



CITY OF WAUWATOSA
7725 WEST NORTH AVENUE
WAUWATOSA, WISCONSIN 53213
Telephone: (414) 479-8917
Fax: (414) 479-8989
Web Site: www.wauwatosa.net

BUDGET & FINANCE COMMITTEE MEETING

Tuesday, December 14, 10
Committee Room #2

PRESENT: Aids. Ewerdt, Berdan, Wilson, Donegan, Hanson, Causier, McBride, Walsh - 8

ALSO PRESENT: J. Archambo, City Admin.; A. Kesner, City Atty.; J. Plass, Acting Finance Dir.;
W. Wehrley, Acting Public Works Dir.; P. Enders, Economic Dev. Dir.

Ald. Ewerdt as Chair called the meeting to order at 8:35 p.m.

Contract renewal of excess worker's compensation insurance

The committee reviewed a memo from Ms. Aldana regarding the renewal for excess workers' compensation. Ms. Aldana said that the city self-insures its Worker's Compensation liability up to a retention amount of \$400,000. The City purchases excess insurance to cover the risk beyond \$400,000.

Ms. Aldana advised that the premium decreased 5.53% from 2010. Other than that there is no change to the risk we are taking on or the conditions.

Moved by Ald. McBride, seconded by Ald. Donegan
to recommend approval of the Safety National Casualty
Corporation proposal for excess workers' compensation insurance - 8

Carryover requests for year-end 2010

The committee reviewed a memo from the Acting Comptroller regarding the carryover fund requests for 2010. All of the requests are for items that were budgeted in 2010.

Ms. Plass told the committee that if these requests were not carried over they would be added to the surplus account. Mr. Archambo reported that the vast majority of these projects have been started in some fashion. He explained that since the work would not be completed by December 31, the funds for the project may be carried over for completion the next year.

Mr. Wehrley answered questions that some of the projects being carried over were for a variety of reasons. Ruby Avenue and Meinecke Avenue have been set aside in order to get dye testing studies done. These have been put on hold as the city struggles to make a determination on how to proceed. Mr. Wehrley noted that part of the Ruby Avenue project is a joint project with the City of Milwaukee which was supposed to have been done this year. The City of Milwaukee is the lead agency so we have to work with their timeline. The Acting Comptroller reported that \$610,000 was bonded for in 2010.

Moved by Ald. Walsh, seconded by Ald. Causier to recommend approval of the carry-over requests from 2010 year-end into the 2011 budget - 8

Level three fund transfer/change of purpose for technology upgrades

The committee reviewed a memo from the Acting Director of Public Works regarding a level three fund transfer/change of purpose for technology upgrades.

Mr. Wehrley explained that the department has been monitoring technology improvements in surveying instruments and CAD software. He said that the retirement of two survey crew members has allowed an opportunity to replace one FTE with new surveying equipment and CAD software. Mr. Wehrley said the new equipment would improve productivity and allow one person to operate the equipment where two are currently needed. The Acting Public Works Director said that the vendor has offered trainings with the purchase of the equipment.

Ald. McBride asked if this would be a permanent replacement. Mr. Wehrley replied that the current station has lasted twenty years but couldn't say how long this station would last. Mr. Wehrley said that there will be an increase in the annual fees paid along with the licensing fees, but no regularly scheduled maintenance on this product.

Mr. Wehrley advised that the proposition is to fund the purchase through deferred filling of the vacancies within the department. These deferments would be in addition to the rolling vacancies which are already included in the budget.

Moved by Ald. McBride, seconded by Ald. Hanson to recommend approval authorizing staff to purchase new surveying equipment and software in an amount up to \$77,000 with an equal offsetting reduction in wages and wage related benefits – 8

Professional services contract award for the design of 2010 – 2011 storm sewer spot improvements

The committee reviewed a memo from the Acting Director of Public Works regarding the award of professional services for the design phase of storm sewer improvements on Mountain Avenue, Alta Vista, and Washington Circle.

Mr. Wehrley said requests for proposals were sent to numerous firms and seven responses were received. The 2010 Capital Improvements Plan has \$1,100,000 budgeted for the design and construction of storm sewer spot improvements. The bonding for these improvements has not yet occurred so they would issue an "intent to reimburse" from a future bond issue for the design costs.

Moved by Ald. Donegan, seconded by Ald. Causier to recommend approval of entering into a contract with Crispell-Snyder, Inc. in an amount not to exceed \$30,084 for professional design services - 8

Award of contract to Duncan Associates for the re-writing of the zoning code

Ms. Welch introduced Kirk Bishop, Duncan Associates, the firm that staff recommends to update and rewrite the zoning code. Ms. Welch said this update is desperately needed and has been budgeted for in the amount of \$100,000.

Ms. Welch said a request for proposal was sent out with 11 firms responding. Duncan Associates has been nationally recognized and they have done many projects for major cities.

Ald. McBride commented that their qualifications and credentials are impeccable.

Moved by Ald. McBride, seconded by Ald. Donegan to recommend approval of the award of the contract to Duncan Associates for the re-writing of the zoning code for an amount of \$99,900 – Ayes: 8

Claim of Kevin Galezewski, 8613 Glencoe Circle

The City Attorney reported on the claim of Kevin Galezewski, 8613 Glencoe Circle. Mr. Kesner said the claim is in regards to basement back-up in July 2010. Mr. Kesner said due to sovereign immunity he recommends denial.

Moved by Ald. Donegan, seconded by Ald. Berdan to recommend denial of the claim by Kevin Galezewski, 8613 Glencoe Circle – 7 – 1 (Hanson)

Vouchers

Dan Fatia	Water Dept.	WI Rural Water Workshop – Pewaukee	12/07/10	\$55.00
Jim Brinkman	Water Dept.	WI Rural Water Workshop – Pewaukee	12/07/10	\$55.00

Moved by Ald. Hanson, seconded by Ald. Causier that the vouchers be allowed and paid – Ayes: 8

The meeting adjourned at 9:06 p.m.

Carla A. Ledesma, City Clerk
City of Wauwatosa

mks