



CITY OF WAWATOSA

BOARD OF PUBLIC WORKS

MINUTES • FEBRUARY 2, 2015

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

BOARD OF PUBLIC WORKS ITEMS

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Present	
John Ruggini	Finance Director	Present	
Alan Kesner	City Attorney	Present	
Paulette Enders	Development Director	Excused	
John Dubinski	Alderman	Present	
William Mainus	Building Inspector	Absent	
William Wehrley	City Engineer	Present	
Maggie Anderson	Senior Civil Engineer	Present	
Michael Steiner	Asst. City Engineer	Present	

1. Meeting Minutes

Moved by Ms. Ledesma, seconded by Mr. Ruggini to accept the minutes from the previous meeting as printed. Ayes: 4

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	John Ruggini, Finance Director
AYES:	Ledesma, Ruggini, Kesner, Dubinski
ABSENT:	Mainus
EXCUSED:	Enders

2. Application for street vendor license by Corey Schmitz, Wheelys Cafe to operate a bicycle food/coffee cart throughout the City of Wauwatosa

Mr. Corey Schmitz, Wheelys Cafe, is requesting approval for a Street Vendor license to operate a bicycle to sell fresh brewed coffee and prepackaged items; i.e. donuts and other bakery items. He would like to request one of his locations to be at City Hall and another at Milwaukee County Research Park. Mr. Schmitz stated that he has not contacted representatives from the Milwaukee County Research Park as yet because he wanted to make sure that he was complying with City requirements first. He has already spoken to the Health Department for licensing requirements and is aware that he needs to access a licensed stationary kitchen every 24 hours for each bicycle. He is currently looking for places to park the bicycles overnight and will provide this information when a decision has been made. Mr. Schmitz anticipates starting in Spring of this year, going throughout the Summer months and possibly into the Fall, weather permitting. His hours of operation are estimated to be 6:00 a.m. to 6:00 p.m.

Mr. Schmitz asked what the City requirements were in regards to where he is able to park his bicycle and limitations on the amount of time he can be parked. Atty. Kesner responded that there are no current requirements other than Mr. Schmitz needs to allow for right of way for pedestrians on the sidewalk.

Mr. Wehrley suggested that Mr. Schmitz contact representatives from the Milwaukee County Research Park because they direct their own traffic.

Ald. Dubinski suggested that Mr. Schmitz also contact a representative from Milwaukee County Parks Department for access to the County Parks including Hoyt Park if he intends this area to be part of his route. Ald. Dubinski raised concern about village businesses; i.e. Starbucks and requested that Mr. Schmitz not impose upon these businesses by parking outside or near them.

Mr. Ruggini strongly suggested that Mr. Schmitz make sure that the sidewalks are clear and passable for persons to be able to get around his vehicle. Mr. Ruggini also stated that Mr. Schmitz should let the librarian know that his vehicle will be outside of the Library.

Atty. Kesner stated that Mr. Schmitz can park off of the sidewalk at City Hall and Mr. Schmitz should notify the Engineering Department to provide information on intended locations if they change.

Moved by Mr. Ruggini, seconded by Ald. Dubinski to approve the request by Corey Schmitz, Wheelys Cafe for a Street Vendor License to operate a bicycle food/coffee cart throughout the City of Wauwatosa.
Ayes: 4

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	John Dubinski, Alderman
AYES:	Ledesma, Ruggini, Kesner, Dubinski
ABSENT:	Mainus
EXCUSED:	Enders

3. Request for approval of plans and specifications for Contract 15-01 / Project 1015, Grand Parkway Paving and Utility Construction from 72nd Street to 74th Street

Mr. Wehrley is requesting approval for plans and specifications for Contract 15-01 / Project 1015, Grand Parkway Paving and Utility Construction from 72nd Street to 74th Street.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to approve the request for plans and specifications for Contract 15-01/Project 1015, Grand Parkway Paving and Utility Construction from 72nd Street to 74th Street.
Ayes: 4

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to pave and reconstruct Grand Parkway from 72nd Street to 74th Street in the City of Wauwatosa and work incidental thereto under Contract 15-01, Project 1015, Grand Parkway Paving and Utility Construction,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for Contract 15-01 /

Project 1015, Grand Parkway Paving and Utility Construction and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2015 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 15-01 / Project 1015 on February 12 and 19, 2015 bids are to be opened on February 26, 2015, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Kesner, Dubinski
ABSENT:	Mainus
EXCUSED:	Enders

4. Contract Updates

Mr. Wehrley stated that the tunneling project was scheduled to start this week, but due to inclement weather, will begin next week.

Meeting adjourned at 8:45 a.m.

Carla A. Ledesma, CMC, City Clerk