CITY OF WAUWATOSA

BUDGET COMMITTEE

MINUTES ● OCTOBER 2, 2014

Regular meeting | **Committee Room #1** | **6:00 PM**

7725 West North Avenue, Wauwatosa, WI 53213

PRESENT: Alds. Tilleson, Walz-Chojnacki, Wilke, Kofroth, McBride, Moldenhauer, Roznowski -7

EXCUSED: Ald. Dubinski

ALSO PRESENT: Mr. Archambo, City Administrator; Mr. Kesner, City Attorney; Mr. Ruggini, Finance Director; Ms. Enders, Economic Development Dir.; Mr. Porter, Public Works Director; Ms. Aldana, HR Director/Asst. City Attorney; Ms. Ledesma, City Clerk; Dr. Kreuser, Health Officer; Ms. Nielsen, Nursing Supervisor; Mr. Beix, Public Health Manager; Ms. Murphy, Library Director; Mr. Summerfield, Deputy Treasurer; Ms. Plass, Acct. Manager; Mr. Brown, Senior Mgmt. Analyst; Ms. Krause, Assessor; Mr. Lenski, Deputy Assessor; Mr. Ali, Systems Manager; Mayor Ehley; Alds. Byrne and Pantuso

Ald. Roznowski in the Chair

BUDGET COMMITTEE ITEMS

1. 2015 Executive Budget

RESULT:	**HELD**	**Next: 10/9/2014 6:00 PM**
TO:	Budget Committee	

SANITARY SEWER RESERVE (PAGES 163-165)

Mr. Porter, Public Works Director, noted that this is the sanitary sewer account in the Operating budget; a more major sanitary sewer impact is found in the Capital budget. A 2015 goal is to bring forward an inflow and infiltration policy, which will have tremendous fiscal implications. Two-thirds of lateral grouting in east Wauwatosa has been completed. Major expenses for 2015 include continuation of the manhole inspection program and updating the SCADA (Supervisory Control and Data Acquisition) system, which supports the seven emergency bypass pumping stations.

STORM WATER MANAGEMENT RESERVE (PAGES 167-170)

The composting contract reviewed last week by Budget & Finance impacts this budget. Inlet cleaning efforts, currently on a two-year cycle, will continue in 2015. Cleaning every year is needed to comply with DNR requirements. If Phase 1 of a storm hardening proposal proves out, a fund transfer may be sought for phase 2. It is anticipated that half of the 2015 cost for Schoonmaker Creek grate cleaning would be paid by the Highlands homeowners association.

The 2015 budget assumes a 15% increase in storm sewer rates to fund projects to address deferred maintenance as well as storm flooding.

Moved by Ald. Moldenhauer, seconded by Ald. Walz-Chojnacki to recommend approval of the Sanitary Sewer Reserve and Storm Water Management Reserve budgets. -7

DEVELOPMENT

1. Development Department (Pages 47-62)

   Historic Preservation
   Planning & Zoning
   Economic Development
   Building & Safety
   Weights & Measures
   Property Maintenance
   CDGB
   Visit Milwaukee

Presentation by Visit Milwaukee

Visit Milwaukee was represented by Director Paul Upchurch, 1660 N. Prospect Avenue; Meagan Gaus, Senior Director of Marking and Communication; Dana Jones, Finance and Administration; Meg McKenna, Director of Partnership; and board members Rose Merrick and Joe Bartolotta.

Mr. Upchurch reported that Visit Milwaukee provides economic benefit through increasing tourism spending. State numbers report total tourism spending in Milwaukee County as over $3 billion. Two primary areas of focus are convention marketing and leisure marketing. Convention marketing focuses in-state, regionally, and nationally. Primary leisure markets include Chicago, its north and west suburbs, and northern Illinois, Michigan, Minnesota, Iowa, as well as areas within Wisconsin.

Ms. Gaus presented an overview of "Destination Marketing Support for Wauwatosa" to show how Wauwatosa is integrated in their overall strategy. Summer hotel occupancy was shown to average 83.4% in Milwaukee and 83.1% in Wauwatosa. She provided examples of both convention and leisure promotions spotlighting Wauwatosa. Visit Milwaukee currently has 30 Wauwatosa partners.

Wauwatosa is incorporated in the neighborhood section of their website, which had 265,000 visits from May-August. There is also a Wauwatosa micro-site at VisitMilwaukee.org, and they are working on a Wauwatosa destination market website that will be independent of the Visit Milwaukee site but have the same level of structure. Future marketing projects other than the website include: a photo shoot, holiday shopping campaign, a marketing research survey, 2014 and 2015 official visitors guide/map, Wauwatosa economic impact video, Wauwatosa leisure video, and the 2015 10 Days in Tosa campaign.
Joe Bartolotta, Visit Milwaukee board member and Wauwatosa restaurant owner, noted that the value of marketing is hard to quantify. As Milwaukee is improving, the surrounding areas benefit. Wauwatosa is on a hot streak, he said, and there is a natural connectivity with Milwaukee. Continuing to support Visit Milwaukee is vital not only for Wauwatosa but the greater Milwaukee area. Wauwatosa has been a huge beneficiary of the trajectory seen regarding Milwaukee.

In response to a question, Mr. Upchurch reported that Visit Milwaukee gets 35% of the room taxes collected in Wauwatosa and 50% from Milwaukee through the Wisconsin Center District. Visit Milwaukee is also funded through partnerships, sponsorships, and other revenues.

Ald. Wilke commented that Mr. Bartolotta would still have the same benefit as a business owner if Wauwatosa did not continue its support. Mr. Bartolotta responded that there is almost a 100% chance that a convention has made some connection with Visit Milwaukee or was brought in by them. When talking to people in his restaurant, he often finds that a convention brought them in and that they are staying in Wauwatosa as well. He spoke of further enhancing the existing relationship with Wauwatosa.
Mayor Ehley, a Visit Milwaukee board member, explained that she invited them because they haven't talked to the Common Council at all and there have been discussions about room tax issues on the state level. She thought it important to have a brief presentation on the types of marketing and communications they are doing.

Ald. Wilke noted that the Common Council has had discussions regarding the need for branding and marketing with the thought that doing it on our own might be more effective. If Visit Milwaukee is doing what we need, he asked, why were we having those other discussions about bringing in house?

Mr. Upchurch said that their job is tourism marketing and branding to increase tourism spending, doing things likely to improve hotel occupancy inasmuch as it is the room tax that supports their functions.

Rose Murack, a board member representing Radisson Milwaukee West, 2303 N. Mayfair Road, explained that Visit Milwaukee is the brand. At the Radisson, for example, Carlton is the brand with others like the Radisson under it. Her hotel does its own marketing, but they need Visit Milwaukee's destination marketing for conventions to fill the hotel. Ms. Murack named some of the large conventions referred through Visit Milwaukee. Those guests, in turn, visit restaurants and shop at malls. Milwaukee is the brand; visitors don't know of border lines. The Radisson's name was changed from Radisson Hotel Mayfair to Radisson Hotel Milwaukee West to identify with the Milwaukee brand.

Ald. Kofroth said he found that Wauwatosa has spent $2.8 million on Visit Milwaukee in the past 10 years. Commenting on some of the promotional pieces that Visit Milwaukee brought, he said they lacked specific references to the Village or restaurants. The website information on 10 Days in Tosa was two-three clicks deep and didn't pull up participating restaurants. A search for Mayfair Mall yielded only a link to the Chamber of Commerce, and there were no results when searching for Mayfair Collection.

Ald. Kofroth reported on conversations with the Glendale city administrator and some council members. Glendale left Visit Milwaukee about six years ago and reportedly has not regretted it. For the same amount of money, they created their own visitor and convention bureau board and hired an outside firm to focus just on bringing business to Glendale. The city administrator and council members receive a monthly report. Prior to leaving Visit Milwaukee, Glendale's city administrator was told by the hotels that were not seeing any increased occupancy due to Visit Milwaukee.

Mr. Upchurch said that Visit Milwaukee has to be careful not to go outside their core function, which is to promote tourism, to fill hotels. When Glendale left Visit Milwaukee, their hotel occupancy rate was 11 points lower than Wauwatosa's

Ald. Walz-Chojnacki asked to what Mr. Upchurch would attribute the difference between Wauwatosa's occupancy rate and that of North Shore or airport hotels, Mr. Upchurch said that Wauwatosa is highlighted on the leisure travel side. No other community gets that kind of support. Next year meeting planners will stay in Milwaukee and visit Wauwatosa and nowhere else. They will look at a combination of Milwaukee and Wauwatosa hotels. There is a significant amount of business that works its way into the community.

Ald. Tilleson commented that he would like to slow down a little. If the relationship continues, he felt there should be a better dialog with the Common Council. He also would like to hear more from our Wauwatosa board members, Ald. Pantuso and the Mayor.

Dana Jones of Visit Milwaukee, said that Visit Milwaukee's budget is dismal when compared to peer cities that have regional support. A splinter effect weakens the efforts.

Ald. McBride noted that we are a tourism leader of greater Milwaukee and also lead in shopping and medical visits. In the near future, we will have seven colleges and universities within our borders. Our trajectory is rising. He would like to see more from Visit Milwaukee but doesn't think that leaving is the approach to take at this point. The available room tax money would not buy much on our own, and we have to recognize that those funds must go to promotion of hotels. He felt that the marketing committee could work with Visit Milwaukee to do more together.

Ald. Byrne commented that it is important to recognize that we must have a healthy Milwaukee. Every conference that Visit Milwaukee brings in directly benefits Wauwatosa. She advised thinking about the larger

consequences of any action.

Ald. Pantuso reported that two years ago when he was asked by Ald. McBride to sit in his place on the Visit Milwaukee board, he was told by others that Wauwatosa had little voice. In the past two years, that relationship has increased substantially. The addition to staff of Meg McKenna, former Wauwatosa Chamber of Commerce Director and a Wauwatosa resident, has been valuable. The Wauwatosa micro-site is nearing launch. He is on the Destination Development Committee that works on getting more convention space downtown to maintain Milwaukee's status, and it is incredible that Wauwatosa has a voice in that effort. Ald. Pantuso said he would be willing to provide summaries of each board meeting.

Ald. Roznowski thanked the Visit Milwaukee representatives for coming. He explained that an ad hoc marketing and communications committee has met for a year, and we are struggling with how to brand and market ourselves. As we look at this partnership, we are questioning whether we are getting what we need. Referring to the promotional pieces seen tonight, he said that he was struck by the absence of East Tosa events such as the Gran Prix and Chili'n on the Avenue that drive people to the area.
Mr. Upchurch noted that they measure customer perceptions and could possibly craft some of that research to be a little more Wauwatosa-specific, which may be a small solution. They would report back as they integrate some of the other pieces.

Ms. Murack commented that Visit Milwaukee's expertise lies in destination marketing, so they would be able to identify how to position the different events throughout the year. The Visit Wauwatosa website is a start.

Asked about Milwaukee's contribution, Mr. Upchurch said that next year's budget anticipates $6.5 million from Milwaukee in total, a combination of taxes and marketing support via the Wisconsin Center District. All hotels in the county collect the 2.5% county hotel tax that goes back to the Wisconsin Center District. He confirmed that Wauwatosa is the only other city member of Visit Milwaukee. Milwaukee County also provides a contribution. For large conventions, leads go to all county hotels. Mr. Upchurch clarified that their total operating budget is $7.5 million including partners and grants from the state. Milwaukee has about 5,100 hotel rooms, and Wauwatosa has a little over 800. Mr. Upchurch said that comparable peer cities are millions of dollars ahead of Visit Milwaukee in terms of budget. Our square-miles footprint is smaller and restricts our taxing authority.

Ms. Murack explained that there are some "pay to play" contributors such as Port Washington. Also, they produce a map that has "pay to play" participation. Mr. Upchurch added that, as a partner, Wauwatosa is always included in those types of opportunities. Asked about the impact of Wauwatosa withdrawing, Mr. Upchurch said that they would continue to support the Wauwatosa hotels when space is needed outside of Milwaukee but would probably differentiate differently. Right now Wauwatosa is in a very preferential position.

Ald. McBride commented that we don't exist separately from Milwaukee, and he would like to make sure we continue to support each other.

Mr. Bartolotta said that Visit Milwaukee has to do some homework and look at how to evolve this relationship. Perhaps there can be some dialog with the City's marketing committee. He reported added that he spends over $1.2 million to market his company and feels that marketing a whole city for $300,000 is challenging. Mr. Upchurch promised that Visit Milwaukee would provide a much better value than could be obtained elsewhere.

Development

Ms. Enders outlined the divisions within the Development Department and their functions, some changes in the 2015 budget in terms of fees and staffing, and achievements during the past year. Permits issued as of the third quarter of this year already surpass the all-time high in 2013. Property maintenance inspection has increased by almost 50%. The Planning and Zoning Division oversaw adoption of the bike-pedestrian plan, began the 69th and Center design process, began the Mayfair corridor process, administered over $16 million in grant funds, and concluded a comprehensive GIS update. They facilitated nine business loans, granted funding for Bike

Shares Connection community designation for East Tosa, continued to streamline economic development functions, created three small business incentive programs, and closed one TIF District and created one.

Ald. Moldenhauer suggested broadening the firms used for third-part financial analysis for TIF applicants in order to achieve more transparency and better presentations.

Ald. Tilleson asked if some restructuring might be needed, such as spinning off the chickens or bees follow-up to the Health Department, to allow Ms. Enders to focus on other things such as a possible role in marketing.

> Moved by Ald. Tilleson to approve the budget with the exception of economic development and ask that we have an update in the future regarding restructuring the department and any recommended changes --

Ms. Enders explained how responsibilities for the chicken ordinance evolved or will evolve for the prospective bees ordinance. Losing those responsibilities probably wouldn't have a huge impact. She also felt there is value in working very closely with the Building and Safety Division.

> Ald. Tilleson withdrew the previous motion and moved to approve the budget with the exception of Economic Development and Visit Milwaukee, seconded by Ald. McBride -

Asked if there is a need for more than the full-time property maintenance inspector, Ms. Enders said that the current inspector is making good use of technology and office time and is keeping up with the workload now that the position is full-time.

Ald. Wilke suggested that future goals should include the next step for developing a Wauwatosa Streets program and also guidelines for vacant businesses in terms of tightening requirements. Ms. Enders indicated that she will report back to the Community Development committee on the vacant businesses issue. Ald. Wilke also mentioned updating the Parks and Open Space Plan to get better grant opportunities. Ms. Enders indicated that her department would be involved in that update.

Referring to his previous proposal for a new landscape architect position in Engineering, Ald. Wilke asked if that would be best handled in Planning. Ms. Enders said that she would be open to the position being in either department since there is a crossover between the two areas.

> Vote on the motion, Ayes: 7

Economic Development

Ald. Tilleson stated that he does not support moving this item forward due to the Visit Milwaukee question.

Ald. Kofroth spoke in favor of removing Visit Milwaukee from this budget and creating our own bureau with the assistance of a qualified firm. Asked by the Chair about Glendale's costs, Ald. Kofroth said that they put one-third of their "beds and heads" tax, probably $250,000-$300,000, toward paying an outside firm to do all and more that Visit Milwaukee was doing.

Ald. Wilke favored holding the Visit Milwaukee portion of the budget and putting it on the scorecard. He asked why we are having this discussion now and whether the funds should be used for the needs brought up by the marketing committee.

Mayor Ehley noted that Visit Milwaukee's focus is on tourism marketing. The room tax money is for tourism promotion and development and generating overnight stays. The ad hoc committee was created to look at marketing and communications both internally and externally, which is well beyond tourism.
City Attorney Kesner said that requirements regarding use of room tax funds are very specific. The hotel

industry, in fact, has been very litigious in enforcing that mandate, having sued a number of communities for doing broader marketing.

Ald. McBride commented on Wauwatosa's varied marketing needs beyond "heads and beds both in our immediate region and beyond. He noted that the hotel industry and Tavern League have been very active and have the ears of our legislators. If the sentiment of the Common Council and staff is to take another look at Visit Milwaukee, let's do that but not in 2015. Visit Milwaukee may not have done everything they should, but we should have a proposal before us if we are going to vote to do something different.

Ald. Walz-Chojnacki said that he is interested in the return on our investment and asked if there is any information like that from Glendale. Ald. Kofroth reported that he does not have that information. Absent that analysis, Ald. Walz-Chojnacki concurred with taking more time.

Ms. Enders said that she, along with the Mayor and Ald. Pantuso, met with Visit Milwaukee staff on a few occasions, made comments about the website similar to what was expressed here tonight, and asked about contributing toward branding. Hearing tonight from Council members is powerful and puts them on task. Now we can see how they perform and at the same time look at alternatives so that we are prepared going into 2016.

Ald. Moldenhauer felt that Visit Milwaukee should come back after the first quarter of 2015 to show what they have done. We have tasked them with providing more for our investment.

Mr. Ruggini reported that Visit Milwaukee is paid on a quarterly basis based on room taxes collected in the prior 12-month period. Therefore, 2015 would be based on July 1, 2013 to June 30, 2014.

Mr. Kesner explained that we have a 1981 membership agreement that was amended in 1990. We are subject to those bylaw rules about joining and leaving. The bylaws were amended in 2011 and state that municipal members can withdraw with 60-days' notice, but withdrawal would not be effective until the end of the next calendar year.

Mr. Kesner clarified that Visit Milwaukee's predecessor, the Greater Milwaukee Convention and Visitors Bureau, included Milwaukee, Milwaukee County, Glendale, and Wauwatosa. Those communities might have been the only ones with hotels. Glendale was the only one that withdrew.

Ald. Tilleson commented that we have no choice since the deadline to withdraw would essentially be October 31.

Moved by Ald. Tilleson to put the Visit Milwaukee question on the scorecard for discussion at the end of budget deliberations -

Mr. Kesner added that the Visit Milwaukee board can expel a member for not paying dues or allow a member to withdraw by board action.

There were further comments and discussion regarding how to proceed, including the time needed to find a consultant and the possibility of asking for a waiver.

Mr. Kesner noted that the statute requires spending the same one-third amount of collected room taxes on tourism. Mr. Ruggini reported that the other two-thirds is seen in the police, fire, and public works budgets.

Ald. Kofroth seconded the motion -

Ald. McBride opposed the motion for lack of an alternative. He would like to hear from Glendale if we choose that route. An RFP process would take at least six months, and it takes a long time for a consultant to understand a community, he felt.

Ald. Tilleson suggested renegotiating the contract with Visit Milwaukee and then try to have our own plan in place by July 1.

Vote on the motion, Ayes: 3; Noes: 4 (Moldenhauer, Walz-Chojnacki, McBride; Roznowski) Motion fails.

Moved by Ald. Walz-Chojnacki, seconded by Ald. McBride to approve the budget as proposed -

Ald. Moldenhauer suggested asking Visit Milwaukee to report back in the first quarter and then start listening to other proposals.

With consent of the Mover and Second, Ald. Kofroth amended the motion include a request that the City Attorney attempt to negotiate an amendment to the Visit Milwaukee contract to allow Wauwatosa to pay only half a year--

Mayor Ehley noted that there is a new Visit Milwaukee team making a renewed effort to do things for Wauwatosa. Paying for only six months would leave them midstream with spending resources to create a micro-site and do more promotion. There would be a real disincentive for them to finish what they have been working on, which has great potential benefit. A decent amount of time is needed to investigate and be sure of making a wise decision.

In response to a series of questions by Ald. Wilke, Mr. Kesner suggested budgeting the expenditure but requiring specific approval for the second six months. He said he would not advise violating the bylaws. There is a written contract, and the bylaws say we will pay our contractually obligated amount. We could offer to renegotiate that contract and threaten withdrawal if they don't renegotiate.

Moved by Ald. Wilke, seconded by Ald. Tilleson as a separate amendment, to renegotiate the contract in an effort to retain $100,000 as part of a renegotiated contract -

Vote on the amendment, Ayes: 3; Noes: 4 (Moldenhauer, Walz-Chojnacki, McBride, Roznowski) Motion fails.

Vote on the original motion, Ayes: 4; Noes: 3(Tilleson, Kofroth, Wilke)

(The meeting recessed at 9:36 p.m. and reconvened at 9:40 p.m.)

2. Tax Incremental Districts 2, 3, 5, 6, 7, 8 (Pages 195-205)

Not discussed this evening.

GENERAL GOVERNMENT

Updates

Mr. Ruggini reported that final state funding information indicates that the Computer Exemption is $87,000 above the amount budgeted. Connecting Highways revenue increased $209. General Transportation Aids increased $251,000. Internally, the new composting contract will generate $25,000 in savings in the General Fund budget and $25,000 in the Storm Sewer budget. Although the number doesn't usually change, we won't get a final number on General Transportation Aids until December. Right now, we have an excess of $438,000. Had this happened a month ago, there are some things we would have considered adding to the budget. We raised the tax levy by approximately $1.1 million.

Mr. Archambo noted that we still have $56,000 in the budget for Appropriated Surplus Supply that he feels should be zeroed out. This was regularly done in the past, and it is our goal to return to that practice.
Mr. Ruggini added that the committee should also keep in mind the projected $1.8 million budget gap, which was addressed in the past by reducing state shared revenues. The state may choose to fill the gap by other means, and it may decrease over the next 12 months. Mr. Ruggini recommended increasing the transfer to the Capital fund, which would allow the City to cash finance projects for which we otherwise would have to borrow. That provides the flexibility to address projects that are bond ineligible such as pot holes and striping outside of the paving program. The Council has other options such as reducing the property tax levy or addressing items placed on the scorecard.

Pending scorecard items: The North Avenue parking study has a $10,000 placeholder; staff is still costing out the landscape architect proposal as well as the proposal to hire seasonal labor for plantings; working out numbers for eliminating contractor waste, also $30,000 allocation for emerald ash borer.

General Government

Total expenditures in this category are about $12.8 million this year, going to $12.9 in 2015, which is a .075% change. There are 32 different programs and service lines, three commissions, and the elected body. General Government represents 24% of the General Fund budget and 18% of the tax levy. General Fund compensation rose 0.4% while the CPI was at 12.2%. There are 106 FTEs in this category, a decrease of 10%.

(The meeting recessed at 7:55 p.m. and reconvened at 8:05 p.m.)

1. Common Council (Pages 1-2)

Mr. Archambo reported that wages and fringe benefits decreased as well as operating expenditures and cable TV. An amount of $30,000 in operating expenditures that was first put in the budget in 2014 was intended for use in communications. An additional $1,600 assigned to the proposed potential North Avenue BID will be pulled out.

Moved by Ald. Moldenhauer, seconded by Ald. McBride to recommend approval of the budget. -7

2. Youth Commission (Pages 3-4)

Not discussed this evening.

3. Senior Commission (Pages 5-6)

Not discussed this evening.

4. Mayor (Pages 7-10)

Not discussed this evening.

5. Administrative Services (Pages 11-18)

- Administration
- Human Resources
- City Attorney
- Litigation Reserve

Mr. Archambo reported on plans to remodel the west end of the building to combine offices of Administration, City Attorney, and Human Resources, whose functions are interrelated. The proposed 2015 budget pools those formerly individual budgets.

A proposed increase of 14% represents 2.7% of the General Fund budget and 3.4% of the tax levy. Of that

number, $98,000 for Employee Development Program was formerly in Undistributed Payroll and $30,000 is from the Common Council budget, set aside specifically for construction communications and revaluation last year. It is pulled into this area in the interest of consolidating communications efforts. As part of that effort, approximately $20,000 is budgeted for cable operators and $3,500 for cable operating expenditures. Apples to apples, there is about a $35,000 increase, about $20,000 of which is in the renegotiated City Administrator contract. The remaining $15,000 represents a 1% increase overall.

Mr. Archambo outlined successes such as the new compensation study, performance evaluations and accountability, a strategic plan for the organization, claims litigation, the Invest in Wellness program, collective bargaining, and the internship program.

In response to a question regarding the internship program, Mr. Kesner explained that the key matter in some lawsuits has been the concept of unpaid interns who are doing real work. The City's program wouldn't be subject to those concerns.

Moved by Ald. Moldenhauer, seconded by Ald. McBride to recommend approval of the budget -

Ald. Tilleson asked if the communications and market amount relates to the ad hoc committee. Mr. Archambo clarified that there is no additional funding in this budget that wasn't in the previous budget; the $30,000 amount was retained as a placeholder.

Moved by Ald. Tilleson, seconded by Ald. Wilke to amend the motion to put the $30,000 marketing and communications amount on the scorecard -

Discussion of the $30,000 communications item ensued. Mayor Ehley noted that it was in the budget last year and is not part of the separate request related to branding. Mr. Archambo said that the funds originated with the Meinecke project in the interest of better communications, but it was possible to use other funds when work started on Discovery Parkway. When a construction-related engineering position came open, we were able to hire under the communications piece, but the position is not currently funded from that source. Most of the funds weren't spent because other funds were utilized. The original concept was construction projects.

Vote on the amendment, Ayes: 6; Noes: 1 (Walz-Chojnacki)

Vote on the original motion as amended, Ayes: 7

6. Crossing Guard (Pages 85-88)

Mr. Brown, Senior Management Analyst, reported that an ad hoc crossing guard committee made a number of administrative changes in 2014. Full-week pedestrian counts were implemented, some training criteria were added, and five crossing guard locations were modified. They also established a process for requesting a crossing guard at a new location that includes a series of steps to establish the necessity.

The estimated budget for the program decreased by $5,200, but there is an overall increase due to the addition of $3,500 from Safe Routes to School. There is a .5% increase overall in the 2015 budget. It may be necessary to request additional funds, however, since the current crossing guard contract expires at the end of this school year. At that time, staff will issue an RFP and also reexamine the possibility of bringing the program in-house. Although a savings of $25,000 was estimated the last time it was considered, it was determined to be unwise due to liability and management issues.

Moved by Ald. Tilleson, seconded by Ald. Walz-Chojnacki to recommend approval -

Ald. Tilleson advised not waiting too long to bring the options forward and raised the possibility of asking the School District to participate. Mr. Ruggini responded that there would be no savings to taxpayers unless the School District has access to non-levy sources.

Ald. Wilke asked if there has been any movement toward changing the School District policy regarding early release on Wednesdays. Mr. Brown reported that the District is not interested in making a change.

Asked about other communities, Mr. Brown said the committee surveyed between 15 and 20 municipalities and found that practices vary. Some contract out and some do it in house, although, other than the City of Milwaukee that is usually in more rural communities.

Vote on the motion, ayes: 7

7. Municipal Court (Pages 19-21)

Ms. Ledesma, City Clerk, reported that this budget supports the daily court operation, which includes two full-time and two part-time positions plus the judge. Staff continues to work hard to collect money owed to the City. They made good use of the state's Tax Rebate Intercept Program (TRIP) to collect overdue, unpaid citations , and will work to increase those efforts in 2015.

The budget includes a proposed increase in the open records fee to better account for staff time involved. The fee will be $35 plus $5 per 1,000 records.

The judge will assume complete management and supervision of the court office in 2015. The office has been under the City Clerk's supervision since it was moved from the Police Department. /There will be a corresponding decrease in the salary line item for court in the Clerk's budget.

Ald. Wilke felt that one of the goals should be relocating court on Plan Commission nights so the Plan Commission can use the Council chambers. Ms. Ledesma explained that the only option is committee room #1, which the judge believes does not have the proper courtroom atmosphere. Staff could try to schedule a smaller docket on those nights, as they attempted to do at one time, so that they could be out prior to 7 p.m.

Moved by Ald. McBride, seconded by Ald. Walz-Chojnacki to recommend approval of the budget -

Asked about TRIP funds, Ms. Ledesma reported that about $216,000 has been collected thus far this year. About $137,000 was collected last year, which was then the biggest collection year. About $1 million was submitted last year. Mr. Archambo noted that that is cumulative over a number of years and eventually is uncollectible.

Vote on the motion, Ayes: 7

8. City Clerk & Elections (Pages 23-27)

Ms. Ledesma explained that this budget provides clerical support to the Common Council, the Plan Commission, and a number of other committees, commissions, and boards. The office is also responsible for about 18 different City licenses, updating the website, and acts as the city hall reception desk.

The unexpected departure of the Deputy City Clerk presented some challenges and slowed down expanded use of MinuteTraq software. Training of a new Deputy is underway.

Elections continue to be the most challenging and taxing function for the office with three elections this year and continuing changes in election law. A lot of extra tracking has been needed this year in connection with

absentee ballots. When in-person absentee voting begins October 20th, staff will be doing almost nothing but that, and it has steadily become necessary to use more and more temporary help as well. For the 2012 presidential election, 500 additional paid hours were needed as well as 140 volunteer hours.

It is also a struggle to stay on top of training some 120+ pollworkers. This budget includes a $10 increase for chief inspectors and an additional $5 for pollworkers. It has been difficult to recruit chief inspectors because many people do not want that responsibility for fear of making a mistake. There will be two elections in 2015.

Moved by Ald. Moldenhauer, seconded by Ald. McBride to recommend approval of the budget. --

In response to a question regarding a request to return a part-time position to full-time status, Ms. Ledesma explained that the item was eliminated during executive review. An increase in wages is due to Municipal Court funds being moved back to City Clerk. There is no increase in staffing.

Vote on the motion, Ayes: 7

9. Assessor (Pages 43-45)

Ms. Krause, City Assessor, said that there has been a concerted effort to close the assessment roll since she started work three months ago. Only one more session of the Board of Review is scheduled.

This year to date there were over 450 arms-length sales that will be reviewed for validation over the next year. The residential market is very strong, particularly the high end; mid-range value is increasing as well. MLS data indicates average days on the market to be about three months compared to four to five months last year. The assessment level is about 99% this year and will be about 95% going into next year. The commercial market has not yet been reviewed. New construction has more than doubled from last year.

An upcoming concern is talk of eliminating the personal property tax, which represents 3.8% of our tax roll. It is something that will be watched.

Overall, there are no large changes in the budget, just some movement of funds to a more appropriate classification.

A contract is out for sending out assessment notices. There was quite a short time frame from the 2013 revaluation, Ms. Krause noted.

Moved by Ald. Tilleson, seconded by Ald. McBride to recommend approval of the proposed budget. -7

10. Finance (Pages 29-42)

- Comptroller
- Treasurer
- Purchasing

Mr. Ruggini announced that this is Ms. Plass' last budget since she will retire next June after 30 years of service. Many of our strong financial practices are a result of her efforts. He outlined the planned restructuring of positions that will consolidate three divisions-Comptroller, Treasurer, and Purchasing-into the Finance Department. The Deputy Treasurer, Mr. Summerfield, will be reclassified to Assistant Finance Director. He will manage day-to-day Treasurer and Comptroller operations. Ms. Plass will assist with the transition. There will be no change in FTEs and an initial reduction in wages of approximately $12,000. There will be a long-

term cost of $5,700 when both new positions reach the top of their range. The cost with the dual fill is estimated to be about $5,500 in 2014 and $31,000 in 2015. There should be some salary surplus this year, and part of the 2016 levy reduction and the P-card rebate can be used.

Asked about the time frame to reach maximum pay grade, Mr. Ruggini said it is uncertain because of the new pay structure but the Assistant Finance Director will be at Step 5 and the control point is Step 6. It will depend on performance and how much is available for merit pay. He would strongly prefer a CPA for the Senior Accountant position, which might require a higher pay level.

Mr. Summerfield, Deputy Treasurer, reported that the Treasurer budget is status quo on the expense side, and there is a small decrease in connection with credit card operations. Last year was a very challenging tax collection with almost 1,600 tax refund checks issued compared to a typical year with 200. Many property owners' escrow checks were higher than their taxes, primarily due to revaluation. In 2014 the Treasurer's office implemented a lock box transmission product that allows taxpayers to make payments to a bank lock box. The bank then imports data to the City.

Special assessment interest revenue is decreasing due to fewer property owners choosing the five-year plan to pay off their assessment. Other decreases in interest earnings are due to reinvesting at a lower yield and the challenge of finding yield in the one-five year range. Interest earnings shown are in relation to the budget; it is not a real loss. We would only have a realized loss if we had to sell one of our investments before maturity.

Wages increased slightly due to a part-time position that was increased by the compensation study. Expenditures are down 1.7%.

Moved by Ald. McBride, seconded by Ald. Walz-Chojnacki to recommend approval. -7

11. Health (Pages 63-73)

Referring to 2014 achievements, Dr. Kreuser reported that the department applied for accreditation in May and is well underway with collecting evidence and looking through policies and procedures. She anticipates completion in 2015. The department underwent review by the Department of Health Services to maintain standing with the state. Staff is putting together a strategic plan, has worked on a number of City committees, and has developed a marketing plan. Staff worked with the Police Department on prescription drug drop-off point and with the School District on youth risk behavior.

For 2015, staff is working on a social media policy pilot and is planning to implement the strategic plan. Also planned is a senior needs and strengths assessment and another youth risk behavior survey.

One public health position is being reconfigured from .8 to .5 hours; other adjustments are per the compensation study, step increases, and cost of living increases. Some fees amounting to $2,700 were added, and the department is looking at billing for nursing services in the future.

No information on state and federal grants was known at the time of the budget.

Moved by Ald. Moldenhauer, seconded by Ald. Walz-Chojnacki to recommend approval -

Ald. Wilke asked about the department's role in the Bike-Pedestrian Plan. Dr. Kreuser said that staff sat on the advisory committee as a voice for pedestrians and worked behind the scenes on walkability. It will also be part of the Healthy Wauwatosa initiative.

Ms. Nielsen, Nursing Supervisor, reported that the department is trying to establish its role with different community groups such as Safe Routes to School. Along with the Senior Commission, they are looking at ways to make walking more attractive, and they have worked with Froedtert to make their grounds more walkable.

Asked by Ald. Wilke about the role of nurses, Ms. Nielsen said the vast majority of their time is spent on communicable disease investigation. It is their responsibility to interview physicians to establish diagnoses and then interview the patient and sometimes the patient's contacts to do containment.

Ald. Kofroth asked about the goal to "design and pilot a citywide social media policy" as it relates to the role of the ad hoc committee to market the entire city. Dr. Kreuser reported that they are looking at different options to push out information, either in general or for a health emergency. They are trying to ensure that they are not duplicating what others are doing. Ms. Nielsen added that the department is doing this more at the grassroots level, such as Facebook.

Mr. Ruggini explained that the Health Department's efforts will help establish policies and procedures. They would coordinate to develop a common social media approach so that the City has a common policy. Mr. Archambo noted that the department is a good source for best practices. Mr. Kesner added that the social media policy would relate to legal and archiving aspects that would also apply to what the marketing committee does.

Vote on the motion, Ayes: 7

12. Library and Library Pictures (Pages 75-79)

Ms. Murphy noted that some of the big issues facing the Library over the next couple of years were laid out earlier at a Committee of the Whole meeting. In 2015 there is a reduction of $24,000 in the payment made to Wauwatosa for services provided to other communities. The new sorting system has been installed, but some millwork remains to be done at the circulation desk. Due to staffing changes, there will be a $49,000 reduction in the 2015 personnel budget. The cost of the sorting machine will be paid back in a little over two years.

Book fine revenue increased 7% in 2014 to $107,000. The 2014 personnel budget was reduced by $12,800 reflecting vacancies at the beginning of the year.

The member agreement with the Milwaukee County Federated Library System (MCFLS) will have to be negotiated starting at the end of the first quarter of 2015. Ms. Murphy indicated that she will provide email updates and ask for meetings when needed. The committee concurred with this plan.

Moved by Ald. Moldenhauer, seconded by Ald. Tilleson to recommend approval -

Ald. McBride reported that he will vote "present" tonight since his son was recently hired as a student shelver.

Vote on the motion, Ayes: 6; Present: 1 (McBride)

13. Information Systems and Equipment Reserve (Pages 81-83)

Mr. Ali, Systems Manager, noted that this department was short-staffed for quite awhile and thanked Mr. Kesner for putting the budget together. He reported that this department functions mostly as support for other departments, and their objective going forward is to integrate more within the departments. They serve about 400 users/devices, with about 40 servers and about 20 locations. There are a variety of systems that need to work 24-7.

In 2014, IT participated in a software upgrade for the Assessor's office and a larger deployment of mobile devices. In 2015, they will continue imbedding within other departments, work on enhanced 911, and improve interoffice connectivity through wireless infrastructure. They also plan to bring the GIS system into the IT department. With some equipment going out of warranty, they have chosen to extend its life by purchasing additional support.

Moved by Ald. Moldenhauer, seconded by Ald. Tilleson to recommend approval of the Information Systems and Information Systems Reserve budgets. -7

14. July 4th & Memorial Day (Page 89)

Not discussed this evening.

15. Non-Departmental

- Remission of Taxes
- Contributions for Uncollectibles
- MADACC (Pages 171-172)
- Internal Granting (Pages 173-179)
- General Liability (Pages 191-193)
- Debt Service (Pages 195-205)
- Unallocated Revenues (Pages 181-185)
- Redevelopment Lease Revenue Bond Fund
- Special Assessments

Not discussed at this meeting.

The meeting adjourned at 11:40 p.m.

Carla A. Ledesma, CMC, City Clerk

CITY OF WAUWATOSA

2015 BUDGET

EXECUTIVE BUDGET

August 29, 2014

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA
7725 WEST NORTH AVENUE
WAUWATOSA, WISCONSIN 53213
PHONE: (414) 479-8915
E-MAIL: mayor@wauwatosa.net
www.wauwatosa.net

KATHY EHLEY
Mayor

September 2, 2014
Common Council
City of Wauwatosa
7725 W. North Avenue
Wauwatosa, WI 53213

Dear Chairman, Committee Members and Council:

2015 Budget Overview
In the 2015 City of Wauwatosa Budget, we have again found efficiencies and have reaped the benefits of innovation in our programs and services. This is not without known deficiencies within the organization. We have taken essentially a two-year approach to balancing this budget keenly aware of the five-year budget forecast. After much strategic and thoughtful deliberation, we are pleased to submit the Annual Budget for the Fiscal Year 2015. It is balanced, efficient with City resources, and committed to investing in our community and organization.

This budget makes a calculated effort to maintain healthy fund balances and concentrate on achieving the five long-term visions adopted in the Wauwatosa Strategic Plan. External conditions continue to affect the budget, including an improving economy and fiscal challenges as part of the 2013 Wisconsin Act 20 on levy limits. The budget presented here meets the levy limits with a 2.90% local property tax increase. However, as you will see below, due largely to expanding the tax base, including closure of Tax Increment District (TID) #3, individual property tax payers will see a net increase of only 1.33%.

We are encouraging our citizens to learn more about the budget process and get engaged in these important decisions. Our communications efforts include televising the Budget Overview Presentation on our local cable access TV channel, a press release to *Wauwatosa Now*, an e-blast to members from the Neighborhood Association Council, posting on the City website and a mini-course, called Tosa 101 at *Learning Never Ends* through the Wauwatosa Recreation Department.

We want to acknowledge the hard work of all staff. We would like to specifically acknowledge Finance Director John Ruggini and his staff for their diligence and foresight. They are instrumental in working through our budgetary challenges while keeping our City financially strong. They work with departments throughout the year, not just at budget time.

Reflection on Growth and Restraint
Wauwatosa has been fiscally prudent for the past seven years. We have looked for ways to grow our community, constrain costs, do more with less, modify our operations and invest in our organization including staff. However, even though a fair amount of growth is occurring through

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

new development, our expanded tax base going into 2015 is only 1.02%; which is twice that of the prior year, but less than the rate of inflation and less than many of our competitors. Of this growth, more than 80% is only because of TID incentives.

We've experienced population growth from 46,396 in 2010 to 46,766 in 2014, ranking us among the fastest-growing cities in Wisconsin. Our property tax base growth in the coming years will come from the addition of a hotel and apartments on the UWM Innovation Campus, the building of Phase II at the Mayfair Collection and the Meijer Super Center. We will also be adding to housing stock with new apartments on North Avenue and The Reef near State Street. Our revitalization of East Tosa and economic vitality of The Village continue. Looking forward to 2017 and beyond, the larger question is are we going to reaffirm our commitment to expanding the tax base as a first priority toward avoiding elimination of services, service level reductions, or revenue enhancements?

The City's estimated assessed value is up from $4,937,185,119 in 2014 to $5,013,662,712 in 2015. Our net new construction ranks fifth out of nineteen municipalities in Milwaukee County. This highlights our effective use of the Tax Incremental District (TIDs) in Wauwatosa with our increment value on active TIDs at 939%. We have more than $150 million of development opportunities in the queue for consideration through the balance of this year. This development, if approved, represents nearly an additional 3% expansion of our tax base realizable within two or three years.

The City continues our record of strong fiscal management. Adjusted for inflation, our 2014 budget was approximately $2 million less than the budget in 2007. As of 2014, we also had 20.6 full time equivalents (FTEs) less in staffing than in 2007. We've constrained expenditures from 2007-2014 to 0.5% percent with wages at 1.3% and benefit costs at -1.1% (annualized costs). We stay on this trajectory in 2015, although there are deficiencies in some areas, we are continuing to invest in our people and community. If we want to continue our position as a regional leader, a highly desirable community for residents and businesses and remain competitive with neighboring communities, we must take a balanced approach to retain high quality core services and employees, increase revenue, reduce expenditures and expand our tax base. A balance that is a daunting but a manageable task.

Current Fiscal Outlook

The total general fund budget for 2015 is $54,741,794 or $603,287 (1.1%) over the 2014 budget. Internally, we began the 2015 budget process with one of the more challenging budget gaps in recent years of $1.1 million. Though this is not as much as some past years, the "lowest hanging fruit" has been plucked. We are proud of City staff efforts and new ideas generated to meet our operating challenges.

The gap has been eliminated by a budget levy reduction strategy, whereby departmental reductions were sized only after first accounting for "across the board" (i.e. Health Insurance) reductions, and then secondly, proportionate to consumption of total expenditures and levy.

Part of the budget gap has been eliminated by a series of staffing modifications or reorganizations. These include: a schedule modification in the Police Department Detective

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Bureau, a command restructure in the Fire Department, consolidation for efficiency in Administrative Services, an efficiency effort and investment in the Library and a functional reorganization within the Streets Division of Public Works. Out of these, we effectuate a net decrease of 4.61 full-time equivalents (FTEs) for 2015. The potential largest impact on the 2015 budget is the compensation for our Police and Fire union personnel. The 2015 Police and Fire Department budgets are based on the City's offer currently in contract negotiations.

A very positive impact is due to the closing of TID #3, which expands the tax base by approximately 1.6%. It is worth noting that 2015 will be the third year in a row, we are able, through foresight and management of the Common Council, to close a TID and garner the benefit and expand the tax base. Combining many cost-saving measures with the closing of TID #3, the impact of the levy increase to the average homeowner is estimated to be 1.33%. Without the benefit of tax base expansion through TIDs, the amount of reductions in services and operating funds would increase significantly.

The following table presents a summary of the general fund including the library.

2014-2015 Executive Budget Comparison								
-		2014 Adopted		2015 Executive		Dollar Change		Percent Change
General Fund w/Library	$	54,138,507	$	54,741,794	$	603,287		1.11%
City Property Tax Levy	$	37,949,568	$	39,050,136	$	1,100,568		2.90%
Surplus Applied	$	242,849	$	56,000	$	(186,849)		-76.94%
Other Revenue*	$	15,946,090	$	15,635,658	$	(310,432)		-1.95%
Estimated Assessed Value	$	4,937,185,119	$	5,013,662,712	$	76,477,593		1.55%
Tax Rate	$	7.69	$	7.79	$	0.10		1.33%
Estimated Residential City Tax Bill**	$	1,675.65	$	1,697.95	$	22.29		1.33%

* Other revenue derives from two sources: local revenues (permits, fees, fines and interest earnings) and state and federal sources.

** Assumes an average 2014 residential value of $218,000 in both years

Reinvest in Resources

On the positive side, the 2015 City of Wauwatosa budget continues to invest in our employees and community. We provide a wellness program and professional development program for employees, continue implementing a performance-based compensation system and Project Leadership, replace fleet vehicles on schedule, fund the internal granting program fostering innovation, keep within our benchmarks for capital improvements, maintain our debt policy, invest in community amenities like Hart Park, continue to decrease the deferred maintenance on roads, sanitary, sewer and water infrastructure, mitigate the risk of Emerald Ash Borer on the tree population, and doubled our net new construction as a percent of total tax base.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Moving Forward
The City of Wauwatosa is continuously looking for ways to get the most value for the dollars invested in our community. The Common Council adopted the Strategic Plan with these five visions:

- *City with Great Services*
- *A Community of Choice*
- *The Preferred Location for Conducting Business*
- *An Organization Defined by Excellence*
- *Recognized as a Regional, State and National Leader*

To achieve these visions beyond this budget cycle, the City has three options:

1. **Revenue Enhancements**: The City has limited means to expand this option, but must consider the options we do have.
2. **Expenditure Restraint:** In the past several years we have done a great job and will continue to do so; however, the opportunities have become ever more difficult to realize.
3. **Expand the tax base:** The City has seen success; however, with an even more competitive landscape, there is a need to make a concerted effort to be the premier destination for residents and businesses.

In conclusion, though there are extremely difficult decisions inherent in this budget, the City of Wauwatosa is still able to invest in development of our staff and community. We are investing in our City to maintain the quality of life we have inherited and enriched. This means continuing to work on constraining taxes, providing a high quality of service and investing in projects and initiatives that foster continued community vibrancy. It also means striking a balance between economic growth, keeping our neighborhoods strong, and preserving our history and green space. We must work together to set the priorities to achieve the City's visions for the future. Together we can move forward to ensure a bright future for our City.

Sincerely,

Kathy Ehley
Mayor

James Archambo
City Administrator

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

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Budget Summary
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Consolidated Fee Schedule

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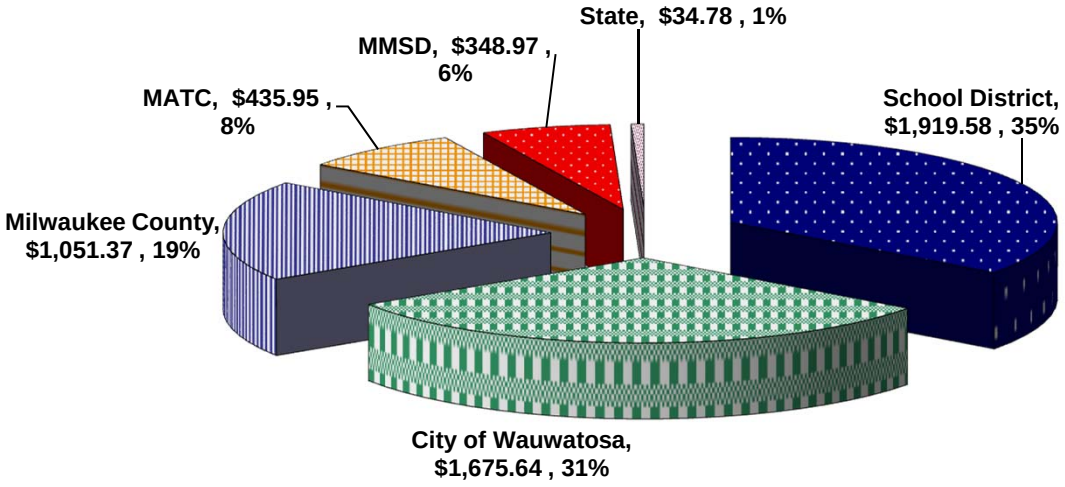
Taxation by Taxing District* *Average Residential Property*

	2010	2011	2012	2013	2014
School District	$ 1,950.09	$ 2,027.64	$ 1,995.81	$ 2,127.30	$ 1,919.58
City of Wauwatosa	$ 1,656.55	$ 1,688.48	$ 1,708.59	$ 1,738.73	$ 1,675.64
Milwaukee County	$ 1,021.24	$ 1,071.16	$ 1,103.60	$ 1,115.69	$ 1,051.37
MATC	$ 470.41	$ 461.16	$ 455.20	$ 468.42	$ 435.95
MMSD	$ 326.02	$ 346.48	$ 353.56	$ 359.34	$ 348.97
State	$ 41.78	$ 41.48	$ 39.70	$ 37.53	$ 34.78
Gross Tax	$ 5,466.09	$ 5,636.40	$ 5,656.45	$ 5,847.01	$ 5,466.29
State Credit	$ (306.23)	$ (307.44)	$ (310.35)	$ (308.14)	$ (291.84)
Net Tax	$ 5,159.86	$ 5,328.96	$ 5,346.10	$ 5,538.86	$ 5,174.45
Home Value	$ 244,000	$ 244,000	$ 244,000	$ 244,000	$ 218,000

** Represents the budget year, i.e the 2014 budget year represents the 2013 tax year.*

City of Wauwatosa Real Estate Taxes on a $218,000 Home

(Net taxes reduced by State, First Dollar, & Lottery Credit)



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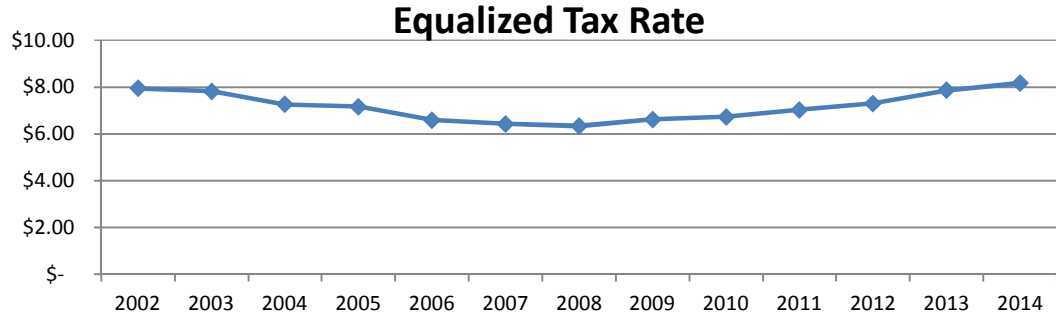
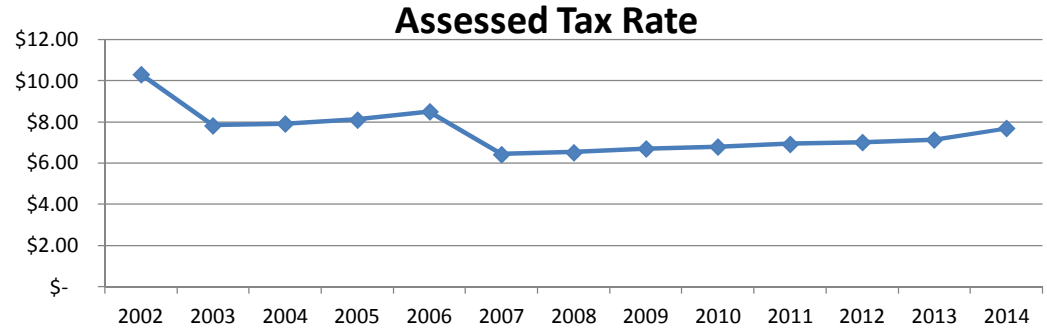
City of Wauwatosa Tax Levy & Rate History

	Equalized Value[1,3]	% Change	City Levy	% Change	Tax Rate	% Change
2015	$ 5,064,305,800	9.12%	$ 39,050,136	2.90%	$ 7.71	-5.70%
2014	$ 4,641,119,800	-1.46%	$ 37,949,568	2.48%	$ 8.18	4.00%
2013	$ 4,709,725,000	-5.90%	$ 37,030,421	1.30%	$ 7.86	7.65%
2012	$ 5,004,833,100	-3.87%	$ 36,555,123	0.00%	$ 7.30	4.02%
2011	$ 5,206,269,800	-2.22%	$ 36,555,123	2.03%	$ 7.02	4.35%
2010	$ 5,324,737,600	-0.89%	$ 35,827,935	0.84%	$ 6.73	1.75%
2009	$ 5,372,543,900	-3.16%	$ 35,527,935	2.96%	$ 6.61	6.32%
2008	$ 5,547,750,200	4.54%	$ 34,506,384	1.29%	$ 6.22	-3.11%
2007	$ 5,306,974,200	5.83%	$ 34,066,800	3.00%	$ 6.42	-2.68%
2006	$ 5,014,597,000	13.64%	$ 33,076,013	4.68%	$ 6.60	-7.88%
2005	$ 4,412,872,000	5.70%	$ 31,595,960	4.32%	$ 7.16	-1.30%
2004	$ 4,174,882,500	7.80%	$ 30,286,745	0.02%	$ 7.25	-7.21%
2003	$ 3,872,882,900	9.74%	$ 30,279,515	8.09%	$ 7.82	-1.50%
2002	$ 3,529,195,900	6.96%	$ 28,013,575	5.76%	$ 7.94	-0.94%



	Assessed Value[1,2,3]	% Change	City Levy	% Change	Tax Rate	% Change
2015	$ 5,013,662,712	1.55%	$ 39,050,136	2.90%	$ 7.79	1.33%
2014	$ 4,937,185,119	-4.99%	$ 37,949,568	2.48%	$ 7.69	7.87%
2013	$ 5,196,727,012	-0.46%	$ 37,030,421	1.30%	$ 7.13	1.76%
2012	$ 5,220,542,224	-1.07%	$ 36,555,123	0.00%	$ 7.00	1.08%
2011[2]	$ 5,276,999,488	-0.01%	$ 36,555,123	2.03%	$ 6.93	2.04%
2010	$ 5,277,522,121	-0.63%	$ 35,827,935	0.84%	$ 6.79	1.48%
2009	$ 5,310,833,718	0.38%	$ 35,527,935	2.96%	$ 6.69	2.57%
2008	$ 5,290,708,653	-0.12%	$ 34,506,384	1.29%	$ 6.52	1.42%
2007	$ 5,297,328,236	36.00%	$ 34,066,800	3.00%	$ 6.43	-24.27%
2006	$ 3,894,972,795	-0.05%	$ 33,076,013	4.68%	$ 8.49	4.74%
2005	$ 3,897,060,920	1.65%	$ 31,595,960	4.32%	$ 8.11	2.63%
2004	$ 3,833,713,550	-1.03%	$ 30,286,745	0.02%	$ 7.90	1.07%
2003	$ 3,873,696,500	42.57%	$ 30,279,515	8.09%	$ 7.82	-24.18%
2002	$ 2,717,114,391	-0.80%	$ 28,013,575	5.76%	$10.31	5.10%



[1] Values do not include tax incremental district values

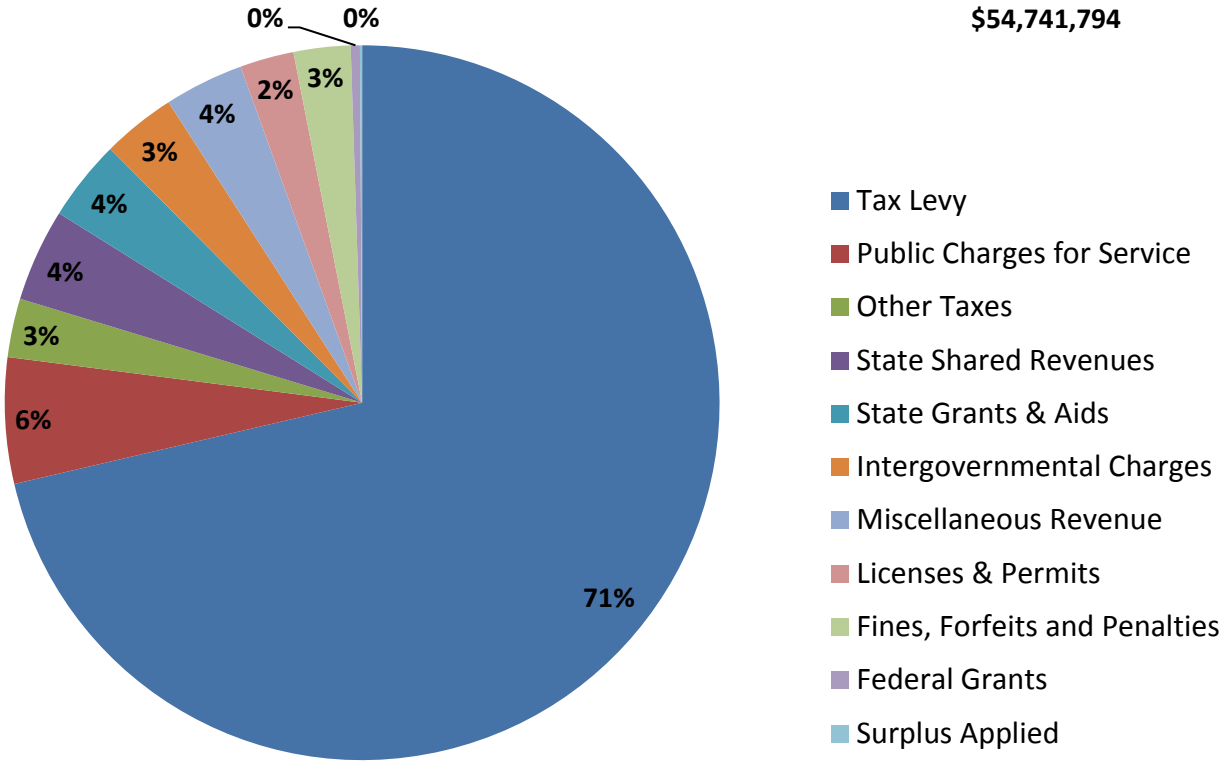
[2] Due to the final Board of Review not taking place until after the tax roll was finalized, there is a variance between the 2011 Assessed value shown here and the published Assessed value

[3] Equalized and assessed values are estimates at this time. As a result, the tax rate is an estimate as well.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

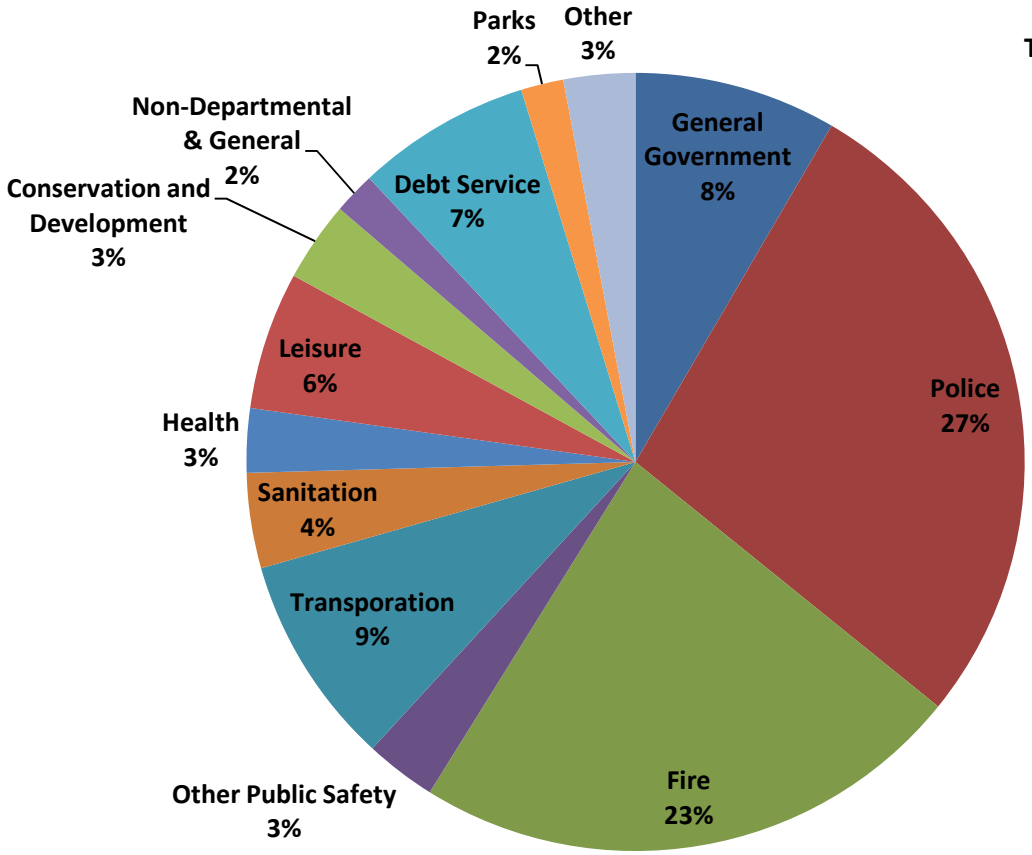
2015 General Fund Revenues

Total Revenues:
$54,741,794



2015 General Fund Expenditures

Total Expenditures:
$54,741,794



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BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2014	2015	VAR
Administrator	10.82	10.65	(0.17)
Assessor	5.57	5.57	-
Common Council	16.00	16.00	-
Comptroller/Treasurer/Purchasing	9.88	9.88	-
Elections/City Clerk/Court	5.22	4.70	(0.52)
Engineering	18.92	19.92	1.00
Fire	105.00	103.00	(2.00)
Fleet Maintenance	9.00	9.00	-
Health	12.86	12.63	(0.23)
Information Systems	6.00	6.00	-
Library	26.55	26.55	-
Mayor	2.00	2.00	-
Municipal Complex	3.00	3.00	-
Parks/Forestry	19.14	19.14	-
Planning/Economic Development/Building	12.60	12.50	(0.10)
Police	119.54	118.54	(1.00)
Public Works	41.00	39.41	(1.59)
Traffic Electrical Maintenance	6.28	6.28	-
Water	20.38	20.38	-
TOTAL FULL-TIME EMPLOYMENT	***449.76***	***445.15***	***(4.61)***

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

City of Wauwatosa
2015 Levy Analysis

Major Revenue Reductions

Account Title	Basis	Change	2015 Budget
Appropriated Surplus Applied	Phasing out of use of budgeted surplus	(186,849)	56,000
State and Federal Grants	Petroleum Assessment and Site Assessment grants in 2014 only	(188,466)	2,233,559
Interest Revenue	Decrease in cash portfolio investment earnings	(88,000)	532,000
Cable TV Franchise Fees	Reduced revenue from cable provider(s)	(60,000)	650,000
Other Local Intergovt Revenue	Reduction in overhead reimbursement from utilities	(58,719)	275,462
Other fees	Reduction in library fees from other communities and recycling tag revenue	(48,427)	806,278
	Total Major Revenue Reductions	**$ (636,303)**	

Major Revenue Increases

Account Title	Basis	Change	2015 Budget
Transfer from Water Utility	Increased payment in lieu of property taxes	88,447	936,447
Other Public Safety Fees	Drug Asset Forfeiture funds used for memorial	40,000	40,000
Other increases		10,575	
	Total Major Revenue Increases	**$ 139,022**	

Major Expenditure Reductions

Department	Item	Change	2015 Budget
Multiple	Decrease in general liability claims charged to departments	(210,391)	398,103
Planning	Expenses associated with site assessment and petroleum grants	(188,466)	2,233,559
Multiple	Employer pension contribution	(141,619)	2,548,731
Transfer to Amort.	Reduction in interest earnings	(88,000)	532,000
Fire and Forestry	Other reductions	(53,000)	
	Total Major Expenditure Reductions	**$ (681,476)**	

Major Expenditure Increases

Department/Category	Item	Change	2014 Budget
Transfer to Debt Service	Increasing debt and decreasing interest earnings	474,149	3,968,080
Transfer to General Liability	Offset decrease in departmental claims charges	217,000	150,000
Multiple	One-time increases to be removed in 2016	200,000	
Wages	Cost of living increase (offset by FTE reductions)	132,519	25,208,759
Overtime	Police grants and solid waste	106,149	1,220,162
Multiple	Increase in Information Technology costs	88,730	1,207,689
Multiple	Workers Compensation	51,420	515,261
Multiple	Other increases	14,796	
	Total Major Expenditure Increases	**$ 1,284,763**	

CHANGE IN PROPERTY TAX LEVY **$ 1,100,568**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-111

COMMON COUNCIL

MISSION

The Common Council shall have the management and control of the city property, finances, highway, and the public service, and shall have the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public, and may carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 175,684	$ 124,454	$ (51,230)
Rev	$ 20,674	$ 13,816	$ (6,858)
Levy	$ 155,010	$ 110,638	$ (44,372)
FTE's	16.00	16.00	-

MAJOR CHANGES

- POTENTIAL NEW BID ASSESSMENT

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the common council. The clerk's office prepares agendas and minutes for common council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

2014 BUDGETARY CHANGES

The audio system in the Common Council Chambers was upgraded in July at a cost of about $5,700; this figure was not originally included in the 2014 approved budget.

2015 BUDGETARY CHANGES

With consideration of the formation of an East Tosa BID underway, the City will be asked to make an annual payment for the support of the BID (if formed) on the property it owns within the boundaries of the District. The estimated payment will be about $1,600 for three city-owned properties within the proposed BID.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Common Council
Dept #111

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
85,089	92,476	95,264	83,401	83,401	5100	Wages	67,200	54.0%
14,222	13,764	13,699	12,808	12,808	5195	Fringe Benefits	11,086	8.9%
4,518	4,437	4,455	5,805	5,805	5510-5520	Internal Charges	5,693	4.6%
22,195	26,692	32,026	63,770	59,034	5200	Operating Expenditures	32,475	26.1%
-	-	-	-	5,761	5950	Capital Outlay	-	0.0%
7,096	1,062	1,424	3,500	3,500	5980-100	Cable Television	-	0.0%
6,400	6,400	6,400	6,400	6,400	5980-130	BID Assessment	8,000	6.4%
-	-	-	-	-	5980-160	Web Site Enhancements	-	0.0%
139,520	**144,831**	**153,268**	**175,684**	**176,709**		**TOTAL**	**124,454**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
16,126	17,022	17,863	20,674	21,902		Unallocated Revenues	13,816	11.1%
123,394	127,809	135,405	155,010	154,807		Tax Levy	110,638	88.9%
139,520	**144,831**	**153,268**	**175,684**	**176,709**		**TOTAL**	**124,454**	**100.0%**

PERSONNEL SCHEDULE

Common Council

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Alderpersons	16.00	16	16.00	-
TOTAL	**16.00**	**16**	**16.00**	**-**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-113

WAUWATOSA YOUTH COMMISSION

MISSION

The purpose and duties of the Wauwatosa Youth Commission is to provide continual study of the problems experienced by children and youth in the community and develop programs to treat such problems, to collect and disseminate information about such problems, coordinate with other agencies and organizations serving youth in Metropolitan Milwaukee, and to make use of the recommendations make by the youth commission but with the freedom to act beyond the scope of such recommendations.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$1,560	$2,791	$ 1,231
Rev	$ 184	$ 310	$ 126
Levy	$1,376	$2,481	$ 1,105
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- Youth basketball, mock school board meetings and youth band showcase
- The Youth Commission through the aforementioned programs promotes activities to recognize youth achievements and encourage participation among youth in various activities

2015 GOALS

- Mail voting and selective service requirements to youth that turn 18 in Tosa
- Register new voters at area high schools and disseminate voting information
- Sponsor dance for middle school students to provide social option for teens in Tosa (donate profit to charity)
- Organize community service activities for Tosa youth, assist Kyles Corners with fall cleanup
- Participate in Salvation Army bell ringing campaign during holidays
- Sponsor Concert for a Cause to showcase Tosa high school students and support Tosa charities.
- Sponsor mock school board meeting and train students to play roles of school board members and administrators
- Conduct public forums on relevant issues to Tosa youth (last year the forum was on new grading and assessment policy of Tosa public schools)
- Encourage youth community service by giving community service awards at year end
- Publicize activities of Youth Commission through social media and area papers.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Youth Commission
Dept #113

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
2,773	2,782	3,334	1,560	3,499	5200-5900	Operating Expenditures	2,791	100.0%
2,773	**2,782**	**3,334**	**1,560**	**3,499**		**TOTAL**	**2,791**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,661	1,546	2,533	-	1,222	841-4170	Contributions-Youth Comm	-	0.0%
321	327	389	184	434		Unallocated Revenues	310	11.1%
791	909	412	1,376	1,843		Tax Levy	2,481	88.9%
2,773	**2,782**	**3,334**	**1,560**	**3,499**		**TOTAL**	**2,791**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

DD01-115

SENIOR COMMISSION

MISSION

To affirm the dignity and value of *all* aging Wauwatosans through:

- Advocacy for identifying issues of concern that impact all aging Wauwatosans
- Linking seniors with existing social, health, financial and support agencies
- Respecting overall physical, social, intellectual, spiritual and emotional wellbeing
- Conduct a community assessment to determine strengths and needs *
- Communicating assessment findings and recommendations to guide future planning within the community **

* Adding Life to Years-done in 2002 and Adding Life to Years II (transportation) 2008

** Assessments findings have been presented to community in past

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$3,060	$3,121	$ 61
Rev	$ 360	$ 346	$ (14)
Levy	$2,700	$2,775	$ 75
FTE's	-	-	-

PROGRAMS/SERVICE LINES

The following are programs that the Commission is involved with:

- Participating in Tosa Night Out
- File of Life
- ICE (**I**n **C**ase of **E**mergency) for cell phones
- Telephone Reassurance and lockbox

2014 ACHIEVEMENTS

- Partnered with the Fire and Police Department to merge Tosa's Project Reassurance into the Interfaith Telephone Reassurance program.
- Also, the Commission is promoting the Lockboxes for those seniors who live alone or with a disabled spouse.
- Completed a number of speaking engagements.
- The Commission developed a community resource guide, "In Case of…Who Do I Call," brochure. This is a reference source of phone numbers for individuals or groups a senior may need to contact for different needs.
- Supported the Health Department on their ongoing clinic and programs.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 GOALS

- Continue to research ways to effectively communicate with all seniors, regardless of whether they are active or inactive (homebound)
- Continue to promote programs, e.g., File of Life, ICE (**I**n **C**ase of **E**mergency) for cell phones, Telephone Reassurance and lockbox, current brochures
- Disseminate the new updated version, Adding Life to Years III, survey results to the City as well as the community
- Work to develop a strategic plan for the City's seniors, per the request of the Mayor that will incorporate into the City's strategic plan visions.

BUDGET SUMMARY TABLE

Senior Commission
Dept #115

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,220	1,423	2,479	3,060	3,060	5200-5900	Operating Expenditures	3,121	100.0%
-	-	-	-	37	5980-015	Expenditure From Donation	-	0.0%
1,220	**1,423**	**2,479**	**3,060**	**3,097**		**TOTAL**	**3,121**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	2,590	-	320	841-4174	Sr Comm-Proj Reassurance	-	0.0%
335	128	375	-	128	841-4175	Contributions-Senior Comm	-	0.0%
141	167	-	360	384		Unallocated Revenues	346	11.1%
744	1,128	-	2,700	2,265		Tax Levy	2,775	88.9%
-	-	(486)	-	-		Excess Revenue	-	0.0%
1,220	**1,423**	**2,479**	**3,060**	**3,097**			**3,121**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-131

MAYOR

MISSION

The Mayor is elected Chief Executive Officer of the City of Wauwatosa and as such presides at all meetings of the Common Council although not a voting member except to break a tie. The Mayor supports the City's five strategic visions for providing services that are essential or that enhance the quality of life in the community in ways that are efficient, effective, and affordable. In working toward this goal, the following core values will be reflected in everyday activities:

- Dedication to service excellence
- Treating everyone with respect
- Conducting ourselves ethically, honestly and with integrity

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 134,072	$ 138,440	$ 4,368
Rev	$ 15,777	$ 15,368	$ (409)
Levy	$ 118,295	$ 123,072	$ 4,777
FTE's	2.00	2.00	-

PROGRAMS/SERVICE LINES

The Mayor serves as the Chief Executive Officer and spokesperson for the City. As such, the Mayor has numerous public speaking commitments from ground-breaking ceremonies to school groups to neighborhood and business associations. The Mayor also works with the media to inform the public of the city's mission, policies and practices in a positive, consistent and credible manner.

The Mayor heads the Emergency Operations Center (EOC) which is the city's central coordinating, monitoring, notification and warning point for major emergencies and disasters. The Mayor chairs the Plan Commission to carefully steer future development so as to retain community character, avoid land use conflicts, maintain a high level of services, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Economic Development Advisory Committee (EDAC) and builds relationships with developers and key business leaders.

The Mayor serves as a board member of Visit Milwaukee, Intergovernmental Cooperative Council, the Wisconsin Center District, the Milwaukee County Research Park Corporation, and League of Wisconsin Municipalities and works with Milwaukee 7 (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) and the National League of Cities (NLC). This participation increases the City's involvement (influence) and helps build collaborations and partnerships in local, regional, state and national issues and initiatives.

The Mayor builds relationships with community partners, such as the Wauwatosa School District, the Business Improvement District, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council (NAC).

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

The Mayor recruits and appoints over 150 volunteers to City boards, commissions and committees as well as making Council appointments to the five standing committees and liaison positions. The Mayor also responses to calls from constituents and works on community issues.

2014 ACHIEVEMENTS

- Represented the City and spoke at major grand openings, such as UWM Innovation Accelerator building, Mayfair Collection, Concordia University Wisconsin's Innovation Center for Drug Development, Irgens and Ronald McDonald House and new lab at the Milwaukee County Research Park. Also at ground-breakings for DOT Watertown Plank Interchange Ramp, The Reef, Chick-Fil-A and many other small business openings.

- Acted as City spokesperson for media calls and on-camera interviews for opening of Mayfair Collection, Chinese International Academy conversion of Days Inn hotel, North Avenue reconstruction plan and bike lanes, train horns, Bluemound Country Club berm, bike share launch and numerous other requests.

- Increased communication and outreach to residents through a third round of Mayoral Town Hall Meetings held in all eight districts with Alderman and partnering with Dr. Phil Ertl from the Wauwatosa School District.

- Presented proposed city strategic plan to citizens groups and business groups for feedback for the Common Council, such as the Rotary Club, the Kiwanis Club, the Lion's Club and the Neighborhood Association Council.

- Participated in three multi-jurisdictional training session and exercises with other municipalities and counties for the Emergency Operations Center and the TAPP emergency management system quarterly meetings.

- Developed and introduced new orientation manual for Plan Commission members and was part of team developing orientation manual for new aldermen.

- Mentored and guided the Capstone class at UWM School of Architecture and Urban Planning in their study of sustainability for the City of Wauwatosa with a final presentation to the Common Council.

- Organized semi-annual meetings with State Representatives Kooyenga and Hutton and City directors.

- Improved relationship with Visit Milwaukee, including working with new marketing director and creative staff and promoting of Wauwatosa in annual visitor's guide, dedicated URL and website, Midwest Living ads and inclusion of community events on Milwaukee 365 calendar.

- Submitted and won a 2014 Honorable Mention City Livability Award for the UWM Innovation Campus project from the U.S. Conference of Mayors and Waste Management. Applied for Dr. Nathan Davis Award for Outstanding Government Service for Dr. Nancy Kreuser and American Academy of Dermatology Shade Structure Grant Program.

- Worked with Ad-Hoc Marketing and Communications Committee to assess city's communications and marketing efforts and presented committee report of recommendations with staff and funding to Community Development Committee.

- Work with Seniors and staff to select a new program provider for the Senior Center and revamp the organizational structure.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Reviewed and worked with individual boards, commissions and committees on filling vacancies, needs assessments and identifying priorities.

2015 GOALS

- Continue to celebrate and strengthen our City's image and reputation as spokesperson for Wauwatosa with a consistent message strategy and platform.
- Continue to improve the City's preparedness for emergencies and disasters.
- Explore and provide opportunities to engage our citizens in the programs, services, policies and initiatives.
- Work on strategies and plans to improve communications and outreach to citizens, such as Mayoral Town Hall meetings, website, social media and community events.
- Continue to build developer and key business leaders relationships for future growth and development.
- Represent the City on numerous boards, regional groups and at public functions, including: ground-breaking ceremonies, speaking engagements, and ribbon-cuttings to build our partnerships and enhance our local, regional, state and national influence.
- Continue to work with individual boards, commissions and committees on filling vacancies, needs assessments and identifying priorities.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Mayor
Dept #131

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
34,245	29,230	52,419	58,347	64,822	5100	Wages	61,818	44.7%
30,940	24,544	18,656	46,131	46,131	5195	Fringe Benefits	47,066	34.0%
13,840	13,651	13,581	12,983	12,983	5500-5520	Internal Charges	12,635	9.1%
7,519	4,763	10,372	16,111	16,429	5200-5900	Operating Expenditures	16,421	11.9%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
-	129	-	500	5,780	5980-030	Recognition Materials	500	0.4%
86,544	**72,317**	**95,028**	**134,072**	**146,145**		**TOTAL**	**138,440**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
10,003	8,499	11,075	15,777	18,114		Unallocated Revenues	15,368	11.1%
76,541	63,818	83,953	118,295	128,031		Tax Levy	123,072	88.9%
86,544	**72,317**	**95,028**	**134,072**	**146,145**			**138,440**	**100.0%**

PERSONNEL SCHEDULE

Mayor

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Mayor	1.00	1	1.00	-
Office Assistant 1	1.00	1	1.00	-
TOTAL	**2.00**	**2.00**	**2.00**	**-**

1 *Previously titled Mayoral Assistant*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-132, 01-133, 01-143, 01-161, 01-625

ADMINISTRATIVE SERVICES DEPARTMENT

MISSION

ADMINISTRATION (01-132):

The City Administrator serves as the chief administrative and operating officer of the City. He/she has clear authority to administer the day-to-day operations of the municipal government including formulation of appropriate operational procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature nor shall he or she be a voting member in the creation of such policy. Also, they will serve only in a liaison capacity to all City boards and commissions. The City Administrator does not act as the official spokesperson for the city.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 1,301,306	$ 1,484,407	$ 183,101
Rev	$ 153,135	$ 164,782	$ 11,647
Levy	$ 1,148,171	$ 1,319,625	$ 171,454
FTE's	10.82	10.65	(0.17)

MAJOR CHANGES

- Reflects consolidation of Administration, Communications and Marketing, Human Resources and City Attorney into one department called Administrative Services

COMMUNICATIONS AND MARKETING (01-133):

To enhance the business value of the City's marketing and communications efforts by providing information about Wauwatosa's policies, programs, services and initiatives that are clearly and accurately conveyed to our citizens, our staff and businesses and to strategically drive economic growth and development by promotion of the City's competitive edge and image.

HUMAN RESOURCES (01-143):

The Human Resources Department's (HR) mission is to be a strategic partner in the City's efforts to attract, retain and engage a talented and efficient workforce.

CITY ATTORNEY (01-161, 01-625):

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner.

PROGRAMS/SERVICE LINES

ADMINISTRATION:

- The department is responsible for the preparation and publication of the annual operating budget and quarterly city newsletters.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Administration is responsible for scheduling use of the civic center facilities by community groups, administering the contract for the school crossing guard program, taping and broadcasting the Common Council and Standing Committee meetings on the government access channels, and administering the cable contract with Time Warner Cable.
- In addition, the department performs the necessary support functions for the tasks of the Wauwatosa Civic Celebration Commission, including Wauwatosa's highly successful Independence Day celebrations.
- The budget supports the staff that provides necessary preparation and implementation of day-to-day policies and procedures of the city and its employees, administrative support to other departments, and any other functions absorbed by the city administrator, assistant to the city administrator and/or the administrative intern.

COMMUNICATIONS AND MARKETING:

Rapid growth and continual change in the City of Wauwatosa has prompted the need for frequent communications to keep residents, staff and businesses aware of changes, including budget challenges, available economic development opportunities, enhancements to programs and services and opportunities for greater citizen involvement. Our current communications methods have not kept pace with the way our citizens access information.

Common Council members, staff and the Ad-Hoc Marketing and Communications Committee have expressed concerns about lack of information and difficulty in navigation on the City website, loss of City newsletter mailed to residents, lack of presence on social media and lack of graphic standard and style for brochures and handouts.

The purpose of consolidating marketing and communications activities in Administration is to maximize the effectiveness and efficiency of all current communications efforts within current budget and support the communications and marketing goals identified in the Wauwatosa Strategic Plan, including:

Wauwatosa: *A City with Great Services*
- Communicating to key audiences about essential services
- Reporting performance measure outcomes about programs and services

Wauwatosa: *A Community of Choice*
- Creating and promoting an innovative citizen engagement initiative
- Celebrating and strengthening our image and reputation
- Preparing a communications plan and strategy
- Creating and promoting specific opportunities to engage all residents in community activities

Wauwatosa: *The Preferred Location for Conducting Business*
- Preparing a marketing and business recruitment program
- Promoting life-cycle (all ages) housing opportunities

Wauwatosa: *An Organization Defined by Excellence*
- Providing excellent customer service in the delivery of essential services and delivering on our promise of an excellent experience for residents and businesses

Wauwatosa: *Recognized as a Regional, State and National Leader*
- Enhance communications with regional, state and national partners
- Promote Wauwatosa's achievements and influence in the region

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Service lines/programs:

- Integrated marketing and communications plan
- City website
- City Facebook and twitter accounts
- News releases and media relations
- Crisis communications and support of Emergency Operation Center (EOC)
- Brochures and handouts
- Employee communications
- Town Hall Meetings

HUMAN RESOURCES:

- Compensation (benefits, wage & salary administration)
- Staffing (recruitment, testing, interviewing & selection and efficiency reviews)
- Employee and labor relations
- Safety & workers compensation (see detail re: changes in 2013 budget workers compensation budget)

CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice and counsel to Common Council as well as various boards, commissions and all City departments, including ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting, property transactions

2014 ACHIEVEMENTS

ADMINISTRATION:

- **Facilitated a review of the crossing guard program through the Ad-Hoc Crossing Guard Program**. The recommendations from this Committee lead to a number of changes that should have a positive impact on the quality of the program (each of the recommendations are reflected in the Crossing Guard Budget Narrative).
- **Completed a vigorous planning process for a Council-directed strategic plan over the course of a year.** The Common Council included a strategic plan in the City Administrator's work plan. The purpose of the plan is to create an in-depth issue-based strategic plan with integrated actions designed to create a performance-driven and competitive organization. It entails five visions statements and strategies associated with each.

  The vision of the City is described in the following five vision statements.

  - Wauwatosa: *A City with Great Services*
  - Wauwatosa: *A Community of Choice*
  - Wauwatosa: *The Preferred Location for Conducting Business*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Wauwatosa: A*n Organization Defined by Excellence*
- Wauwatosa: *Recognized as a Regional, State and National Leader*

The following five strategic elements translate the vision into specific objectives and goals. Simply, they are action-oriented and ensure the vision becomes a reality. These elements were determined based on the input from all city officials, most notably the input from the outcome of the October 22 Common Council work session.

- Preserve and maintain our essential services and essential infrastructure
- Grow and expand on the qualities that make our community distinct and uniquely attractive
- Focus on business recruitment and effective growth management practices and policies
- Implement efficient and effective service delivery models and customer service best practices
- Identify opportunities to pursue greater influence in the region, state and nation

- **Developed and created a City of Wauwatosa Demographic Report.**
- **Created a comparative City of Wauwatosa Performance Report, per CPM 101 data.**
- **Participated in the Internal Granting Committee**, which provided seven grants for projects that should create sustainable change
- **Participated in the Employee Development Committee**, which assisted in the development of Invest in People Program
- **Implemented the Project and Quality Improvement Incentive Program,** which recognized, projects and individuals. The awarded performance projects were given a one-time lump sum payment for work that increased efficiency, reduced the use of resources or enhanced the City's performance.
- **Lead a project to install a new audio system in the Council Chambers.**
- **Worked with the former IT Director to establish an IT Steering Committee.** This committee serves as a clearinghouse for technology-related projects and setting the vision for what needs there will be in the future.
- **Developed an intern program,** whereby it provides other departments with access to their time for project-based purposes. Two part-time interns were hired, and they perform a number of tasks in other departments. As two examples, an intern assisted in researching a resident parking permit program for Public Works, and an intern helped Human Resources consolidate all compensation information into a manual.
- **Received a Wisconsin City/County Management Association Internship Scholarship grant.**
- **Leading a lean project that will be completed in late 2014** – The project entails changing the travel policy to ensure the process has no non-value added steps and makes it less time intensive on all parties involved.

COMMUNICATION AND MARKETING:

- The Ad-Hoc Marketing Communications Committee examined the City's image, marketing and communications materials and efforts
- Committee findings and recommendations presented to Common Council
- Internal audit of city department internal and external communications needs

HUMAN RESOURCES:

- Launched comprehensive City-wide employee development program "Invest in People"
  - Custom development opportunities

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

  - Annual subscription for Lynda.com (online training)
  - Website (wauwatosainvests.com)
- Completed pilot of performance management system linked to pay
  - Process based 50% on leadership competencies/50% technical goals
- Implemented "Project Leadership"
  - City-wide leadership development program
- Completed and implemented full compensation study, incorporating performance pay

CITY ATTORNEY:

- Continue improvement in use of Case Management system
- Preparation for e-discovery and social media usage
- Improvement in personal property tax and damage assessment collections
- Tax case management and litigation with use support of outside counsel

2015 GOALS

ADMINISTRATION:

- Assess the needs for the City website prior to a redesign by continuing to work with the Website Committee
- Organize, at a minimum, quarterly meetings with the Strategic Planning Workgroup to discuss progress on the implementation of the City of Wauwatosa Strategic Plan
- Create and Implement a performance dashboard
- Create and put out a request for proposal (RFP) for crossing guard services

COMMUNICATIONS AND MARKETING:

- Develop integrated marketing and communications plan to serve as a road map and guide to achieve the goals of the City
- Work on City of Wauwatosa website
- Analyze and assess the City newsletter to improve effectiveness
- Develop and implement a social media strategy
- Build relations with local media and trade journals and issue news releases
- Assess ways to expand the communications on local cable channel for Common Council meetings and City news
- Continue to support crisis communications and Emergency Operation Center (EOC)
- Create graphics standard and template for producing brochures and handouts to project a unified, professional image for all City communications
- Work with Human Resources on communications for employees
- Work with Fire Department on communications needs for EOC

HUMAN RESOURCES:

- Timely completion of first use of performance management pay system
- Increase participation and engagement in Invest in People
- Update job descriptions (internal grant awarded for intern)
- Continue long-term employee engagement process with employee engagement survey (internal grant awarded for contractual services and survey costs)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY ATTORNEY:

- Reduce use of paper files as much as possible
- Identify new tools for statistical analysis of City Attorney Office functions
- Continue to identify opportunities for operational efficiencies with other departments

2014 BUDGETARY CHANGES

ADMINISTRATION:

No substantial changes

COMMUNICATIONS AND MARKETING:

No substantial changes

HUMAN RESOURCES:

No substantial changes

CITY ATTORNEY:

No substantial changes

2015 BUDGETARY CHANGES

ADMINISTRATION:

Four budgets (Administration, Communications and Marketing, Human Resources and City Attorney) are being consolidated. The reason they are being combined is because the west side of City Hall, where these departments are housed, is being remodeled in 2015. As part of this project, the area is going to have an open concept floor plan. This will in essence create one unified department that is able to function as a unit, whereas they are split by physical barriers now.

COMMUNICATIONS AND MARKETING:

Existing funds for communication and marketing projects are being consolidated into one department for over sight. To put it another way, budgeted dollars from different departments that have specifically been allocated for communications and marketing are being pooled together in order to facilitate ease of administration and maximize effectiveness. This departmental transfer of funds has no budgetary effect since these are existing funds.

One other change worth noting is the reduction in hours for the Cable Tech position. For a number of years approximately 350 additional hours were budgeted if other needs were identified throughout the year. During the course of this time the additional hours were not utilized, so they are being removed from the 2015 budget.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

HUMAN RESOURCES:

Moved employee development funds into HR Educational Programs from unallocated general account. Overall this is budget neutral – just transferring funds to facilitate ease of administration of program.

CITY ATTORNEY:

No substantial changes

BUDGET SUMMARY TABLE

Administrative Services

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
583,936	611,108	641,420	659,229	672,148	5100	Wages	697,502	47.0%
223,857	236,495	249,860	260,011	260,011	5195	Fringe Benefits	269,794	18.2%
89,131	85,746	96,938	101,320	106,620	5510-5520	Internal Charges	102,998	6.9%
215,185	254,670	377,269	272,496	342,432	5200-5900	Operating Expenditures	405,863	27.3%
721	-	-	3,000	-	5950-5970	Capital Outlay	3,000	0.2%
3,671	4,928	4,453	5,000	5,000	5980-020	Employee Recognition Prog	5,000	0.3%
14	-	60	250	250	5980-040	Disposal/Shredding of Old	250	0.0%
1,116,515	**1,192,947**	**1,370,000**	**1,301,306**	**1,386,461**		**TOTAL**	**1,484,407**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
129,048	140,203	159,671	153,135	171,844		Unallocated Revenues	164,782	11.1%
987,467	1,052,744	1,210,329	1,148,171	1,214,617		Tax Levy	1,319,625	88.9%
1,116,515	**1,192,947**	**1,370,000**	**1,301,306**	**1,386,461**		**TOTAL**	**1,484,407**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Administrative Services				
Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Administrative Intern	0.74	1	0.74	-
Assistant Attorney/HR Director	1.00	2	1.00	-
Cable Tech [2]	0.33	1	0.16	(0.17)
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Health&Productivity Coordinator	1.00	1	1.00	-
HR Director*	0.50	1	0.50	-
HR Generalist	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Legal Secretary	1.00	1	1.00	-
Payroll Specialist	1.00	1	1.00	-
Peg Access Coordinator [2]	0.25	1	0.25	-
Senior Management Analyst [1]	1.00	1	1.00	-
TOTAL	**10.82**	**14**	**10.65**	**(0.17)**

[1] *Previously titled Asst to City Administrator*
[2] *Previously budgeted in Common Council*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-121

MUNICIPAL COURT

MISSION

The municipal court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa municipal court strives to serve the public efficiently, courteously, and in a positive manner.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 343,648	$ 329,076	$ (14,572)
Rev	$ 660,000	$ 660,000	$ -
Levy	$ (316,352)	$ (330,924)	$ (14,572)
FTE's	*included in City Clerk totals*		

PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with twice-weekly municipal court activities. Staff prepares court dockets, accepts payments of forfeitures imposed by the court, and arranges payment plans to facilitate collection. Defendants not present for their court dates are notified promptly in writing of the judge's decision. Driver license suspensions/revocations ordered by the judge are reported to the DOT. Warrants are prepared for execution by the police department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue's Tax Refund Intercept Program (TRIP). Workload in the office is heavily dependent upon the number of citations issued annually.

2014 ACHIEVEMENTS

- Forfeiture revenue retained by the City for the first half of 2014 exceeds $376,000. The City retains about 65% of the total forfeiture amounts. (This total includes TRIP collections, warrant/commitment collections, driver license suspension collections, pre-court payments at the police department, and on-time payments.)
- The Tax Refund Intercept Program (TRIP) has collected over $214,000 in unpaid, past-due citations through the end of July.
- A total of 374 warrants/commitments have been issued thus far in 2014, resulting in payments totaling nearly $22,300. Outstanding balances total approximately $123,500.
- A total of 2,495 driver license suspensions have been issued thus far in 2014, resulting in payments totaling nearly $211,000. Outstanding balances total approximately $141,300.
- House of Corrections and Sheriff's costs charged to the City for the housing of prisoners have been effectively managed. Less than $11,000 has been paid out so far in 2014.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 GOALS

- Continue efforts to increase collection of forfeitures owed through the on-going use of warrants and suspensions.
- Surpass the 2014 TRIP collection total; efforts will continue to enter eligible unpaid citations into the Tax Refund Intercept Program as quickly as possible to improve opportunity for collection.

2015 BUDGETARY CHANGES

FEE INCREASE

Open records requests have become more frequent; fees for producing requested reports are being increased to more accurately reflect staff time spent in their creation. The base report fee being recommended for 2015 is $35, plus $5 per 1,000 records in a report.

CHANGE IN REPORTING STRUCTURE

Since 2001, when the court office moved from the police department to city hall, the staff have been under the supervision of the City Clerk. Effective January 2015, the Municipal Judge will be resuming this responsibility, at his request. Consequently, there will be a decrease in the Court's regular payroll amount and a corresponding increase in the City Clerk's regular payroll amount.

ADVANCED EDUCATION

The Conference and Travel line item of the budget has been increased approximately $600 to permit two court clerks to attend required training offered by the Wisconsin court system.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Municipal Court
Dept #121

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
140,503	178,182	187,167	198,664	202,900	5100	Wages	182,977	55.6%
60,010	68,815	77,127	79,391	79,391	5195	Fringe Benefits	80,412	24.4%
61,647	22,723	23,080	26,698	26,698	5500-5520	Internal Charges	27,252	8.3%
42,830	20,691	33,861	38,895	37,135	5200-5900	Operating Expenditures	38,435	11.7%
589	-	-	-	-	5950	Capital Outlay	-	0.0%
305,579	**290,411**	**321,235**	**343,648**	**346,124**		**TOTAL**	**329,076**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
526,732	440,011	536,803	660,000	660,000	411-4100	Court Penalties & Costs	660,000	200.6%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-		-	-	-		Tax Levy	-	0.0%
(221,153)	(149,600)	(215,568)	(316,352)	(313,876)		Excess Revenue	(330,924)	-100.6%
305,579	**290,411**	**321,235**	**343,648**	**346,124**		**TOTAL**	**329,076**	**100.0%**

PERSONNEL SCHEDULE

Courts

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Court Clerk [1]	3.00	4	3.00	
Court Officer	0.38	3	0.38	-
Municipal Justice	0.17	1	0.17	-
TOTAL	**3.55**	**8.00**	**3.55**	**-**

[1] *Previously titled MC 2 Court Clerk*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-141, 01-142

CITY CLERK & ELECTIONS

MISSION

The city clerk shall have the care and custody of the corporate seal and all papers and records of the city, shall attend meetings of the council, keep a full recording of its proceedings, keep an ordinance book, records of licenses and permits granted, keep a bond record, and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 596,101	$ 561,157	$ (34,944)
Rev	$ 226,438	$ 194,164	$ (32,274)
Levy	$ 369,663	$ 366,993	$ (2,670)
FTE's	8.77	8.25	(0.52)

MAJOR CHANGES

- Only 2 elections in 2015
- Special Voting Deputies now visit more residential care facilities
- Request to restore full-time status to a part-time employee

PROGRAMS/SERVICE LINES

- The city clerk's office provides clerical staffing to the Common Council, council committees, and to a number of other city boards and commissions
- Though under a different budget, the city clerk's office prepares for and conducts elections in accordance with Wisconsin statutes
- City clerk staff directs city hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Staff regularly updates the website calendar and home page, and posts agendas and minutes thereto
- Staff posts agendas and minutes to the meeting portal
- A variety of city licenses are issued twice yearly
- Special assessment queries are answered promptly
- Plan Commission notices are mailed to affected property owners

The Elections budget supports the election process: regular and temporary staff wages, voting machine maintenance, voter registration, maintenance of accurate listings of registered voters and permanent absentee voters, set-up/take-down of voting locations, training and compensation of poll workers, election supplies, absentee ballot supplies, ballot printing and memory pack coding, publication of legal notices, postage for election correspondence and absentee ballots, delivery of absentee ballots to nursing homes, overtime costs for use of school district, data entry of new registrations, and scanning of post-election voter history.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 ACHIEVEMENTS

ELECTIONS

Three elections will have been successfully conducted by year's end.

CLERK

The Board of Review will have been conducted.

Expansion of the use of the Minute Traq software has occurred to include the Board of Public Works, Plan Commission and Police and Fire Commission.

2015 GOALS

IMPROVED OFFICE FUNCTIONALITY

Investigate other Minute Traq functions to determine whether they have applicability for the City's operations.

Work with the Minute Traq vendor to import older documents into the program.

Update the municipal bond book in compliance with state statutes and explore streamlined options for maintaining the statutorily-required ordinance book.

2014 BUDGETARY CHANGES

Wisconsin Act 159 created changes in the way residents of residential care facilities vote. More facilities must now be visited by Special Voting Deputies (SVD) who bring absentee ballots to the residents who requested them. These residents may vote in person at the polls on Election Day, at the Clerk's office during the two-week period prior to each election, or at the facility when the SVD's visit. However, they may no longer receive absentee ballots by mail. SVD's will now visit three additional facilities having over 300 registered voters, requiring reallocation of resources. As this is a new process, the time required to conduct the absentee voting and cost involved are still being evaluated. It is anticipated that some savings will be realized in postage costs, absentee ballot envelopes and labels with this change.

Having only three elections in 2014, instead of the four budgeted-for, permitted the reallocation of some unused poll worker salary funds ($2,000) for the purchase of a new folding machine.

2015 BUDGETARY CHANGES

ELECTIONS

Just two elections are scheduled for 2015, considerably reducing the 2015 Elections budget.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY CLERK

An increase in the regular payroll line item of the City Clerk budget will reflect a corresponding decrease in the Municipal Court budget regular payroll line item. This change comes about as the Municipal Judge resumes supervisory responsibility for the municipal court function beginning in 2015.

POLL WORKER PAY

A pay increase is requested for poll workers (120) in 2015, from $100 to $105 per day for regular workers, from $130 to $140 for chief inspectors, and from $12 to $15 for training attendance. Ongoing legislative changes have made working at the polls more and more challenging; fewer people seem inclined to do so. Fewer still are willing to take on the responsibility of becoming chief inspectors of a voting site. WI Act 147 also provides that poll workers within one county may work at any municipality within that county. The pay increase request is intended to keep the poll worker pay comparable to that paid by neighboring cities, and to recognize the important duty they perform.

FEE INCREASES

A variety of increases in license fees is recommended for 2015. These include Amusement Arcade, Amusement Device, Bowling Lanes, Commercial Solid Waste & Recycling Collection/Disposal, Service Station, Theater, Massage Establishment, Used Car Dealer, Class “A” Beer licenses, and late fees. As there are not a significant number of license holders in any of these categories, revenue will not increase significantly. The largest number of revenue-generating licenses are the Beer and Liquor licenses. Except for the Class “A” Beer license mentioned above, however, these fees are set by the state and have not been increased in over 20 years.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

City Clerk
Dept #141

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
207,130	182,249	177,514	186,460	188,306	5100	Wages	210,777	56.2%
94,072	85,855	84,722	86,169	86,169	5195	Fringe Benefits	90,156	24.0%
42,875	42,148	48,047	61,187	61,187	5500-5520	Internal Charges	58,780	15.7%
4,645	4,065	15,659	13,420	13,427	5200-5900	Operating Expenditures	13,780	3.7%
-	-	928	1,000	3,100	5950-5970	Capital Outlay	-	0.0%
3,041	1,076	3,827	1,500	1,500	5980-010	Board of Review	1,400	0.4%
351,763	**315,393**	**330,697**	**349,736**	**353,689**		**TOTAL**	**374,893**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
73,095	92,004	85,363	90,500	85,500	311-4100	Liquor and Malt Beverages	85,500	22.8%
4,740	5,000	4,625	4,400	4,400	311-4110	Cigarette	4,400	1.2%
1,070	1,040	940	-	-	311-4140	Soda Water	-	0.0%
176	176	-	-	-	311-4200	Juke Box	-	0.0%
1,472	1,494	1,450	1,500	1,500	311-4210	Bowling and Juke Box	1,500	0.4%
8,085	-	-	-	-	311-4220	Pinball Machine	-	0.0%
4,035	3,555	3,525	4,500	4,500	311-4230	Vending Machine	2,825	0.8%
1,150	1,150	1,050	1,200	1,000	311-4260	Service Station Operators	1,000	0.3%
260	130	390	130	260	311-4270	Used Car Dealers	260	0.1%
1,675	1,675	1,675	1,675	1,675	311-4280	Picture Theaters	1,800	0.5%
120	120	120	120	120	311-4290	Firearms Dealers	120	0.0%
340	340	340	340	255	311-4300	Public Dance	255	0.1%
9,455	9,142	8,059	10,000	-	311-4310	Hotel/Motel and Rooming H	-	0.0%
-	-	-	300	150	311-4330	Closing Out Sales	150	0.0%
900	10,220	8,876	9,000	9,024	311-4340	Amusement Premises	9,200	2.5%
4,600	3,580	3,840	4,000	3,500	311-4350	Massage Tech & Establish	3,500	0.9%
4,995	4,725	5,450	5,500	-	311-4360	Public Swimming Pools	-	0.0%
1,770	1,902	2,106	1,800	1,800	311-4900	Other	1,800	0.5%
25	25	25	75	75	321-4240	Temporary Sidewalk Sales	75	0.0%
3,361	1,905	2,522	1,500	1,875	511-4100	Codes and Poll Lists	1,500	0.4%
-	-	-	50	50	511-4180	Board of Public Works	50	0.0%
3,925	4,264	14,550	18,000	17,000	511-4200	Record Certification	17,000	4.5%
-	650	-	900	1,300	511-4600	Tax Exempt Filing Fees	-	0.0%
11	56	29	50	50	511-4700	Sale of Maps and Plats	50	0.0%
661	743	826	750	850	511-4800	Publication Fees	885	0.2%
41,269	37,067	38,542	41,156	43,838		Unallocated Revenues	41,617	11.1%
184,573	134,430	146,394	152,290	174,967		Tax Levy	201,406	53.7%
351,763	**315,393**	**330,697**	**349,736**	**353,689**		**TOTAL**	**374,893**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Elections
Dept #142

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
86,427	231,219	97,197	165,456	162,356	5100	Wages	120,498	64.7%
35,901	53,559	35,673	41,339	41,339	5195	Fringe Benefits	43,852	23.5%
733	702	898	725	838	5500-5520	Internal Charges	714	0.4%
17,492	42,999	19,171	38,845	38,845	5200-5900	Operating Expenditures	21,200	11.4%
7,681	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
148,234	**328,479**	**152,939**	**246,365**	**243,378**		**TOTAL**	**186,264**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
17,133	38,605	17,825	28,992	30,165		Unallocated Revenues	20,677	11.1%
131,101	289,874	135,114	217,373	213,213		Tax Levy	165,587	88.9%
148,234	**328,479**	**152,939**	**246,365**	**243,378**		**TOTAL**	**186,264**	**100.0%**

PERSONNEL SCHEDULE

City Clerk / Elections

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	1	1.00	-
Office Assistant [1]	2.60	4	2.60	-
Temporary Help	0.55	0	0.04	(0.51)
Vacation Relief	0.07	0	0.06	(0.01)
TOTAL	**5.22**	**6.00**	**4.70**	**(0.52)**

[1] *Previously titled MC 2 City Clerk and Secretary 3 City Clerk*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-151/155/156

FINANCE

MISSION

We are a responsible steward of the City of Wauwatosa's fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 981,886	$ 1,019,889	$ 38,003
Rev	$ 431,719	$ 453,181	$ 21,462
Levy	$ 550,167	$ 566,708	$ 16,541
FTE's	9.88	9.88	-

MAJOR CHANGES

- Decrease in special assessment and interest earnings revenue

PROGRAMS/SERVICE LINES

COMPTROLLER'S OFFICE

FINANCIAL MANAGEMENT

Maintain general ledger. Produce monthly and annual financial statements in coordination with external auditors. Manage financial system, controls and processes. Review and process capital contract payments and monitor capital spending. Process and reconcile payroll and Wisconsin Retirement System contributions. Provide financial analysis on economic development projects requesting TIF support. Develop structure and size of annual bond issuance. Develop cost-saving initiatives and provide technical support to the departments.

BUDGET PREPARATION

Prepare and administer the annual operating and capital budgets. Develop financial forecasts and projections for all funds to assist with budget planning. Review and establish internal service fund rates and charges.

ACCOUNTS PAYABLE

Process all invoices for payment on a timely basis. Ensure compliance with internal process and controls. Maintain relationships with suppliers and vendors. Support Purchase Card administration.

ACCOUNTS RECEIVABLE

Manage the ambulance third-party billing contract. Administer and reconcile special assessment billing. Process and send out invoices for snow and ice removal, special collections, damaged city property, third-party reimbursements as well as other bills owed to the City. Receipt funds that are paid to the City.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TREASURER'S OFFICE

CASH FLOW MANAGEMENT AND ANALYSIS

Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity. Maximize earnings of cash equivalents. Perform cash analysis and forecasting.

TREASURY MANAGEMENT

Utilize online banking software to review and record banking activity and to move funds. Timely reconcile bank accounts on a monthly basis. Maintain relationships with banking contacts at designated public depositories. Serve as administrator for all merchant service accounts and internet payment programs.

INVESTMENT MANAGEMENT

Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns. Forecast interest earnings to aid in compilation of City budget.

PROPERTY TAX ADMINISTRATION

On a timely and accurate basis, calculate the property tax mill rates. Coordinate property tax bill production and mailing. Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes. Research payment issues and make decisions concerning delinquency.

REVENUE COLLECTION

Direct collection of funds for property taxes, hotel taxes, water utility bills, licenses, permits and charges for other City services. Oversee revenue collection from other designated collection points in other departments, periodically reviewing internal controls. Timely deposit funds on a daily basis. Engage in technology projects that streamline revenue collection or provide online service to citizens.

CHECK PROCESSING

Process checks for all bills, claims and payroll. Provide internal control check for outgoing funds.

DEBT MANAGEMENT

Finance Director and Deputy Treasurer serve on the Board of Public Debt Commissioners. Work with bond advisor to issue debt for capital projects. Manage proceeds and timely make principal and interest payments.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PET LICENSING

Administer pet licensing program for City. Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC). Deputy Treasurer serves as City's representative on MADACC's board of directors and operations committee.

PURCHASING OFFICE

PROCUREMENT

Solicits competitive prices from responsible vendors for materials, equipment and services. Facilitate departmental requisitions. Produce and monitor purchase orders. Administer Purchase Card program.

BID ADMINISTRATION

Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions. Participate with volume-purchasing cooperatives.

VENDOR MANAGEMENT

Develop and maintain vendor relationships. Ensure goods and services provided by vendors meet departmental expectations. Coordinate and schedule training and product review sessions. Initiate contract/vendor dispute process.

MAIL AND PHONE SERVICES

Coordinate out-going mail services and administer City's phone contracts and service.

2014 ACHIEVEMENTS

COMPTROLLER'S OFFICE

- Received GFOA Certificate of Achievement in Financial Reporting for the 2nd consecutive year
- 2013 Audit completed with an unqualified opinion
- Contributions towards maintenance of Moody's AAA bond rating
- Integrated pool and hotel licenses between Health licensing system and City's financial system
- Transitioned retiree billing to accounts receivable system streamlining processing
- Transitioned and reconciled ambulance accounts receivable to a new billing company
- Conducted a LEAN exercise on the City's travel expense process and implemented a new procedure and policy (second half 2014)
- Implemented a new time reporting system for Engineering department
- Developed improved capital budget to actual reporting (second half 2014)
- Began succession planning for retirement of Accounting Manager
- Improved health grant accounting and reporting (second half 2014)
- Conducted a fixed asset inventory utilizing Finance Intern (second half 2014)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Successfully received reimbursement from the Federal Economic Development Agency for the University of Wisconsin Milwaukee Real Estate Foundation's Accelerator project

TREASURER'S OFFICE

Operations:

- 17,700 property tax bills calculated and delivered accurately and on time.
- All property tax settlements with other taxing jurisdictions completed and distributed timely in accordance with Wisconsin statutes.
- Accurate processing of payments due to City in high volume environment. Transactions processed in Treasurer's Department:
    - 25,000 Property Tax
    - 60,000 Water Utility Bill
    - 10,000 Other Payments Due to City

- All investments held to maturity without loss of principal.
- All eight bank accounts reconciled within 10 business days of month end close.
- 1,553 tax refund checks, totaling $1.036 million were processed, mostly due to the effect of the citywide revaluation. In a normal year, 200 refunds are issued. Checks were turned around to taxpayers in 1-2 weeks.

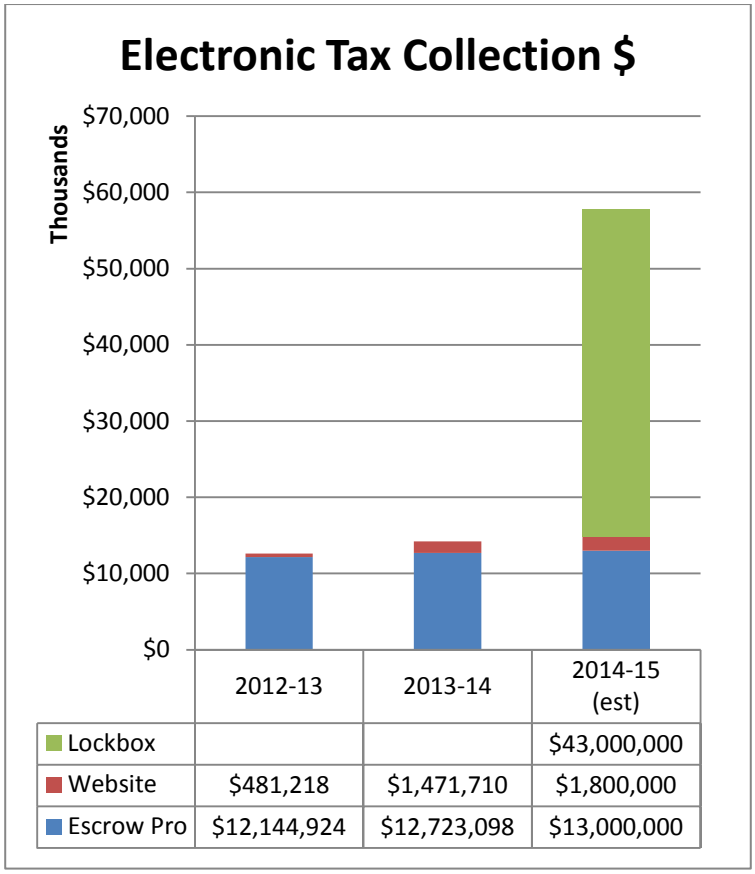
Projects:

- Lockbox transmission product implementation.
- Special assessment billing process taken over from City Clerk department.
- Completion of an updated City investment policy.
- Vision assessment software conversion and testing of data extracts to be used to import assessment information into GCS tax collection software for 2014 bill creation.
- Contracting with new merchant services provider to provide credit card collection at lower cost.

- Growth in Electronic Tax Payment Collection / Automation
    - Products utilized:
        - Escrow Pro implemented December 2012. Processing of bulk tax payments received directly from mortgage companies.
        - Website collection implemented January 2013.
        - Lockbox transmission implemented July 2014.

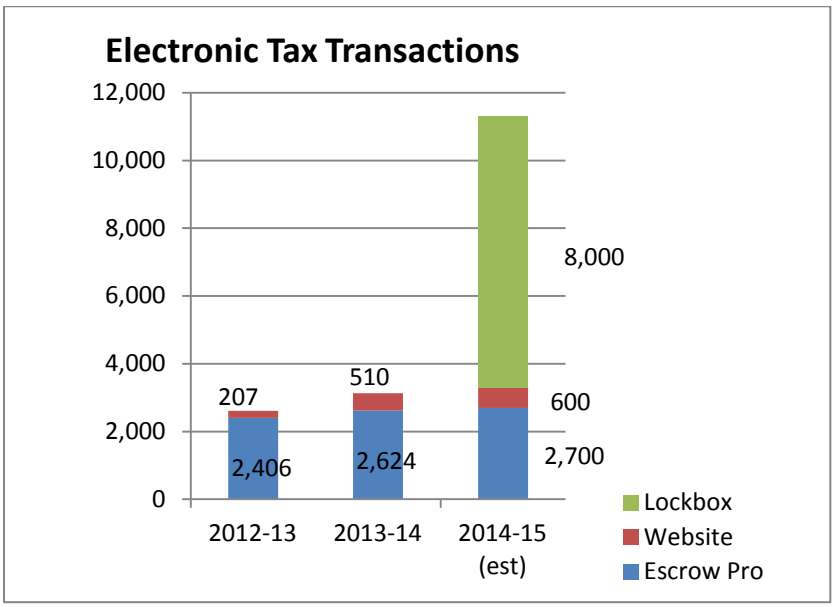
Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- In 2011-12, no property tax was collected electronically. After the implementation of the above products, nearly half of property taxes (an estimated $57.6 million) will be collected or transmitted electronically and processed in an automated fashion.



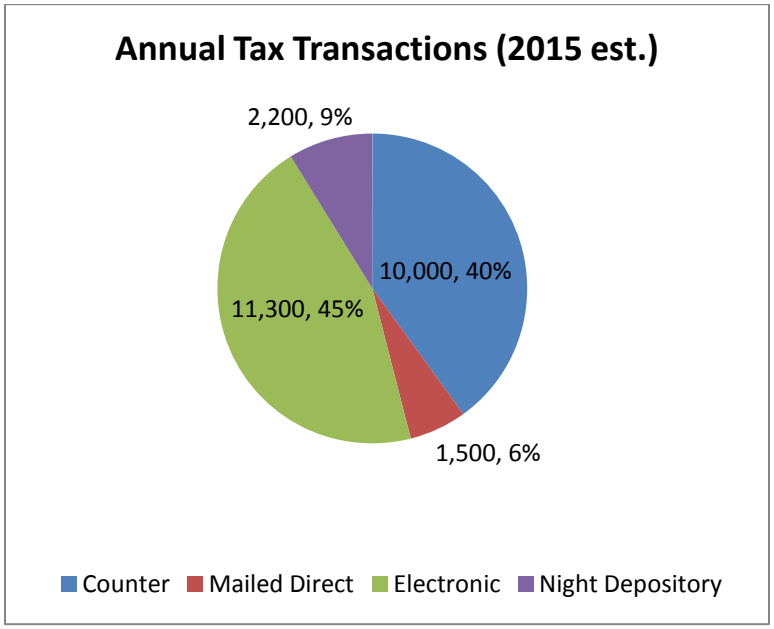
	2012-13	2013-14	2014-15 (est)
Lockbox			$43,000,000
Website	$481,218	$1,471,710	$1,800,000
Escrow Pro	$12,144,924	$12,723,098	$13,000,000

- Further illustration of increase in electronic tax transactions – from a transaction perspective:



Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- 45% of all property tax transactions are projected to be collected electronically and posted automatically in 2015.



PURCHASING OFFICE

- Processed 368 purchase orders totaling $29,071,178.25
- $1.1 million purchased on City credit card resulting in $20,785 in rebate revenue. We now have trained, monitored and audited 108 credit card users - an increase from 24 last year
- Attended National Institute for Government Procurement Forum in Philadelphia.
- Finalize purchasing procedures for departmental staff
- Cross-train other Finance staff on purchasing processes
- Updated purchasing ordinance to better reflect departmental procurements and credit card program

2015 GOALS

COMPTROLLER'S OFFICE

- Achieve 3rd consecutive Certificate of Achievement in Financial Reporting
- Conduct audit of Franchise fee and Hotel/Motel revenue
- Close 2014 accounting year by February 20, 2015
- Close each month by the 10th day
- Produce Comprehensive Annual Financial Report by May 31, 2015 with an unqualified opinion
- Maintain AAA bond rating
- Begin streamlining state reporting process by simplifying accounting and utilizing a new reporting tool

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Develop an internal and external dashboard for improved reporting
- Successfully implement succession plan for Accounting Manager
- Integrate performance measures into 2016 Budget

TREASURER'S OFFICE

- Calculate, deliver and collect property tax bills in a timely and accurate manner.
- Complete settlement with taxing jurisdictions on time and in accordance with Wisconsin statutes.
- Meet cash flow needs with current revenue and fully matured investments.
- Invest idle funds safely to obtain optimal yield based on current market conditions.
- Prepare and maintain cash flow and investment interest forecasts.
- Deposit all collected funds on a daily basis.
- Process City-issued checks within three days of Council Approval.
- Expand credit card collection to other departments.
- Continued exploration of process improvement or automated/electronic payment processing options.

PURCHASING OFFICE

- Support departments in procuring $1.25 million on City credit cards earning a rebate of $20,000
- Recertification by Purchasing Coordinator as a Certified Professional Public Buyer.
- Continued support and training of departments in utilization of credit card and web-based reporting system
- Ensure sufficient supply and quality of required materials at the best price possible
- Continued training of departmental staff in GEMS and other purchasing applications
- Conduct periodic audits of departmental purchases to ensure best prices are being received

2014 BUDGETARY CHANGES

SUCCESSION PLANNING FOR ACCOUNTING MANAGER

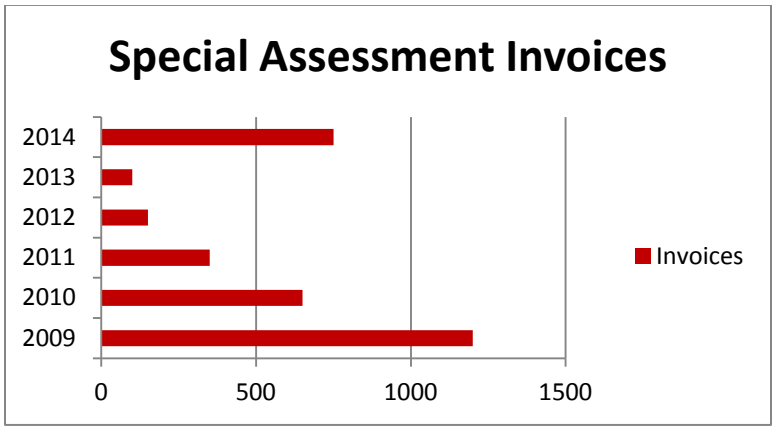
In anticipation of the 2015 retirement of the Accounting Manager in the Comptroller's Office the department is reviewing its organizational structure and developing a succession plan that will include a 6 month overlap between the incumbent and yet-to-be hired replacement. The cost of the overlap will be partially off-set by the Accounting Manager transitioning to part-time employment.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 BUDGETARY CHANGES

SPECIAL ASSESSMENT INTEREST REVENUE: *DECREASE $8,000*

Reduction in special assessment interest is due to the decrease of principal payments on the 2015 amortization schedules. From a larger perspective, the decline is due to the comparatively low volume of projects that were specially assessed in 2011-2013 (see below chart). In most cases, property owners choose to pay special assessments over a five year period, for which the charges get applied to the tax bill. Note that 1,200 projects that were placed on the 2013-14 tax bills were in the final year and will not be part of the 2014-15 figures.



INTEREST EARNINGS REVENUE DECREASE $80,000

Before going into the explanation of the reduction in interest earnings, it is important to note that the General Fund is not dependent upon interest earnings for budget purposes. The earnings are transferred to the Amortization Fund and used to pay debt service and to fund capital projects. The General Fund can be impacted to the extent there is a decrease in the transfer from the Amortization fund to the Debt Service Fund.

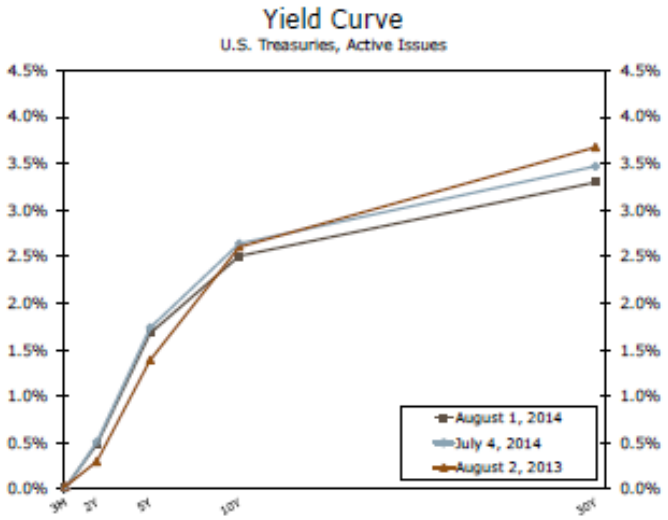
The forecast was determined by determining the rate of return for investments that are maturing between now and the end of 2015 and the expected rate of return for investments used to replace the matured investments. The City investment portfolio is divided into two categories- the liquid portfolio which consists of money markets/pool and the managed portfolio which consists of fixed income items such as federal government backed securities and municipal bonds.

Reasons for change in interest earnings:

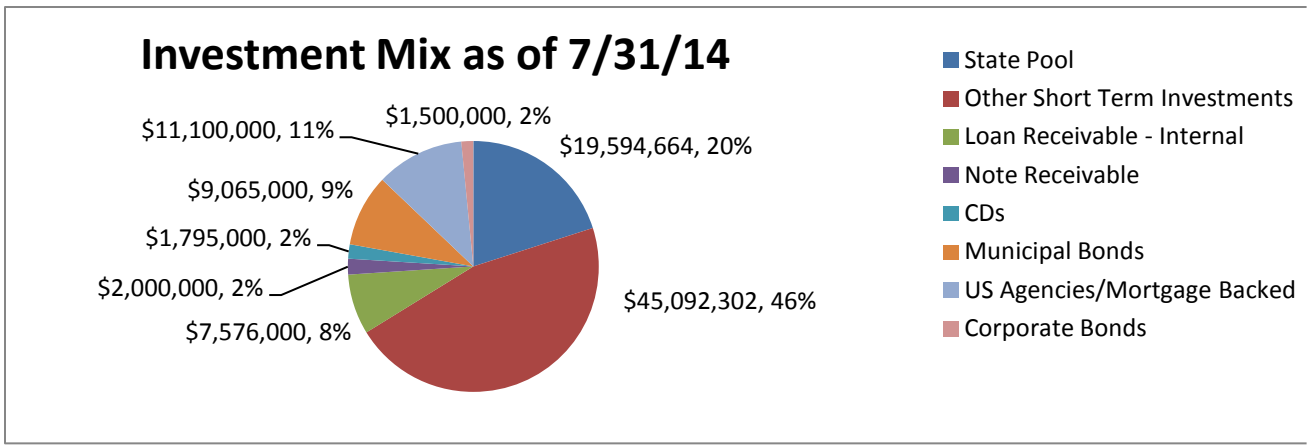
- **Challenge of reinvestment**. Securities that were purchased in a better interest rate environment are maturing and are not able to be reinvested at a similar yield. For example, a five year security that was purchased in 2009 yielding 4% would only be able to be reinvested around 2%. The five year Treasury note was at 1.75% as of July 31, 2014.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- **Steepness of the yield curve and the challenge to find short term yield.** Interest rates have improved since the beginning of 2013. However, the effect has been felt more in rates 10 years and out. The City invests mostly in the 2-5 year range; this is the steepest part of the yield curve.



- **Decreased market value of portfolio on 12/31/15 due to the anticipated increase in 2015 interest rates.** The current portfolio is comprised of municipal bonds and federally backed agency bonds (see below graph). Bond prices move inversely to interest rates, so it would be anticipated that there will be some downward pressure on prices of bonds held by the City as benchmark rates move upwards. Municipalities must record their investments at market value for their year-end financial statements, so any decrease in market value from the prior year in effect, decreases interest earnings. While it is uncertain where precisely interest rates will be on 12/31/15, there is a market value adjustment built into the 2015 estimate, which is based on the most current economic forecasts and a monthly analysis of change of portfolio value and prevailing interest rates. It is important to note that while the practice of marking investments to their market price can cause an increase or decrease in final budget numbers, actual losses would only be incurred if the City were to have to sell an investment prior to maturity at a price lower than par value. The City has a buy to hold investment strategy and a robust cash forecasting process that mitigates the possibility of this occurring.



Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

INCREASE IN WAGES

Wage increases in the Comptroller and Treasurer departments due to compensation study. Several positions saw increases in wage scale or were moved up a level in the job grade scale.

INCREASE IN P-CARD REVENUE INCREASE $11,500

Assuming a total spend of $1,500,000 on the City's credit card by departments, $24,000 in revenue is budgeted which represents an increase of $11,500. However, this is partially offset by an increase of $5,750 in departmental incentives as 50% of all P-card revenue is returned to departments for one-time expenditures.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

City Comptroller
Dept #151

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
279,803	283,969	299,885	312,993	312,993	5100	Wages	329,181	61.3%
130,371	114,052	119,447	124,392	124,392	5195	Fringe Benefits	126,122	23.5%
37,291	42,533	40,556	38,137	38,137	5500-5520	Internal Charges	38,177	7.1%
43,609	48,445	39,801	44,683	44,683	5200-5900	Operating Expenditures	43,935	8.2%
-	-	2,430	-	-	5950-5970	Capital Outlay	-	0.0%
491,074	**488,999**	**502,119**	**520,205**	**520,205**		**TOTAL**	**537,415**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
56,759	57,470	58,521	61,217	64,477		Unallocated Revenues	59,658	11.1%
434,315	431,529	443,598	458,988	455,728		Tax Levy	477,757	88.9%
491,074	**488,999**	**502,119**	**520,205**	**520,205**		**TOTAL**	**537,415**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Purchasing
Dept #155

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
104,821	49,986	57,579	60,672	60,672	5100	Wages	64,961	51.1%
53,702	27,954	31,070	32,342	32,342	5195	Fringe Benefits	32,243	25.4%
19,632	16,951	16,670	13,568	13,568	5500-5520	Internal Charges	13,176	10.4%
1,647	5,694	1,955	10,925	5,675	5200	Operating Expenditures	16,675	13.1%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
179,802	**100,585**	**107,274**	**117,507**	**112,257**		**TOTAL**	**127,055**	**100.0%**

Revenue

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	620	12,500	20,785	841-4600	P-Card Rebate	24,000	18.9%
20,782	11,821	12,503	13,828	13,914		Unallocated Revenues	14,104	11.1%
159,020	88,764	94,151	91,179	77,558		Tax Levy	88,951	70.0%
179,802	**100,585**	**107,274**	**117,507**	**112,257**		**TOTAL**	**127,055**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

City Treasurer
Dept #156

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
163,814	157,545	163,516	170,870	175,697	5100	Wages	187,026	52.6%
86,302	70,867	74,389	82,703	82,703	5195	Fringe Benefits	79,825	22.5%
46,423	53,442	52,452	50,791	50,791	5500-5520	Internal Charges	49,918	14.0%
35,669	35,217	37,718	39,810	37,310	5200-5900	Operating Expenditures	38,650	10.9%
1,405	-	2,978	-	2,500	5950-5970	Capital Outlay	-	0.0%
333,613	**317,071**	**331,053**	**344,174**	**349,001**		**TOTAL**	**355,419**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
88,936	96,678	109,915	100,000	100,000	101-4500	Interest on Taxes	100,000	28.1%
15,302	16,256	14,939	15,000	15,000	311-4800	Dog and Cat	15,000	4.2%
1,030,537	837,878	40,899	500,000	500,000	811-4100	Interest-General Fund	420,000	118.2%
31,266	24,285	23,617	20,000	20,000	811-4300	Interest-Spec Assessmnt	12,000	3.4%
10,219	9,528	8,913	10,000	10,000	821-4130	Parking Rentals	10,000	2.8%
-	-	38,584	-	-		Unallocated Revenues	-	0.0%
-	-	94,186	-	-		Tax Levy	-	0.0%
(842,647)	(667,554)	-	(300,826)	(295,999)		Excess Revenue	(201,581)	-56.7%
333,613	**317,071**	**331,053**	**344,174**	**349,001**		**TOTAL**	**355,419**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer				
Position Description	**2014 FTE**	**2015 Base Positions**	**2015 FTE**	**2014-15 Change**
Accounting Manager	1.00	1	1.00	-
Accounting Tech	0.57	1	0.57	-
Deputy Treasurer [3]	1.00	1	1.00	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.49	1	0.49	-
Account Assistant [1]	0.40	1	0.40	-
Office Assistant [2]	3.42	4	3.42	-
Purchasing Coordinator	1.00	1	1.00	-
Senior Accountant	1.00	1	1.00	-
TOTAL	**9.88**	**12.00**	**9.88**	**-**

[1] *Previously titled MC 1 Comptroller*
[2] *Prevously titled Finance Technician and MC*
[3] *Previously titledOffice Business Supervisor*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-154

ASSESSOR'S OFFICE

MISSION

To discover, list and value all taxable real and personal property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 658,233	$ 659,050	$ 817
Rev	$ 77,459	$ 73,161	$ (4,298)
Levy	$ 580,774	$ 585,889	$ 5,115
FTE's	5.57	5.57	-

MAJOR CHANGES

- Website search against new Vision software for assessment information
- Utilization of assessment software for 2014 assessment roll.

PROGRAMS/SERVICE LINES

The budget supports the actual assessment function including property inspections as well as the service function of providing property data to property owners, real estate professionals, other government agencies, City officials, and other City departments whose functions rely on an accurate and current property database.

The next city-wide revaluation is scheduled for 2016. Subsequent revaluations will be scheduled on a three year rotation, or sooner, if the market conditions warrant it. A review of sales data to determine if our assessments fairly and equitably represent current market conditions is performed annually. This analysis would determine if a revaluation is needed prior to the three year rotation.

The programs support the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of Computer Assisted Mass Appraisal (CAMA) software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor's Office performs 800 to 1,000 property inspections annually for the following reasons each year:
1) Properties that have sold
2) Properties with permits for significant remodeling (some properties only require an exterior review)
3) Properties where the owner has requested an assessment review
4) Properties where the Assessor's Office has determined that an inspection is needed

As market conditions improve, sales and permit activity generally increase. When this occurs, more inspections are performed, allowing our office to systematically review more properties throughout the City.

2014 ACHIEVEMENTS

Through a year of many transitions; late close of the 2013 assessment roll, CAMA data conversion to the new Vision software, and the replacement of the City Assessor position, we were able to produce the 2014 assessments in a reasonably timely manner. The dedication of the staff to complete annual tasks in a compressed time frame should be recognized and commended.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

In review of the 2013 sales activity, the sale prices of the higher end homes have been strong and many of the 2014 assessments are below the sales prices. Additionally, the first six months of 2014 sales continue with strong high end home sales along with the mid-range homes showing increasing values.

The assessment software (Vision) has been significantly implemented and used for the 2014 real property assessments. We continue to review and clean up the data from the conversion and are working with the vendor to facilitate the necessary audits to assure that we have accurate property data.

The creation of the property data search by Ruekert & Meilke has been completed and released on the City's website. It displays the current property data to reflect the 2014 assessments along with updates during the year of sales and ownership. Development of a searchable sales database incorporated into the Assessor website is in process. Lastly, the process of converting the building sketches from a .jpeg format to the digitally interfaced Vision sketch program will commence, so as to be compliant with the Department of Revenue's directives.

2015 GOALS

- Implementation of the Vision personal property valuation module that will populate previous years' reported values to assist the property owners in the completion of their annual personal property statements.
- Continued integration with assessment software vendor to statistically model sales for use of the comparable sales approach that relates directly to our sales activity. This will increase our ability to further integrate with the other municipalities in the consortium.
- Design automated reports within Vision for the analysis of data, not only for the assessment function, but for requests and needs of City officials, other City departments, and the general public.
- Construct a commercial income valuation model for the analysis of income and expense data for use in the 2016 revaluation.
- Continuing the process of converting sketches to the digitally interfaced Vision sketch program.

2015 BUDGETARY CHANGES

In review of the previous years' budget detail, changes were made to relocate items in accounts that are more directly representative of their function.

The Postage account increased since our mailing function was previously listed under the Sundry account; we contract with an outside vendor that prints, folds, inserts and mails the notices of assessments. This service saves on paper, envelopes and printer supplies along with the wear and tear on in-house printers. Additionally, staff hours are better utilized since staff previously folded and inserted notices. The placement of this piece in our Postage account is consistent with the location of the annual Personal Property Statement mailing that takes place in December.

There is preliminary investigation at the legislative level to phase out the valuation of personal property. Personal property is what a business must report annually that consists of the assets used in the operation of their business. Currently, the value of personal property on the assessment roll is approximately 3.5% of our total assessed value. There has been the suggestion of a multi-year phase-out, but there is not a set date at this time.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

City Assessor
Dept #154

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
351,205	358,374	373,715	379,951	354,674	5100	Wages	386,884	58.7%
158,799	154,464	163,130	164,540	164,540	5195	Fringe Benefits	166,951	25.3%
77,147	80,994	93,885	59,780	64,280	5500-5520	Internal Charges	52,575	8.0%
17,966	21,974	30,433	40,162	40,162	5200-5900	Operating Expenditures	40,895	6.2%
158	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
15,326	14,267	13,687	13,800	11,938	5980-100	Mfg Assess Fee-State	11,745	1.8%
620,601	**630,073**	**674,850**	**658,233**	**635,594**		**TOTAL**	**659,050**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
71,730	74,050	78,652	77,459	78,778		Unallocated Revenues	73,161	11.1%
548,871	556,023	596,198	580,774	556,816		Tax Levy	585,889	88.9%
620,601	**630,073**	**674,850**	**658,233**	**635,594**		**TOTAL**	**659,050**	**100.0%**

PERSONNEL SCHEDULE

Assessor

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Appraiser 1	1.00	1	1.00	-
Appraiser II	1.00	1	1.00	-
Appraiser III	1.00	1	1.00	-
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
Clerical Assistant [1]	0.57	1	0.57	-
TOTAL	**5.57**	**6.00**	**5.57**	**-**

[1] *Previously titled MC 1 Assessor Part Time*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-114, 01-171, 01-172, 01-231, 01-232, 01-233, 13-101

DEVELOPMENT DEPARTMENT

MISSION

HISTORIC PRESERVATION (01-114):

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents with the need to protect and maintain historic buildings and sites.

PLANNING & ZONING (01-171):

To promote the health, safety, morals, prosperity, aesthetics and the general welfare of the community.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 2,909,076	$ 2,730,884	$ (178,192)
Rev	$ 2,630,008	$ 2,425,452	$ (204,556)
Levy	$ 279,068	$ 305,432	$ 26,364
FTE's	12.60	12.50	(0.10)

MAJOR CHANGES

- Consolidate GIS funding in Information Systems
- Modification to re inspection fee

ECONOMIC DEVELOPMENT (01-172):

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City's regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods, while preserving the City's character and appearance.

BUILDING & SAFETY (01-231):

To protect the health, safety and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

WEIGHTS & MEASURES (01-232):

To protect the health, safety and welfare of the general public by providing routine inspection and testing of devices and packaging used in retail trade.

PROPERTY MAINTENANCE (01-233):

To protect the health, safety and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

COMMUNITY DEVELOPMENT BLOCK GRANT (13-101):

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

GEOGRAPHIC INFORMATION SYSTEMS (GIS):

To become a decisive player in the process of decision making and become part of every department in Wauwatosa.

ECONOMIC DEVELOPMENT: (ROOM TAX)

Tourism promotion and development throughout Wauwatosa and the region.

PROGRAMS/SERVICE LINES

PLANNING & ZONING DIVISION: (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, conditional uses, certified survey maps and land divisions, zoning enforcement, planned development districts, administration of Housing and Urban Development Community Development Block Grant funds, Environmental Protection Agency Brownfields Assessment grants, and Economic Development Administration grant. Staff support to Plan Commission, Board of Zoning Appeals, Historic Preservation Commission & CDBG Committee.

PLANNING & ZONING DIVISION: (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives an annual funding allocation and determines its own programs and funding priorities. However, grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities which aid in the prevention or elimination of slums or blight or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities which do not meet these broad national objectives; funds must be expended in a manner that will produce the greatest measurable impact in the community.

PLANNING & ZONING DIVISION: (GEOGRAPHIC INFORMATION SYSTEMS)

Maintain, update, and distribute GIS databases; confirm the integration and integrity of other data sets with GIS databases; design new databases; and expand GIS capabilities, research, and analysis.

ECONOMIC DEVELOPMENT DIVISION:

This program consists of daily economic development activities to attract, retain, and expand businesses in the City of Wauwatosa. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, etc. Economic development staff provides assistance to the Community Development Authority, Economic Development Advisory Committee, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

ECONOMIC DEVELOPMENT: (ROOM TAX)

Participate in tourism promotion and development activities in Wauwatosa and the region through partnership with Visit Milwaukee – the region's tourism promotion and destination marketing entity.

BUILDING & SAFETY DIVISION: (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their respective fields. Many inspectors are multi-disciplined and are able to inspect in multi categories. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities although compliance and follow-up activities continue at all times. This division is a designated state agent for the review of plans and the performing of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING & SAFETY DIVISION: (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections and Enforcement. This program is managed the Development Department but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 29 contract days at $400 per day each year for an annual cost of $11,600. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples would include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who will investigate and insure corrective action when necessary. Typical violations are improper metering of gasoline products and improper tare weight settings on scales.

BUILDING & SAFETY DIVISION: (PROPERTY MAINTENANCE)

This program is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2014 ACHIEVEMENTS

PLANNING & ZONING DIVISION:

- Adoption of Comprehensive Bike and Pedestrian Plan
- Continued implementation of Brownfields grants

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Continued implementation of the EDA grant for UWM Innovation Campus, aiming for successful completion in 2014
- Awarded a Site Assessment Grant (SAG) for Vogue Cleaners site
- Initiated the development of the Mayfair Corridor plan
- Initiated the development of the 69th Street Center plan

PLANNING & ZONING DIVISION: (HISTORIC PRESERVATION COMMISSION)

- Re-issued a Certificate of Appropriateness for the Eschweiler development
- Continued Preservation of Properties Award program
- Continue to monitor development near Schoonmaker Reef
- Conducted one Design Review to date

PLANNING & ZONING DIVISION: (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

2014 Projects & Funding Levels: Total Grant $ 905,705

Administration & Planning - $181,000 Max.

Administration/Planning:	$ 148,000
Metro Fair Housing:	$ 33,000
Total:	**$ 181,000**

Public Services & Community Programs - $135,855 Max.

Senior Center:	$ 85,723
ARC Milwaukee:	$ 13,142
Elena's House:	$ 11,142
Interfaith:	$ 13,142
Tosa Food Pantry:	$ 5,145
Easter Seals	$ 1,419
Tosa Cares	$ 6,142
Total:	**$135,855**

Public Facilities, Economic Development & Rehabilitation

WWBIC:	$ 40,000
Luther Manor:	$ 150,000
RTGM:	$ 75,000
Lutheran Home	$ 250,000
CDA:	$ 73,850
Total:	**$ 589,850**

PLANNING & ZONING DIVISION: (GEOGRAPHIC INFORMATION SYSTEMS)

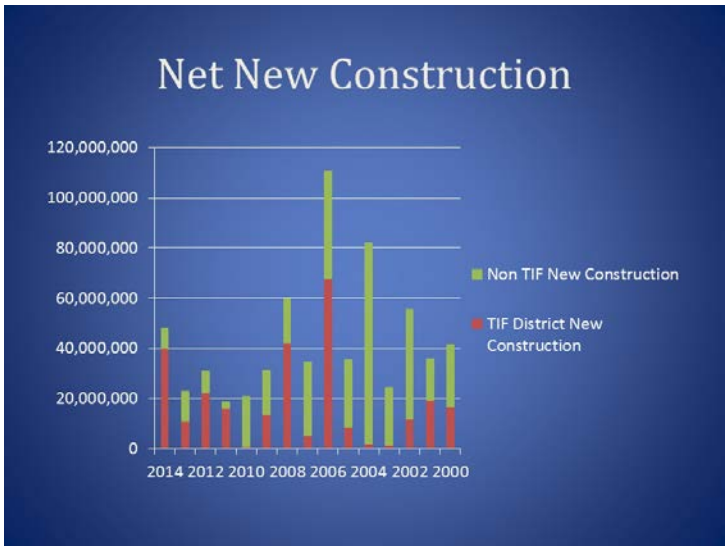
- A comprehensive update to the City's Geographic Information System, involving coordination with multiple City departments, including integration with the Assessment software "Vision", was completed.

ECONOMIC DEVELOPMENT DIVISION:

- There is a lot of confidence, excitement, and hype about what is going on in Wauwatosa and if development continues to progress at a steady rate, 2014 and 2015 should prove to be a good years

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

as well. The increase in net new construction in 2013 was $48,246,900, a .96% increase as compared to the 2013 number of $23,000,000, a .48% increase.



NOTE: *Net new construction numbers do not necessarily correlate to building permit revenues in a particular year due to the timing of when value is determined by the Assessor's Office, the number of projects that are tax exempt but are charged building permit fees, etc.*

- As a part of the City's Development Team, closed TID #3 and created TID #8 project plan related to Wangard Partner's "The Reef" project
- Worked with other City staff on a draft Financial Assistance Policy and Tax Incremental Financing Policy. The document is currently being reviewed by the Budget & Finance Committee, Community Development Committee, development community, and other economic development committees within the City
- WRLFC approved five loans, the WEDC approved two forgivable loans, and the CDA approved two forgivable loans as of 7/14
- Worked with Briggs and Stratton to relocate 220 full-time positions and 150 part-time positions from Georgia to Wauwatosa
- Submitted WisDOT Transportation Alternatives Program funding application for eleven (11) bike share stations. Project approved by selection committee. Awaiting final notification from WisDOT
- Submitted and received WEDC Connect Communities designation for North Avenue
- Submitted an application and was awarded the Public Policy Forum's - Salute to Local Government - Intergovernmental Cooperation Award for the UWM Innovation Campus Project
- The CDA approved incentive programs ($1,000 for Sign Improvement, $5000 for Code Compliance, and $5000 for Façade Improvements)
- The CDA assumed the assets and liabilities of the Wauwatosa Economic Development Corporation
- Working with former Fire Station Number One remnant parcel developer on a TIF assistance application
- Working with 2100 N. Mayfair project developer on a TIF assistance application
- Working with Mayfair Collection – Phase II developer on TIF assistance application
- CDA acquired former Vogue Drycleaner property from Milwaukee County through tax foreclosure process. Currently utilizing EPA brownfield funding for assessment and removal and WEDC Site Assessment Grant for additional assessment and demolition

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Continued to streamline the development process through recommendations made by the EDAC
- Acting as a Zoo Interchange Project liaison as it relates to streetscape and developer concerns
- Continued to work with East Tosa, Village BID, and Chamber of Commerce
- Continued to promote all of Wauwatosa, including specific identified priority areas
- Continued to promote WRLFC loans and WEDC grants through events and one-on-one visits
- Continued to improve on-line economic development assistance information

ECONOMIC DEVELOPMENT: (ROOM TAX)

- City representatives attended Visit Milwaukee board and member meetings throughout the year
- City representatives met with Visit Milwaukee staff to facilitate new marketing efforts specific to Wauwatosa as a visitor destination

BUILDING & SAFETY DIVISION: (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	**2010**	**2011**	**2012**	**2013**
BUILDING	***705***	***662***	***595***	***797***
Residential	555	449	416	556
Commercial	150	213	179	241
MECHANICAL	***835***	***749***	***765***	***765***
ELECTRICAL	***1767***	***1592***	***1618***	***1719***
PLUMBING	***1092***	***1069***	***1080***	***1188***
OCCUPANCY	***130***	***164***	***138***	***122***
TOTAL	**4529**	**4236**	**4196**	**4591**
TOTAL REVENUES	$658,787	$983,863	$819,769	$1,208,909
INSPECTIONS	10570	7657	8926	9225

BUILDING & SAFETY DIVISION: (WEIGHTS & MEASURES)

	2010	2011	2012	2013
Permit Revenue	$11,460	$14,980	$11,800	$12,200

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUILDING & SAFETY DIVISION: (PROPERTY MAINTENANCE)

	2010	2011	2012	2013
Inspections	1252	953	933	1234
Violations	1110	280*	381*	748*
Complaints	455	380	394	477
Citations/Court	0	6	12	0

Violations are counted as (1) per noncompliant inspection *

2015 GOALS

PLANNING & ZONING DIVISION:

- Continue Mayfair Corridor plan development
- Complete 69th Street Center plan
- Begin implementation of Bicycle and Pedestrian Plan recommendations
- Continue zoning code housekeeping updates as necessary
- Continued implementation of Brownfields grants

PLANNING & ZONING DIVISION: (HISTORIC PRESERVATION COMMISSION)

- Continued design review of designated properties when applied for
- Continued public education
- Continue to monitor development near Schoonmaker Reef and assist with plans for City owned parcel

PLANNING & ZONING DIVISION: (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons
- Carry out activities which aid in the prevention or elimination of slums or blight or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available
- Participate as a Continuum of Care as an Executive Board member in an attempt to curb homelessness throughout Milwaukee County
- Continue to promote economic development programs

PLANNING & ZONING DIVISION: (GEOGRAPHIC INFORMATION SYSTEMS)

- Continue to expand upon “ArcGIS Server Application Development” including brownfield historical data and 2010 Census data

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

ECONOMIC DEVELOPMENT DIVISION:

- Adopt financial assistance guidelines and other related program guidelines
- Work with Administrator on economic development measurement dashboard
- Continue to promote and develop Burleigh Triangle area, UWM Innovation Campus, and other areas of the City
- Continue to promote WRLFC loans and CDA forgivable loans
- Continue to work with Village BID and East Tosa on various plan implementation strategies
- Continue development of former Fire Station Number One remnant parcel
- Work with Community Development Authority to redevelop former Vogue drycleaner site located on Wauwatosa Avenue
- Continue to improve on-line economic development assistance information, including use of GIS database information, etc.

ECONOMIC DEVELOPMENT: (ROOM TAX)

- Continue to attend board and member meetings throughout the year to stress importance of marketing Wauwatosa as a tourism destination area
- Work with Visit Milwaukee to update and promote Internet micro-site
- Work with Visit Milwaukee to create new promotional pieces to market Wauwatosa

BUILDING & SAFETY DIVISION: (BUILDING REGULATIONS)

- Investigate all life safety incidences within 24 hours
- Complete 95% of all plan reviews within 5 business days
- Perform at least 95% of inspections within 24 hours of request
- Resolve 75% of complaints within 90 days
- Issue 95% of approved permits within 2 business days
- Recover 90% of program costs through permit fees

BUILDING & SAFETY DIVISION: (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost
- DATCP will continue to conduct inspections and complaint referrals

BUILDING & SAFETY DIVISION: (PROPERTY MAINTENANCE)

- Provide a complaint based program that operates 40 hours per week
- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations
- Continue the use of a re-inspection fee to gain compliance and offset program cost

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 BUDGETARY CHANGES

BUILDING & SAFETY DIVISION (WEIGHTS AND MEASURES)

The State of Wisconsin increased the number of contract days from 27 to 29 at $400 per day for an increase of $800 ($11,600 annually).

BUILDING AND SAFETY DIVISION

Permanently increased annual revenue assumption over 2013 by $50,000. Temporarily increased annual revenue assumption over 2013 by an additional $50,000.

PLANNING & ZONING DIVISION (GIS)

Although GIS functions remain under the Development Department, expenditures from multiple departments, including $15,000 from the Development Department's budget, have been consolidated into Information Technology's budget.

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

The Property Maintenance reinspection fee progression is modified so that the 1st reinspection = $50; 2nd reinspection = $100; 3rd reinspection = $200; and 4th and all subsequent reinspections = $400.

Reduction of 1 FTE that was a temporary increase in Property Maintenance Inspector to allow for succession in advance of a retirement.

PLANNING & ZONING DIVISION

Similar to fees charged by the Building & Safety Division, Planning & Zoning has added a Board of Public Works fee of $100 for exceptions to the Zoning Code, as it relates to parking (number of stalls required). If an applicant goes through a parking plan approval with the Engineering Division, the fee does not apply.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Historic Preservation
Dept #114

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
2,237	253	2,357	1,020	1,020	5200-5900	Operating Expenditures	1,020	100.0%
7,200	-	-	-	-	5980-010	CLG Subgrant-Natl Reg	-	0.0%
9,437	**253**	**2,357**	**1,020**	**1,020**		**TOTAL**	**1,020**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
7,200	-	-	-	-	231-4490	CLG Grant-Natl Reg	-	0.0%
14	-	-	-	24	841-4150	Contributions-Historic Pres	-	0.0%
1,091	30	275	120	126		Unallocated Revenues	113	11.1%
1,132	223	2,082	900	870		Tax Levy	907	88.9%
9,437	**253**	**2,357**	**1,020**	**1,020**		**TOTAL**	**1,020**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

City Planning
Dept #171

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
214,138	134,032	172,749	177,162	181,162	5100	Wages	187,527	52.5%
85,013	58,665	75,483	71,242	71,242	5195	Fringe Benefits	72,987	20.4%
17,760	16,462	16,617	15,633	15,633	5500-5520	Internal Charges	15,225	4.3%
57,853	53,673	12,121	6,146	6,274	5200-5900	Operating Expenditures	6,264	1.8%
-	310	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	10,810	15,000	15,000	5980-015	GIS	-	0.0%
		50,000	62,500	196,000	5980-025	Site Assessment Grant	-	0.0%
73,816	27,403	-	200,000	125,000	5980-035	Petroleum Assessment Grant	75,000	21.0%
101,347	71,571	110,638	50,000	50,000	5980-040	Hazardous Materials Grant	-	0.0%
549,927	**362,116**	**448,418**	**597,683**	**660,311**		**TOTAL**	**357,003**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
73,816	27,403	-	200,000	125,000	231-4470	Petroleum Assessment Gr	75,000	21.0%
101,347	71,571	110,638	50,000	50,000	231-4480	Hazardous Materials Gr	-	0.0%
-	-	50,000	62,500	196,000	241-4500	Site assessment Gr	-	0.0%
1,000	1,200	1,000	1,000	1,000	511-4500	Subdivision Fees	1,000	0.3%
11,700	14,650	13,200	11,000	11,000	521-4400	Zoning Application Fees	12,000	3.4%
240	240	720	-	-	521-4410	Board of Appeal Fees	-	0.0%
1,650	1,350	1,350	1,000	1,000	521-4410-040	Zoning Appeals	1,200	0.3%
300	400	900	300	300	521-4420	Zoning Letters-Specialized	300	0.1%
63,562	42,558	52,262	70,334	81,842		Unallocated Revenues	39,631	11.1%
296,312	202,744	218,348	201,549	194,169		Tax Levy	227,872	63.8%
549,927	**362,116**	**448,418**	**597,683**	**660,311**		**TOTAL**	**357,003**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Economic Development
Dept #172

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
105,310	111,002	93,463	80,887	84,269	5100	Wages	86,517	16.1%
44,970	37,950	44,986	35,844	35,844	5195	Fringe Benefits	36,905	6.9%
7,252	9,058	11,446	15,255	15,255	5500-5520	Internal Charges	14,904	2.8%
39,656	21,710	22,787	32,147	33,358	5200-5900	Operating Expenditures	33,982	6.3%
-	-	1,653	-	-	5950-5970	Capital Outlay	-	0.0%
				9,500	5980-010	Reserve Liquor License	9,500	1.8%
-	-		20,000	60,000	5980-100	Econ Develop Incentive	20,000	3.7%
-	-	325,403	319,819	319,819	571-5990	Visit Milwaukee*	335,285	62.4%
197,188	**179,720**	**499,738**	**503,952**	**558,045**		**TOTAL**	**537,093**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	499,738	498,952	548,545	101-4200	Hotel/Motel Room Tax*	527,593	98.2%
-	-	-	5,000	9,500	311-4100-100	Reserve Liquor License	9,500	1.77%
22,791	21,122	-	-	-		Unallocated Revenues	-	0.0%
174,397	158,598	-	-	-		Tax Levy	-	0.0%
197,188	**179,720**	**499,738**	**503,952**	**558,045**		**TOTAL**	**537,093**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Building Regulation
Dept #231

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
426,862	436,489	466,395	473,886	478,180	5100	Wages	492,689	61.2%
213,254	197,692	212,791	214,035	214,035	5195	Fringe Benefits	218,587	26.1%
96,306	103,789	86,682	81,362	81,362	5500-5520	Internal Charges	88,668	10.5%
11,082	10,420	11,399	15,945	15,945	5200-5900	Operating Expenditures	19,814	2.1%
2,976	415	-	1,200	1,200	5950-5970	Capital Outlay	1,200	0.2%
195	375	834	-	-	5980-015	Board-Up Bldgs	-	0.0%
337	-	-	-	-	5980-025	Debris/Grafitti Removal	-	0.0%
751,012	**749,180**	**778,101**	**786,428**	**790,722**		**TOTAL**	**820,958**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
33,485	33,480	4,080	-	-	311-4240	Electrical-Licenses	-	0.0%
473,967	374,433	683,884	460,525	650,000	321-4100	Permits-Building	460,525	49.9%
108,016	99,287	121,085	90,000	90,000	321-4110	Heating and A/C	90,000	10.5%
145,096	119,283	134,158	112,000	115,000	321-4120	Plumbing	112,000	13.4%
170,934	143,065	212,870	160,035	160,035	321-4130	Electrical	160,035	21.0%
8,825	8,525	8,150	8,150	8,150	321-4140	Well Operation	8,150	1.1%
13,620	14,361	12,681	12,000	12,000	321-4160	Outdoor Sign	12,000	1.6%
16,610	22,800	14,020	13,000	13,000	321-4170	Occupancy	13,000	1.7%
6,177	2,356	12,286	6,000	25,000	321-4180	Erosion Control Fees	6,000	0.8%
400	200	300	100	100	521-4410-010	Electrical Appeals	100	0.0%
120	240	360	120	120	521-4410-020	Sign Appeals	120	0.0%
100	100	100	100	100	521-4410-030	Plumbing Appeals	100	0.0%
447	460	1,634	-	-	931-4900	Other Special Assesm.	-	0.0%
-			-	-		Unallocated Revenues	-	0.0%
-			-	-		Tax Levy	-	0.0%
(226,785)	(69,410)	(427,507)	(75,602)	(282,783)		Contribution to Overhead	(41,072)	0.0%
751,012	**749,180**	**778,101**	**786,428**	**790,722**		**TOTAL**	**820,958**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Weights and Measures
Dept #232

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
10,800	10,800	10,800	10,800	10,800	5200-5900	Operating Expenditures	11,600	100.0%
10,800	**10,800**	**10,800**	**10,800**	**10,800**		**TOTAL**	**11,600**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
14,980	10,800	12,200	10,800	10,800	511-4260	Weights & Measures Inspect	11,600	100.0%
-	-	-	-	-		Tax Levy	-	0.0%
(4,180)	-	(1,400)	-	-		Excess Revenue	-	0.0%
10,800	**10,800**	**10,800**	**10,800**	**10,800**		**TOTAL**	**11,600**	**100.0%**

Property Maintenance Program
Dept #233

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
53,323	54,318	67,866	61,920	61,920	5100	Wages	61,693	59.8%
11,668	10,174	20,768	33,108	33,108	5195	Fringe Benefits	34,217	33.2%
4,020	5,335	5,726	5,578	5,578	5500-5520	Internal Charges	5,504	5.3%
2,472	2,283	2,460	1,770	2,330	5200-5900	Operating Expenditures	1,796	1.7%
-	-	-	1,576	1,016	5950-5970	Capital Outlay	-	0.0%
71,483	**72,110**	**96,820**	**103,952**	**103,952**		**TOTAL**	**103,210**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
100	-	-	100	100	521-4410-050	Property Maint Appeals	100	0.1%
8,625	7,575	21,650	15,000	33,525	521-4430	Prop Maint Re-Inspection	15,000	14.5%
8,262	8,475	11,284	12,233	12,884		Unallocated Revenues	11,457	11.1%
54,496	56,060	63,886	76,619	57,443		Tax Levy	76,653	74.3%
71,483	**72,110**	**96,820**	**103,952**	**103,952**		**TOTAL**	**103,210**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Community Development Block Grant
Fund #13

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
30,933	23,597	33,822	59,010	59,010	101-5100-5190	Salaries	64,804	7.2%
12,644	10,209	13,563	26,993	26,993	5190-990-5198	Fringe Benefits	27,272	3.0%
32,703	47,575	64,892	-	61,997	101-5900	Administrative Costs	57,924	6.4%
16,300	12,800	13,400	-	13,142	101-5980-010	Greater Tosa Interfaith	13,142	1.5%
5,300	3,538	288	-	-	101-5980-020	Elderly Meal/Wellness Prg	-	0.0%
4,075	3,250	6,350	-	6,142	101-5980-025	Tosa Cares	6,142	0.7%
30,993	22,604	25,114	-	33,000	101-5980-030	Fair Housing Services	30,000	3.3%
17,750	13,800	13,980	-	-	101-5980-035	ARC Housing/Milwaukee	-	0.0%
142,433	34,240	336,860	-	-	101-5980-060	Sanitary Sewer Rehab	-	0.0%
256,608	-	-	-	-	101-5980-065	Sanitary Sewer-Recovery A	-	0.0%
10,765	32,494	34,876	-	-	101-5980-070	Storm Sewer-Pavement Rep	-	0.0%
10,019	-	-	-	-	101-5980-100	North Ave Neighborhood AL	-	0.0%
12,230	9,800	10,550	-	11,142	101-5980-105	Common Ground	11,142	1.2%
237,126	97,941	38,500	-	-	101-5980-125	Greek Orthodox Manor	-	0.0%
13,115	-	16,000	-	-	101-5980-145	Vision Forward	-	0.0%
155,973	-	-	-	-	101-5980-155	Wil-O-Way Improvements	-	0.0%
35,745	262,816	303,195	-	250,000	101-5980-165	Lutheran Home	-	0.0%
-	-	-	-	13,142	101-5980-180	Life Navigators	13,142	1.5%
-	-	-	-	1,419	101-5980-185	Easter Seals	-	0.0%
-	-	-	-	150,000	101-5980-195	Luther Manor	-	0.0%
23,848	13,983	9,338	-	-	101-5980-320	Lead Abatement	-	0.0%
-	40,304	-	-	75,000	101-5980-325	Rebuilding Together Great	-	0.0%
309,900	310,180	97,120	-	182,298	101-5980-370	Wauwatosa Econ Develop	-	0.0%
106,732	116,319	76,986	-	85,723	101-5980-385	Muellner Center Senior PR	85,723	9.5%
-	-	-	-	40,000	101-5980-420	WWBIC	-	0.0%
3,259	2,597	5,264	-	5,145	101-5980-440	Wauwatosa Food Pantry	5,145	0.6%
159,108	162,956	-		-	101-5980-560	Rehabilitation Water Main-L	-	0.0%
-	-	-	819,238	73,850	101-5980-660	Community Development	585,564	65.1%
1,627,559	**1,221,003**	**1,100,098**	**905,241**	**1,088,003**		**TOTAL**	**900,000**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,258,526	1,221,003	1,100,098	905,241	1,088,003	201-4100	Federal Grants	900,000	100.0%
112,425	-	-	-	-	201-4100-010	CDBG Programmed Funds	-	0.0%
256,608	-	-	-	-	201-4100-020	CDBG Recovery Act	-	0.0%
1,627,559	**1,221,003**	**1,100,098**	**905,241**	**1,088,003**		**TOTAL**	**900,000**	**100.0%**

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PERSONNEL SCHEDULE

Planning / Economic Development / Building				
Position Description	**2014 FTE**	**2015 Base Positions**	**2015 FTE**	**2014-15 Change**
Assistant Planner	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
Business Services Specialist	1.00	1	1.00	-
Code Enforcement Officer	1.00	1	1.00	-
Development Coordinator	1.00	1	1.00	-
Development Director	1.00	1	1.00	-
Electrical Inspector	2.00	2	2.00	-
Office Assistant [1]	1.00	1	1.00	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Property Maintenance Inspector	0.10	1	-	(0.10)
Student Clerk/GIS Intern	0.50	1	0.50	-
TOTAL	**12.60**	**14.00**	**12.50**	**(0.10)**

[1] *Previously titled MC 1 Building*

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01-421

PUBLIC HEALTH

MISSION

Public health focuses on community-based prevention efforts to eliminate disease and health risks, promote healthy behaviors and create an environment in which people can be healthy. The Wauwatosa Health Department's (WHD) mission is to protect and promote the health and safety of the entire community.

How healthy is your community? The City health assessment identified health priorities of physical activity, nutrition, injury prevention, mental health, and alcohol use. The community health improvement plan will guide the future Healthy Wauwatosa community-based initiative.

2014 BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 1,432,522	$ 1,455,762	$ 23,240
Rev	$ 401,958	$ 371,935	$ (30,023)
Lewy	$ 1,030,564	$ 1,083,827	$ 53,263
FTE's	12.86	12.63	(0.23)

MAJOR CHANGES

- Additional revenues: $2700
- Conversion of Public Health Specialist to Public Health Nurse

How safe are your children? Public health nurses work with all schools and day cares. When there is a 10% absenteeism rate, nurses are called to provide personnel and parents with health information about disease such as Pertussis and Mumps. Nurses track school immunization rates to assure adequate protection from disease. Staff work with the school district to assist in conducting the Youth Risk Behavior Survey every 2 years to understand youth health practices and risks. This year, we coordinated the purchase of a permanent medication collection site to help keep prescription drugs (opiates) out of the hands of our children through a partnership with the Wauwatosa School District's Tosa United and the Police Department.

Feeling well today? Nurses monitor diseases in the community as well as those emerging in other parts of the country and world in order to take measures necessary to protect the public. You can be assured that the people around you are disease free through public health measures--even if you can't see the threat.

What's in your food? In order to assure sanitary conditions and prevent disease outbreaks, staff inspects school cafeterias, restaurants, grocery stores, vending machines, other food establishments, and any event where food is served. We assure that the Food Code is followed. We monitor national recalls and work with licensed establishments to make sure unsafe food is removed from shelves.

What's in your water? WHD staff inspect all public pools and whirlpools (including hotel and fitness pools) regularly to assure that the chemical balance in the pools is adequate to prevent disease.

How do you work with other entities? WHD hosted and participated in multiple community events with partners. For example, we work with the Senior Commission to assess and address needs in the community. We collaborate with other City departments (fire, police, library, development) on a regular basis to address the needs of the community on projects related to emergency preparedness efforts, preventing illegal alcohol and tobacco sales to minors, Invest in People committee work, City Strategic

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Plan committee work, and assisting with the Wellness Program. We work with health care entities on disease prevention and control.

How does public health differ from health care? Public health is prevention-focused and looks at risks and reasons for disease to prevent it in the first place. Health is complex and is influenced by many factors such as *health behaviors* (tobacco use, nutrition and exercise, alcohol and drug use, sexual activity); *social and economic factors* (SES) (community safety, education, employment, family and social support, income); *clinical care* (access to and quality of care) and the *physical environment* (air and water quality; housing and transit). Clinical care (health care) accounts for only 20% of health outcomes. Health behaviors, social and economic factors, and the physical environment account for 80% of health outcomes (Health Rankings-University of WI). Public health addresses health behaviors, SES, and the physical environment for a prevention focus and greater community impact. http://uwphi.pophealth.wisc.edu/programs/match/wchr/2014/CHR2014_WI.pdf.

What is public health department accreditation? Accreditation is the measurement of health department performance against a set of nationally-recognized, practice-focused and evidenced-based standards, the issuance of recognition of achievement of accreditation by a nationally recognized entity, and the continual development, revision, and distribution of public health standards. The goal of the voluntary national accreditation program is to improve and protect the health of the public by advancing the quality and performance of local public health departments. Accreditation standards define the expectations for public health departments. National public health department accreditation was developed because of the desire to improve service, value, and accountability to stakeholders (PHAB, 2011). PHAB standards and measures can be found at http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.01.pdf.

PROGRAMS/SERVICE LINES

The majority of the public health budget is comprised of personnel who provide excellent customer service. Fourteen professional and clerical staff work together to carry out the programs and services within the community related to disease prevention and control, food inspection, healthy growth and development, emergency preparedness, environmental health, and healthy behaviors. We collaborate with community partners including health clinics, day cares, schools, adult living residences, long-term care facilities, and others to address health needs. We work with the Milwaukee Regional Medical Center (MRMC) entities, located in our jurisdiction, since their disease reports and public health issues impact our department. We work together to protect clients, families, workers, and the larger community. The following are major programs and selected examples of related 2013/2014 activities. A detailed reporting of programs and outcomes is found in the City of WHD Annual Report at www.wauwatosa.net/healthdata.

COMMUNICABLE DISEASES AND IMMUNIZATIONS

The WHD investigates all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. The WHD continued to monitor and evaluate the burden and impact of communicable diseases (CDs) within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. WHD conducted the following disease and immunization program/service activities:

- Processed 554 calls regarding immunizations through the WHD Information & Referral Nurse Line (I&R).
- Investigated 334 diseases for follow up, case management, and reporting to the state

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- Administered 1263 vaccines at immunization clinics
- Administered 928 seasonal flu vaccines at mass clinics at City Hall and off-site locations including schools, child care centers, businesses, adult living facilities, and the homes of homebound citizens.
- Processed 249 CD inquiries including 137 regarding Tuberculosis (TB) through WHD I&R; Provided TB services including providing medication treatment
- Partnered with the WSD to address school absenteeism rates greater than 10% daily, cluster of illnesses, or unexplained death

FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and corrective action. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. The WHD continued to monitor and evaluate the burden of disease though the following activities:

- Investigated 11 food-borne illness complaints regarding restaurants and 9 food-borne illness inquires
- Investigated and resolved 27 general complaints related to food establishments
- Conducted 517 inspections for licensed establishments including, 252 restaurants, 108 retail food establishments, 43 city food establishments, 19 vending machines and 95 temporary restaurants
- Conducted 38 kitchen inspections for 18 public and private schools
- Processed 158 restaurant and food-related inquiries through the WHD I&R
- Added hotels (8) and pools (28) to the food inspection database which is linked to the accounting system for the licensing program
- Managed the DSH, DATCP, and City food licensing and field inspection process using an electronic, relational database

HEALTHY GROWTH AND DEVELOPMENT

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. The WHD continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. The WHD performed the following activities addressing healthy growth and development for all life stages:

- Processed 1687 inquiries through the WHD I&R
- Assessed and evaluated 1059 referrals for nursing case management services
- Assessed 110 individuals on access to care and chronic disease through the WHD's Adult Health program.
- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission (WSC) on issues affecting the older adults in Wauwatosa. Advertised and distributed WSC's *File of Life* packets. Fiscal agent for the Adding Life to Years senior health assessment grant in 2014
- Provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Night Out

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- Analyzed data for the 2012 Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is a questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.

EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. WHD staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. The WHD conducted the following activities:

- Continued as member of the Milwaukee/Waukesha County Consortium for Public Health Preparedness since 2003
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality
- Participated as member of the Tosa Area Preparedness Partners (TAPP), a public/private collaboration of preparedness efforts throughout Wauwatosa initiated by the WFD
- Participated as member of the South East Wisconsin Incident Management Team (SEWIMT). This is a team of trained professionals that can assist local governments in SE Wisconsin during an emergency incident by advising and assisting with logistical, planning financial and operational aspects of an incident.
- Assessed over 110 individuals for emergency preparedness plans through the WHD Adult Health program
- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative

ENVIRONMENTAL HEALTH

Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is “whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome.” Nuisances range from rodent and wildlife harborage to garbage and dog complaints. A HHH is defined as “substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated.” The following activities were conducted by WHD:

- Documented 106 nuisance complaints, resulting in 75 inspections, 33 telephone contacts, 5 warning letters and 7 abatement orders
- Conducted 45 inspections for 29 human health hazard (HHH) complaints
- Collaborated with other city departments, businesses, and residents to manage complaints
- Processed 55 nuisance and 105 HHH inquiries through the WHD I&R
- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.
- Identified and followed 37 Wauwatosa children for elevated blood lead levels ≥ 5 µg/dL. Of the 34 children in 2013, 6 cases remained active as needing continued case management services in 2014.
- Collaborated with Community Development Department staff to implement a HUD weatherization grant program to prevent homes with children aged less than six years from developing a lead hazard. The

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mini-grant to eligible homeowners is designed to replace original windows and exterior doors on properties built before 1978.

- Investigated 39 animal bite reports (including wildlife, domestic and strays); issued 17 domestic animal quarantine orders; processed 8 specimens for Rabies testing; processed 32 animal bite calls

HEALTHY BEHAVIORS

Healthy behaviors play a major role in health outcomes. Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems. In 2012, about 50% of all adults had one or more chronic health conditions. Health risk behaviors are unhealthy behaviors you can change and cause much of the illness, suffering, and early death related to chronic diseases and conditions (CDC). Healthy behaviors focus on nutrition, physical activity, tobacco, alcohol/other substances, reproductive health, mental health, injury and violence. The following are selected examples of program activities that address population-based health in our community. Detailed information, including comparisons to state and national benchmarks, is found in the WHD Annual Report.

Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. The CDC recommends that adults should engage in 30 minutes of moderate physical activity five times per week. The CDC also recommends that adults should engage in 25 minutes of vigorous physical activity three times per week. It is the goal of WHD to promote adequate and appropriate nutrition and physical activity among Wauwatosa residents to prevent or reduce overweight and obesity. Overweight is defined as having a body mass index (BMI) greater or equal to 25.0 while obese is defined as having a BMI of 30.0 or greater. WHD engaged in the following activities:

- Provided technical assistance in WSD Wellness in Wauwatosa Schools (WITS) Committee initiatives
- Assessed over 110 individuals on healthy eating and physical activity level through the WHD's Adult Health program (health clinic program rotates through 4 community sites)
- Processed 82 inquiries on nutrition topics including WIC, food security, and oral health
- Provided over 219 participants with the Women, Infants, and Children (WIC) nutrition supplement program for individuals who are nutritionally at-risk
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Steering Committee

Tobacco Use and Exposure

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. The Wauwatosa Tobacco Prevention and Control Program aims to prevent and reduce tobacco use and exposure through education, advocacy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke. WHD activities included:

- Completed 35 tobacco compliance checks. WHD secured grant monies to pay for the police overtime and student training. 91.2% of the tobacco retailers did not sell to minors

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- Completed 32 tobacco compliance investigations. 87.5% did not sell to minors; 4 sold to minors and received citations
- Maintained an active partnership with Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents
- Assessed, counseled, and referred parents of 599 newborns on tobacco use and smoke-free homes
- Assessed, counseled, and referred 110 adults and seniors on tobacco use and smoke-free homes

Alcohol and Other Substances

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from four to ten dollars in cost savings for treatment and counseling. The WHD continued to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. The WHD performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to Tosa United.
- Facilitated the school district's Tosa United program while the coordinator role was temporarily vacant
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites
- Attended the southeast regional heroin summit
- Assessed 110 individuals on alcohol use and illegal/inappropriate drug use
- Completed 21 alcohol compliance investigations; 95.2% (n=20) of the establishments did not sell alcohol to minors
- Planned, advertised, and implemented Tosa United's 2013 prescription drug collection day held in September at the city hall parking lot
- Analyzed data for the Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants

Reproductive and Sexual Health (RSH)

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. The WHD continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. The WHD performed the following activities addressing RSH issues:

- Processed 12 RSH-related inquiries on WHD I&R
- Assessed 110 individuals on RSH-related issues through the department's Adult Health Clinic program
- Investigated 121 STDs/STIs for source identification, treatment, and prevention
- Assessed 599 birth records for high-risk maternal health issues

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental

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health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. The WHD performed the following activities addressing mental health issues:

- Processed 5 mental health-related inquiries on WHD I&R
- Assessed and evaluated 3 mental health-related referrals for nursing case management services
- Assessed 110 individuals on mental health-related issues through the WHD Adult Health Clinic program

Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. The WHD continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics. The WHD performed the following activities addressing injury and violence prevention:

- Maintained an active partnership with and provided technical assistance to Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program
- Processed 24 injury and violence-related inquiries on WHD I&R
- Assessed and evaluated 42 referrals for injury and violence nursing case management
- Assessed 110 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance
- Conducted 10 home safety visits for families
- Continued participation in the regional Child Death Review process with the Infant Death Center

Source: 2013 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on WHD services and programs and how the City of Wauwatosa compares to the state and the nation. http://www.wauwatosa.net/healthdata

2014 WHD ACHIEVEMENTS

- Applied for national accreditation on 5/20/14. National accreditation addresses quality improvement using national benchmarks, ongoing quality improvement, and customer service excellence. This process involves the review and revision of policies, programs, operations and plans. Accreditation also involves the development of a performance management system to better track and report outcomes.
- Successfully completed the 5-year Department of Health Services (DHS) 140 Required Services of Local Health Departments which is an audit for statutory compliance. This process required 100 pieces of evidence and a site visit.
- Completed a WHD Strategic Plan (2014-2017) to provide direction and track outcomes. Strategies include achieving national accreditation, enhancing workforce development, forging and expanding community partnerships, tracking community programs and services, and improving public health advocacy and visibility. The WHD Plan is linked to the City Strategic Plan through the Healthy Wauwatosa Initiative. http://www.wauwatosa.net/healthdata.

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- Member of the City of Wauwatosa Strategic Plan steering committee; Invest in People committee, NeoGov Performance Evaluation committee, and provided selected services for the City's Wellness program
- Developed a marketing plan to raise awareness of health department functions, programs and services; communicate successes and challenges, inform and engage citizens about the upcoming 'Healthy Wauwatosa Initiative', and disseminate public health routine and emergency health messages. The marketing plan uses multiple venues to stay in touch with our community.
- Collaborated/advocated within the community to install a permanent medication collection site since 2007. The WHD funded half of the cost through a prevention grant and worked in partnership with Tosa United and the Police Department to make this happen.
- Collaborate with the Wauwatosa School District on preparing and implementing the 2014 Youth Risk Behavior Survey that provides insight into the health practices of youth and a basis for future programming.

2015 GOALS

- Achieve national accreditation through the Public Health Accreditation Board using national benchmarks and quality improvement processes to define the expectations of the health department and improve service, value, and accountability to stakeholders. Electronically load the accreditation evidence and participate in the scheduled site visit. Review and revise all programmatic and operational policies and plans; implement a formal performance management system to track and report outcomes.

- Design and pilot a City-wide social media policy through an internal grant to improve marketing of department programs and initiatives using multiple venues for better communication with the community. This grant is in partnership with the fire and police departments. The initiative will be expanded to other City departments. The WHD will implement components of its Marketing Plan for enhanced for enhanced health messaging and communication with the community.

- Implement the City of Wauwatosa Health Department Strategic Plan to evaluate and revise current collaborative initiatives with community partners; and revise data collection, analysis, and reporting processes using internal electronic databases and a performance management system. Other program focus areas include: TB disease policy revision; refugee screening; safe food handling education; lead-poisoned children program; mental health awareness and isolated adults; host a community forum related to adolescent support and self-esteem.

- Assist in implementing the *City's* Strategic Plan through the 'Healthy Wauwatosa Initiative' to address and support healthy behaviors, acknowledge other factors, and shape the physical environment to improve the health of the community. The Healthy Wauwatosa Initiative will be the umbrella that links large City initiatives and health department programs.

- Continue to work with the Senior Commission to complete the Adding Life to Years senior health assessment and disseminate the results to the community on the strengths and needs of seniors.

- Analyze, summarize and disseminate the 2014 Youth Risk Behavior Survey results to identify strengths and risks of youth health behaviors as a basis for future programming. Expand the survey to middle school students.

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2015 BUDGETARY CHANGES

The allotted 2% increase for operations was not used: $1,221

The reconfiguration of a part-time position from a .8 Public Health Specialist to a .5 Public Health Nurse resulting in salary and benefit saving as position will not be pension eligible.

The increased wages were due to adjustments made to positions through the Carlson Dettman study to compete with the market

Addition of revenues through selected fees: $2,700

- Tuberculosis Skin Testing (by appointment): $900—to assist clients in getting required testing when they are not able to attend our public clinics
- Expedited License Fee: 10% of license fee or $5, whichever is greater: $200 to encourage operators to plan ahead (1 week) for community food event licenses
- Late charge to license holders after the deadline: 10% of the license fee or $5, whichever is greater: $800: to provide incentive for owners to pay license fees on time
- Radon kit sales: $10 per kits: $800: Increase kit cost which is less than retail and also includes the cost of lab testing. The test results provide valuable data

BUDGET SUMMARY

Public Health
Dept #421

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
824,897	821,791	861,933	852,004	866,265	5100	Wages	893,535	61.4%
339,276	335,963	354,636	366,357	366,357	5195	Fringe Benefits	377,653	25.9%
40,370	31,628	43,228	188,817	186,318	5200-5900	Operating Expenditures	183,274	12.6%
123,710	118,961	135,038	-	-	5510-5520	Internal Charges	-	0.0%
8,426	15,272	4,930	4,003	5,703	5980-010	Maternal Child Health Grant	-	0.0%
-	-	380	-	139	5980-015	Expenditures from Donation	-	0.0%
1,533	1,459	56	4,535	2,492	5980-020	Child Lead Poison Prev	-	0.0%
-	-	-	4,607	10,807	5980-025	Preparedness Grant	-	0.0%
658	-	-	-	-	5980-035	Immunization Planning Gr	-	0.0%
2,270	6,131	2,459	4,049	2,349	5980-080	Immunization Registry Gr	-	0.0%
-	-	-	-	900	5980-100	WI Wins	1,300	0.1%
9,092	3,086	3,972	8,150	8,585	5980-110	Cities Readiness Inititative	-	0.0%
-	-	800	-	-	422-5980-020	Health Hazard Removal	-	0.0%
210	216	-	-	2,500	422-5980-025	Radon Outreach	-	0.0%
6,403	4,002	455	-	2,043	423-5980-010	Prevention Grant	-	0.0%
-	1,636	-	-	-	423-5980-015	Pandemic Influenza Grant	-	0.0%
5,812	10,465	5,531	-	-	423-5980-025	CDC Preparedness-LHD Plan	-	0.0%
1,004	828	937	-	-	423-5980-030	Tobacco Control Board	-	0.0%
4,473	458	3,307	-	-	423-5980-055	Accreditation Grant	-	0.0%
7,706	4,967	3,897	-	6,477	423-5980-200	Public Health Infrastruct	-	0.0%
1,375,840	**1,356,863**	**1,421,559**	**1,432,522**	**1,460,935**		**TOTAL**	**1,455,762**	**100.0%**

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Public Health
Dept #421

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
40,909	47,942	44,478	43,454	49,654	231-4420-000	Preparedness Planning Grant	41,486	2.8%
15,479	6,203	10,421	12,870	13,305	231-4420-010	Cities Readiness Iniative	6,151	0.4%
6,403	4,773	3,542	2,043	2,043	231-4420-020	Prevention Grant	-	0.0%
12,713	22,039	12,349	12,349	12,349	231-4420-030	Immunization Registry Gr	10,000	0.7%
658	-	-	-	-	231-4420-035	Immunization Planning	-	0.0%
18,165	22,655	12,057	12,303	12,303	231-4420-040	Maternal Child Health Grant	6,600	0.5%
3,369	780	-	-	2,500	231-4420-045	Radon Outreach	-	0.0%
11,968	9,638	8,455	-	10,000	231-4420-200	Public Health Infrastruct	-	0.0%
1,739	1,636	-	-	-	231-4440	Pandemic Influenza Grant	-	0.0%
7,664	4,089	2,104	2,492	2,492	241-4420-060	Child Lead Prevention Grant	-	0.0%
1,004	833	937	-	900	241-4420-080	WI WINS	1,300	0.1%
75,646	78,663	79,021	83,900	83,900	311-4120	Food	80,020	5.5%
23,511	25,452	26,118	25,300	25,300	311-4125	Retail Food-Dept of AG	27,400	1.9%
-	-	-	1,050	1,050	311-4140	Soda Water	1,055	0.1%
-	-	-	-	10,000	311-4310	Hotel/Motel and Rooming H	8,500	0.6%
-	-	-	-	5,500	311-4360	Public Swimming Pools	5,900	0.4%
1,350	1,025	1,638	1,050	1,050	531-4300	Animal Pound	1,050	0.1%
700	100	110	550	550	531-4410	Health Enforcement	220	0.0%
4,053	5,199	5,356	5,200	5,200	531-4500	Health Inspection License	5,500	0.4%
-	-	-	-	-	531-4500-010	Expedited License Fee Reg	200	0.0%
-	-	-	-	-	531-4500-020	Late License Fee	850	0.1%
14,799	9,991	10,257	7,500	7,500	531-4600-050	Health Serv-Flu	10,000	0.7%
25	75	-	-	-	531-4600-100	Health Serv-Pneumovax	-	0.0%
1,680	2,445	2,280	2,000	2,000	531-4600-150	Health Serv-TB Skin Test	3,200	0.2%
1,115	625	220	100	100	531-4600-200	Health Serv-Hepatitis A/B	-	0.0%
180	-	-	-	-	531-4600-250	Health Serv-Varivax	-	0.0%
1,110	1,890	20	-	-	531-4600-300	Health Serv-Adult Tetanus	-	0.0%
-	150	-	-	-	531-4600-350	Health Serv-Meningococcus	-	0.0%
3,080	2,925	930	1,000	1,000	531-4600-400	Health Serv-Shingles	-	0.0%
200	671	300	200	200	531-4700	Radon Kits	800	0.1%
475	-	-	-	-	531-4850	Accreditation Grant	-	0.0%
-	17,151	30,872	-	-	531-4870	Children's Hospital Grant	-	0.0%
1,435	183	-	400	400	531-4900	Other	-	0.0%
5	15	67	-	-	531-4980-020	Hepavac Rental	100	0.0%
-	100	-	-	-	841-4210	Contrib-Health	-	0.0%
159,022	159,468	165,680	168,576	181,075		Unallocated Revenues	161,603	11.1%
967,383	930,147	1,004,347	1,050,185	1,030,564		Tax Levy	1,083,827	74.5%
1,375,840	**1,356,863**	**1,421,559**	**1,432,522**	**1,460,935**		**TOTAL**	**1,455,762**	**100.0%**

** Historically the Health Department was split into 3 different departmental accounts. These were consolidated in 2014 and for comparison purposes, prior years have also been consolidated as well in this table.*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Health				
Position Description	**2014 FTE**	**2015 Base Positions**	**2015 FTE**	**2014-15 Change**
Health Officer	1.00	1	1.00	-
Health Services Surge Capacity	0.06	0	0.06	-
Administrative Support Specialist 1	1.00	1	1.00	-
Nurse Supervisor 3	1.00	1	1.00	-
Office Assistant (Grant Funded) 4	0.50	1	0.50	-
Public Health Manager/Epidemiologist grant	1.00	1	1.00	-
Public Health Nurse	5.50	7	6.07	0.57
Public Health Specialist	0.80	1	-	(0.80)
Sanitarian 2	2.00	2	2.00	-
TOTAL	**12.86**	**15.00**	**12.63**	**(0.23)**

Previously titled:

1 *MC 3 Health Admin Asst*
2 *Environmental Health Sanitarian*
3 *Public Health Nurse Supervisor*
4 *MC 1 Health Part Time*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-511

LIBRARY

MISSION

The mission of the Library is to provide the resources necessary to meet educational, informational and recreational reading needs of the Wauwatosa community; to acquire and organize those materials in appropriate ways according to national standards and to assist patrons of all ages with their reading, educational and informational searches.

There are more than 33,000 residents of Wauwatosa with library cards they have used in the past two years. They reside in every part of the City. The figure is a GIS map which captured 89% of current card holders tied to their residences.

While most of the library users physically come in to the building (more than 400,000 visits per year) some use the library entirely through remote access to our databases of proprietary information. The library is increasingly moving to electronic delivery of books, magazines and information sources. We are currently evaluating streaming audio, video and music downloads.

BUDGET SNAPSHOT

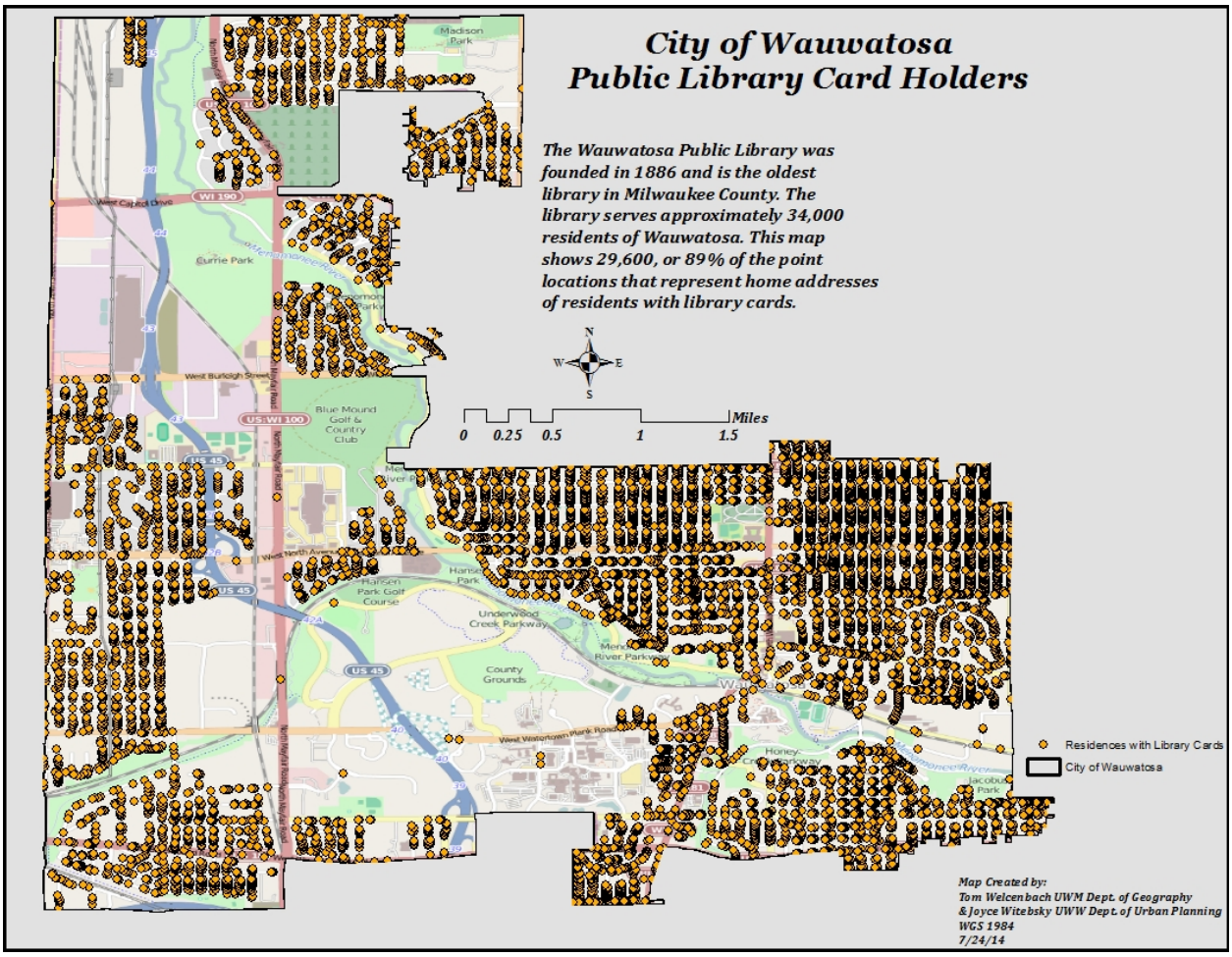
	2014	2015	Change
Exp	$ 2,778,411	$ 2,755,782	$ (22,629)
Rev	$ 403,685	$ 384,671	$ (19,014)
Levy	$ 2,374,726	$ 2,371,111	$ (3,615)
FTE's	26.55	26.55	-

MAJOR CHANGES

Library revenues are projected to be down in 2015 due to changes in the MCFLS reimbursement contract for service provided to non-residents

The total number of FTEs remains the same for 2015, but in 2015, two FTE circulation attendant positions will be replaced by four part time shelver positions. The result of this change is a reduction of $49,000 from the Library's Personnel Budget.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)



Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is $10,000.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	$8.80	$6.98	$6.39	$5.40	$5.40	$5.40	$3.35
Moderate	$11.54	$8.96	$8.51	$6.51	$6.26	$6.26	$3.59
Enhanced	$14.69	$11.85	$10.22	$7.94	$7.12	$7.12	$3.91
Excellent	$23.70	$15.04	$12.84	$10.21	$8.53	$8.53	$4.86

PROGRAMS/SERVICE

TECHNICAL SERVICES

Place electronic orders for all materials, catalog and classify the materials, enter the bibliographic information into the shared library catalog, and process the materials to make them ready to be loaned.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Maintain accuracy of the catalog by entering information about items damaged, lost, paid for, or discarded from Wauwatosa's collections.

CHILDREN'S SERVICES

Select materials appropriate for children from babies to fourteen year olds. Provide bibliographic instruction for grade school aged children, story times and other early literacy programs for children and parents. Assist parents and children in locating the information they need.

REFERENCE AND ADULT SERVICES

Select materials for all reference and circulating collections in the adult library, maintain the collections, and assist patrons in locating information they need. Provide programs on use of library resources, other common adult education matters, and book discussion groups.

CIRCULATION

The department in which items are checked out and back in, fines are paid, and library cards issued.

ADMINISTRATION

Oversees the day to day operation of the library, supervises all other library departments, and manages the library's budget. Works directly with the Board of Trustees to establish Library policies, the Library Foundation to raise private funds to enhance City support, write grants, prepare annual Wauwatosa Organizations Directory, and represent Wauwatosa Public Library's interests at MCFLS Board Meetings and ICC meetings as necessary.

2014 ACHIEVEMENTS

- By the end of 2014, we will have an automated sorting system in use

2015 GOALS

- Take all opportunities to reduce FTE's in the circulation department
- Negotiate a best possible contract with MCFLS for payment for service to non-residents

2014 BUDGETARY CHANGES

- Library Book Fine revenue is increased by $7,000 to $107,000 based on year-to-date actual
- Salaries are reduced by $12,878 to reflect vacancies during the first half of 2014

2015 BUDGETARY CHANGES

- Library Book fine revenue is increased to match the 2014 re-estimated total
- Library Fees-Other Community are projected to decrease $24,494 in 2015 due to changes in the MCFLS reimbursement contract for services provided to non-residents.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- The total number of FTEs remains the same for 2015, but in 2015, 2 FTE circulation attendant positions will be replaced by 4 part-time shelver positions. The result of this change is a reduction of $49,000 from the Library's Personnel Budget resulting in an overall $12,878 decrease in salaries.

BUDGET SUMMARY TABLE

Public Library and Library Pictures
Dept #511

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,215,620	1,243,240	1,254,542	1,316,664	1,303,786	5100	Wages	1,304,813	47.3%
390,574	401,681	418,950	407,534	407,534	5195	Fringe Benefits	414,882	15.1%
631,869	660,601	648,657	645,076	653,576	5500-5520	Internal Charges	640,565	23.2%
315,575	329,062	344,880	407,637	418,376	5200-5900	Operating Expenditures	395,522	14.4%
1,603	-	-	1,500	1,525	5950-5970	Office Furniture & Equip	-	0.0%
2,555,241	**2,634,584**	**2,667,029**	**2,778,411**	**2,784,797**		**TOTAL**	**2,755,782**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
93,855	97,440	106,419	100,000	107,000	571-4100	Library Book Fees and Fines	107,000	3.9%
681	1,075	2,154	2,000	2,591	571-4110	Library Pictures	2,300	0.1%
4,569	3,930	3,951	3,320	3,016	571-4120	Library Copy Service	3,000	0.1%
8,392	8,397	8,214	7,400	7,400	571-4130	Library Reader Printer	7,400	0.3%
280,677	274,606	266,661	270,965	273,392	571-4140	Library Fees-Other Community	246,471	8.9%
25,154	22,365	16,335	20,000	20,000	571-4900	Other	18,500	0.7%
2,141,913	2,226,771	2,263,295	2,374,726	2,371,398		Tax Levy	2,371,111	86.0%
2,555,241	**2,634,584**	**2,667,029**	**2,778,411**	**2,784,797**		**TOTAL**	**2,755,782**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Library				
Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Assistant Library Director	1.00	1	1.00	-
Cataloger	1.00	2	1.00	-
Children's Librarian	2.41	3	2.41	-
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant	7.00	11	5.00	(2.00)
Circulation Supervisor	1.00	1	1.00	-
Director	1.00	1	1.00	-
Librarian	3.83	6	3.83	-
Library Shelvers	5.03		7.03	2.00
Office Assistant [1]	0.50	1	0.50	-
Reference Supervisor	1.00	1	1.00	-
Security Guard 1	0.58	2	0.58	-
Tech Services Aide	0.40	1	0.40	-
Tech Services Assistant	0.80	1	0.80	-
TOTAL	**26.55**	**32.00**	**26.55**	**-**

1 *Preivously titled Municipal Clerk 2 Library*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

24-144

INFORMATION SYSTEMS

MISSION

The Wauwatosa Information Systems Department (IS) strives to offer enhanced business value to our customers by providing cost effective, innovative information management, and technology solutions that support the business strategies of the City of Wauwatosa. This department provides a secure environment for data integrity, accessibility, system availability, and delivery of information resources for city departments. The City IS Department is committed to fiscal responsibility, collaborating with other departments and other government entities to provide technical services to better serve the City of Wauwatosa and its citizens.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 1,191,754	$ 1,256,849	$ 65,095
Rev	$ 1,191,989	$ 1,281,024	$ 89,035
Net	$ 235	$ 24,175	$ 23,940
FTE's	6.00	6.00	-

MAJOR CHANGES

- IS Director Retired after 23 years with the City
- New position created providing Public Safety Tech Support
- New Server Room constructed and ready for use
- Vision Software (Assessor) successfully implemented
- Wireless backbone upgrades scheduled in 2014

PROGRAMS/SERVICE LINES

The Wauwatosa IS Department is responsible for investigating technology solutions and administering computer-related functions utilized by all departments within the city, as well as supporting the telephone system. This department will provide the support services necessary to maintain all computer hardware and software to facilitate the business functions of the city including the police and fire departments. Since computer technology affects nearly all facets of local government, this functional area assists the city in delivering quality services to better serve the public interest.

2014 ACHIEVEMENTS

- Successfully participated in implementation of new Vision Mass appraisal software for the Assessor's Office
- Supported broader implementation of mobile tablets throughout City Government operations
- Increased capacity for Water Dept Wireless Meter Reading system, and Citywide wireless network backbone
- Installed comprehensive network auditing software
- Upgraded Internet speed Citywide

2015 GOALS

- Participate in upgrades of E-911 systems, and begin process of Citywide Phone System replacement

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Provide improved application support for end users, recommend training through *wauwatosainvests.com*
- Centralize GIS Administration in IS department
- Implement mobile tablet access for Building Inspection

2014 BUDGETARY CHANGES

- Improvements to Wireless network backbone in cooperation with Water Utility
- New CAD computers for Engineering (cost charged to Engineering Services)
- Numerous Police Dept Mobile Technology upgrades (Charged back to PD)
- Projects to be carried over to 2015: Asset Mgmt for Engineering, Assessor Marshall & Swift Interface, Assessor Tablet Computer trial (funds to remain in fund balance)

2015 BUDGETARY CHANGES

- GIS costs centralized in IS Department ($31,000)
- Maintenance Contracts for EMC SANs (warranty period expired) ($13,000)
- Additional Police Dept Mobile Technology upgrades (Charged back to PD)

BUDGET SUMMARY TABLE

Information Systems
Fund #24

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
400,363	411,159	376,705	425,699	425,699	5100, 5110, 5190	Wages	429,915	34.2%
160,218	185,052	163,037	176,646	176,646	5195	Fringe Benefits	156,951	12.5%
(543)	(1,493)	(2,963)	3,363	3,363	5120	Accrued Vacation Expense	1,000	0.1%
18,840	18,948	17,724	17,428	32,247	5510	Internal Charges	16,895	1.3%
316,113	343,373	402,008	438,383	469,643	5200-5900	Operating Expenditures	496,385	39.5%
4,989	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
66,047	80,454	126,901	96,675	132,798	5980-010	Hardware Upgrade & Improv	82,535	6.6%
152,739	60,273	85,405	16,000	33,121	5980-020	Software Upgrade & Improv	25,168	2.0%
25,000	-	-	-	-	5980-030	Wireless Infrastructure	-	0.0%
11,485	8,889	8,996	17,560	17,560	5980-100	Web Page/GIS	48,000	3.8%
1,155,251	**1,106,655**	**1,177,813**	**1,191,754**	**1,291,077**		**TOTAL**	**1,256,849**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,157,778	1,042,558	1,223,865	1,191,989	1,240,412	144-4100	Interdepartmental Charges	1,280,508	100.0%
1,814	1,180	950	-	516	144-4200	Record Request Fulfillment	516	0.0%
1,275	-	-	-	-	144-4500	Sale of Equipment	-	0.0%
1,160,867	**1,043,738**	**1,224,815**	**1,191,989**	**1,240,928**		**TOTAL**	**1,281,024**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Information Systems Equipment Reserve
Fund #26

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	193,898	-	20,693	144-5980-010	Hardware Upgrade & Improv	12,814	100.0%
-	**-**	**193,898**	**-**	**20,693**		**TOTAL**	**12,814**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
61,676	82,093	88,473	101,769	91,583	921-4600	Depreciation Transfer	114,355	100.0%
61,676	**82,093**	**88,473**	**101,769**	**91,583**		**TOTAL**	**114,355**	**100.00%**

PERSONNEL SCHEDULE

Information Systems

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Assistant Manager IS 2	1.00	1	1.00	-
IS Help Desk Specialist 3	1.00	1	1.00	-
Director Information Systems 4	1.00	1	1.00	-
Public Safety Analyst 5	1.00	1	1.00	-
Public Safety Tech 1	1.00	1	1.00	-
System Administrator 6	1.00	1	1.00	-
TOTAL	**6.00**	**6.00**	**6.00**	**-**

Previously titled:

1 *Computer Technician*
2 *Assistant Manager Info Systems*
3 *Computer Operator*
4 *Manager Information Systems*
5 *Public Safety Sys Administrator*
6 *Technical Support Specialist*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-214

CROSSING GUARD

MISSION

To provide crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon time periods at 36 locations.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 241,730	$ 242,927	$ 1,197
Rev	$ 28,471	$ 26,967	$ (1,504)
Levy	$ 213,259	$ 215,960	$ 2,701
FTE's	-	-	-

The basic purpose of the crossing guard program is to provide unescorted students with a safe means to cross designated intersections while going to and from school.

Average Cost of a 2015 Crossing Guard, Estimate				
# of Crossing Guards	Hours/Week	Spring Hourly Rate (22 Weeks)	Fall Hourly Rate (20 Weeks)*	Total**
1	10	$ 16.51	$ 16.51	$ 6,934.20

**Rate may change based on proposals submitted for service*

***Assumption: 42 weeks in school year*

Wauwatosa public schools have an early release program every Wednesday. This has caused an increase in the total guard hours because they are present to escort public school children across intersections and the guards will stay at the intersection to cross students leaving a private school at a different time. This happens in the reverse as well when private schools are released early and public schools are not, but largely it is public school days.

Estimated Annual Cost of Public School Wednesday Early Release		
Additional Hours*	Hourly Rate	Total**
588	$ 16.51	$ 9,707.88

**Assumptions: 42 weeks in school year*

***Total does not include Private School Early Release Days*

The spring 2014 survey of pedestrians crossing at corners covered by crossing guards shows the following counts for the three highest and the three lowest numbers of pedestrians. There are a number of factors that can affect the final tally, e.g., N 76th St and Wauwatosa Ave – a child may walk past one crossing guard who counts them and walk past the second crossing guard at that intersection and he/she counts them as well, essentially double counting. It is worth pointing this out because these counts are

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

best estimates, not the actual amount of people going through an intersection, i.e., the annual count is prone to human error.

Three Highest Used Crossing Guard Locations over a Week				
Location	A.M. Number of People	P.M. Number of People	Total	**Avg. Daily Total**
76th and North	1434	1897	3331	**666.2**
Center & 111th	1217	1099	2316	**463.2**
Underwood & Milwaukee	935	1282	2217	**443.4**

Three Lowest Used Crossing Guard Locations over a Week				
Location	A.M. Number of People	P.M. Number of People	Total	**Avg. Daily Total**
Center and 74th	55	50	105	**21**
Glenview and St. Jude	111		111	**22.2**
70th and Blue Mound	49	70	119	**23.8**

2014 ACHIEVEMENTS

- The Ad-Hoc Crossing Guard Committee made a number of recommendations that were discussed with the Traffic and Safety Committee in the first quarter of 2014. Ultimately, these actions were administratively implemented. The following changes should have a positive effect on the quality of the program:
  - **Instead of a one day count of pedestrians, a week long count will be conducted** – Each school year the contractor will complete a semi-annual survey showing the total number of people crossing at each required crossing guard location during each applicable shift on a typical day over the course of a week.
  - **Additions to the training criteria** – A crossing guard should not do the following actions during a shift period: Utilize their phone; play music or wear headphones; smoke at crossing locations, or in the immediate area; and park in the right hand turn lanes, or have a similar effect by parking too close to the intersection.
  - **Modified crossing guard shift times** – Five crossing locations were modified to better align with the adjacent school start and end times. This change has the potential to save approximately $5,200.
  - **Created a four step process to locate crossing guards** – If an individual or group wants a crossing guard at a certain location they have to complete the following steps for consideration:

    1. Requester collects and organizes a number of mandatory information items (e.g., identify if there is a safe walk route to school, road conditions, sight distance, posted vehicle speed, etc.) to assist in determining the conflict between pedestrians and vehicular movement
    2. Requester has to complete a Crossing Guard Request Form and submit all information to Administration Office
    3. Crossing Guard Coordinator reviews the request to make sure all the mandatory information has been submitted
    4. Crossing Guard Coordinator forwards all information to the Clerk's Office to be put on the Community Development Committee [Traffic and Safety Committee] Agenda for consideration

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- At the request of the Zoo Interchange project team, a crossing guard was added for the second half of the 2013-2014 school year at N. Glenview Avenue and Gridley Avenue. This crossing location will continue in the 2014-2015 school year. Any expenses incurred have been, and will continue you to be, paid by the Wisconsin Department of Transportation.

2015 GOALS

- The 2012-2015 contract with the City's current provider, Twin City Security, will expire at the end of the 2014-2015 school year, i.e., June 30th 2015. As a result, the City will need to develop a request for proposal (RFP) to continue contracted crossing guard services. In 2012, there was one vendor who submitted a proposal. The goal for this upcoming RFP is to find additional vendors that have successfully run similar programs in other municipalities, in hopes of promoting competitive pricing. In addition, City staff will review the possibility of bringing the crossing guard program in-house again, but it is worth noting that the Ad-Hoc Crossing Guard Committee, along with the Finance Director, brought a number of relevant issues to the forefront that make it a riskier proposition, i.e., increased liability, human resources capacity, quantity of savings, quality of candidates, etc.

2014 BUDGETARY CHANGES

- The crossing guard budget was decreased by $5,200 because five crossing location shift times were modified to better align with school start and end times.
- The Safe Routes to School Grant (approx. $34,000) was added to the crossing guard budget. The organizers of the Wauwatosa Safe Routes to School Program spent the funds on in-road pedestrian/school crossing signs and boxes that contain crossing guard kits for each location among other things.

2015 BUDGETARY CHANGES

- Due to the unknown results of a yet to be developed RFP, the operating budget for the crossing guard program was increased by 0.5%, excluding the Safe Routes to School grant.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Crossing Guards
Dept #214

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
218,623	225,008	233,510	241,940	273,868	5200-5900	Operating Expenditures	242,927	100.0%
218,623	**225,008**	**233,510**	**241,940**	**273,868**		**TOTAL**	**242,927**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	-	34,528	231-4210-035	Safe routes to School Gr	-	0.0%
-	-	3,105	-	-	241-4410-010	Zoo Interchange Mitigatic	-	0.0%
25,269	26,444	27,215	28,471	33,944		Unallocated Revenues	26,967	11.1%
193,354	198,564	203,190	213,469	239,924		Tax Levy	215,960	88.9%
218,623	**225,008**	**233,510**	**241,940**	**273,868**			**242,927**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-522

JULY 4TH AND MEMORIAL DAY

MISSION

To organize observance of Memorial Day and celebration of Independence Day for the citizens of Wauwatosa

PROGRAMS/SERVICE LINES

Memorial Day observance at Longfellow Middle School

Independence Day parade, evening program and fireworks

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 43,789	$ 44,665	$ 876
Rev	$ 43,789	$ 44,665	$ 876
Levy	$ -	$ -	$ -
FTE's	-	-	-

BUDGET SUMMARY TABLE

July 4th And Memorial Day
Dept #522

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
51,745	51,880	49,636	43,639	43,639	5200-5900	Operating Expenditures	44,515	99.7%
210	126	100	150	150	5980-010	Memorial Day	150	0.3%
51,955	**52,006**	**49,736**	**43,789**	**43,789**		**TOTAL**	**44,665**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	33,789	26,519	101-4200	Hotel/Motel Room Tax	34,665	77.6%
9,369	29,042	8,650	10,000	17,270	841-4130	Contributions-4th of July	10,000	22.4%
6,005	6,112	5,797	-	-		Unallocated Revenues	-	0.0%
36,581	16,852	35,289	-	-		Tax Levy	-	0.0%
51,955	**52,006**	**49,736**	**43,789**	**43,789**		**TOTAL**	**44,665**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-211

POLICE DEPARTMENT

MISSION

The Wauwatosa Police Department exists to detect criminal acts, apprehend the offenders and to preserve the peace and safety of all citizens in accordance with all federal, state and local laws.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 14,706,137	$ 15,003,028	$ 296,891
Rev	$ 3,744,414	$ 3,626,803	$ (117,611)
Levy	$ 10,961,723	$ 11,376,225	$ 414,502
FTE's	119.54	118.54	0.15

MAJOR CHANGES

- Reduced fuel costs
- Restructure of Detective bureau
- Harley Davidson replacement program

PROGRAMS/SERVICE LINES

The Police Department is staffed by 93 officers and 26 civilians that provide 24-hour service and protection to the citizens of Wauwatosa. In 2013, officers responded to 31,161 calls for service and dispatchers answered 4,685 emergency 911 calls. There were a total of 2,127 adult and juvenile arrests.

The department functions are divided between the Administrative Bureau and the Operations Bureau. The Administrative Bureau manages the budget, technical and electronic systems, Community Support Division and maintains all records and reports retained by the department. The Operations Bureau consists of the Patrol Division, the Investigative Division, the Special Operations Group (SOG), Training Division, and Dispatch Center. Here is a glimpse of the divisions and special programs that help us perform our mission every day.

OPERATIONS BUREAU

Patrol Division:

The Patrol Divisions primary function is that of first responders to over 31,000 calls for service annually; 59 sworn officers (3 Lieutenants, 6 Sergeants, 5 Patrol Specialists and 45 Police Officers) are assigned to three different shifts to provide 7 day a week / 24 hour a day coverage.

A Patrol Lieutenant (Shift Commander) is assigned to oversee each of the three different shifts along with 2 Shift Sergeants who act as first line supervisors. Non-supervisory shift staffing is not divided equally amongst the 3 shifts (16 Day Shift, 19 Early Shift, 15 Late Shift) rather it is tailored to call volume and type. Overall and daily shift staffing levels are reviewed and adjusted on a bi-annual basis.

Investigative Division:

The Investigative Division consists of two separate bureaus; the Detective Bureau and the Special Operations Group (SOG). The Investigative Division consists of 21 sworn officers (1 Lieutenant, 2 Sergeants, 1 Detective Technician, 15 Detectives and 2 Police Officers). The Investigative Division operates 7 days a week; however, no Investigative Division employees are assigned to “Late Shift” hours.

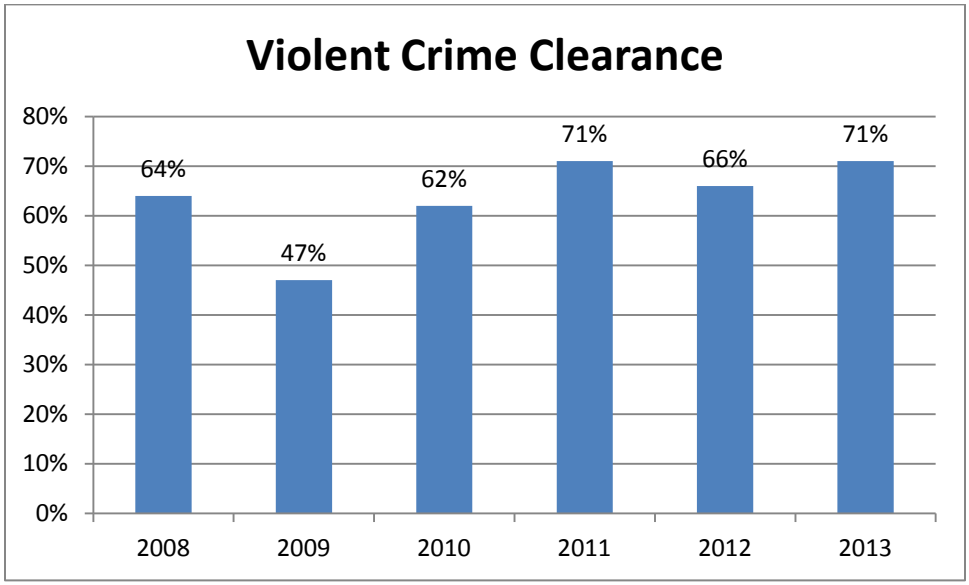
Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

A Lieutenant is assigned to oversee the Investigative Division and a Sergeant acts as a first line supervisor to each bureau. One Detective and two Police Officers are assigned to the Special Operations Group (SOG). One Detective Technician and 14 Detectives are assigned to the Detective Bureau.

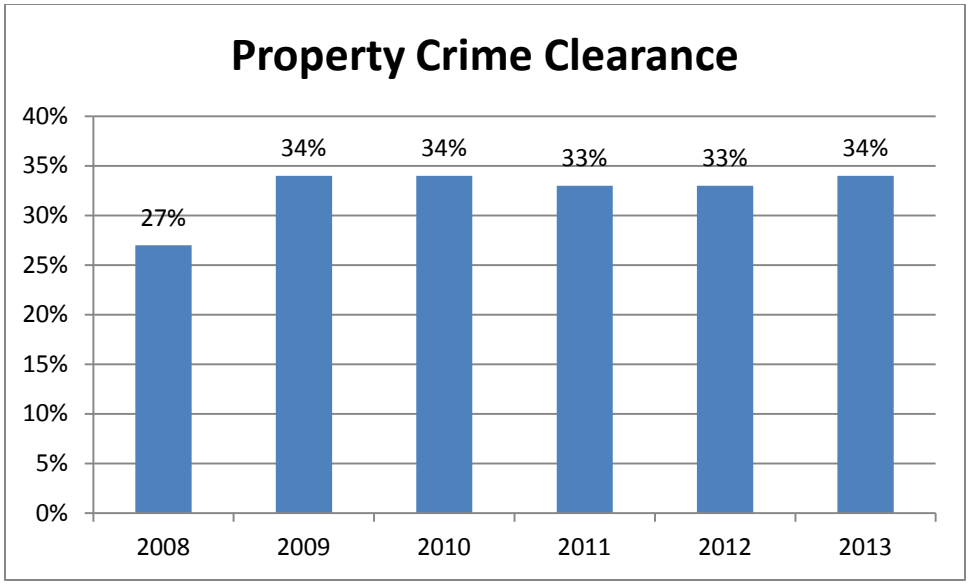
The primary function of the Investigative Division is to review and investigate incidents of criminal activity. Approximately 2,000 cases are reviewed annually to determine suitability for active investigation. Cases are prioritized based on the severity of the crime and solvability factors such as:

- Credible, competent and reliable witnesses
- Suspect identifiers (full name, partial name, nickname, street name, alias, etc.)
- Suspect description
- Vehicle identification or description
- Usable physical evidence
- Method of Operation
- Other misc. circumstance (significant public interest, etc.)

Roughly 40% of the reviewed cases are assigned for active follow up. The remaining 60% are "suspended" for lack of investigative leads or a low solvability factor vs. relative seriousness of the offense.



Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)



Special Operations Group (SOG):

The Special Operations Group's primary focus is major crimes, drugs and weapons enforcement within the City. They have made several high profile arrests that resulted in large amounts of cash, weapons, and vehicles being seized. Contrary to other investigative agencies, we have supplied manpower to The Special Operations Group which focuses its efforts within City limits or, in some cases, with a direct link to the City.

Special Response Team (SRT):

A select, highly-trained team assigned to high risk situations. The Special Response Team consists of members of the department who are normally assigned to the Patrol Division or Investigative Division. Special Response Team members are on 24-hour page and the team is activated for high risk situations. The primary goal of The Special Response Team is to utilize the minimum amount of force necessary to bring a safe resolution to high risk situations and reduce the risk to citizens and officers. The Special Response Team works closely with the Investigative Division and the Special Operations Group executing search warrants and locating our most dangerous offenders.

Motor Officer Unit & Harley Davidson Motorcycles:

Currently, we have six (6) Motor Officers working this specialized traffic detail on the day and early shifts. Our Motor Officer Unit has exceeded expectation as it relates to traffic enforcement, and has certainly made a substantial impact on making our roads a safer place to travel. This unit has been used this year in directed activity missions where high indicators of criminal activity have been identified. Our Motor Officers Unit also provides much needed support and enforcement activity during Operating While Intoxicated deployment missions. In 2015, three (3) video cameras will be added to our motorcycles, thus making our Motor Officers even safer. Also starting in 2015, we will begin the process of replacing our older motorcycles.

ADMINISTRATIVE BUREAU

Community Support Division:

Officers provide education and serve as a crime prevention resource for businesses and citizens. Community Support officers continually educate and organize the business and neighborhood

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

communities. They are responsible for coordinating community activities, such as our award-winning Tosa's Night Out, TosaFest, HartFest, other festivals and walk/run activities within the City. Additionally, they oversee the extensive Neighborhood Watch

Programs in Wauwatosa. This unit continues to oversee and coordinates activities for the Police Reserve and our highly successful Community Service Officer (CSO) programs.

School Resource Officer (SRO):

In 2012, a fourth School Resource Officer was added to this program. In addition, our School Resource Officer Program has grown and become the gold standard in School Resource programs within the State. Not only do our School Resource Officers provide security and respond to issues in all of our schools, they have become an integral part of developing training for staff and implementing nationwide emergency response plans within the schools. It is clear that this program is a shining example of what can be accomplished when a partnership between the Police Department and School District is developed.

Internship / Co-Op Program:

Our internship program continues to attract candidates from local technical colleges, State universities, and other accredited private colleges and universities. Based on a 144 service hour semester, we continue to offer non-paid internship opportunities during the fall, spring, and summer semesters. We are capable of hosting up to three interns per semester. Our program continues to receive high marks from both the interns who partake in the internship and the schools that provide the students. In the fall of 2013, our department was asked by the Waukesha County Technical College to present a session on law enforcement internships at the Midwest Cooperative Education and Internship Association Conference in Indianapolis, IN.

Community Service Officer (CSO) Program:

The Community Service Officer (CSO) Program is a temporary part-time assignment based out of the Community Support Division that currently has nine members. All of our CSO's began as non-paid interns through a cooperative credit earning effort with either a local technical college, a State university, or another accredited private college or university. After a successful internship, interns may be offered a CSO position based on their performance, available openings, and the interest of the intern in becoming a CSO.

CSO's are tasked with assisting the Community Support Division and their initiatives as needed as well as augmenting our full-time Parking Specialist with parking enforcement duties. The CSO's also assist at special events and with minor patrol needs, including traffic control, graffiti complaints, and other tasks as assigned. During the peak summer months CSO's are assigned seven days per week.

We have been working with the City's Human Resource Department to explore the option of "direct hires" into the CSO program. Due to interns deciding to explore other options after their internship and a somewhat frequent turnover of CSO's because of their active law enforcement aspirations, we may need to look outside of our intern program for prospective candidates. We would like to focus our CSO direct hiring efforts on the same colleges and universities that provide us with our intern candidates.

Warrants Division:

In 2014, the Warrants Division was an integral part of the Police Department's levy reduction strategy. The Warrants Division continues to work with the Court Clerk's Office to collect on outstanding warrants. In addition, all warrants continue to be reviewed for accuracy; and warrant personnel and officers continue to search out those wanted by our department. To date in 2014, the warrants division has

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

collected over $22,000. A new social media initiative will give us the ability to likely clear more warrants through a "most wanted" campaign.

2014 ACHIEVEMENTS

Operating While Intoxicated Multi-Jurisdictional Task Force:

The Department continues to be an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. The goal of this Task Force continues to be the same; combine efforts with other Law Enforcement Agencies in Southeastern Wisconsin with the common goal of combating drunk drivers. In 2014, we added ten (10) agencies to this Task Force taking our partnership numbers to twenty-seven (27) agencies throughout Milwaukee and Waukesha Counties.

As of June 30th 2014, there have been 204 Operating While Intoxicated (OWI) arrests, 3,054 citations issued, 146 warrant arrests and 4,252 total contacts made by our Task Force. The Bureau of Transportation and Safety has committed to support and fund this Task Force through the upcoming years.

Bureau of Transportation & Safety Grants:

Due to budget reductions within the Bureau of Transportation and Safety, traffic grant funding was cut for Speed Enforcement, Seatbelt Enforcement, Bicycle and Pedestrian Enforcement mid-year in 2013. We did receive the following traffic grants in 2014:

- OWI Enforcement Grant: This grant was in the amount of $35,000. This grant was used to initiate the OWI Task Force mentioned earlier.
- Zoo Interchange Mitigation Grant: This grant was in the amount of $50,000. This grant was used to target speeders in the area of the Zoo Interchange construction in an attempt to reduce traffic fatalities and other excessive speed related crashes.
- Safe Routes to School Grant: This was a first ever grant that focused on ensuring the safe travels of families to and from school. The primary safe route area was McKinley School. We used this grant to target those motorists who do not yield to school crossing guards and those who were speeding or driving recklessly in and around school zones. This grant is in the first of a three year grant cycle and is in the amount of $4,000.

Implementation of The Drug Recognition Expert (DRE) Program:

A Drug Recognition Expert (DRE) is trained to identify and detect persons under the influence of drugs, using a 12 step, standardized and systematic process. Utilizing a DRE helps keep Wauwatosa streets safe by removing dangerous drivers that are impaired because of drug use. A DRE can also be used to identify drug impairment in criminal investigations as well as within our schools. Our DRE Officers have also been called to neighboring police agencies to help out with their drug investigations.

An officer becomes a DRE when they pass the 144 hour course, which includes numerous exams, and takes the average applicant six to nine hours to complete. The training requirements are established by the International Association of Chiefs of Police (IACP) and the National Highway Traffic Safety Administration (NHTSA). During the training, every DRE applicant must complete at least 12 evaluations on subjects under the influence of a drug or drug category. When the DRE calls a drug category, it must be confirmed with toxicology results in order for it to be a valid evaluation during the training. Our two Officers spent, on average, six to eight additional hours a day after class, studying and preparing for the vigorous requirements demanded by the course.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Replacement/Upgrade of the Current 911 System.

The end of life for the departments 911 system is slated for spring of 2015. This means that AT&T (our 911 provider) will no longer make parts or repair our current 911 system after 2015. This is a critical replacement to ensure that our 911 system is fully operational. We are currently in the RFP process and plan on having a vendor selected and the new upgraded NextGen 911 system in place by March of 2015.

Automated License Plate Readers – ALPRS:

This system automatically takes pictures of license plates and processes the information looking for stolen vehicles or fugitives from justice. This technology should increase revenue and more importantly make our Officers safer. Because the license plates are processed electronically, the Officers will get information regarding dangerous suspects immediately. Through 2014, there were six units installed in front line squads. We will be looking at additional cameras for the rover squads and stationary units for strategic placement in the city.

The information gathered by these units is stored by the Greenfield Police Department in a regional database. To date over 8.6 million "reads" have been logged by the regional data base. As the data base continues to increase the more valuable it will become. The number of agencies information available to our investigators is also increasing. This allows our officers to locate vehicles and suspects more efficiently.

Replacement of Weapon Systems:

Utilizing asset forfeiture funds, the Department was able to successfully replace two out of our three weapons systems (Glock Duty Handguns and the AR-15 Patrol Rifles) and all lighting systems. We are currently researching replacing our last weapons system which is the Benelli Shotgun. We anticipate that sometime in 2015 we will begin the initial steps of this replacement.

New Warrant Interface between Phoenix and Time System:

This interface will allow a warrant to be entered, modified, cancelled in Phoenix RMS and then be sent to the State electronically, eliminating the need to manually make these entries twice. Testing of the interface is complete. The next step will be to enter the appropriate codes in Phoenix to match with the State system. The code entering / matching will likely be completed in the fall of 2014.

Phoenix Incident Mapping:

We have continued to look into the incident mapping capabilities of Pro Phoenix. The hope is to provide timely and relevant CFS incident information to the public in a convenient and effective manner. It is expected that the first version of the incident mapping will be going active in the next few months.

2015 GOALS

Milwaukee County Digital 800 MHz Public Safety Radio Project:

The Milwaukee County 800 MHz analog radio system is near its end of life. This system was developed in 1998 and is in dire need of being upgraded to the new standard of radio communications – a P25 digital system. The new P25 digital 800 MHz radio system that is being developed will be a joint radio system between Milwaukee and Waukesha County. This new digital system will provide better radio coverage for our officers and will provide better interoperability with all of our neighboring jurisdictions. We are planning for this project to be implemented in phases covering several years. Target date for full implementation is 2017.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Creation of a Communication Supervisor Position:

This is a joint project between the Police and Fire Departments. With the changing of radio communications, dispatch protocols and dispatching standards, we have identified the need to create a Communications Supervisor in our Dispatch Center. This position would be supervisory and would ensure proper training and ensure that current dispatching standards are being met. The creation of this supervisory position will not be an addition to the personnel schedules of either the Police or Fire Department. Instead we will be looking to reclassify a current dispatch position vacancy.

Panasonic Toughbook Replacements:

The "life" expectancy of these Toughbook's is approximately 4–5 years. In 2010, we replaced the majority of these Toughbooks. However, as we add vehicles to our fleet – motorcycles units; we are also preparing to replace the 2nd generation Toughbooks in the fourth quarter of 2014 and the first quarter of 2015. The older Toughbooks will not be supported after 2015.

Computer Tablets for Detectives:

We continue to research the possibility of issuing computer tablets to Detectives. The goal is to use this technology to assist Detectives as they conduct their investigations. We believe that the technology exists to streamline their work, and make them more efficient. We are hoping to begin testing in 2014 and 2015.

Implement Advanced Authentication to meet the CJIS Security Requirements:

We continue to work on our CJIS Security requirements. Specifically in the following areas: Implement Active Directory security in Phoenix, investigate a second factor method of authentication (like proximity cards) for mobile users, possibly segment our network using firewalls at each connection at the Police Department.

Social Media Initiative:

The Administrative Division has been tasked with researching the possibility of starting a department wide social media initiative. After a great deal of research, a plan has been presented and accepted by the department administration. The first phase of the initiative will be starting a department Facebook page. Many great ideas have been suggested for regular "posts" to include department history, crime prevention tips, wanted persons, traffic concerns, crime trends, and media releases. Looking forward we will evaluate existing policies and continue to gage the success of the Facebook initiative while we look at other social media technologies as well.

Electronic Roll Calls:

This project will facilitate more on-shift training and will allow us to train more without increasing our training overtime. Electronic roll calls will be available to Officers and Detectives on their squad computers or laptops. We have currently rolled out some aspects of this idea (bulletins and watch lists) but full roll out remains a future project.

Wauwatosa Police Memorial Committee:

The Administrative Division continues to lead the efforts of the Wauwatosa Police Memorial Committee. To date, the committee has coordinated and installed a series of three framed pieces near the department's roll call room in the memory of Officer Jennifer Sebena. They have also obtained grant funding for a bronze plaque to honor Officer Sebena which will be placed in the front lobby of the Police Station as well. The plaque has been ordered and is anticipated to be installed by the fall of 2014. Looking forward, the committee hopes to facilitate the installation of a public law enforcement recognition / memorial on the grounds of the Police Station by 2016.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Prescription Drug Drop Off:

The possibility of a self-serve prescription drug drop off box for our front lobby has been thoroughly researched, presented, and accepted by our department administration. Grant funds have been secured for the container and the policy will be updated soon. We hope to have the policy updated and container installed in the next month or two.

Bureau of Transportation & Safety Grants:

Looking to 2014-2015 we are hoping to secure grants for our OWI Task Force efforts, speed enforcement, “click it or ticket” efforts, and Highway 100 enforcement. The goal of these grants is to reduce traffic accidents, gain compliance, and make our city streets a safer place. We also have funds available through the Bullet Proof Vest Partnership.

2015 BUDGETARY CHANGES

- ***REDUCED FUEL COSTS - $18,344***
  Description: We are able to reduce fuel costs by replacing our fleet with greater fuel efficient police squads, coupled with the utilization of police motorcycles.

- ***RESTRUCTURE OF THE DETECTIVE BUREAU WHICH WILL RESULT IN THE REDUCTION OF A DETECTIVE POSITION - $83,599 (PATROL OFFICER) - $89,931 (DETECTIVE)***
  Description: Through a restructuring of the Detective Bureau, a Detective Position would be eliminated in 2015. This is pending current contract negotiations and would be accomplished through attrition. If unable to restructure, a Patrol Officer position will be eliminated through attrition in 2015.

- ***INCREASE IN THE MOBILE COMPUTERS ACCOUNT***
  Description: Our Panasonic Toughbooks are scheduled to be replaced in 2014. Therefore, this project will begin in the fourth quarter of 2014, with the purchase of $44,100 in equipment. The project will be completed in the first quarter of 2015, with an expenditure of an additional $44,100; of that, $29,400 is budgeted in the 2015 Mobile Computers account. Total project cost over two years - $88,200.

- ***HARLEY DAVIDSON REPLACEMENT PROJECT***
  Description: We will begin the replacement of our Harley Davidson Motorcycles in 2015. The Police Department has (3) Harley Davidson Motorcycles. One motorcycle will be replaced each year for the next three years. This replacement resulted in an increase of $11,000 in our Harley Davidson account. This cost includes the trade in of our existing motorcycles, and accessory costs associated with the new motorcycles.

- ***ACCOUNTING CHANGE IN THE POLICE DEPARTMENTS OVERTIME ACCOUNT***
  Description: The Police Department will be including reimbursable traffic grant funds in our overtime account (expense). For 2015, this will show as an increase of $62,500 in our overtime account.

- ***ADDITION OF ONE-TIME FUNDING OF $61,000***
  One time funding of $61,000 is added to the police department budget to be removed in 2016 as part of the 2016 budget gap strategy.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

PERSONNEL

Sworn Personnel	2008	2009	2010	2011	2012	2013	2014
Chief of Police	1	1	1	1	1	1	1
Police Captains	2	2	2	2	2	2	2
Police Lieutenants	7	7	6	6	6	6	6
Police Sergeants	9	9	10	10	10	10	10
Detective Technician	1	1	1	1	1	1	1
Detectives	14	15	15	15	15	15	15
Juvenile Officer	1	0	0	0	0	0	0
Patrol Specialist II	2	2	2	2	2	1	1
Patrol Specialist	5	5	5	5	5	5	5
Community Support Officer	1	1	1	1	1	1	1
School Resource Officer	2	3	3	3	4	4	4
Patrol Officer	48	48	48	48	47	47	47
Total*	93	94	94	94	94	93	93
Civilian Personnel	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**
Secretary II	2	2	2	2	2	2	2
Municipal Clerk III	2	2	2	1	0	0	0
Municipal Clerk II	2	2	2	2	2	2	2
Municipal Clerk I	9	9	9	9	10	9	9
Dispatcher – Lead	1	1	1	1	0	0	0
Dispatcher*	10.9	10.9	10.9	9.9	10.84	10.84	10.70
Parking Specialist	2	2	2	2	1	1	1
Community Service Officer	0.26	0.26	0.53	0.64	1.67	1.67	1.44
Equipment Officer*							.4
Total	29.16	29.16	29.43	27.54	27.51	26.51	26.65
Total – Sworn and Non-Sworn	**122.16**	**123.16**	**123.43**	**121.54**	**121.51**	**119.51**	**119.55**

<u>*2014 Personnel changes reflected</u>:

One (1) Part-Time Dispatcher Position Eliminated in 2014
One (1) Part-Time Equipment Officer Position Added in 2013

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Police Department
Dept #211

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
8,077,925	8,440,706	8,492,956	8,816,342	8,735,850	5100	Wages	9,077,790	60.6%
4,433,201	4,508,157	4,332,075	4,261,292	4,261,292	5195	Fringe Benefits	4,208,100	28.1%
996,796	1,010,296	943,208	1,074,666	1,051,804	5500-5520	Internal Charges	1,033,522	6.9%
410,571	466,435	411,391	449,744	480,172	5200-5900	Operating Expenditures	458,740	3.1%
79,151	51,404	40,493	7,943	7,943	5950-5970	Capital Outlay	18,126	0.1%
23,647	22,933	20,673	25,650	25,650	5980-010	Community Support	25,650	0.2%
-	-	95	-	(95)	5980-015	Restitution Crime Prevention	-	0.0%
455	2,106	13,131	-	9,100	5980-020	Expend from Donations	-	0.0%
-	312	490	1,000	1,000	5980-030	Ground Care-Police	1,000	0.0%
3,115	20,049	-	-	-	5980-035	Safety Belt Grant	-	0.0%
491,911	-	-	-	-	5980-036	Cops Secure Our Schools Gr	-	0.0%
-	18,000	-	-	-	5980-037	E-Referral Grant	-	0.0%
68,260	40,027	32,643	10,000	20,000	5980-047	Justice Assistance Grant	20,000	0.1%
-	1,451	-	-	-	5980-049	ICAC Grant	-	0.0%
5,040	4,345	800	5,000	5,000	5980-055	Bullet Proof Vest Partner	3,600	0.0%
106,354	5,000	-	-	9,228	5980-060	Fed Reimbursement	-	0.0%
7,220	7,109	-	-	-	5980-065	Building Security System	-	0.0%
27,719	36,225	-	-	-	5980-075	Aggressive Driving Patrol	-	0.0%
-	2,035	15,682	14,700	14,700	5980-080	Mobile Computers	19,400	0.1%
9,912	-	-		-	5980-085	In-Squad Camera Replace	-	0.0%
38,601	7,873	6,590	-	-	5980-110	PSC Grant	-	0.0%
957	-	-	-		5980-125	Bicycle Safety Enforce Gr	-	0.0%
28,051	28,846	-	-		5980-130	Alcohol Enforcement	-	0.0%
1,103	1,693	-	-		5980-135	Pedestrian Safety Enforce Gr	-	0.0%
-	-	9,408	-	21,469	5980-150	Drug Assets Forfeiture	40,000	0.3%
-	-	-	14,700	44,700	5980-155	DCI Task Force Forfeiture	-	0.0%
6,484	24,620	7,690	10,000	10,000	5980-180	Harley Unit	21,000	0.1%
1,537	844	502	2,000	2,000	5980-185	K-9 Unit	2,000	0.0%
-	-	-	-	-	5980-900	One-Time Levy Reduction A	61,000	0.4%
14,818,010	**14,700,466**	**14,327,827**	**14,693,037**	**14,699,813**		**TOTAL**	**14,989,928**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Police Department
Dept #211

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-			33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
3,115	20,049	7,299	-	-	231-4210-010	Safety Belt Enforcement	15,000	0.1%
5,040	7,551	3,555	5,000	5,000	231-4210-030	Bullet Proof Vest Partner	3,600	0.0%
-	-	-	-	176	231-4210-035	Safe Routes to School Grant	-	0.0%
491,911	-	-	-	-	231-4210-036	Cops Secure our Schools GR	-	0.0%
-	1,451	-	-	-	231-4210-049	ICAC Grant	-	0.0%
68,260	40,027	32,643	10,000	20,000	231-4210-050	Justice Assistance Grant	20,000	0.1%
27,719	36,225	12,306	-	-	231-4210-060	Speed & Aggressive Driving	15,000	0.1%
28,051	28,846	13,619	-	30,000	231-4210-070	Alcohol Enforcement	30,000	0.2%
-	-	-	-	-	231-4210-075	Hwy 100 Task Force	2,500	0.0%
957	-	301	-	-	231-4210-080	Bicycle Safety Enforce Gr	-	0.0%
1,103	1,693	700	-	-	231-4210-090	Pedestrian Safety Enforce Gr	-	0.0%
53,669	53,875	53,966	54,357	54,357	241-4400	Transportation-Hwy Maint	54,357	0.4%
728,795	655,916	642,684	670,729	670,729	241-4410	Transportation-Local Streets	670,729	4.5%
-	-	12,436	-	3,044	241-4410-010	Zoo Interchange Mitigation	-	0.0%
-	18,000	-	-	-	241-4440-037	E-Referral Grant	-	0.0%
38,601	7,873	6,590	-	-	241-4485	PSC Grant	-	0.0%
1,590	2,551	4,020	1,500	1,500	311-4320	Direct Sellers	3,000	0.0%
3,075	1,800	819	1,700	1,700	321-4210	Block Party	1,700	0.0%
16,888	13,603	28,976	15,000	23,636	321-4220	Parade	20,000	0.1%
466,554	512,883	467,082	540,000	480,000	411-4200	Parking Violations	540,000	3.6%
15,990	67,250	70,690	64,000	64,000	411-4300	Alarm Fees	64,000	0.4%
6,236	4,087	5,748	5,000	5,000	411-4900	Other Penalties and Fees	5,000	0.0%
80,006	68,756	89,064	85,000	85,000	521-4100	Police Officers Fees	85,000	0.6%
-	-	95	-	-	521-4105	Overnight Parking	-	0.0%
19,136	19,631	4,532	-	9,228	521-4120	Drug Seizure Reim Prog	-	0.0%
7,958	13,912	20,041	-	10,946	521-4120-010	Drug Asset Forfeiture	40,000	0.3%
-	-	-	-	44,700	521-4120-020	DCI Task Force Forfeiture	-	0.0%
3,519	3,939	4,336	5,000	5,000	521-4125	Police Reim-Special Event	5,000	0.0%
104,587	103,700	103,840	107,990	102,892	521-4130	Mayfair Mall Reimburse	105,981	0.7%
156,880	233,326	233,640	242,978	231,508	521-4135	School Resource Officer	238,458	1.6%
-	-	16,580	-	12,800	521-4155	Police DOJ Training	-	0.0%
-	-	-	-	5,460	521-4160	Background Ck Reim.	-	0.0%
1,373	2,106	1,393	-	917	521-4500	Sale of Unclaimed Property	-	0.0%
19	371	318	-	219	521-4510	Court Ordered Restitution	-	0.0%
-	-	13,618	16,000	16,000	521-4900	Other Public Safety	9,000	0.1%
-	-	1,423	-	1,088	561-4450	Expended Ammo Recycling	-	0.0%
153	1,200	12,370	-	9,100	841-4110	Contributions-Police Dept	-	0.0%
980	-	290	-	245	841-4110-020	Contributions-Police K-9	-	0.0%
1,712,693	1,727,697	1,669,881	1,729,045	1,821,963		Unallocated Revenues	1,664,024	11.1%
10,773,152	11,052,148	10,792,973	11,106,738	10,950,165		Tax Levy	11,364,579	75.8%
14,818,010	**14,700,466**	**14,327,827**	**14,693,037**	**14,666,373**		**TOTAL**	**14,989,928**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Police Reserves
Dept #212

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
8,671	12,559	11,841	13,100	13,100	5200-5900	Operating Expenditures	13,100	100.0%
8,671	**12,559**	**11,841**	**13,100**	**13,100**		**TOTAL**	**13,100**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,002	1,476	1,380	1,542	1,624		Unallocated Revenues	1,454	11.1%
7,669	11,083	10,461	11,558	11,476		Tax Levy	11,646	88.9%
8,671	**12,559**	**11,841**	**13,100**	**13,100**		**TOTAL**	**13,100**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Police			
Position Description	**2014**	**2015**	**2014-15 Change**
Accident Investigator	5.00	5.00	-
Administrative Support Special [1]	4.00	4.00	-
Chief of Police	1.00	1.00	-
Community Support Officer	1.00	1.00	-
CSO-Support Positions Temp	1.44	1.44	-
Detective [3]	15.00	14.00	(1.00)
Detective Technician	1.00	1.00	-
Dispatcher	10.70	9.70	(1.00)
Dispatch Supervisor	0.00	1.00	1.00
Equipment Officer	0.40	0.40	-
Office Assistant [2]	9.00	9.00	-
Parking Specialist	1.00	1.00	-
Police Captain	2.00	2.00	-
Police Lieutenant	6.00	6.00	-
Police Officer	48.00	48.00	-
Police Sergeant	10.00	10.00	-
School Resource Officer	4.00	4.00	-
TOTAL	**119.54**	**118.54**	**(1.00)**

[1] *Previously titled:*
MC 2 Community Support Clerk
MC 2 Police Property Clerk
Secretary 2 Police Chief
Secretary 2 Police Captains

[2] *Previously titled:*
MC 1 Police Desk Clerk
MC 1 Police Records Clerk

[3] *Assuming schedule change, Position will be eliminated through attrition. Patrol officer will be held vacant during interim. If schedule change impossible, reduction will be from patrol division.*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERFORMANCE INDICATORS

	2009	2010	2011	2012	2013
Emergency 911 Calls	5242	4812	4854	4,890	4685
Calls For Service	32,674	30,515	31,089	33,788	31,161
Violent Crime Clearance Rate	47%	62%	71%	66%	71%
Property Crime Clearance Rate	34%	34%	33%	33%	34%
Stolen Property (Value)	$1,309,395	$1,397,880	$1,554,090	$2,647,218	$2,408,870
Stolen Property Recovered (Value)	$529,102	$379,701	$618,729	$513,123	$472,689
Adult Arrests	2189	2021	1919	1,899	1,698
Juvenile Arrests	501	686	545	534	429
Traffic Citations	10,730	10,864	10,450	12,450	9,234
Parking Citations	15,436	12,388	12,269	13,717	12,214
	3:21	***3:28***	***3:34***	***3:27***	***3:56***

DEPARTMENT GENERATED REVENUE

In 2013, the Wauwatosa Police Department generated revenue in the amount of **$1,083,323** which equates to **$11,649** per sworn officer.

POLICE GENERATED REVENUE	2010	2011	2012	2013	2014*	2015**
Parking Violations	452,844	466,554	512,883	467,082	480,000	540,000
Municipal & Traffic Violations	636,926	526,731	440,011	536,803	660,000	660,000
Alarm Fees	24,270	15,990	67,250	70,690	64,000	64,000
Fingerprinting	6,165	6,235	4,087	5,748	5,000	5,000
Direct Sellers	1,300	1,590	2,320	3,000	1,500	3,000
Total	***1,121,505***	***1,017,100***	***1,026,551***	***1,083,323***	***1,200,500***	***1,272,000***
*** 2014 Re-Estimate**						
****2015 Estimate**						

DEPARTMENT OVERTIME ACCOUNT - BUDGETED 2015				
	Holiday Pay	FLSA Pay	Overtime	Total
Police	341,001	19,935	339,600	700,536
Dispatchers	24,852	4,600	14,720	44,172
Clerks	9,600	2,477	11,914	23,991
Total	***375,453***	***27,012***	***366,234***	***768,699***

***Estimate on breakdown between holiday pay and overtime**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-213

POLICE COMPLEX

MISSION

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police dept employees and respond to the equipment maintenance needs of the Police Station.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 283,365	$ 280,887	$ (2,478)
Rev	$ 33,346	$ 31,181	$ (2,165)
Levy	$ 250,019	$ 249,706	$ (313)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- Building Safety &Security
- Environmental control &Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

2014 BUDGETARY CHANGES

Moved $10,000 from 5810 to 5970 for Dispatch Cooling Unit.

Re-estimate 2014 Electricity account down by $4,000. Re-allocate $3,000 to 5970 for Dispatch Cooling Unit.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Police Station
Dept #213

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
16,308	9,251	5,712	52,899	52,899	5100	Wages	52,458	18.7%
11,156	4,902	2,838	29,953	29,953	5195	Fringe Benefits	28,499	10.1%
190,418	190,483	171,660	200,513	192,163	5200-5900	Operating Expenditures	199,930	71.2%
-	-	-	-	13,000		Capital Outlay	-	0.0%
217,882	**204,636**	**180,210**	**283,365**	**288,015**		**TOTAL**	**280,887**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
7,500	-	-	-	-	921-4525	Tsf from Municipal Complex	-	0.0%
25,183	24,050	21,003	33,346	35,698		Unallocated Revenues	31,181	11.1%
185,199	180,586	159,207	250,019	252,317		Tax Levy	249,706	88.9%
217,882	**204,636**	**180,210**	**283,365**	**288,015**		**TOTAL**	**280,887**	**100.0%**

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-221

FIRE DEPARTMENT

MISSION

The Wauwatosa Fire Department is dedicated to providing the highest quality customer service. We will protect lives and property through fire protection, emergency medical services, rescue, education, and disaster management. We will treat our customers with compassion and respect and we will strive for excellence in everything we do.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	12,707,766	12,598,522	$ (109,244)
Rev	4,808,573	4,711,455	$ (97,118)
Levy	$ 7,899,193	$ 7,887,067	$ (12,126)
FTE's	105.00	103.00	(2.00)

MAJOR CHANGES

- Reduction of one Lieutenant and one Firefighter position
- Creation of Battalion Chief of Training
- Continued implementation of restructure

*Snapshot does not include Fire Equipment Reserve.

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including: fire suppression and specialized rescue (swift water rescue, rope rescue, confined space rescue). The department has an ISO Class 2 rating (Scale of 1-10), which is a reflection of the high quality of fire protection provided.

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service (EMS) 24/7/365. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to provide the same level of treatment available in most emergency rooms.

FIRE PREVENTION/PUBLIC EDUCATION

The Fire Prevention Bureau is charged with the overall responsibility of creating a fire-safe environment for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1st and 3rd grade students, child safety seat installations, and the Tosa Night Out. They also perform numerous presentations to community groups and local businesses to spread the fire safety message.

DISASTER PREPAREDNESS

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

The Chief of the department is designated as the Emergency Response Coordinator for City-wide disaster preparedness. The department also facilitates the Tosa Area Preparedness Partnership (TAPP) and participates in: the Southeast Wisconsin Incident Management Team, the Wisconsin Disaster Medical Assistance Team, and disaster preparedness efforts by local businesses.

2014 ACHIEVEMENTS

- Created a Shared Training Facility agreement with three neighboring departments. This agreement will allow these departments to utilize the WFD training grounds for a $5,000 annual payment. This account will be used for maintenance and upgrades to the training grounds.
- Implemented a new Electronic Patient Care Reporting (EPCR) system and EMS billing vendor.
- Installed a grant-funded video conferencing system that is being implemented throughout Milwaukee County (67 total sites).
- Participated in the development and implementation of the Rescue Task Force training on a county-wide basis designed to expedite EMS care in an active shooter incident.

2015 GOALS

- Become an accredited agency through the Center for Public Safety Excellence and Commission on Fire Accreditation International.
- Create and train additional fire investigators to supplement the Fire Marshal.
- Assist the Milwaukee County Sheriff with creation of a county-wide Tactical EMS team.
- Transfer all fire prevention activities to ProPhoenix software.
- Develop a joint hiring process with neighboring fire departments to create a shared list of applicants.

2014 BUDGETARY CHANGES

OVERTIME	$25,000

The department is requesting an additional $25,000 be transferred from the salary account to cover an anticipated overtime deficit. This deficit is based on two long-term medical leaves and three long-term administrative leaves. This request is offset by salary savings from maintaining one vacancy for the majority of 2014.

2015 BUDGETARY CHANGES

REDUCE TWO POSITIONS	($158,690)

In order to meet the directed levy reduction for 2015/2016 of $124,000, the department will reduce one firefighter position and one lieutenant position. This lieutenant reduction is actually the result of a reorganization performed in 2013. At the time positions were reduced but no demotions occurred. This

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

will be the first part of the financial savings recognized from this process and will be completed through attrition. The additional expenditure reduction will be used to cover expenditure increases listed below.

PROVIDE FUNDING FOR A DISPATCH SUPERVISOR POSITION	$7,280

Provide the pay differential to convert a dispatcher position to a dispatch supervisor. The fire department has reduced our budget to fund this collaborative effort between the police and fire departments. This position will provide oversight to dispatchers that perform both fire and police dispatching.

FUND WFD PORTION OF SHARED TRAINING FACILITY PROGRAM	$5,000

As part of the shared training grounds agreement, WFD has agreed to contribute $5,000 to a recurring account that will be used to repair and improve the training facility.

CREATE BATTALION CHIEF OF TRAINING	$5,000

We will convert one firefighter position to a newly created Battalion Chief (B/C) of Training position. This B/C will be responsible for organizing, directing and/or providing all levels of fire & EMS training. This position will initially be posted for internal candidates. Funding will cover the pay differential between top step firefighter and mid-step Battalion Chief.

ADDITION OF ONE-TIME FUNDING	$55,000

One time funding of $55,000 is added to the fire department budget to be removed in 2016 as part of the 2016 budget gap strategy.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Fire Department
Dept #221

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
8,042,876	8,072,472	8,286,315	8,256,266	8,224,332	5100	Wages	8,173,164	64.9%
4,093,839	4,037,078	3,934,732	3,690,747	3,690,747	5195	Fringe Benefits	3,599,261	28.6%
236,471	181,930	191,012	205,061	205,061	5500-5520	Internal Charges	233,450	1.9%
518,846	536,953	574,792	542,692	540,548	5200-5900	Operating Expenditures	529,647	4.2%
59,346	2,300	77,490	-	2,925	5950-5970	Capital Outlay	-	0.0%
-	8,499	2,014	3,000	4,207	5980-015	Expend from Donations	-	0.0%
376	-	-	-	-	5980-025	Replace fence Sta #3	-	0.0%
-	38,466	-	-	-	5980-030	Fire Training Tower	-	0.0%
-	9,966	-	-	-	5980-031	Sta #2 Fitness Area	-	0.0%
-	2,500	-	-	-	5980-036	Wis Energy Foundation Grant	-	0.0%
8,776	15,929	4,013	10,000	10,000	5980-050	EMT Grant	8,000	0.1%
145,043	15,769	-	-	-	5980-085	Assistance to Firefighter's Gr	-	0.0%
27,997	-	-	-	-	5980-105	Homeland Security Radio Gr	-	0.0%
3,960	-	-	-	-	5980-115	EPCRA Grant	-	0.0%
-	-	-	-	-	5980-900	One-Time Levy Reduction S	55,000	0.4%
13,137,530	**12,921,862**	**13,070,368**	**12,707,766**	**12,677,820**		**TOTAL**	**12,598,522**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.3%
168,613	180,815	174,040	180,000	188,554	221-4200	Fire Insurance Tax	180,000	1.4%
145,053	15,769	-	-	-	231-4215	FEMA-Firefighter's Grant	-	0.0%
-	2,410	-	-	-	231-4225-105	Homeland Sec. Radio Grant	-	0.0%
8,776	15,929	4,013	10,000	10,000	241-4435	EMT Grant	8,000	0.1%
3,960	(3,960)	-	-	-	241-4435-115	EPCRA Grant	-	0.0%
-	39,550	63,575	-	-	241-4900	Other Grants	-	0.0%
27,729	30,630	34,448	31,150	31,150	321-4400	Fire Alarm System	31,150	0.2%
225	185	210	100	100	321-4420	Fireworks	100	0.0%
117,060	120,652	120,897	122,850	122,850	321-4430	Fire Inspection Fees	122,850	1.0%
-	2,500	-	-	-	521-4150	Wis Energy Found Grant	-	0.0%
18,048	16,163	25,175	15,750	15,750	521-4200	Fire Department Fees	17,500	0.1%
6,338	6,408	5,820	6,000	6,000	521-4220	Fire Inspection-Undergrd TK	6,000	0.0%
1,215	1,374	-	-	-	521-4230	Fire Overtime Reimbursement	-	0.0%
1,521,000	1,216,397	1,308,222	1,514,300	1,514,300	521-4300-100	Ambulance Fees	1,514,300	12.0%
200,000	77,877	146,078	100,000	100,000	721-4200	County - Paramedics	100,000	0.8%
1,311,107	1,294,228	1,294,691	1,300,000	1,301,887	721-4220	County-Fire Protection SVC	1,300,000	10.3%
2,845	7,610	1,335	-	4,207	841-4140	Contributions-Fire Dept.	-	0.0%
-	25,070	14,050	-	-	841-4500	Sale of General City Equip	-	0.0%
1,518,460	1,518,663	1,523,326	1,495,423	1,571,348		Unallocated Revenues	1,398,555	11.1%
8,087,101	8,353,592	8,354,488	7,899,193	7,811,674		Tax Levy	7,887,067	62.6%
13,137,530	**12,921,862**	**13,070,368**	**12,707,766**	**12,677,820**		**TOTAL**	**12,598,522**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Fire				
Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Assistant Chief	2.00	2	2.00	-
Battalion Chief	1.00	2	2.00	1.00
Deputy Chief	3.00	3	3.00	-
Code Specialist	2.00	2	2.00	-
Fire Captain	9.00	6	6.00	(3.00)
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	13.00	12	12.00	(1.00)
Fire Mechanic	1.00	1	1.00	-
Firefighter	56.00	57	57.00	1.00
Office Assistant [2]	1.00	1	1.00	-
Administrative Support Special [1]	1.00	1	1.00	-
Motor Pump Operator	15.00	15	15.00	-
TOTAL	**105.00**	**103.00**	**103.00**	**(2.00)**

[1] *Previously titled MC 3 Fire*
[2] *Previously titled MC2 F ED CO*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-223

FIRE EQUIPMENT RESERVE

MISSION

To provide for acquisition and replacement of fire department vehicles and apparatus.

PROGRAMS/SERVICE LINES

Apparatus purchase and refurbishment. This fund is established to provide for vehicle and apparatus acquisition / replacement separate from the department capital budget.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 35,000	$ 20,000	$(15,000)
Rev	$ 14,119	$ 17,220	$ 3,101
Levy	$ 20,881	$ 2,780	$(18,101)
FTE's	-	-	-

2014 ACHIEVEMENTS

- New ladder truck anticipated to be in service by August 2014

2015 GOALS

- Scheduled replacement of two staff autos
- Contribute $5,000 to the shared training facility program

2015 BUDGETARY CHANGES

- Purchase two staff autos ($70,000)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Fire Equipment Reserve
Dept #223

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
22,702	7,681	20,159	20,000	39,867	5950-5970	Capital Outlay	-	0.0%
-	-		15,000	15,000	5980-010	Training Tower Maint.	20,000	100.0%
22,702	**7,681**	**20,159**	**35,000**	**54,867**		**TOTAL**	**20,000**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	10,000	15,000	521-4240	User Fee-Training Tower	15,000	75.0%
2,624	903	2,349	4,119	6,800		Unallocated Revenues	2,220	11.1%
20,078	6,778	17,810	20,881	33,067		Tax Levy	2,780	13.9%
22,702	**7,681**	**20,159**	**35,000**	**54,867**		**TOTAL**	**20,000**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PUBLIC WORKS

MISSION

TRAFFIC (01-242)

To install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the city as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the city as public safety measures dictate.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 7,831,477	$ 7,794,704	$ (36,773)
Rev	$ 2,634,170	$ 2,542,403	$ (91,767)
Levy	$ 5,197,307	$ 5,252,301	$ 54,994
FTE's	47.28	45.69	(1.59)

MAJOR CHANGES

- Changes to drop off center operations
- Decrease in salt inventory due to salt brine program
- Aggressive treatment for EAB

PUBLIC WORKS OPERATIONS (01-322)

The Public Works Operations Management Budget provides for the administrative, supervisory, and clerical personnel to direct and support the work of the Operations Division.

ROADWAY MAINTENANCE (01-331)

The Roadway Maintenance budget provides for the clearing, maintenance and repair of the 185 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses snow and ice control.

ELECTRICAL SERVICES (01-335)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock professional repairs to Fire, Police, Water, and other City departments.

PUBLIC WORKS FACILITIES- OUTSIDE (01-351)

The Public Works Facilities--Outside Budget involves a portion of the emergency watch/dispatch coverage 24 hours/day, 7 days per week and the maintenance of the public works yard.

SOLID WASTE MANAGEMENT (01-361)

The Solid Waste Management Budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

FORESTRY (01-561)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way.

PROGRAMS/SERVICE LINES

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TRAFFIC CONTROL

- Traffic Signals
- Signing
- Pavement Marking

PUBLIC WORKS OPERATIONS

- Safety Training – meet annual requirements, reduce injuries
- Monitor maintenance of Public Works Building

ROADWAY MAINTENANCE

- Snow and Ice Control
- Street Repair
- Lots / Bridges (including guard rails)/ walks
- Administration

ELECTRICAL SERVICES

- 100% of lighting outages replaced/repaired within three days and 24/7 repair service for knock downs or other electrical emergency situations.
- Proactive maintenance of 243 street lighting circuits to limit the number of outages
- Quality electrical maintenance repairs to other City departments

PUBLIC WORKS FACILITIES OUTSIDE

- Monitor contracted yard waste processing in Public Works Yard

SOLID WASTE MANAGEMENT

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

FORESTRY

- Tree Maintenance: Tree Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects.
- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.
- Planting: Tree planting replaces trees removed the previous year.
- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: Flag maintenance, river cleanup, and assistance to other City departments with tree issues, snow removal, and leaf collection.

2014 ACHIEVEMENTS

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TRAFFIC CONTROL

- Assisted Engineering consultants with plans and plan approvals of all new signal upgrades associated with DOT projects/Burleigh Square/Toldt Development.
- Completion of regulatory STOP sign upgrade Citywide.
- Update WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers. Police WE Energies for removal or reimbursement of discontinued traffic control meters/services.
- Signal upgrades at 116th & North Ave. and Innovation & Watertown Plank Rd.

ROADWAY MAINTENANCE

- Completed anti-icing and pre-wetting pilot program. Due to this program, the Department would normally budget to order 4500 tons of salt in any budget year, but in 2015, the Department will be ordering 3800 tons of salt. With the increase in salt prices for 2015, the Department is realizing a savings of $42,252. In addition, the number of lanes miles that the Department is responsible for has increased by 22 miles.
- Completed sidewalk program pilot program
- Retrofit all salt trucks with anti-icing tanks to expand anti-icing program in 2014-2015 snow season
- Install Cargill brine maker in DPW garage in order to expand our salt brining program to make our own, saving a significant amount of money and time.

ELECTRICAL SERVICES

- Incorporated new lighting systems, Discovery Parkway/Swan Blvd./Mayfair Rd., into maintenance program and GIS mapping. Approximately 15% of entire street lighting system (894 light fixtures) has been converted to energy efficient LED style light fixtures
- Update WE Energies and billing database of new traffic control electrical services to reflect new account and metering numbers. Police WE Energies for removal or reimbursement of discontinued street lighting meters/services.
- Completion of internal granting project to upgrade Hart Park Admin. building lights

SOLID WASTE MANAGEMENT

- Issuing RFP for composting services in 2015 and beyond
- Completed Drop Off center study and will be incorporating cost savings and efficiency measures

FORESTRY

Tree Maintenance:

- Currently on pace to prune 2100 trees in spite of a severe winter and significant summer storm .
- 1837 small trees pruned for structure. This is on pace to finish all trees in this age class.
- 730 maintenance requests to date, on pace to take 1250.
- 153 trees were pruned by contract at a cost of $10,0000.

Planting:

- All trees removed in 2013 were replaced in 2014.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- 417 trees were planted in 2014.

Miscellaneous Assignments:

- Maintained shrubs around City Hall and Police Station
- Assisted City Clerk with elections.
- Assisted Operations Section with leaf collection and snow removal.
- Monitored progress of replacement trees for Meinecke sewer project and replacement of 4 dead trees.
- Water 104 Meinecke project trees.
- Flood outdoor ice rink at Hart Park.
- Assisted street dept. with stump removal and turf restoration on the sidewalk replacement program.
- Provided input and regular attendance in the composting contract negotiations
- Pruned Milwaukee Ave, Day Ct, Church St, and 83rd St. for engineering sewer project

Removal:

- 179 trees removed through June 30 with 66 tagged, yet to be removed. Since the tree health survey was interrupted by the June 30th storm and is still ongoing it is anticipated that a significant number of trees are still to be identified for removal.
- Forestry identified Emerald Ash Borer (EAB) in 2 locations in the city, all infested and some adjacent ash trees were removed.
- The June 30th storm resulted in the loss of 26 trees and over 250 service requests
- Administration: Manage operation to stay within budgetary constraints.

2015 GOALS

TRAFFIC CONTROL

- Maintenance of new traffic signals at 112th & Burleigh and also 114th & Burleigh Rd.
- Maintenance of new signals at Discovery Parkway and Watertown Plank Rd.
- Maintenance of new signals at 114th and Watertown Plank Rd.
- Incorporate all new signal timing plans into Mark NX signal database and create PDF electronic copies of same
- Train on operation of new traffic counters and data extraction
- Continue upgrade of all Warning signs citywide
- Complete analysis of signal upgrade priority for Department Director

PUBLIC WORKS OPERATIONS

- Reduce one FTE through attrition

ROADWAY MAINTENANCE

- Continue to build upon the sidewalk pilot program by continuing a similar project in 2015
- Begin a pilot program for pavement patching
- Incorporate new pedestrian bridge into maintenance requirements
- Approximately $50,000 from internal granting will be utilized to expand upon the 2014 pre-wetting and salt brine pilot program. 10 –tail gated mounted tanks will be purchased to equip the remaining plow trucks for a cost of $2,709 per vehicle or a total cost of $27, 090. The pre-wetting operation wets the dry rock salt as it contacts the spinner. This process wets the salt so that the salt sticks to the pavement rather than bouncing off the pavement, which allows operators to set application rates from the current 600 pounds per road mile to 400 pounds per road mile. This

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

will result in a decreased use of salt. In the 2013/2014 pilot project, the city experienced a 22% decrease in salt usage compared to the average of the prior four seasons. This not only results in road salt savings, but in a substantial reduction in salt that is introduced to the environment.

This also has the additional benefit of Increased quality of roads with less effort- The nature of using brine with rock salt has been demonstrated to increase the speed and effectiveness of the salting operation. Wet salt starts melting snow and ice immediately which inherently makes road surfaces safer and easier to remove snow accumulation in later operations. More operations can also be accomplished in regular business hours versus overtime. This reduces costs and reduces the stress of long hours in snow and ice removal operations.

In order to ensure a reliable supply of salt brine, the Public Works Department will also purchase an Accubatch Brine Maker. During the 2013-2014 pilot we experienced swings in price, availability and wait time for crews going off site to purchase brine from Milwaukee and Waukesha counties. The price from Milwaukee County was 40 cents per gallon and the price from Waukesha County was 20 cents per gallon. Our cost of producing brine would be 8 cents per gallon (7 cents from the cost of rock salt needed to make the solution and 1 cent for the cost of water) and would provide a stable supply of brine. The Accubatch system is a system that produces brine in 800 gallon batches in about 30 minutes and requires limited special knowledge to operate.

There is adequate space to mount the unit in the Public Works Building. The brine maker would fill a 5,000 gallon tank which would be enough to fill all 14 tailgate mounted tanks and both anti-icing tanks (a total of 4,800 gallons). Brine would then be produced after trucks have left on their routes. The Accubatch system could fill the 5,000 gallon tank in about 3 1/2 hours. The total cost of the unit is $26,657.

The Public Works department estimates the use of salt brine with our own production will reduce the City's cost per snow event by $2,000. There have been an average of 36 snow events per year. If the salt cost reductions are achieved, the investment would have a payback of just one year.

ELECTRICAL SERVICES

- Incorporate new Burleigh lighting system into maintenance and GIS mapping
- Resolve issues regarding maintenance of LED lighting circuits
- Upgrade remaining lights on Swan Blvd. with LED style removed from other projects
- Upgrade remaining HPS lighting on Mayfair Rd. (Walnut Rd. – Watertown Plank Rd.) with fixtures removed from the DOT project at Mayfair Rd. and Bluemound Road area.
- By the end of 2015, approximately 16% of entire street lighting system will be converted to LED.

SOLID WASTE MANAGEMENT

- The City will continue to push for savings and revenue enhancements as part of the Drop off center. As part of the Lean Six Sigma Green Belt Project, staff analyzed that the Drop-off Center is costing the City over $150,000 a year, and that cost will continue to rise in 2015. In the 2014 levy reduction, the department reduced the budget by one FTE, saving $34,855, but added a seasonal employee to cover the Drop-off Center during hours of operation. In 2015, with the impending increase in yard waste processing costs, the Department has decided to eliminate the $20 unlimited yearly permit, while keeping the $5 permit. Residents will be able to purchase $5 permits in packages of 5 for $25, on a punch card system. Therefore, each load will cost $5. Surveillance video observed from last October revealed numerous vehicles dropping material off multiple times per day. The Drop-off Center receives around 20,000 visits per year. Comparing

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

that number to the number of actual permits sold, it would equate to about 5 visits per permit sold. By charging $5 per visit, the City's revenue would increase by over $20,000.

The Green Belt Team also surveyed 22 surrounding communities' Drop-off Center hours of operation, and found that 12 of the 15 communities that have Drop-off Centers (seven communities do not operate a Drop-off Center) have reduced hours of operation. During the surveillance and data collection portion of the study, it was observed that the two busiest days for visits to the Center are on Tuesday and Saturday. Therefore, the Department is proposing reducing the hours of operation from 5 days a week to 2 days a week, Tuesday and Saturday, from 7am-4pm. An ancillary benefit to the reduction in hours, would be a reduction in contractor abuse of the Drop-off Center. By making the weekday hours less accessible, the City should see a decrease in tonnage of construction and landscaping debris, which cost the most for the City to have processed and removed.

- Pursue revenue increases as part of review of Advance Recycling Revenue Analysis
- Reduce overtime in the Yard Waste budget by limiting number of yard waste bags per week per house hold. This may also increase special collection volume and revenue.

FORESTRY

Tree Maintenance:

- The sectional pruning program is still the only regular operation Forestry is behind on, however, in spite of a very hard winter and a significant summer storm the 2014 sectional pruning cycle is on track to be quite similar to, or more productive than, 2013 indicating improvement overall. There is cause for optimism that the cycle can be shortened more. Early data from the pruning pilot program indicates that in house straight time pruning via aerial lift truck is more cost effective than contracted pruning by at least $8.00/tree. Not all pruning truck numbers have been calculated, however, and there is still a significant amount of money left for overtime pruning from which there is not enough data to draw accurate conclusions. Crews have been able to perform some sectional pruning in every month so far.
- Training (structural) pruning of small trees will continue to be emphasized to control future pruning requirements and reduce storm damage.
- Continue to emphasize quality tree pruning (to promote good health and structure) rather than just traffic clearance.

Planting:

- Continue to replant all trees within eighteen months of removal.

Removal:

- Emphasize expeditious removal to control disease, pest infestations, and hazards.
- It is anticipated that EAB will significantly increase the number of removals in the near future. The first EAB infested trees were removed in June of this year. Evidence indicates that these trees were infested at least 3 years earlier as was the case in most infestations previously identified in other communities. If historical experience holds true Wauwatosa can expect a dramatic spike in ash tree removals within the next 3 years. Forestry currently offers to treat city ash trees against EAB if the resident is willing to pay for the chemical. The average cost of treatment is about .60/diam. in. We are currently treating 725 of 4885 ash trees but will begin more aggressive treatments in 2015.

Administration:

- Manage operation within budgetary constraints.
- Achieve all Smart goals
- Attempt to reduce pruning cycle by maximizing efficiency in equipment and labor application.

Miscellaneous Assignments:

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Continue to support other departments as needed with labor and equipment.

2014 BUDGETARY CHANGES

PUBLIC WORKS OPERATIONS

- Reduce one FTE through attrition.

ROADWAY MAINTENANCE (01-331)

- Overtime re-estimate to $30,000 due to above average number of snow and ice events in the 2013-2014 winter season.
- The Department moved funds for 300 tons of salt from the 2015 budget to the 2014 budget, to increase the stored amount for the 2014 winter season. Therefore, instead of ordering 4100 tons of salt in the 2015 budget, the Department will order 3,800 tons. This ultimately results in a decrease in the total salt on-hand due to the salt brine program.

SOLID WASTE MANAGEMENT (01-361)

- Eliminate vacant position for a savings of $35,272 plus $21,516 in benefits.

2015 BUDGETARY CHANGES

PUBLIC WORKS OPERATIONS

- Working with IT to provide WIFI to the entire building in 2015.
- $47,700 added to budget representing one-time expenditure that will be removed as part of 2016 Budget levy reductions.

ROADWAY MAINTENANCE

- Due to the scarcity of sodium chloride following the 2013-2014 winter, the price for salt has increased from $52/ton to $60/ton. As a result, there will be an increase in the salt budget for 2015, even though we are expanding the anti-icing program to include the entire salting fleet. We are ordering 3,800 tons of salt at $60.36 per ton, totaling $229,368. In addition, we are ordering 4,000 gallons of calcium chloride at $.59 per gallon, totaling $2,360. In 2015, there are going to be pedestrian bridges under the care of DPW for snow and ice control. In order to avoid corrosion, a product specific for pedestrian bridges and parking decks is needed, totaling $5,000.
- Snow fence is being purchased in 2015 to mitigate snow drifts on Discovery Parkway ($3,200)
- Funds used for crack filling ($75,000) will be reallocated to the seal coating account funds for 2015.
- The fence around the parking lot at Concordia and Menomonee River Parkway and City Hall will be reconstructed in 2015 ($10,000)
- Wacker Plate Compactor ($1,895) Replacement for current compactor. Tamps down asphalt, gravel, and other materials used in patching and pavement construction.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

SOLID WASTE MANAGEMENT

- Purchase six truck mounted radios ($12,000) for the garbage trucks to free up 6 of the hand-held radios for snow and ice events, and other operations.
- Begin new contract with composter as a result of the 2014 RFP process.
- Assuming a 20% reduction in overtime costs in Yard Waste Collection due to weekly bag limit imposed on residents ($765)
- Assume 20% increase in special collections revenue as a result of changes made to Yard Waste collection.
  Replacement of 1.0 FTE Drop Off Attendant with .41 FTE of Seasonals. The Green Belt Team surveyed 22 surrounding communities' Drop-off Center hours of operation, and found that 12 of the 15 communities that have Drop-off Centers (seven communities do not operate a Drop-off Center) have reduced hours of operation. During the surveillance and data collection portion of the study, it was observed that the two busiest days for visits to the Center are on Tuesday and Saturday. Therefore, the Department is proposing reducing the hours of operation from 5 days a week to 2 days a week, Tuesday and Saturday, from 7am-4pm. An ancillary benefit to the reduction in hours, would be a reduction in contractor abuse of the Drop-off Center. By making the weekday hours less accessible, the City should see a decrease in tonnage of construction and landscaping debris, which cost the most for the City to have processed and removed. Throughout 2015 and 2016, data will continue to be collected and evaluated to observe whether the enhancements are having a positive impact on the revenue and expenditures in the Drop-off Center.

FORESTRY

The 2015 Forestry operating budget is increased by the allowed 2%. The entire amount is added to the tool account 01-561-5600-000 and all chain saws and tools up to $999.00 will be purchased from this account instead of from 01-561-5970-000 as in previous years.

01-561-5980 SPECIAL JOBS REQUESTS:

01-561-5980-040 Gypsy Moth Spraying

- Gypsy moth control remains at $2,500.00. Spraying is not anticipated to be necessary in 2015 but egg masses won't be laid until September or October so population estimates can't be determined until then. The current budget request allows for some response to unexpected population resurgence.

01-561-5980-120 Emerald Ash Borer Control

- In 2015, the Department will begin to undertake a comprehensive EAB treatment program. The program will be funded from a few accounts. First, this account has been accumulating funds for a couple years and has a little over $30,000 available. In 2015, the Department budgeted another $10,500, to bring the funds over $40,000. In addition, $40,000 was budgeted in the Storm Water Management fund 17-336. In order to continue an effective treatment program, the Department will need to fund it with $80,000 every year.

01-561-5810 SUNDRY CONTRACTUALS:

- 01-561-5810-160 Removal, pruning of private trees
  - Status Quo, this is charged to the homeowners.
- 01-561-5810-210 Removal of city elms
  - Status Quo per contract.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Traffic Control
Dept #242

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
128,294	112,639	116,792	155,658	155,658	5100	Wages	159,465	36.6%
76,215	55,026	61,532	78,359	78,359	5195	Fringe Benefits	80,989	18.6%
52,498	49,496	39,561	38,054	38,054	5500-5520	Internal Charges	38,751	8.9%
123,163	138,273	114,643	145,964	143,444	5200-5900	Operating Expenditures	142,108	32.6%
-	-	-	4,300	6,820	5950-5970	Capital Outlay	-	0.0%
2,740	12,693	22,168	14,000	14,000	5980-020	Damaged Signals	14,000	3.2%
382,910	**368,127**	**354,696**	**436,335**	**436,335**		**TOTAL**	**435,313**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	2,189	-	-	241-4410-010	Zoo Interchange Mitigation	-	0.0%
-		54,624	40,000	30,000	521-4610	Damage Traffic Signals	35,000	8.0%
52,815	45,476	-	-	-	521-4900	Other Public Safety Revenue	-	0.0%
44,257	43,265	41,339	51,347	54,081		Unallocated Revenues	48,324	11.1%
285,838	279,386	256,544	344,988	352,254		Tax Levy	351,989	80.9%
382,910	**368,127**	**354,696**	**436,335**	**436,335**		**TOTAL**	**435,313**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Public Works Operations Management
Dept #322

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
368,382	348,160	341,528	258,533	261,854	5100	Wages	246,878	51.5%
190,449	168,322	196,930	133,789	133,789	5195	Fringe Benefits	137,853	28.8%
17,394	16,528	28,853	32,105	32,105	5500-5520	Internal Charges	34,474	7.2%
14,907	13,871	12,875	12,229	17,338	5200	Operating Expenditures	60,136	12.5%
-	-	-	-	-	5970	Capital Outlay	-	0.0%
591,132	**546,881**	**580,186**	**436,656**	**445,086**		**TOTAL**	**479,341**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
68,324	64,273	67,620	51,385	55,166		Unallocated Revenues	53,211	11.1%
522,808	482,608	512,566	385,271	389,920		Tax Levy	426,130	88.9%
591,132	**546,881**	**580,186**	**436,656**	**445,086**		**TOTAL**	**479,341**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Roadway Maintenance
Dept #331

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
393,781	369,764	525,105	679,899	713,342	5100	Wages	698,424	29.2%
228,853	195,737	271,309	342,439	342,439	5195	Fringe Benefits	370,886	15.5%
1,120,988	805,803	774,819	765,284	901,140	5500-5520	Internal Charges	718,965	30.1%
355,360	321,723	378,494	386,308	465,361	5200-5900	Operating Expenditures	298,005	12.5%
-	1,727	26,189	-	-	5950-5970	Capital Outlay	1,895	0.1%
133,223	147,974	187,131	245,490	170,490	5980-010	Sealcoat City Streets	325,000	13.6%
945	5,550	286	2,550	2,550	5980-020	Public Celebration Activit	2,550	0.1%
-	17	-	-	-	5980-080	Reseal Public Lots	-	0.0%
-	-	-	450	450	5980-100	Rpr Plow Damage-Lawns	450	0.0%
-	-	-	450	450	5980-110	Rpr Plow Damage-Curbs	450	0.0%
113	649	737	500	500	5980-120	Removal Notices	500	0.0%
495	-	492	500	500	5980-130	Snow Removal Cemetery	500	0.0%
416	317	218	500	500	5980-150	Replace Salt Boxes	500	0.0%
1,143	-	-	1,000	1,000	5980-160	Rpr Plow Damage-Mailbox	1,000	0.0%
-	-	-	-	-	5980-410	Rpr Parking Lot Fences	10,000	0.4%
0	-	-	(40,000)	(87,192)	5990-000	Sidewalk Reimbursement	(40,000)	-1.7%
2,235,317	**1,849,261**	**2,164,780**	**2,385,370**	**2,511,530**		**TOTAL**	**2,389,125**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	1.4%
71,917	-	-	-	-	231-4460	FEMA Grant-Fed	-	0.0%
80,503	80,811	80,948	81,535	81,535	241-4400	Transportation-Hwy Main	81,535	3.4%
1,093,192	983,873	964,025	1,006,093	1,006,093	241-4410	Transp.-Local Streets	1,006,093	42.1%
11,986	-	-	-	-	241-4460	FEMA Grant-State	-	0.0%
8,961	9,884	29,245	5,000	20,000	541-4900	Others	7,500	0.3%
21,341	380	8,353	15,000	15,000	931-4600	Snow and Ice Removal	13,000	0.5%
258,362	217,337	252,301	280,705	311,291		Unallocated Revenues	265,215	11.1%
689,055	556,976	829,907	964,037	1,077,611		Tax Levy	982,782	41.1%
2,235,317	**1,849,261**	**2,164,780**	**2,385,370**	**2,511,530**		**TOTAL**	**2,389,125**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Electrical Services
Dept #335

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	ested Acct #	Name	2015 Executive Review	% of Total
302,466	305,634	322,070	326,438	332,701	5100	Wages	348,777	31.1%
139,500	145,502	163,633	160,391	160,391	5195	Fringe Benefits	172,076	14.5%
103,822	96,848	99,317	188,044	188,044	5500-5520	Internal Charges	108,934	19.1%
316,204	306,583	329,215	312,565	312,337	5200-5900	Operating Expenditures	318,504	31.6%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
6,200	6,200	6,200	6,200	6,450	5980-040	Rpl Deteriorated Poles	6,200	0.6%
14,584	17,228	29,399	30,000	30,000	5980-060	Repair Damage Poles	30,000	3.0%
882,776	**877,995**	**949,834**	**1,023,638**	**1,029,923**		**TOTAL**	**984,491**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	ested Acct #	Name	2015 Executive Review	% of Total
32,065	33,109	79,453	35,000	35,000	541-4500	Street Lighting	40,000	100.0%
102,033	103,188	110,701	120,460	127,653		Unallocated Revenues	109,288	0.0%
748,678	741,698	759,680	868,178	867,270		Tax Levy	835,203	0.0%
882,776	**877,995**	**949,834**	**1,023,638**	**1,029,923**		**TOTAL**	**984,491**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Public Works Facility Outside
Dept #351

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
105,534	79,004	96,050	49,282	49,282	5100	Wages	18,116	23.5%
49,624	40,815	36,806	30,011	30,011	5195	Fringe Benefits	23,916	31.0%
27,239	35,700	33,848	38,406	27,096	5500-5520	Internal Charges	34,211	44.3%
976	789	21	1,000	1,000	5200-5900	Operating Expenditures	1,000	1.3%
659	-	-	-	-	5980-015	Transfer Station Repair	-	0.0%
184,032	**156,308**	**166,725**	**118,699**	**107,389**		**TOTAL**	**77,243**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
21,271	18,370	19,431	13,968	13,310		Unallocated Revenues	8,575	11.1%
162,761	137,938	147,294	104,731	94,079		Tax Levy	68,668	88.9%
184,032	**156,308**	**166,725**	**118,699**	**107,389**		**TOTAL**	**77,243**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Solid Waste Management
Dept #361

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
628,784	651,548	646,889	478,964	487,215	5100	Wages	437,512	20.2%
327,129	339,649	357,468	271,369	272,834	5195	Fringe Benefits	269,901	12.5%
291,286	428,974	563,044	521,144	567,422	5500-5520	Internal Charges	548,856	25.3%
1,380,836	1,133,968	742,081	837,272	837,272	5200-5900	Operating Expenditures	889,026	41.0%
-	-	-	-	-	5950-5970	Capital Outlay	12,000	0.6%
7,406	8,863	8,791	10,000	10,000	5980-010	Monitoring Well Operation	10,000	0.5%
30,579	-	-	-	-	5980-015	Tsf Station Repair	-	0.0%
46,328	-	-	-	-	5980-030	Refuse Cart Assembly & Dist	-	0.0%
628	25,143	-	-	-	5980-040	Recycling Trans Study	-	0.0%
14,350	-	-	-	-	5980-045	Re-Roof Tsf Sta Tipping	-	0.0%
2,727,326	**2,588,145**	**2,318,273**	**2,118,749**	**2,174,743**		**TOTAL**	**2,167,295**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	-	-	241-4425	REI Grant	-	0.0%
173,838	186,307	186,383	186,300	186,208	241-4430	Recycling Grant	186,208	8.6%
7,050	4,100	3,850	7,500	7,500	561-4200	Backyard Refuse Collect	4,000	0.2%
10,610	12,587	13,405	18,000	10,000	561-4210	Special Residential Collect	13,000	0.6%
68	1,100	743	1,000	1,000	561-4220	Refuse Cart Sales	800	0.0%
17,680	17,299	13,567	10,000	18,000	561-4300	Refuse Disposal Fees	15,000	0.7%
11,286	12,830	20,250	10,000	10,000	561-4310	Furn & Appl Fees	15,000	0.7%
91,470	88,910	88,210	138,500	80,000	561-4400	Recycling Center Tags	101,132	4.7%
-	-	37	-	-	561-4410	Recycling Sales-General	-	0.0%
735	640	780	400	400	561-4420	Tire Disposal Fee	400	0.0%
289,769	135,148	58,869	100,000	100,000	561-4440	Recycling Rebates	100,000	4.6%
13,511	16,060	9,721	10,000	10,000	561-4900	Other	10,000	0.5%
25,579	-	-	-	-	841-4400	Other Insurance Claims	-	0.0%
315,229	304,176	270,190	249,330	269,548		Unallocated Revenues	240,590	11.1%
1,770,501	1,808,988	1,652,268	1,387,719	1,482,087		Tax Levy	1,481,165	68.3%
2,727,326	**2,588,145**	**2,318,273**	**2,118,749**	**2,174,743**		**TOTAL**	**2,167,295**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Forestry Department
Dept #561

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
475,302	507,285	516,453	531,500	550,889	5100	Wages	534,170	42.3%
286,750	275,521	301,477	306,649	306,649	5195	Fringe Benefits	320,765	25.4%
227,161	236,000	262,190	301,278	308,382	5500-5520	Internal Charges	240,626	19.1%
184,996	143,166	136,231	156,253	148,594	5200-5900	Operating Expenditures	121,500	9.6%
3,282	-	10,927	1,300	1,300	5950-5970	Capital Outlay	-	0.0%
5,320	-	-	2,500	-	5980-040	Gypsy Moth Prevention	2,500	0.2%
				2,875	5980-080	Urban Forestry Grant	-	0.0%
-	-	-	2,050	2,050	5980-090	Rpl Plantings-Hart Park	-	0.0%
9,106	4,583	4,895	10,500	3,687	5980-120	Emerald Ash Borer Insert	42,335	3.4%
1,191,917	**1,166,555**	**1,232,173**	**1,312,030**	**1,324,426**		**TOTAL**	**1,261,896**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	-	2,875	241-4465	Urban Forestry Grant	-	0.0%
11,309	9,269	11,100	8,500	8,500	541-4600	Chemical Treatments	8,500	0.7%
655	1,016	708	850	2,000	541-4620	Forestry	850	0.1%
444	840	1,253	400	1,500	931-4400	Tree Planting	600	0.0%
3,824	3,302	13,662	3,000	3,000	931-4500	Weed Cutting	3,000	0.2%
9,128	4,923	10,123	2,500	2,500	931-4800	Tree Removal	2,500	0.2%
130,955	132,582	143,607	154,397	164,155		Unallocated Revenues	140,082	11.1%
1,035,602	1,014,623	1,051,720	1,142,383	1,139,896		Tax Levy	1,106,364	87.7%
1,191,917	**1,166,555**	**1,232,173**	**1,312,030**	**1,324,426**		**TOTAL**	**1,261,896**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Public Works Operations

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Clerk 3 DPW [1]	1.00	1	1.00	-
Director of Public Works	1.00	1	1.00	-
Dispatcher/Clerk	1.00	1	1.00	-
DPW Maintenance Worker [2]	21.50	21	21.50	-
Drop-Off Attendant	1.00	0	-	(1.00)
Drop-Off Seasonal	-	1	0.41	0.41
Heavy Equipment Operator [3]	5.50	6	5.50	-
Management Analyst	1.00	1	1.00	-
Operations Superintendent	1.00	1	1.00	-
Operations Supervisor	1.00	0	-	(1.00)
Operations Supervisor Sanitation	1.00	1	1.00	-
Seasonal - Recycling/Yard Waste	0.50	1	0.50	-
Seasonal - Roadway Maintenance	2.50	5	2.50	-
Watchperson	3.00	3	3.00	-
TOTAL	**41.00**	**43.00**	**39.41**	**(1.59)**

1 *Previously split with Fleet and Traffic/Electrical*
2 *Previously titled Laborer, Maint. Person, and Equipment Operator*
3 *Previously titled RFO Loader*

Traffic and Electric Maintenance

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	0	0.28	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superindtendnt	1.00	1	1.00	-
TOTAL	**6.28**	**6.00**	**6.28**	**-**

*Forestry Personnel Schedule included under Parks

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

07-301

PUBLIC WORKS BUILDING RESERVE

MISSION

This budget provides for the operation, maintenance, repair, and security of the Public Works Building (PWB).

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 594,905	$ 610,349	$ 15,444
Rev	$ 610,151	$ 612,202	$ 2,051
Net	$ 15,246	$ 1,853	$ (13,393)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

There are no programs. The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. It covers a 24hr/day, 7day/wk. dispatch center with emergency watch and custodial staff. Necessary support and supervisory activities round out the remainder of this budget. It operates as an internal service fund.

2014 ACHIEVEMENTS

- Hired architect to design the remodel for the administrative area, lunch room, locker room, and bathroom facilities.

2015 GOALS

- Overhead door replacement
- Floor system inspection

2014 BUDGETARY CHANGES

Electricity Re-estimate ($52,032) due to the harsh winter.

Sewer Re-estimate ($33,000) due to an increase in sewer rates.

2015 BUDGETARY CHANGES

Overhead Door Replacement ($18,000) in Capital Outlay to replace the existing main aisle, in and out, overhead doors. They are original to the 1962 building and frequently break down.

Public Works Building Floor System Rehabilitation ($6,000) in Capital Outlay. The grate system in the existing floor drains has failed in eight locations. They have been temporarily repaired. The funds in 2015 will be used for televising the underfloor piping system to determine the extent of the problem.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Public Works Building Reserve Fund #07

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
190,202	223,796	224,755	217,909	217,909	5100	Wages	222,889	36.5%
101,453	91,234	112,165	107,466	107,466	5190-5198	Fringe Benefits	109,877	18.0%
13,175	11,949	9,878	11,333	11,333	5500-5520	Internal Charges	12,584	2.1%
219,217	205,184	230,443	251,122	283,154	5200-5900	Operating Expenditures	258,093	42.3%
-	4,870	-	-	-	5950-5970	Capital Outlay	-	0.0%
4,434	4,303	5,786	7,075	7,075	5990	Insurance	6,906	1.1%
75,490	75,490	-	-	-	921-5200	Tsf to Debt Service	-	0.0%
603,971	**616,826**	**583,027**	**594,905**	**626,937**		**TOTAL**	**610,349**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
556,396	552,060	572,653	562,602	562,602	303-4100	Building Rental	564,653	92.2%
42,140	44,616	44,761	47,549	47,549	303-4100-10	External Bdg Rent-School	47,549	7.8%
-	-	3,235	-	726	303-4400	Other Income	-	0.0%
598,536	**596,676**	**620,649**	**610,151**	**610,877**		**TOTAL**	**612,202**	**100.0%**

PERSONNEL SCHEDULE

*Included with Public Works Operations

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-321

ENGINEERING

MISSION

The Engineering Services Division is responsible for infrastructure planning, design, construction, and inspection including but not limited to streets, bridges, sidewalks, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, water and special projects such as facility remodeling. We are also heavily involved with coordination with the Wisconsin Department of Transportation on the Zoo Interchange projects. The division reviews private site developments, assists in developing TIF construction scope and timelines, and oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is also responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD and the MMSD sanitary sewer conveyance system regulations.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 977,232	$ 874,583	$ (102,649)
Rev	$ 156,299	$ 138,387	$ (17,912)
Levy	$ 820,933	$ 736,196	$ (84,737)
FTE's	18.92	19.92	1.00

MAJOR CHANGES

- Conversion of temporary to permanent position to assist with asset management.
- Convert 1.0 civil engineer to assistant city engineer.

PROGRAMS/SERVICE LINES

There are no sub-programs in this budget. Time is allocated to each infrastructure project. The field engineering techs provide updated field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering techs, and publicly bid if required. Once a contractor is selected, the construction engineer, the engineering tech III and contracted inspectors watch over the project as it is being constructed. A final inspection is performed and warranty is generally in place for one year from the time a final payment is made on the project. Generally, sewer and water projects are separate projects from street repaving or reconstruction.

In addition to our in-house engineering duties, the Division has been managing consultants charged with planning, design, construction engineering, and inspection of a significant portion of the public works projects that the City has committed to build. This includes coordinating the consultants' efforts with private developers, utility companies, other public agencies such as the DOT, DNR, Milwaukee County, City of Milwaukee, MMSD, etc. These Project Management services provided by the Division ensure that consultant-generated public works projects are undertaken from beginning to end with the City's interests in mind.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 ACHIEVEMENTS

- Managed construction for the ongoing Watertown Plank sanitary sewer construction project scheduled to be completed this year. This project will bring a higher level of protection to residents east of Mayfair Rd. and south of North Ave. to Underwood Creek.
- Plans and Specs were done and bids taken for the Milwaukee Ave / Ridge Court utilities and paving project. Construction will start this year and be completed in 2015. This project will reduce the likelihood of street and basement flooding in downstream areas of the Village and in the watershed that drains to Milwaukee Ave.
- The Engineering Dept. worked closely with the Public Works Dept. to complete the annual sidewalk replacement program, and incorporate the pilot program to utilize DPW crews on neighborhood sidewalk replacement efforts.
- A Sewer System Evaluation Study (SSES) for the Underwood Creek south sewershed was contracted for and completed in 2014. The results will serve as a basis for future sewer work in advance of paving.
- Construction will be completed on North Ave. between 76th street and 60th street in 2014. This project is done in accordance with the recommendations of the recently adopted North Ave Plan.
- The Engineering Dept. participated in the successful completion of many ancillary projects throughout the City such as the refurbishment of the Tosa Room ceiling, the replacement and upgrading of the emergency generator at City Hall, the replacement of a boiler at the Parks Administration building to achieve greater energy efficiency, new lighting at DPW, the construction of the new pavilion at Hart Park, and a new fueling system for the City vehicles at the DPW yard.
- A great deal of coordination with DOT projects was also required in 2014.
- The City Engineer participated in the preparation of the Bicycle &Pedestrian Facilities Plan.

2015 GOALS

- With the plans complete for the 104th Street storm sewer, it is planned to bid out this project in the early winter months of 2015, and build this sewer in the spring/summer of 2015.
- Complete construction of Milwaukee Ave / Ridge Ct. utilities and paving.
- Provide continued coordination with WI DOT regarding Zoo Interchange projects.
- Achieve Congress for the New Urbanism (CNU) certification for all engineers.
- Participate in the Schoonmaker Creek Watershed study with MMSD and SEWRPC. This process will go a long way towards determining the speed and scope of the necessary East Tosa Improvements.
- Work closely with the Finance Dept. on revising the 2015-2019 CIP to better track projects and stay within the fiscal parameters set by the elected officials.
- Train new staff members as the customer service requirements of the City and needs of private developers in order to streamline the development process.
- Utilize new staff to better serve the needs of the Water Utility.
- Work to integrate the recommendations of the Bicycle and Facilities Plan into the CIP projects.

2014 BUDGETARY CHANGES

- Reduction in salary budget by $236,102 due to vacancies.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Overtime is increased by $60,000 to back-fill vacant positions.

2015 BUDGETARY CHANGES

Engineering Tech Assistant was previously an LTE position funded with Engineering carryovers. That position is now funded by Sanitary and Storm operating budgets for work on asset management data entry.

2014 budget included creation of 2.0 Civil Engineers. One of these positions has been converted to an Assistant City Engineer.

BUDGET SUMMARY TABLE

Engineering Department
Dept #321

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,009,118	1,047,795	986,784	1,389,362	1,213,260	5100	Wages	1,313,069	150.1%
456,064	411,516	415,700	593,538	597,640	5195	Fringe Benefits	588,782	67.3%
177,970	141,503	180,541	134,256	140,256	5500-5520	Internal Charges	148,174	16.9%
184,202	71,709	219,238	24,076	82,076	5200-5900	Operating Expenditures	24,558	2.8%
53,546	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	26,730	-	-	-	5980-010	School Traffic Study	-	0.0%
-	2,970	9,384	-	3,542	5980-015	St Street Traffic Engi	-	0.0%
4,500	4,500	10,700	16,000	16,000	5980-030	G.I.S.	-	0.0%
-	-	-	20,000	30,000	5980-035	Traffic Studies	-	0.0%
(329,492)	(412,320)	(324,642)	(1,200,000)	(1,200,000)	5990	Engineering & Overhead Reim	(1,200,000)	-137.2%
1,555,908	**1,294,403**	**1,497,705**	**977,232**	**882,774**		**TOTAL**	**874,583**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
550	470	475	400	400	311-4250	Cement Workers	400	0.0%
106,170	127,015	78,175	40,000	40,000	321-4200	Street	40,000	4.6%
-	-	36,489	-	-	241-4410-0	Zoo Interchange Mitigation	-	0.0%
465	295	359	400	400	321-4230	Loading Zone	400	0.0%
545	450	1,275	500	500	511-4110	Encroachment Fees	500	0.1%
-	12,710	5,770	-	-	541-4800	Eng. Plans and Specs	-	0.0%
179,835	152,127	174,555	114,999	109,415		Unallocated Revenues	97,087	11.1%
1,268,343	1,001,336	1,200,607	820,933	732,059		Tax Levy	736,196	84.2%
1,555,908	**1,294,403**	**1,497,705**	**977,232**	**882,774**		**TOTAL**	**874,583**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Engineering				
Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Administrative Support Special [5]	1.00	1	1.00	-
Assistant City Engineer	-	1	1.00	1.00
City Engineer	1.00	1	1.00	-
Civil Engineer [2]	4.00	3	3.00	(1.00)
Engineering Technician [3]	5.00	5	5.00	-
Engineering Technician Asst	-	1	1.00	1.00
Seasonal Techs/interns	0.92	0	0.92	-
Senior Civil Engineer [1]	4.00	4	4.00	-
Senior Engineering Technician [4]	3.00	3	3.00	-
TOTAL	**18.92**	**19.00**	**19.92**	**1.00**

Positions previously titled:

[1] *Construction & Survey Engineer*
Municipal Engineer (2)
Utility Engineer

[2] *Special Projects Engineer*
Street Engineer
Civil Engineer (2)

[3] *Engineering Tech 2*
Engineering Tech 3
Engineering Tech 3 - Inspector

[4] *Engineering Tech 4*
Engineering Tech 4 - Field

[5] *Secretary 3 Engineering*

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

06-201

FLEET MAINTENANCE RESERVE

MISSION

To provide safe, reliable, appropriate and well maintained vehicles and equipment to various city departments to assist them in accomplishing their goals. While utilizing professional ASE certified technicians and staff in a service oriented environment by means of efficient and cost effective methods.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 3,100,736	$ 3,065,063	$ (35,673)
Rev	$ 3,138,988	$ 3,072,020	$ (66,968)
Net	$ 38,252	$ 6,957	$ (31,295)
FTE's	9.00	9.00	-

*Does not include Fund #23

MAJOR CHANGES

- Renovation and upgrade to the City's fueling station.
- Provision of the school districts vehicle repair and maintenance.
- Purchase of hybrid and electric vehicles.

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, 7 Mechanics and a part time Clerk III. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all city departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars, front end loaders, refuse trucks, aerial lift trucks, back hoes, asphalt rollers, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, etc. In addition Fleet provides repairs to equipment within departments and at remote sites throughout the City, in the past we have made repairs to the Police department's shooting range, welded/repaired tables for City Hall, welded/repaired bridge railings, repaired parking bollards in the Village, rebuilt the fire escape at Public Works, welded/repaired sign sockets, designed and fabricated tools/equipment, etc. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, flood and wind damage cleanup operations. As well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment.

2014 ACHIEVEMENTS

- Assume the maintenance and repair of the School districts vehicles and equipment.
- Specify, purchase, and analyze the cost effectiveness of one hybrid electric vehicle (PHEV), and one plug-in electric vehicle (PEV), versus one conventional vehicle. The following vehicles were purchased, one Ford Fusion hybrid and one all electric Ford Focus. According to the Ford dealer, the Ford Focus electric vehicle was the first sold in the State of Wisconsin.
- Assist in the development and implementation of the Anti-icing Pre-wetting pilot program to reduce salt usage and labor costs in the course of winter roadway maintenance.
- Retro fit five trucks for the Anti-icing Pre-wetting pilot program, four with 150 gallon pre-wet systems and one with a 975 gallon Anti-icing system.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Collaborate with other agencies on the use of anti-icing, pre-wetting systems for winter roadway maintenance.
- Establish the purchase of brine from Waukesha County and Milwaukee County.
- Assist in the purchase, installation and implementation of a new brine making system.
- Assist in the development and implementation of the sidewalk replacement pilot program.
- Design, fabricate, and build new form truck for the concrete crew.
- Design, fabricate, and build new barricade trailer that can haul 80 barricades for Public Works crews.
- Specification, purchase and set-up of new 2014 Ford police interceptor and Police Interceptor Utility.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Implement and train employees on the new neogov smart goal performance program.
- Oversee and implementation of the upgrade and renovation to the City's fueling site and fuel management system.
- Specification and procurement of all new and replacement equipment.

2015 GOALS

- Retro fit ten additional trucks with pre-wetting systems.
- Retro fit one truck with a 1,800 gallon anti-icing system.
- Continue the training and use of the brine making system.
- Continue to educate employees on the use of the neogov smart goal performance program.
- Train Fleet employees on the use of the new fueling station and fuel management system.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Acquire training for Fleet employees on electric and hybrid vehicle maintenance and repair.
- Investigate alternate fuel use and methods to reduce fuel consumption.

2014 BUDGETARY CHANGES

REVENUE

Revenue increased in 2014 due to the increased snow events for winter roadway maintenance, automated refuse maintenance costs, and the addition of the School District's vehicle maintenance and repair.

FUELING STATION $60,000

The bids for the fueling station came in over the budgeted amount; funds from the fleet reserve account were needed to fund the additional costs. A grant was applied for the fueling station canopy, which we did not receive.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

REPAIR PARTS *$50,734*

Acquisition of school districts equipment and vehicles maintenance and repairs, implementation of dual use refuse collection and yard waste collection, increased efficiency in Fleet shop has increased costs. The addition cost will be covered by the increase in revenue from the School District

2015 BUDGETARY CHANGES

FLEET LABOR RATE

The shop labor rate will be reduced from $78 to $75 per hour.

PURCHASE OF NEW EQUIPMENT *$645,000*

Acquisition of new equipment and vehicles with funds from 23-634 - General Purpose Equipment. The following is a list of the 2015 equipment purchases:

- 7 - Ford Police interceptors. New light bars and equipment.
- 2 - Administrative vehicles – 1 Hybrid, 1 pick up.
- 1 - Aerial lift truck
- 1 – Catch basin cleaner.
- 1 – Stump grinder.
- 1 – Heated asphalt insert.
- 1 - Utility truck.
- 1 – Concrete planer.

FUEL $490,650

The budget amount for fuel was based on the EIA projected prices for 2015 of:

- Diesel - $ 3.57 Gal.
- Unleaded - $3.10 Gal.

CAPITOL REQUESTS $9,180

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. - $9,180

REPAIR PARTS *$21,611*

Acquisition of school districts equipment and vehicles maintenance and repairs, implementation of dual use refuse collection and yard waste collection, increased efficiency in Fleet shop has increased costs.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY

Fleet Maintenance Reserve
Fund #06

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
257,118	266,034	490,556	560,217	555,960	5100	Wages	572,880	18.7%
308,546	324,382	284,177	275,708	275,708	5190-5198	Fringe Benefits	281,186	9.2%
136,133	136,927	142,076	144,381	144,381	5500-5520	Internal Charges	144,102	4.7%
30,809	28,935	29,450	46,243	51,973	5200-5900	Operating Expenditures	70,068	2.3%
4,664	9,960	8,956	64,795	263,563	5950-5970	Capital Outlay	9,180	0.3%
1,635,364	1,658,686	1,668,758	1,679,779	1,672,547	06-202	Operating Supplies & Exp	1,617,459	52.8%
455,424	485,776	225,154	205,389	256,123	06-203	Repairs	227,000	7.4%
113,497	135,109	156,473	124,224	334,050	06-204	Cost of Sales	143,188	4.7%
2,941,555	**3,045,809**	**3,005,600**	**3,100,736**	**3,554,305**		**TOTAL**	**3,065,063**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
3,013,613	2,889,982	3,012,022	3,126,616	3,235,557	202-4100	Equipment Rental	3,060,620	99.6%
116,585	132,361	-	-	-	202-4200	Sales & Service Revenue	-	0.0%
1,298	1,164	1,163	372	936	202-4300	Sale of Scrap	400	0.0%
10,048	28,787	10,155	-	-	202-4400	Other Income	-	0.0%
37,240	90,848	73,829	12,000	12,000	202-4500	Gain (Loss) on Sale of Equip	11,000	0.4%
3,178,784	**3,143,142**	**3,097,169**	**3,138,988**	**3,248,493**		**TOTAL**	**3,072,020**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

General Purpose Fund Equipment
Fund #23

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
37,336	-	-	60,000	50,000	634-5910	Passenger Vehicles	49,500	6.8%
15,703	188,928	196,157	236,200	225,000	634-5920	Public Safety Equipment	221,500	30.6%
322,264	1,370,506	698,502	189,000	189,000	634-5930	Public Works Equipment	318,424	44.0%
19,730	146,598	137,451	-	-	634-5940	Water Utility Equipment	75,000	10.4%
-	-	56,896	60,188	60,188	921-5420	Transfer to Debt Service	59,188	8.2%
395,033	**1,706,032**	**1,089,006**	**545,388**	**524,188**		**TOTAL**	**723,612**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
55,352	113,548	177,828	34,500	34,500	841-4500	Sales of Vehicles & Equip	29,500	3.3%
				5,000	841-4600	Alcohol Enforcement Grant	5,000	0.6%
-	575,000	-	-	-	911-4200-121	Proceeds from L-T Debt	-	0.0%
789,693	799,343	784,096	878,246	879,271	921-4600	Depreciation Transfer	868,350	96.2%
845,045	**1,487,891**	**961,924**	**912,746**	**918,771**		**TOTAL**	**902,850**	**100.0%**

PERSONNEL SCHEDULE

Fleet Maintenance

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Fleet Superintendent	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
Lead Mechanic/Stock Clerk 2	1.00	1	1.00	-
TOTAL	**9.00**	**9.00**	**9.00**	**-**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

25-181

MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control &Preventive Maintenance
- Contractual Services Management.
- Capital Improvements
- Service and Work Order Requests

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 917,772	$ 1,034,055	$ 116,283
Rev	$ 860,773	$ 873,158	$ 12,385
Net	$ (56,999)	$ (160,897)	$(103,898)
FTE's	3.00	3.00	-

MAJOR CHANGES

- Remodel of Admin/HR/Attorney offices.

2014 ACHIEVEMENTS

- Installation of a new boiler
- Upgrading emergency generator functions

2015 GOALS

- Remodel Administration, Attorney's Office and Human Resources
- Building Mechanical Upgrades
- Installation of battery operated emergency lowering system in the Elevator
- Re-construction of the loading dock
- Replacement of the sidewalk/entrance cement in front of the Library and City Hall

2014 BUDGETARY CHANGES

OVERTIME RE-ESTIMATE

Overtime was re-estimated to $15,000 due to the early winter, emergency calls, and increased number of projects for Physical Plant Operations.

FUEL RE-ESTIMATE

Due to the early winter, the boilers were running much sooner than anticipated and the fuel account was increased to $74,000.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

SEWER RE-ESTIMATE

Increased sewer rates resulted in a limited amount of funds left for the remainder of 2014. The budget was re-estimated to $11,000.

2015 BUDGETARY CHANGES

REMODEL ADMINISTRATION, ATTORNEY'S OFFICE AND HUMAN RESOURCES - $350,000

This project involves the refurbishment of the administrative wing of City Hall. Planned work will be done in the City Administrator's offices, the Mayor's office, the Attorney's office and the Human Resources Department.

BUILDING MECHANICAL UPGRADES - $30,000

Due to the fact that the Civic Center is being renovated in stages, and the mechanical systems are of the same vintage, the upgrades to the systems need to be funded simultaneously with the renovations.

BATTERY OPERATED EMERGENCY LOWERING IN THE ELEVATOR- $8,641

This upgrade is to ensure the safety of passengers in the event of an elevator malfunction or power outage.

RECONSTRUCTION OF LIBRARY LOADING DOCK - $4,350

The loading dock is crumbling and is need of repair.

REPLACEMENT OF SIDEWALK IN FRONT OF CIITY HALL - $2500

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Municipal Complex Reserve
Fund #25

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
149,057	166,436	167,569	105,123	115,023	5100	Wages	110,610	10.7%
705	(510)	1,174	163	163	5120	Accrued Vacation Expense	1,233	0.1%
70,881	91,356	86,231	49,884	49,884	5195	Fringe Benefits	49,635	4.8%
11,380	10,605	11,460	8,804	8,804	5500-5520	Internal Charges	9,009	0.9%
480,667	746,508	784,673	747,798	778,414	5200-5900	Operating Expenditures	860,568	83.2%
-	-	550	1,000	1,000	5950-5970	Capital Outlay	1,000	0.1%
-	-	2,850	5,000	7,150	5980-015	Emergency Management	2,000	0.2%
7,500	-	-	-	-	5990-000	Transfer to General Fund	-	0.0%
720,190	**1,014,395**	**1,054,507**	**917,772**	**960,438**		**TOTAL**	**1,034,055**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
923,340	932,556	871,838	857,273	871,114	181-4100	Building Rentals	870,158	99.7%
3,607	3,487	2,646	3,500	3,500	181-4200	Memorial Bldg-Outside Rentals	3,000	0.3%
926,947	**936,043**	**874,484**	**860,773**	**874,614**		**TOTAL**	**873,158**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

PERSONNEL SCHEDULE

Physical Plant Operations				
Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Custodial Worker [1]	1.00	1	1.00	-
Building Maintenance Tech [2]	1.00	1	1.00	-
Building Maintenance Lead [3]	1.00	1	1.00	
TOTAL	**3.00**	**3.00**	**3.00**	**-**

Previously titled:

1 Custodial Worker 2
2 Utility Repairperson
3 Utility Repairperson-Lead Wrkr

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

FUND NO: 27

PARKS RESERVE

MISSION

This department provides for the operation and maintenance of all parks facilities, programs, senior center, and boulevard maintenance.

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields, general park maintenance, boulevard flower bed planting and maintenance, Wauwatosa Beautification Committee (WBC) perennial bed and flower pot watering, and curling club and ice maintenance.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 1,269,958	$ 1,315,955	$ 45,997
Rev	$ 1,269,958	$ 1,307,455	$ 37,497
Net	$ -	$ (8,500)	$ (8,500)
FTE's	19.14	19.14	$ -

MAJOR CHANGES

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game.
- General park maintenance includes turf maintenance, cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building ice rink for curling and public skating.
- Staff plants and maintains annual flower beds on City boulevards and at Hart Park. Additionally staff waters WBC perennial beds on boulevards, around welcome signs, and in flower pots.
- Administration includes the necessary clerical support and supervision for this section as well as for turf maintenance, concessions, and curling club contracts.

2014 ACHIEVEMENTS

- 77 city boulevard plantings have been installed and maintained regularly.
- 22 WBC perennial beds and 26 flower pots are watered daily by city staff.
- Rental halls and athletic fields were regularly maintained.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Parks

	YTD '14	YTD '13
Muellner Building		
No. of rentals	151	124
Revenue	46,033	48,160
Stadium		
No. of rentals	220	252
Rental hours	564	805
Revenue	41,483	59,914

Projected Stadium Rentals:	**Remainder of Year**		**Total for Year**	
	Number:	192	Number:	412
	Hours:	720	Hours:	1,284
	Revenue:	64,887	Revenue:	106,370

- Revenue from stadium rentals is projected to decrease slightly from 2013, possibly indicating that we are reaching a saturation point for stadium revenue.
- The playground and especially the splash pad are very popular. Adjustments to the splash pad timer have reduced the water consumption significantly.
- Cleanup and restoration of power following June electrical storm was effected with virtually no interruption of recreational services due in large part to the efforts of the City Electrical Dept.
- Design of the skateboard park to commence this year.

2015 GOALS

- Endeavor to increase Park revenue.
- Strive to maintain continually expanding facilities. This becomes more challenging with existing staff level.
- Complete construction of Skateboard park.
- Complete construction of playground shelter.

2014 BUDGETARY CHANGES

$2000 WAS ADDED TO THE FUEL (27-551-5330-000) AND SEWER (27-551-5350-000) ACCOUNTS TO COVER PROJECTED SHORTAGES

All funds came from the water account (27-551-5340-000) which has stabilized since last year due to adjustments in the timing system and output level at splash pad.

2015 BUDGETARY CHANGES

THE 2% INCREASE IN THE OPERATING BUDGET WAS DIVIDED AMONG SEVERAL VOLATILE AND/OR INCREASINGLY UNDER-BUDGETED ACCOUNTS SPECIFICALLY: SEWER, FUEL, ELECTRICITY, AND JANITORIAL SUPPLIES.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Change in allocation of Office Assistant to shift additional support to engineering department.
- $9,715 increase in flood insurance premiums.

THE TURF MAINTENANCE CONTRACT WAS INCREASED TO COVER ALLOWABLE ANNUAL INCREASE EQUAL TO CPI.

It may be more convenient and cost effective to move the turf maintenance contract to the Plan Review & Inspection Dept. to shorten the inspection to invoice process.

- Addition of $8,500 for onetime maintenance of stadium turf to extend life.

BUDGET SUMMARY TABLE

Park Reserve
Fund #27

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
384,888	395,133	396,742	405,568	405,568	5100	Wages	404,628	30.7%
215,686	181,794	182,749	182,396	182,396	5195	Fringe Benefits	184,163	14.0%
53,799	54,383	47,016	47,345	47,345	5500-5520	Internal Charges	45,495	3.5%
225,758	277,150	250,003	262,975	262,975	5200-5900	Operating Expenditures	287,633	21.9%
-	-	-	95,064	95,064	5910-000	Asset Replacement	95,064	7.2%
2,835	405	94	2,400	2,400	5930-000	Unemployment Comp	2,400	0.2%
1,000	3,099	5,364	20,000	16,202	5950-5970	Capital Outlay	8,066	0.6%
-	-	3,607	-	-	5980-015	Expend from Donations	-	0.0%
3,889	-	9,900	-	-	5980-016	Expend from Donations-SR Cer	-	0.0%
61	32	396	-	778	5980-018	Expend from Donation-Greensp	-	0.0%
1,770	9,990	-	-	-	5980-020	Sculpture Relocation	-	0.0%
30,592	-	-	-	-	5980-035	Softball Diamond Reconstr	-	0.0%
5,653	7,830	7,515	10,492	10,492	5980-050	Hartung Park	10,492	0.8%
-	-	6,738	-	-	5980-055	Roots Commons/Pocket Park	-	0.0%
4,702	7,354	4,678	5,000	5,000	5980-060	Wauwatosa Beautification	5,000	0.4%
-	-	11,662	-	-	5980-065	Lightning Detection System	-	0.0%
-	-	8,080	-	-	5980-075	Gathering Area Hart Park	-	0.0%
33,480	32,926	120	-	-	5980-120	Senior Center Programs	-	0.0%
-	-	-	3,000	3,000	5980-130	Park Marketing	3,000	0.2%
101,144	174,650	236,628	235,718	251,381	921-5100	Transfer to Debt Service	270,014	20.5%
1,065,257	**1,144,746**	**1,171,292**	**1,269,958**	**1,282,601**		**TOTAL**	**1,315,955**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Park Reserve
Fund #27

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
99,106	124,357	110,245	110,000	110,000	551-4100	Recreational Buildings	110,000	8.4%
122,853	123,527	125,368	125,000	115,000	551-4105	Stadium Rentals	125,000	9.6%
31,274	30,259	27,324	30,000	30,000	551-4110	Field Rentals	30,000	2.3%
51,401	52,574	60,788	52,000	54,000	551-4120	Antenna Rental	55,620	4.3%
20,067	20,529	19,001	18,000	18,000	551-4200	Tennis Fees	18,000	1.4%
-	182	281	150	182	551-4210	Public Skating	150	0.0%
1,718	1,411	1,346	1,400	1,400	551-4300	Park-Merch Sales Taxable	1,400	0.1%
234	-	-	-	-	551-4400	Advertising	-	0.0%
525	1,497	-	-	-	551-4500-050	SR Center Memb - 50	-	0.0%
7,309	6,408	-	-	-	551-4500-062	SR Center Memb - 62	-	0.0%
5,975	6,125	-	-	-	551-4500-100	SR Center Memb	-	0.0%
10,000	5,000	5,000	-	531	551-4600	Contributions-Hart Park	-	0.0%
375	360	-	-	-	551-4600-005	Contributions-Greenspace	-	0.0%
340	-	7,130	-	-	551-4600-010	Other Contributions	-	0.0%
2,218	1,414	-	-	-	551-4600-050	Senior Center Program 50	-	0.0%
21,571	21,489	-	-	-	551-4600-062	Senior Center Program 62	-	0.0%
2,650	-	9,900	-	-	551-4610	Contrib-Senior Center	-	0.0%
734	1,475	1,190	1,400	1,200	551-4750	Interest Income	1,200	0.1%
2,595	32,625	7,476	-	-	551-4800	Other	-	0.0%
846,436	871,138	936,386	932,008	952,288	551-4900	Transfer from General Fund	966,085	73.9%
1,227,381	**1,300,370**	**1,311,435**	**1,269,958**	**1,282,601**		**TOTAL**	**1,307,455**	**100.0%**

PERSONNEL SCHEDULE

Parks / Forestry

Position Description	2014 FTE	2015 Base Positions	2015 FTE	2014-15 Change
Arborist	9.00	9	9.00	-
DPW Maintenance Worker [2]	1.00	1	1.00	-
Laborer - Custodian [1]	4.00	4	4.00	-
Landscape Maintenance Intern	0.29	0	0.29	-
Office Assistant [3]	1.50	2	1.50	-
Parks/Forestry Superintendent	1.00	1	1.00	-
Seasonal Parks	1.88	0	1.88	-
Seasonals - Forestry	0.47	0	0.47	-
TOTAL	**19.14**	**17.00**	**19.14**	**-**

Previously titled:
[1] *Laborer 2 - Custodian*
[2] *Park Maintenance Person*
[3] *Clerk 1 Park and Forestry*
Clerk 3 Parks and Forestry

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

1-611

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired city employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2015 all employees enrolled in the Wisconsin Retirement System will contribute 6.8 % of salary towards their pensions. The table below provides a break-out of rates by employee group for 2015.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	NA	NA	
Rev	NA	NA	
Levy	NA	NA	
FTE's	NA	NA	

2015	Empl-oyee	Empl-oyer	Total
General	6.80%	6.80%	13.60%
Electeds	7.70%	7.70%	15.40%
Police	6.80%	9.88%	16.68%
Fire	6.80%	13.48%	20.28%

2014	EE Change	ER Change	Change
14.00%	-0.20%	-0.20%	-0.40%
15.50%	-0.05%	-0.05%	-0.10%
17.56%	-0.20%	-0.68%	-0.88%
21.16%	-0.20%	-0.68%	-0.88%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin Retirement System.

For the 2015 Budget, $2,548,731 is included for the employer pension contribution. This represents a decrease of $141,619 from the 2014 Adopted Budget due to a decrease in the employer contribution rate and a City wide decrease in the number of positions. The employer contribution has decreased due to positive investment returns over the past five years.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-612

SOCIAL SECURITY

PURPOSE

This account facilities the funding of the City's portion of social security and medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	NA	NA	
Rev	NA	NA	
Levy	NA	NA	
FTE's	NA	NA	

The city's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2014 is $117,000

For the 2015 Budget $1,543,054 is budgeted for General Fund Social Security and Medicare employer contributions as compared to $1,506,707 in the 2014 Budget. The $36,347 increase is due to the assumed cost of living adjustment but mitigated by position reductions and attrition.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

FUND NO. 09

WORKERS COMPENSATION

PURPOSE

Mitigate the City's safety and workers compensation risk.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 639,023	$ 704,157	$ 65,134
Rev	$ 639,368	$ 705,480	$ 66,112
Net	$ 345	$ 1,323	$ 978
FTE's	-	-	-

MAJOR CHANGES

- 10% increase in claims

PROGRAMS/SERVICE LINES

EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives, including employee communication, training, city-wide standards, policy development, and enforcement.
- Lead new city-wide safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Recommend and develop safety programming and safety standards.
- Evaluate safety practices of line departments and provide direction to correct errors and offer recommendations regarding work-process improvement to promote safety.
- Foster a collaborative city-wide safety culture.
- Perform safety audits pursuant to city-wide standards.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with CVMIC on matters of employee safety.

WORKERS COMPENSATION SERVICES

- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with CVMIC on matters of workers compensation.

2015 GOALS

- Implement above initiatives
- 10% increase in claims costs to $550,149 to budget closer to historical actual and account for medical inflation.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Workers Compensation
Fund #09

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
99,615	46,882	219,346	126,500	126,500	211-5100	Claims-Police Dept.	109,000	15.5%
90,288	64,745	213,603	116,500	116,500	211-5200	Claims-Fire Dept.	109,000	15.5%
251,925	198,501	321,660	177,000	177,000	211-5300	Claims-Public Works	229,149	32.5%
5,067	102,959	68,982	43,000	43,000	211-5400	Claims-All Other	53,000	7.5%
28,524	62,595	78,456	37,000	37,000	211-5500	Claims-Water Utility	50,000	7.1%
14,726	13,311	15,734	16,107	16,107	221-5100	Wages	16,744	2.4%
6,172	6,963	7,801	6,746	6,746	221-5190	Fringe Benefits	6,702	1.0%
40,559	43,558	49,381	52,000	55,125	221-5200	Excess Coverage Premium	63,592	9.0%
-	-	820	820	820	221-5400	Dues and Periodicals	820	0.1%
-	-	1,692	2,000	2,000	221-5410	Conference and Travel	2,000	0.3%
13,000	13,000	13,000	13,650	13,650	221-5800	Management Service Fees	13,650	1.9%
-	-	20,000	47,200	47,200	221-5810	Sundry Contractual Service	50,000	7.1%
4,776	2,345	4,540	500	500	221-5900	Other Expenditures	500	0.1%
554,652	**554,859**	**1,015,015**	**639,023**	**642,148**		**TOTAL**	**704,157**	**100.0%**

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
325	658	775	480	480	211-4200	Interest Earned	480	0.1%
43,984	27,566	24,658	-	-	211-4300	Third Party Reimbursement	-	0.0%
-	1,688	-	-	-	211-4900	Other Reimbursements	-	0.0%
463,555	420,611	499,508	463,841	463,841	221-4100	Transfer from General Fund	515,745	73.1%
12,150	59,411	73,478	77,136	77,136	221-4200	Transfer from Water Utility	64,512	9.1%
-	400,000	245,000	-	-	221-4400	Transfer from Health/Life	-	0.0%
87,432	78,440	112,974	97,911	97,911	221-4500	Transfer from Internal Service	124,743	17.7%
607,446	**988,374**	**956,393**	**639,368**	**639,368**		**TOTAL**	**705,480**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

FUND NO. 12

DENTAL INSURANCE RESERVE FUND

PURPOSE

Provide dental insurance to eligible employees.

- Two plan options available for employees: Self-insured PPO plan and a fully – insured HMO plan
- Eligiblity for 2015
  - Full-time City employees
    - Contibute 30% of the premium
  - Part-time City employees who work more than 20 hours per week but less than 40
    - Contribute 30% of the premium

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 434,247	$ 405,660	$ (28,587)
Rev	$ 429,658	$ 405,660	$ (23,998)
Net	$ (4,589)	$ -	$ 4,589
FTE's	-	-	-

MAJOR CHANGES

BUDGET SUMMARY

Dental Insurance Fund Reserve Fund #12

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
12,436	13,149	11,981	15,142	15,142	321-5100	Management Service Fees	15,823	3.9%
128,167	137,032	146,687	140,983	140,983	5200-5900	Operating Expenditures	143,752	35.4%
303,330	249,279	249,854	278,122	278,122	311-5400	Other / Claims	246,085	60.7%
443,933	**399,460**	**408,522**	**434,247**	**434,247**		**TOTAL**	**405,660**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
151,452	136,350	135,279	129,000	129,000	311-4100	Employee Contributions	136,898	33.7%
350	360	354	170	170	311-4200	Interest Earned	142	0.0%
235,029	260,029	238,228	256,016	256,016	321-4100	Transfer from Gen Fund	225,403	55.6%
7,433	14,254	11,430	15,989	15,989	321-4200	Transfer from Water Utility	15,063	3.7%
23,585	23,000	23,661	28,483	28,483	321-4500	Transfer from Internal Service	28,154	6.9%
417,849	**433,993**	**408,952**	**429,658**	**429,658**		**TOTAL**	**405,660**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

FUND NO. 16

HEALTH/LIFE FUND

PURPOSE

Provide key benefits to attract, retain and engage a talented and efficient workforce.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 8,977,069	$ 9,267,158	$ 290,089
Rev	$ 9,010,153	$ 9,265,732	$ 255,579
Net	$ 33,084	$ (1,426)	$ (34,510)
FTE's	-	-	-

PROGRAMS/SERVICE LINES

HEALTH INSURANCE

- Self-insured plan up to $75,000
- Major Health Insurances Changes for 2015
  - Premium equivalent rate increase for single plan from 2014 to 2015= 4.18% increase
  - Projected medical/RX claims increase 6.11%
  - Stop loss increase 12%
  - Discontinue City paid pre-65 health insurance- applied to new hires after 1/1/15 (non-police and fire union)
  - Plan design change – increasing out of pocket maximum from $1000 to $3,500
  - Discontinue sick leave conversion benefit at retirement – applied to new hires after 1/1/15 (non-police and fire union)

VISION INSURANCE

- Fully insured benefit

LIFE INSURANCE

- Self-insured benefit for retirees up to $3,500 (different calculation for those hired prior to 1974)
- Fully-insured benefit for active employees up to amount of salary
- Fully-insured dependent life benefit for active employees up to $1,500 for spouse and $750 for dependent children

WELLNESS PROGRAM

- The wellness program consists of three core wellness steps: Health Risk Assessments (on-site full fasting blood draw and health risk assessment questionnaire), Age Appropriate Cancer Screenings and Wellness Coaching (completed on-site as part of the HRA process).
- This year the program is outcomes based, which means that the amount of City contribution towards an employee's health insurance will depend on the employees' wellness score (Personal Health Risk Score.
  - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS or improve their prior year score by 5 or more points.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

    - Those employee's that do not meet the above requirement, but do complete the remainder of the core wellness steps, will pay an additional $600 (annually) on top of their 15% premium contribution.
- In addition to the core wellness steps, the Wellness Program also offers a variety of wellness resources available to employees to assist them with wellness goals. Examples of these resources include: On-site Wellness Coaching, Nutrition Support, Behavioral Health benefits, On-site Physical Activity opportunities and a Fitness Center Reimbursement Program.

2014 ACHIEVEMENTS

- Total premium equivalent increase below trend in health insurance
- YTD running at 87.59% of projected premium equivalents
- Wellness 5K Fun Run & Walk Event – over 150 registered participants for the Wellness Program's first 5K event
- Reduced OPEB liability by moving post-65 retirees to fully insured health insurance plan (projected decreased in OPEB liability of $10,000,000)

2015 GOALS

- Establish strategic plan for cost constraint
- Review voluntary benefit options
- Enhance employee access to benefit information through implementation of a benefit portal, website or app
- Reduce employee health risk through outcomes based wellness program

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Health/Life Insurance Reserve
Fund #16

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
7,021,111	30,480	32,810	33,754	33,754	311-5100	Health Claims	34,520	0.4%
1,199	2,056	-	-	-	311-5100-010	Health Claims-OPEIU Presc	-	0.0%
-	6,422,584	6,878,667	6,499,815	6,499,815	311-5191-100	Health Claims	6,680,654	72.1%
-	-	-	394,537	394,537	311-5191-200	HRA Contribution	437,254	4.7%
35,645	21,250	36,250	40,000	40,000	311-5600	Life Ins Claims	40,000	0.4%
33,833	35,883	37,534	35,917	35,917	319-5100	Regular Pay	37,450	0.4%
46,000	56,870	67,421	68,798	68,798	319-5100-100	Regular Pay-Wellness	72,905	0.8%
14,190	39,060	16,786	30,759	30,759	319-5190-990	Fringe Benefits	22,102	0.2%
25,874	7,671	30,299	10,097	10,097	319-5190-995	Fringe Benefits-Wellness	18,789	0.2%
1,167,159	1,308,954	1,382,496	1,416,933	1,416,933	321-5100	Administrative Fees	1,487,884	16.1%
126,203	118,409	124,107	135,079	135,079	321-5210, 5220	Premiums	133,439	1.4%
170,449	179,135	183,518	173,980	173,980	321-5300-5900	Expenditures	164,523	1.8%
-	-	-	-	-	321-5950	Capital Outlay	-	0.0%
92,878	76,541	87,656	137,400	137,400	322-5200-5900	Expenditures-Wellness Prog	137,638	1.5%
2,000,000	400,000	245,000	-		921-5100	Transfer to Debt Service		0.0%
10,734,541	**8,698,893**	**9,122,544**	**8,977,069**	**8,977,069**		**TOTAL**	**9,267,158**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
290,460	-	-	-	-	231-4210	Federal Revenue	-	0.0%
387,158	483,457	698,092	779,203	779,203	311-4100	Employee Contributions	904,420	9.8%
8,722	5,662	3,384	3,456	3,456	311-4200	Interest Earned	2,934	0.0%
394,251	392,536	390,898	-	56,000	311-4300	Retiree Contributions	43,148	0.5%
-	-	-	-	70,000	311-4400	Cobra Contributions	75,620	0.8%
202,226	234,906	180,775	145,000	145,000	311-4900	Other	145,000	1.6%
6,172,877	6,653,009	6,767,084	6,994,038	6,994,038	321-4100	Transfer from General Fund	7,023,601	75.8%
307,925	424,262	433,990	439,894	439,894	321-4200	Transfer from Water Utility	462,384	5.0%
711,238	764,151	672,100	648,562	648,562	321-4500	Transfer from Other Fund	608,625	6.6%
8,474,857	**8,957,983**	**9,146,323**	**9,010,153**	**9,136,153**		**TOTAL**	**9,265,732**	**100.0%**

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

04-211

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget involves the inspecting, cleaning, and repairing sanitary sewers in the City.

PROGRAMS/SERVICE LINES

Sanitary sewer cleaning: This program covers cleaning of over 800,000 lineal feet of sanitary sewer on approximately a two year cycle. Troubled areas are inspected more often.

The sanitary sewer repair program is necessary to keep the system in good repair. Most repairs are done in conjunction with planned highway improvement projects.

The sanitary sewer inspection program televises sewers ahead of planned road projects in order to better schedule necessary repairs.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 6,852,157	$ 7,298,584	$ 446,427
Rev	$ 7,842,879	$ 8,022,664	$ 179,785
Net	$ 990,722	$ 724,080	$ (266,642)
FTE's	-	-	-

MAJOR CHANGES

- $250,000 FOR NEW SCADA SYSTEM
- 11% RATE INCREASE TOFUND CAPITAL IMPROVEMENTS
- CONTINUED PILOT PROGRAM FOR PRIVATE LATERALS INFLOW AND INFILTRATION MITIGATION

2014 ACHIEVEMENTS

- Continue program to grout laterals in the East Tosa neighborhood to reduce PP I/I during heavy rain events.
- Initiated Sanitary Sewer Evaluation Study work in the area surrounding Underwood Creek.

2015 GOALS

- In 2015, we will continue pursuing the enactment of a policy for reducing Private Property I/I over the next several years.
- Continue to evaluate success of lateral grouting program and consider full lateral grouting as viable option.
- In 2015, the DOJ Mandated Sanitary Sewer mandatory manhole repair program will continue.

2014 BUDGETARY CHANGES

DEBT INTEREST — INCREASE $265,021

The 2014 Budget did not include the interest costs associated with the 2014 General Obligation Bonds which were issued after the budget was adopted.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 BUDGETARY CHANGES

LOCAL CHARGES REVENUE — INCREASE $275,770

The 2015 budget assumes an 11% rate increase to the sanitary sewer local charge. This results in a 6% increase in revenue of $275,770 to $4,848,594. This rate increase matches the 10-year plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. This rate increase should be considered an estimate at this time as the 2014 debt has not yet been issued so principal and interest amounts are estimates and the 2015-2019 Capital Budget has not been finalized which also will have an impact.

The chart below displays the impact of the rate increase on different types of customers as well as future projected increases through 2018.

Projected Sanitary Sewer Rate Increases							
	2012A	2013A	2014E	2015F	2016F	2017F	2018F
Rate Increase	-	20%	13%	11%	7%	7%	6%
Projected Bill increase	-	10%	7%	6%	5%	5%	5%
Quarterly Residential Bill Est.	$ 76.69	$ 84.42	$ 90.03	$ 95.05	$ 100.20	$ 105.38	$ 110.61
Quarterly Restaurant Bill Est.	$ 1,134.71	$1,249.31	$ 1,332.31	$1,406.51	$1,482.76	$1,559.51	$1,636.78
Quarterly Laundrymat Bill Est.	$ 3,043.07	$3,350.41	$ 3,573.01	$3,771.99	$3,976.47	$4,182.30	$4,389.53
Quarterly Office Bldg Bill Est.	$ 142.00	$ 156.34	$ 166.72	$ 176.01	$ 185.55	$ 195.15	$ 204.82

SCADA SYSTEM UPGRADE $250,000

City wishes to upgrade the existing Supervisory Control and Data Acquisition (SCADA) system for the sanitary collection system. The current system is becoming unsupportable and needs replacement. The system supports the seven emergency bypass pumping stations that reduce the likelihood of basement flooding during heavy rain events. This will be funded by temporarily reducing the $1,000,000 annual expenditure for the private lateral pilot program to $750,000.

CHARGES FROM WATER UTILITY — INCREASE $116,000

Charges from the Water Utility increase $116,000 which is the main reason for the increase in operating expenditures. This reflects the sanitary sewer utility's share of the cost of maintaining water meters which are also used to determine sanitary flow. The increase is due to the implementation of the automated meter reading program which has increased the number of meters being replaced.

CHANGE IN SALARY ALLOCATION — INCREASE $50,374

Additional labor and overhead is allocated to the Sanitary Sewer from Public Works reflecting the goals of increased maintenance to the system.

INTEREST COSTS — INCREASE $387,403

The 2014 budget did not include additional interest associated with the 2013 sewer general obligation bonds as they had not been yet issued. This amount is included in the 2014 estimate. The 2015 budget does include an estimate for interest associated with the yet-to-issued 2014 general obligation notes. As

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

a result the increase from the 2014 to the 2015 budgets of $387,403 includes new interest associated with 2 debt issuances. The increase of $122,382 for the 2014 re-estimate is more indicative of the annual increase.

BUDGET SUMMARY TABLE

Sanitary Sewer Fund #04

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
223,434	242,604	170,366	195,555	195,555	5100 - 5190-900	Wages	245,929	3.4%
131,889	133,182	93,337	101,989	106,091	5190-990 - 5198-900	Fringe Benefits	105,113	1.4%
131,716	123,569	116,266	152,789	136,939	5500 - 5520	Internal Charges	147,845	2.0%
4,144,002	4,211,675	4,194,282	4,624,561	4,563,851	5200-5450, 5550-5900	Operating Expenditures	4,635,031	63.5%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
204,865	257,837	295,893	269,763	534,784	220-5300	Interest Expense	657,166	9.0%
-	829,070	260,356	1,000,000	1,859,260	5980-025	Lateral Pilot Program	750,000	10.3%
444,755	-	172,243	257,500	407,500	5980-030	DOJ Mandated Projects	257,500	3.5%
571,394	617,104	99,447	250,000	774,313	5980-040	Sewer Evaluations	250,000	3.4%
-	-	-	-	-	5980-050	Scada System Upgrade	250,000	3.4%
5,852,055	**6,415,041**	**5,402,190**	**6,852,157**	**8,578,293**		**TOTAL**	**7,298,584**	**96.6%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
582,667	559,418	527,012	550,617	550,617	211-4100	Connection Charge Metro	565,723	7.1%
2,483,456	2,535,692	2,436,126	2,648,238	2,648,238	211-4110	Flow Charge Metro	2,538,347	31.6%
2,532,073	2,656,687	3,149,043	4,572,824	4,572,824	211-4120	Local Charge	4,848,594	60.4%
738,733	741,137	713,019	-	-	211-4130	Local Charge DOJ Projects	-	0.0%
70,713	71,428	71,981	70,000	70,000	211-4200	Penalty Charges	70,000	0.9%
1,611	2,260	1,545	1,200	1,200	211-4250	Interest	-	0.0%
-	-	-	-	215,460	211-4300	Other Income	-	0.0%
-	-	249,000	-	469,985	221-4110	MMSD	-	0.0%
13,820	13,197	8,699	-	-	291-4100	Federal Reimburse-BAB	-	0.0%
6,423,073	**6,579,819**	**7,156,425**	**7,842,879**	**8,528,324**		**TOTAL**	**8,022,664**	**100.0%**

PERSONNEL SCHEDULE

*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

17-336

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, cleaning and repairing of over 103 miles of storm sewers and 7247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed midyear 2000.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$2,206,029	$2,440,289	$ 234,260
Rev	$3,364,844	$3,923,809	$ 558,965
Net	$1,158,815	$1,483,520	$ 324,705
FTE's	-	-	-

MAJOR CHANGES

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7247 storm inlets over 10 years; with annual inlet cleaning generating about 75 tons of material for disposal. NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile.

STORM SEWER REPAIRS PROGRAM

Involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

Attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas.

ADMINISTRATION PROGRAM

Provides necessary technical support and supervisory activities.

2014 ACHIEVEMENTS

- Increased inlet cleaning in 2013, and continued to do so in 2014. In 2013, the Department cleaned 902 storm sewer inlets and removed 419.83 tons of debris. As of July 2014, crews had cleaned 222 storm sewer inlets and removed 50.06 tons of debris. These numbers will increase throughout fall season. Currently the Department is on a 2 year cleaning cycle.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 GOALS

- Continue inlet cleaning program and programmed inspections and repairs of inlets in conjunction with the seal coating program.

2014 BUDGETARY CHANGES

- Reallocated $350 from chemical account used to purchase oil dry, and funded the clothing account so that the department can purchase much needed safety vests.
- Re-estimated Sundry Contractual to add $30,000 for Bracken Engineering. They proposed to make home visits to residents in East Tosa identified as having flooding issues, provide reports as to current conditions, and offer resolution scenarios as to what could be done to fortify or strengthen any structure with regards to flooding issues.
- Re-estimated Sundry Contractual to take into account the increased cost in leaf composting ($35,000).
- Interest costs on outstanding debt are increased $52,628 to take into account interest for the 2014 General Obligation bonds that was issued after the budget was adopted and not included in the 2014 figures.

2015 BUDGETARY CHANGES

STORM WATER FEEES — INCREASE $506,565

- The 2015 Budget assumes a 15% increase in storm sewer rates in order to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. This results in a 15.2% increase in storm water fees of $506,565 to $3,846,909. The table below shows the impact of this rate increase on different types of customers and future planned rate increases. It should be emphasized that 2015 rate increase is an estimate and may be impacted by final figures associated with the 2014 debt issuance and the finalization of the 2015-2019 Capital Improvement Plan.

Projected Storm Sewer Rate Increases							
	2012	2013	2014	2015	2016	2017	2018
Rate Increase	-	21%	17%	15%	10%	7%	4%
Quarterly Residential Bill Est.	$ 13.86	$ 16.82	$ 19.68	$ 22.63	$ 24.99	$ 26.75	$ 27.93
Quarterly Restaurant Bill Est.	$ 342.34	$ 415.45	$ 485.38	$ 558.03	$ 616.16	$ 659.75	$ 688.81
Quarterly Laundrymat Bill Est.	$ 34.65	$ 42.05	$ 49.13	$ 56.48	$ 62.36	$ 66.78	$ 69.72
Quarterly Office Bldg Bill Est.	$ 256.41	$ 311.17	$ 363.55	$ 417.96	$ 461.50	$ 494.15	$ 515.91

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

COMPOSTING OF LEAVES — INCREASE $32,000

- In 2015, the department is budgeting for an increase in the cost of composting leaves due to the 2014 RFP results. Half of this service is budgeted for in storm water so contractual services in this account increase $32,000 to account for the $64,000 contract increase.

SCHOONMAKER CREEEK GRATE CLEANING $7,000

- The department is budgeting to contract for grate cleaning of the Milwaukee Avenue Outfall of Schoonmaker Creek. The Highland Neighborhood Association may offset the cost up to half of the total cost.

DEPRECIATION — INCREASE $39,800

- The other reason for the increase in operating expenses is the increase in depreciation resulting from the capital improvements that are occurring during 2014.

INTEREST EXPENSE — INCREASE $162,680

- Interest expense on debt increases $162,680 to $532,040. As was the case for sanitary, this includes interest for the 2013 and 2014 debt issuances as the 2014 debt issuance was not included in the 2014 budget. The increase over the re-estimate is $110,052.

EMERALD ASH BORER TREATMENT — INCREASE $42,000

- As described in the Forestry narrative, beginning in 2015, the City will begin to aggressively treat public Ash trees to prevent loss due to the Emerald Ash Borer. Given the storm water mitigation role that trees provide, one-half of the treatment costs are budgeted in the storm water utility.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Storm Water Management Reserve
Fund #17

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
210,677	214,101	263,899	329,612	329,612	5100	Wages	324,222	13.3%
161,786	112,112	147,588	159,193	159,193	5195	Fringe Benefits	160,999	6.6%
309,619	352,385	355,724	421,197	396,183	5500-5520	Internal Charges	384,760	15.8%
552,222	645,646	764,896	855,884	844,684	5200-5900	Operating Expenditures	922,811	37.8%
-	242	-	-	-	5950-5970	Capital Outlay	-	0.0%
867	376	835	2,669	2,669	5990	Insurance	5,343	0.2%
68,114	68,114	80,343	68,114	68,114	5980-040	Educational Grant	68,114	2.8%
-	-	-	-	-	5980-045	Emerald Ash Borer Treatmt	42,000	1.7%
262,378	398,557	415,297	369,360	421,988	340-5300	Interest Expense	532,040	21.8%
1,565,663	**1,791,533**	**2,028,582**	**2,206,029**	**2,222,443**		**TOTAL**	**2,440,289**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
2,342,381	2,342,770	2,856,019	3,340,344	3,340,344	311-4100	ERU Fees	3,846,909	98.0%
22,425	23,534	23,374	23,000	23,000	311-4200	Penalty Charges	23,000	0.6%
2,219	2,728	1,529	1,500	500	331-4100	Interest	500	0.0%
73,609	-	-	-	100,100	331-4200	Non-Point Source Grant	49,900	1.3%
11,054	10,555	6,956	-	-	331-4500	Federal Reimbursement-BAB	-	0.0%
-	-	-	-	-	331-4900	Other Revenue	3,500	0.1%
2,451,688	**2,379,587**	**2,887,878**	**3,364,844**	**3,463,944**		**TOTAL**	**3,923,809**	**100.0%**

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-624

MADACC

MISSION

To contract with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality cost effective animal control services that protect public health and safety and promote the welfare of animals and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 53,000	$ 53,000	$ -
Rev	$ 6,237	$ 5,884	$ (353)
Lev	$ 46,763	$ 47,116	$ 353
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the required 7-day legal holding period. The kennel operation evaluates and recommends animals not claimed during the 7-day legal holding period to various shelters and breed rescue groups for possible adoption; and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

Responsible for all government required animal control activities, including stray pick-ups, provide assistance to law enforcement and health agencies as needed with cruelty investigations, injured animal assistance and assessment of adoptable animals. Also spay/neuter programs and educational programs are provided. MADACC is a creation of Wisconsin statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 18 suburbs in Milwaukee County.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY

Milwaukee Area Domestic Animal Control Center
Dept #624

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
57,074	52,090	51,606	53,000	53,000	5200-5900	Operating Expenditures	53,000	100.0%
57,074	**52,090**	**51,606**	**53,000**	**53,000**		**TOTAL**	**53,000**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
6,597	6,122	6,015	6,237	6,569		Unallocated Revenues	5,884	11.1%
50,477	45,968	45,591	46,763	46,431		Tax Levy	47,116	88.9%
57,074	**52,090**	**51,606**	**53,000**	**53,000**		**TOTAL**	**53,000**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

01-626

INTERNAL GRANTING

MISSION

To invest in the ideas generated by City staff which increase revenues, decrease expenditures or increase efficiency of City departments.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$250,000	$250,000	$ -
Rev	$ 29,419	$ 27,752	$ (1,667)
Levy	$220,581	$222,248	$ 1,667
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Beginning in 2012, $250,000 is made available annually as grants to City departments for proposals which increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees reviews and ranks applications which are then recommended to the City Administrator for final approval.

2014 ACHIEVEMENTS

- $37,500 was awarded to the Information Technology and Public Works Departments to build a new server room and upgrade and modernize the HVAC unit that provides the necessary cooling for the server units. These units, which are the backbone of essential computer services for City employees, throw off a great deal of heat so that controlling the temperature and humidity in this room is essential to ensure that these units function properly and reach their proper service life.

  A new modular server room has been constructed with its own independent HVAC system that is properly sized for the room. In addition, it has been added to the newly installed back-up generator. The servers will be relocated to this new room during Fall 2014.

  The energy savings are estimated at $1,800 per year resulting in a 17 year pay-back. However, the risk mitigation factors are more important than the savings. The proper environmental controls protect $200,000 of equipment which allow over 150 employees in City Hall to conduct their daily work. This project will also allow the relocation of a water line that currently runs over the servers.

- $25,000 was used by the Public Works department for the purchase of anti-icing equipment. The equipment will be used to support a pilot project for the winter of 2013/14 which will evaluate the effectiveness of integrating the use of liquids into the City of Wauwatosa's Snow and Ice Control Program. This project successfully reduced salt usage and is being expanded in 2015 as described below.

- The Fleet Division purchased a fully-electric and one hybrid vehicle for use in the City Hall Fleet. A small charging station was installed in the City Hall garage. Preliminary result are positive as the hybrid vehicle is getting 45 miles to the gallon and the Property Maintenance Inspector is able to use the electric vehicle on a single charge during the day allowing the vehicle to charge during

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the night. Given the price, fuel-economy and satisfaction with the hybrid performance, the Fleet Department will purchase another hybrid vehicle as part of its normal fleet replacement program in 2015.

- The second phase of the Public Works Building lighting upgrade is 40% complete as the lighting in the Fleet mechanics area of the garage is being replaced. Public Works are still seeing a savings on phase one of the Public Works Building vehicle storage area Internal Granting LED project and have seen an average monthly reduction in costs of approximately $735 since last November. It is believed that the true energy reduction was somewhat negated by the brutal winter which caused the garage lighting to be "ON" more often than usual due to the many late night operations that took place.

- The Fire Department was awarded a grant for the implementation of a scheduling software system in 2012. This project was begun in late 2013. The software is about 80% complete with phase three of four in place. The Fire Department is currently using it on a daily basis for scheduling, vacation, sick time use, and personnel tracking throughout the day. We currently are working with Payroll to convert a file for payroll export into GEMS. The fourth phase is to complete the auction section for vacation selection.

- $56,000 was awarded to the Parks Department based on a proposal submitted by the Energy Committee to replace the existing 42 year old boilers in the Parks administrative building as a method to save energy. Also planned is a project to replace much of the interior lighting in the building. The existing fixtures are primarily T-12 fixtures which are no longer readily available. The new fixtures would be the T-8 fixtures that are more energy efficient and would also qualify for some Focus on Energy rebates.

  The project proved timely as the boiler ceased operation earlier this year. Having the funding and planning in place allowed for the most efficient replacement. The ballast/lamp replacement project for the Hart Park Administration building was 100% completed in mid February and has seen a reduction in kWh and also an average monthly savings of $148/mo. over 2013 invoices.

2015 GOALS

- Evaluate outcomes of 2012 and 2013 projects
- Monitor implementation of 2014 and 2015 projects
- Facilitate 2016 funding cycle
- Involve external reviewers to cross-functional city team

2014 BUDGETARY CHANGES

FUNDING OF ADDITIONAL PROJECTS

Approximately $50,000 remained unallocated from the 2014 budget process and these funds will be utilized to expand upon the 2014 pre-wetting and salt brine pilot program. 10 tailgated mounted tanks will be purchased to equip the remaining plow trucks for a cost of $2,709 per vehicle or a total cost of $27, 090. The pre-wetting operation wets the dry rock salt as it contacts the spinner. This process wets the salt so that the salt sticks to the pavement rather than bouncing off the pavement, which allows operators to set application rates from the current 600 pounds per road mile to 400 pounds per road mile. This will result in a decreased use of salt. In the 2013/2014 pilot project, the city experienced a 22% decrease in salt usage compared to the average of the prior four seasons. This not only results in road salt savings, but in a substantial reduction in salt that is introduced to the environment.

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This also has the additional benefit of increased quality of roads with less effort. The nature of using brine with rock salt has been demonstrated to increase the speed and effectiveness of the salting operation. Wet salt starts melting snow and ice immediately which inherently makes road surfaces safer and easier to remove snow accumulation in later operations. More operations can also be accomplished in regular business hours versus overtime. This reduces costs and reduces the stress of long hours in snow and ice removal operations.

In order to ensure a reliable supply of salt brine, the Public Works Department will also purchase an Accubatch Brine Maker. During the 2013-2014 pilot, we experienced swings in price, availability and wait time for crews going off site to purchase brine from Milwaukee and Waukesha counties. The price from Milwaukee County was 40 cents per gallon and the price from Waukesha County was 20 cents per gallon. Our cost of producing brine would be 8 cents per gallon (7 cents from the cost of rock salt needed to make the solution and 1 cent for the cost of water) and would provide a stable supply of brine. The Accubatch system is a system that produces brine in 800 gallon batches in about 30 minutes and requires limited special knowledge to operate.

There is adequate space to mount the unit in the Public Works Building. The brine maker would fill a 5,000 gallon tank which would be enough to fill all 14 tailgate mounted tanks and both anti-icing tanks (a total of 4,800 gallons). Brine would then be produced after trucks have left on their routes. The Accubatch system could fill the 5,000 gallon tank in about 3 1/2 hours. The total cost of the unit is $26,657.

The Public Works department estimates the use of salt brine with our own production will reduce the City's cost per snow event by $2,000. There have been an average of 36 snow events per year. If the salt cost reductions are achieved, the investment would have a payback of just one year.

2015 BUDGETARY CHANGES

HUMAN RESOURCES JOB DESCRIPTION ANALYSIS $6,000

Funds will be used to hire a masters level intern to update or develop, finalize and properly organize job descriptions for the entire City's workforce. As a part of the compensation study last year (Carlson Dettman) all positions were described through a Job Description Questionnaire process. Best practice would be that all job descriptions would be updated to reflect current duties. We have never had the staff capacity to update all City job descriptions, but rather update them only as positions come open. Formatting is inconsistent in existing job descriptions, some are outdated and some positions do not have job descriptions at all.

Updating the job descriptions will allow us to fully leverage our investment in the compensation study, more fully use our electronic job application software and reduce legal risk inherent with out-dated job descriptions.

EMPLOYEE ENGAGEMENT SURVEY $25,000

An employee engagement survey will be developed (either by purchasing an off-the-shelf validated survey or hiring a consultant to design one) and implemented.

The Human Resources initiative, Project Leadership, in its broadest sense, is a project to improve employee engagement. Two primary strategies within Project Leadership were (1) improving the quality

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of leadership throughout the organization; and (2) performance management. Both were intended to have direct impact on employee engagement. Engaged employees are more likely to go above the minimum and expend "discretionary effort" to deliver performance. . . . Engaged employees plan to stay for what they give, disengaged stay for what they get.[1]"

In order to measure success of Project Leadership I we need to get a bench mark of where the organization is currently. We will do that through an employee engagement survey. Surveys are surprisingly expensive. However, quality surveys are important because it is necessary to get valid results. Once we have the bench mark we will use that to gauge our progress and design further strategies.

The return on investment is intangible but critical. Measuring employee engagement for the purpose of being strategic in improving employee engagement will have a return on investment if the project is done well. It is important to emphasize that employee engagement is more important than ever as we continue to be under economic pressure to constrain costs. Now more than ever we need our workforce to be efficient and productive as possible.

"There is a clear and compelling research-based business case for improving [employee] engagement. Simply put, organizations with engaged employees perform dramatically better than organizations whose employees are not engaged, including in government." P. 23.

"For example, the Gallup organization has assembled an employee-engagement database built on 30 years of research involving more than 17 million employees. Gallup's analysis of the engagement-survey results from 23,910 business units reveals that high-engagement organizations outperformed low-engagement organizations in several critical areas: profitability, productivity, customer satisfaction, retention, absenteeism, safety, and lost or stolen inventory." P. 3.

"According to Gallup, high engagement organizations are almost 20 percent more productive than their low-engagement counterparts." P. 3. Other research specific to the public sector, . . . found that higher levels of employee engagement across the federal government correlated with

- Higher rates of success achieving strategic goals;
- Higher employee retention;
- Fewer days of sick leave and less lost time due to work-related injury or illness; and
- Fewer equal employment opportunity complaints.

This other research clearly shows that employee engagement can be a powerful force for organizational change and effectiveness. Given the challenges public-sector managers face trying to succeed despite public criticism, budget cuts, layoffs, and reductions in employee compensation and benefits, building and maintaining employee engagement is more important than ever." P. 4

[1] Engaging Government Employees: The Power of Employee Engagement, Robert J Lavigna (Asst. Vice Chancellor and Director of HR at University of Wisconsin-Madison), p. 3.

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Given that compensation costs constitute 70-80 % of our budget, improved employee engagement will have a positive ROI.

SOCIAL MEDIA PILOT $9,000

The Wauwatosa Health Department (WHD) will assess and evaluate the feasibility of using social media as a means for city communications. If city administration approves, a "user group" of interested departments will be convened for discussing their future use of social media. Facebook will be the initial social media mechanism.

One barrier to implementing a city social media process is the requirement of government to retain postings and comments for open records requests. One solution is the use of https://www.backupfy.com/plans/personal service; costs may be free to $9.95/per month. Another barrier is the expectations of staff who use the social media as a function of their job; a city use of social media policy needs approval along with staff training. Some free training may be available through www.lynda.com. An additional barrier is notifying the public of an activated Facebook. A postcard mailing will notify residents that the one or more city departments' Facebook is active.

Project Costs include:

- Social media consultant, record retention software = $1000
- Postcard printing/distribution to 23,000 residences = $6500
- Staff training = $1000
- Website reports (# of hits) = $500

While no direct return on investment, the project is expected to have intangible benefits related to improved internal and external communication.

TOSA ROOM IN THE MUELLNER BUILDING HVAC MODIFICATIONS $73,400

This HVAC upgrade to the Tosa room in the Muellner Building at Hart Park will eliminate a clear code violation in the existing HVAC system that does not provide the required fresh air to the Tosa room. This violation will be remedied by installing fresh air ducts below the ceiling of the room and either roof or ground mounted compressors. The new HVAC system will also eliminate reliance on the 40-year old Vilter chiller which maintains the ice rink in the winter and currently is being used for HVAC purposes to cool the building during the summer.

There will be savings in operating a smaller, more energy efficient HVAC system to provide cooling for the Tosa room in the summer months and the required fresh air at all times. The mechanical engineer estimated this savings at $2,070 annually. In addition, not utilizing the Vilter Chiller for air cooling will potentially increase the life of that approximately $250,000 piece of equipment. Finally, in advance of this project a new roofing membrane with insulation properties is being installed in the Tosa Room in-lieu of painting the ceiling. The energy savings from this separate project is estimated to be $8,070 per year.

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POLICE STATION LIGHTING STUDY $1,750

The use of 2014 Internal Grant funds would enable us to have Harwood Engineering perform a lighting efficiency upgrade study as has been done at the Public Works building. This is the first phase of a two phase system to upgrade our current exterior and sally port lighting fixtures to the more cost efficient LED lights.

The study will provide a cost estimate for replacement of fixtures and controls needed to provide more energy efficient lighting. The following areas are to be considered:

- Outdoor building mounted fixtures
- Outdoor pole mounted fixtures
- Salle port

This study will include options for different lamps and automatic controls. Cost estimates will include Return on Investment studies. Based on the results of the study and the return on investment a future internal grant for the actual purchase and installation of the lighting system may be pursued.

SALT BRINE 1800 GALLON TANK $12,831

In the 2013-2014 season the Public Works department piloted an anti-icing program with a 960 gallon truck bed mounted brine tank used for anti-icing operation. In the anti-icing operation, brine solution is applied to the pavement before an event. This action wets the pavement with the brine solution and then dries with the residual salt embedded in the pavement. When the snow event arrives, this coating begins the melting process so that ice and snow can be removed easily. This operation is also performed during regular hours so overtime hours for this operation are unnecessary and less salting runs are required, especially in “nuisance snow” situations. The price for this tank and associated controls would be $12,831. This project is in conjunction with the two 2014 grants described above. While the prior two projects are possible without this tank, it provides additional operational flexibility.

OPEN SPACE STUDY $25,000

While not a cost-saving initiative, the availability of funding in the internal granting program will be used to fund the City’s 50% portion of an open space study in collaboration with the School District.

LEAN INITIATIVE $25,000

Twenty-five thousand dollars is set-aside for the utilization of a LEAN consultant to work with City staff on process improvement initiatives. This will build upon the recently yellow and green-belt trained staff and include an evaluation of past projects.

DOCUMENT MANAGEMENT $25,000

$25,000 is set-aside to begin designing a document management system to digitize city records. The funds will be spent on professional consulting services to evaluate current needs and future potential for a City-wide electronic document management system. This would include an evaluation of current paper and electronic systems through-out the City and a needs assessment for electronic document management system which includes document sharing and electronic archiving systems.

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Recommendations would be provided as to possible software options and necessary policies to maximize the benefit of a document management system. The purchase of a system is beyond the scope of this project. The benefit of such a system would be the elimination of office space used for storage, copies made of incoming documents but most importantly, time spent filing and retrieving documents.

BUDGET SUMMARY TABLE

Internal Granting Program
Dept #626

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	147,417	276,727	250,000	255,417	5100-5900	Operating Expenditures	250,000	100.0%
-	**147,417**	**276,727**	**250,000**	**255,417**		**TOTAL**	**250,000**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	17,325	32,252	29,419	31,658		Unallocated Revenues	27,752	11.1%
-	130,092	244,475	220,581	223,759		Tax Levy	222,248	88.9%
-	**147,417**	**276,727**	**250,000**	**255,417**		**TOTAL**	**250,000**	**100.0%**

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UNALLOCATED REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes but are then allocated to departmental budgets and appear in the "Unallocated Revenue" line in general fund departmental budget summary tables as an offset, along with property tax levy, to departmental net costs.

Budget Snapshot

	2014	2015	Change
Exp	NA	N/A	
Rev	$ 4,603,691	$ 4,387,412	$ (216,279)
Levy	NA	$ -	
FTE's	NA	N/A	

DESCRIPTION

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo , Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipality specific amounts are not available until Sept. 15. As a result, the status quo is typically budgeted.

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EXPENDITURE RESTRAINT PROGRAM

The State shares revenue with municipalities that adopt a budget within limitations imposed. The 2015 revenue is a result of the 2014 budget complying with those limits. Municipality specific amounts are not available until Sept. 15. As a result, the status quo is budgeted.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipality specific amounts are not available until Sept. 15. As a result, the status quo is budgeted.

TV FRANCHISE FEES

The city receives five percent of the gross revenues received by Time Warner Cable and AT&T that were generated within the City.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

Miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM PUBLIC WORKS BUILDING RESERVE

Historically the improvements to the Public Works Building were budgeted in the General Fund and funded by a transfer from the Public Works Building Fund. Beginning in 2014 these improvements are funded directly in the Public Works Building funds so this transfer is unnecessary.

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TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy. While the City has traditionally budgeted this revenue, it then manages the budget during the year so that fund balance is ultimately not used. The City plans over the course of several years to eliminate the use of this budgeted revenue.

2014 BUDGETARY CHANGES

FRANCHISE FEES — DECREASE $60,000

After annual increases averaging five percent since 2009, this revenue posted a 1.2% decrease in 2013. Based on 2013 results and the first six months of 2014, this revenue is re-estimated downward by $60,000 to $650,000. This decrease is assumed to be permanent and $650,000 is also budgeted in 2015.

APPROPRIATED SURPLUS APPLIED — DECREASE $194,967

The 2014 Amended Budget Appropriated Surplus Applied reflects the approved carry-over amount of $276,834 as well as approved contingency fund transfers to date of $116,000 and an assumed use of fund balance of $242,849. The re-estimated budget reduces the assumed use of fund balance by $194,967 so the assumed use of fund balance for the budget equals $47,882.

2015 BUDGETARY CHANGES

FRANCHISE FEES — DECREASE $60,000

See the description above.

UTILITY REIMBURSEMENTS — DECREASE $58,719

Reimbursements from the Water, Sanitary and Storm utilities decrease by $58,719 to $173,962 in total due to a payroll benefits being now charged directly to the utilities and not therefore no longer included in

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the reimbursement calculation. While this shows as a reduction in revenue here, it is offset by reduced expenditures in the general fund.

TRANSFER FROM WATER UTILITY	INCREASE $88,447

The payment in-lieu of taxes transferred from the Water Utility is estimated to increase by $88,447 to $936,447 due largely to an increase in the value of the water utility physical plant.

APPROPRIATED SURPLUS APPLIED	DECREASE $186,849

As part of a multi-year plan, the use of fund balance as a budgeted revenue continues to be phased out. In place of this budgeting technique, revenues are budgeted based on historical actual and a 1.5% rate of attrition is assumed. $56,000 is budgeted for 2015, of which $31,835 is from the non-lapsing Emerald Ash Borer account.

HOTEL MOTEL	INCREASE $30,000

While not shown here, hotel motel revenue is budgeted to increase $30,000. Based on the second quarter of 2014, it appears most of the Days Inn business has been absorbed by the other local hotels since its closing in April 2014. The increase of $30,000 assumes a small increase in revenue from existing hotels as well as a partial year's revenue from the opening of a new hotel on the Innovation Campus.

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BUDGET SUMMARY TABLE

Unallocated Revenue

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
92,960	30	4,131	-	-	101-4110	Prior Years Omitted Taxes	-	0.0%
-	-	1,646	-	233,965	101-4130	Chargebacks	-	0.0%
426,183	414,856	419,287	415,000	402,000	101-4400	Payments in Lieu of Taxes	415,000	9.5%
5,178	5,395	5,561	5,561	6,403	101-4400-100	Payment in Lieu of Taxes-DNR	6,403	0.1%
828,188	703,960	703,960	704,000	704,000	221-4100	State Shared Taxes	704,000	16.0%
114,074	117,179	118,723	113,974	113,974	221-4300	Utility Tax	113,974	2.6%
953,040	964,075	959,901	1,032,090	1,032,090	221-4400	Expenditure Restraint Program	1,032,090	23.5%
321,549	284,765	271,019	266,036	266,036	221-4500	Computer Exemption	266,036	6.1%
644,367	673,827	663,036	710,000	650,000	511-4300	TV Franchise Fees	650,000	14.8%
7,846	1,949	125,135	2,000	2,000	511-4900	Other General Government	2,000	0.0%
97,491	102,142	126,391	145,484	145,484	741-4700	Water Utility Reimbursement	104,713	2.4%
-	-	-	53,294	53,294	741-4710	Sanitary Sewer Overhead	42,253	1.0%
-	-	-	33,903	33,903	741-4720	Storm Utility Overhead	26,996	0.6%
1,500	1,500	1,500	1,500	1,500	741-4900	Other Local Departments	1,500	0.0%
-	167	236	-	-	821-4900	Other Rentals	-	0.0%
1,763	-	-	-	-	841-4100	Donations General	-	0.0%
110	(9)	125	-	40	841-4200	Retained State Sales Tax	-	0.0%
395	66	234	-	77	841-4300	Jury Duty	-	0.0%
-	-	-	-	-	841-4500	Sale of General City Equipment	-	0.0%
20,309	6,652	44,557	5,000	20,000	841-4900	Other Miscellaneous Revenue	5,000	0.1%
29,791	-	-	-	-	921-4520	Transfer from P.W.B. Reserve	-	0.0%
-	-	32,815	25,000	25,000	921-4530	Transfer from TIF	25,000	0.6%
654,135	792,975	869,877	848,000	883,471	921-4600	Transfer from Water Utility	936,447	21.3%
99,400	218,650	166,000	242,849	440,716	921-4900	Appropriated Surplus Applied	56,000	1.3%
4,298,279	**4,288,179**	**4,514,134**	**4,603,691**	**5,013,953**		**TOTAL**	**4,387,412**	**100.0%**

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DEBT SERVICE FUND

OVERVIEW

To collect funds to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 4,621,615	$ 5,020,606	$ 398,991
Rev	$ 4,529,615	$ 4,928,606	$ 398,991
Net	$ (92,000)	$ (92,000)	$ -
FTE's	-	-	-

MAJOR CHANGES

- Increase in Debt Service of 398,991
- Likely call of Covenant Debt in 2015

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm or Water Utilities.
The table below shows the principal amount of outstanding debt as of 1/1/15 totaling $37,777,896. This debt service is paid for through the following sources:

- Property tax levy through a transfer from the General Fund totaling $3,968,080 in 2015
- Interest earnings through a transfer from the Amortization Fund totaling $532,000 in 2015
- A transfer from the Parks Fund totaling $270,014 in 2015
- A transfer from TIF 6 totaling $14,102 in 2015 related to funds borrowed in 2011 for the design of Discovery Parkway
- A transfer from the General Purpose Equipment Reserve totaling $59,188 for debt related to the Automated Refuse vehicles
- A subsidy from the Federal Government equal to 29% of the interest cost of Build America Bonds totaling $85,222 in 2015

The fund currently shows an annual loss as the Covenant borrowing included capitalized interest so that annual interest payments are made out of the fund balance.

Debt Issue	Oustanding Principal
Covenant Settlement, 2011	$ 4,600,000
GO Prom Notes, 2006	$ 292,988
GO Prom Notes, 2007	$ 424,320
GO Prom Notes, 2008	$ 922,355
GO Prom Notes, 2011	$ 1,531,171
GO Prom Notes, 2012	$ 5,675,000
GO Prom Notes, 2013	$ 2,625,000
GO Prom Notes, 2014 *	$ 5,675,000
Taxable GO Prom Notes, 2009 BAB Refunded	$ 1,693,296
Taxable GO Ref & Street Imp Bonds 2010B BAB	$ 8,250,000
Taxable GO Refunding Bonds, 2010A	$ 6,088,767
Grand Total	**$ 37,777,896**

* 2014 Debt has not been issued yet so amount here is estimated

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In total, the City has $102,399,999 in outstanding debt assuming the second bond issuance scheduled for November 2013. The table below organizes that debt by funding source.

Funding Source	Outstanding Principal
GO Debt (Levy Funded)	$ 37,777,896
GO Debt (Sanitary Funded)	$ 21,561,519
GO Debt (Storm Funded)	$ 19,784,323
GO Debt (Water Funded)	$ 276,261
Lease Revenue (TIF 2)	$ 13,450,000
Water Revenue	$ 9,550,000
TOTAL	$ 102,399,999

It is important when considering the debt capacity of an organization how it compares to stated policy and comparable peers. The table below provides this comparison.

	Tosa	Debt Policy	National Medians Aaa
Total Debt	$ 51,227,896	NA	NA
Total Net Debt	$ 37,777,896	NA	$ 56,476,229
Direct Net Total Debt as % of Full Value	0.96%	5.00%	NA
Direct Net Levy Debt as % of Full Value	0.71%	0.89%	0.81%
Debt Service (Net) as a % of Expenditures	9.17%	10.00%	NA
Debt Burden (All taxing bodies - % of value)	3.67%	NA	2.16%
Total Debt per capita	1,097	NA	NA
Net Debt per capita	809	NA	1,523
Debt per capita as % of median income	2.17%	NA	2.99%

Based on this analysis and discussions with the City's bond rating agency, Moody's, the City does have sufficient debt capacity to manage increasing debt levels; however, the impact on the property tax levy and utility rates must be closely monitored and forecasted.

2014 BUDGETARY CHANGES

- Build America Bond revenue is re-estimated from $110,473 to $83,730 as the reductions to the federal interest subsidy as part of the sequester are made permanent.

2015 BUDGETARY CHANGES

- Principal payments increase $293,586 and interest payments increase $105,405 as part of the enhanced capital improvement program. This is an estimate as the 2014 debt has not yet been issued.
- Due to the increase in debt service and a decrease in the transfer from the amortization fund, the transfer from the general fund increases $474,149.
- Due to a decrease in interest earnings and the goal of not utilizing amortization fund balance, the transfer from the amortization fund to the debt service fund decreases by $88,000.
- While not shown here, it is anticipated that the Covenant debt will be called and paid off in 2015.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

Debt Service
Fund #02

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
3,113,114	2,864,696	5,345,126	3,494,209	3,481,384	101-5100-5500	Debt Service Principal	3,787,795	75.4%
1,030,148	1,038,546	1,126,274	1,081,406	1,074,228	201-5100-5500	Debt Service Interest	1,186,811	23.6%
49,085	45,036	79,415	46,000	46,000	301-5300	Issuance Expense	46,000	0.9%
4,192,347	**3,948,278**	**6,550,815**	**4,621,615**	**4,601,612**		**TOTAL**	**5,020,606**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
260,242	-	2,126,280	-	-	731-4200	Proceeds from Long Term Debt	-	0.0%
-	-	308,529	-	-	731-4200-010	Premium on Debt	-	0.0%
262,101	248,000	-	-	-	731-4900	Other Revenue	-	0.0%
-	-	69,041	-	-	811-4100	Interest	-	0.0%
156,084	159,954	137,605	110,473	83,730	841-4100	Federal Reim BAB	85,222	1.7%
2,400,000	2,160,000	3,318,403	3,493,931	3,493,931	921-4100	Trans from Gen Fund-Taxes	3,968,080	80.5%
1,286,000	1,282,198	56,545	620,000	620,000	921-4200	Transfer from Amort Fund	532,000	10.8%
-	8,102	13,192	9,305	9,305	921-4400	Transfer from TIF Dist Fund	14,102	0.3%
101,144	174,650	236,628	235,718	251,381	921-4550	Transfer from Parks	270,014	5.5%
75,490	75,490	-	-	-	921-4700	Transfer from PWB	-	0.0%
-	-	56,896	60,188	60,188	921-4750	TSF from General Purpose	59,188	1.2%
2,000,000	-	-	-	-	921-4850	Transfer from Health/Life	-	0.0%
27,110	6,649	-	-	-	921-4900	TSF from Water Utility	-	0.0%
6,568,171	**4,115,043**	**6,323,119**	**4,529,615**	**4,518,535**		**TOTAL**	**4,928,606**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

FUND 08

GENERAL LIABILITY

PURPOSE

Provide risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 274,809	$ 275,151	$ 342
Rev	$ 651,368	$ 657,467	$ 6,099
Net	$ 376,559	$ 382,316	$ 5,757
FTE's	-	-	-

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with $10,000,000 of liability coverage for losses over the self-insured retention level of $125,000 per occurrence with a $500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides $1,000,000 of coverage with a $25,000 deductible per event. In addition, beginning in 2013 $1,000,000 in internal crime coverage is purchased via CVMIC which insures the City against embezzlement and theft, forgery and robbery of City funds.

In 2009 CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services, reduce premiums, be returned to the city, or a combination of all three. CVMIC's declared dividend for 2014 payable in 2015 will be $60,908 a decrease of $2,099 from last year.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but upaid claims so that claims are generally charged or accrued for in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below and the General Liability fund is reimbursed.

2015 GOALS

- Mitigate risk of general liability claims through training, prevention and awareness

2014 BUDGETARY CHANGES

- As of July 1, 2014, only 15 claims had been reported to CVMIC with only $1,315 incurred. While very encouraging, due to the volatile nature of claims, no change is recommended to the adopted budget due to the unpredictable nature of claims.

2015 BUDGETARY CHANGES

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

- Insurance premiums are expected to increase $2,915, approximately 2%. This does not include flood insurance which is budgeted directly in the Parks Department budget and experienced a 25% increase.
- Departments are charged for the claims incurred from July 1, 2013 through June 30, 2014. This is a reimbursement to the general liability fund. In 2015, this amount decreased by $210,391 as shown in the table below.

Department	2014	2015	Change
Police	55,938	6,378	-49,560
Fire	1,972	3,475	1,503
Engineering	542	0	-542
Public Works Operations Mgmt	4,852	0	-4,852
Roadway Maintenance	3,673	3,473	-200
Traffice and Electrical	89,023	0	-89,023
Sanitation	25,617	7,957	-17,660
Forestry	51,877	1,820	-50,057
Litigation Reserve	375,000	375,000	0
Grand Total	**608,494**	**398,103**	**-210,391**

- In order to ensure that revenues equal expenditures so as not to reduce fund balance, the transfer from the general fund was increased $217,000 to $150,000. (The amount of reimbursed expense was so high in 2014, that the General Liability Fund actually transferred funds to the General Fund.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

General Liability Reserve
Fund #08

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
135,233	111,630	41,423	100,000	100,000	111-5100	Claims-Personal Injury	100,000	36.3%
(27,698)	10,077	(3,312)	15,000	15,000	111-5200	Clains-Property Damage	15,000	5.5%
1,971	4,121	19,905	15,000	15,000	111-5300	Claims-Other Liability	15,000	5.5%
13,132	34,790	81,635	30,000	30,000	111-5400	Claims-Automobile Damage	30,000	10.9%
4,029	998	3,878	9,261	9,261	121-5100	Wages	6,914	2.5%
1,606	140	604	1,415	1,415	121-5190	Fringe Benefits	1,084	0.4%
92,528	95,562	96,623	104,133	103,633	5200-5900	Operating Expenditures	107,153	38.9%
220,801	**257,318**	**240,756**	**274,809**	**274,309**		**TOTAL**	**275,151**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
529	466	541	-	640	111-4200	Interest Earned	650	0.1%
54,403	61,287	61,365	63,007	63,007	111-4500	CVMIC Dividend	60,908	9.3%
-	-	44,730	-	-	111-4900	Other Reimbursement	-	0.0%
103,000	150,000	40,000	(67,000)	(67,000)	121-4100	Transfer from Gen Fund	150,000	22.8%
-	-	78,544	608,494	608,494	121-4100-010	Trans from Gen Fund-Depts	398,103	60.6%
28,529	(2,536)	4,721	6,288	6,288	121-4200	Transfer from Water Utility	5,039	0.8%
105,184	108,936	26,461	28,274	28,274	121-4300	Transfer from Fleet Maint	28,243	4.3%
12,544	(10,378)	5,716	9,636	9,636	121-4400	Transfer from Sanitary Sewer	6,042	0.9%
867	376	794	2,669	2,669	121-4500	Transfer from Stormwater	5,343	0.8%
-	-	-	-	-	121-4900	Transfer from Other Funds	3,139	0.5%
305,056	**308,151**	**262,872**	**651,368**	**652,008**		**TOTAL**	**657,467**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TAX INCREMENT DISTRICTS

PURPOSE

TIF districts provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continues to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met the district is closed with the then higher current value the basis of taxes paid again to all overlaying taxing jurisdictions.

BUDGET SNAPSHOT

	2014	2015	Change
Exp	$ 5,640,691	$ 27,158,525	$ 21,517,834
Rev	$ 8,275,942	$ 16,418,390	$ 8,142,448
Net	$ 2,635,251	$ (10,740,135)	$ (13,375,386)
FTE's			

MAJOR CHANGES

- Closing of TIF 2

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example the incremental value of TIF #2 represents 3.73 percent of the value of the City. When it closes half that value (1.86%) can be used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately $725,000. This represents approximately 1.4% of total general fund expenditures. The other 1.86 percent will reduce property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately $100, all other things being equal.

The total combined valuation for all TIF District increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2013	2014
Equalized Value of the City	$ 4,932,992,500	$ 5,350,627,100
Maximum Allowable TIF Value	$ 591,959,100	$ 642,075,252
Current TIF Increment Value Estimated	$ 291,872,700	$ 259,371,200
Unused TIF Value Capacity	**$ 300,086,400**	**$ 382,704,052**

$259,371,200 of TIF increment represents 4.85% of equalized value compared to 12% allowable under state statute. With the closing of TIF 2, this will drop to 1.12%.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

DESCRIPTION

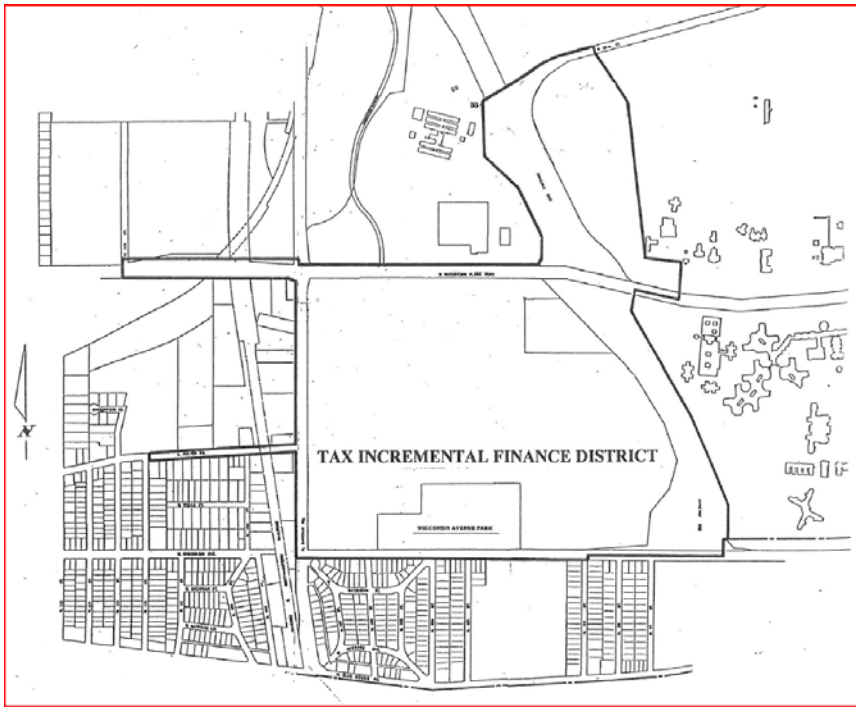
TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

The tax incremental value (total current value less base value) has increased from last year to $199,356,100 (4.9%). The 2015 budget assumes the closure of TIF 2 and includes funds for the following projects:

- $200,000 for the construction of a water line to serve the Mandel apartment development at the Eschweillers
- $100,000 for remaining Research Park improvements.

Upon closure, as described above, the $199,356,100 of incremental value will be added to the general property tax value of the City increasing tax revenue by approximately $725,000 while also reducing the tax rate. In addition, the fund balance of an estimated $12,000,000 will be distributed to all taxing jurisdictions. The City's one-time share is estimated at $3,800,000 of which $2,500,000 is committed towards the repayment of the Covenant loan.

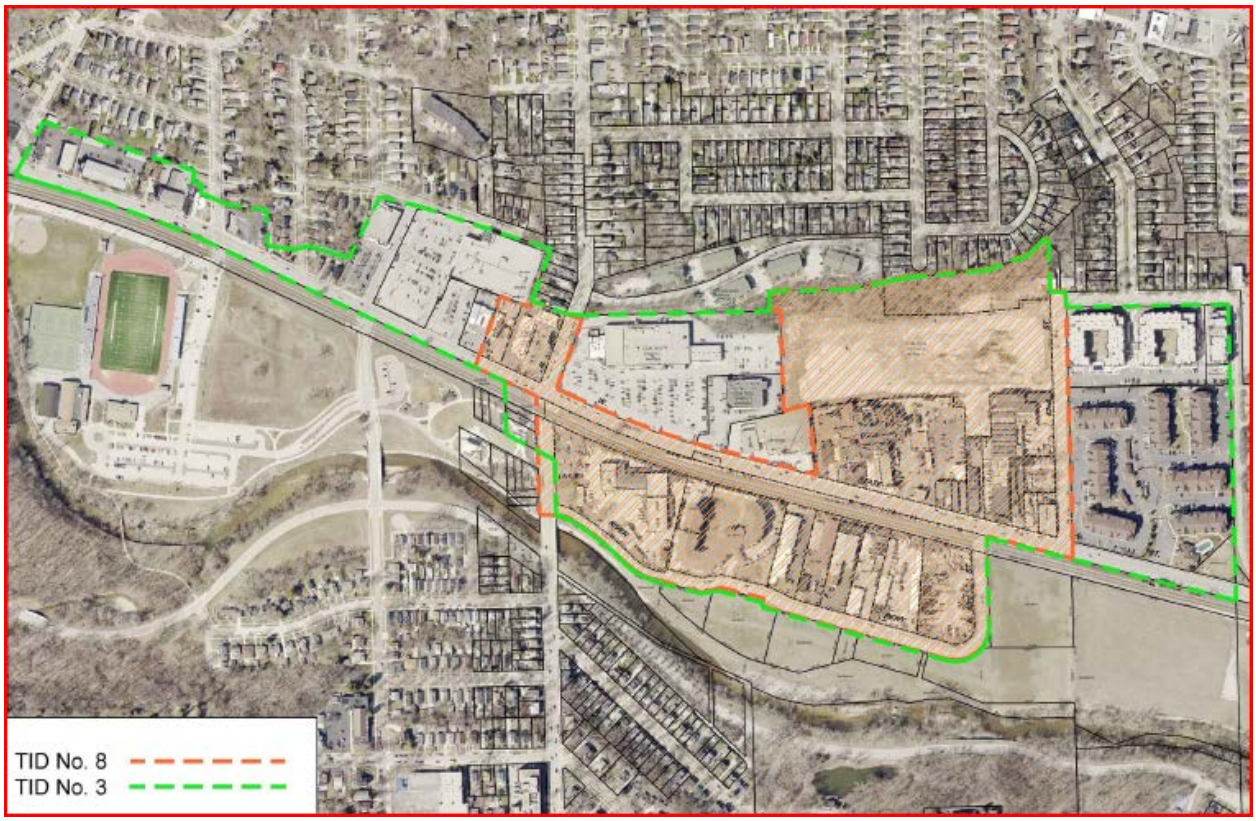
It is recommended that these funds will be transferred to the renamed "Redevelopment Reserve" whose proceeds shall be designated for land acquisition or other economic redevelopment purposes.



TIF DISTRICT #3 (STATE STREET) CREATED 2000

This TID was closed in 2014 and $76,566,700 was added to the general city property values. All outstanding obligations were paid off and an estimated fund balance of $2,700,000 will be transferred to the newly created overlay district 8. These funds will be used for environmental remediation and implementation of the TID 8 project plan.

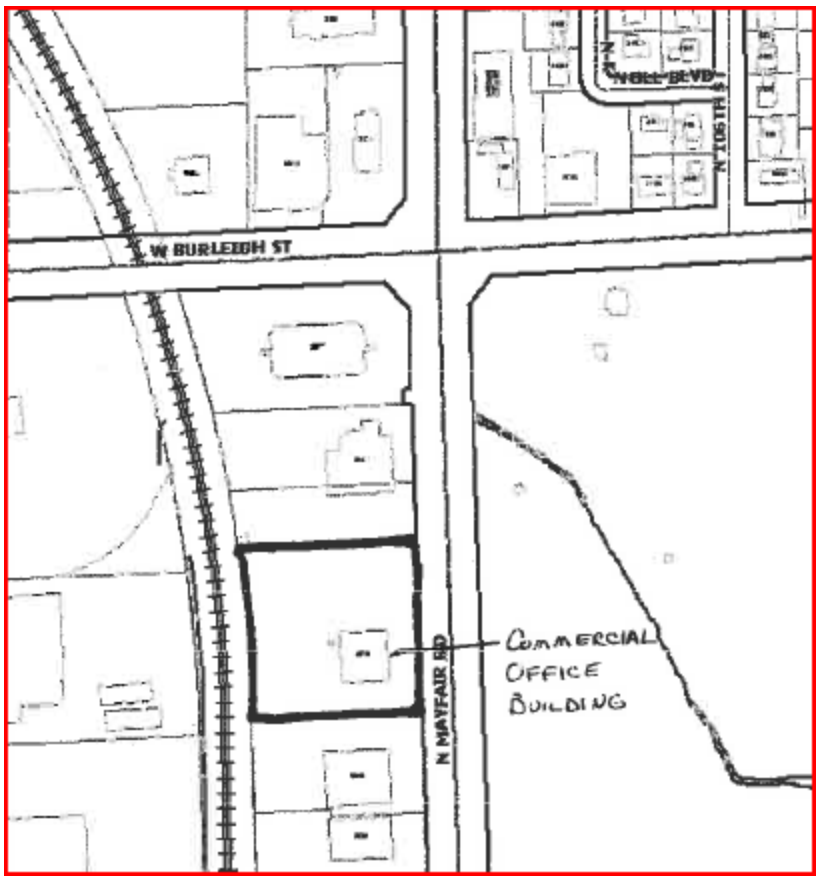
Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)



TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

The equalized tax incremental value decreased $1,118,100 (-8.6%) to $11,865,900 due to adjustments made by the Department of Revenue. This is a pay-as-you-go district wherein the developer financed the parking structure and is reimbursed those costs out of the tax payment received each year. This district has a base value of $2,401,800. The district has a targeted expiration date of 2018 based on the remaining Municipal Revenue Obligation.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)



TIF DISTRICT #6 (UW-M INNOVATION PARK)

This district was created in September 2010 and has a base value of $0 as it was owned by Milwaukee County and was thereby tax exempt. With the purchase of the property by the UW-M Real Estate Foundation it has a 2014 value of $24,178,300 so that an estimated tax increment of $640,000 will be generated in 2015. The increment represents the value of the land and a partial assessment of the ABB and Accelerator buildings.

The 2014 re-estimate assumes the 2014 costs associated with the completion the Accelerator Building, the ABB underground parking garage and a water main to serve the Eschweiller's at a cost to TIF 6 of $1.8 million.

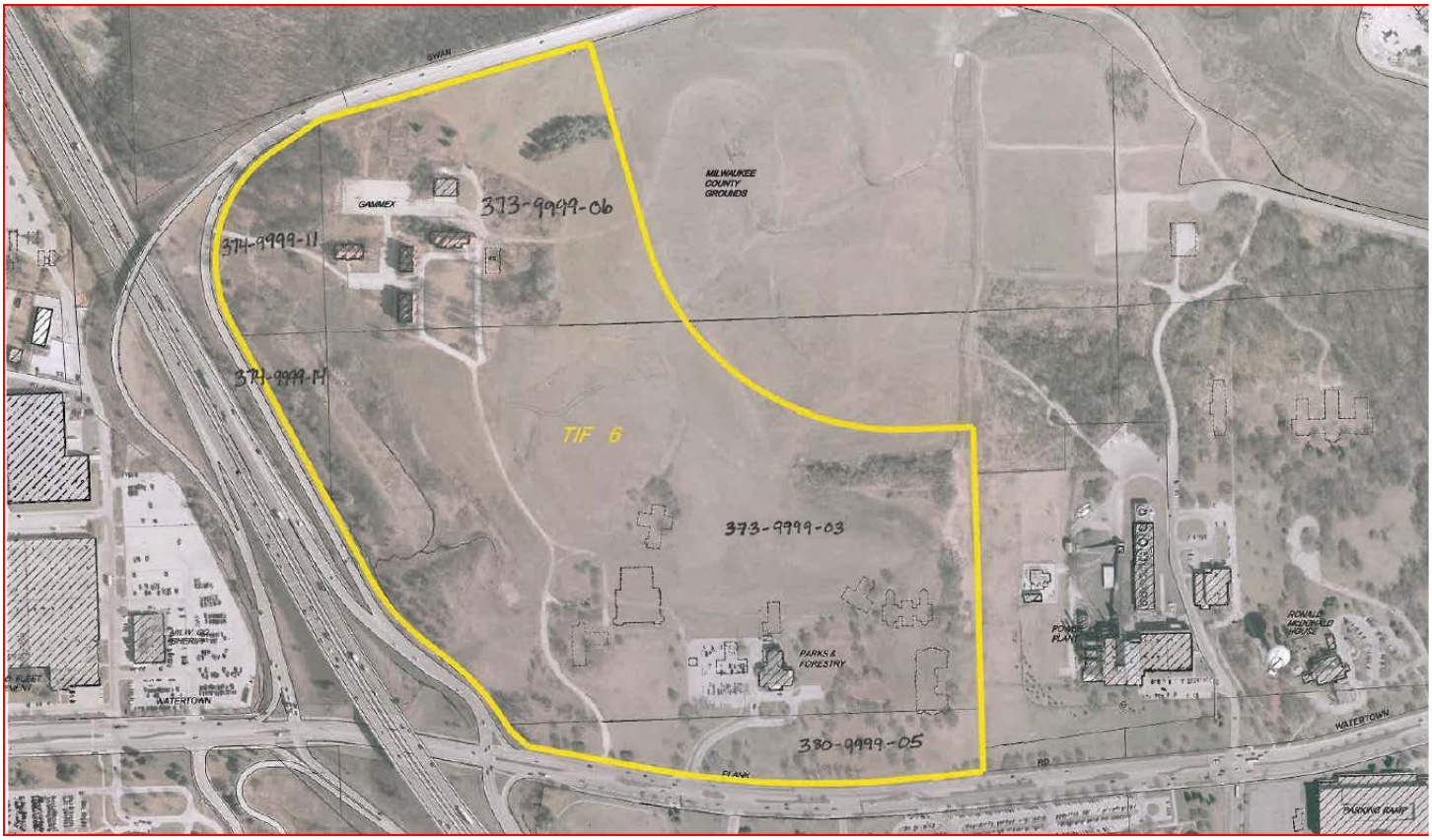
There is on-going analysis regarding soil compaction around the hotel site and it is possible TIF funds may be necessary to stabilize the foundation of this development; however at this time no funds are budgeted.

The only budgeted activity in 2015 is the issuance of an estimated $9.0 million in general obligation bonds to reimburse the City for internal loans made to the TIF to cover expenses incurred as part of the construction of Discovery Parkway and the ABB underground parking structure.

Future project costs beyond 2015 include anticipated costs for the reconstruction of the portion of Swan Boulevard not paved by the Wisconsin Department of Transportation including the installation of a round-

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

about at Swan and Discovery as well as future parking structures to facilitate additional commercial development.



TIF DISTRICT #7 (BURLEIGH TRIANGLE)

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center. The regional shopping center, known as Mayfair Collection, is anticipated to create a total of approximately $48.2 million in incremental value. The base value will be established as of 1/1/13 and the first increment received in 2015. The 2014 incremental value is $23,970,900 which represents 40% completion. Assuming the same square footage rate for the remaining 60%, this project is proceeding closely to the pro forma.

To facilitate redevelopment within the District, the City entered into a development agreement with the redeveloper based on a Developer-Funded Performance Incentive Tax Incremental Financing District. The development agreement includes $5,228,288 in reimbursable costs, as well as a forgivable $2,000,000 loan. Depending on the construction and leasing timeline, these costs will be incurred by the TIF District in 2014 or 2015.

Staff are currently in negotiations with the developer for phase two of the project but as no terms have been agreed to be the Council, no funds are budgeted in 2015.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

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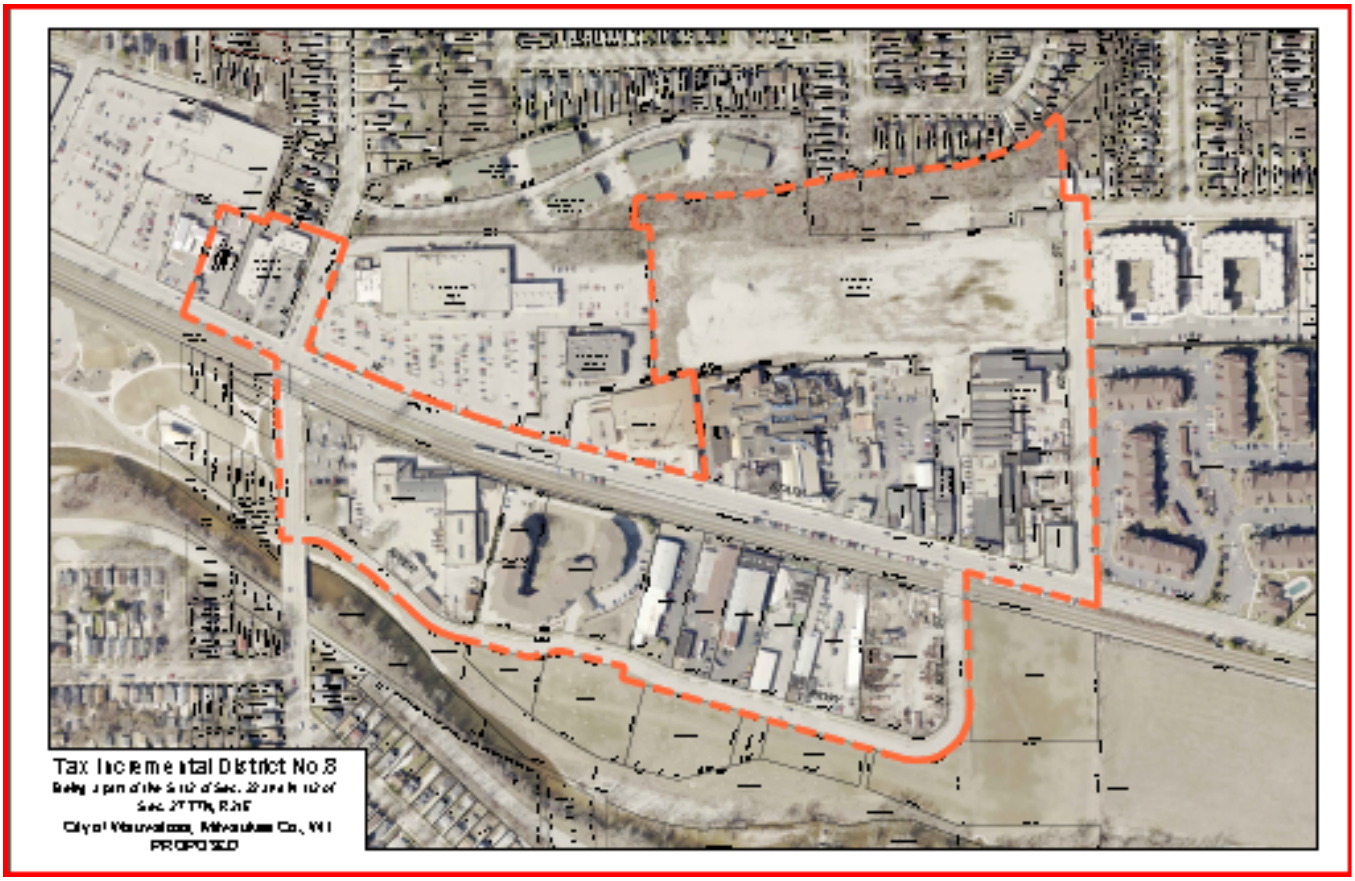
TIF DISTRICT #8 (STATE STREET OVERLAY)

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments to be developed by Wangard. An estimated $2,700,000 in fund balance from TIF 3 will be transferred to TIF 8. It is anticipated that $275,000 will be spent in 2014 on environmental remediation and an additional $1,300,000 will be spent in 2015.

The terms with Wangard also include a Municipal Revenue Obligation equal to 70% of the increment generated by the project. It is anticipated that the first payment on this MRO will be made in 2016.

Additional redevelopment projects are being pursued along this corridor but no funds are budgeted in 2015.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)



Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

BUDGET SUMMARY TABLE

TIF #2
Fund #19

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
393,367	393,422	427,864	440,700	434,760	111-5650-020	Municipal Revenue Oblig	440,000	1.9%
6,334	2,826	3,509	2,526	2,526	111-5810-020	Sundry Contractual Serv	5,000	0.0%
150	585	150	150	782	111-5900-020	Other Expense - TIF #2	800	0.0%
-	-	-	25,000	25,000	192-5550	Transfer to General Fund	25,000	0.1%
1,307,183	695,219	5,010,224	1,050,000	200,000	192-5500-020	TSF to Capital Projects Fd	100,000	0.4%
248,000	6,288,867	-	-	-	192-5700-020	TSF to Redevel Auth-97	-	0.0%
3,202,500	3,195,925	3,177,625	3,179,125	3,179,125	192-5700-021	TSF to Redevel Auth-04	10,229,125	43.5%
-	-	-	-	-	192-5900-020	Excess Dist-TIF #2	12,700,000	54.0%
5,157,534	**10,576,844**	**8,619,372**	**4,697,501**	**3,842,193**		**TOTAL**	**23,499,925**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
4,587,294	4,321,621	4,748,994	4,993,709	5,037,418	101-4100-020	Tax Increments	5,283,899	91.1%
823,287	554,498	555,957	555,957	1,259,396	111-4100-020	Computer Exemption	500,000	8.6%
30,763	34,276	19,739	7,300	18,200	151-4100-020	Interest / Other	17,500	0.3%
4	-	-	-	-	191-4200-020	Loan Interest	-	0.0%
1,353	1,559	-	-	-	192-4200-020	TSF from Redevelop Fd	-	0.0%
5,442,701	**4,911,954**	**5,324,690**	**5,556,966**	**6,315,014**		**TOTAL**	**5,801,399**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TIF #3

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	67,540	230,000	1,624,413	111-5650-030	Municipal Revenue Oblig		0.0%
1,750	6,576	18,948	1,906	22,000	111-5810-030	Sundry Contractual		0.0%
5,150	184	150	150	363	111-5900-030	Other Expense - TIF #3		0.0%
4	-	-	-	-	111-5910-030	Debt Service TIF #3		0.0%
204,762	27,016	212,538	-	-	192-5500-030	TSF to Capital Project Fd		0.0%
-	-	1,236	-	-	192-5550-030	TSF to General Fd-TIF #3		0.0%
211,666	**33,776**	**300,412**	**232,056**	**1,646,776**		**TOTAL**	**-**	**0.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
1,109,750	1,057,125	1,166,811	2,011,779	2,029,387	101-4100-030	Tax Increments		0.0%
9,505	7,030	7,696	7,696	7,167	111-4100-030	Computer Exemption		0.0%
-	319,396	-	-	-	111-4200-030	LRIP State Aids		0.0%
-	-	5,341	-	-	111-4480-030	Hazardous Materials Grant		0.0%
298	2,209	2,568	2,300	3,700	151-4100-030	Interest / Other		0.0%
-	5,000	5,000	-	-	191-4300-030	Developer Fees - TIF #3		0.0%
1,119,553	**1,390,760**	**1,187,416**	**2,021,775**	**2,040,254**		**TOTAL**	**-**	**0.0%**

TIF #3 Closed in 2014

TIF #4

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
750	900	2,450	-	-	111-5810-040	Sundry Contractual		0.0%
150	150	412,437	-	-	111-5900-040	Other Expense -TIF#4		0.0%
22,958	19,933	20,408	-	-	111-5910-040	Debt Service		0.0%
23,858	**20,983**	**435,295**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
170,401	166,976	175,358	-	-	101-4100-040	Tax Increments		0.0%
508	831	454	-	-	151-4100-040	Interest / Other		0.0%
170,909	**167,807**	**175,812**	**-**	**-**		**TOTAL**	**-**	**0.0%**

TIF #4 closed in 2013

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TIF #5

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
90,522	178,610	266,766	340,000	344,139	111-5650-050	Muncipal Revenue Oblig	315,000	99.6%
750	900	950	950	941	111-5810-050	Sundry Contractual	1,000	0.3%
150	150	150	150	150	111-5900-050	Other Expenses -TIF #5	150	0.0%
91,422	**179,660**	**267,866**	**341,100**	**345,230**		**TOTAL**	**316,150**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
91,319	179,560	266,766	341,153	344,139	101-4100-050	Tax Increments	314,504	93.1%
-	-	33,776	33,776	23,216	111-4100-050	Computer Exempt-TIF #5	23,000	6.8%
78	106	156	-	312	151-4100-050	Interest Rev-TIF #5	200	0.1%
91,397	**179,666**	**300,698**	**374,929**	**367,667**		**TOTAL**	**337,704**	**100.0%**

TIF #6

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	23,673	19,654	950	941	111-5810-060	Sundry Contr Serv-TIF #6	1,000	2.4%
-	-	2,269,282	-	3,139,364	111-5850-060	Fed EDA Grant		0.0%
150	15,399	8,471	150	855	111-5900-060	Other Expenses-TIF #6	150	0.4%
-	-	201,327	-	250,000	111-5910-060	Debt Serv-TIF #6	40,000	97.2%
-	8,102	13,192	9,305	9,305	192-5600-060	TSF to Debt Serv-TIF #6		0.0%
95,785	95,297	7,523,652	300,000	1,821,000	192-5500-060	TSF to Cap Proj Fd - TIF #6		0.0%
-	-	19,207	-	-	192-5550-060	TSF to General Fd-TIF #6		0.0%
95,935	**142,471**	**10,054,785**	**310,405**	**5,221,465**		**TOTAL**	**41,150**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	320,974	322,272	325,092	101-4100-060	Tax Increments-TIF #6	640,842	6.6%
7	23	2,781	-	560	151-4100-060	Interest / Other	600	0.0%
-	-	2,269,282	-	3,139,364	191-4200-060	Federal EDA Grant	-	0.0%
-	5,000	-	-	-	191-4300-060	Developer Fees - TIF #6	-	0.0%
	153,815	-	-	-	191-4500-060	Proceeds from Long Term Debt	9,000,000	93.3%
7	**158,838**	**2,593,037**	**322,272**	**3,465,016**		**TOTAL**	**9,641,442**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

TIF #7

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	5,039	59,629	80,000	111-5810-070	Sundry Contr Serv-TIF #7	1,000	0.0%
-	-	1,000	-	150	111-5900-070	Other Expense-TIF #7	150	0.0%
-	-	93,716	-	5,228,288	192-5500-070	TSF to Capital Project Fd	2,000,000	99.9%
-	-	12,372	-	-	192-5550-070	TSF to General Fd-TIF #7	-	0.0%
-	**-**	**112,127**	**59,629**	**5,308,438**		**TOTAL**	**2,001,150**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	-	-	101-4100-070	Tax Increments-TIF #7	635,345	100.0%
				15,000	191-4300-070	Developer Fees-TIF #7	-	
-	**-**	**-**	**-**	**15,000**		**TOTAL**	**635,345**	**100.0%**

TIF #8

Expenditures

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	-	-	111-5810-080	Sundry Contr Serv-TIF #8	1,000	0.1%
-	-	-	-	-	111-5900-080	Other Expense-TIF #8	150	0.0%
-	-	-	-	275,000	192-5500-080	TSF to Capital Proj Fd-TIF #8	1,299,000	99.9%
-	**-**	**-**	**-**	**275,000**		**TOTAL**	**1,300,150**	**100.0%**

Revenues

2011 Actual	2012 Actual	2013 Actual	2014 Adopted Budget	2014 Estimated	Acct #	Name	2015 Executive Review	% of Total
-	-	-	-	-	151-4100-080	Interest Rev-TIF #8	2,500	100.0%
-	**-**	**-**	**-**	**-**		**TOTAL**	**2,500**	**100.0%**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

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Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

General Fund	2012 Actual	2013 Actual	Adopted Budget
City Tax Rate Per $ l,000 of Assessed Valuation			
Debt Service	$0.41	$0.53	$0.71
Library	0.42	0.45	0.48
Parks	0.17	0.18	0.19
Other Municipal Purposes	6.00	5.97	6.31
	$7.00	$7.13	$7.69
General Fund Revenues:			
General Property Taxes	$34,328,354	$34,767,121	$35,574,842
Other Taxes	1,427,483	1,476,155	1,450,561
Special Charges	9,904	35,025	20,900
State Shared Revenues	2,250,793	2,227,643	2,296,100
State Grants & Aids	2,043,098	2,109,444	2,074,006
Federal Shared Revenue/Grants	368,661	272,363	348,019
Licenses & Permits	1,371,441	1,719,505	1,340,100
Fines, Forfeits & Penalties	1,024,231	1,080,323	1,269,000
Public Charges for Services	2,851,765	3,129,632	3,179,038
Intergovernmental Charges	1,543,076	1,568,660	1,634,181
Miscellaneous Revenue	943,263	161,394	557,500
TOTAL REVENUES	$48,162,069	$48,547,265	$49,744,247
Other Financing Sources			
Proceeds from Sale of Land	$74,449	-----	-----
Proceeds from Long-Term Debt	-----	-----	-----
Transfers From Other Funds & Use of Equity			
Revolving Funds - Net	-----	-----	-----
Amortization Fund	600,000	-----	500,000
Redevelopment Authority	-----	-----	-----
Transfer from Municipal Complex	-----	-----	-----
Transfer from Water Utility	792,975	869,877	848,000
Transfer from T.I.F	-----	32,815	25,000
Appropriated Surplus Applied	218,650	166,000	242,849
TOTAL REVENUES, TRANSFERS & USE OF EQUITY	$49,848,144	$49,615,957	$51,360,096
Assessed Valuation Including T. I. F. District			
Real Estate	$5,239,786,700	$5,240,996,400	$5,028,265,000
Personal Property	229,286,590	236,029,380	219,465,500
Assessed Valuation Including T. I. F. District	5,469,073,290	5,477,025,780	5,247,730,500
Less T. I. F. Incremental Valuation	248,531,066	280,298,768	310,545,381
Assessed Valuation Excluding T. I. F. District	$5,220,542,224	$5,196,727,012	$4,937,185,119
EQUALIZED VALUATION EXCLUDING T. I. F. DISTRICT	$5,004,833,100	$4,709,725,000	$4,641,119,800

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 First 7 months Actual	2014 Estimated	2015 Executive Budget
		$0.79
		0.48
		0.19
		6.33
		$7.79
		======
$35,574,842	$35,578,170	$36,679,025
1,038,723	1,642,368	1,451,403
18,117	22,000	19,100
1,609,344	2,304,654	2,296,100
1,594,489	2,214,233	2,008,222
148,056	366,858	225,337
1,108,112	1,558,930	1,341,070
627,761	1,209,000	1,269,000
1,448,690	3,158,878	3,122,846
1,432,770	1,636,068	1,575,462
905,228	603,418	481,000
$45,506,132	$50,294,577	$50,468,565
$26,572	-----	-----
-----	-----	-----
-----	-----	-----
-----	-----	500,000
-----	-----	-----
-----	-----	-----
-----	883,471	936,447
-----	25,000	25,000
116,000	440,716	56,000
$45,648,704	$51,643,764	$51,986,012
==========	==========	==========
		$5,065,330,000
		205,110,000
		5,270,440,000
		256,777,000
		$5,013,663,000 *
		==========
*Estimate		$5,064,305,800

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

General Fund - Continued

	Year 2012 Actual	Year 2013 Actual	Adopted Budget
General City Expenditures			
General Government	$4,644,631	$4,849,596	$5,261,751
Public Safety	29,067,793	28,904,122	29,028,358
Transportation - General	4,724,848	5,359,230	4,941,595
Sanitation	2,588,145	2,318,273	2,118,749
Health	1,356,863	1,421,559	1,432,522
Leisure Activities	1,504,225	1,607,312	1,675,638
Non-Departmental & General	514,635	597,777	972,544
TOTAL OPERATION & MAINT. EXPENDITURES	$44,401,140	$45,057,869	$45,431,157
Add Transfers To Other Funds & Equity Use			
Amortization Fund	$958,842	$174,281	$620,000
Reserve for Contingency	-----	-----	-----
Debt Service Fund	2,160,000	3,318,403	3,493,931
Parks Reserve	871,138	936,386	932,008
Other Funds	800,000	-----	950,000
Insurance Reserve Funds	150,000	40,000	-67,000
Unappropriated Surplus	-----	-----	-----
TOTAL EXPENDITURES, TRANSFERS, & USE OF EQUITY	$49,341,120	$49,526,939	$51,360,096
Unexpended Balances - December 31			
Other Non-Lapsing	$648,921	$600,456	$280,817
Reserve for Continuing Appropriations	9,350	60,000	226,000
General Fund	8,848,985	3,739,519	7,993,543

City Indebtedness as of December 31, 2014	$63,075,000 *
Scheduled Debt Retirements	6,330,000
Proposed Debt Issue	TBD
CITY INDEBTEDNESS AS OF DECEMBER 31, 2015	$56,745,000

*Does not include 2014 issuance.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months Actual	Estimated	Executive Budget
$2,677,505	$5,463,731	$5,163,103
14,890,645	29,061,277	29,235,558
3,480,852	4,976,702	4,804,783
1,195,521	2,174,743	2,167,295
780,407	1,460,935	1,455,762
1,018,149	1,688,034	1,641,846
878,095	1,369,123	951,500
$24,921,174	$46,194,545	$45,419,847
$848,417	$620,000	$532,000
-----	-----	-----
3,493,931	3,493,931	3,968,080
932,008	952,288	966,085
-----	450,000	950,000
243,439	-67,000	150,000
-----	-----	-----
$30,438,969	$51,643,764	$51,986,012
==========	==========	==========
	TBD	TBD
	110,000	227,100
	3,712,486	9,115,386

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Debt Service			
Revenues & Transfers			
Transfer from General Fund	$2,160,000	$3,318,403	$3,493,931
Proceeds from Long Term Debt	-----	2,434,809	-----
Premium on Debt	248,000	-----	-----
Refunding Bond Issue	-----	-----	-----
Interest Earned	-----	69,041	
Federal Reimbursement-BAB	159,954	137,605	110,473
Transfer from T.I.D. Fund	8,102	13,192	9,305
Transfer from Amortization Fund	1,282,198	56,545	620,000
Transfer from General Purpose Equipment	-----	56,896	60,188
Transfer from Capital Projects Fund	-----	-----	-----
Transfer from Public Works Bldg Reserve	75,490	-----	-----
Transfer from Parks	174,650	236,628	235,718
Transfer from Health/Life	-----	-----	-----
Transfer from Water Utility	-----	-----	-----
TOTAL REVENUES & TRANSFERS	$4,108,394	$6,323,119	$4,529,615
Expenditures			
Principal - G. O. Bonds	$464,737	$474,126	$929,284
Principal - Promissory Notes	1,411,827	1,738,480	2,139,925
Principal - State Trust Fund Loan	107,932	-----	-----
Principal-Build America Bonds	880,200	3,132,520	425,000
Interest - G. O. Bonds	287,537	279,087	334,128
Interest - Promissory Notes	288,854	432,514	431,640
Interest - State Trust Fund Loan	5,141	-----	-----
Interest-Build America Bonds	457,014	414,673	315,638
Issuance/Other Expense	38,387	79,415	46,000
TOTAL EXPENDITURES	$3,941,629	$6,550,815	$4,621,615
Net Operations (Loss)	$166,765	-$227,696	($92,000)
Fund Balance - January 1	$318,331	$485,096	$370,148
Fund Balance - December 31	$485,096	$257,400	$278,148
Special Assessment			
Revenues			
Special Assessments	$456,542	$370,195	$600,000
TOTAL REVENUES	$456,542	$370,195	$600,000
Expenses			
Transfer to Other Funds/Other Expense	$456,542	$370,195	$600,000
TOTAL EXPENSES	$456,542	$370,195	$600,000

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months		Executive
Actual	Estimated	Budget
$3,493,931	$3,493,931	$3,968,080
-----	-----	-----
-----	-----	-----
-----	-----	-----

51,260	83,730	85,222
1,577	9,305	14,102
620,000	620,000	532,000
55,344	60,188	59,188
-----	-----	-----
-----	-----	-----
51,740	251,381	270,014
-----	-----	-----
-----	-----	-----
$4,273,852	$4,518,535	$4,928,606
$483,514	$483,514	$497,597
1,347,400	2,572,870	2,865,198
-----	-----	-----
-----	425,000	425,000
136,079	360,451	346,805
262,674	398,139	529,893
-----	-----	-----
157,819	315,638	310,113
-----	46,000	46,000
$2,387,486	$4,601,612	$5,020,606
	($83,077)	($92,000)
	$257,400	$174,323
	$174,323	$82,323
$296,193	$600,000	$500,000
$296,193	$600,000	$500,000
-----	$600,000	$500,000
$0	$600,000	$500,000

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated, and Executive Budget for 2015

	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Tax Incremental District 2, 3, 4, 5, 6, 7 & 8			
Revenues			
Taxes	$5,725,282	$6,678,903	$7,668,913
State Aids	880,924	602,770	597,429
Federal EDA Grant	-----	2,269,282	-----
Interest	37,445	25,698	9,600
Proceeds from Long-Term Debt	-----	-----	-----
Loan Interest	-----	-----	-----
Developer Fees	10,000	5,000	-----
Transfers	1,559	-----	-----
TOTAL REVENUES	$6,655,209	$9,581,653	$8,275,942
Expenditures & Transfers			
Transfer to Redevelopment Authority	$8,509,792	$3,177,625	$3,179,125
Transfer to Debt Service Fund	8,102	13,192	9,305
Transfer to Other Funds/Other Expenses	1,460,840	16,599,040	2,452,261
TOTAL EXPENDITURES & TRANSFERS	$9,978,734	$19,789,857	$5,640,691
Net Operations (Loss)	-$3,323,524	-$10,208,204	$2,635,251
Fund Balance - January 1 G.A.A.P	23,428,739	20,105,215	7,656,769
Fund Balance - December 31 G.A.A.P	$20,105,215	$9,897,011	$10,292,020
Balance December 31-Funds Available	$20,365,215	$9,897,011	$10,292,020
Library			
Revenues			
Tax Levy	$2,226,769	$2,263,295	$2,374,726
Revenues and Fees	133,209	137,073	132,720
Non-Resident Service	274,606	266,661	270,965
TOTAL REVENUES	$2,634,584	$2,667,029	$2,778,411
Expenses			
Total Expenses	$2,634,584	$2,667,029	$2,778,411
Net Operations (Loss)	$0	$0	$0
General Purpose Equipment Reserve			
Revenues			
Sales of Vehicles & Equipment	113,548	177,828	$34,500
Other Revenues	575,000	-----	-----
Depreciation Transfer	799,343	784,096	878,246
TOTAL REVENUES	$1,487,891	$961,924	$912,746
Expenses			
General Purpose Equipment	$1,706,032	$1,032,110	$485,200
Transfer to Debt Service	-----	56,896	60,188
TOTAL EXPENSES	$1,706,032	$1,089,006	$545,388
Net Operations (Loss)	-$218,141	-$127,082	$367,358
Fund Balance - January 1	849,507	631,366	376,151
Fund Balance - December 31	$631,366	$504,284	$743,509

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months		Executive
Actual	Estimated	Budget
$7,736,036	$7,736,036	6,874,590
1,289,779	1,289,779	523,000
598,282	3,139,364	-----
11,577	22,772	20,800
-----	-----	9,000,000
-----	-----	-----
15,000	15,000	-----
-----	-----	-----
$9,650,674	$12,202,951	$16,418,390
$339,563	$3,179,125	10,229,125
1,577	9,305	-----
1,977,326	13,450,672	16,929,400
$2,318,466	$16,639,102	$27,158,525
	-$4,436,151	-$10,740,135
	9,897,011	5,460,860
	$5,460,860	($5,279,275)
	$5,460,860	$3,720,725
$2,374,726	$2,371,398	$2,371,111
89,454	140,007	138,200
273,535	273,392	246,471
$2,737,715	$2,784,797	$2,755,782
$1,542,192	$2,784,797	$2,755,782
	$0	$0
-----	$34,500	$29,500
$4,989	5,000	5,000
879,271	879,271	868,350
$884,260	$918,771	$902,850
$366,599	$464,000	$664,424
55,344	60,188	59,188
$421,943	$524,188	$723,612
	$394,583	$179,238
	504,284	898,867
	$898,867	$1,078,105

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated, and Executive Budget for 2015

	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Fleet Maintenance Reserve			
Revenues & Transfers			
Equipment Rental	$2,889,982	$3,012,022	$3,126,616
Sales & Service	133,525	1,163	372
Other Income	28,787	10,155	-----
Gain (Loss) on Sale of Equipment	90,848	73,829	12,000
TOTAL REVENUES & TRANSFERS	$3,143,142	$3,097,169	$3,138,988
Expenses & Transfers			
Operating Supplies	$1,658,686	$1,668,758	$1,679,779
Repairs	485,776	225,154	205,389
Cost of Sales	135,109	156,473	124,224
Office & Shop Expenses	766,238	955,215	1,091,344
TOTAL EXPENSES	$3,045,809	$3,005,600	$3,100,736
Net Income (Loss)	$97,333	$91,569	$38,252
Retained Earnings - January 1	285,334	382,667	449,593
Retained Earnings - December 31	382,667	474,236	487,845
NOTE: Transfer to General Purpose Eqmt Reserve	$799,343	$784,096	$878,246
Public Works Building Reserve			
Revenues & Transfers			
Building Rentals	$596,676	$617,414	$610,151
Other Revenue	-----	3,235	-----
TOTAL REVENUES & TRANSFERS	$596,676	$620,649	$610,151
Expenses & Transfers			
Office & Building Expenses	$541,336	$583,027	$594,905
Transfer to Debt Service	75,490	-----	-----
TOTAL EXPENSES	$616,826	$583,027	$594,905
Net Income (Loss)	-$20,150	$37,622	$15,246
Retained Earnings - January 1	2,667	-17,483	15,105
Retained Earnings - December 31	-$17,483	$20,139	$30,351

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months		Executive
Actual	Estimated	Budget
$2,042,129	$3,235,557	$3,060,620
1,706	936	400
-----	-----	-----
-----	12,000	11,000
$2,043,835	$3,248,493	$3,072,020
$965,458	$1,672,547	$1,617,459
164,861	256,123	227,000
101,779	334,050	143,188
573,443	1,291,585	1,077,416
$1,805,541	$3,554,305	$3,065,063
	-$305,812	$6,957
	474,236	168,424
	168,424	175,381
	$879,271	$868,350
$355,921	$610,151	$612,202
726	726	-----
$356,647	$610,877	$612,202
$349,057	$626,937	$610,349
-----	-----	-----
$349,057	$626,937	$610,349
	-$16,060	$1,853
	20,139	4,079
	$4,079	$5,932

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

Parks Reserve	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Revenues & Transfers			
Rentals	$278,143	$262,937	$265,000
Other Revenue	151,089	112,112	72,950
Transfer from General Fund	871,138	936,386	932,008
TOTAL REVENUES & TRANSFERS	$1,300,370	$1,311,435	$1,269,958
Expenses			
Operation & Maintenance	$970,096	$934,664	$939,176
Depreciation/Asset Replacement	-----	-----	95,064
Transfer to Debt Service/Debt Service	174,650	236,628	235,718
TOTAL EXPENSES	$1,144,746	$1,171,292	$1,269,958
Net Income (Loss)	$155,624	$140,143	-----
Retained Earnings - January 1	$407,707	$563,331	$521,120
Retained Earnings - December 31	$563,331	$703,474	$521,120
Municipal Complex Reserve			
Revenues			
Rentals	$936,043	$874,484	$860,773
Other Revenue	-----	-----	-----
TOTAL REVENUES	$936,043	$874,484	$860,773
Expenses			
Office & Building Expense	$1,014,905	$1,053,333	$917,609
Accrued Expenditures	-510	1,174	163
Transfers	-----	-----	-----
TOTAL EXPENSES	$1,014,395	$1,054,507	$917,772
Net Income (Loss)	-$78,352	-$180,023	-$56,999
Retained Earnings - January 1	423,473	345,121	208,085
Retained Earnings - December 31	$345,121	$165,098	$151,086
Information Systems Reserve			
Revenues			
Interdepartmental Charges	$1,042,558	$1,223,865	$1,191,989
Other Revenue	1,180	950	-----
TOTAL REVENUES	$1,043,738	$1,224,815	$1,191,989
Expenses			
Operating Expenses	$878,948	$876,887	$960,885
Depreciation Expense	88,473	91,583	114,831
Office Furniture and Equipment	-----	-----	-----
Accrued Expenditures	-1,493	-2,963	3,363
Hardware & Software Improvements	140,727	212,306	112,675
Wireless Infrastructure Improvements	-----	-----	-----
TOTAL EXPENSES	$1,106,655	$1,177,813	$1,191,754
Net Income (Loss)	-$62,917	$47,002	$235
Retained Earnings - January 1	259,437	196,520	128,530
Retained Earnings - December 31	$196,520	$243,522	$128,765

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 First 7 months Actual	2014 Estimated	2015 Executive Budget
$93,070	$255,000	$265,000
36,050	75,313	76,370
932,008	952,288	966,085
$1,061,128	$1,282,601	$1,307,455
$485,817	$936,156	$950,877
-----	95,064	95,064
51,740	251,381	270,014
$537,557	$1,282,601	$1,315,955
	-----	-8,500
	703,474	$703,474
	$703,474	$694,974
$501,153	$874,614	$873,158
-----	-----	-----
$501,153	$874,614	$873,158
$410,595	$960,275	$1,032,822
-----	163	1,233
-----	-----	-----
$410,595	$960,438	$1,034,055
	-$85,824	-$160,897
	165,098	79,274
	$79,274	-$81,623
$695,327	$1,240,412	$1,280,508
536	516	516
$695,863	$1,240,928	$1,281,024
$547,466	$1,006,964	$1,014,468
60,384	114,831	133,678
-----	-----	-----
-----	3,363	1,000
36,080	165,919	107,703
-----	-----	-----
$643,930	$1,291,077	$1,256,849
	-$50,149	$24,175
	243,522	193,373
	$193,373	$217,548

Note: Information Systems has an equipment reserve balance of $276,405 as of 12/31/15.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

	Year 2012 Actual	Year 2013 Actual	Adopted Budget
General Liability			
Revenues & Transfers			
Revenues	$61,753	$106,636	$63,007
Transfers from General Fund	150,000	118,544	541,494
Transfers from Other Funds	96,398	37,692	46,867
TOTAL REVENUES & TRANSFERS	$308,151	$262,872	$651,368
Expenses			
Claims	$160,618	$139,651	$160,000
Other Expenses	96,700	101,105	114,809
TOTAL EXPENSES	$257,318	$240,756	$274,809
Net Income (Loss)	$50,833	$22,116	$376,559
Reserve Balance - January 1.....G.A.A.P	1,412,925	1,463,758	1,567,926
Reserve Balance - December 31....G.A.A.P	$1,463,758	$1,485,874	$1,944,485
Balance December 31 - Funds Available	$278,854	$300,970	$759,581
Worker's Compensation Reserve			
Revenues & Transfers			
Revenues	$29,912	$25,433	$480
Transfers from General Fund	420,611	499,508	463,841
Transfer from Other Funds	537,851	431,452	175,047
TOTAL REVENUES & TRANSFERS	$988,374	$956,393	$639,368
Expenses			
Claims	$475,682	$902,047	$500,000
Other Expenses	79,177	112,968	139,023
TOTAL EXPENSES	$554,859	$1,015,015	$639,023
Net Income (Loss)	$433,515	-$58,622	$345
Reserve Balance - January 1	65,286	498,801	414,596
Reserve Balance - December 31	$498,801	$440,179	$414,941

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 First 7 Months Actual	2014 Estimated	2015 Executive Budget
$63,413	$63,647	$61,558
541,494	541,494	548,103
-----	46,867	47,806
$604,907	$652,008	$657,467
-$135,643	$160,000	$160,000
103,936	114,309	115,151
($31,707)	$274,309	$275,151
	$377,699	$382,316
	1,485,874	1,863,573
	$1,863,573	$2,245,889
	$678,669	$1,060,985
-$53,017	$480	$480
463,841	463,841	515,745
57,115	175,047	189,255
$467,939	$639,368	$705,480
($129,656)	$500,000	$550,149
78,676	142,148	154,008
($50,980)	$642,148	$704,157
	-$2,780	$1,323
	440,179	437,399
	$437,399	$438,722

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

	Year 2012 Actual	Year 2013 Actual	2014 Adopted Budget	2014 First 7 Months Actual
Dental Insurance Reserve				
Revenues & Transfers				
Revenues	$136,709	$135,633	$129,170	$71,673
Transfers from General Fund	260,029	238,228	256,016	256,016
Transfer from Other Funds	37,254	35,091	44,472	24,789
TOTAL REVENUES & TRANSFERS	$433,993	$408,952	$429,658	$352,478
Expenses				
Claims	$249,279	$249,854	$278,122	$129,251
Other Expenses	150,181	158,668	156,125	94,259
TOTAL EXPENSES	$399,459	$408,522	$434,247	$223,510
Net Income (Loss)	$34,533	$430	-$4,589	
Reserve Balance - January 1	107,484	142,017	150,347	
Reserve Balance - December 31	$142,017	$142,447	$145,758	
Health/Life Insurance				
Revenues & Transfers				
Revenues	$1,116,561	$1,273,149	$927,659	$604,797
Transfers from General Fund	6,653,009	6,767,084	6,994,038	4,079,856
Transfer from Other Funds	1,188,413	1,106,090	1,088,456	634,077
TOTAL REVENUES & TRANSFERS	$8,957,983	$9,146,323	$9,010,153	$5,318,730
Expenses				
Claims	$6,476,370	$6,947,727	$6,968,106	$3,292,692
Other Expenses	1,822,523	1,929,817	2,008,963	926,836
Transfer to Debt Service	-----	-----	-----	-----
Transfer to Workers Comp	400,000	245,000	-----	-----
TOTAL EXPENSES	$8,698,893	$9,122,544	$8,977,069	$4,219,528
Net Income (Loss)	$259,090	$23,779	$33,084	
Reserve Balance -Health/Life - January 1	2,621,107	2,880,197	2,866,626	
Reserve Balance - Health/Life - Dec 31	$2,880,197	$2,903,976	$2,899,710	
C.D.B.G. Program Fund				
Revenues				
Grants & Gifts	$1,221,003	$1,100,100	$905,241	$351,538
TOTAL REVENUES	$1,221,003	$1,100,100	$905,241	$351,538
Expenses				
Program Costs	$1,221,003	$1,100,100	$905,241	$405,531
TOTAL EXPENSES	$1,221,003	$1,100,100	$905,241	$405,531

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

s	2015 Executive Budget
Estimated	
$129,170	$137,040
256,016	225,403
44,472	43,217
$429,658	$405,660
$278,122	$246,085
156,125	159,575
$434,247	$405,660
-$4,589	$0
142,447	137,858
$137,858	$137,858
$1,053,659	$1,171,122
6,994,038	7,023,601
1,088,456	1,071,009
$9,136,153	$9,265,732
$6,968,106	$7,192,428
2,008,963	2,074,730
-----	-----
-----	-----
$8,977,069	$9,267,158
$159,084	-$1,426
2,903,976	3,063,060
$3,063,060	$3,061,634
$1,088,003	$900,000
$1,088,003	$900,000
$1,088,003	$900,000
$1,088,003	$900,000

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Sanitary Sewer Reserve			
Revenues & Transfers			
Connection Charge - Metro	$559,418	$527,012	$550,617
Flow Charge - Metro	2,535,692	2,436,126	2,648,238
Local Charge	2,656,687	3,149,043	4,572,824
Local Charge DOJ Projects	741,137	713,019	-----
Penalty , Other & Transfers	73,688	73,526	71,200
Federal Grants/MMSD	-----	249,000	-----
Federal Reimbursement-BAB	13,197	8,699	-----
TOTAL REVENUES & TRANSFERS	$6,579,819	$7,156,425	$7,842,879
Expenditures			
Contractual Services - M. M. S. D.	$3,113,179	$2,987,277	$3,198,855
Depreciation	800,684	834,743	1,007,000
All Others	2,243,341	1,284,277	2,376,539
Interest on Debt Service	257,837	295,893	269,763
TOTAL EXPENDITURES & TRANSFERS	$6,415,041	$5,402,190	$6,852,157
Net Operations (Loss)	$164,779	$1,754,235	$990,722
Fund Balance - January 1	2,587,286	2,752,065	3,061,910
Fund Balance - December 31	$2,752,065	$4,506,300	$4,052,632
Balance December 31 - Funds Available	$1,169,839	$2,473,416	$1,730,875
Storm Water Management			
Revenues			
ERU Fees	$2,342,770	$2,856,019	$3,340,344
Penalty	23,534	23,374	23,000
Grants & Aids	-----	-----	-----
Interest Earned/Other Revenue	2,728	1,529	1,500
Federal Reimbursement-BAB	10,555	6,956	-----
TOTAL REVENUES & TRANSFERS	$2,379,587	$2,887,878	$3,364,844
Expenses			
Operation & Maintenance	$848,264	$1,007,066	$1,173,469
Depreciation	544,712	606,219	663,200
Transfer to Capital Projects	-----	-----	-----
Interest on Debt Service	398,557	415,297	369,360
TOTAL EXPENSES	$1,791,533	$2,028,582	$2,206,029
Net Income (Loss)	$588,054	$859,296	$1,158,815
Fund Balance - January	3,654,247	4,242,301	5,135,083
Fund Balance - December 31	$4,242,301	$5,101,597	$6,293,898
Balance December 31 - Funds Available	$1,012,716	$788,956	$758,941

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 First 7 months Actual	Estimated	2015 Executive Budget
$222,813	$550,617	$565,723
965,366	2,648,238	2,538,347
1,836,109	4,572,824	4,848,594
-----	-----	-----
242,694	286,660	70,000
-----	469,985	-----
-----	-----	-----
$3,266,982	$8,528,324	$8,022,664
$1,239,898	$3,198,855	$3,104,070
-----	895,400	1,009,400
768,198	3,949,254	2,527,948
267,856	534,784	657,166
$2,275,952	$8,578,293	$7,298,584
	-$49,969	$724,080
	4,506,300	4,456,331
	$4,456,331	$5,180,411
	$1,977,545	$2,121,675
$1,933,312	$3,340,344	$3,846,909
9,436	23,000	23,000
-----	100,100	49,900
351	500	4,000
-----	-----	-----
$1,943,099	$3,463,944	$3,923,809
$480,556	$1,178,455	$1,205,249
-----	622,000	703,000
-----	-----	-----
215,665	421,988	532,040
$696,221	$2,222,443	$2,440,289
	$1,241,501	$1,483,520
	5,101,597	6,343,098
	$6,343,098	$7,826,618
	$857,122	$788,169

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Statement of Revenues & Other Receipts for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

GENERAL FUND	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Taxes			
General Property Taxes	$34,328,354	$34,767,121	$35,574,842
Prior Years Omitted Taxes	30	4,131	-----
Prior Years Pers Prop Tax	-----	-----	-----
Chargebacks	-----	1,646	-----
Hotel/Motel Room Tax	910,525	935,615	930,000
Payments in Lieu of Taxes	414,856	419,287	415,000
Payments in Lieu of Taxes-DNR	5,395	5,561	5,561
Interest on Taxes	96,678	109,915	100,000
TOTAL TAXES	$35,755,838	$36,243,276	$37,025,403
Intergovernmental Grants & Aids			
State Shared Taxes	$2,250,793	$2,227,643	$2,296,100
Federal Grants	368,661	272,363	348,019
State Grants	2,043,098	2,109,444	2,074,006
TOTAL GRANTS & AIDS	$4,662,552	$4,609,450	$4,718,125
Licenses & Permits			
Licenses	$293,124	$256,462	$267,115
Permits	1,078,317	1,463,043	1,072,985
TOTAL LICENSES & PERMITS	$1,371,441	$1,719,505	$1,340,100
Penalties & Forfeitures			
Court Penalties & Costs	$440,011	$536,803	$660,000
Parking Violations	512,883	467,082	540,000
Alarm Fees	67,250	70,690	64,000
Other Penalties & Fees	4,087	5,748	5,000
TOTAL PENALTIES & FORFEITURES	$1,024,231	$1,080,323	$1,269,000
Public Charges for Service			
General Government	$695,844	$820,573	$745,550
Public Safety	1,758,814	1,919,878	2,070,738
Health & Social Services	42,444	52,050	18,000
Streets & Related Facilities	65,988	126,276	49,350
Sanitation	288,674	210,855	295,400
TOTAL PUBLIC CHARGES FOR SERVICE	$2,851,765	$3,129,632	$3,179,038
BALANCE FORWARD	$45,665,826	$46,782,186	$47,531,666

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 First 7 Months Actual	2014 Estimated	2015 Executive Budget
$35,574,842	$35,578,170	$36,679,025
-----	-----	-----
-----	-----	-----
233,965	233,965	-----
446,093	900,000	930,000
252,531	402,000	415,000
6,403	6,403	6,403
99,731	100,000	100,000
$36,613,565	$37,220,538	$38,130,428
$1,609,344	$2,304,654	$2,296,100
148,056	366,858	225,337
1,594,489	2,214,233	2,008,222
$3,351,889	$4,885,745	$4,529,659
$222,557	$265,834	$263,085
885,555	1,293,096	1,077,985
$1,108,112	$1,558,930	$1,341,070
$363,508	$660,000	$660,000
242,301	480,000	540,000
19,231	64,000	64,000
2,721	5,000	5,000
$627,761	$1,209,000	$1,269,000
$184,745	$685,425	$684,585
1,075,339	2,151,965	2,100,159
10,211	18,000	21,920
46,672	65,500	56,850
131,723	237,988	259,332
$1,448,690	$3,158,878	$3,122,846
$43,150,017	$48,033,091	$48,393,003

CITY OF WAUWATOSA

Statement of Revenues & Other Receipts for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated, and Executive Budget for 2015

GENERAL FUND REVENUES - CONT'D	Year 2012 Actual	Year 2013 Actual	Adopted Budget
BALANCE FORWARD	$45,665,826	$46,782,186	$47,531,666
Intergovernmental Charges for Service			
Counties & Municipalities			
County - Paramedics	$77,877	$146,078	$100,000
County - Fire Protection Service	1,294,228	1,294,691	1,300,000
Other-Cnty & Municipaltiies	15,019	-----	-----
Schools and Special Districts	52,311	-----	-----
Local Departments	103,642	127,891	234,181
TOTAL INTERGOVERNMENTAL CHARGES	$1,543,076	$1,568,660	$1,634,181
Miscellaneous Revenue			
Interest	$862,163	$64,516	$520,000
Rentals	9,695	9,149	10,000
Other Miscellaneous Revenue	71,405	87,729	27,500
TOTAL MISCELLANEOUS REVENUE	$943,263	$161,394	$557,500
Other Financing Sources			
Proceeds from Sale of Land	$74,449	-----	-----
Proceeds from Long Term Debt	-----	-----	-----
Transfer from Other Funds			
Transfer from T.I.F	-----	$32,815	$25,000
Transfer from P. W. B. Reserve	-----	-----	-----
Transfer from Water Utility	792,975	869,877	848,000
Transfer from Municipal Complex Reserve	-----	-----	-----
Appropriated Surplus Applied	218,650	166,000	242,849
Amortization Fund Appropriation	600,000	-----	500,000
TOTAL TRANSFERS FROM OTHER FUNDS AND OTHER FINANCING SOURCES	$1,686,075	$1,068,692	$1,615,849
Special Assessment Revenue			
Special Assessments	$9,904	$35,025	$20,900
TOTAL SPECIAL ASSESSMENTS	$9,904	$35,025	$20,900
TOTAL GENERAL FUND REVENUES	$49,848,144	$49,615,957	$51,360,096

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months Actual	Estimated	Executive Budget
$43,150,017	$48,033,091	$48,393,003
$45,399	$100,000	$100,000
1,301,887	1,301,887	1,300,000
-----	-----	-----
-----	-----	-----
85,484	234,181	175,462
$1,432,770	$1,636,068	$1,575,462
814,924	$520,000	$432,000
6,505	10,000	10,000
83,799	73,418	39,000
905,228	$603,418	$481,000
$26,572	-----	-----
-----	-----	-----
-----	$25,000	$25,000
-----	-----	-----
----	883,471	936,447
-----	-----	-----
116,000	440,716	56,000
-----	-----	500,000
$142,572	$1,349,187	$1,517,447
$18,117	$22,000	$19,100
$18,117	$22,000	$19,100
$45,648,704	$51,643,764	$51,986,012

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

GENERAL FUND	Year 2012 Actual	Year 2013 Actual	Adopted Budget
Legislative			
City Council	$144,831	$153,268	$175,684
Board of Public Works	12,595	-----	-----
Youth Commission	2,782	3,334	1,560
Historic Preservation	253	2,357	1,020
Senior Commission	1,423	2,479	3,060
TOTAL LEGISLATIVE	$161,884	$161,438	$181,324
Judicial			
Municipal Court	$290,411	$321,235	$343,648
TOTAL JUDICIAL	$290,411	$321,235	$343,648
Executive			
Mayor	$72,317	$95,028	$134,072
TOTAL EXECUTIVE	$72,317	$95,028	$134,072
Administrative Services			
Administrative Services	$1,192,947	$1,370,000	$1,301,306
TOTAL ADMINISTRATIVE SERVICES	$1,192,947	$1,370,000	$1,301,306
General Administration			
City Clerk	$315,393	$330,697	$349,736
Elections	328,479	152,939	246,365
TOTAL GENERAL ADMINISTRATION	$643,872	$483,636	$596,101
Financial Administration			
City Comptroller	$488,999	$502,119	$520,205
City Assessor	630,073	674,850	658,233
Purchasing	100,585	107,274	117,507
City Treasurer	317,071	331,053	344,174
TOTAL FINANCIAL ADMINISTRATION	$1,536,728	$1,615,296	$1,640,119
Urban Planning			
City Planning	$362,116	$448,418	$597,683
Economic Development	179,720	174,335	184,133
TOTAL URBAN PLANNING	$541,836	$622,753	$781,816
Buildings and Plant			
Police Station	$204,636	$180,210	$283,365
TOTAL BUILDINGS AND PLANT	$204,636	$180,210	$283,365
BALANCE FORWARD	$4,644,631	$4,849,596	$5,261,751

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014 First 7 months Actual	2014 Estimated	2015 Executive Budget
$95,905	$176,709	$124,454
---	---	---
3,678	3,499	2,791
197	1,020	1,020
2,189	3,097	3,121
$101,969	$184,325	$131,386
$168,047	$346,124	$329,076
$168,047	$346,124	$329,076
$79,341	$146,145	$138,440
$79,341	$146,145	$138,440
$790,933	$1,386,461	$1,484,407
$790,933	$1,386,461	$1,484,407
$202,372	$353,689	$374,893
100,421	243,378	186,264
$302,793	$597,067	$561,157
$280,907	$520,205	$537,415
294,203	635,594	659,050
61,889	112,257	127,055
186,173	349,001	355,419
$823,172	$1,617,057	$1,678,939
$199,576	$660,311	$357,003
87,706	238,226	201,808
$287,282	$898,537	$558,811
$123,968	$288,015	$280,887
$123,968	$288,015	$280,887
$2,677,505	$5,463,731	$5,163,103

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated, and Executive Budget for 2015

GENERAL FUND-CONT'D	Year 2012 Actual	Year 2013 Actual	Adopted Budget
BALANCE FORWARD	$4,644,631	$4,849,596	$5,261,751
Police Services			
Police Department	$14,700,466	$14,327,827	$14,693,037
Police Reserves	12,559	11,841	13,100
Crossing Guards	225,008	233,510	241,940
TOTAL POLICE SERVICES	$14,938,033	$14,573,178	$14,948,077
Fire Services			
Fire Department	$12,921,862	$13,070,368	$12,707,766
Fire Equipment Reserve	7,681	20,159	35,000
TOTAL FIRE SERVICES	$12,929,543	$13,090,527	$12,742,766
Inspections			
Building Regulation	$749,180	$778,101	$786,428
Weights and Measures	10,800	10,800	10,800
Property Maintenance Program	72,110	96,820	103,952
TOTAL INSPECTIONS	$832,090	$885,721	$901,180
Other Public Safety			
Traffic Control & Regulation	$368,127	$354,696	$436,335
TOTAL OTHER PUBLIC SAFETY	$368,127	$354,696	$436,335
Engineering & Administration			
Engineering	$1,294,403	$1,497,705	$977,232
Public Works Department Operations	546,881	580,186	436,656
TOTAL ENGINEERING & ADMINISTRATION	$1,841,284	$2,077,891	$1,413,888
Streets & Highways			
Roadway Maintenance	$1,849,261	$2,164,780	$2,385,370
Electrical Services	877,995	949,834	1,023,638
TOTAL STREETS & HIGHWAYS	$2,727,256	$3,114,614	$3,409,008
BALANCE FORWARD	$38,280,964	$38,946,223	$39,113,005

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months Actual	Estimated	Executive Budget
$2,677,505	$5,463,731	$5,163,103
$7,604,653	$14,699,813	$14,989,928
4,983	13,100	13,100
173,009	273,868	242,927
$7,782,645	$14,986,781	$15,245,955
$6,375,954	$12,677,820	$12,598,522
47,469	54,867	20,000
$6,423,423	$12,732,687	$12,618,522
$433,867	$790,722	$820,958
10,800	10,800	11,600
65,393	103,952	103,210
$510,060	$905,474	$935,768
$174,517	$436,335	$435,313
$174,517	$436,335	$435,313
$929,856	$882,774	$874,583
304,036	445,086	479,341
$1,233,892	$1,327,860	$1,353,924
$1,588,048	$2,511,530	$2,389,125
610,381	1,029,923	984,491
$2,198,429	$3,541,453	$3,373,616
$21,000,471	$39,394,321	$39,126,201

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

GENERAL FUND-CONT'D	Year 2012 Actual	Year 2013 Actual	Adopted Budget
BALANCE FORWARD	$38,280,964	$38,946,223	$39,113,005
Other Transportation			
Public Works Facilities Outside.....	$156,308	$166,725	$118,699
TOTAL OTHER TRANSPORTATION	$156,308	$166,725	$118,699
Sanitation			
Solid Waste Management……	$2,588,145	$2,318,273	$2,118,749
TOTAL SANITATION	$2,588,145	$2,318,273	$2,118,749
Public Health			
Public Health……	$1,356,863	$1,421,559	$1,432,522
TOTAL PUBLIC HEALTH	$1,356,863	$1,421,559	$1,432,522
Recreation			
July Fourth.....…….....	$52,006	$49,736	$43,789
TOTAL RECREATION	$52,006	$49,736	$43,789
Conservation of Natural Resources			
Forestry.....…….....	$1,128,101	$1,232,173	$1,312,030
TOTAL CONSERVATION OF NAT. RESOURCES	$1,128,101	$1,232,173	$1,312,030
Other Leisure Activities			
Visit Milwaukee.....…….....	$324,118	$325,403	$319,819
TOTAL OTHER LEISURE ACTIVITIES	$324,118	$325,403	$319,819
BALANCE FORWARD	$43,886,505	$44,460,092	$44,458,613

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months Actual	Estimated	Executive Budget
$21,000,471	$39,394,321	$39,126,201
$48,531	$107,389	$77,243
$48,531	$107,389	$77,243
$1,195,521	$2,174,743	$2,167,295
$1,195,521	$2,174,743	$2,167,295
$780,407	$1,460,935	$1,455,762
$780,407	$1,460,935	$1,455,762
$29,984	$43,789	$44,665
$29,984	$43,789	$44,665
$748,301	$1,324,426	$1,261,896
$748,301	$1,324,426	$1,261,896
$239,864	$319,819	$335,285
$239,864	$319,819	$335,285
$24,043,079	$44,825,422	$44,468,347

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Summary of Expenditures for the Years 2012 and 2013,
Budget Adopted for 2014, First Seven Months Actual,
2014 Estimated and Executive Budget for 2015

GENERAL FUND-CONT'D	Year 2012 Actual	Year 2013 Actual	Adopted Budget
BALANCE FORWARD	$43,886,505	$44,460,092	$44,458,613
Employee Pension and Benefits			
Wisconsin Retirement Fund	4,000	1,055	-----
Social Security	-----	-60	-----
Employee Insurance Premiums	-----	-----	-----
Unemployment Benefits	3,813	23	-----
Special Death & Disability	-----	-----	-----
Flexible Spending Account	-----	-----	-----
Undistributed -Unallocated Expenditures	-----	-----	54,544
TOTAL EMPLOYEE PENSION & BENEFITS	$7,813	$1,018	$54,544
Other General			
Remission of Taxes	$84,042	$17,750	-----
Contribution for Uncollectible	14,723	15,308	15,000
MADACC	52,090	51,606	53,000
Litigation Reserve	208,550	235,368	600,000
Internal Granting Program	147,417	276,727	250,000
TOTAL OTHER GENERAL	$506,822	$596,759	$918,000
Intrafund Transfer			
Other Intrafund Transfers	$958,842	$174,281	$620,000
Transfer to Unappropriated Fund Balance	-----	-----	-----
TOTAL INTRAFUND TRANSFERS	$958,842	$174,281	$620,000
Interfund Transfer			
Interfund Transfers	$3,981,138	$4,294,789	$5,308,939
TOTAL INTERFUND TRANSFERS	$3,981,138	$4,294,789	$5,308,939
TOTAL GENERAL FUND EXPENDITURES	$49,341,120	$49,526,939	$51,360,096

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2014		2015
First 7 months Actual	Estimated	Executive Budget
$24,043,079	$44,825,422	$44,468,347
1,175	1,175	
-----	-----	
1,790	-----	
-2,739	-----	
2	-----	
-1,272	-----	
84	138,889	33,500
-$960	$140,064	$33,500
332,044	332,044	-----
-1,169	15,000	15,000
33,431	53,000	53,000
450,672	573,598	600,000
64,077	255,417	250,000
$879,055	$1,229,059	$918,000
848,417	$620,000	$532,000
-----	-----	-----
848,417	$620,000	$532,000
$4,669,378	$4,829,219	$6,034,165
$4,669,378	$4,829,219	$6,034,165
$30,438,969	$51,643,764	$51,986,012
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Note:
These line items are allocated as part of the fringe benefits distributed throughout the various departments.

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Budget for Debt Service - Year 2015

Series	Date	Final Maturity	Interest Rate	Balance 12/31/14
Prommissory Notes				
2006	4/1/2006	12/1/2015	4.00%	650,000
2007	4/15/2007	12/1/2016	4.00%	1,300,000
2008	5/1/2008	12/1/2016	3.375%	2,000,000
2008	5/1/2008	12/1/2017	3.50%	1,000,000
2011	11/29/2011	11/1/2015	2.00%	900,000
2011	11/29/2011	11/1/2016	2.00%	1,100,000
2011	11/29/2011	11/1/2017	2.00%	1,200,000
2011	11/29/2011	11/1/2018	2.00%	1,500,000
2011	11/29/2011	11/1/2019	2.50%	2,000,000
2011	11/29/2011	11/1/2020	2.50%	2,000,000
2011	11/29/2011	11/1/2021	2.50%	2,100,000
2011A	12/20/2011	6/1/2016	2.00%	4,600,000
2012	8/21/2012	6/1/2021	2.00%	9,275,000
2012	8/21/2012	6/1/2022	2.25%	1,475,000
2013A	8/20/2013	6/1/2019	2.00%	3,200,000
2013A	8/20/2013	6/1/2023	3.00%	2,075,000
TOTAL PROMISSORY NOTES.....				**36,375,000**
WRS Taxable Refunding Bonds				
2010	8/3/2010	3/1/2015	3.25%	530,000
2010	8/3/2010	3/1/2016	3.25%	550,000
2010	8/3/2010	3/1/2017	3.75%	575,000
2010	8/3/2010	3/1/2018	4.00%	600,000
2010	8/3/2010	3/1/2019	4.25%	625,000
2010	8/3/2010	3/1/2020	4.50%	650,000
2010	8/3/2010	3/1/2021	4.70%	685,000
2010	8/3/2010	3/1/2022	4.70%	720,000
2010	8/3/2010	3/1/2023	5.00%	755,000
2010	8/3/2010	3/1/2024	5.00%	795,000
TOTAL WRS Taxable Refunding Bonds.....				**6,485,000**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

_____Due in 2015_____		Balance
Principal	Interest	12/31/15
650,000	26,000	0
625,000	52,000	675,000
1,000,000	67,500	1,000,000
0	35,000	1,000,000
900,000	18,000	0
0	22,000	1,100,000
0	24,000	1,200,000
0	30,000	1,500,000
0	50,000	2,000,000
0	50,000	2,000,000
0	52,500	2,100,000
0	92,000	4,600,000
800,000	177,500	8,475,000
0	33,188	1,475,000
575,000	58,250	2,625,000
0	62,250	2,075,000
4,550,000	**850,188**	**31,825,000**
530,000	17,225	0
0	17,875	550,000
0	21,563	575,000
0	24,000	600,000
0	26,563	625,000
0	29,250	650,000
0	32,195	685,000
0	33,840	720,000
0	37,750	755,000
0	31,138	795,000
530,000	**271,398**	**5,955,000**

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

CITY OF WAUWATOSA

Budget for Debt Service - Year 2015

Series	Date	Final Maturity	Interest Rate	Balance 12/31/14
Fire Station Bonds				
2010	10/25/2010	11/1/2015	1.60%	425,000
2010	10/25/2010	11/1/2016	1.90%	425,000
2010	10/25/2010	11/1/2017	2.35%	450,000
2010	10/25/2010	11/1/2018	2.65%	450,000
2010	10/25/2010	11/1/2019	3.05%	450,000
2010	10/25/2010	11/1/2020	3.25%	475,000
2010	10/25/2010	11/1/2021	3.50%	475,000
2010	10/25/2010	11/1/2022	3.70%	500,000
2010	10/25/2010	11/1/2023	3.90%	525,000
2010	10/25/2010	11/1/2024	4.10%	525,000
2010	10/25/2010	11/1/2025	4.30%	550,000
2010	10/25/2010	11/1/2026	4.50%	550,000
2010	10/25/2010	11/1/2027	4.65%	575,000
2010	10/25/2010	11/1/2028	4.75%	600,000
2010	10/25/2010	11/1/2029	4.85%	625,000
2010	10/25/2010	11/1/2030	5.00%	650,000
TOTAL FIRE STATION				**8,250,000**
General Obligation Sewerage Bonds				
2013	11/19/2013	11/1/2016	2.50%	325,000
2013	11/19/2013	11/1/2024	3.00%	2,650,000
2013	11/19/2013	11/1/2025	3.25%	625,000
2013	11/19/2013	11/1/2031	4.00%	4,225,000
2013	11/19/2013	11/1/2033	4.25%	1,500,000
TOTAL SEWERAGE				**9,325,000**
General Obligation Refunding Bonds (2009)				
2013	8/20/2013	12/1/2018	3.00%	2,640,000
TOTAL REFUNDING				**2,640,000**
TOTAL OUTSTANDING GENERAL OBLIGATION DEBT				**63,075,000**
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Redevelopment Authority Lease Revenue Bonds (TIF #2)				
2004	8/15/2004	12/1/2017	4.00%-5.75%	9,550,000

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

_____Due in 2015_____		Balance
Principal	Interest	12/31/15
425,000	6,800	0
0	8,075	425,000
0	10,575	450,000
0	11,925	450,000
0	13,725	450,000
0	15,438	475,000
0	16,625	475,000
0	18,500	500,000
0	20,475	525,000
0	21,525	525,000
0	23,650	550,000
0	24,750	550,000
0	26,738	575,000
0	28,500	600,000
0	30,313	625,000
0	32,500	650,000
425,000	**310,113**	**7,825,000**
150,000	8,125	175,000
0	79,500	2,650,000
0	20,313	625,000
0	169,000	4,225,000
0	63,750	1,500,000
150,000	**340,688**	**9,175,000**
675,000	79,200	1,965,000
675,000	**79,200**	**1,965,000**
6,330,000	**1,851,586**	**56,745,000**
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2,600,000	549,125	6,950,000

Attachment: 2015 Executive Budget (2443 : 2015 Executive Budget)

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Assessors										Last
Title	**Section**	**Description**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**Updated**
Vision Property Data (via electronic media)		Property addresses plus other data requested by customer								
		Minimum Charge						$20.00	$20.00	2014
		Commercial only						$20.00	$20.00	2014
		Multi-Family						$20.00	$20.00	2014
		Residential Only						$30.00	$30.00	2014
Property data (via electronic media)		Entire Property database						$65.00	$65.00	2014
Administration										Last
Title	**Section**	**Description**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**Updated**
Room Rentals - Full Rate										
Club Room #1 or #2 Full Day (Monday - Friday)	R 95-261	Room rental (8:00 A.M. - 5:00 P.M.)	$84.00	$84.00	$84.00	$84.00	$84.00	$84.00	$84.00	1999
Club Room #1 or #2 Partial Day (Monday - Friday)	R 95-261	Room rental (8:00 - 5:00)	$56.00	$56.00	$56.00	$56.00	$56.00	$56.00	$56.00	1999
Lower Auditorium Partial Day (Monday - Friday)	R 95-261	Room rental (8:00 - 5:00)	$158.00	$158.00	$158.00	$158.00	$158.00	$158.00	$158.00	1999
2 Club Rooms & Lower Auditorium Partial Day (Monday - Friday)	R 95-261	Room rental (8:00 - 5:00)	$248.00	$248.00	$248.00	$248.00	$248.00	$248.00	$248.00	1999
Room Rentals - Reduced Rate										
Club Room #1 or #2 (Monday - Friday)	R 95-252	Full Day - Reduced rate is for civic groups	$34.00	$34.00	$34.00	$34.00	$34.00	$34.00	$34.00	1995
Lower Auditorium (Monday - Friday)	R 95-252	Full Day - Reduced rate is for civic groups	$84.00	$84.00	$84.00	$84.00	$84.00	$84.00	$84.00	1995
2 Club Rooms & Lower Auditorium (Monday - Friday)	R 95-252	Full Day - Reduced rate is for civic groups	$141.00	$141.00	$141.00	$141.00	$141.00	$141.00	$141.00	1995
Full Closet Storage Area	R 95-252	Annually	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1995
One Shelf Storage Area	R 95-252	Annually	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	1995
Recreation	R95-279	Annually	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	1995
Cable										
Common Council Tape	Unknown	Per Tape	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2002
Committee of the Whole Tape	Unknown	Per Tape	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2002
Building & Safety Division			**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**Last**
Application Fee	15.00	All Permit Applications Without Plan Review	$50.00	$50.00	$50.00	$55.00	$55.00	$55.00	$55.00	2012
Building Plan Examination & Inspection Fees	**Section**	**Description**								**Updated**
Plan Examination Fees										
Minimum Examination Fee	15.04.120	Per Plan Set Not Listed Below	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings - New	15.04.120	Per Plan Set	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.04.120	Per Plan Set	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	1997
Multi-Family & Condominiums	15.04.120	Minimum Charge Plus Per Unit	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Multi-Family & Condominiums	15.04.120	Per Unit	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Commercial - New	15.04.120	Per Plan Set	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	2008
Commercial - Addition	15.04.120	Per Plan Set	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Commercial Alteration	15.04.121	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Commercial - WI Administrative Code Chapter COMM 2		All commercial plan examination as an "Agent Municipality" "Wis. Stats. Sec. 101.12(am)"								
Commercial - Administrative Fee (Agent Municipality)	15.04.120	Wis. Stats. Sec. 101.12 (am)	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	2009
Garages - Residential	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Garages - Commercial	15.04.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Building Inspection Fees										
Minimum Inspection Fee	15.04.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings	15.04.120	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	2008
Multi-Family & Condominiums	15.04.120	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	2008
Residential Alterations	15.04.120	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Commercial - New & Additions	15.04.120	Per Square Foot	$0.28	$0.28	$0.28	$0.28	$0.28	$0.28	$0.28	2008
Commercial (Manufacturing or Industrial Buildings)	15.04.120	Per Square Foot	$0.24	$0.24	$0.24	$0.24	$0.24	$0.24	$0.24	2008
Commercial Alterations	15.04.120	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Garages - Residential	15.04.120	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30	2008
Garages - Commercial	15.04.120	Per Square Foot (minimum $250)	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	2008
Storage Sheds & Accessory Buildings > 120 sq. ft.	15.04.120	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2008
Other Alterations & Repairs	15.04.120	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Residing, Reroofing, Fences & Pools	15.04.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Decks	15.04.120	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2008
Razing Buildings	15.04.120	Minimum Charge ($1,200 max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Razing Buildings	15.04.120	Per Square Foot	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	2008
Moving Buildings	15.04.120	Minimum Charge Plus Square Footage	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	2008
Moving Buildings	15.04.120	Per Square Foot	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06	2008
Early Start - Footings and Foundations	15.04.120	Residential - Flat Rate	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	2008
Early Start - Footings and Foundations	15.04.120	Commercial - Flat Rate	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	2008
Miscellaneous Fees										
Chicken Keeping Fee	9.04.050	Per household fee (one time fee)						$50.00	$50.00	2014
Chicken Keeping Renewal	9.04.050	Annual Renewal fee						$20.00	$20.00	2014
Appeal to Board of Building and Fire Code Appeals	15.04.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.04.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.04.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.04.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.04.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
State Seal 1 & 2 Family Dwellings	15.04.120	Flat Rate	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	2008
Code Compliance Inspection	15.04.120	Per Category	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	1998
Land Conservation Fund Fee	24.25.040	Per Square Foot	$0.20	$0.20	$0.20	$0.20	$0.20	$0.20	$0.20	2005
Mileage Fee	15.02.150	Flat Rate per IRS Mileage Allowance								2011
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Minimum Examination Fee	15.08.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Commercial - New	15.08.120	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Commercial Additions & Alterations	15.08.120	Per Plan Set	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.08.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$70.00	$70.00	$70.00	2013
Outlets	15.08.120	Each	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Luminaires - Direct Wired	15.08.120	Per Fixture	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2008
Devices (Switches, receptacles, sensors, etc.)	15.08.120	Each	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Appliances - Direct Wired	15.08.120	Per Appliance	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.08.120	Flat Rate	$25.00	$25.00	$25.00	$25.00	$35.00	$35.00	$35.00	2013
Utilization Equipment - Direct Wired	15.08.120	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Services										
0 through 200 amps	15.08.120	Each	$50.00	$50.00	$50.00	$50.00	$70.00	$70.00	$70.00	2013
201 through 1000 amps	15.08.120	Each	$75.00	$75.00	$75.00	$75.00	$100.00	$100.00	$100.00	2013
Each additional 1000 amps	15.08.120	Per 1000 Amps	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Temporary Services	15.08.120	Each	$50.00	$50.00	$50.00	$50.00	$70.00	$70.00	$70.00	2013
Feeders - 30 amps or larger	15.08.120	Each	$15.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	2013
Generators - 1 & 2 Family Residence	15.08.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Generators - Commercial	15.08.120	Per Kilowatt	$0.75	$0.75	$0.75	$0.75	$1.00	$1.00	$1.00	2013
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.08.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$70.00	$70.00	$70.00	2013
Mechanical - Commercial Heating & Cooling Systems	15.08.120	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Motors - Each up to 1 Horsepower	15.08.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Motors - Over 1 Horsepower	15.08.120	Per Horsepower	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	2008
Fuel Dispensing Pumps	15.08.120	Each	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	2008
Low Voltage Devices	15.08.120	Per Unit	$0.75	$0.75	$0.75	$0.75	$1.00	$1.00	$1.00	2013
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.08.120	Per Foot	$0.75	$0.75	$0.75	$0.75	$1.00	$1.00	$1.00	2013
Signal or Communications Devices	15.08.120	Per Unit	$0.75	$0.75	$0.75	$0.75	$1.00	$1.00	$1.00	2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.08.120	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Signs	15.08.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Transformer, Rectifier, Reactor, Capacitator	15.02.150	$1.00 per kilowatt ($30.00 maximum)							$1.00	**2015**
Miscellaneous Fees										
Appeal to Board of Examiners	15.08.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.08.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.08.120	Each	$80.00	$80.00	$75.00	$75.00	$75.00	$75.00	$75.00	2011
Inspections-Non Business Hours	15.08.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.08.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
License - New	15.08.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
License - Renewal	15.08.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Maintenance License Examination	15.08.120	Per Exam	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Erosion Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
One & Two-Family Dwellings - New	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two Family-Dwellings - Additions & Alterations	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Multi-Family & Condominiums	15.04.120	Per Plan Set	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00	2008
Commercial - New	15.04.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Commercial Additions & Alterations	15.04.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Disturbing Unimproved Land	15.04.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2008
Erosion Inspection Fees										
Minimum Inspection Fee	15.04.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings - New	15.04.120	Per Lot	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1998
One & Two Family-Dwellings - Additions & Alterations	15.04.120	Per Lot	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2008
Multi-Family & Condominiums	15.04.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2008
Commercial - New	15.04.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2008
Commercial Additions & Alterations	15.04.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2008
Disturbing Unimproved Land	15.04.120	Per 1000 sq. ft. of disturbed area	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2008
Maximum Inspection Fee			$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.04.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
File Reports	15.04.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.04.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.04.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.04.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & two family	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Commercial - New	15.04.120	Per Plan Set	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Commercial Additions & Alterations	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Garages - Commercial	15.04.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Mechanical Inspection Fees										
Minimum Inspection Fee	15.04.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Heating Systems	15.04.120	Minimum Per Unit (150,000 BTU Max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Heating Systems > 150,000 BTU	15.04.120	Per 50,000 BTU's ($1,000 Max.)	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	2008
Cooling Systems	15.04.120	Minimum Per Unit (36,000 BTU Max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Cooling Systems > 36,000 BTU (3 Tons)	15.04.120	Per 12,000 BTU's ($1,000 Max.)	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00	2008
Ductwork and Distributions systems	15.04.120	Minimum Charge first 4,000 square ft.	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Ductwork and Distributions systems	15.04.120	Per 100 square feet	$1.70	$1.70	$1.70	$1.70	$1.70	$1.70	$1.70	2008
Commercial & Ind. Exh. Hoods and Exh. Systems	15.04.120	Per Unit	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2008
Wood Burning Appliances and Fireplaces	15.04.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Miscellaneous Fees										
Appeal to BPW for A/C condenser Location	15.04.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Appeal to Board of Building and Fire Code Appeals	15.04.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.04.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.04.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.04.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.04.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Occupancy Inspection & Permit Fees										
Residences	15.04.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Apartments & Hotels	15.04.120	Per Unit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Business & Office	15.04.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Manufacturing	15.04.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Temporary Certificate	15.04.120	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.04.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.04.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Reinspection Fee-Code Corrections	15.04.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections - Non Business Hours	15.04.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.04.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.12.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
One & Two-Family Dwellings	15.12.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Commercial	15.12.120	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
Plumbing Inspection Fees										
Minimum Inspection Fee	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Fixtures	15.12.120	Each	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.12.120	Flat Rate	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
New Sewer Connection (Storm or Sanitary)	15.12.120	Each Connection	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Capping or Sealing Water or Sewer Laterals or Outlets	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Repairs to any Storm, Sanitary or Water Lateral	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sanitary or Storm Sewer from Main to Curb	15.12.120	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.12.120	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Sanitary or Storm Sewer from Curb to Building	15.12.120	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.12.120	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Water Supply from Main to Curb or Lot Line	15.12.120	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.12.120	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Water Supply from Curb or Lot Line to Building	15.12.120	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.12.120	Per Foot Over 100	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Water Distribution System New or Replacement	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Water-Cooled Air Conditioning Unit	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Lawn Sprinkler Systems	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Fire Protection Supply	15.12.120	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Fire Protection Supply > 100 ft.	15.12.120	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Inspection of Meter Pit	15.12.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Gas Piping - New & Extensions	15.12.120	Flat Rate (First 100 ft.)	$45.00	$45.00	$45.00	$50.00	$50.00	$50.00	$50.00	2012
Gas Piping - New & Extensions > 100 ft.	15.12.120	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55	2008
Well or Well Pump	15.12.200	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Well Abandonment	15.12.200	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Well Operation	15.12.200	Yearly User's Fee	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1995
Miscellaneous Fees										
Appeal to Board of Public Works	15.12.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1998
File Reports	15.12.120	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Reinspection Fee-Code Corrections	15.12.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1997
Inspections-Non Business Hours	15.12.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
No Call For Final Inspection - 15 Days of Completion	15.12.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Minimum Examination Fee	15.14.110	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Permanent Signs	15.14.110	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Temporary Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sandwich Boards	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Face Change	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
~~Billboards (Renewal Only)~~	~~15.14.110~~	~~Each~~	~~$75.00~~	~~$75.00~~	~~$75.00~~	~~$75.00~~	~~$75.00~~	~~$75.00~~		**2015**
Inspection Fees										
Minimum Inspection Fee	15.14.110	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Permanent Signs	15.14.110	Each	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Temporary Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Sandwich Boards	15.14.110	Each	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Face Change	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Billboards (Conditional Use)	15.14.110	Each	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$350.00	**2015**
Overhanging Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Miscellaneous Fees										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
File Reports	15.14.110	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
Mobilization Fee										**2015**
Reinspection Fee-Code Corrections	15.14.110	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1998
Inspections-Non Business Hours	15.14.110	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2008
Property Maintenance- Reinspection Fee (first)	15.32	Each	$75.00	$75.00	$75.00	$75.00	$50.00	$50.00	$50.00	2013
2nd reinspection fee							$75.00	$75.00	$100.00	**2015**
3rd reinspection fee							$200.00	$200.00	$200.00	2013
4th reinspection fee and all subsequent re-inspections							$350.00	$350.00	$400.00	**2015**

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2008
Scales	15.00	Each	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2008
Scanner	15.00	Each	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2008

City Clerks Office

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Absentee Ballot Log	Fee Res.	Per ward			$7.00	$7.00	$7.00	$7.00	$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)			$120.00	$120.00	$120.00	$120.00	$120.00	2011
SVRS Reports	WI Stats. Section 6.36(6)	Variety of SVRS reports - $25 base cost + additional $5/per 1,000 voter names					$25.00 minimum	$25.00 minimum	$25.00 minimum	2013
Amusement Arcade	Fee Res.		$140.00	$140.00	$150.00	$150.00	$150.00	$150.00	$160.00	**2015**
Amusement Device	Fee Res.	Each unit	$32.00	$32.00	$35.00	$35.00	$35.00	$35.00	$40.00	**2015**
Bed and Breakfast Local Fee	Fee Res.		$100.00	$100.00	$110.00	$120.00	$120.00	$120.00	$120.00	2012
~~Bed and Breakfast State Pre-inspection~~	~~Fee Res.~~	~~1 Time Charge When Opening Establishment~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$220.00~~	~~$220.00~~			2014
~~Bed and Breakfast new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$220.00~~	~~$220.00~~			2014
~~Bed and Breakfast transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$220.00~~	~~$220.00~~			2014
~~Bed and Breakfast excess follow up inspection~~			~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$110.00~~	~~$110.00~~			2014
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1998
Bowling Lane	Fee Res.	Each Lane	$18.00	$18.00	$18.00	$18.00	$18.00	$18.00	$20.00	**2015**
Chicken-keeping permit	O-13-1	Per chicken/limit 4 chickens					$15.00			2014
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	$50.00	$50.00	$55.00	$55.00	$55.00	$55.00	$60.00	**2015**
DVD recording of meeting or hearings	Fee Res.				$12.00	$12.00	$12.00	$12.00	$12.00	2011
Dance	Fee Res.		$85.00	$85.00	$85.00	$90.00	$90.00	$90.00	$90.00	2012
Food/Retail/DATCP										
(FP) R-55 No food processing			$100.00	$125.00	$125.00					2010
(FP) R-44 Less than $15,000			$125.00	$150.00	$150.00					2010
(FP) R-33 $25,000			$250.00	$275.00	$275.00					2010
(PHF) R-22 $25,000 - <$1,000,000			$350.00	$375.00	$375.00					2010
(PHF) R-11 $1,000,000 +			$600.00	$625.00	$685.00					2011
Food-Restaurant excess follow up (2 or more)	Fee Res.		$100.00	$100.00	$100.00					2008
Food-Restaurant pre-inspection fee	Fee Res.	First time applicants only	$200.00	$200.00	$200.00					2008
Food-Restaurant new/remodel			$200.00	$200.00	$200.00					2008
Food-Restaurant transfer of owner			$200.00	$200.00	$200.00					2008
Food - Annual Gross Sales										
Less than $20,000	Fee Res.	Gross annual food sales;Farmers Market; (non-restaurant)	$45.00	$45.00	$45.00					2008
$20,001 - $30,000	Fee Res.	Gross annual food sales	$90.00	$90.00	$90.00					2008
$30,001 - $100,000	Fee Res.	Gross annual food sales	$120.00	$120.00	$120.00					2008
$100,001 - $200,000	Fee Res.	Gross annual food sales	$175.00	$175.00	$175.00					2008
$200,001 - $1,000,000	Fee Res.	Gross annual food sales	$230.00	$230.00	$230.00					2008
More than $1,000,000	Fee Res.	Gross annual food sales	$260.00	$260.00	$260.00					2008

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Food preinspection fee			$200.00	$200.00	$200.00					2008
Food new/remodel			$200.00	$200.00	$200.00					2008
Food transfer of owner			$200.00	$200.00	$200.00					2008
Food excess inspections (2 or more)			$100.00	$100.00	$100.00					2008
Food, Restaurant - Annual Gross Sales										
Less than $10,000			$175.00	$175.00	$175.00					2009
$10,001 - $30,000			$250.00	$250.00	$250.00					2009
$30,001 - $100,000			$325.00	$325.00	$325.00					2009
$100,001 - $200,000			$425.00	$425.00	$425.00					2009
$200,001 - $1,000,000			$500.00	$500.00	$500.00					2009
More than $1,000,000			$575.00	$575.00	$575.00					2009
Food-Restaurant satellite	Fee Res.		$125.00	$135.00	$135.00					2010
Food-Restaurant temporary	Fee Res.		$170.00	$170.00	$170.00					2002
Inspections: Other		Per inspection - Events or situations where the health department does not license but needs to inspect			$25.00					2011
Temporary Food Event Licenses		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive								
Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations		$170.00	$170.00					2010
Temporary Event - Wauwatosa processing retail		Temporary retail food estabishment licenses that allows for multiple (including non-consecutive) days of operations		$170.00	$170.00					2010
Temporary Event - Wauwatosa non-processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations		$100.00	$100.00					2010
Temporary Event - City Food		Temporarily non-potentially hazardous food establishment licenses that allows for multiple (including non-consecutive) days of operations		$45.00	$45.00					2010
ALL ITEMS IN GRAY PRINTED AREA ABOVE MOVED TO HEALTH - 2012- SEE BELOW										
Going Out of Business/Closing Sale	Ord. 6.88	For a period not exceeding 15 days	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		For a period not exceeding 30 days	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2008
		For a period not exceeding 60 days	$125.00	$125.00	$150.00	$150.00	$150.00	$150.00	$150.00	2011
		Plus a further fee per thousand dollars of the price set forth in the inventory	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	2008
Gun or weapon	Fee Res.		$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2008
~~Hotel/Motel - Local - (City fee)~~	~~Fee Res.~~	~~Per Room~~	~~$8.00~~	~~$8.00~~	~~$8.00~~					2012
~~Hotel/Motel - State~~										2012
~~1-30 rooms~~	~~Fee Res.~~	~~Per Sleeping Room~~	~~$165.00~~	~~$165.00~~	~~$205.00~~					2012
~~31 - 99 Rooms~~	~~Fee Res.~~	~~Per Sleeping Room~~	~~$260.00~~	~~$260.00~~	~~$280.00~~					2012
~~100 - 199 Rooms~~	~~Fee Res.~~	~~Per Sleeping Room~~	~~$330.00~~	~~$330.00~~	~~$355.00~~					2012
~~200+ Rooms~~			~~$400.00~~	~~$400.00~~	~~$490.00~~					2012

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
~~Hotel/Motel - State Pre-inspection Fee~~	~~Fee Res.~~		~~$200.00~~	~~$200.00~~	~~$200.00~~					2012
~~Hotel/Motel transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~					2012
~~Hotel/Motel excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~	~~$100.00~~					2012
Juke Box	Fee Res.		$20.00	$20.00	$22.00	$22.00	$22.00	$22.00	$22.00	2011
Liquor										
Class "A" Beer	Fee Res.		$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$150.00	**2015**
Class "B" Beer	State Law		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	<1992
Class "A" Liquor	State Law		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	<1992
Class "B" Liquor	State Law		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	<1992
Class "B" Reserve	State Law		$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	1997
Class "C" Wine	State Law		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2003
Class "B" Beer & Wine, Temporary	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Duplicate copy of license	Fee Res.	Per Copy	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy		$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Late Filing fee, administrative	Fee Res.	Certified letter fee	$6.00	$6.00	$6.50	$6.50	$6.50	$6.50	$6.50	2011
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May 3	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application fee	$25.00 min. + 10% of each license held	**2015**
Late Filing fee - Other license applicants	Fee Res.	if submitted July 1 or later							$25.00 min. + 20% of each license held	**2015**
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May 31							$10	**2015**
Liquor License Transfer Fee	State Law		$10.00	$10.00	$10.00					<1992
Operator	Fee Res.	Bartender or Seller	$40.00	$40.00	$40.00	$45.00	$45.00	$45.00	$45.00	2012
Operator, Provisional	125.185(4)	Bartender or Seller	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$15.00	**2015**
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	$10.00	$10.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring	$10.00	$10.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$10.00	$10.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$5.00	$5.00	$7.00	$7.00	$7.00	$7.00	$7.00	2011
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension			$30.00	$30.00	$30.00	$30.00	$50.00	**2015**
Successor Agent	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Wholesaler license	State Law		$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	<1992
Class "B" Sports Clubs	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Liquor License background Check								$10.00	$10.00	2014
Rush processing fee		Submission of temporary beer/wine or temporary operator licenses fewer then 3 full business days prior to an event, excluding the event day							$10.00	**2015**
Maps, City	Fee Res.	Per map	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Massage Establishment	Fee Res.		$160.00	$160.00	$160.00	$160.00	$160.00	$160.00	$160.00	2008
Massage Technician	Fee Res.		$50.00	$50.00	$60.00	$60.00	$60.00	$60.00	$60.00	2011
Massage Technician, Conditional	Fee Res.	Six Month License	$40.00	$40.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Notary Services	137.01 State Law	Per Act, per page notarized	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	2009
Pawnbroker	134.71 State Law		$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	1994
Photo Copies	Unknown	Per Sheet	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	$33.00	$33.00	$35.00	$35.00	$35.00	$35.00	$35.00	2011
Pool Table	Fee Res.	Each Table	$20.00	$20.00	$22.00	$22.00	$22.00	$22.00	$22.00	2011
Precious Metal and Gem Dealer	134.71		$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2004
~~Per pool/whirlpool~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Pool/Whirlpool preinspection fee~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Pool/Whirlpool transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Pool/Whirlpool excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~			2014
~~Rooming House License~~	~~Fee Res.~~		~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~			2014
~~Rooming House preinspection fee~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Rooming House new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Rooming House transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Rooming House excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~			2014
Second Hand Dealer	134.71		$27.50	$27.50	$27.50	$27.50	$27.50	$27.50	$27.50	2004
Second Hand Dealer - Mall	134.71		$165.00	$165.00	$165.00	$165.00	$165.00	$165.00	$165.00	2003
Service Station	Fee Res.		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$60.00	**2015**
Service Station Pre-inspection fee	Fee Res.		$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Service Station new/remodel			$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Service Station transfer of owner			$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Sidewalk Sale	Fee Sch.		$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Soda Water	State Law		$5.00	$5.00	$5.00	$5.00	$5.00			2013
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	$25.00	$25.25	$25.25	$25.25	$40.25	$40.25	$40.25	2013
Walk-Through of Statement of Real Property Status	Unknown						$75.00	$75.00	$75.00	2013
Street Festival	Fee Res.		$100.00	$100.00	$125.00	$125.00	$125.00	$125.00	$125.00	2011
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	$50.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2009
Theater	Fee Res.	Each Seat ($75.00 minimum)	$0.35	$0.35	$0.40	$0.40	$0.40	$0.40	$0.45	**2015**
Tax Exemption Report	State Statute 70.337		$25.00	$25.00	$25.00	$25.00	$25.00	$30.00	$30.00	2014
Tobacco Products	134.65		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1999
Transient Dealer Prec-Stones/Metals	6.54		$300.00	$300.00	$300.00	$350.00	$350.00	$350.00	$350.00	2012
Used Car Dealer	Fee Res.	Each Lot	$125.00	$125.00	$130.00	$130.00	$130.00	$130.00	$135.00	**2015**
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2008
Vending Machine commissary (State)			$200.00	$200.00	$280.00	$280.00	$280.00	$280.00	$280.00	2011
~~Vending Machine (State) preinspection fee~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Vending Machine (State) new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Vending Machine (State) transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Vending Machine (State) excess of inspections (2+)~~			~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~			2014

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Vending Machine (City)			$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2008
~~Vending Machine (City) preinspection~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Vending Machine (City) new/remodel~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Vending Machine (City) transfer of owner~~			~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~	~~$200.00~~			2014
~~Vending Maching (City) excess of inspections (2+)~~			~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~			2014
Municipal Court										
Comptroller/Treasurer's Office										
Title	**Section**	**Description**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**Last Updated**
Tax Amount Requests (Individual Parcels) Electronic Media	Unknown	0-25 properties								1989
		26-100 properties	$25.00	$25.00	$25.00	$25.00	$25.00			1995
		101 - 200 properties	$50.00	$50.00	$50.00	$50.00	$50.00			1995
		Per 100 properties	$25.00	$25.00	$25.00	$25.00	$25.00			1995
		0-100 parcels						$50.00	$50.00	2014
		each additional 100 parcels						$50.00	$50.00	2014
GCS Tax roll data (via electronic media)		GCS Tax roll data						$75.00	$75.00	2014
~~Dog License~~										
~~March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~Replace Lost Tag~~	~~Fee Res.~~	~~Any Dog (Must be able to prove pet originally licensed in Tosa)~~	~~$0.25~~	~~$0.25~~	~~$0.25~~	~~$0.25~~	~~$0.25~~			2001
~~Cat License~~										
~~March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001
~~April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~	~~New fee scale; see below~~			2001

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
~~Replace Lost Tag~~	~~Fee Res.~~	~~Any Cat (Must be able to prove pet originally licensed in Tosa)~~	~~$0.25~~	~~$0.25~~	~~$0.25~~	~~$0.25~~	~~$0.25~~			2001
Dog and Cat Licenses										
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	2009
Late fee for unaltered	Fee Res.		$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
Late fee for altered	Fee Res.		$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	2009
Replace lost tag	Fee Res.		$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	2001
Damage Repairs		20% administrative fee on invoices for damage repiars						20.00%	20.00%	2014
Equipment Use for damage repairs		Equipment used for damage repairs will be invoiced based on the Wisconsin Department of Transportaiton Cost Invoicing Classified Equipment Rates								2014

Fire Department

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Permit Fee Application	14.28.080	Fire permit application before any	$35.00	$35.00	$35.00	$35.00	$0.00	$0.00	$0.00	2013
		permit may issued								
Fire Alarm Permit	14.28.080	Dwelling	$35.00	$35.00	$35.00	$35.00	$70.00	$70.00	$70.00	2013
Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)					$35.00	$35.00	$35.00	2013
		7 days	$35.00	$35.00	$35.00	$35.00	$70.00	$70.00	$70.00	2013
		30 days	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
		Monthy renewal fee per month	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		Renewal per month, max 6 months								
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	$40.00	$40.00	$40.00	$40.00	$35.00	$35.00	$35.00	2013
		7 days	$35.00	$35.00	$35.00	$35.00	$70.00	$70.00	$70.00	2013
		30 days	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
		Monthy renewal fee per month	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		Renewal per month, max 6 months								
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustable tank system - per system	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	$160.00	$160.00	$160.00	$160.00	$195.00	$195.00	$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	$375.00	$375.00	$375.00	$375.00	$410.00	$410.00	$410.00	2013

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	$450.00	$450.00	$450.00	$450.00	$485.00	$485.00	$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	$630.00	$630.00	$630.00	$630.00	$665.00	$665.00	$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	$960.00	$960.00	$960.00	$960.00	$995.00	$995.00	$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1997
		<100 gallons no fee								
		100 - 1,000 gallons	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
		Per each 1,000 gallons	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Blasting Permit	14.28.080		$75.00	$75.00	$75.00	$75.00	$110.00	$110.00	$110.00	2013
Fireworks Permit	14.28.080		$75.00	$75.00	$75.00	$75.00	$110.00	$110.00	$110.00	2013
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	$35.00	$35.00	$35.00	$35.00	$70.00	$70.00	$70.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustable liquids	$35.00	$35.00	$35.00	$35.00	$70.00	$70.00	$70.00	2013
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2008
Motor Vehicle Exhibition	14.28.080	First three vehicles	$55.00	$55.00	$55.00	$55.00	$90.00	$90.00	$90.00	2013
		Every Additional vehicle	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	2008

Fire Department

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection for administrative	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2008
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	$7.50	$7.50	$7.50	$7.50	$7.50	$7.50	$7.50	2009
		Residential (Living unit) >5 Family	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Hotels & Motels - per room	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Commercial & Industrial								
		- Under 1,000 sq. ft.	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 1,001 to 5,000 sq. ft.	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	2009
		- 5,001 to 25,000 sq. ft.	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- 25,001 to 100,000 sq. ft.	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2009
		- 100,001 to 500,000 sq. ft.	$312.50	$312.50	$312.50	$312.50	$312.50	$312.50	$312.50	2009
		-500,000 to 1,000,000 sq.ft.	$562.50	$562.50	$562.50	$562.50	$562.50	$562.50	$562.50	2009
		- Over 1,00,000 sq. ft.	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	2009
	14.28.080	Tax Exempt Place of Assembly								
		- 0 to 50 capacity	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 51 to 100 capacity	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- 101 and over capacity	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50	2009
	14.28.080	Day Care Facilities								
		- 0 to 20 capacity	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 21 to 40 capacity	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- Over 41 capacity	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2009
	14.28.080	Health Care Facilities per inpatient occupancy - based on max	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Schools - per school	$145.00	$145.00	$145.00	$145.00	$145.00	$145.00	$145.00	1999

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	$6.25	$6.25	$6.25	$6.25	$6.25	$6.25	$6.25	2009
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads.	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
		For each additional 100 or fraction thereof	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2008
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
		Per additional connection	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
		Standpipe system flow test per hour or fraction thereof	$50 per hour	$50 per hour	$50 per hour	$50 per hour	$85 per hour	$85 per hour	$85 per hour	2013
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	$100.00	$100.00	$100.00	$100.00	$135.00	$135.00	$135.00	2013
		Each additional fixture	$3.50	$3.50	$3.50	$3.50	$3.50	$3.50	$3.50	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	$40.00	$40.00	$40.00	$40.00	$75.00	$75.00	$75.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	$35.00	$35.00	$35.00	$35.00	$70.00	$70.00	$70.00	2013
Rescue Squad Fee (BLS)	R-03-151	Fee for costs incurred by providing rescue squad services								
	R-03-151	Resident Transport Fee	$400.00	$400.00	$400.00	$415.00	$415.00	$415.00	$731.96	**2015**
	R-03-151	Non-resident Transport Fee	$500.00	$500.00	$500.00	$515.00	$515.00	$515.00	$536.41	**2015**
	R-03-151	Mileage Fee (per mile)	$14.00	$14.00	$14.50	$14.50	$14.50	$14.50	$14.50	2010
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Basic supplies (various)			$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
Oxygen with basic supplies (various)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2009
D-Fibrillator Pads			$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2006
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
		Paramedic service and/or treatment without transport (resident)			$120.00	$125.00	$125.00	$125.00	$129.79	**2015**
		Paramedic service and/or treatment without transport (non-resident)			$165.00	$170.00	$170.00	$170.00	$177.45	**2015**
		Non-invasive service and/or treatment without transport (resident)	$75.00	$75.00	$75.00	$0.00	$0.00	$0.00	$0.00	2012
		Non-invasive service and/or treatment without transport (non-resident)	$125.00	$125.00	$125.00	$0.00	$0.00	$0.00	$0.00	2012
		Invasive service and/or treatment without transport (resident)	$350.00	$350.00	$350.00	$120.00	$120.00	$120.00	$129.79	**2015**
		Invasive service and/or treatment without transport (non-resident)	$400.00	$400.00	$400.00	$165.00	$165.00	$165.00	$182.52	**2015**

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
		Paramedic service with transport Level-ALS-1 (resident)	$585.00	$585.00	$660.00	$660.00	$660.00	$660.00	$687.49	**2015**
		Paramedic service with transport Level-ALS-2 (resident)	$635.00	$635.00	$750.00	$760.00	$760.00	$760.00	$791.93	**2015**
		Paramedic service with transport Level-ALS-1 (non-resident)	$635.00	$635.00	$780.00	$780.00	$780.00	$780.00	$812.21	**2015**
		Paramedic service with transport Level-ALS-2 (non-resident)	$685.00	$685.00	$870.00	$900.00	$900.00	$900.00	$936.94	**2015**
Defibrillation			$85.00	$85.00	$100.00				$104.44	**2015**
IV and supplies			$50.00	$50.00	$60.00	$60.00	$60.00	$60.00	$62.87	**2015**
Intubation			$65.00	$65.00	$75.00	$75.00	$75.00	$75.00	$78.08	**2015**
ALS supplies			$70.00	$70.00	$80.00	$80.00	$80.00	$80.00	$83.15	**2015**
Oxygen and supplies			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$78.08	**2015**
Mileage (per mile)	R-03-151	Per mile charge	$14.00	$14.00	$14.50	$14.50	$14.50	$14.50	$15.21	**2015**
EKG			$85.00	$85.00	$100.00	$100.00	$100.00	$100.00	$104.44	**2015**
Cervical Immobilization		Includes collar, head bed, backboard	$20.00	$20.00	$20.00	$125.00	$125.00	$125.00	$125.00	2012
Disposable Bag Valve Masks			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1999
Combi-Tube			$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1999
Drugs, Group - 1		Albuteral, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazapam, Dextrose 50%, Nitro Spray SL, Normal Saline (capped), D50, D5W	$25.00	$25.00	$32.00	$32.00	$32.00	$32.00	$33.46	**2015**
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi-Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	$30.00	$30.00	$37.00	$37.00	$37.00	$37.00	$38.53	**2015**
Drugs Group - 3		Morphine, Narcan, Normal Saline	$40.00	$40.00	$48.00	$48.00	$48.00	$48.00	$49.69	**2015**
Epinephrine by EPI-PEN			$85.00	$85.00	$95.00	$95.00	$95.00	$95.00	$99.37	**2015**
Adenosine			$80.00	$80.00	$90.00	$90.00	$90.00	$90.00	$93.29	**2015**
Glucagon, up to 1 Mg			$80.00	$80.00	$90.00	$90.00	$90.00	$90.00	$93.29	**2015**
Solumedrol, 41-125 Mg			$50.00	$50.00	$58.00	$58.00	$58.00	$58.00	$60.84	**2015**
E-Z IO					$120.00	$120.00	$120.00	$120.00	$124.72	**2015**
Spinal Immobilization					$125.00	$125.00	$125.00	$125.00	$129.79	**2015**
Triage barcode wristbands						$3.00	$3.00	$3.00	$3.04	**2015**
Cyano-kits						$900.00	$900.00	$900.00	$936.94	**2015**
CPAP masks						$45.00	$45.00	$45.00	$46.64	**2015**
Alarm	14.28.120	Fee for response to false alarm								
		(1-2 responses)				$0.00	$0.00	$0.00	$0.00	2012
		(3-4 responses)				$200.00	$200.00	$200.00	$200.00	2013
		(5+ responses)				$500.00	$500.00	$500.00	$500.00	2013
Fire Extinguisher training		per person training fee					$10.00	$10.00	$10.00	2013
CPR Training Fee		per student training fee					$20.00	$20.00	$20.00	2013

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Health Department										
Title	**Section**	**Description**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**Last Updated**
Annual Flu Vaccine		Flu vaccination	$30.00	$30.00	$25.00	$30.00	$25.00	$25.00	$30.00	**2015**
Flu Mist		Nasal flu vaccine			$35.00	$40.00	$25.00	$25.00	$30.00	**2015**
HEPA Vac Rental		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.	$0.00	$0.00	$0.00					
		Per bag cost for hepavac use	$5.00	$5.00	$10.00	$10.00	$10.00	$10.00	$10.00	2012
		Rental per day of hepavac	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	2012
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact with TB cases								
		-Residents	$20.00	$20.00	$20.00	$30.00			$30.00	**2015**
		-Non Residents	$25.00	$30.00	$35.00	$40.00	$45.00	$45.00	$50.00	**2015**
		- on demand - by appointment only							$60.00	**2015**
Pneumovax		Pneumonia Vaccine	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Varicella Vaccine		Adult ($15 + cost of vaccine)	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Hepatitis B Vaccine		Resident, or employed in Wauwatosa (Three doses required) Per WHD protocol	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Hepatitis A Vaccine		Resident, or employed in Wauwatosa (Two doses required) Per WHD protocol	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Hepatitis AB combo		Resident, or employed in Wauwatosa Combination of hepatitis A and B vaccine Per WHD protocol	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Meningicoccal Vaccine *Waiver based on need		Resident or employed in Wauwatosa	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Adult Tetanus		Resident or employed in Wauwatosa based on WHD protocol	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013
Adult MMR		Resident or employed in Wauwatosa	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	$45 + cost of vaccine	2013

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Shingles Vaccine		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$195.00	$195.00	$195.00	$195.00	2012
		Non-residents			$35.00 + cost of vaccine	$220.00	$225.00	$225.00	$225.00	2013
Other Vaccine		Resident or employed in Wauwatosa	$20.00 + cost of vaccine	$25.00 + cost of vaccine						2010
		Residents/Employed in Wauwatosa			$25.00 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	$30 + cost of vaccine	2012
		Non-residents			$35.00 + cost of vaccine	$40 + cost of vaccine	$45 + cost of vaccine			2013
One-time fee		Worksites with 10+ employees			$25.00 per visit	$40.00 per visit	$40.00 per visit	$50.00 per visit	$50.00 per visit	2014
*Some grant restrictions on vaccine charges										
Insulated WHD bags								$5.00	$5.00	2014
Inspection Fees (all programs)										
Expedited Processing Fee		Licenses requested within 3 days of establishment opening or temporary event are subjec to additional fee							10% of license fee or $5 whichever is greater	**2015**
Health Preinspection Fee	Fee-Res	first time applicants only				$220.00	$220.00	$220.00	$220.00	2012
Health New/Remodel						$220.00	$220.00	$220.00	$220.00	2012
Health Transfer of Owner						$220.00	$220.00	$220.00	$220.00	2012
Health Excessive Inspection	Fee-Res	Escalating fee after the first compliance				$110.00	$110.00	$115.50	$115.50	2014
		re-inspection up to $200 per inspection								
Health - Late Fee-licenses							$50.00	$50.00	10% of license fee or $5 whichever is greater	**2015**
Health Other Inspection		Per inspection - Events or situations where the health department does not license but needs to inspect				$30.00	$30.00	$30.00	$30.00	2012
i.e. State traveling ag license										
Temporary Food Event Licenses		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily consecutive								

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations				$170.00	$170.00	$170.00	$170.00	2010
Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations				$170.00	$170.00	$170.00	$170.00	2010
Temporary Event - Wauwatosa non-processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations				$100.00	$100.00	$100.00	$100.00	2010
Temporary Event - City Food		Temporarily non-potentially hazardous food establishment licenses that allows for multiple (including non-consecutive) days of operations				$45.00	$45.00	$50.00	$50.00	2014
Food/City Food										
Less than $20,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >$20,000				$50.00	$50.00	$52.50	$52.50	2014
$20,001 - $30,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $20,001 - $30,000				$100.00	$100.00	$105.00	$105.00	2014
$30,001 - $100,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $30,001 - $100,000				$135.00	$135.00	$141.75	$141.75	2014
$100,001 - $200,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $100,001 - $200,000				$195.00	$195.00	$204.75	$204.75	2014
$200,001 - $1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $200,001 - $1,000,000				$255.00	$255.00	$267.75	$267.75	2014
More than $1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >$1,000,000				$290.00	$290.00	$304.50	$304.50	2014
Food/Retail/DATCP										2014
(FP) R-55 No food processing		No Food Processing, Sells Non-potentially hazardous food.				$125.00	$125.00	$131.25	$131.25	2014
(FP) R-44 Less than $15,000		Non-potentially hazardous food processing, Annual Sales $25,000+				$150.00	$150.00	$157.50	$157.50	2014
(FP) R-33 $25,000		Non-potentially hazardous food processing, Annual Sales >$25,000				$275.00	$275.00	$288.75	$288.75	2014
(PHF) R-22 $25,000 - <$1,000,000		Potentially hazardous food processing, Annual Sales between $25,000 and $1,000,000				$375.00	$375.00	$393.75	$393.75	2014
(PHF) R-11 $1,000,000 +		Potentially hazardous food processing, Annual Sales > $1,000,000				$685.00	$685.00	$719.25	$719.25	2014
Food/Restaurant										
~~FSP - Special Organization-Prepackaged~~		~~FSP-Special Organization-Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FSL - Special Organization-Low Complexity~~		~~FSL - Special Organization-Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FSM - Special Organization - Moderate Complexity~~		~~FSM - Special Organization - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
~~FSC - Special Oganization - High Complexity~~		~~FSC - Special Oganization - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FMP - Mobile Restaurant - Prepackaged~~		~~FMP - Mobile Restaurant - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FML - Mobile Restaurant - Low Complexity~~		~~FML - Mobile Restaurant - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FMM - Mobile Restaurant - Moderate Complexity~~		~~FMM - Mobile Restaurant - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FMC - Mobile Restaurant - High Complexity~~		~~FMC - Mobile Restaurant - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FBP - Mobile Service Base - Prepackaged~~		~~FBP - Mobile Service Base - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FBL - Mobile Service Base - Low Complexity~~		~~FBL - Mobile Service Base - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FBM - Mobile Service Base - Moderate Complexity~~		~~FBM - Mobile Service Base - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FBC - Mobile Service Base - High Complexity~~		~~FBC - Mobile Service Base - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FDS - DPI School - Satellite~~		~~FDS - DPI School - Satellite~~				~~$150.00~~	~~$150.00~~	~~$150.00~~		2012
~~FDM - DPI School - Production~~		~~FDM - DPI School - Production~~				~~$440.00~~	~~$440.00~~	~~$440.00~~		2012
~~FLP - University or School - Prepackaged~~		~~FLP - University or School - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FLL - University or School - Low Complexity~~		~~FLL - University or School - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FLM - University or School - Moderate Complexity~~		~~FLM - University or School - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FLC - University or School - High Complexity~~		~~FLC - University or School - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FRT - Temporary Restaurant~~		~~FRT - Temporary Restaurant~~				~~$170.00~~	~~$170.00~~	~~$170.00~~		2010
~~FHP - Hospital - Prepackaged~~		~~FHP - Hospital - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FHL - Hospital - Low Complexity~~		~~FHL - Hospital - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FHM - Hospital - Moderate Complexity~~		~~FHM - Hospital - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FHC - Hospital - High Complexity~~		~~FHC - Hospital - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FIP - Industrial Restaurant - Prepackaged~~		~~FIP - Industrial Restaurant - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FIL - Industrial Restaurant - Low Complexity~~		~~FIL - Industrial Restaurant - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FIM - Industrial Restaurant - Moderate Complexity~~		~~FIM - Industrial Restaurant - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FIC - Industrial Restaurant - High Complexity~~		~~FIC - Industrial Restaurant - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FCP - Caterer - Prepackaged~~		~~FCP - Caterer - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FCL - Caterer - Low Complexity~~		~~FCL - Caterer - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FCM - Caterer - Moderate Complexity~~		~~FCM - Caterer - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FCC - Caterer - High Complexity~~		~~FCC - Caterer - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FPR - Retail Food Service Store - Prepackaged~~		~~FPR - Retail Food Service Store - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FLR - Retail Food Service Store - Low Complexity~~		~~FLR - Retail Food Service Store - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FMR - Retail Food Service Store - moderate Complexity~~		~~FMR - Retail Food Service Store - moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FCR - Retail Food Service Store - High Complexity~~		~~FCR - Retail Food Service Store - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014
~~FRP - Restauranta - Prepackaged~~		~~FRP - Restauranta - Prepackaged~~				~~$175.00~~	~~$175.00~~	~~$183.75~~		2014
~~FRL - Restaurant - Low Complexity~~		~~FRL - Restaurant - Low Complexity~~				~~$325.00~~	~~$325.00~~	~~$341.25~~		2014
~~FRM - Restaurant - Moderate Complexity~~		~~FRM - Restaurant - Moderate Complexity~~				~~$475.00~~	~~$475.00~~	~~$498.75~~		2014
~~FRC - Restaurant - High Complexity~~		~~FRC - Restaurant - High Complexity~~				~~$625.00~~	~~$625.00~~	~~$656.25~~		2014

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Prepackaged		Prepackaged Food Servces				$175.00	$175.00	$183.75	$183.75	**2015**
Low Complexity		Low Complexity Food Services				$325.00	$325.00	$341.25	$341.25	**2015**
Moderate Complexity		Moderate Complexity Food Services				$475.00	$475.00	$498.75	$498.75	**2015**
High Complexity		High Complexity Food Services				$625.00	$625.00	$656.25	$656.25	**2015**
Additional Area		Additional Area				$135.00	$135.00	$141.75	$141.75	2012
Soda Water	State Law						$5.00	$5.00	$5.00	2013
Per pool/whirlpool						$200.00	$200.00	$210.00	$210.00	2012
Rooming House License	Fee Res.					$100.00	$100.00	$100.00	$100.00	2012
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room				$8.00	$8.00	$8.00	$8.00	2012
Hotel/Motel - State										
1-30 rooms	Fee Res.	Per Sleeping Room				$205.00	$205.00	$215.25	$215.25	2012
31 - 99 Rooms	Fee Res.	Per Sleeping Room				$280.00	$280.00	$294.00	$294.00	2012
100 - 199 Rooms	Fee Res.	Per Sleeping Room				$355.00	$355.00	$372.75	$372.75	2012
200+ Rooms						$490.00	$490.00	$514.50	$514.50	2012

Information Technology

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
~~SVRS Reports~~	~~State~~	~~First district (total 8 districts)~~								~~2002~~
		~~Each additional district~~								~~<1992~~
		~~All eight districts (not to exceed)~~								
	~~WI Stats. Section 6.36(6)~~	~~Variety of SVRS reports - $25 base cost + additional $5/per 1,000 voter names~~	~~$25.00~~	~~$25.00 minimum~~	~~$25.00 minimum~~	~~$25.00 minimum~~				2013
~~GCS Tax roll data (via electronic media)~~		~~GCS Tax roll data~~	~~$60.00 + sales tax~~	~~$75.00 + sales tax~~	~~$75.00 + sales tax~~	~~$75.00 + sales tax~~	~~$75.00 + sales tax~~			2014
~~SIGMA Property Data (via electronic media)~~		~~Property addresses plus other data requested by customer~~								
		~~Minimum Charge~~	~~$15.00~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~			2014
		~~Commercial only~~	~~$20.00~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~			2014
		~~Multi-Family~~	~~$15.00~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~	~~$20.00 + sales tax~~			2014
		~~Residential Only~~	~~$25.00~~	~~$30.00 + sales tax~~	~~$30.00 + sales tax~~	~~$30.00 + sales tax~~	~~$30.00 + sales tax~~			2014
~~Property Data (via electronic media)~~		~~Property and owner addresses plus~~								
		~~other data requested by customer~~								
		~~Minimum Charge~~	~~$15.00~~							2004
		~~Commercial only~~	~~$20.00~~							2008
		~~Multi-Family~~	~~$15.00~~							2004

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
		~~Residential Only~~	~~$25.00 + sales tax~~							2008
		~~Entire Property database~~	~~$50.00 + sales tax~~	~~$65.00 + sales tax~~	~~$65.00 + sales tax~~	~~$65.00 + sales tax~~	~~$65.00 + sales tax~~			2014

Library

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Book Fines	State Statute	Per day per item - $5.00 ceiling	$0.10	$0.10	$0.10	$0.10	$0.20	$0.20	$0.20	2013
DVD/VHS Tape Fines		Per day per item					$1.00	$1.00	$1.00	2013
Reserve Books	State Statute	Charge to reserve a book	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	1982
Lost Book Charge	State Statute	Handling charge (actual cost of book is additional)	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	1982
Photocopies	State Statute	Cost per copy	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	1982
Art Reproductions	State Statute	Cost per piece for a 6-week period	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	1982
Computer Printers	State Statute	Per black and white copy	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	1982
		Per color copy	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	2006
Sale Books	State Statute	Per book (hard cover)	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	<2004
		Per book (soft cover)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	<2004

Municipal Court

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Copy of disposition	Fee Res.			$0.25	$0.25	$0.25	$0.25	$1.00	$1.00	2014
Certified copy of disposition								$2.00	$2.00	2014
Audio Recording of court session			$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	
Record Requests		$35 plus $5 per 1,000 records							$35.00	**2015**

Planning

Title	Section	Description	2009	2010	2011	2012	2013			Last Updated
Amendments to changes in zoning districts	24.16.030	Zoning district amendment	$250.00	$250.00	$250.00	$250.00	$250.00	$500.00	$500.00	2014
Amendments to changes in zoning regulations	24.16.020	Zoning regulation amendment	$150.00	$150.00	$150.00	$150.00	$150.00	$500.00	$500.00	2014
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	$100.00	$100.00	$150.00	$150.00	$150.00	$250.00	$250.00	2014
~~Construction < $1,000~~	~~24.62.010~~	~~Zoning Appeals~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$0.00~~		2014
~~Special use requests~~	~~24.62.010~~	~~Zoning Appeals~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~		2014
Request for adjournment of Public Hearing	24.62.010		$50.00	$50.00	$50.00	$50.00	$50.00	$100.00	$100.00	2014
~~Request for adjournment of Public Hearing (Plan Commission)~~	~~24.62.010~~		~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$100.00~~		**2015**
~~Preliminary subdivision application~~	~~24.62.010~~		~~$300.00~~	~~$300.00~~	~~$300.00~~	~~$300.00~~	~~$300.00~~	~~$500.00~~		**2015**
Application for land divisions	~~24.62.010~~		$75.00	$75.00	$100.00	$100.00	$100.00	$150.00	$150.00	**2015**
Applications for certified survey maps & **subdivision plans**	~~24.62.010~~		$250.00	$250.00	$300.00	$300.00	$300.00	$500.00	$500.00	**2015**
Planned development preliminary-**preliminary**	**24.16.050**		$300.00	$300.00	$300.00	$300.00	$300.00	$1,200.00	$1,200.00	**2015**
Planned developments-final	**26.16.050**	~~Up to one acre~~	$300.00	$300.00	$300.00	$300.00	$300.00	$800.00	$800.00	**2015**
	~~24.62.010~~	~~each additional acre~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~		2014
Amendments to planned development	**24.16.050**		$200.00	$200.00	$200.00	$200.00	$200.00	$400.00	$400.00	**2015**
Applications for conditional uses	**24.16.040**		$200.00	$200.00	$250.00	$250.00	$250.00	$350.00	$350.00	**2015**
Zoning Letters - specialized	~~**24.62.010**~~		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	**2015**

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Tax Increment Financing Application Fee								$10,000.00	$10,000.00	2014
Board of Public Works Exception	24.11.010								$100.00	**2015**
Police Department										
Title	**Section**	**Description**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**		**Last Updated**
Fingerprinting	Unknown	Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes alcohol)	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2004
Resident			$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2008
Non-resident			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Administrative	Unknown	For Processing of bail collected for other law enforcement agencies	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Dog Fine held at MADACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Bicycle Licenses	11.48.100	Lifetime bicycle license	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	1996
Alarm	7.08.005	Registration Fee				$20.00	$20.00	$20.00	$20.00	2012
		Registration Late Fee				$50.00	$50.00	$50.00	$50.00	2012
		Fee for response to false alarm (2 to 4 calls)	$30.00	$30.00	$30.00	$50.00	$50.00	$50.00	$50.00	2012
		5 to 8 calls	$70.00	$70.00	$70.00	$90.00	$90.00	$90.00	$90.00	2012
		9 to 10 calls	$100.00	$100.00	$100.00	$300.00	$300.00	$300.00	$300.00	2012
		11 + calls	$200.00	$200.00	$200.00	$400.00	$400.00	$400.00	$400.00	2012
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost	Cost	1980
Photograph Fee	Unknown	Sale of Department photographs	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2008
$0.00		3" x 5" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2003
		5" x 7" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2003
		8" x 10" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2003
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2003
Non-Sufficient Funds/Account Closed	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1997
Overnight Parking	Uknown	900 number charge for overnight parking	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	1998
Parking Citations		parking forfeitures now included on fee schedule 2009								
All Prohibited Parking		If paid within 10 days	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2009
		If paid after 10 days but before 28 days	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	2009
		If paid after 28 days but before 58th day	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2009
		After 58 days			$85.00	$85.00	$85.00	$85.00	$85.00	2011
Snow Emergency		If paid within 10 days	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2009
		If paid after 10 days but before 28 days	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
		If paid after 28 days but before 58th day	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2009
		After 58 days			$85.00	$85.00	$85.00	$85.00	$85.00	2011
Handicapped Parking		If paid within 10 days	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2009
		If paid after 10 days but before 28 days	$180.00	$180.00	$180.00	$180.00	$180.00	$180.00	$180.00	2009
		If paid after 28 days but before 58th day	$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	2009
Returned Check Fee								$25.00	$25.00	2014
		Vehicle Towed - Forfeiture plus tow charges								

Public Works Department

Title	Section	Description	2009	2010	2011	2012	2013	2014		Last Updated
Encroachments	12.42.020	Encroachment into right-of-way	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	
Overnight parking in the municipal parking lots		$2.50 for 1 night, $5.00 for multiple nights	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	2009
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2008
	12.32.030	Per lineal foot in excess of thirty feet	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
	12.32.030	Installation Fee	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost	2008
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2003
-Snow Removal Setup Charge	12.24.121	Setup Fee	$50.00	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	2011
Street Occupancy Permit-Dumpster (if obtained prior to placement)	12.04.060	Permit for storage of dumpster in the street	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2002
Street Occupancy Permit- Dumpser (if obtained after placement)		Permit for storage of dumpster in the street	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	<2004
Street Occupancy Permit	12.04.060	Permit for construction or excavation	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	1999
Street Occupancy - Small Excavations (Plumbers cut)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2008
Street Occupancy - Sidewalk replacement		Three stones or less (Includes Inspection)	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	<2004
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	$130.00	$130.00	$130.00	$150.00	$150.00	$150.00	$150.00	2012
Street Occupancy - Utility project (Variable - based on size of project and amt of inspection required)	12.04.060									
House Numbers	12.38.010	House numbers	$0.75	$0.75	$0.75	$0.75	$0.75	$0.75	$0.75	1995
Number Racks	12.38.010	Racks for house numbers	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	1995
Plans	12.04.015	Copies of Plans & Specifications	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	*	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Concrete pavement per square yard	*	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2004
	12.04.140	Concrete base per square yard	*	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Brick pavers per square foot	*	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Stone-gravel per square yard	*	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	*	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2004
	12.04.140	Concrete curb and gutter (includes removal) per linear foot	*	$130.00	$130.00	$130.00	$130.00	$130.00	$130.00	2004
	12.04.140	Concrete pavement sawing per inch of depth (per linear foot)	*							2004

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
	12.04.140	Temporary bituminous walk (Per square foot)	*	$0.75	$0.75	$0.75	$0.75	$0.75		2004
Contractors License	12.20.030	Contractors license	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2008
Barricade Delivery & Removal - Special Events	12.40.015	Barricades may be picked up and returned DPW	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2010
~~Barricade Removal - Special Events~~	~~12.40.015~~	~~Barricades are picked up, but staff is removing from site~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~		2004
~~Barricade Rental - Special Events~~	~~12.40.015~~	~~Resident is picking up and returning barricade. Cost is for rental.~~	~~$10.00~~	~~$10.00~~	~~$10.00~~	~~$10.00~~	~~$10.00~~	~~$10.00~~		2004
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recyclying Center	$10.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	2010
Recycling Fees										
Backyard Pick-ups			$80.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2010
Curbside collection appliance recycling fee	8.25.250	First Appliance	$40.00	$50.00	$50.00	$50.00	$50.00	$75.00	$50.00	**2015**
	8.25.250	Each Appliance Thereafter	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2006
Drop-off center appliance recycling fee	8.25.250	Per appliance	$20.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2010
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	$3.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2010
	8.25.250	Large truck and equipment (Per tire)	$7.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2010
Garbage Specials										
One item	8.24	Overstuffed chair or sofa	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
Two items	8.24	Overstuffed chair and table	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2009
One set of items	8.24	Table and up to 4 kitchen chairs	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
6 - 15 extra bags or boxes	8.24		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009
15 or more extra bags or boxes	8.24		$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	2009
Concrete	8.24	Per cubic yard	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	2009
Uncut Carpet	8.24		$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00	2009
Yardwaste Specials										
Unbundled brush and branches	8.24	Per load	$48.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2010
Commercial/Institutional Drop-off Fee	8.24	Per Ton	$48.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2010
City and County of Milwaukee Logs and/or Brush	8.24	Per Ton	$48.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00	2010
Parking Permit for Blanchard St. Lot		Per Quarter	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2009
Parking Lot Plan Review										
New Construction		Up to two acres ($10.00 for each additional acre)	$55.00	$55.00	$55.00	$75.00	$75.00	$75.00	$75.00	2012
Reconstruction			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2004
	*** Should be Time & Material plus 25% for engineering design and overhead**									

Parks - Facilities Rental

Title	Section	Description	2009	2010	2011	2012	2013	2014		Last Updated
Tuesday & **Thursday** evening meetings, no food allowed										
Riverview Room	R2 97-60	3-Hour Rental		$150.00	$150.00	$150.00	$150.00	$150.00	$165.00	**2015**
	R2 97-60	Hourly rate		$50.00	$50.00	$50.00	$50.00	$50.00	$55.00	**2015**
	R2 97-60	Full day - Resident		$165.00	$165.00	$165.00	$165.00	$165.00	$175.00	**2015**
	R2 97-60	Full day - Non-resident		$165.00	$165.00	$165.00	$165.00	$165.00	$175.00	**2015**
Riverview Room (Tuesday, Thursday, No food allowed)*	R2 97-60	Whole evening	$125.00							2008
Firefly Room	R2 97-60	3-Hour Rental		$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2010

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
	R2 97-60	Hourly rate		$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2010
	R2 97-60	Full day - Resident		$95.00	$95.00	$95.00	$95.00	$95.00	$100.00	**2015**
	R2 97-60	Full day - Non-resident		$95.00	$95.00	$95.00	$95.00	$95.00	$100.00	**2015**
Firefly Room (Tuesday,Thursday, No food allowed)*	R2 97-60	Whole evening	$67.50							2008
Garden Room	R2 97-60	3-Hour Rental		$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2010
	R2 97-60	Hourly rate		$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	2010
	R2 97-60	Full day - Resident		$95.00	$95.00	$95.00	$95.00	$95.00	$100.00	**2015**
	R2 97-60	Full day - Non-resident		$95.00	$95.00	$95.00	$95.00	$95.00	$100.00	**2015**
Park View Room	R2 97-60	3-Hour Rental		$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2010
	R2 97-60	Hourly rate		$20.00	$20.00	$20.00	$20.00	$20.00	$25.00	**2015**
	R2 97-60	Full day - Resident		$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2010
	R2 97-60	Full day - Non-resident		$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2010
Park View Room (Tuesday, Thursday, Friday)*	R2 97-60	Whole evening	N/A							2003
Halls are now available from 10 a.m. to 11 p.m.										
Tosa Room	R2 97-60	3-Hour Rental		$720.00	$720.00	$720.00	$720.00	$720.00	$750.00	**2015**
	R2 97-60	Hourly rate		$240.00	$240.00	$240.00	$240.00	$240.00	$250.00	**2015**
	R2 97-60	Full day - Resident		$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,100.00	**2015**
	R2 97-60	Full day - Non-resident		$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	2010
Tosa Room (Friday evening - Sunday)*	R2 97-60	Whole Day	$655.00							2008
Riverview Room	R2 97-60	3-Hour Rental		$270.00	$270.00	$270.00	$270.00	$270.00	$300.00	**2015**
	R2 97-60	Hourly rate		$90.00	$90.00	$90.00	$90.00	$90.00	$100.00	**2015**
	R2 97-60	Full day - Resident		$400.00	$400.00	$400.00	$400.00	$400.00	$450.00	**2015**
	R2 97-60	Full day - Non-resident		$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	2010
Riverview Room (Monday, Thursday, Friday)*	R2 97-60	Whole evening	$250.00							2008
Riverview Room (Saturday, Sunday)*	R2 97-60	Whole Day	$250.00							2008
Riverview & Firefly Rooms (Friday evening - Sunday)*	R2 97-60	Whole Day	N/A							2003
Firefly Room	R2 97-60	3-Hour Rental		$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2010
	R2 97-60	Hourly rate		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
	R2 97-60	Full day - Resident & non-resident		$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2010
Firefly Room (Tuesday, Thursday, Friday)*	R2 97-60	Whole evening	$135.00							2008
Firefly Room (Saturday, Sunday)*		Whole Day	$135.00							2008
Tosa & Firefly Room (Friday evening - Sunday)*	R2 97-60	Whole Day	N/A							2003
Tosa & Garden Rooms (Friday evening - Sunday)*		Whole Day	N/A							2002
Tosa, Firefly & Garden Rooms (Friday evening - Sunday)*		Whole Day	N/A							2003
Firefly Room and Kitchen	R2 97-60	3-Hour Rental		$195.00	$195.00	$195.00	$195.00	$195.00	$225.00	**2015**
	R2 97-60	Hourly rate		$65.00	$65.00	$65.00	$65.00	$65.00	$75.00	**2015**
	R2 97-60	Full day - Resident & non-resident		$300.00	$300.00	$300.00	$300.00	$300.00	$350.00	**2015**
Kitchen with Firefly Room		Whole Day	$170.00							2008
Garden Room	R2 97-60	3-Hour Rental		$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2010
	R2 97-60	Hourly rate		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
	R2 97-60	Full day - Resident & non-resident		$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	2010
Garden Room (Friday evening - Sunday)*	R2 97-60	Whole Day	$135.00							2008
Garden Room (Tuesday Thursday, Friday)*	R2 97-60	Whole Evening	$135.00							
Garden Room (Tuesday, Thursday, No food allowed)*		Whole Day	$67.50							2008
Park View Room (meetings only, no food allowed)	R2 97-60	3-Hour Rental		$60.00	$60.00	$60.00	$60.00	$60.00	$75.00	**2015**
	R2 97-60	Hourly rate		$20.00	$20.00	$20.00	$20.00	$20.00	$25.00	**2015**

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
	R2 97-60	Full day - Resident & non-resident		$60.00	$60.00	$60.00	$60.00	$60.00	$75.00	**2015**
Park View Room (Tues., Thurs.-Sun., No food allowed)*	R2 97-60	Whole Evening/Day	$35.00							2008
Park View Room (Saturday, Sunday)*		Whole Day	N/A							2003
City Room (Friday evening - Sunday)*	R2 97-60	Whole Day	N/A							2002
Entire first floor	R2 97-60	3-Hour Rental		$1,200.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$1,350.00	**2015**
	R2 97-60	Hourly rate		$400.00	$400.00	$400.00	$400.00	$400.00	$450.00	**2015**
	R2 97-60	Full day - Resident		$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,600.00	**2015**
	R2 97-60	Full day - Non-resident		$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	2010
Entire building (excluding non-rental areas)	R2 97-60	3-Hour Rental		$1,425.00	$1,425.00	$1,425.00	$1,425.00	$1,425.00	$1,500.00	**2015**
	R2 97-60	Hourly rate		$475.00	$475.00	$475.00	$475.00	$475.00	$500.00	**2015**
	R2 97-60	Full day - Resident		$1,800.00	$1,800.00	$1,800.00	$1,800.00	$1,800.00	$1,900.00	**2015**
	R2 97-60	Full day - Non-resident		$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	2010
Entire Building (Friday - Sunday)*	R2 97-60	Whole Day	$1,050.00							2008
PICNIC AREAS - are available from 10 a.m. to 10:30 p.m.										
Small picnic area	R2 97-60	Whole Day (Resident)		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
(non-refundable)	R2 97-60	Whole Day (Non-Resident)		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2010
Large picnic area	R2 97-60	Whole Day (Resident)		$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	2010
(non-refundable)	R2 97-60	Whole Day (Non-Resident)		$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2010
Picnic Area	R2 97-60	Whole Day (Resident)	$35.00							2002
Picnic Area	R2 97-60	Whole Day (Non-Resident)	$60.00							2008
Football Field (Wauwatosa East & other high schools)	R2 97-60	4 hours	$416.00	$500.00	$500.00	$500.00	$500.00	$500.00	NA	**2015**
Football Field (Other Renters)	R2 97-60	4 hours	$485.00	$600.00	$800.00	$800.00	$800.00	$800.00	NA	**2015**
Football Field (Sunday Usage & non high school)	R2 97-60	Flat fee	$520.00	$800.00	$800.00	$800.00	$800.00	$800.00	NA	**2015**
Hourly rate for any additional use - Tosa & other high schools	R2 97-60	Per hour		$125.00	$85.00	$85.00	$85.00	$85.00	NA	**2015**
Hourly rate for any additional use - other renters	R2 97-60	Per hour		$150.00	$100.00	$100.00	$100.00	$100.00	NA	**2015**
Hourly rate for any additional use - Sunday and non high school use	R2 97-60	Per hour		$200.00	$200.00	$200.00	$200.00	$200.00	NA	**2015**
Football practice field - Tosa East	R2 97-60	Per day	$52.50	$75.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Stadium Rental-Wauwatosa East & other High School		Per hour							$200.00	**2015**
Stadium Rental-Other renters		Per hour							$225.00	**2015**
Locker-Shower Rooms (Practice)	R2 97-60	Flat Fee	$70.00	$75.00	$85.00	$85.00	$85.00	$85.00	$85.00	*2011*
Locker-Shower Rooms (Wauwatosa East)	R2 97-60	4 hours	$312.00	$400.00	$250.00	$250.00	$250.00	$250.00	$250.00	2011
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	4 hours		$400.00	$250.00	$250.00	$250.00	$250.00	$250.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	4 hours	$364.00	$450.00	$250.00	$250.00	$250.00	$250.00	$250.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Flat fee	$410.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	2010
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	Hourly rate for any additional use		$100.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	Hourly rate for any additional use		$115.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Hourly rate for any additional use		$125.00	$100.00	$100.00	$100.00	$100.00	$100.00	2011
Stadium Public Address System	R2 97-60	Flat rate	$46.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$433.00	$500.00	$375.00	$375.00	$375.00	$375.00	$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate		$500.00	$400.00	$400.00	$400.00	$400.00	$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	$577.50	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	2010
Stadium Lights	R2 97-60	Flat rate	$63.50	$85.00	$20.00	$20.00	$20.00	$25.00	$25.00	2014
Scoreboard	R2 97-60	Per Hour Rate (3 Hour Minimum)	$67.03	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00	2010

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Other sports: lacrosse, soccer, field hockey, etc.										
Hourly rate (Tosa East & other high schools)	R2 97-60	Per hour			$85.00	$85.00	$85.00	$85.00	$85.00	2011
Hourly rate (Other renters)	R2 97-60	Per hour			$100.00	$100.00	$100.00	$100.00	$100.00	2011
Scoreboard - 3 hour minimum	R2 97-60	Per hour			$80.00	$80.00	$80.00	$80.00	$80.00	2011
Stadium Public Address System - all users	R2 97-60	Flat rate		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate		$500.00	$375.00	$375.00	$375.00	$375.00	$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate		$575.00	$400.00	$400.00	$400.00	$400.00	$400.00	2011
Repeat renters since 2006, or before, can rent at the old rates plus 10% until they get to the current rates										

Parks - Facilities Rental

Title	Section	Description	2009	2010	2011	2012	2013	2014		Last Updated
Special Stadium Events	R2 97-60	First 3 hours	$408.00	N/A	N/A	N/A	N/A	N/A	N/A	*2009*
Special Stadium Events	R2 97-60	Each additional hour after 3	$178.50	N/A	N/A	N/A	N/A	N/A	N/A	*2009*
Weekend and Evening Custodian Rate	R2 97-60	Per hour	$67.03	N/A	N/A	N/A	N/A	N/A	N/A	*2009*
Ball Diamond										
Ball Diamond includes use of diamond, bases put out (without lights)	R2 97-60	Per hour	$10.00	$20.00	$25.00					2011
Ball Diamond - Tosa East High School (without lights)						$25.00	$25.00	$25.00	$25.00	2012
Ball Diamond - All Other Renters (without lights)						$30.00	$30.00	$30.00	$30.00	2012
Ball Diamond includes use of diamond, bases put out (with lights)	R2 97-60	Per hour	$25.00	$36.00	$45.00					2011
Ball Diamond - Tosa East High School (with lights)						$45.00	$45.00	$50.00	$50.00	2014
Ball Diamond - All Other Renters (with lights)						$50.00	$50.00	$55.00	$55.00	2014
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat rate	$57.50	$70.00	$70.00	$70.00	$70.00	$70.00	$75.00	**2015**
Diamond prep prepared during overtime hours	R2 97-60	Flat rate	$201.00	$240.00	$240.00	$240.00	$240.00	$240.00	$250.00	**2015**
Tournament Play **	R2 97-60	Per day	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Recreation Department	R2 97-60	Per game	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Rental of baseball field for activities other than baseball	R2 97-60	Per hour	$60.00	$75.00	$85.00	$85.00	$85.00	$85.00	$85.00	2011
Basketball Court										
Basketball Court (Rec Dept Adult League)	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Basketball Court (Rec Dept Youth Instruction)	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Basketball Court (Other groups)	R2 97-60	Per hour	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Track Meets										
Track Meets	R2 97-60	Flat fee before tax	$545.00	N/A	N/A	N/A	N/A	N/A	N/A	2010
Track Meets	R2 97-60	Flat fee before tax	$675.00	N/A	N/A	N/A	N/A	N/A	N/A	2010
Track Meets (Track & Field Only - Wauwatosa Schools)	R2 97-60	Flat rate for 4 hours	$206.00	$500.00	$300.00	$300.00	$300.00	$300.00	NA	**2015**
Track Meets (Track & Field Only - Outside Schools)	R2 97-60	Flat rate for 4 hours	$305.00	$600.00	$400.00	$400.00	$400.00	$400.00	NA	**2015**
Track Meets (Outside renters)	R2 97-60	Flat rate for 4 hours			$500.00	$500.00	$500.00	$500.00	NA	**2015**
Track Meets (Track & Field Only - Sunday and non high school use	R2 97-60	Flat rate for 4 hours		$700.00	$700.00	$700.00	$700.00	$700.00	NA	**2015**
Hourly rate for any additional use - (Wauwatosa schools)	R2 97-60	Each additional hour after 4		$125.00	$85.00	$85.00	$85.00	$85.00	NA	**2015**
Hourly rate for any additional use - (Other renters)	R2 97-60	Each additional hour after 4		$150.00	$100.00	$100.00	$100.00	$100.00	NA	**2015**

2015 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2009	2010	2011	2012	2013	2014	2015	Last Updated
Hourly rate for any additional use - (Sunday and non high school use)	R2 97-60	Each additional hour after 4		$175.00	$175.00	$175.00	$175.00	$175.00	NA	**2015**
Stadium Public Address System - all users	R2 97-60	Flat rate		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011
Track Practices (track only - Wauwatosa schools)	R2 97-60	Flat rate (per day) - reserved basis	$63.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2010
Track Practices (track only- Outside schools)	R2 97-60	Per hour	$68.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate		$500.00	$375.00	$375.00	$375.00	$375.00	$375.00	2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate		$575.00	$400.00	$400.00	$400.00	$400.00	$400.00	2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate		$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	2010
Stadium Lights - all users	R2 97-60	Per hour		$85.00	$20.00	$20.00	$20.00	$20.00	$25.00	**2015**
Skating										
Public Skating	R2 97-60	Adult Wauwatosa resident (18+ years)	$2.50	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Public Skating	R2 97-60	Adult non-resident	$4.50	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	2010
Public Skating	R2 97-60	Child - resident		free	free	free	free	free	free	2010
Public Skating	R2 97-60	Child non-resident	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Tennis										
Tennis Reservation Fee - Wauwatosa Resident -Singles	R2 97-60	Per hour/per court - rate includes tax	$4.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2010
Tennis Reservation Fee - Non Resident-Singles	R2 97-60	Per hour/per court- rate includes tax	$5.00	$6.00	$7.00	$7.00	$7.00	$7.00	$7.00	2011
Tennis Reservation Fee - Leagues - Wauwatosa Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	$4.50	$6.00	$7.00	$7.00	$7.00	$7.00	$7.00	2011
Tennis Reservation Fee - Leagues - Non Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	$6.00	$7.50	$9.00	$9.00	$9.00	$9.00	$9.00	2011
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court		$1.75	$2.00	$2.00	$2.00	$2.00	$2.00	2011
Parking Lot*	R2 97-60	Per day	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
1/2 Parking Lot*	R2 97-60	Per day	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2002
Volleyball Court										
Sand Volleyball Court Fee - Wauwatosa Residents	R2 97-60	Per hour/per court -rate before tax	$6.00	$7.50	$8.00	$8.00	$8.00	$8.00	$10.00	**2015**
Sand Volleyball Court Fee - Non Resident	R2 97-60	Per hour/per court -rate before tax	$7.00	$10.00	$11.00	$11.00	$11.00	$11.00	$15.00	**2015**
* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). Charitable and educational groups only.										
Hall Rentals do not entitle renters to free skating										

Purchasing

Title	Section	Description	2009	2010	2011	2012	2013	2014		Last Updated
Voluminous specifications		Per page	$0.25	$0.25	$0.25	$0.25	$0.25			2002

WAUWATOSA WATER UTILITY

2015 BUDGET

Attachment: Wauwatosa Water Utility 2015 Budget (2443 : 2015 Executive Budget)

WAUWATOSA WATER UTILITY
2015 BUDGET
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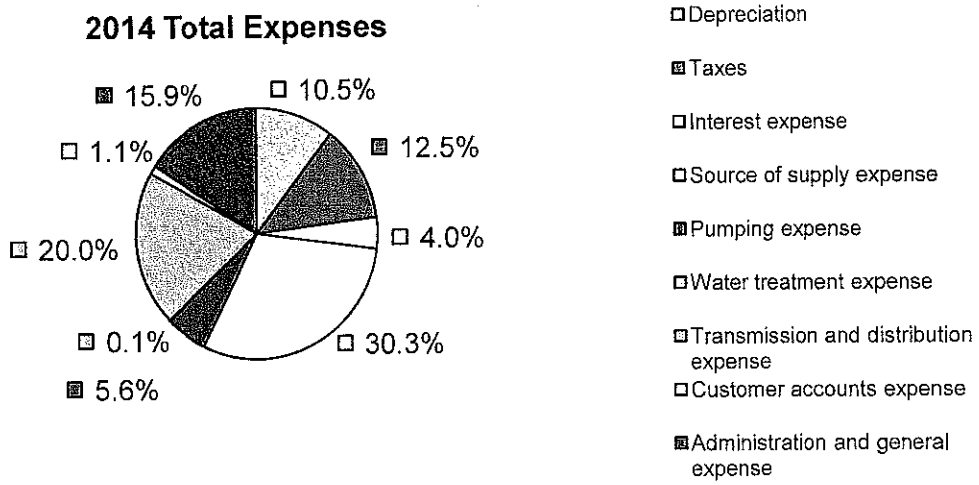
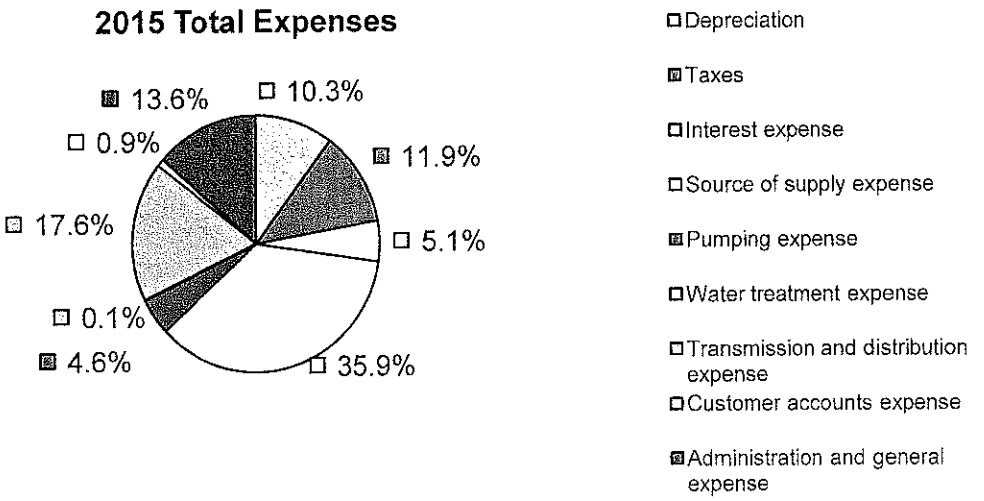
WAUWATOSA WATER UTILITY
BUDGET SUMMARY

	2012 Actual	2013 Actual	2014 Original	2014 Estimated	2015 Executive Review
Residential sales	3,405,602	3,597,099	3,900,000	3,800,000	4,389,000
Residential multi-family sales	0	0	0	257,000	460,000
Commercial sales	1,667,921	1,794,056	1,815,000	1,581,000	1,600,000
Industrial sales	204,914	130,962	259,000	196,000	254,000
Public authority sales	190,237	163,608	179,000	193,000	212,000
Total Metered Sales	5,468,674	5,685,725	6,153,000	6,027,000	6,915,000
Public fire protection	852,666	957,266	988,000	997,000	1,075,000
Other water revenues	366,756	435,377	416,384	438,855	451,331
Misc amortization	122,200	122,200	122,200	122,200	122,200
Interest income	11,982	5,700	9,700	7,500	6,200
Customer contributions	413,499	51,682	3,000	-12,700	3,000
Total revenues	7,235,777	7,257,950	7,692,284	7,579,855	8,572,731
Depreciation	704,637	751,346	784,000	837,000	893,000
Taxes	874,085	945,713	933,108	967,862	1,025,288
Interest expense	326,235	406,813	298,265	475,801	440,736
Source of supply expense	2,251,289	2,126,563	2,270,256	2,200,256	3,104,266
Pumping expense	370,668	379,228	418,625	410,848	399,828
Water treatment expense	7,614	6,527	8,220	8,220	10,515
Transmission and distribution expense	1,222,732	1,251,068	1,498,811	1,987,347	1,523,983
Customer accounts expense	71,612	72,298	78,984	70,035	79,622
Administration and general expense	1,009,611	1,107,329	1,192,746	1,216,532	1,169,716
Total expenses	6,838,483	7,046,885	7,483,015	8,173,901	8,646,954
Net income (loss) - Accrual basis	397,294	211,065	209,269	-594,046	-74,223
Less -					
Revenue bond principal payments	2,825,000	425,000	425,000	425,000	625,000
Non-bonded capital expenditures	227,524	8,673	1,009,000	1,260,508	0
	-2,655,230	-222,608	-1,224,731	-2,279,554	-699,223
Adjustment for non-cash/non-income statement items	3,059,858	188,964	709,915	1,069,135	818,927
Change in cash	404,628	-33,644	-514,816	-1,210,419	119,704
Rate of return	2.13%	2.51%	2.88%	-0.15%	1.71%
Coverage ratio	2.28	2.68	2.76	1.64	1.93
Average residential water bill	79.24	95.66		96.47	107.49
Amount change in water bill	-1.45	16.42		0.81	11.02
Percent change in water bill	-1.80%	20.60%		0.85%	11.20%

WAUWATOSA WATER UTILITY
OPERATING BUDGET SUMMARY

	Adopted 2014	2015	Percentage Change
Total revenues	7,692,284	8,572,731	
Depreciation	784,000	893,000	13.9%
Taxes	933,108	1,025,288	9.9%
Interest expense	298,265	440,736	47.8%
Source of supply expense	2,270,256	3,104,266	36.7%
Pumping expense	418,625	399,828	-4.5%
Water treatment expense	8,220	10,515	27.9%
Transmission and distribution expense	1,498,811	1,523,983	1.7%
Customer accounts expense	78,984	79,622	0.8%
Administration and general expense	1,192,746	1,169,716	-1.9%
Total expenses	7,483,015	8,646,954	15.6%
Net income (loss)	209,269	-74,223	





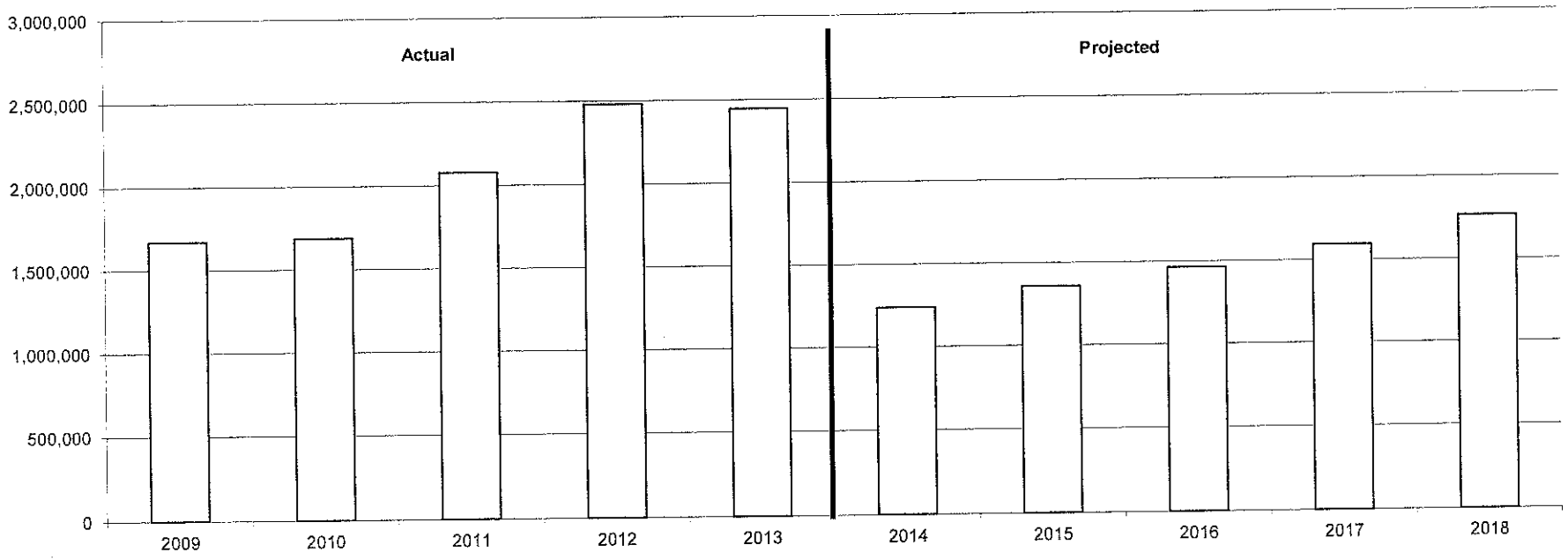
WAUWATOSA WATER UTILITY
CASH SUMMARY

	2012 Actual	2013 Actual	2014 Original	2014 Estimated	2015 Executive Review
General Cash					
Balance - beginning of year	2,556,462	2,961,090	3,201,872	2,927,446	1,717,027
Balance - end of year	2,961,090	2,927,446	2,687,056	1,717,027	1,836,731
Change in cash	404,628	-33,644	-514,816	-1,210,419	119,704
Special Redemption Fund Cash					
Balance - beginning of year	1,162,584	1,383,343	1,377,969	1,711,640	1,953,750
Balance - end of year	1,383,343	1,711,640	1,397,594	1,953,750	1,970,500
Change in cash	220,759	328,297	19,625	242,110	16,750
System Improvement Fund					
Balance - beginning of year	3,375,016	597,704	4,000,000	2,897,328	0
Balance - end of year	597,704	2,897,328	0	0	0
Change in cash	-2,777,312	2,299,624	-4,000,000	-2,897,328	0
Total Cash					
Balance - beginning of year	7,094,062	4,942,137	8,579,841	7,536,414	3,670,777
Balance - end of year	4,942,137	7,536,414	4,084,650	3,670,777	3,807,231
Change in cash	-2,151,925	2,594,277	-4,495,191	-3,865,637	136,454
Capital projects funded by surplus	227,524	8,673	1,009,000	1,260,508	0

WAUWATOSA WATER UTILITY
Surplus Fund Analysis

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimated	2015 Estimated	2016 Estimated	2017 Estimated	2018 Estimated
Balance - beginning of year	1,646,339	1,672,262	1,687,738	2,076,462	2,481,090	2,447,446	1,237,027	1,356,731	1,463,683	1,593,635
Balance - end of year	1,672,262	1,687,738	2,076,462	2,481,090	2,447,446	1,237,027	1,356,731	1,463,683	1,593,635	1,764,459
Change in surplus	25,923	15,476	388,724	404,628	-33,644	-1,210,419	119,704	106,952	129,952	170,824

WAUWATOSA WATER UTILITY - SURPLUS FUND ANALYSIS



2014 includes painting of Glenview water tower - 1,260,508

Attachment: Wauwatosa Water Utility 2015 Budget (2443 : 2015 Executive Budget)

ACCOUNT: 403, 426 Depreciation Expense

MISSION: To depreciate utility plant over service lives established by the Public Service Commission of Wisconsin.

COMMENTARY: During 2014, the utility plans to replace aged water mains in the following areas:

- Milwaukee Avenue from Wauwatosa Avenue to N. 83rd Street.
- Ridge Court from Milwaukee Avenue and connecting Underwood and Menomonee River Parkway.

The utility also plans to use a pipelining method of water main rehabilitation for the area between W. Wisconsin Avenue and W. Wells Street from N. 72nd Street to N. 76th Street.

Utility plant is depreciated under the straight line method at rates established by the Public Service Commission of Wisconsin.

Service lives are as follows:

Buildings and Improvements	31 Years
Improvements Other Than Buildings	
Utility Distribution System	18 to 77 years
Machinery and Equipment	4 to 23 years

Water Main Improvements

Year	Utility Funded	CDBG Funded	Privately Funded	TIF	Total
2014 est	2,012,000	0	200,000	475,000	2,687,000
2013	1,516,198	0	12,650	2,010,666	3,539,514
2012	2,520,837	140,704	199,672	583,888	3,445,101
2011	1,635,696	123,121	414,510	1,112,286	3,285,613
2010	1,259,294	83,683	101,681	153,930	1,598,588
2009	210,842	103,274	308,534	52,716	675,366
2008	132,444	105,157	0	186,126	423,727
2007	383,845	385,469	41,402	0	810,716
2006	279,526	390,971	698,891	1,631,528	3,000,916
2005	641,151	191,454	228,551	0	1,061,156

WATER DEPARTMENT - DEPRECIATION EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		403 Depreciation				
454,387	555,593	Depreciation - Utility financed plant	580,000	640,000	695,000	19.8%
		426 Depreciation				
250,250	195,753	Depreciation - contributed plant	204,000	197,000	198,000	-2.9%
704,637	751,346	Total Depreciation	784,000	837,000	893,000	13.9%

ACCOUNT: 408 Taxes

COMMENTARY: Taxes are comprised of the tax equivalent (408-2), remainder assessment (408-3), and social security taxes on employee's wages (408-1).

The tax equivalent is a charge paid to the City which is calculated using the current year assessment ratio and tax rate and applying that to the total value of utility plant, construction work in progress and inventory of materials and supplies as of January 1. Per State of Wisconsin Assembly Bill 150, the tax equivalent shall not be less than the amount calculated in 1994 and paid in 1995. The minimum amount paid to the City is $491,637. Beginning in 2007 the calculated amount exceeded the minimum. The expense for 2013 was $869,877. The estimate for 2015 is $936,000.

The remainder assessment is a charge based on annual revenue, which is levied on all utilities to help fund the Public Service Commission of Wisconsin. The negative amounts in account 408-1 represents reimbursement of social security taxes applicable to wages charged to meter expense accounts. The negative amounts in account 408-2 represents reimbursement of the tax equivalent applicable to meter utility plant.

WATER DEPARTMENT - TAXES

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		408-1 Social security taxes				
98,229	93,145	FICA taxes	102,862	102,862	107,488	4.5%
-9,533	-8,886	Charge to sanitary sewer	-9,000	-9,000	-9,000	0.0%
		408-2 Tax equivalent				
792,975	869,877	Tax equivalent	848,000	883,000	936,000	10.4%
-13,655	-14,641	Charge to sanitary sewer	-16,000	-16,000	-16,500	3.1%
		408-3 Remainder assessment				
6,069	6,218	PSC assessment	7,246	7,000	7,300	0.7%
874,085	945,713	Total Taxes	933,108	967,862	1,025,288	9.9%

ACCOUNT: 427, 428 Interest Expense

COMMENTARY: The Utility has $13,450,000 in Waterworks System Revenue Bonds outstanding at 12-31-14. Interest expense (427) represents interest accrued on those bonds outstanding. Amortization expense (428) represents amortization of bond expense on the 2010 and 2011 bond issues and was amortized over the life of the debt until 2013 when an accounting change was made with the PSC requiring the Utility to expense all remaining unamortized bond expense. Also any expenses for future issuances of debt are to be expensed in the year the debt is issued. Amortization expense (429) represents amortization of bond premium on the 2010 and 2011 bond issues and is amortized over the life of the debt.

In 2014, interest expense decreases 7.4% or $35,065.

Type	Date of Loan	Interest Rate	Principal Payable	Interest Payable	Original Amount	Balance 12/31/2014
Waterworks System Revenue Bonds	10/5/10	3.0-4.0	1/1//11-29	1/1&7/1	7,750,000	6,875,000
	11/29/11	2.0-3.0	1/1//13-22	1/1&7/1	2,400,000	2,000,000
	11/19/13	3.0-4.125	1/1//15-34	1/1&7/1	4,575,000	4,575,000
						13,450,000
Less: Current portion of long-term debt						625,000
						12,825,000

WATER DEPARTMENT - INTEREST EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		427 Interest expense				
319,313	327,112	Interest on outstanding bonds	297,813	475,349	440,300	47.8%
12,902	12,509	Interest on G O refunding debt	12,026	12,026	11,329	-5.8%
		428 Amortization expense				
6,842	79,391	Amortization of bond discount and expense	0	0	0	
		429 Amortization expense				
-12,822	-12,199	Amortization of bond premium	-11,574	-11,574	-10,893	-5.9%
326,235	406,813	Total Interest Expense	298,265	475,801	440,736	47.8%

ACCOUNT: 600 Source of Supply Expense

MISSION: Purchase high quality treated surface water from a dependable supplier that can be distributed to our customers in ample amounts that satisfy residential, industrial, and commercial demands in addition to providing adequate fire protection for the City of Wauwatosa.

PROGRAM NARRATIVE: The primary expenditure is the purchase of water directly from the Milwaukee Water Works (602). The utility also reimburses the County for our residents that are serviced via the County's water main.

COMMENTARY: 2015 estimated purchased water consumption is 1,757,800 thousand gallons. This amount reflects the downward trend in residential and industrial consumption over the last few years.

Year	Gallons Purchased (in thousands)	Cost	Non-Revenue Water
2014 est.	1,631,111	$2,200,000	10%
2013	1,634,919	2,126,335	11%
2012	1,768,047	2,251,090	8%
2011	1,782,288	2,272,973	10%
2010	1,708,246	2,159,538	12%

June 2014 Pass through Milwaukee simplified rate increase
June 2013 Pass through Milwaukee simplified rate increase
March 2013 Wauwatosa conventional rate increase
March 2011 Pass through Milwaukee conventional rate increase
February 2011 Wauwatosa simplified rate increase

WATER DEPARTMENT - SOURCE OF SUPPLY EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		602 Purchased water				
2,251,090	2,126,335	Purchased water from Milwaukee	2,270,000	2,200,000	3,104,000	36.7%
		603 Misc expense				
199	228	Electricity	256	256	266	3.9%
2,251,289	2,126,563	Total Source of Supply Expense	2,270,256	2,200,256	3,104,266	36.7%

ACCOUNT: 620, 630 Pumping Expense

MISSION: Develop water pumping schemes, maintain surplus capacities and select the most cost efficient ways to distribute water throughout the entire city twenty-four hours a day, seven days a week to meet the demands of our customers. Maintain attractive and structurally sound water facilities and grounds.

PROGRAMS: Supervisory Control and Data Acquisition (SCADA) system operations (624), water pumping stations operational and maintenance issues (626, 631), generator power availability (621, 632).

PROGRAM NARRATIVE: The SCADA system facilitates automatic monitoring and control of the operations of the water system's remote facilities. This cost effective control system allows the utility to reduce our labor expense while automatically operating the system.

PERSONNEL:

Position Title	2014 FTE	2015 FTE
Control Systems Technician	1	1
Operator Technician	2	2

PERFORMANCE INDICATORS:

- Ability to deliver an adequate supply of water to meet the needs of our customers
- Generators are tested monthly and operational for use during electrical outages
- Well maintained grounds

COMMENTARY: In 2014, the Blanchard Pumping Station targeted two of the four Dezurik motors and valve units associated with our pumping cycles (633) which have started to fail after twenty-five years of use. This project was deferred from 2013.

WATER DEPARTMENT - PUMPING EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		621 Fuel				
620	669	Fuel for mobil generators	1,134	1,134	1,020	-10.1%
		623 Power purchased				
123,184	127,835	Electricity	131,442	131,442	136,699	4.0%
		624 Pumping labor & exp				
182,049	184,883	Wages	188,840	185,063	195,512	3.5%
7,065	5,124	Overtime	5,948	5,948	5,948	0.0%
19,690	12,965	Equipment rent	12,267	12,267	11,104	-9.5%
602	640	Telephone	715	715	715	0.0%
7,272	9,181	Heat	13,575	13,575	13,575	0.0%
324	380	Supplies	500	500	500	0.0%
		626 Misc expense				
3,193	2,442	Lawn mowing	4,045	4,045	3,640	-10.0%
1,536	1,938	Storm water charges	2,340	2,340	2,700	15.4%
		631 Maint of pump buildings				
1,856	2,166	Contract labor and materials	4,044	4,044	3,640	-10.0%
7,183	2,878	Supplies	3,795	3,795	3,795	0.0%
1,738	0	Compressor (2)	0	0	0	
1,365	0	Air Dryers (2)	0	0	0	
0	892	Heaters (2) - Feerick Tower	0	0	0	
0	483	Ladders	0	0	0	
0	0	Paint interior piping Blanchard station	4,000	0	0	-100.0%
		632 Maint of power prod eq				
2,421	2,209	Contract labor and materials	6,460	6,460	6,460	0.0%
		633 Maint of pumping equip				
9,636	0	Contract labor and materials	13,200	13,200	13,200	0.0%
0	0	Blanchard - DeZurik valve replacements	25,000	25,000	0	-100.0%
0	23,975	Blanchard - Valve replacements	0	0	0	
934	568	Supplies	1,320	1,320	1,320	0.0%
370,668	379,228	Total Pumping Expense	418,625	410,848	399,828	-4.5%

ACCOUNT: 640 Water Treatment Expense

MISSION: To remain in compliance with the rules and regulations as established by the United States Environmental Protection Agency (EPA) and the Wisconsin Department of Natural Resources (DNR).

PROGRAMS: Annually publish the Consumer Confidence Report, monthly water samples. Establish a baseline of water quality purchased through the use of on-line monitoring panels at our pumping stations.

PROGRAM NARRATIVE: The EPA requires each water provider publish and distribute a Consumer Confidence Report annually (643).

PERFORMANCE INDICATORS:

- Publish and distribute the Consumer Confidence Report before July 1, 2015.
- Establish baseline water quality data for supply entering the pumping stations through the use of water distribution monitoring panels.
- Lead and Copper testing in compliance with EPA requirements.

COMMENTARY: The water utility conducted our EPA required Lead and Copper testing during 2014. Quarterly calibrations of our in-line water quality monitoring panels by the manufacturer's representative ensure accurate data when measuring chlorine residual, ph, conductivity, and turbidity.

WATER DEPARTMENT - WATER TREATMENT EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		643 Misc water treatment exp				
304	740	Water sample testing	1,180	1,180	925	-21.6%
1,484	1,803	Publish & distribute water quality report	2,410	2,410	2,410	0.0%
3,558	3,984	Distribution monitor panels	4,630	4,630	4,630	0.0%
2,268	0	ph probes (3)	0	0	2,550	
7,614	6,527	Total Water Treatment Expense	8,220	8,220	10,515	27.9%

ACCOUNT: 660, 670 Transmission & Distribution Expense

MISSION: Supply our customers with an adequate volume of high quality water. Ensure our water quality is safe for consumption. Repair and maintain the utility's water distribution system and water storage facilities with minimal interruption of services. Accurately meter and document water usage by our customers in accordance with the Public Service Commission guidelines.

PROGRAMS: Preventative maintenance prior to paving, repair broken water mains, gate valve maintenance, repair service laterals and curb stops, Digger's Hotline marking, meter services, meter testing and repair, distribution system records, water storage facilities maintenance, conduct hydrant inspections, repair or replace defective fire hydrants, hydrant painting, seasonal hydrant flushing, leak survey and other construction related activities. Our Operator Technicians collect over fifty water samples each month as mandated by the DNR for bacteriological testing.

PROGRAM NARRATIVE: The Water Maintenance staff provides valuable services to maintain the integrity of the water distribution system. The staff develops expertise in repairs and maintenance of the water distribution system when responding to broken water mains (673), service lateral failures (675), and fire hydrant maintenance (677).

Our clerical staff schedules appointments for the Meter Service staff to upgrade and exchange water meters with our new Advanced Metering Infrastructure (AMI) technology. Our water meter testing program remains in compliance with the PSC standard guidelines.

The utility preventative maintenance program evolves around the City's annual street paving and sealing program. Leak surveying (662) identifies existing non-surfacing water leaks so repairs can be made prior to the start of paving. Standard practices include having our Water Maintenance staff locate, mark and make operable all water main valves, hydrant valves, fire hydrants and service line valves to insure they are available for emergency use prior to paving.

PERSONNEL:

Position Title	2014 FTE	2015 FTE
Water Maintenance Worker	7	7
Water Maintenance Lead	1	1
Meter Service Person	2	2
Meter Repair Person	1	1
Seasonal Laborer	.38	.38

PERFORMANCE INDICATORS:

- Repair and maintain water distribution system in a timely manner to ensure system reliability for our customers
- Preventative maintenance completed prior to paving
- Fire hydrant inspections on a two year cycle per DNR regulations
- Gate valve operations once every five years per DNR regulations
- Meter testing program compliance with PSC guidelines
- Dead end hydrant flushing program meeting DNR recommendations
- 100% compliance with the EPA and DNR requirements for water sampling

WATER DEPARTMENT - TRANSMISSION & DISTRIBUTION EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		661 Storage facilities exp				
1,436	903	Operate aviation lights on Burleigh and Feerick tanks and electric heaters in valve vaults	2,154	2,154	2,154	0.0%
		662 Trans & dist line exp				
90,215	109,186	Wages	76,570	35,931	95,000	24.1%
4,425	3,482	Overtime	3,032	3,032	3,032	0.0%
1,241	4,664	Equipment rent	4,275	4,275	3,848	-10.0%
4,412	1,596	Supplies	2,750	2,750	2,750	0.0%
1,252	1,426	Electricity	1,535	1,535	1,597	4.0%
2,399	5,378	Water sample tests	8,000	8,000	8,000	0.0%
3,120	3,120	Engineering software license	3,432	3,432	3,432	0.0%
2,073	0	GRAEF modeling	5,000	5,000	5,000	0.0%
716	662	GIS field internet access	720	720	720	0.0%
0	2,961	Diggers hotline expense	0	2,961	3,257	
30,600	0	Echologics - Condition Assessment	0	0	0	
14,636	0	Check Valve - (3) replacement pilot kits	0	0	0	
0	25,000	Evaluation of pipe condition assessment	0	0	0	
		663 Meter expense				
45,473	54,037	Wages	56,907	56,907	56,647	-0.5%
16,512	16,684	Equipment rent	16,340	16,340	19,036	16.5%
15,605	17,088	Contract large meter testing	18,500	18,500	18,500	0.0%
106	74	Supplies	400	400	400	0.0%
-38,848	-43,941	Charge to sanitary sewer	-46,074	-46,074	-47,292	2.6%
		664 Customer installation exp				
2,131	2,258	Equipment rent	2,195	2,195	2,373	8.1%
0	0	Supplies	225	225	200	-11.1%
22,610	12,299	Contract services - cross connection	23,115	23,115	23,115	0.0%
		665 Misc expense				
1,649	2,357	Wages	0	0	0	
8,000	12,000	GIS	8,000	8,000	8,000	0.0%
		666 Rent - public works				
16,464	17,324	Rent	17,856	17,100	17,172	-3.8%
		672 Reservoir maintenance				
3,370	2,000	Cathodic protection	5,225	5,225	5,225	0.0%
1,090	212	Reservoir maintenance	1,500	1,500	12,000	700.0%
		Amortization of painting -				
65,229	65,229	Alice St tank	65,229	65,229	0	-100.0%
0	0	Glenview tank	198,400	249,200	249,200	25.6%
7,700	0	Alice tank painting rehab	0	0	0	
		Tank inspections -				
3,095	0	Potter	0	0	0	
0	3,410	Burleigh	0	0	0	
0	0	Feerick	2,975	2,975	0	-100.0%
3,145	0	Potter Rd - power wash exterior	0	0	3,150	
0	0	Alice St - power wash exterior	4,100	3,549	0	-100.0%

ACCOUNT: 660, 670 Transmission & Distribution Expense (continued)

Account	Description	Unit	2010	2011	2012	2013
	Water main - total system	Feet	1,050,069	1,056,606	1,059,547	1,069,258
	Water main - replaced	Feet	5,179	14,013	9,489	7,450
	Water main - new	Feet	2,674	2,272	3,029	9,711
673	Water main breaks*	Each	75	79	91	77
673	Valves repaired	Each	14	15	20	19
673	Valves replaced	Each	3	4	4	6
675	Water service repairs	Each	22	27	30	24
677	Fire hydrants - total	Each	2,104	2,124	2,130	2,232
677	Fire hydrants - replaced	Each	7	14	3	7
677	Fire hydrants - repaired	Each	16	44	56	38
677	Fire hydrants - flushed	Each	275	275	283	294
	Water service laterals	Each	15,505	15,502	15,507	15,513
	Read-o-Matic registers	Each	14,872	14,708	12,760	11,322
	Orion radio read registers	Each	435	542	2,442	4,112
663/676	Service calls	Each	3,164	2,379	3,677	3,298

* Ten year average annual water main breaks - 80

COMMENTARY: The Utility's preventative maintenance program continues to focus on compliance with the DNR's "Requirements for the Operation and Design of Community Water Systems" related to fire hydrant inspections once every two years and the operations of distribution valves once every five years. The Utility remains committed to performing leak surveys where the utility reduces the amount of unaccounted for water lost through broken water mains, defective service laterals, leaking valves and fire hydrants that may be leaking prior to street restorations. Dead end hydrant flushing is performed in spring and fall each year.

The utility's use of the Read-o-Matic registers improved the meter reading efficiency but as these units age, labor expenses increase and utility revenue declines may be attributed to inaccurate readings. Badger Meter has discontinued production of our existing ROM's thereby forcing water utilities to commit to automated meter infrastructure (AMI). Through July 31st, the utility has installed 5,008 Badger Meter Orion SE endpoints as part of our upgrade program.

The second year amortization of the Glenview Ave tank painting is included in next year's expenses.

WATER DEPARTMENT - TRANSMISSION & DISTRIBUTION EXPENSE (continued)

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		673 Main maintenance				
236,225	258,621	Wages	184,975	331,927	221,289	19.6%
60,963	52,179	Overtime	67,083	96,583	68,416	2.0%
47,659	55,553	Labor - other departments	83,569	88,500	80,409	-3.8%
91,461	132,883	Equipment rent	124,861	143,195	111,713	-10.5%
39,525	62,551	Materials	56,835	71,043	65,360	15.0%
2,446	1,410	Lawn repairs	2,500	2,500	2,500	0.0%
22,315	33,821	Gravel & stone	37,800	56,700	47,250	25.0%
63,493	46,600	Contract labor and materials	30,717	215,400	38,658	25.9%
43,397	34,957	Pavement materials	50,281	80,450	57,823	15.0%
16,999	8,800	Paving contractors	37,000	173,760	55,500	50.0%
		Equipment and tools (see detail)				
0	29,600	Leak Correlator	0	0	0	
0	0	STIHL Cutquik cut-off machine	1,000	900	0	-100.0%
0	0	Supplemental tools	500	0	0	-100.0%
		675 Services maintenance				
57,293	25,360	Wages	62,055	21,680	40,000	-35.5%
3,985	2,802	Overtime	6,345	6,345	6,345	0.0%
14,897	14,327	Equipment rent	13,789	13,789	12,406	-10.0%
38,363	29,459	Contract labor and materials	38,175	38,175	36,266	-5.0%
17,289	16,770	Materials	17,500	17,500	17,500	0.0%
10,983	1,979	Paving contractors	10,000	10,000	10,000	0.0%
		Equipment and tools				
3,100	0	Metrotech	0	0	0	
1,358	0	Magnetic locating wand (2)	0	0	0	
2,240	0	Simtap	0	0	0	
500	0	Flaring Tools	0	0	0	
0	0	Alturna MATS	1,000	995	0	-100.0%
		676 Meter maintenance				
94,798	83,412	Wages	123,022	93,833	99,575	-19.1%
3,092	2,179	Overtime	908	908	908	0.0%
100	200	Clothing allowance	500	500	200	-60.0%
3,113	11,793	Equipment rent	6,435	6,435	6,380	-0.9%
19,774	20,229	Supplies	10,000	10,000	10,000	0.0%
-60,589	-58,906	Charge to sanitary sewer	-57,790	-56,088	-58,782	1.7%
		Equipment and tools				
0	0	Supplemental tools	500	500	500	0.0%
		677 Hydrant maintenance				
31,834	32,196	Wages	73,499	36,750	63,536	-13.6%
14,169	15,178	Equipment rent	13,971	13,971	14,295	2.3%
10,692	17,706	Repair parts & supplies	16,920	16,920	16,920	0.0%
		Equipment and tools				
1,402	0	Hydrant steam thawer	0	0	0	
0	0	Hydrant diffusers	2,500	0	2,500	0.0%
1,222,732	1,251,068	Total Transmission & Distrib Exp	1,498,811	1,987,347	1,523,983	1.7%

ACCOUNT: 900 Customer Accounts Expense

MISSION: Accurately read all water meters and complete reading to enable timely billing to customers. Submit accurate records for mail of water billing statements to our customers in a timely manner.

PROGRAMS: Meter reading (902), audit and review of customer readings, investigation of out of range readings, generating the billing for water, sewer, and storm water utilities, processing customer payments, and answer customer inquiries (903).

PROGRAM NARRATIVE: Our Water Meter Reader (902) provides the data for the amount of water used at a property. This information along with sewer user and storm water charges make up the data required on the water billing system. The remainder of the expenses (903) includes clerical staff payroll, mailing services, Treasurers Office labor, deposit charges, and supplies.

PERSONNEL:

Position Title	2014 FTE	2015 FTE
Meter Reader	1	1
Administrative Support Specialist	.250	.250
Office Assistant	.625	.625

PERFORMANCE INDICATORS:

- All meters are read accurately and timely to facilitate bill processing
- Water, sewer and storm water bills are generated and mailed according to Public Service Commission rules and regulations

COMMENTARY: Our Advanced Metering Infrastructure upgrade program is designed to reduce labor costs, improve meter reading efficiency, and provide exceptional customer service when helping customers with billing questions. The goal of the AMI program is to ensure our customer's meter usage information is delivered in a timely manner back to City Hall.

Effective August 13, 2014, The Public Service Commission of Wisconsin authorized the utility's "Opt-Out" program for customers who elect not to have a Badger Meter Orion SE radio transmitter installed at their property. The customer will be charged costs associated with a Non-Standard Meter Service reading as approved by the PSC. By selecting the "Opt-Out" option, water utility staff will continue to read the water meter at our customer's property, and a special quarterly meter reading charge of $47.84 will be assessed, in addition to the quarterly bill.

The negative amounts in accounts 902 and 903 represent reimbursement of meter reading and billing costs by the sanitary and storm sewer departments.

WATER DEPARTMENT - CUSTOMER ACCOUNTS EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		902 Meter reading expense				
56,939	56,003	Wages	52,134	52,134	51,887	-0.5%
100	100	Clothing allowance	100	100	100	0.0%
3,409	3,596	Equipment rent	3,513	3,513	3,796	8.1%
1,321	1,236	Auto allowance	1,440	1,440	1,368	-5.0%
299	296	Postage	1,000	1,000	1,000	0.0%
0	166	Electricity	100	100	100	0.0%
0	5,675	Hand held maint and support	5,000	6,000	6,000	20.0%
-31,034	-33,536	Charge to sanitary sewer	-31,644	-32,144	-32,126	1.5%
		903 Customer records exp				
39,787	38,762	Wages	55,648	36,750	54,150	-2.7%
11,635	11,572	Treasurer's department labor	9,321	9,321	10,287	10.4%
40,915	37,717	Mailing service	40,500	40,500	41,715	3.0%
6,000	6,000	Deposit charges	6,000	6,000	6,000	0.0%
591	605	Supplies	903	903	948	5.0%
0	0	Scanner repair/replacement	500	500	500	0.0%
-17,772	-17,133	Charge to storm sewer	-18,190	-18,190	-18,605	2.3%
-40,578	-38,761	Charge to sanitary sewer	-47,341	-37,892	-47,498	0.3%
71,612	72,298	Total Customer Accounts Expense	78,984	70,035	79,622	0.8%

ACCOUNT: 920, 930 Administrative and General Expenses

MISSION: Properly account for all administrative functions of the Utility and efficiently manage the resources of the Utility.

PERSONNEL:

Position Title	2014 FTE	2015 FTE
Water Superintendent	1	1
Accountant / Business Manager	1	1
Water Operations Manager	1	1
Administrative Support Specialist	.750	.750
Office Assistant	.375	.375

COMMENTARY: These expenses include management salaries (920), office expenses (921), municipal charges (923), property insurance (924), workmen's compensation and liability insurance (925), employee insurance benefits (926-1), employee pensions (926-2), training (930), and office rent for City Hall office areas (931).

Insurance Account (926-1) and Pension Account (926-2) reflect employee contributions towards expenses for 2014 and 2015.

WATER DEPARTMENT - ADMINISTRATIVE & GENERAL EXPENSE

2012 Actual	2013 Actual	Account / Function	2014 Original	2014 Estimated	2015 Executive Review	% Change
		920 Admin & general salaries				
271,765	289,142	Wages	278,083	278,083	287,860	3.5%
0	0	Pay for performance	11,396	11,396	17,158	50.6%
		921 Office expense				
6,250	7,404	Equipment rent	5,649	5,649	6,911	22.3%
765	735	Telephone	2,500	2,500	2,500	0.0%
10,736	10,333	Supplies and postage	12,024	12,024	12,024	0.0%
3,249	3,669	Dues & periodicals	4,955	4,955	5,450	10.0%
3,543	0	3 computers with monitors - City Hall	0	0	0	
		923 Outside services				
100,417	124,710	Municipal charges	144,648	143,648	102,913	-28.9%
950	5,088	Outside services	10,000	47,657	10,000	0.0%
6,250	5,400	Audit of utility accounts	5,562	5,562	5,600	0.7%
27,989	32,708	Information Technology charges	27,835	27,835	27,667	-0.6%
		924 Property insurance				
7,542	9,251	Insurance on Utility property	9,955	10,700	11,200	12.5%
		925 Injuries and damages				
59,411	73,478	Workers comp insurance	77,136	77,136	64,512	-16.4%
-2,535	4,721	Liability insurance	6,288	6,288	5,039	-19.9%
		926-1 Insurance				
456,484	468,851	Employee health & life insurance	517,700	500,412	543,523	5.0%
-35,682	-38,276	Employee contribution	-59,300	-58,003	-62,888	6.1%
-43,182	-41,217	Charge to sanitary sewer	-45,000	-43,000	-47,000	4.4%
		926-2 Pensions				
137,639	170,808	Employee pensions	185,748	185,748	184,516	-0.7%
42,646	42,646	Amortization of pension related past service cost	42,646	42,646	42,646	0.0%
-68,775	-87,196	Employee contribution	-92,874	-92,874	-92,258	-0.7%
-7,352	-7,724	Charge to sanitary sewer	-7,500	-7,500	-7,500	0.0%
		928 Regulatory expense				
4,359	7,001	PSC expenses related to rate increase application or other PSC related issues	1,000	1,000	3,000	200.0%
		930-1 Misc expense				
182	0	Bond redemption expense	0	1,000	1,000	
257	0	Miscellaneous	1,000	1,000	1,000	0.0%
		930-2 Training				
3,668	4,554	Continuing education and training	14,338	13,621	12,187	-15.0%
		931 Rent - office				
20,208	19,169	Rent	18,957	18,849	18,356	-3.2%
		932-3 Maint of telemetering eq				
2,827	484	Repairs to telemetering equipment and control system software maint	5,000	5,000	8,000	60.0%
0	1,590	UPS back up supply power	0	0	1,800	
0	0	SCADA upgrades for new acquisitions	15,000	15,200	4,500	-70.0%
1,009,611	1,107,329	Total Administrative & General Exp	1,192,746	1,216,532	1,169,716	-1.9%

2015 CAPITAL BUDGET SUMMARY
NON-BONDED CAPITAL EXPENDITURES

ACCOUNT NUMBER	ITEM	AMOUNT	JUSTIFICATION
	No Non-Bonded Capital Expenditures are budgeted		

2015 CAPITAL BUDGET SUMMARY
CAPITAL EXPENDITURES

ACCOUNT NUMBER	ITEM	AMOUNT	JUSTIFICATION
PROJECTS PAID OUT OF BONDED FUNDS			
WATER MAIN REPLACEMENT PRIOR TO ZOO FREEWAY PROJECT			
50-101-3431-900	Center St bridge east of Hwy 45 to west of Hwy 45	50,000	Water main installed in 1964. Relocation of freeway crossing. Pending 90/10 cost share agreement with DOT.
50-101-3431-900	Wisconsin Ave bridge at Hwy 45	94,428	Water main installed in 1964. Supply main alteration. DOT 90/10 cost share according to MOU.
		144,428	
OTHER WATER MAIN REPLACEMENT			
50-101-3431-900	Replace water main 104th St from North Ave to Fischer Parkway	421,050	Various water main alterations related to Mayfair Mall sewer project.
50-101-3431-900	Replace water main 100th St from Glendale to south of Hampton Ave	308,000	Water main installed in 1964. 15 total main breaks, 9 failures since 2000
50-101-3431-900	Replace water main 118th St from Glendale to Derby Ave	364,000	Water main installed in 1964. 26 total main breaks, 18 failures since 2000
50-101-3431-900	Replace water main Derby Ave from 117th St to 118th St	84,000	Water main installed in 1964. 2 failures since 2004, relocate away from home and WE Energies power pole.
50-101-3431-900	Replace water main Parkside from Glendale to Courtland Ave	224,000	Water main installed in 1955. 17 total main breaks, 10 failures since 2000
50-101-3431-900	Replace water main Parkside Ct from Parkside to dead end \ end west of Parkside	98,000	Water main installed in 1955. 5 total main breaks, 3 failures since 2000
50-101-3431-900	Water main pipe lining Mary Ellen/Wisconsin Ave from 77th St to Honey Creek Parkway	825,000	Pipelining of water mains located in residential property easements
		2,324,050	
OTHER PROJECTS			
50-101-3461-900	Advanced Metering Infrastructure (AMI) program	1,000,000	Replacement of meters where parts are no longer avaliable along with installation of AMI equipment in a fixed based network with two way communication capabilities.
50-101-3250-300	Sump pump replacement at 64th St pumping station	150,000	Replacement of sump pump that has exceeded it's useful life.
50-101-3431-900	Repair, renovate, or replace water main as needed	150,000	Water main alterations related to construction activities and/or unanticipated water main replacement.
50-101-3431-900	Engineering design services	142,700	Water main engineering design.
50-101-3431-900	Construction inspection services	75,000	Inspection services provided by outside engineering firm on an as needed basis.
		1,517,700	
	Total projects paid out of future bonded funds	3,986,178	