



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, October 9, 2012

Committee Room #2

PRESENT: Alds. Wilson, Hanson (8:09 p.m.), Dubinski, Donegan, Tilleson, Organ, Birschel, Ewerdt - 8

ALSO PRESENT: A. Kesner, City Attorney, B. Porter, Public Works Dir.; J. Ruggini, Finance Dir.; C. Ledesma, City Clerk; J. Wojcehowicz, Water Supt.; E. Hilt, Program Analyst

Ald. Wilson as Chair called the meeting to order at 8:02 p.m.

Copier lease for the City Clerks Department

The committee reviewed a memo from the Purchasing Coordinator regarding a lease for a new black and white digital copier, with color scanner and fax capability from Ricoh Business Systems, the second lowest cost provider, under the State of Wisconsin Contract.

The medium volume copier located at the City Clerk Department has reached the end of its life cycle rental/lease agreement. The current rental rate of \$322.00 per month will decrease by \$27.45 per month with the new equipment, to a rate of \$294.55. This rental rate includes all maintenance, and consumable supplies with the exception of paper.

Mr. Ruggini said that the purchasing department was able to negotiate a better rate than our current contract with the same vendor.

Ms. Ledesma commented that the department is very happy with the Ricoh brand copier and the new one will have additional capabilities of faxing and scanning in color.

Moved by Ald. Donegan, seconded by Ald. Organ to recommend approval to enter into a new 60-month rental/lease agreement with Ricoh Business Systems for a total lease cost of \$294.55 per month – Ayes: 7

Lease agreement with T-Mobile for Wauwatosa Water Utility

The committee reviewed a memo from the Water Superintendent regarding a lease agreement with the Wauwatosa Water Utility in order to install additional cabling and antennas at the utility's water tower located at 108 N. Glenview Avenue.

The original lease was negotiated in 2000 between the City of Wauwatosa and Voice Stream to install cellular antennas at the Glenview tower location. Today, T-Mobile desires to install an array of antennas to enhance their 4g network technology.

Mr. Wojcehowicz said that the number of antennas at the Glenview tower location will increase from six to nine. He explained that the contract would be extended for 13 additional years. The lease amendment could generate over \$1,371,461 in new revenue for the water utility over the full term of the lease.

Moved by Ald. Wilson, seconded by Ald. Organ to recommend approval to amend the current lease agreement with T-Mobile – Ayes: 7

City of Wauwatosa's solid waste collection request for proposals

The committee reviewed a memo from the Public Works Director regarding solid waste service collection contracts which are expiring at year end.

A major undertaking of the Public Works Department in 2012 has been the installation of an automated solid waste collection system for Wauwatosa residents. This included the delivery of over 15,000 new carts to replace old ones that were 15-20 years old and the management of a pilot program to have the City collect recycling on a trial basis. These efforts are part of an overall plan to increase efficiency and reduce costs for solid waste services in Wauwatosa.

The next milestone was to complete an extensive request for proposals, (RFP) process involving outside contractors submitting proposals on curbside recycling, transfer station operation, and yard waste collection. The Department of Public Works also submitted proposals for curb side collection and yard waste collection.

Mr. Porter explained that this information is a follow-up to the discussion held during the budget process. The Director of Public Works introduced consultant, Nancy Wright, AECOM, hired to help with the request for proposal process which was quite an extensive process.

Ald. Hanson present at 8:09 p.m. - 8

Ms. Wright explained the process in detail of the complicated procedures taken by the City to submit a fair and confidential proposal. Ms. Wright discussed the bids received in depth. Based on AECOM's analysis, their recommendation is to have City forces continue to collect and haul recycling to a private processing plant for an interim period until such time as other collection means can be fully investigated. The contract for transfer station operation is recommended to be awarded to Veolia, and the curbside yard waste collection is recommended to be performed by the City.

The City Attorney and Finance Director discussed the need to include both variable and allocated costs in their spreadsheets. Mr. Ruggini noted that the Public Works Department tested all the assumptions and felt confident with the numbers presented.

Based on AECOM's analysis, their recommendation is to have City forces continue to collect and haul recycling to a private processing plant for an interim period until such time as other collection means can be fully investigated. The contract for transfer station operation is recommended to be awarded to Veolia, and the curbside yard waste collection is recommended to be performed by the City.

Moved by Ald. Hanson, seconded by Ald. Organ to recommend approval for the City Attorney to be authorized to execute contracts with the haulers as outlined in the AECOM letter of recommendation – Ayes: 8

Vouchers

Name	Dept.	Reason and location	Date	Amount
Matt Bohmann	Police	WI Crime Prevention Practitioners Conference - Appleton	09/25-09/28/12	51.75
Lisa Hudson	Police	FBI Hostage Negotiations training certification - Appleton	09/23-09/28/12	154.00
Dale Weiss	Police	WI Crime Prevention Practitioners Conference - Appleton	09/25-09/28/12	58.65
Steven Presnal	Building Municipal	Municipal Plumbing Inspectors Institute - Stevens Point	09/12-09/14/12	12.84
Richard Baker	Court	Judicial Education - Green Bay	09/12-09/14/12	280.42
Abby Pavlik	Police	Instructor Development course - Pewaukee	09/17-09/20/12	34.37
Brian Zalewski	Police	Supervising Counterdrug Operations - Franklin	09/25-09/27/12	24.16
Tamara Szudy	Planning	Upper Midwest Conference - Madison	09/26-09/27/12	462.58
Ryan Cepican	Police	Acceleration/Vericom Comp. Familiarization - Rochester, MN	09/23-09/25/12	135.44
Ryan Cepican	Police	Combined Tactical System Instructor certification - Racine	09/18-09/21/12	38.70
Stephen Kirby	Police	Combined Tactical System Instructor certification - Racine	09/18-09/21/12	34.58
Ryan Cepican	Police	2012 Fall Police Motorcycle In-Service - Franklin	9/14/2012	6.53
Brad Bechman	Police	Ins and Outs of Horizontal Gaze Nystagmus - Brookfield	9/24/2012	9.00
Gary Gabrish	Police	Combined Tactical System Instructor certification - Racine	09/18-09/21/12	37.91
James Morrill	Police	Instructor Development course - LESB - Pewaukee	09/17-09/20/12	33.08
James Wojcehowicz	Water	WI Water Association Conference - Appleton	09/18-09/21/12	555.95

Moved by Ald. Tilleson, seconded by Ald. Wilson to approve the foregoing - Ayes: 7; Present: 1 (Donegan)

The meeting adjourned at 9:07 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks