



CITY OF WAUWATOSA HEALTH DEPARTMENT

7725 WEST NORTH AVENUE WAUWATOSA, WI 53213

<http://www.wauwatosa.net/health>

City of Wauwatosa Board of Health Meeting Minutes

8/2/11

Present: Cheryl Davies, Christine Shaw, Bobby Pantuso, Leslie Martin, Nancy Kreuser, James Beix, Lori Nielsen

Excused: John Dunn

The meeting was called to order at 8:04 a.m. by Chris Shaw.

The agenda was approved as written, moved by Cheryl Davies, seconded by Bobby Pantuso.

There were no comments from the public.

There were no comments from the Board of Health.

Administration Report: Nancy Kreuser, Health Officer

2012 Health Services Budget

- The 2012 Health Services proposed draft budget was presented to the Board of Health. The health department did not select the allowed 1% increase. This year's budget was less than the 2011 budget. Discussed staffing. Fringe benefits are in the process of being calculated by the comptroller's office. There were reductions due to differences in wages of retiring and incoming personnel. Discussion ensued.
- The majority of the public health nursing division operational budget is for vaccines and medical supplies.
- The building rent allocations are in the process of being calculated by the comptroller's office.
- WHD has approximately \$84,481 in federal and state grants which go toward personnel wages and to augment community health assessment, planning, and programs. Grants are decreasing. Final grant amounts will be known sometime in August after the budget is submitted. Some of the grants will decrease by up to 10%. Others are no longer available.
- The consolidated fee schedule was modified to be consistent with DHS State Agent license increase. WHD is the state agent for all health inspections of licensed establishments in the jurisdiction. The WHD will assume licensing duties for the State Agent inspection programs which will result in efficiencies. Regarding immunizations, after a review of actual vaccine costs related to purchase and administration of the vaccine, fees were adjusted.
- A motion was made to accept the proposed budget by Chris Shaw, seconded by Cheryl Davies. Discussion ensued. The motion passed unanimously.
- The WHD requested an internal grant in the amount of \$10,824.80 to help make the transition of the State Agent licensing to the health department as of 1/1/12. This will be automated using the existing relational database used to make the health inspections for establishments. The licensing module is complete and is being piloted.

The next Board of Health meeting will be on September 20th at 8 a.m.

The meeting was adjourned at 8:20 a.m. (Chris Shaw/Cheryl Davies)