



CITY OF WAUWATOSA HEALTH DEPARTMENT
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53213
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<http://www.wauwatosa.net/health>



Board of Health Meeting Minutes Tuesday, November 17, 2015 8:02 - 9:05 a.m.

Present: Nancy Kreuser, Cheryl Davies, John Dunn, Bobby Pantuso, Leslie Martin, Courtney Day, Laura Conklin, Chris Shaw

Excused: None

Recorder: Lisa Simonds

1. Call to Order – The meeting was called to order at 8:02 AM by Chairperson John Dunn.
2. Approval of agenda: Motion to approve the agenda.
 - Motion: Courtney Day
 - Second: Leslie Martin
 - Motion carried unanimously.
3. Approval of 8/8/15 Meeting Minutes: <http://www.wauwatosa.net/index.aspx?NID=199>
 - Motion: Leslie Martin
 - Second: Courtney Day
 - Motion carried unanimously.
4. Comments from the public - none
5. Comments from the Board of Health - none
6. Wauwatosa Health Department Reports

Administration: Dr. Nancy Kreuser, Health Officer

***Personnel Updates:**

- PHN Supervisor interviews taking place; Courtney Day is the interim PHN Supervisor. Position contingent on a civil service vote to be scheduled.
- PT Administrative Assistant position – newly created position, 32 hours a week for high-level projects, such as troubleshooting the environmental licensing, public health programming and 2016 Community Health Assessment.
- FT public health nurse - vacancy currently filled by Courtney Day in the interim.
- PT public health nurse – vacancy currently filled by surge nurses.
- Health Officer – Nancy Kreuser retiring February 2, 2016. The City decided to conduct a national search using a consultant.

2016 Public Health budget update: Public hearing 11/3; final council vote tonight. Nancy, Laura and Courtney are attending. We continue to be underfunded and understaffed for a community of our size. We should have 1 public health nurse per 5,000 population. To be monitored.

National Local Health Department Accreditation update

- Determination – We are now accredited as of 11/13.
- Community Partner feedback report – 40 community partners attended the session, went well. Copy of session minutes provided to the BOH members.
- How we will share accreditation status with the community /Information sharing & visibility – PHAB provides an advertising toolkit, allowing us to use their accreditation logo. Laura

Conklin preparing social media using Healthy Wauwatosa Facebook page to communicate items that are not on the website. Facebook will allow for personalization, two way conversations; visibility in the community, data sharing, and educational items. Laura will also participate in a blog with WauwatosaNow.

City of Wauwatosa Community Health Assessment 2016 – Cindy Anderson, PHS, will help with technical writing, assisting Laura Conklin who will oversee the process. We are also assembling an Advisory Committee specific to Community Health Assessment/ Community Health Improvement Plan per PHAB recommendations.

Healthy Wauwatosa Initiative – This initiative is part of the CHA/CHIP and also a City initiative. Incorporates initiatives and findings such as the housing study, green space study, Bike Pedestrian facilities plan, and the senior survey. Connects back to the City's initiatives. Next meeting is February 16th from 1–3:30 pm.

City of Wauwatosa Employee Engagement Survey – Gallup poll for employees consisted of a survey with 12 questions related to employee engagement. Our health department scored 4.35 and the overall City score was 3.71. Training on December 9th will address increasing and promoting employee engagement among staff.

Public Health Nursing: Courtney Day, Nursing Supervisor

Communicable Disease (CD) Update:

SENTINEL EVENTS

Adult Living Facility Respiratory Outbreak #5115:

On August 25, 2015, the City of Wauwatosa Health Department (WHD) was notified of a cluster of acute respiratory illnesses in two units of an adult living facility. Earliest onset of symptoms (fever, cough, sore throat) was August 17, 2015. Last onset date of symptoms was August 23, 2015. There were a total of 38 residents exposed to the illness in the two units identified and 6 confirmed ill. Laboratory specimen collected from ill residents was sent to the Wisconsin State Lab of Hygiene for analysis. 3 individuals tested positive for Human Rhinovirus, the other 3 individuals were negative for respiratory illness. Outbreak resolved on September 3, 2015.

Suspect measles case in child attending Wauwatosa Daycare Facility #5116

On October 19, 2015, the WHD was notified of a suspect measles case in a non-Wauwatosa child that attends a local daycare facility. The two year old child had fever, rash, cough, and watery eyes with an onset date of October 18. At the time of symptoms the child had received 1 MMR vaccine. WHD worked with Walworth County Health Department to get the child tested. Lab specimen were sent to the Wisconsin State Lab of Hygiene for analysis. The child last attended the Wauwatosa daycare facility on October 13 which was within the incubation period. The WHD excluded the child from returning to the facility until test results were known. Lab results for measles were negative. The WHD released the child from exclusion to facility on 10/22/2015.

Adult Living Facility Respiratory Outbreak #5117

On November 9, 2015, the WHD was notified of a cluster of acute respiratory illnesses in two units of an adult living facility. Symptoms included fever, cough, and body aches with earliest onset date of 11/03/2015. Symptomatic individuals were isolated from the general population of the units. Laboratory specimen collected from 3 ill residents was sent to the Wisconsin State Lab of Hygiene for analysis. One individual tested positive for Human Rhinovirus, the other 2 individuals were negative for respiratory illness.

OTHER

Wauwatosa Contact to Ozaukee County Foodborne Illness Outbreak:

On Friday, November 6, 2015, the WHD was notified of an Ozaukee County resident, employed as a physical education teacher for the Wauwatosa School District, and was symptomatic with enteric like symptoms after eating at a banquet facility associated with a foodborne illness outbreak. The teacher became ill on Tuesday, November 3, 2015. She returned to work feeling 'well' on Wednesday, November 4, 2015. WHD contacted the individual regarding her symptoms and food history prior to becoming ill. A stool specimen was collected and tested positive for Norovirus. The Wauwatosa School District is monitoring for any student and staff absences related to gastrointestinal illnesses at the school in question. To date no other ill students or staff have been identified.

Long Term Care Facility Presentations:

In an effort to reduce the number of outbreaks in Wauwatosa Long Term Care Facilities, the WHD offers annual presentations to staff and residents about infection control practices and staying healthy in the winter months. 2015 is the third year the WHD has offered the presentations. On October 15, 2015 the *Be Healthy This Winter* presentation was given to the residents and staff of St. Camillus and San Camillo. The presentation contains information about how to stop the spread of germs, the importance of the facility reporting outbreaks to the WHD, and how the WHD works with the facility to control the spread of the outbreak. The second half of the presentation this year focuses on safe food handling and storage. A public health nurse and a registered sanitarian were on hand to present the material and answer questions. The next presentation will be on November 18, 2015 at Hart Park Square.

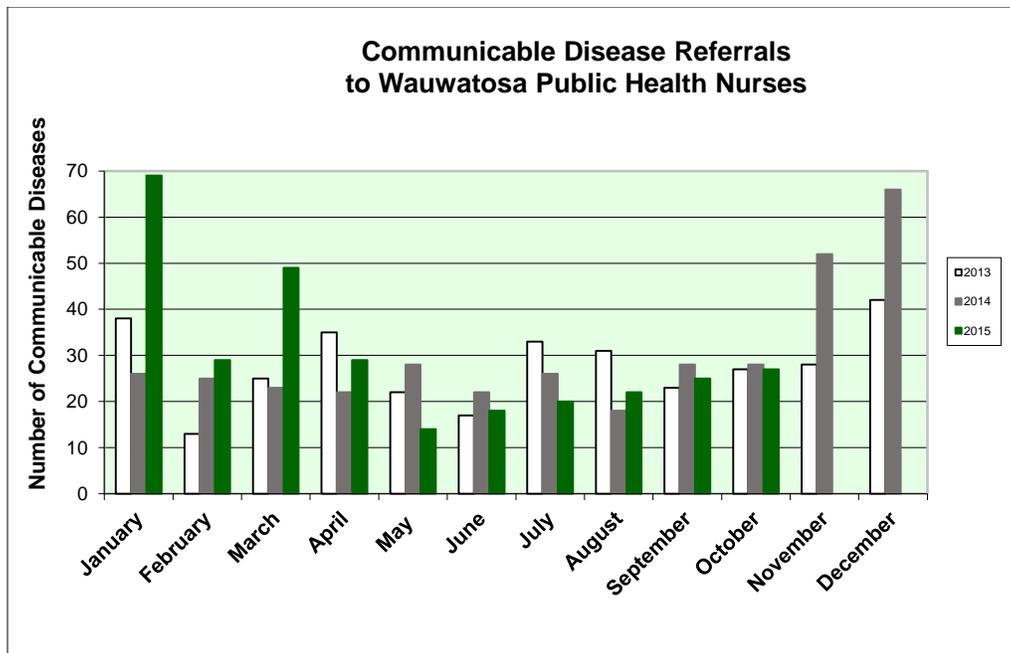
Immunization Survey of Day Cares:

The WHD will be sending the completed analysis and report of the Immunization Survey to Wauwatosa Daycares to inform the facilities of how they all track and monitor the immunization status of the children they provide services for. In addition the WHD will offer technical assistance to help those facilities that wish to gain access to the Wisconsin Immunization Registry to make tracking immunizations more efficient. The WHD will also include information on an injury prevention educational opportunity to the day cares regarding the dangers of medications and cleaning supplies that resemble candy or food.

Update on Immunization Status at Student Residential Facility

Wauwatosa hosts a student residential facility with approximately 175 foreign high school students that attend private schools in the Milwaukee and Waukesha County areas. The WHD has worked with the facility since Fall 2014 in an attempt to get the students up to date with the Wisconsin Student Immunization Law. In August 2015, the facility presented the WHD with a policy and procedure of how they intended to get students up to date with the Law's requirements. At this point in the 2015-2016 school year, approximately 56% of the students are up to date with the immunizations. This is up from 45% at the start of the school year in August. Changes to the Immunization Law by the Wisconsin Immunization Program have changed the enforcement the students might see from the Local Health Departments and District Attorneys for non-compliance. However, the WHD continues to work with the facility to provide education on the importance of the students being up to date on immunizations for the health of the facility, the students in the schools they attend, and the Wauwatosa community at large.

Communicable Disease Trends: See graph below for trends.



Healthy Wauwatosa Programs and Initiatives Highlights:

Accreditation and Quality Improvement (QI) Process:

- PHAB accreditation: Discussed during the Health Officer's Report
- YRBS: The WHD has compiled a document to outline the trending of data from the past three YRBS cycles. The document contains the raw data for the students for each question and comparison to state and federal benchmarks were possible. The report also contains information on statistically significant trends seen from 2010-2015. The WHD will meet with the Wauwatosa School District to go over the results of the data and determine next steps for education as needed.
- The QI Committees have begun meeting regularly to go over information received from the accreditation process and to review their logic models to determine next steps to improve the health of the Wauwatosa community.

Alcohol, Tobacco, and Other Substances:

- Alcohol Compliance checks were conducted on September 26, 2015 to coincide with homecoming activities in the community. 21 establishments were checked and 3 sold alcohol to minors. The WPD followed up with the businesses that sold alcohol. A second compliance check will be done in Spring 2016 around prom or graduation.
- A Medication Collection Event was held on September 19, 2015. Approximately 8 boxes of pills were collected from the event. The event was busier than 2014 due to the addition of a station for residents to drop off unwanted electronics.

Injury & Violence Prevention:

- WHD and Wauwatosa Fire Department (WFD) representatives attended the Remembering When Grant training in Florida from November 3-5, 2015. The training will allow WHD and WFD to work together to identify and provide education to Wauwatosa residents. The WHD will focus on those in danger of accidental falls or other home safety concerns and the WFD will provide additional fire safety education.
- The WHD will partner with the WFD in the Community Paramedics Program. The WFD will assess high volume EMS users to help re-establish connections for those residents with community resources. The WHD will assist the WFD in locating potential resources for these residents and

provide technical assistance when needed. A WHD representative will attend the next Milwaukee Regional Community Paramedic Consortium meeting.

- The WHD PHNs continue Home Safety Visits for families with newborn and toddler age children. Home safety items and education are provided to families to prevent unintentional childhood injuries.
- The WHD used the Medicine is Not Candy display from the Safe Kids of Southeast WI Coalition at two community events (Tosa Farmers Market on September 12, 2015 and the J.C. Penney Health Fair on September 23, 2015). The display shows a common medication or cleaning product next to a piece of candy or food and illustrates the danger small children face because these items often look like food.
- WHD PHNs participated in National Walk to School Day on October 7, 2015 with local elementary schools to help the increase of children walking and biking to school reach their destinations safely.

Access to Care:

- Froedtert Hospital CHIP: Next meeting scheduled for December 9, 2015. Froedtert will go over the results of their latest Community Needs Assessment including information on access to care issues.
- WHD PHNs attended Tosa Cares on October 3, 2015. The PHNs were available to provide technical assistance and outreach for residents with healthcare questions or concerns.
- WHD PHNs will attend the Our City of Nations Conference on December 3-4, 2015. The conference focuses on the challenges of refugees and immigrants to the United States and how local organizations can assist these individuals in finding resources including access to health care.

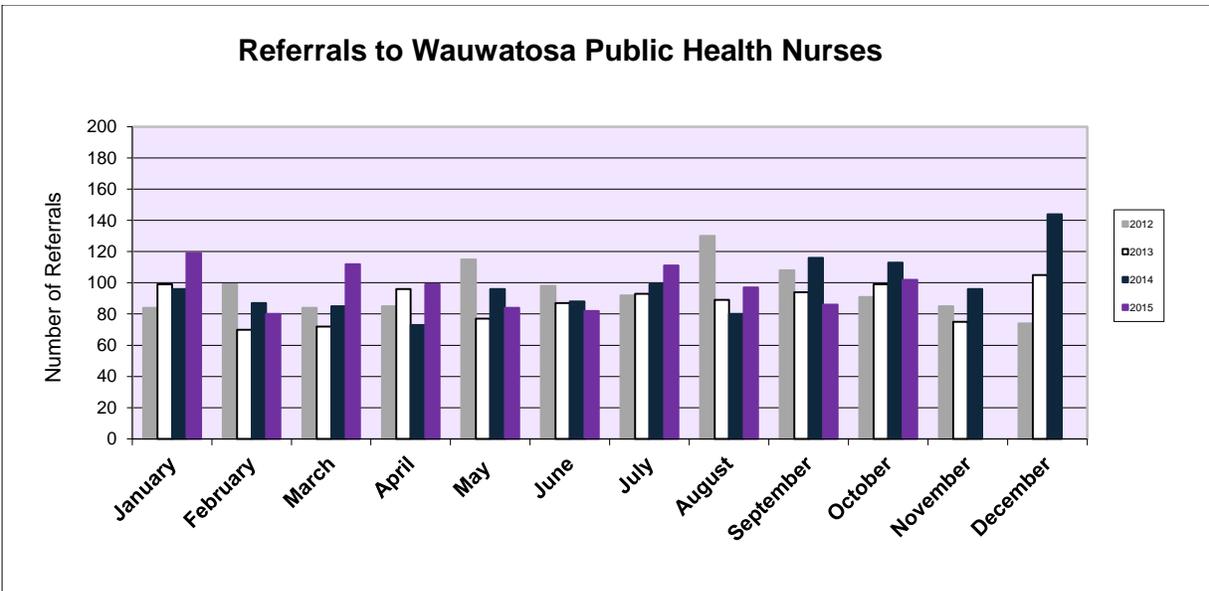
Physical Activity and Nutrition:

- A WHD representative attends the monthly Bicycle Pedestrian Committee meetings as a city staff member. This committee was appointed by the Mayor to address the recommendations in the Bicycle Pedestrian Plan that was passed in 2014 by the City Council. Meetings have focused on specific areas of safety concern for bicyclists and pedestrians.
- The WHD will analyze the results of physical activity and nutrition information in both the YRBS data and the Wauwatosa Community Health Survey.
- The WHD promoted healthy foods at the Tosa Farmers Market (TFM) by providing children with tokens to purchase fresh produce at the TFM after stopping at the WHD booth.

Mental Health

- The Wauwatosa School District (WSD) was awarded the NITT-AWARE grant. The grant has been called Project TEAMS (Tosa Early Awareness of Mental Health Supports). The grant is designed to help the community increase awareness of and reduce stigma associated with mental health issues and to connect adolescents to needed behavioral health assistance and services. The WHD will serve on the advisory board with the school district for the roll out of the project and provide technical assistance when necessary.
- The Wisconsin Lutheran College contacted the WHD to work with their Health Communications class. This year the topic chosen for the class to research by the WHD is mental health and bullying of adolescents in the Wauwatosa community. Representatives from the WHD presented information to the class on October 9, 2015. Final presentations of the research projects will be in December 2015.

WHD PHN Referral Trends: See graph for trends



Environmental Health/Preparedness Division:

Environmental Health Program Updates:

- Ono Kine Grindz (7215 W. North Ave)**
 On July 15, 2015, WHD ordered the establishment to cease prepared food sales due to multiple critical and non-critical violations of the Wisconsin food code. During the kitchen remodel pre-inspection on September 9, 2015, WHD noted substantial improvements which brought the establishment into compliance with the Wisconsin Food Code and released the license.
- Camp Bar (6600 W. North Ave.)**
 On October 19, 2015, a DATCP Regulatory Specialist performed an inspection at Camp Bar where he found meat-containing pizzas wholesaled from Cranky Al's, without appropriate licensing. These pizzas were placed on hold until the wholesale licensing status of Cranky Al's was determined. On October 22, 2015, the DATCP Regulatory Specialist informed WHD that Camp Bar destroyed the meat-containing pizzas.
- Oumou All African Market (6421 W. North Ave.)**
 On October 19, 2015, a DATCP Regulatory Specialist and WHD performed a joint inspection at this establishment to investigate the sale of meat products without proper labeling. During the inspection, it was discovered that several different meat products were bought in bulk, repackaged for retail sale and not properly labeled. WHD assisted in the identification and collection of these repackaged meat products. The DATCP Regulatory Specialist then placed the products on hold, unable to sell, until the distributor was identified and items were properly labeled by the market owner. The items are still on hold at the establishment.
- Vel Phillips Juvenile Justice Center (10201 W. Watertown Plank Road)**
 On Friday, October 2, 2015, WHD received notification of a possible bed bug infestation at the Vel Phillips Juvenile Justice Center (VPJJC). Throughout the incident, WHD staff worked closely with the Milwaukee County Office of Emergency Management (OEM) to provide expertise and information regarding the situation. WHD sanitarians attended an employee Q&A panel on Tuesday, October 6, 2015 together with Milwaukee County OEM, City of Milwaukee Public Health, Milwaukee County Risk Management and the VPJJC Facilities Department.
- Coyote Public Meeting Attendance**
 A WHD sanitarian attended the October 6, 2015 public meeting on coyote attacks at Underwood school. The DNR's coyote informational flyer is posted on WHD's website.
- Dangerous Dog Declaration (Pending)**

On November 9, 2015, the dog owner pled not guilty to the dangerous dog declaration. A trial date will be scheduled.

- **Vicious Dog Declaration** (Pending)
On November 9, 2015, the owner testified in municipal court the dog had been moved out of the City of Wauwatosa, per City ordinance. The dog owner was ordered to provide the court with a letter at the final court date in December stating the exact location of the dog.
- **Rodent and Pest Harborage Abatement Order** (Pending)
On November 9, 2015, the home owner on N. Lefeber pled not guilty. A trial date will be scheduled.
- **Joint Lead Investigation with WHD Nursing Staff**
On September 24, 2015, a joint lead hazard investigation was performed at an apartment building on 124th Street. This included a visual inspection, lead sampling and interpretation. All samples were sent to the Wisconsin State Lab of Hygiene. All samples were negative for lead hazards. The case was transferred to Milwaukee County for further investigation. A detailed Lead hazard report with results, interpretations and recommendations were sent to all parties involved.

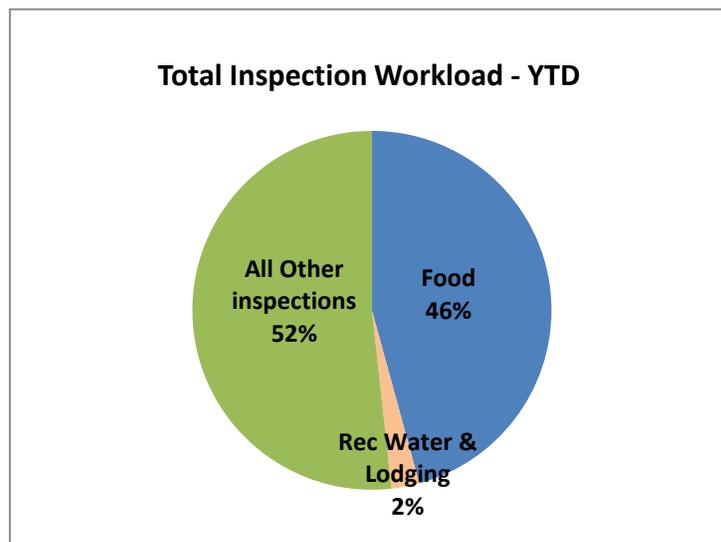
Public Health Preparedness Program Updates:

- **VFC Flu Clinic Reports** – Three mass influenza vaccine clinics were held on October 15, October 26, and November 12. Influenza vaccine was provided free for children up to 18 years old in an effort to boost attendance and stress clinic operations.
- **City EOC Drill** – WHD participated in the city-wide Employee Operations Center (EOC) drill on October 13, 2015.
- **HERC and Public Health Preparedness Consortium** – WHD continues to attend meetings of the Region 7 Healthcare Emergency Readiness Coalition (HERC), as well as the Milwaukee and Waukesha Public Health Preparedness Consortium. The region’s large scale exercise is scheduled for June, 2016.

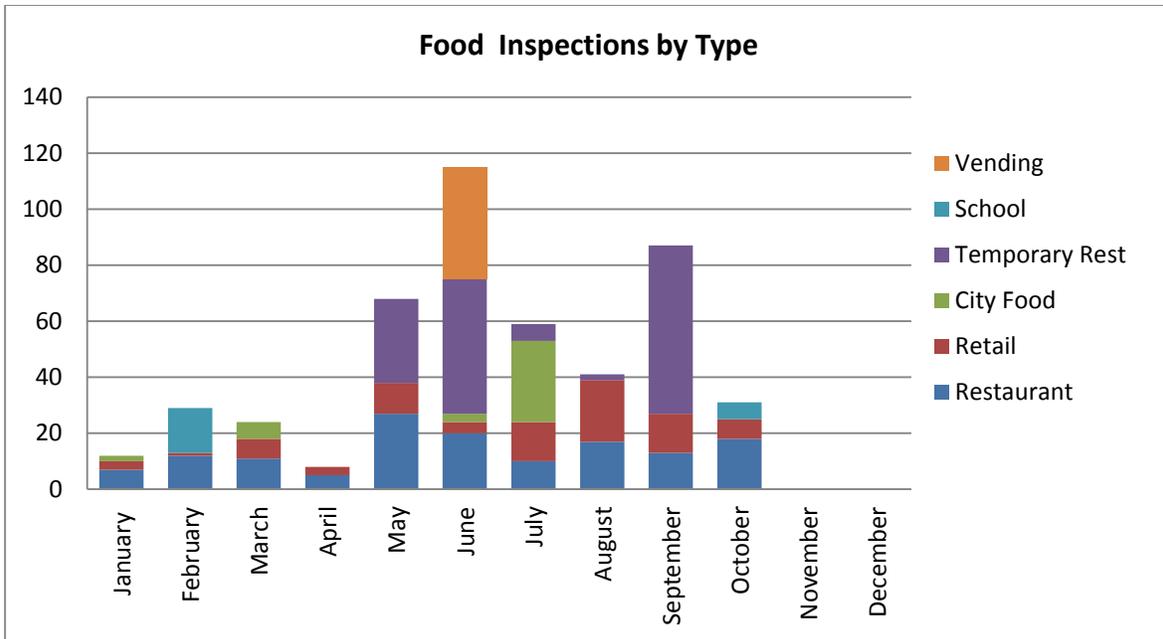
State Agent Inspections

WHD has conducted 818 total inspection/enforcement activities across all programs in 2015. One hundred and seventy two licensed establishment inspections were conducted including 80 restaurants, 70 retail food, and 22 schools (See Table 3). License reconciliation for the 2015/2016 year was completed.

Table 3: Inspections: State Statute and City Code Enforcement



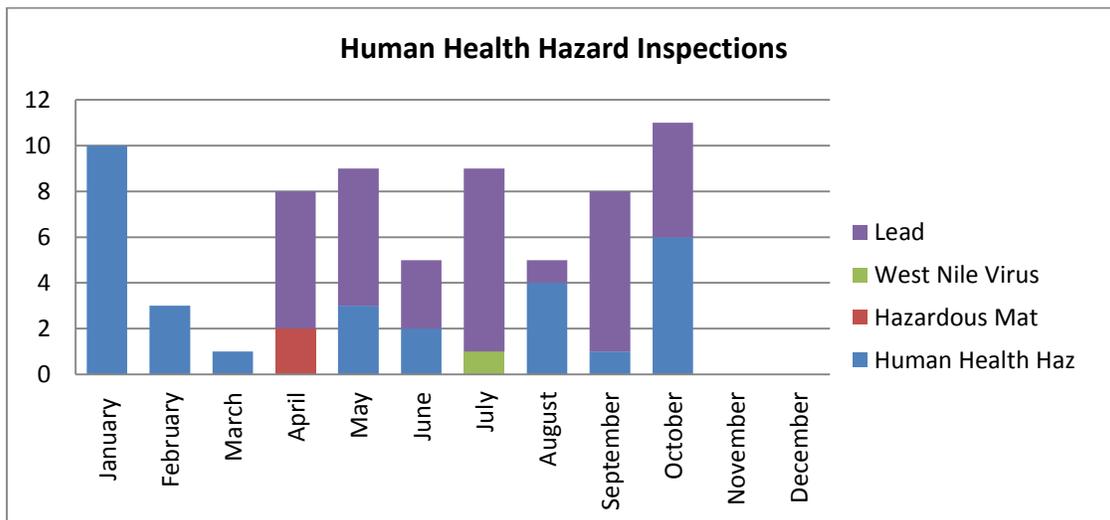
Public Health Category	Description of Inspection Type	Initial Inspection	Follow Up Inspection	Pre Inspection	Total # of Inspections
Food Establishments	Restaurants: State Agent contract enforcement	80	23	30	133
	Retail (grocery) State Agent	70	7	9	86
	City food	40	0	0	40
	Schools	22	0	0	22
	Foodborne Illness Complaint	6	1	0	7
Lodging	Hotels/motels; B&B; rooming house	0	0	0	0
Public pools	Swimming pools, hot tubs	14	1	2	17
Massage Establishments	Licensing, complaints	0	3	5	8
Human Health Hazard	Unsanitary conditions	11	19	NA	30
	Lead (Pb)	13	23	NA	36
Nuisance	Rodent/pests; City Code	50	61	NA	101
	Garbage	20	20	NA	40
Rabies Exposures	State statute; City Code Enforcement	43	52	NA	95
Keeping of Animals	City Code Enforcement	2	3	NA	5
Other activities		128	70	NA	198
Total		499	283	46	818

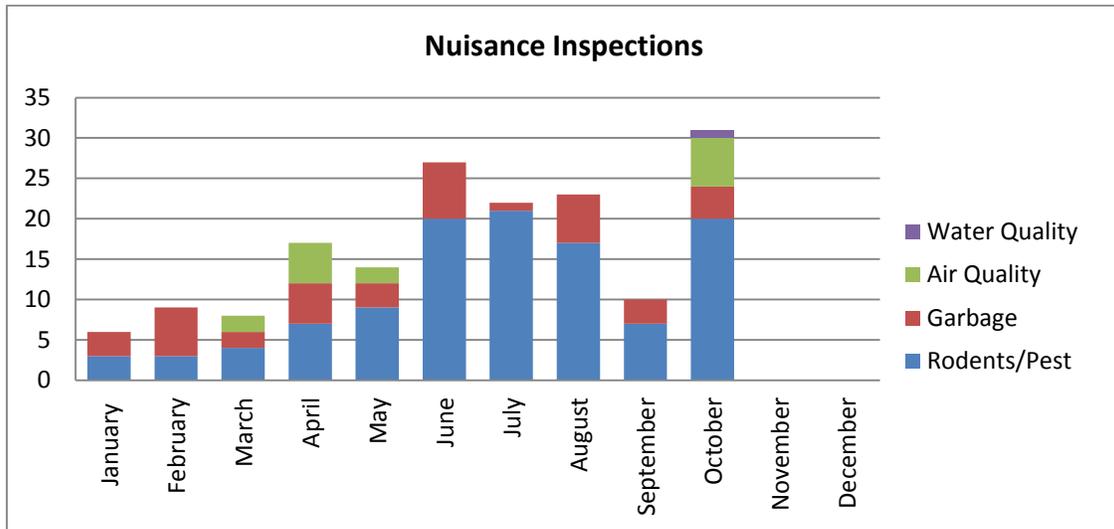


Nuisances/Human Health Hazards:

Inspection YTD update - WHD sanitarians conducted 30 human health hazard inspections for unsanitary conditions complaints (11 initial, 19 follow-ups). One hundred and ten (50 initial, 61 follow-ups) nuisance complaints were investigated relating to rodent and/or pest complaints and 40 (20 initial, 20 follow-ups) garbage complaints were registered with WHD.

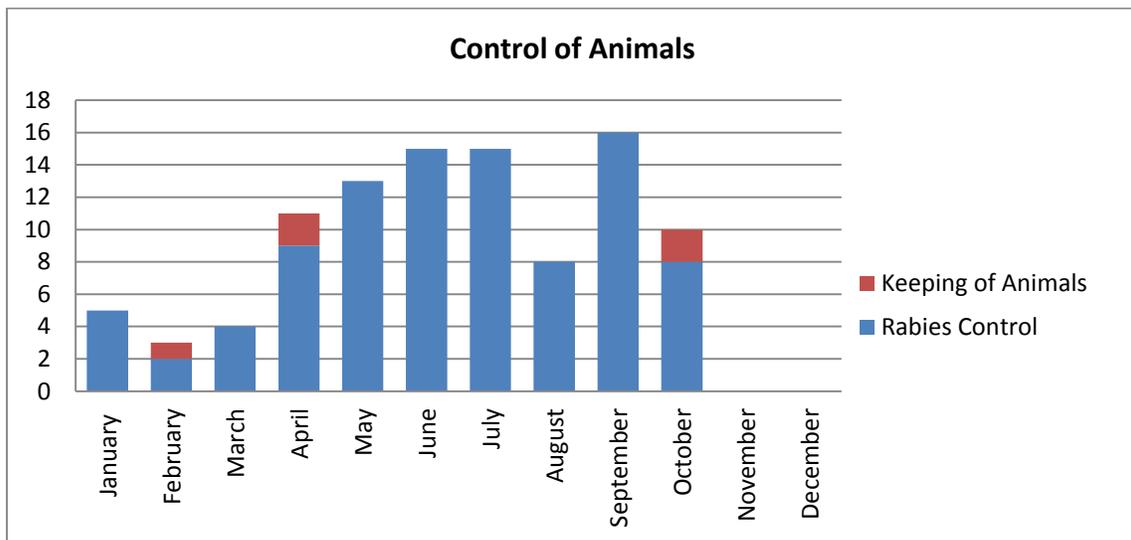
- N. 68th Street – Status: Active – Orders were issued to the homeowner to remove the accumulations of papers, books, cardboard boxes, garbage and food, return kitchen and bathroom areas to sanitary, safe and usable conditions, and employ integrated pest management techniques, if necessary.
- N. Menomonee River Parkway – Status: Active – Orders were issued to the homeowner to remove the accumulations of papers, books, cardboard boxes, garbage and food, return kitchen and bathroom areas to sanitary, safe and usable conditions, and employ integrated pest management techniques, if necessary. The homeowner’s family is working to clean the home.





Rabies Exposure/Regulation of Animals:

Ninety-five rabies control inspections (43 initial, 52 follow-up) were conducted this year. Five inspections/enforcement activities (2 initial, 3 follow-up) was made for keeping of animals this year.



7. Advocacy/Opportunities

- None

8. Old Business

- Wauwatosa Community Health Survey (Old Aurora Survey) will be used in the Community Health Assessment and the Senior Survey.

9. Announcements: Next meeting is February 16th at 8:00 am.

10. Motion to adjourn 9:05 am

- Motion: John Dunn
- Second: Chris Shaw

- Motion Carried unanimously

Recorder: lms