



CITY OF WAUWATOSA HEALTH DEPARTMENT

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City of Wauwatosa Board of Health Meeting Minutes June 16, 2009

Present: Chair Dr. Leslie Martin (via teleconference), Cheryl Davies, Dr. John Dunn, Dr. Nancy Kreuser, Lori Nielsen, James Beix

Guests: Jeanette Kowalik, WHD Public Health Specialist; Alyssa Ricketts, AHEC Intern; Angela Amman, AHEC Intern

Excused: Dr. Chris Shaw

Absent: Jacqueline Jay

The meeting was called to order at 8:15 a.m. by Co-chairperson Dr. Dunn.

No additions or changes to the 4/21/09 agenda. The minutes were approved as written. Motion by Dr. Kreuser; second by Dr. Martin.

There were no comments from the public.

There were no comments from the Board of Health.

Presentation – Environmental Health State Agent Program

Jim Beix presented an overview on the State Agent Health Inspection Program. He explained the reporting requirements, the inspection process, inspection fees, how violations are handled, and how establishments are monitored using the quarterly “risk list”. Jim provided clarification regarding the various types of inspections and the training requirements of staff. Please see the attached PowerPoint presentation.

Reports

Administration - Dr. Nancy Kreuser, Health Officer

2010 Budget update: Dr. Kreuser explained that the personnel schedule for the 2010 budget is due to the comptroller’s and city administrator’s office by June 25. Personnel costs make up the majority of the budget approximately \$1.4 million total health services budget. There are no changes in personnel from 2009 to 2010. Wages are based on the City’s Carlson Detmann wage scale and satisfactory performance. Grants comprise 10% of the budget to support programming and personnel hours.

For the operational budget, the health department is assessed \$71,928 from the Information Systems Department (computer technology) and \$60,270 from Building and Grounds (rent and utilities). These amounts are expected to increase in 2010. The Senior Commission comprises \$2,000 of our budget. There is a potential for some decreased revenue from grants in 2010. The final grant amounts are not released until July and August. This may impact the department. This is a conservative budget. Motion to approve the 2010 Wauwatosa Health Department personnel schedule was made by Dr. Dunn; seconded by Cheryl Davies. Motion passed unanimously. Dr. Kreuser explained the Wauwatosa budget process and timeline.

Nursing Division - Lori Nielsen, Nursing Supervisor

Communicable Disease Update: Situational report on the novel H1N1 influenza virus was given. Also, a report was given regarding a possible tuberculosis case and the increasing number of sexually transmitted diseases. See attached nursing division report for details.

Public Health Nursing Program Update: Refer to Attachment. The Board discussed immunization clinic usage trends and community assessment process and plans. AHEC intern Angela Amman will be working with Jeanette Kowalik to expand and market the HOT program with area restaurants. The results of the May

tobacco compliance checks were discussed. In addition, the increased birth rate in Wauwatosa through the first five month of this year was noted.

Environmental Health Division - James Beix, Public Health Manager/Epidemiologist
State Agent Inspection Program: Presentation given. See notes above.

AHEC intern project: Alyssa Ricketts is assessing the long-term care facilities' level of preparedness. A survey tool was developed and will be distributed next week.

Health hazard/nuisance update: Chronic hazard property was planned to be sold through a sheriff's auction on Monday, June 15. A judge will need to verify the sale, and then eviction orders drafted through the circuit court. The new owner will be responsible for all placards and orders on the property.

Old Business

Farmers Market Discussion with Community: There is a community movement that is trying to get the Farmers Market rejuvenated for this summer. However, the community-based committee had difficulty securing vendors for this year. The committee shifted to focusing on securing vendors for 2010. Currently, there are plans for a September 26th "Kick-Off" special event at the Little Red Store parking lot; they have submitted the street festival permit for the kick-off event.

Safe Food Crew Programs: Alioto's completed the required number of modules to receive a certificate. Health department staff will survey the other participating establishments to check on their status in completing the modules. The plan is to announce the restaurants which have successfully completed the requirements for the Safe Food Crew Program in the September city newsletter. In addition, a *Wauwatosa Now* reporter will run a story on the Safe Food Crew Program in the next few weeks.

New Business

No new business.

Announcements

The next meeting will be Tuesday, September 15, 2009 at 8:00 a.m.

Motion by Dr. Dunn to adjourn the meeting; second by Ms. Davies. The meeting was adjourned at 9:12 a.m.

Respectfully submitted,
Lori Nielsen, Recorder

Environmental Health Presentation

State Agent Programs

City of Wauwatosa State Agent Program

State Statutes & Admin Codes

- State Statute 97 (Food Reg) & 254 (Enviro Health)
- DHS 172 (Swimming Pools)
- DHS 175 (Camp grounds)
- DHS 195 (Hotels, Motels and Rooming Houses)
- DHS 196 (Restaurants)
- DHS 197 (Bed & Breakfast Establishments)
- DHS 198 (Vending Machines)
- ATCP 75 (Retail Food Establishments)

City of Wauwatosa State Agent Program

Introduction

- Who?
- What?
- Where?
- When?
- Why?
- How?



City of Wauwatosa State Agent Program

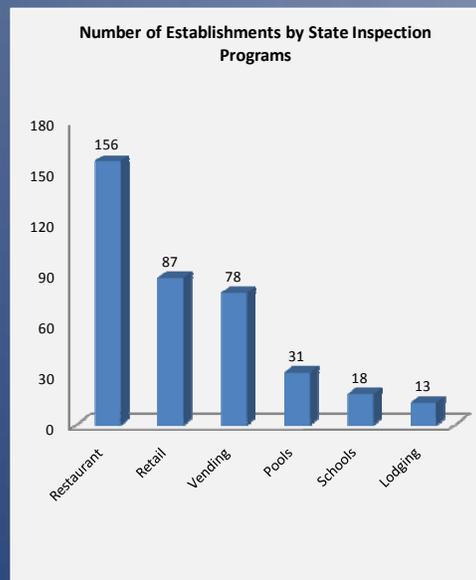
Programs & Inspections

Fees

- \$94,725 in 2008
- \$61.5K Restaurants alone

Number of Inspections

- 629 Food Inspections
- 41 Pool Inspections
- 16 Lodging Inspections



City of Wauwatosa State Agent Program

Enforcement Policies

- Reinspections (within 3 or 30 days)
- Reinspection Fee (\$100/inspection after 2nd)
- Citation (\$100 - \$5000 plus court fees)
- Quarterly Risk List
- Letter to Corporate Headquarters
- Temporary Closure
- Revocation of License

City of Wauwatosa State Agent Program

Reporting Requirements

- CDC risk factor report
- Notice of Closure
- Fee Reimbursement and Reconciliation
- State Agent Evaluation
- Standardization

WHD Nursing Division Report

June 16, 2009

Communicable Disease (CD) Update:

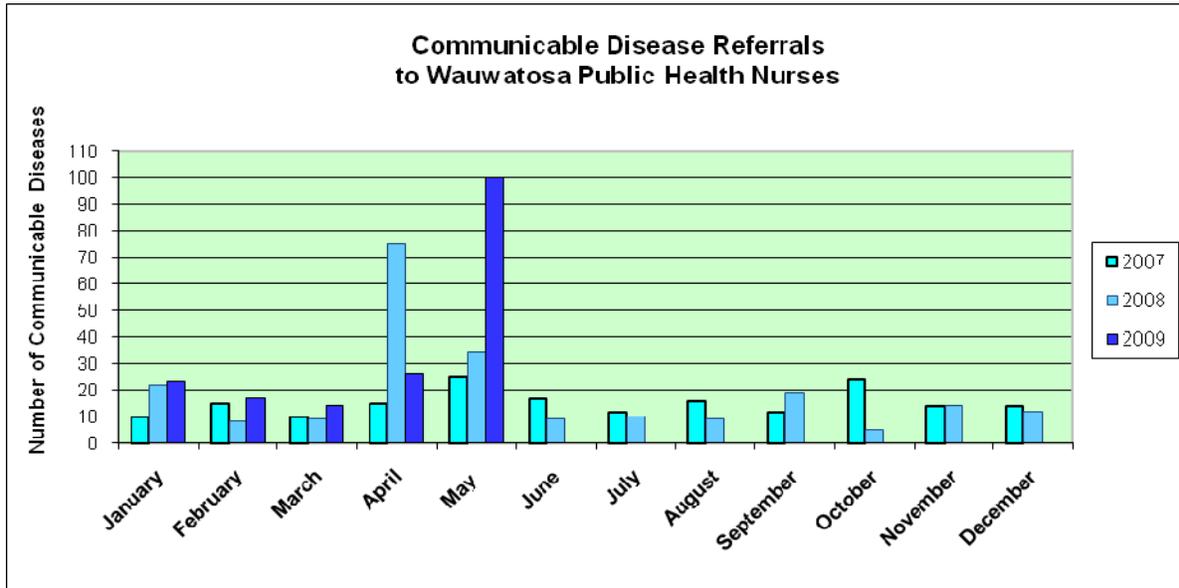
Novel Influenza A: On Friday April 24th, the Wisconsin Division of Public Health (WI DPH) learned that a new influenza virus, now designated as Influenza A type H1N1 ("swine flu"), infected people in California, Texas, and Mexico. It is now detected in all 50 states and in over 70 countries. The Centers for Disease Control and Prevention (CDC) determined that this new virus is spreading from person to person. It is thought that the novel influenza A (H1N1) spreads in the same way that regular seasonal influenza virus spreads – through the coughs and sneezes of people infected with the virus. The virus is not spread by food including pork or pork products. The symptoms of influenza A/H1N1/2009 are similar to the regular seasonal influenza and include fever, lethargy, lack of appetite and coughing. Some people with influenza A/H1N1/2009 have reported additional symptoms such as runny nose, sore throat, nausea, vomiting, and diarrhea. In some situations, the virus can develop into pneumonia. It is believed that the seasonal influenza vaccine does not provide protection against influenza A/H1N1/2009. The CDC reported over 13,000 laboratory-confirmed cases in the U.S.; in Wisconsin, there are over 2,200 confirmed cases of novel influenza A. The first swine flu-related death in the Wisconsin was reported on June 4 in a City of Milwaukee adult resident with a common underlying health condition. On June 11, the World Health Organization (WHO) raised the worldwide pandemic alert level to Phase 6; a Phase 6 designation indicates that a global pandemic is underway.

In May and June, most of the health department resources were used on the flu situation. The WHD, Board of Health, city administration, and others are working diligently with local, regional, state, and federal efforts to promote current, accurate information as the H1N1 flu situation evolves. The WHD conducted the following activities:

- Activated its Pandemic Flu Plan
- As of June 15, investigated 159 cases including 112 WEDSS reports of the novel influenza in Wauwatosa residents. The confirmed and probable cases range in age from 11 months to 48 years. The investigations include the following:
 - 28 confirmed cases
 - 21 probable cases
 - 2 cases still pending laboratory results
 - 61 cases ruled out as "not a case"
 - 47 cases were never tested
- Provided mutual aid to the City of Milwaukee Health Department; conducted 20 investigations on City of Milwaukee residents with 17 confirmed, 1 suspect, 1 not a case, and 1 still pending.
- Responded to 89 inquiries from the public through the Information and Referral Nurse Line as of June 8th
- Developed and posted community information on the City Website under hot topics
- Contacted all 25 public schools and parochial school representatives to provide updates and technical assistance
- Sent parental notification letters to 10 public and private schools with confirmed cases
- Contacted all 26 Wauwatosa child care centers to provide updates and technical assistance
- Contacted all 21 adult living facilities including the community-based residential facilities (CBRF) to provide updates and technical assistance
- Monitored several Wauwatosa adult living facilities with residents who were exposed to the novel influenza by a health care worker
- Provided guidance and technical assistance to Wauwatosa healthcare facilities, including the Milwaukee Regional Medical Center
- Monitored school absenteeism for clusters of flu-like symptoms in partnership with the Wauwatosa School District; enhanced surveillance in child care centers and schools with increased absenteeism.
- Finalized isolation and quarantine orders with legal department involvement
- Provided guidance to the Human Resource Department as this situation may affect city workers and their families as well as city department operations
- Posted signage and precautionary measures in city buildings, with the help of the maintenance department, to keep citizens and employees informed
- Actively participated in WI DPH teleconference/webcast updates
- Actively participated in Milwaukee /Waukesha Preparedness Consortium's planning teleconferences twice weekly
- Monitored CDC, WHO, WI DPH websites for rapidly changing events and guidance
- Monitored media outlets for accurate public messaging
- Responded to several media inquiries for stories

PHN monitored a possible active Tuberculosis case in an institutional facility.. The individual was isolated and definitive testing conducted. Preliminary reports indicate that client does not have tuberculosis.

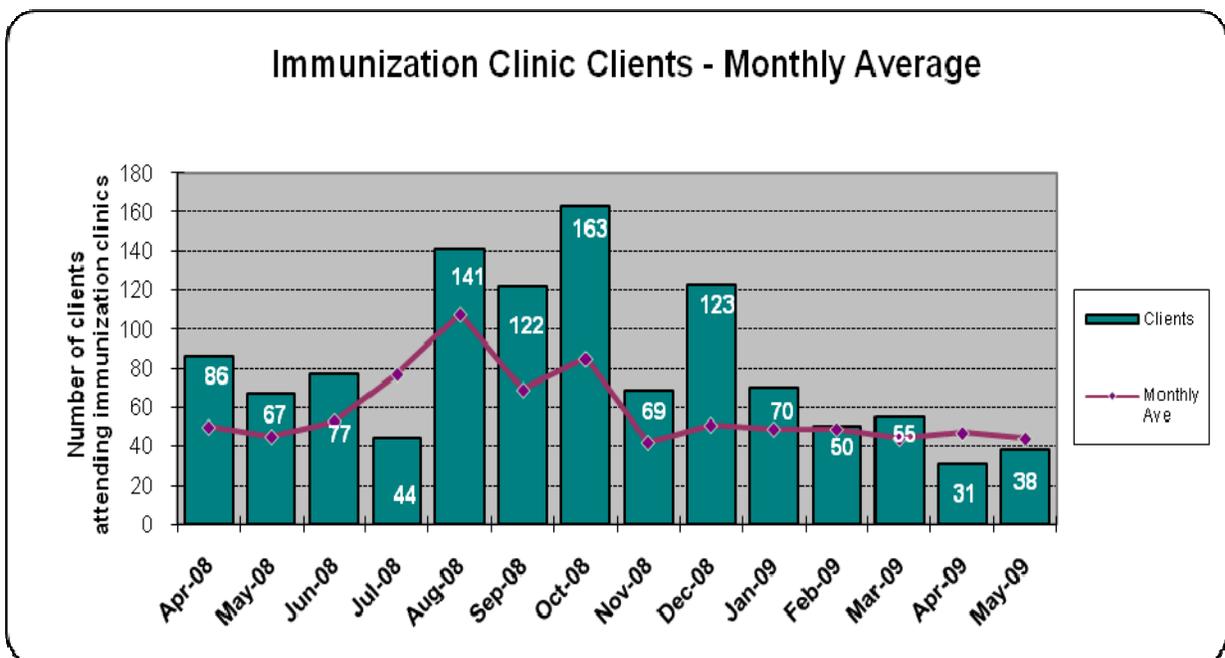
In addition to the novel Influenza A (H1N1), more sexually transmitted diseases continue to be reported through the State's newly implemented electronic reporting system known as WEDSS, including several teenagers. See graph below for trends.



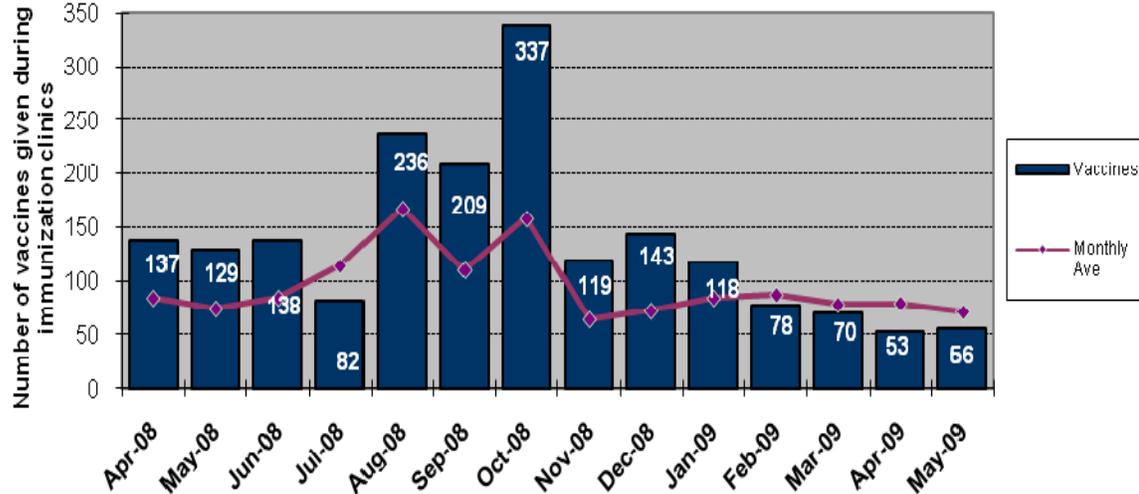
*** Regional measles outbreak in April 2008. ***

Immunization Program

- The number of clients seen and the volume of vaccines administered in WHD immunization clinics have continued to decrease. See graphs below for trending. Analyses of immunization usage indicate that last year's surge was due to the new school requirements for Tdap (tetanus-diphtheria-pertussis or whooping cough) and Varicella (chicken pox) along with the availability of the Hepatitis A and HPV (human papilloma virus) vaccines. See attached 'Immunization Usage Trends' for details.



Vaccines Administered at Immunization Clinic - Monthly Average



Healthiest Wauwatosa 2010 Programs and Initiatives Highlights:

- Community assessment and strategic planning:
 - Staff completed work plans for each health priority except for one section. Work plans cover the years 2009 – 2011.
 - Comprehensive community health assessment will be conducted in the fall of 2009 through 2010. Wisconsin administrative code DHS 140 requires all local health departments to conduct a “periodic community assessment”. Staff began preliminary work on identifying additional data needed and drafting timeline for focus groups and community listening sessions.

- Healthy Options in Tosa (H.O.T.) program: WHD staff continues on the initiative aimed to work with restaurants in identifying healthy food choices on their menus. AHEC intern Angela Amman, a UWM Health Care Administration senior, is working with WHD Specialist Jeanette Kowalik and an registered dietician to review the pilot program results, develop goals and educational strategies, develop/revise educational materials, develop a HOT orientation program for the restaurateurs, outreach to the chefs or restaurateurs, and evaluate the program’s progress to date.

- The first phase of the tobacco compliance checks was completed in early May. 30 retailers did not sell to minors. See attached flyer for a list of the retailers that “Did the Right Thing”. Four establishments sold to a minor, including the following:
 - Dick’s Mobile on 123rd & North Avenue – sold to a minor previously in June ’08 and November ’08
 - Walgreen’s on 108th & Capitol Drive - sold to a minor previously in June ’08
 - Mian’s Oil Mart at 717 Mayfair Road
 - Curry Park Citgo located across from Curry Park

- Tosa United’s “Conversation with the Mayor: Parents Who Host, Lose the Most; Don’t be a party to teenage drinking” was held on April 30th at the Muellner Building at Hart Park was a small success. About 10 parents attended the meeting, but good conversation ensued and it was a good springboard for future events.

- The health department assisted the Wauwatosa Senior Commission with the Alzheimer’s Association’s presentation *Basics of Dementia* on May 11. Almost 60 people listened to Diane Baughn present “Understanding Alzheimer’s Disease and Related Dementia”.

- Integrated Data Systems: Public health database continues to progress. In the final beta testing of two modules. Plan to ‘go live’ with the 2 modules on or around July 1.

- Access to Care: There were an increased number of births to Wauwatosa mothers through the first 5 months of 2009; this is a common trend during an economic downturn. Due to the increased births and the novel influenza virus, Public Health Nurses averaged more referrals than in previous years. See graph below for trends.

