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City of Wauwatosa Board of Health Meeting Minutes
Tuesday, September 21, 2010 8:00 - 9:00 a.m.
Health Department Conference Room

1. Call to Order- the meeting was called to order at 8:03 AM by Dr. Leslie Martin, Chairperson
2. Roll call: Leslie Martin, Chris Shaw, Cheryl Davies, Alderperson Bobby Pantuso, John Dunn, Nancy Kreuser, James Beix, Lori Nielsen.
3. Approval of agenda: Motion to approve the agenda.
 - Motion: Bobby Pantuso
 - Second: Chris Shaw
 - Motion carried unanimously.
4. Motion to approve the 6/15/10 Minutes
 - Motion: Chris Shaw
 - Second: John Dunn
 - Motion carried unanimously
5. Comments from the public – none
6. Comment from Board- Bobby Pantuso reported that Oct 2, 2010 there is the grand opening of new Columbia St Mary's Hospital. He also noted that he and his wife have been selected to participate in the Survey of Health of Wisconsin (SHOW). He will let us know how the process goes.
7. Reports:

Administration: Nancy Kreuser, City of Wauwatosa Health Officer

- Executive Review I & II Discussion – Two meetings on Health Department budget with the Mayor and other concerned bodies were held. At the initial executive review on 8/17, reductions in the WHD budget continue to be experienced. There was a \$5,000 reduction in medical supplies. The original reduction request by the City Administrator was for \$10,000 but Dr. Kreuser and Lori Nielsen argued against this deep reduction based on history and \$5,000 was removed from the budget. The rolling vacancy of public health specialist will continue for the next year. This position was vacated in January 2010, meaning the position will roll for 2 years. This places a burden on other department staff. A second review of City department budgets by administration (after the official review) resulted in an additional reduction of \$1,151 in miscellaneous areas for the WHD. The city further reduced the budget by an increase in employee health insurance premiums (10% increase), retaining the rolling vacancies in different departments, a freeze on salaries for non-represented staff (managers, nurses, sanitarians, others) and closing city hall at 4:30 starting in Jan 2011. The Budget and Finance Committee review of the Health Department budget is scheduled for Sept 30, 9:30 PM.
- Personnel update- Lisa Simonds, the new administrative assistant, began in early August and is doing well. A Medical College MPH student, Brianne Runyan, also began an internship in the department in late August.

- Community Assessment – Because of the loss of the public health specialist and the stress of the H1N1 pandemic, there has been no one person responsible for Community Health Assessment and Improvement Plan. Multiple WHD personnel are involved with different parts of the report and the completion of the report is behind. As part of this assessment, surveys on reproductive health and mental health are in process. The community assessment, health improvement plan, and strategic organizational plan are 3 prerequisites for application for local health department national accreditation which begins in 2011. Accreditation will replace the current DHS 140 review of local health departments in the near future. These documents are also statutory requirements every 5 years and WHD is behind. The progress of the community assessment process, health improvement plan, and strategic organizational plan will be a focus of the next Board of Health meeting.
- WHD Annual report – Lori Nielsen is completing report. Assembling the report has been a slow process due to the staffing situation. It was due to the state by April 30th but no resources were available to complete it by the due date. The report incorporates the public health essential services, local health priorities, and local, state, and national data. The report will be available for the next Board of Health meeting.

Public Health Nursing Division: Lori Nielsen, Nursing Supervisor- See written report.

Sentinel events-

- Flooding - Only July 22, 2010, Wauwatosa experienced flooding due to the 5.4 inches of rain. Within 24 hrs, the WHD staff posted information on the department website and handouts related to clean-up were available. Six pallets of flood kits were distributed (about 400 kits).
- A Pertussis outbreak in Wauwatosa began in the 3rd week of August. An epidemiologic diagram following one case was developed by L. Nielsen and distributed to the Board members. The CDC is conducting research on false negative lab testing for Pertussis and is including Wisconsin in its sample. The message that CDC is communicating is that the PCR is a useful tool for diagnosis but cultures should be done as a follow-up for negative tests. The WHD adult vaccination clinics have been successful and there have been more calls regarding Tdap since the outbreak. There will probably be an increased demand at next adult clinic. Vaccinated persons still get Pertussis but the disease is much milder than if they had not been vaccinated. The spread of the disease is continuing. A child's booster is recommended at age 11 as are vaccination as an adult. See attached flow chart for investigation complexity.
- Active TB has been diagnosed in an elderly woman. Disease control measures are in place and the investigation continues.
- STIs are still the # 1 communicable disease.
- Day care audits were completed at 7 day cares. Back to school immunization audits are in process.
- Flu season has begun in the Midwest with a few people contracting Influenza A/H3N2/Perth/2009. The 2010 vaccine includes this strain as well as H1N1 and others. There was a slight delay in obtaining vaccines for the city due to a package insert change required by the government. The immunizations are slowly being received. The first mass clinic in September 30, 2010 from 9:00 AM- 1:00 PM.
- Community Health – Surveys on reproductive health and mental health are underway. The Youth Risk Behavior Survey will be administered in October to a randomly selected group of students at both East and West High School. Four Hundred and fifty students will be asked to participate in order to insure that the 350 required are obtained. All 4 grades are included and data analysis will be completed by WHD.

- Programming- A prescription medication drop off opportunity will be held on September 25th. The WHD will pay for the vendor for medication removal in collaboration with the WSD.
- The next class for the Tobacco Alternative to Citation program for youth cited is scheduled for September 25th in conjunction with Greenfield, Greendale and West Allis. This is a behavior change program for teen first time offender in tobacco possession or use.
- WHD will participate in a hand washing education program at Briggs & Stratton as part of their wellness fair.

Environmental Health Division: James Beix, Public Health Manager

- Licensed establishments/ State Agent Inspection Program status – An event occurred on September 3rd at a Mayfair Mall cafe. An individual had a suspected food-related allergic reaction that required emergency transport to a hospital. The restaurant was temporarily closed by Wauwatosa police (potential crime scene). The site was inspected by the WHD. No peanut products were found on the premises and no other persons became ill. The affected person has multiple severe allergies. The café reopened.
- Egg recall- As part of the State of Wisconsin’s response to the large egg recall, the WHD was requested to review Target’s procedures which were found to meet the expected standards.
- WHD will be reimbursing the State the 10% of licensing fees due them by Sept 30 according to the state agent contract agreement. The WHD retains 90% which goes into the general revenue fund.
- WHD state agent assessment and audit was completed by State and a progress report was provided.
- Community events –
 - Tosa Fest went well. There was only one concern with a vendor who did not having proper netting around a cooking area. The situation was resolved prior to opening of the festival. One vendor, though they had been notified that a license was not needed, mistakenly purchased a license as a vendor. The later sought a refund for the license.
 - The Hartung Park Farmer’s Market, which operates on Wednesdays, has 3 vendors. All vendors are licensed. The Market is doing well.
 - The Tosa Village Farmer’s Market is running smoothly with no complaints and all vendors licensed.
- Nuisance / Human Hazard update-
 - There has increase in rodent sightings on East side this summer probably related to road construction issues.
 - There was a complaint concerning a dwelling on Underwood Avenue which had a large depression in the backyard from an old swimming pool. The standing water in this hole was a breeding ground for mosquitoes. The owner filled in the depression and the situation was resolved.
 - A homeowner with a chronic disease was referred to the WHD due to unsanitary living conditions. The person is now in an assisted living facility. The home was found to be a health and safety hazard and thus her guardian has had her house cleaned and readied for her return.
 - There appears to be a situation of backsliding of a person who was cited as having a home that was a safety hazard in 2007 incident. The home owner refuses inspection by the WHD. The individual’s niece has been contacted in the hopes that the situation can be resolved.
 - Animal bites -This summer has had a high incidence of bats in homes with 4-5 bats a week being brought in for testing. All have been negative for rabies.
 - Dog bites have been stable through year.

- Emergency preparedness
 - The Cities Readiness Initiative Grant Objective were completed and sent to the state. There is a new state emergency preparedness coordinator. WHD expects a small allocation for this continuation grant of approximately \$8,000.
 - Information on larger emergency preparedness grant will be coming on the Sept. 27th. It is expected that there will be a new direction of grant for next 5 years that will require different use of resources.
 - Loss of health specialist position affected ability to adequately maintain all of the processes and partnership responsibilities involved in emergency preparedness.

8. Old Business- none

9. New Business – none

10. Announcements

Next meeting November 16th 8-9AM

11. Motion to adjourn 9:20 AM

- Motion: Cheryl Davies
- Second : John Dunn
- Motion Carried unanimously

WHD Nursing Division Report September 21, 2010

Communicable Disease (CD) Update:

SENTINEL EVENTS

July Floods: On July 22, Wauwatosa received 5.4 inches of rain within a few hours. Several Wauwatosa homes and neighborhoods experienced flooding, especially in their basements. The WHD responded by posting flood information on the department's website and providing the public with handouts the following day. WHD fielded 28 flood-related calls and secured and distributed 6 pallets of flood kits.

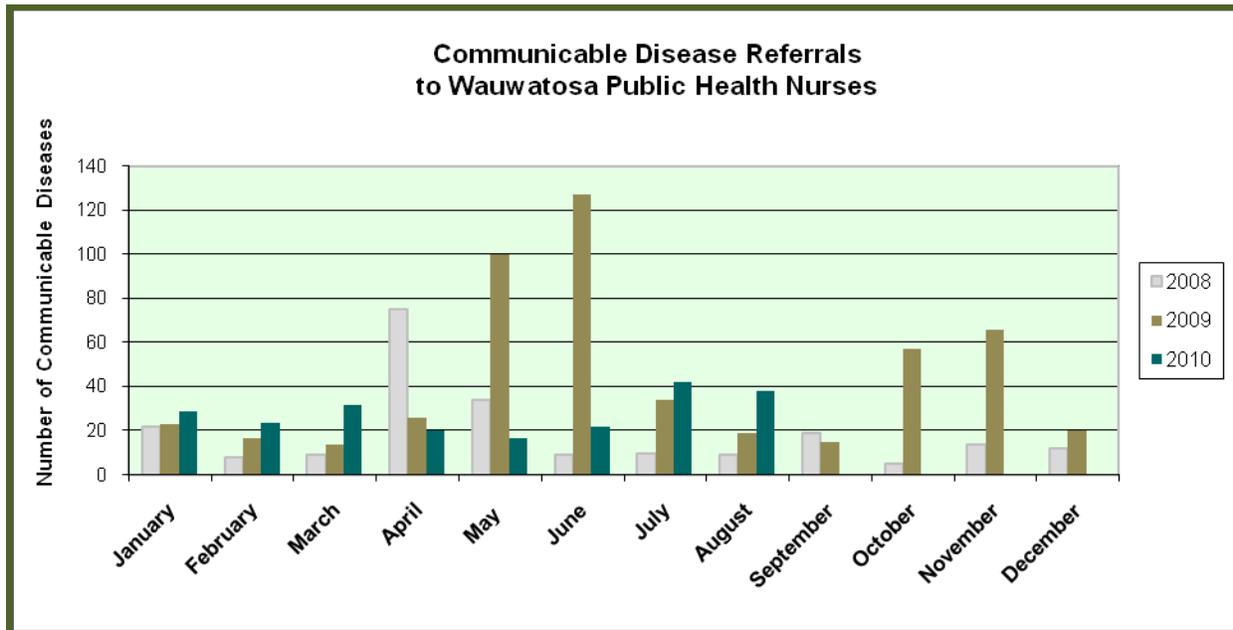
Pertussis Outbreak: Since the end of August, the WHD investigated a number of situations related to Pertussis (Whooping Cough). As of September 17th, we have had 5 lab-confirmed cases (diagnosed) in Tosa, 3 people who probably had Pertussis but were not tested, 3 people who had initial negative tests but are awaiting final cultures. Over 70 individuals who were close contacts to the cases were contacted for interviewing and follow-up; an additional 13 interviews with close contacts are pending. 12 schools, day cares, sports teams, or health care facilities were involved in the cases; hundreds of letters were sent to individuals who were exposed through these entities. The department spoke with reporters from Channels 4, 6, 12, and 58. The Journal/Sentinel and Tosa Now reported on the Pertussis outbreak. The information was picked up by National Public Radio (NPR). There are a number of clusters in neighboring jurisdictions and across the state. See attached.

OTHER

Tuberculosis: WHD was notified of an active Tuberculosis disease in an elderly woman at the beginning of September. Investigation, prevention, and control of the disease continue.

Sexually Transmitted Diseases (STDs): STDs continue to account for the majority of reported communicable diseases. WHD met with a local chain lab offering "confidential and anonymous" STD testing to discuss statutory requirement to report positive STD results.

Trends: See graph below for trends.

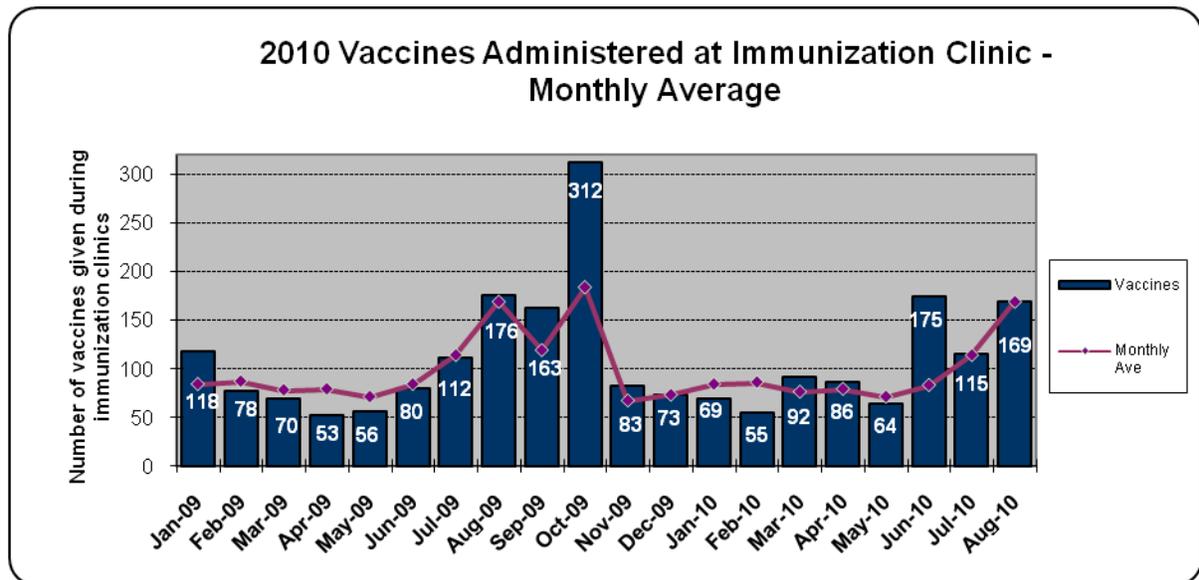
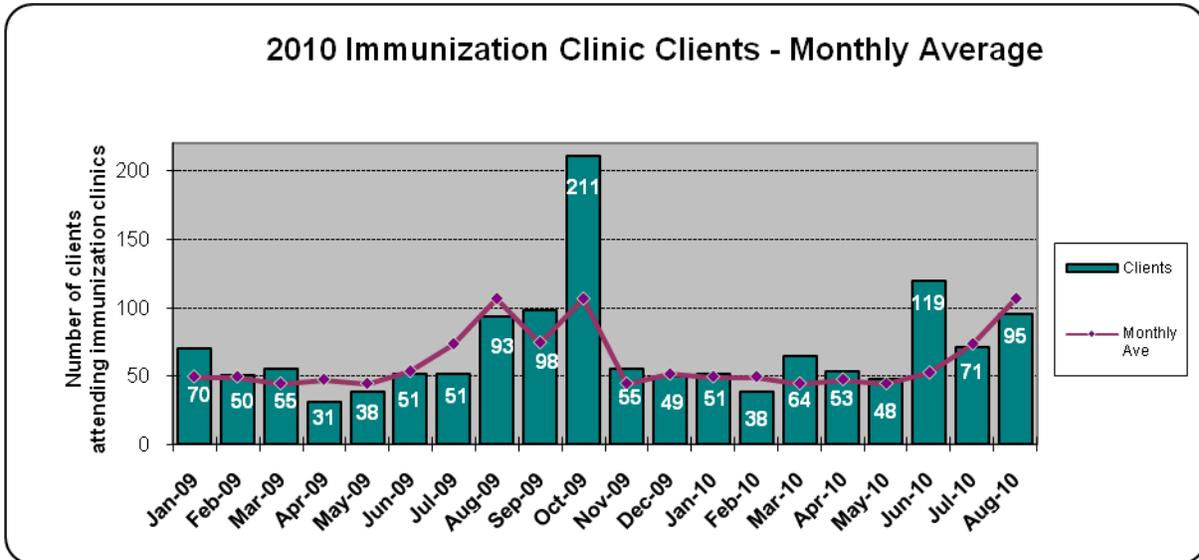


*** Regional measles outbreak in April 2008; H1N1 outbreak in May/June and October/November 2009. ***

IMMUNIZATION PROGRAM

- ARRA funding: WHD received Americans Recovery and Reinvestment Act (ARRA) funding to expand services on selected immunizations to adolescents and adults. Selected immunizations will be provided to adults free while supplies last. WHD conducted another free immunization clinic for adults only on Tuesday, June 15 from 3:00 – 6:00 pm; the clinic was well-attended.
- PHNs audited 7 day cares for adherence to the statutory day care immunization requirements. The compliance rates were 50%, 53%, 75%, 86%, and 3 day cares with 100% for children aged 2 years and younger.

- The 2010-2011 flu season is here. A few outbreaks of Influenza A/H3N2/Perth/2009 have occurred in the Midwest; this strain is included in the 2010-2011 vaccine formulation. There was a slight delay in the vaccine delivery due to Sanofi Pasteur reprinting the packaging insert for the single-dose formulation to meet FDA regulations. Began administering children, homebound, and some adult living facilities. The first mass clinic is scheduled for Thursday, September 30 from 9:00 am to 1:00 pm. Three additional mass clinics are scheduled to accommodate working adults and families with children. In process of scheduling city and school employee flu clinics. Please see handout for detailed information.
- 'Back-to-School' immunizations are in full swing. Will provide technical assistance to public and private schools to comply with state law reporting requirements by the end of October.
- The number of clients seen and the volume of vaccines administered in WHD immunization clinics during the summer continued as expected; there was a spike in June due to extra "adult only" free immunization clinic. See graphs below for trending.



Healthiest Wauwatosa 2010 Programs and Initiatives Highlights:

- **Community Health Assessment process:**

- WHD worked with a Milwaukee Area Health Education Center (MAHEC) Community Health Internship Program (CHIP) intern to survey residents on mental health and reproductive & sexual health issues this summer. Surveys were distributed at city hall, adult health clinics, and Tosa Night Out. Over 100 surveys have been collected to date. WHD will continue to distribute surveys to obtain public opinions. See handouts.
- The Youth Risk Behavior Survey (YRBS) will be conducted on October 12 and 14 at Wauwatosa East High School and on October 19 and 21 at West high School. Students attending the alternative school are integrated into the East and West High School enrollment; Tosa School of the Trades students will be incorporated into the West High School enrollment. 225 students from each high school will be randomly selected to take the survey; Jim Beix assisted the school district with the random selection process. The school district will mail “opt out” permission letters to parents/guardians of the selected students. WHD will post survey questions and “Frequently Asked Questions” document on the WHD website. WHD will conduct the data analysis.
- WHD collected various data sources thus far. More detailed information will be presented at the next Board of Health meeting.

- **Alcohol, Tobacco, and Other Substances:** The next prescription medication drop-off in Wauwatosa is planned for September 25 in the city hall parking lot; WHD secured the funding to pay Veolia Environmental Services for disposing of the meds. (See flyer.) The next class for the Tobacco Alternative to Citation educational program is scheduled for September 25; this is a partnership with the Greenfield, Greendale, and West Allis Health and Police Departments and municipal judges for teenagers cited for tobacco use or possession. The program curriculum was updated this past summer.
- **Injury & Violence Prevention:** PHNs continue conducting home safety visits.
- **Mental Health:** In partnership with the Parenting Network and the Lutheran Home, the next Love & Logic parenting sessions will be November 2 through December 7. See flyer.
- **Nutrition:** WHD will meet with the contracted dietician at the end of September to determine next steps in the Healthy Options in Tosa (HOT) program given that WHD did not receive additional grant funds. WHD is assisting the school district with its September 28ths nutrition program for parents of elementary students.
- **Other programming:** WHD will participate in the September 25 Green Fair located in the Village; WHD to provide programming information and veggie puppets. WHD was invited to participate in Briggs & Stratton’s employee fair; will provide hand washing information and demonstration. The state’s Grants and Contracts (GAC) process for the 2011 grant year is just getting underway; several changes to some grants. Assisting the Senior Commission in distributing transportation brochures and File for Life magnets.
- **Access to Care:** See graph below for trends.

