



CITY OF WAUWATOSA

BOARD OF PUBLIC WORKS

MINUTES • JUNE 15, 2015

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

BOARD OF PUBLIC WORKS ITEMS

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Present	
John Ruggini	Finance Director	Present	
Alan Kesner	City Attorney	Present	
Paulette Enders	Development Director	Excused	
John Dubinski	Alderman	Present	
William Mainus	Building Inspector	Present	
William Porter	Public Works Director	Present	
William Wehrley	City Engineer	Present	
Michael Steiner	Asst. City Engineer	Present	
David Jaeckels		Present	
Marion Sodnik	Public Works Business Manager	Present	

1. Board of Public Works meeting minutes from June 1, 2015

Moved by Mr. Ruggini, seconded by Mr. Mainus
to approve the minutes as printed. Ayes: 5

RESULT:	APPROVE [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

2. Application by Brett Swider, 6320 W. Lloyd Street, Lolly's Popsicles, for a Street Vendor license

The applicant was not present. It was suggested to refer this item to Government Affairs Committee regarding possibly updating Chapter 6.50 of the Wauwatosa Municipal City Code regarding street vendors.

3. *Application for an encroachment by Yollande Deacon for four tables overlooking the sidewalk at Irie Zulu, 7237 W. North Avenue

The applicant was not present. The City Engineer noted that a map showing the location of the proposed tables and chairs has not been submitted and this information should be made available before any decisions are made.

This item was held.

4. *Application for encroachment made by Nick Carnahan for an overhead sign at 6528 W. North Avenue

Mr. Jeffers, 225 E. Michigan Street, Milwaukee, explained the encroachment request is for a sign that will project out over the sidewalk.

He said that the non-illuminated sign is approximately 36” x 18” x 2” which would be attached to the brick façade. Mr. Jeffers replied to a question that the lowest part of the sign would be at least 8-feet above the sidewalk.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to recommend to Council approval of the encroachment subject to execution of the necessary Hold Harmless Agreement. Ayes: 5

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 6/16/2015 7:30 PM
TO:	Common Council
MOVER:	John Ruggini, Finance Director
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

5. *Request by Jacob Griswold, Commercial Property Associates, Inc., to rectify a lot line discrepancy at 418 North Mayfair Road

A memo from the City Planner explained that when 418 North Mayfair Road was redeveloped in 2001, the City approved an alley vacation and changed the zoning to AA Business District from residential zoning on the entire vacated alley. It appears the intent was to vacate the entire alley to this development as the retaining wall and service functions are located on the Water Utility’s half of the vacated alley. However, that portion of the alley was never deeded to the development.

Mr. Griswold said he is involved with the sale of this property and through the closing process the lot line discrepancy was discovered. He discussed the retaining wall that is situated over the water utility property and the need for this discrepancy to be rectified before the sale of the property. Mr. Griswold felt that a quit-claim deed would be the cleanest way for both the City and the owner.

The City Attorney felt there was some miscommunication from the policy makers and it appeared there was some misunderstanding with the owners. He clarified that the property belongs to the Water Utility and is listed as an asset with a \$2,600 value and has been listed that way forever. Attorney Kesner felt there was no need to change the value of the asset.

The City Attorney discussed the remedy options, a deed verses an easement agreement. He felt that a deed should be accompanied by a payment and suggested that \$1,000 is used for minor deeds.

Mr. Griswold expressed concern that the principals might not be in favor of the payment.

The City Attorney explained that a motion could be made approving the easement and a condition that a quit-claim deed be filed upon a payment of \$1,000.

Mr. Mainus agreed that the quit-claim deed would be the best way to handle this with the suggested \$1,000 payment.

Moved by Mr. Mainus, seconded by Ald. Dubinski to recommend approval of the easement through a quit-claim deed with a payment amount of \$1,000. Ayes: 5

6. Request by Crime Stoppers for use of City Hall parking lot to host shredding event on September 19, 2015

Mr. Porter said that this is an annual event held for several years and recommended approval of this annual event.

Moved by Ald. Dubinski, seconded by Ms. Ledesma to approve of the use of the City Hall parking lot by Milwaukee Metropolitan Sewerage District for their annual hazardous household waste collection on September 19, 2015. Ayes: 5

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Dubinski, Alderman
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

7. Memo and presentation from the Management Analyst regarding Jennings Park neighborhood signs

Mr. Sodnik explained to the board that the neighborhood sign standards were approved by the Community Affairs Committee on May 12, 2015.

The Quarry Heights Neighborhood Association presents their sign design for approval. Mr. Sodnik said the Association proposes to purchase 24 x 30 and 24 x 18 inch signs in an unknown quantity at this time. They would like approval of their design to move forward with their fund-raising efforts.

Spencer Hoyt, President of the Association, said they looked at both black and blue signs, but it was felt that the navy blue color shows a better color contrast. He said that the Board of Directors approved of this design and that 300 home members were made aware of the signs. He explained that the larger signs will be placed along the neighborhood perimeter. The 24 x 18 signs will be placed inside the neighborhood perimeter.

The Jennings Park Neighborhood Association presents their sign design for approval. Mr. Sodnik showed the Board their sign. The Association proposes to purchase (one) 24 x 30 inch sign, and (five) 24 x 18 inch signs. The City of Wauwatosa will provide 12 standard brackets and installation for these signs per the design standards and procedures.

The Jennings Park Neighborhood Association has raised the funds to purchase the eight signs from TAPCO, the vendor that the City purchases its signs and materials from.

Mr. Sodnik said that the one-time cost for brackets and installation for Jennings Park is \$384.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to approve of the sign designs presented and for the bracket and installation costs for the Jennings Park Neighborhood Association in the amount of \$384. Ayes: 5

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

8. Memo and presentation from the Management Analyst regarding Quarry Heights neighborhood signs

Mr. Sodnik explained to the board that the neighborhood sign standards were approved by the Community Affairs Committee on May 12, 2015.

The Quarry Heights Neighborhood Association presents their sign design for approval. Mr. Sodnik said the Association proposes to purchase 24 x 30 and 24 x 18 inch signs in an unknown quantity at this time. They would like approval of their design to move forward with their fund-raising efforts.

Spencer Hoyt, President of the Association, said they looked at both black and blue signs, but it was felt that the navy blue color shows a better color contrast. He said that the Board of Directors approved of this design and that 300 home members were made aware of the signs. He explained that the larger signs will be placed along the neighborhood perimeter. The 24 x 18 signs will be placed inside the neighborhood perimeter.

The Jennings Park Neighborhood Association presents their sign design for approval. Mr. Sodnik showed the Board their sign. The Association proposes to purchase (one) 24 x 30 inch sign, and (five) 24 x 18 inch signs. The City of Wauwatosa will provide 12 standard brackets and installation for these signs per the design standards and procedures.

The Jennings Park Neighborhood Association has raised the funds to purchase the eight signs from TAPCO, the vendor that the City purchases its signs and materials from.

Mr. Sodnik said that the one-time cost for brackets and installation for Jennings Park is \$384.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to approve of the sign designs presented and for the bracket and installation costs for the Jennings Park Neighborhood Association in the amount of \$384. Ayes: 5

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

- 9. Board resolution approving plans and specifications and authorizing the City Clerk to advertise for bids on Contract 15-101 / Project 7001D, UWM Innovation Campus - East Development Area Infrastructure

Mr. Steiner reported that this project is for the public infrastructure to support the hotel project. The engineer's estimate is \$330,000.

Moved by Ald. Dubinski, seconded by Ms. Ledesma to approve the foregoing. Ayes: 5

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to install utilities as part of the UWM Innovation Campus - East Development in the City of Wauwatosa and work incidental thereto under Contract 15-101 / Project 7001D, UWM Innovation Campus - East Development Area Infrastructure.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for UWM Innovation Campus - East Development Area Infrastructure and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2015 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 15-101 / Project 7001D on June 25, 2015 and July 2, 2015 bids are to be opened on July 16, 2015, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

10. Board resolution approving plans and specifications and authorizing the City Clerk to advertise for re-bid Contract 15-75 / Project 8013, Skatepark in Hart Park

Mr. Jaeckels reported that the first bids came in way over the estimate. He explained that they made some clarification and modifications to the plans, simplifying them somewhat. Mr. Jaeckels said that he has been in contact with a number of firms encouraging them to bid on this project. He said that they would like to let this bid out for five weeks with the first publication on June 18, 2015.

Moved by Ms. Ledesma, seconded by Ald. Dubinski to approve the foregoing. Ayes: 5

RESOLUTION

WHEREAS, bids were opened for Contract 15-75 / Project 8013 Skatepark in Hart Park on May 29, 2015 and the lowest bid received was from Zignego Company, Inc. in the amount of \$591,881.58 and the engineer's estimate for the project was \$334,316.60; and

WHEREAS, the Board of Public Works at their meeting on June 1, 2015 voted to place the award on hold; and

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary re-bid the construction of a Hart Park in the City of Wauwatosa and work incidental thereto under Contract 15-75 / Project 8013 Skatepark in Hart Park.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for construction a Skatepark in Hart Park and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2015 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 15-75 / Project 8013 Skatepark in Hart Park on June 18 and 25, 2015 bids are to be opened on July 16, 2015, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

11. Board resolution approving plans and specifications and authorizing the City Clerk to advertise for bids on Contract 13-192 / Project 6010 Replace Boiler #2 - Municipal Building

Mr. Jaeckels explained that this bid is for installation of the boiler only. They did not want to disconnect the boiler during the heating season. A wall needs to be torn down for the installation which is anticipated to be done during the month of August.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to approve the foregoing. Ayes: 5

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to replace boiler number 2 in the Municipal Building in the City of Wauwatosa and work incidental thereto under Contract 13-192 / Project 6010 Replace Boiler No. 2 - Municipal Building.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa,

Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for aggregate sealcoating and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2015 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 13-192 / Project 6010 on June 25 and July 2, 2015 bids are to be opened on July 16, 2015, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

12. *Request for award of Contract 15-03 / Project 1015 Grand Parkway and Wellauer Drive Street Reconstruction

The City Engineer reported that this contract is for the repaving of Grand Parkway and Wellauer Drive. Mr. Wehrley recommended award to LaLonde Contractors, Inc. in the amount of \$1,106,122.07.

Moved by Ms. Ledesma, seconded by Mr. Mainus to recommend to Council award of Contract 15-03 to LaLonde Contractors, Inc. In the amount of \$1,106,122.07. Ayes: 5

RESULT:	APPROVE [UNANIMOUS]
TO:	Common Council
MOVER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

13. Board resolution authorizing final payment on Contract 15-01 / Project 1015, Grand Parkway Paving and Utility Reconstruction

Mr. Wehrley advised that Stark Asphalt has completed the work for Contract 15-01. He requested acceptance for the final payment in the amount of \$43,939.21. He noted that this project is eligible for Department of Transportation reimbursement contingent upon project completion by June 30, 2015.

Moved by Mr. Mainus, seconded by Ald. Dubinski to approve the foregoing. Ayes: 5

RESOLUTION

WHEREAS, the Board of Public Works has accepted the work of Grand Parkway Paving and Utility Reconstruction and work incidental thereto in the City of Wauwatosa under Contract 15-01 / Project 1015 and the same is ready for final payment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the work of Grand Parkway Paving and Utility Reconstruction under Contract 15-01 / Project 1015 is hereby accepted.

Section 2. That the proper City officers be and they are hereby authorized and directed to draw and sign a City order in the sum of forty-three thousand nine hundred thirty-nine dollars and 21 cents (\$43,939.21) in favor of Stark Asphalt as the final payment under said contract, upon receipt of waivers of lien and for labor and materials furnished under said contract, and upon receipt of an affidavit stipulating compliance with wage rate requirements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Mainus, Building Inspector
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

14. Board resolution authorizing final payment on Contract 14-20 / Project 1614, Citywide Pavement Spot Repairs

Mr. Wehrley said that D.C. Burbach, Inc., has completed the work for Contract 14-20 from last year's program. He requested acceptance for the final payment in the amount of \$5,831.19.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to approve the foregoing. Ayes: 5

RESOLUTION

WHEREAS, the Board of Public Works has accepted the work of Citywide Pavement Spot Repairs and work incidental thereto in the City of Wauwatosa under Contract 14-20 / Project 1614 and the same is ready for final payment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the work of Citywide Pavement Spot Repairs under Contract 14-20 / Project 1614 is hereby accepted.

Section 2. That the proper City officers be and they are hereby authorized and directed to draw and sign a City order in the sum of five thousand eight hundred thirty-one dollars and nineteen cents (\$5,831.19) in favor of D.C. Burbach, Inc. as the final payment under said contract, upon receipt of waivers of lien and for labor and materials furnished under said contract, and upon receipt of an affidavit stipulating compliance with wage rate requirements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

15. Partial payments

Moved by Mr. Ruggini, seconded by Mr. Mainus to approve the foregoing subject to Finance Department review. Ayes: 5

RESOLUTION

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract/Project No.</u>	<u>Amount</u>
Visu-Sewer, Inc.	3	14-77 / 4005 Sanitary Lateral Chemical Grouting	\$43,342.80
Globe Contractors, Inc.	9	14-07 / 1100 Milwaukee Avenue and Ridge Court Utility and Street Reconstruction	\$1,379,663.51

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED:	Enders

16. Partial payment

Moved by Mr. Ruggini, seconded by Ms. Ledesma to approve the foregoing subject to Finance Department review. Ayes: 5

RESOLUTION

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed subject to Finance Department approval to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract/Project No.</u>	<u>Amount</u>
Ray Stadler Construction, Inc.	10	13-28 / 8010 2014 Hart Park Improvements - 68 th to 70 th Sts.	\$90,200.00

RESULT: **APPROVED [UNANIMOUS]**
MOVER: John Ruggini, Finance Director
SECONDER: Carla Ledesma, City Clerk
AYES: Ledesma, Ruggini, Kesner, Dubinski, Mainus
EXCUSED: Enders

17. Contract Updates

The City Engineer said the work is ongoing on Milwaukee Avenue with the drive approach and curb grading being finished. The 104th Street and North Avenue storm sewer work has started. The Ravenswood area sanitary sewer improvements are underway. Phase II of Menomonee River Parkway project starts today.

Carla A. Ledesma, CMC, City Clerk