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City of Wauwatosa Board of Health Meeting Minutes
Tuesday, November 16, 2010 8:00 - 9:00 a.m.
Health Department Conference Room

Present: Chris Shaw, Cheryl Davies, John Dunn, Nancy Kreuser, James Beix, Lori Nielsen, Lisa Simonds.

1. Call to Order- The meeting was called to order at 8:05 AM by Vice Chairperson, John Dunn.
2. Approval of agenda: Motion to approve the agenda with one addition "Boil Water Advisory Update".
 - Motion: John Dunn
 - Second: Chris Shaw
 - Motion carried unanimously.
3. Motion to approve the 9/21/10 Minutes
 - Motion: Cheryl Davies
 - Second: John Dunn
 - Motion carried unanimously
4. Comments from the public – none
5. Comments from Board – none
6. Administration: Nancy Kreuser, City of Wauwatosa Health Officer
 - Health Budget update-The Budget & Finance Committee reviewed the health budget on 9/30 and again on 10/14. \$50,000 was restored for memo option #2—a part time PHS position beginning 1/1/2011. Nancy will prepare requisition and revise documents in advance for advertising after the 11/16 vote. Nancy will submit request on 11/17.
 - Accreditation Overview & Training – Public health voluntary accreditation (minimum standards) initiative began almost a decade ago with the Operational Definition of Public Health and refinement of the 10 Essential Services which define the 3 core functions of public health. In January 2009, the Public Health Accreditation Board (PHAB) approved an initial draft set of 30 standards and 102 measures. The 11 domains align with the essential services. Initial health department tool testing resulted in multiple revisions. A second testing is in process (Fall 2009 through December 2010). The formal local health department (LDH) accreditation process begins Fall 2011. The national PHAB audit may eventually replace the existing WI 140 review; future grants may be tied to accredited health departments; WHD is accredited under the NACCHO Project Public Health Ready (2006)—for preparedness; this will meet a portion of the LHD accreditation process.

Three pre-requisite documents to accreditation application include a strategic organizational plan, community health assessment (CHA), and community health improvement plan (CHIP).

Using minimum national standards, the goal of accreditation is to improve and protect the health of the public by standardizing what people can expect, and improve quality and performance of health departments.

Motion to approve moving forward with the accreditation process

- Motion: Chris Shaw
- Second: John Dunn
- Motion carried unanimously

Since accreditation recommends using an existing framework, we've selected the *NACCHO MAPP framework*. Benefits of framework include creating a healthy community and quality of life; increasing PH visibility; anticipating and managing change; strengthening PH infrastructure and engaging the community and ownership of issues.

Nancy discussed the 6 Phases of the MAPP Framework which include:

Phase 1: Organize for Success-build commitment

Phase 2: Visioning-collaborative process leading to shared vision

Phase 3: Four Assessments:

- a.) Community Themes & Strengths-identify issues of importance; quality of life; assets to improve public health (PH)
- b.) Local PH System Assessment- all organizations & entities contributions to PH; the PH systems-activities, capacities of partners to provide essential services in the community
- c.) CH Status Assessment- Identify priority health & quality of life issues, health of residents, health status of community
- d.) Forces of Change- legislation, technology, other changes that may affect community & public health systems- i.e. health care reform; social networking

Phase 4: Identify strategic issues gathered from the 4 assessments to be addressed.

Phase 5: Formulate Goals & Strategies: resulting in the CHIP (community health improvement Plan)

Phase 6: Action Cycle- Plan, implement, evaluate the CHIP

- WHD Strategic Plan and Quality Improvement Plan:

Introduction of Strategic Organizational Plan (1 document for accreditation). Motion to Accept draft of working strategic organizational plan document. This document was completed by an MPH student, Brianne Runyan, as a part of an MCW Field Placement course.

- Motion: Cheryl Davies
- Second: Chris Shaw
- Motion carried unanimously

Introduction of Quality Improvement Plan completed by Brianne Runyan (addresses PHAB domain 9—evaluation of PH programming) –Motion to Accept this document

- Motion: Chris Shaw
- Second: John Dunn
- Motion carried unanimously

WHD Community Health Assessment & Planning-Lori distributed the original and revised assessment timelines and progress made to date in the absence of the public health specialist during 2010. Lori discussed the MAPP framework core and extended core data elements.

- YRBS survey is on hold. Access to the data has run into a snag. Discussion ensued. Some issues raised were as follows:

- Chris Shaw wondered if the YRBS results are accurate relating to the event of “made up” answers. Lori responded that the CDC is already aware and they have internal checks in place to account for this. We also explain to students why we are doing the survey.
- Cheryl Davies questioned whether the school realizes the survey’s purpose is to address a “community issue”. Cheryl also wondered whether if the WHD needed a Board of Health statement to strengthen the need for access to the data.
- John Dunn questioned how these issues are regulated and by whom.
- Chris Shaw also questioned who paid for the survey. The YRBS survey is free through DPI. Lori responded that the WSD and WHD used their resources (staff time).
- The issue was raised whether we are celebrating success that may not be valid (i.e. concerns with drugs, smoking, sexual activity)
- A 2010 focus group invitation through the paper and City newsletter resulted in 2 people responding. She didn’t remember seeing advertising for focus groups. Some communities pay people \$20 for participation. The WHD decided to use other surveys including adult health, breastfeeding (based on 2008 births), reproductive health, and mental health. Chris inquired how we got our sample.—A convenience sample was used through venues of library, Tosa Night Out, flu and immunization clinics, City hall events, and senior events. 2011 focus groups are planned pending the YRBS data result. Discussion ensued about outreach through internet means in the future.
- The Local Public Health System Assessment and the Forces of Change Assessment will be addressed in 2011 through focus groups.

Communicable Disease (CD) Update: Lori Nielsen, Nursing Supervisor

SENTINEL EVENTS

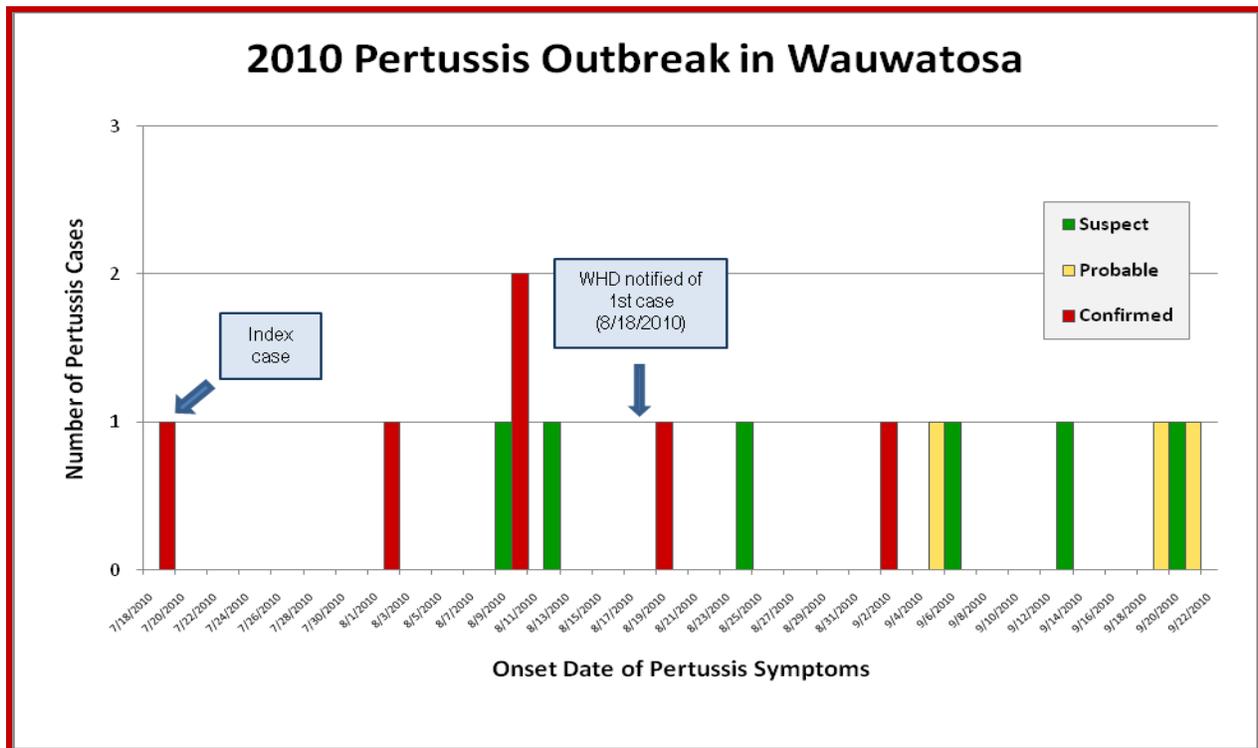
Vaccine reaction: A possible reaction of an individual to the flu vaccine was reported to the health department. It was questionable if it was truly related to the flu vaccine or some other cause. Since a possible vaccine reaction is considered a sentinel event, WHD reported the incident to the Vaccine Adverse Event Reporting System (VAERS).

Enteric Outbreak # 1: 11 of 12 family members dining at a local restaurant became ill with enteric symptoms after eating pizza. The family member without symptoms ate only salad. Besides a food-borne illness, another possible cause may be the handling of a sick infant. The investigation continues.

Enteric Outbreak # 2: On November 15, WHD was alerted to a possible enteric outbreak at a healthcare facility on the county grounds. The investigation revealed 8 individuals on a single unit experiencing diarrhea with the earliest onset date of November 13. Stool samples are in process. The facility is checking into the health status of the staff on the unit. The investigation continues.

Pertussis Outbreak: Between August 18 and October 8, the WHD investigated a number of situations related to a Pertussis (Whooping Cough) outbreak. The outbreak was declared resolved on October 22. A total of 15 cases were involved in the outbreak, including 6 confirmed, 3 probable, and 6 suspect cases; 12 out of the 15 cases were linked to an index case. At least 2 additional cases had Milwaukee/Wauwatosa ties. See the timeline below for onset of cases. Wauwatosa averages about 2 Pertussis cases annually. Over 100 individuals who were close contacts to the cases were contacted for interviewing and follow-up. Over a dozen schools, day cares, sports teams, or health care facilities were involved in the cases; hundreds of letters were sent to individuals who were exposed through these entities. The department spoke with reporters from

Channels 4, 6, 12, and 58 on several occasions throughout the outbreak. The *Journal/Sentinel* and *Wauwatosa Now* reported on the Pertussis outbreak. The information was picked up by National Public Radio (NPR). There were a number of clusters in neighboring jurisdictions, within the state, and into Chicago's north shore suburbs.



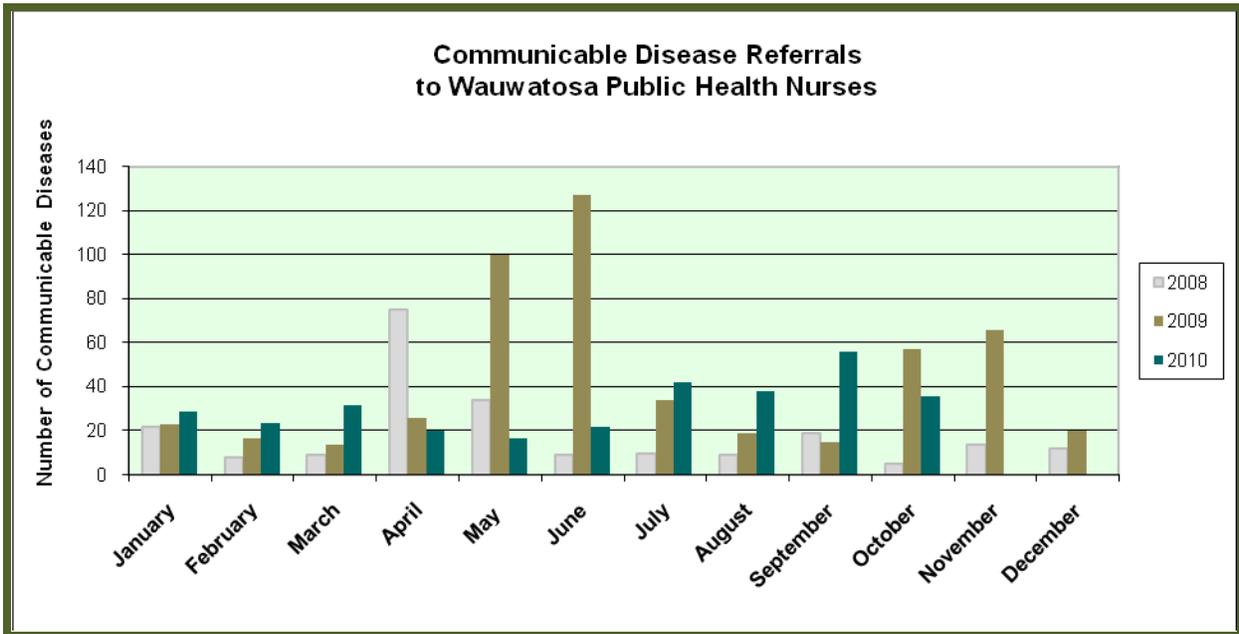
OTHER

Tuberculosis #1: WHD was notified of an active Tuberculosis (TB) disease in an elderly woman at the beginning of September. The individual was temporarily transferred to a local rehab unit; she is now at an assisted living facility. The individual's close associates were contacted and followed-up; no additional TB cases were identified.

Tuberculosis #2: A homeless individual living at a Wauwatosa hotel/motel was hospitalized with miliary TB. This is a systemic condition which was found in the individual's urinary system and brain. It is not currently infectious but could "breakdown" and become infectious if not properly treated and managed. The individual needed directly observed therapy (DOT) daily for a week after hospital discharge, then twice a week thereafter. WHD prioritized DOT, securing semi-permanent housing, and obtaining short-term disability benefits to pay for healthcare and housing for a longer-term. WHD transitioned the individual to a Milwaukee rooming house. The American Lung Association (ALA) paid for the deposit and 1st month's rent which established a "permanent" address for the individual to obtain short-term disability; the short-term disability is currently in process. Many WHD resources were spent coordinating and managing this case for an excellent resolution.

Sexually Transmitted Diseases (STDs): STDs continue to account for the majority of reported communicable diseases. WHD met with a local chain lab offering "confidential and anonymous" STD testing to discuss statutory requirement to report positive STD results.

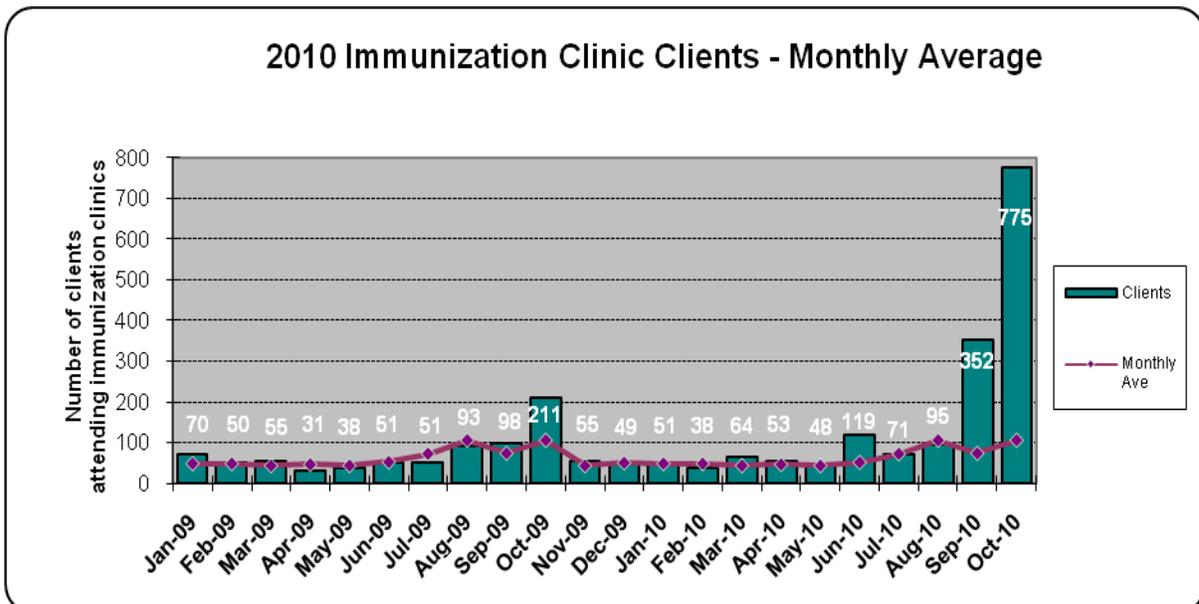
Trends: See graph below for trends.



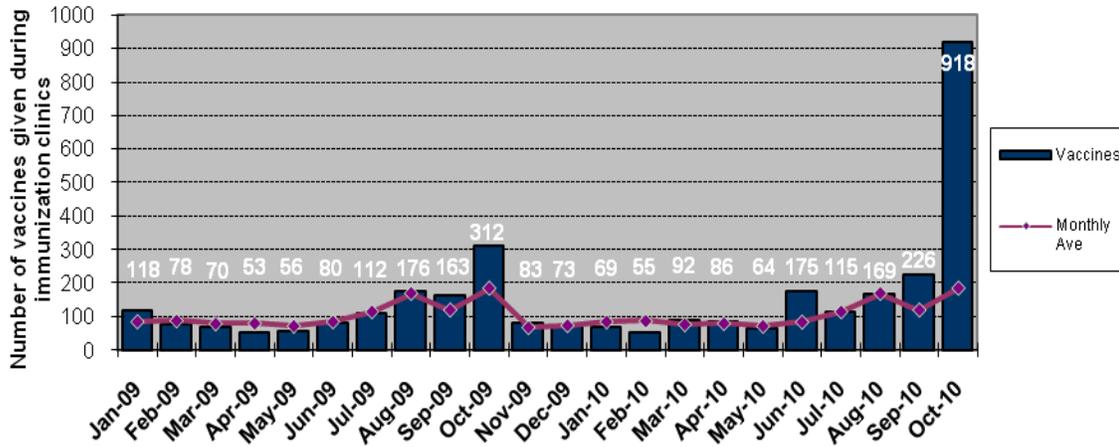
*** Regional measles outbreak in April 2008; H1N1 outbreak in May/June and October/November 2009. ***

IMMUNIZATION PROGRAM

- Influenza:** It is currently circulating at very low levels in Wisconsin. Vaccine requests for children are up this year but down for adults. Many older adults are receiving their flu shots in various venues in the community; many working adults received their flu shots at work. WHD will increase VFC “free” children’s vaccine order and decrease paid adult vaccine next flu season. To decrease the surplus “paid” flu vaccine supply, WHD is offering a discount on adult flu vaccines with donations to the Tosa Cares Food Pantry. See attached flyer.
- Required School Immunization Reports:** WHD provided technical assistance to public and private schools to comply with state law reporting requirements by the end of October. All school reports were turned in on time.
- Immunization Clinics:** All flu shots were included in the 2010 September and October tallies; these were not fully integrated into the totals in previous years. See graphs below for trending.



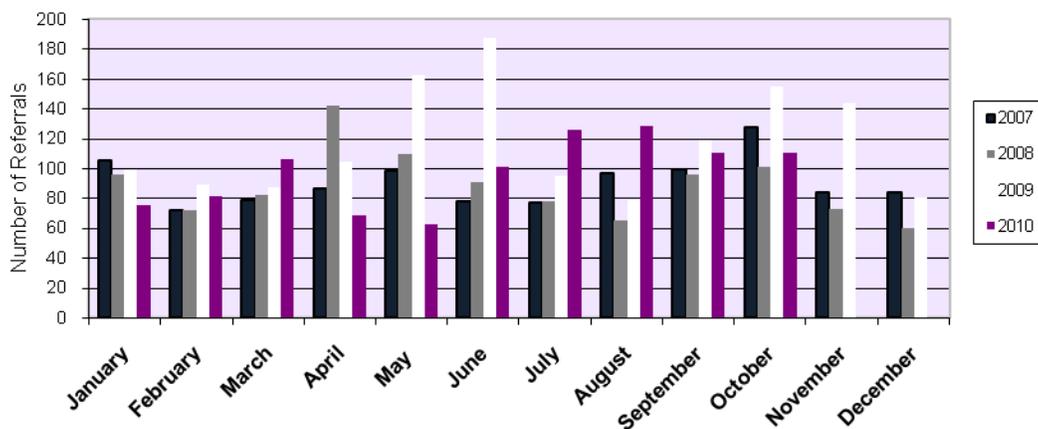
2010 Vaccines Administered at Immunization Clinic - Monthly Average



Healthiest Wauwatosa 2010 Programs and Initiatives Highlights:

- **Community Health Assessment process:** Discussed during administrative report. See handouts.
- **Alcohol, Tobacco, and Other Substances:** The next tobacco compliance check is scheduled for November 20. The Wauwatosa Police Department work with volunteer youth to check if tobacco retailers sell to minors. WHD secures the funding for police overtime, disseminates compliance check results to the community, and ensures compliance with all grant requirements.
- **Injury & Violence Prevention:** PHNs continue conducting home safety visits.
- **Access to Care:** See graph below for trends.

Referrals to Wauwatosa Public Health Nurses



Animal Bite Exposure/Declarations: James Beix, Public Health Manager

One of two reports of dangerous dogs. Issues for the first situation were poorly-trained dog—jumped and nipped; older dog with health problems. Sought legal counsel and determined that WHD would “hold open” dangerous dog declaration. The family already had measures in place which failed. They have required insurance. Because of their cooperation, the citation will be petitioned to an Animal at Large. If the dog bites again, the dangerous dog declaration automatically reverts to vicious. The family signed off on this agreement. Plea date is on Wednesday. Court date is in January 2011.

Second dangerous dog situation involved a very large dog who was fenced in. The owner inadvertently left the gate open and the dog chased and bit a child. Legal counsel was sought. Again, the owner received a letter from the WHD with the same option as situation one. Neighbors were interviewed. John Dunn stated unattended dogs that are walking around do scare people (animals at large). At what point does it get reported? Multiple factors go into determining declarations which are set out in the Regulations of Animals City Ordinance in Chapter 9.

Jim also reported on a “food borne illness” complaint one week after the fact. There was a 12-hour incubation period. No other reports except for a family who ate together and were passing around an ill child. Suspect the close contact with the ill child. The restaurant inspection was clean as were previous inspections. We conduct a full investigation regardless of our suspicions.

Agenda Addition: The Milwaukee County Grounds boil water advisory that was called on Friday November 12 in the afternoon was resolved Sunday November 15 around 3:30 PM. The DNR requested assistance from the WHD in notification. The order to comply was issued to the Milwaukee County Grounds water system staff. Four of 8 water samples failed showing total coliform bacteria, not fecal bacteria. This affected much of Watertown Plank Road from 9150 to 10320 and involved various restaurants, Children’s Hospital, and Froedtert. They had to discard ice and were unable to use water in making soda or use the drinking water. There was road construction being done involving valve work. WHD received a question on filtration systems (deferred to DNR) and fielded other questions. Routine water sampling is conducted by Milwaukee County. Discussion ensued about residents and businesses on the county water system. Water and health departments will follow up regarding the City’s role in notification during a DNR boil water order issued to the Milwaukee County Water System.

7. Old Business- none
8. New Business – none
9. Announcements
Next meeting February 15th 8-9AM
10. Motion to adjourn 9:11 AM
 - Motion: Chris Shaw
 - Second : John Dunn
 - Motion Carried unanimously

Recorder: lms