administration</u>						
Finance	\$940,446	\$987,372	\$1,019,889	\$491,976	\$1,019,889	\$1,042,990
City Assessor.....	674,850	574,112	659,050	301,763	662,050	687,664
TOTAL FINANCIAL ADMINISTRATION	\$1,615,296	\$1,561,484	\$1,678,939	\$793,739	\$1,681,939	\$1,730,654
<u>Urban Planning</u>						
City Planning.....	\$448,418	\$385,406	\$382,003	\$518,561	\$408,003	\$408,356
Economic Development.....	174,335	175,714	201,808	80,444	261,808	196,336
TOTAL URBAN PLANNING	\$622,753	\$561,120	\$583,811	\$599,005	\$669,811	\$604,692
<u>Buildings and Plant</u>						
Police Station.....	\$180,210	\$273,788	\$280,887	\$135,554	\$298,565	\$289,883
TOTAL BUILDINGS AND PLANT	\$180,210	\$273,788	\$280,887	\$135,554	\$298,565	\$289,883
BALANCE FORWARD	\$4,849,596	\$5,242,513	\$5,186,503	\$2,697,787	\$5,322,757	\$5,526,676

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

GENERAL FUND-CONT'D	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
BALANCE FORWARD	\$4,849,596	\$5,242,513	\$5,186,503	\$2,697,787	\$5,322,757	\$5,526,676
<u>Police Services</u>						
Police Department.....	\$14,327,827	\$13,959,495	\$14,989,928	\$6,664,171	\$15,008,257	\$15,125,988
Police Reserves.....	11,841	13,514	13,100	2,742	13,100	13,100
Crossing Guards.....	233,510	282,010	242,927	243,770	242,927	245,640
TOTAL POLICE SERVICES	\$14,573,178	\$14,255,019	\$15,245,955	\$6,910,683	\$15,264,284	\$15,384,728
<u>Fire Services</u>						
Fire Department.....	\$13,070,368	\$12,600,064	\$12,598,522	\$5,285,427	\$12,590,199	\$12,875,599
Fire Equipment Reserve.....	20,159	47,469	20,000	13,205	47,429	29,500
TOTAL FIRE SERVICES	\$13,090,527	\$12,647,533	\$12,618,522	\$5,298,632	\$12,637,628	\$12,905,099
<u>Inspections</u>						
Building Regulation.....	\$778,101	\$797,979	\$820,958	\$398,650	\$821,131	\$823,677
Weights and Measures.....	10,800	10,800	11,600	11,600	11,600	12,000
Property Maintenance Program.....	96,820	116,333	103,210	58,159	108,037	109,463
TOTAL INSPECTIONS	\$885,721	\$925,112	\$935,768	\$468,409	\$940,768	\$945,140
<u>Other Public Safety</u>						
Traffic Control & Regulation.....	\$354,696	\$355,831	\$435,313	\$143,352	\$435,313	\$470,230
TOTAL OTHER PUBLIC SAFETY	\$354,696	\$355,831	\$435,313	\$143,352	\$435,313	\$470,230
<u>Engineering & Administration</u>						
Engineering.....	\$1,497,705	\$531,072	\$961,341	\$906,036	\$1,007,741	\$1,041,371
Public Works Department Operations.....	580,186	626,083	479,341	215,135	442,006	325,660
TOTAL ENGINEERING & ADMINISTRATION	\$2,077,891	\$1,157,155	\$1,440,682	\$1,121,171	\$1,449,747	\$1,367,031
<u>Streets & Highways</u>						
Roadway Maintenance.....	\$2,164,780	\$2,555,521	\$2,389,125	\$1,219,919	\$2,393,049	\$2,471,110
Electrical Services.....	949,834	1,055,960	984,491	491,949	1,014,491	979,681
TOTAL STREETS & HIGHWAYS	\$3,114,614	\$3,611,481	\$3,373,616	\$1,711,868	\$3,407,540	\$3,450,791
BALANCE FORWARD	\$38,946,223	\$38,194,644	\$39,236,359	\$18,351,902	\$39,458,037	\$40,049,695

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

GENERAL FUND-CONT'D	Year 2013 Actual	Year 2014 Actual	2015			2016
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
BALANCE FORWARD	\$38,946,223	\$38,194,644	\$39,236,359	\$18,351,902	\$39,458,037	\$40,049,695
<u>Other Transportation</u>						
Public Works Facilities Outside.....	\$166,725	\$99,432	\$77,243	\$68,685	\$77,243	\$87,067
TOTAL OTHER TRANSPORTATION	\$166,725	\$99,432	\$77,243	\$68,685	\$77,243	\$87,067
<u>Sanitation</u>						
Solid Waste Management.....	\$2,318,273	\$2,182,192	\$2,142,295	\$1,517,831	\$2,041,183	\$2,097,698
TOTAL SANITATION	\$2,318,273	\$2,182,192	\$2,142,295	\$1,517,831	\$2,041,183	\$2,097,698
<u>Public Health</u>						
Public Health.....	\$1,421,559	\$1,450,766	\$1,485,071	\$638,472	\$1,485,252	\$1,499,869
TOTAL PUBLIC HEALTH	\$1,421,559	\$1,450,766	\$1,485,071	\$638,472	\$1,485,252	\$1,499,869
<u>Recreation</u>						
July Fourth.....	\$49,736	\$46,355	\$44,665	\$39,714	\$44,665	\$45,466
TOTAL RECREATION	\$49,736	\$46,355	\$44,665	\$39,714	\$44,665	\$45,466
<u>Conservation of Natural Resources</u>						
Forestry.....	\$1,232,173	\$1,347,495	\$1,311,896	\$726,640	\$1,350,190	\$1,312,840
TOTAL CONSERVATION OF NAT. RESOURCES	\$1,232,173	\$1,347,495	\$1,311,896	\$726,640	\$1,350,190	\$1,312,840
<u>Other Leisure Activities</u>						
Visit Milwaukee.....	\$325,403	\$319,819	\$335,285	\$167,642	\$335,285	\$343,991
TOTAL OTHER LEISURE ACTIVITIES	\$325,403	\$319,819	\$335,285	\$167,642	\$335,285	\$343,991
BALANCE FORWARD	\$44,460,092	\$43,640,703	\$44,632,814	\$21,510,886	\$44,791,855	\$45,436,626

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2013 and 2014,
Budget Adopted for 2015, First Six Months Actual,
2015 Estimated and Proposed Budget for 2016

GENERAL FUND-CONT'D	Year 2013 Actual	Year 2014 Actual	2015		2016	
			Adopted Budget	First 6 months Actual	Estimated	Adopted Budget
BALANCE FORWARD	\$44,460,092	\$43,640,703	\$44,632,814	\$21,510,886	\$44,791,855	\$45,436,626
<u>Employee Pension and Benefits</u>						
Wisconsin Retirement Fund.....	1,055	----	----	1	----	----
Social Security.....	-60	----	----	890	----	----
Employee Insurance Premiums.....	----	----	----	2,923	----	----
Unemployment Benefits.....	23	6	----	-5,000	----	----
Special Death & Disability.....	----	----	----	----	----	----
Flexible Spending Account.....	----	----	----	-1,440	----	----
Undistributed -Unallocated Expenditures	----	84	33,500	----	56,610	62,079
TOTAL EMPLOYEE PENSION & BENEFITS	\$1,018	\$90	\$33,500	-\$2,626	\$56,610	\$62,079
<u>Other General</u>						
Remission of Taxes.....	\$17,750	\$446,775	----	----	----	----
Contribution for Uncollectible.....	15,308	14,815	15,000	-462	15,000	20,000
MADACC.....	51,606	50,240	53,000	26,789	53,000	56,500
Litigation Reserve.....	235,368	548,392	600,000	462,543	600,000	600,000
Internal Granting Program.....	276,727	264,996	250,000	54,545	241,000	250,000
TOTAL OTHER GENERAL	\$596,759	\$1,325,218	\$918,000	\$543,415	\$909,000	\$926,500
<u>Intrafund Transfer</u>						
Other Intrafund Transfers.....	\$174,281	\$1,171,232	\$532,000	475,812	\$532,000	\$630,000
Transfer to Unappropriated Fund Balance.....	----	----	----	----	----	----
TOTAL INTRAFUND TRANSFERS	\$174,281	\$1,171,232	\$532,000	475,812	\$532,000	\$630,000
<u>Interfund Transfer</u>						
Interfund Transfers.....	\$4,294,789	\$4,606,785	\$6,256,570	\$4,709,026	\$5,770,003	\$6,252,595
TOTAL INTERFUND TRANSFERS	\$4,294,789	\$4,606,785	\$6,256,570	\$4,709,026	\$5,770,003	\$6,252,595
TOTAL GENERAL FUND EXPENDITURES	\$49,526,939	\$50,744,028	\$52,372,884	\$27,236,513	\$52,059,468	\$53,307,800
	=====	=====	=====	=====	=====	=====

*Note:
These line items are
allocated as part of the
fringe benefits distributed
throughout the various
departments.*

CITY OF WAUWATOSA

Budget for Debt Service - Year 2016

Series	Date	Final Maturity	Interest Rate	Balance 12/31/15	Due in 2016		Balance 12/31/16
					Principal	Interest	
<u>Promissory Notes</u>							
2007	4/15/2007	12/1/2016	4.00%	675,000	675,000	27,000	0
2008	5/1/2008	12/1/2016	3.375%	1,000,000	1,000,000	33,750	0
2008	5/1/2008	12/1/2017	3.50%	1,000,000	0	35,000	1,000,000
2011	11/29/2011	11/1/2016	2.00%	1,100,000	1,100,000	22,000	0
2011	11/29/2011	11/1/2017	2.00%	1,200,000	0	24,000	1,200,000
2011	11/29/2011	11/1/2018	2.00%	1,500,000	0	30,000	1,500,000
2011	11/29/2011	11/1/2019	2.50%	2,000,000	0	50,000	2,000,000
2011	11/29/2011	11/1/2020	2.50%	2,000,000	0	50,000	2,000,000
2011	11/29/2011	11/1/2021	2.50%	2,100,000	0	52,500	2,100,000
2012	8/21/2012	6/1/2021	2.00%	8,475,000	900,000	169,500	7,575,000
2012	8/21/2012	6/1/2022	2.25%	1,475,000	0	24,187	1,475,000
2013A	8/20/2013	6/1/2019	2.00%	2,625,000	525,000	46,750	2,100,000
2013A	8/20/2013	6/1/2023	3.00%	2,075,000	0	62,250	2,075,000
2014A	12/2/2014	12/1/2016	1.00%	925,000	925,000	9,250	0
2014A	12/2/2014	12/1/2021	2.00%	6,700,000	0	134,000	6,700,000
2014A	12/2/2014	12/1/2022	2.50%	2,850,000	0	71,250	2,850,000
2014A	12/2/2014	12/1/2024	3.00%	4,175,000	0	125,250	4,175,000
2014B	12/2/2014	12/1/2019	2.00%	1,825,000	450,000	36,500	1,375,000
2014B	12/2/2014	12/1/2020	2.10%	475,000	0	9,975	475,000
2014B	12/2/2014	12/1/2021	2.35%	475,000	0	11,163	475,000
2014B	12/2/2014	12/1/2022	2.60%	525,000	0	13,650	525,000
2014B	12/2/2014	12/1/2023	2.80%	525,000	0	14,700	525,000
2014B	12/2/2014	12/1/2024	3.00%	1,200,000	0	36,000	1,200,000
TOTAL PROMISSORY NOTES.....				46,900,000	5,575,000	1,088,674	41,325,000
<u>WRS Taxable Refunding Bonds</u>							
2010	8/3/2010	3/1/2016	3.25%	550,000	550,000	17,549	0
2010	8/3/2010	3/1/2017	3.75%	575,000	0	21,563	575,000
2010	8/3/2010	3/1/2018	4.00%	600,000	0	24,000	600,000
2010	8/3/2010	3/1/2019	4.25%	625,000	0	26,563	625,000
2010	8/3/2010	3/1/2020	4.50%	650,000	0	29,250	650,000
2010	8/3/2010	3/1/2021	4.70%	685,000	0	32,195	685,000
2010	8/3/2010	3/1/2022	4.70%	720,000	0	33,840	720,000
2010	8/3/2010	3/1/2023	5.00%	755,000	0	37,750	755,000
2010	8/3/2010	3/1/2024	5.00%	795,000	0	31,138	795,000
TOTAL WRS Taxable Refunding Bonds.....				5,955,000	550,000	253,847	5,405,000

CITY OF WAUWATOSA

Budget for Debt Service - Year 2016

Series	Date	Final Maturity	Interest Rate	Balance 12/31/15	Due in 2016		Balance 12/31/16
					Principal	Interest	
<u>General Obligation Bonds</u>							
2015B	12/1/2015	12/1/2021	2.00%	11,175,000	2,300,000	223,500	8,875,000
2015B	12/1/2015	12/1/2022	4.00%	1,650,000	0	66,000	1,650,000
2015B	12/1/2015	12/1/2023	2.25%	3,475,000	0	78,188	3,475,000
2015B	12/1/2015	12/1/2024	2.50%	2,425,000	0	60,625	2,425,000
2015B	12/1/2015	12/1/2025	2.75%	2,200,000	0	60,500	2,200,000
2015B	12/1/2015	12/1/2026	3.00%	950,000	0	28,500	950,000
2015B	12/1/2015	12/1/2027	3.50%	1,075,000	0	37,625	1,075,000
2015B	12/1/2015	12/1/2030	3.00%	3,425,000	0	102,750	3,425,000
TOTAL FIRE STATION.....				26,375,000	2,300,000	657,688	24,075,000
<u>General Obligation Sewerage Bonds</u>							
2013	11/19/2013	11/1/2016	2.50%	175,000	175,000	4,375	0
2013	11/19/2013	11/1/2024	3.00%	2,650,000	0	79,500	2,650,000
2013	11/19/2013	11/1/2025	3.25%	625,000	0	20,313	625,000
2013	11/19/2013	11/1/2031	4.00%	4,225,000	0	169,000	4,225,000
2013	11/19/2013	11/1/2033	4.25%	1,500,000	0	63,750	1,500,000
TOTAL SEWERAGE.....				9,175,000	175,000	336,938	9,000,000
<u>General Obligation Community Development Bonds</u>							
2015A	4/1/2015	4/1/2020	3.00%	2,900,000	50,000	193,484	2,850,000
2015A	4/1/2015	4/1/2024	5.00%	400,000	0	20,000	400,000
2015A	4/1/2015	4/1/2028	4.00%	1,925,000	0	77,000	1,925,000
2015A	4/1/2015	4/1/2035	3.125%	975,000	0	30,469	975,000
2015C	12/1/2015	12/1/2021	2.250%	3,000,000	150,000	67,500	2,850,000
2015C	12/1/2015	12/1/2022	2.350%	700,000	0	16,450	700,000
2015C	12/1/2015	12/1/2023	2.550%	700,000	0	17,850	700,000
2015C	12/1/2015	12/1/2024	2.750%	725,000	0	19,938	725,000
2015C	12/1/2015	12/1/2025	2.950%	750,000	0	22,125	750,000
2015C	12/1/2015	12/1/2026	3.100%	300,000	0	9,300	300,000
2015C	12/1/2015	12/1/2027	3.250%	300,000	0	9,750	300,000
2015C	12/1/2015	12/1/2028	3.400%	300,000	0	10,200	300,000
2015C	12/1/2015	12/1/2029	3.500%	300,000	0	10,500	300,000
2015C	12/1/2015	12/1/2030	3.650%	325,000	0	11,863	325,000
TOTAL COMMUNITY DEVELOPMENT BONDS.....				13,600,000	200,000	516,428	13,400,000
<u>General Obligation Refunding Bonds (2009)</u>							
2013	8/20/2013	12/1/2018	3.00%	1,965,000	650,000	58,950	1,315,000
TOTAL REFUNDING.....				1,965,000	650,000	58,950	1,315,000
TOTAL OUTSTANDING GENERAL OBLIGATION DEBT.....				103,970,000	9,450,000	2,912,524	94,520,000

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Commercial - Administrative Fee (Agent Municipality)	15.02.150	Wis. Stats. Sec. 101.12 (am)	12% of review fee	2009						
Garages - Residential	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Garages - Commercial	15.02.150	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Building Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Multi-Family & Condominiums	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Residential Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Commercial - New & Additions	15.02.150	Per Square Foot	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	\$0.28	2008
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	2008
Commercial Alterations	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Garages - Residential	15.02.150	Per Square Foot	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	2008
Garages - Commercial	15.02.150	Per Square Foot (minimum \$250)	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Storage Sheds & Accessory Buildings > 120 sq. ft.	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Other Alterations & Repairs	15.02.150	Per \$1,000 Estimated Const.Cost	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Residing, Reroofing, Fences & Pools	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Decks	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Razing Buildings	15.02.150	Minimum Charge (\$1,200 max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Razing Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Moving Buildings	15.02.150	Minimum Charge Plus Square Footage	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Moving Buildings	15.02.150	Per Square Foot	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	2008
Early Start - Footings and Foundations	15.02.150	Residential - Flat Rate	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	2008
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2008
Miscellaneous Fees										
Bee/Chicken Keeping Fee	9.04.050	Per household fee (one time fee)					\$50.00	\$50.00	\$50.00	2016
Bee/Chicken Keeping Renewal	9.04.050	Annual Renewal fee					\$20.00	\$20.00	\$20.00	2016
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
State Seal 1 & 2 Family Dwellings	15.02.150	Flat Rate	(Cost + \$10)	2008						
Code Compliance Inspection	15.02.150	Per Category	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	1998
Land Conservation Fund Fee	24.25.040	Per Square Foot	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	2005
Mileage Fee	15.02.150	Flat Rate per IRS Mileage Allowance								2011
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Commercial Additions & Alterations	15.02.150	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Outlets	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Luminaires - Direct Wired	15.02.150	Per Fixture	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2008
Devices (Switches, receptacles, sensors, etc.)	15.02.150	Each	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Appliances - Direct Wired	15.02.150	Per Appliance	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.02.150	Flat Rate	\$25.00	\$25.00	\$25.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
Utilization Equipment - Direct Wired	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Services										
0 through 200 amps	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
201 through 1000 amps	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$100.00	\$100.00	\$100.00	\$100.00	2013
Each additional 1000 amps	15.02.150	Per 1000 Amps	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Temporary Services	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Feeders - 30 amps or larger	15.02.150	Each	\$15.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	2013
Generators - 1 & 2 Family Residence	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Generators - Commercial	15.02.150	Per Kilowatt	\$0.75	\$0.75	\$0.75	\$1.00	\$1.00	\$1.00	\$1.00	2013
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Mechanical - Commercial Heating & Cooling Systems	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Each up to 1 Horsepower	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Motors - Over 1 Horsepower	15.02.150	Per Horsepower	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	2008
Fuel Dispensing Pumps	15.02.150	Each	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Low Voltage Devices	15.02.150	Per Unit	\$0.75	\$0.75	\$0.75	\$1.00	\$1.00	\$1.00	\$1.00	2013
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.150	Per Foot	\$0.75	\$0.75	\$0.75	\$1.00	\$1.00	\$1.00	\$1.00	2013
Signal or Communications Devices	15.02.150	Per Unit	\$0.75	\$0.75	\$0.75	\$1.00	\$1.00	\$1.00	\$1.00	2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.02.150	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Signs	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Transformer, Rectifier, Reactor, Capacitor	15.02.150	\$1.00 per kilowatt (\$300.00 maximum)						\$1.00	\$1.00	2015
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$80.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2011
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
License - New	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
License - Renewal	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Maintenance License Examination	15.02.150	Per Exam	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Erosion Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Multi-Family & Condominiums	15.02.120	Per Plan Set	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	2008
Commercial - New	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Disturbing Unimproved Land	15.02.120	Per Plan Set	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2008
Erosion Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings - New	15.02.120	Per Lot	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Lot	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
Multi-Family & Condominiums	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Commercial - New	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Commercial Additions & Alterations	15.02.120	Per 1000 sq. ft. of disturbed area	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2008
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2008
Maximum Inspection Fee	15.02.120		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
File Reports	15.02.120	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.120	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.120	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.120	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & two family	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial - New	15.02.120	Per Plan Set	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Garages - Commercial	15.02.120	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Mechanical Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Heating Systems	15.02.120	Minimum Per Unit (150,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Heating Systems > 150,000 BTU	15.02.120	Per 50,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Cooling Systems	15.02.120	Minimum Per Unit (36,000 BTU Max.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Cooling Systems > 36,000 BTU (3 Tons)	15.02.120	Per 12,000 BTU's (\$1,000 Max.)	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	2008
Ductwork and Distributions systems	15.02.120	Minimum Charge first 4,000 square ft.	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Ductwork and Distributions systems	15.02.120	Per 100 square feet	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	2008
Commercial & Ind. Exh. Hoods and Exh. Systems	15.02.120	Per Unit	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2008
Wood Burning Appliances and Fireplaces	15.02.120	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to BPW for A/C condenser Location	15.02.120	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Occupancy Inspection & Permit Fees										
Residences	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Apartments & Hotels	15.02.150	Per Unit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Business & Office	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Manufacturing	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Temporary Certificate	15.02.150	Flat Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.02.150	Flat Rate	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections - Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
One & Two-Family Dwellings	15.02.150	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Commercial	15.02.150	Per Plan Set	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2008
Plumbing Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fixtures	15.02.150	Each	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.02.150	Flat Rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Water Distribution System New or Replacement	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Lawn Sprinkler Systems	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Fire Protection Supply > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Inspection of Meter Pit	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Gas Piping - New & Extensions	15.02.150	Flat Rate (First 100 ft.)	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
Gas Piping - New & Extensions > 100 ft.	15.02.150	Per Foot	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	\$0.55	2008
Well or Well Pump	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
Well Abandonment	15.02.150	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Well Operation	15.02.150	Yearly User's Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1995
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.150	Flat Rate	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1998
File Reports	15.02.150	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Reinspection Fee-Code Corrections	15.02.150	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1997
Inspections-Non Business Hours	15.02.150	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Minimum Examination Fee	15.14.110	Per Plan Set	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sandwich Boards	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Billboards (Renewal Only)	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00			2015
Inspection Fees										
Minimum Inspection Fee	15.14.110	Flat Rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Permanent Signs	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Temporary Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Sandwich Boards	15.14.110	Each	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Face Change	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Billboards (Conditional Use)	15.14.110	Each	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$350.00	2015
Overhanging Signs	15.14.110	Each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Miscellaneous Fees										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
File Reports	15.14.110	Flat Rate	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2008
Mobilization Fee										2015
Reinspection Fee-Code Corrections	15.14.110	Each	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1998
Inspections-Non Business Hours	15.14.110	Per Hour	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2008
Property Maintenance- Reinspection Fee (first)	15.32.70	Each	\$75.00	\$75.00	\$75.00	\$50.00	\$50.00	\$50.00	\$50.00	2013
2nd reinspection fee						\$75.00	\$75.00	\$100.00	\$100.00	2015
3rd reinspection fee						\$200.00	\$200.00	\$200.00	\$200.00	2013
4th reinspection fee and all subsequent re-inspections						\$350.00	\$350.00	\$400.00	\$400.00	2015
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scales	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
Scanner	15.00	Each	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2008
City Clerks Office										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Absentee Ballot Log	Fee Res.	Per ward		\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)		\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2011
SVRS Reports	SVRS Stats. Section 6.36(6)	Variety of SVRS reports - \$25 base cost + additional \$5/per 1,000 voter names				\$25.00 minimum	\$25.00 minimum	\$25.00 minimum	\$25.00 minimum	2013
Amusement Arcade	Fee Res.		\$140.00	\$150.00	\$150.00	\$150.00	\$150.00	\$160.00	\$160.00	2015
Amusement Device	Fee Res.	Each unit	\$32.00	\$35.00	\$35.00	\$35.00	\$35.00	\$40.00	\$40.00	2015
Bed and Breakfast Local Fee	Fee Res.		\$100.00	\$110.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	2012
Bed and Breakfast State Pre-inspection-	Fee Res.	1 Time Charge When Opening Establishment	\$200.00	\$200.00	\$220.00	\$220.00				2014
Bed and Breakfast new/remodel			\$200.00	\$200.00	\$220.00	\$220.00				2014
Bed and Breakfast transfer of owner			\$200.00	\$200.00	\$220.00	\$220.00				2014
Bed and Breakfast excess follow up inspection			\$400.00	\$400.00	\$440.00	\$440.00				2014
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1998
Bowling Lane	Fee Res.	Each Lane	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$20.00	\$20.00	2015
Chicken-keeping permit	O-13-1	Per chicken/limit 4 chickens				\$15.00				2014
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	\$50.00	\$55.00	\$55.00	\$55.00	\$55.00	\$60.00	\$60.00	2015
DVD recording of meeting or hearings	Fee Res.			\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Dance	Fee Res.		\$85.00	\$85.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2012
Food/Retail/DATCP										
(FP) R-65 No food processing			\$125.00	\$125.00						2010
(FP) R-44 Less than \$15,000			\$150.00	\$150.00						2010
(FP) R-33 \$25,000			\$275.00	\$275.00						2010
(PHF) R-22 \$25,000 - <\$1,000,000			\$375.00	\$375.00						2010
(PHF) R-11 \$1,000,000 +			\$625.00	\$685.00						2011
Food-Restaurant excess follow up (2 or more)	Fee Res.		\$100.00	\$100.00						2008
Food-Restaurant pre-inspection fee	Fee Res.	First-time applicants only	\$200.00	\$200.00						2008
Food-Restaurant new/remodel			\$200.00	\$200.00						2008
Food-Restaurant transfer of owner			\$200.00	\$200.00						2008
Food - Annual Gross Sales										
Less than \$20,000	Fee Res.	Gross annual food sales; Farmers Market; (non-restaurant)	\$45.00	\$45.00						2008
\$20,001 - \$30,000	Fee Res.	Gross annual food sales	\$90.00	\$90.00						2008
\$30,001 - \$100,000	Fee Res.	Gross annual food sales	\$120.00	\$120.00						2008
\$100,001 - \$200,000	Fee Res.	Gross annual food sales	\$175.00	\$175.00						2008
\$200,001 - \$1,000,000	Fee Res.	Gross annual food sales	\$230.00	\$230.00						2008
More than \$1,000,000	Fee Res.	Gross annual food sales	\$260.00	\$260.00						2008
Food preinspection fee			\$200.00	\$200.00						2008
Food new/remodel			\$200.00	\$200.00						2008
Food transfer of owner			\$200.00	\$200.00						2008
Food excess inspections (2 or more)			\$100.00	\$100.00						2008
Food, Restaurant - Annual Gross Sales										
Less than \$10,000			\$175.00	\$175.00						2009
\$10,001 - \$30,000			\$250.00	\$250.00						2009
\$30,001 - \$100,000			\$325.00	\$325.00						2009
\$100,001 - \$200,000			\$425.00	\$425.00						2009
\$200,001 - \$1,000,000			\$500.00	\$500.00						2009
More than \$1,000,000			\$575.00	\$575.00						2009
Food-Restaurant satellite	Fee Res.		\$135.00	\$135.00						2010
Food-Restaurant temporary	Fee Res.		\$170.00	\$170.00						2002
Inspections: Other		Per inspection - Events or situations where the health department does not license but needs to inspect		\$25.00						2011
Temporary Food Event Licenses										
Temporary Event - Restaurant		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive								
Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	\$170.00	\$170.00						2010
Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	\$170.00	\$170.00						2010
Temporary Event - Wauwatosa non-processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	\$100.00	\$100.00						2010

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Temporary Event - City Food		Temporarily non-potentially-hazardous food establishment licenses that allows for multiple (including non-consecutive) days of operations	\$45.00	\$45.00						2010
ALL ITEMS IN GRAY PRINTED AREA ABOVE MOVED TO HEALTH - 2012- SEE BELOW										
Going Out of Business/Closing Sale	Ord. 6.88	For a period not exceeding 15 days	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	2016
		For a period not exceeding 30 days	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	2016
		For a period not exceeding 60 days	\$125.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	2016
		Plus a further fee per thousand dollars of the price set forth in the inventory	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	\$1.25	2008
Gun or weapon	Fee Res.		\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$135.00	2016
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room	\$8.00	\$8.00						2012
Hotel/Motel - State										2012
1-30 rooms	Fee Res.	Per Sleeping Room	\$165.00	\$205.00						2012
31-99 Rooms	Fee Res.	Per Sleeping Room	\$260.00	\$280.00						2012
100-199 Rooms	Fee Res.	Per Sleeping Room	\$330.00	\$355.00						2012
200+ Rooms			\$400.00	\$490.00						2012
Hotel/Motel - State Pre-inspection Fee	Fee Res.		\$200.00	\$200.00						2012
Hotel/Motel transfer of owner			\$200.00	\$200.00						2012
Hotel/Motel excess follow up inspections (2+) each			\$100.00	\$100.00						2012
Juke Box	Fee Res.		\$20.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$25.00	2016
Liquor										
Class "A" Beer	Fee Res.		\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$150.00	\$150.00	2015
Class "B" Beer	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	<1992
Class "A" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Class "B" Liquor	State Law		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<1992
Class "B" Reserve	State Law		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	1997
Class "C" Wine	State Law		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2003
Class "B" Beer & Wine, Temporary	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Duplicate copy of license	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Late Filing fee, administrative	Fee Res.	Certified letter fee	\$6.00	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	\$6.50	2011
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May 31	\$10.00 min. + 10% of application fee	\$25.00 min. + 10% of each license held	\$30.00 min. + 10% of each license held	2016				
Late Filing fee - Other license applicants	Fee Res.	if submitted July 1 or later						\$25.00 min. + 20% of each license held	\$40.00 min. + 20% of each license held	2016
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May 31						\$10	\$10	2015
Liquor License Transfer Fee	State Law		\$10.00	\$10.00						<1992
Operator	Fee Res.	Bartender or Seller	\$40.00	\$40.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2012
Operator, Provisional	125.185(4)	Bartender or Seller	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$15.00	\$15.00	2015
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	\$10.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring	\$10.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2011
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	\$10.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$24.00	2016
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	\$5.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$12.00	2016
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension		\$30.00	\$30.00	\$30.00	\$30.00	\$50.00	\$50.00	2015

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Successor Agent	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Wholesaler license	State Law		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	<1992
Class "B" Sports Clubs	State Law		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Liquor License background Check							\$10.00	\$10.00	\$10.00	2014
Rush processing fee		Submission of temporary beer/wine or temporary operator licenses fewer than 3 full business days prior to an event, excluding the event day						\$10.00	\$10.00	2015
Maps, City	Fee Res.	Per map	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
Massage Establishment	Fee Res.		\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$200.00	2016
Massage Technician	Fee Res.		\$50.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$70.00	2016
Massage Technician, Conditional	Fee Res.	Six Month License	\$40.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Notary Services	137.01 State Law	Per Act, per page notarized	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	2009
Pawnbroker	134.71 State Law		\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	1994
Photo Copies	Unknown	Per Sheet	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	\$33.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$38.00	2016
Pool Table	Fee Res.	Each Table	\$20.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$25.00	2016
Precious Metal and Gem Dealer	134.71		\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2004
Per-pool/whirlpool			\$200.00	\$200.00	\$200.00	\$200.00				2014
Pool/Whirlpool preinspection fee			\$200.00	\$200.00	\$200.00	\$200.00				2014
Pool/Whirlpool transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00				2014
Pool/Whirlpool excess follow-up inspections (2+) each			\$100.00	\$100.00	\$100.00	\$100.00				2014
Rooming House License	Fee Res.		\$400.00	\$400.00	\$400.00	\$400.00				2014
Rooming House preinspection fee			\$200.00	\$200.00	\$200.00	\$200.00				2014
Rooming House new/remodel			\$200.00	\$200.00	\$200.00	\$200.00				2014
Rooming House transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00				2014
Rooming House excess follow-up inspections (2+) each			\$400.00	\$400.00	\$400.00	\$400.00				2014
Second Hand Dealer	134.71		\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	\$27.50	2004
Second Hand Dealer - Mall	134.71		\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	2003
Service Station	Fee Res.		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$60.00	\$60.00	2015
Service Station Pre-inspection fee	Fee Res.		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station new/remodel			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Service Station transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2008
Sidewalk Sale	Fee Sch.		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$40.00	2016
Soda Water	State Law		\$5.00	\$5.00	\$5.00	\$5.00				2013
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	\$25.25	\$25.25	\$25.25	\$40.25	\$40.25	\$40.25	\$40.25	2013
Walk-Through of Statement of Real Property Status	Unknown					\$75.00	\$75.00	\$75.00	\$75.00	2013
Street Festival	Fee Res.		\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2011
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2009
Theater	Fee Res.	Each Seat (\$75.00 minimum)	\$0.35	\$0.40	\$0.40	\$0.40	\$0.40	\$0.45	\$0.45	2015
Tax Exemption Report	State Statute 70.337		\$25.00	\$25.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00	2014
Tobacco Products	134.65		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	1999
Transient Dealer Prec-Stones/Metals	6.54		\$300.00	\$300.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	2012
Used Car Dealer	Fee Res.	Each Lot	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00	\$135.00	\$135.00	2015

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Temporary storage of junk vehicle outside more than 10 days	11.44.060	BPW approval								<2015
Vehicle storage (on gas/service station lot)	11.44.060	BPW approval								<2015
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2008
Vending Machine commissary (State)			\$200.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	\$280.00	2011
Vending Machine (State) preinspection fee			\$200.00	\$200.00	\$200.00	\$200.00				2014
Vending Machine (State) new/remodel			\$200.00	\$200.00	\$200.00	\$200.00				2014
Vending Machine (State) transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00				2014
Vending Machine (State) excess of inspections (2+)			\$100.00	\$100.00	\$100.00	\$100.00				2014
Vending Machine (City)			\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	2016
Vending Machine (City) preinspection			\$200.00	\$200.00	\$200.00	\$200.00				2014
Vending Machine (City) new/remodel			\$200.00	\$200.00	\$200.00	\$200.00				2014
Vending Machine (City) transfer of owner			\$200.00	\$200.00	\$200.00	\$200.00				2014
Vending Machine (City) excess of inspections (2+)			\$100.00	\$100.00	\$100.00	\$100.00				2014
Municipal Court										
Finance Department										
<i>Formerly known as Comptroller/Treasurer's Office</i>										Last Updated
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	
Tax Amount Requests (Individual Parcels) Electronic Media	Unknown	0-25 properties								1989
		26-100 properties	\$25.00	\$25.00	\$25.00	\$25.00				1995
		101 - 200 properties	\$50.00	\$50.00	\$50.00	\$50.00				1995
		Per 100 properties	\$25.00	\$25.00	\$25.00	\$25.00				1995
		0-100 parcels					\$50.00	\$50.00	\$50.00	2014
		each additional 100 parcels					\$50.00	\$50.00	\$50.00	2014
Pre-collection Tax Roll Data									\$225.00	2016
GCS Tax roll data (via electronic media)		GCS Tax roll data					\$75.00	\$75.00	\$75.00	2014
Dog License										
March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale; see below				2001			
March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale; see below				2001			
April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale; see below				2001			
April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale; see below				2001			
Replace Lost Tag	Fee Res.	Any Dog (Must be able to prove pet originally licensed in Tosa)	\$0.25	\$0.25	\$0.25	\$0.25				2001
Gat License										
March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Male/Female	New fee scale; see below				2001			
March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee scale; see below				2001			

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Male/Female	New fee-scale; see below				2001			
April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency	Fee Res.	Neutered Male/Spayed Female	New fee-scale; see below				2001			
Replace Lost Tag	Fee Res.	Any Cat (Must be able to prove pet originally licensed in Tosa)	\$0.25	\$0.25	\$0.25	\$0.25				2001
Dog and Cat Licenses										
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Late fee for unaltered	Fee Res.		\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	2009
Late fee for altered	Fee Res.		\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	2009
Replace lost tag	Fee Res.		\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2001
Damage Repairs		20% administrative fee on invoices for damage repairs					20.00%	20.00%	20.00%	2014
Equipment Use for damage repairs		Equipment used for damage repairs will be invoiced based on the Wisconsin Department of Transportation Cost Invoicing Classified Equipment Rates								2014
Fire Department										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Permit Fee Application	14.28.080	Fire permit application before any permit may issued	\$35.00	\$35.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	2013
Fire Alarm Permit	14.28.080	Dwelling	\$35.00	\$35.00	\$35.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)				\$35.00	\$35.00	\$35.00	\$35.00	2013
		7 days	\$35.00	\$35.00	\$35.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
		30 days	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Monthly renewal fee per month	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Renewal per month, max 6 months								
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	\$40.00	\$40.00	\$40.00	\$35.00	\$35.00	\$35.00	\$35.00	2013
		7 days	\$35.00	\$35.00	\$35.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
		30 days	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Monthly renewal fee per month	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
		Renewal per month, max 6 months								
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustible tank system - per system	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013

2016 CONSOLIDATED FEE SCHEDULE

Last										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	\$160.00	\$160.00	\$160.00	\$195.00	\$195.00	\$195.00	\$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	\$375.00	\$375.00	\$375.00	\$410.00	\$410.00	\$410.00	\$410.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	\$450.00	\$450.00	\$450.00	\$485.00	\$485.00	\$485.00	\$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	\$630.00	\$630.00	\$630.00	\$665.00	\$665.00	\$665.00	\$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	\$960.00	\$960.00	\$960.00	\$995.00	\$995.00	\$995.00	\$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
		<100 gallons no fee								
		100 - 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
		Per each 1,000 gallons	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	<1992
Blasting Permit	14.28.080		\$75.00	\$75.00	\$75.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Fireworks Permit	14.28.080		\$75.00	\$75.00	\$75.00	\$110.00	\$110.00	\$110.00	\$110.00	2013
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	\$35.00	\$35.00	\$35.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustible liquids	\$35.00	\$35.00	\$35.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
Motor Vehicle Exhibition	14.28.080	First three vehicles	\$55.00	\$55.00	\$55.00	\$90.00	\$90.00	\$90.00	\$90.00	2013
		Every Additional vehicle	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	2008
Fire Department										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection for administrative	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2008
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	2009
		Residential (Living unit) >5 Family	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
	14.28.080	Hotels & Motels - per room	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
	14.28.080	Commercial & Industrial								
		- Under 1,000 sq. ft.	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
		- 1,001 to 5,000 sq. ft.	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	2009
		- 5,001 to 25,000 sq. ft.	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
		- 25,001 to 100,000 sq. ft.	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2009
		- 100,001 to 500,000 sq. ft.	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	\$312.50	2009
		-500,000 to 1,000,000 sq.ft.	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	\$562.50	2009
		- Over 1,00,000 sq. ft.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	2009
	14.28.080	Tax Exempt Place of Assembly								
		- 0 to 50 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
		- 51 to 100 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
		- 101 and over capacity	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	\$137.50	2009
	14.28.080	Day Care Facilities								
		- 0 to 20 capacity	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	\$31.25	2009
		- 21 to 40 capacity	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	\$62.50	2009
		- Over 41 capacity	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2009
	14.28.080	Health Care Facilities per inpatient occupancy - based on max	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2009
	14.28.080	Schools - per school	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	1999
	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25	2009

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		For each additional 100 or fraction thereof	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2008
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Per additional connection	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2008
		Standpipe system flow test per hour or fraction thereof	\$50 per hour	\$50 per hour	\$50 per hour	\$85 per hour	\$85 per hour	\$85 per hour	\$85 per hour	2013
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	\$135.00	\$135.00	2013
		Each additional fixture	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	\$40.00	\$40.00	\$40.00	\$75.00	\$75.00	\$75.00	\$75.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	\$35.00	\$35.00	\$35.00	\$70.00	\$70.00	\$70.00	\$70.00	2013
Rescue Squad Fee (BLS)	R-03-151	Fee for costs incurred by providing rescue squad services								
	R-03-151	Resident Transport Fee	\$400.00	\$400.00	\$415.00	\$415.00	\$415.00	\$731.96	\$731.96	2015
	R-03-151	Non-resident Transport Fee	\$500.00	\$500.00	\$515.00	\$515.00	\$515.00	\$536.41	\$536.41	2015
	R-03-151	Mileage Fee (per mile)	\$14.00	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	2010
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Basic supplies (various)			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
Oxygen with basic supplies (various)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2009
D-Fibrillator Pads			\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2006
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
		Paramedic service and/or treatment without transport (resident)		\$120.00	\$125.00	\$125.00	\$125.00	\$129.79	\$129.79	2015
		Paramedic service and/or treatment without transport (non-resident)		\$165.00	\$170.00	\$170.00	\$170.00	\$177.45	\$177.45	2015
		Non-invasive service and/or treatment without transport (resident)	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
		Non-invasive service and/or treatment without transport (non-resident)	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
		Invasive service and/or treatment without transport (resident)	\$350.00	\$350.00	\$120.00	\$120.00	\$120.00	\$129.79	\$129.79	2015
		Invasive service and/or treatment without transport (non-resident)	\$400.00	\$400.00	\$165.00	\$165.00	\$165.00	\$182.52	\$182.52	2015
		Paramedic service with transport Level-ALS-1 (resident)	\$585.00	\$660.00	\$660.00	\$660.00	\$660.00	\$687.49	\$687.49	2015
		Paramedic service with transport Level-ALS-2 (resident)	\$635.00	\$750.00	\$760.00	\$760.00	\$760.00	\$791.93	\$791.93	2015
		Paramedic service with transport Level-ALS-1 (non-resident)	\$635.00	\$780.00	\$780.00	\$780.00	\$780.00	\$812.21	\$812.21	2015

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
		Paramedic service with transport Level-ALS-2 (non-resident)	\$685.00	\$870.00	\$900.00	\$900.00	\$900.00	\$936.94	\$936.94	2015
Defibrillation			\$85.00	\$100.00				\$104.44	\$104.44	2015
IV and supplies			\$50.00	\$60.00	\$60.00	\$60.00	\$60.00	\$62.87	\$62.87	2015
Intubation			\$65.00	\$75.00	\$75.00	\$75.00	\$75.00	\$78.08	\$78.08	2015
ALS supplies			\$70.00	\$80.00	\$80.00	\$80.00	\$80.00	\$83.15	\$83.15	2015
Oxygen and supplies			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$78.08	\$78.08	2015
Mileage (per mile)	R-03-151	Per mile charge	\$14.00	\$14.50	\$14.50	\$14.50	\$14.50	\$15.21	\$15.21	2015
EKG			\$85.00	\$100.00	\$100.00	\$100.00	\$100.00	\$104.44	\$104.44	2015
Cervical Immobilization		Includes collar, head bed, backboard	\$20.00	\$20.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	2012
Disposable Bag Valve Masks			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	1999
Combi-Tube			\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1999
Drugs, Group - 1		Albuteral, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazepam, Dextrose 50%, Nitro Spray SL, Normal Saline (capped), D50, D5W	\$25.00	\$32.00	\$32.00	\$32.00	\$32.00	\$33.46	\$33.46	2015
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi-Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	\$30.00	\$37.00	\$37.00	\$37.00	\$37.00	\$38.53	\$38.53	2015
Drugs Group - 3		Morphine, Narcan, Normal Saline	\$40.00	\$48.00	\$48.00	\$48.00	\$48.00	\$49.69	\$49.69	2015
Epinephrine by EPI-PEN			\$85.00	\$95.00	\$95.00	\$95.00	\$95.00	\$99.37	\$99.37	2015
Adenosine			\$80.00	\$90.00	\$90.00	\$90.00	\$90.00	\$93.29	\$93.29	2015
Glucagon, up to 1 Mg			\$80.00	\$90.00	\$90.00	\$90.00	\$90.00	\$93.29	\$93.29	2015
Solumedrol, 41-125 Mg			\$50.00	\$58.00	\$58.00	\$58.00	\$58.00	\$60.84	\$60.84	2015
E-Z IO				\$120.00	\$120.00	\$120.00	\$120.00	\$124.72	\$124.72	2015
Spinal Immobilization				\$125.00	\$125.00	\$125.00	\$125.00	\$129.79	\$129.79	2015
Triage barcode wristbands					\$3.00	\$3.00	\$3.00	\$3.04	\$3.04	2015
Cyano-kits					\$900.00	\$900.00	\$900.00	\$936.94	\$936.94	2015
CPAP masks					\$45.00	\$45.00	\$45.00	\$46.64	\$46.64	2015
Alarm	14.28.120	Fee for response to false alarm								
		(1-2 responses)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2012
		(3-4 responses)			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2013
		(5+ responses)			\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2013
Fire Extinguisher training		per person training fee				\$10.00	\$10.00	\$10.00	\$10.00	2013
CPR Training Fee		per student training fee				\$20.00	\$20.00	\$20.00	\$20.00	2013
Health Department										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Annual Flu Vaccine		Flu vaccination	\$30.00	\$25.00	\$30.00	\$25.00	\$25.00	\$30.00	\$30.00	2015
Flu-Mist		Nasal flu-vaccine		\$35.00	\$40.00	\$25.00	\$25.00	\$30.00		2016
HEPA Vac Rental		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	\$0.00	\$0.00						
		Per bag cost for hepavac use	\$5.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$15.00	2016
		Rental per day of hepavac	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2012
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
		-Residents	\$20.00	\$20.00	\$30.00			\$30.00	\$30.00	2015

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
		-Non Residents	\$30.00	\$35.00	\$40.00	\$45.00	\$45.00	\$50.00	\$50.00	2015
		- on demand - by appointment only						\$60.00	\$60.00	2015
State - provided vaccine		Residents who meet criteria (Appendix B)							Free	2016
		Non-residents who meet criteria (Appendix B)							\$20/vaccine	2016
Pneumovax		Pneumonia Vaccine	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine	2016				
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	2016			
Varicella Vaccine		Adult (\$15 + cost of vaccine)	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine	2016				
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	2016			
Hepatitis B Vaccine		Resident, or employed in Wauwatosa (Three-doses required) Per WHD protocol	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine	2016				
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	2016			
Hepatitis A Vaccine		Resident, or employed in Wauwatosa (Two-doses required) Per WHD protocol	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine	2016				
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	2016			
Hepatitis AB combo		Resident, or employed in Wauwatosa Combination of hepatitis A and B vaccine Per WHD protocol	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine	2016				

2016 CONSOLIDATED FEE SCHEDULE

2016 CONSOLIDATED FEE SCHEDULE										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine		2016
Meningococcal Vaccine *Waiver based on need		Resident or employed in Wauwatosa	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine		2016			
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine		2016
Adult Tetanus		Resident or employed in Wauwatosa based on WHD protocol	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine		2016			
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine		2016
Adult MMR		Resident or employed in Wauwatosa	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine		2016			
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine	— \$45 + cost of vaccine		2016
Shingles Vaccine		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	\$195.00	\$195.00	\$195.00	\$195.00		2016
		Non-residents		\$35.00 + cost of vaccine	\$220.00	\$225.00	\$225.00	\$225.00		2016
Other Vaccine		Resident or employed in Wauwatosa	\$25.00 + cost of vaccine							2010
		Residents/Employed in Wauwatosa		\$25.00 + cost of vaccine	— \$30 + cost of vaccine		2012			
		Non-residents		\$35.00 + cost of vaccine	— \$40 + cost of vaccine	— \$45 + cost of vaccine				2013
One-time fee (excludes vaccine & administration)		Worksites with 10+ employees		\$25.00 per visit	\$40.00 per visit	\$40.00 per visit	\$50.00 per visit	\$55.00 per visit	\$50.00 per visit	2016

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
*Some grant restrictions on vaccine charges										
Insulated WHD bags (includes tax)							\$5.00	\$5.00		2014
Inspection Fees (all programs)										
Expedited Processing Fee (includes plan review new/remodel & change of owner)		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee						10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
Health Preinspection Fee	Fee-Res	first time applicants only			\$220.00	\$220.00	\$220.00	\$220.00	\$365.00	2016
Health New/Remodel					\$220.00	\$220.00	\$220.00	\$220.00		2016
Health Transfer of Owner					\$220.00	\$220.00	\$220.00	\$220.00		2016
Health Excessive Inspection	Fee-Res	Escalating fee after the first compliance re-inspection up to \$200 per inspection			\$110.00	\$110.00	\$115.50	\$115.50	\$150.00	2016
Health - Late Fee-licenses						\$50.00	\$50.00	10% of license fee or \$5 whichever is greater	10% of license fee or \$5 whichever is greater	2015
Health Other Inspection i.e. State traveling ag license		Per inspection - Events or situations where the health department does not license but needs to inspect			\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012
Temporary Food Event Licenses										
Temporary Event - Restaurant		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive			\$170.00	\$170.00	\$170.00	\$170.00	\$175.00	2016
Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations			\$170.00	\$170.00	\$170.00	\$170.00	\$175.00	2016
Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations			\$170.00	\$170.00	\$170.00	\$170.00	\$175.00	2016
Temporary Event - Wauwatosa non-processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations			\$100.00	\$100.00	\$100.00	\$100.00	\$105.00	2016
Temporary Event - City Food		Temporarily non-potentially hazardous food establishment licenses that allows for multiple (including non-consecutive) days of operations			\$45.00	\$45.00	\$50.00	\$50.00	\$55.00	2016
Food/City Food										
Less than \$20,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >\$20,000			\$50.00	\$50.00	\$52.50	\$52.50	\$55.00	2016
\$20,001 - \$30,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$20,001 - \$30,000			\$100.00	\$100.00	\$105.00	\$105.00	\$110.00	2016
\$30,001 - \$100,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$30,001 - \$100,000			\$135.00	\$135.00	\$141.75	\$141.75	\$145.00	2016
\$100,001 - \$200,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$100,001 - \$200,000			\$195.00	\$195.00	\$204.75	\$204.75	\$210.00	2016

2016 CONSOLIDATED FEE SCHEDULE

Last										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
\$200,001 - \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales \$200,001 - \$1,000,000			\$255.00	\$255.00	\$267.75	\$267.75	\$275.00	2016
More than \$1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >\$1,000,000			\$290.00	\$290.00	\$304.50	\$304.50	\$315.00	2016
Food/Retail/DATCP										2016
(FP) R-55 No food processing		No Food Processing, Sells Non-potentially hazardous food.			\$125.00	\$125.00	\$131.25	\$131.25	\$135.00	2016
(FP) R-44 Less than \$15,000		Non-potentially hazardous food processing, Annual Sales \$25,000+			\$150.00	\$150.00	\$157.50	\$157.50	\$165.00	2016
(FP) R-33 \$25,000		Non-potentially hazardous food processing, Annual Sales >\$25,000			\$275.00	\$275.00	\$288.75	\$288.75	\$300.00	2016
(PHF) R-22 \$25,000 - <\$1,000,000		Potentially hazardous food processing, Annual Sales between \$25,000 and \$1,000,000			\$375.00	\$375.00	\$393.75	\$393.75	\$410.00	2016
(PHF) R-11 \$1,000,000 +		Potentially hazardous food processing, Annual Sales > \$1,000,000			\$685.00	\$685.00	\$719.25	\$719.25	\$740.00	2016
Food/Restaurant										
FSP - Special Organization - Prepackaged		FSP - Special Organization - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FSL - Special Organization - Low Complexity		FSL - Special Organization - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FSM - Special Organization - Moderate Complexity		FSM - Special Organization - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FSC - Special Organization - High Complexity		FSC - Special Organization - High Complexity			\$625.00	\$625.00	\$656.25			2014
FMP - Mobile Restaurant - Prepackaged		FMP - Mobile Restaurant - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FML - Mobile Restaurant - Low Complexity		FML - Mobile Restaurant - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FMM - Mobile Restaurant - Moderate Complexity		FMM - Mobile Restaurant - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FMC - Mobile Restaurant - High Complexity		FMC - Mobile Restaurant - High Complexity			\$625.00	\$625.00	\$656.25			2014
FBP - Mobile Service Base - Prepackaged		FBP - Mobile Service Base - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FBL - Mobile Service Base - Low Complexity		FBL - Mobile Service Base - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FBM - Mobile Service Base - Moderate Complexity		FBM - Mobile Service Base - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FBC - Mobile Service Base - High Complexity		FBC - Mobile Service Base - High Complexity			\$625.00	\$625.00	\$656.25			2014
FDS - DPI School - Satellite		FDS - DPI School - Satellite			\$150.00	\$150.00	\$150.00			2012
FDM - DPI School - Production		FDM - DPI School - Production			\$440.00	\$440.00	\$440.00			2012
FLP - University or School - Prepackaged		FLP - University or School - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FLL - University or School - Low Complexity		FLL - University or School - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FLM - University or School - Moderate Complexity		FLM - University or School - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FLC - University or School - High Complexity		FLC - University or School - High Complexity			\$625.00	\$625.00	\$656.25			2014
FRT - Temporary Restaurant		FRT - Temporary Restaurant			\$170.00	\$170.00	\$170.00			2010
FHP - Hospital - Prepackaged		FHP - Hospital - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FHL - Hospital - Low Complexity		FHL - Hospital - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FHM - Hospital - Moderate Complexity		FHM - Hospital - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FHC - Hospital - High Complexity		FHC - Hospital - High Complexity			\$625.00	\$625.00	\$656.25			2014
FIP - Industrial Restaurant - Prepackaged		FIP - Industrial Restaurant - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FIL - Industrial Restaurant - Low Complexity		FIL - Industrial Restaurant - Low Complexity			\$325.00	\$325.00	\$341.25			2014

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
FIM - Industrial Restaurant - Moderate Complexity		FIM - Industrial Restaurant - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FIC - Industrial Restaurant - High Complexity		FIC - Industrial Restaurant - High Complexity			\$625.00	\$625.00	\$656.25			2014
FCP - Caterer - Prepackaged		FCP - Caterer - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FCL - Caterer - Low Complexity		FCL - Caterer - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FCM - Caterer - Moderate Complexity		FCM - Caterer - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FCC - Caterer - High Complexity		FCC - Caterer - High Complexity			\$625.00	\$625.00	\$656.25			2014
FPR - Retail Food Service Store - Prepackaged		FPR - Retail Food Service Store - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FLR - Retail Food Service Store - Low Complexity		FLR - Retail Food Service Store - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FMR - Retail Food Service Store - moderate Complexity		FMR - Retail Food Service Store - moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FCR - Retail Food Service Store - High Complexity		FCR - Retail Food Service Store - High Complexity			\$625.00	\$625.00	\$656.25			2014
FRP - Restaurant - Prepackaged		FRP - Restaurant - Prepackaged			\$175.00	\$175.00	\$183.75			2014
FRL - Restaurant - Low Complexity		FRL - Restaurant - Low Complexity			\$325.00	\$325.00	\$341.25			2014
FRM - Restaurant - Moderate Complexity		FRM - Restaurant - Moderate Complexity			\$475.00	\$475.00	\$498.75			2014
FRC - Restaurant - High Complexity		FRC - Restaurant - High Complexity			\$625.00	\$625.00	\$656.25			2014
Prepackaged		Prepackaged Food Services			\$175.00	\$175.00	\$183.75	\$183.75	\$195.00	2016
Low Complexity		Low Complexity Food Services			\$325.00	\$325.00	\$341.25	\$341.25	\$355.00	2016
Moderate Complexity		Moderate Complexity Food Services			\$475.00	\$475.00	\$498.75	\$498.75	\$515.00	2016
High Complexity		High Complexity Food Services			\$625.00	\$625.00	\$656.25	\$656.25	\$675.00	2016
Additional Area		Additional Area			\$135.00	\$135.00	\$141.75	\$141.75	\$200.00	2016
Mobile Restaurant License										2016
Restaurant									\$515.00	2016
DATCP Level		R55							\$135.00	2016
		R44							\$165.00	2016
		R33							\$300.00	2016
		R22							\$410.00	2016
		R11							\$740.00	2016
Soda Water	State Law					\$5.00	\$5.00	\$5.00	\$5.00	2013
Per pool/whirlpool					\$200.00	\$200.00	\$210.00	\$210.00	\$215.00	2016
Rooming House License	Fee Res.				\$100.00	\$100.00	\$100.00	\$100.00	\$105.00	2016
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room			\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	2012
Hotel/Motel - State										
1-30 rooms	Fee Res.	Per Sleeping Room			\$205.00	\$205.00	\$215.25	\$215.25	\$225.00	2016
31 - 99 Rooms	Fee Res.	Per Sleeping Room			\$280.00	\$280.00	\$294.00	\$294.00	\$305.00	2016
100 - 199 Rooms	Fee Res.	Per Sleeping Room			\$355.00	\$355.00	\$372.75	\$372.75	\$385.00	2016
200+ Rooms					\$490.00	\$490.00	\$514.50	\$514.50	\$550.00	2016
Information Technology										Last
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
SVRS Reports	State	First district (total 8 districts)								2002
		Each additional district								<1992

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
		All-eight districts (not-to-exceed)								
	WV State - Section-6.36(6)	Variety of SVRS reports - \$25-base cost + additional \$5/per 1,000 voter names	\$25.00 minimum	\$25.00 minimum	\$25.00 minimum					2013
GCS Tax roll data (via electronic media)		GCS Tax roll data	\$75.00 + sales tax				2014			
SIGMA Property Data (via electronic media)		Property addresses plus other data requested by customer								
		Minimum Charge	\$20.00 + sales tax				2014			
		Commercial only	\$20.00 + sales tax				2014			
		Multi-Family	\$20.00 + sales tax				2014			
		Residential Only	\$30.00 + sales tax				2014			
Property Data (via electronic media)		Property and owner addresses plus other data requested by customer								
		Minimum Charge								2004
		Commercial only								2008
		Multi-Family								2004
		Residential Only								2008
		Entire Property database	\$65.00 + sales tax				2014			
Library										
										Last Updated
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Book Fines	State Statute	Per day per item - \$5.00 ceiling	\$0.10	\$0.10	\$0.10	\$0.20	\$0.20	\$0.20	\$0.20	2013
DVD/VHS Tape Fines		Per day per item				\$1.00	\$1.00	\$1.00	\$1.00	2013
Reserve Books	State Statute	Charge to reserve a book	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	1982
Lost Book Charge	State Statute	Handling charge (actual cost of book is additional)	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	1982
Photocopies	State Statute	Cost per copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
Art Reproductions	State Statute	Cost per piece for a 6-week period	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	1982
Computer Printers	State Statute	Per black and white copy	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	1982
		Per color copy	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	2006
Sale Books	State Statute	Per book (hard cover)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	<2004
		Per book (soft cover)	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	<2004
Municipal Court										
										Last Updated
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Certified copy of disposition	Fee Res.		\$0.25	\$0.25	\$0.25	\$0.25	\$1.00	\$1.00		2014
Certified copy of disposition							\$2.00	\$2.00	\$2.00	2014
Copies									\$0.25	2016
Audio Recording of court session			\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Record Requests		\$35 plus \$5 per 1,000 records						\$35.00	\$35.00	2015
Planning										
										Last Updated
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Amendments to changes in zoning districts	24.16.030	Zoning district amendment	\$250.00	\$250.00	\$250.00	\$250.00	\$500.00	\$500.00	\$500.00	2014

2016 CONSOLIDATED FEE SCHEDULE

Last										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Amendments to changes in zoning regulations	24.16.020	Zoning regulation amendment	\$150.00	\$150.00	\$150.00	\$150.00	\$500.00	\$500.00	\$500.00	2014
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	\$100.00	\$150.00	\$150.00	\$150.00	\$250.00	\$250.00	\$250.00	2014
Construction < \$1,000	24.62.040	Zoning Appeals	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00			2014
Special use requests	24.62.040	Zoning Appeals	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00			2014
Request for adjournment of Public Hearing	24.62.010		\$50.00	\$50.00	\$50.00	\$50.00	\$100.00	\$100.00	\$100.00	2014
Request for adjournment of Public Hearing (Plan Commission)	24.62.010		\$50.00	\$50.00	\$50.00	\$50.00	\$100.00			2015
Preliminary subdivision application	24.62.040		\$300.00	\$300.00	\$300.00	\$300.00	\$500.00			2015
Application for land divisions	24.62.040		\$75.00	\$100.00	\$100.00	\$100.00	\$150.00	\$150.00	\$150.00	2015
Applications for certified survey maps & subdivision plans	24.62.040		\$250.00	\$300.00	\$300.00	\$300.00	\$500.00	\$500.00	\$500.00	2015
Planned development preliminary-preliminary	24.16.050		\$300.00	\$300.00	\$300.00	\$300.00	\$1,200.00	\$1,200.00	\$1,200.00	2015
Planned developments-final	26.16.050	Up to one acre	\$300.00	\$300.00	\$300.00	\$300.00	\$800.00	\$800.00	\$800.00	2015
	24.62.040	each additional acre	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00			2014
Amendments to planned development	24.16.050		\$200.00	\$200.00	\$200.00	\$200.00	\$400.00	\$400.00	\$400.00	2015
Applications for conditional uses	24.16.040		\$200.00	\$250.00	\$250.00	\$250.00	\$350.00	\$350.00	\$350.00	2015
Zoning Letters - specialized	24.62.040		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2015
Tax Increment Financing Application Fee							\$10,000.00	\$10,000.00	\$10,000.00	2014
Board of Public Works Exception	24.11.010							\$100.00	\$100.00	2015
Police Department										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Fingerprinting	Unknown	Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2004
Resident			\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	2008
Non-resident			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Dog Fine held at MADACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Bicycle Licenses	11.48.100	Lifetime bicycle license	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1996
Alarm	7.08.005	Registration Fee			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2012
		Registration Late Fee			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
		Fee for response to false alarm (2 to 4 calls)	\$30.00	\$30.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
		5 to 8 calls	\$70.00	\$70.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	2012
		9 to 10 calls	\$100.00	\$100.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	2012
		11 + calls	\$200.00	\$200.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2012
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2008
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost	Cost	1980
Photograph Fee	Unknown	Sale of Department photographs	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2008
	\$0.00	3" x 5" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2003
		5" x 7" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2003
		8" x 10" print	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2003
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2003
Non-Sufficient Funds/Account Closed	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	1997
Overnight Parking	Unknown	900 number charge for overnight parking	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1998

2016 CONSOLIDATED FEE SCHEDULE

Last										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Parking Citations		parking forfeitures now included on fee schedule 2009								
All Prohibited Parking		If paid within 10 days	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2009
		If paid after 10 days but before 28 days	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	2009
		If paid after 28 days but before 58th day	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2009
		After 58 days		\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Snow Emergency		If paid within 10 days	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2009
		If paid after 10 days but before 28 days	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
		If paid after 28 days but before 58th day	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	2009
		After 58 days		\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Handicapped Parking		If paid within 10 days	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2009
		If paid after 10 days but before 28 days	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	2009
		If paid after 28 days but before 58th day	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	2009
Returned Check Fee							\$25.00	\$25.00	\$25.00	2014
		Vehicle Towed - Forfeiture plus tow charges								
Parade Permit Fee	7.50.010	Parade, march, run/walk, bike/foot race on street or sidewalk.			\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2012
		Additional fee based on OT and other dept. costs								2012
Public Works Department										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Encroachments	12.42.020	Encroachment into right-of-way	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	
Overnight parking in the municipal parking lots		\$2.50 for 1 night, \$5.00 for multiple nights	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	\$2.50/\$5.00	2009
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane						\$12.00	\$12.00	2015
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2008
	12.32.030	Per lineal foot in excess of thirty feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	2008
	12.32.030	Installation Fee	@ cost	2008						
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$45.00	2016
Parking Lot Plan Review										
New Construction		Up to two acres (\$10.00 for each additional acre)	\$55.00	\$55.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2012
Reconstruction			\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2004
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2003
-Snow Removal Setup Charge	12.24.121	Setup Fee	\$75.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Street Occupancy Permit-Dumpster (if obtained prior to placement)	12.04.060	Permit for storage of dumpster in the street	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2002
Street Occupancy Permit- Dumpster (if obtained after placement)		Permit for storage of dumpster in the street	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	<2004
Street Occupancy Permit	12.04.060	Permit for construction or excavation	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	1999
Street Occupancy - Small Excavations (Plumbers cut)			\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2008
Street Occupancy - Sidewalk replacement		Three stones or less (Includes Inspection)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	<2004
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	\$130.00	\$130.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2012
Street Occupancy - Utility project (Variable - based on size of project and amt of inspection required)	12.04.060									
House Numbers	12.38.010	House numbers	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	1995
Number Racks	12.38.010	Racks for house numbers	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Concrete pavement per square yard	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2004
	12.04.140	Concrete base per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004

2016 CONSOLIDATED FEE SCHEDULE

Last										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
	12.04.140	Brick pavers per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Stone-gravel per square yard	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2004
	12.04.140	Concrete curb and gutter (includes removal) per linear foot	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	2004
	12.04.140	Concrete pavement sawing per inch of depth (per linear foot)								2004
	12.04.140	Temporary bituminous walk (Per square foot)	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75		2004
Contractors License	12.20.030	Contractors license	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2008
Barricade Delivery & Removal - Special Events	12.40.015	Barricades may be picked up and returned DPW	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	2010
Barricade Removal - Special Events	12.40.015	Barricades are picked up, but staff is removing from site	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		2004
Barricade Rental - Special Events	12.40.015	Resident is picking up and returning barricade. Cost is for rental.	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00		2004
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recycling Center	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	2010
Recycling Fees										
Backyard Pick-ups			\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2010
Curbside collection appliance recycling fee	8.25.250	First Appliance	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	\$50.00	\$50.00	2015
	8.25.250	Each Appliance Thereafter	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2006
Drop-off center appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves, washers, water heaters, and stoves and ranges	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2010
		per tube, projection and flat screen television and comuter monitor, including televisions housed in a wood cabinet								\$25.00
Drop off center computer recycling fee		computer CPU's, servers and other small electric and electronic devices like vacuum cleaners, radios, CD players, printers, fax machines, etc.							none	2016
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2010
	8.25.250	Large truck and equipment (Per tire)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2010
<i>Garbage Specials</i>										
One item	8.24	Overstuffed chair or sofa	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
Two items	8.24	Overstuffed chair and table	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2009
One set of items	8.24	Table and up to 4 kitchen chairs	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
6 - 15 extra bags or boxes	8.24		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2009
15 or more extra bags or boxes	8.24		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2009
Concrete	8.24	Per cubic yard	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2009
Uncut Carpet	8.24		\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	2009
<i>Yardwaste Specials</i>										
Unbundled brush and branches	8.24	Per load	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010
Commercial/Institutional Drop-off Fee	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010
City and County of Milwaukee Logs and/or Brush	8.24	Per Ton	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	2010
* Should be Time & Material plus 25% for engineering design and overhead										
Planting of new tree	12.08.130								\$160.00	2016
Parks - Facilities Rental										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Tuesday & Thursday evening meetings, food allowed	no									
Riverview Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$165.00	\$165.00	2015
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$55.00	\$55.00	2015
	R2 97-60	Full day - Resident	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	\$175.00	2015
	R2 97-60	Full day - Non-resident	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$175.00	\$175.00	2015
Firefly Room	R2 97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
	R2 97-60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2010
	R2 97-60	Full day - Resident	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$100.00	\$100.00	2015
	R2 97-60	Full day - Non-resident	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$100.00	\$100.00	2015
Garden Room	R2 97-60	3-Hour Rental	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
	R2 97-60	Hourly rate	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2010
	R2 97-60	Full day - Resident	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$100.00	\$100.00	2015
	R2 97-60	Full day - Non-resident	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	\$100.00	\$100.00	2015
Park View Room	R2 97-60	3-Hour Rental	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2010
	R2 97-60	Hourly rate	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	2015
	R2 97-60	Full day - Resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2010
	R2 97-60	Full day - Non-resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	2010
Halls are now available from 10 a.m. to 11 p.m.										
Tosa Room	R2 97-60	3-Hour Rental	\$720.00	\$720.00	\$720.00	\$720.00	\$720.00	\$750.00	\$750.00	2015
	R2 97-60	Hourly rate	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$250.00	\$250.00	2015
	R2 97-60	Full day - Resident	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	2015
	R2 97-60	Full day - Non-resident	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	2010
Riverview Room	R2 97-60	3-Hour Rental	\$270.00	\$270.00	\$270.00	\$270.00	\$270.00	\$300.00	\$300.00	2015
	R2 97-60	Hourly rate	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$100.00	\$100.00	2015
	R2 97-60	Full day - Resident	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$450.00	\$450.00	2015
	R2 97-60	Full day - Non-resident	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	2010
Firefly Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2010
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2010
	R2 97-60	Full day - Resident & non-resident	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2010
Firefly Room and Kitchen	R2 97-60	3-Hour Rental	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$225.00	\$225.00	2015
	R2 97-60	Hourly rate	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$75.00	\$75.00	2015
	R2 97-60	Full day - Resident & non-resident	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$350.00	\$350.00	2015
Garden Room	R2 97-60	3-Hour Rental	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2010
	R2 97-60	Hourly rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2010
	R2 97-60	Full day - Resident & non-resident	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2010
Park View Room (meetings only, no food allowed)	R2 97-60	3-Hour Rental	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$75.00	\$75.00	2015
	R2 97-60	Hourly rate	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	2015
	R2 97-60	Full day - Resident & non-resident	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$75.00	\$75.00	2015
Entire first floor	R2 97-60	3-Hour Rental	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,350.00	\$1,350.00	2015
	R2 97-60	Hourly rate	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$450.00	\$450.00	2015
	R2 97-60	Full day - Resident	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,600.00	\$1,600.00	2015
	R2 97-60	Full day - Non-resident	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	2010
Entire building (excluding non-rental areas)	R2 97-60	3-Hour Rental	\$1,425.00	\$1,425.00	\$1,425.00	\$1,425.00	\$1,425.00	\$1,500.00	\$1,500.00	2015
	R2 97-60	Hourly rate	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$500.00	\$500.00	2015
	R2 97-60	Full day - Resident	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,900.00	\$1,900.00	2015
	R2 97-60	Full day - Non-resident	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	2010
PICNIC AREAS - are available from 10 a.m. to 10:30 p.m.										

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	Last Updated
Small picnic area	R2 97-60	Whole Day (Resident)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2010
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2010
Large picnic area	R2 97-60	Whole Day (Resident)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	2010
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	2010
Football Field (Wauwatosa East & other high schools)	R2 97-60	4 hours	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	NA	NA	NA	2015
Football Field (Other Renters)	R2 97-60	4 hours	\$600.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	NA	NA	NA	2015
Football Field (Sunday Usage & non high school)	R2 97-60	Flat fee	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	NA	NA	NA	2015
Hourly rate for any additional use - Tosa & other high schools)	R2 97-60	Per hour	\$125.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	NA	NA	NA	2015
Hourly rate for any additional use - other renters	R2 97-60	Per hour	\$150.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	NA	NA	NA	2015
Hourly rate for any additional use - Sunday and school use	R2 97-60	Per hour	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	NA	NA	NA	2015
Football practice field - Tosa East	R2 97-60	Per day	\$75.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Stadium Rental-Wauwatosa East & other High School		Per hour							\$200.00	\$200.00	\$200.00	2015
Stadium Rental-Other renters		Per hour							\$225.00	\$225.00	\$225.00	2015
Locker-Shower Rooms (Practice)	R2 97-60	Flat Fee	\$75.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Wauwatosa East)	R2 97-60	4 hours	\$400.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	4 hours	\$400.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	4 hours	\$450.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Flat fee	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	2010
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	Hourly rate for any additional use	\$100.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	Hourly rate for any additional use	\$115.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Hourly rate for any additional use	\$125.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Stadium Public Address System	R2 97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	\$500.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	\$500.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	2010
Stadium Lights	R2 97-60	Flat rate	\$85.00	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	2014
Scoreboard	R2 97-60	Per Hour Rate (3 Hour Minimum)	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2010
Other sports: lacrosse, soccer, field hockey, etc.												
Hourly rate (Tosa East & other high schools)	R2 97-60	Per hour		\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Hourly rate (Other renters)	R2 97-60	Per hour		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	2011
Scoreboard - 3 hour minimum	R2 97-60	Per hour		\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	2011
Stadium Public Address System - all users	R2 97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	\$500.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	\$575.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011
Repeat renters since 2006, or before, can rent at the old rates plus 10% until they get to the current rates												
Parks - Facilities Rental												
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	2017	2018	Last Updated
Special Stadium Events	R2 97-60	First 3 hours	N/A	2009								
Special Stadium Events	R2 97-60	Each additional hour after 3	N/A	2009								
Weekend and Evening Custodian Rate	R2 97-60	Per hour	N/A	2009								
Ball Diamond												
Ball Diamond includes use of diamond, bases put out (without lights)	R2 97-60	Per hour	\$20.00	\$25.00								2011
Ball Diamond - Tosa East High School (without lights)					\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	2012
Ball Diamond - All Other Renters (without lights)					\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	2012

2016 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Ball Diamond includes use of diamond, bases put out (with lights)	R2 97-60	Per hour	\$36.00	\$45.00						2011
Ball Diamond - Tosa East High School (with lights)					\$45.00	\$45.00	\$50.00	\$50.00	\$50.00	2014
Ball Diamond - All Other Renters (with lights)					\$50.00	\$50.00	\$55.00	\$55.00	\$55.00	2014
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat rate	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$75.00	\$75.00	2015
Diamond prep prepared during overtime hours	R2 97-60	Flat rate	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$250.00	\$250.00	2015
Tournament Play **	R2 97-60	Per day	N/A	2002						
Recreation Department	R2 97-60	Per game	N/A	2002						
Rental of baseball field for activities other than baseball	R2 97-60	Per hour	\$75.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	2011
Basketball Court										
Basketball Court (Rec Dept Adult League)	R2 97-60	Per hour	N/A	2002						
Basketball Court (Rec Dept Youth Instruction)	R2 97-60	Per hour	N/A	2002						
Basketball Court (Other groups)	R2 97-60	Per hour	N/A	2002						
Track Meets										
Track Meets	R2 97-60	Flat fee before tax	N/A	2010						
Track Meets	R2 97-60	Flat fee before tax	N/A	2010						
Track Meets (Track & Field Only - Wauwatosa Schools)	R2 97-60	Flat rate for 4 hours	\$500.00	\$300.00	\$300.00	\$300.00	\$300.00	NA	NA	2015
Track Meets (Track & Field Only - Outside Schools)	R2 97-60	Flat rate for 4 hours	\$600.00	\$400.00	\$400.00	\$400.00	\$400.00	NA	NA	2015
Track Meets (Outside renters)	R2 97-60	Flat rate for 4 hours		\$500.00	\$500.00	\$500.00	\$500.00	NA	NA	2015
Track Meets (Track & Field Only - Sunday and non high school use)	R2 97-60	Flat rate for 4 hours	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	NA	NA	2015
Hourly rate for any additional use - (Wauwatosa schools)	R2 97-60	Each additional hour after 4	\$125.00	\$85.00	\$85.00	\$85.00	\$85.00	NA	NA	2015
Hourly rate for any additional use - (Other renters)	R2 97-60	Each additional hour after 4	\$150.00	\$100.00	\$100.00	\$100.00	\$100.00	NA	NA	2015
Hourly rate for any additional use - (Sunday and non high school use)	R2 97-60	Each additional hour after 4	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	NA	NA	2015
Stadium Public Address System - all users	R2 97-60	Flat rate	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	2011
Track Practices (track only - Wauwatosa schools)	R2 97-60	Flat rate (per day) - reserved basis	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
Track Practices (track only- Outside schools)	R2 97-60	Per hour	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	\$500.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	\$575.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	2010
Stadium Lights - all users	R2 97-60	Per hour	\$85.00	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	2015
Skating										
Public Skating	R2 97-60	Adult Wauwatosa resident (18+ years)	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Public Skating	R2 97-60	Adult non-resident	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	2010
Public Skating	R2 97-60	Child - resident	free	2010						
Public Skating	R2 97-60	Child non-resident	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2010
Tennis										
Tennis Reservation Fee - Wauwatosa Resident -Singles	R2 97-60	Per hour/per court - rate includes tax	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	2010
Tennis Reservation Fee - Non Resident-Singles	R2 97-60	Per hour/per court- rate includes tax	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2011
Tennis Reservation Fee - Leagues - Wauwatosa Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	2011
Tennis Reservation Fee - Leagues - Non Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	\$7.50	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	2011
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court	\$1.75	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	2011
Parking Lot*	R2 97-60	Per day	N/A	2002						
1/2 Parking Lot*	R2 97-60	Per day	N/A	2002						
Volleyball Court										
Sand Volleyball Court Fee - Wauwatosa Residents	R2 97-60	Per hour/per court -rate before tax	\$7.50	\$8.00	\$8.00	\$8.00	\$8.00	\$10.00	\$10.00	2015

2016 CONSOLIDATED FEE SCHEDULE

2016 CONSOLIDATED FEE SCHEDULE										
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Last Updated
Sand Volleyball Court Fee - Non Resident	R2 97-60	Per hour/per court -rate before tax	\$10.00	\$11.00	\$11.00	\$11.00	\$11.00	\$15.00	\$15.00	2015
* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). Charitable and educational groups only.										
Hall Rentals do not entitle renters to free skating										
Purchasing										Last
Title	Section	Description	2010	2011	2012	2013	2014	2015	2016	Updated
Voluminous specifications		Per page	\$0.25	\$0.25	\$0.25	\$0.25				2002