



**CITY OF WAUWATOSA**  
**BUDGET AND FINANCE COMMITTEE**  
**AGENDA • DECEMBER 4, 2012**

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**Special Meeting****Committee Room #1****7:10 PM**

7725 West North Avenue, Wauwatosa, WI 53213

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PLEASE NOTE: The items on this agenda may be revised before the time of the Common Council meeting, some items may be removed and others added prior to the completion of the final Common Council agenda. The final agenda will be available in the City Clerk's office and on the city website at [www.wauwatosa.net](http://www.wauwatosa.net). It is anticipated that each item listed on the agenda may be discussed, referred or acted upon unless it is noted in the specific agenda item that no action is contemplated.

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**BUDGET AND FINANCE COMMITTEE ITEMS**

1. Memo from the Asst. Fire Chief recommending approval of a Department of Transportation construction mitigation contract

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, must contact the City Clerk at voice telephone 479-8917 or TTY 471-8484 (City Hall, 7725 W. North Avenue, Wauwatosa, Wisconsin 53213) for accommodations. Requests for accommodations for meetings should be made at least three (3) business days prior to the meeting. Every effort will be made to arrange accommodations for all meetings; so please give the City Clerk as much advance notice as possible.

**AGREEMENT BETWEEN**  
**THE WISCONSIN DEPARTMENT OF TRANSPORTATION**  
**AND**  
**THE CITY OF WAUWATOSA FIRE DEPARTMENT**

State Project I.D. 1060-37-92  
CONTRACT NO. 4  
2013-2014 Traffic Mitigation  
Zoo Interchange Project

This agreement is a formal partnership, made and entered into between the Wisconsin Department of Transportation (DEPARTMENT) and the City of Wauwatosa Fire Department (CITY), to provide for services as described herein. The Wisconsin Department of Transportation and City of Wauwatosa Fire Department are partnering during the Zoo Interchange Project (PROJECT) to ensure that emergency response capabilities are not adversely affected by roadway reconstruction.

The DEPARTMENT advises implementation of a comprehensive and cost effective transportation management plan that will help ensure the safety, accessibility and mobility for the traveling public in the PROJECT area. The PROJECT area is defined as interstates I-94 and I-894/USH-45 from Lincoln Avenue on the south, west of Underwood Parkway on the west, Burleigh Road on the north and 70<sup>th</sup> Street on the east. Included in the PROJECT area are local alternate route streets within two miles of the interstate roadways.

To mitigate traffic impacts caused by the PROJECT, the DEPARTMENT will provide \$200,000 to the CITY. In turn, the CITY will provide planning, coordination, equipment staging, and staffing services (as outlined below) in an effort to mitigate emergency incidents in the PROJECT area and stay informed of PROJECT roadway closures and construction progress for a 2-year period commencing on January 1, 2013 and ending on December 31, 2014.

The monies provided by this agreement will allow for CITY to assist in:

- Mitigating impacts to emergency response times on the west side of Wauwatosa by providing a temporary fire station west of HWY 100 when the city is bisected by the HWY 100 reconstruction project in 2013. The DEPARTMENT will not be responsible for selling or reimbursing any losses to the CITY for the temporary crew quarters.
- Providing a liaison to the PROJECT to debrief and mitigate incidents in the construction zone
- Relaying of project information to fire stations, EMS providers and dispatchers
- Evaluation of emergency access and traffic control plans with identification of risks and training opportunities
- Emergency response planning and emergency response routing-planning (emergency vehicle preemption and signing)
- Inter-jurisdictional response

- Participation in incident “dry run” exercises
- Provide feedback and insight that will aid in the development and updates of a crisis-communications plan

The CITY shall provide staff for traffic mitigation services who are billed at the Assistant Chief straight time rate with overhead included at \$71.41 per hour. The project overhead may include retirement, FICA and communications costs.

### **Basis of Payment**

The CITY shall charge actual costs incurred and attributable to the work performed and described above under this agreement to the DEPARTMENT. The DEPARTMENT will provide to the CITY reimbursable funding for these functions in the **total amount of \$200,000** toward traffic mitigation services. Total reimbursement to the CITY for traffic mitigation measures under this agreement and equipment staging will not exceed \$200,000 total as detailed in Attachments A and B: City of Wauwatosa Fire Department - Cost Estimate. Billings shall be directed by the CITY to the attention of Chris Hager, Wisconsin Department of Transportation, Southeast Region, 141 NW Barstow Street, P.O. Box 798, Waukesha, WI 53187-0798 and will include a statement of expenses supported by a description of items and services provided and expended. The DEPARTMENT shall pay the bill promptly upon receipt thereof.

## Notifications

Other correspondence and notifications required under this agreement shall be given as follows:

**Notice to the City:** Chief Rob Ugaste  
 City of Wauwatosa Fire Department  
 1601 Underwood Ave  
 Wauwatosa, WI 53213  
 (414) 471-8490  
 rugaste@wauwatosa.net

**Notice to the Department:** Jason Roselle, PE  
 Project Development Supervisor  
 WisDOT-DTSD-SE Region  
 141 NW Barstow  
 Waukesha, WI 53187-0798  
 (262) 548-8800  
 Jason.roselle@dot.wi.gov

Chris Hager, PE  
 Work Zone Transportation Management Plan Lead  
 Zoo Interchange Project  
 WisDOT SE Region - Southeast Freeways PDS  
 141 NW Barstow  
 Waukesha, WI 53187-0798  
 (414) 750-1487  
 christopher.hager@dot.wi.gov

**Signatures**

This agreement may only be amended by a written document signed by each of the parties hereto.

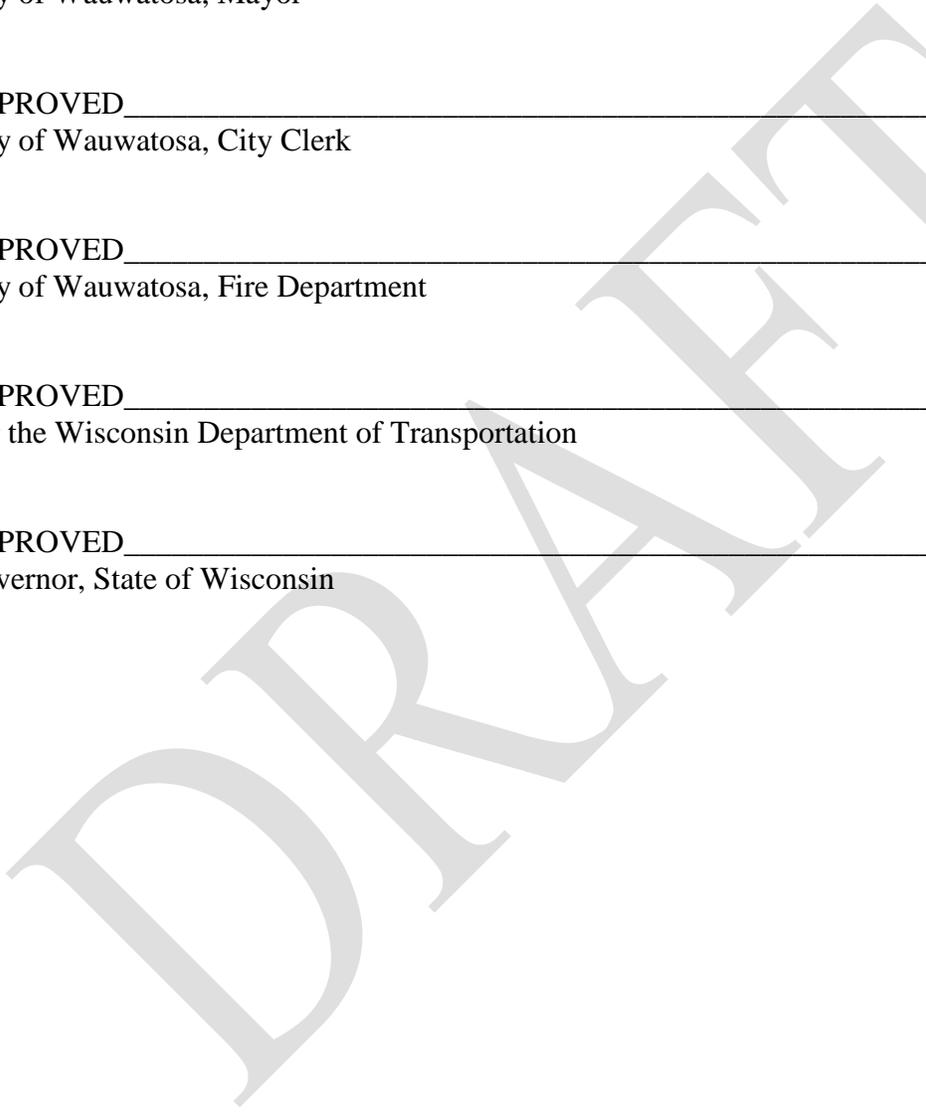
APPROVED \_\_\_\_\_  
City of Wauwatosa, Mayor Date

APPROVED \_\_\_\_\_  
City of Wauwatosa, City Clerk Date

APPROVED \_\_\_\_\_  
City of Wauwatosa, Fire Department Date

APPROVED \_\_\_\_\_  
For the Wisconsin Department of Transportation Date

APPROVED \_\_\_\_\_  
Governor, State of Wisconsin Date



Attachment: DOT Mitigation Contract (2) (1153 : Approval of DOT construction mitigation contract)

**Attachments A and B:  
City of Wauwatosa Fire Department  
Cost Estimate**

State Project I.D. 1060-37-92  
CONTRACT NO. 4  
2013-2014 Traffic Mitigation  
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**Attachment A:**

**FIRE DEPARTMENT TRAFFIC MITIGATION STAFF SERVICES**

<b>Function</b>	<b>Rate per Hour</b>	<b>Total Staff Hours</b>	<b>Total Cost</b>
Incident Dry-Run Exercises/ Emergency Preparedness	\$71.41	XX	\$xxxxxx
Emergency Response Route Planning	\$71.41	XX	\$xxxxxx
Emergency Access Evaluations, including work zone site review	\$71.41	XX	\$xxxxxx
Incident Information Dissemination	\$71.41	XX	\$xxxxxx
Subtotal		XX	<b>\$50,000.00</b>

**Attachment B:**

**FIRE DEPARTMENT EQUIPMENT STAGING**

<b>Function</b>	<b>Total Cost</b>
Temporary crew quarters for City fire department staff	<b>\$78,000</b>
Construction of an equipment and engine storage building including electric & gas	<b>\$57,000</b>
Sewer and water to the temporary living quarters and storage building	<b>\$10,000</b>
Overtime cost and expenses for properly staffing the temporary station during the 20 days while Bluemound Road and Watertown Plank Road are fully closed at HWY 100 in the summer of 2013; this includes a staff paramedic along with the expenses associated with moving truck #3 from station #3 to the temporary station	<b>\$5,000</b>
Subtotal	<b>\$150,000.00</b>

**Total Estimated Contract Costs Not to Exceed: \$200,000.00**