



CITY OF WAUWATOSA HEALTH DEPARTMENT  
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53213  
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<http://www.wauwatosa.net/health>



## **Board of Health Meeting Minutes Tuesday, November 15, 2016 8:05 - 9:15 a.m.**

Present: Laura Conklin, John Dunn, Bobby Pantuso, Courtney Day, Chris Shaw

Excused: Leslie Martin, Cheryl Davies

Recorder: Lisa Simonds

1. Call to Order – The meeting was called to order at 8:05 AM by John Dunn
2. Approval of agenda: Motion to approve the agenda.
  - Motion: John Dunn
  - Second: Chris Shaw
  - Motion carried unanimously.
3. Approval of 8/16/16 Meeting Minutes: <http://www.wauwatosa.net/index.aspx?NID=199>
  - Motion: John Dunn
  - Second: Chris Shaw
  - Motion carried unanimously.

4. Comments from the public - none
5. Comments from the Board of Health - none
6. Wauwatosa Health Department Reports

**Administration:** Laura Conklin, MPH, Health Officer

- \*Personnel Updates: Public Health Manager Position – Position to get posted in 1<sup>st</sup> Quarter 2017.
- National Local Health Department Accreditation: Updates – 1<sup>st</sup> annual report due for PHAB. The second portion is due the first week of December, covers QI work, outreach, and communication.
- Healthy Wauwatosa/ Community Health Assessment Update – CHA closing soon. Cindy Anderson doing presentations and focus groups. Survey link for the community on the way. At the February Board of Health Meeting, Cindy will present a draft of the Community Health Assessment.
- Joint Program with Senior Commission: Adult Speaker Series – Program for dementia residents and their caretakers; about 15 attended per session.
- Hart Park Senior Center – As of December 31<sup>st</sup>, Interfaith will not be renewing their contract. City looking at other options for programming. Building will remain open for socializing.
- 2016 Public Health Budget – Voting takes place this evening. Committee and Executive review went well.

**Public Health Nursing:** Courtney Day, Nursing Supervisor

**Communicable Disease (CD) Update:**

## **SENTINEL EVENTS**

### ***Varicella Exposure at Hospital A #5139 – 5142 (8/8/16, 8/25/16, 8/31/16, and 10/20/16)***

A local hospital experienced 4 separate varicella exposure incidents in their Emergency Department between August and October. The WHD worked with the Infection Control and Occupational Health Departments within the facility to gather line lists of exposed patients and staff members to help educate and control spread of the illness. No secondary cases have been identified as a result of these exposures.

### ***Tuberculosis Exposure at Hospital B #5143***

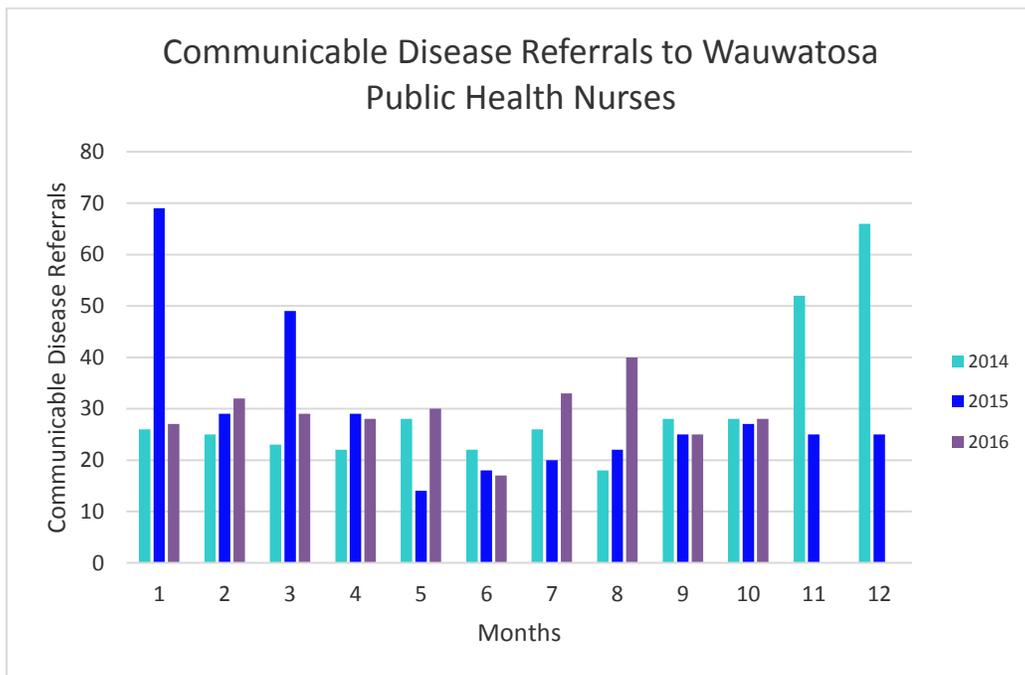
On October 27, 2016 the WHD was notified by the Milwaukee Tuberculosis Program of a patient at a local hospital with suspect miliary tuberculosis. The patient arrived at the facility by ambulance and was placed in an emergency room on arrival, but was not placed in isolation for the suspect TB until two hours later. The WHD is working with the Infection Control and Occupational Health Departments within the hospital to obtain line lists of patients and staff exposures. So far, 5 staff have been identified as a confirmed exposures and will be followed by Occupational Health for follow-up screening. Several family members of the patient have come to the WHD for initial TB skin testing, follow-up testing will be completed by the Milwaukee TB Program.

## **OTHER**

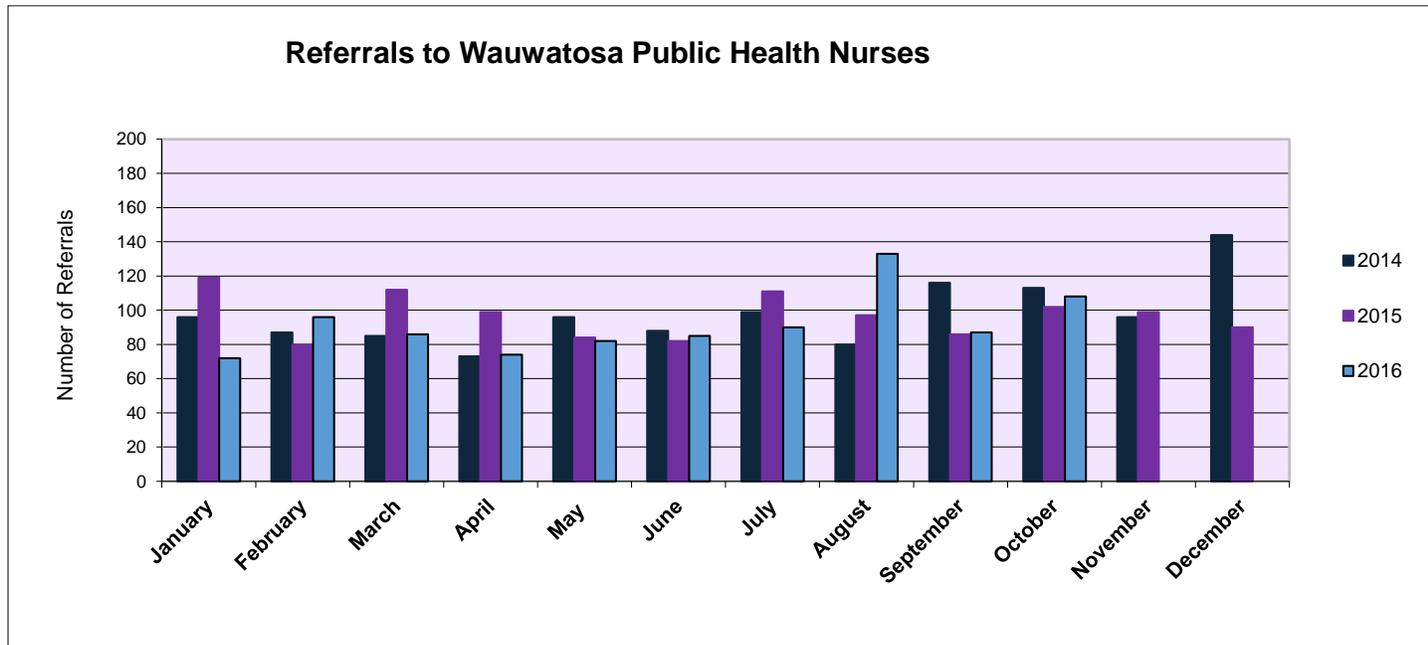
### ***Long Term Care Facility Presentations***

Presentations on preventing the spread of germs were conducted at two local long term care facilities. The focus of the presentation was preventing respiratory and gastrointestinal illness outbreaks as well as food safety. This is the fourth year the WHD has been asked to present the topic to the residents and staff at these facilities.

### ***Communicable Disease Trends:***



## WHD PHN Referral Trends:



## Nursing Programs and Initiatives Highlights:

### Quality Improvement (QI) Process:

- The WHD staff continues to work on QI projects regarding WIC attendance, increasing the adult influenza immunization rate, increasing radon tool kit distribution and sales, and reducing the number of rabies exposures. At least one of these projects will be selected for the PHAB Annual Report.
- At least one WHD staff member will be involved in the development of a Public Health Nurse Residency Program. The group met for the first time on November 2 and is beginning to develop a standardized training program for new PHNs based on current public health models, veteran public health employee feedback, and case studies.

### Alcohol, Tobacco, and Other Substances:

- Medication Collection Event on September 17. Collected over 200 lbs of medication to be disposed. May increase to two collection events next year.
- On October 26 and 27 the WHD presented information on the dangers of impaired driving with the Fatal Vision Goggles at employee health fairs at Lutheran Home and Harwood Place
- The 2017 YRBS will be conducted on January 25, 2017 and February 1, 2017 at Wauwatosa High Schools.

### Injury & Violence Prevention:

- On October 18 a WHD PHN accompanied several members of the Wauwatosa Fire Department for the Delivering Fire Prevention Program. The program was sponsored by the Safe Kids Coalition. Groups went door to door in an area deemed high risk to check for working smoke alarms.
- Remembering When presentation summary: 9 group presentations and 9 home visits. The program focuses on fire and fall prevention and is a joint program with the Wauwatosa Fire Department.

### Access to Care:

- Informational booth at Tosa Cares on October 1.

- Will offer flu shots at January 14, 2017 Tosa Cares.

### **Mental Health**

- On November 4, 8 WHD staff members were certified in Youth Mental Health First Aid by the Wauwatosa School District. The training was a part of the School District's Project TEAMS mental health awareness program and a WHD MCH grant requirement to increase suicide prevention initiatives.
- On October 21, two WHD nurses attended the Prevent Suicide Wisconsin conference to discuss how Means Restriction techniques can prevent suicides in the community.
- The Memory Café at Cranky Al's held a ribbon cutting ceremony on 11/12/16. The Café is open the second Wednesday of the month from 4:00 – 5:30pm.

### **Immunization Program**

- Held two mass flu clinics this year and gave 287 flu shots. To date have administered 453 flu shots. Will continue to offer flu shots at our normally scheduled monthly clinics as well as Mondays and Tuesdays from 9:00am to 3:30pm starting 11/28/16. The price will be reduced from \$30 to \$20 if an individual brings in 4 non-perishable food items.
- On 11/14/16 conducted TB skin test screening for all employees of Christ King School.
- School Immunization Report mailed to the State. Overall Wauwatosa school aged children are 97.8% compliant with required school vaccines. Public schools are 97.3% and private schools are 99.6% compliant. 327 students have a waiver (health, medical or personal conviction) on file with the schools for at least one vaccine.
- Looking at purchasing data logger temperature recording devices and stand-alone refrigerators and freezers for the Vaccine for Children Program to be in place by early 2017.

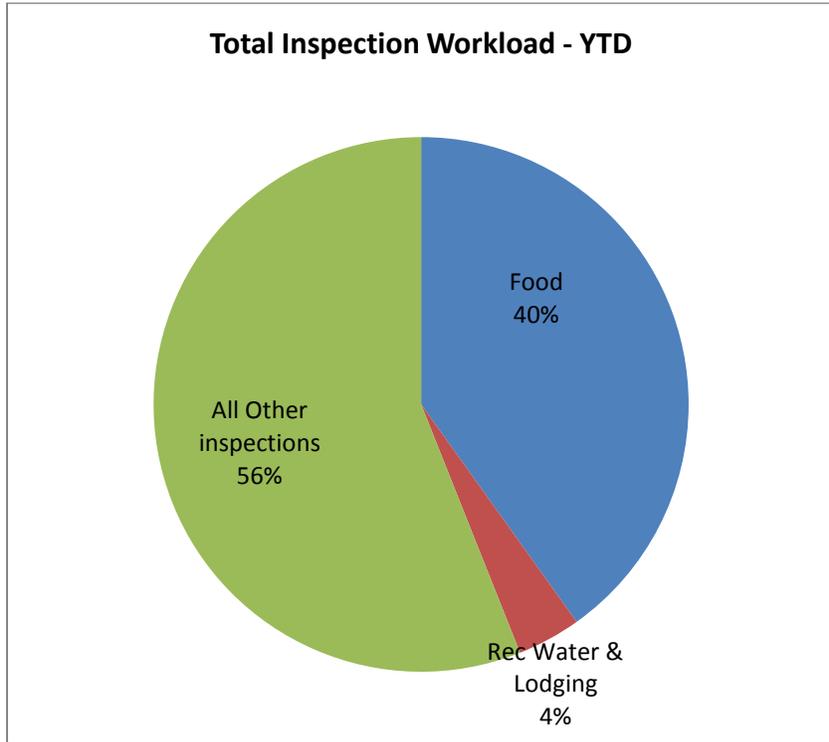
## **Environmental Health Program Updates:**

- **Quarterly Food Program Newsletter**  
The Food Program sends a quarterly e-newsletter to all licensed food establishments in Wauwatosa. New articles and highlights are featured every month.
- **HealthSpace Implementation**  
The health department has committed to its conversion to HealthSpace, the state's free inspection report program. Implementation of the new program will be in January.
- **Food Safety Program Evaluation**  
The City of Wauwatosa Health Department successfully completed the mandatory state evaluation of its food safety program. During the two-day evaluation, DHS/DATCP conducted field Standardization exercises with WHD sanitarians, as well as performed an office review of all licensing and inspection documentation.
- **Human Health Hazard Mitigation (N. 68<sup>th</sup> St.)**  
The City of Wauwatosa Health Department contracted with a third party vendor to mitigate the human health hazard on N 68<sup>th</sup> St. in August. Orders were issued to the homeowner to remove the accumulations of papers, books, cardboard boxes, garbage and food, return kitchen and bathroom areas to sanitary, safe and usable conditions, and employ integrated pest management techniques, if necessary.

## **Public Health Preparedness Program Updates:**

- **HERC and Public Health Preparedness Consortium** – WHD continues to attend meetings of the Region 7 Healthcare Emergency Readiness Coalition (HERC). Given the new governance structure of the HERC, which is made up entirely of caucuses, the Milwaukee and Waukesha

Public Health Preparedness Consortium has been disbanded. A new Region 7 public health caucus has been formed.



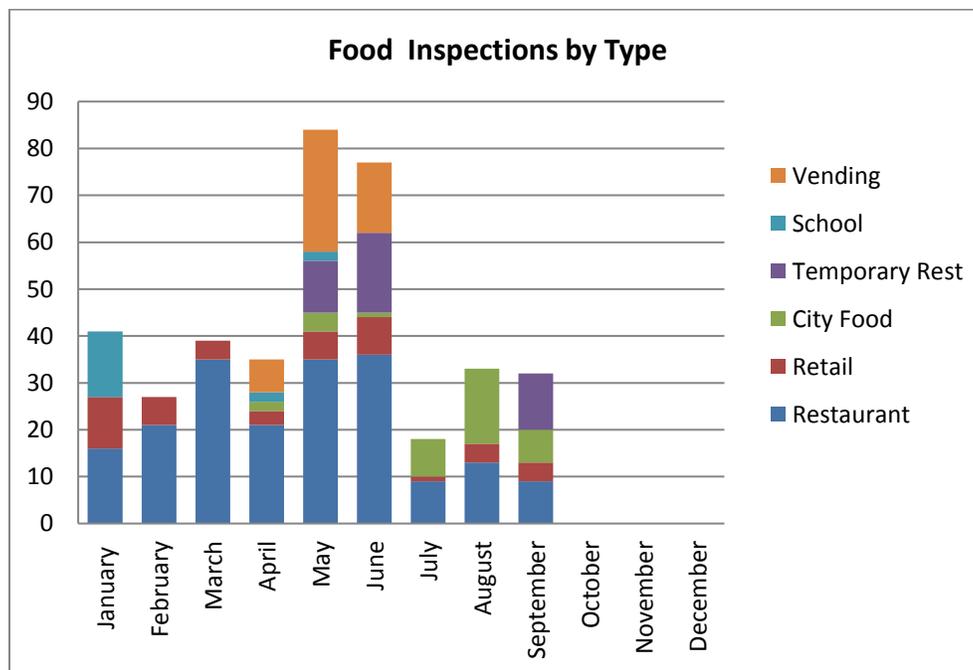
**State Agent Inspections**

WHD has conducted 853 total inspection/enforcement activities across all programs in 2016. Two hundred and forty-seven licensed establishment inspections were conducted including 182 restaurants, 47 retail food, and 18 schools (See Table 3).

**Table 3: Inspections: State Statute and City Code Enforcement**

Public Health Category	Description of Inspection Type	Initial Inspection	Follow Up Inspection	Pre Inspection	Total # of Inspections
Food Establishments	Restaurants: State Agent contract enforcement	126	25	31	182
	Retail (grocery) State Agent	39	1	7	47
	City food	36	0	2	38
	Schools	18	0	0	18
	Foodborne Illness Complaint	13	0	0	13
Lodging	Hotels/motels; B&B; rooming house	8	0	0	8
Public pools	Swimming pools, hot tubs	25	3	1	29
Massage Establishments	Licensing, complaints	0	0	0	0

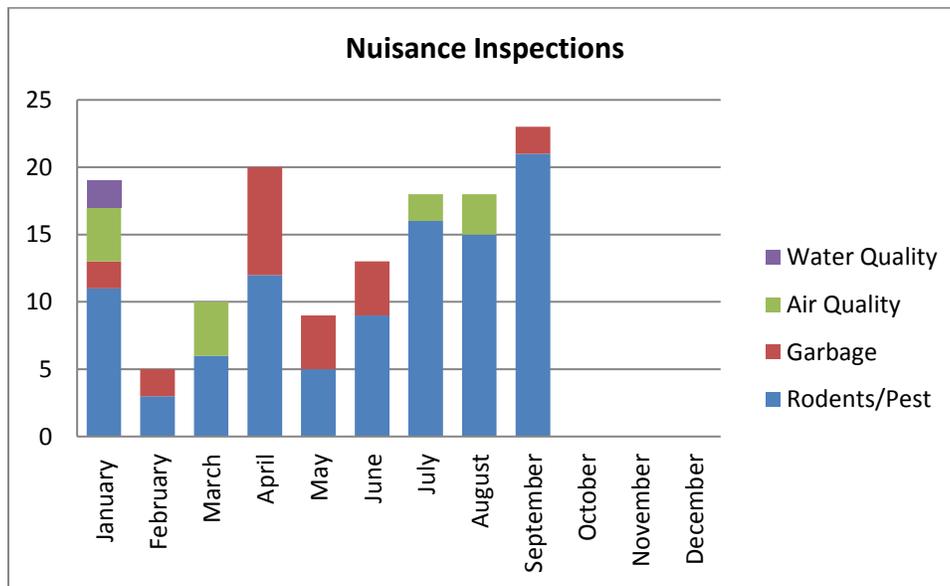
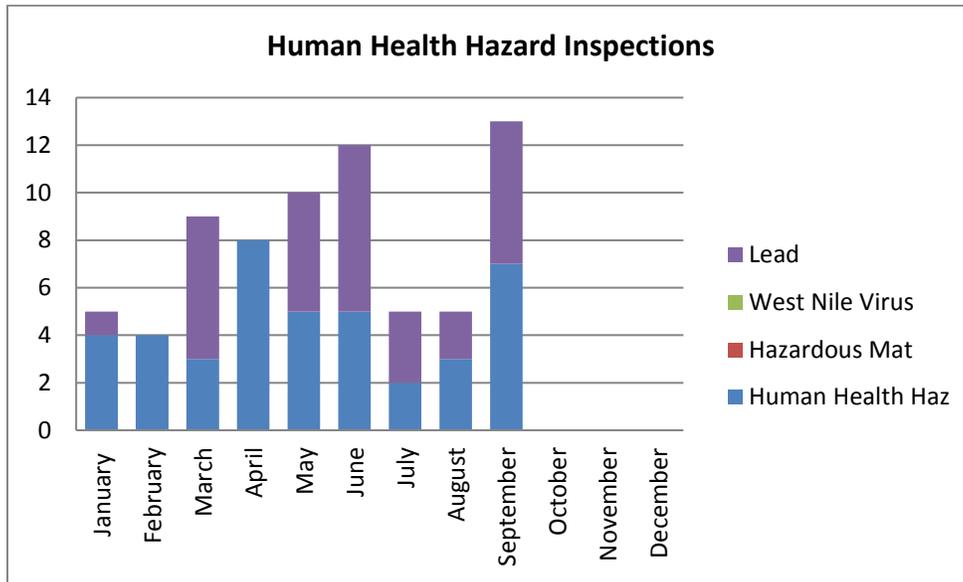
Human Health Hazard	Unsanitary conditions	9	32	0	41
	Lead (Pb)	14	16	0	30
Nuisance	Rodent/pests; City Code	52	46	0	98
	Garbage	10	12	0	22
Rabies Exposures	State statute; City Code Enforcement	34	41	3	78
Keeping of Animals	City Code Enforcement	13	15	0	28
Other activities		151	70	NA	221
Total		548	261	44	853



**Nuisances/Human Health Hazards:**

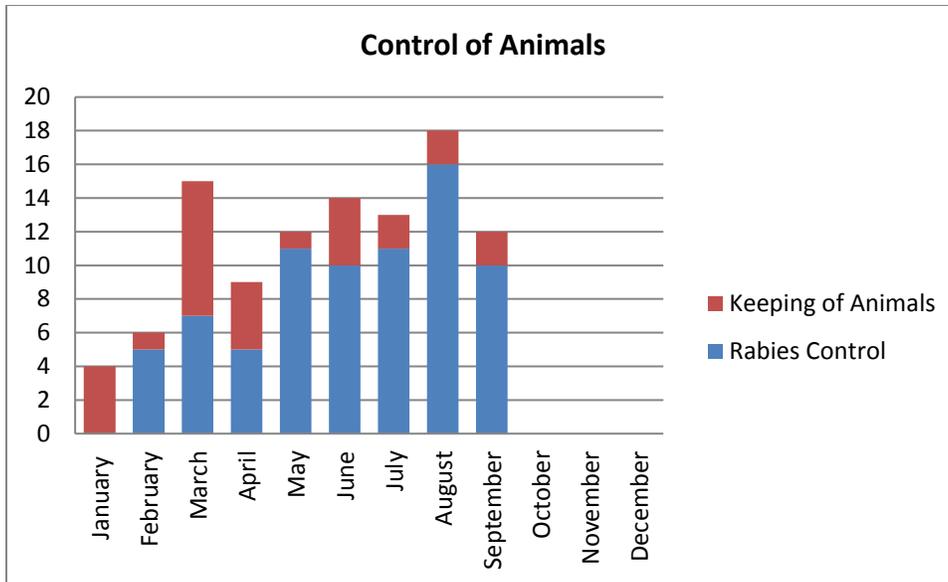
Inspection YTD update - WHD sanitarians conducted 41 human health hazard inspections for unsanitary conditions complaints (9 initial, 32 follow-ups). Ninety-eight (52 initial, 46 follow-ups) nuisance complaints were investigated relating to rodent and/or pest complaints and 22 (10 initial, 12 follow-ups) garbage complaints were registered with WHD.

- N. 68<sup>th</sup> Street – Status: Closed – The City of Wauwatosa Health Department contracted with a third party vendor to mitigate the human health hazard on N 68<sup>th</sup> St. in August. Orders were issued to the homeowner to remove the accumulations of papers, books, cardboard boxes, garbage and food, return kitchen and bathroom areas to sanitary, safe and usable conditions, and employ integrated pest management techniques, if necessary.



**Rabies Exposure/Regulation of Animals:**

Seventy-eight rabies control inspections (34 initial, 41 follow-up, 3 citations) were conducted this year. Twenty-eight inspections/enforcement activities (13 initial, 15 follow-up) was made for keeping of animals this year.



**7. Advocacy/Opportunities**

- None at this time; tracking e-cigarette policy development.

**8. Old Business**

- None

**9. Announcements: Next meeting is **February 21, 2016** at 8:00 am. **Laura to send an email invitation to Board members.****

**10. Motion to adjourn 8:40 am**

- Motion: John Dunn
- Second: Chris Shaw
- Motion Carried unanimously

Recorder: lms