



CITY OF WAUWATOSA

BOARD OF PUBLIC WORKS

MINUTES • FEBRUARY 17, 2014

Regular Meeting

Committee Room #1

8:30 AM

7725 West North Avenue, Wauwatosa, WI 53213

BOARD OF PUBLIC WORKS ITEMS

| Attendee Name | Title | Status | Arrived |
|-----------------|----------------------|---------|---------|
| Carla Ledesma | City Clerk | Present | |
| John Ruggini | Finance Director | Present | |
| Alan Kesner | City Attorney | Present | |
| Paulette Enders | Development Director | Present | |
| William Mainus | Building Inspector | Present | |
| William Wehrley | City Engineer | Present | |

1. Minutes from previous meeting

The Chair requested any additions or corrections to the minutes of the previous meeting.

Moved by Mr. Mainus, seconded by Ms. Enders
to accept the minutes as printed. Ayes: 5

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | William Mainus, Building Inspector |
| SECONDER: | Paulette Enders, Development Director |
| AYES: | Ledesma, Ruggini, Kesner, Enders, Mainus |

2. Request by Tosa Farmer's Market to use the Hart's Mill lot every Saturday from May 31, 2014 – October 18, 2014 from 7:00 a.m. – 12:30 p.m. for the 2014 market season

The Board reviewed a request by Maureen Millmann for the use of Hart's Mill parking lot on Saturday mornings beginning May 31, and ending October 18, 2014 from 7:00 a.m. - 12:30 p.m.

Ms. Millmann, 1839 N. 69th St., said that they are requesting to place 1-2 port-a-potties and a pre-fabricated shed, with an approximate footprint of 8' x 15, in the Hart's Mills lot. She explained that the port-a-potties would be locked at all times except on Saturday mornings. The rental company will clean the port-a-potties weekly and they would be picked up at the end of the season.

The shed being requested is for the purpose of storing Tosa Farmers Market supplies, tent, band tent, benches, and possibly the picnic tables in the off-season. The requested area for the shed is at the southeast end of the lot. Supplies are currently located in the Little Red Store and they are looking for a way to ease the set-up process.

Mr. Porter expressed concern that the port-a-potties would be vandalized being left out the entire summer.

Mr. Wehrley said the semi-permanent shed location is in a flood-way as is the entire section of the lot.

Ms. Enders noted that the shed request would have to go through an approval process with Federal Emergency Management Agency (FEMA) being in a flood-way and she expressed concerns of a stand-alone structure on city property.

The City Attorney suggested approving the use of the parking lot for the market and to allow for consideration of the other requests after more discussions with the Public Works and the Development Department.

Moved by Ms. Enders, seconded by Ms. Ledesma
to approve the use of the Hart's Mill parking lot for the
Tosa Farmers Market from May 31-October 18, 2014. Ayes: 5

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Paulette Enders, Development Director |
| SECONDER: | Carla Ledesma, City Clerk |
| AYES: | Ledesma, Ruggini, Kesner, Enders, Mainus |

3. Application by Matt Betzhold, Home Depot, for a Street Vendor license for a garden center in their parking lot at 4100 N. 124th Street from April 5, - July 31, 2014

The Board reviewed a request by Home Depot, 4100 N. 124th Street, for a Street Vendor license for their garden center.

Matt Betzhold, 4100 N. 124th St., explained that the set-up would be the same as last year which was very successful. Mr. Wehrley reminded the applicant to keep the fire lane access available.

Moved by Mr. Ruggini, seconded by Mr. Mainus
to approve a Street Vendor license for the outdoor
garden area contingent upon fire department and
building department approval. Ayes: 5

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | John Ruggini, Finance Director |
| SECONDER: | William Mainus, Building Inspector |
| AYES: | Ledesma, Ruggini, Kesner, Enders, Mainus |

4. Monthly water pumpage report for January 2014

With January 2014 pumpage of 129,591,000 gallons, the year-to-date total stands at 129,591,000 gallons of water pumped, ahead of this time last year. The chair ordered the report placed on file.

5. *Annual Report of the Board of Public Works

The Board reviewed the Annual Report of the Board of Works for 2013. The City Attorney directed that errors be corrected on title pages.

Moved by Mr. Ruggini, seconded by Ms. Enders
to recommend to Council approval of the Annual
Report of the Board of Public works with edit
to report detail. Ayes: 5

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| RESULT: | RECOMMENDED FOR APPROVAL [UNANIMOUS] |
| MOVER: | John Ruggini, Finance Director |
| SECONDER: | Paulette Enders, Development Director |
| AYES: | Ledesma, Ruggini, Kesner, Enders, Mainus |

6. Contract updates

Mr. Wehrley said that the projects are shut down for the winter. The Department of Transportation will work on Watertown Plank Road as weather permits.

The meeting adjourned at 8:47 a.m.

Carla A. Ledesma, CMC, City Clerk