



CITY OF WAUWATOSA

BOARD OF PUBLIC WORKS

MINUTES • MAY 19, 2014

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

BOARD OF PUBLIC WORKS ITEMS

Attendee Name	Title	Status	Arrived
Carla Ledesma	City Clerk	Present	
John Ruggini	Finance Director	Present	
Alan Kesner	City Attorney	Excused	
Paulette Enders	Development Director	Present	
William Mainus	Building Inspector	Present	
William Porter	Public Works Director	Present	
William Wehrley	City Engineer	Present	
Phil Pyne	Civil Engineer	Present	
David Jaeckels	Construction & Communication Liaison	Present	

1. Minutes from previous meeting

Moved by Ms. Ledesma, seconded by Mr. Mainus to accept the minutes as printed. Ayes: 4

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Ruggini, Enders, Mainus

2. Application by Bob Frederickson, Alsum Sweet Corn, for a Street Vendor license for the sale of sweet corn in the Chancery Restaurant parking lot, 7615 W. State Street, from July 1 - September 1, 2014

The Board reviewed a request by Chancery Restaurant, 7615 W. State Street, for a Street Vendor license to sell sweet corn sale in their parking lot from July 1, 2014 - September 1, 2014.

Bob Fredrickson, 1117 Kavanaugh Place, said that Alsum Sweet Corn, would like to use a small portion of their parking lot to sell sweet corn out of their pick-up truck. The corn would be sold during the months of July and August during the hours of 10:00 a.m. - 5:00 p.m. The truck will be removed every day. Mr. Fredrickson explained that two parking stalls would be displaced.

Mr. Wehrley requested that additional signage be placed at the exit drive of the parking lot where the corn will be sold so cars do not try to pull in at this location. Mr. Fredrickson said the spot is marked exit only, but would install a sign with an arrow showing the entrance to the parking lot.

Mr. Ruggini felt extra foot traffic in the village would be an asset to all of the businesses.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to approve a Street Vendor license for the sale of sweet corn in their parking lot from July 1 - September 1, 2014. Ayes: 4

RESULT:	APPROVE [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Enders, Mainus

3. Request by SIGMA Group, 1300 W. Canal Street, for a driveway opening at 1215 N. 62nd Street for the new residential development

The Board reviewed a request by Christopher Carr, SIGMA Group, requesting a driveway opening at 1215 N. 62nd Street for the new residential development.

Mr. Carr said that they have been in front of many of the City's review boards for approvals and they are here requesting final approval for a 32-foot driveway opening. He provided this justification for the request:

- The proposed access drive on the site is designed as a street rather than a driveway and therefore requires a larger opening at the intersection of 62nd Street
- The wider drive aisles are required to maintain proper access for both maintenance and fire trucks to the site; for snow plowing and garbage/recycling pick-up
- The large site has a limited access to public right of way, and it is important to create an aesthetically pleasing entrance especially considering the surrounding uses

Mr. Carr said that they plan on making the entrance an aesthetically pleasing access to welcome residents.

Mr. Pyne felt that the request is appropriate due to increased traffic, drainage issues should be worked out with the Engineering Department.

Moved by Ms. Ledesma, seconded by Mr. Mainus
to recommend approval of a 32-foot driveway opening
with an island in the middle at 1215 N. 62nd Street. Ayes: 4

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS]
MOVER:	Carla Ledesma, City Clerk
SECONDER:	William Mainus, Building Inspector
AYES:	Ledesma, Ruggini, Enders, Mainus

4. Board resolution approving plans and specifications and authorizing the City Clerk to advertise for bids on Contract 14-52/Project 5001 Glenview Avenue Water Tower Interior and Exterior Repainting and Miscellaneous Repairs

Mr. Pyne said that the work for the Glenview water tower includes complete sandblasting and painting of the interior and exterior and other miscellaneous repairs.

Mr. Pyne said that a Request for Proposal will be going out with bids being opened on June 12, 2014. He expected work to start on June 23 and should wrap up in November. Mr. Pyne responded to a question that the water tank would be out of commission most of that time.

The paint color was briefly discussed and it was noted that the Water Superintendent is the one who makes the decision on the paint color. The recommendation is for a light blue color the same as the water tower on Feerick Place. Ms. Enders advised that the City Administrator asked to be contacted regarding the color choice.

Moved by Mr. Ruggini, seconded by Ms. Ledesma
to approve the foregoing. Ayes: 4

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to paint the interior and exterior and perform miscellaneous repairs of the Glenview Avenue water tower in the City of Wauwatosa and work incidental thereto under Contract 14-52/project 5001 Glenview Avenue Water Tower Repaint and Repair,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for Glenview Avenue water tower interior and exterior repainting and miscellaneous repairs and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2014 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 14-52/project 5001 on May 29, 2014 and June 5, 2014 bids are to be opened on June 12, 2014, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Enders, Mainus

5. Board resolution approving plans and specifications and authorizing the City Clerk to advertise for bids on Contract 14-80 Parks Administration Building Mechanical Upgrade

Mr. Jaeckels said that this contract is for a replacement boiler at the Parks Administration Building in Hart Park. The old unit died a few weeks ago and this replacement unit will be smaller with a dual system. The bids will be opened on June 12th, 2014.

Mr. Jaeckels said that this will be funded through an internal grant.

Moved by Mr. Ruggini, seconded by Ms. Ledesma to approve the foregoing. Ayes: 4

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to replace the boiler at the parks administration building in Hart Park in the City of Wauwatosa and work incidental thereto under Contract 14-80, Parks Administration Building Mechanical Upgrade,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for boiler replacement at the Parks Administration Building at Hart Park and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2014 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 14-80 Parks Administration Building Mechanical Upgrade on May 29, 2014 and June 5, 2014 bids are to be opened on June 12, 2014, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Enders, Mainus

6. Board resolution approving plans and specifications and authorizing the City Clerk to advertise for bids on Contract 14-81/Project 6211 Upgrade City Fueling System

Mr. Jaeckels said that this project is to upgrade the fueling system at the Public Works Yard. The Capital Improvements Program has budgeted \$175,000 for this project replacing the dispensing units and lines and also adding a canopy. He noted that if there is damage found on the tanks or if there are corrosion concerns the tanks would be replaced. Mr. Jaeckels said the City could save approximately \$18,000, if the City could provide a truck to move fill dirt.

The alternate design is to provide a green roof. Green roofs reduce water pollution, cut heating and cooling bills, and extend the roof life. Green roofs can capture and hold hundreds, even thousands of gallons of water.

Mr. Jaeckels explained that the canopy is 30' x 60', approximately 1800 square feet. The roof top plantings require minimum maintenance and should only have to be watered once a month. Milwaukee Metropolitan Sewerage District (MMSD) would provide signage promoting the green roof.

The Energy Committee felt that this would be a good project to pursue.

Mr. Jaeckels said that the City would be applying for a \$10,000 grant from MMSD for the green roof, but that will not be enough to cover the installation cost. There is a water filtration benefit to MMSD but no real benefit to the City, except that the roof would help to keep rainfall from washing oil and gas into the sewer system. Mr. Jaeckels didn't think the roof is something that is affordable, but they will go through the process.

Moved by Mr. Ruggini, seconded by Ms. Ledesma
to approve the foregoing. Ayes: 4

RESOLUTION

WHEREAS, it is the sense of the Board of Public Works of the City of Wauwatosa that it is necessary to upgrade the fueling system at the Public Works Yard in the City of Wauwatosa and work incidental thereto under Contract 14-81- project 6211,

NOW, THEREFORE, BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin as follows:

Section 1. That the plans and specifications and form of contract and bond, together with the contract documents submitted therewith for furnishing all labor, material and equipment for upgrading the fueling system at the Public Works Yard and work incidental thereto, be and the same are hereby approved.

Section 2. That the work is intended to be done during the 2014 construction season in the City of Wauwatosa, all in accordance with said plans and specifications.

Section 3. That the work is to be let to the lowest responsible bidder following competitive bidding therefore.

Section 4. That the City Clerk be and she is hereby authorized and instructed to advertise for bids for Contract 14-81/project 6122 on May 29,2014 and June 5,2014 bids are to be opened on June 19, 2014, and to provide in so doing that bids may be submitted with a contract and bond, with sureties, as prescribed by the form furnished, complete with the exception of the signatures on the part of the City; and in lieu of the foregoing provision that the bidder may accompany his bid with a certified check equal to five (5) percent of the bid, payable to the city as a guarantee that if his bid is accepted, he will execute and file the proper contract and bond within ten (10) days after the award, all in accordance with the provision of the Wisconsin Statutes.

Section 5. That the Wage Scale in the contract documents be and the same is hereby accepted.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Ruggini, Finance Director
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Enders, Mainus

7. Resolution authorizing a Letter of Agreement between Wisconsin Department of Transportation and City of Wauwatosa for installation of adaptive signal technology on a pedestrian hybrid beacon to be constructed on Blue Mound Road at the Milwaukee County Zoo entrance

Mr. Porter said that the City was approached by the Department of Transportation (DOT) regarding the installation of a High Intensity Activated Crosswalk (HAWK) pedestrian beacon on Blue Mound Road at the entrance to the Milwaukee County Zoo.

Mr. Porter explained that as part of the Zoo Interchange project, the DOT has been replacing and upgrading various traffic signals on local streets surrounding the core of the interchange project. The HAWK beacon will be a flashing red light and currently there is a flashing yellow light which is pedestrian activated.

Mr. Porter said that the DOT will pay for the installation of the HAWK crossing system, the City will be responsible for the normal maintenance of the signal including energy costs.

Moved by Mr. Mainus, seconded by Ms. Ledesma
to approve the foregoing. Ayes: 4

RESOLUTION

BE IT RESOLVED, by the Common Council of the City of Wauwatosa THAT permission be and hereby granted to the proper City officials to execute the attached Letter of Agreement Regarding Adaptive Signal Control Operational and Maintenance between the Wisconsin Department of Transportation and The City of Wauwatosa.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Mainus, Building Inspector
SECONDER:	Carla Ledesma, City Clerk
AYES:	Ledesma, Ruggini, Enders, Mainus

8. Resolution awarding the bid for Contract 14-18, Aggregate Seal Coating, to Scott Construction, Inc., in the amount of \$159,114 (low of 2 bids), and further approving a Level III fund transfer of \$75,000 from the seal coating budget to the appropriate budget for the purchase of additional road salt

Mr. Porter asked that as part of the award of Contract 14-18 Aggregate Sealcoating, should the Board authorize a fund transfer of \$75,000 from the sealcoating account to the chemicals account in the 2014 operating budget.

Mr. Porter said that two bids were received, with the low bid coming in from Scott Construction, Inc., in the amount of \$159,114 and he recommended award of contract to Scott Construction.

Mr. Porter explained the request for a fund transfer in the amount of \$75,000 from the sealcoating account to the chemicals account. He said the City's expenditures for salt this past winter far exceeded the budget available in the Roadway Maintenance account. To cover these costs the City has appropriated money from the Reserve for Contingency account. However these funds are not sufficient to allow for stockpiling of road salt for the coming winter.

Mr. Porter said that a strategy was developed to utilize \$75,000 of sealcoating funds, to cover the cost of the additional salt required without going over the budget or going back to the Reserve for Contingency account. This information was discussed with the Budget and Finance Committee on April 29, 2014.

Mr. Porter said that there would still be sufficient funds left in the sealcoating account to pay for the award of Contract 14-18.

Moved by Ms. Ledesma, seconded by Mr. Ruggini to recommend to Council award of Contract 14-18 to Scott Constructions, Inc. in the amount \$159,114 and to recommend approval of a Level III fund transfer in the amount of \$75,000. Ayes: 4

RESOLUTION R-14-100

WHEREAS, the Board of Public Works of the City of Wauwatosa reports that pursuant to the official notice, published as required by law, for proposals for furnishing material, equipment and labor necessary for sealcoating various streets in the City of Wauwatosa and work incidental thereto under Contract 14-18 Aggregate Sealcoating in the sixth and seventh Aldermanic Districts of said City; and

WHEREAS, bids and proposals were received at the office of the City Clerk until 11:01 o'clock in the fore noon Thursday May 15, 2014 and therefore publicly opened; and

WHEREAS, that said bids and proposals are returned herewith, the bids received are as follows:

Scott Construction, Inc.	\$159,114.00
Fahrner Asphalt Sealers, Inc.	\$194,690.05

WHEREAS, the lowest bid received is Scott Construction, Inc. at \$159,114.00; and

WHEREAS, the Board of Public Works recommends that the proper City Officials be authorized to enter into a contract for doing said work of improvement;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Wauwatosa, that the proper City Officials be and they are hereby authorized and directed to enter into a contract with Scott Construction, Inc. for the work of Aggregate Sealcoating and work incidental thereto under Contract 14-18 at and for their bid price of \$159,114.00. This being the lowest and best bid including all alternates.

BE IT FURTHER RESOLVED, that the Common Council of the City of Wauwatosa authorize a Level III fund transfer in the amount of \$75,000.00 from Account 01-331-5980-010, Sealcoat City Streets to Account 01-331-5640-100, Chemical - Snow & Ice Control, to offset cost of the salt purchases required for the upcoming Winter of 2014/2015.

BE IT FURTHER RESOLVED that the surety deposits, if any, be returned to the unsuccessful bidders.

RESULT:	RECOMMENDED FOR APPROVAL [UNANIMOUS]	Next: 5/20/2014 7:30 PM
TO:	Common Council	
MOVER:	Carla Ledesma, City Clerk	
SECONDER:	John Ruggini, Finance Director	
AYES:	Ledesma, Ruggini, Enders, Mainus	
EXCUSED:	Kesner	

9. Monthly water pumpage report for April 2014

With April 2014 pumpage of 117,673,000 gallons, the year-to-date total stands at 523,543,998 gallons of water pumped, ahead of this time last year. The Chair ordered the report placed on file.

10. Contract updates

Mr. Porter said that lateral chemical grouting work should be done by the end of the month. The sidewalk program is underway. The Watertown Plank Road contract work has started up with one crew. The ongoing dye testing results is showing leaks in the brand new system on the Watertown Plank Road project. The contractor has been contacted.

The meeting adjourned at 8:55 a.m.

Carla A. Ledesma, CMC, City Clerk