



# CITY OF WAUWATOSA

## BOARD OF PUBLIC WORKS

MINUTES • JUNE 30, 2014

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

### BOARD OF PUBLIC WORKS ITEMS

1. Minutes from previous meeting

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Present	
John Ruggini	Finance Director	Present	
Alan Kesner	City Attorney	Present	
Paulette Enders	Development Director	Present	
William Mainus	Building Inspector	Present	
William Wehrley	City Engineer	Present	
William Porter	Public Works Director	Excused	
Elizabeth Hilt	Program Analyst	Present	

2. Minutes from previous meeting

The Chair requested any additions or corrections to the minutes of the meeting on June 16, 2014.

Moved by Ms. Ledesma, seconded by Ms. Enders to accept the minutes from the previous meeting as printed. Ayes: 5

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carla Ledesma, City Clerk
<b>SECONDER:</b>	Paulette Enders, Development Director
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus

3. \*Memo from the Director of Public Works regarding award of Contract 13-28 Project 8010, Hart Park Improvements 68th & 70th Street Area

Ms. Hilt, Management Analyst, stated that the Director of Public Works is requesting approval for award of bid for Contract 13-28 Project 8010, Hart Park Improvements 68th and 70th Street area and work incidental to Ray Stadler Construction Company, Inc., in the amount of \$817,000.00. The Budget and Finance Committee has reviewed and approved the funding. Ms. Hilt stated that the project came in over bid and \$750,000 is budgeted for 2014, the remainder of the funds are authorized to be taken from the 2015 Project 8010 funds.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to recommend to Council award of Contract 13-28/Project 8010 to Ray Stadler Construction Company, Inc., in the amount of \$817,000.00. Ayes: 5

### RESOLUTION

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 7/1/2014 7:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	John Ruggini, Finance Director	
<b>SECONDER:</b>	Carla Ledesma, City Clerk	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus	

4. \*Request for approval of the 2013 Electronic Compliance Maintenance Annual Report for the Wisconsin Department of Natural Resources

Mr. Wehrley stated that this is an annual report required by the Department of Natural Resources. Wauwatosa received a grade of an "A" in the credit financial management section and an "A" on the three credit collection system section.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to recommend to Council for approval of the 2013 Electronic Compliance Maintenance Annual Report for the Wisconsin Department of Natural Resources. Ayes: 5

### RESOLUTION

<b>RESULT:</b>	<b>RECOMMENDED FOR APPROVAL [UNANIMOUS]</b>	<b>Next: 7/1/2014 7:30 PM</b>
<b>TO:</b>	Common Council	
<b>MOVER:</b>	John Ruggini, Finance Director	
<b>SECONDER:</b>	Paulette Enders, Development Director	
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus	

5. Board resolution approving plans and specifications for Contract 14-20 / Project 1014 Citywide Pavement Repair

Mr. Wehrley is requesting approval for plans and specifications for Contract 14-20 / Project 1014 Citywide Pavement Repair.

Moved by Ms. Ledesma, seconded by Mr. Ruggini to approve the foregoing. Ayes: 5

### RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary repair pavement and work incidental thereto in various streets in the City of Wauwatosa under Contract 14-20 / Project 1014,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for pavement repair and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2014 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 14-20 / Project 1014 Pavement Repair on July 10 and 17, 2014 bids are to be opened on July 24, 2014, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carla Ledesma, City Clerk
<b>SECONDER:</b>	John Ruggini, Finance Director
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus

6. Request by Brian Adamson, ICAP Development, for an exception to parking lot requirements for a development at 10830 W. Burleigh Street

Brian R. Adamson, ICAP Development, is requesting an exception to parking lot requirements for a development at 10830 W. Burleigh Street. Mr. Adamson has worked with the Planning and Engineering Departments to develop an adequate plan that would include 45 parking stalls instead of the required 48. All other code requirements have been met for this parcel. They have also developed a 15 foot right of way in anticipation of future expansion of Burleigh Street. The store is not a typical retail store, but is a design showroom therefore there will be less customers frequenting the business. Customer count is approximately 30 to 35 persons per day and there are only five employees.

Ms. Enders stated that she appreciates the work that Mr. Adamson has done to develop a plan that would include more green space and trees and is comfortable with the amount of stalls.

Moved by Mr. Mainus, seconded by Mr. Ruggini to approve the foregoing. Ayes: 5

<b>RESULT:</b>	<b>APPROVE [UNANIMOUS]</b>
<b>MOVER:</b>	William Mainus, Building Inspector
<b>SECONDER:</b>	John Ruggini, Finance Director
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus

7. Partial Payments

Moved by Mr. Ruggini, seconded by Mr. Mainus to approve the foregoing subject to Finance Department review. Ayes: 5

**RESOLUTION**

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached Exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract/Project No.</u>	<u>Amount</u>
American Sewer Services, Inc.	11	11-14 West Ruby Avenue Improvements	\$263,407.77
American Sewer Services, Inc.	6	13-01 Watertown Plank Sanitary Improvements	\$457,141.04

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Ruggini, Finance Director
<b>SECONDER:</b>	William Mainus, Building Inspector
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus

8. Memo from the Director of Public Works and Board resolution authorizing final payment on Contract 12-12/Project 5005, Water Main Relay, Repair and Extension (portions of Sunset Court & Park Drive)

Mr. Wehrley stated that American Sewer Services, Inc. Has completed the work of water main relay, repair and extension and work incidental thereto under Contract 112-12 and the work has been inspected. Mr. Wehrley Is requesting approval for the final payment in the amount of \$19,356.29.

Moved by Ms. Ledesma, seconded by Mr. Ruggini to approve final payment for Contract 12-12 Water Main Relay, Repair and Extension. Ayes: 5

**RESOLUTION**

WHEREAS, the Board of Public Works has accepted the work of Water Main Relay, Repair and Extension and work incidental thereto in the City of Wauwatosa under Contract 12-12 / Project 1001 and 5005 and the same is ready for final payment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the work of Water Main Relay, Repair, and Extension under Contract 12-12 / Project 1001 and 5005 is hereby accepted.

Section 2. That the proper City officers be and they are hereby authorized and directed to draw and sign a City order in the sum of nineteen thousand three hundred fifty-six dollars and twenty-nine cents (\$19,356.29) as the final payment under said contract, upon receipt of waivers of lien and for labor and materials furnished under said contract, and upon receipt of an affidavit stipulating compliance with wage rate requirements.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paulette Enders, Development Director
<b>SECONDER:</b>	John Ruggini, Finance Director
<b>AYES:</b>	Ledesma, Ruggini, Kesner, Enders, Mainus

9. Monthly water pumpage report for May 2014

With May pumpage of 129,893,000 gallons, the year-to-date total stands at 653,436,998 gallons of water pumped, well above this time last year. The Chair ordered the report placed on file.

10. Contract Updates

Mr. Wehrley stated that the sanitary sewer grouting project is nearing completion. The Department of Transportation's project is still ongoing.

Ms. Hilt is waiting on odometer readings from fleet in order to calculate vehicle usage for the City's portion of the sidewalk program.

Meeting adjourned at 8:50 a.m.

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Carla A. Ledesma, CMC, City Clerk