



**CITY OF WAUWATOSA**  
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## **BUDGET & FINANCE COMMITTEE MEETING**

Tuesday, May 8, 2012

Committee Room #2

**PRESENT:** Alds. Wilson, Causier, Donegan, Tilleson, Ewerdt, Organ – 6

**EXCUSED:** Ald. Hanson

**ALSO PRESENT:** J. Archambo, City Administrator; A. Kesner, City Attorney; J. Ruggini, Finance Dir.; W. Porter, Director of Public Works

Ald. Wilson as Chair called the meeting to order at 8:00 p.m.

### **2012 first quarter General Fund results**

The committee reviewed a memo from the Finance Director regarding the status of the City's first quarter General Fund budget performance.

Mr. Ruggini explained that in order to monitor expenditures and revenues, a quarterly report is provided. He said that several considerations should be considered when reviewing this information. All forecasts are estimated and first quarter forecasts tend to be volatile as information is based on financial results from only 25% of the year. The surplus/deficit column shows the revenue amount or expenditure category projected to surplus or deficit based on the first quarter results.

Hotel/Motel tax revenue is showing a projected 5.7% projected surplus. Building permits are showing a slight deficit despite a significant drop from last year's first quarter revenue. 2011 included a large number of large residential projects. Parking revenue is showing significant improvement over last year with the transition of the responsibility to Community Service Officers. Collections were up nearly \$25,000 over last quarter and a 6% surplus is projected. This is offset by a deficit in fine and citation collections, due to the ongoing software conversion. Ambulance revenue is showing a 6.3% deficit but Mr. Ruggini said that ambulance runs for April were ahead for this year.

On the expenditure side, Mr. Ruggini noted that regular pay is currently showing a surplus largely due to vacancies. Fringe benefits are projected to surplus by 3.2% partially due to the payroll-derived benefits associated with the vacant positions as well as pension contribution savings resulting from the police and fire contracts.

Mr. Ruggini felt that the current projection suggests the City must continue to closely monitor its budget and maintain a 2.7% vacancy rate. No corrective measure need to be taken at this time.

### **Claim of Henry Schille, 548 N. 63<sup>rd</sup> St., Wauwatosa**

The committee reviewed a claim by Henry Schille, 548 N. 63<sup>rd</sup> St., Wauwatosa, in the amount of \$750.00.

Mr. Kesner reported on the details of the claim with regards to the basement waste water backup from tree roots growing into the lateral. Due to sovereign immunity, he recommended denial of the claim.

Moved by Ald. Birschel, seconded by Ald. Ewerdt  
to recommend denial of the claim of Henry Schille – Ayes: 6

**Claim of Kristin Timmer, 1486 Mackenzie Lane, Oconomowoc**

The committee reviewed a claim by Kristin Timmer, 1486 Mackenzie Lane, Oconomowoc, for an unknown amount.

Mr. Kesner advised that the claimant’s car was damaged from a tree limb that fell onto her car. Due to sovereign immunity, he recommended denial of the claim.

Moved by Ald. Donegan, seconded by Ald. Ewerdt  
to recommend denial of the claim of Kristin Timmer – Ayes: 6

**Vouchers**

<b>Name</b>	<b>Dept.</b>	<b>Reason and location</b>	<b>Date</b>	<b>Amount</b>
Andy Budde	Health	WEHA Spring Education Conference - Plover, WI	4/26/12	\$227.93
Lisa Simonds	Health	Lean 101- Doing More with Less - Madison	4/27/12	88.58
MCO Gary Raymond	Police	Police Motorcycle Officer update - Pewaukee	5/1/12	35.37
Det. Robin Schumacher	Police	WAHI Seminar - Investigation Drug Related Deaths - WI Dells	4/24/12	57.00
K. Dressnandt	Fire	FDIC - Indianapolis, IN	04/17 - 04/19/12	71.14
A. Koper	Fire	FDIC - Indianapolis, IN	04/17 - 04/19/12	83.43
F. Knapp	Building	League of WI - Lake Delton, WI	04/24- 04/27/12	93.39
William Mainus	Building	Building Inspector's Institute - WI Dells, WI	04/24- 04/27/12	108.37
Jim Archambo, Tony Brown	Administration	Professional Development - Lean 101	4/27/12	88.68
Laura Marquardt	Water	Lean 101- Doing More with Less - Madison	4/27/12	88.80
Amy Crawford	Comptroller's	Lean 101- Doing More with Less - Madison	4/27/12	9.00
Joel Kutz	Police	EMT-Basic Refresh - New Berlin	04/14- 04/29/12	34.09
B. Lee	Fire	FDIC - Indianapolis, IN	04/17- 04/20/12	77.07
W. Rice	Fire	FDIC - Indianapolis, IN	04/17- 04/20/12	161.44

P. Becker	Fire	FDIC - Indianapolis, IN	04/17 - 04/20/12	65.16
Courtney Christiansen	Health	Orientation to Public Health training - Madison	04/18- 04/19/12	162.41

Moved by Ald. Ewerdt, seconded by Ald. Organ  
that the vouchers be allowed and paid - Ayes: 5 Present: 1

The meeting adjourned at 8:35p.m.

Carla A. Ledesma, City Clerk  
City of Wauwatosa

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