

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, July 30, 2002
Committee Room #2

PRESENT: Ald. Bruderle-Baran, Casey, Grimm, Jenkins, McCarthy, Stepaniak, Subotich – 7

EXCUSED: Ald. Matthews

ALSO PRESENT: Ald. Treis; T. Wontorek, City Admin.; A. Kesner, City Atty.; P. Coffaro, Asst. to Admin.; R. Braier, Compt./Treas.; W. Kappel, Dir. of Public Works; Chief D. Redman, Fire; Capt. J. Bozicevich, Police; W. Tarman-Ramcheck, Spec. Prog. Analyst, Public Works; N. Kreuser, Health Officer; N. Welch, Comm. Devel. Dir.

Ald. Stepaniak as Chair called the meeting to order 8:17 p.m.

Radon Mini-grant

Dr. Kreuser said the health department has had previous experience with this grant. It provides increased community-wide radon awareness and provides radon test kits to interested residents. She said that in conjunction with their community assessment 2002-2003 health priority of respiratory health and clean indoor air, radon awareness would be one component of an extensive community education campaign. The \$3,000 grant would not require matching funds.

Moved by Ald. Jenkins, seconded by Ald. Bruderle-Baran to recommend authorization to apply for the mini-grant – 7

Outsourcing of mass flu clinics to Covenant Healthcare

Dr. Kreuser said this item was discussed and approved in a memo from March 21, 2002. She said the memorandum of understanding (MOU) regarding the outsourcing of mass flu clinics to Covenant Healthcare is in draft format. In past years the flu clinics have been a source of revenue in the amount of \$17,000 to \$20,000; however, the last two years they have lost revenue under the Wyeth multi-state contract. This was due to delays in vaccine delivery. She recommended acceptance of the MOU in order to proceed with a pilot partnership program between Covenant Healthcare and the health department for the fall of 2002.

Moved by Ald. Casey, seconded by Ald. McCarthy to recommend acceptance of the memorandum of understanding draft --

Ald. Casey asked if the clinics would be providing the same service and if it will be revenue neutral. Dr. Kreuser said yes. She added that this arrangement will provide continuity of service and Covenant will not be promoting its services during the program.

Vote on the motion was, Ayes: 7

Bioterrorism grant fiscal agent status for Wisconsin Southeast Public Health Consortium

Dr. Kreuser said she had come before the committee in April to request acceptance and execution of almost \$16,000 in initial Centers for Disease Control (CDC) bioterrorism regional planning funds. If the opportunity presents itself she said they would like to become fiscal agent for the second round of CDC bioterrorism grant funding. She explained that 15 public health jurisdictions within Milwaukee County and Waukesha County have

joined to become a southeast public health/bioterrorism planning consortium. The consortium outlined three options for fiscal agent: 1) incorporating a Center for Public Health Preparedness, 2) Wauwatosa Health Department, and 3) City of Milwaukee Health Department. She said there is concern with the third option of the City of Milwaukee being fiscal agent based on past problems in which grant outcomes and benefits from 'county' funding were not passed on to suburban health departments.

Moved by Ald. McCarthy, seconded by Ald. Bruderle-Baran to recommend allowing the option of grant fiscal agent status – 7

State of Wisconsin Environmental Health Grant

Dr. Kreuser said that they were notified in June that a mini-grant in the amount of \$5,000 was awarded to them. The funding would be added to the existing environmental health operating budget in order to purchase monitoring equipment and supplies. This would increase the capacity of responding to citizen inquiries and conducting health hazard investigations.

Moved by Ald. Grimm, seconded by Ald. Jenkins to recommend acceptance of the grant – 7

Southeast Regional Division of Public Health Cardiovascular Prevention Grant funds

Dr. Kreuser told the committee that the additional Southeast Regional Division of Public Health Cardiovascular Prevention Grant funds in the amount of \$650 would help pay for an additional 391 'Best Walks in Wauwatosa Neighborhoods' books. This book highlights over 14 scenic walking tours, in addition to walking and safety tips. She said it has been very popular.

Moved by Ald. Casey, seconded by Ald. Jenkins to recommend acceptance of the grant – 7

Senior Club use of Civic Center club rooms

Mr. Wontorek said the Senior club has been using the rooms in the lower civic center for the last three years. The Tai' Chi program needs a space separate from the Civic Auditorium which they currently share with other senior programs. He said their request is to use the upper level Civic Center rooms for two hours on 12 consecutive Friday mornings from September 6 to November 22. He said the Senior Club has had permission to use the Civic Auditorium paying an annual rental fee of \$2,000. The Common Council authorized an expansion of the Club's use of the upper level Civic Center room for two to three days a week at no additional rental fee. He said there would be no set-up or clean-up required by city staff. He recommended that the temporary use of the room be limited to the Tai' Chi program. The city will not increase the fee charged for the rental provided the Recreation Department does not increase the fee it charges for participation in Senior Club activities.

Ald. Bruderle-Baran asked if this program is similar to the program offered at the Muellner building and if this could be a duplication of services. Sue Voigt, Program Coordinator, Wauwatosa Recreation Senior Club, said yes there are about ten people in the Muellner building program. Ald. Bruderle-Baran asked if there would be a way of bringing the two classes together. She also asked if the item could be held. Mr. Wontorek responded that there needed to be action taken on the item because the classes start on September 6th and the group needs preparation time through August. Ms. Voigt said that the senior committee will not be far enough along in their discussions to be able to talk about merging classes.

Moved by Ald. McCarthy, seconded by Ald. Grimm to recommend approval of the Civic Center Club room rental --

Ald Grimm said the Senior Club was a terrific program. He suggested that there be some consideration given to the fact that the Civic Center Senior Club pays rent while the Hart Park Senior Club does not.

Vote on the motion was, Ayes: 7

Review of salaries for elected officials

Mr. Kesner said that a proposal to raise the salaries of elected officials has been submitted over the last few years by the Municipal Court Judge. The Budget and Finance Committee and the Common Council addressed the issue last year. He said that initially the raise was approved; however, after some research it was found that the raises could only be given to future elected officials not those currently in office. The other negative was that the concept of salaries being raised on an index basis is in violation of state statute. He said that in light of those considerations, the raise was ultimately rejected by the Council.

Ald. Casey said he would like to hold the issue indefinitely or at least until the budget meetings are over in September.

Moved by Ald. Casey, seconded by Ald. Bruderle-Baran to hold the item until the first week of October --

Ald. McCarthy agreed that this was not the time to vote on this issue; however, he thought it should be brought back at some point. He said that the last time the issue was discussed he supported it and then changed his mind regarding raises for the Council. He said that the Mayor spends more time in her position than Council members. He would like to see the Mayor's and the Judge's salaries reconsidered. Ald Stepaniak asked when the terms of office for council members, the Mayor and Judge are up. Mr. Kesner responded that the Mayor and Municipal Judge are up for election in 2004 as well as half the Common Council. Ald. McCarthy suggested that the Judge and Mayor give some documentation other than inflation to support the need for a raise in pay.

Vote on the motion was, Ayes: 6, Noes: 1 (Grimm)

2002 fire department overtime

Chief Redman explained that for the 1st half of the year they had favorable leave usage. This is the biggest factor in driving up overtime. He said that in 1996, '97 and '98 the overtime went up because of unfilled positions and long term leave issues. These situations were out of the norm. The overtime levels for 1999 and 2000 are more indicative of the average. He said that if they maintain the current staffing level the year will continue with that average. They are not requesting any changes in the budgeted amount for overtime and do not anticipate any change in the overtime usage. The original budget should be adequate for this year.

Moved by Ald. Grimm, seconded by Ald. McCarthy to accept the report and place it in file --

Ald. Stepaniak asked if Chief Redman could think of any item of policy change that would be helpful in creating more flexibility so that overtime could be reduced even further. Chief Redman reiterated that the biggest impact on overtime is overall company staffing levels.

Vote on the motion was, Ayes: 7

Community Based Residential Facility (CBRF) at 12231 W. Blue Mound Road

Ms. Welch said she is requesting an approval of bids so the city can proceed with the construction of a new facility for the Marjorie C Home which is currently located at 1222 N. 71st Street. The new Community Based Residential Facility (CBRF) will be located at 12231 W. Blue Mound Road. The ownership will be transferred

to the current operators, American Senior Living Centers after completion. She said this is being done so that the building on N. 71st Street can be demolished as part of the flood remediation project. She said the new facility will have 20 bedrooms (with private bathrooms), a bedroom for an on-site manager and other living spaces. All funding for this project will come from the Milwaukee Metropolitan Sewerage District (MMSD). She requested authorization to proceed with awarding the construction contract.

Moved by Ald. McCarthy, seconded by Ald. Grimm to recommend authorization to award the contract – 7

2001 Local Law Enforcement Block Grant (LLEBG) and the 2002 LLEBG application

Captain Bozicevich said that every year the police department comes to the committee with proposals for the use of funding for the Local Law Enforcement Block Grant (LLEBG). This year they would like to spend the money received from the 2001 grant on a computer voice stress analyzer at a cost of \$12,265 (including training), Milwaukee County Sheriff's office room booking photo interface at a cost of \$10,000 and one spare mobile portable computer at a cost of \$5,000. He said the voice stress analyzer digitally measures frequency modulations in the human voice. When a test subject is not being truthful, the nervous system causes inaudible increases in the frequency of the voice. The computer processes these voice frequencies and displays the fluctuations and patterns. He said that each question will generate a display indicating "deception indicated" or "no deception indicated." It is one of the most useful tools a law enforcement agency can have. He said they have cleared two armed robberies and 2 thefts with this technology which they have had to borrow from surrounding municipalities. He added that the device saves man hours. He said the hardware and software needed to interface with the Milwaukee County Sheriff's Office booking room photo data would allow the department to connect on-line with the Sheriff's office. This enables detectives to get inmate booking data, photos and photo lineups. He said that time saved making numerous weekly trips to the Sheriff's office is well worth the cost. He explained that the purchase of the spare computer will enable the department to change out a computer that needs to be fixed from a squad car instead of taking the squad off the road. Capt. Bozicevich said that the items requested are things that they would have asked for out of the regular budget. In light of budget constraints, they thought the purchase of these items was a good use of the grant. He recommended acceptance of the 2002 LLEBG grant in the amount of \$24,694 and that the city appropriate \$2,975 as a match to the 2001 LLEBG grant. He also recommended that the city waive the bidding requirements and authorize the purchase of the voice stress analyzer, the Sheriff's office interface software, and the mobile computer.

Ald. Stepaniak asked where the matching funds were coming from. Captain Bozicevich responded that the funds would come from the Reserve for Contingencies. He said that the department was told not to budget these matching funds because it was not certain they would be getting this grant. Ald. McCarthy asked about the Sheriff's office booking room interface and the transmission of photos and data. Captain Bozicevich said the data is transmitted over a secure network.

Moved by Ald. McCarthy, seconded by Ald. Grimm to recommend approval of the purchases and acceptance of the 2002 LLEBG grant --

Ald. Bruderle-Baran said she agreed with the mobile computer and the booking room interface purchases; however, she had questions regarding the voice stress analyzer. She asked if the city could continue using the equipment from other municipalities. Captain Bozicevich responded that it has been difficult to constantly borrow the equipment not just because there is a delay in waiting for another city to send the equipment, but the city loaning the equipment also has to send a technician to operate it. The other disadvantage is that the delay in getting the equipment also delays questioning a suspect sometimes for 24 hours or more. This affects the quality of the interview with the suspect. He said the analyzer should be used right away to be used effectively. Ald. Bruderle-Baran said she would prefer that the committee recommend acceptance of the grant money and ask the police department to come back to the committee with other options as to how the grant monies can be better spent to benefit the budget.

Moved by Ald. Bruderle-Baran to recommend acceptance of the LLEBG grant and that the police department come back to the committee with alternate proposals on how the money should be spent --

Motion dies for lack of a second.

Ald. Casey asked if the accuracy of the voice stress analyzers is better than the polygraph. Captain Bozicevich replied that the technology has not been in use for very long so there is no definitive data. He said it is a proven tool for use in questioning suspects. He reiterated that when they have used this technology to solve a number of armed robberies and thefts and it has worked very well and quickly. Ald. Casey asked for an estimate of the training time. Captain Bozicevich said the training is included with the price of the equipment and would take one week. He said they would train 2 people to be certified with recertification required every three years. Ald. Casey asked about the number of municipalities that have this technology in or around Milwaukee. Captain Bozicevich answered that there are approximately 10 surrounding communities that have it. Ald. Casey said that there seems to be a tendency to go after the latest and greatest technology in the field; however, the police department should look at other needs. He suggested looking into purchasing another speed trailer. He agreed with Ald. Bruderle-Baran that it may be that things like speed trailers are a better purchase for the city.

Ald. McCarthy asked how the voice stress analyzer operates. Captain Bozicevich said it is different from a polygraph. There are no wires hooked to the person. He said there is a microphone that is set in front of the person being interviewed and the response to questions is recorded. The voice pattern is recorded and then analyzed to determine the stress level of the person being questioned. Ald. McCarthy asked how the training for the operation of the analyzer would be done. Captain Bozicevich said they would train two officers and they would be certified to operate the equipment. Ald. McCarthy asked about the newness of the technology. Captain responded that it is very new. He added that the results are not allowed in court; however, the department would use it like a polygraph, a tool that would help detectives if they think a person is not telling the truth. Ald. McCarthy asked if use of the analyzer required approval by an attorney. Capt. Bozicevich responded that it wouldn't require approval from an attorney, but it would require permission from the person being questioned and/or their attorneys counsel.

Ald. McCarthy asked if the police department got a lot of requests for the speed trailer. Captain Bozicevich said they have one trailer that was purchased from earlier LLEBG funds. He said that currently the requests for the trailer haven't been overwhelming. They haven't had any new requests in the last two months. He said he has recommended against purchasing another speed trailer in the past because it cannot be used in the wintertime. It can only be used in temperatures over 30 degrees; therefore, they would have two trailers being stored for six months out of the year. Ald. McCarthy asked about the types of crimes the voice stress analyzer helped to solve. Captain Bozicevich answered that the analyzer helped them to solve an armed robbery at Mayfair Manor, an armed robbery at McDonalds, a theft \$30,000 worth of goods from a home and an M & I Bank theft. Ald. McCarthy said that the police department is doing a fine job for the city. He said he didn't think the committee should try to micromanage the police force in the area of grant money expenditures.

Ald. Stepaniak asked if the police department would be able take the \$2,975 matching funds from the police department budget instead of the Reserve for Contingencies. Capt. Bozicevich reiterated that he would usually budget for this amount, but he was told to take this amount out of the Reserve for Contingencies. Ald. Stepaniak asked if an internal transfer of funds could be done. Captain Bozicevich and Mr. Wontorek said they would look into it.

Vote on the original motion was, Ayes: 5, Noes: 2 (Bruderle-Baran, Casey)

Payment of penalties by Milwaukee County on stormwater billing

Mr. Kappel said the Milwaukee County Department of Public Works (DPW) is asking that the city forego the penalty charges accumulated while working to resolve the stormwater billing issues of last year. He said the water billing system automatically calculates and accumulates these amounts when portions of accounts are unpaid. He said the proper amounts are now being billed and Milwaukee County is paying the bills on time. He recommended that the penalty charges incurred before September 1, 2002 be reversed.

Moved by Ald. Jenkins, seconded by Ald. McCarthy to recommend approval of the reversal of penalty charges to Milwaukee County
DPW – 7

Changes to city yard permit

Mr. Kappel said the Citizens Advisory Solid Waste Recycling Committee recommended options to try and resolve the many issues raised by citizens and staff about permits for using the public works yard. He said the following options were some of the changes recommended: 1) that the permit be retained at the current cost of \$10.00; 2) permits will be good for up to two vehicles. If a third vehicle needs to be licensed, it can be done for an additional \$5.00; 3) that residents be encouraged to purchase permits when they come to pay their taxes or by sending a self addressed stamped envelope to the engineering department; 4) the public works yard attendant will handle any purchase that does not involve cash. All cash sales will be done at the public works office window only including Saturdays; 5) that during the two holiday weeks at Christmas time when the city only collects once in the two week period, the requirement to have a permit to dispose material at the yard be suspended.

Moved by Ald. Bruderle-Baran, seconded by Ald. Jenkins to approve Drop-off Center changes for 2003 annual permit as written – 7

Construction Impact Mitigation funding

Mr. Kappel said the department may want to propose several items for mitigation funding: 1) funding the paving of the parking lane on Blue Mound Road from N. 60th Street to N. 66th Street; 2) installation of signal preemption devices along the Blue Mound Road corridor to assist emergency vehicles in clearing congested intersections; 3) monies for additional police patrols and/or crossing guards for Blue Mound Road. He recommended that staff be given approval to submit appropriate proposals to Wisconsin Department of Transportation (WisDOT) either on behalf of the city and/or jointly with the City of Milwaukee.

Moved by Ald. Bruderle-Baran, seconded by Ald. Casey to recommend approval to submit Construction Mitigation Impact proposals to WisDOT – 7

Claim of Sherrie Harmon, 6600 N. 89th Street, Milwaukee

Mr. Kesner told the committee that Ms. Harmon made a claim that the side mirror on her car was damaged by a city garbage cart. He said the city garbage carts were put back on schedule so it appears that she may have hit a dumpster that is privately owned. He recommended that the claim be denied because the city is not responsible.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend denial of the claim – 7

Claim of John Stanczak, W204 N5988 Lannon Road, Menomonee Falls

Mr. Kesner said that Mr. Stanczak was involved in a motorcycle accident caused by loose concrete in the driveway approach of Unity West Church. The road is maintained by Milwaukee County and the driveway

approach is the private property of the church. He added that there were no prior complaints lodged about the driveway at that address. He recommended denial because the city was not responsible.

Moved by Ald. McCarthy, seconded by Ald. Jenkins to recommend denial of the claim – 7

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
C. Galloway	\$62.06	Health – 7/12-7/13/02 – Milwaukee Birth Control / STI Update
N. Kreuser	\$1,595.46	Health – 7/9-7/13/02 – New Orleans, LA Public health preparedness, bioterrorism training – health officers / board members (National Assoc. of County & City Health Officials)
T. Kucharski, P. Dirksmeyer K. Walbrant, B. Luebke, G. Glander L. Burcaw, T. Javanovich, M. Sobieski	\$240.00	Forestry – 7/11/02 – Madison WAA 2002 Summer Workshop
M. Swanson	\$140.27	Health – 7/9-7/11/02 – Madison 2002 Summer Series “Do What You Do Better”: A Public Health Practice Course on Epidemiology and Biostatistics
M. Swanson	\$40.00	Health – 7/16-7/17/02 – Milwaukee Training – Level IV Brain Research Training
M. Swanson	\$76.07	Health – 7/23-7/25/02 – Madison 2002 Summer Series “Do What You Do Better”: A Public Health Practice Course on Epidemiology and Biostatistics
A. Eldredge	\$71.30	Health – 7/16-7/18/02 – Madison Look out for lead 2002
M. McDermott	\$150.00	Police – 4/21-4/26/02 – Appleton Firearm Instructor class
S. Javoroski	\$114.88	Health – 7/16-7/18/02 – Madison Look out for lead 2002
T. Wollersheim	\$152.14	Police – 4/21-4/26/02 – Madison Firearm Instructor class
K. Isleb	\$52.56	Assessor – 7/8-7/8/02 – Wisconsin Dells Executive Board meeting
J. Wojcehowicz	\$1,679.87	Water – 5/16-5/20/02 – New Orleans, LA AWWA – Annual Conference and Exposition

Moved by Ald. Casey, seconded by Ald. McCarthy that the vouchers be allowed and paid – 7

Moved by Ald. Bruderle-Baran, seconded by Ald. McCarthy to convene into closed session per Wis. Stat. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, and may reconvene into open session – 7

The committee convened into closed session at 9:35 p.m.

Award of solid waste and recycling contracts

Moved by Ald. Bruderle-Baran, seconded by Ald. McCarthy to reconvene into open session – 7

The committee reconvened into open Session at 9:58 p.m.

Moved by Ald. McCarthy, seconded by Ald. Bruderle-Baran to recommend approval of the contract as presented – 7

The meeting adjourned at 10:00 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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