



**CITY OF WAUWATOSA**  
**COMMUNITY DEVELOPMENT COMMITTEE**  
**MINUTES • SEPTEMBER 9, 2014**

Regular Meeting

Committee Room #1

7:00 PM

7725 West North Avenue, Wauwatosa, WI 53213

**COMMUNITY DEVELOPMENT COMMITTEE ITEMS**

Attendee Name	Title	Status	Arrived
Kathleen Causier	Alderwoman	Present	
Craig Wilson	Alderman	Excused	
Tim Hanson	Alderman	Present	
Bobby Pantuso	Alderman	Present	
Cheryl Berdan	Alderwoman	Present	
Matthew Stippich	Alderman	Present	
Michael Walsh	Alderman	Present	
Allison Byrne	Alderwoman	Present	

1. "Class A" Liquor license application by Outpost Natural Foods Cooperative, 7000 W. State Street, Edward J. Senger, agent, for the period ending June 30, 2015

The Committee reviewed a "Class A: Liquor license application by Outpost Natural Foods Cooperative, 7000 W. State Street, Edward J. Senger, agent, for the period ending June 30, 2015.

City Attorney Kesner reported that Outpost formerly held a Class C Wine license but they found that it was not appropriate for their use. Clarence Moore, 7000 W. State Street, was present representing the applicant.

Moved by Ald. Walsh, seconded by Ald. Hanson to recommend approval. Ayes: 7

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Michael Walsh, Alderman
<b>SECONDER:</b>	Tim Hanson, Alderman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Stippich, Walsh, Byrne
<b>EXCUSED:</b>	Wilson

2. Class "B" Beer / "Class B" Liquor License transfer from Gary L. Vogel, d/b/a The Open Hearth, 2930 N. 117th Street, Gary Vogel, agent to Kalgidhar Corporation, d/b/a India Garden, 2930 N. 117th Street, Charnjit S. Bolla, agent for the period ending June 30, 2015

The Committee reviewed a Class "B" Beer/"Class B" Liquor license transfer from Gary L. Vogel, d/b/a The Open Hearth, 2930 N. 117<sup>th</sup> Street, Gary Vogel, agent, to Kalgidhar Corporation, d/b/a India Garden, 2930 N. 117<sup>th</sup> Street, Charnjit S. Bolla, agent, for the period ending June 30, 2015.

City Attorney Kesner reported that this is a straight-forward transfer from a previously operating business to a new business. Mr. Bolla was present representing Kalgidhar Corporation.

Moved by Ald. Walsh, seconded by Ald. Causier to recommend approval. Ayes: 7

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Michael Walsh, Alderman
<b>SECONDER:</b>	Kathleen Causier, Alderwoman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Stippich, Walsh, Byrne
<b>EXCUSED:</b>	Wilson

3. Class "B" Beer / "Class B" Liquor license application by John's Sandwich Shop, d/b/a John's Sandwich Shop, 8913 W. North Avenue, Kristine Hyndiuk, agent for the period ending June 30, 2015

The Committee reviewed a Class "B" Beer/"Class B" Liquor license application by John's Sandwich Shop, d/b/a John's Sandwich Shop, 8913 W. North Avenue, Kristine Hyndiuk, agent, for the period ending June 30, 2015.

City Attorney Kesner reported that this is a "regular" Class B license that became available when Applebee's Mayfair surrendered their license upon closing.

Moved by Ald. Walsh, seconded by Ald. Byrne to recommend approval. Ayes: 7

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Michael Walsh, Alderman
<b>SECONDER:</b>	Allison Byrne, Alderwoman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Stippich, Walsh, Byrne
<b>EXCUSED:</b>	Wilson

4. Reserve "Class B" Liquor License / Class "B" Beer application by Nordstrom Restaurants, Inc. D/b/a Nordstrom Ruscello, 2424 N. Mayfair Road, Suzanne Garcia, agent for the period ending June 30, 2015; Application for economic development grant

The Committee reviewed a Reserve "Class B" Liquor/Class "B" Beer license application by Nordstrom Restaurants, Inc., d/b/a Nordstrom Ruscello, 2424 N. Mayfair Road, Suzanne Garcia, agent, for the period ending June 30, 2014; application for economic development grant.

City Attorney Kesner reported that the license would cover the entire premises of the store in order to incorporate occasional store-wide events.

Attorney Deborah Tomczyk, 1000 N. Water Street, Milwaukee, and the agent, Suzanne Garcia, were present representing the applicant. Ms. Tomczyk explained that the store plans to serve alcohol in its restaurant and also outside of the restaurant at private shopping events and parties for invited customers. In response to a question, she indicated that events outside the restaurant are very limited experiences for a small number of customers and are very controlled within the store.

Moved by Ald. Hanson, seconded by Ald. Walsh to recommend approval of both the license and economic development grant applications. Ayes: 7

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Tim Hanson, Alderman
<b>SECONDER:</b>	Michael Walsh, Alderman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Stippich, Walsh, Byrne
<b>EXCUSED:</b>	Wilson

5. Memo from the Public Health Manager recommending approval of a Memorandum of Understanding between the City of Wauwatosa and Briggs & Stratton formalizing community-based public-health preparedness efforts

The Committee reviewed a memo from the Public Health Manager recommending approval of a Memorandum of Understanding between the City of Wauwatosa and Briggs & Stratton formalizing community-based public health preparedness efforts

Mr. Beix, Public Health Manager, reported that the Memorandum of Understanding (MOU) summarizes a partnership with Briggs & Stratton for emergency preparedness planning. It would allow Briggs & Stratton to open a Closed Point of Dispensing (POD) to take care of their staff and their families in the event of a declared public health emergency, allowing them to get back in operation faster and also taking pressure off of the Wauwatosa Health Department's clinic systems. There is no financial impact since the Health Department regularly works with community partners as part of emergency preparedness efforts. That would include use of federal assets at the time of such an emergency. A Closed POD is recognized as a best practice and is considered a win-win for everyone.

Laura Temke, 549 N. 65<sup>th</sup> Street, who indicated that she works in public health for the City of West Allis, endorsed the concept and said that this is required documentation to receive federal money.

Asked how this would work if medication is in limited supply, Mr. Beix explained that the plan is a worst-case scenario. The medication in question would never be in limited supply; there is a strategic national stockpile with millions of doses. Also, the MOU contains a statement that we would verify that they could activate, and we have the right of first refusal.

In response to other questions, Mr. Beix said that other communities have done this in the past. Until last year when Briggs came forward, the department had been working on getting mass emergency plans together using city hall and West High School. It would be very highly regulated and used only in the case of a state or federally declared public health emergency.

Moved by Ald. Byrne, seconded by Ald. Hanson to recommend approval - Ayes: 7

Ald. Pantuso reported that he has been following this matter as the Council's representative to the Board of Health. He compared it to the air bag in his car in that he hopes to never use it but is glad that it is there. He agreed that this is a win-win situation.

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Allison Byrne, Alderwoman
<b>SECONDER:</b>	Tim Hanson, Alderman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Stippich, Walsh, Byrne
<b>EXCUSED:</b>	Wilson

6. Memo from Administrative Intern requesting a 90-day trial of parking restrictions in the 500 and 600 blocks of N. 65th Street

The Committee reviewed a memo from the Administrative Intern requesting a 90-day trial of parking restrictions in the 500 and 600 blocks of N. 65<sup>th</sup> Street.

Mr. Sodnik, Administrative Intern, reported that he studied implementation of one-sided parking restrictions in this area due to resident concerns about safety and emergency access. In particular, there were complaints of insufficient room for emergency and other large vehicles to pass when cars are parked on both sides of the street. Twenty-six surveys were distributed to residents and 15 were returned. The results were 12 in favor of one-sided restrictions and 3 opposed. Based on that information, staff recommends a 90-day trial of restricted parking on the east side of N. 65<sup>th</sup> Street, which is the side on which hydrants are located.

Virginia Reinmuller, 554 N. 65<sup>th</sup> Street, summarized a message from her husband expressing fear that clearing the street would create a problem with increased traffic speeds. She also pointed out that there are many duplexes with multiple vehicles. Restrictions on one side of the street would reduce their parking opportunities by half. She feared that once signs are installed on a trial basis, permanent restrictions would become a fait accompli. Ms. Reinmuller said that both she and her husband favor retaining parking on both sides of the street.

Sandra Mc Cormack, 546 N. 65<sup>th</sup> Street, spoke in favor of parking on the west side of the street only. She agreed with concerns about speed, and said that drivers short-cutting through the neighborhood or accessing the McDonald's on Blue Mound Road are some sources. With a lot of small children, she believes this is a dangerous situation that requires some police presence.

Laura Temke, 549 N. 65<sup>th</sup> Street, the originator of the request, said that traffic is fast on 64<sup>th</sup> and 66<sup>th</sup> Streets as well as on 65<sup>th</sup>. She observed that both 64<sup>th</sup> and 66<sup>th</sup> Streets have two-hour parking restrictions on the east side and no restrictions on the west side. She presented photos taken over the past six months showing parking conditions and, in one case, a bus that had to turn around because it couldn't fit between two vehicles. She noted that about half of the duplexes on the street have off-street parking and residents do have to move their cars off the street overnight anyway. She reported finding that the street is 23.7 feet wide and the average car is 6.25 feet wide; two cars across would then take up 12.5 feet, leaving no room for a fire vehicle with an average size of 15.66 feet. She said that Balistreri's restaurant on Blue Mound Road at the north end of the street is a factor in the parking situation; Wisconsin Avenue is at the south end. Speeding could be addressed and enforced by the Police Department, she felt.

Steve Gramling, 562 N. 65<sup>th</sup> Street, said he never considered this a problem over his 22 years of residency. If it takes an extra 10-15 seconds to get through, so be it, he felt. This is a very vibrant neighborhood, he said, suggesting that the choice is between that vibrancy and easy access.

Mr. Sodnik read a message from David Reinmuller, 554 N. 65<sup>th</sup> Street, in which he stated that the reasons cited could apply to every street in the city. Residents would have to live with the restrictions 24-7 while visitors are only temporarily inconvenienced. Also, faster traffic would make the street less safe. He questioned the metrics of the trial period-would it include number of open spaces available at different times, speed of traffic, number of parking complaints, inconvenience to residents, safety of children?

Ald. Walsh said he is familiar with this area and fears that restricting parking would have the unintended

consequence of speeding traffic, which has been seen on the east side. He will not support the request.

Ald. Stippich questioned whether there is anything unique about this street such as its width or the offset of the driveways that would impact a decision. Mr. Sodnik replied that the biggest impact on the street is parking on Brewers game days in connection with Balistreri's. As to measures used to determine a trial's success, he cited responses from residents and said that sometimes the trial period is extended to test a different alternative.

Asked about the ability of safety vehicles to go down the street, Public Works Director Porter estimated that a fire truck is 10 to 10 ½ feet wide. Fire or garbage vehicles would be able to squeeze through here, but passage would probably be difficult for snow plows. He noted that there haven't been any complaints from garbage or recycling truck drivers regarding access. The street's width is standard for the neighborhood.

Ald. Hanson asked about the distance a car is allowed to legally park from the curb. Ms. Temke estimated that to be one foot. Using the measurements previously cited, Ald. Hanson said he is inclined to at least do a 90-day trial. If found to be too cumbersome, it can always be adapted. If parking on game days is so much greater, perhaps there is a way to address those times in particular.

Ald. Berdan felt that over-regulation of parking will clog up the entire city but won't change the habits of drivers or may actually make things worse by speeding up traffic. There is a need for enforcement resources, but that is also a budget issue, she noted. She felt that the issue here is emergency vehicle access and said she would like to hear from the fire department on that question.

Moved by Ald. Berdan, seconded by Ald. Causier to hold this item to the next meeting (September 30) in order to hear from the Fire Department -

Ald. Stippich found the application compelling due to safety concerns, but he cautioned residents to watch for unintended consequences such as increased speeds if a trial is approved. He questioned the measures by which the success of a trial would be determined.

Ald. Byrne concurred with the need for input from the Fire Department. This has raised an important issue, not only for this block but for the rest of the city, she noted. Although there won't be an answer tonight, this is sparking a conversation that will help the city and the hope is to arrive at a good answer.

Ald. Pantuso indicated that he would have supported a 90-day trial that would include the remaining Brewer game days, although a later trial that would possibly include some snow would be a good indicator also.

With consent of the mover and second, Ald. Hanson requested information for the next meeting on street and emergency vehicle width, width of other large vehicles such as pickup trucks, legal parking distance from the curb, and the history of parking restrictions on 64<sup>th</sup> and 65<sup>th</sup> Streets. Vote on the motion to hold, as amended: Ayes: 6; Noes: 1 (Walsh)

Ald. Stippich excused, 7:45 p.m. - 6

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [6 TO 1]</b>	<b>Next: 9/30/2014 7:00 PM</b>
<b>TO:</b>	Community Development Committee	
<b>MOVER:</b>	Cheryl Berdan, Alderwoman	
<b>SECONDER:</b>	Kathleen Causier, Alderwoman	
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Stippich, Byrne	
<b>NAYS:</b>	Walsh	
<b>EXCUSED:</b>	Wilson	

7. Memo from the Director of Public Works regarding conclusion of a 90-day trial of parking restrictions on N. 62nd Street near the Enclave apartment complex

The Committee reviewed a memo from the Director of Public Works regarding conclusion of 90-day trial of parking restrictions on N. 62<sup>nd</sup> Street near the Enclave apartment complex at 1200 N. 62<sup>nd</sup> Street.

Mr. Porter, Director of Public Works, reported that trial No Parking restrictions were established on the east side of N. 62<sup>nd</sup> Street based on visibility concerns for Enclave residents exiting their driveway. Staff did not receive any complaints during the trial period.

Moved by Ald. Hanson, seconded by Ald. Byrne to recommend introduction of an ordinance establishing permanent restrictions -

In response to questions, Mr. Porter described the area as that part of the street closer to Martin Drive. While he felt that parking won't interfere with any current construction in the area, he noted that it will probably be necessary to review the area on and off again in the future. Ald. Pantuso added that he is familiar with this area and believes previous problems at the exit driveway have improved. This is an area to be aware of as the neighborhood develops, however.

Vote on the motion, Ayes: 6

<b>RESULT:</b>	<b>RECOMMENDED FOR INTRODUCTION [UNANIMOUS]</b>	<b>Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Tim Hanson, Alderman	
<b>SECONDER:</b>	Allison Byrne, Alderwoman	
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Walsh, Byrne	
<b>EXCUSED:</b>	Wilson, Stippich	

8. Memo from the Administrative Intern requesting a 90-day trial of parking restrictions in the 2400 block of N. 73rd Street

The Committee reviewed a memo from the Administrative Intern requesting a 90-day trial of parking restrictions in the 2400 block of N. 73<sup>rd</sup> Street.

Mr. Sodnik, Administrative Intern, reported that the Roosevelt School PTA and area residents requested a study of one-sided parking in the 2400 block of N. 73<sup>rd</sup> Street due to safety and congestion concerns on this street adjacent to the school. Surveys sent to 28 residents yielded 18 responses; 15 were positive and 3 were negative. There was some concern that restricting parking could prompt an increase in speeds. Staff recommends a 90-day trial of parking restrictions on the east side of 73<sup>rd</sup> Street, the side preferred by the most survey respondents and also the side on which hydrants are located.

Ald. Pantuso noted that he brought this forward as a representative of the Roosevelt PTA. A four-way stop at 72<sup>nd</sup> and Meinecke was also requested, and a 90-day trial of that signage is now underway. Using the whiteboard, he outlined how directional drop-off and pick-up works on streets surrounding the school. With parking on both sides of 73<sup>rd</sup> Street, there is a severe problem with backups creating a log jam. Since there are no problems outside of these specific times, Ald. Pantuso asked about restrictions limited to those hours.

Ald. Byrne commented that the issue seems to be bigger than just this block, perhaps involving multiple blocks around every elementary school. She felt that any decision should be based on a broader policy and recommended referral to the Traffic and Safety Committee for follow-up.

Ald. Pantuso felt that immediate relief is needed on 73<sup>rd</sup> Street. A 90-day trial would provide information helpful to the Traffic and Safety Committee. Conditions vary at local elementary schools, he observed, and he would hesitate to include all across the board.

Moved by Ald. Hanson, seconded by Ald. Pantuso to approve a 90-day trial of No Parking on School Days from 7 a.m. to 4 p.m. on the east side of the 2400 block of N. 73<sup>rd</sup> Street -

Ald. Byrne was concerned about limiting teacher and staff parking as well as having convenient parking for school events. She suggested voting on the trial but asked for further discussion by Traffic and Safety.

Moved by Ald. Byrne, seconded by Ald. Pantuso to refer to the Committee on Traffic and Safety for discussion in 90 days the matter of a policy on parking adjacent to schools. Ayes: 6

Referring to subsection (xx) of the City Code parking section, City Attorney Kesner reported that restrictions on 73<sup>rd</sup> Street north of W. Clarke Street are No Standing, Stopping or Parking on School Days 8-9 a.m. and 3-4 p.m.

With consent of the second, Ald. Hanson amended the 90-day trial to No Standing, Stopping or Parking on School Days 8-9 a.m. and 3-4 p.m. -

Ald. Berdan requested a clear explanation of the problem being solved here. Ald. Pantuso responded that it is to relieve congestion that occurs at drop-off and pick-up times so that it is easier for drivers to get in and out of the area. In the morning, traffic backs up to the extent that students are late for school. Ald. Berdan maintained that is not a logical reason to change the parking and make teachers walk farther. She suggested that this is a problem throughout the city that might be solved by leaving earlier, carpooling, or other creative means.

Ald. Pantuso explained that the request came out of a meeting at which teachers were present and did not object. The proposed restrictions would leave spaces available to the teachers who come and go during the day to assignments at other schools. The committee will find out in 90 days whether there is an outcry. He will make sure that parking is on the PTA agenda during the trial in order to get direct feedback.

Vote on the motion to approve a 90-day trial, Ayes: 4; Noes: 2  
(Berdan, Walsh)

Ald. Byrne suggested narrowing the scope of the policy investigation. Ald. Pantuso suggested getting information on the four streets surrounding each school with the exception, perhaps, of Underwood, Madison, Longfellow, and Eisenhower-Whitman-West. As discussion continued, Ald. Walsh raised a point of order that the discussion is has gone off topic of the specific agenda item.

<b>RESULT:</b>	<b>APPROVED [4 TO 2]</b>
<b>MOVER:</b>	Allison Byrne, Alderwoman
<b>SECONDER:</b>	Bobby Pantuso, Alderman
<b>AYES:</b>	Causier, Hanson, Pantuso, Byrne
<b>NAYS:</b>	Berdan, Walsh
<b>EXCUSED:</b>	Wilson, Stippich

9. Memo from the Director of Public Works regarding conclusion of a 90-day trial of a stop sign at the intersection of Melvina Street and Woodward Avenue

The Committee reviewed a memo from the Director of Public Works regarding conclusion of a 90-day trial of stop signs at the intersection of W. Melvina Street and W. Woodward Avenue.

Mr. Porter, Director of Public Works, reported that no comments were received during the 90-day trial of this four-way stop. He noted that, although residents supported it, staff recommended against the signs inasmuch as they do not meet the standards of the Manual on Uniform Traffic Control Devices.

Moved by Ald. Hanson, seconded by Ald. Walsh to recommend approval of adding the stop signs to the permanent stop sign map.  
Ayes: 5; Noes: 1 (Berdan)

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [5 TO 1]</b>	<b>Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Tim Hanson, Alderman	
<b>SECONDER:</b>	Michael Walsh, Alderman	
<b>AYES:</b>	Causier, Hanson, Pantuso, Walsh, Byrne	
<b>NAYS:</b>	Berdan	
<b>EXCUSED:</b>	Wilson, Stippich	

10. Memo from the Director of Public Works regarding conclusion of a 90-day trial of parking restrictions on Glenview Avenue south of Blue Mound Road

The Committee reviewed a memo from the Director of Public Works regarding conclusion of a 90-day trial of parking restrictions on N. Glenview Avenue south of W. Blue Mound Road.

The Director of Public Works, Mr. Porter, reported that this is a clean-up item to align restrictions with actual signage installed in 2013 as part of Wisconsin Department of Transportation construction on Glenview Avenue. The trial has not elicited any comments, and he recommended making the restrictions permanent.

Moved by Ald. Walsh, seconded by Ald. Causier to recommend introduction of an ordinance to establish permanent restrictions. Ayes: 6

<b>RESULT:</b>	<b>RECOMMENDED FOR INTRODUCTION [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Michael Walsh, Alderman
<b>SECONDER:</b>	Kathleen Causier, Alderwoman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Walsh, Byrne
<b>EXCUSED:</b>	Wilson, Stippich

11. Report from the Director of Public Works on a 90-day trial of parking around Madison Elementary School

The Committee reviewed a report from the Director of Public Works on a 90-day trial of parking restrictions on N. 100th Street at Madison School.

Director of Public Works Porter reported that over the past 12 months changes have been enacted on streets immediately adjacent to Madison School as a result of a prolonged study of traffic and safety improvements. A circle pull-in drive off of 100<sup>th</sup> Street was recommended in the Ayres study but not acted upon by the School District. Two 90-day trials modified parking restrictions and loading zones on N. 100<sup>th</sup> Street and on W. Glendale Avenue. All changes were made with a great deal of resident input. Since the last time the matter was reviewed, staff has heard no complaints. Mr. Porter recommended making the parking changes permanent.

Moved by Ald. Hanson, seconded by Ald. Walsh to recommend introduction of an ordinance to establish permanent restrictions -

Asked if the changes have made a difference, Mr. Porter said it seems that they have although he believes residents still desire a longer term solution. The Ayres study also recommended installation of a sidewalk on Glendale west of 100<sup>th</sup> Street where cones are now utilized. Sidewalks could be considered in conjunction with the 2017 reconstruction of Glendale Avenue.

Ald. Berdan said that whether it solves a problem should be the measure of keeping restrictions permanently, not just complaints. Perhaps that could be part of a policy discussion regarding criteria for making restrictions permanent.

Vote on the motion, Ayes: 6

<b>RESULT:</b>	<b>RECOMMENDED FOR INTRODUCTION [UNANIMOUS] Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council
<b>MOVER:</b>	Tim Hanson, Alderman
<b>SECONDER:</b>	Michael Walsh, Alderman
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Walsh, Byrne
<b>EXCUSED:</b>	Wilson, Stippich

12. Memo from the Assistant City Attorney concerning the status of the implementation of the Ordinance governing the domestic keeping of chickens

The Committee reviewed a memo from the Assistant City Attorney concerning the status of the implementation of the ordinance governing the domestic keeping of chickens.

Ms. Miller-Carter reported that the subject ordinance was passed in January 2013 and reviewed in October 2013, at which time the license amount was adjusted and tweaks made to reflect that the Development Department has taken over enforcement. There has been nothing new since then.

In response to a question, Ms. Miller-Carter explained that the table in her memo refers to one complaint prior to the October 2013 review; there has been none since then. That one complaint involved someone who thought they had neighbor approval and had chickens on site but didn't have a license.

Referring to that site, Ald. Hanson said that there was a greenhouse in the yard as well as another shed. A 100 single square foot structure is allowed for chickens. Ms. Miller-Carter noted that inspectors have gone out on multiple occasions, and that property is considered to be in compliance. Ms. Enders, Development Director, indicated that staff will look at the question of auxiliary structures. Ald. Hanson requested an additional inspection at this time.

<b>RESULT:</b>	<b>INFORMATION ONLY</b>
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### 13. Memo from the Assistant City Attorney attaching a draft Ordinance for honeybee keeping

The Committee reviewed a memo from the Assistant City Attorney attaching a draft ordinance for honey beekeeping.

Ms. Miller-Carter reported that the draft ordinance is very similar to others in the state. There are some parallels with the chicken ordinance such as a requirement for notification of neighbors. Madison's ordinance requires notice but not consent. Milwaukee's requires notice and provides for a hearing in the event of an objection. In recognition of health and safety concerns, Ms. Miller-Carter recommended that the Wauwatosa ordinance provide for both notice and consent. Since no one on City staff has beekeeping knowledge, a state beekeeper would be contacted as needed.

Ms. Enders indicated that she and her staff have reviewed the draft and have commented on certain sections thought to be problematic.

Ald. Pantuso supported the notice and consent concept, commenting on the need for neighbors to know the source of large numbers of bees in their neighborhood. That also presents an opportunity for education, he noted.

Ald. Berdan felt that more information is needed at this point and was not ready to proceed. It was noted that the committee thus far has heard only from those in favor and should hear the other side as well.

Moved by Ald. Berdan, seconded by Ald. Hanson to hold this matter until spring. Ayes: 6

<b>RESULT:</b>	<b>HELD</b>	<b>Next: 3/31/2015 12:00 AM</b>
<b>TO:</b>	Common Council	

### 14. Memo from the Administrative Intern regarding parklet programs

The Committee reviewed a memo from the Administrative Intern regarding parklet programs.

Ms. Mog, Administrative Intern, summarized her review of existing parklet programs in Milwaukee and several other cities nationwide. Parklets are an extension of the curb that provides room for fixed and movable seating, plantings, dining, bicycle parking, art work, and other activities, she reported.

Ms. Mog reported that the cities she looked into started the parklets originally as public parks, but some have been granted to private businesses primarily to extend café seating. A parklet in Milwaukee is basically a patio operating within defined hours. Some in other cities have been granted to non-profits and are available 24

hours. The application and review processes differ in each location, but extensive supporting documentation is generally required including documentation of community support.

Referring to a table listing various fees, Ms. Mog noted that Philadelphia's application fee of \$125 is very low and will increase when they get beyond the beginning stages of the program. Chicago's fees for a private business using a parklet as a private café start at \$600. In those cities where parking reimbursement is required, fees are basically an estimate based on parking meter revenue. The agency responsible for administration of parklet programs varies in the surveyed cities and includes public works, development, planning, and transportation departments.

Ms. Mog outlined some of the site selection criteria used by the subject cities: strong community support; near high-density residential; existing pedestrian activity; must not impede drainage; ADA acceptable; low vehicle speeds; designed by licensed professional or approved by the city engineer. All of the cities require plantings and some require bicycle parking. Safety features might include bollards or other barriers as well as load-bearing measures. Liability insurance ranged from \$1-\$3 million. Ms. Mog summarized common concerns about parklets including safety as well as maintenance and upkeep. Benefits include increased pedestrian activity and social interaction.

Ald. Pantuso reported that he initiated the investigation of parklets in connection with a proposed restaurant in his district that has since decided not to open in Wauwatosa as well as two others where the use might apply. At this point, committee review is for information purposes only.

Ald. Pantuso said that he was intrigued by the use of parklets for bike parking and has talked with the fire chief about space at fire hydrants. Although cars cannot park there, a bike rack could be done in such a way that the hydrant could still be accessible. Comments received following a WauwatosaNow article about parklets indicated that they could be another tool in the City's toolbox. There is a strong desire for patios in the summer, he noted.

Ald. Walsh observed that the closest thing to parklets that we now have is the Colectivo outdoor seating along Swan Boulevard at North Avenue. Safety concerns due to proximity to the road were raised in 2008 when it was proposed, but it seems to be functioning without incident.

Ms. Enders, Development Director, said that she and other staff viewed a Milwaukee private-use parklet location. The owner provided some background into fees, including parking reimbursement. It was noted that cars passing this site are unlikely to pick up speed due to a nearby stop sign. Close analysis would be needed to determine where parklets could be allowed in Wauwatosa. Ms. Enders commented that private use somewhat defeats the purpose of a parklet.

Ms. Enders answered questions regarding private use of the Village pedestrian bridge, noting that it is treated as an encroachment with an annual lease fee. Citing that use, Ald. Walsh suggested that the encroachment ordinance might address the question of parklets without the need for a separate ordinance.

No action was required; the information will be retained for future use.

<b>RESULT:</b>	<b>INFORMATION ONLY</b>
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15. Ordinance amending Chapter 1.04.110 of the Wauwatosa Municipal Code to move the polling place for Wards 18 and 19

The Committee reviewed an Ordinance amending Chapter 1.04.10 of the Wauwatosa Municipal Code to move the polling place for Wards 18 and 19.

The ordinance implements moving the polling place for Wards 18 and 19 from a small room on the east side of Wauwatosa West High School to a larger space at Whitman Middle School.

Moved by Ald. Walsh, seconded by Ald. Causier to recommend approval. Ayes: 6

**AN ORDINANCE AMENDING CHAPTER 1.04.110 OF THE WAUWATOSA MUNICIPAL CODE TO MOVE A POLLING PLACE**

The Common Council of the City of Wauwatosa do ordain as follows:

Part I. That portion of Section 1.04.110 of the Wauwatosa Municipal Code relating to the Polling location for Wards 18 and 19 is hereby amended to reflect that the polling location shall be at Whitman Middle School

Part II. This ordinance shall take effect on and after its date of publication.

<b>RESULT:</b>	<b>RECOMMENDED FOR ADOPTION [UNANIMOUS]</b>	<b>Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Michael Walsh, Alderman	
<b>SECONDER:</b>	Kathleen Causier, Alderwoman	
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Walsh, Byrne	
<b>EXCUSED:</b>	Wilson, Stippich	

**16. Memo from the Development Director recommending amendments to Chapter 15.14 Sign Code**

The Committee reviewed a memo from the Development Director recommending amendments to Chapter 15.14 Sign Code.

Ms. Enders, Development Director, reported that the proposed changes relate to the use of sandwich board signs throughout the city, similar to the use now allowed only in the Village Business Improvement District. The ordinance also deals with corporate logos on flags and makes changes within the sign code to conform to changes previously made in the zoning code.

The recommendation regarding flags is to limit use to two per business site with a maximum size of 24 square feet. For clarification, language will be inserted stating that a flag is not a banner and vice versa.

Sandwich board language requires a review and a one-time permit fee. An unobstructed area of 4 feet is required for pedestrian traffic. No off-premises signs are allowed; the sign must be within the applicant's own frontage.

Moved by Ald. Berdan, seconded by Ald. Byrne to recommend approval -

Asked about sign enforcement, Ms. Enders reported that the code enforcement officer did a citywide signage survey and sent a letter to every business concerning what is legal and illegal. Almost all of those not in compliance did conform. After working with a handful of those who did not comply, there may be only one or two remaining. Those non-conforming signs do tend to return, however, so there may be a need for annual or semi-annual review.

In enforcing flag or banner requirements, particularly when multiple flags are displayed, Ms. Enders noted that size is one consideration. City Attorney Kesner added that a legal distinction can be made between a flag seen as commercial signage and one that is symbolic of country or state.

Ms. Enders suggested that committee members inform the department of any sign or flag they believe may be illegal or in disrepair. She noted that some surrounding communities are much more restrictive than Wauwatosa and some are less so. This ordinance attempts to find a middle ground. In response to a question, Ms. Enders stated that fees are collected through the Building Department. She said that staff has not yet determined how to inform businesses about the sandwich board change, but she mentioned an article in the local newspaper as one possible avenue.

Vote on the motion, Ayes: 6

The meeting adjourned at 9:18 p.m.

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 9/16/2014 7:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Cheryl Berdan, Alderwoman	
<b>SECONDER:</b>	Allison Byrne, Alderwoman	
<b>AYES:</b>	Causier, Hanson, Pantuso, Berdan, Walsh, Byrne	
<b>EXCUSED:</b>	Wilson, Stippich	

#### Future Community Development Committee items

- Neighborhood Association sign installation policy
- Ordinance amendment concerning aldermanic representation on the CDA & PC
- Policy concerning parking permits in neighborhoods
- Policy concerning issuance of remaining Reserve "Class B" licenses
- Mayfair Corridor Planning Study
- Redevelopment of Municipal Complex
- Presentation on Village intersections

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Carla A. Ledesma, CMC, City Clerk