



## CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER  
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### BUDGET & FINANCE COMMITTEE MEETING

Tuesday, April 9, 2002

Committee Room #2

PRESENT: Ald. Bruderle-Baran, Casey, Grimm, Jenkins, Matthews, McCarthy, Stepaniak,  
Subotich - 8

ALSO PRESENT: T. Wontorek, City Admin.; A. Kesner, City Atty.; N. Welch, Comm. Devel. Dir.; W.  
Kappel, Dir. of Publ. Works; M. Brown, Personnel Dir.; C. Ledesma, City Clerk; N.  
Kreuser, Health Off.; R. Braier, Compt./Treas.

Ald. Casey as Chair called the meeting to order 8:00 p.m.

#### **Tentative 2002-2004 contract with International Brotherhood of Electrical Workers (IBEW) Local 494**

Mr. Wontorek told the committee that the draft contract with the International Brotherhood of Electrical Workers (IBEW) Local 494 represents the police dispatchers. It mirrors the other bargaining units' contracts with the same health benefits changes and wage package. The most significant change is a modest increase of \$50 in the lump sum payment which will be paid out at the end of this year.

Moved by Ald. Jenkins, seconded by Ald. Grimm to recommend  
approval of the tentative 2002-2004 contract with IBEW Local 494 --

Ald. Matthews referred to section 5 regarding the pay policy of the tentative contract. She asked if this overtime arrangement was offered to the other bargaining units. Mr. Wontorek replied that this arrangement is unique to this bargaining unit because they staff the dispatch center 24 hours per day 7 days per week. He explained that if a person is taking a vacation day and is called in to work that employee would be paid for overtime at time and one-half. He said that there is little or direct cost from this provision. He added that this would mostly pertain to employees working the second or third shift on their vacation day.

Vote on the motion was, Ayes: 8

#### **Voter Software Program**

Ms. Ledesma said that some flaws were discovered in the voter program during the last election. She said it is a very old program that was written by the former Information Systems manager. At this time it seems to be dropping voter data. She said they were hoping to replace the program by next year. She recommended purchase a new voter software program so that the conversion can be completed and data verified in time for the September 10<sup>th</sup> primary. She said the Windows-based software generates poll lists, postcards for purging inactive voters, listings of registered voters (including permanent absentee voters), mailing data and labels for absentee ballots. Appropriate congressional/county supervisory/aldermanic district information for each address can be updated following redistricting. The software will also have the capability of barcode scanning for updating voter history. She recommended using software provided by ETI Corporation and that funds for the purchase in the amount of \$9,500 be transferred from the Reserve for Contingencies. The conversion is expected to take up to two months and data verification may take another two months.

Ald. Stepaniak asked if any other cities have used this particular software. Ms. Ledesma replied that this software is currently being used by the City of Eau Claire and they are very satisfied with its features and ease of use.

Moved by Ald. Stepaniak, seconded by Ald. McCarthy to recommend approval to waive the bidding process and to transfer funds in the amount of \$9,500 from the Reserve for Contingencies to the Information Systems account for the purchase of a new voter software program --

In response to questions regarding the research done on voter software, Ms. Ledesma said that she spent some time reviewing different types of software with different features at city clerk's conferences. She said there has not been a lot available. In the interim, the department is creating a supplemental poll list for the April 30<sup>th</sup> election in order to bridge the information in the current software program.

Ald. McCarthy left the meeting at 8:11 p.m. - 7

Vote on the motion was, Ayes: 7

### **Award of bid for work zone signage**

Mr. Kappel told the committee they were going to be doing a three phase purchase. This project would supply new work zone signage that will meet federal and state crashworthy standards. He said that there are many current signs and barricades that are difficult to read and too old. He recommended the bid be awarded to Sherwin Industries, Inc. for a total bid award of \$12,025.38.

Moved by Ald. Matthews, seconded by Ald. Grimm to recommend approval of the award of bid to Sherwin Industries, Inc. for a total bid award of \$12,025.38 --

Mr. Kappel said that this will get the project a little less than half way. The balance will be done at the budget review next year.

Vote on the motion was, Ayes: 7

### **Age and community mini-grant through UWM's Center on Age and Community**

Dr. Kreuser told the committee that the health department has an opportunity to request some additional funding for the Adding Life to Years senior strengths and needs survey and focus groups. She said the focus groups are nearing completion and a report of survey results and recommendations for public distribution is expected by June. The funding is needed for sharing the results with seniors, priority setting, planning and initial programming. There is no match requirement.

Moved by Ald. Bruderle-Baran, seconded by Ald. Stepaniak to recommend approval of the application for a \$4,000 mini grant through UWM Center on Age and Community - 7

### **Temporary Assistance to Needy Families (TANF) and supplemental funding to Immunization Action Plan (IAP) grants**

Dr. Kreuser said that additional funding in the amount of \$6,500 is available to assist in health department immunization services to the community through the Temporary Assistance to Needy Families (TANF) as well as Immunization Action Plan (IAP) sources. The IAP funding would be used for an additional 3 hours of clerk time which would accommodate running the computerized registry during actual clinics and entering data after clinics. The clerk also stays during the evening hours to accommodate clinic hours for families. The TANF funding would be used to provide an additional 2 hours of a part time nurse who staffs the immunization clinics. She recommended accepting additional funding and execution of the TANF and IAP grants.

Moved by Ald. Grimm, seconded by Ald. Stepaniak to recommend acceptance of the TANF and IAP grants in the amount of \$6,500 --

Ald. Bruderle-Baran complimented the Health department on the work they do to serve the health needs of the community.

Vote on the motion was, Ayes: 7

### **Stewardship Local Assistance Grant from State WDNR for proposed Hart Park Plan**

Ms. Welch said that in following Common Council direction for the Hart Park plan, they have looked for alternative sources of funding to provide for the project. The Stewardship Local Assistance Grant from the Wisconsin Department of Natural Resources would provide up to \$50,000 for features such as signs, lighting, sanitary and shelter buildings, picnic facilities, and permanent landscaping. She said the grant will cover up to 50% of eligible project costs and will be paid on a reimbursement basis. The match can be made from a combination of 2003 Community Development Block Grant (CDBG) funds and funding from the 2003 Capital Projects Fund.

In response to questions regarding the availability of funding, Ms. Welch said the funding can be extended for five years and it is a one time only grant. She said they have a good chance of getting the grant. Mr. Kappel said the project will be presented at the next Board of Parks & Forestry meeting.

Moved by Bruderle-Baran, seconded Ald. Stepaniak to recommend approval to apply for the WDNR Stewardship Local Assistance grant --

Ald. Casey said that the Hart Park project is one that the city will be looking at in the future and will impact the quality of life in the community. He said it is a great opportunity. The sooner improvements are made, the better.

Vote on the motion was, Ayes: 7

### **WDNR Urban Nonpoint Source Stormwater grant**

Mr. Kappel said the Wisconsin Department of Natural Resources (WDNR) 2003 Urban Nonpoint Source Water Pollution Abatement and Storm Water Program grant will fund construction of sumps in storm sewers scheduled for reconstruction in next year's capital program. If awarded, capital dollars in the storm sewer for street reconstruction portion of the capital budget will pay for the city's 50% share of the catch basins to be replaced. He said the maximum amount of the grant is \$150,000. It will help the division stretch its capital dollar. He said they may be able to refurbish additional catch basins or even add catch basins where necessary. He recommended that an application be submitted for this grant.

A discussion followed regarding the presence and condition of sumps already in the drains. Mr. Kappel said that this is work the department is currently doing; however, the grant allows them to add inlets at 50% of the cost they would normally pay.

Moved by Ald. Stepaniak, seconded by Ald. Bruderle-Baran to recommend approval to apply for the WDNR Urban Nonpoint Source Stormwater grant - 7

### **Burying of overhead wires on Wauwatosa Avenue**

Mr. Kappel told the committee that the city has received a cost estimate to bury the overhead electrical wires along Wauwatosa Avenue from Harmoniee to Hillcrest Avenues. This would be done as part of the current

project going on in Wauwatosa retiring the 72<sup>nd</sup> Street substation and converting the existing electrical distribution system to 24.9 kv capacity. He said the homes and schools along this route would not experience any rewiring costs. He added that the \$100,730 cost to the city is due in advance. He recommended that the committee does not allocate funding for this project given the potential for loss of State Shared Revenue.

Ald. McCarthy returned at 8:32 p.m. - 8

Moved by Ald. Grimm, seconded by Ald. Matthews to place the matter on file. Vote on the motion was, Ayes: 7, Noes: 0, Present: 1 (McCarthy)

**Transfer of \$1,800 in contingency funds for stockade fencing for the police firing range and \$5,000 for hydro-seeding**

Mr. Kappel said that his department is in the process of making changes to the police firing range located at the public works yard. They are requesting funding to complete the project. He advised the committee that the original amount of \$1,800 has been revised to \$2,236 for constructing a berm and adding a 6-8 foot stockade fence to the top of the berm. It has been recommended by the engineering department that hydro-seeding the new berm would stabilize the structure and prevent mudslides in case of heavy rainfalls. He said the cost for the hydro-seeding would be \$5,000. The total cost of the project would be \$7,236.00.

Moved by Ald. McCarthy, seconded by Ald. Jenkins to recommend approval of the transfer of a total of \$7,236 from the Reserve for Contingencies for stockade fencing and hydro-seeding --

Ald. Casey said that with two incidents of stray bullets in the past, his concern was whether the fence would actually be able to deflect any strays. Mr. Kappel responded that any obstruction would have an effect on stray bullets. He said the fence is a final deflector as well as a change in the configuration of the range.

Ald. McCarthy added that the Community Development Committee has discussed many solutions to improve the neighbors' safety. He expressed his concern that with development coming into the area immediately north of the police station, this issue would definitely be back for discussion.

Vote on the motion was, Ayes: 8

**Release of \$55,000 in equipment purchase funds to acquire an aerial van for the street lighting maintenance crew**

Mr. Kappel said that the decision to bring street light maintenance in-house was made as part of the 2002 budget process. Equipment for this service was an aerial bucket attached to a van. He said that \$55,000 was budgeted in the equipment purchase account for this vehicle; however, earlier this year some equipment expenditures were placed on hold due to the uncertainty of the Governor's budget cuts. He said that this purchase is not likely to have the impact on the budget that was originally expected in 2002. He recommended release of \$55,000 that had been placed on hold for the purchase of the aerial van to be used by the street lighting maintenance crew.

Moved by Ald. Bruderle-Baran, seconded by Ald. McCarthy to recommend approval of the release of \$55,000 for the purchase of an aerial van - 8

**Technical amendments to Tax Increment Finance (TIF) District #4 resolution**

Mr. Kesner said the final resolution was provided to the Common Council, but because he was away he did not have a chance to review it. There are two technical changes to the resolution: 1) the effective date should be January 1, 2002 and 2) the resolution should allow for a special assessment against the property in the event that

the Tax Increment Finance (TIF) District increment in any given year is not sufficient to retire the debt service for that particular year.

Moved by Ald. Jenkins, seconded by Ald. Matthews to recommend approval of the technical amendments - 8

**Vouchers**

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
W. Mainus	\$105.65	Building - 3/26-3/27/02 - Green Bay Spring 2002 Code Update
T. Wontorek	\$292.94	Admin. - 3/6-3/8/02 - Oshkosh WCMA/WAMCAM Professional Seminar
D. Moldenhauer	\$297.90	Police - 3/24-3/27/02 - Appleton Hostage Rescue Training
C. Galloway	\$99.99	Health - 4/4-4/5/02 - Wisconsin Dells CCHC (Child Care Health Consultant) Mtg.

Moved by Ald. Grimm, seconded by Ald. McCarthy that the vouchers be allowed and paid - 8

**Claim of Arthur Glor, 2556 N. 83<sup>rd</sup> Street**

Mr. Kesner said that Mr. Glor requested that his claim be postponed until May 14<sup>th</sup> so that he can speak to the committee.

Moved by Ald. Bruderle-Baran, seconded by Ald. Matthews to hold the claim of Arthur Glor until May 14<sup>th</sup> - 8

**Claim of Richard Ellis, 7835 W. Harwood Avenue**

Moved by Ald. McCarthy, seconded by Ald. Stepaniak to convene into closed session per Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and may reconvene into open session - 8

The committee convened into closed session at 8:33 p.m.

Moved by Ald. McCarthy, seconded by Ald. Jenkins to recommend denial of the claim of Richard Ellis - 8

The meeting adjourned at 8:52 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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