

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, January 7, 2003

Committee Room #2

PRESENT: Ald. Bruderle-Baran, Casey, Grimm, Jenkins, Matthews (7:25 p.m.), McCarthy (7:25 p.m.), Stepaniak – 7

EXCUSED: Ald. Subotich

ALSO PRESENT: Ald. Kopischke; T. Wontorek, City Admin; A. Kesner, City Atty.; R. Braier, Finance Dir.; J. Bembenek, Purchasing Mgr.; J. Schwab, Elec. Insp.

Ald. Stepaniak as Chair called the meeting to order 7:13 p.m.

Clarification of Ameritech settlement

Mr. Braier said he wanted to clarify the action taken during the last meeting regarding the settlement with Ameritech. He pointed out that the settlement amount totaling \$34,816.43 consisted of two payments: 1) \$26,000 for disputed billings for Centrex services and 2) \$8,816.43 for disputed billings on the ISDN – PRI lines. Mr. Bembenek said that the discussion during the meeting focused on the \$26,000 amount; however, his original memo mentioned both accounts. He said that the focus during the meeting was on the more important \$26,000 amount. The smaller account is the one they have had numerous problems with. Mr. Braier recommended that the minutes of December 10, 2002 be amended to include the \$8,816.43 settlement amount. He added that the spread sheet included with his memo reflects the activity for the entire year. He said a total of \$35,170.02 would cover the settlement and all the bills anticipated through the remainder of 2002.

Ald. Bruderle-Baran expressed concern regarding the rising cost of phone service. Mr. Bembenek responded that they will be submitting information to the committee in the future that will address cost saving recommendations provided by the consultant they have hired.

Ald. Stepaniak said that the minutes should reflect that the \$8,816.43 amount was included in the memo but not discussed during the December 10, 2002 meeting.

Moved by Ald. Casey, seconded by Ald. Grimm to reaffirm the previous approval of the Ameritech settlement – 5

Fund transfer of \$5,923 for scale repair at Public Works Yard

Mr. Wontorek said that the fund transfer would cover the cost of repairs to the state certified scale that is used in the Public Works Yard.

Moved by Ald. Bruderle-Baran, seconded by Ald. Casey to recommend approval of the transfer of \$5,923 from the Highway Maintenance account to the Solid Waste account and that the funds be carried over to 2003 for the scale repair – 5

Award of contract for design and construction services related to athletic field lighting in Hart Park

Mr. Wontorek said this work has been budgeted and he recommended award of the contract to Leedy & Petzold Associates LLC not to exceed \$20,000. He explained that the oldest light poles in the athletic field date back to 1950. He added that the work is primarily for replacing the light poles.

Moved by Ald. Grimm, seconded by Ald. Jenkins to recommend approval of the award of contract to Leedy & Petzold Associates LLC in an amount not to exceed \$20,000 – 5

Consulting agreement and grant authorization for the design phase of additional water plans related to Hart Park

Mr. Wontorek said that Earth Tech Inc. is the Milwaukee Metropolitan Sewerage District’s (MMSD) lead engineering firm responsible for designing new storm sewer systems to reduce flooding in the Hart Park area and coordinating all utility alterations directly related to the project. He said using Earth Tech would simplify communication between the water utility and the design team. The contract reads that the “Client will pay a lump sum of \$16,575.” He said the water utility allocated funds for water main alterations in the Hart Park project area. Ald. Kopischke expressed his concern that going ahead with the project might be premature. He pointed out that the city is still waiting on the detention ponds and questions remain about whether the design is laid out in the optimum way. He urged that the work not be authorized until the issues are resolved. Mr. Kesner said that Earth Tech is aware of the possibility of delays and that there will be contingencies depending on the issues. Ald. Stepaniak suggested the committee could authorize the expenditure subject to administrative review and depending on when the design work is going to be done. Ald. Matthews asked if the money was budgeted. Mr. Wontorek responded that he spoke with Mr. Wojcehowicz who told him that there is \$150,000 to \$200,000 in the Water Utility budget for this work.

Ald. Casey said it was prudent to award the contract; however, he shared Ald. Kopischke’s concern that staff be allowed to review the project as the work proceeds. He added that the Hart Park project is good for the citizens of Wauwatosa.

Moved by Ald. Casey, seconded by Ald. Bruderle-Baran to recommend approval of the contract with Earth Tech Inc. and to authorize the design phase subject to administrative review as the project proceeds – 7

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
D. Semega	\$37.56	Police – 12/2-12/4/02 – MATC Instructor Development Program
D. Redman, M. Anton, W. Rice, M.Carberry, P. Nook, T. Roberts	\$135.00	Fire – varies 9/4 to 12/7 – Milw. & Waukesha Cty. 3 monthly meetings, Milw. Fire Chiefs and 6 persons attending annual joint meeting
K. Isleb	\$104.57	Assessor – 12/2-12/3/02 – Wisconsin Dells WAAO Quarterly meeting
D. Leone	\$81.83	Police – 12/11-12/13/02 – Police Station Reid Interview and Interrogation class

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
D. Wheaton, J. Schwab, F. Knapp, W. Bayliss	\$180.00	Building – 3/19-3/20/02 – Milwaukee Spring 2002 Code Updates – UDC
W. Mainus	\$50.00	Building – 3/12-3/12/02 – Waukesha UDC Plumbing Inspectors Training
D. Wheaton	\$637.42	Building – 6 days – Milwaukee IBC – Code recertification
D. Wheaton, F. Knapp	\$180.00	Building – 3/11-3/13/02 – Menomonee Falls Commercial/UPC Electrical Code Training
S. Presnal	\$70.00	Building – 12/17/02 – Oconomowoc Plumbing Continuing Education
W. Mainus	\$75.00	Building – 11/13-11/14/02 – Milwaukee Recertification for Commercial
W. Bayliss	\$60.00	Building – 3/11-3/12/02 – Menomonee Falls Spring 2002 Electrical Code Training
P. Roberson & 4 Wauwatosa West Students	\$41.57	Police – 12/12/02 – Wauwatosa DARE Role Models lunch
J. Olson & 4 students	\$51.75	Police – 12/18/02 – Wauwatosa DARE Role Models lunch
P. Kaine	\$27.72	Police – 12/2-12/4/02 – MATC Patrol In-Service Training
S. Kirby	\$37.56	Police – 12/2-12/4/02 – Oak Creek MATC Instructor Development Program
L. Wolski	\$1,090.74	Fire – 12/1-12/6/02 – Madison Underground and Aboveground Storage Tank Inspection Course
J. Olson	\$90.00	Police – 10/8-10/10/02 – Wisconsin Dells Forum on Youth Violence
J. Olson	\$133.29	Police – 9/8-9/20/02 – Madison DARE Instructor Class
B. Aldana	\$155.00	Attorney – 12/19/02 – Waukesha Legal Ethics Seminar
D. Kane	\$355.50	Police – 12/11-12/13/02 – Wauwatosa Reid Interview Class

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
P. Clarey	\$27.00	Police – 12/16-12/18/02 – MATC
J. Schwab	\$335.00	MATC – Police In-Service Training Building – 5/14-5/20/02 – Green Lake Re-certification Seminar
W. Bayliss	\$335.00	Building – 5/14-5/20/02 – Green Lake Re-certification Seminar

Moved by Ald. Grimm, seconded by Ald. Casey that the vouchers be allowed and paid. Vote on the motion was, Ayes: 5, Noes: 0, Present: 2 (Matthews, McCarthy)

The meeting adjourned at 7:35 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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