



CITY OF WAUWATOSA  
 FIRE DEPARTMENT  
 1601 Underwood Avenue  
 Wauwatosa, WI 53213  
 (414) 471-8490 • Fax (414) 471-8473  
 Fire Prevention (414) 471-8457  
 www.wauwatosa.net

ROB UGASTE  
 Chief of Department

**TENT PERMIT APPLICATION**

JOB ADDRESS: \_\_\_\_\_ AREA \_\_\_\_\_

OCCUPANT'S NAME: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE: ( ) \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_  
 Number/Street

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

<b>TENTS</b>	
<ul style="list-style-type: none"> <li>• \$35.00 per Tent 400 square feet (20 x 20) or greater</li> </ul>	\$ _____
Number of Tents _____ Sizes _____	
Date Tent is Being Erected _____ Date Tent is Being Removed _____	
<b>If you answer yes to any of the following questions, an additional permit may be required:</b>	
<ul style="list-style-type: none"> <li>• Are you using a tent heater? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• Are you going to be cooking with propane? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• Do you have a "No Smoking" sign? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• Are exits clearly marked? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• Do you have a fire extinguisher? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> </ul>	
<b>After Hours Inspection and/or Testing - \$50.00</b>	\$ _____
<b>Reinspection Fee - \$70.00</b>	\$ _____
<b>Describe:</b> _____	\$ _____
Cash(exact amount) or Check Only Accepted	
Make check payable to: City of Wauwatosa	<b>TOTAL DUE</b> \$ _____

<b>Submit the following:</b>	
<ul style="list-style-type: none"> <li>• Site Plan with the Tent Location Clearly Marked</li> <li>• This Application</li> <li>• Permit fee</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

NOTE: 24-hour notice is required for on-site inspections. Inspection hours are Monday through Friday from 7 a.m. to 3:30 p.m. A \$70.00 re-inspection fee will be required for any additional inspections needed. Inspections required during non-working hours will be billed at the City of Wauwatosa's normal overtime rate as indicated in Resolution R-93-70 that reads as follows:  
*Please be aware that the Common Council of the City of Wauwatosa has granted a fee of \$50.00 per hour to be charged by the Fire Marshal/Code Specialists for fire inspections that occur during normal nonduty hours, Monday through Saturday, and \$65.00 per hour for inspections conducted on a Sunday or holiday.*

<b>Applicant: Print Name</b> _____	<input type="checkbox"/> Contractor <input type="checkbox"/> Occupant <input type="checkbox"/> Agent
<b>Signature:</b> _____	<b>Date:</b> _____