



CITY OF WAUWATOSA
7725 WEST NORTH AVENUE
WAUWATOSA, WISCONSIN 53213
Telephone: (414) 479-8917
Fax: (414) 479-8989
Web Site: www.wauwatosa.net

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, May 10, 2011
Committee Room #2

PRESENT: Alds. Walsh, Ewerdt, Berdan, Causier, Wilson, Donegan, McBride – 7

EXCUSED: Ald. Hanson

ALSO PRESENT: J. Archambo, City Admin.; A. Kesner, City Atty.; W. Wehrley, City Engr.;
W. Porter, Public Works Dir.; J. Ruggini, Finance Dir.; C. Ledesma, City Clerk

Ald. Walsh as Vice-chair called the meeting to order at 8:40 p.m.

Official newspaper for the City's legal publication

The committee reviewed a memo from the City Clerk concerning the official newspaper for the City's legal publications for the upcoming year. Ms. Ledesma explained that by state statute the City is required to advertise for bids annually. Only one bid was received and the rates are unchanged from 2008. Ms. Ledesma recommended accepting this bid.

Moved by Ald. McBride, seconded by Ald. Causier to
recommend approval of the award to Journal Sentinel, Inc.
as the official newspaper for the City of Wauwatosa – Ayes: 7

Hart Park improvements

The committee reviewed a memo from the Public Works Director updating them on the current status of Hart Park improvements.

Mr. Porter reported that the architect is approximately 70% complete with the plans and advised that the project is over budget. In order to proceed quickly and to get as much work done in the park as possible this year, the architect was directed to complete the bid documents on three plan alternates:

1. Build the complete project as currently envisioned
2. Build playground equipment with all necessary site utilities for future construction of the restroom/picnic shelter
3. Install the playground equipment only

Mr. Porter advised that no action is being requested, this is just an update for the committee. He noted that with the budget allowed of \$800,000 alternate bids were requested to see what work could be completed staying within that budget. Option #2 was suggested as it would allow for future construction with minimal disruption to the playground down the road. Mr. Porter felt this project could potentially be started in August sometime after the bids and approvals are made.

Ald. Meaux expressed concern that this project has not been completed. He said when the plan was put into place the expectation was that there would be playground equipment put back for the children to play

on. He felt the playground should be constructed as soon as possible, even if it sacrifices some infrastructure.

Tom Ertel, President of the Parks and Forestry Board, commented that the board feels they have been left out of the loop on this project. They were curious as to what the project covered, what the life expectancy is and for the number of individuals expected to use it. They felt the dollar figure sounded high without knowing any of the details.

George Haas, Parks and Forestry Board, questioned why this has taken so long when the money has been there. He expressed frustration that the Park Board has not been brought up to date on the plans. They would like something constructed as soon as possible at a reasonable price.

Mr. Porter said that the architect is available to attend the next Parks and Forestry Board meeting to explain all components of the park. Mr. Porter advised he didn't have pricing on the alternatives yet. He estimated that option #2 would be approximately \$800,000 and option #3 around \$400,000. He answered a question that the underground infrastructure work is to support the restroom utilities.

Mr. Porter answered questions from the committee regarding option #3. He said by doing this it would maximize disruption down the road when the picnic shelter and utilities are added. The Public Works Director said he wants to see this get sent out for bid as soon as possible. Mr. Archambo said based on estimates, the budget as it sits will probably get you option #2 with construction starting by the end of the year.

Ald. McBride supported moving along with the project expediently. He said that a lot of promises have been made for this playground. He felt option #2 would be the way to go. It would be silly to not put in the utilities and foundation for the shelter when the playground is constructed. The Muellner building restroom facilities are too far away to expect people to use them.

Ald. Ewerdt commented that \$400,000 for option #3 sounded steep. He questioned how many children were figured to be served by this play area. Ald. Ewerdt expressed interest in seeing the plans. Mr. Porter said the information presented to the Parks and Forestry Board would also be sent to council members.

Mr. Porter answered questions why this project is so expensive. He said it is an ADA custom designed playground. Ald. McBride reminded the committee that the amount also includes restroom facilities and a shelter to prepare food. It is the cost of the entire project not just the tot lot that costs so much.

The Parks Board noted concern expressed by HartFest personnel and Tosa Tonight people. The tot lot area needs to get done and without tearing up the park every summer. The constant state of construction is a concern of the constituents. Ald. Walsh said that the development has already been discussed and budgeted for. He had hoped the work would have been started by now.

Mr. Haas didn't realize that infrastructure was being done as part of this plan. He would rather see a picnic shelter be installed underneath one of the trees.

Mr. Ertel said it is important for the community to make this a destination area and the work needs to get done.

Mr. Ward, 15305 Santa Maria Ct., Brookfield, is a Rotary member. He said the plan is gorgeous, creative, and costly. His interest is a longer term vision of what this park can be. He was anxious for the opportunity to review plans with the architect. Mr. Ward noted that two additional concerts are being planned for this summer and would like to see the city proceed with the tot lot.

Ald. Meaux said the park is about the kids for a place to have fun and laugh. He would like to see this park project done quickly although he noted Hoyt Park pool will be opening in about a month for families to use.

Update on 2011 sewer projects

The committee reviewed a memo from the City Engineer regarding the 2011 sewer projects. A map of priority sewer projects was reviewed and an update was provided as to the status of the design and construction process.

Mr. Wehrley noted this is an update of the priority sewer projects discussed during the budget process. The committee reviewed the map to see the status of the projects. Mr. Wehrley said that all of the priority areas except for Ravenswood area are in the design or construction phase.

Capital Improvements Program Task Force regarding Capital Improvements Program format

The committee reviewed a memo from the Capital Improvements Program (CIP) Task Force. As part of the 2012-2016 CIP process, staff has been researching new ways to present the information in a format that is informative, comprehensive and easy to follow. The challenge is to do this in such a way that the history of past CIP documents is not lost.

Mr. Porter said the task force members (Bill Wehrley, Jim Wojcehowicz, Bill Porter and Jean Plass) have spent a great deal of time to make the format more user friendly.

The presentation is in a draft format which has progressed to a point that it can be reviewed for feedback.

Mr. Wehrley said that an inventory has been done of the city's infrastructure. Then it was reviewed to try and figure out how long it would last and how much the city should expect to expend every year for infrastructure.

With dye testing, the city found out that about 80% of the leaks found are to be on the homeowner lateral. Discussion of this will start in the near future.

The committee reviewed the report and asked questions of Mr. Porter. The improvement costs mentioned are construction estimates.

Mr. Archambo noted that the new format is to provide additional transparency for the CIP. It is also the intent to provide elected officials, city staff and the public more information on how capital improvement dollars are invested in the community to maintain and improve the quality of life for Wauwatosa residents.

The City Administrator said that this report is a benchmark set to keep up with replacement on a regular basis. Mr. Porter concluded that this is a good solid place to start and build from.

Professional services agreement with Graef/R.A. Smith National

The committee reviewed a memo from the City Engineer regarding award of professional services agreement with Graef/R.A. Smith National for the award of professional services for WA 3012 Watertown Plank Road – north sanitary sewer design and WA 4004 sanitary sewer investigations.

Mr. Wehrley reported that this project includes sanitary sewer analysis and design which is intended to reduce the frequency and severity of basement backups of residences in Watertown Plank Road – north neighborhood area, and sanitary sewer dye testing in portions of WA 4004 as noted on the map. Mr. Wehrley advised that proposals were sent to nine firms. Three proposals were returned with two of the firms submitting as a team. The City Engineer recommended an agreement with the Graef/R. A. Smith National.

Moved by Ald. Ewerdt seconded by Ald. Donegan to recommend approval to enter into an agreement with Graef/R. A. Smith National in an amount not to exceed \$436,332 – Ayes: 7

2011 First Quarter General Fund budget performance

The committee asked that this item be held for the next meeting on May 31st

Consultant selection process for TIF #6

The committee reviewed a memo from the City Engineer regarding consultant selection for TIF No. 6 at UWM Innovation Park.

Moved by Ald. Donegan, seconded by Ald. Wilson to convene into closed session per Wis. Stat. 19.85(1) (e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, and may reconvene into open session. Ayes: 7

Moved by Ald. McBride, seconded by Ald. Wilson to reconvene into open session at 10:17 p.m. – Ayes: 7

Moved by Ald. McBride, seconded by Ald. Wilson to accept the bid of Graef for the design phase of TIF #6 for an amount discussed in closed session. – Ayes: 7

Vouchers

Name	Dept.	Reason and location	Date	Amount
William Mainus	Building & Safety	Building Inspectors Institute - Madison	04/26 - 04/29/11	111.04
Fred Knapp	Building & Safety	Building Inspectors Institute - Madison	04/26 - 04/29/11	94.15
William Geiger / Cory Mason	Water	Tri-County Seminar - Brookfield	4/14/11	40.00
Steve Sment	Police	Police Officer Support Team training - POST	04/25 - 04/29/11	41.20
Joseph Lewandowski	Police	Police Officer Support Team training - POST	04/25 - 04/29/11	41.93

Moved by Ald. Berdan, seconded by Ald. Causier

that the vouchers be allowed and paid. Ayes: 6 Present: 1 (Donegan)

The meeting adjourned at 10:20 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks