

## CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER  
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### BUDGET & FINANCE COMMITTEE MEETING

Tuesday, March 11, 2003

Committee Room #2

PRESENT: Ald. Casey, Matthews, McCarthy, Stepaniak, Subotich – 5

EXCUSED: Alds. Bruderle-Baran, Grimm, Jenkins

ALSO PRESENT: T. Wontorek, City Admin.; A. Kesner, City Atty.; R. Braier, Finance Dir.; W. Kappel, Public Works Dir.; W. Wehrley, City Engineer; Chief B. Weber, Police; Capt. J. Bozicevich, Police; J. Wojcehowicz, Water Supt.

Ald. Stepaniak as Chair called the meeting to order 8:12 p.m.

#### **Water Maintenance Person II vacancy**

Mr. Wojcehowicz said the Water Maintenance Person II is the lead position in the water department field operations. The person currently in this position submitted formal written notice of retirement effective March 17, 2003. This position serves as the maintenance crew leader responsible for directing work activities and operating the backhoe during excavating assignments. He added that the water department is self supporting and the funding for this position has no effect on the City's tax role. He recommended that the Water Maintenance Person II vacancy be filled.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend approval to fill the Water Maintenance Person II vacancy – 5

#### **Three-party design services contract for the reconstruction of N. 124<sup>th</sup> Street between Ruby Avenue and Hampton Avenue**

Mr. Wehrley said the city signed an agreement with the Wisconsin Department of Transportation (DOT) for the reconstruction of 124<sup>th</sup> Street from Ruby Avenue to Hampton Avenue. They interviewed 3 engineering consultants to perform the design services per DOT requirements. The design firm of Owen Ayres & Associates was chosen. The contract has been reviewed and approved by the DOT's contract administrator. The contract has also been review by the City Attorney. The total contract amount including any additional work items comes to a total of \$254,531.77. The cost will be shared by Wauwatosa, the Village of Butler, the City of Milwaukee and Wisconsin DOT. The city's share of this contract is estimated to be \$30,000 and is budgeted in the Capital Funds Budget.

Moved by Ald. Matthews, seconded by Ald. Casey to recommend approval of the three-party design services contract – 5

#### **Consultant to monitor 9 sanitary sewer bypass locations**

Mr. Wehrley said the city currently does not have any flow monitoring devices installed in 9 gravity bypass locations. As part of the proposed Wisconsin Pollution Discharge Elimination System (WPDES) permit, the city will be required to monitor all its sanitary sewer bypass locations. They would like to install portable devices and monitor these 9 locations to determine if there is a need to continue operation of the bypass or allow for abandonment of the bypass before permanent devices are installed. They would lease the portable devices. He added that the flow meters should be installed prior to the spring rains or snowmelt. He was asking for

authorization to solicit proposals from qualified engineering firms to perform this work. After they see the responses to the Request for Proposals, they can then provide the committee with a funding amount and identify funding sources.

Ald. McCarthy asked about the usefulness of the old pumps. Mr. Wehrley responded that the old pumps are still available. Mr. Kappel added that the department has a budget request in for some new pumps to replace the old ones that are not working. He said that since they installed the 7 automated locations, they won't need as many of the old pumps. He clarified that the old pumps are really emergency pumps and the automated pumps would be installed underground.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend approval to solicit proposals from consultants for monitoring 9 sanitary sewer bypass locations – 5

### **Resolution amending solid waste contract with Waste Management, Inc.**

Mr. Kappel said they have been working with Waste Management and The Salvation Army to provide for cost effective operation and oversight of the public works yard recycling center. The cost is \$32,500 per year, which the city pays to Waste Management who in turn passes that amount to The Salvation Army as their subcontractor. It is subject to annual Consumer Price Index (CPI) increases not to exceed 5% per year. This results in a significant annual savings to the city. The Salvation Army will provide a minimum of one person staffing the Drop-off Center from 7:30 a.m. to 4:30 p.m. Monday through Saturday. Salvation Army is setting this program up as a model for a nationwide program. He requested approval of the item.

Ald. McCarthy said that the Citizen's Advisory Solid Waste Recycling Committee met the day before and recommended adoption of both this contract and the next item.

Liz Rusch, 2454 Pasadena Blvd., expressed interest in the agreement and the cost of hiring a yard attendant with any related benefits. Mr. Kappel said the cost for the yard attendant would be \$32,000. This amount was already included in the department's budget. The attendant would be hired on a contract basis so fringe benefits would not be involved and the city would save money. Ald. Matthews asked if The Salvation Army pays benefits. Mr. Kappel responded that The Salvation Army offers benefits to their employees and the permanent employee for the 40 hour work week would have their fringe benefit package.

Ald. Matthews complimented Mr. Kappel on putting together a creative proposal. She felt the original salary for the yard attendant was too high. She asked what kind of assurances there would be for covering absences if the regularly scheduled yard attendant couldn't be there. Mr. Kappel said Salvation Army would send someone else out. He stressed that the person who should get the credit for the proposal and the work that was done to bring it together was William Tarman-Ramcheck and his staff.

Moved by Ald. Matthews, seconded by Ald. McCarthy to recommend approval of the three-party agreement – 5

### **Resolution approving intergovernmental agreement to qualify for state Recycling Efficiency Incentive Grant**

Mr. Kappel reiterated that the credit for this intergovernmental agreement goes again to Mr. Tarman-Ramcheck. Mr. Tarman-Ramcheck has been working with the state and local level on this agreement. He said the \$1.9 million in state grants are available to Responsible Units (RUs) who qualify and apply by March 31, 2003. Round 1 of these Recycling Efficiency Incentive (REI) grants is for county RUs and RUs that formally cooperate or consolidate by state statute. The city is positioned to join with 5 other RUs before the deadline at

the end of March. The agreement extends from the end of March to December 31, 2003 and is amendable to take advantage of future rounds of REI grants should they remain available. He said that West Allis, Menomonee Falls, Butler, Sussex and Lannon are all finalizing the Intergovernmental Agreement for improving recycling and waste reduction education. It will be funded at 10 cents per capita or a total commitment of \$4,693. The funds will go to a variety of educational materials such as newspapers, scholarships, business seminars, printing and postage; all featuring participation in recycling. He recommended approval of the agreement.

Moved by Ald. McCarthy, seconded by Ald. Matthews to recommend approval of the intergovernmental agreement --

Ald. Casey complimented Mr. Tarman-Ramcheck and Mr. Kappel on the agreement.

Vote on the motion was, Ayes: 5

### **Police Department Budget Cuts**

Chief Weber expressed his hope that the proposals outlined in his March 7<sup>th</sup> memo would resolve their budget problem for this year. He said that they didn't want make any additional budget cuts, but they wanted to respond to the committee's requests. He focused on departmental revenue. The police department hasn't raised the fee for parking tickets since 1997. He said if they raised the fee anywhere between \$1 and \$5 they would not be out of the ballpark of the range that other communities are charging. He pointed to the Tax Revenue Intercept Program (TRIP). They have enrolled the uncollectible parking citations in this program which deducts the amount of a person's fine from their state tax refund before it is sent to them. The city can expect to recover approximately \$40,000 in new, previously unaccounted revenue from this program. With regard to clerical staff, he said they are making every effort gain reductions in the budget through attrition. They continue to look into more efficient ways of doing things. He indicated that they will be making more clerical cuts in 2004. He addressed the crossing guard program saying that it would be unreasonable to expect the school district to put this in their budget. He added that the department will be meeting with the school district to discuss removing some of the crossing guard positions that are not viable. He said it looks fairly certain that the officer awaiting military orders will be called up soon. That will reflect a savings of \$57,000. They will also leave a sergeant position vacant when the captain retires. The previously identified budget cuts, re-calculated "court penalties and costs", increase in parking ticket fines by \$5 and revenue from the TRIP program all total \$219,750 not including the \$57,000 for the officer that is being called up for military service.

Mike McCrea, 2545 Pasadena Blvd., expressed his concern regarding the two personnel items in the budget reduction plan. Chief Weber said that one of the police captains is due to retire in about a month. That position will be replaced by moving up the chain of command, but they will not hire an additional officer at the sergeant level. He said the Community Support sergeant will be shifted to other duties.

Ken Hemauer, 2469 Pasadena Blvd., said that as a concerned citizen there were two things of utmost importance: 1) good schools and 2) the safety of the residents. He said Wauwatosa has a tremendous police department, but they are very busy. He would be very disappointed if the police department budget were cut unless it was for inefficiency. The police department is very important to the community.

Liz Rusch, 2454 Pasadena Blvd. and Brenda Blaschke, 2502 Pasadena Blvd., both agreed with the previous comments.

Mr. McCrea asked if the original proposal to cut \$241,000 from the police department budget was cut from the operating budget. Ald. Stepaniak explained that \$241,000 was to cut from the police department's budget

increase. He stressed that the police department's budget was not cut. They still received an increase in their budget even after the reductions.

Ms. Blaschke suggested the possibility that Salvation Army volunteers could take over crossing guard duties. Chief Weber said they could look into that. He explained that currently the crossing guards are provided by a private contractor.

Mr. McCrea asked how the \$241,000 in budget cuts for the police force was determined. Ald. Stepaniak explained that the first step was an executive review of departmental budgets by the Mayor and City Administrator. The departmental budgets were then submitted to the Budget Committee. He said there was a lengthy review process this year. Mr. McCrea asked where the police force budget cut lands in the priority of budgets. He asked how their budget compares in terms of the percentage of cuts in other departments. Mr. Wontorek explained that the Common Council determined that the public works, fire and police departments should cut their budgets by 2% each. The other 2% would be taken out of the combined budget totals for the other departments.

Richard Bachman, 2229 N. 115<sup>th</sup> Street, said that 90% of the police department budget is wages and benefits. The 2% cuts had to come from the other 10% of the budget. Chief Weber said the department had to decide how they wanted to make those cuts.

Mr. Wontorek said he reviewed the proposed changes that the police department submitted. At the end of last year they had to dip into the surplus to cover the increase in fringe benefits. He said the revenue increases in the TRIP program and parking tickets help to achieve the 2% budget cuts, but if one of the officers was called to active duty, it would not rise to the level of a staff reduction.

Terry Wolfe, 7839 W. North Avenue, expressed his frustration that the police department was told not to cut officers or crossing guards and if clerical staff is cut, police officers would have to be taken off the street to do that work. He said at this time the council is asking the departments to be more efficient. He suggested looking into reducing the number of aldermen. He also suggested that the aldermen take a pay cut as a way to show they were sharing the burden of concern for the city budget. The citizens would be amazed to know that the aldermen get their mail delivered by private courier instead of picking it up themselves.

Mr. McCrea challenged that any money the police department has not been able to take out of their budget should come from the other departments. He said their concern is with safety not water.

Moved by Ald. Casey, seconded by Ald. McCarthy to recommend acceptance of the revised revenue estimates, parking fine increase, \$77,000 in previously identified budget cuts, and that the police department continue to work toward the goal of realizing the \$241,000 in total reductions over the year in a combination of cost savings and/or increased revenues --

Ald. Casey said he didn't have a problem with a \$5 increase in parking tickets. He appreciated Chief Weber and Capt. Bozicevich saying they would reduce clerical positions by attrition. He said the department needs to hold open the goal of getting to the \$241,000 in reductions if at all possible. He heard the comments of the residents from Pasadena Blvd. He acknowledged that the committee has had some very strong discussions about the budget. He said they are trying to make the process work and pointed out that this was the third time the police department budget was before the committee. This is the first time he has seen a proposal reflecting \$142,750 in new revenue sources. He stressed that the committee is not asking to take officers off the street. He said the fire and public works departments were asked to take 2% off their budgets and they did it. In the next six months the committee will be back at the table with an even tougher budget with reduced state revenue. The committee's

efforts have brought the tax levy down from 11% to 8% and there were a number of constituents upset about the 8% increase.

Ald. McCarthy said the DARE program was cut back and that officer will be put back on the street to replace the officer being called up. He expressed his support for a \$5 increase in the parking fines. He said the budget should be supported and adopted. Nobody wants to put any of the citizens in jeopardy.

Ald. Matthews said she would support the motion, but she would reserve the right to change her vote or amend it until the council vote. She clarified that the DARE program wasn't cut. There were changes made by the DARE program organizers to the structure of their program. The changes just coincide with the budget reduction. She urged people to fill out the citizen survey. She said that the fire, police and public works departments are all very important. She said there are increased problems at the mall, but the police department has one of the best response times in the state. The more people who send in surveys, the more opinions they will have to be able to understand citizens' priorities. She said that health care has risen dramatically and the city will literally reach the point where personnel cuts will have to be made. She predicted that in the next budget cycle they will be looking at laying off more people or a steeper increase in taxes.

Ald. Subotich said he appreciated all the work that Chief Weber and Capt. Bozicevich had put into this proposal. He appreciated all the comments from the other aldermen. His concern was that the only time anyone showed up at budget meetings was when the police department was on the agenda. He indicated that he would not support the motion on the floor. His constituents want to keep the police department intact and he respected their concerns.

Ald. McCarthy said he thought the \$77,000 in reductions had been clearly identified. He didn't think there was anything wrong with voting for the entire motion.

Vote on the motion was, Ayes: 4, Noes: 1 (Subotich)

### Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Roberts, L. Wolski	\$30.00	Fire – 2/19/03 – Hales Corners WI Fire Inspector Area 5 meeting & lunch
T. Kucharski, Jovanovich, Walbrant, Luebke, P. Dirksmeyer, Glander	\$174.00	Forestry – 2/5, 12, 19, 26/03 – Delafield Waukesha County UW-Ex Landscaping & Grounds Maintenance Short Course
T. Kucharski	\$125.00	Forestry – 3/4/03 – Milwaukee Trees, People and the Law Seminar
P. Dirksmeyer	\$125.00	Forestry – 3/4/03 – Milwaukee Trees, People and the Law Seminar
D. Semega	\$27.00	Police – 2/24-2/26/03 – HIDTA Milwaukee HIDTA – Drug Interdiction for Patrol Officers
P. Nook	\$334.08	Fire – 2/21-2/23/03 – La Crosse WI Chief Fire Officers Seminar “Chiefing 101 in Wisconsin”

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Wontorek	\$340.64	City Admin. – 3/5-3/7/03 – Middleton WCMA Professional Seminar
D. Davidson	\$27.81	Police – 2/11-2/13/03 – Oak Creek Critical Incident Management Training
D. Wheaton	\$948.00	Bldg/Safety – 2/17-2/20/03 – Madison Building Code Continuing Education
S. Kirby	\$26.68	Police – 2/24-2/26/03 – HIDTA Milwaukee HIDTA – Drug Interdiction for Patrol Officers
K. Husslein, M. Schwacher J. Wojcehowicz, R. Kraft	\$260.00	Water – 3/5/03 – Brookfield Safety Seminar

Moved by Ald. Casey seconded by Ald. Matthews that the vouchers  
be allowed and paid – 5

The meeting adjourned at 9:25 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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