



CITY OF WAWATOSA

POLICE AND FIRE COMMISSION

MINUTES • MAY 18, 2016

Regular Meeting

Committee Room #1

4:00 PM

7725 West North Avenue, Wauwatosa, WI 53213

Roll Call

Attendee Name	Title	Status	Arrived
Marna Tess-Mattner	Chair	Present	
Dominic Leone	Commissioner	Present	
Peter Subotich	Commissioner	Excused	
Greg Leahy	Secretary	Present	
Danielle Basil Long	Commissioner	Present	
Barry Weber	Police Chief	Present	
Robert Ugaste	Fire Chief	Present	
Scott Erke	Asst. Fire Chief	Present	
Brian Zalewski	Police Lieutenant	Present	

Election of Officers

The Chair was turned over to Dominic Leone for elections.

Moved by Mr. Leone, seconded by Ms. Basil Long to nominate Marna Tess-Mattner to the position of President of the Police and Fire Commission. Ayes: 4

The Chair was returned to Ms. Tess-Mattner.

Moved by Ms. Basil Long, seconded by Mr. Leone to nominate Mr. Leahy as Secretary for the Police and Fire Commission. Ayes: 4

Minutes of previous meeting

The minutes from the Police and Fire Commission meeting that was held on April 28, 2016 are not available at this time.

Correspondence

A letter of thanks was received from the Boy Scouts of America Troop 21 thanking the Wauwatosa Fire Department for providing assistance in the establishment of their Automatic External Defibrillator (AED) program. The letter was placed in file.

Report of the FireChief

Monthly Report

The Wauwatosa Fire Department is participating in a new program known as Heart Safe Tosa. This project is modeled after a nationwide program that is intended to enhance the awareness and preparedness of citizens, businesses, organizations, and schools regarding sudden cardiac arrest (SCA). The goal is to save lives through early intervention prior to the arrival of emergency services.

The Fire Department will work with the Wauwatosa Health Department to increase citizen awareness on how to identify an SCA along with the importance of activating the 911 system as soon as possible. The dispatcher who answers the 911 call can provide CPR instructions and will activate the automated fire department alerting system and PulsePoint while remaining on the phone gathering information. A computer generated voice will initiate a paramedic response based on location and apparatus while PulsePoint will notify subscribers that CPR is needed in a public place and will indicate the location of the nearest AED.

In addition to the current American Heart Association CPR certification course, the Wauwatosa Fire Department will offer hands only CPR training, AED training, and will continue to make available the loaner home CPR training kits. Legislation now requires that all high school students receive CPR training prior to graduation.

The Chief stated that the Wauwatosa Fire Department participated in a disaster preparedness tabletop exercise at the Medical College of Wisconsin designed to test the readiness of the College, Regional Medical Center, and emergency services to deal with a simulated emergency designed to stress the participants' plans and systems. There were about 60 individuals who participated in this tabletop exercise.

The Wauwatosa Fire Department worked with Milwaukee County Emergency Management to facilitate the first disaster preparedness tabletop exercise ever done by the Briggs and Stratton leadership team. The exercise resulted in excellent participation by Briggs including their Human Resources and IT departments in addition to their CEO and Crisis Team.

The Chief stated that the Fire Department has purchased a new ladder truck that will be delivered in August. The Fire Department is required to have two ladder trucks.

***Personnel Issues**

Nothing to report.

Eligibility List Update

Assistant Chief Erke provided folders to all commissioners with applications of the 30 potential candidates. The applicants are scheduled for interviews on June 13th and 14th from 4:00 p.m. to 9:30 p.m. in the Fire Station Conference Room. There will be a break at 5:00 p.m. for dinner. There were 80 applicants that were interviewed with North Shore Fire Department, with 60 applicants being paramedics. The result of these interviews produced the 30 individuals that are being considered. Five individuals out of the 30 are not paramedics. Two candidates requested to be rescheduled and one requested a phone interview. Commission members all agreed that interviews are to be face-to-face and there are no rescheduling options.

Report of the Police Chief

Monthly Report

The Chief stated that the Police Department had a celebration for its 100th anniversary. All those who used to work for the Police Department are invited to participate in the celebrations. Many of the Police Officers have purchased and are wearing the commemorative 100th year anniversary patch. On June 18th, during Windows into Tosa, the Police Department will hold another open house.

Tosa's Night Out will be held on August 3rd this year. There will be a multiple day celebration beginning with block parties the weekend of July 30-31 followed by four neighborhood events at local schools (Jefferson,

Roosevelt, Madison and Fisher) on Monday August 1st. The culmination event will be held the evening of August 3rd at the Zoo. Chief Weber had a sample of the sponsors' t-shirt.

Chief Weber assisted with the interviews for the Brookfield Assistant Chief. The person chosen was an unanimous choice by the entire panel.

There was a shooting near the Bugline Trail in Sussex. The car chase lead into Wauwatosa. One of the suspects was apprehended after he reported to the Wauwatosa Police Department that his vehicle had been carjacked.

Wauwatosa's prom was this past weekend and there were not issues. Senior skip day still exists and it was anticipated that the kids would go to the mall, but that did not happen.

The Police Department did a welfare check on a woman and discovered that she fell three days ago and could not get up.

***Personnel Issues**

A part-time parking checker was hired and started work today.

Eligibility List Update

Lieutenant Zalewski stated that the Assessment Center process will begin next Wednesday, May 25th. Interviews will occur on June 8th for the successful candidates. The plan is to invite 12 persons for the interviews. Lt. Zalewski provided packets for the Commissioners to review that contained how individuals had been scored in the past and sample questions. Prior to the interviews he will provide a letter for each candidate addressing strengths and weaknesses and will also provide their application and resume.

Lt. Zalewski is requesting to pass over two individuals out of the 14 candidates. One was charged with felony misconduct in office and another was not truthful to his former employer regarding his spouse's involvement in a situation.

Commission members unanimously agreed that based on the information presented, these two individuals should be excluded from the assessment process.

Ms. Tess-Mattner commented that the June Police and Fire agenda will have the item to discuss the yearly report process to Government Affairs. Commission members were asked to provide input related to the mission, the accomplishments and goals. She will provide a brief presentation to the Government Affairs on June 28th.

Meeting adjourned at 5:20 p.m.

Greg Leahy, Secretary