



**CITY OF WAUWATOSA**  
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## **BUDGET & FINANCE COMMITTEE MEETING**

Tuesday, July 31, 2012

Committee Room #2

**PRESENT:** Alds. Wilson, Hanson, Dubinski, Causier, Donegan, Tilleson - 6

**EXCUSED:** Ald. Organ

**ALSO PRESENT:** J. Archambo, City Administrator; A. Kesner, City Attorney; J. Ruggini, Finance Dir.; W. Porter, Director of Public Works

Ald. Wilson as Chair called the meeting to order at 8:03 p.m.

### **Renewal of cell phone contract with U.S. Cellular**

The Finance Director explained the renewal of the City's contract with U.S. Cellular to provide cell phone service for a period ending June 30, 2014.

Mr. Ruggini said that the new statewide contract for wireless telephony and broadband equipment allows agencies to purchase service and equipment from any of the following four providers that they determine best meets their business needs: AT&T, Verizon, U.S. Cellular and Sprint. Three of these vendors with the exception of U.S. Cellular charge \$3.00 per month rate, and \$0.06 per minute which is the same as the current plan the City has with U.S. Cellular. However, U.S. Cellular has eliminated the \$3.00 per month flat fee and reduced the per minute rate to \$0.05. Mr. Ruggini recommended entering into a new two-year contract with U.S. Cellular.

Moved by Ald. Birschel, seconded by Ald. Donegan to recommend approval to enter into a new two-year contract with U.S. Cellular for mobile phone service – Ayes: 6

### **General Fund Second Quarter Projection**

Mr. Ruggini provided the status of the City's second quarter general fund balance budget performance. He explained the second quarter projections based on six months of actual performance and that a small deficit is now projected.

Mr. Ruggini advised that building permits had a significant increase in the second quarter, outperforming the 2011 second quarter by \$38,539. However there was a slow-down in other permits.

Public Safety violations worsened which is entirely due to court revenue which is now projected to be 14.61% under budget. As previously discussed, Mr. Ruggini said this is largely due to issues with a transition of computer systems which has created a back-log of revenue to be collected. Temporary employees will be hired to assist with the data entry conversion. He said that the City's IT Department has assisted by extracting data to assist in the data entry of the new system.

Parking ticket violation revenue continues to stay on pace to exceed budget. The increase in parking citations resulted from several grants received by the police department to provide the manpower.

Ambulance run volumes have increased reflecting a smaller projected loss. Mr. Ruggini said that the additional volume and the revised pricing with the third-party billing company have the potential to eliminate the projected deficit by year-end.

Mr. Ruggini said the revenue deficit improved but a little ground was lost in the expenditure surplus.

Mr. Ruggini noted that vacancies resulting from turnover continue to result in projected salary savings although several police and fire positions have been filled over the past quarter so the projected savings has decreased from the first quarter.

The Finance Director said that although concerning that a small deficit is projected, there is a margin of error and there are areas with potential for improvement.

Ald. Ewerdt present at 8:24 p.m. – 7

**Proposed settlement in the matter of Mary R. Horne v. City of Wauwatosa**

Moved by Ald. Wilson, seconded by Ald. Donegan to convene into closed session per Wis. Stat. 19.85(1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and may reconvene into open session – 7

The committee convened into closed session at 8:24 p.m.

Moved by Ald. Donegan, seconded by Ald. Hanson to recommend approval of the proposed settlement in the amount of \$75,000 – Ayes: 7

Moved by Ald. Donegan, seconded by Ald. Wilson to reconvene into open session – Ayes: 7

The committee reconvened into open session at 8:32 p.m.

**Capital project design update**

The committee reviewed the capital project memo from the Public Works Director. Mr. Porter updated the committee on some of the project status changes.

The Sunset Court water main replacement will be going out for bid after plans are approved by the Board of Public Works. The pedestrian island with permanent signage in the village is under design at Harwood and State and will be going out for bid after approval is received from the Board of Public Works on August 6<sup>th</sup>.

The Public Works Director answered a question regarding the teardown in Tosa Eastown. He said the demolition should begin shortly and a portion of North Avenue at that location will have to be dug up to cap off the utilities.

**Construction projects status report**

The committee reviewed the construction project report from the Public Works Director. Mr. Porter updated the committee on the report noting that it has changed quite a bit since the second quarter.

The contract has been awarded and paving will start in a couple of weeks for paving and utility work on 101<sup>st</sup> Street. The Harmonie Bridge restoration is scheduled to begin in August and should be completed by the end of the year. Pavement spot improvements should begin in mid-August on Wisconsin Avenue from 59<sup>th</sup> Street to Underwood Parkway.

Mr. Porter pointed out the need to develop a policy for inflow and infiltration. The lateral lining pilot program is showing numerous clear water intrusion points. Although the pilot program will not be complete until the end of the year this shouldn't preclude policy planning.

**State/Municipal agreement for State Highway 100 / Watertown Plank Road to I-94/discussion regarding colored concrete use for crosswalks on the Mayfair Project (Walnut Road to Burleigh Street)**

The committee reviewed a memo from the Public Works Director regarding approval of the State Municipal Agreement for State Highway 100/ Watertown Plank. Mr. Porter noted that the Department of Transportation would like this agreement signed and returned as soon as possible.

Mr. Porter said that this project is one of the improvement projects that will impact Wauwatosa and is part of the Zoo Interchange Reduced Impact Alternated planned for construction in 2013.

Numerous meetings were held by the consultants in Community Sensitive Solution (CSS) and out of these meetings came the design elements proposed. The DOT has agreed to pay for all of the costs associated with the CSS design elements. This leaves the water and sewer utility costs in the amount estimated at \$758,900 for the City of Wauwatosa.

Concrete colored cross walks are planned as part of the Mayfair Road design elements from Walnut Road to Burleigh Street. Mr. Porter reported on questions raised by several aldermen as to whether or not the City should pursue the installation of colored concrete cross walks as part of the Mayfair Road/State Highway 100 from North Avenue to Burleigh Street. The additional cost for this was estimated at \$212,800 plus traffic control costs. No funding has been set aside for this additional work.

Discussion ensued regarding continuity for the project planning. The committee requested that in the future this be reviewed. It was commented that there is no additional maintenance necessary for the colored concrete and there is a very small differential cost when the road is being concreted anyway as opposed to a tear out.

Moved by Ald. Ewerdt, seconded by Ald. Tilleson to recommend approval of the State/Municipal agreement for Mayfair Road/State Highway 100 in 2013 – Ayes: 7

**Vouchers**

Name	Dept.	Reason and location	Date	Amount
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Derik Summerfield	Finance	UWGB Municipal Treasurer's Institute -Gr. Bay	07/08-07/13/12	1,028.31
Elizabeth Bohren	HR	2012 SHRM Conference - Atlanta	06/24-06/27/12	2,249.68
Amy Schmidt	Health	WIR training - West Bend, WI	5/30/2012	36.14
Sue Javoroski	Health	WI Clearinghouse Prevention conference	06/12-06/13/12	374.82
Farris Griffin	Police	Basic School Resource Officer - LaCrosse	06/17-06/22/12	919.54
Carolyn Chabron	Assessor's	2012 NCRAOO conference - Kansas City	06/11-06/14/12	430.55

Moved by Ald. Hanson, seconded by Ald. Wilson  
that the vouchers be allowed and paid - Ayes: 5 Present: 2 (Donegan, Ewerdt)

**Review of potential TIF assistance to HSA Commercial, Inc. for redevelopment of an 23-acre portion of the Burleigh Triangle**

Moved by Ald. Wilson, seconded by Ald. Donegan to convene into closed session per Wis. Stat. 19.85(1) (e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, and may reconvene into open session – Ayes: 7

The committee convened into closed session at 9:12 p.m.

The meeting adjourned at 10:11 p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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