



# CITY OF WAUWATOSA

## BOARD OF PUBLIC WORKS

### MINUTES • APRIL 20, 2015

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

#### BOARD OF PUBLIC WORKS ITEMS

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Excused	
John Ruggini	Finance Director	Present	
Alan Kesner	City Attorney	Excused	
Paulette Enders	Development Director	Present	
John Dubinski	Alderman	Present	8:45 AM
William Mainus	Building Inspector	Present	
William Wehrley	City Engineer	Present	
William Porter	Public Works Director	Present	
Michael Steiner	Asst. City Engineer	Present	

1. Board of Public Works 4/7/15 meeting minutes

Moved by Mr. Ruggini, seconded by Mr. Mainus to approve the minutes as printed. Ayes: 4

<b>RESULT:</b>	<b>APPROVE [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	William Mainus, Building Inspector
<b>AYES:</b>	Ruggini, Enders, Dubinski, Mainus
<b>EXCUSED:</b>	Ledesma, Kesner

2. Request by David Paulsen Tosa East Towne Neighborhood Association's Run Tosa Run to use the vacant city-owned lot on N. 69th Street and North Avenue for an event on May 16, 2015 from early morning until noon

The Board reviewed a request by David Paulsen, Tosa East Towne Neighborhood Association, to use the city owned parcel on N. 69th Street and North Avenue, the lot behind Voline repair shop and across the street from the Municipal parking lot, for registration of the Run Tosa Run 5 K event. The requested date is Saturday, May 16, 2015 with the Kid's Run starting at 8:30 a.m. The lot would include tents, a PA system and timing equipment to facilitate the starting line of the race. The main activity in the lot would be race registration, announcements and an area for simple kids' activities as well as refreshments after the race, such as water and fruit. Set up would begin at 6:00 a.m. and would be completed by noon.

Mr. Wehrley requested that the applicant contacts the neighbors.

Mr. Porter asked how the applicant will handle trash pick up. Mr. Paulsen stated that the Neighborhood Association has volunteers that will do this and will not leave until it is cleaned up.

Mr. Paulsen indicated that he has been in contact with the Wauwatosa Police Department regarding this event.

Ms. Enders requested a copy of the insurance policy.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to approve the requested use of the city owned parking lot behind Voline Garage at North Avenue and 69th Street on May 16, 2015 with the condition that the applicant notifies the neighbors and provides an insurance document to City staff. Ayes: 4

<b>RESULT:</b>	<b>APPROVE [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	John Dubinski, Alderman
<b>AYES:</b>	Ruggini, Enders, Dubinski, Mainus
<b>EXCUSED:</b>	Ledesma, Kesner

- 3. \*Encroachment application made by homeowner John M. Fox to accommodate an additional parking stall in the City right of way at his home at 2350 Menomonee River Parkway

The Board reviewed an encroachment application made by homeowner John M. Fox to accommodate an additional parking stall in the City right-of-way at his home located at 2350 Menomonee River Parkway.

Mr. Fox stated that he would like to have parking for all of the tenants for his building located at 815 Glenview. Currently there is parking for six vehicles but Mr. Fox would like to have eight which will enable his tenants to have two parking stalls per apartment. There is a setback code from the sidewalk which prohibits him from installing additional parking. He is requesting approximately seven feet inside the 25' encroachment. Mr. Fox is trying to place the parking to keep the aesthetics of the building and neighborhood.

Ms. Enders informed Mr. Fox that this issue is not an encroachment. Mr. Wehrley stated that Mr. Fox completed the incorrect permit form. Mr. Steiner had provided Mr. Fox with the correct form via email, however, Mr. Fox completed the encroachment application.

Mr. Wehrley also stated that Mr. Fox included the incorrect address on the encroachment form, therefore, no action can be taken on this item.

Ms. Enders advised Mr. Fox to complete the correct form to return to the Board of Public Works meeting on May 4, 2015 and this item will then be scheduled for Council on May 5, 2015.

Mr. Wehrley further stated that he may need a parking lot approval from Engineering. The application will have to be reviewed as the correct property is zoned R4. Mr. Wehrley is requesting an opinion from the City Attorney.

Ms. Enders stated that this item will be scheduled for the May 4th Board of Public Works meeting.

<b>RESULT:</b>	<b>HELD</b>	<b>Next: 5/4/2015 8:30 AM</b>
<b>TO:</b>	Board of Public Works	

- 4. \*Request for award of Contract 15-06 / Project 4006 North 104th Street and West Fischer Parkway Improvements on 104th Street from Fisher Parkway to North Avenue to Advance Construction, Inc.

Mr. Wehrley stated that the bids for Contract 15-06 / Project 4006 came in high. The bid tabulation sheet has a typographical error on one of the lines for the low bidder. The amount is \$6,500 but should read \$65,000. This does not affect the recommended awarded bidder as they are still the low bid.

Mr. Ruggini commented that the City has sufficient funds for this project.

Moved by Mr. Ruggini, seconded by Mr. Mainus to recommend to Council award of bid 15-06 / Project 4006 N. 104th Street and W. Fischer Parkway Improvements on 104th Street from Fisher Parkway to North Avenue to Advance Construction, Inc. In the amount of \$2,968,432.85 thus being the lowest and best bid. Ayes: 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 4/21/2015 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	William Mainus, Building Inspector
<b>AYES:</b>	Ruggini, Enders, Dubinski, Mainus
<b>EXCUSED:</b>	Ledesma, Kesner

- 5. \*Request for award of Contract 15-07 / Project 1108 Menomonee River Parkway Utilities - Phase II in various streets that are to be repaved in 2015 or in adjacent easements and streets

Mr. Wehrley is recommending award of contract 15-07 to American Sewer Services, Inc., as they were the lowest and best bid.

Mr. Ruggini stated that there is sufficient funds for this project.

Moved by Mr. Ruggini, seconded by Mr. Mainus to recommend approval to Council award of bid 15-07 / Project 1108 Menomonee River Parkway Utilities - Phase II in various streets that are to be repaved in 2015 or in adjacent easements and streets to American Sewer Services, Inc., in the amount of \$398,535.90 thus being the lowest and best bid. Ayes: 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 4/21/2015 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	William Mainus, Building Inspector
<b>AYES:</b>	Ruggini, Enders, Dubinski, Mainus
<b>EXCUSED:</b>	Ledesma, Kesner

- 6. \*Request for award of Contract 15-10 / Project 3003 Sanitary Sewer Improvements in various locations on streets that are to be repaved in 2015 or in adjacent easements and streets

Mr. Wehrley is recommending award of contract 15-10 to Visu-Sewer, Inc., as they were the only bid.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to recommend approval to Council award of bid 15-10 / Project 3003 Ravenswood Area Sanitary Sewer Improvements to Visu-Sewer, Inc., in the amount of

\$1,164,393.00 thus being the only bid. Ayes: 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b> Next: 4/21/2015 7:30 PM
<b>TO:</b>	Common Council
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	John Dubinski, Alderman
<b>AYES:</b>	Ruggini, Enders, Dubinski, Mainus
<b>EXCUSED:</b>	Ledesma, Kesner

7. Partial payments

Moved by Mr. Ruggini, seconded by Mr. Mainus to approve the partial payments pending Finance Department review. Ayes: 4

**RESOLUTION**

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract/Project No.</u>	<u>Amount</u>
Ray Stadler Construction, Inc.	8	13-28 / 8010, 2014 Hart Park Improvements - 68 <sup>th</sup> to 70 <sup>th</sup> Streets	\$100,320.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	William Mainus, Building Inspector
<b>AYES:</b>	Ruggini, Enders, Dubinski, Mainus
<b>EXCUSED:</b>	Ledesma, Kesner

8. Monthly water pumpage report for March, 2015

With March pumpage of 127,310,000 gallons, the year-to-date total stands at 366,892,000 gallons of water pumped, well below this time last year. The report was ordered to be placed on file.

<b>RESULT:</b>	<b>INFORMATION ONLY</b>
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9. Contract Updates

The Milwaukee Avenue project is advancing to Underwood and then it will turn north.

The Grand Parkway project starts today.

The N. 73rd Street and Lefeber Avenue project begins next week.

Meeting was adjourned at 9:14 a.m.

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Carla A. Ledesma, CMC, City Clerk