

CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER
7725 WEST NORTH AVENUE
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, October 8, 2002

Committee Room #2

PRESENT: Ald. Casey, Grimm, Jenkins, McCarthy, Stepaniak, Subotich – 6

EXCUSED: Ald. Bruderle-Baran, Matthews

ALSO PRESENT: T. Wontorek, City Admin; P. Coffaro, Asst. to Admin.; R. Braier, Compt./Treas.; M. Brown, Personnel Dir.; N. Welch, Comm. Devel. Dir.; W. Wehrley, Mgr. Eng. Serv.; M. Mulroy, Library Dir.; T. Novara, Muni. Court Clerk

Ald. Stepaniak as Chair called the meeting to order at 8:00 p.m.

Resolution regarding wage adjustment agreement

Mr. Wontorek said this resolution pertains to an agreement addressing a wage adjustment due to the demotion of an employee to the municipal court clerk II position. A medical disability has prevented him from being able to perform his former job. The agreement extends to January 3, 2004. He said the individual would remain at the current rate of pay until May 31, 2003 and then it would drop down to half way between the pay levels of his former and current positions for the remainder of the agreement. He said the cost impact to the city is \$2,043.36 over the period until 2004. The Employee Relations Committee has reviewed this issue and recommended approval. Ald. Jenkins explained that the Employee Relations Committee found of number of reasons for recommending approval of the wage adjustment agreement.

Moved by Ald. Jenkins, seconded by Ald. Casey to recommend approval of the wage adjust agreement --

Ald. Casey elaborated on Ald. Jenkin's comment saying that the individual involved has been an employee of the city in good standing for 25 years. Unfortunately, he is facing a serious health condition. He said the union has agreed to incorporate non-precedent setting language in the agreement. He said the wording goes as far as it can go to make this agreement useful only in this situation.

Vote on the motion was, Ayes: 6

Ordinance to correct pay discrepancies for certain part-time positions

Ald. Jenkins explained that three employees were overlooked when changes to the municipal ordinances were made relative to across-the-board increases. The request is that the three part-time employees be treated in the same fashion as the full-time employees.

Moved by Ald. Casey, seconded by Ald. Grimm to recommend approval of the ordinance – 6

City funding for Wauwatosa Historic Preservation Commission printing of educational publications and application for a Certified Local Government (CLG) subgrant to reimburse the cost

Mr. Wontorek said the Historic Preservation Commission was requesting an appropriation of \$3,000 for the printing educational publications. He said they have requested authorization to pursue a Certified Local Government (CLG) subgrant in order to reimburse the city. It is a zero bottom line cost to the city because the city gets reimbursed in the same budget year.

Moved by Ald. Grimm, seconded by Ald. McCarthy to recommend approval of the funding for the Wauwatosa Historic Preservation Commission in the amount of \$3,000 and authorization to apply for a Certified Local Government (CLG) subgrant to reimburse the city – 6

Renewal of contract with Cities and Villages Mutual Insurance Company (CVMIC)

Mr. Brown said that Cities and Villages Mutual Insurance Company (CVMIC) has been the city's insurance carrier for the last three years. The personnel department is very satisfied with the services they have provided. He said that CVMIC has proposed an increase of approximately 3% for third party administrative services related to worker's compensation claims. He recommended that the contract with CVMIC be renewed adding that a raise of 3% is very reasonable.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend approval of the contract renewal with CVMIC – 6

Resolution accepting Urban Non-point Source and Storm Water Management Program Grant

Mr. Wehrley said this grant was awarded from the Department of Natural Resources (DNR) with the intent to improve storm water quality. He said the award is in the amount of \$149,980 and is a 50/50 match. The funding would be used to replace storm water inlets with sediment catch basins and help the city comply with storm water regulations.

Moved by Ald. Casey, seconded by Ald. Grimm to recommend acceptance of the grant – 6

Contract for 2003 through 2005 construction inspection services

Mr. Wehrley told the committee that the current construction inspection contract was due to expire this year. They solicited proposals and decided to enter into a three year contract with Graef, Anhalt, Schloemer & Associates. He said that company had the greatest number of inspectors available and also had a higher level of experience than the other low bidder. Ald. Grimm asked about the yearly cost. Mr. Wehrley said that next year the cost would be approximately \$167,000. He said they can request as many inspectors as they need included in the cost. Ald. Grimm asked if there was an advantage to hiring consultants as opposed to hiring full-time city engineers. Mr. Wehrley responded that the department currently has one full-time inspector and they have looked into hiring another one. When they compared the salary and benefits, the amount came close to the cost of hiring the consultant. He said they decided to hold any decisions on hiring another inspector for one year to see what the work load looks like. If they can be assured of having enough inspection hours needed to justify providing salary and benefits, they would consider hiring another full-time inspector. He said that the personnel at Graef, Anhalt, Schloemer & Associates seem to be more highly qualified than at the company they have hired in the past.

Moved by Ald. McCarthy, seconded by Ald. Casey to recommend approval of the contract with Graef, Anhalt, Schloemer & Associates for 2003 through 2005 construction inspection services --

Ald. Grimm asked if the inspectors provided were qualified. Mr. Wehrley responded that the company has at least six full-time inspectors.

Vote on the motion was, Ayes: 6

Resolution approving a change order to Contract 02-9 Blue Mound Road resurfacing

Mr. Wehrley told the committee that the Wisconsin Department of Transportation (DOT) has a contract for resurfacing Blue Mound Road from Highway 100 to 124th Street. The city is scheduled to perform street light work along this section as a separate city contract. He said they have been in discussions with the DOT in which the DOT has indicated that the city could change order this work onto the DOT's paving contract and the DOT would cover a portion of the costs. They finally received hard numbers from DOT on cost options last Friday. He said the city could accept the change order or decline the change order and do the work on its own with no DOT participation. Accepting the change order would result in a net city cost estimate of \$118,155.23. Declining DOT participation would result in a net city cost estimate of \$157,332.20. He recommended accepting the change order.

Ald. Casey asked when the city would incur the cost. Mr. Wehrley said the department has a budget of \$130,000 for this work which would commence as soon as the DOT can process the paperwork and the Common Council gives approval.

Moved by Ald. Casey, seconded by Ald. McCarthy to recommend approval of the change order to Contract 02-9 Blue Mound Road resurfacing – 6

Review of salaries for elected officials

Ald. Stepaniak said the Municipal Court Judge has requested a review of elected officials' salaries. Ald. Jenkins suggested that this issue be held until the city budget meetings are finished. Ald. McCarthy said that the motion to hold until the first week in October might have been made with the intention to take action before the end of the 2003 Budget Committee meetings. He said it seemed logical to discuss and decide the issue during the 2003 budget meetings.

Moved by Ald. Grimm, seconded by Ald. Casey to place the review of salaries for elected officials on file --

Ald. Grimm thought that it would be bad timing to talk about this issue right now especially in tight budget times. He said there was a two month wait for a court hearing at this point and that lag affects police overtime. Ald. McCarthy acknowledged that the judge has had two raises in approximately the last four years. He said that the judge indicated that he is required to work more hours which could be the result of the rise in police arrest rates. He expressed his concern regarding the cost of paying a replacement judge should the city be in need of one in the future. He didn't think the committee would be out of line in considering a raise, but he agreed that right now may not be the proper time to discuss it.

Ald. Stepaniak said he would vote against the motion in this committee because he believes this issue should be considered during the budget process. Ald. Casey said he didn't have a problem with looking at this issue in the context of the budget process. He said that he had changed his mind in the past and voted no on the issue of increasing Council pay; however, he thought the mayor's pay needed to be addressed. He also agreed that this is probably not the right time to discuss it. He said he would not support increases for any elected officials this year.

Upon a roll call vote, Ayes: 4, Noes: 2 (McCarthy, Stepaniak)

Vouchers

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
K. Zielinski	\$330.65	Police – 9/2-9/5/02 – Green Bay Calibre Press Street Survival Seminar

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
K. Zielinski	\$237.00	Police – 9/2-9/5/02 – Green Bay Officer Survival
D. Collins	\$835.12	Police – 9/8-9/14/02 – Indianapolis, IN Voice Stress Analyzer Operator Training
Mayor Estness	\$51.95	Mayor – 9/20/02 – La Crosse WI Alliance of Cities Meeting
A. Kesner	\$29.00	Legal – 9/26/02 – Milwaukee Bar Assoc. Seminar on Government
J. Milotzky	\$303.55	Police – 9/2-9/5/02 – Green Bay Calibre Press Street Survival Seminar
H. Bacon	\$27.00	Police – 9/24-9/26/02 – WCTC, Pewaukee Colt Armorer School
J. Wojcehowicz, J. Nash	\$72.10	Water – 9/25/02 – Appleton – Valley Tech Cross Connection Control Class (DNR)
M. Curtis	\$105.00	Assessor – 9/25-9/26/02 – Green Bay League Conf. – Muni. Assessors Institute
R. Harris	\$475.40	Planning – 9/23-9/24/02 – Madison Federal Regulations Trng/Class – CDBG
D. Braun	\$531.53	Police – 9/24-9/27/02 – Appleton Wisconsin Crime Prevention Conference
D. Braun	\$167.35	Police – 8/13-8/15/02 – Eau Claire 2002 DARE Conference
J. Griffin	\$498.42	Police – 9/24-9/27/02 – Appleton Wisconsin Crime Prevention Conference
P. Leist	\$283.44	Police – 9/24-9/27/02 – Appleton Wisconsin Crime Prevention Conference
P. Clarey	\$45.00	Police – 9/9-9/13/02 – Milwaukee Basic Undercover Modular
F. Carsky	\$45.00	Police – 9/16-9/20/02 – Beaver Dam DAAT Training
S. Kirby	\$27.00	Police – 9/24-9/26/02 – WCTC Pewaukee Colt Armorer School
P. Clarey	\$125.00	Police – 8/27-8/29/02 – Oconomowoc Wisconsin Narcotic Officers Assoc. Conf.

<u>NAME</u>	<u>AMOUNT</u>	<u>FOR</u>
T. Brenzel	\$125.00	Police – 8/27-8/29/02 – Oconomowoc Wisconsin Narcotics Officers Assoc. Conf.
T. Sharpee	\$150.00	Police – various dates – Milwaukee National Tactical Org. Assoc. Team Trng
F. Carsky	\$165.00	Police – 9/9-9/11/01 – Oconomowoc Forensic Interview Class
T. Kastner	\$297.21	Police – 9/2-9/5/02 – Green Bay Calibre Press Street Survival Seminar
C. Fox	\$30.79	Police – 9/24-9/25/02 – Fort McCoy Pursuit Intervention Trng – Train the Trainer
M. Meske	\$43.15	Health – 10/1-10/2/02 – Fond du Lac State Agent Management Meeting
C. Chabron	\$106.72	Assessor – 9/25-9/26/02 – Green Bay League Conference Muni. Assessors Institute
W. Tarman-Ramcheck	\$55.29	Public Works – 9/27/02 – Madison DNR – Efficiency Grant Meeting

Moved by Ald. McCarthy, seconded by Ald. Casey that the vouchers
be allowed and paid – 6

The meeting adjourned at 8:35 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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