



CITY OF WAUWATOSA

BOARD OF PUBLIC WORKS

MINUTES • FEBRUARY 16, 2015

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

BOARD OF PUBLIC WORKS ITEMS

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Present	
John Ruggini	Finance Director	Excused	
Alan Kesner	City Attorney	Present	
Paulette Enders	Development Director	Excused	
John Dubinski	Alderman	Present	
William Mainus	Building Inspector	Present	
William Porter	Public Works Director	Present	
Michael Steiner	Asst. City Engineer	Present	

1. Minutes from the BPW Meeting held on February 2, 2015

Moved by Mr. Mainus, seconded by Ald. Dubinski to approve the minutes as printed. Ayes: 4

RESULT:	APPROVE [UNANIMOUS]
MOVER:	William Mainus, Building Inspector
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

2. Board resolution approving plans and specifications for Contract 15-08/Project #3001 Sanitary Sewer Improvements

Mr. Naze, Civil Engineer, is requesting approval of a Board resolution to advertise for bids for Contract 15-08 Sanitary Sewer Improvements. The work is intended to be done during the 2015 construction season.

Moved by Ms. Ledesma, seconded by Ald. Dubinski to approve a Board resolution approving plans and specifications and authorizing the City Clerk to advertise for bids on Contract 15-08 Sanitary Sewer Improvements.
Ayes: 4

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to make sanitary sewer improvements in the City of Wauwatosa and work incidental thereto under Contract 15-08/Project #3001 Sanitary Sewer Improvements,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for sanitary sewer improvements and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2015 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 15-08/Project #3001 Sanitary Sewer Improvements on February 26, 2015 and March 5, 2015 bids are to be opened on March 12, 2015, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

- 3. *Memo from Purchasing Coordinator regarding the results of bids received for the 2015 Spring tree purchase

Ms. Schleimer, Purchasing Coordinator, stated that nine bids were received in response to the official advertisement for the purchase of trees for the 2015 spring planting season.

Ken Walbrant, Parks and Forestry Supervisor, is looking at the listing of stock.

Moved by Ms. Ledesma, seconded by Mr. Mainus to recommend to Council award of bid to all bidders based on price, convenience and availability. Ayes: 4

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 2/17/2015 7:30 PM
TO:	Common Council
MOVER:	Carla Ledesma, City Clerk
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

4. *Memo from the Purchasing Coordinator regarding the concrete bid for the 2015 spring/summer repair season

Ms. Schleimer, Purchasing Coordinator, stated that four bids were received in response to the official advertisement for bids on Ready Mix Concrete for the 2015 spring/summer repair season. The vendors responding increased their pricing in all categories between 10% and 20%, with the highest percentage increase for less than full load quantities.

This contract is typically bid for a period of two years, however, due to the cement shortage that was experienced in 2014, it is recommended that this be a one year contract.

Moved by Mr. Mainus, seconded by Ms. Ledesma to recommend to Council award of bid to all bidders on an as needed basis, based on price, convenience and availability. Ayes: 4

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 2/17/2015 7:30 PM
TO:	Common Council
MOVER:	William Mainus, Building Inspector
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

5. Request by John Van Rooy of John Van Rooy Associates on behalf of Advanced Ear Nose and Throat Specialists, 2885 N Mayfair Road for a parking lot variance

John Van Rooy, architect for Advanced Ear Nose and Throat Specialists, stated that this request relates to a remodel for the existing structure located at 2885 N. Mayfair Road. Currently there are 57 striped parking spaces and requirement is 69 spaces. The existing parking lot is paved and the applicant would like to install islands, thereby reducing the proposed number of stalls to 55. The parking space allocation should not impact the use of the parking lot. Staff rotate from this location to the hospital site.

Mr. Steiner commented that the Engineering department is in agreement with this request.

Moved by Mr. Mainus, seconded by Ald. Dubinski to approve the request for a parking lot variance. Ayes: 4

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Mainus, Building Inspector
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

6. *Acceptance of water main easement agreement between Echelon, LLC and the City of Wauwatosa

Atty. Kesner stated that this is an easement on a city owned water main going onto the Department of Transportation site. Echelon will design and build the main to serve its new development and will turn the main over to the City who will reimburse Echelon for the costs.

Mr. Steiner commented that Engineering is still reviewing this due to some discrepancies. He recommends approval based on the contingency of resolution of the discrepancies.

Moved by Ms. Ledesma, seconded by Ald. Dubinski to recommend to Council approval of the easement contingent upon Engineering resolving the technical difficulties. Ayes: 4

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS]	Next: 2/17/2015 7:30 PM
TO:	Common Council	
MOVER:	Carla Ledesma, City Clerk	
SECONDER:	John Dubinski, Alderman	
AYES:	Ledesma, Kesner, Dubinski, Mainus	
EXCUSED:	Ruggini, Enders	

7. *Encroachment application by David Gilbert of the UWM Real Estate Foundation for an encroachment of monument signs onto the City right-of-way located at the Watertown Plank and Swan Boulevard entrances to Innovation Park

Curt Stang, UWM Real Estate Foundation, stated that a site was previously approved for these signs, however, due to construction, relocation of lighting, etc., new locations have been determined. One sign will be located at the northeast corner of Discovery Parkway and Watertown Plank Road, and the other at the southwest corner of Discovery Parkway and Swan Boulevard.

Mr. Steiner commented that Engineering met on site and it was determined that the locations are acceptable. UWM Real Estate Foundation is requesting to be able to secure power supply with a street light pole. Mr. Steiner has provided UWM Real Estate Foundation with an explanation on how to accomplish this and the related costs.

Mr. Mainus is requesting Mr. Stang check with the Building Department for sign permits.

Moved by Ald. Dubinski, seconded by Mr. Mainus to recommend to Council approval of the encroachment application by UWM Real Estate Foundation. Ayes: 4

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS]	Next: 2/17/2015 7:30 PM
TO:	Common Council	
MOVER:	John Dubinski, Alderman	
SECONDER:	William Mainus, Building Inspector	
AYES:	Ledesma, Kesner, Dubinski, Mainus	
EXCUSED:	Ruggini, Enders	

- 8. Resolution setting a public hearing date of March 17, 2015 for proposed 2015 street improvements

Moved by Ms. Ledesma, seconded by Ald. Dubinski to recommend to Council setting of a public hearing date of March 17, 2015 for the proposed 2015 street improvements
 Ayes: 4

RESOLUTION R-15-49

BE IT RESOLVED by the Common Council of the City of Wauwatosa, Wisconsin that a public hearing be held before the Common Council in the Council Chambers at 7:30 PM Local Time on Tuesday, March 17, 2015 in the City Hall of the City of Wauwatosa, Wisconsin at which time all persons interested, or their agents or attorneys, will be heard concerning special assessments relating to the City’s intent to perform street construction work in the City of Wauwatosa.

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS]	Next: 2/17/2015 7:30 PM
TO:	Common Council	
MOVER:	Carla Ledesma, City Clerk	
SECONDER:	John Dubinski, Alderman	
AYES:	Ledesma, Kesner, Dubinski, Mainus	
EXCUSED:	Ruggini, Enders	

- 9. Board resolution declaring City's intent to perform certain street improvement projects during the 2015 construction season and to assess neighboring property owners

Mr. Steiner stated that the resolution identifies what is in the capital improvement program and is requesting approval of the resolution to levy special assessments upon property in the City of Wauwatosa as identified in the Resolution.

Moved by Ms. Ledesma, seconded by Mr. Mainus to approve the Board Resolution declaring it's intention to levy special assessments upon property in the City of Wauwatosa during the 2015 construction season. Ayes: 4

RESOLUTION

BE IT RESOLVED, by the Board of Public Works of the City of Wauwatosa, Wisconsin, that

Section 1. The Board of Public Works of the City of Wauwatosa, Wisconsin hereby declares its intention to exercise its police power, under Section 66.0703 of the Wisconsin Statutes, to levy special assessments upon property in the City of Wauwatosa within the following described area for the benefits conferred upon such property by the repaving of:

<u>Street & Location</u>	<u>Ald. Dist.</u>	<u>Exist & (Prop.) Width</u>	<u>Pavement Construction Type</u>	<u>Assessed Sidewalk Work</u>
97 th St. from Fiebrantz Ave. to Palmetto Ave.	8	30 (30)	D-Asph	No
102 nd St. from Vienna Ave. to Capitol Dr.	8	30 (30)	D-Asph	No
Cathedral Ave. from Homewood Ave. to 121 st Street	3	40 (40)	D-Asph	No
Cathedral Ave. from 121 st St. to Dearbourn Ave.	3	30 (30)	D-Asph	No
Grand Pkwy. from 72 nd St. to 76 th St.	4	17-11-17 (17-11-17)	B-Asph	Yes
Locust St. from 117 th St. to 124 th St.	6 & 7	30 (30)	D-Asph	No.
Underwood Pkwy. from 115 th St. to 119 th St.	7	36 (36)	D-Asph	No.
Wellauer Dr. from 70 th St. to 76 th St.	4	17-11-17 (17-11-17)	B-Asph	Yes
Alley - North Ave. - Fisher Pkwy/102 nd St. - 103 rd St.	2	20 (20)	C-Asph (or Green)	No
Alley - Meinecke Ave. - North Ave. / 64 th St. - 65 th St.	5	15 (15)	C-Asph (or Green)	No
Alley - Meinecke Ave. - North Ave./68 th St.- 69 th St.	5	12 (12)	A-Conc (or Green)	No

Section 2. Said public improvement shall include the following work to be done during the 2015 construction season:

Reconstruction: Type "A" (Asph.) or (Conc.) Completely removing existing curb and gutter and existing pavement, placing new concrete curb and gutter (excluding alleys), and asphalt or concrete pavement surface on a new base.

The above repaving type also includes placing necessary water and sewer service pipes and storm sewer and appurtenances; relaying sanitary sewer and storm sewer as required; relocating existing street lighting system where necessary; constructing new concrete driveway approaches; and replacing concrete sidewalks which are disturbed by other construction, which are defective, or which have a hazard potential.

Repaving Type "B" (Asph.) Completely removing existing curb and gutter, milling the existing asphalt pavement as required, and placing new concrete curb and gutter and asphalt pavement surface on the existing road base.

The above repaving type also includes placing necessary water and sewer service pipes and storm sewer and appurtenances; relaying sanitary sewer and storm sewer as required; relocating existing street lighting system where necessary; constructing new concrete driveway approaches; and replacing concrete sidewalks which are disturbed by other construction, which are defective, or which have a hazard potential.

Resurfacing: Type "C" (Asph) Milling the existing pavement as required, repairing curbs (and abutting approaches and sidewalks where necessary), and surfacing with asphalt pavement. Also included is the placing of necessary water and sewer service pipes and storm sewer and appurtenances, and relaying sanitary sewer and storm sewer as required.

Resurfacing: Type "D" Replacing defective curb and gutter (not to exceed 25% of the total length of curb and gutter existing on the street segment to be improved), milling the existing pavement surface as required, pulverizing the existing pavement, and surfacing with new asphalt pavement. Also included is the placing of necessary water and sewer service pipes and storm sewer and appurtenances, and relaying sanitary sewer and storm sewer as required.

Section 3. The total amount assessed shall be upon a reasonable basis as determined by the Common Council.

Section 4. That the owners of the respective parcels of land fronting or abutting the street improvements, on which a public hearing has been held and preliminary assessments have been confirmed, shall have payment of the special assessments scheduled as follows:

(a) Each special assessment and special charge, pursuant to Section 66.0703 of the Wisconsin Statutes, levied in an amount of \$200 or less against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in one installment.

(b) Each special assessment for improvements levied in an amount exceeding \$200 against any parcel of land in the City of Wauwatosa shall be entered in the tax rolls in five equal annual installments of principal together with interest at the rate of twelve percent (12%) per year or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the City for the sale of corporate purpose bonds, which include the project which is the subject of the special assessment, whichever figure is less, on the unpaid balance of said assessment. Individual assessments shall run concurrently except as provided under Section 3.08.040 of the City Code.

(c) Each special assessment levied against any parcel of land in the City of Wauwatosa for the installation of sanitary sewer main or water main or construction of permanent street pavement shall not be entered in the tax roll until all installments of special assessments for sanitary sewer or water main or construction of permanent street pavement levied previously against the same parcel of land have been entered into the tax rolls and have been paid. Such subsequent special assessment shall be deferred and only interest at the rate of twelve percent (12%) per year, or the percentage rounded out to the next highest whole percentage number above the interest rate paid by the City for the issuance of General Obligation Debt, which include the project which is the subject of the special assessment, whichever figure is less, on such subsequent special assessment shall be carried into the tax rolls in addition to the scheduled installments of such prior assessments. After the last installment of such prior special assessment has been entered in the tax rolls, installments of the subsequent special assessment shall, beginning with the next subsequent tax roll, be entered in the tax rolls pursuant to Section 3.08.030 of the City Code.

(d) Whenever special assessments are levied against the frontage and side of a corner parcel of land in the City of Wauwatosa for the installation of sanitary sewers or water mains or construction of permanent pavements arising out of the same public works project, such special assessments levied against a corner parcel of land shall be deemed to be two separate special assessments, and the special assessment levied against the frontage of the corner parcel of land shall first be scheduled on the tax rolls for payment as provided in Section 3.08.030 of the City Code and the special assessment levied against the side of the corner parcel of land shall be scheduled on the tax rolls pursuant to (c) above, following such scheduling of the special assessment levied against the frontage of the corner parcel of land.

(e) Notwithstanding the provisions of (c) and (d) above, any owners of parcels of land assessed may at their option elect to pay both the scheduled installments of prior assessments as well as scheduled installments of subsequent special assessments on the same tax rolls as entered on those tax rolls pursuant to Section 3.08.030 of the City Code.

(f) If, after special assessments have been placed on the tax rolls in installments or otherwise, the taxpayer fails to pay the same within the time allowed for payment of general taxes, the same shall become delinquent and shall be treated in the same manner and subject to the same laws as delinquent general property taxes.

Section 5. The properties against which the assessments are proposed are benefited. Such benefits may include, but are not necessarily limited to, enhancement of value or marketability, improved drainage, improved pedestrian safety (walks), improved vehicular access, improved skid resistance and cross sectional elements.

Section 6. The Director of Public Works has prepared a report consisting of:

- a) Preliminary and/or final plans and specifications for said improvements
- b) An estimate of the entire cost of the proposed improvements
- c) A schedule of the proposed assessments in connection therewith upon a reasonable basis as determined by the Board of Public Works.

The Director of Public Works is directed to file a copy of these in the City Clerk's Office for public inspection.

BE IT FURTHER RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin, that the City Clerk is directed to give notice, as by law provided, of a public hearing to all owners, to be assessed for the proposed improvements herein before listed, and to publish notice of the hearing at least once in the official newspaper at least ten days and not more than 40 days before the time set for the hearing; and

BE IT FURTHER RESOLVED, That the Common Council be requested to schedule the public hearing to be held before the Common Council in the Council Chambers, at 7:30 P.M., on Tuesday, March 17, 2015 in the City Hall of the City of Wauwatosa, Wisconsin at which times all persons interested, or their agents or attorneys, concerning matters contained in the resolution and report, including the proposed assessment of benefits will be heard.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

10. Resolution establishing the 2015 assessment policy for street improvements

Mr. Steiner stated that the 2015 assessment policy has an update to repaving type "D" as well as how assessments of alleys are conducted.

Atty. Kesner stated that this item was discussed at the Budget and Finance Committee on February 10, 2015 and is incorporated in this decision.

Moved by Mr. Mainus, seconded by Ms. Ledesma to recommend to Council approval of the 2015 assessment policy. Ayes: 4

RESOLUTION R-15-50

BE IT RESOLVED, By the Common Council of the City of Wauwatosa, Wisconsin that the following be and hereby are the policies for 2015 construction pertaining to street improvements and corresponding rates:

- (1) Due to the relative value of the benefits conferred upon different types of properties by the public improvements described herein, assessments for original permanent pavement shall be at the following rates per assessable foot based upon property classification:
 -) \$70.00 for one or two family residences, churches, schools, public parks (“single family rate”)
 -) \$78.75 for multiple family residences of three or more (1-1/4 x single family rate)
 -) \$105.00 for business or commercial property (1-1/2 x single family rate)
 -) \$140.00 for industrial property (2 x single family rate)

- (1.1) a) A pavement improvement that terminates only partially abutting a parcel of land, shall have only such *prorata* portion assessed in the year that the Final Resolution is adopted by the Common Council.
 - B) On streets that Federal and/or State Aid is not available, the rate of assessment may be adjusted to recover 60% of the paving costs.
 - C) On streets where the City does not have maintenance jurisdiction, the rate of assessment may be adjusted to recover 60% of the paving costs abutting each parcel.
 - D) On streets where sidewalks are to be newly constructed on one side only, in conjunction with a street scheduled for improvement, the cost of the sidewalk plus 25% for engineering and overhead may be prorated by total street frontage and added to the basic assessment for each property abutting said improvement or on both sides of that portion of said street.

- (2) The assessments for reconstruction of a permanent pavement shall be at the following rates per assessable foot (average width) for one or two family residences (other classes proportioned as in (1) above).
 - A) Repaving Type “A” \$50.00 for completely removing existing curb and pavement regrading and replacing with new concrete curb and gutter and either concrete pavement or asphalt pavement with a new road base.
 - B) Repaving Type “B” \$40.00 for completely removing existing curb and gutter, milling the existing pavement as required, and replacing with concrete curb and gutter and asphalt pavement on the existing road base.
 - C) Repaving Type “C” \$20.00 for replacing defective curb and gutter (not to exceed 25% of the total length of curb and gutter existing on the street segment to be improved), milling the existing pavement surface as required, and surfacing with new asphalt pavement or in-place recycling.

D) Repaving Type "D" \$25.00 for replacing defective curb and gutter (not to exceed 25% of the total length of curb and gutter existing on the street segment to be improved), milling the existing pavement surface as required, pulverizing the existing pavement, and surfacing with new asphalt pavement.

If Type "C" Repaving is required on arterial streets less than 25 years after Type "A" repaving has been performed, all one and two family residences shall receive an assessment credit equal to 4% of their previous Type "A" paving assessment for each year under 25 years.

If Type "A" repaving is required on arterial streets less than 20 years after Type "C" repaving has been performed, all one and two family residences shall receive an assessment credit equal to 5% of their previous Type "C" paving assessment for each year under 20 years.

To recover the cost of public sidewalk replacement when done in conjunction with repaving, the assessable rates may reflect an amount of \$14.00 added against each frontage foot of adjacent properties.

Sidewalk replacement when not assessed by frontage foot shall be assessed at actual cost plus the cost of engineering and overhead as described in paragraph 11.

Any property where the entire city sidewalk was replaced within twelve years may be exempt from sidewalk assessment provided walk is at proper grade and condition.

Drive approach replacement shall be assessed at actual cost plus the cost of engineering and overhead as described in paragraph 11.

(3) The assessments for reconstruction of alleys shall be at the following rates per assessable foot (average width) for one of two family residences (other classes proportioned as below).

A) Repaving Type "A" \$60.00 for completely removing existing alley pavement regarding and replacing with either concrete pavement or asphalt pavement with a new road base.

B) Repaving Type "C" \$24.00 for milling the existing pavement surface as required, and surfacing with new asphalt pavement.

The assessment rate for "green" alleys shall remain the same as if the alley was intended for standard resurfacing or reconstruction.

Property Classification Factors

(a) 1-Unit - one and two family residences, churches, schools, public parks

(b) 1-1/2 Units - three or more family residences, apartments (3 or more units)

(c) 2 Units - business, commercial, industrial

Assessable Factors

(a) Rear alley - Average of front and rear lot lines.

- (B) Side alley - Average of front and rear lot lines.
- (C) Rear and side alley - Single assessment only: average of front and rear lot lines.
- (D) One and two family lots with primary vehicle access from a public street assessed at 50% of the unit rate.
- (4) (a) Side yards, consistent with the definition in sec. 24.02.340 of the Wauwatosa Municipal Code, for original permanent pavement, reconstruction of permanent pavement, and asphalt resurfacing shall be assessed at the rate of 50% of the assessable side yard footage, abutting on the street being improved, for 1 and 2 family, church, school, and public park uses only. All other classes of property shall be assessed for full assessable footage.
- (B) A platted or divided lot that extends through and abuts two streets, provided such lot does not consist of two or more platted or divided lots, shall have the longer of the two sides considered a side yard for purposes of assessment. The rate of assessment shall be determined as described in Paragraph (4) (a) herein.
- Should both abutting frontages be equal in length, the frontage first improved or reconstructed or resurfaced, as the case may be, shall be considered the front for assessment purposes. Irregular shaped lots may be assessed based on the actual abutting frontages.
- (C) Properties with 3 sides adjacent to streets shall have the two longest assessable footage sides assessed at 50%. Remaining side is assessed at 100% of assessable footage.
- (5) Permanent asphalt driveway approaches placed at existing driveways, in connection with the construction of original permanent pavement, shall be assessed at cost plus 12.5% for engineering and overhead.
- (6) Concrete drive approaches replaced under public contract, in connection with the construction of all permanent paving, shall be assessed at actual cost plus the cost of engineering and overhead as described in paragraph 11. Concrete drive approaches six years old or less are to be replaced at no cost, and those seven to twelve years old at one-half cost.
- (7) Defective permanent curb replaced either by contract or City forces, when requested by the property owner in writing, or replacements not in connection with the resurfacing of a permanent street, shall be assessed at the rate of \$45.00 per foot replaced.
- (8) Service walk replacement shall be assessed at actual cost plus the cost of engineering and overhead as described in paragraph 11, when done in conjunction with all permanent paving.
- (9) Costs of service walks removed and replaced with sod in conjunction with permanent paving or sidewalk repair contract are not assessed to abutting property owners.
- (10) Sidewalk, driveway approaches, and service walk removal and replacement, when not done in conjunction with permanent paving or when ordered replaced by the Board of Public Works due to deterioration or defective condition, when done under public contract, shall be assessed at cost plus 25% for engineering and overhead. Sidewalks and service walks when not done in

conjunction with permanent paving, which require replacement because of city tree roots damaging same, shall receive a 1/3 credit.

- (11) To recover the cost of engineering and overhead in connection with repaving and related work involving special assessments, a charge of 12.5% shall be made against the contract amount of such work, unless a different amount is specifically stated in this resolution.
- (12) Drive approaches, sidewalk, service walk, and/or sodding replaced under public contract in excess of that required for construction of all permanent paving as determined by the Engineering Department, when requested by the property owner in writing, shall be assessed at actual cost plus the cost of engineering and overhead as described in paragraph 11.
- (13) Federal, state, and railroad properties are exempt from special assessments.
- (14) Street projects that have been postponed shall be assessed at the rate the project was originally approved by the Common Council unless the Common Council subsequently sets a new rate.
- (15) Special assessments in amounts greater than \$5,000.00 can be paid in annual installments up to ten (10) years.

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS]	Next: 2/17/2015 7:30 PM
TO:	Common Council	
MOVER:	William Mainus, Building Inspector	
SECONDER:	Carla Ledesma, City Clerk	
AYES:	Ledesma, Kesner, Dubinski, Mainus	
EXCUSED:	Ruggini, Enders	

11. *Report from the Public Works Business Manager regarding 2014 Sidewalk Pilot Program allowing City crews to perform 10% of the planned sidewalk replacement and suspending the bidding process for that portion of the program

Ms. Hilt stated that the goal of the Sidewalk Pilot Program was to re-allocate labor, material and equipment costs associated with the sidewalk program from the general fund to capital budget by using City crews to complete a portion of the work. Two analyses were completed for this project; a fully loaded analysis and a variable cost analysis. The fully loaded analysis included full salaries and benefits of employees, material and equipment costs, including fuel and the labor for maintenance on vehicles. The Department could not compete with the private sector in this analysis. The contractor cost was \$6.82 per square foot. Hart Park portion of the work cost per square foot was \$7.86 and in the neighborhood, the City cost was at \$11.94 per square foot.

The variable cost analysis included only the temporary salary and benefits, equipment and material costs.. The prices competed very well with the private sector in this analysis. In Hart Park, the City cost was \$2.66 per square foot and in the neighborhood, the City cost was \$3.65 per square foot.

Moved by Ald. Dubinski, seconded by Mr. Mainus to approve and accept the report and forward this item to Council. Ayes: 4

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 2/17/2015 7:30 PM
TO:	Common Council
MOVER:	John Dubinski, Alderman
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

12. Board resolution approving partial payments on various contracts

Moved by Mr. Mainus, seconded by Ald. Dubinski to approve the partial payments subject to Finance Department review. Ayes: 4

RESOLUTION

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract/Project No.</u>	<u>Amount</u>
Globe Contractors Inc.	5	14-07/1100 Milwaukee Ave and Ridge Ct utility and street reconstruction	\$326,468.50
Classic Protective Coatings, Inc.	3	14-52/E5001 Glenview Water Tower Interior and Exterior Repainting and Repair	\$151,969.66

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Mainus, Building Inspector
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

13. Memo from the Director of Public Works and Board resolution requesting final payment on Contract 13-78, Sanitary Lateral Chemical Grouting

Moved by Ms. Ledesma, seconded by Ald. Dubinski to approve final payment of contract 13-78 subject to Finance Department review. Ayes: 4

RESOLUTION

WHEREAS, the Board of Public Works has accepted the work of Sanitary Lateral Chemical Grouting and work incidental thereto in the City of Wauwatosa under Contract 13-78 / Project 4005 and the same is ready for final payment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the work of under Contract 13-78 / Project 4005 Sanitary Lateral Chemical Grouting is hereby accepted.

Section 2. That the proper City officers be and they are hereby authorized and directed to draw and sign a City order in the sum of five thousand twenty-three dollars and zero cents (\$5,023.00) as the final payment under said contract, upon receipt of waivers of lien and for labor and materials furnished under said contract, and upon receipt of an affidavit stipulating compliance with wage rate requirements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Kesner, Dubinski, Mainus
EXCUSED:	Ruggini, Enders

14. Contract Updates

Mr. Steiner stated that the tunneling on Milwaukee Avenue will begin again this week.

Wisconsin Avenue water main project will begin pouring and jacking.

A booster station will be installed on Burleigh Street.

Meeting adjourned at 8:55 a.m.

Carla A. Ledesma, CMC, City Clerk