



## CITY OF WAUWATOSA

MEMORIAL CIVIC CENTER  
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### BOARD OF PUBLIC WORKS

Monday, February 18, 2013 – 8:30 a.m.

PRESENT: Ms. Enders, Development Dir.; Mr. Kesner, City Atty.; Ms. Ledesma, City Clerk  
Mr. Mainus, Bldg. Inspector; Mr. Ruggini, Finance Dir. - 5

ALSO PRESENT: Mr. Wehrley, City Engineer; Mr. Porter, Public Works Director; Mr. Kroll, Special  
Projects Engineer

Mr. Kesner as Chair called the meeting to order at 8:30 a.m.

The Chair requested any additions or corrections to the minutes of the previous meeting.

Moved by Mr. Ruggini, seconded by Ms. Ledesma  
to accept the minutes as printed. Ayes: 5

**Conveyance of Rights in Land document of storm sewer and sanitary sewer at N. Mayfair Road from I-94 to Watertown Plank Road.** Mr. Porter said that this conveyance request follows the water department conveyance approved at the last meeting. Currently portions of the storm and sanitary sewer infrastructure are located in existing easements outside of the existing right of way. The right of way boundaries will be changed as the roadway is widened during the paving project.

Moved by Mr. Mainus, seconded by Ms. Enders  
to recommend to Council approval of the  
Conveyance of Rights in Land document for  
storm sewer and sanitary sewer. Ayes: 5

**Conveyance of Rights in Land document of storm sewer and sanitary sewer at N. Glenview Avenue from the southern city limits to a point south of W. Avon Court.** Mr. Porter said that this conveyance request follows the water department conveyance approved at the last meeting. Currently portions of the storm and sanitary sewer infrastructure are located in existing easements outside of the existing right of way. The right of way boundaries will be changed as the roadway is widened during the paving project.

Moved by Ms. Enders, seconded by Mr. Ruggini  
to recommend to Council approval of the  
Conveyance of Rights in Land document for  
storm sewer and sanitary sewer. Ayes: 5

**Street Vendor License – Home Depot, 4100 N. 124<sup>th</sup> Street.** The Board reviewed a request by Home Depot, 4100 N. 124<sup>th</sup> Street, for a Street Vendor license for their garden center. Mr. Konopasek explained that the set-up would be the same as last year which was very successful. Mr. Wehrley reminded the applicant to keep the fire lane access available.

Mr. Mainus inquired about the garden tent and asked that Mr. Konopasek leave a 24/7 phone number in the event of an emergency. Mr. Konopasek explained that the tent has sides which can be opened during the day and closed at night. The tent is supposed to withstand hurricane type winds.

Regarding security, the applicant said the store is open 24 hours a day Monday – Friday but not on the week-ends. There is no outside security so security is always a concern.

Moved by Ms. Enders, seconded by Mr. Mainus to approve a Street Vendor license for the outdoor garden area contingent upon fire department and building department approval. Ayes: 5

**Encroachment into public right-of-way request – 6745 W. Wells Street.** The Board reviewed a request by Sean Phelan, Alterra East Tosa, to encroach into the public right-of-way to install an awning over a planting bed adjacent to the sidewalk on N. 68<sup>th</sup> Street.

Mr. Phelan gave the awning dimensions and noted that the business will be opening this spring.

Mr. Wehrley had no concerns subject to executive of necessary approvals and agreements.

Moved by Ms. Ledesma, seconded by Ms. Enders to recommend to Council approval of the encroachment subject to execution of the necessary Hold Harmless Agreement and necessary approval from the Design Review Board. Ayes: 5

**Special Assessments for 2012 Street Improvements.** The Board reviewed a resolution placing the special assessments for 2012 street improvements on the tax roll. The anticipated billing date is the last week in February.

Moved by Ms. Ledesma, seconded by Mr. Mainus to recommend to Council approval of placing 2012 Street Improvements on the tax roll. Ayes: 5

**Contract 12-28 Health Department Renovations – Change Order #1.** Mr. Kroll said items on this change order request are required to correct errors and omissions in the drawings. A few things were discovered during the constructions process. Door hardware had to be changed as well as the installation of light fixtures. The transaction counter had to be lowered to be ADA compliant.

Mr. Kroll updated the Board on the construction status. All rough-ins are done and drywall should be installed this week. The target date for the Health Department to move back in is mid-April.

Mr. Kroll advised that with the change order the project is still within the budge. He asked that change order #1 to Selzer Ornst Co. in the amount of \$3,377 be approved.

Moved by Mr. Ruggini seconded by Mr. Mainus to recommend the foregoing. Ayes: 5

**Permanent easement granted by John Onopa, 1165 N. 100<sup>th</sup> Street.** Mr. Wehrley explained that the easement is necessary for replacement of storm sewers that cross onto the property at 1165 N. 100<sup>th</sup> Street as part of the Ruby Avenue project. The City will restore everything on the property that is torn up.

Moved by Mr. Ruggini, seconded by Ms. Enders  
to recommend to Council approval of the foregoing subject  
to signing of the easement agreement. Ayes: 5

**Permanent easement granted by Keith & Robyn Grover, 10333 W. Ruby Avenue.** Mr. Wehrley explained that the easement is necessary for replacement of storm sewers that cross onto the property at 10333 W. Ruby Avenue as part of the Ruby Avenue project. The City will restore everything on the property that is torn up.

Moved by Ms. Enders, seconded by Ms. Ledesma  
to recommend to Council approval of the foregoing subject  
to signing of the easement agreement. Ayes: 5

**Annual Report of the Board of Public Works.** The Board reviewed the Annual Report of the Board of Public Works for 2012. Mr. Porter expressed appreciation to his staff for completing this report in a timely fashion.

Moved by Mr. Mainus, seconded by Mr. Ruggini  
to recommend to Council approval of the Annual  
Report of the Board of Public Works for 2012. Ayes: 5

**Water pumpage report.** With January 2013 pumpage of 118,815,000 gallons, the year-to-date total stands at 118,815,000 gallons of water pumped, below this time last year. The Chair ordered the report placed on file.

**Partial payments and contract updates.** Mr. Wehrley said street lighting work is being doing on Meinecke Avenue as weather allows. The work is wrapping up on the Crowne Plaza sanitary sewer relay project. A pre-construction conference is scheduled for Tuesday, February 19<sup>th</sup> for Contract 13-51. Work will be starting on the UWM project getting water to the Parks Administration Building.

## RESOLUTION

BE IT RESOLVED, By the Board of Public Works of the City of Wauwatosa, Wisconsin that the proper City Officers be and they are hereby authorized and directed to issue City orders in favor of the contractor listed below in the amount listed in the column headed "Amount" as partial payment for work completed as indicated on the attached exhibit pursuant to the terms of the contract noted.

<u>Contractor</u>	<u>Payment No.</u>	<u>Contract No.</u>	<u>Amount</u>
Monoko, LLC	4	12-181 Harmonee Bridge Repairs and Repainting	\$28,500.00
Selzer-Ornst Co.	1	12-28 / 6004 Remodel Health Department	\$92,434.50
Super Excavators, Inc.	1A	12-101 UWM Innovation Park Improvements	\$22,420.00
Super Excavators, Inc.	1B	12-101 UWM Innovation Park	\$42,368.10

UPI, Inc.	2	Improvement 12-78 / 1003 Sanitary Sewer Relay	\$126,526.38
Globe Contractors, Inc.	13	12-05 / 4001 Meinecke Avenue Flood Mitigation	\$366,315.62

Moved by Mr. Ruggini, seconded by Ms. Ledesma  
to approve the foregoing. Ayes: 5

The meeting adjourned at 8:45a.m.

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Secretary to the Board