



CITY OF WAUWATOSA HEALTH DEPARTMENT
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<http://www.wauwatosa.net/health>



Board of Health Meeting Minutes Tuesday, May 17, 2016 8:05 - 9:05 a.m.

Present: Laura Conklin, John Dunn, Cheryl Davies, Bobby Pantuso, Leslie Martin, Courtney Day, Chris Shaw, Cindy Anderson

Excused: None

Recorder: Lisa Simonds

1. Call to Order – The meeting was called to order at 8:05 AM by John Dunn
2. Approval of agenda: Motion to approve the agenda.
 - Motion: John Dunn
 - Second: Chris Shaw
 - Motion carried unanimously.
3. Approval of 2/16/16 Meeting Minutes: <http://www.wauwatosa.net/index.aspx?NID=199>
 - Motion: John Dunn
 - Second: Chris Shaw
 - Motion carried unanimously.

4. Comments from the public - none
5. Comments from the Board of Health - none
6. Wauwatosa Health Department Reports

Administration: Laura Conklin, MPH, Interim Health Officer

- *Personnel Updates: Thai Xiong, public health nurse, started 4/11. We are now fully staffed. Thai to cover Courtney's previous position. Thai has experience at Froedtert and also in community health and case management. She is pursuing her Master's degree in Nursing with a focus on quality improvement.
- National Local Health Department Accreditation: Updates—LEAN training for all personnel; performance management consultation and training. Goal is for better quality improvement and more formal initiatives with structure. Two QI projects for 2016.
- Healthy Wauwatosa Initiative Follow-Up – Chris Shaw attended meeting. Good discussion about the health priorities—mental health, alcohol, violence. 35-40 organizations present. Summary went out. Last week, WHD's e-newsletter (quarterly newsletter for partners) went out. Suggestion to have the police department refer back to our facebook site.
- Robert Wood Johnson Foundation Childhood Obesity Grant Meeting on 5/19 at 2 pm – Due date is 8/3. Our proposal will focus on Tosa Cares, food pantry, age range 0-5 years old. Cindy Anderson working with David Nelson at MCW. We may also apply for MCW Healthy WI Partnership grant.
- City of Wauwatosa Community Health Assessment 2016: Local Public Health System Assessment (Cindy Anderson, Public Health Specialist) – Board of Health members voted on various items pertaining to essential services and results were recorded. Discussion also ensued about how to get our message out about our services. (Tosa Now, newsletter goes to 200

partners of Healthy Wauwatosa; could maybe include our information to the WAC, Hoyt Pool, Neighborhood Association Meeting, etc.)

- Annual Report (Courtney Day) – Courtney presented highlights of the annual report. The report is available on the Health Department's website at www.wauwatosa.net under Data/Reports tab. The Executive Summary brochure will be made available to the public at a variety of locations.

Public Health Nursing: Courtney Day, Nursing Supervisor

Communicable Disease (CD) Update:

SENTINEL EVENTS

Respiratory Outbreak at Long Term Care Facility #5130

On March 7, 2016, the WHD was notified of four residents at the facility with respiratory illness symptoms. One staff member also had similar symptoms. Symptoms included fever, cough, muscle aches, lethargy. All residents were tested and 3 were positive for influenza A (one was hospitalized). The staff member also tested positive for influenza A. The symptomatic residents were placed in isolation beginning on March 7 and the unit was placed under quarantine procedures to reduce the amount of communal gatherings and increase cleaning. On March 15, 2016 the unit was released from quarantine and no other confirmed cases of respiratory illness were identified. During the outbreak a total of 8 residents and 3 staff members were isolated for influenza or influenza type symptoms. Case closed on March 16, 2016.

Enteric Outbreak at Long Term Care Facility #5131

On March 11, 2016, the WHD was notified of 7 employees at a long term care facility with reported enteric symptoms. Onset date of symptoms was March 5 with nausea, vomiting, and diarrhea. No residents were reported ill at this time. No testing was done of ill employees. Employees were instructed to stay home from work until symptom free for 48 hours without medication. No additional cases reported. Case closed on March 22, 2016.

Enteric Outbreak at Long Term Care Facility #5132

On March 18, 2016, the WHD was notified of eight residents at a long term care facility with enteric symptoms. Symptom onset was March 15 with nausea, vomiting, and diarrhea. The facility isolated ill residents and began restricting movement of staff and residents between units and increased cleaning in the affected area. No testing was done to determine the pathogen(s) involved due to staffing at the facility. A line list received on March 21 revealed ten residents and two staff members were identified with enteric symptoms with last onset date of March 18. Symptomatic residents were kept in isolation until 48 hours symptom free and staff were excluded from facility until symptom free for 48 hours as well. Case closed on March 24 after no new cases identified since March 18.

Tuberculosis Exposures at Hospital Update (#5119, 5123, 5125)

There were three separate patient and hospital employee exposures to Tuberculosis (TB) at a hospital. As of May 3, 2016 all known patient and staff contacts to these TB exposures have been notified and properly tested. The WHD worked with the facility's Infection Control and Occupational Health Departments to obtain line lists and assist with notification and testing of those exposed. All three cases were closed on May 4, 2016 and no secondary cases of TB were identified from the exposures.

OTHER

Suspect Diphtheria at Hospital

The WHD was notified on March 9, 2016 of a Milwaukee resident treated at a Wauwatosa hospital that tested positive for Diphtheria. The specimen collected was sent from the WSLH to the CDC for additional testing to determine if this strain of Diphtheria was toxic producing, which could take months. Overall, 22 staff members were exposed to this patient while at the hospital. The WHD sought guidance from the Wisconsin Division of Health Services (WI DHS) to determine how to handle contacts of index case while lab results were pending. Determination was made to review the staff's immunization history and if it had

been greater than 5 years from the last Diphtheria containing vaccine, they were to receive a booster. On April 1, 2016 the Diphtheria strain was a nontoxic strain of the illness. No additional surveillance needed. Case closed on May 3, 2016 after WHD confirmed all staff members involved were up to date with Diphtheria containing vaccine.

Zika Virus Surveillance

The Wisconsin Division of Health Services (WI DHS) and the Wauwatosa Health Department continue to monitor any suspected cases of Zika virus in individuals returning from Zika infected countries. To date, 7 Wauwatosa residents have been tested for Zika virus. All were pregnant females that had traveled to a Zika infected country during the outbreak. All test results have been negative. No follow-up has been required by the WHD.

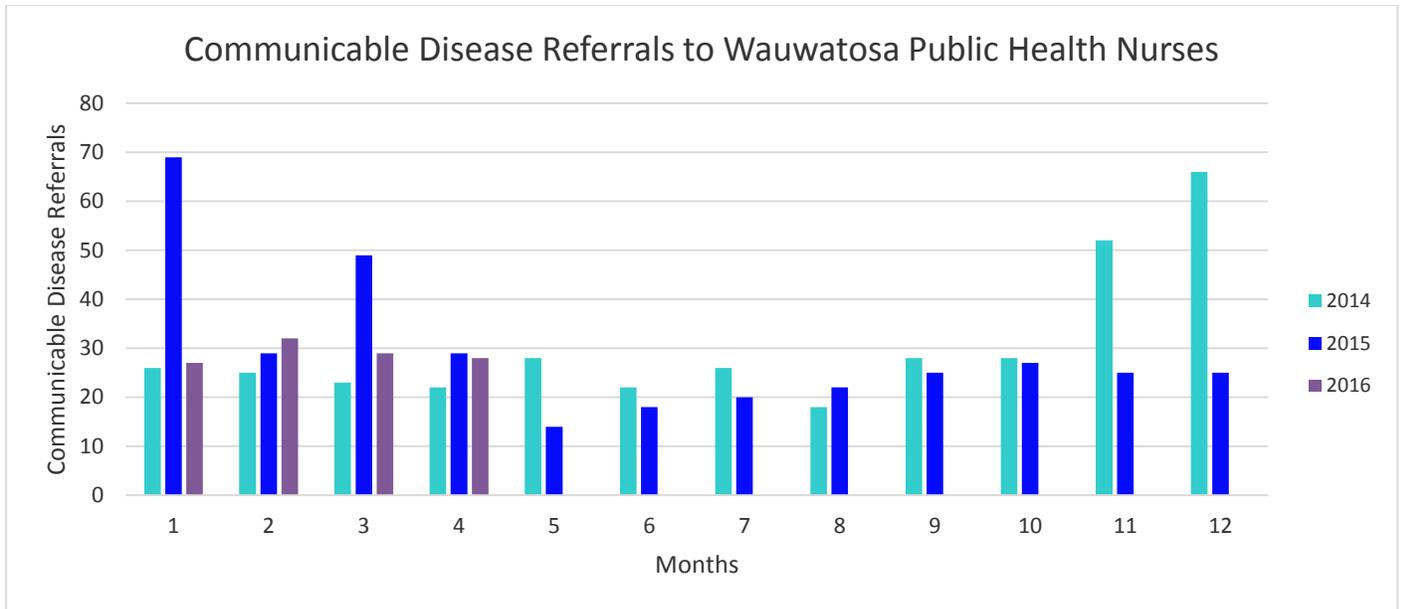
Elizabethkingia Surveillance

The WI DHS and the WHD continue to monitor any suspect or confirmed cases of Elizabethkingia. Wauwatosa has had one confirmed case of the outbreak strain of Elizabethkingia in a resident. Case interview was conducted by the State. The individual was hospitalized and released to care at home. The WHD has also monitored two additional cases of Elizabethkingia in non-residents but receiving treatment at Wauwatosa hospitals. Both of these individuals had underlying health serious conditions prior to Elizabethkingia diagnosis. The local health departments and the State handled the case patient interviews while the WHD monitored the medical facilities to ensure no secondary cases developed from hospitalization.

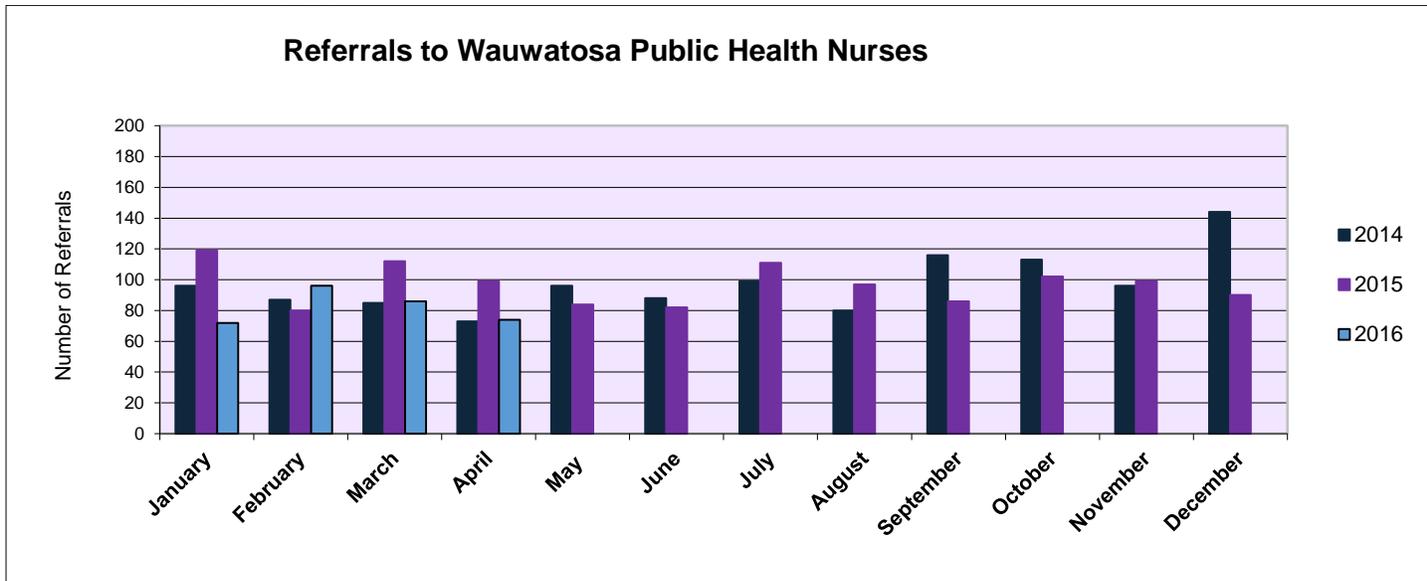
Immunization Status at Student Residential Facility Update

The WHD continues to work with an adolescent residential facility to bring the residents up to date with the immunizations required by the State of Wisconsin for school attendance. The residents are Chinese born and are here on student visas to obtain a high school diploma. While standard immunizations in China are highly mandated by the government, there is poor record keeping by physicians and parents which has left the students with incomplete vaccination histories. Absent of a valid vaccination history or laboratory evidence of immunity to a vaccine preventable disease, the students have been mandated to fulfill the vaccination requirements in Wisconsin. The facility is working with Walgreens and the Wheaton Franciscan Hospital system to get the students up to date. The WHD works closely with the facility to monitor the vaccine needs of the students as well as assist in entering historical vaccination information in the Wisconsin Immunization Registry. To date, the facility has 178 students, of which 75% (134 students) are up to date with the Wisconsin Student Immunization Law. This is an improvement from 70% (124 students) that were up to date in February 2016.

Communicable Disease Trends:



WHD PHN Referral Trends:



Nursing Programs and Initiatives Highlights:

Quality Improvement (QI) Process:

- On March 10, 2016 the WHD staff received training on the LEAN quality improvement method by Erik Fadlovich with the University of Wisconsin-Milwaukee. Each Quality Improvement Committee was then tasked with developing a QI Charter for an area to work on for this year. The Environmental Health and Preparedness Committee is working on reducing the number of animal bite/rabies exposures that occur annually. The Growth and Development Committee is working on increasing attendance at the WIC clinic in Wauwatosa. And the Communicable Disease Committee is working on increasing the number of Wauwatosa adults that receive the annual influenza vaccine.
- The WHD Management Team is reviewing the current structure of the Quality Improvement groups to improve the effectiveness of the groups and their projects as well as ensuring the staff understands the Quality Improvement process going forward.

Alcohol, Tobacco, and Other Substances:

- On April 20, 2016, the Wauwatosa Police Department conducted their first alcohol compliance check of 2016. Two 15 year old student volunteers attempted to purchase alcohol at 21 establishments in Wauwatosa. No establishment sold to the minors during this check.
- On March 21, 2016, Ericka King, PHN, Courtney and Laura attended a meeting organized by Sue Marten the Coalition Coordinator for Tobacco-Free Suburban Milwaukee and Ozaukee Counties with members of the West Allis Health Department, the American Lung Association, and State Representative Hutton to discuss cigarette and e-cigarette trends in the area. The goal of the meeting was to inform the state representative of the current problems with tobacco with a focus on the emergence of e-cigarettes in the area.

Injury & Violence Prevention:

- Two public health nurses and a health educator from the Fire Department continue to present the Remembering When program to senior groups. They have also begun to conduct individual home visits to assess the homes of seniors for fall and fire hazards.
- On May 4, 2016, the WHD assisted the Wauwatosa Safe Routes to School organization with Bike to School Day. A public health nurse was present at McKinley, Roosevelt, and Lincoln Elementary Schools to assist and encourage students to bike or walk to school.
- On April 29, 2016, the WHD participated in Healthy Kids Day at the South Suburban YMCA. The overall theme was keeping kids healthy and safe over the summer. The WHD prepared a booth to educate children and adults about staying safe around dogs and other animals to prevent bites.

Access to Care:

- The WHD attended the Froedtert Community Health Improvement Committee meeting on March 9, 2016. The purpose of the meeting was to review the draft of the Froedtert CHIP. Health priority areas include Behavioral Health, Injury & Violence, Access to Care, and Chronic Disease (cancer, diabetes, heart disease, blood pressure). Next meeting is June 8, 2016.
- A public health nurse attended Tosa Cares on March 5, 2016. A brief Remembering When program was conducted for interested parties. The WHD also assisted by providing immunization information for clients and providing health education materials about eating healthy and exercising on a budget. The WHD will attend Tosa Cares again on June 18, 2016. The WHD has offered to assist the organization with a customer satisfaction survey.
- On April 12, 2016 a public health nurse attended the Childhood Adversity and Poverty Conference
- On May 17, 2016 a public health nurse will attend the Community of Practice: Health Equity in Public Health Programs and Policies presented by the Southeast Regional Office.

Physical Activity and Nutrition:

- The WHD will be working with Bublr Bikes Director to provide bicycle safety information with advertising for the City's bike share program.
- The WHD is partnering with the Medical College of Wisconsin to apply for a Robert Wood Johnson Foundation grant to increase healthy eating and physical activity in young children. The WHD has reached out to community partners to determine the focus of the grant and will be meeting on Thursday, May 19.

Mental Health

- The WHD will attend a meeting with representatives from the Wauwatosa School District and other community partners to discuss the Project TEAMS program created with the mental health awareness grant awarded to the school district on May 9, 2016.
- The WHD will be setting up a Project TEAMS training for the Health Department staff and any other interested city employee in summer.
- The WHD will focus on anti-bullying with the elementary and middle school aged children at the Wauwatosa Library Summer kick-off event in June.
- May is mental health awareness month. The WHD has included information on our website, Facebook page, and in display cases around City Hall related to mental health.

Immunization Program

- Changing evening clinic hours from 4:00-6:30 to 4:00-5:30 and this clinic will be by appointment only starting July 2016.
- Increasing dates and times when clients can receive TB skin tests. Currently the tests are only available on Mondays from 3:00-4:00pm and at Tuesday immunization clinics. Beginning in July 2016, the WHD will offer TB skin tests from 9:00am-3:30pm Mondays and Tuesdays.

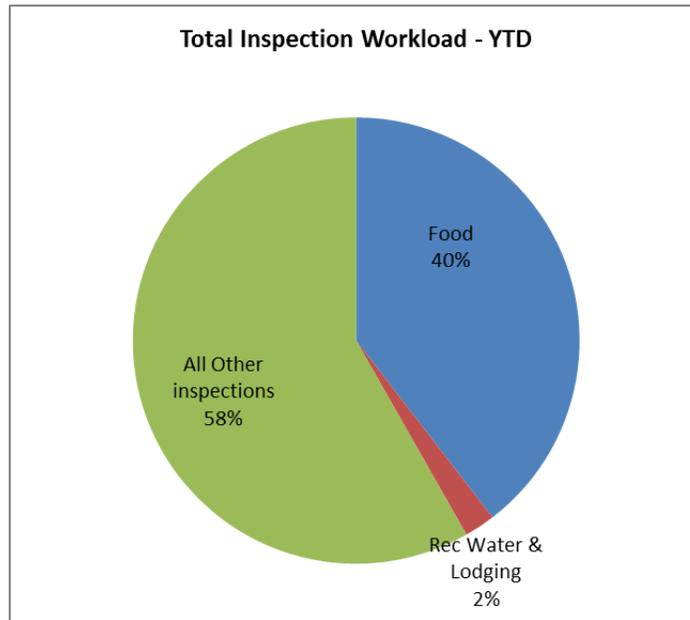
Environmental Health/Preparedness Division:

Environmental Health Program Updates:

- **Food & Soda Water Renewals**
License renewals for the 2016-2017 licensing year will be mailed out by May 20th. The licensed establishments have six weeks to renew their licenses.
- **Quarterly Food Program Newsletter**
The Food Program sends a quarterly e-newsletter to all licensed food establishments in Wauwatosa. New articles and highlights are featured every month.
- **HealthSpace Implementation**
The health department has committed to its conversion to HealthSpace, the state's free inspection program. Implementation of the new program will be in July/August, 2016.
- **Licensing Change Due to State Merger (DHS/DATCP)**
The state will begin licensing sushi kiosks as of July 1st.
- **Dangerous Dog Declaration**
On February 15, 2016, the City of Wauwatosa Municipal Court upheld the dangerous dog declaration on Jackson Park Blvd. The judge gave the dog owner 30 days to comply with the Municipal Code restrictions for keeping a dangerous dog. On April 26, 2016, the dog owner was issued a warning to comply with the restrictions or receive municipal citations on a weekly basis until the restrictions were met. Because no effort was made to enact the restrictions, the dog owner was cited on May 12, 2016.
- **Rodent and Pest Harborage Abatement Order**
On November 9, 2015, the home owner on N. Lefeber pled not guilty. Trial commenced on March 2, 2016, however the witness did not appear. The case was dismissed without prejudice and the fine was paid.
- **Food Safety Program Evaluation (August 2nd and 3rd)**
Per the State Agent Contract, the City of Wauwatosa Health Department is scheduled for the evaluation of its food safety program. During the two-day evaluation, DHS/DATCP will conduct field Standardization exercises with WHD sanitarians, as well as perform an office review of all licensing and inspection documentation.

Public Health Preparedness Program Updates:

- **Annual MCM-ORR Audit Complete** – The Wisconsin Department of Health Services (DHS) was on April 12th to conduct the Medical Countermeasure (MCM) Operational Readiness Review (ORR). The Health Department passed the review.
- **HERC and Public Health Preparedness Consortium** – WHD continues to attend meetings of the Region 7 Healthcare Emergency Readiness Coalition (HERC). Given the new governance structure of the HERC, which is made up entirely of caucuses, the Milwaukee and Waukesha Public Health Preparedness Consortium has been disbanded. A new Region 7 public health caucus will be formed. The region's large scale exercise is scheduled for June, 2016.



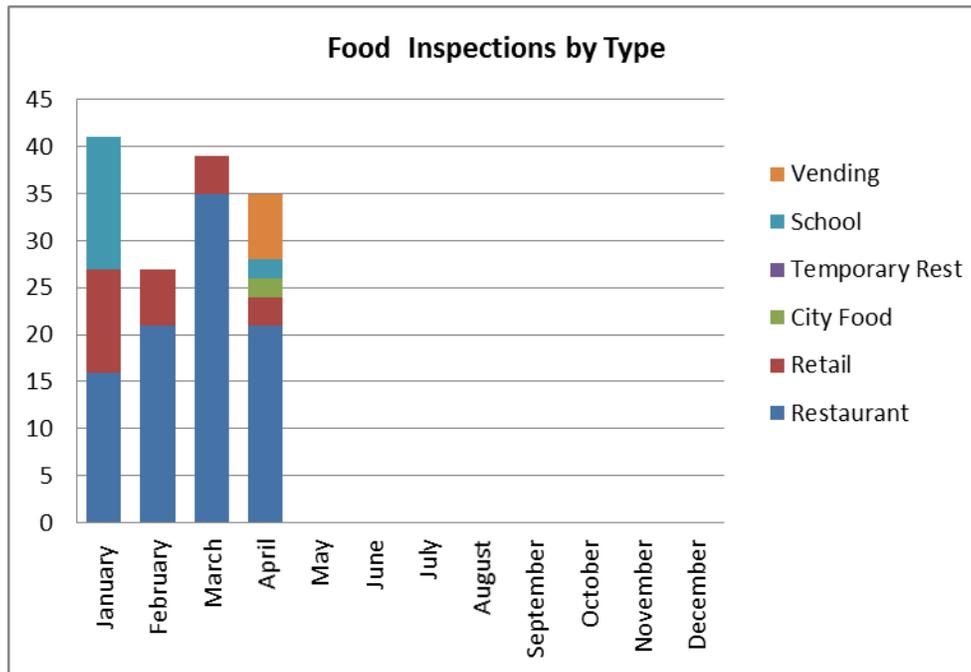
State Agent Inspections

WHD conducted 335 total inspection/enforcement activities across all programs in 2016. Ninety-nine licensed establishment inspections were conducted including 57 restaurants, 19 retail food, and 16 schools (See Table 3).

Table 3: Inspections: State Statute and City Code Enforcement

Public Health Category	Description of Inspection Type	Initial Inspection	Follow Up Inspection	Pre Inspection	Total # of Inspections
Food Establishments	Restaurants: State Agent contract enforcement	57	22	9	88
	Retail (grocery) State Agent	19	1	4	24
	City food	2	0	0	1
	Schools	16	0	0	16
	Foodborne Illness Complaint	5	0	0	5
Lodging	Hotels/motels; B&B; rooming house	0	0	0	0
Public pools	Swimming pools, hot tubs	8	0	0	8
Massage Establishments	Licensing, complaints	0	0	0	0
Human Health Hazard	Unsanitary conditions	3	16	0	19
	Lead (Pb)	4	3	0	7
Nuisance	Rodent/pests; City Code	17	15	0	32
	Garbage	6	6	0	12

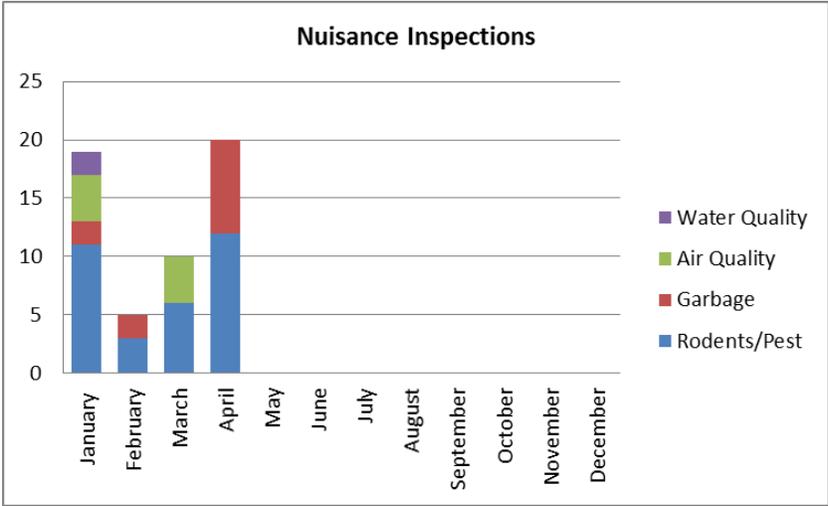
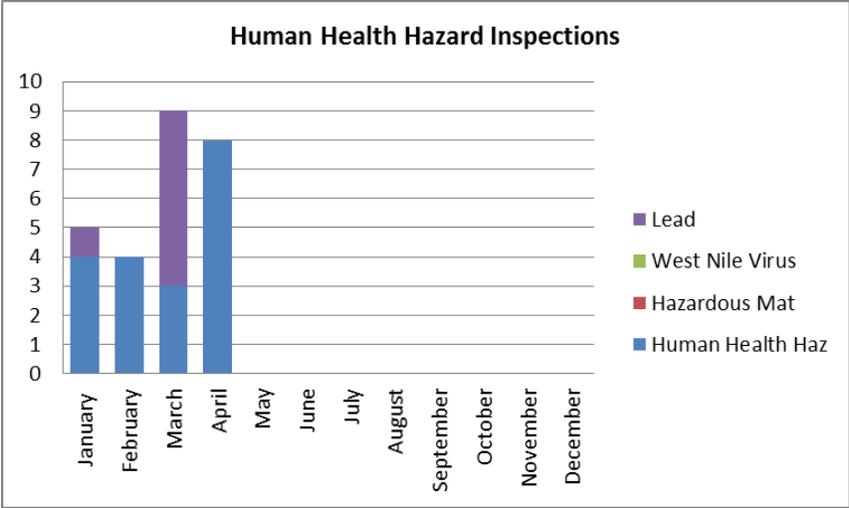
Rabies Exposures	State statute; City Code Enforcement	7	10	1	18
Keeping of Animals	City Code Enforcement	7	10	0	17
Other activities		53	35	NA	88
Total		204	118	14	335



Nuisances/Human Health Hazards:

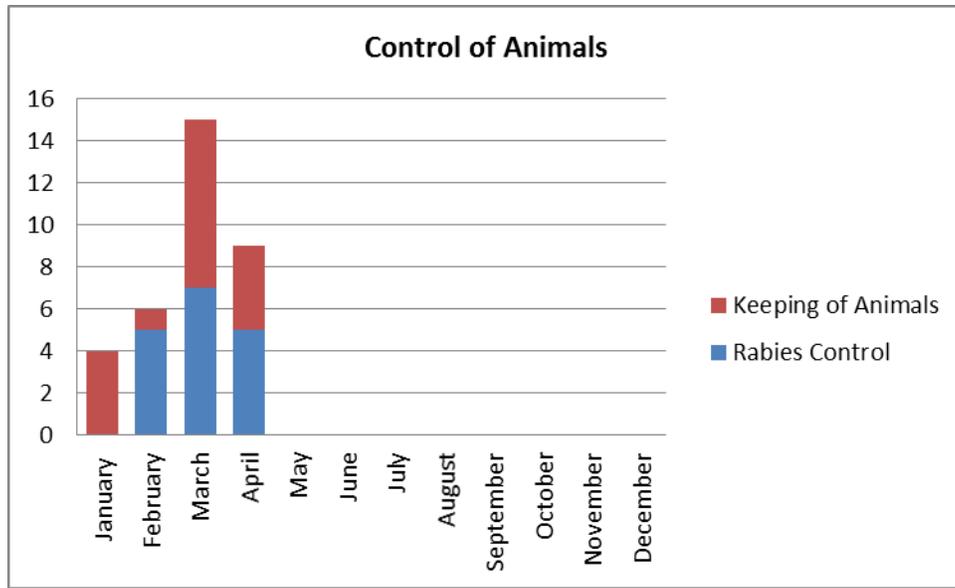
Inspection YTD update - WHD sanitarians conducted 19 human health hazard inspections for unsanitary conditions complaints (3 initial, 16 follow-ups). Thirty-two (17 initial, 15 follow-ups) nuisance complaints were investigated relating to rodent and/or pest complaints and 12 (6 initial, 6 follow-ups) garbage complaints were registered with WHD.

- N. 68th Street – Status: Active – Orders were issued to the homeowner to remove the accumulations of papers, books, cardboard boxes, garbage and food, return kitchen and bathroom areas to sanitary, safe and usable conditions, and employ integrated pest management techniques, if necessary.
- N. Menomonee River Parkway – Status: Closed – Orders were issued to the homeowner to remove the accumulations of papers, books, cardboard boxes, garbage and food, return kitchen and bathroom areas to sanitary, safe and usable conditions, and employ integrated pest management techniques, if necessary. On April 12, 2016, City of Wauwatosa Health Department contracted with a vendor to mitigate the human health hazard.



Rabies Exposure/Regulation of Animals:

There were no rabies control inspections were conducted in January, 2016. Eighteen inspections/enforcement activities (7 initial, 10 follow-up, 1 citation) was made for keeping of animals this month.



7. Advocacy/Opportunities

- City Policy on Reporting: Board of Health reports annually to the Wauwatosa Community Affairs Committee. Template report style. BOH presentation scheduled for 6/28 7:30-8:30 pm to review what the health department is doing. Bobby Pantuso, Chris Shaw and Laura Conklin attending.
- Electronic Cigarettes: Recommendations to Council – Wait until the end of summer/early fall per Sue Martin; to see what other municipalities are doing ordinance-wise and then prepare draft for Tosa.

8. Old Business

- None

9. Announcements: Next meeting is August 16th at 8:00 am.

10. Motion to adjourn 9:05 am

- Motion: John Dunn
- Second: Cheryl Davies
- Motion Carried unanimously

Recorder: lms