



CITY OF WAUWATOSA HEALTH DEPARTMENT  
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City of Wauwatosa Board of Health Meeting Minutes  
Tuesday, July 17, 2012 8:00 - 9:15 am  
Health Department Conference Room

Present: Cheryl Davies, John Dunn, Nancy Kreuser, Chris Shaw, Bobby Pantuso, Lori Nielsen  
Excused: James Beix  
Absent: Leslie Martin

1. Call to Order- The meeting was called to order at 8:03 AM by Dr. John Dunn.
2. Approval of agenda: Motion to approve the agenda
  - Motion: Cheryl Davies
  - Second: Bobby Pantuso
  - Motion carried unanimously.
3. Motion to approve the 4/17/12 Minutes
  - Motion: John Dunn
  - Second: Chris Shaw
  - Motion carried unanimously.
4. Comments from the public – none
5. Comments from Board – none
6. New Business: Division Reports from Public Health Services  
Administration: Nancy Kreuser, City of Wauwatosa Health Officer
  - 2013 Public Health Services Budget (proposed-see handout) - Draft working document, 2% allowed on operations for 2013; not taken. Personnel schedule coming from the City's accounting system—in process. 92% of the budget is personnel. The budget includes grants for wages and programming as well. Tax levy reduction meeting for City departments this week.
  - Personnel Updates – Two vacancies this summer. Positions will be posted.
  - 317 Immunization Funding Changes – CDC's Vaccine For Children (VFC) funding changed to monies Clients with no insurance, Medicaid, Badgercare, at risk (Native Am/Alaskan). 317- 'Discretionary' includes –Underinsured, high deductibles- which includes most Wauwatosans. The eligibility changes start October 1, 2012. WI DHS (along with many other states) filed for a waiver for extension to January 1, 2013. They have not received a response. Many issues and questions regarding the new funding include: difficulty billing, costly billing system, private stock inventory of vaccines, confusing to the public and missed opportunities. Concerned about potential decreased immunization rates in Wauwatosa. Discussion ensued by the Board
  - Children's Hospital Collaborative Immunization Initiative tentatively begins 7/19 (formal shared service)

Public Health Nursing Division: Lori Nielsen, Nursing Supervisor

Communicable Disease (CD) Update: Below is detailed information regarding each sentinel event:

Pertussis outbreaks #5055 - 5061: Several outbreaks in schools, day cares, and businesses related to Pertussis cases and exposures. Wauwatosa had 88 documented referrals resulting in 47 cases in 2012 so far. Due to resources, WHD scaled back its Pertussis investigation protocols to focus individuals most at risk. (See draft protocol) Since the implementation of the new protocol and schools breaking for summer vacation, the number of Pertussis cases has decreased. WHD will continue to monitor the situation.

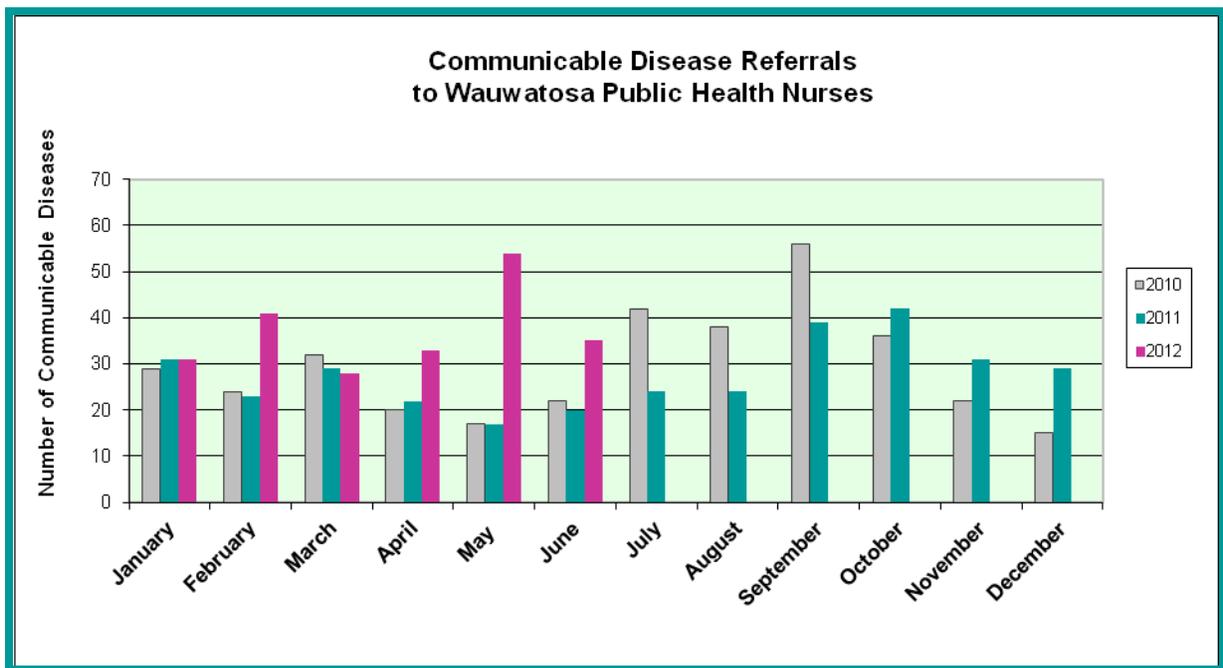
OTHER

*Children’s Hospital Immunization Clinic (CHIC):* Discussed during administration report.

*317 funding:* Discussed during administration report.

*Sexually Transmitted Diseases (STDs):* STDs continue to account for the majority of reported communicable diseases in 2012. However, there were 37 reported cases of Pertussis in May.

*Trends:* See graph below for trends.



Healthiest Wauwatosa 2012 Programs and Initiatives Highlights:

Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) process:

- The CHA was completed in June and is now posted on the city’s website. Currently, the Health Improvement Committee is developing a template for the CHIP.
- Quality Improvement Committees (QICs) are developing the work plans; the QICs are drafting and updating several departmental policies and procedures.
- YRBS – meeting with the School District on 7/23 to discuss survey questions. The WSD declined to survey middle school students at this time. Plan is to implement the survey this October/November.

Alcohol, Tobacco, and Other Substances:

- WHD and WSD will meet on July 23 to discuss the vacant Tosa United coordinator position.
- WHD is taking the lead in setting up the Medication Collection Event on behalf of Tosa United on September 22.
- Alcohol compliance checks were conducted on May 16, 2012. WHD secured grant monies to pay for the police (WPD) overtime. Two 18-year-old Tosa East student volunteers attempted to purchase

alcoholic beverages from stores licensed to sell alcohol. Students presented their identification upon request. The results were:

21: number of total checks attempted

19: number of retailers that did not sell to underage volunteers

2: number of retailers that did sell to an underage volunteer (Vino 100 and Walgreen's at 6600 W. State St), even after checking identification; all received a citation

Injury & Violence Prevention:

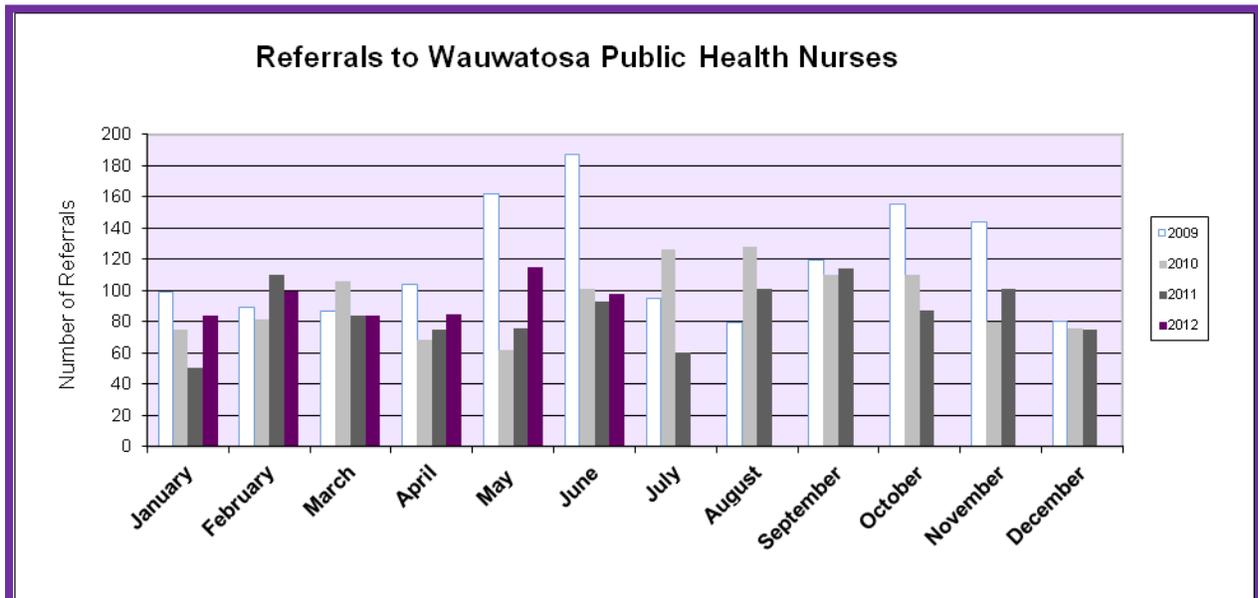
- PHNs continued conducting home safety visits.

Personnel: The PHS and a PHN position were discussed during the Administration Report.

Other: A survey on social media will be distributed to Tosa residents in the next couple of months.

Public Health Database: The Program Tracker database is in development. The inquiry database continues to run smoothly.

Access to Care: See graph below for trends.



James Beix, Public Health Manager

Food Licensing Renewal Process:

- June 30 was the official end of the 2011-2012 licensing year; July 1 starts the new fiscal year
- Over 90% of the license renewals have been collected.
- Outstanding renewals have been issued a late notice letter and directed to renew their license or cease operations by July 20<sup>th</sup>. We worked with legal and finance departments.
- Several of the outstanding renewals have stated they were ceasing sales of food for the 2012-13 year. WHD staff will inspect and verify that operations have stopped.

State Agent Program: DHS/ DATCP Licensing, Inspection & Enforcement

- All inspections were completed by June 30, 2012.
- One citation was issued to a restaurant for holding potentially hazardous foods above 41 degrees. The walk-in coolers and grill coolers were not operating properly. The restaurant was

temporarily closed until the coolers could be fixed. All potentially hazardous foods in the affected coolers were ordered to be discarded.

#### Human Health Hazards/Nuisances

- There appears to be a slight upward trend in the number of rodent sightings around the 2500 block of 86<sup>th</sup> Street. WHD staff is working with the residents to ensure their properties are not being rodent harborages. Multiple inspections and educational sessions were conducted.

#### Regulation of Animals

- Twenty-two potential rabies exposures were reported in 2012 to date. 15 dog bites, 1 cat, 3 bats, 3 other. WHD quarantines the animals and nurses work with bite victims to assure the proper action is taken
- No dangerous animal declarations were issued

#### Emergency Preparedness

- All Cities Readiness Initiative grant objectives were accepted by the Department of Health Services and Submitted to the CDC
- WHD received Project Public Health Ready recertification. This serves as recognition that Wauwatosa has met NACCHO national standards for all hazards emergency preparedness.

#### 7. Advocacy/ Opportunities

- None

#### 8. Old Business

- None

#### 9. Announcements

**Next meeting September 18, 2012 8-9:15 AM**

#### 10. Motion to adjourn 9:04 AM

- Motion: John Dunn
- Second: Cheryl Davis
- Motion Carried unanimously

Recorder: Ims