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City of Wauwatosa Board of Health Meeting Minutes
Tuesday, September 20, 2011
Health Department Conference Room

Present: Leslie Martin, Cheryl Davies, John Dunn, Nancy Kreuser, Chris Shaw, Bobby Pantuso, Jim Beix, Lori Nielsen, Lisa Simonds.

1. Call to Order: The meeting was called to order at 8:05 AM by Leslie Martin, Chairperson.
2. Approval of agenda: Motion to approve the agenda with the addition of the 8/2/11 minutes.
 - Motion: Leslie Martin
 - Second: John Dunn
 - Motion carried unanimously.
3. Motion to approve the 6/21/11 and 8/2/11 Minutes
 - Motion: Leslie Martin
 - Second: John Dunn
 - Motion carried unanimously.
4. Comments from the public: none
5. Comments from Board: none
6. Administration: Nancy Kreuser, City of Wauwatosa Health Officer

2012 Budget update:

- Health department's budget decreased approximately \$95K from last year due to reconfiguration and grant decreases.

2012 Grants:

- Health department has an estimated 84K in grants. The prevention grant funding ended October 1, 2011 instead of December. The status of the tobacco grant for WI WINS program is unknown. We were awarded a 2011 public health infrastructure grant. Overall, grants decreased from last year. Changes for 2012 include no carryover funds for all grants; in the past, this varied by grant. All 2012 grants will be on a cost-based reimbursement system. Leslie Martin questioned the 2012 City budget projections. Per Nancy, the City is looking at a long-term plan for the City to anticipate and correct issues proactively.

Public Health Accreditation Progress:

- This summer, 2 MCW MPH students began compiling WHD documentation evidence for the WHD PHAB Accreditation, Draft Document: Part A: Governance, Domain 2 Investigate health problems and human health hazards, 5 Develop public health policies and plans, and 8 Maintain a competent workforce were the focus. An electronic documentation template was adapted from the West Allis Health Department. The PHAB Standards & Measures Document Version 1, based on the public health essential services, was launched nationally 9/14/11.

Workforce development:

- Lori will discuss this more in her update.

Public Health Nursing Division Update-- Lori Nielsen, Nursing Supervisor

Communicable Disease (CD) Update:

SENTINEL EVENTS

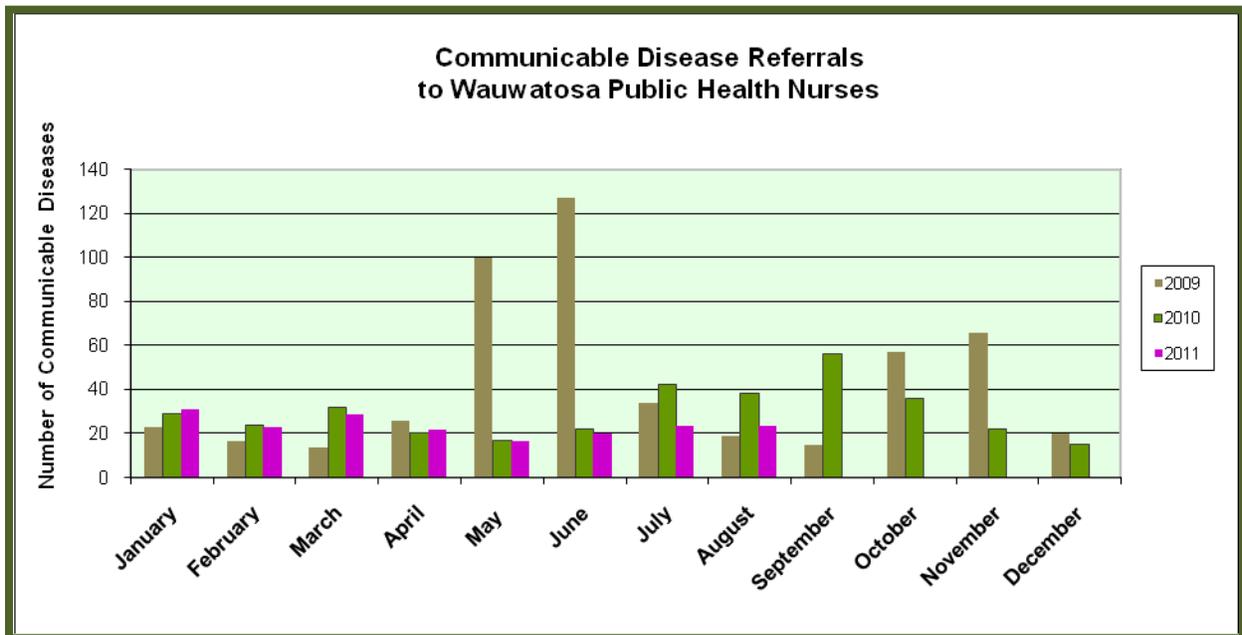
Measles Outbreak: A City of Milwaukee refugee was diagnosed with measles in early September. Two more cases have been confirmed. Two Tosa families were contacts to the index case; both families have documented immunity to measles through immunization. WHD will continue to monitor the situation through collaboration and communications.

OTHER

Sexually Transmitted Diseases (STDs): STDs continue to account for the majority of reported communicable diseases.

Refugees/tuberculosis: Burmese refugees continue to need case management services for tuberculosis infection.

Trends: See graph below for trends.



*** H1N1 outbreak in May/June and October/November 2009. ***

Healthiest Wauwatosa 2011 Programs and Initiatives Highlights:

Community Health Assessment process:

- Several focus groups were conducted over the summer on issues affecting youth and issues affecting adults. We are currently planning focus groups with the alternative students and with school staff. Another set of focus groups are in process to address the Maternal Child Health (MCH) population which includes pregnant women and families with children aged 8 years and younger.

- WHD revised its quality improvement committees and processes. The realigned committees will be debriefed on the current available data for the community health assessment (CHA). The committees will suggest initiatives for inclusion in the community health improvement plan (CHIP). The WHD is planning a department training to evaluate the CHA/CHIP and how the WHD strategic plan may be modified; the workforce training will be held on December 15.
- An outside contractor is writing the CHA. The first draft may be available in November.

Alcohol, Tobacco, and Other Substances:

- The second tobacco compliance check for illegal sales to minors is scheduled for November. The WHD paid for WPD overtime for this collaborative initiative pilot.
- Alcohol compliance checks are scheduled for the end of September. WHD secured grant monies to pay for the police overtime, similar to what is done for the tobacco compliance checks.
- Tosa United in partnership with Crime Stoppers is hosting a prescription drug collection event this Saturday, September 24 from 8:00 am to 1:00 pm in the city hall parking lot. The WHD secured the funding for the medication disposal through Froedtert & Medical College of WI and a WHD grant.
- The next 'Alternative to Citation' class will be this Saturday, September 24 from 8:00 am to 12:00 noon for students caught in possession of tobacco in lieu of a paying a citation.

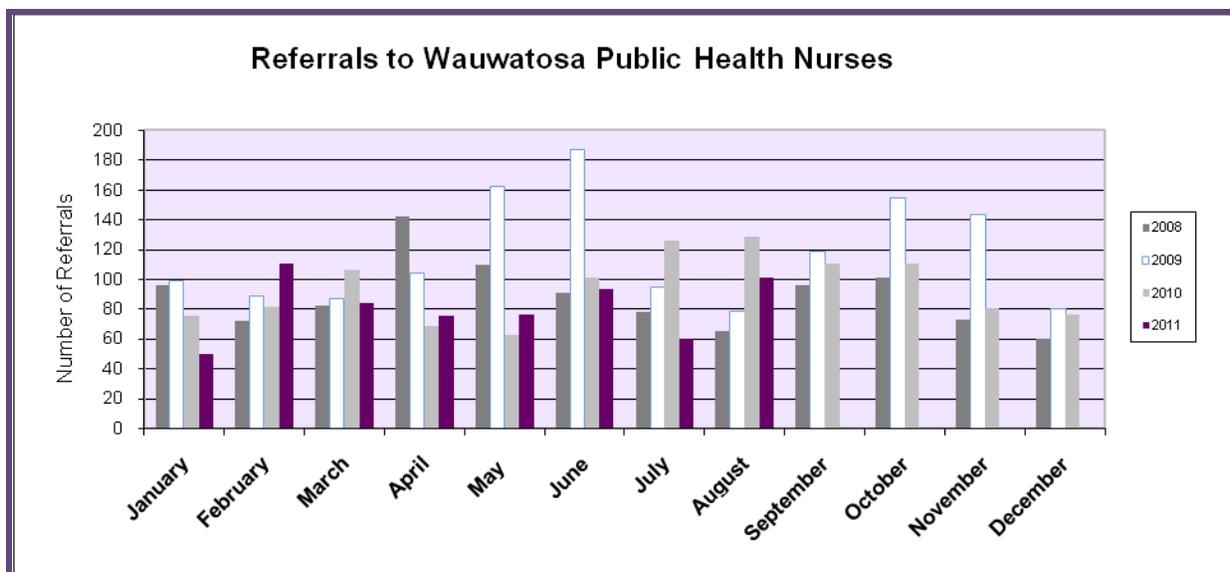
Injury & Violence Prevention:

- PHNs continued conducting home safety visits to new families.
- Lead Poisoning Prevention Weatherization Mini-Grant Pilot update – Pilot program with 5 homes completed and went well. The WHD applied for additional block grant monies to conduct up to 10 weatherization projects through 2012.
- Parenting classes: The WHD, in partnership with The Parenting Network, is planning a six-week training for parents this fall. *Love and Logic*® is a nationally regarded parenting program and is effective for parents of toddlers to teens. Classes will be held at city hall.

Personnel: Much time in the third quarter was spent on personnel, orientation, and training.

Public Health Database: The Case Manager is in the initial stages of beta testing. The inquiry database is running smoothly.

Access to Care: See graph below for trends.



James Beix, Public Health Manager

- Environmental Health Updated Database: Licensing Module Piloted: Health department will meet with city clerks office to review licensing policies and procedures. Jim met with Bill Lambrecht on 9/9 and Bill is doing upgrades.
- State Agent Program: DHS/ DATCP Licensing, Inspection & Enforcement: Andy attending WEHA conference this week for the standardization process.
- Rabies exposures: Policies and Procedures reviewed: follow up with hospitals; police department. Recently, we had 10 dog bites, 1 vicious dog, and 8 bat exposures.
- Local Preparedness Plan/ Volunteer Management Plan: Jim working on a Wauwatosa plan (localized plan) with Jim Rice of the Fire Department. Nick Hevey will work on a volunteer management program plan for local preparedness.
- Human health hazards/nuisances: HHH home on 82nd Street resolving. House was abated. Nurse to schedule a well person check for the HHH on Wellauer.
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7. Advocacy/Opportunities: Public Health Infrastructure grant advisory group (teleconference)- Board of Health members have an invitation to assist in a supportive role. Public health infrastructure grant/program needs a volunteer for teleconference meetings. Also members can get more involved with Common Council.

8. Old Business- none

9. Announcements

Next meeting November 15th 8-9:15 AM

10. Motion to adjourn 9:15 AM

- Motion: John Dunn
- Second: Chris Shaw
- Motion Carried unanimously

Recorder: lms