



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, December 13, 2011

Committee Room #2

PRESENT: Alds. Causier, Donegan, Berdan, McBride, Hanson, Wilson – 6

EXCUSED: Alds. Walsh, Ewerdt

ALSO PRESENT: J. Archambo, City Administrator; A. Kesner, City Atty.; J. Ruggini, Finance Dir.; B. Porter, Public Works Dir.; W. Wehrley, City Engr.; B. Weber, Police Chief; Cpt. D. Weiss, Police Dept.

Ald. Causier as Vice-chair called the meeting to order at 8:25 p.m.

Police uniform contract

The committee reviewed a memo from the Purchasing Assistant regarding the current contract with Lark Uniform that has expired. They are the supplier of the police clothing. The Purchasing Department has received one response to our request for bids from vendors interested in entering into a three-year contract with the City.

In 2006, Lark Uniform was named as the official City supplier for Police uniforms. The City has enjoyed a favorable relationship with the Company and utilized all the extensions allowed under the previous contract.

The bid prices from Lark Uniform are slightly lower than what was charged in 2011 to be more competitive. The prices are good through 2012. An increase for the second and third year could occur if the manufacturer passes an increase on to the vendor.

Cpt. Weiss responded to a question that uniforms are worn for three years. It costs between \$2,500 and \$3,000 for a new recruit to be outfitted.

Moved by Ald. Donegan, seconded by Ald. Wilson
to recommend approval to enter into a three-year contract
with Lark Uniform – Ayes: 6

Additional School Resource Officer

The committee reviewed a memo from Cpt. Weiss regarding the request for an additional school resource officer. Currently, the Police Department operates with three (3) full-time officers. There is one officer in each high school and one officer that splits time in the two middle schools.

Cpt. Weiss said that the request for an additional officer came after the budget process was done or it would have been included. The School District proposed a 75/25 cost sharing split with the School District paying the larger share.

Cpt. Weiss told the committee that this is the same contract they have with the school district with the other three resource officers. The extra benefit to the City is that during the summer they have these additional officers back in the department. Cpt. Weiss responded to a question that if needed during the school day the officers would respond to any and all calls necessary.

Chief Weber said that when Dr. Ertl was hired as superintendent he encouraged having resource officers at the schools. Although Wauwatosa School District was one of the first to have a school shooting, the district previously resisted this. Chief Weber reminded the committee that the future of the community is the children. He said with the officers in the school there have been a lot fewer issues. It is all about safety and the learning environment. He said if one child feels they are not safe going to school, that child is a victim. The resource officers provide a measure of safety for the children and help build a relationship between the police officers and the students. The school district feels so strongly about having the officers that they have found funds in their budget to pay 75% of the cost.

Moved by Ald. McBride, seconded by Ald. Hanson to recommend approval for the police department to add another School Resource Officer position to its staffing levels – Ayes: 6

Ordinance amending Chapter 7.08 to create an alarm registration system

The committee reviewed a memo from the Cpt. Weiss regarding the creation of an alarm registration system for all active alarms within the City of Wauwatosa into the City's Alarm Ordinance. This would take effect January 1, 2012.

The City currently has language in the ordinance Chapter 7.08 - Private Alarm Systems that allows the City to charge for false alarms that the Police Department responds to. There is no provision that addresses yearly registration requirements for active alarm systems.

Cpt. Weiss said the intent is to create a fee for a system for both residential and commercial customers to capture pertinent information needed for response to a call. The registration system information would include if there are dogs or firearms on the premises, or disabled individuals.

Mr. Ruggini noted that the fee structure would help offset the cost of the initial system as well as man-hours to put this program into place.

Cpt. Weiss said that there about 1700 known alarm systems and about two-thirds of them are commercial properties.

The committee had a lengthy discussion of the pros and cons of a fee for this information. Chief Weber emphasized that this would be a good tool to provide the best protection for Wauwatosa citizens and our police officers. Some alderpersons questioned whether charging a fee was appropriate when registering their alarm systems, although it was agreed that they would like the police to have the best tools available. Ald. Hanson felt it was a nominal fee and if it were to keep an officer from getting hurt it would save the City more money in the long run as well.

Richard Lochrie, 8128 W. Wisconsin Avenue, suggested that the City would want more people to install alarm systems and not penalize them for doing so with a yearly fee. Mr. Lochrie felt having an alarm system is a way of helping the police and should not be additionally penalized. The Finance Director commented

that he felt the fee was justified since those with alarm systems are receiving a higher level of service than those without.

Cpt. Weiss responded to a question that along with a false alarm fee there will be a fee for non-registration of an alarm system.

Moved by Ald. Hanson, seconded by Ald. Wilson
to recommend approval of the inclusion of the
registration fee provision into the City's alarm
ordinance – Ayes: 5 Noes: 1 (Berdan)

WisDOT Project No. 2030-9, Wauwatosa Project 1005, agreement for repaving of Mayfair Road

The committee reviewed a memo from the City Engineer regarding approval of a state/municipal agreement for Mayfair Road (STH 100) improvements between Burleigh Street and Silver Spring Drive.

Mr. Wehrley explained that the City's portion of the project will be between Burleigh Street and Hampton Avenue. The Department of Transportation will serve as lead agency for design and construction of this project.

Mr. Wehrley said that the entire project is estimated at over \$8.6 million. Of that amount, the City's preliminary share is estimated at \$119,000. He said the actual costs will differ depending upon final scope, bid prices, and construction administration costs. Funding for the City portion would come from the 2013 Capital Improvements budget.

Moved by Ald. McBride, seconded by Ald. Wilson
to recommend approval authorizing the proper City
officials to execute the State/Municipal agreement for
improvements associated with the repaving of Mayfair Road
between Burleigh Street and Silver Spring Drive – Ayes: 6

Worker Compensation annual renewal

The committee reviewed a memo from the Finance Director and the Human Resources Director regarding workers compensation renewal. The City of Wauwatosa is self-insured for worker compensation claims but purchases stop-loss, or reinsurance, to insure against catastrophic losses. The reinsurance must be renewed annually.

Mr. Ruggini explained that the City manages a self-insured workers compensation program that is administered by the Cities and Villages Mutual Insurance Company (CVMIC). The City is responsible for all individual claims up to a maximum liability of \$400,000 per incident. Any claims exceeding that is paid for by Safety National Casualty Corporation.

Safety National is proposing a 7% increase in the City's premium as well as a \$50,000 increase in the stop-loss amount to \$450,000. This is due to two factors. The City has an average risk profile due to a large claim in 2008 and because of medical inflation which is exceptionally high in southeast Wisconsin.

Mr. Ruggini noted that the rate today is 13% less than the premium in 2003.

Moved by Ald. Donegan, seconded by Ald. McBride to recommend approval the award of City contract for workers compensation reinsurance with Safety National for a premium amount of \$41,367 and a stop-loss threshold of \$450,000 – Ayes: 6

Parks fund designated revenue item

The committee reviewed a memo from the Finance Director regarding the designation of park fees. Recent changes in accounting rules require that a special revenue fund must have specific revenue sources that are restricted to expenditures for a specific purpose. In order for the Parks Fund to remain a special revenue fund, a resolution designating parks user fees as restricted revenue source is required.

Mr. Ruggini said that this process will formalize what has been previously done informally. The City has chosen to create a separate fund which makes sense to do because of the improvements made at the stadium. He suggested there would be the funds readily available when the stadium turf would need to be replaced in about ten years. Mr. Ruggini said the intention is that the parks become self supporting so revenues from the park use could be used for parks operations.

The aldermen brought up the fact that when the stadium was being rebuilt it was approved based on the fact the revenue earned would be used to pay off the stadium. They suggested that in the future to be careful of how payment of projects would be paid for.

Moved by Ald. Hanson, seconded by Ald. Donegan to recommend approval the designation that all parks-related rental, user and program fees be designated for Parks operating expenditures, capital outlay and debt service payments – Ayes: 6

GRAEF-USA renewal of construction inspection services

The committee reviewed a memo from the City Engineer regarding annual renewal of construction inspection services. For the past several years the City has contracted with GRAEF-USA for construction inspection services to supplement engineering inspection staff.

Mr. Wehrley said the department has developed a good working relationship with the GRAEF-USA project manager and inspectors. The terms of the current contract allow for annual renewals.

Moved by Ald. Donegan, seconded by Ald. Berdan to convene into closed session per Wis. Stat. 19.85(1) (e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, and may reconvene into open session – Ayes: 6

Moved by Ald. Hanson, seconded by Ald. Wilson to reconvene into open session – Ayes: 6

The committee reconvened into open session at 9:30 p.m.

Moved by Ald. Donegan, seconded by Ald. Berdan to recommend approval authorizing City staff to renew their construction inspection services contract with GRAEF-USA with their proposed rate fee increase of 3% and to incorporate the 2012 fee schedule – Ayes: 6

Claim of Wendy Dion, 2201 N. 63rd Street

The City Attorney reviewed the claim with the committee. The claimant was walking their dog which fell into a hole. The City had no prior notice of any defect to the junction box and did nothing to cause the problem. Mr. Kesner advised that due to sovereign immunity the city is not liable.

Moved by Ald. Hanson, seconded by Ald. McBride to recommend denial of the claim by Wendy Dion, 2201 N. 63rd Street - Ayes: 6

Vouchers

Name	Dept.	Reason and location	Date	Amount
A. Barron, L. Murphy	Fire	Wake Up! And Ignite your potential seminar - Appleton	12/07 - 12/08/11	165.23
Jeremy Bronner	Police	2011 Fall police in-service training WCTC-Pewaukee	11/28 - 11/30/11	106.11
Tracy Burbach	Police	2011 Fall police in-service training WCTC-Pewaukee	10/31 - 11/2/11	105.76
Paulette Enders	Economic Development	NDC EDFP Certification Program - San Diego, CA	10/16- 10/22/11	2,016.45
Brad Isaacson	Police	2011 Fall police in-service training WCTC-Pewaukee	11/21 - 11/23/11	106.11
Jean Plass	Comptroller	MSGovern User Conference - Anaheim, CA	11/15 - 11/19/11	1,933.29
Sgt. David Moldenhauer	Police	Law Enforcement Intelligence - Basic NCTC - Franklin	11/14 - 11/16/11	18.00
Jeffrey Newman	Police	2011 Fall police in-service training WCTC-Pewaukee	11/14 -11/16/11	105.00
Gary Raymond	Police	2011 Fall police in-service training WCTC-Pewaukee	11/21 - 11/23/11	106.10
Sgt. Brian Zalewski	Police	Understanding Employee Differences CVMIC-Green Bay	11/28 - 11/30/11	149.00
Jena McNiel	Health	Understanding Employee Differences CVMIC-Green Bay	11/29 - 11/30/11	191.18
Jennifer Bagley	Health	Understanding Employee Differences CVMIC-Green Bay	11/29 - 11/30/11	191.18
Courtney Christiansen	Health	Understanding Employee Differences CVMIC-Green Bay	11/29 - 11/30/11	191.18

Moved by Ald. Hanson, seconded by Ald. Berdan
that the vouchers be allowed and paid. Ayes: 5 Present: 1 (Donegan)

The meeting adjourned at 9:44 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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