



CITY OF WAUWATOSA

LEGISLATION, LICENSING & COMMUNICATIONS COMMITTEE

MINUTES • JANUARY 27, 2015

Regular Meeting

Committee Room #2

6:00 PM

7725 West North Avenue, Wauwatosa, WI 53213

LLC COMMITTEE ITEMS

Attendee Name	Title	Status	Arrived
Craig Wilson	Alderman	Present	
Jeffrey Roznowski	Alderman	Present	
Gregory Walz-Chojnacki	Alderman	Present	
Matthew Stippich	Alderman	Present	
Jason Kofroth	Alderman	Present	
Michael Walsh	Alderman	Excused	
Alan Kesner	City Attorney	Present	
James Archambo	City Administrator	Present	

- Continued discussion of the proposed revised Council Committee structure, and review of proposed changes to Title 2 of the Wauwatosa Municipal Code.

Ald. Wilson opened the meeting with the discussion checklist consisting of questions regarding the four-committee structure and their titles, descriptions of each committee's function and the specific topic assignments, time scheduling and agenda setting, the appointment process of committee members and the proposed amendments to Sec. 2.02.020.

The committee, along with Mr. Kesner and Mr. Archambo, discussed which items should be introduced as an ordinance and which items would be best as resolutions. Those items included citizen boards and commissions, agenda setting and specifics within the ordinance wording.

Moved by Ald. Roznowski, seconded by Ald. Stippich to recommend an ordinance amending Sec. 2.02.020 for introduction at the next council meeting.

Ald. Stippich requested more discussion and to go through the checklist for feedback.

The committee went through each item of the checklist and agreed in favor of the four-committee structure to include Financial Affairs, Community Affairs, Transportation Affairs and Government Affairs. Mr. Kesner provided the primary responsibility of each of those committees and the topics that would fall under those committees.

The committee agreed unanimously to move licensing from Community Affairs to Government Affairs based on legislative and communication (other than marketing) items are under Government Affairs.

It was unanimous that the committee does not support the idea of reconvening early meetings after late meetings as needed and minimum length for meetings is not necessary. They agreed that the time element is primarily an agenda setting issue.

Mr. Kesner suggested that the agenda setting could be the last item of business on the Common Council agenda. This would be the vehicle in which the council can bring up new or old business that needs to be addressed and the staff can make the council aware of items coming up. There would be no votes taken, just a mode of communication for both council and staff. Mr. Kesner also suggested that a rule be set that a certain number of council members in agreement on an item would warrant it be put on a future agenda. The order of items on the

agenda would be up to the staff. They have to accrue documents, memos etc. in order to provide accuracy to the agenda items.

The agenda setting item should be an ordinance to describe the process and that it is only open to council members as a last item of business.

The staff would continue with the internal agenda meetings held on Thursday mornings each week.

The checklist item regarding the Mayor appointing committee members was split. Some feel that it should be left with the Mayor and others feel that the council should choose committee members based on interest and/or expertise. Mr. Kesner pointed out to the committee that the Mayor is a member of the council.

Mr. Kesner would prepare a draft by Friday, January 30, 2015 for introduction to Council on February 3, 2015.

Ald. Wilson requested that the committee meet again on February 3, 2015 at 6:00 PM before the Common Council meeting.

Vote on the motion to recommend ordinance for introduction to council -5

RESULT:	INTRODUCTION [UNANIMOUS]	Next: 2/3/2015 6:00 PM
TO:	Legislation, Licensing & Communications Committee	
MOVER:	Jeffrey Roznowski, Alderman	
SECONDER:	Matthew Stippich, Alderman	
AYES:	Wilson, Roznowski, Walz-Chojnacki, Stippich, Kofroth	
EXCUSED:	Walsh	

Carla A. Ledesma, CMC, City Clerk