

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
7725 WEST NORTH AVENUE
Telephone: (414) 479-8917
Fax: (414) 479-8989

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, May 13, 2003
Committee Room #2

PRESENT: Ald. Bruderle-Baran, Casey, Grimm, Jenkins, Matthews, Stepaniak, – 6

EXCUSED: Ald. McCarthy, Subotich

ALSO PRESENT: T. Wontorek, City Admin.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.;
Chief D. Redman, Fire; Asst. Chief J. Hevey, Fire; J. Wojcehowicz, Water Supt.

Ald. Stepaniak as Chair called the meeting to order at 8:10 p.m.

Award of bid to Community Newspapers, Inc.

Mr. Wontorek said every year the city is required by state statute to advertise for bids for an official newspaper for the city's legal publications. The only bid received this year was from Community Newspapers, Inc. Their rates are unchanged since 1997. He recommended award of the bid.

Moved by Ald. Casey, seconded by Ald. Jenkins to recommend
approval of the award of bid to Community Newspapers, Inc. – 6

Reallocation of long-term funds and installation of an emergency power generator at fire station #2

Chief Redman said the installation of an emergency power generator had been planned as part of the preparations for Y2K. At the time, they decided that the threat was not that great. The purchase was then put in the five year Capital Improvement Plan. The old fire station #2 generator is ready to be replaced. The funds for this purchase could come from the Long Term Debt fund. They would also like to take advantage of significant savings in the cost for the Quint apparatus. He stressed that the generator will help maintain critical services during power outages. He recommend the generator installation.

Ald. Grimm asked what happened to the old generator. Asst. Chief Hevey responded that the old generator is from the 1970s and has only enough power to run the garage door opener. They have more than one old generator and those would probably be put on auction.

Ald. Matthews said that considering that the fire station #2 area has had two power outages in the last few weeks, she would vote for the installation.

Moved by Ald. Matthews, seconded by Ald. Grimm to recommend
approval of the reallocation of long term funds in the amount of
\$70,000 and the installation of an emergency power generator at
fire station #2 – 6

Change of Purpose in the 2003 Capital Budget account and completion of the water main loop on N. 119th Street from W. Capitol Drive to the northwest corner of the Harley Davidson property

Mr. Wojcehowicz said the Water Utility decided to re-examine the water supply north of W. Capitol Drive due to new property developments and recent changes to water system demands for usage and fire protection. He

said it has become important to complete the water main loop on N. 119th Street from W. Capitol Drive to the northwest corner of the Harley Davidson property. He mentioned four businesses that are impacting the changes. They are Builder's Brick and Material, Covenant Laundry Services, Centerpoint Properties and Harley Davidson. These are all heavy water users. In addition, a new concrete company has just opened. It is the largest in the state and has the potential to be the largest water user in the city.

Mr. Wojcehowicz said that he received a report earlier in the day regarding possible soil contamination on the site. This is a new development and will require testing to determine the type and extent of the contamination. He said that a portion of the funding for the project would be used to hire consultants. He estimated the cost of the proposed water main extension to be \$475,000. Mr. Braier indicated that only approximately \$28,000 in engineering fees was used from approximately \$852,000 carried over from the 2002 budget. Mr. Wojcehowicz said these funds were previously approved for replacement of the Watertown Plank Road section of water main that failed in 2000. He said it is possible the city could establish a special deferred assessment area so the utility could be reimbursed for expenses in the future. He added that in the future, the city will need another mile of water main to complete the full western loop in order to meet consumer demand.

Ald. Casey said that as an employee of Centerpoint Properties he would recuse himself from the discussion and abstain from any vote on the issue.

Ald. Matthews asked if there were time constraints on making this decision. She expressed concern that there wasn't enough information on the nature and extent of the contamination. She said this project was a great idea and much needed in the area. She would be inclined to hold this item for two weeks to obtain more information on the contamination. Mr. Wojcehowicz said it would be possible to do the project this year after Harley Fest if there are no delays. He doubted the soil analysis could be completed in the next two weeks.

Mr. Wontorek recommended authorization for the Change of Purpose so data on the contamination can be obtained. He indicated that designating funding for this project will enable them to engage a consultant to gather the information and provide cost estimates. Mr. Wojcehowicz said they would have a two month period to send out the Request for Proposals (RFP) and sample drill the soil. This could be done by September. There is a possibility the project could be completed by Christmas depending on what they find in the soil. He said it was good that they became aware of the contamination so early in the project.

Moved by Ald Jenkins, seconded by Ald. Matthews to recommend the Change of Purpose and transfer of \$475,000 from the Water Department's 2003 Capital Budget for improving the water system in the west zone north of W. Capitol Drive. Vote on the Motion was, Ayes: 5, Noes: 0, Present: 1 (Casey)

Water Maintenance Person position

Mr. Wojcehowicz said they have a vacancy of a Water Maintenance Person position due to a promotion. This position provides a wide variety of repair and maintenance functions related to the city's water distribution system. The duties include working as part of a repair crew that responds to emergencies at all hours of the day and night regardless of weather conditions. This person maintains the water distribution system by inspecting fire hydrants to insure they function properly. This employee also locates, marks and operates system valves and other duties as needed. He said they would like to maintain their current staffing level and fill the vacancy.

Moved by Ald. Grimm, seconded by Ald. Bruderle-Baran to recommend filling the vacancy in the Water Maintenance Person position – 6

Memorandum of Understanding (MOU) with Union Local 305 regarding Drop Off Attendant at the public works yard

Mr. Kappel reported that after unsuccessful discussions with the Union Local 305 regarding a lower rate of pay for the drop off attendant, they developed an alternate plan for staffing the position. They created a three-party addendum to the solid waste collection contract. In this agreement, The Salvation Army would provide the attendant. Just before implementation of the agreement, the union informed him that they were still interested in bargaining for the position. He received a letter from The Salvation Army indicating that they would not be able to participate in the agreement unless this issue was settled with the union. Implementation of the three-party agreement was placed on hold by mutual agreement of all three parties until the union issue could be worked through.

Mr. Kappel said after much discussion, he and the union agreed to a Memorandum of Understanding (MOU) to keep the drop off attendant in the bargaining unit at a flat rate of \$13.50 with annual increases as negotiated by future labor union agreements. As a result of the MOU, they propose to close the yard on Mondays and have it staffed Tuesday through Saturday. He pointed out that there were advantages to the attendant being a city employee as compared to working for another agency. Managers will have greater control over the site and there will be direct supervision in order to ensure good customer service. They will also be able to take immediate action instead of going through another party in any situation.

Mr. Kappel said they have only had an attendant in the yard on Saturdays and revenue levels have dropped from the previous year. Leaving the site without staffing opens it to abuse by commercial entities, non-residents and the potential for someone to dispose of hazardous material improperly. This could be very costly to the city. He said they would still like to have The Salvation Army participate in collecting items at the drop off site.

Ald. Jenkins reported as Chair of the Employee Relations Committee that the committee voted to recommend approval of the MOU in light of the fact that the city is losing some income and there is no other alternative. He asked if there was any indication of why the permit money was down. Mr. Kappel said there are commercial entities coming to dump waste and they are not paying because no one is there to attend the yard.

Moved by Ald. Jenkins, seconded by Ald. Casey to recommend approval of the Memorandum of Understanding (MOU) – 6

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
B. Wehrley	\$27.00	Engineering – 4/24-4/25/03 – Waukesha Local Public Agency Seminar
E. Dietzler	\$455.40	Police – 4/22/03 – Pleasant Prairie Police/Fire Communications Class
R. Gruebling	\$275.00	Treasurer – 4/30-5/2/03 – Wisconsin Rapids Treasurer’s Spring Conference
R. Gruebling, R. Braier	\$279.90	Treasurer – 4/30-5/2/03 – Wisconsin Rapids Treasurer’s Spring Conference
R. Braier	\$238.95	Finance – 4/30-5/2/03 – Wisconsin Rapids WMTA Spring Conference

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
D. Redman	\$47.00	Fire – 4/27-5/1/03 – Fort McCoy, Tomah Series of 3 Emergency Mgmt Courses (tuition and housing paid by the state)
T. Sharpee & 10 SRT members	\$330.00	Police – 4/29-4/30/03 – Volk Field SWAT Training
K. Isleb	\$86.40	Assessor – 4/7-4/8/03 – Wisconsin Dells Dept. of Revenue mtg re: Manufacturing Assessments
D. Collins & 4 others	\$920.00	Police – 2/20/03 – Oconomowoc Investigative Training
C. Thomas	\$294.09	Personnel – 5/5-5/6/03 – Egg Harbor WPELRA Collective Bargaining Workshop
B. Kreuser	\$55.49	Info. Sys. – 5/12/03 – UW Madison E-Mail as Public Record Course
R. Luedtke	\$67.97	Info. Sys. – 5/12/03 – UW Madison E-Mail as Public Record Course

Moved by Ald. Casey, seconded by Ald. Grimm that the vouchers be allowed and paid – 6

The meeting adjourned at 8:46 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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