



CITY OF WAUWATOSA HEALTH DEPARTMENT
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City of Wauwatosa Board of Health Meeting Minutes
Tuesday, February 19, 2013 8:00 - 9:15 am
Health Department Conference Room

Present: Mayor Kathy Ehley, Nancy Kreuser, Leslie Martin, Chris Shaw, Bobby Pantuso, Lori Nielsen, John Dunn, Cheryl Davies, Jim Beix, Lisa Simonds,

1. Call to Order- The meeting was called to order at 8:03 AM by Co-Chair Dr. John Dunn
2. Approval of agenda: Motion to approve the agenda
 - Motion: Bobby Pantuso
 - Second: Chris Shaw
 - Motion carried unanimously.
3. Motion to approve the 11/20/12 Minutes
 - Motion: Chris Shaw
 - Second: Bobby Pantuso
 - Motion carried unanimously.
4. Comments from the public – none
5. Comments from Board – Mayor Ehley introduced herself to the Board of Health. The Mayor is supportive of prevention programming and community partnerships.
6. New Business: Division Reports from Public Health Services
Administration: Nancy Kreuser, City of Wauwatosa Health Officer
 - Personnel updates/ AHEC Intern Summer – Our new Public Health Nurse (PHN) started in early January. She replaced the vacancy left since July 2012. Orientation takes approximately one year. Our last PHN candidate did not work for our timeline due to factors beyond our control. We re-advertised the position and will be interviewing this month. A second PHN resigned in late December, creating another vacancy. Lori applied for an AHEC intern this summer to work on a health survey.
 - Grant updates: In January, DHS awarded the WHD a 2013 Public Health Infrastructure grant in the amount of \$10,000 to help with the City of Wauwatosa Community Health Improvement Plan (CHIP) process. WHD will have an all-day training in April to coordinate status and next steps. Once formulated, presentations and meetings will ensue with community partners. The CHIP is implemented by multiple community partners, with the health department taking the lead. The 2012 end-of-the-year grant reconciliation is in process.
 - Refurbishment Update – The health department temporarily relocated to the lower civic center at the end of December. Renovation to date includes demolition, asbestos and lead removal. As a part of this project, HVAC work is being done for entire building. We are not extending the footprint of the department but using the space more efficiently, and improving lighting, air quality, work space and security.

Communicable Disease (CD) Update

SENTINEL EVENTS

Below is detailed information regarding each sentinel event:

Food borne outbreak #5065: On December 19, the WHD was notified of a possible food-borne outbreak from a holiday party held at a Wauwatosa restaurant on December 14. The caller reported that at least 20-25 people had become ill with gastrointestinal symptoms on the afternoons of December 15 and December 16. Total attendance at the event was 225. A buffet style meal was served through four different lines; ill persons were reported to have been served through one line. Working with the WI Bureau of Communicable Diseases (BCD), a questionnaire and line list was developed. WHD conducted 34 patron and several staff investigations while also conducting a restaurant inspection; BCD conducted a few dozen out-of-jurisdiction interviews. Lab results from symptomatic individuals revealed Norovirus as the suspected agent. WHD is still waiting for the final report from the WI BCD.

Adult living facility enteric outbreak #5066: On December 17, the WHD was notified of an enteric outbreak at an adult skilled care living facility beginning on December 9. 5 out of 26 (19.2%) of the unit's residents and one employee became ill. Infection control measures including unit quarantine were implemented. Norovirus was the identified organism in 2 samples. The outbreak was resolved on December 24.

Adult living facility respiratory outbreak #5067: On December 26, the WHD was notified of an influenza outbreak at an adult skilled care and assisted living facility beginning on December 24. 95 out of 565 (16.8%) of the skilled care unit's residents became ill; 63 tested positive for influenza. There were 10 deaths on the unit, a higher incidence than what normally occurs during that time period. 21 out of 98 (21.4%) of the assisted living unit's residents became ill; 14 tested positive for influenza. Infection control measures including unit quarantine were implemented. The outbreak was resolved on January 14.

Adult living facility respiratory outbreak #5068: On December 27, the WHD was notified of an influenza outbreak at an adult living facility on 4 units beginning on December 11. 37 of the residents and 5 employees became ill; 8 tested positive for influenza. There was one death. Infection control measures including unit quarantine were implemented. The outbreak will continue to be monitored.

Adult living facility respiratory outbreak #5069: On December 28, the WHD was notified of an influenza outbreak at an adult skilled and assisted living facility beginning on December 23. 19 out of 114 (16.7%) of the assisted care unit's residents became ill; 11 tested positive for influenza. 4 residents in the skilled care/rehab unit's residents became ill; 3 tested positive for influenza and one for para-influenza. Infection control measures including unit quarantine were implemented. The outbreak was resolved on January 15.

Healthcare institution Pertussis exposure #5070: On December 26, the WHD was notified of a Pertussis exposure at a healthcare institution. Exposure occurred on December 14. The investigation revealed that 4 employees had close contact to the individual with pertussis; all of the employees were asymptomatic. The case was resolved on January 4, 2013 with no secondary cases.

Adult living facility enteric outbreak #5071: On January 4, the WHD was notified of an enteric outbreak at an adult assisted living facility beginning on January 2. 14 out of 67 (20.9%) of the unit's residents became ill. Infection control measures including unit quarantine were implemented. Norovirus was the identified organism in 4 samples. The outbreak was resolved on January 23.

School Hepatitis A exposure #5072: On February 5, the WHD was notified of a Waukesha County resident with hepatitis A who teaches at a school within Wauwatosa. The teacher became symptomatic on February 2nd or 4th. Subsequently, WHD excluded her from work until February 15. The teacher did not serve any food or snacks to the students, and there wasn't any shared food or potlucks among the

school's staff. The classrooms are self-contained – not much movement among the classes. Out of the 21 kids in the classroom, 15 had 2 doses of Hepatitis A vaccine, 1 had a single dose, and 5 did not have any doses per WIR. Hepatitis A is not a required vaccine for school entry. Since the investigation revealed no risk to the students, WHD did not recommend any treatment or exclusions for the students. A letter was drafted for the school to distribute to the parents of the students explaining that their child may have been exposed to hepatitis A, but the risk was very minimal.

School Pertussis outbreak #5073: On February 6, the WHD was notified of a second case of Pertussis in a Wauwatosa school classroom. Letters were distributed to the parents of the students in the classroom stating that their child was exposed to Pertussis. WHD will continue to monitor the situation through February 27.

OTHER

317 funding: Due to the recent changes in federal funding, the WHD has not provided immunizations to children who are fully insured since of October 1. The Centers for Disease Control and Prevention (CDC) define fully insured as “anyone with insurance that covers the cost of vaccine, even if the insurance includes a high deductible or co-pay”. This definition includes situations when immunization costs are denied for payment because the plan's deductible had not been met. As federal guidelines allow, the WHD will continue to provide the following services at no cost (free):

- Influenza (flu) vaccine for all children through age 18 years
- Vaccines to children through age 18 years with no insurance
- Vaccines to children through age 18 years with medical assistance funding (ex: BadgerCare)
- Vaccines to children through age 18 years who are native Americans
- Vaccines to children through age 18 years who are Alaskan natives

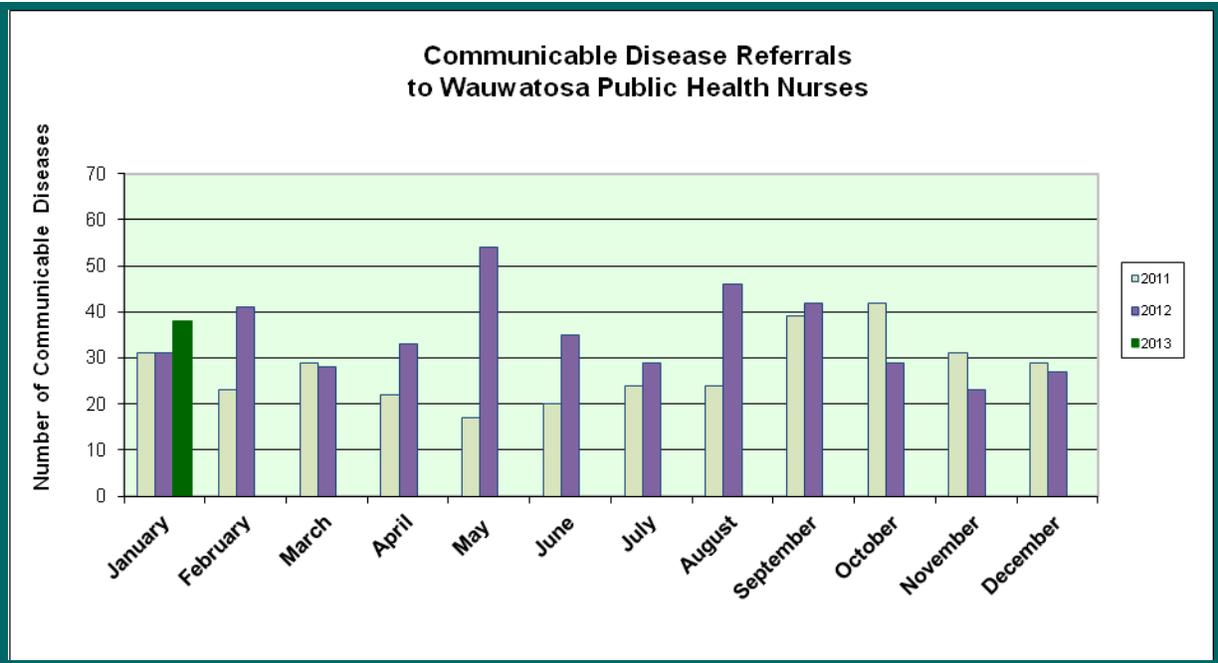
The new policy is on the website and city newsletter and was distributed in the community. There was a 'soft' implementation of the above policy starting October 1. Per WI DPH guidelines, we will educate the parents of insured children to the policy, but we will proceed to immunize them. We will be able to provide uninsured **adults** with selected free vaccines. The WHD budget impact will be that for expired vaccine, local health departments are now on the hook for the cost. Of the state's \$42 million budget, \$1 million is wasted, most of which is by health care providers, not health departments.

Vaccine for Children (VFC) program: The state announced that they will charge local health departments (LHDs) for any unused expired VFC vaccines. The policy has not been implemented yet. LHDs objected to the policy since it is the private VFC providers who waste the most VFC vaccine in Wisconsin.

Pertussis statewide outbreak: The number of Pertussis cases statewide seems to be declining. WHD experienced a slight increased number of cases in November and December.

Sexually Transmitted Diseases (STDs): STDs continue to account for the majority of reported communicable diseases during 2012. With the staffing shortage, Chlamydia and Gonorrhea cases are currently a low priority.

Trends: See graph below for trends.



Healthiest Wauwatosa 2012 Programs and Initiatives Highlights:

Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) process:

- CHA/CHIP: The CHA fact sheets are in development. The Health Improvement Committee developed a template for the CHIP.
- QIC: Quality Improvement Committees (QICs) are developed and modified the work plans; the QICs drafted and updated several departmental policies and procedures.
- Youth Risk Behavior Survey (YRBS): The survey was completed at Wauwatosa West and East High Schools in October. The health department is analyzing and comparing the data. There was no statistically-significant change in the behavior and actions of Wauwatosa youth from 2010. A final report will be available at the next meeting.
- Wauwatosa Breastfeeding Survey: WHD submitted an application for an AHEC intern to conduct a retrospective survey on the breastfeeding practices of Wauwatosa mothers of two-year-olds. The survey will be conducted this summer. It will be similar to the breastfeeding survey conducted in 2010.

Alcohol, Tobacco, and Other Substances:

Tosa United coordinator: WHD staff stepped in as a temporary facilitator for the organization; the school district (WSD) hires the coordinator and facilitates the community group. The Public Health Specialist and Nursing Supervisor met with the Assistant Director of Student Services and the new Tosa United Coordinator, Ben Farley, to discuss future programming. Minimal programming is planned for the rest of the school year; the remaining time will be spent planning for future school years. Awaiting YRBS results to determine focus areas. Discussion also ensued concerning a Tosa gas station that sold alcohol to minors. We may re-check offending establishments. Alcohol license density will be determined.

- Tobacco compliance checks were conducted October 2012. WHD secured grant monies to pay for the police overtime. The results were:
 - 33: number of total checks attempted
 - 32: number of retailers that did not sell to underage volunteers
 - 1: number of retailers that did sell to an underage volunteer, even after checking identification; all received a citation

Injury & Violence Prevention:

- Home Safety Visits: PHNs continued offering and conducting home safety visits.
- Lead poisoning and prevention: The CDC lowered the criteria for identifying a lead poisoned child from $\leq 10 \mu\text{g/dl}$ to $\leq 5 \mu\text{g/dl}$ effective January 1. This will increase the number of children case managed for lead poisoning in Wauwatosa from about 5 to 35 or 40 annually.

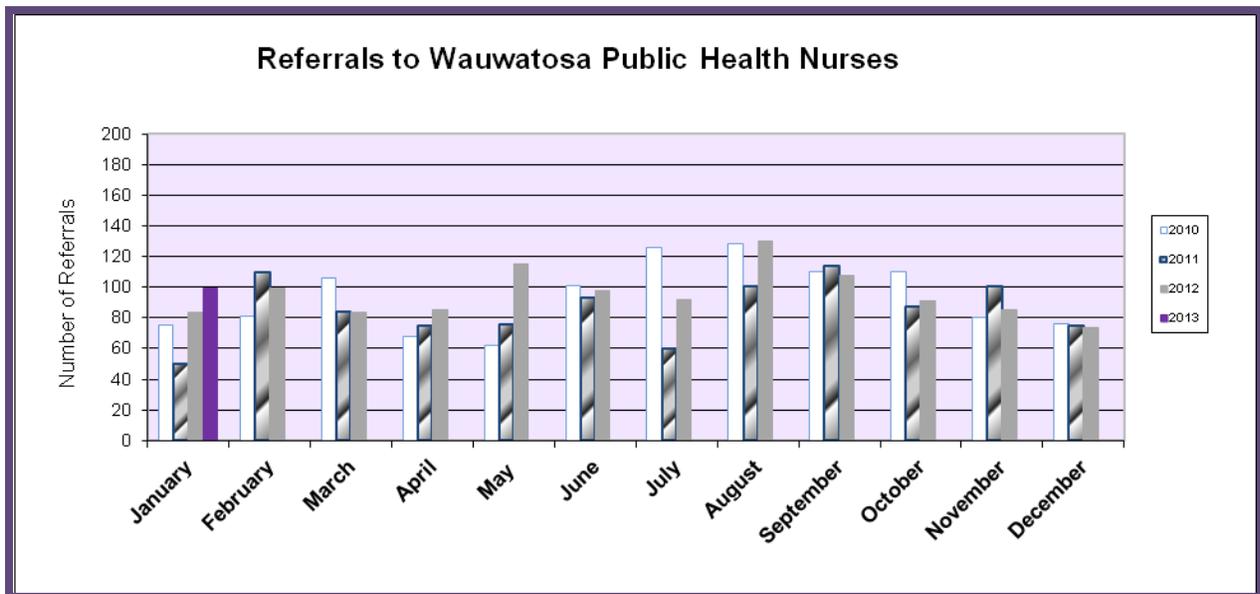
Personnel: The PHN position was discussed during the Administration Report. Much time was spent orienting the new Public Health Specialist and the new Public Health Nurse. Currently, 3.5 FTE of nurses are conducting the work of 5.5 FTE of PHNs.

Other:

- Social Media/Communication Survey: The survey was disseminated to the schools, day cares, and faith-based organizations as well as various clinics and events in Wauwatosa this past fall. Over 700 surveys were collected. WHD staff is drafting a preliminary report; the final report will be available at the next meeting.
- WHD conducted a nutrition and physical activity presentation for day care providers called “The Weight of the Nation” on Thursday, November 29. Video clips and discussion from the HBO documentary, “Weight of the Nation” was presented, with the goal of raising awareness about childhood obesity and empowering childcare providers with information and tools to improve the health of the children in their care. Attendees were provided written information on physical activity and nutrition to share with families of the children they care for. In addition, community resources were compiled and distributed that relate to physical activity and nutrition. Employees from 34 Wauwatosa based child care facilities were invited to the program. 25 child care providers representing 15 facilities attended.

Public Health Database: The Program Tracker database continues to be in development; progress was slowed due to the staffing shortage and outbreaks. The inquiry database continues to run smoothly; developed some preliminary reports from the inquiry database. Much time was spent identifying and defining what is a referral / complaint for future tracking.

Access to Care: See graph below for trends.



Environmental Health/Preparedness Division: James Beix, Public Health Manager

State Agent Health Inspections Update

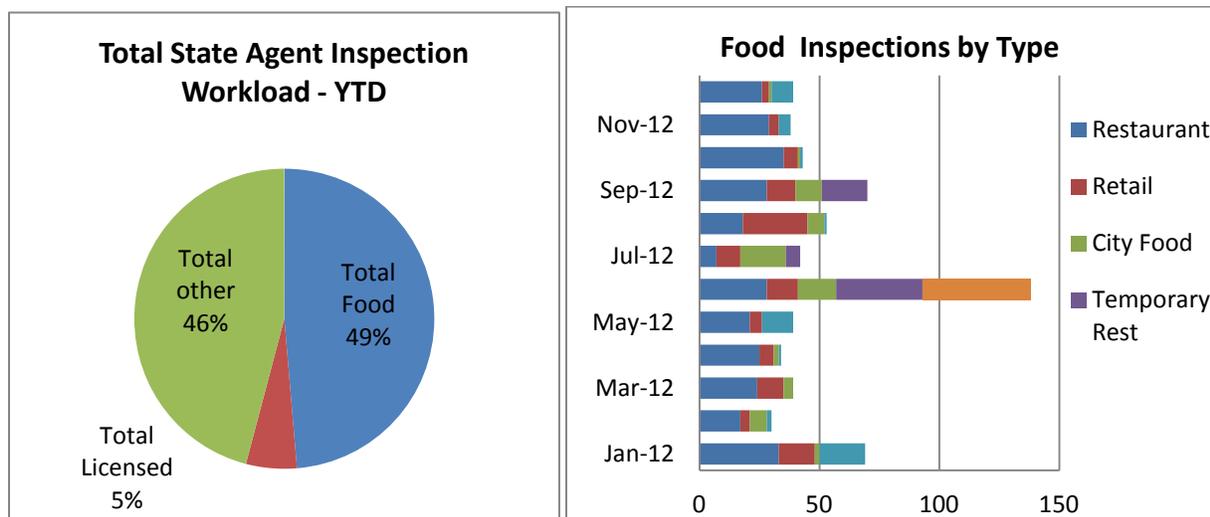
- Inspections are ahead of schedule
- Bigg's Roadhouse meeting was held on 2/18/13 regarding repeat critical violations. Corrective action is in effect. Restaurant now on our quarterly risk list for re-inspections.
- Begin the 2013-14 licensing renewal process next week – will include soda water licenses.
- Environmental health database – building lodging and public pool modules. We will eventually take over lodging and pool licensing from the City Clerk.

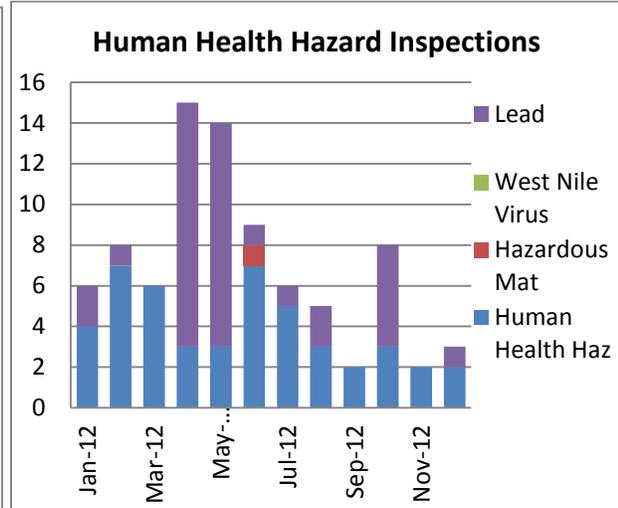
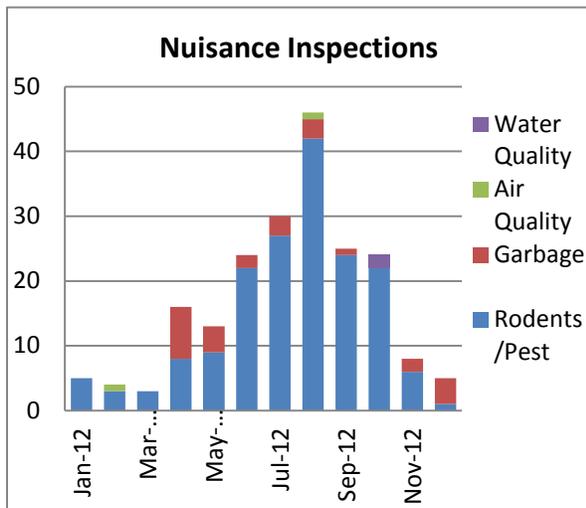
Nuisance/Human Health Hazards/Regulation of Animals

- Urban Farming Pilot Ordinance – Ordinance passed. Application, license and neighbor permission required. A question was raised as to what happens if a new neighbor who did not sign off moves in? A new neighbor disclosure in effect, however, they do not sign off. This is a restrictive ordinance. Approximately 6 people supported this ordinance, 4 of whom dropped out due to the requirements.
- Dangerous/Vicious Dog Declaration – Police issued a vicious dog citation to a woman walking 2 large dogs that she couldn't control. Dangerous dog declaration issued for 2 Tosa dogs. Control measures in place. 1st time offense. Legal is working on this.
- A question arose related to predictions on rodents, construction, and the winter. Rodents are being cited in non-construction areas this winter.

Preparedness Updates

- Met with Wauwatosa School District Emergency Procedures Committee – Practice scenario involved an active shooter in a school district.
- Local Technical Assistance Review - March 7th -State to review our plans. This is a grant requirement for the Cities Readiness Initiative in the Milwaukee area.
- Two- part table top exercise
 - March 15 – Online webinar training will cover coordinated message with the Joint Information Center.
 - April 24th – Public Information Officer training in Franklin, WI –Training will include handling media and press releases and involves a 3- year training plan.
- An April City Emergency Operations Center Activation Drill will be conducted with Chief Ugaste
- A question came up if WHD had enough staff to fill all roles during an emergency. Where do the volunteers come from? WHD managed the H1N1 pandemic with 17 staff. We do our best to respond. The official volunteer agency, COAD, folded last year. In a true emergency, just-in-time training goes into effect and the state relaxes the rules in selected areas so that people can assist without liability issues if due diligence is evident.





7. Advocacy/ Opportunities

- None

8. Old Business

- Urban farming update (from Community Development) - Urban farming ordinance to be drafted from community development department. There are many stipulations that must be met; we predict a low number of residents will apply for chicken farming license.

9. Announcements

- Bobby Pantuso hired by Columbia St. Mary's Family Health Center to conduct management training for the doctors; teaching management skills. Free clinic "Family Health Center" offered on Saturday mornings. There are 23 free clinics in Milwaukee. Check the website.
- Chris Shaw announced a Free clinic collaborative on 91st and Lincoln, including cardiology, neurology, and dermatology.
- **Next meeting May 21, 2013 8-9:15 AM, Health Department Conference Room.**

10. Motion to adjourn 8:50 AM

- Motion: Bobby Pantuso
- Second: John Dunn
- Motion Carried unanimously

Recorder: Ims