

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, October 28, 2003
Committee Room #2

PRESENT: Alds. Bruderle-Baran, Casey, Grimm, Jenkins, Matthews (8:10 p.m.), McCarthy, Stepaniak, Subotich – 8

ALSO PRESENT: T. Wontorek, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.; N. Welch, Comm. Devel. Dir.; W. Kappel, Public Works Dir.; N. Kreuser, Health Officer; L. Nielsen, Public Health Nurse Supv.; J. Wojcehowicz, Water Supt.; R. Harris, Planner, Comm. Dev.

Ald. Stepaniak as Chair called the meeting to order at 8:00 p.m.

Computer software and hardware to upgrade and replace equipment for 14 health departments in the bioterrorism consortium

Dr. Kreuser said the City of Wauwatosa is the fiscal agent for the Milwaukee/Waukesha County Bioterrorism Consortium grant. One of the objectives of the grant is to build infrastructure capacity in public health information systems. She said the consortium hired Paragon Development Systems, Inc. (PDS) to survey the status of the existing computers and software for 14 health departments. The survey suggested the need for approximately \$190,000 to purchase or replace computers and software in order to comply with minimum Health Alert Network standards set by the State of Wisconsin Department of Health and Family Services. Another \$19,025 is needed to bring existing hardware up to standard.

Dr. Kreuser said there is approximately \$100,000 to spend prior to December 31, 2003. The plan is to start the computer purchase with 2003 funds and pay the balance with 2004 funds. She said there is no cost to the city. All costs will be paid by the bioterrorism consortium grant. The purchasing, health and information systems departments will work together to finalize the group purchase. She recommended the purchase of supplies and equipment to address routine needs and emergency response for the consortium. She proposed making some of the older health department computer equipment available to other departments in city hall.

Moved by Ald. Bruderle-Baran, seconded by Ald. Jenkins to recommend approval of the group purchase of computer software and hardware for the Milwaukee/Waukesha County Bioterrorism Consortium – 7

Health department continuation grants

Dr. Kreuser said the health department has continuation grants totaling \$757,763 for the expansion and support of public health programming in the community. She said that each grant addresses federal and state 2010 health objectives as well as homeland security planning, preparedness and response. The grants relate to specific program objectives which are negotiated and evaluated between the health department and the State of Wisconsin Department of Health and Family Services. She said there is a 75% match on the Maternal Child Health grant which is met through documentation of public health nurse time in the clinics and home visits. She recommended continuing the grants.

Moved by Ald. Casey, seconded by Ald. McCarthy to recommend acceptance of the continuation grants with a total amount of \$757,763 – 7

Blackberry communications equipment for the Milwaukee/Waukesha County Consortium for Public Health Emergency Preparedness

Dr. Kreuser said the consortium needs to purchase the communications software, hardware, and equipment to support the use of Blackberry units for the Milwaukee/Waukesha County Consortium for Public Health Emergency Preparedness. The implementation of a 24/7 public health risk communication system for routine and emergency use is one of the major 2003 objectives for the State of Wisconsin bioterrorism consortium grant. The need for a rapid and reliable communication system was identified during the recent Monkeypox outbreak. In addition, it is important to be able to access real-time information from remote locations.

Dr. Kreuser said the Blackberry unit is state-of-the-art technology. T-Mobile vendors will work with them on the purchase, installation, training and ongoing service. This will enable all the health departments in the consortium to communicate in the event of a public emergency. She said the City of Wauwatosa will run the equipment. The equipment will also upgrade the city's communications system.

Dr. Kreuser said the cost of the project, including server hardware, software, service plan, cabling and 70 Blackberry units is \$201,483.63. There is an option to purchase additional units at the contract price if needed. The cost includes a pre-paid year of T-Mobile service at the cost of \$4,855.68 per month for all 70 units. An additional \$2,500 per year will pay for the Concillent Software support and maintenance for 2 communities. The ongoing annual cost for all the services is \$72,979.52. She said if the grant funding ends in the future, the project will end unless individual departments determine they would like to fund continued service. She recommended purchasing the Blackberry units and necessary hardware and software through T-Mobile and other vendors.

Moved by Ald. McCarthy, seconded by Ald. Grimm to recommend the purchase of Blackberry units, hardware and software – 8

Sale of bonds to finance a senior housing project

Mr. Wontorek said the sale of bonds for the Laureate Group senior housing project was referred by the Wauwatosa Housing Authority. The bonds are non-tax exempt and will not affect the city's bond rating. He recommended approval of the sale.

Moved by Ald. Casey, seconded by Ald. Bruderle-Baran to recommend approval of the sale of bonds – 8

2004 Community Development Block Grant (CDBG) requests

Mr. Harris said they received a total of \$2,466,800 in Community Development Block Grant (CDBG) requests. Based on a grant amount for 2004 estimated at \$1,300,000, the committee was required to reduce \$1,166,800 from the requests. The Jacobus Park improvements were not funded due to changes in eligibility; however, a new playground for Underwood Parkway at 121st and Dearbourn was fully funded. Funding for the senior center was reduced from \$151,500 to \$145,000. He noted that the Badger Association for the Blind was put on contingency until the organization can verify the number of Wauwatosa residents they are actually serving. The federal Housing and Urban Development (HUD) has expressed concern that this organization is located in the City of Milwaukee and not the City of Wauwatosa, thus the need for greater scrutiny of the members served.

Mr. Harris said the CDBG Committee held two public hearings and gave their recommendation at their October 15th meeting. He said they plan on sending the full application to HUD by November 15th. Any remaining money will be put into a contingency fund.

Ald. Matthews expressed concern about the quality of the playground being installed on Underwood Creek Parkway. The last playground equipment lasted only 13 years. Mr. Harris said the new equipment would be similar to the playground equipment at Camp Wil-O-Way. It will be very sturdy and should last longer than the old set. He has heard that it will be a high quality playground.

Ald. Grimm asked if the Badger Association for the Blind received funding from the City of Milwaukee. Mr. Harris said they are also getting funding from the City of Milwaukee; however, it is not unusual for non-profit organizations to garner as many grants as they can for their projects.

Moved by Ald. Matthews, seconded by Ald. McCarthy to recommend approval of the 2004 CDBG requests with the recommended changes – 8

5-year contractual agreement for fire hydrants

Mr. Wojcehowicz said their inventory of fire hydrants has been depleted and needs to be replenished. They solicited bids for the purchase of approximately 100 fire hydrants over a five year contract period. In order to obtain as many bids as possible, their specifications indicated three acceptable brands, but only two suppliers responded to their official notice. He noted that prices are firm for the first three years with an allowance for price increases tied to the Consumer Price Index during the final two years. He said they will probably add about 20 hydrants per year. These will be the same model of hydrants that the department has been using for the last 5 years. He recommended awarding the contract to Davies Water Equipment Co. of Milwaukee in an amount of \$950 per hydrant. The hydrants meet the specifications of the American Water Works Association.

Moved by Ald. McCarthy, seconded by Ald. Jenkins to recommend approval to issue purchase orders as needed to Davies Water Equipment Company of Milwaukee for a 5-year contract period – 8

2004 softball diamond rates

Mr. Kappel said revising the rate structure will provide a more accurate reflection of rental usage and labor costs for preparing the field. The tournament fee is too high and doesn't equal the actual cost and labor for field usage. The changes in the rates add a weekday diamond preparation cost and eliminate the Wauwatosa Recreation Department and tournament fee. He said the Wauwatosa recreation department is going to be the beneficiary of the changes in that they will experience a slight reduction in fee of \$1.00 per game. The revenue will be made up by other entities paying for the diamond marking service.

Moved by Ald. Matthews, seconded by Ald. Bruderle-Baran to recommend approval of the 2004 softball diamond rates – 8

Fund transfer for elevator repair at the Muellner Building

Mr. Kappel said that WE Energies had to rewire the parks administration and Muellner Building due to the removal of the 72nd Street substation. During the work, a power surge affected the phone system in both buildings and the elevator in the Muellner Building. He said the city is filing a claim to recover the cost of the repairs; however, there is an immediate need to pay for the elevator and the phone system repair. He recommended approval of the fund transfer in the amount of \$5,000 from the Forestry Salary Account to the Parks Building Repairs Account in order to pay for the repairs.

Moved by Ald. Grimm, seconded by Ald. Casey to recommend approval of the fund transfer in the amount of \$5,000 from the Forestry Salary Account to the Parks Building Repairs Account – 8

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
P. Leist	\$199.00	Police – 10/13-10/15/03 – Wisconsin Dells Forum on Youth Violence by US Atty’s Office
D. Braun	\$199.00	Police – 10/13-10/15/03 – Wisconsin Dells Forum on Youth Violence by US Atty’s Office
J. Cindric	\$124.00	Police – 10/1-10/3/03 – Eau Claire Department of Justice Technology Conference
J. Lane	\$186.00	Police – 10/21-10/23/03 – Appleton White Collar Crime Seminar
J. Wojcehowicz	\$900.37	Water – 10/9-10/10/03 – UW - Madison Engineering Professional Development Prog.
D. Redman	\$255.00	Fire – 10/8/03 – Fond du Lac Conf. on Consolidation of Public Services
D. Davidson	\$159.00	Police – 10/9/03 – Milwaukee Management Training
R. Cepican	\$43.68	Police – 9/22-9/26/03 – MATC EVOC Instructor Course
A. Kesner	\$1,081.92	Attorney – 10/12-10/15/03 – Minneapolis, MN IMLA Convention
T. Otzelberger	\$278.53	Info Sys – 10/7-10/8/03 – Chicago, IL Connect with the Experts
P. Clarey	\$101.88	Police – 10/12-10/16/03 – Appleton Management of Undercover Operations
D. Weiss	\$105.00	Police – 10/13-10/15/03 – Wisconsin Dells Forum on Youth Violence by US Atty’s Office
J. Griffin	\$30.00	Police – 10/13-10/15/03 – Lake Delton Forum on Youth Violence
N. Welch, T. Szudy, R. Harris, J. Holder	\$603.00	Planning – 10/23-10/24/03 – Milwaukee Upper Midwest Planning Conference
J. Cindric	\$71.32	Police – 9/30-10/3/03 – Green Bay/Eau Claire Asset Forfeiture Trng/ DOJ Technology Sem.
G. Raymond	\$25.95	Police – 10/21-10/23/03 – Kenosha Basic Breath Examiner Specialist Course

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Roberts	\$223.44	Fire – 10/21-10/24/03 – Wausau Wisconsin Fire Inspectors Conference

Moved by Ald. Casey, seconded by Ald. Bruderle-Baran that the vouchers be allowed and paid – 8

Claim of Barbara Marks, 6726 W. Blue Mound Road

Moved by Ald. McCarthy, seconded by Ald. Matthews to convene into closed session per Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and may reconvene into open session – 8

The committee convened into closed session at 8:34 p.m.

The meeting adjourned at 8:46 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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