



# CITY OF WAUWATOSA

## BOARD OF PUBLIC WORKS

MINUTES • AUGUST 4, 2014

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

### BOARD OF PUBLIC WORKS ITEMS

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Present	
John Ruggini	Finance Director	Present	
Alan Kesner	City Attorney	Present	
Paulette Enders	Development Director	Present	
William Mainus	Building Inspector	Excused	
William Porter	Public Works Director	Present	
William Wehrley	City Engineer	Present	

1. Minutes from previous meeting

Moved by Ms. Enders, seconded by Ms. Ledesma to accept the minutes as printed. Ayes: 4

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paulette Enders, Development Director
<b>SECONDER:</b>	Carla Ledesma, City Clerk
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders
<b>EXCUSED:</b>	Mainus

2. Request by Maya Romboy, East Tosa Alliance for use of the parking lot at 69th and North Avenue for Chili'n on the Avenue on September 13, 2014

Mr. Kesner stated that the previously requested Street Festival permit that was approved for this event will also cover the parking lot use, therefore no action is needed on this item.

3. Request by Stark Asphalt to work outside of normal construction hours on North Avenue from 60th Street to Wauwatosa Avenue on August 17, 2014 starting at 6 a.m. (rain delay date August 24, 2014)

Mr. Borden, Stark Asphalt, is requesting to close North Avenue from N. 76th Street to N. 60th Street on Sunday, August 17th beginning at 6:00 a.m. to pave the road. North Avenue is a narrow road and it would be safer for the public if they could close the road in order to pave it more quickly. He will have two crews working and hopes to have it reopened by 3:00 p.m. The alternate date for this project is August 24th, should it rain on the 17th.

Mr. Porter has worked with Stark Asphalt on this and sees the benefit of this process to get the street open by Labor Day. Mr. Archambo clarified that the construction will not be completed by Labor Day. The intersection of N. 73rd Street and North Avenue will be completed by Labor Day but there will be other contractual work in other intersections that will need to be done.

Ms. Ledesma asked how the notifications will be made to the businesses that will be affected by this closure. Mr. Porter stated that the East Tosa Alliance will get the word out. Mr. Kesner requested that everyone that is affected by this be informed.

Moved by Mr. Ruggini, seconded by Ms. Enders to approve the requested exception to work hours. Ayes: 4

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	Paulette Enders, Development Director
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders
<b>EXCUSED:</b>	Mainus

- 4. Request by Stephen Smith of Mayfair Mall to place two temporary, electronic message boards on the North Avenue medians at N. 103rd Street and N. 106th Street

Mr. Smith, Mayfair Mall, is requesting approval to place two electronic message boards in the North Avenue medians to alert drivers that the 104th Street entrance will be closed starting August 7th for approximately six weeks. One sign will be located near N. 103th Street for westbound traffic and the other near N. 106th Street for eastbound traffic. These signs will assist in traffic flow and keep the traffic out of the residential neighborhoods. Notification has been sent to the stores advising them to alert their semi-truck traffic.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to approve the foregoing. Ayes: 4

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	Carla Ledesma, City Clerk
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders
<b>EXCUSED:</b>	Mainus

- 5. \*Request by Kim & Owen Sullivan to encroach with sprinkler heads in the city right of way at 605 N. 79th Street

Mr. Wehrley stated that the encroachment covers damage to the sidewalk in that should damage occur to the sprinkler heads installed adjacent to the sidewalk (if the sidewalk needs to be disturbed), it would be the owner's responsibility to replace. He is requesting drawings identifying locations of all of the sprinklers that are being installed.

Moved by Mr. Ruggini, seconded by Ms. Enders to recommend approval of the encroachment subject to the Hold Harmless Agreement, with the condition that the owners provide as-builts to the Engineering Department. Ayes - 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 8/5/2014 6:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	John Ruggini, Finance Director	
<b>SECONDER:</b>	Paulette Enders, Development Director	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders	
<b>EXCUSED:</b>	Mainus	

6. \*Request by Jacalyne McCoy, d/b/a The Parlour, to encroach on City property with a hanging commercial sign and bracket abutting address 2306 N. 66th Street

Ms. Enders was unsure if this sign was actually encroaching on City property. She also has concern that if the sign has illumination it will affect the drivers on the street.

Mr. Wehrley stated that if the spotlights are shining down, it could shine on the drivers in the area.

Moved by Ms. Enders, seconded by Mr. Ruggini to recommend approval of the encroachment subject to the Hold Harmless Agreement, with the condition that the lighting does not impact drivers on the road. Ayes - 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 8/5/2014 6:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Paulette Enders, Development Director	
<b>SECONDER:</b>	John Ruggini, Finance Director	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders	
<b>EXCUSED:</b>	Mainus	

7. \*Request by Jack L. Hughes, 611 N. 68th Street, to encroach upon an existing City easement with a garage

Mr. Wehrley stated that the Engineering Department cannot approve this request as submitted because of the severity of the encroachment. The location of the garage will be on top of a water main.

Mr. Kozy, representative for the home owner, stated that there are other garages in which the City approved the easement, and feels that this would be unfair to the homeowner to deny his encroachment request. He stated that if the Board would approve 24", this would provide the owner 20 feet to get into and out of his garage.

Mr. Wehrley indicated that the Water Superintendent would need to speak about the water main issue. Mr. Kesner agreed that the Water Superintendent would need to review this request and recommended holding this item for the next Board of Public Works meeting on August 18th. He also requested that Engineering provide additional details on the neighborhood garages with 1982 and 1988 approvals of easements. If there is a backyard water main issue, there would be a lot of flooding because the city would not be able to get to the main in a timely fashion.

This item was held.

<b>RESULT:</b>	<b>HELD</b>	<b>Next: 8/18/2014 8:30 AM</b>
<b>TO:</b>	Board of Public Works	

8. \*Bid tabulation and memo from the Director of Public Works regarding award of Contract 14-07 / Project 1100 Milwaukee Avenue and Ridge Court Utility and Street Reconstruction

Ms. Anderson, Civil Engineer, stated that four bids were received and recommends the award be made to Globe Contractors, Inc. for their bid price of \$8,290,410.70 this being the lowest and best bid.

Mr. Ruggini indicated that he is pleased with the results of the bid because it was under the anticipated cost for Engineering but still over budget. The five year capital budget plan will be taken into consideration and he is satisfied with the proposed rate increases so this project can move forward.

Mr. Porter stated that they will look at the 2015 and 2016 budget to make adjustments in order to cover this cost.

Moved by Ms. Ledesma, seconded by Mr. Ruggini to recommend to Council award of Contract 14-07 to Globe Contractors, Inc., in the amount of \$8,290,410.70. Ayes - 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 8/5/2014 6:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Carla Ledesma, City Clerk	
<b>SECONDER:</b>	John Ruggini, Finance Director	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders	
<b>EXCUSED:</b>	Mainus	

9. \*Bid tabulation and memo from the Director of Public Works regarding award of Contract 14-20 Pavement Spot Repairs

Mr. Porter stated that this is the annual paving project and two bids were received. The lowest bid meets the annual budget. He recommends the award be made to D.C. Burbach, Inc., for their bid price of \$233,247.50 this being the lowest and best bid.

Moved by Ms. Ledesma, seconded by Mr. Ruggini to recommend to Council award of Contract 14-20 to D.C. Burbach, Inc. In the amount of \$233,247.50. Ayes - 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 8/5/2014 6:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Carla Ledesma, City Clerk	
<b>SECONDER:</b>	John Ruggini, Finance Director	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders	
<b>EXCUSED:</b>	Mainus	

10. \*Bid tabulation and memo from the Director of Public Works regarding award of contract 14-25 Interior Lighting Replacement - Maintenance Bay Public Works

Mr. Porter stated that this project is funded by an internal grant and is under budget. This is a follow-up project from the replacement lighting in the storage area which has resulted in an anticipated cost reduction of \$1,500 as of April, 2014.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to recommend to Council award of Contract 14-25 to Wil-Surge Electric, Inc. In the amount of \$35,570.00. Ayes - 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 8/5/2014 6:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	John Ruggini, Finance Director	
<b>SECONDER:</b>	Carla Ledesma, City Clerk	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders	
<b>EXCUSED:</b>	Mainus	

11. \*Bid tabulation and memo from the Director of Public Works regarding award of Contract 14-80 Parks Administration Boiler Replacement

Mr. Porter stated that this project is funded by an internal grant and is over budget. Coupled with the Interior Lighting Replacement - Maintenance Bay Public Works project, which is under budget, the funding balances out. This project was recommended by the Energy Efficiency Committee. The current boiler is from 1968 and died during the summer. The replacement will be more energy efficient.

Mr. Ruggini confirmed that the funding for both projects come from the same account.

Moved by Ms. Ledesma, seconded by Ms. Enders to recommend to Council award of Contract 14-80 to Faust Co., Inc., in the amount of \$73,740.00. Ayes - 4

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 8/5/2014 6:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	Carla Ledesma, City Clerk	
<b>SECONDER:</b>	Paulette Enders, Development Director	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders	
<b>EXCUSED:</b>	Mainus	

12. Partial Payments

Moved by Mr. Ruggini, Seconded by Ms. Ledesma to approve the foregoing subject to Finance Department review. Ayes - 4

**RESOLUTION**

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed subject to Finance approval to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract/Project No.</u>	<u>Amount</u>
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Visu-Sewer, Inc.	4	13-78 / 4005 Sanitary Lateral Chemical Grouting	\$86,903.50
American Sewer Services, Inc.	7	13-01 / 3001 Watertown Plank Sanitary Improvements	\$960,960.74
Stark Asphalt, Inc.	1	14-68 North Avenue Pavement Resurfacing and Utility Repair	\$291,091.34

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	Carla Ledesma, City Clerk
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders
<b>EXCUSED:</b>	Mainus

### 13. Monthly water pumpage report for June, 2014

With June pumpage of 128,232,000 gallons, the year-to-date total stands at 781,668,998 gallons of water pumped, well above this time last year. The Chair ordered the report placed on file.

<b>RESULT:</b>	<b>INFORMATION ONLY</b>
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### 14. Contract Updates

Mr. Wehrley reported that the seal coating project will be starting this Wednesday.

The marking of the bike lanes might be delayed due to slopes on North Avenue. There may be a need to lower the slope and to get the drainage down. This may also affect utility lines. They will try to work this out before the milling occurs on North Avenue. If the road is graded down too much, there may not be much asphalt left on the road.

The Watertown Plank sanitary sewer project deadline date has to be adjusted due to the Department of Transportation work. A second crew has been added to get back on schedule.

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Carla A. Ledesma, CMC, City Clerk