



CITY OF WAUWATOSA
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BUDGET & FINANCE COMMITTEE MEETING

Tuesday, July 12, 2011

Committee Room #2

PRESENT: Alds. Walsh, Berdan, Causier, Donegan, Wilson, Ewerdt, Hanson – 7

EXCUSED: Ald. McBride

ALSO PRESENT: J. Archambo, City Administrator, A. Kesner, City Attorney, W. Porter, Public Works Dir.; J. Ruggini, Finance Dir.; J. Ferguson, City Planner; J. Bembenek, Purchasing Manager

Ald. Walsh as chair called the meeting to order at 8:00 p.m.

Revised 2011 Community Development Block Grant program fund levels

The committee reviewed a memo from the City Planner regarding revised 2011 Community Development Block Grant funding levels.

The Department of Housing & Urban Development recently announced 2011 funding levels for grant recipients. The amount allocated for the City of Wauwatosa is \$1,086,233 which is approximately 16.5% less than the estimated \$1,300,000 that 2011 program allocations were based on this past fall. As a result, new funding levels for the 2011 CDBG funded projects needs to be established.

Ms. Ferguson said that the original estimate was based on what funding was received in 2010. The reduction of 16.5% principle was applied to all projects with the exception of the water main project which has been completed. The final cost for this was under the estimated budget. These extra funds of \$48,875 were divided up and shift to the remaining projects in the public facilities category. This gave two facilities full funding as requested.

Moved by Ald. Donegan, seconded by Ald. Ewerdt
to recommend approval of the revised CDBG funding
levels – Ayes: 7

Award of bid for professional engineering services for the design and construction administration/inspection of improvements for the UWM Innovation Park Accelerator Building

The committee reviewed a memo from the Civil Engineer and the Purchasing Manager regarding award of bid for professional engineering services for the design and construction of the federally funded portion of the infrastructure for the UWM Innovation Park.

Mr. Bembenek reported that eight proposals were received for this project. Past practices has been for the City to select the lowest priced proposal unless there are compelling factors that would make selection of another firm the best choice for the City.

Mr. Bembenek said he recommends the award to the second lowest bidder because the cost proposal from the low bidder did not include any references or experience for this type of project. It was noted that the Engineering Department did contact the low bidder and they were unable to furnish any references.

Moved by Ald. Ewerdt, seconded by Ald. Hanson
to recommend approval of award of contract to
Yaggy Colby Associates for the amount of \$116,200 - Ayes: 7

Contract renewal for three communication circuits necessary for all telephone communications

The committee reviewed a memo from the Purchasing Manager regarding a contract renewal for three ISDN Prime Telecommunication circuits as these digital circuits are critical and necessary for all telephone communications.

The city's 60 month contract with AT&T for three incoming telephone circuits covering City Hall, Public Works and Police Station has expired and four proposals have been received to continue this service for thirty-six months.

Mr. Bembenek reported that the proposals received are all lower than that of AT&T's original contract. He recommended entering into a contract with PAETEC for an estimated monthly cost of \$790.00 which would be a savings of approximately \$40,000 over the thirty-six month contract. Mr. Bembenek explained that in this day of technology advancement a thirty-six month contract would be more desirable than a sixty-month contract.

Moved by Ald. Hanson, seconded by Ald. Wilson
to recommend approval to enter into a contract with
PAETEC for an estimated monthly cost of \$790.00
for thirty-six months – Ayes: 7

Claim of Jason Tracey, 2202 N. 61st Street

The committee reviewed a claim by Jason Tracey, 2202 N. 61st Street.

The City Attorney advised that this individual claims his automobile was hit by a snowplow as it maneuvered between the claimant's illegally parked car and a legally parked car.

Moved by Ald. Hanson, seconded by Ald. Ewerdt
to recommend denial of the claim by Jason Tracey,
2201 N. 61st Street - Ayes: 7

Vouchers

Name	Dept.	Reason and location	Date	Amount
James Archambo	Administration	Professional Development - WI Dells	06/15 - 06/17/11	620.70
James Morrill	Police	Field Training Officer - Janesville	06/20 - 06/24/11	39.05
Barry Weber	Police	Attorney General's Summit on Public Safety - WI Dells	06/29 - 07/01/11	308.26

Barry Weber	Police	2011 Training Conference WI Police Executive Group - Lake Nebagamon, WI	06/25 - 06/29/11	653.25
Nicholas Stahl	Police	Field Training Officer - Janesville	06/20 - 06/24/11	118.58
Steven Smart	Police	Field Training Officer - Janesville	06/20 - 06/24/11	109.38
Jeremy Bronner	Police	Vehicle Dynamics - Sparta - Ft. McCoy	06/19 - 06/24/11	979.72
Stephen Kirby	Police	Sniper Operations & Tactics - Ft. McCoy, WI	06/10 - 06/13/11	724.11
Eileen Miller Carter	Attorney	Municipal Attorney's Institute - Sheboygan, WI	06/22 - 06/24/11	695.23
Michael Loy	Human Resources	Crystal Reports training class - level 1 - Madison	5/23/11	273.44
Beth Thorson Aldana	Attorney	Municipal Attorney's Institute - Sheboygan, WI	06/22 - 06/24/11	389.64
Alan Kesner	Attorney	Municipal Attorney's Institute - Sheboygan, WI	06/22 - 06/24/11	451.66
Sue Javoroski	Health	Conference for prevention issues - WI Dells, WI	06/14 - 06/15/11	504.08
Jena Trask	Health	Conference for prevention issues - WI Dells, WI	06/14 - 06/15/11	558.91

Moved by Ald. Hanson, seconded by Ald. Berdan
that the vouchers be allowed and paid. Ayes: 6 Present: 1 (Donegan)

The meeting adjourned at 8:25p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

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